

ATTENTION: A 30-MINUTE COUNCIL DISCUSSION PERIOD WILL BE HELD IMMEDIATELY PRIOR TO THIS REGULAR MEETING. THE PUBLIC IS WELCOME TO ATTEND.

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, JUNE 05, 2023
7:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF MAY 15, 2023:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

1. Community Water Fluoridation 50-Year Award. A proclamation of the Mayor's Office of the City of Owosso recognizing the City's Drinking Water System for receiving the 2022 Community Water Fluoridation 50-Year Award.

PUBLIC HEARINGS

1. OPRA District– 902 West Main Street. Conduct a public hearing to receive citizen comment regarding the application from DBMA Owosso, LLC to establish an Obsolete Property Rehabilitation District for the property located at 902 West Main Street.
Master Plan Implementation Goals: 1.9, 3.21, 4.14
2. Ordinance Amendment – Chapter 19, Offenses. Conduct a public hearing to receive citizen comment regarding the proposed amendment to Chapter 19, Offenses, Sec. 110, *Drug Paraphernalia*, of the Code of Ordinances to exempt public health personnel participating in harm reduction programs.

CITIZEN COMMENTS AND QUESTIONS

CONSENT AGENDA

1. Set Public Hearing – Obsolete Property Rehabilitation Exemption Certificate – 902 W. Main Street. Set a public hearing for Tuesday, June 20, 2023 at 7:30 p.m. to receive citizen comment regarding the application from DBMA Owosso, LLC for an Obsolete Property Rehabilitation Exemption Certificate for the property at 902 West Main Street.

Master Plan Implementation Goals: 1.9

2. Street Closure Request - Open Streets Owosso. Approve request from the Shiawassee Family YMCA for the closure of Water Street from Exchange Street to Mason Street for the Open Streets Owosso – 2023 event on Saturday, June 24, 2023 from 9:00 a.m. to 1:30 p.m. and authorize Traffic Control Order No. 1498 formalizing the action.

Master Plan Implementation Goals: 1.17, 4.2, 4.6, 5.9, 5.12

3. Boards and Commissions Appointments. Approve the following Mayoral Boards and Commissions appointments:

Name	Board/Commission	Term Expires
Brad A. Barrett*, Finance Director	City of Owosso Building Authority	06-30-2027
Michael Dowler, City Assessor*	Local Development Finance Authority/ Brownfield Redevelopment Authority	06-30-2027
Dallas Lintner	Local Development Finance Authority/ Brownfield Redevelopment Authority	06-30-2027
Randy Woodworth*	Local Development Finance Authority/ Brownfield Redevelopment Authority	06-30-2027

* Indicates reappointment

4. Recreation Services Agreement – Lions Field. Approve proposed Recreation Services Agreement with Michigan Pirates Baseball for use of Lions Field for youth baseball practices and games for a period expiring December 31, 2026.

Master Plan Implementation Goals: 4.6

5. USDA Rural Development Grant Acceptance – Ambulance. Approve acceptance of an Emergency Rural Health Care Grant from the USDA Rural Development Agency to assist with the purchase of an ambulance and authorize the mayor and city clerk to execute any necessary documents.

Master Plan Implementation Goals: 3.2

6. USDA Rural Development Grant Acceptance – Heart Monitors. Approve acceptance of an Emergency Rural Health Care Grant from the USDA Rural Development Agency to assist with the purchase of three heart monitors/defibrillators and authorize the mayor and city clerk to execute any necessary documents.

Master Plan Implementation Goals: 3.2

7. Change Order - WWTP Solids Handling Project. Consider approval of Change Order No. 2 to the contract with Sorensen Gross Company for the WWTP Solids Handling Improvements Project increasing the contract by \$13,068.00 and extending completion deadlines, contingent upon receipt of approval by EGLE (2022 CWSRF project), approve payment to the contractor up to the contract amount, including Change Order No. 2, upon satisfactory completion of the project or portion thereof.

Master Plan Implementation Goals: 3.4, 3.7

8. General Engineering Services Contracts. Consider contracting with the Spicer Group, Fleis & Vandenbrink Engineering, Inc., ENG, Inc., and Orchard Hiltz & McCliment to provide professional engineering services for future engineering projects in accordance with the City Purchasing Policy for a period, renewed annually, through June 30, 2026.
Master Plan Implementation Goals: 3.10
9. Sole Source Purchase Authorization – LimeCure-25. Waive competitive bidding requirements, approve the sole source purchase of 6 totes of LimeCure-25 from Applied Specialties Inc. in the amount of \$1.15/lb for each 6-tote lot totaling \$17,077.50, further approve a contingency amount of \$17,077.50 for the purchase of a second 6-tote lot if necessary, and authorize payment based on unit prices for actual quantities required for the fiscal year ending June 30, 2024.
Master Plan Implementation Goals: 3.4
10. Check Register – May 2023. Affirm check disbursements totaling \$2,450,709.37 through May 31, 2023.

ITEMS OF BUSINESS

1. CDBG Section 3 Policy Update. Consider update to the Section 3 Policy, originally adopted September 16, 2019, required by the State of Michigan and the Community Development Block Grant Program (CDBG) to remain eligible for future grant funding.
2. Marijuana License Amendment Request. Consider authorizing a change in ownership of the Medical Marijuana Provisioning Center License and the Adult Use Recreational Retail License located at 117 East Main Street from Sandds Owosso Inc. dba OZ Cannabis to HG Lansing LLC dba Homegrown Cannabis Co.
Master Plan Implementation Goals: 1.17
3. Reduced Debt Millage Rate Calculation. Consider approval of a decreased debt millage rate (streets) from 2.4713 mills to 2.0646 mills to meet IRS tax-exempt government bond regulations.
4. Service Contracts & Interdepartmental Loan – 114-116 West Main Street Rental Rehabilitation Project. Consider approval of service contracts required for the CDBG Rental Rehabilitation Project at 114-116 West Main Street, and authorize an inter-fund, zero-interest loan in the amount of \$62,500.00 from the General Fund to the Housing and Redevelopment Fund (254) to cover initial project expenses, with reimbursement from the State of Michigan CDBG Program and Ruesswood REI Group, LLC (developer).
Master Plan Implementation Goals: 3.21, 4.7, 5.11, 5.13, 6.6
5. Loan Write-Off - Brownfield Redevelopment Plan District #21. Consider writing off the loan (due from BRA) in an amount not to exceed \$10,000.00 associated with the property at 152 Howard Street in 2022 as a part of Brownfield Redevelopment Plan District #21 – 152 Howard Street.
6. Loan Write-Off – Emergency Response Loan – O.Marie’s LLC. Consider authorization to write off the Downtown Revolving Loan Fund Emergency Response Loan associated with O. Marie’s LLC in the amount of +/- \$3,065.81 and reclass \$2,969.08 of such balance as allowance for bad debt on the General Ledger.
7. Long-Term Advancement Amendment – Brownfield Redevelopment District #3 TiAl Products, Inc. Consider reducing the interest rate to zero (0%) for the interdepartmental long-term advancement for Brownfield Redevelopment District #3 TiAl Products, Inc. beginning July 1, 2023 due to a reduction in TIF captures.
Master Plan Implementation Goals: 1.17

COMMUNICATIONS

1. [Brad A. Barrett, Finance Director. Financial Report – April 2023.](#)
2. [Downtown Development Authority/Main Street. Minutes of May 3, 2023.](#)
3. [Owosso Historical Commission. Minutes of May 8, 2023.](#)
4. [Downtown Historic District Commission. Minutes of May 17, 2023.](#)
5. [WWTP Review Board. Minutes of May 23, 2023.](#)
6. [Parks & Recreation Commission. Minutes of May 24, 2023.](#)

CITIZEN COMMENTS AND QUESTIONS

NEXT MEETING

Tuesday, June 20, 2023

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2024
Building Board of Appeals – Alternate - term expires June 30, 2025
Zoning Board of Appeals – Alternate – term expires June 30, 2024
Zoning Board of Appeals – Alternate – term expires June 30, 2025

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.

***PLEASE TAKE NOTICE THAT THE FOLLOWING MEETING
CAN ONLY BE VIEWED VIRTUALLY***

The Owosso City Council will conduct an in-person meeting on June 5, 2023. Citizens may view and listen to the meeting using the following link and phone numbers.

**OWOSSO CITY COUNCIL
Monday, June 5, 2023
at 7:30 p.m.**

The public joining the meeting via Zoom CANNOT participate in public comment.

- **Join Zoom Meeting:**
<https://us02web.zoom.us/j/85704740883?pwd=N1gvSzNpRFY4T2FLLzRDRDJxSmp4Zz09>
- **Meeting ID:** 857 0474 0883
- **Password:** 881571
- **One tap mobile**

+13126266799,,85704740883#,,,,*881571# US (Chicago)
+16465588656,,85704740883#,,,,*881571# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)
+1 646 558 8656 US (New York)
+1 301 715 8592 US (Washington DC)
+1 346 248 7799 US (Houston)
+1 669 900 9128 US (San Jose)
+1 253 215 8782 US (Tacoma)

- **For video instructions visit:**
 - o Signing up and Downloading Zoom <https://youtu.be/qsy2Ph6kSf8>
 - o Joining a Zoom Meeting <https://youtu.be/hlkCmbvAHQQ>
 - o Joining and Configuring Audio and Video <https://youtu.be/-s76QHshQnY>
- **Helpful notes for participants:** [Helpful Hints](#)
- **Meeting packets are published on the City of Owosso website** <http://www.ci.owosso.mi.us>

Any person who wishes to contact members of the City Council to provide input or ask questions on any business coming before the Council on June 5, 2023 may do so by calling or e-mailing the City Clerk's Office prior to the meeting at (989)725-0500 or city.clerk@ci.owosso.mi.us. Contact information for individual Council members can be found on the City website at: <http://www.ci.owosso.mi.us/Government/City-Council>

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**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MINUTES OF MAY 15, 2023
7:30 P.M.
VIRGINIA TEICH CITY COUNCIL CHAMBERS**

PRESIDING OFFICER: MAYOR ROBERT J. TEICH, JR.

OPENING PRAYER: PASTOR BILL MOULL
OWOSSO FREE METHODIST CHURCH

PLEDGE OF ALLEGIANCE: CURWOOD FESTIVAL QUEEN TATUM GALBAVI

PRESENT: Mayor Robert J. Teich, Jr., Mayor Pro-Tem Susan J. Osika,
Councilmembers Janae L. Fear, Jerry C. Haber, Daniel A. Law, Emily S.
Olson and Nicholas L. Pidek.

ABSENT: None.

APPROVE AGENDA

Motion by Councilmember Pidek to approve the agenda as presented.

Motion supported by Mayor Pro-Tem Osika and concurred in by unanimous vote.

APPROVAL OF THE MINUTES OF REGULAR MEETING OF MAY 1, 2023

Motion by Councilmember Olson to approve the Minutes of the Regular Meeting of May 1, 2023 with the following change:

PUBLIC HEARINGS

Ordinance Amendment – Chapter 28, Taxation

Remove the last sentence of the first paragraph.

City Manager Nathan R. Henne explained the proposed ordinance amendment comprised of two components. One would bring continuity to the billing of all City taxes and the other would establish legal compliance with state law regarding the interest charged on late taxes. He went on to detail the amendments in greater detail, saying the City currently collects a 1% administration fee on all non-City millages but does not spread the charge to all City millages. According to state law, the fee must be applied to all millages appearing on the tax bill or none of them. ~~Should Council approve the proposed amendment, residents would see an increase in their summer tax bill of approximately 5.5%.~~

Motion supported by Councilmember Pidek and concurred in by unanimous vote.

PROCLAMATIONS / SPECIAL PRESENTATIONS

Curwood Royalty Introduction

Four members of the 2023 Curwood Festival Royalty were introduced, with each young lady receiving a City of Owosso pin distributed by Mayor Pro-Tem Osika. Those present included: Curwood Festival Queen Tatum Galbavi, Queen's Attendant EmmaLee Livingston, Curwood Festival Princess Emma Watson, and Princess's Attendant Mariah Mitts.

PUBLIC HEARINGS

DWSRF Project Plan Amendment

Master Plan Implementation Goals: 3.4

Utilities Director Ryan E. Suchanek directed everyone's attention to the sign-in sheet asking that all those present sign and provide their address, as required by SRF project guidelines.

Mr. Suchanek described the current 2019 DWSRF Project Plan, explaining that the overall intent of the plan is the replacement of infrastructure within the water treatment and distribution systems that is well past its useful life, some up to three times older than their typical life cycle. He went on to detail the proposed amendments, which include updates to the schedule for the replacement of water mains and lead service lines, the introduction of new Water Treatment Plant (WTP) upgrades with filter improvements being priority #1, the amendment of design/construction engineering plans, and updates to project cost estimates. He said that the project changes and cost increases being proposed were already factored into the current water rate, so no further increases would be necessary at this time. He further noted that adding filter replacements to the project list should increase the score for the funding application associated with the projects. Potentially pushing the City up the priority list for funding and grants.

A public hearing was conducted to receive citizen comment regarding the proposed amendment to the Drinking Water State Revolving Fund (DWSRF) Project Plan for the 2024 fiscal year.

The following person commented regarding the proposed amendments:

Eddie Urban, 601 Glenwood Avenue, sought clarification on the differences in how storm water, sewage, and drinking water are treated.

There being no further comment from citizens, the Mayor asked for comments from Council.

Councilmember Olson asked for clarification on how much money the City is asking for in its DWSRF application, how it will be paid back, and where the replacement of lead service lines comes in. City Manager Nathan R. Henne noted that everything will be paid for by user fees and any mention of the replacement of lead service lines within the project plan refers only to those lines found within the project area and not the overall lead service line replacement mandate.

Councilmember Pidek said it was nice to see that the water rate study has been borne out and the City is able to afford this essential work without having to raise rates again.

Whereas, the Council, after due and legal notice, has met and having heard all interested parties, motion by Mayor Pro-Tem Osika that the following amendment to the 2019 DWSRF Project Plan be approved as follows:

RESOLUTION NO. 80-2023

AUTHORIZING AMENDMENT NO. 2 TO THE 2019 DWSRF PROJECT PLAN FOR WATER SYSTEM IMPROVEMENTS, TO UPDATE TASKS, SCHEDULES, AND ESTIMATED COSTS

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved a DWSRF Project Plan for improvements to the City's water distribution, storage, and treatment facilities on April 15, 2019; and

WHEREAS, changes in the economic environment and circumstances on the ground have necessitated an amendment to the original 2019 project plan; and

WHEREAS, Amendment No. 2 to the Project Plan calls for, updates to the schedule for the replacement of water mains and lead service lines, the introduction of new Water Treatment Plant upgrades, and the amendment of design/construction engineering plans, with an updated estimated cost of \$3,498,970.00; and

WHEREAS, said Project Plan Amendment was presented at a Public Hearing held on May 15, 2023 and all public comments have been considered and addressed.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: Amendment No. 2 to the 2019 DWSRF Project Plan to update tasks, schedules, and estimated costs is hereby approved and shall be implemented in the 2024 fiscal year as detailed in the attached City of Owosso Drinking Water Revolving Fund Project Plan – Amendment No. 2.

SECOND: the Director of Public Services & Utilities, a position currently held by Ryan E. Suchanek, shall continue as the authorized representative for all activities associated with the project referenced above, including the submittal of said Project Plan Amendment according to EGLE regulatory guidelines.

Motion supported by Councilmember Pidek.

Roll Call Vote.

AYES: Councilmembers Fear, Haber, Pidek, Law, Olson, Mayor Pro-Tem Osika, Mayor Teich.

NAYS: None.

CITIZEN COMMENTS AND QUESTIONS

Tom Manke, 2910 W. M-21, commented on the number of people that attended the Impact Chat held last Thursday as well as the topics that were discussed. He went on to say that he feels that no event organizer will hold another event in town due to the recently implemented fees for the closure of streets and parking lots.

Richard Bowen, 217 Curwood Castle Drive, noted that he lives across the street from Curwood Castle Park and the place really looked great at Christmas time but is now looking a little shabby. He suggested making this park a maintenance priority because it is visited by so many people.

Shelly Ochodnicki, 494 Hintz Road, said she had attended the Impact Chat on Thursday, and while she thinks the chats are a good idea, she is concerned about the potential for violations of the Open Meetings Act.

Eddie Urban, 601 Glenwood Avenue, said he always tells people that Owosso is a great place to live with lots to do, and if you have a problem simply go to City Hall and talk to the people there.

Mayor Pro-Tem Osika thanked Mr. Bowen for his comments about Curwood Castle Park and said she would forward his concerns to the Historical Commission. She went on to thank all of the volunteers that

helped to plant flowers and shrubs at the Gould House recently, with special thanks to Jayne Brown for securing a \$3,000 grant for the project. She also congratulated Councilmember Pidek on the recent birth of his son, and highlighted Public Safety Director Kevin Lenkart on his receipt of the Chamber of Commerce's Chairman Award recognizing him for all of the work he has contributed to the community.

CONSENT AGENDA

Motion by Councilmember Pidek to approve the Consent Agenda as follows:

First Reading and Set Public Hearing – Ordinance Amendment – Chapter 19, Offenses. Conduct first reading and set a public hearing for Monday, June 5, 2023 at 7:30 p.m. to receive citizen comment regarding the proposed amendment to Chapter 19, Offenses, Article VI, *Offenses Against Public Morals*, Sec. 110, Drug Paraphernalia of the Code of Ordinances as follows:

RESOLUTION NO. 81-2023

AUTHORIZING FIRST READING & SETTING A PUBLIC HEARING FOR THE PROPOSED AMENDMENT TO CHAPTER 19, OFFENSES, ARTICLE VI, *OFFENSES AGAINST PUBLIC MORALS*, SECTION 110, DRUG PARAPHERNALIA OF THE CODE OF ORDINANCES

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has a drug paraphernalia ordinance prohibiting the sale, display, and/or possession of drug paraphernalia; and

WHEREAS, the Shiawassee County Health Department wishes to conduct a series of harm reduction programs in the County to reduce the harm of substance use on the individual and the greater community; and

WHEREAS, implementation of these programs necessitates an ordinance amendment to exempt public health personnel participating in a harm reduction program from prosecution for the possession of drug paraphernalia; and

WHEREAS, it is the long-standing practice of the City Council to hold a public hearing to receive citizen comment regarding any and all proposed ordinance amendments.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Owosso, Shiawassee County, Michigan that:

SECTION 1. AMENDMENT. That Chapter 19, Offenses, Article VI, *Offenses Against Public Morals*, Section 110, Drug Paraphernalia of the Code of Ordinances of the City of Owosso shall be amended as follows:

- (a) *Definitions.* The following words and phrases, when used in this section, shall, for the purpose of this section, have the meanings respectively ascribed to them:
- (1) *Cocaine spoon:* A spoon with a bowl so small that the primary use for which it is reasonably adopted or designed, is to hold or administer cocaine, and which is so small as to be unsuited for the typical lawful uses of a spoon.
 - (2) *Controlled substance:* Any drug, substance, or immediate precursor designated as a schedule 1-5 substance in Article 7, Controlled Substances, Act 368 of the Public Acts of Michigan of 1978 (MCL 333.7101 et seq., MSA 14.15 (7101) et seq.), as amended, (commonly known as the Public Health Code).
 - (3) *Drug paraphernalia:* All equipment, products, and materials of any kind which are used, adapted for use, or designed for use, in planting, manufacturing, compounding, producing, testing,

containing, concealing, injecting, or otherwise introducing into the human body a controlled substance in violation of the public health code of the state.

- (4) Testing equipment specifically designed for use in identifying or in analyzing the strength, effectiveness, or purity of a controlled substance.
- (b) *Sale, display, possession prohibited.* It shall be unlawful for any person to sell, offer for sale, display, furnish, supply, possess, give away or advertise any drug paraphernalia which is primarily adapted or designed for the administration or use of any controlled substance.
- (c) *Licensed persons; exemptions.* This section shall not apply to a person licensed by the state board of pharmacy (administrator) pursuant to the public health code. Such person may possess, manufacture, distribute, prescribe, dispense, or conduct research with controlled substances to the extent authorized by its license. The following persons need not be licensed and may lawfully possess controlled substances under this section:
 - (1) An agent or employee of a licensed manufacturer while acting in the ordinary course of employment.
 - (2) Common or contract carrier or warehousemen, or employee thereof while possessing in ordinary course of employment.
 - (3) Persons suffering from diabetes, asthma, or any other medical condition requiring self injection or pursuant to a lawful order of a practitioner.
 - (4) An officer or employee of a federal, state, political subdivision or agency of this state who is engaged in the enforcement of state or local laws relating to controlled substances and who is authorized to possess controlled substances in the course of that person's official duties.

(d) This article shall not apply to any of the following:

- (1) An object sold or offered for sale to a person licensed under article 152 or under the Occupational Code, Public Act No. 299 of 1980 (MCL 339.101 et seq.), or any intern, trainee, apprentice or assistant in a profession licensed under Article 15 or under Public Act No. 299 of 1980 for use in that profession.**
- (2) An object sold or offered for sale to any hospital, sanitarium, clinical laboratory or other health care institution, including a penal, correctional or juvenile detention facility, for use in that institution.**
- (3) An object sold or offered for sale to a dealer in medical, dental, surgical or pharmaceutical supplies.**
- (4) Equipment, a product or material which may be used in the preparation or smoking of tobacco or smoking herbs other than a controlled substance.**
- (5) A blender, bowl, container, spoon or mixing device not specifically designed for a use in compounding controlled substances;**
- (6) A hypodermic syringe or needle sold or offered for sale for the purpose of injecting or otherwise treating livestock or other animals.**
- (7) An object sold, offered for sale or given away by a state or local governmental agency or by a person specifically authorized by a state or local governmental agency to prevent the transmission of infectious agents.**
- (8) Testing equipment specifically designed for use in identifying or in analyzing the strength, effectiveness, or purity of a controlled substance.**

SECTION 2. PUBLIC HEARING. A public hearing is set for Monday June 5, 2023, at 7:30 p.m. for the purpose of hearing citizen comments regarding the proposed amendment to the Code of Ordinances.

SECTION 3. AVAILABILITY. This ordinance may be viewed on the City's website www.ci.owosso.mi.us or purchased or inspected in the city clerk's office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

SECTION 4. EFFECTIVE DATE: This amendment shall become effective twenty days after passage.

Master Plan Implementation Goals: 3.1

MSHDA NEP Grant – Grant Administration Approval. Approve and accept the terms and conditions of MSHDA Neighborhood Enhancement Program (NEP) Grant, Grant # HDF-2023-37-NEP in the amount of \$75,000, designate authorized signatories for said grant, and authorize implementation of the grant according to the Program Guidelines as follows:

RESOLUTION NO. 82-2023

APPROVING A NEIGHBORHOOD ENHANCEMENT PROGRAM HOUSING DEVELOPMENT FUND GRANT AGREEMENT BETWEEN THE CITY OF OWOSSO AND THE MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY(MSHDA)

WHEREAS, the Michigan State Housing Development Authority Neighborhood Enhancement Program (NEP) is designed to improve the livability and aesthetic of homes in economically disadvantaged neighborhoods through the funding of exterior improvements to homes/property; and

WHEREAS, the City of Owosso applied for and received an NEP Grant totaling \$75,000 to assist willing property owners in funding exterior improvements to their homes, such as roof replacement, windows and siding; and

WHEREAS, the beneficiaries of this grant will include residents of the community with qualified incomes as determined by the application process defined in the Program Guidelines; and

WHEREAS, the City of Owosso will not be required to match any grant dollars, but will serve to administer the grant, be a pass-through entity for grant funds, and abide by the terms and conditions set forth in the grant agreement.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to enter into the Housing Development Fund Grant Agreement, Grant # HDF-2023-37-NEP, between the Michigan State Housing Development Authority and the City of Owosso dated March 30, 2023.
- SECOND: Planning & Building Director Tanya S. Buckelew and City Manager Nathan R. Henne are designated as Authorized Signers for said grant with the authority to sign the associated grant agreement, submit payment requests and request grant amendments.
- THIRD: Planning & Building Director Tanya S. Buckelew is recognized as the MSHDA appointed Grant Administrator for said grant and is authorized to administer the projects named to completion in accordance with the Program Guidelines.

Master Plan Implementation Goals: 1.14, 6.6

MI-HOPE Grant – Grant Administration Approval. Approve and accept the terms and conditions of Michigan Housing Opportunities Promoting Energy Efficiency (MI-HOPE) Grant, Grant # ARP-2023-37-MIH in the amount of \$105,000, designate authorized signatories for said grant, and authorize implementation of the grant according to the Program Guidelines as follows:

RESOLUTION NO. 83-2023

**APPROVING A MICHIGAN HOUSING OPPORTUNITIES PROMOTING
ENERGY EFFICIENCY (MI-HOPE) GRANT AGREEMENT
BETWEEN THE CITY OF OWOSSO AND
THE MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY (MSHDA)**

WHEREAS, the Michigan Legislature approved Public Act 53 of 2022, as amended, establishing the Michigan Housing Opportunities Promoting Energy Efficiency (MI-HOPE) fund as a response to the negative economic impacts caused by the coronavirus pandemic and to mitigate financial hardships associated with the coronavirus pandemic by providing grant funding for energy-efficiency focused residential housing repairs and upgrades; and

WHEREAS, the City of Owosso applied for and received a MI-HOPE Grant totaling \$105,000 to assist property owners in funding energy efficiency improvements, such as window replacement, HVAC replacement, and appliance upgrades; and

WHEREAS, the beneficiaries of this grant will include residents in the community that experienced a Qualified Financial Hardship associated with the coronavirus pandemic; and

WHEREAS, the City of Owosso will not be required to match any grant dollars, but will serve to administer the grant, be a pass-through entity for grant funds, and abide by the terms and conditions set forth in the grant agreement.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to enter into American Rescue Plan Coronavirus State And Local Fiscal Recovery Funds Michigan Housing Opportunities Promoting Energy Efficiency MI-HOPE Program Grant Agreement, Grant # ARP-2023-37-MIH, between the Michigan State Housing Development Authority and the City of Owosso.
- SECOND: Planning & Building Director Tanya S. Buckelew and City Manager Nathan R. Henne are designated as Authorized Signers for said grant with the authority to sign the associated grant agreement, submit payment requests and request grant amendments.
- THIRD: Planning & Building Director Tanya S. Buckelew is recognized as the MSHDA appointed Grant Administrator for said grant and is authorized to administer the projects named to completion in accordance with the Program Guidelines.

Master Plan Implementation Goals: 1.14, 6.6

Designate New Depository – The State Bank. Consider authorization of a new account with The State Bank and further consider approval of the City's participation in an Insured Cash Sweep (ICS) account with The State Bank as follows:

RESOLUTION NO. 84-2023

AUTHORIZING ESTABLISHMENT OF A NEW ACCOUNT WITH THE STATE BANK

**AND AUTHORIZING PARTICIPATION IN THE INSURED CASH SWEEP (ICS)
ACCOUNT PRODUCT OFFERED BY THE STATE BANK**

WHEREAS, Section 8.13 of the Owosso City Charter states, the Council shall designate depositories for City funds in accordance with law and shall provide for the regular deposit of all City moneys; and

WHEREAS, Section 8.10(c) of the Owosso City Charter states, checks or warrants for the disbursement of City funds may be signed by the clerk only; and

WHEREAS, the Council may, however, provide by ordinance that checks or warrants shall also be countersigned by the Finance Director or the Treasurer; and

WHEREAS, Section 7.8 of the Owosso City Charter states, the Clerk and Treasurer and other administrative officers may appoint and remove their deputies and each deputy shall possess all the powers and authority of their superior officer except as the same may be from time to time limited by their superior; and

WHEREAS, the City of Owosso has an investment policy adopted by the City Council on December 18, 2006 in accordance with Michigan Public Act 20 of 1943, as amended (2023); and

WHEREAS, all designated depositories of the City of Owosso must agree to and follow such investment policy; and

WHEREAS, the City desires to open an account with The State Bank and participate in its Insured Cash Sweep (ICS) Account product, which complies with the City's investment policy while being FDIC/NCUA insured.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: authorization is granted to participate in the Insured Cash Sweep (ICS) Account product offered by The State Bank, as outlined.

SECOND: the following list of financial institutions designated as depositories for City of Owosso funds is hereby updated to include the institution named above:

Huntington Bank, 100 East Main Street, Owosso, MI
Dort Financial Credit Union, 1006 East Main Street, Owosso, MI
Frankenmuth Credit Union, 947 Street, Owosso, MI
PFCU, 1465 North Michigan 52, Owosso, MI
Michigan Cooperative Liquid Assets Securities System (MI CLASS)
Stifel, 1865 E M21, Owosso, MI
Shiawassee Community Foundation,
217 North Washington Street, Suite 104 Owosso, MI
US Bankcorp Government Leasing and Finance, Inc.,
950 17th Street, Denver, CO 80202
(water meter 15-year installment purchase agreement)
The State Bank, 9380 Genesee Street, New Lothrop, MI 48460

THIRD: all of the designated officers per City Charter, are hereby authorized to execute on behalf of the City signature cards or other documents containing the rules and regulations of the financial institution and the conditions under which deposits are accepted and to agree on behalf of the City to those rules, regulations and conditions.

Contract Amendment – SAFEbuilt Michigan, LLC. Consider approval of Amendment No. 2 to the Professional Services Agreement with SAFEbuilt Michigan, LLC to modify the renewal date to align with the City's fiscal year as follows:

RESOLUTION NO. 85-2023

**APPROVE AMENDMENT NO. 2 TO PROFESSIONAL SERVICES AGREEMENT WITH
SAFEBUILT MICHIGAN, LLC TO MODIFY THE CONTRACT DATE**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, entered into a Professional Services Agreement with SAFEbuilt Michigan, LLC on June 13, 2017 for building, mechanical, and plumbing-related inspection and professional services; and

WHEREAS, the Finance Department has requested an amendment to the contract's effective date to coincide with the City's fiscal year.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it is advisable, necessary and in the public interest to approve Amendment No. 2 to the Professional Services Agreement with SAFEbuilt Michigan, LLC modifying the effective date of the contract to July 1 to coincide with the City's fiscal year.
- SECOND: the Mayor and City Clerk are authorized to sign the document substantially in the form attached, Amendment Two, to the Professional Services Agreement with SAFEbuilt Michigan, LLC.

Change Order – Private Credit Assessment Services. Approve Change Order No. 2 to Purchase Order No. 43789 with S&P Global Ratings for the provision of two private credit assessments associated with the Drinking Water State Revolving Loan Fund Program and the Clean Water State Revolving Fund Program applications, increasing the amount by \$2,625.00 to reflect the change in the project cost for the 2023 CWSRF Project, and further approve payment, including Change Order No. 2, to the firm upon satisfactory completion of the contracted tasks as follows:

RESOLUTION NO. 86-2023

**AUTHORIZING CHANGE ORDER NO. 2 TO PURCHASE ORDER 43789 FOR
PRIVATE CREDIT ASSESSMENT SERVICES FROM
S&P GLOBAL RATINGS**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved a service agreement with S&P Global Ratings on October 3, 2022 for the provision of private credit assessment services related to its applications for Drinking Water State Revolving Funds and Clean Water State Revolving Funds; and

WHEREAS, S&P Global Ratings recently amended their service fee due to an increase in the cost estimate for the Waste Water Treatment Plant Nitrogen and Roughing Towers Replacement Project to \$19 million dollars, necessitating a change to Purchase Order No. 43789 for the services noted.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to approve Change Order No. 2 to Purchase Order No. 43789 with S&P Global Ratings for the provision of two private credit assessments, increasing the total contract amount by \$2,625.00.

SECOND: the accounts payable department is authorized to pay S&P Global Ratings for work satisfactorily completed up to the contract amount, including Change Order No. 2, for a total of \$33,187.50.

THIRD: the above expense shall be paid from the Water Fund 591.200.801.000 and WWTP Fund 599.548.801.000.

Master Plan Implementation Goals: 3.4, 3.7, 3.8

Purchase Authorization – BS&A Server and Licensing. Waive competitive bidding requirements, authorize the purchase of one Dell PowerEdge R650 rack server and corresponding licensing from CDW-G in the amount of \$19,819.98 utilizing Sourcewell Contract No. 081419-CDW, and further authorize payment to the vendor upon satisfactory delivery of the equipment as follows:

RESOLUTION NO. 87-2023

AUTHORIZING PURCHASE OF A NEW DELL SERVER AND LICENSING FROM CDW-G TO REPLACE THE AGING BS&A SERVER

WHEREAS, the city of Owosso, a Michigan municipal corporation, utilizes a sophisticated network of computers to facilitate day-to-day operations; and

WHEREAS, periodic replacement of the components of said network are required from time-to-time to stay current and connected; and

WHEREAS, the city seeks to replace the aging server that hosts the city's BS&A administrative software; and

WHEREAS, IT staff has determined the best possible price for the required equipment would be obtained by utilizing Sourcewell's government cooperative purchasing contract with CDW-G; and

WHEREAS, city ordinance Sec. 2-345(3) provides for an exception to competitive bidding requirements when the best interest of the city would be served by jointly purchasing with another governmental unit; and

WHEREAS, the City Council must adopt a resolution authorizing the terms of CDW-G quotation # NJQK244.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has determined that it is advisable, necessary and in the public interest to waive competitive bidding requirements and purchase one Dell PowerEdge R650 Rack Server and the corresponding Windows and SQL licensing from CDW-G in the amount of \$19,819.98, as detailed in Quote # NJQK244.

SECOND: the contract between the City of Owosso and CDW-G shall be in the form of a Purchase Order, with reference to Sourcewell Government Cooperative Contract No. 081419-CDW.

THIRD: the accounts payable department is authorized to pay CDW-G up to the amount of said quote upon satisfactory delivery of the equipment.

FOURTH: the above expenses shall be paid from Account No. 101-228-978.000 (Equipment).

Purchase Authorization – MML Workers’ Compensation Insurance. Authorize the purchase of workers’ compensation insurance policy with the Michigan Municipal League (MML) Workers’ Compensation Fund for the coverage period from July 1, 2023 to June 30, 2024 in the amount of \$121,672.00, and further authorize payment up to the total premium amount for the coverage period as follows:

RESOLUTION NO. 88-2023

**AUTHORIZING PAYMENT OF ANNUAL INSURANCE PREMIUM WITH
MICHIGAN MUNICIPAL LEAGUE WORKERS’ COMPENSATION FUND**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, is a member of the Michigan Municipal League Workers’ Compensation Fund; and

WHEREAS, the MML Workers’ Compensation Fund is a nonprofit self-insurance pool owned and governed by its members; and

WHEREAS, the City of Owosso wishes to secure workers’ compensation insurance coverage for the period of July 1, 2023 to June 30, 2024 from the MML Workers’ Compensation Fund; and

WHEREAS, cooperative purchasing is an exception to competitive bidding per Section 2-345 of the City of Owosso Code of Ordinances.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to remain a member of and seek annual workers’ compensation coverage from the Michigan Municipal League Workers’ Compensation Fund.
- SECOND: the finance director or human resources director is instructed and authorized to execute the documents necessary to secure said workers’ compensation insurance coverage for the 2023-2024 fiscal year.
- THIRD: the accounts payable department is authorized to pay MML Workers’ Compensation Fund premium for annual coverage estimated at \$121,672.00.
- FOURTH: the above expense shall be paid from various funds as outlined in the approved FYE 6-30-2024 budget as identified under the account code 719.000 – workers’ compensation.

Bid Award – Main Street Plaza Masonry Repair. Approve bid award to Bornor Restoration, Inc. of Lansing, Michigan for the Main Street Plaza Masonry Repair bid in the amount of \$34,860.00 and approve payment to the contractor upon satisfactory completion of the project as follows:

RESOLUTION NO. 89-2023

**AUTHORIZING AWARD OF THE MAIN STREET PLAZA MASONRY REPAIR BID
TO BORNOR RESTORATION, INC. OF LANSING, MICHIGAN**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has identified the need to disassemble and rebuild one (1) raised planter box at Main Street Plaza, located on the corner of E. Main Street and S. Washington Street; and

WHEREAS, the City of Owosso, in collaboration with the Downtown Development Authority/Main Street Board, sought bids for the necessary repair work, to be completed as outlined in the Main Street Plaza Masonry Repair bid, and the responsible bid was received from Bornor Restoration, Inc. in the amount of \$34,860.00; and

WHEREAS, Bornor Restoration, Inc. was not the low bidder, but reviews by both DPW staff and the DDA Board concluded the repair proposed by Bornor would likely have the longest lifespan and they were the lowest bidder qualified to provide such services.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to employ Bornor Restoration, Inc. to complete the masonry repair work as outlined in the Main Street Plaza Masonry Repair Bid.
- SECOND: the Mayor and City Clerk are instructed and authorized to sign the document substantially in the form attached as Exhibit A, Contract for Services between the City of Owosso, Michigan and Bornor Restoration, Inc. in the amount of \$34,860.00.
- THIRD: the Accounts Payable department is authorized to pay Bornor Restoration, Inc. for work satisfactorily completed on the project up to the initial contact amount of \$34,860.00.
- FOURTH: the above expenses shall be paid from the Parking Department Capital Outlay Account No. 101-585-974-000.

Purchase Authorization - Ferric Chloride. Authorize a purchase agreement with PVS Technologies, Inc. for Ferric Chloride utilizing the Lansing Board of Water & Light's joint purchasing consortium Competitive Bidding Program in the amount of \$1,150.00 per dry ton, with an estimated annual contract of \$98,325.00, and authorize payment based on unit prices for actual quantities required for the fiscal year ending June 30, 2024 as follows:

RESOLUTION NO. 90-2023

AUTHORIZING THE EXECUTION OF A PURCHASE ORDER FOR FERRIC CHLORIDE WITH PVS TECHNOLOGIES, INC. IN ACCORDANCE WITH THE LANSING BOARD OF WATER & LIGHT 2023 CONSORTIUM COMPETITIVE BIDDING PROGRAM

WHEREAS, the City of Owosso, Shiawassee County, Michigan, requires Ferric Chloride (iron) in bulk deliveries for use in treating municipal wastewater; and

WHEREAS, the Lansing Board of Water & Light (LBWL) solicited competitive bids for ferric chloride; and it is hereby determined that PVS Technologies, Inc. is qualified to provide such product and that it has submitted the lowest responsible and responsive bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has theretofore determined that it is advisable, necessary and in the public interest to purchase Ferric Chloride from PVS Technologies, Inc. of Detroit, Michigan, at the price of \$1,150.00 per dry ton, with an estimated usage of 85.5 dry ton for FY 2023-2024.

SECOND: the accounts payable department is authorized to submit payment to PVS Technologies, Inc. in an amount estimated at \$98,325.00 for FY2023-2024, based on unit prices and actual quantities delivered.

THIRD: the above expenses shall be paid from the wastewater fund following delivery, and chargeable to account 599-548-743.100.

Master Plan Implementation Goals: 3.4

Purchase Authorization - Sodium Hypochlorite. Authorize a purchase agreement with JCI Jones Chemicals, Inc. for Sodium Hypochlorite utilizing the Lansing Board of Water & Light's joint purchasing consortium Competitive Bidding Program in the amount of \$2.05 per gallon, with an estimated annual contract of \$110,700.00 and authorize payment based on unit prices for actual quantities required for the fiscal year ending June 30, 2024 as follows:

RESOLUTION NO. 91-2023

AUTHORIZING THE EXECUTION OF A PURCHASE ORDER FOR SODIUM HYPOCHLORITE WITH JCI JONES CHEMICALS, INC. OF RIVERVIEW, MICHIGAN IN ACCORDANCE WITH THE LANSING BOARD OF WATER & LIGHT CONSORTIUM 2023 COMPETITIVE BIDDING PROGRAM

WHEREAS, the City of Owosso, Shiawassee County, Michigan, requires sodium hypochlorite in bulk deliveries for use in treating municipal wastewater and drinking water; and

WHEREAS, the Lansing Board of Water & Light (LBWL) solicited competitive bids for sodium hypochlorite; and it is hereby determined that JCI Jones Chemicals, Inc. of Riverview, Michigan is qualified to provide such product and that it has submitted the lowest responsible and responsive bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has theretofore determined that it is advisable, necessary and in the public interest to purchase sodium hypochlorite from JCI Jones Chemicals, Inc. at the price of \$2.05 per gallon with an estimated usage of 54,000 gallons FY2023-2024.

SECOND: the accounts payable department is authorized to submit payment to JCI Jones Chemicals, Inc., in an amount estimated at \$110,700.00, based on unit prices and actual quantities delivered.

THIRD: the above expenses shall be paid from the wastewater and water fund following delivery, and chargeable to account 599-548-743.300 in the estimated amount of \$83,025.00, and to account 591-553-743.000 in the estimated amount of \$27,675.00.

Purchase Authorization - Bulk Lime. Authorize a purchase agreement with Graymont Western Lime Inc. for the purchase of bulk lime for the Filtration Plant and Wastewater Plant, utilizing the Lansing Board of Water & Light's joint purchasing consortium Competitive Bidding Program in the amount of \$172.00 per dry ton, with an estimated annual contract of \$144,480.00 and authorize payment based on unit prices for actual quantities required for the fiscal year ending June 30, 2024 as follows:

RESOLUTION NO. 92-2023

AUTHORIZING THE EXECUTION OF A PURCHASE ORDER FOR LIME (PEBBLE QUICK LIME) WITH GRAYMONT WESTERN LIME INC.

**IN ACCORDANCE WITH THE LANSING BOARD OF WATER & LIGHT CONSORTIUM
2023 COMPETITIVE BIDDING PROGRAM**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, requires Lime in bulk deliveries for use in treating municipal drinking water; and

WHEREAS, the Lansing Board of Water & Light (LBWL) solicited competitive bids for lime; and it is hereby determined that Graymont Western Lime Inc. of Westbend, Wisconsin is qualified to provide such product and that it has submitted the lowest responsible and responsive bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has theretofore determined that it is advisable, necessary and in the public interest to purchase Lime from Graymont Western Lime Inc., at the price of \$172.00 per ton with an estimated usage of 840 ton for FY2023-2024.
- SECOND: the accounts payable department is authorized to submit payment to Graymont Western Lime Inc. in an amount estimated at \$144,480.00, based on unit prices and actual quantities delivered.
- THIRD: the above expenses shall be paid from the water fund following delivery, and chargeable to account 591-553-743.000.

Master Plan Implementation Goals: 3.4

***Check Register – April 2023.** Affirm check disbursements totaling \$2,250,370.52 through April 28, 2023.

Motion supported by Mayor Pro-Tem Osika.

Roll Call Vote.

AYES: Councilmembers Olson, Haber, Mayor Pro-Tem Osika, Councilmembers Fear, Pidek, Law and Mayor Teich.

NAYS: None.

ITEMS OF BUSINESS

2023-24 City Budget Adoption

City Manager Henne introduced the topic as the annual general appropriations resolution for the fiscal year beginning July 1, 2023. The largest amount of spending will come from the usual places such as the Major and Local Street Funds, the utilities funds, and the Fleet Maintenance Fund, reflecting the fact that there are several major projects planned as well as the purchase of some heavy equipment.

Mayor Pro-Tem Osika sought clarification regarding line items showing negative balances, asking if there were plans in place to resolve those deficits. City Manager Henne indicated that several of the lines show negative balances simply because the income used to pay those expenses was received in a different fiscal year. In reference to her question regarding the DDA budget he directed her to speak with the City's new DDA Director Lizzie Fredrick, as he had little involvement in the development of their budget with her hire.

Councilmember Pidek thanked staff and his fellow Councilmembers for all of their work in putting what proved to be a challenging budget together.

Motion by Mayor Pro-Tem Osika. to adopt the following General Appropriations Resolution approving the 2023-2024 City Budget (including DDA Appropriations):

RESOLUTION NO. 93-2023

GENERAL APPROPRIATIONS ACT (BUDGET)

A resolution to establish a general appropriations act for the City of Owosso; to define the powers and duties of the city officers in relation to the administration of the budget; and to provide remedies for refusal or neglect to comply with the requirements of this resolution.

