

**CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
MONDAY, DECEMBER 05, 2022  
7:30 P.M.**

**Meeting to be held at City Hall  
301 West Main Street**

**AGENDA**

**OPENING PRAYER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**APPROVAL OF THE AGENDA:**

**APPROVAL OF THE MINUTES OF ORGANIZATIONAL MEETING OF NOVEMBER 21, 2022:**

**APPROVAL OF THE MINUTES OF REGULAR MEETING OF NOVEMBER 21, 2022:**

**ADDRESSING THE CITY COUNCIL**

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

None.

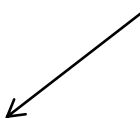
**PUBLIC HEARINGS**

None.

**CITIZEN COMMENTS AND QUESTIONS**

**CONSENT AGENDA**

Correction was made to change the public hearing date from December 19, 2022 to January 3, 2023 as noted in the resolution for this item.



1. First Reading & Set Public Hearing – Zoning Ordinance Amendment. Conduct first reading and set a public hearing for **Tuesday, January 3, 2023** at 7:30 p.m. to receive citizen comment on the proposed amendments to Chapter 38, Zoning, of the Code of Ordinances, to allow drive-through window service at marihuana retail locations.  
**Master Plan Implementation Goals: 1.17**
2. 2023 Income Threshold Poverty Exemptions. Adopt the 2023 Income Threshold Poverty Exemptions, as required by Public Act No. 390 of 1994.

3. Grant Application Authorization – Michigan DNR Spark Grant. Approve application for a Michigan DNR Spark Grant in the amount of \$752,500.00 for improvements to the existing James Miner River Trail and construction of the unimproved trail section between Washington Street and the Oakwood Bridge.  
**Master Plan Implementation Goals: 4.5, 5.3, 5.34, 6.6**
4. Discharge of Rental Rehab Mortgage & Regulatory Agreement. Authorize discharge of the Rental Rehab Deferred Payment Mortgage and the associated Regulatory Agreement for Restriction of Use and Occupancy Michigan Rental Rehab Program as it relates to the property at 114 N. Washington Street (Woodworth Properties, LLC & Curwood Storage, LLC)) and further authorize the Mayor and City Clerk to execute appropriate documents.
5. 2023 Schedule of Meetings. Adopt the 2023 Boards and Commissions Meeting Schedule.
6. Balancing Change Order - Water Tower and Standpipe Rehabilitation Project. Approve Balancing Change Order No. 1 to the contract with L&T Painting Company Inc. for additional work and materials for the Water Tower and Standpipe Rehabilitation Project, a 2022 DWSRF project, increasing the contract amount \$8,200.00, and further approve payment to the contractor upon satisfactory completion of project or portion thereof up to the amount of \$606,500.00.  
**Master Plan Implementation Goals: 3.4**
7. Emergency Repair Authorization - Fire Department Engine 1. Authorize payment to Front Line Services, Inc. for emergency repair and replacement of parts on Fire Department Engine 1 in the amount of \$14,376.12.
8. Flexible Spending Account Terms Adoption. Authorize acceptance of the terms governing the Flexible Spending Accounts available to City employees, with an effective date of January 1, 2023.
9. MDOT Cost Sharing Agreement - W. North Street Reconstruction. Approve cost sharing agreement with the Michigan Department of Transportation for the reconstruction of W. North Street from Shiawassee Street to Hickory Street in the amount of \$347,000.00 and further approve payment up to the contract amount upon presentation of an approved invoice(s).
10. Purchase Authorization - Multi-function Copiers. Authorize agreement with Ricoh USA, Inc., through the State of Michigan’s MiDEAL purchasing program, for the purchase of 3 Ricoh multi-function copiers, supplies, and service for a 5-year period in the amount of \$17,210.00.
11. Warrant No. 624. Authorize Warrant No. 624 as follows:

Vendor	Description	Fund	Amount
J & H Oil	Fleet Gas Usage	Multi	\$11,250.84

12. Check Register – November 2022. Affirm check disbursements totaling \$1,989,573.89 through November 30, 2022.

**ITEMS OF BUSINESS**

1. Easement Acceptance - Don & Metta Mitchell Amphitheater Grounds. Consider acceptance of a permanent easement from the Owosso Public Schools for the usage and maintenance of the grounds surrounding and leading to the Don & Metta Mitchell Performing Arts Center (Amphitheater) for the sum of One Dollar (\$1.00).  
**Master Plan Implementation Goals: 5.1, 5.2, 5.9, 5.12, 7.1**

**COMMUNICATIONS**

1. Brad A. Barrett, Finance Director. Financial Report – October 2022
2. Owosso Historical Commission. Minutes of November 14, 2022.
3. Planning Commission. Minutes of November 28, 2022.

**CITIZEN COMMENTS AND QUESTIONS****NEXT MEETING**

Monday, December 19, 2022

**BOARDS AND COMMISSIONS OPENINGS**

Brownfield Redevelopment Authority – term expires June 30, 2026  
Building Board of Appeals – Alternate - term expires June 30, 2024  
Building Board of Appeals – Alternate - term expires June 30, 2025  
Downtown Historic District Commission – term expires June 30, 2023  
Downtown Historic District Commission - term expires June 30, 2024  
Downtown Historic District Commission – term expires June 30, 2025  
Owosso Historical Commission – 2 terms expire December 31, 2022  
Owosso Historical Commission – term expires December 31, 2023  
SATA Board of Directors – term expires October 1, 2025

**ADJOURNMENT**

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: [city.clerk@ci.owosso.mi.us](mailto:city.clerk@ci.owosso.mi.us). The City of Owosso Website address is [www.ci.owosso.mi.us](http://www.ci.owosso.mi.us).