

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, APRIL 17, 2023
7:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF APRIL 3, 2023:

APPROVAL OF THE MINUTES OF SPECIAL MEETING OF APRIL 11, 2023:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

1. Arbor Day Proclamation. A proclamation of the Mayor's Office declaring April 28, 2023 as Arbor Day in the City of Owosso.
2. Hydrogen Sulfide Study Presentation. A presentation of the Hydrogen Sulfide (H₂S) Study conducted on the sewer collection system and Waste Water Treatment Plant (WWTP) by Fishbeck Engineer Brian Van Zee.

PUBLIC HEARINGS

None.

CITIZEN COMMENTS AND QUESTIONS

CONSENT AGENDA

1. Set Public Hearing - 2023-2024 City Budget. Set required Public Hearing pursuant to Chapter 8 of the City Charter for Monday, May 1, 2023 at 7:30 p.m. in Council Chambers at City Hall, 301 West Main Street, to receive citizen comment regarding the 2023-2024 Proposed City Budget.
Master Plan Implementation Goals: 3.4, 3.6, 3.7, 3.10, 3.13
2. First Reading and Set Public Hearing – Ordinance Amendment – Chapter 32, Taxation. Conduct first reading and set a public hearing for Monday, May 1, 2023 at 7:30 p.m. to receive citizen comment regarding the proposed amendment to Chapter 32, Taxation, of the Code of Ordinances to comply with the State of Michigan General Property Tax Act.

3. Recreation Service Agreement – Don and Metta Mitchell Performing Arts Center Amphitheater. Approve a one-year agreement with the Owosso Community Players (DBA Lebowsky Center for Performing Arts) for the scheduling and hosting of a summer concert series at the Don and Metta Mitchell Performing Arts Center Amphitheater.
Master Plan Implementation Goals: 4.2, 4.6, 5.9, 5.12
4. Easement Acceptance – Milwaukee Street Water Main. Consider acceptance of one (1) permanent easement from a resident along Milwaukee Street from South Lyon Street to South Cedar Street for the construction and maintenance of water main in the amount of \$1.00.
Master Plan Implementation Goals: 3.4
5. Boards and Commissions Appointment. Approve the following Mayoral Boards and Commissions appointment:

Name	Board/Commission	Term Expires
Christopher Owens	Planning Commission filling unexpired term of T. Jenkins	06-30-2025

6. Mid-Michigan Custom Car Show Traffic Control Order. Approve application of Andy Genovese for use of Washington Street from Main Street to Mason Street and Exchange Street from Water Street to Park Street on Sunday, June 11, 2023 from 7:00am to 6:00pm for the Mid-Michigan Custom Car Show and authorize Traffic Control Order No. 1493 formalizing the request.
Master Plan Implementation Goals: 4.2, 4.6, 5.9, 5.12
7. Downtown Owosso Farmers' Market Traffic Control Order. Approve request from Josephine Brown, Market Manager of the Downtown Owosso Farmers Market, for street closures, as noted, every Saturday from May 6, 2023 to October 28, 2023 from 7:00 a.m. until 2:00 p.m. for the annual farmers' market, and approve Traffic Control Order No. 1494 formalizing the request.
Master Plan Implementation Goals: 4.2, 4.6, 5.9, 5.12
8. Contract Addendum – Portable Toilets. Authorize Addendum No. 1 to the 2022 Portable Toilets Contract with Sloan's Septic Tank Service, Inc. for the supply and service of seven (7) portable toilets for City parks in the amount of \$1,638.00/month for the period of July 2023 – June 2024 and further authorize payment up to the amended contract amount based on unit prices.
9. Warrant No. 627. Authorize Warrant No. 627 as follows:

Vendor	Description	Fund	Amount
Owosso Charter Township	Quarterly Bill period January 2023-March 2023	WATER	\$16,155.95
Caledonia Charter Township	Quarterly Bill period January 2023-March 2023	WATER	\$39,504.02
Owosso Charter Township	Correction – WWTP Billing Overbilled Township from July 2020-2022	WWTP	\$91,251.44

10. Check Register – March 2023. Affirm check disbursements totaling \$3,559,755.30 through March 30, 2023.

ITEMS OF BUSINESS

1. Intergovernmental Maintenance Agreement - Shiawassee River Trail. Consider execution of the restated intergovernmental agreement between Caledonia Charter Township, the City of Owosso, the City of Corunna, and Shiawassee County governing the joint maintenance and improvement of the Shiawassee River Trail (known as the James S. Miner River Walk and the Sam and Opal Voight Loop Trail within the City of Owosso).

2. HB 5054 of 2022 Letters of Support. Consider issuing letters of support to State Representative Begole and State Senator Singh urging reconsideration of HB 5054 of 2022 regarding pension plan assistance measures.
3. Amphitheater Use Policy and Guidelines. Consider options for the establishment of a use policy/guidelines for the rental of the Don and Metta Mitchell Performing Arts Center (Owosso Amphitheater) instituting an application, fees and requirements for use.
4. Fee Schedule Amendment. Consider additions to the Fee Schedule to include fees for rental of the Don and Metta Mitchell Performing Arts Center (Owosso Amphitheater) for special events, effective immediately.
5. Unpaid Utility Charges – Foreclosed Properties. Authorize the write off of unpaid utility balances totaling \$1,847.16 from four properties that have been foreclosed by the State of Michigan.

COMMUNICATIONS

1. Tara Jenkins, Planning Commission. Letter of Resignation.
2. Brad A. Barrett, Finance Director. Financial Report – February 2023.
3. Tanya S. Buckelew, Planning & Building Director. March 2023 Building Department Report.
4. Tanya S. Buckelew, Planning & Building Director. March 2023 Code Violations Report.
5. Tanya S. Buckelew, Planning & Building Director. March 2023 Inspections Report.
6. Tanya S. Buckelew, Planning & Building Director. March 2023 Certificates Issued Report.
7. Kevin D. Lenkart, Public Safety Director. March 2023 Police Report.
8. Kevin D. Lenkart, Public Safety Director. March 2023 Fire Report.
9. Parks & Recreation Commission. Minutes of March 22, 2023.
10. WWTP Review Board. Minutes of March 28, 2023.
11. Downtown Development Authority/Main Street. Minutes of April 5, 2023.

CITIZEN COMMENTS AND QUESTIONS

NEXT MEETING

Monday, May 01, 2023

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2024
 Building Board of Appeals – Alternate - term expires June 30, 2025
 Zoning Board of Appeals – Alternate – term expires June 30, 2024
 Zoning Board of Appeals – Alternate – term expires June 30, 2025

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk’s Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.