WHEREAS, pursuant to Chapter 8, Section 5 of the Owosso City Charter, the City Council has received the proposed budget for the FISCAL YEAR BEGINNING JULY 1, 2023 and held a public hearing on MAY 1, 2023, and;

WHEREAS, it is the intent of the Downtown Development Authority to levy a tax for general operating purposes pursuant to Public Act 197 of 1975; and

WHEREAS, the City Council has held other sessions to discuss the proposed budget;

NOW, THEREFORE, BE IT FURTHER RESOLVED THAT the City Council of the City of Owosso hereby adopts the FISCAL YEAR 2023 - 2024 BUDGET and sets the tax rates as shown below:

Section 1: Title

This resolution shall be known as the Owosso General Appropriations Act.

Section 2: Chief Administrative Officer

The City Manager shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Officer enumerated in this act.

Section 3: Fiscal Officer

The Finance Director shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this act.

Section 4: Estimated Expenditures

The following amounts are hereby appropriated for the operations of the City Government and its activities for the FISCAL YEAR BEGINNING JULY 1, 2023 and ENDING JUNE 30, 2024:

General Fund Expenditures

APPROPRIATIONS		
101	CITY COUNCIL	\$ 5,560
171	CITY MANAGER	294,181
201	FINANCE	242,732
210	CITY ATTORNEY	120,000
215	CLERK	292,291
228	INFORMATION & TECHNOLOGY	294,655
253	TREASURY	180,703
257	ASSESSING	214,803

261	GENERAL ADMIN	354,925
265	BUILDING & GROUNDS	199,985
270	HUMAN RESOURCES	218,345
301	POLICE	3,019,525
336	FIRE	3,120,374
371	BUILDING AND SAFETY	29,880
441	PUBLIC WORKS	616,753
528	LEAF AND BRUSH COLLECTION	299,315
585	PARKING	37,444
720	COMMUNITY DEVELOPMENT	80,376
751	PARKS	421,956
755	HOLMAN POOL	
966	TRANSFERS OUT	81,921
TOTAL APPROPRIATIONS		\$ 10,125,724

Major Streets Fund Expenditures

APPROPRIATIONS		
451	CONSTRUCTION	\$ 1,956,250
463	STREET MAINTENANCE	516,594
473	BRIDGE MAINTENANCE	100,500
474	TRAFFIC SERVICES-MAINTENANCE	16,750
478	SNOW & ICE CONTROL	169,048
480	TREE TRIMMING	76,239
482	ADMINISTRATION & ENGINEERING	208,153
485	LOCAL STREET TRANSFER	350,000
486	TRUNKLINE SURFACE MAINTENANCE	200
488	TRUNKLINE SWEEPING & FLUSHING	2,000
490	TRUNKLINE TREE TRIM & REMOVAL	200
491	TRUNKLINE STORM DRAIN, CURBS	1,000
492	TRUNKLINE ROADSIDE CLEANUP	400
494	TRUNKLINE TRAFFIC SIGNS	100
497	TRUNKLINE SNOW & ICE CONTROL	8,000
TOTAL APPROPRIATIONS		\$ 3,405,434

Local Streets Fund Expenditures

APPROPRIATIONS		
451	CONSTRUCTION	\$ 535,250
463	STREET MAINTENANCE	612,287
474	TRAFFIC SERVICES-MAINTENANCE	1,500
478	SNOW & ICE CONTROL	71,592
480	TREE TRIMMING	125,669

482	ADMINISTRATION & ENGINEERING	116,047
TOTAL APPROPRIATIONS		\$ 1,462,345

OMS/DDA Revolving Loan Fund Expenditures

APPROPRIATIONS		
200	GEN SERVICES	\$ 1,130
TOTAL APPROPRIATIONS		\$ 1,130

Downtown Development Authority Fund Expenditures

APPROPRIATIONS		
200	GEN SERVICES	\$ 159,632
261	GENERAL ADMIN	84,802
704	ORGANIZATION	3,000
705	PROMOTION	18,766
706	DESIGN	7,000
707	ECONOMIC RESTRUCTURING	
901	CAPITAL OUTLAY	
905	DEBT SERVICE	70,236
TOTAL APPROPRIATIONS		\$ 343,436

Historical Commission Fund Expenditures

APPROPRIATIONS		
797	HISTORICAL COMMISSION	\$ 25,958
798	CASTLE	16,420
799	GOULD HOUSE	8,817
800	COMSTOCK/WOODARD	500
TOTAL APPROPRIATIONS		\$ 51,695

General Obligation Debt Fund Expenditures

APPROPRIATIONS		
905	DEBT SERVICE	\$ 782,750
TOTAL APPROPRIATIONS		\$ 782,750

Capital Projects Fund – Downtown

APPROPRIATIONS		
271	ADMINISTRATIVE	\$ 20,000
TOTAL APPROPRIATIONS		\$ 20,000

Building Inspection Fund Expenditures

APPROPRIATIONS		
200	GEN SERVICES	\$ 106,752
371	BUILDING AND SAFETY	156,563
TOTAL APPROPRIATIONS		\$ 263,315

Housing & Redevelopment Fund Expenditures

APPROPRIATIONS		
200	GEN SERVICES	\$ 180,000
TOTAL APPROPRIATIONS		\$ 180,000

ARPA – American Rescue Plan Act Fund Expenditures

APPROPRIATIONS		
966	TRANSFERS OUT	\$ 1,100,000
TOTAL APPROPRIATIONS		\$ 1,100,000

Transportation Fund Expenditures

APPROPRIATIONS		
200	GEN SERVICES	\$ 89,119
TOTAL APPROPRIATIONS		\$ 89,119

Sewer Fund Expenditures

APPROPRIATIONS		
200	GEN SERVICES	\$ 2,092,248
549	SEWER OPERATIONS	234,137
901	CAPITAL OUTLAY	625,000
905	DEBT SERVICE	126,553
TOTAL APPROPRIATIONS		\$ 3,077,938

Water Fund Expenditures

APPROPRIATIONS		
200	GEN SERVICES	\$ 1,241,156
552	WATER UNDERGROUND	2,955,684
553	WATER FILTRATION	1,369,348
901	CAPITAL OUTLAY	5,115,502
905	DEBT SERVICE	581,159
TOTAL APPROPRIATIONS		\$ 11,262,849

Waste Water Treatment Fund Expenditures

APPROPRIATIONS		
200	GEN SERVICES	\$ 30,946
548	WASTEWATER OPERATIONS	1,982,730
901	CAPITAL OUTLAY	16,533,124
905	DEBT SERVICE	348,753
TOTAL APPROPRIATIONS		\$ 18,895,553

Fleet Fund Expenditures

APPROPRIATIONS		
594	FLEET MAINTENANCE	\$ 422,135
901	CAPITAL OUTLAY	1,182,461
TOTAL APPROPRIATIONS		\$ 1,604,596

Brownfield Redevelopment Authority Funds Expenditures

Fund 243 - OBRA #12 WOODWARD LOFT		
APPROPRIATIONS		
721	PROFESSIONAL SERVICES	\$ 1,000
964	TAX REIMBURSEMENTS	127,996
TOTAL APPROPRIATIONS		\$ 128,996

Fund 259 - OBRA-DIST#15 -ARMORY BUILDING		
APPROPRIATIONS		
721	PROFESSIONAL SERVICES	\$ 6,007
964	TAX REIMBURSEMENTS	40,946
TOTAL APPROPRIATIONS		\$ 46,953

Fund 272 - OBRA FUND-DISTRICT #17 CARGILL (PREV #8)		
APPROPRIATIONS		
721	PROFESSIONAL SERVICES	\$ 11,369
905	DEBT SERVICE	167,999
TOTAL APPROPRIATIONS		\$ 179,368

Fund 273 - OBRA #9 ROBBINS LOFT		
APPROPRIATIONS		
721	PROFESSIONAL SERVICES	\$ 1,200
TOTAL APPROPRIATIONS		\$ 1,200

Fund 276 - OBRA FUND DISTRICT #16 - QDOBA		
APPROPRIATIONS		
721	PROFESSIONAL SERVICES	\$ 550
905	DEBT SERVICE	28,172
TOTAL APPROPRIATIONS		\$ 28,722

Fund 277 - OBRA FUND DISTRICT #20 - J&H OIL		
APPROPRIATIONS		
721	PROFESSIONAL SERVICES	\$ 1,000
901	CAPITAL OUTLAY	
TOTAL APPROPRIATIONS		\$ 1,000

Fund 283 - OBRA FUND-DISTRICT#3-TIAL		
APPROPRIATIONS		
721	PROFESSIONAL SERVICES	\$ 750
905	DEBT SERVICE	22,407
964	TAX REIMBURSEMENTS	
TOTAL APPROPRIATIONS		\$ 23,157

Section 5: Estimated Revenues

The following are estimated to be available for the FISCAL YEAR BEGINNING JULY 1, 2023 and ENDING JUNE 30, 2024, to meet the foregoing appropriations.

General Fund Revenues

ESTIMATED REVENUES		
000	REVENUE	\$ 10,153,327
TOTAL ESTIMATED REVENUES		\$ 10,153,327

Major Streets Fund Revenues

ESTIMATED REVENUES		
000	REVENUE	\$ 2,250,472
TOTAL ESTIMATED REVENUES		\$ 2,250,472

Local Streets Fund Revenues

ESTIMATED REVENUES		
000	REVENUE	\$ 1,082,320
TOTAL ESTIMATED REVENUES		\$ 1,082,320

OMS/DDA Revolving Loan Fund Revenues

ESTIMATED REVENUES		
000	REVENUE	\$ 25,250
TOTAL ESTIMATED REVENUES		\$ 25,250

Downtown Development Authority Fund Revenues

ESTIMATED REVENUES		
000	REVENUE	\$ 328,612
TOTAL ESTIMATED REVENUES		\$ 328,612

Building Inspection Fund Revenues

ESTIMATED REVENUES		
000	REVENUE	\$ 344,000
TOTAL ESTIMATED REVENUES		\$ 344,000

Housing & Redevelopment Fund Revenue

ESTIMATED REVENUES		
000	REVENUE	\$ 180,000
TOTAL ESTIMATED REVENUES		\$ 180,000

Opioid Settlement Fund Revenues

ESTIMATED REVENUES		
000	REVENUE	\$ 1,000
TOTAL ESTIMATED REVENUES		\$ 1,000

ARPA – American Rescue Plan Act Fund Revenues

ESTIMATED REVENUES		
000	REVENUE	\$ 5,000
TOTAL ESTIMATED REVENUES		\$ 5,000

Historical Commission Fund Revenues

ESTIMATED REVENUES		
000	REVENUE	\$ 52,010
TOTAL ESTIMATED REVENUES		\$ 52,010

Debt Service Fund Revenues

ESTIMATED REVENUES		
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000	REVENUE	\$	787,750
TOTAL ESTIMATED REVENUES		\$	787,750

Transportation Fund Revenues

ESTIMATED REVENUES			
000	REVENUE	\$	29,000
TOTAL ESTIMATED REVENUES		\$	29,000

Sewer Fund Revenues

ESTIMATED REVENUES			
000	REVENUE	\$	3,281,845
TOTAL ESTIMATED REVENUES		\$	3,281,845

Water Fund Revenues

ESTIMATED REVENUES			
000	REVENUE	\$	11,083,891
TOTAL ESTIMATED REVENUES		\$	11,083,891

Waste Water Treatment Fund Revenues

ESTIMATED REVENUES			
000	REVENUE	\$	18,588,414
TOTAL ESTIMATED REVENUES		\$	18,588,414

Fleet Fund Revenues

ESTIMATED REVENUES			
000	REVENUE	\$	804,596
TOTAL ESTIMATED REVENUES		\$	804,596

Brownfield Development Authority Funds Revenue

Fund 243 - OBRA #12 WOODWARD LOFT			
ESTIMATED REVENUES			
000	REVENUE	\$	129,096
TOTAL ESTIMATED REVENUES		\$	129,096

Fund 259 - OBRA-DIST#15 -ARMORY BUILDING			
ESTIMATED REVENUES			

000	REVENUE	\$	46,953
TOTAL ESTIMATED REVENUES		\$	46,953

Fund 272 - OBRA FUND-DISTRICT #17 CARGILL (PREV #8)			
ESTIMATED REVENUES			
000	REVENUE	\$	199,180
TOTAL ESTIMATED REVENUES		\$	199,180

Fund 273 - OBRA #9 ROBBINS LOFT			
ESTIMATED REVENUES			
000	REVENUE	\$	4,367
TOTAL ESTIMATED REVENUES		\$	4,367

Fund 276 - OBRA FUND DISTRICT #16 - QDOBA			
ESTIMATED REVENUES			
000	REVENUE	\$	28,722
TOTAL ESTIMATED REVENUES		\$	28,722

Fund 277 - OBRA FUND DISTRICT #20 - J&H OIL			
ESTIMATED REVENUES			
000	REVENUE	\$	52,072
TOTAL ESTIMATED REVENUES		\$	52,072

Fund 280 - OBRA FUND-DISTRICT #21 - 152 E HOWARD ST			
ESTIMATED REVENUES			
000	REVENUE	\$	512
TOTAL ESTIMATED REVENUES		\$	512

Fund 283 - OBRA FUND-DISTRICT#3-TIAL			
ESTIMATED REVENUES			
000	REVENUE	\$	15,005
TOTAL ESTIMATED REVENUES		\$	15,005

Special Assessment Fund Revenues

Fund 858 - 2013 SPECIAL ASSESSMENT			
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ESTIMATED REVENUES		
000	REVENUE	\$ 1,000
TOTAL ESTIMATED REVENUES		\$ 1,000

Fund 864 - 2016 SPECIAL ASSESSMENT		
ESTIMATED REVENUES		
000	REVENUE	\$ 4,000
TOTAL ESTIMATED REVENUES		\$ 4,000

Fund 865 - 2017 SPECIAL ASSESSMENTS		
ESTIMATED REVENUES		
000	REVENUE	\$ 12,100
TOTAL ESTIMATED REVENUES		\$ 12,100

Fund 866 - 2018 SPECIAL ASSESSMENTS		
ESTIMATED REVENUES		
000	REVENUE	\$ 65,500
TOTAL ESTIMATED REVENUES		\$ 65,500

Fund 867 - 2019 SPECIAL ASSESSMENTS		
ESTIMATED REVENUES		
000	REVENUE	\$ 25,250
TOTAL ESTIMATED REVENUES		\$ 25,250

Fund 868 - 2020 SPECIAL ASSESSMENTS		
ESTIMATED REVENUES		
000	REVENUE	\$ 25,500
TOTAL ESTIMATED REVENUES		\$ 25,500

Fund 869 - 2021-20XX SPECIAL ASSESSMENTS		
ESTIMATED REVENUES		
000	REVENUE	\$ 31,500
TOTAL ESTIMATED REVENUES		\$ 31,500

Section 6: Millage Levy

The City Council shall cause to levy and collect the general property tax on all real and personal property per \$1,000 of taxable value within the city upon the current tax roll an amount equal to the following:

GENERAL OPERATING – CITY CHARTER	12.6919
PA 298 –BRUSH/LEAVES/STREET CLEANING	1.0000
STREET DEBT	2.4713
TOTAL	16.1632
 DOWNTOWN DEVELOPMENT AUTHORITY DISTRICT	 1.8855

Section 7: Adoption of Budget by Reference

The general fund budget of the City of Owosso is hereby adopted by reference, with revenues and activity expenditures as indicated in Sections 4 and 5 of this act.

Section 8: Appropriation not a Mandate to Spend

Appropriations will be deemed maximum authorizations to incur expenditures. The fiscal officer shall exercise supervision and control to ensure that expenditures are within appropriations, and shall not issue any city order for expenditures that exceed appropriations.

Section 9: Periodic Fiscal Reports

The fiscal officer shall provide the City Council monthly reports of fiscal year to date revenues and expenditures compared to the budgeted amounts.

Section 10: Limit on Obligations and Payments

No obligation shall be incurred against, and no payment shall be made from any appropriation unless there is a sufficient unencumbered balance in the appropriation and sufficient funds are or will be available to meet the obligation.

Section 11: Budget Monitoring

Whenever it appears to the fiscal officer or the City Council that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures shall exceed an appropriation, the fiscal officer shall present to the City Council recommendations to prevent expenditures from exceeding available revenues or appropriations for the current fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues, or both.

Section 12: City Council Adoption

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Councilmembers Law, Pidek, Haber, Mayor Pro-Tem Osika, Councilmembers Olson, Fear and Mayor Teich.

NAYS: None.

Small Cell Wireless Facilities Permit – 825 W. Main Street

City Manager Henne explained that the Council had denied Verizon's original request at this location due to a lack of co-location and the proposed new pole exceeded the height limit, but those issues have now been resolved and the application is once again up for Council consideration.

Motion by Councilmember Pidek.to approve the Small Cell Wireless Facilities Permit application from Verizon Wireless for the location of a new pole and small cell wireless facility at 825 West Main Street as follows:

RESOLUTION NO. 94-2023

**GRANTING A SMALL CELL WIRELESS FACILITIES PERMIT
TO VERIZON WIRELESS FOR INSTALLATION OF A NEW POLE
AND A SMALL CELL WIRELESS FACILITY IN THE CITY'S RIGHT-OF-WAY**

WHEREAS, the City of Owosso received a Small Cell Wireless Facilities permit application from Verizon Wireless, 24242 Northwestern Hwy., Southfield Michigan, 48075 on October 10, 2022 (revised January 26, 2023); and

WHEREAS, City Council denied the request due to the planned height of the proposed new pole and the fact there was no reason stated as to why the facility could not be co-located on an existing pole; and

WHEREAS, these issues have since been resolved to the satisfaction of City staff; and

WHEREAS, as provided under the Small Cell Wireless Communications Facilities Deployment Act, Public Act 365 of 2018, and City of Owosso Ordinance No. 813, Verizon Wireless is again seeking a Small Cell Wireless Facilities Permit to install a new pole and antenna in the city's right-of-way in accordance with plans as submitted.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it hereby grants a Small Cell Wireless Facilities Permit to Verizon Wireless under the terms and conditions set forth in the permit. Said permit grants to Verizon Wireless the location of a new pole and small cell wireless facility within the City right-of-way at 825 West Main Street.

Motion supported by Mayor Pro-Tem Osika.

Roll Call Vote.

AYES: Councilmembers Olson, Law, Haber, Mayor Pro-Tem Osika, Councilmembers Fear, Pidek and Mayor Teich.

NAYS: None.

Defined Contribution Retirement System Funds Transfer

******* Please Note *******

For ease in administration, the Items of Business listed below will be transacted in six separate actions, as follows:

Defined Contribution Retirement System Funds Transfer – General City Non-Union
Defined Contribution Retirement System Funds Transfer – City Manager
Defined Contribution Retirement System Funds Transfer - AFSCME

City Manager Henne explained that MissionSquare Retirement (formerly ICMA-RC), the City's long-time defined contribution retirement plan administrator, had recently made changes that have adversely

affected returns and reporting for its customers. Unfortunately, the City and MissionSquare were unable to work out their differences and staff is recommending termination of their contract. Staff is also recommending that all assets administered as a part of the MissionSquare contract be transferred to the Municipal Employees' Retirement System of Michigan (MERS). MERS already administers the City's defined benefit retirement plan and this would consolidate all of the City's retirement plans under the same umbrella. The City Manager went on to explain the actions necessary to complete the transition.

1. Terminate services of MissionSquare Retirement and authorize the transfer of assets to MERS.
2. Establish a new Defined Contribution Plan with MERS.
3. Approve Adoption Agreement and Contribution Addendum for General City Non-Union Group (hired after 01/01/2006).
4. Approve Adoption Agreement and Contribution Addendum for AFSCME Union Group (hired after 07/01/2005).
5. Approve Adoption Agreement and Contribution Addendum for the City Manager.
6. Establish new Deferred Compensation Plan with MERS & approve Participation Agreement.

Contract Termination & Transfer of Assets

Motion by Mayor Pro-Tem Osika to terminate the services of MissionSquare Retirement and authorize the transfer of assets to MERS, as follows:

RESOLUTION NO. 95-2023

APPROVE TRANSFER OF ALL CITY-SPONSORED RETIREMENT PLANS ADMINISTERED BY MISSION SQUARE RETIREMENT TO THE MUNICIPAL EMPLOYEES' RETIREMENT SYSTEM PLAN

WHEREAS, the City of Owosso, a Michigan municipal corporation, currently has MissionSquare Retirement administer portions of its retirement system, including the 401(a) defined contribution plans for the General City Non-Union Group (hired after January 1, 2006) and its retirees, the AFSCME Union Group (hired after July 1, 2006) and its retirees, and the City Manager, as well as the 457 deferred compensation plan for all employees; and

WHEREAS, the City has been displeased and concerned with recent process changes made by MissionSquare Retirement and desires to end its relationship with the firm; and

WHEREAS, the Municipal Employees' Retirement System of Michigan (MERS) has successfully administered a different portion of the City's retirement system and they are capable of administering the plans currently with MissionSquare Retirement; and

WHEREAS, it has been determined to be beneficial to the City and its employees to transfer all City-sponsored plans and accounts from MissionSquare Retirement to the MERS system; and

WHEREAS, it is necessary to provide formal notice to MissionSquare Retirement of the intention to transfer the assets of said plans to the MERS plan; and

WHEREAS, the City Council must adopt a resolution authorizing this transfer of funds from MissionSquare Retirement to MERS.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, County of Shiawassee, State of Michigan that:

- FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to terminate the Governmental Money Purchase Plan Adoption Agreement dated May 20, 2022 with MissionSquare Retirement

SECOND: it has heretofore determined that it is advisable, necessary and in the public interest to transfer all City of Owosso sponsored plans and accounts currently administered by MissionSquare Retirement to the Municipal Employees' Retirement System of Michigan.

THIRD: the Mayor, City Clerk, and other appropriate staff of the City of Owosso are hereby instructed and authorized to execute any and all tasks required to complete the transfer.

FOURTH: this resolution serves as formal notification to all involved parties to execute said transfer.

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Mayor Pro-Tem Osika, Councilmembers Law, Haber, Olson, Fear, Pidek and Mayor Teich.

NAYS: None.

Establish MERS Defined Contribution Plan

Motion by Councilmember Pidek to establish new Defined Contribution Plan with MERS as follows:

RESOLUTION NO. 96-2023

ADOPTING THE MERS DEFINED CONTRIBUTION PLAN

WHEREAS, the participating entity desires to adopt the MERS Defined Contribution Plan for its designated employees; and

WHEREAS, the participating entity has furnished MERS with required data regarding each eligible employee and retiree; and

WHEREAS, as a condition of MERS membership, and pursuant to the MERS Retirement Board's power as plan administrator and trustee under Plan Document Section 71 and MCL 38.1536, as each may be amended, it is appropriate and necessary to enter into a binding agreement providing for the administration of the Defined Contribution Plan, the reporting of wages, and the payment of the required contributions of a participating entity and withholding of employee contributions.

NOW, THEREFORE, IT IS HEREBY RESOLVED:

On behalf of the participating entity, the governing body of the City of Owosso adopts the MERS Defined Contribution Plan in accordance with Plan Section 4 for its eligible employees as described in the MERS Defined Contribution Adoption Agreement, subject to the MERS Plan Document and as authorized by 1996 PA 220, as both may be amended.

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Councilmembers Law, Haber, Pidek, Fear, Mayor Pro-Tem Osika, Councilmember Olson and Mayor Teich.

NAYS: None.

Defined Contribution Plan Agreement – General City Non-Union Employees
(hired after 01/01/2006)

Motion by Councilmember Pidek to approve the MERS Defined Contribution Plan Adoption Agreement and the Contribution Addendum for MERS Defined Contribution for the General City Non-Union Group (hired after January 1, 2006) and its corresponding retirees:

RESOLUTION NO. 97-2023

**ADOPTING THE MUNICIPAL EMPLOYEES' RETIREMENT SYSTEM PLAN
FOR THE CITY OF OWOSSO GENERAL CITY NON-UNION GROUP HIRED AFTER
JANUARY 1, 2006 AND ITS RETIREES**

WHEREAS, the City of Owosso, a Michigan municipal corporation, having established a defined contribution plan administered by Municipal Employees' Retirement System of Michigan (MERS), wishes to enroll the General City Non-Union Group employees (hired after 1/1/2006) group and its retirees as a division of said plan; and

WHEREAS, it is necessary to fix in writing the rights and obligations of the parties involved.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has determined it is advisable, necessary and in the public interest to approve the MERS Defined Contribution Plan Adoption Agreement and the Contribution Addendum for MERS Defined Contribution for the General City, Non-Union Group, hired after January 1, 2006, and its retirees, spelling out the rights and obligations of the parties involved.

SECOND: the Mayor and City Clerk are instructed and authorized to sign the Agreement, and its Addendum, between the City of Owosso and the Municipal Employees' Retirement System of Michigan substantially in the form attached.

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Mayor Pro-Tem Osika, Councilmembers Haber, Fear, Pidek, Olson, Law and Mayor Teich.

NAYS: None.

Defined Contribution Plan Agreement – City Manager

Motion by Mayor Pro-Tem Osika to approve the MERS Defined Contribution Plan Adoption Agreement and the Contribution Addendum for MERS Defined Contribution for the City Manager Group and its corresponding retirees, as follows:

RESOLUTION NO. 98-2023

**ADOPTING THE MUNICIPAL EMPLOYEES' RETIREMENT SYSTEM PLAN
FOR THE CITY OF OWOSSO CITY MANAGER GROUP**

WHEREAS, the City of Owosso, a Michigan municipal corporation, having established a defined contribution plan administered by the Municipal Employees' Retirement System of Michigan (MERS),

wishes to enroll the City Manager Group as a division of said plan; and

WHEREAS, it is necessary to fix in writing the rights and obligations of the parties involved.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has determined it is advisable, necessary and in the public interest to approve the MERS Defined Contribution Plan Adoption Agreement and the Contribution Addendum for MERS Defined Contribution for the City Manager Group and its retirees spelling out the rights and obligations of the parties involved.

SECOND: the Mayor and City Clerk are instructed and authorized to sign the Agreement, and its Addendum, between the City of Owosso and the Municipal Employees' Retirement System of Michigan substantially in the form attached.

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Councilmember Haber, Mayor Pro-Tem Osika, Councilmembers Olson, Fear, Law, Pidek and Mayor Teich.

NAYS: None.

Defined Contribution Plan Agreement - AFSCME

Motion by Mayor Pro-Tem Osika to approve the MERS Defined Contribution Plan Adoption Agreement and the Contribution Addendum for MERS Defined Contribution for the American Federation of State, County, and Municipal Employees Group (AFSCME), Local No. 1059 (hired after 7/1/2005) and its corresponding retirees, as follows:

RESOLUTION NO. 99-2023

ADOPTING THE MUNICIPAL EMPLOYEES' RETIREMENT SYSTEM PLAN FOR THE CITY OF OWOSSO AFSCME GROUP HIRED AFTER JULY 1, 2005 AND ITS RETIREES

WHEREAS, the City of Owosso, a Michigan municipal corporation, having established a defined contribution plan administered by Municipal Employees' Retirement System of Michigan (MERS), wishes to enroll the American Federation of State, County and Municipal Employees (AFSCME) union employees (hired after 7/1/2005) group and its retirees as a division of said plan; and

WHEREAS, it is necessary to fix in writing the rights and obligations of the parties involved.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has determined it is advisable, necessary and in the public interest to approve the MERS Defined Contribution Plan Adoption Agreement and the Contribution Addendum for MERS Defined Contribution for the AFSCME Union Group, hired after July 1, 2005, and its retirees, spelling out the rights and obligations of the parties involved.

SECOND: the Mayor and City Clerk are instructed and authorized to sign the Agreement, and its

Addendum, between the City of Owosso and the Municipal Employees' Retirement System of Michigan substantially in the form attached.

Motion supported by Councilmember Pidek.

Roll Call Vote.

AYES: Councilmembers Haber, Olson, Mayor Pro-Tem Osika, Councilmembers Fear, Pidek, Law and Mayor Teich.

NAYS: None.

Establish MERS Deferred Compensation Plan

Motion by Councilmember Fear to establish a new Deferred Compensation Plan with MERS and approve the corresponding Participation Agreement as follows:

RESOLUTION NO. 100-2023

ESTABLISHING THE MERS 457 SUPPLEMENTAL RETIREMENT PROGRAM

WHEREAS, the Municipal Employees Retirement Act of 1984 (the "Act"), MCL 38.1536(2)(a) and MERS Plan Document (Section 71) authorizes the Municipal Employees' Retirement Board (the "Board") to "establish additional programs including but not limited to defined benefit, defined contribution, ancillary benefits, health and welfare benefits, and other postemployment benefit programs," and on November 8, 2011, the Board adopted the MERS 457 Deferred Compensation Plan; and

WHEREAS, this Uniform Resolution has been approved by the Board under the authority of Section 71, and the Board has authorized the MERS 457 Deferred Compensation Plan, which shall not be implemented unless in strict compliance with the terms and conditions of this Resolution; and

WHEREAS, the Participating Employer, a participating "municipality" (as defined in the Act; MCL 38.1502b(2); Plan Document Section 2) or participating "court" (circuit, district or probate court as defined in the Act, MCL 38.1502a(4) – (6); Plan Document Section 2) within the State of Michigan has determined that in the interest of attracting and retaining qualified employees, it wishes to offer a deferred compensation plan; and

WHEREAS, the Participating Employer has also determined that it wishes to encourage employees' saving for retirement by offering salary reduction contributions; and

WHEREAS, the Participating Employer has reviewed the MERS 457 Supplemental Retirement Program ("Plan"); and

WHEREAS, the Participating Employer wishes to participate in the Plan to provide certain benefits to its employees, reduce overall administrative costs, and afford attractive investment opportunities; and

WHEREAS, the Participating Employer is an Employer as defined in the Plan; and

WHEREAS, concurrent with this Resolution, and as a continuing obligation, this Governing Body has completed and approved, and submitted to MERS and the Board documents necessary for adoption and implementation of the Plan; and

WHEREAS, the Governing Body for and on behalf of the Participating Employer is authorized by law to adopt this Resolution approving the Participation Agreement on behalf of the Participating Employer. In the event any alteration of the terms or conditions stated in this Resolution is made or occurs, it is

expressly recognized that MERS and the Retirement Board, as sole trustee and fiduciary of the Plan and its trust reserves, and whose authority is nondelegable, shall have no obligation or duty to continue to administer (or to have administered) the MERS 457 Supplemental Retirement Program for the Participating Employer.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body adopts the MERS 457 Supplemental Retirement Program as provided below.

- I. The Participating Employer adopts the Plan for its Employees.
- II. The Participating Employer hereby adopts the terms of the Participation Agreement, which is attached hereto and made a part of this Resolution. The Participation Agreement sets forth the Employees to be covered by the Plan, the benefits to be provided by the Participating Employer under the Plan, and any conditions imposed by the Participating Employer with respect to, but not inconsistent with, the Plan. The Participating Employer reserves the right to amend its elections under the Participation Agreement, so long as the amendment is not inconsistent with the Plan or the Internal Revenue Code or other applicable law and is approved by the Board.
- III. The Participating Employer shall abide by the terms of the Plan, including amendments to the Plan made by the Board, all investment, administrative, and other service agreements of the Plan and the Trust, and all applicable provisions of the Internal Revenue Code and other applicable law.
- IV. The Participating Employer acknowledges that the Board is only responsible for the Plan and any other plans of the Employer administered by MERS and that the Board has no responsibility for other employee benefit plans maintained by the Employer that are not part of MERS.
- V. The Participating Employer accepts the administrative services to be provided by MERS and any services provided by a Service Manager as delegated by the Board. The Participating Employer acknowledges that fees will be imposed with respect to the services provided and that such fees may be deducted from the Participants' accounts.
- VI. The Participating Employer acknowledges that the Plan contains provisions for involuntary Plan termination.
- VII. The Participating Employer acknowledges that all assets held in connection with the Plan, including all contributions to the Plan, all property and rights acquired or purchased with such amounts and all income attributable to such amounts, property or rights shall be held in trust for the exclusive benefit of Participants and their Beneficiaries under the Plan. No part of the assets and income of the Plan shall be used for, or diverted to, purposes other than for the exclusive benefit of Participants and their Beneficiaries and for defraying reasonable expenses of the Plan. All amounts of compensation deferred pursuant to the Plan, all property and rights acquired or purchased with such amounts and all income attributable to such amounts, property or rights held as part of the Plan, shall be transferred to the Board to be held, managed, invested and distributed as part of the Trust Fund in accordance with the provisions of the Plan. All contributions to the Plan must be transferred by the Participating Employer to the Trust Fund. All benefits under the Plan shall be distributed solely from the Trust Fund pursuant to the Plan.
- VIII. This Resolution and the Participation Agreement shall be submitted to the Board for its approval. The Board shall determine whether the Resolution complies with the Plan, and, if it does, shall provide appropriate forms to the Participating Employer to implement participation in the Plan. The Board may refuse to approve a Participation Agreement by an Employer that does not possess State statutory authority to participate in the Plan. The Governing Body hereby acknowledges that it is responsible to assure that this Resolution and the Participation Agreement are adopted and executed in accordance with the requirements of applicable law.

BE IT FINALLY RESOLVED: This Resolution shall have no legal effect under the Plan until a certified copy of this adopting Resolution is filed with MERS, and MERS determines that all necessary requirements under the 457 Supplemental Retirement Program Plan and Trust, the Participation Agreement, and this Resolution have been met. All dates for implementation of the Plan shall be determined by MERS from the date of filing with MERS of this Resolution in proper form and content. Upon MERS determination that all necessary documents have been submitted to MERS, MERS shall record its formal approval upon this Resolution, and return a copy to the Employer.

Motion supported by Councilmember Pidek.

Roll Call Vote.

AYES: Councilmember Olson, Mayor Pro-Tem Osika, Councilmembers Law, Fear, Pidek, Haber and Mayor Teich.

NAYS: None.

Closed Session

Motion by Councilmember Pidek to approve holding a Closed Session after Citizen Comments to conduct the City Manager's annual evaluation at the request of the employee in compliance with MCL 15.268(a).

Motion supported by Councilmember Olson.

Roll Call Vote.

AYES: Councilmembers Pidek, Law, Fear, Haber, Olson, Mayor Pro-Tem Osika and Mayor Teich.

NAYS: None.

COMMUNICATIONS

Brad A. Barrett, Finance Director. Financial Report – March 2023.
Tanya S. Buckelew, Planning & Building Director. April 2023 Building Department Report.
Tanya S. Buckelew, Planning & Building Director. April 2023 Code Violations Report.
Tanya S. Buckelew, Planning & Building Director. April 2023 Inspections Report.
Tanya S. Buckelew, Planning & Building Director. April 2023 Certificates Issued Report.
Kevin D. Lenkart, Public Safety Director. April 2023 Police Report.
Kevin D. Lenkart, Public Safety Director. April 2023 Fire Report.
Downtown Historic District Commission. Minutes of April 19, 2023.
WWTP Review Board. Minutes of April 25, 2023.
Parks & Recreation Commission. Minutes of April 26, 2023.

CITIZEN COMMENTS AND QUESTIONS

Eddie Urban, 601 Glenwood Avenue, spoke about trying to save a tree on his property that has been marked for removal and a power pole near his house that needs a new guy wire.

Bill Moull, 1335 W. North Street, said he appreciated the support of the Councilmembers that attended the May 4th Prayer Breakfast.

Mayor Pro-Tem Osika noted that the Shi-Tri is happening this weekend and they are looking for volunteers to help with the event.

ADJOURNED TO CLOSED SESSION AT 8:36 P.M.

RETURNED FROM CLOSED SESSION AT 9:26 P.M.

APPROVAL OF THE MINUTES OF THE CLOSED SESSION OF JULY 5, 2022

Motion by Mayor Pro-Tem Osika to approve the Minutes of the Closed Session of July 5, 2022 as presented.

Motion supported by Councilmember Pidek and concurred in by unanimous vote.

NEXT MEETING

Monday, June 05, 2023, 7:30 p.m.

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2024
Building Board of Appeals – Alternate - term expires June 30, 2025
Zoning Board of Appeals – Alternate – term expires June 30, 2024
Zoning Board of Appeals – Alternate – term expires June 30, 2025

ADJOURNMENT

Motion by Mayor Pro-Tem Osika for adjournment at 9:27 p.m.

Motion supported by Councilmember Pidek and concurred in by unanimous vote.

Robert J. Teich, Jr., Mayor

Amy K. Kirkland, City Clerk



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0530 • FAX (989) 723-8854

MEMORANDUM

DATE: May 2, 2023

TO: Mayor Robert Teich Jr, City Council, and City Manager Nathan Henne

FROM: Michael Dowler, Assessor

RE: Obsolete Property Rehabilitation District – 902 W. Main St.

The City Clerk received a request from DBMA Owosso, LLC to establish an Obsolete Property Rehabilitation District for the property at 902 W. Main Street. The project proposes to completely renovate the two-story 3,700 square foot building with microbrewery and tap room on first floor and two (2) apartments on second floor.

The description of the district being requested is:

Lot 2 and Lot 4, Block 15, A.L. & B.O. Williams Addition to the City of Owosso, according to the recorded plat thereof, as recorded in Plat Liber 29, Page 499, Shiawassee County Records.

Within the Obsolete Property Rehabilitation Act (OPRA) rehabilitation is defined as:

.....changes to obsolete commercial property as may be required to restore the property to an economically efficient condition. Rehabilitation includes major renovation and modification including but not necessarily limited to, improvement to floors, correction of deficient or excessive height, new or improved building equipment such as heating ventilation and lighting, improved roof structures and cover, improved wall placement, improved exterior and interior appearance of buildings and other physical changes.

The qualifications for an Obsolete Property Rehabilitation District are found in MCL 125.2783(1) of the Obsolete Property Rehabilitation Act as follows:

(1) A local governmental unit, by resolution of its legislative body, may establish a commercial redevelopment district, which may consist of 1 or more parcels or tracts of land or a portion thereof, if at the time of adoption of the resolution the property within the district is any of the following:

(a) Obsolete property in an area characterized by obsolete commercial property or commercial housing property.

- (b) *Commercial property that is obsolete property that was owned by a qualified local governmental unit on the effective date of this act, and subsequently conveyed to a private owner.*

Other relevant definitions for the purposes of the Act:

"Obsolete property" means commercial property or commercial housing property that is 1 or more of the following:

- (a) *Blighted property. Blighted property means property that meets 1 or more of the following criteria:*
- (i) Has been declared a nuisance in accordance with a local housing, building, plumbing, fire, or other related code or ordinance.*
 - (ii) Is an attractive nuisance to children because of physical condition, use, or occupancy.*
 - (iii) Is a fire hazard or is otherwise dangerous to the safety of persons or property.*
 - (iv) Has had the utilities, plumbing, heating, or sewerage permanently disconnected, destroyed, removed, or rendered ineffective so that the property is unfit for its intended use.*
 - (v) Is tax reverted property owned by a qualified local governmental unit, by a county, or by this state. The sale, lease, or transfer of tax reverted property by a qualified local governmental unit, county, or this state after the property's inclusion in a brownfield plan shall not result in the loss to the property of the status as blighted property for purposes of PA 145 of 2000. (See MCL 125.2652)*
 - (vi) Is property owned by or under the control of a land bank fast track authority, whether or not located within a qualified local governmental unit. Property included within a brownfield plan prior to the date it meets the requirements of this subdivision to be eligible property shall be considered to become eligible property as of the date the property is determined to have been or becomes qualified as, or is combined with, other eligible property. The sale, lease, or transfer of the property by a land bank fast track authority after the property's inclusion in a brownfield plan shall not result in the loss to the property of the status as blighted property for purposes of this act.*
 - (vii) Has substantial buried subsurface demolition debris present so that the property is unfit for its intended use. (See MCL 125.2652)*

- (b) *A facility as that term is defined below:*

"Facility" as defined in PA 451 of 1994 means any area, place, or property where a hazardous substance in excess of the concentrations which satisfy the requirements of section 20120a(1)(a) or (17) or the cleanup criteria for unrestricted residential use under part 213 has been released, deposited, disposed of, or otherwise comes to be located. Facility does not include any area, place, or property at which response activities have been completed which satisfy the cleanup criteria for the residential category provided for in section 20120a(1)(a) and (17) or at which corrective action has been completed under part 213 which satisfies the cleanup criteria for unrestricted residential use. (See MCL 324.20101)

(c) Functionally obsolete.

"Functionally obsolete" means that the property is unable to be used to adequately perform the function for which it was intended due to a substantial loss in value resulting from factors such as overcapacity, changes in technology, deficiencies or superadequacies in design, or other similar factors that affect the property itself or the property's relationship with other surrounding property. (See MCL 125.2652)

According to the qualifications for an Obsolete Property Rehabilitation District this property does meet the required obsolescence. The property is functionally obsolete due to the lack of modern electrical, plumbing, and mechanical systems as well as the poor condition of the walls, floors, and ceilings. And I recommend approval of the district.

Should you approve the district, you'll be asked to set another public hearing to consider the application for an Obsolete Property Rehabilitation Exemption Certificate for this property.

If there are any questions, please feel free to contact me at (989) 725-0530.

RESOLUTION NO.

**ESTABLISHING AN OBSOLETE PROPERTY REHABILITATION (OPRA) DISTRICT
FOR THE PROPERTY LOCATED AT
902 W. MAIN STREET**

WHEREAS, pursuant to PA 146 of 2000, the City of Owosso has the authority to establish Obsolete Property Rehabilitation Districts within the City of Owosso; and

WHEREAS, DBMA Owosso, LLC has filed a written request with the Clerk of the City of Owosso requesting the establishment of the Obsolete Property Rehabilitation District for an area in the vicinity of 902 W. Main Street located in the City of Owosso hereinafter described; and

WHEREAS, written notice has been given by mail to all owners of real property located within the proposed district and to the public by newspaper advertisement in the Argus-Press and/or by public posting of the hearing on the establishment of the proposed district; and

WHEREAS, on June 5, 2023 a public hearing was held and all residents and taxpayers of the City of Owosso were afforded an opportunity to be heard thereon; and

WHEREAS, the City Council of the City of Owosso determined that the district meets the requirements set forth in section 3(1) of PA 146 of 2000; and

WHEREAS, the City Council deems it to be in the public interest of the City of Owosso to establish the Obsolete Property Rehabilitation District as proposed.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Owosso that the following described parcel(s) of land situated in the City of Owosso, Shiawassee County, and State of Michigan, to wit:

Lot 2 and Lot 4, Block 15, A.L. & B.O. Williams Addition to the City of Owosso, according to the recorded plat thereof, as recorded in Plat Liber 29, Page 499, Shiawassee County Records.

be and is hereby established as an Obsolete Property Rehabilitation District pursuant to the provisions of PA 146 of 2000.



