

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, OCTOBER 03, 2022
7:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF SEPTEMBER 19, 2022:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

None.

CITIZEN COMMENTS AND QUESTIONS

CONSENT AGENDA

1. Proposed Special Assessment District No. 2023-102 – Hazards & Nuisances. Authorize Resolution No. 1 setting a public hearing for Monday, October 17, 2022 at 7:30 p.m. to receive citizen comment regarding proposed Special Assessment District No. 2023-102, Hazards & Nuisances, as it relates to unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances.
Master Plan Implementation Goals: 1.1, 1.10, 1.12
2. Non-Profit Organization Recognition Request - Owosso Baseball and Softball Association. Approve local governing body resolution recognizing Owosso Baseball and Softball Association as a non-profit organization operating in the City of Owosso for the purpose of obtaining a charitable gaming license from the State of Michigan Lottery.

3. Boards and Commissions Appointments. Approve the following Mayoral Boards and Commissions appointments:

Name	Board/Commission	Term Expires
Patrick Bradley*	Firemen's Memorial Steering Committee	09-01-2023
Daniel Law*	Firemen's Memorial Steering Committee	09-01-2023
Mary Reid Long*	Firemen's Memorial Steering Committee	09-01-2023
Sarah Moorodian*	Firemen's Memorial Steering Committee	09-01-2023
Teresa Schneider*	Firemen's Memorial Steering Committee	09-01-2023
Travis Schneider*	Firemen's Memorial Steering Committee	09-01-2023
Ross Stanley*	Firemen's Memorial Steering Committee	09-01-2023
Lance Little	Owosso Historical Commission Filling unexpired term of B. Galloway	12-31-2023

* Indicates reappointment

4. Street Closure Request - Open Streets Owosso. Approve request from Shiawassee Family YMCA for the closure of several streets in the downtown for the Open Streets Owosso – 2022 event on Saturday, October 8, 2022 from 9:00 a.m. to 3:30 p.m. and authorize Traffic Control Order No. 1483 formalizing the action.
Master Plan Implementation Goals: 1.7, 1.17, 4.2, 4.6, 5.9, 5.12
5. Street Closure Request - 2022 Oktoberfest Beer Run. Approve request from Shiawassee Regional Chamber of Commerce for the closure of Jerome Street at S. Washington Street for the 2022 Oktoberfest Beer Run on Saturday, October 8, 2022 from 7:00 a.m. to 10:00 a.m. and authorize Traffic Control Order No. 1484 formalizing the action.
Master Plan Implementation Goals: 1.7, 1.17, 4.2, 4.6, 5.9, 5.12
6. Parking Lot Closure Request - Crossfit Games Permission. Approve request from Eric Lab for the closure of a portion of the Comstock Lot (Lot #10) for the Crossfit Games on Saturday, October 15, 2022 from 10:00 a.m. to 6:00 p.m. and authorize Traffic Control Order No. 1485 formalizing the action.
Master Plan Implementation Goals: 1.7, 1.17, 4.2, 4.6, 5.9, 5.12
7. Street Closure Request – Owosso High School 2022 Homecoming Parade. Approve request from Owosso High School Assistant Principal Steve Irelan for closure of the streets listed on the application from 5:30 p.m.- 6:30 p.m. on Friday, October 7, 2022 for the annual High School Homecoming parade and approve Traffic Control Order No. 1461 formalizing the action.
Master Plan Implementation Goals: 1.7, 4.2, 4.6, 5.12
8. Purchase Authorization - Public Safety Vehicle Equipment Changeover. Waive competitive bidding requirements, authorize contract with Mid Michigan Emergency Equipment Sales and Service L.L.C. for the removal, supply, and installation of public safety equipment in the new police utility vehicle in the amount of \$12,420.00, and further authorize payment to the vendor upon satisfactory completion of the work.
Master Plan Implementation Goals: 3.2
9. Professional Services Agreement – Underwriter/Placement Agent/Municipal Advisor. Authorize professional services agreements with MFCI, LLC, in an amount not to exceed \$46,537.50, to serve as Underwriter/Placement Agent/Municipal Advisor associated with two separate revenue bond issuances associated with the 2023 Clean Water State Revolving Loan Fund projects and further authorize payment to the firm for services rendered in accordance with the agreement.
Master Plan Implementation Goals: 3.4, 3.7, 3.8, 6.6

11. Professional Services Agreement – Bond Counsel. Authorize a professional services agreement with Dickinson Wright PLLC in an amount not to exceed \$54,750.00 to serve as Bond Counsel associated with two separate revenue bond issuances associated with the State of Michigan Drinking Water Revolving Loan Fund and Clean Water State Revolving Loan Fund programs and further authorize payment to the firm for services rendered in accordance with the agreement.
Master Plan Implementation Goals: 3.4, 3.7, 3.8, 6.6
12. Professional Services Agreement – Private Credit Assessment Services. Approve professional services agreement with S&P Global Ratings for the provision of two private credit assessments associated with the Drinking Water State Revolving Loan Fund Program and the Clean Water State Revolving Fund Program applications in the amount of \$30,000.00, and further approve payment to the firm upon satisfactory completion of the contracted tasks.
Master Plan Implementation Goals: 3.4, 3.7, 3.8, 6.6
13. Check Register – September 2022. Affirm check disbursements totaling \$3,759,289.75 through September 29, 2022.

ITEMS OF BUSINESS

None.

COMMUNICATIONS

1. Nathan Henne, City Manager. Towing contract information.
2. Scott Newman, Downtown Historic District Commission. Letter of Resignation.
3. Gary Wilson, Downtown Historic District Commission. Letter of Resignation.
4. Gary Wilson, Historical Commission. Letter of Resignation.
5. Jamie Semans, Shiawassee District Library Board. Letter of Resignation.
6. Brad A. Barrett, Finance Director. Financial Report – August 2022.
7. Downtown Development Authority/Main Street. Minutes of August 9, 2022.
8. Downtown Development Authority/Main Street. Minutes of September 14, 2022.
9. Zoning Board of Appeals. Minutes of September 20, 2022.
10. Historic District Commission. Minutes of September 21, 2022.
11. Wastewater Treatment Plant Review Board. Minutes of September 27, 2022.

CITIZEN COMMENTS AND QUESTIONS

NEXT MEETING

Monday, October 17, 2022

BOARDS AND COMMISSIONS OPENINGS

Brownfield Redevelopment Authority – term expires June 30, 2026
Building Board of Appeals – Alternate - term expires June 30, 2024
Building Board of Appeals – Alternate - term expires June 30, 2025
Downtown Historic District Commission – term expires June 30, 2023
Downtown Historic District Commission - term expires June 30, 2024
Downtown Historic District Commission – term expires June 30, 2025
Owosso Historical Commission – 2 terms expire December 31, 2022
Owosso Historical Commission – term expires December 31, 2023
Shiawassee District Library Board – term expires June 30, 2023
Zoning Board of Appeals – Alternate – term expires June 30, 2024

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.

PLEASE TAKE NOTICE THAT THE FOLLOWING MEETING CAN ONLY BE VIEWED VIRTUALLY

The Owosso City Council will conduct an in-person meeting on October 3, 2022. Citizens may view and listen to the meeting using the following link and phone numbers.

**OWOSSO CITY COUNCIL
Monday, October 3, 2022
at 7:30 p.m.**

The public joining the meeting via Zoom CANNOT participate in public comment.

- **Join Zoom Meeting:**
<https://us02web.zoom.us/j/81342333507?pwd=TUNna0t3SXgwc3dEb1F4RkVsUit6UT09>
- **Meeting ID: 813 4233 3507**
- **Password: 397185**
- **One tap mobile**

+16465588656,,81342333507#,,,,*397185# US (New York)

+16469313860,,81342333507#,,,,*397185# US

Dial by your location

+1 312 626 6799 US (Chicago)
+1 646 558 8656 US (New York)
+1 301 715 8592 US (Washington DC)
+1 346 248 7799 US (Houston)
+1 669 900 9128 US (San Jose)
+1 253 215 8782 US (Tacoma)

- **For video instructions visit:**
 - o Signing up and Downloading Zoom <https://youtu.be/qsy2Ph6kSf8>
 - o Joining a Zoom Meeting <https://youtu.be/hlkCmbvAHQQ>
 - o Joining and Configuring Audio and Video <https://youtu.be/-s76QHshQnY>
- **Helpful notes for participants:** [Helpful Hints](#)
- **Meeting packets are published on the City of Owosso website** <http://www.ci.owosso.mi.us>

Any person who wishes to contact members of the City Council to provide input or ask questions on any business coming before the Council on October 3, 2022 may do so by calling or e-mailing the City Clerk's Office prior to the meeting at (989)725-0500 or city.clerk@ci.owosso.mi.us. Contact information for individual Council members can be found on the City website at: <http://www.ci.owosso.mi.us/Government/City-Council>

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**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MINUTES OF SEPTEMBER 19, 2022
7:30 P.M.
VIRGINIA TEICH CITY COUNCIL CHAMBERS**

PRESIDING OFFICER: MAYOR CHRISTOPHER T. EVELETH

OPENING PRAYER: PASTOR MARK GREEN
MEMORIAL HEALTHCARE CHAPLAIN

PLEDGE OF ALLEGIANCE: COUNCILMEMBER ROBERT J. TEICH, JR.

PRESENT: Mayor Christopher T. Eveleth, Mayor Pro-Tem Susan J. Osika,
Councilmembers Janae L. Fear, Jerome C. Haber, Daniel A. Law,
Nicholas L. Pidek, and Robert J. Teich, Jr.

ABSENT: None.

APPROVE AGENDA

Motion by Mayor Pro-Tem Osika to approve the agenda as presented.

Motion supported by Councilmember Law and concurred in by unanimous vote.

APPROVAL OF THE MINUTES OF REGULAR MEETING OF SEPTEMBER 6, 2022

Motion by Mayor Pro-Tem Osika to approve the Minutes of the Regular Meeting of September 6, 2022 as presented.

Motion supported by Councilmember Fear and concurred in by unanimous vote.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

Ordinance Amendment – Chapter 32, Taxation

Master Plan Implementation Goals: 1.2,1.3,1.9,5.11

The proposed amendment would repeal the current PILOT ordinance for the former middle school property and replace it with a new PILOT ordinance that reflects the change in the developer for the project.

A public hearing was conducted to receive citizen comment regarding the proposed repeal and replacement of Division 2 of Article III, *Service Charge in Lieu of Taxes for Certain Housing Developments*, of Chapter 32, Taxation.

The following people commented regarding the proposed amendment:

Tom Manke, 2910 W. M-21, asked if the public would still be able to access the amphitheater once the sale of the property actually takes place. City Manager Nathan R. Henne indicated that the School Board would be considering approval of a permanent easement for the amphitheater at their next meeting.

Brad Michaud, president of Venture, Inc., explained that they will be applying to MSHDA for assistance in creating 50 new apartments and refurbishing approximately 15,000 ft² into commercial space.

Whereas, the Council, after due and legal notice, has met and have heard all interested persons, motion by Councilmember Pidek that the following ordinance be adopted:

ORDINANCE NO. 834

**REPEALING DIVISION 2, *WATER STREET EXCHANGE*,
OF CHAPTER 32, TAXATION, OF THE CODE OF ORDINANCES
AND ITS REPLACEMENT WITH DIVISION 2, *VENTURE RIVERVIEW FLATS*,
TO ESTABLISH A PILOT AGREEMENT
FOR THE VENTURE RIVERVIEW FLATS**

WHEREAS, the Owosso Public Schools previously secured a buyer for the former middle school building, located at 219 N. Water Street, parcel number 050-470-038-002-00; and

WHEREAS, the buyer wished to repurpose the building for low-income housing units and sought low-income housing tax credits, necessitating the passage of a PILOT Ordinance; and

WHEREAS, due to unforeseen economic factors the buyer withdrew from the purchase, requiring the repeal of said ordinance; and

WHEREAS, the Owosso Public Schools has recently agreed to sell the former middle school building to Venture, Inc., a Michigan domestic nonprofit corporation, located in Pontiac, Michigan; and

WHEREAS, Venture, Inc., plans to convert the building into a mixed-use development with residential spaces catering to people with low incomes funded in part by low-income housing tax credits; and

WHEREAS, the City of Owosso agrees to forego property tax payments on the property to assist in the financial feasibility of the project; and

WHEREAS, the City of Owosso is authorized to establish a service charge in lieu of property taxes for such developments; and

WHEREAS, said service charges are instituted by the adoption of an ordinance; and

WHEREAS, the City Council held a public hearing on September 19, 2022, and having heard all interested parties, they deliberated on the proposed amendment and resolved as follows.

NOW, THEREFORE, BE IT RESOLVED, THAT THE CITY OF OWOSSO ORDAINS THAT:

SECTION 1. REPEAL. That Division 2, *Water Street Exchange*, of Chapter 32, Taxation, of the Code of Ordinances of the City of Owosso shall be repealed in its entirety.

SECTION 2. REPLACE. That a new Division 2, Venture Riverview Flats LDHA LP, of Article III, *Service Charge in Lieu of Taxes for Certain Housing Developments*, of Chapter 32, Taxation, of the Code of Ordinances of the City of Owosso shall be adopted as follows:

DIVISION 2. – VENTURE RIVERVIEW FLATS, LDHA LP

Sec. 32-50. - Preamble.

It is acknowledged that it is a proper public purpose of the State of Michigan and its political subdivisions to provide housing for its citizens of low income and to encourage the development of such housing by providing for a service charge in lieu of property taxes in accordance with the State Housing Development Authority Act of 1966 (1966 PA 346, as amended, MCL 125.1401 et seq.). The City is authorized by this Act to establish or change the service charge to be paid in lieu of taxes by any or all classes of housing exempt from taxation under this Act at any amount it chooses not to exceed the taxes that would be paid but for this Act.

It is further acknowledged that such housing for persons of low income is a public necessity, and as the City will be benefited and improved by such housing, the encouragement of the same by providing certain real estate tax exemption for such housing is a valid public purpose; further, that the continuance of the provisions of this article for tax exemption and the service charge in lieu of taxes during the periods contemplated in this article are essential to the determination of economic feasibility of housing developments which are constructed and financed in reliance on such ordinance and service charge.

The City further acknowledges that Venture, Inc., a domestic nonprofit corporation (a sponsor), has offered, subject to receipt of a mortgage loan from the authority, to erect and/or reuse an existing structure, own and operate a housing development identified as Venture Riverview Flats on certain property located at 219 N. Water Street (see legal description below) in the City to serve persons of low income, and that the sponsor has offered to pay the City on account of the development an annual service charge for public services in lieu of all taxes.

The City further acknowledges that Venture, Inc., a Michigan domestic nonprofit corporation, has offered, subject to receipt of low-income housing tax credits from the authority, to erect, own and operate a housing development to the required standards of SHPO, identified as the Venture Riverview Flats on certain property located at 219 N. Water Street in the City, hereinafter referred to as the "Site" and further described as:

COM 70' S OF NE CORNER BLK 38 TH W 143.8' TH S 62' TH W 334.7' TH S TO SHIA RIVER TH SE'LY TO PT 6" N OF THE PT WHERE N LN OF EXCHANGE ST IF EXT'D W'LY WOULD INTERSECT E BANK OF SD RIVER TH ON A LN PAR'L WITH N LN OF EXCHANGE ST SO EXT'D TO A PT 126' W OF W LN OF WATER ST TH N 2' TH ELY ON A LN PAR'L WITH THE N LN OF EXCHANGE ST SO EXT'D 38' TH S 2'6" TO N LN EXCHANGE ST SO EXT'D TH E ON LINE OF EXCHANGE ST SO EXT'D 88' TO THE W LN OF WATER ST TH N TO BEG BLK 38 ORIGINAL PLAT;
Parcel Number: 050-470-038-002-00

to serve persons of low income, and that the sponsor has offered to pay the City on account of the development an annual service charge for public services in lieu of all taxes.

Sec. 32-51. - Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Act means the State Housing Development Authority Act, being Public Act 346 of 1966, of the State of Michigan, as amended.

Annual shelter rents means the total collections during an agreed annual period from all occupants of a housing development representing rents or occupancy charges exclusive of charges for gas, electricity, heat or other utilities furnished to the occupants.

Authority means the Michigan State Housing Development Authority.

Contract rents are as defined by the U.S. Department of Housing and Urban Development in regulations promulgated pursuant to Section 8 of the U.S. Housing Act of 1937, as amended.

Housing development means a development which contains a significant element of housing for elderly persons of low income or persons of low income and such elements of other housing, commercial, recreational, industrial, communal, and educational facilities as the authority determines improve the quality of the development as it relates to housing for persons of low income.

HUD means the Department of Housing and Urban Development of the United States Government.

Mortgage loan means a loan to be made by the authority or Farmers Home Administration or the Department of Housing and Urban Development to a sponsor for the construction and permanent financing of a housing development or a mortgage loan insured by HUD or a federally aided mortgage as otherwise defined by the Act.

Persons of low income means persons and families eligible to move into a housing development; families and persons who cannot afford to pay the amounts at which private enterprise, without federally-aided mortgages or loans from the authority, is providing a substantial supply of decent, safe, and sanitary housing and who fall within income limitations set in this act or by the authority in its rules. Among low income or moderate income persons, preference shall be given to the elderly and those displaced by urban renewal, slum clearance, or other governmental action.

Sponsor means persons or entities which have applied to either the authority for a mortgage loan to finance a housing development or to another governmental entity or is a federally-aided mortgage, as otherwise defined by the Act.

State Historic Preservation Office means The Michigan State Historic Preservation Office (SHPO) helps property owners, developers, and local and state agencies recognize and seize opportunities to maintain and rehabilitate structures that define communities and define Michigan. The SHPO encourages the rehabilitation of historic buildings so they can continue to enrich communities where people want to live and visit. Through the protection of historic and archaeological sites and other cultural resources, preservation provides a record of Michigan's history and creates a link between Michigan's residents: past, present and future.

Utilities means fuel, water, sanitary sewer service and/or electrical service which are paid by the housing development.

Sec. 32-52. - Class of housing developments.

It is determined that the class of housing developments to which the tax exemption shall apply and for which a service charge shall be paid in lieu of such taxes shall be multiple dwellings for persons of low income which are financed or assisted by the authority, or which have a federally aided mortgage, as defined in the Act. It is determined that Water Street Exchange is of this class.

Sec. 32-53. - Establishment of annual service charge for Venture Riverview Flats.

The housing development identified as Venture Riverview Flats and the property on which it shall be constructed shall be exempt from all property taxes from and after the commencement of construction. The City, acknowledging that the sponsor and the authority have established the economic feasibility of the housing development in reliance upon the enactment and continuing effect of this article and the qualification of the housing development for exemption from all property taxes and a payment in lieu of taxes as established herein, and in consideration of the sponsor's offer, subject to receipt of a mortgage loan from the authority, to construct, own and operate the housing development, hereby agrees to accept payment of an annual service charge for public services in lieu of all property taxes. The annual service charges shall be equal to four (4) percent of the difference between contract rents actually collected and utilities.

Sec. 32-54. - Payment of service charge.

The service charge in lieu of taxes as determined under this article shall be payable in the same manner as general property taxes are payable to the City except that the annual payment shall be paid on or before March 31 of each year.

Sec. 32-55. - Duration.

The tax exempt status of a housing development approved for such status by the City council shall remain in effect and shall not terminate so long as the mortgage loan for such housing development remains outstanding and unpaid, as long as the property is subject to restrictive rents in compliance with the low income housing tax credit program administered by MSHDA, or for such period as the authority or other governmental entity has any interest in the property; provided, the construction of such housing development commences within two (2) years from the effective date the City council approves the housing development for tax exempt status as provided in this article.

Sec. 32-56. - Contractual effect.

Notwithstanding the provisions of section 15a(5) of the Act (MCL 125.1415a(5)), to the contrary, a contract between the City and the sponsor with the authority as third part beneficiary thereunder, to provide tax exemption and accept payments in lieu thereof as previously described is effected by enactment of this article.

SECTION 3. EFFECTIVE DATE. This amendment shall become effective October 10, 2022.

SECTION 4. AVAILABILITY. This ordinance may be purchased or inspected in the city clerk's office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

Motion supported by Mayor Pro-Tem Osika.

Roll Call Vote.

AYES: Mayor Pro-Tem Osika, Councilmembers Pidek, Fear, Teich, Law, Haber, and Mayor Eveleth.

NAYS: None.

Proposed Special Assessment District No. 2023-101 - Hazards and Nuisances

Master Plan Implementation Goals: 1.12

City Manager Henne explained that the proposed special assessment was for the replacement and restoration of the James Miner Trail sidewalk next to the Matthews Building.

A public hearing was conducted to receive citizen comment regarding proposed Special Assessment District No. 2023-101, Hazards and Nuisances, as it relates to unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances at 300 W. Main Street.

The following person commented in regard to the proposed special assessment:

Tom Manke, 2910 W. M-21, noted that another portion of the James Miner Trail sidewalk had been damaged by the company constructing the kayak launch behind the old middle school. City Manager Henne indicated that the damaged sections of sidewalk would be replaced. He further noted that it had

anticipated possible damage to the sidewalk in the area of the kayak launch and factored that into the price for the project.

Motion by Councilmember Pidek to authorize the following resolution:

RESOLUTION NO. 141-2022

**AUTHORIZING THE ROLL FOR
SPECIAL ASSESSMENT DISTRICT NO. 2023-101 - HAZARDS & NUISANCES
FOR 300 W. MAIN STREET**

WHEREAS, the City Council has met, after due and legal notice, and reviewed the Special Assessment Roll for Hazards and Nuisances District No. 2023-101 prepared for the purpose of defraying the unpaid costs incurred in replacement of sidewalk on the following described property:

PARCEL#	SERVICE ADDRESS	TYPE	AMOUNT
050-470-024-001-00	300 W. Main Street	Replacement of Sidewalk	\$ 14,557.76

and

WHEREAS, after hearing all persons interested therein and after carefully reviewing said Special Assessment Roll-Hazards and Nuisances the Council deems said Special Assessment Roll-Hazards and Nuisances to be fair, just and equitable and that the assessment contained thereon results in the special assessment being in accordance with the unpaid costs incurred in replacement of sidewalk on said property.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Said Special Assessment Roll-Hazards and Nuisances as prepared by the City Assessor in the amount of \$14,557.76 is hereby confirmed and shall be known as Special Assessment Roll-Hazards and Nuisances District No. 2023-101.
2. Pursuant to MCL 211.78k(c) said special assessment roll shall consist of one (1) installment, which shall be due and payable on September 1, 2023. Payment of the amount of the special assessment may be made in by November 1, 2023, or the special assessment amount will be included on the 2023 Winter Tax bill.
3. Said Special Assessment Roll-Hazards and Nuisances District No. 2023-101 shall be placed on file in the office of the City Clerk who shall attach his warrant to a certified copy thereof within ten (10) days commanding the Assessor to spread the various sums shown thereon as directed by the City Council.

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Councilmembers Fear, Law, Haber, Pidek, Mayor Pro-Tem Osika, Councilmember Teich, and Mayor Eveleth.

NAYS: None.

CITIZEN COMMENTS AND QUESTIONS

Richard Maurer, owner of Dick's Auto Service and City resident, expressed the opinion that the bid he submitted for towing services was the lowest legal bid received by the City and he felt that Council had stolen his legitimate clients by awarding the contract to a company that undercut his bid by half and then

over-charged customers. He said it was impossible to legally operate a towing service at the rates the winning company quoted, going on to offer anecdotal evidence of his claim and blaming the City for not looking closer at the company before awarding the contract. Mr. Maurer was informed that his allotted time for speaking had expired, yet he continued to speak growing more and more agitated. After several requests for him to stop speaking, the Mayor asked that Mr. Maurer be removed from the Council Chambers. He was escorted outside by the Public Safety Director, continuing to comment as he left the building.

Eddie Urban, 601 Glenwood Avenue, commented that he hears lots of good things about Owosso when he is in Saginaw. He said that Owosso is not perfect, but it's a good place to live.

Tom Manke, 2910 W. M-21, also commented on the good things happening in town, saying the Art Walk was phenomenal, the SAC has a great show going on, Curwood Castle has a new exhibit in the basement, and the Comstock Cabin has been redone with a new display (open this weekend, for those interested).

Mark Dawson, 828 Wilkinson Street, asked when the City changed from the practice of rotating calls to local towing companies when services are required. He asked that the City go back to using a rotation system and keep the money in town.

James Maurer, Dick's Auto employee and City resident, said that his dad's business has given back to the community for years, unlocking countless cars for free because people couldn't afford to pay. Recently, he and his dad hauled away an old vehicle that was abandoned in Rosevear Park, asking nothing in return. He wondered why they didn't receive any recognition for their efforts when the bids were opened.

Rob Vangorder, owner of Grease Rag Customs and City resident, noted that Mr. Maurer is a good man and that he has been providing service to the community for decades. He said that he is always there if he needs something and he wanted to vouch for his character.

Dean Gaffner, owner of Gaffner Towing & Recovery, said he would have no problem with the contract that was awarded if he felt the playing field was fair, but clearly it was not.

Dale Spencer, Ovid resident, said he is a wrecker driver in Lansing and he asked that the City look into whether All Star Towing is operating legally. He went on to explain that the contract his company holds with the City of Lansing is audited at random times by the City to ensure the terms of the contract are being adhered to.

Mayor Eveleth asked how the rotation idea had worked in the past. Public Safety Director Lenkart indicated that Central Dispatch is responsible for contacting wrecker companies when their services are needed. In 2016 they notified the City that they would no longer support the rotation scheme so the City switched to securing wrecker services on a contract basis.

Councilmember Law said he felt that the current towing company has given the City a black eye because of its poor business practices. He noted that multiple complaints had been filed by customers and he has begun to collect disputed bills in an effort to document the problem. He asked the Public Safety Director if copies of the license and insurance for the company had been requested. Public Safety Director Lenkart indicated that the bid required they have insurance and that information was given to Council when the bid was awarded.

There was discussion between Councilmembers and staff regarding what happens when there is a breach of trust with vendors, whether the City ever audits vendors, whether an audit requirement could be added to the towing contract, whether the rotation system could possibly be reinstituted, why the rotation system ended in the first place, and the need to shore up the contract to ensure that customers don't get stuck with additional charges.

Council requested staff look into the matter. City Manager Henne indicated he would meet with Councilmember Law and any legal questions from Councilmembers on the matter should be sent to City Attorney Gould.

CONSENT AGENDA

Motion by Mayor Pro-Tem Osika to approve the Consent Agenda as follows:

***2023 Local Grade Crossing Surface Program Application – S. Chestnut Street.** Approve application to the FY2023 Local Grade Crossing Surface Program for reconstruction of the Huron & Eastern Railroad crossing on South Chestnut Street as follows:

RESOLUTION NO. 142-2022

AUTHORIZING APPLICATION TO THE FY2023 LOCAL GRADE CROSSING SURFACE PROGRAM FOR HURON & EASTERN RAILROAD CROSSING ON S. CHESTNUT STREET

WHEREAS, the City of Owosso, Shiawassee County, Michigan, Engineering Department recommends the reconstruction of the Huron & Eastern railroad crossing on S. Chestnut Street; and

WHEREAS, the Michigan Department of Transportation offers its portion of state funds for this work via the Local Grade Crossing Surface Program; and

WHEREAS, the City of Owosso proposes an application to the Program for the 2023 fiscal year to secure a Local Grade Crossing Surface Program project for said crossing; which shall be paid for 60 percent (60%) by a MDOT grant and forty percent (40%) by Huron & Eastern Railroad, as outlined in the application.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore been determined that it is advisable, necessary and in the public interest to proceed with the proposed railroad crossing improvements.
- SECOND: application for a Local Grade Crossing Surface Program award to reconstruct the Huron & Eastern railroad crossing on S. Chestnut Street is authorized and the City is willing to participate in this program.
- THIRD: the proper city staff members are authorized to sign the application documents.

Master Plan Implementation Goals: 3.22

***2023 Local Grade Crossing Surface Program Application – S. Chipman Street.** Approve application to the FY2023 Local Grade Crossing Surface Program for reconstruction of the Huron & Eastern Railroad crossing on South Chipman Street as follows:

RESOLUTION NO. 143-2022

AUTHORIZING APPLICATION TO THE FY2023 LOCAL GRADE CROSSING SURFACE PROGRAM FOR HURON & EASTERN RAILROAD CROSSING ON S. CHIPMAN STREET

WHEREAS, the City of Owosso, Shiawassee County, Michigan, Engineering Department recommends

the reconstruction of the Huron & Eastern railroad crossing on S. Chipman Street; and

WHEREAS, the Michigan Department of Transportation offers its portion of state funds for this work via the Local Grade Crossing Surface Program; and

WHEREAS, the City of Owosso proposes an application to the Program for the 2023 fiscal year to secure a Local Grade Crossing Surface Program project for said crossing; which shall be paid for 60 percent (60%) by a MDOT Grant and forty percent (40%) by Huron & Eastern Railroad, as outlined in its application.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has heretofore been determined that it is advisable, necessary and in the public interest to proceed with the proposed railroad crossing improvements.

SECOND: application for a Local Grade Crossing Surface Program award to reconstruct the Huron & Eastern railroad crossing on S. Chipman Street is authorized and the City is willing to participate in this program.

THIRD: the proper city staff members are authorized to sign the application documents.

Master Plan Implementation Goals: 3.22

***2023 Local Grade Crossing Surface Program Application – Woodlawn Avenue.** Approve application to the FY2023 Local Grade Crossing Surface Program for reconstruction of Huron & Eastern Railroad crossing on Woodlawn Avenue as follows:

RESOLUTION NO. 144-2022

AUTHORIZING APPLICATION TO THE FY2023 LOCAL GRADE CROSSING SURFACE PROGRAM FOR HURON & EASTERN RAILROAD CROSSING ON WOODLAWN AVENUE

WHEREAS, the City of Owosso, Shiawassee County, Michigan, Engineering Department recommends the reconstruction of the Huron & Eastern railroad crossing on Woodlawn Avenue; and

WHEREAS, the Michigan Department of Transportation offers its portion of state funds for this work via the Local Grade Crossing Surface Program; and

WHEREAS, the City of Owosso proposes an application to the Program for the 2023 fiscal year to secure a Local Grade Crossing Surface Program project for said crossing; which shall be paid for 60 percent (60%) by a MDOT Grant and forty percent (40%) by Huron & Eastern Railroad as outlined in its application.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has heretofore been determined that it is advisable, necessary and in the public interest to proceed with the proposed railroad crossing improvements.

SECOND: application for a Local Grade Crossing Surface Program award to reconstruct the Huron & Eastern railroad crossing on Woodlawn Avenue is authorized and the City is willing to participate in this program.

THIRD: the proper city staff members are authorized to sign the application documents.

