

**CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
MONDAY, NOVEMBER 07, 2022  
7:30 P.M.**

**Meeting to be held at City Hall  
301 West Main Street**

**AGENDA**

**OPENING PRAYER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**APPROVAL OF THE AGENDA:**

**APPROVAL OF THE MINUTES OF REGULAR MEETING OF OCTOBER 17, 2022:**

**ADDRESSING THE CITY COUNCIL**

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

None

**PUBLIC HEARINGS**

None

**CITIZEN COMMENTS AND QUESTIONS**

**CONSENT AGENDA**

1. Traffic Control Order – Downtown Glow Parade, 5K and Tree Lighting. Consider request from Beth Kuiper, Owosso Main Street Director, for the street/lot closure for the annual Downtown Glow Parade, 5K and Tree Lighting on Friday, November 25, 2022 5:00 p.m. to 9:00 p.m. and approve Traffic Control Order No. 1490 formalizing the permission.
2. Tetra Tech Contract for Washington Park Lift Station. Approve Change Order No. 1 to the contract with Tetra Tech for the design of the Washington Park Lift Station, an increase of \$2,900.00 to the contract amount.

3. Investment Account – Huntington Liquidity Portal. Approve the city's participation in Huntington Bank – Capital Markets Liquidity Portal.
4. Charitable Gaming License for Owosso Sports Boosters – 501c3. Approve form resolution provided by Michigan Lottery Charitable Gaming Division supporting the Owosso Sports Boosters gaming license application to conduct local fundraisers for the organization.
5. Set Public Hearing: 114-116 W Main Street CDBG Grant Application. Approve the resolution to schedule the public hearing for the grant application for November 21, 2022 at 7:30 p.m. at the regular City Council meeting and designate City Manager Nathan Henne as the Certified Officer for the grant and implementation process.
6. Waste Water Treatment Plan - GE Breaker. Authorization of bid award and purchase of one (1) GE Powerbreak II 2500A Breaker, from Utilities Instrumentation Service, Inc. of Dexter, Michigan in the amount of \$32,148.00 for use at the Waste Water Treatment Plant.
7. Revised Intergovernmental Agreement with Owosso Public Schools. Approve the revised five-year contract with the City of Owosso and OPS to jointly fund two additional police officer positions with the City of Owosso.
8. Boards and Commissions Appointment. Approve the following Mayoral Boards and Commissions appointment:

Name	Board/Commission	Term Expires
Elaine Greenway	Owosso Historical Commission	12/31/2023

9. Check Register – October 2022. Affirm check disbursements totaling \$2,577,875.99 through October 28, 2022.
10. Warrant No. 623. Authorize Warrant No. 623 as follows:

Vendor	Description	Fund	Amount
Caledonia Charter Township	July-September 2022 water agreement charge back	Water	\$85,072.65
Owosso Charter Township	July-September 2022 water agreement charge back	Water	\$20,271.80
		TOTAL	\$105,344.45

### **ITEMS OF BUSINESS**

1. Notice of Intent to Issue Bonds. Approve two authorizing resolutions to publish Notices of Intent to issue revenue bonds to finance a Drinking Water Revolving Fund (DWRf) project (7491-01) and on Clean Water State Revolving Fund (CWSRF) project (5711-01).
2. Budget Amendments. Adopt Fiscal Year Ending 06-30-2023 first quarter budget amendments.

### **COMMUNICATIONS**

1. Brad A. Barrett, Finance Director. Financial Report – September 2022
2. Downtown Development Authority/Main Street. Minutes of October 5, 2022
3. Parks & Recreation Commission. Minutes of October 26, 2022.

### **CITIZEN COMMENTS AND QUESTIONS**

### **NEXT MEETING**

Monday, November 21, 2022

### **BOARDS AND COMMISSIONS OPENINGS**

Brownfield Redevelopment Authority – term expires June 30, 2026  
Building Board of Appeals – Alternate - term expires June 30, 2024  
Building Board of Appeals – Alternate - term expires June 30, 2025  
Downtown Historic District Commission – term expires June 30, 2023  
Downtown Historic District Commission - term expires June 30, 2024  
Downtown Historic District Commission – term expires June 30, 2025  
Owosso Historical Commission – 2 terms expire December 31, 2022  
Shiawassee District Library Board – term expires June 30, 2023

### **ADJOURNMENT**

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: [city.clerk@ci.owosso.mi.us](mailto:city.clerk@ci.owosso.mi.us). The City of Owosso Website address is [www.ci.owosso.mi.us](http://www.ci.owosso.mi.us).

***PLEASE TAKE NOTICE THAT THE FOLLOWING MEETING CAN ONLY BE VIEWED VIRTUALLY***

The Owosso City Council will conduct an in-person meeting on November 7, 2022. Citizens may view and listen to the meeting using the following link and phone numbers.

**OWOSSO CITY COUNCIL  
Monday, November 7, 2022  
at 7:30 p.m.**

***The public joining the meeting via Zoom CANNOT participate in public comment.***

- **Join Zoom Meeting:**  
<https://us02web.zoom.us/j/84418668650?pwd=azdaSW54Ly9RckROL1ZNaFFieE5jUT09>
- **Meeting ID: 844 1866 8650**
- **Password: 074350**
- **One tap mobile**

+13017158592,,84418668650#,,,,\*074350# US (Washington DC)

+13092053325,,84418668650#,,,,\*074350# US

**Dial by your location**

+1 312 626 6799 US (Chicago)  
+1 646 558 8656 US (New York)  
+1 301 715 8592 US (Washington DC)  
+1 346 248 7799 US (Houston)  
+1 669 900 9128 US (San Jose)  
+1 253 215 8782 US (Tacoma)

- **For video instructions visit:**
  - o Signing up and Downloading Zoom <https://youtu.be/qsy2Ph6kSf8>
  - o Joining a Zoom Meeting <https://youtu.be/hlkCmbvAHQQ>
  - o Joining and Configuring Audio and Video <https://youtu.be/-s76QHshQnY>
- **Helpful notes for participants:** [Helpful Hints](#)
- **Meeting packets are published on the City of Owosso website** <http://www.ci.owosso.mi.us>

Any person who wishes to contact members of the City Council to provide input or ask questions on any business coming before the Council on November 7, 2022 may do so by calling or e-mailing the City Clerk's Office prior to the meeting at (989)725-0500 or [city.clerk@ci.owosso.mi.us](mailto:city.clerk@ci.owosso.mi.us). Contact information for individual Council members can be found on the City website at: <http://www.ci.owosso.mi.us/Government/City-Council>

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**CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
MINUTES OF OCTOBER 17, 2022  
7:30 P.M.  
VIRGINIA TEICH CITY COUNCIL CHAMBERS**

A moment of silence was held in memory of Bruce Cook, long-time local business owner, philanthropist, and tireless Owosso supporter; dedicated to helping high school graduates throughout the county achieve a world class college education at the University of Michigan.

**PRESIDING OFFICER:** MAYOR CHRISTOPHER T. EVELETH

**OPENING PRAYER:** COUNCILMEMBER JEROME C. HABER

**PLEDGE OF ALLEGIANCE:** CITY CLERK AMY K. KIRKLAND

**PRESENT:** Mayor Christopher T. Eveleth, Councilmembers Janae L. Fear, Jerome C. Haber, Daniel A. Law, Nicholas L. Pidek, and Robert J. Teich, Jr.

**ABSENT:** Mayor Pro-Tem Susan J. Osika.

**APPROVE AGENDA**

Motion by Councilmember Pidek to approve the agenda with the following additions:

**CONSENT AGENDA**

9. Boards and Commissions Appointment.
10. Traffic Control Order Request – Central School Fall Festival.

Motion supported by Councilmember Law and concurred in by unanimous vote.

**APPROVAL OF THE MINUTES OF REGULAR MEETING OF OCTOBER 3, 2022**

Motion by Councilmember Teich to approve the Minutes of the Regular Meeting of October 3, 2022 as presented.

Motion supported by Councilmember Fear and concurred in by unanimous vote.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

None.

**PUBLIC HEARINGS**

**Proposed Special Assessment District No. 2022-103 – Hazards & Nuisances**

Master Plan Implementation Goals: 1.1, 1.10, 1.12

City Manager Nathan R. Henne indicated this is the annual request to specially assess the charges on any unpaid invoices to the property that received the service.

A public hearing was conducted to receive citizen comment regarding proposed Special Assessment District No. 2022-103 - Hazards & Nuisances, as it relates to unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances.

The following person commented regarding the proposed special assessment roll:

Max Tait, local property owner with offices at 720 S. Washington Street, explained that he and Alex Vargas purchased the home at 1008 S. Cedar Street in April of this year. Prior to their purchase of the property, the home was red-tagged and boarded up by the City due to its poor condition, and charges for the work were incurred. Mr. Tait asked that he and Mr. Vargas not be held responsible for said charges because they were not reported to the title company at the time of the sale and there was no opportunity for the charges to be resolved as part of the terms of the sale. Mr. Tait delivered a timeline of events to Councilmembers illustrating his case. There was discussion between Councilmembers and the City Manager about how the charges possibly got missed. Councilmember Teich indicated he would like to see the charges stricken from the roll as the buyers of the property had done their due diligence by using a title company to facilitate the sale and they should not be penalized due to an error by City staff.

Motion by Councilmember Teich to approve Special Assessment District No. 2022-103 - Hazards & Nuisances as follows:

### **RESOLUTION NO. 157-2022**

#### **AUTHORIZING THE ROLL FOR SPECIAL ASSESSMENT DISTRICT NO. 2022-103, HAZARDS & NUISANCES**

WHEREAS, the Council, after due and legal notice, has met and having heard all interested persons, motion by Councilmember Teich to adopt Special Assessment Resolution No. 2 for the annual hazards & nuisances roll, removing all charges for the property at 1008 S. Cedar Street, as follows:

<b>PARCEL #</b>	<b>PROPERTY ADDRESS</b>	<b>SERVICE</b>	<b>TOTAL DUE</b>
050-250-000-008-00	602 N SHIAWASSEE ST	CLEAN	\$311.17
050-660-001-009-00	616 LEE ST	CLEAN	\$178.09
050-660-022-004-00	216 S ELM ST	CLEAN	\$130.41
050-250-000-041-00	622 PINE ST	CLEAN	\$292.06
050-580-000-065-00	800 E MAIN ST	CLEAN	\$200.24
050-470-024-001-00	300 W MAIN ST	CLEAN	\$406.54
050-180-004-020-00	326 S DEWEY ST	CLEAN	\$265.46
050-180-004-020-00	326 S DEWEY ST	CLEAN	\$154.22
050-114-006-001-00	1122 S CEDAR ST	CLEAN	\$1,603.70
050-250-000-008-00	602 N SHIAWASSEE ST	CLEAN	\$381.11
050-420-011-011-00	719 BROADWAY AVE	MISC	\$379.29
050-470-024-001-00	300 W MAIN ST	SNOW	\$251.93
050-070-008-001-00	1102 S SHIAWASSEE ST	SNOW	\$137.84
050-070-008-004-00	1118 S SHIAWASSEE ST	SNOW	\$165.69
050-710-001-012-00	915 CORUNNA AVE	SNOW	\$272.64
050-710-001-012-00	915 CORUNNA AVE	SNOW	\$379.37
050-390-004-012-00	1260 ADAMS ST	WEEDS	\$132.00
050-470-024-001-00	300 W MAIN ST	WEEDS	\$162.00
050-390-004-012-00	1260 ADAMS ST	WEEDS	\$132.00

050-113-003-005-00	827 MILWAUKEE ST	WEEDS	\$147.00
050-010-016-010-00	623.5 ALGER AVE	WEEDS	\$132.00
050-390-004-012-00	1260 ADAMS ST	WEEDS	\$132.00
050-113-003-005-00	827 MILWAUKEE ST	WEEDS	\$147.00
050-010-004-003-00	837 GLENWOOD AVE	WEEDS	\$147.00
050-651-006-011-00	305 GENESEE ST	WEEDS	\$132.00
050-470-024-001-00	300 W MAIN ST	WEEDS	\$162.00
050-390-004-012-00	1260 ADAMS ST	WEEDS	\$132.00
050-113-003-005-00	827 MILWAUKEE ST	WEEDS	\$147.00
050-470-024-001-00	300 W MAIN ST	WEEDS	\$162.00
050-390-004-012-00	1260 ADAMS ST	WEEDS	\$132.00
050-113-003-005-00	827 MILWAUKEE ST	WEEDS	\$147.00
050-113-003-005-00	827 MILWAUKEE ST	WEEDS	\$147.00
050-180-004-020-00	326 S DEWEY ST	WEEDS	\$53.00
050-113-003-005-00	827 MILWAUKEE ST	WEEDS	\$53.00
050-390-004-012-00	1260 ADAMS ST	WEEDS	\$38.00
050-603-002-011-00	1444 W KING ST	WEEDS	\$38.00
050-602-006-009-00	823 TRACY ST	WEEDS	\$68.00
050-710-001-012-00	915 CORUNNA AVE	WEEDS	\$53.00
050-652-008-004-00	808 DIVISION ST	WEEDS	\$38.00

\$8,142.76

and

WHEREAS, the Council deems said Special Assessment Roll- Hazards and Nuisances to be fair, just and equitable and that each of the assessments contained thereon results in the special assessment being in accordance with the unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances of said properties.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Said Special Assessment Roll-Hazards and Nuisances as prepared by the City Assessor in the amount of \$8,142.76 is hereby confirmed and shall be known as Special Assessment Roll-Hazards and Nuisances No. 2022-103.
2. Said Special Assessment Roll-Hazards and Nuisances No. 2022-103 shall be placed on file in the office of the City Clerk who shall attach his warrant to a certified copy thereof within ten (10) days commanding the Assessor to spread the various sums shown thereon as directed by the City Council.

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Councilmembers Fear, Law, Teich, Pidek, Haber, and Mayor Eveleth.

NAYS: None.

ABSENT: Mayor Pro-Tem Osika.

## **CITIZEN COMMENTS AND QUESTIONS**

Tom Manke, 2910 W. M-21, said he feels the City treats building owners unevenly, aggressively going after some and not others. He asked when the “skywalk” is scheduled to come down, saying the court ordered its demolition months ago but nothing has been done.

Steve Perry introduced himself as a candidate for County Commission representing District 6, providing details on his education and work history. He said he would like to work for the people of the district.

Karen Mead-Elford, editor at The Independent, said she too would like to know the status of the skywalk.

Mayor Eveleth asked City Manager Henne to provide an update on the status of the skywalk.

City Manager Henne indicated that the City wants the structure demolished and it's patience with the situation has run out as well. He briefly detailed the course of events, saying that after the court order was issued the City was told by the property owner that they had a signed agreement with a contractor to demolish the structure after the completion of their current project. The owner and contractor have since reported repeated delays and given numerous promises the work will be done. The fact that the demolition has not taken place to date has frustrated residents in the area, the City, as well as Consumers Energy and a decision has been made that if the work does not start within two weeks the City will seek bids for the work.

There was discussion among Council regarding how long the bid process would take and whether the court order provided a definitive deadline for the demolition. The Council directed the City Manager to start the bid process now and not wait the additional two weeks.

## **CONSENT AGENDA**

Motion by Councilmember Fear to approve the Consent Agenda as follows:

**Traffic Control Order – Ball Street Block Party Permission.** Approve request from City resident Rachel Ewald for the partial street closure on North Ball Street between Galusha Street and North Street for the Ball Street Block Party on October 29, 2022 from 12:00 pm to 2:00 pm, waive the insurance requirement, and authorize Traffic Control Order No. 1487 formalizing the action.

Master Plan Implementation Goals: 1.7, 1.17, 4.2, 4.6, 5.9, 5.12

**Contract Amendment – Demolition of 1122 S. Cedar Street and 917 S. Park Street.** Approve Amendment No. 1 to the contract with Smalley Construction, Inc. for demolition of the structures at 1122 S. Cedar Street and 917 S. Park Street extending the completion deadline to December 9, 2022 due to delays with utility disconnects and asbestos surveys, as follows:

### **RESOLUTION NO. 158-2022**

#### **AUTHORIZING AMENDMENT NO. 1 TO THE CONTRACT WITH SMALLEY CONSTRUCTION, INC. FOR THE DEMOLITION OF THE STRUCTURES AT 1122 S. CEDAR STREET AND 917 S. PARK STREET**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved a contract with Smalley Construction, Inc. on August 15, 2022 for the demolition of the houses at 1122 S. Cedar Street and 917 S. Park Street, to be completed by October 10, 2022; and



WHEREAS, as of October 10, 2022 the demolitions had not been undertaken due to delays in the disconnection of utilities and the conduct/receipt of an asbestos survey; and

WHEREAS, Smalley Construction, Inc. has requested a contract deadline extension to December 9, 2022 to allow for any additional delays and scheduling.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has heretofore been determined that it is advisable, necessary and in the public interest to amend the demolition contract for 1122 S. Cedar Street and 917 S. Park Street with Smalley Construction, Inc. extending the contract deadline to December 9, 2022.

SECOND: the mayor and city clerk are instructed and authorized to sign the document substantially in the form attached, Amendment No. 1 to the Contract for Demolition of 1122 S. Cedar Street and 917 S. Park Street with Smalley Construction, Inc.

**Change Order – Demolition of 1122 S. Cedar Street and 917 S. Park Street.** Approve Change Order No. 1 to the contract with Smalley Construction, Inc. for demolition of the structures at 1122 S. Cedar Street and 917 S. Park Street increasing the contract cost to \$16,755.00 for asbestos removal as follows:

**RESOLUTION NO. 159-2022**

**AUTHORIZING CHANGE ORDER NO. 1 TO THE CONTRACT FOR  
DEMOLITION OF 1122 S. CEDAR STREET AND 917 S. PARK STREET  
WITH SMALLEY CONSTRUCTION, INC.**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved a contract with Smalley Construction, Inc. on August 15, 2022 for the demolition of the houses at 1122 S. Cedar Street and 917 S. Park Street; and

WHEREAS, the asbestos abatement survey has been completed and the cost to remove asbestos is \$1,155.00; and

WHEREAS, Change Order No. 1 will increase the contract amount by \$1,155.00 for asbestos removal and added protections at 1122 S. Cedar Street and 917 S. Park Street by Smalley Construction, Inc.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has heretofore been determined that it is advisable, necessary and in the public interest to amend the contract for the demolition of 1122 S. Cedar Street and 917 S. Park Street to include costs related to asbestos removal.

SECOND: the mayor and city clerk are instructed and authorized to sign the document substantially in the form attached as Change Order No. 1, in the amount of \$1,155.00, increasing the Contract for Services between the City of Owosso and Smalley Construction, Inc. revising the total current contract amount from \$15,600.00 to \$16,755.00.

THIRD: the accounts payable department is authorized to pay Smalley Construction, Inc. for work satisfactorily completed up to the revised contract amount of \$16,755.00.

FOURTH: the above expenses shall be paid from the General Fund 101-370-818.000.

**Contract Renewal - Utilities General Engineering Services.** Approve the required annual renewal of the Utilities General Engineering Services contracts with Fishbeck, Jones & Henry, OHM Advisors, and Tetra Tech to provide engineering services for utilities projects through October 30, 2023 as follows

**RESOLUTION NO. 160-2022**

**AUTHORIZING THE RENEWAL OF AGREEMENTS  
FOR PROFESSIONAL ENGINEERING SERVICES WITH  
OHM ADVISORS, TETRA TECH, JONES & HENRY, AND FISHBECK**

WHEREAS, the City of Owosso, Michigan, has determined that it is advisable, necessary and in the public interest to secure professional engineering services for various public improvement projects related to utilities; and

WHEREAS, in October of 2019 Council approved a series of contracts with engineering firms C2ae, OHM Advisors, Tetra Tech, and Jones & Henry which require renewal on an annual basis; and

WHEREAS, in September of 2021 Council approved a contract with engineering firm Fishbeck which requires renewal on an annual basis; and

WHEREAS, OHM Advisors, Tetra Tech, Jones & Henry, and Fishbeck have provided the City with satisfactory services to date and renewal of their respective agreements is recommended.

NOW THEREFORE BE IT RESOLVED by the City of Owosso, county of Shiawassee, state of Michigan:

- FIRST: it has heretofore been determined that it is advisable, necessary and in the public interest to renew the contracts with the firms of OHM Advisors, Tetra Tech, Jones & Henry, and Fishbeck to provide professional engineering services for future water and wastewater utility projects.
- SECOND: the Mayor and City Clerk are hereby instructed and authorized to sign the document attached as; Exhibit C-OHM-2, Renewal of Agreement for Professional Engineering Services with OHM Advisors.
- THIRD: the Mayor and City Clerk are hereby instructed and authorized to sign the document attached as; Exhibit C-TT-2, Renewal of Agreement for Professional Engineering Services with Tetra Tech of Michigan, P.C.
- FOURTH the Mayor and City Clerk are hereby instructed and authorized to sign the document attached as; Exhibit C-J&H-2, Renewal of Agreement for Professional Engineering Services with Jones & Henry Engineers, Ltd.
- FIFTH: the Mayor and City Clerk are hereby instructed and authorized to sign the document attached as; Exhibit C-FB-1, Renewal of Agreement for Professional Engineering Services with Fishbeck.; and
- SIXTH: the Director of Public Services & Utilities of the City of Owosso is hereby instructed to receive cost proposals from each of these four firms for future projects and make recommendation to the City Council for acceptance and award in accordance with the City of Owosso Purchasing Policy for the period renewed through October 30, 2023.

**Owosso Main Street/DDA Huntington Bank Account Signatories.** Consider resolution to update the signatories on Owosso Main Street/Owosso Downtown Development Authority's Huntington Bank account as follows:

**RESOLUTION NO. 161-2022**

**AUTHORIZING OPENING AND MAINTAINING  
AN ACCOUNT WITH HUNTINGTON BANK  
FOR THE OPERATIONS OF  
THE OWOSSO MAIN STREET/DOWNTOWN DEVELOPMENT AUTHORITY**

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- (i) The Huntington National Bank (the "Bank"), as a national banking association, is qualified under applicable law and regulations to be a depository for the Public Entity and .is hereby designated as a depository of the Public Entity;
- (ii) one or more account(s) may be opened and maintained in the name of the Public Entity, in accordance with the rules and regulations or procedures of the Bank pertaining to such accounts as amended by the Bank from time to time, or as otherwise amended by a written agreement between the Public Entity and Bank;
- (iii) any of the individuals whose names are set forth in (iv), below or, whose genuine signatures appear on separate cards dated and filed with the Bank, (collectively the "Authorized Signatories" and individually an "Authorized Signatory") are hereby authorized to act individually on behalf of the Public Entity and in its name to:
  - a. sign checks, drafts, notes, bills of exchange, acceptances, or other orders for payment of funds from any account maintained by the Public Entity;
  - b. indorse checks, drafts, notes, bills, certificates of deposit, or other instruments owned or held by the Public Entity for deposit in any such account, or for collection or discount by the Bank;
  - c. identify, approve and guarantee the indorsements of any and all checks and drafts drawn by the Public Entity;
  - d. waive demand, protest, and notice of protest, or dishonor of any check, draft, note, bill, certificates of deposit or other instruments made, drawn, or indorsed by the Public Entity;
  - e. act for the Public Entity in the transaction of all other business (whether or not it is of the kind, nature or character specified in this certificate) on the Public Entity's behalf with the Bank, including but not limited to executing contracts and delegating person to engage in transaction in connection with such contracts;
  - f. open and maintain an account in the name of the Public Entity (any account so opened shall be bound by the provisions of this certificate);
  - g. certify to the Bank the names of the Authorized Signatories and shall certify such change to the Bank, and the Bank shall be fully protected in relying on such certification, or refusing to honor the signature of any individual not so certified;
  - h. delegate other person(s) to perform any of the foregoing acts;
- (iv) Names or Titles of Authorized Signatories:

Brad Barrett  
Amy Kirkland  
Katherine Fagan

FURTHER BE IT RESOLVED, that:

- (i) the Bank is authorized to honor, receive, certify, or pay all instruments signed in accordance with this certificate even though drawn or indorsed to the order of any Authorized Signatory signing the same, tendered for cash, or in payment of a personal obligation or for deposit into a personal account of said Authorized Signatory and the Bank is not required or obligated to inquire into the circumstances of the issuance or use of any instrument signed in accordance with this certificate, or the application, or disposition of such instrument, or the proceeds thereof;
- (ii) overdrafts, if any, shall not be considered to be a loan; and
- (iii) the provisions of this certificate shall remain in full force and effect until written notice of its amendment or rescission shall have been received by the Bank and the Bank has a reasonable amount of time to act upon such notice, and that receipt of such notice shall not affect any action taken by the Bank prior thereto.

FURTHER BE IT RESOLVED, that the undersigned be, and hereby is, authorized and directed to certify to the Bank the foregoing resolutions and that the provisions thereof are in conformity with the laws and regulations governing the Public Entity.

**Purchase Authorization – Road Salt.** Authorize the purchase of road salt from Detroit Salt Company, LLC under State of Michigan contract No. 1800000000768 in the amount of \$90,552.00 for 1400 tons of road salt at \$64.68/ton seasonal fill, to be delivered as needed for the 2022-2023 contract period as follows:

#### **RESOLUTION NO. 162-2022**

#### **AUTHORIZING THE EXECUTION OF A PURCHASE ORDER WITH THE DETROIT SALT COMPANY, LLC FOR THE 2022-2023 WINTER SUPPLY OF ROAD SALT**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has a responsibility to keep its streets safe during the winter months, and that this winter ice control maintenance is advisable, necessary and in the public interest; and

WHEREAS, the most efficient way to remove ice from the streets is the application of road salt onto the icy pavements; and

WHEREAS, in order to obtain the best price for road salt material, it is in the best interest of the City of Owosso to waive competitive bidding requirements and utilize State of Michigan Contract No. 1800000000768, effective September 1, 2018, provided by The Detroit Salt Company, LLC for the purchase of road salt at \$64.68 per ton for seasonal delivery as needed bulk.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore been determined that it is advisable, necessary and in the public interest to purchase 1,400 tons of road salt from The Detroit Salt Company, LLC.
- SECOND: the contract between the City and The Detroit Salt Company, LLC shall be in the form of a Purchase Order, with reference to State of Michigan Contract No. 1800000000768.
- THIRD: the accounts payable department is authorized to pay The Detroit Salt Company, LLC according to unit prices for road salt delivered in the amount up to \$90,552.00, plus a contingency amount of \$25,872.00 with prior authorization, for a total of \$116,424.00.

FOURTH: the above expenses shall be paid from Local and Major Street Fund and State Trunk-line accounts 202/203.478.728.000 and 202.497.728.000.

**Revolving Loan Fund Grant – Barrister Brewery.** Approve the Revolving Loan Fund grant application for 902 W. Main Street for \$20,745.00 to DMBA Owosso, LLC for the purpose of architectural and fire suppression costs associated with a mixed-use building.

**RESOLUTION NO. 163-2022**

**AUTHORIZING THE RELEASE OF  
OMS/DDA REVOLVING LOAN FUND GRANT MONIES  
TO DBMA OWOSSO, LLC  
FOR ELIGIBLE EXPENSES AT 902 W. MAIN STREET**

WHEREAS, in 1994 the city of Owosso established the Downtown Owosso Revolving (formerly UDAG/CDBG) Loan Program for projects within the Owosso Downtown Development Authority district; and

WHEREAS, on June 17, 2019 City Council approved the new OMS/DDA Revolving Loan & Grant Program, giving stewardship of the loan and grant process to the Owosso Main Street/DDA Board; and

WHEREAS, on August 18, 2022 a grant application was submitted to OMS/DDA by DBMA Owosso, LLC for fire suppression and architectural services located within the building 902 W. Main Street; and

WHEREAS, on August 22, 2022 the OMS/DDA Design & Business Vitality – Revolving Loan Sub-Committee reviewed and approved the application, giving it an overall score of 70. This score is above the 40 points required for consideration; and

WHEREAS, on September 14, 2022 the OMS/DDA Board of Directors approved the recommendation.

NOW THEREFORE BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

FIRST: a grant in the amount of \$20,745.00 to DBMA Owosso, LLC for fire suppression and architectural services at 902 W. Main Street is hereby approved according to the terms & specifications determined by the OMS/DDA Loan & Grant Manual.

SECOND: the accounts payable department is hereby authorized to release \$20,745.00 to DBMA Owosso, LLC for the purpose stated.

**Revolving Loan Fund-Loan – Shi-Sportsplex, LLC.** Approve the Revolving Loan Fund loan application for \$50,000.00 to Shi-Sportsplex, LLC for the purpose of property expansion costs associated with retail space and a studio at 201 S. Washington Street as follows:

**RESOLUTION NO. 164-2022**

**AUTHORIZING  
THE RELEASE OF OMS/DDA REVOLVING LOAN FUNDS TO  
SHI-SPORTSPLEX, LLC  
FOR PROPERTY DEVELOPMENT COSTS AT 201 S. WASHINGTON STREET**

WHEREAS, in 1994 the city of Owosso established the Downtown Owosso Revolving (formerly

UDAG/CDBG) Loan Program for projects within the Owosso Downtown Development Authority district; and

WHEREAS, on June 17, 2019 City Council approved the new OMS/DDA Revolving Loan & Grant Program, giving stewardship of the loan and grant process to the Owosso Main Street/DDA Board; and

WHEREAS, on August 9, 2022 a loan application was submitted to OMS/DDA by Shi-Sportsplex, LLC's for property development activities located at 201 S. Washington Street; and

WHEREAS, on August 22, 2022 the OMS/DDA Design & Business Vitality – Revolving Loan Sub-Committee reviewed and approved the application, giving it an overall score of 61. This score is above the 40 points required for consideration; and

WHEREAS, on September 14, 2022 the OMS/DDA Board of Directors approved the Revolving Loan Sub-Committee's recommendation to City Council.

NOW THEREFORE BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

FIRST: the City of Owosso approves a \$50,000.00 loan to Shi-Sportsplex, LLC for property development activities at 201 S. Washington Street according to the terms & specifications determined by the OMS/DDA Loan & Grant Manual.

SECOND: the accounts payable department is authorized to release said loan funds to Shi-Sportsplex, LLC in the amount of \$50,000.00 for the purpose stated.

**Boards and Commissions Appointment.** (This item was added to the agenda.) Approve the following Mayoral boards and commissions appointment:

Name	Board/Commission	Term Expires
Michelle Collison	Shiawassee District Library Board filling unexpired term of J. Semans	06-30-2023

**Traffic Control Order Request – Central School Fall Festival.** (This item was added to the agenda.) Approve the request of Bridgit Spielman, Principal of Central Elementary School, for the closure of Ada Street between Oliver and Lee Streets, and Lee Street between Ada Street and M-52 on October 25, 2022 from 5:00 p.m. to 7:30 p.m. and authorize Traffic Control Order No. 1489 formalizing permission.

Motion supported by Councilmember Pidek.

Roll Call Vote.

AYES: Councilmembers Law, Pidek, Haber, Fear, Teich, and Mayor Eveleth.

NAYS: None.

ABSENT: Mayor Pro-Tem Osika.

## **ITEMS OF BUSINESS**

### **DDA/OMS Bylaws Amendments**

City Manager Henne noted that the most significant change being proposed involves setting a three-minute time limit for citizen comments.

Motion by Councilmember Pidek to approve the proposed amendments to the Downtown Development Authority/Owosso Main Street Bylaws as follows:

**RESOLUTION NO. 165-2022**

**ADOPTING THE  
OWOSSO MAIN STREET/DDA BYLAWS**

WHEREAS, the Owosso Main Street/DDA is a public commission which is responsible for holding its own meetings in accordance with the Open Meetings Act, Act 267, Public Acts of Michigan, 1976, as amended; and

WHEREAS, the commissioners of the Owosso Main Street/DDA have drafted and approved bylaws to direct the conduct and activities of such meetings and are submitting them to the City Council for approval.

NOW, THEREFORE, BE IT RESOLVED that the Owosso City Council hereby approves the bylaws of the Owosso Main Street/DDA as follows, such bylaws to be effective immediately:

**BYLAWS GOVERNING  
THE DOWNTOWN DEVELOPMENT AUTHORITY/MAIN STREET  
OF THE CITY OF OWOSSO**

**ARTICLE I**

**PURPOSES**

Section 1. Statement of purposes. The purpose or purposes for which the Authority is organized are as follows: To act as a downtown development authority in accordance with Act 197 'of the Public Acts- of 1975, as amended; including but not limited to; to correct and prevent deterioration in downtown district; to encourage historical preservation; to create and implement development plans, to promote the economic growth; to encourage the expansion of commercial enterprises. In furtherance of these purposes, the Authority shall have all of the powers which now are or hereafter may be, conferred by law on authorities organized under Act 227, Public Acts of 1972, Act 149, Public Acts of 1911; Act 202, Public Acts of 1943; Act 94, Public Acts of 1933; Act 344, Public Acts of 1945, as amended; and particularly the powers granted by Act 197, Public Acts of 1975, and especially Section 7 thereof, to wit:

- (a) Prepare an analysis of economic changes taking place in the downtown district.
- (b) Study and analyze the impact of metropolitan growth upon the downtown district.
- (c) Plan and propose the construction, the renovation, repair, remodeling, rehabilitation, restoration, preservation, or reconstruction of a public facility, an existing building, or a multiple-family dwelling unit which may be necessary or appropriate to the execution of a plan which, in the opinion of the Board, aids in the economic growth of the downtown district.
- (d) Develop long-range, plans, in cooperation with the agency which is chiefly responsible for planning in the municipality, designed to halt the deterioration of property values in the downtown district and to promote the economic growth of the downtown district, and take such steps as may be necessary to persuade property owners to implement the plans to the fullest extent possible.

- (e) Implement any plan of development in the downtown district necessary to achieve the purposes of Act 197, in accordance with the powers of the Authority as granted by Act 197.
- (f) Make and enter into contracts necessary or incidental to the exercise of its powers and the performance of its duties.
- (g) Acquire by purchase or otherwise, on terms and conditions and in a manner the Authority deems proper or own, convey, or otherwise dispose of, or lease as lessor or lessee, land and other property, real or personal, or rights or interests therein, which the Authority determines is reasonably necessary to achieve the purposes of this, and to grant or acquire licenses, easements, and options with respect thereto.
- (h) Improve land and construct, reconstruct, rehabilitate, restore and preserve, equip, improve, maintain, repair, and operate any building, including multiple-family dwellings, and any necessary or desirable appurtenances thereto, within the downtown district for the use, in whole or in part, of any public or private person or corporation, or a combination thereof.
- (i) Fix, charge, and collect fees, rents, and charges for the use of any building or property under its control or any part thereof, or facility therein, and pledge the fees, rents, and charges for the payment of revenue bonds issued by the Authority.
- (j) Lease any building or property under its control, or any part thereof.
- (k) Accept grants and donations of property, labor, or other things of value from a public or private source.
- (h) Acquire and construct public facilities.

subject to any amendments to said statute either increasing or diminishing the powers of downtown development authorities formed thereunder.

Section 2. Development of work plans. The mission of the program will be achieved through the board's commitment to the National Main Street's Work Plan process, using its four-point approach through the organization committee, promotion committee, design committee, and the economic restructuring committee.

## **ARTICLE II**

### **OFFICES**

Section 1. Offices. The Authority may have such offices as the Board may determine, or the affairs of the Authority may require from time to time.

## **ARTICLE III**

### **BOARD**

Section 1. General Powers. The affairs of the Authority shall be managed by its Board.

Section 2. Number, Tenure and Qualifications. The Board of the Authority shall consist of nine (9) persons, the Chief Executive Officer of the City of Owosso and, eight (8) members. The members shall be appointed for a term of four (4) years. At least five of the members shall be persons having an interest in property located in the downtown district. At least one of the members shall be a resident of the downtown district, so long as the district has 100 or more persons residing within it.



The Board may also include not more than two (2) ex-officio non-voting members. The ex-officio members of the Board may include the prior members of the Board, a representative of the City of Owosso and/or representatives from community organizations. The outgoing Board Chair may remain on the Board as a non-voting ex-officio member for one year after his/her term has ended.

Section 3. Selection of Board Members. The Chief Executive Officer of the City of Owosso with the advice and consent of the City Council, shall appoint the members of the Board. Subsequent Board members shall be appointed in the same manner as the original appointments at the expiration of each member's term of office.

Section 4. Expiration of Term; Continuation in Office; Reappointment; Filling Vacancies. Members whose term of office has expired shall continue to hold office until his/her successor has been appointed with the advice and consent of the City Council to serve additional terms. If a vacancy is created by the death, resignation, or removal of a member, a successor shall be appointed with the advice and consent of the City Council within thirty (30) days to hold office for the remainder of the term so vacated.

Section 5. Removal. Pursuant to notice and an opportunity to be heard, a member may be removed from office for inefficiency, neglect of duty, misconduct, malfeasance, accumulation of three (3) or more unexcused absences in a twelve (12) month period, or any other good cause by a majority vote of the City Council.

Section 6. Disclosure of Interests. A board member who has a direct interest in any matter before the Authority shall disclose his/her interest prior to the Authority taking any action with respect to the matter, which disclosure shall become a part of the record of the Authority's official proceedings. Further, any member making such disclosure, shall then refrain from participating in the Authority's decision making processes relative to such matter.

Section 7. Annual Meeting. An annual meeting of the Board shall be held on the first Wednesday in the month of June in each year beginning with the year 2011 at the hour of seven-thirty a.m. for the purpose of electing officers and for the transaction of such other business as may come before the meeting. If the election of officers shall not be held on the day designated herein for any annual meeting or any adjournment thereof, the Board shall cause the election to be held at a regular or special meeting of the Board within 90 days of the annual meeting.

Section 8. Regular Meetings. Regular meetings of the Board shall be held at such time and place as the Board shall from time to time determine.

Section 9. Special Meetings. Special meetings of the Board may be called by or at the written request of the chairman or any two members. The person or persons authorized to call special meetings of the Board may fix any place as the place for holding any special meetings of the Board called by them.

Section 10. Notice of Meetings. Except as otherwise provided by law, all meetings shall be preceded by public notice in accordance with Public Act 267 of the Public Acts of 1976, as amended.

Section 11. Quorum and Voting. A majority of the members of the Board then in office shall constitute a quorum for the transaction of business. In the event that effective membership is reduced because of Disclosure of Interest (Article III, Section 6), a majority of the remaining members of the Board then in office shall constitute a quorum for the transaction of business.

Except in those cases where a larger majority is required by law, no motion, resolution or action shall be adopted or passed, nor shall any appointment be made, nor any person removed from office as permitted by these Rules, except by the affirmative vote of at least five (5) members of the Board.

Section 12. Public Meetings. The meetings of the Board 'shall be public.'

Section 13. Public Comment. Members of the Public may comment at the meetings of the Board. An individual will have no more than three (3) minutes to deliver their comment.

Section 14. Compensation of Members. Members of the Board shall serve without compensation, but shall be reimbursed for actual and necessary expenses subject to authorization by a vote of two-thirds of the majority of the Board members then qualified to vote.

## **ARTICLE IV**

### **OFFICERS**

Section 1. Officers. The officers of the Authority shall be a chairman and vice-chairman.

Section 2. Election and Terms of Office. Officers of the Authority shall be elected annually by the Board at the regular annual meeting of the Board. If the election of officers shall not be held at such meeting, such election shall be held within 90 days of such meeting. Each officer shall hold office until his/her successor shall have been duly elected and shall have qualified.

Section 3. Removal. Any officer elected or appointed by the Board may be removed by the Board whenever in its judgment the best interests of the Authority would be served thereby.

Section 4. Vacancies. A vacancy in office because of death, resignation, removal, disqualification or otherwise, may be filled by the Board for the unexpired portion of the term.

Section 5. Chairman. The chairman shall preside at all meetings of the Board and shall discharge the duties of the presiding officer.

Section 6. Vice-Chairman. In the absence of the chairman or in event of his/her inability or refusal to act, the vice-chairman shall perform the duties of the chairman, and when so acting, shall have all the powers of and be subject to all the restrictions upon the chairman. Any vice-chairman, shall perform such other duties as from time to time may be assigned to him/her by the chairman or by the Board.