301 W. MAIN OWOSSO, MICHIGAN 48867-2958 • (989) 725-0550 • FAX 725-0526

RE: 902 W Main St

STATEMENT OF OBSOLESCENCE FROM ASSESSOR

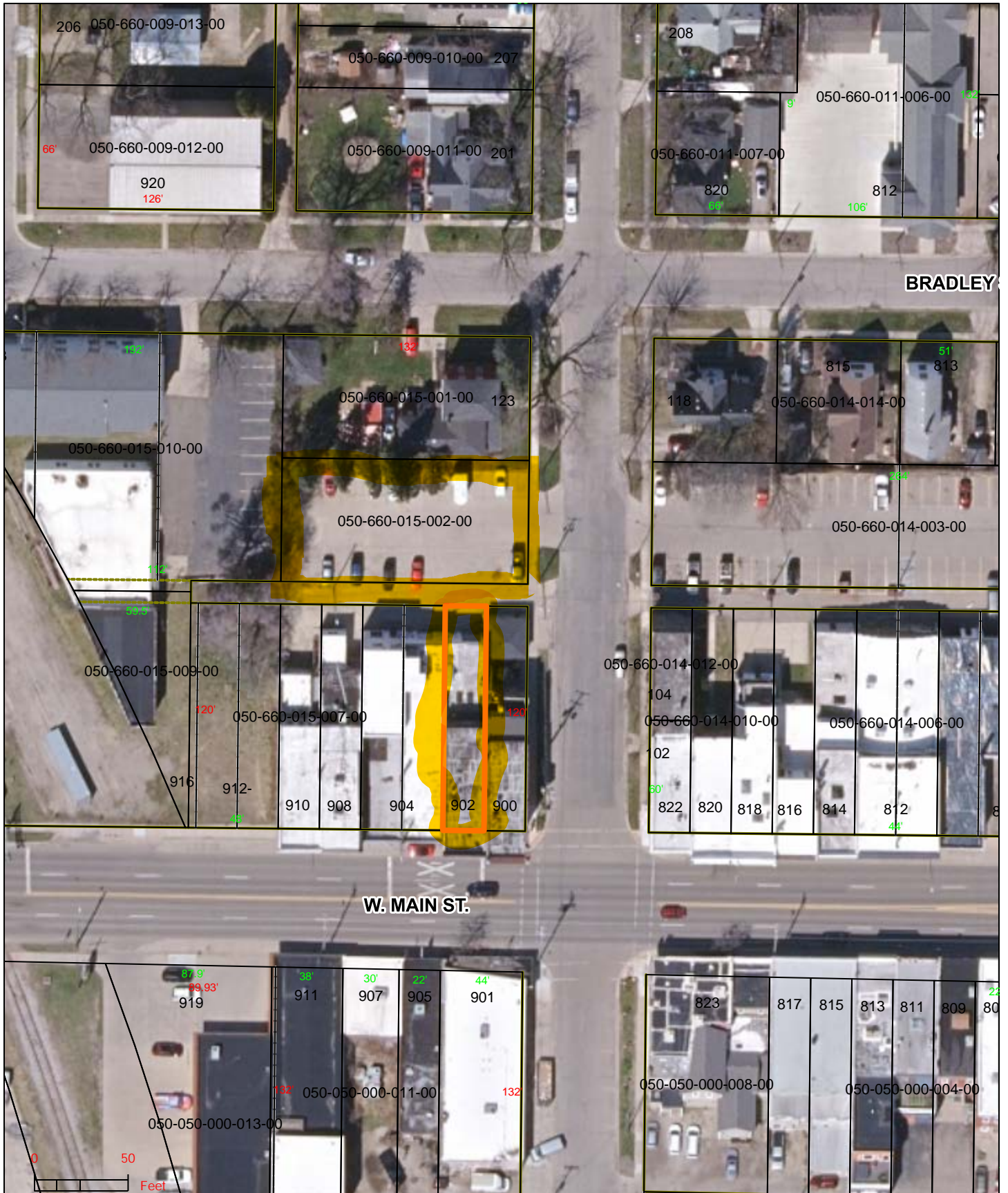
The building that is the subject of this request is a typical, two-story, downtown building constructed around 1900. The first floor of the building has been used as commercial retail space for many years and has been vacant for some time while the second floor has been used for two apartments. The obsolescence is evident in the lack of modern electrical, plumbing, and mechanical systems as well as the poor condition of the walls, floors, and ceilings. The windows and doors are also very old and inefficient by today's standards. In the opinion of the assessor, this property suffers in excess of 50% functional obsolescence.

Michael Dowler, MMAO(4)
City Assessor


Assessor Signature

4-11-2023
Date

OWOSSO





OWOSSO PUBLIC SAFETY

202 S. WATER ST. • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580 • FAX (989)725-0528

MEMORANDUM

DATE: June 5, 2023

TO: Owosso City Council

FROM: Kevin Lenkart
Owosso Public Safety Chief

RE: Amendment of Owosso City Ordinance 19-110.

RECOMMENDATION:

I recommend Council approve the proposal to amend City of Owosso Code of Ordinances Chapter 19, Offenses, Article VI, *Offenses Against Public Morals*, Section 110, Drug Paraphernalia.

BACKGROUND:

In early 2023, representatives from the Shiawassee County Health Department contacted me to review Sec. 19-110, Drug Paraphernalia, of the Owosso City Code to exempt Public Health personnel participating in Harm Reduction Programs from prosecution for the possession of drug paraphernalia. Harm reduction programs, like syringe exchange programs and Narcan distribution programs, have been proven to reduce the harm of substance use to the individual and to the community.

The recommended changes to Sec. 19-110 would update the ordinance to exempt public health actions in regard to harm reduction programs.

ORDINANCE NO.

APPROVING AMENDMENT TO CHAPTER 19, OFFENSES, ARTICLE VI, OFFENSES AGAINST PUBLIC MORALS, SECTION 110, DRUG PARAPHERNALIA OF THE CODE OF ORDINANCES

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has a drug paraphernalia ordinance prohibiting the sale, display, and/or possession of drug paraphernalia; and

WHEREAS, the Shiawassee County Health Department wishes to conduct a series of harm reduction programs in the County to reduce the harm of substance use on the individual and the greater community; and

WHEREAS, implementation of these programs necessitates an ordinance amendment to exempt public health personnel participating in harm reduction programs from prosecution for the possession of drug paraphernalia; and

WHEREAS, the City Council held a public hearing on June 5, 2023, [heard all interested persons / there being no one to be heard](#) and deliberated on the proposed ordinance amendments.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Owosso, Shiawassee County, Michigan that:

SECTION 1. AMENDMENT. That Chapter 19, Offenses, Article VI, *Offenses Against Public Morals*, Section 110, Drug Paraphernalia of the Code of Ordinances of the City of Owosso shall be amended as follows:

- (a) *Definitions*. The following words and phrases, when used in this section, shall, for the purpose of this section, have the meanings respectively ascribed to them:
 - (1) *Cocaine spoon*: A spoon with a bowl so small that the primary use for which it is reasonably adopted or designed, is to hold or administer cocaine, and which is so small as to be unsuited for the typical lawful uses of a spoon.
 - (2) *Controlled substance*: Any drug, substance, or immediate precursor designated as a schedule 1-5 substance in Article 7, Controlled Substances, Act 368 of the Public Acts of Michigan of 1978 (MCL 333.7101 et seq., MSA 14.15 (7101) et seq.), as amended, (commonly known as the Public Health Code).
 - (3) *Drug paraphernalia*: All equipment, products, and materials of any kind which are used, adapted for use, or designed for use, in planting, manufacturing, compounding, producing, testing, containing, concealing, injecting, or otherwise introducing into the human body a controlled substance in violation of the public health code of the state.
 - (4) Testing equipment specifically designed for use in identifying or in analyzing the strength, effectiveness, or purity of a controlled substance.
- (b) *Sale, display, possession prohibited*. It shall be unlawful for any person to sell, offer for sale, display, furnish, supply, possess, give away or advertise any drug paraphernalia which is primarily adapted or designed for the administration or use of any controlled substance.
- (c) *Licensed persons; exemptions*. This section shall not apply to a person licensed by the state board of pharmacy (administrator) pursuant to the public health code. Such person may possess, manufacture, distribute, prescribe, dispense, or conduct research with controlled substances to the extent authorized by its license. The following persons need not be licensed and may lawfully possess controlled substances under this section:

- (1) An agent or employee of a licensed manufacturer while acting in the ordinary course of employment.
- (2) Common or contract carrier or warehousemen, or employee thereof while possessing in ordinary course of employment.
- (3) Persons suffering from diabetes, asthma, or any other medical condition requiring self-injection or pursuant to a lawful order of a practitioner.
- (4) An officer or employee of a federal, state, political subdivision or agency of this state who is engaged in the enforcement of state or local laws relating to controlled substances and who is authorized to possess controlled substances in the course of that person's official duties.

(d) This article shall not apply to any of the following:

- (1) An object sold or offered for sale to a person licensed under article 152 or under the Occupational Code, Public Act No. 299 of 1980 (MCL 339.101 et seq.), or any intern, trainee, apprentice or assistant in a profession licensed under Article 15 or under Public Act No. 299 of 1980 for use in that profession.
- (2) An object sold or offered for sale to any hospital, sanitarium, clinical laboratory or other health care institution, including a penal, correctional or juvenile detention facility, for use in that institution.
- (3) An object sold or offered for sale to a dealer in medical, dental, surgical or pharmaceutical supplies.
- (4) Equipment, a product or material which may be used in the preparation or smoking of tobacco or smoking herbs other than a controlled substance.
- (5) A blender, bowl, container, spoon or mixing device not specifically designed for a use in compounding controlled substances;
- (6) A hypodermic syringe or needle sold or offered for sale for the purpose of injecting or otherwise treating livestock or other animals.
- (7) An object sold, offered for sale or given away by a state or local governmental agency or by a person specifically authorized by a state or local governmental agency to prevent the transmission of infectious agents.
- (8) Testing equipment specifically designed for use in identifying or in analyzing the strength, effectiveness, or purity of a controlled substance.

SECTION 2. SEVERABILITY. The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section, or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the Ordinance shall not be affected thereby.

SECTION 3. AVAILABILITY. This ordinance may be purchased or inspected in the City Clerk's office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

SECTION 4. EFFECTIVE DATE. This amendment shall become effective June 26, 2023.



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0530 • FAX (989) 723-8854

MEMORANDUM

DATE: June 5, 2023

TO: Mayor Robert Teich Jr, City Council, and City Manager Nathan Henne

FROM: Michael Dowler, Assessor

RE: Obsolete Property Rehabilitation Exemption Certificate – 902 W. Main Street

As mentioned in my memo on May 1, 2023, the city clerk received a request from DBMA Owosso LLC, owner of 902 W. Main St., to establish an Obsolete Property Rehabilitation District. Also received was an application for an Obsolete Property Rehabilitation Exemption Certificate. Earlier tonight, the council held a public hearing and considered approval of the OPRA District. Anticipating approval of the district, the item before you now sets the public hearing to consider the application for a tax exemption certificate.

The project proposes to completely renovate the 2 story 3,700 square foot building with a microbrewery and tap room on first floor and two (2) apartments on second floor.

It is recommended by staff that the city council set a public hearing for Tuesday, June 20, 2023, for input from the public both within and out of the district. The city clerk will send notice to all taxing jurisdictions as required by the statute and the city's tax abatement policy.

If there are any questions, please feel free to contact me at (989) 725-0530.

RESOLUTION NO.

**SETTING A PUBLIC HEARING TO CONSIDER APPLICATION
FOR AN OBSOLETE PROPERTY REHABILITATION EXEMPTION CERTIFICATE FOR THE
PROPERTY AT 902 WEST MAIN STREET**

WHEREAS, the City of Owosso received application for an Obsolete Property Rehabilitation Exemption Certificate on April 4, 2023 from DBMA Owosso, LLC; and

WHEREAS, the City of Owosso approved a request to establish an Obsolete Property Rehabilitation District, on June 5, 2023, described as:

LOT 2 AND LOT 4, BLOCK 15, A.L. & B.O. WILLIAMS ADDITION TO THE CITY OF
OWOSSO, ACCORDING TO THE RECORDED PLAT THEREOF, AS RECORDED IN PLAT
LIBER 29, PAGE 499, SHIAWASSEE COUNTY RECORDS; and

WHEREAS, it must be determined that approval of the Obsolete Property Rehabilitation Certificate would be beneficial to the City of Owosso, as well as local and regional economy.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: the Owosso City Council sets a public hearing for Tuesday, June 20, 2023 on or about 7:30 p.m. in the council chambers for the purpose of hearing comments for those within the district, and any other resident or taxpayer, of the City of Owosso.

SECOND: the City Clerk gives the notifications as required by law.

THIRD: City staff is directed to investigate and determine if the qualifications of the Act are satisfied and report said findings at the hearing.



RECEIVED
4-4-23

301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

APPLICATION FOR TAX ABATEMENT

Applicant (Official Company Name) DBMA Owosso, LLC
Business Name (If Different) Barrister Brewing Co
Address of Proposed Project 902 West Main Street
Mailing Address (If Different) PO Box 281, Owosso, MI 48867

Do you own the property? yes If no, what is your relationship? _____

Type of Abatement Requested (if known) Obsolete Property Rehabilitation Act

Total square footage of all current buildings on site 3,700

Description of proposed project including type of current business activity and product to be manufactured (if applicable), size of proposed structure and proposed activity and/or product.

Property is currently vacant. Proposed project is to fully rehabilitate the existing building at 902 West Main Street and redevelopment of the parking area. The renovation will be consistent with historical rehabilitation guidelines as dictated by the State Historic Preservation Office, including an historically consistent facade and windows. Additionally, energy-efficient upgrades will be made including insulation and lower-energy heating/cooling and demand water heaters. The commercial space will be constructed to house a microbrewery and taproom on the currently vacant main floor.

The existing parking lot will be removed, an asphalt parking lot will be installed, along with greenery and landscaping.

Give estimated cost of the following components applicable for the proposed project:

Land improvements (excluding land): \$38,800 for parking lot and landscaping
Building improvements: Size 3,700 sf \$ 885,000 for structural rehabilitation
Machinery & Equipment: \$200,000 for brewery equipment and kitchen equipment
Furniture & Fixtures: \$140,000 for furniture, cabinets, countertops, sinks, etc.

Total - \$1,263,800

Time schedule for start and completion of construction and equipment installation (if applicable):

Building:	Equipment installation (if applicable):
Start Date <u>June 2023</u>	Start Date <u>August 2023</u>
Completion Date <u>December 2023</u>	Completion Date <u>December 2023</u>


Abatement Application
Page 2

Will project be owned or leased by applicant? owned
Will machinery be owned or leased by applicant? owned

How many employees do you currently employ? Full Time 0 Part Time 0

How many new employees do you estimate after project complete? Full Time 4
Part Time 10

When project is complete, how many will be:

 Management/Professional 2 Wage level \$40,000/yr \$12.23/hr
Skilled 2 Wage level \$38,480/yr \$18.50/hr
Semi-Skilled 5 Wage level \$35,000/yr \$16.93/hr
Un-Skilled 5 Wage level \$20,000/yr plus tips \$9.62/hr

Name of Company Officer (contact person) Barbara Nees
Title Member and Board Secretary of DBMA Owosso, LLC

Signature _____ Date 3/27/2023
Phone Number 989-627-0745

For City Staff Use Only

Was the applicant given a copy of Tax Abatement Policy? (Y) N 4-4-23
Is an abatement district in place for this project? Y (N)

If no, legal description of proposed district. _____

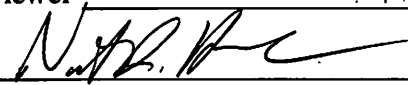
If yes, type of district in place _____ Year established _____

Does the proposed project meet the guidelines for Tax Abatement under the policy? Y N
If no, explain _____

If yes, was notice given to taxing jurisdictions within the proposed project area? Y N

If yes, was notice given to applicant and proper state documents sent? Y N

Name of reviewer Nathan R. Henne

Signature  Date _____

ABATEMENT SCHEDULE

This schedule applies to industrial, commercial, and/or residential property as defined by the Michigan General Property Tax Act

Capital Investment \$0 to \$120,000 \$120,001 to \$300,000 \$300,001 to \$600,000 \$600,001 to \$1,350,000 \$1,350,001 to \$3,000,000 \$3,000,001 to \$6,000,000 \$6,000,001 +	Years of Tax Abatement 1 2 3 ④ 5 6 7	Rehabilitate or Restore a building within Historic District? Additional 2 years in any capital investment
New Job Creation (as FTE – 40 hrs/week) 1-10 11-25 26-50 51 +	Years of Tax Abatement ② 3 4 5	
New Job Wages (calculation based on MI min wage) Average Wage > 1.5x min wage Average Wage > 2.5x min wage Average Wage > 3x min wage	Years of Tax Abatement ① 2 3	<u>MI Min wage</u> \$10.10
Number of years located in City of Owosso 2-10 ①1-25 26 +	Years of Tax Abatement 1 2 3	Moved to Owosso 2003
New employees with City of Owosso residency 1-10 11-25 26 +	Years of Tax Abatement ① 2 3	
New housing units created in City of Owosso 1-5 6-10 11-25 25+	Years of Tax Abatement 1 2 3 4	

10 years

—NRH

Application for Obsolete Property Rehabilitation Exemption Certificate

Issued under authority of Public Act 146 of 2000, as amended.

This application should be filed after the district is established. This project will not receive tax benefits until approved by the State Tax Commission. Applications received after October 31 may not be acted upon in the current year. This application is subject to audit by the State Tax Commission.

INSTRUCTIONS: File the completed application and the required attachments with the clerk of the local government unit. (The State Tax Commission requires two copies of the Application and attachments. The original is retained by the clerk.) See State Tax Commission Bulletin 9 of 2000 for more information about the Obsolete Property Rehabilitation Exemption. The following must be provided to the local government unit as attachments to this application: (a) General description of the obsolete facility (year built, original use, most recent use, number of stories, square footage); (b) General description of the proposed use of the rehabilitated facility, (c) Description of the general nature and extent of the rehabilitation to be undertaken, (d) A descriptive list of the fixed building equipment that will be a part of the rehabilitated facility, (e) A time schedule for undertaking and completing the rehabilitation of the facility, (f) A statement of the economic advantages expected from the exemption. A statement from the assessor of the local unit of government, describing the required obsolescence has been met for this building, is required with each application. Rehabilitation may commence after establishment of district.

Applicant (Company) Name (applicant must be the OWNER of the facility)		
Company Mailing Address (Number and Street, P.O. Box, City, State, ZIP Code)		
Location of obsolete facility (Number and Street, City, State, ZIP Code)		
City, Township, Village (indicate which)		County
Date of Commencement of Rehabilitation (mm/dd/yyyy)	Planned date of Completion of Rehabilitation (mm/dd/yyyy)	School District where facility is located (include school code)
Estimated Cost of Rehabilitation		Number of years exemption requested
Attach legal description of obsolete property on separate sheet.		
Expected Project Outcomes (Check all that apply)		
<input type="checkbox"/> Increase commercial activity	<input type="checkbox"/> Retain employment	<input type="checkbox"/> Revitalize urban areas
<input type="checkbox"/> Create employment	<input type="checkbox"/> Prevent a loss of employment	<input type="checkbox"/> Increase number of residents in the community in which the facility is situated
Indicate the number of jobs to be retained or created as a result of rehabilitating the facility, including expected construction employment. _____		
<input type="checkbox"/> Each year, the State Treasurer may approve 25 additional reductions of half the school operating and state education taxes for a period not to exceed six years. Check the box at left if you wish to be considered for this exclusion.		

APPLICANT CERTIFICATION

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all of the information is truly descriptive of the property for which this application is being submitted. Further, the undersigned is aware that, if any statement or information provided is untrue, the exemption provided by Public Act 146 of 2000 may be in jeopardy.

The applicant certifies that this application relates to a rehabilitation program that, when completed, constitutes a rehabilitated facility, as defined by Public Act 146 of 2000, as amended, and that the rehabilitation of the facility would not be undertaken without the applicant's receipt of the exemption certificate.

It is further certified that the undersigned is familiar with the provisions of Public Act 146 of 2000, as amended, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Obsolete Property Rehabilitation Exemption Certificate by the State Tax Commission.

Name of Company Officer (No authorized agents)	Telephone Number	Fax Number
Mailing Address	E-mail Address	
Signature of Company Officer (no authorized agents)	Title	

LOCAL GOVERNMENT UNIT CLERK CERTIFICATION

The Clerk must also complete Parts 1, 2 and 4 on page 2. Part 3 is to be completed by the Assessor.

Signature	Date Application Received	
FOR STATE TAX COMMISSION USE		
Application Number	Date Received	LUCI Code

LOCAL GOVERNMENT ACTION

This section is to be completed by the clerk of the local governing unit before submitting the application to the State Tax Commission. Include a copy of the resolution which approves the application and Instruction items (a) through (f) on page 1, and a separate statement of obsolescence from the assessor of record with the State Assessor's Board. All sections must be completed in order to process.

PART 1: ACTION TAKEN

Action Date

☐ Exemption Approved for _____ Years, ending December 30, _____ (not to exceed 12 years)

☐ Denied

Date District Established

LUCI Code

School Code

PART 2: RESOLUTIONS (the following statements must be included in resolutions approving)

A statement that the local unit is a Qualified Local Governmental Unit.

A statement that the Obsolete Property Rehabilitation District was legally established including the date established and the date of hearing as provided by section 3 of Public Act 146 of 2000.

A statement indicating whether the taxable value of the property proposed to be exempt plus the aggregate taxable value of property already exempt under Public Act 146 of 2000 and under Public Act 198 of 1974 (IFT's) exceeds 5% of the total taxable value of the unit.

A statement of the factors, criteria and objectives, if any, necessary for extending the exemption, when the certificate is for less than 12 years.

A statement that a public hearing was held on the application as provided by section 4(2) of Public Act 146 of 2000 including the date of the hearing.

A statement that the applicant is not delinquent in any taxes related to the facility.

If it exceeds 5% (see above), a statement that exceeding 5% will not have the effect of substantially impeding the operation of the Qualified Local Governmental Unit or of impairing the financial soundness of an affected taxing unit.

A statement that all of the items described under "Instructions" (a) through (f) of the Application for Obsolete Property Rehabilitation Exemption Certificate have been provided to the Qualified Local Governmental Unit by the applicant.

A statement that the application is for obsolete property as defined in section 2(h) of Public Act 146 of 2000.

A statement that the commencement of the rehabilitation of the facility did not occur before the establishment of the Obsolete Property Rehabilitation District.

A statement that the application relates to a rehabilitation program that when completed constitutes a rehabilitated facility within the meaning of Public Act 146 of 2000 and that is situated within an Obsolete Property Rehabilitation District established in a Qualified Local Governmental Unit eligible under Public Act 146 of 2000 to establish such a district.

A statement that completion of the rehabilitated facility is calculated to, and will at the time of issuance of the certificate, have the reasonable likelihood to, increase commercial activity, create employment, retain employment, prevent a loss of employment, revitalize urban areas, or increase the number of residents in the community in which the facility is situated. The statement should indicate which of these the rehabilitation is likely to result in.

A statement that the rehabilitation includes improvements aggregating 10% or more of the true cash value of the property at commencement of the rehabilitation as provided by section 2(l) of Public Act 146 of 2000.

A statement of the period of time authorized by the Qualified Local Governmental Unit for completion of the rehabilitation.

PART 3: ASSESSOR RECOMMENDATIONS

Provide the Taxable Value and State Equalized Value of the Obsolete Property, as provided in Public Act 146 of 2000, as amended, for the tax year immediately preceding the effective date of the certificate (December 31 of the year approved by the STC)

Building Taxable Value

Building State Equalized Value

\$

\$

Name of Government Unit

Date of Action Application

Date of Statement of Obsolescence

PART 4: CLERK CERTIFICATION

The undersigned clerk certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way. Further, the undersigned is aware that if any information provided is untrue, the exemption provided by Public Act of 2000 may be in jeopardy.

Name of Clerk

Telephone Number

Clerk Mailing Address

Mailing Address

Telephone Number

Fax Number

E-mail Address

Clerk Signature

Date

For faster service, email completed application and attachments to PTE@michigan.gov. An additional submission option is to mail the completed application and attachments to Michigan Department of Treasury, State Tax Commission, PO Box 30471, Lansing, MI 48909. If you have any questions, call 517-335-7491.



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580 • FAX (989) 723-8854

MEMORANDUM

DATE: May 22, 2023
TO: City Council
FROM: Kevin Lenkart
Director of Public Safety
RE: Traffic Control Order # 1498

Laura Archer, Shiawassee Family YMCA CEO, has requested the following street closures for the Open Streets Owosso event. The Y has secured the permission of the Farmers' Market to occupy the area in question that is typically utilized by the Market.

LOCATION:

Water Street from Exchange Street to Mason Street

DATE:

June 24, 2023

TIME:

9:00 a.m. – 1:30 p.m.

The Public Safety Department has issued Traffic Control Order #1498 in accordance with the Rules for the Issuance of Certain Traffic Control Orders. Staff recommends approval of the application and authorization of the traffic control order formalizing the action.

CITY OF OWOSSO

TRAFFIC CONTROL ORDER

(SECTION 2.53 UNIFORM TRAFFIC CODE)

ORDER NO.:

1498

DATE:

5/22/2023

TIME:

3:50 pm

REQUESTED BY:

Kevin Lenkart – Director of Public Safety

TYPE OF CONTROL:

Street Closure

LOCATION OF CONTROL:

Water Street from Exchange Street to Mason Street.

EVENT/DATES:

Open Streets Owosso

DATE: June 24, 2023

TIME: 9:00 a.m. – 1:30 p.m.

APPROVED BY COUNCIL

_____, 20 ____

REMARKS

*The Farmers' Market has agreed to yield the area noted to the Open Streets Owosso event on the date in question.



APPLICATION FOR USE OF
CITY STREETS & PARKING LOTS
FOR SPECIAL EVENTS

202 S. WATER STREET • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580 • FAX 725-0528

This application, plus all required documentation and fees shall be submitted to the Public Safety Department at least thirty (30) days and not more than one hundred twenty (120) days prior to the first day of the requested event, with 2 exceptions:

1. Applicants requiring the issuance of a conditional use permit as required by Sec. 38-504(4)(b), shall submit a complete application at least ninety (90) days prior to the event.
2. Applicants requesting the use of a state trunkline shall submit a complete application at least forty-five (45) days prior to the event.

Event Name: Open Streets Owosso

Applicant Name: Shiawassee Family YMCA Date: 5/4/2023
(Individual or Group Name)

Primary Contact: Laura Archer Title: CEO

Address: 515 W. Main, Owosso

Phone: 989/720-8206 Email: larcher@shiawasseeymca.org

Requested Date(s): June 24, 2023 Requested Hours: 9a - 1:30p
(Including set-up and clean-up)

Area Requested (Parking Lot - Parade Route):
Water Street closed from Exchange to Mason.

Detailed description of the use for which the request is made: Community Organizations
will have resource booths set up.

Please attach the following items and mark the corresponding checkbox indicating their inclusion. See back for detailed descriptions of each item:

- | | |
|-------------------------------------|------------------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> | Executed Hold Harmless Agreement |
| <input checked="" type="checkbox"/> | Map of the Event Area with Event location highlighted |
| <input type="checkbox"/> | Rules or policies applicable to persons participating in proposed event |
| <input checked="" type="checkbox"/> | Proof of Insurance <i>Free event open to public & community members of all ages.</i> |
| or | |
| <input type="checkbox"/> | Request for Insurance Waiver |
| <input checked="" type="checkbox"/> | Application Fee |

Continued on back...

INDEMNIFICATION AND HOLD HARMLESS AGREEMENT. In consideration of the granting of permission by the City of Owosso to the Applicant for the use of facilities set forth above, Applicant shall indemnify, defend and hold harmless the City of Owosso, their officials, employees, agents, professionals and volunteers, collectively ("CITY") from and against any and all claims, losses, penalties, damages, settlements, costs, charges, professional fees (including attorneys' fees and related costs) and/or other expenses or liabilities of any nature whatsoever including, without limitation, the investigation and defense of any claims, arising out of or resulting from the conduct of the activities for which this application is made, and for the use of the facilities and any other facilities which are employed by the Applicant, or their guests, during the period for which the facilities requested are used, provided that any such claim, damage, loss, or expense (a) is attributable to bodily injury, sickness, disease or death, or to injury or to destruction of tangible property including the loss of the use resulting there from, and (b) is caused in whole or in part by any negligent act or omission of the Applicant, or anyone directly or indirectly employed by them, or anyone for whose acts they may be liable, regardless of whether it is caused in part by a party indemnified hereunder.

The Applicant certifies that s/he has read and examined this application and that all information contained herein is true and correct. Applicant agrees to observe all City ordinances, laws and/or conditions imposed.

Applicant Signature: Laura Archer Date: May 4, 2023

Information Regarding Required Documents

Map of the Event Area – Map showing the general area where the event will be located. The exact event location /event route must be highlighted and the locations requiring barricades for the requested street/lot closure must be clearly marked.

Rules or policies - Rules and policies applicable to events and activities organized in such a manner as to constitute an invitation to members of the general public to participate in the event or activity shall comply with all applicable local, state and federal laws and regulations and shall include, at a minimum, a process for appealing decisions that have the effect of denying participation or imposing limitations on participation beyond those generally applicable to all other participants.

Proof of Insurance – A Certificate of Insurance and Endorsement acceptable to the City evidencing General Liability insurance for the event in the minimum amount of \$1,000,000 per occurrence. Coverage shall be endorsed to name the City of Owosso as additional insured and be primary and non-contributory to any other insurance the City has.

or

Request for Insurance Waiver - The City Council may waive the insurance requirement if it determines that insurance coverage is unavailable or cannot be obtained at a reasonable cost and the event or activity is in the public interest or fulfills a legitimate and recognized public purpose. Check box if you are requesting waiver of insurance.

Applicants must indicate whether they are providing proof of insurance or requesting an insurance waiver. Request for a waiver in no way guarantees a waiver will be granted.

Application Fee – Fee set by resolution of City Council to offset a portion of the costs related to the processing of special events applications.

<input checked="" type="checkbox"/> \$30 Application (30-120 days prior to 1 st day of event)	<input type="checkbox"/> Additional: _____
<input type="checkbox"/> \$50 Additional MDOT Closure (M-21, M-71, M-52)	<input type="checkbox"/> Additional: _____
<input type="checkbox"/> \$15 Additional-Expedited Fee (14-29 days prior to 1 st day of event)	<input type="checkbox"/> Additional: _____

\$ 30.00 Total Due at Time of Application. Please make check payable to: City of Owosso.

.....
Do Not Write Below This Line - For Officials Use Only

Approved ☐ Not Approved ☐ Date: _____ Traffic Control Order Number _____

Copy of Rules & Regulations provided to Applicant ☐

Cc: DDA – Director; WCIA – Chairperson



SHIAFAM-02

MARDELEAN

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/22/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER CLH Insurance Agency 200 W. Exchange St. Owosso, MI 48867	CONTACT NAME:		
	PHONE (A/C, No, Ext): (989) 725-7134	FAX (A/C, No): (989) 723-5382	
INSURED Shiawassee Family YMCA 515 W Main St Owosso, MI 48867	E-MAIL ADDRESS:		
	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A : Cincinnati Casualty Co.		28665
	INSURER B : Michigan Insurance Company		10857
	INSURER C :		
	INSURER D :		
INSURER E :			
INSURER F :			

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:


THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

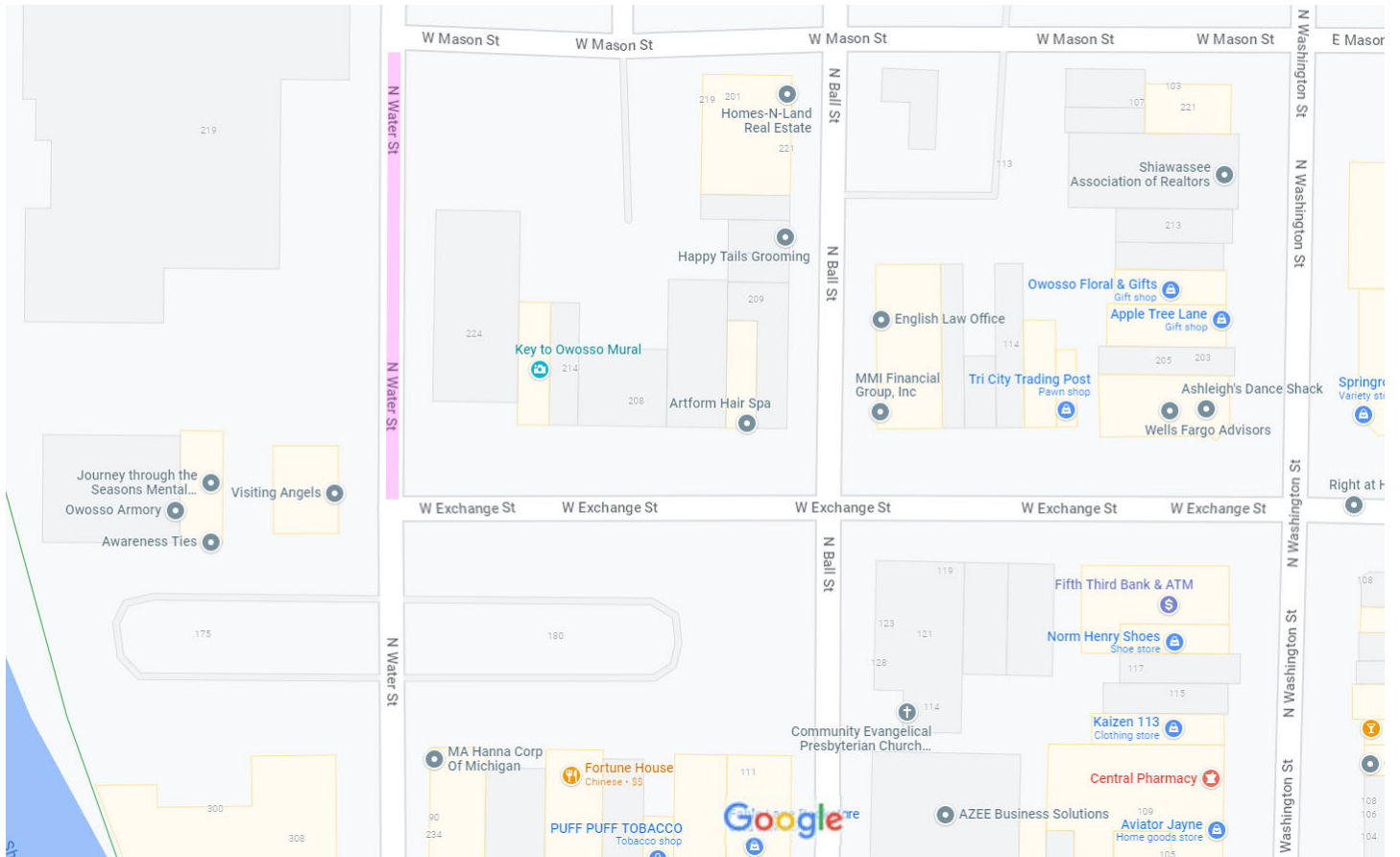
INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	X		EPP 0472100	3/6/2023	3/6/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			EPP 0472100	3/6/2023	3/6/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$			EPP 0472100	3/6/2023	3/6/2024	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000
B	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y / N If yes, describe under DESCRIPTION OF OPERATIONS below		N / A	1000009899	9/30/2022	9/30/2023	PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
("The City of Owosso is listed as an additional insured. This policy shall be primary and non-contributory to any other insurance the City of Owosso has.")?

CERTIFICATE HOLDER

CANCELLATION

City of Owosso 301 W. Main St Owosso, MI 48867	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 





MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: June 1, 2023
TO: City Council
FROM: Amy Fuller, Assistant City Manager
SUBJECT: Recreation Service Agreement for Lions Field

RECOMMENDATION:

As an effort by Michigan Pirates Baseball and the city to support physical activity and healthy living within the community, staff recommends approval of a four (4) year recreation services agreement for the use and maintenance of Lions Field.

BACKGROUND:

Michigan Pirates Baseball is a non-profit youth baseball team looking for a baseball field to hold practices and games. The City of Owosso owns a vacant lot off Herman Street, called Lions Field. This agreement would allow Michigan Pirates Baseball to use the field and make minor improvements to the field. The city would continue to mow the grass at the field.

Attached you will find a four-year agreement allowing Michigan Pirates Baseball use of the field in exchange for their management of the field and a \$1.00 per year use fee.

FISCAL IMPACTS:

The City of Owosso will continue to mow the grass; Michigan Pirates Baseball will be responsible for all minor maintenance as documented in the agreement. Staff does not anticipate a fiscal impact.

RESOLUTION NO.

**AUTHORIZING RECREATION SERVICES AGREEMENT WITH
MICHIGAN PIRATES BASEBALL
FOR USE OF LIONS FIELD**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, and Michigan Pirates Baseball wish to enter into a Recreation Service Agreement for use of Lions Field for the conduct of baseball practice and games; and

WHEREAS, Michigan Pirates Baseball has dedicated itself to providing exercise and recreation opportunities for youth in Owosso and the surrounding areas; and

WHEREAS, the City of Owosso has drafted a Recreation Service Agreement with Michigan Pirates Baseball for baseball practice and games to be held between April 1 and the third Saturday in September through December 31, 2026.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to enter into a Recreation Service Agreement with the Michigan Pirates Baseball for use of City-owned property to conduct baseball practice and games in return for a fee of one dollar per year.
- SECOND: The Mayor and the City Clerk of the City of Owosso are instructed and authorized to sign the document substantially in the form attached, Recreation Service Agreement between the City of Owosso, Michigan and Michigan Pirates Baseball for the fees and stipulations heretofore identified.
- THIRD: The above revenue shall be paid to the General Fund, miscellaneous revenue account 101.000.675.000.

LIONS FIELD RECREATION SERVICE AGREEMENT

This Recreation Service Agreement is made the ____ day of _____, 20____, between the city of Owosso, a Michigan municipal corporation ("Lessor") and the Michigan Pirates Baseball ("Lessee"), a non-profit organization which conducts a youth baseball program. This agreement shall run until December 31, 2026 unless terminated by either party upon written notice by December 31 of any year.

1. This agreement allows the Lessee to use the property commonly known as Lions Field for youth baseball.
2. This agreement grants the Lessee exclusive use of the property from April 1 through the third Saturday of September. Lessee may permit other individuals and entities to use the premises when such use does not conflict with Lessee activities.
3. Lessee agrees to defend, indemnify and hold Lessor harmless from any claim, loss, expense or damage to any person or property in or upon the said premises or any area allocated to the Lessee, arising out of the Lessee's use or occupancy of said premises, or any act or neglect of Lessee or its servants, employees or agents, or any change, alteration or improvement in the premises made by the Lessee.
4. Lessee agrees to pay Lessor one dollar (\$1.00) each year of this agreement. This sum shall be paid on or before October 30 each year. Lessor and Lessee agree to allocate duties and responsibilities for maintaining the premises as follows:
 - a. Lessor will be responsible for mowing.
 - b. Lessee will be responsible for all minor maintenance responsibilities associated with use of the facilities for baseball including maintaining the field and keeping the field free of debris.
5. Lessee agrees to reimburse Lessor for any damage to Lions Field, which arises out of actions on the part of league participants which are reckless, careless, or which otherwise are intended to damage the baseball fields and associated facilities.
6. Lessee shall not make permanent improvements or construct or install any structures on the premises without prior written approval of the Lessor. In the event such permanent improvements or structures shall be installed, they shall become part of the premises and remain thereon at the termination of the agreement.
7. The Lessee shall not assign this agreement.
8. The Lessee shall maintain, at its expense, insurance on the premises throughout the term of this agreement with the Lessor as an additional insured. See exhibit A.
9. Lessee will send safety issues/concerns that arise by email to the public works department for the city.

**EXHIBIT A
PROOF OF INSURANCE**

This is to certify that the following endorsement is part of the policy(s) described below:

NAMED INSURED (CONTRACTOR)

COMPANIES AFFORDING COVERAGE

ADDRESS

A.
B.
C.

It is hereby understood and agreed that the city of Owosso, its city council and each member thereof and every officer and employee of the city shall be named as joint and several assureds with respect to claims arising out of the following Recreation Service Agreement:

USE OF LIONS FIELD

It is further agreed that the following indemnity agreement between the city of Owosso and the named insured is covered under this policy: Michigan Pirates Baseball agrees to indemnify, hold harmless and defend city, its city council and each member thereof and every officer and employee of city from any and all liability or financial loss resulting from any suits, claims, losses or actions brought against and from all costs and expenses of litigation brought against city, its city council and each member thereof and any officer or employee of city which results directly or indirectly from the wrongful or negligent actions of the Michigan Pirates officers, employees, agents or others employed by the Michigan Pirates while engaged by the Michigan Pirates in the performance of this agreement.

It is further agreed that the inclusion of more than one assured shall not operate to increase the limit of the company's liability and that insurer waives any right on contribution with insurance which may be available to the city of Owosso.

In the event of cancellation or material change in the above coverage, the company will give 30 days written notice of cancellation or material change to the certificate holder.

Please include a copy of insurance declaration verifying **One Million Dollars (\$1,000,000) general liability** limit coverage and **Twenty-Five Thousand Dollars (\$25,000)** participant accident coverage. The verification of insurance is not an insurance policy and does not amend, extend or alter the coverage afforded by the policies listed herein. Notwithstanding any requirement, term, or condition of any contract or other document with respect to which this certificate or verification of insurance may be issued or may pertain, the insurance afforded by the policies described herein is subject to all the terms, exclusions and conditions of such policies.

DATE _____

BY _____
Authorized Insurance Agent

AGENCY _____

TITLE _____

ADDRESS _____

IN WITNESS WHEREOF, the parties hereto have set their hands and seals that day and year first above written.

For the Lessee:

For the Lessor:

By: _____, President
Michigan Pirates Baseball

Robert J. Teich, Jr.
Its: Mayor

Amy K. Kirkland
Its: City Clerk

Approved as to substance:

Nathaniel R. Henne, City Manager

Date

Approved as to form:

Scott J. Gould, City Attorney

Date

Approved by City Council: _____



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: May 24, 2023

TO: Owosso City Council

FROM: Brad Barrett, Finance Director

SUBJECT: USDA Rural Development Agency – Emergency Rural Health Care Grants

RECOMMENDATION:

The Finance Department recommends accepting the Emergency Rural Health Care Grants from the USDA Rural Development Agency and authorizing the mayor and city clerk to sign the grant agreements once received from the federal agency.

BACKGROUND:

The City of Owosso submitted two Emergency Rural Health Care Grant applications to the USDA Rural Development Agency. The applications requested funding for an ambulance and heart monitors/defibrillators. The USDA has informed the city it has been awarded \$116,500 toward the purchase of a new ambulance and \$36,000 toward the purchase of three heart monitors/defibrillators.

Federal funds have been obligated by the agency and the city will be able to request such monies upon fulfillment of all final conditions contained in the letter of conditions provided on May 16, 2023. Grant agreements will be presented to the city once reimbursement requests are made and will need to be signed by the mayor and clerk.

FISCAL IMPACTS:

The General Fund will have an increase of federal dollar revenue in the amount of \$152,500.

Attachments: (1) Resolutions
(2) Grant Approval Letters

RESOLUTION NO.

**AUTHORIZE ACCEPTANCE OF A USDA RURAL DEVELOPMENT EMERGENCY
RURAL HEALTH CARE GRANT FOR AN AMBULANCE**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, submitted an Emergency Rural Health Care Grant application to the USDA Rural Development Agency; and

WHEREAS, the Emergency Rural Health Care Grant Program provides up to \$500 million in grant funding to help broaden access to COVID 19 testing and vaccines, rural health care services and food assistance through food banks and food distribution facilities; and

WHEREAS, the grant application requested \$116,500.00 in federal funding for the purchase of an ambulance to be used by the Owosso Public Safety Department; and

WHEREAS, the City of Owosso has received a signed grant approval letter from the USDA Rural Development Agency Michigan State Office.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to accept the USDA Rural Development Emergency Rural Health Care Grant in the amount of \$116,500.00 to assist in the replacement of an ambulance used by the Owosso Public Safety Development.

SECOND: the mayor and city clerk are authorized and instructed to sign the grant agreement and any necessary documents once a reimbursement request is made by the City of Owosso.

RESOLUTION NO.

**AUTHORIZE ACCEPTANCE OF A USDA RURAL DEVELOPMENT EMERGENCY
RURAL HEALTH CARE GRANT FOR HEART MONITOR/DEFIBRILLATORS**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, submitted an Emergency Rural Health Care Grant application to the USDA Rural Development Agency; and

WHEREAS, the Emergency Rural Health Care Grant Program provides up to \$500 million in grant funding to help broaden access to COVID 19 testing and vaccines, rural health care services and food assistance through food banks and food distribution facilities; and

WHEREAS, the grant application requested \$36,000.00 in federal funding for the purchase of three heart monitor/defibrillators to be used by the Owosso Public Safety Department; and

WHEREAS, the City of Owosso has received a signed grant approval letter from the USDA Rural Development Agency Michigan State Office.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to accept the USDA Rural Development Emergency Rural Health Care Grant in the amount of \$36,000.00 to assist in the purchase of three new heart monitor/defibrillators to be used by the Owosso Public Safety Development.