Master Plan Implementation Goals: 3.22

***COSSAP Grant Acceptance.** Authorize acceptance of a Comprehensive Opioid, Stimulant, and Substance Abuse Program (COSSAP) Grant in the amount of \$373,864.00 from the U.S. Department of Justice and administered by the Michigan State Police to develop and expand overdose prevention programs as follows:

RESOLUTION NO. 145-2022

**ACCEPTING A COMPREHENSIVE OPIOID, STIMULANT, AND SUBSTANCE ABUSE PROGRAM
(COSSAP) GRANT FROM THE U.S. DEPARTMENT OF JUSTICE
TO DEVELOP AND EXPAND OVERDOSE PREVENTION PROGRAMS**

WHEREAS, in May of 2021, the City of Owosso partnered with the Michigan State Police and Shiawassee Health and Wellness in applying for a COSSAP grant from the U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance; and

WHEREAS, the COSSAP grant will help to develop and expand Opioid overdose prevention programs; and

WHEREAS, the city of Owosso was awarded a \$373,864.00 grant in September 2022 based on said application; and

WHEREAS, said grant will be administered by the Michigan State Police.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: the city of Owosso, Michigan, does hereby accept the terms of the U.S. Department of Justice COSSAP Grant Agreement for MSP Project Number: COSSAP-06, as administered by the Michigan State Police, for the development and expansion of overdose prevention programs.

SECOND: the city of Owosso does hereby specifically agree, but not by way of limitation, as follows:

- to appropriate all funds necessary to complete the project during the project timeline.
- to maintain satisfactory financial accounts, documents, and records, and to make them available to the Department for auditing at reasonable times.
- to implement the project and provide such funds, services and materials as may be necessary to satisfy the terms of the agreement.

THIRD: the mayor and city clerk are instructed and authorized to sign the document substantially in the form attached, COSSAP Grant Agreement between the City of Owosso, Michigan and the Michigan State Police for MSP Project No. COSSAP-06.

Master Plan Implementation Goals: 3.1

***Change Order – 2022 Sidewalk Replacement Program.** Approve Change Order No. 1 to the 2022 Sidewalk Replacement Program contract with Lopez Concrete Construction, LLC increasing the

contract in the amount of \$21,500.00 for additional sidewalk repairs, including a section of the James S. Miner River Walk adjacent to the city hall parking lot, and authorize payment to the contractor up to the revised contract amount of \$133,750.00 utilizing the existing \$20,000.00 contingency, plus \$1,500.00 from the Parks Fund, upon satisfactory completion of the work as follows:

RESOLUTION NO. 146-2022

**AUTHORIZING CHANGE ORDER NO. 1
TO THE CONTRACT BETWEEN THE CITY OF OWOSSO AND
LOPEZ CONCRETE CONSTRUCTION, LLC
FOR THE 2022 SIDEWALK PROGRAM**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved a contract with Lopez Concrete Construction, LLC on March 21, 2022 for sidewalk replacements on various streets throughout the city; and

WHEREAS, city staff has received sidewalk complaints in various locations within the city and wishes to make additional sidewalk repairs utilizing the pre-approved contingency funds; and

WHEREAS, sidewalk sections along the James S. Miner River Trail adjacent to the city hall parking lot are also in need of repair; and

WHEREAS, Lopez Concrete Construction, LLC has agreed to make the additional sidewalk repairs and a change order is necessary to increase the contract amount.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore been determined that it is advisable, necessary and in the public interest to amend the 2022 Sidewalk Program contract with Lopez Concrete Construction, LLC increasing the contract in the amount of \$21,500.00 for additional sidewalk repairs, bringing the contract total to \$133,750.00.
- SECOND: the mayor and city clerk are instructed and authorized to sign the document substantially in form attached as Change Order No. 1 to the Contract for Services between the City of Owosso and Lopez Concrete Construction, LLC.
- THIRD: the accounts payable department is authorized to pay Lopez Concrete Construction, LLC for work satisfactorily completed up to the revised contract amount of \$133,750.00.
- FOURTH: the above expenses shall be paid, in part, from the previously approved \$20,000.00 contingency for this contract, with the remaining \$1,500.00 coming from Park Fund Account No. 101-751-818.000-JAMESMINOR.

Master Plan Implementation Goals: 1.12, 1.26

***Balancing Change Order - 2021 North Gould Street Project Engineering Services Contract.**

Approve Balancing Change Order No. 1 to the 2021 North Gould Street Project Engineering Services Contract with Fleis & Vandenbrink Engineering, Inc. reducing the total contract amount by \$38,171.00 to balance contract quantities and costs as follows:

RESOLUTION NO. 147-2022

AUTHORIZING BALANCING CHANGE ORDER NO. 1 TO

**THE CONTRACT FOR ENGINEERING SERVICES WITH
FLEIS & VANDENBRINK ENGINEERING, INC. FOR
THE 2021 N. GOULD ST. REHABILITATION PROJECT –
ENGINEERING SERVICES CONTRACT**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved a contract with Fleis & Vandenbrink Engineering Inc. on January 6, 2020 for engineering services for the 2021 N. Gould St. Rehabilitation Project in the amount of \$132,900.00; and

WHEREAS, the contract amount must be balanced based on changes to actual costs due to changes in the scope of services; and

WHEREAS, the Director of Engineering has reviewed the change order as requested and has determined it to be fair and reasonable.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: the city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to change the contract with Fleis & Vandenbrink Engineering, Inc. to reflect the actual scope of work performed, resulting in a reduction of cost to the city of Owosso in the amount of \$38,171.00 as outlined in Balancing Change Order No. 1.
- SECOND: the mayor and city clerk are requested and authorized to sign Balancing Change Order No. 1 to the Engineering Services Contract between the City of Owosso, Michigan and Fleis & Vandenbrink Engineering, Inc for the 2021 N. Gould St. Rehabilitation Project.
- THIRD: the Accounts Payable department is authorized to make payment up to the final revised contract amount totaling \$94,729.00 for said project.
- FOURTH: the above expenses shall be paid from the Major Street Account No. 202-451-818.000-NGOULDST21 (\$92,809.00) and from the Water Account No. 591-901-972.000-NGOULDST21 (\$1,920.00).

Purchase Order Amendment - Sodium Hypochlorite. Authorize amendment to Purchase Order Nos. 43688 & 43689 with JCI Jones Chemicals, Inc. for bulk Sodium Hypochlorite, increasing the unit price from \$1.59/gallon to \$1.79/gallon, and raising the total estimated cost by \$8,176.95 for the FY 2022-2023, and further authorize payment to the supplier up to \$94,036.95 based on unit prices for actual quantities required as follows:

RESOLUTION NO. 148-2022

**AUTHORIZING INCREASE TO THE PURCHASE ORDERS
FOR SODIUM HYPOCHLORITE WITH JCI JONES CHEMICALS, INC.
DUE TO INCREASES IN THE COST OF RAW MATERIALS**

WHEREAS, the City of Owosso, Shiawassee County, Michigan approved Purchase Order Nos. 43688 & 43689 with JCI Jones Chemicals, Inc. for the supply of bulk sodium hypochlorite utilizing the Mid-Michigan Water Bulk Chemical Consortium contract for the FY 2022-2023; and

WHEREAS, the raw material costs have increased, and JCI Jones Chemicals, Inc. is utilizing its ability to increase the price per gallon necessitating amendment to said purchase orders.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: the City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to purchase sodium hypochlorite from JCI Jones Chemicals, Inc. at the increased price of \$1.7919 per gallon with an estimated remaining usage of 40,500 gallons for FY2022-2023.
- SECOND: the accounts payable department is authorized to submit payment to JCI Jones Chemicals, Inc., in an amount up to \$94,036.95 based on unit prices and actual quantities delivered.
- THIRD: the above expenses shall be paid from the wastewater and water fund following delivery, and chargeable to account 599-548-743.300 in the amount of \$70,527.71 and to account 591-553-743.000 in the amount of \$23,509.24.

Master Plan Implementation Goals: 3.4

***Contract Authorization- Lime Residuals Removal.** Authorize contract with Rocky Ridge Development, LLC for the removal of Water Treatment Plant lime residuals at \$31.90 per cubic yard for fiscal year 2022-2023 with a total amount not to exceed \$398,750.00, and further authorize payment according to unit prices upon successful completion of the work or a portion thereof as follows:

RESOLUTION NO. 149-2022

**AUTHORIZING CONTRACT WITH
ROCKY RIDGE DEVELOPMENT, LLC OF SYLVANIA, OHIO
FOR REMOVAL OF LIME RESIDUAL MATERIAL AT THE WATER TREATMENT PLANT**

WHEREAS, the City has determined it necessary to remove lime residual material from its Water Treatment Plant lagoons to gain lagoon capacity; and

WHEREAS, at the direction of City Council staff sought proposals for the removal of lime residuals and directly negotiated with potential contractors in an effort to secure the best price available; and

WHEREAS, Rocky Ridge Development, LLC of Sylvania, Ohio is hereby determined to be qualified, responsible, and timely to provide such services.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: the City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to employ Rocky Ridge Development, LLC to remove spent lime from Water Treatment Plant Lagoon #4, in the approximate quantity of 12,500 cubic yards, in the amount of \$31.90/CY for fiscal year 2022-2023.
- SECOND: the Mayor and City Clerk are instructed and authorized to sign the Contract for Services between the City of Owosso, Michigan and Rocky Ridge Development, LLC in an amount not to exceed \$398,750.00 for fiscal year 2022-2023.
- THIRD: the accounts payable department is authorized to pay Rocky Ridge Development, LLC according to unit prices up to the contract amount for work satisfactorily completed and inspected by the Director of Public Services or his designee.
- FOURTH: the above expenses shall be paid from the Water Fund Account 591-553-934.000.

Master Plan Implementation Goals: 3.4

Warrant No. 622. Authorize Warrant No. 622 as follows:

Vendor	Description	Fund	Amount
Waste Management	Refuse Hauling Services	WWTP/ Streets	\$12,366.37
Gould Law PC	August 2022 – Services	General Fund	\$11,916.32

Boards and Commissions Appointment. Approve the following Mayoral Boards and Commissions appointment:

Name	Board/Commission	Term Expires
Charles Suchanek	Zoning Board of Appeals (filling the unexpired term of R. Horton)	06-30-2023

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Councilmembers Teich, Pidek, Law, Mayor Pro-Tem Osika, Councilmembers Haber, Fear, and Mayor Eveleth.

NAYS: None.

ITEMS OF BUSINESS

***Owosso Historical Commission Charitable Agency Fund Agreement**

City Manager Henne explained that moving the OHC's endowment fund to the Shiawassee Community Foundation would help the OHC earn better returns on their investment and provide donors with an easy way to donate more endowment funds to the Commission.

Councilmember Pidek inquired where the initial endowment came from. Mr. Henne acknowledged that the endowment was so old that its origins are uncertain, though the rules for spending the money had remained intact.

Motion by Councilmember Pidek to approve the Charitable Agency Fund agreement between the Owosso Historical Commission and the Shiawassee Community Foundation in the amount of \$21,244.04 for the investment of endowment funds as follows:

RESOLUTION NO. 150-2022

AUTHORIZING THE EXECUTION OF THE ADVISED CHARITABLE AGENCY FUND AGREEMENT BETWEEN THE OWOSSO HISTORICAL COMMISSION AND THE SHIAWASSEE COMMUNITY FOUNDATION

WHEREAS, the city of Owosso, Shiawassee County, Michigan, Owosso Historical Commission has restricted endowment funds in the amount of \$21,244.04; and

WHEREAS, the Owosso Historical Commission has decided to invest the endowment funds with the Shiawassee Community Foundation where the original investment could not be withdrawn but the interest could be used specifically for the Commission.

NOW THEREFORE BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

FIRST: the city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to authorize an agreement with the Shiawassee Community Foundation for the investment of endowment funds belonging to the Owosso Historical Commission.

SECOND: the mayor and city clerk are hereby authorized to execute the Advised Charitable Agency Fund agreement, with the Shiawassee Community Foundation in the amount of \$21,244.04, substantially as attached.

THIRD: the accounts payable department is authorized to submit payment to the Shiawassee Community Foundation for \$21,244.04.

FOURTH: the amount of \$21,244.04 shall be paid from the Historic Sites Account 297-000-005.100.

Motion supported by Mayor Pro-Tem Osika.

Roll Call Vote.

AYES: Councilmember Pidek, Mayor Pro-Tem Osika, Councilmembers Haber, Law, Teich, Fear, and Mayor Eveleth.

NAYS: None.

MML Annual Meeting Delegate

Motion by Mayor Pro-Tem Osika designating Councilmember Fear as the City's primary delegate and Mayor Pro-Tem Osika as the alternate delegate for the upcoming MML Annual Meeting.

Motion supported by Councilmember Pidek.

Roll Call Vote.

AYES: Councilmembers Law, Haber, Fear, Pidek, Mayor Pro-Tem Osika, Councilmember Teich, and Mayor Eveleth.

NAYS: None.

COMMUNICATIONS

Carl Ludington, Building Board of Appeals. Letter of Resignation.
Tanya Buckelew, Planning & Building Director. August 2022 Building Department Report.
Tanya Buckelew, Planning & Building Director. August 2022 Code Violations Report.
Tanya Buckelew, Planning & Building Director. August 2022 Inspections Report.
Tanya Buckelew, Planning & Building Director. August 2022 Certificates Issued Report.
Kevin D. Lenkart, Public Safety Director. August 2022 Fire Report.
Owosso Historical Commission. Minutes of September 12, 2022.

CITIZEN COMMENTS AND QUESTIONS

James Maurer, 1607 Henry Street, explained why the rotation system for towing calls ended, saying the insurance companies notified Central Dispatch that they would sue them and a wrecker service that was overcharging customers. As a result, Central Dispatch stopped using the rotation system and required individual jurisdictions to determine which service they would use.

Dean Gaffner, owner of Gaffner Towing & Recovery, noted that officers in other communities call for wrecker services. He went on to say that he was not questioning the City's bid process, what he was trying to say is that the bid and contract left things wide open for added fees.

Dale Spencer, tow truck driver in Lansing, said he believed the City's towing company was committing insurance fraud by billing insurance companies for more than the \$75 stipulated by the contract. He suggested that various fees be clearly defined in future contracts.

Rob Vangorder, 522 Corunna Avenue, echoed Mr. Spencer's comments.

Eddie Urban, 601 Glenwood Avenue, talked about metal detecting in State parks, his mounting health issues, and his frustration with the VA.

James Maurer suggested that the City contact Central Dispatch about reinstituting the rotation system for City calls as he believes they rotate providers for the Sheriff's Department and the State Police.

Tom Manke, 2910 W. M-21, thanked the Maurers for removing the abandoned car in Rosevear Park. William King said he was very disheartened by the City, the County, and the Schools. He said he felt things are corrupt, it makes him sick, and its not the town he grew up in as a child.

Mark Dawson, 828 Wilkinson Street, said he had recently moved to the City and not long ago he received a violation for parking in his front yard. He said a number of people in his neighborhood park in their front yard and he wondered why he was singled out.

Karla McCurdy, owner of 312 S. Oak Street, said she had recently purchased a property in the City at the State tax sale. Within hours of receiving notice that she owned the property she drove to the location to mow the yard, only to discover the City had mowed it within the last couple of days. She contacted the City and was told she would not be charged for the service, yet three months later she received a bill. Multiple attempts to resolve the situation have come to no avail. She asked what could be done to find a resolution. City Manager Henne indicated that the property owners could dispute the charges at the hearing for unpaid invoices in October, or he could investigate things this week. If it came down to a simple timing issue he said it could be rectified.

NEXT MEETING

Monday, October 03, 2022

BOARDS AND COMMISSIONS OPENINGS

Brownfield Redevelopment Authority – term expires June 30, 2026
Building Board of Appeals – term expires June 30, 2023
Building Board of Appeals – Alternate - term expires June 30, 2025
Building Board of Appeals – Alternate - term expires June 30, 2024
Owosso Historical Commission – term expires December 31, 2023
Zoning Board of Appeals – Alternate – term expires June 30, 2024

ADJOURNMENT

Motion by Councilmember Law for adjournment at 8:36 p.m.

Motion supported by Councilmember Fear and concurred in by unanimous vote.

Christopher T. Eveleth, Mayor

Amy K. Kirkland, City Clerk

*Due to their length, text of marked items is not included in the minutes. Full text of these documents is on file in the Clerk's Office.



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

MEMORANDUM

DATE: October 3, 2022

TO: Owosso City Council

FROM: Katherine Fagan, City Treasurer

RE: Hazards and Nuisances Special Assessment Roll

Over the course of the year, the City takes action to alleviate nuisances and hazards to the public that exist on private property. The charges for these actions are invoiced to the owner of record for the property. Once a year, per section 28-10.5 of the Code, any charges left unpaid shall be established as liens to the affected property. Once the lien is established I would be authorized to add the amount of the invoices to the tax roll.

The associated document to this memo details the outstanding nuisance and hazard invoices since this process last took place in December of 2021. It lists the invoice numbers, the due date of the invoice, the parcel number and address, the type of nuisance or hazard and the amount of the invoice.

Also, attached you will find a list of parcels which were invoiced during the year and were sold at the August or September State tax sale. The State's tax sale process removes any outstanding balances owed on a property and as such the amounts invoiced to each parcel will need to be written off upon council approval. Also included on this list are invoices that need to be written off due to clerical error or inability to collect.

The process for establishing a lien is handled via special assessment. Initially, the list of outstanding invoices is presented to Council with a request to set a public hearing. Upon this action, letters are sent to the affected property owners informing them of the City's intent to lien their property if the invoice(s) remains unpaid. They then have the opportunity to protest the proposed action at the public hearing. At the conclusion of the public hearing the Council can accept the roll as presented, make amendments to the roll, or hold off on action all together (though this is not recommended).

Tonight, I recommend that you take action to start this process in motion by setting a public hearing for October 17, 2022, to receive citizen comment regarding this roll, and approve writing off the attached write off list. An updated list of unpaid invoices to be added to the tax roll will be provided to you at the public hearing.

RESOLUTION NO.

**SPECIAL ASSESSMENT DISTRICT NO. 2023-102
HAZARDS AND NUISANCES**

WHEREAS, the Assessor has prepared a special assessment roll for the purpose of specially assessing that portion of the unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances more particularly hereinafter described to the properties specially benefited by said public improvement, and the same has been presented to the Council by the City Clerk.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Said special assessment roll is hereby accepted and shall be filed in the office of the City Clerk for public examination.
2. The Council shall meet at the Owosso City Hall, Owosso, Michigan at 7:30 o'clock p.m., on Monday, October 17, 2022 for the purpose of hearing all persons interested in said special assessment roll and reviewing the same.
3. The City Clerk is directed to publish the notice of said hearings once in *The Argus Press*, the official newspaper of the City of Owosso, not less than ten (10) days prior to said hearing and shall further cause notice of said hearing to be sent by first class mail to each owner of the property subject to assessment, as indicated by the records in the City Assessor's office as shown on the general tax rolls of the City, at least ten (10) days before the time of said hearing, said notice to be mailed to the addresses shown on said general tax rolls of the City.

The notice of said hearing to be published and mailed shall be in substantially the following form:

**NOTICE OF HEARING TO REVIEW
SPECIAL ASSESSMENT ROLL – HAZARDS AND NUISANCES
CITY OF OWOSSO
COUNTY OF SHIAWASSEE, MICHIGAN**

TO THE OWNERS OF THE OF THE FOLLOWING DESCRIBED PROPERTY:

TAKE NOTICE that a Special Assessment Roll-Hazards and Nuisances has been prepared for the purpose of defraying the unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances on the property listed below.

PARCEL #	PROPERTY ADDRESS	SERVICE	TOTAL DUE
050-250-000-008-00	602 N SHIAWASSEE ST	CLEAN	\$311.17
050-430-000-027-00	603 CORUNNA AVE	CLEAN	\$246.17
050-660-001-009-00	616 LEE ST	CLEAN	\$178.09
050-660-022-004-00	216 S ELM ST	CLEAN	\$130.41
050-430-000-027-00	603 CORUNNA AVE	CLEAN	\$267.62
050-430-000-027-00	603 CORUNNA AVE	CLEAN	\$218.09
050-430-000-027-00	603 CORUNNA AVE	CLEAN	\$282.68
050-250-000-041-00	622 PINE ST	CLEAN	\$292.06
050-430-000-027-00	603 CORUNNA AVE	CLEAN	\$284.70
050-622-003-002-00	1008 S CEDAR ST	CLEAN	\$1,191.67
050-580-000-065-00	800 E MAIN ST	CLEAN	\$200.24

PARCEL #	PROPERTY ADDRESS	SERVICE	TOTAL DUE
050-430-000-027-00	603 CORUNNA AVE	CLEAN	\$229.14
050-470-024-001-00	300 W MAIN ST	CLEAN	\$406.54
050-180-004-020-00	326 S DEWEY ST	CLEAN	\$265.46
050-180-004-020-00	326 S DEWEY ST	CLEAN	\$154.22
050-114-006-001-00	1122 S CEDAR ST	CLEAN	\$1,603.70
050-250-000-008-00	602 N SHIAWASSEE ST	CLEAN	\$381.11
050-420-011-011-00	719 BROADWAY AVE	MISC	\$379.29
050-470-024-001-00	300 W MAIN ST	SNOW	\$251.93
050-070-008-001-00	1102 S SHIAWASSEE ST	SNOW	\$137.84
050-070-008-004-00	1118 S SHIAWASSEE ST	SNOW	\$165.69
050-710-001-012-00	915 CORUNNA AVE	SNOW	\$272.64
050-710-001-012-00	915 CORUNNA AVE	SNOW	\$379.37
050-390-004-012-00	1260 ADAMS ST	WEEDS	\$132.00
050-470-024-001-00	300 W MAIN ST	WEEDS	\$162.00
050-390-004-012-00	1260 ADAMS ST	WEEDS	\$132.00
050-113-003-005-00	827 MILWAUKEE ST	WEEDS	\$147.00
050-010-016-010-00	623.5 ALGER AVE	WEEDS	\$132.00
050-390-004-012-00	1260 ADAMS ST	WEEDS	\$132.00
050-113-003-005-00	827 MILWAUKEE ST	WEEDS	\$147.00
050-010-004-003-00	837 GLENWOOD AVE	WEEDS	\$147.00
050-651-006-011-00	305 GENESEE ST	WEEDS	\$132.00
050-470-024-001-00	300 W MAIN ST	WEEDS	\$162.00
050-390-004-012-00	1260 ADAMS ST	WEEDS	\$132.00
050-113-003-005-00	827 MILWAUKEE ST	WEEDS	\$147.00
050-470-024-001-00	300 W MAIN ST	WEEDS	\$162.00
050-390-004-012-00	1260 ADAMS ST	WEEDS	\$132.00
050-113-003-005-00	827 MILWAUKEE ST	WEEDS	\$147.00
050-113-003-005-00	827 MILWAUKEE ST	WEEDS	\$147.00
050-180-004-020-00	326 S DEWEY ST	WEEDS	\$53.00
050-113-003-005-00	827 MILWAUKEE ST	WEEDS	\$53.00
050-390-004-012-00	1260 ADAMS ST	WEEDS	\$38.00
050-603-002-011-00	1444 W KING ST	WEEDS	\$38.00
050-602-006-009-00	823 TRACY ST	WEEDS	\$68.00
050-710-001-012-00	915 CORUNNA AVE	WEEDS	\$53.00
050-652-008-004-00	808 DIVISION ST	WEEDS	\$38.00

\$10,862.83

TAKE NOTICE THAT ANY HAZARDS/NUISANCES INVOICES OR CHARGES REMAINING UNPAID AS OF THEIR DUE DATE WILL BE INCLUDED ON THIS ROLL.

The said Special Assessment Roll-Hazards and Nuisances is on file for public examination with the City Clerk and any objections to said Special Assessment Roll-Hazards and Nuisances must be filed in writing with the City Clerk prior to the close of the hearing to review said Special Assessment Roll-Hazards and Nuisances.

TAKE FURTHER NOTICE that appearance and protest at this hearing is required in order to appeal the amount of the special assessment to the State Tax Tribunal if an appeal should be desired. A property owner or party in interest, his or her agent, may appear in person at the hearing to protest the special assessment or may file his or her appearance by letter and his or her personal appearance shall not be required. The property owner or any person having an interest in the property subject to the proposed special assessment may file a written appeal of the special assessment with the State Tax Tribunal within thirty days after confirmation of the special assessment roll if that special assessment was protested at this hearing.

TAKE FURTHER NOTICE that the City Council will meet at the Owosso City Hall, Owosso, Michigan at 7:30 p.m. on Monday, October 17, 2022 for the purpose of reviewing said Special Assessment Roll-Hazards and Nuisances and for the purpose of considering all objections to said roll submitted in writing. If you have questions regarding this notice, please contact the City Treasurer's Office at 725-0599.

4. The City Treasurer is directed to write-off the following hazards and nuisances charges, consisting of unpaid invoices that are unable to be leined due to the State of Michigan tax sale process:

INV #	SRVC CODE	PARCEL #	NAME	AMOUNT
5726	WEEDS	050-651-007-001-00	309 GREEN ST	\$132.00
5737	WEEDS	050-546-000-014-00	1443 LYNN ST	\$132.00
5748	WEEDS	050-310-002-003-00	900 ADA ST	\$132.00
5749	WEEDS	050-651-000-020-91	524 S WASHINGTON ST	\$162.00
5752	WEEDS	050-652-010-024-00	917 S PARK ST	\$147.00
5804	CLEAN	050-010-015-009-00	631 GLENWOOD AVE	\$424.59
5832	WEEDS	050-651-007-001-00	309 GREEN ST	\$132.00
5837	WEEDS	050-546-000-014-00	1443 LYNN ST	\$132.00
5845	WEEDS	050-652-010-024-00	917 S PARK ST	\$147.00
5849	WEEDS	050-651-000-020-91	524 S WASHINGTON ST	\$162.00
5853	WEEDS	050-546-000-014-00	1443 LYNN ST	\$132.00
5866	WEEDS	050-652-010-024-00	917 S PARK ST	\$147.00
5870	WEEDS	050-546-000-014-00	1443 LYNN ST	\$132.00
5871	WEEDS	050-651-007-001-00	309 GREEN ST	\$132.00
6221	CLEAN	050-652-010-024-00	917 S PARK ST	\$185.99
6354	CLEAN	050-652-010-024-00	917 S PARK ST	\$130.24
6396	CLEAN	050-652-010-024-00	917 S PARK ST	\$130.24

\$2,692.06



Boards and Commissions Application

Please return your completed application to the City Clerk's office at 301 W. Main St, Owosso, MI 48867.

Application for appointment to: Owosso Historical Commission
Name of board(s) or commission(s)

Lance E. Little

Name:

Email:

Phone:

1111 Riverside Drive

Address:

Owosso

City:

MI

State:

48867

Zip:

Why do you wish to serve on this board or commission?

I have a deep interest in history, particularly local and state history. My family has been residents of Shiawassee County since the 1840s. I want to see more people have access to our local history, through our historical buildings and places, as well as other resources.

Briefly describe community activities you have been involved in:

I currently serve on leadership committees with Owosso Public Schools. In the past, I have served on the Owosso Community Airport (as a pilot representative) and on the Friends of the Shiawassee River board, as well as other projects with the Owosso-Corunna Chamber of Commerce.

Briefly describe the skills and experience you would bring to this position?

As student services coordinator at Owosso Middle School, I have experience in organizing people and resources. I coordinate staff and student schedules, oversee standardized testing and other building-wide projects, and perform other administrative duties. I have served in many leadership roles, including as a board member of the Michigan Education Association since 2004. I have done extensive research on the history of Owosso Public Schools and hope to have a book chronicling its the story published by next summer.

What is your education and training background?

I earned my B.S. in Ed. from the University of Michigan in 1992, majoring in biology and minoring in chemistry. In 1996, I completed my M.A. in Educational Psychology, emphasizing Educational Technology, from Michigan State University. I have completed additional continuing education classes and trainings since then.

What is your job experience?

This is my 30th year in Owosso Public Schools. All but one year has been at Owosso Middle School. I have taught science at the middle and high schools and for the past several years, I have coordinated student services.

Important Public Records Information

All information submitted in this application is public information and subject to disclosure in response to a public records request made pursuant to the Freedom of Information Act. Please contact the Clerk at (989) 725-0500 if you have questions or concerns about the disclosure of specific information.

Truth and Accuracy

I certify that the information contained on this form is accurate and complete to the best of my knowledge. I understand that all information disclosed on this form will be available to the public as part of a Freedom of Information Act request.

A handwritten signature in cursive script, reading "Lance E. Little", written over a horizontal line.

Signature

Sept. 22, 2022

Date



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599

MEMORANDUM

DATE: September 29, 2022

TO: City Council

FROM: Amy K. Kirkland
City Clerk

RE: Recognition of non-profit status

Owosso Baseball & Softball Association is seeking local recognition of their non-profit status in order to obtain a charitable gaming license from the State of Michigan.

Act 382 of 1972 allows qualified organizations to obtain such a license upon the fulfillment of certain requirements. One of those requirements is obtaining a resolution passed by the local governmental unit stating the organization is a recognized nonprofit organization in the community. The Owosso Baseball & Softball Association was formed in late 2021 to establish travel baseball/softball teams in the Owosso area and support the development of amateur baseball/softball athletes for competition at the state and national levels. Attached you will find the bylaws for the organization and proof of their non-profit status.

I recommend Council approve a resolution formally recognizing Owosso Baseball & Softball Association as a non-profit organization operating in the Owosso community.



Charitable Gaming Division
Box 30023, Lansing, MI 48909
OVERNIGHT DELIVERY:
101 E. Hillsdale, Lansing MI 48933
(517) 335-5780
www.michigan.gov/cg

LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES

(Required by MCL 432.103(K)(ii))

At a _____ meeting of the _____
REGULAR OR SPECIAL TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD

called to order by _____ on _____
DATE

at _____ a.m./p.m. the following resolution was offered:
TIME

Moved by _____ and supported by _____

that the request from _____ of _____
NAME OF ORGANIZATION CITY

county of _____, asking that they be recognized as a
COUNTY NAME

nonprofit organization operating in the community for the purpose of obtaining charitable

gaming licenses, be considered for _____
APPROVAL/DISAPPROVAL

APPROVAL

Yeas: _____

Nays: _____

Absent: _____

DISAPPROVAL

Yeas: _____

Nays: _____

Absent: _____

I hereby certify that the foregoing is a true and complete copy of a resolution offered and
adopted by the _____ at a _____
TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD REGULAR OR SPECIAL

meeting held on _____
DATE

SIGNED: _____
TOWNSHIP, CITY, OR VILLAGE CLERK

PRINTED NAME AND TITLE

ADDRESS

COMPLETION: Required.
PENALTY: Possible denial of application.

