

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, APRIL 03, 2023
7:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF MARCH 20, 2023:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

1. Parkinson's Awareness Month Proclamation. A proclamation of the Mayor's Office declaring the month of April 2023 as Parkinson's Awareness Month in the City of Owosso.

PUBLIC HEARINGS

None.

CITIZEN COMMENTS AND QUESTIONS

CONSENT AGENDA

1. Boards and Commissions Appointment. Approve the following Mayoral Boards and Commissions appointment:

Name	Board/Commission	Term Expires
Jason Harris	Building Board of Appeals filling unexpired term of C. Ludington	06-30-2023

2. Purchase Order Amendment - Sodium Hypochlorite. Authorize amendment to Purchase Order Nos. 43688 & 43689 with JCI Jones Chemicals, Inc. for bulk Sodium Hypochlorite, increasing the unit price from \$1.79/gallon to \$1.83/gallon, raising the total estimated cost by \$549.45 for the FY 2022-2023, and further authorize payment to the supplier up to \$94,586.40 based on unit prices for actual quantities required.

Master Plan Implementation Goals: 3.4

3. Bid Award – WTP Backwash VFD Voltage Protection. Approve bid award to MP Predictive Technologies, Inc for the Water Treatment Plant Backwash VFD Voltage Protection Bid in the amount of \$25,573.84 and further approve payment to the contractor upon satisfactory completion of the project.

Master Plan Implementation Goals: 3.4

ITEMS OF BUSINESS

1. Capital Improvement Plan Adoption. Consider adoption of the 2023-2029 Capital Improvement Plan as adopted and recommended by the Planning Commission.

Master Plan Implementation Goals: 3.6, 3.11

2. Easements Acceptance – Milwaukee Street Water Main. Consider acceptance of six (6) permanent easements from residents along Milwaukee Street from South Lyon Street to South Cedar Street for the construction and maintenance of water main in the amount of \$1.00 each.

Master Plan Implementation Goals: 3.4

3. Unpaid Utility Charges. Authorize the Annual Notice for the collection of unpaid utility charges and the intent to lien therefore in compliance with Chapter 15, Section 15.4(c) of the Owosso City Charter.

COMMUNICATIONS

1. Downtown Development Authority/Main Street. Minutes of March 1, 2023.
2. Planning Commission. Minutes of March 27, 2023.

CITIZEN COMMENTS AND QUESTIONS

NEXT MEETING

Tuesday, April 11, 2023 at 6:00 p.m. – Budget Work Session
Monday, April 17, 2023 at 7:30 p.m. – Regular Meeting

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2024
Building Board of Appeals – Alternate - term expires June 30, 2025
Zoning Board of Appeals – Alternate – term expires June 30, 2024
Zoning Board of Appeals – Alternate – term expires June 30, 2025

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.

***PLEASE TAKE NOTICE THAT THE FOLLOWING MEETING
CAN ONLY BE VIEWED VIRTUALLY***

The Owosso City Council will conduct an in-person meeting on April 3, 2023. Citizens may view and listen to the meeting using the following link and phone numbers.

**OWOSSO CITY COUNCIL
Monday, April 3, 2023
at 7:30 p.m.**

The public joining the meeting via Zoom CANNOT participate in public comment.

- **Join Zoom Meeting:**
<https://us02web.zoom.us/j/83316380604?pwd=OHhSVkpm1FMdnRvQTFMeVhmUzZuQT09>
- **Meeting ID: 833 1638 0604**
- **Password: 710046**
- **One tap mobile**

+13017158592,,83316380604#,,,,*710046# US (Washington DC)

+13052241968,,83316380604#,,,,*710046# US

Dial by your location

+1 312 626 6799 US (Chicago)
+1 646 558 8656 US (New York)
+1 301 715 8592 US (Washington DC)
+1 346 248 7799 US (Houston)
+1 669 900 9128 US (San Jose)
+1 253 215 8782 US (Tacoma)

- **For video instructions visit:**
 - o Signing up and Downloading Zoom <https://youtu.be/qsy2Ph6kSf8>
 - o Joining a Zoom Meeting <https://youtu.be/hlkCmbvAHQQ>
 - o Joining and Configuring Audio and Video <https://youtu.be/-s76QHshQnY>
- **Helpful notes for participants:** [Helpful Hints](#)
- **Meeting packets are published on the City of Owosso website** <http://www.ci.owosso.mi.us>

Any person who wishes to contact members of the City Council to provide input or ask questions on any business coming before the Council on April 3, 2023 may do so by calling or e-mailing the City Clerk's Office prior to the meeting at (989)725-0500 or city.clerk@ci.owosso.mi.us. Contact information for individual Council members can be found on the City website at: <http://www.ci.owosso.mi.us/Government/City-Council>

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**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MINUTES OF MARCH 20, 2023
7:30 P.M.
VIRGINIA TEICH CITY COUNCIL CHAMBERS**

PRESIDING OFFICER: MAYOR ROBERT J. TEICH, JR.

OPENING PRAYER: PASTOR BRUCE NOBLE
OWOSSO CHURCH OF GOD – SEVENTH DAY

PLEDGE OF ALLEGIANCE: JIM SUTPHEN, OWOSSO EVENING KIWANIS MEMBER

PRESENT: Mayor Robert J. Teich, Jr., Mayor Pro-Tem Susan J. Osika,
Councilmembers Janae L. Fear, Jerome C. Haber, Emily S. Olson, and
Nicholas L. Pidek.

ABSENT: Councilmember Daniel A. Law.

APPROVE AGENDA

Motion by Mayor Pro-Tem Osika to approve the agenda as presented.

Motion supported by Councilmember Pidek and concurred in by unanimous vote.

APPROVAL OF THE MINUTES OF REGULAR MEETING OF MARCH 6, 2023

Motion by Councilmember Pidek to approve the Minutes of the Regular Meeting of March 6, 2023 as presented.

Motion supported by Councilmember Haber and concurred in by unanimous vote.

PROCLAMATIONS / SPECIAL PRESENTATIONS

Retirement Proclamation – Charles Kincaid, Sr.

Mayor Teich recognized his personal friendship with Charles saying that he is truly a good person that is thoughtful, intelligent, and very special. He then read aloud the following Mayoral Proclamation recognizing the City's long-time Parking Enforcement Officer Charles Kincaid, Sr. for his years of service to the City of Owosso on the occasion of his retirement.

**A PROCLAMATION
OF THE MAYOR'S OFFICE OF THE CITY OF OWOSSO, MICHIGAN
RECOGNIZING THE DISTINGUISHED PUBLIC SERVICE OF
CHARLES KINCAID, SR.**

WHEREAS, Charles Kincaid, Sr. began his career with the City of Owosso on March 3, 1999, and would famously become known as The Parking Enforcement Officer for the Owosso Police Department, walking anywhere between 10,000-15,000 steps in the downtown area in a day; and

WHEREAS, though he may have been issuing tickets along the way, it was always with a friendly smile, wave or hello to residents and business owners, spreading goodwill as he walked and chalked; and

WHEREAS, in addition to his employment with the City, Charles has always been highly involved in the community, constantly searching for opportunities to give back; and

WHEREAS, he has actively served in the Kiwanis organization for over 28 years in many capacities from member, to treasurer, to president three times over, and governor of the organization for the entire state of Michigan; and

WHEREAS, Charles is tireless, continuing his service to the community at the age of 87, not only thru Kiwanis, but also as a long-time election inspector; and

WHEREAS, Charles embodies community spirit, which earned him the title of Grand Marshall of the Curwood Festival Parade in 2021; and

WHEREAS, Charles is a proud member of Gracepointe Wesleyan Church since 1951, serving the congregation as an usher; and

WHEREAS, when friends are asked to describe him, it is with a unanimous smile and accolades for his caring, kind, warm-hearted demeanor; and

WHEREAS, it is the intent of this Office that Charles's Honorable and Distinguished Public Service be recognized.

NOW, THEREFORE, BE IT PROCLAIMED that I, Robert J. Teich, Jr., Mayor of the City of Owosso, on behalf of the citizens of Owosso, hereby recognize and thank Charles Kincaid, Sr. for his 24 years of dedicated service to the City of Owosso and further express our sincere wishes to Charles and his family for a long, healthy and happy retirement.

Proclaimed this 20th day of March, 2023.

Public Safety Director Kevin D. Lenkart stepped to the podium and regaled those present with stories detailing Charles's philosophy that no one is above the law when it comes to parking enforcement, going so far as to ticket the County Sheriff's patrol vehicle when it had occupied a space for too long.

Charles Kincaid, Sr. briefly commented, saying the City was the best place he ever worked and Chief Lenkart was one of the best bosses he'd ever had. He went on to say that he was handing the mantle of oldest Public Safety employee over to Chief Lenkart and the title of longest tenured Public Safety employee to Detective Sergeant Rusty Lamay.

PUBLIC HEARINGS

None.

CITIZEN COMMENTS AND QUESTIONS

Eddie Urban, 601 Glenwood Avenue, inquired if Charles Kincaid had always walked while on duty and he thanked him for all that he has done in support of the community.

Tom Manke, 2910 W. M-21, said he was with the Sheriff when he received the parking ticket mentioned in the story and that Charles would give anyone a ticket, it didn't matter who they were. He went on to allege that the City Manager is covering up the recent hydrogen sulfide (H₂S) study conducted on the

sewer collection system and WWTP, saying dangerous gas levels are present, citizens and employees are in danger, and Council wasn't even aware of the study.

Jeff Turner, 204 Oakwood Avenue, said he was told by a police officer that the City is no longer giving tickets for cars parked on the street overnight and asked why the practice was stopped. Public Safety Director Lenkart clarified that the City still gives tickets for overnight parking on the street and that Mr. Turner should call the non-emergency phone number to request enforcement when he sees the rule being violated.

City Manager Henne responded to Mr. Manke's accusations saying that H₂S has been an issue in the sewer collection system and WWTP since at least 2011 when the Owosso & Caledonia Townships Utility Authority commissioned a study to find the reason their sewer pipes were collapsing. The report pointed to H₂S, a highly corrosive gas, as the culprit and suggested slip lining the pipes as a cost effective means to protect them from the gas. Fast forward to 2022 when staff at the WWTP began noticing corrosion on some of the plant's newly installed equipment. The WWTP Board ordered a second H₂S study, the preliminary results of which are now being circulated. The WWTP Board must be given time to analyze the study and determine the best course of action, when that has taken place the final report will be presented to Council. In the meantime, employees at the plant have received noxious gas training and detectors have been installed in key locations at the plant. He also noted that the only time the H₂S level increases is during very dry, hot periods like late summer when flows in the collection system are low. Under those conditions the flows take longer to get to the WWTP and start to generate H₂S along the way.

Mayor Pro-Tem Osika expressed her support for and trust of the City Manager.

Mayor Teich addressed the audience regarding the hydrogen sulfide study saying he had read the report and the facts speak for themselves. There is an issue with H₂S that needs to be addressed, but according to the study the only location that requires immediate remediation is the screening room at the WWTP, which has been done. This is not an issue where residents near manholes could be affected, this is an issue about H₂S gas corroding brand new equipment at the WWTP. To stop the corrosion the source of the gas must be fixed, which means Corunna and the townships have to fix the problem so it does not continue to get passed along to the WWTP. He said the danger of the problem isn't to people, it's to the infrastructure, and he thinks the WWTP Board has a handle on it.

Mayor Teich opened the floor for anyone that had questions for the City's Utilities Director on the subject who was present at the meeting.

Tom Manke referred to a specific spot in the report, saying it indicates people are being poisoned by H₂S gas inside their homes, that if a person can smell the gas they are being affected. Utilities Director Suchanek noted that all test readings were taken from inside the mains during hot, dry weather conditions, not from the ambient air inside homes. He also noted that p-traps in the home should be full of water preventing sewer gases from getting into the home, any gas present would be vented into the outside air at the roof. The danger with H₂S gas lies in smaller, confined spaces, not the inside of a home. Lastly, he noted that there are multiple ways the H₂S problem can be remediated and he had directed the WWTP Board to have a solution for the problem ready by August 1st.

Mayor Teich encouraged anyone else with questions or concerns about the issue to contact the Utilities Director.

CONSENT AGENDA

Motion by Mayor Pro-Tem Osika to approve the Consent Agenda as follows:

Community Project Funding Program Application – Council Support. Authorize resolution in support of the request for FY24 Community Project Funding for monies to assist in the replacement of the Public Safety Building and designate the City’s authorized representative for the submission as follows:

RESOLUTION NO. 47-2023

**EXPRESSING CITY COUNCIL SUPPORT FOR
FY24 COMMUNITY PROJECT FUNDING SUBMISSION
FOR REDEVELOPMENT OF THE OWOSSO PUBLIC SAFETY BUILDING**

WHEREAS, the City of Owosso supports the submission of an application titled, “Owosso Public Safety Building” to the FY24 Community Project Funding Program for funding to assist in the replacement of the Owosso Public Safety Building; and

WHEREAS, the location of the proposed project is within the jurisdiction of the City of Owosso; and

WHEREAS, the proposed project, if completed, will be a benefit to the entire Owosso community; and

WHEREAS, with this resolution of support it is acknowledged that the City of Owosso is not committing to any obligations; financial or otherwise.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore been determined that it is advisable, necessary and in the public interest to proceed with the submission of a FY24 Community Project Funding Application for monies to assist in the replacement of the Owosso Public Safety Building.
- SECOND: application for a FY24 Community Project Funding submission is authorized and the City is willing to participate in the program.
- THIRD: with this resolution of support, it is acknowledged that the City of Owosso is not committing to any obligations, financial or otherwise.
- FOURTH: the proper city staff members are authorized to sign the application documents.

Master Plan Implementation Goals: 3.2, 3.20

Michigan Unclaimed Property Redemption. Consider authorizing the Finance Director, City Clerk and City Treasurer the ability to redeem unclaimed property on behalf of the City of Owosso held by the Michigan Department of Treasury as follows:

RESOLUTION NO. 48-2023

**AUTHORIZE PUBLIC OFFICIALS TO CLAIM UNCLAIMED PROPERTY ASSOCIATED
WITH THE CITY OF OWOSSO / OWOSSO EMPLOYEES’ RETIREMENT SYSTEM
HELD BY THE MICHIGAN DEPARTMENT OF TREASURY**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, is a local unit of government in the state of Michigan; and

WHEREAS, the Michigan Department of Treasury holds unclaimed property; and

WHEREAS, the City of Owosso is associated with eleven pieces of monetary property that is unclaimed

and held by the state of Michigan; and

WHEREAS, the Michigan Department of Treasury requires documentation in order to submit a claim for such monetary property; and

WHEREAS, one required document is proof that a designated individual(s) is authorized to make such claim on behalf of the named entity.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to file a claim with the Michigan Department of Treasury for unclaimed property in the name of the City of Owosso and/or Owosso Employees' Retirement System.
- SECOND: The Finance Director, City Clerk and City Treasurer are authorized and instructed to file and sign as claimants and owners for monetary property on behalf of the City of Owosso and/or Owosso Employees' Retirement System.
- THIRD: The City of Owosso agrees to reimburse any other party that is found, at a later date, to have legal claim to said funds.

WWTP Solids Handling Project – Change Order No. 1. Consider approval of Change Order No. 1 to the contract with Sorensen Gross Company of Flint, Michigan for the WWTP Solids Handling Improvements Project increasing the contract \$42,755.00, contingent upon receipt of approval by EGLE (2022 CWSRF project), and further approve payment to the contractor up to the contract amount, including Change Order No. 1, upon satisfactory completion of the project or portion thereof as follows:

RESOLUTION NO. 49-2023

AUTHORIZING CHANGE ORDER NO. 1 TO THE WWTP SOLIDS HANDLING IMPROVEMENTS PROJECT CONTRACT BETWEEN THE CITY OF OWOSSO AND SORENSEN GROSS COMPANY OF FLINT, MICHIGAN

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved a contract with Sorensen Gross Company, on February 7, 2022 for the Wastewater Treatment Plant (WWTP) Solids Handling Improvements Project, an approved 2022 CWSRF project; and

WHEREAS, the project is now underway, additional work has been identified in the field, and a change order is necessary to reconcile contract work and supplies required for completion of the project.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to approve Change Order No. 1 to the Wastewater Treatment Plant (WWTP) Solids Handling Project contract with Sorensen Gross Company, increasing the contract amount by \$42,755.00, to modify the contract work to be completed and supplies required for additional work identified in the field.
- SECOND: The Mayor and City Clerk are instructed and authorized to sign the document substantially in form attached as Change Order No. 1 to the Contract for Services between the City of Owosso and Sorensen Gross Company, increasing the total current

contract amount from \$4,374,000.00 to \$4,416,755.00.

THIRD: The Accounts Payable department is authorized to submit payment to Sorensen Gross Company for work satisfactorily completed up to the revised contract amount of \$4,416,755.00 according to the terms of the contract.

FOURTH: The above expenses shall be paid from the Wastewater Fund and SRF Bond Funds.

Master Plan Implementation Goals: 3.4

Bid Award – 2023 Water Service Line Identification Project. Approve bid award to Monchilov Sewer Service LLC for the 2023 Water Service Line Identification Project in the amount of \$163,791.50, as part of the City's Drinking Water Asset Management Grant (DWAM) and further approve payment to the contractor upon satisfactory completion of the project or portion thereof as follows:

RESOLUTION NO. 50-2023

AUTHORIZING AWARD OF THE 2023 WATER SERVICE LINE IDENTIFICATION PROJECT TO MONCHILOV SEWER SERVICE LLC OF FAIRGROVE, MICHIGAN

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has received a Drinking Water Asset Management (DWAM) grant from the State of Michigan Department of Environment, Great Lakes, and Energy (EGLE); and

WHEREAS, the DWAM grant requires the City to identify water service line materials at random locations throughout the City to complete its water distribution system materials inventory; and

WHEREAS, the City of Owosso sought bids for the identification of random water service line materials as part of the 2023 Water Service Line Identification Project, and the low responsive bid was received from Monchilov Sewer Service LLC in the amount of \$163,791.50; and

WHEREAS, Monchilov Sewer Service LLC is hereby determined to be qualified to provide such services.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to employ Monchilov Sewer Service LLC to identify water service line materials as part of the 2023 Water Service Line Identification Project.

SECOND: The Mayor and City Clerk are instructed and authorized to sign the document substantially in the form attached as Exhibit A, Contract for Services between the City of Owosso and Monchilov Sewer Service LLC in the amount of \$163,791.50.

THIRD: The accounts payable department is authorized to pay Monchilov Sewer Service LLC for work satisfactorily completed on the project up to the contact amount of \$163,791.50.

FOURTH: The above expenses shall be paid from Water Fund Account No. 591-552-818.000-DWAMEGLE21 with reimbursement from DWAM Grant funds.

Master Plan Implementation Goals: 3.4

Bid Award - 2023 Sanitary Sewer Repair Project. Authorize contract with The Glaeser-Dawes Corporation for the 2023 Sanitary Sewer Repair Project in the amount of \$229,049.89, plus a contingency in the amount of \$20,000.00 upon prior authorization, and further authorize payment to the contractor upon satisfactory completion of the work or portion thereof as follows:

RESOLUTION NO. 51-2023

**AUTHORIZING AWARD OF THE 2023 SANITARY SEWER REPAIR PROJECT
TO THE GLAESER-DAWES CORPORATION OF FLUSHING, MICHIGAN**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has determined segments of the sanitary sewer on various streets in the City have become deteriorated or damaged and that open cut repair is required; and

WHEREAS, the City of Owosso sought bids for the repair of these segments of sanitary sewer as part of the 2023 Sanitary Sewer Repair Project, and the low responsive bid was received from The Glaeser-Dawes Corporation in the amount of \$229,049.89; and

WHEREAS, The Glaeser-Dawes Corporation is hereby determined to be qualified to provide such services.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to employ The Glaeser-Dawes Corporation to replace segments of deteriorated or damaged sanitary sewer as part of the 2023 Sanitary Sewer Repair Project.
- SECOND: The Mayor and City Clerk are instructed and authorized to sign the document substantially in the form attached as Exhibit A, Contract for Services between the City of Owosso and The Glaeser-Dawes Corporation in the amount of \$229,049.89.
- THIRD: The accounts payable department is authorized to pay The Glaeser-Dawes Corporation for work satisfactorily completed on the project up to the initial contract amount of \$229,049.89, plus contingency in the amount of \$20,000.00 with prior authorization, for a total of \$249,049.89.
- FOURTH: The above expenses shall be paid from the FY2022-2023 Sanitary Sewer Fund Account No. 590-901-973-000-SEWERREHAB.

Master Plan Implementation Goals: 3.4

Professional Services Agreement – Topographic Survey Services for FY2024 DWSRF Water Main Replacement Project. Waive competitive bidding requirements, authorize Addendum No. 2023-02 to the General Engineering Services Contract with Fleis & Vandenbrink Engineering, Inc. for topographic survey services for the FY2024 DWSRF Water Main Replacement Project in the amount of \$22,000.00, and further authorize payment upon satisfactory completion of the project or portion thereof as follows:

RESOLUTION NO. 52-2023

**AUTHORIZING CONTRACT ADDENDUM NO. 2023-02
TO THE FY2022-2023 GENERAL
ENGINEERING SERVICES CONTRACT WITH
FLEIS & VANDENBRINK ENGINEERING, INC.**

**FOR TOPOGRAPHIC SURVEY SERVICES FOR THE
FY2024 DWSRF WATER MAIN REPLACEMENT PROJECT**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved a contract with Fleis & Vandenbrink Engineering, Inc. on April 20, 2020 and renewed said contract on May 16, 2022 for the term of July 1, 2022 to June 30, 2023 for general engineering services; and

WHEREAS, the City of Owosso, Shiawassee County, Michigan, intends to conduct a project to replace water main as part of its FY2024 Drinking Water State Revolving Fund (DWSRF) program; and

WHEREAS, this project requires the services of a professional engineering firm to complete a topographic survey; and

WHEREAS, the City has reviewed the proposal provided by Fleis & Vandenbrink Engineering, Inc. for these services in the amount of \$22,000.00; and

WHEREAS, Section 2-346 of the City of Owosso Code of Ordinances allows competitive bidding to be waived for professional services.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to employ the firm of Fleis & Vandenbrink Engineering, Inc. to provide topographic survey services for the FY2024 DWSRF Water Main Replacement Project.
- SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially as attached as Addendum No. 2023-2 to the General Engineering Services Contract between the City of Owosso, Michigan and Fleis & Vandenbrink Engineering, Inc.
- THIRD: The Accounts Payable department is authorized to make payment up to the amount of \$22,000.00 to Fleis & Vandenbrink Engineering, Inc. upon successful completion of stated work.
- FOURTH: The above expenses shall be paid from Water Fund Acct No. 591-901-972.000-DWLF24-25 and other funds as appropriate.

Master Plan Implementation Goals: 3.4, 3.7

Professional Services Agreement – Legal Services Agreements. Authorize Legal Services Agreements with Gould Law, P.C., general counsel, in an amount up to \$1,000.00, and Dickinson Wright PLLC, bond counsel, in the amount of \$9,000.00, as required by the USDA Rural Development Agency Community Facilities Direct Loan Program for the origination of a loan to purchase a fire truck, and further authorize payment upon satisfactory completion of the process as follows:

RESOLUTION NO. 53-2023

**AUTHORIZE LEGAL SERVICES AGREEMENTS WITH
GOULD LAW, P.C. AND DICKINSON WRIGHT PLLC
AS REQUIRED BY THE USDA RURAL DEVELOPMENT COMMUNITY FACILITIES
DIRECT LOAN PROGRAM FOR PURCHASE OF A FIRE TRUCK**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, provides a full-service public safety department consisting of a police department and the fire and ambulance service department; and

WHEREAS, the fire department utilizes a fleet of seven apparatuses (three fire trucks, three ambulances and one pick up); and

WHEREAS, one fire apparatus is a 1998 fire pumper truck that has passed the end of its useful life and needs to be replaced; and

WHEREAS, the USDA Rural Development Agency offers a Community Facilities Direct Loan Program to finance municipal purchases; and

WHEREAS, a requirement of this federal loan program is the procurement of legal services agreements.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: the City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to approve two legal services agreements as required under the USDA Rural Development Agency Community Facilities Direct Loan program.

SECOND: a legal services agreement with Gould Law, P.C. is hereby authorized at an hourly rate of \$125.00, not to exceed \$1,000.00.

THIRD: a legal services agreement with Dickinson Wright PLLC is hereby authorized in the amount of \$9,000.00.

FOURTH: the Mayor and City Clerk are hereby authorized and instructed to sign service agreements with Gould Law, P.C. and Dickinson Wright PLLC substantially as attached.

FIFTH: the Finance Department is authorized to encumber and pay for such expenses from line item 101.336.978.000.

Master Plan Implementation Goals: 3.2

Motion supported by Councilmember Pidek.

Roll Call Vote.

AYES: Mayor Pro-Tem Osika, Councilmembers Haber, Olson, Pidek, Fear, and Mayor Teich.

NAYS: None.

ABSENT: Councilmember Law.

ITEMS OF BUSINESS

Property Sale – Small Strip at Gould Street/M-71 Intersection

Master Plan Implementation Goals: 1.9, 5.6

City Manager Henne reminded Council that this is the small piece of property that MDOT has requested in order to improve the safety of pedestrians crossing at that intersection. He indicated that MDOT's offer was posted for the requisite twenty-one day period and no other offers were received, and now is the time to consider approval of the sale.

Motion by Councilmember Pidek to approve the sale of a 6.5' x 8' strip of city-owned property at the southwest corner of Gould Street and M-71 to MDOT in the amount of \$1,300.00 and further consider approval of a purchase agreement detailing the rights of the parties involved as follows:

RESOLUTION NO. 54-2023

**APPROVING PROPERTY SALE BETWEEN THE CITY OF OWOSSO AND MICHIGAN
DEPARTMENT OF TRANSPORTATION (MDOT) FOR A PORTION OF CITY-OWNED
PROPERTY ON THE SOUTHWEST CORNER OF GOULD STREET AND M-71**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, owns Parcel 050-011-021-002-00, constituting 0.49 acres of commercially zoned property; and

WHEREAS, the City of Owosso has received an offer to purchase an eight foot by six-and-a-half-foot strip (approximately 52 square feet) near the M-71/Gould Street intersection of said parcel and described below for one thousand three hundred dollars (\$1,300.00) for the purpose of installing sidewalk and equipment to aid pedestrian crossings:

Part of Block 21 of the Plat of Re-Subdivision of Blocks 19, 20, and 21 of Geo. T. Abrey's Woodland Park Addition to the City of Owosso, Shiawassee County, Michigan, according to the plat thereof as recorded in Liber 1, Page 120 1/2, Shiawassee County Records, described as beginning at a point on the North line of said Block 21 that is South 71°45'50" East, 134.06 from the Northeast corner of Block 20 of said plat; thence South 71°45'50" East, continuing on said North line of Block 21, 54.00 feet; thence South 18°14'10" West, perpendicular to said North line of Block 21, 6.00 feet; thence South 71°45'50" East, parallel with said North line of said Block 21, 63.27 feet to the Point of Beginning; thence continuing South 71°45'50" East, parallel with said North line of said Block 21, 6.50 feet, to the Westerly Right of Way line of Gould Street (100' wide); thence on said Westerly Right of Way line of Gould Street on a Curve to the left having a central angle of 00°41'09", a radius of 668.27 feet, and a chord bearing and distance of South 17°43'17" West, 8.00 feet; thence North 71°45'50" West, parallel with said North line of said Block 21, 6.59 feet, thence North 18°14'10" East, perpendicular to said North line of Block 21, 8.00 feet, to the Point of Beginning. The lands described in fee above contain 0.001 Acres (52 square feet) more or less and are also subject to any easements of record; and

WHEREAS, the City of Owosso published the offer for 21 days in accordance with Section 14.3(2) of the Owosso City Charter governing the sale of the City-owned real estate; and

WHEREAS, the 21-day pasting period has expired with no additional offers submitted; and

WHEREAS, the Michigan Department of Transportation (MDOT) wishes to purchase the section of said parcel to make sidewalk and pedestrian crossing improvements.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has theretofore determined that it is advisable, necessary, and in the public interest to sell the 8' x 6.5' portion of the northeast corner of Parcel 050-011-021-002-00 described above to the Michigan Department of Transportation (MDOT) for the sum of One Thousand Three Hundred Dollars (\$1,300.00), due at the time of closing.

SECOND: The City of Owosso agrees to grant the portion of property described for the construction/reconstruction of sidewalk.

THIRD: The Mayor and City Clerk are instructed and authorized to execute appropriate documents to complete the sale.

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Councilmembers Haber, Fear, Olson, Mayor Pro-Tem Osika, Councilmember Pidek, and Mayor Teich.

NAYS: None.

ABSENT: Councilmember Law.

Professional Services Agreement – Engineering Services for FY2024 Safe Routes to School Project

Master Plan Implementation Goals: 5.21

City Manager Henne explained that this contract is required by MDOT to proceed with the Safe Routes to School Project to improve the means for pedestrian travel near each school building utilized by students. He said staff had reached out to all property owners that will be affected by the project offering to meet with each owner individually to discuss the project and answer any questions they had, of which seven owners took advantage. Councilmember Pidek thanked staff for going the extra mile to ensure each affected property owner received proper information on the project.

Motion by Mayor Pro-Tem Osika to waive competitive bidding requirements, authorize Addendum No. 2023-01 to the General Engineering Services Contract with Spicer Group, Inc. for professional engineering services for the FY2024 Safe Routes to School Project in the amount of \$127,253.00, and further authorize payment upon satisfactory completion of the project or portion thereof as follows:

RESOLUTION NO. 55-2023

**AUTHORIZING CONTRACT ADDENDUM NO. 2023-1
TO THE FY2022-2023 GENERAL
ENGINEERING SERVICES CONTRACT WITH
SPICER GROUP, INC
FOR PROFESSIONAL ENGINEERING SERVICES FOR
FY2024 SAFE ROUTES TO SCHOOL PROJECT**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved a general engineering services contract with Spicer Group, Inc. on April 20, 2020 and renewed said contract on May 16, 2022 for the term of July 1, 2022 to June 30, 2023 ; and

WHEREAS, the City of Owosso received a Safe Routes to School Grant from the Michigan Department of Transportation (MDOT) to improve pedestrian infrastructure near two of its elementary schools and the middle school; and

WHEREAS, this project requires the services of a professional engineering firm for compliance with MDOT program funding; and

WHEREAS, the City sought proposals from its Qualification Based Selection (QBS) list of engineering firms to perform such work; and

WHEREAS, Spicer Group, Inc. is selected as the most qualified firm to perform said professional engineering services, in an amount not to exceed \$127,253.00.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to employ Spicer Group, Inc. to provide professional engineering services for the FY2024 Safe Routes to School Project.
- SECOND: The Mayor and City Clerk are instructed and authorized to sign the document substantially in the form attached as Addendum no. 2023-1 to the General Engineering Services Contract between the City of Owosso, Michigan and Spicer Group, Inc.
- THIRD: The Accounts Payable department is authorized to make payment up to the amount of \$127,253.00 to Spicer Group, Inc. upon successful completion of stated work.
- FOURTH: The above expenses shall be paid from Major and Local Street Acct Nos. 202-463-818.000-SRTS2024GR and 203-463-818.000-SRTS2024GR.