SECOND: the mayor and city clerk are authorized and instructed to sign the grant agreement and any necessary documents once a reimbursement request is made by the City of Owosso.



United States Department of Agriculture

May 24, 2023

Robert Teich, Jr., Mayor
City of Owosso
301 West Main Street
Owosso, MI 48867

SUBJECT: ERHC-Track One Heart Monitors
Grant \$36,000

Dear Mr. Teich:

We are enclosing a copy of the Form RD 1940-1, Request for Obligation of Funds, indicating that a grant of \$36,000 was approved on May 17, 2023. USDA, Rural Development reserved these funds for delivery upon fulfillment of all final conditions.

Also, enclosed is a copy of the Form RD 1942-46, Letter of Intent to Meet Conditions, which you signed on May 16, 2023.

Please do not hesitate to contact Danielle Webb, Loan Specialist, at phone 517-324-5197 or email at danielle.webb@usda.gov if you have any questions regarding the completion of all the final conditions.

Sincerely,

**Brandon
Fewins**

Digitally signed by
Brandon Fewins
Date: 2023.05.24
11:17:19 -04'00'

Brandon D. Fewins
State Director

Enclosure

Rural Development • Michigan State Office
3001 Coolidge Road, Suite 200
East Lansing MI 48823

USDA is an equal opportunity provider and employer.

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form (PDF), found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.



United States Department of Agriculture

May 24, 2023

Robert Teich, Jr., Mayor
City of Owosso
301 West Main Street
Owosso, MI 48867

SUBJECT: ERHC-Track One Ambulance
Grant \$116,500

Dear Mr. Teich:

We are enclosing a copy of the Form RD 1940-1, Request for Obligation of Funds, indicating that a grant of \$116,500 was approved on May 17, 2023. USDA, Rural Development reserved these funds for delivery upon fulfillment of all final conditions.

Also, enclosed is a copy of the Form RD 1942-46, Letter of Intent to Meet Conditions, which you signed on May 16, 2023.

Please do not hesitate to contact Danielle Webb, Loan Specialist, at phone 517-324-5197 or email at danielle.webb@usda.gov if you have any questions regarding the completion of all the final conditions.

Sincerely,

**Brandon
Fewins**

Digitally signed by
Brandon Fewins
Date: 2023.05.24
11:16:40 -04'00'

Brandon D. Fewins
State Director

Enclosure

Rural Development • Michigan State Office
3001 Coolidge Road, Suite 200
East Lansing MI 48823

USDA is an equal opportunity provider and employer.

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form (PDF), found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.

Brad A. Barrett

From: Webb, Danielle - RD, MI <Danielle.Webb@usda.gov>
Sent: Wednesday, May 24, 2023 4:05 PM
To: Brad A. Barrett
Cc: Langereis, Whitney - RD, MI
Subject: Grant Approval Letters - Owosso, City of
Attachments: Owosso Heart Monitor-grant approval letter.pdf; Owosso Ambulance-grant approval letter.pdf; 1940-1- Owosso Ambulance - signed.pdf; 1942-46 - signed.pdf; 1940-1 - Owosso Heart Monitors - signed.pdf; 1942-46 - signed.pdf; Owosso City of_SF3881.pdf

Good Afternoon,

Attached you will find the grant approval letters and copies of Form RD 1940-1, Request for Obligation of Funds, for both of your projects. USDA, Rural Development reserved funds for both projects for delivery upon fulfillment of all final conditions contained in the Letter of Conditions provided on May 16, 2023. Also, enclosed are copies of the Form RD 1942-46, Letter of Intent to Meet Conditions, which you signed on May 16, 2023.

The following must be completed prior to disbursement of funds

- ACH Payment Enrollment form (attached)
- Invoices and evidence of the Applicant's Contribution (bank statements if the applicant has not paid it's full portion)
- Photos of the equipment
- Insurance certificate
- Request for Advance or Reimbursement SF 270 (only required if multiple requests are made)
- Grant Agreement (to be sent once reimbursement request is made)

Please contact me if you have any questions.

Thank you,

Danielle Webb

State Office Specialist | Community Programs

East Lansing Office, Rural Development

Office: (517) 324-5197

TDD: 711

"Together, America Prospers"

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MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: June 5, 2023

TO: Mayor Teich and the Owosso City Council

FROM: Ryan E. Suchanek, Director of Public Services & Utilities

SUBJECT: WWTP Solids Handling Project Change Order #2

RECOMMENDATION:

Approval of increased payment for construction work by Sorensen Gross Company (Flint, MI) for the WWTP Solids Handling Project in the amount of \$13,068.00, and an extension of project completion date with conditions for maintaining existing equipment identified in the Solids Handling Project.

BACKGROUND:

At the February 7, 2022 meeting, City Council approved a contract with Sorensen Gross Company for replacement of and improvements to the centrifuge/solids handling process equipment at the WWTP in the amount of \$4,374,000.00 using 2022 CWSRF bond/loan funds.

On March 20, 2023, City Council approved Change Order No. 1 with increased costs of \$42,755.00.

Additional work/expenses have since been identified, making another change order necessary. These items include:

- Installation of Sludge Tank Skirt Concrete Pedestals \$ 9,636.00
- Upgrade Epoxy Painting Material \$ 3,432.00

Extension of completion deadlines is also necessary:

- Equipment Substantial Completion – August 30, 2023*
- Electrical Substantial Completion – April 1, 2024*
- Ready for Final Payment – May 1, 2024*

* Extension of time is conditional upon the following:

- Contractor will be responsible for labor and materials of all existing equipment identified in the Solids Handling project documents to be removed or replaced to keep them operational. From the original substantial completion date (March 20, 2023) until they have been removed or replaced.

- The contractor will be responsible for all coordination with other contractors that will be onsite as a result of the time extension. All additional labor and materials for coordination or temporary connections will be at the contractor's expense.

FISCAL IMPACTS:

Proposed Change Order #2 will increase the total contract amount by \$13,068.00. This project is funded by the CWSRF and Change Order #2 will be contingent upon approval by both City Council and EGLE.

Final expenses in the amount of \$4,429,823.00 shall be paid from wastewater operating fund and 2022 SRF Bond funds.

ATTACHMENTS: (1) Resolution
 (2) Change Order

RESOLUTION NO.

**AUTHORIZING CHANGE ORDER NO. 2
TO THE WWTP SOLIDS HANDLING IMPROVEMENTS PROJECT
CONTRACT BETWEEN THE CITY OF OWOSSO AND
SORENSEN GROSS COMPANY OF FLINT, MICHIGAN**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved a contract with Sorensen Gross Company, on February 7, 2022 for the Wastewater Treatment Plant (WWTP) Solids Handling Improvements Project, an approved 2022 SRF planned project; and

WHEREAS, the project is now underway, additional work has been identified and adjustments to completion deadlines are required, necessitating a change order.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to approve Change Order No. 2 to the Wastewater Treatment Plant (WWTP) Solids Handling Project contract with Sorensen Gross Company, increasing the contract amount \$13,068.00 for additional work and expenses identified in the field.
- SECOND: it has further determined that it is advisable, necessary and in the public interest to extend the project completion dates with conditions as detailed in the attached memo from Fishbeck dated April 4, 2023.
- THIRD: the Mayor and City Clerk are instructed and authorized to sign the document substantially in form attached as Change Order No. 2 to the Contract for Services between the City of Owosso and Sorensen Gross Company, increasing the total current contract amount from \$4,416,755.00 to \$4,429,823.00.
- FOURTH: the Accounts Payable department is authorized to pay Sorensen Gross Company for work satisfactorily completed up to the revised contract amount, including Change Order Nos. 1 and 2.
- FIFTH: the above expenses shall be paid from the Wastewater Fund, and SRF Bond Funds.

CHANGE ORDER
 PAGE 1 OF 2

CONTRACT FOR:	Owosso WWTP Solids Handling Improvements
OWNER:	City of Owosso 301 West Main Street Owosso, MI 48867
CONTRACTOR:	Sorensen Gross LLC 3407 Torrey Road Flint, MI 48507
ENGINEER:	Fishbeck 5913 Executive Drive, Suite 100 Lansing, MI 48911
ATTACHMENTS:	CE #5 Concrete Sludge Skirt Pedestals dated March 29, 2023 Extension of Time Memo dated April 4, 2023
Contractor shall indicate approval of Change Order through signing of this document and returning to Engineer. Engineer will forward to Owner, who shall indicate approval of Change Order through signing of this document and returning to Engineer. Upon receipt of fully executed (all signatures) Change Order, Engineer will distribute to all parties.	
YOU ARE DIRECTED TO MAKE THE FOLLOWING CHANGES IN THE CONTRACT DOCUMENTS:	
1. Sludge tank skirt concrete pedestals, \$9,636. 2. Upgrade epoxy panting material, \$3,432. 3. Extension of time.	

CHANGE IN CONTRACT PRICE:

Original Contract Price:

\$4,374,000

Previous Change Order No.: 1

\$42,755

Increase

Contract Price prior to this Change Order:

\$4,416,755

Net increase of this Change Order:

\$13,068

Increase

Contract Price with all approved Change Orders:

\$4,429,823

CHANGE IN CONTRACT TIMES:

Original Contract time:

Substantial Completion: March 25, 2023

Ready for final payment: April 29, 2023

Net change from previous Change Orders:

0 days

Increase

Contract Time prior to this Change Order:

Equipment Substantial Completion: August 30, 2023

Electrical Substantial Completion: April 1, 2024

Ready for final payment: May 1, 2024

Net change of this Change Order:

See attached

Increase

Contract Time with all approved Change Orders:

Equipment Substantial Completion: August 30, 2023

Electrical Substantial Completion: April 1, 2024

Ready for final payment: May 1, 2024

City of Owosso
WWTP Solids Handling Improvements
Project Number 211549

Change Order No. 2

Date: April 27, 2023

CHANGE ORDER
PAGE 2 OF 2

RECOMMENDED

By: Brian Van Zee
Engineer
Brian Van Zee,
Sr. Water & Wastewater Engineer
Name and Title of Signatory

APPROVED

By: Sahar Abdallah
Contractor
Sahar Abdallah,
Vice President of Midwest
Name and Title of Signatory

APPROVED

By: _____
Owner
Robert J. Teich, Jr., Mayor
Name and Title of Signatory

Date: April 27, 2023

Date: 5-1-23

Date: _____

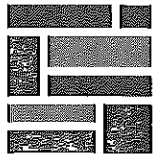
END OF CHANGE ORDER

APPROVED

By: _____
Owner

Amy K. Kirkland, Clerk
Name and Title of Signatory

Date: _____



SORENSEN GROSS
EST. 1925

March 29, 2023

Fishbeck
Attn: Brian Van Zee
5913 Executive Drive, Suite 100
Lansing, MI 48911

RE: Owosso WWTP Solids Handling Improvements
SGC Job#: 88202-001
CE # 5 – Concrete Sludge Skirts

Dear Brian,

We are pleased to quote the following work associated with SGC CE # 5, dated March 29, 2023, for costs related to installing the required concrete pedestals for the sludge tank skirts as described below.

(2) 13' Diameter 11" high x 14" wide concrete pedestal for new sludge tanks on lower level.

Total Amount of: \$9,636.00

Please see the attached back-up documentation for reference.

Please contact our office with any questions or if you need any additional information.

APPROVED BY: _____

DATE: _____

Sincerely,

Sorensen Gross Company

Nicola Taylor
Project Manager

CC: SG File

SORENSEN GROSS CONSTRUCTION

JOB NAME:	Owosso WWTP		DATE: 3/29/2023
CE DESCRIPTION:	Concrete Skirt - Sludge Tanks	Supervision	\$75.00 per hr
JOB NUMBER:	88202-001	Laborer	\$52.00 per hr
		Carpenter	\$57.00 per hr

DESCRIPTION	QUANTITY	UNIT	UNIT COST	MATERIAL	UNIT COST	LABOR	TOTAL
				\$0		\$0	\$0
Concrete Skirt				\$0		\$0	\$0
Form	152	LF	\$2.00	\$304		\$0	\$304
Concrete	4	CY	\$250.00	\$875		\$0	\$875
Rebar	1	lot	\$500.00	\$500		\$0	\$500
Finish	95	SF	\$1.00	\$95		\$0	\$95
				\$0		\$0	\$0
Supervision	16	hrs	\$0.00	\$0	\$75.00	\$1,200	\$1,200
Carpenter	40	hrs	\$0.00	\$0	\$57.00	\$2,280	\$2,280
Laborer	48	hrs	\$0.00	\$0	\$52.00	\$2,496	\$2,496
Finisher	8	hrs	\$0.00	\$0	\$55.00	\$440	\$440
				\$0		\$0	\$0
SUBTOTAL				\$1,774		\$6,416	\$8,190
SALES TAX						6%	\$106
S/G FEE						15%	\$1,244
SUBTOTAL SORENSEN GROSS WORK						ADD	\$9,541

SUBCONTRACT WORK

SUBTOTAL SUBCONTRACT WORK						ADD	\$0
SUBCONTRACT FEE						10.00%	\$0
							\$9,541
SUBTOTAL							
Add bonds and insurance						1%	\$95
Total Lump Sum Cost							\$9,636

Memo

TO: Nicola Taylor – SORENSEN GROSS COMPANY

FROM: Brian Van Zee

DATE: April 4, 2023

PROJECT NO.: 211549

RE: Owosso Solids Handling - Extension of Time

The City has reviewed the request for time submitted on March 14, 2023

Contract substantial completion: March 20, 2023

Requested substantial completion: June 11, 2024

After reviewing all information, the City will accept the following extension and additional requirements to the project.

Equipment Substantial completion: August 30, 2023

- All equipment except MCC's is installed, control panels installed, everything is either permanently or temporarily connected to a power source, startup completed, and in operation.
- All trailers removed and the staging area cleaned up to make room for contractors on other projects.

Electrical substantial completion: April 1, 2024

- MCC, and all remaining work installed and in operation.

Final Completion: May 1, 2024

- Requirement according to contract documents

Additional requirements:

- Contractor will be responsible for labor and materials of all existing equipment identified in the Solids Handling project documents to be removed or replaced to keep them operational. From the original substantial completion date until they have been removed or replaced.
- The contractor will be responsible for all coordination with other contractors that will be onsite as a result of the time extension. All additional labor and material for coordination or temporary connections will be at the contractor's expense.

By email

Copy: Ryan E. Suchanek (City)
Tim Guysky (City)



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: June 5, 2023
TO: Owosso City Council
FROM: Clayton Wehner, Director of Engineering
SUBJECT: General Engineering Services Agreements

RECOMMENDATION:

Request approval of four agreements for general engineering services with:

1. Spicer Group (St Johns, MI)
2. Fleis & Vandenbrink Engineering, Inc. (Grand Blanc, MI)
3. ENG., Inc. (Lansing, MI)
4. OHM Advisors (Saginaw, MI)

The above proposed agreements have been approved by the city manager as to substance and form.

BACKGROUND:

On March 17, 2014, City Council approved the QBS process for General Engineering Services. These services are necessary to support the City's engineering staff in carrying out the duties and responsibilities of the Engineering Division whenever workload demands the addition of a consultant's staff and expertise. The process is reviewed every three years. All four firms have provided quality work to the city for the three-year period that will expire on June 30, 2023. City staff recommends entering into extended agreements with all four firms to be renewed annually through June 30, 2026.

Attached are extended annual agreements for all four for the period July 1, 2023 thru June 30, 2024.

FISCAL IMPACTS:

City staff will request individual quotes/proposals from each of the four firms whenever need arises for a specific engineering service. Quotes/proposals provided are evaluated and administered in accordance with the City of Owosso's Purchasing Policy.

ATTACHMENTS:

- (1) Resolution for General Engineering Services
- (2) Annual Agreement Spicer Group
- (3) Annual Agreement Fleis & Vandenbrink Engineering, Inc.
- (4) Annual Agreement ENG., Inc.
- (5) Annual Agreement OHM Advisors

RESOLUTION NO.

**AUTHORIZING THE EXECUTION OF AGREEMENTS
FOR PROFESSIONAL ENGINEERING SERVICES WITH
SPICER GROUP, INC.
FLEIS & VANDENBRINK ENGINEERING, INC.
ENG., INC.
OHM ADVISORS**

WHEREAS, the City of Owosso, Michigan, has determined that it is advisable, necessary and in the public interest to secure professional engineering services for various public improvement projects in the City; and

WHEREAS, a quality-based selection process was developed to select qualified engineering firms, and on March 17, 2014, City Council approved the QBS process for General Engineering Services, and

WHEREAS, the Spicer Group, Inc., Fleis & Vandenbrink Engineering, Inc., ENG., Inc., and OHM Advisors have been determined as most qualified to perform engineering services through this process.

NOW THEREFORE BE IT RESOLVED by the City of Owosso, County of Shiawassee, State of Michigan:

- FIRST: that it has heretofore determined that it is advisable, necessary and in the public interest to employ the firms of Spicer Group, Inc., Fleis & Vandenbrink Engineering, Inc., ENG., Inc., and OHM Advisors to provide professional engineering services for future engineering projects occurring through June 30, 2026.
- SECOND: that the Mayor and City Clerk of the City of Owosso are hereby instructed and authorized to sign the document attached as; Exhibit C-SG-10, Renewal of Agreement for Professional Engineering Services with Spicer Group, Inc.
- THIRD: that the Mayor and City Clerk of the City of Owosso are hereby instructed and authorized to sign the document attached as; Exhibit C-FV-10, Renewal of Agreement for Professional Engineering Services with Fleis & Vandenbrink Engineering, Inc.
- FOURTH: that the Mayor and City Clerk of the City of Owosso are hereby instructed and authorized to sign the document attached as; Exhibit C-ENG-7, Renewal of Agreement for Professional Engineering Services with ENG., Inc.
- FIFTH: that the Mayor and City Clerk of the City of Owosso are hereby instructed and authorized to sign the document attached as; Exhibit C-OHM-6, Renewal of Agreement for Professional Engineering Services with OHM Advisors.
- SIXTH: that the City Manager of the City of Owosso is hereby instructed to receive cost proposals/quotes from each of the four firms as specified above for future projects, and to make recommendations to the City Council for acceptance and award of proposed future project services in accordance with the City of Owosso Purchasing Policy for a period renewed annually through June 30, 2026.

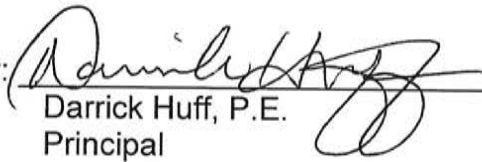
EXHIBIT C-SG-10

RENEWAL OF
AGREEMENT FOR
PROFESSIONAL ENGINEERING SERVICES WITH
SPICER GROUP, INC.

IN WITNESS WHEREOF the parties hereto have hereunto set their hands and seals the day and date noted, renewing the contract "Agreement for Professional Engineering Services with Spicer Group, Inc." for the term of July 1, 2023 through June 30, 2024.

For the engineer:
Spicer Group, Inc.

For the owner:
City of Owosso, Michigan

By: 
Darrick Huff, P.E.
Principal

By: _____
Robert J. Teich Jr.
Mayor

By: _____

By: _____
Amy K. Kirkland
City Clerk

Executed: May 12, 2023

Executed: _____, 2023


EXHIBIT C-FV-10

RENEWAL OF
AGREEMENT FOR
PROFESSIONAL ENGINEERING SERVICES WITH
FLEIS & VANDENBRINK ENGINEERING, INC.

IN WITNESS WHEREOF the parties hereto have hereunto set their hands and seals the day and date noted, renewing the contract "Agreement for Professional Engineering Services with Fleis & Vandenbrink Engineering, Inc." for the term of July 1, 2023 through June 30, 2024.

For the engineer:
Fleis & Vandenbrink Engineering, Inc.

For the owner:
City of Owosso, Michigan

By: 
Geric Rose, PE, PS
Regional Manager, Associate

By: _____
Robert J. Teich Jr.
Mayor

By: _____

By: _____
Amy K. Kirkland
City Clerk

Executed: MAY 19, 2023

Executed: _____, 2023


EXHIBIT C-ENG-7

**RENEWAL OF
AGREEMENT FOR
PROFESSIONAL ENGINEERING SERVICES WITH
ENG., INC.**

IN WITNESS WHEREOF the parties hereto have hereunto set their hands and seals the day and date noted, renewing the contract "Agreement for Professional Engineering Services with ENG., Inc." for the term of July 1, 2023 through June 30, 2024.

For the engineer:
ENG, Inc.

For the owner:
City of Owosso, Michigan

By: 

Erik J. Morris, PE
Vice President

By: _____
Robert J. Teich Jr.
Mayor

By: _____

By: _____
Amy K. Kirkland
City Clerk

Executed: ____5-12_____, 2023

Executed: _____, 2023

EXHIBIT C-OHM-6

**RENEWAL OF
AGREEMENT FOR
PROFESSIONAL ENGINEERING SERVICES WITH
OHM ADVISORS**

IN WITNESS WHEREOF the parties hereto have hereunto set their hands and seals the day and date noted, renewing the contract "Agreement for Professional Engineering Services with OHM Advisors" for the term of July 1, 2023 through June 30, 2024.

For the engineer:
OHM Advisors

For the owner:
City of Owosso, Michigan

By: 

Andrew VanWormer, PE
Principal

By: _____
Robert J. Teich Jr.
Mayor

By: _____

By: _____
Amy K. Kirkland
City Clerk

Executed: May 12, 2023

Executed: _____, 2023



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: June 5, 2023

TO: Mayor Teich and Owosso City Council

FROM: Ryan E. Suchanek, Director of Public Services & Utilities

SUBJECT: Water Treatment Plant – Bulk Chemical LimeCure-25

RECOMMENDATION:

Authorization to enter into a purchase agreement with Applied Specialties, Inc. of Avon Lake, Ohio for bulk chemicals necessary for treatment of potable water.

BACKGROUND:

Applied Specialties, Inc. is a sole source provider permitted by the Michigan Department of Environmental Quality to supply a Lime softening chemical called LimeCure-25. Request waiver of purchasing policy formal bid requirements in order to initiate immediate procurement upon approval and authorization. The purpose of this chemical is to soften the residual Lime (Lime is used for iron and hardness removal) that accumulates and bonds to metal surfaces during the treatment process.

Annually, the Water Treatment Facility must shut down and clean two clarifier treatment processes, which can take on average two to four weeks for each clarifier. Currently, the residual lime from the water softening process that bonds to the metal surfaces of the center column and mechanical drive equipment must be manually chipped away by hand. This is a confined space, where one operator must be secured with a harness and safety lines, and requires another operator as a safety observer and helper.

The addition of the LimeCure is expected to make possible cleaning of the clarifier equipment by means of power washing. This would result in less man-hours for maintenance, minimize confined space entry time, and minimize the opportunity for personnel injury.

FISCAL IMPACTS:

Thanks to tough negotiations by staff, we were able to reach a compromise on the price for FY 23-24. Pricing for FY 23-24 will remain the same as the FY 22-23 quoted price at \$1.15/pound, but the City will now be required to purchase allotments of 14,850 lbs. (6 totes) rather than the 2,475 lbs. (1 tote) allotments we were able to purchase previously. Average annual usage of LimeCure-25 is approximately 25,000 lbs. per year though the actual amount needed can vary

significantly from this figure. Staff is seeking approval for an initial purchase of one 6-tote allotment in the amount of \$17,077.50, and a contingency of \$17,077.50 for the purchase of a second 6-tote allotment if needed, bringing the total to \$34,155.00. LimeCure-25 does not lose efficacy with age, so any material remaining at the end of one fiscal year can be used in the next. This purchase will be funded from the Operations & Maintenance account 591-553-743.000.

Document originated by: Ryan E. Suchanek

Attachments: (1) Resolution
(2) Quote

RESOLUTION NO.
AUTHORIZING THE SOLE SOURCE PURCHASE
OF LIMECURE-25
FROM APPLIED SPECIALTIES, INC.

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has filtration equipment at the Water Treatment Plant that requires the periodic removal of lime scale build-up; and

WHEREAS, the Michigan Department of Environmental Quality (MDEQ) has approved the use of LimeCure-25 to reduce said build-up, and it is hereby determined that Applied Specialties, Inc. of Avon Lake, Ohio is the only firm qualified and permitted to provide such product for use in the potable water treatment process; and

WHEREAS, waiver of the purchasing policy formal bid requirements is requested for this sole source purchase.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore been determined that it is advisable, necessary and in the public interest to authorize the sole source purchase of LimeCure-25 from Applied Specialties, Inc., at the price of \$1.15 per pound in allotments of 14,850 lbs. per delivery.
- SECOND: the accounts payable department is authorized to submit payment to Applied Specialties, Inc. of Avon, Ohio according to unit prices for the actual quantities delivered, estimated in the amount of \$17,077.50 for FY2023-2024, with a contingency amount of \$17,077.50 for a second delivery, if necessary.
- THIRD: the above expenses shall be paid from the water fund following delivery, and chargeable to account 591-553-743.000.



Quotation

TO:	City of Owosso WTP
	1111 Allendale Ave.
	Owosso, MI 48867
	Attn: David Haut
	989-725-0560
	david.haut@ci.owosso.mi.us

Quantity	Unit of Measure	Item Description	Unit Price	Total
14,850	lbs	LimeCure 25	\$1.15	\$17,077.50
1 X 275Gal Tote of LimeCure 25 = 2,475lbs.				
Quotation is for 6 X 275Gal Totes - TOTAL 14,850lbs. - 6 TOTES/ORDER				
NOTE: Freight Charges are included in Unit Price.				
Pricing Valid July 1, 2023 - June 30, 2024				
			Total=>	\$17,077.50

We are pleased to submit the above quotation for your consideration. This quotation is valid for 30 Days, unless otherwise stated in above Quotation. Thereafter, pricing is subject to change without notice. If you have any questions or need additional information regarding this Quotation, please contact our office at (440) 933-9442. To place an order for this Quotation, please contact our Customer Service Department at (440) 933-9442.

ACCEPTED BY: _____
Title: _____
Date: _____

05/26/2023 10:58 AM
User: BBarrett
DB: Owosso

CHECK REGISTER FOR CITY OF OWOSSO
CHECK DATE FROM 05/01/2023 - 05/31/2023

Page: 1/6

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
Bank 1 GENERAL FUND (POOLED CASH)					
05/12/2023	9178 (A)	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	APRIL 2023 AMAZON PURCHASES	69.97
05/12/2023	9179 (A)	BODMAN PLC	BODMAN PLC	LEGAL COUNCIL FOR HR DEPARTMEN	612.50
05/12/2023	9180 (A)	C D W GOVERNMENT, INC.	C D W GOVERNMENT, INC.	QUOTE NJMS447 MICROSOFT WINDOWS	4,544.80
05/12/2023	9181 (A)	CINTAS CORPORATION #308	CINTAS CORPORATION #308	FLOOR MATS PER SERVICE AGREEMEN	38.32
05/12/2023	9182 (A)	CIVICPLUS LLC	CIVICPLUS LLC	FYE 6-30-2023 ANNUAL AGREEMENT	3,795.30
05/12/2023	9183 (A)	COMMUNITY IMAGE BUILDERS	COMMUNITY IMAGE BUILDERS	200 S WASHINGTON	550.00
			COMMUNITY IMAGE BUILDERS	PLANNING, ZONING & DEVELOPMENT	1,460.25
					2,010.25
05/12/2023	9184 (A)	CSH ELECTRIC MOTOR SUPPLY	CSH ELECTRIC MOTOR SUPPLY	FAN MOTOR FOR BATHROOM WTP QPO	207.35
05/12/2023	9185 (A)	DALTON ELEVATOR LLC	DALTON ELEVATOR LLC	CYLINDER RENTAL/OXYGEN/SUPPLIES	370.76
05/12/2023	9186 (A)	DELL MARKETING LP	DELL MARKETING LP	DELL MONITOR FOR ENGINEERING IT	191.00
			DELL MARKETING LP	BATTERY FOROFD LAPTOP IT QPO 27	79.19
					270.19
05/12/2023	9187 (A)	EJ USA INC	EJ USA INC	FRAME & GRATE INVENTORY DPW QPO	1,009.70
05/12/2023	9188 (A)	ENG INC	ENG INC	STEWART STREET PRE ENGINEERING	4,941.25
			ENG INC	ENGINEERING SERVICES - ADMIN AN	512.50
			ENG INC	ENGINEERING-2023 NORTH STREET P	2,446.31
					7,900.06
05/12/2023	9189 (A)	ENTHALPY ANALYICAL	ENTHALPY ANALYICAL	PFAS ANALSYS FOR WWTP QPO 28067	1,370.00
05/12/2023	9190 (A)	EPS SECURITY	EPS SECURITY	CURWOOD CASTLE MONITORING	66.84
			EPS SECURITY	PAYMASTER BUILDING MONITORING	104.61
					171.45
05/12/2023	9191 (A)	ETNA SUPPLY COMPANY	ETNA SUPPLY COMPANY	WATER DEPARTMENT - STOCK INVENT	20,250.00
			ETNA SUPPLY COMPANY	3 INCH WATER METER	405.00
			ETNA SUPPLY COMPANY	WATER INVENTORY AND PARTS-PURCH	4,205.96
					24,860.96
05/12/2023	9192 (A)	GENUINE PARTS COMPANY	GENUINE PARTS COMPANY	PARTS/SUPPLIES-INVOICE TO BE SI	772.45
05/12/2023	9193 (A)	GILBERT'S DO IT BEST HARDWARE	GILBERT'S DO IT BEST HARDWARE	APRIL 2023 GILBERT PURCHASES	645.71
05/12/2023	9194 (A)	GLAESER DAWES CORP	GLAESER DAWES CORP	FY 2022-2023 SANITARY SEWER REP	45,297.05
			GLAESER DAWES CORP	20023 WATER MAIN REPLACEMENT PR	147,509.67
					192,806.72
05/12/2023	9195 (A)	GOYETTE MECHANICAL	GOYETTE MECHANICAL	BOILER REPAIR FOR OFD QPO 27757	925.00
05/12/2023	9196 (A)	GRAYMONT WESTERN LIME INC	GRAYMONT WESTERN LIME INC	PEBBLES QUICK LIME FY 2022-2023	6,953.25
05/12/2023	9197 (A)	GREEN TECH SYSTEMS LLC	GREEN TECH SYSTEMS LLC	2022-2024 WATER LINE REPLACEMEN	69,787.45
05/12/2023	9198 (A)	HACH COMPANY	HACH COMPANY	MOTOR/GEAR ASSEMBLY FOR A5950 S	563.95
05/12/2023	9199 (A)	HI QUALITY GLASS, INC	HI QUALITY GLASS, INC	DOOR REPAIR FOR OFD QPO 27754	336.35
05/12/2023	9200 (A)	HUNTINGTON NATIONAL BANK	HUNTINGTON NATIONAL BANK	ADMINISTRATION FEE FOR ACCOUNT	500.00
05/12/2023	9201 (A)	HUNTINGTON NATIONAL BANK	HUNTINGTON NATIONAL BANK	ADMINISTRATION FEE FOR ACCOUNT	500.00
05/12/2023	9202 (A)	HUTSON INC OF MICHIGAN	HUTSON INC OF MICHIGAN	ROUTINE PARTS/SUPPLIES-INDIVIDU	490.45
05/12/2023	9203 (A)	HYDROTEX PARTNERS, LTD	HYDROTEX PARTNERS, LTD	55 GALLON DRUM HYTORQUE	2,273.38
05/12/2023	9204 (A)	INTEGRITY BUSINESS SOLUTIONS	INTEGRITY BUSINESS SOLUTIONS	IADD ON ENGINEERING ENVELOPE ORD	308.11
05/12/2023	9205 (A)	J & H OIL COMPANY	J & H OIL COMPANY	LUBES AND DELIVERED DIESEL FOR	858.40
			J & H OIL COMPANY	GAS AND FUEL 04/16/2023 - 04/30	5,746.85

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
					6,605.25
05/12/2023	9206 (A)	JCI JONES CHEMICALS INC	JCI JONES CHEMICALS INC	SODIUM HYPOCHLORITE - PER LANSI	1,511.90
05/12/2023	9207 (A)	JON STUART HARRIS	JON STUART HARRIS JON STUART HARRIS	ELECTRICAL INSPECTIONS & INSURA ELECTRICAL PLAN REVIEW OF 1525	1,299.74 75.00
					1,374.74
05/12/2023	9208 (A)	KENT COMMUNICATIONS INC	KENT COMMUNICATIONS INC KENT COMMUNICATIONS INC	2023 SUMMER TAX BILL MAILING JUNE 2023 UTILITY BILLS - MAILE	2,873.10 3,061.50
					5,934.60
05/12/2023	9209 (A)	LAW ENFORCEMENT OFFICERS REGIC	LAW ENFORCEMENT OFFICERS REGIC	2023 SPRING MEMBERSHIP DUES	3,079.14
05/12/2023	9210 (A)	LOGICALIS INC	LOGICALIS INC LOGICALIS INC LOGICALIS INC	QUOTE 2023-154106V1 IT SWITCHES IT NETWORK ENGINEERING SERVICES MERAKI BASE FOR IT QPO 27961	7,458.80 6,720.00 733.38
					14,912.18
05/12/2023	9211 (A)	LUNGHAMER FORD OF OWOSSO	LUNGHAMER FORD OF OWOSSO LUNGHAMER FORD OF OWOSSO LUNGHAMER FORD OF OWOSSO	OIL CHANGE FOR OPD 2103 OPD QPO NEW TIRES & INSTALLATION / BALA VEHICLE MAINTENANCE ON OPD 2103	75.60 1,381.52 648.87
					2,105.99
05/12/2023	9212 (A)	MACQUEEN EMERGENCY GROUP	MACQUEEN EMERGENCY GROUP	VALVE FOR FD QPO 2749	541.40
05/12/2023	9213 (A)	MEYER ELECTRIC INC	MEYER ELECTRIC INC	ELECTRICAL WORK FOR BACKWASH VF	332.00
05/12/2023	9214 (A)	MICHIGAN PIPE & VALVE, INC.	MICHIGAN PIPE & VALVE, INC.	INVENTORY FOR DPW QPO 28215	884.98
05/12/2023	9215 (A)	MID MICHIGAN EMERGENCY EQUIPME	MID MICHIGAN EMERGENCY EQUIPME	POLICE CRUISER CHANGE OVER OPD	12,417.08
05/12/2023	9216 (A)	MUNICIPAL EMPLOYEES RETIREMENT	MUNICIPAL EMPLOYEES RETIREMENT	EMPLOYER CONTRIBUTIONS	82,434.00
05/12/2023	9217 (A)	NORTHERN PUMP & WELL INC	NORTHERN PUMP & WELL INC	PROPOSAL 22-Q2705 LABOR, MOBLIZ	3,220.00
05/12/2023	9218 (A)	OHM ADVISORS	OHM ADVISORS OHM ADVISORS OHM ADVISORS OHM ADVISORS OHM ADVISORS OHM ADVISORS	2022 DWAM GRANT ENGINEERING SER ENGINEERING SERVICES 2023 SANIT ENGINEERING SERVICES 2023 DWRF ENGINEERING - PALMER 3A WELL HO ENGINEERING - JUNIPER WELL HOUS WELL HOUSE CONSTRUCTION OBSERVA	3,993.50 5,367.00 4,335.00 420.00 265.00 1,044.50
					15,425.00
05/12/2023	9219 (A)	PRO-COMM INC	PRO-COMM INC	M-1 INSTALL ANTENNA OFD QPO 277	535.00
05/12/2023	9220 (A)	PROFESSIONAL PUMP, INC.	PROFESSIONAL PUMP, INC.	REPAIR ON PUMP T-2-E WWTP QPO 2	1,680.00
05/12/2023	9221 (A)	REPUBLIC SERVICES INC	REPUBLIC SERVICES INC	REFUSE SERVICE 7/1/22-6/30/23 P	533.46
05/12/2023	9222 (A)	RUBOB'S INC	RUBOB'S INC RUBOB'S INC RUBOB'S INC RUBOB'S INC	DRY CLEANING SERVICES DRY CLEANING SERVICES UNIFORM CLEANING POLICE UNIFORM CLEANING FIRE	87.00 146.30 93.00 177.35
					503.65
05/12/2023	9223 (A)	SAFEBUILT MICHIGAN LLC	SAFEBUILT MICHIGAN LLC	BUILDING DEPARTMENT SERVICES-5/	10,030.52
05/12/2023	9224 (A)	SENSIT TECHNOLOGIES LLC	SENSIT TECHNOLOGIES LLC	SENSIT GAS SENSOR REPLACEMENT O	1,200.32
		Void Reason: EFT ERROR-ACCT NOT LOCATED			
05/12/2023	9225 (A)	SLC METER LLC	SLC METER LLC	5/8" BADGER METERS INVENTORY #	2,022.77
05/12/2023	9226 (A)	STAPLES BUSINESS CREDIT	STAPLES BUSINESS CREDIT STAPLES BUSINESS CREDIT	2023 MARCH STAPLES ORDERS APRIL 2023 STAPLES PURCHASES	82.21 409.34

CHECK REGISTER FOR CITY OF OWOSSO
 CHECK DATE FROM 05/01/2023 - 05/31/2023

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
					491.55
05/12/2023	9227 (A)	TAYLOR AND MORGAN CPA PC	TAYLOR AND MORGAN CPA PC	ACCOUNTANT SERVICES JANUARY 202	1,102.50
05/12/2023	9228 (A)	THE ACCUMED GROUP	THE ACCUMED GROUP	BILLING SERVICE FEE EMS & FIRE	4,626.81
05/12/2023	9229 (A)	THE ARGUS-PRESS	THE ARGUS-PRESS	PRINTING OF LEGAL NOTICES ETC-7	378.20
05/12/2023	9230 (A)	UNITED PARCEL SERVICE	UNITED PARCEL SERVICE	SHIPPING FOR WWTP	6.14
05/12/2023	9231 (A)	USA BLUE BOOK	USA BLUE BOOK	SUPPLIES FOR WWTP QPO 28057	123.30
05/12/2023	9232 (A)	VERIZON WIRELESS	VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARG	521.13
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARG	86.34
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARG	40.55
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARG	529.89
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARG	81.10
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARG	43.17
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARG	36.01
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARG	88.72
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARG	244.58
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARG	107.20
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARG	133.40
					1,912.09
05/12/2023	9233 (A)	WASTE MANAGEMENT OF MICHIGAN	IWASTE MANAGEMENT OF MICHIGAN	IWASTE MANAGEMENT SERVICES	10,848.16
			WASTE MANAGEMENT OF MICHIGAN	IWASTE MANAGEMENT SERVICES	9,887.67
					20,735.83
05/12/2023	9234 (E)	HUNTINGTON NATONAL BANK -CREDI	HUNTINGTON NATONAL BANK -CREDI	CITY CREDIT CARD PURCHASES	1,350.75
05/19/2023	9235 (A)	ALS LABORATORY GROUP	ALS LABORATORY GROUP	WASTEWATER ANALYSES-6-30-2023-E	1,994.00
05/19/2023	9236 (A)	D & K TRUCK COMPANY INC	D & K TRUCK COMPANY INC	PARTS FOR #425 & STOCK DPW QPO	308.88
05/19/2023	9237 (A)	GOULD LAW PC	GOULD LAW PC	LEGAL SERVICES 04/11/2023 - 05/	9,003.32
05/19/2023	9238 (A)	GRAINGER INC	GRAINGER INC	SODIUM SALT FOR WTP QPO 28149	196.34
			GRAINGER INC	CAMLOCK & LAB TUBING FOR WTP QP	130.84
					327.18
05/19/2023	9239 (A)	MATHESON TRI-GAS INC	MATHESON TRI-GAS INC	BULK CARBON DIOXIDE (CO2)	3,170.18
05/19/2023	9240 (A)	MML MICHIGAN MUNICIPAL LEAGUE	MML MICHIGAN MUNICIPAL LEAGUE	2023-2024 ANNUAL WORKERS COMP I	30,418.00
05/19/2023	9241 (A)	PACE ANALYTICAL SERVICES INC	PACE ANALYTICAL SERVICES INC	WASTEWATER ANALYSES-6/30/2023-E	445.00
05/19/2023	9242 (A)	POLYDYNE INC	POLYDYNE INC	POLYMER AF 4500 - FREIGHT CHARG	3,782.40
05/19/2023	9243 (A)	PVS TECHNOLOGIES, INC.	PVS TECHNOLOGIES, INC.	FERRIC CHLORIDE FY 2022-2023 P	6,671.86
05/19/2023	9244 (A)	TETRA TECH INC	TETRA TECH INC	DEVELOPMENT OF A WATER TREATMEN	980.00
05/19/2023	9245 (A)	W W WILLIAMS COMPANY LLC, THE	W W WILLIAMS COMPANY LLC, THE	ANNUAL GENERATOR MAINTENANCE AG	900.00
			W W WILLIAMS COMPANY LLC, THE	SERVICE CALL REPAIR ON ENGINE 1	2,332.60
					3,232.60
05/26/2023	9246 (A)	ALS LABORATORY GROUP	ALS LABORATORY GROUP	WASTEWATER ANALYSES-6-30-2023- :	365.00
05/26/2023	9247 (A)	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	MARCH 2023 AMAZON ORDERS	33.88
05/26/2023	9248 (A)	BELL EQUIPMENT	BELL EQUIPMENT	BROOMS FOR SWEEPER #442 FOR DPW	831.28
05/26/2023	9249 (A)	BOUND TREE MEDICAL LLC	BOUND TREE MEDICAL LLC	EMS SUPPLIES FIRE QPO 26318	645.47
05/26/2023	9250 (A)	BRENNTAG GREAT LAKES LLC	BRENNTAG GREAT LAKES LLC	SODIUM METABISULFITE	2,118.50
05/26/2023	9251 (A)	BROOKS INNOVATIVE GRAPHICS	BROOKS INNOVATIVE GRAPHICS	REFLECTIVE DECAL FOR DPW QPO 28	600.00
05/26/2023	9252 (A)	C D W GOVERNMENT, INC.	C D W GOVERNMENT, INC.	APC BACK UPS PRO BOX QPO27962	196.15
			C D W GOVERNMENT, INC.	QUOTE NJBS113 TAB MOUNT DPW QPO	153.42
					349.57
05/26/2023	9253 (A)	CINTAS CORPORATION #308	CINTAS CORPORATION #308	FLOOR MATS PER SERVICE AGREEMEN	38.32
05/26/2023	9254 (A)	CONSUMERS ENERGY	CONSUMERS ENERGY	ENERGY BILL APRIL 2023	58,693.75