Section 7. Employment of Personnel. The Board may employ personnel as deemed necessary by the Board. Such personnel may include, but not be limited to, a director, treasurer, secretary and legal counsel.

Section 7.1. Director. The Board may employ and fix the compensation of a director, subject to approval by the City Council. The director shall serve at the pleasure of the Board. A member of the Board shall not hold the position of director while serving on the Board. The Board may require the director to post a bond payable to the Authority for the use and benefit of the Authority. The premium for such bond is to be paid by the Authority. Subject to the approval of the Board, the director shall supervise, and be responsible for the preparation of plans and the performance of the functions of the Authority. The director shall attend the meetings of the Board, and shall render to the Board and to the City Council a regular report covering the activities and financial condition of the authority. The director shall furnish the Board with information or reports governing the operation of the Authority as the Board requires. If the director is absent or disabled, the Board may delegate his/her functions and responsibilities to any person otherwise qualified under this section. Such other person shall be designated as the acting director.

Section 7.2. Treasurer. The Board may employ and fix the compensation of a treasurer, who shall keep the financial records of the Authority and who, together with the director, shall approve all vouchers for the expenditure of funds of the Authority. If required by the Board, the treasurer shall give a bond for the faithful discharge of his/her duties in such sum and with such surety or sureties as the Board shall determine. He shall have charge and custody of, and be responsible for, all funds and

securities of the Authority; receive and give receipts for moneys due and payable to the Authority from any source whatsoever, and deposit all such moneys in the name of the Authority in such banks, trust companies or other depositories as shall be selected in accordance with the provisions of Article VI of these rules; and in general perform all the duties incident to the office of treasurer and such other duties as shall be assigned from time to time by the Board.

Section 7.3. Secretary. The Board may employ and fix the compensation of a secretary, who shall maintain custody of the official seal and of records, books, documents, or other papers not required to be maintained by the treasurer. The secretary shall attend meetings of the Board and keep a record of its proceedings. The secretary shall see that all notices are duly given in accordance with the provisions of these rules or as required by law and. shall keep a register of the post office address of each Board member as furnished by such member. The secretary shall also perform all duties incident to the office of secretary and such other duties as from time to time may be assigned by the Board.

Section 7.4. Legal Counsel. The Board may retain legal counsel to advise the Board in the proper performance of its duties and to represent the Authority in actions brought by or against the Authority.

## **ARTICLE V**

### **COMMITTEES**

Section 1. Committees of Members. The Board, by resolution adopted by a majority of the Board, may designate and appoint one or more committees, each of which shall consist of two or more members, which committees shall have and exercise such authority as shall be granted to them by such resolution; provided, however, such committee shall not have the power or authority to adopt an agreement of merger or consolidation or an agreement for the sale, lease or exchange of all, or substantially all of the Authority's property and assets, dissolve the Authority or amend the rules of the Authority. Except as otherwise provided in such resolution, the members of such committee shall be members of the Authority and the Chairman shall appoint the members thereof. Any member may be removed by the person or persons authorized to appoint such member whenever in their judgment the best interests of the Authority shall be served by such removal.

Section 2. Term of Office. Each member of a committee shall continue as such until the next annual meeting of the members of the Authority and until his/her successor is appointed, unless the committee shall be sooner terminated, or unless such member be removed from such committee, or unless such member shall cease to qualify as a member thereof.

Section 3. Chairman. One member of each committee shall be appointed chairman by the person or persons authorized to appoint the members thereof.

Section 4. Quorum. Unless otherwise provided in the resolution of the Board designating a committee, a majority of the whole committee shall constitute a quorum and the act of a majority of the members present at a meeting at which a quorum is present shall be the act of the committee.

## **ARTICLE VI**

### **CONTRACTS, CHECKS, DEPOSITS AND FUNDS**

Section 1. Contracts. The Board may authorize the chairman, agent or agents of the Authority, to enter into any contract or execute and deliver any instrument in the name of and on behalf of the Authority, and such authorization may be general or confined to specific instances.

Section 2. Checks, Drafts, etc. All checks, drafts or orders for the payment of money, notes or other evidences of indebtedness issued in the name of the Authority, shall be signed by two persons as

designated by the Board.

Section 3. Deposits. All funds of the Authority shall be immediately deposited to the credit of the Authority in such banks, trust, companies or other depositories as the Board may select.

Section 4. Gifts. The Board may accept on behalf of the Authority any contribution, gift, bequest or devise for the general purposes or for any special purposes of the Authority.

## **ARTICLE VII**

### **BOOKS AND RECORDS**

The Authority shall keep correct and complete books and records of account and shall also keep minutes of the proceedings of its members, Board and committees having any of the powers of the Board, and shall keep at the principal office a record giving the names and addresses of the members entitled to vote. All books and records of the Authority shall be open to the public at all times. An annual audit shall be conducted by an independent Certified Public Accountant and published, and shall be in compliance with Public Act No. 2 of 1968 and Public Act 621 of 1978.

## **ARTICLE VIII**

### **FISCAL YEAR**

The fiscal year of the corporation shall begin on the first day of July and end on the last day of June in each year.

## **ARTICLE IX**

### **AMENDMENTS TO RULES**

These rules may be altered, amended or repealed and new rules may be adopted by a majority of the members present at any regular meeting if written notice is given of intention to alter, amend or repeal or to adopt new rules at such meeting. The full nature of the rule change shall be included in the notice. Adoption of rule changes shall require affirmative votes by the majority of the members appointed. Changes in these rules are subject to approval by the City Council.

## **ARTICLE X**

### **PARLIAMENTARY AUTHORITY**

The rules contained the current edition of Robert's Rules of Order shall govern the Board in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order the Board may adopt.

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Councilmembers Teich, Law, Fear, Haber, Pidek, and Mayor Eveleth.

NAYS: None.

ABSENT: Mayor Pro-Tem Osika.

## **COMMUNICATIONS**

Tanya S. Buckelew, Planning & Building Director. September 2022 Building Department Report.  
Tanya S. Buckelew, Planning & Building Director. September 2022 Code Violations Report.  
Tanya S. Buckelew, Planning & Building Director. September 2022 Inspections Report.  
Tanya S. Buckelew, Planning & Building Director. September 2022 Certificates Issued Report.  
Kevin D. Lenkart, Public Safety Director. September 2022 Fire Report.  
Zoning Board of Appeals. Minutes of September 20, 2022.  
Owosso Historic District Commission. Minutes of September 21, 2022.  
WWTP Review Board. Minutes of September 27, 2022.  
Parks & Recreation Commission. Minutes of September 28, 2022.

## **CITIZEN COMMENTS AND QUESTIONS**

Tom Manke, 2910 W. M-21, thanked Council for being proactive in starting the bid process seeking contractors to demolish the skywalk.

City Manager Henne noted that Mayor Pro-Tem Osika will not be able to attend the MML Conference this week so he is going in her place.

## **NEXT MEETING**

Monday, November 07, 2022

## **BOARDS AND COMMISSIONS OPENINGS**

Brownfield Redevelopment Authority – term expires June 30, 2026  
Building Board of Appeals – Alternate - term expires June 30, 2024  
Building Board of Appeals – Alternate - term expires June 30, 2025  
Downtown Historic District Commission – term expires June 30, 2023  
Downtown Historic District Commission - term expires June 30, 2024  
Downtown Historic District Commission – term expires June 30, 2025  
Owosso Historical Commission – 2 terms expire December 31, 2022  
Owosso Historical Commission – term expires December 31, 2023  
Shiawassee District Library Board – term expires June 30, 2023

## **ADJOURNMENT**

Motion by Councilmember Fear for adjournment at 8:12 p.m.

Motion supported by Councilmember Law and concurred in by unanimous vote.

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Christopher T. Eveleth, Mayor

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Amy K. Kirkland, City Clerk

\*Due to their length, text of marked items is not included in the minutes. Full text of these documents is on file in the Clerk's Office.



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

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# MEMORANDUM

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DATE: November 2, 2022

TO: City Council

FROM: Kevin Lenkart  
Director of Public Safety

RE: Traffic Control Order # 1490

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Beth Kuiper, Owosso Main Street Director, is requesting the following street/lot closure for the annual Downtown Glow Parade, 5K and Tree Lighting. The City insurance policy will cover this event.

## **LOCATIONS/DATES/TIMES:**

### **5:00 p.m. to 9:00 p.m., Friday, November 25, 2022**

Main Street Plaza

### **5:30 p.m. to 7:00 p.m., Friday, November 25, 2022**

Exchange Street from Washington Street to Water Street; Water Street from Exchange Street to North Street; North Street from Exchange Street to entrance of Owosso High School

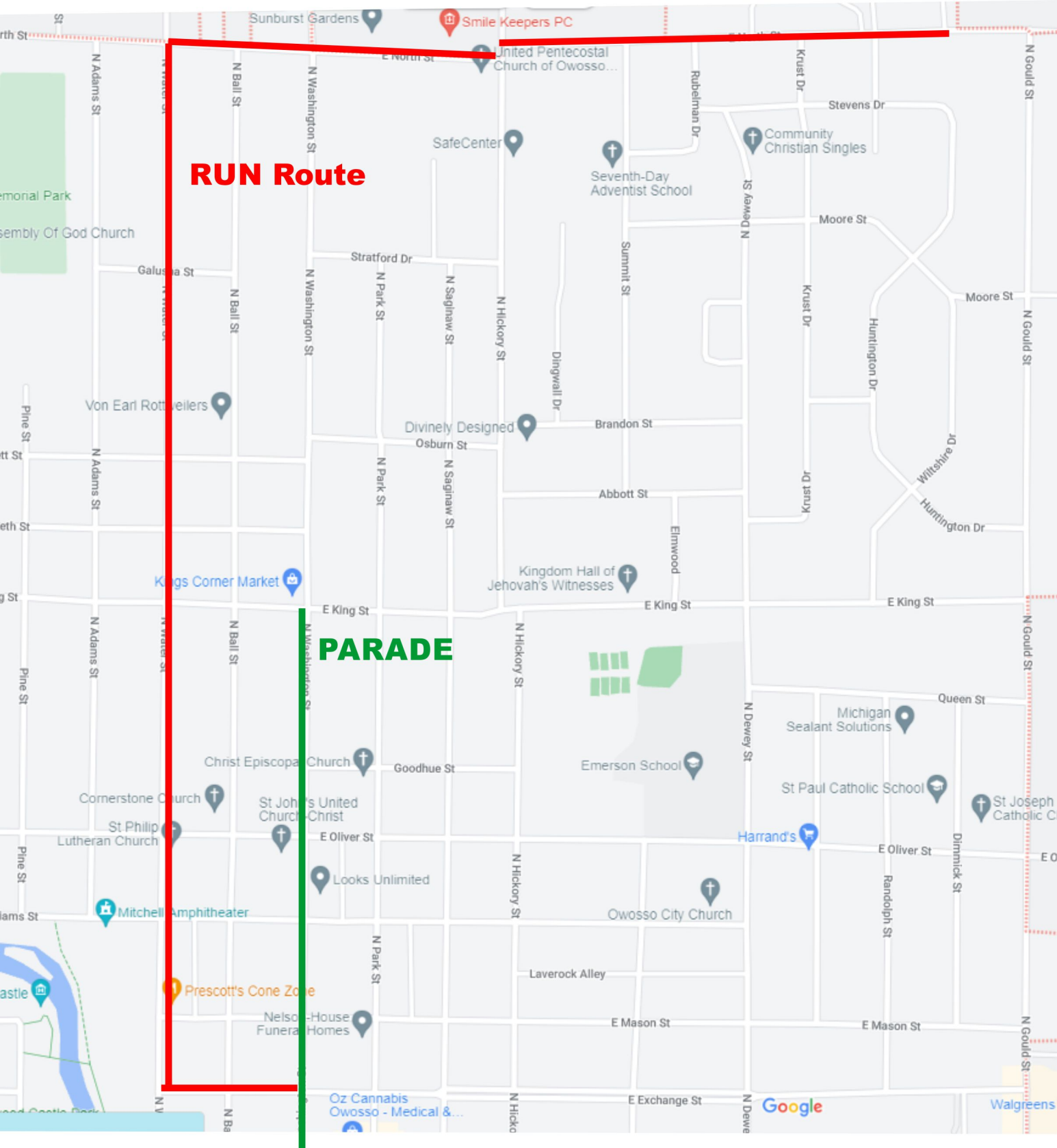
### **5:00 p.m. to 7:00 p.m., Friday, November 25, 2022**

Washington Street from King Street to Jerome Ave

The Public Safety Department has issued Traffic Control Order #1490 in accordance with the Rules for the Issuance of Certain Traffic Control Orders. Staff recommends approval

and further authorization of a traffic control order formalizing the action.





5K Run - Exchange (from Washington to Water)  
 Water (from Exchange to North)  
 North (from Water to Gould)

Parade - Washigton (from King to Jarome)

### Volunteer List

Flag/Light person at these corners

- 1 person - Exchange/water
- 1 person - Mason/Water
- 2 people - Water/ Williams
- 2 people - Water/ Oliver (flasher Vehicle if possible)
- 2 people - Water/ King
- 1 person - Water/Jennett
- 1 person - Water/Galusha
- 2 people - Water/North
- 1 person - North/Ball
- 2 people - North/Washington
- 2 people - North/Hickory
- 1 person - North/Summit
- 1 person - North/Rublman
- 1person - North/Krust
- 2 people - High School Turnaround/water station



APPLICATION FOR USE OF  
PARKING LOTS, PARADES, OR SIMILAR EVENTS

301 W. MAIN OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580 • FAX 725-0526

The request for use of the parking lots, parade, or similar event shall be submitted to the Director of Public Safety not less than 14 days nor more than 120 days before the date for which the use is requested.

The submission of a request by an individual or organization for a traffic control order pursuant to these rules and regulations shall constitute an agreement to indemnify and hold the City and its officers and employees harmless from any and all liability arising from the event or activities for which the request is made.

Name of individual or group: Owosso Main Street Date: 10/20/2022  
Primary Contact: Beth Kuiper Title: Director  
Address: 301 W. Main St.  
Owosso, MI 48867  
Phone: 989-277-1705 Email: beth.kuiper@ci.owosso.mi.us  
Requested Date(s): 11/25/2022 Requested Hours: 5 PM - 9PM  
Area Requested (Parking Lot - Parade Route): Main Street Plaza 5 - 9  
Glow Parade - 5 PM - 7PM - See Map ; Police Presence 5 PM (busy corners) - Glow 5K - See Map 5:30p-7:00p

Name of event and detailed description of the use for which the request is made: \_\_\_\_\_

Annual Downtown Owosso Glow season kick-off. 5K, parade, tree lighting and entertainment

- ☒ Attach copies of any rules or policies applicable to persons participating in the event.
- ☒ Attach a map of the route with any barricades marked that are required for street/lot closure.
- ☐ A Certificate of Insurance and Endorsement acceptable to the City evidencing General Liability insurance for the event or activity in the minimum amount of \$1,000,000 per occurrence. Coverage shall be endorsed to name the City of Owosso as additional insured and be primary and non-contributory to any other insurance the City has.
- or
- ☐ The City Council may waive such insurance requirement if it determines that insurance coverage is unavailable or cannot be obtained at a reasonable cost and the event or activity is in the public interest or fulfills a legitimate and recognized public purpose.

Do Not Write Below This Line - For Officials Use Only

Approved ☐ Not Approved ☐ Date: \_\_\_\_\_ Traffic Control Order Number \_\_\_\_\_

Cc: DDA – Director; WCIA - Chairperson

**CITY OF OWOSSO**

**TRAFFIC CONTROL ORDER**

*(SECTION 2.53 UNIFORM TRAFFIC CODE)*

ORDER NO.:	DATE:	TIME:
1490	11/02/2022	10:00 am

REQUESTED BY:

Kevin Lenkart – Director of Public Safety

TYPE OF CONTROL:

Street/Lot Closure

LOCATION OF CONTROL:

**5:00 p.m. to 9:00 p.m., Friday, November 25, 2022**

Main Street Plaza

**5:30 p.m. to 7:00 p.m., Friday, November 25, 2022**

Exchange Street from Washington Street to Water Street; Water Street from Exchange Street to North Street; North Street from Exchange Street to entrance of Owosso High School

**5:00 p.m. to 7:00 p.m., Friday, November 25, 2022**

Washington Street from King Street to Jerome Ave

EVENT:

Glow Parade, 5k and Tree Lighting

DATE: November 25, 2022

TIME: 5:00 pm – 9:00 pm

APPROVED BY COUNCIL

\_\_\_\_\_, 20 \_\_\_\_

REMARKS:



## **MEMORANDUM**

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301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

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DATE: November 7, 2022

TO: Owosso City Council

FROM: Clayton Wehner, Director of Engineering

SUBJECT: Change Order No. 1 to the Tetra Tech Contract for Washington Park Lift Station

### **RECOMMENDATION**

Approval of Change Order No. 1 to the Contract with Tetra Tech for the design of the Washington Park Lift Station, an increase of \$2,900.00 to the contract amount.

### **BACKGROUND**

On February 22, 2022, City Council approved a contract to Tetra Tech, in the amount of \$57,500 for engineering services for the Washington Park Lift Station project.

The Washington Park Utility Extension project was originally planned to have two separate projects to meet the developer's original schedule. With the project being delayed, the city staff has requested that Tetra Tech incorporate the City's plans into Tetra Tech plans to create a single utility project. This resulted in higher cost for the lift station design portion of the contract. Combining the two original projects into one should result in better bid prices by increasing the scale of work and cutting back on mobilization costs.

The revised Contract amount will become \$60,400.00 should City Council approve Change Order No. 1.

### **FISCAL IMPACTS**

The additional \$2,900.00 shall be issued from Sewer Fund Account No. 590-549-818.000-WASHPARK21, and other funds as appropriated.

Attachments: (1) Change Order No. 1 with Tetra Tech letter  
(2) Resolution

**RESOLUTION NO.**

**AUTHORIZING CHANGE ORDER NO. 1 TO  
THE CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES WITH  
TETRA TECH FOR  
THE WASHINGTON PARK SMART HOMES LIFT STATION PROJECT**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved a Contract with Tetra Tech on February 22, 2022 for engineering services for the Washington Park Smart Homes Lift Station Project in the amount of \$57,500.00; and

WHEREAS, city staff has requested Tetra Tech to perform additional services to combine the city's plans with Tetra Tech's plan to create one plan set for bidding; and

WHEREAS, the Director of Engineering has reviewed the change order as requested and has determined it to be fair and reasonable.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The city of Owosso has theretofore determined that it is advisable, necessary and in the public interest to change the contract with Tetra Tech for an addition of cost to the city of Owosso in the amount of \$2,900.00 as outlined in the change order.
- SECOND: The mayor and city clerk are requested and authorized to sign Change Order No. 1 to the Engineering Services Contract between the City of Owosso, Michigan and Tetra Tech for the Washington Park Smart Homes Lift Station Project.
- THIRD: The Accounts Payable department is authorized to make payment up to the contract amount, including the change order, totaling \$60,400.00 for the Washington Park Smart Homes Lift Station Project.
- FOURTH: The above expenses shall be paid from the Sewer Fund Account No. 590-549-818.000-WASHPARK21, and other funds as appropriated.

## CHANGE ORDER

No. 1

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OWNER: City of Owosso  
CONTRACTOR: Tetra Tech  
CONTRACT NAME: City of Owosso Washington Park Smart Homes Lift Station Project  
OWNER's P.O. NO. 43593

The Contract is modified as follows upon execution of this Change Order:

**Description:**

Additional request to incorporate the City's CAD files with Tetra Tech files. Redesign of the relocation of the lift station for better access for maintenance by the city's vector truck.

**Adjust the following quantities to the Contract:**

<u>Category</u>	<u>Estimated Cost</u>	<u>Actual Cost</u>	<u>Price Change</u>
Design Engineering Services	\$31,500	\$34,400	\$2,900.00
		<b>Total Change:</b>	\$2,900.00

Attachments: Tetra Tech Request Change Authorization (RCA), Tetra Tech Letter

CHANGE IN CONTRACT PRICE
Original Contract Price \$ 57,500.00
Increase (Decrease) from previously approved Change Orders No. _____ to _____ \$ _____
Contract Price prior to this Change Order: \$ 57,500.00
Increase (Decrease) of this Change Order: \$ 2,900.00
Contract Price incorporating this Change Order: \$ 60,400.00

CHANGE IN CONTRACT TIMES
Original Contract Times: Substantial Completion: _____ Ready for Final Payment: _____ (days or dates)
Increase (Decrease) from previously approved Change Orders No. _____ to _____ Substantial Completion: _____ Ready for Final Payment: _____ (days)
Contract Times prior to this Change Order: Substantial Completion: _____ Ready for Final Payment: _____ (days or dates)
Increase (Decrease) of this Change Order: Substantial Completion: _____ Ready for Final Payment: _____ (days)
Contract Times with all approved Change Orders: Substantial Completion: _____ Ready for Final Payment: _____ (days or dates)

RECOMMENDED:

By: Clayton Weber

ENGINEER (Authorized Signature)

Title: Director of Engineering

Date: 10/25/2022

APPROVED:

By: \_\_\_\_\_

OWNER (Authorized Signature)

Title: \_\_\_\_\_

Date: \_\_\_\_\_

ACCEPTED:

By: McCormick

CONTRACTOR (Authorized Signature)

Title: Senior Project Manager

Date: 10-24-2022



TETRA TECH

710 Avis Drive, Ann Arbor, MI 48108  
Telephone: 734.665.6000  
Fax: 734.665.2570

## REQUEST TO CHANGE AUTHORIZATION (RCA)

PROJECT NAME:	<u>Washington Park Lift Station</u>	DATE:	<u>Oct 11, 2022</u>
PROJECT NUMBER:	<u>200-280565-22001</u>	RCA NO.:	<u>1</u>
PROJECT MANAGER:	<u>Vic Cooperwasser</u>		
PERSON INITIATING REQUEST:	<u>Clayton Wehner</u>		

### DESCRIPTION OF ADDITIONAL WORK ITEM

Additional services described in Tetra Tech's letter of October 11, 2022, attached, to include plans prepared by the City.

### REASON(S) FOR ADDITIONAL WORK

Additional time required to incorporate the City's plans into Tetra Tech's plans.

### REFERENCE

Per July 15, 2022 virtual meeting with Clayton Wehner.

### ESTIMATED ENGINEERING FEE

The additional budget is \$2,900.

AUTHORIZING TT UNIT OFFICER:

Vic Cooperwasser

DATE:

Oct 11, 2022

CUSTOMER CONCURRENCE:

DATE:





**TETRA TECH**

October 11, 2022

Mr. Clayton Wehner, PE  
Project Engineer  
301 West Main Street  
Owosso, MI 48867

**Re: Washington Park Lift Station  
RCA1 FOR Additional Services for Design Task**

Dear Mr. Wehner:

Attached for your review is Request for Change (RCA) number one for the additional services requested by the City for us to complete the design task for the Washington Park Lift Station project.

**ADDITIONAL SERVICES**

Per your request at our July 15, 2022 meeting we incorporated the CAD files (City's plans for the Utility Extension and Developer's plans) you sent us on July 15, 2022 into our design plans.

In order to incorporate this information, we also reviewed planning commission meeting information. We investigated and addressed:

- Providing better access for the City's 40-foot long Vector truck;
- The driveway for the Lift Station overlapping the driveway for the first house;
- Location of the storm drain as a "beehive" cover within the driveway of the first house;
- Location of the swale routing stormwater directly through the proposed pump station site.

Our solution involved:

- Shifting the Lift Station to the west and toward the road;
- Creating a siding / pull off for the Vector truck that will only partially block one lane;
- Reducing the footprint of the Lift Station so access is only via the siding;

**Tetra Tech**

3497 Coolidge Road, East Lansing, MI 48823  
Tel 517.316.3930 Fax 517.484.8140 [www.tetrattech.com](http://www.tetrattech.com)



**TETRA TECH**

- Shifting a portion of the water main to the edge of pavement or north;
- Relocating a hydrant.

The additional fee for these revisions is \$2,900. If this information is satisfactory, please sign and date the attached RCA1 form and email back to me.

Sincerely,

Vic Cooperwasser, P.E.  
Senior Project Manager

*RCA 1 Washington Park Lift Station Design Task*



## MEMORANDUM

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301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

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DATE: October 26, 2022

TO: Owosso City Council

FROM: Brad Barrett, Finance Director

SUBJECT: Investment Account – Huntington Liquidity Portal

### RECOMMENDATION:

The Finance Department recommends City Council to approve the city's participation in Huntington Bank – Capital Markets Liquidity Portal.

### BACKGROUND:

The City of Owosso adopted an amended Investment Policy on December 18, 2006 in compliance with Public Act 20 of 1943 - Investment of Surplus of Political Subdivisions, as amended.

The policy allows for investment in money market mutual funds as defined as the following:

*Must be registered under the Investment Company Act of 1940 and composed of securities that are legal for direct investment referenced herein. Only no load fund with a constant net asset value per share of \$1.00 and have a maximum stated maturity and weighted average maturity in accordance with Rule 2a-7 of the Act. Not more than 35% of the total portfolio shall be invested in money market mutual funds at any time.*

The City of Owosso's primary depository is Huntington Bank. The financial institution offers a liquidity portal that provides a short-term (daily) investment option for the city and complies with the city's investment policy and Public Act 20 of 1943. The money market fund options in the liquidity portal preserves the value of investments to \$1.00 per share; however, cannot guarantee such value and investments in the fund are not insured or guaranteed by the FDIC or any other government agency.

If approved, the funds selected would be Fidelity Investments Treasury Portfolio and Fidelity Investments Government Portfolio for the following reasons: 1. the net asset value (NAV) as of 10/25/2022 is \$1.00, 2. the rating by Moodys is AAA-mf / rating by S&P is AAAM (highest) 3. the expense ratio (net) financial statement is 0.08% and 4. the fund's investment cutoff is 4:00 pm each business day. A monthly fact sheet (10/26/2022) for each mutual is included.

### FISCAL IMPACTS:

Short-term (daily) investment option for surplus funds held by the City of Owosso in its pooled cash account with Huntington Bank.

### Document originated by:

Attachment: (1) Resolution

## **RESOLUTION NO.**

### **AUTHORIZING PARTICIPATION IN HUNTINGTON BANK CAPITAL MARKETS – LIQUIDITY PORTAL**

WHEREAS, Public Act 20 of 1943 Investment of Surplus of Political Subdivisions, as amended, is an act relative to the investment of funds of public corporations of the state of Michigan and validates certain investments; and

WHEREAS, the Owosso City Council adopted an amended Investment Policy per Public Act 20 of 1943 on December 18, 2006; and

WHEREAS, the city's adopted investment policy and PA 20 of 1943 allows for the investment of money market mutual funds; and

WHEREAS, Huntington Bank is an authorized depository of the City of Owosso as required per Section 8.13 of the Owosso City Charter; and

WHEREAS, Huntington Bank offers a Capital Markets Liquidity Portal in compliance with the city's investment policy and PA 20 of 1943 as money market mutual funds.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST:           authorizes the City of Owosso's participation in Huntington Bank – Capital Markets Liquidity Portal

SECOND:       all of the designated officers per city charter are hereby authorized to execute on behalf of the city signature cards or other documents containing the rules and regulations of the financial institution and the conditions under which transactions are accepted and to agree on behalf of the city to those rules, regulations and conditions.

Current performance may be higher or lower than that quoted. Performance data shown represents past performance and is no guarantee of future results. Investment return will fluctuate, so you may have a gain or loss when shares are sold. This document must be preceded or accompanied by a fund prospectus; see end for definitions.

## Yields

As of Month-End	Yields		
	7-Day Yield	7-Day Without Reductions	30-Day Yield
Sep 2022	2.74%	2.71%	2.31%
Aug 2022	2.03%	2.01%	1.99%
Jul 2022	1.64%	1.62%	1.36%
Jun 2022	1.21%	1.18%	0.93%
May 2022	0.60%	0.58%	0.52%
Apr 2022	0.16%	0.13%	0.14%
Mar 2022	0.12%	0.10%	0.06%
Feb 2022	0.01%	-0.10%	0.01%
Jan 2022	0.01%	-0.10%	0.01%
Dec 2021	0.01%	-0.12%	0.01%
Nov 2021	0.01%	-0.13%	0.01%
Oct 2021	0.01%	-0.13%	0.01%

The 7-Day yield is the average income return over the previous seven days, assuming the rate stays the same for one year and that dividends are reinvested. It is the Fund's total income net of expenses, divided by the total number of outstanding shares and includes any applicable waiver or reimbursement. Absent such waivers or reimbursements, the returns would have been lower. The 7-Day Yield Without Reductions is the yield without applicable waivers or reimbursements. Voluntary waivers and/or reimbursements may be discontinued any time.

## Expenses, Fees &amp; Loads

Exp Ratio (Gross) - Prospectus	0.2% as of 05/28/2022
Exp Ratio (Net) - Prospectus	0.18% as of 05/28/2022
Exp Ratio (Net) - Financial Statement	0.08% as of 03/31/2022
Exp Cap	0.18% as of 02/01/2015
Management Fee	0.14% as of 05/28/2022
Distribution and/or Service (12b-1) fees	0.00%

The Exp Ratio (Net) – Financial Statement reflects certain voluntary reimbursements and waivers which are not included in the Exp Ratio (Net) – Prospectus, and may be discontinued at any time. There is a contractual cap on the expenses borne by the fund, which indicates the maximum level of expenses (with certain exceptions) that the fund would pay; the respective contract expires on 07/31/2023.

## Investment Objective

Seeks to obtain as high a level of current income as is consistent with the preservation of principal and liquidity within the limitations prescribed for the fund.

## Strategy

The Adviser normally invests at least 99.5% of the fund's total assets in cash, U.S. Government securities and/or repurchase agreements that are collateralized fully (i.e., collateralized by cash or government securities). Certain issuers of U.S. Government securities are sponsored or chartered by Congress but their securities are neither issued nor guaranteed by the U.S. Treasury. Investing in compliance with industry-standard regulatory requirements for money market funds for the quality, maturity, liquidity and diversification of investments. The Adviser stresses maintaining a stable \$1.00 share price, liquidity, and income. In addition the Adviser normally invests at least 80% of the fund's assets in U.S. Government securities and repurchase agreements for those securities.

## Risk

You could lose money by investing in the fund. Although the fund seeks to preserve the value of your investment at \$1.00 per share, it cannot guarantee it will do so. An investment in the fund is not insured or guaranteed by the Federal Deposit Insurance Corporation or any other government agency. Fidelity Investments and its affiliates, the fund's sponsor, have no legal obligation to provide financial support to the fund, and you should not expect that the sponsor will provide financial support to the fund at any time. The fund will not impose a fee upon the sale of your shares, nor temporarily suspend your ability to sell shares if the fund's weekly liquid assets fall below 30% of its total assets because of market conditions or other factors. Interest rate increases can cause the price of a money market security to decrease. A decline in the credit quality of an issuer or a provider of credit support or a maturity-shortening structure for a security can cause the price of a money market security to decrease.

## Details

Product Type	Government
NAV	\$1.00 as of 10/25/2022
1-Day Yield	2.86% as of 10/25/2022
7-Day Yield	2.85% as of 10/25/2022
30-Day Yield	2.80% as of 10/25/2022
Daily Mil-rates	0.000078486 as of 10/25/2022
MTD Cum. Mil-rates	0.001929852 as of 10/25/2022
Liquid Assets (Daily)	76% as of 10/25/2022
Liquid Assets (Weekly)	87% as of 10/25/2022
Weighted Avg Maturity	16 Days as of 09/30/2022
Weighted Avg Life	53 Days as of 09/30/2022
12 Month Low-High	\$1.00-\$1.00 as of 09/30/2022
Net Assets (\$M)	\$31,640.91 as of 09/30/2022
Portfolio Assets (\$M)	\$118,126.27 as of 09/30/2022
Daily Market Value	\$1.0000 as of 10/25/2022
Fund #	57
CUSIP	316175108
Fund Inception	07/25/1985
Share Class Inception	07/25/1985
Fiscal Year End	March

There is a contractual cap on the expenses borne by the fund, which indicates the maximum level of expenses (with certain exceptions) that the fund would pay; the respective contract expires on 07/31/2023. Net Assets reflect assets of the class shown; Portfolio assets reflect the assets of all classes of the same fund. **Trading Hours: 8:30 a.m. to 5:00 p.m. ET** For further detail regarding minimum investments, please see the fund prospectus. The Per-Share Market Value does not reflect the price at which an investor may transact in shares of the Fund, and should not be considered an offer to purchase or sell shares of any Fund at such price. The Per-Share Market Value should not be viewed as indicative of future market values or the future performance of any Fund, and may change from day to day. Past performance is no guarantee of future results.

## Ratings

Moodys	AAA-mf
S&P	AAAm

## Fund Managers

Manager	Since
Joe McHale	10/01/2019
Andre Messier	03/01/2017

## Liquid Assets (Daily)

As Of 10/25/2022

Regulations require that a money market mutual fund hold at least 10% of its total assets in daily liquid assets that can be readily converted to cash in one business day. The graph below shows the percentage of daily liquid assets over the last seven months for the fund.



## Liquid Assets (Weekly)

As Of 10/25/2022

Regulations require that a money market mutual fund hold at least 30% of its total assets in weekly liquid assets that can be readily converted to cash in five business days. The graph below shows the percentage of weekly liquid assets over the last seven months for the fund.



## Important Performance Information

**Class II** Initial offering for Class II for each fund took place on November 6, 1995. Class II returns prior to 11/6/95 are those of Class I which has no 12b-1 fee. If Class IIs 12b-1 fee had been reflected, returns prior to 11/6/95 would have been lower. **Class III** Initial offering of Class III for **Treasury Only Portfolio** and **Tax-Exempt Portfolio** took place on November 6, 1995. Class III returns prior to 11/6/95 are those of Class I which has no 12b-1 fee. If Class IIIs 12b-1 fee had been reflected, returns prior to 11/6/95 would have been lower. Initial offering of Class III for **Treasury Portfolio** took place on October 22, 1993. Prior to July 1, 1995, Class III had a 0.32% 12b-1 fee. Class III returns prior to 10/22/93 are those of Class I which has no 12b-1 fee. If Class IIIs current 12b-1 fee had been reflected, returns prior to 7/1/95 through 10/22/93 would have been higher and returns prior to 10/22/93 would have been lower. Initial offering of Class III for **Government Portfolio** took place on April 4, 1994. Class III returns prior to 4/4/94 are those of Class I which has no 12b-1 fee. If Class IIIs 12b-1 fee had been reflected, returns prior to 4/4/94 would have been lower. Initial offering of Class III for **Money Market Portfolio** took place on November 17, 1993. Prior to July 1, 1995, Class III had a 0.32% 12b-1 fee. Class III returns prior to 11/17/93 are those of Class I which has no 12b-1 fee. If Class IIIs current 12b-1 fee had been reflected, returns prior to 7/1/95 through 11/17/93 would have been higher and returns prior to 11/17/93 would have been lower. **Select Class** Initial offering of Select Class for each fund took place on January 22, 2002. Returns prior to that date are those of Class I, which has no 12b-1 fee. If Select Classes total expenses, including 12b-1 fee, had been reflected, returns would have been lower.

## Ratings Information

Standard & Poor's and Moody's money market fund ratings rate the investment quality of the fund's shares and range from AAAm/Aaa-mf (highest) to Dm/C-mf (lowest). Independent rating agency fund ratings include, but are not limited to, a regular analysis of a fund's liquidity, sensitivity to market risk, diversification, operational policies, and internal controls; its management characteristics; and the creditworthiness of its assets. Ratings are not intended as a recommendation and are subject to change.

**NAIC (National Association of Insurance Commissioners)** is an organization of insurance regulators from the 50 states, the District of Columbia, and the five U.S. territories. It was created by state insurance regulators in 1871 to coordinate regulation of multistate insurers and, when appropriate, to provide a forum for the development of uniform policy. The **Securities Valuation Office (SVO)**, a division of NAIC, may rate a money market mutual fund either "Exempt" or "Class 1." These ratings determine how an insurer can classify its money market fund investments in its regulatory filings with state insurance departments. Mutual funds that have not been rated by the SVO are treated as equity investments for regulatory purposes, with asset valuation reserve requirements as high as 30%.

## Definitions

**Annualized Turnover Rate** is the lesser of amounts of purchases or sales of long-term portfolio securities divided by the monthly average value of long-term securities owned by the fund. **Daily Market Value** The market value per share of a fund is computed by adding the total market value of the fund's investments, cash and other assets, subtracting the fund's total liabilities, and dividing the result by the total number of shares outstanding. **Exp Ratio (Net) – Financial Statement** is an annualized figure that reflects amounts reimbursed by Fidelity or reductions from brokerage service or other expense offset arrangements, if any, and is updated as the annual or semiannual information is available. This number may include certain voluntary waiver and caps which may not be included in the prospectus net expense ratio. **Exp Ratio (Net) – Prospectus** Expense ratio is a measure of what it costs to operate an investment, expressed as a percentage of its assets, as a dollar amount, or in basis points. These are costs the investor pays through a reduction in the investment's rate of return. For a mutual fund, the gross expense ratio is the total annual fund or class operating expenses directly paid by the fund from the fund's most recent prospectus after any fee waiver and/or expense reimbursements that will reduce any fund operating expenses. This ratio also includes Acquired Fund Fees and Expenses, which are expenses indirectly incurred by a fund through its ownership of shares in other investment companies. This number does not include any fee waiver arrangement or expense reimbursement that may be terminated without agreement of the fund's board of trustees. If the investment option is not a mutual fund, the expense ratio may be calculated using methodologies that differ from those used for mutual funds. **Exp Ratio (Gross) – Prospectus** Expense ratio is a measure of what it costs to operate an investment, expressed as a percentage of its assets, as a dollar amount, or in basis points. These are costs the investor pays through a reduction in the investment's rate of return. For a mutual fund, the gross expense ratio is the total annual fund or class operating expenses directly paid by the fund from the fund's most recent prospectus (before waivers or reimbursements). This ratio also includes Acquired Fund Fees and Expenses, which are expenses indirectly incurred by a fund through its ownership of shares in other investment companies. If the investment option is not a mutual fund, the expense ratio may be calculated using methodologies that differ from those used for mutual funds. **Liquid Assets Daily** A taxable money market fund is required to hold at least 10% of its portfolio in daily liquid assets that can be readily converted to cash in one business day. Daily liquid assets include: cash, direct obligations of the U.S. Government, securities that will mature or are subject to a demand feature exercisable and payable within one business day, and receivables from sales of portfolio securities due within one business day. **Liquid**

## Composition by Instrument

As Of 09/30/2022

Instrument	Portfolio Weight
U.S. Treasury Bills	6.71%
U.S. Treasury Coupons	7.39%
U.S. Treasury Strips	0.00%
U.S. Treasury Inflation-Protected Securities	0.00%
Agency Fixed-Rate Securities	8.79%
Agency Floating-Rate Securities	5.74%
U.S. Government Repurchase Agreements	72.26%
Other Money Market Investments	0.00%
Net Other Assets	-0.89%
<b>Total</b>	<b>100%</b>

Composition by instrument is presented to illustrate examples of the securities that each fund has bought and may not be representative of a fund's current or future investments. Each fund's investments may change at any time. Percentages may not add up to 100 due to rounding. For Money Market Funds, Net Other Assets may include cash and receivables and payables related to open security or capital stock trades.

## Daily Market Value

As Of 10/25/2022

Daily market value is the market value of the fund's assets after liabilities are subtracted, expressed on a per-share basis to 1/100 of a penny. The graph below shows the daily market value of one share over the last seven months for the fund.



## Lipper Rankings

AS OF 09/30/2022 ; Lipper Category: LA Instl U.S. Govt MM

Years	Rank	% Peers Beaten
1 Yr	# 73 out of 218 funds	67%
3 Yr	# 62 out of 206 funds	70%
5 Yr	# 40 out of 187 funds	79%
10 Yr	# 26 out of 140 funds	82%

Lipper Inc. rankings are based on fund total returns for the periods shown. Rankings do not take into account sales charges but include reinvestment of dividends and capital gains, if any. The number of funds in each category periodically changes. **Multiple share classes of a fund have a common portfolio but impose different expense structures.** Past performance is no guarantee of future results.

