

**CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
MONDAY, APRIL 17, 2023  
7:30 P.M.**

**Meeting to be held at City Hall  
301 West Main Street**

**AGENDA**

**OPENING PRAYER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**APPROVAL OF THE AGENDA:**

**APPROVAL OF THE MINUTES OF REGULAR MEETING OF APRIL 3, 2023:**

**APPROVAL OF THE MINUTES OF SPECIAL MEETING OF APRIL 11, 2023:**

**ADDRESSING THE CITY COUNCIL**

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

1. Arbor Day Proclamation. A proclamation of the Mayor's Office declaring April 28, 2023 as Arbor Day in the City of Owosso.
2. Hydrogen Sulfide Study Presentation. A presentation of the Hydrogen Sulfide (H<sub>2</sub>S) Study conducted on the sewer collection system and Waste Water Treatment Plant (WWTP) by Fishbeck Engineer Brian Van Zee.

**PUBLIC HEARINGS**

None.

**CITIZEN COMMENTS AND QUESTIONS**

**CONSENT AGENDA**

1. Set Public Hearing - 2023-2024 City Budget. Set required Public Hearing pursuant to Chapter 8 of the City Charter for Monday, May 1, 2023 at 7:30 p.m. in Council Chambers at City Hall, 301 West Main Street, to receive citizen comment regarding the 2023-2024 Proposed City Budget.  
**Master Plan Implementation Goals: 3.4, 3.6, 3.7, 3.10, 3.13**
2. First Reading and Set Public Hearing – Ordinance Amendment – Chapter 32, Taxation. Conduct first reading and set a public hearing for Monday, May 1, 2023 at 7:30 p.m. to receive citizen comment

regarding the proposed amendment to Chapter 32, Taxation, of the Code of Ordinances to comply with the State of Michigan General Property Tax Act.

3. Recreation Service Agreement – Don and Metta Mitchell Performing Arts Center Amphitheater. Approve a one-year agreement with the Owosso Community Players (DBA Lebowsky Center for Performing Arts) for the scheduling and hosting of a summer concert series at the Don and Metta Mitchell Performing Arts Center Amphitheater.

**Master Plan Implementation Goals: 4.2, 4.6, 5.9, 5.12**

4. Easement Acceptance – Milwaukee Street Water Main. Consider acceptance of one (1) permanent easement from a resident along Milwaukee Street from South Lyon Street to South Cedar Street for the construction and maintenance of water main in the amount of \$1.00.

**Master Plan Implementation Goals: 3.4**

5. Boards and Commissions Appointment. Approve the following Mayoral Boards and Commissions appointment:

Name	Board/Commission	Term Expires
Christopher Owens	Planning Commission filling unexpired term of T. Jenkins	06-30-2025

6. Mid-Michigan Custom Car Show Traffic Control Order. Approve application of Andy Genovese for use of Washington Street from Main Street to Mason Street and Exchange Street from Water Street to Park Street on Sunday, June 11, 2023 from 7:00am to 6:00pm for the Mid-Michigan Custom Car Show and authorize Traffic Control Order No. 1493 formalizing the request.

**Master Plan Implementation Goals: 4.2, 4.6, 5.9, 5.12**

7. Downtown Owosso Farmers' Market Traffic Control Order. Approve request from Josephine Brown, Market Manager of the Downtown Owosso Farmers Market, for street closures, as noted, every Saturday from May 6, 2023 to October 28, 2023 from 7:00 a.m. until 2:00 p.m. for the annual farmers' market, and approve Traffic Control Order No. 1494 formalizing the request.

**Master Plan Implementation Goals: 4.2, 4.6, 5.9, 5.12**

8. Contract Addendum – Portable Toilets. Authorize Addendum No. 1 to the 2022 Portable Toilets Contract with Sloan's Septic Tank Service, Inc. for the supply and service of seven (7) portable toilets for City parks in the amount of \$1,638.00/month for the period of July 2023 – June 2024 and further authorize payment up to the amended contract amount based on unit prices.

9. Warrant No. 627. Authorize Warrant No. 627 as follows:

Vendor	Description	Fund	Amount
Owosso Charter Township	Quarterly Bill period January 2023-March 2023	WATER	\$16,155.95
Caledonia Charter Township	Quarterly Bill period January 2023-March 2023	WATER	\$39,504.02
Owosso Charter Township	Correction – WWTP Billing Overbilled Township from July 2020-2022	WWTP	\$91,251.44

10. Check Register – March 2023. Affirm check disbursements totaling \$3,559,755.30 through March 30, 2023.

## **ITEMS OF BUSINESS**

1. Intergovernmental Maintenance Agreement - Shiawassee River Trail. Consider execution of the restated intergovernmental agreement between Caledonia Charter Township, the City of Owosso, the City of Corunna, and Shiawassee County governing the joint maintenance and improvement of the Shiawassee River Trail (known as the James S. Miner River Walk and the Sam and Opal Voight Loop Trail within the City of Owosso).
2. HB 5054 of 2022 Letters of Support. Consider issuing letters of support to State Representative Begole and State Senator Singh urging reconsideration of HB 5054 of 2022 regarding pension plan assistance measures.
3. Amphitheater Use Policy and Guidelines. Consider options for the establishment of a use policy/guidelines for the rental of the Don and Metta Mitchell Performing Arts Center (Owosso Amphitheater) instituting an application, fees and requirements for use.
4. Fee Schedule Amendment. Consider additions to the Fee Schedule to include fees for rental of the Don and Metta Mitchell Performing Arts Center (Owosso Amphitheater) for special events, effective immediately.
5. Unpaid Utility Charges – Foreclosed Properties. Authorize the write off of unpaid utility balances totaling \$1,847.16 from four properties that have been foreclosed by the State of Michigan.

## **COMMUNICATIONS**

1. Tara Jenkins, Planning Commission. Letter of Resignation.
2. Brad A. Barrett, Finance Director. Financial Report – February 2023.
3. Tanya S. Buckelew, Planning & Building Director. March 2023 Building Department Report.
4. Tanya S. Buckelew, Planning & Building Director. March 2023 Code Violations Report.
5. Tanya S. Buckelew, Planning & Building Director. March 2023 Inspections Report.
6. Tanya S. Buckelew, Planning & Building Director. March 2023 Certificates Issued Report.
7. Kevin D. Lenkart, Public Safety Director. March 2023 Police Report.
8. Kevin D. Lenkart, Public Safety Director. March 2023 Fire Report.
9. Parks & Recreation Commission. Minutes of March 22, 2023.
10. WWTP Review Board. Minutes of March 28, 2023.
11. Downtown Development Authority/Main Street. Minutes of April 5, 2023.

## **CITIZEN COMMENTS AND QUESTIONS**

## **NEXT MEETING**

Monday, May 01, 2023

## **BOARDS AND COMMISSIONS OPENINGS**

Building Board of Appeals – Alternate - term expires June 30, 2024  
Building Board of Appeals – Alternate - term expires June 30, 2025  
Zoning Board of Appeals – Alternate – term expires June 30, 2024  
Zoning Board of Appeals – Alternate – term expires June 30, 2025

## **ADJOURNMENT**

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: [city.clerk@ci.owosso.mi.us](mailto:city.clerk@ci.owosso.mi.us). The City of Owosso Website address is [www.ci.owosso.mi.us](http://www.ci.owosso.mi.us).

***PLEASE TAKE NOTICE THAT THE FOLLOWING MEETING  
CAN ONLY BE VIEWED VIRTUALLY***

The Owosso City Council will conduct an in-person meeting on April 17, 2023. Citizens may view and listen to the meeting using the following link and phone numbers.

**OWOSSO CITY COUNCIL  
Monday, April 17, 2023  
at 7:30 p.m.**

***The public joining the meeting via Zoom CANNOT participate in public comment.***

- **Join Zoom Meeting:**  
<https://us02web.zoom.us/j/85080723725?pwd=enFzUCtyZUVqdEkwcjBxMU12Z25nZz09>
- **Meeting ID: 850 8072 3725**
- **Password: 086166**
- **One tap mobile**

+13052241968,,85080723725#,,,,\*086166# US

+13092053325,,85080723725#,,,,\*086166# US

**Dial by your location**

+1 312 626 6799 US (Chicago)  
+1 646 558 8656 US (New York)  
+1 301 715 8592 US (Washington DC)  
+1 346 248 7799 US (Houston)  
+1 669 900 9128 US (San Jose)  
+1 253 215 8782 US (Tacoma)

- **For video instructions visit:**
  - o Signing up and Downloading Zoom <https://youtu.be/qsy2Ph6kSf8>
  - o Joining a Zoom Meeting <https://youtu.be/hlkCmbvAHQQ>
  - o Joining and Configuring Audio and Video <https://youtu.be/-s76QHshQnY>
- **Helpful notes for participants:** [Helpful Hints](#)
- **Meeting packets are published on the City of Owosso website** <http://www.ci.owosso.mi.us>

Any person who wishes to contact members of the City Council to provide input or ask questions on any business coming before the Council on April 17, 2023 may do so by calling or e-mailing the City Clerk's Office prior to the meeting at (989)725-0500 or [city.clerk@ci.owosso.mi.us](mailto:city.clerk@ci.owosso.mi.us). Contact information for individual Council members can be found on the City website at: <http://www.ci.owosso.mi.us/Government/City-Council>

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**CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
MINUTES OF APRIL 3, 2023  
7:30 P.M.  
VIRGINIA TEICH CITY COUNCIL CHAMBERS**

**PRESIDING OFFICER:** MAYOR ROBERT J. TEICH, JR.

**OPENING PRAYER:** PASTOR GARY BEAL  
CHURCH OF JUBILEE

**PLEDGE OF ALLEGIANCE:** MATTHEW DARIA

**PRESENT:** Mayor Robert J. Teich, Jr., Mayor Pro-Tem Susan J. Osika,  
Councilmembers Janae L. Fear, Jerome C. Haber, Daniel A. Law, Emily  
S. Olson and Nicholas L. Pidek.

**ABSENT:** None.

**APPROVE AGENDA**

Motion by Mayor Pro-Tem Osika to approve the agenda as presented.

Motion supported by Councilmember Law and concurred in by unanimous vote.

**APPROVAL OF THE MINUTES OF REGULAR MEETING OF MARCH 20, 2023**

Motion by Councilmember Pidek to approve the Minutes of the Regular Meeting of March 20, 2023 as presented.

Motion supported by Councilmember Haber and concurred in by unanimous vote.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

**Parkinson's Awareness Month Proclamation**

Mayor Robert J. Teich, Jr. presented the following proclamation declaring the month of April 2023 as Parkinson's Awareness Month in the City of Owosso to Karen Prussner, facilitator of the Owosso Parkinson's Support Group:

**A PROCLAMATION  
OF THE MAYOR'S OFFICE OF THE CITY OF OWOSSO, MICHIGAN  
PROCLAIMING THE MONTH OF APRIL, 2023 AS  
PARKINSON'S AWARENESS MONTH IN THE CITY OF OWOSSO**

WHEREAS, Parkinson's disease is a chronic, progressive neurological disease that causes motor system disorders; and

WHEREAS, a recent study estimates that Parkinson's disease affects over 35,000 people in the State of Michigan and its prevalence continues to rise significantly with the increasing age of the Baby Boom generation; and

WHEREAS, a local support group, the Owosso Parkinson's Support Group, has been meeting for over thirty-two years in an effort to provide education, support and fellowship to those affected by this frustrating disease.

NOW, THEREFORE, I, Robert J. Teich, Jr., Mayor of the City of Owosso, Michigan, do hereby proclaim the month of April 2023 as Parkinson's Awareness Month in the City of Owosso, Michigan and do hereby encourage all citizens of this community to acknowledge and support the Owosso Parkinson's Support Group and their activities to inform and serve the citizens of our community because their services make a difference.

Proclaimed this 3<sup>rd</sup> day of April, 2023.

### **PUBLIC HEARINGS**

None.

### **CITIZEN COMMENTS AND QUESTIONS**

Ed Urban, 601 Glenwood detailed an article he will be submitting to the local newspapers for printing and he asks all to read it.

Councilmember Law commended the Parkinson's Group for their work and support of those affected by the disease.

Mayor Pro-Tem Osika noted she was honored to attend the groundbreaking for a new Habitat for Humanity house. Volunteers are being sought to work on the project.

Mayor Teich thanked the City Manager, Mayor Pro-Tem Osika and Councilmember Law for representing the City at the Habitat for Humanity Groundbreaking.

### **CONSENT AGENDA**

Motion by Mayor Pro-Tem Osika to approve the Consent Agenda as follows:

**Boards and Commissions Appointment.** Approved the following Mayoral Boards and Commissions appointment:

Name	Board/Commission	Term Expires
Jason Harris	Building Board of Appeals filling unexpired term of C. Ludington	06-30-2023

**Purchase Order Amendment - Sodium Hypochlorite.** Authorize amendment to Purchase Order Nos. 43688 & 43689 with JCI Jones Chemicals, Inc. for bulk Sodium Hypochlorite, increasing the unit price from \$1.79/gallon to \$1.83/gallon, raising the total estimated cost by \$549.45 for the FY 2022-2023, and further authorized payment to the supplier up to \$94,586.40 based on unit prices for actual quantities required as follows:

### **RESOLUTION NO. 56-2023**

#### **AUTHORIZING INCREASE TO THE PURCHASE ORDERS FOR SODIUM HYPOCHLORITE WITH JCI JONES CHEMICALS, INC. DUE TO INCREASES IN THE COST OF RAW MATERIALS**

WHEREAS, the City of Owosso, Shiawassee County, Michigan approved Purchase Order Nos. 43688 & 43689 with JCI Jones Chemicals, Inc. for the supply of bulk sodium hypochlorite utilizing the Mid-Michigan Water Bulk Chemical Consortium contract for the FY 2022-2023; and

WHEREAS, the raw material costs have increased, and JCI Jones Chemicals, Inc. is utilizing its ability to increase the price per gallon necessitating amendment to said purchase orders.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: the City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to purchase sodium hypochlorite from JCI Jones Chemicals, Inc. at the increased price of \$1.8326 per gallon, with an estimated remaining usage of 13,500 gallons for FY2022-2023.
- SECOND: the accounts payable department is authorized to submit payment to JCI Jones Chemicals, Inc., in an amount up to \$94,586.40 based on unit prices and actual quantities delivered.
- THIRD: the above expenses shall be paid from the wastewater and water fund following delivery, and chargeable to account 599-548-743.300 in the amount of \$70,939.80 and to account 591-553-743.000 in the amount of \$23,646.40.

**Master Plan Implementation Goals: 3.4**

**Bid Award – WTP Backwash VFD Voltage Protection.** Approve bid award to MP Predictive Technologies, Inc for the Water Treatment Plant Backwash VFD Voltage Protection Bid in the amount of \$25,573.84 and further approved payment to the contractor upon satisfactory completion of the project as follows:

**RESOLUTION NO. 57-2023**

**AUTHORIZING THE EXECUTION OF AN AGREEMENT  
WITH MP PREDICTIVE TECHNOLOGIES, INC  
FOR PROVISION AND INSTALLATION OF  
BACKWASH VFD VOLTAGE PROTECTION AT THE WTP**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has determined that it is in the best interest of the public to protect the City's infrastructure and equipment by installing voltage protection equipment on the Backwash Variable Frequency Drive (VFD) at the Water Treatment Plant; and

WHEREAS, the City of Owosso sought bids for the Backwash VFD Voltage Protection, and a bid was received from MP Predictive Technologies, Inc and it is hereby determined MP Predictive Technologies, Inc is qualified to provide said parts & service and that it has submitted the lowest responsible and responsive bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to contract with MP Predictive Technologies, Inc for the Backwash VFD Voltage Protection Bid.
- SECOND: The Mayor and City Clerk are instructed and authorized to sign the document substantially in the form attached as Exhibit A, Contract for services between the City of Owosso, Michigan and MP Predictive Technologies, Inc in an amount not to exceed \$25,573.84.
- THIRD: The accounts payable department is authorized to pay MP Predictive Technologies, Inc for materials and services supplied up to the contract amount of \$25,573.84.

FOURTH: The above expenses shall be paid from Account No. 591-553-933.000.

**Master Plan Implementation Goals: 3.4**

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Councilmembers Olson, Pidek, Fear, Mayor Pro-Tem Osika, Councilmembers Haber, Law, and Mayor Teich.

NAYS: None.

**ITEMS OF BUSINESS**

**Capital Improvement Plan Adoption**

**Master Plan Implementation Goals: 3.6, 3.11**

City Manager Nathan R. Henne explained the six-year Capital Improvement Plan was updated and recommended for approval by the Planning Commission. This plan allows the City to be eligible for grants through the State of Michigan and brings the City closer to Redevelopment Ready Community status. This is also used by City staff as an aid when budget planning.

Mayor Pro-Tem Osika thanked the Planning Commission for putting in the work to update the plan.

Motion by Mayor Pro-Tem Osika to approve the 2023-2029 Capital Improvement Plan as follows:

**RESOLUTION NO. 58-2023**

**RESOLUTION APPROVING THE SIX-YEAR  
CAPITAL IMPROVEMENT PLAN FOR 2023-29**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, Planning Commission has recommended Council approval of the 2023 to 2029 six-year Capital Improvement Plan (CIP); and

WHEREAS, the City of Owosso is required by the MEDC Redevelopment Ready Communities program to approve a six-year CIP annually; and

WHEREAS, the six-year CIP is a valuable resource to plan projects and expenses city-wide.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to approve the 2023 to 2029 Capital Improvement Plan as recommended by the City of Owosso Planning Commission.

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Councilmembers Pidek, Olson, Law, Mayor Pro-Tem Osika, Councilmembers Haber, Fear and Mayor Teich.

NAYS: None.

### **Easements Acceptance – Milwaukee Street Water Main**

#### **Master Plan Implementation Goals: 3.4**

City Manager Nathan R. Henne noted this water main is part of a Drinking Water State Revolving Fund (DWSRF) grant and forgivable loan project. These easements are required because Milwaukee Street (in this section) has a very narrow right-of-way. Seven property owners have been approached for a temporary bypass water main while the permanent one is installed and the curb stops will be installed within this easement. One remaining property owner needs to grant permission.

Motion by Councilmember Fear to recuse Councilmember Olson from the vote due to a conflict of interest for the Milwaukee Street Water Main Easements as she is one of the property owners involved.

Motion supported by Councilmember Pidek.

Roll Call Vote.

AYES: Councilmembers Law, Fear, Haber, Pidek, Mayor Pro-Tem Osika and Mayor Teich.

NAYS: None.

Motion by Councilmember Pidek accepting the Milwaukee Street Water Main Easements as follows:

#### **RESOLUTION NO. 59-2023**

#### **AUTHORIZING THE ACCEPTANCE OF SIX (6) PERMANENT EASEMENTS ON MILWAUKEE STREET BETWEEN S. LYON STREET AND S. CEDAR STREET FOR INSTALLATION AND MAINTENANCE OF NEW WATER MAIN**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has determined that it is in the best interest of the public to replace the water main on Milwaukee Street between S. Lyon Street and S. Cedar Street; and

WHEREAS, construction and maintenance of the water main and appurtenances will require a permanent easement from the property owners on the north side of Milwaukee Street; and

WHEREAS, six of the seven property owners are willing to grant said permanent easement to the City of Owosso for one dollar (\$1.00) each, for a total of six dollars (\$6.00).

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to agree to the terms set forth in the attached permanent easement documents between the City of Owosso, Michigan and Adam and Christiana Schlaack, 924 Milwaukee Street, Owosso, Michigan.

SECOND: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to agree to the terms set forth in the attached permanent easement documents between the City of Owosso, Michigan and Tonya and Steven Milks, 920

Milwaukee Street, Owosso, Michigan.

THIRD: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to agree to the terms set forth in the attached permanent easement documents between the City of Owosso, Michigan and Christopher Harrand, 918 Milwaukee Street, Owosso, Michigan.

FOURTH: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to agree to the terms set forth in the attached permanent easement documents between the City of Owosso, Michigan and Jeanette Charvat, 910 Milwaukee Street, Owosso, Michigan.

FIFTH: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to agree to the terms set forth in the attached permanent easement documents between the City of Owosso, Michigan and Janie Smith, 830 Milwaukee Street, Owosso, Michigan.

SIXTH: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to agree to the terms set forth in the attached permanent easement documents between the City of Owosso, Michigan and Will Behar, Jr. & Emily Olson, 420 S Cedar Street, Owosso, Michigan.

SEVENTH: The City Clerk is instructed and authorized to file said easement documents with the Shiawassee County Register of Deeds.

EIGHTH: The accounts payable department is authorized to pay the above property owners \$1.00 each for necessary expenses as set forth in the permanent easement documents.

NINTH: The above expenses shall be paid from the Water Fund.

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Councilmember Fear, Mayor Pro-Tem Osika, Councilmembers Pidek, Haber, Law and Mayor Teich.

RECUSED: Councilmember Olson.

NAYS: None.

### **Unpaid Utility Charges**

City Manager Nathan R. Henne noted this is an annual notice given in accordance with the City Charter. The amounts are similar to last year and will be moved to the taxes if they remain unpaid.

Councilmember Olson inquired where the list would be published.

Clerk Amy K. Kirkland indicated that the notice goes in the newspaper, but the list itself does not get published.

Motion by Mayor Pro-Tem Osika authorizing the Annual Notice for collection of unpaid utility charges and the intent to lien therefore in compliance with Chapter 15, Section 15.4(c) of the Owosso City Charter.

Motion supported by Councilmember Pidek.

Roll Call Vote.

AYES: Councilmember Law, Mayor Pro-Tem Osika, Councilmembers Haber, Olson, Pidek, Fear and Mayor Teich.

NAYS: None.

### **COMMUNICATIONS**

Downtown Development Authority/Main Street. Minutes of March 1, 2023.  
Planning Commission. Minutes of March 27, 2023.

### **CITIZEN COMMENTS AND QUESTIONS**

Pastor Gary Beal, Church of Jubilee, invited everyone to the Community Good Friday Service at the First Baptist Church on Mason Street on Friday, April 7, 2023 from 12:15-1:00 p.m.

Eddie Urban, 601 Glenwood, mentioned there will be a comedian at the Lebowsky Center and he has seen Pat Paulson in person.

Mayor Teich and Clerk Kirkland reminded everyone that the next meeting is April 11, 2023 at 6:00 p.m. in the Community Room at the Armory.

### **NEXT MEETING**

Tuesday, April 11, 2023 at 6:00 p.m. – Budget Work Session  
Monday, April 17, 2023 at 7:30 p.m. – Regular Meeting

### **BOARDS AND COMMISSIONS OPENINGS**

Building Board of Appeals – Alternate - term expires June 30, 2024  
Building Board of Appeals – Alternate - term expires June 30, 2025  
Zoning Board of Appeals – Alternate – term expires June 30, 2024  
Zoning Board of Appeals – Alternate – term expires June 30, 2025

### **ADJOURNMENT**

Motion by Mayor Pro-Tem Osika for adjournment at 7:57 p.m.

Motion supported by Councilmember Law and concurred in by unanimous vote.

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Robert J. Teich, Jr., Mayor

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Carrie A. Farr, Deputy City Clerk

\*Due to their length, text of marked items is not included in the minutes. Full text of these documents is on file in the Clerk's Office.

**CITY OF OWOSSO  
SPECIAL MEETING OF THE CITY COUNCIL  
MINUTES OF APRIL 11, 2023  
6:00 P.M.  
ARMORY COMMUNITY ROOM  
215 NORTH WATER STREET**

**PRESIDING OFFICER:** MAYOR ROBERT J. TEICH, JR.

**PLEDGE OF ALLEGIANCE:** MAYOR PRO-TEM OSIKA

**PRESENT:** Mayor Robert J. Teich, Jr., Mayor Pro-Tem Susan J. Osika, Councilmembers Janae L. Fear, Jerome C. Haber, Daniel A. Law (6:18 p.m.), Emily S. Olson and Nicholas L. Pidek.

**ABSENT:** None.

**CITIZEN COMMENTS AND QUESTIONS**

There were no citizen comments.

City Manager Nathan R. Henne explained the special nature of this evening's meeting saying this would be the first of what will be an annual event involving a joint meeting of the City Council, the Planning Commission, and the Downtown Development Authority/Main Street Board. This joint meeting fulfills a requirement of the Redevelopment Ready Communities (RRC) program, helping to move the City forward in its journey to obtain the RRC designation. This meeting also represents the Council's annual opportunity to meet with all of the City's Department Managers collectively.

**ITEMS OF BUSINESS**

**2023-2024 Proposed Budget**

City Manager Henne delivered a PowerPoint presentation on the 2023-2024 Proposed Budget. Total revenues of \$49.6 million for the 23-24 FY are anticipated and expenditures are currently budgeted at \$53.0 million. The resulting \$3.4 million shortfall is due in large part to scheduled street projects and the replacement of lead/galvanized water service lines. There will also be significant investments in IT (additional services and equipment), the Fire Department (new pumper truck), and the DPW (2 new earth movers). The City saw an increase of 7.9% in assessed values for the year, raising property tax revenues but triggering the 5% cap imposed by the Headlee Amendment. Property tax collections will also be reduced by tax abatements approved for economic development purposes. (He also noted that the City is approaching the statutory limit for certain tax abatements.) Lastly, it was noted that the State of Michigan had recently mandated a changeover to a new chart of accounts, affecting where various revenues and expenditures would be seen within the budget document.

City Manager Henne went on to present the anticipated revenues and planned expenditures for the remaining funds including the two new housing funds, the Historical Commission fund, street funds, water fund, sewer fund, and WWTP fund.

After the conclusion of the presentation Councilmembers sought clarification on their individual questions. Councilmember Pidek questioned if there were any tax exemptions expiring in the upcoming years. Mr. Henne indicated there are not, though review will need to take place on three projects that have yet to fulfill the requirements for their abatements.

A collective discussion opened regarding the possibility of allocating funds for a full-time communications position, the development of a communications plan, and the proposed video campaign telling the story of the City. Mr. Henne indicated that all employees and Councilmembers have a responsibility for communication and customer service, not just one person. He said he had hoped to use the video campaign to educate citizens and combat some of the negative presence in the community, but if the Council felt strongly about developing a formal communications plan that could be done instead.

Discussion moved on, and inquiry was made into the future of grant funding. Staff indicated that different sources of grant funding are available each year, some grants are cyclical in nature while others are intended to address a specific public concern. For example, the City will not be eligible for another Small Urban Grant for street reconstruction until at least 2028, but it is thought that funding for the replacement of water service lines will remain available. The topic then turned to the ever-increasing cost of street projects. Current estimates put the cost of reconstructing one mile of street at approximately \$2.0 million. The structural funding issues related to street maintenance were discussed, along with the City's past attempts at fixing the issue, the millage restrictions imposed by the City's Charter, and the poor economic circumstances of many local residents. The conversation then turned to the quality of the work on City infrastructure. Councilmember Pidek suggested requiring contractors to provide warranties for work completed within the City, citing Main Street Plaza and downtown sidewalks as examples of circumstances when a warranty would have been advantageous. Mayor Teich noted that it is essential to have a good project manager on the job to ensure the quality of the work.

Lastly, the on-going improvements to the water & sewer systems and their related plants were discussed, along with the need to put the SATA millage on the ballot next year.

Councilmember Fear thanked all the attendees for coming to the meeting and for their service to the City.

### **NEXT MEETING**

Monday, April 17, 2023 at 7:30 p.m. – Regular Meeting

### **BOARDS AND COMMISSIONS OPENINGS**

Building Board of Appeals – Alternate - term expires June 30, 2024  
Building Board of Appeals – Alternate - term expires June 30, 2025  
Zoning Board of Appeals – Alternate – term expires June 30, 2024  
Zoning Board of Appeals – Alternate – term expires June 30, 2025

### **ADJOURNMENT**

Motion by Councilmember Olson for adjournment at 7:51 p.m.

Motion supported by Councilmember Pidek and concurred in by unanimous vote.

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Robert J. Teich, Jr., Mayor

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Amy K. Kirkland, City Clerk



## **MEMORANDUM**

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**DATE:** April 17, 2023

**TO:** Mayor Teich and the Owosso City Council

**FROM:** Ryan E. Suchanek, Director of Public Services & Utilities

**SUBJECT:** Hydrogen Sulfide (H<sub>2</sub>S) Study – Wastewater Treatment Plant

### **BACKGROUND:**

Hydrogen Sulfide (H<sub>2</sub>S) gases have historically been present at the Wastewater Treatment Plant (WWTP), but recently began causing corrosion issues to newly installed equipment at the plant. It was suspected that the gases were coming from the collection system. The City saw the need to perform an H<sub>2</sub>S study to determine the exact source(s) and suggest potential solutions to reduce or eliminate the gases before they reach the WWTP.

On March 22, 2022 the Owosso Mid-Shiawassee County WWTP Review Board met, discussed, and voted to hire Fishbeck to perform the Hydrogen Sulfide (H<sub>2</sub>S) Study.

On April 18, 2022 Owosso City Council approved a contract with Fishbeck in the amount of \$30,000.00 to provide engineering services for the completion of a Hydrogen Sulfide (H<sub>2</sub>S) study to identify the chemical gases present in the waste flow from the four service units as well as at the Wastewater Treatment Plant (WWTP).

Brian Van Zee, Engineer from Fishbeck, will provide a summary of the research, along with the final results of the H<sub>2</sub>S study to City Council. The final draft of the H<sub>2</sub>S study is attached for your review.

**Document originated by:** Ryan E. Suchanek, Director of Public Services & Utilities

**Attachment:** (1) Final Draft of Fishbeck H<sub>2</sub>S Study

# City of Owosso Wastewater Treatment Plant Hydrogen Sulfide Study

Project No. 221070  
April 4, 2023

# **City of Owosso Wastewater Treatment Plant Hydrogen Sulfide Study**

**Prepared For:  
City of Owosso**

**April 4, 2023  
Project No. 221070**

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Appendix 2	Daily H <sub>2</sub> S Levels
Appendix 3	Raw OdaLog® Data
Appendix 4	Wastewater Sampling Results

## List of Abbreviations/Acronyms

BOD <sub>5</sub>	5-day biochemical oxygen demand
FOG	fats, oils, and grease
FSPS	Ferry Street Pump Station
H <sub>2</sub> S	hydrogen sulfide
LS	liquid samples

mg/L	milligrams per liter
MH	Manhole
ppm	parts per million
PS	Pump Station
WWTP	Wastewater Treatment Plant

## 1.0 Introduction

The Owosso Mid-Shiawassee County Wastewater Treatment Plant (WWTP) receives sanitary flow from the City of Owosso, City of Corunna, Owosso Township, and Caledonia Township. The collection systems are owned and operated by the individual municipalities.

Worker safety issues, odor complaints from community members, and equipment corrosion both in the collection systems and at the WWTP headworks building caused by hydrogen sulfide ( $H_2S$ ) have resulted in the need to complete a study to determine causes of high levels of  $H_2S$  gas. The Owosso and Caledonia Township Utility Authority contracted with Prein&Newhof in 2013 to complete a study titled *Corrosion Control* (January 2013). The result of the 2013 study found high levels of  $H_2S$  with recommendations to line the collection system sewers. The goal of this study is to determine the levels of  $H_2S$  from each community, and to evaluate and recommend measures to reduce or eliminate  $H_2S$  before it reaches the WWTP.

$H_2S$  gas is biologically formed under anaerobic conditions and is a well-established source of odors and corrosion in collection systems and at WWTPs.  $H_2S$  gas has a very low odor threshold concentration and the corrosive conditions created due to exposure to  $H_2S$  can result in premature failure of equipment leading to increased maintenance and replacement costs.  $H_2S$  is very toxic, with a defined limit not to exceed 10 parts per million (ppm), and is immediately dangerous to human life or health at an established concentration of 100 ppm.

This report presents the methods used for monitoring  $H_2S$ , the data gathered, an interpretation of the data, and initial recommendations to reduce the level of  $H_2S$  within the collection systems and at the WWTP. Initial cost estimates for methods to control or eliminate the formation of  $H_2S$  within the collection systems are also presented.

## 2.0 Data Collection

Loggers were used to detect and record the concentration of  $H_2S$  gas. To obtain the most useful results,  $H_2S$  monitoring locations were identified by the City of Owosso and Fishbeck based on the configuration of the collection systems and historic observations. The loggers were generally installed in manholes and pump station wet wells. Refer to Appendix 1 and Table 1 for the monitoring locations.

Fishbeck installed OdaLog® L2 continuous atmospheric  $H_2S$  loggers at the selected locations. Installation typically consisted of the logger being attached to a rope or chain, then lowered into a manhole or wet well to just above the high-water mark. A total of nine loggers were used as part of the study.

The OdaLog® L2 logger has an  $H_2S$  measuring range of 0–2,000 ppm in the air, with a 1 ppm resolution. The  $H_2S$  concentration was recorded at routine intervals to generate a continuous record at each monitoring location.

The loggers were installed for 25 days, then removed for a period to allow for data download and for fresh air to clear the equipment. A total monitoring period of three months was completed throughout the system from July through October 2022. Weather conditions during the study were optimum with very little rainwater and the ideal temperature for production of  $H_2S$ .

One logger was placed in the influent screen room at the WWTP to record  $H_2S$  concentrations at the WWTP headworks for two weeks; the permanent in-room gas detector was used to collect data for the remainder of this study.

In addition to continuous atmospheric monitoring, wastewater grab samples were also collected at or near the  $H_2S$  monitoring locations. The wastewater samples were analyzed for 5-day biochemical oxygen demand ( $BOD_5$ ), total and dissolved sulfide, hydrogen sulfide, pH, temperature, and dissolved oxygen. The intent of the wastewater sampling was to compare and hopefully corroborate positive results of elevated concentrations of

atmospheric H<sub>2</sub>S with elevated sulfide concentrations in the wastewater. The wastewater sampling and analysis was performed by WWTP personnel. Table 1 notes where and when wastewater samples were taken.

**Table 1 – Sample Locations**

Location	Address	Month(s) Sampled	Sample Type
WWTP Raw Influent	1410 Chippewa Trail	July–October	WW
WWTP Screen Room	1410 Chippewa Trail	September (OdaLog® L2); July–October (gas sensor)	A
WWTP Return Manhole	1410 Chippewa Trail	September, October	A
MH-1, MH-1A	1410 Chippewa Trail	July, September	A, WW
MH-2	746 Riverlane Drive	July, August	A, WW
MH-2A (PS-5 Discharge)	1801 West M21	September, October	A, WW
MH-2B (Upstream of PS-5)	South Street	September, October	A, WW
MH-3	Southeast corner of Laura Lane and Chippewa Trail	July, August, September	A, WW
MH-4	Corner of M-52 and Curwood Road	July, August	A, WW
MH-4A	760 Raymond Road	July	A, WW
MH-5 (Meter Station)	Hickory Road	Not Sampled	A
MH-6	861 Hintz Road	July, August, September	A, WW
MH-7 (PS-7 & FSPS Discharge)	M-21 and Caledonia Drive	July, August, September, October	A, WW
MH-7A (PS-7 Wet Well)	135 North State Road	July, August, September, October	A, WW
MH-8 (FSPS Wet Well)	Ferry Street	August, September, October	A

A      *atmospheric sample taken by logger*

FSPS      *Ferry Street Pump Station*

MH      *manhole*

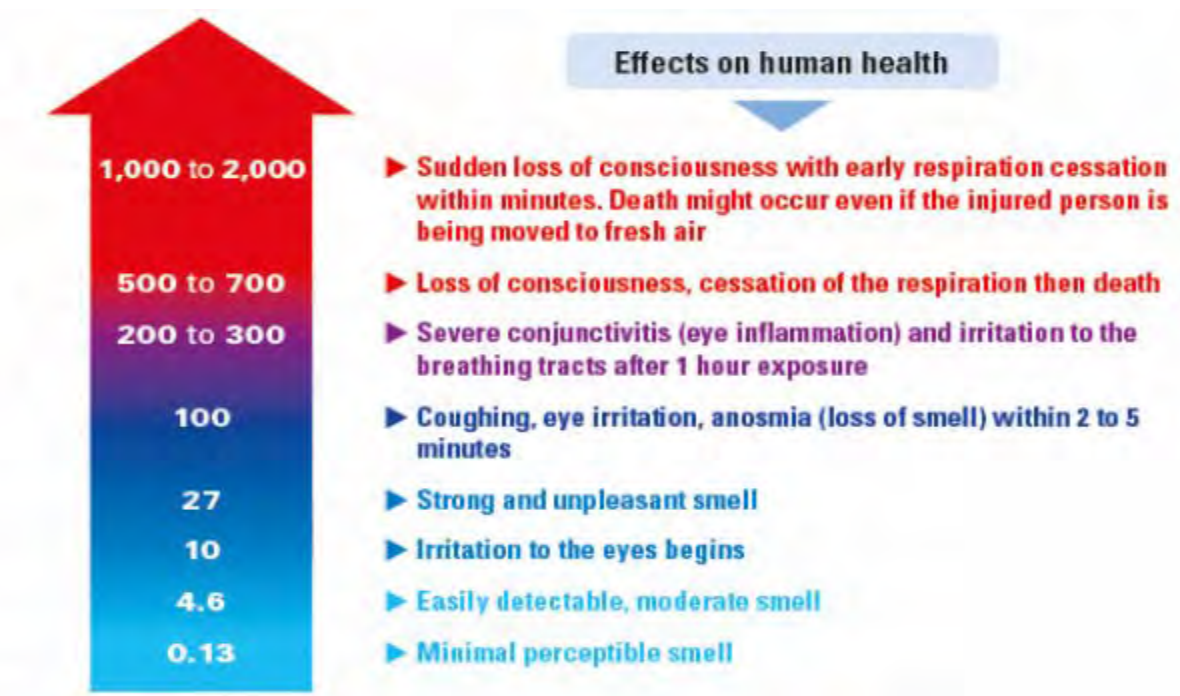
PS      *pump station*

WW      *liquid wastewater sample*

## 3.0 Evaluation and Observations

### 3.1 Conditions Typically Promoting H<sub>2</sub>S Formation

The formation of sulfide in wastewater collection systems is a well-established phenomenon which occurs due to the promotion of anaerobic conditions within the collection system. Bacteria typically occurring in the collection system utilize sulfate under anaerobic conditions in a chemically similar manner to dissolved oxygen under aerobic conditions while using the BOD<sub>5</sub> in the wastewater as a food source. This leads to sulfate being chemically reduced to sulfide, and under neutral pH conditions, much of the sulfide formed is released from the wastewater as H<sub>2</sub>S gas. The H<sub>2</sub>S gas has a very low odor threshold ranging from 0.0005–0.3 ppm in air. H<sub>2</sub>S gas is denser than air and therefore tends to collect in low areas in collection systems. H<sub>2</sub>S is also very toxic, with a recommended exposure limit not to exceed 10 ppm and an immediately dangerous to life or health concentration established at 100 ppm.

Figure 1 – H<sub>2</sub>S (ppm) Effects on Human Health

Once H<sub>2</sub>S gas is released in the collection system, it is typically biologically oxidized back to sulfate, combines with water forming sulfuric acid, and causes corrosion of concrete piping and manholes. This corrosion can lead to failure of concrete gravity sewers, manholes, and exposed steel. Therefore, preventing the formation of H<sub>2</sub>S gas or effective treatment for sulfide and H<sub>2</sub>S is important to prevent nuisance odors, the potential for premature failure of valuable infrastructure, and to protect maintenance personnel from harmful atmospheric conditions.

The bacteria responsible for the conversion of sulfate to sulfide typically reside in the slime coating force main pipes or in the bottom of gravity collection lines. The following conditions within wastewater collection systems have been identified as promoting the formation of aqueous sulfide and the release of H<sub>2</sub>S gas:

- The flow rate of sewage in the pipeline — velocity less than 2 feet per second can allow inorganic grit to accumulate at the bottom, leading to sulfide buildup.
- High retention time within the collection system. This is particularly true in force mains and pump station wet wells where the wastewater is held under extended periods of anaerobic conditions.
- Excess concentration of nutrients and organic material in the sewage.
- Temperatures above 15 to 20 degrees C.
- Low concentrations of dissolved oxygen which are typical in wastewater collection systems.
- H<sub>2</sub>S gas has a limited water solubility. Lower pH levels favor more release of H<sub>2</sub>S from the wastewater.

## 3.2 Results and Observations

### 3.2.1 Overview

The WWTP screen room was rehabilitated in 2019 and new screen equipment installed. H<sub>2</sub>S gases in the screen room are corroding and shortening the useful life of the equipment and are at a much higher than acceptable concentration for immediate danger to life. WWTP staff are required to enter the screen room at the beginning of every shift. Measured H<sub>2</sub>S levels are higher than acceptable, causing immediate danger to human health, even with properly sized ventilation.

Figure 2 – WWTP Screen Room



Most of the wastewater that flows from the City of Owosso is conveyed through manholes MH-1 and MH-1A.  $H_2S$  levels exhibited are below the threshold for odor and toxic gas.

All wastewater from Owosso Township and a very small portion of the City of Owosso is conveyed through MH-2.  $H_2S$  levels exhibited are below the threshold for odor and toxic gas, except for one day per week that could be explained by low flow conditions causing longer than average detention times during this one day per week, in PS-5.

Odor complaints have been received around Flow Meter Station 2 and the neighborhood encompassing Laura Lane, Curwood Road, Chinook Street, and M-52. Wastewater conveyed through this area begins upstream at FSPS and PS-7, discharging into the manhole upstream of MH-7. The average concentrations of  $H_2S$  in MH-7, with a maximum concentration of 297, are four times greater than the maximum limit for danger to human health. The FSPS force main is approximately 1 mile long and the PS-7 force main is approximately 0.5 mile long. Presence of fats, oils, and grease (FOG) was observed in the wet wells of PS-7 and FSPS during the installation of the logger in MH-7.

**Figure 3 – FOG Buildup in Wet Well**

From the discharge point of MH-7, wastewater continues to be conveyed by gravity to PS-8, and high odor was detected at PS-8 during the field visit. PS-8 force main is approximately 1.1 miles long, discharging into the MH-6 logger location. Average  $H_2S$  level in MH-6 is ten times greater than the maximum limit for danger to human health. High corrosion was evident on and around the manhole frame and castings during installation of the logger.

**Figure 4 – MH Casting along Hintz Road – Discharge from PS-6 Force Main**

From the discharge point of MH-6, flow continues to Flow Meter Station 2, which conveys all wastewater flow from City of Corunna and Caledonia Township. Flow continues from Meter Station 2, by gravity, to the neighborhood encompassing Laura Lane, Gettman Road, Curwood Road, Chinook Street, and M-52. A logger was

installed in MH-4 entering the neighborhood. The average  $H_2S$  level in MH-4 is eight times greater than maximum limit for danger to human health. From MH-4, flow is conveyed through MH-3 and then continues to the WWTP.

Venting from residential sanitary roof vents has historically been a problem in the neighborhood encompassing Laura Lane, Gettman Road, Curwood Road, Chinook Street, and M-52. Some homes have installed small carbon modules on the roof vents to reduce the odors detected around outside of home. Homes with the presence of  $H_2S$  odors may have toxic gases traveling through the homes' sanitary pipes to be released out vent pipes. If the home has cast iron pipes, the toxic gases will cause corrosion and deteriorate the pipes inside the home.

Air relief valves are installed at high points on all force main to protect the pipeline system and maintain its efficiency. These valves can quickly vent large volumes of air during filling when pumps are turned on. They also allow air back into the pipeline during emptying. This is important because some pipe materials can collapse under negative pressure. Negative pressure in the pipeline can trap solids, causing them to settle in the low spots within the pipeline, providing a food source for sulfide-forming  $H_2S$ .

**Figure 5 – Air relief on force main along Hintz Road**



It was observed that some air reliefs along multiple force mains were either buried and unable to be located, or heavily corroded and not functioning.

### **3.2.2 OdaLog® $H_2S$ Concentrations**

Loggers were installed in eight locations shown on Figure 1, for three months in most locations with data collected monthly. Table 2 presents the average, median, minimum, and maximum  $H_2S$  concentrations recorded at each location. Also presented on Table 2 is the total number of individual  $H_2S$  concentration readings recorded at each location. Appendix 2 displays daily  $H_2S$  levels for each logger.

**Table 2 –  $H_2S$  Sample Results**

Location	$H_2S$ Concentrations (ppm)				No. of Observations
	Minimum	Maximum	Median	Average	
WWTP screen room	0	68	2	3.6	8,838
WWTP return manhole	0	48	0	1	15,877
MH-1, MH-1A	0	29	0	1.8	42,887
MH-1	0	29	0	1.8	42,887

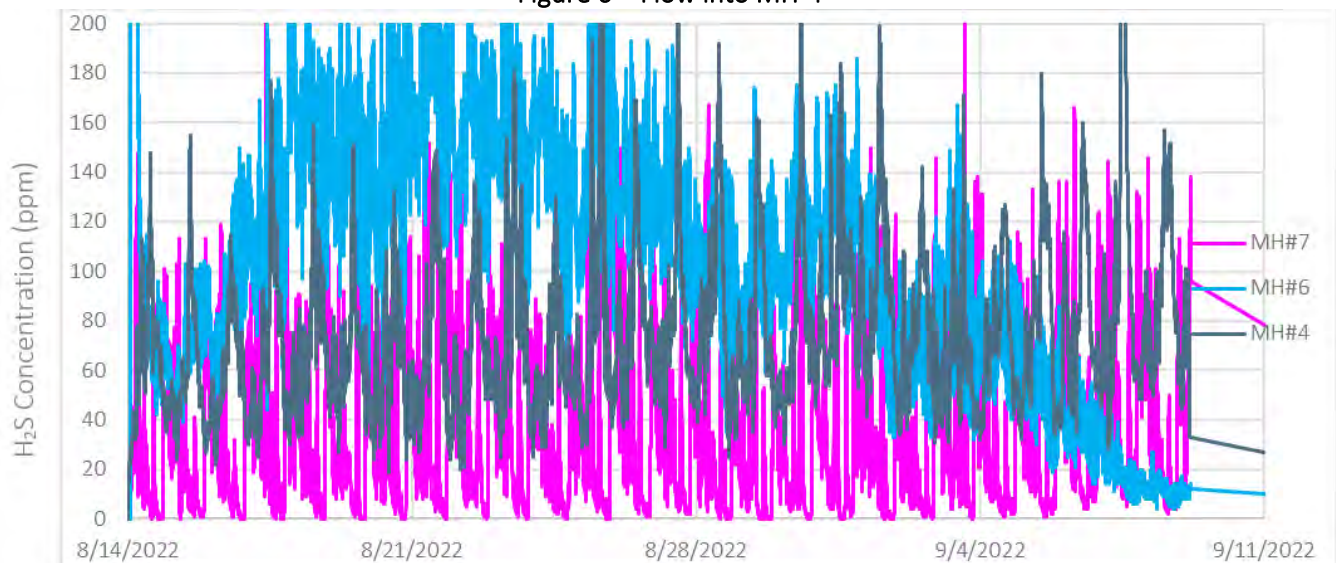
**Table 2 – H<sub>2</sub>S Sample Results**

Location	H <sub>2</sub> S Concentrations (ppm)				No. of Observations
	Minimum	Maximum	Median	Average	
MH-2	0	143	0	4	54,041
MH-2A (PS-5 discharge)	0	414	8	43.6	17,978
MH-2B (upstream of PS-5)	0	2	1	0.9	18,002
MH-3	0	274	6	7.8	36,069
MH-4	0	508	71	79.6	53,991
MH-4A	0	27	0	0.1	11,499
MH-6 (PS-8 discharge)	0	302	101	100.9	20500
MH-7 (PS-7 & FSPS discharge)	0	298	37	43	36,069
MH-7A (PS-7 wet well)	0	134	0	1.2	36,082
MH-8 (FSPS wet well)	0	20	3	3.2	24,548

The raw OdaLog® data is included in Appendix 3.

The following observations were drawn based on the results of the continuous H<sub>2</sub>S logging data:

- MH-1, MH-2, and MH-3 are the closest sample points to the WWTP and provide the most accurate data for H<sub>2</sub>S levels from the collection systems being sent into the plant.
- MH-2 showed average and median H<sub>2</sub>S concentration of 4 and 0 respectively, with a range of 0-143 ppm. This indicates that the majority of time, H<sub>2</sub>S is below the acceptable level, but has periodic spikes. MH-2 is the majority of Owosso Township flow.
- The highest concentrations were noted at locations MH-2A, MH-6, and MH-7. These locations are all at manholes receiving force main discharges. Also, MH-4 is located further downstream of MH-6 (which includes PS-8 discharge).
- MH-2A showed average and median H<sub>2</sub>S concentration of 43.6 and 8 respectively, with a range of 0-414 ppm. This indicates that H<sub>2</sub>S is usually below the acceptable level, but has high periodic spikes.
- MH-4 showed average and median H<sub>2</sub>S concentration of 79.6 and 71 ppm respectively, with a range of 0-508 ppm. This indicates that elevated H<sub>2</sub>S is consistently present in this line which primarily conveys wastewater from the City of Corunna and Caledonia Township.

**Figure 6 – Flow into MH-4**

- Location MH-6 receives the discharge from PS-8 which represents all the wastewater from the City of Corunna to the WWTP. The average  $H_2S$  concentration recorded at MH-6 was 100 ppm with a median value of 101. The range of values recorded was 0-302 ppm. This indicates that most of the values logged were consistent with the average period.
- MH-7 showed elevated and largely consistent  $H_2S$  concentrations with an average value of 43 ppm and a median value of 37 ppm. The range of concentrations observed was 0-298 ppm. MH-7 receives the discharge from the FSPS and also discharge from PS-7.
- MH-3 showed elevated concentrations of  $H_2S$  with an average value of 7.8 ppm and a median value of 6 ppm. The range of values observed at this location was 0-274 ppm. The median value and average value recorded are consistent.
- MH-1, which represents the wastewater collected from the City of Owosso and Owosso Township immediately upstream of the WWTP, showed average and median  $H_2S$  concentrations of 1.8 and <1 ppm, respectively. This observed low level is supported by the configuration of the collection system in the City of Owosso being mostly made up of gravity sewers which are less prone to  $H_2S$  formation.

The data collected during the study from the loggers show that most of the  $H_2S$  is coming from MH-7 (PS-7 and FSPS discharge) and traverses the collection system being released through manholes and vent pipes. The flow in MH-7 is all Caledonia Township and City of Corunna.

Figure 7 – Flow entering the WWTP 7/11/2022 to 8/5/2022

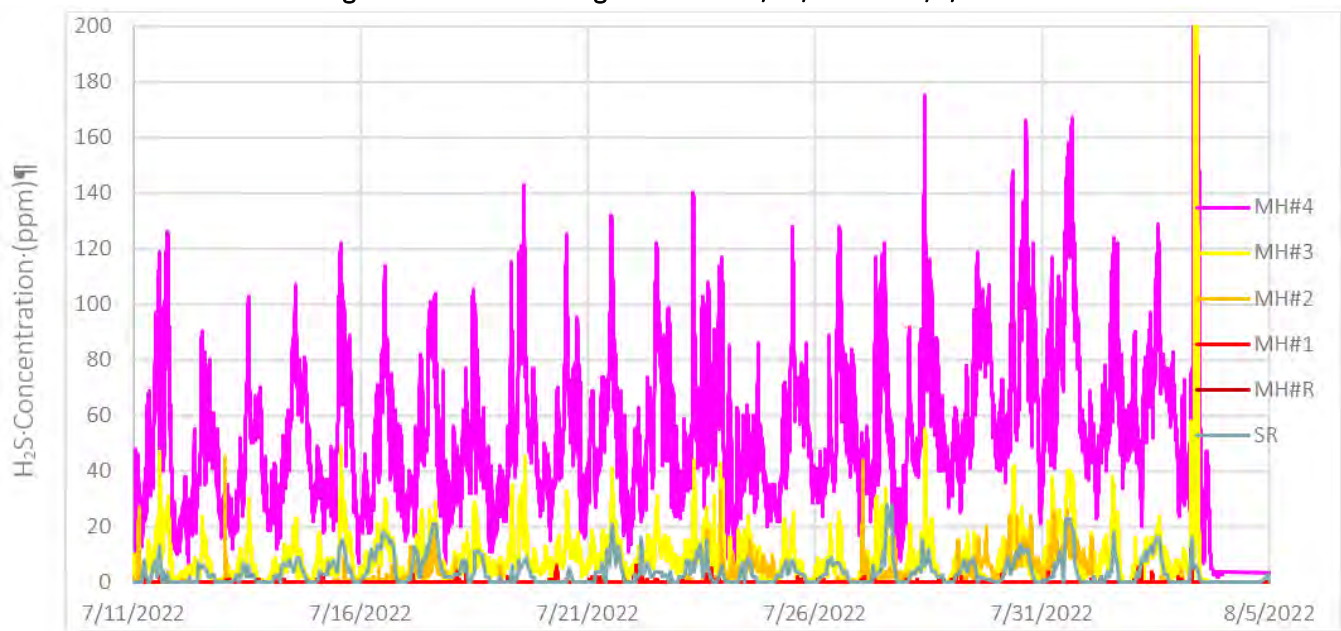
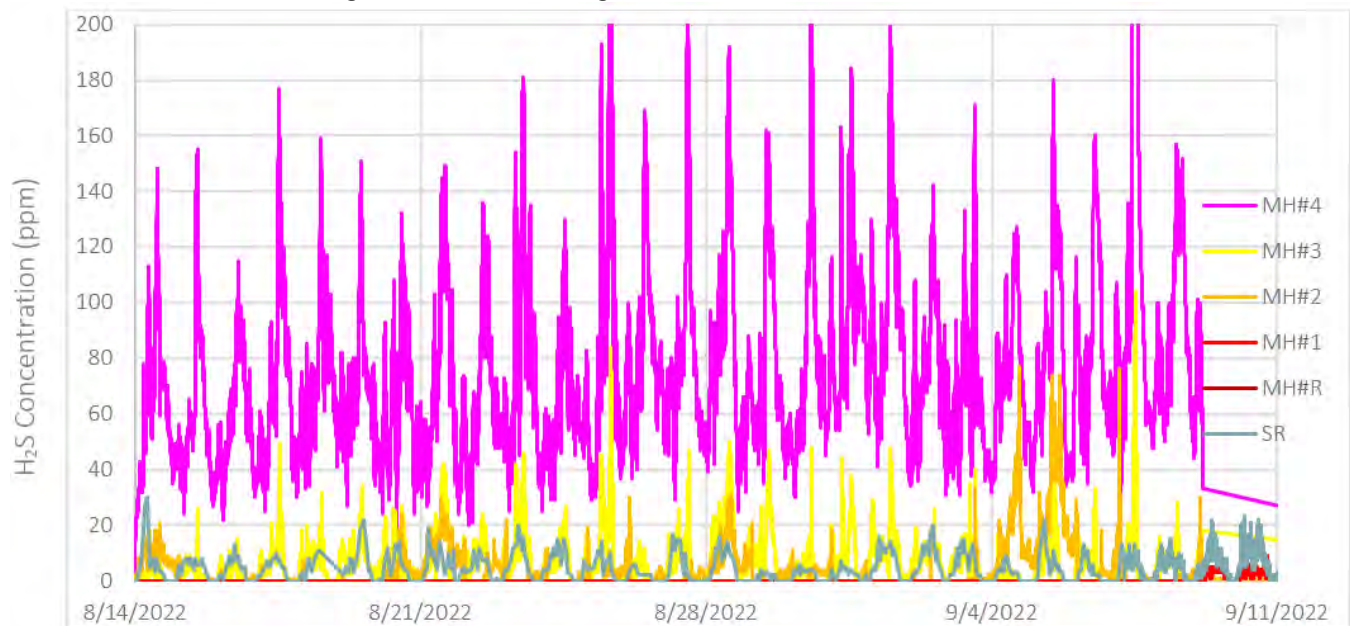


Figure 8 – Flow entering the WWTP 8/14/2022 to 9/11/2022



### 3.2.3 Wastewater Sampling Results

Wastewater liquid samples (LS) were collected at locations that corresponded with or were immediately near, the location where OdaLog® loggers were installed. Wastewater grab samples were collected and analyzed by WWTP personnel for temperature, pH, dissolved oxygen, total and dissolved sulfide, hydrogen sulfide, and BOD<sub>5</sub>. Wastewater sampling was performed July through October and sample analysis was performed at the WWTP. The wastewater sampling results are contained in Appendix 4 with the results summarized in Table 3. The following observations were drawn based on the results of the wastewater grab sampling performed:

- Elevated dissolved concentrations were typically observed at the manholes receiving force main discharge. This is consistent with conditions which favor anaerobic conditions and the formation of sulfides.
- The locations showing the highest dissolved sulfide and hydrogen sulfide concentrations included, LS-2A (Owosso Township Lift Station 5 Discharge), LS-6 (Caledonia Township/Corunna Lift Station 8 Discharge), LS-7 (PS-7 discharge for Caledonia Township State Road Lift Station), LS-7 (FSPS discharge for City of Corunna), and LS-4 (Caledonia Township/Corunna combined upstream of Owosso Township).

Table 4 compares the average OdaLog® H<sub>2</sub>S results to the average wastewater total sulfide results at paired locations where both atmospheric and wastewater samples were collected.

**Table 3 – Comparison of Paired Average Gas and Wastewater Sampling Results**

Location	Address	Average H <sub>2</sub> S (ppm)	Average Dissolved Sulfide (mg/L)
WWTP Influent	1410 Chippewa Trail	NA	<0.1
MH-1	1410 Chippewa Trail	1.8	0.9
MH-2	746 Riverlane Drive	4.0	0.3
MH 2A (PS-5)	1801 W. M-21	43.6	11.6
MH 2B (PS-5 discharge)	South St.	0.9	0.6
MH-3	Southeast corner of Laura Lane and Chippewa Trail	19.7	0.2
MH-4	Corner of M-52 and Curwood Road	79.6	3.1

Location	Address	Average H <sub>2</sub> S (ppm)	Average Dissolved Sulfide (mg/L)
MH-4A	760 Raymond Road	0.1	0.1
MH-6	861 Hintz Road	100.9	9.9
MH-7 (PS-7 discharge)	M-21 and Caledonia Drive	43.0	9
MH-7 (FSPS discharge)	M-21 and Caledonia Drive	43.0	8.6
MH-7A (PS-7 wet well)	135 N. State Road	1.2	0.6
FSPS wet well	Ferry Street	3.2	0.2

mg/L milligrams per liter

In general, the locations that showed elevated atmospheric results for H<sub>2</sub>S also showed elevated sulfide concentrations in the wastewater samples.

## 4.0 Recommendations

### 4.1 Operation and Maintenance

Excess solids buildup and surface layer FOG found in collection system force mains and wet wells are a BOD<sub>5</sub> food source to chemically reduced sulfate to sulfide. When flow with high sulfide concentration is discharged at the end of force mains under high turbulence, much of the sulfide is released as H<sub>2</sub>S, causing odor and corrosion in the downstream infrastructure. The following operations and maintenance (O&M) procedures are recommended:

- Annual cleaning of force mains and wet wells.
- Pump station wet well levels and pump run times should be operated to reduce detention time and maintain minimum velocity of 2 feet per second in the force main.
- Inspect proper operation of force main air relief valves and replace non-working valves. Relief valves prevent vacuum pressure, allowing flow to maintain scour velocity for cleaning pipe and reduces stress on pumps.

### 4.2 Dissolved Oxygen and Mixing

The following system improvements are recommended:

- Install an aerator to inject dissolved oxygen into the wet wells to promote aerobic biodegradation of the organic contaminant food source.
- Replace manholes at the force main discharge point with vortex manholes to greatly increase dissolved oxygen in the collection system. Vortex manholes have no moving parts and require no maintenance.
- Install a mixing system to circulate flow in low-flow wet wells to keep liquid from becoming stagnant and going septic.

### 4.3 Ventilation

H<sub>2</sub>S released in the air is oxidized back to sulfate and combines with water, forming sulfuric acid. The sulfuric acid settles onto surfaces causing corrosion. Ventilation is used to draw/push the air to remove the sulfate out of the area. Ventilation is not a practical option for collection system pipes because of the large volume of air that would be required.

Ventilation is largely used in pump station, meter, and treatment plant buildings to reduce toxic H<sub>2</sub>S gases and reduce corrosion on facility and equipment.

- Upgrade ventilation system in the WWTP screen room. Install rubber over open areas on and around screens and gates. Odor system may be required to reduce odors released into atmosphere.

- Evaluate each pump station and meter building for ventilation/odor system needs.
- Install gas monitoring system in pump station and meter buildings as required by NFPA 820 – 2020.

#### 4.4 Chemical Treatment

Combined with O&M procedures, chemical treatment is the most used procedure to reduce sulfide in sanitary collection systems before it is released as  $H_2S$ . Once it has been released into the air as  $H_2S$ , chemical treatment will not work. It must be targeted at the source location to be successful.

- Injection at FSPS
- Injection at PS-7

#### 5.0 Estimated Cost

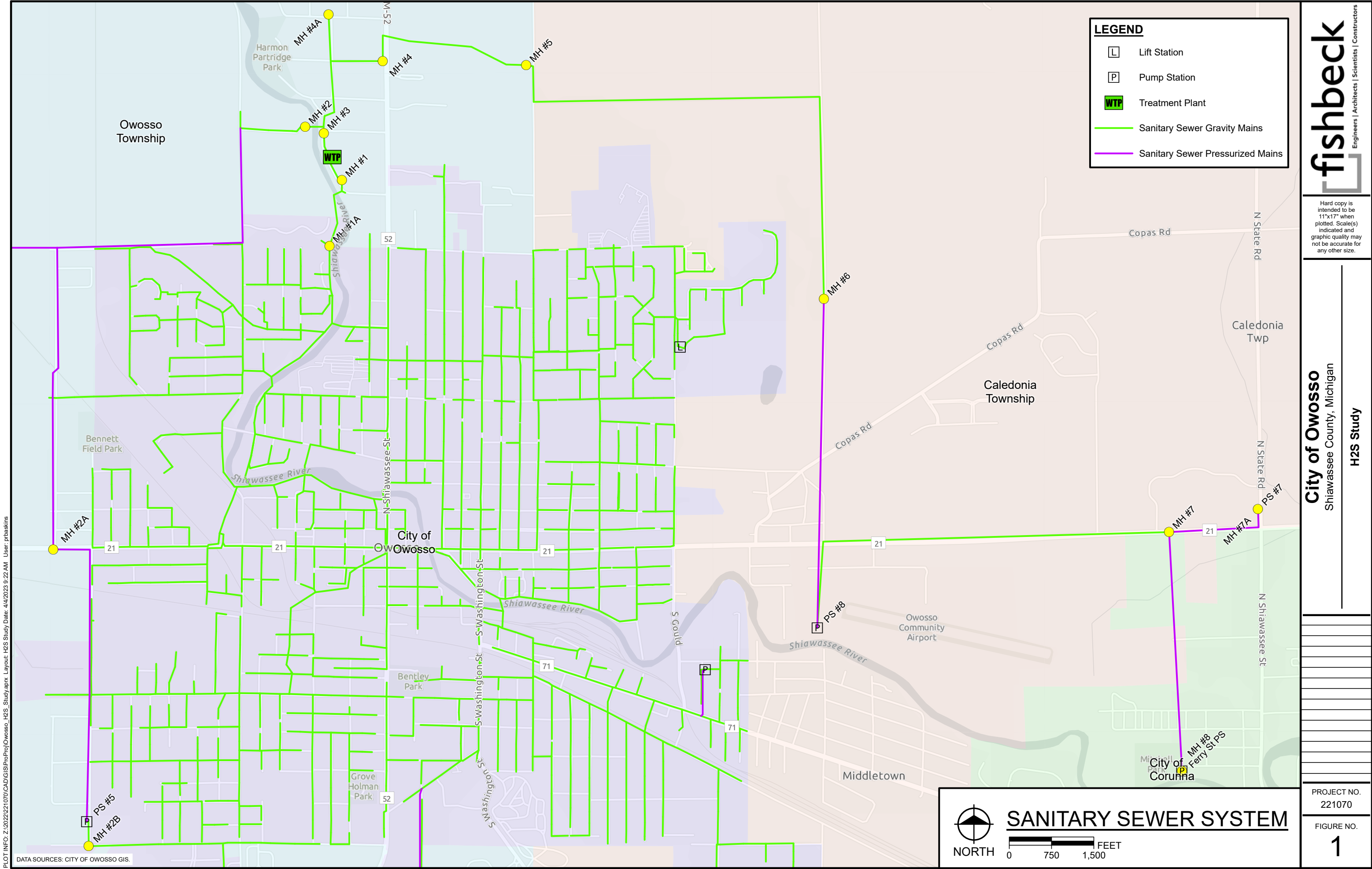
Following are the estimated costs for the recommended improvements.

- Vortex manhole installation on discharge end of force mains:
  - This requires a minimum 5-foot drop in manhole.
  - \$200,000 each.
- Wet well air injection:
  - \$100,000 each.
- Wet well mixer:
  - Space must be available in the wet well.
  - \$75,000 each.
- Remove and replace force main air relief valve:
  - \$10,000 each.
- Chemical injection:
  - Pump skid: \$50,000 each.
  - Chemical: \$3.50 per gallon of calcium nitrate.