BSL-CG-1153(R6/09)



Department of the Treasury
Internal Revenue Service
Tax Exempt and Government Entities
P.O. Box 2508
Cincinnati, OH 45201

OWOSSO BASEBALL AND SOFTBALL
ASSOCIATION
116 MAIN ST
OWOSSO, MI 48867

Date:
01/13/2022
Employer ID number:
[REDACTED]
Person to contact:
Name: Customer Service
ID number: 31954
Telephone: 877-829-5500
Accounting period ending:
December 31
Public charity status:
170(b)(1)(A)(vi)
Form 990 / 990-EZ / 990-N required:
Yes
Effective date of exemption:
September 21, 2021
Contribution deductibility:
Yes
Addendum applies:
No
DLN:
[REDACTED]

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,

Stephen A. Martin

Stephen A. Martin
Director, Exempt Organizations
Rulings and Agreements

OWOSSO BASEBALL AND SOFTBALL ORGANIZATION BYLAWS

Section 1-Name and Purpose

- 1.1 The name of this nonprofit corporation is Owosso Baseball and Softball Organization
- 1.2 The registered office of the corporation is 116 Main St. Owosso, Mi 48667 or such other place as the Executive Board may designate from time to time hereafter.
- 1.3 The purpose of this organization is:
 - a. To establish an active select baseball and softball organization in the area of Owosso, Michigan, exclusively to foster amateur sports competition by support and development of amateur athletes for competition in baseball and softball at the state and national level and to conduct such competition;
 - b. To identify and select athletes with ability and potential for success in baseball and softball competition at a state and national level;
 - c. To train and develop the advanced skills incidental to baseball and softball for competition at the state and national level;
 - d. To promote, organize and support these athletes in development and preparation for, and during, national and international competition;
 - e. To engage in any other lawful activity which may hereafter be authorized from time to time by the board of directors, provided, however, that the purposes for which the corporation is formed shall at all times be consistent with Section 501(c)(3) of the Internal Revenue Code of 1986, as it now exists or as hereafter amended.
- 1.4 This organization is organized exclusively for charitable purposes within the meaning of section 501(c)(3) of the Internal Revenue Code.
- 1.5 This organization is a non-member corporation.

Section 2-The Executive Board of Directors

- 2.1 The affairs of the corporation shall be governed by an Executive Board of Directors composed of five or six directors or officers including a President, Vice President, Secretary, Treasurer and one or two Executive Board Advisors.
- 2.2 Executive Board directors shall be appointed or elected by the executive board and shall serve until resignation or removal from office.
- 2.3 Each executive board director shall have one vote in matters decided by the executive board. A motion shall be passed by majority vote. Tie votes shall be resolved by vote of the president.
- 2.4 Removal of an executive board director may be accomplished by vote of the general board of directors. The general board of directors may vote to remove a director at any time for inactivity or behavior which the general board of directors considers detrimental to the organization. A meeting to consider the removal must be called. Notice of the meeting shall state that the issue of possible removal of the director will be on the agenda. The director shall have the right to present evident at the meeting as to why he or she should not be removed and shall have the right to representation by an attorney at and before the meeting. At the meeting, the organization shall consider possible arrangements for resolving the problems that are in the mutual interest of the organization and the director. An executive board director may be removed by affirmative vote of two-thirds (2/3) of the general board of directors.
- 2.5 Duties of the executive board are:
 - a. To set goals or limits and determine the focus of the organization in pursuit of stated purposes and objectives, ensuring compliance with provisions of IRS codes and laws governing tax exempt organizations under Section 501(c)(3) or Section 170(c)(2),

- b. To establish organization policies procedures and rules regarding, but not limited to, fiscal, personnel, and grievance matters,
- c. To coordinate activities of the organization in all areas including, but not limited to, purchasing, fields and facilities, fundraising, travel and advertising;
- d. To appoint committees
- e. To approve or deny nominations or recommendations from committees
- f. To approve new teams or appoint new coaches
- g. To keep organization records and prepare and submit required reports
- h. To arbitrate disputes, and hear and rule on grievances and determine action to be taken including the length or term of any suspension or disqualification;
- i. To determine what issues are to be submitted to the general board of directors for vote or decision;
- j. To formulate agenda for meetings;
- k. To write bylaws including amendments and restatements;
- l. To enlist the services of a Certified Public Accountant (CPA) when necessary;
- m. To review team fund-raising activities for compliance with regulations governing fund-raising for charitable corporations and for appropriateness and consistency regarding the purpose and operation of this corporation, and to approve or deny such team fund-raising activities;

2.6 Duties of executive board officers

a. The President shall:

- i. supervise and control all of the business and affairs of the organization;
- ii. call meetings and preside at all regular and special meetings of the general board of directors and executive board of directors,
- iii. have authority to make a motion at all board meetings
- iv. appoint chairpersons or all committees
- v. act as chairman of the personnel selection committee
- vi. sign organization general fund checks
- vii. perform other duties prescribed by the executive board of directors and all duties incident to the office of the president

b. The Vice President shall:

- i. assume the duties of the president in case of absence
- ii. act as chairman of the grievance committee
- iii. represent the organization at monthly District 9 ASA meetings and vote on behalf of the organization
- iv. produce and maintain the organization's Internet web site
- v. sign organization general fund checks
- vi. perform other duties as assigned by the president or executive board of directors

c. The Secretary shall:

- i. keep minutes of all board meetings
- ii. keep all records regarding the business of the organization including a master list of names and addresses of board members, coaches, assistant coaches, managers and participants, a master list defining which persons have responsibilities for all assigned duties, documentation and analysis of all fundraising activities, documentation of all grievance and dispute matters, documentation of all written policies set by the organization and all other records appropriate to and required by codes and laws regarding non profit, tax exempt corporations
- iii. prepare correspondence as requested and approved
- iv. maintain insurance records and submit paperwork for insurance coverage each year
- v. maintain records of WSP background checks

- vi. maintain the organization bylaws and articles of incorporation
- vii. perform all the duties incident to the office of secretary

d. The Treasurer shall:

- i. maintain a ledger for the organization general fund account
- ii. keep receipts and invoices for expenditures and income for the organization general fund account
- iii. act as chairman of the fiscal policy committee
- iv. receive accounting reports and annual budgets from teams and maintain a comprehensive accounting and annual budget for the organization
- v. prepare required reports for submission to the Secretary of State and Internal Revenue Service
- vi. submit all records and ledgers to the CPA when directed
- vii. perform all the duties incident to the office of treasurer

e. The Executive Board Advisor(s) shall:

- i. attend all board meetings
- ii. serve with the vice president on the grievance committee
- iii. serve with the president on the personnel selection committee
- iv. act as advisor to organization teams and participants
- v. perform other duties as prescribed by the president or executive board of directors

Section 3-The General Board of Directors

- 3.1 The operation of the organization shall be conducted by the general board of directors composed of the executive board and the head coach and team manager of every team in the organization.
- 3.2 Head coaches shall be appointed or elected by the executive board and team managers shall be appointed by head coaches. Both shall serve until resignation or removal from office.
- 3.3 Each member of the general board of directors shall have one vote in matters decided by the general board of directors. A member shall have only one vote even if serving in more than one position. Voting on routine business may be completed by a show of hands or voice vote. By request from the floor, votes may be polled individually and recorded. A motion shall be passed by majority vote. Tie votes will be resolved by the vote of the president. Suspension shall disqualify a board member from voting
- 3.4 Removal of a board of director may be accomplished by vote of the general board of directors. The general board of directors may vote to remove a director at any time for inactivity or behavior which the general board of directors considers detrimental to the organization. A meeting to consider the removal must be called. Notice of the meeting shall state that the issue of possible removal of the director will be on the agenda. The director shall have the right to present evidence at the meeting as to why he or she should not be removed and shall have the right to representation by an attorney at and before the meeting. At the meeting the organization shall consider possible arrangements for resolving the problems that are in the mutual interest of the organization and the director. A board director may be removed by the affirmative vote of two-thirds (2/3) of the general board of directors.
- 3.5 The general board of directors may accept on behalf of the organization any contribution, gift, bequest, or devise for the general purposes or for any special purpose of the organization. The board of directors may make gifts and give charitable contributions that are not prohibited by the bylaws, the articles of incorporation, state law and any requirements for maintaining the organization's federal and state tax status.

3.6 Duties of head coaches and team managers:

a. Head Coaches shall:

- i. coordinate team business as required by the organization
- ii. appoint assistant coaches and team manager
- iii. keep current with rules of competition and abide by all rules
- iv. conduct try-outs to identify and select participants with potential for success in competition at a state and national level.
- v. conduct training and practices to develop the skills necessary for competition at a national or international level
- vi. lead the team in competition
- vii. maintain order on the playing field at all times during practices and games including control of parents and spectators
- viii. determine team discipline policy with authority to suspend or expel participants, parents and spectators
- ix. notify the grievance committee within 24 hours of each action of suspension or expulsion of participants, parents and spectators
- x. display sportsman like conduct at all times
- xi. participate in other business of the organization as requested or directed

b. Team Managers shall:

- xii. keep receipts, purchasing records, and invoices for expenditures and income for the team account and sign checks
- xiii. maintain copies of birth certificates and emergency medical release information for all participants
- xiv. maintain official team rosters and proof of insurance
- xv. appoint team representatives for committee participation as requested by the organization
- xvi. assist head coach as requested and organize schedule tournament play and make travel arrangements
- xvii. procure and display team banner
- xviii. notify the executive board vice president of all fund-raising activities to be conducted by the team and obtain approval before conducting the fundraiser
- xix. participate in other business of the organization as requested or directed

Section 4-Committees

4.1 Committees will be appointed to make recommendations on organization policy and conduct organization business as needed by the organization

4.2 The organization shall have four standing committees including: fiscal policy, personnel selection, grievance, and fundraising

4.3 Duties of Fiscal Policy Committee:

- i. Have executive board treasurer as chairman and team managers of each team as members
- ii. Advise the executive board on all matters concerning fiscal policy
- iii. Study requirements and regulations governing fiscal matters pertaining to the organization

4.4 Duties of the Personal Selection Committee:

- i. have executive board president as chairman and executive board advisor(s) and head coaches of each team as members.
- ii. Accept applications from prospective coaches and make recommendations to the executive board regarding coach selection
- iii. Offer support, guidance and assistance to new coaches as requested

4.5 Duties of the Grievance Committee:

- i. have executive board vice president as chairman and executive board advisor(s) as members
- ii. receive, investigate and document all grievances
- iii. develop recommendations for action including probation, suspension or disqualification of directors, coaches, managers, participants, parents or spectators for the violation of rules and regulations or misconduct or unsportsman like conduct in applying the precepts of the articles of incorporation or bylaws or for failure to perform duties assigned by the executive board and the president and/or failure to perform duties incumbent to their office.
- iv. Present each case to the executive board for hearing and ruling

4.6 Duties of the Fundraising Committee

- i. have a chairman appointed by the president with executive board members and a representative from each team as members
- ii. coordinate and administrate organization fund raisers
- iii. appoint sub-committees to organize specific fund-raising activities
- iv. coordinate opportunities to participate in fund-raising activities conducted by teams when offered and when practical

4.7 Other committees may be established when desired by the executive board with duties and purposes determined by the executive board.

Section 5-Meetings

- 5.1 The general board of directors shall hold monthly meetings on the third Sunday of each month. Meeting times shall be 7:00 p.m. at an agreeable location. Meeting dates and times may be changed or meetings may be cancelled by giving notice to all board members at least two days before the scheduled meeting
- 5.2 Executive board directors and general board directors (head coaches and team managers) shall attend board meetings. Assistant coaches may attend meetings but have no vote)
- 5.3 The September meeting shall be designated the "annual meeting of the corporation."
- 5.4 Special meetings and meetings of the executive board shall be held at such times and places as decided by the president or executive board
- 5.5 The president of this organization may make a motion. All other issues not covered shall be in accordance with Roberts Rules for Order, revised edition.

Section 6-Insurance

- 6.1 All organization teams are required to carry team insurance. No team is allowed to practice or play until that team has been covered by insurance. Teams and coaches need to coordinate their insurance requirements with the executive board secretary prior to practicing, scheduling games or playing pre or post season tournaments. The "proof of insurance" coverage lies with the teams, coaches and managers, not the organization. An insurance card will be issued to the head coach of the respective teams.
- 6.2 To the fullest extent permitted, the board shall purchase liability insurance to cover acts of directors and officers of the corporation.

Section 7-Financial Responsibility

- 7.1 Revenue for the administration and operation of this organization shall come from contributions, donations, gifts, sponsorships, bequests and fund-raising activities.
- 7.2 The fiscal year shall begin the first day of October and end the last day of September of the following year
- 7.3 The organization will not be responsible for financial obligations incurred by individuals or teams without prior written approval of the executive board.
- 7.4 An annual review of the organization's financial records and statements will be accomplished as soon as possible after October 1 of the new fiscal year. This review will be accomplished in accordance with generally accepted accounting methods. The method and personnel doing the review will be determined by the executive board. The review results will be presented at a monthly meeting and become part of the organization financial records.
- 7.5 In the event the executive board treasurer resigns, the president shall call for an immediate review of the books and records maintained by the treasurer and report review findings to the executive board.

- 9.2 These records shall be open at any reasonable time to inspection by any director or committee member. Any such requester must have a purpose for inspection reasonably related to their interests. Copies of inspection or copying shall be borne by such requester except for costs for copies of articles or bylaws.
- 9.3 The superior court of the corporation's or requester's residence may order inspection and may appoint independent inspectors. Such requester shall pay inspection costs unless the court orders otherwise.
- 9.4 Copies of any other records required by the Secretary of State or Internal Revenue Service to be kept for inspection by any person so entitled shall be maintained at the registered office of the corporation or made available at the registered office upon request.

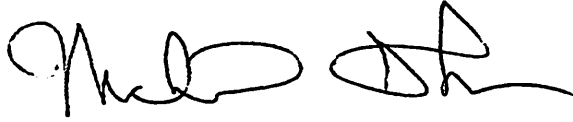
Section 10-Bylaws and Articles of Incorporation


- 10.1 These bylaws shall become effective immediately upon their adoption. Amendments to these bylaws shall become effective immediately upon their adoption unless the executive board, in adopting them provides that they are to become effective at a later date.
- 10.2 Proposed amendments, alterations, or repeal of any portion of the bylaws must be presented in writing to the executive board and discussed at the next convening of the

executive board. Such proposals must be voted on and adopted or rejected by the executive board.

- 10.3 The bylaws may be amended, altered, or repealed by a majority vote of the executive board at any regular executive board meeting or special meeting called for such purpose.
- 10.4 Amendments or restatement of the Articles of Incorporation must be accomplished by the executive board of directors, by resolution. These additions or changes must be filed with the Secretary of State as required in the applicable governing codes for non-profit corporations.
- 10.5 If any bylaw provision is held to be invalid, illegal, or unenforceable in any respect, the invalidity, illegality or unenforceability shall not affect any other provisions and the bylaws shall be construed as if the invalid, illegal or unenforceable provision had not been included in the bylaws.

The foregoing bylaws were adopted by the executive board of directors on October 10, 2021


Michael IHM


10/10/21



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

MEMORANDUM

DATE: September 23, 2022
TO: City Council
FROM: Kevin Lenkart
Director of Public Safety
RE: Traffic Control Order # 1483

Laura Archer, Shiawassee Family YMCA CEO, has requested the following street closures for Open Streets Owosso. The insurance waiver is requested for this event.

LOCATION:

Washington Street from Main Street to Mason Street; Exchange Street from Washington Street to Park Street.

Jerome Street at Washington Street.

DATE:

October 8, 2022

TIME:

9:00 a.m. – 3:30 p.m.

The Public Safety Department has issued Traffic Control Order #1483 in accordance with the Rules for the Issuance of Certain Traffic Control Orders. Staff recommends approval of the applications and authorization of a traffic control order formalizing the action.

CITY OF OWOSSO

TRAFFIC CONTROL ORDER

(SECTION 2.53 UNIFORM TRAFFIC CODE)

ORDER NO.:

1483

DATE:

9/23/2022

TIME:

9:30 am

REQUESTED BY:

Kevin Lenkart – Director of Public Safety

TYPE OF CONTROL:

Street Closure

LOCATION OF CONTROL:

Washington Street from Main Street to Mason Street; Exchange Street
from Washington Street to Park Street.

Jerome Street at Washington Street.

EVENT/DATES:

Open Streets Owosso

DATE: October 8, 2022

TIME: 9:00 a.m. – 3:30 p.m.

APPROVED BY COUNCIL

_____, 20 ____

REMARKS



Located in Downtown Owosso

OCTOBER 8, 2022 10:00am-3:00pm



Open Streets is an event that allows people to replace automobile traffic for a few hours. Without cars, streets become a massive public space where people of all ages, abilities, and economic backgrounds can come together to exercise, and play. It's a chance to experience your city in a completely new way.

For more information, please email info@shiawasseeymca.org.

OPEN STREETS OWOSSO 2022

Saturday, October 8th

10:00am – 3:00pm



Schedule of Events

All Day Events

- Food Trucks
- Pop-Up Exercise Classes on Washington St. South Block * (All Ages Welcome!)
- "Information Row" on Exchange Street- Community Resources Available!
- Downtown Shopping
- Kids Area
- Basketball (pick-up games)
- Bike Rodeo
 - Bike Safety Check
 - Helmet Check
 - Riding skills/Practice

10:00am–1:00pm Pickleball Clinic

- Washington Street North Block*
- Learn Skills, play pick-up games, have fun!

11:00–2:00pm Kids Free Throw Contest

- Youth only please
- Prizes by age group

11:00–11:20am Tai Chi with Bill

11:30–11:50am Cardio Drumming with Colleen

12:00–12:20pm Resistance Bands with Bill

12:30–12:50pm Cardio Drumming with Colleen

1:00–1:20pm Tai Chi with Bill

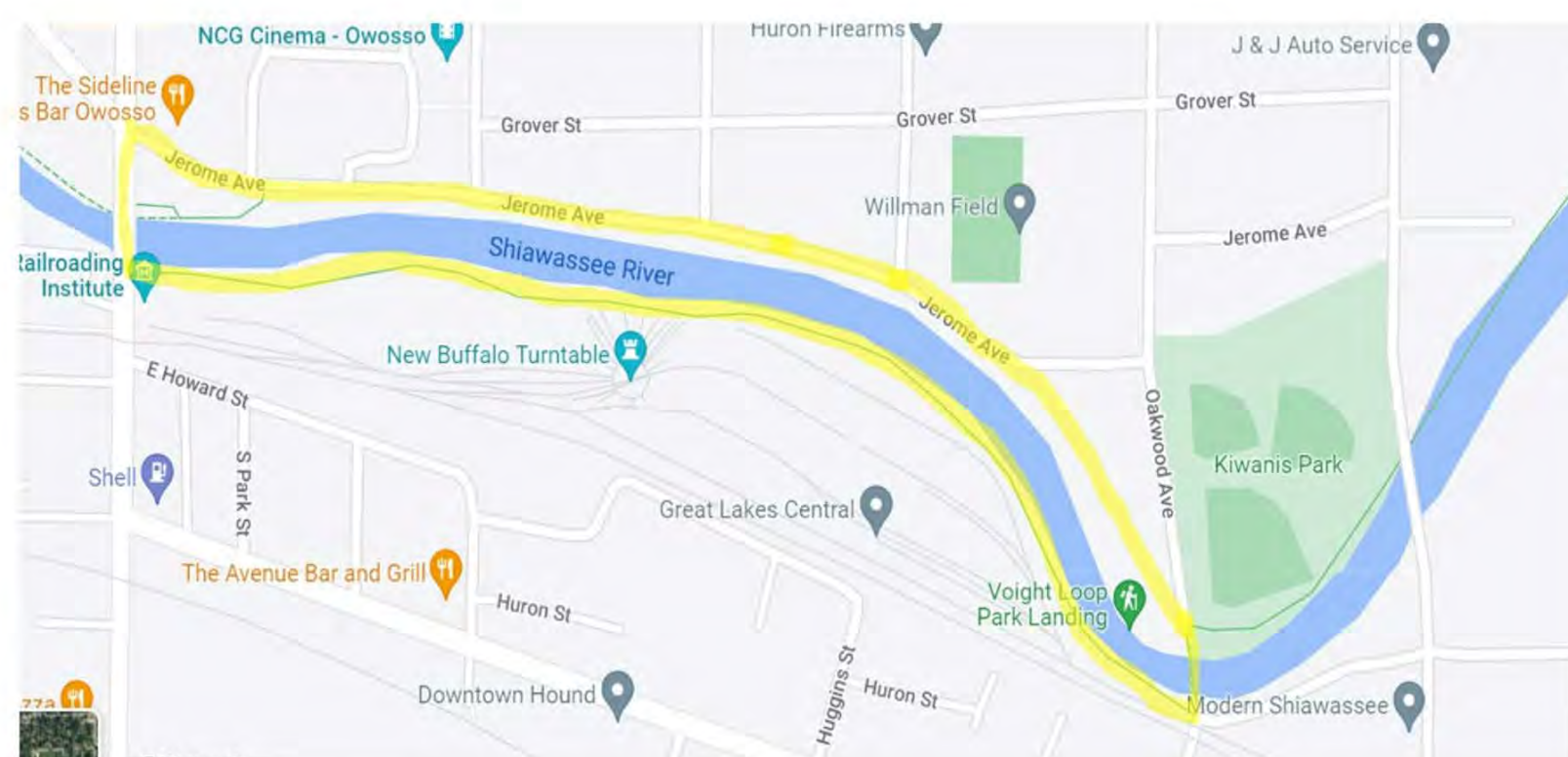
1:30–1:50pm Yoga

2:00–2:20pm Resistance Bands with Bill

FREE BIKE HELMETS!!
(While Supplies Last)
Bike Giveaways!!



Family Bike Route



*Pending City of Owosso City Council approval



APPLICATION FOR USE OF
PARKING LOTS, PARADES, OR SIMILAR EVENTS

301 W. MAIN OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580 • FAX 725-0526

The request for use of the parking lots, parade, or similar event shall be submitted to the Director of Public Safety not less than 14 days nor more than 120 days before the date for which the use is requested.

The submission of a request by an individual or organization for a traffic control order pursuant to these rules and regulations shall constitute an agreement to indemnify and hold the City and its officers and employees harmless from any and all liability arising from the event or activities for which the request is made.

Name of individual or group: Shiawassee Family YMCA Date: 9/20/2022
Primary Contact: Laura Archer Title: CEO
Address: 515 W. Main
Owosso
Phone: 517/410-5915 Email: larcher@shiawasseeymca.org

Requested Date(s): 10/8/2022 Requested Hours: 9a - 3:30p

Area Requested (Parking Lot - Parade Route): Washington St between
Main St & Mason St ; Exchange St from Washington to Park

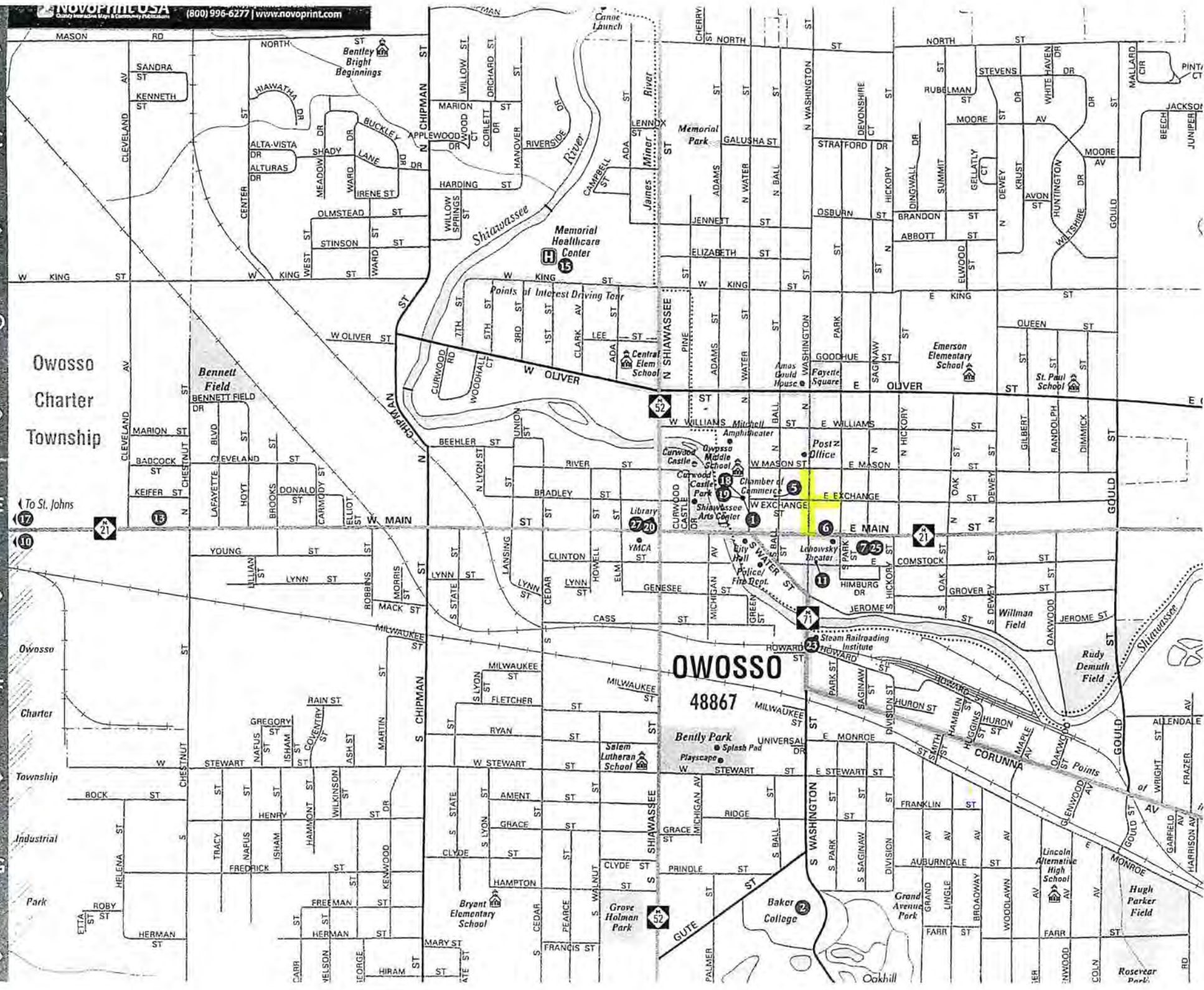
Name of event and detailed description of the use for which the request is made: Open Streets
Owosso- 2022 Vendors, activities, and resources
will be held/shared on Exchange & Washington Streets.

- ☐ Attach copies of any rules or policies applicable to persons participating in the event.
- ☐ Attach a map of the route with any barricades marked that are required for street/lot closure.
- ☐ A Certificate of Insurance and Endorsement acceptable to the City evidencing General Liability insurance for the event or activity in the minimum amount of \$1,000,000 per occurrence. Coverage shall be endorsed to name the City of Owosso as additional insured and be primary and non-contributory to any other insurance the City has.
- or
- ☐ The City Council may waive such insurance requirement if it determines that insurance coverage is unavailable or cannot be obtained at a reasonable cost and the event or activity is in the public interest or fulfills a legitimate and recognized public purpose.

Do Not Write Below This Line - For Officials Use Only

Approved ☐ Not Approved ☐ Date: _____ Traffic Control Order Number _____

Cc: DDA - Director; WCIA - Chairperson





301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

MEMORANDUM

DATE: September 23, 2022

TO: City Council

FROM: Kevin Lenkart
Director of Public Safety

RE: Traffic Control Order # 1484

Laura Archer, Shiawassee Regional Chamber of Commerce Board Co-Chair, has requested the following street closure for the Oktoberfest Beer Run. The insurance waiver is requested for this event.

LOCATION:

Intersection of Jerome Street and Washington Street

DATE:

October 8, 2022

TIME:

7:00 a.m. – 10:00 a.m.

The Public Safety Department has issued Traffic Control Order #1484 in accordance with the Rules for the Issuance of Certain Traffic Control Orders. Staff recommends approval and further authorization of a traffic control order formalizing the action.

CITY OF OWOSSO

TRAFFIC CONTROL ORDER

(SECTION 2.53 UNIFORM TRAFFIC CODE)

ORDER NO.:

1484

DATE:

9/23/2022

TIME:

9:30 am

REQUESTED BY:

Kevin Lenkart – Director of Public Safety

TYPE OF CONTROL:

Street Closure

LOCATION OF CONTROL:

Intersection of Jerome Street and Washington Street

EVENT/DATES:

Oktoberfest Beer Run

DATE: October 8, 2022

TIME: 7:00 a.m. – 10:00 a.m.

APPROVED BY COUNCIL

_____, 20 ____

REMARKS



**OCT
8**

**9
AM**

Saturday, October 8th at 9am

Race Check In Begins at 8am

Starts and Ends at The Sideline Sports Bar

219 S. Washington St., Owosso, MI 48867

Registration: \$40 per person by September 30th

\$45 per person after September 30th

Registration includes "Swag Bag" with Runner's Jersey and 1

Complimentary Beer from The Sideline Beer Tent

Register at runsignup.com

Search "Beer Run"

Deadline to Guarantee Race Gear

September 30th

**Limited Quantity of
2022 Beer Steins
Available!**



**Call the SRCC to
Reserve Yours
Today!**



(989) 723-5149

customerservice@shiawasseechamber.org



APPLICATION FOR USE OF
PARKING LOTS, PARADES, OR SIMILAR EVENTS

301 W. MAIN OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580 • FAX 725-0526

The request for use of the parking lots, parade, or similar event shall be submitted to the Director of Public Safety not less than 14 days nor more than 120 days before the date for which the use is requested.

The submission of a request by an individual or organization for a traffic control order pursuant to these rules and regulations shall constitute an agreement to indemnify and hold the City and its officers and employees harmless from any and all liability arising from the event or activities for which the request is made.