Motion supported by Councilmember Fear.

Roll Call Vote.

- AYES: Councilmembers Olson, Pidek, Mayor Pro-Tem Osika, Councilmembers Fear, Haber, and Mayor Teich.
- NAYS: None.
- ABSENT: Councilmember Law.

COMMUNICATIONS

Tanya S. Buckelew, Planning & Building Director. February 2023 Building Department Report.
Tanya S. Buckelew, Planning & Building Director. February 2023 Code Violations Report.
Tanya S. Buckelew, Planning & Building Director. February 2023 Inspections Report.
Tanya S. Buckelew, Planning & Building Director. February 2023 Certificates Issued Report.
Kevin D. Lenkart, Public Safety Director. February 2023 Fire Report.
Kevin D. Lenkart, Public Safety Director. February 2023 Police Report.
Owosso Historical Commission. Minutes of March 13, 2023.

CITIZEN COMMENTS AND QUESTIONS

Eddie Urban, 601 Glenwood Avenue, asked about the nature of the unclaimed properties at the state, inquiring just what they were.

Mayor Pro-Tem Osika thanked the OHC & Assistant City Manager Fuller for organizing a great event to celebrate the 100th anniversary of the Curwood Castle.

City Manager Henne noted that he will be receiving an honor from the Friends of the Shiawassee River for being in their short film, The Ripple Effect, which will be shown on March 22nd at the High School Performing Arts Center.

NEXT MEETING

Monday, April 03, 2023 at 7:30 p.m.

Tuesday, April 11, 2023 at 6:00 p.m.

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2024
Building Board of Appeals – Alternate - term expires June 30, 2025
Zoning Board of Appeals – Alternate – term expires June 30, 2024
Zoning Board of Appeals – Alternate – term expires June 30, 2025

ADJOURNMENT

Motion by Mayor Pro-Tem Osika for adjournment at 8:26 p.m.

Motion supported by Councilmember Olson and concurred in by unanimous vote.

Robert J. Teich, Jr., Mayor

Amy K. Kirkland, City Clerk

*Due to their length, text of marked items is not included in the minutes. Full text of these documents is on file in the Clerk's Office.



Boards and Commissions Application

Please return your completed application to the City Clerk's office at 301 W. Main St, Owosso, MI 48867.

Application for appointment to: BUILDING BOARD OF APPEALS
Name of board(s) or commission(s)

JASON HARRIS

Name:

[REDACTED]

Email:

Phone:

152 E. HOWARD ST. SUITE A

Address:

OWOSSO

City:

MI

State:

48867

Zip:

Why do you wish to serve on this board or commission?

TO HELP FILL POSITION

Briefly describe community activities you have been involved in:

ELECTRICAL FOR CURWOOD RIVER TRAIL
OCTOBER FEST
BALL DROP (NEW YEARS)

Briefly describe the skills and experience you would bring to this position?

KNOWLEDGE OF BUILDING & ELECTRICAL CODES & METHODS.

What is your education and training background?

SOME COLLEGE, 25+ YEARS IN ELECTRICAL TRADE
8+ YEARS IN BUSINESS.

What is your job experience?

25+ YEARS IN ELECTRICAL FIELD
8+ YEARS IN BUSINESS AS OWNER OF HARRIS ELECTRIC

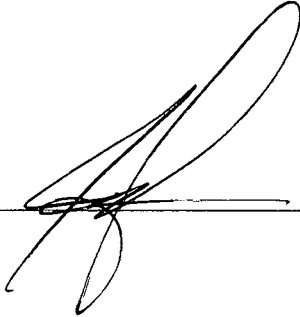
Important Public Records Information

All information submitted in this application is public information and subject to disclosure in response to a public records request made pursuant to the Freedom of Information Act. Please contact the Clerk at (989) 725-0500 if you have questions or concerns about the disclosure of specific information.

Truth and Accuracy

I certify that the information contained on this form is accurate and complete to the best of my knowledge. I understand that all information disclosed on this form will be available to the public as part of a Freedom of Information Act request.

Signature

A handwritten signature in black ink, consisting of a large, stylized 'A' or 'R' shape with a horizontal line extending to the right, positioned over a horizontal line.

Date

3/23/23



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: April 3, 2023
TO: Mayor Teich and City Council
FROM: Ryan E. Suchanek, Director of Public Services & Utilities
SUBJECT: Increase Purchase Order with JCI for Sodium Hypochlorite

RECOMMENDATION:

Authorization to increase Purchase Order Numbers 43688-43689, with JCI Jones Chemicals, Inc. for bulk chemicals necessary for treatment of potable water and wastewater, adding \$549.45 in response to price increases by the supplier.

BACKGROUND:

At the June 21, 2022 meeting, Council authorized purchase agreements with JCI Jones Chemicals, Inc. for the supply of bulk sodium hypochlorite to the Water Filtration and Waste Water Treatment Plants. Their bid at that time was the lowest bid received, coming in at \$1.59/gallon (an increase of **121%** over last year). Then at the September 19, 2022 meeting, Council approved JCI Jones Chemicals, Inc. utilizing their ability to increase their price due to raw material cost increases, up to \$1.7919/gallon (approximately **13%** over their initial bid for this year). Now, JCI Jones Chemicals, Inc. is again utilizing their ability to increase their price due to raw material cost increases, pushing the price up to \$1.8326/gallon (approximately **2%** over their last increase for this year, bringing the total increase to approximately **15%** over their initial bid for this year), necessitating an increase to the previously approved purchase orders.

FISCAL IMPACTS:

NaOCl estimated remaining usage for FY2022-2023 is 13,500 gallons @ \$1.8326/gallon for an estimated remaining cost of \$24,740.10
Which is an estimated increase for the FY2022-2023 of **\$ 549.45**
Bringing the total estimated cost of NaOCl for FY2022-2023 to \$94,586.40

The 2021 price was \$0.72/gallon, 2020 price was \$0.71/gallon, 2019 price was \$0.746/gallon, and 2018 price was \$0.67/gallon.

Document originated by: Ryan E. Suchanek

Attachments: (1) Resolution
(2) Price Increase Notice

RESOLUTION NO.

**AUTHORIZING INCREASE TO THE PURCHASE ORDERS
FOR SODIUM HYPOCHLORITE WITH JCI JONES CHEMICALS, INC.
DUE TO INCREASES IN THE COST OF RAW MATERIALS**

WHEREAS, the City of Owosso, Shiawassee County, Michigan approved Purchase Order Nos. 43688 & 43689 with JCI Jones Chemicals, Inc. for the supply of bulk sodium hypochlorite utilizing the Mid-Michigan Water Bulk Chemical Consortium contract for the FY 2022-2023; and

WHEREAS, the raw material costs have increased, and JCI Jones Chemicals, Inc. is utilizing its ability to increase the price per gallon necessitating amendment to said purchase orders.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: the City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to purchase sodium hypochlorite from JCI Jones Chemicals, Inc. at the increased price of \$1.8326 per gallon, with an estimated remaining usage of 13,500 gallons for FY2022-2023.
- SECOND: the accounts payable department is authorized to submit payment to JCI Jones Chemicals, Inc., in an amount up to \$94,586.40 based on unit prices and actual quantities delivered.
- THIRD: the above expenses shall be paid from the wastewater and water fund following delivery, and chargeable to account 599-548-743.300 in the amount of \$70,939.80 and to account 591-553-743.000 in the amount of \$23,646.40.



March 7, 2023

PLEASE SIGN AND RETURN BY 3/31/23

CO Owosso
301 W Main St
Owosso, MI 48867

Dear Customer:

Raw material cost increases were recently issued by the Producers of chlorine and sodium hydroxide (caustic soda). These materials are also used to manufacture sodium hypochlorite (bleach) and sodium bisulfite. It is necessary for us to pass those increases on to our customers.

Effective **April 6, 2023** your Sodium Hypochlorite price must increase to **\$1.8326 per gallon**. All other terms & conditions will remain the same.

Please know that while we do everything in our power to keep increases to a minimum, we have no control over Producer operations or raw material cost increases.

Please also note that supply remains tight- we will do our best to maintain service of your full requirements.

Thank you for your cooperation and understanding.

Sincerely,

JCI Jones Chemicals, Inc

JCI Jones Chemicals, Inc
1765 Ringling Blvd
Sarasota, FL 34236

Please sign below and return via email to riverview@jcichem.com or return via fax to (734) 283-0979.

Accepted by: _____ Date: _____



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: April 3, 2023
TO: Mayor Teich and the Owosso City Council
FROM: Ryan E. Suchanek, Director of Public Services & Utilities
SUBJECT: WTP Backwash VFD Voltage Protection Bid

RECOMMENDATION:

Approval of the low responsive bid from MP Predictive Technologies, Inc (Orlando, FL) for the WTP Backwash VFD Voltage Protection Bid in the amount of \$25,573.84.

BACKGROUND:

On March 21, 2023, the City received bids for the provision and installation of voltage protection equipment for the Backwash Variable Frequency Drive (VFD) at the Water Treatment Plant. The major items include: furnishing and installing two (2) surge suppressors with 600V 100A circuit breakers, two (2) ground-fault indication systems, and additional grounding projection (2/0) at two existing distribution panels. Two contractor bids were received, with MP Predictive Technologies, Inc confirmed as the low responsible bidder.

FISCAL IMPACTS:

The parts will be funded by account No. 591-553-933.000, in the amount of \$25,573.84.

Attachments: (1) Resolution, Backwash VFD Voltage Protection Bid
(2) Contract, Backwash VFD Voltage Protection Bid
(3) Bid Tabulation Backwash VFD Voltage Protection Bid

RESOLUTION NO.

**AUTHORIZING THE EXECUTION OF AN AGREEMENT
WITH MP PREDICTIVE TECHNOLOGIES, INC
FOR PROVISION AND INSTALLATION OF
BACKWASH VFD VOLTAGE PROTECTION AT THE WTP**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has determined that it is in the best interest of the public to protect the City's infrastructure and equipment by installing voltage protection equipment on the Backwash Variable Frequency Drive (VFD) at the Water Treatment Plant; and

WHEREAS, the City of Owosso sought bids for the Backwash VFD Voltage Protection, and a bid was received from MP Predictive Technologies, Inc and it is hereby determined MP Predictive Technologies, Inc is qualified to provide said parts & service and that it has submitted the lowest responsible and responsive bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to contract with MP Predictive Technologies, Inc for the Backwash VFD Voltage Protection Bid.
- SECOND: The Mayor and City Clerk are instructed and authorized to sign the document substantially in the form attached as Exhibit A, Contract for services between the City of Owosso, Michigan and MP Predictive Technologies, Inc in an amount not to exceed \$25,573.84.
- THIRD: The accounts payable department is authorized to pay MP Predictive Technologies, Inc for materials and services supplied up to the contract amount of \$25,573.84.
- FOURTH: The above expenses shall be paid from Account No. 591-553-933.000.

EXHIBIT A

**Contract for Services Between
The City of Owosso
and
Mp Predictive Technologies, Inc
Backwash VFD Voltage Protection**

April 2023

CONTRACT

THIS AGREEMENT is made on April ____, 2023 between the CITY OF OWOSSO, a Michigan municipal corporation, 301 W. Main Street, Owosso, Michigan 48867 ("city") and **MP PREDICTIVE TECHNOLOGIES, INC** ("contractor"), a Michigan company, whose address is 9187 Boggy Creek Rd, Unit 1, Orlando, Florida 32221.

Based upon the mutual promises below, the contractor and the city agree as follows:

ARTICLE I - Scope of work

The contractor agrees to provide the services listed in the proposal entitled "Backwash VFD Voltage Protection", as attached, including all written modifications incorporated into any of the documents, which are incorporated as part of this contract:

- Bid documents
- Bid proposal
- Contract and exhibits
- Bonds
- General conditions
- Standard specifications
- Detailed specifications

ARTICLE II - The Contract Sum

(A) The city shall pay to the contractor for the performance of the contract, in the unit prices as given in the proposal not to exceed twenty-five thousand five hundred seventy-three dollars and eighty-four cents (\$25,573.84). No additional work shall be performed unless a change order is issued by the city.

(B) The amount paid shall be equitably adjusted to cover changes in the work ordered by the city but not required by the contract documents where there is a written change order.

ARTICLE III – Assignment

This contract may not be assigned or subcontracted without the written consent of the city.

ARTICLE IV - Choice of law

This contract shall be construed, governed, and enforced in accordance with the laws of the state of Michigan. By executing this agreement, the contractor and the city agree to a venue in a court of appropriate jurisdiction sitting within Shiawassee County for purposes of any action arising under this contract.

Whenever possible, each provision of the contract will be interpreted in a manner as to be effective and valid under applicable law. The prohibition or invalidity, under applicable law, of any provision will not invalidate the remainder of the contract.

ARTICLE V - Relationship of the parties

The parties of the contract agree that it is not a contract of employment but is a contract to accomplish a specific result. Contractor is an independent contractor performing services for the city. Nothing contained in this contract shall be deemed to constitute any other relationship between the city and the contractor.

Contractor certifies that it has no personal or financial interest in the project other than the compensation it is to receive under the contract. Contractor certifies that it is not, and shall not become, overdue or in default to the city for any contract, debt, or any other obligation to the city including real or personal property taxes. City shall have the right to set off any such debt against compensation awarded for services under this agreement.

ARTICLE VI – Notice

All notices given under this contract shall be in writing, and shall be by personal delivery or by certified mail with return receipt requested to the parties at their respective addresses as specified in the contract documents or other address the contractor may specify in writing.

ARTICLE VII - Indemnification

To the fullest extent permitted by law, for any loss not covered by insurance under this contract; contractor shall indemnify, defend and hold harmless the city, its officers, employees and agents harmless from all suits, claims, judgments and expenses including attorney's fees resulting or alleged to result, in whole or in part, from any act or omission, which is in any way connected or associated with this contract, by the contractor or anyone acting on the contractor's behalf under this contract. Contractor shall not be responsible to indemnify the city for losses or damages caused by or resulting from the city's sole negligence.

ARTICLE VIII - Entire agreement

This contract represents the entire understanding between the city and the contractor and it supersedes all prior representations or agreements whether written or oral. Neither party has relied on any prior representations in entering into this contract. This contract may be altered, amended or modified only by written amendment signed by the city and the contractor.

FOR CONTRACTOR

By_____

Its:_____

Date:_____

THE CITY OF OWOSSO

By_____

Its: Robert J. Teich, Jr., Mayor

Date:_____

By_____

Its: Amy K. Kirkland, City Clerk

Date:_____

CITY OF OWOSSO BID TABULATION SHEET

DATE 3/21/2023

DEPT. WTP

SUBJECT: Backwash VFD

Voltage Protection

MP Predictive Technologies
9187 Boggy Creek Rd Ste 1
Orlando, FL 32824
909-315-1460

Allied Building Service Co.
1801 Howard Street
Detroit, MI 48216
313-654-2258

ITEM #	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Square D surge suppressor. Model SSP05XDSE20A1	2	EA	1,559.99	\$ 3,119.98	\$ 5,540.50	\$ 11,081.00		
2	Littelfuse Ground-fault Indication System. Model PGR-3100	2	EA	930.60	\$ 1,861.20	\$ 8,098.50	\$ 16,197.00		
3	Square D 600V 100A Circuit Breaker Model HJA36100	2	EA	821.33	\$ 1,642.66	\$ 4,807.50	\$ 9,615.00		
4	DP1 and DP2 ground system	1	LS	18,950.00	\$ 18,950.00	\$ 7,906.00	\$ 7,906.00		
Total:					\$ 25,573.84		\$ 44,799.00		

TOTAL BID PRICING ADJUSTED FOR LOCAL PURCHASING PREFERENCE:\$2,500

N/A

N/A

DEPT
HEAD

GENERAL LIABILITY INSURANCE

AWARDED:

EXPIRATION DATE:

9/22/2023

PURCH.
AGENT:

WORKERS COMPENSATION INSURANCE

COUNCIL

EXPIRATION DATE:

1/1/2024

APPROVED:

STAFF

SOLE PROPRIETORSHIP

REC.:

MP Predictive Technologies

EXPIRATION DATE:

N/A

PO NUMBER:

591-553 932 110



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: March 28, 2023

TO: Mayor Teich and Owosso City Council members

FROM: City Manager

SUBJECT: **Capital Improvement Plan 2023-2029**

RECOMMENDATION:

The Planning Commission reviewed and adopted the attached Capital Improvement Plan 2023-29 at their March 27, 2023 meeting. The Planning Commission recommended that City Council also adopt the CIP.

BACKGROUND:

The Capital Improvement Plan (CIP) serves as the city's multi-year planning instrument used to identify needs and financing sources for public infrastructure improvements. Preparation of the CIP is performed under the authority of the Michigan Planning Enabling Act:

"The capital improvements program shall show those public structures and improvements, in the general order of their priority that in the commission's judgment will be needed or desirable and can be undertaken within the ensuing 6-year period. The capital improvements program shall be based upon the requirements of the local unit of government for all types of public structures and improvements. Consequently, each agency or department of the local unit of government with authority for public structures or improvements shall upon request furnish the planning commission with lists, plans, and estimates of time and cost of those public structures and improvements."

A comprehensive CIP is an essential tool for the planning and development of the social, physical, and economic wellbeing of the community. This process is a necessary step in an organized effort to strengthen the quality of public facilities and services; provide a framework for the realization of community goals and objectives; and provide a sound basis on which to build a healthy and vibrant community.

Some of the many benefits that the CIP provides the residents and stakeholders include:

- Use as a tool to optimize the use of revenue
- Focus attention on community goals, needs, and capabilities

- Guide future growth and development
- Encourage efficient government
- Improve intergovernmental and regional cooperation
- Help maintain a sound and stable financial program
- Enhance opportunities for the participation in federal and/or state grant programs

FISCAL IMPACTS: None

Attachment:
Capital Improvement Plan 2023-29

RESOLUTION NO.

**RESOLUTION APPROVING THE SIX-YEAR
CAPITAL IMPROVEMENT PLAN FOR 2023-29**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, Planning Commission has recommended Council approval of the 2023 to 2029 six-year Capital Improvement Plan (CIP); and

WHEREAS, the City of Owosso is required by the MEDC Redevelopment Ready Communities program to approve a six-year CIP annually; and

WHEREAS, the six-year CIP is a valuable resource to plan projects and expenses city-wide.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to approve the 2023 to 2029 Capital Improvement Plan as recommended by the City of Owosso Planning Commission.



CAPITAL IMPROVEMENT PLAN

CITY OF OWOSSO
2023-2029

City Council

Robert Teich, Mayor
Susan Osika, Mayor Pro-Tem
Janae Fear
Jerry Haber
Daniel Law
Emily Olson
Nicholas Pidek

Planning Commission

William Wascher, Chair
Francis Livingston, Vice Chair
Janae Fear, Secretary
Linda Robertson
Daniel Law
Thomas Taylor
Tara Jenkins
Allan Martin
Stephen Schlaack

Capital Improvement Review Committee

Lizzie Frederick, Main Street, DDA
Amy Fuller, Assistant City Manager
Ryan Suchanek, Director of Public Services
Brad Barrett, Finance Director
Nathan Henne, City Manager
Amy Kirkland, City Clerk
Kevin Lenkart, Director of Public Safety
Jessica Unangst, Human Resources & IT Director

CAPITAL IMPROVEMENT PLAN (CIP) OVERVIEW

WHAT IS A CIP?

The Capital Improvement Plan (CIP) serves as the city's multi-year planning instrument used to identify needs and financing sources for public infrastructure improvements. Preparation of the CIP is performed under the authority of the Michigan Planning Enabling Act:

"The capital improvements program shall show those public structures and improvements, in the general order of their priority that in the commission's judgment will be needed or desirable and can be undertaken within the ensuing 6-year period. The capital improvements program shall be based upon the requirements of the local unit of government for all types of public structures and improvements. Consequently, each agency or department of the local unit of government with authority for public structures or improvements shall upon request furnish the planning commission with lists, plans, and estimates of time and cost of those public structures and improvements."

A comprehensive CIP is an essential tool for the planning and development of the social, physical, and economic wellbeing of the community. This process is a necessary step in an organized effort to strengthen the quality of public facilities and services; provide a framework for the realization of community goals and objectives; and provide a sound basis on which to build a healthy and vibrant community.

Some of the many benefits that the CIP provides the residents and stakeholders include:

- Use as a tool to optimize the use of revenue
- Focus attention on community goals, needs, and capabilities
- Guide future growth and development
- Encourage efficient government
- Improve intergovernmental and regional cooperation
- Help maintain a sound and stable financial program
- Enhance opportunities for the participation in federal and/or state grant programs

A CIP project is defined as a major expenditure that includes one or more of the following:

1. Any construction of a new facility (i.e. public building, water/sewer mains, storm sewers, roads, and recreation facilities), an addition to, or an extension of such a facility, provided that the cost is \$10,000 or more and will have a useful life of one year or more.
2. Any rehabilitation of all or a part of a building, its grounds, a facility, or equipment, provided that the cost is \$10,000 or more and will have a useful life of one year or more.
3. Any purchase or replacement of major equipment to support community programs provided that the cost is \$10,000 or more, will have a useful life of one year or more and will be considered a capital asset
4. Any planning, feasibility, engineering, or design study provided that the cost is \$10,000 or more.
5. Any acquisition of land for a public purpose.

CIP AND BUDGET PROCESS

The CIP process precedes the budget process and is used by City Council when developing the annual budget. Recommending approval of the CIP by the Planning Commission does not mean that they grant final approval of all projects contained within the plan. Rather by recommending approval of the CIP, the Planning Commission acknowledges that these projects represent a reasonable interpretation of the upcoming needs for the community and that projects contained in the first year of the plan are suitable for inclusion in the upcoming budget, if funding is available.

Priority rankings do not necessarily correspond to funding sequence. For example, a road project which is ranked lower than a park project may be funded before the park project because the road project has access to a road millage revenue source, whereas a park project may have to compete for funding from other revenue sources, like grants or general fund dollars.

It is important to keep in mind that the CIP is a planning tool, a guide that deals with physical condition and improvements throughout the City over a six year period of time. It is subject to changing priorities based on needs, wants reflected in our community and its citizenry.

CIP DEVELOPMENT PROCESS

In the fall, the CIP Plan Group members submitted proposed projects for the CIP. A draft list of projects was then created by the CIP Project Lead. The list of projects was then reviewed by the CIP Plan Group and the Year 1 projects were ranked based on the following:

1. Is the proposed project already in process due to its inclusion in the current budget year? Is the project under construction, under contract, and is there a continuing debt obligation payable?
2. Is the project mandated by law or court action?
3. Is there a relationship between the proposed project and the City's goals and objectives and/or the goals and objectives of the appropriate board or commission?
4. Is alternative funding available? Is funding available through other sources or is funding available through land contract or bonding to minimize annual cost requirement?
5. Does the proposed project generate revenue for the general fund and/or other funds? This item should be determined based upon an annual forecast and the schedule of revenues should be designated by the appropriate fund.
6. Does the proposed project result in the use of supplementary funds for "leverage" using matching funds with other funding sources.

Once the Committee members ranked the Year 1 projects, the list was then forwarded to the Administrative Team for final scoring of the projects requested prior to the draft CIP being created. Once the draft CIP document is compiled, it is forwarded on to Planning Commission for adoption after review during an open meeting. City Council adopts the CIP after the Planning Commission and prior to the budget adoption. CIP should be used as a tool by City Council during the budget process.

FUNDING

Each year during the Budget process City Council will review the CIP Year 1 projects and evaluate the available revenue to determine the feasibility of funding projects. While recommended funding sources are listed in the CIP, those may change during the budget process. Some Year 1 projects may also remain unfunded during the Budget process.

Below you will find a brief description of the possible funding sources for the six year CIP:

Major and Local Street Fund – The major and local street funds are considered special revenue funds which utilize state and weight tax revenues for the maintenance and improvements to city streets.

Bond - When the City sells bonds, purchasers are, in effect, lending the community money. The money is repaid, with interest, from taxes or fees over the years. The logic behind issuing bonds (or “floating a bond issue”) for capital projects is that the citizens who benefit from the capital improvements over a period of time should help the community pay for them.

Grants - The federal and state governments make funds available to communities through numerous grants and aid programs. The City has no direct control over the amount of grant money awarded to the City or if a grant is awarded. MMRMA, our liability/property insurer, also offers grants. These are risk avoidance grants, as well as, some training grants.

Special Assessment District - Capital improvements that benefit particular properties, rather than the community as a whole, may be financed more equitably by a special assessment, i.e., by those who directly benefit. Local improvements often financed by this method include street improvements (including pavement, curb and gutter, sidewalks, etc.).

General Fund – The general fund is the City’s primary operating fund. The general fund is a government fund that generates revenues to cover general operational expenses and is accounted for on the modified accrual basis. Modified accrual basis of accounting is a blend of both cash and full accrual. Revenue is recognized when it is considered available and measurable, while expenses are recognized when the liability has occurred.

Motor Pool - This fund operates like a business by purchasing and maintaining much of the city vehicles and equipment. When other funds require the use of this equipment or vehicles, they are charged rental income.

Sewer Fund – The sewer fund collects user fees to operate and maintain the city’s sewer system.

Water Fund – The water fund collects user fees to operate and maintain the city’s water system.

Wastewater Treatment Fund – This fund accounts for the treatment of waste water utilizing user fees from the city’s water fund and user fees from the Mid-County service area participants.

Downtown Development Authority (DDA) Fund – The DDA collects revenues from taxes generated by a 2-mil levy and a tax increment financing district. Proceeds from these revenues are used as operating monies and as debt service for physical improvements and other activities in the DDA boundary.

Parks and Historic Millage – This millage was approved by the voters in November of 2018. This millage will levy a new additional millage of one mill (\$1.00 per \$1,000.00) on the taxable value of property located in the City of Owosso. The millage shall be levied for two years beginning with the 2019 tax levy year and running through the 2020 tax year (inclusive). As approved, the millage will provide funding to the City of Owosso Parks and Recreation Commission and the City of Owosso Historical Commission. Revenue will be used to maintain, improve, and upgrade parks and preserve historical sites within the City of Owosso.

Donations & Private Sponsorship – This funding source is based on dollars or in-kind donations received from individuals or businesses for specific projects or to specific organizations.

American Rescue Plan Act (ARPA) – This funding source comes from the United States government in response to the COVID-19 pandemic's effects on local services. There are rules for the appropriation of these funds that limit spending to government services listed in the US Department of Treasury Final ARPA Rule.