# Appendix 1

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H<sub>2</sub>S Study Map



# Appendix 2

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Daily H<sub>2</sub>S Levels – Delivered electronically

# Appendix 4

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Wastewater Sampling Results – Delivered electronically

# Appendix 3

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Raw OdaLog<sup>®</sup> Data – Delivered electronically

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GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES							
Dept 000 - REVENUE							
101-000-402.000	GENERAL PROPERTY TAX	3,570,009	3,639,484	3,754,642	3,368,152		3,748,866
101-000-402.500	OBSOLETE PROPERTY REHAB TAXES (OPR)	667	2,147	2,123			2,732
101-000-404.000	PA 298 OF 1917			295,188	266,789		295,374
101-000-432.000	PAYMENT IN LIEU OF TAXES (PILT)				1,079		1,079
101-000-434.000	TRAILER PARK TAXES	975	920	975	1,750		1,000
101-000-437.000	INDUSTRIAL/COMMERCIAL FACILITIES T	23,951	22,121	19,330			14,082
101-000-439.000	MARIJUANA TAX DISTR.	56,003	169,360	169,000	207,631		207,000
101-000-445.000	INTEREST & PENALTIES ON TAXES	24,234	19,905	20,348	15,562		17,465
101-000-447.000	ADMINISTRATION FEES	93,608	94,926	98,575	95,142		102,017
101-000-476.000	LIQUOR LICENSES	10,419	10,580	10,168	10,443		10,500
101-000-476.100	MARIJUANA LICENSE FEE	45,000	65,000				
101-000-477.000	CABLE TELEVISION FRANCHISE FEES	103,545	100,442	103,000	46,383		93,168
101-000-478.000	MISCELLANEOUS LICENSES	1,295	750	1,000	1,160		1,000
101-000-490.000	PERMITS-BUILDING	375,662	109,835				
101-000-490.100	PERMITS-ELECTRICAL	36,712	26,693				
101-000-490.200	PERMITS-PLUMBING & MECHANICAL	63,925	53,073				
101-000-491.000	PERMITS	290	590	475	270		500
101-000-492.000	DOG LICENSES	21	60	25	75		
101-000-502.000	GRANT-FEDERAL		37,200	90,600	90,600		850,000
101-000-502.000-COVIDHHSPT	GRANT-FEDERAL		80,708				
101-000-502.100	FEDERAL GRANT - DEPT OF JUSTICE	1,625	1,800				
101-000-502.100-COSSAP2022	FEDERAL GRANT - DEPT OF JUSTICE				908		200,000
101-000-502.100-DOJ-IACP22	FEDERAL GRANT - DEPT OF JUSTICE				2,001		
101-000-528.000	OTHER FEDERAL GRANTS	465,546					
101-000-540.000	STATE SOURCES	13,020		2,121	1,100		2,100
101-000-540.531	LOCAL GRANT		2,000		5,220		
101-000-573.000	LOCAL COMMUNITY STABILIZATION SHAF	121,122	140,679	81,000	80,926		34,000
101-000-574.000	REVENUE SHARING	1,487,118	1,600,604	1,412,405	842,278		1,611,431
101-000-574.050	REVENUE SHARING - STATUTORY	421,481	429,911	472,902	227,853		528,144
101-000-605.150	VACANT PROPERTY REGISTRATION/INSPF	1,500	1,000	1,000			
101-000-605.200	CHARGE FOR SERVICES RENDERED	79,346	85,191	229,782	152,728		132,400
101-000-605.250	DUPLICATING SERVICES	1,020	1,110	1,000	627		1,000
101-000-605.300	FIRE SERVICES	3,500	2,000	3,000	(300)		3,000
101-000-628.000	RENTAL REGISTRATION	1,700	1,550	1,500	1,375		1,500
101-000-638.000	AMBULANCE CHARGES	306,077	281,500	282,311	230,867		325,379
101-000-638.000-TREAT-ONLY	AMBULANCE CHARGES	14,000	14,350	13,650	10,150		13,533
101-000-638.100	AMBULANCE MILEAGE CHARGES	198,374	209,570	217,668	110,399		149,744
101-000-638.200	AMBULANCE/ ADVANCED LIFE SUPPORT C	369,739	480,586	393,342	366,669		381,012
101-000-642.000	CHARGE FOR SERVICES - SALES	5,333	6,988	4,000	2,970		3,870
101-000-652.200	PARKING LEASE INCOME	1,680	1,680	1,680	840		1,680
101-000-657.000	ORDINANCE FINES & COSTS	8,678	8,325	10,000	7,495		10,000
101-000-657.100	PARKING VIOLATIONS	6,755	2,880	3,500	850		1,000
101-000-658.100	DRUG FORFEITURES	16	100				
101-000-665.000	INTEREST INCOME	42,878	47,548	65,129	124,910		50,000
101-000-665.100	MERS INTEREST INCOME		7	50	3		10
101-000-665.200	ICMA INTEREST INCOME			50	9		10

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ESTIMATED REVENUES							
Dept 000 - REVENUE							
101-000-667.100	RENTAL INCOME	500	560	500	530		500
101-000-673.000	SALE OF FIXED ASSETS	76,370	9,263	2,070	2,070		
101-000-674.100	PRIVATE DONATIONS	6,738	20,197				
101-000-674.100-FISHOPKINS	PRIVATE DONATIONS	2,548					
101-000-674.200	DONATIONS			473	473		
101-000-675.000	MISCELLANEOUS	44,377	30,190	20,000	32,714		20,000
101-000-675.100	RECOVERY OF BAD DEBTS		4,500				
101-000-676.200	WASTEWATER UTIL. ADMIN REIMB	218,875	226,491	203,175	167,638		199,752
101-000-676.300	CITY UTILITIES ADMIN REIMB	320,000	372,100	764,820	616,465		835,156
101-000-676.400	DDA/OBRA REIMBURSEMENT	5,314	4,450	14,594	15,790		15,453
101-000-676.500	ACT 51 ADMIN REIMBURSEMENT	183,283	187,066	192,013	115,102		199,870
101-000-678.000	SPECIAL ASSESSMENT	19,807					
101-000-687.000	INSURANCE REFUNDS	146,726	131,459	88,600	102,088		88,000
101-000-699.287	ARPA TRANSFER IN			160,000	150,300		
Totals for dept 000 - REVENUE		8,981,362	8,739,449	9,207,784	7,478,084		10,153,327
TOTAL ESTIMATED REVENUES		8,981,362	8,739,449	9,207,784	7,478,084		10,153,327

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APPROPRIATIONS							
Dept 101 - CITY COUNCIL							
101-101-704.000	BOARDS & COMMISSIONS	2,110	2,240	2,300	860		2,060
101-101-728.000	OPERATING SUPPLIES	735	90	1,000	403		1,000
101-101-956.000	EDUCATION & TRAINING		6,226	3,500	2,500		2,500
Totals for dept 101 - CITY COUNCIL		2,845	8,556	6,800	3,763		5,560
Dept 171 - CITY MANAGER							
101-171-702.100	SALARIES	158,281	174,519	187,605	141,049		195,109
101-171-702.800	ACCRUED SICK LEAVE		32				
101-171-703.000	OTHER COMPENSATION				150		300
101-171-715.000	SOCIAL SECURITY (FICA)	12,089	13,349	14,352	10,812		14,949
101-171-716.100	HEALTH INSURANCE	30,209	36,695	34,978	29,472		34,620
101-171-716.200	DENTAL INSURANCE	1,023	1,084	957	810		1,008
101-171-716.300	OPTICAL INSURANCE	63	153	146	121		156
101-171-716.400	LIFE INSURANCE	952	996	971	852		1,045
101-171-716.500	DISABILITY INSURANCE	1,627	1,741	1,674	1,470		2,180
101-171-717.000	UNEMPLOYMENT INSURANCE	67	105	93			12
101-171-718.200	DEFINED CONTRIBUTION	18,802	22,846	24,061	18,111		25,018
101-171-719.000	WORKERS' COMPENSATION	493	514	770	656		744
101-171-728.000	OPERATING SUPPLIES	491	487	500	227		500
101-171-818.000	CONTRACTUAL SERVICES						12,000
101-171-920.300	TELEPHONE		11	1,040	690		1,040
101-171-955.000	MEMBERSHIPS & DUES	1,227	1,180	2,500	1,746		2,500
101-171-956.000	EDUCATION & TRAINING	390	2,603	3,000	1,246		3,000
101-171-961.000	MISCELLANEOUS			500			
Totals for dept 171 - CITY MANAGER		225,714	256,315	273,147	207,412		294,181
Dept 201 - FINANCE							
101-201-702.100	SALARIES	166,469	155,327	91,520	69,961		95,181
101-201-702.200	WAGES			102,320	35,153		52,998
101-201-702.800	ACCRUED SICK LEAVE		141				
101-201-703.000	OTHER COMPENSATION			1,056	1,056		
101-201-715.000	SOCIAL SECURITY (FICA)	13,144	11,749	14,910	7,983		11,336
101-201-716.100	HEALTH INSURANCE	33,247	17,398	32,783	22,581		26,790
101-201-716.200	DENTAL INSURANCE	1,571	575	1,245	800		1,008
101-201-716.300	OPTICAL INSURANCE	231	92	171	121		156
101-201-716.400	LIFE INSURANCE	1,138	888	1,149	662		716
101-201-716.500	DISABILITY INSURANCE	2,143	1,527	2,217	1,259		1,836
101-201-717.000	UNEMPLOYMENT INSURANCE	100	144	140	29		12
101-201-718.100	MUNICIPAL EMPLOYEES RETIREMENT PR	34,464	37,724				
101-201-718.200	DEFINED CONTRIBUTION	5,059	9,253	13,569	9,555		13,336
101-201-719.000	WORKERS' COMPENSATION	612	572	795	676		563
101-201-728.000	OPERATING SUPPLIES	828	1,920	2,000	1,256		1,500
101-201-728.400	OFFICE SUPPLIES				236		500
101-201-818.000	CONTRACTUAL SERVICES	11,888	70,458	1,200	18,992		33,800
101-201-955.000	MEMBERSHIPS & DUES	195	120	500	120		500
101-201-956.000	EDUCATION & TRAINING	1,230	780	2,500			2,500

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APPROPRIATIONS							
Dept 201 - FINANCE							
101-201-961.000	MISCELLANEOUS				7		
Totals for dept 201 - FINANCE		272,319	308,668	268,075	170,447		242,732
Dept 210 - CITY ATTORNEY							
101-210-801.000	PROFESSIONAL SERVICES: ADMINISTRATION	58,327	65,786	57,000	37,099		60,000
101-210-801.100	PROFESSIONAL SERVICES: POLICE/COURT	63,138	47,246	63,000	38,065		60,000
Totals for dept 210 - CITY ATTORNEY		121,465	113,032	120,000	75,164		120,000
Dept 215 - CLERK							
101-215-702.100	SALARIES	116,575	121,313	77,833	59,942		80,946
101-215-702.200	WAGES			53,216	35,644		44,775
101-215-702.300	OVERTIME			2,500	3,264		5,000
101-215-703.000	OTHER COMPENSATION				150		900
101-215-706.000	ELECTIONS	57,994	7,673	54,000	52,685	33,250	33,250
101-215-715.000	SOCIAL SECURITY (FICA)	8,977	9,111	10,217	7,428		10,069
101-215-716.000	FRINGES	436					
101-215-716.100	HEALTH INSURANCE	34,810	35,314	36,495	30,471		34,620
101-215-716.200	DENTAL INSURANCE	1,298	1,263	1,210	1,012		1,226
101-215-716.300	OPTICAL INSURANCE	180	177	182	150		185
101-215-716.400	LIFE INSURANCE	755	774	776	647		705
101-215-716.500	DISABILITY INSURANCE	1,436	1,504	1,510	1,273		1,694
101-215-717.000	UNEMPLOYMENT INSURANCE	67	98	98			12
101-215-718.100	MUNICIPAL EMPLOYEES RETIREMENT PROGRAM	57,837	68,165	115,584	77,056		30,726
101-215-718.200	DEFINED CONTRIBUTION	1,777	4,034	5,014	3,633		4,480
101-215-719.000	WORKERS' COMPENSATION	460	395	548	444		503
101-215-728.000	OPERATING SUPPLIES	1,434	661	2,400	555	2,050	2,050
101-215-728.400	OFFICE SUPPLIES			1,000	155	500	500
101-215-802.000	ADVERTISING	3,557	3,642	4,000	2,607	4,000	4,000
101-215-818.000	CONTRACTUAL SERVICES	3,945	13,042	17,250	6,250	13,900	13,900
101-215-933.000	EQUIPMENT MAINTENANCE	3,851	8,801	8,950	8,801	8,950	8,950
101-215-955.000	MEMBERSHIPS & DUES	410	410	450	460	500	500
101-215-956.000	EDUCATION & TRAINING		101	1,300	650	1,300	1,300
101-215-978.000	EQUIPMENT						12,000
Totals for dept 215 - CLERK		295,799	276,478	394,533	293,277	64,450	292,291
Dept 228 - INFORMATION & TECHNOLOGY							
101-228-728.000	OPERATING SUPPLIES	17,935	9,697	30,000	4,604	30,000	30,000
101-228-818.000	CONTRACTUAL SERVICES	84,768	85,911	100,000	64,976	120,000	120,000
101-228-933.000	EQUIPMENT MAINTENANCE	12,655	8,491	27,225	9,713	55,000	36,900
101-228-956.000	EDUCATION & TRAINING	1,702		5,000		1,500	
101-228-978.000	EQUIPMENT			99,000	10,976	116,000	107,755
Totals for dept 228 - INFORMATION & TECHNOLOGY		117,060	104,099	261,225	90,269	322,500	294,655
Dept 253 - TREASURY							
101-253-702.100	SALARIES	96,154	100,707	67,875	51,898		70,590
101-253-702.200	WAGES			35,897	25,759		37,054

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APPROPRIATIONS							
Dept 253 - TREASURY							
101-253-703.000	OTHER COMPENSATION				419		1,100
101-253-715.000	SOCIAL SECURITY (FICA)	7,301	8,008	7,939	5,945		8,465
101-253-716.100	HEALTH INSURANCE	26,296	30,633	26,554	22,175		27,335
101-253-716.200	DENTAL INSURANCE	859	853	819	685		861
101-253-716.300	OPTICAL INSURANCE	110	110	114	94		121
101-253-716.400	LIFE INSURANCE	632	653	656	553		525
101-253-716.500	DISABILITY INSURANCE	1,212	1,250	1,256	1,059		1,460
101-253-717.000	UNEMPLOYMENT INSURANCE	133	128	84			24
101-253-718.200	DEFINED CONTRIBUTION	3,846	9,344	9,340	7,026		9,958
101-253-719.000	WORKERS' COMPENSATION	584	582	426	362		410
101-253-728.000	OPERATING SUPPLIES	2,510	2,490	2,000	827	2,000	2,000
101-253-728.400	OFFICE SUPPLIES			1,000	400	1,000	1,000
101-253-818.000	CONTRACTUAL SERVICES	10,619	10,126	13,500	3,961	13,500	16,500
101-253-955.000	MEMBERSHIPS & DUES	150	150	225	198	300	300
101-253-956.000	EDUCATION & TRAINING	399	1,013	2,500	599	2,500	2,500
101-253-960.100	OVER & SHORT	(137)	(17)				
101-253-978.000	EQUIPMENT					1,000	500
Totals for dept 253 - TREASURY		150,668	166,030	170,185	121,960	20,300	180,703
Dept 257 - ASSESSING							
101-257-702.100	SALARIES	99,957	109,371	73,938	56,547	77,650	76,896
101-257-702.200	WAGES			53,000	38,730	56,000	55,118
101-257-702.800	ACCRUED SICK LEAVE	710					
101-257-703.000	OTHER COMPENSATION			775	775	775	775
101-257-704.000	BOARDS & COMMISSIONS	1,000	1,450	1,650	1,100	1,800	1,800
101-257-715.000	SOCIAL SECURITY (FICA)	7,809	8,423	9,711	7,392	10,200	10,159
101-257-716.100	HEALTH INSURANCE	26,987	33,806	34,978	29,156	35,000	35,655
101-257-716.200	DENTAL INSURANCE	1,020	1,214	1,165	975	1,500	1,226
101-257-716.300	OPTICAL INSURANCE	145	171	176	145	200	185
101-257-716.400	LIFE INSURANCE	587	714	717	617	720	735
101-257-716.500	DISABILITY INSURANCE	961	1,370	1,376	1,203	1,400	1,783
101-257-717.000	UNEMPLOYMENT INSURANCE	72	93	94		100	12
101-257-718.200	DEFINED CONTRIBUTION	4,075	9,481	11,494	8,645	12,000	11,951
101-257-719.000	WORKERS' COMPENSATION	616	503	907	762	1,000	858
101-257-728.000	OPERATING SUPPLIES	648	300	1,000	518	1,000	1,000
101-257-728.400	OFFICE SUPPLIES			500	15	500	500
101-257-802.000	ADVERTISING	75	16	400	6	400	400
101-257-818.000	CONTRACTUAL SERVICES	12,812	21,333	13,000	4,308	13,650	13,650
101-257-955.000	MEMBERSHIPS & DUES	50	405	600	560	600	600
101-257-956.000	EDUCATION & TRAINING	1,247	333	1,500		1,500	1,500
Totals for dept 257 - ASSESSING		158,771	188,983	206,981	151,454	215,995	214,803
Dept 261 - GENERAL ADMIN							
101-261-716.100	HEALTH INSURANCE			6,797	2,062		6,792
101-261-718.100	MUNICIPAL EMPLOYEES RETIREMENT PRO	504,302					
101-261-719.000	WORKERS' COMPENSATION	175	25				

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APPROPRIATIONS							
Dept 261 - GENERAL ADMIN							
101-261-728.000	OPERATING SUPPLIES	18,466	18,126	17,500	8,732		17,500
101-261-728.400	OFFICE SUPPLIES			2,500	985		2,500
101-261-810.000	INSURANCE & BONDS	134,074	137,824	141,959	141,352		155,487
101-261-818.000	CONTRACTUAL SERVICES	14,604	10,142	3,000	1,908		10,500
101-261-818.500	AUDIT		6,393	6,350	5,250		6,500
101-261-818.600	AIRPORT CONTRIBUTION				4,510		9,493
101-261-920.300	TELEPHONE	5,679	6,000	5,850	2,244		3,558
101-261-933.000	EQUIPMENT MAINTENANCE	1,600	1,727	1,500			
101-261-955.000	MEMBERSHIPS & DUES	47,308	48,230	28,000	26,821		48,000
101-261-958.000	BAD DEBT EXPENSE	101,793	81,109	66,000	44,578		70,210
101-261-961.000	MISCELLANEOUS		86,796	3,000	2,551		3,150
101-261-971.000	LAND		65,700				
101-261-978.000	EQUIPMENT			17,315	17,210		21,235
Totals for dept 261 - GENERAL ADMIN		828,001	462,072	299,771	258,203		354,925
Dept 265 - BUILDING & GROUNDS							
101-265-702.200	WAGES	48,186	49,070	40,810	31,285	41,100	42,016
101-265-702.300	OVERTIME			374	1,859	3,000	3,000
101-265-702.600	UNIFORMS			700	700		
101-265-702.800	ACCRUED SICK LEAVE			78	78	200	150
101-265-703.000	OTHER COMPENSATION	1,000		1,000	2,699	1,400	2,780
101-265-715.000	SOCIAL SECURITY (FICA)	3,347	3,278	3,287	2,762		3,668
101-265-716.000	FRINGES	2,729	3,186				
101-265-716.100	HEALTH INSURANCE	6,545	7,035	7,387	6,078		7,400
101-265-716.200	DENTAL INSURANCE	445	463	451	375		470
101-265-716.300	OPTICAL INSURANCE	57	60	63	51		65
101-265-716.400	LIFE INSURANCE	189	197	200	166		208
101-265-717.000	UNEMPLOYMENT INSURANCE	33	47	47			6
101-265-718.100	MUNICIPAL EMPLOYEES RETIREMENT PRG	21,831	23,804	31,320	20,880		30,656
101-265-718.200	DEFINED CONTRIBUTION				5		
101-265-719.000	WORKERS' COMPENSATION	993	1,273	1,805	1,508		1,952
101-265-728.000	OPERATING SUPPLIES	2,505	3,657	3,000	1,789	3,000	3,000
101-265-818.000	CONTRACTUAL SERVICES	502	925	1,500	1,968		
101-265-920.100	ELECTRICITY	19,451	19,183	20,000	14,759	22,000	20,283
101-265-920.200	GAS	4,435	5,826	5,000	4,497	6,000	5,387
101-265-920.300	TELEPHONE	270	370	325	409	650	650
101-265-920.400	WATER & SEWER	3,388	3,290	3,000	2,470	5,000	3,506
101-265-930.000	BUILDING MAINTENANCE	39,783	14,126	15,000	6,305	176,000	41,000
101-265-930.000-LIBRARY000	BUILDING MAINTENANCE	5,643	7,810	5,000	9,085	10,000	27,000
101-265-930.200	BLDG MAINTENANCE-BALLFIELDS				25		
101-265-940.000	EQUIPMENT RENTAL	2,547	3,833	3,000	3,798	6,000	6,788
101-265-975.000	BUILDING IMPROVEMENTS		54		109	15,000	
Totals for dept 265 - BUILDING & GROUNDS		163,879	147,487	143,347	113,660	289,350	199,985
Dept 270 - HUMAN RESOURCES							
101-270-702.100	SALARIES	152,869	132,203	83,324	63,939		86,657

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APPROPRIATIONS							
Dept 270 - HUMAN RESOURCES							
101-270-702.200	WAGES			42,625	35,388		52,998
101-270-702.300	OVERTIME			100	506	2,000	2,000
101-270-702.800	ACCRUED SICK LEAVE		237		269	250	300
101-270-703.000	OTHER COMPENSATION						650
101-270-715.000	SOCIAL SECURITY (FICA)	11,964	10,270	9,643	7,411		10,910
101-270-716.100	HEALTH INSURANCE	15,775	26,639	19,804	16,848		25,225
101-270-716.200	DENTAL INSURANCE	1,394	1,583	1,436	1,211		1,512
101-270-716.300	OPTICAL INSURANCE	201	234	232	190		240
101-270-716.400	LIFE INSURANCE	789	784	757	635		705
101-270-716.500	DISABILITY INSURANCE	1,514	1,583	1,518	1,286		1,739
101-270-717.000	UNEMPLOYMENT INSURANCE	102	105	93			12
101-270-718.100	MUNICIPAL EMPLOYEES RETIREMENT PRO	42,075					
101-270-718.200	DEFINED CONTRIBUTION	4,259	11,915	11,344	7,119		12,835
101-270-719.000	WORKERS' COMPENSATION	536	541	517	439		542
101-270-728.000	OPERATING SUPPLIES	335	994	350	300	1,000	1,000
101-270-728.400	OFFICE SUPPLIES			350	244	500	500
101-270-802.000	ADVERTISING	831	611	800	171	800	800
101-270-818.000	CONTRACTUAL SERVICES	9,641	7,097	24,000	5,647	20,000	15,000
101-270-920.300	TELEPHONE		5	500	331	500	520
101-270-955.000	MEMBERSHIPS & DUES	479	419	900	234	900	900
101-270-956.000	EDUCATION & TRAINING	460	160	2,500	1,080	2,500	2,500
101-270-978.000	EQUIPMENT					800	800
Totals for dept 270 - HUMAN RESOURCES		243,224	195,380	200,793	143,248	29,250	218,345
Dept 301 - POLICE							
101-301-702.100	SALARIES	1,225,135	1,269,337	45,922	85,443		47,758
101-301-702.120	WAGES-MAGNET	77,074	72,654	66,532	51,435		67,857
101-301-702.200	WAGES		561	1,119,816	789,918		1,127,606
101-301-702.210	WAGES - SCHOOL LIAISON	45,810	42,400	194,617	132,192		197,756
101-301-702.220	WAGES - OFFICE STAFF			40,615	29,792		42,238
101-301-702.300	OVERTIME	58,167	63,065	58,000	58,764		80,685
101-301-702.400	WAGES - SEASONAL			2,890	319		12,090
101-301-702.430	CROSSING GUARDS			30,270	30,408		43,050
101-301-702.600	UNIFORMS	1,325	1,610	1,500	1,765		1,750
101-301-702.800	ACCRUED SICK LEAVE	11,784	13,400	23,400	24,784		26,600
101-301-703.000	OTHER COMPENSATION	37,618	46,948	57,500	49,691		62,000
101-301-715.000	SOCIAL SECURITY (FICA)	30,813	33,214	37,908	27,056		37,607
101-301-716.100	HEALTH INSURANCE	221,179	240,186	235,990	194,584		260,836
101-301-716.200	DENTAL INSURANCE	10,134	10,411	10,239	8,417		11,439
101-301-716.300	OPTICAL INSURANCE	1,217	1,249	1,317	1,082		1,520
101-301-716.400	LIFE INSURANCE	3,737	3,825	3,819	3,250		4,166
101-301-716.500	DISABILITY INSURANCE	5,751	6,192	6,228	5,394		8,285
101-301-716.600	PHYSICALS	141		500	500		500
101-301-717.000	UNEMPLOYMENT INSURANCE	804	1,226	1,144	159		127
101-301-718.100	MUNICIPAL EMPLOYEES RETIREMENT PRO	215,961	322,531	361,056	256,066		369,384
101-301-718.200	DEFINED CONTRIBUTION	2,694	7,697	7,789	5,983		8,120

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APPROPRIATIONS							
Dept 301 - POLICE							
101-301-719.000	WORKERS' COMPENSATION	26,202	27,775	42,765	36,429		44,392
101-301-728.000	OPERATING SUPPLIES	11,316	21,106	23,300	14,206	20,000	15,000
101-301-728.000-COSSAP2022	OPERATING SUPPLIES				2,754		200,000
101-301-728.400	OFFICE SUPPLIES			5,000	789	5,000	5,000
101-301-741.000	UNIFORMS & CLEANING	9,475	10,531	10,000	9,940	15,000	12,000
101-301-751.000	GAS & OIL	25,889	40,002	51,420	33,446	50,000	44,130
101-301-818.000	CONTRACTUAL SERVICES	9,045	5,367	9,000	370	1,000	1,000
101-301-920.100	ELECTRICITY	9,177	8,625	10,114	5,610	9,000	9,000
101-301-920.200	GAS	4,533	6,655	4,996	5,983		8,700
101-301-920.300	TELEPHONE	7,296	7,284	15,474	6,327	7,500	12,000
101-301-920.400	WATER & SEWER	3,614	3,619	4,550	2,023		4,250
101-301-920.500	REFUSE	546	584	600	375		600
101-301-930.000	BUILDING MAINTENANCE	4,353	17,885	10,000	656	28,000	25,000
101-301-933.000	EQUIPMENT MAINTENANCE	349	60	1,000	7,188	2,000	2,000
101-301-933.400	EQUIP MAINT - MOBILE	25,196	25,628	25,750	14,424	40,000	25,000
101-301-955.000	MEMBERSHIPS & DUES	2,530	760	1,000	695	1,000	1,000
101-301-956.000	EDUCATION & TRAINING	1,843	11,077	10,300	16,852	20,000	20,000
101-301-961.000	MISCELLANEOUS	101	819	750	226	750	750
101-301-976.000	BUILDING ADD & IMPROVEMENTS			11,200	52		
101-301-978.000	EQUIPMENT			259,271	84,132	146,698	178,329
Totals for dept 301 - POLICE		2,090,809	2,324,283	2,803,542	1,999,479	345,948	3,019,525
Dept 336 - FIRE							
101-336-702.100	SALARIES	1,124,811	1,194,764	45,921	64,880		47,758
101-336-702.200	WAGES		1,684	1,028,711	708,700		1,039,475
101-336-702.220	WAGES - OFFICE STAFF			40,612	29,790		42,448
101-336-702.300	OVERTIME	63,693	73,394	65,285	90,253		107,000
101-336-702.500	MEAL ALLOWANCE	11,200	11,200	8,800	8,800		14,400
101-336-702.600	UNIFORMS	2,600	2,400	2,500	3,200		3,500
101-336-702.800	ACCRUED SICK LEAVE	4,410	9,938	6,588	1,898		3,750
101-336-703.000	OTHER COMPENSATION			50,000	54,498		59,000
101-336-715.000	SOCIAL SECURITY (FICA)	21,903	23,845	23,468	17,858		21,975
101-336-716.000	FRINGES		134				
101-336-716.100	HEALTH INSURANCE	246,429	249,357	210,650	182,038		264,206
101-336-716.200	DENTAL INSURANCE	10,048	9,844	8,262	7,077		9,709
101-336-716.300	OPTICAL INSURANCE	1,141	1,131	1,013	867		1,986
101-336-716.400	LIFE INSURANCE	4,351	4,453	4,228	3,698		4,797
101-336-716.500	DISABILITY INSURANCE	8,543	9,322	8,968	7,525		10,791
101-336-716.600	PHYSICALS	266		250			
101-336-717.000	UNEMPLOYMENT INSURANCE	599	1,007	908	32		120
101-336-718.100	MUNICIPAL EMPLOYEES RETIREMENT PRO	195,120	202,451	235,350	150,670		211,764
101-336-718.200	DEFINED CONTRIBUTION	2,674	7,604	7,789	5,983		8,120
101-336-719.000	WORKERS' COMPENSATION	29,917	33,088	51,327	42,886		54,966
101-336-728.000	OPERATING SUPPLIES	10,624	15,931	15,000	15,757	20,000	17,500
101-336-728.100	SUPPLIES	20,642	21,128	30,000	14,995	33,000	31,500
101-336-728.400	OFFICE SUPPLIES			2,500	596	2,500	2,500

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APPROPRIATIONS							
Dept 336 - FIRE							
101-336-729.000	FINANCIAL INSTITUTION FEES (AMB)		52				
101-336-741.000	UNIFORMS & CLEANING	7,865	15,976	15,500	9,073	16,000	16,000
101-336-751.000	GAS & OIL	18,081	30,544	32,230	20,274	32,000	31,000
101-336-818.000	CONTRACTUAL SERVICES	76,276	81,368	80,000	65,382	80,000	80,000
101-336-920.100	ELECTRICITY	11,196	10,673	12,340	6,976	11,000	12,919
101-336-920.200	GAS	4,533	6,655	4,995	5,983		10,095
101-336-920.300	TELEPHONE	3,305	3,737	3,000	3,035		5,442
101-336-920.400	WATER & SEWER	3,614	3,619	4,550	2,023		3,990
101-336-920.500	REFUSE	546	584	600	375		600
101-336-930.000	BUILDING MAINTENANCE	14,923	14,782	12,650	12,831	15,000	15,000
101-336-933.000	EQUIPMENT MAINTENANCE	3,534	5,812	8,000	12,613	9,000	9,000
101-336-933.400	EQUIP MAINT - MOBILE	40,790	42,123	45,000	42,849	45,000	45,000
101-336-956.000	EDUCATION & TRAINING	5,295	11,364	10,000	9,770	10,000	10,000
101-336-978.000	EQUIPMENT			263,541	5,884	784,062	924,063
Totals for dept 336 - FIRE		1,948,929	2,099,964	2,340,536	1,609,069	1,057,562	3,120,374
Dept 371 - BUILDING AND SAFETY							
101-371-702.100	SALARIES	41,460	80,620	1,846	1,846		
101-371-702.200	WAGES	28,159	30,580	31,878	18,125		
101-371-702.440	WAGES-PART TIME						27,577
101-371-702.800	ACCRUED SICK LEAVE				28		
101-371-703.000	OTHER COMPENSATION				783		
101-371-715.000	SOCIAL SECURITY (FICA)	5,306	8,502	2,439	1,590		2,110
101-371-716.100	HEALTH INSURANCE	14,278	20,193	1,897	1,897		
101-371-716.200	DENTAL INSURANCE	466	548	43	43		
101-371-716.300	OPTICAL INSURANCE	60	84	7	7		
101-371-716.400	LIFE INSURANCE	159	508	45	45		
101-371-716.500	DISABILITY INSURANCE	453	914	84	84		
101-371-717.000	UNEMPLOYMENT INSURANCE	90	190	22	22		14
101-371-718.200	DEFINED CONTRIBUTION	1,658	7,198	166	239		
101-371-719.000	WORKERS' COMPENSATION	591	390		101		179
101-371-728.000	OPERATING SUPPLIES	1,307	2,872		74		
101-371-818.000	CONTRACTUAL SERVICES	149,440	424,930	14,183	30,938		
101-371-956.000	EDUCATION & TRAINING		677				
101-371-961.000	MISCELLANEOUS		1,231		75		
Totals for dept 371 - BUILDING AND SAFETY		243,427	579,437	52,610	55,897		29,880
Dept 441 - PUBLIC WORKS							
101-441-702.100	SALARIES	83,987	98,219	57,222	44,309	67,500	59,510
101-441-702.200	WAGES	39,157	37,052	79,140	46,445	65,000	69,515
101-441-702.300	OVERTIME			1,000	13,678	25,500	21,050
101-441-702.400	WAGES - SEASONAL	1,154	(797)	6,000		7,500	
101-441-702.800	ACCRUED SICK LEAVE		15,816		281		
101-441-703.000	OTHER COMPENSATION	78,751	74,732	3,214	4,714		5,000
101-441-715.000	SOCIAL SECURITY (FICA)	34,549	38,913	11,213	9,046		11,864
101-441-716.000	FRINGES	(298,130)	(275,845)		(5,566)		

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APPROPRIATIONS							
Dept 441 - PUBLIC WORKS							
101-441-716.100	HEALTH INSURANCE	100,919	135,053	37,143	39,790		41,837
101-441-716.200	DENTAL INSURANCE	3,726	4,983	1,333	1,344		1,452
101-441-716.300	OPTICAL INSURANCE	527	696	188	193		223
101-441-716.400	LIFE INSURANCE	1,930	2,307	725	748		706
101-441-716.500	DISABILITY INSURANCE	3,340	3,926	1,266	1,323		1,585
101-441-717.000	UNEMPLOYMENT INSURANCE	467	571	483	61		7
101-441-718.100	MUNICIPAL EMPLOYEES RETIREMENT PRG	116,632	107,922	31,320	20,880		30,656
101-441-718.200	DEFINED CONTRIBUTION	11,781	16,077	9,150	7,541		10,787
101-441-719.000	WORKERS' COMPENSATION	16,096	20,309	25,073	22,479		10,220
101-441-728.000	OPERATING SUPPLIES	4,540	14,048	4,000	7,687	14,000	12,000
101-441-728.400	OFFICE SUPPLIES			1,000	779	1,000	1,000
101-441-751.000	GAS & OIL	1,050	2,735	4,180	2,368	4,500	4,000
101-441-818.000	CONTRACTUAL SERVICES	2,439	1,662	4,000	14,959	4,250	4,000
101-441-920.100	ELECTRICITY	8,585	9,539	9,108	8,652	15,500	11,500
101-441-920.200	GAS	4,471	5,544	4,743	2,999	5,000	5,250
101-441-920.300	TELEPHONE	2,653	2,526	2,815	2,192	3,500	3,263
101-441-920.400	WATER & SEWER	3,442	3,996	4,254	1,893	4,500	3,905
101-441-920.500	REFUSE	1,188	1,248	1,300	798	1,500	1,300
101-441-921.000	STREET LIGHTING	199,356	189,540	242,346	123,954	300,000	210,300
101-441-922.000	DISPOSAL AREA (LANDFILL&HOPKINS)		2,063	10,000	950	10,000	10,000
101-441-930.000	BUILDING MAINTENANCE	7,721	2,470	2,000	1,501	2,500	2,500
101-441-930.100	STORM SEWER MAINTENANCE	65,106	5,255	20,000	6,282	13,500	13,500
101-441-933.400	EQUIP MAINT - MOBILE				11		
101-441-937.000	TREES & GARDEN	4,350	9,701	4,000	2,858	6,000	6,000
101-441-940.000	EQUIPMENT RENTAL	29,851	41,260	40,000	23,515	42,000	43,323
101-441-956.000	EDUCATION & TRAINING	908	3,500	4,000	1,847	4,000	4,000
101-441-956.100	SAFETY TRAINING	611	871	1,000	1,801	3,000	3,000
101-441-960.000	MISCELLANEOUS OPERATIONS	(10,563)	14,851	3,000	219	3,500	3,500
101-441-975.000	BUILDING IMPROVEMENTS	2,298	336	12,000	3,076	10,000	10,000
Totals for dept 441 - PUBLIC WORKS		522,892	591,079	638,216	415,607	613,750	616,753
Dept 528 - LEAF AND BRUSH COLLECTION							
101-528-702.200	WAGES	52,860	62,297	76,528	53,888	77,500	74,345
101-528-702.300	OVERTIME				2,782	2,750	2,750
101-528-715.000	SOCIAL SECURITY (FICA)			5,854	4,305		5,898
101-528-716.000	FRINGES	35,539	34,769				
101-528-716.100	HEALTH INSURANCE			26,722	17,979		31,250
101-528-716.200	DENTAL INSURANCE			893	664		1,088
101-528-716.300	OPTICAL INSURANCE			291	93		168
101-528-716.400	LIFE INSURANCE			361	220		356
101-528-716.500	DISABILITY INSURANCE			1,013	339		763
101-528-717.000	UNEMPLOYMENT INSURANCE						11
101-528-718.200	DEFINED CONTRIBUTION			3,016	1,913		3,855
101-528-719.000	WORKERS' COMPENSATION			2,380	650		5,081
101-528-728.000	OPERATING SUPPLIES	135		500	341	750	750
101-528-818.000	CONTRACTUAL SERVICES	10,620	15,494	10,000	10,628	11,500	22,000

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APPROPRIATIONS							
Dept 528 - LEAF AND BRUSH COLLECTION							
101-528-930.000	BUILDING MAINTENANCE					1,000	1,000
101-528-940.000	EQUIPMENT RENTAL	121,784	142,860	120,000	130,182	150,000	150,000
Totals for dept 528 - LEAF AND BRUSH COLLECTION		220,938	255,420	247,558	223,984	243,500	299,315
Dept 585 - PARKING							
101-585-702.200	WAGES	4,642	5,427	12,084	8,509	12,500	11,739
101-585-702.300	OVERTIME			500	938	2,000	2,000
101-585-715.000	SOCIAL SECURITY (FICA)			963	717		1,051
101-585-716.000	FRINGES	3,115	2,992				
101-585-716.100	HEALTH INSURANCE			8,375	2,757		4,935
101-585-716.200	DENTAL INSURANCE			131	102		172
101-585-716.300	OPTICAL INSURANCE			21	14		27
101-585-716.400	LIFE INSURANCE			53	36		57
101-585-716.500	DISABILITY INSURANCE			74	58		121
101-585-718.200	DEFINED CONTRIBUTION			477	319		687
101-585-719.000	WORKERS' COMPENSATION			822	224		905
101-585-728.000	OPERATING SUPPLIES	5,699	6,190	7,500	6,709	7,500	7,500
101-585-934.000	MAINTENANCE	310	235	750		750	750
101-585-940.000	EQUIPMENT RENTAL	8,218	11,993	7,500	6,443	7,500	7,500
Totals for dept 585 - PARKING		21,984	26,837	39,250	26,826	30,250	37,444
Dept 720 - COMMUNITY DEVELOPMENT							
101-720-702.100	SALARIES	6,352	9,807	10,182	7,726		10,589
101-720-702.200	WAGES			11,417	8,135		16,492
101-720-715.000	SOCIAL SECURITY (FICA)	486	750	874	1,215		1,262
101-720-716.100	HEALTH INSURANCE	2,142	2,201	4,173	3,795		2,322
101-720-716.200	DENTAL INSURANCE	70	54	93	86		71
101-720-716.300	OPTICAL INSURANCE	9	9	17	14		10
101-720-716.400	LIFE INSURANCE	25	73	97	84		75
101-720-716.500	DISABILITY INSURANCE	69	120	182	162		145
101-720-717.000	UNEMPLOYMENT INSURANCE		7	43			6
101-720-718.200	DEFINED CONTRIBUTION	254	874	1,379	1,222		636
101-720-719.000	WORKERS' COMPENSATION		15	89	116		103
101-720-728.000	OPERATING SUPPLIES		6	500	278	500	500
101-720-818.000	CONTRACTUAL SERVICES	48,563	36,560	41,400	16,411	30,000	48,000
101-720-955.000	MEMBERSHIPS & DUES			165		165	165
Totals for dept 720 - COMMUNITY DEVELOPMENT		57,970	50,476	70,611	39,244	30,665	80,376
Dept 751 - PARKS							
101-751-702.200	WAGES	50,722	62,255	64,442	45,380		62,606
101-751-702.300	OVERTIME			2,500	1,966		2,000
101-751-702.400	WAGES - SEASONAL		2,350	6,000	16,857	26,000	28,000
101-751-715.000	SOCIAL SECURITY (FICA)		180	5,580	4,887		7,085
101-751-716.000	FRINGES	35,185	35,704				
101-751-716.100	HEALTH INSURANCE			22,016	15,220		26,316
101-751-716.200	DENTAL INSURANCE			742	562		917

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APPROPRIATIONS							
Dept 751 - PARKS							
101-751-716.300	OPTICAL INSURANCE			113	78		142
101-751-716.400	LIFE INSURANCE			300	184		300
101-751-716.500	DISABILITY INSURANCE			420	288		643
101-751-717.000	UNEMPLOYMENT INSURANCE		22	24	24		9
101-751-718.200	DEFINED CONTRIBUTION			2,714	1,600		3,130
101-751-719.000	WORKERS' COMPENSATION			2,123	580		2,612
101-751-728.000	OPERATING SUPPLIES	3,561	1,584	1,200	1,503	2,500	2,500
101-751-818.000	CONTRACTUAL SERVICES	7,770	4,524	19,500	8,907	11,000	11,000
101-751-818.000-JAMESMINOR	CONTRACTUAL SERVICES	255	5,688	6,873	9,344	32,700	32,700
101-751-920.100	ELECTRICITY	10,505	10,622	10,500	8,082	11,000	11,488
101-751-920.400	WATER & SEWER	15,474	22,384	25,000	21,776	26,000	24,208
101-751-920.500	REFUSE	161	1,162	900	148	300	300
101-751-930.000	BUILDING MAINTENANCE	14,081	13,923	16,000	14,220	3,000	3,000
101-751-930.200	BLDG MAINTENANCE-BALLFIELDS	1,666	6,298	1,500	1,468	10,000	10,000
101-751-937.000	TREES & GARDEN	71	606	500	932	1,000	1,000
101-751-940.000	EQUIPMENT RENTAL	66,657	90,873	58,000	55,310	112,000	100,000
101-751-971.000	LAND		217		90		
101-751-974.000	LAND IMPROVEMENTS		14,553		120	91,624	92,000
101-751-974.000-SPLASH PAD	SYSTEM IMPROVEMENTS	34,710					
Totals for dept 751 - PARKS		240,818	272,945	246,947	209,526	327,124	421,956
Dept 755 - HOLMAN POOL							
101-755-702.200	WAGES	61					
101-755-716.000	FRINGES	40					
101-755-940.000	EQUIPMENT RENTAL	140	441				
Totals for dept 755 - HOLMAN POOL		241	441				
Dept 966 - TRANSFERS OUT							
101-966-995.248	TRANSFER TO DDA		12,537	37,952	20,098		33,921
101-966-995.297	TRANSFER TO HISTORICAL COMMISSION	40,000	17,000	10,000	7,500		20,000
101-966-995.401	TRANSFER TO CAPITAL PROJECTS	103,093	528,577	240,641	146,580		
101-966-995.410	TRANSFER OUT TO SUBDIVISION	78,482					
101-966-995.588	TRANSFER TO SATA						28,000
101-966-995.590	TRANSFER TO SEWER COLLECTION	2,233					
101-966-995.591	TRANSFER TO WATER	13,399					
101-966-995.599	TRANSFER TO WWTP	6,699					
101-966-995.661	CONTRIBUTION-FLEET MAINTENANCE	2,233					
101-966-995.700	TRANSFER TO AIRPORT	8,139	8,568	9,019			
Totals for dept 966 - TRANSFERS OUT		254,278	566,682	297,612	174,178		81,921
TOTAL APPROPRIATIONS		8,182,031	8,994,664	9,081,739	6,382,667	3,590,644	10,125,724
NET OF REVENUES/APPROPRIATIONS - FUND 101		799,331	(255,215)	126,045	1,095,417	(3,590,644)	27,603
BEGINNING FUND BALANCE		6,799,527	7,598,864	7,343,643	7,343,643	7,799,887	7,799,887
FUND BALANCE ADJUSTMENTS				(639,173)	(639,173)		

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ENDING FUND BALANCE		7,598,858	7,343,649	6,830,515	7,799,887	4,209,243	7,827,490

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ESTIMATED REVENUES							
Dept 000 - REVENUE							
202-000-502.000	GRANT-FEDERAL	310,140	64,832				692,500
202-000-540.000	STATE SOURCES	45,360	45,748	45,000			45,000
202-000-541.000	TRUNKLINE MAINTENANCE	36,292	75,373	742,703	698,456		41,585
202-000-542.000	GAS & WEIGHT TAX	1,341,562	1,399,163	1,403,584	967,326		1,461,387
202-000-665.000	INTEREST INCOME	84	501	6,000	41,845		10,000
202-000-675.000	MISCELLANEOUS	357					
202-000-678.000	SPECIAL ASSESSMENT	413,823	386,376	111,125			
202-000-699.409	TRANSFER FROM STREET PROGRAM	500,000	668,993				
Totals for dept 000 - REVENUE		2,647,618	2,640,986	2,308,412	1,707,627		2,250,472
TOTAL ESTIMATED REVENUES		2,647,618	2,640,986	2,308,412	1,707,627		2,250,472

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APPROPRIATIONS							
Dept 451 - CONSTRUCTION							
202-451-716.000	FRINGES		3,044				
202-451-728.000	OPERATING SUPPLIES		42	350	253	250	250
202-451-818.000	CONTRACTUAL SERVICES		13,300	12,500		25,000	25,000
202-451-818.000-ENORTHST19	CONTRACTUAL SERVICES	451,764					
202-451-818.000-MONROEST19	CONTRACTUAL SERVICES	61					
202-451-818.000-NCHIPMANST	CONTRACTUAL SERVICES		27,492				
202-451-818.000-NGOULDST21	CONTRACTUAL SERVICES	403,150	660,607	2,599	3,924		
202-451-818.000-NORTHSTR23	CONTRACTUAL SERVICES	2,300	8,913	248,000	7,246	1,204,000	1,206,000
202-451-818.000-SCEDARST19	CONTRACTUAL SERVICES	479,376					
202-451-818.000-SEVENTHSTR	CONTRACTUAL SERVICES	(11,624)					
202-451-818.000-STEWRT2024	CONTRACTUAL SERVICES				3,588	725,000	725,000
202-451-818.000-SWASHWATRO	CONTRACTUAL SERVICES	185					
202-451-818.000-WILLIAMS19	CONTRACTUAL SERVICES	44,119					
Totals for dept 451 - CONSTRUCTION		1,369,331	713,398	263,449	15,011	1,954,250	1,956,250
Dept 463 - STREET MAINTENANCE							
202-463-702.200	WAGES	24,878	25,736	52,361	36,872		50,867
202-463-702.300	OVERTIME			1,000	753		1,000
202-463-715.000	SOCIAL SECURITY (FICA)			4,082	2,858		3,968
202-463-716.000	FRINGES	43,015	35,234				
202-463-716.100	HEALTH INSURANCE			16,751	11,995		21,382
202-463-716.200	DENTAL INSURANCE			565	444		745
202-463-716.300	OPTICAL INSURANCE			86	62		116
202-463-716.400	LIFE INSURANCE			227	145		244
202-463-716.500	DISABILITY INSURANCE			321	231		522
202-463-717.000	UNEMPLOYMENT INSURANCE						7
202-463-718.200	DEFINED CONTRIBUTION			2,064	1,290		2,593
202-463-728.000	OPERATING SUPPLIES	15,591	21,852	20,000	3,558	650	650
202-463-818.000	CONTRACTUAL SERVICES	157,570	139,131	157,500	52,352	175,000	175,000
202-463-818.000-SRTS2024GR	CONTRACTUAL SERVICES			4,550	7,175	209,500	209,500
202-463-940.000	EQUIPMENT RENTAL	39,309	40,463	50,000	22,138		50,000
Totals for dept 463 - STREET MAINTENANCE		280,363	262,416	309,507	139,873	385,150	516,594
Dept 473 - BRIDGE MAINTENANCE							
202-473-702.200	WAGES	140		130			
202-473-716.000	FRINGES	265	479	10			
202-473-728.000	OPERATING SUPPLIES				16		
202-473-818.000	CONTRACTUAL SERVICES		1,200	12,000		100,000	100,000
202-473-940.000	EQUIPMENT RENTAL	88		219	1,664		500
Totals for dept 473 - BRIDGE MAINTENANCE		493	1,679	12,359	1,680	100,000	100,500
Dept 474 - TRAFFIC SERVICES-MAINTENANCE							
202-474-702.200	WAGES	1,853	1,880	2,560			
202-474-702.300	OVERTIME				68		
202-474-715.000	SOCIAL SECURITY (FICA)				5		
202-474-716.000	FRINGES	3,022	9,897	196			

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APPROPRIATIONS							
Dept 474 - TRAFFIC SERVICES-MAINTENANCE							
202-474-718.200	DEFINED CONTRIBUTION				3		
202-474-728.000	OPERATING SUPPLIES	952	849	4,250	3,537	250	250
202-474-818.000	CONTRACTUAL SERVICES	11,992	11,992	12,000	13,753	15,000	15,000
202-474-920.000	UTILITIES	132	142	500	98	500	500
202-474-940.000	EQUIPMENT RENTAL	1,288	1,094	1,000	829		1,000
Totals for dept 474 - TRAFFIC SERVICES-MAINTENANCE		19,239	25,854	20,506	18,293	15,750	16,750
Dept 478 - SNOW & ICE CONTROL							
202-478-702.200	WAGES	19,764	21,681	36,250	25,526		35,216
202-478-702.300	OVERTIME				6,594		7,500
202-478-715.000	SOCIAL SECURITY (FICA)			2,773	2,439		3,267
202-478-716.000	FRINGES	37,390	20,105				
202-478-716.100	HEALTH INSURANCE			11,597	8,273		14,803
202-478-716.200	DENTAL INSURANCE			392	306		516
202-478-716.300	OPTICAL INSURANCE			60	43		80
202-478-716.400	LIFE INSURANCE			157	132		169
202-478-716.500	DISABILITY INSURANCE			222	202		362
202-478-718.200	DEFINED CONTRIBUTION			1,429	1,071		2,135
202-478-728.000	OPERATING SUPPLIES	48,319	37,771	50,000	33,627		50,000
202-478-940.000	EQUIPMENT RENTAL	47,927	59,379	50,000	46,388	55,000	55,000
Totals for dept 478 - SNOW & ICE CONTROL		153,400	138,936	152,880	124,601	55,000	169,048
Dept 480 - TREE TRIMMING							
202-480-702.200	WAGES	5,734	8,779	16,112	11,345		15,652
202-480-702.300	OVERTIME			500	698		1,000
202-480-715.000	SOCIAL SECURITY (FICA)			1,271	915		1,274
202-480-716.000	FRINGES	9,775	12,793				
202-480-716.100	HEALTH INSURANCE			5,154	3,904		6,579
202-480-716.200	DENTAL INSURANCE			175	143		229
202-480-716.300	OPTICAL INSURANCE			27	20		36
202-480-716.400	LIFE INSURANCE			70	47		75
202-480-716.500	DISABILITY INSURANCE			99	74		161
202-480-718.200	DEFINED CONTRIBUTION			635	414		833
202-480-728.000	OPERATING SUPPLIES		114	500	256	400	400
202-480-818.000	CONTRACTUAL SERVICES	9,525	13,400	30,000		30,000	30,000
202-480-940.000	EQUIPMENT RENTAL	9,691	21,415	15,000	20,564	20,000	20,000
Totals for dept 480 - TREE TRIMMING		34,725	56,501	69,543	38,380	50,400	76,239
Dept 482 - ADMINISTRATION & ENGINEERING							
202-482-702.100	SALARIES	42,484	47,281	24,601	21,918		31,425
202-482-702.200	WAGES			12,473	7,617		11,319
202-482-715.000	SOCIAL SECURITY (FICA)	3,248	3,461	2,836	2,173		3,270
202-482-716.100	HEALTH INSURANCE	4,364	6,778	5,942	5,042		7,021
202-482-716.200	DENTAL INSURANCE	144	254	328	267		345
202-482-716.300	OPTICAL INSURANCE	18	37	50	40		53
202-482-716.400	LIFE INSURANCE	171	194	212	178		205

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APPROPRIATIONS							
Dept 482 - ADMINISTRATION & ENGINEERING							
202-482-716.500	DISABILITY INSURANCE	272	307	401	337		493
202-482-717.000	UNEMPLOYMENT INSURANCE		3		8		9
202-482-718.200	DEFINED CONTRIBUTION	862	2,217	3,194	2,405		3,322
202-482-719.000	WORKERS' COMPENSATION	476	290	264	215		303
202-482-728.400	OFFICE SUPPLIES			500	156	5,500	500
202-482-801.000	PROFESSIONAL SERVICES: ADMINISTRATION	345	132	260	260	500	500
202-482-818.000	CONTRACTUAL SERVICES				116	200	200
202-482-818.500	AUDIT		960	900	900	1,000	1,000
202-482-956.000	EDUCATION & TRAINING	253	293	500	290	500	500
202-482-978.000	EQUIPMENT						1,550
202-482-995.101	TRANSFER TO GENERAL FUND	65,451	205,674	140,358	84,099		146,138
Totals for dept 482 - ADMINISTRATION & ENGINEERING		118,088	267,881	192,819	126,021	7,700	208,153
Dept 485 - LOCAL STREET TRANSFER							
202-485-995.203	TRANSFER TO LOCAL STREET	335,389	342,424	350,000	240,575		350,000
Totals for dept 485 - LOCAL STREET TRANSFER		335,389	342,424	350,000	240,575		350,000
Dept 486 - TRUNKLINE SURFACE MAINTENANCE							
202-486-702.200	WAGES	149	1,024	198			
202-486-716.000	FRINGES	229	1,395	214			
202-486-728.000	OPERATING SUPPLIES			814			
202-486-728.000-21TRNKLINE	OPERATING SUPPLIES	73	520		850		
202-486-728.000-52TRNKLINE	OPERATING SUPPLIES	1,729					
202-486-728.000-71TRNKLINE	OPERATING SUPPLIES	122	1,312				
202-486-818.000	CONTRACTUAL SERVICES			1,223			
202-486-818.000-21TRNKLINE	CONTRACTUAL SERVICES	2,648	50				
202-486-818.000-52TRNKLINE	CONTRACTUAL SERVICES	2,648					
202-486-818.000-71TRNKLINE	CONTRACTUAL SERVICES			669,101	596,138		
202-486-940.000	EQUIPMENT RENTAL	109	1,050	192	42		200
Totals for dept 486 - TRUNKLINE SURFACE MAINTENANCE		7,707	5,351	671,742	597,030		200
Dept 488 - TRUNKLINE SWEEPING & FLUSHING							
202-488-702.200	WAGES	492		372			
202-488-716.000	FRINGES			424			
202-488-818.000	CONTRACTUAL SERVICES	1,723	1,621	856			
202-488-940.000	EQUIPMENT RENTAL	2,372		2,010	625		2,000
Totals for dept 488 - TRUNKLINE SWEEPING & FLUSHING		5,321	1,621	3,662	625		2,000
Dept 490 - TRUNKLINE TREE TRIM & REMOVAL							
202-490-702.200	WAGES			65			
202-490-716.000	FRINGES			62			
202-490-940.000	EQUIPMENT RENTAL			50	157		200
Totals for dept 490 - TRUNKLINE TREE TRIM & REMOVAL				177	157		200
Dept 491 - TRUNKLINE STORM DRAIN, CURBS							
202-491-702.200	WAGES	865	182	324			

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APPROPRIATIONS							
Dept 491 - TRUNKLINE STORM DRAIN, CURBS							
202-491-716.000	FRINGES	1,472	252	460			
202-491-728.000	OPERATING SUPPLIES			250	138		
202-491-818.000-71TRNKLINE	CONTRACTUAL SERVICES		22,627				
202-491-940.000	EQUIPMENT RENTAL	1,685	424	596	938		1,000
Totals for dept 491 - TRUNKLINE STORM DRAIN, CURBS		4,022	23,485	1,630	1,076		1,000
Dept 492 - TRUNKLINE ROADSIDE CLEANUP							
202-492-702.200	WAGES	88	19	45			
202-492-716.000	FRINGES	166	35	71			
202-492-940.000	EQUIPMENT RENTAL	142	6	53	386		400
Totals for dept 492 - TRUNKLINE ROADSIDE CLEANUP		396	60	169	386		400
Dept 494 - TRUNKLINE TRAFFIC SIGNS							
202-494-702.200	WAGES	311	209	118			
202-494-716.000	FRINGES	588	268	180			
202-494-728.000	OPERATING SUPPLIES	52	52	141	184		
202-494-728.000-21TRNKLINE	OPERATING SUPPLIES				260		
202-494-728.000-52TRNKLINE	OPERATING SUPPLIES	79					
202-494-728.000-71TRNKLINE	OPERATING SUPPLIES	23	128				
202-494-940.000	EQUIPMENT RENTAL	279	308	125	116		100
Totals for dept 494 - TRUNKLINE TRAFFIC SIGNS		1,332	965	564	560		100
Dept 497 - TRUNKLINE SNOW & ICE CONTROL							
202-497-702.200	WAGES	3,249	4,765	3,130			
202-497-702.300	OVERTIME				1,153		
202-497-715.000	SOCIAL SECURITY (FICA)				87		
202-497-716.000	FRINGES	6,147	6,120	3,756			
202-497-716.400	LIFE INSURANCE				6		
202-497-716.500	DISABILITY INSURANCE				11		
202-497-718.200	DEFINED CONTRIBUTION				34		
202-497-728.000	OPERATING SUPPLIES			12,965			
202-497-728.000-21TRNKLINE	OPERATING SUPPLIES	6,030	5,136		4,646		
202-497-728.000-52TRNKLINE	OPERATING SUPPLIES	6,271	6,628		4,732		
202-497-728.000-71TRNKLINE	OPERATING SUPPLIES	4,646	4,366		3,297		
202-497-940.000	EQUIPMENT RENTAL	8,331	15,508	7,901	9,699		8,000
Totals for dept 497 - TRUNKLINE SNOW & ICE CONTROL		34,674	42,523	27,752	23,665		8,000
TOTAL APPROPRIATIONS		2,364,480	1,883,094	2,076,759	1,327,933	2,568,250	3,405,434
NET OF REVENUES/APPROPRIATIONS - FUND 202		283,138	757,892	231,653	379,694	(2,568,250)	(1,154,962)
BEGINNING FUND BALANCE		1,130,147	1,413,285	2,171,175	2,171,175	2,550,869	2,550,869
ENDING FUND BALANCE		1,413,285	2,171,177	2,402,828	2,550,869	(17,381)	1,395,907

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ESTIMATED REVENUES							
Dept 000 - REVENUE							
203-000-502.000	GRANT-FEDERAL						175,000
203-000-540.000	STATE SOURCES	15,937	16,074	15,000			15,000
203-000-542.000	GAS & WEIGHT TAX	491,271	514,310	516,546	355,676		537,320
203-000-665.000	INTEREST INCOME	19	420		12,036		5,000
203-000-678.000	SPECIAL ASSESSMENT	147,210	181,895	38,902			
203-000-699.202	MAJOR STREET TRANSFER	335,389	342,424	350,000	240,575		350,000
203-000-699.409	TRANSFER FROM STREET PROGRAM	500,000	504,990				
Totals for dept 000 - REVENUE		1,489,826	1,560,113	920,448	608,287		1,082,320
TOTAL ESTIMATED REVENUES		1,489,826	1,560,113	920,448	608,287		1,082,320

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APPROPRIATIONS							
Dept 451 - CONSTRUCTION							
203-451-728.000	OPERATING SUPPLIES		43		84	250	250
203-451-818.000	CONTRACTUAL SERVICES	5,460	(546)	25,000		450,000	25,000
203-451-818.000-CENTERST21	CONTRACTUAL SERVICES			220,000	1,176	303,000	303,000
203-451-818.000-CLARKAVE19	CONTRACTUAL SERVICES	229,166					
203-451-818.000-ESOUTHST21	CONTRACTUAL SERVICES	5,287					
203-451-818.000-GARFIELD21	CONTRACTUAL SERVICES	1,500	59,786				
203-451-818.000-GLENWOOD21	CONTRACTUAL SERVICES	2,332	153,031				
203-451-818.000-LEESTR2022	CONTRACTUAL SERVICES		988	137,500	2,359	207,000	207,000
203-451-818.000-LINCOLNAVE	CONTRACTUAL SERVICES	3,229	145,875				
203-451-818.000-MAPLESTR21	CONTRACTUAL SERVICES		178,420				
203-451-818.000-MCMILLIANA	CONTRACTUAL SERVICES	1,500	131,024				
203-451-818.000-MORRISST20	CONTRACTUAL SERVICES	62					
203-451-818.000-NORTHWCITY	CONTRACTUAL SERVICES	(2,933)					
203-451-818.000-PALMERST19	CONTRACTUAL SERVICES	9,483					
203-451-818.000-PARKST2021	CONTRACTUAL SERVICES	2,621	123,278				
203-451-818.000-PEARCEST21	CONTRACTUAL SERVICES	2,332	119,325				
203-451-818.000-RYANSTREET	CONTRACTUAL SERVICES	11,624					
203-451-818.000-SUMMITST19	CONTRACTUAL SERVICES	534,716					
203-451-818.000-WASHPARK21	CONTRACTUAL SERVICES	2,500				250,000	
203-451-818.000-WILLIAMS19	CONTRACTUAL SERVICES	19,718					
Totals for dept 451 - CONSTRUCTION		828,597	911,224	382,500	3,619	1,210,250	535,250
Dept 463 - STREET MAINTENANCE							
203-463-702.200	WAGES	33,525	32,179	56,388	39,708		54,781
203-463-702.300	OVERTIME			100	508		500
203-463-715.000	SOCIAL SECURITY (FICA)			4,322	3,054		4,229
203-463-716.000	FRINGES	54,694	47,609				
203-463-716.100	HEALTH INSURANCE			18,040	12,897		23,027
203-463-716.200	DENTAL INSURANCE			609	477		802
203-463-716.300	OPTICAL INSURANCE			93	66		124
203-463-716.400	LIFE INSURANCE			245	159		262
203-463-716.500	DISABILITY INSURANCE			345	249		562
203-463-718.200	DEFINED CONTRIBUTION			2,222	1,387		
203-463-728.000	OPERATING SUPPLIES	17,516	19,891	20,000	9,606	13,000	13,000
203-463-818.000	CONTRACTUAL SERVICES	196,771	206,848	247,500	178,525	260,000	260,000
203-463-818.000-SRTS2024GR	CONTRACTUAL SERVICES			4,550	7,175	205,000	205,000
203-463-940.000	EQUIPMENT RENTAL	60,084	63,127	80,000	28,163	50,000	50,000
Totals for dept 463 - STREET MAINTENANCE		362,590	369,654	434,414	281,974	528,000	612,287
Dept 474 - TRAFFIC SERVICES-MAINTENANCE							
203-474-702.200	WAGES	896	1,240	1,112			
203-474-716.000	FRINGES	1,848	1,726	85			
203-474-728.000	OPERATING SUPPLIES	2,641	4,257	4,250	3,125	500	500
203-474-940.000	EQUIPMENT RENTAL	1,378	1,063	1,000	115	1,000	1,000
Totals for dept 474 - TRAFFIC SERVICES-MAINTENANCE		6,763	8,286	6,447	3,240	1,500	1,500

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APPROPRIATIONS							
Dept 478 - SNOW & ICE CONTROL							
203-478-702.200	WAGES	10,342	13,341	16,111	11,345		15,652
203-478-702.300	OVERTIME				2,917		3,000
203-478-715.000	SOCIAL SECURITY (FICA)			1,233	1,084		1,427
203-478-716.000	FRINGES	19,565	17,136				
203-478-716.100	HEALTH INSURANCE			5,155	3,677		6,579
203-478-716.200	DENTAL INSURANCE			175	136		229
203-478-716.300	OPTICAL INSURANCE			27	19		36
203-478-716.400	LIFE INSURANCE			70	65		75
203-478-716.500	DISABILITY INSURANCE			99	95		161
203-478-718.200	DEFINED CONTRIBUTION			635	468		933
203-478-728.000	OPERATING SUPPLIES	17,455	13,950	20,000	14,485	12,500	12,500
203-478-940.000	EQUIPMENT RENTAL	28,577	46,229	30,000	23,868	31,000	31,000
Totals for dept 478 - SNOW & ICE CONTROL		75,939	90,656	73,505	58,159	43,500	71,592
Dept 480 - TREE TRIMMING							
203-480-702.200	WAGES	22,109	25,052	24,165	17,018		23,477
203-480-702.300	OVERTIME			1,000	1,055		1,200
203-480-715.000	SOCIAL SECURITY (FICA)			1,926	1,373		1,888
203-480-716.000	FRINGES	36,739	36,919				
203-480-716.100	HEALTH INSURANCE			7,731	5,675		9,868
203-480-716.200	DENTAL INSURANCE			262	209		344
203-480-716.300	OPTICAL INSURANCE			40	29		54
203-480-716.400	LIFE INSURANCE			105	69		113
203-480-716.500	DISABILITY INSURANCE			423	108		241
203-480-718.200	DEFINED CONTRIBUTION			953	603		1,234
203-480-728.000	OPERATING SUPPLIES		87		188	250	250
203-480-818.000	CONTRACTUAL SERVICES	27,074	27,600	30,000		30,000	30,000
203-480-940.000	EQUIPMENT RENTAL	43,490	58,663	30,000	37,726	57,000	57,000
Totals for dept 480 - TREE TRIMMING		129,412	148,321	96,605	64,053	87,250	125,669
Dept 482 - ADMINISTRATION & ENGINEERING							
203-482-702.100	SALARIES	42,482	47,280	24,600	21,917		31,425
203-482-702.200	WAGES			13,022	7,617		11,319
203-482-715.000	SOCIAL SECURITY (FICA)	3,247	3,461	2,878	2,172		3,270
203-482-716.100	HEALTH INSURANCE	4,363	6,778	5,942	5,042		7,021
203-482-716.200	DENTAL INSURANCE	144	254	327	267		345
203-482-716.300	OPTICAL INSURANCE	18	37	50	40		53
203-482-716.400	LIFE INSURANCE	171	194	212	178		205
203-482-716.500	DISABILITY INSURANCE	272	307	401	337		493
203-482-717.000	UNEMPLOYMENT INSURANCE		3		8		9
203-482-718.200	DEFINED CONTRIBUTION	862	2,217	3,194	2,404		3,322
203-482-719.000	WORKERS' COMPENSATION	172	176	268	220		303
203-482-728.400	OFFICE SUPPLIES			500	156	5,500	500
203-482-801.000	PROFESSIONAL SERVICES: ADMINISTRATION	199	132	260	260	500	500
203-482-818.000	CONTRACTUAL SERVICES				348	500	500
203-482-818.500	AUDIT		960	900	900	1,000	1,000

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APPROPRIATIONS							
Dept 482 - ADMINISTRATION & ENGINEERING							
203-482-956.000	EDUCATION & TRAINING	253	193	500	290	500	500
203-482-978.000	EQUIPMENT						1,550
203-482-995.101	TRANSFER TO GENERAL FUND	87,821	11,403	51,655	31,003		53,732
Totals for dept 482 - ADMINISTRATION & ENGINEERING		140,004	73,395	104,709	73,159	8,000	116,047
TOTAL APPROPRIATIONS		1,543,305	1,601,536	1,098,180	484,204	1,878,500	1,462,345
NET OF REVENUES/APPROPRIATIONS - FUND 203		(53,479)	(41,423)	(177,732)	124,083	(1,878,500)	(380,025)
BEGINNING FUND BALANCE		1,336,127	1,282,648	1,241,228	1,241,228	1,365,311	1,365,311
ENDING FUND BALANCE		1,282,648	1,241,225	1,063,496	1,365,311	(513,189)	985,286

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ESTIMATED REVENUES							
Dept 000 - REVENUE							
208-000-402.000	GENERAL PROPERTY TAX	128,842					
208-000-445.000	INTEREST & PENALTIES ON TAXES	509					
208-000-573.000	LOCAL COMMUNITY STABILIZATION SHAF	5,615	2,644				
208-000-665.000	INTEREST INCOME	(18)	21	50	518		
208-000-674.100	PRIVATE DONATIONS			10,000	10,000		
Totals for dept 000 - REVENUE		134,948	2,665	10,050	10,518		
TOTAL ESTIMATED REVENUES		134,948	2,665	10,050	10,518		

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APPROPRIATIONS							
Dept 751 - PARKS							
208-751-728.000	OPERATING SUPPLIES		2,100				
208-751-930.000	BUILDING MAINTENANCE	15,679	231	100	51		
208-751-974.000	SYSTEM IMPROVEMENTS	34,930	63,266	37,800	23,243		
208-751-974.000-BENNETTFLD	SYSTEM IMPROVEMENTS	50,091					
208-751-974.000-JMLAUNCH21	SYSTEM IMPROVEMENTS	100	178	38,000	34,615		
208-751-974.000-WARMCENTER	SYSTEM IMPROVEMENTS		15,759				
Totals for dept 751 - PARKS		100,800	81,534	75,900	57,909		
TOTAL APPROPRIATIONS		100,800	81,534	75,900	57,909		
NET OF REVENUES/APPROPRIATIONS - FUND 208		34,148	(78,869)	(65,850)	(47,391)		
BEGINNING FUND BALANCE		125,934	160,083	81,214	81,214	33,823	33,823
ENDING FUND BALANCE		160,082	81,214	15,364	33,823	33,823	33,823

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ESTIMATED REVENUES							
Dept 000 - REVENUE							
239-000-644.000	PENALTIES - LATE CHARGES		33	50	153		250
239-000-665.000	INTEREST INCOME	17,644	1,133	3,088	6,522		5,000
239-000-670.000	LOAN PRINCIPAL		838		8,160		
239-000-670.100	LOAN INTEREST		13,937	15,785	18,465		20,000
239-000-674.100	PRIVATE DONATIONS	200					
239-000-692.000	OTHER FINANCING SOURCES	1,617					
Totals for dept 000 - REVENUE		19,461	15,941	18,923	33,300		25,250
TOTAL ESTIMATED REVENUES		19,461	15,941	18,923	33,300		25,250

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APPROPRIATIONS							
Dept 000 - REVENUE							
239-000-958.000	BAD DEBT EXPENSE	20,000					
Totals for dept 000 - REVENUE		20,000					
Dept 200 - GEN SERVICES							
239-200-801.100	PROFESSIONAL SERVICES:AUDIT COSTS	1,281					
239-200-818.000	CONTRACTUAL SERVICES	31,000	6,197	971	21,005		500
239-200-818.500	AUDIT		640	600	600		630
239-200-958.000	BAD DEBT EXPENSE		78,636	2,914			
Totals for dept 200 - GEN SERVICES		32,281	85,473	4,485	21,605		1,130
TOTAL APPROPRIATIONS		52,281	85,473	4,485	21,605		1,130
NET OF REVENUES/APPROPRIATIONS - FUND 239		(32,820)	(69,532)	14,438	11,695		24,120
BEGINNING FUND BALANCE		1,231,276	1,198,457	1,128,925	1,128,925	1,140,620	1,140,620
ENDING FUND BALANCE		1,198,456	1,128,925	1,143,363	1,140,620	1,140,620	1,164,740

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ESTIMATED REVENUES							
Dept 000 - REVENUE							
243-000-402.300	OBRA:TAX CAPTURE	120,313	123,325	125,349	126,957		128,996
243-000-573.000	LOCAL COMMUNITY STABILIZATION SHAF				2,602		
243-000-665.000	INTEREST INCOME				1,851		100
Totals for dept 000 - REVENUE		120,313	123,325	125,349	131,410		129,096
TOTAL ESTIMATED REVENUES		120,313	123,325	125,349	131,410		129,096

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APPROPRIATIONS							
Dept 721 - PROFESSIONAL SERVICES							
243-721-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	1,000	1,000	1,000	1,000		1,000
Totals for dept 721 - PROFESSIONAL SERVICES		1,000	1,000	1,000	1,000		1,000
Dept 964 - TAX REIMBURSEMENTS							
243-964-969.000	DEVELOPER REIMBURSEMENT	123,284		124,349			127,996
Totals for dept 964 - TAX REIMBURSEMENTS		123,284		124,349			127,996
TOTAL APPROPRIATIONS		124,284	1,000	125,349	1,000		128,996
NET OF REVENUES/APPROPRIATIONS - FUND 243		(3,971)	122,325		130,410		100
BEGINNING FUND BALANCE		3,970		122,325	122,325	252,735	252,735
ENDING FUND BALANCE		(1)	122,325	122,325	252,735	252,735	252,835

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ESTIMATED REVENUES							
Dept 000 - REVENUE							
248-000-402.000	GENERAL PROPERTY TAX			33,655	29,771		35,926
248-000-402.100	TIF			185,108	206,805		220,053
248-000-540.000	STATE SOURCES				45,000		
248-000-573.000	LOCAL COMMUNITY STABILIZATION SHAF				18,728		5,436
248-000-605.200	CHARGE FOR SERVICES RENDERED		42,305				
248-000-665.000	INTEREST INCOME			1,800	626		500
248-000-670.000	LOAN PRINCIPAL				346		4,312
248-000-670.100	LOAN INTEREST				1,927		1,844
248-000-674.200	DONATIONS			5,432			
248-000-674.300	INCOME-ECNMC RESTRUCTING			20,000			
248-000-674.400	INCOME-PROMOTION			17,600	24,450		25,000
248-000-674.500	INCOME-ORGANIZATION			10,000			
248-000-674.700	EV STATION REVENUE				748		1,620
248-000-675.000	MISCELLANEOUS				(11,677)		
248-000-699.101	GENERAL FUND TRANSFER		12,537	37,952	20,098		33,921
248-000-699.287	ARPA TRANSFER IN				3,300		
Totals for dept 000 - REVENUE			54,842	311,547	340,122		328,612
TOTAL ESTIMATED REVENUES			54,842	311,547	340,122		328,612

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APPROPRIATIONS							
Dept 200 - GEN SERVICES							
248-200-728.000	OPERATING SUPPLIES		1,804	3,450	1,995	3,450	3,450
248-200-801.000	PROFESSIONAL SERVICES: ADMINISTRATION		100			10,000	10,000
248-200-810.000	INSURANCE & BONDS		3,000	3,000	3,000	3,000	3,000
248-200-818.000	CONTRACTUAL SERVICES		4,350	6,500	16,726	18,500	40,500
248-200-920.000	UTILITIES				1,928	2,500	3,000
248-200-920.100	ELECTRICITY-EV STATION				919	1,000	2,000
248-200-920.300	TELEPHONE		396	500	208	500	520
248-200-930.000	BUILDING MAINTENANCE			58,200	27,065	61,200	49,200
248-200-955.000	MEMBERSHIPS & DUES			1,000		1,000	1,000
248-200-956.000	EDUCATION & TRAINING				215	3,000	3,000
248-200-969.000	DEVELOPER REIMBURSEMENT				30,694	32,228	32,959
248-200-995.101	TRANSFER TO GENERAL FUND			9,279	10,340	9,279	11,003
Totals for dept 200 - GEN SERVICES			9,650	81,929	93,090	145,657	159,632
Dept 261 - GENERAL ADMIN							
248-261-702.100	SALARIES		40,300	62,000	34,958	62,000	64,480
248-261-702.200	WAGES				147		
248-261-702.800	ACCRUED SICK LEAVE				868		
248-261-703.000	OTHER COMPENSATION				2,480		
248-261-715.000	SOCIAL SECURITY (FICA)		3,086	4,743	2,945	4,743	4,933
248-261-716.100	HEALTH INSURANCE		9,514	19,920	9,576	19,920	7,400
248-261-716.200	DENTAL INSURANCE		374	785	361	785	252
248-261-716.300	OPTICAL INSURANCE		63	116	58	116	36
248-261-716.400	LIFE INSURANCE		246	491	288	491	504
248-261-716.500	DISABILITY INSURANCE		248	796	459	796	968
248-261-717.000	UNEMPLOYMENT INSURANCE		76	47		47	6
248-261-718.200	DEFINED CONTRIBUTION		2,876	5,580	(582)	5,600	5,803
248-261-719.000	WORKERS' COMPENSATION		440	403	363	403	420
Totals for dept 261 - GENERAL ADMIN			57,223	94,881	51,921	94,901	84,802
Dept 704 - ORGANIZATION							
248-704-728.000	SUPPLIES			700	34	1,000	1,000
248-704-818.000	WORK PLAN EXPEND. - VOLUNTEERS			9,300		2,000	2,000
Totals for dept 704 - ORGANIZATION				10,000	34	3,000	3,000
Dept 705 - PROMOTION							
248-705-802.000	RETAIL SHOPPING ADVERTISEMENT				1,052	2,000	2,000
248-705-818.000	WORK PLAN EXPENDITURES			19,000	1,727	5,000	5,000
248-705-818.730	ART WALK				602	500	500
248-705-818.750	GLOW				6,531	6,531	6,531
248-705-818.760	SUMMER SENSATION				135	135	135
248-705-818.770	MOTORCYCLE DAYS				119	100	100
248-705-818.780	CHOCOLATE WALK				737	3,755	500
248-705-818.790	NYE BLOCK PARTY				3,478	4,000	4,000
Totals for dept 705 - PROMOTION				19,000	14,381	22,021	18,766

