

ATTENTION: A 30-MINUTE COUNCIL DISCUSSION PERIOD WILL BE HELD IMMEDIATELY PRIOR TO THIS REGULAR MEETING. THE PUBLIC IS WELCOME TO ATTEND.

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, JULY 17, 2023
7:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF JULY 3, 2023:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

None.

CITIZEN COMMENTS AND QUESTIONS

CONSENT AGENDA

1. First Reading & Set Public Hearing – Fortune Telling Ordinance Repeal. Conduct first reading and set a public hearing for Monday, August 7, 2023 to receive citizen comment regarding the proposed repeal of Chapter 19, Offenses, Section 19-4, *Fortune telling*, of the Code of Ordinances of the City of Owosso, to comply with Michigan State Law.
2. Traffic Control Order Request – Oat Fest. Approve the request from Lizzie Fredrick, Owosso Main Street DDA Executive Director, for the closure of Main Street Plaza on Friday, July 28, 2023 from 3:00 p.m. – 10:00 p.m. for the Oat Fest event, and further approve Traffic Control Order No. 1502 formalizing the request.

Master Plan Implementation Goals: 4.2, 4.6, 5.9, 5.12

3. Traffic Control Order – Vintage Motorcycle Days. Approve the request from Lizzie Fredrick, Owosso Main Street DDA Executive Director, for the closure of Main Street Plaza, S. Washington St. from Main St. to Water St., and Comstock St. from Water St. to Park St. on Saturday, August 26, 2023 from 7:00 a.m. – 4:00 p.m. for the Vintage Motorcycle Days event, and further approve Traffic Control Order No. 1503 formalizing the request.
Master Plan Implementation Goals: 4.2, 4.6, 5.9, 5.12
4. Contract Amendment No. 1 – Professional Services Agreement - Auditing Services Contract. Approve Amendment No. 1 to the Professional Services Agreement - Auditing Services Contract with Berthiaume & Co. CPAS increasing the first year of the contract in an amount not to exceed \$2,500.00 for the correction of the City’s fixed assets depreciation schedules and authorize payment to the vendor upon satisfactory completion of the task.
5. Bid Award – 2023 NEP Grant Construction Project – HDF-2023-37-NEP. Accept the low bid of Keyes Quality Construction LLC for the 2023 NEP Grant Construction Project (HDF-2023-37-NEP) in the amount of \$70,000.00 and authorize payment to the contractor in accordance with NEP Grant guidelines.
6. Purchase Authorization – Two Police Vehicles. Waive competitive bidding requirements, authorize a joint purchase from Lunghamer Ford of Owosso, LLC for the purchase of two 2024 Ford Interceptor Police Utility vehicles in the amount of \$97,452.00 under the terms of State of Michigan Contract No. 071B7700180 / Macomb County Contract # 21-18, and further authorize payment to the vendor upon satisfactory delivery of the vehicles \$39,500.00 of which shall be reimbursed with USDA Rural Development grant funding.
Master Plan Implementation Goals: 3.2
7. Professional Services Agreement – 2024 Bridge Maintenance Projects Engineering Services. Waive competitive bidding requirements, approve a Professional Services Agreement with Spicer Group, Inc. for full design engineering and construction administration services the 2024 Bridge Maintenance Projects in the amount of \$58,477.00, and authorize payment to the engineer as terms of the contract are fulfilled.
Master Plan Implementation Goals: 3.4
8. Warrant No. 630 – Correction. Authorize correction to Warrant No. 630 as follows:

Vendor	Description	Fund	Amount
Waste Management	Service Period 06-01-2023 – 06/15/2023	WWTP	\$11,011.93
Caledonia Charter Township	Quarterly Payment per July 2006 water district agreement	Water	\$47,792.90 \$47,942.90
Owosso Charter Township	Quarterly Payment per February 2011 water agreement	Water	\$18,926.33

ITEMS OF BUSINESS

None.

COMMUNICATIONS

1. Toni Marr, Downtown Development Authority. Letter of resignation.
2. Tanya S. Buckelew, Planning & Building Director. June 2023 Building Department Report.
3. Tanya S. Buckelew, Planning & Building Director. June 2023 Code Violations Report.
4. Tanya S. Buckelew, Planning & Building Director. June 2023 Inspections Report.
5. Tanya S. Buckelew, Planning & Building Director. June 2023 Certificates Issued Report.
6. Kevin D. Lenkart, Public Safety Director. June 2023 Police Report.

7. Kevin D. Lenkart, Public Safety Director. June 2023 Fire Report.
8. Brownfield Redevelopment Authority. Minutes of June 14, 2023.
9. Parks & Recreation Commission. Minutes of June 28, 2023.
10. Owosso Historical Commission. Minutes of July 10, 2023.

CITIZEN COMMENTS AND QUESTIONS

NEXT MEETING

Monday, August 07, 2023

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2024
Building Board of Appeals – Alternate - term expires June 30, 2025
Downtown Development Authority – Resident – term expires June 30, 2025
Zoning Board of Appeals – Alternate – term expires June 30, 2024
Zoning Board of Appeals – Alternate – term expires June 30, 2025

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.