CHECK REGISTER FOR CITY OF OWOSSO
 CHECK DATE FROM 05/01/2023 - 05/31/2023

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
05/26/2023	9255 (A)	DORNBOS SIGN INC	DORNBOS SIGN INC	NEED SIGNS PER SERVICE REQUEST.	1,642.75
05/26/2023	9256 (A)	ENTHALPY ANALYICAL	ENTHALPY ANALYICAL	IPP/WWTP MONITORING QPO 28055	670.00
05/26/2023	9257 (A)	FLEIS & VANDENBRINK ENGINEERING	FLEIS & VANDENBRINK ENGINEERING	2023-2024 DWSRF TOP SURVEY WORK	11,000.00
05/26/2023	9258 (A)	GIVEM A BREAK SAFETY	GIVEM A BREAK SAFETY	BARRICADE BOARD FOR DPW QPO 282	1,994.00
05/26/2023	9259 (A)	GRAINGER INC	GRAINGER INC	BLUE BUFFER SOLUTION FOR WTP QP	96.18
			GRAINGER INC	PERISTALTIC PUMP & DISPOSABLE G	1,365.90
			GRAINGER INC	CHEM BUFFER SOLUTION FOR WTP QP	76.71
			GRAINGER INC	CHEM BUFFER SOLN RED FOR WTP QP	127.49
					1,666.28
05/26/2023	9260 (A)	GRAYMONT WESTERN LIME INC	GRAYMONT WESTERN LIME INC	PEBBLES QUICK LIME FY 2022-2023	6,959.23
05/26/2023	9261 (A)	GREEN TECH SYSTEMS LLC	GREEN TECH SYSTEMS LLC	2022-2024 WATER LINE REPLACEMENT	84,827.45
05/26/2023	9262 (A)	GROUP RESOURCES	GROUP RESOURCES	JUNE 2023 FSA ADMIN INVOICE	100.00
05/26/2023	9263 (A)	JCI JONES CHEMICALS INC	JCI JONES CHEMICALS INC	SODIUM HYPOCHLORITE - PER LANSI	2,061.68
05/26/2023	9264 (A)	JESSICA UNANGST	JESSICA UNANGST	FRUIT TRAY & DIP FOR LUCASI' BA	27.77
05/26/2023	9265 (A)	LUNGHAMER FORD OF OWOSSO	LUNGHAMER FORD OF OWOSSO	QPO 28206 FLEET 341	79.15
			LUNGHAMER FORD OF OWOSSO	VEHICLE INSPECTION/WIPER BLADES	39.00
			LUNGHAMER FORD OF OWOSSO	STARTER MOTOR ASY ON OPD 1709 P	677.09
					795.24
05/26/2023	9266 (A)	MCMASTER-CARR SUPPLY CO	MCMASTER-CARR SUPPLY CO	QPO 28082 WWTP EXPENSES	149.55
05/26/2023	9267 (A)	MEI TOTAL ELEVATOR SOLUTIONS	MEI TOTAL ELEVATOR SOLUTIONS	CITY HALL ELEVATOR SERVICE AGRE	200.11
05/26/2023	9268 (A)	MICH BUSINESS POWERED BY MDPA	MICH BUSINESS POWERED BY MDPA	COBRA BILLING JUNE 2023	55.00
05/26/2023	9269 (A)	MICHIGAN MUNICIPAL RISK MANAGEMENT	MICHIGAN MUNICIPAL RISK MANAGEMENT	ANNUAL GENERAL INSURANCE AND AU	142,107.50
05/26/2023	9270 (A)	MICHIGAN PIPE & VALVE, INC.	MICHIGAN PIPE & VALVE, INC.	INVENTORY FOR DPW QPO 28215	86.14
05/26/2023	9271 (A)	MICHIGAN RURAL WATER ASSOCIATION	MICHIGAN RURAL WATER ASSOCIATION	SAFETY TRAINING FOR G. GILLET	240.00
05/26/2023	9272 (A)	NATIONAL VISION ADMINISTRATORS	NATIONAL VISION ADMINISTRATORS	VISION INSURANCE PREMIUM JUNE 2	560.11
05/26/2023	9273 (A)	OHM ADVISORS	OHM ADVISORS	WELL HOUSE CONSTRUCTION OBSERVA	2,467.50
			OHM ADVISORS	2022 DWAM GRANT ENGINEERING SER	21,398.75
			OHM ADVISORS	ENGINEERING SERVICES 2023 SANIT	9,020.00
					32,886.25
05/26/2023	9274 (A)	PHP INSURANCE COMPANY	PHP INSURANCE COMPANY	HEALTH INSURANCE PREMIUM JUNE 2	103,567.76
05/26/2023	9275 (A)	PHP MEDICARE	PHP MEDICARE	HEALTH INSURANCE PREMIUM JUNE 2	88.00
05/26/2023	9276 (A)	RAMPARTS LLC	RAMPARTS LLC	PARTS FOR GORMAN RUPP PUMP	209.50
05/26/2023	9277 (A)	SENSIT TECHNOLOGIES LLC	SENSIT TECHNOLOGIES LLC	SENSIT GAS SENSOR REPLACEMENT O	1,200.32
05/26/2023	9278 (A)	SLC METER LLC	SLC METER LLC	1 INCH BADGER METERS - FREE SHI	6,235.68
05/26/2023	9279 (A)	TETRA TECH INC	TETRA TECH INC	DEVELOPMENT OF A WATER TREATMEN	2,950.00
05/26/2023	9280 (A)	TRUCK & TRAILER SPECIALTIES	TRUCK & TRAILER SPECIALTIES	SCRAPER EXT & STUD MOUNT FOR DP	1,956.52
05/26/2023	9281 (A)	VERIZON WIRELESS	VERIZON WIRELESS	M2M CELLULAR CHARGES	125.12
05/26/2023	9282 (A)	WITMER PUBLIC SAFETY GROUP INC	WITMER PUBLIC SAFETY GROUP INC	STREAMLIGHT VANTAGE HELMET LIGH	363.44
			WITMER PUBLIC SAFETY GROUP INC	POLO SHIRTS FOR FIRE DEPARTMENT	133.55
					496.99
05/26/2023	9283 (E)	MAILCHIMP	MAILCHIMP	EMAIL SERVICE - ESSENTIALS PLAN	13.00
05/12/2023	136047	ADAM & CHRISTIANA SCHLAACK	ADAM & CHRISTIANA SCHLAACK	WATER MAIN PERMANENT EASEMENT 9	1.00
05/12/2023	136048	AMERICAN SPEEDY PRINTING	AMERICAN SPEEDY PRINTING	QPO BOOKS	139.00
05/12/2023	136049	AMIE RUBY	AMIE RUBY	WATER MAIN PERMANENT EASEMENT 8	1.00
05/12/2023	136050	AUTO CRAFTERS	AUTO CRAFTERS	WINDSHEILD REPAIR ON OPD 2004 O	385.00
05/12/2023	136051	CHRISTOPHER HARRAND	CHRISTOPHER HARRAND	WATER MAIN PERMANENT EASEMENT 9	1.00
05/12/2023	136052	CITY OF OWOSSO	CITY OF OWOSSO	BUSINESS DEVELOPMENT LOAN DDA A	452.65
05/12/2023	136053	D & D TRUCK & TRAILER PARTS	D & D TRUCK & TRAILER PARTS	PARTS/SUPPLIES-INDIVIDUAL PURCH	225.52
05/12/2023	136054	DALE BAKER	DALE BAKER	AMBULANCE BILLING REFUND	96.17
05/12/2023	136055	H2O COMPLIANCE SERVICES INC	H2O COMPLIANCE SERVICES INC	H2O CROSS CONNECTION CONTROL PR	767.81
05/12/2023	136056	HARRIS ELECTRIC LLC	HARRIS ELECTRIC LLC	ELECTRICAL WORK FOR OFD GENERAT	120.00

CHECK REGISTER FOR CITY OF OWOSSO
 CHECK DATE FROM 05/01/2023 - 05/31/2023

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
05/12/2023	136057	HKM ASSESTS, LLC	HKM ASSESTS, LLC	BD Payment Refund	950.00
05/12/2023	136058	HOME DEPOT CREDIT SERVICES	HOME DEPOT CREDIT SERVICES	APRIL 2023 HOME DEPOT PURCHASES	1,218.92
05/12/2023	136059	HUNTINGTON COMMUNITY DEV CORP	HUNTINGTON COMMUNITY DEV CORP	06/30/2022 BRA DEVELOPER REIMBU	72,324.81
			HUNTINGTON COMMUNITY DEV CORP	06/30/2023 BRA DEVELOPER REIMBU	128,559.62
					200,884.43
05/12/2023	136060	JANE E HUNT	JANE E HUNT	BUSINESS TRAVEL REIMBURSEMENT 0	106.66
05/12/2023	136061	JANIE SMITH	JANIE SMITH	WATER MAIN PERMANENT EASEMENT 8	1.00
05/12/2023	136062	JEANETTE CHARVAT	JEANETTE CHARVAT	WATER MAIN PERMANENT EASEMENT 9	1.00
05/12/2023	136063	JUDY ELAINE CRAIG	JUDY ELAINE CRAIG	MAIL COURIER SERVICE	171.00
05/12/2023	136064	KELLY'S REFUSE	KELLY'S REFUSE	DDA - DOWNTOWN TRASH CANS PICK	1,000.00
05/12/2023	136065	LAMPHERE'S	LAMPHERE'S	REPAIR LIBRARY BOILER DPW QPO 2	504.00
05/12/2023	136066	MICAMP	MICAMP	MEMBERSHIP RENEWAL - MICHAEL NE	75.00
05/12/2023	136067	NASH NURSERIES LLC	NASH NURSERIES LLC	WHITE PINE TREES FOR SOCCER FIE	450.00
			NASH NURSERIES LLC	GOULD HOUSE LANDSCAPING PROJECT	3,600.00
					4,050.00
05/12/2023	136068	NORTH AMERICAN OVERHEAD DOOR	INORTH AMERICAN OVERHEAD DOOR	IDOOR REPAIR FOR OFD QPO 27753	228.49
05/12/2023	136069	PETERSON'S LANDSCAPING	PETERSON'S LANDSCAPING	DESIGN: MULCH PLANT BEDS ALONG	2,100.00
			PETERSON'S LANDSCAPING	DESIGN: MOWING	880.00
					2,980.00
05/12/2023	136070	PROFESSIONAL ANSWERING SERVICE	PROFESSIONAL ANSWERING SERVICE	PROFESSIONAL ANSWERING SERVICES	82.15
05/12/2023	136071	ROTARY CLUB OF OWOSSO	ROTARY CLUB OF OWOSSO	MEMBERSHIP DUES/MEALS - NATHAN	65.00
05/12/2023	136072	ROWELL CHRISTOPHER	ROWELL CHRISTOPHER	UB refund for account: 50700700	216.47
05/12/2023	136073	RYAN JENKINS	RYAN JENKINS	MEAL REIMBURSEMENT 04/25/2023	18.95
05/12/2023	136074	SPARTAN STORES LLC	SPARTAN STORES LLC	VG'S FOOD FOR COUNCIL BUDGET ME	34.75
05/12/2023	136075	SPECIALTY SALVAGE LLC	SPECIALTY SALVAGE LLC	GOULD HOUSE TRASH PICKUP	67.00
05/12/2023	136076	STATE OF MICHIGAN	STATE OF MICHIGAN	SOR REGISTRATION FEE APRIL 2023	150.00
05/12/2023	136077	TONYA & STEVEN MILKS	TONYA & STEVEN MILKS	WATER MAIN PERMANENT EASEMENT 9	1.00
05/12/2023	136078	TRACTOR SUPPLY CREDIT PLAN	TRACTOR SUPPLY CREDIT PLAN	PARTS/SUPPLIES FOR DPW	472.45
05/12/2023	136079	VALLEY LUMBER	VALLEY LUMBER	ROUTINE PURCHASES NOT TO EXCEED	752.54
05/12/2023	136080	WESENER BUILDING LLC	WESENER BUILDING LLC	ROTATING RETAIL RENT TWO MONTHS	1,000.00
05/12/2023	136081	WILL BEHAR JR. & EMILY OLSON	WILL BEHAR JR. & EMILY OLSON	WATER MAIN PERMANENT EASEMENT 4	1.00
05/12/2023	136082	WIN'S ELECTRICAL SUPPLY OF OWC	WIN'S ELECTRICAL SUPPLY OF OWC	SUPPLIES-INVOICE TO BE SIGNED B	53.62
05/22/2023	136083	CITY OF OWOSSO	CITY OF OWOSSO	INITIAL DEPOSIT IN THE STATE BA	1,000,000.00
05/22/2023	136084	ALLSTAR TOWIING & REPAIR	ALLSTAR TOWIING & REPAIR	TOW OPD VEHICLE FOR OPD QPO 263	275.00
05/22/2023	136085	CITY OF OWOSSO	CITY OF OWOSSO	BUSINESS DEVELOPMENT LOAN DDA M	452.65
05/22/2023	136086	DAYSTARR COMMUNICATIONS	DAYSTARR COMMUNICATIONS	CITY OF OWOSSO CASTLE PHONE & I	78.13
05/22/2023	136087	DAYSTARR COMMUNICATIONS	DAYSTARR COMMUNICATIONS	CITY OF OWOSSO PHONE & INTERNET	1,157.09
05/22/2023	136088	DELTA COLLEGE	DELTA COLLEGE	EMERGENCY VEHICLE INSTRUCTOR CO	735.00
05/22/2023	136089	INDUSTRIAL SUPPLY OF OWOSSO	ININDUSTRIAL SUPPLY OF OWOSSO	INANTISEIZE MARINE GRADE WWTP QPO	45.80
05/22/2023	136090	LAMPHERE'S	LAMPHERE'S	HVAC UNIT SERVICE FOR WWTP QPO	504.00
05/22/2023	136091	MONCHILOV SEWER SERVICE LLC	MONCHILOV SEWER SERVICE LLC	2023-2024 WATER SERVICE LINE ID	42,340.05
05/22/2023	136092	OWOSSO BOLT & BRASS CO	OWOSSO BOLT & BRASS CO	INV# 83651, 83671, 83674, 83690	655.94
05/22/2023	136093	ZORO TOOLS INC	ZORO TOOLS INC	BLACK TONER CARTRIDGE FOR WWTP	102.57
			ZORO TOOLS INC	DRY ERASE MARKER SET FOR WWTP Q	14.28
			ZORO TOOLS INC	BLACK TONER CARTRIDGES FOR WWTP	65.98
					182.83
05/26/2023	136094	AMERICAN SPEEDY PRINTING	AMERICAN SPEEDY PRINTING	SAVE THE DATE CARDS - VINTAGE M	60.00
05/26/2023	136095	AQUARIUS MASSAGE & WELLNESS	CEAQUARIUS MASSAGE & WELLNESS	CECHOCOLATE WALK PARTICIPANT REIM	91.66
05/26/2023	136096	AVIATOR JAYNE	AVIATOR JAYNE	VIBRANCY GRANT PRIZES #000478	232.96
05/26/2023	136097	BLU ASHE LLC	BLU ASHE LLC	PASSPORT PROGRAM PRIZE	100.00
05/26/2023	136098	CLEARGOV	CLEARGOV	CLEARGOV SUBSCRIPTION FOR CIP P	1,416.67

05/26/2023 10:58 AM

User: BABarrett

DB: Owosso

CHECK REGISTER FOR CITY OF OWOSSO
CHECK DATE FROM 05/01/2023 - 05/31/2023

Page: 6/6

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
05/26/2023	136099	CLIA LABORATORY PROGRAM	CLIA LABORATORY PROGRAM	CERTIFICATE FEE 2023 CLIA LABOR	180.00
05/26/2023	136100	DELTA DENTAL PLAN OF MICHIGAN	DELTA DENTAL PLAN OF MICHIGAN	DENTAL INSURANCE PREMIUM JUNE 2	3,832.24
05/26/2023	136101	HOP FAMILY LLC	HOP FAMILY LLC	BRA TIF DISBURSEMENT 2023	47,371.09
05/26/2023	136102	INDUSTRIAL SUPPLY OF OWOSSO	INDUSTRIAL SUPPLY OF OWOSSO	INBLADES/DISC FOR DPW QPO 28274	155.80
05/26/2023	136103	MICHIGAN CAT DEPT# 77576	MICHIGAN CAT DEPT# 77576	WASHER AND GASKET QPO 27429	32.74
05/26/2023	136104	MICHIGAN CHAMBER SERVICES	MICHIGAN CHAMBER SERVICES	STATE & FEDERAL LABOR LAW POSTE	48.50
05/26/2023	136105	MOMENTIVE	MOMENTIVE	SURVEY MONKEY SUBSCRIPTION ANNU	468.00
05/26/2023	136106	MONCHILOV SEWER SERVICE LLC	MONCHILOV SEWER SERVICE LLC	2023-2024 WATER SERVICE LINE ID	76,221.45
05/26/2023	136107	NATIONAL ROOFING & SHEET METAL	NATIONAL ROOFING & SHEET METAL	ROOF REPAIR FOR FIL QPO 28156	554.15
05/26/2023	136108	ROBERTS WATER TECHNOLOGIES, INC	ROBERTS WATER TECHNOLOGIES, INC	SWEEP PARTS QPO 28081 WWTP	229.50
05/26/2023	136109	SMOLYANOV HOME IMPROVEMENT	SMOLYANOV HOME IMPROVEMENT	BD Payment Refund	385.00
05/26/2023	136110	STANDARD INSURANCE COMPANY	STANDARD INSURANCE COMPANY	GROUP LIFE INSURANCE JUNE 2023	5,842.14

1 TOTALS:

Total of 170 Checks:

2,451,909.69

Less 1 Void Checks:

1,200.32

Total of 169 Disbursements:

2,450,709.37



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: May 12, 2023
TO: Owosso City Council
FROM: Nathan Henne, City Manager
SUBJECT: CDBG Section 3 Policy Update

RECOMMENDATION:

Approval of the updated Section 3 Policy per Community Development Block Grant (CDBG) guidelines.

BACKGROUND:

CDBG program funds are used to provide grants and loans to Units of General Local Government (UGLG), usually with populations under 50,000, in support of economic or community development projects. Project proposals are considered and evaluated continuously based upon the Michigan Strategic Fund's approved CDBG Funding Guide.

CDBG Funding is categorized by the following Program Initiatives:

- Building Rehabilitation
- CDBG Loan Program
- Direct Assistance to Business
- Façade Improvements
- Planning
- Public Facilities
- Public Improvements
- Rental Rehabilitation
- Small Business
- Unique/Innovative

These Program Initiatives have been determined to best serve the needs of the Non-Entitlement Area of the State of Michigan through the State's Consolidated and Action Planning Process. These plans can be viewed at the Michigan Consolidated Plan. As a part of the planning process, the Michigan Economic Development Corporation (MEDC) has provided citizens with reasonable opportunities to participate in the program's design as defined in the State's Citizen Participation Plan and the MEDC's Public Participation Model.

CDBG requirements mandate that each funded activity (except for program administration and some planning initiatives described below) must meet one of the established three National Objectives. The three National Objectives are:

- Benefiting Low and Moderate Income (LMI) persons.
- Aiding in the prevention or elimination of slums or blight.
- Meeting community development needs made urgent by conditions posing serious and immediate threats to community health or welfare, conditions that are of recent origin or recently became urgent, and where other financial resources are not reasonably available to meet such needs.

The City of Owosso originally adopted this policy on September 16, 2019. An updated Section 3 policy has been released and is required by the State of Michigan and the CDBG as part of the grant process. These documents and procedures ensure the safety of all parties involved in grant activities and help to fulfill the national objective of the CDBG.

FISCAL IMPACTS: None.

RESOLUTION NO.

**APPROVAL OF UPDATED SECTION 3 POLICY TO REFLECT
FEDERAL POLICY CHANGES FROM OCTOBER 10, 2022**

WHEREAS, CDBG program funds are used to provide grants and loans to UGLGs, usually with populations under 50,000, in support of economic or community development projects and project proposals are considered and evaluated continuously based upon the Michigan Strategic Fund's approved CDBG Funding Guide; and

WHEREAS, adoption of an updated Section 3 Policy to reflect the revisions made in October of 2022 is required by the State of Michigan and the CDBG as part of the grant process. This policy seeks to ensure the safety of all parties involved in grant activities and help fulfill the national objective of the CDGB.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to approve the updated Section 3 Policy as presented.

SECTION 3 POLICY

PURPOSE

Section 3 of the Housing and Urban Development Act of 1968, as amended, (12 U.S.C. 1701u) ("Section 3") requires that economic opportunities generated by certain U.S. Department of Housing and Urban Development (HUD) financial assistance for housing and community development programs be directed to low- and very low-income persons. The priority of assistance should be to those who are recipients of government assistance for housing and business concerns which provide economic opportunities to low- and very low-income persons.

The Section 3 program was created to ensure that persons living in communities where HUD-assisted programs were being funded could economically benefit from the resources being spent. This would improve the overall socioeconomic condition of not only the community, but also the low- and very low-income residents that reside within the neighborhoods. The implementing regulation for Section 3 can be found at [24 CFR Part 75](#).

GENERAL POLICY STATEMENT

On behalf of the Michigan Strategic Fund (MSF), the Michigan Economic Development Corporation (MEDC) CDBG Program shall comply with Section 3 requirements set forth at 24 CFR 75 of the federal regulation which states that, to the greatest extent possible, businesses and employers working on HUD-funded projects must make a good faith effort to train and employ low-income individuals living in the local area and also to contract with businesses owned by or that employ Section 3 workers.

It is the policy of the CDBG Program that all Units of General Local Governments (UGLGs/Grantees/Recipients) are required to make good faith efforts to provide "to the greatest extent feasible" opportunities to Section 3 area workers and Section 3 business concerns.

Failure to comply with the requirements of Section 3 may result in a monitoring finding or sanctions that may include, debarment, suspension of funds or limited denial of participation in the MEDC CDBG programs.

24 CFR PART 75.19 REQUIREMENTS

(a) *Employment and training.*

- (1) To the greatest extent feasible, and consistent with existing Federal, state, and local laws and regulations, UGLGs (grantees, recipients) covered by this subpart shall ensure that employment and training opportunities arising in connection with Section 3 projects are provided to Section 3 workers within the metropolitan area (or nonmetropolitan county) in which the project is located.
- (2) Where feasible, priority for opportunities and training described in paragraph (a)(1) of this section should be given to:
 - (i) Section 3 workers residing within the service area or the neighborhood of the project, and
 - (ii) Participants in YouthBuild programs.

(b) *Contracting.*

- (1) To the greatest extent feasible, and consistent with existing Federal, state, and local laws and regulations, recipients covered by this subpart shall ensure contracts for work awarded in connection with Section 3 projects are provided to business concerns that provide economic opportunities to Section 3 workers residing within the metropolitan area (or nonmetropolitan county) in which the project is located.
- (2) To include the Section 3 Contractors Packet (Form 4-T) and required Section 3 language in all construction contracts.
- (3) Where feasible, priority for contracting opportunities described in paragraph (b)(1) of this section should be given to:
 - (i) Section 3 business concerns that provide economic opportunities to Section 3 workers residing within the service area or the neighborhood of the project, and
 - (ii) YouthBuild programs.

APPLICABILITY OF SECTION 3 REQUIREMENTS TO INDIVIDUAL PROJECTS

Whenever any portion of CDBG funding is invested into projects involving housing construction, demolition or rehabilitation, commercial/private improvements for economic development, or other public construction (e.g., roads, sewers, community centers, and public facilities), the requirements of Section 3 may apply, based on the guidance provided below.

Section 3 requirements that apply to CDBG funded Projects

In conjunction with construction activity, Section 3 applies to projects that receive \$200,000 or more in CDBG assistance, including projects that are financed in conjunction with state, local, or private matching or leveraged funds, provided that the Section 3 monetary threshold requirements are met. In particular:

- Section 3 applies to recipients of CDBG funding, as well as its sub-recipients, contractors and subcontractors; and
- Professional service contract labor hours (construction contract oversight, engineering, architectural, environmental and property evaluation, construction progress and construction draw inspection, and prevailing wage labor compliance) are not required to be reported. If a contract covers both professional services and other work and the recipient, contractor, or sub-contractor chooses not to report labor hours from professional services, the labor hours under the contract that are not from professional services must still be reported.
- Section 3 requirements do not apply to material supply contracts. The regulations should not be construed to mean that recipients are required to hire Section 3 Workers or award contracts to Section 3 Business Concerns other than what is needed to complete covered projects and activities. If the expenditure of funding for an otherwise covered project and activity does not result in new employment, contracting, or training opportunities, reporting is still required.

Section 3 Goals

Contractors and sub-contractors will be required, to the greatest extent feasible, meet the Section 3 HUD benchmarks.

1. 25% or more of the total number of labor hours worked by all workers on a Section 3 project are Section 3 workers;

Section 3 Worker Labor Hours divided by Total Labor Hours = 25%

AND

2. 5% or more of the total number of labor hours worked by all workers on a Section 3 project are Targeted Section 3 workers;

Targeted Section 3 Labor Hours divided by Total Labor Hours = 5%

Additional Reporting if Section 3 Benchmarks are *not* met:

If the Recipient's reporting indicates the Section 3 benchmarks have not been met, the Recipient must report on the nature of activities pursued in the absence of not meeting Section 3 benchmarks.

Section 3 Worker

A Section 3 worker is any worker who currently fits, or when hired within the past five years fit, at least one of the following categories, as documented:

1. The worker's income for the previous or annualized calendar year is below the income limit established by HUD
2. The worker is employed by a Section 3 business concern
3. The worker is a YouthBuild participant.

Targeted Section 3 Worker

A Targeted Section 3 worker: any worker who currently fits, or when hired within the past five years fit, at least one of the following categories, as documented

1. A worker employed by a Section 3 business concern; or
2. Currently fits or when hired fit at least one of the following categories, as documented within the past five years:

- (i) Low- or very low-income workers residing within a one-mile radius of the Section 3 project. If fewer than 5,000 people live within that one-mile radius, the circle may be expanded outward until that population is reached or the neighborhood of the project, as defined; or
- (ii) A YouthBuild participant.



The status of workers on the Section 3 project will be determined by one of the following methods:

1. **Worker income self-certification.** The use of certification forms provided to contractors and subcontractors working on the project. Each worker on the project must complete the provided certification form to be kept in the grant record for reference when tracking and aggregating labor hours worked.
 - a. Section 3 Worker and Targeted Section 3 Worker Certification (Form 9-L)
2. **Worker is employed by a Section 3 Business Concern.** The contractor or subcontractor is able to provide documentation that it qualifies as a Section 3 Business Concern. All employees of a qualifying business will be considered Section 3 workers.
3. **Worker is a Youthbuild participant.** Verifiable documentation must be provided by the worker or the employer showing the worker is participating in a Youthbuild program.
4. **Employer wage record.** The employer is able to provide certified documentation that the worker's income from that employer is below the income limit for the corresponding family size when based on an employer's calculation of what the worker's wage rate would translate to if annualized on a full-time basis.

NOTE: Documentation submitted by employers should only contain employee names, state and county of residence, annual income, and a certifying signature and date. Do not include any information such as social security numbers or bank account information.

Nothing in this part shall be construed to require the employment of someone who meets this definition of a Section 3 worker. Section 3 workers are not exempt from meeting the qualifications of the position to be filled.

Section 3 Business

A Section 3 business concern is a business that meets at least one of the following criteria, documented within the last 6-month period:

1. It is at least 51% owned and controlled by low- or very low-income persons;
2. Over 75% of the labor hours performed by the business are performed by low or very low-income persons; or

3. It is a business at least 51% owned and controlled by current public housing residents or residents who currently live in Section 8-assisted housing.

Contractors or subcontractors who wish to be identified as a Section 3 Business must complete the Section 3 Business Concern Certification (Form 9-A1) and provide requested backup documentation.

While contracting and subcontracting with Section 3 Business Concerns is encouraged, nothing in this part shall be construed to require the contracting or subcontracting of a Section 3 Business Concern. Additionally, Section 3 Business Concerns are not exempt from meeting the specifications of the contract, including required licensures and certifications.

Businesses concerns seeking Section 3 preference shall certify, or submit evidence to the recipient, contractor, subcontractor or subrecipient (if requested) verifying that they meet the definitions provided above. Subrecipients are allowed discretion to determine the required documentation to verify a Section 3 Business Concern. At monitoring, the MEDC will check that documentation has been received and is in the file, not for a specific type of documentation.

SECTION 3 REPORTING REQUIREMENTS

Reporting of Labor Hours

- (a) Reporting Labor Hours. (1) recipients must report in a manner prescribed by HUD:
 - (i) The total number of labor hours worked;
 - (ii) The total number of labor hours worked by Section 3 workers; and
 - (iii) The total number of labor hours worked by Targeted Section 3 workers.
 - 1) Section 3 workers' and Targeted Section 3 workers' labor hours may be counted for five years from when their status as a Section 3 worker or Targeted Section 3 worker is established.
 - 2) The labor hours reported under paragraph (a)(1) of this section must include the total number of labor hours worked on a Section 3 project, including labor hours worked by any subrecipients, contractors and subcontractors that the recipient is required, or elects pursuant to paragraph (a)(4) of this section, to report.
 - 3) Recipients reporting under this section, as well as subrecipients, contractors and subcontractors who report to recipients, may report labor hours by Section 3 workers, under paragraph (a)(1)(ii) of this section, and labor hours by Targeted Section 3 workers, under paragraph (a)(1)(iii) of this section, from professional services without including labor hours from professional services in the total number of labor hours worked under paragraph (a)(1)(i) of this section. If a contract covers both professional services and other work and the recipient or contractor or subcontractor chooses not to report labor hours from professional services, the labor hours under the contract that are not from professional services must still be reported.
 - 4) Recipients may report their own labor hours or that of a subrecipient, contractor, or subcontractor based on the employer's good faith assessment of the labor hours of a full-time or part-time employee informed by the employer's existing salary or time and attendance-based payroll systems, unless the project or activity is otherwise subject to requirements specifying time and attendance reporting.
- (b) Safe Harbor Compliance. Additional reporting if Section 3 benchmarks are not met. If the recipient's reporting under paragraph (a) of this section indicates that the recipient has not met the Section 3 benchmarks described in § 75.23, the recipient must report in a form prescribed by HUD on the qualitative nature of its activities and those its contractors and subcontractors pursued. Such qualitative efforts may, for example, include but are not limited to the following:

Consequences for noncompliance. Any recipient with outstanding findings of noncompliance with Section 3 may be barred from receiving additional competitively awarded financial assistance.

Assistance to Achieve the Goals

The UGLG that receives CDBG funding has the responsibility to comply with Section 3 requirements. They are also required to “ensure compliance” of their contractors and sub- contractors.

This responsibility includes:

1. Notifying Section 3 Workers and business concerns about jobs and contracts generated by Section 3 covered assistance so that they may submit bids/proposals for available contracts and job openings with the grantee;
2. Notify potential contractors of their responsibilities under Section 3;
3. Include Section 3 language in all applicable contracts;
4. Require sub-recipients, contractors, and sub-contractors to meet the requirements of §75.19, regardless of whether Section 3 language is included in recipient or sub-recipient agreements, program regulatory agreements, or contracts;
5. Document action(s) taken to meet the HUD benchmarks;
6. Respond to Section 3 complaints; and
7. Complete and submit the required Section 3 Forms to MEDC.

Outreach Best Practices

Grantees must develop a Section 3 plan, including outreach to Section 3 Workers and Businesses within the municipality. Best practices include:

1. Publication of opportunities in newsletters or other local newspapers, including those targeted to Limited English Proficient populations.
2. Use of signage at the project site and flyers posted in the project area.
3. Notification of potential training or employment opportunities to neighborhood and non- profit groups, including Public Housing Authorities, servicing low- and very low-income persons.
4. Communicate opportunities to employment agencies and career centers.
5. Complete copy of a “Notice to Citizens Opportunity for Work” (Form 9-P), which can be used for development of Section 3 employment opportunities. Send completed form to the local [Michigan Works!](https://www.michiganworks.org/) service center (<https://www.michiganworks.org/>).

Section 3 Business and Resident Resources

The following are potential resources where UGLGs/contractors might find Section 3 businesses and residents (workers):

1. [HUD Section 3 Registry/Portal](#) (Businesses)
2. [MSHDA MBE/WBE list](#) (Businesses)
3. [MDOT DBE list](#) (Businesses)
4. [MDOT Michigan Unified Certification Program \(MUCP\)](#) (Businesses)
5. [Michigan Works!](#) (Businesses & Workers)
6. [PHAs](#) (Workers)

Orders of Priority Consideration for Employment and Contracting Opportunities

(a) General.

- 1) CDBG Grantees and their contractors shall provide priority consideration to Section 3 residents and Section 3 businesses for new training, employment, and contracting opportunities generated because of the expenditure of Section 3 covered financial assistance.
- 2) Priority consideration should not be construed to be a quota or set-aside program, or as an entitlement to economic opportunities such as a particular job or contract.
- 3) Section 3 residents must possess the same job qualifications, skills, eligibility criteria, and capacity as other applicants for employment and training opportunities being sought.

- 4) Section 3 businesses must be selected in accordance with the procurement standards of 24 CFR 85.36 or 24 CFR 84.40, as appropriate, including price, ability, and willingness to comply with this part, and other factor, to be considered lowest responsible bidders on contracting opportunities being sought.
 - 5) CDBG Grantees and contractors may give priority consideration to a Section 3 resident or business if such resident or business is qualified for the respective employment or contracting opportunities.
 - 6) CDBG Grantees and contractors must give priority consideration to a Section 3 resident or business when that Section 3 resident or business is equally qualified with other individuals or businesses that would be offered employment or contracting opportunities.
- (b) Orders of priority consideration for employment and training opportunities.
- 1) CDBG Grantees that meet the funding thresholds shall direct their efforts to provide training and employment opportunities generated from the expenditure of Section 3 housing and community development financial assistance to Section 3 residents in the following order of priority consideration:
 - (i) Section 3 Workers residing in the service area where the CDBG funded project is located;
 - (ii) Section 3 Workers participating in the Department of Labor (DOL) YouthBuild program;
 - (iii) Other Section 3 Workers.

UGLG Name		
Signature		Date
Printed Name		
Title		
Date Adopted		



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: May 30, 2023

TO: Mayor Teich and the Owosso City Council

FROM: Tanya Buckelew, Planning & Building Director

SUBJECT: Marihuana Provisioning Center and Adult Recreational Retail Ownership License Transfer

RECOMMENDATION:

Recommend approval of the transfer of the Medical Marihuana License and the Adult Use Recreational Retail License from Sandds Owosso Inc. (OZ Cannabis Owosso) to HG Lansing, LLC for the approved facility location at 117 E. Main St. This request is for the marijuana licenses only, as Sandds Owosso Inc. dba OZ Cannabis does not own the building at 117 E. Main St.

BACKGROUND:

Sandds Owosso Inc. dba OZ Cannabis was awarded a Medical Marihuana Facility License during the 2019 lottery process and has been operating a Medical Marihuana Provisioning Center and Adult Use Recreational Retail store at 117 E. Main Street since September of 2021.

Ordinance Nos. 817 and 818 were amended in May of 2021 to allow the transfer of Medical Marihuana Facilities Licenses and Recreational Marihuana Establishment Licenses with City Council approval.

The location will continue with the name OZ Cannabis for the immediate future.

FISCAL IMPACTS:

\$5,000 transfer application fee, plus the continued \$5,000 annual fee per license.

RESOLUTION NO.

**AUTHORIZATION TO TRANSFER THE MEDICAL MARIHUANA PROVISIONING
LICENSE AND ADULT USE RECREATIONAL RETAIL LICENSE FROM
SANDDS OWOSSO INC. dba OZ CANNABIS TO
HG LANSING, LLC dba HOMEGROWN CANNABIS CO.**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, awarded a Medical Marihuana Facility License during the 2019 lottery process to Sandds Owosso Inc. dba OZ Cannabis; and

WHEREAS, Sandds Owosso Inc. dba OZ Cannabis has been operating a Medical Marihuana Provisioning Center and Adult Use Recreational Retail store at 117 East Main Street, Owosso since September of 2021; and

WHEREAS, City of Owosso Ordinance Nos. 817-818 were amended in May of 2021 to allow the transfer of Medical Marihuana Facilities Licenses and Recreational Marijuana Establishment Licenses with the approval of City Council; and

WHEREAS, Sandds Owosso Inc. dba OZ Cannabis desires to transfer the Medical Marihuana License and the Adult Use Recreational Retail License to HG Lansing, LLC dba Homegrown Cannabis Co.; and

WHEREAS, the request is for the license transfer only as the building at 117 East Main Street is not owned by either party.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has heretofore determined that it is advisable, necessary, and in the public interest to transfer the Medical Marihuana Provisioning License and the Adult Use Recreational Retail License from Sandds Owosso Inc. dba OZ Cannabis to HG Lansing, LLC dba Homegrown Cannabis Co.

P2023-004



301 W. MAIN, OWOSSO, MICHIGAN 48867 (989) 725-0540

MARIHUANA LICENSE AMENDMENT APPLICATION

	TYPE OF AMENDMENT	FEE
✓	Change of Ownership	\$5,000 paid ✓
	Purchasing a Business	\$5,000
	Change of Location	\$5,000

Sandds Owosso Inc. dba OZ Cannabis

CHANGE OF OWNERSHIP:

OZ Cannabis. 117 E Main St.

Entity Name: HGR Lansing, LLC. DBA Homegrown Cannabis Co.

Assumed Name (if applicable):

Change of Ownership Filing Date:

Explanation of Change Requested:

Indicate specifically the changes you want to make.

Include all individuals and entities being added or removed.

Stock purchase

HGR Lansing added as sole owners

✓ Submit documentation related to the Change of Ownership

PURCHASING A BUSINESS:

Entity Name making purchase:

Assumed Name (if applicable):

Entity Name being purchased:

Purchase Date:

Will this purchase be an entity purchase and/or asset purchase?

An entity purchase includes items such as: name or FEIN.

An asset purchase includes items such as: real estate, facility fixtures, inventory, etc.

☐ Entity Purchase ☐ Asset Purchase ☐ Entity & Asset Purchase

✓ Submit documentation related to Purchasing A Business

✓ Submit new Ownership Prequalification

✓ Submit new Ownership License

CHANGE OF LOCATION:

Entity Name:

Assumed Name (if applicable):

Current Physical Address:

New Physical Address:

Reason for Change of Location:

✓ Submit documentation related to Change of Location (deed or lease agreement)

Person Completing Form: Courtney Kurnicz

Name (First, Middle, Last): Courtney, Rae, Kurnicz

Affiliation with Entity: HR & Account Manager

Email Address: CourtneyK@hgmichigan.com

Phone: (989) 287-2014

I attest the information I provided on this form is true and accurate and that I will comply with the requirements of the Medical Marihuana Facilities Licensing Act (MMFLA) and/or Michigan Regulation and Taxation of Marihuana Act (MRTMA) and associated rules. I understand that falsified or fraudulent information could subject the licensee to disciplinary action as provided in the MMFLA, MRTMA, and associated rules, up to and including license revocation.

Signature: Courtney Kurnicz

Date: May 25, 2023

FOR DEPARTMENT USE ONLY

Date Received: 05-31-2023	
Staff Signature: <i>[Signature]</i>	
Comments:	
City Manager Review:	
Signature: <i>[Signature]</i>	Date: 6-1-23
Comments:	
City Attorney Review: Scott J. Gould (P76101)	
Signature: <i>[Signature]</i>	Date: May 31, 2023
Comments: Reviewed and confirmed with City Planning & Building Director that Ordinance 16.6-4(J)(1) and (2)	
are satisfied and paid in full.	
City Council Review:	Date of Meeting: 06/05/2023
Comments/Motion:	
Approved	Denied



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599

MEMORANDUM

DATE: May 31, 2023
TO: Owosso City Council
FROM: Brad Barrett, Finance Director
RE: Debt Millage Rate Calculation

RECOMMENDATION:

The Finance Department recommends approving a revised budget adoption resolution for Fiscal Year Ending June 30, 2024 with a lower debt millage rate.

BACKGROUND:

The Owosso City Council approved a budget adoption resolution on May 15, 2023 authorizing a debt millage rate (streets) at 2.4713 mills. The city has received more earned interest and local stabilization personal property tax reimbursement payments than expected. As a result, a decreased debt millage rate is needed to meet IRS tax-exempt government bond regulations and have a bona fide debt service fund.

The new debt millage rate (streets) is calculated at 2.0646 mills.

Property Tax Millage Rates

GENERAL OPERATING – CITY CHARTER	12.6919
PA 298 –BRUSH/LEAVES/STREET CLEANING	1.0000
STREET DEBT	2.0646
TOTAL	15.7565
DOWNTOWN DEVELOPMENT AUTHORITY DISTRICT	1.8855

Recommended Action

Approve the revised budget resolution with a lower debt millage (Streets) for the City of Owosso's Fiscal Year Ending 6-30-2024.

RESOLUTION NO.

GENERAL APPROPRIATIONS ACT (BUDGET)

A resolution to establish a general appropriations act for the City of Owosso; to define the powers and duties of the city officers in relation to the administration of the budget; and to provide remedies for refusal or neglect to comply with the requirements of this resolution.

WHEREAS, pursuant to Chapter 8, Section 5 of the Owosso City Charter, the City Council has received the proposed budget for the FISCAL YEAR BEGINNING JULY 1, 2023 and held a public hearing on MAY 1, 2023, and;

WHEREAS, it is the intent of the Downtown Development Authority to levy a tax for general operating purposes pursuant to Public Act 197 of 1975; and

WHEREAS, the City Council has held other sessions to discuss the proposed budget;

NOW, THEREFORE, BE IT FUTHER RESOLVED THAT the City Council of the City of Owosso hereby adopts the FISCAL YEAR 2023 - 2024 BUDGET and sets the tax rates as shown below:

Section 1: Title

This resolution shall be known as the Owosso General Appropriations Act.

Section 2: Chief Administrative Officer

The City Manager shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Officer enumerated in this act.

Section 3: Fiscal Officer

The Finance Director shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this act.