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BUDGET REPORT FOR CITY OF OWOSSO  
Fund: 248 DOWNTOWN DEVELOPMENT AUTHORITY

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Calculations as of 06/30/2023

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 706 - DESIGN							
248-706-818.000	WORK PLAN EXPENDITURES			11,600	2,056	7,000	7,000
Totals for dept 706 - DESIGN				11,600	2,056	7,000	7,000
Dept 707 - ECONOMIC RESTRUCTURING							
248-707-818.000	WORK PLAN EXPENDITURES			20,000	30		
248-707-818.000-MTCHONMAIN	CONTRACTUAL SERVICES				25,000		
248-707-818.000-VIBRANCY22	CONTRACTUAL SERVICES				1,000		
Totals for dept 707 - ECONOMIC RESTRUCTURING				20,000	26,030		
Dept 901 - CAPITAL OUTLAY							
248-901-965.585	CAPITAL CONTRIBUTION-DDA			1,900			
248-901-965.585-DDASTRLITE	CAPITAL CONTRIBUTION-DDA				7,800		
Totals for dept 901 - CAPITAL OUTLAY				1,900	7,800		
Dept 905 - DEBT SERVICE							
248-905-991.100	PRINCIPAL			60,694	3,509	50,000	54,840
248-905-993.000	INTEREST			17,738	9,345	14,800	15,396
Totals for dept 905 - DEBT SERVICE				78,432	12,854	64,800	70,236
TOTAL APPROPRIATIONS			66,873	317,742	208,166	337,379	343,436
NET OF REVENUES/APPROPRIATIONS - FUND 248			(12,031)	(6,195)	131,956	(337,379)	(14,824)
BEGINNING FUND BALANCE				(12,030)	(12,030)	272,204	272,204
FUND BALANCE ADJUSTMENTS				152,278	152,278		
ENDING FUND BALANCE			(12,031)	134,053	272,204	(65,175)	257,380

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BUDGET REPORT FOR CITY OF OWOSSO  
Fund: 249 BUILDING INSPECTION FUND

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Calculations as of 06/30/2023

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES							
Dept 000 - REVENUE							
249-000-476.100	MARIJUANA LICENSE FEE			45,000	60,000		80,000
249-000-490.000	PERMITS-BUILDING			87,500	82,265		106,000
249-000-490.100	PERMITS-ELECTRICAL			20,000	25,405		27,000
249-000-490.200	PERMITS-PLUMBING & MECHANICAL			55,000	59,550		60,000
249-000-628.000	RENTAL REGISTRATION						70,000
249-000-665.000	INTEREST INCOME			100	1,164		1,000
249-000-675.000	MISCELLANEOUS				25		
Totals for dept 000 - REVENUE				207,600	228,409		344,000
TOTAL ESTIMATED REVENUES				207,600	228,409		344,000

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BUDGET REPORT FOR CITY OF OWOSSO  
Fund: 249 BUILDING INSPECTION FUND

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Calculations as of 06/30/2023

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 200 - GEN SERVICES							
249-200-702.100	SALARIES			57,694	42,501		60,002
249-200-702.200	WAGES			8,778	8,135		16,492
249-200-715.000	SOCIAL SECURITY (FICA)			5,086	3,885		5,852
249-200-716.100	HEALTH INSURANCE			15,427	11,563		13,154
249-200-716.200	DENTAL INSURANCE			240	208		214
249-200-716.300	OPTICAL INSURANCE			63	38		31
249-200-716.400	LIFE INSURANCE			466	353		481
249-200-716.500	DISABILITY INSURANCE			778	590		823
249-200-717.000	UNEMPLOYMENT INSURANCE			70			12
249-200-718.200	DEFINED CONTRIBUTION			6,025	4,352		5,400
249-200-719.000	WORKERS' COMPENSATION			280	277		291
249-200-728.000	OPERATING SUPPLIES			500	664	1,500	1,500
249-200-728.400	OFFICE SUPPLIES			500	432	500	500
249-200-801.000	PROFESSIONAL SERVICES: ADMINISTRATION			1,500	563	1,500	1,500
249-200-956.000	EDUCATION & TRAINING				759	500	500
Totals for dept 200 - GEN SERVICES				97,407	74,320	4,000	106,752
Dept 371 - BUILDING AND SAFETY							
249-371-818.000	CONTRACTUAL SERVICES			157,122	103,509	156,563	156,563
Totals for dept 371 - BUILDING AND SAFETY				157,122	103,509	156,563	156,563
TOTAL APPROPRIATIONS				254,529	177,829	160,563	263,315
NET OF REVENUES/APPROPRIATIONS - FUND 249				(46,929)	50,580	(160,563)	80,685
BEGINNING FUND BALANCE						189,753	189,753
FUND BALANCE ADJUSTMENTS				139,173	139,173		
ENDING FUND BALANCE				92,244	189,753	29,190	270,438

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BUDGET REPORT FOR CITY OF OWOSSO  
Fund: 254 HOUSING & REDEVELOPMENT

Calculations as of 06/30/2023

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES							
Dept 000 - REVENUE							
254-000-502.400	GRANT-MSHDA:HO						105,000
254-000-502.550	GRANT - MSHDA: NEP						75,000
254-000-665.000	INTEREST INCOME	(73)					
Totals for dept 000 - REVENUE		(73)					180,000
TOTAL ESTIMATED REVENUES		(73)					180,000

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BUDGET REPORT FOR CITY OF OWOSSO  
Fund: 254 HOUSING & REDEVELOPMENT

Calculations as of 06/30/2023

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 200 - GEN SERVICES							
254-200-818.000	CONTRACTUAL SERVICES						170,000
254-200-818.000-114116MAIN	CONTRACTUAL SERVICES				56		
254-200-995.101	TRANSFER TO GENERAL FUND						10,000
Totals for dept 200 - GEN SERVICES					56		180,000
TOTAL APPROPRIATIONS					56		180,000
NET OF REVENUES/APPROPRIATIONS - FUND 254		(73)			(56)		
BEGINNING FUND BALANCE		73				(56)	(56)
ENDING FUND BALANCE					(56)	(56)	(56)

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BUDGET REPORT FOR CITY OF OWOSSO  
Fund: 259 OBRA-DIST#15 -ARMORY BUILDING

Calculations as of 06/30/2023

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES							
Dept 000 - REVENUE							
259-000-402.300	OBRA:TAX CAPTURE	74,424	70,939	74,073	44,709		46,953
Totals for dept 000 - REVENUE		74,424	70,939	74,073	44,709		46,953
TOTAL ESTIMATED REVENUES		74,424	70,939	74,073	44,709		46,953

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BUDGET REPORT FOR CITY OF OWOSSO  
Fund: 259 OBRA-DIST#15 -ARMORY BUILDING

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Calculations as of 06/30/2023

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 721 - PROFESSIONAL SERVICES							
259-721-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	5,361	5,690	6,500	5,655		6,007
Totals for dept 721 - PROFESSIONAL SERVICES		5,361	5,690	6,500	5,655		6,007
Dept 964 - TAX REIMBURSEMENTS							
259-964-969.000	DEVELOPER REIMBURSEMENT	68,734	65,284	67,573	38,916		40,946
Totals for dept 964 - TAX REIMBURSEMENTS		68,734	65,284	67,573	38,916		40,946
TOTAL APPROPRIATIONS		74,095	70,974	74,073	44,571		46,953
NET OF REVENUES/APPROPRIATIONS - FUND 259		329	(35)		138		
BEGINNING FUND BALANCE		3,860	4,190	4,155	4,155	4,293	4,293
ENDING FUND BALANCE		4,189	4,155	4,155	4,293	4,293	4,293

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BUDGET REPORT FOR CITY OF OWOSSO  
Fund: 272 OBRA FUND-DISTRICT #17 CARGILL (PREV #8)

Calculations as of 06/30/2023

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES							
Dept 000 - REVENUE							
272-000-402.300	OBRA:TAX CAPTURE	179,978	178,372	184,959	188,331		199,180
Totals for dept 000 - REVENUE		179,978	178,372	184,959	188,331		199,180
TOTAL ESTIMATED REVENUES		179,978	178,372	184,959	188,331		199,180

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BUDGET REPORT FOR CITY OF OWOSSO  
Fund: 272 OBRA FUND-DISTRICT #17 CARGILL (PREV #8)

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Calculations as of 06/30/2023

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 721 - PROFESSIONAL SERVICES							
272-721-801.000	PROFESSIONAL SERVICES: ADMINISTRAT	9,902	10,132	12,000	10,306		11,369
Totals for dept 721 - PROFESSIONAL SERVICES		9,902	10,132	12,000	10,306		11,369
Dept 905 - DEBT SERVICE							
272-905-991.100	PRINCIPAL	100,668	131,446	130,592	134,541		137,710
272-905-993.000	INTEREST	69,178	36,553	60,129	33,457		30,289
Totals for dept 905 - DEBT SERVICE		169,846	167,999	190,721	167,998		167,999
TOTAL APPROPRIATIONS		179,748	178,131	202,721	178,304		179,368
NET OF REVENUES/APPROPRIATIONS - FUND 272		230	241	(17,762)	10,027		19,812
BEGINNING FUND BALANCE		9,902	10,132	10,374	10,374	20,401	20,401
ENDING FUND BALANCE		10,132	10,373	(7,388)	20,401	20,401	40,213

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BUDGET REPORT FOR CITY OF OWOSSO  
Fund: 273 OBRA #9 ROBBINS LOFT  
Calculations as of 06/30/2023

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES							
Dept 000 - REVENUE							
273-000-402.300	OBRA:TAX CAPTURE	3,612	3,228	3,602	3,667		4,267
273-000-573.000	LOCAL COMMUNITY STABILIZATION SHAF				560		
273-000-665.000	INTEREST INCOME				728		100
Totals for dept 000 - REVENUE		3,612	3,228	3,602	4,955		4,367
TOTAL ESTIMATED REVENUES		3,612	3,228	3,602	4,955		4,367

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BUDGET REPORT FOR CITY OF OWOSSO  
Fund: 273 OBRA #9 ROBBINS LOFT  
Calculations as of 06/30/2023

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GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 721 - PROFESSIONAL SERVICES							
273-721-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	1,200	1,200	1,200	1,200		1,200
Totals for dept 721 - PROFESSIONAL SERVICES		1,200	1,200	1,200	1,200		1,200
TOTAL APPROPRIATIONS		1,200	1,200	1,200	1,200		1,200
NET OF REVENUES/APPROPRIATIONS - FUND 273		2,412	2,028	2,402	3,755		3,167
BEGINNING FUND BALANCE		43,569	45,981	48,009	48,009	51,764	51,764
ENDING FUND BALANCE		45,981	48,009	50,411	51,764	51,764	54,931

Calculations as of 06/30/2023

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES							
Dept 000 - REVENUE							
276-000-402.300	OBRA:TAX CAPTURE	9,506	9,526	10,124	10,308		11,278
276-000-665.000	INTEREST INCOME	1	2		11		10
276-000-674.200	DONATIONS	12,629	18,645		17,864		17,434
Totals for dept 000 - REVENUE		22,136	28,173	10,124	28,183		28,722
TOTAL ESTIMATED REVENUES		22,136	28,173	10,124	28,183		28,722

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BUDGET REPORT FOR CITY OF OWOSSO  
Fund: 276 OBRA FUND DISTRICT #16 - QDOBA

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Calculations as of 06/30/2023

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 721 - PROFESSIONAL SERVICES							
276-721-801.000	PROFESSIONAL SERVICES: ADMINISTRAT	515	535	560	550		550
Totals for dept 721 - PROFESSIONAL SERVICES		515	535	560	550		550
Dept 905 - DEBT SERVICE							
276-905-991.100	PRINCIPAL	28,171	24,274	24,639	24,638		25,008
276-905-993.000	INTEREST		3,897	3,533	3,533		3,164
Totals for dept 905 - DEBT SERVICE		28,171	28,171	28,172	28,171		28,172
TOTAL APPROPRIATIONS		28,686	28,706	28,732	28,721		28,722
NET OF REVENUES/APPROPRIATIONS - FUND 276		(6,550)	(533)	(18,608)	(538)		
BEGINNING FUND BALANCE		16,057	9,507	8,974	8,974	8,436	8,436
ENDING FUND BALANCE		9,507	8,974	(9,634)	8,436	8,436	8,436

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BUDGET REPORT FOR CITY OF OWOSSO  
Fund: 277 OBRA FUND DISTRICT #20 - J&H OIL

Calculations as of 06/30/2023

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES							
Dept 000 - REVENUE							
277-000-402.300	OBRA:TAX CAPTURE			48,463	51,180		52,072
277-000-540.000	STATE SOURCES	26,809	130,282				
	Totals for dept 000 - REVENUE	26,809	130,282	48,463	51,180		52,072
TOTAL ESTIMATED REVENUES							
		26,809	130,282	48,463	51,180		52,072

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BUDGET REPORT FOR CITY OF OWOSSO  
Fund: 277 OBRA FUND DISTRICT #20 - J&H OIL

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Calculations as of 06/30/2023

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 721 - PROFESSIONAL SERVICES							
277-721-801.000	PROFESSIONAL SERVICES: ADMINISTRAT				1,000		1,000
Totals for dept 721 - PROFESSIONAL SERVICES					1,000		1,000
Dept 901 - CAPITAL OUTLAY							
277-901-965.000	CAPITAL CONTRIBUTION-PRIVATE	26,809	130,282				
Totals for dept 901 - CAPITAL OUTLAY		26,809	130,282				
TOTAL APPROPRIATIONS		26,809	130,282		1,000		1,000
NET OF REVENUES/APPROPRIATIONS - FUND 277				48,463	50,180		51,072
BEGINNING FUND BALANCE						50,180	50,180
ENDING FUND BALANCE				48,463	50,180	50,180	101,252

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BUDGET REPORT FOR CITY OF OWOSSO  
Fund: 280 OBRA FUND-DISTRICT #21 - 152 E HOWARD ST

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Calculations as of 06/30/2023

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES							
Dept 000 - REVENUE							
280-000-402.300	OBRA:TAX CAPTURE						512
Totals for dept 000 - REVENUE							512
TOTAL ESTIMATED REVENUES							512

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BUDGET REPORT FOR CITY OF OWOSSO  
Fund: 280 OBRA FUND-DISTRICT #21 - 152 E HOWARD ST

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Calculations as of 06/30/2023

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 721 - PROFESSIONAL SERVICES							
280-721-801.000	PROFESSIONAL SERVICES: ADMINISTRATION		4,800	4,205	4,205		
Totals for dept 721 - PROFESSIONAL SERVICES			4,800	4,205	4,205		
TOTAL APPROPRIATIONS			4,800	4,205	4,205		
NET OF REVENUES/APPROPRIATIONS - FUND 280			(4,800)	(4,205)	(4,205)		512
BEGINNING FUND BALANCE				(4,800)	(4,800)	(9,005)	(9,005)
ENDING FUND BALANCE			(4,800)	(9,005)	(9,005)	(9,005)	(8,493)

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BUDGET REPORT FOR CITY OF OWOSSO  
Fund: 283 OBRA FUND-DISTRICT#3-TIAL

Calculations as of 06/30/2023

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES							
Dept 000 - REVENUE							
283-000-402.300	OBRA:TAX CAPTURE	27,841	27,562	30,813	28,400		15,005
283-000-573.000	LOCAL COMMUNITY STABILIZATION SHAF				613		
Totals for dept 000 - REVENUE		27,841	27,562	30,813	29,013		15,005
TOTAL ESTIMATED REVENUES		27,841	27,562	30,813	29,013		15,005

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BUDGET REPORT FOR CITY OF OWOSSO  
Fund: 283 OBRA FUND-DISTRICT#3-TIAL

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Calculations as of 06/30/2023

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 721 - PROFESSIONAL SERVICES							
283-721-801.000	PROFESSIONAL SERVICES: ADMINISTRAT	750	750	750	750		750
Totals for dept 721 - PROFESSIONAL SERVICES		750	750	750	750		750
Dept 905 - DEBT SERVICE							
283-905-991.100	PRINCIPAL	19,219	16,836	17,847	17,846		18,917
283-905-993.000	INTEREST	6,724	5,571	4,561	4,561		3,490
Totals for dept 905 - DEBT SERVICE		25,943	22,407	22,408	22,407		22,407
Dept 964 - TAX REIMBURSEMENTS							
283-964-969.000	DEVELOPER REIMBURSEMENT	1,147	1,147	1,147			
Totals for dept 964 - TAX REIMBURSEMENTS		1,147	1,147	1,147			
TOTAL APPROPRIATIONS		27,840	24,304	24,305	23,157		23,157
NET OF REVENUES/APPROPRIATIONS - FUND 283		1	3,258	6,508	5,856		(8,152)
BEGINNING FUND BALANCE				3,258	3,258	9,114	9,114
ENDING FUND BALANCE		1	3,258	9,766	9,114	9,114	962

Calculations as of 06/30/2023

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES							
Dept 000 - REVENUE							
284-000-665.000	INTEREST INCOME				1		1,000
284-000-685.000	OPIOID SETTLEMENT REVENUE				20,730		
Totals for dept 000 - REVENUE					20,731		1,000
TOTAL ESTIMATED REVENUES					20,731		1,000
NET OF REVENUES/APPROPRIATIONS - FUND 284					20,731		1,000
BEGINNING FUND BALANCE						20,731	20,731
ENDING FUND BALANCE					20,731	20,731	21,731

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BUDGET REPORT FOR CITY OF OWOSSO  
Fund: 287 ARPA - AMERICAN RESCUE PLAN ACT

Calculations as of 06/30/2023

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES							
Dept 000 - REVENUE							
287-000-528.000	OTHER FEDERAL GRANTS				153,600		
287-000-665.000	INTEREST INCOME		2,629	10,000	29,443		5,000
	Totals for dept 000 - REVENUE		2,629	10,000	183,043		5,000
TOTAL ESTIMATED REVENUES							
			2,629	10,000	183,043		5,000

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BUDGET REPORT FOR CITY OF OWOSSO  
Fund: 287 ARPA - AMERICAN RESCUE PLAN ACT

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GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 966 - TRANSFERS OUT							
287-966-995.101	TRANSFER TO GENERAL FUND			160,000	150,300		
287-966-995.248	TRANSFER TO DDA				3,300		100,000
287-966-995.591	TRANSFER TO WATER			1,081,600			1,000,000
Totals for dept 966 - TRANSFERS OUT				1,241,600	153,600		1,100,000
TOTAL APPROPRIATIONS				1,241,600	153,600		1,100,000
NET OF REVENUES/APPROPRIATIONS - FUND 287			2,629	(1,231,600)	29,443		(1,095,000)
BEGINNING FUND BALANCE				2,629	2,629	32,072	32,072
ENDING FUND BALANCE			2,629	(1,228,971)	32,072	32,072	(1,062,928)

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BUDGET REPORT FOR CITY OF OWOSSO  
Fund: 297 HISTORICAL FUND  
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GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES							
Dept 000 - REVENUE							
297-000-643.000	SALES	825	3,650	2,000	2,479		2,500
297-000-665.000	INTEREST INCOME	66	15	25	826		500
297-000-665.100	ENDOWMENT SPENDABLE FUNDS				1,009		1,010
297-000-667.000	RENTS	350					
297-000-667.100	RENTAL INCOME	12,689	15,650	16,800	10,920		14,000
297-000-674.100	PRIVATE DONATIONS	3,328	15,817	11,000	14,327		13,000
297-000-674.200	DONATIONS				1,000		1,000
297-000-674.500	INCOME-ORGANIZATION	831					
297-000-675.000	MISCELLANEOUS		434		50		
297-000-699.101	GENERAL FUND TRANSFER	40,000	17,000	10,000	7,500		20,000
Totals for dept 000 - REVENUE		58,089	52,566	39,825	38,111		52,010
TOTAL ESTIMATED REVENUES		58,089	52,566	39,825	38,111		52,010

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BUDGET REPORT FOR CITY OF OWOSSO  
Fund: 297 HISTORICAL FUND  
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GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 797 - HISTORICAL COMMISSION							
297-797-702.200	WAGES	6,952	11,403	16,170	9,014		16,451
297-797-702.400	WAGES - SEASONAL	544	1,479	2,600	960		2,783
297-797-715.000	SOCIAL SECURITY (FICA)	532	1,026	1,436	763		1,472
297-797-717.000	UNEMPLOYMENT INSURANCE	6	19	47	11		
297-797-719.000	WORKERS' COMPENSATION		23	53	33		52
297-797-728.000	OPERATING SUPPLIES	1,481	218	300	114	300	300
297-797-729.000	FINANCIAL INSTITUTION FEES		21	600	490	600	600
297-797-801.000	PROFESSIONAL SERVICES: ADMINISTRATION	17,075		175	413	200	200
297-797-810.000	INSURANCE & BONDS	1,274	1,398	2,000	1,500	2,000	3,000
297-797-818.500	AUDIT		640	600	600	600	600
297-797-880.000	PROMOTION	505					
297-797-930.000	BUILDING MAINTENANCE		762				
297-797-961.000	MISCELLANEOUS	50	197	500	419	500	500
297-797-974.000	SYSTEM IMPROVEMENTS			500			
Totals for dept 797 - HISTORICAL COMMISSION		28,419	17,186	24,981	14,317	4,200	25,958
Dept 798 - CASTLE							
297-798-717.000	UNEMPLOYMENT INSURANCE			20	19	20	12
297-798-719.000	WORKERS' COMPENSATION	8	73	30	28	30	
297-798-728.000	OPERATING SUPPLIES	447	933	1,000	1,375	1,500	1,500
297-798-810.000	INSURANCE & BONDS	713	801	750	750	750	
297-798-920.000	UTILITIES	3,789	5,464	4,000	4,637	4,500	4,858
297-798-930.000	BUILDING MAINTENANCE	4,177	8,795	10,000	3,792	9,750	9,750
297-798-961.000	MISCELLANEOUS	336	73	300	60	300	300
Totals for dept 798 - CASTLE		9,470	16,139	16,100	10,661	16,850	16,420
Dept 799 - GOULD HOUSE							
297-799-810.000	INSURANCE & BONDS	713	801	750	750	750	
297-799-920.000	UTILITIES	3,760	3,320	4,500	1,903	3,000	3,717
297-799-930.000	BUILDING MAINTENANCE	7,913	5,034	5,000	5,822	5,000	5,000
297-799-930.200	BLDG MAINTENANCE	272	838	2,500	1,126		
297-799-961.000	MISCELLANEOUS	158	528	500	13	100	100
Totals for dept 799 - GOULD HOUSE		12,816	10,521	13,250	9,614	8,850	8,817
Dept 800 - COMSTOCK/WOODARD							
297-800-930.000	BUILDING MAINTENANCE	348	448	500	269	500	500
297-800-961.000	MISCELLANEOUS	47					
Totals for dept 800 - COMSTOCK/WOODARD		395	448	500	269	500	500
TOTAL APPROPRIATIONS		51,100	44,294	54,831	34,861	30,400	51,695
NET OF REVENUES/APPROPRIATIONS - FUND 297		6,989	8,272	(15,006)	3,250	(30,400)	315
BEGINNING FUND BALANCE		63,010	69,998	78,267	78,267	81,517	81,517
ENDING FUND BALANCE		69,999	78,270	63,261	81,517	51,117	81,832

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BUDGET REPORT FOR CITY OF OWOSSO  
Fund: 301 GENERAL DEBT SERVICE (VOTED BONDS)

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GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES							
Dept 000 - REVENUE							
301-000-402.000	GENERAL PROPERTY TAX	790,926	720,298	795,047	760,373		782,750
301-000-573.000	LOCAL COMMUNITY STABILIZATION SHAF	43,688	51,781		17,258		
301-000-665.000	INTEREST INCOME		30	1,000	13,134		5,000
301-000-692.000	OTHER FINANCING SOURCES		7,371				
301-000-696.000	BOND PROCEEDS	8,563,400					
301-000-697.000	PREMIUM (BOND)	1,251,898					
Totals for dept 000 - REVENUE		10,649,912	779,480	796,047	790,765		787,750
TOTAL ESTIMATED REVENUES		10,649,912	779,480	796,047	790,765		787,750

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BUDGET REPORT FOR CITY OF OWOSSO  
Fund: 301 GENERAL DEBT SERVICE (VOTED BONDS)

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GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 905 - DEBT SERVICE							
301-905-991.100	PRINCIPAL	470,000	510,000	480,000			490,000
301-905-992.000	PAYING AGENT FEES	1,250	500	500			500
301-905-993.000	INTEREST	333,483	283,916	311,450	155,725		292,250
301-905-994.000	COST OF ISSUANCE (BOND)	186,795					
301-905-995.100	TRANSFER TO PAYING AGENT (BOND)	9,621,132					
Totals for dept 905 - DEBT SERVICE		10,612,660	794,416	791,950	155,725		782,750
TOTAL APPROPRIATIONS		10,612,660	794,416	791,950	155,725		782,750
NET OF REVENUES/APPROPRIATIONS - FUND 301		37,252	(14,936)	4,097	635,040		5,000
BEGINNING FUND BALANCE		30,624	67,877	52,941	52,941	687,981	687,981
ENDING FUND BALANCE		67,876	52,941	57,038	687,981	687,981	692,981

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BUDGET REPORT FOR CITY OF OWOSSO  
Fund: 401 CAPITAL PROJECT FUND  
Calculations as of 06/30/2023

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES							
Dept 000 - REVENUE							
401-000-665.000	INTEREST INCOME				1,446		
401-000-699.101	TRANFERS IN - GENERAL FUND	103,093	528,577	240,641	146,580		
	Totals for dept 000 - REVENUE	103,093	528,577	240,641	148,026		
TOTAL ESTIMATED REVENUES							
		103,093	528,577	240,641	148,026		

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BUDGET REPORT FOR CITY OF OWOSSO  
Fund: 401 CAPITAL PROJECT FUND  
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GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 000 - REVENUE							
401-000-975.000	BUILDING IMPROVEMENTS	10,427	71,796		7,805		
401-000-975.000-WALL000000	BUILDING IMPROVEMENTS	8,892	315,082	569	569		
401-000-980.000	EQUIPMENT	47,983	38,463	95,455			
401-000-980.100	COMPUTERS	9,812	36,529	22,506	28,037		
401-000-981.000	VEHICLES	54,112	102,651	228,591	228,591		
Totals for dept 000 - REVENUE		131,226	564,521	347,121	265,002		
TOTAL APPROPRIATIONS		131,226	564,521	347,121	265,002		
NET OF REVENUES/APPROPRIATIONS - FUND 401		(28,133)	(35,944)	(106,480)	(116,976)		
BEGINNING FUND BALANCE		181,053	152,919	116,975	116,975	(1)	(1)
ENDING FUND BALANCE		152,920	116,975	10,495	(1)	(1)	(1)

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BUDGET REPORT FOR CITY OF OWOSSO  
Fund: 469 CAPITAL PROJECTS-BUILDING AUTHORITY

Calculations as of 06/30/2023

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
<hr/>							
ESTIMATED REVENUES							
Dept 000 - REVENUE							
469-000-665.000	INTEREST INCOME	(6)			779		
Totals for dept 000 - REVENUE		(6)			779		
TOTAL ESTIMATED REVENUES		(6)			779		

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BUDGET REPORT FOR CITY OF OWOSSO  
Fund: 469 CAPITAL PROJECTS-BUILDING AUTHORITY

Calculations as of 06/30/2023

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 901 - CAPITAL OUTLAY							
469-901-974.000	SYSTEM IMPROVEMENTS			25,100	25,473		
Totals for dept 901 - CAPITAL OUTLAY				25,100	25,473		
TOTAL APPROPRIATIONS							
NET OF REVENUES/APPROPRIATIONS - FUND 469		(6)		(25,100)	(24,694)		
BEGINNING FUND BALANCE		36,614	36,608	36,608	36,608	11,914	11,914
ENDING FUND BALANCE		36,608	36,608	11,508	11,914	11,914	11,914

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BUDGET REPORT FOR CITY OF OWOSSO  
Fund: 494 CAPITAL PROJECTS FUND-DOWNTOWN

Calculations as of 06/30/2023

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES							
Dept 000 - REVENUE							
494-000-529.530	INFRASTRUCTURE		34,665		508		
494-000-665.000	INTEREST INCOME	(6)					
	Totals for dept 000 - REVENUE	(6)	34,665		508		
TOTAL ESTIMATED REVENUES							
		(6)	34,665		508		

BUDGET REPORT FOR CITY OF OWOSSO  
Fund: 494 CAPITAL PROJECTS FUND-DOWNTOWN

Calculations as of 06/30/2023

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 271 - ADMINISTRATIVE							
494-271-818.000	CONTRACTUAL SERVICES						20,000
494-271-934.000	MAINTENANCE		37,160				
Totals for dept 271 - ADMINISTRATIVE			37,160				20,000
TOTAL APPROPRIATIONS			37,160				20,000
NET OF REVENUES/APPROPRIATIONS - FUND 494		(6)	(2,495)		508		(20,000)
BEGINNING FUND BALANCE		36,297	36,291	33,796	33,796	34,304	34,304
ENDING FUND BALANCE		36,291	33,796	33,796	34,304	34,304	14,304

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BUDGET REPORT FOR CITY OF OWOSSO  
Fund: 588 TRANSPORTATION FUND  
Calculations as of 06/30/2023

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES							
Dept 000 - REVENUE							
588-000-402.000	GENERAL PROPERTY TAX	85,936	39,861	44,541	39,997		
588-000-573.000	LOCAL COMMUNITY STABILIZATION SHAF	3,743	4,642		875		
588-000-665.000	INTEREST INCOME	(17)	3	1,000	1,544		1,000
588-000-699.101	GENERAL FUND TRANSFER						28,000
Totals for dept 000 - REVENUE		89,662	44,506	45,541	42,416		29,000
TOTAL ESTIMATED REVENUES		89,662	44,506	45,541	42,416		29,000

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BUDGET REPORT FOR CITY OF OWOSSO  
Fund: 588 TRANSPORTATION FUND  
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GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 200 - GEN SERVICES							
588-200-818.000	CONTRACTUAL SERVICES	64,048	69,595	61,664	61,664		88,519
588-200-818.500	AUDIT			1,200	1,200		600
Totals for dept 200 - GEN SERVICES		64,048	69,595	62,864	62,864		89,119
TOTAL APPROPRIATIONS		64,048	69,595	62,864	62,864		89,119
NET OF REVENUES/APPROPRIATIONS - FUND 588		25,614	(25,089)	(17,323)	(20,448)		(60,119)
BEGINNING FUND BALANCE		81,523	107,137	82,048	82,048	61,600	61,600
ENDING FUND BALANCE		107,137	82,048	64,725	61,600	61,600	1,481

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BUDGET REPORT FOR CITY OF OWOSSO  
Fund: 590 SEWER FUND

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Calculations as of 06/30/2023

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES							
Dept 000 - REVENUE							
590-000-491.000	PERMITS	690	795	270	630		
590-000-643.100	METERED SALES	2,112,064	2,284,430	2,743,024	2,015,824		3,229,118
590-000-644.000	PENALTIES - LATE CHARGES	24,026	39,740	27,430	32,308		41,727
590-000-665.000	INTEREST INCOME	818	6,260	5,000	31,113		10,000
590-000-675.000	MISCELLANEOUS	4,030	6,044	1,050	3,710		1,000
590-000-699.101	GENERAL FUND TRANSFER	2,233					
Totals for dept 000 - REVENUE		2,143,861	2,337,269	2,776,774	2,083,585		3,281,845
TOTAL ESTIMATED REVENUES		2,143,861	2,337,269	2,776,774	2,083,585		3,281,845

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BUDGET REPORT FOR CITY OF OWOSSO  
Fund: 590 SEWER FUND

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Calculations as of 06/30/2023

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 200 - GEN SERVICES							
590-200-702.100	SALARIES	96,561	101,892	38,500	32,623		43,934
590-200-702.200	WAGES			72,983	51,000		75,726
590-200-715.000	SOCIAL SECURITY (FICA)	7,516	7,668	8,529	6,415		9,154
590-200-716.100	HEALTH INSURANCE	28,764	23,048	25,542	21,175		28,306
590-200-716.200	DENTAL INSURANCE	1,006	1,166	1,177	979		1,240
590-200-716.300	OPTICAL INSURANCE	137	165	179	147		190
590-200-716.400	LIFE INSURANCE	432	502	540	452		519
590-200-716.500	DISABILITY INSURANCE	1,071	1,224	1,323	1,113		1,323
590-200-717.000	UNEMPLOYMENT INSURANCE		70		3		12
590-200-718.200	DEFINED CONTRIBUTION	3,541	8,971	10,034	7,348		10,770
590-200-719.000	WORKERS' COMPENSATION	550	334	792	566		574
590-200-728.000	OPERATING SUPPLIES	782	429	750		750	750
590-200-728.400	OFFICE SUPPLIES			250	28	250	250
590-200-801.000	PROFESSIONAL SERVICES: ADMINISTRATION	3,841	9,500				
590-200-810.000	INSURANCE & BONDS	10,186	10,604	10,922	10,837		11,379
590-200-818.000	CONTRACTUAL SERVICES	11,020	28,507	15,000	14,851	19,300	19,300
590-200-818.500	AUDIT		6,240	6,350	5,850		6,668
590-200-956.000	EDUCATION & TRAINING	38	387	1,000	301	1,000	1,000
590-200-962.000	OPERATION & MAINTENANCE	1,227,263	1,297,633	1,312,875	1,056,066	1,600,000	1,237,218
590-200-963.000	REPLACEMENT	348,666	407,973	131,884	161,437	250,000	131,884
590-200-965.101	GENERAL FUND CONTRIBUTION	88,155	102,500	274,302	201,600		322,911
590-200-968.000	DEPRECIATION EXPENSE	44,962	52,737		52,737		
590-200-978.000	EQUIPMENT						4,300
590-200-990.100	DEBT SERVICE & CAPITAL			185,891	154,908		184,840
Totals for dept 200 - GEN SERVICES		1,874,491	2,061,550	2,098,823	1,780,436	1,871,300	2,092,248
Dept 549 - SEWER OPERATIONS							
590-549-702.200	WAGES	20,576	31,904	54,450	35,433	55,000	44,451
590-549-702.300	OVERTIME	4,996	2,858	5,000	3,304	6,000	5,150
590-549-702.600	UNIFORMS		700				
590-549-703.000	OTHER COMPENSATION	12,094	10,459	649	649		
590-549-715.000	SOCIAL SECURITY (FICA)	5,909	5,644	4,548	3,013		3,401
590-549-716.000	FRINGES	(24,940)	(12,395)				
590-549-716.100	HEALTH INSURANCE	14,278	25,926	17,520	16,168		17,828
590-549-716.200	DENTAL INSURANCE	466	902	598	542		613
590-549-716.300	OPTICAL INSURANCE	100	135	89	80		93
590-549-716.400	LIFE INSURANCE	330	347	205	185		183
590-549-716.500	DISABILITY INSURANCE	289	113	236	219		296
590-549-717.000	UNEMPLOYMENT INSURANCE	70	155	94			6
590-549-718.100	MUNICIPAL EMPLOYEES RETIREMENT PROGRAM	50,582	25,485	31,320	(53,944)		30,656
590-549-718.200	DEFINED CONTRIBUTION	1,099	1,066	1,165	825		1,112
590-549-719.000	WORKERS' COMPENSATION	1,025	567	952	971		729
590-549-728.000	OPERATING SUPPLIES	1,516	2,799	2,500	2,479	3,000	3,000
590-549-751.000	GAS & OIL	2,553	5,386	10,915	6,693	15,000	10,542
590-549-818.000	CONTRACTUAL SERVICES	20,024	12,736	32,688	16,524	67,500	67,500
590-549-818.000-NGOULDST21	CONTRACTUAL SERVICES	17,026	232	1,000			

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GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 549 - SEWER OPERATIONS							
590-549-818.000-WASHPARK21	CONTRACTUAL SERVICES	3,550		9,945	9,945	277,000	
590-549-923.000	LIFT STATION UTILITIES	3,695	3,907	4,500	2,458	4,750	3,992
590-549-933.000	EQUIPMENT MAINTENANCE		104	1,500	97	1,500	1,500
590-549-933.200	SEWER REPAIR		210	5,500	5,319	7,500	7,500
590-549-936.000	LIFT STATION MAINTENANCE	24,824	5,594	12,500		12,500	
590-549-940.000	EQUIPMENT RENTAL	16,833	31,979	25,000	22,312	45,000	34,585
590-549-956.000	EDUCATION & TRAINING	40		1,000		1,000	1,000
Totals for dept 549 - SEWER OPERATIONS		176,935	156,813	223,874	73,272	495,750	234,137
Dept 901 - CAPITAL OUTLAY							
590-901-973.000	CAPITAL OUTLAY - SEWERS	(904,971)	(6,264)	80,000		102,500	115,000
590-901-973.000-SEWER LINE		563,460					
590-901-973.000-SEWERREHAB	CAPITAL OUTLAY - SEWERS	341,511		400,000	32,883	510,000	510,000
590-901-977.000	COL - EQUIPMENT		5,000	5,000	(94,376)		
Totals for dept 901 - CAPITAL OUTLAY			(1,264)	485,000	(61,493)	612,500	625,000
Dept 905 - DEBT SERVICE							
590-905-991.100	PRINCIPAL			105,000	105,000		100,000
590-905-993.000	INTEREST	12,732	28,478	26,228	28,809		26,553
Totals for dept 905 - DEBT SERVICE		12,732	28,478	131,228	133,809		126,553
TOTAL APPROPRIATIONS		2,064,158	2,245,577	2,938,925	1,926,024	2,979,550	3,077,938
NET OF REVENUES/APPROPRIATIONS - FUND 590		79,703	91,692	(162,151)	157,561	(2,979,550)	203,907
BEGINNING FUND BALANCE		3,787,078	3,866,785	3,958,478	3,958,478	4,116,039	4,116,039
ENDING FUND BALANCE		3,866,781	3,958,477	3,796,327	4,116,039	1,136,489	4,319,946

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ESTIMATED REVENUES							
Dept 000 - REVENUE							
591-000-491.000	PERMITS	15,849	1,035	270	750		1,000
591-000-492.000	DOG LICENSES	16,515	9,199				
591-000-493.000	PERMITS-OWOSSO TOWNSHIP		26,298	44,080	58,210		
591-000-538.000	CAPITAL CONTRIBUTION-FEDERAL				(1)		3,545,000
591-000-538.000-DWRF745801	CAPITAL CONTRIBUTION-FEDERAL		403,540	941,500	904,178		
591-000-538.000-DWRF755501	CAPITAL CONTRIBUTION-FEDERAL			1,250,000	777,688		1,500,000
591-000-540.000-DWAMEGLE21	STATE SOURCES		23,079	345,016	19,933		180,000
591-000-540.100	WELLHEAD PROTECTION PROGRAM	27,850					
591-000-605.100	WATER MAIN REPLACEMENT CHARGE	689,474	706,782	749,304	572,175		771,783
591-000-605.350	MATERIAL & SERVICE	16,760	34,497	30,594	56,587		10,000
591-000-643.100	METERED SALES	2,841,066	3,066,030	3,517,836	2,811,753		3,623,370
591-000-643.200	METERED SALES-WHOLESALE-USAGE	243,912	334,561	314,831	304,983		330,000
591-000-644.000	PENALTIES - LATE CHARGES	36,086	57,079	43,000	49,892		65,000
591-000-665.000	INTEREST INCOME	26,965	8,453	5,000	52,847		20,000
591-000-667.100	RENTAL INCOME			1,440	960		1,440
591-000-667.300	HYDRANT RENTAL	28,090	33,597	24,000	3,135		27,555
591-000-670.000	LOAN PRINCIPAL				20,135		6,171
591-000-670.100	LOAN INTEREST				343		72
591-000-673.000	SALE OF FIXED ASSETS	125	520		198		
591-000-675.000	MISCELLANEOUS	1,440	2,976	1,600	61,022		1,500
591-000-675.200	MISCELLANEOUS WATER CHARGES	1,665	1,875	400	1,140		1,000
591-000-699.101	GENERAL FUND TRANSFER	13,399					
591-000-699.287	ARPA TRANSFER IN			1,081,600			1,000,000
Totals for dept 000 - REVENUE		3,959,196	4,709,521	8,350,471	5,695,928		11,083,891
TOTAL ESTIMATED REVENUES		3,959,196	4,709,521	8,350,471	5,695,928		11,083,891

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APPROPRIATIONS							
Dept 200 - GEN SERVICES							
591-200-702.100	SALARIES	145,243	150,154	51,760	43,472		78,674
591-200-702.200	WAGES			104,863	74,877		108,618
591-200-715.000	SOCIAL SECURITY (FICA)	11,297	11,339	11,982	9,066		14,328
591-200-716.100	HEALTH INSURANCE	35,316	27,768	29,665	24,753		34,697
591-200-716.200	DENTAL INSURANCE	1,373	1,593	1,561	1,303		1,645
591-200-716.300	OPTICAL INSURANCE	183	220	233	192		242
591-200-716.400	LIFE INSURANCE	612	719	750	629		735
591-200-716.500	DISABILITY INSURANCE	1,533	1,772	1,862	1,569		2,148
591-200-717.000	UNEMPLOYMENT INSURANCE	67	112	121	3		18
591-200-718.200	DEFINED CONTRIBUTION	5,242	13,257	14,096	10,472		16,857
591-200-719.000	WORKERS' COMPENSATION		321	1,112	824		924
591-200-728.000	OPERATING SUPPLIES	1,355	1,844	1,000	3,449	2,500	2,500
591-200-728.400	OFFICE SUPPLIES			500	218	500	500
591-200-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	10,715	41	160,000	99,704	76,444	76,444
591-200-801.000-DWRF745801	PROFESSIONAL SERVICES: ADMINISTRATIVE		(82,849)				
591-200-801.000-DWRLF23-24	PROFESSIONAL SERVICES: ADMINISTRATIVE				81,577		
591-200-810.000	INSURANCE & BONDS	43,799	45,118	46,472	46,110		48,416
591-200-818.000	CONTRACTUAL SERVICES	17,078	43,302	26,000	23,664	31,300	31,300
591-200-818.500	AUDIT		6,240	6,350	5,850		
591-200-941.000	LEASE	1,655	2,743	2,000	802	2,000	3,000
591-200-956.000	EDUCATION & TRAINING	2,278	2,857	3,000	2,719	4,000	4,000
591-200-958.000	BAD DEBT EXPENSE	10,700					
591-200-961.000	MISCELLANEOUS	295,584	(214,185)	1,000	120	1,000	1,000
591-200-962.200	WATER CHARGE BACK - OWOSSO TWP.			400,451	38,096		77,102
591-200-962.300	WATER CHARGE BACK - CALEDONIA TWP.			270,346	134,362		265,493
591-200-965.101	GENERAL FUND CONTRIBUTION	204,734	238,080	458,197	366,423		472,515
591-200-968.000	DEPRECIATION EXPENSE	473,050	488,266		488,266		
Totals for dept 200 - GEN SERVICES		1,261,814	738,712	1,593,321	1,458,520	117,744	1,241,156
Dept 552 - WATER UNDERGROUND							
591-552-702.100	SALARIES	26,819	38,976	26,361	20,235		27,415
591-552-702.200	WAGES	150,103	129,404	216,965	147,249	295,500	212,398
591-552-702.300	OVERTIME		322	20,000	23,434	41,000	33,500
591-552-702.400	WAGES - SEASONAL		(20)				
591-552-702.600	UNIFORMS			2,800	2,800		2,800
591-552-702.800	ACCRUED SICK LEAVE	405			294		
591-552-703.000	OTHER COMPENSATION	46,264	45,067	12,000	15,168		16,000
591-552-715.000	SOCIAL SECURITY (FICA)	21,233	21,838	21,062	16,359		22,132
591-552-716.000	FRINGES	(36,003)	(33,413)				
591-552-716.100	HEALTH INSURANCE	72,148	79,955	164,610	57,539		70,632
591-552-716.200	DENTAL INSURANCE	3,195	3,429	2,982	2,201		1,999
591-552-716.300	OPTICAL INSURANCE	481	498	460	340		396
591-552-716.400	LIFE INSURANCE	1,188	1,228	1,228	935		1,059
591-552-716.500	DISABILITY INSURANCE	1,730	2,476	1,834	1,418		3,133
591-552-717.000	UNEMPLOYMENT INSURANCE	177	251	233	47		36
591-552-718.100	MUNICIPAL EMPLOYEES RETIREMENT PROGRAM	14,275	60,903	31,320	(85,157)		30,656

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APPROPRIATIONS							
Dept 552 - WATER UNDERGROUND							
591-552-718.200	DEFINED CONTRIBUTION	7,383	7,760	13,019	8,362		12,374
591-552-719.000	WORKERS' COMPENSATION	4,748	6,281	9,111	6,880		9,461
591-552-728.000	OPERATING SUPPLIES	5,593	11,842	6,000	22,054	40,000	25,000
591-552-751.000	GAS & OIL	18,564	31,026	41,871	25,595	40,000	33,593
591-552-818.000	CONTRACTUAL SERVICES	79,152	24,084	84,618	102,078	139,000	139,000
591-552-818.000-DWAMEGLE21	CONTRACTUAL SERVICES		3,042	345,016	12,604	180,000	180,000
591-552-818.000-DWRF745801	CONTRACTUAL SERVICES		43,349	97,500	71,256		
591-552-818.000-DWRF755501	CONTRACTUAL SERVICES		29	1,250,000	777,688	1,500,000	1,500,000
591-552-818.000-LSL-ID0000	CONTRACTUAL SERVICES	97,139	141,907	100,000	69,607	201,000	201,000
591-552-818.000-LSLREPLACE	CONTRACTUAL SERVICES	116,324	263,459	100,000	79,246	202,000	202,000
591-552-818.000-WASHPARK21	CONTRACTUAL SERVICES	3,925				285,000	
591-552-920.100	ELECTRICITY	2,828	4,338	3,000	4,273	5,500	5,400
591-552-920.200	GAS	3,494	5,033	4,000	2,311	4,000	4,000
591-552-920.300	TELEPHONE	2,352	2,632	2,750	3,614	5,500	5,700
591-552-933.000	EQUIPMENT MAINTENANCE	1,225	2,200	2,000	2,113	4,000	4,000
591-552-933.200	SEWER REPAIR	32,636	28,575	35,000	11,853	24,000	24,000
591-552-933.300	SERVICE LINE REPAIR SEPARATION-SSC	20,733	20,379	20,000	5,018	10,000	10,000
591-552-940.000	EQUIPMENT RENTAL	164,818	150,730	125,000	123,049		175,000
591-552-956.000	EDUCATION & TRAINING	2,407	2,847	3,000	1,024	3,000	3,000
Totals for dept 552 - WATER UNDERGROUND		865,336	1,100,427	2,743,740	1,531,487	2,979,500	2,955,684
Dept 553 - WATER FILTRATION							
591-553-702.100	SALARIES	72,667	76,063	78,439	59,061		81,577
591-553-702.200	WAGES	271,756	300,654	306,268	238,426		322,409
591-553-702.300	OVERTIME	37,190	37,373	36,000	30,888		44,000
591-553-702.400	WAGES - SEASONAL	1,351					
591-553-702.600	UNIFORMS	3,500	4,200	4,900	4,900		4,900
591-553-702.800	ACCRUED SICK LEAVE		247				
591-553-703.000	OTHER COMPENSATION	7,000		10,000	10,345		10,000
591-553-715.000	SOCIAL SECURITY (FICA)	29,536	31,720	33,324	26,129		35,036
591-553-716.000	FRINGES	2,753	1,649				
591-553-716.100	HEALTH INSURANCE	77,474	96,313	108,008	87,847		124,115
591-553-716.200	DENTAL INSURANCE	3,556	4,156	4,514	3,723		4,972
591-553-716.300	OPTICAL INSURANCE	482	593	695	579		766
591-553-716.400	LIFE INSURANCE	1,765	1,913	1,980	1,653		1,827
591-553-716.500	DISABILITY INSURANCE	2,924	3,204	3,479	2,977		4,475
591-553-717.000	UNEMPLOYMENT INSURANCE	273	440	373	43		48
591-553-718.100	MUNICIPAL EMPLOYEES RETIREMENT PRO	23,534	25,458	31,320	20,880		30,656
591-553-718.200	DEFINED CONTRIBUTION	13,410	18,957	23,763	17,015		19,205
591-553-719.000	WORKERS' COMPENSATION	5,051	8,635	15,072	11,592		14,976
591-553-728.000	OPERATING SUPPLIES	5,474	9,992	7,000	3,692	12,680	8,000
591-553-728.100	LAB SUPPLIES	20,093	36,355	33,000	16,516	33,750	33,750
591-553-728.400	OFFICE SUPPLIES			2,000	162	2,500	2,000
591-553-743.000	CHEMICALS	174,883	174,576	175,000	142,337	250,500	250,500
591-553-751.000	GAS & OIL	1,456	2,383	3,500	1,556	3,750	3,500
591-553-818.000	CONTRACTUAL SERVICES	68,188	132,053	209,600	(270,311)	223,461	50,000

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APPROPRIATIONS							
Dept 553 - WATER FILTRATION							
591-553-818.000-DWRF745801	CONTRACTUAL SERVICES		(59,539)	87,120	52,592		
591-553-920.100	ELECTRICITY	166,933	161,135	159,429	118,501	230,000	166,918
591-553-920.200	GAS	4,679	4,288	5,500	6,412	27,500	6,868
591-553-920.300	TELEPHONE	5,205	4,240	3,800	2,425	3,900	4,000
591-553-920.500	REFUSE	535	454	600	291	2,600	600
591-553-930.000	BUILDING MAINTENANCE	12,023	19,236	23,000	9,165	39,250	39,250
591-553-933.000	EQUIPMENT MAINTENANCE	22,736	25,697	34,000	46,803	1,306,000	25,000
591-553-933.100	EQUIP MAINT - WELLS	43,398	6,817	25,000	3,634	81,000	25,000
591-553-934.000	MAINTENANCE	75,806	153,919	398,750	286,897	107,500	50,000
591-553-956.000	EDUCATION & TRAINING	1,838	772	3,000	1,293	5,000	5,000
Totals for dept 553 - WATER FILTRATION		1,157,469	1,283,953	1,828,434	938,023	2,329,391	1,369,348
Dept 901 - CAPITAL OUTLAY							
591-901-972.000	MAINS & HYDRANTS	(1,211,871)	55,666	31,469	(466,913)		
591-901-972.000-CENTERST21	MAINS & HYDRANTS	23,748		3,732	3,732		
591-901-972.000-CLARKAVE19	MAINS & HYDRANTS	114,371					
591-901-972.000-CLEVELANDS	MAINS & HYDRANTS	177,972					
591-901-972.000-CLYDESTR21	MAINS & HYDRANTS			100,375			
591-901-972.000-DWRF745801	MAINS & HYDRANTS		(56,673)	296,630	289,437		
591-901-972.000-DWRLF23-24	MAINS & HYDRANTS			7,976	8,172	796,000	796,000
591-901-972.000-DWRLF24-25	MAINS & HYDRANTS					2,255,700	55,700
591-901-972.000-ENORTHST19	MAINS & HYDRANTS	28,978					
591-901-972.000-HURONSTR21	MAINS & HYDRANTS			88,550			
591-901-972.000-LAFAYETTEB	MAINS & HYDRANTS	117,638					
591-901-972.000-LEESTR2022	MAINS & HYDRANTS		988	165,000			
591-901-972.000-LYNNST2021	MAINS & HYDRANTS			51,700			
591-901-972.000-MAPLESTR21	MAINS & HYDRANTS		52,030				
591-901-972.000-MILWAUKEES	MAINS & HYDRANTS			114,125			
591-901-972.000-MORRISST20	MAINS & HYDRANTS	53,859					
591-901-972.000-NGOULDST21	MAINS & HYDRANTS		846				
591-901-972.000-NORTHSTR23	MAINS & HYDRANTS		29	351,295	45	527,000	527,000
591-901-972.000-PILOT 2018	MAINS & HYDRANTS	5,500					
591-901-972.000-ROBBINSSTR	MAINS & HYDRANTS	65,845					
591-901-972.000-SCEDARST19	MAINS & HYDRANTS	263,478					
591-901-972.000-SUMMITST19	MAINS & HYDRANTS	372,243					
591-901-972.100	COL-SERVICE LINES	717	2,184				
591-901-972.200	COL-WTP/STORAGE/WELLS			5,945	5,945		
591-901-972.200-DWRF745801	COL-WTP/STORAGE/WELLS			598,450	568,535		
591-901-972.200-DWRLF23-24	COL-WTP/STORAGE/WELLS			279,000	246,080		3,736,802
591-901-977.000	COL - EQUIPMENT	9,803	138,614	35,000	42,678		
591-901-983.000	LEASED ASSETS	37,083	33,899				
Totals for dept 901 - CAPITAL OUTLAY		59,364	227,583	2,129,247	697,711	3,578,700	5,115,502
Dept 905 - DEBT SERVICE							
591-905-991.100	PRINCIPAL			799,517	670,000		428,044
591-905-993.000	INTEREST	61,282	81,109	110,299	63,996		153,115

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APPROPRIATIONS							
Dept 905 - DEBT SERVICE							
Totals for dept 905 - DEBT SERVICE		61,282	81,109	909,816	733,996		581,159
TOTAL APPROPRIATIONS		3,405,265	3,431,784	9,204,558	5,359,737	9,005,335	11,262,849
NET OF REVENUES/APPROPRIATIONS - FUND 591		553,931	1,277,737	(854,087)	336,191	(9,005,335)	(178,958)
BEGINNING FUND BALANCE		12,819,829	13,373,762	14,651,502	14,651,502	14,987,693	14,987,693
ENDING FUND BALANCE		13,373,760	14,651,499	13,797,415	14,987,693	5,982,358	14,808,735

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ESTIMATED REVENUES							
Dept 000 - REVENUE							
599-000-540.000	STATE SOURCES						13,325,000
599-000-540.000-CWSR571001	STATE SOURCES			4,387,064	1,241,656		2,905,624
599-000-602.100	OP & MAINT CHRG - OWOSSO	1,227,263	1,297,633	1,312,875	1,056,066		1,237,218
599-000-602.200	OP & MAINT CHRG - OWOSSO TWP	229,659	258,439	245,757	225,373		231,595
599-000-602.300	OP & MAINT CHRG - CALEDONIA TWSP	110,227	131,996	117,994	95,994		111,194
599-000-602.400	OP & MAINT CHRG - CORUNNA	223,155	250,971	238,861	220,055		225,096
599-000-603.100	REPLACEMENT CHRG - OWOSSO	349,133	407,973	131,884	161,437		131,884
599-000-603.200	REPLACEMENT CHRG - OWOSSO TWP	111,639	128,658	24,687	45,144		24,687
599-000-603.300	REPLACEMENT CHRG - CALEDONIA TWSP	77,576	89,027	11,853	26,704		11,853
599-000-603.400	REPLACEMENT CHRG - CORUNNA	61,652	74,342	23,995	31,735		23,995
599-000-606.100	DEBT SERVICE CHRG - OWOSSO			185,891	154,908		184,840
599-000-606.200	DEBT SERVICE CHRG - OWOSSO TWP.			75,408	62,840		73,239
599-000-606.300	DEBT SERVICE CHRG - CALEDONIA TWP			57,170	47,642		55,801
599-000-606.400	DEBT SERVICE CHRG - CORUNNA			32,268	26,890		31,388
599-000-665.000	INTEREST INCOME	1,940	5,226	5,000	26,492		10,000
599-000-673.000	SALE OF FIXED ASSETS		3,343				
599-000-675.000	MISCELLANEOUS	3,643	13,623	5,000	8,146		5,000
599-000-699.101	GENERAL FUND TRANSFER	6,699					
Totals for dept 000 - REVENUE		2,402,586	2,661,231	6,855,707	3,431,082		18,588,414
TOTAL ESTIMATED REVENUES		2,402,586	2,661,231	6,855,707	3,431,082		18,588,414

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BUDGET REPORT FOR CITY OF OWOSSO  
Fund: 599 WASTEWATER FUND  
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GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 200 - GEN SERVICES							
599-200-702.100	SALARIES			13,260	9,282		13,790
599-200-702.200	WAGES			4,114	3,067		4,102
599-200-715.000	SOCIAL SECURITY (FICA)			1,330	936		1,369
599-200-716.100	HEALTH INSURANCE			2,607	2,014		3,432
599-200-716.200	DENTAL INSURANCE			81	60		85
599-200-716.300	OPTICAL INSURANCE			11	8		13
599-200-716.400	LIFE INSURANCE			105	78		98
599-200-716.500	DISABILITY INSURANCE			204	154		235
599-200-718.200	DEFINED CONTRIBUTION			1,564	1,111		1,611
599-200-719.000	WORKERS' COMPENSATION			17	5		68
599-200-818.000	CONTRACTUAL SERVICES				700		
599-200-818.500	AUDIT		6,240	6,350	5,850		6,143
Totals for dept 200 - GEN SERVICES			6,240	29,643	23,265		30,946
Dept 548 - WASTEWATER OPERATIONS							
599-548-702.100	SALARIES	91,084	79,524	78,439	59,691		81,578
599-548-702.200	WAGES	367,024	300,838	373,880	268,437		362,481
599-548-702.300	OVERTIME	30,791	33,222	34,220	20,851		35,245
599-548-702.400	WAGES - SEASONAL	753	4,662	8,000	1,908		7,571
599-548-702.440	WAGES-PART TIME			43,469	25,027		48,591
599-548-702.600	UNIFORMS	4,900	4,900	4,900	4,900		5,000
599-548-702.800	ACCRUED SICK LEAVE	564		100	190		100
599-548-703.000	OTHER COMPENSATION	10,037	52,349	10,000	16,187		12,500
599-548-715.000	SOCIAL SECURITY (FICA)	36,629	35,487	42,305	30,190		41,348
599-548-716.000	FRINGES	13,202	8,659				
599-548-716.100	HEALTH INSURANCE	118,259	113,339	118,459	96,239		137,228
599-548-716.200	DENTAL INSURANCE	5,100	4,481	4,345	3,555		5,367
599-548-716.300	OPTICAL INSURANCE	781	734	699	539		830
599-548-716.400	LIFE INSURANCE	2,062	2,035	2,177	1,768		2,212
599-548-716.500	DISABILITY INSURANCE	4,079	4,038	3,803	3,179		4,803
599-548-716.600	PHYSICALS	470	220	450	448		500
599-548-717.000	UNEMPLOYMENT INSURANCE	306	471	419	88		54
599-548-718.100	MUNICIPAL EMPLOYEES RETIREMENT PRO	350,800	129,936	146,904	(58,485)		61,382
599-548-718.200	DEFINED CONTRIBUTION	12,882	13,217	15,723	11,800		16,475
599-548-719.000	WORKERS' COMPENSATION	4,432	5,301	8,848	6,162		6,528
599-548-728.000	OPERATING SUPPLIES	14,055	16,257	33,400	17,721	27,700	27,700
599-548-728.100	SUPPLIES	11,418	13,761	25,000	11,309	25,000	25,000
599-548-743.100	CHEMICALS - IRON	45,955	45,168	55,000	46,248	100,000	100,000
599-548-743.200	CHEMICALS - POLYMER	23,285	14,094	30,000	24,150	50,000	50,000
599-548-743.300	CHEMICALS - CHLORINE	28,204	41,366	85,000	41,659	100,000	100,000
599-548-751.000	GAS & OIL	5,535	7,534	7,536	5,262	8,000	8,000
599-548-801.000	PROFESSIONAL SERVICES: ADMINISTRAT	21,899	14,451	36,517	40,926	25,000	25,000
599-548-801.000-CWSR571001	PROFESSIONAL SERVICES: ADMINISTRAT		295				
599-548-801.000-CWSRF23-24	PROFESSIONAL SERVICES: ADMINISTRAT			70,788	17		
599-548-810.000	INSURANCE & BONDS	38,927	40,114	41,317	40,996		43,014
599-548-920.100	ELECTRICITY	224,024	204,587	238,000	121,531	265,000	231,771

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GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 548 - WASTEWATER OPERATIONS							
599-548-920.200	GAS	13,904	26,956	17,500	16,228	20,000	18,150
599-548-920.300	TELEPHONE	2,701	4,018	3,750	2,513	3,750	4,000
599-548-920.400	WATER & SEWER	5,035	4,145	6,223	2,387	5,000	4,570
599-548-920.500	REFUSE	1,103	1,180	1,200	759	12,500	1,020
599-548-930.000	BUILDING MAINTENANCE	13,665	13,564	125,000	21,560	50,000	50,000
599-548-932.000	STATIONARY EQUIPMENT	5,760	6,510	7,500	5,760	5,760	5,760
599-548-933.000	EQUIPMENT MAINTENANCE	74,593	62,449	20,000	33,712	60,000	60,000
599-548-934.000	MAINTENANCE	164,973	191,086	180,000	(12,053)	200,000	194,000
599-548-955.000	MEMBERSHIPS & DUES	371	378	700	389	700	700
599-548-956.000	EDUCATION & TRAINING	374	1,010	3,000	2,864	4,000	4,000
599-548-956.100	SAFETY TRAINING			500		500	500
599-548-965.101	GENERAL FUND CONTRIBUTION	218,875	226,491	203,175	167,638		199,752
599-548-968.000	DEPRECIATION EXPENSE	318,024	422,521		422,522		
Totals for dept 548 - WASTEWATER OPERATIONS		2,286,835	2,151,348	2,088,246	1,506,772	962,910	1,982,730
Dept 901 - CAPITAL OUTLAY							
599-901-977.000	COL - EQUIPMENT	(2,734,092)	(113,450)	129,500	(209,591)	252,500	252,500
599-901-977.000-CWSR571001	COL - EQUIPMENT		31,319	4,147,280	1,262,221	2,905,624	2,905,624
599-901-977.000-CWSRF23-24	COL - EQUIPMENT			6,153	5,925		
599-901-977.000-CWSRF24-25	COL - EQUIPMENT						50,000
599-901-977.000-HEADWORKS	COL - EQUIPMENT	2,726,527					
599-901-977.200-WWTFPHASE1	CAPITALOUTLAY-ENGINEERING			724,501	289,870	325,000	13,325,000
Totals for dept 901 - CAPITAL OUTLAY		(7,565)	(82,131)	5,007,434	1,348,425	3,483,124	16,533,124
Dept 905 - DEBT SERVICE							
599-905-991.100	PRINCIPAL			205,000	90,000		207,689
599-905-993.000	INTEREST	8,985	43,172	145,737	50,293		141,064
Totals for dept 905 - DEBT SERVICE		8,985	43,172	350,737	140,293		348,753
TOTAL APPROPRIATIONS		2,288,255	2,118,629	7,476,060	3,018,755	4,446,034	18,895,553
NET OF REVENUES/APPROPRIATIONS - FUND 599		114,331	542,602	(620,353)	412,327	(4,446,034)	(307,139)
BEGINNING FUND BALANCE		4,071,365	4,185,757	4,728,357	4,728,357	5,140,684	5,140,684
FUND BALANCE ADJUSTMENTS		60					
ENDING FUND BALANCE		4,185,756	4,728,359	4,108,004	5,140,684	694,650	4,833,545

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GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 THRU 06/30/23 ACTIVITY	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES							
Dept 000 - REVENUE							
661-000-665.000	INTEREST INCOME	(139)	861	5,000	39,426		10,000
661-000-667.200	EQUIPMENT RENTAL	792,330	937,607	646,427	678,827		794,596
661-000-673.000	SALE OF FIXED ASSETS	(34,417)	5,856		(11,458)		
661-000-699.101	GENERAL FUND TRANSFER	2,233					
Totals for dept 000 - REVENUE		760,007	944,324	651,427	706,795		804,596
TOTAL ESTIMATED REVENUES		760,007	944,324	651,427	706,795		804,596

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GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 594 - FLEET MAINTENANCE							
661-594-702.200	WAGES	66,903	82,281	93,268	70,399	100,500	96,065
661-594-702.300	OVERTIME			1,500	6,828	12,000	9,700
661-594-702.600	UNIFORMS			700	700		700
661-594-702.800	ACCRUED SICK LEAVE			100	85		100
661-594-703.000	OTHER COMPENSATION	18,689	16,077	10,000	6,001		10,000
661-594-715.000	SOCIAL SECURITY (FICA)	6,110	7,813	8,076	6,329		8,918
661-594-716.000	FRINGES	5,796	(1,587)				
661-594-716.100	HEALTH INSURANCE	16,559	18,138	15,174	12,219		19,175
661-594-716.200	DENTAL INSURANCE	466	466	448	360		470
661-594-716.300	OPTICAL INSURANCE	60	60	60	49		65
661-594-716.400	LIFE INSURANCE	314	396	396	305		366
661-594-716.500	DISABILITY INSURANCE		553	440	392		700
661-594-717.000	UNEMPLOYMENT INSURANCE	67	93	94			12
661-594-718.100	MUNICIPAL EMPLOYEES RETIREMENT PRO	(93,705)	28,077	31,320	95,929		30,656
661-594-718.200	DEFINED CONTRIBUTION	1,094	2,074	3,944	2,010		2,764
661-594-719.000	WORKERS' COMPENSATION	1,858	1,089	3,283	2,572		3,488
661-594-728.000	OPERATING SUPPLIES	(7,939)	5,444	6,000	15,433	24,000	21,303
661-594-751.000	GAS & OIL	36,621	62,542	54,887	46,987	65,000	65,670
661-594-801.000	PROFESSIONAL SERVICES: ADMINISTRAT	2,021					
661-594-810.000	INSURANCE & BONDS	26,584	27,447	28,270	28,050		29,453
661-594-818.000	CONTRACTUAL SERVICES			120	63	150	150
661-594-818.500	AUDIT		3,200	3,000	2,500	3,000	3,150
661-594-933.000	EQUIPMENT MAINTENANCE	47,818	71,292	62,500	36,974	78,000	78,000
661-594-956.000	EDUCATION & TRAINING	205	210	1,500	216	1,500	1,500
661-594-965.101	GENERAL FUND CONTRIBUTION	27,111	31,520	32,321	48,442		39,730
661-594-968.000	DEPRECIATION EXPENSE	510,770	458,778		458,778		
Totals for dept 594 - FLEET MAINTENANCE		667,402	815,963	357,401	841,621	284,150	422,135
Dept 901 - CAPITAL OUTLAY							
661-901-979.000	COL-EQUIPMENT	18,930	6,664	390,200	(181,296)	861,000	1,182,461
Totals for dept 901 - CAPITAL OUTLAY		18,930	6,664	390,200	(181,296)	861,000	1,182,461
TOTAL APPROPRIATIONS		686,332	822,627	747,601	660,325	1,145,150	1,604,596
NET OF REVENUES/APPROPRIATIONS - FUND 661		73,675	121,697	(96,174)	46,470	(1,145,150)	(800,000)
BEGINNING FUND BALANCE		3,542,787	3,616,462	3,878,001	3,878,001	3,924,471	3,924,471
FUND BALANCE ADJUSTMENTS			139,841				
ENDING FUND BALANCE		3,616,462	3,878,000	3,781,827	3,924,471	2,779,321	3,124,471

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ESTIMATED REVENUES							
Dept 000 - REVENUE							
854-000-665.000	INTEREST INCOME			300	1,212		
854-000-675.000	MISCELLANEOUS				37,134		
Totals for dept 000 - REVENUE				300	38,346		
Dept 200 - GEN SERVICES							
854-200-675.000	MISCELLANEOUS				(556)		
Totals for dept 200 - GEN SERVICES					(556)		
TOTAL ESTIMATED REVENUES				300	37,790		
NET OF REVENUES/APPROPRIATIONS - FUND 854				300	37,790		
BEGINNING FUND BALANCE						37,790	37,790
ENDING FUND BALANCE				300	37,790	37,790	37,790

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BUDGET REPORT FOR CITY OF OWOSSO  
Fund: 858 2013 SPECIAL ASSESSMENT

Calculations as of 06/30/2023

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES							
Dept 000 - REVENUE							
858-000-445.000	INTEREST & PENALTIES ON TAXES			181			
858-000-451.000	SPECIAL ASSESSMENTS			1,009	959		1,000
Totals for dept 000 - REVENUE				1,190	959		1,000
TOTAL ESTIMATED REVENUES				1,190	959		1,000
NET OF REVENUES/APPROPRIATIONS - FUND 858				1,190	959		1,000
BEGINNING FUND BALANCE						959	959
ENDING FUND BALANCE				1,190	959	959	1,959

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BUDGET REPORT FOR CITY OF OWOSSO  
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Calculations as of 06/30/2023

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES							
Dept 000 - REVENUE							
864-000-445.000	INTEREST & PENALTIES ON TAXES			1,527			
864-000-451.000	SPECIAL ASSESSMENTS			2,828	4,196		4,000
864-000-665.000	INTEREST INCOME				20		
Totals for dept 000 - REVENUE				4,355	4,216		4,000
TOTAL ESTIMATED REVENUES				4,355	4,216		4,000
NET OF REVENUES/APPROPRIATIONS - FUND 864				4,355	4,216		4,000
BEGINNING FUND BALANCE						4,216	4,216
ENDING FUND BALANCE				4,355	4,216	4,216	8,216

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BUDGET REPORT FOR CITY OF OWOSSO  
Fund: 865 2017 SPECIAL ASSESSMENTS

Calculations as of 06/30/2023

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES							
Dept 000 - REVENUE							
865-000-445.000	INTEREST & PENALTIES ON TAXES			7,227	229		100
865-000-451.000	SPECIAL ASSESSMENTS			12,219	12,940		12,000
Totals for dept 000 - REVENUE				19,446	13,169		12,100
TOTAL ESTIMATED REVENUES				19,446	13,169		12,100
NET OF REVENUES/APPROPRIATIONS - FUND 865				19,446	13,169		12,100
BEGINNING FUND BALANCE						13,169	13,169
ENDING FUND BALANCE				19,446	13,169	13,169	25,269

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		2020-21	2021-22	2022-23	2022-23	2023-24	2023-24
GL NUMBER	DESCRIPTION	ACTIVITY	ACTIVITY	AMENDED BUDGET	ACTIVITY THRU 06/30/23	REQUESTED BUDGET	RECOMMENDED BUDGET
ESTIMATED REVENUES							
Dept 000 - REVENUE							
866-000-445.000	INTEREST & PENALTIES ON TAXES			15,188	1,948		500
866-000-451.000	SPECIAL ASSESSMENTS			42,190	70,561		65,000
Totals for dept 000 - REVENUE				57,378	72,509		65,500
TOTAL ESTIMATED REVENUES				57,378	72,509		65,500
NET OF REVENUES/APPROPRIATIONS - FUND 866				57,378	72,509		65,500
BEGINNING FUND BALANCE						72,509	72,509
ENDING FUND BALANCE				57,378	72,509	72,509	138,009

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BUDGET REPORT FOR CITY OF OWOSSO  
Fund: 867 2019 SPECIAL ASSESSMENTS

Calculations as of 06/30/2023

GL NUMBER	DESCRIPTION	2020-21	2021-22	2022-23	2022-23	2023-24	2023-24
		ACTIVITY	ACTIVITY	AMENDED BUDGET	ACTIVITY THRU 06/30/23	REQUESTED BUDGET	RECOMMENDED BUDGET
ESTIMATED REVENUES							
Dept 000 - REVENUE							
867-000-445.000	INTEREST & PENALTIES ON TAXES			6,904	651		250
867-000-451.000	SPECIAL ASSESSMENTS			16,439	25,897		25,000
Totals for dept 000 - REVENUE				23,343	26,548		25,250
TOTAL ESTIMATED REVENUES				23,343	26,548		25,250
NET OF REVENUES/APPROPRIATIONS - FUND 867				23,343	26,548		25,250
BEGINNING FUND BALANCE						26,548	26,548
ENDING FUND BALANCE				23,343	26,548	26,548	51,798

Calculations as of 06/30/2023

		2020-21	2021-22	2022-23	2022-23	2023-24	2023-24
GL NUMBER	DESCRIPTION	ACTIVITY	ACTIVITY	AMENDED BUDGET	ACTIVITY THRU 06/30/23	REQUESTED BUDGET	RECOMMENDED BUDGET
ESTIMATED REVENUES							
Dept 000 - REVENUE							
868-000-445.000	INTEREST & PENALTIES ON TAXES			7,795	1,567		500
868-000-451.000	SPECIAL ASSESSMENTS			16,240	26,720		25,000
Totals for dept 000 - REVENUE				24,035	28,287		25,500
TOTAL ESTIMATED REVENUES				24,035	28,287		25,500
NET OF REVENUES/APPROPRIATIONS - FUND 868				24,035	28,287		25,500
BEGINNING FUND BALANCE						28,287	28,287
ENDING FUND BALANCE				24,035	28,287	28,287	53,787

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GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 06/30/23	2023-24 REQUESTED BUDGET	2023-24 RECOMMENDED BUDGET
ESTIMATED REVENUES							
Dept 000 - REVENUE							
869-000-445.000	INTEREST & PENALTIES ON TAXES			7,111	1,260		500
869-000-451.000	SPECIAL ASSESSMENTS			13,169	26,944		25,000
869-000-451.000-SPECIA2022	SPECIAL ASSESSMENT REVENUE			3,662	6,393		6,000
Totals for dept 000 - REVENUE				23,942	34,597		31,500
TOTAL ESTIMATED REVENUES				23,942	34,597		31,500
NET OF REVENUES/APPROPRIATIONS - FUND 869				23,942	34,597		31,500
BEGINNING FUND BALANCE						34,597	34,597
ENDING FUND BALANCE				23,942	34,597	34,597	66,097
ESTIMATED REVENUES - ALL FUNDS							
APPROPRIATIONS - ALL FUNDS		33,894,649	25,670,645	33,382,569	24,243,972		49,638,244
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS		32,008,603	23,281,174	36,260,529	20,604,893	26,141,805	53,075,280
		1,886,046	2,389,471	(2,877,960)	3,639,079	(26,141,805)	(3,437,036)
BEGINNING FUND BALANCE - ALL FUNDS		35,350,622	37,236,742	39,766,051	39,766,051	43,057,408	43,057,408
FUND BALANCE ADJUSTMENTS - ALL FUNDS		60	139,841	(347,722)	(347,722)		
ENDING FUND BALANCE - ALL FUNDS		37,236,728	39,766,054	36,540,369	43,057,408	16,915,603	39,620,372



## MEMORANDUM

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301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

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**DATE:** April 13, 2023

**TO:** Mayor Robert Teich and the Owosso City Council

**FROM:** Katherine Fagan, City Treasurer

**SUBJECT:** First Reading & Set Public Hearing to Amend Chapter 32, Taxation of the City of Owosso Code of Ordinances

### RECOMMENDATION:

Staff recommends council conduct the first reading of the proposed ordinance amendments to City of Owosso Code of Ordinances, Chapter 32, Taxation:

1. to comply with State of Michigan General Property Tax Act regarding the collection of 1% interest on Summer taxes, not deferred, for each month or portion of a month that the tax is late. MCL 211.905b (11), MCL 211.59, MCL 380.1612(2), MCL211.78a(3).
2. to direct the City Treasurer to collect the one percent administration fee on all property taxes, Summer and Winter, excluding special assessments. MCL211.905b(11), MCL211.44(3).

and staff further recommends council set a public hearing for Monday, May 1, 2023 at 7:30 p.m. in the City Hall Council Chambers for the purpose of receiving citizen comment regarding the proposed amendments.