CIP COMPONENTS

The components of the CIP have been established as follows:

CATEGORY	DEPARTMENT
Comm Dev	Community Development
Historical	Historical Facilities
IT	Information Technology
Main St/DDA	Main Street and Downtown Development Authority
Parks and Rec	Parks and Recreation
Public Safety	Public Safety
Public Service	Public Service
Public Works	Public Works
WTP	Water Treatment Plant
WWTP	Waste Water Treatment Plant

PROJECTS BY CATEGORY

CATEGORY	PROJECT NAME	FUNDING SOURCE	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	TOTAL
Comm Dev	Ada Street Demo	General Fund	\$ 20,000							\$ 20,000
Comm Dev	Fraser Street Demo	General Fund	\$ 18,000							\$ 18,000
Comm Dev	Cedar St Demo	General Fund	\$ 20,000							\$ 20,000
Comm Dev	Park St Demo	General Fund	\$ 20,000							\$ 20,000
Comm Dev	MSHDA NEP Program	Grant		\$ 75,000						\$ 75,000
Comm Dev	Zoning Ordinance Update	General Fund		\$ 40,000						\$ 40,000
Comm Dev	TOTAL		\$ 78,000	\$ 115,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 193,000
Historical	Curwood Castle Exterior Lighting	OHC		\$ 10,000						\$ 10,000
Historical	Curwood Castle Boiler Replacement	OHC			\$ 20,000					\$ 20,000
Historical	Curwood Castle Exterior/Interior Stucco Repair	OHC	\$ 10,000							\$ 10,000
Historical	Curwood Castle Energy Efficient Windows	Millage, Grants		\$ 15,000						\$ 15,000
Historical	Gould House Energy Efficient Windows	OHC		\$ 35,000						\$ 35,000
Historical	Gould House Porch Rebuild (Washington St)	OHC			\$ 50,000					\$ 50,000
Historical	Gould House Exterior Painting	OHC			\$ 15,000					\$ 15,000
Historical	Gould House Carriage House Restoration	Grants						\$ 200,000		\$ 200,000
Historical	Gould House Interior Restoration	OHC				\$ 35,000				\$ 35,000
Historical	TOTAL		\$ 10,000	\$ 60,000	\$ 85,000	\$ 35,000	\$ -	\$ 200,000	\$ -	\$ 380,000
IT	General IT Upgrades	General Fund	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 105,000
IT	Replace Cisco Routers	General Fund	\$ 40,000							\$ 40,000
IT	Replace Battery back up	General Fund			\$ 30,000					\$ 30,000
IT	Website Revamp	Various		\$ 30,000						\$ 30,000
IT	Replace Phone Handsets	General Fund		\$ 24,000						\$ 24,000
IT	BSA Timesheets Module	Various		\$ 15,970	\$ 1,785	\$ 1,785	\$ 1,785	\$ 1,785	\$ 1,785	\$ 24,895
IT	Voice Upgrade and Server	General Fund		\$ 61,000						\$ 61,000
IT	Improve Wireless Accessibility - City Hall	General Fund	\$ 18,000							\$ 18,000
IT	Virtual Server	General Fund	\$ 20,000							\$ 20,000
IT	Water Meter Customer Portal	Water Fund	\$ 19,000	\$ 19,000	\$ 19,000	\$ 19,000	\$ 19,000	\$ 19,000	\$ 19,000	\$ 133,000
IT	TOTAL		\$ 112,000	\$ 164,970	\$ 65,785	\$ 35,785	\$ 35,785	\$ 35,785	\$ 35,785	\$ 485,895
Main St/DDA	Light Up the City - Streetlight Replacement	DDA, Donation		\$ 275,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 875,000
Main St/DDA	Mural Project	Grant				\$ 37,500				\$ 37,500
Main St/DDA	Mainstreet Plaza	DDA, donation		\$ 35,000						\$ 35,000
Main St/DDA	Downtown Security Cameras	DDA, Donations, Grant			\$ 15,000					\$ 15,000
Main St/DDA	TOTAL		\$ -	\$ 310,000	\$ 135,000	\$ 157,500	\$ 120,000	\$ 120,000	\$ 120,000	\$ 962,500
Parks and Rec	Adams Park Pavilion	Grant, Donations		\$ 30,000						\$ 30,000
Parks and Rec	Barrier Free Landing at Oakwood Ave Bridge	General Fund, Grant		\$ 100,000						\$ 100,000
Parks and Rec	Bennett and DeMuth Field Light Replacement	General Fund			\$ 250,000					\$ 250,000
Parks and Rec	Collamer Park Boat Launch	General Fund, Grant, Donation	\$ 15,000							\$ 15,000
Parks and Rec	Collamer Park Fishing Pier	General Fund, Grant, Donation			\$ 15,000					\$ 15,000
Parks and Rec	Harmon Patridge Trail Rehab	Millage, General Fund	\$ 10,000							\$ 10,000
Parks and Rec	Middle School Kayak/Canoe Landing	Millage, Grant, Donation	\$ 40,000							\$ 40,000
Parks and Rec	Curwood Castle Parking Lot Improvements	Millage	\$ 75,000							\$ 75,000
Parks and Rec	Grove Holman Parking Lot	Millage		\$ 60,000						\$ 60,000
Parks and Rec	Hugh Parker Equipment Storage Building	Grant, Donation			\$ 30,000					\$ 30,000
Parks and Rec	Hugh Parker Field Improvements	General Fund, Grant, Donation			\$ 40,000					\$ 40,000
Parks and Rec	N. Chipman Footbridge	General Fund, Grant, Donation					\$ 200,000			\$ 200,000
Parks and Rec	Park Entrance Signage	General Fund, Grant, Donation			\$ 30,000					\$ 30,000
Parks and Rec	Rosevear Parking Lot	General Fund, Grant, Donation				\$ 40,000				\$ 40,000
Parks and Rec	Replace Oakwood Bridge Decking	General Fund, Millage	\$ 90,000							\$ 90,000
Parks and Rec	Rosevear to Collamer Connection Path	General Fund, Grant, Donation				\$ 30,000				\$ 30,000
Parks and Rec	Rudy DeMuth Parking Removal	General Fund, Grant, Donation					\$ 20,000			\$ 20,000
Parks and Rec	Permanent Connection to CIS Trail	Grants						\$ 3,500,000		\$ 3,500,000
Parks and Rec	TOTAL		\$ 230,000	\$ 190,000	\$ 365,000	\$ 70,000	\$ 220,000	\$ 3,500,000	\$ -	\$ 4,575,000
Public Safety	Lucas Device (CPR Machine)	General Fund	\$ 17,500							\$ 17,500
Public Safety	Patrol Vehicle Replacement	General Fund	\$ 57,200	\$ 57,200	\$ 57,200	\$ 57,200	\$ 57,200	\$ 57,200	\$ 57,200	\$ 400,400
Public Safety	Public Safety Building	General Fund						\$ 15,000,000		\$ 15,000,000
Public Safety	Fire Truck Replacement - Engine #1	General Fund, Grant		\$ 619,000						\$ 619,000
Public Safety	Body Cameras	General Fund, Grant	\$ 83,000							\$ 83,000
Public Safety	Self-Contained Breathing Apparatus (SCBA) Bottles	General Fund, Grant	\$ 141,000							\$ 141,000

PROJECTS BY CATEGORY

CATEGORY	PROJECT NAME	FUNDING SOURCE	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	TOTAL
Public Safety	TOTAL		\$ 298,700	\$ 676,200	\$ 57,200	\$ 57,200	\$ 57,200	\$ 15,057,200	\$ 57,200	\$ 16,260,900
Public Service	Ada Street Reconstruction	Bond, SAD						\$ 116,000	\$ 116,000	\$ 232,000
Public Service	Ball Street Rehabilitation and water main	Bond, SAD					\$ 611,500	\$ 611,500		\$ 1,223,000
Public Service	Broadway Avenue Rehabilitation	Bond, SAD					\$ 178,000	\$ 178,000		\$ 356,000
Public Service	Campbell Drive Rehabilitation	Bond/SAD						\$ 201,500	\$ 201,500	\$ 403,000
Public Service	Carmody Street Rehabilitation	Bond, SAD			\$ 58,500					\$ 58,500
Public Service	Cedar Street Rehabilitation	Bond, SAD, Water Fund				\$ 1,050,000	\$ 1,050,000			\$ 2,100,000
Public Service	Center Street Rehabilitation - King St to 132 ft north of Alturas	DWRF, WATER, ARPA		\$ 255,000						\$ 255,000
Public Service	Center Street Resurfacing - Alturas Drive to North	Bond, SAD, Water Fund		\$ 255,000						\$ 255,000
Public Service	Chip Seal Program	PA-51 Major and Local Funds	\$ 171,429	\$ 171,429	\$ 171,429	\$ 171,429	\$ 171,429	\$ 171,429	\$ 171,429	\$ 1,200,003
Public Service	Chipman Resurfacing - Harding to North	Bond, SAD				\$ 477,500	\$ 477,500			\$ 955,000
Public Service	Chipman Street Reconstruction - Main St to Beehler St	Bond, MDOT Grant, SAD				\$ 436,150	\$ 436,150			\$ 872,300
Public Service	Clinton Street Rehabilitation and water main	Bond, SAD		\$ 395,000	\$ 395,000					\$ 790,000
Public Service	Comstock Street Rehabilitation	Bond, SAD						\$ 576,500	\$ 576,500	\$ 1,153,000
Public Service	Clyde Street Resurfacing	Bond, SAD, Water, DWRF			\$ 130,000					\$ 130,000
Public Service	Dewey Street Rehabilitation and water main	Bond, SAD							\$ 2,199,000	\$ 2,199,000
Public Service	Division Street Rehabilitation	Bond, SAD		\$ 146,000	\$ 146,000					\$ 292,000
Public Service	Elm Street Reconstruction and water main	Bond, SAD							\$ 496,000	\$ 496,000
Public Service	Exchange Street Rehabilitation	Bond, SAD			\$ 210,000	\$ 210,000				\$ 420,000
Public Service	Gould Street Rehabilitation - North to Moore (water main inc)	Bond, SAD, Small Urban Grant						\$ 245,000	\$ 245,000	\$ 490,000
Public Service	Huntington Drive Rehabilitation	Bond, SAD						\$ 230,500	\$ 230,500	\$ 461,000
Public Service	Howell Street Resurfacing	Bond, SAD			\$ 103,000					\$ 103,000
Public Service	King Street Rehabilitation and water main	Bond, SAD, MDOT Grant						\$ 645,000	\$ 645,000	\$ 1,290,000
Public Service	Jerome Street Resurfacing and LSR	Act 51, SAD, Water				\$ 240,500	\$ 240,500			\$ 481,000
Public Service	Lee Street Rehabilitation and Water Main	Act 51, SAD, Water, DWRF	\$ 132,000	\$ 132,000						\$ 264,000
Public Service	Lynn Street Resurfacing	Bond, SAD			\$ 48,000					\$ 48,000
Public Service	Maple Street Reconstruction (water main inc)	Bond, SAD	\$ 90,000							\$ 90,000
Public Service	Martin Street Rehabilitation	Bond, SAD						\$ 377,000	\$ 377,000	\$ 754,000
Public Service	Mason Street Rehabilitation	Bond, SAD				\$ 541,000	\$ 541,000			\$ 1,082,000
Public Service	Monroe Street Rehabilitation and w. main- Washington to Broadway	Bond, SAD				\$ 534,500	\$ 534,500			\$ 1,069,000
Public Service	North Street Rehabilitation - N. Shiawassee to Hickory	Bond, SAD, Small Urban Grant	\$ 932,800	\$ 932,800						\$ 1,865,600
Public Service	Pearce Street Resurfacing	Bond, SAD					\$ 200,000			\$ 200,000
Public Service	Safe Routes to School Sidewalk Project	Grant, Act 51		\$ 350,000	\$ 350,000					\$ 700,000
Public Service	Sanitary Sewer River Crossing - M-52	Sewer Fund						\$ 750,000	\$ 750,000	\$ 1,500,000
Public Service	Sanitary Sewer Interceptor	Wastewater Fund		\$ 250,000				\$ 3,600,000		\$ 3,850,000
Public Service	Sewer Rehab-St. Construction	Wastewater Fund			\$ 480,000	\$ 480,000	\$ 480,000	\$ 480,000	\$ 480,000	\$ 2,400,000
Public Service	Shady Lane - Resurfacing and water main	Bond, SAD			\$ 363,000	\$ 363,000				\$ 726,000
Public Service	Sidewalk Replacement	Act-51 local & major street fund	\$ 128,571	\$ 128,571	\$ 128,571	\$ 128,571	\$ 128,572	\$ 128,572	\$ 128,572	\$ 900,000
Public Service	Stewart Street Rehabilitation and water main	Bond, SAD, TEDF Category F grant		\$ 777,700	\$ 777,700					\$ 1,555,400
Public Service	Storm Sewer Lining	Bond, SAD	\$ 128,571	\$ 128,571	\$ 128,571	\$ 128,571	\$ 128,572	\$ 128,572	\$ 128,572	\$ 900,000
Public Service	Street Patch	Act-51 local & major street fund, water, sewer fund	\$ 85,714	\$ 85,714	\$ 85,714	\$ 85,714	\$ 85,714	\$ 85,715	\$ 85,715	\$ 600,000
Public Service	Water Main Replacement - 2026 - Construction Misc Other	Water Fund					\$ 2,923,300			\$ 2,923,300
Public Service	Water Main Replacement - 2028 - Construction Misc Other	Water Fund							\$ 1,072,500	\$ 1,072,500
Public Service	Water Main Replacement - 2027 - Construction Misc Other	Water Fund						\$ 602,650		\$ 602,650
Public Service	Water Main Replacement - 2022 - Construction Misc Other	Water Fund	\$ 850,000							\$ 850,000
Public Service	Water Main Replacement - 2023 - Construction Misc Other	Water Fund		\$ 772,700						\$ 772,700
Public Service	Water Main Replacement - 2024 - Construction Misc Other	Water Fund			\$ 2,916,250					\$ 2,916,250
Public Service	Water Main Replacement - 2025 - Construction Misc Other	Water Fund				\$ 1,056,562				\$ 1,056,562
Public Service	Water Service Line Replacement - LSR	Water Fund, ARPA, DWRF	\$ 1,157,143	\$ 1,157,143	\$ 1,157,143	\$ 1,157,143	\$ 1,157,143	\$ 1,157,143	\$ 1,157,142	\$ 8,100,000
Public Service	Water Street Rehabilitation and water main	Water Fund, Bond, SAD, DWSRF						\$ 245,500	\$ 245,500	\$ 491,000
Public Service	Woodlawn Avenue Rehabilitation - Farr to Auburndale	Bond, SAD			\$ 239,250	\$ 239,250				\$ 478,500
Public Service	Woodlawn Avenue Rehabilitation - Monroe to Corunna	Bond, SAD			\$ 81,400	\$ 81,400				\$ 162,800
Public Service	TOTAL		\$ 3,676,228	\$ 5,937,628	\$ 7,969,528	\$ 7,381,290	\$ 9,343,880	\$ 10,530,581	\$ 9,305,930	\$ 63,450,995
Public Works	1/2 Ton Pickup	Motor Pool			\$ 25,600					\$ 25,600
Public Works	Administrative Car (2)	Motor Pool	\$ 25,500	\$ 25,500						\$ 51,000
Public Works	Barricades	General Fund	\$ 15,000							\$ 15,000
Public Works	City Hall 2nd Story Window and Water St Door Replacement	General Fund		\$ 25,000						\$ 25,000
Public Works	City Hall Basement Repair West	General Fund			\$ 75,000				\$ 561,000	\$ 636,000
Public Works	City Hall Front Steps	General Fund		\$ 100,000						\$ 100,000
Public Works	City Hall Generator	General Fund							\$ 50,000	\$ 50,000
Public Works	City Hall HVAC Replacement	General Fund			\$ 130,000					\$ 130,000

PROJECTS BY CATEGORY

CATEGORY	PROJECT NAME	FUNDING SOURCE	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	TOTAL
Public Works	Custom Chipper Cap (Truck 419)	Motor Pool		\$ 12,500						\$ 12,500
Public Works	Heavy Service Truck	Motor Pool							\$ 50,000	\$ 50,000
Public Works	Leaf Truck	Motor Pool					\$ 350,000			\$ 350,000
Public Works	Leaf Vac Machine	Motor Pool				\$ 60,000				\$ 60,000
Public Works	Library Heating Pipes	General Fund				\$ 75,000				\$ 75,000
Public Works	Mower Blower - John Deere	Motor Pool				\$ 50,000				\$ 50,000
Public Works	Pickup 1/2 ton	Motor Pool			\$ 35,000					\$ 35,000
Public Works	Pickups - 3/4 Ton (2)	Motor Pool			\$ 75,000		\$ 85,000			\$ 160,000
Public Works	Pickups (3)	Motor Pool	\$ 80,400							\$ 80,400
Public Works	Pole Barn Insulation	General Fund		\$ 10,000						\$ 10,000
Public Works	Public Works Building Improvements	General Fund					\$ 75,000			\$ 75,000
Public Works	Security & Accessibility Technology at City Hall	General Fund	\$ 15,000						\$ 100,000	\$ 115,000
Public Works	Sewer Vactor Truck	Motor Pool				\$ 750,000				\$ 750,000
Public Works	Skid Steer - W/Attachments	Motor Pool			\$ 125,000					\$ 125,000
Public Works	Street Sweeper	Motor Pool				\$ 300,000				\$ 300,000
Public Works	Tandem Dump Truck (1)	Motor Pool	\$ 205,000							\$ 205,000
Public Works	Tandem Dump Truck (2)	Motor Pool			\$ 360,000					\$ 360,000
Public Works	Tractor 4X4 - Mowing	Motor Pool		\$ 45,000						\$ 45,000
Public Works	Wheel Loaders - 2	Motor Pool		\$ 775,000						\$ 775,000
Public Works	TOTAL		\$ 325,900	\$ 1,008,000	\$ 825,600	\$ 1,235,000	\$ 510,000	\$ -	\$ 761,000	\$ 4,665,500
WTP	Backwash Lagoon No. 1 Rehab	Water Fund				\$ 60,000				\$ 60,000
WTP	Altitude Valve (2)	Water Fund					\$ 30,000			\$ 30,000
WTP	Backwash Lagoon No. 2 - New Lagoon	Water Fund				\$ 60,000				\$ 60,000
WTP	Booster Station Upgrade	Water Fund, DWRF					\$ 500,000			\$ 500,000
WTP	Chlorine Distribution Tanks and Hypochlorite System	Water Fund						\$ 1,000,000		\$ 1,000,000
WTP	CO2 Distribution System Rehab	Water Fund					\$ 350,000			\$ 350,000
WTP	Confined Space Equipment	Water Fund			\$ 15,000					\$ 15,000
WTP	Effluent piping replacement	Water Fund					\$ 130,000			\$ 130,000
WTP	Effluent Prop Meter	Water Fund			\$ 10,000					\$ 10,000
WTP	Electrical Grounding	Water Fund		\$ 780,000						\$ 780,000
WTP	Equipment Storage Building	Water Fund					\$ 40,000			\$ 40,000
WTP	Filter Rehab - 1st Floor	Water Fund			\$ 1,200,000					\$ 1,200,000
WTP	Filter Rehab - Basement	Water Fund					\$ 500,000			\$ 500,000
WTP	Filter Valves	Water Fund					\$ 500,000			\$ 500,000
WTP	Fluoride Distribution System	Water Fund						\$ 250,000		\$ 250,000
WTP	Hintz Well Rehab	Water Fund					\$ 45,000			\$ 45,000
WTP	Induced Draft Aerator Replace	Water Fund		\$ 230,000						\$ 230,000
WTP	Juniper St Well - New	Water Fund	\$ 1,500,000							\$ 1,500,000
WTP	Lab Room Remodel	Water Fund	\$ 15,000							\$ 15,000
WTP	Lagoon Security Fence	Water Fund						\$ 60,000		\$ 60,000
WTP	Lagoon 2 and 3 Sludge Removal	Water Fund			\$ 496,000					\$ 496,000
WTP	Lagoon 1 Lime Sludge Removal	Water Fund					\$ 266,000			\$ 266,000
WTP	Lagoon 4 Lime Sludge Removal	Water Fund						\$ 664,000		\$ 664,000
WTP	Lime Sludge Mag Meter Replacement	Water Fund			\$ 10,000					\$ 10,000
WTP	Osburn Well Rehab	Water Fund	\$ 45,000				\$ 40,000			\$ 85,000
WTP	Palmer No 2 Well Rehab	Water Fund		\$ 45,000						\$ 45,000
WTP	Palmer No 3 Well Rehab	Water Fund, DWRF	\$ 525,000							\$ 525,000
WTP	Plant Reservoir Replacement	Water Fund						\$ 2,500,000		\$ 2,500,000
WTP	Portable Generator	Water Fund	\$ 55,000							\$ 55,000
WTP	River Crossing Water Main Extension	Water Fund					\$ 1,000,000			\$ 1,000,000
WTP	Roof Replacement	Water Fund						\$ 310,000		\$ 310,000
WTP	SCADA Controls Phs 1	Water Fund, DWRF	\$ 462,500	\$ 462,500	\$ 462,500	\$ 462,500				\$ 1,850,000
WTP	Vac System Hookup	Water Fund		\$ 10,000						\$ 10,000
WTP	VFD Electrical Protection	Water Fund		\$ 20,000						\$ 20,000
WTP	Well House LW1, P2, and P1	Water Fund, DWRF					\$ 290,000			\$ 290,000
WTP	West Elevated Tower Security	Water Fund, DWRF		\$ 25,000						\$ 25,000
WTP	WTP Reservoir Replacement/rehab	Water Fund						\$ 7,500,000		\$ 7,500,000
WTP	WTP River Crossing Raw Water Main Replacement	Water Fund						\$ 1,000,000		\$ 1,000,000
WTP	WTP Well Rehab (2)	Water Fund			\$ 45,000	\$ 45,000				\$ 90,000
WTP	TOTAL		\$ 2,602,500	\$ 1,572,500	\$ 2,238,500	\$ 627,500	\$ 1,905,000	\$ 4,286,000	\$ 10,784,000	\$ 24,016,000
WWTP	Administration Building Rehabilitation	Wastewater Fund				\$ 250,000				\$ 250,000

PROJECTS BY CATEGORY

CATEGORY	PROJECT NAME	FUNDING SOURCE	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	TOTAL
WWTP	Aux Roof Replacement	Wastewater Fund				\$ 200,000				\$ 200,000
WWTP	WWTP Retention Basin	Wastewater Fund, CWSRF						\$ 5,000,000		\$ 5,000,000
WWTP	Digester Demolition	Wastewater Fund					\$ 500,000			\$ 500,000
WWTP	Electrical/Instrumentation Rehabilitation - misc.	Wastewater Fund, CWSRF		\$ 1,000,000						\$ 1,000,000
WWTP	Main Building Roof Replacement	Wastewater Fund, Grant, CWSRF	\$ 494,728							\$ 494,728
WWTP	Nitrification Tower Replacement and Membrane System	Wastewater Fund, Grant, CWSRF		\$ 13,600,000						\$ 13,600,000
WWTP	Primary Clarifier Coating	Wastewater Fund					\$ 150,000			\$ 150,000
WWTP	Pump & Motor Replacement	Wastewater Fund		\$ 11,666	\$ 11,666	\$ 11,667	\$ 11,667	\$ 11,667	\$ 11,667	\$ 70,000
WWTP	SCADA System Install	Wastewater Fund, CWSRF		\$ 900,000			\$ 900,000			\$ 1,800,000
WWTP	Secondary Clarifier Replacement	Wastewater Fund, CWSRF			\$ 4,250,000					\$ 4,250,000
WWTP	Sludge Dryer	Wastewater Fund, Grant	\$ 488,500						\$ 5,000,000	\$ 5,488,500
WWTP	Tertiary Pump Replacement	Wastewater Fund	\$ 25,000	\$ 25,000	\$ 25,000					\$ 75,000
WWTP	West Roughing Tower Pump	Wastewater Fund		\$ 25,000						\$ 25,000
WWTP	10-yard Tandem Dump Truck Replace	Motor Pool		\$ 150,000						\$ 150,000
WWTP	TOTAL		\$ 1,008,228	\$ 15,561,666	\$ 4,286,666	\$ 461,667	\$ 1,561,667	\$ 5,011,667	\$ 5,011,667	\$ 32,903,228
TOTAL			\$ 8,341,556	\$ 25,595,964	\$ 16,028,279	\$ 10,060,942	\$ 13,753,532	\$ 38,741,233	\$ 26,075,582	\$ 147,893,018

COMMUNITY DEVELOPMENT PROJECTS

1. Zoning Ordinance Update IN PROGRESS

Project Year:	2020-22	Estimated Cost:	\$40,000
Primary Funding Source:	General Fund	Add Funding Source:	Grant
Ranking:	High		

Description: This project would involve issuing an RFP to secure a consulting firm to handle the update of the existing zoning and sign ordinance. This would occur after the competition of the Master Plan update. The Master Plan will provide framework for the zoning ordinance update.

2. 900 Ada Street Demolition COMPLETE

Project Year:	2021-22	Estimated Cost:	\$20,000
Primary Funding Source:	General Fund	Add Funding Source:	Grant
Ranking:	Low		

Description: This project would involve hiring a contractor to test and abate any found asbestos, demolish the existing home, backfill, and plant grass.

3. 623 Fraser Street Demolition COMPLETED

Project Year:	2021-22	Estimated Cost:	\$18,000
Primary Funding Source:	General Fund	Add Funding Source:	
Ranking:	Low		

Description: Acquire and demolish home that was involved in a fire. Owner did not have home insurance. Outstanding bills must be paid by owner before city acquires property.

4. 1122 S Cedar St Demolition COMPLETE

Project Year:	2022-23	Estimated Cost:	\$20,000
Primary Funding Source:	General Fund	Add Funding Source:	
Ranking:	Low		

Description: Demolition subject to potential court order.

5. 917 S Park St Demolition COMPLETE

Project Year:	2022-23	Estimated Cost:	\$20,000
Primary Funding Source:	General Fund	Add Funding Source:	

COMMUNITY DEVELOPMENT PROJECTS

Ranking: Low

Description: Demolition subject to potential court order.

6. MSHDA NEP Grant Project

AWARDED

Project Year:	2023-24	Estimated Cost:	\$75,000
Primary Funding Source:	MSHDA NEP Grant	Add Funding Source:	
Ranking:	Low		

Description: Hire contractors with MSHDA grant funds (not yet awarded) to repaint eligible single family homes identified by the building department as having peeling paint or deteriorating siding. Replace hot water heaters and furnaces in eligible single family homes based on income level on a first come first serve basis. Project dependent upon grant award.

HISTORICAL FACILITIES PROJECTS

1. Curwood Castle Interior/Exterior Stucco Repair

Project Year:	2022-23	Estimated Cost:	\$10,000
Primary Funding Source:	OHC	Add Funding Source:	
Ranking:	High		

Description: Repair to sections of the interior plaster that looks to have minor leaks due to condition of flashing/roof. Repair exterior stucco on chimney.

2. Gould House furnace Replacement (3) and Hot Water Heater Replacement (3) COMPLETE

Project Year:	2021-22	Estimated Cost:	\$20,000
Primary Funding Source:	Millage	Add Funding Source:	
Ranking:	Medium		

Description: Replace the 3 forced air furnaces in the Gould House with new efficient units. Also replace the 3 hot water heaters that serve the two apartments and the first floor museum space. They are between 10-20 years old.

3. Gould House Roof, Gutter, and Soffit Repair COMPLETE

Project Year:	2021-22	Estimated Cost:	\$20,000
Primary Funding Source:	Millage	Add Funding Source:	
Ranking:	High		

Description: Repair leaks in the Gould House gutters, water damaged soffit, and repair areas of roof that may need attention.

4. Gould House Porch Rebuild (2) COMPLETE

Project Year:	2021-22	Estimated Cost:	\$60,000
Primary Funding Source:	Millage	Add Funding Source:	
Ranking:	Medium		

Description: 2 of the 3 Gould House porches were rebuilt.

5. Curwood Castle Boiler Replacement

Project Year:	2024-25	Estimated Cost:	\$20,000
Primary Funding Source:	OHC	Add Funding Source:	
Ranking:	Med		

HISTORICAL FACILITIES PROJECTS

Description: Replace boiler in Curwood Castle

6. Curwood Castle Exterior Lighting Improvements

Project Year:	2023-24	Estimated Cost:	\$10,000
Primary Funding Source:	OHC	Add Funding Source:	
Ranking:	Low		

Description: Replace the existing exterior lighting system at the Castle with a better and/or more efficient system.

7. Gould House Exterior Painting

Project Year:	2024-25	Estimated Cost:	\$15,000
Primary Funding Source:	OHC	Add Funding Source:	
Ranking:	Low		

Description: Paint exterior wood on Gould House.

8. Gould House Porch Rebuild

Project Year:	2024-25	Estimated Cost:	\$50,000
Primary Funding Source:	OHC	Add Funding Source:	
Ranking:	Medium		

Description: Rebuild the porch facing Washington Street.

9. Gould House Interior Restoration

Project Year:	2025-26	Estimated Cost:	\$35,000
Primary Funding Source:	OHC	Add Funding Source:	
Ranking:	Low		

Description: Repair plaster on the first floor to fix cracking in the ceiling and walls. Paint interior to match great room.

10. Gould House Carriage House Restoration

Project Year:	2027-28	Estimated Cost:	\$200,000
Primary Funding Source:	OHC	Add Funding Source:	Grant
Ranking:	Low		

HISTORICAL FACILITIES PROJECTS

Description: Rehabilitation/restore the carriage house at the Gould House. This would include a new roof, repainting, structural repair, and electricity.

INFORMATION TECHNOLOGY PROJECTS

1. General IT Upgrades

Project Year:	2022-28	Estimated Cost:	\$105,000
Primary Funding Source:	General Fund	Add Funding Source:	
Ranking:	Medium		

Description: Replacement of computers, printers, etc. as needed. Scheduled replacement, replacement of worn-out and obsolete equipment. Given increases in the costs of computers, we would like to increase this, we are estimating replacements at \$15,000/year (for 7 years of the CIP).

2. Replace Battery Backup

Project Year:	2024-25	Estimated Cost:	\$30,000
Primary Funding Source:	General Fund	Add Funding Source:	
Ranking:	Medium		

Description: Replace worn-out, obsolete equipment and increase safety of City's emergency back-up power.

3. Replace Phone Handsets

Project Year:	2023-24	Estimated Cost:	\$24,000
Primary Funding Source:	General Fund	Add Funding Source:	
Ranking:	Medium		

Description: Scheduled replacement of obsolete equipment.

4. Replace Cisco Routers

Project Year:	2022-23	Estimated Cost:	\$40,000
Primary Funding Source:	General Fund	Add Funding Source:	
Ranking:	Medium		

Description: Needed for internet and phone system routing and for the various sites.

5. Firewall Replacement

COMPLETE

Project Year:	2022-23	Estimated Cost:	\$32,000
Primary Funding Source:	General Fund	Add Funding Source:	
Ranking:	High		

INFORMATION TECHNOLOGY PROJECTS

Description: Scheduled replacement and upgrade of obsolete cyber protection equipment and software.

6. Recharge/Refurbish Fire Suppression System in City Hall Server Room

Project Year:	2022-23	Estimated Cost:	\$16,200
Primary Funding Source:	General Fund	Add Funding Source:	
Ranking:	Medium		

Description: 2020 Annual maintenance identified that the fire retardant propellant level was below recommended levels and uses a hazardous chemical that is no longer serviceable. The system is 15-20 years old. The system protects the server room and also provides smoke detection.

7. Improve Wireless Accessibility in City Hall

Project Year:	2022-23	Estimated Cost:	\$18,000
Primary Funding Source:	General Fund	Add Funding Source:	
Ranking:	Low		

Description: Upgrade wireless systems in City Hall. Coverage is ineffective for certain parts of the building.

8. Virtual Server w/ Management

Project Year:	2022-23	Estimated Cost:	\$20,000
Primary Funding Source:	General Fund	Add Funding Source:	
Ranking:	Medium		

Description: Replace current virtual servers and consolidate existing physical servers.

9. Voice Upgrade

Project Year:	2023-24	Estimated Cost:	\$61,000
Primary funding Source:	General Fund	Add Funding Source:	
Ranking:	High		

Description: Current version of software needs to be updated (for Call Manager, for the phones). And a new server is needed. This will also solve the problem of voicemails sending to emails. The current system is no longer under warranty and is at end of life.

INFORMATION TECHNOLOGY PROJECTS

10. BS&A Timesheets

Project Year: 2023-24 Estimated Cost: \$15,790 (plus \$1,785/year)

Primary Funding Source: General Fund Add Funding Source:

Ranking: Medium (but Mike Dowler really wants it!)

Description: Add Timesheets to our BS&A Suite, to help alleviate Karen's need to hand key everything into payroll. Timesheets will require employees and some managers to key in their time into the system and then have approval processes.

11. Website Revamp

Project Year: 2023-24 Estimated Cost: \$15,000-30,000

Primary Funding Source: General Fund Add Funding Source:

Ranking: High

Description: Website is not mobile friendly and with Adobe Flash no longer being supported, we need a complete overhaul of the website.

MAIN STREET AND DDA PROJECTS

1. Downtown Security Cameras

Project Year:	2024-25	Estimated Cost:	\$15,000
Primary Funding Source:	DDA	Add Funding Source:	Grant
Ranking:	High		

Description: Install (6) security cameras in the downtown district to reduce vandalism. Focus on dark alleys that have access to buildings and limited sight from the street.

2. Mural Project

Project Year:	2025-26	Estimated Cost:	\$37,500
Primary Funding Source:	Grant	Add Funding Source:	Donation
Ranking:	Low		

Description: Highlight Owosso's vertical trajectory with multi-media placemaking.

3. Light up the City

Project Year:	2023-28	Estimated Cost:	\$875,000
Primary Funding Source:	Donation	Add Funding Source:	DDA, General Fund
Ranking:	Med		

Description: Repair existing Chairman Lights as a short-term solution and replace with energy efficient, directional lighting that fits within the historical narrative.

4. Repair Mainstreet Plaza

Project Year:	2023-24	Estimated Cost:	\$35,000
Primary Funding Source:	DDA	Add Funding Source:	Donation
Ranking:	High		

Description: Repair heaving brick, iron fence, planters, and benches.

PUBLIC SAFETY PROJECTS

1. Patrol Vehicle Replacement

Project Year:	2023-29	Projected Cost:	\$400,400
Primary Funding Source:	General Fund	Add Funding Source:	USDA Grant
Ranking:	Medium		

Description: Purchase of four vehicles every three years to replace a worn out/obsolete units. This purchase will increase safety and improvement service in the community.

