CITY OF OWOSSO REGULAR MEETING OF THE CITY COUNCIL MONDAY, MAY 01, 2023 7:30 P.M.

Meeting to be held at City Hall 301 West Main Street

AGENDA

OPENING PRAYER: PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF APRIL 17, 2023:

ADDRESSING THE CITY COUNCIL

- 1. Your comments shall be made during times set aside for that purpose.
- 2. Stand or raise a hand to indicate that you wish to speak.
- 3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
- 4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
- 5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

- 1. <u>Public Hearing 2023-2024 City Budget</u>. Conduct a Public Hearing pursuant to Chapter 8 of the City Charter to receive citizen comment regarding the 2023-2024 Proposed City Budget (the budget will be considered for adoption Monday, May 15, 2023).
- 2. <u>Public Hearing Ordinance Amendment Chapter 32, Taxation</u>. Conduct a public hearing to receive citizen comment regarding the proposed amendment to Chapter 32, <u>Taxation</u>, of the Code of Ordinances to comply with the State of Michigan General Property Tax Act.

CITIZEN COMMENTS AND QUESTIONS

CONSENT AGENDA

 Set Public Hearing – FY2024 DWSRF Project Plan Amendment. Set a public hearing for Monday, May 15, 2023 to receive citizen comment regarding the proposed amendments to the Drinking Water State Revolving Fund (DWSRF) Project Plan for the 2024 fiscal year.

- Set Public Hearing OPRA District– 902 West Main Street. Set a public hearing for Monday, June 5, 2023 to receive citizen comment regarding the application from DBMA Owosso, LLC to establish an Obsolete Property Rehabilitation District for the property located at 902 West Main Street.
 Master Plan Implementation Goals: 1.9, 3.21, 4.14
- 3. <u>Longest Table Fundraiser Traffic Control Order</u>. Approve application of Kelleigh Tanton, Executive Director of the Lebowsky Center, for a street closure, as noted, on Saturday, June 17, 2023 from 2:00pm to 10:00pm for the Longest Table Fundraiser and authorize Traffic Control Order No. 1495 formalizing the request.
- 4. <u>Curwood Festival Traffic Control Order</u>. Authorize application from the Curwood Festival for use of various parking lots and streets from May 31, 2023 at 9:00 a.m. through June 5, 2023 at 6:00 a.m. for the annual Curwood Festival and further authorize Traffic Control Order No. 1496 formalizing the action.

Master Plan Implementation Goals: 4.2, 4.6, 5.9, 5.12

5. <u>The Shi-Tri 2023 Traffic Control Order</u>. Approve request from Fitness Coliseum and the Friends of the Shiawassee River for use of various parking lots and streets from Saturday, May 20, 2023 at 8:00am through 2:00pm Sunday, May 21, 2023 for The Shi-Tri, and approve Traffic Control Order No. 1497 formalizing the action.

Master Plan Implementation Goals: 1.17, 4.2, 4.6, 5.9, 5.12

6. Change Order - 2023 Water Service Line Identification Project. Approve Change Order No. 1 to the contract with Monchilov Sewer Service LLC for the 2023 Water Service Line Identification Project increasing the contract \$91,652.50 for the investigation of 160 additional addresses, funded as part of the City's Drinking Water Asset Management Grant (DWAM) and further approve payment to the contractor up to the contract amount, including Change Order No. 1, upon satisfactory completion of the project or portion thereof.

Master Plan Implementation Goals: 3.4

- Change Order DWAM Grant Engineering Services Agreement. Approve Change Order No. 1 to the DWAM Grant - Engineering Services Agreement with OHM Advisors for the provision of additional administrative services for an additional 160 addresses in the amount of \$24,500 and authorize payment up to the contract amount plus Change Order No. 1 upon satisfactory completion of the work or portion thereof.
- 8. <u>Professional Services Agreement Audit Services.</u> Approve an agreement with Berthiaume & Co. CPAS to provide independent financial audits of the city and its component units for fiscal years ending June 30, 2023 through June 30, 2025, with an option to extend the contract for two additional years, at a cost not to exceed \$30,800.00 for the first year.
- 9. <u>Bid Award 2023 Sewer Televising Project</u>. Approve bid award to Rogue Industrial Services, LLC for the 2023 Sewer Televising Project in the amount of \$24,852.50, plus contingency in the amount of \$10,000.00 with written consent, and further approve payment to the contractor upon satisfactory completion of the project.

Master Plan Implementation Goals: 3.4

10. <u>Purchase Authorization – MMRMA Insurance</u>. Authorize the purchase of general liability, property and auto insurance policies with the Michigan Municipal Risk Management Authority (MMRMA) for the coverage period from July 1, 2023 to July 1, 2024 to in the amount of \$284,215.00, and further authorize payment up to the total premium amount for the coverage period.

11. Warrant No. 628. Authorize Warrant No. 628 as follows:

Vendor	Description	Fund	Amount
Waste Management	Service Period 04-01-2023 to 04-15-2023	WWTP	\$10,848.16

ITEMS OF BUSINESS

- 1. <u>Burning Brush at Aiken Road Site</u>. Consider a proposal to conduct a series of controlled burns at the City-owned Aiken Road Brush Site to cost-efficiently reduce the increased influx of brush at the site.
- 2. <u>Planning Commission Bylaws Amendments.</u> Consider approval of the proposed amendments to the Owosso Planning Commission Bylaws.
- Amended Notice of Intent to Issue Revenue Bonds and Right to Referendum CWSRF Project No. 5711-01. Adopt an amended resolution of Notice of Intent to Issue Revenue Bonds and Right to Referendum thereof for the proposed issuance of bonds to finance 2023 CWSRF Project No. 5711-01 for the WWTP Nitrogen & Roughing Towers Replacement Project.
- 4. <u>Proposed Discussion Period City Council</u>. Consider adding a 30-minute discussion period immediately preceding all regular City Council meetings.

COMMUNICATIONS

- 1. Ryan E. Suchanek, Director of Public Services & Utilities. 2022 Water Quality Report.
- 2. Owosso Historical Commission. Minutes of April 10, 2023.
- 3. Zoning Board of Appeals. Minutes of April 18, 2023.
- 4. Owosso Planning Commission. Minutes of April 24, 2023.

CITIZEN COMMENTS AND QUESTIONS

NEXT MEETING

Monday, May 15, 2023

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2024 Building Board of Appeals – Alternate - term expires June 30, 2025 Zoning Board of Appeals – Alternate – term expires June 30, 2024 Zoning Board of Appeals – Alternate – term expires June 30, 2025

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.

PLEASE TAKE NOTICE THAT THE FOLLOWING MEETING CAN ONLY BE VIEWED VIRTUALLY

The Owosso City Council will conduct an in-person meeting on May 1, 2023. Citizens may view and listen to the meeting using the following link and phone numbers.

OWOSSO CITY COUNCIL Monday, May 1, 2023 at 7:30 p.m.

The public joining the meeting via Zoom CANNOT participate in public comment.

Join Zoom Meeting:

https://us02web.zoom.us/i/89447098806?pwd=SDVwNFITTzhTOHhsV1ZRWnVhV2UxQT09

Meeting ID: 894 4709 8806

• Password: 231749

One tap mobile

+13017158592,,89447098806#,,,,*231749# US (Washington DC)

+13052241968..89447098806#....*231749# US

Dial by your location

- +1 312 626 6799 US (Chicago)
- +1 646 558 8656 US (New York)
- +1 301 715 8592 US (Washington DC)
- +1 346 248 7799 US (Houston)
- +1 669 900 9128 US (San Jose)
- +1 253 215 8782 US (Tacoma)
- For video instructions visit:
 - o Signing up and Downloading Zoom https://youtu.be/gsy2Ph6kSf8
 - Joining a Zoom Meeting https://youtu.be/hlkCmbvAHQQ
 - o Joining and Configuring Audio and Video https://youtu.be/-s76QHshQnY
- Helpful notes for participants: Helpful Hints
- Meeting packets are published on the City of Owosso website http://www.ci.owosso.mi.us

Any person who wishes to contact members of the City Council to provide input or ask questions on any business coming before the Council on May 1, 2023 may do so by calling or e-mailing the City Clerk's Office prior to the meeting at (989)725-0500 or city.clerk@ci.owosso.mi.us. Contact information for individual Council members can be found on the City website at: http://www.ci.owosso.mi.us/Government/City-Council

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.

CITY OF OWOSSO REGULAR MEETING OF THE CITY COUNCIL MINUTES OF APRIL 17, 2023 7:30 P.M. VIRGINIA TEICH CITY COUNCIL CHAMBERS

PRESIDING OFFICER: MAYOR ROBERT J. TEICH, JR.

OPENING PRAYER: FATHER MICHAEL BASSETT

ST. GEORGE ORTHODOX CHURCH

PLEDGE OF ALLEGIANCE: DAVE CONANT

PRESENT: Mayor Robert J. Teich, Jr., Mayor Pro-Tem Susan J. Osika,

Councilmembers Janae L. Fear, Jerome C. Haber, Daniel A. Law, Emily

S. Olson, and Nicholas L. Pidek.

ABSENT: None.

APPROVE AGENDA

Motion by Councilmember Pidek to approve the agenda as presented.

Motion supported by Mayor Pro-Tem Osika and concurred in by unanimous vote.

APPROVAL OF THE MINUTES OF REGULAR MEETING OF APRIL 3, 2023

Motion by Mayor Pro-Tem Osika to approve the Minutes of the Regular Meeting of April 3, 2023 as presented.

Motion supported by Councilmember Fear and concurred in by unanimous vote.

APPROVAL OF THE MINUTES OF SPECIAL MEETING OF APRIL 11, 2023

Motion by Councilmember Pidek to approve the Minutes of the Special Meeting of April 11, 2023 as presented.

Motion supported by Councilmember Law and concurred in by unanimous vote.

PROCLAMATIONS / SPECIAL PRESENTATIONS

Arbor Day Proclamation

Mayor Robert J. Teich read aloud a letter from the Arbor Day Foundation bestowing the City with the Tree City USA designation for 2022. He then read the following proclamation of the Mayor's Office declaring April 28, 2023 as Arbor Day in the City of Owosso and invited everyone to attend the Arbor Day tree planting event at the soccer fields on April 28th at 1:00 p.m.

A PROCLAMATION
OF THE MAYOR'S OFFICE OF THE CITY OF OWOSSO, MICHIGAN
DESIGNATING APRIL 28, 2023 AS
ARBOR DAY IN THE CITY OF OWOSSO

Draft 1 04-17-2023

Whereas, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees. This holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

decades before this in the 1830's, Owosso was making the transition from settlement to city thanks to the amazing vision of Alfred and Benjamin Williams. The Williams brothers joined with early settlers, Dr. and Mrs. John Barnes, in designing a city layout that would preserve a natural character and aesthetic appeal. This led them to plant many of the trees that have made our city streets so beautiful for over 175 years, leading to the lovely arbors of trees that frame so many of our boulevards and the many mature trees that stand in our yards, and

these trees have reduced the erosion of our precious topsoil by wind and water, cut our heating and cooling costs by shading our homes, cleansed the air, produced life-giving oxygen, and provided habitat for wildlife, at the same time increasing property values, enhancing the economic vitality of business areas, and generally adding beauty to our neighborhoods and parks, and

it falls to each generation to continue the stewardship that was launched by our founding families through the planting of new trees throughout our city to replace those that are lost, and

Whereas, Owosso is proud to hold the Tree City USA designation and to be engaged once again with the citizens of Owosso to plant new trees throughout the City.

Now, Therefore, I, Robert J. Teich, Jr., Mayor of the City of Owosso, do hereby proclaim April 28h, 2023 as Arbor Day in the City of Owosso, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and

Further, I urge our citizens to plant trees to promote the well-being of this generation and our posterity.

Proclaimed this 28th day of April, 2023.

*Hydrogen Sulfide Study Presentation

Senior Water & Wastewater Engineer Brian Van Zee presented Council with the findings and recommendations of the recent Hydrogen Sulfide (H_2S) Study conducted on the sewer collection system and Waste Water Treatment Plant (WWTP) by Fishbeck, Thompson, Carr & Huber, Inc. High levels of H_2S were detected in several locations including the WWTP, where it has begun to corrode some of the plant's new equipment. Tracing the gas revealed the primary source to be coming from within the collection system outside the City of Owosso. Options and recommendations for mitigation have been presented to the appropriate parties and a timeline has been established to ensure progress toward a resolution is made.

PUBLIC HEARINGS

None.

Whereas.

Whereas.

Whereas,

CITIZEN COMMENTS AND QUESTIONS

Eddie Urban, 601 Glenwood Avenue, warned about planting a tree at the soccer field because the area was once a swamp and was even rumored to have quicksand back in the day. He also invited everyone to attend the concert on April 22nd at the First Congregational Church, beginning at 1:00 p.m.

Tom Manke, 2910 W. M-21, thanked Council for rejoining the Tree City USA program and expressed his extreme disappointment that, for the first time, the City will be charging special event organizers for the use of City property and facilities, saying the administration had caused irreparable harm.

Bill Moull, 1335 W. North Street, thanked Councilmembers for all they do. He said he sincerely appreciated the way Councilmembers have coalesced as a group and led by example when facing difficult issues.

Councilmember Olson asked if more trees could be planted in Westown along M-21, commenting that it currently looks pretty bare. City Manager Henne agreed that the area lacked trees, but it would be challenging to find a species of tree that will be able to survive in that environment. Councilmember Pidek that young trees require lots of water and would have a much greater chance of success if watered regularly.

CONSENT AGENDA

Motion by Mayor Pro-Tem Osika to approve the Consent Agenda as follows:

<u>Set Public Hearing - 2023-2024 City Budget</u>. Set required Public Hearing pursuant to Chapter 8 of the City Charter for Monday, May 1, 2023 at 7:30 p.m. in Council Chambers at City Hall, 301 West Main Street, to receive citizen comment regarding the 2023-2024 Proposed City Budget.

Master Plan Implementation Goals: 3.4, 3.6, 3.7, 3.10, 3.13

<u>First Reading and Set Public Hearing – Ordinance Amendment – Chapter 32, Taxation</u>. Conduct first reading and set a public hearing for Monday, May 1, 2023 at 7:30 p.m. to receive citizen comment regarding the proposed amendment to Chapter 32, <u>Taxation</u>, of the Code of Ordinances to comply with the State of Michigan General Property Tax Act as follows:

RESOLUTION NO. 60-2023

AUTHORIZING FIRST READING & SETTING A PUBLIC HEARING FOR THE PROPOSED AMENDMENT TO CHAPTER 32, TAXATION, OF THE CODE OF ORDINANCES TO BRING THE ORDINANCE INTO COMPLIANCE WITH STATE LAW

WHEREAS, the City of Owosso, Shiawassee County, Michigan has an ordinance that establishes the parameters for the collection of City taxes; and

WHEREAS, the ordinance has become outdated and must be amended to bring it into compliance with General Property Tax Act, Act 206 of 1893, as amended; and

WHEREAS, it is the long-standing practice of the City Council to hold a public hearing to receive citizen comment regarding any and all proposed ordinance amendments.

NOW, THEREFORE, BE IT RESOLVED, THAT THE CITY OF OWOSSO ORDAINS THAT:

SECTION 1. AMENDMENT. That Chapter 32, <u>Taxation</u>, Article I, *In General*, Sec. 32-1, <u>Taxes and collection charges</u>, shall be amended as follows:

Sec. 32-1. — Taxes and collection charges.

- (a) City taxes, assessments and charges due and payable July 1 that are paid on or before August 31 shall be collected by the city treasurer without additional charge. There shall be added to such taxes, assessments and charges not paid collection charges of one (1) percent on the first day of September and one (1) percent on the first day of each succeeding month thereafter until the closing of the city tax roll, when turned over delinquent to County Treasurer. The collection charge herein provided shall be a lien against the property to which the taxes themselves apply, collectible in the same manner as the taxes to which they are added. City taxes, assessments and charges unpaid at the closing of the city tax roll shall be noted on the billing for the December tax roll upon which the county and school taxes are collected.
- (b) Taxes, assessments and charges on the December tax roll paid on or before February 14 of the succeeding year shall be collected by the city treasurer without additional charge. There shall be added to such taxes, assessments and charges not paid and city taxes, assessments and charges remaining unpaid an additional three (3) percent collection charge until the end of February.
- (c) The City imposes for the years 2023 and thereafter a property tax administration fee of one percent of the property tax.
- (b)(d) The City Treasurer is hereby directed to collect the one percent property tax administration fee hereby authorized.

SECTION 2. SEVERABILITY. The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section, or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the Ordinance shall not be affected thereby.

SECTION 3. REPEAL. Any and all ordinances or parts of ordinances in conflict with this Ordinance are hereby repealed.

SECTION 4. PUBLIC HEARING. A public hearing is set for Monday, May 1, 2023 at 7:30 p.m. in the City Hall Council Chambers for the purpose of hearing citizen comment regarding the proposed amendments to Chapter 32, <u>Taxation</u>, of the Code of the City of Owosso.

SECTION 5. AVAILABILITY. This ordinance may be purchased or inspected in the City Clerk's Office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

SECTION 6. EFFECTIVE DATE. This amendment shall become effective 20 days after approval.

*Recreation Service Agreement – Don and Metta Mitchell Performing Arts Center Amphitheater.

Approve a one-year agreement with the Owosso Community Players (DBA Lebowsky Center for Performing Arts) for the scheduling and hosting of a summer concert series at the Don and Metta Mitchell Performing Arts Center Amphitheater as follows:

RESOLUTION NO. 61-2023

AUTHORIZING A ONE-YEAR RECREATION SERVICE AGREEMENT
WITH OWOSSO COMMUNITY PLAYERS
(DBA LEBOWSKY CENTER FOR PERFORMING ARTS)
TO HOST AND MANAGE EVENTS AT THE OWOSSO AMPHITHEATER

WHEREAS, the City of Owosso, Shiawassee County, Michigan, and Owosso Community Players wish to enter into a one-year agreement for use of the Don and Metta Mitchell Performing Arts Center (Owosso

Draft 4 04-17-2023

Amphitheater); and

WHEREAS, the City of Owosso has drafted an agreement with the Owosso Community Players for outdoor events to be held between May 1, 2023 and September 31, 2023.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the

public interest to enter into a one-year agreement with the Owosso Community Players to host and manage outdoor events at the Don and Metta Mitchell Performing Arts Center

(Owosso Amphitheater).

SECOND: The Mayor, City Clerk, City Manager and City Attorney are instructed and authorized to

sign the document substantially in the form attached, Recreation Service Agreement, between the City of Owosso, Michigan and the Owosso Community Players (DBA

Lebowsky Center for Performing Arts).

Master Plan Implementation Goals: 4.2, 4.6, 5.9, 5.12

*<u>Easement Acceptance – Milwaukee Street Water Main</u>. Consider acceptance of one (1) permanent easement from a resident along Milwaukee Street from South Lyon Street to South Cedar Street for the construction and maintenance of water main in the amount of \$1.00 as follows:

RESOLUTION NO. 62-2023

AUTHORIZING ACCEPTANCE OF A PERMANENT EASEMENT AT 822 MILWAUKEE STREET FOR INSTALLATION AND MAINTENANCE OF NEW WATER MAIN

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has determined that it is in the best interest of the public to replace the water main on Milwaukee Street between S. Lyon Street and S. Cedar Street; and

WHEREAS, construction and maintenance of the water main and appurtenances will require a permanent easement from the property owners on the north side of the street; and

WHEREAS, City Council approved easements for six of the seven property owners at the April 3, 2023 meeting; and

WHEREAS, the remaining property owner at 822 Milwaukee Street is now willing to grant said permanent easement to the City of Owosso for one dollar (\$1.00).

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the

public interest to agree to the terms set forth in the attached permanent easement document between the City of Owosso, Michigan and Amie Ruby, 822 Milwaukee Street,

Owosso, Michigan.

SECOND: The City Clerk is instructed and authorized to file said easement document with the

Shiawassee County Register of Deeds.

THIRD: The accounts payable department is authorized to pay the above property owner \$1.00

for necessary expenses as set forth in the easement.

FOURTH: The above expense shall be paid from the Water Fund.

Master Plan Implementation Goals: 3.4

Boards and Commissions Appointment. Approve the following Mayoral Boards and Commissions appointment:

Name Board/Commission		Term Expires
Christopher Owens	Planning Commission filling unexpired term of T. Jenkins	06-30-2025

<u>Mid-Michigan Custom Car Show Traffic Control Order</u>. Approve application of Andy Genovese for use of Washington Street from Main Street to Mason Street and Exchange Street from Water Street to Park Street on Sunday, June 11, 2023 from 7:00am to 6:00pm for the Mid-Michigan Custom Car Show and authorize Traffic Control Order No. 1493 formalizing the request.

Master Plan Implementation Goals: 4.2, 4.6, 5.9, 5.12

<u>Downtown Owosso Farmers' Market Traffic Control Order</u>. Approve request from Josephine Brown, Market Manager of the Downtown Owosso Farmers Market, for street closures, as noted, every Saturday from May 6, 2023 to October 28, 2023 from 7:00 a.m. until 2:00 p.m. for the annual farmers' market and approve Traffic Control Order No. 1494 formalizing the request.

Master Plan Implementation Goals: 4.2, 4.6, 5.9, 5.12

*Contract Addendum – Portable Toilets. Authorize Addendum No. 1 to the 2022 Portable Toilets Contract with Sloan's Septic Tank Service, Inc. for the supply and service of seven (7) portable toilets for City parks in the amount of \$1,638.00/month for the period of July 2023 – June 2024 and further authorize payment up to the amended contract amount based on unit prices as follows:

RESOLUTION NO. 63-2023

AUTHORIZING THE EXECUTION OF ADDENDUM NO. 1 TO THE 2022 PORTABLE TOILETS CONTRACT WITH SLOAN'S SEPTIC TANK SERVICE, INC. EXTENDING THE CONTRACT FOR FY 2023-24

WHEREAS, the City of Owosso, Shiawassee County, Michigan, requires portable toilets for use at City parks; and

WHEREAS, the City of Owosso entered into an agreement, approved by Resolution No. 65-2022 on May 2, 2022, with Sloan's Septic Tank Service, Inc. (formerly Sloan's Septic Tank Service, L.L.C.) for the provision of portable toilets for City parks from May 2022 through June 2023; and

WHEREAS, staff desires to expand the 2022 Portable Toilets Contract for an additional year from July 2023-June 2024.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the

public interest to extend the 2022 Portable Toilets Contract, with Sloan's Septic Tank Service, Inc. (formerly Sloan's Septic Tank Service, L.L.C.) to include an additional year

of services from July 2023-June 2024.

SECOND: The Mayor and City Clerk are instructed and authorized to sign the document

substantially in the form attached as Exhibit B, Addendum No. 1 to the 2022 Portable

Toilets Contract in an amount not to exceed \$11,056.00.

THIRD: The Accounts Payable department is authorized to submit payment to Sloan's Septic

Tank Service, Inc., for services rendered up to the amount of Addendum No. 1 according

to unit prices.

FOURTH: The above additional services in the amount of \$11,056.00 shall be paid from the Park

Department Account 101-751-818.000.

Warrant No. 627. Authorize Warrant No. 627 as follows:

Vendor Description		Fund	Amount	
Owosso Charter Township	Quarterly Bill period January 2023-March 2023	WATER	\$16,155.95	
Caledonia Charter Township	Quarterly Bill period January 2023-March 2023	WATER	\$39,504.02	
Owosso Charter Township	Correction – WWTP Billing Overbilled Township from July 2020-2022	WWTP	\$91,251.44	

<u>Check Register – March 2023</u>. Affirm check disbursements totaling \$3,559,755.30 through March 30, 2023.

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Councilmembers Olson, Law, Fear, Mayor Pro-Tem Osika, Councilmembers Pidek,

Haber, and Mayor Teich.

NAYS: None.

ITEMS OF BUSINESS

*Intergovernmental Maintenance Agreement - Shiawassee River Trail

City Manager Nathan R. Henne indicated the major changes to the contract would adjust the amount each party pays to maintain the trail to better reflect each party's in-kind service and the addition of the County as a party to the contract.

Motion by Councilmember Pidek to approve execution of the restated intergovernmental agreement between Caledonia Charter Township, the City of Owosso, the City of Corunna, and Shiawassee County governing the joint maintenance and improvement of the Shiawassee River Trail (known as the James S. Miner River Walk and the Sam and Opal Voight Loop Trail within the City of Owosso) as follows:

RESOLUTION NO. 64-2023

APPROVING THE RESTATED INTERGOVERNMENTAL AGREEMENT FOR THE JOINT MANAGEMENT OF THE SHIAWASSEE RIVER TRAIL

WHEREAS, by the authority granted by the *Intergovernmental Contracts Between Municipal Corporations Act 35 of 1951* Shiawassee County and local governments may enter cooperative Agreements for the performance of any or all functions and activities that parties to the Agreement have authority to do including applying for and receiving grants, gifts and contributions; and

WHEREAS, the Shiawassee River Trail runs from McCurdy Park in Corunna to Williams Street in Owosso, moving through three different municipalities along the way; and

WHEREAS, these governments entered into an Intergovernmental Agreement for the joint management of the Shiawassee River Trail in 2016; and

WHEREAS, it is the desire of the County and the local governments to continue to promote and maintain the Shiawassee River Trail: and

WHEREAS, effective, consistent management to promote, maintain and develop the Trail, including the James S. Miner River Trail in the City of Owosso, requires the coordinated participation, operation, and financial support of the County, and the Local Governments; and

WHEREAS, grant dollars are available for trail development; and

WHEREAS, the County and the Local Governments, hereinafter referred to collectively as the "Parties," desire that a revised Intergovernmental Agreement be entered into to continue to provide for the promotion and maintenance of the Trail.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the

public interest to agree to the terms set forth in the attached restated Intergovernmental

Agreement.

SECOND: The City Council hereby authorizes and directs the Mayor to execute, on behalf of the

City, the restated Intergovernmental Agreement for the Joint Management of the

Shiawassee River Trail.

THIRD: The Accounts Payable Department is authorized to pay the City of Corunna as fiduciary,

a payment of \$2,000 as the City of Owosso's annual share for the promotion and

maintenance of the Shiawassee River Trail.

FOURTH: The above expense shall be paid from the General Fund.

Motion supported by Councilmember Olson.

Roll Call Vote.

AYES: Councilmember Fear, Mayor Pro-Tem Osika, Councilmembers Haber, Law, Olson, Pidek,

and Mayor Teich.

NAYS: None.

Master Plan Implementation Goals: 3.1, 7.1

*HB 5054 of 2022 Letters of Support

City Manager Henne said the City of Owosso and select other communities have been diligent in managing their pension systems for decades, making difficult decisions and following best practices established for the operation of municipal pension systems. Recently, the State Legislature set aside hundreds of millions of dollars to assist underfunded municipal pension systems, but the City is not eligible for any of this funding because the funding level of its pension system is "too high". Effectively penalizing the City for its diligence. In response, a group of City Managers has put together a lobbying effort to encourage the legislature to consider an amendment to HB 5054 to make the funding more equitable to all municipalities.

Motion by Councilmember Olson to approve the issuance of letters of support, signed by Councilmembers, to State Representative Begole and State Senator Singh urging reconsideration of HB 5054 of 2022 regarding pension plan assistance measures.

RESOLUTION NO. 65-2023

AUTHORIZING REQUEST TO THE MICHIGAN STATE LEGISLATURE TO INCLUDE FUNDING IN THE FY 2023 STATE BUDGET FOR COMMUNITIES FOLLOWING PENSION BEST PRACTICES ESTABLISHED BY THE STATE OF MICHIGAN

WHEREAS, the City of Owosso has diligently taken difficult financial steps to stabilize its pension program and get its pension costs and liabilities under control; and

WHEREAS, these steps are in line with the best practices established by the State of Michigan and have kept the City of Owosso operationally viable in the face of enormous financial pressure; and

WHEREAS, HB 5054 of 2022 would have divided \$250 million between the City of Owosso, and other communities like it, that made the tough decisions and followed those best practices; and

WHEREAS, the City of Owosso and others like it are ineligible to receive part of the \$750 million in pension relief allocated by the State in 2022, despite experiencing the same pension-related financial stresses as those who will receive that relief; and

WHEREAS, these stresses have been amplified by market losses in 2022 and a volatile market in 2023; and

WHEREAS, this \$250 million would have immeasurable impact on our ability to address our pension liabilities, maintain employment levels, and provide the services our taxpayers depend upon; and

WHEREAS, both the \$750 million allocated and the \$250 million requested here had broad, bipartisan support in the House a year ago; and

WHEREAS, HB 5054 created an inequitable balance between those communities with pension systems the House considered substantially underfunded and those who had followed best practices to achieve a higher funding ratio; and

WHEREAS, unallocated revenues are available to the State in 2023 to again make this pension assistance equitable by helping those communities struggling with pension costs, but ineligible for the \$750 million in allocated funding.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: the City of Owosso asks the State of Michigan Legislature and the Governor's Office to

revisit HB 5054.

SECOND: the Mayor and all interested Councilmembers are instructed and authorized to sign the

documents substantially in the form attached, Letter to State Senator Sam Singh and State Representative Brian Begole, encouraging reconsideration of Section 302 of HB

5054.

THIRD: that it urges the Legislature and Governor to extend bipartisan support to the inclusion of

\$250 million in the 2023 State budget to be divided between communities, including the

City of Owosso, that meet the best practices required in said Bill.

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Councilmembers Haber, Pidek, Fear, Mayor Pro-Tem Osika, Councilmembers Law,

Olson, and Mayor Teich.

NAYS: None.

Amphitheater Use Policy and Guidelines

City Manager Henne explained that in the past the amphitheater had been operated by a board that coordinated licensing and events for the venue. Unfortunately, the board has suffered from a lack of participation in recent years and finally reached the point where it dissolved. Recognizing the value of the amphitheater to the community, the City will be taking over management and maintenance, and the first order of business is the establishment of a policy governing use of the amphitheater. This evening Council is asked to consider a policy proposal and determine if applications to use the amphitheater should be approved by the City Manager or the Council.

There was a lengthy discussion regarding how they could prevent other boards and commissions in the community from dissolving, the reasoning behind the proposed rental prices, and the lack of a forum for citizens to engage with Councilmembers.

Motion by Mayor Pro-Tem Osika to approve the Amphitheater Use Policy and Guidelines Option 1, directing the City Manager to approve applications for use of the amphitheater as follows:

RESOLUTION NO. 66-2023

AUTHORIZING THE ADOPTION OF THE AMPHITHEATER USE POLICY AND GUIDELINES FOR THE DON AND METTA MITCHELL PERFORMING ARTS CENTER (OWOSSO AMPHITHEATER)

WHEREAS, the City of Owosso, Shiawassee County, Michigan, owns the Mitchell Amphitheater; and

WHEREAS, the City of Owosso desires the amphitheater to be used for public benefit; and

WHEREAS, the City of Owosso desires to impose certain policies and restrictions on amphitheater use in order to maintain community standards, safety, and building integrity for many years to come.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has theretofore determined that it is advisable, necessary and in the public interest to

adopt the following Amphitheater Use Policy and Guidelines for outdoor events to be held at the Don and Metta Mitchell Performing Arts Center (Owosso Amphitheater).

AMPHITHEATER USE POLICY AND GUIDELINES

The mission of the Don & Metta Mitchell Performing Arts Center Amphitheater is to provide a location for community members to gather for quality entertainment and educational programming, offered in a family-friendly setting and to provide a high-quality multi-use space for community activities in the City of Owosso.

While the amphitheater is used for the public benefit, the City must impose certain policies and restrictions on its use to maintain community standards, safety, building integrity, and ensure the long-term availability of the amphitheater for many years to come.

To accomplish these goals, the following Amphitheater Use Policy and Guidelines are adopted by the Owosso City Council and must be followed by persons or groups interested in using the amphitheater.

- The amphitheater shall be reserved on a first-come, first-serve basis. Reservations shall be accepted beginning on the first business day in April of each year for the upcoming summer season at the City of Owosso Building Department. Applications will require approval from the City Manager.
- The amphitheater is to be used for high-quality public events and public entertainment. Events at
 the amphitheater shall be free of charge and open to members of the public. Any organization
 seeking an exemption from this shall obtain a Recreational Use Agreement approved by Owosso
 City Council.
- 3. The City should strive to attract, arrange and allow a variety of events and entertainment to be held at the amphitheater. The City will work with local groups and businesses to plan and coordinate the events and entertainment at the amphitheater. No singular type of event should be allowed to monopolize the use of the amphitheater and the amphitheater should not become an outdoor extension of any person, group or business.
- 4. The City of Owosso is not responsible for the return of any fees or loss of revenue if an event is canceled or proven to be unsuccessful as a result of the weather. The City of Owosso will attempt to reschedule if the rental schedule allows, but rescheduling is not guaranteed.
- 5. Provision of stage lighting and sound equipment is the responsibility of the lessee.
- 6. Reservation of the amphitheater includes the use of the stage, electricity, bathrooms, and the grounds within the fencing.
- 7. The city-provided portable toilets are shared with Curwood Castle Park guests and users of the James S. Miner River Walk and shall remain open to the public. Lessees are responsible for providing any additional porta-johns necessary for their event(s).
- 8. All events require insurance coverage naming the City as additionally insured with a minimum single limit for personal injury and property damage of \$1,000,000, and be primary and non-contributory to any other insurance the City has.
- 9. The amphitheater is to remain "family-friendly" and is not to be used for events that promote nudity, vulgarity, sex, horror, violence, profanity, racism, or illegal drug use. Permitted equivalent movie ratings would include G, PG, and PG-13, and video game ratings to include E-Everyone, E-10+, and T-Teen.
- 10. Alteration of the amphitheater building is strictly prohibited. This includes screws, nails, holes, tape, glue, etc.
- 11. Refunds will only be given if the refund is requested at a minimum of two (2) weeks before the scheduled event date.

Draft 11 04-17-2023

- 12. No amplified sound or music shall be created past 10 p.m. Sunday through Thursday and no later than 11:00 pm on Friday and Saturday. No amplified sounds shall exceed 90 decibels at Williams Street, Water Street, or Curwood Castle Drive at any time and amplified sounds shall also be judged by a reasonable person standard.
- 13. For any event that occurs while City Hall is closed, the group hosting the scheduled event shall designate an individual to be responsible for picking up the key, closing and locking all doors, return of any keys, shutting off electricity, and any other tasks required following the completion of the event.
- 14. Pets must always be leashed and their waste be immediately cleaned and removed.
- 15. The use of umbrellas, sun shades, tents, or other objects that block the view of persons seated behind that object shall be placed at the back of the crowd except as used by event organizers.
- 16. If a tent is erected in the lawn area utility stakes are required. The renter is responsible to contact MISSDIG (800-482-7171) for this service. Please allow ample time for stakes to be placed. Tents over 400 square feet require an inspection and permit from the Fire Marshall.
- 17. The event organizer is responsible for maintaining a safe and supervised environment during the event. The City of Owosso reserves the right to require extra security for selected activities at the renter's expense.
- 18. The scheduled start and end times of the event as stated on the application are expected to be followed.
- 19. The use of alcohol, marijuana, or illegal drugs is prohibited at the amphitheater.
- 20. Smoking tobacco is prohibited within the fenced area of the amphitheater grounds.
- 21. The use of rice, confetti, glitter, candles, fireworks, or any open flames is prohibited anywhere within the amphitheater grounds.
- 22. Groups using the amphitheater shall return the amphitheater to the same condition in which it was found including cleaning the grounds. Failure to return the amphitheater to the same condition may result in the loss of any security deposit and prohibition of future use of the amphitheater.
- 23. There are two (2) parking spaces in the Water Street parking lot behind the amphitheater available for loading and unloading. This parking lot is not owned by the City of Owosso. All events shall plan to utilize on-street or city-owned parking lots. A map of city-owned parking lots can be provided upon request.
- 24. Violations of any of these rules may result in immediate termination of amphitheater use and removal from the park.
- 25. Events that cannot abide by these rules and guidelines may request the Owosso City Council to approve rule deviations. The event application must state which specific amphitheater rules cannot be followed for the proposed event.
- Rental of the amphitheater building shall cost the rate as set by a Resolution of the Owosso City Council.

There are two classes of lessees described below, each has different rental fees:

<u>Community Organizations:</u> (local non-profit, civic, fraternal, service, or religious organizations) The rental fee is \$50 if the event is open to the public and all proceeds from donations are used for the organization's community projects. Reoccurring or regular events are only required to pay one rental fee per summer season. Proof of tax-exempt status is required at the time of application.

For-profit organizations or individuals:

The rental fee is \$150.

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Councilmember Pidek, Mayor Pro-Tem Osika, Councilmembers Fear, Olson, Law, Haber,

and Mayor Teich.

NAYS: None.

Fee Schedule Amendment

Motion by Councilmember Pidek to approve additions to Section 9, <u>Community Development</u>, of the Fee Schedule to include fees for rental of the Don and Metta Mitchell Performing Arts Center (Owosso Amphitheater) for special events, effective immediately and detailed below:

RESOLUTION NO. 67-2023

UPDATING SECTION 9 OF THE CITY OF OWOSSO FEE SCHEDULE TO INCLUDE FEES FOR USE OF THE AMPHITHEATER

WHEREAS, the *City of Owosso Code of Ordinances* provides for the establishment of many fees, licenses, fines and charges to be established by resolution; and

WHEREAS, on August 5, 2013 the City Council adopted Resolution No. 90-2013 creating a schedule of fees, licenses, fines and charges; and

WHEREAS, the City Council recently adopted the Amphitheater Use Policy and Guidelines governing the use of the Don and Metta Mitchell Performing Arts Center Amphitheater; and

WHEREAS, the Fee Schedule must be updated to reflect these new fees, in particular Section 9, Community Development.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: the attached Section 9, <u>Community Development</u>, of the City of Owosso Fee Schedule is

hereby adopted as amended, effective April 18, 2023.

SECOND: any parts of resolutions and memoranda in conflict with this resolution are hereby

repealed.

THIRD: this resolution is intended to preserve all existing charges and fees set forth in any

resolution, ordinance, or law which are not in conflict with this resolution and attached schedule and to fulfill the requirements of any ordinance authorizing the City Council to

establish fees by resolution.

FOURTH: fees for public records not set forth in this resolution and attached schedule, or in any

other resolution, ordinance, or law, shall be set by the City manager in accordance with

Act 442 of the Public Acts of 1976, as amended.

FIFTH: fees for public services not specifically set forth in this resolution and the attached

schedule or in any other resolution, ordinance, or law may be established by the City manager, who shall promptly notify the City Council in writing of each of them. The City

manager shall establish fees for public services based upon the cost of providing the public service.

9.	COMMUNITY DEVELOPMENT	
•	Credit reports (if not partnered with bank or finance group	Cost + 25%
•	Consultant escrow fee	\$1,500
•	Historic district permit application fee	\$0
•	Lot splits	***
	➤ Single	\$250
	> Multiple	\$250 each + \$50/resulting lot
•	Parks	\$200 cach i \$00/100aking lot
	> Pavilion reservations	City resident \$25
	, raviiisross.valis.iis	Non-City resident \$50
•	Amphitheater Rental	Tax exempt entity \$50
	- The state of the	All other entities \$150
•	Mobile Food Vending License	
	City-controlled property (May - October)	\$300
	City-controlled property (November - April)	\$200
	Non-city property (May – October)	\$150
	Non-city property (November – April)	\$100
	Year-round city food service establishments on city-	\$250
	controlled property (per year)	· ·
	Year-round city food service establishments not on	\$0
	city-controlled property (per year)	
•	Rental property registration (per unit)	\$50
	Non-compliance fee (1st occurrence)	\$200
	Non-compliance fee (each additional occurrence)	\$400
•	Rezoning request	\$575 + \$10/acre
•	Site Plans	
	Apartment/townhouse	\$575 + \$5/unit
	Commercial/industrial	\$525 + \$50/acre
	 Institutional (schools, public services, hospitals) 	\$500 + \$40/acre
	Mobile home park	\$600 + \$5/unit
	Planned Unit Development/mixed use development	\$575 + \$50/acre
	Preliminary site plan review	75% of site plan review fee
	Single family site condo (prelim or final)	\$700 + \$5/lot
	Site plan revision/review	75% of site plan review fee +
		any needed consulting fees
		determined by administration
	Special meeting with planner	All cost by owner/applicant
		via escrow
•	Special land use	\$400 + \$6/acre
•	Subdivision	
	> Preliminary – tentative	\$700 + \$5/lot
	> Preliminary – final	\$350 + \$2.50/lot
	> Final plat	\$500 + \$4/lot
•	Temporary land use (ZBA review)	\$500
•	Use variance	\$700
•	Wireless communications equipment and support structures	
	Zoning application fee	Administrative costs to review
		and process application or
		\$1,000 (whichever is less)
	Non-exempt co-locating small cell wireless facilities and	
	 New wireless support structure or modification of 	\$1,000
	an existing wireless support structure	A #
	New small cell wireless support structure or	\$500
	modification of an existing small cell wireless	oupport atmosphere and instinct
	Co-locate a small cell wireless facility and/or associated	support structure application
	fee shall not exceed and shall be set as follows:	

		*	Each small cell wireless facility alone	\$200
		*	Each small cell wireless facility and a new utility	\$300
			pole or wireless support to which it will be attached	
	>	wire	nual permit fee for each utility pole or wireless suppor eless provider has approval to co-locate a small cell v I shall be set as follows:	
		*	Annually, unless the following applies	\$20
		*	If the utility pole or wireless support structure was erected by or on behalf of the wireless provider on or after March 12, 2019	\$125
•	Zor	ing '	variance	
	>	Co	mmercial	\$425
	>	Res	sidential	\$200

Motion supported by Councilmember Haber.

Roll Call Vote.

AYES: Councilmembers Law, Pidek, Mayor Pro-Tem Osika, Councilmembers Haber, Olson,

Fear, and Mayor Teich.

NAYS: None.

<u>Unpaid Utility Charges – Foreclosed Properties</u>

Motion by Councilmember Pidek to authorize writing off of unpaid utility balances totaling \$1,847.16 from four properties that have been foreclosed upon and sold by the State of Michigan as follows:

RESOLUTION NO. 68-2023

AUTHORIZE THE WRITE OFF OF THE BALANCE OF 2021-2022 FORECLOSED PROPERTIES' WATER BILLS

WHEREAS, the City of Owosso, Shiawassee County, Michigan, provides water service to residents; and

WHEREAS, occasionally a property that has outstanding bills for water service is foreclosed upon and sold by the State of Michigan; and

WHEREAS, all outstanding balances for utilities services become completely uncollectible at the time of sale.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to

write off the outstanding balances of the following properties due to tax foreclosure sale:

\$418.29 for account 3770570001 at 312 S Oak St (2021)

\$300.31 for account 3871070001 at 917 S Park St (2022) \$729.94 for account 3160070001 at 306 Corunna Ave (2022) \$398.62 for account 1553500001 at 1443 Lynn St (2022).

SECOND: the Treasurer is authorized to proceed with the procedure to have these balances stricken from the rolls.

Draft 15 04-17-2023

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Councilmembers Olson, Pidek, Mayor Pro-Tem Osika, Councilmembers Law, Fear,

Haber, and Mayor Teich.

NAYS: None.

COMMUNICATIONS

<u>Tara Jenkins, Planning Commission</u>. Letter of Resignation.

Brad A. Barrett, Finance Director. Financial Report – February 2023.

Tanya S. Buckelew, Planning & Building Director. March 2023 Building Department Report.

Tanya S. Buckelew, Planning & Building Director. March 2023 Code Violations Report.

Tanya S. Buckelew, Planning & Building Director. March 2023 Inspections Report.

Tanya S. Buckelew, Planning & Building Director. March 2023 Certificates Issued Report.

Kevin D. Lenkart, Public Safety Director. March 2023 Police Report.

Kevin D. Lenkart, Public Safety Director. March 2023 Fire Report.

Parks & Recreation Commission. Minutes of March 22, 2023.

WWTP Review Board. Minutes of March 28, 2023.

Downtown Development Authority/Main Street. Minutes of April 5, 2023.

CITIZEN COMMENTS AND QUESTIONS

Tom Manke, 2910 W. M-21, noted that under the new agreement, attendees of amphitheater events will no longer be able to park in the former Middle School parking lot. In light of this he suggested the City resurrect the plans for a new parking lot across from the Arts Center and look into getting updated cost estimates. He also remarked that he liked Councilmember Olson's suggestion to create a venue where citizens can engage with Council regarding problems in the community.

Don Fields, 650 South Street, introduced himself as a member of Cavalry Baptist Church and thanked the Council for their service to the community. He said he was concerned that the amphitheater rules do not go far enough to define the terms vulgarity, sex, and family-friendly, potentially allowing inappropriate shows to be held at the venue. He asked about the enforcement of public decency ordinances and if there would be a way for members of the public to appeal which shows are permitted at the facility. He said the church family supports the City's leaders and encourages them to fight wickedness and uphold the standards of Biblical morality.

Assistant City Manager Fuller noted that this Saturday is Earth Day and members of the Parks & Recreation Commission will be working to clean up Adams Park, Bentley Park, Harmon-Patridge Park, and the river trail area along Jerome Street from 10:00 a.m. until noon. She extended an open invitation to anyone that would like to help with the effort.

Eddie Urban, 601 Glenwood Avenue, gave his thoughts on nudism, religion, how to kill mosquito larvae in your bird bath, and the fact that Mr. Manke owns a Russian made motorcycle.

Councilmember Law inquired if there was a central location where non-profit boards can advertise their openings and get the word out to the public. Mayor Pro-Tem Osika said the Cook Family Foundation is a good resource and Council can spread the word as well.

Councilmember Haber thanked Assistant City Manager Fuller for her hard work in developing the amphitheater guidelines.

Councilmember Olson said she was very impressed with the effort that resulted in the construction of six brand new dugouts at Rudy DeMuth Field. City Manager Henne suggested a ribbon cutting may be in order.

NEXT MEETING

Monday, May 01, 2023

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2024 Building Board of Appeals – Alternate - term expires June 30, 2025 Zoning Board of Appeals – Alternate – term expires June 30, 2024 Zoning Board of Appeals – Alternate – term expires June 30, 2025

ADJOURNMENT

Motion by Mayor Pro-Tem Osika for adjournment at 9:21 p.m.

Motion supported by Councilmember Law and concurred in by unanimous vote.

Robert J. Teich, Jr., Mayor	
Amy K. Kirkland, City Clerk	

Draft 17 04-17-2023

^{*}Due to their length, text of marked items is not included in the minutes. Full text of these documents is on file in the Clerk's Office.