### BACKGROUND:

Staff became aware that the City of Owosso's ordinance regarding tax collection, interest and administration fees needed to be amended to comply with the State of Michigan General Property Tax Act. The City Attorney was approached with questions. Enclosed you will find a memo from Attorney Gould answering those questions along with the proposed ordinance amendments.

The following are in support of these changes.

MCL 211.905b (11)

(11) The tax levied under this act that is collected by a township on or before September 14 in each year shall be without interest. The tax levied under this act that is collected after September 14 of any year shall bear interest at the rate imposed by section 59 of the general property tax act, 1893 PA 206, MCL 211.59, on delinquent property tax levies that become a lien in the same year. The tax levied under this act that is collected by a township is subject to the same fees and charges the township may impose under

section 44 of the general property tax act, 1893 PA 206, MCL 211.44, except that a township may impose the administration fee on the tax levied under this act that is billed in the summer even if the fee is not imposed on taxes billed in December. All interest and penalties that are imposed prior to the date the tax levied under this act is returned delinquent, other than the administration fee, shall be transmitted to the state treasurer for deposit into the state school aid fund established in section 11 of article IX of the state constitution of 1963. If imposed, the administration fee shall be retained by the township.

#### MCL 211.59

(1) A person may pay the taxes, any 1 of the taxes, a portion of the taxes specified by resolution of the county board of commissioners, or if a specification is not made by a resolution of the county board of commissioners, a portion of the taxes approved by the county treasurer on a parcel or description of property returned as delinquent, or on an undivided share of a parcel or description of property returned as delinquent. For taxes levied on real property before January 1, 1999 and for taxes levied on personal property, the amount paid under this subsection shall include interest computed from the March 1 after the taxes were assessed at the rate of 1% per month or fraction of a month, except as provided in section 89, and 4% of the delinquent taxes as a county property tax administration fee that shall be a minimum of \$1.00 per payment of delinquent taxes, except as provided in section 89. Payment under this subsection shall be made to the county treasurer of the county in which the property is forfeited to a county treasurer pursuant to section 78g. The county treasurer and the treasurer for the local tax collecting unit shall allocate and distribute the taxes and interest paid proportionately among the county or local tax collecting unit funds and the property tax administration fee returned as delinquent under section 44(6) to the treasurer of the local tax collecting unit who transmitted the taxes returned as delinquent. For taxes levied before January 1, 1999, on all descriptions of property with unpaid taxes on the October 1 before the time prescribed for the sale of a tax lien on the property, an additional \$10.00 shall be charged for expenses, which shall be a lien on the property. If collected, before January 1, 2006, \$5.00 of this expense charge shall be credited to a restricted revenue fund of this state, to be known as the delinquent property tax administration fund, and after December 31, 2005 \$5.00 of this expense charge shall be deposited in the land reutilization fund created in section 78n, to reimburse this state for the cost of publishing the lists of property and other expenses, and \$5.00 shall belong to the general fund of the county to reimburse the county for the expense incurred in preparing the list of delinquent property for sale or forfeiture.

#### MCL 380.1612(2)

(2) School taxes collected by a township shall become a lien against the property on which assessed on July 1. Taxes collected on or before September 14 in each year shall be without interest. Taxes collected after September 14 of any year shall bear interest at the rate imposed by section 59 of Act No. 206 of the Public Acts of 1893, being section 211.59 of the Michigan Compiled Laws, on delinquent property tax levies which became a lien in the same year. The school taxes which are collected by a township shall be subject to the same fees and charges the township may impose under section 44 of Act No. 206 of the Public Acts of 1893, being section 211.44 of the Michigan Compiled Laws. All interest and penalties, other than collection fees, that are imposed prior to the date these taxes are returned delinquent and that are attributable to school taxes shall belong to the school district or intermediate school district. Interest and, to the extent permitted by section 44 of Act No. 206 of the Public Acts of 1893, fees shall be included in the delinquent tax rolls returned to the county treasurer as of March 1 of each year.

#### MCL 211.78a(3)

(3) A county property tax administration fee of 4% and, except as provided in section 78g(3)(c), interest computed at a noncompounded rate of 1% per month or fraction of a month on the taxes that were

originally returned as delinquent, computed from the date that the taxes originally became delinquent, shall be added to property returned as delinquent under this section. A county property tax administration fee provided for under this subsection shall not be less than \$1.00.

#### MCL211.905b(11)

(11) The tax levied under this act that is collected by a township on or before September 14 in each year shall be without interest. The tax levied under this act that is collected after September 14 of any year shall bear interest at the rate imposed by section 59 of the general property tax act, 1893 PA 206, MCL 211.59, on delinquent property tax levies that become a lien in the same year. The tax levied under this act that is collected by a township is subject to the same fees and charges the township may impose under section 44 of the general property tax act, 1893 PA 206, MCL 211.44, except that a township may impose the administration fee on the tax levied under this act that is billed in the summer even if the fee is not imposed on taxes billed in December. All interest and penalties that are imposed prior to the date the tax levied under this act is returned delinquent, other than the administration fee, shall be transmitted to the state treasurer for deposit into the state school aid fund established in section 11 of article IX of the state constitution of 1963. If imposed, the administration fee shall be retained by the township.

#### MCL211.44(3)

(3) Except as provided by subsection (7), on a sum voluntarily paid before February 15 of the succeeding year, the local property tax collecting unit shall add a property tax administration fee of not more than 1% of the total tax bill per parcel. However, unless otherwise provided for by an agreement between the assessing unit and the collecting unit, if a local property tax collecting unit other than a village does not also serve as the local assessing unit, the excess of the amount of property tax administration fees over the expense to the local property tax collecting unit in collecting the taxes, but not less than 80% of the fee imposed, shall be returned to the local assessing unit. A property tax administration fee is defined as a fee to offset costs incurred by a collecting unit in assessing property values, in collecting the property tax levies, and in the review and appeal processes. The costs of any appeals, in excess of funds available from the property tax administration fee, may be shared by any taxing unit only if approved by the governing body of the taxing unit. Except as provided by subsection (7), on all taxes paid after February 14 and before taxes are returned as delinquent under section 78a(2) the governing body of a city or township may authorize the treasurer to add to the tax a property tax administration fee to the extent imposed on taxes paid before February 15 and the day that taxes are returned as delinquent under section 78a(2) a late penalty charge equal to 3% of the tax. The governing body of a city or township may waive interest from February 15 to the last day of February on a summer property tax that has been deferred under section 51 or any late penalty charge for the homestead property of a senior citizen, paraplegic, quadriplegic, hemiplegic, eligible serviceperson, eligible veteran, eligible widow or widower, totally and permanently disabled person, or blind person, as those persons are defined in chapter 9 of the income tax act of 1967, 1967 PA 281, MCL 206.501 to 206.532, if the person makes a claim before February 15 for a credit for that property provided by chapter 9 of the income tax act of 1967, 1967 PA 281, MCL 206.501 to 206.532, if the person presents a copy of the form filed for that credit to the local treasurer, and if the person has not received the credit before February 15. The governing body of a city or township may waive interest from February 15 to the day taxes are returned as delinquent under section 78a(2) on a summer property tax deferred under section 51 or any late penalty charge for a person's property that is subject to a farmland development rights agreement recorded with the register of deeds of the county in which the property is situated as provided in section 36104 of the natural resources and environmental protection act, 1994 PA 451, MCL 324.36104, if the person presents a copy of the development rights agreement or verification that the property is subject to a development rights agreement before February 15. A 4% county property tax administration fee, a property tax administration fee to the extent imposed

on and if authorized under subsection (7) for taxes paid before taxes are returned as delinquent under section 78a(2), and interest on the tax at the rate of 1% per month shall be added to taxes collected by the township or city treasurer after the last day taxes are payable before being returned as delinquent under section 78a(2) and before settlement with the county treasurer, and the payment shall be treated as though collected by the county treasurer. If the statements required to be mailed by this section are not mailed before December 31, the treasurer shall not impose a late penalty charge on taxes collected after February 14.

#### **FISCAL IMPACTS:**

Based on records for 2022 tax collection payments made for Summer taxes between January 1, 2023 and February 28, 2023 an additional 2% interest would have been paid. Interest must follow the principle tax to the taxing unit, e.g. SET and County Operating.

If approved, the collection of a one percent administration fee on all Summer taxes would, based on tax amounts from 2022, increase revenue by about \$50,000.

“A property tax administration fee is defined as a fee to offset costs incurred by a collecting unit in assessing property values, in collecting the property tax levies, and in the review and appeal processes.”

**RESOLUTION NO.**

**AUTHORIZING FIRST READING & SETTING A PUBLIC HEARING FOR  
THE PROPOSED AMENDMENT TO CHAPTER 32, TAXATION,  
OF THE CODE OF ORDINANCES  
TO BRING THE ORDINANCE INTO COMPLIANCE WITH STATE LAW**

WHEREAS, the City of Owosso, Shiawassee County, Michigan has an ordinance that establishes the parameters for the collection of City taxes; and

WHEREAS, the ordinance has become outdated and must be amended to bring it into compliance with General Property Tax Act, Act 206 of 1893, as amended; and

WHEREAS, it is the long-standing practice of the City Council to hold a public hearing to receive citizen comment regarding any and all proposed ordinance amendments.

NOW, THEREFORE, BE IT RESOLVED, THAT THE CITY OF OWOSSO ORDAINS THAT:

SECTION 1. AMENDMENT. That Chapter 32, Taxation, Article I, *In General*, Sec. 32-1, Taxes and collection charges, shall be amended as follows:

**Sec. 32-1. — Taxes and collection charges.**

- (a) City taxes, assessments and charges due and payable July 1 that are paid on or before August 31 shall be collected by the city treasurer without additional charge. There shall be added to such taxes, assessments and charges not paid collection charges of one (1) percent on the first day of September and one (1) percent on the first day of each succeeding month thereafter until the closing of the city tax roll, when turned over delinquent to County Treasurer. The collection charge herein provided shall be a lien against the property to which the taxes themselves apply, collectible in the same manner as the taxes to which they are added. City taxes, assessments and charges unpaid at the closing of the city tax roll shall be noted on the billing for the December tax roll upon which the county and school taxes are collected.
- (b) Taxes, assessments and charges on the December tax roll paid on or before February 14 of the succeeding year shall be collected by the city treasurer without additional charge. There shall be added to such taxes, assessments and charges not paid and city taxes, assessments and charges remaining unpaid an additional three (3) percent collection charge until the end of February.
- (c) The City imposes for the years 2023 and thereafter a property tax administration fee of one percent of the property tax.
- ~~(b)~~(d) The City Treasurer is hereby directed to collect the one percent property tax administration fee hereby authorized.

SECTION 2. SEVERABILITY. The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section, or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the Ordinance shall not be affected thereby.

SECTION 3. REPEAL. Any and all ordinances or parts of ordinances in conflict with this Ordinance are hereby repealed.

SECTION 4. PUBLIC HEARING. A public hearing is set for Monday, May 1, 2023 at 7:30 p.m. in the City Hall Council Chambers for the purpose of hearing citizen comment regarding the proposed amendments to Chapter 32, Taxation, of the Code of the City of Owosso.

SECTION 5. AVAILABILITY. This ordinance may be purchased or inspected in the City Clerk's Office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

SECTION 6. EFFECTIVE DATE. This amendment shall become effective 20 days after approval.



301 WEST MAIN STREET • OWOSSO, MICHIGAN 48867-2958

## MEMORANDUM

**TO:** Kathy Fagan, City Treasurer  
**FROM:** Scott J. Gould, City Attorney  
**DATE:** April 11, 2023  
**RE:** City Property Taxes – Delinquent Payment Interest – Admin Fee

**Question 1:** Is the City's ordinance, Section 32-1, *Taxes and collection charges*, in conformity with state law?

**Answer:** No, the State Law states that the City must impose 1% interest on summer taxes not deferred for each month or any portion of the tax that is late.

**Question 2:** Is the City required to apply a property tax administration fee to the entire tax bill of its citizens?

**Answer:** The City may impose a property tax administration fee to its citizens' tax bill, up to 1% of the total bill. Therefore, if the City so desires, it may apply an administrative fee across the entire tax bill, so long as the total value of the fee does not exceed 1% of the total tax bill; rather than applying the administrative fee to select taxes within the total bill.

**Question 1:**

### LAW

The General Property Tax Act 206 of 1893

MCL 211.78a(3):

(3) A county property tax administration fee of 4% and, except as provided in section 78g(3)(c), interest computed at a non-compounded rate of 1% per month or fraction of a month on the taxes that were originally returned as delinquent, computed from the date that the taxes originally became delinquent, shall be added to property returned as delinquent under this section. A county property tax administration fee provided for under this subsection shall not be less than \$1.00.

MCL 211.44a(6):

(6) Interest shall be added to taxes collected after September 14 at that rate imposed by section 78a on delinquent property tax levies that became a lien in the same year. However, if September 14 is on a Saturday, Sunday, or legal holiday, the last day taxes are due and payable before interest is added is on the next business day and interest shall be added to taxes that remain unpaid on the immediately succeeding business day. The tax levied under this act that is collected with the city taxes shall be subject to the same penalties, interest, and collection charges as city taxes and shall be returned as delinquent to the county treasurer in the same manner and with the same interest, penalties, and fees as city taxes.

### ANALYSIS

Upon my review of this matter, it appears that amending the City's local ordinance Chapter 32, Article I, Section 32-1-*Taxes and collection charges*, to a monthly 1% interest fee for delinquent taxes will achieve conformity with state law. Whereas, the City currently charges 2% on delinquent taxes that are not paid by the first day of September. Lastly, Section 32-1 caps the total delinquent collection charge at 4%, however, this appears to be a self-imposed by the City. The City may continue to apply the 1% delinquent fee until said delinquent taxes are turned over to the County, which is March 1<sup>st</sup> of the following tax year.

### **Question 2:**

### LAW

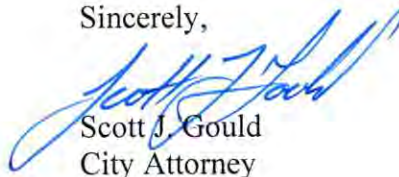
The General Property Tax Act 206 of 1893

MCL 211.44(3): Except as provided by subsection (7), on a sum voluntarily paid before February 15 of the succeeding year, the local property tax collecting unit shall add a property tax administration fee of not more than 1% of the total tax bill per parcel...

### ANALYSIS

A City council may impose, by resolution, a property tax administration fee up to 1% on all property taxes. Because the referenced statute caps the total tax percentage, the City may impose an administrative fee so long as it does not exceed 1% of the total tax bill per parcel. Therefore, if the City so desires, it may apply 1% uniformly across a parcel's entire bill; rather than on select taxes within the total bill.

Sincerely,



Scott J. Gould  
City Attorney

SJG/mlh

cc: Nathan Henne  
Amy Kirkland  
Kathy Fagan



## MEMORANDUM

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301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

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**DATE:** April 13, 2023

**TO:** City Council

**FROM:** Amy Fuller, Assistant City Manager

**SUBJECT:** Recreation Service Agreement with Owosso Community Players for a Summer Concert Series at the Don and Metta Mitchell Performing Arts Center (Owosso Amphitheater)

### RECOMMENDATION:

Staff recommends approval of a one-year agreement with the Owosso Community Players (DBA Lebowsky Center for Performing Arts) to host and manage a summer concert series at the Don and Metta Mitchell Performing Arts Center (Owosso Amphitheater).

### BACKGROUND:

Over the last twenty years, the Owosso Amphitheater Association has managed events at the Owosso Amphitheater, while the City of Owosso has maintained the facility. This has included holding a free Thursday night concert series, partnering with the Sunday evening Praise concerts, and renting the facility to other organizations.

Like many organizations, the Owosso Amphitheater Association struggles to find sufficient volunteers to share the large workload of fundraising and hosting the summer concert series. City staff has been made aware the Owosso Amphitheater Association is no longer able to continue hosting concerts or managing the Owosso Amphitheater. Following last summer's concert series, the Owosso Community Players (DBA Lebowsky Center for Performing Arts) were approached about taking over hosting of the summer concert series at the Owosso Amphitheater.

It is staff's concern that without the Owosso Community Players' commitment to hold a summer concert series, these events will not happen this year. Due to an already busy summer schedule of events, the Owosso Community Players are suggesting a different schedule for the concerts. The suggested performances would be held in August. They are also requesting several ticketed concerts, which will help offset the costs for the free concerts and allow them to bring in more expensive performers. Their proposed schedule is enclosed.

### FISCAL IMPACTS:

There is no anticipated fiscal impact on the City budget. The City will continue to maintain the amphitheater grounds as it always has; maintenance funds come from the General Fund and Parks and Recreation department budget.

**RESOLUTION NO.**

**AUTHORIZING A ONE-YEAR RECREATION SERVICE AGREEMENT  
WITH OWOSSO COMMUNITY PLAYERS  
(DBA LEBOWSKY CENTER FOR PERFORMING ARTS)  
TO HOST AND MANAGE EVENTS AT THE OWOSSO AMPHITHEATER**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, and Owosso Community Players wish to enter into a one-year agreement for use of the Don and Metta Mitchell Performing Arts Center (Owosso Amphitheater); and

WHEREAS, the City of Owosso has drafted an agreement with the Owosso Community Players for outdoor events to be held between May 1, 2023 and September 31, 2023.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to enter into a one-year agreement with the Owosso Community Players to host and manage outdoor events at the Don and Metta Mitchell Performing Arts Center (Owosso Amphitheater).
- SECOND: The Mayor, City Clerk, City Manager and City Attorney are instructed and authorized to sign the document substantially in the form attached, Recreation Service Agreement, between the City of Owosso, Michigan and the Owosso Community Players (DBA Lebowsky Center for Performing Arts).

## **AGREEMENT FOR OPERATION OF THE OWOSSO AMPHITHEATER**

Page 1 of 3

THIS AGREEMENT, made this \_\_\_\_ day of \_\_\_\_\_, **2023**, between the City of Owosso, a Michigan Municipal Corporation (hereinafter called "City") and the Owosso Community Players (DBA Lebowsky Center for Performing Arts), a Michigan nonprofit corporation (hereinafter called "Community Players"):

**WHEREAS**, the City owns and controls an Amphitheater, more commonly known as the Don and Metta Mitchell Performing Arts Center, in the City of Owosso, County of Shiawassee, and State of Michigan, and;

**WHEREAS**, the purpose of the Amphitheater and Grounds will be to provide outdoor forums for the presentation of concerts, plays, displays, exhibits and other events of merit to the community, and

**WHEREAS**, the City is desirous of quality entertainment events, and the Community Players having entertainment production experience, is desirous of scheduling and hosting events at said Amphitheater and Grounds;

**NOW, THEREFORE**, in consideration of the respective agreements, undertakings and mutual covenants herein contained, the parties agree as follows:

1. **PURPOSE AND DESCRIPTION.** The City hereby engages the Community Players to schedule and host events at the Amphitheater and Grounds, more precisely described in an easement agreement between the City of Owosso and the Owosso Public Schools its successors or assigns (hereinafter Owosso Public Schools) Easement Recorded and found at Liber \_\_\_\_ Page \_\_\_\_ of the Shiawassee County Register of Deeds.
2. **OWNERSHIP.** The Amphitheater and all permanent fixtures attached thereto is and shall remain at all times the property of the City. The grounds and land on which the Amphitheater rests are and shall remain the property of the Owosso Public Schools. The use of the property is permitted in the easement agreement between the City and the Owosso Public Schools. Provisions within easement agreement shall control with respect to all provisions of this agreement. The Community Players is considered an independent contractor engaged to perform the duties as presented herein.
3. **SCHEDULING.** The Community Players shall submit in writing to the City, by April 1st, the plays, concerts, and other events which it has scheduled for the Amphitheater during the forthcoming summer season (summer season is defined as from May 1<sup>st</sup> through and until September 31<sup>st</sup> in any given year). The City reserves the right to evaluate and alter the intensity of use of the Grounds.
  - A. The Community Players shall have the first priority, with proper notice, to schedule any concerts, plays, displays, exhibits, and other events to be held at the Amphitheater and Grounds during the summer season as defined above. The Community Players shall adopt written criteria, which it shall use in determining whether their proposed concerts, plays, and other activities are of sufficient merit to be held at the Amphitheater and Grounds. The decision as to whether any particular concert, play, or other event shall rest with the City. The Community Players shall not engage the services of promoters for any events conducted in the Amphitheater and Grounds and shall not permit or allow any other person or party granted the use of the Amphitheater to engage the services of a promoter. Promoter is defined as any person who promotes, arranges, and sponsors an event for profit.
  - B. If the Community Players believes that a specific event will need additional support from the City to perform crowd control and/or general security, the request by the Community Players shall be included in its written schedule (due April 1<sup>st</sup> as described in Paragraph 3) to the City with specific dates, times and reasons.

- C. As a benefit to the City and in consideration of this Agreement, the Community Players shall, in good faith, organize and schedule performances with free admission to the general public during the summer months. For every Community Player's event having an admission fee, the Community Players shall schedule and host an equal number of free admission events open to the public.
4. **MAINTENANCE.** The City shall be responsible for repairing and keeping in working condition the Amphitheater and Grounds. The City shall bear the costs, including materials and labor for said maintenance. The City agrees to arrange its maintenance schedule with the schedule of events at the Amphitheater and/or Grounds so as to not interfere with presentation of events.
- A. Notwithstanding the preceding paragraph, the Community Players, shall be responsible for setting up facilities prior to an event, such as seating, special facilities such as lighting and sound equipment requirements, musical equipment, extra sanitary facilities and the like, and shall also be responsible for the removal of such facilities and cleaning the area of trash and debris after the event.
- B. The Community Players shall be responsible for crowd control and general security, including material and labor, at no cost to the City; provided, however, in the event the Community Players believe additional support is needed and at the sole discretion of the City, it will assist in crowd control to the best of its ability. The Community Players' request for crowd control and general security shall conform to Paragraph 3(B) of this contract.
- C. The Amphitheater and Grounds include areas which are flood prone. If by reason of a flood or other Act of God not within the control of the City, the Amphitheater and Grounds shall be unusable or the Community Players shall determine in its discretion to declare a flood event and a scheduled event for the Amphitheater and Grounds must be cancelled and/or postponed, then the Community Players will defend and indemnify and hold the City harmless from all claims or damages of any kind, nature or type resulting from the cancellation or postponement of the scheduled event.
6. **ADMISSION CHARGES.** Should the Community Players charge admission to the public for any event, the proceeds from said admission charges will be applied to defer any professional fees charged the Community Players by performers, artists, or exhibitors performing at said event. The profits remaining from any such admission charges, if any, shall belong solely to Community Players.
7. **DONATIONS.** It is contemplated by the Parties that no admission will be charged to the public for events held at the Amphitheater. The Community Players may accept voluntary donations from the public and performance sponsorships to defer the professional fees charged by any artist, performer, or exhibitor at any event at which no admission is charged to the public. All such donations or sponsor payments shall be the property of the Community Players.
8. **PROFESSIONAL FEES.** Professional fees charged for any event by artists, performers, or exhibitors, shall be paid from contributions raised by the Community Players or groups working in concert with the Community Players. Contributions will be deemed, for purposes of this agreement, to include admissions charged to the public as described in paragraph 6.
9. **UTILITIES.** The City shall pay all the utility cost, including, but not limited to, electricity, water, and gas, arising out of the use of the Amphitheater and Grounds.
10. **INSURANCE REQUIREMENTS.** The Community Players shall affect and maintain general liability insurance in the amount of One Million (\$1,000,000.00) Dollars. The City and the Owosso Public Schools (or the Owosso Public School's successors and assigns or a subsequent party having legal ownership interest in the "Grounds") shall each be named insured on the policy of insurance, which will be owned by the Community Players. The Community Players shall obtain personal property insurance for movable fixtures and other personal property owned by the Community Players that is used or stored at the Amphitheater and Grounds.

**11. CONDITIONS.** This agreement shall be subject to all applicable federal, state and local laws. The Community Players shall not discriminate against any person on the basis of race, creed, color, age, handicap, religion, sex or national origin as defined by federal and state law. Violation of this paragraph shall be cause for termination.

**12. DURATION AND TERMINATION.** This agreement shall be in full force and effect for one (1) year from the date of execution of this agreement; provided, however, it may be terminated by either party without liability in the event it is found to contravene applicable law or by the will of either party for violation of the covenants contained herein or for good cause.

**13. IN WITNESS HEREOF,** the parties hereto have caused these presents to be executed and their corporate seals duly attested to be hereunto affixed as of the day and year first above written.

**Owosso Community Players:**

_____	_____
By:	Date
Its:	

_____	_____
Witness	Date

**City of Owosso:**

_____	_____
Robert J. Teich, Jr.	Date
Owosso City Mayor	

_____	_____
Amy K. Kirkland,	Date
Owosso City Clerk	

**Approved as to substance:**

_____	_____
Nathan Henne	Date
Owosso City Manager	

**Approved as to form:**

_____	_____
Scott J. Gould	Date
Owosso City Attorney	

**Approved by City Council on or about \_\_\_\_\_, \_\_\_\_\_, 2023.**

# LEBOWSKY OUTDOORS 2023

MITCHELL AMPITHEARE / 7:30PM  
TICKETS \$10 [LEBOWSKYCENTER.COM](http://LEBOWSKYCENTER.COM)



**JUL  
31**

**TRILOGY TRIBUTE**  
JOURNEY, FOREIGNER, STYX

**SATISFACTION**  
Rolling Stones Tribute

**AUG  
08**



**AUG  
15**

**GREAT SCOTT**  
90'S-TODAY POP ROCK HITS

**MOTOWN TRIBUTE**  
Motown Hits

**AUG  
22**



## FREE CONCERTS:

**AUGUST 3 - 3RD DEGREE BURNS** Classic Rock

**AUGUST 10 - 7TH HOUR** 80s, 90s Pop Rock

**AUGUST 17 - PARTED WATERS** 60s, 70s Hits

**AUGUST 24 - WAYLON HANEL** Country



**Lebowsky Center  
for Performing Arts**



## MEMORANDUM

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301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

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**DATE:** April 17, 2023  
**TO:** City Council  
**FROM:** Clayton Wehner, Director of Engineering  
**SUBJECT:** Permanent Easement for the Milwaukee Street Water Main Project

### RECOMMENDATION:

Authorize acceptance of a permanent easement on the property at 822 Milwaukee Street for the construction and maintenance of a new water main on Milwaukee Street from South Lyon Street to South Cedar Street for a total of \$1.00.

### BACKGROUND:

The City of Owosso is in the process of constructing a new water main on Milwaukee Street from S. Lyon St. to S. Cedar St. This portion of Milwaukee Street has a narrow 20' wide right-of-way. In order to construct the new water main in accordance with Michigan Department of Environment, Great Lakes, and Energy (EGLE) standards, an additional 8' on the north side of the street is required to install a temporary bypass water main, construct new water service lines, and restore any disturbed areas. At the April 3, 2023 meeting, City Council approved easements for six of the seven properties in the project area. The remaining property owner of 822 Milwaukee St has since agreed to the terms of the easement in the amount of \$1.00. This permanent easement will allow the city rights to maintain its water system and appurtenances within the permanent easement area.

### FISCAL IMPACTS:

The cost for this permanent easement is \$1.00. Funds for this purchase are available in the Water Fund.

**RESOLUTION NO.**

**AUTHORIZING ACCEPTANCE OF A PERMANENT EASEMENT  
AT 822 MILWAUKEE STREET FOR INSTALLATION AND MAINTENANCE OF  
NEW WATER MAIN**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has determined that it is in the best interest of the public to replace the water main on Milwaukee Street between S. Lyon Street and S. Cedar Street; and

WHEREAS, construction and maintenance of the water main and appurtenances will require a permanent easement from the property owners on the north side of the street; and

WHEREAS, City Council approved easements for six of the seven property owners at the April 3, 2023 meeting; and

WHEREAS, the remaining property owner at 822 Milwaukee Street is now willing to grant said permanent easement to the City of Owosso for one dollar (\$1.00).

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to agree to the terms set forth in the attached permanent easement document between the City of Owosso, Michigan and Amie Ruby, 822 Milwaukee Street, Owosso, Michigan.
- SECOND: The City Clerk is instructed and authorized to file said easement document with the Shiawassee County Register of Deeds.
- THIRD: The accounts payable department is authorized to pay the above property owner \$1.00 for necessary expenses as set forth in the easement.
- FOURTH: The above expense shall be paid from the Water Fund.

PERMANENT EASEMENT

KNOW ALL MEN BY THESE PRESENTS, That Amie Ruby , 822 Milwaukee Street, Owosso, County of Shiawassee, in the State of Michigan, hereinafter called Grantor(s) in consideration of One Dollar (\$1.00) to them paid, receipt of which is hereby acknowledged do hereby grant, convey and warrant to the City of Owosso, 301 W Main Street, Owosso, Michigan, a Michigan municipal corporation, their successors and assigns, the permanent easement and right-of-way to make surveys, lay, construct, maintain, operate, alter, replace, and repair, and remove at any time hereafter any water main, water service lines, appurtenances, and any sewer structure and pipe; construct, remove, and replace existing pavement and aggregate surfaces; on, over, and across the following described parcel of land and depicted in exhibit A;

That portion as illustrated on the attached drawing, of the South 8.0 feet of the following described parcel: E 74' LOT 6 BLK 4 CITY ASSESSORS PLAT 3.

Together with the right of ingress and egress for all purposes incident to said permanent easement as shown in Exhibit A. It being expressly understood that no building or other permanent structures such as fencing or plantings (trees, shrubs, etc.) will be placed over said easement without the written consent of said Grantee and the non-use or limited use of this easement by Grantee shall not prevent Grantee from later making use of the easement to the full extent herein authorized. Grantee agrees to pay for any damage which it does to Grantor(s) buildings, or other structures, in its exercise of the rights herein granted, and to bury and maintain any infrastructure so as not to interfere with the normal use of said land. Grantee agrees to replace any disturbed area in kind with similar material.

It is expressly understood that the easement of rights herein granted may be assigned by the Grantee. It is also understood that this agreement constitutes all of the terms, conditions and understandings between the parties hereto.

WITNESS, the hands and seals of the Grantor(s) this 6<sup>th</sup> day of April, 2023

Signed, Sealed and Delivered in Presence of:

Signature(s) of Grantor: Amie Ruby (L.S.)

Printed Name and Title: Amie R Ruby

STATE OF ) SS  
COUNTY OF )

On this 6<sup>th</sup> day of APRIL, 2023, before me, a Notary Public, in and for said County, personally appeared Amie Ruby, to me known to be the same person ☒ named in and who executed the foregoing instrument and acknowledged the execution of the same to be their free act and deed.

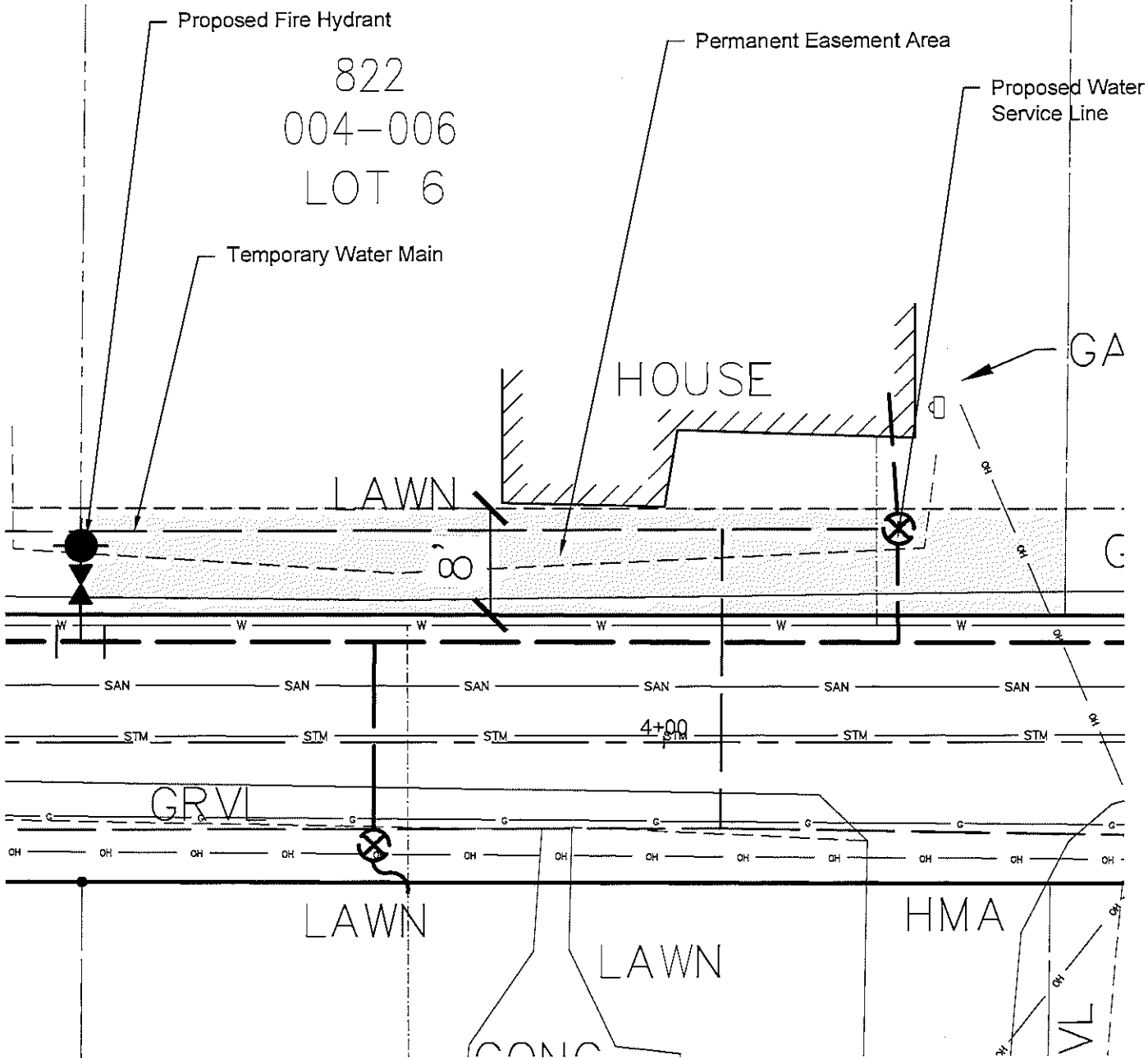
Notary Public Carrie A. Farr County of Shiawassee State of Michigan  
CARRIE A. FARR My Commission Expires 06/28/2026

PREPARED BY: Clayton Wehner  
City of Owosso  
301 W. Main Street  
Owosso, MI 48867

AFTER RECORDING DOCUMENT PLEASE  
RETURN TO: City Clerk's Office  
City of Owosso  
301 W. Main Street  
Owosso, MI 48867

EXHIBIT A

"CITY ASSESSOR'S PLAT NUMBER  
THREE OF THE CITY OF OWOSSO"  
BLOCK 4





## Boards and Commissions Application

Please return your completed application to the City Clerk's office at 301 W. Main St, Owosso, MI 48867.

Application for appointment to: **Planning Commission**  
Name of board(s) or commission(s)

Christopher Owens

Name:

Email:

Phone:

520 E Mason St

Address:

Owosso

City:

MI

State:

48867

Zip:

Why do you wish to serve on this board or commission?

Having an interest in local government, and for the betterment of our community, I feel this commission would be a great opportunity to serve the community to help lead Owosso to a future we can all be proud of.

Briefly describe community activities you have been involved in:

Having been the Secretary of the Masonic Lodge since 2017, I have personally been involved in numerous events from Downtown Cleanup to raising funds for projects throughout the community

Briefly describe the skills and experience you would bring to this position?

As Secretary for one of the oldest nonprofits in Owosso, having organized on May 2, 1855, running the daily business of the Masonic Lodge has helped sharpen my interpersonal, negotiation & organizational skills.

What is your education and training background?

I do have some experience with college level courses, but ultimately choose to drop out to raise my daughters due to my wife passing away at the time. While no person may have all the skills needed, the desire to continue learning, along with the drive to succeed can always prove to be a great asset.

What is your job experience?

As Co-Owner of Itsa Deli Thing & Itsa Bakery Thing, Owner of the Owosso Candle Company & Secretary of the Owosso a Masonic Lodge, having worked a variety of jobs through my 46 yrs from underground construction for Michigan Trenching, assembling front wheel drive transmissions for GM Powertrain in Toledo, Ohio, heavy equipment operator for IBEW Local 17, I believe I have some insight to the ins/outs of what it takes to get things done. I also believe that there is so much more to learn! One who stops learning will never grow.

## **Important Public Records Information**

All information submitted in this application is public information and subject to disclosure in response to a public records request made pursuant to the Freedom of Information Act. Please contact the Clerk at (989) 725-0500 if you have questions or concerns about the disclosure of specific information.

### **Truth and Accuracy**

I certify that the information contained on this form is accurate and complete to the best of my knowledge. I understand that all information disclosed on this form will be available to the public as part of a Freedom of Information Act request.



\_\_\_\_\_  
Signature

**April 6th, 2023**

\_\_\_\_\_  
Date



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

---

# ***MEMORANDUM***

---

DATE: March 31, 2023

TO: City Council

FROM: Kevin Lenkart  
Director of Public Safety

RE: Traffic Control Order #1493

---

Andy Genovese, Mid-Michigan Custom Car Show Organizer, is requesting the following street closure for the 16<sup>th</sup> Annual Mid-Michigan Custom Car Show:

**LOCATION:**

Washington Street from M-21 to Mason Street and Exchange Street from Water Street to Park Street

**DATE:**

June 11, 2023

**TIME:**

7:00 am – 6:00 pm

The Public Safety Department has issued Traffic Control Order # 1493 in accordance with the Rules for the Issuance of Certain Traffic Control Orders and Staff recommends its approval.

**CITY OF OWOSSO**

**TRAFFIC CONTROL ORDER**

*(SECTION 2.53 UNIFORM TRAFFIC CODE)*

ORDER NO.	DATE	TIME
1493	3/31/23	11:30 am

REQUESTED BY

Kevin Lenkart – Director of Public Safety

TYPE OF CONTROL

Street Closure

LOCATION OF CONTROL

Washington St. from M-21 to Mason St. and  
Exchange St. from Water St. to Park St.

EVENT:

Mid-Michigan Custom Car Show  
DATE: Sunday, June 11, 2023  
TIME: 7am – 6pm

APPROVED BY COUNCIL

\_\_\_\_\_, 20 \_\_\_\_

REMARKS



APPLICATION FOR USE OF  
CITY STREETS & PARKING LOTS  
FOR SPECIAL EVENTS

202 S. WATER STREET • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580 • FAX 725-0528

This application, plus all required documentation and fees shall be submitted to the Public Safety Department at least thirty (30) days and not more than one hundred twenty (120) days prior to the first day of the requested event, with 2 exceptions:

1. Applicants requiring the issuance of a conditional use permit as required by Sec. 38-504(4)(b), shall submit a complete application at least ninety (90) days prior to the event.
2. Applicants requesting the use of a state trunkline shall submit a complete application at least forty-five (45) days prior to the event.

Event Name: Mid Michigan Custom Car Show

Applicant Name: Andy Genovese Date: 3-21-2023  
(Individual or Group Name)

Primary Contact: Andy Genovese Title: organizer

Address: 1370 W North St

Phone: 989-666-2996 Email: olucky524@hotmail.com

Requested Date(s): Sunday, June 11, 2023 Requested Hours: 7 am - 6 pm  
(Including set-up and clean-up)

Area Requested (Parking Lot - Parade Route): Washington St (between M-21 & Mason) Exchange St  
(between Park St & Water St)

Detailed description of the use for which the request is made: 16th Annual Mid-Michigan Custom Car Show

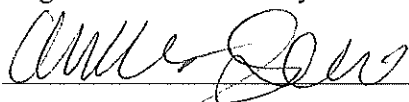
Please attach the following items and mark the corresponding checkbox indicating their inclusion. See back for detailed descriptions of each item:

- |                                     |   |
|-------------------------------------|---|
| <input checked="" type="checkbox"/> | Executed Hold Harmless Agreement  |
| <input checked="" type="checkbox"/> | Map of the Event Area with Event location highlighted                   |
| <input checked="" type="checkbox"/> | Rules or policies applicable to persons participating in proposed event |
| <input checked="" type="checkbox"/> | Proof of Insurance  |
|                                     | or  |
| <input type="checkbox"/>            | Request for Insurance Waiver  |
| <input checked="" type="checkbox"/> | Application Fee   |

Continued on back...

**INDEMNIFICATION AND HOLD HARMLESS AGREEMENT.** In consideration of the granting of permission by the City of Owosso to the Applicant for the use of facilities set forth above, Applicant shall indemnify, defend and hold harmless the City of Owosso, their officials, employees, agents, professionals and volunteers, collectively ("CITY") from and against any and all claims, losses, penalties, damages, settlements, costs, charges, professional fees (including attorneys' fees and related costs) and/or other expenses or liabilities of any nature whatsoever including, without limitation, the investigation and defense of any claims, arising out of or resulting from the conduct of the activities for which this application is made, and for the use of the facilities and any other facilities which are employed by the Applicant, or their guests, during the period for which the facilities requested are used, provided that any such claim, damage, loss, or expense (a) is attributable to bodily injury, sickness, disease or death, or to injury or to destruction of tangible property including the loss of the use resulting there from, and (b) is caused in whole or in part by any negligent act or omission of the Applicant, or anyone directly or indirectly employed by them, or anyone for whose acts they may be liable, regardless of whether it is caused in part by a party indemnified hereunder.

The Applicant certifies that s/he has read and examined this application and that all information contained herein is true and correct. Applicant agrees to observe all City ordinances, laws and/or conditions imposed.

Applicant Signature:  Date: 3-21-2023

**Information Regarding Required Documents**

**Map of the Event Area** – Map showing the general area where the event will be located. The exact event location /event route must be highlighted and the locations requiring barricades for the requested street/lot closure must be clearly marked.

**Rules or policies** - Rules and policies applicable to events and activities organized in such a manner as to constitute an invitation to members of the general public to participate in the event or activity shall comply with all applicable local, state and federal laws and regulations and shall include, at a minimum, a process for appealing decisions that have the effect of denying participation or imposing limitations on participation beyond those generally applicable to all other participants.

**Proof of Insurance** – A Certificate of Insurance and Endorsement acceptable to the City evidencing General Liability insurance for the event in the minimum amount of \$1,000,000 per occurrence. Coverage shall be endorsed to name the City of Owosso as additional insured and be primary and non-contributory to any other insurance the City has.

or

**Request for Insurance Waiver** - The City Council may waive the insurance requirement if it determines that insurance coverage is unavailable or cannot be obtained at a reasonable cost and the event or activity is in the public interest or fulfills a legitimate and recognized public purpose. Check box if you are requesting waiver of insurance.

*Applicants must indicate whether they are providing proof of insurance or requesting an insurance waiver. Request for a waiver in no way guarantees a waiver will be granted.*

**Application Fee** – Fee set by resolution of City Council to offset a portion of the costs related to the processing of special events applications.

- |   |  |
|---|--|
| <input type="checkbox"/> \$30 Application (30-120 days prior to 1 <sup>st</sup> day of event)             | <input type="checkbox"/> Additional: _____ |
| <input type="checkbox"/> \$50 Additional MDOT Closure (M-21, M-71, M-52)                                  | <input type="checkbox"/> Additional: _____ |
| <input type="checkbox"/> \$15 Additional-Expedited Fee (14-29 days prior to 1 <sup>st</sup> day of event) | <input type="checkbox"/> Additional: _____ |

\$ 30.00 **Total Due at Time of Application. Please make check payable to: City of Owosso.**

.....  
Do Not Write Below This Line - For Officials Use Only

Approved ☐ Not Approved ☐ Date: \_\_\_\_\_ Traffic Control Order Number \_\_\_\_\_

Copy of Rules & Regulations provided to Applicant ☐

Cc: DDA – Director; WCIA – Chairperson

03-06-2023



## **Mid-Michigan Custom Car Show Rules & Regulations**

Car Show registrations must be completed between 9:00am and 12:00pm.

No alcoholic beverages will be permitted, anyone in violation may be removed from the premises & subject to any City or State law enforcement.

All Vehicles will be classified by the owner at the time of registration; please look closely at the Registration Form for the place to choose the class you would like to enter your car, truck, or bike into for judging.

Judging will begin at 12:00 sharp; please have vehicle ready to be judged.

Vehicle Registration Sheets must be displayed on all vehicles in the dash area; vehicles without entry cards will NOT be judged!

Car Show awards will include Top 3 in Class, plus one Best of Show and Best Club

ALL cars registered for the show are eligible for the "Best of Show" trophy. The winner of "Best in Show" is not eligible for other awards.

No vehicles will be moved once they are parked, unless a staff member asks specifically for a vehicle to be moved. This is for safety reasons with the people/children present at the show.

Judges must have access to all areas of the vehicle, including the trunk, interior, or engine compartment if the participant wishes to be judged for that area. Judges are not to touch or open any areas of the vehicle to complete their judging duties, so please have all areas accessible to the judges during that time.

It is suggested that you be available to the judges during the time that your vehicle is being evaluated. They may have questions for you, or may need your assistance with your vehicle. However, it is NOT required that you talk to the judge unless he/she requests it.

All vehicles must remain in the show area during the event hours of 9:00-6:00pm. WINNERS MUST BE PRESENT TO WIN. If you leave early from the event, you may forfeit your show position, and may not receive the award for your class. No entry fees will be refunded.

Judges Decisions are final. Revisions will not be made to judging sheets. Tie-breakers will be decided by the head judge after a short re-evaluation of details.

**The City of Owosso reserves the right to enforce any and all City rules & regulations in addition to these.**



## Accord form



## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
03/02/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b>  Al Shattuck 111 N Hickory St Owosso MI 48867	<b>CONTACT</b> NAME: Kristy Holder PHONE: 989-723-3232 FAX: (A/C, No): E-MAIL: kristy.l.holder.vac8go@statefarm.com ADDRESS: <b>INSURER(S) AFFORDING COVERAGE</b> INSURER A: State Farm Fire and Casualty Company NAIC # 25143 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:
<b>INSURED</b> Kimberly & Andrew Genovese 1370 W North St Owosso MI 48867	

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADD. SUB. INS. WVD	POLICY NUMBER	POLICY EFF. (MM/DD/YYYY)	POLICY EXP. (MM/DD/YYYY)	LIMITS
	<b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER <input type="checkbox"/> POLICY <input type="checkbox"/> PROJ. <input type="checkbox"/> LOC <input type="checkbox"/> OTHER					EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ OTHER \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/> AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ OTHER \$
	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$		22-E2-S892-1	04/12/2022	04/12/2024	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ OTHER \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N <input checked="" type="checkbox"/> N/A (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below					PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> EL EACH ACCIDENT \$ EL DISEASE - EA EMPLOYEE \$ EL DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Operations - Car Show June 11th, 2023  
Location - City of Owosso  
Including Exchange St between Water & Park Streets  
Washington ST between Main & Mason Streets

## CERTIFICATE HOLDER

## CANCELLATION

City of Owosso 301 W Main St Owosso MI 48867	<p>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.</p> <p>AUTHORIZED REPRESENTATIVE</p> <p>Completed by an authorized State Farm representative. If signature is required, please contact a State Farm agent.</p>
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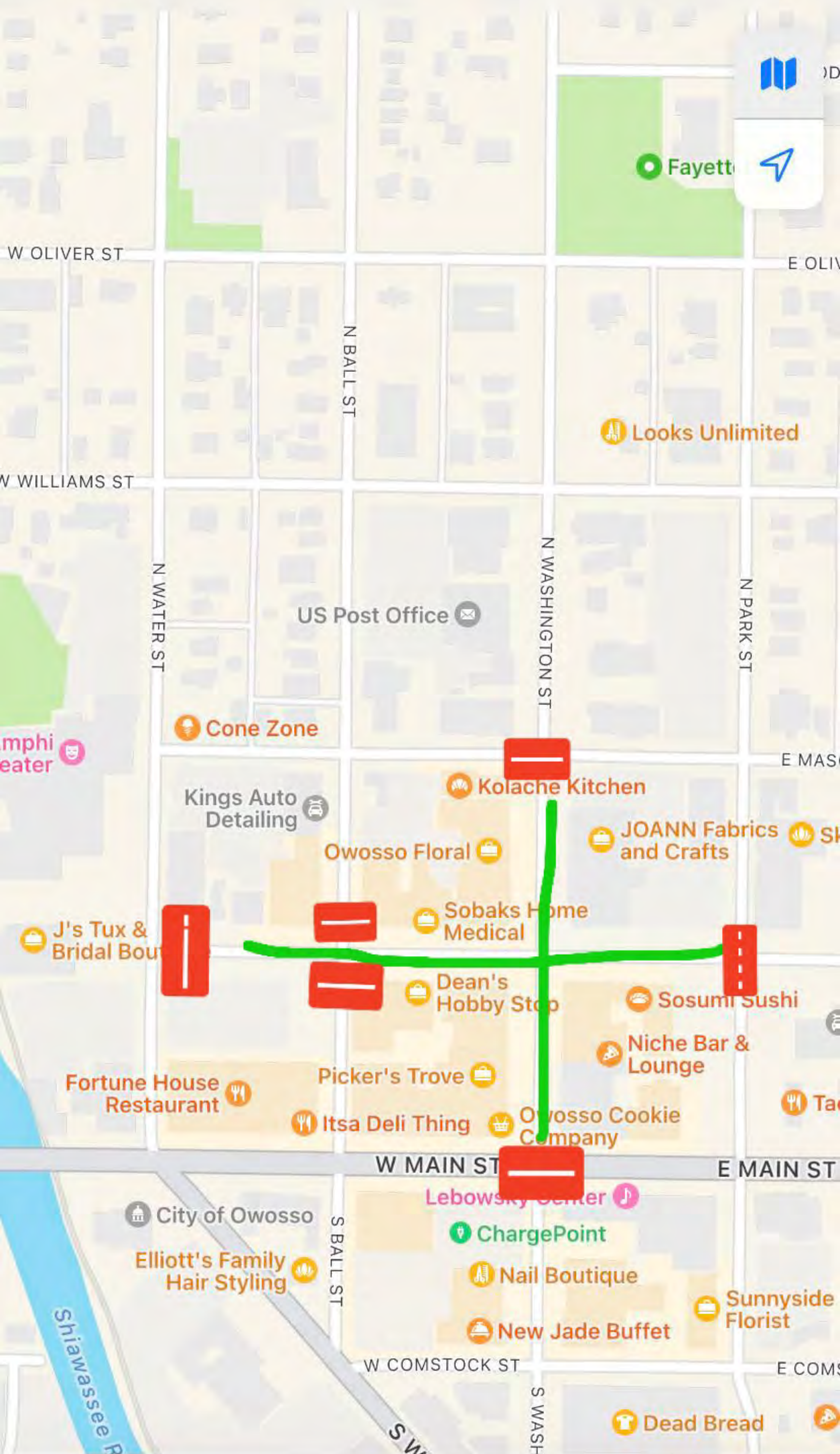
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ACORD 25 (2016/03)

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1001486 132649 14 04-10-2022





## People



People



Devices



Items



Me



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

---

# ***MEMORANDUM***

---

DATE: April 10, 2023  
TO: City Council  
FROM: Kevin Lenkart  
Director of Public Safety  
RE: Traffic Control Order # 1494

---

Josephine Brown, Market Manager, is requesting street closures for the Downtown Owosso Farmers Market.

**LOCATION:**

Exchange Street from Water Street to Washington Street  
Water Street from Exchange Street to Mason Street  
Ball Street from Main Street to Mason Street

**DATE:**

Every Saturday from May 6, 2023 – October 28, 2023

**TIME:**

7:00 am – 2:00 pm

The Public Safety Department has issued Traffic Control Order # 1494 in accordance with the Rules for the Issuance of Certain Traffic Control Orders and Staff recommends its approval .

**CITY OF OWOSSO**

**TRAFFIC CONTROL ORDER**

*(SECTION 2.53 UNIFORM TRAFFIC CODE)*

ORDER NO.

DATE

TIME

1494

4/10/23

10:45 am

REQUESTED BY

Kevin Lenkart – Director of Public Safety

TYPE OF CONTROL

Street closures

LOCATION OF CONTROL

Exchange St. from Water St. to Washington St.

Water St. from Exchange St. to Mason St.

Ball St. from Main St. to Mason St.

EVENT:

Downtown Owosso Farmers Market

Every Saturday

May 6, 2023 to October 28, 2023

7:00 am – 2:00 pm

APPROVED BY COUNCIL

\_\_\_\_\_, 20 \_\_\_\_

REMARKS



## APPLICATION FOR USE OF CITY STREETS & PARKING LOTS FOR SPECIAL EVENTS

202 S. WATER STREET • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580 • FAX 725-0528

This application, plus all required documentation and fees shall be submitted to the Public Safety Department at least thirty (30) days and not more than one hundred twenty (120) days prior to the first day of the requested event, with 2 exceptions:

1. Applicants requiring the issuance of a conditional use permit as required by Sec. 38-504(4)(b), shall submit a complete application at least ninety (90) days prior to the event.
2. Applicants requesting the use of a state trunkline shall submit a complete application at least forty-five (45) days prior to the event.

Event Name: \_\_\_\_\_

Applicant Name: \_\_\_\_\_ Date: \_\_\_\_\_  
(Individual or Group Name)

Primary Contact: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Requested Date(s): \_\_\_\_\_ Requested Hours: \_\_\_\_\_  
(Including set-up and clean-up)

Area Requested (Parking Lot - Parade Route): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Detailed description of the use for which the request is made: \_\_\_\_\_

\_\_\_\_\_

Please attach the following items and mark the corresponding checkbox indicating their inclusion. See back for detailed descriptions of each item:

- |                          |   |
|--------------------------|---|
| <input type="checkbox"/> | Executed Hold Harmless Agreement  |
| <input type="checkbox"/> | Map of the Event Area with Event location highlighted                   |
| <input type="checkbox"/> | Rules or policies applicable to persons participating in proposed event |
| <input type="checkbox"/> | Proof of Insurance  |
|                          | or  |
| <input type="checkbox"/> | Request for Insurance Waiver  |
| <input type="checkbox"/> | Application Fee   |

Continued on back...

**INDEMNIFICATION AND HOLD HARMLESS AGREEMENT.** In consideration of the granting of permission by the City of Owosso to the Applicant for the use of facilities set forth above, Applicant shall indemnify, defend and hold harmless the City of Owosso, their officials, employees, agents, professionals and volunteers, collectively ("CITY") from and against any and all claims, losses, penalties, damages, settlements, costs, charges, professional fees (including attorneys' fees and related costs) and/or other expenses or liabilities of any nature whatsoever including, without limitation, the investigation and defense of any claims, arising out of or resulting from the conduct of the activities for which this application is made, and for the use of the facilities and any other facilities which are employed by the Applicant, or their guests, during the period for which the facilities requested are used, provided that any such claim, damage, loss, or expense (a) is attributable to bodily injury, sickness, disease or death, or to injury or to destruction of tangible property including the loss of the use resulting there from, and (b) is caused in whole or in part by any negligent act or omission of the Applicant, or anyone directly or indirectly employed by them, or anyone for whose acts they may be liable, regardless of whether it is caused in part by a party indemnified hereunder.

The Applicant certifies that s/he has read and examined this application and that all information contained herein is true and correct. Applicant agrees to observe all City ordinances, laws and/or conditions imposed.

Applicant Signature: \_\_\_\_\_



Date: \_\_\_\_\_

**Information Regarding Required Documents**

**Map of the Event Area** – Map showing the general area where the event will be located. The exact event location /event route must be highlighted and the locations requiring barricades for the requested street/lot closure must be clearly marked.

**Rules or policies** - Rules and policies applicable to events and activities organized in such a manner as to constitute an invitation to members of the general public to participate in the event or activity shall comply with all applicable local, state and federal laws and regulations and shall include, at a minimum, a process for appealing decisions that have the effect of denying participation or imposing limitations on participation beyond those generally applicable to all other participants.

**Proof of Insurance** – A Certificate of Insurance and Endorsement acceptable to the City evidencing General Liability insurance for the event in the minimum amount of \$1,000,000 per occurrence. Coverage shall be endorsed to name the City of Owosso as additional insured and be primary and non-contributory to any other insurance the City has.

or

**Request for Insurance Waiver** - The City Council may waive the insurance requirement if it determines that insurance coverage is unavailable or cannot be obtained at a reasonable cost and the event or activity is in the public interest or fulfills a legitimate and recognized public purpose. Check box if you are requesting waiver of insurance.

*Applicants must indicate whether they are providing proof of insurance or requesting an insurance waiver. Request for a waiver in no way guarantees a waiver will be granted.*

**Application Fee** – Fee set by resolution of City Council to offset a portion of the costs related to the processing of special events applications.

☐ \$30 Application (30-120 days prior to 1<sup>st</sup> day of event)

☐ Additional: \_\_\_\_\_

☐ \$50 Additional MDOT Closure (M-21, M-71, M-52)

☐ Additional: \_\_\_\_\_

☐ \$15 Additional-Expedited Fee (14-29 days prior to 1<sup>st</sup> day of event)

☐ Additional: \_\_\_\_\_

\$ \_\_\_\_\_ **Total Due at Time of Application. Please make check payable to: City of Owosso.**

.....  
Do Not Write Below This Line - For Officials Use Only

Approved ☐ Not Approved ☐ Date: \_\_\_\_\_

Traffic Control Order Number \_\_\_\_\_

Copy of Rules & Regulations provided to Applicant ☐

Cc: DDA – Director; WCIA – Chairperson

Downtown Owosso Farmers Market

**Vendor Application Information**

February 1, 2023

The vendor application can be found on the DOFM Website at:

<https://downtownowossofarmersmarket.com/vendors/vendor-application/>

A single vendor space for the DOFM is 10'x10'. Vendors are required to supply their own table, table covering, and marketing materials. A tent with a minimum of 25 lb weights is required. All farmers market events are rain or shine. In the chance there is inclement weather for a majority of a Saturday, we will have a limited number of vendors set up inside the main floor of The Armory.

All vendors must apply each season to participate in the market for the year. Returning full season vendors will have preference to their previous designated space.

Vendors wanting to re-sell unique items or provide a specialty services are welcomed to apply. We have a limited amount of spaces available per vendor category. Please note: previous direct sales vendors will be considered, but we do not accept any new direct sale only vendors. No more than 50% of "other" vendor products can be wholesale or brokered items. All Agricultural vendors are required to produce no less than 80% of the perishable items and produce. Any items not grown directly by you must be produced in Michigan and approved by the market for sales. All approved wholesale produce items from other MI farms must clearly note a name and/or farm location on signage. Our goal is to provide locally grown and produced items from small businesses at our Farmers Market.

Regular attendance is expected for seasonal vendors. Any vendor committing to a full season is allotted up to 5 missed farmers market Saturdays. Summer Pass vendors are not allowed to miss a date, but may transfer one date to avoid an absence if needed. If a seasonal vendor misses more than the allotted amount, they will be subject to loss of their designated space. Attendance is a vital requirement for our vendors, this provides consistency to our market customers and overall success of the farmers market as a whole.

The DOFM prohibits vendors from: any sales of raffle tickets, all forms of organized or intended soliciting and/or political activity or displays. Distribution of content-based literature or marketing is not permitted within the market. DOFM has a zero tolerance policy for any form of discrimination and harassment towards any staff member, volunteer, vendor or customer. All vendors, staff, volunteers are expected to act in a professional manner and to treat one another with respect. Smoking at a vendor space or inside the Farmers Market is prohibited. There are no refunds for approved vendors under any circumstances.

**Vendor Application Review Process**

Each application is reviewed by our vendor jury team, in the order they are received, to ensure that your products meet the criteria above and to limit vendor redundancy. We have the right to approve or deny any vendor application. All "Full Season" and "Summer Pass" approved vendors will be contacted by April 8th. If approved, we will contact you via email and require the following: any necessary permits/insurance information, a signed market agreement with your vendor fee. If your application is declined, you may appeal this decision by emailing DOFM within 24 hours of notice. Vendors shall comply with all rules and regulations set by the State of Michigan and Shiawassee County relating to the products they sell. It is the sole responsibility of each vendor to be familiar with and abide by all state and federal regulations pertaining to the production, harvest, preparation, preservation, labeling, and safety of products sold at the market. More information can be found [here](#)



# CERTIFICATE OF PROPERTY INSURANCE

DATE (MM/DD/YYYY)  
03/10/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

<b>PRODUCER</b> Next First Insurance Agency, Inc. PO Box 60787 Palo Alto, CA 94306	<b>CONTACT NAME:</b>	
	<b>PHONE (A/C, No, Ext):</b> (855) 222-5919	<b>FAX (A/C, No):</b>
<b>INSURED</b> Downtown Owosso Farmers Market 215 N Water St Owosso, MI 48867	<b>E-MAIL ADDRESS:</b> support@nextinsurance.com	
	<b>PRODUCER CUSTOMER ID:</b>	
	<b>INSURER(S) AFFORDING COVERAGE</b>	
	<b>INSURER A:</b> Next Insurance US Company	<b>NAIC #</b> 16285
	<b>INSURER B:</b>	
	<b>INSURER C:</b>	
	<b>INSURER D:</b>	
	<b>INSURER E:</b>	
	<b>INSURER F:</b>	

## COVERAGES

CERTIFICATE NUMBER: 940098637

REVISION NUMBER:

LOCATION OF PREMISES / DESCRIPTION OF PROPERTY (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	COVERED PROPERTY	LIMITS
A	<input checked="" type="checkbox"/> <b>PROPERTY</b>	NXT9FDCX73-00-CP	05/01/2022	05/01/2023	<input type="checkbox"/> <b>BUILDING</b>	\$
	<input type="checkbox"/> <b>CAUSES OF LOSS</b>				<input checked="" type="checkbox"/> <b>PERSONAL PROPERTY</b>	\$15,000.00
	<input type="checkbox"/> <b>BASIC</b>				<input checked="" type="checkbox"/> <b>BUSINESS INCOME</b>	\$Included
	<input type="checkbox"/> <b>BROAD</b>				<input checked="" type="checkbox"/> <b>EXTRA EXPENSE</b>	\$Included
	<input checked="" type="checkbox"/> <b>SPECIAL</b>				<input type="checkbox"/> <b>RENTAL VALUE</b>	\$
	<input type="checkbox"/> <b>EARTHQUAKE</b>				<input type="checkbox"/> <b>BLANKET BUILDING</b>	\$
	<input type="checkbox"/> <b>WIND</b>				<input type="checkbox"/> <b>BLANKET PERS PROP</b>	\$
	<input type="checkbox"/> <b>FLOOD</b>				<input type="checkbox"/> <b>BLANKET BLDG &amp; PP</b>	\$
	<input type="checkbox"/> <b>CONTENTS</b>				<input type="checkbox"/>	\$
	<input type="checkbox"/>				<input type="checkbox"/>	\$
	<input type="checkbox"/> <b>INLAND MARINE</b>	<b>TYPE OF POLICY</b>			<input type="checkbox"/> <b>EQUIPMENT</b>	\$
	<input type="checkbox"/> <b>CAUSES OF LOSS</b>	<b>POLICY NUMBER</b>			<input type="checkbox"/> <b>MISC TOOLS</b>	\$
	<input type="checkbox"/> <b>NAMED PERILS</b>				<input type="checkbox"/> <b>BORROWED TOOLS</b>	\$
	<input type="checkbox"/> <b>OPEN PERILS</b>				<input type="checkbox"/>	\$
	<input type="checkbox"/> <b>CRIME</b>				<input type="checkbox"/>	\$
	<input type="checkbox"/> <b>TYPE OF POLICY</b>				<input type="checkbox"/>	\$
					<input type="checkbox"/>	\$
	<input type="checkbox"/> <b>BOILER &amp; MACHINERY / EQUIPMENT BREAKDOWN</b>				<input type="checkbox"/>	\$
					<input type="checkbox"/>	\$
					<input type="checkbox"/>	\$
					<input type="checkbox"/>	\$

SPECIAL CONDITIONS / OTHER COVERAGES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Proof of Insurance.

## CERTIFICATE HOLDER

City of Owosso  
Exchange St & Ball St  
Owosso, MI 48867

LIVE CERTIFICATE



Click or scan to view

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
03/10/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Next First Insurance Agency, Inc. PO Box 60787 Palo Alto, CA 94306	<b>CONTACT NAME:</b>	
	<b>PHONE (A/C, No, Ext):</b> (855) 222-5919	<b>FAX (A/C, No):</b>
<b>INSURED</b> Downtown Owosso Farmers Market 215 N Water St Owosso, MI 48867	<b>E-MAIL ADDRESS:</b> support@nextinsurance.com	
	<b>INSURER(S) AFFORDING COVERAGE</b>	
	<b>INSURER A:</b> State National Insurance Company, Inc.	
	<b>INSURER B:</b>	
	<b>INSURER C:</b>	
	<b>INSURER D:</b>	
<b>INSURER E:</b>		
<b>INSURER F:</b>		
<b>NAIC #</b> 12831		


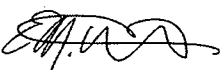
**COVERAGES** **CERTIFICATE NUMBER:** 940098637 **REVISION NUMBER:**

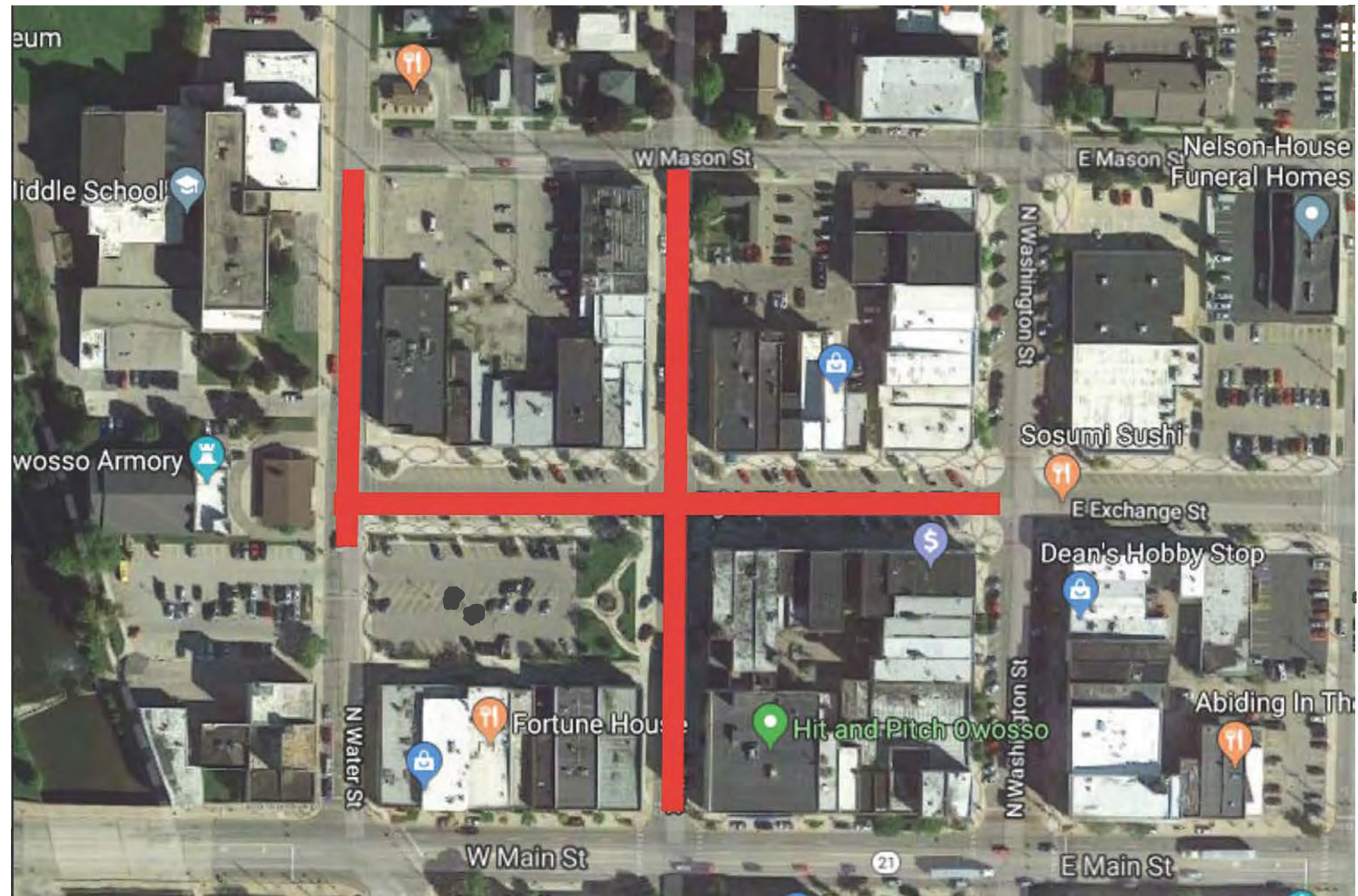
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATION MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b>	X	NXTKRK7KTD-01-GL	03/10/2023	03/10/2024	EACH OCCURRENCE \$1,000,000.00
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR					DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000.00
						MED EXP (Any one person) \$15,000.00
						PERSONAL & ADV INJURY \$1,000,000.00
						GENERAL AGGREGATE \$2,000,000.00
						PRODUCTS - COMP/OP AGG \$2,000,000.00
						OTHER: \$
	<b>GEN'L AGGREGATE LIMIT APPLIES PER:</b>					
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC					
	<b>AUTOMOBILE LIABILITY</b>					COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO					BODILY INJURY (Per person) \$
	<input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS					BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY					PROPERTY DAMAGE (Per accident) \$
						\$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR					EACH OCCURRENCE \$
	<b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE					AGGREGATE \$
	<input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$					\$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>					<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N				E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below	N/A				E.L. DISEASE - EA EMPLOYEE \$
						E.L. DISEASE - POLICY LIMIT \$

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES** (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The Certificate Holder is City of Owosso. This Certificate Holder is an Additional Insured on the General Liability policy on a primary and non-contributory basis. All Certificate Holder privileges apply only if required by written agreement between the Certificate Holder and the insured, and are subject to policy terms and conditions.