2. Automatic External Defibrillator (AED) COMPLETE

Project Year:	2021-24	Projected Cost:	\$99,000
Primary Funding Source:	General Fund	Add Funding Source:	
Ranking:	Low		

Description: Purchase 3 AED machines to replace one and add two more. This purchase will increase safety and improve service in the community.

3. Detective Car COMPLETE

Project Year:	2021-22	Projected Cost:	\$30,000
Primary Funding Source:	General Fund	Add Funding Source:	USDA Grant
Ranking:	Low		

Description: Replace one of the unmarked detective cars.

4. Self-Contained Breathing Apparatus (SCBA) Tanks

Project Year:	2022-23	Projected Cost:	\$141,000
Primary Funding Source:	General Fund	Add Funding Source:	Grant
Ranking:	High		

Description: Purchase of 25 SCBA bottles which are scheduled for replacement.

5. Public Safety Building Replacement

Project Year:	2027-28	Projected Cost:	\$15,000,000
Primary Funding Source:	General Fund	Add Funding Source:	Grant, Bond
Ranking:	Medium		

PUBLIC SAFETY PROJECTS

Description: Demolish and replace existing Public Safety building with a more energy efficient building per the needs assessment of the current building that was completed in the 2017-2018 budget year.

6. Ambulance Replacement COMPLETE

Project Year:	2022-23	Projected Cost:	\$214,000
Primary Funding Source:	General Fund	Add Funding Source:	USDA Grant
Ranking:	Medium		

Description: Scheduled replacement of existing unit nearing the end of its useful service life. Ambulances can last 7-10 years.

7. Body Cameras IN PROCESS

Project Year:	2022-23	Projected Cost:	\$83,000
Primary Funding Source:	General Fund	Add Funding Source:	RAP Grant
Ranking:	High		

Description: The city now has the server capacity to handle information from body cameras. This will increase service to the community and better protect the city's liability for police incidents.

8. Fire Department Radios COMPLETE

Project Year:	2022-23	Projected Cost:	\$20,700
Primary Funding Source:	General Fund	Add Funding Source:	Grant
Ranking:	Medium		

Description: Replace 4 radio units that are nearing the end of their service life.

9. Lucas Device (automatic chest compression)

Project Year:	2022-23	Projected Cost:	\$17,500
Primary Funding Source:	General Fund	Add Funding Source:	
Ranking:	Medium		

Description: Purchase 1 device to supplement the single Lucas Device utilized by EMS. This will increase service to the community as our single unit has proved very useful in saving lives.

10. Vehicle for MAGNET Officer Complete

Project Year:	2022-23	Projected Cost:	\$35,000
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PUBLIC SAFETY PROJECTS

Primary Funding Source: General Fund
Ranking: Medium

Add Funding Source:

Description: In Jan 2022, the city was informed that the Michigan State Police will no longer provide a vehicle for our officer assigned to MAGNET. A lease agreement with Hertz is possible that could be funded by a grant to the MSP for this purpose. This vehicle purchase is a backup plan should that grant not materialize.

11. Fire Truck Replacement

Project Year: 2023-24
Primary Funding Source: General Fund
Ranking: Low

Projected Cost: \$619,000
Add Funding Source: Grant

Description: Replace Engine #1. This truck is a 1997 so it is over the NFPA recommended replacement schedule of 15 years for these types of fire trucks. Regular maintenance will only increase in cost and frequency. The price of these units is predicted to increase 10% in by spring of 2023.

PARKS AND RECREATION PROJECTS

1. Adams Park Pavilion

Project Year:	2023-24	Estimated Cost:	\$30,000
Primary Funding Source:	Millage	Add Funding Source:	Grant, Donation
Ranking:	Low		

Description: Build a pavilion in Adams Park

2. Barrier Free Landing at Oakwood Ave Bridge

Project Year:	2023-24	Estimated Cost:	\$100,000
Primary Funding Source:	General Fund	Add Funding Source:	Grant
Ranking:	High		

Description: Install barrier free canoe/kayak landing site at Oakwood Avenue Bridge

3. Harmon Patridge Park Trail Rehabilitation

Project Year:	2022-23	Estimated Cost:	\$10,000
Primary Funding Source:	Millage	Add Funding Source:	Donation
Ranking:	High		

Description: Work with the Rotary Club to replace all gravel on the walking trail

4. Baseball/Softball Field Light Replacement

Project Year:	2024-25	Estimated Cost:	\$250,000
Primary Funding Source:	Millage	Add Funding Source:	
Ranking:	High		

Description: Replace ball field lights at Rudy Demuth and Bennet Park

5. Grove Holman Parking Lot Improvements

Project Year:	2023-24	Estimated Cost:	\$60,000
Primary Funding Source:	Millage	Add Funding Source:	
Ranking:	Med		

Description: With the completion of the skate park, the parking lot needs to be repaved as it is in very poor shape

PARKS AND RECREATION PROJECTS

6. Improved Connection to CIS Trail

Project Year:	2027-28	Estimated Cost:	\$3,500,000
Primary Funding Source:	Grant	Add Funding Source:	
Ranking:	High		

Description: Link the City's river trail system to the CIS trail that currently ends in Owosso Township. This is an improvement to the current route that comes in at the north end of the city. This will require an easement or maintenance agreement with the RR as the new connection would utilize about a mile of RR right of way. MDOT TAP Grant with a match from DNR Trust Fund Grant would fund the project.

7. Collamer Park Fishing Pier

COMPLETE

Project Year:	2024-25	Estimated Cost:	\$15,000
Primary Funding Source:	Millage	Add Funding Source:	Grant, Donation
Ranking:	Low		

8. Curwood/Middle School Area Boat Launch

COMPLETE

Project Year:	2022-23	Estimated Cost:	\$40,000
Primary Funding Source:	Millage	Add Funding Source:	Grant, Donation
Ranking:	High		

Description: Build a canoe/kayak launch at or near the middle school. An alternate location to improve parking availability could be behind retriever solutions just downstream. An agreement with the property would have to be executed for this alternate location and a sidewalk will have to be built to the launch at the water's edge.

9. Hugh Parker Equipment Storage Building

Project Year:	2024-25	Estimated Cost:	\$30,000
Primary Funding Source:	Millage	Add Funding Source:	Donation
Ranking:	Low		

Description: Build and equipment shed possibly in partnership with service groups.

10. Hugh Parker Field Improvements

Project Year:	2024-25	Estimated Cost:	\$40,000
Primary Funding Source:	Millage	Add Funding Source:	

PARKS AND RECREATION PROJECTS

Ranking: Low

Description: Partner with service groups to improve bathrooms and field, establish and implement a maintenance standard for the Abrey Creek drain embankments and add permanent surface in the parking lot on Lincoln Ave

11. Park Entrance Signage

Project Year:	2024-25	Estimated Cost:	\$30,000
Primary Funding Source:	General Fund	Add Funding Source:	Donation, Sponsorship
Ranking:	Medium		

Description: Replace all signage at park entrances.

12. Rosevear Parking Lot

Project Year:	2025-26	Estimated Cost:	\$40,000
Primary Funding Source:	General Fund	Add Funding Source:	
Ranking:	Low		

Description: Build a parking lot at Rosevear Park

13. Rosevear to Collamer Park Connection Path

Project Year:	2025-26	Estimated Cost:	\$30,000
Primary Funding Source:	General Fund	Add Funding Source:	Grant
Ranking:	Low		

Description: Build a non-motorized path connecting Rosevear to Collamer Park through the industrial park

14. Rudy Demuth Oakwood Parking Lot

Project Year:	2026-27	Estimated Cost:	\$20,000
Primary Funding Source:	General Fund	Add Funding Source:	
Ranking:	Low		

Description: Eliminate Parking between ball diamonds but maintain the gated service drive

15. Hopkins Lake Dock Replacement COMPLETE

Project Year:	2021-22	Estimated Cost:	\$28,000
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PARKS AND RECREATION PROJECTS

Primary Funding Source: Parks Millage Add Funding Source:
Ranking: High

Description: Replace Hopkins Lake floating dock with longer/larger floating dock.

16. Replace Oakwood Bridge Decking

Project Year: 2022-23 Estimated Cost: \$90,000
Primary Funding Source: Millage Add Funding Source: General Fund
Ranking: High

Description: Replace wooden deck on Oakwood walk-bridge.

17. 5-Year Parks and Rec Master Plan

COMPLETE

Project Year: 2022-2023 Estimated Cost: \$20,000
Primary Funding Source: General Fund Add Funding Source:
Ranking: High

Description: The current Parks and Rec Master Plan expires in 2023. A new 5-year plan will need to be adopted in order to qualify for DNR Trust Fund grants. The Parks and Rec Master Plan outlines the city's parks and recreation assets and plans for future projects.

PUBLIC SERVICE PROJECTS

1. Chipman Street Reconstruction & Water Main Replacement ON HOLD PENDING FUNDING

Project Year	2025-2027	Projected Cost:	\$873,000
Primary Funding Source:	Act 51, SAD, Water	Add Funding Source:	MDOT Grant

Description: From Main Street to Beehler Street. City/MDOT project for .17 mile road reconstruction along with HMA pavement, curb and gutter, ADA sidewalks, storm sewer, permanent signing, pavement markings, and water main replacement; altogether with related work items plus engineering fee.

2. Division Street Rehabilitation ON HOLD PENDING FUNDING

Project Year:	2023-25	Projected Cost:	\$292,000
Primary Funding Source:	Bond, SAD	Add Funding Source:	

Description: From Harper Street to Ridge Street. City project for .15 mile road rehabilitation (pavement replacement), isolated curb and gutter replacement, ADA sidewalk ramps, and storm sewer; altogether with related work items plus engineering fee.

3. Lee Street Rehabilitation & Water Main Replacement

Project Year:	2022-24	Projected Cost:	\$264,000
Primary Funding Source:	Act 51, SAD, DWSRF	Add Funding Source:	Water

Description: From Clark Street to Ada Street. City project for 0.07 mile road rehabilitation (pavement replacement), isolated curb and gutter replacement, sidewalk replacement, ADA sidewalk ramps, storm sewer replacement, and water main and service line replacement; altogether with related work items plus engineering fee.

4. North Street Rehabilitation & Water Main Replacement

Project Year:	2022-24	Projected Cost:	\$1,865,600
Primary Funding Source:	Act 51, SAD, DWSRF	Add Funding Source:	Water

Description: From Shiawassee Street to Hickory Street. City project for .49 mile road rehabilitation, isolated curb and gutter replacement, ADA sidewalk ramps, storm sewer, and water main and service line replacements; altogether with related work items plus engineering fee.

PUBLIC SERVICE PROJECTS

5. Chip Seal Program

Project Year:	2023-29	Projected Cost:	\$1,200,000
Primary Funding Source:	Act 51	Add Funding Source:	

Description: General maintenance operation for existing asphalt road pavement surfaces. Chip seal is a proven low-budget method for prolonging pavement life and delaying higher cost pavement treatments. City staff will prioritize work sites and develop annual project lists for the six-year period.

6. Water Service Line Replacement Project

Project Year:	2023-29	Projected Cost:	\$8,100,000
Primary Funding Source:	Water	Add Funding Source:	DWSRF

Description: Replacement of non-compliant water service lines throughout the city as required by EGLE.

7. Sidewalk Replacement Program

Project Year:	2023-29	Projected Cost:	\$900,000
Primary Funding Source:	Act 51	Add Funding Source:	

Description: Replace misaligned, deteriorated, or damaged sections of sidewalk in the city. Construct sidewalks so they are ADA compliant.

8. Storm Sewer Lining

Project Year:	2023-29	Projected Cost:	\$900,000
Primary Funding Source:	Act 51	Add Funding Source:	

Description: Various locations in conjunction with road projects. Best practice method is to evaluate existing storm sewer during a project's design phase. Best construction choice is made, either open-cut or lining. Those sewers recommended for lining should be bundled and done on a two year rotation cycle. Sewer lining is a more economical and less intrusive method for prolonging life expectancy of a sewer versus open-cut method.

9. Street Patch Program

PUBLIC SERVICE PROJECTS

Project Year: 2023-29 Projected Cost: \$600,000
Primary Funding Source: Act 51, Water, Sewer Add Funding Source:

Description: Remove patches that were cold patched over the winter and replace with hot mix asphalt. These patches are caused by water main breaks, sewer repairs, catch basin repairs, etc.

10. Carmody Street Resurfacing

ON HOLD PENDING FUNDING

Project Year: 2024-25 Projected Cost: \$58,500
Primary Funding Source: Bond, SAD Add Funding Source:

Description: From Main Street to Cleveland Avenue. City project for .13 mile road resurfacing (crush, stabilize, cap); altogether with related work items plus engineering fee.

11. Center Street Resurfacing – King to Alturas

Project Year: 2023-24 Projected Cost: \$255,000
Primary Funding Source: Act 51, SAD Add Funding Source:

Description: From King Street to 132 feet north of Alturas Drive. City project for .26 mile of road resurfacing (crush, stabilize, cap); altogether with related work items plus engineering fee.

12. Center Street Rehabilitation – Alturas to North

Project Year: 2023-24 Projected Cost: \$255,000
Primary Funding Source: Act 51, SAD Add Funding Source:

Description: From 132 feet north of Alturas Drive to North Street. City project for .26 mile road rehabilitation (pavement replacement), and isolated curb and gutter replacement; altogether with related work items plus engineering fee.

13. Clyde Street Resurfacing

ON HOLD PENDING FUNDING

Project Year: 2024-25 Projected Cost: \$130,000
Primary Funding Source: Act 51, SAD Add Funding Source: Bond

PUBLIC SERVICE PROJECTS

Description: From Walnut Street to Shiawassee Street. City project for .13 mile road resurfacing (crush, stabilize, cap); altogether with related work items plus engineering fee.

14. Howell Street Resurfacing

ON HOLD PENDING FUNDING

Project Year: 2024-25
Primary Funding Source: Act 51, SAD

Projected Cost: \$103,000
Add Funding Source: Bond

Description: From south end of street to Clinton Street. City project for .07 mile road resurfacing (crush, stabilize, cap); altogether with related work items plus engineering fee.

15. Jerome Street Resurfacing & Water Service Line Replacement

Project Year: 2025-27
Primary Funding Source: Act 51, SAD, Water

Projected Cost: \$481,000
Add Funding Source:

Description: From Hickory Street to Oakwood Street. City project for .37 mile road resurfacing (crush, stabilize, cap) and water service line replacement; altogether with related work items plus engineering fee.

16. Lynn Street Resurfacing

ON HOLD PENDING FUNDING

Project Year: 2024-25
Primary Funding Source: Act 51, SAD

Projected Cost: \$48,000
Add Funding Source: Bond

Description: From west end of street to Howell Street. City project for .06 mile road resurfacing (crush, stabilize, cap); altogether with related work items plus engineering fee.

17. Sanitary Sewer Interceptor

Project Year: 2027-28
Primary Funding Source: Wastewater

Projected Cost: \$3,600,000
Add Funding Source: CWSRF

Description: Televise, inspect, clean, and line 27-inch sewer main along Shiawassee River.

18. 2023 Water Main Replacement

PUBLIC SERVICE PROJECTS

Project Year:	2023-24	Projected Cost:	\$772,700
Primary Funding Source:	DWSRF	Add Funding Source:	Water

Description: Water main and service line replacement along the following streets; altogether with related work items plus engineer fee:

Clyde – Walnut to Shiawassee
Lynn – Howell to west end
Milwaukee - S. Lyon to S. Cedar
Huron - Huggins to E. End

19. Exchange Street Rehabilitation

ON HOLD PENDING FUNDING

Project Year:	2024-26	Projected Cost:	\$420,000
Primary Funding Source:	Bond, SAD	Add Funding Source:	

Description: From Saginaw Street to Dewey Street. City project for .27 mile road rehabilitation (pavement replacement), isolated curb and gutter replacement, ADA sidewalk ramps, and storm sewer; altogether with related work items plus engineering fee.

20. Shady Lane Rehabilitation & Water Main Replacement

ON HOLD PENDING FUNDING

Project Year:	2024-26	Projected Cost:	\$726,000
Primary Funding Source:	Bond, SAD	Add Funding Source:	Water, DWSRF

Description: From Meadow Drive to Chipman Street. City project for .22 mile road rehabilitation (pavement replacement), isolated curb and gutter replacement, ADA sidewalk ramps, storm sewer, and water main replacement; altogether with related work items plus engineering fee.

21. Stewart Street Rehabilitation & Water Main Replacement

Project Year:	2023-25	Projected Cost:	\$1,555,400
Primary Funding Source:	Act 51, SAD, Water	Add Funding Source:	Grant, DWSRF

Description: From Shiawassee Street to Washington Street. City/MDOT project for .31 mile road rehabilitation (pavement replacement), isolated curb and gutter replacement, ADA sidewalk ramps, storm sewer, water main and service line replacement; altogether with related work items plus engineering fee.

PUBLIC SERVICE PROJECTS

22. Woodlawn Avenue Rehabilitation & Water Main Replacement ON HOLD PENDING FUNDING

Project Year:	2024-26	Projected Cost:	\$478,500
Primary Funding Source:	Bond, SAD	Add Funding Source:	Water, DWSRF

Description: From Farr Avenue to Auburndale Avenue. City project for .16 mile road rehabilitation (pavement replacement), isolated curb and gutter replacement, ADA sidewalk ramps, storm sewer, and water main replacement; altogether with related work items plus engineering fee.

23. Woodlawn Avenue Rehabilitation ON HOLD PENDING FUNDING

Project Year:	2024-26	Projected Cost:	\$162,800
Primary Funding Source:	Bond, SAD	Add Funding Source:	

Description: From Monroe St to Corunna Ave. City project for .10 mile road rehabilitation (pavement replacement), isolated curb and gutter replacement, ADA sidewalk ramps, and storm sewer; altogether with related work items plus engineering fee.

24. Sanitary Sewer Rehab – Open Cut Replacement

Project Year:	2024-29	Projected Cost:	\$2,400,000
Primary Funding Source:	Sewer	Add Funding Source:	

Description: Replacement of sanitary sewer main and manholes which are not able to be lined due to severe deterioration.

25. 2024 Water Main Replacement

Project Year:	2024-25	Projected Cost:	\$2,916,250
Primary Funding Source:	Water	Add Funding Source:	DWSRF

Description: Water main and service line replacement along the following streets; altogether with related work items plus engineering fee.

Tracy - Frederick to Stewart
Dewey - Brandon to Moore
Grace - Cedar to Shiawassee
Young - Chestnut to Brooks
Nafus - south end to Frederick

PUBLIC SERVICE PROJECTS

Gilbert - Mason to Oliver
Olmstead - Ward to Chipman
Harding - Willow Springs to Hanover
Hanover - Harding to Riverside
Stewart - Cedar to Shiawassee
Williams - Shiawassee to Washington

26. Cedar Street Rehabilitation & Water Main Replacement ON HOLD PENDING FUNDING

Project Year:	2025-27	Projected Cost:	\$2,100,000
Primary Funding Source:	Bond, SAD	Add Funding Source:	Water, DWSRF

Description: From Hampton Street to Main Street. City project for .75 mile road rehabilitation (pavement replacement), isolated curb and gutter replacement, ADA sidewalk ramps, storm sewer, and water main replacement; altogether with related work items plus engineering fee.

27. Chipman Street Rehabilitation & Water Main Replacement ON HOLD PENDING FUNDING

Project Year:	2025-27	Projected Cost:	\$955,000
Primary Funding Source:	Bond, SAD	Add Funding Source:	Water, DWSRF

Description: From Harding Avenue to North Street. City project for .32 mile road rehabilitation, isolated curb and gutter replacement, ADA sidewalk ramps, storm sewer, and water main replacement; altogether with related work items plus engineering fee.

28. Mason Street Rehabilitation & Water Main Replacement ON HOLD PENDING FUNDING

Project Year:	2025-27	Projected Cost:	\$1,082,000
Primary Funding Source:	Bond, SAD	Add Funding Source:	Water, DWSRF

Description: From Park Street to Dewey Street. City project for .33 mile road rehabilitation (pavement replacement), isolated curb and gutter replacement, ADA sidewalk ramps, and storm sewer; water main replacement from Saginaw to Dewey; altogether with related work items plus engineering fee.

29. Sanitary Sewer River Crossing west of M-52

Project Year:	2027-29	Projected Cost:	\$1,500,000
Primary Funding Source:	Wastewater	Add Funding Source:	

PUBLIC SERVICE PROJECTS

Description: Replace the sanitary sewer river crossing west of M-52 with a mechanical system.

30. 2025 Water Main Replacement

Project Year: 2025-26

Projected Cost: \$1,056,562

Primary Funding Source: Water

Add Funding Source: DWSRF

Description: Water main and service line replacement along the following streets; altogether with related work items plus engineer fee:

Genesee – Michigan to Green

Adams - Oliver to King

Adams - Elizabeth to N. of Jennett

Brandon – Hickory to Summit

Dingwall - Brandon to N. End

31. Clinton Street Rehabilitation & Water Main Replacement ON HOLD PENDING FUNDING

Project Year: 2023-2025

Projected Cost: \$790,000

Primary Funding Source: Bond, SAD

Add Funding Source: Water, DWSRF

Description: From Cedar Street to Shiawassee Street. City project for .24 mile road rehabilitation (pavement replacement), isolated curb and gutter replacement, ADA sidewalk ramps, storm sewer, and water main replacement; altogether with related work items plus engineering fee.

32. Ball Street Rehabilitation & Water Main Replacement ON HOLD PENDING FUNDING

Project Year: 2026-28

Projected Cost: \$1,223,000

Primary Funding Source: Bond, SAD

Add Funding Source: Water, DWSRF

Description: From Exchange Street to King Street. City project for .43 mile road rehabilitation (pavement replacement), isolated curb and gutter replacement, ADA sidewalk ramps, and storm sewer; water main replacement from Exchange to Mason and from Oliver to 450' north of Oliver; altogether with related work items plus engineering fee.

33. Broadway Avenue Rehabilitation

ON HOLD PENDING FUNDING

PUBLIC SERVICE PROJECTS

Project Year: 2026-28 Projected Cost: \$356,000
Primary Funding Source: Bond, SAD Add Funding Source:

Description: From Auburndale Avenue to Monroe Street. City project for .17 mile road rehabilitation (pavement replacement), isolated curb and gutter replacement, ADA sidewalk ramps, and storm sewer; altogether with related work items plus engineering fee.

34. Monroe Street Rehabilitation & Water Main Replacement ON HOLD PENDING FUNDING

Project Year: 2025-27 Projected Cost: \$1,069,000
Primary Funding Source: Bond, SAD Add Funding Source: Water, DWSRF

Description: From Washington Street to Broadway Street. City project for .39 mile road rehabilitation (pavement replacement), isolated curb and gutter replacement, ADA sidewalk ramps, storm sewer, and water main replacement; altogether with related work items plus engineering fee.

35. 2026 Water Main Replacement

Project Year: 2026-27 Projected Cost: \$2,923,300
Primary Funding Source: Water Add Funding Source: DWSRF

Description: Water main and service line replacement along the following streets; altogether with related work items plus engineer fee:

Gould - Exchange to North
Jennett - M-52 to Adams
Oak - M-21 to Williams
Williams - Washington to Dewey

36. Ada Street Rehabilitation ON HOLD PENDING FUNDING

Project Year: 2027-29 Projected Cost: \$232,000
Primary Funding Source: Bond, SAD Add Funding Source:

Description: From Jennett St to Campbell Dr. City project for .11 mile road rehabilitation (pavement replacement), isolated curb and gutter replacement, ADA sidewalk ramps, and storm sewer; altogether with related work items plus engineering fee.

PUBLIC SERVICE PROJECTS

37. Campbell Drive Rehabilitation

ON HOLD PENDING FUNDING

Project Year: 2027-29
Primary Funding Source: Bond, SAD

Projected Cost: \$403,000
Add Funding Source:

Description: From Ada St to Ada St. City project for .17 mile road rehabilitation (pavement replacement), isolated curb and gutter replacement, ADA sidewalk ramps, and storm sewer; altogether with related work items plus engineering fee.

38. Comstock Street Rehabilitation

ON HOLD PENDING FUNDING

Project Year: 2027-29
Primary Funding Source: Bond, SAD

Projected Cost: \$1,153,000
Add Funding Source:

Description: From Park St to Gould St. City project for .59 mile road rehabilitation (pavement replacement), isolated curb and gutter replacement, ADA sidewalk ramps, and storm sewer; altogether with related work items plus engineering fee.

39. Gould Street Rehabilitation

ON HOLD PENDING FUNDING

Project Year: 2027-29
Primary Funding Source: Bond, SAD

Projected Cost: \$490,000
Add Funding Source:

Description: From Moore Street to North Street. City project for .24 mile road rehabilitation (pavement replacement), isolated curb and gutter replacement, ADA sidewalk ramps, and storm sewer; altogether with related work items plus engineering fee.

40. Huntington Drive Rehabilitation & Water Main Replacement

ON HOLD PENDING FUNDING

Project Year: 2027-29
Primary Funding Source: Bond, SAD

Projected Cost: \$461,000
Add Funding Source: Water, DWSRF

Description: From Moore Street to Stevens Street. City project for .15 mile road rehabilitation (pavement replacement), isolated curb and gutter replacement, ADA sidewalk ramps, storm sewer, and water main replacement; altogether with related work items plus engineering fee.

41. King Street Rehabilitation & Water Main Replacement

ON HOLD PENDING FUNDING

PUBLIC SERVICE PROJECTS

Project Year: 2027-29 Projected Cost: \$1,290,000
Primary Funding Source: Bond, SAD, Water Add Funding Source: Grant, DWSRF

Description: From Seventh Street to Shiawassee Street. City/MDOT project for .41 mile road rehabilitation (pavement replacement), isolated curb and gutter replacement, ADA sidewalk ramps, storm sewer, and water main replacement; altogether with related work items plus engineering fee.

42. Martin Street Rehabilitation & Water Main Replacement ON HOLD PENDING FUNDING

Project Year: 2027-29 Projected Cost: \$754,000
Primary Funding Source: Bond, SAD Add Funding Source: Water, DWSRF

Description: From Stewart Street to Milwaukee Street. City project for .27 mile road rehabilitation (pavement replacement), isolated curb and gutter replacement, ADA sidewalk ramps, storm sewer, and water main replacement; altogether with related work items plus engineering fee.

43. Water Street Rehabilitation & Water Main Replacement ON HOLD PENDING FUNDING

Project Year: 2027-29 Projected Cost: \$491,000
Primary Funding Source: Bond, SAD Add Funding Source: Water, DWSRF

Description: From Oliver Street to King Street. City project for .21 mile road rehabilitation (pavement replacement), isolated curb and gutter replacement, ADA sidewalk ramps, storm sewer, and water main replacement; altogether with related work items plus engineering fee.

44. Dewey Street Rehabilitation & Water Main Replacement ON HOLD PENDING FUNDING

Project Year: 2028-29 Projected Cost: \$2,199,000
Primary Funding Source: Bond, SAD, Sewer Add Funding Source: Water, DWSRF

Description: From Comstock Street to King Street. City project for .57 mile road rehabilitation (pavement replacement), isolated curb and gutter replacement, ADA sidewalk ramps, storm sewer, sanitary sewer, and water main replacement; altogether with related work items plus engineering fee.

45. Elm Street Reconstruction & Water Main Replacement ON HOLD PENDING FUNDING

Project Year: 2028-29 Projected Cost: \$496,000

PUBLIC SERVICE PROJECTS

Primary Funding Source: Bond, SAD

Add Funding Source: Water, DWSRF

Description: From Main Street to River Street. City project for .13 mile road reconstruction along with new curb and gutter, ADA sidewalk ramps, storm sewer, and water main replacement from Main to Bradley; altogether with related work items plus engineering fee.

46. 2027 Water Main Replacement

Project Year: 2027-28

Projected Cost: \$602,650

Primary Funding Source: Water

Add Funding Source: DWSRF

Description: Water main and service line replacement along the following streets; altogether with related work items plus engineer fee:

Washington – Stratford to North

Wiltshire – Huntington to Moore

47. Safe Routes to School Project

Project Year: 2023-25

Projected Cost: \$700,000

Primary Funding Source: Grant

Add Funding Source: Act 51

Description: Constructing ADA compliant sidewalk ramps at various locations within the city along with constructing new sidewalks primarily in the Middle School area

48. 2028 Water Main Replacement

Project Year: 2028-29

Projected Cost: \$1,072,500

Primary Funding Source: Water

Add Funding Source: DWSRF

Description: Water main and service line replacement along the following streets; altogether with related work items plus engineer fee:

Ada – Oliver to Lee

Curwood – Oliver to Woodhall

Woodhall – Curwood to Oliver

Fifth – Oliver to King

First – Oliver to King

49. Water Service Line Replacement

PUBLIC SERVICE PROJECTS

Project Year: 2023-29 Projected Cost: \$8,100,000
Primary Funding Source: Water Fund Add Funding Source: DWRF, Grant

Description: Replace lead and galvanized water service lines.

Completed Projects

50. Cedar Street Rehabilitation & Water Main Replacement – Phase 1 COMPLETED 2020

Project Year: 2019-21 Projected Cost: \$771,000
Primary Funding Source: Bond, SAD Add Funding Source: Water

Description: From South Street to Hampton Street. City project for .25 mile road rehabilitation (pavement replacement), water main, isolated curb and gutter replacement, ADA sidewalks, and storm sewer; altogether with related work items plus engineering fee.

51. Sewer Rehab (Street Construction) COMPLETED 2020

Project Year: 2020-21 Projected Cost: \$1,400,000
Primary Funding Source: Wastewater Add Funding Source:

Description: Repair of sanitary sewer main and manholes, with some replacements (minimal), as identified during condition assessments performed 2017 during SAW Grant project initiatives.

52. 2020 Water Main Replacement COMPLETED 2020

Project Year: 2020-21 Projected Cost: \$1,716,800
Primary Funding Source: Water, DWSRF Add Funding Source:

Description:

Cleveland - Chestnut to Brooks

Lafayette - M-21 to Cleveland

Robbins - Mack to S. End (DPW Project)

Morris - Mack to N. End (DPW Project)

53. North Street Rehabilitation & Water Main Replacement (Hickory to Gould) COMPLETED 2020

PUBLIC SERVICE PROJECTS

Project Year:	2020-21	Projected Cost:	\$1,899,000
Primary Funding Source:	Bond, SAD	Add Funding Source:	Water

Description: From Hickory Street to Gould Street. City project for .47 mile road rehabilitation (pavement replacement), isolated curb and gutter replacement, ADA sidewalk ramps, storm sewer, and water main replacement; altogether with related work items plus engineering fee.