## Maturity Distribution

Time Period	09/30/2022	06/30/2022	09/30/2021
1-7 days	82.86%	77.56%	76.07%
8-30 days	1.56%	3.81%	4.86%
31-60 days	3.95%	4.60%	4.21%
61-90 days	5.17%	4.65%	2.98%
91-180 days	6.28%	7.02%	5.82%
> 180 days	0.19%	2.36%	6.06%
<b>% of Total Debt Instruments</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>

**Asset Weekly** A money market fund is required to hold at least 30% of its portfolio in weekly liquid assets that can be readily converted to cash in five business days. Weekly liquid assets include: cash, direct obligations of the U.S. Government, certain U.S. Government securities issued at a discount with a remaining maturity of 60 days or less, securities that will mature or are subject to a demand feature that is exercisable and payable within five business days, and receivables from sales of portfolio securities due within five business days. **Weighted average maturity** This is a weighted average of all the maturities of the securities held in a fund. WAM for money market funds can be used as a measure of sensitivity to interest rate changes. Generally, the longer the maturity, the greater the sensitivity. WAM for money market funds is based on the dollar-weighted average length of time until principal payments must be paid, taking into account any call options exercised by the issuer and any permissible maturity shortening devices such as demand features and interest rate resets. For bond funds, WAM can be used as a measure of sensitivity to the markets. Generally, the longer the maturity, the greater the sensitivity. The WAM calculation for bond funds excludes interest rate resets and only takes into account issuer call options if it is probable that the issuer of the instrument will take advantage of such options. **Weighted average life** For money market funds, this is the weighted average of the life of the securities held in a fund or portfolio and can be used as a measure of sensitivity to changes in liquidity and/or credit risk. Generally, the higher the value, the greater the sensitivity. WAL is based on the dollar-weighted average length of time until principal payments must be paid, taking into account any call options exercised by the issuer and any permissible maturity shortening features other than interest rate resets. For money market funds, the difference between WAM and WAL is that WAM takes into account interest rate resets and WAL does not. WAL for money market funds is not the same as WAL of a mortgage- or asset-backed security. **Yield** The percentage of return an investor receives, based on the amount invested or on the current market value of holdings.

Not NCUA or NCUSIF insured.			Fidelity Distributors Company LLC
May lose value.			500 Salem Street
No credit union guarantee.			Smithfield, RI 02917

Current performance may be higher or lower than that quoted. Performance data shown represents past performance and is no guarantee of future results. Investment return will fluctuate, so you may have a gain or loss when shares are sold. This document must be preceded or accompanied by a fund prospectus; see end for definitions.

## Yields

As of Month-End	Yields		
	7-Day Yield	7-Day Without Reductions	30-Day Yield
Sep 2022	2.82%	2.79%	2.38%
Aug 2022	2.11%	2.08%	2.06%
Jul 2022	1.73%	1.70%	1.44%
Jun 2022	1.23%	1.20%	0.95%
May 2022	0.62%	0.59%	0.54%
Apr 2022	0.20%	0.16%	0.18%
Mar 2022	0.14%	0.12%	0.07%
Feb 2022	0.01%	-0.08%	0.01%
Jan 2022	0.01%	-0.09%	0.01%
Dec 2021	0.01%	-0.12%	0.01%
Nov 2021	0.01%	-0.14%	0.01%
Oct 2021	0.01%	-0.13%	0.01%

The 7-Day yield is the average income return over the previous seven days, assuming the rate stays the same for one year and that dividends are reinvested. It is the Fund's total income net of expenses, divided by the total number of outstanding shares and includes any applicable waiver or reimbursement. Absent such waivers or reimbursements, the returns would have been lower. The 7-Day Yield Without Reductions is the yield without applicable waivers or reimbursements. Voluntary waivers and/or reimbursements may be discontinued any time.

## Expenses, Fees &amp; Loads

Exp Ratio (Gross) - Prospectus	0.21% as of 05/28/2022
Exp Ratio (Net) - Prospectus	0.18% as of 05/28/2022
Exp Ratio (Net) - Financial Statement	0.08% as of 03/31/2022
Exp Cap	0.18% as of 02/01/2015
Management Fee	0.14% as of 05/28/2022
Distribution and/or Service (12b-1) fees	0.00%

The Exp Ratio (Net) – Financial Statement reflects certain voluntary reimbursements and waivers which are not included in the Exp Ratio (Net) – Prospectus, and may be discontinued at any time. There is a contractual cap on the expenses borne by the fund, which indicates the maximum level of expenses (with certain exceptions) that the fund would pay; the respective contract expires on 07/31/2023.

## Investment Objective

Seeks to obtain as high a level of current income as is consistent with the preservation of principal and liquidity within the limitations prescribed for the fund.

## Strategy

The Adviser normally invests at least 99.5% of the fund's total assets in cash, U.S. Treasury securities and/or repurchase agreements for those securities. Investing in compliance with industry standard regulatory requirements for money market funds for the quality, maturity, liquidity and diversification of investments. The Adviser stresses maintaining a stable \$1.00 share price, liquidity, and income. In addition the Adviser normally invests at least 80% of the fund's assets in U.S. Treasury securities and repurchase agreements for those securities

## Risk

You could lose money by investing in the fund. Although the fund seeks to preserve the value of your investment at \$1.00 per share, it cannot guarantee it will do so. An investment in the fund is not insured or guaranteed by the Federal Deposit Insurance Corporation or any other government agency. Fidelity Investments and its affiliates, the fund's sponsor, have no legal obligation to provide financial support to the fund, and you should not expect that the sponsor will provide financial support to the fund at any time. The fund will not impose a fee upon the sale of your shares, nor temporarily suspend your ability to sell shares if the fund's weekly liquid assets fall below 30% of its total assets because of market conditions or other factors. Interest rate increases can cause the price of a money market security to decrease. A decline in the credit quality of an issuer or a provider of credit support or a maturity-shortening structure for a security can cause the price of a money market security to decrease.

## Details

Product Type	Government
NAV	\$1.00 as of 10/25/2022
1-Day Yield	2.97% as of 10/25/2022
7-Day Yield	2.94% as of 10/25/2022
30-Day Yield	2.89% as of 10/25/2022
Daily Mil-rates	0.000081268 as of 10/25/2022
MTD Cum. Mil-rates	0.001986438 as of 10/25/2022
Liquid Assets (Daily)	98% as of 10/25/2022
Liquid Assets (Weekly)	99% as of 10/25/2022
Weighted Avg Maturity	13 Days as of 09/30/2022
Weighted Avg Life	57 Days as of 09/30/2022
12 Month Low-High	\$1.00-\$1.00 as of 09/30/2022
Net Assets (\$M)	\$13,959.99 as of 09/30/2022
Portfolio Assets (\$M)	\$29,903.87 as of 09/30/2022
Daily Market Value	\$1.0002 as of 10/25/2022
Fund #	695
CUSIP	316175504
Fund Inception	02/02/1987
Share Class Inception	02/02/1987
Fiscal Year End	March

There is a contractual cap on the expenses borne by the fund, which indicates the maximum level of expenses (with certain exceptions) that the fund would pay; the respective contract expires on 07/31/2023. Net Assets reflect assets of the class shown; Portfolio assets reflect the assets of all classes of the same fund. **Trading Hours: 8:30 a.m. to 5:00 p.m. ET** For further detail regarding minimum investments, please see the fund prospectus. The Per-Share Market Value does not reflect the price at which an investor may transact in shares of the Fund, and should not be considered an offer to purchase or sell shares of any Fund at such price. The Per-Share Market Value should not be viewed as indicative of future market values or the future performance of any Fund, and may change from day to day. Past performance is no guarantee of future results.

## Ratings

Moodys	AAA-mf
S&P	AAAm
National Association of Insurance Commissioners	U.S Direct Obligations/Full Faith & Credit Exempt



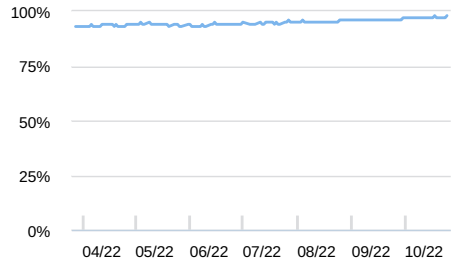
Fund Managers

Manager	Since
Joe McHale	10/01/2019
Andre Messier	03/01/2017

Liquid Assets (Daily)

As Of 10/25/2022

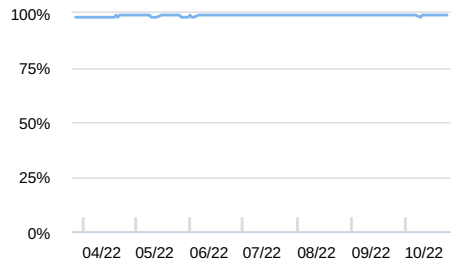
Regulations require that a money market mutual fund hold at least 10% of its total assets in daily liquid assets that can be readily converted to cash in one business day. The graph below shows the percentage of daily liquid assets over the last seven months for the fund.



Liquid Assets (Weekly)

As Of 10/25/2022

Regulations require that a money market mutual fund hold at least 30% of its total assets in weekly liquid assets that can be readily converted to cash in five business days. The graph below shows the percentage of weekly liquid assets over the last seven months for the fund.



Important Performance Information

**Class II** Initial offering for Class II for each fund took place on November 6, 1995. Class II returns prior to 11/6/95 are those of Class I which has no 12b-1 fee. If Class IIs 12b-1 fee had been reflected, returns prior to 11/6/95 would have been lower. **Class III** Initial offering of Class III for **Treasury Only Portfolio** and **Tax-Exempt Portfolio** took place on November 6, 1995. Class III returns prior to 11/6/95 are those of Class I which has no 12b-1 fee. If Class IIIs 12b-1 fee had been reflected, returns prior to 11/6/95 would have been lower. Initial offering of Class III for **Treasury Portfolio** took place on October 22, 1993. Prior to July 1, 1995, Class III had a 0.32% 12b-1 fee. Class III returns prior to 10/22/93 are those of Class I which has no 12b-1 fee. If Class IIIs current 12b-1 fee had been reflected, returns prior to 7/1/95 through 10/22/93 would have been higher and returns prior to 10/22/93 would have been lower. Initial offering of Class III for **Government Portfolio** took place on April 4, 1994. Class III returns prior to 4/4/94 are those of Class I which has no 12b-1 fee. If Class IIIs 12b-1 fee had been reflected, returns prior to 4/4/94 would have been lower. Initial offering of Class III for **Money Market Portfolio** took place on November 17, 1993. Prior to July 1, 1995, Class III had a 0.32% 12b-1 fee. Class III returns prior to 11/17/93 are those of Class I which has no 12b-1 fee. If Class IIIs current 12b-1 fee had been reflected, returns prior to 7/1/95 through 11/17/93 would have been higher and returns prior to 11/17/93 would have been lower. **Select Class** Initial offering of Select Class for each fund took place on January 22, 2002. Returns prior to that date are those of Class I, which has no 12b-1 fee. If Select Classes total expenses, including 12-b 1 fee, had been reflected, returns would have been lower.

Ratings Information

Standard & Poor's and Moody's money market fund ratings rate the investment quality of the fund's shares and range from AAAm/Aaa-mf (highest) to Dm/C-mf (lowest). Independent rating agency fund ratings include, but are not limited to, a regular analysis of a fund's liquidity, sensitivity to market risk, diversification, operational policies, and internal controls; its management characteristics; and the creditworthiness of its assets. Ratings are not intended as a recommendation and are subject to change.

**NAIC (National Association of Insurance Commissioners)** is an organization of insurance regulators from the 50 states, the District of Columbia, and the five U.S. territories. It was created by state insurance regulators in 1871 to coordinate regulation of multistate insurers and, when appropriate, to provide a forum for the development of uniform policy. The **Securities Valuation Office (SVO)**, a division of NAIC, may rate a money market mutual fund either "Exempt" or "Class 1." These ratings determine how an insurer can classify its money market fund investments in its regulatory filings with state insurance departments. Mutual funds that have not been rated by the SVO are treated as equity investments for regulatory purposes, with asset valuation reserve requirements as high as 30%.

Definitions

**Annualized Turnover Rate** is the lesser of amounts of purchases or sales of long-term portfolio securities divided by the monthly average value of long-term securities owned by the fund. **Daily Market Value** The market value per share of a fund is computed by adding the total market value of the fund's investments, cash and other assets, subtracting the fund's total liabilities, and dividing the result by the total number of shares outstanding. **Exp Ratio (Net) – Financial Statement** is an annualized figure that reflects amounts reimbursed by Fidelity or reductions from brokerage service or other expense offset arrangements, if any, and is updated as the annual or semiannual information is available. This number may include certain voluntary waiver and caps which may not be included in the prospectus net expense ratio. **Exp Ratio (Net) – Prospectus** Expense ratio is a measure of what it costs to operate an investment, expressed as a percentage of its assets, as a dollar amount, or in basis points. These are costs the investor pays through a reduction in the investment's rate of return. For a mutual fund, the gross expense ratio is the total annual fund or class operating expenses directly paid by the fund from the fund's most recent prospectus after any fee waiver and/or expense reimbursements that will reduce any fund operating expenses. This ratio also includes Acquired Fund Fees and Expenses, which are expenses indirectly incurred by a fund through its ownership of shares in other investment companies. This number does not include any fee waiver arrangement or expense reimbursement that may be terminated without agreement of the fund's board of trustees. If the investment option is not a mutual fund, the expense ratio may be calculated using methodologies that differ from those used for mutual funds. **Exp Ratio (Gross) – Prospectus** Expense ratio is a measure of what it costs to operate an investment, expressed as a percentage of its assets, as a dollar amount, or in basis points. These are costs the investor pays through a reduction in the investment's rate of return. For a mutual fund, the gross expense ratio is the total annual fund or class operating expenses directly paid by the fund from the fund's most recent prospectus (before waivers or reimbursements). This ratio also includes Acquired Fund Fees and Expenses, which are expenses indirectly incurred by a fund through its ownership of shares in other investment companies. If the investment option is not a mutual fund, the expense ratio may be calculated using methodologies that differ from those used for mutual funds. **Liquid Assets Daily** A taxable money market fund is required to hold at least 10% of its portfolio in daily liquid assets that can be readily converted to cash in one business day. Daily liquid assets include: cash, direct obligations of the U.S. Government, securities that will mature or are subject to a demand feature exercisable and payable within one business day, and receivables from sales of portfolio securities due within one business day. **Liquid**

Composition by Instrument

As Of 09/30/2022

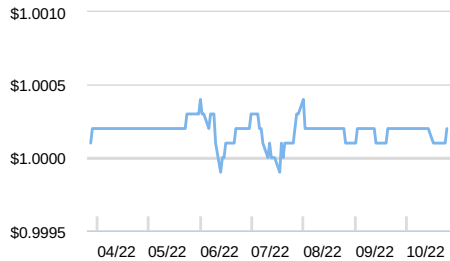
Instrument	Portfolio Weight
U.S. Treasury Bills	10.63%
U.S. Treasury Coupons	13.19%
U.S. Treasury Strips	0.00%
U.S. Treasury Inflation-Protected Securities	0.00%
Repurchase Agreements	76.20%
Other Money Market Investments	0.00%
Net Other Assets	-0.02%
Total	100%

Composition by instrument is presented to illustrate examples of the securities that each fund has bought and may not be representative of a fund's current or future investments. Each fund's investments may change at any time. Percentages may not add up to 100 due to rounding. For Money Market Funds, Net Other Assets may include cash and receivables and payables related to open security or capital stock trades.

Daily Market Value

As Of 10/25/2022

Daily market value is the market value of the fund's assets after liabilities are subtracted, expressed on a per-share basis to 1/100 of a penny. The graph below shows the daily market value of one share over the last seven months for the fund.



Lipper Rankings

AS OF 09/30/2022 ; Lipper Category: LA Instl U.S. Tsy MM

Years	Rank	% Peers Beaten
1 Yr	# 29 out of 176 funds	84%
3 Yr	# 32 out of 160 funds	81%
5 Yr	# 24 out of 152 funds	85%
10 Yr	# 19 out of 130 funds	86%

Lipper Inc. rankings are based on fund total returns for the periods shown. Rankings do not take into account sales charges but include reinvestment of dividends and capital gains, if any. The number of funds in each category periodically changes. **Multiple share classes of a fund have a common portfolio but impose different expense structures.** Past performance is no guarantee of future results.

Maturity Distribution

Time Period	09/30/2022	06/30/2022	09/30/2021
1-7 days	88.30%	79.88%	74.34%
8-30 days	0.06%	2.89%	5.62%
31-60 days	2.68%	4.21%	6.05%
61-90 days	2.80%	4.86%	2.54%
91-180 days	6.17%	6.14%	5.29%
> 180 days	0.00%	2.01%	6.16%
% of Total Debt Instruments	100%	100%	100%

**Asset Weekly** A money market fund is required to hold at least 30% of its portfolio in weekly liquid assets that can be readily converted to cash in five business days. Weekly liquid assets include: cash, direct obligations of the U.S. Government, certain U.S. Government securities issued at a discount with a remaining maturity of 60 days or less, securities that will mature or are subject to a demand feature that is exercisable and payable within five business days, and receivables from sales of portfolio securities due within five business days. **Weighted average maturity** This is a weighted average of all the maturities of the securities held in a fund. WAM for money market funds can be used as a measure of sensitivity to interest rate changes. Generally, the longer the maturity, the greater the sensitivity. WAM for money market funds is based on the dollar-weighted average length of time until principal payments must be paid, taking into account any call options exercised by the issuer and any permissible maturity shortening devices such as demand features and interest rate resets. For bond funds, WAM can be used as a measure of sensitivity to the markets. Generally, the longer the maturity, the greater the sensitivity. The WAM calculation for bond funds excludes interest rate resets and only takes into account issuer call options if it is probable that the issuer of the instrument will take advantage of such options. **Weighted average life** For money market funds, this is the weighted average of the life of the securities held in a fund or portfolio and can be used as a measure of sensitivity to changes in liquidity and/or credit risk. Generally, the higher the value, the greater the sensitivity. WAL is based on the dollar-weighted average length of time until principal payments must be paid, taking into account any call options exercised by the issuer and any permissible maturity shortening features other than interest rate resets. For money market funds, the difference between WAM and WAL is that WAM takes into account interest rate resets and WAL does not. WAL for money market funds is not the same as WAL of a mortgage- or asset-backed security. **Yield** The percentage of return an investor receives, based on the amount invested or on the current market value of holdings.

Not NCUA or NCUSIF insured.			Fidelity Distributors Company LLC
May lose value.			500 Salem Street
No credit union guarantee.			Smithfield, RI 02917



## MEMORANDUM

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301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ [WWW.CI.OWOSSO.MI.US](http://WWW.CI.OWOSSO.MI.US)

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**DATE:** October 27, 2022

**TO:** Mayor Eveleth and the Owosso City Council

**FROM:** City Manager

**SUBJECT:** Approve Charitable gaming License for Owosso Sports Boosters – 501c3

### BACKGROUND:

Scott Reed of the Owosso Sports Boosters is requesting a resolution of support from City Council for their application to the Michigan Lottery's Charitable Gaming Division in order to conduct fundraising efforts for the local Sports Boosters – a registered 501c3.

### RECOMMENDATION:

Approve form resolution provided by Michigan Lottery Charitable Gaming Division supporting the Owosso Sports Boosters gaming license application to conduct local fundraisers for the organization.

## QUALIFICATION INFORMATION

Complete this form and submit with the required qualification documents listed on the attached Qualification Requirements sheet. A Bingo, Raffle, or Charity Game Ticket license application and fee may also be submitted with this information. See box #5 below for mailing instructions.

### 1. ORGANIZATION INFORMATION

Organization Name			
Organization Physical Street Address			
City	State	Zip Code	County
Organization Mailing Address			<input type="checkbox"/> Same as Physical Address
City	State	Zip Code	County
Organization Telephone Number			

### 2. ORGANIZATION PURPOSE

Briefly describe the purpose of your organization.
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### 3. LICENSE APPLICATION

Enclosed is a completed application and fee for a <input type="checkbox"/> Bingo <input type="checkbox"/> Raffle <input type="checkbox"/> Charity Game Ticket license Make checks payable to STATE OF MICHIGAN.
--

### 4. AUTHORIZED CONTACT PERSON

First Name		Last Name		Position/Role with Organization
Mailing Address				City
State	Zip Code	Telephone Number (Day)	Telephone Number (Evening)	
By signing below, I hereby certify that the representations, information, and data presented are true, accurate, and complete to the best of my knowledge. I understand that failure to answer truthfully, completely, and accurately could preclude the organization from receiving an approval to obtain a gaming license.				
Authorized Contact Person Signature				Date
Print Authorized Contact Name and Title				

### 5. MAILING INSTRUCTIONS

Mail this completed Qualification Information form, the required qualification documentation listed on the Qualification Requirements sheet, and the completed license application and fee (if also applying for a gaming license) to Charitable Gaming Division, PO Box 30023, Lansing, MI 48909. If submitting by overnight carrier (FedEx, UPS, etc.), send to Charitable Gaming Division, 101 East Hillsdale, Lansing, MI 48933.
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## LOCAL CIVIC ORGANIZATION QUALIFICATION REQUIREMENTS

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If the organization has never submitted qualifying information as a local civic organization, the following information shall be submitted in the name of the organization prior to being approved to conduct a bingo, raffle, or charity game. A previously qualified organization may be required to submit updated qualification information to assure its continued eligibility under the act.

1. A signed and dated copy of the organization's current bylaws or constitution, including membership criteria.
2. A complete copy of the organization's Articles of Incorporation that have been filed with the Corporations and Securities Bureau, if the organization is incorporated.
3. A copy of the letter from the IRS stating the organization is exempt from federal tax under IRS code 501(c) OR copies of one bank statement per year for the previous five years, excluding the current year.
4. A provision in the bylaws, constitution, or Articles of Incorporation that states should the organization dissolve, all assets, and real and personal property will revert to the benefit of the local government or another nonprofit organization.
5. A revenue and expense statement for the previous 12 month period to prove all assets are used for charitable purposes, i.e. 990's, treasurer's report, audit. Do not send check registers or cancelled checks. Explain the purpose of each expenditure made to an individual. Once the organization has conducted licensed gaming events, the Bureau may require the organization to provide additional proof that all assets are being used for charitable purposes.
6. A copy of a resolution passed by the local body of government stating the organization is a recognized nonprofit organization in the community (form attached).
7. A provision in the bylaws, constitution, or Articles of Incorporation indicating the organization will remain nonprofit forever.

Additional information may be requested after the initial documents submitted have been reviewed. If you have any questions or need further assistance, please call our office at (517) 335-5780.

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Act 382 of the Public Acts of 1972, as amended, defines "A local civic organization in this state that is organized not for pecuniary profit; that is not affiliated with a state or national organization; that is recognized by resolution adopted by the local governmental subdivision in which the organization conducts its principal activities; whose constitution, charter, articles of incorporation, or bylaws contain a provision for the perpetuation of the organization as a nonprofit organization; whose entire assets are used for charitable purposes; and whose constitution, charter, articles of incorporation, or bylaws contain a provision that all assets, real property, and personal property must revert to the benefit of the local governmental subdivision that granted the resolution or another nonprofit organization on dissolution of the organization."



Charitable Gaming Division  
Box 30023, Lansing, MI 48909  
OVERNIGHT DELIVERY:  
101 E. Hillsdale, Lansing MI 48933  
(517) 335-5780  
www.michigan.gov/cg

## LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES

(Required by MCL.432.103(K)(ii))

At a \_\_\_\_\_ meeting of the \_\_\_\_\_  
REGULAR OR SPECIAL TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD

called to order by \_\_\_\_\_ on \_\_\_\_\_  
DATE

at \_\_\_\_\_ a.m./p.m. the following resolution was offered:  
TIME

Moved by \_\_\_\_\_ and supported by \_\_\_\_\_

that the request from \_\_\_\_\_ of \_\_\_\_\_,  
NAME OF ORGANIZATION CITY

county of \_\_\_\_\_, asking that they be recognized as a  
COUNTY NAME

nonprofit organization operating in the community for the purpose of obtaining charitable

gaming licenses, be considered for \_\_\_\_\_.  
APPROVAL/DISAPPROVAL

### APPROVAL

Yeas: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

### DISAPPROVAL

Yeas: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

I hereby certify that the foregoing is a true and complete copy of a resolution offered and

adopted by the \_\_\_\_\_ at a \_\_\_\_\_  
TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD REGULAR OR SPECIAL

meeting held on \_\_\_\_\_.  
DATE

SIGNED: \_\_\_\_\_  
TOWNSHIP, CITY, OR VILLAGE CLERK

PRINTED NAME AND TITLE

ADDRESS

COMPLETION: Required.  
PENALTY: Possible denial of application.

BSL-CG-1153(R6/09)



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301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ (989) 725-0599 ▪  
FAX (989) 723-8854

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DATE: 10.31.2022  
TO: City Council  
FROM: Nathan Henne, City Manager  
SUBJECT: Set Public Hearing: 114-116 W Main Street CDBG Grant Application

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**Background:**

In January, 2022, the City of Owosso approved a 12 year OPRA Certificate worth \$158,587 for the third floor of 114-116 N Main Street for a local contribution in a planned \$700,000 CDBG Rental Rehabilitation CDBG Grant Application. This project will cost \$1.1 million and create seven new residential rental units in the downtown area – 4 of which will be for low and moderate income renters for 5 years per the requirements of the grant.

A public hearing is required by the MEDC for the grant application and a certifying officer and certified environmental officer must be designated for the environmental review requirements of the project.

**Recommendation:**

Approve the resolution to schedule the public hearing for the grant application for November 21, 2022 at 7:30 p.m. at the regular City Council meeting and designate City Manager Nathan Henne as the Certified Officer for the grant and implementation process.

## **RESOLUTION NO.**

### **RESOLUTION SCHEDULING THE PUBLIC HEARING FOR THE RENTAL REHABILITATION PROJECT CDBG GRANT LOCATED AT 114-116 WEST MAIN STREET AND DESIGNATING CITY MANAGER AS CERTIFYING OFFICER**

WHEREAS, the Michigan Strategic Fund has invited Units of General Local Government to apply for its Community Development Block Grant Program to support 114-116 W Main Street – a seven unit Rental Rehabilitation Project; and

WHEREAS, the City of Owosso desires to request \$700,000 in CDBG funds to create seven rental units; and

WHEREAS, there are going to be four low to moderate income units and three market rate units; and

WHEREAS, the City of Owosso commits local funds by prior approval of a twelve year Obsolete Property Rehabilitation Certificate on April 20, 2020 – worth an estimated \$158,587 in abated property taxes over the life of the certificate; and

WHEREAS, Ruesswood REI Group, LLC is investing private funds in the amount of \$402,593; and

WHEREAS, the proposed project is consistent with the City of Owosso Master Plan completed in 2021 – specifically in goals related to adding new housing in the downtown area; and

WHEREAS, the proposed project will benefit all residents of the project area and 51.37% of the residents of the City of Owosso are low and moderate income persons as determined by the Michigan Economic Development Corporation's list of low and moderate income community customers dated 8/4/2022; and

WHEREAS, local funds and any other funds to be invested in the project have not been obligated/incurred and will not be obligated/incurred prior to a formal grant award, completion of the environmental review procedures and a formal written authorization to obligate/incure costs from the Michigan Economic Development Corporation; and

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: City Manager Nathan Henne is hereby designated as the Certifying Officer, the Certified Environmental Officer, the person authorized to certify the Michigan CDBG Application, the person authorized to sign the Grant Agreement and payment requests, and the person authorized to execute any additional documents required to implement and execute the grant

SECOND: That a public hearing be scheduled for November 21, 2022 to receive public comment on the CDBG application for the 114-116 W Main Rental Rehabilitation Project in the amount of \$700,000.

THIRD: That after the public hearing is held and the grant application approved, that the above-named certified officer is hereby directed to implement the requirements of the grant to complete the project.



**Notice of Public Hearing  
City of Owosso**

**For Michigan Community Development Block Grant (CDBG) Funding for 114-116 W Main St Rental  
Rehabilitation Project**

The City of Owosso will hold a public hearing at its regularly scheduled meeting on Monday, November 21, 2022 at 7:30 p.m. in the Council Chambers located in Owosso City Hall at 301 N. Water Street; Owosso, Michigan for the purpose of affording citizens an opportunity to examine and submit comments on the proposed application for the approximately \$700,000 CDBG grant.

The City of Owosso proposes to use the \$700,000 CDBG grant and \$402,893 private funds to create seven (7) residential rental units. Four (4) units are for low to moderate income and three (3) will be market-rate residential rental units and benefit at least 51% of low to moderate income persons. No persons will be displaced as a result of the proposed activities.

Further information, including a copy of the City of Owosso's Master Plan and a project description, is available for review. To inspect the documents, please call Amy Kirkland at 989-725-0566 for an appointment. Comments may be submitted in writing through November 21, 2022 or made in person at the public hearing.

The City of Owosso has successfully completed a 2017 Façade Community Development Block Grant (CDBG) in the past 10 years.

Citizen views and comments on the proposed application are welcome.

City of Owosso  
Amy Kirkland, City Clerk  
989-725-0566

## 1. IDENTIFICATION OF UGLG

### 1a. PROJECT TITLE: 114-116 W. Main street

1b. UGLG CONTACT INFORMATION		1c. FUNDING SOURCES	
Unit of General Local Government	<b>City of Owosso</b>	CDBG Grant	<b>\$ 700,000</b>
		UGLG	\$
Highest Elected Chief Official	Name: <b>Christopher T. Eveleth</b>	Private	<b>\$ 402,893</b>
	Title: <b>Mayor</b>		\$
	Ph. <b>989-725-0595</b>		\$
	Email <b>christopher.eveleth@ci.owosso.mi.us</b>		\$
Street/PO Box	<b>301 W. Main Street</b>	<b>TOTAL</b>	<b>\$ 1,102,893</b>
City	<b>Owosso</b>	<b>1d. UGLG INFORMATION</b>	
State/Zip	<b>Michigan 48867</b>	UGLG DUNS # <a href="http://www.dnb.com/duns-number.html">http://www.dnb.com/duns-number.html</a>	
County	<b>Shiawassee</b>	<b>03-877-27703</b>	
UGLG Project Contact (PC)	Name: <b>Nathan Henne</b>	UGLG Federal ID #	
	Title: <b>City Manager</b>	<b>386004723</b>	
	Ph. <b>989-725-0569</b>	UGLG Fiscal Year	
	Email <b>nathan.henne@ci.owosso.mi.us</b>	<b>July 1 to June 30</b> (month start and end)	

### 1e. REPRESENTATIVE INFORMATION

State Government Representation	Federal Government Representation
Senator Name: <b>Tom Barrett</b>	Representative Name: <b>John Moolenaar</b>
Representative Name: <b>Ben Frederick</b>	Congressional District: <b>4</b>
Senate District: <b>24</b> House District: <b>85</b>	

### 1f. INITIAL APPLICATION SUBMISSION: AUTHORIZED UGLG SIGNATURE

The **UGLG** agrees to adhere to HUD, CDBG and MEDC rules, regulations, and the Grant Administration Manual (GAM) policies, procedures, and reporting requirements. In agreeing to this, the UGLG will ensure that all entities involved in completing the proposed project will also adhere to rules and regulations during grant administration.

Signature			
Name and Title of Authorized Signer	<b>Nathan Henne, City Manager</b>	Date	<b>8.18.22</b>

### 1g. FINAL APPLICATION SUBMISSION: AUTHORIZED UGLG SIGNATURE

The **UGLG** certifies that information contained in the application and associated attachments are complete and accurate, that all activities intended to be completed have been identified within the application, and the budget reflects final costs of all project activities identified via a completed bid process or via construction contracts that have been reviewed and are ready to execute.

Signature			
Name and Title of Authorized Signer	<b>Nathan Henne, City Manager</b>	Date	<b>8.18.22</b>



## 2. NATIONAL OBJECTIVE ELIGIBILITY

The project must meet a National Objective. Please check the category (only one) that applies to the project:

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Benefit Persons of Low and Moderate Income<br><input type="checkbox"/> LMI Area Benefit<br><input type="checkbox"/> LMI Job Creation<br><input checked="" type="checkbox"/> LMI Housing<br><input type="checkbox"/> Limited Clientele | <input type="checkbox"/> Prevention or Elimination of Slums or Blight<br><input type="checkbox"/> Area Benefit<br><input type="checkbox"/> Spot Blight |
|---|--|

## 3. PROJECT DESCRIPTION

- 3a. Provide a project description and include the following:
- i. Describe the location of the project.
  - ii. What is the purpose and need? What is being done and why is it necessary?
  - iii. Who are the project beneficiaries? Why is this project being proposed and who benefits from the results?
  - iv. Provide complete details about the project and what will be done.
  - v. Describe all funding sources being used for this project.
  - vi. Describe all development partners involved in this project.
  - vii. Describe the maintenance related to project improvements funded, in whole or in part, by CDBG and how they will be funded.
- i. The project is located in the DDA and middle of the core historic district. ii. The purpose of the project is to create 7 vibrant affordable housing units on the 3<sup>rd</sup> floor of a mixed use building. The need has been identified through the RRC process and work with the master plan. A need for affordable and market rate housing was identified. The master plan as referenced on page 28 "lack of housing is a challenge", page 33 areas of growth needs housing, and pages 36-40 Housing strategies and way to effect change. iii. The beneficiaries of this project would be 1. The people that will rent these high quality apartments with 4/7 determined to be for those at or below 80% of the AMI for a period not less than 5 years. 2. The City who would benefit with 7 new housing units in an already created building therefore reducing blight, vacancy, and long term tax base. 3. Owners would also benefit with a viable financially sound project, less vacancy, and conditioned space throughout the 3 story building. iv. The creation of 7 highly desirable and affordable rental units where vacant space exists currently. New electric, mechanical, and plumbing throughout. New fire suppression, hard surfaced countertops, energy efficient systems, Energy Star appliances, wood or vinyl plank flooring, spacious windows and light throughout, historical design, 100% 2022 code compliant. v. The owners have secured an LOI that can become a bank loan to align with the CDBG funds from the MEDC that will secure a complete project. Additionally, the City of Owosso has granted an OPRA to the project. vi. Jim and Randy Woodworth are successful realtors/developers with a history of successful developments in the Owosso area. vii. The Woodworth group will continue to provide day to day maintenance of the project/building as they do with all their investment properties. They have successfully completed renovations for new office space on 2<sup>nd</sup> floor and 1<sup>st</sup> floor renovations (hit n pitch). They employ a maintenance staff for day to day preventative maintenance.**
- 3b. Check all that apply as it pertains to the Historic Status of the property(s) involved:
- ☒ Listed in the National Register of Historic Properties
  - ☐ Potentially eligible to be listed in the National Register of Historic Properties
  - ☒ Listed in a state or local inventory of historic places
  - ☐ Designated as a state or local landmark or historic district
  - ☐ None of the above
  - ☐ Not applicable
- 3c. What is the age of the benefitting building/property?  
**1885**

3d.	Provide the address(es) of the benefited property(s)/building(s)/businesses. Indicate whether commercial and/or residential: <b>114-116 W. Main Street, Owosso, MI 48867. It is a mixed use building with Commercial on 1<sup>st</sup> floor, Office space on 2<sup>nd</sup> floor, and proposed residential on 3<sup>rd</sup> floor.</b>
3e.	What is the total square footage impacted by this project? <b>13,420 square feet</b>
3f.	Provide the name(s) of the private property/building owner(s) seeking to participate as a sub-recipient of funds. Include <u>all individuals</u> that have ownership of the property/building(s). <b>Ruesswood REI Group, LLC</b>
3g.	Provide the DUNS number of the private business owners, along with their respective owner's names listed above, if applicable. *A DUNS number is not required for Rental Rehabilitation Projects. <b>Randy Woodworth</b>

#### 4. COMPLIANCE SCREENING

4a.	Will jobs be relocated from another City or State as a result of this project? If Yes, explain:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> NA
4b.	Will the project result in the demolition or conversion of residential dwelling units, both occupied and vacant? If Yes, explain:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> NA
4c.	Will the project result in special fees (i.e., tap in / hookup fees, special assessments)? If Yes, explain:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> NA
4d.	Are there any local, state and federal permits required for implementation of the proposed project? If Yes, will permit requests delay the proposed project or influence the timeline? <b>No delays expected</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
4e.	Are there acquisitions, leases, easements, or property option/purchase agreements necessary to complete the project activities?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> NA
4f.	Are there current or incoming residential or commercial tenants? If Yes, provide the number of tenants and whether they are residential, commercial or both: <b>There are two 1<sup>st</sup> floor commercial tenants: Hit &amp; Pitch and AZee printing Solutions. The 2<sup>nd</sup> floor has office space currently utilized by Woodworth Commercial, Superior Industries, AZee Business Solutions.</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
4g.	Will there be any temporary or permanent relocation of businesses, non-profit organizations, homeowners, or tenants to complete the project?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> NA

#### 5. PROJECT TIMELINE

Provide the Start and End dates for activities associated with completing the project		
ACTIVITIES	START DATE (mm/yr)	END DATE (mm/yr)
Acquisition	N/A	
Engineering	10/1/2022	11/15/2022
3 <sup>rd</sup> Party Environmental Review	10/1/2022	11/15/2022
Bidding/Contractor Selection	11/15/2022	12/15/2022
Construction	1/1/2023	12/31/2023


## 6. PROJECT BUDGET

ACTIVITY COSTS	CDBG	LOCAL	PRIVATE			TOTAL
Planning	\$	\$	\$	\$	\$	\$
Acquisition	\$	\$	\$	\$	\$	\$
Engineering	\$	\$	\$	\$	\$	\$
3 <sup>rd</sup> Party Environmental	\$	\$	\$	\$	\$	\$
Demolition	\$	\$	\$8,000	\$	\$	\$8,000
Construction (includes contingency and bonding)	\$697,600	\$	\$394,893	\$	\$	\$1,092,493
Lead Basse Paint Abate	\$	\$	\$	\$	\$	\$
Asbestos Abatement	\$	\$	\$	\$	\$	\$
LBP testing	\$1,200	\$	\$	\$	\$	\$1,200
Asbestos testing	\$1,200	\$	\$	\$	\$	\$1,200
	\$	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$	\$
<b>GRAND TOTAL</b>	<b>\$700,000</b>	<b>\$</b>	<b>\$402,893</b>	<b>\$</b>	<b>\$</b>	<b>\$1,102,893</b>

Are there other funding sources available to contribute to the proposed project? Provide inquiries made and the responses provided by associated funding sources.

**Owner has worked with Dart Bank to secure loan. The City has provided and OPRA to show their commitment. There has not been a LBP or Asbestos test/survey completed at this time.**

Is Program Income available to help fund the proposed project? Note program income funds cannot count towards project match.

**No**

## 7. UGLG CAPACITY AND CONFLICT OF INTEREST

Who will provide the administrative capacity for the proposed grant?

- ☐ UGLG Staff  
☒ MEDC Certified Grant Administrator  
☐ Third Party Administrator/Consultant/EDO/EDC

Has the UGLG received CDBG grants or loans in the past 5 years and/or have any open CDBG grants or loans, including grants or loans provided by MSF, MEDC and MSHDA?

If Yes, please identify the associated projects and describe all, if any, findings or areas of concern regarding those projects:

**The 2017 Façade Improvement Grant Program has been completed and funds are drawn down completely. Owosso Main Street/DDA conducted an exit interview with the MEDC to close out the project administratively in the winter of 2020. Final grant closeout is pending MEDC.**

☒ Yes ☐ No ☐ NA

Does the UGLG have any outstanding CDBG grants or loans that have not been drawn down?

If Yes, describe:

☐ Yes ☒ No ☐ NA

Will local officials and staff be a party to any contract involving the procurement of goods and services assisted with CDBG funds?