<b>CERTIFICATE HOLDER</b> City of Owosso Exchange St & Ball St Owosso, MI 48867	<b>LIVE CERTIFICATE</b>  Click or scan to view	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  <b>AUTHORIZED REPRESENTATIVE</b> 
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## MEMORANDUM

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301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

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**DATE:** April 13, 2023  
**TO:** City Council  
**FROM:** Amy Fuller, Assistant City Manager  
**SUBJECT:** Portable Toilets - Contract Addendum No. 1

### RECOMMENDATION:

Approval of Addendum No. 1 extending the original contract with Sloan's Septic and Sewer, Inc. for one year (six months' worth of service) to provide portable toilet services for the city's parks in the amount of \$11,056.00 from July 2023 - June 2024.

### BACKGROUND:

Last year, staff solicited proposals for the supply and service of portable toilets and received one bid, from Sloan's Septic and Sewer, Inc. City Council approved a contract with Sloan's Septic and Sewer, Inc. on May 2, 2022 at a cost of \$1,560 per four-week schedule. This contract was from May 2022 through June 2023 and included two one-year renewal options.

Staff has determined it is necessary and advantageous to extend the contract with Sloan's Septic and Sewer, Inc. for the 2023-2024 fiscal year at a cost of \$1,638.00 (a five-percent increase) per four week period, for a total contracted amount of \$11,056.00, ending June 2024. The cost will be less overall as the renewed contract will be for six months as opposed to eight months.

### FISCAL IMPACTS:

There is a five-percent increase in proposed cost from last year, these costs are chargeable to the Parks Department account 101-751-818.000, in the amount of \$11,056.00.

**RESOLUTION NO.**

**AUTHORIZING THE EXECUTION OF ADDENDUM NO. 1 TO  
THE 2022 PORTABLE TOILETS CONTRACT  
WITH SLOAN'S SEPTIC TANK SERVICE, INC.  
EXTENDING THE CONTRACT FOR FY 2023-24**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, requires portable toilets for use at City parks; and

WHEREAS, the City of Owosso entered into an agreement, approved by Resolution No. 65-2022 on May 2, 2022, with Sloan's Septic Tank Service, Inc. (formerly Sloan's Septic Tank Service, L.L.C.) for the provision of portable toilets for City parks from May 2022 through June 2023; and

WHEREAS, staff desires to expand the 2022 Portable Toilets Contract for an additional year from July 2023-June 2024.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to extend the 2022 Portable Toilets Contract, with Sloan's Septic Tank Service, Inc. (formerly Sloan's Septic Tank Service, L.L.C.) to include an additional year of services from July 2023-June 2024.

SECOND: The Mayor and City Clerk are instructed and authorized to sign the document substantially in the form attached as Exhibit B, Addendum No. 1 to the 2022 Portable Toilets Contract in an amount not to exceed \$11,056.00.

THIRD: The Accounts Payable department is authorized to submit payment to Sloan's Septic Tank Service, Inc., for services rendered up to the amount of Addendum No. 1 according to unit prices.

FOURTH: The above additional services in the amount of \$11,056.00 shall be paid from the Park Department Account 101-751-818.000.

**ADDENDUM NO. 1 TO THE  
2022 PORTABLE TOILETS CONTRACT  
WITH  
SLOAN'S SEPTIC TANK SERVICE, L.L.C.**

This addendum is attached and made part of the 2022 Portable Toilets Contract dated May 2, 2022 between the city of Owosso, Michigan (City) and Sloan's Septic Tank Service, L.L.C. (Contractor).

**ADDENDUM NO. 1  
FY 2023-24 PORTABLE TOILETS CONTRACT**

**CONTRACT SCOPE OF WORK**

The contract scope of work remains as stated in the original bid documents.

**SCHEDULE**

The schedule for the contract is amended to add the 2023-24 fiscal year, as follows:

Portable toilets and service will be provided from July 2023 – October 2023 and again from May 2024 – June 2024 according to the specifications of the original contract.

**COMPENSATION**

Compensation entitled to the Contractor for the additional service noted above shall be \$11,056.00. The Contractor shall submit for payment according to the terms of the original contract.

Approved by City Council: April 17, 2023

IN WITNESS WHEREOF the parties hereto have hereunto set their hands and seals the date indicated below.

For the Contractor:

For the City:

By: \_\_\_\_\_

By: \_\_\_\_\_  
Robert J. Teich, Jr., Mayor

By: \_\_\_\_\_

By: \_\_\_\_\_  
Amy K. Kirkland, City Clerk

Executed: \_\_\_\_\_, 2023

Executed: \_\_\_\_\_, 2023

## Amy K. Fuller

---

**From:** Amy K. Fuller  
**Sent:** Monday, April 10, 2023 2:04 PM  
**To:** Amy K. Fuller  
**Subject:** FW: Portable Restrooms

---

**From:** Thomas S. Wheeler <[thomas.wheeler@ci.owosso.mi.us](mailto:thomas.wheeler@ci.owosso.mi.us)>  
**Sent:** Thursday, April 6, 2023 12:44 PM  
**To:** Amy K. Fuller <[amy.fuller@ci.owosso.mi.us](mailto:amy.fuller@ci.owosso.mi.us)>  
**Subject:** FW: Portable Restrooms

---

**From:** Christopher Sloan <[sloans92@yahoo.com](mailto:sloans92@yahoo.com)>  
**Sent:** Thursday, April 6, 2023 11:54 AM  
**To:** Thomas S. Wheeler <[thomas.wheeler@ci.owosso.mi.us](mailto:thomas.wheeler@ci.owosso.mi.us)>  
**Subject:** Portable Restrooms

Hi Tom

We would love to continue with the portable restroom services for you but due to our increased costs we would need to increase our bid for 2023 by 5% which would take the 4 week schedule from \$1560. to \$1638. if nothing changes on your end. (Looks like we had 37 weeks of service last year)

We appreciate your business and hope it can continue! If you have any further questions or concerns, please call me at 989-845-6280.

Thank you  
Shawn Sloan  
Sloans Septic Tank Service



## Warrant 627 April 5, 2023

Date	Vendor	Description	Fund	Amount
04/04/2023	Owosso Charter Township	Quarterly Bill period January – March 2023	WATER	\$16,155.95
04/04/2023	Caledonia Charter Township	Quarterly Bill period January – March 2023	WATER	\$39,504.02
04/10/2023	Owosso Charter Township	Correction – WWTP Billing Overbilled Township from July 2020-2022	WWTP	\$91,251.44
			TOTAL	\$146,911.41



## M E M O R A N D U M

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DATE: April 10, 2023  
TO: Brad Barrett, Finance Director  
Ryan Suchanek, Public Services Director  
FROM: Tim Guysky, WWTP Superintendent  
RE: Wastewater Treatment Plant Billing

---

Due to a clerical error, Owosso Charter Township was overcharged on the monthly wastewater plant billing from July 2020 through July 2022. The Operation and Maintenance (O & M) and Replacement Charges were both affected by the error, which involved cross border flow adjustments between the City of Owosso and Owosso Charter Township. The City of Owosso was undercharged substantially the same amount for this period, while Caledonia Township and the City of Corunna were unaffected. Please see the attached spreadsheet for details.

The error was corrected beginning with the August 2022 billing and additional measures are in place to prevent this from reoccurring.

Please see the attached pay authorization to Owosso Charter Township for \$91,251.44, charged to account #599-548-961.000, Wastewater Operations "Miscellaneous", and process following standard procedures for this amount.

T.G.

Enc. (2)

04/05/2023 09:13 AM  
User: BABarrett  
DB: Owosso

CHECK REGISTER FOR CITY OF OWOSSO  
CHECK DATE FROM 03/01/2023 - 03/31/2023

Page: 1/9

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
Bank 1 GENERAL FUND (POOLED CASH)					
03/06/2023	8942 (A)	ACLARA TECHNOLOGIES LLC	ACLARA TECHNOLOGIES LLC	SERIES 3450 WATER MTU ENCODER S	4,320.00
03/06/2023	8943 (A)	ALS CONSTRUCTION EQUIPMENT	ALS CONSTRUCTION EQUIPMENT	WINDSHIELD FOR # 445 FOR DPW QP	629.96
03/06/2023	8944 (A)	ALMA TIRE SERVICE	ALMA TIRE SERVICE	TIRES - FIRE TRUCK TOWER 1- WRK	2,233.32
03/06/2023	8945 (A)	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	JANAURY 2023 AMAZON ORDERS	118.98
			AMAZON CAPITAL SERVICES	JANAURY 2023 AMAZON ORDERS	88.86
			AMAZON CAPITAL SERVICES	JANAURY 2023 AMAZON ORDERS	26.84
			AMAZON CAPITAL SERVICES	JANAURY 2023 AMAZON ORDERS	190.12
					424.80
03/06/2023	8946 (A)	AUTOVALUE - CORUNNA	AUTOVALUE - CORUNNA	SAW KIT FOR UNDERGROUND WATER D	362.19
03/06/2023	8947 (A)	BODMAN PLC	BODMAN PLC	LEGAL COUNCIL FOR HR DEPTARTMEN	183.75
03/06/2023	8948 (A)	C D W GOVERNMENT, INC.	C D W GOVERNMENT, INC.	QUOTE NFBQ801 1 YEAR SUBSCRIPT	2,359.99
			C D W GOVERNMENT, INC.	COLOR PRINTER FOR DPW GARAGE QP	284.99
					2,644.98
03/06/2023	8949 (A)	CINTAS CORPORATION #308	CINTAS CORPORATION #308	FLOOR MATS PER SERVICE AGREEMEN	38.32
03/06/2023	8950 (A)	COMMUNITY IMAGE BUILDERS	COMMUNITY IMAGE BUILDERS	PLANNING, ZONING & DEVELOPMENT .	819.75
03/06/2023	8951 (A)	DETROIT SALT COMPANY LLC	DETROIT SALT COMPANY LLC	FY 22/23 ROAD SALT-SEASONAL FIL	9,916.74
			DETROIT SALT COMPANY LLC	FY 22/23 ROAD SALT-SEASONAL FIL	10,324.23
					20,240.97
03/06/2023	8952 (A)	DICKINSON WRIGHT PLLC	DICKINSON WRIGHT PLLC	BOND ATTORNEY SERVICES 22-23	25,000.00
03/06/2023	8953 (A)	EDWARDS SIGN & SCREEN PRINTING	EDWARDS SIGN & SCREEN PRINTING	HATS FOR POLICE/FIRE QPO 28243	495.00
03/06/2023	8954 (A)	ENVIRONMENTAL RESOURCE ASSOCIAT	ENVIRONMENTAL RESOURCE ASSOCIAT	POTABLEWATR COLIFORM MICROBE FO	425.10
03/06/2023	8955 (A)	ETNA SUPPLY COMPANY	ETNA SUPPLY COMPANY	WATER DEPARTMENT - STOCK INVENT	10,950.00
03/06/2023	8956 (A)	FISHBECK, THOMPSON, CARR & HUE	FISHBECK, THOMPSON, CARR & HUE	ENGINEERING SERVICES FOR WWTP S	956.00
			FISHBECK, THOMPSON, CARR & HUE	WWTP HYDROGEN SULFIDE STUDY 202	326.00
			FISHBECK, THOMPSON, CARR & HUE	WWTP PHASE 1 PREENGINEERING WOR	86,930.73
					88,212.73
03/06/2023	8957 (A)	FRONT LINE SERVICES INC	FRONT LINE SERVICES INC	ENGINE 1 REPAIR FOR OPD QPO 282	462.34
03/06/2023	8958 (A)	GRAYMONT WESTERN LIME INC	GRAYMONT WESTERN LIME INC	PEBBLES QUICK LIME FY 2022-2023	6,959.23
03/06/2023	8959 (A)	HYDROTEX PARTNERS, LTD	HYDROTEX PARTNERS, LTD	HYDROTEX GREASE FOR WWTP QPO 28	626.27
03/06/2023	8960 (A)	IDEXX DISTRIBUTION CORPORATION	IDEXX DISTRIBUTION CORPORATION	LAB SUPPLIES FOR WTP QPO 28130	985.12
			IDEXX DISTRIBUTION CORPORATION	LAB SUPPLIES FOR WTP QPO 28135	288.00
					1,273.12
03/06/2023	8961 (A)	INTEGRITY BUSINESS SOLUTIONS I	INTEGRITY BUSINESS SOLUTIONS I	ANNUAL ENVELOPE ORDER 2023	1,251.31
03/06/2023	8962 (A)	J & H OIL COMPANY	J & H OIL COMPANY	GAS & FUEL 02/01/2023 - 02/15/2	6,612.95
03/06/2023	8963 (A)	JACK DOHENY SUPPLIES INC	JACK DOHENY SUPPLIES INC	RIPSAW PARTS FOR DPW QPO 28182	598.78
			JACK DOHENY SUPPLIES INC	TANK/HOSE PARTS FOR #238 FOR DP	943.29
					1,542.07
03/06/2023	8964 (A)	JCI JONES CHEMICALS INC	JCI JONES CHEMICALS INC	SODIUM HYPOCHLORITE - PER LANSI	1,791.90
			JCI JONES CHEMICALS INC	SODIUM HYPROCHLORITE PER LANSIN	6,085.29
					7,877.19
03/06/2023	8965 (A)	JONES & BARTLETT LEARNING LLC	JONES & BARTLETT LEARNING LLC	TRAINING BOOKS FOR OPD QPO 2822	305.00
03/06/2023	8966 (A)	LANDMARK SURVEYING PC	LANDMARK SURVEYING PC	LAND SURVEY / LOT STAKE FOR CIT	1,500.00

CHECK REGISTER FOR CITY OF OWOSSO  
 CHECK DATE FROM 03/01/2023 - 03/31/2023

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
03/06/2023	8967 (A)	LANSING UNIFORM CO.	LANSING UNIFORM CO.	POLICE SHIRTS FOR OPD QPO 28222	1,154.30
03/06/2023	8968 (A)	LOGICALIS INC	LOGICALIS INC	OMNI ANTENNAS FOR IT DEPT. QPO	296.60
03/06/2023	8969 (A)	LUNGHAMER FORD OF OWOSSO	LUNGHAMER FORD OF OWOSSO	OIL CHANGE FOR OPD #2101 QPO 28	57.95
03/06/2023	8970 (A)	MCNAUGHTON-MCKAY ELECTRIC COME	MCNAUGHTON-MCKAY ELECTRIC COME	SUPPLIES FOR WWTP QPO 28035	147.23
03/06/2023	8971 (A)	METTLER-TOLEDO INC.	METTLER-TOLEDO INC.	ANNUAL CALIBRATION/PM FOR WWTP	539.70
03/06/2023	8972 (A)	MEYER ELECTRIC INC	MEYER ELECTRIC INC	REINSTALL TWO VFD'S FOR WTP QPO	340.00
03/06/2023	8973 (A)	MFCI LLC	MFCI LLC	MUNI FINANCE ADVISOR DWR7491.0	21,250.00
03/06/2023	8974 (A)	MICH BUSINESS POWERED BY MBPA	MICH BUSINESS POWERED BY MBPA	MONTHLY COBRA BILLING MARCH 202	50.00
03/06/2023	8975 (A)	MICHIGAN RURAL WATER ASSOCIATI	MICHIGAN RURAL WATER ASSOCIATI	ACTIVATED SLUDGE CLASS FOR WWTP	340.00
03/06/2023	8976 (A)	MICHIGAN WATER ENVIRONMENT ASS	MICHIGAN WATER ENVIRONMENT ASS	C/D EXAM PREP CLASS FOR WWTP EM	389.00
03/06/2023	8977 (A)	MUNICIPAL EMERGENCY SERVICES	MUNICIPAL EMERGENCY SERVICES	SPECTACLE KIT FRAME ONLY FOR OF	461.48
03/06/2023	8978 (A)	NATIONAL VISION ADMINISTRATORS	NATIONAL VISION ADMINISTRATORS	VISION INSURANCE PREMIUMS MARCH	575.20
03/06/2023	8979 (A)	OHM ADVISORS	OHM ADVISORS	CENTER ST WATER MAIN PROJECT-EN	3,097.00
			OHM ADVISORS	ENGINEERING - JUNIPER WELL HOUS	2,269.50
			OHM ADVISORS	2022 DWAM GRANT ENGINEERING SER	5,683.50
			OHM ADVISORS	ENGINEERING - PALMER 3A WELL HO	4,059.50
			OHM ADVISORS	ENGINEERING SERVICES (002022010	3,950.00
					<u>19,059.50</u>
03/06/2023	8980 (A)	PAXXO (USA) INC	PAXXO (USA) INC	90M LONGOPAC CASSETTE FOR WWTP	819.71
03/06/2023	8981 (A)	PHP INSURANCE COMPANY	PHP INSURANCE COMPANY	HEALTH INSURANCE PREMIUM MARCH	101,235.38
03/06/2023	8982 (A)	PRO-COMM INC	PRO-COMM INC	ANTENNA SUPPLIES FOR OFD QPO 28	76.73
03/06/2023	8983 (A)	PVS TECHNOLOGIES, INC.	PVS TECHNOLOGIES, INC.	FERRIC CHLORIDE FY 2022-2023 P	6,715.27
03/06/2023	8984 (A)	QUADIANT FINANCE USA INC	QUADIANT FINANCE USA INC	POSTAGE CHARGES	2,000.00
03/06/2023	8985 (A)	QUADIANT INC	QUADIANT INC	METER RENTAL-3/12/23-3/11/24	480.00
03/06/2023	8986 (A)	SMITH SAND & GRAVEL INC	SMITH SAND & GRAVEL INC	CLASS II BACK FILL SAND (ESTIM	778.86
03/06/2023	8987 (A)	SPICER GROUP, INC.	SPICER GROUP, INC.	PARKS AND RECREATION MASTER PLA	518.50
03/06/2023	8988 (A)	TAYLOR AND MORGAN CPA PC	TAYLOR AND MORGAN CPA PC	ACCOUNTANT SERVICES JANUARY 202	1,192.50
03/06/2023	8989 (A)	TELEFLEX LLC	TELEFLEX LLC	EMS SUPPLIES FOR OFD QPO 28236	550.00
03/06/2023	8990 (A)	TRUCK & TRAILER SPECIALTIES	TRUCK & TRAILER SPECIALTIES	DUMP TRUCK PARTS FOR DPW QPO 28	1,385.15
03/06/2023	8991 (A)	UNITED PARCEL SERVICE	UNITED PARCEL SERVICE	SHIPPING FOR WWTP	69.23
			UNITED PARCEL SERVICE	SHIPPING FOR WTP & FINANCE	13.84
			UNITED PARCEL SERVICE	SHIPPING FOR WWTP	5.42
			UNITED PARCEL SERVICE	SHIPPING FOR FINANCE	6.71
			UNITED PARCEL SERVICE	SHIPPING FOR WWTP	30.16
					<u>125.36</u>
03/06/2023	8992 (A)	VERIZON WIRELESS	VERIZON WIRELESS	M2M CELLULAR CHARGES	125.12
03/06/2023	8993 (A)	VWR INTERNATIONAL INC	VWR INTERNATIONAL INC	MASTER PLEX PUMP HEAD WWTP QPO	421.77
03/06/2023	8994 (A)	WASTE MANAGEMENT OF MICHIGAN	WASTE MANAGEMENT OF MICHIGAN	WASTE MANAGEMENT SERVICES	7,566.93
03/17/2023	8995 (A)	ALS LABORATORY GROUP	ALS LABORATORY GROUP	WASTEWATER ANALYSES-6-30-2023-E	540.00
			ALS LABORATORY GROUP	WASTEWATER ANALYSES-6-30-2023-E	176.00
			ALS LABORATORY GROUP	WASTEWATER ANALYSES-6-30-2023-E	230.00
					<u>946.00</u>
03/17/2023	8996 (A)	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	JANAURY 2023 AMAZON ORDERS	17.95
			AMAZON CAPITAL SERVICES	FEBRUARY 2023 AMAZON ORDERS	43.18
			AMAZON CAPITAL SERVICES	FEBRUARY 2023 AMAZON ORDERS	41.54
			AMAZON CAPITAL SERVICES	FEBRUARY 2023 AMAZON ORDERS	32.90
			AMAZON CAPITAL SERVICES	FEBRUARY 2023 AMAZON ORDERS	29.99
			AMAZON CAPITAL SERVICES	FEBRUARY 2023 AMAZON ORDERS	250.86
					<u>416.42</u>
03/17/2023	8997 (A)	BOUND TREE MEDICAL LLC	BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES FOR OFD QPO 28	938.42

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Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
03/17/2023	8998 (A)	C D W GOVERNMENT, INC.	C D W GOVERNMENT, INC.	IT SUPPLIES FOR IT QPO 27935	21.69
			C D W GOVERNMENT, INC.	IT SUPPLIES FOR IT QPO 27935	3.46
			C D W GOVERNMENT, INC.	IT SUPPLIES FOR IT QPO 27935	13.84
			C D W GOVERNMENT, INC.	IT SUPPLIES FOR IT QPO 27935	86.70
					<u>125.69</u>
03/17/2023	8999 (A)	CINTAS CORPORATION #308	CINTAS CORPORATION #308	FLOOR MATS PER SERVICE AGREEMEN	38.32
03/17/2023	9000 (A)	COMMUNITY IMAGE BUILDERS	COMMUNITY IMAGE BUILDERS	PLANNING, ZONING & DEVELOPMENT	1,103.75
03/17/2023	9001 (A)	DALTON ELEVATOR LLC	DALTON ELEVATOR LLC	CYLINDER RENTAL/OXYGEN/SUPPLIES	453.15
03/17/2023	9002 (A)	DETROIT SALT COMPANY LLC	DETROIT SALT COMPANY LLC	FY 22/23 ROAD SALT-SEASONAL FIL	7,325.01
			DETROIT SALT COMPANY LLC	FY 22/23 ROAD SALT-SEASONAL FIL	7,128.38
			DETROIT SALT COMPANY LLC	FY 22/23 ROAD SALT-SEASONAL FIL	7,039.12
					<u>21,492.51</u>
03/17/2023	9003 (A)	EDWARDS SIGN & SCREEN PRINTING	EDWARDS SIGN & SCREEN PRINTING	GRAPHICS / DECALS FOR OPD# 2223	625.00
03/17/2023	9004 (A)	ENG INC	ENG INC	ENGINEERING-2023 NORTH STREET P	160.00
03/17/2023	9005 (A)	EPS SECURITY	EPS SECURITY	ALARM SYSTEM MONITORING FOF CIT	154.50
03/17/2023	9006 (A)	ETNA SUPPLY COMPANY	ETNA SUPPLY COMPANY	WATER INVENTORY AND PARTS-PURCH	35.50
03/17/2023	9007 (A)	FERGUSON ENTERPRISES INC	FERGUSON ENTERPRISES INC	LARGE DRILL BITS FOR DPW QPO 28	505.27
03/17/2023	9008 (A)	FISHBECK, THOMPSON, CARR & HUE	FISHBECK, THOMPSON, CARR & HUE	WATER MASTER PLAN - RELIABILITY	10,712.26
03/17/2023	9009 (A)	GENUINE PARTS COMPANY	GENUINE PARTS COMPANY	PARTS/SUPPLIES-INVOICE TO BE SI	713.44
03/17/2023	9010 (A)	GILBERT'S DO IT BEST HARDWARE	GILBERT'S DO IT BEST HARDWARE	FEBRUARY 2023 HARDWARE STORE PU	386.96
03/17/2023	9011 (A)	GRAINGER INC	GRAINGER INC	INSPECTION TAGS FOR WTP QPO 281	18.51
			GRAINGER INC	HEATER AND MOUNTING KIT FOR WTP	1,129.50
					<u>1,148.01</u>
03/17/2023	9012 (A)	GRAYMONT WESTERN LIME INC	GRAYMONT WESTERN LIME INC	PEBBLES QUICK LIME FY 2022-2023	6,881.49
03/17/2023	9013 (A)	GROUP RESOURCES	GROUP RESOURCES	FSA ADMIN FEE MARCH 2023	104.50
03/17/2023	9014 (A)	HUTSON INC OF MICHIGAN	HUTSON INC OF MICHIGAN	ROUTINE PARTS/SUPPLIES-INDIVIDU	510.03
03/17/2023	9015 (A)	INTERNATIONAL CODE COUNCIL INC	INTERNATIONAL CODE COUNCIL INC	2023 NATIONAL ELECTRICAL CODE B	163.00
03/17/2023	9016 (A)	J & H OIL COMPANY	J & H OIL COMPANY	LUBES AND DELIVERED DIESEL FOR	190.69
			J & H OIL COMPANY	GAS AND FUEL 02/15/2023 - 02/28	9,095.59
					<u>9,286.28</u>
03/17/2023	9017 (A)	JESSICA UNANGST	JESSICA UNANGST	CHUCK KINCAID'S RETIREMENT GIFT	50.00
			JESSICA UNANGST	EMPLOYEE APPRICIATION DAY : )	76.00
			JESSICA UNANGST	DOUG MORRICE'S RETIREMENT GIFT	100.00
					<u>226.00</u>
03/17/2023	9018 (A)	JON STUART HARRIS	JON STUART HARRIS	ELECTRICAL INSPECTIONS FEB. 202	550.00
			JON STUART HARRIS	EDUCATION, TRAINING, FOOD, LODG	350.54
					<u>900.54</u>
03/17/2023	9019 (A)	KENDALL ELECTRIC, INC.	KENDALL ELECTRIC, INC.	MTU BULK CABLE FOR DPW QPO 2818	136.39
03/17/2023	9020 (A)	LOGICALIS INC	LOGICALIS INC	CISCO SERVICES SUPPORT QUOTATI	7,113.49
			LOGICALIS INC	IT NETWORK ENGINEERING SERVICES	7,560.00
			LOGICALIS INC	IMPLEMENT FIREWALL FOR IT QPO 2	860.00
					<u>15,533.49</u>
03/17/2023	9021 (A)	LUNGHAMER FORD OF OWOSSO	LUNGHAMER FORD OF OWOSSO	WHEEL ALIGHMMENT / OIL CHANGE F	239.69
			LUNGHAMER FORD OF OWOSSO	VEHICLE REPAIR FOR OPD CAR 4 VI	277.95

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			LUNGHAMER FORD OF OWOSSO	REPAIRS TO OPD VIN 0424-2017	4,423.14
					4,940.78
03/17/2023	9022 (A)	MEEKHOF TIRE SALES & SERVICE	IMEEKHOF TIRE SALES & SERVICE	ITIRES FOR OFD QPO 28248	1,191.40
03/17/2023	9023 (A)	MEMORIAL HEALTHCARE CENTER	MEMORIAL HEALTHCARE CENTER	PREEMPLOYMENT DRUG SCREENS FEB.	131.00
03/17/2023	9024 (A)	MERIT LABORATORIES INC	MERIT LABORATORIES INC	FYE 6/30/2023 WATER TESTS AND L	40.00
			MERIT LABORATORIES INC	FYE 6/30/2023 WATER TESTS AND L	40.00
					80.00
03/17/2023	9025 (A)	MICHIGAN WATER ENVIRONMENT ASS	MICHIGAN WATER ENVIRONMENT ASS	2023 JOINT EXPO & OPERATORS DAY	720.00
03/17/2023	9026 (A)	MUNICIPAL EMPLOYEES RETIREMENT	MUNICIPAL EMPLOYEES RETIREMENT	EMPLOYER CONTRIBUTIONS TO MERS	82,424.00
03/17/2023	9027 (A)	NORTHERN PUMP & WELL INC	NORTHERN PUMP & WELL INC	VIDEO LOG INSPECTION OF OSBURN	1,500.00
03/17/2023	9028 (A)	PHP MEDICARE	PHP MEDICARE	PHP MEDICARE PAYMENT APRIL 2023	88.00
03/17/2023	9029 (A)	PREMIER SAFETY	PREMIER SAFETY	CALIBRATION KIT FOR WTP QPO 281	1,091.90
03/17/2023	9030 (A)	QUADIANT INC	QUADIANT INC	MAILING SYSTEM STANDARD MAINTAI	696.00
03/17/2023	9031 (A)	REPUBLIC SERVICES INC	REPUBLIC SERVICES INC	REFUSE SERVICE 7/1/22-6/30/23 P	368.88
03/17/2023	9032 (A)	SAFEBUILT MICHIGAN LLC	SAFEBUILT MICHIGAN LLC	BUILDING DEPARTMENT SERVICES-5/	11,410.58
03/17/2023	9033 (A)	STAPLES BUSINESS CREDIT	STAPLES BUSINESS CREDIT	2023 JANUARY STAPLES ORDERS	437.07
			STAPLES BUSINESS CREDIT	2023 FEBRUARY STAPLES ORDERS	549.11
			STAPLES BUSINESS CREDIT	CREDIT MEMO NOT REFLECTING PO#	(78.71)
					907.47
03/17/2023	9034 (A)	STRYKER SALES CORPORATION	STRYKER SALES CORPORATION	SUCTION CUPS FOR OFD QPO 28244	536.31
03/17/2023	9035 (A)	THE ACCUMED GROUP	THE ACCUMED GROUP	BILLING SERVICE FEE EMS & FIRE	4,207.42
03/17/2023	9036 (A)	THE ARGUS-PRESS	THE ARGUS-PRESS	PRINTING OF LEGAL NOTICES ETC-7	307.25
03/17/2023	9037 (A)	USA BLUE BOOK	USA BLUE BOOK	CALMAGITE FOR WTP QPO 28120	186.26
03/17/2023	9038 (A)	VERIZON WIRELESS	VERIZON WIRELESS	PUBLIC SAFETY VEHICLE CHARGES F	396.11
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARG	86.40
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARG	43.20
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARG	530.26
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARG	81.26
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARG	36.01
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARG	83.78
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARG	244.58
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARG	107.27
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARG	133.38
					1,742.25
03/17/2023	9039 (A)	WASTE MANAGEMENT OF MICHIGAN	WASTE MANAGEMENT OF MICHIGAN	WASTE MANAGEMENT SERVICES	7,472.57
03/17/2023	9040 (A)	WESTECH ENGINEERING INC	WESTECH ENGINEERING INC	TOOLS FOR WTP QPO 28132	1,425.06
03/17/2023	9041 (E)	MAILCHIMP	MAILCHIMP	EMAIL SERVICE - ESSENTIALS PLAN	13.00
03/31/2023	9042 (A)	ALS LABORATORY GROUP	ALS LABORATORY GROUP	WASTEWATER ANALYSES-6-30-2023-E	510.00
			ALS LABORATORY GROUP	WASTEWATER ANALYSES-6-30-2023-E	100.00
					610.00
03/31/2023	9043 (A)	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	MARCH 2023 AMAZON ORDERS	64.50
			AMAZON CAPITAL SERVICES	MARCH 2023 AMAZON ORDERS	199.98
					264.48
03/31/2023	9044 (A)	AMBER FULLER	AMBER FULLER	PAYMENT FOR MARCH 2023 BOARD OF	165.00
03/31/2023	9045 (A)	APPLIED SPECIALTIES INC	APPLIED SPECIALTIES INC	LIME CURE 25 FOR FY 2022-2023 E	5,692.50
03/31/2023	9046 (A)	B S & A SOFTWARE	B S & A SOFTWARE	HR MODULE TRAINING - HR AND FIN	550.00
03/31/2023	9047 (A)	BELL EQUIPMENT	BELL EQUIPMENT	PARTS FOR SALTER BOXES FOR DPW	199.36
03/31/2023	9048 (A)	BODMAN PLC	BODMAN PLC	LEGAL COUNCIL FOR HR DEPTARTMEN	183.75

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03/31/2023	9049 (A)	BOUND TREE MEDICAL LLC	BOUND TREE MEDICAL LLC	SUPPLIES FOR OFD QPO 28259	367.92
			BOUND TREE MEDICAL LLC	EMS SUPPLIES FOR OFD QPO 27986	997.25
			BOUND TREE MEDICAL LLC	EMS SUPPLIES FOR OFD QPO 28239	992.03
					<u>2,357.20</u>
03/31/2023	9050 (A)	BRENNTAG GREAT LAKES LLC	BRENNTAG GREAT LAKES LLC	SODIUM METABISULFITE - 49 BAGS	2,128.50
03/31/2023	9051 (A)	C D W GOVERNMENT, INC.	C D W GOVERNMENT, INC.	PANASONIC TOUGHPAD PER QUOTE ND	3,198.64
			C D W GOVERNMENT, INC.	AUTOCAD LT SUBSCRIPTION RENEWAL	423.41
			C D W GOVERNMENT, INC.	APC BATTERY BACK UPS FOR CITY H	369.56
			C D W GOVERNMENT, INC.	NCE M365 BUSINESS STANDARD G /	5,016.00
			C D W GOVERNMENT, INC.	NCE M365 BUSINESS STANDARD G /	2,137.50
			C D W GOVERNMENT, INC.	IT SUPPLIES FOR OFD QPO 27952	81.84
			C D W GOVERNMENT, INC.	IT SUPPLIES FOR QPO 27952	109.92
					<u>11,336.87</u>
03/31/2023	9052 (A)	CINTAS CORPORATION #308	CINTAS CORPORATION #308	FLOOR MATS PER SERVICE AGREEMEN	38.32
03/31/2023	9053 (A)	CONSUMERS ENERGY	CONSUMERS ENERGY	UTILITY CHARGES FEB. 2023	70,226.75
03/31/2023	9054 (A)	EDWARDS SIGN & SCREEN PRINTING	EDWARDS SIGN & SCREEN PRINTING	LABOR - REMOVING DECALS FROM ME	525.00
			EDWARDS SIGN & SCREEN PRINTING	INSTALLING NEW REFLECTIVE TAPE	1,650.00
					<u>2,175.00</u>
03/31/2023	9055 (A)	EJ USA INC	EJ USA INC	CATCH BASIN PARTS FOR DPW QPO 2	1,516.96
03/31/2023	9056 (A)	ENG INC	ENG INC	ENGINEERING SERVICES - ADMIN AN	980.00
			ENG INC	STEWART STREET PRE ENGINEERING	467.50
					<u>1,447.50</u>
03/31/2023	9057 (A)	FERGUSON ENTERPRISES LLC	FERGUSON ENTERPRISES LLC	WATER INVENTORY-PURCHASE NOT TO	1,573.00
03/31/2023	9058 (A)	FISHBECK, THOMPSON, CARR & HUE	FISHBECK, THOMPSON, CARR & HUE	WWTP PHASE 1 PREENGINEERING WOR	52,226.82
			FISHBECK, THOMPSON, CARR & HUE	WATER MASTER PLAN - RELIABILITY	9,126.14
			FISHBECK, THOMPSON, CARR & HUE	WWTP HYDROGEN SULFIDE STUDY 202	935.00
			FISHBECK, THOMPSON, CARR & HUE	ENGINEERING SERVICES FOR WWTP S	1,883.00
					<u>64,170.96</u>
03/31/2023	9059 (A)	FRONT LINE SERVICES INC	FRONT LINE SERVICES INC	TOWER 1 REPAIRS WRK ORDER 45041	3,017.96
			FRONT LINE SERVICES INC	ENGINE 1 REPAIR FOR OFD QPO 277	692.50
					<u>3,710.46</u>
03/31/2023	9060 (A)	GOULD LAW PC	GOULD LAW PC	LEGAL SERVICES 02/14/2023 - 03/	9,277.82
03/31/2023	9061 (A)	GOYETTE MECHANICAL	GOYETTE MECHANICAL	MONTHLY INSPECTION ON BOILER AT	199.50
03/31/2023	9062 (A)	GRAINGER INC	GRAINGER INC	DRAIN COVER FOR WWTP QPO 28046	37.77
			GRAINGER INC	FAN & DRAIN COVER FOR WWTP QPO	368.24
					<u>406.01</u>
03/31/2023	9063 (A)	HAMILTON ELECTRIC CO., INC.	HAMILTON ELECTRIC CO., INC.	TECO 15 HP MOTOR FOR WWTP QPO 2	1,215.00
03/31/2023	9064 (A)	IDEXX DISTRIBUTION CORPORATION	IDEXX DISTRIBUTION CORPORATION	QC KIT FOR WTP QPO 28143	299.09
03/31/2023	9065 (A)	J & H OIL COMPANY	J & H OIL COMPANY	GAS AND FUEL 03/01/2023 - 03/15	7,594.99
03/31/2023	9066 (A)	JCI JONES CHEMICALS INC	JCI JONES CHEMICALS INC	SODIUM HYPOCHLORITE - PER LANSI	1,612.71
			JCI JONES CHEMICALS INC	SODIUM HYPROCHLORITE PER LANSIN	6,180.26
					<u>7,792.97</u>

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03/31/2023	9067 (A)	JESSICA UNANGST	JESSICA UNANGST	REIMBURSE FOR SHRP PROGRAM FOR	5.00
03/31/2023	9068 (A)	LUNGHAMER FORD OF OWOSSO	LUNGHAMER FORD OF OWOSSO LUNGHAMER FORD OF OWOSSO	OIL CHANGE FOR MEDIC 5 OFD QPO OIL CHANGE ANDALIGNMENT FOR ME	157.95 277.95 <hr/> 435.90
03/31/2023	9069 (A)	MACQUEEN EMERGENCY GROUP	MACQUEEN EMERGENCY GROUP	STRUCTURAL FIREFIGHTING GEAR CO	2,168.97
03/31/2023	9070 (A)	MCNAUGHTON-MCKAY ELECTRIC COMF	MCNAUGHTON-MCKAY ELECTRIC COMF MCNAUGHTON-MCKAY ELECTRIC COMF	SUPPLIES FOR WWTP QPO 28048 SUPPLIES FOR WWTP QPO 28048	118.31 60.54 <hr/> 178.85
03/31/2023	9071 (A)	MICH BUSINESS POWERED BY MBPA	MICH BUSINESS POWERED BY MBPA	MONTHLY COBRA BILLING APRIL 202	55.00
03/31/2023	9072 (A)	MUNICIPAL SUPPLY CO.	MUNICIPAL SUPPLY CO.	SALT SPREADER FOR DPW QPO 28189	150.00
03/31/2023	9073 (A)	NATIONAL VISION ADMINISTRATORS	NATIONAL VISION ADMINISTRATORS	VISION INSURANCE PREMIUM APRIL	569.83
03/31/2023	9074 (A)	NORTHERN CONCRETE PIPE INC	NORTHERN CONCRETE PIPE INC	PARTS FOR DPW QPO 28194	1,774.08
03/31/2023	9075 (A)	OHM ADVISORS	OHM ADVISORS OHM ADVISORS	2022 DWAM GRANT ENGINEERING SER ENGINEERING - JUNIPER WELL HOUS	1,263.00 1,885.00 <hr/> 3,148.00
03/31/2023	9076 (A)	PHP INSURANCE COMPANY	PHP INSURANCE COMPANY	HEALTH INSURANCE PREMIUM APRIL	100,368.93
03/31/2023	9077 (A)	QUADIENT FINANCE USA INC	QUADIENT FINANCE USA INC	POSTAGE CHARGES	2,000.00
03/31/2023	9078 (A)	RUBOB'S INC	RUBOB'S INC RUBOB'S INC	DRY CLEANING SERVICES DRY CLEANING SERVICES	110.50 29.00 <hr/> 139.50
03/31/2023	9079 (A)	SAFETY-KLEEN SYSTEMS INC	SAFETY-KLEEN SYSTEMS INC	WWTP-QUARTERLY REPLACE/RECYCLE	363.10
03/31/2023	9080 (A)	SORENSEN GROSS COMPANY	SORENSEN GROSS COMPANY	OWOSSO WWTP SOLIDS HANDLING PRO	18,681.58
03/31/2023	9081 (A)	SUMMIT COMPANIES	SUMMIT COMPANIES	FIRE EXTINGUISHER INSPECTION OF	237.00
03/31/2023	9082 (A)	TETRA TECH INC	TETRA TECH INC	DEVELOPMENT OF A WATER TREATMEN	450.00
03/31/2023	9083 (A)	THOMAS SCIENTIFIC	THOMAS SCIENTIFIC	FINAL LAB SUPPLY LIST ORDER FOR	347.07
03/31/2023	9084 (A)	TOTAL ENERGY SYSTEMS LLC	TOTAL ENERGY SYSTEMS LLC TOTAL ENERGY SYSTEMS LLC	GENERATOR REPAIR FOR OFD QPO 27 GENERATOR MAINTENANCE FOR OPD Q	1,038.50 800.00 <hr/> 1,838.50
03/31/2023	9085 (A)	USA BLUE BOOK	USA BLUE BOOK USA BLUE BOOK USA BLUE BOOK	LAB SUPLIES FOR WTP QPO 28142 LAB SUPLIES FOR WTP QPO 28142 LAB SUPLIES FOR WTP QPO 28142	1,310.02 22.10 67.98 <hr/> 1,400.10
03/31/2023	9086 (A)	VERIZON WIRELESS	VERIZON WIRELESS	M2M CELLULAR CHARGES	125.16
03/31/2023	9087 (A)	VWR INTERNATIONAL INC	VWR INTERNATIONAL INC VWR INTERNATIONAL INC	MASTERFLEX DRIVE FOR WWTP QPO 2 MASTERPLEX TUBING FOR WWTP QPO	1,404.27 172.44 <hr/> 1,576.71
03/31/2023	9088 (A)	WASTE MANAGEMENT OF MICHIGAN	IWASTE MANAGEMENT OF MICHIGAN	IWASTE MANAGEMENT SERVICES	9,361.79
03/31/2023	9089 (E)	U S BANK	U S BANK	MICHIGAN FINANCE AUTHORITY 03/1	149,993.07
03/02/2023	135855	OWOSSO PUBLIC SCHOOLS	OWOSSO PUBLIC SCHOOLS	2023 TAX COLLECTION 02/02/2023	1,080,608.42
03/02/2023	135856	SHIAWASSEE COUNTY TREASURER	SHIAWASSEE COUNTY TREASURER	2023 TAX COLLECTION 02/02/2023	564,135.57
03/02/2023	135857	SHIAWASSEE DISTRICT LIBRARY	SHIAWASSEE DISTRICT LIBRARY	2022 TAX COLLECTION 02/02/2023	81,131.05
03/03/2023	135858	319 RIDGE ST LLC	319 RIDGE ST LLC	UB refund for account: 26124900	16.24
03/03/2023	135859	AL-INIZI ALI	AL-INIZI ALI	UB refund for account: 51130700	177.02
03/03/2023	135860	ALDERMANS, INC.	ALDERMANS, INC.	ANTIFREEZE FOR WWTP QPO 28044	33.90

CHECK REGISTER FOR CITY OF OWOSSO  
 CHECK DATE FROM 03/01/2023 - 03/31/2023

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
03/03/2023	135861	AMERICAN SPEEDY PRINTING	AMERICAN SPEEDY PRINTING	BUSINESS CARDS FOR DDA (NICK BR	117.00
			AMERICAN SPEEDY PRINTING	LATE NIGHT SHOPPING HANDOUTS DD	40.00
					157.00
03/03/2023	135862	CHEMCO SYSTEMS LP	CHEMCO SYSTEMS LP	FAN WHEELS FOR WTP QPO 28131	313.29
03/03/2023	135863	CLR VENTURES LLC	CLR VENTURES LLC	UB refund for account: 26259900	19.15
03/03/2023	135864	DAN HUMPHREYS	DAN HUMPHREYS	GASOLINE EXPENSE REIMBURSEMENT	12.00
03/03/2023	135865	DAYSTARR COMMUNICATIONS	DAYSTARR COMMUNICATIONS	CITY OF OWOSSO PHONE & INTERNET	1,173.81
03/03/2023	135866	DAYSTARR COMMUNICATIONS	DAYSTARR COMMUNICATIONS	CASTLE PHONE & INTERNET	76.82
03/03/2023	135867	DELTA DENTAL PLAN OF MICHIGAN	DELTA DENTAL PLAN OF MICHIGAN	DENTAL INSURANCE PREMIUM MARCH	3,991.64
03/03/2023	135868	DOR RAY APARTMENTS LLC	DOR RAY APARTMENTS LLC	UB refund for account: 17144000	14.14
03/03/2023	135869	DRAPER JR GERALD	DRAPER JR GERALD	UB refund for account: 21840900	47.84
03/03/2023	135870	ELGA CREDIT UNION	ELGA CREDIT UNION	UB refund for account: 58290700	196.71
03/03/2023	135871	GREG FREEMAN	GREG FREEMAN	REIMBURSEMENT FOR MACEO MEMBERS	60.00
03/03/2023	135872	H K ALLEN PAPER CO	H K ALLEN PAPER CO	SUPPLIES FOR OFD QPO 28238	435.00
03/03/2023	135873	HARRIS ELECTRIC LLC	HARRIS ELECTRIC LLC	ELECTRICAL WORK ON DOWNTOWN STR	120.00
03/03/2023	135874	HAWORTH INC. C/O DBI	HAWORTH INC. C/O DBI	CLERKS OFFICE RECEPTION FURNITU	5,586.53
03/03/2023	135875	HETYCH ELIZABETH	HETYCH ELIZABETH	UB refund for account: 59040700	220.30
03/03/2023	135876	HOME DEPOT CREDIT SERVICES	HOME DEPOT CREDIT SERVICES	FEBRUARY 2023 HOME DEPOT PURCHA	474.07
03/03/2023	135877	KENDRA NICHOLS	KENDRA NICHOLS	SNOW REMOVAL 1/26/2023 & 01/29/	100.00
			KENDRA NICHOLS	MOWING AND LEAFS 10/05/2022 - 1	385.00
					485.00
03/03/2023	135878	KLINE CRAIG	KLINE CRAIG	UB refund for account: 50725700	28.00
03/03/2023	135879	LAMPHERE'S	LAMPHERE'S	PLUMBING WORK FOR LIBRARY DPW Q	486.49
			LAMPHERE'S	CITY HALL ROOFTOP UNIT MOTOR RE	252.00
			LAMPHERE'S	CITY HALL VENT MOTOR REPAIR 2/0	168.00
					906.49
03/03/2023	135880	MICHIGAN ASSOCIATION OF MUNICIMICHIGAN ASSOCIATION OF MUNICICLERK'S INSTITUTE REGISTRATION			650.00
03/03/2023	135881	MICHIGAN MUNICIPAL EXECUTIVES	MICHIGAN MUNICIPAL EXECUTIVES	MME DUES FOR NATHAN HENNE 01/01	425.00
03/03/2023	135882	MOLNAR, GARY	MOLNAR, GARY	2022 Win Tax Refund 050-602-040	30.00
03/03/2023	135883	PALMER DAMON	PALMER DAMON	UB refund for account: 22682400	53.19
03/03/2023	135884	PELLERITO, JOHN & PAMELA	PELLERITO, JOHN & PAMELA	2022 Win Tax Refund 050-120-009	500.06
03/03/2023	135885	PHEISTER DANIEL	PHEISTER DANIEL	UB refund for account: 55360700	204.23
03/03/2023	135886	PHILLIPS IAN	PHILLIPS IAN	UB refund for account: 36155700	191.54
03/03/2023	135887	POLICE EXECUTIVE RESEARCH FORUPOLICE EXECUTIVE RESEARCH FORUKEVIN LENKART-MEMBERSHIP 2023			200.00
03/03/2023	135888	ROCKY RIDGE DEVELOPMENT LLC	ROCKY RIDGE DEVELOPMENT LLC	LIME REMOVAL - WTP	283,973.80
03/03/2023	135889	SIMPKINS MICHAEL	SIMPKINS MICHAEL	UB refund for account: 32635700	213.99
03/03/2023	135890	STANDARD INSURANCE COMPANY	STANDARD INSURANCE COMPANY	GROUP LIFE INSURANCE MARCH 2023	5,583.72
03/03/2023	135891	STATE FARM	STATE FARM	REFUNDING OVERPAYMENT FROM CHEC	90.00
03/03/2023	135892	STATE OF MICHIGAN	STATE OF MICHIGAN	APPLICATION FOR REGISTRATION AS	75.00 V
		Void Reason: NEED SEPERATE CHECKS	STATE OF MICHIGAN	BROWNFIELD REDEVELOPEMENT LOAN	28,171.00 V
		Void Reason: NEED SEPERATE CHECKS			28,246.00
03/03/2023	135893	STATE OF MICHIGAN	STATE OF MICHIGAN	FILING CHECK FEE FOR DWRF 7491-	706.75
03/03/2023	135894	STATE OF MICHIGAN	STATE OF MICHIGAN	AMBULANCE APPLICATION FEES	175.00
03/03/2023	135895	T H EIFERT	T H EIFERT	DRAFT INDUCER ASSEMBLY & INSTAL	1,599.00
			T H EIFERT	HVAC WORK AT THE WATER TREATMEN	9,508.00
					11,107.00

CHECK REGISTER FOR CITY OF OWOSSO  
 CHECK DATE FROM 03/01/2023 - 03/31/2023

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount	
03/03/2023	135896	TIRE FACTORY	TIRE FACTORY	TIRE REPAIR FOR MEDIC 5 FOR OFD	27.99	
03/03/2023	135897	TRACTOR SUPPLY CREDIT PLAN	TRACTOR SUPPLY CREDIT PLAN	QUICK COUPLERS FOR WWTP & EZ FL	54.96	
03/03/2023	135898	UTILITIES INSTRUMENTATION SERV	UTILITIES INSTRUMENTATION SERV	SERVICE OLD BREAKER AND TRAP UN	1,417.50	
03/03/2023	135899	STATE OF MICHIGAN	STATE OF MICHIGAN	BROWNFIELD REDEVELOPEMENT LOAN	28,171.00	
03/03/2023	135900	STATE OF MICHIGAN	STATE OF MICHIGAN	APPLICATION FOR REGISTRATION AS	75.00	
03/14/2023	135901	OWOSSO PUBLIC SCHOOLS	OWOSSO PUBLIC SCHOOLS	2022 TAX COLLECTIONS & LINCOLN	84,167.73	
03/14/2023	135902	SHIAWASSEE COUNTY TREASURER	SHIAWASSEE COUNTY TREASURER	03/14/2023 BATCH - SEE ATTACHED	70,010.98	
03/14/2023	135903	SHIAWASSEE DISTRICT LIBRARY	SHIAWASSEE DISTRICT LIBRARY	2022 TAX COLLECTIONS & LINCOLN	8,231.92	
03/14/2023	135904	STATE OF MICHIGAN	STATE OF MICHIGAN	2022 SPECIAL ACT TAX COLLECTION	53,890.18	
03/14/2023	135905	STATE OF MICHIGAN	STATE OF MICHIGAN	2022 LINCOLN HOUSE PILOT	2,755.94	
03/17/2023	135906	AL-PAR PEAT	AL-PAR PEAT	DDA FLOWER BASKETS QPO 27950	263.34	
03/17/2023	135907	AMERICAN SPEEDY PRINTING	AMERICAN SPEEDY PRINTING	DDA CHOCOLATE WALK BROCHURES	130.00	
03/17/2023	135908	AMERICAN TRAINING INSTITUTE	AMERICAN TRAINING INSTITUTE	EDUCATION - ACLS RENEWAL FOR OF	175.00	
03/17/2023	135909	BRANDEN STOCKFORD	BRANDEN STOCKFORD	MEAL REIMBURSEMENT FOR OPD OFFI	52.14	
03/17/2023	135910	CANFIELD EQUIPMENT	CANFIELD EQUIPMENT	MOUNT PACKAGE FOR FIRE DEPT QPO	731.24	
03/17/2023	135911	CITY OF OWOSSO	CITY OF OWOSSO	INTERFUND LOAN	22,407.00	
03/17/2023	135912	EMPCO INC	EMPCO INC	OFF THE SHELF POLICE EXAMS H.R.	600.00	
03/17/2023	135913	H K ALLEN PAPER CO	H K ALLEN PAPER CO	SUPPLIES FOR WWTP QPO 28038	552.00	
			H K ALLEN PAPER CO	DDDS LEMON SLEANER FOR WWTP QPO	70.00	
					622.00	
03/17/2023	135914	H2O COMPLIANCE SERVICES INC	H2O COMPLIANCE SERVICES INC	H2O CROSS CONNECTION CONTROL PR	767.81	
03/17/2023	135915	HUNTINGTON NATONAL BANK -CREDI	HUNTINGTON NATONAL BANK -CREDI	CREDIT CARD PURCHASES FEB. 2023	1,824.50	
03/17/2023	135916	INFINITY HOME IMPROVEMENTS	INFINITY HOME IMPROVEMENTS	BD Payment Refund	170.00	
03/17/2023	135917	KELLY'S REFUSE	KELLY'S REFUSE	DDA - DOWNTOWN TRASH CANS PICK	1,000.00	
03/17/2023	135918	MCLAREN RENT ALL	MCLAREN RENT ALL	SCAFFOLDING RENTAL FOR WWTP QPO	121.26	
03/17/2023	135919	MICHIGAN ASSOCIATION OF CHIEFS	MICHIGAN ASSOCIATION OF CHIEFS	AMT MORNING SESSION - STEPHANIE	25.00	
				MICHIGAN ASSOCIATION OF CHIEFS	ACTIVE VOTING MEMBERSHIP K. LEN	115.00
					140.00	
03/17/2023	135920	NICHOLS PAINTING	NICHOLS PAINTING	PATCH & PAINT CURWOOD CASTLE QP	650.00	
03/17/2023	135921	OWOSSO BOLT & BRASS CO	OWOSSO BOLT & BRASS CO	SWING CHECKS FOR WTP QPO 28141	18.06	
			OWOSSO BOLT & BRASS CO	SUPPLIES FOR WWTP QPO 28034	195.76	
			OWOSSO BOLT & BRASS CO	SUPPLIES FOR WWTP QPO 28034	202.40	
			OWOSSO BOLT & BRASS CO	SUPPLIES FOR WWTP QPO 28034	159.25	
			OWOSSO BOLT & BRASS CO	SUPPLIES FOR WWTP QPO 28034	42.47	
			OWOSSO BOLT & BRASS CO	SUPPLIES FOR WWTP QPO 28034	356.67	
					974.61	
03/17/2023	135922	OWOSSO MASTER TENANT	OWOSSO MASTER TENANT	CAPTURE REIMBURSEMENT FOR ELIGI	38,916.37	
			OWOSSO MASTER TENANT	DDA DEVELOPER/CAPTURE REIMBURSE	30,693.64	
					69,610.01	
03/17/2023	135923	PROFESSIONAL ANSWERING SERVICE	PROFESSIONAL ANSWERING SERVICE	24/7 ANSWERING SERVICE 02/2023	79.40	
03/17/2023	135924	RAINBOW BAR	RAINBOW BAR	WATER SERVICE LINE REPLACEMENT	2,900.00	
03/17/2023	135925	RHONDA R. IHM	RHONDA R. IHM	WATERMAIN EASEMENT - 739 N. HIN	20,000.00	
03/17/2023	135926	SHATTUCK SPECIALTY ADVERTISING	SHATTUCK SPECIALTY ADVERTISING	DDA CHOCOLATE WALK SHOPPING BAG	240.00	
03/17/2023	135927	SHIAWASSEE COUNTY DRAIN COMMISS	SHIAWASSEE COUNTY DRAIN COMMISS	2022 DRAIN AT LARGE PAYMENT - C	246.73	
03/17/2023	135928	STATE OF MICHIGAN	STATE OF MICHIGAN	2022 LAND BANK AUTHORITY PAYMEN	116.54	
03/17/2023	135929	STATE OF MICHIGAN	STATE OF MICHIGAN	SOR REGISTRATION FEE FEB. 2023	420.00	
03/17/2023	135930	STATE OF MICHIGAN	STATE OF MICHIGAN	QUALITY ASSURANCE ASSESSMENT 01	1,748.17	
03/17/2023	135931	VIC BOND SALES, INC. - OWOSSO	VIC BOND SALES, INC. - OWOSSO	FAUCET & TWIN WASTE ASSY FOR WW	181.34	
03/17/2023	135932	WIN'S ELECTRICAL SUPPLY OF OW	WIN'S ELECTRICAL SUPPLY OF OW	C SUPPLIES-INVOICE TO BE SIGNED B	282.39	
03/31/2023	135933	AMERICAN SPEEDY PRINTING	AMERICAN SPEEDY PRINTING	GREEN APPROVED LABELS FOR BUILD	214.00	
03/31/2023	135934	AMY FULLER	AMY FULLER	REIMBURSEMENT FOR GOOGLE WORKSP	144.00	

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
03/31/2023	135935	ARBOR PROFESSIONAL SOLUTIONS	IARBOR PROFESSIONAL SOLUTIONS	ICOLLECTIONS FEES THROUGH 02/28/	15.76
03/31/2023	135936	BLU ASHE LLC	BLU ASHE LLC	CHOCOLATE WALK PARTICIPANT REIM	91.66
03/31/2023	135937	CENTRAL MICHIGAN DIESEL, INC.	CENTRAL MICHIGAN DIESEL, INC.	REPAIR ON WWTP DUMP TRUCK QPO 2	589.59
03/31/2023	135938	CITY OF OWOSSO	CITY OF OWOSSO	BUSINESS DEVELOPMENT LOAN DDA M	452.65
03/31/2023	135939	CUMMINS SALES AND SERVICE	CUMMINS SALES AND SERVICE	GENERATOR REPAIR FOR WWTP QPO 2	896.28
03/31/2023	135940	D & D TRUCK & TRAILER PARTS	D & D TRUCK & TRAILER PARTS	PARTS/SUPPLIES-INDIVIDUAL PURCH	343.57
03/31/2023	135941	DAYSTARR COMMUNICATIONS	DAYSTARR COMMUNICATIONS	CITY OF OWOSSO PHONE & INTERNET	1,173.92
03/31/2023	135942	DAYSTARR COMMUNICATIONS	DAYSTARR COMMUNICATIONS	CASTLE PHONE & INTERNET	76.84
03/31/2023	135943	DELTA DENTAL PLAN OF MICHIGAN	DELTA DENTAL PLAN OF MICHIGAN	DENTAL INSURANCE PREMIUM APRIL	3,951.90
03/31/2023	135944	DONALD LOUND	DONALD LOUND	COLLEGE INCENTIVE PAYMENT 2023	1,000.00
03/31/2023	135945	DURAND AUTO PARTS	DURAND AUTO PARTS	FLUID FILT & APPLICATOR FOR DPQ	321.98
03/31/2023	135946	HOME OFFICE REALTY INVESTMENTS	HOME OFFICE REALTY INVESTMENTS	SBD Bond Refund	58,750.00
03/31/2023	135947	HOTSY OF MID-MICHIGAN	HOTSY OF MID-MICHIGAN	COIL INSULATION & FILTER FOR HO	107.78
03/31/2023	135948	IMERMAN INC - NORM HENRY SHOES	IMERMAN INC - NORM HENRY SHOES	CHOCOLATE WALK PARTICIPANT REIM	91.66
03/31/2023	135949	INDUSTRIAL SUPPLY OF OWOSSO	INDUSTRIAL SUPPLY OF OWOSSO	INSPRAY ON COMPOUND FOR DPW QPO 2	49.50
				INDUSTRIAL SUPPLY OF OWOSSO INV-BELTS FOR BUILDING REPAIR FOR	29.50
					<hr/> 79.00
03/31/2023	135950	JAYNE S BROWN	JAYNE S BROWN	PAYMENT FOR MARCH 2023 BOARD OF	110.00
03/31/2023	135951	JERRY L JONES	JERRY L JONES	PAYMENT FOR MARCH 2023 BOARD OF	165.00
03/31/2023	135952	JUDY ELAINE CRAIG	JUDY ELAINE CRAIG	MAIL SERVICE FOR CITY OF OWOSSO	171.00
03/31/2023	135953	KASEY GRANGER	KASEY GRANGER	CHOCOLATE WALK PARTICIPANT REIM	91.66
03/31/2023	135954	KERR PUMP & SUPPLY	KERR PUMP & SUPPLY	FREIGHT FOR REPUBLIC MANUFACTUR	768.64
03/31/2023	135955	LAMPHERE PLUMBING	LAMPHERE PLUMBING	UB refund for account: 54736700	180.31
03/31/2023	135956	LARRIVEY ROBERTO	LARRIVEY ROBERTO	UB refund for account: 19997000	188.79
03/31/2023	135957	LLOYD MILLER & SONS, INC	LLOYD MILLER & SONS, INC	MOWER PARTS FOR STOCK DPW QPO 2	557.67
03/31/2023	135958	MICHIGAN SOLAR SOLUTIONS	MICHIGAN SOLAR SOLUTIONS	BD Payment Refund	645.00
03/31/2023	135959	MICHIGAN SOLAR SOLUTIONS	MICHIGAN SOLAR SOLUTIONS	BD Payment Refund	375.00
03/31/2023	135960	MICHIGAN STATE INDUSTRIES	MICHIGAN STATE INDUSTRIES	AMERICAN FLAGS FOR OFD QPO 2772	89.85
03/31/2023	135961	MIKE SELLECK	MIKE SELLECK	PAYMENT FOR MARCH 2023 BOARD OF	165.00
03/31/2023	135962	OWOSSO COOKIE COMPANY	OWOSSO COOKIE COMPANY	CHOCOLATE WALK PARTICIPATION RE	91.66
03/31/2023	135963	RICOH USA	RICOH USA	THREE RICOH COPIERS - MICHIGAN	17,209.96
03/31/2023	135964	RODRIGUEZ DANIA	RODRIGUEZ DANIA	UB refund for account: 51105900	32.71
03/31/2023	135965	RONALD DANKERT	RONALD DANKERT	PAYMENT FOR MARCH 2023 BOARD OF	110.00
03/31/2023	135966	RYAN JENKINS	RYAN JENKINS	MEAL REIMBURSEMENTS FOR GRAND R	55.65
03/31/2023	135967	SHIAWASSEE COUNTY HEALTH DEPAR	SHIAWASSEE COUNTY HEALTH DEPAR	SOIL EROSION AND SEDIMENTATION	588.00
03/31/2023	135968	STANDARD ELECTRIC COMPANY	STANDARD ELECTRIC COMPANY	VFD STARTUP MW23_022 -CITY OF O	2,882.00
03/31/2023	135969	STANDARD INSURANCE COMPANY	STANDARD INSURANCE COMPANY	GROUP LIFE INSURANCE MARCH 2023	6,152.82
03/31/2023	135970	TARGET INFORMATION MANAGEMENT	TARGET INFORMATION MANAGEMENT	CUTOM TICKETS FOR OPD QPO 28012	1,105.87
03/31/2023	135971	VIC BOND SALES, INC. - OWOSSO	VIC BOND SALES, INC. - OWOSSO	ELK WATER FILTER FOR DRINKING F	257.40

1 TOTALS:

Total of 265 Checks:  
 Less 1 Void Checks:

Total of 264 Disbursements:

3,588,001.30  
 28,246.00  


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 3,559,755.30



## MEMORANDUM

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301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

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**DATE:** April 13, 2023

**TO:** City Council

**FROM:** Amy Fuller, Assistant City Manager

**SUBJECT:** Restated Intergovernmental Agreement for the Joint Management of the Shiawassee River Trail

### RECOMMENDATION:

Approve the restated Intergovernmental Agreement for the Joint Management of the Shiawassee River Trail adding Shiawassee County as a contributing member and changing the City of Owosso's annual contribution to \$2,000.00.

### BACKGROUND:

Known as the James S. Miner River Trail within Owosso city limits, the Shiawassee River Trail follows the Shiawassee River from McCurdy Park in Corunna to Williams Street in Owosso. The trail passes through several jurisdictions. In 2016, the first intergovernmental agreement for the trail was created, thus forming an entity that would be responsible for the ongoing minor maintenance (mowing, leaf blowing, cleaning of graffiti, shoulder repair, sweeping, pavement marking, crack sealing, etc.) of the trail.

In the original trail agreement, an annual budget was created based on estimated maintenance costs. The contribution from each jurisdiction was based upon the amount of trail footage in each jurisdiction. The City of Owosso contributed \$6,750 annually, Corunna contributed \$3,420, and Caledonia Township contributed \$2,610. For their contribution, the airport mowed grass and cut down small trees along the trail.

Over the last six years, the Trail Group has held regular meetings and completed a variety of tasks, from pushing back brush, removing downed trees, installing signs, and pursuing easements. During this time period it was revealed the current cost allocations for each jurisdiction do not represent how the funds have been allocated, nor how they need to be allocated in the future. The trail group is committed to protecting and promoting the Shiawassee River Trail, and in order to best serve the trail, they decided to revise the intergovernmental agreement based on the current needs of the trail and the resources available from the partnering jurisdictions.

The Cities of Corunna and Owosso are each paying into the trail maintenance fund for annual upkeep but each has its own DPW staff who actually completes the day-to-day maintenance. Historically, the trail group has focused funds on the area between Gould Street and McCurdy Park, which is more rustic, less traveled, and where the local governments do not have DPW staff to complete the maintenance. Maintaining this area is vital to the success of the trail and benefits residents from Owosso, Corunna, Caledonia Township and Shiawassee County.

The restated agreement changes the annual contribution to \$2,000, with all jurisdictions contributing the same amount. The revised agreement also adds Shiawassee County as a contributing member and

focuses the maintenance responsibilities on the area between Gould Street and McCurdy Park where the funds will be most beneficial.

**FISCAL IMPACTS:**

The City of Owosso will contribute \$2,000 during the year beginning April 1, 2023 toward the annual cost of promoting and maintaining the Shiawassee River Trail.

**RESOLUTION NO.**

**APPROVING THE RESTATED INTERGOVERNMENTAL AGREEMENT FOR THE  
JOINT MANAGEMENT OF THE SHIAWASSEE RIVER TRAIL**

WHEREAS, by the authority granted by the *Intergovernmental Contracts Between Municipal Corporations Act 35 of 1951* Shiawassee County and local governments may enter cooperative Agreements for the performance of any or all functions and activities that parties to the Agreement have authority to do including applying for and receiving grants, gifts and contributions; and

WHEREAS, the Shiawassee River Trail runs from McCurdy Park in Corunna to Williams Street in Owosso, moving through three different municipalities along the way; and

WHEREAS, these governments entered into an Intergovernmental Agreement for the joint management of the Shiawassee River Trail in 2016; and

WHEREAS, it is the desire of the County and the local governments to continue to promote and maintain the Shiawassee River Trail; and

WHEREAS, effective, consistent management to promote, maintain and develop the Trail, including the James S. Miner River Trail in the City of Owosso, requires the coordinated participation, operation, and financial support of the County, and the Local Governments; and

WHEREAS, grant dollars are available for trail development; and

WHEREAS, the County and the Local Governments, hereinafter referred to collectively as the "Parties," desire that a revised Intergovernmental Agreement be entered into to continue to provide for the promotion and maintenance of the Trail.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to agree to the terms set forth in the attached restated Intergovernmental Agreement.
- SECOND: The City Council hereby authorizes and directs the Mayor to execute, on behalf of the City, the restated Intergovernmental Agreement for the Joint Management of the Shiawassee River Trail.
- THIRD: The Accounts Payable Department is authorized to pay the City of Corunna as fiduciary, a payment of \$2,000 as the City of Owosso's annual share for the promotion and maintenance of the Shiawassee River Trail.
- FOURTH: The above expense shall be paid from the General Fund.

**INTERGOVERNMENTAL AGREEMENT  
FOR THE JOINT MANAGEMENT  
OF THE SHIAWASSEE RIVER TRAIL**

This Intergovernmental Agreement, hereinafter referred to as "Agreement," is a restatement of the agreement originally made and entered into on or about the First day of April 2016, by and between the cities of Corunna and Owosso; the Shiawassee Airport Board; the township of Caledonia. From the date of this restatement hereinafter, the County of Shiawassee shall be an inclusive member. The local governments shall collectively act by and through their respective elected officials and be referred to as "Local Governments" or "Parties". This restatement of the "Intergovernmental Agreement for the Joint Management of the Shiawassee River Trail" shall succeed the April 2016 agreement and be the controlling document hereinafter, upon the Parties' execution.

**STATUTORY AUTHORITY**

By the authority granted by the *Intergovernmental Contracts Between Municipal Corporations Act 35 of 1951* Shiawassee County and Local Governments may enter into cooperative Agreements for the performance of any or all functions and activities that Parties to the Agreement have authority to perform including applying for and receiving grants, gifts and contributions.