54. Gould Street Rehabilitation (Oliver to Moore) COMPLETED 2021

Project Year:	2021-22	Projected Cost:	\$780,000
Primary Funding Source:	Bond, SAD	Add Funding Source:	Grant

Description: From Oliver Street to Moore Street. City project for .50 mile road rehabilitation (pavement replacement), isolated curb and gutter replacement, ADA sidewalk ramps, and storm sewer; altogether with related work items.

55. Retaining Wall Replacement at City Hall COMPLETED 2021

Project Year:	2021-2022	Projected Cost:	\$210,000
Primary Funding Source:	General Fund	Add Funding Source:	

Description: Restore and reconstruct collapsed retaining wall between the Shiawassee River and City hall. Replace sidewalk, handrails, and lighting within project area.

56. 2021 Water Main Replacement COMPLETED 2021

Project Year:	2021-22	Projected Cost:	\$90,000
Primary Funding Source:	Water	Add Funding Source:	

Description:
Water main and service line replacement along Maple Avenue from Corunna Avenue to north end. Work to be completed by DPW crews.

57. 2021 Chip Seal Contract #1 COMPLETED 2021

Project Year:	2020-21	Projected Cost:	\$147,000
Primary Funding Source:	Act 51	Add Funding Source:	

- Auburndale from Broadway to Alger

PUBLIC SERVICE PROJECTS

- Carr from South to Herman
- George from South to Herman
- Glenwood from Farr to Monroe
- Herman from Carr to Kenwood
- Hiram from George to Chipman
- Nelson from South to Herman
- South from Chipman to Shiawassee
- Washington from city limits to Gute
- Woodlawn from sound end to Farr

58. 2021 Chip Seal Contract #2

COMPLETED 2021

Project Year: 2021-22
Primary Funding Source: Act 51

Projected Cost: \$151,000
Add Funding Source:

- Adams from King to Elizabeth
- Alta Vista from Center to Shady Lane
- Alturas from Center to Shady Lane
- Chestnut from Stewart to Main
- Chipman Lane from Chipman to east end
- Corlett from south end to Marion
- Jennett from Adams to Washington
- Mack from Robbins to Chipman
- Marion from Chipman to Hanover
- Morris from Mack to north end
- North St over Corlett Creek
- Orchard from Marion to north end

59. 2021 Crush and Shape Project

COMPLETED 2021

Project Year: 2021-22
Primary Funding Source: Bond, SAD

Projected Cost: \$700,000
Add Funding Source: Act 51

Description: Crush and shape the local streets listed. These streets do not have curb and gutter and will be restored to that layout. By concentrating on these types of streets, the remaining bond funds will be stretched as far as possible (i.e. more miles completed compared to complete reconstructions elsewhere).

- Glenwood from south end to Farr
- Garfield from sound end to Corunna
- Pearce from South to Francis
- Lincoln from Farr to Monroe

PUBLIC SERVICE PROJECTS

- McMillan from south end to Industrial
- Park from Harper to Ridge

60. Maple Avenue Reconstruction

COMPLETED 2022

Project Year: 2021-22
Primary Funding Source: Water

Projected Cost: \$90,000
Add Funding Source:

Description: From Corunna Avenue to north end. City project for .07 mile road reconstruction included curb and gutter replacement, ADA sidewalk ramps, sidewalk reconstruction and storm sewer replacement; altogether with related work items.

61. 2022 Water Main Replacement (Center Street)

COMPLETED 2022

Project Year: 2021-23
Primary Funding Source: DWSRF

Projected Cost: \$850,000
Add Funding Source: Water

Description: Water main and service line replacement along Center Street from King St to North St; altogether with related items plus engineering fee.

62. 2022 Chip Seal Contract #1

COMPLETED 2022

Project Year: 2022-23
Primary Funding Source: Act 51

Projected Cost: \$90,000
Add Funding Source:

- Jackson from south end to north end
- Moore from Gould to Jackson
- Beech from south end to Jackson
- Juniper from south end to Jackson
- Bluestem from south end to Jackson
- Holly from south end to Jackson
- North from Gould to Mallard Circle
- Avon from Krust to Huntington
- Gellatly from Dewey to Dewey

PUBLIC WORKS PROJECTS

1. Security and Accessibility Technology for City Hall PARTIALLY COMPLETE

Project Year:	2023-24	Projected Cost:	\$15,000
Primary Funding Source:	General Fund	Add Funding Source:	

Description: Place two (2) panic buttons in lobby of City Hall, and on all employees' computers. Add an ADA accessible entrance to the lower floor of City Hall which would include ADA push buttons for the doors.

2. Tandem Dump Truck (1) IN PROCESS

Project Year:	2022-23	Projected Cost:	\$205,000
Primary Funding Source:	Motor Pool	Add Funding Source:	Grant

Description: Scheduled replacement of existing units. Tandem with a big wing plow.

3. Pickups 4x2 (2) IN PROCESS

Project Year:	2022-23	Projected Cost:	\$65,000
Primary Funding Source:	Motor Pool	Add Funding Source:	Grant

Description: Scheduled replacement of existing units.

4. Administrative Cars (2) IN PROCESS

Project Year:	2022-24	Projected Cost:	\$51,000
Primary Funding Source:	Motor Pool	Add Funding Source:	Grant

Description: Purchase 2 new vehicles to replace the current (2) Chevy Impala models.

5. Custom Built 9' Chipper Cap

Project Year:	2023-24	Projected Cost:	\$12,500
Primary Funding Source:	Motor Pool	Add Funding Source:	

PUBLIC WORKS PROJECTS

Description: Purchase custom Built 9' Chipper Cap for Dump Box on Truck #419 in order to utilize the truck for tree maintenance wood chip collection.

6. Barricades

Project Year:	2023-24	Projected Cost:	\$15,000
Primary Funding Source:	General Fund	Add Funding Source:	

Description: Purchase new barricades, A-Frames, cones, etc. Required safety equipment with reflective tape to meet standards. Needed for health and safety of employees and public. Will also be needed for Special Event TCO.

7. Repair City Hall Front Steps

Project Year:	2023-24	Projected Cost:	\$100,000
Primary Funding Source:	General Fund	Add Funding Source:	

Description: Rehab of front steps to correct misalignments, control separations, to extend usefulness and enhance aesthetics and insure safe ingress and egress to the building. Also need to address underground storage room, which the steps sit on.

8. 4x4 Tractor – Mowing

Project Year:	2023-24	Projected Cost:	\$45,000
Primary Funding Source:	Motor Pool	Add Funding Source:	Grant

Description: Scheduled replacement of existing unit.

9. Pole Barn Insulation

Project Year:	2023-24	Projected Cost:	\$10,000
Primary Funding Source:	General Fund	Add Funding Source:	

Description: Adding more insulation to existing structure of gray barn.

10. Wheel Loader (2)

PUBLIC WORKS PROJECTS

Project Year:	2023-24	Projected Cost:	\$775,000
Primary Funding Source:	Motor Pool	Add Funding Source:	Grant

Description: Scheduled replacement of existing units. 624p model

11. Repair/Replace City Hall 2nd Floor Large Window and water street entrance door

Project Year:	2023-24	Projected Cost:	\$25,000
Primary Funding Source:	General Fund	Add Funding Source:	

Description: Rehab of wall/framing/support to correct misalignments, control separations, to extend usefulness while enhancing aesthetics and repair/replace window on the building. Water Street door is delaminating and needs replacement.

12. Replace City Hall HVAC

Project Year:	2024-25	Projected Cost:	\$130,000
Primary Funding Source:	General Fund	Add Funding Source:	

Description: Replace HVAC servicing Entire City Hall building: Unit above Engineering, small unit West side of Treasury/Clerks, large on roof of City Hall, and basement unit.

13. Tandem Dump (2)

Project Year:	2024-25	Projected Cost:	\$360,000
Primary Funding Source:	Motor Pool	Add Funding Source:	Grant

Description: Scheduled replacement of existing units. Tandems with under body scrapers.

14. 1/2 Ton Pickup

Project Year:	2024-25	Projected Cost:	\$35,000
Primary Funding Source:	Motor Pool	Add Funding Source:	

Description: Scheduled replacement of existing unit.

15. Purchase ¾ Pickups (2)

PUBLIC WORKS PROJECTS

Project Year: 2024-25 Projected Cost: \$75,000
Primary Funding Source: Motor Pool Add Funding Source: Grant

Description: Scheduled replacement of existing units.

16. Skid Steer w/ Attachments

Project Year: 2024-25 Projected Cost: \$125,000
Primary Funding source: Motor Pool Add Funding Source: Grant

Description: Scheduled replacement of existing unit. Skid steer with: Snow Box, Std Bucket, Forks, Post Hole Digger attachments.

17. Sewer Vactor Truck

Project Year: 2025-26 Projected Cost: \$750,000
Primary Funding Source: Motor Pool Add Funding Source: Grant

Description: Scheduled replacement of existing unit. Double axel, 1,500 fresh water, 10 yd debris box, with hot water, and look at using air.

18. Public Works Building Improvements

Project Year: 2026-27 Projected Cost: \$75,000
Primary Funding Source: General Fund Add Funding Source:

Description: Replacement of insulated overhead doors in main building. Priority - High. Re-roof main building with steel sheeting, facility upgrades (such as: cement floor, insulate, heater with gas line). Priority - Medium. Added storage facilitates (such as: added lean-to, added doors). Priority - Low.

19. John Deere Mower Blower

Project Year: 2025-26 Projected Cost: \$50,000
Primary Funding Source: Motor Pool Add Funding Source: Grant

Description: Purchase a snow blowing machine to improve snow removal services.

PUBLIC WORKS PROJECTS

20. Replace Library Heating Pipes

Project Year:	2025-26	Projected Cost:	\$75,000
Primary Funding Source:	General Fund	Add Funding Source:	Library

Description: Replace all boiler heating pipes throughout the building. Existing pipes are developing leaks at a higher rate every year. Patching is needed quite often.

21. Street Sweeper

Project Year:	2025-26	Projected Cost:	\$300,000
Primary Funding Source:	Motor Pool	Add Funding Source:	Grant

Description: Scheduled replacement of the City's one Elgin sweeper.

22. Purchase Leaf Truck

Project Year:	2026-27	Projected Cost:	\$350,000
Primary Funding Source:	Motor Pool	Add Funding Source:	Grant

Description: Purchase a rear loader refuse truck to improve annual leaf pickup service.

23. Purchase ¾ Pickups (2)

Project Year:	2026-27	Projected Cost:	\$85,000
Primary Funding Source:	Motor Pool	Add Funding Source:	Grant

Description: Scheduled replacement of existing units.

24. Purchase ¾ Pickups (2)

Project Year:	2028-29	Projected Cost:	\$100,000
Primary Funding Source:	Motor Pool	Add Funding Source:	Grant

Description: Scheduled replacement of existing units.

PUBLIC WORKS PROJECTS

25. Repair City Hall Basement Storage Room-West

Project Year:	2028-29	Projected Cost:	\$75,000
Primary Funding Source:	General Fund	Add Funding Source:	

Description: Rehab of West side underground storage room. This supports the HVAC on the West side of City Hall. Correct supports, fix leaks, repair cement. This is a required maintenance for supporting HVAC utilities for City Hall, but also extend usefulness of storage room.

26. Replace City Hall Generator

Project Year:	2028-29	Projected Cost:	\$50,000
Primary Funding Source:	General Fund	Add Funding Source:	

Description: Replace City Hall's automatic on demand generator.

27. Heavy Service Truck

Project Year:	2028-29	Projected Cost:	\$561,000
Primary Funding Source:	Motor Pool	Add Funding Source:	Grant

Description: New piece of equipment for water utility service work. Everything needed for water main break, tap, and pot holing. Including: side discharge out of side box with air compressor, valve turner, water tank, and vacuor system.

COMPLETED/CANCELLED

28. Purchase 72" John Deere Mower

COMPLETED

Project Year:	2020-21	Projected Cost:	\$24,917
Primary Funding Source:	Motor Pool	Add Funding Source:	

Description: Purchase 72" front-deck John Deere mower to replace the current unit that has reached the end of its useful life.

PUBLIC WORKS PROJECTS

29. Single Axle 5-yard Dump Truck

COMPLETED

Project Year: 2020-21
Primary Funding Source: Motor Pool

Projected Cost: \$100,750
Add Funding Source:

Description: Scheduled replacement of existing unit

30. Tandem Axle 10-yard Dump Truck

COMPLETED

Project Year: 2020-21
Primary Funding Source: Motor Pool

Projected Cost: \$152,000
Add Funding Source:

Description: Scheduled replacement of existing unit

31. Chipper Body (Mount on Hook Lift Chassis)

COMPLETED

Project Year: 2020-2021
Primary Funding Source: Motor Pool

Projected Cost: \$10,055
Add Funding Source: None

32. WACHS Valve Turner

COMPLETED

Project Year: 2020-2021
Primary Funding Source: Water Fund

Projected Cost: \$32,095
Add Funding Source: None

33. Replace Carpet in Finance Wing of City Hall

COMPLETED

Project Year: 2021-22
Primary Funding Source: General Fund

Projected Cost: \$10,000
Add Funding Source:

Description: Replace carpet in 2nd floor east wing of City Hall.

34. Replace Library Air Conditioners

COMPLETED

Project Year: 2021-22
Primary Funding Source: General Fund

Projected Cost: \$50,000
Add Funding Source:

PUBLIC WORKS PROJECTS

Description: Replace two 40 year old air conditioning units. Engineer and design system for efficiently cooling the building.

35. Bucket Truck/Aerial Lift Purchase

COMPLETED

Project Year: 2021-22

Projected Cost: \$210,000

Primary Funding Source: Motor Pool

Add Funding Source:

Description: Scheduled replacement of one of the two existing units.

36. Hook Lift Bodies

CANCELLED

Project Year: 2020-21

Projected Cost: \$17,000

Primary Funding Source: Motor Pool

Add Funding Source:

Description: Purchase of 2 hook lifts – chipper box and flat bed.

WATER TREATMENT PROJECTS

1. SCADA Controls - Phase I IN PROCESS

Project Year:	2022-25	Projected Cost:	\$1,850,000
Primary Funding Source:	DWSRF Loan	Add Funding Source:	Water

SCADA Controls – ENG	Project Cost	\$350,000
SCADA Controls – Construction	Project Cost	\$1,500,000

Description: Existing hardware and software is outdated. Upgrades should have been completed before 2014. This proposal will include automation of distribution controls allowing for future unattended WTP operations during third shifts. All projected costs include engineering, material, installation construction, and contingency of \$10,250 for each phase. Per comments in the 2021 Sanitary Survey

2. Palmer No. 3A Well IN PROCESS

Project Year:	2021-23	Projected Cost:	\$1,050,000
Primary Funding Source:	DWSRF	Add Funding Source:	Water

Description: This well development at the Palmer 3 site is currently active. Well drilling and testing to be completed by 12/27/21. Submittal to EGLE for Well Permit by 1/2022. 6 month Permitting process with EGLE. 7/22 to 9/22 Engineering design and permitting. Bidding and Construction 11/22 to 9/23. Project to include prefab building, security fencing protecting both Palmer Wells.

3. Juniper Street Well – New Well Construction (Osburn Lakes Development Area) IN PROCESS

Project Year:	2022-23	Projected Cost:	\$1,500,000
Primary Funding Source:	DWSRF	Add Funding Source:	Water

Description: This well development at the Juniper site is currently active. Well drilling and testing to be completed by 1/24/22. Submittal to EGLE for Well Permit by 2/2022. 6 month Permitting process with EGLE. 8/22 to 10/22 Engineering design and permitting. Bidding and Construction 12/22 to 10/23. Project to include prefab building, access roads, raw water main extensions to Hintz Road with a service road and security fencing protecting Juniper Well.

4. WTP Osburn Well Rehab

Project Year:	2022-23	Projected Cost:	\$45,000
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WATER TREATMENT PROJECTS

Primary Funding Source: Water

Add Funding Source: None

Description: Project to include well inspection and rehab. Include Silo door replacement, fence repair with brush and tree clearing around fence.

5. WTP Lab/Control Rm. Interior Repairs

IN PROCESS

Project Year: 2022-23

Projected Cost: \$15,000

Primary Funding Source: Water

Add Funding Source: None

Description: Project Repair – Roof leaks, wall, ceiling tiles and flooring

6. WTP Palmer 2 Rehab

Project Year: 2023-24

Projected Cost: \$45,000

Primary Funding Source: Water

Add Funding Source: None

Description: Project to include combined prefab building use with Palmer 3 to save costs, Probable Well Rehab based on inspection and removal, with likely future offset or submersible well replacement and building abandonment.

7. Induced Draft Aerator Replace

Project Year: 2023-24

Projected Cost: \$230,000

Primary Funding Source: Water

Add Funding Source:

Description: Replacement of existing worn out equipment and explanation of service life. Per comments in the 2021 Sanitary Survey, WTP Plant Study.

8. West Elevated Tower Security

Project Year: 2023-24

Projected Cost: \$25,000

Primary Funding Source: Water

Add Funding Source:

Description: Must include a security fence and gate.

WATER TREATMENT PROJECTS

9. Electrical Grounding

Project Year:	2023-24	Projected Cost:	\$780,000
Primary Funding Source:	Water	Add Funding Source:	

Description: Electrical Grounding Improvements and Improvements to Meet Code Requirements
Replace double ended switchboard. Replace pole-mounted gang-operated primary switch on south service. Upgrade pole-mounted transformers and building services to 480-volt, 3-phase, 4-wire (grounded services). Modify grounding electrode system to be compliant with NEC requirements. Modify feeder and branch circuits to include equipment grounding conductors. Add surge protects devices to panels.

10. VFD Electrical Protection

Project Year:	2023-24	Projected Cost:	\$20,000
Primary Funding Source:	Water	Add Funding Source:	

Description: OHM is currently engineering an electrical protection components system to isolate and protect the backwash VFD's from repeated damage. PO has been cut for OHM to provide engineering and bid documents for the work to be completed.

11. New Vac System Hookup

Project Year:	2023-24	Projected Cost:	\$10,000
Primary Funding Source:	Water	Add Funding Source:	

Description: New Vacuum System was received 01/23 and will be installed in the HS pump room. Electrical and controls wiring conduit contracted. In-house installation, mounting and plumbing

12. WTP Filter Rehab (first floor only)

Project Year:	2024-25	Projected Cost:	\$1,200,000
Primary Funding Source:	Water	Add Funding Source:	None

Description: Project Per comments in the 2021 Sanitary Survey. Media, Drain Beds, Wall/Paint, Air Scour

WATER TREATMENT PROJECTS

13. Plant Effluent Prop Meter

Project Year:	2024-25	Projected Cost:	\$10,000
Primary Funding Source:	Water	Add Funding Source:	None

Description: Scheduled replacement with new in stock, calibration of old, SCADA programming.

14. Confined Space Equipment

Project Year:	2024-25	Projected Cost:	\$15,000
Primary Funding Source:	Water	Add Funding Source:	None

Description: Increase safety equipment available in filtration plant. Having on-site will promote safety culture and use. Accomplish work in efficient and safe time frames.

15. Lime Sludge Mag Meter replacement

Project Year:	2024-25	Projected Cost:	\$10,000
Primary Funding Source:	Water	Add Funding Source:	None

Description: Replace worn out equipment.

16. Lagoons 2 & 3 Lime Sludge Removal

Project Year:	2024-25	Projected Cost:	\$496,000
Primary Funding Source:	Water	Add Funding Source:	None

Description: Removal of lime sludge from lagoons 2 and 3.

17. WTP Well Rehab (2)-LW13 & LW1

Project Year:	2024-26	Projected Cost:	\$90,000
Primary Funding Source:	Water	Add Funding Source:	None

Description: Project to include well inspection and rehab.

WATER TREATMENT PROJECTS

18. Backwash Lagoon No.1 Rehab

Project Year: 2025-26
Primary Funding Source: Water

Projected Cost: \$60,000
Add Funding Source: None

19. Backwash Lagoon No.2 Rehab

Project Year: 2025-26
Primary Funding Source: Water

Projected Cost: \$60,000
Add Funding Source: None

20. WTP Hintz Well Rehab

Project Year: 2026-27
Primary Funding Source: Water

Projected Cost: \$45,000
Add Funding Source: None

Description: Project to include well inspection and rehab. Must include offset well fencing and gate.

21. Booster Station Upgrade

Project Year: 2026-27
Primary Funding Source: DWSRF

Projected Cost: \$500,000
Add Funding Source: Water

Description: This project was previously engineered, approved and permitted by 2008 but was shelved and never brought back as a project. Corrected piping, redundant pumps, and emergency backup generator were included in the original plans. This project would involve minimal engineering to update existing plans, remove all existing lead joints in the building, replace and add piping and required control valves along with electrical protection, VFD's and incorporation of SCADA controls.

22. Well Houses LW1, P2 & P1, and Mechanical Equipment Improvements

Project Year: 2026-27
Primary Funding Source: DWSRF

Projected Cost: \$290,000
Add Funding Source: Water

WATER TREATMENT PROJECTS

Description: Replace well buildings at Local Well 1 and Palmer Street 2 with new well house per the City's standard well house design. Replace faulty mechanical equipment at well houses in kind. Demolish well house, tie off raw water main and cap well at Palmer Street 1.

23. Altitude Valves (2) – Replace or rebuild

Project Year:	2026-27	Projected Cost:	\$30,000
Primary Funding Source:	Water	Add Funding Source:	

Description: Replace worn out equipment.

24. CO2 Distribution System Rehab

Project Year:	2027-28	Projected Cost:	\$350,000
Primary Funding Source:	Water	Add Funding Source:	

Description: Replacement of existing worn out equipment and explanation of service life. The OEM will be contracted to inspect and provide current estimate prior to 2023.

25. WTP Filter Rehab (basement level equipment/control panels on first floor)

Project Year:	2027-28	Projected Cost:	\$500,000
Primary Funding Source:	Water	Add Funding Source:	None

Description: Project Per comments in the 2021 Sanitary Survey, WTP Plant Study.

26. WTP Reservoir Design/Rehab/Replacement

Project Year:	2028-29	Projected Cost:	\$7,500,000
Primary Funding Source:	Water	Add Funding Source:	None

Description: Project Per comments in the 2021 Sanitary Survey, WTP Plant Study

27. Filter valves, actuators & meters installed, with controls

Project Year:	2027-28	Projected Cost:	\$500,000
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WATER TREATMENT PROJECTS

Primary Funding Source: Water

Add Funding Source: None

Description: Existing valves and actuators are at the end of their life cycle, and require continuous service. Metering was removed years ago and not replaced. Backwash control panels needs updating option of moving to BW control to SCADA with the inclusion of functional level controls.

28. Equipment Storage Building

Project Year: 2027-28

Projected Cost: \$40,000

Primary Funding Source: Water

Add Funding Source: None

Description: Replace worn-out equipment - Enlarge existing building for equipment and vehicle storage.

29. Lagoon 1 Lime Sludge Removal

Project Year: 2027-28

Projected Cost: \$266,000

Primary Funding Source: Water

Add Funding Source: None

Description: Removal of lime sludge from lagoon 1.

30. Lagoon 4 Lime Sludge Removal

Project Year: 2028-29

Projected Cost: \$664,000

Primary Funding Source: Water

Add Funding Source: None

Description: Removal of lime sludge from lagoon 4

31. WTP River Crossing Raw Water Main Replacements

Project Year: 2028-29

Projected Cost: \$1,000,000

Primary Funding Source: Water

Add Funding Source: None

Description: Project Per comments in the 2021 Sanitary Survey, WTP Plant Study

32. Chlorine Distribution Tanks

WATER TREATMENT PROJECTS

Project Year: 2028-29 Projected Cost: \$1,000,000
Primary Funding Source: Water Add Funding Source:

Description: Replacement of existing worn out equipment. This will also include a cost and availability analysis of the existing Cl2 system, and the purchase and installation of an onsite hypochlorite generator system.

33. Fluoride Distribution System

Project Year: 2028-29 Projected Cost: \$250,000
Primary Funding Source: Water Add Funding Source:

Description: Replacement of existing worn out equipment. Per comments in the 2021 Sanitary Survey this Fluoride system will be included in the WTP Study. Lab analysis equipment and methods are included.

34. Lagoon Security Fence

Project Year: 2028-29 Projected Cost: \$60,000
Primary Funding Source: Water Add Funding Source:

Description: Repair of damaged fence and installation of 1,700 lin. ft. of new fence with signage installed. Per comments in the 2021 Sanitary Survey

35. Roof Replacement

Project Year: 2028-29 Projected Cost: \$310,000
Primary Funding Source: Water Add Funding Source:

Description: Replace the roof on the original (west) WTP building.

36. Filter Effluent Piping Replacement

Project Year: 2027-28 Projected Cost: \$130,000
Primary Funding Source: Water Add Funding Source:

Description: Replace approximately 100 feet of 20-inch filter effluent pipe from filter pipe gallery to wall of existing high service pipe gallery.

WATER TREATMENT PROJECTS

COMPLETED37. 16" High Service Pipe Replacement Completed

Project Year:	2020-21	Projected Cost:	\$479,000
Primary Funding Source:	DWRF Loan	Add Funding Source:	Water

Description: This pipe is located in the basement of the WTP has needed replacement for decades. It potentially will burst if not replaced.

38. Filter Backwash Pump, VFD, and Controls Completed

Project Year:	2020-21	Projected Cost:	\$460,000
Primary Funding Source:	DWRF Loan	Add Funding Source:	Water

Description: Replace existing 1940 backwash pump with new unit and add redundant unit with controls.

39. WTP Well No. 1 Rehab COMPLETE

Project Year:	2021-2022	Projected Cost:	\$40,000
Primary Funding Source:	Water	Add Funding Source:	None

40. Standpipe and Booster Pump Station & West Elevated Tower Rehab COMPLETE

Project Year:	2022-23	Projected Cost:	\$700,000
Primary Funding Source:	DWRF Loan	Add Funding Source:	Water

Description: Complete interior piping and tank repaint. Complete exterior repaint. Lead joint and valve replacement. Included installation of mixer @ \$30,000.00. An additional \$380,000.00 for exterior blasting and \$80,000.00 for specialty Engineering is included in the 11/8/2021 OHM Probable budget pricing for both tanks. See comments above.

41. WTP Main Power Transfer Switch Replacement

Part of Elec/Grounding Project

WATER TREATMENT PROJECTS

Project Year:	2022-23	Projected Cost:	\$35,000
Primary Funding Source:	Water	Add Funding Source:	None

42. Portable Generator			CANCELLED
Project Year:	2022-23	Projected Cost:	\$55,000
Primary Funding Source:	Water	Add Funding Source:	None

43. Backwash Lagoon No.2 – New Lagoon			CANCELLED
Project Year:	2023-24	Projected Cost:	\$70,000
Primary Funding Source:	Water	Add Funding Source:	None

44. Hintz Well Phase II – New Well			HOLD
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Project Year:	2027-28	Projected Cost:	\$1,500,000
Primary Funding Source:	Water	Add Funding Source:	Grant

Description: Maximum aquifer withdrawal is possible if a 2nd well can be permitted by the State. This location is our best water quality, an excellent location, already piped for larger RW capacity. SCADA monitoring controls and an emergency generator are included in planning. This well development has been moved to the Juniper site due to greater aquifer capacity. Well drilling and testing to be completed by 1/24/22. Submittal to EGLE for Well Permit by 2/2022. Hintz II is still a valid future project as final additional well site.

45. No. 1 High Service Pump and Controls			HOLD
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Project Year:	2027-28	Projected Cost:	\$100,000
Primary Funding Source:	Water	Add Funding Source:	

Description: Replacement of existing worn out equipment, installation of VFD.

WASTEWATER TREATMENT PLANT PROJECTS

1. Sludge Dewatering Compactor/Screw Press IN PROCESS – EST COMPLETION 9/23

Project Year:	2022-23	Projected Cost:	\$4,885,000
Primary Funding Source:	Wastewater, SRF	Add Funding Source:	Grant

Description: Replace existing dewatering centrifuge with a new screw compactor system (SCS). The SCS will consist of new screw presses, replacement of sludge tanks, replace sludge pumps, new polymer feed, new ferric feed, replace high pressure blowers, replace building sump pump.

2. Main Building Roof Replacement IN PROCESS – EST COMPLETION 6/23
(INCLUDED IN: Sludge Dewatering Compactor/Screw Press)

Project Year:	2022-23	Projected Cost:	\$494,728
Primary Funding Source:	SRF Loan, Wastewater	Add Funding Source:	Grant

Description: Replacing the existing roofing on the main plant building. The original (1980) built-up roof (concrete slab, insulation, and asphalt/felt) was recovered in 1988 with an EPDM membrane. Due to significant leaking, this roof requires patching/repair annually. Replacement would be down to the existing concrete slabs. This will occur when the solids handling project (No. 12) is completed.

3. Pump and Motor Replacement

Project Year:	2023-29	Projected Cost:	\$70,000
Primary Funding Source:	Wastewater	Add Funding Source:	

Description: Repair/replace miscellaneous process pumps/motors on an annual basis. \$10,000.00 per year

4. Tertiary Pump Rehabilitation

Project Year:	2022-25	Projected Cost:	\$75,000
Primary Funding Source:	Wastewater	Add Funding Source:	

Description: Scheduled rehabilitation of existing pump/motor to original specs

5. Nitrification Towers Rehabilitation (3), Filtration, Disinfection, Electrical Replacement/Upgrades, and add SCADA

WASTEWATER TREATMENT PLANT PROJECTS

Project Year:	2023-24	Projected Cost:	\$13,600,000
Primary Funding Source:	SRF Loan, Grant	Add Funding Source:	Wastewater

Description: Replacement of the (3) existing nitrification towers, which date back to 1986. The interior plastic media has exceeded its original life expectancy (25 years), and there is structural degradation of the tank concrete to the failure point in several areas. Replace existing pressure filters with mesh disk filters, replace chemical disinfection system with UV disinfection. Replace/upgrade electrical distribution. Add SCADA system.

6. West Roughing Tower Pump

Project Year:	2023-24	Projected Cost:	\$25,000
Primary Funding Source:	Wastewater	Add Funding Source:	

Description: Scheduled rehabilitation of existing pump/motor to original specs

7. 10-Yard Tandem Dump Replacement. Used for Bio-solids Hauling

Project Year:	2023-24	Projected Cost:	\$150,000
Primary Funding Source:	Wastewater	Add Funding Source:	

Description: Replace – New truck with dump box. Current truck is 14 years old, with approximately 100,000 miles.

8. Electrical/Instrumentation Rehab
(INCLUDED IN: Nitrification Towers Rehabilitation...)

Project Year:	2023-24	Projected Cost:	\$1,000,000
Primary Funding Source:	CWSRF	Add Funding Source:	Grant

Description: Repair/replace existing electrical distribution equipment, controllers, VFD's, and miscellaneous instrumentation.