BUDGET REPORT FOR CITY OF OWOSSO Fund: 101 GENERAL FUND

Page: 1/85

DB: Owosso

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES							_
Dept 000 - REVENUE							
101-000-402.000	GENERAL PROPERTY TAX	3,570,009	3,639,484	3,754,642	3,368,152		3,748,866
101-000-402.500	OBSOLETE PROPERTY REHAB TAXES (OPRA	667	2,147	2,123			2,732
101-000-404.000	PA 298 OF 1917			295 , 188	266 , 789		295 , 374
101-000-432.000	PAYMENT IN LIEU OF TAXES (PILT)				1,079		1,079
101-000-434.000	TRAILER PARK TAXES	975	920	975	1,750		1,000
101-000-437.000	INDUSTRIAL/COMMERCIAL FACILITIES 1	23 , 951	22,121	19,330			14,082
101-000-439.000	MARIJUANA TAX DISTR.	56,003	169 , 360	169,000	207,631		207,000
101-000-445.000	INTEREST & PENALTIES ON TAXES	24,234	19 , 905	20,348	15 , 562		17 , 465
101-000-447.000	ADMINISTRATION FEES	93 , 608	94 , 926	98 , 575	95 , 142		102,017
101-000-476.000	LIQUOR LICENSES	10,419	10,580	10,168	10,443		10,500
101-000-476.100	MARIJUANA LICENSE FEE	45,000	65 , 000				
101-000-477.000	CABLE TELEVISION FRANCHISE FEES	103,545	100,442	103,000	46,383		93,168
101-000-478.000	MISCELLANEOUS LICENSES	1,295	750	1,000	1,160		1,000
101-000-490.000	PERMITS-BUILDING	375,662	109,835				
101-000-490.100	PERMITS-ELECTRICAL	36,712	26,693				
101-000-490.200	PERMITS-PLUMBING & MECHANICAL	63,925	53,073				
101-000-491.000	PERMITS	290	590	475	270		500
101-000-492.000	DOG LICENSES	21	60	25	75		
101-000-502.000	GRANT-FEDERAL		37,200	90,600	90,600		850,000
101-000-502.000-COVIDHHSPT	GRANT-FEDERAL		80,708	,	•		•
101-000-502.100	FEDERAL GRANT - DEPT OF JUSTICE	1,625	1,800				
101-000-502.100-COSSAP2022	FEDERAL GRANT - DEPT OF JUSTICE	,	,		908		200,000
101-000-502.100-DOJ-IACP22	FEDERAL GRANT - DEPT OF JUSTICE				2,001		,
101-000-528.000	OTHER FEDERAL GRANTS	465,546			2,001		
101-000-540.000	STATE SOURCES	13,020		2,121	1,100		2,100
101-000-540.531	LOCAL GRANT	10,020	2,000	2,121	5,220		2,100
101-000-573.000	LOCAL COMMUNITY STABILIZATION SHAP	121,122	140,679	81,000	80,926		34,000
101-000-574.000	REVENUE SHARING	1,487,118	1,600,604	1,412,405	842,278		1,611,431
101-000-574.000	REVENUE SHARING - STATUTORY	421,481	429,911	472,902	227,853		528,144
101-000-605.150	VACANT PROPERTY REGISTRATION/INSPI	1,500	1,000	1,000	227,033		320,111
101-000-605.200	CHARGE FOR SERVICES RENDERED	79,346	85 , 191	229,782	152,728		132,400
101-000-605.250	DUPLICATING SERVICES	1,020	1,110	1,000	627		1,000
101-000-605.230	FIRE SERVICES	3,500	2,000	3,000	(300)		3,000
101-000-628.000	RENTAL REGISTRATION	1,700	1,550	1,500	1,375		1,500
101-000-628.000	AMBULANCE CHARGES	306,077	281,500	282,311	230,867		325,379
101-000-638.000 101-000-638.000-TREAT-ONLY	AMBULANCE CHARGES AMBULANCE CHARGES	14,000	14,350	13,650	10,150		13,533
101-000-638.000-1REA1-ONL1	AMBULANCE CHARGES AMBULANCE MILEAGE CHARGES	198,374	209,570	217,668	110,399		149,744
101-000-638.100	AMBULANCE MILEAGE CHARGES AMBULANCE/ ADVANCED LIFE SUPPORT (369,739	480,586	393,342	366,669		381,012
		•	•	•	•		•
101-000-642.000	CHARGE FOR SERVICES - SALES	5,333	6 , 988	4,000	2,970		3,870
101-000-652.200	PARKING LEASE INCOME	1,680	1,680	1,680	840		1,680
101-000-657.000	ORDINANCE FINES & COSTS	8 , 678	8,325	10,000	7,495		10,000
101-000-657.100	PARKING VIOLATIONS	6 , 755	2,880	3,500	850		1,000
101-000-658.100	DRUG FORFEITURES	16	100	65 100	104 016		F0 000
101-000-665.000	INTEREST INCOME	42,878	47,548	65,129	124,910		50,000
101-000-665.100	MERS INTEREST INCOME		7	50	3		10
101-000-665.200	ICMA INTEREST INCOME			50	9		10

BUDGET REPORT FOR CITY OF OWOSSO Fund: 101 GENERAL FUND

Page:

2/85

DB: Owosso

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES							
Dept 000 - REVENUE							
101-000-667.100	RENTAL INCOME	500	560	500	530		500
101-000-673.000	SALE OF FIXED ASSETS	76 , 370	9,263	2,070	2,070		
101-000-674.100	PRIVATE DONATIONS	6 , 738	20,197				
101-000-674.100-FISHOPKINS	PRIVATE DONATIONS	2,548					
101-000-674.200	DONATIONS			473	473		
101-000-675.000	MISCELLANEOUS	44,377	30,190	20,000	32,714		20,000
101-000-675.100	RECOVERY OF BAD DEBTS		4,500				
101-000-676.200	WASTEWATER UTIL. ADMIN REIMB	218 , 875	226,491	203,175	167,638		199,752
101-000-676.300	CITY UTILITIES ADMIN REIMB	320,000	372,100	764,820	616,465		835,156
101-000-676.400	DDA/OBRA REIMBURSEMENT	5,314	4,450	14,594	15 , 790		15,453
101-000-676.500	ACT 51 ADMIN REIMBURSEMENT	183,283	187,066	192,013	115,102		199 , 870
101-000-678.000	SPECIAL ASSESSMENT	19,807					
101-000-687.000	INSURANCE REFUNDS	146,726	131,459	88 , 600	102,088		88,000
101-000-699.287	ARPA TRANSFER IN			160,000	150,300		
Totals for dept 000 - REVE	ENUE	8,981,362	8,739,449	9,207,784	7,478,084		10,153,327
TOTAL ESTIMATED REVENUES		8,981,362	8,739,449	9,207,784	7,478,084		10,153,327

BUDGET REPORT FOR CITY OF OWOSSO Fund: 101 GENERAL FUND

DB: Owosso

Calculations as of 06/30/2023

Page:

3/85

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
GL NOMBER	DESCRIFTION			BUDGET	THRO 00/30/23	BODGET	BODGE 1
APPROPRIATIONS							
Dept 101 - CITY COUNCIL							
101-101-704.000	BOARDS & COMMISSIONS	2,110	2,240	2,300	860		2,060
101-101-728.000	OPERATING SUPPLIES	735	90	1,000	403		1,000
101-101-956.000	EDUCATION & TRAINING		6,226	3,500	2,500		2,500
Totals for dept 101 - CIT	Y COUNCIL	2,845	8,556	6,800	3,763		5 , 560
Dept 171 - CITY MANAGER							
101-171-702.100	SALARIES	158,281	174,519	187,605	141,049		195,109
101-171-702.800	ACCRUED SICK LEAVE	,	32	,	,		,
101-171-703.000	OTHER COMPENSATION				150		300
101-171-715.000	SOCIAL SECURITY (FICA)	12,089	13,349	14,352	10,812		14,949
101-171-716.100	HEALTH INSURANCE	30,209	36,695	34,978	29,472		34,620
101-171-716.200	DENTAL INSURANCE	1,023	1,084	957	810		1,008
101-171-716.300	OPTICAL INSURANCE	63	153	146	121		156
101-171-716.400	LIFE INSURANCE	952	996	971	852		1,045
101-171-716.500	DISABILITY INSURANCE	1,627	1,741	1,674	1,470		2,180
101-171-717.000	UNEMPLOYMENT INSURANCE	67	105	93			12
101-171-718.200	DEFINED CONTRIBUTION	18,802	22,846	24,061	18,111		25 , 018
101-171-719.000	WORKERS' COMPENSATION	493	514	770	656		744
101-171-728.000	OPERATING SUPPLIES	491	487	500	227		500
101-171-818.000	CONTRACTUAL SERVICES						12,000
101-171-920.300	TELEPHONE		11	1,040	690		1,040
101-171-955.000	MEMBERSHIPS & DUES	1,227	1,180	2,500	1,746		2,500
101-171-956.000	EDUCATION & TRAINING	390	2,603	3,000	1,246		3,000
101-171-961.000	MISCELLANEOUS			500			
Totals for dept 171 - CIT	Y MANAGER	225,714	256,315	273,147	207,412		294,181
Dept 201 - FINANCE							
101-201-702.100	SALARIES	166,469	155,327	91,520	69,961		95,181
101-201-702.200	WAGES		/	102,320	35,153		52,998
101-201-702.800	ACCRUED SICK LEAVE		141	, , , , ,			,
101-201-703.000	OTHER COMPENSATION			1,056	1,056		
101-201-715.000	SOCIAL SECURITY (FICA)	13,144	11,749	14,910	7,983		11,336
101-201-716.100	HEALTH INSURANCE	33,247	17,398	32,783	22,581		26,790
101-201-716.200	DENTAL INSURANCE	1,571	575	1,245	800		1,008
101-201-716.300	OPTICAL INSURANCE	231	92	171	121		156
101-201-716.400	LIFE INSURANCE	1,138	888	1,149	662		716
101-201-716.500	DISABILITY INSURANCE	2,143	1,527	2,217	1,259		1,836
101-201-717.000	UNEMPLOYMENT INSURANCE	100	144	140	29		12
101-201-718.100	MUNICIPAL EMPLOYEES RETIREMENT PRO	34,464	37 , 724				
101-201-718.200	DEFINED CONTRIBUTION	5,059	9,253	13,569	9,555		13,336
101-201-719.000	WORKERS' COMPENSATION	612	572	795	676		563
101-201-728.000	OPERATING SUPPLIES	828	1,920	2,000	1,256		1,500
101-201-728.400	OFFICE SUPPLIES				236		500
101-201-818.000	CONTRACTUAL SERVICES	11,888	70,458	1,200	18,992		33,800
101-201-955.000	MEMBERSHIPS & DUES	195	120	500	120		500
101-201-956.000	EDUCATION & TRAINING	1,230	780	2,500			2,500

BUDGET REPORT FOR CITY OF OWOSSO Fund: 101 GENERAL FUND

Page: 4/85

DB: Owosso

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS							_
Dept 201 - FINANCE 101-201-961.000	MISCELLANEOUS				7		
Totals for dept 201 - FIN		272,319	308,668	268,075	170,447		242,732
Totals for dept 201 Fir	NANCE	272,313	300,000	200,073	1/0,44/		242,732
Dept 210 - CITY ATTORNEY							
101-210-801.000	PROFESSIONAL SERVICES: ADMINISTRAT	58,327	65,786	57,000	37 , 099		60,000
101-210-801.100	PROFESSIONAL SERVICES: POLICE/COUR1	63,138	47,246	63,000	38,065		60,000
Totals for dept 210 - CIT	TY ATTORNEY	121,465	113,032	120,000	75 , 164		120,000
Dept 215 - CLERK							
101-215-702.100	SALARIES	116,575	121,313	77,833	59,942		80,946
101-215-702.200	WAGES			53,216	35,644		44,775
101-215-702.300	OVERTIME			2,500	3,264		5,000
101-215-703.000	OTHER COMPENSATION				150		900
101-215-706.000	ELECTIONS	57 , 994	7,673	54,000	52 , 685	33,250	33 , 250
101-215-715.000	SOCIAL SECURITY (FICA)	8 , 977	9 , 111	10,217	7,428		10,069
101-215-716.000	FRINGES	436					
101-215-716.100	HEALTH INSURANCE	34,810	35,314	36,495	30,471		34,620
101-215-716.200	DENTAL INSURANCE	1,298	1,263	1,210	1,012		1,226
101-215-716.300	OPTICAL INSURANCE	180	177	182	150		185
101-215-716.400	LIFE INSURANCE	755	774	776	647		705
101-215-716.500 101-215-717.000	DISABILITY INSURANCE UNEMPLOYMENT INSURANCE	1,436 67	1,504 98	1,510 98	1,273		1,694 12
101-215-717.000	MUNICIPAL EMPLOYEES RETIREMENT PRO	57 , 837	68 , 165	115,584	77,056		30,726
101-215-718.100	DEFINED CONTRIBUTION	1,777	4,034	5,014	3,633		4,480
101-215-719.000	WORKERS' COMPENSATION	460	395	548	444		503
101-215-728.000	OPERATING SUPPLIES	1,434	661	2,400	555	2,050	2,050
101-215-728.400	OFFICE SUPPLIES	1, 101	001	1,000	155	500	500
101-215-802.000	ADVERTISING	3,557	3,642	4,000	2,607	4,000	4,000
101-215-818.000	CONTRACTUAL SERVICES	3,945	13,042	17,250	6,250	13,900	13,900
101-215-933.000	EQUIPMENT MAINTENANCE	3,851	8,801	8,950	8,801	8,950	8,950
101-215-955.000	MEMBERSHIPS & DUES	410	410	450	460	500	500
101-215-956.000	EDUCATION & TRAINING		101	1,300	650	1,300	1,300
101-215-978.000	EQUIPMENT						12,000
Totals for dept 215 - CLE	ERK	295 , 799	276,478	394,533	293,277	64,450	292,291
Dept 228 - INFORMATION &	TECHNOLOGY						
101-228-728.000	OPERATING SUPPLIES	17,935	9,697	30,000	4,604	30,000	30,000
101-228-818.000	CONTRACTUAL SERVICES	84,768	85 , 911	100,000	64,976	120,000	120,000
101-228-933.000	EQUIPMENT MAINTENANCE	12,655	8,491	27,225	9,713	55,000	36,900
101-228-956.000	EDUCATION & TRAINING	1,702	.,	5,000	.,	1,500	,
101-228-978.000	EQUIPMENT			99,000	10,976	116,000	107,755
Totals for dept 228 - INE	FORMATION & TECHNOLOGY	117,060	104,099	261,225	90,269	322,500	294,655
Dont 252 - mpeacupy							
Dept 253 - TREASURY 101-253-702.100	CATADIEC	06 154	100 707	67 075	E1 000		70 500
101-253-702.100	SALARIES WAGES	96,154	100,707	67,875 35,897	51,898 25,759		70,590 37,054
101 233-702.200	WAGEO			33,031	23,133		37,034

BUDGET REPORT FOR CITY OF OWOSSO Fund: 101 GENERAL FUND

Page: 5/85

DB: Owosso

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 253 - TREASURY							
101-253-703.000	OTHER COMPENSATION				419		1,100
101-253-715.000	SOCIAL SECURITY (FICA)	7,301	8,008	7,939	5 , 945		8,465
101-253-716.100	HEALTH INSURANCE	26,296	30,633	26 , 554	22 , 175		27 , 335
101-253-716.200	DENTAL INSURANCE	859	853	819	685		861
101-253-716.300	OPTICAL INSURANCE	110	110	114	94		121
101-253-716.400	LIFE INSURANCE	632	653	656	553		525
101-253-716.500	DISABILITY INSURANCE	1,212	1,250	1,256	1,059		1,460
101-253-717.000	UNEMPLOYMENT INSURANCE	133	128	84			24
101-253-718.200	DEFINED CONTRIBUTION	3,846	9,344	9,340	7,026		9,958
101-253-719.000	WORKERS' COMPENSATION	584	582	426	362		410
101-253-728.000	OPERATING SUPPLIES	2,510	2,490	2,000	827	2,000	2,000
101-253-728.400	OFFICE SUPPLIES			1,000	400	1,000	1,000
101-253-818.000	CONTRACTUAL SERVICES	10,619	10,126	13,500	3,961	13,500	16,500
101-253-955.000	MEMBERSHIPS & DUES	150	150	225	198	300	300
101-253-956.000	EDUCATION & TRAINING	399	1,013	2,500	599	2,500	2,500
101-253-960.100	OVER & SHORT	(137)	(17)				
101-253-978.000	EQUIPMENT					1,000	500
Totals for dept 253	- TREASURY	150,668	166,030	170,185	121,960	20,300	180,703
Dept 257 - ASSESSING	;						
101-257-702.100	SALARIES	99,957	109,371	73,938	56,547	77,650	76,896
101-257-702.200	WAGES			53,000	38,730	56,000	55,118
101-257-702.800	ACCRUED SICK LEAVE	710					
101-257-703.000	OTHER COMPENSATION			775	775	775	775
101-257-704.000	BOARDS & COMMISSIONS	1,000	1,450	1,650	1,100	1,800	1,800
101-257-715.000	SOCIAL SECURITY (FICA)	7 , 809	8,423	9,711	7 , 392	10,200	10,159
101-257-716.100	HEALTH INSURANCE	26 , 987	33,806	34 , 978	29 , 156	35,000	35 , 655
101-257-716.200	DENTAL INSURANCE	1,020	1,214	1,165	975	1,500	1,226
101-257-716.300	OPTICAL INSURANCE	145	171	176	145	200	185
101-257-716.400	LIFE INSURANCE	587	714	717	617	720	735
101-257-716.500	DISABILITY INSURANCE	961	1,370	1,376	1,203	1,400	1,783
101-257-717.000	UNEMPLOYMENT INSURANCE	72	93	94		100	12
101-257-718.200	DEFINED CONTRIBUTION	4,075	9,481	11,494	8,645	12,000	11 , 951
101-257-719.000	WORKERS' COMPENSATION	616	503	907	762	1,000	858
101-257-728.000	OPERATING SUPPLIES	648	300	1,000	518	1,000	1,000
101-257-728.400	OFFICE SUPPLIES			500	15	500	500
101-257-802.000	ADVERTISING	75	16	400	6	400	400
101-257-818.000	CONTRACTUAL SERVICES	12,812	21,333	13,000	4,308	13,650	13,650
101-257-955.000	MEMBERSHIPS & DUES	50	405	600	560	600	600
101-257-956.000	EDUCATION & TRAINING	1,247	333	1,500		1,500	1,500
Totals for dept 257	- ASSESSING	158,771	188,983	206,981	151,454	215,995	214,803
Dept 261 - GENERAL A	DMIN						
101-261-716.100	HEALTH INSURANCE			6 , 797	2,062		6,792
101-261-718.100	MUNICIPAL EMPLOYEES RETIREMENT PRO	504,302		,	,		,
101-261-719.000	WORKERS' COMPENSATION	175	25				

04/12/2023 04:02 PM

User: BABarrett

BUDGET REPORT FOR CITY OF OWOSSO Fund: 101 GENERAL FUND

Page:

6/85

DB: Owosso

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 261 - GENERAL ADMIN							
101-261-728.000	OPERATING SUPPLIES	18,466	18,126	17,500	8,732		17,500
101-261-728.400	OFFICE SUPPLIES	10,400	10,120	2,500	985		2,500
101-261-810.000	INSURANCE & BONDS	134,074	137,824	141,959	141,352		155,487
101-261-818.000	CONTRACTUAL SERVICES	14,604	10,142	3,000	1,908		10,500
101-261-818.500	AUDIT	14,004	6,393	6 , 350	5,250		6,500
101-261-818.600	AIRPORT CONTRIBUTION		0,333	0,330	4,510		9,493
101-261-920.300	TELEPHONE	5,679	6,000	5,850	2,244		3,558
101-261-933.000	EQUIPMENT MAINTENANCE	1,600	1,727	1,500	2,211		3,330
101-261-955.000	MEMBERSHIPS & DUES	47,308	48,230	28,000	26,821		48,000
101-261-958.000	BAD DEBT EXPENSE	101,793	81,109	66,000	44,578		70,210
101-261-961.000	MISCELLANEOUS	101/100	86,796	3,000	2,551		3,150
101-261-971.000	LAND		65,700	0,000	2,001		0,100
101-261-978.000	EQUIPMENT		00,700	17,315	17,210		21,235
Totals for dept 261 - GEN	ERAL ADMIN	828,001	462,072	299,771	258,203		354,925
Dept 265 - BUILDING & GRO	DIINDS						
101-265-702.200	WAGES	48,186	49,070	40,810	31,285	41,100	42,016
101-265-702.300	OVERTIME	10/100	10,0,0	374	1,859	3,000	3,000
101-265-702.600	UNIFORMS			700	700	0,000	0,000
101-265-702.800	ACCRUED SICK LEAVE			78	78	200	150
101-265-703.000	OTHER COMPENSATION	1,000		1,000	2,699	1,400	2,780
101-265-715.000	SOCIAL SECURITY (FICA)	3,347	3,278	3,287	2,762	_,	3,668
101-265-716.000	FRINGES	2,729	3,186	-,	_,		-,
101-265-716.100	HEALTH INSURANCE	6,545	7,035	7,387	6,078		7,400
101-265-716.200	DENTAL INSURANCE	445	463	451	375		470
101-265-716.300	OPTICAL INSURANCE	57	60	63	51		65
101-265-716.400	LIFE INSURANCE	189	197	200	166		208
101-265-717.000	UNEMPLOYMENT INSURANCE	33	47	47			6
101-265-718.100	MUNICIPAL EMPLOYEES RETIREMENT PR(21,831	23,804	31,320	20,880		30,656
101-265-718.200	DEFINED CONTRIBUTION	,	.,	, -	5		,
101-265-719.000	WORKERS' COMPENSATION	993	1,273	1,805	1,508		1,952
101-265-728.000	OPERATING SUPPLIES	2,505	3,657	3,000	1,789	3,000	3,000
101-265-818.000	CONTRACTUAL SERVICES	502	925	1,500	1,968	·	·
101-265-920.100	ELECTRICITY	19,451	19,183	20,000	14,759	22,000	20,283
101-265-920.200	GAS	4,435	5,826	5,000	4,497	6,000	5,387
101-265-920.300	TELEPHONE	270	370	325	409	650	650
101-265-920.400	WATER & SEWER	3,388	3,290	3,000	2,470	5,000	3,506
101-265-930.000	BUILDING MAINTENANCE	39,783	14,126	15,000	6,305	176,000	41,000
101-265-930.000-LIBRARY000	BUILDING MAINTENANCE	5,643	7,810	5,000	9,085	10,000	27,000
101-265-930.200	BLDG MAINTENANCE-BALLFIELDS				25		
101-265-940.000	EQUIPMENT RENTAL	2,547	3,833	3,000	3 , 798	6,000	6 , 788
101-265-975.000	BUILDING IMPROVEMENTS		54		109	15,000	
Totals for dept 265 - BUI	LDING & GROUNDS	163,879	147,487	143,347	113,660	289,350	199,985
Dept 270 - HUMAN RESOURCE	S						
101-270-702.100	SALARIES	152,869	132,203	83,324	63,939		86 , 657

BUDGET REPORT FOR CITY OF OWOSSO Fund: 101 GENERAL FUND

Page:

7/85

DB: Owosso

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 270 - HUMAN RESO	TIRCES						
101-270-702.200	WAGES			42,625	35,388		52,998
101-270-702.300	OVERTIME			100	506	2,000	2,000
101-270-702.800	ACCRUED SICK LEAVE		237	- * *	269	250	300
101-270-703.000	OTHER COMPENSATION						650
101-270-715.000	SOCIAL SECURITY (FICA)	11,964	10,270	9,643	7,411		10,910
101-270-716.100	HEALTH INSURANCE	15,775	26,639	19,804	16,848		25,225
101-270-716.200	DENTAL INSURANCE	1,394	1,583	1,436	1,211		1,512
101-270-716.300	OPTICAL INSURANCE	201	234	232	190		240
101-270-716.400	LIFE INSURANCE	789	784	757	635		705
101-270-716.500	DISABILITY INSURANCE	1,514	1,583	1,518	1,286		1,739
101-270-717.000	UNEMPLOYMENT INSURANCE	102	105	93			12
101-270-718.100	MUNICIPAL EMPLOYEES RETIREMENT PRO	42,075					
101-270-718.200	DEFINED CONTRIBUTION	4,259	11,915	11,344	7,119		12,835
101-270-719.000	WORKERS' COMPENSATION	536	541	517	439		542
101-270-728.000	OPERATING SUPPLIES	335	994	350	300	1,000	1,000
101-270-728.400	OFFICE SUPPLIES			350	244	500	500
101-270-802.000	ADVERTISING	831	611	800	171	800	800
101-270-818.000	CONTRACTUAL SERVICES	9,641	7,097	24,000	5,647	20,000	15,000
101-270-920.300	TELEPHONE		5	500	331	500	520
101-270-955.000	MEMBERSHIPS & DUES	479	419	900	234	900	900
101-270-956.000	EDUCATION & TRAINING	460	160	2,500	1,080	2,500	2,500
101-270-978.000	EQUIPMENT					800	800
Totals for dept 270 -	HUMAN RESOURCES	243,224	195,380	200,793	143,248	29,250	218,345
Dept 301 - POLICE							
101-301-702.100	SALARIES	1,225,135	1,269,337	45,922	85,443		47,758
101-301-702.120	WAGES-MAGNET	77,074	72,654	66,532	51,435		67 , 857
101-301-702.200	WAGES	77,071	561	1,119,816	789,918		1,127,606
101-301-702.210	WAGES - SCHOOL LIAISON	45,810	42,400	194,617	132,192		197,756
101-301-702.220	WAGES - OFFICE STAFF	10,010	12,100	40,615	29,792		42,238
101-301-702.300	OVERTIME	58,167	63,065	58,000	58,764		80,685
101-301-702.400	WAGES - SEASONAL	/	**,***	2,890	319		12,090
101-301-702.430	CROSSING GUARDS			30,270	30,408		43,050
101-301-702.600	UNIFORMS	1,325	1,610	1,500	1,765		1,750
101-301-702.800	ACCRUED SICK LEAVE	11,784	13,400	23,400	24,784		26,600
101-301-703.000	OTHER COMPENSATION	37,618	46,948	57,500	49,691		62,000
101-301-715.000	SOCIAL SECURITY (FICA)	30,813	33,214	37,908	27,056		37,607
101-301-716.100	HEALTH INSURANCE	221,179	240,186	235,990	194,584		260,836
101-301-716.200	DENTAL INSURANCE	10,134	10,411	10,239	8,417		11,439
101-301-716.300	OPTICAL INSURANCE	1,217	1,249	1,317	1,082		1,520
101-301-716.400	LIFE INSURANCE	3,737	3,825	3,819	3,250		4,166
101-301-716.500	DISABILITY INSURANCE	5,751	6,192	6,228	5,394		8,285
101-301-716.600	PHYSICALS	141	,	500	500		500
101-301-717.000	UNEMPLOYMENT INSURANCE	804	1,226	1,144	159		127
101-301-718.100	MUNICIPAL EMPLOYEES RETIREMENT PRO	215,961	322,531	361,056	256,066		369,384
101-301-718.200	DEFINED CONTRIBUTION	2,694	7,697	7,789	5,983		8,120

BUDGET REPORT FOR CITY OF OWOSSO Fund: 101 GENERAL FUND

Page: 8/85

DB: Owosso

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 301 - POLICE							
101-301-719.000	WORKERS' COMPENSATION	26,202	27 , 775	42,765	36,429		44,392
101-301-728.000	OPERATING SUPPLIES	11,316	21,106	23,300	14,206	20,000	15,000
101-301-728.000-COSSAP2022	OPERATING SUPPLIES				2,754		200,000
101-301-728.400	OFFICE SUPPLIES			5,000	789	5,000	5,000
101-301-741.000	UNIFORMS & CLEANING	9,475	10,531	10,000	9,940	15,000	12,000
101-301-751.000	GAS & OIL	25 , 889	40,002	51,420	33,446	50,000	44,130
101-301-818.000	CONTRACTUAL SERVICES	9,045	5 , 367	9,000	370	1,000	1,000
101-301-920.100	ELECTRICITY	9,177	8,625	10,114	5,610	9,000	9,000
101-301-920.200	GAS	4,533	6,655	4,996	5,983		8,700
101-301-920.300	TELEPHONE	7,296	7,284	15,474	6,327	7,500	12,000
101-301-920.400	WATER & SEWER	3,614	3,619	4,550	2,023		4,250
101-301-920.500	REFUSE	546	584	600	375		600
101-301-930.000	BUILDING MAINTENANCE	4,353	17,885	10,000	656	28,000	25,000
101-301-933.000	EQUIPMENT MAINTENANCE	349	60	1,000	7,188	2,000	2,000
101-301-933.400	EQUIP MAINT - MOBILE	25,196	25,628	25,750	14,424	40,000	25,000
101-301-955.000	MEMBERSHIPS & DUES	2,530	760	1,000	695	1,000	1,000
101-301-956.000	EDUCATION & TRAINING	1,843	11,077	10,300	16,852	20,000	20,000
101-301-961.000	MISCELLANEOUS	101	819	750	226	750	750
101-301-976.000	BUILDING ADD & IMPROVEMENTS			11,200	52		
101-301-978.000	EQUIPMENT			259,271	84,132	146,698	178,329
Totals for dept 301 - POL	~ <u>—</u>	2,090,809	2,324,283	2,803,542	1,999,479	345,948	3,019,525
Dept 336 - FIRE							
101-336-702.100	SALARIES	1,124,811	1,194,764	45 , 921	64,880		47 , 758
101-336-702.200	WAGES		1,684	1,028,711	708,700		1,039,475
101-336-702.220	WAGES - OFFICE STAFF			40,612	29 , 790		42,448
101-336-702.300	OVERTIME	63 , 693	73 , 394	65 , 285	90 , 253		107,000
101-336-702.500	MEAL ALLOWANCE	11,200	11,200	8,800	8,800		14,400
101-336-702.600	UNIFORMS	2,600	2,400	2,500	3,200		3 , 500
101-336-702.800	ACCRUED SICK LEAVE	4,410	9,938	6 , 588	1,898		3 , 750
101-336-703.000	OTHER COMPENSATION			50,000	54,498		59,000
101-336-715.000	SOCIAL SECURITY (FICA)	21,903	23 , 845	23,468	17 , 858		21 , 975
101-336-716.000	FRINGES		134				
101-336-716.100	HEALTH INSURANCE	246,429	249 , 357	210 , 650	182,038		264,206
101-336-716.200	DENTAL INSURANCE	10,048	9,844	8,262	7,077		9,709
101-336-716.300	OPTICAL INSURANCE	1,141	1,131	1,013	867		1,986
101-336-716.400	LIFE INSURANCE	4,351	4,453	4,228	3,698		4,797
101-336-716.500	DISABILITY INSURANCE	8,543	9,322	8,968	7 , 525		10,791
101-336-716.600	PHYSICALS	266		250			
101-336-717.000	UNEMPLOYMENT INSURANCE	599	1,007	908	32		120
101-336-718.100	MUNICIPAL EMPLOYEES RETIREMENT PRO	195,120	202,451	235,350	150,670		211,764
101-336-718.200	DEFINED CONTRIBUTION	2,674	7,604	7,789	5,983		8,120
101-336-719.000	WORKERS' COMPENSATION	29,917	33,088	51 , 327	42,886		54,966
101-336-728.000	OPERATING SUPPLIES	10,624	15,931	15,000	15 , 757	20,000	17,500
		10,624 20,642	15,931 21,128	15,000 30,000	15,757 14,995	20,000 33,000	17,500 31,500

BUDGET REPORT FOR CITY OF OWOSSO Fund: 101 GENERAL FUND

Page: 9/85

DB: Owosso

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 336 - FIRE							
101-336-729.000	FINANCIAL INSTITUTION FEES (AMB)		52				
101-336-741.000	UNIFORMS & CLEANING	7,865	15 , 976	15,500	9,073	16,000	16,000
101-336-751.000	GAS & OIL	18,081	30 , 544	32,230	20,274	32,000	31,000
101-336-818.000	CONTRACTUAL SERVICES	76 , 276	81 , 368	80,000	65 , 382	80,000	80,000
101-336-920.100	ELECTRICITY	11,196	10,673	12,340	6 , 976	11,000	12,919
101-336-920.200	GAS	4,533	6 , 655	4,995	5,983		10,095
101-336-920.300	TELEPHONE	3 , 305	3 , 737	3,000	3,035		5,442
101-336-920.400	WATER & SEWER	3,614	3,619	4,550	2,023		3,990
101-336-920.500	REFUSE	546	584	600	375		600
101-336-930.000	BUILDING MAINTENANCE	14,923	14,782	12,650	12,831	15,000	15,000
101-336-933.000	EQUIPMENT MAINTENANCE	3 , 534	5 , 812	8,000	12,613	9,000	9,000
101-336-933.400	EQUIP MAINT - MOBILE	40,790	42,123	45 , 000	42,849	45 , 000	45,000
101-336-956.000	EDUCATION & TRAINING	5 , 295	11,364	10,000	9 , 770	10,000	10,000
101-336-978.000	EQUIPMENT			263,541	5,884	784,062	924,063
Totals for dept 336 -	FIRE	1,948,929	2,099,964	2,340,536	1,609,069	1,057,562	3,120,374
Dept 371 - BUILDING A	ND SAFETY						
101-371-702.100	SALARIES	41,460	80,620	1,846	1,846		
101-371-702.200	WAGES	28,159	30,580	31,878	18,125		
101-371-702.440	WAGES-PART TIME						27 , 577
101-371-702.800	ACCRUED SICK LEAVE				28		
101-371-703.000	OTHER COMPENSATION				783		
101-371-715.000	SOCIAL SECURITY (FICA)	5,306	8,502	2,439	1,590		2,110
101-371-716.100	HEALTH INSURANCE	14,278	20,193	1,897	1,897		
101-371-716.200	DENTAL INSURANCE	466	548	43	43		
101-371-716.300	OPTICAL INSURANCE	60	84	7	7		
101-371-716.400	LIFE INSURANCE	159	508	45	45		
101-371-716.500	DISABILITY INSURANCE	453	914	84	84		
101-371-717.000	UNEMPLOYMENT INSURANCE	90	190	22	22		14
101-371-718.200	DEFINED CONTRIBUTION	1,658	7,198	166	239		
101-371-719.000	WORKERS' COMPENSATION	591	390		101		179
101-371-728.000	OPERATING SUPPLIES	1,307	2,872		74		
101-371-818.000	CONTRACTUAL SERVICES	149,440	424,930	14,183	30 , 938		
101-371-956.000	EDUCATION & TRAINING		677				
101-371-961.000	MISCELLANEOUS		1,231		75		
Totals for dept 371 -	BUILDING AND SAFETY	243,427	579,437	52,610	55,897		29,880
Dept 441 - PUBLIC WOR	KS						
101-441-702.100	SALARIES	83,987	98,219	57,222	44,309	67,500	59,510
101-441-702.200	WAGES	39,157	37,052	79,140	46,445	65,000	69,515
101-441-702.300	OVERTIME	, -·	· , · · ·	1,000	13,678	25,500	21,050
101-441-702.400	WAGES - SEASONAL	1,154	(797)	6,000	,	7,500	,
101-441-702.800	ACCRUED SICK LEAVE	,	15,816	.,	281	,	
101-441-703.000	OTHER COMPENSATION	78,751	74,732	3,214	4,714		5,000
101-441-715.000	SOCIAL SECURITY (FICA)	34,549	38,913	11,213	9,046		11,864
101-441-716.000	FRINGES	(298,130)	(275 , 845)	•	(5 , 566)		•

BUDGET REPORT FOR CITY OF OWOSSO Fund: 101 GENERAL FUND

Page:

10/85

DB: Owosso

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS					<u> </u>		
Dept 441 - PUBLIC WO	DKC						
101-441-716.100	HEALTH INSURANCE	100,919	135,053	37,143	39,790		41,837
101-441-716.100	DENTAL INSURANCE	3,726	4,983	1,333	1,344		1,452
101-441-716.200	OPTICAL INSURANCE	527	696	188	193		223
101-441-716.300	LIFE INSURANCE	1,930	2,307	725	748		706
101-441-716.500	DISABILITY INSURANCE	3,340	3,926	1,266	1,323		1,585
101-441-717.000	UNEMPLOYMENT INSURANCE	467	5 , 520	483	61		1,303 7
101-441-718.100	MUNICIPAL EMPLOYEES RETIREMENT PRO	116,632	107,922	31,320	20,880		30 , 656
101-441-718.200	DEFINED CONTRIBUTION	11,781	16,077	9,150	7,541		10,787
101-441-719.000	WORKERS' COMPENSATION	16,096	20,309	25,073	22,479		10,787
101-441-728.000	OPERATING SUPPLIES	4,540	14,048	4,000	7,687	14,000	12,000
101-441-728.400	OFFICE SUPPLIES	4,540	11,010	1,000	779	1,000	1,000
101-441-751.000	GAS & OIL	1,050	2,735	4,180	2,368	4,500	4,000
101-441-818.000	CONTRACTUAL SERVICES	2,439	1,662	4,000	14,959	4,250	4,000
101-441-920.100	ELECTRICITY	8,585	9,539	9,108	8,652	15,500	11,500
101-441-920.200	GAS	4,471	5,544	4,743	2,999	5,000	5,250
101-441-920.300	TELEPHONE	2,653	2,526	2,815	2,192	3,500	3,263
101-441-920.400	WATER & SEWER	3,442	3,996	4,254	1,893	4,500	3,905
101-441-920.500	REFUSE	1,188	1,248	1,300	798	1,500	1,300
101-441-921.000	STREET LIGHTING	199,356	189,540	242,346	123,954	300,000	210,300
101-441-922.000	DISPOSAL AREA (LANDFILL&HOPKINS)	133,000	2,063	10,000	950	10,000	10,000
101-441-930.000	BUILDING MAINTENANCE	7,721	2,470	2,000	1,501	2,500	2,500
101-441-930.100	STORM SEWER MAINTENANCE	65,106	5,255	20,000	6,282	13,500	13,500
101-441-933.400	EQUIP MAINT - MOBILE	,	.,	.,	11	.,	,
101-441-937.000	TREES & GARDEN	4,350	9,701	4,000	2,858	6,000	6,000
101-441-940.000	EQUIPMENT RENTAL	29,851	41,260	40,000	23,515	42,000	43,323
101-441-956.000	EDUCATION & TRAINING	908	3,500	4,000	1,847	4,000	4,000
101-441-956.100	SAFETY TRAINING	611	871	1,000	1,801	3,000	3,000
101-441-960.000	MISCELLANEOUS OPERATIONS	(10,563)	14,851	3,000	219	3,500	3,500
101-441-975.000	BUILDING IMPROVEMENTS	2,298	336	12,000	3,076	10,000	10,000
Totals for dept 441	- PUBLIC WORKS	522,892	591,079	638,216	415,607	613,750	616,753
Dept 528 - LEAF AND	BRUSH COLLECTION						
101-528-702.200	WAGES	52,860	62,297	76,528	53,888	77,500	74,345
101-528-702.300	OVERTIME	/	/	,	2,782	2,750	2,750
101-528-715.000	SOCIAL SECURITY (FICA)			5,854	4,305	-/	5,898
101-528-716.000	FRINGES	35,539	34,769	.,	,		,
101-528-716.100	HEALTH INSURANCE	,	,	26,722	17,979		31,250
101-528-716.200	DENTAL INSURANCE			893	664		1,088
101-528-716.300	OPTICAL INSURANCE			291	93		168
101-528-716.400	LIFE INSURANCE			361	220		356
101-528-716.500	DISABILITY INSURANCE			1,013	339		763
101-528-717.000	UNEMPLOYMENT INSURANCE			, -			11
101-528-718.200	DEFINED CONTRIBUTION			3,016	1,913		3,855
101-528-719.000	WORKERS' COMPENSATION			2,380	650		5,081
101-528-728.000	OPERATING SUPPLIES	135		500	341	750	750
101-528-818.000	CONTRACTUAL SERVICES	10,620	15,494	10,000	10,628	11,500	22,000

04/12/2023 04:02 PM

User: BABarrett

BUDGET REPORT FOR CITY OF OWOSSO Fund: 101 GENERAL FUND

Page:

11/85

DB: Owosso

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS Dept 528 - LEAF AND	RRIGH COLLECTION						
101-528-930.000	BUILDING MAINTENANCE					1,000	1,000
101-528-940.000	EQUIPMENT RENTAL	121,784	142,860	120,000	130,182	150,000	150,000
Totals for dept 528	- LEAF AND BRUSH COLLECTION	220,938	255,420	247,558	223,984	243,500	299,315
Dept 585 - PARKING							
101-585-702.200	WAGES	4,642	5,427	12,084	8,509	12,500	11,739
101-585-702.300	OVERTIME	1,012	3/12/	500	938	2,000	2,000
101-585-715.000	SOCIAL SECURITY (FICA)			963	717	_,	1,051
101-585-716.000	FRINGES	3,115	2,992				,
101-585-716.100	HEALTH INSURANCE	,	,	8,375	2,757		4,935
101-585-716.200	DENTAL INSURANCE			131	102		172
101-585-716.300	OPTICAL INSURANCE			21	14		27
101-585-716.400	LIFE INSURANCE			53	36		57
101-585-716.500	DISABILITY INSURANCE			74	58		121
101-585-718.200	DEFINED CONTRIBUTION			477	319		687
101-585-719.000	WORKERS' COMPENSATION			822	224		905
101-585-728.000	OPERATING SUPPLIES	5 , 699	6,190	7 , 500	6 , 709	7 , 500	7 , 500
101-585-934.000	MAINTENANCE	310	235	750		750	750
101-585-940.000	EQUIPMENT RENTAL	8,218	11,993	7,500	6,443	7,500	7,500
Totals for dept 585	- PARKING	21,984	26,837	39,250	26,826	30,250	37,444
Dept 720 - COMMUNITY	Y DEVELOPMENT						
101-720-702.100	SALARIES	6 , 352	9,807	10,182	7,726		10,589
101-720-702.200	WAGES			11,417	8,135		16,492
101-720-715.000	SOCIAL SECURITY (FICA)	486	750	874	1,215		1,262
101-720-716.100	HEALTH INSURANCE	2,142	2,201	4,173	3 , 795		2,322
101-720-716.200	DENTAL INSURANCE	70	54	93	86		71
101-720-716.300	OPTICAL INSURANCE	9	9	17	14		10
101-720-716.400	LIFE INSURANCE	25	73	97	84		75
101-720-716.500	DISABILITY INSURANCE	69	120	182	162		145
101-720-717.000	UNEMPLOYMENT INSURANCE		7	43			6
101-720-718.200	DEFINED CONTRIBUTION	254	874	1,379	1,222		636
101-720-719.000	WORKERS' COMPENSATION		15	89	116	500	103
101-720-728.000	OPERATING SUPPLIES	40 560	6	500	278	500	500
101-720-818.000	CONTRACTUAL SERVICES	48,563	36 , 560	41,400	16,411	30,000	48,000
101-720-955.000	MEMBERSHIPS & DUES			165		165	165
Totals for dept 720	- COMMUNITY DEVELOPMENT	57 , 970	50,476	70,611	39,244	30,665	80 , 376
Dept 751 - PARKS							
101-751-702.200	WAGES	50 , 722	62 , 255	64,442	45,380		62,606
101-751-702.300	OVERTIME			2,500	1,966		2,000
101-751-702.400	WAGES - SEASONAL		2,350	6,000	16,857	26,000	28,000
101-751-715.000	SOCIAL SECURITY (FICA)		180	5,580	4,887		7,085
101-751-716.000	FRINGES	35,185	35,704				
101-751-716.100	HEALTH INSURANCE			22,016	15,220		26,316
101-751-716.200	DENTAL INSURANCE			742	562		917

BUDGET REPORT FOR CITY OF OWOSSO Fund: 101 GENERAL FUND

Page: 12/85

DB: Owosso

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 751 - PARKS							
101-751-716.300	OPTICAL INSURANCE			113	78		142
101-751-716.400	LIFE INSURANCE			300	184		300
101-751-716.500	DISABILITY INSURANCE			420	288		643
101-751-717.000	UNEMPLOYMENT INSURANCE		22	24	24		9
101-751-718.200	DEFINED CONTRIBUTION			2,714	1,600		3,130
101-751-719.000	WORKERS' COMPENSATION			2,123	580		2,612
101-751-728.000	OPERATING SUPPLIES	3,561	1,584	1,200	1,503	2,500	2,500
101-751-818.000	CONTRACTUAL SERVICES	7,770	4,524	19,500	8,907	11,000	11,000
101-751-818.000-JAMESMING		255	5,688	6,873	9,344	32,700	32,700
101-751-920.100	ELECTRICITY	10,505	10,622	10,500	8,082	11,000	11,488
101-751-920.400	WATER & SEWER	15,474	22,384	25,000	21,776	26,000	24,208
101-751-920.500	REFUSE	161	1,162	900	148	300	300
101-751-930.000	BUILDING MAINTENANCE	14,081	13,923	16,000	14,220	3,000	3,000
101-751-930.200	BLDG MAINTENANCE-BALLFIELDS	1,666	6 , 298	1,500	1,468	10,000	10,000
101-751-937.000	TREES & GARDEN	71	606	500	932	1,000	1,000
101-751-940.000	EQUIPMENT RENTAL	66 , 657	90 , 873 217	58,000	55,310	112,000	100,000
101-751-971.000 101-751-974.000	LAND LAND IMPROVEMENTS				90 120	01 624	02 000
101-751-974.000 101-751-974.000-SPLASH PA		34,710	14,553		120	91,624	92,000
							101 056
Totals for dept 751 - F	PARKS	240,818	272,945	246,947	209,526	327,124	421,956
Dept 755 - HOLMAN POOL							
101-755-702.200	WAGES	61					
101-755-716.000	FRINGES	40					
101-755-940.000	EQUIPMENT RENTAL	140	441				
Totals for dept 755 - F	IOLMAN POOL	241	441				
Dept 966 - TRANSFERS OU	JT						
101-966-995.248	TRANSFER TO DDA		12,537	37 , 952	20,098		33,921
101-966-995.297	TRANSFER TO HISTORICAL COMMISSION	40,000	17,000	10,000	7,500		20,000
101-966-995.401	TRANSFER TO CAPITAL PROJECTS	103,093	528 , 577	240,641	146,580		
101-966-995.410	TRANSFER OUT TO SUBDIVISION	78,482					
101-966-995.588	TRANSFER TO SATA						28,000
101-966-995.590	TRANSFER TO SEWER COLLECTION	2,233					
101-966-995.591	TRANSFER TO WATER	13 , 399					
101-966-995.599	TRANSFER TO WWTP	6,699					
101-966-995.661	CONTRIBUTION-FLEET MAINTENANCE	2,233					
101-966-995.700	TRANSFER TO AIRPORT	8,139	8,568	9,019			
Totals for dept 966 - T	RANSFERS OUT	254,278	566,682	297,612	174,178		81,921
TOTAL APPROPRIATIONS	-	8,182,031	8,994,664	9,081,739	6,382,667	3,590,644	10,125,724
NET OF REVENUES/APPROPRIA	ATIONS - FUND 101	799,331	(255,215)	126,045	1,095,417	(3,590,644)	27,603
BEGINNING FUND BAFUND BALANCE ADJU		6,799,527	7,598,864	7,343,643 (639,173)	7,343,643 (639,173)	7,799,887	7,799,887

BUDGET REPORT FOR CITY OF OWOSSO Fund: 101 GENERAL FUND

DB: Owosso

Calculations as of 06/30/2023

Page:

13/85

		2020-21	2021-22	2022-23	2022-23	2023-24	2023-24
		ACTIVITY	ACTIVITY	AMENDED	ACTIVITY	REQUESTED	RECOMMENDED
GL NUMBER	DESCRIPTION			BUDGET	THRU 06/30/23	BUDGET	BUDGET
-							
ENDING FUND	BALANCE	7,598,858	7,343,649	6,830,515	7,799,887	4,209,243	7,827,490

04/12/2023 04:02 PM

User: BABarrett

BUDGET REPORT FOR CITY OF OWOSSO

DB: Owosso

Fund: 202 MAJOR STREET FUND

Calculations	25	οf	06/30/2023
Calculations	as	OI	00/30/2023

Page:

14/85

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES							
Dept 000 - REVENUE							
202-000-502.000	GRANT-FEDERAL	310,140	64,832				692 , 500
202-000-540.000	STATE SOURCES	45 , 360	45 , 748	45,000			45,000
202-000-541.000	TRUNKLINE MAINTENANCE	36 , 292	75 , 373	742,703	698 , 456		41,585
202-000-542.000	GAS & WEIGHT TAX	1,341,562	1,399,163	1,403,584	967,326		1,461,387
202-000-665.000	INTEREST INCOME	84	501	6,000	41,845		10,000
202-000-675.000	MISCELLANEOUS	357					
202-000-678.000	SPECIAL ASSESSMENT	413,823	386,376	111,125			
202-000-699.409	TRANSFER FROM STREET PROGRAM	500,000	668,993				
Totals for dept 000 -	REVENUE	2,647,618	2,640,986	2,308,412	1,707,627		2,250,472
TOTAL ESTIMATED REVENUE	S	2,647,618	2,640,986	2,308,412	1,707,627		2,250,472

BUDGET REPORT FOR CITY OF OWOSSO Fund: 202 MAJOR STREET FUND

Page: 15/85

DB: Owosso

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 451 - CONSTRUCTION							
202-451-716.000	FRINGES		3,044				
202-451-728.000	OPERATING SUPPLIES		42	350	253	250	250
202-451-818.000	CONTRACTUAL SERVICES		13,300	12,500		25 , 000	25 , 000
202-451-818.000-ENORTHST19	CONTRACTUAL SERVICES	451,764					
202-451-818.000-MONROEST19	CONTRACTUAL SERVICES	61	0.5.400				
202-451-818.000-NCHIPMANST	CONTRACTUAL SERVICES	402 150	27,492	0 500	2 004		
202-451-818.000-NGOULDST21	CONTRACTUAL SERVICES	403,150	660,607	2,599	3,924	1 204 000	1 206 000
202-451-818.000-NORTHSTR23 202-451-818.000-SCEDARST19	CONTRACTUAL SERVICES CONTRACTUAL SERVICES	2,300 479,376	8,913	248,000	7,246	1,204,000	1,206,000
202-451-616.000-SCEDARS119 202-451-818.000-SEVENTHSTR	CONTRACTUAL SERVICES CONTRACTUAL SERVICES	(11,624)					
202-451-818.000-STEWRT2024	CONTRACTUAL SERVICES	(11,024)			3,588	725,000	725,000
202-451-818.000-SWASHWATRO	CONTRACTUAL SERVICES	185			3,300	723,000	723,000
202-451-818.000-WILLIAMS19	CONTRACTUAL SERVICES	44,119					
Totals for dept 451 - CONS	STRUCTION	1,369,331	713,398	263,449	15,011	1,954,250	1,956,250
Dept 463 - STREET MAINTEN	ANCE						
202-463-702.200	WAGES	24,878	25,736	52,361	36,872		50,867
202-463-702.300	OVERTIME		/	1,000	753		1,000
202-463-715.000	SOCIAL SECURITY (FICA)			4,082	2,858		3,968
202-463-716.000	FRINGES	43,015	35,234	,	•		,
202-463-716.100	HEALTH INSURANCE			16,751	11,995		21,382
202-463-716.200	DENTAL INSURANCE			565	444		745
202-463-716.300	OPTICAL INSURANCE			86	62		116
202-463-716.400	LIFE INSURANCE			227	145		244
202-463-716.500	DISABILITY INSURANCE			321	231		522
202-463-717.000	UNEMPLOYMENT INSURANCE						7
202-463-718.200	DEFINED CONTRIBUTION			2,064	1,290		2,593
202-463-728.000	OPERATING SUPPLIES	15,591	21,852	20,000	3,558	650	650
202-463-818.000	CONTRACTUAL SERVICES	157 , 570	139,131	157,500	52,352	175,000	175,000
202-463-818.000-SRTS2024GR	CONTRACTUAL SERVICES	20, 200	40 460	4,550	7,175	209,500	209,500
202-463-940.000	EQUIPMENT RENTAL	39,309	40,463	50,000	22,138		50,000
Totals for dept 463 - STRE	CET MAINTENANCE	280,363	262,416	309,507	139,873	385,150	516,594
Dept 473 - BRIDGE MAINTEN							
202-473-702.200	WAGES	140		130			
202-473-716.000	FRINGES	265	479	10			
202-473-728.000	OPERATING SUPPLIES				16		
202-473-818.000	CONTRACTUAL SERVICES	2.2	1,200	12,000		100,000	100,000
202-473-940.000	EQUIPMENT RENTAL	88		219	1,664		500
Totals for dept 473 - BRII	OGE MAINTENANCE	493	1,679	12,359	1,680	100,000	100,500
Dept 474 - TRAFFIC SERVIC							
202-474-702.200	WAGES	1,853	1,880	2,560			
202-474-702.300	OVERTIME				68		
202-474-715.000	SOCIAL SECURITY (FICA)				5		
202-474-716.000	FRINGES	3,022	9 , 897	196			

User: BABarrett

BUDGET REPORT FOR CITY OF OWOSSO Fund: 202 MAJOR STREET FUND

Page:

16/85

DB: Owosso

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
	BEOCKITITON				111110 007 307 23	Dobout	
APPROPRIATIONS							
Dept 474 - TRAFFIC S 202-474-718.200					3		
202-474-718.200	DEFINED CONTRIBUTION OPERATING SUPPLIES	952	849	4,250	3 , 537	250	250
202-474-728.000	CONTRACTUAL SERVICES	11,992	11,992	12,000	13,753	15,000	15,000
202-474-010.000	UTILITIES	132	142	500	98	500	500
202-474-940.000	EQUIPMENT RENTAL	1,288	1,094	1,000	829	300	1,000
Totals for dept 474	- TRAFFIC SERVICES-MAINTENANCE	19,239	25,854	20,506	18,293	15,750	16,750
Dept 478 - SNOW & IC	E CONTROL						
202-478-702.200	WAGES	19,764	21,681	36,250	25,526		35,216
202-478-702.300	OVERTIME	13,701	22,002	00,200	6,594		7,500
202-478-715.000	SOCIAL SECURITY (FICA)			2,773	2,439		3,267
202-478-716.000	FRINGES	37,390	20,105	•	•		,
202-478-716.100	HEALTH INSURANCE			11,597	8,273		14,803
202-478-716.200	DENTAL INSURANCE			392	306		516
202-478-716.300	OPTICAL INSURANCE			60	43		80
202-478-716.400	LIFE INSURANCE			157	132		169
202-478-716.500	DISABILITY INSURANCE			222	202		362
202-478-718.200	DEFINED CONTRIBUTION			1,429	1,071		2,135
202-478-728.000	OPERATING SUPPLIES	48,319	37 , 771	50,000	33,627		50,000
202-478-940.000	EQUIPMENT RENTAL	47,927	59,379	50,000	46,388	55,000	55,000
Totals for dept 478	- SNOW & ICE CONTROL	153,400	138,936	152,880	124,601	55,000	169,048
Dept 480 - TREE TRIM	MING						
202-480-702.200	WAGES	5,734	8 , 779	16,112	11,345		15,652
202-480-702.300	OVERTIME			500	698		1,000
202-480-715.000	SOCIAL SECURITY (FICA)			1,271	915		1,274
202-480-716.000	FRINGES	9 , 775	12 , 793				
202-480-716.100	HEALTH INSURANCE			5 , 154	3,904		6 , 579
202-480-716.200	DENTAL INSURANCE			175	143		229
202-480-716.300	OPTICAL INSURANCE			27	20		36
202-480-716.400	LIFE INSURANCE			70	47		75
202-480-716.500	DISABILITY INSURANCE			99	74		161
202-480-718.200	DEFINED CONTRIBUTION		111	635	414	400	833
202-480-728.000	OPERATING SUPPLIES	0 525	114	500	256	400 30,000	400
202-480-818.000 202-480-940.000	CONTRACTUAL SERVICES EQUIPMENT RENTAL	9,525 9,691	13,400 21,415	30,000 15,000	20,564	20,000	30,000 20,000
		_ 					
Totals for dept 480	- TREE TRIMMING	34,725	56,501	69 , 543	38,380	50,400	76,239
Dept 482 - ADMINISTR							
202-482-702.100	SALARIES	42,484	47,281	24,601	21,918		31,425
202-482-702.200	WAGES	2 040	2 461	12,473	7,617		11,319
202-482-715.000	SOCIAL SECURITY (FICA)	3,248	3,461	2,836	2,173		3,270
202-482-716.100	HEALTH INSURANCE	4,364	6 , 778	5,942	5,042		7,021
202-482-716.200	DENTAL INSURANCE	144 18	254 37	328 50	267 40		345 53
202-482-716.300 202-482-716.400	OPTICAL INSURANCE LIFE INSURANCE	171	194	212	178		205
202 402-/10.400	HIFE INSURANCE	1/1	1 J t	212	1/0		203

