

**ATTENTION: A 30-MINUTE COUNCIL DISCUSSION PERIOD WILL BE HELD IMMEDIATELY PRIOR TO THIS REGULAR MEETING. THE PUBLIC IS WELCOME TO ATTEND.**

**CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
MONDAY, AUGUST 21, 2023  
7:30 P.M.**

**Meeting to be held at City Hall  
301 West Main Street**

**AGENDA**

**OPENING PRAYER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**APPROVAL OF THE AGENDA:**

**APPROVAL OF THE MINUTES OF REGULAR MEETING OF AUGUST 7, 2023:**

**ADDRESSING THE CITY COUNCIL**

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

1. Proclamation - Lifesaving Award. A proclamation of the Mayor's Office recognizing the lifesaving actions of DPW Employee Gregory Braidwood.

**PUBLIC HEARINGS**

None.

**CITIZEN COMMENTS AND QUESTIONS**

**CONSENT AGENDA**

1. Change Order – Palmer 3A and Juniper 1 Well Houses Project. Approve Change Order No. 1 to the contract with Sorensen Gross Company for additional work on the Palmer 3A and Juniper 1 Well Houses Project increasing the contract amount by \$8,029.00 to correct an error in the plans and authorize payment to the contractor up to the amount of \$2,371,267.00 upon satisfactory completion of work or portion thereof.
2. Purchase Authorization – Two Fleet Pickup Trucks. Waive competitive bidding requirements, authorize a joint purchase from Lunghamer Ford of Owosso, LLC for the purchase of two 2024 Ford F250 Pickup Trucks in the amount of \$97,256.00 under the terms of State of Michigan Contract No.

071B7700180, and further authorize payment to the vendor upon satisfactory delivery of the vehicles, \$26,700.00 of which shall be reimbursed with USDA Rural Development grant funding.

3. Purchase Authorization – Tandem Truck Cab and Chassis. Waive competitive bidding requirements, authorize a joint purchase from D. & K. Truck Company for the purchase of one 2025 Freightliner 114SD Plus 10-yard tandem truck cab and chassis in the amount of \$122,190.00, plus a \$10,000.00 contingency for price increases in the next model year, for a total of \$132,190.00 under the terms of State of Michigan Contract No. 071B6600119, and further authorize payment to the vendor upon satisfactory delivery of the vehicle, \$50,000.00 of which shall be reimbursed with USDA Rural Development grant funding.
4. Purchase Authorization – Dump Body. Waive competitive bidding requirements, authorize a joint purchase from Truck and Trailer Specialties, Inc. for the purchase and installation of one Crysteel Select 13-foot dump body and accessories in the amount of \$109,933.00 under the terms of State of Michigan Contract No. 200000000034, and further authorize payment to the vendor upon satisfactory delivery of the equipment.
5. Emergency Purchase Authorization – John Deere Utility Tractor. Authorize emergency purchase of one 2022 John Deere 5065E Utility Tractor for use by the DPW from Hutson, Inc. of Williamston, Michigan in the amount of \$37,343.84, and further authorize payment to the vendor upon satisfactory delivery of the equipment.
6. Sole Source Purchase Authorization – WWTP Primary Sludge Pump Replacement. Waive competitive bidding requirements, approve the sole source purchase of a Penn Valley Pump double-disc pump Model No. 4DDSX30CNU-MK3 for replacement of the current primary sludge pump at the Wastewater Treatment Plant from HESCO Group, Inc. in the amount of \$29,000.00, and authorize payment to contractor upon satisfactory delivery of equipment.  
**Master Plan Implementation Goals: 3.4**
7. Bid Award – Commercial Water Service Parts. Approve bid award to Ferguson Waterworks for commercial water service parts in the amount of \$20,490.00 and further approve payment to the contractor according to unit prices upon satisfactory receipt of said parts.  
**Master Plan Implementation Goals: 3.4, 3.10**
8. Contract Authorization - Public Safety Vehicle Equipment Changeovers. Waive competitive bidding requirements, authorize contract with Mid Michigan Emergency Equipment Sales and Service L.L.C. for the removal, supply, and installation of public safety equipment in two new police utility vehicles in an amount not to exceed \$26,332.74, and further authorize payment to the vendor upon satisfactory completion of the work.  
**Master Plan Implementation Goals: 3.2**
9. Professional Services Agreement – 2024 DWSRF Water Main Replacement Project – Engineering Services. Approve a professional services agreement with ENG, Inc. for the 2024 DWSRF Water Main Replacement Project – Engineering Services Contract in the amount of \$108,060.00 for construction engineering services and \$7,765.00 for limited design engineering services, with construction services contingent upon receipt of a FY2024 DWSRF loan, and further approve payment up to the contract amount upon satisfactory completion of the work or portion thereof.  
**Master Plan Implementation Goals: 3.4, 3.7, 3.8, 6.6**
10. Professional Services Agreement – 2024 Sanitary Sewer Lining Project-Engineering Services. Approve a professional services agreement with OHM Advisors to provide design and construction engineering services in an amount not to exceed \$30,000.00 for the 2024 Sewer Lining Project and further approve payment to the engineer upon satisfactory completion of the project or portion thereof.

## **ITEMS OF BUSINESS**

1. MML Annual Meeting Delegate. Designate the City's official representative for the MML Annual Meeting.  
**Master Plan Implementation Goals: 3.5**
2. MERS Annual Business Meeting Delegates. Designate the City's Officer Delegate and confirm election of the City's Employee Delegate, and their alternates, for the 2023 MERS Annual Business meeting.
3. Countywide Early Voting Center. Consider entering into an agreement with Shiawassee County Clerk Caroline Wilson to allow the County to conduct and administer a consolidated nine (9) day Early Voting Center to include all registered voters in the City of Owosso.
4. Vacant Commercial Building Fire Inspection Program and Fees. Consider establishing a Vacant Commercial Building Fire Inspection Program and associated fees and amend Section 12 of the Fee Schedule to reflect said fees.

## **COMMUNICATIONS**

1. Ryan Suchanek, Utilities Director. Consumers Energy Demand Response Contract – WWTP & WTP.
2. Tanya S. Buckelew, Planning & Building Director. July 2023 Building Department Report.
3. Tanya S. Buckelew, Planning & Building Director. July 2023 Code Violations Report.
4. Tanya S. Buckelew, Planning & Building Director. July 2023 Inspections Report.
5. Tanya S. Buckelew, Planning & Building Director. July 2023 Certificates Issued Report.
6. Kevin D. Lenkart, Public Safety Director. July 2023 Police Report.
7. Kevin D. Lenkart, Public Safety Director. July 2023 Fire Report.
8. Downtown Development Authority/Main Street Board. Minutes of August 2, 2023.
9. Owosso Historical Commission. Minutes of August 15, 2023.

## **CITIZEN COMMENTS AND QUESTIONS**

## **NEXT MEETING**

Tuesday, September 05, 2023

## **BOARDS AND COMMISSIONS OPENINGS**

Building Board of Appeals – Alternate - term expires June 30, 2024  
Building Board of Appeals – Alternate - term expires June 30, 2025  
Downtown Development Authority – Resident – term expires June 30, 2025  
Zoning Board of Appeals – Alternate – term expires June 30, 2024  
Zoning Board of Appeals – Alternate – term expires June 30, 2025

## **ADJOURNMENT**

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: [city.clerk@ci.owosso.mi.us](mailto:city.clerk@ci.owosso.mi.us). The City of Owosso Website address is [www.ci.owosso.mi.us](http://www.ci.owosso.mi.us).