

ATTENTION: A 30-MINUTE COUNCIL DISCUSSION PERIOD WILL BE HELD IMMEDIATELY PRIOR TO THIS REGULAR MEETING. THE PUBLIC IS WELCOME TO ATTEND.

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
TUESDAY, JUNE 20, 2023
7:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF JUNE 5, 2023:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

1. Obsolete Property Rehabilitation Exemption Certificate – 902 W. Main Street. Conduct a public hearing to receive citizen comment regarding the application from DBMA Owosso, LLC for an Obsolete Property Rehabilitation Exemption Certificate for the property at 902 W Main St.
Master Plan Implementation Goals: 1.9

CITIZEN COMMENTS AND QUESTIONS

CONSENT AGENDA

1. Recreation Service Agreement – Rudy DeMuth Field. Approve proposed Recreation Service Agreement with Owosso Youth Baseball for use of Rudy DeMuth Field for youth baseball practices and games for a period expiring December 31, 2028.
Master Plan Implementation Goals: 5.12
2. Traffic Control Order – Arsenal of Freedom Military Vehicle and Railroad Weekend. Approve request from the Steam Railroading Institute for the closure of 32 parking spaces near the southwest corner of the Comstock parking lot (Lot #10) for the Arsenal of Freedom Military Vehicle and Railroad Weekend event starting at 8:00am on Thursday, June 22, 2023 through Sunday, June 25, 2023 until 5:00pm and authorize Traffic Control Order No. 1499 formalizing the action.
Master Plan Implementation Goals: 1.17, 4.2, 4.6, 5.9, 5.12

3. Boards and Commissions Appointments. Approve the following Mayoral Boards and Commissions appointments:

Name	Board/Commission	Term Expires
Sam McLaren*	Building Board of Appeals	06-30-2025
Jason Harris*	Building Board of Appeals	06-30-2025
Barbara Baker-Omerod*	Shiawassee Council on Aging	06-30-2026
Erin Powell*	Downtown Historic District Commission	06-30-2026
Matthew Van Epps*	Downtown Historic District Commission	06-30-2026
Michelle Collison*	Shiawassee District Library	06-30-2027
Kevin Maginity*	Parks and Recreation Commission	06-30-2025
Ellen Rodman	Parks and Recreation Commission	06-30-2025
Andrew Workman	Parks and Recreation Commission	06-30-2025
Allan Martin*	Planning Commission	06-30-2026
Thomas Taylor*	Planning Commission	06-30-2026
Charles Suchanek*	Zoning Board of Appeals	06-30-2026
Justin Horvath*	Zoning Board of Appeals	06-30-2026

* Indicates reappointment

4. Sole Source Purchase Authorization – Police In-Car Cameras. Waive competitive bidding requirements, approve the sole source purchase of six Axon Fleet 3 in-car cameras from Axon Enterprise, Inc. for marked police cars in an amount not to exceed \$64,900.80 and further authorize payment to the vendor over the course of five years as provided in the contract.
Master Plan Implementation Goals: 3.2
5. Purchase Authorization – Ambulance Equipment. Waive competitive bidding requirements, authorize the purchase of one Stryker Lucas 3 Chest Compression System, one MTS Power Load cot fastener/loader, one Power-Pro 2 ambulance cot, one Stair Pro manual stair chair and one Xpedition Powered Stair Chair from Stryker Corporation in the amount of \$122,832.80, utilizing Savvik Purchasing Group Contract Nos. RFB #2019-05 and RFB #2021-06, and further authorize payment to the vendor upon satisfactory delivery of the equipment.
Master Plan Implementation Goals: 3.2
6. Sole Source Purchase Authorization – Bulk Carbon Dioxide. Waive competitive bidding requirements, approve the sole source purchase of bulk municipal drinking water treatment grade carbon dioxide from Matheson Tri-Gas, Inc. in the amount of \$136.00 per ton with an estimated yearly usage of 74 tons totaling \$14,356.00, and authorize payment based on unit prices for actual quantities required for the fiscal year ending June 30, 2024.
Master Plan Implementation Goals: 3.4
7. Bid Award - Sand and Gravel, Selection #1. Accept the low bid of S.A. Smith Paving & Trucking, Inc. dba Smith Sand & Gravel for Class II Backfill Sand in the amount of \$6.00 per ton for the fiscal year ending June 30, 2024, and authorize payment in accordance with unit prices up to 3,000 tons for a total amount estimated at \$18,000.00.
8. Bid Award - Sand and Gravel, Selection #2. Accept the low bid of Ocenasek, Inc. for 22A gravel in the amount of \$12.95 per ton, Limestone 6A in the amount of \$28.90 per ton and H1 limestone chip in the amount of \$36.65 per ton for the fiscal year ending June 30, 2024, and authorize payment in accordance with unit prices up to 1,200 tons, 150 tons, and 200 tons, respectively for a total amount estimated at \$27,205.00.
9. Bid Award - Sand and Gravel, Selection #3. Accept the low bid of Jackson Trucking, LLC for 21AA limestone in the amount of \$26.60 per ton for the fiscal year ending June 30, 2024, and authorize payment in accordance with the unit prices up to 500 tons for a total amount estimated at \$13,300.00.