**RECITALS**

WHEREAS, the ~5-mile Shiawassee River Trail runs from McCurdy Park in Corunna to Williams Street in Owosso, inclusive of the James Miner Trail, Voight Loop and trails within Hugh McCurdy Park (Exhibit A); and

WHEREAS, it is the desire of the County and the Local Governments to promote and maintain the Shiawassee River Trail as a whole unit from McCurdy Park in Corunna to Williams Street in Owosso, inclusive of the James Miner Trail, Voight Loop and trails within Hugh McCurdy Park (Exhibit A); and

WHEREAS, effective, consistent management to promote, maintain and develop the Trail, including the James S. Miner River Trail, requires the coordinated participation, operation, and financial support of the County, and the Local Governments; and

WHEREAS, grant dollars are available for trail development; and

WHEREAS, the Parties are pledging their good faith effort of improving the Shiawassee River Trail within their own jurisdictions; to engage in a concerted effort to improve the Jointly Funded portion of the trail (as described in Exhibit B), and as a whole, strive to furnish a safe non-motorized recreational course of travel for all citizens; and

**NOW THEREFORE IT IS AGREED AS FOLLOWS:**

- 1 The Parties enter into this Agreement jointly to provide for the consistent financial support, management, promotion and maintenance of the Trail. The Advisory Committee formed by this agreement shall be called the Trail Joint Powers Committee (TJPC).
2. The governing body of each Party shall select a representative to serve on the TJPC. The TJPC shall elect, by majority vote, a chair and a vice chair annually. The TJPC shall establish a quarterly meeting schedule, or a more frequent meeting schedule if necessary, and provide proper notice of said meetings to the public according to the instructions of the chair and applicable law.
3. The TJPC can make no decision unless a quorum is present. A majority of the TJPC constitutes a quorum for the transaction of TJPC business. All decisions made by TJPC shall be made per simple majority vote unless otherwise provided herein.
4. Each Party shall pay its annual obligation for maintenance of the Jointly Funded portion of the trail (as described in Exhibit B). Annual payments to the Joint Fund shall be made to the fiduciary on or before August 1 of each year, as long as the agreement remains in effect. Expenditures from the Joint Fund will only be made by approval by a two-thirds majority vote of the TJPC; subject to Paragraph 8.
5. The cities of Owosso and Corunna will be responsible for routine and major maintenance of trails within their respective jurisdictions that fall outside of the Jointly Funded portion as described in Exhibit B.
6. A major improvement plan projected for five years may be developed along with a funding plan for upgrading the trail using funding from the Parties, grants, gifts and contributions from other sources. The TJPC shall, annually review and update the improvement plan.
7. Any of the Parties to this Agreement, with approval of TJPC by majority vote of all representatives, may act as a project administrator to hire contractors to perform major maintenance and capital improvements for projects identified on a TJPC priority list. Project administrators shall follow all public contracting rules and regulations. A report of actual project costs will be presented to the TJPC.
8. Any expenditure by the TJPC which exceeds Twenty Thousand Dollars (\$20,000.00) shall require a unanimous vote at a meeting held with all TJPC representatives present.
9. This Agreement shall be of perpetual duration unless any Party gives written notice to each other Party of its election to withdraw at least one hundred and eighty (180) days before the due day of an annual payment as described in Exhibit B. If any of the parties withdraws from the Agreement, a majority of the remaining TJPC members will review the Agreement and submit recommended revisions; those recommended revisions shall be forwarded to each governmental body for approval. The remaining TJPC members may also decide to recommend disbanding the TJPC and terminating this Agreement.

10. Notwithstanding any other provision of this Agreement to the contrary, in the event insufficient funds are appropriated for the payments under this Agreement and the member has no other lawfully available funds, then the member may terminate this Agreement at the end of its current fiscal year, with no further liability or penalty to TJPC. The member shall deliver written notice to TJPC of such termination no later than thirty (30) days from the determination of non-appropriation.
11. Each Party to this Agreement shall maintain self-insurance or insurance coverage.
12. Each Party to this Agreement shall hold each other harmless from and against liability for damage to life, person, or property arising solely from the negligence of anyone or combination of Parties, their respective officers, divisions, agents, employees, and members in providing services to any Party under this Agreement.
13. This Agreement may not be amended, changed or modified in any way, except by written Agreement signed by all Parties hereto.
14. This Agreement contains the entire Agreement between the Parties hereto and supersedes all prior express and/or implied statements, negotiations and/or Agreements between the Parties, either oral or written.

IN WITNESS WHEREOF, the Parties hereby enter into this Agreement.

Each Party, by signature below of its authorized representative, hereby acknowledges that it has read this Agreement, understands it, and agrees to be bound by its terms and conditions. Each person signing this Agreement represents and warrants to have the authority to execute this Agreement.

CITY OF CORUNNA

By: \_\_\_\_\_

Date: \_\_\_\_\_

CHARTER TOWNSHIP OF CALEDONIA

By: \_\_\_\_\_

Date: \_\_\_\_\_

COUNTY OF SHIAWASSEE

By: \_\_\_\_\_

Date: \_\_\_\_\_

CITY OF OWOSSO

By: \_\_\_\_\_

Date: \_\_\_\_\_

SHIAWASSEE AIRPORT BOARD

By: \_\_\_\_\_

Date: \_\_\_\_\_

- 2023 river trail gov agreement 022123-v2

Exhibit A  
Shiawassee River Trail

*James S. Miner River Trail*



**Exhibit B**  
**Shiawassee River Trail Joint Funding**

The Jointly Funded portion of the Shiawassee River Trail shall include the trail portion between the Gould Street Bridge in the City of Owosso and the McCurdy Park Footbridge in the City of Corunna.

The parties agree to fund the Jointly Funded portion of the Shiawassee River Trail as follows:

Shiawassee Airport Board*	\$0.00
City of Corunna	\$2,000.00
City of Owosso	\$2,000.00
Caledonia Charter township	\$2,000.00
<u>County of Shiawassee</u>	<u>\$2,000.00</u>
<b>TOTAL =</b>	<b>\$8,000.00</b>

\* The Shiawassee Airport Board is not obligated to contribute any money to the Shiawassee River Trail Fund, so long as, the Shiawassee Airport Board performs miscellaneous small debris removal, lawn care and brush/limb/small tree removal/trimming of the Jointly Funded portion as described above. Failure by the Airport to perform the aforementioned tasks in a timely manner may allow the TJPC to remedy the failure and bill the Airport the cost for services rendered.

The Joint Funds shall be utilized for the Regular Routine Maintenance of the Jointly Funded portion of the trail to include lighting (if any), pavement markings, crack sealing, bollards, bike racks, shoulder repair, clearing of graffiti, bi-annual brush cut back, trail surface drainage repairs, subsurface drain repairs, maintenance of trail coverings, removal trees or other debris that pose a safety risk or blockage of the trail, leaf blowing (if any), snow removal (if any) and removal of stumps or other hazards (miscellaneous small debris removal, sweeping, lawn care and brush/limb/small tree removal/trimming excluded).

All Regular Routine Maintenance, Major Maintenance, and Capital Improvement costs for trails outside of the Jointly Funded portion of the Shiawassee River Trail are to be borne entirely by the governing jurisdiction in which the trail is located. Major maintenance includes asphalt repair or replacement costs. These costs are to be borne entirely by the individual jurisdictions and may vary.

Joint Funding may be used for promotion and signage for the full extent of the Shiawassee River Trail.



## MEMORANDUM

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301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

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**DATE:** April 11, 2023

**TO:** Mayor Teich and Owosso City Council members

**FROM:** City Manager

**SUBJECT:** Pension Bill Letter to State House and Senate

### RECOMMENDATION:

Authorize Mayor Teich to sign letters to Representative Brian BeGole and Senator Sam Singh encouraging them to reinstate Section 302 of House Bill 5054, thereby restoring funding for communities that have followed the State of Michigan best practices regarding pension funding.

### BACKGROUND:

In December 2022, the State Legislature passed – and the Governor signed – House Bill 5054 into law without the provision under Sec 302 that would provide \$250 million for pension funding assistance to communities in the state that have followed the State’s guidelines regarding pension funding levels. What this did was ensure that communities that have pension systems with a funded ratio below 60% would receive assistance but not communities with a UAL funded level of 60% or above.

Owosso’s current funded ratio is 97% according to our most recent audit – with an 86% funded level after MERS’s uniform assumptions are applied. This is because Owosso has been diligent in managing its pension system for many years, protecting existing pensions for eligible employees while also making difficult decisions on future eligibility and reducing costs for basic services to pay for rising pension costs. Here are a few of the steps Owosso has taken over the years:

- Eliminated retiree healthcare for all unions.\*
- General City and AFSCME plans were closed to new hires.
- Negotiated a hybrid retirement plan for new hires in police and fire.
- In 2012 laid off 5 employees.
- At times have not filled positions or have made positions that were once full-time to part-time or contractual (e.g., Building Official, IT Director, HR Secretary, etc.).
- Fire – increased employee contributions to retirement.
- Switched from a city pension plan to MERS.
- Capped sick leave banks for new hires and the amount they can get paid out for.
- Paid \$1 million over the City’s Annual Required Contribution in the last 2 years.

\*Historically, non-union employees were never eligible for retiree healthcare benefits.

**RESOLUTION NO.**

**AUTHORIZING REQUEST TO THE MICHIGAN STATE LEGISLATURE TO INCLUDE  
FUNDING IN THE FY 2023 STATE BUDGET FOR COMMUNITIES FOLLOWING  
PENSION BEST PRACTICES ESTABLISHED BY THE STATE OF MICHIGAN**

WHEREAS, the City of Owosso has diligently taken difficult financial steps to stabilize its pension program and get its pension costs and liabilities under control; and

WHEREAS, these steps were in line with the best practices established by the State of Michigan and kept the City of Owosso operationally viable in the face of enormous financial pressure; and

WHEREAS, HB 5054 of 2022 would have divided \$250 million between the City of Owosso, and other communities like it, that made the tough decisions and followed those best practices; and

WHEREAS, the City of Owosso and others like it are ineligible for \$750 million in pension relief allocated by the State in 2022 despite experiencing the same pension-related financial stresses as those who will receive that relief; and

WHEREAS, these stresses have been amplified by market losses in 2022 and a volatile market in 2023; and

WHEREAS, this \$250 million would have immeasurable impact on our ability to address our pension liabilities, maintain employment levels, and provide the services our taxpayers depend upon; and

WHEREAS, both the \$750 million allocated and the \$250 million requested here had broad, bipartisan support in the House a year ago; and

WHEREAS, HB 5054 created an equitable balance between those communities with pension systems the House considered substantially underfunded and those who had followed best practices to achieve a higher funding ratio; and

WHEREAS, unallocated revenues are available to the State in 2023 to again make this pension assistance equitable by helping those communities struggling with pension costs, but ineligible for the \$750 million in allocated funding.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso asks the State of Michigan Legislature and Governor's Office to revisit HB 5054.
- SECOND: The Mayor is instructed and authorized to sign the documents substantially in the form attached, Letter to State Senator Sam Singh and State Representative Brian Begole, encouraging reconsideration of Section 302 of HB 5054.
- THIRD: That the Legislature and Governor give bipartisan support to the inclusion of \$250 million in the 2023 State budget to be divided between communities, including the City of Owosso, that meet the best practices required in that Bill.



April 11, 2023

The Honorable Brian BeGole  
State Representative – District 71  
N-1090 House Office Building  
P.O. Box 30014  
Lansing, MI 48909

Re: Revisiting HB 5054 for communities following pension best practices

Dear Representative BeGole:

On behalf of the City of Owosso, I ask that the Legislature reconsider the section of HB 5054 that did not make it into the 2022 State of Michigan budget – specifically the sum to be divided between local government units meeting specified pension funding levels and best practices.

When passed by the House a year ago, 5054 included \$750 million to be divided between communities with pensions funded at less than 60 percent and \$250 million to be divided by communities with pensions funded above that, following the State's best practices.

The Legislation created an equitable division of revenue, with three-quarters going to local units with pensions the House considered to be substantially underfunded and one-quarter going to those who had taken often difficult steps to improve their funded ratio. These steps included delaying or eliminating projects that were vitally important to our taxpayers in order to contribute significant dollars beyond annual required contributions, keeping our pensions viable and our communities solvent.

Despite those efforts, our pension expenses are set to skyrocket due to 2022 market losses and a volatile and unpredictable 2023 market. In short, we have the same financial issues facing those communities eligible for the \$750 million in relief allocated in the 2022 State budget.

While a community with a funded ratio of 40 percent might receive \$5 million from the State this year, a community that has sacrificed greatly over the past few years to contribute \$5 million of its own dollars to reach a funded ratio of 60 percent would receive nothing. The \$250 million included in HB 5054 for communities that sacrificed to solidify their pensions would provide immeasurable relief to those of us who are experiencing the same pension-related financial stress as those eligible for the much larger sum. HB 5054 had broad bi-partisan support in 2022, and we are hopeful such bipartisan support remains today. We are not asking that the applicable HB 5054 language be changed in any way, nor are we asking for funds in addition to the \$250 million included in the Bill.

Without these dollars, many of us are staring at significant debt retirement payments on top of greatly-increased required pensions contributions. Others are staring at more cuts to the programs and projects our taxpayers depend upon. In short, we are looking at more pain. Bringing this funding back would be a game changer for us as we look to keep our pension liabilities under control, our finances stable, and the great places we represent the very best versions of themselves for the many who call them home.

In closing, we want to reiterate that communities like ours, ineligible for the \$750 million in relief from the State, have the same pension-related problems as the communities who will receive those dollars and the same pressing need for such relief.

We are providing you with the copy from HB 5054, calling your attention to Sec. 302, which begins on Page 7 of the Bill. We look forward to discussing this with you further in the coming days and weeks. We thank you in advance for your consideration of this vital matter.

Sincerely and on behalf of the Owosso City Council,

Robert J. Teich, Jr. – Mayor



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301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

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April 11, 2023

The Honorable Sam Singh  
State Senator – District 28  
Post Office Box 30036  
Lansing, MI 48909-7536

Re: Revisiting HB 5054 for communities following pension best practices

Dear Senator Singh:

On behalf of the City of Owosso, I ask that the Legislature reconsider the section of HB 5054 that did not make it into the 2022 State of Michigan budget – specifically the sum to be divided between local government units meeting specified pension funding levels and best practices.

When passed by the House a year ago, 5054 included \$750 million to be divided between communities with pensions funded at less than 60 percent and \$250 million to be divided by communities with pensions funded above that, following the State's best practices.

The Legislation created an equitable division of revenue, with three-quarters going to local units with pensions the House considered to be substantially underfunded and one-quarter going to those who had taken often difficult steps to improve their funded ratio. These steps included delaying or eliminating projects that were vitally important to our taxpayers in order to contribute significant dollars beyond annual required contributions, keeping our pensions viable and our communities solvent.

Despite those efforts, our pension expenses are set to skyrocket due to 2022 market losses and a volatile and unpredictable 2023 market. In short, we have the same financial issues facing those communities eligible for the \$750 million in relief allocated in the 2022 State budget.

While a community with a funded ratio of 40 percent might receive \$5 million from the State this year, a community that has sacrificed greatly over the past few years to contribute \$5 million of its own dollars to reach a funded ratio of 60 percent would receive nothing. The \$250 million included in HB 5054 for communities that sacrificed to solidify their pensions would provide immeasurable relief to those of us who are experiencing the same pension-related financial stress as those eligible for the much larger sum. HB 5054 had broad bi-partisan support in 2022, and we are hopeful such bipartisan support remains today. We are not asking that the applicable HB 5054 language be changed in any way, nor are we asking for funds in addition to the \$250 million included in the Bill.

Without these dollars, many of us are staring at significant debt retirement payments on top of greatly-increased required pensions contributions. Others are staring at more cuts to the programs and projects our taxpayers depend upon. In short, we are looking at more pain. Bringing this funding back would be a game changer for us as we look to keep our pension liabilities under control, our finances stable, and the great places we represent the very best versions of themselves for the many who call them home.

In closing, we want to reiterate that communities like ours, ineligible for the \$750 million in relief from the State, have the same pension-related problems as the communities who will receive those dollars and the same pressing need for such relief.

We are providing you with the copy from HB 5054, calling your attention to Sec. 302, which begins on Page 7 of the Bill. We look forward to discussing this with you further in the coming days and weeks. We thank you in advance for your consideration of this vital matter.

Sincerely and on behalf of the Owosso City Council,

Robert J. Teich, Jr. – Mayor

SUBSTITUTE FOR  
HOUSE BILL NO. 5054

A bill to make, supplement, and adjust appropriations for various state departments and agencies for the fiscal year ending September 30, 2022; to provide for certain conditions on appropriations; and to provide for the expenditure of the appropriations.

THE PEOPLE OF THE STATE OF MICHIGAN ENACT:

1 PART 1

2 LINE-ITEM APPROPRIATIONS

3 Sec. 101. There is appropriated for various state departments  
4 and agencies to supplement appropriations for the fiscal year  
5 ending September 30, 2022, from the following funds:

6 APPROPRIATION SUMMARY

7 GROSS APPROPRIATION \$ 1,500,000,000

1	Interdepartmental grant revenues:	
2	Total interdepartmental grants and	
3	intradepartmental transfers	0
4	<b>ADJUSTED GROSS APPROPRIATION</b>	<b>\$ 1,500,000,000</b>
5	Federal revenues:	
6	Total federal revenues	0
7	Special revenue funds:	
8	Total local revenues	0
9	Total private revenues	0
10	Total other state restricted revenues	0
11	<b>State general fund/general purpose</b>	<b>\$ 1,500,000,000</b>
12	<b>Sec. 102. DEPARTMENT OF TREASURY</b>	
13	<b>(1) APPROPRIATION SUMMARY</b>	
14	<b>GROSS APPROPRIATION</b>	<b>\$ 1,500,000,000</b>
15	Interdepartmental grant revenues:	
16	Total interdepartmental grants and	
17	intradepartmental transfers	0
18	<b>ADJUSTED GROSS APPROPRIATION</b>	<b>\$ 1,500,000,000</b>
19	Federal revenues:	
20	Total federal revenues	0
21	Special revenue funds:	
22	Total local revenues	0
23	Total private revenues	0
24	Total other state restricted revenues	0
25	<b>State general fund/general purpose</b>	<b>\$ 1,500,000,000</b>
26	<b>(2) ONE-TIME APPROPRIATIONS</b>	
27	Local unit municipal pension principal payment	
28	grant	\$ 900,000,000

Pension best practices and debt reduction grant	
program	250,000,000
State police retirement system deposit	350,000,000
<b>GROSS APPROPRIATION</b>	<b>\$ 1,500,000,000</b>
Appropriated from:	
<b>State general fund/general purpose</b>	<b>\$ 1,500,000,000</b>

## PART 2

## PROVISIONS CONCERNING APPROPRIATIONS

**GENERAL SECTIONS**

Sec. 201. Pursuant to section 30 of article IX of the state constitution of 1963, total state spending from state sources under part 1 for the fiscal year ending September 30, 2022 is \$1,500,000,000.00 and total state spending from state sources to be paid to local units of government is \$1,150,000,000.00.

Sec. 202. The appropriations made and expenditures authorized under this part and part 1 and the departments, commissions, boards, offices, and programs for which appropriations are made under this part and part 1 are subject to the management and budget act, 1984 PA 431, MCL 18.1101 to 18.1594.

**DEPARTMENT OF TREASURY**

Sec. 301. (1) From the funds appropriated in part 1 for local unit municipal pension principal payment grant, the department of treasury shall establish and operate a grant program that would provide grant awards to qualified units for deposit into the qualified unit's qualified retirement system or systems. The grant award payment into the qualified retirement system must be in addition to the qualified unit's actuarially determined

1 contribution and must not be used by the qualified unit to meet its  
2 actuarially determined contribution for the qualified retirement  
3 system or systems.

4 (2) To qualify for a grant award under this section, a  
5 qualified unit must certify and attest via an affidavit that it  
6 shall implement all of the following practices upon the receipt of  
7 a grant award:

8 (a) The qualified unit shall make, in full, all actuarially  
9 determined contributions. If a qualified unit's actual contribution  
10 is less than the actuarially determined contribution, the qualified  
11 unit shall remit an amount equal to the difference to the qualified  
12 retirement system within 12 months. If the qualified unit fails to  
13 remit this payment within 12 months, the department of treasury may  
14 intercept the qualified unit's revenue sharing payment. For a  
15 qualified unit that is a road commission, the department of  
16 transportation, in cooperation with the department of treasury, may  
17 intercept an available state revenue distribution.

18 (b) The qualified unit shall not provide contractual benefit  
19 enhancements unless the contractual benefit enhancement is 100%  
20 prefunded. Failure to meet the conditions of this subdivision  
21 requires repayment of the grant award that was received by the  
22 qualified unit.

23 (c) The discount rate and the assumed rate of return for the  
24 qualified retirement system shall be capped at current levels. The  
25 discount rate and assumed rate of return may be approved for  
26 adjustment to a lower level.

27 (d) The qualified retirement system shall adopt the most  
28 recent mortality tables recommended by the Society of Actuaries,  
29 which may subsequently be adjusted based on an experience study of

1 the qualified retirement system.

2 (e) The qualified unit shall be subject to corrective action  
3 plan monitoring by the municipal stability board for 5 years  
4 following receipt of any grant award.

5 (f) Before completing correction action plan monitoring in a  
6 5-year period, the qualified unit shall comply with the uniform  
7 actuarial assumptions of retirement systems published as of  
8 December 31, 2021 by the state treasurer under the protecting local  
9 government retirement and benefits act, 2017 PA 202, MCL 38.2801 to  
10 38.2812, for the qualified retirement system. A qualified unit with  
11 a population of between 80,000 and 85,000 located in a county with  
12 a population of between 400,000 and 410,000 according to the most  
13 recent federal decennial census is not subject to the uniform  
14 actuarial assumptions of retirement systems' assumption on  
15 amortization and may maintain its current amortization schedule.

16 (3) Grant awards under this section must be capped at  
17 \$100,000,000.00 for any qualified unit's qualified retirement  
18 system.

19 (4) The department of treasury shall develop, and publish on  
20 the department website, program guidelines, an application process,  
21 and the associated application materials no later than April 15,  
22 2022. The department of treasury must accept applications from  
23 qualified units beginning April 15, 2022 and ending on May 31,  
24 2022. Grant awards must be dispersed no later than August 30, 2022.

25 (5) Any funds not awarded by August 30, 2022 must be  
26 reallocated and redistributed in a manner that results in the  
27 greatest average funded ratio among qualified retirement systems  
28 that received a grant award. The cap on grant awards in subsection  
29 (3) does not apply if funds are reallocated and redistributed under

1 this subsection.

2 (6) If the amount appropriated is insufficient to meet all  
3 grant award requests, the department of treasury must distribute  
4 funds in a manner that results in the greatest average funded ratio  
5 among qualified retirement systems that receive a grant award.

6 (7) As used in this section:

7 (a) "Contractual benefit enhancement" means any change to the  
8 current benefit policy for active members in a qualified retirement  
9 system that increases the actuarially determined contribution rate  
10 or decreases the funded ratio of the system. This does not include  
11 wage and salary increases.

12 (b) "Qualified retirement system" means a retirement pension  
13 benefit within a retirement system, as defined in section 3 of the  
14 protecting local government retirement and benefits act, 2017 PA  
15 202, MCL 38.2803, of a qualified unit, with a funded ratio below  
16 60% as of the most recent fiscal year ending on or before December  
17 31, 2021.

18 (c) "Qualified unit" means a city, county, township, village,  
19 or road commission that operates a qualified retirement system.

20 (8) The unexpended funds appropriated in part 1 for local unit  
21 municipal pension principal payment grant are designated as a work  
22 project appropriation, and any unencumbered or unallotted funds  
23 shall not lapse at the end of the fiscal year and shall be  
24 available for expenditures for projects under this section until  
25 the projects have been completed. The following is in compliance  
26 with section 451a(1) of the management and budget act, 1984 PA 431,  
27 MCL 18.1451a:

28 (a) The purpose of the project is to provide grant awards to  
29 be used for deposit into a qualified unit's qualified retirement

1 system.

2 (b) The project will be accomplished by grants to qualified  
3 units approved by the department of treasury.

4 (c) The estimated cost of this project is \$900,000,000.00.

5 (d) The tentative completion date for the work project is  
6 September 30, 2026.

7 Sec. 302. (1) From the funds appropriated in part 1 for  
8 pension best practices and debt reduction grant program, the  
9 department of treasury shall establish and operate a grant program  
10 that provides grant awards to qualified units that certify and  
11 attest to establishing pension best practices as provided in  
12 subsection (2) for their qualified retirement system.

13 (2) To qualify for a grant award under this section, a  
14 qualified unit must certify and attest via an affidavit that it  
15 shall implement all of the following practices upon the receipt of  
16 a grant award:

17 (a) Retiree health care, if offered, shall be prefunded. As  
18 used in this subdivision, "prefunded" means qualified units must  
19 amortize the unfunded actuarial accrued liability of the retiree  
20 health care system over a maximum closed period as determined by  
21 the uniform actuarial assumptions of retirement systems published  
22 as of December 31, 2021 by the state treasurer under the protecting  
23 local government retirement and benefits act, 2017 PA 202, MCL  
24 38.2801 to 38.2812. The grant award deposited into a qualified  
25 retirement system, as provided in subsection (3)(c)(i), may be used  
26 by the qualified unit to prefund health care.

27 (b) The qualified unit shall make, in full, all actuarially  
28 determined contributions. If a qualified unit's actual contribution  
29 is less than the actuarially determined contribution, the qualified

1 unit shall remit an amount equal to the difference to the qualified  
2 retirement system within 12 months. If the qualified unit fails to  
3 remit this payment within 12 months, the department of treasury may  
4 intercept the qualified unit's revenue sharing payment. For a  
5 qualified unit that is a road commission, the department of  
6 transportation, in cooperation with the department of treasury, may  
7 intercept an available state revenue distribution.

8 (c) The discount rate and the assumed rate of return for the  
9 qualified retirement system shall be capped at current levels. The  
10 discount rate and assumed rate of return may be approved for  
11 adjustment to a lower level.

12 (d) The qualified retirement system shall adopt the most  
13 recent mortality tables recommended by the Society of Actuaries,  
14 which may subsequently be adjusted based on an experience study of  
15 the qualified retirement system.

16 (e) Within 5 years, the qualified unit shall comply with the  
17 uniform actuarial assumptions of retirement systems published as of  
18 December 31, 2021 by the state treasurer under the protecting local  
19 government retirement and benefits act, 2017 PA 202, MCL 38.2801 to  
20 38.2812, for the qualified retirement system.

21 (3) Grant awards distributed under this section must meet all  
22 of the following conditions:

23 (a) Grant awards to a qualified unit are capped at 5% of the  
24 amount of funds available for grant awards. This cap does not apply  
25 if subsequent rounds of applications are established under  
26 subdivision (b).

27 (b) Any funds not awarded by September 30, 2022 must be used  
28 for additional rounds of applications until all funds are  
29 dispersed.

1 (c) A qualified unit receiving a grant award under this  
2 section shall be subject to the following uses in the following  
3 order of priority:

4 (i) The grant award must be deposited into the qualified  
5 retirement system and must be in addition to the qualified unit's  
6 actuarially determined contribution and must not be used by the  
7 qualified unit to meet its actuarially determined contribution for  
8 the qualified retirement system. The amount deposited into the  
9 qualified retirement system must establish a funded ratio of at  
10 least 100% before the qualified unit can use funds under  
11 subparagraph (ii). Grant awards may also be deposited for a  
12 retirement health benefit of a retirement system, as defined in  
13 section 3 of the protecting local government retirement and  
14 benefits act, 2017 PA 202, MCL 38.2803, of a qualified unit that is  
15 transitioning from pay-as-you-go to prefunding.

16 (ii) The qualified unit may use any funds available after  
17 satisfying subparagraph (i) to make principal payments on any  
18 outstanding debt obligations as of December 31, 2021. A qualified  
19 unit is allowed to create a debt sinking fund to prefund any debt  
20 repayments that are not eligible for early repayment. The qualified  
21 unit must have no remaining debt obligations before the qualified  
22 unit can use funds under subparagraph (iii).

23 (iii) The qualified unit may use any funds available after  
24 satisfying subparagraphs (i) and (ii) to satisfy any matching fund  
25 requirements for infrastructure investments.

26 (4) The department of treasury shall develop, and publish on  
27 the department website, program guidelines, an application process,  
28 and the associated application materials no later than July 1,  
29 2022. The department of treasury must accept applications from

1 qualified units beginning July 1, 2022 and ending on July 31, 2022.  
2 Grant awards must be dispersed no later than September 30, 2022.

3 (5) As used in this section:

4 (a) "Qualified retirement system" means a retirement pension  
5 benefit within a retirement system, as defined in section 3 of the  
6 protecting local government retirement and benefits act, 2017 PA  
7 202, MCL 38.2803, of a qualified unit, with a funded ratio greater  
8 than or equal to 60% as of December 31, 2021.

9 (b) "Qualified unit" means a city, county, township, village,  
10 or road commission that operates a qualified retirement system or  
11 has closed a qualified retirement system and offers a defined  
12 contribution retirement plan.

13 (6) The unexpended funds appropriated in part 1 for pension  
14 best practices and debt reduction grant program are designated as a  
15 work project appropriation, and any unencumbered or unallotted  
16 funds shall not lapse at the end of the fiscal year and shall be  
17 available for expenditures for projects under this section until  
18 the projects have been completed. The following is in compliance  
19 with section 451a(1) of the management and budget act, 1984 PA 431,  
20 MCL 18.1451a:

21 (a) The purpose of the project is to promote pension best  
22 practices and debt reduction measures among qualified units.

23 (b) The project will be accomplished by grants to qualified  
24 units approved by the department of treasury.

25 (c) The estimated cost of this project is \$250,000,000.00.

26 (d) The tentative completion date for the work project is  
27 September 30, 2026.

28 Sec. 303. The funds appropriated in part 1 for state police  
29 retirement system deposit must be used solely for a deposit into

1 the state police retirement system. The deposit into the state  
2 police retirement system must be in addition to the actuarially  
3 determined contribution and must not be used to meet the  
4 actuarially determined contribution for the state police retirement  
5 system.

## Roll Call No. 81

## Yeas—71

Aiyash	Damoose	Jones	Roth
Albert	Eisen	Kahle	Shannon
Alexander	Farrington	Koleszar	Slagh
Allor	Filler	LaFave	Sneller
Beeler	Fink	Lightner	Steckloff
Bellino	Frederick	Lilly	Thanedar
Berman	Garza	Maddock	Tisdell
Beson	Glenn	Marino	VanSingel
Bezotte	Green	Markkanen	VanWoerkom
Bollin	Griffin	Martin	Wakeman
Borton	Haadsma	Meerman	Wendzel
Brann	Hall	Mueller	Wentworth
Breen	Hauck	O'Malley	Whiteford
Calley	Hoitenga	Outman	Whitsett
Cambensy	Hood	Paquette	Witwer
Camilleri	Hornberger	Posthumus	Yancey
Carra	Howell	Reilly	Yaroch
Clements	Johnson, S	Rendon	

## Nays—33

Anthony	Ellison	Manoogian	Rogers
Bolden	Hertel	Morse	Sabo
Brabec	Hope	Neeley	Scott
Brixie	Johnson, C	O'Neal	Sowerby
Carter, B	Kuppa	Peterson	Steenland
Carter, T	LaGrand	Pohutsky	Stone
Cavanagh	Lasinski	Puri	Tate
Cherry	Liberati	Rabhi	Young
Coleman			

In The Chair: Hornberger

The question being on agreeing to the title of the bill,  
Rep. Frederick moved to amend the title to read as follows:

A bill to make, supplement, and adjust appropriations for various state departments and agencies for the fiscal year ending September 30, 2022; to provide for certain conditions on appropriations; and to provide for the expenditure of the appropriations.

The motion prevailed.

The House agreed to the title as amended.

Rep. Frederick moved that the bill be given immediate effect.

The motion prevailed, 2/3 of the members serving voting therefor.

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Rep. Young, having reserved the right to explain her protest against the passage of the bill, made the following statement:

"Mr. Speaker and members of the House:

I believe the 'devil is in the details'. On the surface, it sounds good, but currently the one thing I know is this legislation was put forward without any negotiations with the Senate or the Governor's office. The future of this legislation may be like so many others .... a slow death in the Senate because the work wasn't done on the front end to ensure support.



## MEMORANDUM

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301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

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**DATE:** April 13, 2023  
**TO:** City Council  
**FROM:** Amy Fuller, Assistant City Manager  
**SUBJECT:** Amphitheater Use Policy and Guidelines

### RECOMMENDATION:

Staff recommends approval of a policy and guidelines for use of the Mitchell Amphitheater.

### BACKGROUND:

Over the last twenty years, the Owosso Amphitheater Association has managed events at the Don and Metta Mitchell Performing Arts Center (Owosso Amphitheater), while the City of Owosso has maintained the facility. This has included hosting a free Thursday night concert series, partnering with the Sunday evening Praise Concerts, and renting the facility to other organizations.

Like many organizations, the Owosso Amphitheater Association struggles to find sufficient volunteers to share the large workload of fundraising and hosting the summer concert series. City staff has been made aware the Owosso Amphitheater Association is no longer able to continue hosting concerts or managing the Owosso Amphitheater. While the Owosso Community Players (Lebowsky Center) has stepped up to hold a summer concert series (pending City Council approval), other groups have also expressed interest in utilizing the Amphitheater to host events.

Staff recommends adopting a policy and guidelines for use of the amphitheater in order to maintain community standards, protect the building, and ensure the long-term availability of this community resource. Staff has submitted two versions of the Amphitheater Use Policy and Guidelines and the Amphitheater Rental Application. One allows for the City Manager to sign off on each amphitheater rental and the other has each application submitted to City Council for approval. Council should select the option they prefer.

Fees for amphitheater usage are also suggested. The fees will help offset the costs of trash removal, portable toilets, and maintenance of the facility. The suggested fees are minimal, the majority of amphitheater maintenance costs would continue to be paid for by the city's general fund.

### FISCAL IMPACTS:

There is not anticipated to be a fiscal impact on the City budget. The City will continue to maintain the amphitheater grounds as it always has, maintenance funds come from the General Fund, and Parks and Recreation department budget.

**RESOLUTION NO.**

**AUTHORIZING THE ADOPTION OF THE  
AMPHITHEATER USE POLICY AND GUIDELINES  
FOR THE DON AND METTA MITCHELL PERFORMING ARTS  
CENTER (OWOSSO AMPHITHEATER)**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, owns the Mitchell Amphitheater; and

WHEREAS, the City of Owosso desires the amphitheater to be used for public benefit; and

WHEREAS, the City of Owosso desires to impose certain policies and restrictions on amphitheater use in order to maintain community standards, safety, and building integrity for many years to come.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to adopt the Amphitheater Use Policy and Guidelines for outdoor events to be held at the Don and Metta Mitchell Performing Arts Center (Owosso Amphitheater).

## Amphitheater Use Policy and Guidelines

Adopted x/x/2023

The mission of the Don & Metta Mitchell Performing Arts Center Amphitheater is to provide a location for community members to gather for quality entertainment and educational programming, offered in a family-friendly setting and to provide a high-quality multi-use space for community activities in the City of Owosso.

While the amphitheater is used for the public benefit, the City must impose certain policies and restrictions on its use to maintain community standards, safety, building integrity, and ensure the long-term availability of the amphitheater for many years to come.

To accomplish these goals, the following Amphitheater Use Policy and Guidelines are adopted by the Owosso City Council and must be followed by persons or groups interested in using the amphitheater.

1. The amphitheater shall be reserved on a first-come, first-serve basis. Reservations shall be accepted beginning on the first business day in April of each year for the upcoming summer season at the City of Owosso Building Department. Applications will require approval from the City Manager.
2. The amphitheater is to be used for high-quality public events and public entertainment. Events at the amphitheater shall be free of charge and open to members of the public. Any organization seeking an exemption from this shall obtain a Recreational Use Agreement approved by Owosso City Council.
3. The City should strive to attract, arrange and allow a variety of events and entertainment to be held at the amphitheater. The City will work with local groups and businesses to plan and coordinate the events and entertainment at the amphitheater. No singular type of event should be allowed to monopolize the use of the amphitheater and the amphitheater should not become an outdoor extension of any person, group or business.
4. The City of Owosso is not responsible for the return of any fees or loss of revenue if an event is canceled or proven to be unsuccessful as a result of the weather. The City of Owosso will attempt to reschedule if the rental schedule allows, but rescheduling is not guaranteed.
5. Provision of stage lighting and sound equipment is the responsibility of the lessee.
6. Reservation of the amphitheater includes the use of the stage, electricity, bathrooms, and the grounds within the fencing.
7. The city-provided portable toilets are shared with Curwood Castle Park guests and users of the James S. Miner River Walk and shall remain open to the public. Lessees are responsible for providing any additional porta-johns necessary for their event(s).
8. All events require insurance coverage naming the City as additionally insured with a minimum single limit for personal injury and property damage of \$1,000,000, and be primary and non-contributory to any other insurance the City has.
9. The amphitheater is to remain “family-friendly” and is not to be used for events that promote nudity, vulgarity, sex, horror, violence, profanity, racism, or illegal drug use. Permitted equivalent movie ratings would include G, PG, and PG-13, and video game ratings to include E-Everyone, E-10+, and T-Teen.
10. Alteration of the amphitheater building is strictly prohibited. This includes screws, nails, holes, tape, glue, etc.


11. Refunds will only be given if the refund is requested at a minimum of two (2) weeks before the scheduled event date.
12. No amplified sound or music shall be created past 10 p.m. Sunday through Thursday and no later than 11:00 pm on Friday and Saturday. No amplified sounds shall exceed 90 decibels at Williams Street, Water Street, or Curwood Castle Drive at any time and amplified sounds shall also be judged by a reasonable person standard.
13. For any event that occurs while City Hall is closed, the group hosting the scheduled event shall designate an individual to be responsible for picking up the key, closing and locking all doors, return of any keys, shutting off electricity, and any other tasks required following the completion of the event.
14. Pets must always be leashed and their waste be immediately cleaned and removed.
15. The use of umbrellas, sun shades, tents, or other objects that block the view of persons seated behind that object shall be placed at the back of the crowd except as used by event organizers.
16. If a tent is erected in the lawn area utility stakes are required. The renter is responsible to contact MISSDIG (800-482-7171) for this service. Please allow ample time for stakes to be placed. Tents over 400 square feet require an inspection and permit from the Fire Marshall.
17. The event organizer is responsible for maintaining a safe and supervised environment during the event. The City of Owosso reserves the right to require extra security for selected activities at the renter's expense.
18. The scheduled start and end times of the event as stated on the application are expected to be followed.
19. The use of alcohol, marijuana, or illegal drugs is prohibited at the amphitheater.
20. Smoking tobacco is prohibited within the fenced area of the amphitheater grounds.
21. The use of rice, confetti, glitter, candles, fireworks, or any open flames is prohibited anywhere within the amphitheater grounds.
22. Groups using the amphitheater shall return the amphitheater to the same condition in which it was found including cleaning the grounds. Failure to return the amphitheater to the same condition may result in the loss of any security deposit and prohibition of future use of the amphitheater.
23. There are two (2) parking spaces in the Water Street parking lot behind the amphitheater available for loading and unloading. This parking lot is not owned by the City of Owosso. All events shall plan to utilize on-street or city-owned parking lots. A map of city-owned parking lots can be provided upon request.
24. Violations of any of these rules may result in immediate termination of amphitheater use and removal from the park.
25. Events that cannot abide by these rules and guidelines may request the Owosso City Council to approve rule deviations. The event application must state which specific amphitheater rules cannot be followed for the proposed event.
26. Rental of the amphitheater building shall cost the rate as set by a Resolution of the Owosso City Council. There are two classes of lessees described below, each has different rental fees:

**Community Organizations:** (local non-profit, civic, fraternal, service, or religious organizations)

The rental fee is \$50 if the event is open to the public and all proceeds from donations are used for the organization's community projects. Reoccurring or regular events are only required to pay one rental fee per summer season. Proof of tax-exempt status is required at the time of application.

**For-profit organizations or individuals:**

The rental fee is \$150.

	<p>City of Owosso 301 W Main Street Owosso, MI 48867 989-725-0535</p>		<p><b>AMPHITHEATER RESERVATION APPLICATION</b></p>	
	<p><i>Reservations are accepted on a first come, first serve basis beginning the first business day in April of each year.</i></p>			
<p><b>Please review the Amphitheater Use Policy and Guidelines prior to completing your application.</b></p>				
<p><b>1. Group/Person requesting reservation</b></p>				
<p>Name:</p>				
<p>Address:</p>				
<p>Designated Contact Person:</p>				
<p>Cell Phone: _____ Email: _____</p>				
<p><b>2. Date of Event:</b></p>				
<p><b>3. Start and end times of your event (4 hours max):</b></p>				
<p><b>4. Type of event being held:</b></p>				
<p><b>5. How many people are anticipated to attend this event:</b></p>				
<p><b>6. Is this event open to the public:</b></p>				
<p><b>7. Answer the following:</b></p>				
<p>➤ I intent to provide or allow amplified music/entertainment at my event and will follow all City ordinances and Amphitheater Use Policy and Guidelines related to noise.</p>	<p><input type="checkbox"/> YES</p>	<p><input type="checkbox"/> NO</p>		
<p>➤ I will name the City as additionally insured on our public liability insurance, meeting the City's requirements as listed in the Amphitheater Use Policy and Guidelines and will provide the City a copy of the insurance certificate covering this event.</p>	<p><input type="checkbox"/> YES</p>	<p><input type="checkbox"/> NO</p>		
<p>➤ I have received a copy of the Amphitheater Use Policy and Guidelines and my group will abide by the requirements.</p>	<p><input type="checkbox"/> YES</p>	<p><input type="checkbox"/> NO</p>		
<p><b>8. Fees must be paid at the time the application is submitted. Insurance shall be provided after approval but at least 14 days prior to the event.</b></p>				
<p>Community Organization</p>	<p>\$50</p>			
<p>For-profit organizations or individuals</p>	<p>\$150</p>			

In consideration of the City of Owosso allowing me and my group to use its equipment, facilities and services, at the Amphitheater building designated above, I agree and recognize as follows: That myself and my groups participation and use of the building and grounds is completely voluntary and I have familiarized myself with the activities in which I and my group will be participating and any rules, regulations and procedures that are involved. That I am aware that certain hazards, risks and dangers are inherent and present in the activities in which I and my group will be participating and in the equipment, facilities and grounds I and my group will be using and I acknowledge that although the City of Owosso has taken measures to minimize the risk of injury to me and my group, the City of Owosso cannot and does not insure nor guarantee that the participants, equipment, facilities, grounds, and/or activities will be free of hazards, accidents and/or injuries. I agree and recognize that my and my group's participation in such activities and/or use of such equipment, facilities and grounds may result in injury, illness or death and I agree to assume all risks and dangers and all responsibility for any losses, damages, and injuries arising out of my and my groups participation in activities in the building and park and/or the use of any equipment, facilities, servicing and/or grounds at the park. On behalf of myself and my group, I agree to release, waive and discharge any and all liability against the City of Owosso and their agents and employees, and to hold harmless, indemnify and defend the City of Owosso and their agent, officers, officials, employees and volunteers from and against any and all claims, actions, losses, liabilities, injuries, damages, wrongful death, fee, expenses and attorney fees, which may arise out or be related to myself and my groups participation in the above described activities and/or the use of any equipment, facilities and/or grounds in park designated above in the City of Owosso, whether or not caused in whole or in part by the negligence and/or gross negligence of the owners, agents, employees, officers, officials and/or volunteers of the City of Owosso.

**9. I have read the rules, waiver, release and indemnity agreement and by signing this form, I acknowledge that I understand and agree to be bound by its terms.**

**Signature:**

**Date:**

**Office Use Only:**

Date application received:

Amount paid:

Approved:

☐ YES

☐ NO

City Manager Signature:

Date:

- ❖ You will receive a Rental Certificate, from the Building Department, upon approval.
- ❖ Pick up keys from the Building Department the business day prior to your event and return on the next available business day.

## Amphitheater Use Policy and Guidelines

Adopted x/x/2023

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2. The amphitheater is to be used for high-quality public events and public entertainment. Events at the amphitheater shall be free of charge and open to members of the public. Any organization seeking an exemption from this shall obtain a Recreational Use Agreement approved by Owosso City Council.
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**For-profit organizations or individuals:**

The rental fee is \$150.



City of Owosso  
301 W Main Street  
Owosso, MI 48867  
989-725-0535

## AMPHITHEATER RESERVATION APPLICATION

*Reservations are accepted on a first come, first serve basis beginning the first business day in April of each year. This application shall be submitted at least thirty (30) days prior to the first day of the requested event.*

**Please review the Amphitheater Use Policy and Guidelines prior to completing your application.**

### 1. Group/Person requesting reservation

Name:

Address:

Designated Contact Person:

Cell Phone:

Email:

### 2. Date of Event:

### 3. Start and end times of your event (4 hours max):

### 4. Type of event being held:

### 5. How many people are anticipated to attend this event:

### 6. Is this event open to the public:

### 7. Answer the following:

➤ I intent to provide or allow amplified music/entertainment at my event and will follow all City ordinances and Amphitheater Use Policy and Guidelines related to noise.

☐ YES

☐ NO

➤ I will name the City as additionally insured on our public liability insurance, meeting the City's requirements as listed in the Amphitheater Use Policy and Guidelines and will provide the City a copy of the insurance certificate covering this event.

☐ YES

☐ NO

➤ I have received a copy of the Amphitheater Use Policy and Guidelines and my group will abide by the requirements.

☐ YES

☐ NO

### 8. Fees must be paid at the time the application is submitted. Insurance shall be provided after approval but at least 14 days prior to the event.

Community organization

\$50

For-profit organizations or individuals

\$150

In consideration of the City of Owosso allowing me and my group to use its equipment, facilities and services, at the Amphitheater building designated above, I agree and recognize as follows: That myself and my groups participation and use of the building and grounds is completely voluntary and I have familiarized myself with the activities in which I and my group will be participating and any rules, regulations and procedures that are involved. That I am aware that certain hazards, risks and dangers are inherent and present in the activities in which I and my group will be participating and in the equipment, facilities and grounds I and my group will be using and I acknowledge that although the City of Owosso has taken measures to minimize the risk of injury to me and my group, the City of Owosso cannot and does not insure nor guarantee that the participants, equipment, facilities, grounds, and/or activities will be free of hazards, accidents and/or injuries. I agree and recognize that my and my group's participation in such activities and/or use of such equipment, facilities and grounds may result in injury, illness or death and I agree to assume all risks and dangers and all responsibility for any losses, damages, and injuries arising out of my and my groups participation in activities in the building and park and/or the use of any equipment, facilities, servicing and/or grounds at the park. On behalf of myself and my group, I agree to release, waive and discharge any and all liability against the City of Owosso and their agents and employees, and to hold harmless, indemnify and defend the City of Owosso and their agent, officers, officials, employees and volunteers from and against any and all claims, actions, losses, liabilities, injuries, damages, wrongful death, fee, expenses and attorney fees, which may arise out or be related to myself and my groups participation in the above described activities and/or the use of any equipment, facilities and/or grounds in park designated above in the City of Owosso, whether or not caused in whole or in part by the negligence and/or gross negligence of the owners, agents, employees, officers, officials and/or volunteers of the City of Owosso.

**9. I have read the rules, waiver, release and indemnity agreement and by signing this form, I acknowledge that I understand and agree to be bound by its terms.**

**Signature:**

**Date:**

**Office Use Only:**

Date application received:

Amount paid:

Approved:

☐ YES

☐ NO

Date approved by City Council:

- ❖ You will receive a Rental Certificate, from the Building Department, upon approval.
- ❖ Pick up keys from the Building Department the business day prior to your event and return on the next available business day.



## MEMORANDUM

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301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

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**DATE:** April 14, 2023

**TO:** Mayor Teich and the Owosso City Council

**FROM:** Amy Fuller, Assistant City Manager

**SUBJECT:** Fee Schedule Additions for Amphitheater Use

### RECOMMENDATION:

Staff recommends approval of the proposed additions to Section 9, Community Development, of the City of Owosso Fee Schedule for the use of Mitchell Amphitheater, to be effective April 17, 2023.

### BACKGROUND:

Tonight's adoption of the Amphitheater Use Policy and Guidelines requires the addition of two new fees to the Community Development section of the City's official Fee Schedule. The proposed changes have been "red lined" for tracking purposes.

The proposed additions cover fees issued for use of the Mitchell Amphitheater. There is a \$50 fee suggested for tax exempt organizations and a \$150 fee suggested for all other organizations. These fees will help off-set costs, such as portable toilets, trash removal, water usage, and general maintenance, generated by users of the facility.

### FISCAL IMPACT:

There is no fiscal impact on the City budget anticipated as a result of this action. The City will continue to maintain the amphitheater grounds as it always has. Maintenance funds come from the General Fund, and Parks and Recreation department budget.

**RESOLUTION NO.**

**UPDATING SECTION 9 OF THE CITY OF OWOSSO FEE SCHEDULE  
TO INCLUDE FEES FOR USE OF THE AMPHITHEATER**

WHEREAS, the *City of Owosso Code of Ordinances* provides for the establishment of many fees, licenses, fines and charges to be established by resolution; and

WHEREAS, on August 5, 2013 the City Council adopted Resolution No. 90-2013 creating a schedule of fees, licenses, fines and charges; and

WHEREAS, the City Council recently adopted the Amphitheater Use Policy and Guidelines governing the use of the Don and Metta Mitchell Performing Arts Center Amphitheater; and

WHEREAS, the Fee Schedule must be updated to reflect these new fees, in particular Section 9, Community Development.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: the attached Section 9, Community Development, of the City of Owosso Fee Schedule is hereby adopted as amended, effective April 17, 2023.
- SECOND: any parts of resolutions and memoranda in conflict with this resolution are hereby repealed.
- THIRD: this resolution is intended to preserve all existing charges and fees set forth in any resolution, ordinance, or law which are not in conflict with this resolution and attached schedule and to fulfill the requirements of any ordinance authorizing the City Council to establish fees by resolution.
- FOURTH: fees for public records not set forth in this resolution and attached schedule, or in any other resolution, ordinance, or law, shall be set by the City manager in accordance with Act 442 of the Public Acts of 1976, as amended.
- FIFTH: fees for public services not specifically set forth in this resolution and the attached schedule or in any other resolution, ordinance, or law may be established by the City manager, who shall promptly notify the City Council in writing of each of them. The City manager shall establish fees for public services based upon the cost of providing the public service.

9. COMMUNITY DEVELOPMENT		
• Credit reports (if not partnered with bank or finance group)		Cost + 25%
• Consultant escrow fee		\$1,500
• Historic district permit application fee		\$0
• Lot splits		
➤ Single		\$250
➤ Multiple		\$250 each + \$50/resulting lot
• Parks		
➤ Pavilion reservations		City resident \$25
		Non-City resident \$50
• Amphitheater Rental		Tax exempt entity \$50
		All other entities \$150
• Mobile Food Vending License		
➤ City-controlled property (May - October)		\$300
➤ City-controlled property (November - April)		\$200
➤ Non-city property (May – October)		\$150
➤ Non-city property (November – April)		\$100
➤ Year-round city food service establishments on city-controlled property (per year)		\$250
➤ Year-round city food service establishments not on city-controlled property (per year)		\$0
• Rental property registration (per unit)		\$50
➤ Non-compliance fee (1 <sup>st</sup> occurrence)		\$200
➤ Non-compliance fee (each additional occurrence)		\$400
• Rezoning request		\$575 + \$10/acre
• Site Plans		
➤ Apartment/townhouse		\$575 + \$5/unit
➤ Commercial/industrial		\$525 + \$50/acre
➤ Institutional (schools, public services, hospitals)		\$500 + \$40/acre
➤ Mobile home park		\$600 + \$5/unit
➤ Planned Unit Development/mixed use development		\$575 + \$50/acre
➤ Preliminary site plan review		75% of site plan review fee
➤ Single family site condo (prelim or final)		\$700 + \$5/lot
➤ Site plan revision/review		75% of site plan review fee + any needed consulting fees determined by administration
➤ Special meeting with planner		All cost by owner/applicant via escrow
• Special land use		\$400 + \$6/acre
• Subdivision		
➤ Preliminary – tentative		\$700 + \$5/lot
➤ Preliminary – final		\$350 + \$2.50/lot
➤ Final plat		\$500 + \$4/lot
• Temporary land use (ZBA review)		\$500
• Use variance		\$700
• Wireless communications equipment and support structures		
➤ Zoning application fee		Administrative costs to review and process application or \$1,000 (whichever is less)
➤ Non-exempt co-locating small cell wireless facilities and support structures		
❖ New wireless support structure or modification of an existing wireless support structure		\$1,000

❖ New small cell wireless support structure or modification of an existing small cell wireless	\$500
➤ Co-locate a small cell wireless facility and/or associated support structure application fee shall not exceed and shall be set as follows:	
❖ Each small cell wireless facility alone	\$200
❖ Each small cell wireless facility and a new utility pole or wireless support to which it will be attached	\$300
➤ Annual permit fee for each utility pole or wireless support structure in ROW on which a wireless provider has approval to co-locate a small cell wireless facility shall not exceed and shall be set as follows:	
❖ Annually, unless the following applies	\$20
❖ If the utility pole or wireless support structure was erected by or on behalf of the wireless provider on or after March 12, 2019	\$125
• Zoning variance	
➤ Commercial	\$425
➤ Residential	\$200



## MEMORANDUM

301 W MAIN • OWOSSO, MICHIGAN 48867-2958 • WWW.CI.OWOSSO.MI.US

**DATE:** April 17, 2023  
**TO:** Mayor Teich and the Owosso City Council  
**FROM:** Aleigha Geiger, City Utility Biller  
**SUBJECT:** Write off Foreclosed 2022 & 2021 Property Water Bills

### RECOMMENDATION:

The water department asks that Council review the unpaid utilities charges below and, if acceptable, approve writing off the following balances:

\$418.29 for account 3770570001 at 312 S Oak St (2021)

\$300.31 for account 3871070001 at 917 S Park St (2022)

\$729.94 for account 3160070001 at 306 Corunna Ave (2022)

\$398.62 for account 1553500001 at 1443 Lynn St (2022)

These properties became delinquent and were sold at tax sale rendering the balances as uncollectible.

### BACKGROUND:

In accordance with the State of Michigan, once a property is foreclosed upon by the State and sold, utility billing amounts can no longer be added as a lien to the property taxes. Any amounts due at the time the State takes possession, plus any amounts accrued under the State's possession must be written off.

If you have any questions, please direct them to Katherine Fagan or myself.

### FISCAL IMPACTS:

Total amount to be written off: \$1,847.16.

**RESOLUTION NO.**

**AUTHORIZE THE WRITE OFF OF THE BALANCE OF  
2021-2022 FORECLOSED PROPERTIES' WATER BILLS**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, provides water service to residents; and

WHEREAS, occasionally a property that has outstanding bills for water service is foreclosed upon and sold by the State of Michigan; and

WHEREAS, all outstanding balances for utilities services become completely uncollectible at the time of sale.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to write off the outstanding balances of the following properties due to tax foreclosure sale:

\$418.29 for account 3770570001 at 312 S Oak St (2021)

\$300.31 for account 3871070001 at 917 S Park St (2022)

\$729.94 for account 3160070001 at 306 Corunna Ave (2022)

\$398.62 for account 1553500001 at 1443 Lynn St (2022).

SECOND: The Treasurer is authorized to proceed with the procedure to have these balances stricken from the rolls.

Mayor Teich,

I am writing to inform you of my resignation from the Owosso City Zoning and Planning Commission, effective immediately. It has been an absolute pleasure to serve my community in this capacity, but unfortunately, I have other commitments that require my full attention.

I am grateful for the opportunity to have served on the commission and for the valuable experience that I have gained during my time here. Working alongside the other commissioners and staff members has been a rewarding experience, and I have learned a great deal about the planning process and how it impacts our community.

Please let me know if there is anything else that I can do to facilitate a smooth transition for my replacement. I am happy to provide any assistance necessary during this period of transition.

Once again, thank you for the privilege of serving on the Owosso City Zoning and Planning Commission. I wish you all the best in your future endeavors.

Sincerely,

Tara Jenkins



## MEMORANDUM

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DATE: April 5, 2023  
TO: Owosso City Council  
FROM: Brad Barrett, Finance Director  
SUBJECT: Monthly Financial Report – February 2023

### RECOMMENDATION:

Receive and file communication from Finance Department.

### BACKGROUND:

Per Section 8.6(c) of the Owosso City Charter....

*During each month, the City Manager shall submit to the Council data showing the relation between the estimated and actual revenues and expenditures to the end of the preceding month;....*

A revenue and expenditure report and cash summary report is included for the period ending February 28, 2023.

### Revenue Expense Report

The column labeled "Activity for month" reflects revenues received and expenses paid during the specific month and the column labeled "YTD Balance reflects revenues received and expenses paid since the beginning of the fiscal year (July 1<sup>st</sup>).

The amended budget approved by City Council in December 2022 has been uploaded into the financial/accounting system and can be seen under the column labeled, "2022-23 Amended Budget."

### FISCAL IMPACTS:

None.

### Document originated by:

Revenue and Expenditure Report for City of Owosso – Period ending February 28, 2023  
Cash Summary by Account for City of Owosso – February 1, 2023 – February 28, 2023

PERIOD ENDING 02/28/2023

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO  
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 02/28/23 INCR (DECR)	02/28/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Revenues							
101-000-402.000	GENERAL PROPERTY TAX	3,791,355.00	3,754,642.00	6,988.84	3,311,024.54	443,617.46	88.18
101-000-402.500	OBSOLETE PROPERTY REHAB TAXES (O	2,122.00	2,123.00	0.00	0.00	2,123.00	0.00
101-000-404.000	PA 298 OF 1917	0.00	295,188.00	550.60	262,203.37	32,984.63	88.83
101-000-434.000	TRAILER PARK TAXES	975.00	975.00	552.00	1,072.50	(97.50)	110.00
101-000-437.000	INDUSTRIAL/COMMERCIAL FACILITIES	18,236.00	19,330.00	0.00	0.00	19,330.00	0.00
101-000-439.000	MARIJUANA TAX DISTR.	169,000.00	169,000.00	0.00	158.24	168,841.76	0.09
101-000-445.000	INTEREST & PENALTIES ON TAXES	20,348.00	20,348.00	371.48	8,317.10	12,030.90	40.87
101-000-447.000	ADMINISTRATION FEES	98,575.00	98,575.00	12,858.18	75,779.84	22,795.16	76.88
101-000-476.000	LIQUOR LICENSES	10,000.00	10,168.00	0.00	10,443.40	(275.40)	102.71
101-000-476.100	MARIJUANA LICENSE FEE	45,000.00	0.00	0.00	0.00	0.00	0.00
101-000-477.000	CABLE TELEVISION FRANCHISE FEES	103,000.00	103,000.00	23,291.95	46,382.68	56,617.32	45.03
101-000-478.000	MISCELLANEOUS LICENSES	1,000.00	1,000.00	30.00	1,130.00	(130.00)	113.00
101-000-490.000	PERMITS-BUILDING	87,500.00	0.00	0.00	0.00	0.00	0.00
101-000-490.100	PERMITS-ELECTRICAL	20,000.00	0.00	0.00	0.00	0.00	0.00
101-000-490.200	PERMITS-PLUMBING & MECHANICAL	55,000.00	0.00	0.00	0.00	0.00	0.00
101-000-491.000	PERMITS	475.00	475.00	60.00	240.00	235.00	50.53
101-000-492.000	DOG LICENSES	25.00	25.00	0.00	0.00	25.00	0.00
101-000-502.000	GRANT-FEDERAL	127,886.00	90,600.00	0.00	10,600.00	80,000.00	11.70
101-000-502.100	FEDERAL GRANT - DEPT OF JUSTICE	0.00	0.00	0.00	2,001.29	(2,001.29)	100.00
101-000-540.000	STATE SOURCES	0.00	2,121.00	0.00	1,100.16	1,020.84	51.87
101-000-540.531	LOCAL GRANT	0.00	0.00	0.00	2,400.00	(2,400.00)	100.00
101-000-573.000	LOCAL COMMUNITY STABILIZATION S	75,000.00	81,000.00	0.00	80,925.72	74.28	99.91
101-000-574.000	REVENUE SHARING	1,412,405.00	1,412,405.00	269,821.00	842,278.00	570,127.00	59.63
101-000-574.050	REVENUE SHARING - STATUTORY	472,902.00	472,902.00	75,951.00	227,853.00	245,049.00	48.18
101-000-605.150	VACANT PROPERTY REGISTRATION/IN	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-000-605.200	CHARGE FOR SERVICES RENDERED	229,782.00	229,782.00	839.53	88,263.39	141,518.61	38.41
101-000-605.250	DUPLICATING SERVICES	1,000.00	1,000.00	140.00	560.00	440.00	56.00
101-000-605.300	FIRE SERVICES	3,000.00	3,000.00	(500.00)	(2,300.00)	5,300.00	(76.67)
101-000-628.000	RENTAL REGISTRATION	1,500.00	1,500.00	250.00	975.00	525.00	65.00
101-000-638.000	AMBULANCE CHARGES	295,961.00	295,961.00	26,394.26	192,833.82	103,127.18	65.16
101-000-638.100	AMBULANCE MILEAGE CHARGES	217,668.00	217,668.00	10,837.30	88,758.03	128,909.97	40.78
101-000-638.200	AMBULANCE/ ADVANCED LIFE SUPPOR	393,342.00	393,342.00	35,302.64	298,187.06	95,154.94	75.81
101-000-642.000	CHARGE FOR SERVICES - SALES	4,000.00	4,000.00	250.00	2,580.00	1,420.00	64.50
101-000-652.200	PARKING LEASE INCOME	1,680.00	1,680.00	0.00	840.00	840.00	50.00
101-000-657.000	ORDINANCE FINES & COSTS	10,000.00	10,000.00	1,020.69	6,315.85	3,684.15	63.16
101-000-657.100	PARKING VIOLATIONS	3,500.00	3,500.00	255.00	310.00	3,190.00	8.86
101-000-665.000	INTEREST INCOME	65,129.00	65,129.00	7,411.64	63,214.88	1,914.12	97.06
101-000-665.100	MERS INTEREST INCOME	50.00	50.00	0.00	3.46	46.54	6.92
101-000-665.200	ICMA INTEREST INCOME	50.00	50.00	0.00	3.44	46.56	6.88
101-000-667.100	RENTAL INCOME	500.00	500.00	0.00	530.00	(30.00)	106.00
101-000-673.000	SALE OF FIXED ASSETS	0.00	2,070.00	0.00	2,070.00	0.00	100.00
101-000-674.200	DONATIONS	0.00	473.00	0.00	472.74	0.26	99.95
101-000-675.000	MISCELLANEOUS	20,000.00	20,000.00	10,113.24	27,807.44	(7,807.44)	139.04
101-000-676.200	WASTEWATER UTIL. ADMIN REIMB	203,175.00	203,175.00	0.00	111,800.40	91,374.60	55.03
101-000-676.300	CITY UTILITIES ADMIN REIMB	764,820.00	764,820.00	0.00	438,825.13	325,994.87	57.38
101-000-676.400	DDA/OBRA REIMBURSEMENT	14,594.00	14,594.00	0.00	4,639.50	9,954.50	31.79
101-000-676.500	ACT 51 ADMIN REIMBURSEMENT	192,013.00	192,013.00	0.00	64,584.69	127,428.31	33.64
101-000-687.000	INSURANCE REFUNDS	110,000.00	88,600.00	0.00	101,673.19	(13,073.19)	114.76
101-000-699.287	ARPA TRANSFER IN	0.00	160,000.00	0.00	150,300.00	9,700.00	93.94

PERIOD ENDING 02/28/2023

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO  
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 02/28/23 INCR (DECR)	02/28/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Revenues							
TOTAL REVENUES		9,043,568.00	9,207,784.00	482,789.35	6,527,157.86	2,680,626.14	70.89
Expenditures							
101	CITY COUNCIL	6,800.00	6,800.00	69.80	3,612.74	3,187.26	53.13
171	CITY MANAGER	273,386.00	273,147.00	21,925.50	174,276.10	98,870.90	63.80
201	FINANCE	304,153.00	268,075.00	16,798.14	144,770.80	123,304.20	54.00
210	CITY ATTORNEY	120,000.00	120,000.00	7,818.60	66,586.14	53,413.86	55.49
215	CLERK	332,593.00	394,533.00	24,801.40	259,467.08	135,065.92	65.77
228	INFORMATION & TECHNOLOGY	261,225.00	261,225.00	6,870.00	74,500.61	186,724.39	28.52
253	TREASURY	170,218.00	170,185.00	13,266.65	102,709.96	67,475.04	60.35
257	ASSESSING	204,537.00	206,981.00	15,895.35	127,135.04	79,845.96	61.42
261	GENERAL ADMIN	272,659.00	299,771.00	2,646.63	735,747.51	(435,976.51)	245.44
265	BUILDING & GROUNDS	125,947.00	143,347.00	13,029.47	100,398.61	42,948.39	70.04
270	HUMAN RESOURCES	204,517.00	200,793.00	14,804.99	119,324.31	81,468.69	59.43
301	POLICE	2,825,081.00	2,803,542.00	202,361.10	1,728,557.35	1,074,984.65	61.66
336	FIRE	2,305,188.00	2,340,536.00	174,816.76	1,363,715.24	976,820.76	58.27
371	BUILDING AND SAFETY	300,766.00	52,610.00	2,089.57	54,023.74	(1,413.74)	102.69
441	PUBLIC WORKS	776,165.00	638,216.00	45,274.12	364,827.03	273,388.97	57.16
528	LEAF AND BRUSH COLLECTION	202,397.00	247,558.00	10,324.36	209,044.32	38,513.68	84.44
585	PARKING	24,950.00	39,250.00	6,801.68	22,617.89	16,632.11	57.63
720	COMMUNITY DEVELOPMENT	103,370.00	70,611.00	1,932.33	32,168.12	38,442.88	45.56
751	PARKS	203,916.00	246,947.00	11,971.41	192,612.99	54,334.01	78.00
966	TRANSFERS OUT	56,971.00	297,612.00	0.00	22,597.69	275,014.31	7.59
TOTAL EXPENDITURES		9,074,839.00	9,081,739.00	593,497.86	5,898,693.27	3,183,045.73	64.95
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		9,043,568.00	9,207,784.00	482,789.35	6,527,157.86	2,680,626.14	70.89
TOTAL EXPENDITURES		9,074,839.00	9,081,739.00	593,497.86	5,898,693.27	3,183,045.73	64.95
NET OF REVENUES & EXPENDITURES		(31,271.00)	126,045.00	(110,708.51)	628,464.59	(502,419.59)	498.60

PERIOD ENDING 02/28/2023

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO  
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 02/28/23 INCR (DECR)	02/28/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 202 - MAJOR STREET FUND							
Revenues							
202-000-540.000	STATE SOURCES	45,000.00	45,000.00	0.00	0.00	45,000.00	0.00
202-000-541.000	TRUNKLINE MAINTENANCE	36,358.00	742,703.00	0.00	671,602.29	71,100.71	90.43
202-000-542.000	GAS & WEIGHT TAX	1,403,584.00	1,403,584.00	149,282.38	725,168.87	678,415.13	51.67
202-000-665.000	INTEREST INCOME	100.00	6,000.00	8,023.75	32,993.04	(26,993.04)	549.88
202-000-678.000	SPECIAL ASSESSMENT	111,125.00	111,125.00	0.00	0.00	111,125.00	0.00
TOTAL REVENUES		1,596,167.00	2,308,412.00	157,306.13	1,429,764.20	878,647.80	61.94
Expenditures							
451	CONSTRUCTION	260,500.00	263,449.00	0.00	14,344.10	249,104.90	5.44
463	STREET MAINTENANCE	272,066.00	309,507.00	6,438.76	128,228.25	181,278.75	41.43
473	BRIDGE MAINTENANCE	12,140.00	12,359.00	1,305.09	1,680.38	10,678.62	13.60
474	TRAFFIC SERVICES-MAINTENANCE	20,506.00	20,506.00	8,460.62	18,233.13	2,272.87	88.92
478	SNOW & ICE CONTROL	131,778.00	152,880.00	39,396.25	105,741.83	47,138.17	69.17
480	TREE TRIMMING	60,568.00	69,543.00	6,995.94	35,209.49	34,333.51	50.63
482	ADMINISTRATION & ENGINEERING	180,538.00	192,819.00	4,035.59	82,296.63	110,522.37	42.68
485	LOCAL STREET TRANSFER	350,000.00	350,000.00	0.00	240,575.22	109,424.78	68.74
486	TRUNKLINE SURFACE MAINTENANCE	2,641.00	671,742.00	17.17	597,029.92	74,712.08	88.88
488	TRUNKLINE SWEEPING & FLUSHING	3,662.00	3,662.00	0.00	625.31	3,036.69	17.08
490	TRUNKLINE TREE TRIM & REMOVAL	177.00	177.00	0.00	156.95	20.05	88.67
491	TRUNKLINE STORM DRAIN, CURBS	1,380.00	1,630.00	0.00	1,075.86	554.14	66.00
492	TRUNKLINE ROADSIDE CLEANUP	169.00	169.00	5.45	386.06	(217.06)	228.44
494	TRUNKLINE TRAFFIC SIGNS	564.00	564.00	72.38	559.98	4.02	99.29
497	TRUNKLINE SNOW & ICE CONTROL	27,752.00	27,752.00	7,951.31	20,272.65	7,479.35	73.05
TOTAL EXPENDITURES		1,324,441.00	2,076,759.00	74,678.56	1,246,415.76	830,343.24	60.02
Fund 202 - MAJOR STREET FUND:							
TOTAL REVENUES		1,596,167.00	2,308,412.00	157,306.13	1,429,764.20	878,647.80	61.94
TOTAL EXPENDITURES		1,324,441.00	2,076,759.00	74,678.56	1,246,415.76	830,343.24	60.02
NET OF REVENUES & EXPENDITURES		271,726.00	231,653.00	82,627.57	183,348.44	48,304.56	79.15

PERIOD ENDING 02/28/2023

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO  
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 02/28/23 INCR (DECR)	02/28/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 203 - LOCAL STREET FUND							
Revenues							
203-000-540.000	STATE SOURCES	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
203-000-542.000	GAS & WEIGHT TAX	516,546.00	516,546.00	54,889.61	266,637.19	249,908.81	51.62
203-000-665.000	INTEREST INCOME	0.00	0.00	3,012.90	8,426.72	(8,426.72)	100.00
203-000-678.000	SPECIAL ASSESSMENT	38,902.00	38,902.00	0.00	0.00	38,902.00	0.00
203-000-699.202	MAJOR STREET TRANSFER	350,000.00	350,000.00	0.00	240,575.22	109,424.78	68.74
TOTAL REVENUES		920,448.00	920,448.00	57,902.51	515,639.13	404,808.87	56.02
Expenditures							
451	CONSTRUCTION	382,500.00	382,500.00	0.00	2,358.60	380,141.40	0.62
463	STREET MAINTENANCE	403,388.00	434,414.00	11,399.88	267,763.21	166,650.79	61.64
474	TRAFFIC SERVICES-MAINTENANCE	6,447.00	6,447.00	21.78	3,240.60	3,206.40	50.27
478	SNOW & ICE CONTROL	65,397.00	73,505.00	17,925.49	49,330.10	24,174.90	67.11
480	TREE TRIMMING	81,363.00	96,605.00	11,264.56	59,378.65	37,226.35	61.47
482	ADMINISTRATION & ENGINEERING	91,835.00	104,709.00	4,038.42	52,671.85	52,037.15	50.30
TOTAL EXPENDITURES		1,030,930.00	1,098,180.00	44,650.13	434,743.01	663,436.99	39.59
Fund 203 - LOCAL STREET FUND:							
TOTAL REVENUES		920,448.00	920,448.00	57,902.51	515,639.13	404,808.87	56.02
TOTAL EXPENDITURES		1,030,930.00	1,098,180.00	44,650.13	434,743.01	663,436.99	39.59
NET OF REVENUES & EXPENDITURES		(110,482.00)	(177,732.00)	13,252.38	80,896.12	(258,628.12)	45.52