9. SCADA System
(INCLUDED IN: Nitrification Towers Rehabilitation...)

Project Year:	2023-24	Projected Cost:	\$900,000
Primary Funding Source:	CWSRF	Add Funding Source:	Grant

WASTEWATER TREATMENT PLANT PROJECTS

Description: There is currently no SCADA (Supervisory Control and Data Acquisition) system installed at the WWTP. As our processes are upgraded, a SCADA system will be installed, allowing for greater and more effective control. SCADA allows more automatic adjustments for changing conditions, and removes the need for a 3rd shift operator to be present in normal conditions.

10. Secondary Clarifier Replacement

Project Year:	2024-25	Projected Cost:	\$4,250,000
Primary Funding Source:	CWSRF	Add Funding Source:	Grant

Description: Construction of one 9MGD secondary clarifier. Current plant process design will require this. Existing clarifiers date back to 1935, with rehab in 1986. Existing clarifiers are undersized for the plant process and structural degradation is to the point of failure at several points.

11. Auxiliary Roof Replacement

Project Year:	2025-2026	Projected Cost:	\$200,000
Primary Funding Source:	Wastewater	Add Funding Source:	

Description: Screw pump Building, Sludge Thickener Building, Maintenance Shop/Loading Dock roofs all have extensive leaking which requires frequent patching. Roof integrity, electrical distribution panels, etc. at risk due to leaks.

12. Administration Building/Lab Rehab

Project Year:	2025-2026	Projected Cost:	\$250,000
Primary Funding Source:	Wastewater	Add Funding Source:	

Description: The administration/laboratory building is the original 1935 plant building, with conversion to its current configuration in 1980. Repointing and reroofing are necessary to remedy significant leaking which occurs during storm events. Doors need to be replaced. Interior water-damaged areas need rehabilitation, and additional office, meeting, and storage areas can be added with better use of available space. Consulting engineers and mechanical contractors would be necessary for design and construction.

13. Primary Clarifier Steel Coating

WASTEWATER TREATMENT PLANT PROJECTS

Project Year: 2026-2027 Projected Cost: \$150,000
Primary Funding Source: Wastewater Add Funding Source:

Description: Primary Clarifier rebuild was completed in 2018. The corrosive nature of Ferric Chloride, which is added prior to the clarifiers, is detrimental to the galvanized steel baffling and sludge collection rakes. A coal tar epoxy coating will extend the life of the equipment.

14. Digester Demo/Drying Bed Expansion/Paving/Parking

Project Year: 2026-2027 Projected Cost: \$500,000
Primary Funding Source: Wastewater Add Funding Source:

Description: Digester was part of original 1935 plant process, and has been out of service since the early 1980s. Rehab/reuse would be very costly and is not part of any future process plans. Additional space will be used for drying bed expansion (if found to be necessary) and staff parking. Also includes complete repaving of all WWTP drives.

15. Retention Basin

Project Year: 2027-2028 Projected Cost: \$5,000,000
Primary Funding Source: SRF Loan, Grant Add Funding Source:

Description: 5 million gallon retention basin for use during SSO-type events and plant maintenance activities.

16. Sludge Dryer

Project Year: 2028-2029 Projected Cost: \$5,000,000
Primary Funding Source: CWSRF, Grant Add Funding Source:

Description: Will reduce sludge volume by 66% and provide Class A bio-solids which can be land applied, significantly lowering our annual landfill costs.

WASTEWATER TREATMENT PLANT PROJECTS

Completed/Cancelled**17. Grit Removal System** **COMPLETED**

Project Year:	2020-21	Projected Cost:	\$1,030,000
Primary Funding Source:	SRF Loan, Wastewater	Add Funding Source:	Grant

Description: The original automatic grit removal system was removed in the early 1990's and never replaced. Manual removal of accumulated grit has not proven to be an effective approach to this standard, vital part of headworks operation. Without effective grit removal, downstream process equipment is worn out much faster, with higher rehab costs occurring at a frequent rate. Consulting engineers and mechanical contractors would be necessary for design and installation. The cost would also include cleanout of existing grit chamber.

18. Screw Pumps (3) **COMPLETED**

Project Year:	2020-21	Projected Cost:	\$1,200,000
Primary Funding Source:	SRF Loan, Grant	Add Funding Source:	

Description: Purchase of 3 screw pumps to replace worn out equipment

19. East Roughing Tower Pump **COMPLETED – 2/25/22**

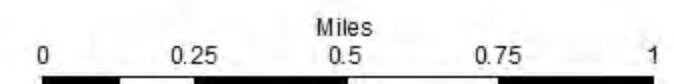
Project Year:	2021-22	Projected Cost:	\$18,575
Primary Funding Source:	Wastewater	Add Funding Source:	

Description: Scheduled rehabilitation of existing pump/motor to original specs

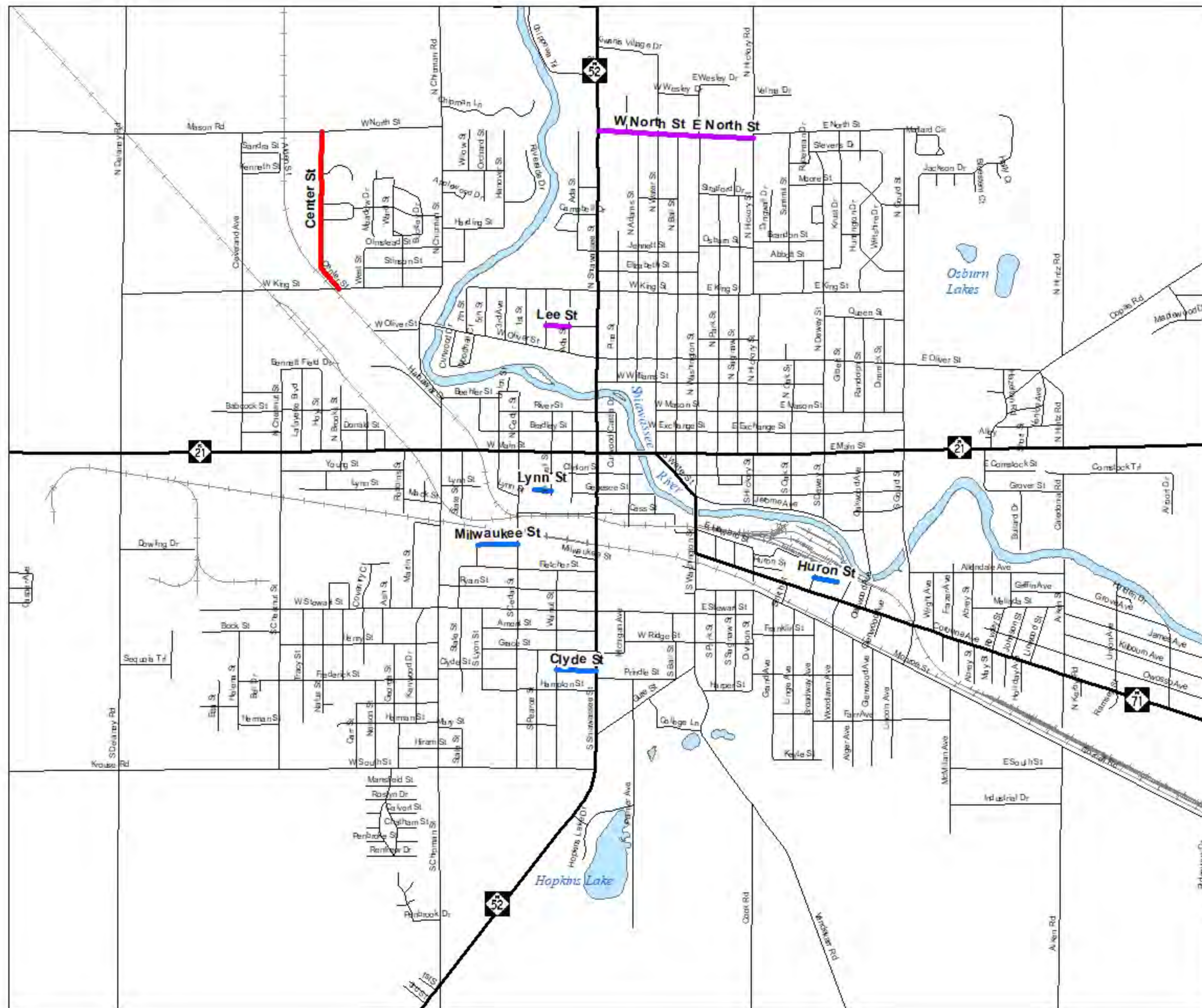


City of Owosso 2023 Street Improvement and Water Main Projects

- 2023 Street Improvement
- 2023 Water Main Replacement
- 2023 Street and Water Main



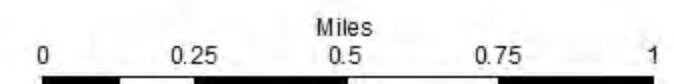
Map compiled by
City of Owosso Engineering Department
GIS Office
City of Owosso, MI
25 January, 2023



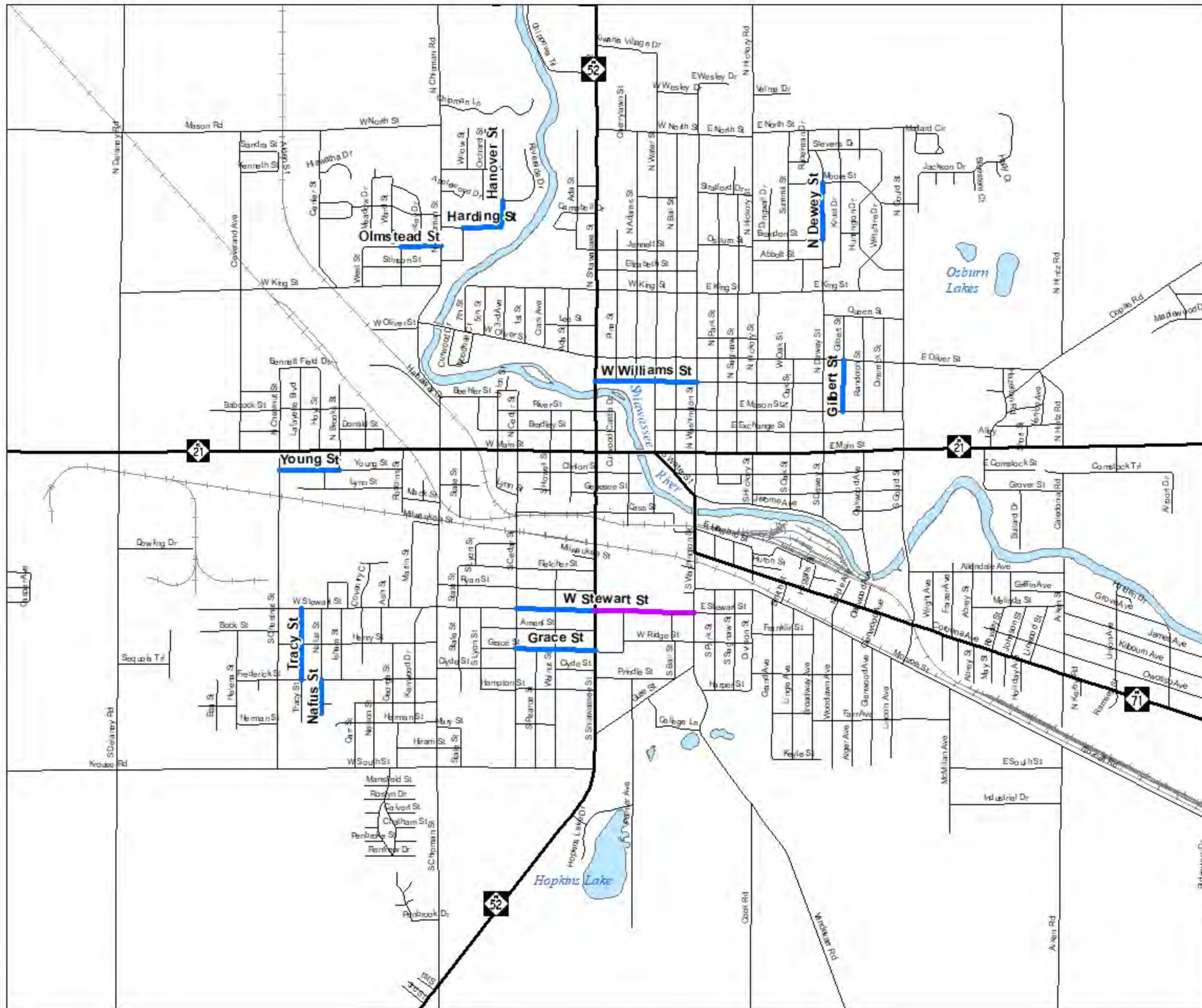


City of Owosso 2024 Street Improvement and Water Main Projects

- 2024 Water Main Replacement
- 2024 Street and Water Main



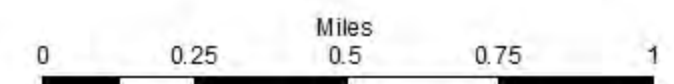
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25 January, 2023



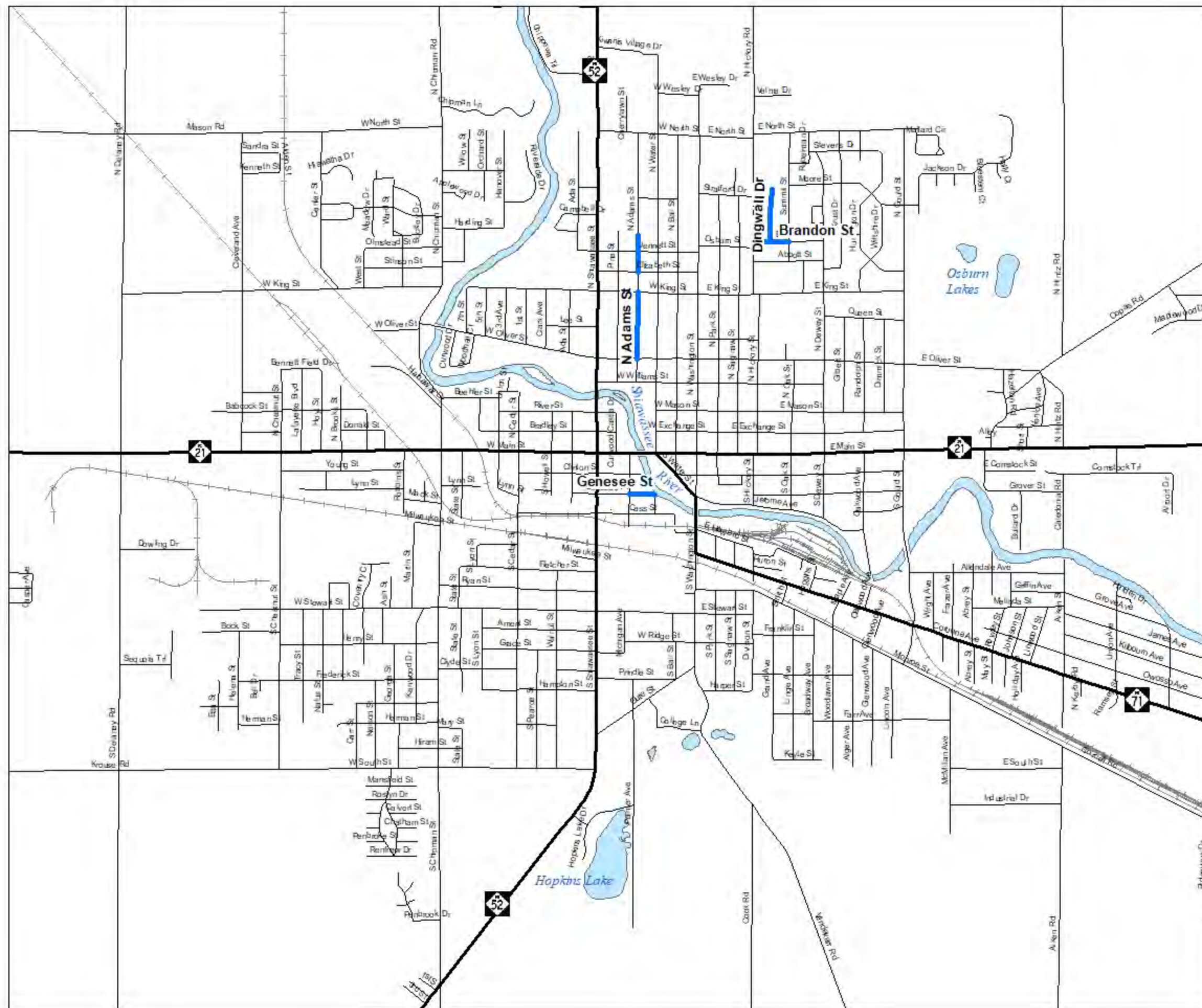


City of Owosso 2025 Street Improvement and Water Main Projects

— 2025 Water Main Replacement



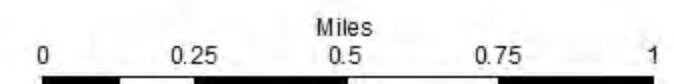
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City of Owosso Engineering Department
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City of Owosso, MI
25 January, 2023



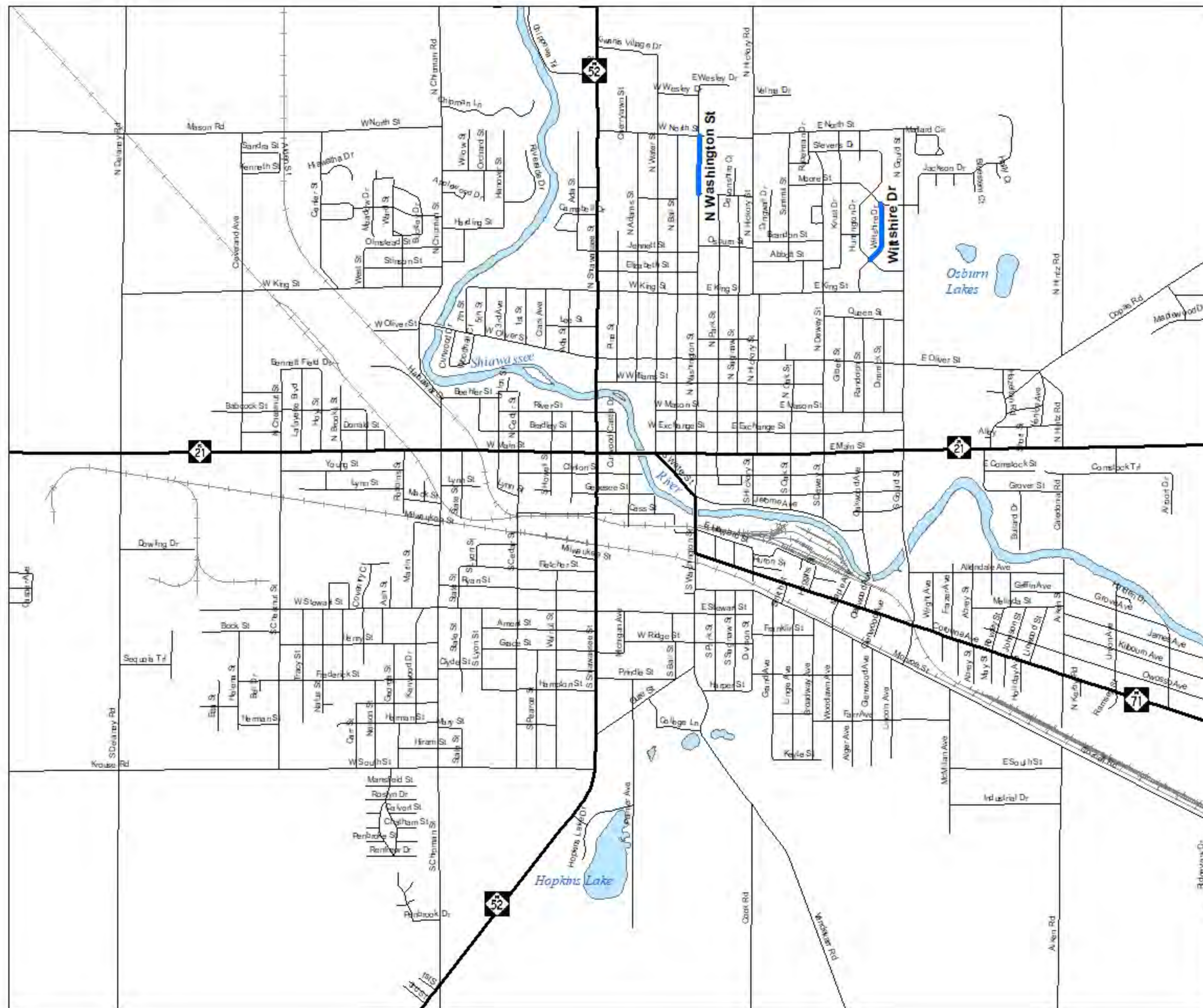


City of Owosso 2027 Street Improvement and Water Main Projects

— 2027 Water Main Replacement



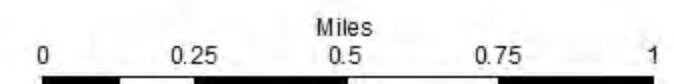
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25 January, 2023



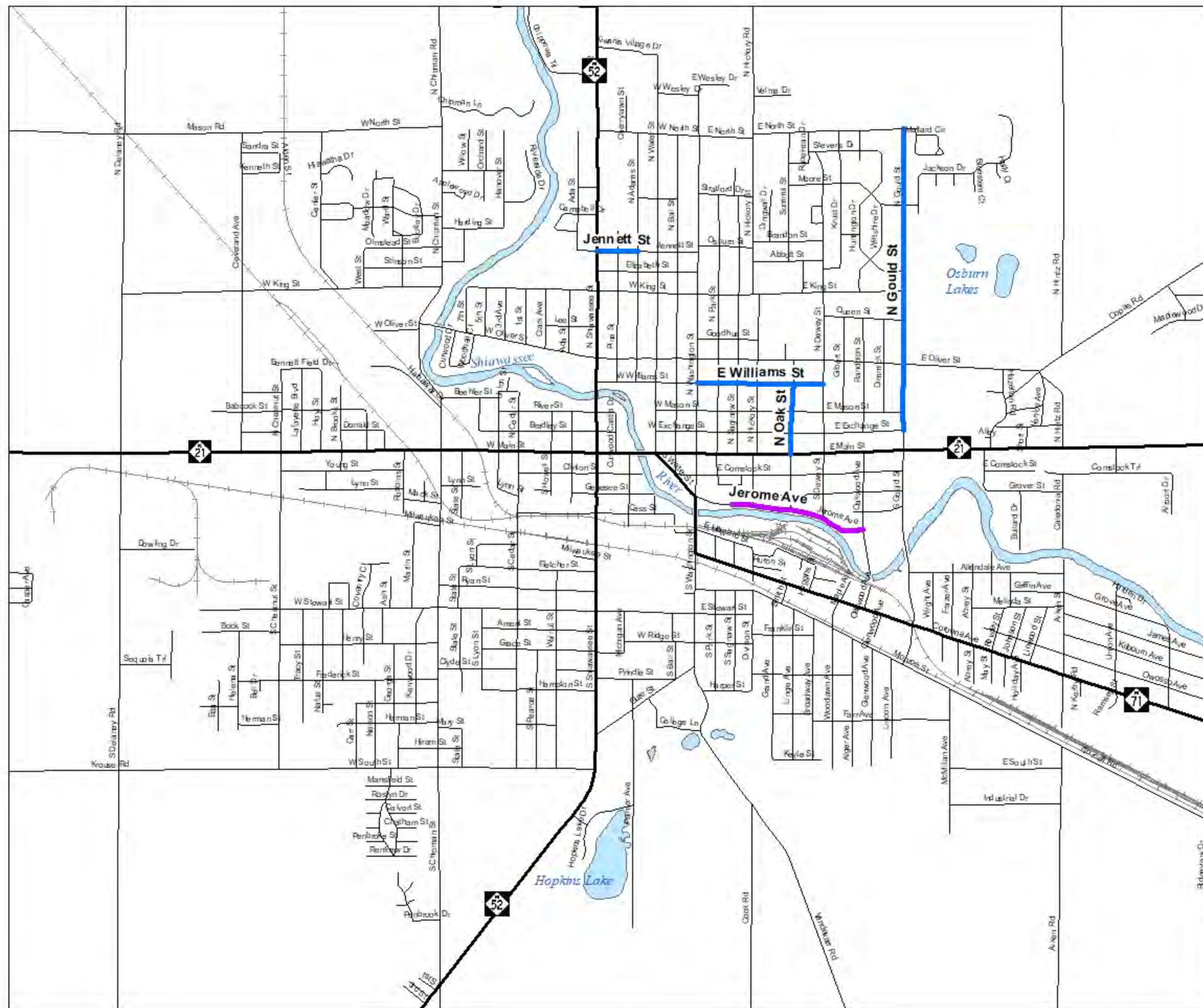


City of Owosso 2026 Street Improvement and Water Main Projects

- 2026 Water Main Replacement
- 2026 Street and Water Main



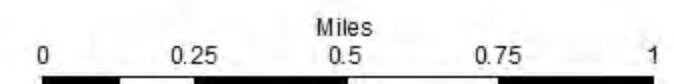
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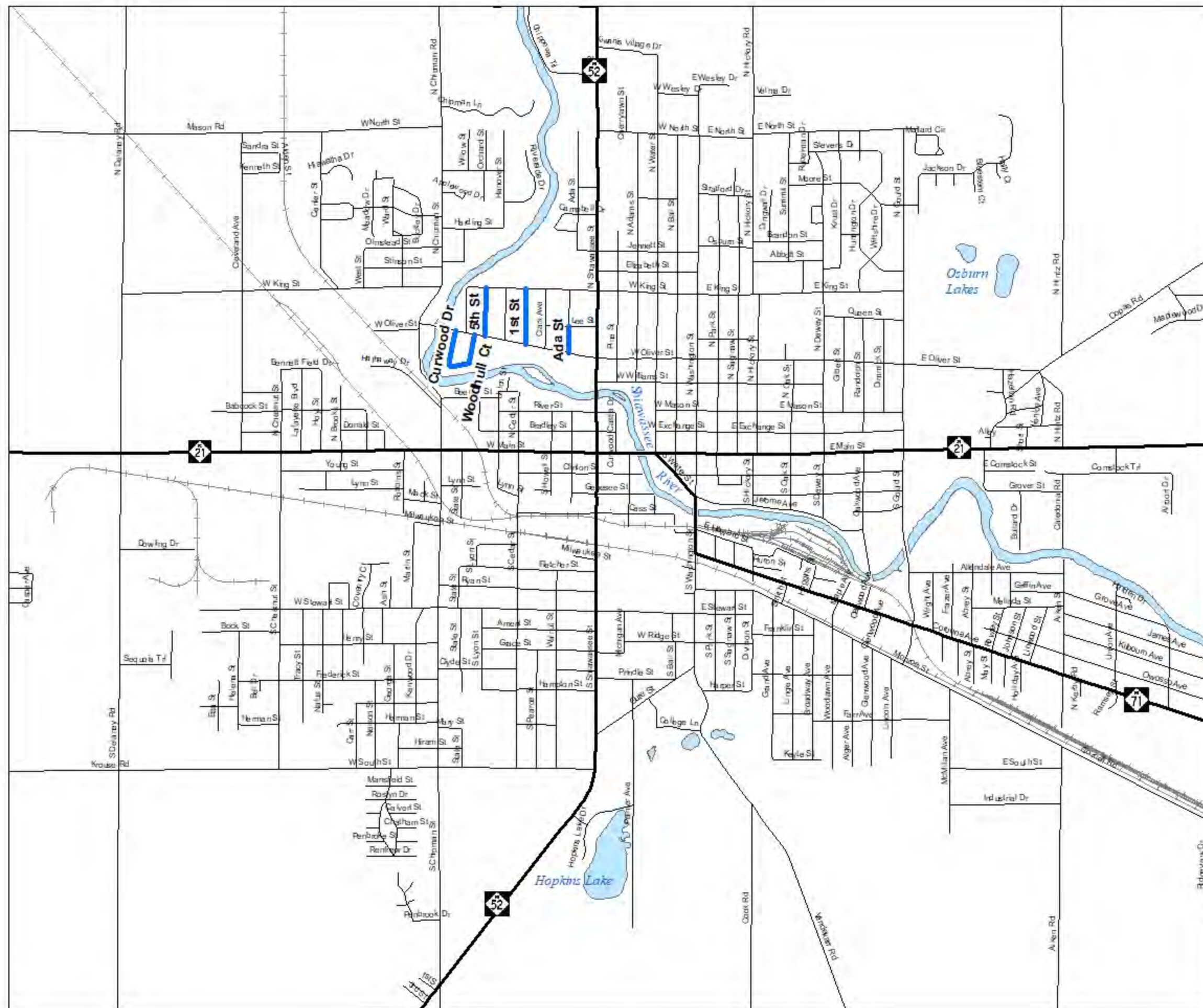


City of Owosso 2028 Street Improvement and Water Main Projects

— 2028 Water Main Replacement



Map compiled by
City of Owosso Engineering Department
GIS Office
City of Owosso, MI
25 January, 2023





MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: April 3, 2023
TO: City Council
FROM: Clayton Wehner, Director of Engineering
SUBJECT: Permanent Easements for the Milwaukee Street Water Main Project

RECOMMENDATION:

Authorize acceptance of six (6) permanent easements for construction and maintenance of a new water main on Milwaukee Street from South Lyon Street to South Cedar Street for a total of \$6.00.

BACKGROUND:

The City of Owosso is in the process of constructing a new water main on Milwaukee Street from S. Lyon St to S. Cedar St. This portion of Milwaukee Street has a narrow 20' wide right-of-way. In order to construct the new water main in accordance with Michigan Department of Environment, Great Lakes, and Energy (EGLE) standards, an additional 8' on the north side of the street is required to install a temporary bypass water main, construct new water service lines, and restore any disturbed areas. Engineering Department Staff have come to agreement on the terms of a permanent easement with six of the seven property owners on the north side of the street. Engineering Department staff will continue attempting to contact the remaining property owner to secure the final easement. The temporary bypass plan will need to be altered if the final easement cannot be secured and the water service line will not be able to be installed on private property. The six property owners are willing to grant the City of Owosso permanent easement in the amount of \$1.00 each, for a total of \$6.00. The permanent easements will allow the city rights to maintain its water system and appurtenances within the permanent easement area.

FISCAL IMPACTS:

Total cost for the permanent easements is \$6.00. Funds for these purchases are available in the Water Fund.

RESOLUTION NO.

