

**CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
MONDAY, MARCH 20, 2023  
7:30 P.M.**

**Meeting to be held at City Hall  
301 West Main Street**

**AGENDA**

**OPENING PRAYER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**APPROVAL OF THE AGENDA:**

**APPROVAL OF THE MINUTES OF REGULAR MEETING OF MARCH 6, 2023:**

**ADDRESSING THE CITY COUNCIL**

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

1. Retirement Proclamation – Chuck Kincaid, Sr. A Mayoral Proclamation recognizing Parking Enforcement Office Chuck Kincaid, Sr. for his years of service to the City of Owosso on the occasion of his retirement.

**PUBLIC HEARINGS**

None.

**CITIZEN COMMENTS AND QUESTIONS**

**CONSENT AGENDA**

1. Community Project Funding Program Application – Council Support. Authorize resolution in support of the request for FY24 Community Project Funding for monies to assist in the replacement of the Public Safety Building and designate the City’s authorized representative for the submission.  
**Master Plan Implementation Goals: 3.2, 3.20**
2. Michigan Unclaimed Property Redemption. Consider authorizing the Finance Director, City Clerk and City Treasurer the ability to redeem unclaimed property on behalf of the City of Owosso held by the Michigan Department of Treasury.

3. WWTP Solids Handling Project – Change Order No. 1. Consider approval of Change Order No. 1 to the contract with Sorensen Gross Company of Flint, Michigan for the WWTP Solids Handling Improvements Project increasing the contract \$42,755.00, contingent upon receipt of approval by EGLE (2022 CWSRF project), and further approve payment to the contractor up to the contract amount, including Change Order No. 1, upon satisfactory completion of the project or portion thereof.  
**Master Plan Implementation Goals: 3.4**
4. Bid Award – 2023 Water Service Line Identification Project. Approve bid award to Monchilov Sewer Service LLC for the 2023 Water Service Line Identification Project in the amount of \$163,791.50, as part of the City’s Drinking Water Asset Management Grant (DWAM) and further approve payment to the contractor upon satisfactory completion of the project or portion thereof.  
**Master Plan Implementation Goals: 3.4**
5. Bid Award - 2023 Sanitary Sewer Repair Project. Authorize contract with The Glaesar-Dawes Corporation for the 2023 Sanitary Sewer Repair Project in the amount of \$229,049.89, plus a contingency in the amount of \$20,000.00 upon prior authorization, and further authorize payment to the contractor upon satisfactory completion of the work or portion thereof.  
**Master Plan Implementation Goals: 3.4**
6. Professional Services Agreement – Topographic Survey Services for FY2024 DWSRF Water Main Replacement Project. Waive competitive bidding requirements, authorize Addendum No. 2023-02 to the General Engineering Services Contract with Fleis & Vandenbrink Engineering, Inc. for topographic survey services for the FY2024 DWSRF Water Main Replacement Project in the amount of \$22,000.00, and further authorize payment upon satisfactory completion of the project or portion thereof.  
**Master Plan Implementation Goals: 3.4, 3.7**
7. Professional Services Agreement – Legal Services Agreements. Authorize Legal Services Agreements with Gould Law, P.C. in an amount up to \$1,000.00, and Dickinson Wright PLLC, bond counsel, in the amount of \$9,000.00, as required by the USDA Rural Development Agency Community Facilities Direct Loan Program for the origination of a loan to purchase a fire truck, and further authorize payment upon satisfactory completion of the process.  
**Master Plan Implementation Goals: 3.2**

**ITEMS OF BUSINESS**

1. Property Sale – Gould Street/M-71. Consider the sale of a 6.5’ x 8’ strip of city-owned property at the southwest corner of Gould Street and M-71 to MDOT in the amount of \$1,300.00 and further consider approval of agreement detailing the rights of the parties involved.  
**Master Plan Implementation Goals: 1.9, 5.6**
2. Professional Services Agreement – Professional Engineering Services for FY2024 Safe Routes to School Project. Waive competitive bidding requirements, authorize Addendum No. 2023-01 to the General Engineering Services Contract with Spicer Group, Inc. for professional engineering services for the FY2024 Safe Routes to School Project in the amount of \$127,253.00, and further authorize payment upon satisfactory completion of the project or portion thereof.  
**Master Plan Implementation Goals: 5.21**

**COMMUNICATIONS**

1. Tanya S. Buckelew, Planning & Building Director. February 2023 Building Department Report.
2. Tanya S. Buckelew, Planning & Building Director. February 2023 Code Violations Report.
3. Tanya S. Buckelew, Planning & Building Director. February 2023 Inspections Report.
4. Tanya S. Buckelew, Planning & Building Director. February 2023 Certificates Issued Report.

5. Kevin D. Lenkart, Public Safety Director. February 2023 Fire Report.
6. Kevin D. Lenkart, Public Safety Director. February 2023 Police Report.
7. Owosso Historical Commission. Minutes of March 13, 2023.

### **CITIZEN COMMENTS AND QUESTIONS**

### **NEXT MEETING**

Monday, April 03, 2023 at 7:30 p.m.  
Tuesday, April 11, 2023 at 6:00 p.m.

### **BOARDS AND COMMISSIONS OPENINGS**

Building Board of Appeals – Alternate - term expires June 30, 2024  
Building Board of Appeals – Alternate - term expires June 30, 2025  
Zoning Board of Appeals – Alternate – term expires June 30, 2024  
Zoning Board of Appeals – Alternate – term expires June 30, 2025

### **ADJOURNMENT**

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: [city.clerk@ci.owosso.mi.us](mailto:city.clerk@ci.owosso.mi.us). The City of Owosso Website address is [www.ci.owosso.mi.us](http://www.ci.owosso.mi.us).