

**CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
TUESDAY, FEBRUARY 21, 2023  
7:30 P.M.**

**Meeting to be held at City Hall  
301 West Main Street**

**AGENDA**

**OPENING PRAYER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**APPROVAL OF THE AGENDA:**

**APPROVAL OF THE MINUTES OF REGULAR MEETING OF FEBRUARY 6, 2023:**

**ADDRESSING THE CITY COUNCIL**

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

None.

**PUBLIC HEARINGS**

None.

**CITIZEN COMMENTS AND QUESTIONS**

**CONSENT AGENDA**

1. First Reading & Set Public Hearing – Special Assessment Ordinance Amendment. Conduct first reading and set a public hearing for Monday, March 6, 2023 to receive citizen comment regarding the proposed amendment to Chapter 28, Special Assessments, Section 28-15, *Partial Payments*, of the Code of Ordinances reducing the interest rate on unpaid balances from six percent to three percent per annum.
2. Set Public Hearing – USDA Loan Application. Set a Public Hearing pursuant to USDA Loan guidelines for Monday, March 6, 2023 at 7:30 p.m. in the City Hall Council Chambers to receive citizen comment regarding the proposed application for a USDA Rural Development Community

Facilities and Equipment Loan to finance the purchase of a fire truck necessary for the operation of the Fire Department.

**Master Plan Implementation Goals: 3.2**

3. Set Public Hearing – Correction of Special Assessment Roll - District No. 2023-04. Consider setting a public hearing for Monday, March 6, 2023 at 7:30 p.m. to receive citizen comment regarding the authorization of a correction to the roll for Special Assessment District No. 2023-04 Center Street, from King Street to North Street, for street resurfacing.

**Master Plan Implementation Goals: 3.10**

4. Recreation Service Agreement – Baseball & Softball Tournaments. Approve proposed Recreation Services Agreement with Ihm Enterprises, LLC for use of Rudy DeMuth Field and Bennet Field for baseball and softball tournaments for a period expiring December 31, 2023.

**Master Plan Implementation Goals: 1.17**

5. Boards and Commissions Appointment. Approve the following Mayoral Boards and Commissions appointment:

Name	Board/Commission	Term Expires
William J. Byrne	Downtown Historic District Commission filling unexpired term of Gary Wilson	06-30-2024

6. Change Order No. 1 – Police Body Cameras. Approve sole source purchase from Axon Enterprise, Inc. for the purchase of 2 additional Body Worn cameras in the amount of \$2,994.48 and authorize payment to the vendor over the four years remaining in the contract, increasing the total to \$111,908.41.
7. Bid Award - Chip Seal. Approve bid award to Highway Maintenance and Construction Company for the 2023 Chip Seal Program in the amount of \$95,982.00, plus a contingency of \$4,000.00 to be used upon written permission, and further approve payment to the contractor up to the contract amount plus the contingency.

**ITEMS OF BUSINESS**

1. Permanent Easement Acceptance. Consider acceptance of a permanent easement from Rhonda Ihm for construction and maintenance of raw water main through property located at 739 North Hintz Road in exchange for the sum of \$20,000.00.  
**Master Plan Implementation Goals: 1.5, 3.4**
2. Proposed Property Sale – Twenty-One Day Posting. Authorize twenty-one (21) day posting period for the proposed sale of a 6.5' x 8' strip of city-owned property at the southwest corner of Gould Street and M-71 by MDOT in the amount of \$1,300.00 to allow the installation of a pedestrian crossing indicator.
3. Special Events Traffic Control Order Policy Update. Consider updates to the Rules and Regulations for the Issuance of Certain Traffic Control Orders instituting new deadlines, fees, and requirements for removing rubbish post-event.
4. Fee Schedule Amendment. Consider additions to the Fee Schedule to include fees for Traffic Control Orders issued for special events, effective immediately.
5. Investment Policy Amendments. Consider approval of amendments to the Investment Policy.

**COMMUNICATIONS**

1. Brad Barrett, Finance Director. Huntington Bank Liquidity Portal Investments.
2. Tanya S. Buckelew, Planning & Building Director. January 2023 Building Department Report.
3. Tanya S. Buckelew, Planning & Building Director. January 2023 Code Violations Report.
4. Tanya S. Buckelew, Planning & Building Director. January 2023 Inspections Report.
5. Tanya S. Buckelew, Planning & Building Director. January 2023 Certificates Issued Report.
6. Kevin D. Lenkart, Public Safety Director. January 2023 Fire Report.
7. Kevin D. Lenkart, Public Safety Director. January 2023 Police Report.
8. Downtown Development Authority/Main Street. Minutes of February 1, 2023.

**CITIZEN COMMENTS AND QUESTIONS**

**NEXT MEETING**

Monday, March 06, 2023

**BOARDS AND COMMISSIONS OPENINGS**

Building Board of Appeals – Alternate - term expires June 30, 2024  
Building Board of Appeals – Alternate - term expires June 30, 2025  
Downtown Historic District Commission - term expires June 30, 2024  
Zoning Board of Appeals – Alternate – term expires June 30, 2024  
Zoning Board of Appeals – Alternate – term expires June 30, 2025

**ADJOURNMENT**

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk’s Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: [city.clerk@ci.owosso.mi.us](mailto:city.clerk@ci.owosso.mi.us). The City of Owosso Website address is [www.ci.owosso.mi.us](http://www.ci.owosso.mi.us).