Section 4: Estimated Expenditures

The following amounts are hereby appropriated for the operations of the City Government and its activities for the FISCAL YEAR BEGINNING JULY 1, 2023 and ENDING JUNE 30, 2024:

General Fund Expenditures

APPROPRIATIONS

101	CITY COUNCIL	5,560
171	CITY MANAGER	294,181
201	FINANCE	242,732
210	CITY ATTORNEY	120,000
215	CLERK	292,291
228	INFORMATION & TECHNOLOGY	294,655
253	TREASURY	180,703
257	ASSESSING	214,803
261	GENERAL ADMIN	354,925
265	BUILDING & GROUNDS	199,985
270	HUMAN RESOURCES	218,345
301	POLICE	3,019,525
336	FIRE	3,120,374

371	BUILDING AND SAFETY	29,880
441	PUBLIC WORKS	616,753
528	LEAF AND BRUSH COLLECTION	299,315
585	PARKING	37,444
720	COMMUNITY DEVELOPMENT	80,376
751	PARKS	421,956
755	HOLMAN POOL	
966	TRANSFERS OUT	81,921
	TOTAL APPROPRIATIONS	10,125,724

Major Streets Fund Expenditures

APPROPRIATIONS		
451	CONSTRUCTION	1,956,250
463	STREET MAINTENANCE	516,594
473	BRIDGE MAINTENANCE	100,500
474	TRAFFIC SERVICES-MAINTENANCE	16,750
478	SNOW & ICE CONTROL	169,048
480	TREE TRIMMING	76,239
482	ADMINISTRATION & ENGINEERING	208,153
485	LOCAL STREET TRANSFER	350,000
486	TRUNKLINE SURFACE MAINTENANCE	200
488	TRUNKLINE SWEEPING & FLUSHING	2,000
490	TRUNKLINE TREE TRIM & REMOVAL	200
491	TRUNKLINE STORM DRAIN, CURBS	1,000
492	TRUNKLINE ROADSIDE CLEANUP	400
494	TRUNKLINE TRAFFIC SIGNS	100
497	TRUNKLINE SNOW & ICE CONTROL	8,000
	TOTAL APPROPRIATIONS	3,405,434

Local Streets Fund Expenditures

APPROPRIATIONS		
451	CONSTRUCTION	535,250
463	STREET MAINTENANCE	612,287
474	TRAFFIC SERVICES-MAINTENANCE	1,500
478	SNOW & ICE CONTROL	71,592
480	TREE TRIMMING	125,669
482	ADMINISTRATION & ENGINEERING	116,047
	TOTAL APPROPRIATIONS	1,462,345

OMS/DDA Revolving Loan Fund Expenditures

APPROPRIATIONS

200	GEN SERVICES	1,130
TOTAL APPROPRIATIONS		1,130

Downtown Development Authority Fund Expenditures

APPROPRIATIONS

200	GEN SERVICES	159,632
261	GENERAL ADMIN	84,802
704	ORGANIZATION	3,000
705	PROMOTION	18,766
706	DESIGN	7,000
707	ECONOMIC RESTRUCTURING	
901	CAPITAL OUTLAY	
905	DEBT SERVICE	70,236
TOTAL APPROPRIATIONS		343,436

Historical Commission Fund Expenditures

APPROPRIATIONS

797	HISTORICAL COMMISSION	25,958
798	CASTLE	16,420
799	GOULD HOUSE	8,817
800	COMSTOCK/WOODARD	500
TOTAL APPROPRIATIONS		51,695

General Obligation Debt Fund Expenditures

APPROPRIATIONS

905	DEBT SERVICE	782,750
TOTAL APPROPRIATIONS		782,750

Capital Projects Fund – Downtown

APPROPRIATIONS

271	ADMINISTRATIVE	20,000
TOTAL APPROPRIATIONS		20,000

Building Inspection Fund Expenditures

APPROPRIATIONS

200	GEN SERVICES	106,752
371	BUILDING AND SAFETY	156,563
TOTAL APPROPRIATIONS		263,315

Housing & Redevelopment Fund Expenditures

APPROPRIATIONS		
200	GEN SERVICES	180,000
TOTAL APPROPRIATIONS		180,000

ARPA – American Rescue Plan Act Fund Expenditures

APPROPRIATIONS		
966	TRANSFERS OUT	1,100,000
TOTAL APPROPRIATIONS		1,100,000

Transportation Fund Expenditures

APPROPRIATIONS		
200	GEN SERVICES	89,119
TOTAL APPROPRIATIONS		89,119

Sewer Fund Expenditures

APPROPRIATIONS		
200	GEN SERVICES	2,092,248
549	SEWER OPERATIONS	234,137
901	CAPITAL OUTLAY	625,000
905	DEBT SERVICE	126,553
TOTAL APPROPRIATIONS		3,077,938

Water Fund Expenditures

APPROPRIATIONS		
200	GEN SERVICES	1,241,156
552	WATER UNDERGROUND	2,955,684
553	WATER FILTRATION	1,369,348
901	CAPITAL OUTLAY	5,115,502
905	DEBT SERVICE	581,159
TOTAL APPROPRIATIONS		11,262,849

Waste Water Treatment Fund Expenditures

APPROPRIATIONS		
200	GEN SERVICES	30,946
548	WASTEWATER OPERATIONS	1,982,730
901	CAPITAL OUTLAY	16,533,124
905	DEBT SERVICE	348,753

TOTAL APPROPRIATIONS	18,895,553
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Fleet Fund Expenditures

APPROPRIATIONS

594	FLEET MAINTENANCE	422,135
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901	CAPITAL OUTLAY	1,182,461
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TOTAL APPROPRIATIONS	1,604,596
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Brownfield Redevelopment Authority Funds Expenditures

Fund 243 - OBRA #12 WOODWARD LOFT

APPROPRIATIONS

721	PROFESSIONAL SERVICES	1,000
-----	-----------------------	-------

964	TAX REIMBURSEMENTS	127,996
-----	--------------------	---------

TOTAL APPROPRIATIONS	128,996
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Fund 259 - OBRA-DIST#15 -ARMORY BUILDING

APPROPRIATIONS

721	PROFESSIONAL SERVICES	6,007
-----	-----------------------	-------

964	TAX REIMBURSEMENTS	40,946
-----	--------------------	--------

TOTAL APPROPRIATIONS	46,953
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Fund 272 - OBRA FUND-DISTRICT #17 CARGILL (PREV #8)

APPROPRIATIONS

721	PROFESSIONAL SERVICES	11,369
-----	-----------------------	--------

905	DEBT SERVICE	167,999
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TOTAL APPROPRIATIONS	179,368
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Fund 273 - OBRA #9 ROBBINS LOFT

APPROPRIATIONS

721	PROFESSIONAL SERVICES	1,200
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TOTAL APPROPRIATIONS	1,200
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Fund 276 - OBRA FUND DISTRICT #16 - QDOBA

APPROPRIATIONS

721	PROFESSIONAL SERVICES	550
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905	DEBT SERVICE	28,172
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TOTAL APPROPRIATIONS	28,722
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Fund 277 - OBRA FUND DISTRICT #20 - J&H OIL

APPROPRIATIONS

721	PROFESSIONAL SERVICES	1,000
901	CAPITAL OUTLAY	
TOTAL APPROPRIATIONS		1,000

Fund 283 - OBRA FUND-DISTRICT#3-TIAL

APPROPRIATIONS

721	PROFESSIONAL SERVICES	750
905	DEBT SERVICE	22,407
964	TAX REIMBURSEMENTS	
TOTAL APPROPRIATIONS		23,157

Section 5: Estimated Revenues

The following are estimated to be available for the FISCAL YEAR BEGINNING JULY 1, 2023 and ENDING JUNE 30, 2024, to meet the foregoing appropriations.

General Fund Revenues

ESTIMATED REVENUES	
000	REVENUE
TOTAL ESTIMATED REVENUES	

Major Streets Fund Revenues

ESTIMATED REVENUES	
000	REVENUE
TOTAL ESTIMATED REVENUES	

Local Streets Fund Revenues

ESTIMATED REVENUES	
000	REVENUE
TOTAL ESTIMATED REVENUES	

OMS/DDA Revolving Loan Fund Revenues

ESTIMATED REVENUES	
000	REVENUE
TOTAL ESTIMATED REVENUES	

Downtown Development Authority Fund Revenues

ESTIMATED REVENUES

000	REVENUE	328,612
TOTAL ESTIMATED REVENUES		328,612

Building Inspection Fund Revenues

ESTIMATED REVENUES		
000	REVENUE	344,000
TOTAL ESTIMATED REVENUES		344,000

Housing & Redevelopment Fund Revenue

ESTIMATED REVENUES		
000	REVENUE	180,000
TOTAL ESTIMATED REVENUES		180,000

Opioid Settlement Fund Revenues

ESTIMATED REVENUES		
000	REVENUE	1,000
TOTAL ESTIMATED REVENUES		1,000

ARPA – American Rescue Plan Act Fund Revenues

ESTIMATED REVENUES		
000	REVENUE	5,000
TOTAL ESTIMATED REVENUES		5,000

Historical Commission Fund Revenues

ESTIMATED REVENUES		
000	REVENUE	52,010
TOTAL ESTIMATED REVENUES		52,010

Debt Service Fund Revenues

ESTIMATED REVENUES		
000	REVENUE	787,750
TOTAL ESTIMATED REVENUES		787,750

Transportation Fund Revenues

ESTIMATED REVENUES		
000	REVENUE	29,000
TOTAL ESTIMATED REVENUES		29,000

Sewer Fund Revenues

ESTIMATED REVENUES		
000	REVENUE	3,281,845

TOTAL ESTIMATED REVENUES		3,281,845

Water Fund Revenues

ESTIMATED REVENUES		
000	REVENUE	11,083,891

TOTAL ESTIMATED REVENUES		11,083,891

Waste Water Treatment Fund Revenues

ESTIMATED REVENUES		
000	REVENUE	18,588,414

TOTAL ESTIMATED REVENUES		18,588,414

Fleet Fund Revenues

ESTIMATED REVENUES		
000	REVENUE	804,596

TOTAL ESTIMATED REVENUES		804,596

Brownfield Development Authority Funds Revenue

Fund 243 - OBRA #12 WOODWARD LOFT

ESTIMATED REVENUES		
000	REVENUE	129,096

TOTAL ESTIMATED REVENUES		129,096

Fund 259 - OBRA-DIST#15 -ARMORY BUILDING

ESTIMATED REVENUES		
000	REVENUE	46,953

TOTAL ESTIMATED REVENUES		46,953

Fund 272 - OBRA FUND-DISTRICT #17 CARGILL (PREV #8)

ESTIMATED REVENUES		
000	REVENUE	199,180

TOTAL ESTIMATED REVENUES		199,180

Fund 273 - OBRA #9 ROBBINS LOFT

ESTIMATED REVENUES

000	REVENUE	4,367
TOTAL ESTIMATED REVENUES		4,367

Fund 276 - OBRA FUND DISTRICT #16 - QDOBA

ESTIMATED REVENUES

000	REVENUE	28,722
TOTAL ESTIMATED REVENUES		28,722

Fund 277 - OBRA FUND DISTRICT #20 - J&H OIL

ESTIMATED REVENUES

000	REVENUE	52,072
TOTAL ESTIMATED REVENUES		52,072

Fund 280 - OBRA FUND-DISTRICT #21 - 152 E HOWARD ST

ESTIMATED REVENUES

000	REVENUE	512
TOTAL ESTIMATED REVENUES		512

Fund 283 - OBRA FUND-DISTRICT#3-TIAL

ESTIMATED REVENUES

000	REVENUE	15,005
TOTAL ESTIMATED REVENUES		15,005

Special Assessment Fund Revenues

Fund 858 - 2013 SPECIAL ASSESSMENT

ESTIMATED REVENUES

000	REVENUE	1,000
TOTAL ESTIMATED REVENUES		1,000

Fund 864 - 2016 SPECIAL ASSESSMENT

ESTIMATED REVENUES

000	REVENUE	4,000
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TOTAL ESTIMATED REVENUES	4,000
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Fund 865 - 2017 SPECIAL ASSESSMENTS

ESTIMATED REVENUES

000	REVENUE	12,100

TOTAL ESTIMATED REVENUES		12,100

Fund 866 - 2018 SPECIAL ASSESSMENTS

ESTIMATED REVENUES

000	REVENUE	65,500

TOTAL ESTIMATED REVENUES		65,500

Fund 867 - 2019 SPECIAL ASSESSMENTS

ESTIMATED REVENUES

000	REVENUE	25,250

TOTAL ESTIMATED REVENUES		25,250

Fund 868 - 2020 SPECIAL ASSESSMENTS

ESTIMATED REVENUES

000	REVENUE	25,500

TOTAL ESTIMATED REVENUES		25,500

Fund 869 - 2021-20XX SPECIAL ASSESSMENTS

ESTIMATED REVENUES

000	REVENUE	31,500

TOTAL ESTIMATED REVENUES		31,500

Section 6: Millage Levy

The City Council shall cause to levy and collect the general property tax on all real and personal property per \$1,000 of taxable value within the city upon the current tax roll an amount equal to the following:

GENERAL OPERATING – CITY CHARTER	12.6919
PA 298 –BRUSH/LEAVES/STREET CLEANING	1.0000
STREET DEBT	2.0646

TOTAL	15.7565

DOWNTOWN DEVELOPMENT AUTHORITY DISTRICT	1.8855

Section 7: Adoption of Budget by Reference

The general fund budget of the City of Owosso is hereby adopted by reference, with revenues and activity expenditures as indicated in Sections 4 and 5 of this act.

Section 8: Appropriation not a Mandate to Spend

Appropriations will be deemed maximum authorizations to incur expenditures. The fiscal officer shall exercise supervision and control to ensure that expenditures are within appropriations and shall not issue any city order for expenditures that exceed appropriations.

Section 9: Periodic Fiscal Reports

The fiscal officer shall provide the City Council monthly reports of fiscal year to date revenues and expenditures compared to the budgeted amounts.

Section 10: Limit on Obligations and Payments

No obligation shall be incurred against, and no payment shall be made from any appropriation unless there is a sufficient unencumbered balance in the appropriation and sufficient funds are or will be available to meet the obligation.

Section 11: Budget Monitoring

Whenever it appears to the fiscal officer or the City Council that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures shall exceed an appropriation, the fiscal officer shall present to the City Council recommendations to prevent expenditures from exceeding available revenues or appropriations for the current fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues, or both.

Section 12: City Council Adoption



DATE: 6.5.2023
TO: City Council
FROM: Nathan Henne, City Manager
SUBJECT: Approve Service Contracts & Interdepartmental Loan for the
114-116 W. Main Street 3rd Floor CDBG Rental Rehab Project

Background:

In January 2022, the City of Owosso approved a 12-year OPRA Certificate worth \$158,587 for the third floor of the building at 114-116 W. Main Street as the local contribution in a planned CDBG Rental Rehabilitation CDBG Grant Project. This project is projected to cost \$1.2 million and create seven new residential rental units in the downtown area – 4 of which will be for low to moderate income renters for 5 years per the requirements of the grant.

Council approval is required for the City to serve as the grant recipient/awardee on behalf of Ruesswood REI Group, LLC, who is the grant award sub-recipient. City Manager Nathan Henne is approved to serve as the environmental and certifying officer.

Contracts will be awarded as follows:

-West Construction Services	\$1,096,000
-Northern Consultants, Inc.	\$13,745
-TriTerra	\$15,290
-First Contracting	\$114,960
-TEaM Design Architects	\$7,500

Expenses in the amount of \$723,180 of the \$1,250,095 will be reimbursed by the State of Michigan through a CDBG grant from the MEDC. The remaining \$526,915 in expenses and any additional expenses are the responsibility of the property/building owner, Ruesswood REI Group, LLC. Funds are required to be in escrow per Grant No. MSC 222019-RR. An interdepartmental loan in the amount of \$62,500 with no interest will be required to cover initial project costs until such time as reimbursement from the grant and/or the developer can be obtained.

Recommendation:

Authorize the City of Owosso to serve as the CDBG Rental Rehabilitation Program grant recipient/awardee on behalf of Ruesswood REI Group, LLC, further authorize service contracts required for project completion, and approve an interdepartmental loan from the General Fund (101) to the Housing and Redevelopment Fund (254) in the amount of \$62,500 at 0% interest, with the understanding the City will be reimbursed fully by the MEDC Grant proceeds and Ruesswood REI Group, LLC.

RESOLUTION NO.

**AUTHORIZE INTERDEPARTMENTAL LOAN BETWEEN GENERAL FUND
AND HOUSING & REDEVELOPMENT FUND AND CONTRACTUAL
SERVICES ASSOCIATED WITH
114-116 WEST MAIN STREET RENTAL REHABILITATION PROJECT**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, requires general contract and construction services for the implementation of a Community Development Block Grant (CDBG) Rental Rehabilitation Project in Downtown Owosso; and

WHEREAS, the City of Owosso, Shiawassee County, Michigan, requires a certified grant administrator (CGA) for such program to provide assistance through the application and compliance of the project, including the environmental review and, if applicable, management of Davis Bacon paperwork once the project is underway; and

WHEREAS, the CDBG Rental Rehabilitation Project requires environmental consultation, review and remediation including but not limited to lead, asbestos, radon and soil; and

WHEREAS, the City of Owosso received bids from general contractors to conduct the work on 114-116 West Main Street proposed by Dingens Architects, Corunna, MI for the purpose of creating seven (7) new apartments on the third floor of 114-116 West Main Street; and

WHEREAS, it is hereby determined that West Construction Services, Pontiac, MI is qualified to provide general contract and construction services and have submitted the lowest responsible and responsive bid; and

WHEREAS, it is hereby determined that Northern Consultants Inc, Hancock, MI is qualified to provide certified grant administrator services and have submitted the lowest responsible and responsive bid; and

WHEREAS, it is hereby determined that TriTerra, Lansing, MI is qualified to provide environmental consultation, review and testing for lead, asbestos, radon and soil; and

WHEREAS, it is hereby determined that First Contracting Inc., Ovid, MI is qualified to provide environmental remediation and abatement services; and

WHEREAS, it is hereby determined that TEaM Design Architects, Owosso, MI is qualified to provide architectural services; and

WHEREAS, it is hereby determined an interdepartmental loan between the General Fund and Housing & Redevelopment Fund is necessary to cover expenses incurred prior to grant funding is available and or received through the required reimbursement process established by Michigan Economic Development Corporation (MEDC).

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary to serve as the CDBG rental rehabilitation recipient/awardee on behalf of the 114-116 West Main Street Rental Rehabilitation Project taken on by Ruesswood REI Group, LLC (sub grant award recipient).
- SECOND: The City of Owosso has heretofore determined that it is advisable, necessary to award the rental rehabilitation contract for 114-116 West Main Street to West Construction Services in the amount of \$1,096,000.
- THIRD: The City of Owosso has heretofore determined that it is advisable, necessary to award the certified grant administrator services for 114-116 West Main Street to Northern Consultants, Inc. in the amount of \$13,745.
- FOURTH: The City of Owosso has heretofore determined that it is advisable, necessary to award the environmental review, consultation and testing services to TriTerra in the amount of \$15,290.00.
- FIFTH: The City of Owosso has heretofore determined that it is advisable, necessary to award the environmental remediation and abatement services to First Contracting in the amount of \$114,960.
- SIXTH: The City of Owosso has heretofore determined that it is advisable, necessary to award architectural services to TEaM Design Architects in the amount of \$7,500.
- SIXTH: \$723,180 of the \$1,250,095 (57.9%) in expenses shall be reimbursed by the State of Michigan through a CDGB grant from MEDC.
- SEVENTH \$526,915 of the \$1,250,095 (42.1%) in expenses and any additional expenses that may come up are the responsibility of the property/building owner (Ruesswood REI Group, LLC) in order to fulfill grant match and project budget requirements.
- EIGHTH The City of Owosso has heretofore determined that is advisable, necessary to require the property owner (Ruesswood REI Group, LLC) to place funds in an escrow account with the City of Owosso due to the fact the City of Owosso is the GRANTEE of CDBG funds from the state of Michigan that will be allocated to SUB RECIPIENTS and CONTRACTORS per Grant No. MSC 222019-RR that benefit the property owner.
- NINTH: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to have the General Fund (101) temporarily loan the Housing and Redevelopment Fund (254) \$62,500 at no interest due to the reimbursable nature of the MEDC CDBG grant.
- TENTH: The accounts payable department is authorized to pay West Construction Services, Northern Consultants, Inc., Tri Terra, TEaM Design Architects and First Contracting up to \$1,250,095 with the understanding the city will be reimbursed \$723,180 from the State of Michigan and \$526,915 from Ruesswood REI Group, LLC through escrow account proceeds.



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: June 5, 2023

TO: Mayor Teich and the Owosso City Council

FROM: City Manager

SUBJECT: Write Off Interdepartmental Loan -- General Fund Loan to BRA # 21 Fund (152 Howard Street Project)

BACKGROUND:

The city approved a Brownfield Redevelopment Plan for 152 N Howard Street in November of 2019, authorizing a tax capture for 27 years. The project was dependent upon state and local incentives. Unfortunately, the MEDC stalled the project because of internal staff shakeups and disagreements over what incentive program was the best fit for the project. During that time, bills for engineering work and grant administration that were supposed to be paid by the MEDC were going unpaid.

A ten-year, \$10,000, inter-fund, zero-interest loan was approved because the Brownfield had not captured any taxes to pay for project costs. The project has since been abandoned by the property owners and no tax capture is available to pay for costs incurred. Write-off of said loan is recommended.

RECOMMENDATION:

Approve write-off of the 10-year interest free loan from the General Fund to BRA #21.

RESOLUTION NO.

**AUTHORIZE WRITE OFF INTERDEPARTMENTAL LOAN BETWEEN GENERAL
FUND AND BROWNFIELD REDEVELOPMENT AUTHORITY DISTRICT NO. 21 -- 152
HOWARD STREET**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved a Brownfield Development Authority under Public Act 381 of 1996; and

WHEREAS, the Brownfield Development Authority allows a community the opportunity to create a local brownfield financing resource, enhance local economic development capacities and market difficult sites based on private incentives; and

WHEREAS, the City of Owosso Brownfield Development Authority created and adopted a brownfield redevelopment plan for 152 Howard Street on October 9, 2019; and

WHEREAS, the Owosso City Council adopted a brownfield redevelopment plan for 152 Howard Street on November 4, 2019; and

WHEREAS, the brownfield redevelopment plan authorized tax capture for 27 years (2020-2047); and

WHEREAS, project costs were incurred and needed to be paid even though there was no tax capture on the redevelopment project; and

WHEREAS, the property owner has abandoned the development project and no tax capture is available nor will be available to pay for costs incurred.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to authorize writing off the interdepartmental loan between the General Fund (101) and Owosso Brownfield Redevelopment Authority Fund (280) in an amount not to exceed \$10,000.

SECOND: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to close Fund 280 – OBRA Fund – District #21 (152 E. Howard Street).



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: May 22, 2023

TO: Owosso City Council

FROM: Brad Barrett, Finance Director

SUBJECT: O. Marie's LLC Emergency Response Loan Write-Off

RECOMMENDATION:

The Finance Department recommends authorization to write off the balance associated with the unpaid Emergency Response Loan between the City of Owosso/Downtown Revolving Loan Fund and O. Marie's LLC and increasing the fund's allowance for bad debt.

BACKGROUND:

In 2020, a Downtown Revolving Loan Fund emergency response loan was approved for O. Marie's LLC for \$5,000. The terms of the loan were 24 months with no interest the first year and 3% interest beginning the second year of the loan. Loan payments are now delinquent, and the loan is in default.

With the assistance of the city attorney, a judgement for \$2,969.08 was granted in the city's favor for the amount of the unpaid loan balance. Currently, no payments have been made by the loan recipient and no payments and/or garnishments have been received from the courts.

At this time, the Finance Department requests authorization to write-off the loan balance in an amount +/- \$3,065.81 and reclass \$2,969.08 of such balance as allowance for bad debt on the general ledger in Fund 239 – Revolving Loan Fund. The DDA will be notified of the action of City Council.

FISCAL IMPACTS:

The Revolving Loan Fund (239) assets will be reduced by +/- \$3,065.81 and the fund's allowance for bad debt will increase by \$2,969.08.

Attachments: (1) Resolution

RESOLUTION NO.

**AUTHORIZATION TO WRITE OFF BALANCE OF REVOLVING LOAN FUND –
EMERGENCY RESPONSE LOAN BETWEEN
THE CITY OF OWOSSO AND O. MARIE'S LLC**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, established and operates a revolving loan fund, formerly known as (UDAG/CDBG); and

WHEREAS, on June 17, 2019 City Council approved the new OMS/DDA Revolving Loan & Grant Program, giving stewardship of the loan and grant process to the Owosso Main Street/DDA Board; and

WHEREAS, on March 16, 2020 the OMS/DDA Board approved the addition of Emergency Response Loans to the RLF Manual in response to the COVID 19 Pandemic; and

WHEREAS, on March 30, 2020 the OMS/DDA Revolving Loan Committee recommended approval of the Emergency Response Loan Application for O'Maries LLC, and said recommendation received the endorsement of the DDA Board of Directors on April 1, 2020 and final approval by the City Council later that month; and

WHEREAS, the loan has multiple delinquent payments dating back to 2021 and is in default; and

WHEREAS, the city attorney has secured a court judgement in the amount of \$2,969.08 for such loan.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has heretofore determined that it is advisable, necessary, and in the public interest to write off the balance of the Emergency Response Loan given to O. Maries LLC, totaling +/- \$3,065.81.

SECOND: it has heretofore determined that it is advisable, necessary, and in the public interest to book \$2,969.08 of such delinquent balance as allowance for bad debt, reflecting the court judgement amount.

Delinquent Loan Report

Customer Code	Customer Name		Loan #	Loan Type
Invoice #	Post Date	Due Date	Amount Due	
00322	O'MARIES', LLC		00020	EMERGENCY RESPONSE LOAN
0000006160	08/01/2021	09/01/2021	214.91	
0000006161	09/01/2021	10/01/2021	214.91	
0000006162	10/01/2021	11/01/2021	214.91	
0000006163	11/01/2021	12/01/2021	214.91	
0000006164	12/01/2021	01/01/2022	214.91	
0000006165	12/31/2021	02/01/2022	214.91	
0000006195	02/01/2022	03/01/2022	214.91	
0000006285	04/01/2022	04/01/2022	214.91	
0000006322	04/01/2022	05/01/2022	214.91	
0000006365	05/02/2022	06/01/2022	214.91	
0000006404	06/01/2022	07/01/2022	214.91	
0000006447	07/01/2022	08/01/2022	214.91	
0000006489	08/01/2022	09/01/2022	214.91	
0000006554	09/01/2022	10/01/2022	101.53	
Total Due:			2,895.36	



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: May 22, 2023

TO: Owosso City Council

FROM: Brad Barrett, Finance Director

SUBJECT: Brownfield Fund District #3 Tial Products, Inc. - Long Term Advancement interest rate amendment

RECOMMENDATION:

The Finance Department recommends City Council approve a 0% interest rate for the long-term advancement from the Revolving Loan Fund to Brownfield Redevelopment District #3 (Tial Products, Inc.)

BACKGROUND:

In 2007, the Owosso City Council approved a Brownfield Plan for District #3 – Tial Products, Inc. The plan included the company building a 13,000 square foot building and improving Cass Street from Shiawassee Street to Cedar Street.

An interdepartmental loan between BRA #3 and the Revolving Loan Fund was approved in the amount of \$220,880.00 over 19 years at an interest rate of 6%. Loan payments were to begin on June 30, 2007. Unfortunately, the tax increment financing (TIF) capture was not enough at the beginning of the loan's amortization schedule to cover entire interdepartmental loan payments. Nonpaid loan payment balances were added to future loan payments.

The current TIF capture is estimated at an amount that will no longer be enough to cover the last three payments on the loan. The current reduction in TIF capture can be linked to the expiration of an industrial facility tax (IFT) abatement awarded to Tial Products, Inc. As a result, the BRA District #3 TIF plan's base taxable value has increased which in turn reduces the amount of captured taxable value.

The Finance Department recommends the interest rate for this interdepartmental loan be reduced to 0% beginning July 1, 2023.

FISCAL IMPACTS:

BRA Brownfield #3 Long Term Advancement annual payment to the Revolving Loan Fund will decrease from \$22,407.00 to \$19,388.04, the difference in payment is interest.

Attachments: (1) Resolution

RESOLUTION NO.

**AUTHORIZE AMENDMENT TO THE INTEREST RATE FOR THE LONG-TERM
ADVANCEMENT TO BROWNFIELD (BRA) DISTRICT #3 – TIAL PRODUCTS, INC.**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, established a Brownfield Redevelopment Authority under Public Act 381 of 1996; and

WHEREAS, the City of Owosso Brownfield Redevelopment Authority and Owosso City Council adopted a Brownfield Redevelopment Plan for TIAL Products, Inc. in 2007 (District #3); and

WHEREAS, the Revolving Loan Fund financed street improvements to benefit Brownfield Redevelopment Authority District #3 – TIAL Products, Inc. via a long-term advancement in the amount of \$220,880.00 to be paid back over a 19-year period at an annual interest rate of 6%; and

WHEREAS, said Brownfield Redevelopment Plan authorized tax capture to pay back such long-term advancement made by the Revolving Loan Fund; and

WHEREAS, the projected annual tax capture will not equal the required annual payment due to the expiration of an industrial facility tax abatement, which increased the BRA District #3 TIF plan's base taxable value.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to reduce the interest rate for the Long Term Advancement to BRA District #3 – TIAL Products, Inc. due to a reduction in TIF capture.

SECOND: it reaffirms the term of the long-term advancement will end on June 30, 2026.

THIRD: it authorizes the interest rate to be reduced from 6% to 0% APR for the remaining three years of the long-term advancement.

FOURTH: the new yearly payment is estimated at \$19,388.04 for the interdepartmental loan.



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: May 26, 2023
TO: Owosso City Council
FROM: Brad Barrett, Finance Director
SUBJECT: Monthly Financial Report – April 2023

RECOMMENDATION:

Receive and file communication from Finance Department.

BACKGROUND:

Per Section 8.6(c) of the Owosso City Charter....

During each month, the City Manager shall submit to the Council data showing the relation between the estimated and actual revenues and expenditures to the end of the preceding month;....

A revenue and expenditure report and cash summary report is included for the period ending April 30, 2023.

Revenue Expense Report

The column labeled “Activity for month” reflects revenues received and expenses paid during the specific month and the column labeled “YTD Balance reflects revenues received and expenses paid since the beginning of the fiscal year (July 1st).

The amended budget approved by City Council in December 2022 has been uploaded into the financial/accounting system and can be seen under the column labeled, “2022-23 Amended Budget.”

FISCAL IMPACTS:

None.

Document originated by:

Revenue and Expenditure Report for City of Owosso – Period ending April 30, 2023
Cash Summary by Account for City of Owosso – April 1, 2023 – April 30, 2023

PERIOD ENDING 04/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO

MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 04/30/23 INCR (DECR)	04/30/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Revenues							
101-000-402.000	GENERAL PROPERTY TAX	3,791,355.00	3,754,642.00	159,015.19	3,508,087.72	246,554.28	93.43
101-000-402.500	OBSOLETE PROPERTY REHAB TAXES (O	2,122.00	2,123.00	0.00	1,969.00	154.00	92.75
101-000-404.000	PA 298 OF 1917	0.00	295,188.00	12,527.59	279,316.78	15,871.22	94.62
101-000-432.000	PAYMENT IN LIEU OF TAXES (PILT)	0.00	0.00	0.00	1,079.25	(1,079.25)	100.00
101-000-434.000	TRAILER PARK TAXES	975.00	975.00	(947.50)	802.00	173.00	82.26
101-000-437.000	INDUSTRIAL/COMMERCIAL FACILITIES	18,236.00	19,330.00	0.00	17,110.00	2,220.00	88.52
101-000-439.000	MARIJUANA TAX DISTR.	169,000.00	169,000.00	0.00	207,631.10	(38,631.10)	122.86
101-000-445.000	INTEREST & PENALTIES ON TAXES	20,348.00	20,348.00	8,443.31	24,004.86	(3,656.86)	117.97
101-000-447.000	ADMINISTRATION FEES	98,575.00	98,575.00	7,395.50	102,537.81	(3,962.81)	104.02
101-000-476.000	LIQUOR LICENSES	10,000.00	10,168.00	165.00	10,608.40	(440.40)	104.33
101-000-476.100	MARIJUANA LICENSE FEE	45,000.00	0.00	0.00	0.00	0.00	0.00
101-000-477.000	CABLE TELEVISION FRANCHISE FEES	103,000.00	103,000.00	0.00	46,382.68	56,617.32	45.03
101-000-478.000	MISCELLANEOUS LICENSES	1,000.00	1,000.00	30.00	1,190.00	(190.00)	119.00
101-000-490.000	PERMITS-BUILDING	87,500.00	0.00	0.00	0.00	0.00	0.00
101-000-490.100	PERMITS-ELECTRICAL	20,000.00	0.00	0.00	0.00	0.00	0.00
101-000-490.200	PERMITS-PLUMBING & MECHANICAL	55,000.00	0.00	0.00	0.00	0.00	0.00
101-000-491.000	PERMITS (GUN)	475.00	475.00	10.00	270.00	205.00	56.84
101-000-492.000	LICENSES (DOG)	25.00	25.00	0.00	75.00	(50.00)	300.00
101-000-502.000	GRANT-FEDERAL	127,886.00	90,600.00	80,000.00	90,600.00	0.00	100.00
101-000-502.100	FEDERAL GRANT - DEPT OF JUSTICE	0.00	0.00	908.29	3,359.58	(3,359.58)	100.00
101-000-540.000	STATE SOURCES	0.00	2,121.00	3,079.14	4,179.30	(2,058.30)	197.04
101-000-540.531	LOCAL GRANT	0.00	0.00	2,819.92	5,219.92	(5,219.92)	100.00
101-000-573.000	LOCAL COMMUNITY STABILIZATION S	75,000.00	81,000.00	0.00	80,925.72	74.28	99.91
101-000-574.000	REVENUE SHARING	1,412,405.00	1,412,405.00	235,425.00	1,077,703.00	334,702.00	76.30
101-000-574.050	REVENUE SHARING - STATUTORY	472,902.00	472,902.00	75,951.00	303,804.00	169,098.00	64.24
101-000-605.150	VACANT PROPERTY REGISTRATION/IN	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-000-605.200	CHARGE FOR SERVICES RENDERED	229,782.00	229,782.00	28,472.27	152,728.62	77,053.38	66.47
101-000-605.250	DUPLICATING SERVICES	1,000.00	1,000.00	22.00	627.00	373.00	62.70
101-000-605.300	FIRE SERVICES	3,000.00	3,000.00	1,250.00	950.00	2,050.00	31.67
101-000-628.000	RENTAL REGISTRATION	1,500.00	1,500.00	50.00	1,375.00	125.00	91.67
101-000-638.000	AMBULANCE CHARGES	295,961.00	295,961.00	6,147.62	247,164.74	48,796.26	83.51
101-000-638.100	AMBULANCE MILEAGE CHARGES	217,668.00	217,668.00	3,269.22	113,668.12	103,999.88	52.22
101-000-638.200	AMBULANCE/ ADVANCED LIFE SUPPOR	393,342.00	393,342.00	11,548.28	378,217.51	15,124.49	96.15
101-000-642.000	CHARGE FOR SERVICES - SALES	4,000.00	4,000.00	245.00	3,200.00	800.00	80.00
101-000-652.200	PARKING LEASE INCOME	1,680.00	1,680.00	0.00	840.00	840.00	50.00
101-000-657.000	ORDINANCE FINES & COSTS	10,000.00	10,000.00	1,374.45	8,869.23	1,130.77	88.69
101-000-657.100	PARKING VIOLATIONS	3,500.00	3,500.00	285.00	1,030.00	2,470.00	29.43
101-000-665.000	INTEREST INCOME	65,129.00	65,129.00	7,624.36	128,313.32	(63,184.32)	197.01
101-000-665.100	MERS INTEREST INCOME	50.00	50.00	0.00	3.46	46.54	6.92
101-000-665.200	ICMA INTEREST INCOME	50.00	50.00	0.00	9.28	40.72	18.56
101-000-667.100	RENTAL INCOME	500.00	500.00	0.00	530.00	(30.00)	106.00
101-000-673.000	SALE OF FIXED ASSETS	0.00	2,070.00	0.00	2,070.00	0.00	100.00
101-000-674.200	DONATIONS	0.00	473.00	3,000.00	3,472.74	(2,999.74)	734.19
101-000-675.000	MISCELLANEOUS	20,000.00	20,000.00	5.80	28,788.90	(8,788.90)	143.94
101-000-676.200	WASTEWATER UTIL. ADMIN REIMB	203,175.00	203,175.00	55,837.80	167,638.20	35,536.80	82.51
101-000-676.300	CITY UTILITIES ADMIN REIMB	764,820.00	764,820.00	177,640.15	616,465.28	148,354.72	80.60
101-000-676.400	DDA TIF CHARGE BACK	14,594.00	14,594.00	5,700.75	10,340.25	4,253.75	70.85
101-000-676.500	ACT 51 ADMIN REIMBURSEMENT	192,013.00	192,013.00	50,517.36	115,102.05	76,910.95	59.94
101-000-676.600	BRA ADMIN FEES	0.00	0.00	5,450.00	5,450.00	(5,450.00)	100.00
101-000-687.000	INSURANCE REFUNDS	110,000.00	88,600.00	8,550.05	110,223.24	(21,623.24)	124.41
101-000-699.287	ARPA TRANSFER IN	0.00	160,000.00	0.00	150,300.00	9,700.00	93.94

PERIOD ENDING 04/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO

MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 04/30/23 INCR (DECR)	04/30/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Revenues							
TOTAL REVENUES		9,043,568.00	9,207,784.00	951,812.55	8,014,233.06	1,193,550.94	87.04
Expenditures							
101	CITY COUNCIL	6,800.00	6,800.00	224.00	3,986.64	2,813.36	58.63
171	CITY MANAGER	273,386.00	273,147.00	28,303.16	223,753.35	49,393.65	81.92
201	FINANCE	304,153.00	268,075.00	16,429.66	177,914.26	90,160.74	66.37
210	CITY ATTORNEY	120,000.00	120,000.00	9,927.60	85,091.56	34,908.44	70.91
215	CLERK	332,593.00	394,533.00	24,799.31	309,232.02	85,300.98	78.38
228	INFORMATION & TECHNOLOGY	261,225.00	261,225.00	46,031.08	136,300.79	124,924.21	52.18
253	TREASURY	170,218.00	170,185.00	12,331.51	127,145.36	43,039.64	74.71
257	ASSESSING	204,537.00	206,981.00	15,750.34	158,272.05	48,708.95	76.47
261	GENERAL ADMIN	272,659.00	299,771.00	31,493.15	789,696.79	(489,925.79)	263.43
265	BUILDING & GROUNDS	125,947.00	143,347.00	10,532.72	122,841.54	20,505.46	85.70
270	HUMAN RESOURCES	204,517.00	200,793.00	16,799.01	152,123.86	48,669.14	75.76
301	POLICE	2,825,081.00	2,803,542.00	250,512.10	2,168,556.57	634,985.43	77.35
336	FIRE	2,305,188.00	2,340,536.00	190,265.52	1,731,025.20	609,510.80	73.96
371	BUILDING AND SAFETY	300,766.00	52,610.00	899.60	56,244.20	(3,634.20)	106.91
441	PUBLIC WORKS	776,165.00	638,216.00	39,077.51	436,156.72	202,059.28	68.34
528	LEAF AND BRUSH COLLECTION	202,397.00	247,558.00	10,264.18	235,135.63	12,422.37	94.98
585	PARKING	24,950.00	39,250.00	1,418.95	29,554.81	9,695.19	75.30
720	COMMUNITY DEVELOPMENT	103,370.00	70,611.00	3,195.05	41,299.19	29,311.81	58.49
751	PARKS	203,916.00	246,947.00	14,935.57	220,067.03	26,879.97	89.12
966	TRANSFERS OUT	56,971.00	297,612.00	151,580.34	174,178.03	123,433.97	58.53
TOTAL EXPENDITURES		9,074,839.00	9,081,739.00	874,770.36	7,378,575.60	1,703,163.40	81.25
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		9,043,568.00	9,207,784.00	951,812.55	8,014,233.06	1,193,550.94	87.04
TOTAL EXPENDITURES		9,074,839.00	9,081,739.00	874,770.36	7,378,575.60	1,703,163.40	81.25
NET OF REVENUES & EXPENDITURES		(31,271.00)	126,045.00	77,042.19	635,657.46	(509,612.46)	504.31

PERIOD ENDING 04/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO

MONTHLY REVENUE AND EXPENDITURE REPORT

		2022-23		ACTIVITY FOR	YTD BALANCE	AVAILABLE	
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2022-23 AMENDED BUDGET	MONTH 04/30/23 INCR (DECR)	04/30/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)	% BDGT USED
Fund 202 - MAJOR STREET FUND							
Revenues							
202-000-540.000	STATE SOURCES	45,000.00	45,000.00	0.00	0.00	45,000.00	0.00
202-000-541.000	TRUNKLINE MAINTENANCE	36,358.00	742,703.00	17,356.95	704,225.56	38,477.44	94.82
202-000-542.000	GAS & WEIGHT TAX	1,403,584.00	1,403,584.00	125,745.56	967,325.68	436,258.32	68.92
202-000-665.000	INTEREST INCOME	100.00	6,000.00	8,097.89	48,937.91	(42,937.91)	815.63
202-000-675.000	MISCELLANEOUS	0.00	0.00	5,920.77	5,920.77	(5,920.77)	100.00
202-000-678.000	SPECIAL ASSESSMENT	111,125.00	111,125.00	0.00	0.00	111,125.00	0.00
TOTAL REVENUES		1,596,167.00	2,308,412.00	157,121.17	1,726,409.92	582,002.08	74.79
Expenditures							
451	CONSTRUCTION	260,500.00	263,449.00	78.28	15,088.49	248,360.51	5.73
463	STREET MAINTENANCE	272,066.00	309,507.00	9,390.76	145,536.97	163,970.03	47.02
473	BRIDGE MAINTENANCE	12,140.00	12,359.00	0.00	1,680.38	10,678.62	13.60
474	TRAFFIC SERVICES-MAINTENANCE	20,506.00	20,506.00	12.27	18,370.13	2,135.87	89.58
478	SNOW & ICE CONTROL	131,778.00	152,880.00	4,205.98	142,948.64	9,931.36	93.50
480	TREE TRIMMING	60,568.00	69,543.00	12,076.37	52,767.72	16,775.28	75.88
482	ADMINISTRATION & ENGINEERING	180,538.00	192,819.00	41,212.72	127,899.35	64,919.65	66.33
485	LOCAL STREET TRANSFER	350,000.00	350,000.00	0.00	240,575.22	109,424.78	68.74
486	TRUNKLINE SURFACE MAINTENANCE	2,641.00	671,742.00	3.29	597,258.10	74,483.90	88.91
488	TRUNKLINE SWEEPING & FLUSHING	3,662.00	3,662.00	0.00	625.31	3,036.69	17.08
490	TRUNKLINE TREE TRIM & REMOVAL	177.00	177.00	0.00	156.95	20.05	88.67
491	TRUNKLINE STORM DRAIN, CURBS	1,380.00	1,630.00	0.00	1,122.28	507.72	68.85
492	TRUNKLINE ROADSIDE CLEANUP	169.00	169.00	0.00	457.25	(288.25)	270.56
494	TRUNKLINE TRAFFIC SIGNS	564.00	564.00	20.30	621.33	(57.33)	110.16
497	TRUNKLINE SNOW & ICE CONTROL	27,752.00	27,752.00	1,098.66	27,438.78	313.22	98.87
TOTAL EXPENDITURES		1,324,441.00	2,076,759.00	68,098.63	1,372,546.90	704,212.10	66.09
Fund 202 - MAJOR STREET FUND:							
TOTAL REVENUES		1,596,167.00	2,308,412.00	157,121.17	1,726,409.92	582,002.08	74.79
TOTAL EXPENDITURES		1,324,441.00	2,076,759.00	68,098.63	1,372,546.90	704,212.10	66.09
NET OF REVENUES & EXPENDITURES		271,726.00	231,653.00	89,022.54	353,863.02	(122,210.02)	152.76

PERIOD ENDING 04/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO

MONTHLY REVENUE AND EXPENDITURE REPORT

		2022-23		ACTIVITY FOR	YTD BALANCE	AVAILABLE	
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2022-23 AMENDED BUDGET	MONTH 04/30/23 INCR (DECR)	04/30/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)	% BDGT USED
Fund 203 - LOCAL STREET FUND							
Revenues							
203-000-540.000	STATE SOURCES	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
203-000-542.000	GAS & WEIGHT TAX	516,546.00	516,546.00	46,235.35	355,675.77	160,870.23	68.86
203-000-665.000	INTEREST INCOME	0.00	0.00	2,970.29	14,001.00	(14,001.00)	100.00
203-000-675.000	MISCELLANEOUS	0.00	0.00	11,493.26	11,493.26	(11,493.26)	100.00
203-000-678.000	SPECIAL ASSESSMENT	38,902.00	38,902.00	0.00	0.00	38,902.00	0.00
203-000-699.202	MAJOR STREET TRANSFER	350,000.00	350,000.00	0.00	240,575.22	109,424.78	68.74
TOTAL REVENUES		920,448.00	920,448.00	60,698.90	621,745.25	298,702.75	67.55
Expenditures							
451	CONSTRUCTION	382,500.00	382,500.00	78.28	3,696.49	378,803.51	0.97
463	STREET MAINTENANCE	403,388.00	434,414.00	14,120.83	295,674.49	138,739.51	68.06
474	TRAFFIC SERVICES-MAINTENANCE	6,447.00	6,447.00	40.61	3,281.21	3,165.79	50.90
478	SNOW & ICE CONTROL	65,397.00	73,505.00	1,870.71	70,417.86	3,087.14	95.80
480	TREE TRIMMING	81,363.00	96,605.00	24,577.93	115,418.30	(18,813.30)	119.47
482	ADMINISTRATION & ENGINEERING	91,835.00	104,709.00	17,974.38	75,036.07	29,672.93	71.66
TOTAL EXPENDITURES		1,030,930.00	1,098,180.00	58,662.74	563,524.42	534,655.58	51.31
Fund 203 - LOCAL STREET FUND:							
TOTAL REVENUES		920,448.00	920,448.00	60,698.90	621,745.25	298,702.75	67.55
TOTAL EXPENDITURES		1,030,930.00	1,098,180.00	58,662.74	563,524.42	534,655.58	51.31
NET OF REVENUES & EXPENDITURES		(110,482.00)	(177,732.00)	2,036.16	58,220.83	(235,952.83)	32.76

PERIOD ENDING 04/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO

MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE		% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 04/30/23	04/30/2023	NORM	ABNORM	
		BUDGET		INCR (DECR)	NORM (ABNORM)			USED
Fund 208 - PARK/RECREATION SITES FUND								
Revenues								
208-000-665.000	INTEREST INCOME	0.00	50.00	127.61	645.63	(595.63)		1,291.26
208-000-674.100	PRIVATE DONATIONS	0.00	10,000.00	0.00	10,000.00	0.00		100.00
208-000-692.100	APPROPRIATION OF FUND BALANCE	47,800.00	0.00	0.00	0.00	0.00		0.00
TOTAL REVENUES		47,800.00	10,050.00	127.61	10,645.63	(595.63)		105.93
Expenditures								
751	PARKS	47,800.00	75,900.00	0.00	73,668.33	2,231.67		76.30
TOTAL EXPENDITURES		47,800.00	75,900.00	0.00	73,668.33	2,231.67		76.30
Fund 208 - PARK/RECREATION SITES FUND:								
TOTAL REVENUES		47,800.00	10,050.00	127.61	10,645.63	(595.63)		105.93
TOTAL EXPENDITURES		47,800.00	75,900.00	0.00	73,668.33	2,231.67		76.30
NET OF REVENUES & EXPENDITURES		0.00	(65,850.00)	127.61	(63,022.70)	(2,827.30)		71.77