User: BABarrett

BUDGET REPORT FOR CITY OF OWOSSO Fund: 202 MAJOR STREET FUND

Page: 17/85

DB: Owosso

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 482 - ADMINISTRATION	& ENGINEERING						
202-482-716.500	DISABILITY INSURANCE	272	307	401	337		493
202-482-717.000	UNEMPLOYMENT INSURANCE		3		8		9
202-482-718.200	DEFINED CONTRIBUTION	862	2,217	3,194	2,405		3,322
202-482-719.000	WORKERS' COMPENSATION	476	290	264	215		303
202-482-728.400	OFFICE SUPPLIES			500	156	5,500	500
202-482-801.000	PROFESSIONAL SERVICES: ADMINISTRAT	345	132	260	260	500	500
202-482-818.000	CONTRACTUAL SERVICES				116	200	200
202-482-818.500	AUDIT		960	900	900	1,000	1,000
202-482-956.000	EDUCATION & TRAINING	253	293	500	290	500	500
202-482-978.000	EQUIPMENT						1,550
202-482-995.101	TRANSFER TO GENERAL FUND	65 , 451	205,674	140,358	84,099		146,138
Totals for dept 482 - ADMI	INISTRATION & ENGINEERING	118,088	267,881	192,819	126,021	7,700	208,153
Dept 485 - LOCAL STREET T	RANSFER						
202-485-995.203	TRANSFER TO LOCAL STREET	335,389	342,424	350,000	240,575		350,000
Totals for dept 485 - LOCA	AL STREET TRANSFER	335,389	342,424	350,000	240,575		350,000
Dept 486 - TRUNKLINE SURF.	ACE MAINTENANCE						
202-486-702.200	WAGES	149	1,024	198			
202-486-716.000	FRINGES	229	1,395	214			
202-486-728.000	OPERATING SUPPLIES		,	814			
202-486-728.000-21TRNKLINE	OPERATING SUPPLIES	73	520		850		
202-486-728.000-52TRNKLINE	OPERATING SUPPLIES	1,729					
202-486-728.000-71TRNKLINE	OPERATING SUPPLIES	122	1,312				
202-486-818.000	CONTRACTUAL SERVICES		·	1,223			
202-486-818.000-21TRNKLINE	CONTRACTUAL SERVICES	2,648	50	·			
202-486-818.000-52TRNKLINE	CONTRACTUAL SERVICES	2,648					
202-486-818.000-71TRNKLINE	CONTRACTUAL SERVICES	,		669,101	596,138		
202-486-940.000	EQUIPMENT RENTAL	109	1,050	192	42		200
Totals for dept 486 - TRUM		7,707	5,351	671,742	597,030	_	200
Dept 488 - TRUNKLINE SWEE	PING & FLUSHING						
202-488-702.200	WAGES	492		372			
202-488-716.000	FRINGES	734		424			
202-488-818.000	CONTRACTUAL SERVICES	1,723	1,621	856			
202-488-940.000	EQUIPMENT RENTAL	2,372		2,010	625		2,000
Totals for dept 488 - TRUM	NKLINE SWEEPING & FLUSHING	5,321	1,621	3,662	625		2,000
Dept 490 - TRUNKLINE TREE	TRIM & REMOVAL						
202-490-702.200	WAGES			65			
202-490-716.000	FRINGES			62			
202-490-940.000	EQUIPMENT RENTAL			50	157		200
Totals for dept 490 - TRUN				177	157		200
-				± / /	10,		200
Dept 491 - TRUNKLINE STOR	M DRAIN, CURBS WAGES	865	182	324			
			-				

BUDGET REPORT FOR CITY OF OWOSSO Fund: 202 MAJOR STREET FUND

Page:

18/85

DB: Owosso

		2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED	2022-23 ACTIVITY	2023-24 REQUESTED	2023-24 RECOMMENDED
GL NUMBER	DESCRIPTION			BUDGET	THRU 06/30/23	BUDGET	BUDGET
APPROPRIATIONS							
Dept 491 - TRUNKLINE STOR							
202-491-716.000	FRINGES	1,472	252	460			
202-491-728.000	OPERATING SUPPLIES		00 607	250	138		
202-491-818.000-71TRNKLINE 202-491-940.000	CONTRACTUAL SERVICES EQUIPMENT RENTAL	1,685	22 , 627 424	596	938		1,000
		4,022	23,485	1,630	1,076		1,000
Totals for dept 491 - TRUN	IKLINE STORM DRAIN, CURBS	4,022	23,483	1,630	1,076		1,000
Dept 492 - TRUNKLINE ROADS							
202-492-702.200	WAGES	88	19	45			
202-492-716.000	FRINGES	166	35	71			
202-492-940.000	EQUIPMENT RENTAL	142	6	53	386		400
Totals for dept 492 - TRUM	KLINE ROADSIDE CLEANUP	396	60	169	386		400
Dept 494 - TRUNKLINE TRAF	FIC SIGNS						
202-494-702.200	WAGES	311	209	118			
202-494-716.000	FRINGES	588	268	180			
202-494-728.000	OPERATING SUPPLIES	52	52	141	184		
202-494-728.000-21TRNKLINE	OPERATING SUPPLIES				260		
202-494-728.000-52TRNKLINE	OPERATING SUPPLIES	79					
202-494-728.000-71TRNKLINE	OPERATING SUPPLIES	23	128				
202-494-940.000	EQUIPMENT RENTAL	279	308	125	116		100
Totals for dept 494 - TRUM	KLINE TRAFFIC SIGNS	1,332	965	564	560		100
Dept 497 - TRUNKLINE SNOW	& ICE CONTROL						
202-497-702.200	WAGES	3,249	4,765	3,130			
202-497-702.300	OVERTIME				1,153		
202-497-715.000	SOCIAL SECURITY (FICA)				87		
202-497-716.000	FRINGES	6,147	6,120	3 , 756			
202-497-716.400	LIFE INSURANCE				6		
202-497-716.500	DISABILITY INSURANCE				11		
202-497-718.200	DEFINED CONTRIBUTION				34		
202-497-728.000	OPERATING SUPPLIES			12 , 965			
202-497-728.000-21TRNKLINE	OPERATING SUPPLIES	6,030	5,136		4,646		
202-497-728.000-52TRNKLINE	OPERATING SUPPLIES	6,271	6,628		4,732		
202-497-728.000-71TRNKLINE	OPERATING SUPPLIES	4,646	4,366	E 004	3,297		
202-497-940.000	EQUIPMENT RENTAL	8,331	15,508	7,901	9,699		8,000
Totals for dept 497 - TRUM	KLINE SNOW & ICE CONTROL	34,674	42,523	27 , 752	23,665		8,000
TOTAL APPROPRIATIONS		2,364,480	1,883,094	2,076,759	1,327,933	2,568,250	3,405,434
NET OF REVENUES/APPROPRIATION	DNS - FUND 202	283,138	757,892	231,653	379,694	(2,568,250)	(1,154,962)
BEGINNING FUND BALAN	ICE	1,130,147	1,413,285	2,171,175	2,171,175	2,550,869	2,550,869
ENDING FUND BALANCE		1,413,285	2,171,177	2,402,828	2,550,869	(17,381)	1,395,907

User: BABarrett

BUDGET REPORT FOR CITY OF OWOSSO

DB: Owosso

Fund: 203 LOCAL STREET FUND

Calculations as of 06/30/2023

Page: 19/85

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES							
Dept 000 - REVENUE							
203-000-502.000	GRANT-FEDERAL						175 , 000
203-000-540.000	STATE SOURCES	15 , 937	16,074	15,000			15,000
203-000-542.000	GAS & WEIGHT TAX	491 , 271	514,310	516 , 546	355 , 676		537 , 320
203-000-665.000	INTEREST INCOME	19	420		12,036		5,000
203-000-678.000	SPECIAL ASSESSMENT	147,210	181 , 895	38,902			
203-000-699.202	MAJOR STREET TRANSFER	335,389	342,424	350,000	240,575		350,000
203-000-699.409	TRANSFER FROM STREET PROGRAM	500,000	504,990				
Totals for dept 000 -	REVENUE	1,489,826	1,560,113	920,448	608,287		1,082,320
TOTAL ESTIMATED REVENUES	5	1,489,826	1,560,113	920,448	608,287		1,082,320

BUDGET REPORT FOR CITY OF OWOSSO Fund: 203 LOCAL STREET FUND

Page:

20/85

DB: Owosso

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
					, ,		
APPROPRIATIONS							
Dept 451 - CONSTRUCTION	ODEDARING GUDDITEG		4.2		0.4	250	0.50
203-451-728.000 203-451-818.000	OPERATING SUPPLIES	E 460	43	25 000	84	250	250
203-451-818.000 203-451-818.000-CENTERST21	CONTRACTUAL SERVICES CONTRACTUAL SERVICES	5,460	(546)	25,000 220,000	1,176	450,000 303,000	25,000 303,000
203-451-818.000-CLARKAVE19	CONTRACTUAL SERVICES CONTRACTUAL SERVICES	229,166		220,000	1,176	303,000	303,000
203-451-818.000-ESOUTHST21	CONTRACTUAL SERVICES	5,287					
203-451-818.000-GARFIELD21	CONTRACTUAL SERVICES	1,500	59 , 786				
203-451-818.000-GLENWOOD21	CONTRACTUAL SERVICES	2,332	153,031				
203-451-818.000-LEESTR2022	CONTRACTUAL SERVICES	2,332	988	137,500	2,359	207,000	207,000
203-451-818.000-LINCOLNAVE	CONTRACTUAL SERVICES	3,229	145,875	1377300	2,333	2017000	2017000
203-451-818.000-MAPLESTR21	CONTRACTUAL SERVICES	3,223	178,420				
203-451-818.000-MCMILLIANA	CONTRACTUAL SERVICES	1,500	131,024				
203-451-818.000-MORRISST20	CONTRACTUAL SERVICES	62	131,021				
203-451-818.000-NORTHWCITY	CONTRACTUAL SERVICES	(2,933)					
203-451-818.000-PALMERST19	CONTRACTUAL SERVICES	9,483					
203-451-818.000-PARKST2021	CONTRACTUAL SERVICES	2,621	123,278				
203-451-818.000-PEARCEST21	CONTRACTUAL SERVICES	2,332	119,325				
203-451-818.000-RYANSTREET	CONTRACTUAL SERVICES	11,624	, , ,				
203-451-818.000-SUMMITST19	CONTRACTUAL SERVICES	534,716					
203-451-818.000-WASHPARK21	CONTRACTUAL SERVICES	2,500				250,000	
203-451-818.000-WILLIAMS19	CONTRACTUAL SERVICES	19 , 718				•	
Totals for dept 451 - CONS	STRUCTION	828,597	911,224	382,500	3,619	1,210,250	535,250
Dept 463 - STREET MAINTEN.	ANCE						
203-463-702.200	WAGES	33,525	32,179	56,388	39,708		54,781
203-463-702.200	OVERTIME	33,323	52,175	100	508		500
203-463-702.300	SOCIAL SECURITY (FICA)			4,322	3 , 054		4,229
203-463-715.000	FRINGES	54,694	47,609	4,322	3,034		4,229
203-463-716.100	HEALTH INSURANCE	34,034	47,000	18,040	12,897		23,027
203-463-716.200	DENTAL INSURANCE			609	477		802
203-463-716.200	OPTICAL INSURANCE			93	66		124
203-463-716.400	LIFE INSURANCE			245	159		262
203-463-716.500	DISABILITY INSURANCE			345	249		562
203-463-718.200	DEFINED CONTRIBUTION			2,222	1,387		302
203-463-728.000	OPERATING SUPPLIES	17,516	19,891	20,000	9,606	13,000	13,000
203-463-818.000	CONTRACTUAL SERVICES	196,771	206,848	247,500	178,525	260,000	260,000
203-463-818.000-SRTS2024GR	CONTRACTUAL SERVICES	130, 111	200,010	4,550	7,175	205,000	205,000
203-463-940.000	EQUIPMENT RENTAL	60,084	63,127	80,000	28,163	50,000	50,000
Totals for dept 463 - STRE		362,590	369,654	434,414	281,974	528,000	612,287
David 474							
Dept 474 - TRAFFIC SERVIC		200	1 040	1 110			
203-474-702.200	WAGES	896	1,240	1,112			
203-474-716.000	FRINGES	1,848	1,726	85	2 105	FOO	EOO
203-474-728.000	OPERATING SUPPLIES	2,641	4,257	4,250	3,125	500	500
203-474-940.000	EQUIPMENT RENTAL	1,378	1,063	1,000	115	1,000	1,000
Totals for dept 474 - TRAE	FIC SERVICES-MAINTENANCE	6,763	8,286	6,447	3,240	1,500	1,500

User: BABarrett

BUDGET REPORT FOR CITY OF OWOSSO

Page: 21/85

DB: Owosso

Fund: 203 LOCAL STREET FUND

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 478 - SNOW & ICE CON	TROL						
203-478-702.200	WAGES	10,342	13,341	16,111	11,345		15,652
203-478-702.300	OVERTIME	•	,	,	2,917		3,000
203-478-715.000	SOCIAL SECURITY (FICA)			1,233	1,084		1,427
203-478-716.000	FRINGES	19,565	17,136				
203-478-716.100	HEALTH INSURANCE			5 , 155	3,677		6 , 579
203-478-716.200	DENTAL INSURANCE			175	136		229
203-478-716.300	OPTICAL INSURANCE			27	19		36
203-478-716.400	LIFE INSURANCE			70	65		75
203-478-716.500	DISABILITY INSURANCE			99	95		161
203-478-718.200	DEFINED CONTRIBUTION			635	468		933
203-478-728.000	OPERATING SUPPLIES	17 , 455	13 , 950	20,000	14,485	12,500	12,500
203-478-940.000	EQUIPMENT RENTAL	28,577	46,229	30,000	23,868	31,000	31,000
Totals for dept 478 - SNOW	W & ICE CONTROL	75,939	90,656	73 , 505	58,159	43,500	71,592
Dept 480 - TREE TRIMMING							
203-480-702.200	WAGES	22,109	25,052	24,165	17,018		23,477
203-480-702.300	OVERTIME	,	,	1,000	1,055		1,200
203-480-715.000	SOCIAL SECURITY (FICA)			1,926	1,373		1,888
203-480-716.000	FRINGES	36,739	36,919	,	, -		,
203-480-716.100	HEALTH INSURANCE	•	,	7,731	5,675		9,868
203-480-716.200	DENTAL INSURANCE			262	209		344
203-480-716.300	OPTICAL INSURANCE			40	29		54
203-480-716.400	LIFE INSURANCE			105	69		113
203-480-716.500	DISABILITY INSURANCE			423	108		241
203-480-718.200	DEFINED CONTRIBUTION			953	603		1,234
203-480-728.000	OPERATING SUPPLIES		87		188	250	250
203-480-818.000	CONTRACTUAL SERVICES	27,074	27 , 600	30,000		30,000	30,000
203-480-940.000	EQUIPMENT RENTAL	43,490	58 , 663	30,000	37 , 726	57 , 000	57 , 000
Totals for dept 480 - TRE	E TRIMMING	129,412	148,321	96,605	64,053	87,250	125,669
Dept 482 - ADMINISTRATION	& ENGINEERING						
203-482-702.100	SALARIES	42,482	47,280	24,600	21,917		31,425
203-482-702.200	WAGES			13,022	7,617		11,319
203-482-715.000	SOCIAL SECURITY (FICA)	3,247	3,461	2,878	2,172		3,270
203-482-716.100	HEALTH INSURANCE	4,363	6 , 778	5 , 942	5,042		7,021
203-482-716.200	DENTAL INSURANCE	144	254	327	267		345
203-482-716.300	OPTICAL INSURANCE	18	37	50	40		53
203-482-716.400	LIFE INSURANCE	171	194	212	178		205
203-482-716.500	DISABILITY INSURANCE	272	307	401	337		493
203-482-717.000	UNEMPLOYMENT INSURANCE		3		8		9
203-482-718.200	DEFINED CONTRIBUTION	862	2,217	3,194	2,404		3,322
203-482-719.000	WORKERS' COMPENSATION	172	176	268	220		303
203-482-728.400	OFFICE SUPPLIES			500	156	5,500	500
203-482-801.000	PROFESSIONAL SERVICES: ADMINISTRAT	199	132	260	260	500	500
203-482-818.000	CONTRACTUAL SERVICES				348	500	500
203-482-818.500	AUDIT		960	900	900	1,000	1,000

BUDGET REPORT FOR CITY OF OWOSSO

DB: Owosso

Fund: 203 LOCAL STREET FUND

Calculations as of 06/30/2023

Page:

22/85

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS Dept 482 - ADMINISTE	RATION & ENGINEERING						
203-482-956.000 203-482-978.000	EDUCATION & TRAINING EQUIPMENT	253	193	500	290	500	500 1,550
203-482-995.101	TRANSFER TO GENERAL FUND	87,821	11,403	51,655	31,003		53,732
Totals for dept 482	- ADMINISTRATION & ENGINEERING	140,004	73,395	104,709	73,159	8,000	116,047
TOTAL APPROPRIATIONS		1,543,305	1,601,536	1,098,180	484,204	1,878,500	1,462,345
NET OF REVENUES/APPRO	PRIATIONS - FUND 203	(53,479)	(41,423)	(177,732)	124,083	(1,878,500)	(380,025)
BEGINNING FUNI ENDING FUND BA		1,336,127 1,282,648	1,282,648 1,241,225	1,241,228 1,063,496	1,241,228 1,365,311	1,365,311 (513,189)	1,365,311 985,286

User: BABarrett

BUDGET REPORT FOR CITY OF OWOSSO Fund: 208 PARK/RECREATION SITES FUND

Page: 23/85

DB: Owosso

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES Dept 000 - REVENUE 208-000-402.000 208-000-445.000 208-000-573.000 208-000-665.000 208-000-674.100	GENERAL PROPERTY TAX INTEREST & PENALTIES ON TAXES LOCAL COMMUNITY STABILIZATION SHAF INTEREST INCOME PRIVATE DONATIONS	128,842 509 5,615 (18)	2,644 21	50 10,000	518 10,000		
Totals for dept 000 - I	REVENUE	134,948	2,665	10,050	10,518		
TOTAL ESTIMATED REVENUES		134,948	2,665	10,050	10,518		

User: BABarrett

BUDGET REPORT FOR CITY OF OWOSSO Fund: 208 PARK/RECREATION SITES FUND

Page:

24/85

DB: Owosso

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS Dept 751 - PARKS 208-751-728.000	OPERATING SUPPLIES		2,100				
208-751-930.000 208-751-974.000 208-751-974.000-BENNETTFLD	BUILDING MAINTENANCE SYSTEM IMPROVEMENTS SYSTEM IMPROVEMENTS	15,679 34,930 50,091	231 63,266	100 37,800	51 23 , 243		
208-751-974.000-JMLAUNCH21 208-751-974.000-WARMCENTER	SYSTEM IMPROVEMENTS SYSTEM IMPROVEMENTS	100	178 15 , 759	38,000	34,615		
Totals for dept 751 - PARE	KS .	100,800	81,534	75,900	57,909		_
TOTAL APPROPRIATIONS		100,800	81,534	75,900	57,909		
NET OF REVENUES/APPROPRIATION	DNS - FUND 208	34,148	(78,869)	(65,850)	(47,391)		
BEGINNING FUND BALAN ENDING FUND BALANCE	NCE	125,934 160,082	160,083 81,214	81,214 15,364	81,214 33,823	33,823 33,823	33,823 33,823

User: BABarrett

BUDGET REPORT FOR CITY OF OWOSSO Fund: 239 OMS/DDA REVLG LOAN FUND

Page: 25/85

DB: Owosso

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES Dept 000 - REVENUE							
239-000-644.000	PENALTIES - LATE CHARGES		33	50	153		250
239-000-665.000	INTEREST INCOME	17,644	1,133	3,088	6,522		5,000
239-000-670.000	LOAN PRINCIPAL		838		8,160		
239-000-670.100	LOAN INTEREST		13 , 937	15 , 785	18,465		20,000
239-000-674.100	PRIVATE DONATIONS	200					
239-000-692.000	OTHER FINANCING SOURCES	1,617					
Totals for dept 000 -	REVENUE	19,461	15,941	18,923	33,300		25,250
TOTAL ESTIMATED REVENUES	S	19,461	15,941	18,923	33,300		25,250

BUDGET REPORT FOR CITY OF OWOSSO Fund: 239 OMS/DDA REVLG LOAN FUND

Page:

26/85

DB: Owosso

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS Dept 000 - REVENUE 239-000-958.000 Totals for dept 000 - REV	BAD DEBT EXPENSE VENUE	20,000					
Dept 200 - GEN SERVICES 239-200-801.100 239-200-818.000 239-200-818.500 239-200-958.000	PROFESSIONAL SERVICES:AUDIT COSTS CONTRACTUAL SERVICES AUDIT BAD DEBT EXPENSE	1,281 31,000	6,197 640 78,636	971 600 2,914	21,005 600		500 630
Totals for dept 200 - GEN	N SERVICES	32,281	85,473	4,485	21,605		1,130
TOTAL APPROPRIATIONS	-	52,281	85,473	4,485	21,605		1,130
NET OF REVENUES/APPROPRIATI	IONS - FUND 239	(32,820)	(69,532)	14,438	11,695		24,120
BEGINNING FUND BALANCE		1,231,276 1,198,456	1,198,457 1,128,925	1,128,925 1,143,363	1,128,925 1,140,620	1,140,620 1,140,620	1,140,620 1,164,740

User: BABarrett

BUDGET REPORT FOR CITY OF OWOSSO Fund: 243 OBRA #12 WOODWARD LOFT

Page:

27/85

DB: Owosso

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES Dept 000 - REVENUE 243-000-402.300 243-000-573.000 243-000-665.000	OBRA:TAX CAPTURE LOCAL COMMUNITY STABILIZATION SHAF INTEREST INCOME	120,313	123,325	125,349	126,957 2,602 1,851		128,996
Totals for dept 000 - R		120,313	123,325	125,349	131,410		129,096
TOTAL ESTIMATED REVENUES		120,313	123,325	125,349	131,410		129,096

NET OF REVENUES/APPROPRIATIONS - FUND 243

BEGINNING FUND BALANCE

ENDING FUND BALANCE

User: BABarrett

BUDGET REPORT FOR CITY OF OWOSSO Fund: 243 OBRA #12 WOODWARD LOFT

28/85

100

252,735

252,835

Page:

252,735

252,735

130,410

122,325

252,735

122,325

122,325

DB: Owosso

Calculations as of 06/30/2023

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 721 - PROFESSIO							
243-721-801.000	PROFESSIONAL SERVICES: ADMINISTRAI	1,000	1,000	1,000	1,000		1,000
Totals for dept 721	- PROFESSIONAL SERVICES	1,000	1,000	1,000	1,000		1,000
Dept 964 - TAX REIME	URSEMENTS						
243-964-969.000	DEVELOPER REIMBURSEMENT	123,284		124,349			127,996
Totals for dept 964	- TAX REIMBURSEMENTS	123,284		124,349			127,996
TOTAL APPROPRIATIONS	-	124,284	1,000	125,349	1,000	_	128,996

122,325

122,325

(3,971)

3,970

(1)

User: BABarrett

BUDGET REPORT FOR CITY OF OWOSSO Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY

Page: 29/85

DB: Owosso

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES							
Dept 000 - REVENUE							
248-000-402.000	GENERAL PROPERTY TAX			33,655	29 , 771		35 , 926
248-000-402.100	TIF			185,108	206,805		220,053
248-000-540.000	STATE SOURCES				45,000		
248-000-573.000	LOCAL COMMUNITY STABILIZATION SHAF				18,728		5,436
248-000-605.200	CHARGE FOR SERVICES RENDERED		42 , 305				
248-000-665.000	INTEREST INCOME			1,800	626		500
248-000-670.000	LOAN PRINCIPAL				346		4,312
248-000-670.100	LOAN INTEREST				1,927		1,844
248-000-674.200	DONATIONS			5,432			
248-000-674.300	INCOME-ECNMC RESTRUCTING			20,000	0.4.450		05.000
248-000-674.400	INCOME-PROMOTION			17,600	24,450		25 , 000
248-000-674.500 248-000-674.700	INCOME-ORGANIZATION			10,000	748		1 (00
248-000-674.700	EV STATION REVENUE MISCELLANEOUS				(11,677)		1,620
248-000-675.000	GENERAL FUND TRANSFER		12,537	37,952	20,098		33,921
248-000-699.101	ARPA TRANSFER IN		12,337	31,932	3,300		33,321
Totals for dept 000 - RE	VENUE		54,842	311,547	340,122		328,612
TOTAL ESTIMATED REVENUES			54,842	311,547	340,122		328,612

User: BABarrett

BUDGET REPORT FOR CITY OF OWOSSO Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY

Page: 30/85

DB: Owosso

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 200 - GEN SERVICES							
248-200-728.000	OPERATING SUPPLIES		1,804	3,450	1,995	3,450	3,450
248-200-801.000	PROFESSIONAL SERVICES: ADMINISTRAT		100	0,100	1,330	10,000	10,000
248-200-810.000	INSURANCE & BONDS		3,000	3,000	3,000	3,000	3,000
248-200-818.000	CONTRACTUAL SERVICES		4,350	6,500	16,726	18,500	40,500
248-200-920.000	UTILITIES		-,	-,	1,928	2,500	3,000
248-200-920.100	ELECTRICITY-EV STATION				919	1,000	2,000
248-200-920.300	TELEPHONE		396	500	208	500	520
248-200-930.000	BUILDING MAINTENANCE			58,200	27,065	61,200	49,200
248-200-955.000	MEMBERSHIPS & DUES			1,000	,	1,000	1,000
248-200-956.000	EDUCATION & TRAINING			_,	215	3,000	3,000
248-200-969.000	DEVELOPER REIMBURSEMENT				30,694	32,228	32,959
248-200-995.101	TRANSFER TO GENERAL FUND			9,279	10,340	9,279	11,003
Totals for dept 200 - GEN			9,650	81,929	93,090	145,657	159,632
Dept 261 - GENERAL ADMIN							
248-261-702.100	SALARIES		40,300	62,000	34,958	62,000	64,480
248-261-702.100	WAGES		40,300	02,000	147	02,000	04,400
248-261-702.800	ACCRUED SICK LEAVE				868		
248-261-703.000	OTHER COMPENSATION				2,480		
248-261-715.000	SOCIAL SECURITY (FICA)		3,086	4,743	2,945	4,743	4,933
248-261-716.100	HEALTH INSURANCE		9,514	19,920	2,545 9,576	19,920	7,400
248-261-716.200	DENTAL INSURANCE		374	785	361	785	252
248-261-716.300	OPTICAL INSURANCE		63	116	58	116	36
248-261-716.400	LIFE INSURANCE		246	491	288	491	504
248-261-716.500	DISABILITY INSURANCE		248	796	459	796	968
248-261-717.000	UNEMPLOYMENT INSURANCE		76	47	433	47	6
248-261-718.200	DEFINED CONTRIBUTION		2 , 876	5 , 580	(582)	5,600	5 , 803
248-261-719.000	WORKERS' COMPENSATION		440	403	363	403	420
Totals for dept 261 - GEN			57,223	94,881	51,921	94,901	84,802
-			.,	,	,	,	,
Dept 704 - ORGANIZATION	OUDDITEO			700	2.4	1 000	1 000
248-704-728.000	SUPPLIES			700	34	1,000	1,000
248-704-818.000	WORK PLAN EXPEND VOLUNTEERS			9,300		2,000	2,000
Totals for dept 704 - ORG	GANIZATION			10,000	34	3,000	3,000
Dept 705 - PROMOTION							
248-705-802.000	RETAIL SHOPPING ADVERTISEMENT				1,052	2,000	2,000
248-705-818.000	WORK PLAN EXPENDITURES			19,000	1,727	5,000	5,000
248-705-818.730	ART WALK				602	500	500
248-705-818.750	GLOW				6,531	6,531	6,531
248-705-818.760	SUMMER SENSATION				135	135	135
248-705-818.770	MOTORCYCLE DAYS				119	100	100
248-705-818.780	CHOCOLATE WALK				737	3,755	500
248-705-818.790	NYE BLOCK PARTY				3,478	4,000	4,000
Totals for dept 705 - PRO	OMOTION			19,000	14,381	22,021	18,766

BUDGET REPORT FOR CITY OF OWOSSO Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY

Page: 31/85

DB: Owosso

		2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED	2022-23 ACTIVITY	2023-24 REQUESTED	2023-24 RECOMMENDED
GL NUMBER	DESCRIPTION			BUDGET	THRU 06/30/23	BUDGET	BUDGET
APPROPRIATIONS Dept 706 - DESIGN							
248-706-818.000	WORK PLAN EXPENDITURES			11,600	2,056	7,000	7,000
Totals for dept 706 - DES	IGN			11,600	2,056	7,000	7,000
Dept 707 - ECONOMIC RESTR 248-707-818.000 248-707-818.000-MTCHONMAIN 248-707-818.000-VIBRANCY22	UCTURING WORK PLAN EXPENDITURES CONTRACTUAL SERVICES CONTRACTUAL SERVICES			20,000	30 25,000 1,000		
Totals for dept 707 - ECON	NOMIC RESTRUCTURING			20,000	26,030		
Dept 901 - CAPITAL OUTLAY 248-901-965.585 248-901-965.585-DDASTRLITE	CAPITAL CONTRIBUTION-DDA CAPITAL CONTRIBUTION-DDA			1,900	7,800		
Totals for dept 901 - CAPI	ITAL OUTLAY			1,900	7,800		
Dept 905 - DEBT SERVICE 248-905-991.100 248-905-993.000	PRINCIPAL INTEREST			60,694 17,738	3,509 9,345	50,000 14,800	54,840 15,396
Totals for dept 905 - DEB	SERVICE			78,432	12,854	64,800	70,236
TOTAL APPROPRIATIONS			66,873	317,742	208,166	337,379	343,436
NET OF REVENUES/APPROPRIATION	DNS - FUND 248		(12,031)	(6,195)	131,956	(337,379)	(14,824)
BEGINNING FUND BALAN			(12, 021)	(12,030) 152,278	(12,030) 152,278	272,204	272,204
ENDING FUND BALANCE			(12,031)	134,053	272 , 204	(65 , 175)	257 , 380

User: BABarrett

BUDGET REPORT FOR CITY OF OWOSSO Fund: 249 BUILDING INSPECTION FUND

Page:

32/85

DB: Owosso

		2020-21	2021-22	2022-23	2022-23	2023-24	2023-24
GT 1111/DED	DECORTRETON	ACTIVITY	ACTIVITY	AMENDED	ACTIVITY	REQUESTED	RECOMMENDED
GL NUMBER	DESCRIPTION			BUDGET	THRU 06/30/23	BUDGET	BUDGET
ESTIMATED REVENUES							
Dept 000 - REVENUE							
249-000-476.100	MARIJUANA LICENSE FEE			45,000	60,000		80,000
249-000-490.000	PERMITS-BUILDING			87 , 500	82 , 265		106,000
249-000-490.100	PERMITS-ELECTRICAL			20,000	25,405		27,000
249-000-490.200	PERMITS-PLUMBING & MECHANICAL			55 , 000	59 , 550		60,000
249-000-628.000	RENTAL REGISTRATION						70,000
249-000-665.000	INTEREST INCOME			100	1,164		1,000
249-000-675.000	MISCELLANEOUS				25		
Totals for dept 000	- REVENUE	-		207,600	228,409		344,000
TOTAL ESTIMATED REVENU	ES _			207,600	228,409		344,000

BUDGET REPORT FOR CITY OF OWOSSO Fund: 249 BUILDING INSPECTION FUND

Page:

33/85

DB: Owosso

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 200 - GEN SERVIC	ES						
249-200-702.100	SALARIES			57 , 694	42,501		60,002
249-200-702.200	WAGES			8 , 778	8,135		16,492
249-200-715.000	SOCIAL SECURITY (FICA)			5,086	3,885		5 , 852
249-200-716.100	HEALTH INSURANCE			15,427	11,563		13,154
249-200-716.200	DENTAL INSURANCE			240	208		214
249-200-716.300	OPTICAL INSURANCE			63	38		31
249-200-716.400	LIFE INSURANCE			466	353		481
249-200-716.500	DISABILITY INSURANCE			778	590		823
249-200-717.000	UNEMPLOYMENT INSURANCE			70	4 252		12
249-200-718.200 249-200-719.000	DEFINED CONTRIBUTION			6,025 280	4,352 277		5,400 291
249-200-719.000	WORKERS' COMPENSATION OPERATING SUPPLIES			280 500	664	1 500	
249-200-728.000	OFFICE SUPPLIES			500	432	1,500 500	1,500 500
249-200-728.400	PROFESSIONAL SERVICES: ADMINISTRAT			1,500	563	1,500	1,500
249-200-861.000	EDUCATION & TRAINING			1,500	759	500	500
Totals for dept 200 -				97,407	74,320	4,000	106,752
Dept 371 - BUILDING A				,	•	,	•
249-371-818.000	CONTRACTUAL SERVICES			157,122	103,509	156,563	156,563
Totals for dept 371 -	BUILDING AND SAFETY			157,122	103,509	156,563	156,563
TOTAL APPROPRIATIONS				254,529	177,829	160,563	263,315
NET OF REVENUES/APPROPR	IATIONS - FUND 249			(46,929)	50,580	(160,563)	80,685
BEGINNING FUND	BALANCE					189,753	189,753
FUND BALANCE ADE				139,173 92,244	139,173 189,753	29,190	270,438

BUDGET REPORT FOR CITY OF OWOSSO Fund: 254 HOUSING & REDEVELOPMENT

Page:

34/85

DB: Owosso

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES							
Dept 000 - REVENUE 254-000-502.400 254-000-502.550 254-000-665.000	GRANT-MSHDA:HO GRANT - MSHDA: NEP INTEREST INCOME	(73)					105,000 75,000
Totals for dept 000		(73)					180,000
TOTAL ESTIMATED REVENU	ES	(73)					180,000

BUDGET REPORT FOR CITY OF OWOSSO Fund: 254 HOUSING & REDEVELOPMENT

35/85

Page:

DB: Owosso

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS Dept 200 - GEN SERVICES 254-200-818.000 254-200-818.000-114116MAIN	CONTRACTUAL SERVICES CONTRACTUAL SERVICES				56		170,000
254-200-995.101	TRANSFER TO GENERAL FUND						10,000
Totals for dept 200 - GEN	SERVICES				56		180,000
TOTAL APPROPRIATIONS					56		180,000
NET OF REVENUES/APPROPRIATION	ONS - FUND 254	(73)			(56)		
BEGINNING FUND BALAN ENDING FUND BALANCE		73			(56)	(56) (56)	(56) (56)

BUDGET REPORT FOR CITY OF OWOSSO Fund: 259 OBRA-DIST#15 -ARMORY BUILDING

DB: Owosso

Calculations as of 06/30/2023

Page:

36/85

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES Dept 000 - REVENUE 259-000-402.300	OBRA:TAX CAPTURE	74,424	70 , 939	74,073	44,709		46,953
Totals for dept 000	- REVENUE	74,424	70,939	74,073	44,709		46,953
TOTAL ESTIMATED REVEN	IUES	74,424	70,939	74,073	44,709		46,953

User: BABarrett

BUDGET REPORT FOR CITY OF OWOSSO Fund: 259 OBRA-DIST#15 -ARMORY BUILDING

DB: Owosso

Calculations as of 06/30/2023

Page: 37/85

		2020-21	2021-22	2022-23	2022-23	2023-24	2023-24
		ACTIVITY	ACTIVITY	AMENDED	ACTIVITY	REQUESTED	RECOMMENDED
GL NUMBER	DESCRIPTION			BUDGET	THRU 06/30/23	BUDGET	BUDGET
APPROPRIATIONS							
Dept 721 - PROFESSIONAL	SERVICES						
259-721-801.000	PROFESSIONAL SERVICES: ADMINISTRAT	5,361	5,690	6,500	5,655		6,007
Totals for dept 721 - P	ROFESSIONAL SERVICES	5,361	5,690	6,500	5,655	_	6,007
Dept 964 - TAX REIMBURS	EMENTS						
259-964-969.000	DEVELOPER REIMBURSEMENT	68,734	65,284	67 , 573	38,916		40,946
Totals for dept 964 - T	AX REIMBURSEMENTS	68,734	65,284	67,573	38,916		40,946
TOTAL APPROPRIATIONS	_	74,095	70,974	74,073	44,571		46,953
NET OF REVENUES/APPROPRIA	TIONS - FUND 259	329	(35)		138		
BEGINNING FUND BA	LANCE	3,860	4,190	4,155	4,155	4,293	4,293
ENDING FUND BALAN	CE	4,189	4,155	4,155	4,293	4,293	4,293

BUDGET REPORT FOR CITY OF OWOSSO

User: BABarrett Fund: 272 OBRA FUND-DISTRICT #17 CARGILL (PREV #8) DB: Owosso

Calculations as of 06/30/2023

Page:

38/85

		2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED	2022-23 ACTIVITY	2023-24 REQUESTED	2023-24 RECOMMENDED
GL NUMBER	DESCRIPTION	ACIIVIII	ACIIVIII	BUDGET	THRU 06/30/23	BUDGET	BUDGET
ESTIMATED REVENUES Dept 000 - REVENUE							
272-000-402.300	OBRA:TAX CAPTURE	179 , 978	178,372	184,959	188,331		199,180
Totals for dept 0	00 - REVENUE	179,978	178,372	184,959	188,331		199,180
TOTAL ESTIMATED REVI	ENUES	179,978	178,372	184,959	188,331		199,180

User: BABarrett

BUDGET REPORT FOR CITY OF OWOSSO

Fund: 272 OBRA FUND-DISTRICT #17 CARGILL (PREV #8)

Page:

39/85

DB: Owosso

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS Dept 721 - PROFESSIONAL	SERVICES						
272-721-801.000	PROFESSIONAL SERVICES: ADMINISTRAT	9,902	10,132	12,000	10,306		11,369
Totals for dept 721 - PR	OFESSIONAL SERVICES	9,902	10,132	12,000	10,306		11,369
Dept 905 - DEBT SERVICE							
272-905-991.100	PRINCIPAL	100,668	131,446	130,592	134,541		137,710
272-905-993.000	INTEREST	69,178	36,553	60,129	33,457		30,289
Totals for dept 905 - DE	BT SERVICE	169,846	167,999	190,721	167,998		167,999
TOTAL APPROPRIATIONS	_	179,748	178,131	202,721	178,304		179,368
NET OF REVENUES/APPROPRIAT	IONS - FUND 272	230	241	(17,762)	10,027		19,812
BEGINNING FUND BAL ENDING FUND BALANC		9,902 10,132	10,132 10,373	10,374 (7,388)	10,374 20,401	20,401 20,401	20,401 40,213

User: BABarrett

BUDGET REPORT FOR CITY OF OWOSSO Fund: 273 OBRA #9 ROBBINS LOFT Page:

40/85

DB: Owosso

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES Dept 000 - REVENUE 273-000-402.300 273-000-573.000	OBRA:TAX CAPTURE LOCAL COMMUNITY STABILIZATION SHAF	3,612	3,228	3,602	3,667 560		4,267
273-000-665.000	INTEREST INCOME				728		100
Totals for dept 000 -	REVENUE	3,612	3,228	3,602	4,955		4,367
TOTAL ESTIMATED REVENUES		3,612	3,228	3,602	4,955		4,367

BUDGET REPORT FOR CITY OF OWOSSO Fund: 273 OBRA #9 ROBBINS LOFT

Page:

41/85

DB: Owosso

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS Dept 721 - PROFESSI 273-721-801.000	IONAL SERVICES PROFESSIONAL SERVICES: ADMINISTRAT	1,200	1,200	1,200	1,200		1,200
	1 - PROFESSIONAL SERVICES	1,200	1,200	1,200	1,200		1,200
TOTAL APPROPRIATIONS	_	1,200	1,200	1,200	1,200		1,200
NET OF REVENUES/APPR	OPRIATIONS - FUND 273	2,412	2,028	2,402	3,755		3,167
BEGINNING FU ENDING FUND		43,569 45,981	45,981 48,009	48,009 50,411	48,009 51,764	51,764 51,764	51,764 54,931

User: BABarrett

BUDGET REPORT FOR CITY OF OWOSSO Fund: 276 OBRA FUND DISTRICT #16 - QDOBA

Page: 42/85

DB: Owosso

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES							
Dept 000 - REVENUE 276-000-402.300 276-000-665.000 276-000-674.200	OBRA:TAX CAPTURE INTEREST INCOME DONATIONS	9,506 1 12,629	9,526 2 18,645	10,124	10,308 11 17,864		11,278 10 17,434
Totals for dept 000	- REVENUE	22,136	28,173	10,124	28,183		28,722
TOTAL ESTIMATED REVENU	JES	22,136	28,173	10,124	28,183		28,722

BUDGET REPORT FOR CITY OF OWOSSO Fund: 276 OBRA FUND DISTRICT #16 - QDOBA

Page: 43/85

DB: Owosso

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS Dept 721 - PROFESSIO							
276-721-801.000	PROFESSIONAL SERVICES: ADMINISTRAI	515	535	560	550		550
Totals for dept 721	- PROFESSIONAL SERVICES	515	535	560	550		550
Dept 905 - DEBT SERV 276-905-991.100 276-905-993.000	JICE PRINCIPAL INTEREST	28,171	24,274 3,897	24,639 3,533	24,638 3,533		25,008 3,164
Totals for dept 905	- DEBT SERVICE	28,171	28,171	28,172	28,171	_	28,172
TOTAL APPROPRIATIONS	_	28,686	28,706	28,732	28,721		28,722
NET OF REVENUES/APPRO	PRIATIONS - FUND 276	(6,550)	(533)	(18,608)	(538)		
BEGINNING FUND ENDING FUND BA		16,057 9,507	9,507 8,974	8,974 (9,634)	8,974 8,436	8,436 8,436	8,436 8,436

BUDGET REPORT FOR CITY OF OWOSSO Fund: 277 OBRA FUND DISTRICT #20 - J&H OIL

Page:

44/85

DB: Owosso

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES Dept 000 - REVENUE							
277-000-402.300 277-000-540.000	OBRA:TAX CAPTURE STATE SOURCES	26 , 809	130,282	48,463	51,180		52 , 072
Totals for dept 000	- REVENUE	26,809	130,282	48,463	51,180		52,072
TOTAL ESTIMATED REVEN	UES	26,809	130,282	48,463	51,180		52,072

User: BABarrett

BUDGET REPORT FOR CITY OF OWOSSO Fund: 277 OBRA FUND DISTRICT #20 - J&H OIL

Page: 45/85

DB: Owosso

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS Dept 721 - PROFESS: 277-721-801.000	IONAL SERVICES PROFESSIONAL SERVICES: ADMINISTRAT				1,000		1,000
Totals for dept 72	1 - PROFESSIONAL SERVICES				1,000		1,000
Dept 901 - CAPITAL 277-901-965.000	OUTLAY CAPITAL CONTRIBUTION-PRIVATE	26,809	130,282				
Totals for dept 90	1 - CAPITAL OUTLAY	26,809	130,282				_
TOTAL APPROPRIATIONS	_	26,809	130,282		1,000		1,000
NET OF REVENUES/APPR	OPRIATIONS - FUND 277			48,463	50,180		51,072
BEGINNING FU ENDING FUND				48,463	50,180	50,180 50,180	50,180 101,252

DB: Owosso

BUDGET REPORT FOR CITY OF OWOSSO

Fund: 280 OBRA FUND-DISTRICT #21 - 152 E HOWARD ST

Calculations as of 06/30/2023

Page:

46/85

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES Dept 000 - REVENUE 280-000-402.300	ODDA JEAN CADEUDE						F10
	OBRA:TAX CAPTURE						512
Totals for dept 000	- REVENUE						512
TOTAL ESTIMATED REVENUE	ES						512

User: BABarrett

BUDGET REPORT FOR CITY OF OWOSSO

Fund: 280 OBRA FUND-DISTRICT #21 - 152 E HOWARD ST

Page: 47/85

DB: Owosso

Calculations as of 06/30/2023

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS Dept 721 - PROFESS	SIONAL SERVICES						
280-721-801.000	PROFESSIONAL SERVICES: ADMINISTRAT		4,800	4,205	4,205		
Totals for dept 72	21 - PROFESSIONAL SERVICES		4,800	4,205	4,205		
TOTAL APPROPRIATIONS	<u> </u>		4,800	4,205	4,205		
NET OF REVENUES/APPR	ROPRIATIONS - FUND 280		(4,800)	(4,205)	(4,205)		512
BEGINNING FU ENDING FUND			(4,800)	(4,800) (9,005)	(4,800) (9,005)	(9,005) (9,005)	(9,005) (8,493)

BUDGET REPORT FOR CITY OF OWOSSO Fund: 283 OBRA FUND-DISTRICT#3-TIAL

DB: Owosso

Calculations as of 06/30/2023

Page:

48/85

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES Dept 000 - REVENUE 283-000-402.300 283-000-573.000	OBRA:TAX CAPTURE LOCAL COMMUNITY STABILIZATION SHAF	27,841	27,562	30,813	28,400 613		15,005
Totals for dept 000 -	REVENUE	27,841	27,562	30,813	29,013		15,005
TOTAL ESTIMATED REVENUE		27,841	27,562	30,813	29,013		15,005

BUDGET REPORT FOR CITY OF OWOSSO Fund: 283 OBRA FUND-DISTRICT#3-TIAL

Page:

49/85

DB: Owosso

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS Dept 721 - PROFESSIONAL							
283-721-801.000	PROFESSIONAL SERVICES: ADMINISTRA1	750	750	750	750		750
Totals for dept 721 - E	PROFESSIONAL SERVICES	750	750	750	750		750
Dept 905 - DEBT SERVICE 283-905-991.100 283-905-993.000 Totals for dept 905 - I	PRINCIPAL INTEREST	19,219 6,724 25,943	16,836 5,571 22,407	17,847 4,561 22,408	17,846 4,561 22,407		18,917 3,490 22,407
Dept 964 - TAX REIMBURS 283-964-969.000	SEMENTS DEVELOPER REIMBURSEMENT	1,147	1,147	1,147			
Totals for dept 964 - 1	TAX REIMBURSEMENTS	1,147	1,147	1,147			
TOTAL APPROPRIATIONS	_	27,840	24,304	24,305	23,157		23,157
NET OF REVENUES/APPROPRIA	ATIONS - FUND 283	1	3,258	6,508	5,856		(8,152)
BEGINNING FUND BALAN		1	3,258	3,258 9,766	3,258 9,114	9,114 9,114	9 , 114 962

BUDGET REPORT FOR CITY OF OWOSSO Fund: 284 OPIOID SETTLEMENT FUND

Page:

50/85

DB: Owosso

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES Dept 000 - REVENUE 284-000-665.000 284-000-685.000 Totals for dept 000 - R	INTEREST INCOME OPIOID SETTLEMENT REVENUE EVENUE				20,730 20,731		1,000
TOTAL ESTIMATED REVENUES					20,731		1,000
NET OF REVENUES/APPROPRIA	TIONS - FUND 284				20,731		1,000
BEGINNING FUND BA ENDING FUND BALAN					20,731	20,731 20,731	20,731 21,731

User: BABarrett

BUDGET REPORT FOR CITY OF OWOSSO Fund: 287 ARPA - AMERICAN RESCUE PLAN ACT

Page:

51/85

DB: Owosso

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES Dept 000 - REVENUE 287-000-528.000 287-000-665.000	OTHER FEDERAL GRANTS INTEREST INCOME		2,629	10,000	153,600 29,443		5,000
Totals for dept 000 -	- REVENUE		2,629	10,000	183,043	_	5,000
TOTAL ESTIMATED REVENUE	ES		2,629	10,000	183,043		5,000

User: BABarrett

BUDGET REPORT FOR CITY OF OWOSSO Fund: 287 ARPA - AMERICAN RESCUE PLAN ACT

Page:

52/85

DB: Owosso

		2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED	2022-23 ACTIVITY	2023-24 REQUESTED	2023-24 RECOMMENDED
GL NUMBER	DESCRIPTION	ACIIVIII	ACTIVITI	BUDGET	THRU 06/30/23	BUDGET	BUDGET
APPROPRIATIONS							
Dept 966 - TRANSFERS 287-966-995.101 287-966-995.248	OUT TRANSFER TO GENERAL FUND TRANSFER TO DDA			160,000	150,300 3,300		100,000
287-966-995.591	TRANSFER TO WATER			1,081,600			1,000,000
Totals for dept 966	- TRANSFERS OUT		_	1,241,600	153,600		1,100,000
TOTAL APPROPRIATIONS				1,241,600	153,600		1,100,000
NET OF REVENUES/APPROF	PRIATIONS - FUND 287		2,629	(1,231,600)	29,443		(1,095,000)
BEGINNING FUND ENDING FUND BA			2,629	2,629 (1,228,971)	2,629 32,072	32,072 32,072	32,072 (1,062,928)

BUDGET REPORT FOR CITY OF OWOSSO Fund: 297 HISTORICAL FUND

Page: 53/85

DB: Owosso

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES							
Dept 000 - REVENUE							
297-000-643.000	SALES	825	3,650	2,000	2,479		2,500
297-000-665.000	INTEREST INCOME	66	15	25	826		500
297-000-665.100	ENDOWMENT SPENDABLE FUNDS				1,009		1,010
297-000-667.000	RENTS	350					
297-000-667.100	RENTAL INCOME	12,689	15 , 650	16,800	10,920		14,000
297-000-674.100	PRIVATE DONATIONS	3 , 328	15,817	11,000	14,327		13,000
297-000-674.200	DONATIONS				1,000		1,000
297-000-674.500	INCOME-ORGANIZATION	831					
297-000-675.000	MISCELLANEOUS		434		50		
297-000-699.101	GENERAL FUND TRANSFER	40,000	17,000	10,000	7,500		20,000
Totals for dept 000 -	- REVENUE	58,089	52,566	39,825	38,111	_	52,010
TOTAL ESTIMATED REVENUE	ES	58,089	52,566	39,825	38,111		52,010

BUDGET REPORT FOR CITY OF OWOSSO Fund: 297 HISTORICAL FUND

Page: 54/85

DB: Owosso

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 797 - HISTORICAL	COMMISSION						
297-797-702.200	WAGES	6,952	11,403	16,170	9,014		16,451
297-797-702.400	WAGES - SEASONAL	544	1,479	2,600	960		2,783
297-797-715.000	SOCIAL SECURITY (FICA)	532	1,026	1,436	763		1,472
297-797-717.000	UNEMPLOYMENT INSURANCE	6	19	47	11		,
297-797-719.000	WORKERS' COMPENSATION		23	53	33		52
297-797-728.000	OPERATING SUPPLIES	1,481	218	300	114	300	300
297-797-729.000	FINANCIAL INSTITUTION FEES	-/	21	600	490	600	600
297-797-801.000	PROFESSIONAL SERVICES: ADMINISTRAT	17,075	21	175	413	200	200
297-797-810.000	INSURANCE & BONDS	1,274	1,398	2,000	1,500	2,000	3,000
297-797-818.500	AUDIT	1/2/1	640	600	600	600	600
297-797-880.000	PROMOTION	505	040	000	000	000	000
297-797-930.000	BUILDING MAINTENANCE	303	762				
297-797-930.000	MISCELLANEOUS	50	197	500	419	500	500
297-797-901.000	SYSTEM IMPROVEMENTS	30	197	500	419	300	300
	HISTORICAL COMMISSION	28,419	17,186	24,981	14,317	4,200	25,958
iotais for dept /9/ -	HISTORICAL COMMISSION	20,419	17,100	24,901	14,317	4,200	23,930
Dept 798 - CASTLE							
297-798-717.000	UNEMPLOYMENT INSURANCE			20	19	20	12
297-798-719.000	WORKERS' COMPENSATION	8	73	30	28	30	
297-798-728.000	OPERATING SUPPLIES	447	933	1,000	1,375	1,500	1,500
297-798-810.000	INSURANCE & BONDS	713	801	750	750	750	
297-798-920.000	UTILITIES	3,789	5,464	4,000	4,637	4,500	4,858
297-798-930.000	BUILDING MAINTENANCE	4,177	8 , 795	10,000	3,792	9,750	9,750
297-798-961.000	MISCELLANEOUS	336	73	300	60	300	300
Totals for dept 798 -	CASTLE	9,470	16,139	16,100	10,661	16,850	16,420
Dept 799 - GOULD HOUS	R						
297-799-810.000	INSURANCE & BONDS	713	801	750	750	750	
297-799-920.000	UTILITIES	3 , 760	3,320	4,500	1,903	3,000	3,717
297-799-930.000	BUILDING MAINTENANCE	7 , 913	5,034	5,000	5,822	5,000	5,000
297-799-930.200	BLDG MAINTENANCE	272	838	2,500	1,126	3,000	3,000
297-799-961.000	MISCELLANEOUS	158	528	500	13	100	100
Totals for dept 799 -		12,816	10,521	13,250	9,614	8,850	8,817
-		•	•	•	•	,	•
Dept 800 - COMSTOCK/W 297-800-930.000	OODARD BUILDING MAINTENANCE	348	448	500	269	500	500
			448	500	209	500	500
297-800-961.000	MISCELLANEOUS	47					
Totals for dept 800 -	COMSTOCK/WOODARD	395	448	500	269	500	500
TOTAL APPROPRIATIONS	_	51,100	44,294	54,831	34,861	30,400	51,695
NET OF REVENUES/APPROPR	IATIONS - FUND 297	6,989	8,272	(15,006)	3,250	(30,400)	315
BEGINNING FUND	BALANCE	63,010	69,998	78,267	78,267	81,517	81,517
ENDING FUND BAL		69,999	78,270	63,261	81,517	51,117	81,832

User: BABarrett

BUDGET REPORT FOR CITY OF OWOSSO Fund: 301 GENERAL DEBT SERVICE (VOTED BONDS)