If Yes, describe:

☐ Yes ☒ No ☐ NA

<p>Will any person who is an employee, agent, consultant, officer, elected or appointed official of the UGLG obtain a financial interest or benefit from a CDBG assisted activity or have an interest in any contract, subcontract or agreement with respect thereto, or in the proceeds hereunder, either for themselves or for those with whom they have family or business ties, during their tenure or for one year thereafter? If Yes, describe:</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> NA</p>
---	--

8. Supporting Documentation		
<b>Exhibit I</b>	Project Location Map	Attached <input checked="" type="checkbox"/>
<b>Exhibit II</b>	Preliminary Architectural/Engineering Drawings	Attached <input checked="" type="checkbox"/> N/A <input type="checkbox"/>
<b>Exhibit III</b>	Independent 3 <sup>rd</sup> Party Cost Estimate	Attached <input checked="" type="checkbox"/>
<b>Exhibit IV</b>	Financial Commitment Letter(s)	Attached <input checked="" type="checkbox"/>
<b>Exhibit V</b>	Blight Letter or Area Blight Resolution (Sample Form 2-B)	Attached <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
<b>Exhibit VI</b>	Lead-Based Paint Applicability and Compliance Worksheet (Form 5-S)	Attached <input checked="" type="checkbox"/> N/A <input type="checkbox"/>
<b>Exhibit VII</b>	Asbestos Applicability and Compliance Worksheet (Form 5-V)	Attached <input checked="" type="checkbox"/> N/A <input type="checkbox"/>
<b>Exhibit VIII</b>	Historic Property Proof of Eligibility	Attached <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
<b>Exhibit IX</b>	Appraisal for CDBG-funded Acquisitions; or Waiver Valuation (Form 6-D)	Attached <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
<b>Exhibit X</b>	Limited Denial of Participation, HUD Funding Disqualifications and Voluntary Abstentions	Attached <input type="checkbox"/>
<b>Exhibit XI</b>	System Award Management (SAM) Certification	Attached <input checked="" type="checkbox"/>
<b>Exhibit XII</b>	General Information Notice (GIN)	Attached <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
<b>Job Creation Exhibit</b>	Job Creation Summary <ul style="list-style-type: none"> <li>▪ Job Creation Assurance</li> <li>▪ Machinery and Equipment (M&amp;E) List, if applicable</li> </ul>	Attached <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
<b>Rental Rehabilitation Exhibits</b>	1. Rental Rehabilitation Workbook 2. Housing Quality Standards 3. Substandard Unit Verification, for existing units only	Attached <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
<b>Façades Exhibit</b>	Façade Budget <ul style="list-style-type: none"> <li>▪ Façade Building Owner and Activity Identification</li> </ul>	Attached <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
<p><b>Please attach all supporting documents in the order they are requested. If submitting electronically, label each supporting document appropriately.</b></p> <p><b>This list is not all inclusive. Additional compliance documentation will be sought post-application.</b></p>		



## COMMUNITY DEVELOPMENT NARRATIVE

To comply with provisions set forth in Title 1 of the federal Housing and Community Development Act of 1974, as amended, UGLG's seeking to apply for funds must provide a brief narrative on their locally adopted plans being impacted by the proposed project.

It is not necessary for an UGLG to prepare an elaborate community development plan, but instead reference a locally adopted plan which may be a Master Plan, Community Improvement Plan, etc. It is expected that most UGLGs can provide a 2-3-page narrative summary from the adopted plan by answering the below questions. If the UGLG's locally adopted plan(s) do not address the questions below, provide supplemental information as it relates to the proposed project and the plan it fulfills.

1	<p>Provide a statement assessing the needs and problems of the UGLG, including the needs of low and moderate income persons. In all narratives, the assessment must address both overall community development and housing needs regardless of the category under which funding is being requested.</p> <p><b>This rental rehabilitation project would help alleviate housing availability issues that Owosso has been experiencing in recent years. Owosso is not alone in this struggle - as many communities around the country face the same challenge. However, Owosso is uniquely poised to provide affordable housing across low/mod income levels because of the lower average rental rates and home prices compared to similar sized communities across the state. There is not enough housing in the marketplace for new residents coming to Owosso, and that the existing housing stock is not supporting the existing residents of the city. Specifically, the housing market for low/middle income individuals is severely constrained. Adding new housing stock across all income levels - especially low to middle income - is a very important piece of the community development puzzle for Owosso. Opportunities to accommodate new housing marketed to low/middle income individuals are found throughout the city, but the local market conditions work to preclude investment in rehabilitating existing properties or build new.</b></p> <p><b>Owosso has historically been a high-poverty, low median household income city - as our census information shows. Median household incomes are low and have not kept pace with inflation (\$36,723). This is lower than the state and national average. Furthermore, Owosso has a high rate of residents living in poverty (24.3%), particularly for female-headed households with children.</b></p> <p><b>Home values in Owosso are lower than the surrounding area, but this is a double-edged sword when it comes to affordability vs cost of construction. The value just is not there to entice builders to construct new housing for the low to middle income attainability groups. The city uses all tools available to incentivize developers - and the Rental Rehab Program is one of those tools.</b></p>
2	<p>Provide a summary list of possible long-term activities (two years or more) to address the identified needs and problems.</p> <p><b>The first step in moving projects forward in smaller communities across the regions is to identify areas in the community that would be appropriate for new housing construction, both renter- and owner-occupied. For many builders, cost is the driving factor for determining when and where to build. Market information needs to be gathered indicating what the potential sales price or rent structure would be for new units. It would also be helpful to identify where potential buyers and renters will come from. A focus group meeting with area realtors and lenders would help with this.</b></p> <p><b>Further, a survey of existing residents (mailed and/or online) in the community would also help asking the following questions, at a minimum, for example:</b></p> <ol style="list-style-type: none"> <li><b>1. If newly constructed, for-sale houses were available in the community would you consider selling your existing house and moving?</b></li> <li><b>2. Are you currently renting and if newly constructed, for-sale houses were available would you consider buying?</b></li> <li><b>3. If you did move to a different house, what are some of the key things you would be looking for? (less maintenance, more bedrooms, etc.)</b></li> <li><b>4. Do you know of, or is anyone in your household, currently looking for alternate housing but have been unable to find any?</b></li> </ol>

	<p>The city's Master Plan seeks to encourage new housing construction across all income levels - but with a particular concentration on "attainable" housing. Developers are not likely to be interested in small, outlying communities because the incomes and housing values are lower. Instead, they will tend to focus on larger markets with higher values and the potential for greater profit margins. Small communities will have to find creative ways to generate new housing development, on both the construction and land development ends of the market. This can come in the form of building capacity with local investors/builders ("home grown") and eliminating some of the hurdles that make housing development challenging. This can also be accomplished by creating Public/Private Partnerships (P3's) with local municipalities or non-profit entities. Either the community, the P3 or a regional consortium, must look for ways to encourage new housing construction</p>
3	<p>Provide a summary of contemplated short-term activities (one to two years) to address the identified needs and problems.</p> <p><b>The City's 2021 Master Plan outlines many short term activities to address OWosso's housing needs and problems:</b></p> <ol style="list-style-type: none"> <li>1) Initiate zoning map amendments to provide for the development of missing middle housing</li> <li>2) Encourage single-family attached housing on vacant and redevelopment-ready sites in transitions between existing residential areas and commercial areas.</li> <li>3) Improve the residential rental inspection program for more regular inspections (2-3 year cycle). Continue to support and staff a code enforcement/ building official and housing manager to oversee rehabilitation programs</li> <li>4) Cultivate an environment that demonstrates a commitment to the development of businesses, housing, and community organizations in Downtown Owosso.</li> <li>5) Promote infill housing in older neighborhoods and on established corridors to help rejuvenate such areas.</li> <li>6) Expand housing options within the downtown - assistance available through the local revolving loan/grant fund administered by the DDA and City.</li> <li>7) Encourage adaptive reuse of underutilized buildings such as schools, churches, or former warehouse buildings for multi-family residential developments.</li> </ol>
4	<p>Provide a description of the effect the proposed CDBG project will have on the UGLG.</p> <p><b>This project will add 11 much-needed residential housing units to the downtown area - X of which will be rent-controlled through the grant program.</b></p>
5	<p>Provide a plan for minimizing the displacement of persons as a result of grant assisted activities and to assist persons actually displaced by such activities. Reference your locally adopted Residential Anti-Displacement Plan as needed.</p> <p>No residents, tenants, or owners will be displaced by this project.</p>



## **MEMORANDUM**

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301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

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**DATE:** November 7, 2022

**TO:** City Council

**FROM:** Ryan E. Suchanek, Director of Public Services & Utilities

**SUBJECT:** Waste Water Treatment Plant – GE Breaker

### **RECOMMENDATION:**

Authorization of bid award and purchase of one (1) GE Powerbreak II 2500A Breaker, from Utilities Instrumentation Service, Inc. of Dexter, Michigan for use at the Waste Water Treatment Plant.

### **BACKGROUND:**

The Waste Water Treatment Plant's existing GE Breaker is approximately nine (9) years old, and has expended its useful service life, and should be replaced. The current breaker still tests well, but there is no backup unit on hand for install in case of unexpected failure. With current lead times on such equipment, a failure at this point could lead to severely reduced treatment capabilities for weeks. With the new breaker in place, the still-functioning existing breaker will be kept as a reliable backup unit.

Bids were solicited and Staff recommends the GE Powerbreak II 2500A Breaker, from Utilities Instrumentation Service, Inc. in the amount of \$32,148.00, as they provided the low, responsible bid. Bids ranged from \$32,148.00 up to \$39,700.00.

### **FISCAL IMPACTS:**

Equipment expense in the amount of \$32,148.00 is available from the FY2022-2023 Fund 599-901-977.000.

**Document originated by:** Ryan E. Suchanek

**Attachments:** (1) Resolution  
(2) Bid Tab

**RESOLUTION NO.**

**AUTHORIZING BID AWARD TO  
UTILITIES INSTRUMENTATION SERVICE, INC.  
FOR A GE POWERBREAKER II 2500A BREAKER  
AT THE WASTE WATER TREATMENT PLANT**

WHEREAS, the existing GE Breaker at the Waste Water Treatment Plant has expended its useful service life and requires replacement; and

WHEREAS, bids were solicited and funds have been budgeted from the Waste Water Equipment Fund for the replacement of the GE Breaker; and

WHEREAS, the City of Owosso Director of Public Services and Utilities has reviewed the bid proposals and recommends the purchase of one (1) GE Powerbreak II 2500A Breaker, from Utilities Instrumentation Service, Inc. in the amount of \$32,148.00.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: It has heretofore been determined that it is advisable, necessary and in the public interest to contract with Utilities Instrumentation Service, Inc. for the purchase of one (1) GE Powerbreak II 2500A Breaker, for use at the Waste Water Treatment Plant in the amount of \$32,148.00.
- SECOND: The accounts payable department is authorized to submit payment to Utilities Instrumentation Service, Inc. in the amount of \$32,148.00 upon satisfactory delivery of said equipment.
- THIRD: The above expenses shall be paid from account no. 599-901-977.000.

## CITY OF OWOSSO BID TABULATION SHEET

DATE 10/24/2022

DEPT. WWTP

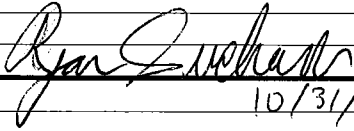
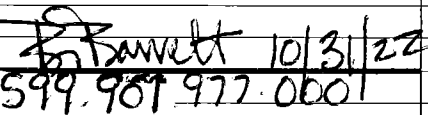
SUBJECT GE Powerbreak II 2500A Breaker

Utilities Instrumentation  
Service, Inc.  
2290 Bishop Circle East  
Dexter, MI 48130  
734-424-1200

Newkirk Electric Assoc, Inc  
2751 Lippincott Blvd.  
Flint, MI 48507  
810-742-4400

Meyer Electric  
108 N. Chipman  
Owosso, MI 48867  
989-720-9473

ITEM #	DESCRIPTION	EST. QTY	UNIT	TOTAL	TOTAL	TOTAL
1	GE Powerbreak II 2500A breaker with Entelliguard trip unit. (No equivalent make/models accepted).	1	LUMP	\$28,631.00	\$35,954.00	\$37,000.00
2	Installation parts, labor, and programming.	1	LUMP	\$ 3,517.00	\$2,466.00	\$2,700.00
3	Lead time for All Parts	1	4-5 Weeks	16 Weeks	TBD	
Total:				\$32,148.00	\$38,420.00	\$39,700.00
TOTAL BID PRICING ADJUSTED FOR LOCAL PURCHASING PREFERENCE:				\$34,076.88	\$ 40,725.20	Local

DEPT HEAD	 10/31/22	GENERAL LIABILITY INSURANCE	AWARDED:
		EXPIRATION DATE:	6/1/2023
PURCH AGENT:	 10/31/22 599.981.977.0601	WORKERS COMPENSATION INSURANCE	COUNCIL
		EXPIRATION DATE:	6/1/2023
STAFF REC.:	Utilities Instrumentation Service	SOLE PROPRIETORSHIP	APPROVED:
		EXPIRATION DATE:	N/A
			PO NUMBER:

### SIGNATURE PAGE AND LEGAL STATUS

The undersigned certifies that he is an official legally authorized to bind his firm and to enter into a contract should the city accept this proposal.

**Bid proposal by (Name of Firm):** Utilities Instrumentation Service, Inc.

**Legal status of bidder.**

**Please check the appropriate box and USE CORRECT LEGAL NAME.**

☒ Corporation

State of Incorporation: Michigan

☐ Partnership

List of names:

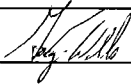
☐ DBA

State full name:

☐ Other

Explain:

**Signature of Bidder:**



**Title:** Gary Walls, President

**Signature of Bidder:**

**Title:**

**Address:** 2290 Bishop Circle East

**City, Zip:** Dexter, MI 48130

**Telephone:** 734-424-1200

**Email Address:** gary.walls@teamuis.com

**Signed this** 20th

**Day of** October

**2022**

**Bidder acknowledges receipt of the following Addenda:**

**ADDENDUM NO:** 1

**BIDDER'S INITIALS:** gw

**Bid Proposal**

**GE POWERBREAK II 2500A BREAKER**

**THIS BID IS CONSIDERED ALL OR NONE**

TO: THE CITY OF OWOSSO (HEREINAFTER CALLED THE "CITY")

The undersigned, having examined the bid proposal forms and specifications, does hereby offer to supply the items as detailed in the GE POWERBREAK II 2500A BREAKER BID listed below at the following prices to wit:

Item	Description	Quantity	Unit	Total Price
1	GE Powerbreak II 2500A breaker with Entelliguard trip unit. (No equivalent make/models accepted)	1	EA	\$28,631.00
2	Installation parts, labor, and programming	1	LUMP SUM	\$3,517.00
	<b>TOTAL BID</b>			<b>\$32,148.00</b>
	<b>Lead Time for All Parts</b>	<b>Four to Five Weeks</b>		

Bidder's Initial gwr

**ADDITIONAL INFORMATION:**

1. Installation work to be coordinated around wastewater plant operations, which may necessitate work outside normal business hours.
2. Bidders that have no work history with the Owosso Wastewater Treatment Plant since 2015 must meet on site with the Plant Superintendent or his representative prior to submitting a bid. Meetings shall be schedule at least 24 hours in advance by contacting Tim Guysky, WWTP Superintendent at (517) 214-4202.

Not applicable - Utilities Instrumentation Service, Inc. is located in Washtenaw County, MI

**AFFIDAVIT**

In accordance with Section 2-348 of the Owosso city code, the bid from a business located in Shiawassee County shall be adjusted to reflect a preference. In order for the city to calculate the adjustment, the bidder hereby deposes and states that their business address is registered, and is currently paying real and/or personal property taxes in Shiawassee County at the following address:

\_\_\_\_\_  
Registered business address

The affiant further deposes and states that a sub-contract with a business registered, and paying real and/or personal property taxes in Shiawassee County will be executed for a percentage equal to or greater than twenty-five percent (25%) as stated below:

\_\_\_\_\_  
Business name and address of sub-contractor

\_\_\_\_\_  
Percentage of contract

\_\_\_\_\_  
Authorized signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Company name

\_\_\_\_\_  
Date



# Request for Taxpayer Identification Number and Certification

► Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Give Form to the  
requester. Do not  
send to the IRS.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

**Utilities Instrumentation Service, Inc.**

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC ☐ C Corporation ☒ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ►

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ►

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) \_\_\_\_\_

Exemption from FATCA reporting code (if any) \_\_\_\_\_

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.

**2280 Bishop Circle East**

6 City, state, and ZIP code

**Dexter, MI 48130**

7 List account number(s) here (optional)

Requester's name and address (optional)

Print or type.  
See Specific Instructions on page 3.

## Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

\_\_\_\_ - \_\_\_\_ - \_\_\_\_

or

Employer identification number

3 8 - 2 1 8 8 3 4 0

## Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign  
Here

Signature of  
U.S. person ►

*C Knight*

Date ► 7/26/22

## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

## Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding*, later.



October 20, 2022

**RE: Owosso GE Powerbreak II 2500A Breaker Bid**

Utilities Instrumentation Service, Inc. – Company Introduction

**The UIS Group of Companies** (Utilities Instrumentation Service, Inc., UIS SCADA, Inc., UIS Renewable Power, Inc.), has been in business since 1976, providing electrical testing, preventative maintenance, calibration and other services. Our office is located in Dexter, Michigan, but we provide services throughout the United States.

**UIS** is a licensed electrical contractor and member of the National Electrical Contractors Association (NECA). We employ licensed Journeymen Inside Wiremen (JIW) who are members of the International Brotherhood of Electrical Workers (IBEW) and InterNational Electrical Testing Association (NETA) certified technicians.

**UIS** has established itself as a leader in electrical testing and maintenance as a full member of **NETA** and we are ISO 17025 accredited. Our company is a corporate and financially independent organization which functions as an unbiased testing authority. We are also professionally independent of manufacturers, suppliers, and installers of electrical equipment and systems being tested. We provide a complete array of electrical testing, troubleshooting and power analysis. We are also specialists with high voltage generators and their controls.

Instrument calibration services are performed by ISA and EPRI trained instrument technicians who understand all types of instruments. Our technicians are trained to calibrate instruments that measure flow, level, pressure, temperature, pH, oxygen levels, and even lab instruments such as scales and thermometers.

Services that we can provide include:

**Electrical**

- Substation/Switchgear Electrical Testing
  - Preventative and Predictive Maintenance Schedules
  - Protective Relays - E/M, Solid State/Microprocessor Based
  - Transformers - Dry, Oil, & LTC
  - Breakers - SF6, Vacuum, Oil, & Air
  - Instrument Transformers - Current & Voltage
  - Meters - WHM, Amp, & Volt
  - Generator Controls - ATS & MTS
  - UPS/Battery Systems
  - Cable Testing - Hi Pot, VLF, & Tan Delta Testing and Cable Fault Locating
  - Ground Rod, Mat, & Touch Potential
  - Capacitor Banks & Reactors
  - Low Voltage Breakers - Air Power, Insulated Case & MCCB
  - Motor Control Centers, VFDs & Motor Starters

**UIS Group of Companies**

2290 Bishop Circle East  
Dexter, MI 48130  
Phone: (734) 424-1200 - Fax: (734) 424-0031  
uiscorp.com

UIS Group of Companies  
Utilities Instrumentation Service  
UIS SCADA  
UIS Renewable Power  
UIS – Ohio  
CTC Engineering



#### Energized Services

- Transformer & Breaker Oil Analysis
- Infrared & Ultrasonic Scanning

#### Power Recordings

- Load, Harmonic, Transient and Power Factor Recordings, Studies, and Corrections Services

#### Commissioning

- Technical and Engineering Support During Commissioning

#### Repairs, Upgrades and Replacements

- Qualified to Repair, Upgrade, and Replace All the Equipment We Test
- Certified Cable Splicing and Termination Services

#### Engineering Studies

- Short Circuit, Device Coordination, Arc Flash, Shock Hazard, Load Flow and Voltage Drop

#### Training

- Electrical Safety & Troubleshooting
- NFPA 70E - Arc Flash/Shock Hazard

#### Emergency Troubleshooting

- 24 Hours a Day, 365 Days a Year

#### Instrumentation

##### Emergency Troubleshooting

- 24 Hours a Day, 365 Days a Year
- Troubleshoot all Electrical Controls, Telemetry, and Sensors

##### SCADA

- SCADA Systems Integrator
- SCADA Servers, Hosted and On-Site
- HMI, RTU & PLC Programming
- Mobile SCADA on Smart Phones, Tablets and Computers
- Telemetry, Radio, Cell, Cable, DSL, Fiber Optic and Satellite
- Radio Propagation Studies and Optimization

##### CRUISE

- Control and/or Monitor Securely From Anywhere
- Cloud Based SCADA Solution
- Subscription Based Service That Delivers Powerful and Professional SCADA

##### Instrument Calibrations

- Accredited to ISO:IEC 17025:2005 Standard
- ISA and EPRI Trained Calibration Technicians
- Deliver Precise, Accurate and Repeatable Results

##### Routine Electrical Maintenance

- Radio Telemetry Maintenance
- Pump Station Electrical Maintenance
- On Demand or On Contract

##### UIS Renewable Power Services

- Run of River Controls
- Power Production Optimization
- PLC Programming

#### Training

##### CEC Training Courses

- Electrical Safety and Troubleshooting
- NFPA 70E - Arc Flash/Shock Hazard

We use PowerDB software, by Megger, to maintain your testing, instrumentation, and calibration data and to generate complete reports of services performed. When electrical studies are required, our licensed Professional Engineers utilize SKM Power\*Tools software to conduct the studies.



In support of our credentials, please see the attached documentation:

- NETA (InterNational Electrical Testing Association) Certificate of Accreditation
- State of Michigan Electrical Contractor's License
- ISO/IEC 17025:2005 Certificate of Accreditation

Please feel free to contact me regarding any of your projects where UIS could assist with your testing, maintenance, calibration or other needs.

Should you have any questions, please do not hesitate to contact me at our office (734) 424-1200.

Sincerely,

Gary E. Walls  
President

GEW/tmf





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## License Information:

### Electrical Contractor 6109548

#### Licensee Detail

License Type: Electrical Contractor

Type:

License Number: 6109548

Name: GARY E WALLS

License State: MI

Title:

Business Type: Electrical Contractor

Business Name: UTILITIES INSTRUMENTATION SERV

Number of Sites:

Business License Expiration Date:

License Issue Date: 01/30/2002

License Expiration Date: 12/31/2024

License Status: Issued

DBA:



# OWOSSO PUBLIC SAFETY

202 S. WATER ST. • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580 • FAX (989)725-0528

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## *MEMORANDUM*

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DATE: November 1, 2022

TO: Owosso City Council

FROM: Kevin Lenkart  
Public Safety Chief

RE: Revised Intergovernmental Agreement with Owosso Public Schools

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In 2013, City Council approved a five-year contract with Owosso Public Schools (OPS) to provide two school resource officers to Owosso Schools. The contract was renewed in 2018 and again in June 2022. The current police officers are assigned to Owosso Public Schools during the school year, but do not work during the summer months.

In February 2022, OPS and the City of Owosso agreed to jointly fund two additional full time police officer positions with the City of Owosso. The two additional officers are scheduled to be assigned to OPS beginning the 2022-2023 school year. These two officers will be assigned to the Owosso Police Department for the summer months as well as days when school is not in session, i.e. Christmas break, spring break etc.

School resource officers provide a variety of roles within the Owosso School District. This includes the investigation of criminal matters within the school district, providing a law enforcement presence within Owosso Public Schools in order to facilitate a positive interaction between students and police officers. The daily presence of the officers provides an opportunity for them to better understand problems affecting youth in our community.

In October 2022, OPS and the City of Owosso agreed to revise the agreement to include language on the specific roles of the officers at the schools. This additional language is a requirement for an upcoming grant submission by OPS.

Recommendation: Approve the revised five-year contract with the City of Owosso and OPS to jointly fund two additional police officer positions with the City of Owosso.

**RESOLUTION NO.**

**APPROVING INTERGOVERNMENTAL AGREEMENT  
WITH THE OWOSSO PUBLIC SCHOOL DISTRICT  
FOR THE PROVISION OF TWO FULL-TIME POLICE OFFICERS  
TO SERVE AS SCHOOL RESOURCE OFFICERS**

WHEREAS, the Michigan Urban Cooperation Act, Act No. 7 of 1967, et. seq., provides that public agencies may enter into intergovernmental agreements for the provision of services, or joint or cooperative action; and Section 3.1 General Powers, subsection B, of the *City Charter of the City of Owosso* authorizes the City to enter into intergovernmental agreements with various public agencies, including school districts; and Section 11a(4) of the Revised School Code, MCL 380.11a(4), authorizes general powers school districts to enter into agreements and cooperative arrangements with other entities, public or private, as part of performing its functions; and

WHEREAS, this Agreement will enhance the public safety of the City of Owosso and the Owosso Public School District through the provision of two full time police officers to serve as School Resource Officers;

NOW THEREFORE BE IT RESOLVED by the Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it is advisable, necessary and in the public interest to enter into an intergovernmental agreement for the provision of two full time police officers to serve as School Resource Officers for the period from July 6, 2022 through June 30, 2027.
- THIRD: In October 2022, OPS and the City of Owosso agreed to revise the agreement to include language on the specific roles of the officers at the schools. This additional language is a requirement for an upcoming grant submission by OPS.
- SECOND: the mayor and city clerk are authorized and instructed to sign the document substantially in form attached as Intergovernmental Agreement for Two Full Time School Resource Officers, between the City of Owosso and Owosso Public Schools.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF OWOSSO, SHIAWASSEE COUNTY, MICHIGAN THIS 7th DAY OF November 2022.

AYES:

NAYS:

ABSTENTIONS:

ABSENT:

CITY OF OWOSSO

ATTEST:

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Chris Eveleth, Mayor

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Amy K. Kirkland, City Clerk



**INTERGOVERNMENTAL AGREEMENT  
CITY OF OWOSSO  
OWOSSO PUBLIC SCHOOLS**

This Agreement is made, entered into and effective this day of 7<sup>th</sup> day of November 2022 (the "Effective Date"), by and between the City of Owosso, a municipal corporation of the State of Michigan ("City"), and the Owosso Public School District ("School District").

**RECITALS**

Whereas, the City is authorized to enter into this Agreement pursuant to the Michigan Urban Cooperation Act of 1967, Act No. 7 of 1967 and Section 3.1 General Powers, subsection B of the *City Charter of the City of Owosso*; and

Whereas, the School District is authorized to enter into this Agreement pursuant to Section 11a (4) of the Revised School Code, MCL 380.11a(4); and

Whereas, the City and the School District desire to enter into this Agreement for the purpose of establishing the position of School Resource Officer (SRO) within certain complexes of the School District, for the mutual benefit of the parties and to increase public safety within the schools and the community as a whole. The goal of both parties is to increase public safety within the schools and the community as a whole.

NOW, THEREFORE, in consideration of the mutual covenants and promises contained in this Agreement and other good and valuable consideration, the Parties agree as follows:

**TERMS:**

1. The foregoing recitals are incorporated in this Agreement by this reference.
2. The City shall act through its Public Safety Department in the performance of this Agreement. In performing the services hereunder, the City shall comply with all applicable federal, state, and local laws, rules, regulations and ordinances, including, but not limited to policies of School District's Board of Education and laws relating to the confidentiality of student information (e.g., FERPA, IDEA). It shall be the duty of the School District to provide all School Resource Officers with copies of current School District policies.
3. Pursuant and subject to the terms of this Agreement, the City shall provide two Owosso Police Officers to serve as School Resource Officers at schools located within the School District. The scope of services and exact school assignments shall be determined by mutual agreement between the City and the School District. The officers will be assigned to the School District during the normal school calendar year and assigned to the Owosso Police Department during the remainder of the year.
4. The City, in consultation with the Owosso Public Schools, shall determine the selection and placement process of all School Resource Officers. The City shall be solely responsible for selecting the personnel to serve as School Resource Officers. The City shall evaluate the performance of each School Resource Officer at least annually, and the School District shall reasonably cooperate in such evaluation. The comments of the School District as to performance shall be advisory and the City retains the final authority as to personnel decisions.
5. The School District, in consultation with the City, shall establish a system that coordinates and schedules the School Resource Officers' work in such a manner as to accomplish the goals of this Agreement.

6. The City, in consultation with the School District, shall develop a work plan that serves the needs of the School District and the City. That plan shall identify and develop all School Resource Officer job responsibilities and shall incorporate a schedule whereby the School District and the City can collaborate on all related issues. The School Resource Officers will not participate in recommending or determining student discipline or in investigating incidents of student discipline which do not involve potential criminal activity. Both Parties shall approve the work plan and meeting schedule.
7. The City shall supervise the work of the School Resource Officers and provide the transportation and equipment necessary to accomplish all assignments.
8. The School District, in consultation with the City, shall provide assistance in the development and implementation of teaching materials, and shall provide other related functions as may be appropriate to carry out the goals of this Agreement.
9. To the extent possible, the School Resource Officers shall be made available to the School District for the ten (10) month period covering the normal school instructional year. During that period, to the extent possible, the School Resource Officers' work efforts shall be devoted fully to accomplishing the goals set forth in this Agreement.
10. To the extent reasonably possible, mandatory Public Safety department training for the School Resource Officers will be conducted at times that do not conflict with normal school schedules. When training schedules conflict with school schedules, any School Resource Officer may be absent from his/her duties at the School District for the duration of the training. Such absences shall not be deemed a breach of this Agreement on the part of the City, nor shall such absences relieve the School District of any of its obligations under this Agreement.
11. In case of a police emergency, the City may call any School Resource Officer away from his/her duties at the School District for the duration of such emergency. Such emergency use of the School Resource Officers' time shall not be deemed a breach of this Agreement on the part of the City, nor shall it relieve the School District of any of its obligations under this Agreement.
12. For the contract year of FY 2022/2023, the School District shall pay the City the amount listed below:

Cost for two Police Officers for 36 weeks:	\$160,120.80
Cost for equipment purchase:	\$ 25,000.00
 Total Cost:	 \$185,120.80

For each subsequent year thereafter, the cost will be adjusted to take into consideration the City's changes to the budgeted salaries and fringe benefits of assigned police personnel. These adjustments will be based on the salaries and fringe benefits of those personnel assigned to the School Resource Officer program as of September 1 of each year and the City shall provide preliminary cost data to the School District prior to August 1 of each year for budget planning purposes. Final costs will be provided to the School District prior to both Parties' annual budget adoptions.

13. The School District shall pay the City on or about the following dates:

December 15  
March 15  
June 15

Checks will be made payable to:

City of Owosso  
Re: School Resource Officer

Send payments to:

City Treasurer  
City of Owosso  
301 W. Main Street  
Owosso, MI 48867

14. At all times during the performance of this Agreement, the police officers who serve as School Resource Officers shall remain employees of the City of Owosso and shall be eligible for all benefits entitled to full time employees. School Resource Officers shall not be entitled to any benefits offered to School District employees.

15. To the extent permitted by law, each party shall indemnify, defend and hold harmless, the other party and its employees, agents and invitees, from all losses, damages, claims, liabilities and expenses (including without limitation reasonable attorney's fees) for damages to property or injury to persons to the extent and magnitude arising from any act, omission or negligence of the indemnifying party or its employees, agents or invitees.
16. This Agreement shall be effective upon approval by the governing bodies of the Parties and execution of the Agreement.
17. The term of this Agreement shall be for a period of five years and commence on the Effective Date and shall expire on June 30, 2027, unless sooner terminated in accordance with the terms of this Agreement or as provided by law. In the event that the School District's State funding source for the School Resource Officer(s) is eliminated or impaired in such a way to preclude utilizing said funds for the School Resource Officer(s), notice will be given of the termination or need to revise the contract to the City of Owosso. A minimum of sixty (60) days' notice shall be given if such an event occurs.
18. The City and the School District shall review this Agreement annually, and, upon written approval by both Parties, may amend it as appropriate under the circumstances.
19. This Agreement may be terminated by either party, with or without cause, upon sixty (60) days written notice to the other party.
20. Property acquired solely for purposes of this Agreement shall be disposed of upon termination or completion as follows:
  - a. Materials, supplies and equipment will be primarily the responsibility of the City, and all materials, supplies, or equipment purchased by the City for the development and implementation of this program shall remain the sole property of the City.
  - b. Any incidental materials, supplies, or equipment purchased or provided by the School District for the development and implementation of this program shall remain the sole property of the School District.
21. The City shall be responsible for any damages or injuries caused by its performance of services under this Agreement. Notwithstanding the foregoing, the City and School District retain all of their respective rights to governmental immunity whether it be created by common law or statute and the Agreement will not be interpreted as waiving any of those rights. The School District shall be responsible for any damages or injuries caused by its performance of duties under this agreement.
22. The Contract Administrator for the City shall be Public Safety Director Kevin Lenkart, or his designee or successor. The Contract Administrator for the District shall be Superintendent Andrea Tuttle, or her designee or successor.
23. Pursuant to the requirements of Section 1230 and 1230a of the Revised School Code, the School District shall perform a criminal history check through the Michigan State Police, as well as a criminal records check through the Federal Bureau of Investigation, with regard to all persons assigned by the City to regularly and continuously work as a School Resource Officer in any of School District's facilities or at program sites where the School District delivers educational programs and services. The City agrees that it shall not assign any of its employees, agents or other individuals to perform any services under this Agreement where such individuals would regularly and continuously work in School District's facilities or program sites (as defined above) if such person has been convicted of any of the following offenses: (a) any "listed offense" as defined under Section 2 of the Sex Offenders Registration Act, MCL 28.722; (b) any offense enumerated in Sections MCL 380.1535a or 380.1539b of the Revised School Code, MCL 380.1535a; 380.1539b (for positions requiring State Board of Education approval or teacher certification); (c) any offense of a substantially similar enactment of the United States or another State; (d) any felony. Provided that with prior written approval of the Superintendent of School District and of its Board of Education an individual regularly and

continuously providing services under this Agreement at School District facilities or program sites may be permitted to perform such services when, in the judgment of the Superintendent and Board of Education of School District, such individual's presence will not pose a danger to the safety or security of School District students or employees; or (e) any offense that would, in the judgment of School District, create a potential risk to the safety and security of students served by School District or employees of School District.

School District reserves the right to refuse City's assignment of any individual, agent or employee of City to render services under this Agreement where the criminal record history of that individual (including any pending criminal charges) indicate, in School District's judgment, unfitness to perform services under this Agreement.

24. This Agreement may be executed in two (2) or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. The signature pages from one (1) or more counterparts may be removed from such counterparts and such signature pages all attached to a single instrument so that the signatures of all parties may be physically attached to a single document.
25. This Agreement contains the entire understanding of the parties as to its subject matter. There are no oral agreements not stated herein. This Agreement may only be amended by a writing signed by both parties.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of\_\_\_\_\_.