**AUTHORIZING THE ACCEPTANCE OF SIX (6)
PERMANENT EASEMENTS ON MILWAUKEE STREET
BETWEEN S. LYON STREET AND S. CEDAR STREET
FOR INSTALLATION AND MAINTENANCE OF NEW WATER MAIN**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has determined that it is in the best interest of the public to replace the water main on Milwaukee Street between S. Lyon Street and S. Cedar Street; and

WHEREAS, construction and maintenance of the water main and appurtenances will require a permanent easement from the property owners on the north side of Milwaukee Street; and

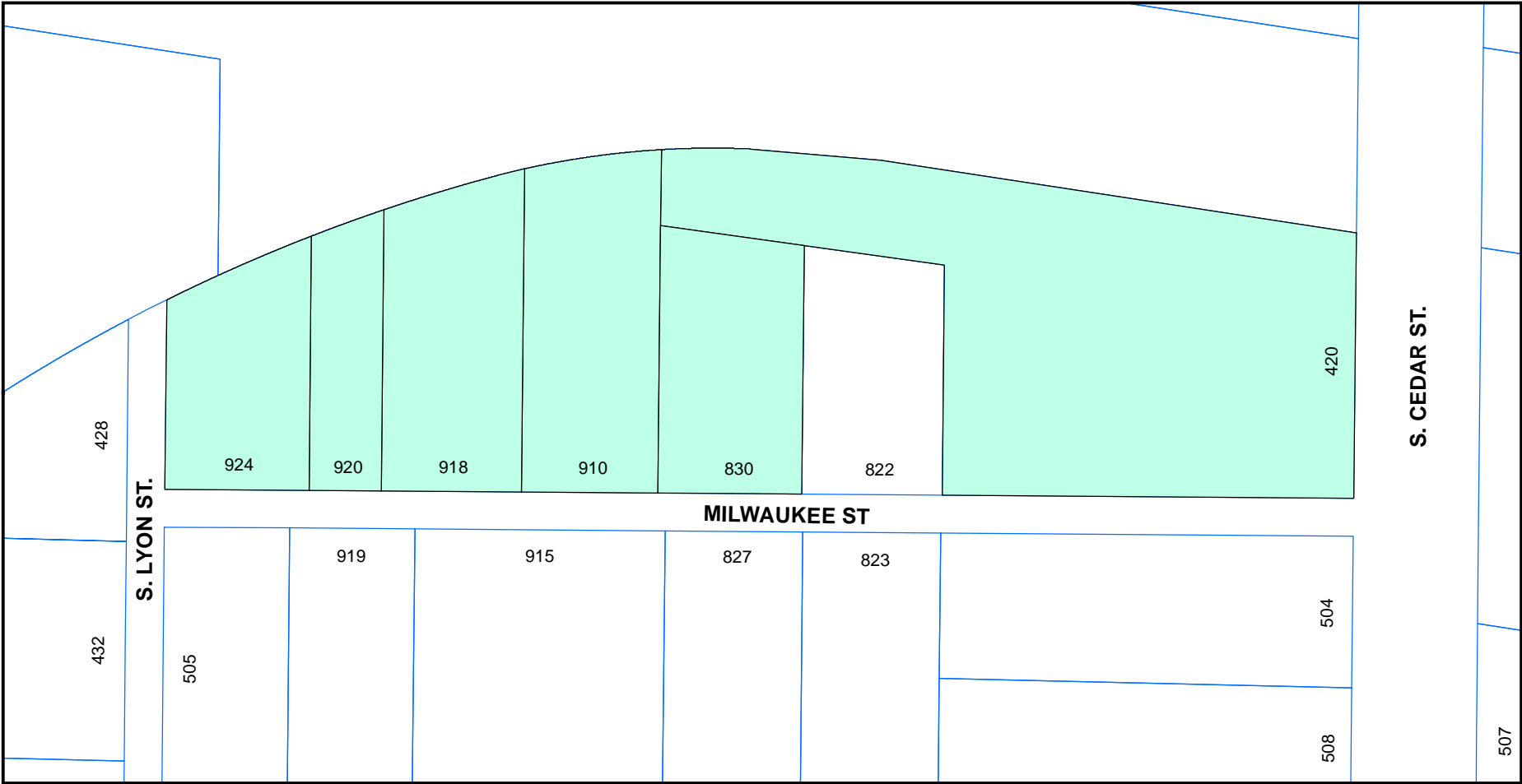
WHEREAS, six of the seven property owners are willing to grant said permanent easement to the City of Owosso for one dollar (\$1.00) each, for a total of six dollars (\$6.00).

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to agree to the terms set forth in the attached permanent easement documents between the City of Owosso, Michigan and Adam and Christiana Schlaack, 924 Milwaukee Street, Owosso, Michigan.
- SECOND: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to agree to the terms set forth in the attached permanent easement documents between the City of Owosso, Michigan and Tonya and Steven Milks, 920 Milwaukee Street, Owosso, Michigan.
- THIRD: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to agree to the terms set forth in the attached permanent easement documents between the City of Owosso, Michigan and Christopher Harrand, 918 Milwaukee Street, Owosso, Michigan.
- FOURTH: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to agree to the terms set forth in the attached permanent easement documents between the City of Owosso, Michigan and Jeanette Charvat, 910 Milwaukee Street, Owosso, Michigan.
- FIFTH: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to agree to the terms set forth in the attached permanent easement documents between the City of Owosso, Michigan and Janie Smith, 830 Milwaukee Street, Owosso, Michigan.
- SIXTH: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to agree to the terms set forth in the attached permanent easement documents between the City of Owosso, Michigan and Will Behar, Jr. & Emily Olson, 420 S Cedar Street, Owosso, Michigan.
- SEVENTH: The City Clerk is instructed and authorized to file said easement documents with the Shiawassee County Register of Deeds.
- EIGHTH: The accounts payable department is authorized to pay the above property owners \$1.00 each for necessary expenses as set forth in the permanent easement documents.
- NINTH: The above expenses shall be paid from the Water Fund.


City of Owosso

Milwaukee Street Easement

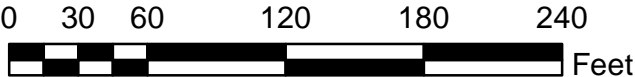


Milwaukee Street between S. Lyon St. and S. Cedar Street

 Parcels with Granted Easement

 Other City of Owosso Parcels

1501 Street Address Number



29 March, 2023



PERMANENT EASEMENT

KNOW ALL MEN BY THESE PRESENTS, That Will Behar Jr and Emily Olson, 420 S Cedar Street, Owosso, County of Shiawassee, in the State of Michigan, hereinafter called Grantor(s) in consideration of One Dollar (\$1.00) to them paid, receipt of which is hereby acknowledged do hereby grant, convey and warrant to the City of Owosso, 301 W Main Street, Owosso, Michigan, a Michigan municipal corporation, their successors and assigns, the permanent easement and right-of-way to make surveys, lay, construct, maintain, operate, alter, replace, and repair, and remove at any time hereafter any water main, water service lines, appurtenances, and any sewer structure and pipe; construct, remove, and replace existing pavement and aggregate surfaces; on, over, and across the following described parcel of land and depicted in exhibit A;

That portion as illustrated on the attached drawing, of the South 8.0 feet of the following described parcel: LOT 7 BLK 4 CITY ASSESSORS PLAT 3.

Together with the right of ingress and egress for all purposes incident to said permanent easement as shown in Exhibit A. It being expressly understood that no building or other permanent structures such as fencing or plantings (trees, shrubs, etc.) will be placed over said easement without the written consent of said Grantee and the non-use or limited use of this easement by Grantee shall not prevent Grantee from later making use of the easement to the full extent herein authorized. Grantor(s) shall be allowed to construct a driveway approach over said easement. Grantee agrees to pay for any damage which it does to Grantor(s) buildings, or other structures, in its exercise of the rights herein granted, and to bury and maintain any infrastructure so as not to interfere with the normal use of said land. Grantee agrees to replace any disturbed area in kind with similar material.

It is expressly understood that the easement of rights herein granted may be assigned by the Grantee. It is also understood that this agreement constitutes all of the terms, conditions and understandings between the parties hereto.

WITNESS, the hands and seals of the Grantor(s) this 16th day of MARCH, 2023

Signed, Sealed and Delivered in Presence of:

Signature(s) of Grantor: [Signature] [Signature] (L.S.)

Printed Name and Title: William Behar Emily Olson

STATE OF _____) SS
COUNTY OF _____)

On this 16 day of MARCH, 2023, before me, a Notary Public, in and for said County, personally appeared EMILY OLSON, WILLIAM BEHAR, to me known to be the same person 1 named in and who executed the foregoing instrument and acknowledged the execution of the same to be _____ free act and deed.

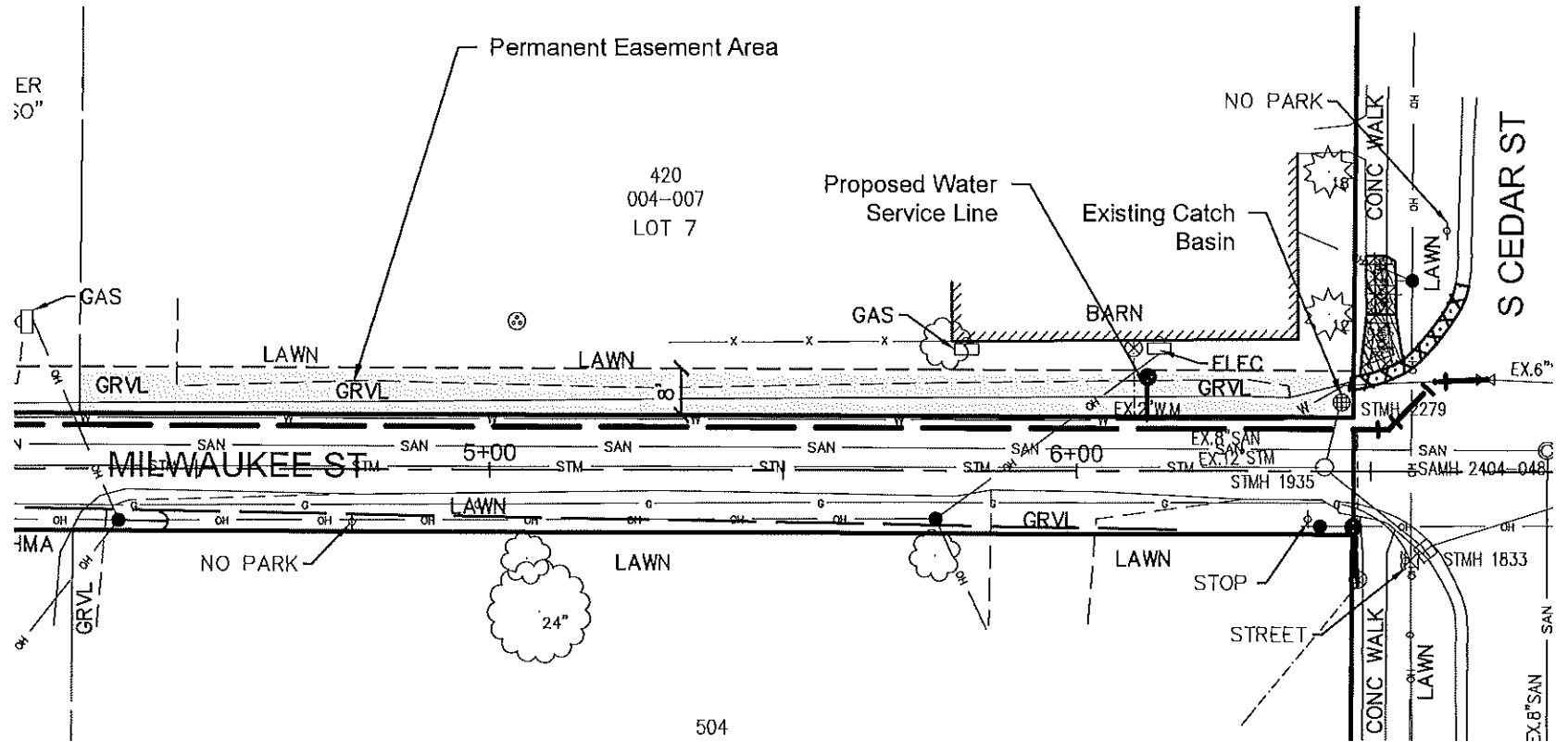
Notary Public [Signature] County of SHIWAASSEE State of MI

My Commission Expires 9-11-2024

PREPARED BY: Clayton Wehner
City of Owosso
301 W. Main Street
Owosso, MI 48867

AFTER RECORDING DOCUMENT PLEASE
RETURN TO: City Clerk's Office
City of Owosso
301 W. Main Street
Owosso, MI 48867

EXHIBIT A



PERMANENT EASEMENT

KNOW ALL MEN BY THESE PRESENTS, That Janie Smith, 830 Milwaukee Street, Owosso, County of Shiawassee, in the State of Michigan, hereinafter called Grantor(s) in consideration of One Dollar (\$1.00) to them paid, receipt of which is hereby acknowledged do hereby grant, convey and warrant to the City of Owosso, 301 W Main Street, Owosso, Michigan, a Michigan municipal corporation, their successors and assigns, the permanent easement and right-of-way to make surveys, lay, construct, maintain, operate, alter, replace, and repair, and remove at any time hereafter any water main, water service lines, appurtenances, and any sewer structure and pipe; construct, remove, and replace existing pavement and aggregate surfaces; on, over, and across the following described parcel of land and depicted in exhibit A;

That portion as illustrated on the attached drawing, of the South 8.0 feet of the following described parcel: LOT 5 & W 26' LOT 6 BLK 4 CITY ASSESSORS PLAT 3.

Together with the right of ingress and egress for all purposes incident to said permanent easement as shown in Exhibit A. It being expressly understood that no building or other permanent structures such as fencing or plantings (trees, shrubs, etc.) will be placed over said easement without the written consent of said Grantee and the non-use or limited use of this easement by Grantee shall not prevent Grantee from later making use of the easement to the full extent herein authorized. Grantee agrees to pay for any damage which it does to Grantor(s) buildings, or other structures, in its exercise of the rights herein granted, and to bury and maintain any infrastructure so as not to interfere with the normal use of said land. Grantee agrees to replace any disturbed area in kind with similar material.

It is expressly understood that the easement of rights herein granted may be assigned by the Grantee. It is also understood that this agreement constitutes all of the terms, conditions and understandings between the parties hereto.

WITNESS, the hands and seals of the Grantor(s) this 24 day of OCT, 2022

Signed, Sealed and Delivered in Presence of:

Signature(s) of Grantor: Janie M. Smith (L.S.)

Printed Name and Title: Janie M. Smith owner

STATE OF) SS
COUNTY OF)

On this 24 day of OCTOBER, 2022, before me, a Notary Public, in and for said County, personally appeared JANIE SMITH, to me known to be the same person X named in and who executed the foregoing instrument and acknowledged the execution of the same to be _____ free act and deed.

Notary Public Debbie L. Hebert County of SHIWAUSSEE State of MI

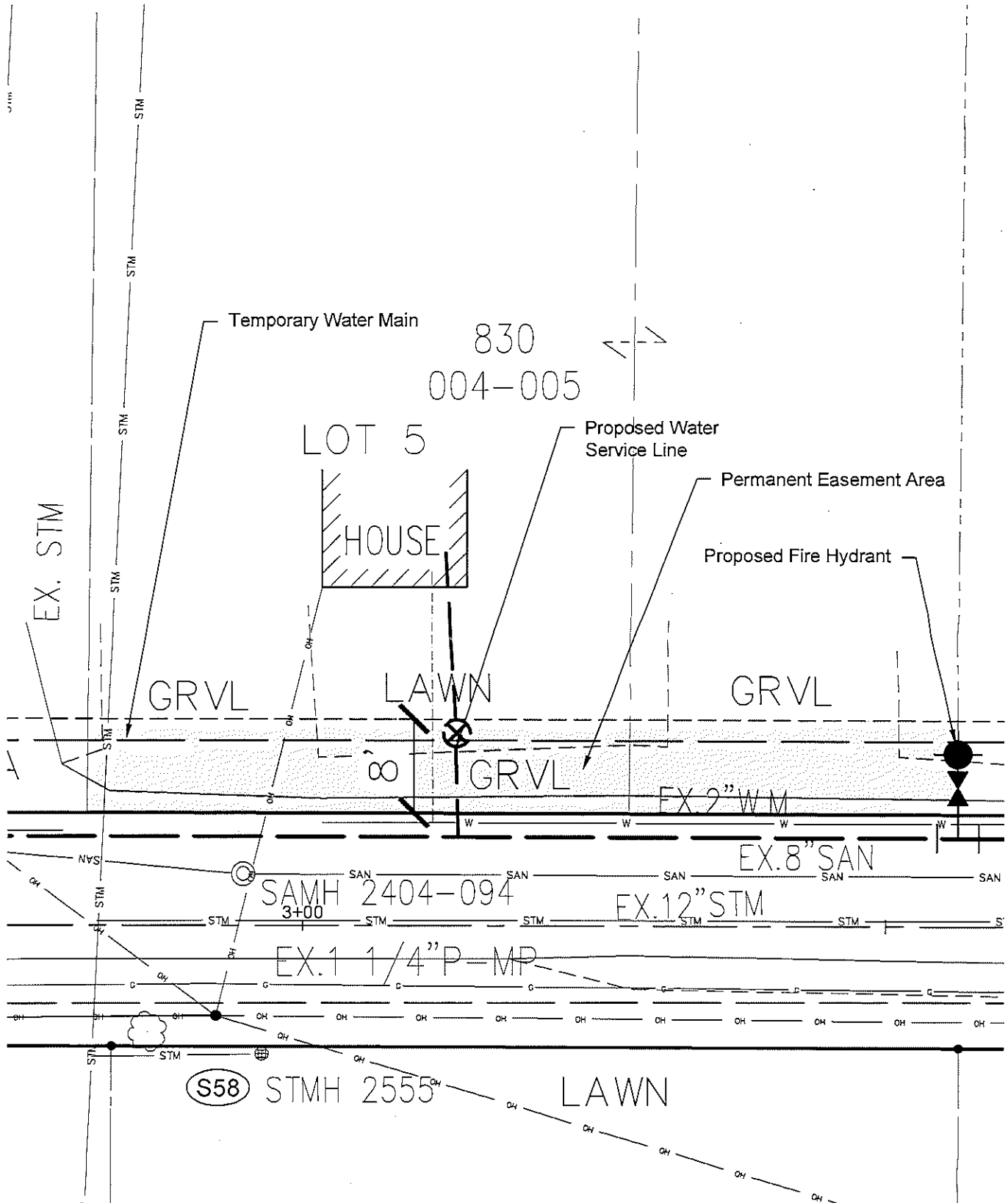
My Commission Expires 9-11-2024

PREPARED BY: Clayton Wehner
City of Owosso
301 W. Main Street
Owosso, MI 48867

AFTER RECORDING DOCUMENT PLEASE
RETURN TO: City Clerk's Office
City of Owosso
301 W. Main Street
Owosso, MI 48867

DEBBIE L. HEBERT
Notary Public - State of Michigan
County of Shiawassee

EXHIBIT A



PERMANENT EASEMENT

KNOW ALL MEN BY THESE PRESENTS, That Jeanette Charvat, 910 Milwaukee Street, Owosso, County of Shiawassee, in the State of Michigan, hereinafter called Grantor(s) in consideration of One Dollar (\$1.00) to them paid, receipt of which is hereby acknowledged do hereby grant, convey and warrant to the City of Owosso, 301 W Main Street, Owosso, Michigan, a Michigan municipal corporation, their successors and assigns, the permanent easement and right-of-way to make surveys, lay, construct, maintain, operate, alter, replace, and repair, and remove at any time hereafter any water main, water service lines, appurtenances, and any sewer structure and pipe; construct, remove, and replace existing pavement and aggregate surfaces; on, over, and across the following described parcel of land and depicted in exhibit A;

That portion as illustrated on the attached drawing, of the South 8.0 feet of the following described parcel: LOT 4 BLK 4 CITY ASSESSORS PLAT 3.

Together with the right of ingress and egress for all purposes incident to said permanent easement as shown in Exhibit A. It being expressly understood that no building or other permanent structures such as fencing or plantings (trees, shrubs, etc.) will be placed over said easement without the written consent of said Grantee and the non-use or limited use of this easement by Grantee shall not prevent Grantee from later making use of the easement to the full extent herein authorized. Grantee agrees to pay for any damage which it does to Grantor(s) buildings, or other structures, in its exercise of the rights herein granted, and to bury and maintain any infrastructure so as not to interfere with the normal use of said land. Grantee agrees to replace any disturbed area in kind with similar material.

It is expressly understood that the easement of rights herein granted may be assigned by the Grantee. It is also understood that this agreement constitutes all of the terms, conditions and understandings between the parties hereto.

WITNESS, the hands and seals of the Grantor(s) this 18 day of October, 2022

Signed, Sealed and Delivered in Presence of:

Signature(s) of Grantor: Jeanette M. Charvat (L.S.)

Printed Name and Title: Jeanette M. Charvat

STATE OF _____) SS
COUNTY OF _____)

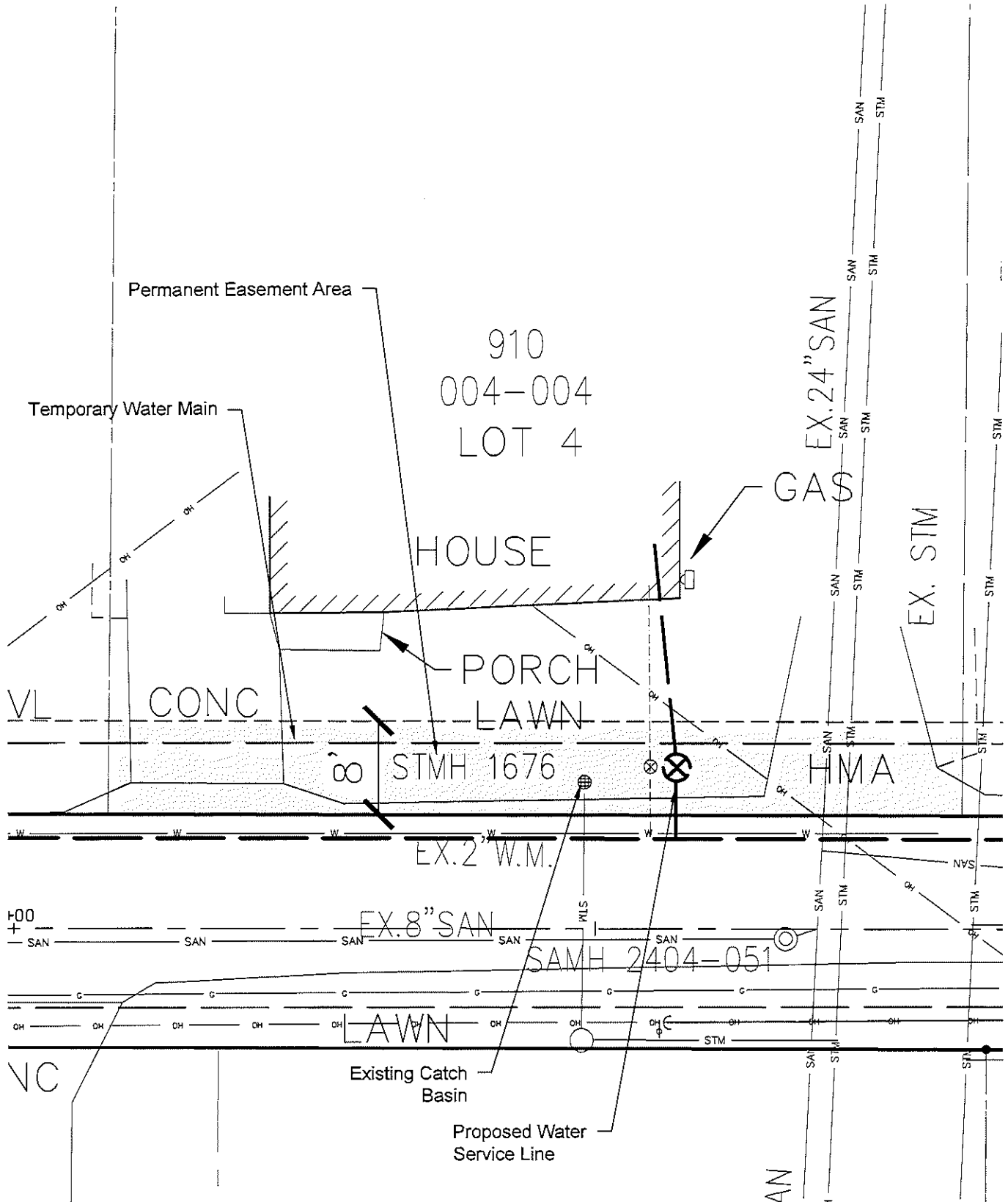
On this 18th day of October, 2022, before me, a Notary Public, in and for said County, personally appeared Jeanette Marie Charvat, to me known to be the same person _____ named in and who executed the foregoing instrument and acknowledged the execution of the same to be _____ free act and deed.

Notary Public: [Signature] County of Shiawassee State of Michigan
My Commission Expires August 15, 2024

PREPARED BY: Clayton Wehner
City of Owosso
301 W. Main Street
Owosso, MI 48867

AFTER RECORDING DOCUMENT PLEASE
RETURN TO: City Clerk's Office
City of Owosso
301 W. Main Street
Owosso, MI 48867

EXHIBIT A



PERMANENT EASEMENT

KNOW ALL MEN BY THESE PRESENTS, That Christopher Harrand , 918 Milwaukee Street, Owosso, County of Shiawassee, in the State of Michigan, hereinafter called Grantor(s) in consideration of One Dollar (\$1.00) to them paid, receipt of which is hereby acknowledged do hereby grant, convey and warrant to the City of Owosso, 301 W Main Street, Owosso, Michigan, a Michigan municipal corporation, their successors and assigns, the permanent easement and right-of-way to make surveys, lay, construct, maintain, operate, alter, replace, and repair, and remove at any time hereafter any water main, water service lines, appurtenances, and any sewer structure and pipe; construct, remove, and replace existing pavement and aggregate surfaces; on, over, and across the following described parcel of land and depicted in exhibit A;

That portion as illustrated on the attached drawing, of the South 8.0 feet of the following described parcel: LOT 3 BLK 4 CITY ASSESSORS PLAT 3.

Together with the right of ingress and egress for all purposes incident to said permanent easement as shown in Exhibit A. It being expressly understood that no building or other permanent structures such as fencing or plantings (trees, shrubs, etc.) will be placed over said easement without the written consent of said Grantee and the non-use or limited use of this easement by Grantee shall not prevent Grantee from later making use of the easement to the full extent herein authorized. Grantee agrees to pay for any damage which it does to Grantor(s) buildings, or other structures, in its exercise of the rights herein granted, and to bury and maintain any infrastructure so as not to interfere with the normal use of said land. Grantee agrees to replace any disturbed area in kind with similar material.

It is expressly understood that the easement of rights herein granted may be assigned by the Grantee. It is also understood that this agreement constitutes all of the terms, conditions and understandings between the parties hereto.

WITNESS, the hands and seals of the Grantor(s) this 15th day of December, 2022

Signed, Sealed and Delivered in Presence of:

Signature(s) of Grantor: [Signature] (L.S.)

Printed Name and Title: CHRIS HARRAND

STATE OF) SS
COUNTY OF)

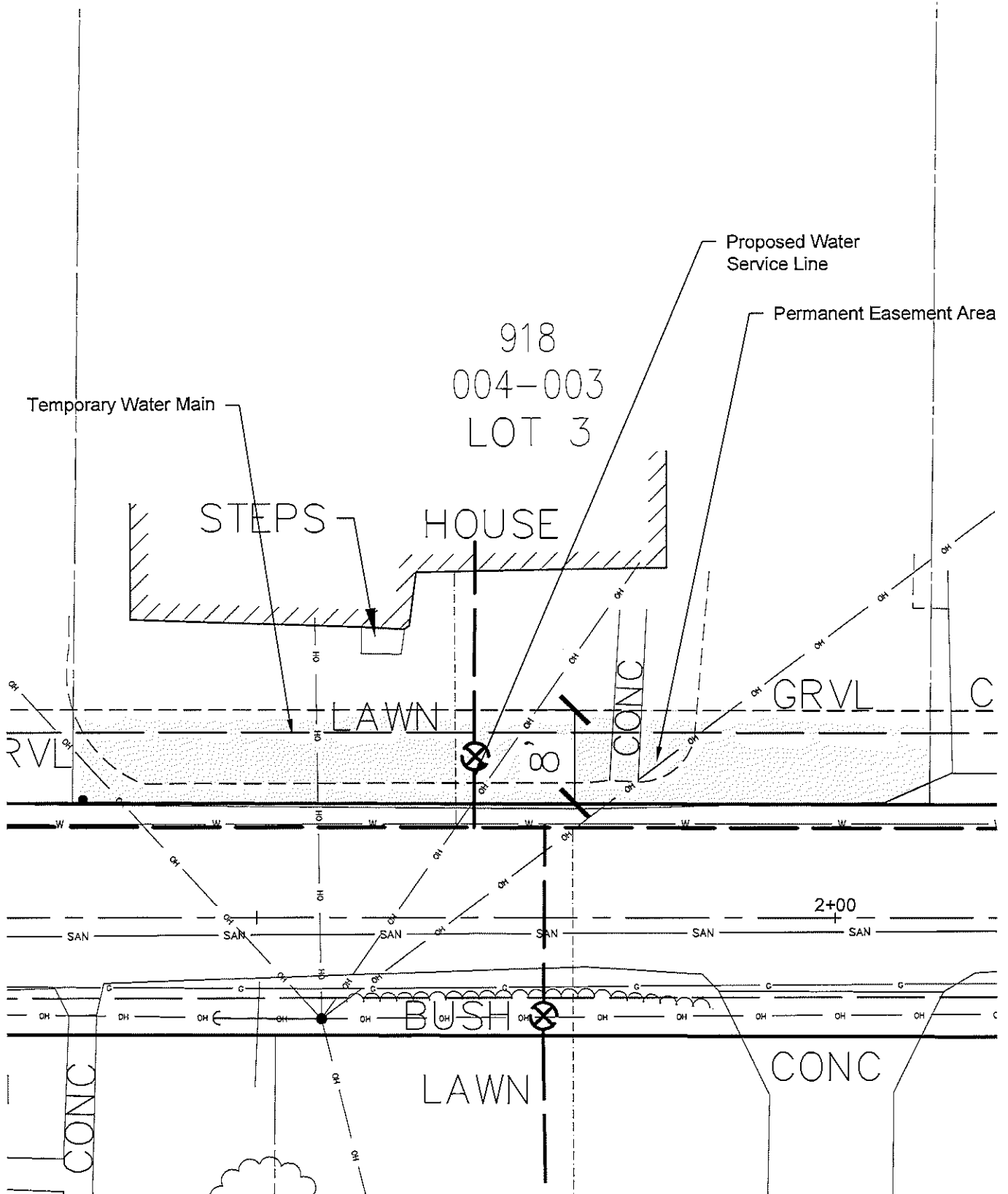
On this 15th day of December, 2022, before me, a Notary Public, in and for said County, personally appeared Christopher Harrand, to me known to be the same person N/A named in and who executed the foregoing instrument and acknowledged the execution of the same to be N/A free act and deed.