DB: Owosso

Calculations as of 06/30/2023

Page: 55/85

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES							
Dept 000 - REVENUE 301-000-402.000 301-000-573.000	GENERAL PROPERTY TAX LOCAL COMMUNITY STABILIZATION SHAF	790,926 43,688	720,298 51,781	795,047	760,373 17,258		782 , 750
301-000-665.000 301-000-692.000	INTEREST INCOME OTHER FINANCING SOURCES	13,000	30 7,371	1,000	13,134		5,000
301-000-696.000 301-000-697.000	BOND PROCEEDS PREMIUM (BOND)	8,563,400 1,251,898	·				
Totals for dept 000 -	REVENUE	10,649,912	779,480	796,047	790,765		787,750
TOTAL ESTIMATED REVENUES	-	10,649,912	779,480	796,047	790,765		787,750

User: BABarrett

BUDGET REPORT FOR CITY OF OWOSSO Fund: 301 GENERAL DEBT SERVICE (VOTED BONDS)

DB: Owosso

Calculations as of 06/30/2023

Page:

56/85

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS Dept 905 - DEBT SERVICE							
301-905-991.100 301-905-992.000 301-905-993.000 301-905-994.000 301-905-995.100	PRINCIPAL PAYING AGENT FEES INTEREST COST OF ISSUANCE (BOND) TRANSFER TO PAYING AGENT (BOND)	470,000 1,250 333,483 186,795 9,621,132	510,000 500 283,916	480,000 500 311,450	155,725		490,000 500 292,250
Totals for dept 905 - DEB	T SERVICE	10,612,660	794,416	791,950	155,725		782 , 750
TOTAL APPROPRIATIONS		10,612,660	794,416	791,950	155,725		782,750
NET OF REVENUES/APPROPRIATI	ONS - FUND 301	37,252	(14,936)	4,097	635,040		5,000
BEGINNING FUND BALA ENDING FUND BALANCE		30,624 67,876	67,877 52,941	52,941 57,038	52,941 687,981	687,981 687,981	687,981 692,981

BUDGET REPORT FOR CITY OF OWOSSO Fund: 401 CAPITAL PROJECT FUND

57/85

Page:

DB: Owosso

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES Dept 000 - REVENUE 401-000-665.000 401-000-699.101	INTEREST INCOME TRANFERS IN - GENERAL FUND	103,093	528 , 577	240,641	1,446 146,580		
Totals for dept 000 -	REVENUE	103,093	528,577	240,641	148,026		
TOTAL ESTIMATED REVENUE	S	103,093	528,577	240,641	148,026		

BUDGET REPORT FOR CITY OF OWOSSO Fund: 401 CAPITAL PROJECT FUND

Page: 58/85

DB: Owosso

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS Dept 000 - REVENUE							
401-000-975.000	BUILDING IMPROVEMENTS	10,427	71 , 796		7,805		
401-000-975.000-WALL000000	BUILDING IMPROVEMENTS	8,892	315,082	569	569		
401-000-980.000	EQUIPMENT	47,983	38,463	95,455			
401-000-980.100	COMPUTERS	9,812	36,529	22,506	28,037		
401-000-981.000	VEHICLES	54,112	102,651	228,591	228,591		
Totals for dept 000 - REVE	CNUE	131,226	564,521	347,121	265,002		
TOTAL APPROPRIATIONS		131,226	564,521	347,121	265,002		_
NET OF REVENUES/APPROPRIATION	DNS - FUND 401	(28,133)	(35,944)	(106,480)	(116,976)		
BEGINNING FUND BALAN	ICE	181,053	152,919	116,975	116,975	(1)	(1)
ENDING FUND BALANCE		152,920	116,975	10,495	(1)	(1)	(1)

BUDGET REPORT FOR CITY OF OWOSSO Fund: 469 CAPITAL PROJECTS-BUILDING AUTHORITY

DB: Owosso

Calculations as of 06/30/2023

Page:

59/85

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES Dept 000 - REVENUE 469-000-665.000 Totals for dept 000	INTEREST INCOME - REVENUE	(6) (6)			779 779		
TOTAL ESTIMATED REVENU	ES	(6)			779	_	

BUDGET REPORT FOR CITY OF OWOSSO

User: BABarrett DB: Owosso

Fund: 469 CAPITAL PROJECTS-BUILDING AUTHORITY

Page: 60/85

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS Dept 901 - CAPITAL (OUTLAY SYSTEM IMPROVEMENTS			25,100	25,473		
Totals for dept 901		·		25,100	25,473		
TOTAL APPROPRIATIONS				25,100	25,473		
NET OF REVENUES/APPRO	PRIATIONS - FUND 469	(6)		(25,100)	(24,694)		
BEGINNING FUN ENDING FUND B		36,614 36,608	36,608 36,608	36,608 11,508	36,608 11,914	11,914 11,914	11,914 11,914

BUDGET REPORT FOR CITY OF OWOSSO Fund: 494 CAPITAL PROJECTS FUND-DOWNTOWN

Page: 61/85

DB: Owosso

		2020-21	2021-22	2022-23	2022-23	2023-24	2023-24
GL NUMBER	DESCRIPTION	ACTIVITY	ACTIVITY	AMENDED BUDGET	ACTIVITY THRU 06/30/23	REQUESTED BUDGET	RECOMMENDED BUDGET
ESTIMATED REVENUES Dept 000 - REVENUE							_
494-000-529.530	INFRASTRUCTURE	46)	34,665		500		
494-000-665.000	INTEREST INCOME	(6)	24 665		508		
Totals for dept 000 -	- REVENUE	(6)	34,665		508		
TOTAL ESTIMATED REVENUE	E S	(6)	34,665	· '	508		

User: BABarrett

BUDGET REPORT FOR CITY OF OWOSSO Fund: 494 CAPITAL PROJECTS FUND-DOWNTOWN

Page:

62/85

DB: Owosso

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS Dept 271 - ADMINISTRATIV 494-271-818.000	E CONTRACTUAL SERVICES						20,000
494-271-934.000	MAINTENANCE		37,160				·
Totals for dept 271 - ADI	4INISTRATIVE		37,160				20,000
TOTAL APPROPRIATIONS			37,160				20,000
NET OF REVENUES/APPROPRIAT	IONS - FUND 494	(6)	(2,495)	<u> </u>	508		(20,000)
BEGINNING FUND BALANCE		36,297 36,291	36,291 33,796	33,796 33,796	33,796 34,304	34,304 34,304	34,304 14,304

User: BABarrett

BUDGET REPORT FOR CITY OF OWOSSO

Page:

63/85

DB: Owosso

Fund: 588 TRANSPORTATION FUND

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES Dept 000 - REVENUE 588-000-402.000	GENERAL PROPERTY TAX	85,936	39,861	44,541	39,997		
588-000-573.000 588-000-665.000	LOCAL COMMUNITY STABILIZATION SHAF	3,743 (17)	4,642	1,000	875 1,544		1,000
588-000-699.101	GENERAL FUND TRANSFER						28,000
Totals for dept 000 -	REVENUE	89,662	44,506	45,541	42,416		29,000
TOTAL ESTIMATED REVENUES		89,662	44,506	45,541	42,416		29,000

BUDGET REPORT FOR CITY OF OWOSSO Fund: 588 TRANSPORTATION FUND

Page:

64/85

DB: Owosso

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 200 - GEN SERV 588-200-818.000 588-200-818.500	ICES CONTRACTUAL SERVICES AUDIT	64,048	69,595	61,664 1,200	61,664 1,200		88,519 600
Totals for dept 200	- GEN SERVICES	64,048	69,595	62,864	62,864		89,119
TOTAL APPROPRIATIONS		64,048	69,595	62,864	62,864		89,119
NET OF REVENUES/APPRO	PRIATIONS - FUND 588	25,614	(25,089)	(17,323)	(20,448)		(60,119)
BEGINNING FUN ENDING FUND B		81,523 107,137	107,137 82,048	82,048 64,725	82,048 61,600	61,600 61,600	61,600 1,481

User: BABarrett

BUDGET REPORT FOR CITY OF OWOSSO

DB: Owosso

Fund: 590 SEWER FUND

Calculations as of 06/30/2023

Page: 65/85

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES Dept 000 - REVENUE							
590-000-491.000	PERMITS	690	795	270	630		
590-000-643.100	METERED SALES	2,112,064	2,284,430	2,743,024	2,015,824		3,229,118
590-000-644.000	PENALTIES - LATE CHARGES	24,026	39,740	27,430	32,308		41,727
590-000-665.000	INTEREST INCOME	818	6,260	5,000	31,113		10,000
590-000-675.000	MISCELLANEOUS	4,030	6,044	1,050	3,710		1,000
590-000-699.101	GENERAL FUND TRANSFER	2,233					
Totals for dept 000 -	- REVENUE	2,143,861	2,337,269	2,776,774	2,083,585		3,281,845
TOTAL ESTIMATED REVENUE	S	2,143,861	2,337,269	2,776,774	2,083,585		3,281,845

BUDGET REPORT FOR CITY OF OWOSSO Fund: 590 SEWER FUND

Page:

66/85

DB: Owosso

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
A DDD ODD TA ET ONG							
APPROPRIATIONS Dept 200 - GEN SERVICES							
590-200-702.100	SALARIES	96,561	101,892	38,500	32,623		43,934
590-200-702.200	WAGES	30,001	202,032	72,983	51,000		75,726
590-200-715.000	SOCIAL SECURITY (FICA)	7,516	7,668	8,529	6,415		9,154
590-200-716.100	HEALTH INSURANCE	28,764	23,048	25,542	21,175		28,306
590-200-716.200	DENTAL INSURANCE	1,006	1,166	1,177	979		1,240
590-200-716.300	OPTICAL INSURANCE	137	165	179	147		190
590-200-716.400	LIFE INSURANCE	432	502	540	452		519
590-200-716.500	DISABILITY INSURANCE	1,071	1,224	1,323	1,113		1,323
590-200-717.000	UNEMPLOYMENT INSURANCE		70		3		12
590-200-718.200	DEFINED CONTRIBUTION	3,541	8 , 971	10,034	7,348		10,770
590-200-719.000	WORKERS' COMPENSATION	550	334	792	566		574
590-200-728.000	OPERATING SUPPLIES	782	429	750		750	750
590-200-728.400	OFFICE SUPPLIES			250	28	250	250
590-200-801.000	PROFESSIONAL SERVICES: ADMINISTRAT	3,841	9,500				
590-200-810.000	INSURANCE & BONDS	10,186	10,604	10,922	10,837		11,379
590-200-818.000	CONTRACTUAL SERVICES	11,020	28,507	15,000	14,851	19,300	19,300
590-200-818.500	AUDIT		6,240	6,350	5,850		6,668
590-200-956.000	EDUCATION & TRAINING	38	387	1,000	301	1,000	1,000
590-200-962.000	OPERATION & MAINTENANCE	1,227,263	1,297,633	1,312,875	1,056,066	1,600,000	1,237,218
590-200-963.000	REPLACEMENT	348,666	407,973	131,884	161,437	250,000	131,884
590-200-965.101	GENERAL FUND CONTRIBUTION	88,155	102,500	274,302	201,600		322,911
590-200-968.000	DEPRECIATION EXPENSE	44,962	52 , 737		52 , 737		
590-200-978.000	EQUIPMENT						4,300
590-200-990.100	DEBT SERVICE & CAPITAL			185,891	154,908		184,840
Totals for dept 200 - GEN	SERVICES	1,874,491	2,061,550	2,098,823	1,780,436	1,871,300	2,092,248
Dept 549 - SEWER OPERATIO	NS						
590-549-702.200	WAGES	20,576	31,904	54,450	35,433	55,000	44,451
590-549-702.300	OVERTIME	4,996	2,858	5,000	3,304	6,000	5,150
590-549-702.600	UNIFORMS		700				
590-549-703.000	OTHER COMPENSATION	12,094	10,459	649	649		
590-549-715.000	SOCIAL SECURITY (FICA)	5,909	5,644	4,548	3,013		3,401
590-549-716.000	FRINGES	(24,940)	(12,395)				
590-549-716.100	HEALTH INSURANCE	14,278	25,926	17,520	16,168		17,828
590-549-716.200	DENTAL INSURANCE	466	902	598	542		613
590-549-716.300	OPTICAL INSURANCE	100	135	89	80		93
590-549-716.400	LIFE INSURANCE	330	347	205	185		183
590-549-716.500	DISABILITY INSURANCE	289	113	236	219		296
590-549-717.000	UNEMPLOYMENT INSURANCE	70	155	94			6
590-549-718.100	MUNICIPAL EMPLOYEES RETIREMENT PRO	50,582	25,485	31,320	(53,944)		30,656
590-549-718.200	DEFINED CONTRIBUTION	1,099	1,066	1,165	825		1,112
590-549-719.000	WORKERS' COMPENSATION	1,025	567	952	971		729
590-549-728.000	OPERATING SUPPLIES	1,516	2,799	2,500	2,479	3,000	3,000
590-549-751.000	GAS & OIL	2,553	5,386	10,915	6,693	15,000	10,542
590-549-818.000	CONTRACTUAL SERVICES	20,024	12,736	32,688	16,524	67 , 500	67 , 500
590-549-818.000-NGOULDST21	CONTRACTUAL SERVICES	17,026	232	1,000			

BUDGET REPORT FOR CITY OF OWOSSO

DB: Owosso

Fund: 590 SEWER FUND

Calculations as of 06/30/2023

Page:

67/85

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 549 - SEWER OPERATIO	NS						
590-549-818.000-WASHPARK21	CONTRACTUAL SERVICES	3,550		9,945	9,945	277 , 000	
590-549-923.000	LIFT STATION UTILITIES	3 , 695	3 , 907	4,500	2,458	4,750	3,992
590-549-933.000	EQUIPMENT MAINTENANCE		104	1,500	97	1,500	1,500
590-549-933.200	SEWER REPAIR		210	5,500	5 , 319	7,500	7 , 500
590-549-936.000	LIFT STATION MAINTENANCE	24,824	5,594	12,500		12,500	
590-549-940.000	EQUIPMENT RENTAL	16,833	31 , 979	25,000	22,312	45,000	34,585
590-549-956.000	EDUCATION & TRAINING	40		1,000		1,000	1,000
Totals for dept 549 - SEWI	ER OPERATIONS	176,935	156,813	223,874	73,272	495,750	234,137
Dept 901 - CAPITAL OUTLAY							
590-901-973.000	CAPITAL OUTLAY - SEWERS	(904 , 971)	(6,264)	80,000		102,500	115,000
590-901-973.000-SEWER LINE		563,460					
590-901-973.000-SEWERREHAB	CAPITAL OUTLAY - SEWERS	341,511		400,000	32,883	510,000	510,000
590-901-977.000	COL - EQUIPMENT		5,000	5,000	(94,376)		
Totals for dept 901 - CAP	ITAL OUTLAY		(1,264)	485,000	(61,493)	612,500	625,000
Dept 905 - DEBT SERVICE							
590-905-991.100	PRINCIPAL			105,000	105,000		100,000
590-905-993.000	INTEREST	12,732	28,478	26,228	28,809		26,553
Totals for dept 905 - DEB	C SERVICE	12,732	28,478	131,228	133,809		126,553
recars for depe yee BEB.	02111102						
TOTAL APPROPRIATIONS		2,064,158	2,245,577	2,938,925	1,926,024	2,979,550	3,077,938
NET OF REVENUES/APPROPRIATION	DNS - FUND 590	79,703	91,692	(162,151)	157,561	(2,979,550)	203,907
BEGINNING FUND BALAN	NCE	3,787,078	3,866,785	3,958,478	3,958,478	4,116,039	4,116,039
ENDING FUND BALANCE		3,866,781	3,958,477	3,796,327	4,116,039	1,136,489	4,319,946

BUDGET REPORT FOR CITY OF OWOSSO Fund: 591 WATER FUND

Page:

68/85

DB: Owosso

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES							
Dept 000 - REVENUE							
591-000-491.000	PERMITS	15,849	1,035	270	750		1,000
591-000-492.000	DOG LICENSES	16,515	9,199				
591-000-493.000	PERMITS-OWOSSO TOWNSHIP		26 , 298	44,080	58 , 210		
591-000-538.000	CAPITAL CONTRIBUTION-FEDERAL				(1)		3,545,000
591-000-538.000-DWRF745801	CAPITAL CONTRIBUTION-FEDERAL		403,540	941 , 500	904 , 178		
591-000-538.000-DWRF755501	CAPITAL CONTRIBUTION-FEDERAL			1,250,000	777 , 688		1,500,000
591-000-540.000-DWAMEGLE21	STATE SOURCES		23 , 079	345 , 016	19 , 933		180,000
591-000-540.100	WELLHEAD PROTECTION PROGRAM	27 , 850					
591-000-605.100	WATER MAIN REPLACEMENT CHARGE	689 , 474	706 , 782	749,304	572 , 175		771 , 783
591-000-605.350	MATERIAL & SERVICE	16,760	34,497	30,594	56 , 587		10,000
591-000-643.100	METERED SALES	2,841,066	3,066,030	3,517,836	2,811,753		3,623,370
591-000-643.200	METERED SALES-WHOLESALE-USAGE	243,912	334,561	314,831	304 , 983		330,000
591-000-644.000	PENALTIES - LATE CHARGES	36,086	57 , 079	43,000	49,892		65 , 000
591-000-665.000	INTEREST INCOME	26 , 965	8,453	5,000	52 , 847		20,000
591-000-667.100	RENTAL INCOME			1,440	960		1,440
591-000-667.300	HYDRANT RENTAL	28,090	33 , 597	24,000	3,135		27 , 555
591-000-670.000	LOAN PRINCIPAL				20,135		6 , 171
591-000-670.100	LOAN INTEREST				343		72
591-000-673.000	SALE OF FIXED ASSETS	125	520		198		
591-000-675.000	MISCELLANEOUS	1,440	2 , 976	1,600	61,022		1,500
591-000-675.200	MISCELLANEOUS WATER CHARGES	1,665	1 , 875	400	1,140		1,000
591-000-699.101	GENERAL FUND TRANSFER	13,399					
591-000-699.287	ARPA TRANSFER IN			1,081,600			1,000,000
Totals for dept 000 - REVI	ENUE	3,959,196	4,709,521	8,350,471	5,695,928		11,083,891
TOTAL ESTIMATED REVENUES		3,959,196	4,709,521	8,350,471	5,695,928		11,083,891

BUDGET REPORT FOR CITY OF OWOSSO Fund: 591 WATER FUND

DB: Owosso

Calculations as of 06/30/2023

Page: 69/85

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 200 - GEN SERVICES							
591-200-702.100	SALARIES	145,243	150 , 154	51,760	43,472		78,674
591-200-702.200	WAGES	44 005	44 000	104,863	74,877		108,618
591-200-715.000	SOCIAL SECURITY (FICA)	11,297	11,339	11,982	9,066		14,328
591-200-716.100	HEALTH INSURANCE	35,316	27,768	29,665	24,753		34,697
591-200-716.200	DENTAL INSURANCE	1,373	1,593	1,561	1,303		1,645
591-200-716.300	OPTICAL INSURANCE	183	220	233	192		242
591-200-716.400	LIFE INSURANCE	612	719	750	629		735
591-200-716.500	DISABILITY INSURANCE	1,533	1,772	1,862	1,569		2,148
591-200-717.000	UNEMPLOYMENT INSURANCE	67	112	121	3		18
591-200-718.200	DEFINED CONTRIBUTION	5,242	13,257	14,096	10,472		16,857
591-200-719.000	WORKERS' COMPENSATION		321	1,112	824		924
591-200-728.000	OPERATING SUPPLIES	1,355	1,844	1,000	3,449	2,500	2,500
591-200-728.400	OFFICE SUPPLIES			500	218	500	500
591-200-801.000	PROFESSIONAL SERVICES: ADMINISTRAT	10,715	41	160,000	99,704	76,444	76,444
591-200-801.000-DWRF745801	PROFESSIONAL SERVICES: ADMINISTRAT		(82 , 849)				
591-200-801.000-DWRLF23-24	PROFESSIONAL SERVICES: ADMINISTRAT				81,577		
591-200-810.000	INSURANCE & BONDS	43,799	45,118	46,472	46,110		48,416
591-200-818.000	CONTRACTUAL SERVICES	17,078	43,302	26,000	23,664	31,300	31,300
591-200-818.500	AUDIT		6,240	6,350	5,850		
591-200-941.000	LEASE	1,655	2,743	2,000	802	2,000	3,000
591-200-956.000	EDUCATION & TRAINING	2,278	2 , 857	3,000	2,719	4,000	4,000
591-200-958.000	BAD DEBT EXPENSE	10,700					
591-200-961.000	MISCELLANEOUS	295 , 584	(214 , 185)	1,000	120	1,000	1,000
591-200-962.200	WATER CHARGE BACK - OWOSSO TWP.			400,451	38,096		77,102
591-200-962.300	WATER CHARGE BACK - CALEDONIA TWP.			270,346	134,362		265,493
591-200-965.101	GENERAL FUND CONTRIBUTION	204,734	238,080	458 , 197	366,423		472 , 515
591-200-968.000	DEPRECIATION EXPENSE	473,050	488,266		488,266		
Totals for dept 200 - GEN	SERVICES	1,261,814	738,712	1,593,321	1,458,520	117,744	1,241,156
Dept 552 - WATER UNDERGRO	UND						
591-552-702.100	SALARIES	26,819	38 , 976	26,361	20,235		27,415
591-552-702.200	WAGES	150,103	129,404	216,965	147,249	295,500	212,398
591-552-702.300	OVERTIME		322	20,000	23,434	41,000	33,500
591-552-702.400	WAGES - SEASONAL		(20)				
591-552-702.600	UNIFORMS			2,800	2,800		2,800
591-552-702.800	ACCRUED SICK LEAVE	405			294		
591-552-703.000	OTHER COMPENSATION	46,264	45,067	12,000	15,168		16,000
591-552-715.000	SOCIAL SECURITY (FICA)	21,233	21,838	21,062	16,359		22,132
591-552-716.000	FRINGES	(36,003)	(33,413)	•	•		•
591-552-716.100	HEALTH INSURANCE	72,148	79,955	164,610	57 , 539		70,632
591-552-716.200	DENTAL INSURANCE	3,195	3,429	2,982	2,201		1,999
591-552-716.300	OPTICAL INSURANCE	481	498	460	340		396
591-552-716.400	LIFE INSURANCE	1,188	1,228	1,228	935		1,059
591-552-716.500	DISABILITY INSURANCE	1,730	2,476	1,834	1,418		3,133
591-552-717.000	UNEMPLOYMENT INSURANCE	177	251	233	47		36
591-552-718.100	MUNICIPAL EMPLOYEES RETIREMENT PRO	14,275	60,903	31,320	(85,157)		30,656

BUDGET REPORT FOR CITY OF OWOSSO Fund: 591 WATER FUND

Page: 70/85

DB: Owosso

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 552 - WATER UNDERGRO	UND						
591-552-718.200	DEFINED CONTRIBUTION	7,383	7,760	13,019	8,362		12,374
591-552-719.000	WORKERS' COMPENSATION	4,748	6,281	9,111	6,880		9,461
591-552-728.000	OPERATING SUPPLIES	5 , 593	11,842	6,000	22,054	40,000	25,000
591-552-751.000	GAS & OIL	18,564	31,026	41,871	25 , 595	40,000	33,593
591-552-818.000	CONTRACTUAL SERVICES	79 , 152	24,084	84,618	102,078	139,000	139,000
591-552-818.000-DWAMEGLE21	CONTRACTUAL SERVICES		3,042	345,016	12,604	180,000	180,000
591-552-818.000-DWRF745801	CONTRACTUAL SERVICES		43,349	97 , 500	71,256		
591-552-818.000-DWRF755501	CONTRACTUAL SERVICES		29	1,250,000	777 , 688	1,500,000	1,500,000
591-552-818.000-LSL-ID0000	CONTRACTUAL SERVICES	97 , 139	141,907	100,000	69 , 607	201,000	201,000
591-552-818.000-LSLREPLACE	CONTRACTUAL SERVICES	116,324	263,459	100,000	79,246	202,000	202,000
591-552-818.000-WASHPARK21	CONTRACTUAL SERVICES	3,925				285,000	
591-552-920.100	ELECTRICITY	2,828	4,338	3,000	4,273	5,500	5,400
591-552-920.200	GAS	3,494	5,033	4,000	2,311	4,000	4,000
591-552-920.300	TELEPHONE	2,352	2,632	2,750	3,614	5,500	5,700
591-552-933.000	EQUIPMENT MAINTENANCE	1,225	2,200	2,000	2,113	4,000	4,000
591-552-933.200	SEWER REPAIR	32,636	28,575	35,000	11,853	24,000	24,000
591-552-933.300	SERVICE LINE REPAIR SEPARATION-SS(20,733	20,379	20,000	5,018	10,000	10,000
591-552-940.000	EQUIPMENT RENTAL	164,818	150,730	125,000	123,049		175,000
591-552-956.000	EDUCATION & TRAINING	2,407	2,847	3,000	1,024	3,000	3,000
Totals for dept 552 - WATE	ER UNDERGROUND	865,336	1,100,427	2,743,740	1,531,487	2,979,500	2,955,684
Dept 553 - WATER FILTRATI	ON						
591-553-702.100	SALARIES	72,667	76,063	78,439	59,061		81,577
591-553-702.200	WAGES	271,756	300,654	306,268	238,426		322,409
591-553-702.300	OVERTIME	37,190	37,373	36,000	30,888		44,000
591-553-702.400	WAGES - SEASONAL	1,351	01,010	00,000	20,000		11,000
591-553-702.600	UNIFORMS	3,500	4,200	4,900	4,900		4,900
591-553-702.800	ACCRUED SICK LEAVE	-,	247	-,	-,		-,
591-553-703.000	OTHER COMPENSATION	7,000		10,000	10,345		10,000
591-553-715.000	SOCIAL SECURITY (FICA)	29,536	31,720	33,324	26,129		35,036
591-553-716.000	FRINGES	2,753	1,649	,	,		,
591-553-716.100	HEALTH INSURANCE	77,474	96,313	108,008	87,847		124,115
591-553-716.200	DENTAL INSURANCE	3,556	4,156	4,514	3,723		4,972
591-553-716.300	OPTICAL INSURANCE	482	593	695	579		766
591-553-716.400	LIFE INSURANCE	1,765	1,913	1,980	1,653		1,827
591-553-716.500	DISABILITY INSURANCE	2,924	3,204	3,479	2,977		4,475
591-553-717.000	UNEMPLOYMENT INSURANCE	273	440	373	43		48
591-553-718.100	MUNICIPAL EMPLOYEES RETIREMENT PRO	23,534	25,458	31,320	20,880		30,656
591-553-718.200	DEFINED CONTRIBUTION	13,410	18,957	23,763	17,015		19,205
591-553-719.000	WORKERS' COMPENSATION	5,051	8,635	15,072	11,592		14,976
591-553-728.000	OPERATING SUPPLIES	5,474	9,992	7,000	3,692	12,680	8,000
591-553-728.100	LAB SUPPLIES	20,093	36,355	33,000	16,516	33,750	33,750
591-553-728.400	OFFICE SUPPLIES	,	,	2,000	162	2,500	2,000
591-553-743.000	CHEMICALS	174,883	174,576	175,000	142,337	250,500	250,500
		, 0 0 0	, ~ . ~	,	,	,	
591-553-751.000	GAS & OIL	1,456	2,383	3 , 500	1,556	3 , 750	3,500

BUDGET REPORT FOR CITY OF OWOSSO Fund: 591 WATER FUND

Page: 71/85

User: BABarrett
DB: Owosso

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 553 - WATER FILTRATI	ON						
591-553-818.000-DWRF745801	CONTRACTUAL SERVICES		(59 , 539)	87,120	52 , 592		
591-553-920.100	ELECTRICITY	166,933	161,135	159,429	118,501	230,000	166,918
591-553-920.200	GAS	4,679	4,288	5,500	6,412	27 , 500	6,868
591-553-920.300	TELEPHONE	5,205	4,240	3,800	2,425	3,900	4,000
591-553-920.500	REFUSE	535	454	600	291	2,600	600
591-553-930.000	BUILDING MAINTENANCE	12,023	19,236	23,000	9,165	39 , 250	39 , 250
591-553-933.000	EQUIPMENT MAINTENANCE	22,736	25,697	34,000	46,803	1,306,000	25,000
591-553-933.100	EQUIP MAINT - WELLS	43,398	6,817	25,000	3,634	81,000	25,000
591-553-934.000	MAINTENANCE	75,806	153,919	398,750	286,897	107,500	50,000
591-553-956.000	EDUCATION & TRAINING	1,838	772	3,000	1,293	5,000	5,000
Totals for dept 553 - WAT	ER FILTRATION	1,157,469	1,283,953	1,828,434	938,023	2,329,391	1,369,348
Dept 901 - CAPITAL OUTLAY							
591-901-972.000	MAINS & HYDRANTS	(1,211,871)	55 , 666	31,469	(466,913)		
591-901-972.000-CENTERST21	MAINS & HYDRANTS	23,748		3,732	3 , 732		
591-901-972.000-CLARKAVE19	MAINS & HYDRANTS	114,371					
591-901-972.000-CLEVELANDS	MAINS & HYDRANTS	177,972					
591-901-972.000-CLYDESTR21	MAINS & HYDRANTS			100,375			
591-901-972.000-DWRF745801	MAINS & HYDRANTS		(56 , 673)	296 , 630	289 , 437		
591-901-972.000-DWRLF23-24	MAINS & HYDRANTS			7 , 976	8,172	796 , 000	796 , 000
591-901-972.000-DWRLF24-25	MAINS & HYDRANTS					2,255,700	55 , 700
591-901-972.000-ENORTHST19	MAINS & HYDRANTS	28 , 978					
591-901-972.000-HURONSTR21	MAINS & HYDRANTS			88 , 550			
591-901-972.000-LAFAYETTEB	MAINS & HYDRANTS	117,638					
591-901-972.000-LEESTR2022	MAINS & HYDRANTS		988	165,000			
591-901-972.000-LYNNST2021	MAINS & HYDRANTS			51,700			
591-901-972.000-MAPLESTR21	MAINS & HYDRANTS		52,030				
591-901-972.000-MILWAUKEES	MAINS & HYDRANTS	50.050		114,125			
591-901-972.000-MORRISST20	MAINS & HYDRANTS	53 , 859	2.15				
591-901-972.000-NGOULDST21	MAINS & HYDRANTS		846	251 005	4.5	FOR 000	507.000
591-901-972.000-NORTHSTR23	MAINS & HYDRANTS	F F00	29	351 , 295	45	527 , 000	527 , 000
591-901-972.000-PILOT 2018	MAINS & HYDRANTS	5,500					
591-901-972.000-ROBBINSSTR	MAINS & HYDRANTS	65,845					
591-901-972.000-SCEDARST19	MAINS & HYDRANTS	263,478					
591-901-972.000-SUMMITST19 591-901-972.100	MAINS & HYDRANTS COL-SERVICE LINES	372 , 243 717	2,184				
591-901-972.100	COL-SERVICE LINES COL-WTP/STORAGE/WELLS	/ 1 /	2,104	5,945	5,945		
591-901-972.200 591-901-972.200-DWRF745801	COL-WIP/SIORAGE/WELLS COL-WTP/STORAGE/WELLS			598,450	568,535		
591-901-972.200-DWRLF743801 591-901-972.200-DWRLF23-24	COL-WIP/SIORAGE/WELLS COL-WTP/STORAGE/WELLS			279,000	246,080		3,736,802
591-901-972.200-DWRLF23-24 591-901-977.000	COL - EQUIPMENT	9,803	138,614	35,000	42,678		3,730,002
591-901-983.000	LEASED ASSETS	37 , 083	33,899	55,000	72,010		
Totals for dept 901 - CAP:		59,364	227,583	2,129,247	697,711	3,578,700	5,115,502
-		03,001	/ , 0 0 0	_,,,	,	-,,	-,-10,002
Dept 905 - DEBT SERVICE 591-905-991.100	PRINCIPAL			799,517	670 , 000		428,044
591-905-991.100	INTEREST	61,282	81,109	110,299	63,996		153,115
JJ1 JUJ-333.000	TMIDINEDI	01,202	01,109	110,239	03,330		100,110

BUDGET REPORT FOR CITY OF OWOSSO

Page: 72/85

DB: Owosso

Fund: 591 WATER FUND

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS Dept 905 - DEBT SER Totals for dept 90		61,282	81,109	909,816	733,996		581,159
TOTAL APPROPRIATIONS		3,405,265	3,431,784	9,204,558	5,359,737	9,005,335	11,262,849
NET OF REVENUES/APPR	OPRIATIONS - FUND 591	553,931	1,277,737	(854,087)	336,191	(9,005,335)	(178,958)
BEGINNING FU ENDING FUND		12,819,829 13,373,760	13,373,762 14,651,499	14,651,502 13,797,415	14,651,502 14,987,693	14,987,693 5,982,358	14,987,693 14,808,735

User: BABarrett

BUDGET REPORT FOR CITY OF OWOSSO Fund: 599 WASTEWATER FUND

Page:

73/85

DB: Owosso

Calculations as of 06/30/2023

2022-23 2020-21 2021-22 2022-23 2023-24 2023-24 ACTIVITY ACTIVITY AMENDED ACTIVITY REQUESTED RECOMMENDED GL NUMBER DESCRIPTION BUDGET THRU 06/30/23 BUDGET BUDGET ESTIMATED REVENUES Dept 000 - REVENUE 599-000-540.000 STATE SOURCES 13,325,000 599-000-540.000-CWSR571001 STATE SOURCES 4,387,064 1,241,656 2,905,624 599-000-602.100 OP & MAINT CHRG - OWOSSO 1,227,263 1,297,633 1,312,875 1,056,066 1,237,218 599-000-602.200 258,439 225,373 OP & MAINT CHRG - OWOSSO TWP 229,659 245,757 231,595 599-000-602.300 OP & MAINT CHRG - CALEDONIA TWSP 110,227 131,996 117,994 95,994 111,194 OP & MAINT CHRG - CORUNNA 223,155 250,971 238,861 220,055 225,096 599-000-602.400 407,973 599-000-603.100 REPLACEMENT CHRG - OWOSSO 349,133 131,884 161,437 131,884 REPLACEMENT CHRG - OWOSSO TWP 111,639 128,658 24,687 45,144 24,687 599-000-603.200 599-000-603.300 REPLACEMENT CHRG - CALEDONIA TWSP 77,576 89,027 11,853 26,704 11,853 599-000-603.400 REPLACEMENT CHRG - CORUNNA 61,652 74,342 23,995 31,735 23,995 DEBT SERVICE CHRG - OWOSSO 599-000-606.100 185,891 154,908 184,840 599-000-606.200 DEBT SERVICE CHRG - OWOSSO TWP. 75,408 62,840 73,239 599-000-606.300 DEBT SERVICE CHRG - CALEDONIA TWP 57,170 47,642 55,801 599-000-606.400 DEBT SERVICE CHRG - CORUNNA 32,268 26,890 31,388 599-000-665.000 INTEREST INCOME 1,940 5,226 5,000 26,492 10,000 599-000-673.000 SALE OF FIXED ASSETS 3,343 599-000-675.000 MISCELLANEOUS 3,643 13,623 5,000 8,146 5,000 599-000-699.101 GENERAL FUND TRANSFER 6,699 2,402,586 6,855,707 18,588,414 Totals for dept 000 - REVENUE 2,661,231 3,431,082 2,402,586 2,661,231 6,855,707 18,588,414 TOTAL ESTIMATED REVENUES 3,431,082

BUDGET REPORT FOR CITY OF OWOSSO Fund: 599 WASTEWATER FUND

Page: 74/85

User: BABarrett
DB: Owosso

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 200 - GEN SERVICES							
599-200-702.100	SALARIES			13,260	9,282		13,790
599-200-702.200	WAGES			4,114	3 , 067		4,102
599-200-715.000	SOCIAL SECURITY (FICA)			1,330	936		1,369
599-200-716.100	HEALTH INSURANCE			2,607	2,014		3,432
599-200-716.200	DENTAL INSURANCE			81	60		85
599-200-716.300	OPTICAL INSURANCE			11	8		13
599-200-716.400	LIFE INSURANCE			105	78		98
599-200-716.500	DISABILITY INSURANCE			204	154		235
599-200-718.200	DEFINED CONTRIBUTION			1,564	1,111		1,611
599-200-719.000	WORKERS' COMPENSATION			17	5		68
599-200-818.000	CONTRACTUAL SERVICES				700		
599-200-818.500	AUDIT		6,240	6 , 350	5,850		6,143
Totals for dept 200 - GEN	SERVICES		6,240	29,643	23,265		30,946
Dept 548 - WASTEWATER OPE	CRATIONS						
599-548-702.100	SALARIES	91,084	79,524	78,439	59,691		81,578
599-548-702.200	WAGES	367,024	300,838	373,880	268,437		362,481
599-548-702.300	OVERTIME	30,791	33,222	34,220	20,851		35,245
599-548-702.400	WAGES - SEASONAL	753	4,662	8,000	1,908		7,571
599-548-702.440	WAGES-PART TIME		-,	43,469	25,027		48,591
599-548-702.600	UNIFORMS	4,900	4,900	4,900	4,900		5,000
599-548-702.800	ACCRUED SICK LEAVE	564	,	100	190		100
599-548-703.000	OTHER COMPENSATION	10,037	52,349	10,000	16,187		12,500
599-548-715.000	SOCIAL SECURITY (FICA)	36,629	35,487	42,305	30,190		41,348
599-548-716.000	FRINGES	13,202	8,659	,			,
599-548-716.100	HEALTH INSURANCE	118,259	113,339	118,459	96,239		137,228
599-548-716.200	DENTAL INSURANCE	5,100	4,481	4,345	3,555		5,367
599-548-716.300	OPTICAL INSURANCE	781	734	699	539		830
599-548-716.400	LIFE INSURANCE	2,062	2,035	2,177	1,768		2,212
599-548-716.500	DISABILITY INSURANCE	4,079	4,038	3,803	3,179		4,803
599-548-716.600	PHYSICALS	470	220	450	448		500
599-548-717.000	UNEMPLOYMENT INSURANCE	306	471	419	88		54
599-548-718.100	MUNICIPAL EMPLOYEES RETIREMENT PRO	350,800	129,936	146,904	(58,485)		61,382
599-548-718.200	DEFINED CONTRIBUTION	12,882	13,217	15,723	11,800		16,475
599-548-719.000	WORKERS' COMPENSATION	4,432	5,301	8,848	6,162		6,528
599-548-728.000	OPERATING SUPPLIES	14,055	16,257	33,400	17,721	27,700	27,700
599-548-728.100	SUPPLIES	11,418	13,761	25,000	11,309	25,000	25,000
599-548-743.100	CHEMICALS - IRON	45,955	45,168	55,000	46,248	100,000	100,000
599-548-743.200	CHEMICALS - POLYMER	23,285	14,094	30,000	24,150	50,000	50,000
599-548-743.300	CHEMICALS - CHLORINE	28,204	41,366	85,000	41,659	100,000	100,000
599-548-751.000	GAS & OIL	5,535	7,534	7,536	5,262	8,000	8,000
599-548-801.000	PROFESSIONAL SERVICES: ADMINISTRAT	21,899	14,451	36,517	40,926	25,000	25,000
599-548-801.000-CWSR571001	PROFESSIONAL SERVICES: ADMINISTRAT	,	295	,	,	,	,
599-548-801.000-CWSRF23-24	PROFESSIONAL SERVICES: ADMINISTRAT			70,788	17		
599-548-810.000	INSURANCE & BONDS	38,927	40,114	41,317	40,996		43,014
	ELECTRICITY	224,024	204,587	238,000	121,531	265,000	231,771

BUDGET REPORT FOR CITY OF OWOSSO

Page:

75/85

DB: Owosso

Fund: 599 WASTEWATER FUND

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 548 - WASTEWATER OPE	RATIONS						
599-548-920.200	GAS	13,904	26,956	17,500	16,228	20,000	18,150
599-548-920.300	TELEPHONE	2,701	4,018	3,750	2,513	3,750	4,000
599-548-920.400	WATER & SEWER	5,035	4,145	6,223	2,387	5,000	4,570
599-548-920.500	REFUSE	1,103	1,180	1,200	759	12,500	1,020
599-548-930.000	BUILDING MAINTENANCE	13,665	13,564	125,000	21,560	50,000	50,000
599-548-932.000	STATIONARY EQUIPMENT	5,760	6 , 510	7,500	5 , 760	5,760	5 , 760
599-548-933.000	EQUIPMENT MAINTENANCE	74,593	62,449	20,000	33,712	60,000	60,000
599-548-934.000	MAINTENANCE	164,973	191,086	180,000	(12,053)	200,000	194,000
599-548-955.000	MEMBERSHIPS & DUES	371	378	700	389	700	700
599-548-956.000	EDUCATION & TRAINING	374	1,010	3,000	2,864	4,000	4,000
599-548-956.100	SAFETY TRAINING			500		500	500
599-548-965.101	GENERAL FUND CONTRIBUTION	218,875	226,491	203,175	167,638		199,752
599-548-968.000	DEPRECIATION EXPENSE	318,024	422,521		422,522		
Totals for dept 548 - WAST	EWATER OPERATIONS	2,286,835	2,151,348	2,088,246	1,506,772	962,910	1,982,730
Dept 901 - CAPITAL OUTLAY							
599-901-977.000	COL - EQUIPMENT	(2,734,092)	(113,450)	129,500	(209,591)	252,500	252,500
599-901-977.000-CWSR571001	COL - EQUIPMENT	(2,731,032)	31,319	4,147,280	1,262,221	2,905,624	2,905,624
599-901-977.000-CWSRF23-24	COL - EQUIPMENT		01,013	6,153	5,925	2,300,021	2,300,021
599-901-977.000-CWSRF24-25	COL - EQUIPMENT			0,100	0,320		50,000
599-901-977.000-HEADWORKS	COL - EQUIPMENT	2,726,527					00,000
599-901-977.200-WWTPPHASE1	CAPITALOUTLAY-ENGINEERING	2, 120, 021		724,501	289,870	325,000	13,325,000
Totals for dept 901 - CAPI		(7,565)	(82,131)	5,007,434	1,348,425	3,483,124	16,533,124
Totals for dept 901 - CAFI	TAL OUTLAT	(7,363)	(02,131)	3,007,434	1,340,423	3,403,124	10,333,124
Dept 905 - DEBT SERVICE							
599-905-991.100	PRINCIPAL			205,000	90,000		207 , 689
599-905-993.000	INTEREST	8 , 985	43,172	145,737	50,293		141,064
Totals for dept 905 - DEBI	SERVICE	8,985	43,172	350,737	140,293		348,753
TOTAL APPROPRIATIONS		2,288,255	2,118,629	7,476,060	3,018,755	4,446,034	18,895,553
NET OF REVENUES/APPROPRIATION	ons - Fund 599	114,331	542,602	(620,353)	412,327	(4,446,034)	(307,139)
BEGINNING FUND BALAN		4,071,365 60	4,185,757	4,728,357	4,728,357	5,140,684	5,140,684
FUND BALANCE ADJUSTM ENDING FUND BALANCE	IEN I S	4,185,756	4,728,359	4,108,004	5,140,684	694,650	4,833,545

BUDGET REPORT FOR CITY OF OWOSSO Fund: 661 FLEET MAINTENANCE FUND

76/85

Page:

DB: Owosso

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES Dept 000 - REVENUE 661-000-665.000 661-000-667.200 661-000-673.000 661-000-699.101	INTEREST INCOME EQUIPMENT RENTAL SALE OF FIXED ASSETS GENERAL FUND TRANSFER	(139) 792,330 (34,417) 2,233	861 937,607 5,856	5,000 646,427	39,426 678,827 (11,458)		10,000 794,596
Totals for dept 000	·	760,007	944,324	651,427	706,795		804,596
TOTAL ESTIMATED REVENU	JES	760,007	944,324	651,427	706,795		804,596

BUDGET REPORT FOR CITY OF OWOSSO Fund: 661 FLEET MAINTENANCE FUND

Page: 77/85

DB: Owosso

		2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED	2022-23 ACTIVITY	2023-24 REQUESTED	2023-24 RECOMMENDED
GL NUMBER	DESCRIPTION			BUDGET	THRU 06/30/23	BUDGET	BUDGET
APPROPRIATIONS							
Dept 594 - FLEET MAINTENAN	CE						
661-594-702.200	WAGES	66,903	82,281	93,268	70,399	100,500	96,065
661-594-702.300	OVERTIME	·	·	1,500	6,828	12,000	9,700
661-594-702.600	UNIFORMS			700	700	•	700
661-594-702.800	ACCRUED SICK LEAVE			100	85		100
661-594-703.000	OTHER COMPENSATION	18,689	16,077	10,000	6,001		10,000
661-594-715.000	SOCIAL SECURITY (FICA)	6,110	7,813	8,076	6,329		8,918
661-594-716.000	FRINGES	5,796	(1,587)	•			•
661-594-716.100	HEALTH INSURANCE	16,559	18,138	15,174	12,219		19,175
661-594-716.200	DENTAL INSURANCE	466	466	448	360	REQUESTED BUDGET	470
661-594-716.300	OPTICAL INSURANCE	60	60	60	49		65
661-594-716.400	LIFE INSURANCE	314	396	396	305		366
661-594-716.500	DISABILITY INSURANCE		553	440	392		700
661-594-717.000	UNEMPLOYMENT INSURANCE	67	93	94			12
661-594-718.100	MUNICIPAL EMPLOYEES RETIREMENT PRO	(93,705)	28,077	31,320	95,929		30,656
661-594-718.200	DEFINED CONTRIBUTION	1,094	2,074	3,944	2,010		2,764
661-594-719.000	WORKERS' COMPENSATION	1,858	1,089	3,283	2,572		3,488
661-594-728.000	OPERATING SUPPLIES	(7 , 939)	5,444	6,000	15,433	24,000	21,303
661-594-751.000	GAS & OIL	36,621	62,542	54,887	46,987		65,670
661-594-801.000	PROFESSIONAL SERVICES: ADMINISTRAT	2,021	,	,	•	,	•
661-594-810.000	INSURANCE & BONDS	26,584	27,447	28,270	28,050		29,453
661-594-818.000	CONTRACTUAL SERVICES	,	,	120	63	150	150
661-594-818.500	AUDIT		3,200	3,000	2,500		3,150
661-594-933.000	EQUIPMENT MAINTENANCE	47,818	71,292	62,500	36,974		78,000
661-594-956.000	EDUCATION & TRAINING	205	210	1,500	216		1,500
661-594-965.101	GENERAL FUND CONTRIBUTION	27,111	31,520	32,321	48,442	_, -,	39,730
661-594-968.000	DEPRECIATION EXPENSE	510,770	458,778	,	458,778		
		667,402	815,963	357,401		204 150	422,135
Totals for dept 594 - FLEE	I MAINTENANCE	007,402	815,963	357,401	841,621	284,130	422,133
Dept 901 - CAPITAL OUTLAY							
661-901-979.000	COL-EQUIPMENT	18,930	6,664	390,200	(181 , 296)	861,000	1,182,461
Totals for dept 901 - CAPI	TAL OUTLAY	18,930	6,664	390,200	(181,296)	861,000	1,182,461
TOTAL APPROPRIATIONS		686,332	822,627	747,601	660,325	1,145,150	1,604,596
NET OF REVENUES/APPROPRIATION	NS - FUND 661	73,675	121,697	(96,174)	46,470	(1,145,150)	(800,000)
BEGINNING FUND BALANG		3,542,787	3,616,462	3,878,001	3,878,001	3,924,471	3,924,471
FUND BALANCE ADJUSTM ENDING FUND BALANCE	ENTS	3,616,462	139,841 3,878,000	3,781,827	3,924,471	0 770 201	3,124,471

BUDGET REPORT FOR CITY OF OWOSSO Fund: 854 2009 SPECIAL ASSESSMENT

Page: 78/85

DB: Owosso

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES Dept 000 - REVENUE 854-000-665.000	INTEREST INCOME			300	1,212		
854-000-675.000	MISCELLANEOUS			300	37,134		
Totals for dept 000 - REVI	ENUE			300	38,346		
Dept 200 - GEN SERVICES							
854-200-675.000	MISCELLANEOUS				(556)		
Totals for dept 200 - GEN	SERVICES				(556)		
TOTAL ESTIMATED REVENUES				300	37,790		
NET OF REVENUES/APPROPRIATION	ONS - FUND 854		· -	300	37,790		
BEGINNING FUND BALAN ENDING FUND BALANCE	NCE			300	37,790	37,790 37,790	37,790 37,790

BUDGET REPORT FOR CITY OF OWOSSO Fund: 858 2013 SPECIAL ASSESSMENT

Page:

79/85

DB: Owosso

		2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED	2022-23 ACTIVITY	2023-24 REQUESTED	2023-24 RECOMMENDED
GL NUMBER	DESCRIPTION			BUDGET	THRU 06/30/23	BUDGET	BUDGET
ESTIMATED REVENUES Dept 000 - REVENUE							
858-000-445.000	INTEREST & PENALTIES ON TAXES			181			
858-000-451.000	SPECIAL ASSESSMENTS			1,009	959		1,000
Totals for dept 000 -	REVENUE			1,190	959		1,000
TOTAL ESTIMATED REVENUES	5			1,190	959		1,000
NET OF REVENUES/APPROPRI	LATIONS - FUND 858			1,190	959		1,000
BEGINNING FUND ENDING FUND BALA				1,190	959	959 959	959 1 , 959

BUDGET REPORT FOR CITY OF OWOSSO Fund: 864 2016 SPECIAL ASSESSMENT

Page:

80/85

DB: Owosso

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES Dept 000 - REVENUE 864-000-445.000 864-000-451.000 864-000-665.000	INTEREST & PENALTIES ON TAXES SPECIAL ASSESSMENTS INTEREST INCOME			1,527 2,828	4 , 196 20		4,000
Totals for dept 000 -	- REVENUE			4,355	4,216		4,000
TOTAL ESTIMATED REVENUE	ES -			4,355	4,216		4,000
NET OF REVENUES/APPROPR	RIATIONS - FUND 864			4,355	4,216	-	4,000
BEGINNING FUND ENDING FUND BA				4,355	4,216	4,216 4,216	4,216 8,216

BUDGET REPORT FOR CITY OF OWOSSO Fund: 865 2017 SPECIAL ASSESSMENTS

Page:

81/85

DB: Owosso

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES Dept 000 - REVENUE 865-000-445.000 865-000-451.000	INTEREST & PENALTIES ON TAXES SPECIAL ASSESSMENTS			7,227 12,219	229 12 , 940		100 12,000
Totals for dept 000 -	REVENUE			19,446	13,169		12,100
TOTAL ESTIMATED REVENUES	_			19,446	13,169		12,100
NET OF REVENUES/APPROPRI	IATIONS - FUND 865			19,446	13,169		12,100
BEGINNING FUND ENDING FUND BALA				19,446	13,169	13,169 13,169	13,169 25,269

BUDGET REPORT FOR CITY OF OWOSSO Fund: 866 2018 SPECIAL ASSESSMENTS

Page: 82/85

DB: Owosso

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES Dept 000 - REVENUE 866-000-445.000 866-000-451.000	INTEREST & PENALTIES ON TAXES SPECIAL ASSESSMENTS			15,188 42,190	1,948 70,561		500 65,000
Totals for dept 000	- REVENUE			57,378	72,509		65,500
TOTAL ESTIMATED REVENUE	ES -			57,378	72,509		65,500
NET OF REVENUES/APPROP	RIATIONS - FUND 866	<u> </u>		57,378	72,509		65,500
BEGINNING FUND ENDING FUND BA				57 , 378	72 , 509	72,509 72,509	72,509 138,009

BUDGET REPORT FOR CITY OF OWOSSO Fund: 867 2019 SPECIAL ASSESSMENTS

Page:

83/85

DB: Owosso

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES Dept 000 - REVENUE							
867-000-445.000 867-000-451.000	INTEREST & PENALTIES ON TAXES SPECIAL ASSESSMENTS			6,904 16,439	651 25,897		250 25 , 000
Totals for dept 000	<u>-</u>			23,343	26,548		25,250
TOTAL ESTIMATED REVEN	UES -			23,343	26,548		25,250
NET OF REVENUES/APPRO	PRIATIONS - FUND 867			23,343	26,548		25,250
BEGINNING FUN ENDING FUND B.				23,343	26,548	26,548 26,548	26,548 51,798

BUDGET REPORT FOR CITY OF OWOSSO Fund: 868 2020 SPECIAL ASSESSMENTS

Page:

84/85

DB: Owosso

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES Dept 000 - REVENUE							
868-000-445.000	INTEREST & PENALTIES ON TAXES			7,795	1,567		500
868-000-451.000	SPECIAL ASSESSMENTS			16,240	26,720		25,000
Totals for dept 000	- REVENUE			24,035	28,287		25,500
TOTAL ESTIMATED REVENU	ES -			24,035	28,287	_	25,500
NET OF REVENUES/APPROP	RIATIONS - FUND 868			24,035	28,287		25,500
BEGINNING FUND ENDING FUND BA				24,035	28 , 287	28,287 28,287	28,287 53,787

BUDGET REPORT FOR CITY OF OWOSSO Fund: 869 2021-20XX SPECIAL ASSESSMENTS

Page:

85/85

DB: Owosso

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES							
Dept 000 - REVENUE 869-000-445.000 869-000-451.000 869-000-451.000-SPECIA2022	INTEREST & PENALTIES ON TAXES SPECIAL ASSESSMENTS SPECIAL ASSESSMENT REVENUE			7,111 13,169 3,662	1,260 26,944 6,393		500 25,000 6,000
Totals for dept 000 - REVE	ENUE			23,942	34,597		31,500
TOTAL ESTIMATED REVENUES			_	23,942	34,597		31,500
NET OF REVENUES/APPROPRIATION	ONS - FUND 869			23,942	34,597		31,500
BEGINNING FUND BALANCE	ICE			23,942	34,597	34,597 34,597	34,597 66,097
ESTIMATED REVENUES - ALL FUN APPROPRIATIONS - ALL FUNDS NET OF REVENUES/APPROPRIATION		33,894,649 32,008,603 1,886,046	25,670,645 23,281,174 2,389,471	33,382,569 36,260,529 (2,877,960)	24,243,972 20,604,893 3,639,079	26,141,805 (26,141,805)	49,638,244 53,075,280 (3,437,036)
BEGINNING FUND BALANCE - ALI FUND BALANCE ADJUSTMENTS - A ENDING FUND BALANCE - ALL FU	ALL FUNDS	35,350,622 60 37,236,728	37,236,742 139,841 39,766,054	39,766,051 (347,722) 36,540,369	39,766,051 (347,722) 43,057,408	43,057,408 16,915,603	43,057,408 39,620,372



MEMORANDUM

301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • WWW.CI.OWOSSO.MI.US

DATE: May 1, 2023

TO: Mayor Robert Teich and the Owosso City Council

FROM: Katherine Fagan, City Treasurer

SUBJECT: Ordinance to Amend Chapter 32 of the City of Owosso Code of Ordinances

RECOMMENDATION:

Staff recommends council approve the proposed amendments to City of Owosso Code of Ordinances, Chapter 32, <u>Taxation</u>, to comply with the State of Michigan General Property Tax Act regarding the collection of 1% interest on summer taxes, not deferred, for each month or portion of a month that the tax is late.