PERIOD ENDING 02/28/2023

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO  
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 02/28/23 INCR (DECR)	02/28/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 208 - PARK/RECREATION SITES FUND							
Revenues							
208-000-665.000	INTEREST INCOME	0.00	50.00	140.61	401.55	(351.55)	803.10
208-000-674.100	PRIVATE DONATIONS	0.00	10,000.00	0.00	10,000.00	0.00	100.00
208-000-692.100	APPROPRIATION OF FUND BALANCE	47,800.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		47,800.00	10,050.00	140.61	10,401.55	(351.55)	103.50
Expenditures							
751	PARKS	47,800.00	75,900.00	5,004.50	73,668.33	2,231.67	76.30
TOTAL EXPENDITURES		47,800.00	75,900.00	5,004.50	73,668.33	2,231.67	76.30
Fund 208 - PARK/RECREATION SITES FUND:							
TOTAL REVENUES		47,800.00	10,050.00	140.61	10,401.55	(351.55)	103.50
TOTAL EXPENDITURES		47,800.00	75,900.00	5,004.50	73,668.33	2,231.67	76.30
NET OF REVENUES & EXPENDITURES		0.00	(65,850.00)	(4,863.89)	(63,266.78)	(2,583.22)	72.15

PERIOD ENDING 02/28/2023

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO  
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 02/28/23 INCR (DECR)	02/28/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 239 - OMS/DDA REVLG LOAN FUND							
Revenues							
239-000-644.000	PENALTIES - LATE CHARGES	0.00	50.00	5.09	133.10	(83.10)	266.20
239-000-665.000	INTEREST INCOME	4,561.00	3,088.00	799.36	4,150.07	(1,062.07)	134.39
239-000-670.000	LOAN PRINCIPAL	107,162.00	0.00	8,113.63	16,227.33	(16,227.33)	100.00
239-000-670.100	LOAN INTEREST	15,785.00	15,785.00	1,520.66	10,932.63	4,852.37	69.26
239-000-674.100	PRIVATE DONATIONS	17,847.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		145,355.00	18,923.00	10,438.74	31,443.13	(12,520.13)	166.16
Expenditures							
000	REVENUE	2,914.00	0.00	0.00	0.00	0.00	0.00
200	GEN SERVICES	1,571.00	4,485.00	0.00	21,646.48	(17,161.48)	482.64
TOTAL EXPENDITURES		4,485.00	4,485.00	0.00	21,646.48	(17,161.48)	482.64
Fund 239 - OMS/DDA REVLG LOAN FUND :							
TOTAL REVENUES		145,355.00	18,923.00	10,438.74	31,443.13	(12,520.13)	166.16
TOTAL EXPENDITURES		4,485.00	4,485.00	0.00	21,646.48	(17,161.48)	482.64
NET OF REVENUES & EXPENDITURES		140,870.00	14,438.00	10,438.74	9,796.65	4,641.35	67.85

PERIOD ENDING 02/28/2023

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CITY OF OWOSSO  
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 02/28/23 INCR (DECR)	02/28/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 243 - OBRA #12 WOODWARD LOFT							
Revenues							
243-000-402.300	OBRA:TAX CAPTURE	125,349.00	125,349.00	0.00	0.00	125,349.00	0.00
243-000-573.000	LOCAL COMMUNITY STABILIZATION S	0.00	0.00	0.00	2,602.19	(2,602.19)	100.00
243-000-665.000	INTEREST INCOME	0.00	0.00	0.00	1,850.71	(1,850.71)	100.00
TOTAL REVENUES		125,349.00	125,349.00	0.00	4,452.90	120,896.10	3.55
Expenditures							
721	PROFESSIONAL SERVICES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
964	TAX REIMBURSEMENTS	124,349.00	124,349.00	0.00	0.00	124,349.00	0.00
TOTAL EXPENDITURES		125,349.00	125,349.00	0.00	0.00	125,349.00	0.00
Fund 243 - OBRA #12 WOODWARD LOFT:							
TOTAL REVENUES		125,349.00	125,349.00	0.00	4,452.90	120,896.10	3.55
TOTAL EXPENDITURES		125,349.00	125,349.00	0.00	0.00	125,349.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	4,452.90	(4,452.90)	100.00

PERIOD ENDING 02/28/2023

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO  
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 02/28/23 INCR (DECR)	02/28/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY							
Revenues							
248-000-402.000	GENERAL PROPERTY TAX	33,655.00	33,655.00	2.70	29,647.10	4,007.90	88.09
248-000-402.100	TIF	185,108.00	185,108.00	0.00	0.00	185,108.00	0.00
248-000-540.000	STATE SOURCES	0.00	0.00	0.00	45,000.00	(45,000.00)	100.00
248-000-573.000	LOCAL COMMUNITY STABILIZATION S	0.00	0.00	0.00	18,727.85	(18,727.85)	100.00
248-000-665.000	INTEREST INCOME	1,800.00	1,800.00	161.39	389.50	1,410.50	21.64
248-000-670.000	LOAN PRINCIPAL	0.00	0.00	342.65	1,022.85	(1,022.85)	100.00
248-000-670.100	LOAN INTEREST	0.00	0.00	170.34	1,591.71	(1,591.71)	100.00
248-000-674.200	DONATIONS	5,432.00	5,432.00	0.00	0.00	5,432.00	0.00
248-000-674.300	INCOME-ECNMC RESTRUCTING	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
248-000-674.400	INCOME-PROMOTION	17,600.00	17,600.00	0.00	18,989.90	(1,389.90)	107.90
248-000-674.500	INCOME-ORGANIZATION	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
248-000-674.700	EV STATION REVENUE	0.00	0.00	134.87	606.10	(606.10)	100.00
248-000-675.000	MISCELLANEOUS	0.00	0.00	0.00	(11,676.81)	11,676.81	100.00
248-000-699.101	GENERAL FUND TRANSFER	37,952.00	37,952.00	0.00	20,097.69	17,854.31	52.96
248-000-699.287	ARPA TRANSFER IN	0.00	0.00	0.00	3,300.00	(3,300.00)	100.00
TOTAL REVENUES		311,547.00	311,547.00	811.95	127,695.89	183,851.11	40.99
Expenditures							
200	GEN SERVICES	81,929.00	81,929.00	2,591.41	55,514.58	26,414.42	67.76
261	GENERAL ADMIN	94,881.00	94,881.00	73.82	46,274.87	48,606.13	48.77
704	ORGANIZATION	10,000.00	10,000.00	0.00	33.98	9,966.02	0.34
705	PROMOTION	19,000.00	19,000.00	1,740.62	13,603.84	5,396.16	71.60
706	DESIGN	11,600.00	11,600.00	0.00	1,675.42	9,924.58	14.44
707	ECONOMIC RESTRUCTURING	20,000.00	20,000.00	25,000.00	26,030.00	(6,030.00)	130.15
901	CAPITAL OUTLAY	1,900.00	1,900.00	4,500.00	7,800.00	(5,900.00)	410.53
905	DEBT SERVICE	78,432.00	78,432.00	452.65	12,401.20	66,030.80	15.81
TOTAL EXPENDITURES		317,742.00	317,742.00	34,358.50	163,333.89	154,408.11	51.40
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:							
TOTAL REVENUES		311,547.00	311,547.00	811.95	127,695.89	183,851.11	40.99
TOTAL EXPENDITURES		317,742.00	317,742.00	34,358.50	163,333.89	154,408.11	51.40
NET OF REVENUES & EXPENDITURES		(6,195.00)	(6,195.00)	(33,546.55)	(35,638.00)	29,443.00	575.27

PERIOD ENDING 02/28/2023

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO  
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 02/28/23 INCR (DECR)	02/28/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 249 - BUILDING INSPECTION FUND							
Revenues							
249-000-476.100	MARIJUANA LICENSE FEE	0.00	45,000.00	5,000.00	60,000.00	(15,000.00)	133.33
249-000-490.000	PERMITS-BUILDING	0.00	87,500.00	2,918.00	72,434.60	15,065.40	82.78
249-000-490.100	PERMITS-ELECTRICAL	0.00	20,000.00	2,345.00	20,150.00	(150.00)	100.75
249-000-490.200	PERMITS-PLUMBING & MECHANICAL	0.00	55,000.00	3,455.00	52,225.00	2,775.00	94.95
249-000-665.000	INTEREST INCOME	0.00	100.00	468.17	586.18	(486.18)	586.18
TOTAL REVENUES		0.00	207,600.00	14,186.17	205,395.78	2,204.22	98.94
Expenditures							
200	GEN SERVICES	0.00	97,407.00	7,578.05	61,623.18	35,783.82	63.26
371	BUILDING AND SAFETY	0.00	157,122.00	14,271.12	90,508.51	66,613.49	57.60
TOTAL EXPENDITURES		0.00	254,529.00	21,849.17	152,131.69	102,397.31	59.77
Fund 249 - BUILDING INSPECTION FUND:							
TOTAL REVENUES		0.00	207,600.00	14,186.17	205,395.78	2,204.22	98.94
TOTAL EXPENDITURES		0.00	254,529.00	21,849.17	152,131.69	102,397.31	59.77
NET OF REVENUES & EXPENDITURES		0.00	(46,929.00)	(7,663.00)	53,264.09	(100,193.09)	113.50

PERIOD ENDING 02/28/2023

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CITY OF OWOSSO  
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 02/28/23 INCR (DECR)	02/28/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 259 - OBRA-DIST#15 -ARMORY BUILDING							
Revenues							
259-000-402.300	OBRA:TAX CAPTURE	74,073.00	74,073.00	0.00	0.00	74,073.00	0.00
TOTAL REVENUES		74,073.00	74,073.00	0.00	0.00	74,073.00	0.00
Expenditures							
721	PROFESSIONAL SERVICES	6,500.00	6,500.00	0.00	4,155.00	2,345.00	63.92
964	TAX REIMBURSEMENTS	67,573.00	67,573.00	0.00	0.00	67,573.00	0.00
TOTAL EXPENDITURES		74,073.00	74,073.00	0.00	4,155.00	69,918.00	5.61
Fund 259 - OBRA-DIST#15 -ARMORY BUILDING:							
TOTAL REVENUES		74,073.00	74,073.00	0.00	0.00	74,073.00	0.00
TOTAL EXPENDITURES		74,073.00	74,073.00	0.00	4,155.00	69,918.00	5.61
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	(4,155.00)	4,155.00	100.00

PERIOD ENDING 02/28/2023

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CITY OF OWOSSO  
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 02/28/23 INCR (DECR)	02/28/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 272 - OBRA FUND-DISTRICT #17 CARGILL (PREV #8)							
Revenues							
272-000-402.300	OBRA:TAX CAPTURE	184,959.00	184,959.00	0.00	0.00	184,959.00	0.00
TOTAL REVENUES		184,959.00	184,959.00	0.00	0.00	184,959.00	0.00
Expenditures							
721	PROFESSIONAL SERVICES	12,000.00	12,000.00	0.00	10,305.50	1,694.50	85.88
905	DEBT SERVICE	190,721.00	190,721.00	0.00	0.00	190,721.00	0.00
TOTAL EXPENDITURES		202,721.00	202,721.00	0.00	10,305.50	192,415.50	5.08
Fund 272 - OBRA FUND-DISTRICT #17 CARGILL (PREV #8):							
TOTAL REVENUES		184,959.00	184,959.00	0.00	0.00	184,959.00	0.00
TOTAL EXPENDITURES		202,721.00	202,721.00	0.00	10,305.50	192,415.50	5.08
NET OF REVENUES & EXPENDITURES		(17,762.00)	(17,762.00)	0.00	(10,305.50)	(7,456.50)	58.02

PERIOD ENDING 02/28/2023

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CITY OF OWOSSO  
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 02/28/23 INCR (DECR)	02/28/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 273 - OBRA #9 ROBBINS LOFT							
Revenues							
273-000-402.300	OBRA:TAX CAPTURE	3,602.00	3,602.00	0.00	0.00	3,602.00	0.00
273-000-573.000	LOCAL COMMUNITY STABILIZATION S	0.00	0.00	0.00	560.01	(560.01)	100.00
273-000-665.000	INTEREST INCOME	0.00	0.00	0.00	728.12	(728.12)	100.00
TOTAL REVENUES		3,602.00	3,602.00	0.00	1,288.13	2,313.87	35.76
Expenditures							
721	PROFESSIONAL SERVICES	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
TOTAL EXPENDITURES		1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
Fund 273 - OBRA #9 ROBBINS LOFT:							
TOTAL REVENUES		3,602.00	3,602.00	0.00	1,288.13	2,313.87	35.76
TOTAL EXPENDITURES		1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
NET OF REVENUES & EXPENDITURES		2,402.00	2,402.00	0.00	1,288.13	1,113.87	53.63

PERIOD ENDING 02/28/2023

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CITY OF OWOSSO  
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 02/28/23 INCR (DECR)	02/28/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 276 - OBRA FUND DISTRICT #16 - QDOBA							
Revenues							
276-000-402.300	OBRA:TAX CAPTURE	10,124.00	10,124.00	0.00	0.00	10,124.00	0.00
276-000-665.000	INTEREST INCOME	0.00	0.00	1.03	11.22	(11.22)	100.00
276-000-674.200	DONATIONS	0.00	0.00	0.00	17,864.00	(17,864.00)	100.00
TOTAL REVENUES		10,124.00	10,124.00	1.03	17,875.22	(7,751.22)	176.56
Expenditures							
721	PROFESSIONAL SERVICES	560.00	560.00	0.00	550.00	10.00	98.21
905	DEBT SERVICE	28,172.00	28,172.00	0.00	0.00	28,172.00	0.00
TOTAL EXPENDITURES		28,732.00	28,732.00	0.00	550.00	28,182.00	1.91
Fund 276 - OBRA FUND DISTRICT #16 - QDOBA:							
TOTAL REVENUES		10,124.00	10,124.00	1.03	17,875.22	(7,751.22)	176.56
TOTAL EXPENDITURES		28,732.00	28,732.00	0.00	550.00	28,182.00	1.91
NET OF REVENUES & EXPENDITURES		(18,608.00)	(18,608.00)	1.03	17,325.22	(35,933.22)	93.11

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CITY OF OWOSSO							
MONTHLY REVENUE AND EXPENDITURE REPORT							
GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 02/28/23 INCR (DECR)	02/28/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 277 - OBRA FUND DISTRICT #20 - J&H OIL							
Revenues							
277-000-402.300	OBRA:TAX CAPTURE	48,463.00	48,463.00	0.00	0.00	48,463.00	0.00
TOTAL REVENUES		48,463.00	48,463.00	0.00	0.00	48,463.00	0.00
Fund 277 - OBRA FUND DISTRICT #20 - J&H OIL:							
TOTAL REVENUES		48,463.00	48,463.00	0.00	0.00	48,463.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		48,463.00	48,463.00	0.00	0.00	48,463.00	0.00

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REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

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\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO

MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	ACTIVITY FOR MONTH 02/28/23 INCR (DECR)	YTD BALANCE 02/28/2023 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 280 - OBRA FUND-DISTRICT #21 - 152 E HOWARD ST							
Expenditures							
721	PROFESSIONAL SERVICES	0.00	4,205.00	0.00	4,205.00	0.00	100.00
TOTAL EXPENDITURES		0.00	4,205.00	0.00	4,205.00	0.00	100.00
Fund 280 - OBRA FUND-DISTRICT #21 - 152 E HOWARD ST:							
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	4,205.00	0.00	4,205.00	0.00	100.00
NET OF REVENUES & EXPENDITURES		0.00	(4,205.00)	0.00	(4,205.00)	0.00	100.00

PERIOD ENDING 02/28/2023

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO  
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 02/28/23 INCR (DECR)	02/28/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 283 - OBRA FUND-DISTRICT#3-TIAL							
Revenues							
283-000-402.300	OBRA:TAX CAPTURE	30,813.00	30,813.00	0.00	0.00	30,813.00	0.00
283-000-573.000	LOCAL COMMUNITY STABILIZATION S	0.00	0.00	0.00	613.09	(613.09)	100.00
TOTAL REVENUES		30,813.00	30,813.00	0.00	613.09	30,199.91	1.99
Expenditures							
721	PROFESSIONAL SERVICES	750.00	750.00	0.00	0.00	750.00	0.00
905	DEBT SERVICE	22,408.00	22,408.00	0.00	0.00	22,408.00	0.00
964	TAX REIMBURSEMENTS	1,147.00	1,147.00	0.00	0.00	1,147.00	0.00
TOTAL EXPENDITURES		24,305.00	24,305.00	0.00	0.00	24,305.00	0.00
Fund 283 - OBRA FUND-DISTRICT#3-TIAL:							
TOTAL REVENUES		30,813.00	30,813.00	0.00	613.09	30,199.91	1.99
TOTAL EXPENDITURES		24,305.00	24,305.00	0.00	0.00	24,305.00	0.00
NET OF REVENUES & EXPENDITURES		6,508.00	6,508.00	0.00	613.09	5,894.91	9.42

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

		CITY OF OWOSSO						
		MONTHLY REVENUE AND EXPENDITURE REPORT						
GL NUMBER	DESCRIPTION	2022-23		ACTIVITY FOR	YTD BALANCE	AVAILABLE		% BDGT
		ORIGINAL	2022-23	MONTH 02/28/23	02/28/2023	BALANCE		
		BUDGET	AMENDED BUDGET	INCR (DECR)	NORM (ABNORM)	NORM	(ABNORM)	USED
Fund 284 - OPIOID SETTLEMENT FUND								
Revenues								
284-000-665.000	INTEREST INCOME	0.00	0.00	0.61	0.61		(0.61)	100.00
284-000-685.000	OPIOID SETTLEMENT REVENUE	0.00	0.00	15,504.38	15,504.38		(15,504.38)	100.00
TOTAL REVENUES		0.00	0.00	15,504.99	15,504.99		(15,504.99)	100.00
Fund 284 - OPIOID SETTLEMENT FUND:								
TOTAL REVENUES		0.00	0.00	15,504.99	15,504.99		(15,504.99)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00		0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	15,504.99	15,504.99		(15,504.99)	100.00

PERIOD ENDING 02/28/2023

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO  
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 02/28/23 INCR (DECR)	02/28/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 287 - ARPA - AMERICAN RESCUE PLAN ACT							
Revenues							
287-000-528.000	OTHER FEDERAL GRANTS	755,760.00	0.00	0.00	153,600.00	(153,600.00)	100.00
287-000-665.000	INTEREST INCOME	100.00	10,000.00	2,836.21	22,391.48	(12,391.48)	223.91
TOTAL REVENUES		755,860.00	10,000.00	2,836.21	175,991.48	(165,991.48)	1,759.91
Expenditures							
966	TRANSFERS OUT	0.00	1,241,600.00	0.00	153,600.00	1,088,000.00	12.37
TOTAL EXPENDITURES		0.00	1,241,600.00	0.00	153,600.00	1,088,000.00	12.37
Fund 287 - ARPA - AMERICAN RESCUE PLAN ACT:							
TOTAL REVENUES		755,860.00	10,000.00	2,836.21	175,991.48	(165,991.48)	1,759.91
TOTAL EXPENDITURES		0.00	1,241,600.00	0.00	153,600.00	1,088,000.00	12.37
NET OF REVENUES & EXPENDITURES		755,860.00	(1,231,600.00)	2,836.21	22,391.48	(1,253,991.48)	1.82

PERIOD ENDING 02/28/2023

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO  
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 02/28/23 INCR (DECR)	02/28/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 297 - HISTORICAL FUND							
Revenues							
297-000-643.000	SALES	2,000.00	2,000.00	0.00	2,145.00	(145.00)	107.25
297-000-665.000	INTEREST INCOME	25.00	25.00	234.16	631.96	(606.96)	2,527.84
297-000-665.100	ENDOWMENT SPENDABLE FUNDS	0.00	0.00	0.00	1,009.00	(1,009.00)	100.00
297-000-667.100	RENTAL INCOME	16,800.00	16,800.00	1,400.00	9,520.00	7,280.00	56.67
297-000-674.100	PRIVATE DONATIONS	11,000.00	11,000.00	0.00	13,590.00	(2,590.00)	123.55
297-000-674.200	DONATIONS	0.00	0.00	1,000.00	1,000.00	(1,000.00)	100.00
297-000-675.000	MISCELLANEOUS	0.00	0.00	0.00	50.00	(50.00)	100.00
297-000-699.101	GENERAL FUND TRANSFER	10,000.00	10,000.00	0.00	2,500.00	7,500.00	25.00
TOTAL REVENUES		39,825.00	39,825.00	2,634.16	30,445.96	9,379.04	76.45
Expenditures							
797	HISTORICAL COMMISSION	20,842.00	24,981.00	290.07	12,760.41	12,220.59	51.08
798	CASTLE	15,780.00	16,100.00	639.48	9,322.46	6,777.54	57.90
799	GOULD HOUSE	13,250.00	13,250.00	580.64	8,754.14	4,495.86	66.07
800	COMSTOCK/WOODARD	500.00	500.00	89.61	268.83	231.17	53.77
TOTAL EXPENDITURES		50,372.00	54,831.00	1,599.80	31,105.84	23,725.16	56.73
Fund 297 - HISTORICAL FUND:							
TOTAL REVENUES		39,825.00	39,825.00	2,634.16	30,445.96	9,379.04	76.45
TOTAL EXPENDITURES		50,372.00	54,831.00	1,599.80	31,105.84	23,725.16	56.73
NET OF REVENUES & EXPENDITURES		(10,547.00)	(15,006.00)	1,034.36	(659.88)	(14,346.12)	4.40

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO							
MONTHLY REVENUE AND EXPENDITURE REPORT							
GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	
		ORIGINAL	AMENDED BUDGET	MONTH 02/28/23	02/28/2023	BALANCE	% BDGT
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 298 - HISTORICAL SITES FUND							
Revenues							
298-000-665.000	INTEREST INCOME	0.00	0.00	0.00	(0.15)	0.15	100.00
TOTAL REVENUES		0.00	0.00	0.00	(0.15)	0.15	100.00
Fund 298 - HISTORICAL SITES FUND:							
TOTAL REVENUES		0.00	0.00	0.00	(0.15)	0.15	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	(0.15)	0.15	100.00

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\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO  
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 02/28/23 INCR (DECR)	02/28/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 301 - GENERAL DEBT SERVICE (VOTED BONDS)							
Revenues							
301-000-402.000	GENERAL PROPERTY TAX	791,967.00	795,047.00	1,474.81	747,919.44	47,127.56	94.07
301-000-573.000	LOCAL COMMUNITY STABILIZATION S	0.00	0.00	0.00	17,258.17	(17,258.17)	100.00
301-000-665.000	INTEREST INCOME	0.00	1,000.00	2,916.08	10,362.72	(9,362.72)	1,036.27
TOTAL REVENUES		791,967.00	796,047.00	4,390.89	775,540.33	20,506.67	97.42
Expenditures							
905	DEBT SERVICE	791,950.00	791,950.00	0.00	155,725.00	636,225.00	19.66
TOTAL EXPENDITURES		791,950.00	791,950.00	0.00	155,725.00	636,225.00	19.66
Fund 301 - GENERAL DEBT SERVICE (VOTED BONDS):							
TOTAL REVENUES		791,967.00	796,047.00	4,390.89	775,540.33	20,506.67	97.42
TOTAL EXPENDITURES		791,950.00	791,950.00	0.00	155,725.00	636,225.00	19.66
NET OF REVENUES & EXPENDITURES		17.00	4,097.00	4,390.89	619,815.33	(615,718.33)	5,128.52

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CITY OF OWOSSO  
 MONTHLY REVENUE AND EXPENDITURE REPORT

		2022-23		ACTIVITY FOR	YTD BALANCE	AVAILABLE	
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2022-23 AMENDED BUDGET	MONTH 02/28/23 INCR (DECR)	02/28/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)	% BDGT USED
Fund 401 - CAPITAL PROJECT FUND							
Revenues							
401-000-665.000	INTEREST INCOME	0.00	0.00	412.09	1,104.31	(1,104.31)	100.00
401-000-699.101	TRANFERS IN - GENERAL FUND	0.00	240,641.00	0.00	0.00	240,641.00	0.00
TOTAL REVENUES		0.00	240,641.00	412.09	1,104.31	239,536.69	0.46
Expenditures							
000	REVENUE	0.00	347,121.00	228,887.60	257,847.80	89,273.20	74.28
TOTAL EXPENDITURES		0.00	347,121.00	228,887.60	257,847.80	89,273.20	74.28
Fund 401 - CAPITAL PROJECT FUND:							
TOTAL REVENUES		0.00	240,641.00	412.09	1,104.31	239,536.69	0.46
TOTAL EXPENDITURES		0.00	347,121.00	228,887.60	257,847.80	89,273.20	74.28
NET OF REVENUES & EXPENDITURES		0.00	(106,480.00)	(228,475.51)	(256,743.49)	150,263.49	241.12

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\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO  
 MONTHLY REVENUE AND EXPENDITURE REPORT

		2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	ACTIVITY FOR MONTH 02/28/23 INCR (DECR)	YTD BALANCE 02/28/2023 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
GL NUMBER	DESCRIPTION						
Fund 469 - CAPITAL PROJECTS-BUILDING AUTHORITY							
Revenues							
469-000-665.000	INTEREST INCOME	0.00	0.00	168.84	722.24	(722.24)	100.00
469-000-692.100	APPROPRIATION OF FUND BALANCE	29,500.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		29,500.00	0.00	168.84	722.24	(722.24)	100.00
Expenditures							
901	CAPITAL OUTLAY	29,500.00	25,100.00	19,500.00	19,571.30	5,528.70	77.97
TOTAL EXPENDITURES		29,500.00	25,100.00	19,500.00	19,571.30	5,528.70	77.97
Fund 469 - CAPITAL PROJECTS-BUILDING AUTHORITY:							
TOTAL REVENUES		29,500.00	0.00	168.84	722.24	(722.24)	100.00
TOTAL EXPENDITURES		29,500.00	25,100.00	19,500.00	19,571.30	5,528.70	77.97
NET OF REVENUES & EXPENDITURES		0.00	(25,100.00)	(19,331.16)	(18,849.06)	(6,250.94)	75.10

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO							
MONTHLY REVENUE AND EXPENDITURE REPORT							
GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	
		ORIGINAL	AMENDED BUDGET	MONTH 02/28/23	02/28/2023	BALANCE	% BDGT
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 494 - CAPITAL PROJECTS FUND-DOWNTOWN							
Revenues							
494-000-665.000	INTEREST INCOME	0.00	0.00	0.00	508.22	(508.22)	100.00
TOTAL REVENUES		0.00	0.00	0.00	508.22	(508.22)	100.00
Fund 494 - CAPITAL PROJECTS FUND-DOWNTOWN:							
TOTAL REVENUES		0.00	0.00	0.00	508.22	(508.22)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	508.22	(508.22)	100.00

PERIOD ENDING 02/28/2023

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CITY OF OWOSSO  
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 02/28/23 INCR (DECR)	02/28/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 588 - TRANSPORTATION FUND							
Revenues							
588-000-402.000	GENERAL PROPERTY TAX	41,528.00	44,541.00	82.52	39,309.81	5,231.19	88.26
588-000-573.000	LOCAL COMMUNITY STABILIZATION S	0.00	0.00	0.00	874.92	(874.92)	100.00
588-000-665.000	INTEREST INCOME	0.00	1,000.00	267.53	1,261.08	(261.08)	126.11
588-000-692.100	APPROPRIATION OF FUND BALANCE	35,627.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		77,155.00	45,541.00	350.05	41,445.81	4,095.19	91.01
Expenditures							
200	GEN SERVICES	77,155.00	62,864.00	0.00	62,863.86	0.14	100.00
TOTAL EXPENDITURES		77,155.00	62,864.00	0.00	62,863.86	0.14	100.00
Fund 588 - TRANSPORTATION FUND:							
TOTAL REVENUES		77,155.00	45,541.00	350.05	41,445.81	4,095.19	91.01
TOTAL EXPENDITURES		77,155.00	62,864.00	0.00	62,863.86	0.14	100.00
NET OF REVENUES & EXPENDITURES		0.00	(17,323.00)	350.05	(21,418.05)	4,095.05	123.64

PERIOD ENDING 02/28/2023

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CITY OF OWOSSO  
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 02/28/23 INCR (DECR)	02/28/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 590 - SEWER FUND							
Revenues							
590-000-491.000	PERMITS	0.00	270.00	60.00	510.00	(240.00)	188.89
590-000-643.100	METERED SALES	2,743,024.00	2,743,024.00	1,282.05	1,368,220.63	1,374,803.37	49.88
590-000-644.000	PENALTIES - LATE CHARGES	27,430.00	27,430.00	11,491.42	32,303.89	(4,873.89)	117.77
590-000-665.000	INTEREST INCOME	1,000.00	5,000.00	5,324.44	23,022.95	(18,022.95)	460.46
590-000-675.000	MISCELLANEOUS	0.00	1,050.00	1,060.00	3,310.00	(2,260.00)	315.24
TOTAL REVENUES		2,771,454.00	2,776,774.00	19,217.91	1,427,367.47	1,349,406.53	51.40
Expenditures							
200	GEN SERVICES	2,090,402.00	2,098,823.00	151,661.78	1,420,073.44	678,749.56	67.66
549	SEWER OPERATIONS	171,072.00	223,874.00	12,005.53	62,388.94	161,485.06	27.87
901	CAPITAL OUTLAY	485,000.00	485,000.00	11,191.75	(61,688.55)	546,688.55	(12.72)
905	DEBT SERVICE	131,228.00	131,228.00	0.00	69,657.71	61,570.29	53.08
TOTAL EXPENDITURES		2,877,702.00	2,938,925.00	174,859.06	1,490,431.54	1,448,493.46	50.71
Fund 590 - SEWER FUND:							
TOTAL REVENUES		2,771,454.00	2,776,774.00	19,217.91	1,427,367.47	1,349,406.53	51.40
TOTAL EXPENDITURES		2,877,702.00	2,938,925.00	174,859.06	1,490,431.54	1,448,493.46	50.71
NET OF REVENUES & EXPENDITURES		(106,248.00)	(162,151.00)	(155,641.15)	(63,064.07)	(99,086.93)	38.89

PERIOD ENDING 02/28/2023

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CITY OF OWOSSO  
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 02/28/23 INCR (DECR)	02/28/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 591 - WATER FUND							
Revenues							
591-000-491.000	PERMITS	0.00	270.00	90.00	690.00	(420.00)	255.56
591-000-493.000	PERMITS-OWOSSO TOWNSHIP	0.00	44,080.00	780.00	54,100.00	(10,020.00)	122.73
591-000-538.000	CAPITAL CONTRIBUTION-FEDERAL	1,910,000.00	2,191,500.00	0.00	831,600.00	1,359,900.00	37.95
591-000-540.000	STATE SOURCES	345,016.00	345,016.00	3,910.48	10,054.09	334,961.91	2.91
591-000-605.100	WATER MAIN REPLACEMENT CHARGE	749,304.00	749,304.00	425.26	382,238.00	367,066.00	51.01
591-000-605.350	MATERIAL & SERVICE	0.00	30,594.00	2,658.22	50,329.04	(19,735.04)	164.51
591-000-643.100	METERED SALES	3,517,836.00	3,517,836.00	1,664.72	1,961,361.37	1,556,474.63	55.75
591-000-643.200	METERED SALES-WHOLESALE-USAGE	314,831.00	314,831.00	31,126.63	256,710.93	58,120.07	81.54
591-000-644.000	PENALTIES - LATE CHARGES	43,000.00	43,000.00	16,919.03	49,890.06	(6,890.06)	116.02
591-000-665.000	INTEREST INCOME	1,000.00	5,000.00	9,624.93	41,745.13	(36,745.13)	834.90
591-000-667.100	RENTAL INCOME	0.00	1,440.00	120.00	840.00	600.00	58.33
591-000-667.300	HYDRANT RENTAL	24,000.00	24,000.00	0.00	3,135.00	20,865.00	13.06
591-000-673.000	SALE OF FIXED ASSETS	0.00	0.00	0.00	198.00	(198.00)	100.00
591-000-675.000	MISCELLANEOUS	1,440.00	1,600.00	0.00	61,022.10	(59,422.10)	3,813.88
591-000-675.200	MISCELLANEOUS WATER CHARGES	0.00	400.00	230.00	1,130.00	(730.00)	282.50
591-000-699.287	ARPA TRANSFER IN	0.00	1,081,600.00	0.00	0.00	1,081,600.00	0.00
TOTAL REVENUES		6,906,427.00	8,350,471.00	67,549.27	3,705,043.72	4,645,427.28	44.37
Expenditures							
200	GEN SERVICES	891,525.00	1,593,321.00	113,093.03	1,229,187.59	364,133.41	77.15
552	WATER UNDERGROUND	2,677,040.00	2,743,740.00	81,985.82	1,461,267.52	1,282,472.48	53.26
553	WATER FILTRATION	1,546,975.00	1,828,434.00	108,753.80	505,419.31	1,323,014.69	27.64
901	CAPITAL OUTLAY	1,468,545.00	2,129,247.00	28,801.25	688,486.83	1,440,760.17	32.33
905	DEBT SERVICE	909,816.00	909,816.00	0.00	676,120.94	233,695.06	74.31
TOTAL EXPENDITURES		7,493,901.00	9,204,558.00	332,633.90	4,560,482.19	4,644,075.81	49.55
Fund 591 - WATER FUND:							
TOTAL REVENUES		6,906,427.00	8,350,471.00	67,549.27	3,705,043.72	4,645,427.28	44.37
TOTAL EXPENDITURES		7,493,901.00	9,204,558.00	332,633.90	4,560,482.19	4,644,075.81	49.55
NET OF REVENUES & EXPENDITURES		(587,474.00)	(854,087.00)	(265,084.63)	(855,438.47)	1,351.47	100.16

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CITY OF OWOSSO  
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 02/28/23 INCR (DECR)	02/28/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 599 - WASTEWATER FUND							
Revenues							
599-000-540.000	STATE SOURCES	4,882,626.00	4,387,064.00	453,333.00	783,066.00	3,603,998.00	17.85
599-000-602.100	OP & MAINT CHRG - OWOSSO	1,312,875.00	1,312,875.00	106,068.51	844,755.90	468,119.10	64.34
599-000-602.200	OP & MAINT CHRG - OWOSSO TWP	245,757.00	245,757.00	22,202.77	180,359.25	65,397.75	73.39
599-000-602.300	OP & MAINT CHRG - CALEDONIA TWS	117,994.00	117,994.00	8,956.02	74,771.87	43,222.13	63.37
599-000-602.400	OP & MAINT CHRG - CORUNNA	238,861.00	238,861.00	22,396.70	178,353.00	60,508.00	74.67
599-000-603.100	REPLACEMENT CHRG - OWOSSO	131,884.00	131,884.00	16,202.60	129,114.52	2,769.48	97.90
599-000-603.200	REPLACEMENT CHRG - OWOSSO TWP	24,687.00	24,687.00	4,480.78	36,121.19	(11,434.19)	146.32
599-000-603.300	REPLACEMENT CHRG - CALEDONIA TWP	11,853.00	11,853.00	2,605.80	21,160.18	(9,307.18)	178.52
599-000-603.400	REPLACEMENT CHRG - CORUNNA	23,995.00	23,995.00	3,212.82	25,620.13	(1,625.13)	106.77
599-000-606.100	DEBT SERVICE CHRG - OWOSSO	185,891.00	185,891.00	15,490.84	123,926.72	61,964.28	66.67
599-000-606.200	DEBT SERVICE CHRG - OWOSSO TWP	75,408.00	75,408.00	6,284.02	50,272.16	25,135.84	66.67
599-000-606.300	DEBT SERVICE CHRG - CALEDONIA TWP	57,170.00	57,170.00	4,764.16	38,113.28	19,056.72	66.67
599-000-606.400	DEBT SERVICE CHRG - CORUNNA	32,268.00	32,268.00	2,688.98	21,511.84	10,756.16	66.67
599-000-665.000	INTEREST INCOME	1,000.00	5,000.00	3,908.09	18,625.22	(13,625.22)	372.50
599-000-675.000	MISCELLANEOUS	0.00	5,000.00	99.56	6,794.76	(1,794.76)	135.90
TOTAL REVENUES		7,342,269.00	6,855,707.00	672,694.65	2,532,566.02	4,323,140.98	36.94
Expenditures							
200	GEN SERVICES	6,350.00	29,643.00	1,808.98	19,441.57	10,201.43	65.59
548	WASTEWATER OPERATIONS	1,915,488.00	2,088,246.00	134,110.71	1,269,912.13	818,333.87	60.81
901	CAPITAL OUTLAY	5,012,126.00	5,007,434.00	487,546.83	1,187,747.33	3,819,686.67	23.72
905	DEBT SERVICE	350,737.00	350,737.00	0.00	112,326.25	238,410.75	32.03
TOTAL EXPENDITURES		7,284,701.00	7,476,060.00	623,466.52	2,589,427.28	4,886,632.72	34.64
Fund 599 - WASTEWATER FUND:							
TOTAL REVENUES		7,342,269.00	6,855,707.00	672,694.65	2,532,566.02	4,323,140.98	36.94
TOTAL EXPENDITURES		7,284,701.00	7,476,060.00	623,466.52	2,589,427.28	4,886,632.72	34.64
NET OF REVENUES & EXPENDITURES		57,568.00	(620,353.00)	49,228.13	(56,861.26)	(563,491.74)	9.17

PERIOD ENDING 02/28/2023

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO  
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 02/28/23 INCR (DECR)	02/28/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 661 - FLEET MAINTENANCE FUND							
Revenues							
661-000-665.000	INTEREST INCOME	100.00	5,000.00	7,709.95	30,188.84	(25,188.84)	603.78
661-000-667.200	EQUIPMENT RENTAL	646,427.00	646,427.00	96,844.97	678,496.33	(32,069.33)	104.96
661-000-673.000	SALE OF FIXED ASSETS	0.00	0.00	0.00	(11,458.05)	11,458.05	100.00
TOTAL REVENUES		646,527.00	651,427.00	104,554.92	697,227.12	(45,800.12)	107.03
Expenditures							
594	FLEET MAINTENANCE	331,468.00	357,401.00	20,897.00	809,037.49	(451,636.49)	226.37
901	CAPITAL OUTLAY	390,200.00	390,200.00	0.00	(181,295.68)	571,495.68	(46.46)
TOTAL EXPENDITURES		721,668.00	747,601.00	20,897.00	627,741.81	119,859.19	83.97
Fund 661 - FLEET MAINTENANCE FUND:							
TOTAL REVENUES		646,527.00	651,427.00	104,554.92	697,227.12	(45,800.12)	107.03
TOTAL EXPENDITURES		721,668.00	747,601.00	20,897.00	627,741.81	119,859.19	83.97
NET OF REVENUES & EXPENDITURES		(75,141.00)	(96,174.00)	83,657.92	69,485.31	(165,659.31)	72.25

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO								
MONTHLY REVENUE AND EXPENDITURE REPORT								
GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE		% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 02/28/23	02/28/2023	BALANCE		
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)		USED
Fund 854 - 2009 SPECIAL ASSESSMENT								
Revenues								
854-000-665.000	INTEREST INCOME	0.00	300.00	0.00	1,031.40	(731.40)		343.80
854-000-675.000	MISCELLANEOUS	0.00	0.00	37,134.30	37,134.30	(37,134.30)		100.00
854-200-675.000	MISCELLANEOUS	0.00	0.00	0.00	(542.26)	542.26		100.00
TOTAL REVENUES		0.00	300.00	37,134.30	37,623.44	(37,323.44)		2,541.15
Fund 854 - 2009 SPECIAL ASSESSMENT:								
TOTAL REVENUES		0.00	300.00	37,134.30	37,623.44	(37,323.44)		2,541.15
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00		0.00
NET OF REVENUES & EXPENDITURES		0.00	300.00	37,134.30	37,623.44	(37,323.44)		2,541.15

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO								
MONTHLY REVENUE AND EXPENDITURE REPORT								
GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR		YTD BALANCE	AVAILABLE	
		ORIGINAL	AMENDED BUDGET	MONTH 02/28/23		02/28/2023	BALANCE	
		BUDGET		INCR	(DECR)	NORM (ABNORM)	NORM (ABNORM)	% BDGT USED
Fund 858 - 2013 SPECIAL ASSESSMENT								
Revenues								
858-000-445.000	INTEREST & PENALTIES ON TAXES	181.00	181.00	0.00		0.00	181.00	0.00
858-000-451.000	SPECIAL ASSESSMENTS	1,009.00	1,009.00	232.08		959.22	49.78	95.07
TOTAL REVENUES		1,190.00	1,190.00	232.08		959.22	230.78	80.61
Fund 858 - 2013 SPECIAL ASSESSMENT:								
TOTAL REVENUES		1,190.00	1,190.00	232.08		959.22	230.78	80.61
TOTAL EXPENDITURES		0.00	0.00	0.00		0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		1,190.00	1,190.00	232.08		959.22	230.78	80.61

PERIOD ENDING 02/28/2023

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO  
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 02/28/23 INCR (DECR)	02/28/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 864 - 2016 SPECIAL ASSESSMENT							
Revenues							
864-000-445.000	INTEREST & PENALTIES ON TAXES	1,527.00	1,527.00	0.00	0.00	1,527.00	0.00
864-000-451.000	SPECIAL ASSESSMENTS	2,828.00	2,828.00	2,861.46	4,196.49	(1,368.49)	148.39
TOTAL REVENUES		4,355.00	4,355.00	2,861.46	4,196.49	158.51	96.36
Fund 864 - 2016 SPECIAL ASSESSMENT:							
TOTAL REVENUES		4,355.00	4,355.00	2,861.46	4,196.49	158.51	96.36
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		4,355.00	4,355.00	2,861.46	4,196.49	158.51	96.36

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REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

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\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO

MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	ACTIVITY FOR MONTH 02/28/23 INCR (DECR)	YTD BALANCE 02/28/2023 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 865 - 2017 SPECIAL ASSESSMENTS							
Revenues							
865-000-445.000	INTEREST & PENALTIES ON TAXES	7,227.00	7,227.00	39.12	228.86	6,998.14	3.17
865-000-451.000	SPECIAL ASSESSMENTS	12,219.00	12,219.00	1,703.13	9,441.77	2,777.23	77.27
TOTAL REVENUES		19,446.00	19,446.00	1,742.25	9,670.63	9,775.37	49.73
Fund 865 - 2017 SPECIAL ASSESSMENTS:							
TOTAL REVENUES		19,446.00	19,446.00	1,742.25	9,670.63	9,775.37	49.73
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		19,446.00	19,446.00	1,742.25	9,670.63	9,775.37	49.73

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\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO

MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	ACTIVITY FOR MONTH 02/28/23 INCR (DECR)	YTD BALANCE 02/28/2023 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 866 - 2018 SPECIAL ASSESSMENTS							
Revenues							
866-000-445.000	INTEREST & PENALTIES ON TAXES	15,188.00	15,188.00	0.00	1,919.55	13,268.45	12.64
866-000-451.000	SPECIAL ASSESSMENTS	42,190.00	42,190.00	576.97	32,570.36	9,619.64	77.20
TOTAL REVENUES		57,378.00	57,378.00	576.97	34,489.91	22,888.09	60.11
Fund 866 - 2018 SPECIAL ASSESSMENTS:							
TOTAL REVENUES		57,378.00	57,378.00	576.97	34,489.91	22,888.09	60.11
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		57,378.00	57,378.00	576.97	34,489.91	22,888.09	60.11

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO							
MONTHLY REVENUE AND EXPENDITURE REPORT							
GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 02/28/23	02/28/2023	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 867 - 2019 SPECIAL ASSESSMENTS							
Revenues							
867-000-445.000	INTEREST & PENALTIES ON TAXES	6,904.00	6,904.00	0.00	651.40	6,252.60	9.44
867-000-451.000	SPECIAL ASSESSMENTS	16,439.00	16,439.00	722.31	20,702.06	(4,263.06)	125.93
TOTAL REVENUES		23,343.00	23,343.00	722.31	21,353.46	1,989.54	91.48
Fund 867 - 2019 SPECIAL ASSESSMENTS:							
TOTAL REVENUES		23,343.00	23,343.00	722.31	21,353.46	1,989.54	91.48
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		23,343.00	23,343.00	722.31	21,353.46	1,989.54	91.48

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REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

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\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO							
MONTHLY REVENUE AND EXPENDITURE REPORT							
GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 02/28/23	02/28/2023	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 868 - 2020 SPECIAL ASSESSMENTS							
Revenues							
868-000-445.000	INTEREST & PENALTIES ON TAXES	7,795.00	7,795.00	0.00	1,566.63	6,228.37	20.10
868-000-451.000	SPECIAL ASSESSMENTS	16,240.00	16,240.00	496.33	24,768.54	(8,528.54)	152.52
TOTAL REVENUES		24,035.00	24,035.00	496.33	26,335.17	(2,300.17)	109.57
Fund 868 - 2020 SPECIAL ASSESSMENTS:							
TOTAL REVENUES		24,035.00	24,035.00	496.33	26,335.17	(2,300.17)	109.57
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		24,035.00	24,035.00	496.33	26,335.17	(2,300.17)	109.57

PERIOD ENDING 02/28/2023

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO  
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 02/28/23 INCR (DECR)	02/28/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 869 - 2021-20XX SPECIAL ASSESSMENTS							
Revenues							
869-000-445.000	INTEREST & PENALTIES ON TAXES	7,111.00	7,111.00	29.37	1,256.35	5,854.65	17.67
869-000-451.000	SPECIAL ASSESSMENTS	13,169.00	16,831.00	2,651.32	25,381.22	(8,550.22)	150.80
TOTAL REVENUES		20,280.00	23,942.00	2,680.69	26,637.57	(2,695.57)	111.26
Fund 869 - 2021-20XX SPECIAL ASSESSMENTS:							
TOTAL REVENUES		20,280.00	23,942.00	2,680.69	26,637.57	(2,695.57)	111.26
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		20,280.00	23,942.00	2,680.69	26,637.57	(2,695.57)	111.26
TOTAL REVENUES - ALL FUNDS		32,053,279.00	33,382,569.00	1,660,336.86	18,436,460.29	14,946,108.71	55.23
TOTAL EXPENDITURES - ALL FUNDS		31,583,566.00	36,260,529.00	2,175,882.60	17,958,644.55	18,301,884.45	49.48
NET OF REVENUES & EXPENDITURES		469,713.00	(2,877,960.00)	(515,545.74)	477,815.74	(3,355,775.74)	17.15

FROM 02/01/2023 TO 02/28/2023

FUND: ALL FUNDS

CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 02/01/2023	Total Debits	Total Credits	Ending Balance 02/28/2023
Fund 101	GENERAL FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	92,932.25	1,270,642.30	684,205.38	679,369.17
001.201	MI CLASS ACCOUNT	36,166.43	0.25	36,100.00	66.68
001.204	HUNTINGTON LIQUIDITY PORTAL	1,005,771.01	70,471.65	650,000.00	426,242.66
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	2,116,747.20	5,412.77	0.00	2,122,159.97
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	3,033,119.03	0.00	0.00	3,033,119.03
002.203	AMBULANCE PAYMENT BANK ACCOUNT	39,596.84	64,236.46	68,570.00	35,263.30
004.000	PETTY CASH	1,925.00	0.00	0.00	1,925.00
005.400	ICMA FORFEITURE FUNDS - RESTRICTED	4,055.65	799.18	0.00	4,854.83
	GENERAL FUND	6,330,313.41	1,411,562.61	1,438,875.38	6,303,000.64
Fund 202	MAJOR STREET FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	711,261.01	149,300.38	474,678.56	385,882.83
001.201	MI CLASS ACCOUNT	1,065,723.78	4,854.02	0.00	1,070,577.80
001.204	HUNTINGTON LIQUIDITY PORTAL	848.40	401,862.75	0.00	402,711.15
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	504,062.24	1,288.98	0.00	505,351.22
	MAJOR STREET FUND	2,281,895.43	557,306.13	474,678.56	2,364,523.00
Fund 203	LOCAL STREET FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	687,313.36	54,908.84	294,650.13	447,572.07
001.201	MI CLASS ACCOUNT	16,425.79	74.74	0.00	16,500.53
001.204	HUNTINGTON LIQUIDITY PORTAL	100,780.26	251,629.95	0.00	352,410.21
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	504,062.24	1,288.98	0.00	505,351.22
	LOCAL STREET FUND	1,308,581.65	307,902.51	294,650.13	1,321,834.03
Fund 208	PARK/RECREATION SITES FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	8,335.87	0.13	5,004.50	3,331.50
001.204	HUNTINGTON LIQUIDITY PORTAL	30,234.16	140.48	0.00	30,374.64
	PARK/RECREATION SITES FUND	38,570.03	140.61	5,004.50	33,706.14
Fund 239	OMS/DDA REVLG LOAN FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	64,283.44	8,449.03	0.00	72,732.47
001.204	HUNTINGTON LIQUIDITY PORTAL	60,468.09	280.97	0.00	60,749.06
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	201,624.81	515.54	0.00	202,140.35
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	202,256.71	0.00	0.00	202,256.71
	OMS/DDA REVLG LOAN FUND	528,633.05	9,245.54	0.00	537,878.59
Fund 243	OBRA #12 WOODWARD LOFT				
001.200	POOLED CASH (HUNTINGTON BANK)	2,927.00	0.00	0.00	2,927.00
001.201	MI CLASS ACCOUNT	123,850.71	0.00	0.00	123,850.71
	OBRA #12 WOODWARD LOFT	126,777.71	0.00	0.00	126,777.71
Fund 248	DOWNTOWN DEVELOPMENT AUTHORITY				
001.200	POOLED CASH (HUNTINGTON BANK)	66,863.03	515.69	34,358.50	33,020.22
001.201	MI CLASS ACCOUNT	25,220.67	114.90	0.00	25,335.57
001.203	MAIN STREET OWOSSO / DDA CHECKING	812.43	134.87	0.00	947.30
001.204	HUNTINGTON LIQUIDITY PORTAL	10,000.00	46.49	0.00	10,046.49
	DOWNTOWN DEVELOPMENT AUTHORITY	102,896.13	811.95	34,358.50	69,349.58
Fund 249	BUILDING INSPECTION FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	200,100.09	13,921.57	122,049.17	91,972.49
001.204	HUNTINGTON LIQUIDITY PORTAL	0.00	100,464.60	0.00	100,464.60
	BUILDING INSPECTION FUND	200,100.09	114,386.17	122,049.17	192,437.09
Fund 259	OBRA-DIST#15 -ARMORY BUILDING				
001.200	POOLED CASH (HUNTINGTON BANK)	0.45	0.00	0.00	0.45
Fund 272	OBRA FUND-DISTRICT #17 CARGILL (PREV #8)				
001.200	POOLED CASH (HUNTINGTON BANK)	68.91	0.00	0.00	68.91

CASH SUMMARY BY ACCOUNT FOR CITY OF OWOSSO  
 FROM 02/01/2023 TO 02/28/2023  
 FUND: ALL FUNDS  
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 02/01/2023	Total Debits	Total Credits	Ending Balance 02/28/2023
Fund 273	OBRA #9 ROBBINS LOFT				
001.200	POOLED CASH (HUNTINGTON BANK)	569.27	0.00	0.00	569.27
001.201	MI CLASS ACCOUNT	48,728.12	0.00	0.00	48,728.12
	OBRA #9 ROBBINS LOFT	49,297.39	0.00	0.00	49,297.39
Fund 276	OBRA FUND DISTRICT #16 - QDOBA				
001.200	POOLED CASH (HUNTINGTON BANK)	26,297.91	1.03	0.00	26,298.94
Fund 280	OBRA FUND-DISTRICT #21 - 152 E HOWARD ST				
001.200	POOLED CASH (HUNTINGTON BANK)	995.00	0.00	0.00	995.00
Fund 283	OBRA FUND-DISTRICT#3-TIAL				
001.200	POOLED CASH (HUNTINGTON BANK)	3,870.61	0.00	0.00	3,870.61
Fund 284	OPIOID SETTLEMENT FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	0.00	15,504.99	0.00	15,504.99
Fund 287	ARPA - AMERICAN RESCUE PLAN ACT				
001.200	POOLED CASH (HUNTINGTON BANK)	(153,007.33)	154,000.04	0.00	992.71
001.201	MI CLASS ACCOUNT	776,658.41	2,836.17	154,000.00	625,494.58
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	762,519.84	0.00	0.00	762,519.84
	ARPA - AMERICAN RESCUE PLAN ACT	1,386,170.92	156,836.21	154,000.00	1,389,007.13
Fund 297	HISTORICAL FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	3,999.76	2,400.19	1,562.66	4,837.29
001.202	HC CHECKING ACCOUNT	866.99	0.00	37.14	829.85
001.204	HUNTINGTON LIQUIDITY PORTAL	50,361.88	233.97	0.00	50,595.85
004.000	PETTY CASH	100.00	0.00	0.00	100.00
	HISTORICAL FUND	55,328.63	2,634.16	1,599.80	56,362.99
Fund 301	GENERAL DEBT SERVICE (VOTED BONDS)				
001.200	POOLED CASH (HUNTINGTON BANK)	28,909.67	1,474.81	0.00	30,384.48
001.201	MI CLASS ACCOUNT	228,963.90	1,042.79	0.00	230,006.69
001.204	HUNTINGTON LIQUIDITY PORTAL	403,121.18	1,873.29	0.00	404,994.47
	GENERAL DEBT SERVICE (VOTED BONDS)	660,994.75	4,390.89	0.00	665,385.64
Fund 401	CAPITAL PROJECT FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	14.46	0.00	228,591.00	(228,576.54)
001.204	HUNTINGTON LIQUIDITY PORTAL	88,692.22	412.09	0.00	89,104.31
	CAPITAL PROJECT FUND	88,706.68	412.09	228,591.00	(139,472.23)
Fund 469	CAPITAL PROJECTS-BUILDING AUTHORITY				
001.200	POOLED CASH (HUNTINGTON BANK)	36.92	0.00	19,500.00	(19,463.08)
001.201	MI CLASS ACCOUNT	37,053.40	168.84	0.00	37,222.24
	CAPITAL PROJECTS-BUILDING AUTHORITY	37,090.32	168.84	19,500.00	17,759.16
Fund 494	CAPITAL PROJECTS FUND-DOWNTOWN				
001.200	POOLED CASH (HUNTINGTON BANK)	295.82	0.00	0.00	295.82
001.201	MI CLASS ACCOUNT	34,008.22	0.00	0.00	34,008.22
	CAPITAL PROJECTS FUND-DOWNTOWN	34,304.04	0.00	0.00	34,304.04
Fund 588	TRANSPORTATION FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	1,529.07	82.52	0.00	1,611.59
001.201	MI CLASS ACCOUNT	58,750.96	267.53	0.00	59,018.49
	TRANSPORTATION FUND	60,280.03	350.05	0.00	60,630.08
Fund 590	SEWER FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	549,170.05	355,162.84	325,475.91	578,856.98
001.201	MI CLASS ACCOUNT	407,257.31	1,855.06	0.00	409,112.37

CASH SUMMARY BY ACCOUNT FOR CITY OF OWOSSO  
 FROM 02/01/2023 TO 02/28/2023  
 FUND: ALL FUNDS  
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 02/01/2023	Total Debits	Total Credits	Ending Balance 02/28/2023
001.204	HUNTINGTON LIQUIDITY PORTAL	453,511.36	152,804.50	0.00	606,315.86
001.300	FRANKENMUTH CREDIT UNION	251,258.94	642.45	0.00	251,901.39
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	511,132.68	0.00	0.00	511,132.68
004.000	PETTY CASH	200.00	0.00	0.00	200.00
	SEWER FUND	2,172,530.34	510,464.85	325,475.91	2,357,519.28
Fund 591	WATER FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	359,391.98	571,600.87	542,266.01	388,726.84
001.201	MI CLASS ACCOUNT	1,730,373.18	7,881.52	0.00	1,738,254.70
001.204	HUNTINGTON LIQUIDITY PORTAL	171,326.50	201,725.45	0.00	373,051.95
	WATER FUND	2,261,091.66	781,207.84	542,266.01	2,500,033.49
Fund 599	WASTEWATER FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	420,199.96	669,409.65	655,344.67	434,264.94
001.201	MI CLASS ACCOUNT	507,584.40	2,311.99	0.00	509,896.39
001.204	HUNTINGTON LIQUIDITY PORTAL	201,560.51	936.56	0.00	202,497.07
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	251,258.94	642.45	0.00	251,901.39
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	308,875.67	0.00	0.00	308,875.67
	WASTEWATER FUND	1,689,479.48	673,300.65	655,344.67	1,707,435.46
Fund 661	FLEET MAINTENANCE FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	354,105.13	97,168.25	20,897.00	430,376.38
001.201	MI CLASS ACCOUNT	610,631.87	2,781.26	0.00	613,413.13
001.204	HUNTINGTON LIQUIDITY PORTAL	503,901.27	2,341.57	0.00	506,242.84
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	1,008,124.06	2,577.82	0.00	1,010,701.88
	FLEET MAINTENANCE FUND	2,476,762.33	104,868.90	20,897.00	2,560,734.23
Fund 703	CURRENT TAX COLLECTION FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	659,494.48	2,503,932.88	3,117,355.23	46,072.13
001.201	MI CLASS ACCOUNT	1,059,060.00	0.00	0.00	1,059,060.00
001.204	HUNTINGTON LIQUIDITY PORTAL	247,000.00	1,802,360.00	400,000.00	1,649,360.00
	CURRENT TAX COLLECTION FUND	1,965,554.48	4,306,292.88	3,517,355.23	2,754,492.13
Fund 854	2009 SPECIAL ASSESSMENT				
001.200	POOLED CASH (HUNTINGTON BANK)	1,031.40	37,134.30	38,142.26	23.44
001.201	MI CLASS ACCOUNT	0.00	37,600.00	0.00	37,600.00
	2009 SPECIAL ASSESSMENT	1,031.40	74,734.30	38,142.26	37,623.44
Fund 858	2013 SPECIAL ASSESSMENT				
001.200	POOLED CASH (HUNTINGTON BANK)	727.14	232.08	0.00	959.22
Fund 864	2016 SPECIAL ASSESSMENT				
001.200	POOLED CASH (HUNTINGTON BANK)	1,335.03	2,861.46	4,100.00	96.49
001.201	MI CLASS ACCOUNT	0.00	4,100.00	0.00	4,100.00
	2016 SPECIAL ASSESSMENT	1,335.03	6,961.46	4,100.00	4,196.49
Fund 865	2017 SPECIAL ASSESSMENTS				
001.200	POOLED CASH (HUNTINGTON BANK)	7,928.38	1,742.25	9,600.00	70.63
001.201	MI CLASS ACCOUNT	0.00	9,600.00	0.00	9,600.00
	2017 SPECIAL ASSESSMENTS	7,928.38	11,342.25	9,600.00	9,670.63
Fund 866	2018 SPECIAL ASSESSMENTS				
001.200	POOLED CASH (HUNTINGTON BANK)	33,912.94	576.97	34,400.00	89.91
001.201	MI CLASS ACCOUNT	0.00	34,400.00	0.00	34,400.00
	2018 SPECIAL ASSESSMENTS	33,912.94	34,976.97	34,400.00	34,489.91
Fund 867	2019 SPECIAL ASSESSMENTS				
001.200	POOLED CASH (HUNTINGTON BANK)	20,631.15	722.31	21,300.00	53.46
001.201	MI CLASS ACCOUNT	0.00	21,300.00	0.00	21,300.00

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DB: Owosso

CASH SUMMARY BY ACCOUNT FOR CITY OF OWOSSO  
FROM 02/01/2023 TO 02/28/2023  
FUND: ALL FUNDS  
CASH AND INVESTMENT ACCOUNTS

Page: 4/4

Fund Account	Description	Beginning Balance 02/01/2023	Total Debits	Total Credits	Ending Balance 02/28/2023
	2019 SPECIAL ASSESSMENTS	20,631.15	22,022.31	21,300.00	21,353.46
Fund 868	2020 SPECIAL ASSESSMENTS				
001.200	POOLED CASH (HUNTINGTON BANK)	25,838.84	496.33	26,300.00	35.17
001.201	MI CLASS ACCOUNT	0.00	26,300.00	0.00	26,300.00
	2020 SPECIAL ASSESSMENTS	25,838.84	26,796.33	26,300.00	26,335.17
Fund 869	2021-20XX SPECIAL ASSESSMENTS				
001.200	POOLED CASH (HUNTINGTON BANK)	23,956.88	2,680.69	26,600.00	37.57
001.201	MI CLASS ACCOUNT	0.00	26,600.00	0.00	26,600.00
	2021-20XX SPECIAL ASSESSMENTS	23,956.88	29,280.69	26,600.00	26,637.57
Fund 956	GASB 34 LONG TERM DEBT				
005.200	MMRMA CASH - RESTRICTED	242,389.53	0.00	0.00	242,389.53
	TOTAL - ALL FUNDS	24,244,342.72	9,164,135.29	7,995,088.12	25,413,389.89

<b>From:</b>	<b>Building Department</b>
<b>To:</b>	<b>Owosso City Council</b>
<b>Report Month:</b>	<b>MARCH 2023</b>

<b>Category</b>	<b>Estimated Cost</b>	<b>Permit Fee</b>	<b>Number of Permits</b>
ABOVE GROUND POOL	\$0	\$75	1
ACCESSORY STRUCTURES	\$0	\$75	1
DECK	\$7,000	\$230	1
Electrical	\$0	\$4,070	27
FENCE PERMIT	\$0	\$250	3
GARAGE, DETACHED	\$10,000	\$75	1
Mechanical	\$0	\$4,865	24
NON-RES. ADD/ALTER/REPAIR	\$130,000	\$2,047	3
Plumbing	\$0	\$1,075	5
RES. ADD/ALTER/REPAIR	\$50,000	\$670	4
ROOF	\$95,048	\$1,260	10
ROW-ENG	\$0	\$30	1
ROW-SIDEWALK OCCUPANCY	\$0	\$0	1
ROW-UTILITY	\$0	\$90	3
SIGN PERMIT	\$0	\$179	1
WINDOWS	\$52,447	\$260	3
<b>Totals</b>	<b>\$344,495</b>	<b>\$15,251</b>	<b>89</b>

**2022 COMPARISON TOTALS**

**MARCH 2022**

**\$995,017**

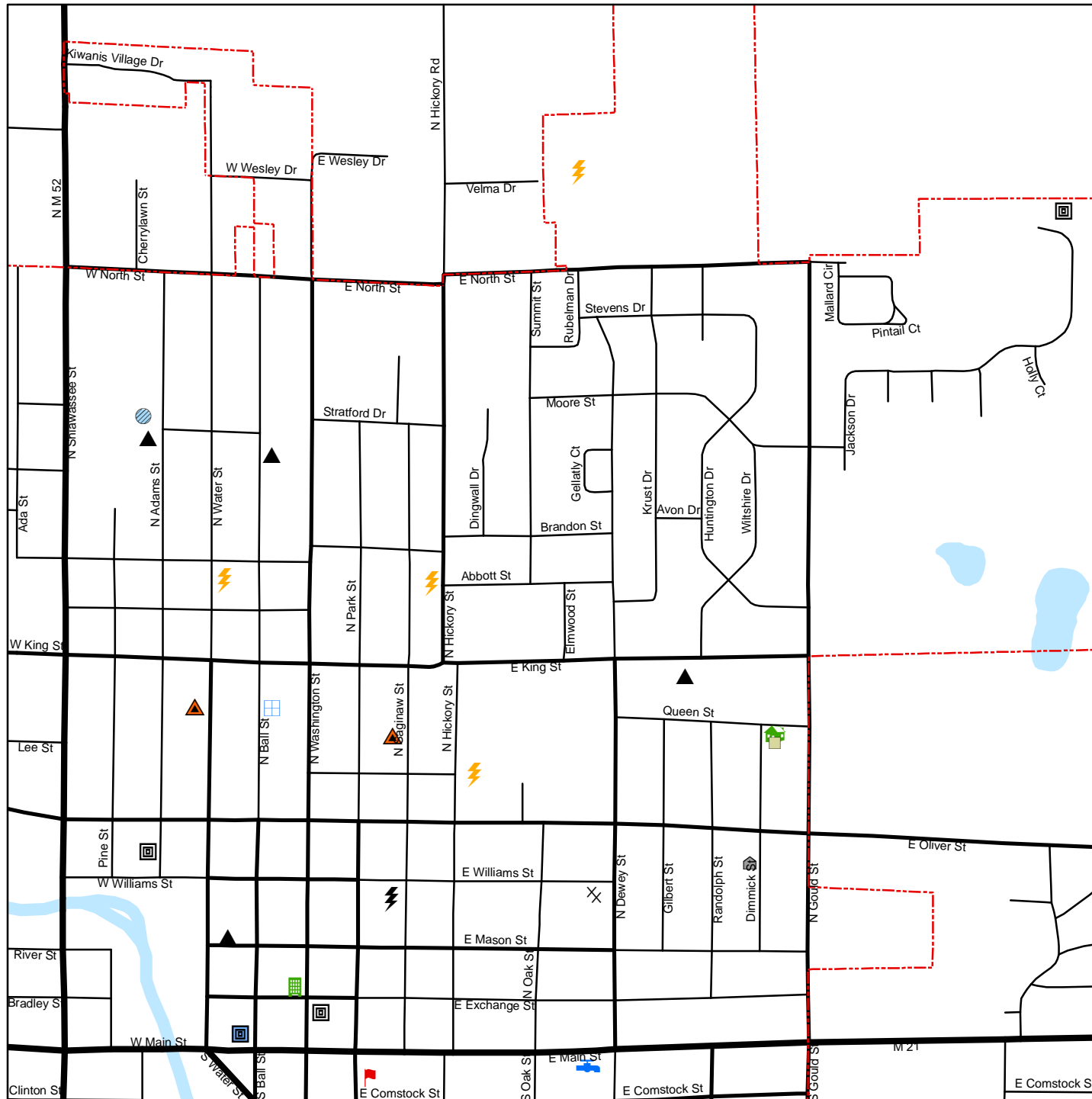
**\$13,114**

**55**

# City of Owosso

Permit Activity  
March 2023

NE Quadrant



## Category

- Above Ground Pool
- Accessory Structures
- Deck
- Electrical
- Electrical & Mechanical
- Fence Permit
- Mechanical
- Mechanical & Plumbing
- Non-Res. Add/Alter/Repair
- Plumbing
- Res. Add/Alter/Repair
- Roof
- ROW-Utility
- Sign Permit
- Windows

## Other Features

- City Limit
- Railroads
- River & Lakes

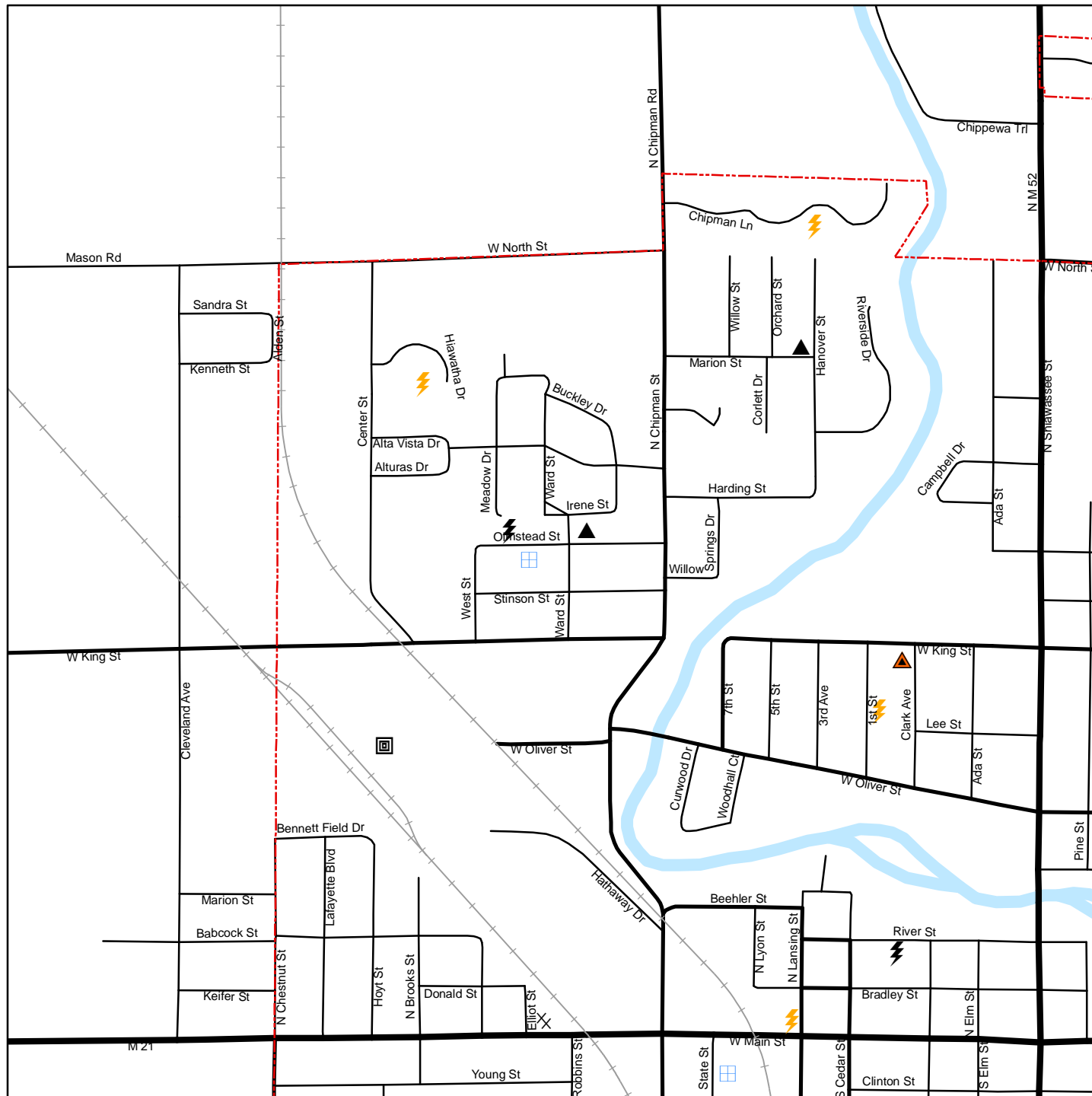
0 300 600 900 1,200 Feet



# City of Owosso

Permit Activity  
March 2023

NW Quadrant



## Category

- ⚡ Electrical
- ⚡⚙️ Electrical & Mechanical
- ⌘ Fence Permit
- ⌘ Mechanical
- ▲ Roof
- ▲⌘ ROW-Utility
- ⌘ Windows