For the School District:

OWOSSO PUBLIC SCHOOLS

\_\_\_\_\_  
By:  
Its:

\_\_\_\_\_  
By:  
Its:

For the City:

CITY OF OWOSSO

\_\_\_\_\_  
Christopher T. Eveleth  
Mayor

\_\_\_\_\_  
Amy K. Kirkland  
City Clerk

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
Bank 1 GENERAL FUND (POOLED CASH)					
09/30/2022	135210	AASHTO	AASHTO	GUIDEBOOK FOR ENGINEERING QPO 2	190.93
09/30/2022	135211	ADVANCED DRAINAGE SYSTEMS INC	ADVANCED DRAINAGE SYSTEMS INC	SUPPLIES FOR DPW QPO 27813	1,408.04
09/30/2022	135212	AMERICAN SPEEDY PRINTING	AMERICAN SPEEDY PRINTING	FLYERS FOR GHOULS NIGHT OUT DDA	25.00
09/30/2022	135213	AVIATOR JAYNE	AVIATOR JAYNE	REVOLVING LOAN FUND	39,650.00
09/30/2022	135214	BARNES, KENCIL E. & CAROLYN E.	BARNES, KENCIL E. & CAROLYN E.	BD Payment Refund	50.00
09/30/2022	135215	BETH KUIPER	BETH KUIPER	EMPLOYEE REIMBURSEMENT ARTWALK S	18.03
			BETH KUIPER	EMPLOYEE REIMBURSEMENT ARTWALK	200.00
			BETH KUIPER	REIMBURSEMENT FOR PAYMENT OF ENT	200.00
					418.03
09/30/2022	135216	BONNIE RAMBO	BONNIE RAMBO	INSURANCE PAID	480.00
09/30/2022	135217	BONNIE ZELL	BONNIE ZELL	REFUND- OVERPAID	18.42
09/30/2022	135218	BRUCKMAN'S MOVING & STORAGE	SEBRUCKMAN'S MOVING & STORAGE	SEDDA STORAGE RENTAL AGREEMENT FO	2,400.00
09/30/2022	135219	CAMPBELL JR BRYAN	CAMPBELL JR BRYAN	UB refund for account: 36755700	95.22
09/30/2022	135220	CASWELL KELEN	CASWELL KELEN	UB refund for account: 21584500	67.74
09/30/2022	135221	D & D TRUCK & TRAILER PARTS	D & D TRUCK & TRAILER PARTS	PARTS/SUPPLIES-INDIVIDUAL PURCH	99.85
09/30/2022	135222	DASEN TED	DASEN TED	UB refund for account: 58365700	120.10
09/30/2022	135223	DAVE'S MUFFLER SHOP	DAVE'S MUFFLER SHOP	REPAIR ON MEDIC 5 FOR OFD QPO 2	60.85
09/30/2022	135224	DEBORA VINCENT	DEBORA VINCENT	DUPLICATE PAYMENT	652.07
09/30/2022	135225	DELTA DENTAL PLAN OF MICHIGAN	DELTA DENTAL PLAN OF MICHIGAN	DENTAL INSURANCE	4,111.30
09/30/2022	135226	DEMMA ARLENE	DEMMA ARLENE	UB refund for account: 24635000	82.34
09/30/2022	135227	DETROIT PUMP / H&P TECHNOLOGIE	DETROIT PUMP / H&P TECHNOLOGIE	PEARLESS BOOSTER PUMP REPAIR ON	5,945.00
09/30/2022	135228	DORA DAWSON	DORA DAWSON	DUPLICATE PAYMENT	8.67
09/30/2022	135229	DOWNTOWN DEVELOPMENT AUTHORITY	DOWNTOWN DEVELOPMENT AUTHORITY	PROCESSING FEE TO DDA FROM AVIA	350.00
09/30/2022	135230	DURAND AUTO PARTS	DURAND AUTO PARTS	TOOLS FOR DPW QPO 27836	51.95
			DURAND AUTO PARTS	TOOLS FOR DPW QPO 27837	816.32
					868.27
09/30/2022	135231	ERIN R. W. POWELL	ERIN R. W. POWELL	ARTWALK PRIZE - FAMILY PHOTO SH	500.00
09/30/2022	135232	ETCHISON MALYRIE	ETCHISON MALYRIE	UB refund for account: 14370000	91.45
09/30/2022	135233	FROSTY JOSHUA	FROSTY JOSHUA	UB refund for account: 50210700	163.56
09/30/2022	135234	GLENDA ADE	GLENDA ADE	REFUND - PATIENT OVERPAID	82.00
09/30/2022	135235	H K ALLEN PAPER CO	H K ALLEN PAPER CO	SUPLIES FOR OPD QPO 27649	298.00
			H K ALLEN PAPER CO	SUPPLIES FOR OPD QPO 27649	110.00
			H K ALLEN PAPER CO	SUPPLIES FOR OPD QPO 27649	218.00
			H K ALLEN PAPER CO	SUPPLIES FOR DPW QPO 27835	18.00
					644.00
09/30/2022	135236	HARLAN CASZATT	HARLAN CASZATT	DUPLICATE PAYMENT	50.78
09/30/2022	135237	HILL LINDA	HILL LINDA	UB refund for account: 21525900	86.77
09/30/2022	135238	HULL JEREMY	HULL JEREMY	UB refund for account: 24927900	95.94
09/30/2022	135239	JAMES DOUGLAS	JAMES DOUGLAS	INSURANCE PAID	90.00
09/30/2022	135240	JANICE PETTIT	JANICE PETTIT	REFUND- DUPLICATE PAYMENT	188.76
09/30/2022	135241	JIM STAFF	JIM STAFF	ENTERTAINMENT FOR 2022 ART WALK	200.00
09/30/2022	135242	KELLY'S REFUSE	KELLY'S REFUSE	DDA - DOWNTOWN TRASH CANS PICK	2,010.00
09/30/2022	135243	LOGAN HOPE	LOGAN HOPE	MACRAME CLASS FOR DDA	100.00
09/30/2022	135244	LOUISE HUBBARD	LOUISE HUBBARD	WATER LINE REPLACEMENT REFUND	3,800.00
09/30/2022	135245	MATTHEWS, REBECCA	MATTHEWS, REBECCA	BD Payment Refund	50.00
09/30/2022	135246	MCKEARNEY ASPHALT & SEALING	INMCKEARNEY ASPHALT & SEALING	INBENTLEY PARK - PICKELBALL COURT	20,000.00
09/30/2022	135247	MCLAREN RENTALS, INC.	MCLAREN RENTALS, INC.	AUGER RENTAL FOR DPW QPO 27840	38.00
09/30/2022	135248	MOORE KATIE	MOORE KATIE	UB refund for account: 27011400	34.95
09/30/2022	135249	NORTHERN TOOL & EQUIPMENT	NORTHERN TOOL & EQUIPMENT	DRUM CADDIE FOR DPW QPO 27834	433.34
09/30/2022	135250	OWOSSO BOLT & BRASS CO	OWOSSO BOLT & BRASS CO	SUPPLIES FOR WWTP QPO 27484	46.97
09/30/2022	135251	OWOSSO DOWNTOWN DEVELOPMENT	AUOWOSSO DOWNTOWN DEVELOPMENT	AUTABLE DELIVERED TO DDA 9/7/2022	44.29

CHECK REGISTER FOR CITY OF OWOSSO  
 CHECK DATE FROM 09/30/2022 - 10/28/2022

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
09/30/2022	135252	OWOSSO-WATER FUND	OWOSSO-WATER FUND	WATER BILL 6/24/22-09/16/22	7,002.47
09/30/2022	135253	P K CONTRACTING INC	P K CONTRACTING INC	FALL 2002 STREET PAVEMENT MARKI	5,257.07
09/30/2022	135254	PETERSON'S LANDSCAPING	PETERSON'S LANDSCAPING	DDA CARRY OVER SERVICE CONTRACT	1,290.00
09/30/2022	135255	RALPH PARKIN	RALPH PARKIN	REFUND - DUPLICATE PAYMENT	94.52
09/30/2022	135256	ROBERT SHEPHERD	ROBERT SHEPHERD	REFUND- DUPLICATE PAYMENT	39.69
09/30/2022	135257	SHATTUCK SPECIALTY ADVERTISING	SHATTUCK SPECIALTY ADVERTISING	TROPHIES FOR DDA MOTORCYCLE DAY	119.00
09/30/2022	135258	SHIAWASSEE COMMUNITY FOUNDATIC	SHIAWASSEE COMMUNITY FOUNDATIC	ACAFA OHC ENDOWMENT 9/21/2022	21,244.04
09/30/2022	135259	SHIAWASSEE COUNTY TREASURER	SHIAWASSEE COUNTY TREASURER	2022 CAPTURE CORRECTIONS AFTER :	725.78
09/30/2022	135260	SHIAWASSEE COUNTY TREASURER	SHIAWASSEE COUNTY TREASURER	2022 SUMMMER TAX COLLECTION 8/1	68,959.28
09/30/2022	135261	SHORELINE INN LLC	SHORELINE INN LLC	HOTEL FOR MML CONFERENCE 10/18/	1,559.79
09/30/2022	135262	SOCIETY FOR HUMAN RESOURCE MANS	SOCIETY FOR HUMAN RESOURCE MANY	EARLY MEMBERSHIP SHRM	229.00
09/30/2022	135263	STANDARD INSURANCE COMPANY	STANDARD INSURANCE COMPANY	LIFE INSURNACE POLICY 642611 OC	5,664.73
09/30/2022	135264	STATE OF MICHIGAN-EGLE	STATE OF MICHIGAN-EGLE	WATER SAMPLES FOR WTP	658.00
09/30/2022	135265	USAMA SAFI	USAMA SAFI	REFUND- INSURANCE PAID	289.92
09/30/2022	135266	VALLEY LUMBER	VALLEY LUMBER	ROUTINE PURCHASES NOT TO EXCEED	329.19
09/30/2022	135267	VIC BOND SALES, INC. - OWOSSO	VIC BOND SALES, INC. - OWOSSO	DRINKING FOUNTAIN FOR DPW QPO 2	1,701.05
09/30/2022	135268	WIN'S ELECTRICAL SUPPLY OF OWC	WIN'S ELECTRICAL SUPPLY OF OWC	SUPPLIES-INVOICE TO BE SIGNED B	139.23
09/30/2022	135269	ZORO TOOLS INC	ZORO TOOLS INC	TIME METER FOR WWTP QPO 27579	82.47
09/30/2022	135270	BETH KUIPER	BETH KUIPER	EMPLOYEE REIMBURSEMENT ARTWALK	342.78
09/30/2022	8403 (E)	U S BANK	U S BANK	STATE REVOLVING FUND 2022	344,898.65
09/30/2022	8404 (A)	GENUINE PARTS COMPANY	GENUINE PARTS COMPANY	PARTS/SUPPLIES-INVOICE TO BE SI	907.56
09/30/2022	8405 (A)	GRAYMONT WESTERN LIME INC	GRAYMONT WESTERN LIME INC	PEBBLES QUICK LIME FY 2022-2023	6,945.77
09/30/2022	8406 (A)	LANSING UNIFORM CO.	LANSING UNIFORM CO.	UNIFORMS FOR OPD QPO 27658	974.30
09/30/2022	8407 (A)	LUDINGTON ELECTRIC, INC.	LUDINGTON ELECTRIC, INC.	ELECTRICAL WORK FOR DPW 27848	295.00
			LUDINGTON ELECTRIC, INC.	ELECTRICAL WORK FOR WTP - STAND	150.00
					445.00
09/30/2022	8408 (A)	MCMASTER-CARR SUPPLY CO	MCMASTER-CARR SUPPLY CO	SUPPLIES FOR WWTP QPO 27485	259.22
			MCMASTER-CARR SUPPLY CO	SEALS FOR WWTP QPO 27489	110.61
					369.83
09/30/2022	8409 (A)	MERIT LABORATORIES INC	MERIT LABORATORIES INC	ANNUAL WATER TESTING SERVICES-E	280.00
09/30/2022	8410 (A)	MICH BUSINESS POWERED BY MDPA	MICH BUSINESS POWERED BY MDPA	COBRA BILLING OCT. 2022	50.00
09/30/2022	8411 (A)	MUNICIPAL EMPLOYEES RETIREMENT	MUNICIPAL EMPLOYEES RETIREMENT	CITY CONTRIBUTIONS SEPT. 2022	83,609.00
09/30/2022	8412 (A)	OHM	OHM	CONST ADMIN SERVICES-2022 STAND	16,805.50
			OHM	CENTER ST WATER MAIN PROJECT-EN	24,894.25
			OHM	2022 DWAM GRANT ENGINEERING SER	1,571.00
			OHM	ENGINEERING SERVICES 2023 SANIT.	3,558.00
			OHM	ENGINEERING - PALMER 3A WELL HO	12,575.00
			OHM	ENGINEERING - JUNIPER WELL HOUS	9,832.00
			OHM	GROUNDWATER RESOURCE EVALUATION	4,140.94
					73,376.69
09/30/2022	8413 (A)	PERFORMANCE HEALTH SUPPLY INC	PERFORMANCE HEALTH SUPPLY INC	EAR PLUGS FOR DPW QPO 27841	340.74
09/30/2022	8414 (A)	POLYDYNE INC	POLYDYNE INC	OLD BILL FROM PO 43436 FOR WWTP	2,454.90
			POLYDYNE INC	POLYMER AF 4500	3,883.20
			POLYDYNE INC	POLYMER AF 4500	3,472.63
			POLYDYNE INC	POLYMER AF 4500	4,178.09
					13,988.82
09/30/2022	8415 (A)	PRINTING SYSTEMS, INC.	PRINTING SYSTEMS, INC.	CITY CLERK ELECTION SUPPLIES	560.88
09/30/2022	8416 (A)	PVS NOLWOOD CHEMICALS INC	PVS NOLWOOD CHEMICALS INC	FERRIC CHLORIDE FY 2022-2023 P	6,874.40
09/30/2022	8417 (A)	S L H METALS INC	S L H METALS INC	WELD REPAIR MEDIC 3 OFD QPO 277	350.00
09/30/2022	8418 (A)	SIGNATURE AUTO GROUP-OWOSSO MC	SIGNATURE AUTO GROUP-OWOSSO MC	2022 FORD EXPLORER 4X4 XLT OPD	34,102.00

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			SIGNATURE AUTO GROUP-OWOSSO MCOIL CHANGE FOR CAR 3 OPD QPO 27		56.95
					34,158.95
09/30/2022	8419 (A)	SMITH SAND & GRAVEL INC	SMITH SAND & GRAVEL INC	CLASS II BACK FILL SAND (ESTIM	1,033.14
09/30/2022	8420 (A)	SPICER GROUP, INC.	SPICER GROUP, INC.	PARKS AND RECREATION MASTER PLA	1,347.25
09/30/2022	8421 (A)	U S BANK, N A	U S BANK, N A	LGLP ISSUE 2012B REVENUE SHARIN	513,206.25
09/30/2022	8422 (A)	UNITED PARCEL SERVICE	UNITED PARCEL SERVICE	SHIPPING FOR WTP	5.13
09/30/2022	8423 (A)	WASTE MANAGEMENT OF MICHIGAN	IWASTE MANAGEMENT OF MICHIGAN	IWASTE DISPOSAL 8/16/22-8/31/22	12,366.37
			WASTE MANAGEMENT OF MICHIGAN	ISLUDGE FROM WWTP 9/01/2022-9/15	7,889.21
					20,255.58
09/30/2022	8424 (A)	ALLMAX SOFTWARE INC	ALLMAX SOFTWARE INC	ANNUAL SUPPORT 8/31/2022-2023	1,525.00
09/30/2022	8425 (A)	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	SEPTEMBER 2022 AMAZON ORDERS	29.99
			AMAZON CAPITAL SERVICES	SEPTEMBER 2022 AMAZON ORDERS	26.72
			AMAZON CAPITAL SERVICES	SEPTEMBER 2022 AMAZON ORDERS	59.97
			AMAZON CAPITAL SERVICES	SEPTEMBER 2022 AMAZON ORDERS	139.98
			AMAZON CAPITAL SERVICES	SEPTEMBER 2022 AMAZON ORDERS	39.00
			AMAZON CAPITAL SERVICES	SEPTEMBER 2022 AMAZON ORDERS	403.32
			AMAZON CAPITAL SERVICES	SEPTEMBER 2022 AMAZON ORDERS	104.90
			AMAZON CAPITAL SERVICES	AUGUST 2022 - AMAZON ORDER	144.95
					948.83
09/30/2022	8426 (A)	BOUND TREE MEDICAL LLC	BOUND TREE MEDICAL LLC	SUPPLIES FOR OFD QPO 27783	987.18
			BOUND TREE MEDICAL LLC	SUPPLIES FOR OFD QPO 27787	364.36
					1,351.54
09/30/2022	8427 (A)	C & S MOTORS INC	C & S MOTORS INC	CORRECTING A SHORT PAY - EQUIPM	38.47
09/30/2022	8428 (A)	CINTAS CORPORATION #308	CINTAS CORPORATION #308	FLOOR MATS PER SERVICE AGREEMEN	38.32
09/30/2022	8429 (A)	COMMUNITY IMAGE BUILDERS	COMMUNITY IMAGE BUILDERS	219 WATER ST (FORMER MIDDLE SCH	1,173.00
			COMMUNITY IMAGE BUILDERS	737 W MAIN PIZZA HUT	276.00
			COMMUNITY IMAGE BUILDERS	210 MONROE ST. + ADMIN CHARGES	575.50
			COMMUNITY IMAGE BUILDERS	FULL RE-WRITE OF THE CITY OF OW	3,280.50
					5,305.00
09/30/2022	8430 (A)	DALTON ELEVATOR LLC	DALTON ELEVATOR LLC	CYLINDER RENTAL/OXYGEN/SUPPLIES	662.78
09/30/2022	8431 (A)	DELL MARKETING LP	DELL MARKETING LP	LAPTOP AND DOCK FOR DDA IT QPO	1,213.00
09/30/2022	8432 (A)	DORNBOS SIGN INC	DORNBOS SIGN INC	SIGNS FOR DPW QPO 27825	557.85
09/30/2022	8433 (A)	EDWARDS SIGN & SCREEN PRINTING	EDWARDS SIGN & SCREEN PRINTING	SIGNS FOR JM TRAIL QPO 27339	157.00
			EDWARDS SIGN & SCREEN PRINTING	DUCK SIGN FOR JM TRAIL FOR QPO	55.00
					212.00
09/30/2022	8434 (A)	EJ USA INC	EJ USA INC	INVENTORY FOR DPW QPO 27842	1,365.18
09/30/2022	8435 (A)	ENG INC	ENG INC	ENGINEERING-2023 NORTH STREET P	782.50
09/30/2022	8436 (A)	ENLOW ENVIRO LLC	ENLOW ENVIRO LLC	HG BLUE FOR WWTP QPO 27593	623.32
09/30/2022	8437 (A)	ESRI, INC.	ESRI, INC.	ESRI RENEWAL 7-1-2022 - 6-30-20	3,100.00
09/30/2022	8438 (A)	ETNA SUPPLY COMPANY	ETNA SUPPLY COMPANY	SANITARY SEWER REPAIR AT 1306 F	4,580.00
			ETNA SUPPLY COMPANY	WATER INVENTORY AND PARTS-PURCH	87.00
					4,667.00
09/30/2022	8439 (A)	FAMILY FARM & HOME	FAMILY FARM & HOME	AIR SPRAY GUN FOR DPW QPO 27849	89.99
09/30/2022	8440 (A)	FASTENAL COMPANY	FASTENAL COMPANY	LEFT HAND NUT FR DPW QPO 27847	7.28
09/30/2022	8441 (A)	FERGUSON ENTERPRISES LLC	FERGUSON ENTERPRISES LLC	WATER INVENTORY-PURCHASE NOT TO	613.78



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09/30/2022	8442 (A)	FLEIS & VANDENBRINK ENGINEERING	FLEIS & VANDENBRINK ENGINEERING	2021 GOULD STREET PROJECT-ENGINEERING	1,672.00
				FLEIS & VANDENBRINK ENGINEERING TOPO SURVEY - FY2024 SAFE ROUTE	5,250.00
					6,922.00
09/30/2022	8443 (A)	FRONT LINE SERVICES INC	FRONT LINE SERVICES INC	DEDUCTIBLE FOR INSURANCE CLAIM	1,000.00
09/30/2022	8444 (A)	GORDON CONSTRUCTION SERVICES	GORDON CONSTRUCTION SERVICES	2021 RETAINING WALL PROJECT-WEST	568.75
09/30/2022	8445 (A)	GOULD LAW PC	GOULD LAW PC	LEGAL SERVICES AUG 9TH - SEPT 1	11,916.32
09/30/2022	8446 (A)	GREEN TECH SYSTEMS LLC	GREEN TECH SYSTEMS LLC	2022-2024 WATER LINE REPLACEMENT	56,495.20
09/30/2022	8447 (A)	HIGHWAY MAINTENANCE & CONSTRUCTION	HIGHWAY MAINTENANCE & CONSTRUCTION	2022 CHIP SEAL PROJECT-CONTRACT	61,200.30
09/30/2022	8448 (A)	J & H OIL COMPANY	J & H OIL COMPANY	FUEL AND GAS 8/31/2022-9/15/202	7,995.36
09/30/2022	8449 (A)	JCI JONES CHEMICALS INC	JCI JONES CHEMICALS INC	SODIUM HYPOCHLORITE PER LANSING	5,555.46
			JCI JONES CHEMICALS INC	SODIUM HYPOCHLORITE - PER LANSING	1,590.00
					7,145.46
09/30/2022	8450 (A)	JERRYS TIRE & AUTO SERVICE INC	JERRYS TIRE & AUTO SERVICE INC	TIRES FOR WWTP QPO 27487	935.00
09/30/2022	8451 (A)	KIESLER POLICE SUPPLY INC	KIESLER POLICE SUPPLY INC	GLOCKS FOR OPD QPO 27789	843.00
09/30/2022	8452 (A)	LOGICALIS INC	LOGICALIS INC	ROUTER REPLACEMENT 2022-143635V1	6,440.00
09/30/2022	8453 (A)	MEYER ELECTRIC INC	MEYER ELECTRIC INC	WORK FOR WWTP QPO 27595	606.00
			MEYER ELECTRIC INC	LIGHT REPAIRS FOR WWTP QPO 2748	1,047.00
			MEYER ELECTRIC INC	ELECTRICAL WORK FOR WTP QPO 27	861.00
					2,514.00
09/30/2022	8454 (A)	NATIONAL VISION ADMINISTRATORS	NATIONAL VISION ADMINISTRATORS	VISION INSURANCE OCT. 2022	607.85
09/30/2022	8455 (A)	PENCHURA LLC	PENCHURA LLC	BASKETBALL MOUNT FOR PARKS QPO	243.00
09/30/2022	8456 (A)	PMG SM HOLDINGS LLC	PMG SM HOLDINGS LLC	PAINT FOR DPW QPO 27826	1,793.24
09/30/2022	8457 (A)	R & R FIRE TRUCK REPAIR INC	R & R FIRE TRUCK REPAIR INC	SERVICE/MAINTENANCE ON FIRE TRUCK	558.29
09/30/2022	8458 (A)	SUMMIT COMPANIES	SUMMIT COMPANIES	FIRE EXTINGUISHER INSPECTION	82.50
09/30/2022	8459 (A)	TELEFLEX LLC	TELEFLEX LLC	EMS SUPPLIES FOR OFD QPO 27656	1,345.50
10/14/2022	135271	CENTRAL MICHIGAN DIESEL, INC.	CENTRAL MICHIGAN DIESEL, INC.	DUMP TRUCK ANNUAL INSPECTION	660.26
10/14/2022	135272	CITY OF OWOSSO	CITY OF OWOSSO	BUSINESS DEVELOPMENT LOAN DDA	452.65
10/14/2022	135273	GAME TIME	GAME TIME	SWING SET FOR ADAMS PARK QPO 27	1,499.34
10/14/2022	135274	GLENN D BRITTAIN	GLENN D BRITTAIN	ELECTION OFFICE WORK 9/16/2022	52.00
			GLENN D BRITTAIN	ELECTION OFFICE WORK	393.25
					445.25
10/14/2022	135275	H K ALLEN PAPER CO	H K ALLEN PAPER CO	SUPPLIES FOR WTP 27524 PAYING P	84.00
			H K ALLEN PAPER CO	SUPPLIES FOR DPW QPO 27846	211.00
					295.00
10/14/2022	135276	H2O COMPLIANCE SERVICES INC	H2O COMPLIANCE SERVICES INC	H2O CROSS CONNECTION CONTROL PR	767.81
			H2O COMPLIANCE SERVICES INC	H2O CROSS CONNECTION CONTROL PR	767.81
					1,535.62
10/14/2022	135277	HODGE GLASS SERVICE INC	HODGE GLASS SERVICE INC	KEYS CUT FOR DPW QPO 27856	40.00
10/14/2022	135278	HOME DEPOT CREDIT SERVICES	HOME DEPOT CREDIT SERVICES	SEPT 2022 - HOME DEPOT PURCHASE	608.36
10/14/2022	135279	HUNTINGTON NATIONAL BANK -CREDIT	HUNTINGTON NATIONAL BANK -CREDIT	CITY CREDIT CARD PURCHASES SEPT	4,658.83
10/14/2022	135280	IMAGELINE	IMAGELINE	DISC GOLF SIGNS FOR HOPKINS QPO	500.00
10/14/2022	135281	IMS ALLIANCE	IMS ALLIANCE	NAME TAGS FOR OFD QPO 27791	15.60
10/14/2022	135282	JUDY ELAINE CRAIG	JUDY ELAINE CRAIG	MAIL SERVICES SEPT. 2022	184.50
10/14/2022	135283	KELLY'S REFUSE	KELLY'S REFUSE	DDA - DOWNTOWN TRASH CANS PICK	1,000.00
10/14/2022	135284	LAMPHERE'S	LAMPHERE'S	AC REPAIR FOR CITY HALL	1,072.00
10/14/2022	135285	LOPEZ CONCRETE CONSTRUCTION	LOPEZ CONCRETE CONSTRUCTION	2022 SIDEWALK PROJECT (WORK DONE)	66,345.00
10/14/2022	135286	MICHIGAN MUNICIPAL LEAGUE (UIA)	MICHIGAN MUNICIPAL LEAGUE (UIA)	UNEMPLOYMENT QUARTERLY PAYMENT	335.70

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10/14/2022	135287	MODERN CONCRETE	MODERN CONCRETE	4 YARDS OF CONCRETE FOR SEWER R	648.00
10/14/2022	135288	NATIONAL ROOFING & SHEET METAL	NATIONAL ROOFING & SHEET METAL	ROOF REPAIR ON 9-22	2,581.00
10/14/2022	135289	OWOSSO BOLT & BRASS CO	OWOSSO BOLT & BRASS CO	BUSHINGS FOR WWTP QPO 27491	20.76
			OWOSSO BOLT & BRASS CO	SUPPLIES FOR REPAIR OF DRINKING	100.39
			OWOSSO BOLT & BRASS CO	SUPPLIES FOR REPAIR OF DRINKING	10.50
			OWOSSO BOLT & BRASS CO	SUPPLIES FOR REPAIR OF DRINKING	83.28
					<u>214.93</u>
10/14/2022	135290	OWOSSO CHARTER TOWNSHIP	OWOSSO CHARTER TOWNSHIP	2022 PA425 AGREEMENT PAYMENT	17,068.01
10/14/2022	135291	OWOSSO-WATER FUND	OWOSSO-WATER FUND	CITY OF OWOSSO UTILITY BILLS 10	22,649.42
				Void Reason: PAID THE SUBTOTAL INSTEAD OF CURRENT BILL - OVERPAYMENT	
10/14/2022	135292	PROFESSIONAL ANSWERING SERVICE	PROFESSIONAL ANSWERING SERVICE	24 HOUR ANSWERING SERVICE	75.00
10/14/2022	135293	ROBERT SIDDOCK	ROBERT SIDDOCK	LSL REIMBURSEMENT - WATER LINE R	1,450.00
10/14/2022	135294	SFR X HOLDINGS, LLC	SFR X HOLDINGS, LLC	BD Payment Refund	410.00
10/14/2022	135295	SHIAWASSEE COUNTY HEALTH DEPAR	SHIAWASSEE COUNTY HEALTH DEPAR	HEP A VACCINE & IMMUNIZATION	93.03
10/14/2022	135296	SHIAWASSEE COUNTY TREASURER	SHIAWASSEE COUNTY TREASURER	2022 SUMMER TAX COLLECTION 09/1	19,358.66
10/14/2022	135297	SLOAN'S SEPTIC TANK SERVICE	SLOAN'S SEPTIC TANK SERVICE	INRESTROOM RENTAL FOR DDA	280.00
			SLOAN'S SEPTIC TANK SERVICE	INPORTABLE TOILET CONTRACT 1-2 YE	1,560.00
					<u>1,840.00</u>
10/14/2022	135298	SMEMSIC	SMEMSIC	TODD FOLLEN SMEMSIC CONFERENCE	235.00
10/14/2022	135299	STATE OF MICHIGAN	STATE OF MICHIGAN	2021 BRA PLAN SET TAX 50% PAYME	15,010.50
10/14/2022	135300	STATE OF MICHIGAN	STATE OF MICHIGAN	TRAINING FOR SCOTT D, OPD	425.00
10/14/2022	135301	TIM LAW	TIM LAW	REIMBURSEMENT FOR HARDWARE FOR H	91.97
10/14/2022	135302	VENTURE RIVERVIEW LDHA LP	VENTURE RIVERVIEW LDHA LP	BD Payment Refund	327.00
10/14/2022	135303	WAKELAND OIL COMPANY	WAKELAND OIL COMPANY	CARWASHES FOR OPD	336.00
10/14/2022	8460 (A)	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	OCTOBER 2022 AMAZON ORDERS	44.62
10/14/2022	8461 (A)	APPLIED INDUSTRIAL TECHNOLOGIE	APPLIED INDUSTRIAL TECHNOLOGIE	DISC FOR WWTP QPO 27591	246.33
10/14/2022	8462 (A)	APPLIED SPECIALTIES INC	APPLIED SPECIALTIES INC	LIME CURE 25 FOR FY 2022-2023 E	5,692.50
10/14/2022	8463 (A)	AXON ENTERPRISE INC	AXON ENTERPRISE INC	TASERS (8) AND ASSOCIATED EQUIP	5,243.90
10/14/2022	8464 (A)	BELL FORK LIFT INC	BELL FORK LIFT INC	TRAINING FOR WWTP EMPLOYEES QPO	1,075.00
10/14/2022	8465 (A)	BIOTRAID ENVIRONMENTAL INC	BIOTRAID ENVIRONMENTAL INC	ODOR NEUTRALIZER FOR WWTP QPO 2	271.74
10/14/2022	8466 (A)	BRENNTAG GREAT LAKES LLC	BRENNTAG GREAT LAKES LLC	SODIUM METABISULFITE (PER EMAIL	2,145.67
10/14/2022	8467 (A)	C E & A PROFESSIONAL SERVICES	C E & A PROFESSIONAL SERVICES	RANDOM DRUG TESTS 9/28/22	378.73
10/14/2022	8468 (A)	CINTAS CORPORATION #308	CINTAS CORPORATION #308	FLOOR MATS PER SERVICE AGREEMEN	38.32
10/14/2022	8469 (A)	COMMUNITY IMAGE BUILDERS	COMMUNITY IMAGE BUILDERS	FULL RE-WRITE OF THE CITY OF OW	1,348.50
			COMMUNITY IMAGE BUILDERS	PLANNING, ZONING & DEVELOPMENT	1,182.00
					<u>2,530.50</u>
10/14/2022	8470 (A)	CONSUMERS ENERGY	CONSUMERS ENERGY	CITY OF OWOSSO CONSUMERS UTILIT	55,959.08
10/14/2022	8471 (A)	ELECTION SOURCE	ELECTION SOURCE	ONLINE CHARTS FOR ELECTIONS	170.00
10/14/2022	8472 (A)	ESO SOLUTIONS INC	ESO SOLUTIONS INC	ESO 11/3/2022 - 11/2/2023 OFD Q	1,415.09
10/14/2022	8473 (A)	ETNA SUPPLY COMPANY	ETNA SUPPLY COMPANY	SUPPLIES FOR DIRECT CHARGE FOR	450.00
10/14/2022	8474 (A)	FERGUSON ENTERPRISES INC	FERGUSON ENTERPRISES INC	TEST BALL PLUG FOR DPW QPO 2785	1,127.49
10/14/2022	8475 (A)	FISHBECK, THOMPSON, CARR & HUE	FISHBECK, THOMPSON, CARR & HUE	WWTP HYDROGEN SULFIDE STUDY 202	1,026.45
			FISHBECK, THOMPSON, CARR & HUE	WWTP PHASE 1 PREENGINEERING WOR	22,322.43
			FISHBECK, THOMPSON, CARR & HUE	WWTP HYDROGEN SULFIDE STUDY 202	4,866.00
			FISHBECK, THOMPSON, CARR & HUE	EGLE CLEAN WATER STATE REVOLVIN	1,553.00
			FISHBECK, THOMPSON, CARR & HUE	WATER MASTER PLAN - RELIABILITY	16,582.32
			FISHBECK, THOMPSON, CARR & HUE	ENGINEERING SERVICES FOR WWTP S	5,060.40
					<u>51,410.60</u>
10/14/2022	8476 (A)	FRONT LINE SERVICES INC	FRONT LINE SERVICES INC	REPAIR ON E-1 OFD QPO 27792	447.06
10/14/2022	8477 (A)	GILBERT'S DO IT BEST HARDWARE	GILBERT'S DO IT BEST HARDWARE	SEPTEMBER 2022 PURCHASES - GILB	448.09
10/14/2022	8478 (A)	GOULD LAW PC	GOULD LAW PC	LEGAL SERVICES FOR THE CITY OF	8,901.20

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10/14/2022	8479 (A)	GRAINGER INC	GRAINGER INC	BATTERY & FUSES FOR WTP QPO 275	27.95
10/14/2022	8480 (A)	GRAYMONT WESTERN LIME INC	GRAYMONT WESTERN LIME INC	PEBBLES QUICK LIME FY 2022-2023	6,878.50
10/14/2022	8481 (A)	GREEN TECH SYSTEMS LLC	GREEN TECH SYSTEMS LLC	2022-2024 WATER LINE REPLACEMENT	74,532.90
10/14/2022	8482 (A)	GROUP RESOURCES	GROUP RESOURCES	OCTOBER 2022 FSA ADMIN	100.00
10/14/2022	8483 (A)	HUNTINGTON NATIONAL BANK	HUNTINGTON NATIONAL BANK	ACCOUNT # 3584277907 OWOSSOMIUT	155,725.00
10/14/2022	8484 (A)	HUNTINGTON NATIONAL BANK	HUNTINGTON NATIONAL BANK	ACCOUNT# 3584278005 OWOSSOMILT2	8,500.00
10/14/2022	8485 (A)	J & H OIL COMPANY	J & H OIL COMPANY	GAS & FUEL	9,373.33
10/14/2022	8486 (A)	JACK DOHENY SUPPLIES INC	JACK DOHENY SUPPLIES INC	PARTS FOR TRUCK 238 DPW QPO 278	235.15
			JACK DOHENY SUPPLIES INC	FREIGHT CHARGE FROM 173888 DPW	18.82
			JACK DOHENY SUPPLIES INC	PARTS FOR DPW QPO 27852	30.52
					<u>284.49</u>
10/14/2022	8487 (A)	JESSICA UNANGST	JESSICA UNANGST	MILEAGE REFUND - HR DIRECTOR, 3	211.25
10/14/2022	8488 (A)	JON STEWART HARRIS	JON STEWART HARRIS	INSPECTIONS FOR SEPT. 2022	550.00
			JON STEWART HARRIS	ELECTRICAL PLAN REVIEWS SEPT. 2	112.50
					<u>662.50</u>
10/14/2022	8489 (A)	KENT COMMUNICATIONS INC	KENT COMMUNICATIONS INC	2022 WINTER TAX BILL PRINTING /	2,775.50
			KENT COMMUNICATIONS INC	UTILITY BILLING (JULY-SEPTEMBER	2,055.03
					<u>4,830.53</u>
10/14/2022	8490 (A)	LOGICALIS INC	LOGICALIS INC	MICROSOFT 365 MIGRATION PROJECT	860.00
			LOGICALIS INC	NETWORK ADMINISTRATOR/ENGINEERI	7,200.00
			LOGICALIS INC	CISCO FIREPOWER APPLIANCE FOR I	963.32
					<u>9,023.32</u>
10/14/2022	8491 (A)	MERIT LABORATORIES INC	MERIT LABORATORIES INC	H2S STUDY FOR WWTP QPO 27596	42.00
			MERIT LABORATORIES INC	H2S STUDY FOR WWTP QPO 27597	42.00
					<u>84.00</u>
10/14/2022	8492 (A)	MUNICIPAL SUPPLY CO.	MUNICIPAL SUPPLY CO.	8" MJ TEE FOR DPW QPO 27851	343.20
10/14/2022	8493 (A)	OHM	OHM	GROUNDWATER RESOURCE EVALUATION	752.00
			OHM	CONST ADMIN SERVICES-2022 STAND	4,138.50
			OHM	CENTER ST WATER MAIN PROJECT-EN	7,539.25
			OHM	ENGINEERING SERVICES 2023 SANIT	6,952.50
			OHM	ENGINEERING SERVICES 2023 DWRP	7,893.00
					<u>27,275.25</u>
10/14/2022	8494 (A)	PACE ANALYTICAL SERVICES INC	PACE ANALYTICAL SERVICES INC	WASTEWATER ANALYSES-6/30/2023-E	293.22
10/14/2022	8495 (A)	PHP INSURANCE COMPANY	PHP INSURANCE COMPANY	GROUP L0001457 - 1000 PHP INSUR	102,096.71
10/14/2022	8496 (A)	PHP MEDICARE	PHP MEDICARE	PHP MEDICARE PAYMENT	79.00
10/14/2022	8497 (A)	PVS NOLWOOD CHEMICALS INC	PVS NOLWOOD CHEMICALS INC	FERRIC CHLORIDE FY 2022-2023 P	6,680.26
10/14/2022	8498 (A)	SAFEUILT MICHIGAN LLC	SAFEUILT MICHIGAN LLC	BUILDING DEPARTMENT SERVICES-5/	13,415.41
10/14/2022	8499 (A)	SAFETY-KLEEN SYSTEMS INC	SAFETY-KLEEN SYSTEMS INC	WWTP-QUARTERLY REPLACE/RECYCLE	364.75
10/14/2022	8500 (A)	SHERIDAN SURVEYING CO	SHERIDAN SURVEYING CO	LAGOON 4 TOP SURVEY	1,150.00
10/14/2022	8501 (A)	SLC METER LLC	SLC METER LLC	WATER METERS FOR DPW/WATER	2,008.16
10/14/2022	8502 (A)	SMITH SAND & GRAVEL INC	SMITH SAND & GRAVEL INC	2022 STREET PATCHES PER AMENDME	17,901.43
10/14/2022	8503 (A)	STAPLES BUSINESS CREDIT	STAPLES BUSINESS CREDIT	SEPTEMBER 2022 - STAPLES ORDER	1,476.49
10/14/2022	8504 (A)	STOP STICK LTD	STOP STICK LTD	9' STOP STICK FOR OPD QPO 27778	1,010.00
10/14/2022	8505 (A)	SUMMIT COMPANIES	SUMMIT COMPANIES	FIRE EXTINGUISHER RECHARGES OPD	121.00
10/14/2022	8506 (A)	TAYLOR AND MORGAN CPA PC	TAYLOR AND MORGAN CPA PC	ONSITE ACCOUNTING SERVICES AND	4,517.50
10/14/2022	8507 (A)	THE ACCUMED GROUP	THE ACCUMED GROUP	BILLING SERVICE FEE SEPT. 2022	5,063.41
10/14/2022	8508 (A)	THE ARGUS-PRESS	THE ARGUS-PRESS	PRINTING OF LEGAL NOTICES ETC-7	300.15

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
10/14/2022	8509 (A)	UNITED PARCEL SERVICE	UNITED PARCEL SERVICE	SHIPPING FOR WWTP	4.96
10/14/2022	8510 (A)	UNITED STATES PLASTIC CORP	UNITED STATES PLASTIC CORP	PARTS FOR WWTP QPO 27490	39.33
10/14/2022	8511 (A)	USA BLUE BOOK	USA BLUE BOOK	MTOLT TURBIDIMTY WHITE LIGHT EP	2,985.60
10/14/2022	8512 (A)	WASTE MANAGEMENT OF MICHIGAN	IWASTE MANAGEMENT OF MICHIGAN	IWASTE MANAGEMENT 9/16/22 - 9/30	8,254.24
10/14/2022	8513 (A)	WEST SHORE FIRE INC	WEST SHORE FIRE INC	THERMAL IMAGER CAMERA QUOTE DAT	7,320.00
10/21/2022	135304	MICHAEL KOHAGEN	MICHAEL KOHAGEN	ELECTION WORK	39.00
10/21/2022	135305	STATE OF MICHIGAN-UNCLAIMED PR	STATE OF MICHIGAN-UNCLAIMED PR	UNCLAIMED PROPERTY REPORT 2022	1,053.13
10/28/2022	135306	ADAM RILEY	ADAM RILEY	EGLE EXAM FEE REIMBURSEMENT	70.00
10/28/2022	135307	BETH KUIPER	BETH KUIPER	PARKING FEE REIMBURSEMENT	15.00
10/28/2022	135308	BOWEN JASON	BOWEN JASON	UB refund for account: 15370000	63.09
10/28/2022	135309	CENTRAL MICHIGAN DIESEL, INC.	CENTRAL MICHIGAN DIESEL, INC.	FUEL PUMP FOR DPW QPO 27580	453.75
10/28/2022	135310	CHEMCO SYSTEMS LP	CHEMCO SYSTEMS LP	FEEDER PADDLES FOR WTP QPO 2754	1,214.99
10/28/2022	135311	CITY OF OWOSSO	CITY OF OWOSSO	BUSINESS DEVELOPMENT LOAN DDA N	452.65
10/28/2022	135312	COHOON JAMES	COHOON JAMES	UB refund for account: 17575000	219.43
10/28/2022	135313	DAYSTARR COMMUNICATIONS	DAYSTARR COMMUNICATIONS	CASTLE PHONE & INTERNET AUG	79.70
			DAYSTARR COMMUNICATIONS	PHONE AND INTERNET CHARGES SEPT	1,082.26
					<u>1,161.96</u>
10/28/2022	135314	DELTA DENTAL PLAN OF MICHIGAN	DELTA DENTAL PLAN OF MICHIGAN	DENTAL INSURANCE PREMIUM NOV. 2	4,039.45
10/28/2022	135315	DOWNTOWN DEVELOPMENT AUTHORITY	DOWNTOWN DEVELOPMENT AUTHORITY	SHI-SPORTS PLEX RLF LOAN	350.00
10/28/2022	135316	DURAND AUTO PARTS	DURAND AUTO PARTS	SUPPLIES FOR DPW QPO 27853	314.12
10/28/2022	135317	ELHORN ENGINEERING COMPANY	ELHORN ENGINEERING COMPANY	ACCUTAB PAILS FOR WTP QPO 27538	1,895.00
10/28/2022	135318	FASTENAL	FASTENAL	UB refund for account: 47177920	20.00
10/28/2022	135319	GLENN D BRITAIN	GLENN D BRITAIN	ELECTION OFFICE WORK 10/09/2022	529.75
10/28/2022	135320	H K ALLEN PAPER CO	H K ALLEN PAPER CO	SUPPLIES FOR DPW QPO 27869	112.00
10/28/2022	135321	HANUSCAK JASMINE	HANUSCAK JASMINE	UB refund for account: 22623900	62.84
10/28/2022	135322	HOLLAND TONIA	HOLLAND TONIA	UB refund for account: 14490000	48.61
10/28/2022	135323	INDUSTRIAL SUPPLY OF OWOSSO	INDUSTRIAL SUPPLY OF OWOSSO	IN1" X 8" BOTTOM TAP FOR WWTP QPO	53.01
10/28/2022	135324	LACERE LLC	LACERE LLC	UB refund for account: 25494900	9.21
10/28/2022	135325	LAMPHERE'S	LAMPHERE'S	NO HEAT IN LIBRARY DPW QPO 2787	990.05
10/28/2022	135326	MEYERS TIMOTHY	MEYERS TIMOTHY	UB refund for account: 39420700	280.34
10/28/2022	135327	MICHIGAN CO INC	MICHIGAN CO INC	CLEANING RAGS FOR DPW QPO 27855	310.84
			MICHIGAN CO INC	CLEANING RAGS FOR DPW QPO 27855	166.17
					<u>477.01</u>
10/28/2022	135328	MILLER ALESHA	MILLER ALESHA	UB refund for account: 29067900	68.50
10/28/2022	135329	MODERN CONCRETE	MODERN CONCRETE	CONCRETE FOR DPW QPO 27863	516.00
10/28/2022	135330	NASH NURSERIES LLC	NASH NURSERIES LLC	RED MAPLE TREES FOR DPW QPO 273	1,114.78
10/28/2022	135331	NEW PARADIGM PROMOTIONAL MARK	NEW PARADIGM PROMOTIONAL MARK	ESTICKERS FOR OPD QPO 27794	548.03
10/28/2022	135332	OWOSSO BOLT & BRASS CO	OWOSSO BOLT & BRASS CO	SUPPLIES FOR WWTP QPO 27492	22.56
			OWOSSO BOLT & BRASS CO	SUPLIES FOR DPW QPO 27866	5.90
					<u>28.46</u>
10/28/2022	135333	OWOSSO-WATER FUND	OWOSSO-WATER FUND	CITY UTILITY BILLS QUARTERLY BI	22,091.95
			OWOSSO-WATER FUND	FINAL UTILITY BILL ADJUSTMENTS	143.05
					<u>22,235.00</u>
10/28/2022	135334	PETERSON'S LANDSCAPING	PETERSON'S LANDSCAPING	DDA CARRY OVER SERVICE CONTRACT	876.00
			PETERSON'S LANDSCAPING	FALL CLEAN UP	750.00
			PETERSON'S LANDSCAPING	LANDSCAPING AT GOULD HOUSE	3,665.00
					<u>5,291.00</u>
10/28/2022	135335	POWELL MALINDA	POWELL MALINDA	UB refund for account: 25985400	50.14
10/28/2022	135336	RRR SUPPLY, INC	RRR SUPPLY, INC	PLASTIC FOR DUMP BED LINER FOR	919.00