- 10. Bid Award – Legal Printing Services. Authorize the bid of The Argus-Press Company for legal printing services for the period of July 1, 2023 – June 30, 2025 in the amount of \$2.73 per column inch and \$5.25 per affidavit of publication in the first year and \$2.87 per column inch and \$5.50 per affidavit of publication in the second year.
- 11. Warrant No. 629. Authorize Warrant No. 629 as follows:

Vendor	Description	Fund	Amount
Waste Management	Service Period 05-16-2023 to 05-31-2023	WWTP	\$11,005.58
Gould Law PC	Services from May 9, 2023 – June 12, 2023	GEN	\$11,819.60

ITEMS OF BUSINESS

- 1. CDBG Rental Rehabilitation Grant Development Agreement – 114-116 West Main Street, 3rd Floor. Consider approval of the CDBG Rental Rehabilitation Grant Development Agreement with Ruesswood REI Group, LLC and Randall Woodworth for the 3rd Floor of the building located at 114-116 West Main Street.
Master Plan Implementation Goals: 1.19, 3.21, 4.3, 5.11, 5.13
- 2. Tentative Bid Award – WWTP Improvements Phase 1. Consider tentatively awarding the low bid of RCL Construction Co., Inc. for the WWTP Improvements Project - Phase 1 in the amount of \$18,553,124.00, contingent upon receipt of CWSRF funding for the project, and further approve payment to the contractor upon satisfactory completion of the project or portion thereof.
Master Plan Implementation Goals: 3.4, 3.7
- 3. Notice of Intent to Issue Bonds. Approve authorizing resolution to publish a Notice of Intent to issue limited tax general obligations bonds to finance the purchase of a fire truck.
Master Plan Implementation Goals: 3.2
- 4. Ordinance Adoption – Bonding for CWRF Financing – Project No. 5711-01. Consider adoption of an ordinance to authorize and provide for the issuance of revenue bonds for Clean Water Revolving Loan Fund (CWRF) financing of the cost for internal tertiary process rehabilitation at the wastewater treatment plant under the provisions of Act 94, Public Acts of Michigan, 1933, as amended.
Master Plan Implementation Goals: 3.4
- 5. 2022-23 City Budget Amendment. Adopt fourth quarter amendments to the 2022-2023 Budget.
- 6. 2023 Fee Schedule Update. Consider adoption of the proposed 2023 Fee Schedule updating various fees and charges for City services, effective July 1, 2023.

COMMUNICATIONS

- 1. Tanya S. Buckelew, Planning & Building Director. May 2023 Building Department Report.
- 2. Tanya S. Buckelew, Planning & Building Director. May 2023 Code Violations Report.
- 3. Tanya S. Buckelew, Planning & Building Director. May 2023 Inspections Report.
- 4. Tanya S. Buckelew, Planning & Building Director. May 2023 Certificates Issued Report.
- 5. Kevin D. Lenkart, Public Safety Director. May 2023 Police Report.
- 6. Kevin D. Lenkart, Public Safety Director. May 2023 Fire Report.
- 7. Downtown Development Authority. Minutes of June 7, 2023.

CITIZEN COMMENTS AND QUESTIONS

NEXT MEETING

Monday, July 03, 2023

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2024

Building Board of Appeals – Alternate - term expires June 30, 2025

Zoning Board of Appeals – Alternate – term expires June 30, 2024

Zoning Board of Appeals – Alternate – term expires June 30, 2025

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.