Staff further recommends council approve the proposed amendments to City of Owosso Code of Ordinances, Chapter 32, <u>Taxation</u>, to direct the City Treasurer to collect the one percent administration fee on all property taxes, summer and winter, excluding special assessments.

BACKGROUND:

Staff became aware that the City of Owosso's ordinance regarding tax collection, interest and administration fee needs to be amended to comply with the State of Michigan General Property Tax Act. The City attorney was approached with questions. Enclosed you will find a memo from City Attorney Scott Gould answering those questions, and an amended ordinance that staff is asking council to approve.

The Michigan General Property Tax Act, PA 206 of 1893, states that 1% interest must be imposed on summer taxes not deferred for each month or portion of a month that the tax is late. (MCLs 211.905b(11), 211.59, 380.1612(2), 211.44a(5), 211.78a(3))

The city currently charges 2% on September 1, 1% on October 1, and 1% on November 1.

Staff is requesting that the ordinance be changed to instruct the treasurer to charge 1% interest on taxes not paid on September 1 and 1% on the first of each month until taxes are turned over to the county as delinquent. Summer taxes not paid at that time would include 6% interest which would also be turned over to the county delinquent per state law.

The Michigan Tax Act also states that up to a 1% Property Tax Administration Fee (PTAF) may be imposed

on all property taxes by resolution. (MCLs 211.905b(11), and 211.44(3))

The city currently imposes a 1% administration fee on the entire winter tax bill and part of the summer tax bill. Staff is requesting that you change the ordinance, and instruct the Treasurer to apply the 1% administration fee across the entire tax bill for both summer and winter taxes.

"A property tax administration fee is defined as a fee to offset costs incurred by a collecting unit in assessing property values, in collecting the property tax levies, and in the review and appeal processes."

FISCAL IMPACTS:

Tax collection payments made for summer taxes between September 1 and November 30 would be charged 1% less interest, those paying in December would pay the same amount interest, those paid in January would pay an additional 1% interest, and those paying in February would be charged an additional 2% interest. Interest must follow the principle tax to the taxing unit, e.g. SET and County Operating.

If approved, the collection of the one percent administration fee on all summer taxes, based on tax amounts from 2022, would increase the total administration fee by about \$50,000.



MEMORANDUM

TO: Kathy Fagan, City Treasurer

FROM: Scott J. Gould, City Attorney

DATE: April 5, 2023

RE: City Real Property Taxes – Delinquent Payment Interest – Admin Fee

Question 1: Is the City's ordinance, Section 32-1, *Taxes and collection charges*, in conformity with state law?

Answer: No, the State Law states that the City must impose 1% interest on summer taxes not deferred for each month or any portion of the tax that is late.

Question 2: Is the City required to apply a property tax administration fee to the entire tax bill of its citizens?

Answer: The City may impose a property tax administration fee to its citizens' tax bill, up to 1% of the total bill. Therefore, if the City so desires, it may apply an administrative fee across the entire tax bill, so long as the total value of the fee does not exceed 1% of the total tax bill; rather than applying the administrative fee to select taxes within the total bill.

Question 1:

LAW

The General Property Tax Act 206 of 1893

MCL 211.78a(3):

(3) A county property tax administration fee of 4% and, except as provided in section 78g(3)(c), interest computed at a non-compounded rate of 1% per month or fraction of a month on the taxes that were originally returned as delinquent, computed from the date that the taxes originally became delinquent, shall be added to property returned as delinquent under this section. A county property tax administration fee provided for under this subsection shall not be less than \$1.00.

ANALYSIS

Upon my review of this matter, it appears that amending the City's local ordinance Chapter 32, Article I, Section 32-1-*Taxes and collection charges*, to a monthly 1% interest fee for delinquent taxes will achieve conformity with state law. Whereas the City currently charges 2% on delinquent taxes that are not paid by the first day of September. Lastly, Section 32-1 caps the total delinquent collection charge at 4%, however, this appears to be a self-imposed by the City. The City may continue to apply the 1% delinquent fee until said delinquent taxes are turned over to the County, which is March 1st of the following tax year.

Question 2:

LAW

The General Property Tax Act 206 of 1893

MCL 211.44(3): Except as provided by subsection (7), on a sum voluntarily paid before February 15 of the succeeding year, the local property tax collecting unit shall add a property tax administration fee of not more than 1% of the total tax bill per parcel...

ANALYSIS

A city council may impose, by resolution, a property tax administration fee up to 1% on all property taxes. Because the referenced statute caps the total tax percentage, the City may impose an administrative fee so long as it does not exceed 1% of the total tax bill per parcel. Therefore, if the City so desires, it may apply 1% uniformly across a parcel's entire bill; rather than on select taxes within the total bill.

Regards,

Scott J. Gould City Attorney

(989-) 729-0071

SJG/mlh

cc: Nathan Henne

Amy Kirkland Kathy Fagan

ORDINANCE NO.

APPROVING AMENDMENT TO CHAPTER 32, <u>TAXATION</u>, OF THE CODE OF ORDINANCES TO BRING THE ORDINANCE INTO COMPLIANCE WITH STATE LAW

WHEREAS, the City of Owosso, Shiawassee County, Michigan has an ordinance that establishes the parameters for the collection of City taxes; and

WHEREAS, the ordinance has become outdated and must be amended to bring it into compliance with the General Property Tax Act, Act 206 of 1893, as amended; and

WHEREAS, the City Council held a public hearing on May 1, 2023, heard all interested persons, and deliberated on the proposed ordinance amendments.

NOW, THEREFORE, BE IT RESOLVED, THAT THE CITY OF OWOSSO, SHIAWASSEE COUNTY, MICHIGAN ORDAINS THAT:

SECTION 1. AMENDMENT. That Chapter 32, <u>Taxation</u>, Article I, *In General*, Sec. 32-1, <u>Taxes and collection charges</u>, shall read as follows:

Sec. 32-1. — Taxes and collection charges.

- (a) City taxes, assessments and charges due and payable July 1 that are paid on or before August 31 shall be collected by the city treasurer without additional charge. There shall be added to such taxes, assessments and charges not paid collection charges of one (1) percent on the first day of September and one (1) percent on the first day of each succeeding month thereafter until the closing of the city tax roll, when turned over delinquent to County Treasurer. The collection charge herein provided shall be a lien against the property to which the taxes themselves apply, collectible in the same manner as the taxes to which they are added. City taxes, assessments and charges unpaid at the closing of the city tax roll shall be noted on the billing for the December tax roll upon which the county and school taxes are collected.
- (b) Taxes, assessments and charges on the December tax roll paid on or before February 14 of the succeeding year shall be collected by the city treasurer without additional charge. There shall be added to such taxes, assessments and charges not paid and city taxes, assessments and charges remaining unpaid an additional three (3) percent collection charge until the end of February.
- (c) The City imposes for the years 2023 and thereafter a property tax administration fee of one percent of the property tax.
- (d) The City Treasurer is hereby directed to collect the one percent property tax administration fee hereby authorized.

SECTION 2. SEVERABILITY. The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section, or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the Ordinance shall not be affected thereby.

SECTION 3. AVAILABILITY. This ordinance may be purchased or inspected in the City Clerk's office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

SECTION 4. EFFECTIVE DATE. This amendment shall become effective May 22, 2023.



MEMORANDUM

301 W MAIN ST · OWOSSO, MICHIGAN 48867-2958 · WWW.CI.OWOSSO.MI.US

DATE: May 1, 2023

TO: Mayor Teich and the Owosso City Council

FROM: Ryan E. Suchanek, Director of Public Services & Utilities

SUBJECT: Setting Public Hearing for Drinking Water State Revolving Fund (DWSRF) Final Project

Plan Amendment for Fiscal Year 2024

RECOMMENDATION:

Set a public hearing to receive citizen comment regarding the proposed amendments to the City's 2019 DWSRF Project Plan to replace aging infrastructure and to maintain a constant supply of quality drinking water, including new upgrades at the WTP and changes to the project schedule and estimated costs.

BACKGROUND:

The City of Owosso will hold a public hearing on proposed improvements to replace aging infrastructure and plans to maintain a constant supply of quality drinking water, including the Water Treatment Plant and related infrastructure throughout the City, for the purpose of receiving comments from interested persons. The hearing will be held during the Owosso City Council meeting on Monday, May 15, 2023 starting at 7:30 P.M. in the City Hall Council Chambers, 301 West Main Street, Owosso, Michigan 48867.

The purpose of the project plan and the proposed amendment is to address necessary improvements to infrastructure to comply with regulatory requirements and increase reliability of service to residents and customers.

Total cost of the project plan and proposed amendment is estimated at \$3,498,970.00, to be paid from user charges during the 20 to 30 year life of the low interest loan. The project plan amendment will include: updates to the schedule for the replacement of water mains and lead service lines, introduction of new WTP upgrades, and amendment of design/construction engineering plans. The proposed project will occur within the WTP site and throughout the City in the 2024 fiscal year.

City staff has prepared required the project plan amendment for the State of Michigan in cooperation with EGLE regulatory guidelines.

Attachment: Resolution

Submitted by: Ryan E. Suchanek, Director of Public Services & Utilities

RESOLUTION NO.

SETTING A PUBLIC HEARING TO RECEIVE CITIZEN COMMENT REGARDING THE DWSRF PROJECT PLAN AMENDMENT TO REPLACE AGING INFRASTRUCTURE

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has been working to detail the next phase of infrastructure improvements at the Water Treatment Plant and the water distribution system for the 2024 fiscal year; and

WHEREAS, these improvements are required to comply with regulatory requirements and to increase the reliability of service to residents and customers, and

WHEREAS, changes in the economic environment and circumstances on the ground have necessitated an amendment to the original 2019 project plan; and

WHEREAS, a project plan amendment has been developed, updating the schedule for the replacement of water mains and lead service lines, introducing new WTP upgrades, and amending design/construction engineering plans, with an estimated cost of \$3,498,970.00; and

WHEREAS, the City is seeking funding for this phase of the project from EGLE's Drinking Water State Revolving Fund (DWSRF); and

WHEREAS, the DWSRF program requires that a hearing be held to receive public comment regarding the proposed project plan amendment.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST:

as required by EGLE's Drinking Water State Revolving Fund program, a public hearing is set for Monday, May 15, 2023 at 7:30 p.m. in the City Hall Council Chambers to review proposed amendments to the City's DWSRF Project Plan for FY2024, including new upgrades at the WTP and changes to the project schedule and estimated costs.



MEMORANDUM

DATE: April 21, 2023

TO: Mayor Robert Teich Jr, City Council, and City Manager Nathan Henne

FROM: Michael Dowler, Assessor

RE: Obsolete Property Rehabilitation District – 902 W Main Street

Set Public Hearing to Establish District

The city clerk has received an application for an Obsolete Property Rehabilitation Act (OPRA) tax exemption, from DBMA Owosso, LLC, owners of 902 W. Main Street. The project proposes to completely renovate the 2 story 3,700 square foot building with a microbrewery and tap room on the first floor and two (2) apartments on the second floor.

The Obsolete Property Rehabilitation Act, PA 146 of 2000, MCL 125.2781 *et seq.*, as amended, provides a property tax exemption for commercial and commercial housing properties that are rehabilitated and meet the requirements of the Act. Properties must meet eligibility requirements and must be located in an established Obsolete Property Rehabilitation District.

OPRA exemptions are approved for a term of 1-12 years as determined by the local unit of government. The property taxes for the rehabilitated property are based on the previous year's (prior to rehabilitation) taxable value. The taxable value is frozen for the duration of the exemption. Additionally, the State Treasurer may approve reductions of half of the school operating and state education taxes for a period not to exceed 6 years for 25 applications annually. Applications are filed, reviewed and approved by the local unit of government, but are also subject to review at the State level by the Property Services Division. The State Tax Commission (STC) is responsible for final approval and issuance of OPRA certificates. Exemptions are not effective until approved by the STC.

The creation of an OPRA District is the first step in the process and must be in place before any work can commence on the property. An Obsolete Property Rehabilitation District may consist of one or more parcels or tracts of land or a portion of a parcel or tract of land, provided that the parcel or tract is either of the following:

 a. Obsolete property in an area characterized by obsolete commercial property or commercial housing property. b. Obsolete property that is commercial property that was owned by the local governmental unit on June 6, 2000 and was later conveyed to a private owner.

Before adopting a resolution establishing an Obsolete Property Rehabilitation District, the local governmental unit must give written notice by certified mail to the owners of all real property within the proposed Obsolete Property Rehabilitation District and shall afford an opportunity for a hearing on the establishment of the Obsolete Property Rehabilitation District. Any of the owners and any other resident or taxpayer of the qualified local governmental unit may appear at the hearing and be heard. The legislative body shall give public notice of the hearing not less than 10 days or more than 30 days before the date of the hearing.

Following the public hearing, the legislative body of the qualified local governmental unit may establish an Obsolete Property Rehabilitation District by resolution. The resolution must set forth a finding and determination that the district meets the requirements of the Act.

Attached is a map of the proposed district along with a copy of the application for the Obsolete Property Rehabilitation Exemption. Staff suggests setting a public hearing for Monday, June 5, 2023 to receive comments regarding the proposed district.

As always, if there are any questions, please feel free to contact me at (989) 725-0530.

RESOLUTION NO.

SETTING PUBLIC HEARING TO CONSIDER ESTABLISHING AN OBSOLETE PROPERTY REHABILITATION DISTRICT FOR THE PROPERTY COMMONLY KNOWN AS 902 WEST MAIN STREET

WHEREAS, a request was received April 4, 2023 for an Obsolete Property Rehabilitation Act (OPRA) tax exemption from DBMA Owosso, LLC, owners of the property at 902 West Main Street; and

WHEREAS, PA 146 of 2000 requires that a property must be located in an established Obsolete Property Rehabilitation District to be eligible for an exemption; and

WHEREAS, PA 146 of 2000 further requires that a public hearing must be held and notice of said hearing provided prior to the establishment of an OPRA District.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: a public hearing is called for Monday, June 5, 2023 at or about 7:30 p.m. in the City Hall

Council Chambers for the purpose of hearing comments from those within the proposed

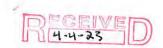
district, and any other resident or taxpayer, of the City of Owosso.

SECOND: the City Clerk gives the notifications required by law.

THIRD: the City staff is directed to investigate and determine if the qualifications of the act are

satisfied and report findings at the hearing.





301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 · (989) 725-0599 · FAX (989) 723-8854

APPLICATION FOR TAX ABATEMENT

Applicant (Official Company Name) DBMA C	Owosso, LLC
Business Name (If Different) Barrister Brewing	Co
Address of Proposed Project 902 West Main S	
Mailing Address (If Different) PO Box 281, Ov	wosso, MI 48867
Do you own the property? yes If no	o, what is your relationship?
Type of Abatement Requested (if known) Ob	osolete Property Rehabilitation Act
Total square footage of all current buildings	on site <u>3,700</u>
그리 보통 하는 경기를 하는 점점이 되었다. 이렇게 되었다. 그리를 하는 것이 되었다. 그 사람들이 되었다. 그리는 것이 없는 것이 없는 것이 없는 것이 없는 것이 없는 것이 없다. 그리는 것이 없는 것이 없는 것이 없는 것이다. 그런데 없는 것이 없는 것이 없는 것이 없는 것이 없는 것이 없는 것이다. 그런데 없는 것이 없는 것이 없는 것이 없는 것이다. 그런데 없는 것이 없는 것이 없는 것이 없는 것이 없는 것이 없는 것이다.	pe of current business activity and product to be d structure and proposed activity and/or product.
Property is currently vacant. Proposed project is to fu	illy rehabilitate the existing building at 902 West Main Street and
redevelopment of the parking area. The renovation w	rill be consistent with historical rehabiliation guidelines as dictated
by the State Historic Preservation Office, including an	historically consistent facade and windows. Additionally, energy
efficient upgrades will be made including insulation ar	nd lower-energy heating/cooling and demand water heaters. The
commercial space will be constructed to house a micr	obrewery and taproom on the currently vacant main floor.
The existing parking lot will be removed, an asphalt pa	arking lot will be installed, along with greenery and landscaping.
Give estimated cost of the following compor	nents applicable for the proposed project:
Land improvements (excluding land)	\$38,800 for parking lot and landscaping
Building improvements: Size 3,700	sf \$ 885,000 for structural rehabilitation
Machinery & Equipment: \$200,000 for	brewery equipment and kitchen equipment
Furniture & Fixtures: \$140,000 for furni	ture, cabinets, countertops, sinks, etc.
Tot	al-\$1,263,800
Time schedule for start and completion of co	onstruction and equipment installation (if applicable):
Building:	Equipment installation (if applicable):
Start Date June 2023	Start Date August 2023
Completion Date December 2023	Completion Date December 2023

Abatement Application Page 2

Will project be owned or leased by applicant? owned Will machinery be owned or leased by applicant? owned	
How many employees do you currently employ? Full Time 0	Part Time 0
How many new employees do you estimate after project complete?	Full Time 4 Part Time 10
When project is complete, how many will be: Management/Professional 2 Wage level \$ 40 Skilled 2 Wage level \$ 38,480/yr \$ \(\cdot \) \(\cdo \) \(\cdot \) \(\cdo \) \(\cdot \) \(\cdot \) \(\cdot \) \(\cdot \) \(\c	0,000/yr \$ 14.73/h/
Skilled 2 Wage level \$38,480/yr \$18.50/	<u>hr '</u>
Un-Skilled 5 Wage level \$ 20,000/yr \$16.447/	1.62/21
Name of Company Officer (contact person) Barbara Nees Title Member and Board Secretary of DBMA Owosso, LLC	
Signature	Date 3/27/2023
SignaturePhone Number 989-627-0745	
Was the applicant given a copy of Tax Abatement Policy? Y Is an abatement district in place for this project? Y If no, legal description of proposed district.	N 4-47
If yes, type of district in place	Year established
Does the proposed project meet the guidelines for Tax Abateme If no, explain	nt under the policy? Y N
If yes, was notice given to taxing jurisdictions within the propos	ed project area? Y N
If yes, was notice given to applicant and proper state documents	s sent? Y N
Name of reviewer Nathan R. Horne	·
Signature Signature	Date

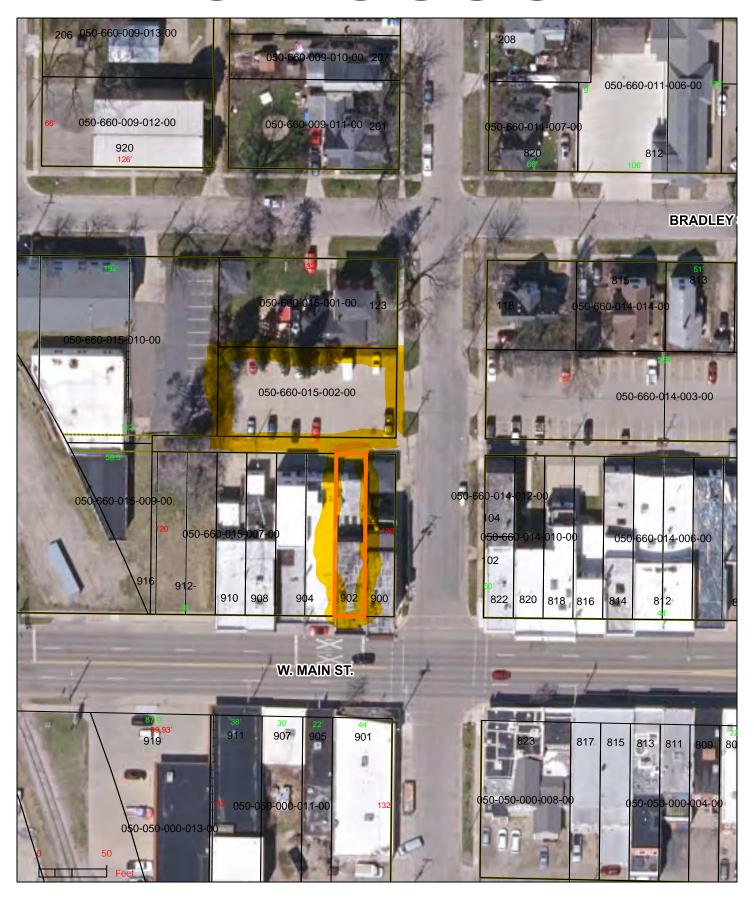
ABATEMENT SCHEDULE

This schedule applies to industrial, commercial, and/or residential property as defined by the Michigan General Property Tax Act

Capital Investment	Years of Tax Abatement	Rehabilitate or
\$0 to \$120,000	1	Restore a building
\$120,001 to \$300,000	2	within Historic
\$300,001 to \$600,000	3	District?
\$600,001 to \$1,350,000	(4)	
\$1,350,001 to \$3,000,000	5	Additional 2 years
\$3,000,001 to \$6,000,000	6	in any capital
\$6,000,001 +	7	investment
New Job Creation (as FTE – 40 hrs/week)	Years of Tax_Abatement	
1-10	(2)	
11-25	3	
26-50	4	
51+	5	
New Job Wages (calculation based on MI min wage)	Years of Tax Abatement	MI Min Wage
Average Wage > 1.5x min wage	(1)	MI Min wage \$10.10
Average Wage > 2.5x min wage	2	310.10
Average Wage > 3x min wage	3	
Number of years located in City of Owosso	Years of Tax Abatement	Morred to
2-10	1	prosso 2003
(11-25)	2	Dwosso au
26+	3	·
New employees with City of Owosso residency	Years of Tax-Abatement	
1-10	(1)	
11-25	2	
26+	3	
New housing units created in City of Owosso	Years of Tax Abatement	
1-5	1	
6-10	2	
11-25	3	
25+	4	

10 yours NRH

OWOSSO





MEMORANDUM

DATE: April 17, 2023

TO: City Council

FROM: Kevin Lenkart

Director of Public Safety

RE: Traffic Control Order #1495

Kelleigh Tanton, Lebowsky Center Executive Director, is requesting the following street closure for the Longest Table Fundraiser:

LOCATION:

Park Street from Main Street to Comstock Street

DATE:

June 17, 2023

TIME:

2:00 pm - 10:00 pm

The Public Safety Department has issued Traffic Control Order # 1495 in accordance with the Rules for the Issuance of Certain Traffic Control Orders and Staff recommends its approval.

CITY OF OWOSSO

TRAFFIC CONTROL ORDER

(SECTION 2.53 UNIFORM TRAFFIC CODE)

	ORDER NO.	DATE	TIME
	1495	4/17/23	12:05 pm
	REQUESTED BY		
	Kevin Lenkart – Director o	f Public Safety	
	TYPE OF CONTROL		
	Street Closure		
	LOCATION OF CONTRO	L	
	Park St. from Main St. to	Comstock St.	
	EVENT:		
	Longest Table Fundraise	•	
	DATE: June 17, 2023		
	TIME: 2pm – 10pm		
	APPROVED BY COUNCI	L	
-		<u>,</u> 20	
	REMARKS		



APPLICATION FOR USE OF CITY STREETS & PARKING LOTS FOR SPECIAL EVENTS

202 S. WATER STREET · OWOSSO, MICHIGAN 48867-2958 · (989) 725-0580 · FAX 725-0528

This application, plus all required documentation and fees shall be submitted to the Public Safety Department at least thirty (30) days and not more than one hundred twenty (120) days prior to the first day of the requested event, with 2 exceptions:

- 1. Applicants requiring the issuance of a conditional use permit as required by Sec. 38-504(4)(b), shall submit a complete application at least ninety (90) days prior to the event.
- 2. Applicants requesting the use of a state trunkline shall submit a complete application at least forty-five (45) days prior to the event.

Event Name: Longest	Table Fund	raiser	
Applicant Name: 4500	SKY Center (Individual or Group Name)		Date: 4/10/23
Primary Contact:	Selle19h TG1	n Kon	Title: Greculive Direct
Address:	14 Emain St	Ste 222 00	10550
Phone: 989 720	34/0 Email:	Kelleisho/es	howskycenter, com
Requested Date(s): Schudgy, J	une 17 R	equested Hours: 2	(Including set-up and deap up)
Area Requested (Parking Lot - Parade	Route):		(mending see-up and elean-up)
Park Street	between i	Main + Co	MSLOCK
Detailed description of the use for which	ch the request is made: Fo	ndraiser u	with dinner
and entertain	ent (musici	ans)	
	() () ()		
Please attach the following items and r descriptions of each item:	nark the corresponding chec	kbox indicating their in	clusion. See back for detailed
	Executed Hold Harmless	Agreement	
9	Map of the Event Area wi	th Event location highl	ighted
X	Rules or policies applicab	le to persons participat	ing in proposed event
Q	Proof of Insurance		
	or		
	Request for Insurance Wa	iver	
A	Application Fee		

Continued on back...

INDEMNIFICATION AND HOLD HARMLESS AGREEMENT. In consideration of the granting of permission by the City of Owosso to the Applicant for the use of facilities set forth above, Applicant shall indemnify, defend and hold harmless the City of Owosso, their officials, employees, agents, professionals and volunteers, collectively ("CITY") from and against any and all claims, losses, penalties, damages, settlements, costs, charges, professional fees (including attorneys' fees and related costs) and/or other expenses or liabilities of any nature whatsoever including, without limitation, the investigation and defense of any claims, arising out of or resulting from the conduct of the activities for which this application is made, and for the use of the facilities and any other facilities which are employed by the Applicant, or their guests, during the period for which the facilities requested are used, provided that any such claim, damage, loss, or expense (a) is attributable to bodily injury, sickness, disease or death, or to injury or to destruction of tangible property including the loss of the use resulting there from, and (b) is caused in whole or in part by any negligent act or omission of the Applicant, or anyone directly or indirectly employed by them, or anyone for whose acts they may be liable, regardless of whether it is caused in part by a party indemnified hereunder.

The Applicant certifies that s/he has read and examined this application and that all information contained herein is true and correct. Applicant agrees to observe all City ordinances, laws and/or conditions imposed.

Applicant Signature: Keff Tafa	Date: 4//0/23						
Information Regarding Required Docum	nents						
Map of the Event Area – Map showing the general area where the event will be leavent experiments be highlighted and the locations requiring barricades for the requested marked.	located. The exact event location /event d street/lot closure must be clearly						
Rules or policies - Rules and policies applicable to events and activities organized in such a manner as to constitute an invitation to members of the general public to participate in the event or activity shall comply with all applicable local, state and federal laws and regulations and shall include, at a minimum, a process for appealing decisions that have the effect of denying participation or imposing limitations on participation beyond those generally applicable to all other participants.							
<u>Proof of Insurance</u> – A Certificate of Insurance and Endorsement acceptable to the City evidencing General Liability insurance for the event in the minimum amount of \$1,000,000 per occurrence. Coverage shall be endorsed to name the City of Owosso as additional insured and be primary and non-contributory to any other insurance the City has. or							
Request for Insurance Waiver - The City Council may waive the insurance requirement if it determines that insurance coverage is unavailable or cannot be obtained at a reasonable cost and the event or activity is in the public interest or fulfills a legitimate and recognized public purpose. Check box if you are requesting waiver of insurance.							
Applicants must indicate whether they are providing proof of insurance or reque waiver in no way guarantees a waiver will be granted.	esting an insurance waiver. Request for a						
<u>Application Fee</u> – Fee set by resolution of City Council to offset a portion of the events applications.	costs related to the processing of special						
\$30 Application (30-120 days prior to 1st day of event)	Additional:						
\$50 Additional MDOT Closure (M-21, M-71, M-52)	Additional:						
\$15 Additional-Expedited Fee (14-29 days prior to 1st day of event)	Additional:						
\$ Total Due at Time of Application. Please make check payable	to: City of Owosso.						
Do Not Write Below This Line - For Officials Use	Only						
Approved Date:	Traffic Control Order Number						
Copy of Rules & Regulations provided to Applicant							

DDA - Director; WCIA - Chairperson

Cc:



MARDELEAN



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 4/17/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

tl	nis certificate does not confer rights to				ıch end	lorsement(s).		require air cira		t. A 31	atement on
	DUCER I Insurance Agency				CONTA NAME: PHONE		70E 7404		FAX	(000) -	700 5000
200 W. Exchange St. Owosso, MI 48867		PHONE (A/C, No, Ext): (989) 725-7134 FAX (A/C, No): (989) 723-5382					/23-5382				
Ow	USSO, IVII 40007				ADDRE		UDED(E) AFFOR	RDING COVERAGE			NAIC #
					INCLIDE	:R A : Cincinn					28665
INISI	JRED							e Company			10857
	Owosso Community Players	8 L	ebov	sky Center for the	INSURE		iii iiisurano	e Company			10037
	Performing Arts			·	INSURE						
	114 E Main St., Ste 222 Owosso, MI 48867				INSURE						
	0 110000, IIII 40007				INSURE						
CO	VERAGES CER	TIFI	CATE	NUMBER:	INCORE			REVISION NUI	MRFR.		1
T IN C	HIS IS TO CERTIFY THAT THE POLICIES IN THE POL	ES O EQUI PER	F INS IREMI TAIN,	SURANCE LISTED BELOW ENT, TERM OR CONDITIO THE INSURANCE AFFOR	N OF A	NY CONTRAC	TO THE INSUF CT OR OTHER ES DESCRIB	RED NAMED ABO R DOCUMENT WI' ED HEREIN IS S	VE FOR T	CT TO	WHICH THIS
INSR LTR	TYPE OF INSURANCE	ADDL	SUBR WVD	POLICY NUMBER		POLICY EFF (MM/DD/YYYY)	POLICY EXP		LIMIT	s	
Α	X COMMERCIAL GENERAL LIABILITY					,	······	EACH OCCURREN		\$	1,000,000
	CLAIMS-MADE X OCCUR	Х		EPP 0363601		12/1/2022	12/1/2023	DAMAGE TO RENT PREMISES (Ea occ		\$	500,000
								MED EXP (Any one		\$	10,000
								PERSONAL & ADV	INJURY	\$	1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:							GENERAL AGGRE	GATE	\$	2,000,000
	X POLICY PRO- JECT LOC						PRODUCTS - COM	P/OP AGG	\$	2,000,000	
	OTHER:									\$	
	AUTOMOBILE LIABILITY							COMBINED SINGLI (Ea accident)	E LIMIT	\$	
	ANY AUTO							BODILY INJURY (P	er person)	\$	
	OWNED AUTOS ONLY SCHEDULED AUTOS						BODILY INJURY (P PROPERTY DAMAG		\$		
	HIRED AUTOS ONLY NON-OWNED AUTOS ONLY							(Per accident)	GE	\$	
_										\$	E 000 000
Α	X UMBRELLA LIAB X OCCUR			EPP 0363601		12/1/2022	12/1/2023	EACH OCCURREN	CE	\$	5,000,000
	EXCESS LIAB CLAIMS-MADE			LFF 0303001		12/1/2022	12/1/2023	AGGREGATE		\$	5,000,000
В	DED RETENTION \$							PER	OTH-	\$	3,000,000
_	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N			1000013136		12/1/2022	12/1/2023	PER STATUTE	ER	_	1,000,000
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	N/A					12/1/2022	E.L. EACH ACCIDE		\$	1,000,000
	If yes, describe under							E.L. DISEASE - EA		\$	1,000,000
	DÉSCRIPTION OF OPERATIONS below							E.L. DISEASE - POI	LICY LIMIT	\$	
See	CRIPTION OF OPERATIONS / LOCATIONS / VEHIC Notes e City of Owosso is listed as an additior	•						,	the City o	of Owo:	sso has."
CE	RTIFICATE HOLDER				CANO	ELLATION					
City of Owosso 301 W Main St Owosso, MI 48867			ACC	EXPIRATION ORDANCE WI	N DATE TH	ESCRIBED POLIC EREOF, NOTIC Y PROVISIONS.					
						RIZED REPRESEI		· ()			
	ĺ				-	unall	L. Wa	- Com			

From: Stellar@cinfin.com

Sent: Thu, 13 Apr 2023 15:28:34 -0400

To: Endorsement@cinfin.com
Cc: mike@clh-insurance.com

Subject: EPP0363601 OWOSSO COMMUNITY PLAYERS DBA LEBOWSKY CENTER FOR THE

PERFORMING ARTS SHIAWASSEE CENTER

The following Endorsement Request has been submitted.

Effective Date: 04/13/2023

Description of Change: Please add the following Additional Insured:

City of Owosso 301 W Main St\ Owosso, MI 48867

Primary & Non Contributory Endorsement

Request Submitted: 04/13/2023 03:28 PM Submitted By: Michael D Ardelean

Agency: 21009, Cadwallader-Lord-Hahn, Inc. CLH INSURANCE AGENCY

Phone Number: (989) 720-3900 Email: mike@clh-insurance.com Rules for the Longest Table Fundraiser

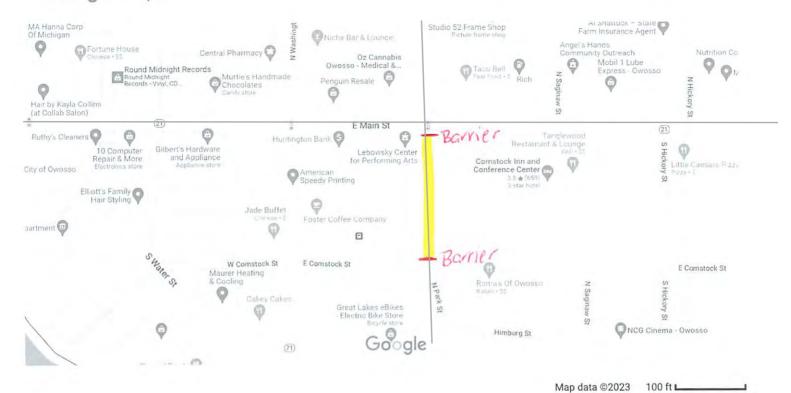
Those wishing to attend the event must purchase a ticket from the Lebowsky Center website or Box Office

No outside food or drinks

No pets

Must stay within the fenced in area

Google Maps





MEMORANDUM

DATE: April 17, 2023

TO: City Council

FROM: Kevin Lenkart

Director of Public Safety

RE: Traffic Control Order # 1496

The Curwood Festival requests approval of Traffic Control Order# 1496, this will allow for the closure of certain City parking lots and streets related to the Curwood Festival.

Attached is a list of street and parking lot closures.

The Public Safety Department has issued Traffic Control Order# 1496 in accordance with the Rules for the Issuance of Certain Traffic Control Orders and Staff recommends its approval.

The closure of Water Street between Main Street and Ball Street from Wednesday, May 31, 2023, at 9:00 am until Monday June 5, 2023, at 6:00 am.

The closure of Water Street from Main Street to Exchange Street on Wednesday May 31, 2023, at 9:00 am until Monday, June 5, 2023, at 6:00 am.

The closure of Water Street from Exchange Street to Mason Street on Friday, June 2, 2023, at 4:00 pm until Monday, June 5, 2023, at 6:00 am.

The closure of Exchange Street parking lot from Thursday, June 1, 2023, at 6:00 pm through Sunday, June 4, 2023, at 10:00 pm.

The closure of the entire Armory parking lot from Wednesday, May 31, 2023, at 6:00 am until the completion of festival activities on Sunday, June 4, 2023.

The closure of the public safety parking lot on Wednesday, May 31, 2023, at 7:00 am through Monday, June 5, 2023, at 6:00 am.

Necessary closures for the Children's Parade are as follows: Barricades needed for the Children's Parade by 6:00 pm Friday, June 2, 2023. The parade route starts at the corner of Dewey Street and Oliver Street, then the route follows Oliver Street to Washington Street, down Washington Street, over to Exchange Street to Ball Street, up Ball Street ending at Williams Street.

The rain date for the Children's Parade is Sunday, June 4, 2023.

Necessary closures for the Heritage Parade which takes place on Saturday, June 3, 2023, at 2:00 pm on M-21 from Gould Street to Chipman Street. Detour route will be well marked/signed to continue smooth traffic flow around the parade. Barricades are needed for the parade line-up on Gould Street at Grover, Comstock, and Jerome Streets, and Comstock and Hickory Streets.

The closure of M-52 from Stewart Street to Oliver Street on Saturday, June 3, 2023, for the duration of the parade.

The closure of the lot on the corner of Curwood Castle Drive and Bradley Street on Wednesday evening, May 31, 2023, for parking through Sunday, June 4, 2023.

Other closures as needed for the 5/10K walk/run on Saturday, June 3, 2023, which will be temporary for the duration of those specific events.

CITY OF OWOSSO

TRAFFIC CONTROL ORDER

(SECTION 2.53 UNIFORM TRAFFIC CODE)

ORDER NO.	DATE	TIME
1496	4/17/23	1:10 pm
REQUESTED BY		
Kevin Lenkart – Director	r of Public Safety	
TYPE OF CONTROL		
Street and Lot Closures		
LOCATION OF CONTRO)L	
See attached		
EVENT:		
Curwood Festival 2023		
May 31 – June 5, 2023		
APPROVED BY COUNCI	TL .	
	, 20	
REMARKS		

The closure of Water Street between Main Street and Ball Street from Wednesday, May 31, 2023, at 9:00 am until Monday June 5, 2023, at 6:00 am.

The closure of Water Street from Main Street to Exchange Street on Wednesday May 31, 2023, at 9:00 am until Monday, June 5, 2023, at 6:00 am.

The closure of Water Street from Exchange Street to Mason Street on Friday, June 2, 2023, at 4:00 pm until Monday, June 5, 2023, at 6:00 am.

The closure of Exchange Street parking lot from Thursday, June 1, 2023, at 6:00 pm through Sunday, June 4, 2023, at 10:00 pm.

The closure of the entire Armory parking lot from Wednesday, May 31, 2023, at 6:00 am until the completion of festival activities on Sunday, June 4, 2023.

The closure of the public safety parking lot on Wednesday, May 31, 2023, at 7:00 am through Monday, June 5, 2023, at 6:00 am.

Necessary closures for the Children's Parade are as follows: Barricades needed for the Children's Parade by 6:00 pm Friday, June 2, 2023. The parade route starts at the corner of Dewey Street and Oliver Street, then the route follows Oliver Street to Washington Street, down Washington Street, over to Exchange Street to Ball Street, up Ball Street ending at Williams Street. The rain date for the Children's Parade is Sunday, June 4, 2023.

Necessary closures for the Heritage Parade which takes place on Saturday, June 3, 2023, at 2:00 pm on M-21 from Gould Street to Chipman Street. Detour route will be well marked/signed to continue smooth traffic flow around the parade. Barricades are needed for the parade line-up on Gould Street at Grover, Comstock and Jerome Streets, and Comstock and Hickory Streets.

The closure of M-52 from Stewart Street to Oliver Street on Saturday, June 3, 2023, for the duration of the parade.

The closure of the lot on the corner of Curwood Castle Drive and Bradley Street on Wednesday evening, May 31, 2023, for parking through Sunday, June 4, 2023.

Other closures as needed for the 5/10K walk/run on Saturday, June 3, 2023, which will be temporary for the duration of those specific events.



APPLICATION FOR USE OF CITY STREETS & PARKING LOTS FOR SPECIAL EVENTS

202 S. WATER STREET · OWOSSO, MICHIGAN 48867-2958 · (989) 725-0580 · FAX 725-0528

This application, plus all required documentation and fees shall be submitted to the Public Safety Department at least thirty (30) days and not more than one hundred twenty (120) days prior to the first day of the requested event, with 2 exceptions:

- 1. Applicants requiring the issuance of a conditional use permit as required by Sec. 38-504(4)(b), shall submit a complete application at least ninety (90) days prior to the event.
- 2. Applicants requesting the use of a state trunkline shall submit a complete application at least forty-five (45) days prior to the event.

Event Name: Curwoo	d Festival	
Applicant Name: Kamm	i Smith	Date: 04/13/2023
Primary Contact:	(Individual or Group Name) Kammi Smith	Title: Intrim office manager
Address:	212 S Washington ST Ow	osso MI 48867
	97232161 _{Email:} office	@curwoodfestival.com
Requested Date(s): 05/31		Hours: varies per day (Including set-up and clean-up)
Detailed description of the us	e for which the request is made: See atta	ached
	ems and mark the corresponding checkbox indi	
descriptions of each item.	Executed Hold Harmless Agreemen	nt
	Map of the Event Area with Event	location highlighted
	=	ons participating in proposed event
	✓ Proof of Insurance	
	or	
	Request for Insurance Waiver Application Fee	
	Continued on back	

INDEMNIFICATION AND HOLD HARMLESS AGREEMENT. In consideration of the granting of permission by the City of Owosso to the Applicant for the use of facilities set forth above, Applicant shall indemnify, defend and hold harmless the City of Owosso, their officials, employees, agents, professionals and volunteers, collectively ("CITY") from and against any and all claims, losses, penalties, damages, settlements, costs, charges, professional fees (including attorneys' fees and related costs) and/or other expenses or liabilities of any nature whatsoever including, without limitation, the investigation and defense of any claims, arising out of or resulting from the conduct of the activities for which this application is made, and for the use of the facilities and any other facilities which are employed by the Applicant, or their guests, during the period for which the facilities requested are used, provided that any such claim, damage, loss, or expense (a) is attributable to bodily injury, sickness, disease or death, or to injury or to destruction of tangible property including the loss of the use resulting there from, and (b) is caused in whole or in part by any negligent act or omission of the Applicant, or anyone directly or indirectly employed by them, or anyone for whose acts they may be liable, regardless of whether it is caused in part by a party indemnified hereunder.

The Applicant certifie	s that s/he has re		that all information contained herein is true
and correct. Applican Applicant Signature: _	t agrees to obse	rve all City ordinances, laws and/or co	Date: 4/14/2023
	K	Information Regarding Required Do	
	<u>a</u> – Map showin	g the general area where the event wil	1 be located. The exact event location /event lested street/lot closure must be clearly
invitation to members state and federal laws	of the general pand regulations	sublic to participate in the event or action and shall include, at a minimum, a pro-	anized in such a manner as to constitute an ivity shall comply with all applicable local, ocess for appealing decisions that have the and those generally applicable to all other
insurance for the even	t in the minimu		to the City evidencing General Liability ce. Coverage shall be endorsed to name the to any other insurance the City has.
coverage is unavailable	e or cannot be o	ity Council may waive the insurance i	requirement if it determines that insurance vent or activity is in the public interest or questing waiver of insurance.
Applicants must indica waiver in no way guar			requesting an insurance waiver. Request for a
Application Fee – Fee events applications.	set by resolution	on of City Council to offset a portion o	f the costs related to the processing of special
	0-120 days prio	r to 1st day of event)	Additional:
▼ \$50 Additional MI	OOT Closure (N	I-21, M-71, M-52)	Additional:
☐ \$15 Additional-Ex	pedited Fee (14-	29 days prior to 1st day of event)	Additional:
Andrew Control of the		Application. Please make check pay	rable to: City of Owosso.
	Boddod a sesse sesse	Do Not Write Below This Line - For Officials	
Approved Not A	pproved	Date:	Traffic Control Order Number
Copy of Rules & Regula	tions provided to	Applicant	
Cc: DDA – Directo	r; WCIA – Chair	person	



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 4/14/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(les) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODU					CONTAC NAME:	T	-			
Jaco	bs Insurance Agency, Inc. E Main St				PHONE (A/C, No, Ext): 989-725-7117 FAX (A/C, No): 989-720-7120)-7120
	sso MI 48867					s; insureme		om		
						INS	URER(S) AFFOR	DING COVERAGE		NAIC#
				License#; 959573	INSURE	RA: SECURA	INSURANC	E		22543
INSUR				CURWFES-01	INSURE	RB: ACCIDEI	NT FUND INS	SURANCE CO	$\neg \neg$	10166
	vood Festival Inc.				INSURE	RC:		-		
	S. Washington St. sso MI 48867				INSURE					
0,,,0	330 IIII 40007				INSURE					
					INSURE					
COV	COVERAGES CERTIFICATE NUMBER: 1466355433 REVISION NUMBER:									
THI	S IS TO CERTIFY THAT THE POLICIES	OF I	NSUF	PANCE LISTED BELOW HAY	VE BEE	N ISSUED TO	THE INSURE	D NAMED ABOVE FOR TH	IE POL	ICY PERIOD
CFF	CATED. NOTWITHSTANDING ANY RE RTIFICATE MAY BE ISSUED OR MAY I CLUSIONS AND CONDITIONS OF SUCH	PERT	AIN.	THE INSURANCE AFFORD	ED BY	THE POLICIES	s described	DOCUMENT WITH RESPECT TO HEREIN IS SUBJECT TO	O ALL T	WHICH THIS THE TERMS,
INSR LTR		ADDL	SUBR		DECITION		POLICY EXP (MM/DD/YYYY)	LIMIT		
	TYPE OF INSURANCE COMMERCIAL GENERAL LIABILITY	INSD Y	WVD	POLICY NUMBER CP3321969		8/31/2022	8/31/2023	EACH OCCURRENCE	\$ 1,000,	000
^ F		•		CF 332 1903		0,0 1,2022	0/01/2020	DAMAGE TO RENTED	\$ 300,0	
-	CLAIMS-MADE X OCCUR							PREMISES (Ea occurrence)	\$	
-								MED EXP (Any one person) PERSONAL & ADV INJURY	\$ 1,000	000
H								GENERAL AGGREGATE	\$ 2,000	
- 1	BEN'L AGGREGATE LIMIT APPLIES PER:							PRODUCTS - COMP/OP AGG	\$2,000	
-	POLICY JECT LOC							PRODUCTS - COMPIOP AGG	\$ 2,000	,000
-	OTHER:							COMBINED SINGLE LIMIT	\$	
F	ANY AUTO							(Ea accident) BODILY INJURY (Per person)	s	
 	OWNED SCHEDULED							BODILY INJURY (Per accident)	\$	
	AUTOS ONLY AUTOS NON-OWNED							PROPERTY DAMAGE	\$	
-	AUTOS ONLY AUTOS ONLY							(Per accident)	\$	
	UMBRELLA LIAB OCCUR							54011 00011 DD5110F		
-	H 0000m							EACH OCCURRENCE	\$	
-								AGGREGATE	s	
ви	DED RETENTION \$ VORKERS COMPENSATION			100035447	-	6/10/2022	6/10/2023	PER OTH-	-	
_ A	ND EMPLOYERS' LIABILITY Y/N			100035447		0/10/2022	0/10/2020		\$ 100.0	00
	NYPROPRIETOR/PARTNER/EXECUTIVE FICER/MEMBER EXCLUDED?	N/A	ĺ					E.L. EACH ACCIDENT		
	Mandatory in NH) f yes, describe under DESCRIPTION OF OPERATIONS below							E.L. DISEASE - EA EMPLOYEE		
\rightarrow	DESCRIPTION OF OPERATIONS below	├	-					E.L. DISEASE - POLICY LIMIT	\$ 500,0	1
1 1										1
										1
DESCE	RIPTION OF OPERATIONS / LOCATIONS / VEHIC	ES //	COPD	101 Additional Remarks School	le may h	n attached if mor	o spaco is recuir	ad)		
City	of Owosso is listed as an additional ins	ured.	Co	verage is on a primary nor	n-contrit	outory basis.	o opaco io requii	50 ,		
										1
										i
055	TISIOATS NOI DED	-			CANI	SELL ATION				
CER	TIFICATE HOLDER				CAN	CELLATION				
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEI THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED ACCORDANCE WITH THE POLICY PROVISIONS. City of Owosso										
	301 W. Main St. Owosso MI 48867				AUTHORIZED REPRESENTATIVE					
							00 0017 17	OPP COPPORATION	• • • •	

2023 City of Owosso Traffic Control Order

The closure of Water Street between Main and Ball from Wednesday, May 31, 2023, at 9:00 am until Monday June 5, 2023, at 6:00 am.

The closure of Water Street from Main to Exchange Street on Wednesday May 31, 2023, at 9:00 am until Monday, June 5, 2023, at 6:00 am.

The closure of Water Street from Exchange to Mason on Friday, June 2, 2023, at 4:00 pm until Monday, June 5, 2023, at 6:00 am.

The closure of Exchange Street parking lot from 6:00 pm Thursday, June 1, 2023, through Sunday, June 4, 2023, at 10:00 pm.

The closure of the entire Armory parking lot from Wednesday, May 31, 2023, at 6:00 am until the completion of festival activities on Sunday, June 4, 2023.

The closure of the public safety parking lot on Wednesday, May 31, 2023, at 7:00 am thru Monday, June 5, 2023, at 6:00 am.

Necessary closures for the Children's parade as follows: Barricades needed for the Children's parade by 6:00 pm Friday, June 2, 2023. The parade route starts at the corner of Dewey and Oliver, then the route follows Oliver St to Washington St., down Washington St., over to Exchange to Ball St., up Ball St. ending at Williams St. Rain date for the children's parade is Sunday, June 4, 2023.