CHECK REGISTER FOR CITY OF OWOSSO  
 CHECK DATE FROM 09/30/2022 - 10/28/2022

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
10/28/2022	135337	SHI-SPORTSPLEX	SHI-SPORTSPLEX	PROPERTY DEVELOPMENT LOAN	49,650.00
10/28/2022	135338	SHIAWASSEE COUNTY DRAIN COMMISS	SHIAWASSEE COUNTY DRAIN COMMISS	APPLICATION FEE FOR JUNIPER 1 W	400.00
10/28/2022	135339	SHIAWASSEE COUNTY TREASURER	SHIAWASSEE COUNTY TREASURER	2022 SUMMER TAX COLLECTION 10/2	11,935.78
10/28/2022	135340	STANDARD INSURANCE COMPANY	STANDARD INSURANCE COMPANY	GROUP LIFE INSURANCE NOV 2022	6,134.56
10/28/2022	135341	THE SIDELINE SPORTS BAR OWOSSC	THE SIDELINE SPORTS BAR OWOSSC	OCTOBERFEST - ENTERTAINMENT REI	500.00
10/28/2022	135342	TODD FOLLEN	TODD FOLLEN	PERSONAL CAR MILEAGE RATE REIMB	120.00
10/28/2022	135343	YANDO MEGAN	YANDO MEGAN	UB refund for account: 10410000	243.35
10/28/2022	8514 (E)	MAILCHIMP	MAILCHIMP	ESSENTIALS PLAN OCT. 2022	11.00
10/28/2022	8515 (A)	ALMA TIRE SERVICE	ALMA TIRE SERVICE	GOODYEAR TIRES G622 RSD 16 PLY	2,301.40
10/28/2022	8516 (A)	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	OCTOBER 2022 AMAZON ORDERS	79.00
			AMAZON CAPITAL SERVICES	SEPTEMBER 2022 AMAZON ORDERS	132.45
					211.45
10/28/2022	8517 (A)	C D W GOVERNMENT, INC.	C D W GOVERNMENT, INC.	DATA CART FOR IT QPO 27348	294.00
10/28/2022	8518 (A)	CINTAS CORPORATION #308	CINTAS CORPORATION #308	FLOOR MATS PER SERVICE AGREEMEN	38.32
10/28/2022	8519 (A)	DANIEL MILLER	DANIEL MILLER	PER DIEM 10/02/2022 - 10/07/202	340.77
			DANIEL MILLER	PER DIEM 10/09/2022 - 10/14/202	325.22
					665.99
10/28/2022	8520 (A)	EDWARDS SIGN & SCREEN PRINTING	EDWARDS SIGN & SCREEN PRINTING	GLAMINATED PRINT CODES FOR DPW Q	20.00
10/28/2022	8521 (A)	ELECTION SOURCE	ELECTION SOURCE	LIGHTS FOR VOTING BOOTHS	118.20
10/28/2022	8522 (A)	FASTENAL COMPANY	FASTENAL COMPANY	VESTS FOR DPW QPO 27860	385.22
10/28/2022	8523 (A)	FISHER SCIENTIFIC CO.	FISHER SCIENTIFIC CO.	ANNUAL LAB SUPPLY LIST FOR WWTP	1,005.56
			FISHER SCIENTIFIC CO.	LAB SUPPLY ORDER FOR WWTP QPO 2	55.93
					1,061.49
10/28/2022	8524 (A)	FLEIS & VANDENBRINK ENGINEERIN	FLEIS & VANDENBRINK ENGINEERIN	2021 GOULD STREET PROJECT-ENGIN	1,324.80
10/28/2022	8525 (A)	GILBERT'S DO IT BEST HARDWARE	GILBERT'S DO IT BEST HARDWARE	INV# 521747, 522401	77.56
10/28/2022	8526 (A)	GOYETTE MECHANICAL	GOYETTE MECHANICAL	BOILER REPAIR FOR OFD QPO 27799	478.36
10/28/2022	8527 (A)	GREEN TECH SYSTEMS LLC	GREEN TECH SYSTEMS LLC	2022-2024 WATER LINE REPLACEMEN	33,375.50
10/28/2022	8528 (A)	HEATHER DAWN BROOKS	HEATHER DAWN BROOKS	DPW ORDER QPO 27843	810.00
			HEATHER DAWN BROOKS	WATER METER MARKING STICKERS FO	120.00
					930.00
10/28/2022	8529 (A)	HURON & EASTERN RAILWAY COMPAN	HURON & EASTERN RAILWAY COMPAN	PIPE LINE CROSSING-11/1/22-10/3	802.23
10/28/2022	8530 (A)	J & H OIL COMPANY	J & H OIL COMPANY	GAS AND FUEL 10/1/2022 - 10/15/	7,584.38
10/28/2022	8531 (A)	LIFELOC TECHNOLOGIES INC	LIFELOC TECHNOLOGIES INC	BREATH TESTER FOR OPD QPO 27782	540.00
10/28/2022	8532 (A)	LUDINGTON ELECTRIC, INC.	LUDINGTON ELECTRIC, INC.	DRINKING FOUNTAIN CIRCUIT REPA	479.36
			LUDINGTON ELECTRIC, INC.	ELECTRICAL WORK FOR DPW QPO 278	218.68
			LUDINGTON ELECTRIC, INC.	CURWOOD CASTLE ELETRICAL SWITCH	103.19
					801.23
10/28/2022	8533 (A)	MACOMB GROUP INC, THE	MACOMB GROUP INC, THE	WESTLOCK MONITORS FOR WTP QPO 2	1,045.02
10/28/2022	8534 (A)	MEMORIAL HEALTHCARE CENTER	MEMORIAL HEALTHCARE CENTER	PRE-EMPLOYMENT DRUG SCREENS	186.75
10/28/2022	8535 (A)	MICH BUSINESS POWERED BY MDPA	MICH BUSINESS POWERED BY MDPA	MONTHLY COBRA BILLING	50.00
10/28/2022	8536 (A)	MICHIGAN PAVING & MATERIALS CCM	MICHIGAN PAVING & MATERIALS CC	MS SEAL SP FOR DURA PATCHING Q	637.53
10/28/2022	8537 (A)	MML MICHIGAN MUNICIPAL LEAGUE	MML MICHIGAN MUNICIPAL LEAGUE	POLICY # 5001200-21 PAYROLL AUD	15,992.00
10/28/2022	8538 (A)	MUNICIPAL EMPLOYEES RETIREMENT	MUNICIPAL EMPLOYEES RETIREMENT	CITY OF OWOSSO RETIREMENT SYSTE	84,922.00
10/28/2022	8539 (A)	NATIONAL VISION ADMINISTRATORS	NATIONAL VISION ADMINISTRATORS	VISION INSURANCE PREMIUM 10/17/	587.01
10/28/2022	8540 (A)	OFFICE DEPOT	OFFICE DEPOT	OFFICE DEPOT JULY 1 2022	15.89
			OFFICE DEPOT	OFFICE DEPOT JULY 1 2022	33.36
			OFFICE DEPOT	OFFICE DEPOT JULY 1 2022	17.21
			OFFICE DEPOT	OFFICE DEPOT JULY 1 2022	64.86

10/27/2022 02:09 PM  
User: BBarrett  
DB: Owosso

CHECK REGISTER FOR CITY OF OWOSSO  
CHECK DATE FROM 09/30/2022 - 10/28/2022

Page: 9/9

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
			OFFICE DEPOT	AUGUST 2022 OFFICE DEPOT	205.74
			OFFICE DEPOT	AUGUST 2022 OFFICE DEPOT	38.80
			OFFICE DEPOT	AUGUST 2022 OFFICE DEPOT	36.69
			OFFICE DEPOT	SEPTEMBER 2022 OFFICE DEPOT	91.20
			OFFICE DEPOT	SEPTEMBER 2022 OFFICE DEPOT	9.56
			OFFICE DEPOT	SEPTEMBER 2022 OFFICE DEPOT	51.29
			OFFICE DEPOT	SEPTEMBER 2022 OFFICE DEPOT	61.99
			OFFICE DEPOT	SEPTEMBER 2022 OFFICE DEPOT	42.98
			OFFICE DEPOT	CREDIT MEMO FOR OVERPAYMENT ON	(365.00)
					<u>304.57</u>
10/28/2022	8541 (A)	REPUBLIC SERVICES INC	REPUBLIC SERVICES INC	REFUSE SERVICE 7/1/22-10/31/22	1,721.28
10/28/2022	8542 (A)	RUBOB'S INC	RUBOB'S INC	DRY CLEANING FOR OFD SEPT. 2022	193.80
			RUBOB'S INC	DRY CLEANING FOR OPD SEPT. 2022	153.00
					<u>346.80</u>
10/28/2022	8543 (A)	S L H METALS INC	S L H METALS INC	METAL FOR NEW SERVICE LINE DPW	71.35
			S L H METALS INC	SHEET SHEAR FOR # 429 DPW QPO 2	526.42
					<u>597.77</u>
10/28/2022	8544 (A)	SIGNATURE AUTO GROUP-OWOSSO	MCSIGNATURE AUTO GROUP-OWOSSO	MCOIL CHANGE FOR OPD QPO27796	67.08
			SIGNATURE AUTO GROUP-OWOSSO	MCOIL CHANGE WTP QPO 27540	64.40
			SIGNATURE AUTO GROUP-OWOSSO	MCOIL CHANGE WTP QPO 27540	73.30
					<u>204.78</u>
10/28/2022	8545 (A)	SMITH SAND & GRAVEL INC	SMITH SAND & GRAVEL INC	2022 STREET PATCHES PER AMENDME	30,901.53
10/28/2022	8546 (A)	SOLARWINDS	SOLARWINDS	REMOTE SUPPORT 12/28/2022 - 12/	152.00
10/28/2022	8547 (A)	UNIQUE PAVING MATERIALS CORP	UNIQUE PAVING MATERIALS CORP	UPM COLD PATCH MIX	7,118.24
10/28/2022	8548 (A)	UNITED PARCEL SERVICE	UNITED PARCEL SERVICE	SHIPPING FOR WWTP & ENGINEERING	52.18
10/28/2022	8549 (A)	USA BLUE BOOK	USA BLUE BOOK	ANNUAL LAB SUPPLY LIST 2022-202	9,040.96
			USA BLUE BOOK	LAB SUPPLIES FOR WTP QPO 27523	491.07
			USA BLUE BOOK	LAB SUPPLIES FOR WTP QPO 27523	104.46
					<u>9,636.49</u>
10/28/2022	8550 (A)	VERIZON WIRELESS	VERIZON WIRELESS	CELLULAR LINE CHARGES SEPT. 202	432.35
10/28/2022	8551 (A)	VERIZON WIRELESS	VERIZON WIRELESS	CELLULAR LINE CHARGES SEPT 2022	1,399.26
10/28/2022	8552 (A)	VERIZON WIRELESS	VERIZON WIRELESS	M2M MONTHLY CHARGES AUG. - OCT.	310.60
10/28/2022	8553 (A)	VISTA ANALYTICAL LABORATORY	INVISTA ANALYTICAL LABORATORY	INPFAS ANALYSIS AUGUST 2022	1,370.00
10/28/2022	8554 (A)	WASTE MANAGEMENT OF MICHIGAN	IWASTE MANAGEMENT OF MICHIGAN	IWASTE DISPOSAL FOR CITY	7,022.54
10/28/2022	8555 (A)	WEB ASCENDER	WEB ASCENDER	QUARTERLY HOSTING FOR CITY'S WE	177.00

1 TOTALS:

Total of 287 Checks:  
Less 1 Void Checks:

2,600,525.41  
22,649.42

Total of 286 Disbursements:

2,577,875.99



Warrant 623  
October 17, 2022

Date	Vendor	Description	Fund	Amount
10-12-2022	Caledonia Charter Township	July – September 2022 water agreement charge back	Water	\$85,072.65
10-12-2022	Owosso Charter Township	July – September 2022 water agreement charge back	Water	\$20,271.80
			TOTAL	\$105,344.45



## MEMORANDUM

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301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

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**DATE:** October 26, 2022

**TO:** Owosso City Council

**FROM:** Brad Barrett, Finance Director

**SUBJECT:** Resolutions Authorizing Publication of Notice of Intent to Issue Bonds  
Drinking Water Revolving Fund – Project No. 7491-01  
Clean Water State Revolving Fund – Project No. 5711-01

### RECOMMENDATION:

Approve two authorizing resolutions to publish Notices of Intent to issue revenue bonds to finance a Drinking Water Revolving Fund (DWRF) project (7491-01) and one Clean Water State Revolving Fund (CWSRF) (5711-01) project.

### BACKGROUND:

The City of Owosso has been allocated funding under the state of Michigan revolving loan funds to make infrastructure improvements to its wastewater treatment plant and water distribution system.

A Notice of Intent (NOI) to issue revenue bonds is necessary for each project per Public Act 94 of 1933. Such notice will begin a 45-day referendum period during which voters have the right to petition for a vote on the bonds.

The NOI for CWSRF funded Project No. 5711-01 - WWTP nitrogen and roughing towers will authorize a maximum bond principal of \$15,600,000. This amount reflects the total estimated project cost, with contingency. The state has agreed to purchase \$13,425,000 of said bond principal of which \$1,412,500 is an ARP (American Rescue Plan) grant and \$5,300,000 is principal forgiveness.

The NOI for the DWRF funded project, Project No. 7491-01 – water main replacement, lead service line replacement, SCADA and well upgrades, will authorize a maximum bond principal of \$4,000,000. This amount reflects the total of the estimated cost for the project, plus a contingency. The state has agreed to purchase \$4,045,000 of said bond principal of which \$1,011,250 is an ARP grant.

### FISCAL IMPACTS:

CWRLF - Estimated debt payment (\$6,712,500) of \$402,737 over 20 years at 1.875% paid from Fund 599

DWRF – Estimated debt payment (\$3,033,750) of \$182,020 over 20 years at 1.875% paid from Fund 591

Attachments: (1) Resolution with Notice of Intent – CWSRF – 5711-01  
(2) Resolution with Notice of Intent – DWRF – 7491-01



RESOLUTION DECLARING OFFICIAL INTENT TO REIMBURSE PROJECT  
EXPENDITURES WITH BOND PROCEEDS AND AUTHORIZING  
PUBLICATION OF NOTICE OF INTENT TO ISSUE BONDS

At a regular meeting of the City Council of the City of Owosso, Shiawassee County,  
Michigan, held on November 7, 2022.

PRESENT: \_\_\_\_\_

\_\_\_\_\_

ABSENT: \_\_\_\_\_

The following resolution was offered by \_\_\_\_\_ and seconded by  
\_\_\_\_\_:

WHEREAS, the City of Owosso (the “City”) proposes to issue its revenue bonds, in one or more series (the “Bonds”) under Act 94, Public Acts of Michigan, 1933, as amended (“Act 94”), to finance improvements to the City’s sewer system (the “System”), including without limitation, replacement of three treatment towers at the City’s wastewater treatment plant and all other work and site improvements necessary and incidental thereto (the “Project”); and

WHEREAS, it is anticipated that the City will advance a portion of the costs of the Project prior to the issuance of the Bonds, such advance to be repaid from proceeds of the Bonds upon the issuance thereof; and

WHEREAS, Section 1.150-2 of the Treasury Regulations on Income Tax (the “Reimbursement Regulations”) specifies conditions under which a reimbursement allocation may be treated as an expenditure of bond proceeds, and the City intends by this resolution to qualify amounts advanced by the City to the Project for reimbursement from proceeds of the Bonds in accordance with the requirements of the Reimbursement Regulations; and

WHEREAS, a notice of intent to issue the Bonds must be published in order to comply with the requirements of Section 33 of Act 94.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan, as follows:

1. The Project shall consist of the sewer system improvements described in the preamble hereto.

2. The maximum principal amount of Bonds expected to be issued for the Project is \$15,600,000.

3. The City hereby declares its official intent to issue the Bonds to finance the costs of the Project, and hereby declares that it reasonably expects to reimburse the City's advances to the Project as described in the preamble and as anticipated by this resolution.

4. The Bonds shall be authorized by proper proceedings subsequent to this resolution.

5. The Clerk is hereby instructed to publish the following notice attached hereto as Exhibit A once in a newspaper of general circulation in the City.

6. All prior resolutions and parts of resolutions insofar as they may be in conflict with this resolution are hereby rescinded.

RESOLUTION DECLARED ADOPTED.

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

STATE OF MICHIGAN            )  
  ) SS  
COUNTY OF SHIAWASSEE    )

I hereby certify that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the City Council of the City of Owosso, Shiawassee County, Michigan, held on November 7, 2022, the original of which is on file in my office. I further certify that notice of the meeting was given pursuant to and in compliance with the Open Meetings Act, as amended.

\_\_\_\_\_  
Amy K. Kirkland, CMC, City Clerk  
City of Owosso

## EXHIBIT A

### NOTICE OF INTENT TO ISSUE BONDS BY THE CITY OF OWOSSO, MICHIGAN

NOTICE IS HEREBY GIVEN, that the City of Owosso, Michigan, intends to issue revenue bonds, in one or more series, in the principal amount of not to exceed \$15,600,000 for the purpose of defraying the cost of improvements to the City's sewer system (the "System"), including without limitation, replacement of three treatment towers at the City's wastewater treatment plant and all other work and site improvements necessary and incidental thereto, and to pay the costs of issuing the bonds and capitalized interest, if any.

The bonds will mature in not to exceed forty (40) years after the date of original issuance, and will bear interest from their date at a rate or rates to be determined at the time of sale thereof but in no event to exceed such rates as may be permitted by law.

The bonds will be issued under the provisions of Act 94, Public Acts of Michigan, 1933, as amended, and a resolution of the City Council and will be payable from the net revenues of the System and any improvements, enlargements and extensions thereto, and a statutory lien on said revenues will be established by said resolution. The City of Owosso will covenant and agree to fix and maintain at all times while any of the bonds shall be outstanding such rates for service furnished by the System as shall be sufficient to provide for payment of the necessary expenses of operation, maintenance and administration of the System and of the principal of and interest on the bonds when due and to provide for such other expenditures and funds for the System as are required by the resolution authorizing the issuance of bonds. In addition, the bonds may be secured by the full faith and credit of the City as limited by applicable constitutional and statutory limitations on the taxing power of the City.

### RIGHT TO PETITION FOR REFERENDUM

This notice is given, by order of the City Council of the City of Owosso, to and for the benefit of the electors of the City of Owosso in order to inform them of their right to petition for a referendum upon the question of the issuance of the aforesaid bonds. The bonds will be issued, without submitting such a question to a vote of the electors, unless within 45 days after the date of publication of this notice a petition requesting a referendum upon such question, signed by not less than 10% or 15,000 of the registered electors in the City of Owosso, whichever is the lesser, shall have been filed with the undersigned City Clerk. In the event that such a petition is filed, the bonds will not be issued unless and until the issuance thereof shall have been approved by the vote of a majority of the electors of the City of Owosso qualified to vote and voting thereon at a general or special election.

### FURTHER INFORMATION

Further information relative to the issuance of said bonds and the subject matter of this notice may be secured at the office of the City Clerk of the City of Owosso, 301 West Main Street, Owosso, Michigan 48867.

This notice is given pursuant to the provisions of Act 94, Public Acts of Michigan, 1933, as amended.

Amy K. Kirkland, CMC  
City Clerk  
City of Owosso

RESOLUTION DECLARING OFFICIAL INTENT TO REIMBURSE PROJECT  
EXPENDITURES WITH BOND PROCEEDS AND AUTHORIZING  
PUBLICATION OF NOTICE OF INTENT TO ISSUE BONDS

At a regular meeting of the City Council of the City of Owosso, Shiawassee County,  
Michigan, held on November 7, 2022.

PRESENT: \_\_\_\_\_

\_\_\_\_\_

ABSENT: \_\_\_\_\_

The following resolution was offered by \_\_\_\_\_ and seconded by  
\_\_\_\_\_:

WHEREAS, the City of Owosso (the “City”) proposes to issue its revenue bonds, in one or more series (the “Bonds”) under Act 94, Public Acts of Michigan, 1933, as amended (“Act 94”), to finance improvements to the City’s water supply system (the “System”), consisting of watermain and lead service line replacements, well upgrades, SCADA upgrades at the water treatment plant and related facilities, as well as the restoration of property, streets, rights-of-way and easements affected by the improvements, and all other work necessary and incidental to these improvements (the “Project”); and

WHEREAS, it is anticipated that the City will advance a portion of the costs of the Project prior to the issuance of the Bonds, to be repaid from proceeds of the Bonds upon the issuance thereof; and

WHEREAS, Section 1.150-2 of the Treasury Regulations on Income Tax (the “Reimbursement Regulations”) specifies conditions under which a reimbursement allocation may

be treated as an expenditure of bond proceeds, and the City intends by this resolution to qualify amounts advanced by the City to the Project for reimbursement from proceeds of the Bonds in accordance with the requirements of the Reimbursement Regulations; and

WHEREAS, a notice of intent to issue the Bonds must be published in order to comply with the requirements of Section 33 of Act 94.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan, as follows:

1. The Project shall consist of the water supply system improvements described in the preamble hereto.

2. The maximum principal amount of Bonds expected to be issued for the Project is \$4,000,000.

3. The City hereby declares its official intent to issue the Bonds to finance the costs of the Project, and hereby declares that it reasonably expects to reimburse the City's advances to the Project as described in the preamble and as anticipated by this resolution.

4. The Bonds shall be authorized by proper proceedings subsequent to this resolution.

5. The Clerk is hereby instructed to publish the following notice attached hereto as Exhibit A once in a newspaper of general circulation in the City.

6. All prior resolutions and parts of resolutions insofar as they may be in conflict with this resolution are hereby rescinded.

RESOLUTION DECLARED ADOPTED.

Yeas \_\_\_\_\_

Nays \_\_\_\_\_



STATE OF MICHIGAN            )  
  ) SS  
COUNTY OF SHIAWASSEE       )

I hereby certify that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the City Council of the City of Owosso, Shiawassee County, Michigan, held on November 7, 2022, the original of which is on file in my office. I further certify that notice of the meeting was given pursuant to and in compliance with the Open Meetings Act, as amended.

\_\_\_\_\_  
Amy K. Kirkland, CMC, City Clerk  
City of Owosso

## EXHIBIT A

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NOTICE IS HEREBY GIVEN, that the City of Owosso, Michigan, intends to issue revenue bonds, in one or more series, in the principal amount of not to exceed \$4,000,000 for the purpose of defraying the cost of improvements to the City's water supply system (the "System"), consisting of watermain and lead service line replacements, well upgrades, SCADA upgrades at the water treatment plant and related facilities, as well as the restoration of property, streets, rights-of-way and easements affected by the improvements, and all other work necessary and incidental to these improvements, and to pay the costs of issuing the bonds and capitalized interest, if any.

The bonds will mature in not to exceed forty (40) years after the date of original issuance, and will bear interest from their date at a rate or rates to be determined at the time of sale thereof but in no event to exceed such rates as may be permitted by law.

The bonds will be issued under the provisions of Act 94, Public Acts of Michigan, 1933, as amended, and a resolution of the City Council and will be payable from the net revenues of the System and any improvements, enlargements and extensions thereto, and a statutory lien on said revenues will be established by said resolution. The City of Owosso will covenant and agree to fix and maintain at all times while any of the bonds shall be outstanding such rates for service furnished by the System as shall be sufficient to provide for payment of the necessary expenses of operation, maintenance and administration of the System and of the principal of and interest on the bonds when due and to provide for such other expenditures and funds for the System as are required by the resolution authorizing the issuance of bonds. In addition, the bonds may be secured by the full faith and credit of the City as limited by applicable constitutional and statutory limitations on the taxing power of the City.

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Amy K. Kirkland, CMC  
City Clerk  
City of Owosso



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0570 • FAX (989) 723-8854

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# ***MEMORANDUM***

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DATE: October 28, 2022

TO: Owosso City Council

FROM: Brad Barrett, Finance Director

SUBJECT: Fiscal Year Ending 6-30-2023 – 3 Month Budget Amendments

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Please find attached eleven FY 2022-2023 budget amendments. These amendments are necessary to be compliant with City of Owosso charter (Chapter 8) and Public Act 2 of 1968 (MCL 141.434 - 141.437).

## **SUMMARY**

### **General Fund (101)**

Revenue: Marijuana fees and all permits associated with the Building Department have been moved to the Building Inspection Fund (249)  
USDA Rural Development grants will not be submitted for police cruisers  
General liability insurance premium actual premium rebate received  
ARPA funds transfer

Finance: All employees are under the define contribution retirement plan

Clerk: Active employee in grandfathered defined benefit retirement plan

General Admin: Replace 10+ year old copier machines

Building and Grounds: Active employee in grandfathered defined benefit retirement plan

Police: Increase gas usage due to additional vehicles in fleet and cost of gas  
Additional 10 cell phones for body camera system  
Estimate benefit expenses for employees

Fire: Increased cost of gas  
Estimated benefit expenses for employees  
Defined benefit retirement contribution

Building and Safety: Majority of expenses have been moved to Building Inspection Fund (249)

Public Works: Hourly wages and salary reflect wage increases per AFSCME contract  
Benefit estimates based on DPW Street employee wage distribution  
Active DPW Street employees in grandfathered defined benefit retirement plan  
Street lighting based on current monthly bills received

Leaf and Brush Collection: Benefit estimates based on DPW Street employee wage distribution

Community Dev. A full time position replaced with part time position

Parks: Benefit estimates are based on DPW Street employee wage distribution

### **Major Street Fund (202) / Local Street (203)**

Revenue: Pass through M-71 paving project paid by MDOT and increased interest

Street Maintenance: Hourly wage increase per AFSCME contract  
Fringe expenses based on DPW Street wage distribution

Administration: Part time position filled / modified wage distribution

Trunkline Surface Maintenance: M-71 paving project

### **Parks /Recreation Sites Fund (208)**

Pickleball courts and a bench addition to the river launch project

### **OMS/DDA Revolving Loan Fund**

Adjustments to reflect the MR Loan program through BS&A software

### **Downtown Development Authority Fund (248)**

No changes proposed due to DDA finance committee hasn't met on the topic yet

### **Building Inspection Fund (249)**

New fund separating building inspection revenues and expenses from the General Fund

## **ARPA – American Rescue Plan Act Fund (287)**

All funds have been received

Transfer outs to Water Fund and General Fund (Fire) based on City Council action

## **Historical Sites Fund (297)**

Hourly wage increase and estimation of hours worked by part time staff

## **Capital Project Fund (401)**

Cover expenses already approved in previous fiscal year budget / Purchase orders issued

## **Transportation Fund (588)**

Actual cost for SATA contribution

## **Sewer (590)**

Wages / benefits / defined benefit retirement based on approved AFSCME contract and DPW

Sewer employees' wage distribution

Encumbrances from previously approved purchase orders (street patches)

## **Water Fund (591)**

Available bond revenue, ARPA transfer in, tap in fee for township utility users and increased investment returns

Benefits / defined benefit retirement program and defined contribution retirement program expenses based on DPW Water employees' distribution

Increase gas costs

Street patches and DWAM grant being used to cover lead service line identification expenses

Lime removal at Water Treatment Plant

Expenses (engineering) for current and future DWRF projects

## **Waste Water Treatment Plant (599)**

Remaining balance on CWRSF loan

Benefits / defined benefit retirement program and defined contribution retirement program expenses based on employee distribution

Expenses for future CWRSF projects

## **Fleet Maintenance Fund (661)**

Defined benefit retirement program and defined contribution retirement program expenses based on employee distribution

## **RECOMMENDATION:**

Adopt Fiscal Year Ending 6-30-2023 first quarter budget amendments as presented.

BUDGET REPORT FOR CITY OF OWOSSO

DEPARTMENT	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 ACTIVITY	2022-23 FIRST QUARTER AMENDMENTS	2022-23 FIRST QUARTER AMT CHANGE
ESTIMATED REVENUES					
000	REVENUE	9,043,568	4,677,548	9,207,784	164,216
TOTAL ESTIMATED REVENUES		9,043,568	4,677,548	9,207,784	164,216
APPROPRIATIONS					
101	CITY COUNCIL	6,800	2,080	6,800	
171	CITY MANAGER	273,386	80,706	273,147	(239)
201	FINANCE	304,153	70,338	268,075	(36,078)
210	CITY ATTORNEY	120,000	34,397	120,000	
215	CLERK	332,593	117,652	394,533	61,940
228	INFORMATION & TECHNOLOGY	261,225	48,576	261,225	
253	TREASURY	170,218	47,891	170,185	(33)
257	ASSESSING	204,537	57,156	206,981	2,444
261	GENERAL ADMIN	272,659	130,015	299,771	27,112
265	BUILDING & GROUNDS	125,947	42,361	143,347	17,400
270	HUMAN RESOURCES	204,517	54,982	200,793	(3,724)
301	POLICE	2,825,081	796,632	2,803,542	(21,539)
336	FIRE	2,305,188	668,720	2,340,536	35,348
371	BUILDING AND SAFETY	300,766	27,057	52,610	(248,156)
441	PUBLIC WORKS	776,165	169,831	638,216	(137,949)
528	LEAF AND BRUSH COLLECTION	202,397	55,469	247,558	45,161
585	PARKING	24,950	6,757	39,250	14,300
720	COMMUNITY DEVELOPMENT	103,370	20,757	70,611	(32,759)
751	PARKS	203,916	125,301	246,947	43,031
966	TRANSFERS OUT	56,971	11,158	297,612	240,641
TOTAL APPROPRIATIONS		9,074,839	2,567,836	9,081,739	6,900
NET OF REVENUES/APPROPRIATIONS - FUND 101		(31,271)	2,109,712	126,045	157,316
Fund 202 - MAJOR STREET FUND					
ESTIMATED REVENUES					
000	REVENUE	1,596,167	253,615	2,308,412	712,245
TOTAL ESTIMATED REVENUES		1,596,167	253,615	2,308,412	712,245
APPROPRIATIONS					
451	CONSTRUCTION	260,500	10,627	263,449	2,949
463	STREET MAINTENANCE	272,066	92,988	309,507	37,441
473	BRIDGE MAINTENANCE	12,140	219	12,359	219
474	TRAFFIC SERVICES-MAINTENANCE	20,506	3,163	20,506	
478	SNOW & ICE CONTROL	131,778	13,786	152,880	21,102
480	TREE TRIMMING	60,568	17,170	69,543	8,975
482	ADMINISTRATION & ENGINEERING	180,538	28,037	192,819	12,281
485	LOCAL STREET TRANSFER	350,000	87,500	350,000	
486	TRUNKLINE SURFACE MAINTENANCE	2,641	27	671,742	669,101
488	TRUNKLINE SWEEPING & FLUSHING	3,662	625	3,662	

BUDGET REPORT FOR CITY OF OWOSSO

DEPARTMENT	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 ACTIVITY	2022-23 FIRST QUARTER AMENDMENTS	2022-23 FIRST QUARTER AMT CHANGE
490	TRUNKLINE TREE TRIM & REMOVAL	177		177	
491	TRUNKLINE STORM DRAIN, CURBS	1,380	(22)	1,630	250
492	TRUNKLINE ROADSIDE CLEANUP	169	101	169	
494	TRUNKLINE TRAFFIC SIGNS	564	312	564	
497	TRUNKLINE SNOW & ICE CONTROL	27,752		27,752	
TOTAL APPROPRIATIONS		1,324,441	254,533	2,076,759	752,318
NET OF REVENUES/APPROPRIATIONS - FUND 202		271,726	(918)	231,653	(40,073)
Fund 203 - LOCAL STREET FUND					
ESTIMATED REVENUES					
000	REVENUE	920,448	179,150	920,448	
TOTAL ESTIMATED REVENUES		920,448	179,150	920,448	
APPROPRIATIONS					
451	CONSTRUCTION	382,500	1,579	382,500	
463	STREET MAINTENANCE	403,388	206,520	434,414	31,026
474	TRAFFIC SERVICES-MAINTENANCE	6,447	3,062	6,447	
478	SNOW & ICE CONTROL	65,397	6,128	73,505	8,108
480	TREE TRIMMING	81,363	30,091	96,605	15,242
482	ADMINISTRATION & ENGINEERING	91,835	19,503	104,709	12,874
TOTAL APPROPRIATIONS		1,030,930	266,883	1,098,180	67,250
NET OF REVENUES/APPROPRIATIONS - FUND 203		(110,482)	(87,733)	(177,732)	(67,250)
Fund 208 - PARK/RECREATION SITES FUND					
ESTIMATED REVENUES					
000	REVENUE	47,800	10,012	10,050	(37,750)
TOTAL ESTIMATED REVENUES		47,800	10,012	10,050	(37,750)
APPROPRIATIONS					
751	PARKS	47,800	21,048	75,900	28,100
TOTAL APPROPRIATIONS		47,800	21,048	75,900	28,100
NET OF REVENUES/APPROPRIATIONS - FUND 208			(11,036)	(65,850)	(65,850)
Fund 239 - OMS/DDA REVLG LOAN FUND					
ESTIMATED REVENUES					
000	REVENUE	145,355	(4,231)	18,923	(126,432)
TOTAL ESTIMATED REVENUES		145,355	(4,231)	18,923	(126,432)
APPROPRIATIONS					
000	REVENUE	2,914			(2,914)



BUDGET REPORT FOR CITY OF OWOSSO

DEPARTMENT	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 ACTIVITY	2022-23 FIRST QUARTER AMENDMENTS	2022-23 FIRST QUARTER AMT CHANGE
200	GEN SERVICES	1,571	260	4,485	2,914
TOTAL APPROPRIATIONS		4,485	260	4,485	
NET OF REVENUES/APPROPRIATIONS - FUND 239		140,870	(4,491)	14,438	(126,432)
Fund 243 - OBRA #12 WOODWARD LOFT					
ESTIMATED REVENUES					
000	REVENUE	125,349	2,602	125,349	
TOTAL ESTIMATED REVENUES		125,349	2,602	125,349	
APPROPRIATIONS					
721	PROFESSIONAL SERVICES	1,000		1,000	
964	TAX REIMBURSEMENTS	124,349		124,349	
TOTAL APPROPRIATIONS		125,349		125,349	
NET OF REVENUES/APPROPRIATIONS - FUND 243			2,602		
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY					
ESTIMATED REVENUES					
000	REVENUE	311,547	170,995	311,547	
TOTAL ESTIMATED REVENUES		311,547	170,995	311,547	
APPROPRIATIONS					
200	GEN SERVICES	81,929	28,867	81,929	
261	GENERAL ADMIN	94,881	29,413	94,881	
704	ORGANIZATION	10,000		10,000	
705	PROMOTION	19,000	2,839	19,000	
706	DESIGN	11,600	58	11,600	
707	ECONOMIC RESTRUCTURING	20,000		20,000	
901	CAPITAL OUTLAY	1,900		1,900	
905	DEBT SERVICE	78,432	11,044	78,432	
TOTAL APPROPRIATIONS		317,742	72,221	317,742	
NET OF REVENUES/APPROPRIATIONS - FUND 248		(6,195)	98,774	(6,195)	
Fund 249 - BUILDING INSPECTION FUND					
ESTIMATED REVENUES					
000	REVENUE		139,308	207,600	207,600
TOTAL ESTIMATED REVENUES			139,308	207,600	207,600
APPROPRIATIONS					
200	GEN SERVICES		31,712	97,407	97,407
371	BUILDING AND SAFETY		39,074	157,122	157,122

BUDGET REPORT FOR CITY OF OWOSSO

DEPARTMENT	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 ACTIVITY	2022-23 FIRST QUARTER AMENDMENTS	2022-23 FIRST QUARTER AMT CHANGE
TOTAL APPROPRIATIONS			70,786	254,529	254,529
NET OF REVENUES/APPROPRIATIONS - FUND 249			68,522	(46,929)	(46,929)
Fund 259 - OBRA-DIST#15 -ARMORY BUILDING					
ESTIMATED REVENUES					
000	REVENUE	74,073		74,073	
TOTAL ESTIMATED REVENUES		74,073		74,073	
APPROPRIATIONS					
721	PROFESSIONAL SERVICES	6,500	4,155	6,500	
964	TAX REIMBURSEMENTS	67,573		67,573	
TOTAL APPROPRIATIONS		74,073	4,155	74,073	
NET OF REVENUES/APPROPRIATIONS - FUND 259			(4,155)		
Fund 272 - OBRA FUND-DISTRICT #17 CARGILL (PREV #8)					
ESTIMATED REVENUES					
000	REVENUE	184,959		184,959	
TOTAL ESTIMATED REVENUES		184,959		184,959	
APPROPRIATIONS					
721	PROFESSIONAL SERVICES	12,000	10,306	12,000	
905	DEBT SERVICE	190,721		190,721	
TOTAL APPROPRIATIONS		202,721	10,306	202,721	
NET OF REVENUES/APPROPRIATIONS - FUND 272		(17,762)	(10,306)	(17,762)	
Fund 273 - OBRA #9 ROBBINS LOFT					
ESTIMATED REVENUES					
000	REVENUE	3,602	560	3,602	
TOTAL ESTIMATED REVENUES		3,602	560	3,602	
APPROPRIATIONS					
721	PROFESSIONAL SERVICES	1,200		1,200	
TOTAL APPROPRIATIONS		1,200		1,200	
NET OF REVENUES/APPROPRIATIONS - FUND 273		2,402	560	2,402	
Fund 276 - OBRA FUND DISTRICT #16 - QDOBA					
ESTIMATED REVENUES					
000	REVENUE	10,124	1	10,124	

BUDGET REPORT FOR CITY OF OWOSSO

DEPARTMENT	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 ACTIVITY	2022-23 FIRST QUARTER AMENDMENTS	2022-23 FIRST QUARTER AMT CHANGE
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TOTAL ESTIMATED REVENUES		10,124	1	10,124	
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APPROPRIATIONS					
721	PROFESSIONAL SERVICES	560	550	560	
905	DEBT SERVICE	28,172		28,172	
TOTAL APPROPRIATIONS		28,732	550	28,732	
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NET OF REVENUES/APPROPRIATIONS - FUND 276		(18,608)	(549)	(18,608)	
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Fund 277 - OBRA FUND DISTRICT #20 - J&H OIL					
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ESTIMATED REVENUES					
000	REVENUE	48,463		48,463	
TOTAL ESTIMATED REVENUES		48,463		48,463	
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NET OF REVENUES/APPROPRIATIONS - FUND 277		48,463		48,463	
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Fund 280 - OBRA FUND-DISTRICT #21 - 152 E HOWARD ST					
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APPROPRIATIONS					
721	PROFESSIONAL SERVICES		4,205	4,205	4,205
TOTAL APPROPRIATIONS			4,205	4,205	4,205
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NET OF REVENUES/APPROPRIATIONS - FUND 280			(4,205)	(4,205)	(4,205)
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Fund 283 - OBRA FUND-DISTRICT#3-TIAL					
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ESTIMATED REVENUES					
000	REVENUE	30,813	613	30,813	
TOTAL ESTIMATED REVENUES		30,813	613	30,813	
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APPROPRIATIONS					
721	PROFESSIONAL SERVICES	750		750	
905	DEBT SERVICE	22,408		22,408	
964	TAX REIMBURSEMENTS	1,147		1,147	
TOTAL APPROPRIATIONS		24,305		24,305	
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NET OF REVENUES/APPROPRIATIONS - FUND 283		6,508	613	6,508	
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Fund 287 - ARPA - AMERICAN RESCUE PLAN ACT					
<hr/>					
ESTIMATED REVENUES					
000	REVENUE	755,860	4,932	10,000	(745,860)
TOTAL ESTIMATED REVENUES		755,860	4,932	10,000	(745,860)
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APPROPRIATIONS					