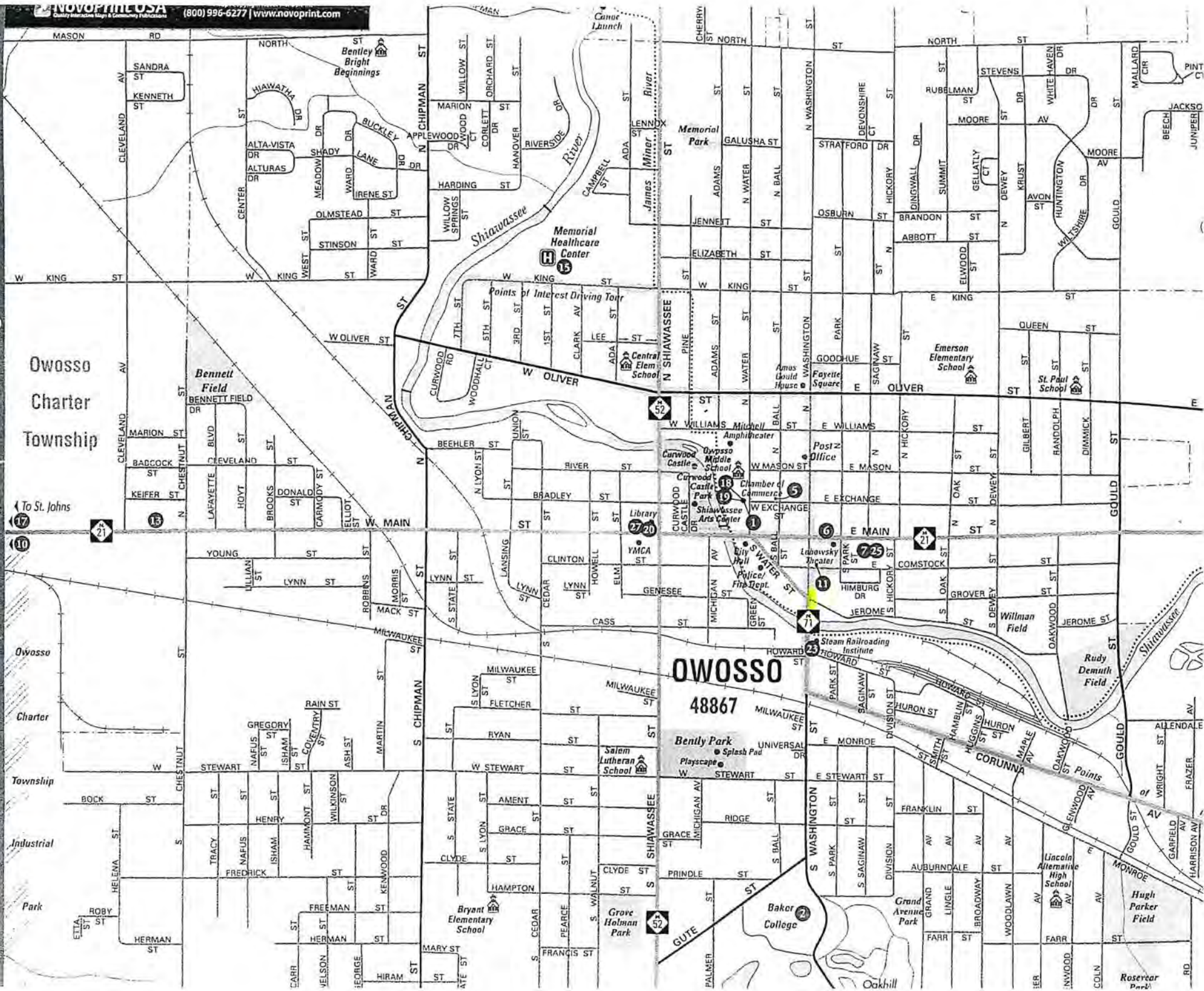
Name of individual or group: Shiawassee Regional Chamber of Commerce Date: 9/20/2022
Primary Contact: Laura Archer Title: Board Co-Chair
Address: 215 N. Water St
Owosso
Phone: 517/410-5915 Email: larcher@shiawasseeymca.org
Requested Date(s): 10/8/2022 Requested Hours: 7a - 10a
Area Requested (Parking Lot - Parade Route): Jerome Street at Washington Street
Name of event and detailed description of the use for which the request is made: Oktoberfest Beer Run

- ☐ Attach copies of any rules or policies applicable to persons participating in the event.
- ☐ Attach a map of the route with any barricades marked that are required for street/lot closure.
- ☐ A Certificate of Insurance and Endorsement acceptable to the City evidencing General Liability insurance for the event or activity in the minimum amount of \$1,000,000 per occurrence. Coverage shall be endorsed to name the City of Owosso as additional insured and be primary and non-contributory to any other insurance the City has.
- or
- ☐ The City Council may waive such insurance requirement if it determines that insurance coverage is unavailable or cannot be obtained at a reasonable cost and the event or activity is in the public interest or fulfills a legitimate and recognized public purpose.

Do Not Write Below This Line - For Officials Use Only

Approved ☐ Not Approved ☐ Date: _____ Traffic Control Order Number _____

Cc: DDA - Director; WCIA - Chairperson





301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

MEMORANDUM

DATE: September 27, 2022

TO: City Council

FROM: Kevin Lenkart
Director of Public Safety

RE: Traffic Control Order # 1485

Eric Lab and Doug Douglas, sponsors of the Like Water Crossfit Games, have requested the following partial lot closure.

LOCATION:

Southwest corner of parking lot behind Roma's (Lot #10)

DATE:

Saturday, October 15, 2022

TIME:

10:00 am – 6:00 pm

The Public Safety Department has issued Traffic Control Order # 1485 in accordance with the Rules for the Issuance of Certain Traffic Control Orders. Staff recommends approval and further authorization of a traffic control order formalizing the action.

CITY OF OWOSSO

TRAFFIC CONTROL ORDER

(SECTION 2.53 UNIFORM TRAFFIC CODE)

ORDER NO.:

1485

DATE:

9/27/2022

TIME:

3:45 pm

REQUESTED BY:

Kevin Lenkart – Director of Public Safety

TYPE OF CONTROL:

Partial Lot Closure

LOCATION OF CONTROL:

Southwest corner of the Comstock Lot (Lot #10)

EVENT/DATES:

Crossfit Games
October 15, 2022
10:00 am – 6:00 pm

APPROVED BY COUNCIL

_____, 20 ____

REMARKS



APPLICATION FOR USE OF
PARKING LOTS, PARADES, OR SIMILAR EVENTS

301 W. MAIN OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580 • FAX 725-0526

The request for use of the parking lots, parade, or similar event shall be submitted to the Director of Public Safety not less than 14 days nor more than 120 days before the date for which the use is requested.

The submission of a request by an individual or organization for a traffic control order pursuant to these rules and regulations shall constitute an agreement to indemnify and hold the City and its officers and employees harmless from any and all liability arising from the event or activities for which the request is made.

Name of individual or group: Eric Lab / Doug Douglas Date: 8-11-22

Primary Contact: Eric Lab Title: Sponsor

Address: 200 E Comstock St
Owosso, MI 48867

Phone: 989-915-2276 Email: eric_lab@live.com

Requested Date(s): 10-15-22 Requested Hours: 10am - 6pm

Area Requested (Parking Lot - Parade Route): Main Parking Lot Behind Roma's
SW corner of Lot Not impeding Exits, Possibly River Trail also

Name of event and detailed description of the use for which the request is made: Crossfit Games
Like Water Crossfit Games usually by Chamber
during Oktoberfest

- ☐ Attach copies of any rules or policies applicable to persons participating in the event.
- ☐ Attach a map of the route with any barricades marked that are required for street/lot closure.
- ☐ A Certificate of Insurance and Endorsement acceptable to the City evidencing General Liability insurance for the event or activity in the minimum amount of \$1,000,000 per occurrence. Coverage shall be endorsed to name the City of Owosso as additional insured and be primary and non-contributory to any other insurance the City has.
- or
- ☐ The City Council may waive such insurance requirement if it determines that insurance coverage is unavailable or cannot be obtained at a reasonable cost and the event or activity is in the public interest or fulfills a legitimate and recognized public purpose.

Do Not Write Below This Line - For Officials Use Only

Approved ☐ Not Approved ☐ Date: _____ Traffic Control Order Number _____

Cc: DDA - Director; WCIA - Chairperson

Express assumption of risk:

I, [customer.name] the undersigned, am aware there are significant risks involved in all aspects of physical training. These risks include, but are not limited to; falls which result in serious injury or death; injury or death due to negligence on the part of myself, my training partner, or other people around me; injury or death due to improper use or failure of equipment; strains and sprains. I am aware that any of these above mentioned risks may result in serious injury or death to myself or my partner(s). I willingly assume full responsibility for the risks that I am exposing myself to and accept full responsibility for any injury or death that may result from participation in any activity, event, or class while at, or under direction of Like Water CrossFit. By agreeing to this waiver, I acknowledge that I have no physical impairments, injuries, or illnesses that will endanger me or others.

Release:



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
9/24/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Burns & Wilcox of Salt Lake City 9815 S MONROE ST STE 510 SANDY, UT 84070-4328 affiliateguard.info	<table border="1"> <tr> <td colspan="3">CONTACT NAME</td> </tr> <tr> <td>PHONE</td> <td>800-523-1409</td> <td>FAX</td> </tr> <tr> <td>I/A/C No. EXCL.</td> <td></td> <td>I/A/C No.</td> </tr> <tr> <td>E-MAIL ADDRESS</td> <td colspan="2">tishelton@burns-wilcox.com</td> </tr> <tr> <td colspan="2">INSURER(S) PROVIDING COVERAGE</td> <td>NAIC #</td> </tr> <tr> <td>INSURER A :</td> <td>U.S. Fire Insurance Company</td> <td>21113</td> </tr> <tr> <td>INSURER B :</td> <td></td> <td></td> </tr> <tr> <td>INSURER C :</td> <td></td> <td></td> </tr> <tr> <td>INSURER D :</td> <td></td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> <td></td> </tr> </table>	CONTACT NAME			PHONE	800-523-1409	FAX	I/A/C No. EXCL.		I/A/C No.	E-MAIL ADDRESS	tishelton@burns-wilcox.com		INSURER(S) PROVIDING COVERAGE		NAIC #	INSURER A :	U.S. Fire Insurance Company	21113	INSURER B :			INSURER C :			INSURER D :			INSURER E :			INSURER F :		
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INSURER F :																																		
INSURED SPORTS AND RECREATION PROVIDERS ASSOCIATION (PURCHASING GROUP) AND ITS PARTICIPATING MEMBERS LIKE WATER CROSSFIT 1484 N M52 OWOSSO, MI 48867																																		

COVERAGES

CERTIFICATE NUMBER: USP361053

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBS INSR	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCURS <input checked="" type="checkbox"/> INCLUDES ATHLETIC PARTICIPANTS GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> JOB			SRPGAPML-101-0122	10/15/2022 12:01 AM	10/16/2022 12:01 AM	GENERAL AGGREGATE	\$ 1,000,000
							PRODUCTS - COMBOP AGG	\$ 1,000,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							EACH OCCURRENCE	\$ 1,000,000
							FIRE DAMAGE (Any one fire)	\$ 300,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTO <input type="checkbox"/> NON-OWNED AUTOS						COMBOD SINGLE LIMIT (All covered)	\$
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY SMV PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER (EXCLUDED) (Mandatory in NH) If you, Director under DISBURSING OF OPERATIONAL MGMT	Y/N	N/A				<input type="checkbox"/> WC STATUS TORY LIMITS <input type="checkbox"/> OTHER ED	\$
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EX-EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$
A	Accident/Medical Coverage			US1672365	10/15/2022 12:01 AM	10/16/2022 12:01 AM	AD&D AGGREGATE AD&D MAXIMUM MEDICAL DEDUCTIBLE TERMS OF PAYMENT EXCESS	\$ 25,000 \$ 25,000 \$ 25,000 \$ 0 EXCESS

[illegible]

Covered activities: Fitness Event Activities. Certificate Holder is named as additional insured with respect to the operations of the Named Insured.

<p>CERTIFICATE HOLDER</p>	<p>CANCELLATION</p>
<p>CITY OF OWOSSO 301 WEST MAIN ST OWOSSO, MI 48867</p>	<p>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.</p>
	<p>AUTHORIZED REPRESENTATIVE</p> <p><i>Burns & Wilcox</i></p>

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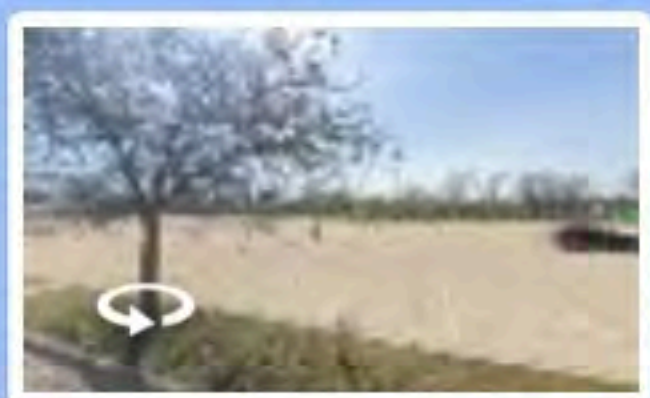
Himburg St

N Park St

N Saginaw St

Jerome Ave

Jerome Ave



Shiawassee River



Latest in the area...



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Updates



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

MEMORANDUM

DATE: September 29, 2022

TO: City Council

FROM: Kevin Lenkart
Director of Public Safety

RE: Traffic Control Order # 1486

Steve Irelan, Owosso High School Assistant Principal, has requested the following street closures for the Owosso High School 2022 Homecoming Parade. Owosso Police will coordinate with school staff on traffic control and street closures along the parade route. Proof of insurance for this event is attached.

LOCATION:

Washington Street (north of Oliver Street), proceeding south to Comstock Street, east to Dewey Street, south to Jerome Street, east to Willman Field entrance

DATE:

Friday, October 7, 2022

TIME:

5:30 p.m. – 6:30 p.m.

The Public Safety Department has issued Traffic Control Order # 1486 in accordance with the Rules for the Issuance of Certain Traffic Control Orders. Staff recommends approval and further authorization of a traffic control order formalizing the action.

CITY OF OWOSSO

TRAFFIC CONTROL ORDER

(SECTION 2.53 UNIFORM TRAFFIC CODE)

ORDER NO.:

DATE:

TIME

1486

9/29/2022

10:45 am

REQUESTED BY:

Kevin Lenkart – Director of Public Safety

TYPE OF CONTROL:

Street Closure/Parade Route

LOCATION OF CONTROL:

Washington Street (north of Oliver Street), proceeding south to Comstock Street, east to Dewey Street, south to Jerome Street, east to Willman Field entrance.

EVENT/DATES:

Owosso High School 2022 Homecoming Parade

DATE: October 7, 2022

TIME: 5:30 p.m. – 6:30 p.m.

APPROVED BY COUNCIL

_____, 20 ____

REMARKS



APPLICATION FOR USE OF PARKING LOTS, PARADES, OR SIMILAR EVENTS

301 W. MAIN OWOSSO, MICHIGAN 48867-2958 · (989) 725-0550 · FAX 725-0526

The request for use of the parking lots, parade, or similar event shall be submitted to the Director of Public Safety not less than 14 days nor more than 120 days before the date for which the use is requested.

The submission of a request by an individual or organization for a traffic control order pursuant to these rules and regulations shall constitute an agreement to indemnify and hold the City and its officers and employees harmless from any and all liability arising from the event or activities for which the request is made.

Name of individual or group: _____ Date: _____

Primary Contact: _____ Title: _____

Address: _____

Phone: _____ Email: _____

Requested Date(s): _____ Requested Hours: _____

Area Requested (Parking Lot - Parade Route): _____

Detailed description of the use for which the request is made: _____

- ☐ Attach copies of any rules or policies applicable to persons participating in the event.
- ☐ Attach a map of the route with any barricades marked that are required for street/lot closure.
- ☐ A Certificate of Insurance and Endorsement acceptable to the City evidencing General Liability insurance for the event or activity in the minimum amount of \$1,000,000 per occurrence. Coverage shall be endorsed to name the City of Owosso as additional insured and be primary and non-contributory to any other insurance the City has.
- or
- ☐ The City Council may waive such insurance requirement if it determines that insurance coverage is unavailable or cannot be obtained at a reasonable cost and the event or activity is in the public interest or fulfills a legitimate and recognized public purpose.

Do Not Write Below This Line - For Officials Use Only

Approved ☐ Not Approved ☐ Date: _____ Traffic Control Order Number _____

Cc: DDA – Director; WCIA - Chairperson

02-07-2022

CERTIFICATE OF INSURANCE

Producer SET SEG 1520 Earl Ave East Lansing, MI 48823	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.
Insured Owosso Public Schools 645 Alger Street Owosso, MI 48867	COMPANIES AFFORDING COVERAGE A MASB-SEG Property/Casualty Pool, Inc.
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES.	

CO LTR	TYPE OF INSURANCE	POLICY NUMBER	EFFECTIVE DATE	EXPIRATION DATE	LIMITS	
A	GENERAL LIABILITY <input checked="" type="checkbox"/> Comprehensive Form <input checked="" type="checkbox"/> Premises/Operations <input checked="" type="checkbox"/> Incidental Medical Malpractice Coverage <input checked="" type="checkbox"/> Products/Completed Operations <input checked="" type="checkbox"/> Contractual <input checked="" type="checkbox"/> Independent Contractors <input checked="" type="checkbox"/> Broad Form Property Damage <input checked="" type="checkbox"/> Personal Injury	PC-0000604	7/1/22	7/1/23	BI & PD COMBINED OCCURRENCE BI & PD COMBINED AGGREGATE PERSONAL INJURY OCCURRENCE PERSONAL INJURY AGGREGATE	\$1,000,000 N/A \$1,000,000 N/A

CERTIFICATE HOLDER City of Owosso 301 W Main St. Owosso, MI 48867	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES.
--	--

AUTHORIZED REPRESENTATIVE  Andrea Schray PROPERTY/CASUALTY DEPARTMENT	Date September 27, 2022
--	-------------------------



OWOSSO PUBLIC SAFETY

202 S. WATER ST. • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580 • FAX (989) 725-0528

MEMORANDUM

DATE: September 16, 2022
TO: City Council
FROM: Kevin Lenkart
RE: Police Vehicle Changeover

Request council approve payment to Mid-Michigan Emergency Equipment Sales and Service L.L.C., for the purchase of equipment and labor to changeover one 2023 Ford Police vehicle.

Recommend council waive the competitive bid process. The cost of the changeover is \$12,420.00. The cost includes the purchase of equipment necessary to outfit the vehicle for use. Mid-Michigan will strip an old police vehicle and outfit the new vehicle with light bars, console, screen and install DVR cameras and computer.

Request council to approve payment to Mid-Michigan Sales and Service L.L.C.

RESOLUTION NO.

**RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT
WITH MID MICHIGAN EMERGENCY EQUIPMENT SALES AND SERVICE L.L.C.
FOR REMOVAL, SUPPLY, AND INSTALLATION OF PUBLIC SAFETY EQUIPMENT
IN A NEW POLICE VEHICLE**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has purchased a new police vehicle that needs to have equipment and DVR cameras installed in it; and

WHEREAS, the new vehicle will require additional new public safety equipment to be properly outfitted for service; and

WHEREAS, the City of Owosso received a quote from Mid Michigan Emergency Equipment Sales and Service L.L.C. for the removal of the old equipment, supply of select pieces of new equipment, and the installation of all said equipment; and it is hereby determined that this company is qualified to perform the work requested; and

WHEREAS, a waiver of the bidding requirements is requested as professional services are exempt from competitive bidding.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore been determined that it is advisable, necessary and in the public interest to contract with Mid Michigan Emergency Equipment Sales and Service L.L.C. for the removal, purchase, and installation of public safety equipment in new City Police vehicle in the amount of \$12,420.00.
- SECOND: the mayor and city clerk are instructed and authorized to sign the document substantially in the form attached, Contract for Services between the City of Owosso, Michigan and Mid Michigan Emergency Equipment Sales and Service L.L.C.
- THIRD: the Accounts Payable Department is hereby authorized to issue payment to Mid Michigan Emergency Equipment Sales and Service L.L.C. in the amount of \$12,420.00 upon delivery of the equipment and satisfactory completion of the work.
- FOURTH: the above expenses shall be paid from the Police equipment fund 101-301-978.000.

Mid-Michigan Emergency Equipment



Sales and Service LLC

Phone 517-896-6114 or 517-896-4996

Office 517-889-5425 Fax 517-709-3925

midmichiganemergencyequipment@yahoo.com

To: Owosso Police Department

7/5/2022

Attn: Chief Kevin Lenkart

Subject: Quotation for 2022-2023 Ford Marked Utility Equipment and Up fitting

Front of Unit:

1	PMP2BKUMB3D Drivers Side Intersector LED Mount		24.50
1	PMP2BKUMB3P Passenger Side Intersector LED Mount		24.50
2	ENT3B3(J) Red and Blue Outside Rear View Mounted Intersectors	230.ea	460.00
1	ENFSGS3(R) Red N-Force "C" Pillar Lights		151.00
1	ENFSGS3(B) Blue N-Force "C" Pillar Lights		151.00

Interior of Unit:

1	INTG-51 Configured Integrity Light Bar		2,538.00
1	C-VS-1400-1 INUT Equipment Console with Faceplates		353.00
1	C-CUP2-1-A15 Dual Cup Holder		47.00
1	MCSARMREST Post Style Arm Rest		207.00
1	MMEE Side Mount Computer Mount		48.00
1	7160-0220 Gamber Johnson Motion Attachment "Mongoose"		370.00
1	LCK040Y Dual Mount Weapons Holder 870/223		261.00
2	SC-6 Handcuff Style Universal Gun Locks		378.00
1	475-0065 Prisoner Screen		1,099.00
1	475-0968 Prisoner Screen Extension Panels		147.00
1	S-4702UJNT20 Cargo Screen w/bio seat		1,522.00

Rear of Unit:

1	FDRSFPIU-SA Electronic Tray		470.00
1	ENFSSS3-R Red License Plate Light		151.00
1	ENFSSS3-B Blue License Plate Light		151.00

Installation Products:

3	Antenna Cable Coax Mount	31.ea	93.00
1	CG-X Computer Charge Guard		124.00
1	Misc Wire, Breakers, Circuit Breakers, Fasteners, Hardware, Mag Mic, .		550.00
1	Inbound Freight for listed Products		200.00

Labor:

1	Remove all Police Related Equipment including Graphics		500.00
1	Installation of all Police Related Equipment including the following: All above listed Emergency Equipment All Two Way Radio Equipment All Computer Related Equipment All Video Related Equipment All Radar and Radar Antenna's		2,400.00

Total for Each Unit 12,420.00

EXHIBIT A

**Contract for Services Between
The City of Owosso
and
Mid Michigan Emergency Equipment Sales And Service L.L.C.
Public Safety Vehicle Equipment Changeover
October 2022**

CONTRACT

THIS AGREEMENT is made on October __, 2022 between the CITY OF OWOSSO, a Michigan municipal corporation, 301 W. Main Street, Owosso, Michigan 48867 ("city") and MID MICHIGAN EMERGENCY EQUIPMENT SALES AND SERVICE L.L.C. ("contractor"), a Michigan company, whose address is 2237 Aurelius Road, Holt, Michigan 48842.

Based upon the mutual promises below, the contractor and the city agree as follows:

ARTICLE I - Scope of work

The contractor agrees to provide the services and equipment listed in the proposal entitled "Quotation for 2022-2023 Ford Marked Utility Equipment and Up fitting", as attached, including all written modifications.

ARTICLE II - The Contract Sum

(A) The city shall pay to the contractor for the performance of the contract, the unit prices as given in the bid forms not to exceed twelve thousand four hundred and twenty dollars (\$12,420.00). No additional work shall be performed unless a change order is issued by the city.

(B) The amount paid shall be equitably adjusted to cover changes in the work ordered by the city but not required by the contract documents where there is a written change order.

ARTICLE III – Assignment

This contract may not be assigned or subcontracted without the written consent of the city.

ARTICLE IV - Choice of law

This contract shall be construed, governed, and enforced in accordance with the laws of the state of Michigan. By executing this agreement, the contractor and the city agree to a venue in a court of appropriate jurisdiction sitting within Shiawassee County for purposes of any action arising under this contract.

Whenever possible, each provision of the contract will be interpreted in a manner as to be effective and valid under applicable law. The prohibition or invalidity, under applicable law, of any provision will not invalidate the remainder of the contract.

ARTICLE V - Relationship of the parties

The parties of the contract agree that it is not a contract of employment but is a contract to accomplish a specific result. Contractor is an independent contractor performing services for the city. Nothing contained in this contract shall be deemed to constitute any other relationship between the city and the contractor.

Contractor certifies that it has no personal or financial interest in the project other than the compensation it is to receive under the contract. Contractor certifies that it is not, and shall not become, overdue or in default to the city for any contract, debt, or any other obligation to the city including real or personal property taxes. City shall have the right to set off any such debt against compensation awarded for services under this agreement.

ARTICLE VI – Notice

All notices given under this contract shall be in writing, and shall be by personal delivery or by certified mail with return receipt requested to the parties at their respective addresses as specified in the contract documents or other address the contractor may specify in writing.

ARTICLE VII - Indemnification

To the fullest extent permitted by law, for any loss not covered by insurance under this contract; contractor shall indemnify, defend and hold harmless the city, its officers, employees and agents harmless from all suits, claims, judgments and expenses including attorney's fees resulting or

alleged to result, in whole or in part, from any act or omission, which is in any way connected or associated with this contract, by the contractor or anyone acting on the contractor's behalf under this contract. Contractor shall not be responsible to indemnify the city for losses or damages caused by or resulting from the city's sole negligence.

ARTICLE VIII - Entire agreement

This contract represents the entire understanding between the city and the contractor and ii supersedes all prior representations or agreements whether written or oral. Neither party has relied on any prior representations in entering into this contract. This contract may be altered, amended or modified only by written amendment signed by the city and the contractor.

FOR CONTRACTOR

By _____

Its _____

Date _____

THE CITY OF OWOSSO

By _____

Its Christopher T. Eveleth, Mayor

Date _____

ATTEST

By _____

Its: Amy K. Kirkland, City Clerk

Date _____



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: September 26, 2022
TO: Owosso City Council
FROM: Brad Barrett, Finance Director
SUBJECT: Professional Services Agreement with Municipal Financial Consultants (MFCI)

RECOMMENDATION:

The Finance Department recommends entering into a professional service agreement with Municipal Financial Consultants (MFCI) for municipal advisory services associated the City's 2023 Clean Water State Revolving Loan Fund project and Drinking Water Revolving Fund projects.

BACKGROUND:

The State of Michigan, through its Drinking Water Revolving Fund Program and Clean Water State Revolving Fund Program, has indicated it is interested in purchasing revenue bonds issued by the City of Owosso for major improvements to the water and waste water utilities planned for 2023. One of the two revenue bond issuances will qualify for partial principal loan forgiveness.

Underwriter/placement agent/municipal advisor services and bond counsel are required for issuance of debt. These services are professional and would be exempt from the city's adopted purchasing ordinance.

The debt issuance will finance projects as described below:

\$4,045,000	Improvements to the water supply system, lead service line replacement and water treatment plant improvements \$1,011,250 ARPA grant / \$3,033,750 Loan
\$13,425,000	Improvements to waste water treatment plant (towers) \$1,412,500 ARPA grant / \$6,712,500 Loan / \$5,300,000 principal forgiveness

FISCAL IMPACTS:

Underwriter/placement agent/municipal fees are estimated at \$46,537.50 with Municipal Financial Consultants. This expense will be charged to the Water Fund (591.200.801.000) and the Waste Water Treatment Fund (599.200.801.000). This expense is eligible for reimbursement with bond proceeds that are not forgiven by the state.

Document originated by:

Attachments: (1) Resolution
(2) Professional Services Agreement

RESOLUTION NO.

**AUTHORIZING PROFESSIONAL SERVICE AGREEMENT WITH
MFCI, LLC TO SERVE AS UNDERWRITER/PLACEMENT AGENT/MUNICIPAL
ADVISOR FOR 2023 BOND ISSUANCES**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, is required to obtain the services of an underwriter/placement agent/municipal advisor for debt issuances; and

WHEREAS, the City of Owosso is undertaking water and waste water treatment plant infrastructure improvement projects involving the issuance of debt; and

WHEREAS, MFCI, LLC is a Michigan independent financial services company qualified to provide said services; and

WHEREAS, the employment of professional services is an exception to competitive bidding per Section 2-346(2) of the City of Owosso Code of Ordinances.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore been determined that it is advisable, necessary and in the public interest to enter into a professional service agreement with MFCI, LLC to provide underwriter/placement agent/municipal advisor services associated with two separate revenue bond issuances involving the State of Michigan Drinking Water Revolving Loan Fund Program and Clean Water State Revolving Fund Program.
- SECOND: the mayor and city clerk are instructed and authorized to sign a professional service agreement between the City of Owosso and MFCI, LLC, substantially as attached, estimated at \$46,537.50, for two separate revenue bond issuances.
- THIRD: the accounts payable department is authorized to pay MFCI, LLC up to the amount of \$46,537.50 upon successful closing of the bond issuances.
- FOURTH: the above expense shall be paid from the Water Fund 591.200.801.000 and Waste Water Treatment Fund 599.200.801.000.

**PROFESSIONAL SERVICES AGREEMENT
FOR
SERVICES RELATED TO THE ISSUANCE OF CWSRF & DWSRF PROJECT BONDS
WITH MFCI, LLC**

This signature page is attached and made part of the agreement for professional services dated September 14, 2022 between the city of Owosso, Michigan (City) and MFCI, LLC (Firm) providing for professional services.

CITY OF OWOSSO 2023 STATE REVOLVING FUND FINANCING
CWSRF PROJECT NO. 5711-01 AND DWSRF PROJECT NO. 7491-01

PROJECT SCOPE OF WORK

The project scope of work is attached as: City of Owosso - State Revolving Fund Financing; CWSRF Project No. 5711-01 Treatment Tower Replacement, WWTP and DWSRF Project No. 7491-01 Lead Service Line Replacement, Water Main and Well Upgrades.

COMPENSATION

The cost proposal of the Firm for the project is attached as: Appendix C

IN WITNESS WHEREOF the parties hereto have hereunto set their hands and seals the date indicated below.

Approved by Council: October 3, 2022

For the Firm:

MFCI, LLC

For the City:

City of Owosso, Michigan

By: _____

By: _____
Christopher T. Eveleth, Mayor

By: _____

By: _____
Amy K. Kirkland, City Clerk

Executed: _____, 2022

Executed: _____, 2022

September 14, 2022

VIA EMAIL

Brad A. Barrett
Finance Director
City of Owosso
301 W. Main Street
Owosso, MI 48867

**Re: City of Owosso- State Revolving Fund Financing
CWSRF Project Number: 5711-01 Treatment Tower Replacement, WWTP
DWSRF Project Number: 7491-01 Lead Service Line Replacement, Water Main and
Well Upgrades**

Dear Mr. Barrett:

This letter serves to record the terms of our engagement to represent the City of Owosso (the “City”) as a client with regard to the captioned matters.

Our firm (“MFCI, LLC” or the “firm”) is registered as a Municipal Advisor with the Securities and Exchange Commission (SEC) (www.sec.gov) and the Municipal Securities Rulemaking Board (MSRB) (www.msrb.org).

MFCI, LLC agrees that the scope of our services in connection with the captioned matters is as follows:

- Coordinate the completion and submittal of the Loan Applications with the City;
- Evaluate the proposed structure and terms of the Loan;
- Assist in the preparation of materials to apply and attain a credit assessment letter;
- Assist working group with closing activities.

The services provided by MFCI, LLC are limited to the services described above unless otherwise agreed to in writing by MFCI, LLC.

Fees:

Our fees on these matters are based on a fee schedule attached hereto as Appendix C. Warren M. Creamer will be the principal financial consultant contact on these matters. We will bill on a transactional basis, through closing. If closing does not occur, we will not bill for any fees. We will transmit our billing to you upon closing of each issue.

Disclosure of Conflicts of Interest and Other Information:

As a registered municipal advisor MFCI, LLC is required to disclose potential conflicts of interest and other information regarding MFCI, LLC’s registration, including where to locate MFCI, LLC’s registration information on the SEC’s EDGAR system. MFCI, LLC’s required disclosures are included as Appendix B to this letter, incorporated herein by reference. Any additional disclosures made by MFCI, LLC to update the disclosures contained in Appendix B are also incorporated by reference to this letter.