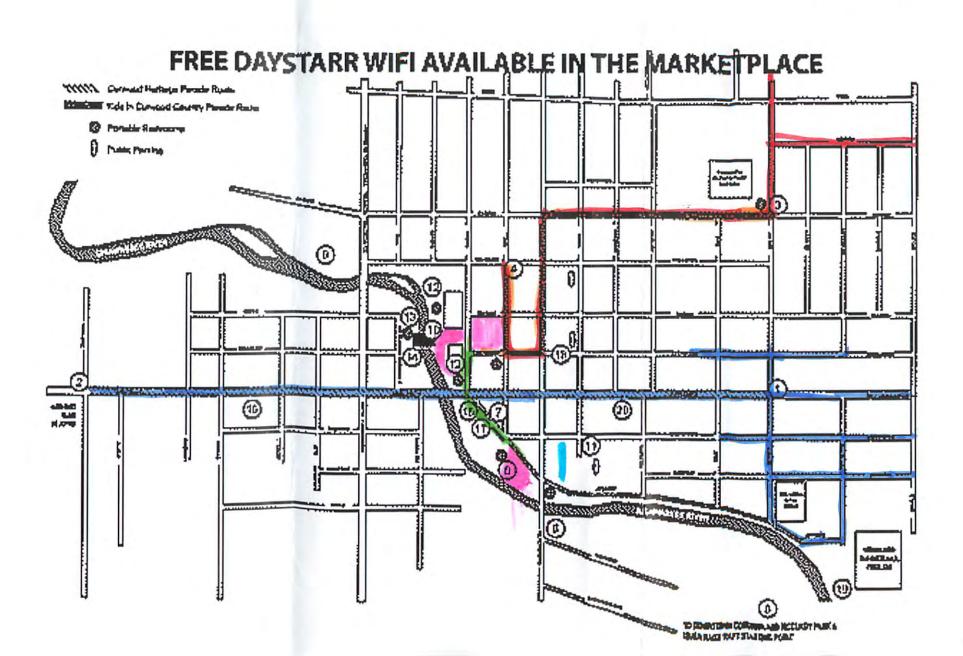
Necessary closures for the Heritage Parade which takes place on Saturday, June 3, 2023, at 2:00 pm on M-21 from Gould Street to Chipman Street. Detour route will be well marked/signed to continue smooth traffic flow around the parade. Barricades are needed for the parade line-up on Gould Street at Grover, Comstock and Jerome Streets, and Comstock and Hickory Streets.

The closure of M-52 from Stewart to Oliver Streets on Saturday, June 3, 2023, for the duration of the parade.

The closure of the lot on the corner of Curwood Castle Drive and Bradley Streets on Wednesday evening, May 31, 2023, for parking through Sunday, June 4, 2023.

Other closures as needed for the 5/10K walk/run on Saturday, June 3, 2023, which will be temporary for the duration of those specific events.

Cumood Kids - Armory Parkinglot Heritage Parade
- Public Lot
- Public Safety Festival
consessions+
Midway





MEMORANDUM

DATE: April 18, 2023

TO: City Council

FROM: Kevin Lenkart

Director of Public Safety

RE: Traffic Control Order # 1497

Brianna Marrah, owner of Fitness Coliseum, is requesting the following partial parking lot closure and street closure for the Shi-Tri event:

LOCATION:

Portion of Comstock Lot (Lot #10) between N. Park Street and N. Saginaw Street.

Washington Street from the north corner of Jerome/Water/Washington Streets to the corner of Washington Street and M-71.

LOT CLOSURE DATE/TIME:

May 20, 2023, at 8:00am - May 21, 2023, at 2:00pm

STREET CLOSURE DATE/TIME:

May 21, 2023, 8:30am - 1:00pm

The Public Safety Department has issued Traffic Control Order # 1497 in accordance with the Rules for the Issuance of Certain Traffic Control Orders and Staff recommends its approval.

CITY OF OWOSSO

TRAFFIC CONTROL ORDER

(SECTION 2.53 UNIFORM TRAFFIC CODE)

ORDER NO.	DATE	TIME
1497	4/18/23	1:10 pm
REQUESTED BY		
Kevin Lenkart – Directo	or of Public Safety	
TYPE OF CONTROL		
Partial Parking Lot Clos	sure and Street Closu	ire
LOCATION OF CONT	ROL	
Portion of Comstock I and N. Saginaw St.	Lot (Lot #10) between	en N. Park St.
Washington St. from to the corner of Washi (MDOT Permit # 760-	ington St. and M-71	erome/Water/Washington St.
EVENT:		
Shi-Tri		
LOT CLOSURE DAT		
May 20, 2023, at 8:00	am – May 21, 2023,	at 2:00pm
STREET CLOSURE	DATE/TIME:	
May 21, 2023, 8:30an		
APPROVED BY COUN	NCIL	
	, 20	<u> </u>
REMARKS		



APPLICATION FOR USE OF CITY STREETS & PARKING LOTS FOR SPECIAL EVENTS

202 S. WATER STREET · OWOSSO, MICHIGAN 48867-2958 · (989) 725-0580 · FAX 725-0528

This application, plus all required documentation and fees shall be submitted to the Public Safety Department at least thirty (30) days and not more than one hundred twenty (120) days prior to the first day of the requested event, with 2 exceptions:

- 1. Applicants requiring the issuance of a conditional use permit as required by Sec. 38-504(4)(b), shall submit a complete application at least ninety (90) days prior to the event.
- 2. Applicants requesting the use of a state trunkline shall submit a complete application at least forty-five (45) days prior to the event.

Event Name:	The Shi-Tri						
Applicant Name	Fitness Coliseum/Friends of the Shiawassee River Date: 05/21/202						
	Contact:		(Individual or Group Name) Brianna Marrah		Title:	FC Owner	
	Address:	210 S W	210 S Water St, Owosso				
		9-413-3994	4 Ema	::: shiawasseet	ri@g	mail.com	
Requested Date(s): 05/20)/2023-05/2	21/2023	Requested Hours: 8am	on 5	/20-2pm on 5/21	
Area Requested	(Parking Lot	- Parade Route): W	e are requesting	g use of the public lot of Jer			
				e north side of the Jeron			
to the cor	rner of V	Vashingtor	a & M-71	(from 8:30am-	-1pm	onMay 21st)	
Detailed descript	tion of the use	e for which the requ	uest is made:	We will be using the parking lot	for the bik	e staging area for the race.	
The road closure	will ensure the	safety of the 350 cycli	ists that will be tu	urning the Jerome/Washington	n corner o	on their way out and back.	
Please attach the descriptions of e		Executed Map of t Rules or Proof of	d Hold Harmle the Event Area policies applic Insurance or for Insurance	with Event location highlicable to persons participati	ighted		
			Continued or	back			

INDEMNIFICATION AND HOLD HARMLESS AGREEMENT. In consideration of the granting of permission by the City of Owosso to the Applicant for the use of facilities set forth above, Applicant shall indemnify, defend and hold harmless the City of Owosso, their officials, employees, agents, professionals and volunteers, collectively ("CITY") from and against any and all claims, losses, penalties, damages, settlements, costs, charges, professional fees (including attorneys' fees and related costs) and/or other expenses or liabilities of any nature whatsoever including, without limitation, the investigation and defense of any claims, arising out of or resulting from the conduct of the activities for which this application is made, and for the use of the facilities and any other facilities which are employed by the Applicant, or their guests, during the period for which the facilities requested are used, provided that any such claim, damage, loss, or expense (a) is attributable to bodily injury, sickness, disease or death, or to injury or to destruction of tangible property including the loss of the use resulting there from, and (b) is caused in whole or in part by any negligent act or omission of the Applicant, or anyone directly or indirectly employed by them, or anyone for whose acts they may be liable, regardless of whether it is caused in part by a party indemnified hereunder.

The Applicant certifies that s/he has read and examined this application and that all information contained herein is true and correct. Applicant agrees to observe all City ordinances, laws and/or conditions imposed.

Applicant Signature:	Brianna Carroll	Digitally signed by Brianna Carroll Date: 2023,04.17 08:10:24 -04'00'	Date: 04/18/2023	

Information Regarding Required Documents

Map of the Event Area – Map showing the general area where the event will be located. The exact event location /event route <u>must</u> be highlighted and the locations requiring barricades for the requested street/lot closure must be clearly marked.

<u>Rules or policies</u> - Rules and policies applicable to events and activities organized in such a manner as to constitute an invitation to members of the general public to participate in the event or activity shall comply with all applicable local, state and federal laws and regulations and shall include, at a minimum, a process for appealing decisions that have the effect of denying participation or imposing limitations on participation beyond those generally applicable to all other participants.

<u>Proof of Insurance</u> – A Certificate of Insurance and Endorsement acceptable to the City evidencing General Liability insurance for the event in the minimum amount of \$1,000,000 per occurrence. Coverage shall be endorsed to name the City of Owosso as additional insured and be primary and non-contributory to any other insurance the City has.

or

Cc:

DDA - Director; WCIA - Chairperson

<u>Request for Insurance Waiver</u> - The City Council <u>may</u> waive the insurance requirement if it determines that insurance coverage is unavailable or cannot be obtained at a reasonable cost and the event or activity is in the public interest or fulfills a legitimate and recognized public purpose. Check box if you are requesting waiver of insurance.

Applicants must indicate whether they are providing proof of insurance or requesting an insurance waiver. Request for a waiver in no way guarantees a waiver will be granted.

<u>Application Fee</u> – Fee set by resolution of City Council to offset a portion of the costs related to the processing of special events applications.

events applied	dons.		
✓ \$30 Applic	cation (30-120 days pri	Additional:	
✓ \$50 Additi	onal MDOT Closure (Additional:	
☐ \$15 Additi	onal-Expedited Fee (1-	4-29 days prior to 1st day of event)	Additional:
\$ <u>80</u>	Total Due at Time of	Application. Please make check pays Do Not Write Below This Line - For Officials	
Approved	Not Approved	Date:	Traffic Control Order Number
Copy of Rules	& Regulations provided	to Applicant 🗌	

The Shi Tri - Shiawassee River Triathlon Release of Liability Agreement

To participate in The Shiawassee River Triathlon (alternatively "The Shi Tri" or "the event"), you must read, complete and sign this form. Participants under the age of 18 must have permission from a guardian over the age of 18.

In consideration of participating in The Shi Tri I hereby agree to release and discharge from liability, The Shi Tri, and all of its' organizing parties and sponsors, (Fitness Coliseum, Friends of The Shiawassee River, Owosso Public Schools, Memorial Healthcare, (add additional named sponsors) the State of Michigan, Shiawassee County, Caledonia Township, The City of Owosso & The City of Corunna), all owners, directors, employees, volunteers, participants, and all other persons or entities acting for them (hereinafter collectively referred to as "Releasees").

- 1. My participation in the Shi Tri is voluntary and subjects me to the possibility of physical injury and loss of or damage to my property. Risks include, but are not limited to, drowning; accidents involving bicycles/water vessels; medical conditions resulting from physical activity; and damaged clothing or other property. I acknowledge that these risks cannot be eliminated, despite the use of safety equipment, without jeopardizing the essential qualities of the event.
- 2. I acknowlege that participation in The Shi Tri involves activities in and around water by participating in this event. I understand every time I leave shore in a small boat, I am a potential drowning victim. In addition there is the possibility of injury from many things, including unseen obstacles, weather, currents, waves, insects and other boats. Human powered watercraft requires physical effort which can at times be heavy, including lifting, pulling and possibly prolonged exertion in adverse conditions.
- 3. COVID-19: I agree that I am personally responsible for my safety and actions while volunteering or participating in the Shiawassee Triathlon (Shi-Tri) being hosted by Fitness Colosseum and Friends of the Shiawassee River. Because the Shi-Tri event is open to other individuals, I recognize that I am at higher risk of contracting COVID-19. With full awareness and appreciation of the risks involved, I, for myself and on behalf of my family, executors, administrators, assigns, and personal representatives, hereby forever release, waive, discharge, and covenant not to sue the Friends of the Shiawassee River and/or Fitness Colosseum from any and all liability, claims, demands, actions, and causes of action whatsoever, directly or indirectly arising out of or related to any loss, damage, or injury, including death, that may be sustained by me related to COVID-19 whether or not caused by the negligence of the Friends of the Shiawassee River and/or Fitness Colosseum, while participating in any activity while in, on, or around the Shi-Tri event.
- 4. As between each of the Releasees and me, I will be solely responsible for any and all medical and related bills that I may incur because of any injury, as well as costs related to loss or damage to my property, that I may sustain as a result of my participation in the Event, including those sustained on the premises where the Event is conducted and while I am traveling to and from such premises, regardless of the location or mode of transportation.
- 5. I agree to abide by all of the rules and regulations of the Shi Tri as a condition of my participation. I specifically agree to carry or wear a life jacket and, if not wearing it, to keep it

accessible to me at all times while on the water. I agree to wear a bicycle helmet the entire time I am on my bike, during the course of The Shi Tri. I understand that if I do not have a life jacket and bicycle helmet, I will not be allowed to participate in the event. I further agree not to consume alcohol, marijuana, or any other mind-altering substance while participating in or immediately prior to The Shi Tri.

- 6. I expressly accept and assume all of the risks inherent in participation in The Shi Tri or that might have been caused by the negligence of the Releasees. My participation in the activity is purely voluntary and I elect to participate despite the risks. In addition, if at any time I believe that event conditions are unsafe or that I am unable to participate due to physical or medical conditions, then I will immediately discontinue participation.
- 7. I hereby voluntarily release, forever discharge, and agree to indemnify and hold harmless Releasees from any and all claims, demands, or causes of action which are in any way connected with my participation in The Shi Tri, or my use of the equipment or facilities. This Agreement shall be binding on my estate, heirs, executors, administrators, successors, and assigns, as well as any other party asserting a Claim on my behalf or on behalf of my estate.
- 8. I hereby expressly agree that (1) this Agreement shall be governed and construed according to the laws of the state of Michigan without regard to its conflict of laws provisions and (2) any action or proceeding concerning any Claim or the meaning or effect of any provision of the Agreement shall be conducted only in the state courts located in Shiawassee County, Michigan, or the federal courts for the Eastern District of Michigan and that for such purposes, I expressly submit to the jurisdiction of such courts.
- 9. I hereby grant The Shi Tri and its organizers permission to use my likeness in a photograph, video, or other digital media ("photo") in any and all of its publications, including web-based publications, without payment or other consideration. I understand and agree that all photos will become the property of The Shi Tri and its organizers and will not be returned. I hereby irrevocably authorize The Shi Tri & its organizers to edit, alter, copy, exhibit, publish, or distribute these photos for any lawful purpose. In addition, I waive any right to inspect or approve the finished product wherein my likeness appears. Additionally, I waive any right to royalties or other compensation arising or related to the use of the photo.
- 10. I agree that if any portion of this agreement is found to be void or unenforceable the remaining portions shall remain in full force and effect.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 04/17/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(les) must have ADDITIONAL INSURED provisions or be endorsed.

If SUBROGATION IS WAIVED, subject this certificate does not confer rights to							require an endo	rsement	. A st	atement on	
PRODUCER				CONTACT Michael Ardelean							
CLH Insurance Agency				PHONE (A/C, No.): (989) 277-0984 (A/C, No.):							
Michael Ardelean				E-MAIL mike@alb incurence com							
200 W Exchange St.				AMMINSS.							
Owosso			MI 48867	INSURER(S) AFFORDING COVERAGE NAIC #							
INSURED			IVII 40007	INSURER A: Evanston Insurance Company 35378							
				INSURE							
Friends of the Shlawassee Ri	ver			INSURER C:							
Nick Tereck				INSURE	RD:						
538 N Shiawassee St				INSURE	RE:						
Corunna			MI 48867	INSURE	RF:						
			NUMBER:				REVISION NUM				
THIS IS TO CERTIFY THAT THE POLICIES INDICATED. NOTWITHSTANDING ANY RECEITIFICATE MAY BE ISSUED OR MAY FEXCLUSIONS AND CONDITIONS OF SUCH FIRES.	QUIR PERT POLIC	REMEI	NT, TERM OR CONDITION THE INSURANCE AFFORD LIMITS SHOWN MAY HAVE	OF AN ED BY	Y CONTRACT THE POLICIES REDUCED BY I	OR OTHER DESCRIBED PAID CLAIMS.	DOCUMENT WITH	RESPEC	OT TO	WHICH THIS	
LTR TYPE OF INSURANCE	INSD	WVD	POLICY NUMBER		POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)		LIMITS	<u> </u>	 	
COMMERCIAL GENERAL LIABILITY							EACH OCCURRENCE DAMAGE TO RENT	ED ED	<u> </u>	00,000	
CLAIMS-MADE X OCCUR							DAMAGE TO RENTI PREMISES (Ea occ			000,	
Host Liquor Liability	Υ	\ ,	3DS5474-M3960875		05/20/2023	05,000,000	MED EXP (Any one			000	
A Retail Liquor Liability	T	Y	3DS54/4-M390U8/5		***-**-	05/22/2023	PERSONAL & ADV			00,000	
GEN'L AGGREGATE LIMIT APPLIES PER:					12:01 AM	12:01 AM			00,000		
POLICY PRO- LOC									00,000		
OTHER:							Deductible COMBINED SINGLE	1 182075	\$ No	ne	
AUTOMOBILE LIABILITY							(Ea accident)	LIMIT	\$		
ANY AUTO							BODILY INJURY (Pe	er person)	\$		
OWNED SCHEDULED AUTOS							BODILY INJURY (Per accident) \$				
HIRED NON-OWNED AUTOS ONLY						'	PROPERTY DAMAG (Per accident)	SE	\$		
									\$		
UMBRELLA LIAB OCCUR							EACH OCCURRENCE	Œ	\$		
EXCESS LIAB CLAIMS-MADE							AGGREGATE		\$		
DED RETENTION \$		1							\$		
WORKERS COMPENSATION							PER STATUTE	OTH- ER			
AND EMPLOYERS' LIABILITY ANYPROPRIETOR/PARTNER/EXECUTIVE							E.L. EACH ACCIDE		\$		
OFFICER/MEMBEREXCLUDED? (Mandatory in NH)	N/A						E.L. DISEASE - EA I	EMPLOYEE	\$		
If yes, describe under DESCRIPTION OF OPERATIONS below							E.L. DISEASE - POL	ICY LIMIT	s		
DESCRIPTION OF STREET											
								Ì			
								İ			
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICL	ES (#	CORD) 101, Additional Remarks Schedu	ile, may b	e attached if mon	e space la reguln	ed)				
Certificate holder listed below is named as additional insured per attached MEGL 2217 01 19. Attendance: 470, Event Type: Triathlon. Waiver of Subrogation applies per attached CG 24 04 12 19. Primary/Non-Contributory wording applies per attached CG 20 01 04 13.											
CERTIFICATE HOLDER				CANO	CELLATION						
				SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.							
City of Owosso				AUTHO	RIZED REPRESE	NTATIVE					
301 W. Main St.				Michael Ardelean							

Owosso

MI 48867



EVANSTON INSURANCE COMPANY

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED - DESIGNATED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following: COMMERCIAL GENERAL LIABILITY COVERAGE FORM

SCHEDULE

Name Of Addition	onal Insured Person(s) Or Organization(s):	
City of Owosso 301 W. Main St. Owosso, MI 48867			

- A. Section II Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule of this endorsement, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by the acts or omissions of any insured listed under Paragraph 1. or 2. of Section II Who Is An Insured:
 - 1. In the performance of your ongoing operations; or
 - 2. In connection with your premises owned by or rented to you.

However:

- 1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
- If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following is added to Section III – Limits Of Insurance:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

- 1. Required by the contract or agreement; or
- 2. Available under the applicable Limits of Insurance shown in the Declarations; whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

All other terms and conditions remain unchanged.

POLICY NUMBER: 3DS5474-M3960875

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

PRIMARY AND NONCONTRIBUTORY - OTHER INSURANCE CONDITION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

The following is added to the **Other Insurance** Condition and supersedes any provision to the contrary:

Primary And Noncontributory Insurance

This insurance is primary to and will not seek contribution from any other insurance available to an additional insured under your policy provided that:

(1) The additional insured is a Named Insured under such other insurance; and

(2) You have agreed in writing in a contract or agreement that this insurance would be primary and would not seek contribution from any other insurance available to the additional insured. POLICY NUMBER: 3DS5474-M3960875

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US (WAIVER OF SUBROGATION)

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
ELECTRONIC DATA LIABILITY COVERAGE PART
LIQUOR LIABILITY COVERAGE PART
POLLUTION LIABILITY COVERAGE PART DESIGNATED SITES
POLLUTION LIABILITY LIMITED COVERAGE PART DESIGNATED SITES
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART
RAILROAD PROTECTIVE LIABILITY COVERAGE PART
UNDERGROUND STORAGE TANK POLICY DESIGNATED TANKS

SCHEDULE

Name Of Person(s) Or Organization(s):
City of Owosso
301 W. Main St.
Owosso, MI 48867
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

The following is added to Paragraph 8. Transfer Of Rights Of Recovery Against Others To Us of Section IV – Conditions:

We waive any right of recovery against the person(s) or organization(s) shown in the Schedule above because of payments we make under this Coverage Part. Such waiver by us applies only to the extent that the insured has waived its right of recovery against such person(s) or organization(s) prior to loss. This endorsement applies only to the person(s) or organization(s) shown in the Schedule above.

Google Maps





MEMORANDUM

301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • WWW.CI.OWOSSO.MI.US

DATE: May 1, 2023

TO: City Council

FROM: Clayton Wehner, Director of Engineering

SUBJECT: Change Order No. 1 to the 2023 Water Service Line Identification Project

RECOMMENDATION:

Approval of Change Order No.1, in the amount of \$91,652.50, to the Contract between the City of Owosso and Monchilov Sewer Service LLC for the 2023 Water Service Line Identification Project.

BACKGROUND:

On March 20, 2023, City Council approved award of the contract to Monchilov Sewer Service LLC in the amount of \$163,791.50 for the 2023 Water Service Line Identification Project as part of the Drinking Water Asset Management (DWAM) grant through the Michigan Department of Environment, Great Lakes, and Energy (EGLE). Since the bids came in lower than the estimate, EGLE is allowing the city to add additional addresses to the contract. Change Order No. 1 in the amount of \$91,652.50 will add roughly 160 addresses to the contract and revise the total contract amount to \$255,444.00. This additional cost will be covered at 100% by the DWAM grant.

FISCAL IMPACTS:

Additional expenses in the amount of \$91,652.50 for Change Order No. 1 shall be charged to Water Account No. 591-552-818.000-DWAMEGLE21 which is reimbursable through the DWAM grant.

Attachments: (1) Resolution

(2) Proposed Change Order No. 1 for Monchilov Sewer Service LLC

RESOLUTION NO.

AUTHORIZING CHANGE ORDER NO. 1 TO THE CONTRACT BETWEEN THE CITY OF OWOSSO AND MONCHILOV SEWER SERVICE LLC FOR THE 2023 WATER SERVICE LINE IDENTIFICATION PROJECT

WHEREAS, the city of Owosso, Shiawassee County, Michigan, approved a contract with Monchilov Sewer Service LLC, on March 20, 2023 for the 2023 Water Service Line Identification Project as part of the Drinking Water Asset Management (DWAM) grant through the Michigan Department of Environment, Great Lakes, and Energy; and

WHEREAS, the bids for the project came in lower than the DWAM grant estimate so additional water service lines can be added to the contract for identification as part of the DWAM grant; and

WHEREAS, Monchilov Sewer Service LLC has agreed to identify the additional water service lines and a change order is necessary to increase the contract amount.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to amend the 2023 Water Service Line Identification Project contract with Monchilov Sewer Service LLC to increase the contract amount to identify additional water service lines.

SECOND: The Mayor and City Clerk are instructed and authorized to sign the document substantially in form attached as Change Order No. 1 in the amount of \$91,652.50; an increase to the Contract for Services between the City of Owosso and Monchilov Sewer Service LLC, revising the total current contract amount from \$163,791.50 to \$255,444.00.

THIRD: The accounts payable department is authorized to pay Monchilov Sewer Service LLC for work satisfactorily completed up to the revised contract amount of \$255,444.00.

FOURTH: The above expenses shall be paid from Water Fund Account No. 591-552-818.000-DWAMEGLE21.

CHANGE ORDER

OWNER:	City of Owosso	
CONTRACTOR:	Monchilov Sewer Service	
CONTRACT NAME: _	City of Owosso 2023 Water Service Line Identification Project	
OWNFR's P O NO	43898	

The Contract is modified as follows upon execution of this Change Order:

Description:

Add a second list of addresses for water service line identification on Saginaw St and Grand Ave (see attached list).

Contractor shall complete random list of addresses by initial June 24, 2023 completion date. The second list of addresses shall be completed by September 30, 2023.

Adjust the following quantities to the Contract:

Item No.	<u>Description</u>	Quantity Change	<u>Unit</u>	Unit Price	Cost
1	Hydro-Excavation, 0 to 2 ft diameter	245	Ea	\$219.50	\$53,777.50
2	Hydro-Excavation, 2 to 6 ft diameter	40	Ea	\$250.00	\$10,000.00
3	Hydro-Excavation, 6 ft diameter and Greater	5	Ea	\$260.00	\$1,300.00
4	HMA Pavement Removal	355	Sft	\$5.00	\$1,775.00
5	Aggregate Base Course	30	Ton	\$5.00	\$150.00
6	Hand Patching, HMA	10	Ton	\$635.00	\$6,350.00
7	Concrete Replacement, 4 inch thick	575	Sft	\$12.00	\$6,900.00
8	Concrete Replacement, 6 inch thick	415	Sft	\$15.00	\$6,225.00
9	Maintenance Gravel	15	Ton	\$5.00	\$75.00
10	Maintaining Traffic	0.6	LSUM	\$8,500.00	\$5,100.00

Total Change: \$91,652.50

No. ____1

CHANGE IN CONTRACT P	RICE	CHANGE IN CONTRACT TIMES
Original Contract Price \$163,791.50		Original Contract Times: Substantial Completion: <u>June 24, 2023</u> Ready for Final Payment: (days or dates)
Increase (Decrease) from previous Change Orders Nototo	sly approved	Increase (Decrease) from previously approve Change Orders Noto: Substantial Completion: Ready for Final Payment:(days)
Contract Price prior to this Change Or \$163,791.50		Contract Times prior to this Change Order: Substantial Completion: June 24, 2023 Ready for Final Payment: (days or dates)
Increase (Decrease) of this Change C \$91,652,50	1	Increase (Decrease) of this Change Order: Substantial Completion: 77 days Ready for Final Payment: (days)
Contract Price incorporating this Cha \$255,444,00	1	Contract Times with all approved Change Orders: Substantial Completion: September 30, 2023 Ready for Final Payment: (days or dates)
L		
RECOMMENDED:	APPROVED:	ACCEPTED:
By: Claytin Webnic	Ву:	By: Sharm Mach
ENGINEER (Authorized Signature) Title: Director of Engineering Date: 4/11/2023	OWNER (Authorized S Title: Date:	Signature) CONTRACTOR (Authorized Signature) Title: Sector Transport

ATTEST:

By: Amy K. Kirkland
Title: City Clerk

Date:

Address	Pothole
615 GRAND AV	Both Sides of Curb Stop Box
616 GRAND AV	Both Sides of Curb Stop Box
617 GRAND AV	Both Sides of Curb Stop Box
620 GRAND AV	Both Sides of Curb Stop Box
624 GRAND AV	Both Sides of Curb Stop Box
626 GRAND AV	Both Sides of Curb Stop Box
627 GRAND AV	Both Sides of Curb Stop Box
630 GRAND AV	Both Sides of Curb Stop Box
631 GRAND AV	Both Sides of Curb Stop Box
632 GRAND AV	Both Sides of Curb Stop Box
704 GRAND AV	Both Sides of Curb Stop Box
712 GRAND AV	Both Sides of Curb Stop Box
715 GRAND AV	Both Sides of Curb Stop Box
716 GRAND AV	Both Sides of Curb Stop Box
723 GRAND AV	Both Sides of Curb Stop Box
724 GRAND AV	Both Sides of Curb Stop Box
725 GRAND AV	Both Sides of Curb Stop Box
731 GRAND AV	Both Sides of Curb Stop Box
732 GRAND AV	Both Sides of Curb Stop Box
736 GRAND AV	Both Sides of Curb Stop Box
800 GRAND AV	Both Sides of Curb Stop Box
804 GRAND AV	Both Sides of Curb Stop Box
805 GRAND AV	Both Sides of Curb Stop Box
808 GRAND AV	Both Sides of Curb Stop Box
809 GRAND AV	'
	Both Sides of Curb Stop Box
820 GRAND AV	Both Sides of Curb Stop Box
831 GRAND AV	Both Sides of Curb Stop Box
837 GRAND AV	Both Sides of Curb Stop Box
839 GRAND AV	Both Sides of Curb Stop Box
853 GRAND AV	Both Sides of Curb Stop Box
855 GRAND AV	Both Sides of Curb Stop Box
901 GRAND AV	Both Sides of Curb Stop Box
903 GRAND AV	Both Sides of Curb Stop Box
907 GRAND AV	Both Sides of Curb Stop Box
911 GRAND AV	Both Sides of Curb Stop Box
915 GRAND AV	Both Sides of Curb Stop Box
919 GRAND AV	Both Sides of Curb Stop Box
923 GRAND AV	Both Sides of Curb Stop Box
1003 GRAND AV	Both Sides of Curb Stop Box
1011 GRAND AV	Both Sides of Curb Stop Box
1015 GRAND AV	Both Sides of Curb Stop Box
221 E KING ST	Both Sides of Curb Stop Box
303 E KING ST	Both Sides of Curb Stop Box
400 MONROE ST	Both Sides of Curb Stop Box
221 E OLIVER ST	•
	Both Sides of Curb Stop Box
303 E RIDGE ST	Both Sides of Curb Stop Box
321.5 N SAGINAW ST	Both Sides of Curb Stop Box
404.5 N SAGINAW ST	Both Sides of Curb Stop Box
216 N SAGINAW ST	Both Sides of Curb Stop Box
308 N SAGINAW ST	Both Sides of Curb Stop Box
311 N SAGINAW ST	Both Sides of Curb Stop Box
319 N SAGINAW ST	Both Sides of Curb Stop Box
321 N SAGINAW ST	Both Sides of Curb Stop Box
324 N SAGINAW ST	Both Sides of Curb Stop Box
328 N SAGINAW ST	Both Sides of Curb Stop Box
404 N SAGINAW ST	Both Sides of Curb Stop Box
409 N SAGINAW ST	Both Sides of Curb Stop Box
410 N SAGINAW ST	Both Sides of Curb Stop Box

Address	Pothole
411 N SAGINAW ST	Both Sides of Curb Stop Box
413 N SAGINAW ST #3	Both Sides of Curb Stop Box
413 N SAGINAW ST APT 1	Both Sides of Curb Stop Box
413 N SAGINAW ST APT 2	
	Both Sides of Curb Stop Box
414 N SAGINAW ST	Both Sides of Curb Stop Box
421 N SAGINAW ST	Both Sides of Curb Stop Box
422 N SAGINAW ST	Both Sides of Curb Stop Box
423 N SAGINAW ST	Both Sides of Curb Stop Box
426 N SAGINAW ST/ 308 E Oliver St	Both Sides of Curb Stop Box
512 N SAGINAW ST	Both Sides of Curb Stop Box
516 N SAGINAW ST	Both Sides of Curb Stop Box
521 N SAGINAW ST	Both Sides of Curb Stop Box
522 N SAGINAW ST	Both Sides of Curb Stop Box
523 N SAGINAW ST	Both Sides of Curb Stop Box
608 N SAGINAW ST	Both Sides of Curb Stop Box
615 N SAGINAW ST	Both Sides of Curb Stop Box
620 N SAGINAW ST	Both Sides of Curb Stop Box
623 N SAGINAW ST	Both Sides of Curb Stop Box
624 N SAGINAW ST	Both Sides of Curb Stop Box
631 N SAGINAW ST	Both Sides of Curb Stop Box
636 N SAGINAW ST	Both Sides of Curb Stop Box
637 N SAGINAW ST	Both Sides of Curb Stop Box
638 N SAGINAW ST	Both Sides of Curb Stop Box
644 N SAGINAW ST	Both Sides of Curb Stop Box
648 N SAGINAW ST	Both Sides of Curb Stop Box
650 N SAGINAW ST	Both Sides of Curb Stop Box
655 N SAGINAW ST	Both Sides of Curb Stop Box
714 N SAGINAW ST	Both Sides of Curb Stop Box
715 N SAGINAW ST	Both Sides of Curb Stop Box
718 N SAGINAW ST	Both Sides of Curb Stop Box
719 N SAGINAW ST	,
722 N SAGINAW ST	Both Sides of Curb Stop Box
	Both Sides of Curb Stop Box
723 N SAGINAW ST	Both Sides of Curb Stop Box
731 N SAGINAW ST	Both Sides of Curb Stop Box
736 N SAGINAW ST	Both Sides of Curb Stop Box
738 N SAGINAW ST	Both Sides of Curb Stop Box
739 N SAGINAW ST	Both Sides of Curb Stop Box
742 N SAGINAW ST	Both Sides of Curb Stop Box
746 N SAGINAW ST	Both Sides of Curb Stop Box
747 N SAGINAW ST	Both Sides of Curb Stop Box
752 N SAGINAW ST	Both Sides of Curb Stop Box
900 N SAGINAW ST	Both Sides of Curb Stop Box
902 N SAGINAW ST	Both Sides of Curb Stop Box
904 N SAGINAW ST	Both Sides of Curb Stop Box
906 N SAGINAW ST	Both Sides of Curb Stop Box
935 N SAGINAW ST	Both Sides of Curb Stop Box
941 N SAGINAW ST	Both Sides of Curb Stop Box
944 N SAGINAW ST	Both Sides of Curb Stop Box
945 N SAGINAW ST	Both Sides of Curb Stop Box
946 N SAGINAW ST	Both Sides of Curb Stop Box
1001 N SAGINAW ST	Both Sides of Curb Stop Box
1005 N SAGINAW ST	Both Sides of Curb Stop Box
806 S SAGINAW ST	Both Sides of Curb Stop Box
815 S SAGINAW ST	Both Sides of Curb Stop Box
822 S SAGINAW ST	Both Sides of Curb Stop Box
823 S SAGINAW ST	Both Sides of Curb Stop Box
824 S SAGINAW ST	Both Sides of Curb Stop Box
825 S SAGINAW ST	•
023 3 3AUINAW 31	Both Sides of Curb Stop Box

Address	Pothole
829 S SAGINAW ST	Both Sides of Curb Stop Box
830 S SAGINAW ST	Both Sides of Curb Stop Box
903 S SAGINAW ST	Both Sides of Curb Stop Box
905 S SAGINAW ST	Both Sides of Curb Stop Box
914 S SAGINAW ST	Both Sides of Curb Stop Box
926 S SAGINAW ST	Both Sides of Curb Stop Box
933 S SAGINAW ST	Both Sides of Curb Stop Box
937 S SAGINAW ST	Both Sides of Curb Stop Box
942 S SAGINAW ST	Both Sides of Curb Stop Box
949 S SAGINAW ST	Both Sides of Curb Stop Box
950 S SAGINAW ST	Both Sides of Curb Stop Box
971 S SAGINAW ST	Both Sides of Curb Stop Box
606 GRAND AV	City Side of Curb Stop Box
301 E EXCHANGE ST	City Side of Curb Stop Box
612 GRAND AV	City Side of Curb Stop Box
705 GRAND AV	City Side of Curb Stop Box
707 GRAND AV	City Side of Curb Stop Box
733 GRAND AV	City Side of Curb Stop Box
735 GRAND AV	City Side of Curb Stop Box
801 GRAND AV	City Side of Curb Stop Box
308 E OLIVER ST	City Side of Curb Stop Box
320 N SAGINAW ST	City Side of Curb Stop Box
332 N SAGINAW ST	City Side of Curb Stop Box
407 N SAGINAW ST	City Side of Curb Stop Box
515 N SAGINAW ST	City Side of Curb Stop Box
517 N SAGINAW ST	City Side of Curb Stop Box
625 N SAGINAW ST	City Side of Curb Stop Box
643 N SAGINAW ST	City Side of Curb Stop Box
649 N SAGINAW ST	City Side of Curb Stop Box
730 N SAGINAW ST	City Side of Curb Stop Box
743 N SAGINAW ST	City Side of Curb Stop Box
921 N SAGINAW ST	City Side of Curb Stop Box
953 N SAGINAW ST	City Side of Curb Stop Box
906 S SAGINAW ST	City Side of Curb Stop Box
910 S SAGINAW ST	City Side of Curb Stop Box
302 N SAGINAW ST	City Side of Curb Stop Box
604 GRAND AV	City Side of Curb Stop Box
635 GRAND AV	City Side of Curb Stop Box
908 N SAGINAW ST	City Side of Curb Stop Box
918 S SAGINAW ST	Private Side of Curb Stop Box



MEMORANDUM

301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • WWW.CI.OWOSSO.MI.US

DATE: May 1, 2023

TO: Mayor Teich and the Owosso City Council

FROM: Ryan E. Suchanek, Director of Public Services & Utilities

SUBJECT: Engineering Services - 2022 DWAM Grant Change Order #1

RECOMMENDATION:

Authorization to approve Change Order #1 in the amount of \$24,500.00 to the Drinking Water Asset Management (DWAM) Grant – Engineering Services contract with Orchard, Hiltz, and McCliment, Inc. (OHM Advisors) of Livonia, Michigan, originally approved. January 18, 2022.

BACKGROUND:

On December 7, 2020, Gov. Whitmer announced the City of Owosso was awarded \$460,021.00 for a Drinking Water Asset Management (DWAM) Grant. The DWAM Grant is designed to assist water suppliers in asset management plan development or updates, and/or distribution system materials inventory as defined in Michigan's Lead and Copper Rule.

The City will be utilizing this DWAM Grant to help identify the City's materials inventory by hiring a third-party contractor to help identify 524 (364 original randomly selected addresses + 160 additional address) addresses by investigation, as well as update the City's Water Asset Management Plan. OHM has been contracted to assist and to oversee the process for both.

City Council approved the original 2022 DWAM Grant Engineering Services agreement on January 18, 2022, in the amount of \$120,810.00 for 364 addresses.

The City bid out the investigation portion of the DWAM grant and the low bid came in \$127,408.50, under OHM's expected estimate for the investigation work.

Staff has worked with EGLE to utilize the full allotment of the grant and has requested OHM submit a proposal for an additional 160 addresses to be updated in our Distribution System Material Inventory (DSMI) and in the Water Asset Management Plan.

Additional costs are as follows:

- \$91,652.50 160 additional addresses to be investigated by the contractor, Monchilov Sewer Service LLC. (addressed in a separate item)
- \$24,500.00 160 additional addresses for construction administration by OHM

\$116,152.50 – Total additional costs for the 160 additional addresses.

*** This leaves an additional \$11,256.00 available for contingency costs.

FISCAL IMPACTS:

The additional engineering services chargeable to Water Fund account 591-901-972.100, in the amount of \$24,500.00 and reimbursable by the DWAM Grant.

Document originated by:

Ryan E. Suchanek, Director of Public Services & Utilities

Attachments: (1) Resolution

(2) OHM Proposal

RESOLUTION NO.

AUTHORIZING CHANGE ORDER NO. 1 TO THE DRINKING WATER ASSET MANAGEMENT (DWAM) GRANT – ENGINEERING SERVICES CONTRACT WITH ORCHARD, HILTZ & MCCLIMENT, INC. D/B/A OHM ADVISORS

WHEREAS, the City of Owosso, Shiawassee County, Michigan, authorized the Drinking Water Asset Management (DWAM) Grant – Engineering Services Contract with Orchard, Hiltz & McCliment, Inc. d/b/a OHM Advisors on January 18, 2022; and

WHEREAS, bids for the original scope of work came in well under budget, leaving thousands of dollars on the table; and

WHEREAS, a request was developed to add an additional 160 addresses to the contract in order to fully utilize the funds awarded by the DWAM Grant; and

WHEREAS, OHM Advisors has submitted a proposal in the amount of \$24,500.00 it has been determined that the scope of additional administrative services is acceptable and approval is recommended.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to

approve Change Order No. 1 to the Drinking Water Asset Management (DWAM) Grant – Engineering Services Contract with Orchard, Hiltz & McCliment, Inc. d/b/a OHM Advisors,

to include administrative services for an additional 160 addresses.

SECOND: the Mayor and City Clerk are instructed and authorized to sign Change Order #1 to the

DWAM Grant – Engineering Services Contract, between the City of Owosso, Michigan and Orchard, Hiltz & McCliment, Inc. d/b/a OHM Advisors, substantially in the form

attached, in an amount not to exceed \$24,500.00.

THIRD: the accounts payable department is authorized to submit payment to OHM Advisors, in

the amount of \$145,310.00 for said services.

FOURTH: the above additional services in the amount of \$24,500.00 shall be paid from the Water

Funds Accounts 591-901-972.100 upon satisfactory completion of the work or portion

thereof, to be reimbursed by the DWAM Grant.

CHANGE ORDER

			No1
OWNER:	City of Owosso		
CONTRACTOR:			
	Addendum No. 1 – DWA	M Grant	- Engineering Services
OWNER's P.O. NO. 00			
Description:	ed as follows upon execution		Change Order: DWAM Grant – Engineering Services
CHANGE IN C	CONTRACT PRICE		CHANGE IN CONTRACT TIMES
Original Contract Price \$ 120,810.00			Original Contract Times: Substantial Completion: Nov 15, 2024 Ready for Final Payment: (days or dates)
Change Orders No:	from previously approved toto		Increase (Decrease) from previously approved Change Orders No to: Substantial Completion: Ready for Final Payment: (days)
Contract Price prior to t \$120,810.00			Contract Times prior to this Change Order: Substantial Completion: Ready for Final Payment: (days or dates)
Increase (Decrease) of \$24,500.00	-		Increase (Decrease) of this Change Order: Substantial Completion: Ready for Final Payment: (days)
Contract Price incorpor \$145,310.00	ating this Change Order:		Contract Times with all approved Change Orders: Substantial Completion: Ready for Final Payment: (days or dates)
RECOMMENDED:	APPROVED:	:	ACCEPTED:
Ву:	By:		By:
ENGINEER (Authorized Si	ignature) OWNER (Autho	rized Signat	ture) CONTRACTOR (Authorized Signature)
Title:			
Date:	Date:		Date:
	Ву:		

Title: <u>City Clerk</u>
Date:



April 7, 2023

Mr. Ryan E. Suchanek Director of Public Services & Utilities City of Owosso 301 West Main Street Owosso, MI 48867

RE: Proposal for Professional Services

DWAM Grant Engineering Services - Additional Addresses

Dear Mr. Suchanek:

We would like to offer the following proposal to compensate for the additional 160 addresses to be included in the DWAM Grant Distribution System Material Inventory (Task 1) and Water Asset Management Program (Task 2) updates.

ADDITIONAL SERVICES and ASSOCIATED COSTS per original proposal dated December 8, 2021:

- Note Task 1 − Update Distribution System Material Inventory
 - o \$14,000.00
- Add 160 addresses to original scope of work for Task 2 Update Water Asset Management Program
 - o \$10,500.00

Original Task 1 Contract Fee	\$96,760.00
Additional Task 1 Fee	\$14,000.00
Updated Task 1 Fee	\$110,760.00
-	
Original Task 2 Contract Fee	\$24,050.00
Additional Task 2 Fee	\$10,500.00
Updated Task 2 Fee	\$34,550.00
Original Total Contract Fee	\$120,810.00
Additional Total Fee	\$24,500.00
Updated Total Contract Fee	\$145,310.00

Please feel free to contact me should you have any questions. Thank you!

Sincerely, Acceptance
OHM Advisors City of Owosso

Andrew Van Wormer, P.E. Ryan E. Suchanek

Principal Director of Public Services & Utilities



MEMORANDUM

DATE: April 14, 2023

TO: Owosso City Council

FROM: Brad Barrett, Finance Director

SUBJECT: Professional Services Agreement for Financial Audit Services

RECOMMENDATION:

Approve a contract with Berthiaume & Co. CPAS to provide an independent financial audit of the city and its component units for fiscal years ending 6-30-2023 through 6-30-2025 with an option to extend for two additional years.

BACKGROUND:

A request for proposal was shared with seventeen auditing firms. The city received six proposals by the deadline. A summary spreadsheet of the proposals received is included.

Berthiaume & Co. CPAS of Saginaw, MI, provides auditing services to similar communities, such as the City of Ludington and City of St. Louis. The audit proposal includes completing a regular audit, a single audit, if required, and submitting all necessary reports to the Michigan Department of Treasury and Michigan Department of Transportation. Berthiaume & Co. CPAS has provided costs to extend the service agreement for two additional years.

FISCAL IMPACTS:

Audit fees in the various funds charged are budgeted.

Attachments:

Resolution RFP Summary

RESOLUTION NO.

AUTHORIZING A MULTI-YEAR SERVICE AGREEMENT WITH BERTHIAUME & CO. CPAS FOR AUDITING SERVICES FOR FISCAL YEARS ENDING JUNE 30, 2023 THROUGH JUNE 30, 2025

WHEREAS, the City of Owosso, Michigan is required to have an independent audit performed annually according to the Government Accounting Standards Board, American Institute of Certified Public Accountants, Government Accountability Office and the State of Michigan; and

WHEREAS, the City of Owosso Charter states an independent audit shall be made of all accounts of the city government at the close of each fiscal year (section 8.14); and

WHEREAS, obtaining the services of a certified public accountant is necessary to prepare the audit of the financial statements and it is hereby determined that Berthiaume & Co. CPAS of Saginaw, Michigan are qualified to provide such services.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: the City of Owosso has heretofore determined that engaging Berthiaume & Co. CPAS, is

advisable and necessary, to conduct and prepare an audit of the basic financial

statements and single audit for the City of Owosso, Michigan;

SECOND: the service agreement for fiscal years ending June 30, 2023 through June 30, 2025, with

the option for two additional years, between the City of Owosso and Berthiaume & Co.

CPAS, is hereby approved; and

THIRD: the Mayor and City Clerk are hereby instructed and authorized to sign a Professional

Services Agreement, substantially in the form attached, for the City of Owosso.

FOURTH: the Accounts Payable Department is authorized to submit annual payments according to

the submitted auditing proposal and as indicated below from various funds being audited:

Year 1 ending June 30, 2023 \$30,800 Year 2 ending June 30, 2024 \$29,050 Year 3 ending June 30, 2025 \$30,350

Year 4 ending June 30, 2026 \$31,715 (optional) Year 5 ending June 30, 2027 \$33,135 (optional).

Audit Request for Proposals 2023

Name	2023				2024				2025			
	Audit	Single Audit	DDA	Total	Audit	Single Audit	DDA	Total	Audit	Single Audit	DDA	Total
Berthiaume & Company	26900	3900		30800	24975	4075		29050	26100	4250		30350
Anderson Hooper Pavlik	32500	7000	8000	47500	34100	7400	8500	50000	35800	7800	9000	52600
Gabridge & Company	36710	4000	3000	43710	38710	4000	3000	45710	40400	4000	3000	47400
Rehmann	42000	5000	5000	52000	44100	5000	5100	54200	46300	5000	5200	56500
Maner Costerisan	46000	5000		51000	50100	5500		55600	54600	6000		60600
Clark Schaefer Hackett	38000	8000	5000	51000	40250	8600	5400	54250	42500	9200	5800	57500



60 Harrow Lane Saginaw, Michigan 48638

> (989) 791-1555 Fax (989) 791-1992

May 2, 2023

City Council City of Owosso 301 Main Street Owosso, MI 48867

SINGLE AUDIT ENGAGEMENT LETTER

We are pleased to confirm our understanding of the services we are to provide for the City of Owosso for the years ended June 30, 2023, 2024 and 2025.

Audit Scope and Objective

We will audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information, including the disclosures which collectively comprise the basic financial statements, of the City of Owosso as of and for the years ended June 30, 2023, 2024 and 2025. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the City of Owosso's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the City of Owosso's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements, We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient appropriate evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited.

- 1) Management's Discussion and Analysis
- 2) Budgetary Comparison Schedules
- 3) MERS Agent Multiple-Employer Defined Benefit Pension Plan: Schedule of Changes in Net Pension Liability and Related Ratios and Schedule of Contributions

We have also been engaged to report on supplementary information other than RSI that accompanies the City of Owosso's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation the financial statements as a whole, in a separate written report accompanying our auditor's report on the financial statements.

- 1) Schedule of expenditures of federal awards (to be issued under separate cover)
- 2) Non-major funds combining statements

In connection with our audit of the basic financial statements, we will read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor's report that includes our opinions about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP, and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements. The objectives also include reporting on:

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance).

Auditor's Responsibilities for the Audit of the Financial Statements and Single Audit

We will conduct our audit in accordance with GAAS; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with Unform Guidance, and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will or may include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We may also request written representations from your attorneys as part of the engagement.

We have identified the following significant risk(s) of material misstatement as part of our audit planning:

• None yet identified. We will advise you later if needed and as required.

We may, from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-part service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

Our audit of financial statements does not relieve you of your responsibilities.

Audit Procedures—Internal Control

We will obtain an understanding of the government and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the City of Owosso's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such as opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Unform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the City of Owosso's major programs. For federal programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on the City of Owosso's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Other Services

We will assist the City with the preparation and submission of the Annual Act 51 Street Report.

We will also assist in preparing the financial statements, schedule of expenditures of federal awards, and related notes of the City of Owosso in conformity with accounting principles generally accepted in the United States of America and the Uniform Guidance based on information provided by you. The non audit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal awards, and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities for the financial statements, schedule of expenditures of federal awards, and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, the schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, the schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Responsibilities of Management for the Financial Statements and Single Audit

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with accounting principles generally accepted in the United States of America; and for compliance with applicable laws and regulations (including federal statutes), rules, and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are also responsible for making drafts of financial statements, schedule of expenditures of federal awards, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) access to personnel, accounts, books records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance: (3) additional information that we may request for the purpose of the audit; and (4) unrestricted access to persons within the government from whom we determine it necessary

to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws; regulations, contracts, and grant agreements; and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls and prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud, affecting the government received in communications form employees, former employees, grantors, regulators or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. You are also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings, if any, should be available for our review at the start of the audit.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received, and COVID-19-related concepts, such as lost revenues, if applicable), in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains, and indicates that we have reported on, the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon OR make the audited financial statements readily available to intended users of the schedule of expenditures of federal awards no later than the date the schedule of expenditures of federal awards is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles (GAAP). You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon OR make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAASP; (2) you believe the supplementary information,

including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

Engagement Administration, Fees and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor's reports or nine months after the end of the audit period.

We will provide copies of our reports to the Michigan Treasury Department, however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Berthiaume & Company, Certified Public Accountants, and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the State of Michigan or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Berthiaume & Company personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the State of Michigan. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit findings for guidance prior to destroying the audit documentation.

Kenneth A. Berthiaume is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fees for these services are as follow:

	Regular Audit	Single Audit
For The Year Ended June 30, 2023	\$26,900	\$3,500
For The Year Ended June 30, 2024	\$24,975	\$4,075
For The Year Ended June 30, 2025	\$26,100	\$4,250
Optional and extended additional two years:		
For The Year Ended June 30, 2026	\$27,275	\$4,440
For The Year Ended June 30, 2027	\$28,500	\$4,635

Our fees include an annual presentation of the audit to the City Council.

The above fees are based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, we will keep you informed of any problems we encounter and our fees will be adjusted accordingly.

The continuation of the contract or engagement letter agreement after each year is at the discretion of either party.

Reporting

We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the City Council of the City of Owosso. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

The Government Auditing Standards report on internal control over financial reporting and on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will state that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

We appreciate the opportunity to be of service to the City of Owosso and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign and return it to us.

Sincerely,

Signature:_

Brad Barrett

Kenneth a. Berthiaum Kenneth A. Berthiaume, President Certified Public Accountant Berthiaume & Company KAB / ceb **Response:** This letter correctly sets forth the understanding of the City of Owosso. Robert Teich, Jr. Mayor Signature: Date:_____ _____City Clerk Signature: Date:_____ Amy Kirkland Signature: _____City Manager Nathan Henne

Finance Director

Date:_____

MEMORANDUM



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • WWW.CI.OWOSSO.MI.US

DATE: May 1, 2023

TO: City Council

FROM: Clayton Wehner, Director of Engineering

SUBJECT: 2023 Sewer Televising Project Bid Award

RECOMMENDATION:

Award of contract to Rogue Industrial Services, LLC of Bloomfield Hills, Michigan, for the 2023 Sewer Televising Project in the amount of \$24,852.50.

BACKGROUND:

Bids were received on April 18, 2023 for the 2023 Sewer Televising Project. This work involves televising and cleaning sanitary and storm sewers on various streets in the City. The list of sewers for cleaning and televising is based on residential complaints and input from Department of Public Works staff. Seven (7) bids were received. The bid tab is attached.

FISCAL IMPACTS:

Funds for this work are to be charged from the FY2022-2023 Major and Local Street Maintenance Funds, Account Nos. 202-463-818.000 and 203-463-818.000 in the amount of \$8,871.25 each, and Sewer Account No. 590-549-818.000 in the amount of \$7,110.00, plus contingency for additional televising services required in the amount of \$10,000.00 for a total of \$34,852.50.

Attachments: (1) Resolution

(2) Bid Tab

(3) Project Maps

RESOLUTION NO.