Notary Public Carrie A. Farr County of Shiawassee State of Michigan
CARRIE A. FARR My Commission Expires 06/28/2026

PREPARED BY: Clayton Wehner
City of Owosso
301 W. Main Street
Owosso, MI 48867

AFTER RECORDING DOCUMENT PLEASE
RETURN TO: City Clerk's Office
City of Owosso
301 W. Main Street
Owosso, MI 48867

EXHIBIT A



PERMANENT EASEMENT

KNOW ALL MEN BY THESE PRESENTS, That Tonya Milks and Steven Milks, 920 Milwaukee Street, Owosso, County of Shiawassee, in the State of Michigan, hereinafter called Grantor(s) in consideration of One Dollar (\$1.00) to them paid, receipt of which is hereby acknowledged do hereby grant, convey and warrant to the City of Owosso, 301 W Main Street, Owosso, Michigan, a Michigan municipal corporation, their successors and assigns, the permanent easement and right-of-way to make surveys, lay, construct, maintain, operate, alter, replace, and repair, and remove at any time hereafter any water main, water service lines, appurtenances, and any sewer structure and pipe; construct, remove, and replace existing pavement and aggregate surfaces; on, over, and across the following described parcel of land and depicted in exhibit A;

That portion as illustrated on the attached drawing, of the South 8.0 feet of the following described parcel: LOT 2 BLK 4 CITY ASSESSORS PLAT 3.

Together with the right of ingress and egress for all purposes incident to said permanent easement as shown in Exhibit A. It being expressly understood that no building or other permanent structures such as fencing or plantings (trees, shrubs, etc.) will be placed over said easement without the written consent of said Grantee and the non-use or limited use of this easement by Grantee shall not prevent Grantee from later making use of the easement to the full extent herein authorized. Grantee agrees to pay for any damage which it does to Grantor(s) buildings, or other structures, in its exercise of the rights herein granted, and to bury and maintain any infrastructure so as not to interfere with the normal use of said land. Grantee agrees to replace any disturbed area in kind with similar material.

It is expressly understood that the easement of rights herein granted may be assigned by the Grantee. It is also understood that this agreement constitutes all of the terms, conditions and understandings between the parties hereto.

WITNESS, the hands and seals of the Grantor(s) this _____ day of _____, 20____.

Signed, Sealed and Delivered in Presence of:

Signature(s) of Grantor: Steven K Milks Tonya & Milks (L.S.)

Printed Name and Title: STEVEN K MILKS

STATE OF _____) SS
COUNTY OF _____)

On this 4 day of NOVEMBER 2022, before me, a Notary Public, in and for said County, personally appeared STEVEN MILKS, to me known to be the same person X named in and who executed the foregoing instrument and acknowledged the execution of the same to be _____ free act and deed.

Notary Public Debbie Hebert County of SHIawassee State of MI

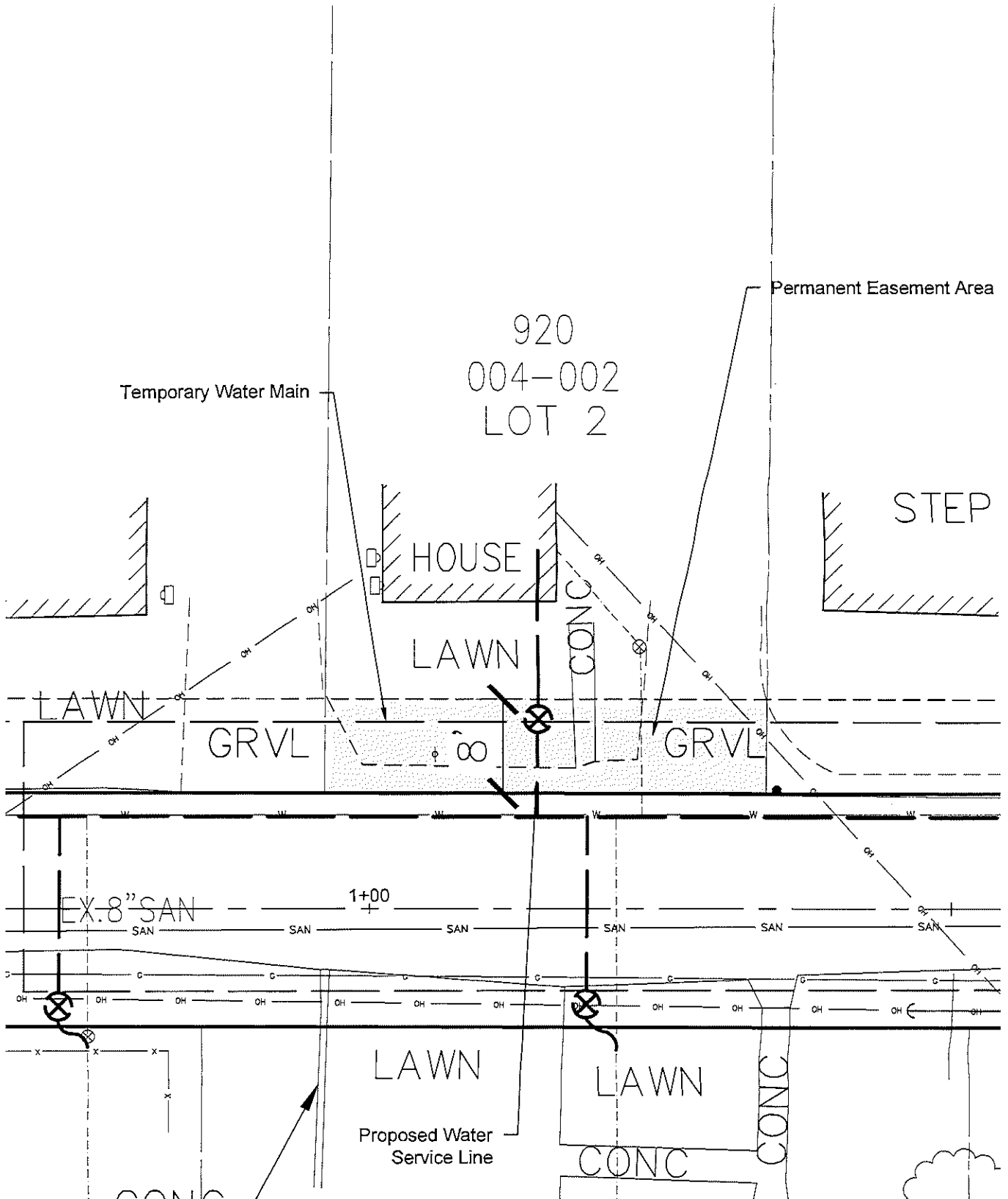
My Commission Expires 9-11-2024

PREPARED BY: Clayton Wehner
City of Owosso
301 W. Main Street
Owosso, MI 48867

AFTER RECORDING DOCUMENT PLEASE
RETURN TO: City Clerk's Office
City of Owosso
301 W. Main Street
Owosso, MI 48867

DEBBIE L. HEBERT
Notary Public - State of Michigan
County of Shiawassee

EXHIBIT A



PERMANENT EASEMENT

KNOW ALL MEN BY THESE PRESENTS, That Adam Schlaack and Christiana Schlaack, 924 Milwaukee Street, Owosso, County of Shiawassee, in the State of Michigan, hereinafter called Grantor(s) in consideration of One Dollar (\$1.00) to them paid, receipt of which is hereby acknowledged do hereby grant, convey and warrant to the City of Owosso, 301 W Main Street, Owosso, Michigan, a Michigan municipal corporation, their successors and assigns, the permanent easement and right-of-way to make surveys, lay, construct, maintain, operate, alter, replace, and repair, and remove at any time hereafter any water main, water service lines, appurtenances, and any sewer structure and pipe; construct, remove, and replace existing pavement and aggregate surfaces; on, over, and across the following described parcel of land and depicted in exhibit A;

That portion as illustrated on the attached drawing, of the South 8.0 feet of the following described parcel: LOT 1 BLK 4 CITY ASSESSORS PLAT 3.

Together with the right of ingress and egress for all purposes incident to said permanent easement as shown in Exhibit A. It being expressly understood that no building or other permanent structures such as fencing or plantings (trees, shrubs, etc.) will be placed over said easement without the written consent of said Grantee and the non-use or limited use of this easement by Grantee shall not prevent Grantee from later making use of the easement to the full extent herein authorized. Grantee agrees to pay for any damage which it does to Grantor(s) buildings, or other structures, in its exercise of the rights herein granted, and to bury and maintain any infrastructure so as not to interfere with the normal use of said land. Grantee agrees to replace any disturbed area in kind with similar material.

It is expressly understood that the easement of rights herein granted may be assigned by the Grantee. It is also understood that this agreement constitutes all of the terms, conditions and understandings between the parties hereto.

WITNESS, the hands and seals of the Grantor(s) this 15 day of November, 2022

Signed, Sealed and Delivered in Presence of:

Signature(s) of Grantor: Christiana Schlaack Adam Schlaack (L.S.)

Printed Name and Title: Christiana Schlaack Adam Schlaack

STATE OF) SS
COUNTY OF)

On this 15 day of November, 2022, before me, a Notary Public, in and for said County, personally appeared CHRISTIANA & ADAM SCHLAACK, to me known to be the same person X named in and who executed the foregoing instrument and acknowledged the execution of the same to be _____ free act and deed.

Notary Public Debbie L. Hebert County of SHIawassee State of MICHIGAN

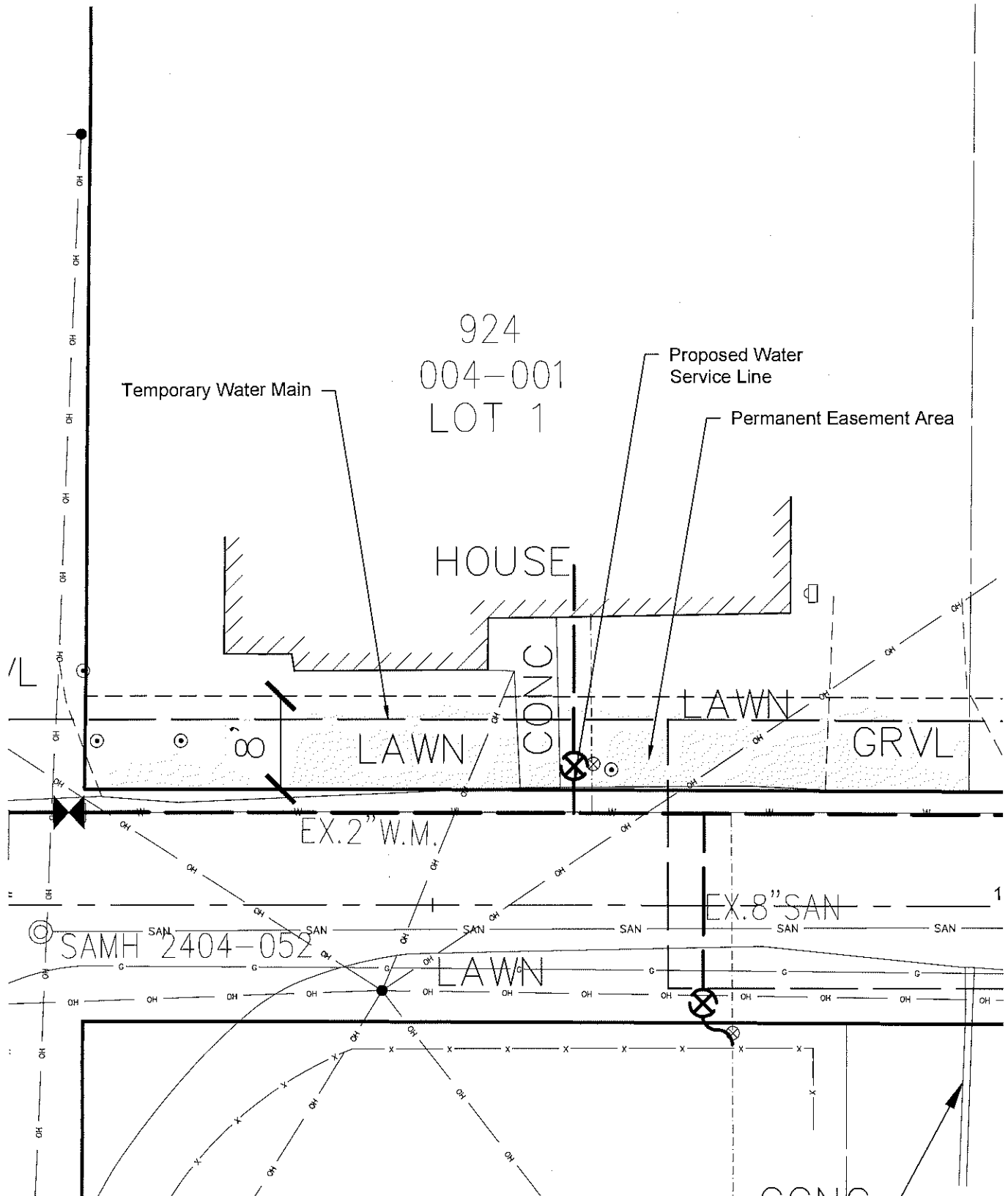
My Commission Expires 9-11-2024

PREPARED BY: Clayton Wehner
City of Owosso
301 W. Main Street
Owosso, MI 48867

AFTER RECORDING DOCUMENT PLEASE
RETURN TO: City Clerk's Office
City of Owosso
301 W. Main Street
Owosso, MI 48867

DEBBIE L. HEBERT
Notary Public - State of Michigan

EXHIBIT A





MEMORANDUM

301 W MAIN • OWOSSO, MICHIGAN 48867-2958 • WWW.CI.OWOSSO.MI.US

DATE: April 3, 2023

TO: Mayor Teich and the Owosso City Council

FROM: Aleigha Geiger, City Utility Biller

SUBJECT: Unpaid Utility Billings to be Transferred to Taxes

RECOMMENDATION:

The Water Department asks that Council review the list and, if acceptable, approve publication of Notice of Collection by the Clerk's Office.

Also, the Water Department asks that Council approve writing off of a balance of \$292.91 for account 3145570004 at 820 Comstock St, as this property was sold at tax sale and the Water Department is unable to collect this amount.

BACKGROUND:

In accordance with the Charter, at this time each year the Water Department prepares a listing of unpaid water/sewer bills that can be transferred to taxes. The unpaid bill listing is primarily made up of unpaid past due and final water bills, but can include active uncollectible bills from the previous year.

A letter explaining the collection procedure will be sent to each owner along with a copy of the original billing. Any billing that remains unpaid after April 30, 2023 will be added to the 2023 summer real property tax bill with an additional 10% penalty.

If you have any questions, please direct them to Katherine Fagan, City Treasurer.

FISCAL IMPACTS:

Theoretically there would be no fiscal impacts as the unpaid utility charges are transferred to taxes, though in actuality we do experience some losses. As with special assessments for demolition or clean-up costs unpaid utilities liens could potentially fall victim to the tax sale process if the property goes into tax foreclosure.

Delinquent Utilities to Tax List
Monday, March 27, 2023

<u>Service Address</u>	<u>Owner Name</u>	<u>Customer Name</u>	<u>Parcel #</u>	<u>Delq Utilities</u>	<u>Penalty</u>	<u>Total</u>
				<u>Amt</u>		
210 CARMODY ST	COULTER, CHRIS	COULTER CHRIS	050-090-002-003-00	\$146.60	\$14.66	\$161.26
214 S CEDAR ST	WEBER, BRUCE / TAYLOR, KRISTI	KRAUCHENKO LESLIE	050-050-000-043-00	\$261.55	\$26.15	\$287.70
221 S CHIPMAN ST	JACKSON, LOIS JUNE	JACKSON LOIS	050-100-001-015-00	\$219.58	\$21.96	\$241.54
300 S CHIPMAN ST	HOENICKE RAYMOND & SHARON	SUMNER CONNIE/JAMES	050-623-000-003-00	\$32.98	\$3.30	\$36.28
1012 S CHIPMAN ST	RIGDON, EDWARD & KATHLEEN	WHITTLE HARVEY	050-602-008-003-00	\$71.22	\$7.12	\$78.34
1031 S CHIPMAN ST	THOMLEY RUSSELL	THOMLEY RUSSELL	050-114-003-004-00	\$117.26	\$11.73	\$128.99
723.5 CLINTON ST	CERIUM LLC	BRIGANTI JAMES	050-660-023-005-00	\$184.56	\$18.46	\$203.02
723.5 CLINTON ST	CERIUM LLC	DECKER JOSHUA	050-660-023-005-00	\$38.10	\$3.81	\$41.91
510 CLYDE ST	CAMPBELL, REBECCA E	VANSTRATE AMY	050-270-000-133-00	\$242.23	\$24.22	\$266.45
814 GRACE ST	LEE, JAMES D. & DAWN M.	FERRIS ADAM	050-622-002-014-00	\$72.85	\$7.28	\$80.13
826 HAMMONT ST	COREY AARON	BREWER ANNETTE	050-602-004-013-00	\$44.21	\$4.42	\$48.63
817 ISHAM ST	LEE, THOMAS E	LEE THOMAS	050-602-004-006-00	\$443.30	\$44.33	\$487.63
118.5 N LANSING ST	BROWN, COLLENE	DEHOYOS ADAM	050-660-014-015-00	\$96.64	\$9.66	\$106.30
1443 LYNN ST	LUCAS HOLDING CO LLC	DAVIS RUBY	050-546-000-014-00	\$443.30	\$44.33	\$487.63
1311 MACK ST	IRWIN, DENNIS P. & SHAWNA	IRWIN SHAWNA	050-113-018-001-00	\$822.09	\$82.21	\$904.30
523 MARTIN ST	SIMMINGTON, LLC	FRARY FABIAN	050-113-008-023-00	\$54.40	\$5.44	\$59.84
1108 MEADOW DR	BEAMISH, DEBORAH SUE	BEAMISH DEBORAH	050-560-000-056-00	\$443.30	\$44.33	\$487.63
509 MILWAUKEE ST	SIMMINGTON, THOMAS E.	KENT-GLAISTER AUTUM	050-673-003-002-00	\$257.73	\$25.77	\$283.50
913 NAFUS ST	WEINERT, GREGORY G & JOANN	BRITTON EMILY	050-602-012-006-00	\$17.07	\$1.71	\$18.78
822 W STEWART ST	WILLIAMS, DARRICK	GOAD KENNY	050-113-001-023-00	\$64.96	\$6.50	\$71.46
1408 W STEWART ST	BISHOP GREGORY	HINE SHERRY	050-113-010-004-00	\$210.35	\$21.03	\$231.38
1018 ADA ST IRR	SMITH GARY	SMITH, GARY	050-510-000-022-00	\$316.03	\$31.60	\$347.63
421 CLINTON ST	SCHMITTER NICHOLAS	SCHMITTER NICHOLAS	050-651-003-010-00	\$192.31	\$19.23	\$211.54
305 GENESEE ST	KOPASZ, LAWRENCE	BLACKOUT CONSTRUCTION LL	050-651-006-011-00	\$443.30	\$44.33	\$487.63
406 GUTE ST	KLAWUHN, AARON E & JULIE E	CLINGERMAN CHASITY	050-115-002-010-00	\$92.08	\$9.21	\$101.29
327 N HICKORY ST	LEE JAMES & DAWN	STANLEY BRANDY	050-470-009-006-00	\$332.73	\$33.27	\$366.00
917 N HICKORY ST	BLANKS, CHERYL A.	BLANKS CHERYL	050-460-003-001-00	\$507.93	\$50.79	\$558.72
124 E KING ST	RICKMAN COLTON	HOLLIDAY JOSH	050-470-032-019-00	\$132.34	\$13.23	\$145.57
916 E KING ST	NEWMAN, CHRISTOPHER	NEWMAN CHRISTOPHER	050-020-000-005-00	\$473.30	\$47.33	\$520.63
622 PINE ST	PAPPENFUS, JAMIE & JESSICA	BOWSER LARRY	050-250-000-041-00	\$267.77	\$26.78	\$294.55
714 PINE ST	SCOTT DONOVAN PROPERTIES	KUCHAR KAELLI	050-060-010-002-00	\$101.53	\$10.15	\$111.68
319 W RIDGE ST	319 RIDGE ST LLC	FYFE GEORGE	050-601-000-064-00	\$59.00	\$5.90	\$64.90
314 N SAGINAW ST	KENNEY, SHERRY	FOURNIER TIMOTHY	050-470-009-010-00	\$426.23	\$42.62	\$468.85
722 N SAGINAW ST	OLIVER JACOB E	OLIVER, JACOB & AMANDA	050-610-001-008-00	\$142.69	\$14.27	\$156.96
1265 N SHIAWASSEE ST	PENDERGRAFF N. & GATENBY D.	PENDERGRAFF, NICHOLAS	050-536-000-043-00	\$264.90	\$26.49	\$291.39
1190 S SHIAWASSEE ST	ACKELS, RONEIL & JORJA	LONGBRIDGE FINANCIAL LLC	050-547-000-005-00	\$34.15	\$3.41	\$37.56
1200 S SHIAWASSEE ST	ACKELS, RONEIL & JORJA	LONGBRIDGE FINANCIAL LLC	050-547-000-005-00	\$34.15	\$3.41	\$37.56
607 ALGER AV	AMERICAN CAPITAL REAL EST HOI	AMERICAN CAPITOL REAL HOLI	050-010-016-014-00	\$37.22	\$3.72	\$40.94
839 E COMSTOCK ST	VANHORN, DEBRA	VANHORN DEBRA	050-580-000-077-00	\$443.30	\$44.33	\$487.63
306 CORUNNA AV	BLACKER JOSH	CHAPKO ANTHONY	050-651-022-004-00	\$774.62	\$77.46	\$852.08
316 CORUNNA AV	T.E.S. RENTALS, LLC	ASPHALT DOCTOR LLC	050-651-022-002-00	\$212.44	\$21.24	\$233.68
320 CORUNNA AV	T.E.S. RENTALS, LLC	VANGORDER KELLY	050-651-022-001-00	\$503.30	\$50.33	\$553.63
419 CORUNNA AV	JANEGO, NORMA JEAN	JANEGO C G	050-680-005-006-00	\$503.30	\$50.33	\$553.63
804 N DEWEY ST	WOOD, EARL	WOOD EARL	050-140-003-005-00	\$503.30	\$50.33	\$553.63
755 DIVISION ST	SWARTHOUT, TINA	SWARTHOUT TINA	050-420-005-009-00	\$603.92	\$60.39	\$664.31
808 DIVISION ST	ELLIOTT,LAWRENCE D & CAROLY	ELLIOTT CAROLYN	050-652-008-004-00	\$473.30	\$47.33	\$520.63
825 E EXCHANGE ST	LIKE NEW HOME RENTALS LLC	DSV SPV2 LLC	050-380-003-020-00	\$121.31	\$12.13	\$133.44
651 GLENWOOD AV	TOWNSEND TYLER & JESSIE	HUNT, RALPH	050-010-015-005-00	\$83.40	\$8.34	\$91.74
667 GLENWOOD AV	GILLIAM HARLAN A	GILLIAM HARLAND	050-010-015-001-00	\$443.30	\$44.33	\$487.63
626 GRAND AV	JOLLEY JOSHUA	KNOWLTON, MARY	050-420-002-014-00	\$289.94	\$28.99	\$318.93
716 GRAND AV	ANDERSON CAMERON	ANDERSON, CAMERON	050-420-005-015-00	\$515.72	\$51.57	\$567.29
524 HARRISON AV	US BANK NATIONAL ASSOC.	HADDIX JANET	050-010-024-008-00	\$526.74	\$52.67	\$579.41
640 LINCOLN AV	DIEM M. & CANNON, D.	DIEM MELLONI	050-010-015-028-00	\$791.44	\$79.14	\$870.58
826 E MAIN ST	ODDO HOMES, LLC	BEECHAM JOSHUA	050-580-000-070-00	\$271.63	\$27.16	\$298.79
425 E MASON ST	HODGE, JOHN II-DAVIS, BRANDI	JONES JOSHUA	050-391-000-017-00	\$25.58	\$2.56	\$28.14
318 MONROE ST	SUTTON JAYNE	WALKER DAVID	050-652-003-001-00	\$56.34	\$5.63	\$61.97
312 S OAK ST	MCCURDY, KARLA & MICHAEL	MCCURDY KARLA	050-180-005-007-00	\$287.88	\$28.79	\$316.67
917 S PARK ST	NATZKE ERIK	CAMPBELL RHODA	050-652-010-024-00	\$300.31	\$30.03	\$330.34
946 S SAGINAW ST	ZICK, WENDY & DALE	PELKEY JEFF	050-652-010-012-00	\$73.37	\$7.34	\$80.71
631 WOODLAWN AV	CAMPBELL, JASON M	CAMPBELL JASON M	050-010-017-019-00	\$363.96	\$36.40	\$400.36
Total:				\$16,310.34	\$1,630.98	<u>\$17,941.32</u>

**REGULAR MEETING MINUTES OF THE
DOWNTOWN DEVELOPMENT AUTHORITY/MAIN STREET
CITY OF OWOSSO**

MARCH 1, 2023, AT 7:30 A.M.

CALL TO ORDER: The meeting was called to order by Chair Jon Moore at 7:32 A.M.

ROLL CALL: Taken by Chair Jon Moore.

MEMBERS PRESENT: Chair Jon Moore, Commissioners: Josh Ardelean, Toni Marr, Emily Olson, Lance Omer, Nicole Reyna, Melissa Wheeler and Mayor Robert J. Teich, Jr.

MEMBERS ABSENT: Commissioner Bill Gilbert.

OTHERS PRESENT: Nathan Henne, City Manager; Nick Bruckman, AmeriCorps Member.

AGENDA:

**IT WAS MOVED BY COMMISSIONER OLSON AND SUPPORTED BY COMMISSIONER REYNA TO APPROVE THE AGENDA AS PRESENTED.
AYES: ALL. MOTION CARRIED.**

MINUTES:

**IT WAS MOVED BY MAYOR TEICH AND SUPPORTED BY COMMISSIONER ARDELEAN TO APPROVE THE MINUTES WITH A CORRECTION MADE TO ITEM OF BUSINESS #3, NOTING MAYOR TEICH VOTED NO ON THE ITEM, FOR THE REGULAR MEETING HELD FEBRUARY 1, 2023.
AYES: ALL. MOTION CARRIED.**

PUBLIC COMMENTS: None.

ITEMS OF BUSINESS:

1. **CHECK REGISTER FEBRUARY 2023:** It was noted to check the itemized statement from Attorney Gould.

**MOTION BY COMMISSIONER OMER, SUPPORTED BY COMMISSIONER ARDELEAN TO APPROVE THE CHECK REGISTER AS PRESENTED FOR FEBRUARY 2023.
AYES: ALL. MOTION CARRIED.**

2. **FINANCIAL REPORTS.** Commissioner Olson asked about ICMA forfeiture funds and delinquent Revolving Loan Fund (RLF) accounts such as O' Marie's. City Manager Henne explained wage garnishments have been pursued by City Attorney Gould.

COMMITTEE UPDATES:

1. **Design:** Commissioner Wheeler updated board on flowerbed work.
2. **Promotion:** Americorps member Nick Bruckman thanked the DPW for their assistance with the Chocolate Walk.
3. **Organization:** It was noted a Vice-Chair is needed for this committee.
4. **Economic Vitality:** Discussion regarding the Revolving Loan Fund (RLF) general rules and how to incentivize restaurants.

BOARD CONTINUING EDUCATION/INFORMATION: None.

DIRECTOR UPDATES: Lizzie Fredrick will start March 6, 2023 as the Director.

PUBLIC COMMENTS: None.

BOARD COMMENTS: None.

ADJOURNMENT:

**IT WAS MOVED BY COMMISSIONER OMER AND SUPPORTED BY COMMISSIONER ARDELEAN
TO ADJOURN AT 8:56 A.M. AYES: ALL. MOTION CARRIED.**

NEXT MEETING APRIL 5, 2023.

DRAFT

MINUTES
REGULAR MEETING OF THE OWOSSO PLANNING COMMISSION
Monday, March 27, 2023 – 6:30 P.M.

CALL TO ORDER: Chairman Wascher called the meeting to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE: Recited

ROLL CALL: Tanya Buckelew

MEMBERS PRESENT: Commissioner Law, Vice-Chair Livingston, Commissioners Martin, Schlaack, Taylor and Chairman Wascher

MEMBERS ABSENT: Secretary Fear, Commissioners Jenkins and Robertson

OTHERS PRESENT: Tanya Buckelew, Planning & Building Director

APPROVAL OF AGENDA:

MOTION BY VICE-CHAIR LIVINGSTON, SUPPORTED BY COMMISSIONER LAW TO APPROVE THE AGENDA FOR March 27, 2023 WITH CHANGES TO THE DATE FOR APPROVAL OF MINUTES TO REFLECT JANUARY 23, 2023, NOT 2022.

YEAS ALL. MOTION CARRIED.

APPROVAL OF MINUTES:

MOTION BY VICE-CHAIR LIVINGSTON SUPPORTED BY COMMISSIONER SCHLAACK TO APPROVE THE MINUTES FOR THE January 23, 2023 MEETING.

YEAS ALL. MOTION CARRIED.

ITEMS OF BUSINESS:

1. Capital Improvement Plan (CIP) 2023-2029

Discussion held on the contents of the report.

MOTION BY COMMISSIONER MARTIN SUPPORTED BY COMMISSIONER LAW TO APPROVE THE CAPITAL IMPROVEMENT PLAN (CIP) 2023-2029 AND REFER TO CITY COUNCIL FOR REVIEW AND APPROVAL.

YEAS: COMMISSIONER LAW, VICE-CHAIR LIVINGSTON, COMMISSIONERS MARTIN, SCHLAACK, TAYLOR AND CHAIRMAN WASCHER

NAYS: NONE

RCV: 6-0 MOTION CARRIED.

COMMISSIONER/CITIZEN COMMENTS:

Chairman Wascher discussed not having a quorum at the February meeting and to always contact Tanya if you cannot attend a meeting.

ADJOURNMENT:

**MOTION BY COMMISSIONER TAYLOR SUPPORTED BY COMMISSIONER LAW TO
ADJOURN AT 6:35 PM UNTIL THE NEXT MEETING ON APRIL 27, 2023.**

YEAS ALL, MOTION CARRIED

Janae Fear, Secretary

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