This letter is supplemented by our Standard Terms of Engagement for Financial Consulting Services, attached, which are incorporated in this letter and apply to this matter and other matter(s) for which you engage us. MFCI, LLC agrees to promptly amend or supplement this letter to reflect any material changes or additions to our engagement. If you agree that this letter provides acceptable terms for our engagement in this matter, please acknowledge via an email reply.

We look forward to working with you.

Sincerely,

MFCI, LLC

A handwritten signature in blue ink, appearing to read 'W. M. Creamer', is written over a horizontal line.

By: Warren M. Creamer
Managing Director

CC:
Steven Burke, CFA, MFCI, LLC
Stacey Mills, MFCI, LLC

Appendix A

MFCI, LLC (MUNICIPAL FINANCIAL CONSULTANTS)

STANDARD TERMS OF ENGAGEMENT FOR FINANCIAL CONSULTING SERVICES

This statement provides the standard terms of our engagement as your financial consultants. Unless modified in writing by mutual agreement, these terms will be an integral part of our agreement with you. Therefore, we ask that you review this statement carefully and contact us promptly if you have any questions.

GENERAL RIGHTS AND RESPONSIBILITIES OF CLIENTS OF THE FIRM

A client of the firm has the right to: (A) expect competent representation by the firm; (B) determine the purposes to be served by the financial consulting representation, so long as those purposes are legal and do not violate the firm's obligations under applicable federal securities rules and regulations; (C) be kept reasonably informed about the status of the matter and have the firm respond promptly to reasonable requests for information; and (D) terminate the representation at any time, with or without cause, subject to the obligation for payment of financial services provided and costs incurred by the firm.

A client of the firm has the responsibility to: (A) cooperate with MFCI, LLC and the finance team to provide accurate and necessary information, records and data about the client and access to client personnel necessary to structure the debt, complete the disclosure documents and prepare the transaction documentation; and (B) pay the firm as provided by this agreement and any other agreements regarding payment for financial consulting services and expenses. A client may not: (A) demand that the firm use offensive tactics or treat anyone involved in the transaction in a manner that would violate our regulatory obligation to deal fairly with all persons or; (B) demand any assistance which violates the federal or state laws.

WHOM WE REPRESENT

The person or entity whom we represent is the person or entity identified in our engagement letter and does not include any affiliates or related parties of the Client unless our engagement letter expressly provides otherwise.

THE SCOPE OF OUR WORK/TERM

You should have a clear understanding of the financial consulting services we will provide, as described in the preceding letter. Any questions that you have should be dealt with promptly.

We will, at all times, act on your behalf to the best of our ability. Any expressions on our part concerning the outcome of your matters are expressions of our best professional judgement, but are not guarantees. Such advice is necessarily limited by our knowledge of the facts and are based on the state of the facts at the time they are expressed. Your obligations to pay our fees as provided in this letter is not contingent upon a result or results in the matter.

Our relationship will be considered ended upon the earliest of (a) our completion of services in the matter(s) for which you have engaged us, (b) notifications by you to us that you desire to terminate such services, or (c) notification by the firm of termination of our client relationship.

TERMINATION

You may terminate our representation at any time, with or without cause, by notifying us in writing.

BILLING ARRANGEMENTS AND TERMS OF PAYMENT

Unless otherwise provided in our engagement letter, we will provide you with a bill upon completion of the assignment. Payment is due on receipt.

We will give you notice if your account becomes delinquent, and you agree to bring the account or the retainer deposit current. If the delinquency continues and you do not arrange satisfactory payment terms, we may withdraw from the representation and pursue collection of your account. Moreover, you agree that non-payment of our fees is a valid basis for our request to so withdraw. To the extent collection of your account becomes necessary, you agree that in addition to any unpaid balance and interest thereon, we will be entitled to recover all costs and expenses of collection, including reasonable attorney fees.

Appendix B

CONFLICTS OF INTEREST AND OTHER DISCLOSURES

Conflicts Due to the Form and Basis of Our Compensation

MFCI, LLC's future fee compensation is contingent upon a successful closing of the issue and the par (dollar) amount of the issue. This could potentially cause a conflict of interest for MFCI, LLC. For example, fees based on the principal amount of the transaction presents a conflict of interest because the advisor may have an incentive to advise the client to increase the size of the securities issue for the purpose of increasing the advisor's compensation. Similarly, fees that are only paid on the successful completion of a financing presents a conflict because the advisor may have an incentive to recommend unnecessary financings or financings that are disadvantageous to the client. When facts or circumstances arise that could cause the financing or other transaction to be delayed or fail to close, an advisor may have an incentive to discourage a full consideration of such facts and circumstances, or to discourage consideration of alternatives that may result in the cancellation of the financing or other transaction. MFCI, LLC manages and mitigates this conflict primarily by adherence to the fiduciary duty that it owes to its clients that requires it to put the interests of a client above and ahead of MFCI, LLC's interests.

Most Recent SEC Filings:

The SEC Form MA and MI-I provide clients with information about our firm, which includes information about any criminal actions, regulatory actions, investigations, terminations, judgments, liens, civil judicial actions, customer complaints, arbitrations, and civil litigation. This can be accessed at:

<https://www.sec.gov/cgi-bin/browse-edgar?action=getcompany&CIK=0001732526&owner=exclude&count=40>

MSRB Rule G-10 Disclosure

MFCI, LLC (Municipal Financial Consultants) is registered with the Municipal Securities Rulemaking Board (MSRB) and the Securities and Exchange Commission (SEC).

Clients can access the MSRB or SEC via the internet at:

<http://www.msrb.org>

<http://www.sec.gov>

The MSRB provides significant protections for municipal entities and obligated persons that are clients of a municipal advisor. Certain of those protections also apply to potential clients of a municipal advisor. Municipal advisors must comply with MSRB rules when engaging in municipal advisory activities. Read about rule protections when working with a municipal advisory in the MSRB's brochure for municipal advisory clients.

If you have a complaint about your municipal advisor or about the municipal securities market, contact:

U.S. Securities and Exchange Commission
Office of Municipal Securities
100 F Street, N.E.
Washington, DC 20549
(202) 551-5680

APPENDIX C

Schedule of Financial Consulting Fees

For

The City of Owosso

Fees:

- \$25,287.50 - CWSRF Project Number 5711-01 – Treatment Tower Replacement, WWTP
- \$21,250.00 - DWSRF Project Number 7491-01 - Lead Service Line Replacement, Water Main Replacement and Well Upgrades



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: September 26, 2022

TO: City Council

FROM: Brad Barrett, Finance Director

SUBJECT: Professional Services Agreement with Dickinson Wright PLLC

RECOMMENDATION:

The Finance Department recommends entering into two professional service agreements with Dickinson Wright PLLC to serve as bond counsel for two revenue bond issuances to fund water and waste water treatment plant infrastructure projects.

BACKGROUND:

The State of Michigan through its Drinking Water Revolving Fund Program and Clean Water State Revolving Fund Program has indicated it is interested in purchasing revenue bonds issued by the City of Owosso for major improvements to the water and waste water utilities planned for 2023. One of two revenue bond issuances will qualify for partial principal loan forgiveness.

Bond counsel and finance services are required for issuance of debt. These services are professional and would be exempt from the city's adopted purchasing ordinance.

The debt issuance will finance projects as described below:

\$4,045,000	Improvements to the water supply system, lead service line replacement and water treatment plant improvements \$1,011,250 ARPA grant / \$3,033,750 Loan
\$13,425,000	Improvements to waste water treatment plant (towers) \$1,412,500 ARPA grant / \$6,712,500 Loan / \$5,300,000 principal forgiveness

FISCAL IMPACTS:

Bond counsel fees are estimated at \$54,750. This expense will be charged to the Water Fund (591.200.801.000) and the Waste Water Treatment Plant Fund (599.200.801.000). This expense is eligible for reimbursement with bond proceeds that are not forgiven by the state.

Document originated by:

Attachments: (1) Resolution
(2) Professional Services Agreements (2)

RESOLUTION NO.

**AUTHORIZING PROFESSIONAL SERVICES AGREEMENTS WITH
DICKINSON WRIGHT PLLC
TO SERVE AS BOND COUNSEL**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, is required to obtain bond counsel for debt issuances; and

WHEREAS, the City of Owosso is undertaking water and waste water treatment infrastructure improvement projects involving the issuance of debt; and

WHEREAS, Dickinson Wright PLLC is a full service law firm with multiple offices in Michigan that is qualified to provide said services; and

WHEREAS, the employment of professional services is an exception to competitive bidding per Section 2-346(2) of the City of Owosso Code of Ordinances.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore been determined that it is advisable, necessary and in the public interest to enter into a professional service agreement with Dickinson Wright PLLC to serve as bond counsel associated with two separate revenue bond issuances involving the State of Michigan Drinking Water Revolving Loan Fund Program and Clean Water State Revolving Fund Program.
- SECOND: the mayor and city clerk are instructed and authorized to sign the documents substantially in form attached as Professional Services Agreements between the City of Owosso and Dickinson Wright PLLC estimated at \$54,750.
- THIRD: the accounts payable department is authorized to pay Dickinson Wright PLLC for work satisfactorily completed at a cost estimated at \$54,750 under said professional services agreements.
- FOURTH: the above expense shall be paid from the Water Fund 591.200.801.000 and Waste Water Treatment Plant Fund 599.200.801.000.

September 13, 2022

Via Electronic Delivery

City of Owosso
301 West Main Street
Owosso, Michigan 48867

Dear Ladies and Gentlemen:

We are thankful for the opportunity to serve as bond counsel to the City of Owosso (the “Issuer”), and we look forward to the opportunity to work with you. The purpose of this letter is to set forth certain matters concerning the services we would perform as bond counsel in connection with the issuance of bonds (the “Bonds”) by the Issuer for the purpose of constructing improvements to the Issuer’s water supply system, including watermain and lead service line replacements, well upgrades, and SCADA upgrades at the water treatment plant (the “Project”). We understand that the cost of the Project is expected to be approximately \$4,045,000, of which approximately \$3,033,750 would be financed with the proceeds of the Bonds and approximately \$1,011,250 would be financed with grant proceeds and other monies. We further understand that the Bonds would most likely be issued as revenue bonds through the State of Michigan’s drinking water revolving fund program.

SCOPE OF ENGAGEMENT

In our capacity as bond counsel, we expect to perform the following services:

- (1) Meet with representatives of the Issuer and the Issuer’s consultants with respect to the proposed financing.
- (2) Provide legal advice as to the best method for authorizing, issuing, and delivering the Bonds.
- (3) Analyze the Bonds and the Project for compliance with the requirements of the Internal Revenue Code, if applicable, and applicable Michigan law.
- (4) Prepare and review documents necessary or appropriate to the authorization, issuance, and delivery of the Bonds (including, without limitation, the resolution of the governing body of the Issuer declaring the Issuer’s official intent to reimburse Project costs paid by the Issuer prior to the issuance of the Bonds (if necessary), the resolution of the governing body of the Issuer authorizing the issuance of the Bonds and the order of the Issuer approving the

City of Owosso
September 13, 2022
Page 2

sale of the Bonds and all necessary closing documents, and coordinating the authorization and execution of such documents.

(5) Assist the Issuer in seeking from other governmental authorities (including, without limitation, the Michigan Department of Treasury) such approvals, permissions, and exemptions as we determine are necessary or appropriate in connection with the authorization, issuance, and delivery of the Bonds, except that we will not be responsible for any blue sky filings.

(6) Attend such meetings, conferences, and bond closings as may be required.

(7) Work with the Michigan Finance Authority and other State employees, representatives, officials, and consultants, if any, to facilitate compliance with any Michigan Finance Authority requirements.

(8) Subject to the completion of proceedings to our satisfaction, deliver our legal opinion (the "Bond Opinion") regarding the validity and binding effect of the Bonds, the source of payment and security for the Bonds, and the excludability of the interest on the Bonds from gross income for federal and Michigan income tax purposes, if applicable. Our Bond Opinion will be addressed to the Issuer and will be delivered by us on the date that the Bonds are exchanged for their purchase price (the "Closing").

(9) Prepare the closing transcripts for the Bonds.

Our Bond Opinion will be based on facts and law existing as of its date. In rendering our Bond Opinion, we will rely upon the certified proceedings and other certifications of public officials and other persons furnished to us without undertaking to verify the same by independent investigation, and we will assume continuing compliance by the Issuer with applicable laws relating to the Bonds. During the course of this engagement, we will rely on you to provide us with complete and timely information on all developments pertaining to any aspect of the Bonds and their security.

Our duties in this engagement are limited to those legal services expressly set forth above, which are services traditionally provided by bond counsel. As attorneys, we do not represent ourselves as financial advisors or experts and do not provide advice that is primarily financial in nature, such as advice concerning the financial feasibility of the Project or the financing, recommending a particular structure for the Bonds as being financially advantageous, advice estimating or comparing the relative cost to maturity of the Bonds depending on various interest rate assumptions, or advice regarding the financial aspects of pursuing a competitive sale versus a negotiated sale.

Specifically, among other things, our duties under this letter do not include: (a) handling litigation that may arise with respect to the Bonds; (b) services relating to any grant funds for the

Project or to any contracts or agreements related thereto; (c) preparing requests for tax rulings from the Internal Revenue Service or no action letters from the Securities and Exchange Commission; (d) preparing blue sky or investment surveys with respect to the Bonds; (e) making an investigation or expressing any view as to the creditworthiness of the Issuer or the Bonds; (f) assisting in the preparation or review of any other disclosure document with respect to the Bonds or performing an independent investigation to determine the accuracy, completeness or sufficiency of any such document; (g) advice on post-closing tax issues (e.g., our engagement does not include rebate calculations for the Bonds, if applicable); and (h) addressing any other matter not specifically set forth above that is not required to render our Bond Opinion. We have extensive experience with these issues and would be pleased to assist you with any of these matters if the Issuer would desire to enter into a separate engagement for these services.

ATTORNEY-CLIENT RELATIONSHIP

Upon execution of this engagement letter, the Issuer will be our client and an attorney-client relationship will exist between us. We assume that all other parties will retain such counsel as they deem necessary and appropriate to represent their interests in this transaction. We further assume that all other parties understand that in this transaction we represent only the Issuer; we are not counsel to any other party and we are not acting as an intermediary among the parties. Our services as bond counsel are limited to those contracted for in this letter; the Issuer's execution of this engagement letter will constitute an acknowledgment of those limitations. Our representation of the Issuer will not affect, however, our responsibility to render an objective Bond Opinion.

FEES

We propose a fee for services as bond counsel on this project for an issue of Bonds not to exceed \$3,033,750 in the amount of \$25,000. Our fees for services rendered on the bond issue would become due and payable as of the date of the closing of the bonds. If the bond issue does not move forward for some reason, no fee would be charged.

In addition to our fee for services as bond counsel, we would seek to be reimbursed for out-of-pocket expenses incurred on behalf of the Issuer including, but not limited to, overnight delivery charges and mileage. These expenses would be capped at \$250. Our fee for services is based upon the facts and expectations set forth above, and we reserve the right to modify our fee if such facts or expectations significantly change or if the financing experiences any significant delays.

If for any reason the financing represented by the Bonds is not consummated, we will not invoice the Issuer for our fee hereunder, but we will expect to be reimbursed for any client charges and out-of-pocket expenses we have incurred.

In addition, if the Issuer requests us to perform additional services beyond those set forth in paragraphs (1) to (9) above, we propose that such work be charged at hourly rates to be agreed upon by the Issuer and the Firm.

Our representation of the Issuer and the attorney-client relationship created by this engagement letter will be concluded upon delivery of the Bonds. Nevertheless, subsequent to the Closing, we will mail the Internal Revenue Service Form 8038-G, if applicable; make the required filing with the Michigan Department of Treasury; and prepare and distribute to the participants in the transaction a transcript of the proceedings pertaining to the Bonds.

If our employment on this basis is agreeable to you, please so indicate by returning an electronic copy of this engagement letter dated and signed by an authorized officer, retaining the original for your files. We look forward to working with you.

Sincerely,



Eric McGlothlin

ACCEPTED:

City of Owosso

By: _____

Its: _____

Date: _____, 2022

September 13, 2022

Via Electronic Delivery

City of Owosso
301 West Main Street
Owosso, Michigan 48867

Dear Ladies and Gentlemen:

We are thankful for the opportunity to serve as bond counsel to the City of Owosso (the “Issuer”), and we look forward to the opportunity to work with you. The purpose of this letter is to set forth certain matters concerning the services we would perform as bond counsel in connection with the issuance of bonds (the “Bonds”) by the Issuer for the purpose of constructing improvements to the Issuer’s sewer system, replacement of three treatment towers at wastewater treatment plant (the “Project”). We understand that the cost of the Project is expected to be approximately \$13,425,000, of which approximately \$6,712,500 would be financed with the proceeds of the Bonds and the remainder would be financed with grant proceeds and other available monies. We further understand that the Bonds would most likely be issued as revenue bonds through the State of Michigan’s drinking water revolving fund program.

SCOPE OF ENGAGEMENT

In our capacity as bond counsel, we expect to perform the following services:

- (1) Meet with representatives of the Issuer and the Issuer’s consultants with respect to the proposed financing.
- (2) Provide legal advice as to the best method for authorizing, issuing, and delivering the Bonds.
- (3) Analyze the Bonds and the Project for compliance with the requirements of the Internal Revenue Code, if applicable, and applicable Michigan law.
- (4) Prepare and review documents necessary or appropriate to the authorization, issuance, and delivery of the Bonds (including, without limitation, the resolution of the governing body of the Issuer declaring the Issuer’s official intent to reimburse Project costs paid by the Issuer prior to the issuance of the Bonds (if necessary), the resolution of the governing body of the Issuer authorizing the issuance of the Bonds and the order of the Issuer approving the

City of Owosso
September 13, 2022
Page 2

sale of the Bonds and all necessary closing documents, and coordinating the authorization and execution of such documents.

(5) Assist the Issuer in seeking from other governmental authorities (including, without limitation, the Michigan Department of Treasury) such approvals, permissions, and exemptions as we determine are necessary or appropriate in connection with the authorization, issuance, and delivery of the Bonds, except that we will not be responsible for any blue sky filings.

(6) Attend such meetings, conferences, and bond closings as may be required.

(7) Work with the Michigan Finance Authority and other State employees, representatives, officials, and consultants, if any, to facilitate compliance with any Michigan Finance Authority requirements.

(8) Subject to the completion of proceedings to our satisfaction, deliver our legal opinion (the "Bond Opinion") regarding the validity and binding effect of the Bonds, the source of payment and security for the Bonds, and the excludability of the interest on the Bonds from gross income for federal and Michigan income tax purposes, if applicable. Our Bond Opinion will be addressed to the Issuer and will be delivered by us on the date that the Bonds are exchanged for their purchase price (the "Closing").

(9) Prepare the closing transcripts for the Bonds.

Our Bond Opinion will be based on facts and law existing as of its date. In rendering our Bond Opinion, we will rely upon the certified proceedings and other certifications of public officials and other persons furnished to us without undertaking to verify the same by independent investigation, and we will assume continuing compliance by the Issuer with applicable laws relating to the Bonds. During the course of this engagement, we will rely on you to provide us with complete and timely information on all developments pertaining to any aspect of the Bonds and their security.

Our duties in this engagement are limited to those legal services expressly set forth above, which are services traditionally provided by bond counsel. As attorneys, we do not represent ourselves as financial advisors or experts and do not provide advice that is primarily financial in nature, such as advice concerning the financial feasibility of the Project or the financing, recommending a particular structure for the Bonds as being financially advantageous, advice estimating or comparing the relative cost to maturity of the Bonds depending on various interest rate assumptions, or advice regarding the financial aspects of pursuing a competitive sale versus a negotiated sale.

Specifically, among other things, our duties under this letter do not include: (a) handling litigation that may arise with respect to the Bonds; (b) services relating to any grant funds for the

City of Owosso
September 13, 2022
Page 3

Project or to any contracts or agreements related thereto; (c) preparing requests for tax rulings from the Internal Revenue Service or no action letters from the Securities and Exchange Commission; (d) preparing blue sky or investment surveys with respect to the Bonds; (e) making an investigation or expressing any view as to the creditworthiness of the Issuer or the Bonds; (f) assisting in the preparation or review of any other disclosure document with respect to the Bonds or performing an independent investigation to determine the accuracy, completeness or sufficiency of any such document; (g) advice on post-closing tax issues (e.g., our engagement does not include rebate calculations for the Bonds, if applicable); and (h) addressing any other matter not specifically set forth above that is not required to render our Bond Opinion. We have extensive experience with these issues and would be pleased to assist you with any of these matters if the Issuer would desire to enter into a separate engagement for these services.

ATTORNEY-CLIENT RELATIONSHIP

Upon execution of this engagement letter, the Issuer will be our client and an attorney-client relationship will exist between us. We assume that all other parties will retain such counsel as they deem necessary and appropriate to represent their interests in this transaction. We further assume that all other parties understand that in this transaction we represent only the Issuer; we are not counsel to any other party and we are not acting as an intermediary among the parties. Our services as bond counsel are limited to those contracted for in this letter; the Issuer's execution of this engagement letter will constitute an acknowledgment of those limitations. Our representation of the Issuer will not affect, however, our responsibility to render an objective Bond Opinion.

FEES

We propose a fee for services as bond counsel on this project for an issue of Bonds not to exceed \$6,712,500 in the amount of \$29,750, which reflects a 15% reduction of our usual fee for similar financings. Our fees for services rendered on the bond issue would become due and payable as of the date of the closing of the bonds. If the bond issue does not move forward for some reason, no fee would be charged.

In addition to our fee for services as bond counsel, we would seek to be reimbursed for out-of-pocket expenses incurred on behalf of the Issuer including, but not limited to, overnight delivery charges and mileage. These expenses would be capped at \$250. Our fee for services is based upon the facts and expectations set forth above, and we reserve the right to modify our fee if such facts or expectations significantly change or if the financing experiences any significant delays.

If for any reason the financing represented by the Bonds is not consummated, we will not invoice the Issuer for our fee hereunder, but we will expect to be reimbursed for any client charges and out-of-pocket expenses we have incurred.

In addition, if the Issuer requests us to perform additional services beyond those set forth in paragraphs (1) to (9) above, we propose that such work be charged at hourly rates to be agreed upon by the Issuer and the Firm.

Our representation of the Issuer and the attorney-client relationship created by this engagement letter will be concluded upon delivery of the Bonds. Nevertheless, subsequent to the Closing, we will mail the Internal Revenue Service Form 8038-G, if applicable; make the required filing with the Michigan Department of Treasury; and prepare and distribute to the participants in the transaction a transcript of the proceedings pertaining to the Bonds.

If our employment on this basis is agreeable to you, please so indicate by returning an electronic copy of this engagement letter dated and signed by an authorized officer, retaining the original for your files. We look forward to working with you.

Sincerely,



Eric McGlothlin

ACCEPTED:

City of Owosso

By: _____

Its: _____

Date: _____, 2022



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: September 26, 2022

TO: City Council

FROM: Brad Barrett, Finance Director

SUBJECT: Professional Services Agreement with S&P Global Ratings

RECOMMENDATION:

The Finance Department recommends entering into a professional service agreement with S & P Global Ratings to provide private credit assessments.

BACKGROUND:

The State of Michigan, through its drinking water revolving fund program and clean water state revolving fund program, has indicated interest in purchasing revenue bonds issued by the City of Owosso to fund DWSRF & CWSRF projects in the coming year. One of the two revenue bond issuances will qualify for partial principal loan forgiveness.

These two state revolving loan programs require municipalities to complete private credit assessments and include such assessments in their applications.

FISCAL IMPACTS:

Private credit assessment fees are estimated at \$30,000. This expense will be paid from the Water Fund 591.200.801.000 and WWTP Fund 599.548.801.000. This expense is eligible for reimbursement with bond proceeds that are not forgiven by the state.

Document originated by:

Attachments: (1) Resolution
(2) Professional Services Estimate

RESOLUTION NO.

**AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH
S&P GLOBAL RATINGS
FOR CREDIT ASSESSMENT SERVICES**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, approved a resolution of intent to issue revenue bonds per Public Act 94 of 1933, as amended; and

WHEREAS, the city is applying to the Drinking Water State Revolving Loan Fund program and Clean Water State Revolving Fund program for the purchase of said revenue bonds by the state of Michigan; and

WHEREAS, these state of Michigan programs require municipalities to include private credit assessments with their applications; and

WHEREAS, professional services are exempt from the city's adopted purchasing ordinance; and

WHEREAS, S & P Global Ratings provides such service that meets the requirements of the state of Michigan programs.

NOW THEREFORE BE IT RESOLVED by the City Council of the city of Owosso, Shiawassee County, Michigan that:

FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to waive competitive bidding requirements and enter into a professional service agreement with S&P Global Rating to provide two private credit assessments for two separate revenue bond issuances involving the State of Michigan Drinking Water Revolving Loan Fund Program and Clean Water State Revolving Fund Program.

SECOND: the contract between the city of Owosso and S & P Global Ratings shall be in the form of a city purchase order.

THIRD: the accounts payable department is authorized to pay S&P Global Ratings for work satisfactorily completed at a cost estimated at \$30,000 under the terms of said professional services agreement.

FOURTH: the above expense shall be paid from the Water Fund 591.200.801.000 and WWTP Fund 599.548.801.000.

From: [Stacey Mills](#)
To: [Brad A. Barrett](#)
Cc: [Warren Creamer](#); [Steven Burke, CFA](#)
Subject: FW: City of Owosso, Michigan - Fee Quote
Date: Monday, September 26, 2022 3:25:01 PM
Attachments: [image001.png](#)

Hi Brad,

Below is the fee quote from S&P.

Stacey

Stacey Mills
Managing Director
MFCI, LLC
O: 313.782.3011
C: 231.590.2647

From: michael.abad@spglobal.com <michael.abad@spglobal.com>
Sent: Monday, September 26, 2022 2:59 PM
To: Stacey Mills <sm@mfcil.com>
Subject: RE: City of Owosso, Michigan - Fee Quote

Hi Stacey,

Please see the below for our water/sewer credit assessment fees:

\$6,712,500 Wastewater Treatment System Revenue Bonds – Par range from 5.00 mill to 7.49 mill
the credit assessment fee is \$15,750.

\$3,033,750 Water Supply System Revenue Bonds - Par range from 3.00 mill to 3.99 mill the credit
assessment fee is \$14,250.

-
Mike Abad
Transaction Manager
US Public Finance – South

S&P Global – Ratings
T: 212.438.1973 | E: Michael.abad@spglobal.com
www.spglobal.com



S&P Global Ratings maintains a separation of commercial and analytical activities. Please note that our analysts are not permitted to engage in discussions about fees. Any questions about fees or any other commercial, non-analytical matters should be directed to a member of the Sales team.