AUTHORIZING AWARD OF THE 2023 SEWER TELEVISING PROJECT TO ROGUE INDUSTRIAL SERVICES, LLC OF BLOOMFIELD HILLS, MICHIGAN

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has assembled a list of problem segments of sanitary and storm sewer on various streets in the City which require televising to determine the proper course of action to restore them to full service; and

WHEREAS, the City of Owosso sought bids for the televising of these segments of sanitary and storm sewer as part of the 2023 Sewer Televising Project, and the low responsive and responsible bid was received from Rogue Industrial Services, LLC in the amount of \$24,852.50; and

WHEREAS, Rogue Industrial Services, LLC is hereby determined to be qualified to provide such services.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to

employ Rogue Industrial Services, LLC to televise segments of the sanitary and storm

sewer as part of the 2023 Sewer Televising Project.

SECOND: the Mayor and City Clerk are instructed and authorized to sign the document substantially

in the form attached as Exhibit A, Contract for Services between the City of Owosso.

Michigan and Rogue Industrial Services, LLC in the amount of \$24,852.50.

THIRD: the Accounts Payable department is authorized to pay Rogue Industrial Services, LLC for

work satisfactorily completed on the project up to the initial contact amount of

\$24,852.50, plus a contingency in the amount of \$10,000.00 to be utilized only upon prior

written approval, for a total of \$34,852.50.

FOURTH: the above expenses shall be paid from the FY2022-2023 Major and Local Street

Maintenance Funds accounts 202-463-818.000 and 203-463-818.000 in the amount of \$8,871.25 each, Sewer Account No. 590-549-818.000 in the amount of \$7,110.00, and

other funds as appropriate.

EXHIBIT A

Contract for Services Between

The City of Owosso

and

Rogue Industrial Services, LLC

2023 Sewer Televising Project

May 2023

CONTRACT

THIS AGREEMENT is made on May _____, 2023 between the CITY OF OWOSSO, a Michigan municipal corporation, 301 W. Main Street, Owosso, Michigan 48867 ("city") and **ROGUE INDUSTRIAL SERVICES, LLC** ("contractor"), a Michigan company, whose address is 1250 Fox Chase Road, Bloomfield Hills, Michigan 48301.

Based upon the mutual promises below, the contractor and the city agree as follows:

ARTICLE I - Scope of work

The contractor agrees to provide the services listed in the proposal entitled "2023 Sewer Televising Project", as attached, including all written modifications incorporated into any of the documents, which are incorporated as part of this contract:

Bid documents
Bid proposal
Contract and exhibits
Bonds
General conditions
Standard specifications
Detailed specifications

ARTICLE II - The Contract Sum

- (A) The city shall pay to the contractor for the performance of the contract, in the unit prices as given in the proposal not to exceed twenty-four thousand eight hundred fifty-two dollars and fifty cents (\$24,852.50). No additional work shall be performed unless a change order is issued by the city.
- (B) The amount paid shall be equitably adjusted to cover changes in the work ordered by the city but not required by the contract documents where there is a written change order.

ARTICLE III - Assignment

This contract may not be assigned or subcontracted without the written consent of the city.

ARTICLE IV - Choice of law

This contract shall be construed, governed, and enforced in accordance with the laws of the state of Michigan. By executing this agreement, the contractor and the city agree to a venue in a court of appropriate jurisdiction sitting within Shiawassee County for purposes of any action arising under this contract.

Whenever possible, each provision of the contract will be interpreted in a manner as to be effective and valid under applicable law. The prohibition or invalidity, under applicable law, of any provision will not invalidate the remainder of the contract.

ARTICLE V - Relationship of the parties

The parties of the contract agree that it is not a contract of employment but is a contract to accomplish a specific result. Contractor is an independent contractor performing services for the city. Nothing contained in this contract shall be deemed to constitute any other relationship between the city and the contractor.

Contractor certifies that it has no personal or financial interest in the project other than the compensation it is to receive under the contract. Contractor certifies that it is not, and shall not become, overdue or in default to the city for any contract, debt, or any other obligation to the city including real or personal property taxes. City shall have the right to set off any such debt against compensation awarded for services under this agreement.

ARTICLE VI – Notice

All notices given under this contract shall be in writing and shall be by personal delivery or by certified mail with return receipt requested to the parties at their respective addresses as specified in the contract documents or other address the contractor may specify in writing.

ARTICLE VII - Indemnification

To the fullest extent permitted by law, for any loss not covered by insurance under this contract; contractor shall indemnify, defend and hold harmless the city, its officers, employees and agents harmless from all suits, claims, judgments and expenses including attorney's fees resulting or alleged to result, in whole or in part, from any act or omission, which is in any way connected or associated with this contract, by the contractor or anyone acting on the contractor's behalf under this contract. Contractor shall not be responsible to indemnify the city for losses or damages caused by or resulting from the city's sole negligence.

ARTICLE VIII - Entire agreement

This contract represents the entire understanding between the city and the contractor and it supersedes all prior representations or agreements whether written or oral. Neither party has relied on any prior representations in entering into this contract. This contract may be altered, amended or modified only by written amendment signed by the city and the contractor.

FOR CONTRACTOR	
Ву	
lts:	
Date:	
THE CITY OF OWOSSO	
Ву	By
lts: Robert J. Teich, Jr., Mayor	Its: Amy K. Kirkland, City Clerk
Date:	Date:

CITY OF OWOSSO BID TABULATION SHEET

DATE 4/18/2023 DEPT. Engineering

SUBJECT:

2023 Sewer Televising

Page 1 of 2

Engineer's Estimate

Rogue Industrial Services 1250 Fox Chase Road Bloomfiled Hills, MI 48301

PipeTek Infrastructure Services 15155 Fogg St Plymouth, MI 48170

		EST.		UNIT		UNIT		UNIT	
ITEM#	DESCRIPTION	QTY	UNIT	PRICE	TOTAL	PRICE	TOTAL	PRICE	TOTAL
1	Mobilization	1	LSUM	\$ 3,400.00	\$ 3,400.00	3,400.00	\$ 3,400,00	\$ 3,400.00	\$ 3,400.00
2	CCTV of 8" Sanitary Sewer	335	Ft	\$ 2.50	\$ 837,50	2.00	\$ 670.00	\$ 2.10	\$ 703.50
3	CCTV of 10" Sanitary Sewer	1,360	Ft	\$ 3,00	\$ 4,080.00	2.00	\$ 2,720.00	\$ 2,30	\$ 3,128.00
4	CCTV of 10" Storm Sewer	275	Ft	\$ 3.00	\$ 825.00	2.00	\$ 550.00	\$ 2.45	\$ 673.75
5	CCTV of 15" Storm Sewer	575	Ft	\$ 3.50	\$ 2,012.50	3,00	\$ 1,725.00	\$ 2,65	\$ 1,523.75
6	CCTV of 18" Sanitary Sewer	750	Ft	\$ 4.00	\$ 3,000.00	3,00	\$ 2,250.00	\$ 2.85	\$ 2,137.50
7	CCTV of 18" Storm Sewer	1,875	Ft	\$ 4.00	\$ 7,500.00	3.00	\$ 5,625.00	\$ 3.00	\$ 5,625.00
8	CCTV of 24" Storm Sewer	675	Ft	\$ 4.50	\$ 3,037.50	4.50	\$ 3,037.50	\$ 3.25	\$ 2,193.75
9	CCTV of 30" Storm Sewer	675	Ft	\$ 4.50	\$ 3,037.50	5.00	\$ 3,375.00	\$ 3.50	\$ 2,362.50
10	Heavy Cleaning (if needed)	30	Hrs	\$ 300.00	\$ 9,000.00	50.00	\$ 1,500.00	\$ 250.00	\$ 7,500.00
	TOTAL BID			\$ 36,730.00		\$ 24,852.50		\$ 29,247.76	

Monchilov Sewer Service	Ę
2930 N. Thomas Rd	
Fairgrove, MI 48733	

M & K Jetting and Televising, LLC 3201 W Michigan Ave Jackson, MI 49202

Advanced Underground Inspection 39101 Webb Drive Westland, MI 48185

		era en marson en			AV/7::=:5:00}:::::04/7:::::05/8:::05/8::05/04/9::05/8::05/8::05/8::05/8::05/8::05/8::05/8::05/8::05/8::05/8::0		l and the second		
1		EST.		UNIT		UNIT		UNIT	
ITEM#	DESCRIPTION	QTY	UNIT	PRICE	TOTAL	PRICE	TOTAL	PRICE	TOTAL
1	Mobilization	1	LSUM	\$ 1,000.00	\$ 1,000,00	3,400,00	\$ 3,400.00	\$ 2,000,00	\$ 2,000.00
2	CCTV of 8" Sanitary Sewer	335	Ft	\$ 2.50	\$ 837.50	2.75	\$ 921.25	\$ 4.00	\$ 1,340.00
3	CCTV of 10" Sanitary Sewer	1,360	Ft	\$ 2,55	\$ 3,468.00	3.00	\$ 4,080.00	\$ 4.00	\$ 5,440.00
4	CCTV of 10" Storm Sewer	275	Ft	\$ 2,60	\$ 715.00	3,00	\$ 625.00	\$ 4.00	\$ 1,100.00
5	CCTV of 15" Storm Sewer	575	Ft	\$ 3.50	\$ 2,012.50	3,00	\$ 1,725.00	\$ 4.00	\$ 2,300.00
6	CCTV of 18" Sanitary Sewer	750	Ft	\$ 3.75	\$ 2,812,50	3,85	\$ 2,887.50	\$ 4.25	\$ 3,187.50
7	CCTV of 18" Storm Sewer	1,875	Ft	\$ 3.75	\$ 7,031.25	4,00	\$ 7,500.00	\$ 4.25	\$ 7,968.75
8	CCTV of 24" Storm Sewer	675	Ft	\$ 4.25	\$ 2,868.75	4,92	\$ 3,321.00	\$ 4.50	\$ 3,037.50
9	CCTV of 30" Storm Sewer	675	Ft	\$ 5.00	\$ 3,375.00	5.00	\$ 3,375.00	\$ 5.00	\$ 3,375.00
10	Heavy Cleaning (if needed)	30	Hrs	\$ 265.00	\$ 7,950.00	300,00	\$ 9,000.00	\$ 300,00	\$ 9,000.00
TOTAL BID				\$ 32,070.50		\$ 37,034.75		\$ 38,748.75	

DEPT.	
HEAD:	

GENERAL LIABILITY INSURANCE

01/04/2024

AWARDED:

PURCH

AGENT:

STAFF

REC.:

Rogue Industrial Services LLC

EXPIRATION DATE:

COUNCIL

WORKERS COMPENSATION INSURANCE 01/04/2024 EXPIRATION DATE:

APPROVED:

SOLE PROPRIETORSHIP **EXPIRATION DATE:**

N/A

PO NUMBER:

CITY OF OWOSSO BID TABULATION SHEET

4/18/2023 DATE DEPT. Engineering

SUBJECT:

2023 Sewer Televising Page 2 of 2

Dependable Sewer	National Power Rodding Corp.	Γ
512 Mcgraw St	2500 W Arthington St	
Bay City, MI 48708	Chicago, IL 60612	

ITEM#	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
,	Mobilization	1	LSUM	\$ 3,400.00	\$ 3,400,00	3,400.00	\$ 3,400.00		
2	CCTV of 8" Sanitary Sewer	335	Ft	\$ 2.90	\$ 971.50	5.00	\$ 1,675.00		
3	CCTV of 10" Sanitary Sewer	1,360	Ft	\$ 2.90	\$ 3,944.00	5,00	\$ 6,800.00		
4	CCTV of 10" Storm Sewer	275	Ft	\$ 3.05	\$ 838.75	5.00	\$ 1,375.00		
5	CCTV of 15" Storm Sewer	575	Ft	\$ 4.25	\$ 2,443.75	7.00	\$ 4,025.00		
6	CCTV of 18" Sanitary Sewer	750	Ft	\$ 4.15	\$ 3,112.50	10.00	\$ 7,500.00		
7	CCTV of 18" Storm Sewer	1,875	Ft	\$ 4.50	\$ 8,437.50	10.00	\$ 18,750.00		
8	CCTV of 24" Storm Sewer	675	Ft	\$ 6.50	\$ 4,387.50	15.00	\$ 10,125.00		
9	CCTV of 30" Storm Sewer	675	Ft	\$ 7.00	\$ 4,725.00	15,00	\$ 10,125.00		
10	Heavy Cleaning (if лееded)	30	Hrs	\$ 325.00	\$ 9,750.00	850.00	\$ 25,500.00		
			TOTAL BID		\$ 42,010.50		\$ 89,275.00		WATER TO SERVICE THE SERVICE T



Sanitary Sewer Mains to Televise

Corunna Ave.

between Huggins St. & Woodlawn Ave.



- Sanitary Sewer Mains to Televise
- Sanitary Sewer Manholes
- Other Sanitary Sewer Mains
- City Parcels



23 March, 2023



City of Owosso

Sanitary Sewer Mains to Televise

Frederick St.

between Nafus St. and Nelson St.



- Sanitary Sewer Mains to Televise
- Sanitary Sewer Manholes
- Other Sanitary Sewer Mains
- City Parcels





Sanitary Sewer Mains to Televise

Frederick St.

between Nelson St. and S. Chipman St.



Sanitary Sewer Mains to Televise

Sanitary Sewer Manholes

Other Sanitary Sewer Mains City Parcels



23 March, 2023



City of Owosso

Storm Sewer Mains for Televising

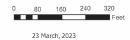
Jennett St.

Between Pine St. and N. Washington St.



Storm Sewer Mains to be Televised
Storm Sewer Manholes

Other Storm Sewer Mains
City Parcels





Storm Sewer Mains for Televising

Osburn St.

Between N. Washington St. & N. Hickory St. and

N. Hickory St.

From Osburn St. to 1st manhole north of Brandon St.



Storm Sewer Mains to be Televised

Storm Sewer Manholes

Other Storm Sewer Mains

City Parcels





City of Owosso

Storm Sewer Mains for Televising

N. Hickory St. N. end of Dingwall Dr. & Summit St. at Moore St.

N. Hickory between Brandon St. and 1st Manhole north of Stratford St. thence east through N. end of Dingwall Dr. to manholes at Summit just south of Moore St.



Storm Sewer Mains to Televise

Storm Sewer Manholes

Other Storm Sewer Mains

City Parcels



23 March, 2023

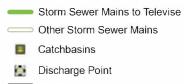


Storm Sewer Mains for Televising

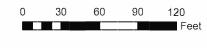
N. end of Riverside Dr.

Catchbasins near N. end of Riverside Dr. Main Discharges to River.









23 March, 2023



MEMORANDUM

DATE: April 21, 2023

TO: Owosso City Council

FROM: Brad Barrett, Finance Director

SUBJECT: Annual General Liability, Property and Auto Insurance Renewal

RECOMMENDATION:

Recommend payment to Michigan Municipal Risk Management Authority (MMRMA) in the amount of \$284,215 for general liability, property and auto insurance premium for the coverage period of July 1, 2023 to July 1, 2024.

BACKGROUND:

The City of Owosso has been a member of the Michigan Municipal Risk Management Authority (MMRMA) since September 1, 1986. MMRMA provides the City with general liability coverage, property coverage and auto coverage.

The city receives three invoices from MMRMA throughout the fiscal year. The Finance Department is requesting City Council approve the total premium amount, in order to create a purchase order for this annual expense.

FISCAL IMPACTS:

An expense of \$284,215 will be charged to various funds as outlined in the approved Fiscal Year Budget ending 6-30-2024.

RESOLUTION NO.

AUTHORIZING PAYMENT OF ANNUAL INSURANCE PREMIUM WITH MICHIGAN MUNICIPAL RISK MANAGEMENT AUTHORITY (MMRMA)

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has been a member of Michigan Municipal Risk Management Authority since September 1, 1986; and

WHEREAS, Michigan Municipal Risk Management Authority was created by authority granted by the laws of the State of Michigan to provide risk financing and risk management services to eligible Michigan local governments; and

WHEREAS, the City of Owosso will be provided general liability, auto and property insurance coverage for a period of July 1, 2023 to July 1, 2024 by MMRMA; and

WHEREAS, cooperative purchasing is an exception to competitive bidding per Section 2-345 of the City of Owosso Code of Ordinances.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to remain a member of and seek annual liability, property and auto insurance coverage from

Michigan Municipal Risk Management Authority.

SECOND: the Finance Director is instructed and authorized to sign the document substantially in the

form attached as the coverage proposal and addendum between the City of Owosso and

Michigan Municipal Risk Management Authority.

THIRD: the accounts payable department is authorized to pay Michigan Municipal Risk

Management Authority premium for annual coverage estimated at \$284,215.00.

FOURTH: the above expense shall be paid from various funds as outlined in the approved FYE 6-

30-2024 budget as identified under the account code 810.000 – Insurance & Bonds.

MICHIGAN MUNICIPAL RISK MANAGEMENT AUTHORITY COVERAGE PROPOSAL

Member: City of Owosso Proposal No: Q000013987

Date of Original Membership: September 1, 1986

Proposal Effective Dates: July 01, 2023 To July 01, 2024

Member Representative: Brad Barrett Telephone #: (989) 725-0575

Regional Risk Manager: Ibex Insurance Agency Telephone #: (248) 538-0470

A. Introduction

The Michigan Municipal Risk Management Authority (hereinafter "MMRMA") is created by authority granted by the laws of the State of Michigan to provide risk financing and risk management services to eligible Michigan local governments. MMRMA is a separate legal and administrative entity as permitted by Michigan laws. **City of Owosso** (hereinafter "Member") is eligible to be a Member of MMRMA. **City of Owosso** agrees to be a Member of MMRMA and to avail itself of the benefits of membership.

City of Owosso is aware of and agrees that it will be bound by all of the provisions of the Joint Powers Agreement, Coverage Documents, MMRMA rules, regulations, and administrative procedures.

This Coverage Proposal summarizes certain obligations of MMRMA and the Member. Except for specific coverage limits, attached addenda, and the Member's Self Insured Retention (SIR) and deductibles contained in this Coverage Proposal, the provisions of the Joint Powers Agreement, Coverage Documents, reinsurance agreements, MMRMA rules, regulations, and administrative procedures shall prevail in any dispute. The Member agrees that any dispute between the Member and MMRMA will be resolved in the manner stated in the Joint Powers Agreement and MMRMA rules.

B. Member Obligation - Deductibles and Self Insured Retentions

City of Owosso is responsible to pay all costs, including damages, indemnification, and allocated loss adjustment expenses for each occurrence that is within the Member's Self Insured Retention (hereinafter the "SIR"). **City of Owosso's** SIR and deductibles are as follows:

Table I Member Deductibles and Self Insured Retentions

COVERAGE	DEDUCTIBLE	SELF INSURED RETENTION
Liability	N/A	\$75,000 Per Occurrence
Vehicle Physical Damage	\$1,000 Per Vehicle	\$15,000 Per Vehicle \$30,000 Per Occurrence
Fire/EMS Replacement Cost	\$1,000 Per Occurrence	N/A
Property and Crime	\$1,000 Per Occurrence	N/A
Sewage System Overflow	N/A	N/A

The member must satisfy all deductibles before any payments are made from the Member's SIR or by MMRMA.

Member's Motor Vehicle Physical Damage deductible applies, unless the amount of the loss exceeds the deductible. If the amount of loss exceeds the deductible, the loss including deductible amount, will be paid by MMRMA, subject to the Member's SIR.

The **City of Owosso** is afforded all coverages provided by MMRMA, except as listed below:

- 1. Sewage System Overflow
- 2. Specialized Emergency Response Expense Recovery Coverage
- 3.
- 4.

All costs including damages and allocated loss adjustment expenses are on an occurrence basis and must be paid first from the Member's SIR. The Member's SIR and deductibles must be satisfied fully before MMRMA will be responsible for any payments. The most MMRMA will pay is the difference between the Member's SIR and the Limits of Coverage stated in the Coverage Overview.

City of Owosso agrees to maintain the Required Minimum Balance as defined in the Member Financial Responsibilities section of the MMRMA Governance Manual. The Member agrees to abide by all MMRMA rules, regulations, and administrative procedures pertaining to the Member's SIR.

C. MMRMA Obligations - Payments and Limits of Coverage

After the Member's SIR and deductibles have been satisfied, MMRMA will be responsible for paying all remaining costs, including damages, indemnification, and allocated loss adjustment expenses to the Limits of Coverage stated in Table II. The Limits of Coverage include the Member's SIR payments.

The most MMRMA will pay, under any circumstances, which includes payments from the Member's SIR, per occurrence, is shown in the Limits of Coverage column in Table II. The Limits of Coverage includes allocated loss adjustment expenses.

Table II
Limits of Coverage

Liability and Motor Vehicle Physical Damage		Limits of Coverag	Limits of Coverage Per Occurrence		Annual Aggregate	
		Member	All Members	Member	All Members	
1	Liability	15,000,000	N/A	N/A	N/A	
2	Judicial Tenure	N/A	N/A	N/A	N/A	
3	Sewage System Overflows	0	N/A	0	N/A	
4	Volunteer Medical Payments	25,000	N/A	N/A	N/A	
5	First Aid	2,000	N/A	N/A	N/A	
6	Vehicle Physical Damage	1,500,000	N/A	N/A	N/A	
7	Uninsured/Underinsured Motorist Coverage (per person)	100,000	N/A	N/A	N/A	
	Uninsured/Underinsured Motorist Coverage (per occurrence)	250,000	N/A	N/A	N/A	
8	Michigan No-Fault	Per Statute	N/A	N/A	N/A	
9	Terrorism	5,000,000	N/A	N/A	5,000,000	

Property and Crime		Limits of Coverage	ge Per Occurrence	Annual A	Aggregate
	roporty and ornine	Member	All Members	Member	All Members
1	Buildings and Personal Property	70,206,008	350,000,000	N/A	N/A
2	Personal Property in Transit	2,000,000	N/A	N/A	N/A
3	Unreported Property	5,000,000	N/A	N/A	N/A
4	Member's Newly Acquired or Constructed Property	10,000,000	N/A	N/A	N/A
5	Fine Arts	2,000,000	N/A	N/A	N/A
6	Debris Removal (25% of Insured direct loss plus)	25,000	N/A	N/A	N/A
7	Money and Securities	1,000,000	N/A	N/A	N/A
8	Accounts Receivable	2,000,000	N/A	N/A	N/A
9	Fire Protection Vehicles, Emergency Vehicles, and Mobile Equipment (Per Unit)	5,000,000	10,000,000	N/A	N/A
10	Fire and Emergency Vehicle Rental (12 week limit)	2,000 per week	N/A	N/A	N/A
11	Structures Other Than a Building	15,000,000	N/A	N/A	N/A
12	Dam/Dam Structures/Lake Level Controls	0	N/A	N/A	N/A
13	Transformers	0	N/A	N/A	N/A
14	Storm or Sanitary Sewer Back-Up	1,000,000	N/A	N/A	N/A
15	Marine Property	1,000,000	N/A	N/A	N/A
16	Other Covered Property	10,000	N/A	N/A	N/A
17	Income and Extra Expense	5,000,000	N/A	N/A	N/A
18	Blanket Employee Fidelity	1,000,000	N/A	N/A	N/A
19	Faithful Performance	Per Statute	N/A	N/A	N/A
20	Earthquake	5,000,000	N/A	5,000,000	100,000,000
21	Flood	5,000,000	N/A	5,000,000	100,000,000
22	Terrorism	50,000,000	50,000,000	N/A	N/A

Table III

Network and Information Security Liability, Media Injury Liability, Network Security Loss, Breach Mitigation Expense, PCI Assessments, Social Engineering Loss, Reward Coverage, Telecommunications Fraud Reimbursement, Extortion.

	Limits of Coverage Per Occurrence/Claim	Deductible Per Occurrence/Claim		Retroactive Date
	\$2,000,000			
Coverage A Nework and Information Security Liability: Regulatory Fines:	Each Claim Included in limit above Each Claim Included in limit above	\$25,000	Each Claim	7/1/2013
Coverage B Media Injury Liability	Each Claim Included in limit above	\$25,000	Each Claim	7/1/2013
Coverage C Network Security Loss Network Security Business Interruption Loss:	Each Unauthorized Access Included in limit above Each Business Interruption Loss Included in limit above	\$25,000	Each Unauthorized Access Retention Period of 72 hours of Business Interruptoin Loss	Occurrence
Coverage D Breach Mitigation Expense:	Each Unintentional Data Compromise Included in limit above	\$25,000	Each Unintentional Data Compromise	Occurrence

Coverage E PCI Assessments:	Each Payment Card Breach \$1,000,000 Occ./\$1,000,000 Agg. Included in limit above	\$25,000	Each Payment Card Breach	Occurrence
Coverage F Social Engineering Loss:	Each Social Engineering Incident \$100,000 Occ./\$100,000 Agg Included in limit above	\$25,000	Each Social Engineering Incident	Occurrence
Coverage G Reward Coverage	Maximum of 50% of the Covered Claim or Loss; up to \$25,000 Included in Limit above		Not Applicable	Occurrence
Coverage H Telecommunications Fraud Reimbursement	\$25,000 Included in limit above		Not Applicable	Occurrence
Coverage I Extortion Coverage	Each Claim Included in limit above	\$25,000	Each Extortion Loss	Occurrence

Annual Aggregate Limit of Liability

Each Member Aggregate

All Members Aggregate

\$2,000,000	\$17,500,000
-------------	--------------

The Each Member Aggregate Limit of Liability for the combined total of all coverage payments of MMRMA and MCCRMA shall not exceed \$2,000,000 per Member for all Subjects of Coverage in any Coverage Period, regardless of the number of coverage events.

The All Member Aggregate Limit of Liability for the combined total of all coverage payments of MMRMA and MCCRMA shall not exceed \$17,500,000 for All Members for all Subjects of Coverage in any Coverage Period, regardless of the number of Members or the number of coverage events.

It is the intent of MMRMA that the coverage afforded under the Subjects of Coverage be mutually exclusive. If however, it is determined that more than one Subject of Coverage applies to one coverage event ensuing from a common nexus of fact, circumstance, situation, event, transaction, or cause, then the largest of the applicable Deductibles for the Subjects of Coverage will apply.

Table IV

Specialized Emergency Response Expense Recovery Coverage

Limits of Coverage

Specialized Emergency Response	Limits of Coverage per Occurrence		Annual Aggregate	
Expense Recovery	Member	All Members	Member	All Members
	N/A	N/A	N/A	N/A

Table V

Specialized Emergency Response Expense Recovery Coverage

Deductibles

Specialized Emergency Response	Deductible per Occurrence	
Expense Recovery	Member	
	N/A	

D. Contribution for MMRMA Participation

City of Owosso

Period: July 01, 2023	To July 01, 2024	
Coverages per Member Covera	age Overview:	\$252,097
Stop Loss Coverage:		\$7,118
Member Loss Fund Deposit:		\$25,000
TOTAL ANNUAL CONTRIBUTI	ONS:	\$284,215

E. List of Addenda

1. Stop Loss Program Participation Agreement

This document is for the purpose of quotation only and does not bind coverage in the Michigan Municipal Risk Management Authority, unless accepted and signed by both the authorized Member Representative and MMRMA Representative below.

Accepted By:	Proposal No: Q000013987	MANDAAA
City of Owosso		MMRMA C.
Member Representative		MMRMA Representative
		4-20-2023
Date		Date

ADDENDUM

STOP LOSS PROGRAM PARTICIPATION AGREEMENT

Optional

The Stop Loss Program limits the Member's cash payments during a July 1 - June 30 year for those costs falling within the Member's SIR. The Stop Loss Program responds only to cumulative Member SIR payments, including damages, indemnification, and allocated loss adjustment expenses, within a July 1 - June 30 calendar year. The paid costs include payments for any coverage provided to the Member by MMRMA provided that the costs are actually paid within the July 1 - June 30 period. On July 1 of each year, the Member's paid costs accumulate from zero.

If the Member has chosen to participate in the Stop Loss Program, and if the Member's paid costs exceed the member's entry point, the Stop Loss Program will pay, until July 1, all costs that would, in the absence of the Stop Loss Program, be paid from the Member's SIR. **City of Owosso's** entry point is \$150,000. Withdrawing Members do not participate in the Stop Loss Program after the date of withdrawal.

The Member agrees to be bound by MMRMA rules relating to the Stop Loss Program.

7 toocptcu	. by.	
	Member Representative	
Date:		
MMRMA	Ch	
	Authorized Representative	
Date:	4-20-2023	

Accepted by:



Warrant 628 April 18, 2023

Date	Vendor	Description	Fund	Amount
4-17-2023	Waste Management	Service Period 4-1-2023 – 4-15-2023	WWTP	\$10,848.16
			TOTAL	\$10,848.16



MEMORANDUM

301 W MAIN ST · OWOSSO, MICHIGAN 48867-2958 · WWW.CI.OWOSSO.MI.US

DATE: April 17, 2023

TO: Mayor Teich and the Owosso City Council

FROM: Ryan E. Suchanek, Director of Public Services & Utilities

SUBJECT: Controlled Brush Burning at Aiken Road Brush Site

RECOMMENDATION:

Staff requests approval to hold a series of controlled burns at the City-owned Aiken Road Brush Site to assist with the management of the immense quantity of brush currently at the site.

BACKGROUND:

The purpose of the proposed controlled brush burns would be to address the massive influx of brush the City has received in the last year at the Aiken Road Brush Site. The City has received and picked up more brush in the last year than it has seen over the last five (5) years. Also in recent years, the cost of grinding brush (the usual method of disposal) has increased exponentially. With these two factors combined, the City simply does not have the funds to grind all of the brush we currently have. Immediate brush management is necessary to ensure the site remains open to citizens for drop-offs and the City can continue its brush pick-up services, thus began a search into alternate solutions. The City Manager reached out to other municipalities on the City Manager Listsery, to see how others are dealing with their brush and a large majority of them answered with controlled burning.

Finding no other cost-effective solution, the Department of Public Works (DPW), in coordination with the Owosso Fire Department, proposes holding a series of controlled burns at the Aiken Road Brush site (away from the majority of City residents) to dispose of the excess brush. Said burns would be conducted in the near future on dates to be determined depending on the weather. All attempts will be made to coordinate the burns with the City's established residential open burning schedule.

All remaining brush, along with future brush collected this year, would still be slated for grinding. As in years past, the resulting brush grindings will be incorporated with leaves from the Fall Leaf Program and composted into black dirt.

Acknowledging the controversial nature open burning has had in the past in Owosso, this item is presented during the Items of Business section of the meeting to invite a discussion on the topic.

Attachment: Resolution

Submitted by: Ryan E. Suchanek, Director of Public Services & Utilities

RESOLUTION NO.

APPROVAL OF THE BURNING OF BRUSH AT THE CITY-OWNED AIKEN ROAD BRUSH SITE

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has seen a mass influx of brush at the City's Aiken Road Brush Site; and

WHEREAS, this brush needs to be managed and handled with limited funding; and

WHEREAS, the City is seeking the ability to hold controlled burns at the City's Aiken Road Brush Site, away from residents.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the

public interest to hold controlled burns at the City-owned Aiken Road Brush Site with

guidance from the Owosso Fire Department.



MEMORANDUM

301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • WWW.CI.OWOSSO.MI.US

DATE: April 25, 2023

TO: Mayor Teich and the Owosso City Council

FROM: Tanya Buckelew, Planning & Building Director

SUBJECT: Planning Commission By-Law Amendments and Adoption

RECOMMENDATION:

The Planning Commission reviewed and approved the amendments to their by-laws at the meeting on April 24, 2023. They recommend review and adoption by the City Council.

BACKGROUND:

The by-law amendments reflect updates to be compliant with the Michigan Planning Enabling Act 33 of 2008.

FISCAL IMPACTS:

None.

BYLAWS CITY OF OWOSSO, MICHIGAN PLANNING COMMISSION

ARTICLE I. Bylaws of the City Planning Commission of the City of Owosso, Michigan.

Section 1.1 This document shall be known as the Bylaws of the City Planning Commission of the City of Owosso.

Section 1.2 For simplicity of presentation the words Chairman, Vice-Chairman or his shall be representative of either gender.

ARTICLE II. Purpose

Section 2.1 The purpose of the City Planning Commission shall be to oversee the orderly growth of the City, to perform the functions of a pPlanning eCommission as set forth in the City of Owosso Zoning Ordinance, Chapter 38 of the Owosso City Code, Public Act No. 33 of 2008 and Public Act 110 of 2006, as amended, to perform other duties assigned to it by the City Council from time to time.

ARTICLE III. Membership

Section 3.1 Membership: As provided in the state statue, the Board shall consist of nine (9) members. the Two (2) members of the Planning Commission Board shall may be a members of the Council other than the Mayor, as ex officio members, to be designated by the Council. One of the regular members of the Board shall be a member of the Zoning Board of Appeals and eight six (6) other persons who are not officers or employees of the City, having the qualifications of elective officers set forth in the Charter and representing in so far as is possible different professions or occupations to be appointed by the Mayor, subject to the confirmation of the Council.

All ex officio members appointed under this subsection shall have full voting rights.

There shall be no compensation for a member of the planning commission, except that reasonable expenses may be allowed in case of necessity with prior approval of the city council.

Section 3.2 Term of Office: The Planning Commission shall consist of nine (9) members. One (1) of whom shall be a member of the legislative body to be selected by resolution of the legislative body to serve as a member ex officio, and eight (8) of whom shall be appointed by the mayor as provided in this subsection. An appointment by the mayor shall be subject to approval of the legislative body by majority vote. An appointed member shall not hold another municipal office, except that one (1) appointed member may be a member of the zoning board of appeals. The term of the ex officio member shall be determined by the legislative body and shall be stated in the resolution selecting the ex officio member, but the terms shall not exceed the member's term of office as a member of the legislative body. The term of each appointed member shall be three (3) years or until his or her successor takes office.

Section 3.3 Removal from Office. -

Bylaws City of Owosso Planning Commission 2 of 7

After a public hearing, a member other than the member selected by the legislative body may be removed by the mayor for inefficiency, neglect of duty, or malfeasance in office.__The legislative body may for like cause remove the member selected by the legislative body.__All ex officio members appointed under this subsection shall have full voting rights.

There shall be no compensation for a member of the planning commission, except that reasonable expenses may be allowed in case of necessity with prior approval of the city council.

ARTICLE IV. Officers

- Section 4.1 A Chairperson, Vice-Chairperson and Secretary shall be elected by the Commissioners from their members at the first meeting of the commission for each fiscal year which begins July 1. A nominating committee may be appointed by the Chairperson at the last meeting of each fiscal year for the purpose of proposing a new slate of officers for the next year. The Committee will contact, for acceptance of their nomination, each proposed nominee.

 Nominations from the floor are also in order.
- Section 4.2 If a vacancy shall occur for the Vice-Chairperson or Secretary, Planning Commissioners shall nominate and elect a member of the Commission to serve the remainder of the term of office.
- Section 4.3 The Chairperson shall preside at all meetings of the Planning Commission and shall appoint all committees.
- Section 4.4 The Vice-Chairperson shall assume the duties and authority of the Chairperson in his absence or incapacity. If the Chairperson resigns or is removed from the Planning Commission, the Vice-Chairperson shall assume the position of the Chairperson for the remainder of the Chairperson's term of office.
- Section 4.5 The Secretary shall keep the minutes and records, conduct correspondence and perform such other duties as may be assigned by the Chairperson.

ARTICLE V. Meetings

- Section 5.1 The Planning Commission shall hold its regular monthly meetings in the City Council Chambers, located at 301 W. Main St., Owosso, Michigan on the fourth Monday of each month. All meetings shall begin at 6:30 p.m. and must end by 8:30 p.m., unless adjournment is postponed by action of the majority of the Commissioners present. Additional meetings may be scheduled on the city's annual calendar to reflect additional planning needs or conflicts with holidays and other meetings.
- Section 5.2 Special meetings may be called by the Chairperson with prior notice to each Commissioner of the meeting's purpose and date; such notice must be made at least five (5) days in advance of the meeting.
- Section 5.3 An agenda for each meeting shall be prepared at the direction of the Chairperson or his/her designee and sent to each Commissioner to be delivered in a predetermined format

Bylaws City of Owosso Planning Commission 3 of 7

not later than four (4) days before the meeting. This agenda shall indicate any parcels of land for which any action of the Commission is contemplated.

- Section 5.4 A quorum of five (5) Commissioners must be present to officially transact business at any regular or Special Meeting of the Commission. A simple majority of Commissioners present and constituting a quorum, shall decide all issues.
- Section 5.5 Commissioner's attendance records shall be reviewed as needed with no less than one review completed in each calendar year. The Chairman or his/her designees shall prepare a report, said report to be submitted to the Mayor and Commissioners. Action may be taken in accordance with state statute if attendance or duty becomes an issue of concern for the Chairman or the Mayor and City Council.
- Section 5.6 Parliamentary procedure at all meetings of the Commission shall generally be in accordance with the Robert's Rules of Order.
- Section 5.7 Order of Business. The secretary or his-the designate shall prepare an agenda for each meeting and the order of business therein shall be as follows:
- A. Call to order.
- B. Roll call.
- Approval of agenda.
- Approval of minutes from previous meeting.
- Election of officers, if necessary.
- F. Public comments (not related to an agenda item).
- G. Public hearings. The Chairman will declare a public hearing open and state its purpose.
- 1) The Chairman shall summarize, provide copies, or conspicuously post the procedure for public hearing as outlined in Sections 5.7, and 5.8 of these Bylaws for any members of the public in attendance.
- 2) Case Number (numbered by year and sequence).
- <u>1)</u> The Planning <u>and Building</u> Director <u>and/or the City Planner</u> presents the petitioner's request and factual information concerning the general location area of the case and section of the zoning ordinance that pertain to the petition for rezoning.
- The 3) The applicant, through himself or his agent, may present his case, including presenting witnesses on his behalf. No time limit will be imposed on the petitioner.
- The Chairman will then open the floor to public comments or questions. Based on nature of the hearing or number of those in attendance, the Chairman may allow comments freely or direct an orderly approach through any means that expands the ability of all who are interested in expressing their opinion or asking questions.
- Comments Out of Order. The <u>Chairman shallChair shall</u> rule out of order: any irrelevant remarks, which are personal about another's race, religion, sex, physical condition, ethnic background, beliefs, or similar topics; profanity; or any other remarks which are not pertinent to the petition.
- Rebuttal. Anyone may ask the Chairman questions on presentations or information given at this hearing. The Chairman will seek an answer to this question. No discussion shall take place between any two or more people except between the Chairman and the individual who has the floor.

Bylaws City of Owosso Planning Commission 4 of 7

- vi) Close the public hearing. At this point all public participation on the issue ends.
- vii) Members of the Planning Commission may question or request clarification with any interested party on any matter related to the case.
- H. Business section of case
- Discussion: Commissioners review facts based on all information presented. Discussion continues until a member is confident enough to propose a motion that includes a "finding of fact" with those conclusion that are reached. The findings of fact, at a minimum shall answer the flowing questions as they may pertain to the petition:
- i) What, if any, identifiable conditions related to the petition have changed which justify the petitioned change in zoning?
- What are the precedents and the possible effects of such precedent which might result from the approval or denial of the petition?
- What is the impact of the amendment on the ability of the City and other agencies to provide adequate public services and facilities that might reasonably be required in the future if the petition is approved?
- Does the petitioned zoning change adversely affect the environmental conditions or value of the surrounding property?
- v) Does the petitioned zoning change generally comply with adopted Future Master Plan for the City of Owosso?
- 2) Motion is proposed on the findings of facts. (Recess option see Section 5.8) Support of the motion is required.
- 3) Discussion on the motion.
- 4) Action on the motion.
- En Site plan reviews. The Planning Commission shall consider site plan reviews after all public hearings and associated actions on those hearings. If members of the public other than the applicant for the site plan review are in attendance, those persons may approach the Commission as provided for in the public hearing format. The Commission and Planning Director shall also follow their respective roles to maintain order during the meeting. The motion to pass on a site plan review must make a finding of conformance to all city ordinances and may attach conditions as provided for in the zoning ordinance. A site plan review may be postponed for cause without the necessity of public posting as required in a public hearing format.
- J. Items of business. This section of the meeting shall consider all items unrelated to elections, rezoning petitions, and site plan reviews.
- K. Commissioner/Citizen comments.
- Adjournment.

Section 5.8 Recesses. The Members, through a motion and support may recess a public hearing or a decision on an action of a petition for the lack of sufficient information, insufficient time to consider all viewpoints on a petition, the necessity for a site visit, or elapsed time of the meeting (see Section 5.1). For a recess to be in order, the time, day, month, date, year and location to reconvene shall be stated as part of the action to recess. If a meeting and/or public hearing reconvenes over 36 hours after the action to recess, the reconvened meeting shall be

Bylaws City of Owosso Planning Commission 5 of 7

posted at least 18 hours before the time of the reconvened meeting. Upon reconvening a roll call shall be taken as the first order of business.

ARTICLE VI. General Provisions

Section 6.1 Ethical Principles for Public Planning Officials: The following statement of ethics applies to the practices of Owosso public planning officials.

- 4. Serve the Public Interest. The primary obligation of planners and public planning officials is to serve the public interest.
- 2. Support Citizen Participation in Planning. Because the definition of the public interest is continuously modified, the planner and public planning official must recognize the right of citizens to influence planning decisions that affect their well being. They should advocate a forum for meaningful citizen participation and expression in the planning process and assist in the clarification of community goals, objectives, and policies in plan-making.
- 3. Recognize the Comprehensive and Long-range Nature of Planning Decisions. The planner and public planning official must recognize and have special concern for the comprehensive and long-range nature of planning decisions. The planner and official must balance and integrate physical (including historical, cultural, and natural), economic, and social characteristics of the community or area affected by those decisions. The planner and official must continuously gather and consider all relevant facts, alternatives, and means of accomplishing them. The planner and official should explicitly evaluate all consequences before making a recommendation or decision.
- 4. Expand Choice and Opportunity for All Persons. The planner and public planning official must strive to expand choice and opportunity for all persons, recognize a special responsibility to plan for the needs of disadvantaged people, and urge changing policies, institutions, and decisions that restrict their choices and opportunities.
- 5. Facilitate Coordination Through the Planning Process. The planner and public planning official must facilitate coordination. The planning process should enable all those concerned with an issue to learn what other participants are doing, thus permitting coordination of activities and efforts and accommodation of interest. The planner and official must ensure that individuals and public and private agencies possibly affected by a prospective planning decision receive adequate information far enough in advance of the decision.
- 6. Avoid Conflict of Interest. To avoid conflict of interest and even the appearance of impropriety, the public planning official who may receive some private benefit from a public planning decision must not participate in that decision. The private benefit may be direct or indirect, create a material personal gain, or provide an advantage to relations, friends, groups, or associations that hold a significant share of the official's loyalty. An official with a conflict of interest must make that interest public, abstain from voting on the matter, and leave any chamber in which such deliberations are to take place. The official must not discuss the matter privately with any other official voting on the matter.

Bylaws City of Owosso Planning Commission 6 of 7

- Render Thorough and Diligent Planning Service. The planner and public planning official must render thorough and diligent planning service. Should the planner or official believe s/he can no longer render such service in a thorough and diligent manner, s/he should resign from the position. If the official has not sufficiently reviewed relevant facts and advice affecting a public planning decision, the official must not participate in that decision.
- 8. Not Seek or Offer Favors. The public sector planner and public planning official must seek no favor. The planner and official must not directly or indirectly solicit any gift or accept or receive any gift (whether in money, services, loans, travel, entertainment, hospitality, promises, or in some other form) under circumstances in which it could be reasonably inferred that the gift was intended or could reasonably be of their duties or was intended as a reward for any recommendation or decision on their part.
- 9. Not Disclose or Improperly Use Confidential Information for Financial Gain. The planner and public planning official must not disclose or improperly use confidential information for financial gain. The planner and official must not disclose to others confidential information acquired in the course of their duties or use it to further a personal interest. Exceptions to this requirement of non-disclosure may be made only when (a) required by process of law, or (b) required to prevent a clear violation of law, or (c) required to prevent substantial injury to the public. Disclosure pursuant to (b) and (c) must not be made until after the planner or official has verified the facts and issues involved, has exhausted efforts to obtain reconsideration of the matter and has sought separate opinions on the issue from other planners or officials.
- 10. Ensure Access to Public Planning Reports and Studies on an Equal Basis. The public planning official must ensure that reports and records of the public planning body are open equally to all members of the public. All non-confidential information available to the official must be made available in the same form to the public in a timely manner at reasonable or no cost.
- 11. Ensure Full Disclosure at Public Hearings. The public planning official must ensure that the presentation of information on behalf of any party to a planning question occurs only at the scheduled public hearing on the question, not in private, unofficially, or with other interested parties absent. The official must make partisan information regarding the question received in the mail or by telephone or other communication part of the public record.
- 12. Maintain Public Confidence. The public planning official must conduct himself/herself publicly so as to maintain public confidence in the public planning body, the official's unit of government, and the official's performance of the public trust.
- Respect Professional Codes of Ethics and Conduct. The planner and public planning official must respect the professional codes of ethics and conduct established by the American Institute of Certified Planners (AICP) Commission and by several professions related to the practice of planning. Professional codes commonly establish standards of professional conduct and include provisions that protect the integrity of professional judgment and describe and professional's responsibility to the public, clients, employers, and colleagues.

ARTICLE VII. Adoption and Amendments

Bylaws City of Owosso Planning Commission 7 of 7

Section 7.1 These Bylaws are to be adopted by a simple majority of a quorum of the Commission at a regularly scheduled meeting of the Commission. The proposed Bylaws must be presented to the full membership at least five (5) days prior to the meeting when adoption is scheduled on the agenda. Amendments of the original Bylaws may take place at the meeting(s) of their original adoption; thereafter amendments must follow the procedures outlined in Section 7.2 herein.

Section 7.2 These Bylaws must be amended by a majority affirmative vote of the quorum of Commissioners present at a regular or special meeting of the Commission. Proposed amendments must be mailed-presented to all Commission members to be delivered at their address not later than five (5) days before the meeting of the Commission.

Adopted: Amended: Amended: Amended: Amended:	April 26, 1993
Amended:	October 24, 2016
Amended:	May ,2023



MEMORANDUM

301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • WWW.CI.OWOSSO.MI.US

DATE: April 26, 2023

TO: Owosso City Council

FROM: Brad Barrett, Finance Director

SUBJECT: Authorizing Publication of Notice of Intent to Issue Bonds

Clean Water State Revolving Fund - Project No. 5711-01

RECOMMENDATION:

Approve an amended authorizing resolution to publish a Notice of Intent to issue revenue bonds to finance a Clean Water State Revolving Fund (CWSRF) (5711-01) project at the Waste Water Treatment Plant.

BACKGROUND:

The City of Owosso has been allocated funding under the state of Michigan revolving loan funds program to make infrastructure improvements to its wastewater treatment plant.

A Notice of Intent (NOI) to issue revenue bonds is necessary for each project per Public Act 94 of 1933. Such notice will begin a 45-day referendum period during which voters have the right to petition for a vote on the bonds. A NOI resolution for the WWTP project was approved by City Council in November 2022. Since that time, the engineer has come back with increased project costs and the NOI resolution needs to be amended and published in the local newspaper.

The amended NOI for CWSRF funded Project No. 5711-01 - WWTP nitrogen and roughing towers will authorize a maximum bond principal of \$19,000,000. This amount reflects the total estimated project cost with contingency. The state has agreed to purchase \$12,012,500 of said bond principal with \$5,300,000 being principal forgiveness. Administration will be responsible to contact EGLE and request an additional \$6,987,500 in loan funds.

FISCAL IMPACTS:

CWSRF - Estimated debt payment (\$13,700,000) of \$600,000 over 30 years at 1.875% paid from Fund 599

The adopted 5-year rate study completed by Baker Tilly included a payment of this size in the WWTP Fund. In addition, the city will be responsible for 53% of the payment and the other communities serviced by the treatment plant will be charged the remaining 47% of the payment per an annual debt charge authorized under the 1977 community agreement.

Attachments: Amended Resolution with Notice of Intent - CWSRF - 5711-01

RESOLUTION NO.

AUTHORIZING PUBLICATION OF AMENDED NOTICE OF INTENT TO ISSUE BONDS

WHEREAS, the City of Owosso (the "City") proposes to issue its revenue bonds, in one or more series (the "Bonds") under Act 94, Public Acts of Michigan, 1933, as amended ("Act 94"), to finance improvements to the City's wastewater treatment system (the "System"), including without limitation, replacement of three treatment towers at the City's wastewater treatment plant and all other work, equipment, and site improvements necessary and incidental thereto (the "Project"); and

WHEREAS, the City Council adopted its Resolution Declaring Official Intent to Reimburse Project Expenditures with Bond Proceeds and Authorizing Publication of Notice of Intent to Issue Bonds at its regular meeting November 7, 2022 (the "Original Resolution"); and

WHEREAS, pursuant to Act 94 and the Original Resolution, on November 25, 2022, the City published its notice of intent to issue Bonds in the aggregate principal amount of \$15,600,000 (the "Original Notice") to finance a portion of the costs of the Project; and

WHEREAS, the City has determined in consultation with its engineers that the costs of the Project have increased; and

WHEREAS, an amended notice of intent to issue the Bonds (the "Amended Notice") must be published in order to increase the maximum principal amount of Bonds expected to be issued for the Project by an additional \$3,400,000 and to clarify the source of repayment of the Bonds to comply with the requirements of Section 33 of Act 94.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan, as follows:

- 1. The Project shall consist of the System improvements described in the preamble hereto.
- 2. The maximum aggregate principal amount of Bonds expected to be issued for the Project is \$19,000,000.

- 3. The City hereby reaffirms its official intent to issue the Bonds to finance the costs of the Project, and hereby reaffirms its expectation as announced in the Original Resolution to reimburse the City's advances to the Project as described in the Original Resolution pursuant to the Reimbursement Regulations.
 - 4. The Bonds shall be authorized by proper proceedings subsequent to this resolution.
- 5. The Clerk is hereby instructed to publish the following Amended Notice attached hereto as Exhibit A once in a newspaper of general circulation in the City, which Amended Notice shall supersede and replace in its entirety the Original Notice.
- 6. Except as described in this resolution, all prior resolutions and parts of resolutions insofar as they may be in conflict with this resolution are hereby rescinded.

EXHIBIT A

AMENDED NOTICE OF INTENT TO ISSUE BONDS BY THE CITY OF OWOSSO, MICHIGAN

NOTICE IS HEREBY GIVEN, that the City of Owosso, Michigan, intends to issue revenue bonds, in one or more series, in the principal amount of not to exceed \$19,000,000 for the purpose of defraying the cost of improvements to the City's wastewater treatment system (the "System"), including without limitation, replacement of three treatment towers at the City's wastewater treatment plant and all other work, equipment, and site improvements necessary and incidental thereto, and to pay the costs of issuing the bonds and capitalized interest, if any.

The bonds will mature in not to exceed forty (40) years after the date of original issuance, and will bear interest from their date at a rate or rates to be determined at the time of sale thereof but in no event to exceed such rates as may be permitted by law.

The bonds will be issued under the provisions of Act 94, Public Acts of Michigan, 1933, as amended, and a resolution of the City Council and will be payable from the net revenues of the System and any improvements, enlargements and extensions thereto, and a statutory lien on said revenues will be established by said resolution. The City of Owosso will covenant and agree to fix and maintain at all times while any of the bonds shall be outstanding such rates for service furnished by the System as shall be sufficient to provide for payment of the necessary expenses of operation, maintenance and administration of the System and of the principal of and interest on the bonds when due and to provide for such other expenditures and funds for the System as are required by the resolution authorizing the issuance of bonds. In addition, the bonds may be secured by the full faith and credit of the City as limited by applicable constitutional, statutory, and charter limitations on the taxing power of the City as well as by any other lawfully available funds of the City.

4889-9834-2239 v3 [85849-6]

RIGHT TO PETITION FOR REFERENDUM

This notice is given, by order of the City Council of the City of Owosso, to and for the benefit of the electors of the City of Owosso in order to inform them of their right to petition for a referendum upon the question of the issuance of the aforesaid bonds. The bonds will be issued, without submitting such a question to a vote of the electors, unless within 45 days after the date of publication of this notice a petition requesting a referendum upon such question, signed by not less than 10% or 15,000 of the registered electors in the City of Owosso, whichever is the lesser, shall have been filed with the undersigned City Clerk. In the event that such a petition is filed, the bonds will not be issued unless and until the issuance thereof shall have been approved by the vote of a majority of the electors of the City of Owosso qualified to vote and voting thereon at a general or special election.