PERIOD ENDING 04/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO

MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 04/30/23 INCR (DECR)	04/30/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 239 - OMS/DDA REVLG LOAN FUND							
Revenues							
239-000-644.000	PENALTIES - LATE CHARGES	0.00	50.00	0.00	152.62	(102.62)	305.24
239-000-665.000	INTEREST INCOME	4,561.00	3,088.00	995.32	7,114.86	(4,026.86)	230.40
239-000-670.000	LOAN PRINCIPAL	107,162.00	0.00	8,160.19	8,160.19	(8,160.19)	100.00
239-000-670.100	LOAN INTEREST	15,785.00	15,785.00	1,474.50	18,465.40	(2,680.40)	116.98
239-000-674.100	PRIVATE DONATIONS	17,847.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		145,355.00	18,923.00	10,630.01	33,893.07	(14,970.07)	179.11
Expenditures							
000	REVENUE	2,914.00	0.00	0.00	0.00	0.00	0.00
200	GEN SERVICES	1,571.00	4,485.00	0.00	21,604.52	(17,119.52)	481.71
TOTAL EXPENDITURES		4,485.00	4,485.00	0.00	21,604.52	(17,119.52)	481.71
Fund 239 - OMS/DDA REVLG LOAN FUND :							
TOTAL REVENUES		145,355.00	18,923.00	10,630.01	33,893.07	(14,970.07)	179.11
TOTAL EXPENDITURES		4,485.00	4,485.00	0.00	21,604.52	(17,119.52)	481.71
NET OF REVENUES & EXPENDITURES		140,870.00	14,438.00	10,630.01	12,288.55	2,149.45	85.11

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

PERIOD ENDING 04/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO

MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE		% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 04/30/23	04/30/2023	NORM	ABNORM	
		BUDGET		INCR (DECR)	NORM (ABNORM)			USED
Fund 243 - OBRA #12 WOODWARD LOFT								
Revenues								
243-000-402.300	OBRA:TAX CAPTURE	125,349.00	125,349.00	0.00	126,957.43	(1,608.43)		101.28
243-000-573.000	LOCAL COMMUNITY STABILIZATION S	0.00	0.00	0.00	2,602.19	(2,602.19)		100.00
243-000-665.000	INTEREST INCOME	0.00	0.00	0.00	1,850.71	(1,850.71)		100.00
TOTAL REVENUES		125,349.00	125,349.00	0.00	131,410.33	(6,061.33)		104.84
Expenditures								
721	PROFESSIONAL SERVICES	1,000.00	1,000.00	1,000.00	1,000.00	0.00		100.00
964	TAX REIMBURSEMENTS	124,349.00	124,349.00	0.00	0.00	124,349.00		0.00
TOTAL EXPENDITURES		125,349.00	125,349.00	1,000.00	1,000.00	124,349.00		0.80
Fund 243 - OBRA #12 WOODWARD LOFT:								
TOTAL REVENUES		125,349.00	125,349.00	0.00	131,410.33	(6,061.33)		104.84
TOTAL EXPENDITURES		125,349.00	125,349.00	1,000.00	1,000.00	124,349.00		0.80
NET OF REVENUES & EXPENDITURES		0.00	0.00	(1,000.00)	130,410.33	(130,410.33)		100.00

PERIOD ENDING 04/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO

MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 04/30/23 INCR (DECR)	04/30/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY							
Revenues							
248-000-402.000	GENERAL PROPERTY TAX	33,655.00	33,655.00	738.71	30,509.67	3,145.33	90.65
248-000-402.100	TIF	185,108.00	185,108.00	(1,587.03)	205,217.88	(20,109.88)	110.86
248-000-540.000	STATE SOURCES	0.00	0.00	0.00	45,000.00	(45,000.00)	100.00
248-000-573.000	LOCAL COMMUNITY STABILIZATION S	0.00	0.00	0.00	18,727.85	(18,727.85)	100.00
248-000-665.000	INTEREST INCOME	1,800.00	1,800.00	242.71	868.80	931.20	48.27
248-000-670.000	LOAN PRINCIPAL	0.00	0.00	346.09	346.09	(346.09)	100.00
248-000-670.100	LOAN INTEREST	0.00	0.00	166.90	1,927.23	(1,927.23)	100.00
248-000-674.200	DONATIONS	5,432.00	5,432.00	0.00	0.00	5,432.00	0.00
248-000-674.300	INCOME-ECNMC RESTRUCTING	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
248-000-674.400	INCOME-PROMOTION	17,600.00	17,600.00	40.00	24,489.90	(6,889.90)	139.15
248-000-674.500	INCOME-ORGANIZATION	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
248-000-674.700	EV STATION REVENUE	0.00	0.00	202.70	951.19	(951.19)	100.00
248-000-675.000	MISCELLANEOUS	0.00	0.00	0.00	(11,676.81)	11,676.81	100.00
248-000-699.101	GENERAL FUND TRANSFER	37,952.00	37,952.00	0.00	20,097.69	17,854.31	52.96
248-000-699.287	ARPA TRANSFER IN	0.00	0.00	0.00	7,800.00	(7,800.00)	100.00
TOTAL REVENUES		311,547.00	311,547.00	150.08	344,259.49	(32,712.49)	110.50
Expenditures							
200	GEN SERVICES	81,929.00	81,929.00	7,370.52	94,760.39	(12,831.39)	115.66
261	GENERAL ADMIN	94,881.00	94,881.00	5,649.16	54,705.70	40,175.30	57.66
704	ORGANIZATION	10,000.00	10,000.00	0.00	33.98	9,966.02	0.34
705	PROMOTION	19,000.00	19,000.00	183.32	14,843.80	4,156.20	78.13
706	DESIGN	11,600.00	11,600.00	0.00	2,055.76	9,544.24	17.72
707	ECONOMIC RESTRUCTURING	20,000.00	20,000.00	4,000.00	30,030.00	(10,030.00)	150.15
901	CAPITAL OUTLAY	1,900.00	1,900.00	0.00	7,800.00	(5,900.00)	410.53
905	DEBT SERVICE	78,432.00	78,432.00	63,500.00	76,073.85	2,358.15	96.99
TOTAL EXPENDITURES		317,742.00	317,742.00	80,703.00	280,303.48	37,438.52	88.22
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:							
TOTAL REVENUES		311,547.00	311,547.00	150.08	344,259.49	(32,712.49)	110.50
TOTAL EXPENDITURES		317,742.00	317,742.00	80,703.00	280,303.48	37,438.52	88.22
NET OF REVENUES & EXPENDITURES		(6,195.00)	(6,195.00)	(80,552.92)	63,956.01	(70,151.01)	1,032.38

PERIOD ENDING 04/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO

MONTHLY REVENUE AND EXPENDITURE REPORT

		2022-23		ACTIVITY FOR	YTD BALANCE	AVAILABLE		
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2022-23 AMENDED BUDGET	MONTH 04/30/23 INCR (DECR)	04/30/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)	% BDGT USED	
Fund 249 - BUILDING INSPECTION FUND								
Revenues								
249-000-476.100	MARIJUANA LICENSE FEE	0.00	45,000.00	0.00	60,000.00	(15,000.00)	133.33	
249-000-490.000	PERMITS-BUILDING	0.00	87,500.00	8,334.60	85,504.80	1,995.20	97.72	
249-000-490.100	PERMITS-ELECTRICAL	0.00	20,000.00	3,895.00	27,860.00	(7,860.00)	139.30	
249-000-490.200	PERMITS-PLUMBING & MECHANICAL	0.00	55,000.00	7,140.00	65,305.00	(10,305.00)	118.74	
249-000-665.000	INTEREST INCOME	0.00	100.00	637.45	1,801.03	(1,701.03)	1,801.03	
249-000-675.000	MISCELLANEOUS	0.00	0.00	0.00	25.00	(25.00)	100.00	
TOTAL REVENUES		0.00	207,600.00	20,007.05	240,495.83	(32,895.83)	115.85	
Expenditures								
200	GEN SERVICES	0.00	97,407.00	7,325.35	77,397.26	20,009.74	79.46	
371	BUILDING AND SAFETY	0.00	157,122.00	13,183.69	116,692.34	40,429.66	74.27	
TOTAL EXPENDITURES		0.00	254,529.00	20,509.04	194,089.60	60,439.40	76.25	
Fund 249 - BUILDING INSPECTION FUND:								
TOTAL REVENUES		0.00	207,600.00	20,007.05	240,495.83	(32,895.83)	115.85	
TOTAL EXPENDITURES		0.00	254,529.00	20,509.04	194,089.60	60,439.40	76.25	
NET OF REVENUES & EXPENDITURES		0.00	(46,929.00)	(501.99)	46,406.23	(93,335.23)	98.89	

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO
PERIOD ENDING 04/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE		% BDGT
		ORIGINAL	AMENDED	MONTH 04/30/23	04/30/2023	NORM	ABNORM	
		BUDGET	BUDGET	INCR (DECR)	NORM (ABNORM)			USED
Fund 254 - HOUSING & REDEVELOPMENT								
Expenditures								
200	GEN SERVICES	0.00	0.00	0.00	56.15	(56.15)		100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	56.15	(56.15)		100.00
Fund 254 - HOUSING & REDEVELOPMENT:								
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00		0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	56.15	(56.15)		100.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	(56.15)	56.15		100.00

PERIOD ENDING 04/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO

MONTHLY REVENUE AND EXPENDITURE REPORT

		2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	ACTIVITY FOR MONTH 04/30/23 INCR (DECR)	YTD BALANCE 04/30/2023 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
GL NUMBER	DESCRIPTION						
Fund 259 - OBRA-DIST#15 -ARMORY BUILDING							
Revenues							
259-000-402.300	OBRA:TAX CAPTURE	74,073.00	74,073.00	0.00	44,709.37	29,363.63	60.36
TOTAL REVENUES		74,073.00	74,073.00	0.00	44,709.37	29,363.63	60.36
Expenditures							
721	PROFESSIONAL SERVICES	6,500.00	6,500.00	1,500.00	5,655.00	845.00	87.00
964	TAX REIMBURSEMENTS	67,573.00	67,573.00	0.00	38,916.37	28,656.63	57.59
TOTAL EXPENDITURES		74,073.00	74,073.00	1,500.00	44,571.37	29,501.63	60.17
Fund 259 - OBRA-DIST#15 -ARMORY BUILDING:							
TOTAL REVENUES		74,073.00	74,073.00	0.00	44,709.37	29,363.63	60.36
TOTAL EXPENDITURES		74,073.00	74,073.00	1,500.00	44,571.37	29,501.63	60.17
NET OF REVENUES & EXPENDITURES		0.00	0.00	(1,500.00)	138.00	(138.00)	100.00

PERIOD ENDING 04/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO

MONTHLY REVENUE AND EXPENDITURE REPORT

		2022-23		ACTIVITY FOR	YTD BALANCE	AVAILABLE	
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2022-23 AMENDED BUDGET	MONTH 04/30/23 INCR (DECR)	04/30/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)	% BDGT USED
Fund 272 - OBRA FUND-DISTRICT #17 CARGILL (PREV #8)							
Revenues							
272-000-402.300	OBRA:TAX CAPTURE	184,959.00	184,959.00	0.00	188,330.67	(3,371.67)	101.82
TOTAL REVENUES		184,959.00	184,959.00	0.00	188,330.67	(3,371.67)	101.82
Expenditures							
721	PROFESSIONAL SERVICES	12,000.00	12,000.00	0.00	10,305.50	1,694.50	85.88
905	DEBT SERVICE	190,721.00	190,721.00	0.00	167,998.20	22,722.80	88.09
TOTAL EXPENDITURES		202,721.00	202,721.00	0.00	178,303.70	24,417.30	87.96
Fund 272 - OBRA FUND-DISTRICT #17 CARGILL (PREV #8):							
TOTAL REVENUES		184,959.00	184,959.00	0.00	188,330.67	(3,371.67)	101.82
TOTAL EXPENDITURES		202,721.00	202,721.00	0.00	178,303.70	24,417.30	87.96
NET OF REVENUES & EXPENDITURES		(17,762.00)	(17,762.00)	0.00	10,026.97	(27,788.97)	56.45

PERIOD ENDING 04/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO

MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 04/30/23 INCR (DECR)	04/30/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)		
Fund 273 - OBRA #9 ROBBINS LOFT								
Revenues								
273-000-402.300	OBRA:TAX CAPTURE	3,602.00	3,602.00	0.00	3,667.44	(65.44)		101.82
273-000-573.000	LOCAL COMMUNITY STABILIZATION S	0.00	0.00	0.00	560.01	(560.01)		100.00
273-000-665.000	INTEREST INCOME	0.00	0.00	0.00	728.12	(728.12)		100.00
TOTAL REVENUES		3,602.00	3,602.00	0.00	4,955.57	(1,353.57)		137.58
Expenditures								
721	PROFESSIONAL SERVICES	1,200.00	1,200.00	1,200.00	1,200.00	0.00		100.00
TOTAL EXPENDITURES		1,200.00	1,200.00	1,200.00	1,200.00	0.00		100.00
Fund 273 - OBRA #9 ROBBINS LOFT:								
TOTAL REVENUES		3,602.00	3,602.00	0.00	4,955.57	(1,353.57)		137.58
TOTAL EXPENDITURES		1,200.00	1,200.00	1,200.00	1,200.00	0.00		100.00
NET OF REVENUES & EXPENDITURES		2,402.00	2,402.00	(1,200.00)	3,755.57	(1,353.57)		156.35

PERIOD ENDING 04/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO

MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	ACTIVITY FOR MONTH 04/30/23 INCR (DECR)	YTD BALANCE 04/30/2023 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 276 - OBRA FUND DISTRICT #16 - QDOBA							
Revenues							
276-000-402.300	OBRA:TAX CAPTURE	10,124.00	10,124.00	0.00	10,308.26	(184.26)	101.82
276-000-665.000	INTEREST INCOME	0.00	0.00	2.45	13.67	(13.67)	100.00
276-000-674.200	DONATIONS	0.00	0.00	0.00	17,864.00	(17,864.00)	100.00
TOTAL REVENUES		10,124.00	10,124.00	2.45	28,185.93	(18,061.93)	278.41
Expenditures							
721	PROFESSIONAL SERVICES	560.00	560.00	0.00	550.00	10.00	98.21
905	DEBT SERVICE	28,172.00	28,172.00	0.00	28,171.00	1.00	100.00
TOTAL EXPENDITURES		28,732.00	28,732.00	0.00	28,721.00	11.00	99.96
Fund 276 - OBRA FUND DISTRICT #16 - QDOBA:							
TOTAL REVENUES		10,124.00	10,124.00	2.45	28,185.93	(18,061.93)	278.41
TOTAL EXPENDITURES		28,732.00	28,732.00	0.00	28,721.00	11.00	99.96
NET OF REVENUES & EXPENDITURES		(18,608.00)	(18,608.00)	2.45	(535.07)	(18,072.93)	2.88

PERIOD ENDING 04/30/2023

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CITY OF OWOSSO

MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE		% BDGT USED		
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 04/30/23 INCR (DECR)	04/30/2023 NORM (ABNORM)	NORM	(ABNORM)			
Fund 277 - OBRA FUND DISTRICT #20 - J&H OIL										
Revenues										
277-000-402.300	OBRA:TAX CAPTURE	48,463.00	48,463.00	0.00	51,180.09	(2,717.09)		105.61		
TOTAL REVENUES		48,463.00	48,463.00	0.00	51,180.09	(2,717.09)		105.61		
Expenditures										
721	PROFESSIONAL SERVICES	0.00	0.00	1,000.00	1,000.00	(1,000.00)		100.00		
TOTAL EXPENDITURES		0.00	0.00	1,000.00	1,000.00	(1,000.00)		100.00		
Fund 277 - OBRA FUND DISTRICT #20 - J&H OIL:										
TOTAL REVENUES		48,463.00	48,463.00	0.00	51,180.09	(2,717.09)		105.61		
TOTAL EXPENDITURES		0.00	0.00	1,000.00	1,000.00	(1,000.00)		100.00		
NET OF REVENUES & EXPENDITURES		48,463.00	48,463.00	(1,000.00)	50,180.09	(1,717.09)		103.54		

		CITY OF OWOSSO					
		MONTHLY REVENUE AND EXPENDITURE REPORT					
GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	
		ORIGINAL	AMENDED BUDGET	MONTH 04/30/23	04/30/2023	BALANCE	% BDGT
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 280 - OBRA FUND-DISTRICT #21 - 152 E HOWARD ST							
Expenditures							
721	PROFESSIONAL SERVICES	0.00	4,205.00	0.00	4,205.00	0.00	100.00
TOTAL EXPENDITURES		0.00	4,205.00	0.00	4,205.00	0.00	100.00
Fund 280 - OBRA FUND-DISTRICT #21 - 152 E HOWARD ST:							
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	4,205.00	0.00	4,205.00	0.00	100.00
NET OF REVENUES & EXPENDITURES		0.00	(4,205.00)	0.00	(4,205.00)	0.00	100.00

PERIOD ENDING 04/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO

MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE		% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 04/30/23	04/30/2023	NORM	(ABNORM)	
		BUDGET		INCR (DECR)	NORM (ABNORM)			USED
Fund 283 - OBRA FUND-DISTRICT#3-TIAL								
Revenues								
283-000-402.300	OBRA:TAX CAPTURE	30,813.00	30,813.00	0.00	28,400.41	2,412.59		92.17
283-000-573.000	LOCAL COMMUNITY STABILIZATION S	0.00	0.00	0.00	613.09	(613.09)		100.00
TOTAL REVENUES		30,813.00	30,813.00	0.00	29,013.50	1,799.50		94.16
Expenditures								
721	PROFESSIONAL SERVICES	750.00	750.00	750.00	750.00	0.00		100.00
905	DEBT SERVICE	22,408.00	22,408.00	0.00	22,407.00	1.00		100.00
964	TAX REIMBURSEMENTS	1,147.00	1,147.00	0.00	0.00	1,147.00		0.00
TOTAL EXPENDITURES		24,305.00	24,305.00	750.00	23,157.00	1,148.00		95.28
Fund 283 - OBRA FUND-DISTRICT#3-TIAL:								
TOTAL REVENUES		30,813.00	30,813.00	0.00	29,013.50	1,799.50		94.16
TOTAL EXPENDITURES		24,305.00	24,305.00	750.00	23,157.00	1,148.00		95.28
NET OF REVENUES & EXPENDITURES		6,508.00	6,508.00	(750.00)	5,856.50	651.50		89.99

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO
PERIOD ENDING 04/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 04/30/23 INCR (DECR)	04/30/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 284 - OPIOID SETTLEMENT FUND							
Revenues							
284-000-665.000	INTEREST INCOME	0.00	0.00	6.02	6.63	(6.63)	100.00
284-000-685.000	OPIOID SETTLEMENT REVENUE	0.00	0.00	0.00	20,729.81	(20,729.81)	100.00
TOTAL REVENUES		0.00	0.00	6.02	20,736.44	(20,736.44)	100.00
Fund 284 - OPIOID SETTLEMENT FUND:							
TOTAL REVENUES		0.00	0.00	6.02	20,736.44	(20,736.44)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	6.02	20,736.44	(20,736.44)	100.00

PERIOD ENDING 04/30/2023

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CITY OF OWOSSO

MONTHLY REVENUE AND EXPENDITURE REPORT

		2022-23		ACTIVITY FOR	YTD BALANCE	AVAILABLE	
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2022-23 AMENDED BUDGET	MONTH 04/30/23 INCR (DECR)	04/30/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)	% BDGT USED
Fund 287 - ARPA - AMERICAN RESCUE PLAN ACT							
Revenues							
287-000-528.000	OTHER FEDERAL GRANTS	755,760.00	0.00	0.00	158,100.00	(158,100.00)	100.00
287-000-665.000	INTEREST INCOME	100.00	10,000.00	2,897.64	32,340.55	(22,340.55)	323.41
TOTAL REVENUES		755,860.00	10,000.00	2,897.64	190,440.55	(180,440.55)	1,904.41
Expenditures							
966	TRANSFERS OUT	0.00	1,241,600.00	0.00	158,100.00	1,083,500.00	12.73
TOTAL EXPENDITURES		0.00	1,241,600.00	0.00	158,100.00	1,083,500.00	12.73
Fund 287 - ARPA - AMERICAN RESCUE PLAN ACT:							
TOTAL REVENUES		755,860.00	10,000.00	2,897.64	190,440.55	(180,440.55)	1,904.41
TOTAL EXPENDITURES		0.00	1,241,600.00	0.00	158,100.00	1,083,500.00	12.73
NET OF REVENUES & EXPENDITURES		755,860.00	(1,231,600.00)	2,897.64	32,340.55	(1,263,940.55)	2.63

PERIOD ENDING 04/30/2023

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CITY OF OWOSSO

MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 04/30/23 INCR (DECR)	04/30/2023 NORM (ABNORM)	NORM	(ABNORM)	
Fund 297 - HISTORICAL FUND								
Revenues								
297-000-643.000	SALES	2,000.00	2,000.00	338.00	2,767.00	(767.00)		138.35
297-000-665.000	INTEREST INCOME	25.00	25.00	214.36	1,040.44	(1,015.44)	4,161.76	
297-000-665.100	ENDOWMENT SPENDABLE FUNDS	0.00	0.00	0.00	1,009.00	(1,009.00)	100.00	
297-000-667.100	RENTAL INCOME	16,800.00	16,800.00	700.00	11,620.00	5,180.00	69.17	
297-000-674.100	PRIVATE DONATIONS	11,000.00	11,000.00	2,395.00	15,985.00	(4,985.00)	145.32	
297-000-674.200	DONATIONS	0.00	0.00	3,743.00	4,743.00	(4,743.00)	100.00	
297-000-675.000	MISCELLANEOUS	0.00	0.00	0.00	50.00	(50.00)	100.00	
297-000-699.101	GENERAL FUND TRANSFER	10,000.00	10,000.00	5,000.00	7,500.00	2,500.00	75.00	
TOTAL REVENUES		39,825.00	39,825.00	12,390.36	44,714.44	(4,889.44)	112.28	
Expenditures								
797	HISTORICAL COMMISSION	20,842.00	24,981.00	1,408.27	15,038.91	9,942.09	60.20	
798	CASTLE	15,780.00	16,100.00	763.44	11,425.54	4,674.46	70.97	
799	GOULD HOUSE	13,250.00	13,250.00	1,386.37	11,016.11	2,233.89	83.14	
800	COMSTOCK/WOODARD	500.00	500.00	0.00	268.83	231.17	53.77	
TOTAL EXPENDITURES		50,372.00	54,831.00	3,558.08	37,749.39	17,081.61	68.85	
Fund 297 - HISTORICAL FUND:								
TOTAL REVENUES		39,825.00	39,825.00	12,390.36	44,714.44	(4,889.44)	112.28	
TOTAL EXPENDITURES		50,372.00	54,831.00	3,558.08	37,749.39	17,081.61	68.85	
NET OF REVENUES & EXPENDITURES		(10,547.00)	(15,006.00)	8,832.28	6,965.05	(21,971.05)	46.42	

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO
PERIOD ENDING 04/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE		% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 04/30/23	04/30/2023	NORM	ABNORM	
		BUDGET		INCR (DECR)	NORM (ABNORM)			USED
Fund 298 - HISTORICAL SITES FUND								
Revenues								
298-000-665.000	INTEREST INCOME	0.00	0.00	0.00	(0.15)		0.15	100.00
TOTAL REVENUES		0.00	0.00	0.00	(0.15)		0.15	100.00
Fund 298 - HISTORICAL SITES FUND:								
TOTAL REVENUES		0.00	0.00	0.00	(0.15)		0.15	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00		0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	(0.15)		0.15	100.00

PERIOD ENDING 04/30/2023

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CITY OF OWOSSO

MONTHLY REVENUE AND EXPENDITURE REPORT

		2022-23		ACTIVITY FOR	YTD BALANCE	AVAILABLE	
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2022-23 AMENDED BUDGET	MONTH 04/30/23 INCR (DECR)	04/30/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)	% BDGT USED
Fund 301 - GENERAL DEBT SERVICE (VOTED BONDS)							
Revenues							
301-000-402.000	GENERAL PROPERTY TAX	791,967.00	795,047.00	33,294.13	793,667.19	1,379.81	99.83
301-000-573.000	LOCAL COMMUNITY STABILIZATION S	0.00	0.00	0.00	17,258.17	(17,258.17)	100.00
301-000-665.000	INTEREST INCOME	0.00	1,000.00	186.47	13,320.29	(12,320.29)	1,332.03
TOTAL REVENUES		791,967.00	796,047.00	33,480.60	824,245.65	(28,198.65)	103.54
Expenditures							
905	DEBT SERVICE	791,950.00	791,950.00	635,725.00	791,450.00	500.00	99.94
TOTAL EXPENDITURES		791,950.00	791,950.00	635,725.00	791,450.00	500.00	99.94
Fund 301 - GENERAL DEBT SERVICE (VOTED BONDS):							
TOTAL REVENUES		791,967.00	796,047.00	33,480.60	824,245.65	(28,198.65)	103.54
TOTAL EXPENDITURES		791,950.00	791,950.00	635,725.00	791,450.00	500.00	99.94
NET OF REVENUES & EXPENDITURES		17.00	4,097.00	(602,244.40)	32,795.65	(28,698.65)	800.48

PERIOD ENDING 04/30/2023

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CITY OF OWOSSO

MONTHLY REVENUE AND EXPENDITURE REPORT

		2022-23		ACTIVITY FOR	YTD BALANCE	AVAILABLE	
GL NUMBER	DESCRIPTION	ORIGINAL	2022-23	MONTH 04/30/23	04/30/2023	BALANCE	% BDGT
		BUDGET	AMENDED BUDGET	INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 401 - CAPITAL PROJECT FUND							
Revenues							
401-000-665.000	INTEREST INCOME	0.00	0.00	0.00	1,446.30	(1,446.30)	100.00
401-000-699.101	TRANFERS IN - GENERAL FUND	0.00	240,641.00	146,580.34	146,580.34	94,060.66	60.91
TOTAL REVENUES		0.00	240,641.00	146,580.34	148,026.64	92,614.36	61.51
Expenditures							
000	REVENUE	0.00	347,121.00	0.00	265,001.30	82,119.70	76.34
TOTAL EXPENDITURES		0.00	347,121.00	0.00	265,001.30	82,119.70	76.34
Fund 401 - CAPITAL PROJECT FUND:							
TOTAL REVENUES		0.00	240,641.00	146,580.34	148,026.64	92,614.36	61.51
TOTAL EXPENDITURES		0.00	347,121.00	0.00	265,001.30	82,119.70	76.34
NET OF REVENUES & EXPENDITURES		0.00	(106,480.00)	146,580.34	(116,974.66)	10,494.66	109.86

PERIOD ENDING 04/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO

MONTHLY REVENUE AND EXPENDITURE REPORT

		2022-23		ACTIVITY FOR	YTD BALANCE	AVAILABLE	
GL NUMBER	DESCRIPTION	ORIGINAL	2022-23	MONTH 04/30/23	04/30/2023	BALANCE	% BDGT
		BUDGET	AMENDED BUDGET	INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 469 - CAPITAL PROJECTS-BUILDING AUTHORITY							
Revenues							
469-000-665.000	INTEREST INCOME	0.00	0.00	55.28	834.69	(834.69)	100.00
469-000-692.100	APPROPRIATION OF FUND BALANCE	29,500.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		29,500.00	0.00	55.28	834.69	(834.69)	100.00
Expenditures							
901	CAPITAL OUTLAY	29,500.00	25,100.00	0.00	25,472.75	(372.75)	101.49
TOTAL EXPENDITURES		29,500.00	25,100.00	0.00	25,472.75	(372.75)	101.49
Fund 469 - CAPITAL PROJECTS-BUILDING AUTHORITY:							
TOTAL REVENUES		29,500.00	0.00	55.28	834.69	(834.69)	100.00
TOTAL EXPENDITURES		29,500.00	25,100.00	0.00	25,472.75	(372.75)	101.49
NET OF REVENUES & EXPENDITURES		0.00	(25,100.00)	55.28	(24,638.06)	(461.94)	98.16

PERIOD ENDING 04/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO

MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE		% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 04/30/23	04/30/2023	NORM	ABNORM	
		BUDGET		INCR (DECR)	NORM (ABNORM)			USED
Fund 494 - CAPITAL PROJECTS FUND-DOWNTOWN								
Revenues								
494-000-665.000	INTEREST INCOME	0.00	0.00	0.00	508.22	(508.22)		100.00
TOTAL REVENUES		0.00	0.00	0.00	508.22	(508.22)		100.00
Expenditures								
271	ADMINISTRATIVE	0.00	0.00	1,027.10	1,027.10	(1,027.10)		100.00
TOTAL EXPENDITURES		0.00	0.00	1,027.10	1,027.10	(1,027.10)		100.00
Fund 494 - CAPITAL PROJECTS FUND-DOWNTOWN:								
TOTAL REVENUES		0.00	0.00	0.00	508.22	(508.22)		100.00
TOTAL EXPENDITURES		0.00	0.00	1,027.10	1,027.10	(1,027.10)		100.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	(1,027.10)	(518.88)	518.88		100.00

PERIOD ENDING 04/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO

MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 04/30/23 INCR (DECR)	04/30/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 588 - TRANSPORTATION FUND							
Revenues							
588-000-402.000	GENERAL PROPERTY TAX	41,528.00	44,541.00	1,877.60	41,874.87	2,666.13	94.01
588-000-573.000	LOCAL COMMUNITY STABILIZATION S	0.00	0.00	0.00	874.92	(874.92)	100.00
588-000-665.000	INTEREST INCOME	0.00	1,000.00	273.30	1,817.16	(817.16)	181.72
588-000-692.100	APPROPRIATION OF FUND BALANCE	35,627.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		77,155.00	45,541.00	2,150.90	44,566.95	974.05	97.86
Expenditures							
200	GEN SERVICES	77,155.00	62,864.00	0.00	62,863.86	0.14	100.00
TOTAL EXPENDITURES		77,155.00	62,864.00	0.00	62,863.86	0.14	100.00
Fund 588 - TRANSPORTATION FUND:							
TOTAL REVENUES		77,155.00	45,541.00	2,150.90	44,566.95	974.05	97.86
TOTAL EXPENDITURES		77,155.00	62,864.00	0.00	62,863.86	0.14	100.00
NET OF REVENUES & EXPENDITURES		0.00	(17,323.00)	2,150.90	(18,296.91)	973.91	105.62

PERIOD ENDING 04/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO

MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 04/30/23 INCR (DECR)	04/30/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)		
Fund 590 - SEWER FUND								
Revenues								
590-000-491.000	PERMITS	0.00	270.00	90.00	660.00	(390.00)		244.44
590-000-643.100	METERED SALES	2,743,024.00	2,743,024.00	487.84	2,016,488.03	726,535.97		73.51
590-000-644.000	PENALTIES - LATE CHARGES	27,430.00	27,430.00	37.61	32,345.37	(4,915.37)		117.92
590-000-665.000	INTEREST INCOME	1,000.00	5,000.00	5,176.14	35,787.99	(30,787.99)		715.76
590-000-675.000	MISCELLANEOUS	0.00	1,050.00	0.00	3,710.00	(2,660.00)		353.33
TOTAL REVENUES		2,771,454.00	2,776,774.00	5,791.59	2,088,991.39	687,782.61		75.23
Expenditures								
200	GEN SERVICES	2,090,402.00	2,098,823.00	309,021.55	1,877,680.61	221,142.39		89.46
549	SEWER OPERATIONS	171,072.00	223,874.00	9,577.31	79,602.85	144,271.15		35.56
901	CAPITAL OUTLAY	485,000.00	485,000.00	0.00	(61,492.55)	546,492.55		(12.68)
905	DEBT SERVICE	131,228.00	131,228.00	0.00	133,809.18	(2,581.18)		101.97
TOTAL EXPENDITURES		2,877,702.00	2,938,925.00	318,598.86	2,029,600.09	909,324.91		69.06
Fund 590 - SEWER FUND:								
TOTAL REVENUES		2,771,454.00	2,776,774.00	5,791.59	2,088,991.39	687,782.61		75.23
TOTAL EXPENDITURES		2,877,702.00	2,938,925.00	318,598.86	2,029,600.09	909,324.91		69.06
NET OF REVENUES & EXPENDITURES		(106,248.00)	(162,151.00)	(312,807.27)	59,391.30	(221,542.30)		36.63

PERIOD ENDING 04/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO

MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	
		ORIGINAL	AMENDED BUDGET	MONTH 04/30/23	04/30/2023	BALANCE	% BDGT
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 591 - WATER FUND							
Revenues							
591-000-491.000	PERMITS	0.00	270.00	90.00	810.00	(540.00)	300.00
591-000-493.000	PERMITS-OWOSSO TOWNSHIP	0.00	44,080.00	100.00	58,310.00	(14,230.00)	132.28
591-000-538.000	CAPITAL CONTRIBUTION-FEDERAL	1,910,000.00	2,191,500.00	0.00	1,681,865.00	509,635.00	76.74
591-000-540.000	STATE SOURCES	345,016.00	345,016.00	6,474.24	19,932.70	325,083.30	5.78
591-000-605.100	WATER MAIN REPLACEMENT CHARGE	749,304.00	749,304.00	(395.51)	571,780.19	177,523.81	76.31
591-000-605.350	MATERIAL & SERVICE	0.00	30,594.00	330.87	56,918.15	(26,324.15)	186.04
591-000-643.100	METERED SALES	3,517,836.00	3,517,836.00	1,419.26	2,813,311.56	704,524.44	79.97
591-000-643.200	METERED SALES-WHOLESALE-USAGE	314,831.00	314,831.00	24,817.68	304,983.39	9,847.61	96.87
591-000-644.000	PENALTIES - LATE CHARGES	43,000.00	43,000.00	95.37	49,987.29	(6,987.29)	116.25
591-000-665.000	INTEREST INCOME	1,000.00	5,000.00	11,109.19	63,956.58	(58,956.58)	1,279.13
591-000-667.100	RENTAL INCOME	0.00	1,440.00	120.00	1,080.00	360.00	75.00
591-000-667.300	HYDRANT RENTAL	24,000.00	24,000.00	0.00	3,135.00	20,865.00	13.06
591-000-670.000	LOAN PRINCIPAL	0.00	0.00	5,474.07	10,726.53	(10,726.53)	100.00
591-000-670.100	LOAN INTEREST	0.00	0.00	337.78	343.45	(343.45)	100.00
591-000-673.000	SALE OF FIXED ASSETS	0.00	0.00	0.00	198.00	(198.00)	100.00
591-000-675.000	MISCELLANEOUS	1,440.00	1,600.00	0.00	61,022.10	(59,422.10)	3,813.88
591-000-675.200	MISCELLANEOUS WATER CHARGES	0.00	400.00	110.00	1,250.00	(850.00)	312.50
591-000-699.287	ARPA TRANSFER IN	0.00	1,081,600.00	0.00	0.00	1,081,600.00	0.00
TOTAL REVENUES		6,906,427.00	8,350,471.00	50,082.95	5,699,609.94	2,650,861.06	68.25
Expenditures							
200	GEN SERVICES	891,525.00	1,593,321.00	202,512.87	1,537,392.42	55,928.58	96.49
552	WATER UNDERGROUND	2,677,040.00	2,743,740.00	225,839.26	1,775,541.97	968,198.03	64.71
553	WATER FILTRATION	1,546,975.00	1,828,434.00	82,387.14	991,504.53	836,929.47	54.23
901	CAPITAL OUTLAY	1,468,545.00	2,129,247.00	36,341.00	734,051.47	1,395,195.53	34.47
905	DEBT SERVICE	909,816.00	909,816.00	150,919.06	884,914.85	24,901.15	97.26
TOTAL EXPENDITURES		7,493,901.00	9,204,558.00	697,999.33	5,923,405.24	3,281,152.76	64.35
Fund 591 - WATER FUND:							
TOTAL REVENUES		6,906,427.00	8,350,471.00	50,082.95	5,699,609.94	2,650,861.06	68.25
TOTAL EXPENDITURES		7,493,901.00	9,204,558.00	697,999.33	5,923,405.24	3,281,152.76	64.35
NET OF REVENUES & EXPENDITURES		(587,474.00)	(854,087.00)	(647,916.38)	(223,795.30)	(630,291.70)	26.20

PERIOD ENDING 04/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO

MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 04/30/23 INCR (DECR)	04/30/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 599 - WASTEWATER FUND							
Revenues							
599-000-540.000	STATE SOURCES	4,882,626.00	4,387,064.00	53,406.00	1,241,656.00	3,145,408.00	28.30
599-000-602.100	OP & MAINT CHRG - OWOSSO	1,312,875.00	1,312,875.00	106,995.36	1,056,066.24	256,808.76	80.44
599-000-602.200	OP & MAINT CHRG - OWOSSO TWP	245,757.00	245,757.00	20,538.71	225,372.91	20,384.09	91.71
599-000-602.300	OP & MAINT CHRG - CALEDONIA TWS	117,994.00	117,994.00	11,770.85	95,994.35	21,999.65	81.36
599-000-602.400	OP & MAINT CHRG - CORUNNA	238,861.00	238,861.00	20,319.08	220,054.53	18,806.47	92.13
599-000-603.100	REPLACEMENT CHRG - OWOSSO	131,884.00	131,884.00	107,547.15	252,688.12	(120,804.12)	191.60
599-000-603.200	REPLACEMENT CHRG - OWOSSO TWP	24,687.00	24,687.00	4,313.62	45,143.84	(20,456.84)	182.86
599-000-603.300	REPLACEMENT CHRG - CALEDONIA TWP	11,853.00	11,853.00	2,888.56	26,704.32	(14,851.32)	225.30
599-000-603.400	REPLACEMENT CHRG - CORUNNA	23,995.00	23,995.00	3,004.11	31,735.17	(7,740.17)	132.26
599-000-606.100	DEBT SERVICE CHRG - OWOSSO	185,891.00	185,891.00	15,490.84	154,908.40	30,982.60	83.33
599-000-606.200	DEBT SERVICE CHRG - OWOSSO TWP	75,408.00	75,408.00	6,284.02	62,840.20	12,567.80	83.33
599-000-606.300	DEBT SERVICE CHRG - CALEDONIA TWP	57,170.00	57,170.00	4,764.16	47,641.60	9,528.40	83.33
599-000-606.400	DEBT SERVICE CHRG - CORUNNA	32,268.00	32,268.00	2,688.98	26,889.80	5,378.20	83.33
599-000-665.000	INTEREST INCOME	1,000.00	5,000.00	5,534.27	31,524.86	(26,524.86)	630.50
599-000-675.000	MISCELLANEOUS	0.00	5,000.00	862.54	8,145.84	(3,145.84)	162.92
TOTAL REVENUES		7,342,269.00	6,855,707.00	366,408.25	3,527,366.18	3,328,340.82	51.45
Expenditures							
200	GEN SERVICES	6,350.00	29,643.00	2,098.60	24,038.39	5,604.61	81.09
548	WASTEWATER OPERATIONS	1,915,488.00	2,088,246.00	279,151.73	1,421,895.10	666,350.90	68.09
901	CAPITAL OUTLAY	5,012,126.00	5,007,434.00	371,892.84	1,972,691.02	3,034,742.98	39.40
905	DEBT SERVICE	350,737.00	350,737.00	0.00	140,293.00	210,444.00	40.00
TOTAL EXPENDITURES		7,284,701.00	7,476,060.00	653,143.17	3,558,917.51	3,917,142.49	47.60
Fund 599 - WASTEWATER FUND:							
TOTAL REVENUES		7,342,269.00	6,855,707.00	366,408.25	3,527,366.18	3,328,340.82	51.45
TOTAL EXPENDITURES		7,284,701.00	7,476,060.00	653,143.17	3,558,917.51	3,917,142.49	47.60
NET OF REVENUES & EXPENDITURES		57,568.00	(620,353.00)	(286,734.92)	(31,551.33)	(588,801.67)	5.09

PERIOD ENDING 04/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO

MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE		% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 04/30/23	04/30/2023	NORM	ABNORM	
		BUDGET		INCR (DECR)	NORM (ABNORM)			USED
Fund 661 - FLEET MAINTENANCE FUND								
Revenues								
661-000-665.000	INTEREST INCOME	100.00	5,000.00	7,707.26	45,122.63	(40,122.63)		902.45
661-000-667.200	EQUIPMENT RENTAL	646,427.00	646,427.00	26,793.86	809,997.65	(163,570.65)		125.30
661-000-673.000	SALE OF FIXED ASSETS	0.00	0.00	986.50	(10,471.55)	10,471.55		100.00
TOTAL REVENUES		646,527.00	651,427.00	35,487.62	844,648.73	(193,221.73)		129.66
Expenditures								
594	FLEET MAINTENANCE	331,468.00	357,401.00	21,421.58	853,519.64	(496,118.64)		238.81
901	CAPITAL OUTLAY	390,200.00	390,200.00	0.00	(181,295.68)	571,495.68		(46.46)
TOTAL EXPENDITURES		721,668.00	747,601.00	21,421.58	672,223.96	75,377.04		89.92
Fund 661 - FLEET MAINTENANCE FUND:								
TOTAL REVENUES		646,527.00	651,427.00	35,487.62	844,648.73	(193,221.73)		129.66
TOTAL EXPENDITURES		721,668.00	747,601.00	21,421.58	672,223.96	75,377.04		89.92
NET OF REVENUES & EXPENDITURES		(75,141.00)	(96,174.00)	14,066.04	172,424.77	(268,598.77)		179.28

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO
PERIOD ENDING 04/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE		% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 04/30/23 INCR (DECR)	04/30/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)	USED	
Fund 854 - 2009 SPECIAL ASSESSMENT								
Revenues								
854-000-665.000	INTEREST INCOME	0.00	300.00	174.13	1,385.76	(1,085.76)		461.92
854-000-675.000	MISCELLANEOUS	0.00	0.00	0.00	37,134.30	(37,134.30)		100.00
854-200-675.000	MISCELLANEOUS	0.00	0.00	0.00	(555.68)	555.68		100.00
TOTAL REVENUES		0.00	300.00	174.13	37,964.38	(37,664.38)		2,654.79
Fund 854 - 2009 SPECIAL ASSESSMENT:								
TOTAL REVENUES		0.00	300.00	174.13	37,964.38	(37,664.38)		2,654.79
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00		0.00
NET OF REVENUES & EXPENDITURES		0.00	300.00	174.13	37,964.38	(37,664.38)		2,654.79

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO
PERIOD ENDING 04/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE		% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 04/30/23	04/30/2023	NORM	(ABNORM)	
		BUDGET		INCR (DECR)	NORM (ABNORM)			USED
Fund 858 - 2013 SPECIAL ASSESSMENT								
Revenues								
858-000-445.000	INTEREST & PENALTIES ON TAXES	181.00	181.00	0.00	0.00	181.00		0.00
858-000-451.000	SPECIAL ASSESSMENTS	1,009.00	1,009.00	232.08	1,191.30	(182.30)		118.07
TOTAL REVENUES		1,190.00	1,190.00	232.08	1,191.30	(1.30)		100.11
Fund 858 - 2013 SPECIAL ASSESSMENT:								
TOTAL REVENUES		1,190.00	1,190.00	232.08	1,191.30	(1.30)		100.11
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00		0.00
NET OF REVENUES & EXPENDITURES		1,190.00	1,190.00	232.08	1,191.30	(1.30)		100.11