This may be considered a promotional email in some countries. If you would like to establish subscription preferences with S&P

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
Bank 1 GENERAL FUND (POOLED CASH)					
09/02/2022	135168	STATE OF MICHIGAN	STATE OF MICHIGAN	GOULD STREET FROM OLIVER ST TO I	25,110.46
09/02/2022	135169	H K ALLEN PAPER CO	H K ALLEN PAPER CO	SUPPLIES FOR WWTP QPO27476	194.00
			H K ALLEN PAPER CO	SUPPLIES FOR CITY HALL QPO 2733	519.00
			H K ALLEN PAPER CO	DEFOAMER FOR FOUNTAIN DPW QPO 2	152.00
			H K ALLEN PAPER CO	SOAP FOR DPW QPO 27705	20.00
			H K ALLEN PAPER CO	BOWL CLEANER FOR CITY HALL QPO	39.00
					924.00
09/02/2022	135170	AMERICAN SPEEDY PRINTING	AMERICAN SPEEDY PRINTING	"APPROVED" LABELS FOR BUILDING	107.00
09/02/2022	135171	PAUL M OBERLIN	PAUL M OBERLIN	EMPLOYEE REIMBURSEMENT - CLASS F	60.00
09/02/2022	135172	D & D TRUCK & TRAILER PARTS	D & D TRUCK & TRAILER PARTS	PARTS/SUPPLIES-INDIVIDUAL PURCH	193.11
			D & D TRUCK & TRAILER PARTS	PARTS/SUPPLIES-INDIVIDUAL PURCH	176.53
			D & D TRUCK & TRAILER PARTS	PARTS/SUPPLIES-INDIVIDUAL PURCH	76.65
			D & D TRUCK & TRAILER PARTS	PARTS/SUPPLIES-INDIVIDUAL PURCH	191.81
			D & D TRUCK & TRAILER PARTS	PARTS/SUPPLIES-INDIVIDUAL PURCH	95.44
			D & D TRUCK & TRAILER PARTS	PARTS/SUPPLIES-INDIVIDUAL PURCH	81.90
			D & D TRUCK & TRAILER PARTS	PARTS/SUPPLIES-INDIVIDUAL PURCH	118.30
			D & D TRUCK & TRAILER PARTS	PARTS/SUPPLIES-INDIVIDUAL PURCH	1,136.43
			D & D TRUCK & TRAILER PARTS	PARTS FOR STOCK & 339	69.06
			D & D TRUCK & TRAILER PARTS	TIRE SUPPLIES FOR WWTP	24.99
			D & D TRUCK & TRAILER PARTS	HYDRANT SOCKET	30.18
			D & D TRUCK & TRAILER PARTS	PARTS FOR # 339 AND FOR STOCK	55.59
			D & D TRUCK & TRAILER PARTS	PARTS FOR # 339	327.80
			D & D TRUCK & TRAILER PARTS	FILTERS FOR STOCK DPW	11.15
			D & D TRUCK & TRAILER PARTS	CORE RETURN & CLAMP FOR #339	(131.13)
					2,457.81
09/02/2022	135173	DELTA DENTAL PLAN OF MICHIGAN	DELTA DENTAL PLAN OF MICHIGAN	DENTAL INSURANCE PREMIUM SEPT.	4,050.14
09/02/2022	135174	VIC BOND SALES, INC. - OWOSSO	VIC BOND SALES, INC. - OWOSSO	4" CAM DECKPLATE & PACKAGE DPW	117.58
09/02/2022	135175	DURAND AUTO PARTS	DURAND AUTO PARTS	PART FOR #438 DPW QPO 27702	24.93
			DURAND AUTO PARTS	PARTS FOR DPW QPO 27702	138.84
					163.77
09/02/2022	135176	BOBCAT OF LANSING	BOBCAT OF LANSING	PARTS FOR DPW #46 QPO 27692	1,392.20
09/02/2022	135177	SORENSEN GROSS COMPANY	SORENSEN GROSS COMPANY	OWOSSO WWTP SOLIDS HANDLING PRO	307,698.89
09/02/2022	135178	STATE SPRING ALIGNMENT AND BRAS	STATE SPRING ALIGNMENT AND BRAREPAIR ON TRUCK 425 DPW QPO 278		1,525.47
09/02/2022	135179	INTERNATIONAL ROAD DYNAMICS	INTERNATIONAL ROAD DYNAMICS	INMINI TRS 4RT SOLAR STARTER KIT	5,632.09
09/02/2022	135180	PETERSON'S LANDSCAPING	PETERSON'S LANDSCAPING	MONTHLY WATERING FOR DOWNTOWN	1,290.00
09/02/2022	135181	JUDITH M. MALINOWSKI	JUDITH M. MALINOWSKI	PRE-EMPLOYMENT PSYCH EVAL 8/20/	500.00
09/02/2022	135182	CARTER CONSULTING LLC	CARTER CONSULTING LLC	MEDC GRANT ADMINISTRATION - 152	3,605.00
09/02/2022	135183	OWOSSO HISTORICAL COMMISSION	OWOSSO HISTORICAL COMMISSION	REMOVE PLANT BEDS @ 515 N WASHI	144.10
09/02/2022	135184	ELHORN ENGINEERING COMPANY	ELHORN ENGINEERING COMPANY	60LB ACCUTAB PAILS FOR WTP QPO	1,785.00
09/02/2022	135185	HODGE GLASS SERVICE INC	HODGE GLASS SERVICE INC	WINDSHIELD FOR CITY RENTAL VEHI	477.15
09/02/2022	135186	INDEPENDENT NEWSPAPERS	INDEPENDENT NEWSPAPERS	ADVERTISING FOR DDA	250.00
			INDEPENDENT NEWSPAPERS	PUBLIC ACCURACY TEST 7/17/2022	75.00
			INDEPENDENT NEWSPAPERS	PRECINCT LOCATIONS ELECTIONS 7/	240.00
					565.00
09/02/2022	135187	INDUSTRIAL SUPPLY OF OWOSSO	INDUSTRIAL SUPPLY OF OWOSSO	INPOWERBAND BELT FOR DPW27706	185.90
09/02/2022	135188	MICHIGAN ASSOCIATION OF CHIEFS	MICHIGAN ASSOCIATION OF CHIEFS	FULL CONFERENCE REGISTRATION FO	280.00
09/02/2022	135189	MICHIGAN FIRE INSPECTORS	MICHIGAN FIRE INSPECTORS	SOCIEMFIS MEMBERSHIP/CONFERENCE OFD	880.00
09/02/2022	135190	LLOYD MILLER & SONS, INC	LLOYD MILLER & SONS, INC	PARTS FOR TRACTOR AND MOWER 520	851.23

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DB: Owosso

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Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
09/02/2022	135191	NATIONAL FIRE PROTECTION ASSOC	NATIONAL FIRE PROTECTION ASSOC	RECERTIFICATION FEE OFD RICHARD	150.00
09/02/2022	135192	MICHAEL'S PLUMBING REPAIR	MICHAEL'S PLUMBING REPAIR	BOILER ROOM REPAIR QPO 25200	308.20
09/02/2022	135193	NORTH AMERICAN OVERHEAD DOOR	NORTH AMERICAN OVERHEAD DOOR	REPAIR ON WWTP DOOR QPO 27475	109.99
09/02/2022	135194	OWOSSO BOLT & BRASS CO	OWOSSO BOLT & BRASS CO	CARRAGE BOLTS FOR DPW QPO27710	5.00
			OWOSSO BOLT & BRASS CO	SUPPLIES FOR DPW QPO 27703	196.09
			OWOSSO BOLT & BRASS CO	PVC CUTTER FOR DPWQPO27704	60.56
			OWOSSO BOLT & BRASS CO	SUPPLIES FOR DPW QPO27698	91.86
					353.51
09/02/2022	135195	OWOSSO DOWNTOWN DEVELOPMENT	OWOSSO DOWNTOWN DEVELOPMENT	AUFLUSHING AND CLEANING OF DOWNTOWN	594.40
09/02/2022	135196	STANDARD INSURANCE COMPANY	STANDARD INSURANCE COMPANY	GROUP LIFE INSURANCE 09/22	5,602.74
09/02/2022	135197	TRACTOR SUPPLY CREDIT PLAN	TRACTOR SUPPLY CREDIT PLAN	TRACTOR SUPPLY ORDERS AUGUST 20	196.96
09/02/2022	135198	VALLEY LUMBER	VALLEY LUMBER	ROUTINE PURCHASES NOT TO EXCEED	335.92
			VALLEY LUMBER	ROUTINE PURCHASES NOT TO EXCEED	22.74
			VALLEY LUMBER	ROUTINE PURCHASES NOT TO EXCEED	44.37
			VALLEY LUMBER	ROUTINE PURCHASES NOT TO EXCEED	171.90
			VALLEY LUMBER	ROUTINE PURCHASES NOT TO EXCEED	892.60
			VALLEY LUMBER	ROUTINE PURCHASES NOT TO EXCEED	191.88
					1,659.41
09/02/2022	135199	WIN'S ELECTRICAL SUPPLY OF OWC	WIN'S ELECTRICAL SUPPLY OF OWC	SUPPLIES-INVOICE TO BE SIGNED B	6.39
			WIN'S ELECTRICAL SUPPLY OF OWC	SUPPLIES-INVOICE TO BE SIGNED B	54.38
			WIN'S ELECTRICAL SUPPLY OF OWC	SUPPLIES-INVOICE TO BE SIGNED B	24.33
			WIN'S ELECTRICAL SUPPLY OF OWC	SUPPLIES-INVOICE TO BE SIGNED B	14.95
			WIN'S ELECTRICAL SUPPLY OF OWC	TRANSFORMER DUE TO CONTRACTORS	798.98
					899.03
09/02/2022	135200	YOUNG CHEVROLET-CADILLAC	YOUNG CHEVROLET-CADILLAC	N-HINGE FOR SLATE CAR DPW QPO 2	111.07
09/02/2022	135201	STATE OF MICHIGAN	STATE OF MICHIGAN	LICENSE PLATE PURCHASE OPD	13.00
09/02/2022	135202	ST PAUL PARISH OWOSSO	ST PAUL PARISH OWOSSO	BD Payment Refund	362.50
09/02/2022	135203	SHIRLEY KIDD	SHIRLEY KIDD	WATER SERVICE LINE REPLACEMENT	1,500.00
09/02/2022	135204	U.S. POST OFFICE	U.S. POST OFFICE	POSTAGE FOR BULK MAILING OF AV	461.30
09/02/2022	135205	MIKE NEMETS	MIKE NEMETS	WATER SERVICE LINE REPLACEMENT	2,600.00
09/02/2022	135206	GREG DORN	GREG DORN	WATER SERVICE LINE REPLACEMENT	1,350.00
09/02/2022	135207	NEWMAN JACOB	NEWMAN JACOB	UB refund for account: 32700700	96.65
09/02/2022	135208	HOLMES KARA	HOLMES KARA	UB refund for account: 17136000	85.53
09/02/2022	135209	RUSSELL HELENA	RUSSELL HELENA	UB refund for account: 37620700	150.97
09/02/2022	8(S)	KODIAK EMERGENCY EQUIPMENT INC	KODIAK EMERGENCY EQUIPMENT INC	CLED LIGHT FOR OPD QPO 27769	10.89
			KODIAK EMERGENCY EQUIPMENT INC	CREDIT FOR GRILL SWITCH OFD QPO	(10.89)
					0.00
09/02/2022	8284(A)	QUADIENT FINANCE USA INC	QUADIENT FINANCE USA INC	POSTAGE CHARGES	2,054.66
09/02/2022	8285(A)	AIS CONSTRUCTION EQUIPMENT	AIS CONSTRUCTION EQUIPMENT	PARTS FOR DPW QPO 27820	302.05
09/02/2022	8286(A)	THE ARGUS-PRESS	THE ARGUS-PRESS	ADVERTISING FOR DDA	200.00
09/02/2022	8287(A)	APOLLO FIRE EQUIPMENT COMPANY	APOLLO FIRE EQUIPMENT COMPANY	FIRE HELMETS FOR OFD QPO 27620	698.54
			APOLLO FIRE EQUIPMENT COMPANY	EYESHIELD KIT FOR OFD QPO27767	107.83
					806.37
09/02/2022	8288(A)	NCL OF WISCONSIN INC	NCL OF WISCONSIN INC	LAB SUPPLY LIST FOR WWTP QPO 27	818.01
09/02/2022	8289(A)	BODMAN PLC	BODMAN PLC	MI PAID LEAVE LAW QUESTIONS	245.00
09/02/2022	8290(A)	MATHESON TRI-GAS INC	MATHESON TRI-GAS INC	BULK CARBON DIOXIDE (CO2)	2,055.88
09/02/2022	8291(A)	ELECTION SOURCE	ELECTION SOURCE	VOTING SUPPLIES FOR CITY CLERK	1,006.63
09/02/2022	8292(A)	NATIONAL VISION ADMINISTRATORS	NATIONAL VISION ADMINISTRATORS	SEPT. 2022 VISION INSURANCE PRE	594.23
09/02/2022	8293(A)	C D W GOVERNMENT, INC.	C D W GOVERNMENT, INC.	APC BACK UP BATTERY FOR WWTP QPO	217.95

CHECK REGISTER FOR CITY OF OWOSSO
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Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
09/02/2022	8294 (A)	J & H OIL COMPANY	J & H OIL COMPANY	LUBES AND DELIVERED DIESEL FOR	903.02
			J & H OIL COMPANY	AW46 OIL DRUM FOR DPW QPO 27700	753.59
			J & H OIL COMPANY	GAS AND FUEL 8/01/2022-8/15/202	7,639.55
					<u>9,296.16</u>
09/02/2022	8295 (A)	SAFEBUILT MICHIGAN LLC	SAFEBUILT MICHIGAN LLC	BUILDING DEPARTMENT SERVICES-5/	11,834.21
09/02/2022	8296 (A)	STAPLES BUSINESS CREDIT	STAPLES BUSINESS CREDIT	AUGUST 2022 STAPLES ORDERS STAT	965.52
09/02/2022	8297 (A)	CONSTINE GRAVEL COMPANY	CONSTINE GRAVEL COMPANY	4"-8" STONE FOR DPW QPO 27819	382.50
			CONSTINE GRAVEL COMPANY	22A GRAVEL (ESTIMATE QUANTITY)	571.14
			CONSTINE GRAVEL COMPANY	22A GRAVEL (ESTIMATE QUANTITY)	575.70
					<u>1,529.34</u>
09/02/2022	8298 (A)	PACE ANALYTICAL SERVICES INC	PACE ANALYTICAL SERVICES INC	AUGUST 2022 MERCURY ANALYSYS QP	293.22
09/02/2022	8299 (A)	DALTON ELEVATOR LLC	DALTON ELEVATOR LLC	CYLINDER RENTAL/OXYGEN/SUPPLIES	141.74
			DALTON ELEVATOR LLC	CYLINDER RENTAL/OXYGEN/SUPPLIES	9.96
			DALTON ELEVATOR LLC	CYLINDER RENTAL/OXYGEN/SUPPLIES	3.70
			DALTON ELEVATOR LLC	CYLINDER RENTAL/OXYGEN/SUPPLIES	11.55
			DALTON ELEVATOR LLC	CYLINDER RENTAL/OXYGEN/SUPPLIES	349.25
					<u>516.20</u>
09/02/2022	8300 (A)	CINTAS CORPORATION #308	CINTAS CORPORATION #308	FLOOR MATS PER SERVICE AGREEMEN	38.32
09/02/2022	8301 (A)	MEYER ELECTRIC INC	MEYER ELECTRIC INC	CENTERFUGE REPAIR FOR WWTP QPO2	1,477.00
09/02/2022	8302 (A)	KENT COMMUNICATIONS INC	KENT COMMUNICATIONS INC	UTILITY BILLING (JULY-SEPTEMBER	2,957.50
09/02/2022	8303 (A)	SUMMIT COMPANIES	SUMMIT COMPANIES	ANNUAL FIRE EXTINGUISHER INSPEC	537.50
09/02/2022	8304 (A)	GREEN TECH SYSTEMS LLC	GREEN TECH SYSTEMS LLC	2022-2024 WATER LINE REPLACEMEN	64,162.33
09/02/2022	8305 (A)	COMMUNITY IMAGE BUILDERS	COMMUNITY IMAGE BUILDERS	702 W MAIN ESCROW FOR PARKING L	487.50
			COMMUNITY IMAGE BUILDERS	707 W MAIN PIZZA HUT	814.00
			COMMUNITY IMAGE BUILDERS	ADMINISTRATIVE TASKS 8/15/22	37.50
					<u>1,339.00</u>
09/02/2022	8306 (A)	JON STEWART HARRIS	JON STEWART HARRIS	ELECTRICAL INSPECTIONS AUGUST 2	550.00
			JON STEWART HARRIS	ELECTRICAL PLAN REVIEW 306 N GO	75.00
					<u>625.00</u>
09/02/2022	8307 (A)	TETRA TECH INC	TETRA TECH INC	ENGINEERING FOR THE WASHINGTON	5,445.00
09/02/2022	8308 (A)	TOTAL ENERGY SYSTEMS LLC	TOTAL ENERGY SYSTEMS LLC	SWITCH FOR OFD QPO27772	1,372.00
09/02/2022	8309 (A)	TAYLOR AND MORGAN CPA PC	TAYLOR AND MORGAN CPA PC	ONSITE ACCOUNTING SERVICES AND	3,640.00
09/02/2022	8310 (A)	ALMA TIRE SERVICE	ALMA TIRE SERVICE	388B79S TRUCK TIRES	3,100.00
			ALMA TIRE SERVICE	SERVICE CALL & NEW TIRES FOR OF	1,778.82
					<u>4,878.82</u>
09/02/2022	8311 (A)	ETNA SUPPLY COMPANY	ETNA SUPPLY COMPANY	SUPPLIES FOR WATER JOB QPO 2781	1,651.30
			ETNA SUPPLY COMPANY	SUPPLIES DOR WATER DIRECT CHARG	530.00
			ETNA SUPPLY COMPANY	REPAIR CLAMP DIRECT CHARGE TO J	432.00
			ETNA SUPPLY COMPANY	REPAIR CLAMPS FOR WATER DIRECT	432.00
			ETNA SUPPLY COMPANY	WATER INVENTORY AND PARTS-PURCH	2,695.00
			ETNA SUPPLY COMPANY	WATER INVENTORY AND PARTS-PURCH	472.50
					<u>6,212.80</u>
09/02/2022	8312 (A)	FERGUSON ENTERPRISES LLC	FERGUSON ENTERPRISES LLC	WATER INVENTORY-PURCHASE NOT TO	239.81

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Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
			FERGUSON ENTERPRISES LLC	WATER INVENTORY-PURCHASE NOT TO	1,072.17
					1,311.98
09/02/2022	8313 (A)	FISHBECK, THOMPSON, CARR & HUE	FISHBECK, THOMPSON, CARR & HUE	ENGINEERING SERVICES FOR WWTP S	16,974.24
				WATER MASTER PLAN - RELIABILITY	2,911.15
					19,885.39
09/02/2022	8314 (A)	FRONT LINE SERVICES INC	FRONT LINE SERVICES INC	E-3 REPAIR FOR OFD QPO 27766	268.22
			FRONT LINE SERVICES INC	REPAIR E-1 FOR OFD QPO27770	514.50
					782.72
09/02/2022	8315 (A)	GILBERT'S DO IT BEST HARDWARE	GILBERT'S DO IT BEST HARDWARE	JULY PURCHASES FOR DDA, 518510,	62.94
09/02/2022	8316 (A)	HYDROTEX INC	HYDROTEX INC	WHITE GREASE TUBES FOR DPW QPO2	403.56
09/02/2022	8317 (A)	DORNBOS SIGN INC	DORNBOS SIGN INC	STREET SIGNS FOR DPW QPO 27453	388.30
			DORNBOS SIGN INC	STREET SIGNS FOR DPW QPO 27671	118.65
					506.95
09/02/2022	8318 (A)	JCI JONES CHEMICALS INC	JCI JONES CHEMICALS INC	SODIUM HYPOCHLORITE PER LANSIN	5,518.89
			JCI JONES CHEMICALS INC	SODIUM HYPOCHLORITE - PER LANSI	1,558.20
					7,077.09
09/02/2022	8319 (A)	LANSING UNIFORM CO.	LANSING UNIFORM CO.	UNIFORM FOR HODGINS FOR OPD QPO	862.50
09/02/2022	8320 (A)	LUDINGTON ELECTRIC, INC.	LUDINGTON ELECTRIC, INC.	WEST TOWN ELECTRIC LINE REPAIR	643.31
			LUDINGTON ELECTRIC, INC.	PALMER 2 WELL OVERHEATING WTP Q	100.00
			LUDINGTON ELECTRIC, INC.	TRANSFORMER CHANGE OUT QPO 2752	631.24
			LUDINGTON ELECTRIC, INC.	BENTLY PARK ELECTRICAL WORK	175.00
					1,549.55
09/02/2022	8321 (A)	LYNN PEAVEY COMPANY	LYNN PEAVEY COMPANY	POLICE SUPPLIES FOR OPD QPO2767	342.09
09/02/2022	8322 (A)	MERIT LABORATORIES INC	MERIT LABORATORIES INC	H2S STUDY WWTP QPO 27574	42.00
			MERIT LABORATORIES INC	ANNUAL WATER TESTING SERVICES-E	40.00
			MERIT LABORATORIES INC	ANNUAL WATER TESTING SERVICES-E	40.00
			MERIT LABORATORIES INC	ANNUAL WATER TESTING SERVICES-E	240.00
			MERIT LABORATORIES INC	ANNUAL WATER TESTING SERVICES-E	320.00
			MERIT LABORATORIES INC	DISSOLVED SULFIDE ANALYSIS WWTP	42.00
			MERIT LABORATORIES INC	ANNUAL WATER TESTING SERVICES-E	40.00
					764.00
09/02/2022	8323 (A)	MUNICIPAL SUPPLY CO.	MUNICIPAL SUPPLY CO.	COUPLING PACK JOINT 3/4" CTS	775.47
09/02/2022	8324 (A)	GENUINE PARTS COMPANY	GENUINE PARTS COMPANY	PARTS/SUPPLIES-INVOICE TO BE SI	301.11
			GENUINE PARTS COMPANY	ALTERNATOR FOR # 328	183.45
					484.56
09/02/2022	8325 (A)	OFFICE SOURCE	OFFICE SOURCE	TREASURY STAMP QPO 27712	34.25
			OFFICE SOURCE	OFFICE SUPPLIES FOR CITY CLERK	75.26
					109.51
09/02/2022	8326 (A)	OHM	OHM	CONST ADMIN SERVICES-2022 STAND	8,443.00
			OHM	CENTER ST WATER MAIN PROJECT-EN	23,739.75

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Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
			OHM	WATER MAIN MODELING DATA FOR 20	1,661.25
					33,844.00
09/02/2022	8327 (A)	PVS NOLWOOD CHEMICALS INC	PVS NOLWOOD CHEMICALS INC	FERRIC CHLORIDE FY 2022-2023 P	5,927.90
09/02/2022	8328 (A)	PHP INSURANCE COMPANY	PHP INSURANCE COMPANY	HEALTH INSURANCE PREIUM 09/2022	107,834.74
09/02/2022	8329 (A)	DELAU FIRE & SAFETY INC	DELAU FIRE & SAFETY INC	ANNUAL INSPECTION & RECHARGES	112.00
09/02/2022	8330 (A)	MICH BUSINESS POWERED BY MDPA	MICH BUSINESS POWERED BY MDPA	MONTHLY COBRA BILLING 09/2022	50.00
09/02/2022	8331 (A)	RUBOB'S INC	RUBOB'S INC	OFD DRYCLEANING JULY 2022	226.28
			RUBOB'S INC	DRYCLEANING SERVICES FOR OPD JU	66.00
					292.28
09/02/2022	8332 (A)	PERFORMANCE HEALTH SUPPLY INC	PERFORMANCE HEALTH SUPPLY INC	POISON IVEY SUPPLIES FOR DPW QP	278.37
09/02/2022	8333 (A)	SIGNATURE AUTO GROUP-OWOSSO	MCSIGNATURE AUTO GROUP-OWOSSO	MCREPAIR ON CAR 6 FOR OPD QPO2776	863.33
				SIGNATURE AUTO GROUP-OWOSSO MCREPAIR ON CAR 6 OPD QPO 27762	1,167.19
				SIGNATURE AUTO GROUP-OWOSSO MCREPAIR ON MEDIC 5 OFD QPO 27768	1,449.68
					3,480.20
09/02/2022	8334 (A)	SMITH SAND & GRAVEL INC	SMITH SAND & GRAVEL INC	2022 STREET PATCHES PER AMENDME	7,368.40
			SMITH SAND & GRAVEL INC	CLASS II BACK FILL SAND (ESTIM	358.98
					7,727.38
09/02/2022	8335 (A)	UNITED PARCEL SERVICE	UNITED PARCEL SERVICE	SHIPPING FOR WTP	10.26
			UNITED PARCEL SERVICE	SHIPPING FOR VARIOUS DEPARTMENT	26.77
			UNITED PARCEL SERVICE	SHIPPING CHARGES	15.76
					52.79
09/02/2022	8336 (A)	WASTE MANAGEMENT OF MICHIGAN	IWASTE MANAGEMENT OF MICHIGAN	ISLUDGE DISPOSAL FOR WWTP	7,883.47
			WASTE MANAGEMENT OF MICHIGAN	IWASTE DISPOSAL FOR WWTP	8,504.63
					16,388.10
09/02/2022	8337 (A)	VERIZON WIRELESS	VERIZON WIRELESS	M2M MONTHLY CHARGES	310.30
09/02/2022	8338 (A)	VERMEER OF MICHIGAN INC	VERMEER OF MICHIGAN INC	CUTTING TEETH FOR #221 DPW QPO	704.40
			Void Reason: VERMEER HAS A NEW ACCOUNT		
09/02/2022	8339 (A)	GRAYMONT WESTERN LIME INC	GRAYMONT WESTERN LIME INC	PEBBLES QUICK LIME FY 2022-2023	6,966.70
09/16/2022	135649	AMERICAN PUBLIC WORKS ASSOCIAT	AMERICAN PUBLIC WORKS ASSOCIAT	APWA ROAD SCHOLAR PROGRAM BRYCE	749.00
09/16/2022	135650	AMERICAN SPEEDY PRINTING	AMERICAN SPEEDY PRINTING	VINTAGE MOTORCYCLE DAYS PRINTIN	183.00
09/16/2022	135651	BERESFORD COMPANY	BERESFORD COMPANY	NETBADGE CREDITS FOR OFD QPO 27	160.00
09/16/2022	135652	CALEDONIA CHARTER TOWNSHIP	CALEDONIA CHARTER TOWNSHIP	PAYMENT TO CALEDONIA TOWNSHIP	38,110.41
09/16/2022	135653	CITY OF OWOSSO	CITY OF OWOSSO	BUSINESS DEVELOPMENT LOAN DDA A	452.65
			CITY OF OWOSSO	BUSINESS DEVELOPMENT LOAN DDA S	452.65
					905.30
09/16/2022	135654	COMFORT INN	COMFORT INN	LODGING FOR DPW CONFERENCE APWA	403.20
09/16/2022	135655	CORELOGIC CENTRAL REFUNDS	CORELOGIC CENTRAL REFUNDS	2022 Sum Tax Refund 050-450-000	2,501.13
			CORELOGIC CENTRAL REFUNDS	2022 Sum Tax Refund 050-250-000	1,371.21
			CORELOGIC CENTRAL REFUNDS	2022 Sum Tax Refund 050-180-002	800.91
			CORELOGIC CENTRAL REFUNDS	2022 Sum Tax Refund 050-610-001	1,371.84
			CORELOGIC CENTRAL REFUNDS	2022 Sum Tax Refund 050-160-000	1,930.73
			CORELOGIC CENTRAL REFUNDS	2022 Sum Tax Refund 050-420-011	886.67
			CORELOGIC CENTRAL REFUNDS	2022 Sum Tax Refund 050-580-000	722.90
			CORELOGIC CENTRAL REFUNDS	2022 Sum Tax Refund 050-670-002	2,593.87

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			CORELOGIC CENTRAL REFUNDS	2022 Sum Tax Refund 050-320-000	1,123.40
			CORELOGIC CENTRAL REFUNDS	2022 Sum Tax Refund 050-536-000	468.80
			CORELOGIC CENTRAL REFUNDS	2022 Sum Tax Refund 050-602-035	1,046.49
			CORELOGIC CENTRAL REFUNDS	2022 Sum Tax Refund 050-603-004	1,454.93
			CORELOGIC CENTRAL REFUNDS	2022 Sum Tax Refund 050-603-005	1,431.34
			CORELOGIC CENTRAL REFUNDS	2022 Sum Tax Refund 050-580-000	922.30
			CORELOGIC CENTRAL REFUNDS	2022 Sum Tax Refund 050-660-007	1,059.55
			CORELOGIC CENTRAL REFUNDS	2022 Sum Tax Refund 050-070-003	1,099.80
			CORELOGIC CENTRAL REFUNDS	2022 Sum Tax Refund 050-420-007	766.69
			CORELOGIC CENTRAL REFUNDS	2022 Sum Tax Refund 050-610-002	918.76
			CORELOGIC CENTRAL REFUNDS	2022 Sum Tax Refund 050-060-007	1,128.57
					<u>23,599.89</u>
09/16/2022	135656	VOID			V
		Void Reason: Created From Check Run Process			
09/16/2022	135657	DARLA DUNN	DARLA DUNN	FLOWER REIMBURSEMENT PROGRAM	58.42
09/16/2022	135658	DAYSTARR COMMUNICATIONS	DAYSTARR COMMUNICATIONS	PHONE AND INTERNET CHARGES AUGU	1,180.46
			DAYSTARR COMMUNICATIONS	CASTLE PHONE & INTERNET AUG	78.06
					<u>1,258.52</u>
09/16/2022	135659	DETECTON INSTRUMENTS CORPORATI	DETECTON INSTRUMENTS CORPORATI	ACRULOG LONG DEPAYMENT KIT AND .	2,186.07
09/16/2022	135660	FAITH ROGERS	FAITH ROGERS	2ND PLACE CHALK ART CONTEST WIN	50.00
09/16/2022	135661	FIREPROGRAMS	FIREPROGRAMS	FIRE PROGRAM FOR OFD QPO 27773	711.00
09/16/2022	135662	FIRST CLASS TIRE SHREDDERS	FIRST CLASS TIRE SHREDDERS	3000 LBS SCRAP TIRES DPW QPO 27	390.00
09/16/2022	135663	H K ALLEN PAPER CO	H K ALLEN PAPER CO	SHOP SUPPLIES FOR DPW QPO 27823	263.00
09/16/2022	135664	HANNAH SEELEY	HANNAH SEELEY	1ST PLACE CHALK ART CONTEST WIN	100.00
09/16/2022	135665	HAT TRICK TENTS & EVENTS	HAT TRICK TENTS & EVENTS	TABLES AN CHAIRS FOR ELECTIONS	321.00
			HAT TRICK TENTS & EVENTS	12 TABLES FOR DDA 9/10/2022	144.00
					<u>465.00</u>
09/16/2022	135666	HOME DEPOT CREDIT SERVICES	HOME DEPOT CREDIT SERVICES	AUGUST 2022 - HOME DEPOT PURCHA	652.22
09/16/2022	135667	HUNTINGTON NATONAL BANK -CREDI	HUNTINGTON NATONAL BANK -CREDI	AUGUST CREDIT CARD PURCHASES	494.16
09/16/2022	135668	IVAN BROWN	IVAN BROWN	3RD PLACE CHALK ART CONTEST WIN	25.00
09/16/2022	135669	JUDY ELAINE CRAIG	JUDY ELAINE CRAIG	MAIL SERVICE FOR 8/01/2022-8/31	207.00
09/16/2022	135670	KENDRA NICHOLS	KENDRA NICHOLS	LAWN MAINTENANCE JULY	165.00
			KENDRA NICHOLS	LAWN MAINTENANCE AUGUST	275.00
					<u>440.00</u>
09/16/2022	135671	KRISTY BROWN	KRISTY BROWN	BD Payment Refund	25.00
09/16/2022	135672	LAMPHERE'S	LAMPHERE'S	401 N SAGINAW WATER LINE DPW QP	623.93
09/16/2022	135673	LERETA	LERETA	2022 Sum Tax Refund 050-320-000	1,375.72
			LERETA	2022 Sum Tax Refund 050-660-023	656.14
					<u>2,031.86</u>
09/16/2022	135674	LLOYD MILLER & SONS, INC	LLOYD MILLER & SONS, INC	CONTROL UNIT FOR #520 DPW QPO 2	1,300.00
09/16/2022	135675	LOPEZ CONCRETE CONSTRUCTION LI	LOPEZ CONCRETE CONSTRUCTION LI	2022 SIDEWALK PROJECT (WORK DON	732.15
			LOPEZ CONCRETE CONSTRUCTION LI	2022 SIDEWALK PROJECT (WORK DON	61,492.85
					<u>62,225.00</u>
09/16/2022	135676	MICHIGAN ASSOCIATION OF FIRE CM	MICHIGAN ASSOCIATION OF FIRE CM	MEMSIC CONFERENCE REGISTRATION	235.00
09/16/2022	135677	MICHIGAN GOVERNMENT FINANCE	MICHIGAN GOVERNMENT FINANCE	MGFOA DUES FOR 2023 FOR BRAD B.	120.00
09/16/2022	135678	OWOSSO 3 CINEMAS, INC	OWOSSO 3 CINEMAS, INC	2022 Sum Tax Refund 050-470-028	2,047.99