FURTHER INFORMATION

Further information relative to the issuance of said bonds and the subject matter of this notice may be secured at the office of the City Clerk of the City of Owosso, 301 West Main Street, Owosso, Michigan 48867.

This notice is given pursuant to the provisions of Act 94, Public Acts of Michigan, 1933, as amended.

Amy K. Kirkland, CMC City Clerk City of Owosso



MEMORANDUM

301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • WWW.CI.OWOSSO.MI.US

DATE: April 25, 2023

TO: Mayor Teich and Owosso City Council members

FROM: City Manager

SUBJECT: 30-Minute Discussion Period Before Council Meetings

RECOMMENDATION:

Amend the city council meetings schedule (day and time of meetings) to include a 30-minute discussion period/agenda session before each regular council meeting. These 30-minute premeetings will be open to the public but not recorded nor include a public comment period. These 30-minute sessions shall begin at 7:00 p.m. on May 15, 2023 before the regular council meeting.

No formal decisions or motions will be made during these 30-minute discussion periods. Only discussion will be allowed. All motions and decisions must be made during the regular meeting that begins at 7:30 p.m.

BACKGROUND:

In 2022, council received recommendations on how to implement the new 25 year Master Plan. One of those recommendations was to start holding discussion periods between the city manager and city council outside the normal regular business meetings of city council. In my experience, these meetings are used to informally discuss the meeting packet and an opportunity for council to discuss other items and strategy.

RESOLUTION NO.

RESOLUTION TO AMEND THE MEETING TIME OF CITY COUNCIL TO INCLUDE A 7:00 P.M. DISCUSSION PERIOD

WHEREAS, the Council of the City of Owosso, Shiawassee County, Michigan, held an organizational meeting on November 21, 2022 and established the meeting dates and times for the 2023 regular meeting schedule; and

WHEREAS, the Council resolved to meet at 7:30 p.m. for regular meetings of the City Council on the first and third Mondays of the month – subject to changes according to federal holidays that require the occasional Tuesday meeting; and

WHEREAS, in 2022, the City Council received recommendation from its strategy session to begin holding informal workshops to discuss agenda items or any issue the council wishes to discuss; and

WHEREAS, many cities utilize these informal discussion periods to ensure transparency and understanding of the issues facing them; and

WHEREAS, these discussion periods are open to the public but not recorded as part of the regular Council meeting.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has theretofore determined that it is advisable, necessary and in the public interest to

add a 30 minute informal discussion period before every regular Council meeting

beginning May 15, 2023.

SECOND: these discussion periods will begin at 7:00 p.m. before said regular Council meeting.

THIRD: these discussion periods will be open to the public but a public comment period will not

be offered.

FOURTH: these discussion periods will not be recorded in the minutes of the regular meeting.

FIFTH: no decisions will be made by Council during these discussion periods. All formal

decisions must be made on the record during the regular meeting that starts at 7:30 p.m.

after the discussion period.

CITY OF OWOSSO SCHEDULE OF REGULAR MEETINGS FOR THE CALENDAR YEAR BEGINNING JANUARY 1, 2023

NOTICE IS HEREBY GIVEN, pursuant to the provisions of Act 267, Public Acts of 1976, of the schedule of Regular Meetings of the City of Owosso, County of Shiawassee, State of Michigan for the calendar year beginning January 1, 2023. The Board, dates, time and place of said regular meetings shall be as follows:

CITY COUNCIL						
The 1st and 3rd Monday of each month, except as noted – 7:30 p.m., local prevailing time						
ATTENTION: beginning May 15, 2023 a 30-minute discussion period starting at 7:00 p.m., will be held prior to each regular meeting						
Owosso City Hall, Council Chambers						
JAN 03*	MAR 06	MAY 01	JUL 03	SEP 05*	NOV 06	
JAN 17*	MAR 20	MAY 15	JUL 17	SEP 18	NOV 20	
FEB 06	APR 03	JUN 05	AUG 07	OCT 02	DEC 04	
FEB 21*	APR 17	JUN 20*	AUG 21	OCT 16	DEC 18	

.



Municipal tap water is the life source of every community.

Our dependable water supply contributes to public health, keeps citizens safe from waterborne illness, drives economic prosperity, and is vital for everyday life. The Owosso Water Filtration Plant treated over 652 million gallons of water to over 14,301 residents in the City of Owosso during 2022. This report covers the drinking water quality for City of Owosso Water Supply for the 2022 calendar year. This information is a snapshot of the quality of the water that we provided to you in 2022. Included are details about where your water comes from, what it contains, and how it compares to United States Environmental Protection Agency (USEPA) and state standards.

At Owosso's water filtration plant - water is tested continuously. Operators also conduct quality assurance and quality control processes to ensure accuracy. Chemists in the water quality laboratory conduct hourly tests from the treatment process. In addition, weekly and monthly, they test samples from water sites throughout the city. Staff work closely with Michigan Department of Environment, Great Lakes, and Energy (EGLE) to ensure water regulatory and safety guidelines are met. Owosso's team of water quality experts go to great lengths to deliver great-tasting tap water. It's a 24/7, 365-day-a-year responsibility that they take very seriously.

Your water comes from five active groundwater wells, each over 80 feet deep. In 2018 EGLE performed an assessment of our source water to determine the susceptibility or the relative potential of contamination. The susceptibility rating is on a seven-tiered scale from "very-low" to "very-high" based on geologic sensitivity, well construction, water chemistry, and contamination sources. The susceptibility of our well source is high to very high.

Water Treatment Plant and System Maintenance in 2022.

Maintenance at the water plant is a continuous exercise. There are many parts and pieces of equipment that make up the different processes. All of the equipment has an expected useful life which we try to prolong with preventive maintenance. Our Asset Management Plan and Capital Improvement Plan guides us on when to repair/replace more expensive items and how to budget for them. During 2022, as part of a State Drinking Water Revolving Fund (DWRF) loan project, the City completed a rehabilitation of the Standpipe and the West Tower. Both tanks required component upgrades in design due to code changes. Also this work included the installation of mixers. The 24/7 operation of mixers will improve water quality, improve disinfection and prevent damage during winter due to freezing.



The newly painted West Tower!



Ongoing HVAC repairs and replacements in 2022!



Each year used lime sludge is removed for beneficial use on farm fields.



One of four High Service Pumps that maintain our water pressure and water supply located at the Filtration Plant.



Service and replacing equipment using the DPW tree truck!

Distribution System

The City of Owosso has over 113 miles of water mains, including raw and potable distribution piping ranging in size from 1.5" to 24". The majority of water distribution system mains are 50 to 65 years old with some mains 80 to 100 years old. There are over 2,388 water system valves throughout the system and over 799 fire hydrants. Owosso serves over 6,471 residential households and commercial customers with meter sizes ranging from 3/4" to 8". Also, the distribution system includes 2 water storage facilities.

Projects & Maintenance

The City of Owosso in 2021 started the process of replacing one of our wells near Hopkins Lake and developing another new well site on city property near Osburn Lakes. During 2022 the City obtained permits from EGLE to construct both well sites. The production capacity of both well sites are approved for a capacity of 1,800 gallons per minute. Construction planning and design was completed in 2022 along with plans for obtaining funding in 2023. These two wells will ensure water supply capacity and water quality for future generations in Owosso.

Another major investment in 2022 was the rehabilitation of both water storage tanks. This was a major accomplishment as epoxy and steel supply chain shortages were occurring during this project. Routine inspections of both tanks are included in our future budget to maintain both of these tanks for the next 15 to 20 years like new.

During 2022 roof repairs by a qualified contractor were ongoing and staff along with Public Works replaced other building roof sections. All of our High Service pumps were tested and inspected in 2022 and two were rebuilt to OEM specs. The High Service pumps have a total pumping capacity of 8 million gallons per day! Annual service of the clarifier's in the plant continued in 2022, worn parts needed to be replaced either by staff or OEM mechanics. Staff completed service on the Lime Silo, replacing failed and aged components.

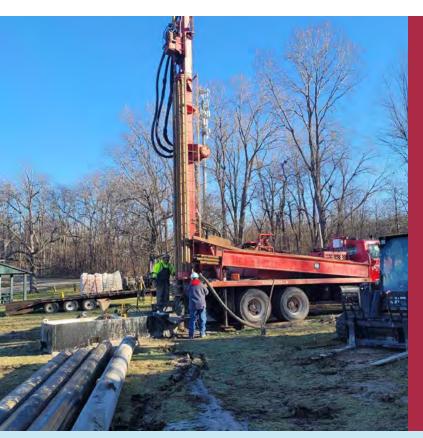
During 2022 the City was required to complete another Lead and Copper Rule sampling period. We thank everyone involved in collecting samples, filling out paperwork, and returning everything in a timely manner. Your help made this regulatory requirement easier to accomplish. The LCR (Lead and Copper Rule) results for 2022 were again below the ALE (Action Level Exceedance) and are provided in this report. Again the City is glad to report that at locations where elevated lead and copper test results are obtained, that service line became a priority to ensure all piping going into the residence had compliant materials.

Contaminants in the Water

Drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the USEPA's Safe Drinking Water Hotline (800-426-4791).

Water Supply

In 2022 we had certified labs test our water for general chemistry, Lead and Copper, Nitrate, PFAS, Synthetic Organic Compounds (SOC's) and Total Trihalomethanes - Haloacetic Acids. Our ground water sources were also tested for general chemistry, Arsenic, Complete Minerals and Metals, and VOC's. We continue to protect our sources by using an updated Wellhead Protection Program (WHPP) to ensure safe drinking water to the public and protect the drinking water from potential sources of contamination by following the WHPP program guidelines set forth by EGLE. Another major investment involves the start of the development of a Water Master Plan, Reliability Plan, WTP Improvement Plan, WTP Performance Evaluation and WTP Engineering Studies by Fishbeck Engineering in 2022. The primary goal of the comprehensive planning study project is to identify needs and costs for Owosso drinking water system in regards to planning, budgeting, and funding. This project will be used to guide future water utility decisions. Such a comprehensive study has not been completed since 1999 and typically is required every 20 years.



Vulnerability of Sub-Populations

Some people may be more vulnerable to contaminants in drinking water than the general population. Immuno-compromised persons such as persons with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune systems disorders, some elderly, and infants can be particularly at risk from infections. These people should seek advice about drinking water from their health care providers. USEPA/Center for Disease Control guidelines on appropriate means to lessen the risk of infection by Cryptosporidium and other microbial contaminants are available from the Safe Drinking Water Hotline (800-426-4791).

Sources of Drinking Water

The sources of drinking water (both tap water and bottled water) include rivers, lakes, streams, ponds, reservoirs, springs, and wells. Our water comes from wells. As water travels over the surface of the land or through the ground, it dissolves naturally occurring minerals and, in some cases, radioactive material, and can pick up substances resulting from the presence of animals or from human activity.

During 2022 well development occurred during the coldest months of the year!

Contaminants that may be in source water:

- Microbial contaminants, such as viruses and bacteria, which may come from sewage treatment plants, septic systems, agricultural livestock operations, and wildlife.
- Inorganic contaminants, such as salts and metals, which can be naturally occurring or result from urban stormwater runoff, industrial or domestic wastewater discharges, oil and gas production, mining, or farming.
- · Pesticides and herbicides, which may come from a variety of sources such as agriculture and residential uses.
- Radioactive contaminants, which can be naturally occurring or be the result of oil and gas production and mining activities.
- Organic chemical contaminants, including synthetic and volatile organic chemicals, which are by-products of industrial processes and petroleum production, and can also come from gas stations, urban stormwater runoff, and septic systems.
- To ensure that tap water is safe to drink, the USEPA prescribes regulations that limit the levels of certain contaminants in water provided by public water systems. Federal Food and Drug Administration regulations establish limits for contaminants in bottled water which provide the same protection for public health.



Visit to Owosso's Water Filtration Plant

Owosso's City Council members joined the EGLE Director Liesl Clark for a tour of Owosso's water filtration plant on Tuesday, April 19, 2022. This visit follows EGLE awarding the city a \$3 million forgivable loan for lead service line replacement, a \$460,021 drinking water asset management grant and a \$403,500 grant and \$225,960 forgivable loan to replace the City's water main on Center Street and to rehab both the Stand Pipe and Elevated Tower.

City Manager Nathan Henne discussed the impact the \$3 million forgivable loan would have on the city's lead service line replacement program. Owosso has 179 known lead service lines and up to 4080 unknown and suspected lead service lines. EGLE requires the city count unknown or suspected lines as lead service lines until they can be identified. The city continues to work at identifying all lead service lines and will replace them as they are identified. The EGLE funding, paired with funds from the city's water fund, will allow Owosso to replace between 400 and 700 lead service lines.

Former Mayor Eveleth thanked EGLE for the contribution to Owosso's infrastructure projects, acknowledging that Owosso, like most of the country, faces challenges with aging infrastructure. "\$4.5 million from EGLE is a really big deal for us and I can't express how appreciative we are and how big of a difference that is going to make." Eveleth stated.

Information about Lead

If present, elevated levels of lead can cause serious health problems, especially for pregnant women and young children. Lead in drinking water is primarily from materials and components associated with service lines and home plumbing. The City of Owosso Water Supply is responsible for providing high quality drinking water but cannot control the variety of materials used in plumbing components. When your water has been sitting for several hours, you can minimize the potential for lead exposure by flushing your tap for 30 seconds to 2 minutes before using water for drinking or cooking. If you have a lead service line, it is recommended that you run your water for at least 5 minutes to flush water from both your home plumbing and the lead service line. If you are concerned about lead in your water, you may wish to have your water tested. Information on lead in drinking water, testing methods, and steps you can take to minimize exposure is available from the Safe Drinking Water Hotline or at http://www.epa.gov/safewater/lead.

Infants and children who drink water containing lead could experience delays in their physical or mental development. Children could show slight deficits in attention span and learning abilities. Adults who drink this water over many years could develop kidney problems or high blood pressure.

Our water supply has 179 lead service lines and 4080 service lines of unknown material out of a total of 6467 service lines.

Monitoring and Reporting to EGLE Requirements: The State of Michigan and the USEPA require us to test our water on a regular basis to ensure its safety. During the monitoring period from October 1, 2022 to October 31, 2022 we did not take the required number of repeat routine samples for Total Coliform. This violation did not pose a threat to the quality of the drinking water.

During the past year we failed to conduct all of the required assessment(s). On October 13th, 2022, we were required to conduct a Level 1 Assessment. This Level 1 Assessment was completed on November 14th, 2022. In addition, we were required to take five corrective actions, and we completed all five of these actions. Coliforms are bacteria that are naturally present in the environment and are used as an indicator that other, potentially harmful, waterborne pathogens may be present or that a potential pathway exists through which contamination may enter the drinking water distribution system. We found coliforms, indicating the need to look for potential problems in water treatment or distribution. When this occurs, we are required to conduct assessment(s) to identify problems and to correct the problems that were found during these assessments.

Due to a Level 1 Assessment being two days overdue, the state considered this a Treatment Technique Violation. Also the number of required samples of well water was short by one sample. This was considered a Groundwater Monitoring Violation. The City of Owosso Water Supply became out of compliance on November 13, 2022, and returned to compliance on November 14, 2022, when the completed L1A form was submitted to EGLE. Additional details and explanation of this event leading up to the Violations were included in an insert in the January 2023 quarterly water bill mailing as required by the state.



Contractors remove lime at an average annual cost over \$250,000,00



Regular cleaning and parts replacement each year.

Water Quality Data

The table below lists all the drinking water contaminants that we detected during the 2022 calendar year. The presence of these contaminants in the water does not necessarily indicate that the water poses a health risk. Unless otherwise noted, the data presented in this table is from testing done January 1 through December 31, 2022. The State allows us to monitor for certain contaminants less than once per year because the concentrations of these contaminants are not expected to vary significantly from year to year. All the data is representative of the water quality, but some are more than one year old.

Regulated Contaminant	MCL	MCLG	Level Detected	Range	Year Sampled	Violation (Yes/No)	Typical Source of Contaminant
Barium (ppm)	2	2	0.01	0.01	08/2018	No	Discharge from oil drilling wastes and from metal refineries; erosion of natural deposits
Fluoride (ppm)	4	4	0.64	0.37 - 0.64	2022	No	Erosion of natural deposits. Discharge from fertilizer and aluminum factories. *Water additive which promotes strong teeth.
HAA5 Haloacetic Acids (ppb)	60	N/A	3	1 -3	08/2022	No	Byproduct of drinking water disinfection.
TTHM - Total Trihalomethanes(ppb)	80	N/A	43	40 - 43	08/2022	No	Byproduct of drinking water disinfection.
Chlorine* (ppm)	MRDL 4	MRDLG 4	1.06	0.55 - 1.06	2022	No	Water additive used to control microbes.
Bromodichloromethane	0.080	N/A	0.014	0.012 - 0.014	08/2022	No	Byproduct of drinking water disinfection.
Bromoform	0.080	N/A	0.0063	0.0054 - 0.0063	08/2022	No	Byproduct of drinking water disinfection.
Chlorodibromomethane	0.080	N/A	0.015	0.014 - 0.015	08/2022	No	Byproduct of drinking water disinfection.
Chloroform	0.080	N/A	0.0083	0.0073 - 0.0083	08/2022	No	Byproduct of drinking water disinfection.

^{*}Chlorine was calculated using the running annual average.

Microbiological Contaminant	MCL	MCLG	Level Detected	Range	Year Sampled	Violation (Yes/No)	Typical Source of Contaminant
Total Coliform (total number or % of positive samples/month)	π	N/A	N/A	N/A	2022	No	Naturally present in the environment
E. coli in the distribution system (positive samples)	See E. coli note *	0	0	N/A	2022	No	Human and animal fecal waste
Fecal Indicator – E. coli at the source (positive samples)	π	N/A	0	N/A	2022	No	Human and animal fecal waste

^{*} E. coli MCL violation occurs if: (1) routine and repeat samples are total coliform-positive and either is E. coli-positive, or (2) the supply fails to take all required repeat samples following E. coli-positive routine sample, or (3) the supply fails to analyze total coliform-positive repeat sample for E. coli.

Inorganic Contaminant Subject to ALs	AL	MCLG	Your Water*	Range of Results	Year Sampled	Number of Samples Above AL	Typical Source of Contaminant
Lead (ppb)	15	0	7 ppb	0 ppb - 34 ppb	2022	1	Lead service lines, corrosion of household plumbing including fitting and fixtures; Erosion of natural desposits.
Copper (ppm)	1.3	1.3	0.0 ppm	0 ppm - 0.1 ppm	2022	0	Corrosion of household plumbing systems; Erosion of natural desposits.

^{*}Ninety (90) percent of the samples collected were at or below the level reported for our water.

We will update this report annually and will keep customers informed of any problems that may occur throughout the year, as required. Copies are available at City Hall. This report will not be sent to you. We invite public participation in decisions that affect drinking water quality. Public comment may be provided at City Hall during regularly scheduled city council meetings, held at 7:30 p.m. on the first and third Mondays of each month. For more information about your water, or the contents of this report, contact the Water Plant Superintendent, David Haut at 989-725-0560, or email: david.haut@ci.owosso.mi.us. Further, the city web site at http://www.ci.owosso.mi.us/Utilities is available for inquiries and comment. Finally the Director of Public Services and Utilities is available for information and inquiries at 989-725-0555 or email at ryan.suchanek@ci.owosso.mi.us. For more information about safe drinking water, visit the U.S. EPA at http://www.epa.gov/safewater/.

Terms & Abbreviations

Action Level (AL): The concentration of a contaminant which, if exceeded, triggers treatment or other requirements that a water system must follow.

Level 1 Assessment: A study of the water supply to identify potential problems and determine (if possible) why total coliform bacteria have been found in our water system.

Maximum Contaminant Level (MCL): The highest level of a contaminant that is allowed in drinking water. MCLs are set as close to the MCLGs as feasible using the best available treatment technology.

Maximum Contaminant Level Goal (MCLG):

The level of a contaminant in drinking water below which there is no known or expected risk to health. MCLGs allow for a margin of safety.

Maximum Residual Disinfectant Level (MRDL): The highest level of a disinfectant allowed in drinking water. There is convincing evidence that addition of a disinfectant is necessary for control of microbial contaminants.

Maximum Residual Disinfectant Level Goal (MRDLG): The level of a drinking water disinfectant below which there is no known or expected risk to health. MRDLGs do not reflect the benefits of the use of disinfectants to control microbial contaminants.

N/A: Not applicable

ND: not detectable at testing limit ppb: parts per billion or micrograms per liter ppm: parts per million or milligrams per liter Treatment Technique (TT): A required process intended to reduce the level of a contaminant in drinking water.



Saving funds by staff replacing a shingle roof.

Additional Monitoring

Unregulated contaminants are those for which the USEPA has not established drinking water standards. Monitoring helps the USEPA determine where certain contaminants occur and whether regulation of those contaminants is needed.

Unregulated Contaminant Name	Average Level Detected	Year Sampled	Comments
Sodium (ppm)	43	8/2022	Typical source is erosion of natural deposits.
Chloride (ppm)	94	8/2022	Naturally occurring or indicative of road salt contamination.
Sulfate (ppm)	124	8/2022	Naturally occurring.
Magnesium (ppm)	15	8/2022	Naturally occurring.
Hardness of CaCO3 (ppm)	169	8/2022	Naturally occurring.
Calcium (ppm)	43	8/2022	Naturally occurring.
	Average Level Detected	Year Sampled	Comments See EPA Website: https://www.epa.gov/dwucmr/fourth-unregulated-contaminant-monitoring-rule
Germanium (ug/L)	<0.300	1/21/2020	Metal.
Manganese (ug/L)	<0.400	1/21/2020	Metal.
BHA (ug/L)	<0.0300	1/21/2020	Semi-Volatile Organic Compounds
o- Toluidine (ug/L)	<0.0070	1/21/2020	Semi-Volatile Organic Compounds
Quinoline (ug/L)	<0.0200	1/21/2020	Semi-Volatile Organic Compounds
HAA5 (five regulated haloacetic acids) (ug/L)	2.00	08/2022	Disinfection Byproducts
HAA6Br (six brominated haloacetic acids) (ug/L)	11.000	1/07/2020	Disinfection Byproducts
HAA9 (nine haloacetic acids) (ug/L)	18.300	1/07/2020	Disinfection Byproducts
alpha-BHC (alpha-Hexachlorocyclohexane) (ug/L)	<0.010	1/07/2020	Pesticide
Chlorpyrifs (ug/L)	<0.030	1/07/2020	Pesticide
Dimethipin (ug/L)	<0.200	1/07/2020	Pesticide
Ethoprop (ug/L)	<0.030	1/07/2020	Pesticide
Oxyfluorfen (ug/L)	<0.050	1/07/2020	Pesticide
Profenofos (ug/L)	<0.300	1/07/2020	Pesticide
Tebuconazole (ug/L)	<0.200	1/07/2020	Pesticide
Permethrin (ug/L)	<0.040	1/07/2020	Pesticide
Tribufos (ug/L)	<0.070	1/07/2020	Pesticide
1-Butanol (ug/L)	<2.000	1/07/2020	Alchohol
2-Methoxyethanol (ug/L)	<0.400	1/07/2020	Alchohol
2-Propen-1-ol (ug/L)	<0.500	1/07/2020	Alchohol



Regular Meeting of the Owosso Historical Commission

Minutes of April 10, 2023 - 6:00 P.M. at Owosso City Hall

PRESIDING OFFICER: Chair Mark Erickson

MEMBERS PRESENT: Commissioners Elaine Greenway, Susan Osika, Lance Little, Robert Hooper, Bill

Moull, and Vice Chair Deb Adams.

MEMBERS ABSENT: None.

OTHERS PRESENT: Amy Fuller, Denice Grace, and Jayne Brown

CHAIR ERICKSON CALLED THE MEETING TO ORDER AT 6:00 P.M.

APPROVE MINUTES - March 13, 2023

Motion by Commissioner Greenway to approve minutes as presented, supported by Commissioner Hooper.

Passed by voice vote.

APPROVE AGENDA - April 10, 2023

Motion by Commissioner Little to approve agenda as presented, supported by Commissioner Osika.

Passed by voice vote.

ITEMS OF BUSINESS

Castle 100th Anniversary: The Commission is planning an Ice Cream Social at the Gould House in September. Commissioner Osika requested a budget for the event. There was discussion about a tent, tables and chairs. Commissioner Greenway is considering hosting a wine and cheese fundraiser at her home in July. There was discussion on opening the Paymaster and Comstock Cabins for the event.

Castle Repairs: Amy Fuller shared contractor quotes to repair the exterior chimney on the Castle. Motion by Adams to hire Concrete Works.

- a. Supported by Commissioner Moull.
- b. Passed by voice vote.

Gould House Planting: The Commission has been awarded a \$3,743 MACC grant for the Gould House gardens. The planting plan and list of plants was discussed. The Commission will be looking for volunteers to help on May 11 and May 12. Motion by Little to purchase the plants on the plan.

- a. Supported by Commissioner Hooper.
- b. Passed by voice vote.

Gould House Porch: There was discussion on repairing the east-facing porch and adding handrails. Motion by Hooper to authorize staff to seek additional quotes and spend up to \$2,215 for the purchase of handrails.

- a. Supported by Commissioner Osika.
- b. Passed by voice vote.

Curwood Festival Castle Admittance: The Commission discussed offering a lower cost of admission for Curwood Castle during the Curwood Festival and the Moonlight Market. Motion by Osika to charge \$2 for adults and \$1 for children during these events.

- a. Supported by Commissioner Hooper.
- b. Passed by voice vote.

Castle School and Daycare Admittance: The Commission decided to continue to allow schools and daycares to tour the Castle at no charge.

Indoor Weddings: The Commission discussed creating a policy for small indoor weddings. Current rental rates for the Castle exist, it is \$250/hr. plus \$50 each additional hour.

FINANCIAL REVIEW AND DISCUSSION:

Amy Fuller provided a summary of the Revenue and Expense Report as well as the cash balance. Amy also provided an update on the city's budget process. Denice Grace shared the March Castle financial reports.

PUBLIC COMMENT PERIOD

None.

COMMISSIONER COMMENTS

Commissioner Greenway asked if everyone was alright with her adopting the Paymaster garden this spring.

ADJOURNMENT

Commissioner Hooper moved to adjourn the meeting. Commissioner Little supported. The voice vote was unanimous to adjourn the meeting at 7:42 P.M.

Respectfully submitted by: Amy Fuller, Assistant City Manager

MINUTES REGULAR MEETING OF THE CITY OF OWOSSO ZONING BOARD OF APPEALS APRIL 18, 2023 AT 9:30 A.M.

CALL TO ORDER: Chairman Grubb called the meeting to order at 9:30 a.m.

ROLL CALL: Was taken by Tanya Buckelew

MEMBERS PRESENT: Chairman Matthew Grubb, Secretary Taylor, Board Members Charles

Suchanek and Robert Teich

MEMBERS ABSENT: Vice-Chair Justin Horvath

OTHERS PRESENT: Justin Sprague, CIB Planning, Tanya Buckelew, Planning & Building

Director

AGENDA:

IT WAS MOVED SECRETARY TAYLOR AND SUPPORTED BY BOARD MEMBER TEICH TO APPROVE THE AGENDA FOR THE APRIL 18, 2023 REGULAR MEETING.

YEAS: ALL. MOTION CARRIED.

MINUTES:

IT WAS MOVED BY BOARD MEMBER TEICH AND SUPPORTED BY SECRETARY TAYLOR TO APPROVE THE MINUTES OF THE SEPTEMBER 20, 2022 REGULAR MEETING.

YEAS: ALL. MOTION CARRIED.

OLD BUSINESS: NONE

PUBLIC HEARINGS:

1. APPLICANT: ANDREW AND KELLY SNYDER

LOCATION OF APPEAL: 1306 STINSON STREET, Owosso, MI 48867

PARCEL NUMBER: 050-603-003-015-00

PROPERTY ZONING: R-1, ONE FAMILY RESIDENTIAL

CASE #: P2023-002

Dimensional variance request from the property owners.

Public Hearing opened at 9:32 a.m.

The applicant Andrew Snyder explained the project that would involve tearing down the existing attached garage and build a new attached garage. The existing garage is 7' away from the side lot line. The proposed setback for the new garage is 3' away from the property line.

No others were present to speak during the public hearing nor were any comments received from the neighbors prior to the meeting.

Discussion and clarification that the new garage would be built slightly wider (by about 4'), longer (but would still be well within the rear yard setback), and 1 story in height. This is the general norm in the neighborhood as far as close proximity to side yard setbacks.

The Building Official's comments from the department review as follows -

- 1. Draining requirements to avoid run-off to the neighbors will be address during the building permit process
- 2. At the proposed distance, no additional fire measures need to be taken

Public Hearing closed at 9:38 a.m.

The following recommendation from Justin Sprague, CIB, City Planner -

1. Will not be contrary to the public interest or the intent and purpose of this chapter.

Review Comment: The intent of the ordinance is to prevent neighbors from erecting unsightly buildings or structures directly on the property line as well as to provide a level of fire safety by keeping a minimum distance of separation from adjacent structures. In this neighborhood, many of the existing structures pre-date the existing zoning regulations and the majority of accessory structures are located less than 3-feet from existing lot lines. In this case, the applicant is just looking to keep consistent with the conditions of the neighborhood.

2. Shall not permit the establishment within a district of any use which is not permitted by right within that zone district, or any use or dimensional variance for which a conditional use permit or a temporary use permit is required.

Review Comment: The use is a permitted accessory use within the R-1 District.

3. Is one that is unique and not shared by others.

Review Comment: This condition is applied across the community and is not unique to this property.

4. Will relate only to the property that is under control of the applicant.

Review Comment: The variance will only relate to the property under the control of the applicant.

5. Is applicable whether compliance with the strict letter of the restrictions governing area, setbacks, frontage, height, bulk or density would unreasonably prevent the owner from using the property for a permitted purpose or would render conformity with such restrictions unnecessarily burdensome.

Review Comment: The strict letter of the law will not prevent the owner of the property from reasonably using the property, and it would not be unnecessarily burdensome to comply.

6. Was not created by action of the applicant (i.e. that it was not self-created).

Review Comment: while the need for the variance is self-created, the owner is only trying to maintain the existing condition of the neighborhood which pre-dates the existing ordinance.

7. Will not impair an adequate supply of light and air to adjacent property or unreasonably increase congestion of public streets or increase the danger of fire or endanger the public safety.

Review Comment: The variance would not impair the supply of light or air to adjacent properties, create unreasonable congestion or endanger the public.

8. Will not cause a substantial adverse effect upon property values in the immediate vicinity or in the district which the property of the applicant is located.

Review Comment: The variance would not impact property values in the immediate vicinity.

9. Is applicable whether a grant of the variance would be applied for would do substantial justice to the applicant as well as to other property owners in the area, or whether a lesser relaxation than that applied for would give substantial relief to the owner of the property involved and be more consistent with justice to other property owners.

Review Comment: Applying a lesser variance would possibly provide justice to the property owner, however other properties in the area have the same conditions with their accessory structures being less than 8 feet from adjacent property lines.

Special Conditions - When all of the foregoing basic conditions can be satisfied, a variance may be granted when any one (1) of the following special conditions can be clearly demonstrated:

1. Where there are practical difficulties or unnecessary hardships which prevent carrying out the strict letter of this chapter. These hardships or difficulties shall not be deemed economic but shall be evaluated in terms of the use of a particular piece of land.

Review Comment: It is our opinion that practical difficulty or unnecessary hardship would exist by meeting the strict letter of the code.

2. Where there are exceptional or extraordinary circumstances or physical conditions such as narrowness, shallowness, shape, or topography of the property involved, or to the intended use of the property, that do not generally apply to other property or uses in the same zoning district.

Review Comment: There appear to be no exceptional or extraordinary circumstances or physical conditions with this property that do not generally apply to other properties in the same district

3. Where such variation is necessary for the preservation of a substantial property right possessed by other properties in the same zoning district.

Review Comment: The variation would allow the property owner to maintain existing conditions on the property, something that many other properties in the area also maintain.

RECOMMENDATION

After review of the requested variance against the standards of the Michigan Zoning Enabling Act and the City of Owosso Zoning Ordinance, we are of the opinion that the requested variance for 1306

Stinson Street to allow an attached garage to be placed less than 8-feet from the adjacent property line, be approved, for the following reasons:

- 1. The reduction would not be contrary to the intent of the ordinance;
- 2. The variance would provide justice shared by other properties in the area;
- 3. A variance is necessary for the preservation of a substantial property right possessed by others in the same district

MOTION BY SECRETARY TAYLOR, SECONDED BY BOARD MEMBER TEICH TO APPROVE THE REQUESTED VARIANCE FOR 1306 STINSON STREET TO ALLOW THE REDUCTION OF A REQUIRED 8 FOOT SETBACK BY 5 FEET FOR THE PURPOSE OF BUILDING A NEW ATTACHED GARAGE.

AYES: BOARD MEMBER SUCHANEK, SECRETARY TAYLOR, BOARD MEMBER TEICH

AND CHAIRMAN GRUBB

NAYS: NONE

RCV MOTION CARRIED

NEW BUSINESS:

1. DRAFT AMENDMENTS TO THE BY-LAWS - DISCUSSION

The Board was presented with the draft amendments to the by-laws. This has also been sent to the City Planner and the City Attorney for their review. The by-laws have not been updated since 2011 and require some amendments to be in line with the Michigan Zoning Enabling Act 110 of 2006.

It was determined that unless we have a meeting sooner, the board will meet in July to review and approve the amendments as this is also the time to hold the annual selection of officers.

After the Board adopts the amendments, the by-laws will be sent to City Council for adoption.

OTHER BOARD BUSINESS: NONE

PUBLIC COMMENTS AND COMMUNICATIONS: NONE

ADJOURNMENT:

IT WAS MOVED BY SECRETARY TAYLOR AND SUPPORTED BY BOARD MEMBER TEICH TO ADJOURN THE MEETING AT 9:47 A.M. UNTIL THE NEXT REGULARLY SCHEDULED MEETING ON TUESDAY, MAY 16, 2023.

YEAS: All. Motion carried.		
	Thomas Taylor, Secretary	

MINUTES REGULAR MEETING OF THE OWOSSO PLANNING COMMISSION Monday, April 24, 2023 – 6:30 P.M.

CALL TO ORDER: Chairman Wascher called the meeting to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE: Recited

ROLL CALL: Tanya Buckelew

MEMBERS PRESENT: Commissioner Law, Vice-Chair Livingston, Commissioners Martin,

Owens, Robertson, Schlaack, and Chairman Wascher

MEMBERS ABSENT: Secretary Fear, Commissioner Taylor

OTHERS PRESENT: Tanya Buckelew, Planning & Building Director

APPROVAL OF AGENDA:

MOTION BY VICE-CHAIR LIVINGSTON, SUPPORTED BY COMMISSIONER MARTIN TO APPROVE THE AGENDA FOR April 24, 2023.

YEAS ALL. MOTION CARRIED.

APPROVAL OF MINUTES:

MOTION BY VICE-CHAIR LIVINGSTON SUPPORTED BY COMMISSIONER SCHLAACK TO APPROVE THE MINUTES FOR THE March 27, 2023 MEETING.

YEAS ALL. MOTION CARRIED.

SITE PLAN REVIEW:

1. 200 S. Washington – Food Truck Park

Approximately 0.23 acres, located on the west side of S. Washington at the intersection of Comstock. The property is zoned B-4 where mobile food vending is a permitted use with an approved permit.

The site development will include pavement upgrades, water and electrical hookups, spaces for up to 6 food trucks, public seating areas, new landscaping and will utilize an existing refuse container located in the alleyway.

Justin Sprague, City Planner, CIB spoke on the following:

In conjunction with the City of Owosso Zoning Ordinance (Chapter 38), Mobile Food Vending is permitted and regulated by Chapter 16.8 of the Owosso City Code. Both chapters have been utilized for this site plan review.

- **1. Information items**. The site plan meets the informational requirements of the ordinance.
- **2. Area and Bulk.** The proposed site was reviewed in accordance with Article 16, Schedule of Regulations, as described in the following table.

	Required	Provided	Comments
200 S. Washington (B-4 Zoning)			
Front Yard Building Setback	NA	NA	In compliance
Side Yard Building Setback	NA	NA	In compliance
Rear Yard Building Setback	NA	NA	In compliance
Maximum Building Height	NA	NA	In compliance

3. Building Design & Materials. The ordinance states that durable building materials which provide an attractive, quality appearance must be utilized.

As proposed, the applicant notes on the site plan that there will be a future structure on the site used for indoor seating and indicates that it could be a pergola, gazebo or container type structure. We are ok with this and would just recommend that the applicant provide plans to the Planning and Building Department for administrative review when they are prepared to add the structure.

- 4. Mechanical Units. No new mechanical units are proposed on the plan.
- **5. Dumpster**. The existing dumpster meets ordinance requirements.
- **6. Parking Requirements**. This is a new use for the City of Owosso and is not formally classified within the existing ordinance.

Given the location of the proposed development, the applicant is permitted to utilize onstreet and public parking within 300-feet of the site as well as shared parking in private lots with permission from the private lot owner. This area of downtown has a more than adequate number of on-street and public parking available to support the proposed use.

- **7.** Landscaping. The site plan does indicate that new landscaping will be provided along S. Washington Street as well as along Comstock that will meet ordinance requirements.
- **8. Lighting.** Site lighting is not shown on the plan however the applicant has indicated that all lighting will be "garden style" and will conform to city lighting standards. A formal lighting plan will need to be submitted as a condition of approval.
- **9. Other Approvals**. The proposed site plan must be reviewed and approved by the appropriate city departments, consultants, and agencies.

RECOMMENDATION

Based upon the above comments, we recommend approval of the 200 S. Washington Street Site Plan, conditioned upon the following:

- 1. Any future structure or building on the site will need to be reviewed and approved by the Planning and Building Department administratively unless the proposed building or structure exceeds the size requirements for administrative approval;
- 2. That the applicant and/or any vendors utilizing this site are licensed, insured and have all appropriate city issued permits prior to operation;
- 3. That a formal lighting plan is required to be submitted for review and approval prior to commencement of any site development; and
- 4. Review and approval by the appropriate city departments, consultants, and agencies.

The applicants Kevin and Heidi Maurer were present to discuss their plans and answer any questions.

Discussion held regarding lighting, drainage, rain gardens, public restrooms, dumpsters and hours.

MOTION BY COMMISSIONER MARTIN SUPPORTED BY COMMISSIONER ROBERTSON TO APPROVE THE SITE PLAN REVIEW FOR 200 S WASHINGTON STREET FOR A NEW FOOD TRUCK EVENT AREA CALLED STREATS.

YEAS: COMMISSIONER LAW, VICE-CHAIR LIVINGSTON, COMMISSIONERS

MARTIN, OWENS, ROBERTSON, SCHLAACK AND CHAIRMAN

WASCHER.

NAYS: NONE

RCV: 7-0 MOTION CARRIED

ITEMS OF BUSINESS:

1. AMENDMENT TO THE BY-LAWS

Discussion held on the amendments and to bring the by-laws up to date to reflect the Michigan Planning Enabling Act 33 of 2008.

BYLAWS CITY OF OWOSSO, MICHIGAN PLANNING COMMISSION

ARTICLE I. Purpose. The purpose of the City Planning Commission shall be to oversee the orderly growth of the City, to perform the functions of a Planning Commission as set forth in the City of Owosso Zoning Ordinance, Chapter 38 of the Owosso City Code, Public Act No. 33 of 2008 and Public Act 110 of 2006, as amended, to perform other duties assigned to it by the City Council from time to time.

ARTICLE II. Membership.

Section 3.1 Membership: As provided in the state statue, the Board shall consist of nine (9) members. Two (2) members of the Board may be members of the Council other than the

Mayor, as ex officio members, to be designated by the Council. One of the regular members of the Board shall be a member of the Zoning Board of Appeals and six (6) other persons who are not officers or employees of the City, having the qualifications of elective officers set forth in the Charter and representing in so far as is possible different professions or occupations to be appointed by the Mayor, subject to the confirmation of the Council.

All ex officio members appointed under this subsection shall have full voting rights.

There shall be no compensation for a member of the planning commission, except that reasonable expenses may be allowed in case of necessity with prior approval of the city council.

Section 3.2 Term of Office: The term of each appointed member shall be three (3) years or until his or her successor takes office.

Section 3.3 Removal from Office. After a public hearing, a member other than the member selected by the legislative body may be removed by the mayor for inefficiency, neglect of duty, or malfeasance in office. The legislative body may for like cause remove the member selected by the legislative body.

ARTICLE IV. Officers

Section 4.1 A Chairperson, Vice-Chairperson and Secretary shall be elected by the Commissioners from their members at the first meeting of the commission for each fiscal year which begins July 1.

Section 4.2 If a vacancy shall occur for the Vice-Chairperson or Secretary, Planning Commissioners shall nominate and elect a member of the Commission to serve the remainder of the term of office.

Section 4.3 The Chairperson shall preside at all meetings of the Planning Commission and shall appoint all committees.

Section 4.4 The Vice-Chairperson shall assume the duties and authority of the Chairperson in his absence or incapacity. If the Chairperson resigns or is removed from the Planning Commission, the Vice-Chairperson shall assume the position of the Chairperson for the remainder of the Chairperson's term of office.

Section 4.5 The Secretary shall keep the minutes and records, conduct correspondence and perform such other duties as may be assigned by the Chairperson.

ARTICLE V. Meetings

Section 5.1 The Planning Commission shall hold its regular monthly meetings in the City Council Chambers, located at 301 W. Main St., Owosso, Michigan on the fourth Monday of each month. All meetings shall begin at 6:30 p.m. and must end by 8:30 p.m., unless adjournment is postponed by action of the majority of the Commissioners present. Additional meetings may be scheduled on the city's annual calendar to reflect additional planning needs or conflicts with holidays and other meetings.

Section 5.2 Special meetings may be called by the Chairperson with prior notice to each Commissioner of the meeting's purpose and date; such notice must be made at least five (5) days in advance of the meeting.

Section 5.3 An agenda for each meeting shall be prepared at the direction of the Chairperson or his/her designee and sent to each Commissioner to be delivered in a predetermined format not later than four (4) days before the meeting. This agenda shall indicate any parcels of land for which any action of the Commission is contemplated.

Section 5.4 A quorum of five (5) Commissioners must be present to officially transact business at any regular or Special Meeting of the Commission. A simple majority of Commissioners present and constituting a quorum, shall decide all issues.

Section 5.5 Commissioner's attendance records shall be reviewed as needed with no less than one review completed in each calendar year. The Chairman or his/her designees shall prepare a report, said report to be submitted to the Mayor and Commissioners. Action may be taken in accordance with state statute if attendance or duty becomes an issue of concern for the Chairman or the Mayor and City Council.

Section 5.6 Parliamentary procedure at all meetings of the Commission shall generally be in accordance with the Robert's Rules of Order.

Section 5.7 Order of Business. The secretary or the designate shall prepare an agenda for each meeting and the order of business therein shall be as follows:

Call to order.

Roll call.

Approval of agenda.

Approval of minutes from previous meeting.

Election of officers, if necessary.

Public comments (not related to an agenda item).

Public hearings. The Chair will declare a public hearing open and state its purpose.

- 1. The Planning and Building Director and/or the City Planner present the petitioner's request and factual information concerning the general location area of the case and section of the zoning ordinance that pertain to the petition for rezoning.
- 2. The applicant, through himself or his agent, may present his case, including presenting witnesses on his behalf. No time limit will be imposed on the petitioner.
- 3. The Chair will then open the floor to public comments or questions. Based on nature of the hearing or number of those in attendance, the Chair may allow comments freely or direct an orderly approach through any means that expands the ability of all who are interested in expressing their opinion or asking questions.
- **4. Comments Out of Order**. The Chair shall rule out of order: any irrelevant remarks, which are personal about another's race, religion, sex, physical condition, ethnic background, beliefs, or similar topics; profanity; or any other remarks which are not pertinent to the petition.
- 5. Rebuttal. Anyone may ask the Chair questions on presentations or information given at this hearing. The Chair will seek an answer to this question. No discussion shall take place between any two or more people except between the Chair and the individual who has the floor.
- **6.** Close the public hearing. At this point all public participation on the issue ends.

- **7. Members of the Planning Commission** may question or request clarification with any interested party on any matter related to the case.
- 8. Business section of case
- **9. Discussion:** Commissioners review facts based on all information presented. Discussion continues until a member is confident enough to propose a motion that includes a "finding of fact" with those conclusion that are reached. The findings of fact, at a minimum shall answer the following questions as they may pertain to the petition:
 - What, if any, identifiable conditions related to the petition have changed which justify the petitioned change in zoning?
 - What are the precedents and the possible effects of such precedent which might result from the approval or denial of the petition?
 - What is the impact of the amendment on the ability of the City and other agencies to provide adequate public services and facilities that might reasonably be required in the future if the petition is approved?
 - Does the petitioned zoning change adversely affect the environmental conditions or value of the surrounding property?
 - Does the petitioned zoning change generally comply with adopted Future Master Plan for the City of Owosso?
- **10. Motion is proposed on the findings of facts.** (Recess option see Section 5.8) Support of the motion is required.
- 11. Discussion on the motion.
- 12. Action on the motion.

Site plan reviews. The Planning Commission shall consider site plan reviews after all public hearings and associated actions on those hearings. If members of the public other than the applicant for the site plan review are in attendance, those persons may approach the Commission as provided for in the public hearing format. The Commission and Planning Director shall also follow their respective roles to maintain order during the meeting. The motion to pass on a site plan review must make a finding of conformance to all city ordinances and may attach conditions as provided for in the zoning ordinance. A site plan review may be postponed for cause without the necessity of public posting as required in a public hearing format.

Items of business. This section of the meeting shall consider all items unrelated to elections, rezoning petitions, and site plan reviews.

Commissioner/Citizen comments.

Adjournment.

Section 5.8 Recesses. The Members, through a motion and support may recess a public hearing or a decision on an action of a petition for the lack of sufficient information, insufficient time to consider all viewpoints on a petition, the necessity for a site visit, or elapsed time of the meeting (see Section 5.1). For a recess to be in order, the time, day, month, date, year and location to reconvene shall be stated as part of the action to recess. If a meeting and/or public hearing reconvenes over 36 hours after the action to recess, the reconvened meeting shall be posted at least 18 hours before the time of the reconvened meeting. Upon reconvening a roll call shall be taken as the first order of business.

ARTICLE VI. General Provisions

Section 6.1 Ethical Principles for Public Planning Officials: The following statement of ethics applies to the practices of Owosso public planning officials.

Serve the Public Interest. The primary obligation of planners and public planning officials is to serve the public interest.

Support Citizen Participation in Planning. Because the definition of the public interest is continuously modified, the planner and public planning official must recognize the right of citizens to influence planning decisions that affect their wellbeing. They should advocate a forum for meaningful citizen participation and expression in the planning process and assist in the clarification of community goals, objectives, and policies in plan making.

Recognize the Comprehensive and Long-range Nature of Planning Decisions. The planner and public planning official must recognize and have special concern for the comprehensive and long-range nature of planning decisions. The planner and official must balance and integrate physical (including historical, cultural, and natural), economic, and social characteristics of the community or area affected by those decisions. The planner and official must continuously gather and consider all relevant facts, alternatives, and means of accomplishing them. The planner and official should explicitly evaluate all consequences before making a recommendation or decision.

Expand Choice and Opportunity for All Persons. The planner and public planning official must strive to expand choice and opportunity for all persons, recognize a special responsibility to plan for the needs of disadvantaged people, and urge changing policies, institutions, and decisions that restrict their choices and opportunities.

Facilitate Coordination Through the Planning Process. The planner and public planning official must facilitate coordination. The planning process should enable all those concerned with an issue to learn what other participants are doing, thus permitting coordination of activities and efforts and accommodation of interest. The planner and official must ensure that individuals and public and private agencies possibly affected by a prospective planning decision receive adequate information far enough in advance of the decision.

Avoid Conflict of Interest. To avoid conflict of interest and even the appearance of impropriety, the public planning official who may receive some private benefit from a public planning decision must not participate in that decision. The private benefit may be direct or indirect, create a material personal gain, or provide an advantage to relations, friends, groups, or associations that hold a significant share of the official's loyalty. An official with a conflict of interest must make that interest public, abstain from voting on the matter, and leave any chamber in which such deliberations are to take place. The official must not discuss the matter privately with any other official voting on the matter.

Render Thorough and Diligent Planning Service. The planner and public planning official must render thorough and diligent planning service. Should the planner or official believe s/he can no longer render such service in a thorough and diligent manner, s/he should resign from the position. If the official has not sufficiently reviewed relevant facts and advice affecting a public planning decision, the official must not participate in that decision.

Not Seek or Offer Favors. The public sector planner and public planning official must seek no favor. The planner and official must not directly or indirectly solicit any gift or accept or receive

any gift (whether in money, services, loans, travel, entertainment, hospitality, promises, or in some other form) under circumstances in which it could be reasonably inferred that the gift was intended or could reasonably be of their duties or was intended as a reward for any recommendation or decision on their part.

Not Disclose or Improperly Use Confidential Information for Financial Gain. The planner and public planning official must not disclose or improperly use confidential information for financial gain. The planner and official must not disclose to others confidential information acquired in the course of their duties or use it to further a personal interest. Exceptions to this requirement of non-disclosure may be made only when (a) required by process of law, or (b) required to prevent a clear violation of law, or (c) required to prevent substantial injury to the public. Disclosure pursuant to (b) and (c) must not be made until after the planner or official has verified the facts and issues involved, has exhausted efforts to obtain reconsideration of the matter and has sought separate opinions on the issue from other planners or officials.

Ensure Access to Public Planning Reports and Studies on an Equal Basis. The public planning official must ensure that reports and records of the public planning body are open equally to all members of the public. All non-confidential information available to the official must be made available in the same form to the public in a timely manner at reasonable or no cost.

Ensure Full Disclosure at Public Hearings. The public planning official must ensure that the presentation of information on behalf of any party to a planning question occurs only at the scheduled public hearing on the question, not in private, unofficially, or with other interested parties absent. The official must make partisan information regarding the question received in the mail or by telephone or other communication part of the public record.

Maintain Public Confidence. The public planning official must conduct himself/herself publicly so as to maintain public confidence in the public planning body, the official's unit of government, and the official's performance of the public trust.

Respect Professional Codes of Ethics and Conduct. The planner and public planning official must respect the professional codes of ethics and conduct established by the American Institute of Certified Planners (AICP) Commission and by several professions related to the practice of planning. Professional codes commonly establish standards of professional conduct and include provisions that protect the integrity of professional judgment and describe and professional's responsibility to the public, clients, employers, and colleagues.

ARTICLE VII. Adoption and Amendments

Section 7.1 These Bylaws are to be adopted by a simple majority of a quorum of the Commission at a regularly scheduled meeting of the Commission. The proposed Bylaws must be presented to the full membership at least five (5) days prior to the meeting when adoption is scheduled on the agenda. Amendments of the original Bylaws may take place at the meeting(s) of their original adoption; thereafter amendments must follow the procedures outlined in Section 7.2 herein.

Section 7.2 These Bylaws must be amended by a majority affirmative vote of the quorum of Commissioners present at a regular or special meeting of the Commission. Proposed amendments must be presented to all Commission members not later than five (5) days before the meeting of the Commission.

Adopted: October 27, 1986
Amended: January 25, 1993
Amended: April 26, 1993
Amended: January 18, 2011
Amended: October 24, 2016
Amended: April 24, 2023

MOTION BY COMMISSIONER MARTIN SUPPORTED BY COMMISSIONER LAW TO APPROVE THE AMENDMENTS TO THE BY-LAWS PENDING CITY ATTORNEY REVIEW AND RECOMMEND TO THE CITY COUNCIL FOR FINAL ADOPTION.

YEAS: VICE-CHAIR LIVINGSTON, COMMISSIONERS MARTIN, OWENS,

ROBERTSON, SCHLAACK, LAW AND CHAIRMAN WASCHER

NAYS: NONE

RCV: 7-0 MOTION CARRIED.

2. ZONING ORDINANCE UPDATES

Discussion held about the residential district changes and reducing to 3 districts and changes to the proposed language. The tentative plan is to have a full draft by the May meeting, public hearing at the June meeting and Council adoption in July.

COMMISSIONER/CITIZEN COMMENTS:

ADJOURNMENT:

MOTION BY COMMISSIONER ROBERTSON SUPPORTED BY COMMISSIONER LAW TO ADJOURN AT 7:40 PM UNTIL THE NEXT MEETING ON MAY 22, 2023.

YEAS ALL, MOTION CARRIED

-	•	 Secreta	