BUDGET REPORT FOR CITY OF OWOSSO

DEPARTMENT	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 ACTIVITY	2022-23 FIRST QUARTER AMENDMENTS	2022-23 FIRST QUARTER AMT CHANGE
966	TRANSFERS OUT			1,241,600	1,241,600
	TOTAL APPROPRIATIONS			1,241,600	1,241,600
	NET OF REVENUES/APPROPRIATIONS - FUND 287	755,860	4,932	(1,231,600)	(1,987,460)
Fund 297 - HISTORICAL FUND					
	ESTIMATED REVENUES				
000	REVENUE	39,825	16,100	39,825	
	TOTAL ESTIMATED REVENUES	39,825	16,100	39,825	
	APPROPRIATIONS				
797	HISTORICAL COMMISSION	20,842	6,737	24,981	4,139
798	CASTLE	15,780	2,941	16,100	320
799	GOULD HOUSE	13,250	4,962	13,250	
800	COMSTOCK/WOODARD	500	90	500	
	TOTAL APPROPRIATIONS	50,372	14,730	54,831	4,459
	NET OF REVENUES/APPROPRIATIONS - FUND 297	(10,547)	1,370	(15,006)	(4,459)
Fund 301 - GENERAL DEBT SERVICE (VOTED BONDS)					
	ESTIMATED REVENUES				
000	REVENUE	791,967	747,970	796,047	4,080
	TOTAL ESTIMATED REVENUES	791,967	747,970	796,047	4,080
	APPROPRIATIONS				
905	DEBT SERVICE	791,950	155,725	791,950	
	TOTAL APPROPRIATIONS	791,950	155,725	791,950	
	NET OF REVENUES/APPROPRIATIONS - FUND 301	17	592,245	4,097	4,080
Fund 401 - CAPITAL PROJECT FUND					
	ESTIMATED REVENUES				
000	REVENUE			240,641	240,641
	TOTAL ESTIMATED REVENUES			240,641	240,641
	APPROPRIATIONS				
000	REVENUE		10,488	347,121	347,121
	TOTAL APPROPRIATIONS		10,488	347,121	347,121
	NET OF REVENUES/APPROPRIATIONS - FUND 401		(10,488)	(106,480)	(106,480)
Fund 469 - CAPITAL PROJECTS-BUILDING AUTHORITY					

## BUDGET REPORT FOR CITY OF OWOSSO

DEPARTMENT	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 ACTIVITY	2022-23 FIRST QUARTER AMENDMENTS	2022-23 FIRST QUARTER AMT CHANGE
ESTIMATED REVENUES					
000	REVENUE	29,500			(29,500)
TOTAL ESTIMATED REVENUES		29,500			(29,500)
APPROPRIATIONS					
901	CAPITAL OUTLAY	29,500		25,100	(4,400)
TOTAL APPROPRIATIONS		29,500		25,100	(4,400)
NET OF REVENUES/APPROPRIATIONS - FUND 469				(25,100)	(25,100)
Fund 588 - TRANSPORTATION FUND					
ESTIMATED REVENUES					
000	REVENUE	77,155	39,287	45,541	(31,614)
TOTAL ESTIMATED REVENUES		77,155	39,287	45,541	(31,614)
APPROPRIATIONS					
200	GEN SERVICES	77,155	61,664	62,864	(14,291)
TOTAL APPROPRIATIONS		77,155	61,664	62,864	(14,291)
NET OF REVENUES/APPROPRIATIONS - FUND 588			(22,377)	(17,323)	(17,323)
Fund 590 - SEWER FUND					
ESTIMATED REVENUES					
000	REVENUE	2,771,454	737,139	2,776,774	5,320
TOTAL ESTIMATED REVENUES		2,771,454	737,139	2,776,774	5,320
APPROPRIATIONS					
200	GEN SERVICES	2,090,402	680,475	2,098,823	8,421
549	SEWER OPERATIONS	171,072	82,294	223,874	52,802
901	CAPITAL OUTLAY	485,000	10,511	485,000	
905	DEBT SERVICE	131,228	69,658	131,228	
TOTAL APPROPRIATIONS		2,877,702	842,938	2,938,925	61,223
NET OF REVENUES/APPROPRIATIONS - FUND 590			(106,248)	(162,151)	(55,903)
Fund 591 - WATER FUND					
ESTIMATED REVENUES					
000	REVENUE	6,906,427	1,844,800	8,350,471	1,444,044
TOTAL ESTIMATED REVENUES		6,906,427	1,844,800	8,350,471	1,444,044
APPROPRIATIONS					
200	GEN SERVICES	891,525	275,812	1,593,321	701,796

BUDGET REPORT FOR CITY OF OWOSSO

DEPARTMENT	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 ACTIVITY	2022-23 FIRST QUARTER AMENDMENTS	2022-23 FIRST QUARTER AMT CHANGE
552	WATER UNDERGROUND	2,677,040	893,424	2,743,740	66,700
553	WATER FILTRATION	1,546,975	370,993	1,828,434	281,459
901	CAPITAL OUTLAY	1,468,545	314,098	2,129,247	660,702
905	DEBT SERVICE	909,816	676,121	909,816	
TOTAL APPROPRIATIONS		7,493,901	2,530,448	9,204,558	1,710,657

NET OF REVENUES/APPROPRIATIONS - FUND 591	(587,474)	(685,648)	(854,087)	(266,613)
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Fund 599 - WASTEWATER FUND

ESTIMATED REVENUES

000	REVENUE	7,342,269	1,193,808	6,855,707	(486,562)
TOTAL ESTIMATED REVENUES		7,342,269	1,193,808	6,855,707	(486,562)

APPROPRIATIONS

200	GEN SERVICES	6,350	5,610	29,643	23,293
548	WASTEWATER OPERATIONS	1,915,488	564,533	2,088,246	172,758
901	CAPITAL OUTLAY	5,012,126	639,582	5,007,434	(4,692)
905	DEBT SERVICE	350,737	112,326	350,737	
TOTAL APPROPRIATIONS		7,284,701	1,322,051	7,476,060	191,359

NET OF REVENUES/APPROPRIATIONS - FUND 599	57,568	(128,243)	(620,353)	(677,921)
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Fund 661 - FLEET MAINTENANCE FUND

ESTIMATED REVENUES

000	REVENUE	646,527	259,898	651,427	4,900
TOTAL ESTIMATED REVENUES		646,527	259,898	651,427	4,900

APPROPRIATIONS

594	FLEET MAINTENANCE	331,468	133,885	357,401	25,933
901	CAPITAL OUTLAY	390,200	77,386	390,200	
TOTAL APPROPRIATIONS		721,668	211,271	747,601	25,933

NET OF REVENUES/APPROPRIATIONS - FUND 661	(75,141)	48,627	(96,174)	(21,033)
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Fund 854 - 2009 SPECIAL ASSESSMENT

ESTIMATED REVENUES

000	REVENUE	151	300	300	
TOTAL ESTIMATED REVENUES		151	300	300	

NET OF REVENUES/APPROPRIATIONS - FUND 854		151	300	300
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Fund 858 - 2013 SPECIAL ASSESSMENT

ESTIMATED REVENUES

BUDGET REPORT FOR CITY OF OWOSSO

DEPARTMENT	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 ACTIVITY	2022-23 FIRST QUARTER AMENDMENTS	2022-23 FIRST QUARTER AMT CHANGE
000	REVENUE	1,190		1,190	
	TOTAL ESTIMATED REVENUES	1,190		1,190	
	NET OF REVENUES/APPROPRIATIONS - FUND 858	1,190		1,190	
Fund 864 - 2016 SPECIAL ASSESSMENT					
	ESTIMATED REVENUES				
000	REVENUE	4,355		4,355	
	TOTAL ESTIMATED REVENUES	4,355		4,355	
	NET OF REVENUES/APPROPRIATIONS - FUND 864	4,355		4,355	
Fund 865 - 2017 SPECIAL ASSESSMENTS					
	ESTIMATED REVENUES				
000	REVENUE	19,446	628	19,446	
	TOTAL ESTIMATED REVENUES	19,446	628	19,446	
	NET OF REVENUES/APPROPRIATIONS - FUND 865	19,446	628	19,446	
Fund 866 - 2018 SPECIAL ASSESSMENTS					
	ESTIMATED REVENUES				
000	REVENUE	57,378	20,195	57,378	
	TOTAL ESTIMATED REVENUES	57,378	20,195	57,378	
	NET OF REVENUES/APPROPRIATIONS - FUND 866	57,378	20,195	57,378	
Fund 867 - 2019 SPECIAL ASSESSMENTS					
	ESTIMATED REVENUES				
000	REVENUE	23,343	4,012	23,343	
	TOTAL ESTIMATED REVENUES	23,343	4,012	23,343	
	NET OF REVENUES/APPROPRIATIONS - FUND 867	23,343	4,012	23,343	
Fund 868 - 2020 SPECIAL ASSESSMENTS					
	ESTIMATED REVENUES				
000	REVENUE	24,035	10,549	24,035	
	TOTAL ESTIMATED REVENUES	24,035	10,549	24,035	
	NET OF REVENUES/APPROPRIATIONS - FUND 868	24,035	10,549	24,035	
Fund 869 - 2021-20XX SPECIAL ASSESSMENTS					
	ESTIMATED REVENUES				
000	REVENUE	20,280	16,535	23,942	3,662

# BUDGET REPORT FOR CITY OF OWOSSO

DEPARTMENT	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 ACTIVITY	2022-23 FIRST QUARTER AMENDMENTS	2022-23 FIRST QUARTER AMT CHANGE
TOTAL ESTIMATED REVENUES		20,280	16,535	23,942	3,662
NET OF REVENUES/APPROPRIATIONS - FUND 869		20,280	16,535	23,942	3,662
ESTIMATED REVENUES - ALL FUNDS		32,053,279	10,326,177	33,382,569	(157,316)
APPROPRIATIONS - ALL FUNDS		31,583,566	8,422,098	36,260,529	157,316
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS		469,713	1,904,079	(2,877,960)	





## MEMORANDUM

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301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

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DATE: October 27, 2022  
TO: Owosso City Council  
FROM: Brad Barrett, Finance Director  
SUBJECT: Monthly Financial Report – September 2022

RECOMMENDATION:

Receive and file communication from Finance Department.

BACKGROUND:

Per Section 8.6(c) of the Owosso City Charter....

*During each month, the City Manager shall submit to the Council data showing the relation between the estimated and actual revenues and expenditures to the end of the preceding month;....*

A revenue and expenditure report and cash summary report is included for the period ending September 30, 2022.

Revenue Expense Report

The column labeled “Activity for month” reflects revenues received and expenses paid during the specific month and the column labeled “YTD Balance reflects revenues received and expenses paid since the beginning of the fiscal year (July 1<sup>st</sup>.)

FISCAL IMPACTS:

None.

**Document originated by:**

Revenue and Expenditure Report for City of Owosso – Period ending 09-30-2022  
Cash Summary by Account for City of Owosso – 09-01-2022– 09-30-2022

PERIOD ENDING 09/30/2022

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO  
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	ACTIVITY FOR MONTH 09/30/22 INCR (DECR)	YTD BALANCE 09/30/2022 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Revenues							
101-000-402.000	GENERAL PROPERTY TAX	3,791,355.00	3,791,355.00	2,106,596.25	3,208,265.62	583,089.38	84.62
101-000-402.500	OBSOLETE PROPERTY REHAB TAXES(O	2,122.00	2,122.00	0.00	0.00	2,122.00	0.00
101-000-404.000	PA 298 OF 1917	0.00	0.00	165,966.83	252,762.89	(252,762.89)	100.00
101-000-434.000	TRAILER PARK TAXES	975.00	975.00	(860.00)	257.50	717.50	26.41
101-000-437.000	INDUSTRIAL/COMMERCIAL FACILITIES	18,236.00	18,236.00	0.00	0.00	18,236.00	0.00
101-000-439.000	MARIJUANA TAX DISTR.	169,000.00	169,000.00	0.00	0.00	169,000.00	0.00
101-000-445.000	INTEREST & PENALTIES ON TAXES	20,348.00	20,348.00	2,524.76	2,522.29	17,825.71	12.40
101-000-447.000	ADMINISTRATION FEES	98,575.00	98,575.00	18,922.61	30,804.25	67,770.75	31.25
101-000-476.000	LIQUOR LICENSES	10,000.00	10,000.00	0.00	8,067.52	1,932.48	80.68
101-000-476.100	MARIJUANA LICENSE FEE	45,000.00	45,000.00	0.00	0.00	45,000.00	0.00
101-000-477.000	CABLE TELEVISION FRANCHISE FEES	103,000.00	103,000.00	0.00	0.00	103,000.00	0.00
101-000-478.000	MISCELLANEOUS LICENSES	1,000.00	1,000.00	500.00	920.00	80.00	92.00
101-000-490.000	PERMITS-BUILDING	87,500.00	87,500.00	0.00	0.00	87,500.00	0.00
101-000-490.100	PERMITS-ELECTRICAL	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
101-000-490.200	PERMITS-PLUMBING & MECHANICAL	55,000.00	55,000.00	0.00	0.00	55,000.00	0.00
101-000-491.000	PERMITS	475.00	475.00	10.00	120.00	355.00	25.26
101-000-492.000	DOG LICENSES	25.00	25.00	0.00	0.00	25.00	0.00
101-000-502.000	GRANT-FEDERAL	127,886.00	127,886.00	0.00	0.00	127,886.00	0.00
101-000-573.000	LOCAL COMMUNITY STABILIZATION S	75,000.00	75,000.00	0.00	0.00	75,000.00	0.00
101-000-574.000	REVENUE SHARING	1,412,405.00	1,412,405.00	0.00	0.00	1,412,405.00	0.00
101-000-574.050	REVENUE SHARING - STATUTORY	472,902.00	472,902.00	0.00	0.00	472,902.00	0.00
101-000-605.150	VACANT PROPERTY REGISTRATION/IN	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-000-605.200	CHARGE FOR SERVICES RENDERED	229,782.00	229,782.00	943.09	8,563.80	221,218.20	3.73
101-000-605.250	DUPLICATING SERVICES	1,000.00	1,000.00	50.00	184.00	816.00	18.40
101-000-605.300	FIRE SERVICES	3,000.00	3,000.00	0.00	(2,400.00)	5,400.00	(80.00)
101-000-628.000	RENTAL REGISTRATION	1,500.00	1,500.00	100.00	200.00	1,300.00	13.33
101-000-638.000	AMBULANCE CHARGES	295,961.00	295,961.00	27,127.00	97,394.29	198,566.71	32.91
101-000-638.100	AMBULANCE MILEAGE CHARGES	217,668.00	217,668.00	45,189.92	74,963.29	142,704.71	34.44
101-000-638.200	AMBULANCE/ ADVANCED LIFE SUPPOR	393,342.00	393,342.00	(21,365.95)	70,937.10	322,404.90	18.03
101-000-642.000	CHARGE FOR SERVICES - SALES	4,000.00	4,000.00	245.00	1,360.00	2,640.00	41.00
101-000-652.200	PARKING LEASE INCOME	1,680.00	1,680.00	0.00	0.00	1,680.00	0.00
101-000-657.000	ORDINANCE FINES & COSTS	10,000.00	10,000.00	1,052.08	2,316.85	7,683.15	23.17
101-000-657.100	PARKING VIOLATIONS	3,500.00	3,500.00	0.00	55.00	3,445.00	1.57
101-000-665.000	INTEREST INCOME	65,129.00	65,129.00	17,882.85	18,602.84	46,526.16	28.56
101-000-665.100	MERS INTEREST INCOME	50.00	50.00	0.00	0.00	50.00	0.00
101-000-665.200	ICMA INTEREST INCOME	50.00	50.00	0.86	0.86	49.14	1.72
101-000-667.100	RENTAL INCOME	500.00	500.00	0.00	0.00	500.00	0.00
101-000-673.000	SALE OF FIXED ASSETS	0.00	0.00	2,070.00	2,070.00	(2,070.00)	100.00
101-000-675.000	MISCELLANEOUS	20,000.00	20,000.00	3,206.50	5,400.50	14,599.50	27.00
101-000-676.200	WASTEWATER UTIL. ADMIN REIMB	203,175.00	203,175.00	55,861.60	55,861.60	147,313.40	27.49
101-000-676.300	CITY UTILITIES ADMIN REIMB	764,820.00	764,820.00	234,524.39	234,524.39	530,295.61	30.66
101-000-676.400	DDA/OBRA REIMBURSEMENT	14,594.00	14,594.00	0.00	0.00	14,594.00	0.00
101-000-676.500	ACT 51 ADMIN REIMBURSEMENT	192,013.00	192,013.00	18,461.33	18,461.33	173,551.67	9.61
101-000-687.000	INSURANCE REFUNDS	110,000.00	110,000.00	422.50	670.49	109,329.51	0.61
TOTAL REVENUES		9,043,568.00	9,043,568.00	2,679,431.62	4,093,166.41	4,950,401.59	45.26
Expenditures							
101	CITY COUNCIL	6,800.00	6,800.00	1,039.86	1,039.86	5,760.14	15.29
171	CITY MANAGER	273,386.00	273,386.00	21,230.86	59,284.45	214,101.55	21.69

PERIOD ENDING 09/30/2022

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO  
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 09/30/22 INCR (DECR)	09/30/2022 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Expenditures							
201	FINANCE	304,153.00	304,153.00	8,984.10	50,753.51	253,399.49	16.69
210	CITY ATTORNEY	120,000.00	120,000.00	10,153.82	26,296.04	93,703.96	21.91
215	CLERK	332,593.00	332,593.00	48,091.79	90,032.82	242,560.18	27.07
228	INFORMATION & TECHNOLOGY	261,225.00	261,225.00	29,216.00	38,896.89	222,328.11	14.89
253	TREASURY	170,218.00	170,218.00	11,731.43	33,208.65	137,009.35	19.51
257	ASSESSING	204,537.00	204,537.00	14,600.99	41,716.34	162,820.66	20.40
261	GENERAL ADMIN	272,659.00	272,659.00	81,807.70	127,805.67	144,853.33	46.87
265	BUILDING & GROUNDS	125,947.00	125,947.00	13,284.22	30,369.90	95,577.10	24.11
270	HUMAN RESOURCES	204,517.00	204,517.00	14,672.96	41,037.50	163,479.50	20.07
301	POLICE	2,825,081.00	2,825,081.00	255,476.68	594,520.24	2,230,560.76	21.04
336	FIRE	2,305,188.00	2,305,188.00	227,703.05	506,801.64	1,798,386.36	21.99
371	BUILDING AND SAFETY	300,766.00	300,766.00	2,034.91	24,661.77	276,104.23	8.20
441	PUBLIC WORKS	776,165.00	776,165.00	49,118.83	122,235.68	653,929.32	15.75
528	LEAF AND BRUSH COLLECTION	202,397.00	202,397.00	19,954.94	45,155.85	157,241.15	22.31
585	PARKING	24,950.00	24,950.00	2,375.31	5,320.79	19,629.21	21.33
720	COMMUNITY DEVELOPMENT	103,370.00	103,370.00	7,385.68	13,946.22	89,423.78	13.49
751	PARKS	203,916.00	203,916.00	42,289.62	93,906.96	110,009.04	46.05
966	TRANSFERS OUT	56,971.00	56,971.00	11,158.14	11,158.14	45,812.86	19.59
TOTAL EXPENDITURES		9,074,839.00	9,074,839.00	872,310.89	1,958,148.92	7,116,690.08	21.58
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		9,043,568.00	9,043,568.00	2,679,431.62	4,093,166.41	4,950,401.59	45.26
TOTAL EXPENDITURES		9,074,839.00	9,074,839.00	872,310.89	1,958,148.92	7,116,690.08	21.58
NET OF REVENUES & EXPENDITURES		(31,271.00)	(31,271.00)	1,807,120.73	2,135,017.49	(2,166,288.49)	6,827.47

PERIOD ENDING 09/30/2022

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO  
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 09/30/22 INCR (DECR)	09/30/2022 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 202 - MAJOR STREET FUND							
Revenues							
202-000-540.000	STATE SOURCES	45,000.00	45,000.00	0.00	0.00	45,000.00	0.00
202-000-541.000	TRUNKLINE MAINTENANCE	36,358.00	36,358.00	1,597.48	1,597.48	34,760.52	4.39
202-000-542.000	GAS & WEIGHT TAX	1,403,584.00	1,403,584.00	134,981.89	134,981.89	1,268,602.11	9.62
202-000-665.000	INTEREST INCOME	100.00	100.00	2,091.28	4,379.11	(4,279.11)	4,379.11
202-000-678.000	SPECIAL ASSESSMENT	111,125.00	111,125.00	0.00	0.00	111,125.00	0.00
TOTAL REVENUES		1,596,167.00	1,596,167.00	138,670.65	140,958.48	1,455,208.52	8.83
Expenditures							
451	CONSTRUCTION	260,500.00	260,500.00	2,454.50	9,301.30	251,198.70	3.57
463	STREET MAINTENANCE	272,066.00	272,066.00	40,541.53	61,411.34	210,654.66	22.57
473	BRIDGE MAINTENANCE	12,140.00	12,140.00	0.00	219.16	11,920.84	1.81
474	TRAFFIC SERVICES-MAINTENANCE	20,506.00	20,506.00	3,058.14	3,151.08	17,354.92	15.37
478	SNOW & ICE CONTROL	131,778.00	131,778.00	4,239.94	9,708.38	122,069.62	7.37
480	TREE TRIMMING	60,568.00	60,568.00	3,843.00	15,082.09	45,485.91	24.90
482	ADMINISTRATION & ENGINEERING	180,538.00	180,538.00	17,687.37	23,936.49	156,601.51	13.26
485	LOCAL STREET TRANSFER	350,000.00	350,000.00	87,500.00	87,500.00	262,500.00	25.00
486	TRUNKLINE SURFACE MAINTENANCE	2,641.00	2,641.00	0.00	26.91	2,614.09	1.02
488	TRUNKLINE SWEEPING & FLUSHING	3,662.00	3,662.00	0.00	625.31	3,036.69	17.08
490	TRUNKLINE TREE TRIM & REMOVAL	177.00	177.00	0.00	0.00	177.00	0.00
491	TRUNKLINE STORM DRAIN, CURBS	1,380.00	1,380.00	138.04	(22.42)	1,402.42	(1.62)
492	TRUNKLINE ROADSIDE CLEANUP	169.00	169.00	100.72	100.72	68.28	59.60
494	TRUNKLINE TRAFFIC SIGNS	564.00	564.00	260.00	312.00	252.00	55.32
497	TRUNKLINE SNOW & ICE CONTROL	27,752.00	27,752.00	0.00	0.00	27,752.00	0.00
TOTAL EXPENDITURES		1,324,441.00	1,324,441.00	159,823.24	211,352.36	1,113,088.64	15.96
Fund 202 - MAJOR STREET FUND:							
TOTAL REVENUES		1,596,167.00	1,596,167.00	138,670.65	140,958.48	1,455,208.52	8.83
TOTAL EXPENDITURES		1,324,441.00	1,324,441.00	159,823.24	211,352.36	1,113,088.64	15.96
NET OF REVENUES & EXPENDITURES		271,726.00	271,726.00	(21,152.59)	(70,393.88)	342,119.88	25.91

PERIOD ENDING 09/30/2022

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO  
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 09/30/22 INCR (DECR)	09/30/2022 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 203 - LOCAL STREET FUND							
Revenues							
203-000-540.000	STATE SOURCES	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
203-000-542.000	GAS & WEIGHT TAX	516,546.00	516,546.00	49,631.36	49,631.36	466,914.64	9.61
203-000-665.000	INTEREST INCOME	0.00	0.00	238.53	456.51	(456.51)	100.00
203-000-678.000	SPECIAL ASSESSMENT	38,902.00	38,902.00	0.00	0.00	38,902.00	0.00
203-000-699.202	MAJOR STREET TRANSFER	350,000.00	350,000.00	87,500.00	87,500.00	262,500.00	25.00
TOTAL REVENUES		920,448.00	920,448.00	137,369.89	137,587.87	782,860.13	14.95
Expenditures							
451	CONSTRUCTION	382,500.00	382,500.00	0.00	0.00	382,500.00	0.00
463	STREET MAINTENANCE	403,388.00	403,388.00	121,570.06	149,125.65	254,262.35	36.97
474	TRAFFIC SERVICES-MAINTENANCE	6,447.00	6,447.00	3,046.51	3,057.90	3,389.10	47.43
478	SNOW & ICE CONTROL	65,397.00	65,397.00	1,884.60	4,315.11	61,081.89	6.60
480	TREE TRIMMING	81,363.00	81,363.00	7,716.57	27,372.31	53,990.69	33.64
482	ADMINISTRATION & ENGINEERING	91,835.00	91,835.00	9,152.00	15,400.80	76,434.20	16.77
TOTAL EXPENDITURES		1,030,930.00	1,030,930.00	143,369.74	199,271.77	831,658.23	19.33
Fund 203 - LOCAL STREET FUND:							
TOTAL REVENUES		920,448.00	920,448.00	137,369.89	137,587.87	782,860.13	14.95
TOTAL EXPENDITURES		1,030,930.00	1,030,930.00	143,369.74	199,271.77	831,658.23	19.33
NET OF REVENUES & EXPENDITURES		(110,482.00)	(110,482.00)	(5,999.85)	(61,683.90)	(48,798.10)	55.83

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\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO  
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED	MONTH 09/30/22	09/30/2022	BALANCE	
		BUDGET	BUDGET	INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 208 - PARK/RECREATION SITES FUND							
Revenues							
208-000-665.000	INTEREST INCOME	0.00	0.00	4.30	11.58	(11.58)	100.00
208-000-674.100	PRIVATE DONATIONS	0.00	0.00	0.00	10,000.00	(10,000.00)	100.00
208-000-692.100	APPROPRIATION OF FUND BALANCE	47,800.00	47,800.00	0.00	0.00	47,800.00	0.00
TOTAL REVENUES		47,800.00	47,800.00	4.30	10,011.58	37,788.42	20.94
Expenditures							
751	PARKS	47,800.00	47,800.00	20,328.97	20,455.87	27,344.13	42.79
TOTAL EXPENDITURES		47,800.00	47,800.00	20,328.97	20,455.87	27,344.13	42.79
Fund 208 - PARK/RECREATION SITES FUND:							
TOTAL REVENUES		47,800.00	47,800.00	4.30	10,011.58	37,788.42	20.94
TOTAL EXPENDITURES		47,800.00	47,800.00	20,328.97	20,455.87	27,344.13	42.79
NET OF REVENUES & EXPENDITURES		0.00	0.00	(20,324.67)	(10,444.29)	10,444.29	100.00

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GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 09/30/22 INCR (DECR)	09/30/2022 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 239 - OMS/DDA REVLG LOAN FUND							
Revenues							
239-000-665.000	INTEREST INCOME	4,561.00	4,561.00	569.98	633.16	3,927.84	13.88
239-000-670.000	LOAN PRINCIPAL	107,162.00	107,162.00	(31,866.61)	(17,303.02)	124,465.02	(16.15)
239-000-670.100	LOAN INTEREST	15,785.00	15,785.00	1,181.45	3,620.36	12,164.64	22.94
239-000-674.100	PRIVATE DONATIONS	17,847.00	17,847.00	0.00	0.00	17,847.00	0.00
TOTAL REVENUES		145,355.00	145,355.00	(30,115.18)	(13,049.50)	158,404.50	(8.98)
Expenditures							
000	REVENUE	2,914.00	2,914.00	0.00	0.00	2,914.00	0.00
200	GEN SERVICES	1,571.00	1,571.00	259.52	259.52	1,311.48	16.52
TOTAL EXPENDITURES		4,485.00	4,485.00	259.52	259.52	4,225.48	5.79
Fund 239 - OMS/DDA REVLG LOAN FUND :							
TOTAL REVENUES		145,355.00	145,355.00	(30,115.18)	(13,049.50)	158,404.50	8.98
TOTAL EXPENDITURES		4,485.00	4,485.00	259.52	259.52	4,225.48	5.79
NET OF REVENUES & EXPENDITURES		140,870.00	140,870.00	(30,374.70)	(13,309.02)	154,179.02	9.45

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GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 09/30/22	09/30/2022	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 243 - OBRA #12 WOODWARD LOFT							
Revenues							
243-000-402.300	OBRA:TAX CAPTURE	125,349.00	125,349.00	0.00	0.00	125,349.00	0.00
TOTAL REVENUES		125,349.00	125,349.00	0.00	0.00	125,349.00	0.00
Expenditures							
721	PROFESSIONAL SERVICES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
964	TAX REIMBURSEMENTS	124,349.00	124,349.00	0.00	0.00	124,349.00	0.00
TOTAL EXPENDITURES		125,349.00	125,349.00	0.00	0.00	125,349.00	0.00
Fund 243 - OBRA #12 WOODWARD LOFT:							
TOTAL REVENUES		125,349.00	125,349.00	0.00	0.00	125,349.00	0.00
TOTAL EXPENDITURES		125,349.00	125,349.00	0.00	0.00	125,349.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00



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CITY OF OWOSSO  
 MONTHLY REVENUE AND EXPENDITURE REPORT

		2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	ACTIVITY FOR MONTH 09/30/22 INCR (DECR)	YTD BALANCE 09/30/2022 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
GL NUMBER	DESCRIPTION						
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY							
Revenues							
248-000-402.000	GENERAL PROPERTY TAX	33,655.00	33,655.00	12,896.08	24,642.31	9,012.69	73.22
248-000-402.100	TIF	185,108.00	185,108.00	0.00	0.00	185,108.00	0.00
248-000-540.000	STATE SOURCES	0.00	0.00	0.00	20,000.00	(20,000.00)	100.00
248-000-665.000	INTEREST INCOME	1,800.00	1,800.00	0.00	7.44	1,792.56	0.41
248-000-670.000	LOAN PRINCIPAL	0.00	0.00	332.55	992.70	(992.70)	100.00
248-000-670.100	LOAN INTEREST	0.00	0.00	180.44	544.27	(544.27)	100.00
248-000-674.200	DONATIONS	5,432.00	5,432.00	0.00	0.00	5,432.00	0.00
248-000-674.300	INCOME-ECNMC RESTRUCTING	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
248-000-674.400	INCOME-PROMOTION	17,600.00	17,600.00	1,910.00	3,610.00	13,990.00	20.51
248-000-674.500	INCOME-ORGANIZATION	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
248-000-675.000	MISCELLANEOUS	0.00	0.00	350.00	80,350.00	(80,350.00)	100.00
248-000-699.101	GENERAL FUND TRANSFER	37,952.00	37,952.00	8,658.14	8,658.14	29,293.86	22.81
TOTAL REVENUES		311,547.00	311,547.00	24,327.21	138,804.86	172,742.14	44.55
Expenditures							
200	GEN SERVICES	81,929.00	81,929.00	15,812.34	22,717.97	59,211.03	27.73
261	GENERAL ADMIN	94,881.00	94,881.00	7,676.64	21,816.84	73,064.16	22.99
704	ORGANIZATION	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
705	PROMOTION	19,000.00	19,000.00	2,156.81	2,291.81	16,708.19	12.06
706	DESIGN	11,600.00	11,600.00	58.42	58.42	11,541.58	0.50
707	ECONOMIC RESTRUCTURING	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
901	CAPITAL OUTLAY	1,900.00	1,900.00	0.00	0.00	1,900.00	0.00
905	DEBT SERVICE	78,432.00	78,432.00	905.30	1,357.95	77,074.05	1.73
TOTAL EXPENDITURES		317,742.00	317,742.00	26,609.51	48,242.99	269,499.01	15.18
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:							
TOTAL REVENUES		311,547.00	311,547.00	24,327.21	138,804.86	172,742.14	44.55
TOTAL EXPENDITURES		317,742.00	317,742.00	26,609.51	48,242.99	269,499.01	15.18
NET OF REVENUES & EXPENDITURES		(6,195.00)	(6,195.00)	(2,282.30)	90,561.87	(96,756.87)	1,461.85

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\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

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		2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	ACTIVITY FOR MONTH 09/30/22 INCR (DECR)	YTD BALANCE 09/30/2022 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
GL NUMBER	DESCRIPTION						
Fund 249 - BUILDING INSPECTION FUND							
Revenues							
249-000-476.100	MARIJUANA LICENSE FEE	0.00	0.00	5,000.00	30,000.00	(30,000.00)	100.00
249-000-490.000	PERMITS-BUILDING	0.00	0.00	9,914.40	37,669.60	(37,669.60)	100.00
249-000-490.100	PERMITS-ELECTRICAL	0.00	0.00	3,460.00	7,925.00	(7,925.00)	100.00
249-000-490.200	PERMITS-PLUMBING & MECHANICAL	0.00	0.00	6,315.00	24,805.00	(24,805.00)	100.00
249-000-665.000	INTEREST INCOME	0.00	0.00	3.33	8.10	(8.10)	100.00
TOTAL REVENUES		0.00	0.00	24,692.73	100,407.70	(100,407.70)	100.00
Expenditures							
200	GEN SERVICES	0.00	0.00	9,041.20	21,948.35	(21,948.35)	100.00
371	BUILDING AND SAFETY	0.00	0.00	25,033.58	25,658.58	(25,658.58)	100.00
TOTAL EXPENDITURES		0.00	0.00	34,074.78	47,606.93	(47,606.93)	100.00
Fund 249 - BUILDING INSPECTION FUND:							
TOTAL REVENUES		0.00	0.00	24,692.73	100,407.70	(100,407.70)	100.00
TOTAL EXPENDITURES		0.00	0.00	34,074.78	47,606.93	(47,606.93)	100.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	(9,382.05)	52,800.77	(52,800.77)	100.00

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CITY OF OWOSSO  
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GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 09/30/22 INCR (DECR)	09/30/2022 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 259 - OBRA-DIST#15 -ARMORY BUILDING							
Revenues							
259-000-402.300	OBRA:TAX CAPTURE	74,073.00	74,073.00	0.00	0.00	74,073.00	0.00
TOTAL REVENUES		74,073.00	74,073.00	0.00	0.00	74,073.00	0.00
Expenditures							
721	PROFESSIONAL SERVICES	6,500.00	6,500.00	0.00	0.00	6,500.00	0.00
964	TAX REIMBURSEMENTS	67,573.00	67,573.00	0.00	0.00	67,573.00	0.00
TOTAL EXPENDITURES		74,073.00	74,073.00	0.00	0.00	74,073.00	0.00
Fund 259 - OBRA-DIST#15 -ARMORY BUILDING:							
TOTAL REVENUES		74,073.00	74,073.00	0.00	0.00	74,073.00	0.00
TOTAL EXPENDITURES		74,073.00	74,073.00	0.00	0.00	74,073.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00

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CITY OF OWOSSO  
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GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 09/30/22 INCR (DECR)	09/30/2022 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 272 - OBRA FUND-DISTRICT #17 CARGILL (PREV #8)							
Revenues							
272-000-402.300	OBRA:TAX CAPTURE	184,959.00	184,959.00	0.00	0.00	184,959.00	0.00
TOTAL REVENUES		184,959.00	184,959.00	0.00	0.00	184,959.00	0.00
Expenditures							
721	PROFESSIONAL SERVICES	12,000.00	12,000.00	0.00	0.00	12,000.00	0.00
905	DEBT SERVICE	190,721.00	190,721.00	0.00	0.00	190,721.00	0.00
TOTAL EXPENDITURES		202,721.00	202,721.00	0.00	0.00	202,721.00	0.00
Fund 272 - OBRA FUND-DISTRICT #17 CARGILL (PREV #8):							
TOTAL REVENUES		184,959.00	184,959.00	0.00	0.00	184,959.00	0.00
TOTAL EXPENDITURES		202,721.00	202,721.00	0.00	0.00	202,721.00	0.00
NET OF REVENUES & EXPENDITURES		(17,762.00)	(17,762.00)	0.00	0.00	(17,762.00)	0.00

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MONTHLY REVENUE AND EXPENDITURE REPORT

		2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	ACTIVITY FOR MONTH 09/30/22 INCR (DECR)	YTD BALANCE 09/30/2022 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
GL NUMBER	DESCRIPTION						
Fund 273 - OBRA #9 ROBBINS LOFT							
Revenues							
273-000-402.300	OBRA:TAX CAPTURE	3,602.00	3,602.00	0.00	0.00	3,602.00	0.00
TOTAL REVENUES		3,602.00	3,602.00	0.00	0.00	3,602.00	0.00
Expenditures							
721	PROFESSIONAL SERVICES	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
TOTAL EXPENDITURES		1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
Fund 273 - OBRA #9 ROBBINS LOFT:							
TOTAL REVENUES		3,602.00	3,602.00	0.00	0.00	3,602.00	0.00
TOTAL EXPENDITURES		1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
NET OF REVENUES & EXPENDITURES		2,402.00	2,402.00	0.00	0.00	2,402.00	0.00

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GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 09/30/22 INCR (DECR)	09/30/2022 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 276 - OBRA FUND DISTRICT #16 - QDOBA							
Revenues							
276-000-402.300	OBRA:TAX CAPTURE	10,124.00	10,124.00	0.00	0.00	10,124.00	0.00
276-000-665.000	INTEREST INCOME	0.00	0.00	0.55	1.26	(1.26)	100.00
TOTAL REVENUES		10,124.00	10,124.00	0.55	1.26	10,122.74	0.01
Expenditures							
721	PROFESSIONAL SERVICES	560.00	560.00	0.00	0.00	560.00	0.00
905	DEBT SERVICE	28,172.00	28,172.00	0.00	0.00	28,172.00	0.00
TOTAL EXPENDITURES		28,732.00	28,732.00	0.00	0.00	28,732.00	0.00
Fund 276 - OBRA FUND DISTRICT #16 - QDOBA:							
TOTAL REVENUES		10,124.00	10,124.00	0.55	1.26	10,122.74	0.01
TOTAL EXPENDITURES		28,732.00	28,732.00	0.00	0.00	28,732.00	0.00
NET OF REVENUES & EXPENDITURES		(18,608.00)	(18,608.00)	0.55	1.26	(18,609.26)	0.01

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GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR		YTD BALANCE	AVAILABLE		% BDGT USED							
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 09/30/22 INCR (DECR)		09/30/2022 NORM (ABNORM)	BALANCE NORM (ABNORM)									
Fund 277 - OBRA FUND DISTRICT #20 - J&H OIL																
Revenues																
277-000-402.300	OBRA:TAX CAPTURE	48,463.00	48,463.00	0.00		0.00	48,463.00		0.00							
TOTAL REVENUES		48,463.00	48,463.00	0.00		0.00	48,463.00		0.00							
Fund 277 - OBRA FUND DISTRICT #20 - J&H OIL:																
TOTAL REVENUES		48,463.00	48,463.00	0.00		0.00	48,463.00		0.00							
TOTAL EXPENDITURES		0.00	0.00	0.00		0.00	0.00		0.00							
NET OF REVENUES & EXPENDITURES		48,463.00	48,463.00	0.00		0.00	48,463.00		0.00							

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GL NUMBER	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	ACTIVITY FOR MONTH 09/30/22 INCR (DECR)	YTD BALANCE 09/30/2022 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 280 - OBRA FUND-DISTRICT #21 - 152 E HOWARD ST							
Expenditures							
721	PROFESSIONAL SERVICES	0.00	0.00	3,605.00	4,205.00	(4,205.00)	100.00
TOTAL EXPENDITURES		0.00	0.00	3,605.00	4,205.00	(4,205.00)	100.00
Fund 280 - OBRA FUND-DISTRICT #21 - 152 E HOWARD ST:							
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	3,605.00	4,205.00	(4,205.00)	100.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	(3,605.00)	(4,205.00)	4,205.00	100.00