PERIOD ENDING 04/30/2023

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CITY OF OWOSSO

MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE		% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 04/30/23	04/30/2023	NORM	(ABNORM)	
		BUDGET		INCR (DECR)	NORM (ABNORM)			USED
Fund 864 - 2016 SPECIAL ASSESSMENT								
Revenues								
864-000-445.000	INTEREST & PENALTIES ON TAXES	1,527.00	1,527.00	0.00	0.00	1,527.00		0.00
864-000-451.000	SPECIAL ASSESSMENTS	2,828.00	2,828.00	159.36	4,355.85	(1,527.85)		154.03
864-000-665.000	INTEREST INCOME	0.00	0.00	18.98	38.72	(38.72)		100.00
TOTAL REVENUES		4,355.00	4,355.00	178.34	4,394.57	(39.57)		100.91
Fund 864 - 2016 SPECIAL ASSESSMENT:								
TOTAL REVENUES		4,355.00	4,355.00	178.34	4,394.57	(39.57)		100.91
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00		0.00
NET OF REVENUES & EXPENDITURES		4,355.00	4,355.00	178.34	4,394.57	(39.57)		100.91

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO
PERIOD ENDING 04/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE		% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 04/30/23	04/30/2023	NORM	ABNORM	
		BUDGET		INCR (DECR)	NORM (ABNORM)			USED
Fund 865 - 2017 SPECIAL ASSESSMENTS								
Revenues								
865-000-445.000	INTEREST & PENALTIES ON TAXES	7,227.00	7,227.00	0.00	228.86	6,998.14		3.17
865-000-451.000	SPECIAL ASSESSMENTS	12,219.00	12,219.00	6,153.68	19,093.97	(6,874.97)		156.26
TOTAL REVENUES		19,446.00	19,446.00	6,153.68	19,322.83	123.17		99.37
Fund 865 - 2017 SPECIAL ASSESSMENTS:								
TOTAL REVENUES		19,446.00	19,446.00	6,153.68	19,322.83	123.17		99.37
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00		0.00
NET OF REVENUES & EXPENDITURES		19,446.00	19,446.00	6,153.68	19,322.83	123.17		99.37

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO
PERIOD ENDING 04/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 04/30/23 INCR (DECR)	04/30/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 866 - 2018 SPECIAL ASSESSMENTS							
Revenues							
866-000-445.000	INTEREST & PENALTIES ON TAXES	15,188.00	15,188.00	0.00	1,948.18	13,239.82	12.83
866-000-451.000	SPECIAL ASSESSMENTS	42,190.00	42,190.00	566.99	71,127.94	(28,937.94)	168.59
TOTAL REVENUES		57,378.00	57,378.00	566.99	73,076.12	(15,698.12)	127.36
Fund 866 - 2018 SPECIAL ASSESSMENTS:							
TOTAL REVENUES		57,378.00	57,378.00	566.99	73,076.12	(15,698.12)	127.36
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		57,378.00	57,378.00	566.99	73,076.12	(15,698.12)	127.36

PERIOD ENDING 04/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO

MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE		% BDGT USED		
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 04/30/23 INCR (DECR)	04/30/2023 NORM (ABNORM)	NORM	(ABNORM)			
Fund 867 - 2019 SPECIAL ASSESSMENTS										
Revenues										
867-000-445.000	INTEREST & PENALTIES ON TAXES	6,904.00	6,904.00	0.00	651.40	6,252.60		9.44		
867-000-451.000	SPECIAL ASSESSMENTS	16,439.00	16,439.00	2,050.40	27,946.98	(11,507.98)		170.00		
TOTAL REVENUES		23,343.00	23,343.00	2,050.40	28,598.38	(5,255.38)		122.51		
Fund 867 - 2019 SPECIAL ASSESSMENTS:										
TOTAL REVENUES		23,343.00	23,343.00	2,050.40	28,598.38	(5,255.38)		122.51		
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00		0.00		
NET OF REVENUES & EXPENDITURES		23,343.00	23,343.00	2,050.40	28,598.38	(5,255.38)		122.51		

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO
PERIOD ENDING 04/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 04/30/23 INCR (DECR)	04/30/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 868 - 2020 SPECIAL ASSESSMENTS							
Revenues							
868-000-445.000	INTEREST & PENALTIES ON TAXES	7,795.00	7,795.00	0.00	1,566.63	6,228.37	20.10
868-000-451.000	SPECIAL ASSESSMENTS	16,240.00	16,240.00	1,583.92	28,303.47	(12,063.47)	174.28
TOTAL REVENUES		24,035.00	24,035.00	1,583.92	29,870.10	(5,835.10)	124.28
Fund 868 - 2020 SPECIAL ASSESSMENTS:							
TOTAL REVENUES		24,035.00	24,035.00	1,583.92	29,870.10	(5,835.10)	124.28
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		24,035.00	24,035.00	1,583.92	29,870.10	(5,835.10)	124.28

PERIOD ENDING 04/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO

MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 04/30/23 INCR (DECR)	04/30/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)		
Fund 869 - 2021-20XX SPECIAL ASSESSMENTS								
Revenues								
869-000-445.000	INTEREST & PENALTIES ON TAXES	7,111.00	7,111.00	39.59	1,299.32	5,811.68		18.27
869-000-451.000	SPECIAL ASSESSMENTS	13,169.00	16,831.00	18,345.64	51,482.42	(34,651.42)		305.88
TOTAL REVENUES		20,280.00	23,942.00	18,385.23	52,781.74	(28,839.74)		220.46
Fund 869 - 2021-20XX SPECIAL ASSESSMENTS:								
TOTAL REVENUES		20,280.00	23,942.00	18,385.23	52,781.74	(28,839.74)		220.46
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00		0.00
NET OF REVENUES & EXPENDITURES		20,280.00	23,942.00	18,385.23	52,781.74	(28,839.74)		220.46
TOTAL REVENUES - ALL FUNDS		32,053,279.00	33,382,569.00	1,885,206.14	25,151,356.80	8,231,212.20		75.34
TOTAL EXPENDITURES - ALL FUNDS		31,583,566.00	36,260,529.00	3,439,666.89	23,692,338.27	12,568,190.73		65.30
NET OF REVENUES & EXPENDITURES		469,713.00	(2,877,960.00)	(1,554,460.75)	1,459,018.53	(4,336,978.53)		51.24

CASH SUMMARY BY ACCOUNT FOR CITY OF OWOSSO
 FROM 04/01/2023 TO 04/30/2023
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 04/01/2023	Total Debits	Total Credits	Ending Balance 04/30/2023
Fund 101	GENERAL FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	86,997.47	1,494,580.81	984,446.66	597,131.62
001.201	MI CLASS ACCOUNT	66.95	0.48	0.00	67.43
001.204	HUNTINGTON LIQUIDITY PORTAL	772,895.22	131,985.57	425,000.00	479,880.79
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	2,127,084.47	5,466.58	0.00	2,132,551.05
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	3,049,247.41	0.00	0.00	3,049,247.41
002.203	AMBULANCE PAYMENT BANK ACCOUNT	83,626.16	73,421.24	130,009.00	27,038.40
004.000	PETTY CASH	1,925.00	0.00	0.00	1,925.00
	GENERAL FUND	6,121,842.68	1,705,454.68	1,539,455.66	6,287,841.70
Fund 202	MAJOR STREET FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	459,527.89	149,180.52	68,098.63	540,609.78
001.201	MI CLASS ACCOUNT	1,075,706.78	4,959.25	0.00	1,080,666.03
001.204	HUNTINGTON LIQUIDITY PORTAL	404,256.46	1,679.62	0.00	405,936.08
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	506,523.91	1,301.78	0.00	507,825.69
	MAJOR STREET FUND	2,446,015.04	157,121.17	68,098.63	2,535,037.58
Fund 203	LOCAL STREET FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	420,256.63	57,850.77	58,662.74	419,444.66
001.201	MI CLASS ACCOUNT	16,579.49	76.39	0.00	16,655.88
001.204	HUNTINGTON LIQUIDITY PORTAL	353,762.55	1,469.96	0.00	355,232.51
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	506,523.91	1,301.78	0.00	507,825.69
	LOCAL STREET FUND	1,297,122.58	60,698.90	58,662.74	1,299,158.74
Fund 208	PARK/RECREATION SITES FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	3,331.50	0.97	0.00	3,332.47
001.204	HUNTINGTON LIQUIDITY PORTAL	30,491.11	126.64	0.00	30,617.75
	PARK/RECREATION SITES FUND	33,822.61	127.61	0.00	33,950.22
Fund 239	OMS/DDA REVLG LOAN FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	56,026.96	8,560.27	20,745.00	43,842.23
001.204	HUNTINGTON LIQUIDITY PORTAL	111,174.02	461.92	0.00	111,635.94
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	202,609.38	520.66	0.00	203,130.04
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	203,332.19	0.00	0.00	203,332.19
	OMS/DDA REVLG LOAN FUND	573,142.55	9,542.85	20,745.00	561,940.40
Fund 243	OBRA #12 WOODWARD LOFT				
001.200	POOLED CASH (HUNTINGTON BANK)	129,884.43	0.00	130,884.43	(1,000.00)
001.201	MI CLASS ACCOUNT	123,850.71	129,884.43	0.00	253,735.14
	OBRA #12 WOODWARD LOFT	253,735.14	129,884.43	130,884.43	252,735.14
Fund 248	DOWNTOWN DEVELOPMENT AUTHORITY				
001.200	POOLED CASH (HUNTINGTON BANK)	194,667.39	1,486.04	82,484.37	113,669.06
001.201	MI CLASS ACCOUNT	25,456.83	117.43	0.00	25,574.26
001.203	MAIN STREET OWOSSO / DDA CHECKING	1,089.69	202.70	0.00	1,292.39
001.204	HUNTINGTON LIQUIDITY PORTAL	30,161.82	125.28	0.00	30,287.10
	DOWNTOWN DEVELOPMENT AUTHORITY	251,375.73	1,931.45	82,484.37	170,822.81
Fund 249	BUILDING INSPECTION FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	35,039.22	19,379.45	20,509.04	33,909.63
001.204	HUNTINGTON LIQUIDITY PORTAL	151,042.00	627.60	0.00	151,669.60
	BUILDING INSPECTION FUND	186,081.22	20,007.05	20,509.04	185,579.23
Fund 254	HOUSING & REDEVELOPMENT				
001.200	POOLED CASH (HUNTINGTON BANK)	(56.15)	0.00	0.00	(56.15)
Fund 259	OBRA-DIST#15 -ARMORY BUILDING				
001.200	POOLED CASH (HUNTINGTON BANK)	5,793.45	0.00	1,500.00	4,293.45
Fund 272	OBRA FUND-DISTRICT #17 CARGILL (PREV #8)				

FROM 04/01/2023 TO 04/30/2023

FUND: ALL FUNDS

CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 04/01/2023	Total Debits	Total Credits	Ending Balance 04/30/2023
001.200	POOLED CASH (HUNTINGTON BANK)	20,401.38	0.00	0.00	20,401.38
Fund 273	OBRA #9 ROBBINS LOFT				
001.200	POOLED CASH (HUNTINGTON BANK)	4,236.71	0.00	1,200.00	3,036.71
001.201	MI CLASS ACCOUNT	48,728.12	0.00	0.00	48,728.12
	OBRA #9 ROBBINS LOFT	52,964.83	0.00	1,200.00	51,764.83
Fund 276	OBRA FUND DISTRICT #16 - QDOBA				
001.200	POOLED CASH (HUNTINGTON BANK)	8,436.20	2.45	0.00	8,438.65
Fund 277	OBRA FUND DISTRICT #20 - J&H OIL				
001.200	POOLED CASH (HUNTINGTON BANK)	51,180.09	0.00	1,000.00	50,180.09
Fund 280	OBRA FUND-DISTRICT #21 - 152 E HOWARD ST				
001.200	POOLED CASH (HUNTINGTON BANK)	995.00	0.00	0.00	995.00
Fund 283	OBRA FUND-DISTRICT#3-TIAL				
001.200	POOLED CASH (HUNTINGTON BANK)	9,864.02	0.00	750.00	9,114.02
Fund 284	OPIOID SETTLEMENT FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	20,730.42	6.02	0.00	20,736.44
Fund 287	ARPA - AMERICAN RESCUE PLAN ACT				
001.200	POOLED CASH (HUNTINGTON BANK)	(3,507.29)	0.00	0.00	(3,507.29)
001.201	MI CLASS ACCOUNT	628,491.31	2,897.64	0.00	631,388.95
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	766,574.54	0.00	0.00	766,574.54
	ARPA - AMERICAN RESCUE PLAN ACT	1,391,558.56	2,897.64	0.00	1,394,456.20
Fund 297	HISTORICAL FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	3,186.72	11,812.34	3,516.95	11,482.11
001.202	HC CHECKING ACCOUNT	1,078.95	367.00	41.13	1,404.82
001.204	HUNTINGTON LIQUIDITY PORTAL	50,789.97	211.02	0.00	51,000.99
004.000	PETTY CASH	100.00	0.00	0.00	100.00
	HISTORICAL FUND	55,155.64	12,390.36	3,558.08	63,987.92
Fund 301	GENERAL DEBT SERVICE (VOTED BONDS)				
001.200	POOLED CASH (HUNTINGTON BANK)	12,838.10	656,442.85	635,986.82	33,294.13
001.201	MI CLASS ACCOUNT	231,108.58	0.00	231,108.00	0.58
001.204	HUNTINGTON LIQUIDITY PORTAL	436,663.68	186.47	391,778.90	45,071.25
	GENERAL DEBT SERVICE (VOTED BONDS)	680,610.36	656,629.32	1,258,873.72	78,365.96
Fund 401	CAPITAL PROJECT FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	(236,026.64)	236,026.64	0.00	0.00
001.204	HUNTINGTON LIQUIDITY PORTAL	89,446.30	0.00	89,446.30	0.00
	CAPITAL PROJECT FUND	(146,580.34)	236,026.64	89,446.30	0.00
Fund 469	CAPITAL PROJECTS-BUILDING AUTHORITY				
001.200	POOLED CASH (HUNTINGTON BANK)	(64.53)	0.00	0.00	(64.53)
001.201	MI CLASS ACCOUNT	11,979.41	55.28	0.00	12,034.69
	CAPITAL PROJECTS-BUILDING AUTHORITY	11,914.88	55.28	0.00	11,970.16
Fund 494	CAPITAL PROJECTS FUND-DOWNTOWN				
001.200	POOLED CASH (HUNTINGTON BANK)	295.82	0.00	1,027.10	(731.28)
001.201	MI CLASS ACCOUNT	34,008.22	0.00	0.00	34,008.22
	CAPITAL PROJECTS FUND-DOWNTOWN	34,304.04	0.00	1,027.10	33,276.94
Fund 588	TRANSPORTATION FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	2,299.05	1,877.60	0.00	4,176.65
001.201	MI CLASS ACCOUNT	59,301.27	273.30	0.00	59,574.57

FROM 04/01/2023 TO 04/30/2023

FUND: ALL FUNDS

CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 04/01/2023	Total Debits	Total Credits	Ending Balance 04/30/2023
	TRANSPORTATION FUND	61,600.32	2,150.90	0.00	63,751.22
Fund 590	SEWER FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	383,094.64	291,754.48	319,478.52	355,370.60
001.201	MI CLASS ACCOUNT	411,072.33	1,895.07	0.00	412,967.40
001.204	HUNTINGTON LIQUIDITY PORTAL	608,642.40	2,528.97	0.00	611,171.37
001.300	FRANKENMUTH CREDIT UNION	252,485.88	648.83	0.00	253,134.71
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	513,850.59	0.00	0.00	513,850.59
004.000	PETTY CASH	200.00	0.00	0.00	200.00
	SEWER FUND	2,169,345.84	296,827.35	319,478.52	2,146,694.67
Fund 591	WATER FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	291,301.66	550,627.69	701,273.22	140,656.13
001.201	MI CLASS ACCOUNT	1,746,582.43	8,052.37	0.00	1,754,634.80
001.204	HUNTINGTON LIQUIDITY PORTAL	725,826.48	3,015.78	0.00	728,842.26
	WATER FUND	2,763,710.57	561,695.84	701,273.22	2,624,133.19
Fund 599	WASTEWATER FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	218,881.17	460,883.75	649,360.77	30,404.15
001.201	MI CLASS ACCOUNT	512,339.10	2,361.95	0.00	514,701.05
001.204	HUNTINGTON LIQUIDITY PORTAL	705,192.81	2,514.65	100,000.00	607,707.46
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	252,485.88	648.83	0.00	253,134.71
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	310,518.10	0.00	0.00	310,518.10
	WASTEWATER FUND	1,999,417.06	466,409.18	749,360.77	1,716,465.47
Fund 661	FLEET MAINTENANCE FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	511,783.37	27,915.20	21,315.38	518,383.19
001.201	MI CLASS ACCOUNT	616,351.92	2,841.65	0.00	619,193.57
001.204	HUNTINGTON LIQUIDITY PORTAL	508,185.31	2,111.54	0.00	510,296.85
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	1,013,047.15	2,603.43	0.00	1,015,650.58
	FLEET MAINTENANCE FUND	2,649,367.75	35,471.82	21,315.38	2,663,524.19
Fund 703	CURRENT TAX COLLECTION FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	4,201.53	299,652.72	303,854.25	0.00
Fund 854	2009 SPECIAL ASSESSMENT				
001.200	POOLED CASH (HUNTINGTON BANK)	10.02	0.00	10.02	0.00
001.201	MI CLASS ACCOUNT	37,780.23	184.15	0.00	37,964.38
	2009 SPECIAL ASSESSMENT	37,790.25	184.15	10.02	37,964.38
Fund 858	2013 SPECIAL ASSESSMENT				
001.200	POOLED CASH (HUNTINGTON BANK)	959.22	232.08	959.22	232.08
001.201	MI CLASS ACCOUNT	0.00	959.22	0.00	959.22
	2013 SPECIAL ASSESSMENT	959.22	1,191.30	959.22	1,191.30
Fund 864	2016 SPECIAL ASSESSMENT				
001.200	POOLED CASH (HUNTINGTON BANK)	96.49	159.36	0.00	255.85
001.201	MI CLASS ACCOUNT	4,119.74	18.98	0.00	4,138.72
	2016 SPECIAL ASSESSMENT	4,216.23	178.34	0.00	4,394.57
Fund 865	2017 SPECIAL ASSESSMENTS				
001.200	POOLED CASH (HUNTINGTON BANK)	3,569.15	6,153.68	3,569.15	6,153.68
001.201	MI CLASS ACCOUNT	9,600.00	3,569.15	0.00	13,169.15
	2017 SPECIAL ASSESSMENTS	13,169.15	9,722.83	3,569.15	19,322.83
Fund 866	2018 SPECIAL ASSESSMENTS				
001.200	POOLED CASH (HUNTINGTON BANK)	38,109.13	566.99	38,109.13	566.99
001.201	MI CLASS ACCOUNT	34,400.00	38,109.13	0.00	72,509.13
	2018 SPECIAL ASSESSMENTS	72,509.13	38,676.12	38,109.13	73,076.12

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CASH SUMMARY BY ACCOUNT FOR CITY OF OWOSSO
FROM 04/01/2023 TO 04/30/2023
FUND: ALL FUNDS
CASH AND INVESTMENT ACCOUNTS

Page: 4/4

Fund Account	Description	Beginning Balance 04/01/2023	Total Debits	Total Credits	Ending Balance 04/30/2023
Fund 867	2019 SPECIAL ASSESSMENTS				
001.200	POOLED CASH (HUNTINGTON BANK)	5,247.98	2,050.40	5,247.98	2,050.40
001.201	MI CLASS ACCOUNT	21,300.00	5,247.98	0.00	26,547.98
	2019 SPECIAL ASSESSMENTS	26,547.98	7,298.38	5,247.98	28,598.38
Fund 868	2020 SPECIAL ASSESSMENTS				
001.200	POOLED CASH (HUNTINGTON BANK)	1,986.18	1,583.92	1,986.18	1,583.92
001.201	MI CLASS ACCOUNT	26,300.00	1,986.18	0.00	28,286.18
	2020 SPECIAL ASSESSMENTS	28,286.18	3,570.10	1,986.18	29,870.10
Fund 869	2021-20XX SPECIAL ASSESSMENTS				
001.200	POOLED CASH (HUNTINGTON BANK)	7,796.51	18,385.23	7,796.51	18,385.23
001.201	MI CLASS ACCOUNT	26,600.00	7,796.51	0.00	34,396.51
	2021-20XX SPECIAL ASSESSMENTS	34,396.51	26,181.74	7,796.51	52,781.74
Fund 956	GASB 34 LONG TERM DEBT				
005.200	MMRMA CASH - RESTRICTED	242,389.53	0.00	0.00	242,389.53
	TOTAL - ALL FUNDS	23,468,317.18	4,741,986.62	5,431,155.40	22,779,148.40

**REGULAR MEETING MINUTES OF THE
DOWNTOWN DEVELOPMENT AUTHORITY/MAIN STREE
CITY OF OWOSSO**

May 3, 2023, AT 7:30 A.M.

CALL TO ORDER: The meeting was called to order by Chair Jon Moore at 7:39 A.M.

ROLL CALL: Taken by Chair Jon Moore

PRESENT: Chair Jon Moore, Commissioners: Bill Gilbert, Toni Marr, Lance Omer, Nicole Reyna, Melissa Wheeler and Mayor Robert J. Teich, Jr.

ABSENT: Commissioners Josh Ardelean and Emily Olson

OTHERS PRESENT: Lizzie Fredrick, DDA/OMS Director and Nick Bruckman, AmeriCorps Member

AGENDA:

MOVED BY GILBERT, SUPPORTED BY OMER TO APPROVE THE MAY 3, 2023 DDA/OMS AGENDA AS PRESENTED.

**AYES: ALL
MOTION CARRIED**

MINUTES:

MOVED BY TEICH, SUPPORTED BY REYNA TO APPROVE THE APRIL 5, 2023 DDA/OMS MEETING MINUTES.

**AYE: ALL
MOTION CARRIED**

PUBLIC COMMENTS: Stacey Jameson, owner of Oliver Paper Co., welcomed Fredrick and asked the Board for updates on the Downtown Streetlight Project.

ITEMS OF BUSINESS:

1. **CHECK REGISTER APRIL 2023:** Fredrick highlighted that the remaining Chocolate Walk reimbursements have been distributed and the majority of Rotating Retail reimbursements from the Vibrancy Grant have been distributed.

MOVED BY GILBERT, SUPPORTED BY REYNA TO APPROVE THE CHECK REGISTER AS PRESENTED FOR APRIL 2023.

**AYES: ALL
MOTION CARRIED**

2. **FINANCIAL REPORTS:** Fredrick reviewed the financial reports and notified the Board that budget amendments will be presented in June. Moore noted that budget amendments are common as the organization's needs change and fluctuate throughout the year.

Fredrick confirmed she will present the RLF Loan Report at the next meeting.

3. **CHARGEPOINT REPORT:** Fredrick presented the April summary for the electric vehicle charging stations and noted the increased usage from March.

4. **SOCIAL MEDIA ANALYTICS:** Fredrick reviewed the April social media analytics and answered questions.
5. **L-4029 TAX RATE REQUEST:** Fredrick provided an overview of the L-4029 Tax Rate Request Form.

MOVED BY OMER, SUPPORTED BY MARR TO AUTHORIZE DDA/OMS CHAIR AND CITY CLERK TO SIGN THE PREPARED L-4029 TAX RATE REQUEST FORM.

AYES: ALL

MOTION CARRIED

6. **VIBRANCY GRANT FUNDING:** Fredrick updated the Board on the status of the Vibrancy Grant and proposed options on how to spend the remaining funds under the Influencer Program including a Downtown Owosso Ambassador Program, Day Trip Destination Blog Feature and an #ExploreOwosso Passport Program.

Fredrick provided an overview of each sub-program and answered questions.

MOVED BY OMER, SUPPORTED BY GILBERT TO APPROVE A BUDGET AMENDMENT TO THE MAIN STREET VIBRANCY GRANT AGREEMENT WITH THE MEDC REALLOCATING FUNDS TOTTALLING \$15,000 FROM THE INCUBATOR KITCHEN, POP UP/EVENT SPACE, OPERATION BROWN BAG, BUSINESS RECRUITMENT & RETAINMENT PACKAGE AND SMALL BUSINESS SUPPORT OUTREACH TO THE INFLUENCER PROGRAM AND AUTHRIZE THE DDA/OMS DIRECTOR TO SIGN AN AMMENDMENT TO EXBIT B OF THE GRANT AGREEMENT REFLECTING THE REALLOCATION.

AYES: ALL

MOTION CARRIED

7. **MAIN STREET PLAZA MASONRY REPAIR:** Fredrick provided an overview of all four bids received for the Main Street Plaza Masonry Repair and answered questions.

Board discussed the benefit of recommending the higher bid with more detailed and comprehensive plans and where the additional funding, above the Capital Projects/Downtown Fund, will come from.

MOVED BY WHEELER, SUPPORTED BY MARR TO RECOMMEND THE MAIN STREET PLAZA MASONRY REPAIR BID AWARD TO BORONER RESTORATION INC. IN THE AMOUNT OF \$34,860.00 TO CITY COUNCIL AND REQUEST FUNDING ABOVE THE \$33,276.94 FROM THE CAPITAL PROJECTS/DOWNTOWN FUND, 594-271-818.000, BE COVERED BY THE GENERAL FUND.

AYES: ALL

MOTION CARRIED

8. **DOWNTOWN STREETLIGHT PROJECT:** Fredrick provided background on the Downtown Streetlight Project and answered questions.

Fredrick shared plans to apply for the Revitalizing and Placemaking (RAP) Grant 2.0 and noted that she will ask Spring City Mfg about the possibility for solar powered lights.

MOVED BY MAYOR TEICH, SUPPORTED BY MARR TO APPROVE PHASE I OF THE DOWNTOWN STREETLIGHT PROJECT TO BEGIN ON SOUTH WASHINGTON STREET, NORTH OF THE RIVER TO COMSTOCK STREET.

AYES: ALL

MOTION CARRIED

9. **AMERICORPS PROGRAM:** Fredrick reviewed the 2023-24 AmeriCorps Program pricing, timeline and agreement.

Board discussed staff capacity during the 2023-24 AmeriCorps Program recruitment period.

MOVED BY OMER, SUPPORTED BY REYNA TO ABSTAIN FROM THE AMERICORPS PROGRAM FOR THE 2023-24 SERVICE YEAR.

AYES: ALL

MOTION CARRIED

10. **OPTIMIZE MAIN STREET NOMINATION:** Fredrick presented 10 qualifying applications for the Board to review and then select two nominees for the Optimize Main Street Program.

Board discussed different approaches on how to select their nomination.

Moore recommended each board member vote for two applicants and the two businesses with the most tallies receive the nomination.

Fredrick confirmed she will work with the Economic Vitality Committee to create a scoring rubric for determining future grant nominees.

MOVED BY OMER, SUPPORTED BY REYNA TO NOMINATE OLIVER PAPER CO. AND PENGUIN RESALE FOR THE OPTIMIZE MAIN STREET PROGRAM.

AYES: ALL

MOTION CARRIED

COMMITTEE UPDATES:

1. **Design:** Wheeler noted that the petunias will be added later in the month when they are heartier and the local temperature stabilizes.
2. **Promotion:** Fredrick updated the Board that Staff is still working on identifying Promotions Committee members.
3. **Organization:** Fredrick shared that Organization Volunteer, Adam Perry, has offered to help oversee Notion software, which will store the DDA/OMS work plans and databases.
4. **Economic Vitality:** Fredrick confirmed the Revolving Loan Fund Grant reimbursement has been processed for Barrister Brewery and recommended pausing RLF activities until the Economic Vitality Committee is fully established.

BOARD CONTINUING EDUCATION/INFORMATION: Fredrick invited the Board to a Real Estate Development Workshop in Milan on May 9th. Omer confirmed he will be in attendance.

DIRECTOR UPDATES: Fredrick notified the Board she will be shadowing the Historic Lapeer Director on May 5th and that she will be reaching out to board members and downtown businesses to collect data for Michigan Main Street reporting.

BOARD COMMENTS: Moore asked for updates on Art Walk.

Fredrick confirmed she is working with the Shiawassee Arts Center to determine the future of the Art Walk for the 2023 event lineup.

Board discussed sign consistency for the DDA/OMS and whether Jars Cannabis is within the Historic District.

Wheeler asked when the downtown fountain will be turned on.

Fredrick updated the Board that the DPW staff will activate the fountain after the Consumers Energy construction is completed to a point that it won't affect the fountain's operations.

ADJOURNMENT:

MOVED BY GILBERT, SUPPORTED BY OMER TO ADJOURN AT 9:35 A.M.

AYES: ALL

MOTION CARRIED

NEXT MEETING JUNE 7, 2023.

DRAFT



OWOSSO HISTORICAL COMMISSION

THE CURWOOD COLLECTION

Regular Meeting of the Owosso Historical Commission

Minutes of May 8, 2023 – 6:00 P.M. at Owosso City Hall

PRESIDING OFFICER: Chair Mark Erickson

MEMBERS PRESENT: Commissioners Elaine Greenway, Susan Osika, Lance Little, Robert Hooper, Bill Moull, and Vice Chair Deb Adams.

MEMBERS ABSENT: None.

OTHERS PRESENT: Amy Fuller and Denice Grace

CHAIR ERICKSON CALLED THE MEETING TO ORDER AT 6:02 P.M.

APPROVE MINUTES – April 10, 2023

Motion by Commissioner Little to approve minutes as presented, supported by Commissioner Moull.

Passed by voice vote.

APPROVE AGENDA – May 8, 2023

Motion by Commissioner Adams to approve agenda as presented, supported by Commissioner Osika.

Passed by voice vote.

ITEMS OF BUSINESS

August Meeting Date: There was discussion on the August meeting date. Motion by Hooper to move the August meeting to Tuesday, August 15 at 6:00 p.m.

- a. Supported by Commissioner Greenway.
- b. Passed by voice vote.

Home Tour 2024: Plans for the Home Tour were discussed, along with the need for a planning committee. It was discussed that Commissioner Hooper would chair the committee. The first meeting was scheduled for May 19th at City Hall. Motion by Moull to appoint Commissioners Osika, Hooper and Little to the Home Tour Committee.

- a. Supported by Commissioner Osika.
- b. Passed by voice vote.

Gould House Planting: The Commission received a \$3,743 grant for landscaping at the Gould House. The planting is scheduled for May 11-12. Plans for volunteers were discussed.

Name Tags: The Commission discussed ordering name tags for Commissioners to wear to upcoming events.

Motion by Little to have staff order name tags.

- a. Supported by Commissioner Greenway.
- b. Passed by voice vote.

Castle 100th Anniversary: Commissioner Adams shared updates on the 100th anniversary celebrations and presented a budget for the events. Motion by Hooper to authorize up to \$1,200 for banners/signs.

- a. Supported by Commissioner Moull.
- b. Passed by voice vote.

Motion by Little to authorize \$600 for the Princess Tea, \$300 for the Ice Cream Social and \$250 for the Roaring 20's Party.

- a. Supported by Commissioner Moull.
- b. Passed by voice vote.

FINANCIAL REVIEW AND DISCUSSION:

Amy Fuller provided a summary of the Revenue and Expense Report as well as the cash balance. Denice Grace shared the April Castle financial reports.

PUBLIC COMMENT PERIOD

None.

COMMISSIONER COMMENTS

None.

ADJOURNMENT

Commissioner Osika moved to adjourn the meeting. Commissioner Little supported. The voice vote was unanimous to adjourn the meeting at 7:48 P.M.

Respectfully submitted by:

Amy Fuller, Assistant City Manager

MINUTES FOR REGULAR MEETING
OWOSSO HISTORIC DISTRICT COMMISSION
Wednesday, May 17, 2023 at 6:00 p.m.
Virginia Teich Council Chambers

MEETING CALLED TO ORDER: at 6:01 p.m. by Chairperson Steven Teich.

ROLL CALL: was taken by City Manager Nathan Henne.

PRESENT: Chairperson Steven Teich, Commissioners William Byrne, Lisa Gallinger, Philip Hathaway, Vice Chairperson Lance Omer and Matthew Van Epps.

ABSENT: Commissioner Erin Powell.

OTHERS IN ATTENDANCE: City Manager Nathan Henne, Roger Snyder and Contractor for 111 North Ball Street; Nick Pidek.

AGENDA APPROVAL: May 17, 2023.

MOTION FOR APPROVAL OF THE AGENDA AS PRESENTED BY SECRETARY HATHAWAY. SECONDED BY COMMISSIONER VAN EPPS.

AYES ALL. MOTION CARRIED.

MINUTES APPROVAL: April 19, 2023.

MOTION FOR APPROVAL OF MINUTES AS PRESENTED BY SECRETARY HATHAWAY. SECONDED BY VAN EPPS WITH THE CORRECTION OF NEXT MEETING DATE FROM MARCH 15, 2023 TO MAY 17, 2023. MOTION BY SECRETARY HATHAWAY AMENDED TO REFLECT THE CHANGE.

AYES ALL. MOTION CARRIED.

COMMUNICATIONS: None.

PUBLIC/COMMISSIONER COMMENTS: None.

PUBLIC HEARINGS: None.

ITEMS OF BUSINESS:

1) **Certificate of Appropriateness – 109 North Ball Street.**

Application from owner for replacement of overhang roofing and fascia at 109 North Ball Street. Roger Snyder was in attendance representing the owner. He stated members of the HDC should have a working knowledge of how construction works. He outlined the process the contractor is using to remodel the overhang to ensure safety.

Chairman Teich detailed another situation that was very similar and approved by the Commission where a shingled overhang was replaced with metal and was an improvement. Commissioner Van Epps verified the roof was steel and the fascia will be wrapped in aluminum. Approval was recommended.

MOTION BY SECRETARY HATHAWAY TO APPROVE HDC RESOLUTION NO. 2023-4 AUTHORIZING THE ISSUANCE OF A CERTIFICATE OF APPROPRIATENESS FOR 111 NORTH BALL STREET. THE MOTION WAS SECONDED BY COMMISSIONER BYRNE.

HISTORIC DISTRICT COMMISSION RESOLUTION NO. 2023-4

RESOLUTION APPROVING A CERTIFICATE OF APPROPRIATENESS FOR ROOFING AND FASCIA REPLACEMENT AT 111 N BALL ST

WHEREAS, the Historic District Commission of Owosso, Michigan, has received an application from the property owner to re-roof and replace fascia for the overhang at 111 N Ball St; and

WHEREAS, the Commission was established to preserve the historic nature of district using the guidelines set forth by the United State Secretary of the Interior; and

WHEREAS, the building at 111 N Ball St is a contributing structure according to the 2010 Historic District Report; and

WHEREAS, the application was found to be complete and the applicant wishes to replace the overhang roofing material and fascia.

NOW THEREFORE BE IT RESOLVED by the Historic District Commission of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The historic or architectural value and significance of the resource and its relationship to the historic value of the surrounding area will not be adversely affected by the proposed work.

SECOND: The relationship of the proposed architectural features of the resource to the rest of the resource and to the surrounding area meets the requirements of the Secretary of the Interior's Standards for the Treatment of Historic Properties.

THIRD: The materials used are generally compatible with the design, arrangement, and texture required by the Standards.

FOURTH: The proposed work meets the aesthetic values of the District.

AYES ALL. MOTION CARRIED.

Secretary Hathaway would like to see the shingled awnings removed from around the City.

2) Aviator Jayne Façade Plan – 110 West Main Street.

Nick Pidek, owner, detailed a white cedar façade to cover the plaster to protect it from the elements until a financially viable option for restoration of the ornate plaster can be found.

The Commissioners offered the façade could be made flat once again, instead of restoration, as a palette for new artwork. The possibility of a muralist was suggested. Pidek was not aware flattening the surface was an option. Pidek would like to go back to the contractor and get an alternative plan with this new option, with submission of the plan at the next regular meeting.

It was noted by City Manager Henne that the alternative plan submitted by Pidek was turned in before the Demolition by Neglect letter had expired.

MOTION BY COMMISSIONER VAN EPPS TO TABLE THIS ITEM UNTIL THE NEXT MEETING WHEN A NEW PLAN WILL BE PRESENTED BY THE OWNER. THE MOTION WAS SECONDED BY SECRETARY HATHAWAY.

AYES ALL. MOTION CARRIED.

3) Staff Approval Guidelines.

Fifth Third Building Letter of Interest from MEDC to the owners (Jim and Randy Woodworth) for the Community Revitalization Program (CRP) Grant expires at the end of this month; no request to extend has been submitted nor has the required information been provided. The Letter of Interest is from the MEDC and is 50% of the entire cost of the project, approximately \$3.2 million. Enforcement actions will begin from the Building Department and from the Commission once this expires.

Applications coming in for Boarded windows must comply with the requirement of Item #21 of Staff Approval Guidelines that says they must be painted to emulate windows or dark colors such as black or brown.

Terms of Dismissal for The Matthews Building was a legal agreement between the owners and the City of Owosso negotiated when the building was in worse shape and larger. Tickets had been issued and a trial was impending, but the attorneys were able to negotiate an agreement. These terms have not been satisfied as one of the requirements is there cannot be boarded windows.

The Staff Approval Guidelines were provided as information for new members.

4) Architect and Commission Membership.

The Commission would like to have an architect to use as a consultant on certain projects. It was noted an architect can be engaged on a case-by-case basis to comment on design relative to standards in place. An effort needs to be made to find a licensed architect, professional historian, historic architect or archeologist to consult on projects to be in line with State regulations but is not required to make decisions.

PUBLIC COMMENTS: None.

BOARD COMMENTS: Property Updates for the Matthews Building and Fifth Third were given by City Manager Henne during Item 3.

NEXT MEETING: June 21, 2023.

ADJOURNMENT BY CHAIRMAN TEICH AT 6:48 P.M.

Philip Hathaway, Secretary

caf

OWOSSO MID-SHIAWASSEE COUNTY WWTP REVIEW BOARD
MEETING MINUTES - DRAFT

May 23, 2023

4:30 P.M.

W.W.T.P.

1. Roll (4:30 P.M.)
Members Present: R. Holzheuer, R. Suchanek, J. Archer, J. Sawyer
Alternates Present: NONE
Others Present: T. Guysky, WWTP Superintendent/Board Secretary
B. Langtry, Owosso Twp/Caledonia Twp Utility Authority
J. Bloomfield, Owosso Twp/Caledonia Twp Utility Authority
2. Minutes of the April 25, 2023 meeting: Motion by Archer to approve the April 25, 2023 meeting minutes. Support by Suchanek. No Discussion. Motion carries 3-1 (Archer-yes, Holzheuer-yes, Suchanek-yes, Sawyer-no).
3. Secretary's Report:
 - a) Plant Performance Summary (April 2023): Guysky noted full permit compliance for April 2023.
 - b) Plant Operations and Staffing: Guysky noted lower flows since the early April wet weather, with chemical and energy use and plant efficiencies back to dry weather ranges. There was a short discussion on plant operation during the April "maximum flow" period. With regard to staffing, there are two positions in process of being filled: Operator/Mechanic and Plant Shift Attendant. A seasonal part time position has been filled, with plans to utilize that person in the laboratory.
 - c) WWTP Project Updates: Guysky notified the Board construction on the Solids Handling project is progressing with major equipment closer to delivery and install. The new screw presses will likely be in operation by the end of August. Lead times on other equipment will extend project completion into early 2024. The Secondary/Tertiary rehab project (a.k.a. Phase I) is currently out for bid, with bid opening scheduled for June 6, bid award June 20, anticipated loan closing August 28, and construction starting by October.
4. Old Business:
 - a) Hydrogen Sulfide Mitigation: Guysky noted the final H2S report was emailed with to Board members with the meeting packet. Langtry updated the Board on the Utility Authority progress toward mitigation, noting they were working with their consulting firm and were unsure of their ability to meet the August 1, 2023 date to have any measures in place. He also noted he has purchased an ORP meter at the consultant's direction and would begin gathering that data soon.

5. New Business:
 - a) FY 2023-24 Service Unit Charges: Motion by Suchanek to approve the Operation and Maintenance (O&M) Charge of \$1,850,637 to be billed to the Service Units monthly at \$154,220 proportioned by metered flow. Support by Sawyer. Archer asked how much of an increase this was over the last fiscal year charge. Suchanek clarified that it was a slight decrease. Motion carries 4-0. Motion by Archer to approve the Replacement Charge of \$422,523 with \$296,918 proportioned by metered flow and \$125,605 by contract percentage, to be billed to the Service Units monthly at \$35,210. Support by Suchanek. No discussion. Motion carried 3-1 (Archer-yes, Holzheuer-yes, Suchanek-yes, Sawyer-no).
6. Citizens'/Members' Comments:

Suchanek clarified for Archer that the City of Owosso fiscal year runs from July 1 – June 30.
7. Adjourn: Motion to adjourn by Suchanek. Support by Holzheuer. No discussion. Motion carries 4-0. Meeting adjourned at 4:53 p.m.

Respectfully submitted, Timothy J. Guysky, Secretary
Approval by Review Board pending

**PARKS AND RECREATION COMMISSION
REGULAR MEETING**

Draft Minutes of Wednesday, May 24, 2023
7:00 p.m.
Owosso City Hall

CALL TO ORDER: Commissioner Workman called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE: Was recited

ROLL CALL: Was taken by Amy Fuller

MEMBERS PRESENT: Chairman Workman, Commissioners Maginity, Smith, Horton, Rodman, Selbig and Bila.

MEMBERS ABSENT: None

OTHERS PRESENT: Amy Fuller and Don Fields

APPROVAL OF AGENDA: COMMISSIONER HORTON MADE A MOTION TO APPROVE THE AGENDA FOR MAY 24, 2023. MOTION SUPPORTED BY COMMISSIONER RODMAN. AYES ALL, MOTION CARRIED.

APPROVAL OF MINUTES: COMMISSIONER HORTON MADE A MOTION TO APPROVE THE MINUTES FOR APRIL 26, 2023 WITHOUT CHANGES. MOTION SUPPORTED BY COMMISSIONER SMITH. AYES ALL, MOTION CARRIED.

PUBLIC COMMENTS:

Don Fields from Calvary Baptist Church said that the “Every Castle Needs a Queen” event being held on June 24th at Curwood Castle Park by Owosso Pride is bad for the community and requested the Commission stop the event or recommend to City Council that the event not be allowed.

Commissioner Horton stated that he agreed and asked staff if that was possible.

Amy Fuller responded that the park rules were approved by both the Commission and City Council, putting the responsibility for approving park events on staff. Since staff are not aware of any rules that the event is violating they have authorized the event.

COMMUNICATIONS:

None.

OLD BUSINESS REPORT:

Amy Fuller reported that the cornhole boards will be installed at Collamer Park the first week of June along with the swing bench near the kayak landing in Curwood Park. Two new doors were purchased and installed on the outbuildings at Rudy DeMuth Fields. The water fountain for Collamer Park has arrived and will be installed this summer.

ITEM OF BUSINESS:

Fitness Course: Commissioner Selbig will visit Harmon Patridge Park and make recommendations for a fitness courts.

Hopkins Lake Trails: Commissioner Maginity reported social media posts about people getting lost on the trails. Commissioner Maginity and Bila volunteered to mark the trails with spray paint on the trees.

Budget Review: Amy Fuller reviewed the approved FY 23/24 parks budget.

Future Meeting Locations: The Commission discussed how they have traditionally met at different parks during the summer months. They discussed looking at maintenance needs while meeting at particular parks. It was decided that the June 28th meeting would be held at Hugh Parker Soccer Fields in the pavilion. Commissioners Bila and Maginity will arrive early to walk through Rosevear Park and report to the Commission.

Next Meeting: June 28, 2023, at 7:00 PM at Hugh Park Soccer Fields.

PUBLIC/COMMISSIONERS COMMENTS:

ADJOURNMENT: COMMISSIONER SMITH MADE A MOTION TO ADJOURN AT 7:58 P.M. MOTION SUPPORTED BY COMMISSIONER HORTON. AYES ALL, MOTION CARRIED.

Respectfully submitted by:
Amy Fuller, Assistant City Manager