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09/16/2022	135679	OWOSSO BOLT & BRASS CO	OWOSSO BOLT & BRASS CO	SUPPLIES FOR DPW QPO 27829	55.25
			OWOSSO BOLT & BRASS CO	SUPPLIES FOR DPW/WATER QPO 2782	434.00
			OWOSSO BOLT & BRASS CO	SUPPLIES FOR WWTP QPO 27479	215.87
					<u>705.12</u>
09/16/2022	135680	OWOSSO CHARTER TOWNSHIP	OWOSSO CHARTER TOWNSHIP	PAYMENT TO OWOSSO TWP PER WATER	16,937.63
09/16/2022	135681	OWOSSO EQUITIES LLC	OWOSSO EQUITIES LLC	2022 Sum Tax Refund 050-470-016	651.38
			OWOSSO EQUITIES LLC	2022 Sum Tax Refund 050-470-016	631.32
					<u>1,282.70</u>
09/16/2022	135682	OWOSSO HOLDINGS LLC	OWOSSO HOLDINGS LLC	2022 Sum Tax Refund 050-470-016	677.35
09/16/2022	135683	PETERSON'S LANDSCAPING	PETERSON'S LANDSCAPING	AUGUST WEEDING - 8 HOURS PER WE	960.00
09/16/2022	135684	PROFESSIONAL ANSWERING SERVICE	PROFESSIONAL ANSWERING SERVICE	ANSWERING SERVICES AUGUST 2022	79.95
09/16/2022	135685	RRR SUPPLY, INC	RRR SUPPLY, INC	SUPPLIES FOR DPW QPO 27688	160.00
09/16/2022	135686	SHIAWASSEE COUNTY TREASURER	SHIAWASSEE COUNTY TREASURER	2022 SUMMER TAX COLLECTION 8/16	1,822,244.33
09/16/2022	135687	SHIAWASSEE COUNTY TREASURER	SHIAWASSEE COUNTY TREASURER	MOBILE HOME TAX DISBURSEMENT	860.00
09/16/2022	135688	SLOAN'S SEPTIC TANK SERVICE	SLOAN'S SEPTIC TANK SERVICE	IMPORTABLE TOILET CONTRACT 1-2 YE	1,560.00
			SLOAN'S SEPTIC TANK SERVICE	INADDED RENTAL	225.00
					<u>1,785.00</u>
09/16/2022	135689	SORENSEN GROSS COMPANY	SORENSEN GROSS COMPANY	OWOSSO WWTP SOLIDS HANDLING PRO	269,790.24
09/16/2022	135690	SPARTAN STORES LLC	SPARTAN STORES LLC	VG'S PURCHASES FOR AUGUST	48.88
09/16/2022	135691	STATE OF MICHIGAN	STATE OF MICHIGAN	SOR FEE AUGUST 2022	30.00
09/16/2022	135692	STATE OF MICHIGAN	STATE OF MICHIGAN	GOULD STREET FROM OLIVER ST TO I	1,764.12
09/16/2022	135693	STATE OF MICHIGAN	STATE OF MICHIGAN	QUALITY ASSURANCE ASSESSMENT OF	1,507.28
09/16/2022	135694	STEPHEN STREET	STEPHEN STREET	PROPERTY TAX VETERAN REFUND	1,787.30
09/16/2022	135695	TIMOTHY W CORDIER	TIMOTHY W CORDIER	401 N SAGINAW ST. WATER LINE RE	800.00
09/16/2022	135696	WELLS FARGO BANK	WELLS FARGO BANK	2022 Sum Tax Refund 050-541-000	1,030.06
09/16/2022	8340 (A)	AIS CONSTRUCTION EQUIPMENT	AIS CONSTRUCTION EQUIPMENT	PARTS FOR #445 & STOCK DPW QPO	375.93
09/16/2022	8341 (A)	ALS LABORATORY GROUP	ALS LABORATORY GROUP	WASTEWATER ANALYSES-6-30-2023-E	100.00
			ALS LABORATORY GROUP	WASTEWATER ANALYSES-6-30-2023-E	100.00
					<u>200.00</u>
09/16/2022	8342 (A)	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	JULY 2022 - AMAZON ORDER	79.98
			AMAZON CAPITAL SERVICES	JULY 2022 - AMAZON ORDER	472.74
			AMAZON CAPITAL SERVICES	SEPTEMBER 2022 AMAZON ORDERS	16.00
			AMAZON CAPITAL SERVICES	AUGUST 2022 - AMAZON ORDER	529.00
					<u>1,097.72</u>
09/16/2022	8343 (A)	AMY K KIRKLAND	AMY K KIRKLAND	EMPLOYEE REIMBURSEMENT- ELECTION	83.68
09/16/2022	8344 (A)	AXON ENTERPRISE INC	AXON ENTERPRISE INC	74200 TSER FOR OPD QPO 27564	1,500.00
09/16/2022	8345 (A)	B S & A SOFTWARE	B S & A SOFTWARE	BS&A SOFTWARE 08/01/2022 - 8/01	25,952.00
09/16/2022	8346 (A)	BELL FORK LIFT INC	BELL FORK LIFT INC	ANNUAL INSPECTION/ PM WWTP QPO	379.30
09/16/2022	8347 (A)	BOUND TREE MEDICAL LLC	BOUND TREE MEDICAL LLC	SUPPLIES FOR OFD QPO 27637	917.81
			BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES FOR OFD QPO 27	974.64
			BOUND TREE MEDICAL LLC	SUPPLIES FOR OFD QPO 27391	19.80
					<u>1,912.25</u>
09/16/2022	8348 (A)	C & S MOTORS INC	C & S MOTORS INC	EQUIPMENT REPAIR FOR WWTP QPO 2	890.15
09/16/2022	8349 (A)	CENTER FOR TECHNOLOGY & TRAINING	CENTER FOR TECHNOLOGY & TRAINING	2022 LOCAL CONCRETE SEMINAR FOR	100.00
09/16/2022	8350 (A)	CINTAS CORPORATION #308	CINTAS CORPORATION #308	FLOOR MATS PER SERVICE AGREEMEN	38.32
09/16/2022	8351 (A)	CMP DISTRIBUTORS INC	CMP DISTRIBUTORS INC	VESTS FOR OPD QPO 27776	1,825.00
09/16/2022	8352 (A)	CONSUMERS ENERGY	CONSUMERS ENERGY	1111 ALLENDALE AVE, O AUG22	8,010.40

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			CONSUMERS ENERGY	190 E COMSTOCK ST,OW AUG22	233.90
			CONSUMERS ENERGY	1233 E OLIVER ST,OWO AUG22	317.85
			CONSUMERS ENERGY	1260 N HINTZ RD,OWOS AUG22	372.86
			CONSUMERS ENERGY	527 OAKWOOD AVE,OWOS AUG22	667.93
			CONSUMERS ENERGY	AREA LIGHT(S),OWOSSO AUG22	16.15
			CONSUMERS ENERGY	TRAFFIC LIGHT(S),OWO AUG22	11.61
			CONSUMERS ENERGY	STREET LIGHT(S),OWOS AUG22	18,721.00
			CONSUMERS ENERGY	1412 CHIPPEWA TRL,OW AUG22	15,463.04
			CONSUMERS ENERGY	101 W COMSTOCK ST ST AUG22	163.78
			CONSUMERS ENERGY	207 W EXCHANGE ST #1 AUG22	272.45
			CONSUMERS ENERGY	118 W EXCHANGE ST,OW AUG22	25.70
			CONSUMERS ENERGY	106 W EXCHANGE ST UN AUG22	202.45
			CONSUMERS ENERGY	1410 PALMER AVE,OWOS AUG22	193.00
			CONSUMERS ENERGY	1418 WALNUT ST,OWOSS AUG22	203.17
			CONSUMERS ENERGY	525 OAKWOOD AVE,OWOS AUG22	29.27
			CONSUMERS ENERGY	1410 CHIPPEWA TRL,OW AUG22	123.71
			CONSUMERS ENERGY	514 N WASHINGTON ST, AUG22	37.99
			CONSUMERS ENERGY	515 N WASHINGTON ST, AUG22	65.09
			CONSUMERS ENERGY	532 N CHIPMAN ST,OWO AUG22	42.56
			CONSUMERS ENERGY	650 MOORE ST,OWOSSO AUG22	41.87
			CONSUMERS ENERGY	1890 DOWLING DR,OWOS AUG22	91.56
			CONSUMERS ENERGY	522 MILWAUKEE ST UNI AUG22	240.18
			CONSUMERS ENERGY	522 MILWAUKEE ST UNI AUG22	460.78
			CONSUMERS ENERGY	522 MILWAUKEE ST UNI AUG22	97.53
			CONSUMERS ENERGY	625 S SHIAWASSEE ST, AUG22	56.54
			CONSUMERS ENERGY	625 S SHIAWASSEE ST, AUG22	34.26
			CONSUMERS ENERGY	623 S SHIAWASSEE ST, AUG22	128.95
			CONSUMERS ENERGY	1506 W SOUTH ST,OWOS AUG22	40.21
			CONSUMERS ENERGY	424 N CHESTNUT ST,OW AUG22	91.43
			CONSUMERS ENERGY	214 CURWOOD CASTLE D AUG22	247.87
			CONSUMERS ENERGY	224 CURWOOD CASTLE D AUG22	110.78
			CONSUMERS ENERGY	1111 ALLENDALE AVE,O AUG22	114.27
			CONSUMERS ENERGY	100 S BALL ST,OWOSSO AUG22	79.67
			CONSUMERS ENERGY	101 W COMSTOCK ST,OW AUG22	32.18
			CONSUMERS ENERGY	106 W EXCHANGE ST UN AUG22	32.73
			CONSUMERS ENERGY	207 W EXCHANGE ST #2 AUG22	164.54
			CONSUMERS ENERGY	301 W MAIN ST,OWOSSO AUG22	979.32
			CONSUMERS ENERGY	301 W MAIN ST,OWOSSO AUG22	859.31
			CONSUMERS ENERGY	219 N WATER ST,OWOSS AUG22	51.42
			CONSUMERS ENERGY	109 N WATER ST,OWOSS AUG22	23.99
			CONSUMERS ENERGY	202 S WATER ST,OWOSS AUG22	1,407.75
			CONSUMERS ENERGY	202 S WATER ST,OWOSS AUG22	157.67
			CONSUMERS ENERGY	107 S WATER ST,OWOSS AUG22	29.27
			CONSUMERS ENERGY	609 WRIGHT AVE,OWOSS AUG22	62.49
			CONSUMERS ENERGY	190 E COMSTOCK ST UN AUG22	29.84
			CONSUMERS ENERGY	190 E COMSTOCK ST UN AUG22	170.14
			CONSUMERS ENERGY	100 E MASON ST,OWOSS AUG22	29.27
			CONSUMERS ENERGY	100 S PARK ST,OWOSSO AUG22	140.44
			CONSUMERS ENERGY	300 E MONROE ST,OWOS AUG22	41.18
			CONSUMERS ENERGY	828 N GOULD ST,OWOSS AUG22	53.22
			CONSUMERS ENERGY	540 N CHESTNUT ST,OW AUG22	29.27
			CONSUMERS ENERGY	1175 FARR AVE,OWOSSO AUG22	40.08
			CONSUMERS ENERGY	204 S WATER ST,OWOSS AUG22	52.38
			CONSUMERS ENERGY	1590 PALMER AVE PUMP AUG22	29.27
			CONSUMERS ENERGY	1510 PALMER AVE PUMP AUG22	1,930.08
			CONSUMERS ENERGY	501 OAKWOOD AVE,OWOS AUG22	78.14
			CONSUMERS ENERGY	102 S WASHINGTON ST. AUG22	148.49
					<hr/>
					53,582.28

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		Void Reason: Created From Check Run Process			
09/16/2022	8354 (A)	VOID			V
		Void Reason: Created From Check Run Process			
09/16/2022	8355 (A)	VOID			V
		Void Reason: Created From Check Run Process			
09/16/2022	8356 (A)	D & K TRUCK COMPANY INC	D & K TRUCK COMPANY INC	PART FOR TRUCK # 22 DPW QPO2783	357.01
09/16/2022	8357 (A)	EDWARDS SIGN & SCREEN PRINTING	EDWARDS SIGN & SCREEN PRINTING	SIGNS FOR PARKS QPO 27332	110.00
				EDWARDS SIGN & SCREEN PRINTINGAERIAL TOWER BUCKET DECALS OFD	275.00
					385.00
09/16/2022	8358 (A)	ELECTION SOURCE	ELECTION SOURCE	LEASE/RENTAL ICC M160 FOR CITY	1,500.00
09/16/2022	8359 (A)	EPS SECURITY	EPS SECURITY	SECURITY SYSTEM 10/01/22-12/31/	154.50
09/16/2022	8360 (A)	FASTENAL COMPANY	FASTENAL COMPANY	SUPPLIES FOR DPW QPO 27686	611.33
			FASTENAL COMPANY	STOCK FOR DPW QPO 27686	193.38
					804.71
09/16/2022	8361 (A)	FERGUSON ENTERPRISES INC	FERGUSON ENTERPRISES INC	TABLETS FOR DPW/WATER	453.30
09/16/2022	8362 (A)	FERGUSON ENTERPRISES LLC	FERGUSON ENTERPRISES LLC	DECHLORINATOR FOR DPW/WATER QPO	1,045.00
			FERGUSON ENTERPRISES LLC	WATER INVENTORY-PURCHASE NOT TO	7,048.10
					8,093.10
09/16/2022	8363 (A)	FISHBECK, THOMPSON, CARR & HUE	FISHBECK, THOMPSON, CARR & HUE	WATER MASTER PLAN - RELIABILITY	13,657.00
				ENGINEERING SERVICES FOR WWTP S	4,247.75
				WWTP HYDROGEN SULFIDE STUDY 202	9,662.75
				EGLE CLEAN WATER STATE REVOLVIN	583.00
				WWTP PHASE 1 PREENGINEERING WOR	10,211.04
					38,361.54
09/16/2022	8364 (A)	FRONT LINE SERVICES INC	FRONT LINE SERVICES INC	REPAIR E-1 FOR OFD QPO 27775	1,001.74
			FRONT LINE SERVICES INC	REPAIRS TO TOWER 1	3,007.04
					4,008.78
09/16/2022	8365 (A)	GALL'S INC	GALL'S INC	FLASHLIGHT FOR OPD QPO 27777	185.59
09/16/2022	8366 (A)	GILBERT'S DO IT BEST HARDWARE	GILBERT'S DO IT BEST HARDWARE	AUGUST 2022 PURCHASES - GILBERT	281.97
			GILBERT'S DO IT BEST HARDWARE	DDA GILBERTS PURCHASES AUGUST 2	105.82
					387.79
09/16/2022	8367 (A)	GLAESER DAWES CORP	GLAESER DAWES CORP	CENTER STREET WATER MAIN REPLAC	161,543.49
09/16/2022	8368 (A)	GRAINGER INC	GRAINGER INC	AIR FILTERS FOR WTP QPO 27531	200.20
09/16/2022	8369 (A)	GRAYMONT WESTERN LIME INC	GRAYMONT WESTERN LIME INC	PEBBLES QUICK LIME FY 2022-2023	6,995.11
09/16/2022	8370 (A)	GREEN TECH SYSTEMS LLC	GREEN TECH SYSTEMS LLC	2022-2024 WATER LINE REPLACEMEN	52,766.70
09/16/2022	8371 (A)	GROUP RESOURCES	GROUP RESOURCES	SEPT. FSA ADMIN 2022	100.00
09/16/2022	8372 (A)	J & H OIL COMPANY	J & H OIL COMPANY	LUBES AND DELIVERED DIESEL FOR	81.90
			J & H OIL COMPANY	GAS AND FUEL 8/16/2022-8/31/202	8,376.50
					8,458.40
09/16/2022	8373 (A)	JACK DOHENY SUPPLIES INC	JACK DOHENY SUPPLIES INC	GASKETS FOR DPW QPO 27697	122.59
			JACK DOHENY SUPPLIES INC	FLOAT BALL CAGE FOR DPW QPO 278	756.43
			JACK DOHENY SUPPLIES INC	70 DEG ELBOW FOR DPW QPO 27827	834.59

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
					1,713.61
09/16/2022	8374 (A)	LOGICALIS INC	LOGICALIS INC	NETWORK ADMINISTRATOR/ENGINEERI	7,200.00
			LOGICALIS INC	MICROSOFT 365 MIGRATION PROJECT	7,487.50
					14,687.50
09/16/2022	8375 (A)	LUDINGTON ELECTRIC, INC.	LUDINGTON ELECTRIC, INC.	ELECTRICAL WORK FOR WTP QPO 275	100.00
09/16/2022	8376 (A)	MCMaster-CARR SUPPLY CO	MCMaster-CARR SUPPLY CO	SUPPLIES FOR WWTP QPO 27482	118.50
09/16/2022	8377 (A)	MEMORIAL HEALTHCARE CENTER	MEMORIAL HEALTHCARE CENTER	PRE-EMPLOYMENT DRUG SCREENS	148.00
09/16/2022	8378 (A)	MERIT LABORATORIES INC	MERIT LABORATORIES INC	H2S STUDY FOR WWTP QPO 27590	42.00
			MERIT LABORATORIES INC	WATER STUDY FOR WWTP QPO 27592	42.00
					84.00
09/16/2022	8379 (A)	MEYER ELECTRIC INC	MEYER ELECTRIC INC	ELECTRICAL WORK ON WWTP QPO 275	223.00
09/16/2022	8380 (A)	MICHIGAN CRITICAL POWER	MICHIGAN CRITICAL POWER	GENERATOR PM & SERVICE FOR WTP	1,251.00
09/16/2022	8381 (A)	MICHIGAN MUNICIPAL LEAGUE	MICHIGAN MUNICIPAL LEAGUE	CITY OF OWOSSO MEMBERSHIP-10/1/	6,591.00
09/16/2022	8382 (A)	MICHIGAN MUNICIPAL RISK MANAGEM	MICHIGAN MUNICIPAL RISK MANAGE	POLICY PREMIUM 7-1-2022 - 7-1-2	136,672.50
09/16/2022	8383 (A)	MICHIGAN PAVING & MATERIALS CCM	MICHIGAN PAVING & MATERIALS CC	CAMS SEAL FOR DPW QPO 27831	599.22
09/16/2022	8384 (A)	MUNICIPAL EMPLOYEES RETIREMENT	MUNICIPAL EMPLOYEES RETIREMENT	IMERS AUGUST 2022	83,234.00
09/16/2022	8385 (A)	PATRIOT DIAMOND INC.	PATRIOT DIAMOND INC.	BLADES FOR DPW QPO 27824	545.00
09/16/2022	8386 (A)	PHP INSURANCE COMPANY	PHP INSURANCE COMPANY	PHP MEDICARE PAYMENT	158.00
09/16/2022	8387 (A)	PRINTING SYSTEMS, INC.	PRINTING SYSTEMS, INC.	ELECTION SUPPLIES FORM 567 FOR	37.02
09/16/2022	8388 (A)	RUBOB'S INC	RUBOB'S INC	DRY CELANING SERVICES	64.60
			RUBOB'S INC	DRY CLEANING SERVICES	112.00
					176.60
09/16/2022	8389 (A)	SAFEBUILT MICHIGAN LLC	SAFEBUILT MICHIGAN LLC	BUILDING DEPARTMENT SERVICES-5/	11,133.31
09/16/2022	8390 (A)	SAFETY-KLEEN SYSTEMS INC	SAFETY-KLEEN SYSTEMS INC	WWTP-QUARTERLY REPLACE/RECYCLE	344.75
09/16/2022	8391 (A)	SIGNATURE AUTO GROUP-OWOSSO M	SIGNATURE AUTO GROUP-OWOSSO M	COIL CHANGE FOR CAR 7 OPD	56.95
			SIGNATURE AUTO GROUP-OWOSSO M	CREPAIR ON MEDIC 6 OFD QPO	195.00
					251.95
09/16/2022	8392 (A)	STRYKER SALES CORPORATION	STRYKER SALES CORPORATION	3 YEAR MAINTENANCE AGREEMENT FO	1,276.70
09/16/2022	8393 (A)	SUNBURST GARDENS, INC.	SUNBURST GARDENS, INC.	ANNUAL IRRIGATION LINE WORK DOW	2,191.00
09/16/2022	8394 (A)	THE ACCUMED GROUP	THE ACCUMED GROUP	BILLING SERVICE FEE AUG 2022	5,706.76
09/16/2022	8395 (A)	THE ARGUS-PRESS	THE ARGUS-PRESS	PRINTING OF LEGAL NOTICES ETC-7	242.75
09/16/2022	8396 (A)	UNITED PARCEL SERVICE	UNITED PARCEL SERVICE	SHIPPING CHARGES	22.94
			UNITED PARCEL SERVICE	SHIPPING FOR WWTP & WTP	63.22
			UNITED PARCEL SERVICE	SHIPPING OF WWTP	12.73
					98.89
09/16/2022	8397 (A)	USA BLUE BOOK	USA BLUE BOOK	COLORIMETER FOR WTP QPO 27519	649.00
			USA BLUE BOOK	SUPPLIES FOR WTP QPO 27526	828.24
			USA BLUE BOOK	CHEMICALS FOR WTP QPO27526	69.38
			USA BLUE BOOK	BALL VALVE FOR WWTP QPO 27486	184.75
					1,731.37
09/16/2022	8398 (A)	VERIZON WIRELESS	VERIZON WIRELESS	CELLULAR PHONE SERVICES AUG 202	1,675.31
09/16/2022	8399 (A)	VERIZON WIRELESS	VERIZON WIRELESS	CELLULAR PHONE AUGUST 2022	409.01
09/16/2022	8400 (A)	VERMEER OF MICHIGAN INC	VERMEER OF MICHIGAN INC	CUTTING TEETH FOR #221 DPW QPO	704.40
09/16/2022	8401 (E)	MAILCHIMP	MAILCHIMP	EMAIL SERVICE ESSENTIALS PLAN	11.00
09/19/2022	8402 (A)	GRAND RIVER CONSTRUCTION INC	GRAND RIVER CONSTRUCTION INC	WASTEWATER TREATMENT PLANT HEAD	75,838.50

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
			GRAND RIVER CONSTRUCTION INC	WASTEWATER TREATMENT PLANT HEAD	136,326.35
			GRAND RIVER CONSTRUCTION INC	CREDIT MEMO TO BALANCE TOTAL AM	(80,164.85)
					<u>132,000.00</u>
					<u><u>132,000.00</u></u>

1 TOTALS:					
Total of 210 Checks:					3,759,994.15
Less 5 Void Checks:					<u>704.40</u>
Total of 205 Disbursements:					<u><u>3,759,289.75</u></u>



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

MEMORANDUM

DATE: September 26, 2022

TO: OWOSSO CITY COUNCIL

FROM: Nathan Henne, City Manager

RE: Towing Services Contract Review

Background:

2016

In May 2016, all County Police agencies were notified by Shiawassee County Central Dispatch that they would need to select a preferred wrecker for no preference towing services. Previously Central Dispatch would select a no preference towing service.

An RFP was submitted to area towing companies requesting prices for no preference towing services. Bids were submitted and reviewed in July 2016. Two towing companies based in the City of Owosso submitted the lowest responsible bids based on the prices submitted for the various towing services; Dicks Auto Service and Reeves Wheel Alignment.

Staff recommended that the towing bid be awarded to both companies (Dicks Auto Service and Reeves Wheel Alignment) on a rotating basis. The Owosso Police Department (OPD) tows on average less than ten vehicles each month. OPD staff would alternate between the two companies (Dicks Auto Service & Reeves Wheel Alignment) on a rotating basis allowing equal opportunity to both companies to provide towing services.

Two towing contractors were chosen because they submitted identical bids. Reeves got out of the towing business during 2017. That left Dick's Auto until the contract expired in 2019

2019

In June 2019, the initial 3-year towing contract expired so the city went to bid for an additional 3-year towing contract. Dicks Auto Service submitted the lowest responsible bid based on the on the prices submitted for the various towing services. Staff recommended that the towing bid be awarded to Dicks Auto Service.

2022

In June 2022, with the 2019 towing contract set to expire, the city once again bid the next 3-year towing contract. All Star Towing & Repair LLC submitted the lowest responsible bid based on the prices submitted for the various towing services. Staff recommended that the towing bid be awarded to All Star Towing & Repair LLC.

In each of these three contract bids, the city asked for the same information every time:

Item	Description	Unit
1	Light Trucks/Cars/Vans	\$/EA
2	Mileage Charge (if applicable)	\$/EA
3	Hourly Charge (if applicable)	\$/EA
4	Flat Bed Charge (if applicable)	\$/EA
5	Winch Charge (if applicable)	\$/EA

In none of these bids did the city ask for storage fees because it is not the city that would pay that fee but the person or entity that owns the vehicle being towed. Now, in 2022, these storage fees are an issue that is being used to accuse the current towing contractor of nefarious activity.

Storage Fees:

Staff contacted local towing companies to ask how much each one charges for storage and in what manner this fee is charged:

Dick's Auto	\$30/day discretionary & \$50/day for insurance related tows
All Star	\$50/day (day = 12:01 AM to midnight)
Lepley	Used to be \$40/day but now worked into standard base rate towing fee (discretionary. Uses same calculation as insurance companies to define a "day.")
Gaffner	\$40/day for outdoor storage. \$65/day for indoor storage. \$75/day for oversize vehicle storage

All Star Towing "Audit":

At staff's request, All Star towing provided information on all city contract related tows since

the contract began in June, 2022. There have been 12 tows thus far with just one complaint. Dash cam footage was reviewed from the incident that prompted the tow of the complainant's vehicle. The individual involved was arrested so the vehicle needed to be towed. Footage shows officers asking the individual if they preferred a particular towing company. The subject replied that he did not have a preference. All Star was contacted to impound the vehicle.

During the investigation, the officer spoke with the owner of the vehicle who requested a company other than All Star. By now All Star had arrived on scene and had already hooked up to the vehicle to be impounded.

In reviewing all 12 towing invoices from All Star, the only additional fee other than the contractual towing rate of \$75 was the storage fee of \$50/day. According to All Star, that fee is charged based on a 12:01 AM to midnight schedule to constitute a "day." All Star seems consistent on that per-day schedule for storage fees but it is evident that each company charges this fee in different ways – or sometimes not at all (discretionary and case by case). This fee has never been requested in the bid solicitation for reasons stated above.

Complaints:

Councilman Law indicated in the September 19, 2022 council meeting that he had complaints "on his phone" regarding All Star and its towing practices. In that meeting I said I would like to see those complaints. After the meeting, I approached Councilman Law asking to see the complaints. He indicated that the complaints were "mostly hearsay and there is not much to show." I did not inquire further since he claimed he had nothing to show me.

Legal Review and Determination of Potential Contract Disposition (City Attorney)

Contract Review

Issue:

Does the City have a sufficient contractual reason to terminate its contract with Allstar Towing?

Answer:

To date, with the information provided to me (i.e., invoices, bids, and contracts) the answer is no.

Rule:

The City of Owosso reserves the right to terminate the contract without penalty upon thirty (30) days written notice due to:

1. poor performance; or
2. for reasons deemed to be in its best interest.

Poor Performance:

The City provided within its contract a detailed list of expectations for its tow company, including but not limited to a one-hour response time, adequate equipment, thorough cleanup of accident sites and proper licensing and insurance. Only repeated poor performance or failure to comply timely by Allstar would allow for the City to furnish Allstar with a 30-day termination of the contract. To date, I am not aware of any

grounds which suggest poor performance by Allstar, therefore, City does not have sufficient legal grounds to terminate based on poor performance.

Best Interest:

This provision is broad and is at the sole discretion of the City, however, given that Allstar was the lowest bidder, and it has to date, satisfactorily performed its obligations, I am unaware of what other best interest factors may be considered at this point. Therefore, the City likely does not have sufficient grounds to terminate with a 30-day notice period. Although the City has broad discretion within this contract provision, the City should take concern in exercising "Best Interest" as to avoid casting doubt on future promises.

Law

Issue:

Can the City unilaterally and immediately cancel its contract with Allstar Towing without good cause? Or in other words, does the City have a legally sufficient reason to cancel its contract with Allstar beyond the contract?

Answer:

To date, with the information provided to me (i.e., invoices, bids, and contracts) the answer is no.

Rule:

The City could cancel the contract unilaterally and immediately upon Allstar Towing committing any one of the following:

1. an act of fraud by Allstar upon the City's open bid process; or
2. has committed act of fraud against the City and/or a tow customer who relied upon the City and Allstar contract; or
3. a material breach of the contract.

Right to cancel for material breach:

When a party has failed to "substantially perform" its obligations under a contract, it is said to have committed a "material" breach. The other party is then entitled to cancel the contract, as well as to recover damages.

Factors for determining material breach:

Only "material" breaches, not lesser ones, allow the non-breaching party to cancel. The more the breach defeats the entire purpose of the contract and the expectations of the non-breaching party, the more likely it is to be considered "material."

The right to cancel for material breach in law, is similar to our contract language described in the first issue (poor performance). No information has been furnished and verified that suggest that Allstar has committed fraud nor breached in any manner or in such a way as to defeat the entire purpose of the contract and the expectations of the City.

Lastly, if the City unilaterally cancels the Allstar Towing contract, without a contractual reason or without good legal cause, the City would be in breach of contract and may be liable for damages. Therefore, without information to the contrary, Allstar has not breached, and the City should remain committed to the contract until it expires.

Storage Fees:

The City's bid package did not request bids for the storage of vehicles. Therefore, the Allstar fee rate for storage is beyond the City's control. However, if a person desires to challenge their bill for towing or storage there is a Michigan Law (MCL 257.252a) that provides a remedy.

9/19/2022

Hi Steve and Nathan,

I just can't take another HDC meeting. Please consider this my resignation, effective immediately. The loss of Lula's was the last straw. Good luck.

Scott

9/21/2022

To:

The Owosso City Council
Mayor Chris Eveleth
HDC Chairman Steve Teich
City Manager Nathan Henne

Good morning, all,

I am writing to advise that I will retire from the Owosso Historic District Commission on December 31, 2022. I retired from Michigan State University last April after 35 years with University Advancement and began new endeavors that require my full attention.

It has been my honor and pleasure to serve multiple terms on the HDC alongside commissioners for whom I have the greatest admiration and respect. The commission is a valuable advocate for the preservation of the city's historic buildings and has much important work still before it.

Thank you for allowing me this opportunity to serve the City of Owosso.

Best regards,

Gary Wilson

9/21/2022

To:

The Owosso City Council
Mayor Chris Eveleth
OHC Chairman David Acton
City Manager Nathan Henne
Assistant City Manager Amy Fuller

I am writing to advise that I will retire from the Owosso Historical Commission when my term expires on December 31, 2022. I retired from Michigan State University last April after 35 years with University Advancement and began new endeavors that require my full attention.

It has been my honor and pleasure to serve multiple terms on the OHC alongside commissioners for whom I have the greatest admiration and respect. The commission is a valuable advocate for the preservation of the city's historic buildings and collections and has much important work still before it.

Thank you for allowing me this opportunity to serve the City of Owosso.

Best regards,

Gary Wilson

----- Forwarded message -----

From: **Jamie Semans** <jsemans@shiabewell.org>

Date: Wed, Sep 28, 2022 at 3:20 PM

Subject: SDL Resignation Letter.docx

To: Kimberly White <kimberly.white@sdl.lib.mi.us>

Kim-

It saddens me to send this. I actually have been going back and forth on if I would or not. But, I'm feeling it is just best for me and the library to resign at this time. I really wanted to talk to you in person, but I just haven't been able to get there.

I plan to come tonight for a final meeting and let the rest of the Board know.

Please know, I admire you and all you do. And I'll be back!

-Jamie Semans



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: September 26, 2022
TO: Owosso City Council
FROM: Brad Barrett, Finance Director
SUBJECT: Monthly Financial Report – August 2022

RECOMMENDATION:

Receive and file communication from Finance Department.

BACKGROUND:

Per Section 8.6(c) of the Owosso City Charter....

During each month, the City Manager shall submit to the Council data showing the relation between the estimated and actual revenues and expenditures to the end of the preceding month;....

A revenue and expenditure report and cash summary report is included for the period ending August 31, 2022.

Revenue Expense Report

The column labeled “Activity for month” reflects revenues received and expenses paid during the specific month and the column labeled “YTD Balance reflects revenues received and expenses paid since the beginning of the fiscal year (July 1st.)

FISCAL IMPACTS:

None.