## Other Features

- City Limit
- Railroads
- River & Lakes

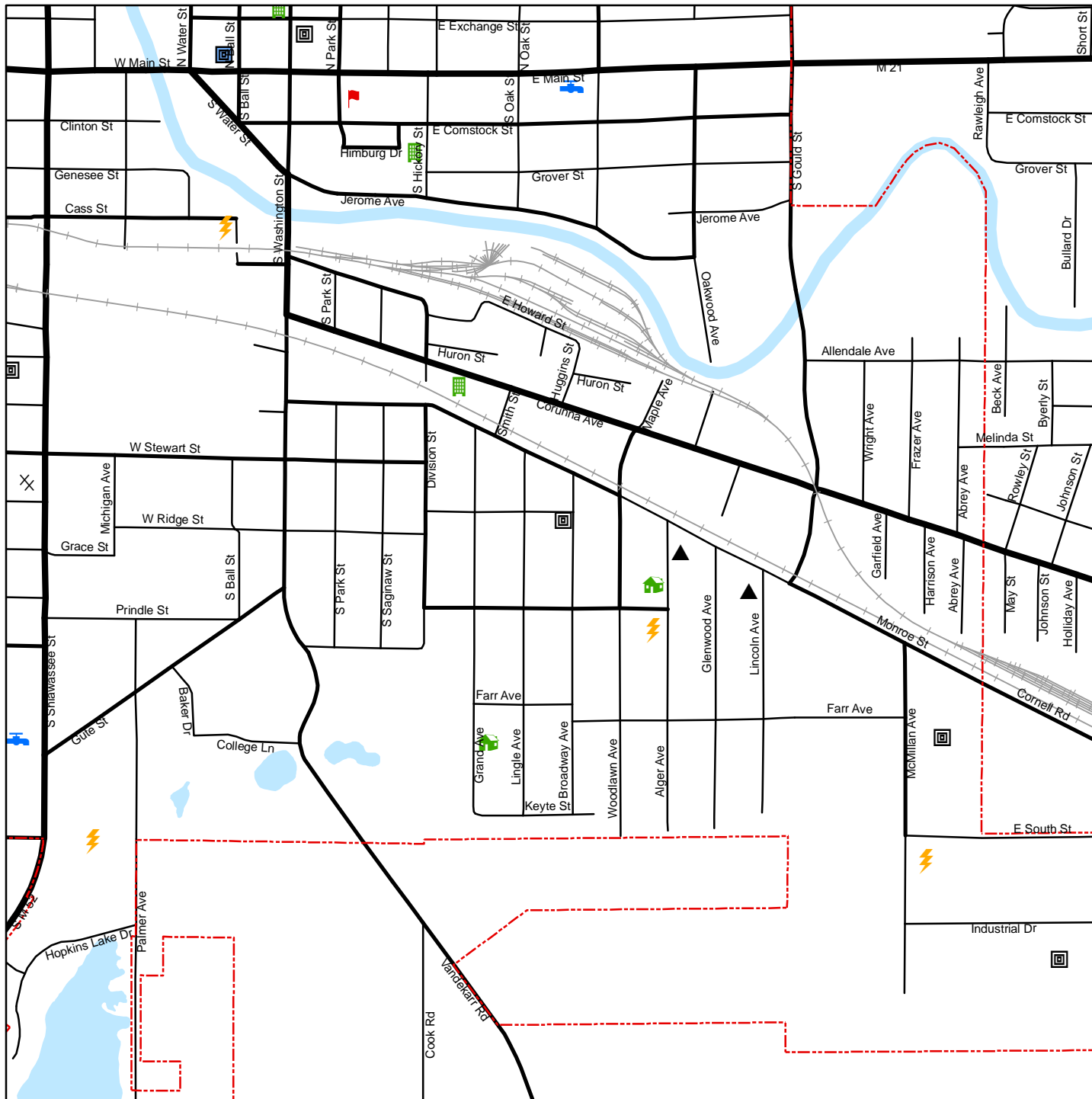
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# City of Owosso

Permit Activity  
March 2023

SE Quadrant



## Category

- Electrical
- Fence Permit
- Mechanical
- Mechanical & Plumbing
- Non-Res. Add/Alter/Repair
- Plumbing
- Res. Add/Alter/Repair
- Roof
- Sign Permit

## Other Features

- City Limit
- Railroads
- River & Lakes

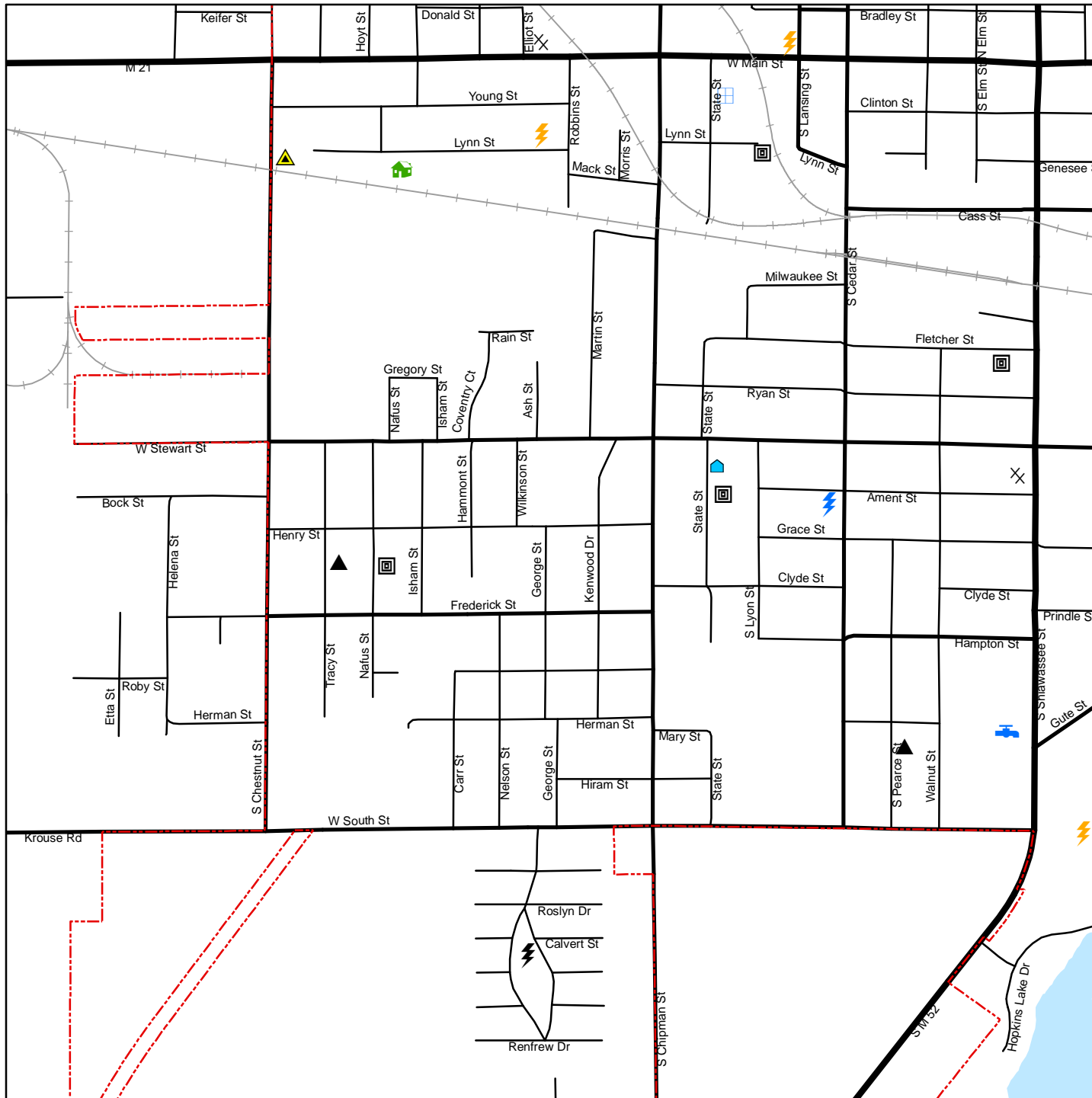
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Feet



# City of Owosso

Permit Activity  
March 2023

SW Quadrant



## Category

- Electrical
- Electrical & Mechanical
- Electrical & Plumbing
- Fence Permit
- Garage, Detached
- Mechanical
- Plumbing
- Res. Add/Alter/Repair
- Roof
- ROW-Eng
- Windows

## Other Features

- City Limit
- Railroads
- River & Lakes

0 300 600 900 1,200  
Feet



## MARCH 2023

Enf. Number	Address		Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
<u>ACCESSORY STRUCTURES</u>									
ENF 22-0149	LINGLE AVE		INSPECTED PROPERTY	FINAL NOTICE	02/10/2022	03/01/2023	06/01/2023		N
Total Entries					1				
<u>APPLIANCES</u>									
ENF 23-0129	E	EXCHANGE ST	RESOLVED	CLOSED	02/08/2023	03/01/2023		03/01/2023	N
ENF 23-0150	LINGLE AVE		RESOLVED	CLOSED	02/15/2023	03/07/2023		03/07/2023	Y
ENF 23-0230	W	RIDGE ST	RESOLVED	CLOSED	03/15/2023	03/30/2023		03/30/2023	N
Total Entries					3				
<u>AUTO REP/JUNK VEH</u>									
ENF 23-0179	ADAMS ST		RESOLVED	CLOSED	02/27/2023	03/13/2023		03/13/2023	N
ENF 23-0159	MOORE ST		LETTER SENT	RECHECK SCHEDULED	02/17/2023	03/01/2023	06/06/2023		N
ENF 23-0223	MACK ST		LETTER SENT	RECHECK SCHEDULED	03/13/2023	04/03/2023	04/17/2023		N
Total Entries					3				
<u>BUILDING VIOL</u>									
ENF 18-0622	W	OLIVER ST	INSPECTED PROPERTY	REF TO CITY ATTY	08/10/2018	03/13/2023	04/13/2023		IND
Total Entries					1				
<u>BUILDING VIOL</u>									
ENF 23-0187	ALGER AVE		OBTAINED PERMIT	CLOSED	03/02/2023	03/20/2023		03/20/2023	Y
ENF 23-0012	CORUNNA AVE		CONTACT WITH OWNER	RECHECK SCHEDULED	01/05/2023	03/28/2023	04/06/2023		COMM/V.L.
ENF 20-0698	W	MAIN ST	INSPECTED PROPERTY	EXTENSION GRANTED	09/03/2020	03/14/2023	04/13/2023		COMM
ENF 23-0008	W	MAIN ST	INSPECTED PROPERTY	LETTER SENT	01/03/2023	03/20/2023	04/20/2023		COMM
ENF 22-1678	N	BALL ST	RESOLVED	CLOSED	12/20/2022	03/20/2023		03/20/2023	N

**Code Enforcement Activity**  
**MARCH 2023**

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 20-0748	MARTIN ST	INSPECTED PROPERTY	REF TO CITY ATTY	09/16/2020	03/22/2023	04/20/2023		VAC
ENF 23-0261	ROBBINS ST	LETTER SENT	LETTER SENT	03/22/2023	03/22/2023	04/24/2023		N
ENF 23-0254	YOUNG	INSPECTED PROPERTY	RECHECK SCHEDULED	03/21/2023	03/21/2023	04/18/2023		N
ENF 21-1886	PRINDLE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	12/17/2021	03/23/2023	04/27/2023		VAC
ENF 22-1528	E KING ST	2ND NOTICE SENT	2ND NOTICE SENT	11/11/2022	03/13/2023	04/13/2023		Y
ENF 22-0677	N SHIAWASSEE ST	FINAL NOTICE SENT	RED-TAGGED	05/19/2022	03/14/2023	04/18/2023		VAC
ENF 23-0202	E COMSTOCK ST	COMPLAINT LOGGED	INSPECTION PENDING	03/08/2023	03/08/2023	04/06/2023		COMM
ENF 22-1490	LINGLE AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	11/02/2022	03/01/2023	05/03/2023		N
ENF 23-0128	DIVISION ST	INSPECTED PROPERTY	RED-TAGGED	02/06/2023	03/01/2023	04/05/2023		N
ENF 22-1626	BROADWAY AVE	INSPECTED PROPERTY	PARTIALLY RESOLVED	12/07/2022	03/07/2023	04/04/2023		N
ENF 20-0972	E WILLIAMS ST	INSPECTED PROPERTY	RECHECK SCHEDULED	11/18/2020	03/23/2023	04/27/2023		N
ENF 21-1156	E WILLIAMS ST	INSPECTED PROPERTY	TICKET ISSUED	08/01/2023	03/09/2023	04/10/2023		N
ENF 22-0025	W EXCHANGE	INSPECTED PROPERTY	PARTIALLY RESOLVED	01/07/2022	03/09/2023	04/10/2023		Y
ENF 22-1586	W EXCHANGE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	11/29/2022	03/01/2023	05/03/2023		COMM
ENF 21-1476	CORUNNA AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	09/22/2021	03/29/2023	04/12/2023		N
ENF 22-1352	CORUNNA AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	10/03/2022	03/29/2023	04/12/2023		N
ENF 22-1053	JEROME AVE	INSPECTED PROPERTY	FINAL NOTICE	07/26/2022	03/06/2023	04/06/2023		N
ENF 22-0963	MICHIGAN AVE	INSPECTED PROPERTY	CONTACTED PROPERTY OWNER	06/29/2022	03/13/2023	04/13/2023		N
ENF 22-0230	W RIDGE ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	03/02/2022	03/22/2023	04/24/2023		Y
ENF 19-0167	TRACY ST	ISSUED 3RD TICKET	REF TO CITY ATTY	03/15/2019	03/21/2023	04/24/2023		N

## MARCH 2023

Enf. Number		Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 23-0270	E	STEWART ST	INSPECTED PROPERTY	LETTER SENT	03/29/2023	03/29/2023	04/13/2023		Y
ENF 22-0167	S	CEDAR	INSPECTED PROPERTY	REF TO CITY ATTY	02/15/2022	03/28/2023	04/25/2023		N
ENF 20-0720		HURON ST	INSPECTED PROPERTY	RECHECK SCHEDULED	09/10/2020	03/13/2023	04/04/2023		N
Total Entries					28				
DEAD TREE									
ENF 22-0846		JEROME AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	06/13/2022	03/01/2023	04/04/2023		Y
Total Entries					1				
DEMO BY NEGLECT HDC									
ENF 22-1109	W	MAIN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	08/05/2022	03/01/2023	05/09/2023		COMM
Total Entries					1				
DOORS IN VIOLATION									
ENF 22-1567	N	SAGINAW ST	INSPECTED PROPERTY	FINAL NOTICE	11/23/2022	03/28/2023	04/12/2023		Y
Total Entries					1				
EXTERIOR PAINT/SIDING									
ENF 21-0040		WOODLAWN AVE	INSPECTED PROPERTY	LETTER SENT	01/12/2021	03/21/2023	04/24/2023		N
ENF 22-1162		GENESEE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	08/16/2022	03/28/2023	04/11/2023		Y
Total Entries					2				
FENCE VIOLATION									
ENF 22-1309	W	STEWART ST	CONTACT WITH OWNER	RECHECK SCHEDULED	09/15/2022	03/23/2023	04/20/2023		COMM
Total Entries					1				
FIRE DAMAGE									
ENF 23-0174	N	HICKORY ST	INSPECTED PROPERTY	RED-TAGGED	02/23/2023	03/20/2023	04/20/2023		N
ENF 21-1898	S	WASHINGTON ST	INSPECTED PROPERTY	CLOSED	12/22/2021	03/01/2023		03/01/2023	COMM

**MARCH 2023**

Enf. Number		Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 22-0193	S	CHIPMAN ST	INSPECTED PROPERTY	REF TO CITY ATTY	02/21/2022	03/29/2023	04/27/2023		Y
ENF 23-0198		AMENT ST		RED-TAGGED	03/07/2023	03/07/2023	04/06/2023		VAC
					Total Entries	4			
FRONT YARD PARKING									
ENF 23-0050		ADAMS ST	RESOLVED	CLOSED	01/18/2023	03/13/2023		03/13/2023	N
ENF 23-0248		AMENT ST	RESOLVED	CLOSED	03/20/2023	03/28/2023		03/28/2023	N
ENF 23-0246	S	CHIPMAN ST	RESOLVED	CLOSED	03/20/2023	04/03/2023		04/03/2023	Y
ENF 23-0233	W	OLIVER ST	RESOLVED	CLOSED	03/15/2023	03/23/2023		03/23/2023	N
					Total Entries	4			
FURNITURE OUTSIDE									
ENF 23-0081	W	STEWART ST	RESOLVED	CLOSED	01/25/2023	03/15/2023		03/15/2023	N
ENF 23-0201		GOODHUE ST	RESOLVED	CLOSED	03/08/2023	03/14/2023		03/14/2023	Y
ENF 23-0258	N	WASHINGTON ST	LETTER SENT	2ND NOTICE SENT	03/22/2023	03/29/2023	04/12/2023		Y
ENF 23-0062		BROADWAY AVE	RESOLVED	CLOSED	01/23/2023	03/15/2023		03/15/2023	Y
					Total Entries	4			
GARBAGE & DEBRIS									
ENF 23-0123		GLENWOOD AVE	RESOLVED	CLOSED	02/07/2023	03/02/2023		03/02/2023	N
ENF 23-0148		WOODLAWN AVE	RESOLVED	CLOSED	02/14/2023	03/28/2023		03/28/2023	N
ENF 23-0048	W	KING ST	RESOLVED	CLOSED	01/17/2023	03/13/2023		03/13/2023	Y
ENF 23-0221	W	STEWART ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/13/2023	04/03/2023	04/03/2023		N
ENF 23-0260		AMENT ST	LETTER SENT	RECHECK SCHEDULED	03/22/2023	03/22/2023	04/05/2023		N
ENF 23-0265		AMENT ST	RESOLVED	CLOSED	03/28/2023	03/28/2023		03/28/2023	Y

**Code Enforcement Activity**  
**MARCH 2023**

Enf. Number		Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 23-0264	S	SHIAWASSEE ST	LETTER SENT	RECHECK SCHEDULED	03/28/2023	03/28/2023	04/11/2023		N
ENF 23-0222		MACK ST	RESOLVED	CLOSED	03/13/2023	03/20/2023		03/20/2023	N
ENF 22-1558		BRADLEY ST	CONTACT WITH OWNER	EXTENSION GRANTED	11/21/2022	03/08/2023	04/10/2023		N
ENF 22-1660		BRANDON ST	RESOLVED	CLOSED	12/14/2022	03/07/2023		03/07/2023	Y
ENF 23-0018		GROVER ST	RESOLVED	CLOSED	01/09/2023	03/02/2023		03/02/2023	Y
ENF 23-0141		HUNTINGTON DR	RECHECK SCHEDULED	CLOSED	02/13/2023	03/06/2023			N
ENF 20-0878	N	HICKORY ST	LEGAL ACTION	REF TO CITY ATTY	10/26/2020	03/20/2023	04/20/2023		N
ENF 23-0167		PINE ST	RESOLVED	CLOSED	02/21/2023	03/01/2023		03/01/2023	Y
ENF 23-0253	E	MASON ST	EMAILED OWNER	RECHECK SCHEDULED	03/21/2023	04/03/2023	04/17/2023		Y
ENF 22-1265		GRAND AVE	RESOLVED	CLOSED	09/07/2022	03/15/2023		03/15/2023	Y
ENF 23-0231		GRAND AVE	LETTER SENT	2ND NOTICE SENT	03/15/2023	03/29/2023	04/12/2023		N
ENF 21-1480		BROADWAY AVE	LETTER SENT	2ND NOTICE SENT	09/23/2021	03/21/2023	04/24/2023		N
ENF 23-0203	N	SAGINAW ST	LETTER SENT	2ND NOTICE SENT	03/09/2023	03/22/2023	04/05/2023		Y
ENF 23-0168	E	MAIN ST	RESOLVED	CLOSED	02/22/2023	03/13/2023		03/13/2023	Y
ENF 22-0551		GRACE ST	ISSUED 3RD TICKET	REF TO CITY ATTY	05/04/2022	03/21/2023	04/24/2023		N
ENF 23-0218		CORUNNA AVE	RESOLVED	CLOSED	03/13/2023	03/20/2023		03/20/2023	Y
ENF 22-1297		RIVER ST	LETTER SENT	RECHECK SCHEDULED	09/14/2022	03/28/2023	04/12/2023		N
ENF 23-0224	N	CHIPMAN	RESOLVED	CLOSED	03/13/2023	03/22/2023		03/22/2023	N
ENF 23-0249	S	SHIAWASSEE ST	EMAILED OWNER	RECHECK SCHEDULED	03/20/2023	04/03/2023	04/17/2023		COMM
ENF 23-0227	E	WILLIAMS ST	RESOLVED	CLOSED	03/13/2023	03/28/2023		03/28/2023	N

**MARCH 2023**

Enf. Number		Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 22-1317	E	HOWARD ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	09/19/2022	03/22/2023	04/05/2023		N
Total Entries					27				
GARBAGE CANS									
ENF 23-0204		PINE ST	CONTACT WITH OWNER	PARTIALLY RESOLVED	03/09/2023	03/22/2023	04/05/2023		Y
ENF 23-0200	E	MASON ST	RESOLVED	CLOSED	03/08/2023	03/13/2023		03/13/2023	Y
ENF 23-0271		ADA ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/30/2023	03/30/2023	04/10/2023		N
Total Entries					3				
GARBAGE/JUNK IN ROW									
ENF 23-0255		WOODLAWN AVE	RESOLVED	CLOSED	03/21/2023	03/28/2023		03/28/2023	N
ENF 23-0236		WOODLAWN AVE	RESOLVED	CLOSED	03/16/2023	03/23/2023		03/23/2023	Y
ENF 23-0238		ALGER AVE	RESOLVED	CLOSED	03/16/2023	03/23/2023		03/23/2023	Y
ENF 23-0237		ALGER AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	03/16/2023	03/16/2023	04/05/2023		N
ENF 23-0241	S	LANSING	RESOLVED	CLOSED	03/16/2023	03/23/2023		03/23/2023	Y
ENF 23-0229	N	WATER ST	LETTER SENT	RECHECK SCHEDULED	03/15/2023	03/15/2023	04/05/2023		N
ENF 23-0257		PINE ST	LETTER SENT	RECHECK SCHEDULED	03/22/2023	03/29/2023	04/12/2023		N
ENF 23-0220		WALNUT ST	RESOLVED	CLOSED	03/13/2023	03/20/2023		03/20/2023	N
ENF 23-0192	E	KING ST	RESOLVED	CLOSED	03/06/2023	03/13/2023		03/13/2023	N
ENF 23-0232		RANDOLPH ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/15/2023	03/15/2023	04/05/2023		N
ENF 23-0184	E	OLIVER ST	RESOLVED	CLOSED	02/28/2023	03/14/2023		03/14/2023	Y
ENF 23-0194		DIMMICK ST	RESOLVED	CLOSED	03/06/2023	03/13/2023		03/13/2023	N
ENF 23-0199		LYNN ST	RESOLVED	CLOSED	03/08/2023	03/21/2023		03/21/2023	Y

**Code Enforcement Activity**  
**MARCH 2023**

Enf. Number		Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 23-0245	N	ELM ST	RESOLVED	CLOSED	03/20/2023	03/28/2023		03/28/2023	Y
ENF 23-0244	N	ELM ST	RESOLVED	CLOSED	03/20/2023	03/28/2023		03/28/2023	N
ENF 23-0188	E	COMSTOCK	RESOLVED	CLOSED	03/02/2023	03/09/2023		03/09/2023	Y
ENF 23-0193	E	KING ST	RESOLVED	CLOSED	03/06/2023	03/28/2023		03/28/2023	Y
ENF 23-0175		WILTSHIRE DR	RESOLVED	CLOSED	02/27/2023	03/06/2023		03/06/2023	N
ENF 23-0176		HUNTINGTON DR	RESOLVED	CLOSED	02/27/2023	03/06/2023		03/06/2023	N
ENF 23-0235		PINE ST	RESOLVED	CLOSED	03/15/2023	03/22/2023		03/22/2023	N
ENF 23-0196		PINE ST	RESOLVED	CLOSED	03/07/2023	03/13/2023		03/13/2023	N
ENF 23-0195		PEARCE ST	RESOLVED	CLOSED	03/06/2023	03/20/2023		03/20/2023	N
ENF 23-0219		PEARCE ST	RESOLVED	CLOSED	03/13/2023	03/28/2023		03/28/2023	N
ENF 23-0178	N	BALL ST	RESOLVED	CLOSED	02/27/2023	03/06/2023		03/06/2023	N
ENF 23-0266		ADAMS ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/29/2023	03/29/2023	04/05/2023		N
ENF 23-0267		ADAMS ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/29/2023	03/29/2023	04/05/2023		N
ENF 23-0225	N	WATER ST	RESOLVED	CLOSED	03/13/2023	03/20/2023		03/20/2023	N
ENF 23-0259	N	DEWEY ST	RESOLVED	CLOSED	03/22/2023	04/03/2023		04/03/2023	N
ENF 23-0149		GRAND AVE	RESOLVED	CLOSED	02/14/2023	03/07/2023		03/07/2023	N
ENF 23-0190	W	KING ST	RESOLVED	CLOSED	03/03/2023	03/09/2023		03/09/2023	N
ENF 23-0243	N	SAGINAW ST	RESOLVED	CLOSED	03/20/2023	03/28/2023		03/28/2023	Y
ENF 23-0242	N	SAGINAW ST	RESOLVED	CLOSED	03/20/2023	03/28/2023		03/28/2023	Y
ENF 23-0263	N	HICKORY ST	RESOLVED	CLOSED	03/22/2023	03/29/2023		03/29/2023	N
ENF 23-0268		GOODHUE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/29/2023	03/29/2023	04/05/2023		N

**MARCH 2023**

Enf. Number		Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 23-0189	N	WATER ST	RESOLVED	CLOSED	03/03/2023	03/14/2023		03/14/2023	N
ENF 23-0177	N	WATER ST	RESOLVED	CLOSED	02/27/2023	03/13/2023		03/13/2023	N
ENF 23-0197		PRINDLE ST	RESOLVED	CLOSED	03/07/2023	03/22/2023		03/22/2023	Y
ENF 23-0251		OLMSTEAD ST	RESOLVED	CLOSED	03/21/2023	03/28/2023		03/28/2023	N
ENF 23-0247		AMENT ST	RESOLVED	CLOSED	03/20/2023	03/28/2023		03/28/2023	N
ENF 23-0180		BEEHLER ST	RESOLVED	CLOSED	02/27/2023	03/03/2023		03/03/2023	N
ENF 23-0252	N	CEDAR ST	RESOLVED	CLOSED	03/21/2023	03/28/2023		03/28/2023	N
ENF 23-0162	N	CEDAR ST	RESOLVED	CLOSED	02/20/2023	03/06/2023		03/06/2023	Y
ENF 23-0226	E	EXCHANGE ST	RESOLVED	CLOSED	03/13/2023	04/03/2023		04/03/2023	N
ENF 23-0186	W	STEWART ST	RESOLVED	CLOSED	03/01/2023	03/09/2023		03/09/2023	Y
Total Entries					44				
HEALTH & SAFETY									
ENF 21-0921		CORUNNA AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	06/23/2021	03/01/2023	05/03/2023		N
Total Entries					1				
IMMINENT DANGER OF STRUCTURE									
ENF 22-0059	S	DEWEY ST	INSPECTED PROPERTY	REF TO CITY ATTY	01/21/2022	03/01/2023	04/05/2023		VAC
Total Entries					1				
MECHANICAL VIOLATIONS									
ENF 22-1347	N	WASHINGTON ST	REF TO HEALTH DEPARTMENT	CLOSED	10/03/2022	03/20/2023		03/20/2023	COMM
Total Entries					1				
MULTIPLE VIOLATIONS									
ENF 22-1561		WOODLAWN AVE	RESOLVED	CLOSED	11/22/2022	03/30/2023		03/30/2023	N

**Code Enforcement Activity**  
**MARCH 2023**

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 22-1581	ALGER AVE	RESOLVED	CLOSED	11/29/2022	03/14/2023		03/14/2023	N
ENF 23-0041	ALGER AVE	RESOLVED	CLOSED	01/12/2023	03/02/2023		03/02/2023	N
ENF 23-0154	ALGER AVE	RESOLVED	CLOSED	02/16/2023	03/14/2023		03/14/2023	N
ENF 22-1531	WOODLAWN AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	11/14/2022	03/23/2023	04/05/2023		N
ENF 20-0182	CORUNNA AVE	CONTACT WITH OWNER	RECHECK SCHEDULED	05/11/2020	03/28/2023	04/25/2023		COMM
ENF 22-1525	CORUNNA AVE	CONTACT WITH OWNER	RECHECK SCHEDULED	11/09/2022	03/31/2023	04/25/2023		COMM
ENF 23-0262	PINE ST	RESOLVED	CLOSED	03/22/2023	03/29/2023		03/29/2023	Y
ENF 22-0522	W MAIN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	04/29/2022	03/30/2023	04/19/2023		N
ENF 23-0240	RYAN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/16/2023	03/23/2023	04/06/2023		N
ENF 23-0156	S CHIPMAN ST	LETTER SENT	2ND NOTICE SENT	02/16/2023	03/22/2023	04/05/2023		N
ENF 23-0107	S CHIPMAN ST	RESOLVED	CLOSED	02/01/2023	03/08/2023		03/08/2023	Y
ENF 21-1578	ROBBINS ST	INSPECTED PROPERTY	LEGAL ACTION	10/14/2021	03/23/2023	04/27/2023		COMM
ENF 21-1509	W MAIN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	09/28/2021	03/28/2023	04/11/2023		N
ENF 20-0411	MACK ST	INSPECTED PROPERTY	CLOSED	06/29/2020	03/30/2023		04/03/2023	N
ENF 21-1884	PRINDLE ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	12/17/2021	03/09/2023	04/06/2023		N
ENF 22-1346	N ELM ST	INSPECTED PROPERTY	RECHECK SCHEDULED	10/03/2022	03/30/2023	05/31/2023		N
ENF 22-1290	GROVER ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	09/12/2022	03/30/2023	04/19/2023		Y
ENF 22-1150	S DEWEY ST	INSPECTED PROPERTY	RECHECK SCHEDULED	08/15/2022	03/23/2023	04/06/2023		N
ENF 23-0234	ADAMS ST	RESOLVED	CLOSED	03/15/2023	03/22/2023		03/22/2023	N
ENF 22-1190	PEARCE ST	LETTER SENT	PARTIALLY RESOLVED	08/22/2022	03/06/2023	04/06/2023		Y

**Code Enforcement Activity**  
**MARCH 2023**

Enf. Number		Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 21-1095	E	MASON ST	INSPECTED PROPERTY	FINAL NOTICE	07/20/2021	03/09/2023	04/10/2023		Y
ENF 21-1749	E	MASON ST	INSPECTED PROPERTY	EXTENSION GRANTED	11/16/2021	03/14/2023	04/13/2023		N
ENF 23-0172		GRAND AVE	LETTER SENT	2ND NOTICE SENT	02/22/2023	03/09/2023	04/18/2023		N
ENF 23-0173		GRAND AVE	RESOLVED	CLOSED	02/22/2023	03/08/2023		03/09/2023	N
ENF 22-1135		GRAND AVE	RESOLVED	CLOSED	08/11/2022	03/07/2023		03/07/2023	Y
ENF 22-1618		LINGLE AVE	INSPECTED PROPERTY	PARTIALLY RESOLVED	12/06/2022	03/28/2023	04/04/2023		N
ENF 22-1627		BROADWAY AVE	RESOLVED	CLOSED	12/07/2022	03/07/2023		03/07/2023	Y
ENF 21-1821	N	SAGINAW ST	LETTER SENT	2ND NOTICE SENT	12/07/2021	03/30/2023	04/13/2023		N
ENF 20-0917	W	EXCHANGE	INSPECTED PROPERTY	RECHECK SCHEDULED	11/03/2020	03/29/2023	04/27/2023		N
ENF 20-1016	W	EXCHANGE	INSPECTED PROPERTY	RECHECK SCHEDULED	12/07/2020	03/20/2023	04/20/2023		COMM
ENF 23-0161	N	SAGINAW ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	02/20/2023	03/20/2023	04/17/2023		N
ENF 23-0145	N	WASHINGTON ST	HOMEOWNER CALLED IN	2ND NOTICE SENT	02/14/2023	03/30/2023	04/06/2023		Y
ENF 23-0191	S	SHIAWASSEE ST	RECHECK SCHEDULED	FINAL NOTICE	03/03/2023	03/29/2023	04/06/2023		N
ENF 22-0925		MEADOW DR	INSPECTED PROPERTY	PENDING 3RD TICKET	06/22/2022	03/30/2023	04/27/2023		VAC
ENF 23-0239		NAFUS ST	RESOLVED	CLOSED	03/16/2023	03/30/2023		03/30/2023	Y
ENF 22-1197		OAKWOOD AVE	LETTER SENT	2ND NOTICE SENT	08/23/2022	03/09/2023	04/06/2023		Y
ENF 22-0238	E	MAIN ST	FINAL NOTICE SENT	PARTIALLY RESOLVED	03/03/2022	03/28/2023	04/04/2023		N
ENF 21-0966		ISHAM ST	INSPECTED PROPERTY	REF TO CITY ATTY	06/28/2021	03/06/2023	04/05/2023		VAC
ENF 21-1715	W	STEWART ST	CONTACT WITH OWNER	RECHECK SCHEDULED	11/08/2021	03/22/2023	04/20/2023		N
ENF 21-1592	E	STEWART ST	INSPECTED PROPERTY	RECHECK SCHEDULED	10/19/2021	03/30/2023	04/06/2023		Y

**MARCH 2023**

Enf. Number		Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 23-0157	N	LANSING ST	HOMEOWNER CALLED IN	RECHECK SCHEDULED	02/17/2023	03/28/2023	04/04/2023		Y
ENF 22-1640	E	EXCHANGE ST	CONTACT WITH OWNER	RECHECK SCHEDULED	12/12/2022	03/24/2023	04/24/2023		Y
ENF 23-0029	N	OAK ST	INSPECTED PROPERTY	RECHECK SCHEDULED	01/09/2023	03/20/2023	04/20/2023		N
ENF 22-1271	N	OAK ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	09/07/2022	03/29/2023	04/05/2023		N
ENF 22-0356		MILWAUKEE ST	INSPECTED PROPERTY	PENDING 3RD TICKET	03/25/2022	03/29/2023	04/27/2023		N
ENF 23-0006		FLETCHER ST	LETTER SENT	PARTIALLY RESOLVED	01/03/2023	03/30/2023	04/20/2023		N
ENF 23-0169	N	CHIPMAN ST	RESOLVED	CLOSED	02/22/2023	03/08/2023		03/08/2023	N
ENF 22-1613		MAPLE AVE	RESOLVED	CLOSED	12/06/2022	03/30/2023		03/30/2023	N

<b>Total Entries</b>	<b>49</b>
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**NO BUILDING PERMIT**

ENF 23-0206		ADAMS ST	COMPLAINT LOGGED	LETTER SENT	03/09/2023	03/30/2023	04/24/2023		N
ENF 23-0171	S	CHIPMAN ST	RECHECK SCHEDULED	CLOSED	02/22/2023	03/09/2023		03/09/2023	N
ENF 23-0181	E	MAIN ST	RECHECK SCHEDULED	RECHECK SCHEDULED	02/27/2023	03/22/2023	04/05/2023		N

<b>Total Entries</b>	<b>3</b>
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**NUISANCE SMOKE**

ENF 23-0256		FREDERICK ST	COMPLAINT LOGGED	REF TO CITY MANAGER	03/21/2023	03/21/2023	04/20/2023		N
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<b>Total Entries</b>	<b>1</b>
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**RENTAL REGISTRATION**

ENF 22-1694		LAVEROCK ALLEY	RENTAL REG FORM SUBMITTED	CLOSED	12/27/2022	03/15/2023		03/15/2023	Y
ENF 23-0183		LINGLE AVE	RENTAL REG FORM SUBMITTED	CLOSED	02/28/2023	03/22/2023		03/22/2023	Y

<b>Total Entries</b>	<b>2</b>
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**MARCH 2023**

Enf. Number	Address		Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
SCRAPPING MATERIALS									
ENF 23-0133	CORUNNA AVE		INSPECTED PROPERTY	PARTIALLY RESOLVED	02/09/2023	03/30/2023	04/20/2023		N
Total Entries					1				
SIDEWALK VIOLATION									
ENF 23-0228	S	SAGINAW ST	RESOLVED	CLOSED	03/14/2023	03/28/2023		03/28/2023	N
ENF 23-0165	E	EXCHANGE ST	RESOLVED	CLOSED	02/21/2023	03/21/2023		03/21/2023	N
Total Entries					2				
SIDEWALK/SNOW & ICE									
ENF 23-0211	S	SHIAWASSEE ST	REF TO DPW	DPW WORK ORDER	03/10/2023	03/03/2023		03/10/2023	N
ENF 23-0213	S	SHIAWASSEE ST	REF TO DPW	DPW WORK ORDER	03/10/2023	03/01/2023		03/10/2023	Y
ENF 23-0209	N	SHIAWASSEE ST	REF TO DPW	DPW WORK ORDER	03/10/2023	03/03/2023		03/10/2023	N
ENF 23-0210	N	SHIAWASSEE ST	REF TO DPW	DPW WORK ORDER	03/10/2023	03/03/2023		03/10/2023	N
ENF 23-0212	S	SHIAWASSEE ST	REF TO DPW	DPW WORK ORDER	03/10/2023	03/03/2023		03/10/2023	Y
ENF 23-0208	N	SHIAWASSEE ST	REF TO DPW	DPW WORK ORDER	03/09/2023	03/03/2023		03/09/2023	N
ENF 23-0207	N	SHIAWASSEE ST	CLEAN UP BY DPW	DPW WORK ORDER	03/03/2023	03/03/2023		03/03/2023	N
ENF 23-0217	N	SHIAWASSEE ST	REF TO DPW	DPW WORK ORDER	03/10/2023	03/03/2023		03/10/2023	N
ENF 23-0216	N	SHIAWASSEE ST	REF TO DPW	DPW WORK ORDER	03/10/2023	03/03/2023		03/10/2023	N
ENF 23-0215	N	SHIAWASSEE ST	REF TO DPW	DPW WORK ORDER	03/10/2023	03/03/2023		03/10/2023	Y
ENF 23-0214	S	SHIAWASSEE ST	REF TO DPW	DPW WORK ORDER	03/10/2023	03/03/2023		03/10/2023	N
Total Entries					11				
TEMPORARY STRUCTURES									
ENF 21-1643	ABBOTT ST		INSPECTED PROPERTY	FINAL NOTICE	10/26/2021	03/28/2023	04/27/2023		N

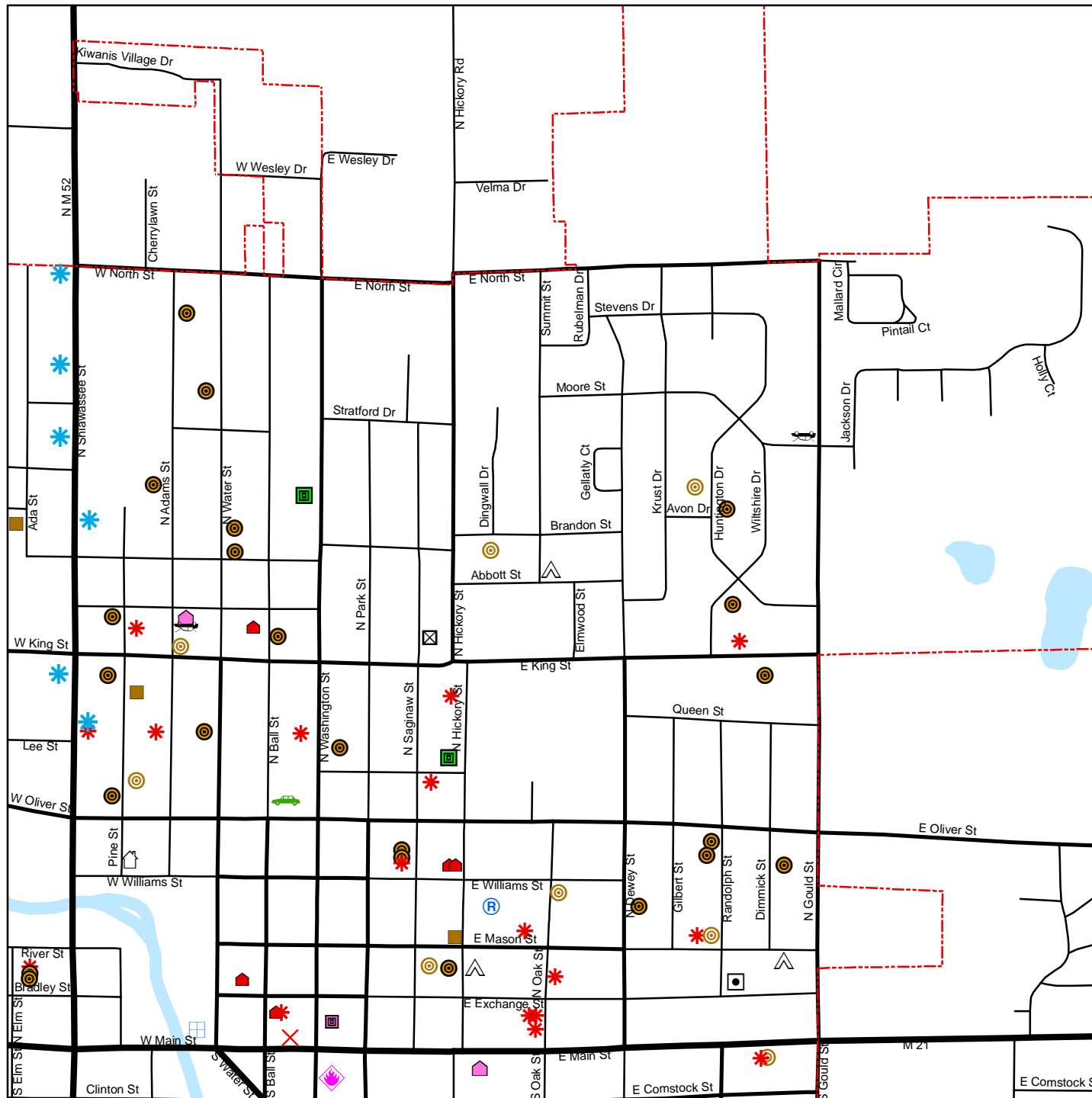
MARCH 2023

Enf. Number		Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 22-0305	E	MASON ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	03/15/2022	03/06/2023	04/06/2023		N
ENF 23-0269	N	HICKORY ST	LETTER SENT	RECHECK SCHEDULED	03/29/2023	03/29/2023	09/28/2023		Y
ENF 22-0236		GRAND AVE	INSPECTED PROPERTY	LETTER SENT	03/03/2022	03/06/2023	04/06/2023		N
ENF 23-0250		OLMSTEAD ST	LETTER SENT	RECHECK SCHEDULED	03/21/2023	03/21/2023	09/21/2023		N
ENF 21-1655		HURON ST	INSPECTED PROPERTY	RECHECK SCHEDULED	10/27/2021	03/14/2023	08/01/2023		N
Total Entries					6				
TREE VIOLATIONS									
ENF 23-0170		ADA ST	RESOLVED	CLOSED	02/22/2023	03/08/2023		03/08/2023	N
Total Entries					1				
VACANT STRUCTURES									
ENF 20-0755		CARMODY ST	INSPECTED PROPERTY	REF TO CITY ATTY	09/18/2020	03/13/2023	04/13/2023		VAC
Total Entries					1				
WINDOWS									
ENF 22-1385	W	MAIN ST	INSPECTED PROPERTY	REF TO CITY ATTY	10/11/2022	03/29/2023	04/27/2023		COMM
Total Entries					1				
ZONING									
ENF 22-1287	W	STEWART ST	INSPECTED PROPERTY	RECHECK SCHEDULED	09/12/2022	03/13/2023	04/13/2023		N
ENF 20-0866		STATE ST	INSPECTED PROPERTY	REF TO CITY ATTY	10/20/2020	03/09/2023	04/10/2023		COMM
Total Entries					2				
Total Records:			211		Total Pages: 13				

# City of Owosso

## Code Enforcement Activity March 2023

### NE Quadrant



#### Category

- Appliances
- Auto Repair/Junk Vehicle
- Building Violation
- Demo By Neglect HDC
- Doors In Violation
- Exterior Paint/Siding
- Fire Damage
- Front Yard Parking
- Furniture Outside
- Garbage & Debris
- Garbage Cans
- Garbage/Junk In ROW
- Mechanical Violations
- Multiple Violations
- No Building Permit
- Rental Registration
- Sidewalk/Snow & Ice
- Temporary Structures
- Windows

#### Other Features

- City Limit
- Railroads
- River & Lakes

0 300 600 900 1,200 Feet

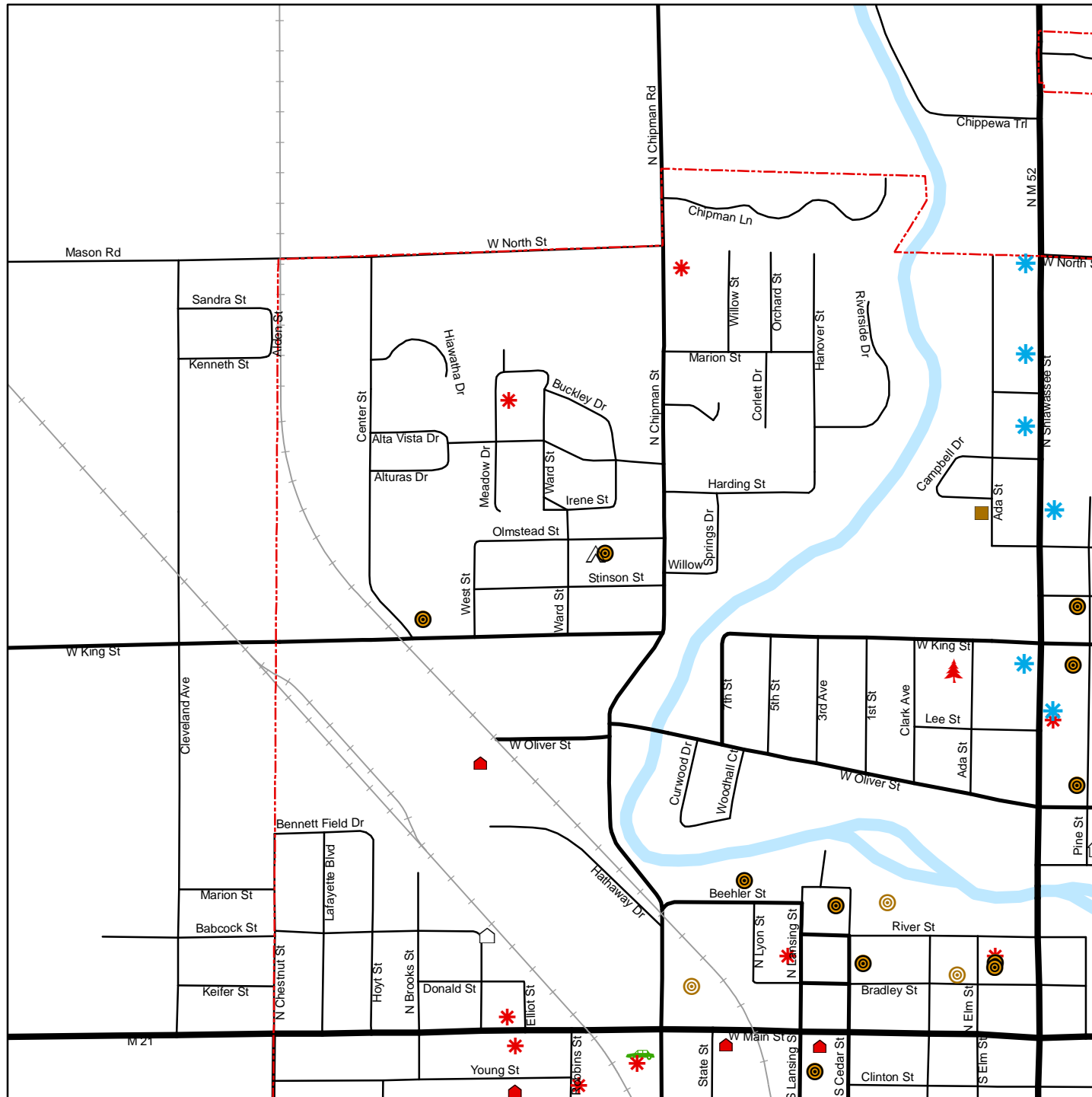


# City of Owosso

## Code Enforcement Activity

March 2023

NW Quadrant



### Category

- Building Violation
- Exterior Paint/Siding
- Front Yard Parking
- Garbage & Debris
- Garbage Cans
- Garbage/Junk In ROW
- Multiple Violations
- Sidewalk/Snow & Ice
- Temporary Structures
- Tree Violations
- Vacant Structures

### Other Features

- City Limit
- Railroads
- River & Lakes

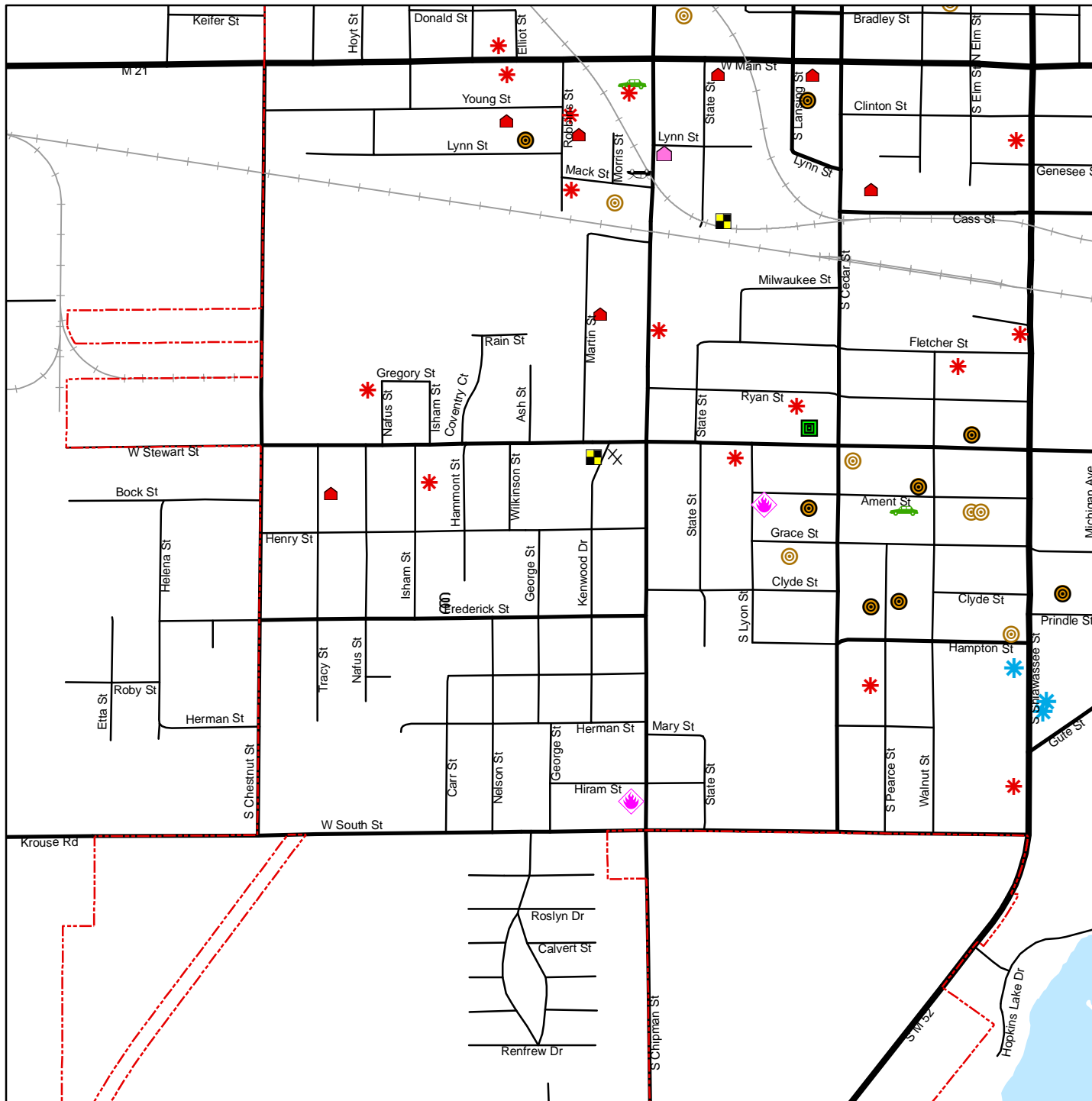
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### SE Quadrant



### SW Quadrant

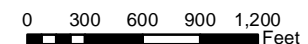


## Category

-  Auto Repair/Junk Vehicle
-  Building Violation
-  Fence Violation
-  Fire Damage
-  Front Yard Parking
-  Furniture Outside
-  Garbage & Debris
-  Garbage/Junk In ROW
-  Multiple Violations
-  No Building Permit
-  Nuisance Smoke
-  Sidewalk/Snow & Ice
-  Zoning

## Other Features

- City Limit
- +----- Railroads
- River & Lakes



**Monthly Inspection List**  
**MARCH 2023**

BOOTH, MARK	MECHANICAL & PLUMBING INSPECTOR Total Inspections:	<b>38</b>
FIRE DEPARTMENT	RENTAL INSPECTIONS Total Inspections:	<b>12</b>
HARRIS, JON	ELECTRICAL INSPECTOR Total Inspections:	<b>12</b>
HISSONG, BRAD	BUILDING OFFICIAL Total Inspections:	<b>107</b>
FREEMAN, GREG	CODE ENFORCEMENT Total Inspections:	<b>195</b>
MAYBAUGH, BRAD	CODE ENFORCEMENT Total Inspections:	<b>0</b>
<b>Grand Total Inspections:</b>		<b>364</b>

## CERTIFICATES & LICENSES ISSUED BY MONTH FOR 2023

[illegible]



# OWOSSO POLICE DEPARTMENT

202 S. WATER ST. • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580 • FAX (989)725-0528

## MEMORANDUM

DATE: 11 April 2023  
TO: Owosso City Council  
FROM: Eric E. Cherry  
Police Department Lieutenant  
RE: March 2023 Police Activity Report

### ***Master Plan Goal 3.1, 3.2***

*The Police Department administration worked with the Shiawassee County Prosecutor's Office, Michigan State Police and Shiawassee Health & Wellness on plans to operationally start the COSSAP grant to fight opioid addiction.*

*The Police Department training staff is in contact with the County Emergency Management to schedule act of violence incident training for county law enforcement for May 2023.*

*The Police Department administration attended the Shiawassee County RESD CTE Advisory Committee meeting to talk about current trends in law enforcement and the changes to their Public Safety program/track.*

### **February 5 YEAR AVERAGE**

	2019-Mar	2020-Mar	2021-Mar	2022-Mar	2023-Mar	Mar 5YR AVG
Part I Crimes	19	22	32	29	26	25.6
Part II Crimes	97	64	87	86	96	86
Violent Crimes	5	7	6	7	4	5.8
Total Reports	155	136	143	147	170	150.2
Felony Arrests	10	3	10	5	8	7.2
Total Arrests	58	23	37	36	39	38.6
Traffic Stops	160	55	63	52	130	92
All Dispatched Events	671	530	892	851	969	782.6

**LAST 12 MONTHS**

	2022- Apr	2022- May	2022- Jun	2022- Jul	2022- Aug	2022- Sep	2022- Oct	2022- Nov	2022- Dec	2022- Jan	2023- Feb	2023- Mar	Last 12 Months	Average
Part I Crimes	26	20	30	30	33	31	26	30	15	20	16	26	303	25.25
Part II Crimes	95	83	69	86	103	99	85	83	78	71	71	96	1,019	84.92
Violent Crimes	5	9	10	12	11	9	9	11	3	5	5	4	93	7.75
Total Reports	162	166	160	152	186	171	168	171	151	141	133	170	1,931	160.92
Felony Arrests	14	9	6	6	13	5	13	7	2	8	7	8	98	8.17
Total Arrests	45	36	38	43	46	38	42	48	35	44	33	39	487	40.58
Traffic Stops	67	57	35	36	49	65	52	197	192	213	222	130	1,315	109.58
All Dispatched Events	891	968	863	882	943	1132	1032	1167	991	1071	1006	969	11,915	992.92



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599

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# *MEMORANDUM*

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DATE: April 4, 2023

TO: Owosso City Council

FROM: Kevin Lenkart  
Director of Public Safety

RE: March 2023 Fire & Ambulance Report

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Attached are the statistics for the Owosso Fire Department (OFD) for March 2023. The Owosso Fire Department responded to 221 incidents in the month of March.

OFD responded to 21 fire calls and responded to 200 EMS calls.

Previous Month ▾

Mar 1, 2023 - Mar 31, 2023 ▾

10%

FIRE

Percentage of Total Incidents

90%

EMS

Percentage of Total Incidents

221

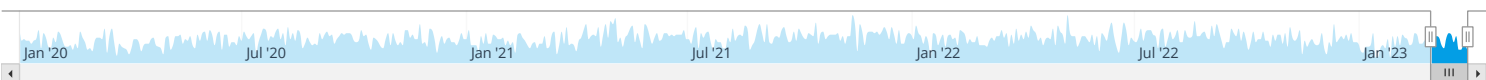
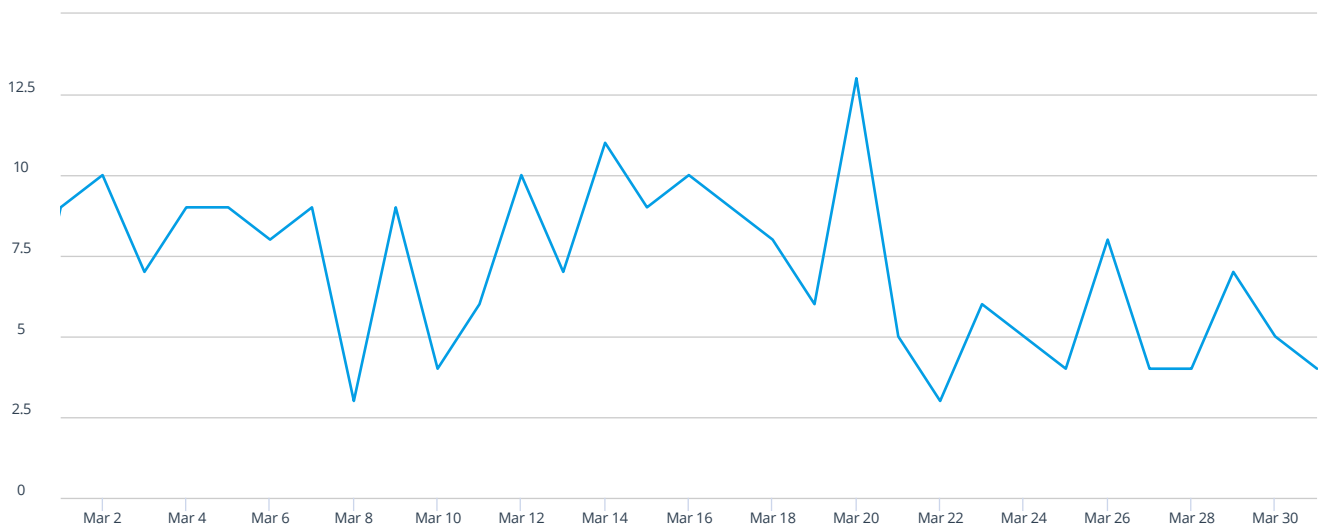
INCIDENTS

In Selected Time Slice

31

DAYS

In Selected Time Slice



Counts % Rows % Columns % All

Week Ending	3/5/23	3/12/23	3/19/23	3/26/23	4/2/23	4/9/23	4/16/23	4/23/23	4/30/23	5/7/23	5/14/23	5/21/23	5/28/23	Total
(11) Structure Fire		2	1	1	1									5
(25) Excessive heat, scorch burns with no ignition					1									1
(32) Emergency medical service (EMS) incident	42	44	56	40	18									200
(41) Combustible/f... spills & leaks		2	1	1	1									5
(46) Accident, potential accident					2									2
(53) Smoke, odor problem					1									1
(55) Public service assistance				1										1
(56) Unauthorized burning	1													1
(61) Dispatched and canceled en route	1													1
(65) Steam, other gas mistaken for smoke			1											1
(67) HazMat release investigation w/no HazMat			1											1
(74) Unintentional system/detect... operation (no fire)		1		1										2
Total	44	49	60	44	24									221

**PARKS AND RECREATION COMMISSION  
REGULAR MEETING**

Draft Minutes of Wednesday, March 22, 2023  
7:00 p.m.  
Owosso City Hall

**CALL TO ORDER:** Commissioner Workman called the meeting to order at 7:02 p.m.

**PLEDGE OF ALLEGIANCE:** Was recited

**ROLL CALL:** Was taken by Amy Fuller

*MEMBERS PRESENT:* Chairman Workman, Commissioners Maginity, Smith, Horton, and Bila.

*MEMBERS ABSENT:* Vice-Chair Selbig, Commissioner Rodman

*OTHERS PRESENT:* Amy Fuller, Chris Harrand, Kris Poag, Rick Dibeau

**APPROVAL OF AGENDA:** COMMISSIONER SMITH MADE A MOTION TO APPROVE THE AGENDA FOR MARCH 22, 2023. MOTION SUPPORTED BY COMMISSIONER BILA. AYES ALL, MOTION CARRIED.

**APPROVAL OF MINUTES:** COMMISSIONER MAGINITY MADE A MOTION TO APPROVE THE MINUTES FOR JANUARY 25, 2022 WITHOUT CHANGES. MOTION SUPPORTED BY COMMISSIONER SMITH. AYES ALL, MOTION CARRIED.

**PUBLIC COMMENTS:**

Rick Dibeau asked the Commission about improvements at Bennett Fields, particularly the bathrooms and toilets. Amy Fuller responded that improvements to the bleachers and dugout roofs were requested for the upcoming budget year and that she would follow up on the toilets.

**COMMUNICATIONS:**

Amy Fuller shared that two groups have reached out about doing park clean ups. Jars will have their staff at the skate park and Hopkins Lake on 4/10.

**ITEM OF BUSINESS:**

Rudy DeMuth Fields: Chris Harrand gave the Commission a presentation on the improvements that the Owosso Baseball and Softball Association, Hit and Pitch, Owosso Baseball Club, and Owosso Youth Baseball have teamed up to complete. They have raised \$36,000 for 6 new dugouts, as of 3/21/2023 footings for all of the dugouts were dug. They anticipate being done by April 20, 2023. Chris thanked the City of Owosso for helping haul away debris from the tear-out and talked to the Commission about funding for additional projects they are working on at the fields. The Commission requested that Amy Fuller research prices for new aluminum bleachers and signage which could possibly be funded with park millage funds.

Spring Cleaning: Commissioner Workman suggested the Commission host a spring clean-up event. It was decided Commissioners would split up and clean Adams, Harmon Patridge, Bentley Parks, and along Jerome Street from 10-12 on Earth Day, April 22, 2023m weather permitting. Amy Fuller will create a Facebook event and invite the public.

**Next Meeting:** April 26, 2022, at 7:00 PM at City Hall.

**PUBLIC/COMMISSIONERS COMMENTS:**

**ADJOURNMENT:** COMMISSIONER HORTON MADE A MOTION TO ADJOURN AT 8:51 P.M. MOTION SUPPORTED BY COMMISSIONER BILA. AYES ALL, MOTION CARRIED.

Respectfully submitted by:  
Amy Fuller, Assistant City Manager

**OWOSSO MID-SHIAWASSEE COUNTY WWTP REVIEW BOARD  
MEETING MINUTES - DRAFT**

March 28, 2023

4:30 P.M.

W.W.T.P.

1. Roll (4:30 P.M.)  
Members Present: R. Holzheuer, R. Suchanek, J. Archer  
Alternates Present: T. Crawford  
Others Present: T. Guysky, WWTP Superintendent/Board Secretary  
J. Bloomfield, Owosso Twp/Caledonia Twp Utility Authority
2. Minutes of the February 28, 2023 meeting: Motion by Crawford to approve the February 28, 2023 meeting minutes with the following revision: removal of all text in item 4a) Hydrogen Sulfide Mitigation referring to the hydrogen sulfide study and the resulting directives for mitigation. When asked for clarification, Crawford detailed several issues the City of Corunna has with the H2S study findings and City of Owosso directives to the Township Utility Authority. He noted the City of Corunna would take legal action if necessary. Suchanek stated the City of Owosso has the authority to issue the directives as owner/operator of the wastewater treatment plant, per the 1977 Wastewater Plant Agreement. Suchanek and Guysky explained the purpose and methods of the study, noting the Review Board's approval of said methods prior to commencement of the study, as well as their ongoing agreement during the study. Suchanek noted that a study commissioned by the Utility Authority in 2013 indicated high levels of H2S in that collection system but recommended against H2S mitigation measures. Crawford then discussed the City of Owosso's sanitary sewer overflow (SSO) history and noted that Corunna may not be willing to utilize their retention facilities in the future to assist with avoiding overflows at the wastewater plant. Discussion then returned to the H2S mitigation efforts, with the City of Owosso-imposed deadlines the center of discussion. Crawford stated that the City of Corunna will be doing nothing until their consultant was finished reviewing the data. Crawford's motion fails for lack of support. Motion by Archer to approve the February 28, 2023 meeting minutes as presented. Support by Suchanek. No further discussion. Motion carries 3-1 (Suchanek: yes, Archer: yes, Holzheuer: yes, Crawford: no).
3. Secretary's Report:
  - a) Plant Performance Summary (February 2023): Guysky noted full permit compliance for February 2023.
  - b) Plant Operations and Staffing: Guysky noted equipment failure on two plant processes, hopefully to be resolved and fully back online within 2 weeks. No compliance issues are expected. With regard to staffing, there are three positions currently open: Operator/Mechanic, Plant Shift Attendant, and Part-Time Lab Technician.
  - c) WWTP Project Updates: Guysky notified the Board construction has resumed on the solids handling project and the City is currently negotiating an extension of time with the general contractor. The Secondary/Tertiary rehab project (a.k.a. Phase I) design is almost complete, with bidding scheduled for May 1, with construction possibly starting by October.

4. Old Business:

- a) Hydrogen Sulfide Mitigation: Following the earlier discussion, there were no further questions or comments.

5. New Business:

NONE

6. Citizens'/Members' Comments:

NONE

7. Adjourn: Motion to adjourn by Suchanek. Support by Holzheuer. No discussion. Motion carries 4-0. Meeting adjourned at 5:00 p.m.

Respectfully submitted, Timothy J. Guysky, Secretary  
Approval by Review Board pending

Draft

**REGULAR MEETING MINUTES OF THE  
DOWNTOWN DEVELOPMENT AUTHORITY/MAIN STREET  
CITY OF OWOSSO**

**April 5, 2023, AT 7:30 A.M.**

**CALL TO ORDER:** The meeting was called to order by Chair Jon Moore at 7:32 A.M.

**ROLL CALL:** Taken by Chair Jon Moore.

**MEMBERS PRESENT:** Chair Jon Moore, Commissioners: Josh Ardelean, Toni Marr, Emily Olson, Lance Omer, Nicole Reyna, Melissa Wheeler and Mayor Robert J. Teich, Jr.

**MEMBERS ABSENT:** Commissioner Bill Gilbert, Commissioner Toni Marr

**OTHERS PRESENT:** Lizzie Fredrick, OMS/DDA Executive Director; Nathan Henne, City Manager; Nick Bruckman, AmeriCorps Member; Clayton Wehner, City Civil Engineer.

**AGENDA:**

**MOTION BY COMMISSIONER OMER, SUPPORTED BY COMMISSIONER WHEELER TO APPROVE THE AGENDA AS PRESENTED.**

**AYES: ALL. MOTION CARRIED.**

**MINUTES:**

**MOTION BY COMMISSIONER OLSON, SUPPORTED BY COMMISSIONER REYNA TO APPROVE THE MARCH 1, 2023, OMS/DDA MINUTES AS PRESENTED.**

**AYES: ALL. MOTION CARRIED.**

**PUBLIC COMMENTS:** None.

**ITEMS OF BUSINESS:**

1. **CHECK REGISTER MARCH 2023:** Fredrick highlighted a check disbursement to the Armory and reimbursements to businesses that participated in the Chocolate Walk.

**MOTION BY COMMISSIONER ARDELEAN, SUPPORTED BY COMMISSIONER OLSON TO APPROVE THE CHECK REGISTER AS PRESENTED FOR MARCH 2023.**

**AYES: ALL. MOTION CARRIED.**

2. **FINANCIAL REPORTS.** Fredrick provided an overview of the financial reports and notified the Board that monthly service charges from Kelly's Refuse have been moved from Building Maintenance to Contract Services.
3. **CHARGEPOINT REPORT.** Commissioner Omer noted an upward trend of EV charging station use at Main Street Plaza.
4. **ELECTION OF VICE-CHAIR.** Fredrick presented the OMS/DDA Bylaws and recommended the Board elect a vice-chairperson.

Commissioner Omer volunteered.

Board discussed the timeline for the term of officers.

**NOMINATION OF COMMISSIONER OMER FOR OMS/DDA BOARD VICE-CHAIRPERSON BY COMMISSIONER ARDELEAN, SUPPORTED BY COMMISSIONER OLSON.**  
**AYES: ALL. MOTION CARRIED.**

**5. ADOPTION OF FY23-24 BUDGET.**

Fredrick presented the proposed budget highlighting footnote calculations and the movement of the Kelly's Refuse services.

Board asked for clarification on the transfer the General Fund. Fredrick confirmed she will follow up with an answer.

**MOTION BY COMMISSIONER OMER, SUPPORTED BY COMMISSIONER ARDELEAN TO ADOPT THE FY23-24 BUDGET AS PRESENTED.**  
**AYES: ALL. MOTION CARRIED.**

**6. DOWNTOWN STREETLIGHT PROJECT.** Fredrick provided an overview of the Downtown Streetlight Project and answered questions.

Wehner shared that a soil boring analysis indicated that the current light foundation cannot be used and must be replaced. As old streetlights are replaced, their parts will be salvaged to repair or replace streetlights in other parts of downtown.

Board discussed the benefits of starting on Washington Street or Exchange Street.

Board asked for Design Committee to discuss at upcoming meeting and bring recommendations before the board, including opportunities for fundraising.

**COMMITTEE UPDATES:**

1. **Design:** Peterson's Landscaping has moved forward with the Committee's plan to eliminate ground flower beds and replace them with mulch.
2. **Promotion:** Businesses who submitted receipts for the Chocolate Walk are being reimbursed following their submission of their receipts and W9. Vintage Motorcycle Days will meet on April 5 to discuss this year's event. A Promotion Committee Chair must be formally recognized. There is a need for a downtown spring cleanup, preferably before the Curwood Festival.
3. **Organization:** None.
4. **Economic Vitality:** None.

**BOARD CONTINUING EDUCATION/INFORMATION:** None.

**DIRECTOR UPDATES:** Fredrick updated the Board on her communications with Michigan Main Street regarding completing the Vibrancy Grant. Staff will direct the remaining funding towards the existing grant programming.

Fredrick confirmed the CEDAM AmeriCorps Host Site Application has been submitted, OMS/DDA did not receive a scholarship and moving forward with the program would include a non-refundable contribution of \$10,000, even if recruitment does not produce a viable candidate. An extension of the host site acceptance has been granted, giving the Board more time to discuss the viability of having a program member this year.

**PUBLIC COMMENTS:** None.

**BOARD COMMENTS:** Board welcomed Lizzie Fredrick to Owosso and thanked Clayton Wehner for attending the meeting.

**ADJOURNMENT:**

**MOTION BY COMMISSIONER ARDELEAN, SUPPORTED BY COMMISSIONER OMER TO ADJOURN AT 8:56 A.M.**

**AYES: ALL. MOTION CARRIED.**

**NEXT MEETING MAY 3, 2023.**

DRAFT