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GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 09/30/22 INCR (DECR)	09/30/2022 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 283 - OBRA FUND-DISTRICT#3-TIAL							
Revenues							
283-000-402.300	OBRA:TAX CAPTURE	30,813.00	30,813.00	0.00	0.00	30,813.00	0.00
TOTAL REVENUES		30,813.00	30,813.00	0.00	0.00	30,813.00	0.00
Expenditures							
721	PROFESSIONAL SERVICES	750.00	750.00	0.00	0.00	750.00	0.00
905	DEBT SERVICE	22,408.00	22,408.00	0.00	0.00	22,408.00	0.00
964	TAX REIMBURSEMENTS	1,147.00	1,147.00	0.00	0.00	1,147.00	0.00
TOTAL EXPENDITURES		24,305.00	24,305.00	0.00	0.00	24,305.00	0.00
Fund 283 - OBRA FUND-DISTRICT#3-TIAL:							
TOTAL REVENUES		30,813.00	30,813.00	0.00	0.00	30,813.00	0.00
TOTAL EXPENDITURES		24,305.00	24,305.00	0.00	0.00	24,305.00	0.00
NET OF REVENUES & EXPENDITURES		6,508.00	6,508.00	0.00	0.00	6,508.00	0.00

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CITY OF OWOSSO  
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GL NUMBER	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	ACTIVITY FOR MONTH 09/30/22 INCR (DECR)	YTD BALANCE 09/30/2022 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 287 - ARPA - AMERICAN RESCUE PLAN ACT							
Revenues							
287-000-528.000	OTHER FEDERAL GRANTS	755,760.00	755,760.00	0.00	0.00	755,760.00	0.00
287-000-665.000	INTEREST INCOME	100.00	100.00	2,987.72	4,932.49	(4,832.49)	4,932.49
TOTAL REVENUES		755,860.00	755,860.00	2,987.72	4,932.49	750,927.51	0.65
Fund 287 - ARPA - AMERICAN RESCUE PLAN ACT:							
TOTAL REVENUES		755,860.00	755,860.00	2,987.72	4,932.49	750,927.51	0.65
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		755,860.00	755,860.00	2,987.72	4,932.49	750,927.51	0.65

PERIOD ENDING 09/30/2022

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO  
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GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 09/30/22 INCR (DECR)	09/30/2022 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 297 - HISTORICAL FUND							
Revenues							
297-000-643.000	SALES	2,000.00	2,000.00	335.00	932.00	1,068.00	46.60
297-000-665.000	INTEREST INCOME	25.00	25.00	4.30	12.94	12.06	51.76
297-000-667.100	RENTAL INCOME	16,800.00	16,800.00	1,400.00	2,800.00	14,000.00	16.67
297-000-674.100	PRIVATE DONATIONS	11,000.00	11,000.00	2,064.00	7,457.00	3,543.00	67.79
297-000-699.101	GENERAL FUND TRANSFER	10,000.00	10,000.00	2,500.00	2,500.00	7,500.00	25.00
TOTAL REVENUES		39,825.00	39,825.00	6,303.30	13,701.94	26,123.06	34.41
Expenditures							
797	HISTORICAL COMMISSION	20,842.00	20,842.00	23,704.97	26,372.87	(5,530.87)	126.54
798	CASTLE	15,780.00	15,780.00	1,410.47	2,136.71	13,643.29	13.54
799	GOULD HOUSE	13,250.00	13,250.00	959.10	1,048.88	12,201.12	7.92
800	COMSTOCK/WOODARD	500.00	500.00	0.00	89.61	410.39	17.92
TOTAL EXPENDITURES		50,372.00	50,372.00	26,074.54	29,648.07	20,723.93	58.86
Fund 297 - HISTORICAL FUND:							
TOTAL REVENUES		39,825.00	39,825.00	6,303.30	13,701.94	26,123.06	34.41
TOTAL EXPENDITURES		50,372.00	50,372.00	26,074.54	29,648.07	20,723.93	58.86
NET OF REVENUES & EXPENDITURES		(10,547.00)	(10,547.00)	(19,771.24)	(15,946.13)	5,399.13	151.19

PERIOD ENDING 09/30/2022

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO  
 MONTHLY REVENUE AND EXPENDITURE REPORT

		2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	ACTIVITY FOR MONTH 09/30/22 INCR (DECR)	YTD BALANCE 09/30/2022 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
GL NUMBER	DESCRIPTION						
Fund 301 - GENERAL DEBT SERVICE (VOTED BONDS)							
Revenues							
301-000-402.000	GENERAL PROPERTY TAX	791,967.00	791,967.00	444,187.69	722,632.90	69,334.10	91.25
301-000-665.000	INTEREST INCOME	0.00	0.00	573.34	904.30	(904.30)	100.00
TOTAL REVENUES		791,967.00	791,967.00	444,761.03	723,537.20	68,429.80	91.36
Expenditures							
905	DEBT SERVICE	791,950.00	791,950.00	0.00	0.00	791,950.00	0.00
TOTAL EXPENDITURES		791,950.00	791,950.00	0.00	0.00	791,950.00	0.00
Fund 301 - GENERAL DEBT SERVICE (VOTED BONDS):							
TOTAL REVENUES		791,967.00	791,967.00	444,761.03	723,537.20	68,429.80	91.36
TOTAL EXPENDITURES		791,950.00	791,950.00	0.00	0.00	791,950.00	0.00
NET OF REVENUES & EXPENDITURES		17.00	17.00	444,761.03	723,537.20	(723,520.20)	6,101.18

PERIOD ENDING 09/30/2022

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GL NUMBER	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	ACTIVITY FOR MONTH 09/30/22 INCR (DECR)	YTD BALANCE 09/30/2022 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 401 - CAPITAL PROJECT FUND							
Expenditures							
000	REVENUE	0.00	0.00	8,056.25	9,627.75	(9,627.75)	100.00
TOTAL EXPENDITURES		0.00	0.00	8,056.25	9,627.75	(9,627.75)	100.00
Fund 401 - CAPITAL PROJECT FUND:							
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	8,056.25	9,627.75	(9,627.75)	100.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	(8,056.25)	(9,627.75)	9,627.75	100.00

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\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

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MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR		YTD BALANCE	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 09/30/22	INCR (DECR)	09/30/2022 NORM (ABNORM)	BALANCE NORM (ABNORM)		
Fund 469 - CAPITAL PROJECTS-BUILDING AUTHORITY									
Revenues									
469-000-692.100	APPROPRIATION OF FUND BALANCE	29,500.00	29,500.00		0.00	0.00		29,500.00	0.00
TOTAL REVENUES		29,500.00	29,500.00		0.00	0.00		29,500.00	0.00
Expenditures									
901	CAPITAL OUTLAY	29,500.00	29,500.00		0.00	0.00		29,500.00	0.00
TOTAL EXPENDITURES		29,500.00	29,500.00		0.00	0.00		29,500.00	0.00
Fund 469 - CAPITAL PROJECTS-BUILDING AUTHORITY:									
TOTAL REVENUES		29,500.00	29,500.00		0.00	0.00		29,500.00	0.00
TOTAL EXPENDITURES		29,500.00	29,500.00		0.00	0.00		29,500.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00		0.00	0.00		0.00	0.00

PERIOD ENDING 09/30/2022

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO  
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 09/30/22 INCR (DECR)	09/30/2022 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 588 - TRANSPORTATION FUND							
Revenues							
588-000-402.000	GENERAL PROPERTY TAX	41,528.00	41,528.00	24,880.71	37,894.52	3,633.48	91.25
588-000-665.000	INTEREST INCOME	0.00	0.00	74.26	115.61	(115.61)	100.00
588-000-692.100	APPROPRIATION OF FUND BALANCE	35,627.00	35,627.00	0.00	0.00	35,627.00	0.00
TOTAL REVENUES		77,155.00	77,155.00	24,954.97	38,010.13	39,144.87	49.26
Expenditures							
200	GEN SERVICES	77,155.00	77,155.00	0.00	61,663.86	15,491.14	79.92
TOTAL EXPENDITURES		77,155.00	77,155.00	0.00	61,663.86	15,491.14	79.92
Fund 588 - TRANSPORTATION FUND:							
TOTAL REVENUES		77,155.00	77,155.00	24,954.97	38,010.13	39,144.87	49.26
TOTAL EXPENDITURES		77,155.00	77,155.00	0.00	61,663.86	15,491.14	79.92
NET OF REVENUES & EXPENDITURES		0.00	0.00	24,954.97	(23,653.73)	23,653.73	100.00

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\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

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GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 09/30/22 INCR (DECR)	09/30/2022 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 590 - SEWER FUND							
Revenues							
590-000-491.000	PERMITS	0.00	0.00	120.00	210.00	(210.00)	100.00
590-000-643.100	METERED SALES	2,743,024.00	2,743,024.00	720,459.13	721,864.66	2,021,159.34	26.32
590-000-644.000	PENALTIES - LATE CHARGES	27,430.00	27,430.00	66.40	8,826.73	18,603.27	32.18
590-000-665.000	INTEREST INCOME	1,000.00	1,000.00	3,740.70	4,354.26	(3,354.26)	435.43
590-000-675.000	MISCELLANEOUS	0.00	0.00	0.00	400.00	(400.00)	100.00
TOTAL REVENUES		2,771,454.00	2,771,454.00	724,386.23	735,655.65	2,035,798.35	26.54
Expenditures							
200	GEN SERVICES	2,090,402.00	2,090,402.00	228,872.82	530,839.17	1,559,562.83	25.39
549	SEWER OPERATIONS	171,072.00	171,072.00	27,715.71	66,034.66	105,037.34	38.60
901	CAPITAL OUTLAY	485,000.00	485,000.00	3,558.00	3,558.00	481,442.00	0.73
905	DEBT SERVICE	131,228.00	131,228.00	69,657.71	69,657.71	61,570.29	53.08
TOTAL EXPENDITURES		2,877,702.00	2,877,702.00	329,804.24	670,089.54	2,207,612.46	23.29
Fund 590 - SEWER FUND:							
TOTAL REVENUES		2,771,454.00	2,771,454.00	724,386.23	735,655.65	2,035,798.35	26.54
TOTAL EXPENDITURES		2,877,702.00	2,877,702.00	329,804.24	670,089.54	2,207,612.46	23.29
NET OF REVENUES & EXPENDITURES		(106,248.00)	(106,248.00)	394,581.99	65,566.11	(171,814.11)	61.71



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GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 09/30/22 INCR (DECR)	09/30/2022 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 591 - WATER FUND							
Revenues							
591-000-491.000	PERMITS	0.00	0.00	120.00	270.00	(270.00)	100.00
591-000-493.000	PERMITS-OWOSSO TOWNSHIP	0.00	0.00	6,350.00	42,850.00	(42,850.00)	100.00
591-000-538.000	CAPITAL CONTRIBUTION-FEDERAL	1,910,000.00	1,910,000.00	0.00	17,092.00	1,892,908.00	0.89
591-000-540.000	STATE SOURCES	345,016.00	345,016.00	0.00	0.00	345,016.00	0.00
591-000-605.100	WATER MAIN REPLACEMENT CHARGE	749,304.00	749,304.00	190,859.76	190,949.97	558,354.03	25.48
591-000-605.350	MATERIAL & SERVICE	0.00	0.00	6,167.99	22,715.01	(22,715.01)	100.00
591-000-643.100	METERED SALES	3,517,836.00	3,517,836.00	1,072,963.45	1,077,468.66	2,440,367.34	30.63
591-000-643.200	METERED SALES-WHOLESALE-USAGE	314,831.00	314,831.00	35,725.41	99,955.12	214,875.88	31.75
591-000-644.000	PENALTIES - LATE CHARGES	43,000.00	43,000.00	158.18	13,564.97	29,435.03	31.55
591-000-665.000	INTEREST INCOME	1,000.00	1,000.00	531.35	4,604.41	(3,604.41)	460.44
591-000-667.100	RENTAL INCOME	0.00	0.00	240.00	240.00	(240.00)	100.00
591-000-667.300	HYDRANT RENTAL	24,000.00	24,000.00	2,000.00	2,000.00	22,000.00	8.33
591-000-675.000	MISCELLANEOUS	1,440.00	1,440.00	120.00	1,522.10	(82.10)	105.70
591-000-675.200	MISCELLANEOUS WATER CHARGES	0.00	0.00	120.00	370.00	(370.00)	100.00
TOTAL REVENUES		6,906,427.00	6,906,427.00	1,315,356.14	1,473,602.24	5,432,824.76	21.34
Expenditures							
200	GEN SERVICES	891,525.00	891,525.00	195,024.46	238,586.13	652,938.87	26.76
552	WATER UNDERGROUND	2,677,040.00	2,677,040.00	339,824.15	697,845.94	1,979,194.06	26.07
553	WATER FILTRATION	1,546,975.00	1,546,975.00	134,250.88	274,647.11	1,272,327.89	17.75
901	CAPITAL OUTLAY	1,468,545.00	1,468,545.00	216,387.68	306,631.09	1,161,913.91	20.88
905	DEBT SERVICE	909,816.00	909,816.00	676,120.94	676,120.94	233,695.06	74.31
TOTAL EXPENDITURES		7,493,901.00	7,493,901.00	1,561,608.11	2,193,831.21	5,300,069.79	29.27
Fund 591 - WATER FUND:							
TOTAL REVENUES		6,906,427.00	6,906,427.00	1,315,356.14	1,473,602.24	5,432,824.76	21.34
TOTAL EXPENDITURES		7,493,901.00	7,493,901.00	1,561,608.11	2,193,831.21	5,300,069.79	29.27
NET OF REVENUES & EXPENDITURES		(587,474.00)	(587,474.00)	(246,251.97)	(720,228.97)	132,754.97	122.60

PERIOD ENDING 09/30/2022

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

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 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 09/30/22 INCR (DECR)	09/30/2022 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 599 - WASTEWATER FUND							
Revenues							
599-000-540.000	STATE SOURCES	4,882,626.00	4,882,626.00	0.00	0.00	4,882,626.00	0.00
599-000-602.100	OP & MAINT CHRG - OWOSSO	1,312,875.00	1,312,875.00	106,822.25	315,926.36	996,948.64	24.06
599-000-602.200	OP & MAINT CHRG - OWOSSO TWP	245,757.00	245,757.00	21,570.47	70,915.58	174,841.42	28.86
599-000-602.300	OP & MAINT CHRG - CALEDONIA TWS	117,994.00	117,994.00	9,981.15	27,750.47	90,243.53	23.52
599-000-602.400	OP & MAINT CHRG - CORUNNA	238,861.00	238,861.00	21,488.13	64,517.60	174,343.40	27.01
599-000-603.100	REPLACEMENT CHRG - OWOSSO	131,884.00	131,884.00	16,254.41	48,354.95	83,529.05	36.66
599-000-603.200	REPLACEMENT CHRG - OWOSSO TWP	24,687.00	24,687.00	4,417.26	13,875.02	10,811.98	56.20
599-000-603.300	REPLACEMENT CHRG - CALEDONIA TWP	11,853.00	11,853.00	2,708.78	7,906.04	3,946.96	66.70
599-000-603.400	REPLACEMENT CHRG - CORUNNA	23,995.00	23,995.00	3,121.55	9,370.00	14,625.00	39.05
599-000-606.100	DEBT SERVICE CHRG - OWOSSO	185,891.00	185,891.00	15,490.84	46,472.52	139,418.48	25.00
599-000-606.200	DEBT SERVICE CHRG - OWOSSO TWP	75,408.00	75,408.00	6,284.02	18,852.06	56,555.94	25.00
599-000-606.300	DEBT SERVICE CHRG - CALEDONIA TWP	57,170.00	57,170.00	4,764.16	14,292.48	42,877.52	25.00
599-000-606.400	DEBT SERVICE CHRG - CORUNNA	32,268.00	32,268.00	2,688.98	8,066.94	24,201.06	25.00
599-000-665.000	INTEREST INCOME	1,000.00	1,000.00	2,640.49	2,717.31	(1,717.31)	271.73
599-000-675.000	MISCELLANEOUS	0.00	0.00	102.10	4,386.21	(4,386.21)	100.00
TOTAL REVENUES		7,342,269.00	7,342,269.00	218,334.59	653,403.54	6,688,865.46	8.90
Expenditures							
200	GEN SERVICES	6,350.00	6,350.00	1,854.83	3,801.47	2,548.53	59.87
548	WASTEWATER OPERATIONS	1,915,488.00	1,915,488.00	275,108.30	434,701.51	1,480,786.49	22.69
901	CAPITAL OUTLAY	5,012,126.00	5,012,126.00	609,505.16	610,646.16	4,401,479.84	12.18
905	DEBT SERVICE	350,737.00	350,737.00	112,326.25	112,326.25	238,410.75	32.03
TOTAL EXPENDITURES		7,284,701.00	7,284,701.00	998,794.54	1,161,475.39	6,123,225.61	15.94
Fund 599 - WASTEWATER FUND:							
TOTAL REVENUES		7,342,269.00	7,342,269.00	218,334.59	653,403.54	6,688,865.46	8.90
TOTAL EXPENDITURES		7,284,701.00	7,284,701.00	998,794.54	1,161,475.39	6,123,225.61	15.94
NET OF REVENUES & EXPENDITURES		57,568.00	57,568.00	(780,459.95)	(508,071.85)	565,639.85	882.56

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\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO  
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GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 09/30/22 INCR (DECR)	09/30/2022 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 661 - FLEET MAINTENANCE FUND							
Revenues							
661-000-665.000	INTEREST INCOME	100.00	100.00	1,018.02	2,174.96	(2,074.96)	2,174.96
661-000-667.200	EQUIPMENT RENTAL	646,427.00	646,427.00	84,170.96	256,780.88	389,646.12	39.72
TOTAL REVENUES		646,527.00	646,527.00	85,188.98	258,955.84	387,571.16	40.05
Expenditures							
594	FLEET MAINTENANCE	331,468.00	331,468.00	81,249.87	112,190.12	219,277.88	33.85
901	CAPITAL OUTLAY	390,200.00	390,200.00	816.32	77,386.32	312,813.68	19.83
TOTAL EXPENDITURES		721,668.00	721,668.00	82,066.19	189,576.44	532,091.56	26.27
Fund 661 - FLEET MAINTENANCE FUND:							
TOTAL REVENUES		646,527.00	646,527.00	85,188.98	258,955.84	387,571.16	40.05
TOTAL EXPENDITURES		721,668.00	721,668.00	82,066.19	189,576.44	532,091.56	26.27
NET OF REVENUES & EXPENDITURES		(75,141.00)	(75,141.00)	3,122.79	69,379.40	(144,520.40)	92.33

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GL NUMBER	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	ACTIVITY FOR MONTH 09/30/22 INCR (DECR)	YTD BALANCE 09/30/2022 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 854 - 2009 SPECIAL ASSESSMENT							
Revenues							
854-000-665.000	INTEREST INCOME	0.00	0.00	0.00	151.20	(151.20)	100.00
TOTAL REVENUES		0.00	0.00	0.00	151.20	(151.20)	100.00
Fund 854 - 2009 SPECIAL ASSESSMENT:							
TOTAL REVENUES		0.00	0.00	0.00	151.20	(151.20)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	151.20	(151.20)	100.00

PERIOD ENDING 09/30/2022

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CITY OF OWOSSO  
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GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 09/30/22 INCR (DECR)	09/30/2022 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 858 - 2013 SPECIAL ASSESSMENT							
Revenues							
858-000-445.000	INTEREST & PENALTIES ON TAXES	181.00	181.00	0.00	0.00	181.00	0.00
858-000-451.000	SPECIAL ASSESSMENTS	1,009.00	1,009.00	0.00	0.00	1,009.00	0.00
TOTAL REVENUES		1,190.00	1,190.00	0.00	0.00	1,190.00	0.00
Fund 858 - 2013 SPECIAL ASSESSMENT:							
TOTAL REVENUES		1,190.00	1,190.00	0.00	0.00	1,190.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		1,190.00	1,190.00	0.00	0.00	1,190.00	0.00

PERIOD ENDING 09/30/2022

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO  
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 09/30/22 INCR (DECR)	09/30/2022 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 864 - 2016 SPECIAL ASSESSMENT							
Revenues							
864-000-445.000	INTEREST & PENALTIES ON TAXES	1,527.00	1,527.00	0.00	0.00	1,527.00	0.00
864-000-451.000	SPECIAL ASSESSMENTS	2,828.00	2,828.00	0.00	0.00	2,828.00	0.00
TOTAL REVENUES		4,355.00	4,355.00	0.00	0.00	4,355.00	0.00
Fund 864 - 2016 SPECIAL ASSESSMENT:							
TOTAL REVENUES		4,355.00	4,355.00	0.00	0.00	4,355.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		4,355.00	4,355.00	0.00	0.00	4,355.00	0.00

PERIOD ENDING 09/30/2022

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO  
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 09/30/22 INCR (DECR)	09/30/2022 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 865 - 2017 SPECIAL ASSESSMENTS							
Revenues							
865-000-445.000	INTEREST & PENALTIES ON TAXES	7,227.00	7,227.00	0.00	0.00	7,227.00	0.00
865-000-451.000	SPECIAL ASSESSMENTS	12,219.00	12,219.00	0.00	0.00	12,219.00	0.00
TOTAL REVENUES		19,446.00	19,446.00	0.00	0.00	19,446.00	0.00
Fund 865 - 2017 SPECIAL ASSESSMENTS:							
TOTAL REVENUES		19,446.00	19,446.00	0.00	0.00	19,446.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		19,446.00	19,446.00	0.00	0.00	19,446.00	0.00

PERIOD ENDING 09/30/2022

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO  
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR		YTD BALANCE	AVAILABLE		% BDGT USED		
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 09/30/22	INCR (DECR)	09/30/2022 NORM (ABNORM)	BALANCE	NORM (ABNORM)			
Fund 866 - 2018 SPECIAL ASSESSMENTS											
Revenues											
866-000-445.000	INTEREST & PENALTIES ON TAXES	15,188.00	15,188.00	198.86		1,129.73	14,058.27		7.44		
866-000-451.000	SPECIAL ASSESSMENTS	42,190.00	42,190.00	552.40		16,257.86	25,932.14		38.53		
TOTAL REVENUES		57,378.00	57,378.00	751.26		17,387.59	39,990.41		30.30		
Fund 866 - 2018 SPECIAL ASSESSMENTS:											
TOTAL REVENUES		57,378.00	57,378.00	751.26		17,387.59	39,990.41		30.30		
TOTAL EXPENDITURES		0.00	0.00	0.00		0.00	0.00		0.00		
NET OF REVENUES & EXPENDITURES		57,378.00	57,378.00	751.26		17,387.59	39,990.41		30.30		



PERIOD ENDING 09/30/2022

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO  
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 09/30/22 INCR (DECR)	09/30/2022 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 867 - 2019 SPECIAL ASSESSMENTS							
Revenues							
867-000-445.000	INTEREST & PENALTIES ON TAXES	6,904.00	6,904.00	201.50	342.44	6,561.56	4.96
867-000-451.000	SPECIAL ASSESSMENTS	16,439.00	16,439.00	489.97	2,838.97	13,600.03	17.27
TOTAL REVENUES		23,343.00	23,343.00	691.47	3,181.41	20,161.59	13.63
Fund 867 - 2019 SPECIAL ASSESSMENTS:							
TOTAL REVENUES		23,343.00	23,343.00	691.47	3,181.41	20,161.59	13.63
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		23,343.00	23,343.00	691.47	3,181.41	20,161.59	13.63

PERIOD ENDING 09/30/2022

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO  
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 09/30/22 INCR (DECR)	09/30/2022 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 868 - 2020 SPECIAL ASSESSMENTS							
Revenues							
868-000-445.000	INTEREST & PENALTIES ON TAXES	7,795.00	7,795.00	310.51	541.55	7,253.45	6.95
868-000-451.000	SPECIAL ASSESSMENTS	16,240.00	16,240.00	3,259.43	7,460.11	8,779.89	45.94
TOTAL REVENUES		24,035.00	24,035.00	3,569.94	8,001.66	16,033.34	33.29
Fund 868 - 2020 SPECIAL ASSESSMENTS:							
TOTAL REVENUES		24,035.00	24,035.00	3,569.94	8,001.66	16,033.34	33.29
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		24,035.00	24,035.00	3,569.94	8,001.66	16,033.34	33.29

PERIOD ENDING 09/30/2022

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO  
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 09/30/22 INCR (DECR)	09/30/2022 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 869 - 2021-20XX SPECIAL ASSESSMENTS							
Revenues							
869-000-445.000	INTEREST & PENALTIES ON TAXES	7,111.00	7,111.00	431.17	1,013.19	6,097.81	14.25
869-000-451.000	SPECIAL ASSESSMENTS	13,169.00	13,169.00	7,744.77	12,347.69	821.31	93.76
TOTAL REVENUES		20,280.00	20,280.00	8,175.94	13,360.88	6,919.12	65.88
Fund 869 - 2021-20XX SPECIAL ASSESSMENTS:							
TOTAL REVENUES		20,280.00	20,280.00	8,175.94	13,360.88	6,919.12	65.88
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		20,280.00	20,280.00	8,175.94	13,360.88	6,919.12	65.88
TOTAL REVENUES - ALL FUNDS		32,053,279.00	32,053,279.00	5,809,843.34	8,551,770.43	23,501,508.57	26.68
TOTAL EXPENDITURES - ALL FUNDS		31,583,566.00	31,583,566.00	4,266,785.52	6,805,455.62	24,778,110.38	21.55
NET OF REVENUES & EXPENDITURES		469,713.00	469,713.00	1,543,057.82	1,746,314.81	(1,276,601.81)	371.78

FROM 09/01/2022 TO 09/30/2022

FUND: ALL FUNDS

CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 09/01/2022	Total Debits	Total Credits	Ending Balance 09/30/2022
Fund 101	GENERAL FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	703,566.08	2,959,033.31	1,247,099.76	2,415,499.63
001.201	MI CLASS ACCOUNT	66,811.12	309,512.58	0.00	376,323.70
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	2,001,609.31	633.33	0.00	2,002,242.64
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	3,013,642.82	7,474.60	0.00	3,021,117.42
002.203	AMBULANCE PAYMENT BANK ACCOUNT	283,222.63	70,952.49	300,000.00	54,175.12
004.000	PETTY CASH	1,925.00	0.00	0.00	1,925.00
005.400	ICMA FORFEITURE FUNDS - RESTRICTED	0.00	1,414.76	0.00	1,414.76
	GENERAL FUND	6,070,776.96	3,349,021.07	1,547,099.76	7,872,698.27
Fund 202	MAJOR STREET FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	610,497.53	136,619.95	186,697.82	560,419.66
001.201	MI CLASS ACCOUNT	1,047,906.73	1,892.36	0.00	1,049,799.09
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	500,403.59	158.34	0.00	500,561.93
	MAJOR STREET FUND	2,158,807.85	138,670.65	186,697.82	2,110,780.68
Fund 203	LOCAL STREET FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	669,004.67	137,167.00	143,369.74	662,801.93
001.201	MI CLASS ACCOUNT	16,135.58	44.55	0.00	16,180.13
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	500,403.59	158.34	0.00	500,561.93
	LOCAL STREET FUND	1,185,543.84	137,369.89	143,369.74	1,179,543.99
Fund 208	PARK/RECREATION SITES FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	91,094.30	4.30	20,328.97	70,769.63
Fund 239	OMS/DDA REVLG LOAN FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	170,142.75	6,514.26	40,259.52	136,397.49
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	200,161.45	63.33	0.00	200,224.78
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	200,958.03	498.38	0.00	201,456.41
	OMS/DDA REVLG LOAN FUND	571,262.23	7,075.97	40,259.52	538,078.68
Fund 243	OBRA #12 WOODWARD LOFT				
001.200	POOLED CASH (HUNTINGTON BANK)	122,324.81	0.00	0.00	122,324.81
Fund 248	DOWNTOWN DEVELOPMENT AUTHORITY				
001.200	POOLED CASH (HUNTINGTON BANK)	80,814.61	24,327.21	26,609.51	78,532.31
Fund 249	BUILDING INSPECTION FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	62,182.82	24,692.73	34,074.78	52,800.77
Fund 259	OBRA-DIST#15 -ARMORY BUILDING				
001.200	POOLED CASH (HUNTINGTON BANK)	4,155.45	0.00	0.00	4,155.45
Fund 272	OBRA FUND-DISTRICT #17 CARGILL (PREV #8)				
001.200	POOLED CASH (HUNTINGTON BANK)	10,374.41	0.00	0.00	10,374.41
Fund 273	OBRA #9 ROBBINS LOFT				
001.200	POOLED CASH (HUNTINGTON BANK)	48,009.26	0.00	0.00	48,009.26
Fund 276	OBRA FUND DISTRICT #16 - QDOBA				
001.200	POOLED CASH (HUNTINGTON BANK)	8,974.43	0.55	0.00	8,974.98
Fund 280	OBRA FUND-DISTRICT #21 - 152 E HOWARD ST				
001.200	POOLED CASH (HUNTINGTON BANK)	(5,400.00)	10,000.00	3,605.00	995.00
Fund 283	OBRA FUND-DISTRICT#3-TIAL				
001.200	POOLED CASH (HUNTINGTON BANK)	3,257.52	0.00	0.00	3,257.52
Fund 287	ARPA - AMERICAN RESCUE PLAN ACT				
001.200	POOLED CASH (HUNTINGTON BANK)	592.32	0.04	0.00	592.36
001.201	MI CLASS ACCOUNT	763,944.62	1,108.55	0.00	765,053.17
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	757,623.48	1,879.13	0.00	759,502.61

FROM 09/01/2022 TO 09/30/2022

FUND: ALL FUNDS

CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 09/01/2022	Total Debits	Total Credits	Ending Balance 09/30/2022
	ARPA - AMERICAN RESCUE PLAN ACT	1,522,160.42	2,987.72	0.00	1,525,148.14
Fund 297	HISTORICAL FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	58,500.88	27,059.25	26,005.89	59,554.24
001.202	HC CHECKING ACCOUNT	2,247.10	467.58	48.14	2,666.54
004.000	PETTY CASH	100.00	0.00	0.00	100.00
005.100	HISTORICAL DISTRICT ENDOWMENT -	21,244.04	21,244.04	42,488.08	0.00
	HISTORICAL FUND	82,092.02	48,770.87	68,542.11	62,320.78
Fund 298	HISTORICAL SITES FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	0.15	0.00	0.00	0.15
Fund 301	GENERAL DEBT SERVICE (VOTED BONDS)				
001.200	POOLED CASH (HUNTINGTON BANK)	116,635.25	444,187.69	0.00	560,822.94
001.201	MI CLASS ACCOUNT	207,711.23	573.34	0.00	208,284.57
	GENERAL DEBT SERVICE (VOTED BONDS)	324,346.48	444,761.03	0.00	769,107.51
Fund 401	CAPITAL PROJECT FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	115,403.16	0.00	8,056.25	107,346.91
Fund 469	CAPITAL PROJECTS-BUILDING AUTHORITY				
001.200	POOLED CASH (HUNTINGTON BANK)	36,608.22	0.00	0.00	36,608.22
Fund 494	CAPITAL PROJECTS FUND-DOWNTOWN				
001.200	POOLED CASH (HUNTINGTON BANK)	33,795.82	0.00	0.00	33,795.82
Fund 588	TRANSPORTATION FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	6,515.59	24,880.71	0.00	31,396.30
001.201	MI CLASS ACCOUNT	26,923.84	74.26	0.00	26,998.10
	TRANSPORTATION FUND	33,439.43	24,954.97	0.00	58,394.40
Fund 590	SEWER FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	557,146.49	32,835.11	336,137.56	253,844.04
001.201	MI CLASS ACCOUNT	400,566.33	605.58	0.00	401,171.91
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	1,255,994.94	3,115.26	0.00	1,259,110.20
004.000	PETTY CASH	200.00	0.00	0.00	200.00
	SEWER FUND	2,213,907.76	36,555.95	336,137.56	1,914,326.15
Fund 591	WATER FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	953,776.91	469,928.27	1,611,388.67	(187,683.49)
001.201	MI CLASS ACCOUNT	2,003,985.96	531.35	0.00	2,004,517.31
	WATER FUND	2,957,762.87	470,459.62	1,611,388.67	1,816,833.82
Fund 599	WASTEWATER FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	942,599.64	525,579.86	1,132,667.89	335,511.61
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	1,055,036.76	2,616.73	0.00	1,057,653.49
	WASTEWATER FUND	1,997,636.40	528,196.59	1,132,667.89	1,393,165.10
Fund 661	FLEET MAINTENANCE FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	762,305.83	85,331.16	82,781.74	764,855.25
001.201	MI CLASS ACCOUNT	600,849.46	658.52	0.00	601,507.98
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	1,000,807.13	316.66	0.00	1,001,123.79
	FLEET MAINTENANCE FUND	2,363,962.42	86,306.34	82,781.74	2,367,487.02
Fund 703	CURRENT TAX COLLECTION FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	927,252.72	5,265,805.42	5,701,973.67	491,084.47
001.201	MI CLASS ACCOUNT	4,000,000.00	998,000.00	4,998,000.00	0.00
	CURRENT TAX COLLECTION FUND	4,927,252.72	6,263,805.42	10,699,973.67	491,084.47
Fund 854	2009 SPECIAL ASSESSMENT				

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CASH SUMMARY BY ACCOUNT FOR CITY OF OWOSSO

Page: 3/3

FROM 09/01/2022 TO 09/30/2022

FUND: ALL FUNDS

CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 09/01/2022	Total Debits	Total Credits	Ending Balance 09/30/2022
001.200	POOLED CASH (HUNTINGTON BANK)	151.20	0.00	0.00	151.20
Fund 866 2018 SPECIAL ASSESSMENTS					
001.200	POOLED CASH (HUNTINGTON BANK)	16,636.33	751.26	0.00	17,387.59
Fund 867 2019 SPECIAL ASSESSMENTS					
001.200	POOLED CASH (HUNTINGTON BANK)	2,489.94	691.47	0.00	3,181.41
Fund 868 2020 SPECIAL ASSESSMENTS					
001.200	POOLED CASH (HUNTINGTON BANK)	4,431.72	3,569.94	0.00	8,001.66
Fund 869 2021-20XX SPECIAL ASSESSMENTS					
001.200	POOLED CASH (HUNTINGTON BANK)	5,184.94	8,175.94	0.00	13,360.88
Fund 956 GASB 34 LONG TERM DEBT					
005.200	MMRMA CASH - RESTRICTED	242,389.53	0.00	0.00	242,389.53
TOTAL - ALL FUNDS		27,291,830.02	11,611,149.49	15,941,592.99	22,961,386.52

**MINUTES**  
**REGULAR MEETING OF THE**  
**DOWNTOWN DEVELOPMENT AUTHORITY/MAIN STREET**  
**CITY OF OWOSSO**

**October 5, 2022, AT 7:30 A.M.**

**CALL TO ORDER:** The meeting was called to order by Chairman Jon Moore at 7:35 A.M.

**ROLL CALL:** Taken by Director Kuiper

**MEMBERS PRESENT:** Chairman Jon Moore, Vice-Chairman Brianna Marrah, Commissioners: Josh Ardelean Lance Omer, Bill Gilbert, Nicole Reyna.

**MEMBERS ABSENT:** Commissioners Sue Osika, and Melissa Wheeler

**OTHERS PRESENT:** Beth Kuiper, Director; Nick Bruckman, AmeriCorps Service Member

**AGENDA:**

**IT WAS MOVED BY COMMISSIONER ARDELEAN AND SUPPORTED BY COMMISSIONER OMER TO APPROVE THE AMENDED AGENDA WITH CHANGES TO THE OMS/DDA BYLAWS.**

**AYES: ALL. MOTION CARRIED.**

**MINUTES:**

**IT WAS MOVED BY VICE-CHAIR MARRAH AND SUPPORTED BY COMMISSIONER ARDELEAN TO APPROVE THE MINUTES AS PRESENTED FOR THE REGULAR MEETING HELD SEPTEMBER 14, 2022.**

**AYES: ALL. MOTION CARRIED.**

**PUBLIC COMMENTS:**

No public comments.

**ITEMS OF BUSINESS:**

1. **CHECK REGISTER SEPTEMBER 2022:** Brief update provided regarding expenses.

**MOTION BY COMMISSIONER GILBERT, SUPPORTED BY VICE-CHAIR MARRAH TO APPROVE THE CHECK REGISTER AS PRESENTED FOR SEPTEMBER 2022.**

**AYES: ALL. MOTION CARRIED.**

2. **BUDGET REPORT:** New layout after utilizing City of Owosso Financial Department.
3. **CREDIT CARD RECONCILIATION:** No new information.
4. **SHIACASH REPORT:** Consumer's Energy to match ShiaCash for shopping season again this year.

5. **CHARGEPOINT REPORT:** Extended warranty was approved. Director Kuiper to meet with downtown advocate shopping experience later today.
6. **OMS/DDA BY-LAWS: MOTION BY COMMISSIONER GILBERT, SUPPORTED BY VICE-CHAIR MARRAH TO APPROVE THE CHECK REGISTER AS PRESENTED FOR SEPTEMBER 2022.**  
Support for OMS/DDA by-laws to align with the City of Owosso for 3-minute public comment section.

**MOTION BY COMMISSIONER GILBERT, SUPPORTED BY VICE-CHAIR MARRAH TO APPROVE THE AMENDED OMS/DDA BY-LAWS.**

7. **PULSE REPORT SURVEY:** Discussion on in-demand businesses, why the community visits downtown and ways to engage more people.
8. **COMMUNITY SELF-ASSESSMENT:** Director Kuiper received feedback and looking at next steps for training services.

**COMMITTEE UPDATES:**

1. **Design:** \$5000.00 spent on soil testing for pedestrian lights
2. **Promotion:** New chair to focus on business promotions rather than events
3. **Organization:** N. Bruckman to help with website and social media
4. **Economic Vitality:** Rotating Retail to be activated

**BOARD CONTINUING EDUCATION/INFORMATION:**

Storytelling series in Lansing was held 10/2-3. Continued RRC trainings on Wednesday evenings

**DIRECTOR UPDATES:**

**PUBLIC COMMENTS:**

**BOARD COMMENTS:**

**ADJOURNMENT:**

**IT WAS MOVED BY COMMISSIONER ARDELEAN AND SUPPORTED BY COMMISSIONER OMER TO ADJOURN AT 8:45 A.M.**

**AYES: ALL. MOTION CARRIED.**

**NEXT MEETING OCTOBER 5, 2022.**



**PARKS AND RECREATION COMMISSION  
REGULAR MEETING**

Draft Minutes of Wednesday, October 26, 2022

7:00 p.m.

City Hall

**CALL TO ORDER:** Commissioner Workman called the meeting to order at 7:05 p.m.

**PLEDGE OF ALLEGIANCE:** Was recited

**ROLL CALL:** Was taken by Amy Fuller

***MEMBERS PRESENT:*** Chairman Workman, Vice-Chair Selbig, Commissioners Horton, Smith, Bila, and Rodman

***MEMBERS ABSENT:*** Commissioner Maginity

***OTHERS PRESENT:*** Amy Fuller

**APPROVAL OF AGENDA:** COMMISSIONER RODMAN MADE A MOTION TO APPROVE THE AGENDA FOR OCTOBER 26, 2022. MOTION SUPPORTED BY COMMISSIONER SMITH. AYES ALL, MOTION CARRIED.

**APPROVAL OF MINUTES:** COMMISSIONER RODMAN MADE A MOTION TO APPROVE THE MINUTES FOR SEPTEMBER 28, 2022 WITHOUT CHANGES. MOTION SUPPORTED BY COMMISSIONER BILA. AYES ALL, MOTION CARRIED.

**PUBLIC COMMENTS:** None.

**COMMUNICATIONS:** Amy Fuller shared that American Recycling would like to donate mulch for the playground equipment at Harmon Patridge Park. Their staff will be installing it on Nov. 1

**OLD BUSINESS:** Amy Fuller shared information on fish stocking at Hopkins Lake.

**ITEM OF BUSINESS:**

Survey: The results from the Parks and Recreation 5-year plan survey were shared.

5-year plan: Action items for the 5-year plan were reviewed.

County survey: Commissioners recieved a survey from Shiawassee County for their 5-year plan.

**Next Meeting:** December 7, 2022 at 7:00 PM at City Hall.

**PUBLIC/COMMISSIONERS COMMENTS:** none

**ADJOURNMENT:** COMMISSIONER SELBIG MADE A MOTION TO ADJOURN AT 8:22 P.M. MOTION SUPPORTED BY COMMISSIONER HORTON. AYES ALL, MOTION CARRIED.

Respectfully submitted by:  
Amy Fuller, Assistant City Manager