Document originated by:

Revenue and Expenditure Report for City of Owosso – Period ending 08-31-2022
Cash Summary by Account for City of Owosso – 08-01-2022– 08-31-2022

PERIOD ENDING 08/31/2022

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 08/31/22	08/31/2022	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 101 - GENERAL FUND							
Revenues							
101-000-402.000	GENERAL PROPERTY TAX	3,791,355.00	3,791,355.00	699,940.44	1,101,669.37	2,689,685.63	29.06
101-000-402.500	OBSOLETE PROPERTY REHAB TAXES (O	2,122.00	2,122.00	0.00	0.00	2,122.00	0.00
101-000-404.000	PA 298 OF 1917	0.00	0.00	55,146.34	86,796.06	(86,796.06)	100.00
101-000-434.000	TRAILER PARK TAXES	975.00	975.00	604.50	1,117.50	(142.50)	114.62
101-000-437.000	INDUSTRIAL/COMMERCIAL FACILITIES	18,236.00	18,236.00	0.00	0.00	18,236.00	0.00
101-000-439.000	MARIJUANA TAX DISTR.	169,000.00	169,000.00	0.00	0.00	169,000.00	0.00
101-000-445.000	INTEREST & PENALTIES ON TAXES	20,348.00	20,348.00	(0.30)	(2.47)	20,350.47	(0.01)
101-000-447.000	ADMINISTRATION FEES	98,575.00	98,575.00	8,256.49	11,881.64	86,693.36	12.05
101-000-476.000	LIQUOR LICENSES	10,000.00	10,000.00	8,067.52	8,067.52	1,932.48	80.68
101-000-476.100	MARIJUANA LICENSE FEE	45,000.00	45,000.00	0.00	0.00	45,000.00	0.00
101-000-477.000	CABLE TELEVISION FRANCHISE FEES	103,000.00	103,000.00	0.00	0.00	103,000.00	0.00
101-000-478.000	MISCELLANEOUS LICENSES	1,000.00	1,000.00	90.00	420.00	580.00	42.00
101-000-490.000	PERMITS-BUILDING	87,500.00	87,500.00	0.00	0.00	87,500.00	0.00
101-000-490.100	PERMITS-ELECTRICAL	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
101-000-490.200	PERMITS-PLUMBING & MECHANICAL	55,000.00	55,000.00	0.00	0.00	55,000.00	0.00
101-000-491.000	PERMITS	475.00	475.00	70.00	110.00	365.00	23.16
101-000-492.000	DOG LICENSES	25.00	25.00	0.00	0.00	25.00	0.00
101-000-502.000	GRANT-FEDERAL	127,886.00	127,886.00	0.00	0.00	127,886.00	0.00
101-000-573.000	LOCAL COMMUNITY STABILIZATION S	75,000.00	75,000.00	0.00	0.00	75,000.00	0.00
101-000-574.000	REVENUE SHARING	1,412,405.00	1,412,405.00	0.00	0.00	1,412,405.00	0.00
101-000-574.050	REVENUE SHARING - STATUTORY	472,902.00	472,902.00	0.00	0.00	472,902.00	0.00
101-000-605.150	VACANT PROPERTY REGISTRATION/IN	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-000-605.200	CHARGE FOR SERVICES RENDERED	229,782.00	229,782.00	5,912.30	7,620.71	222,161.29	3.32
101-000-605.250	DUPLICATING SERVICES	1,000.00	1,000.00	55.00	134.00	866.00	13.40
101-000-605.300	FIRE SERVICES	3,000.00	3,000.00	(2,400.00)	(2,400.00)	5,400.00	(80.00)
101-000-628.000	RENTAL REGISTRATION	1,500.00	1,500.00	100.00	100.00	1,400.00	6.67
101-000-638.000	AMBULANCE CHARGES	295,961.00	295,961.00	32,101.18	70,267.29	225,693.71	23.74
101-000-638.100	AMBULANCE MILEAGE CHARGES	217,668.00	217,668.00	12,950.59	29,773.37	187,894.63	13.68
101-000-638.200	AMBULANCE/ ADVANCED LIFE SUPPOR	393,342.00	393,342.00	35,777.20	92,303.05	301,038.95	23.47
101-000-642.000	CHARGE FOR SERVICES - SALES	4,000.00	4,000.00	620.00	1,395.00	2,605.00	34.88
101-000-652.200	PARKING LEASE INCOME	1,680.00	1,680.00	0.00	0.00	1,680.00	0.00
101-000-657.000	ORDINANCE FINES & COSTS	10,000.00	10,000.00	864.15	1,264.77	8,735.23	12.65
101-000-657.100	PARKING VIOLATIONS	3,500.00	3,500.00	55.00	55.00	3,445.00	1.57
101-000-665.000	INTEREST INCOME	65,129.00	65,129.00	399.00	719.99	64,409.01	1.11
101-000-665.100	MERS INTEREST INCOME	50.00	50.00	0.00	0.00	50.00	0.00
101-000-665.200	ICMA INTEREST INCOME	50.00	50.00	0.00	0.00	50.00	0.00
101-000-667.100	RENTAL INCOME	500.00	500.00	0.00	0.00	500.00	0.00
101-000-675.000	MISCELLANEOUS	20,000.00	20,000.00	1,792.50	2,194.00	17,806.00	10.97
101-000-676.200	WASTEWATER UTIL. ADMIN REIMB	203,175.00	203,175.00	0.00	0.00	203,175.00	0.00
101-000-676.300	CITY UTILITIES ADMIN REIMB	764,820.00	764,820.00	0.00	0.00	764,820.00	0.00
101-000-676.400	DDA/OBRA REIMBURSEMENT	14,594.00	14,594.00	0.00	0.00	14,594.00	0.00
101-000-676.500	ACT 51 ADMIN REIMBURSEMENT	192,013.00	192,013.00	0.00	0.00	192,013.00	0.00
101-000-687.000	INSURANCE REFUNDS	110,000.00	110,000.00	247.99	247.99	109,752.01	0.23
TOTAL REVENUES		9,043,568.00	9,043,568.00	860,649.90	1,413,734.79	7,629,833.21	15.63
Expenditures							
101	CITY COUNCIL	6,800.00	6,800.00	0.00	0.00	6,800.00	0.00
171	CITY MANAGER	273,386.00	273,386.00	20,859.75	38,053.59	235,332.41	13.92
201	FINANCE	304,153.00	304,153.00	27,711.22	41,769.41	262,383.59	13.73

PERIOD ENDING 08/31/2022

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 08/31/22 INCR (DECR)	08/31/2022 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Expenditures							
210	CITY ATTORNEY	120,000.00	120,000.00	8,178.60	16,142.22	103,857.78	13.45
215	CLERK	332,593.00	332,593.00	28,040.73	41,941.03	290,651.97	12.61
228	INFORMATION & TECHNOLOGY	261,225.00	261,225.00	9,680.89	9,680.89	251,544.11	3.71
253	TREASURY	170,218.00	170,218.00	11,612.82	21,477.22	148,740.78	12.62
257	ASSESSING	204,537.00	204,537.00	15,106.17	27,115.35	177,421.65	13.26
261	GENERAL ADMIN	272,659.00	272,659.00	27,629.97	45,997.97	226,661.03	16.87
265	BUILDING & GROUNDS	125,947.00	125,947.00	11,349.24	17,085.68	108,861.32	13.57
270	HUMAN RESOURCES	204,517.00	204,517.00	14,546.11	26,364.54	178,152.46	12.89
301	POLICE	2,825,081.00	2,825,081.00	184,309.94	339,043.56	2,486,037.44	12.00
336	FIRE	2,305,188.00	2,305,188.00	159,775.78	279,098.59	2,026,089.41	12.11
371	BUILDING AND SAFETY	300,766.00	300,766.00	12,910.62	22,626.86	278,139.14	7.52
441	PUBLIC WORKS	776,165.00	776,165.00	33,115.94	73,116.85	703,048.15	9.42
528	LEAF AND BRUSH COLLECTION	202,397.00	202,397.00	11,067.65	25,200.91	177,196.09	12.45
585	PARKING	24,950.00	24,950.00	1,353.33	2,945.48	22,004.52	11.81
720	COMMUNITY DEVELOPMENT	103,370.00	103,370.00	4,764.50	6,589.12	96,780.88	6.37
751	PARKS	203,916.00	203,916.00	33,122.89	51,617.34	152,298.66	25.31
966	TRANSFERS OUT	56,971.00	56,971.00	0.00	0.00	56,971.00	0.00
TOTAL EXPENDITURES		9,074,839.00	9,074,839.00	615,136.15	1,085,866.61	7,988,972.39	11.97
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		9,043,568.00	9,043,568.00	860,649.90	1,413,734.79	7,629,833.21	15.63
TOTAL EXPENDITURES		9,074,839.00	9,074,839.00	615,136.15	1,085,866.61	7,988,972.39	11.97
NET OF REVENUES & EXPENDITURES		(31,271.00)	(31,271.00)	245,513.75	327,868.18	(359,139.18)	1,048.47

PERIOD ENDING 08/31/2022

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

		2022-23		ACTIVITY FOR	YTD BALANCE	AVAILABLE	
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2022-23 AMENDED BUDGET	MONTH 08/31/22 INCR (DECR)	08/31/2022 NORM (ABNORM)	BALANCE NORM (ABNORM)	% BDGT USED
Fund 202 - MAJOR STREET FUND							
Revenues							
202-000-540.000	STATE SOURCES	45,000.00	45,000.00	0.00	0.00	45,000.00	0.00
202-000-541.000	TRUNKLINE MAINTENANCE	36,358.00	36,358.00	0.00	0.00	36,358.00	0.00
202-000-542.000	GAS & WEIGHT TAX	1,403,584.00	1,403,584.00	0.00	0.00	1,403,584.00	0.00
202-000-665.000	INTEREST INCOME	100.00	100.00	1,589.22	2,287.83	(2,187.83)	2,287.83
202-000-678.000	SPECIAL ASSESSMENT	111,125.00	111,125.00	0.00	0.00	111,125.00	0.00
TOTAL REVENUES		1,596,167.00	1,596,167.00	1,589.22	2,287.83	1,593,879.17	0.14
Expenditures							
451	CONSTRUCTION	260,500.00	260,500.00	6,677.20	6,846.80	253,653.20	2.63
463	STREET MAINTENANCE	272,066.00	272,066.00	13,428.27	22,119.81	249,946.19	8.13
473	BRIDGE MAINTENANCE	12,140.00	12,140.00	219.16	219.16	11,920.84	1.81
474	TRAFFIC SERVICES-MAINTENANCE	20,506.00	20,506.00	92.94	92.94	20,413.06	0.45
478	SNOW & ICE CONTROL	131,778.00	131,778.00	3,466.13	5,468.44	126,309.56	4.15
480	TREE TRIMMING	60,568.00	60,568.00	8,253.02	11,239.09	49,328.91	18.56
482	ADMINISTRATION & ENGINEERING	180,538.00	180,538.00	3,733.76	6,249.12	174,288.88	3.46
485	LOCAL STREET TRANSFER	350,000.00	350,000.00	0.00	0.00	350,000.00	0.00
486	TRUNKLINE SURFACE MAINTENANCE	2,641.00	2,641.00	2.27	26.91	2,614.09	1.02
488	TRUNKLINE SWEEPING & FLUSHING	3,662.00	3,662.00	625.31	625.31	3,036.69	17.08
490	TRUNKLINE TREE TRIM & REMOVAL	177.00	177.00	0.00	0.00	177.00	0.00
491	TRUNKLINE STORM DRAIN, CURBS	1,380.00	1,380.00	(160.46)	(160.46)	1,540.46	(11.63)
492	TRUNKLINE ROADSIDE CLEANUP	169.00	169.00	0.00	0.00	169.00	0.00
494	TRUNKLINE TRAFFIC SIGNS	564.00	564.00	52.00	52.00	512.00	9.22
497	TRUNKLINE SNOW & ICE CONTROL	27,752.00	27,752.00	0.00	0.00	27,752.00	0.00
TOTAL EXPENDITURES		1,324,441.00	1,324,441.00	36,389.60	52,779.12	1,271,661.88	3.99
Fund 202 - MAJOR STREET FUND:							
TOTAL REVENUES		1,596,167.00	1,596,167.00	1,589.22	2,287.83	1,593,879.17	0.14
TOTAL EXPENDITURES		1,324,441.00	1,324,441.00	36,389.60	52,779.12	1,271,661.88	3.99
NET OF REVENUES & EXPENDITURES		271,726.00	271,726.00	(34,800.38)	(50,491.29)	322,217.29	18.58

PERIOD ENDING 08/31/2022

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

		2022-23		ACTIVITY FOR	YTD BALANCE	AVAILABLE	
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2022-23 AMENDED BUDGET	MONTH 08/31/22 INCR (DECR)	08/31/2022 NORM (ABNORM)	BALANCE NORM (ABNORM)	% BDGT USED
Fund 203 - LOCAL STREET FUND							
Revenues							
203-000-540.000	STATE SOURCES	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
203-000-542.000	GAS & WEIGHT TAX	516,546.00	516,546.00	0.00	0.00	516,546.00	0.00
203-000-665.000	INTEREST INCOME	0.00	0.00	134.49	217.98	(217.98)	100.00
203-000-678.000	SPECIAL ASSESSMENT	38,902.00	38,902.00	0.00	0.00	38,902.00	0.00
203-000-699.202	MAJOR STREET TRANSFER	350,000.00	350,000.00	0.00	0.00	350,000.00	0.00
TOTAL REVENUES		920,448.00	920,448.00	134.49	217.98	920,230.02	0.02
Expenditures							
451	CONSTRUCTION	382,500.00	382,500.00	0.00	0.00	382,500.00	0.00
463	STREET MAINTENANCE	403,388.00	403,388.00	17,914.58	28,805.59	374,582.41	7.14
474	TRAFFIC SERVICES-MAINTENANCE	6,447.00	6,447.00	11.39	11.39	6,435.61	0.18
478	SNOW & ICE CONTROL	65,397.00	65,397.00	1,540.59	2,430.51	62,966.49	3.72
480	TREE TRIMMING	81,363.00	81,363.00	7,786.86	19,655.74	61,707.26	24.16
482	ADMINISTRATION & ENGINEERING	91,835.00	91,835.00	3,733.64	6,248.80	85,586.20	6.80
TOTAL EXPENDITURES		1,030,930.00	1,030,930.00	30,987.06	57,152.03	973,777.97	5.54
Fund 203 - LOCAL STREET FUND:							
TOTAL REVENUES		920,448.00	920,448.00	134.49	217.98	920,230.02	0.02
TOTAL EXPENDITURES		1,030,930.00	1,030,930.00	30,987.06	57,152.03	973,777.97	5.54
NET OF REVENUES & EXPENDITURES		(110,482.00)	(110,482.00)	(30,852.57)	(56,934.05)	(53,547.95)	51.53

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CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 08/31/22 INCR (DECR)	08/31/2022 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 208 - PARK/RECREATION SITES FUND							
Revenues							
208-000-665.000	INTEREST INCOME	0.00	0.00	6.52	7.28	(7.28)	100.00
208-000-674.100	PRIVATE DONATIONS	0.00	0.00	0.00	10,000.00	(10,000.00)	100.00
208-000-692.100	APPROPRIATION OF FUND BALANCE	47,800.00	47,800.00	0.00	0.00	47,800.00	0.00
TOTAL REVENUES		47,800.00	47,800.00	6.52	10,007.28	37,792.72	20.94
Expenditures							
751	PARKS	47,800.00	47,800.00	126.90	126.90	47,673.10	0.27
TOTAL EXPENDITURES		47,800.00	47,800.00	126.90	126.90	47,673.10	0.27
Fund 208 - PARK/RECREATION SITES FUND:							
TOTAL REVENUES		47,800.00	47,800.00	6.52	10,007.28	37,792.72	20.94
TOTAL EXPENDITURES		47,800.00	47,800.00	126.90	126.90	47,673.10	0.27
NET OF REVENUES & EXPENDITURES		0.00	0.00	(120.38)	9,880.38	(9,880.38)	100.00

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*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 08/31/22 INCR (DECR)	08/31/2022 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 239 - OMS/DDA REVLG LOAN FUND							
Revenues							
239-000-665.000	INTEREST INCOME	4,561.00	4,561.00	37.41	63.18	4,497.82	1.39
239-000-670.000	LOAN PRINCIPAL	107,162.00	107,162.00	7,106.15	14,563.59	92,598.41	13.59
239-000-670.100	LOAN INTEREST	15,785.00	15,785.00	1,210.14	2,438.91	13,346.09	15.45
239-000-674.100	PRIVATE DONATIONS	17,847.00	17,847.00	0.00	0.00	17,847.00	0.00
TOTAL REVENUES		145,355.00	145,355.00	8,353.70	17,065.68	128,289.32	11.74
Expenditures							
000	REVENUE	2,914.00	2,914.00	0.00	0.00	2,914.00	0.00
200	GEN SERVICES	1,571.00	1,571.00	0.00	0.00	1,571.00	0.00
TOTAL EXPENDITURES		4,485.00	4,485.00	0.00	0.00	4,485.00	0.00
Fund 239 - OMS/DDA REVLG LOAN FUND :							
TOTAL REVENUES		145,355.00	145,355.00	8,353.70	17,065.68	128,289.32	11.74
TOTAL EXPENDITURES		4,485.00	4,485.00	0.00	0.00	4,485.00	0.00
NET OF REVENUES & EXPENDITURES		140,870.00	140,870.00	8,353.70	17,065.68	123,804.32	12.11

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CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 08/31/22	08/31/2022	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 243 - OBRA #12 WOODWARD LOFT							
Revenues							
243-000-402.300	OBRA:TAX CAPTURE	125,349.00	125,349.00	0.00	0.00	125,349.00	0.00
TOTAL REVENUES		125,349.00	125,349.00	0.00	0.00	125,349.00	0.00
Expenditures							
721	PROFESSIONAL SERVICES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
964	TAX REIMBURSEMENTS	124,349.00	124,349.00	0.00	0.00	124,349.00	0.00
TOTAL EXPENDITURES		125,349.00	125,349.00	0.00	0.00	125,349.00	0.00
Fund 243 - OBRA #12 WOODWARD LOFT:							
TOTAL REVENUES		125,349.00	125,349.00	0.00	0.00	125,349.00	0.00
TOTAL EXPENDITURES		125,349.00	125,349.00	0.00	0.00	125,349.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00

PERIOD ENDING 08/31/2022

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CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 08/31/22	08/31/2022	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY							
Revenues							
248-000-402.000	GENERAL PROPERTY TAX	33,655.00	33,655.00	7,689.73	11,746.23	21,908.77	34.90
248-000-402.100	TIF	185,108.00	185,108.00	0.00	0.00	185,108.00	0.00
248-000-540.000	STATE SOURCES	0.00	0.00	20,000.00	20,000.00	(20,000.00)	100.00
248-000-665.000	INTEREST INCOME	1,800.00	1,800.00	7.44	7.44	1,792.56	0.41
248-000-670.000	LOAN PRINCIPAL	0.00	0.00	660.15	660.15	(660.15)	100.00
248-000-670.100	LOAN INTEREST	0.00	0.00	363.83	363.83	(363.83)	100.00
248-000-674.200	DONATIONS	5,432.00	5,432.00	0.00	500.00	4,932.00	9.20
248-000-674.300	INCOME-ECNMC RESTRUCTING	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
248-000-674.400	INCOME-PROMOTION	17,600.00	17,600.00	1,200.00	1,200.00	16,400.00	6.82
248-000-674.500	INCOME-ORGANIZATION	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
248-000-675.000	MISCELLANEOUS	0.00	0.00	0.00	80,000.00	(80,000.00)	100.00
248-000-699.101	GENERAL FUND TRANSFER	37,952.00	37,952.00	0.00	0.00	37,952.00	0.00
TOTAL REVENUES		311,547.00	311,547.00	29,921.15	114,477.65	197,069.35	36.74
Expenditures							
200	GEN SERVICES	81,929.00	81,929.00	6,786.52	6,905.63	75,023.37	8.43
261	GENERAL ADMIN	94,881.00	94,881.00	7,640.35	14,083.04	80,797.96	14.84
704	ORGANIZATION	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
705	PROMOTION	19,000.00	19,000.00	135.00	135.00	18,865.00	0.71
706	DESIGN	11,600.00	11,600.00	0.00	0.00	11,600.00	0.00
707	ECONOMIC RESTRUCTURING	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
901	CAPITAL OUTLAY	1,900.00	1,900.00	0.00	0.00	1,900.00	0.00
905	DEBT SERVICE	78,432.00	78,432.00	0.00	452.65	77,979.35	0.58
TOTAL EXPENDITURES		317,742.00	317,742.00	14,561.87	21,576.32	296,165.68	6.79
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:							
TOTAL REVENUES		311,547.00	311,547.00	29,921.15	114,477.65	197,069.35	36.74
TOTAL EXPENDITURES		317,742.00	317,742.00	14,561.87	21,576.32	296,165.68	6.79
NET OF REVENUES & EXPENDITURES		(6,195.00)	(6,195.00)	15,359.28	92,901.33	(99,096.33)	1,499.62

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GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 08/31/22 INCR (DECR)	08/31/2022 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 249 - BUILDING INSPECTION FUND							
Revenues							
249-000-476.100	MARIJUANA LICENSE FEE	0.00	0.00	5,000.00	25,000.00	(25,000.00)	100.00
249-000-490.000	PERMITS-BUILDING	0.00	0.00	17,439.20	27,755.20	(27,755.20)	100.00
249-000-490.100	PERMITS-ELECTRICAL	0.00	0.00	3,240.00	4,465.00	(4,465.00)	100.00
249-000-490.200	PERMITS-PLUMBING & MECHANICAL	0.00	0.00	10,480.00	18,490.00	(18,490.00)	100.00
249-000-665.000	INTEREST INCOME	0.00	0.00	4.44	4.77	(4.77)	100.00
TOTAL REVENUES		0.00	0.00	36,163.64	75,714.97	(75,714.97)	100.00
Expenditures							
200	GEN SERVICES	0.00	0.00	12,910.72	12,935.72	(12,935.72)	100.00
371	BUILDING AND SAFETY	0.00	0.00	625.00	625.00	(625.00)	100.00
TOTAL EXPENDITURES		0.00	0.00	13,535.72	13,560.72	(13,560.72)	100.00
Fund 249 - BUILDING INSPECTION FUND:							
TOTAL REVENUES		0.00	0.00	36,163.64	75,714.97	(75,714.97)	100.00
TOTAL EXPENDITURES		0.00	0.00	13,535.72	13,560.72	(13,560.72)	100.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	22,627.92	62,154.25	(62,154.25)	100.00

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CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 08/31/22	08/31/2022	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 259 - OBRA-DIST#15 -ARMORY BUILDING							
Revenues							
259-000-402.300	OBRA:TAX CAPTURE	74,073.00	74,073.00	0.00	0.00	74,073.00	0.00
TOTAL REVENUES		74,073.00	74,073.00	0.00	0.00	74,073.00	0.00
Expenditures							
721	PROFESSIONAL SERVICES	6,500.00	6,500.00	0.00	0.00	6,500.00	0.00
964	TAX REIMBURSEMENTS	67,573.00	67,573.00	0.00	0.00	67,573.00	0.00
TOTAL EXPENDITURES		74,073.00	74,073.00	0.00	0.00	74,073.00	0.00
Fund 259 - OBRA-DIST#15 -ARMORY BUILDING:							
TOTAL REVENUES		74,073.00	74,073.00	0.00	0.00	74,073.00	0.00
TOTAL EXPENDITURES		74,073.00	74,073.00	0.00	0.00	74,073.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00

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CITY OF OWOSSO
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GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 08/31/22 INCR (DECR)	08/31/2022 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 272 - OBRA FUND-DISTRICT #17 CARGILL (PREV #8)							
Revenues							
272-000-402.300	OBRA:TAX CAPTURE	184,959.00	184,959.00	0.00	0.00	184,959.00	0.00
TOTAL REVENUES		184,959.00	184,959.00	0.00	0.00	184,959.00	0.00
Expenditures							
721	PROFESSIONAL SERVICES	12,000.00	12,000.00	0.00	0.00	12,000.00	0.00
905	DEBT SERVICE	190,721.00	190,721.00	0.00	0.00	190,721.00	0.00
TOTAL EXPENDITURES		202,721.00	202,721.00	0.00	0.00	202,721.00	0.00
Fund 272 - OBRA FUND-DISTRICT #17 CARGILL (PREV #8):							
TOTAL REVENUES		184,959.00	184,959.00	0.00	0.00	184,959.00	0.00
TOTAL EXPENDITURES		202,721.00	202,721.00	0.00	0.00	202,721.00	0.00
NET OF REVENUES & EXPENDITURES		(17,762.00)	(17,762.00)	0.00	0.00	(17,762.00)	0.00

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*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

		2022-23		ACTIVITY FOR	YTD BALANCE	AVAILABLE		
GL NUMBER	DESCRIPTION	ORIGINAL	2022-23	MONTH 08/31/22	08/31/2022	BALANCE		% BDGT
		BUDGET	AMENDED BUDGET	INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)		USED
Fund 273 - OBRA #9 ROBBINS LOFT								
Revenues								
273-000-402.300	OBRA:TAX CAPTURE	3,602.00	3,602.00	0.00	0.00	3,602.00		0.00
TOTAL REVENUES		3,602.00	3,602.00	0.00	0.00	3,602.00		0.00
Expenditures								
721	PROFESSIONAL SERVICES	1,200.00	1,200.00	0.00	0.00	1,200.00		0.00
TOTAL EXPENDITURES		1,200.00	1,200.00	0.00	0.00	1,200.00		0.00
Fund 273 - OBRA #9 ROBBINS LOFT:								
TOTAL REVENUES		3,602.00	3,602.00	0.00	0.00	3,602.00		0.00
TOTAL EXPENDITURES		1,200.00	1,200.00	0.00	0.00	1,200.00		0.00
NET OF REVENUES & EXPENDITURES		2,402.00	2,402.00	0.00	0.00	2,402.00		0.00

PERIOD ENDING 08/31/2022

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 08/31/22 INCR (DECR)	08/31/2022 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 276 - OBRA FUND DISTRICT #16 - QDOBA							
Revenues							
276-000-402.300	OBRA:TAX CAPTURE	10,124.00	10,124.00	0.00	0.00	10,124.00	0.00
276-000-665.000	INTEREST INCOME	0.00	0.00	0.64	0.71	(0.71)	100.00
TOTAL REVENUES		10,124.00	10,124.00	0.64	0.71	10,123.29	0.01
Expenditures							
721	PROFESSIONAL SERVICES	560.00	560.00	0.00	0.00	560.00	0.00
905	DEBT SERVICE	28,172.00	28,172.00	0.00	0.00	28,172.00	0.00
TOTAL EXPENDITURES		28,732.00	28,732.00	0.00	0.00	28,732.00	0.00
Fund 276 - OBRA FUND DISTRICT #16 - QDOBA:							
TOTAL REVENUES		10,124.00	10,124.00	0.64	0.71	10,123.29	0.01
TOTAL EXPENDITURES		28,732.00	28,732.00	0.00	0.00	28,732.00	0.00
NET OF REVENUES & EXPENDITURES		(18,608.00)	(18,608.00)	0.64	0.71	(18,608.71)	0.00

PERIOD ENDING 08/31/2022

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED	MONTH 08/31/22	08/31/2022	BALANCE	
		BUDGET	BUDGET	INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 277 - OBRA FUND DISTRICT #20 - J&H OIL							
Revenues							
277-000-402.300	OBRA:TAX CAPTURE	48,463.00	48,463.00	0.00	0.00	48,463.00	0.00
TOTAL REVENUES		48,463.00	48,463.00	0.00	0.00	48,463.00	0.00
Fund 277 - OBRA FUND DISTRICT #20 - J&H OIL:							
TOTAL REVENUES		48,463.00	48,463.00	0.00	0.00	48,463.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		48,463.00	48,463.00	0.00	0.00	48,463.00	0.00

PERIOD ENDING 08/31/2022

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	ACTIVITY FOR MONTH 08/31/22 INCR (DECR)	YTD BALANCE 08/31/2022 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 280 - OBRA FUND-DISTRICT #21 - 152 E HOWARD ST							
Expenditures							
721	PROFESSIONAL SERVICES	0.00	0.00	600.00	600.00	(600.00)	100.00
TOTAL EXPENDITURES		0.00	0.00	600.00	600.00	(600.00)	100.00
Fund 280 - OBRA FUND-DISTRICT #21 - 152 E HOWARD ST:							
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	600.00	600.00	(600.00)	100.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	(600.00)	(600.00)	600.00	100.00

PERIOD ENDING 08/31/2022

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 08/31/22 INCR (DECR)	08/31/2022 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 283 - OBRA FUND-DISTRICT#3-TIAL							
Revenues							
283-000-402.300	OBRA:TAX CAPTURE	30,813.00	30,813.00	0.00	0.00	30,813.00	0.00
TOTAL REVENUES		30,813.00	30,813.00	0.00	0.00	30,813.00	0.00
Expenditures							
721	PROFESSIONAL SERVICES	750.00	750.00	0.00	0.00	750.00	0.00
905	DEBT SERVICE	22,408.00	22,408.00	0.00	0.00	22,408.00	0.00
964	TAX REIMBURSEMENTS	1,147.00	1,147.00	0.00	0.00	1,147.00	0.00
TOTAL EXPENDITURES		24,305.00	24,305.00	0.00	0.00	24,305.00	0.00
Fund 283 - OBRA FUND-DISTRICT#3-TIAL:							
TOTAL REVENUES		30,813.00	30,813.00	0.00	0.00	30,813.00	0.00
TOTAL EXPENDITURES		24,305.00	24,305.00	0.00	0.00	24,305.00	0.00
NET OF REVENUES & EXPENDITURES		6,508.00	6,508.00	0.00	0.00	6,508.00	0.00

PERIOD ENDING 08/31/2022

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR		YTD BALANCE	AVAILABLE		% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 08/31/22		08/31/2022	BALANCE		
		BUDGET		INCR	(DECR)	NORM (ABNORM)	NORM	(ABNORM)	USED
Fund 287 - ARPA - AMERICAN RESCUE PLAN ACT									
Revenues									
287-000-528.000	OTHER FEDERAL GRANTS	755,760.00	755,760.00		0.00	0.00	755,760.00		0.00
287-000-665.000	INTEREST INCOME	100.00	100.00		1,080.14	1,944.77	(1,844.77)		1,944.77
TOTAL REVENUES		755,860.00	755,860.00		1,080.14	1,944.77	753,915.23		0.26
Fund 287 - ARPA - AMERICAN RESCUE PLAN ACT:									
TOTAL REVENUES		755,860.00	755,860.00		1,080.14	1,944.77	753,915.23		0.26
TOTAL EXPENDITURES		0.00	0.00		0.00	0.00	0.00		0.00
NET OF REVENUES & EXPENDITURES		755,860.00	755,860.00		1,080.14	1,944.77	753,915.23		0.26

PERIOD ENDING 08/31/2022

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CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 08/31/22 INCR (DECR)	08/31/2022 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 297 - HISTORICAL FUND							
Revenues							
297-000-643.000	SALES	2,000.00	2,000.00	352.00	597.00	1,403.00	29.85
297-000-665.000	INTEREST INCOME	25.00	25.00	6.18	8.64	16.36	34.56
297-000-667.100	RENTAL INCOME	16,800.00	16,800.00	700.00	1,400.00	15,400.00	8.33
297-000-674.100	PRIVATE DONATIONS	11,000.00	11,000.00	3,206.00	5,393.00	5,607.00	49.03
297-000-699.101	GENERAL FUND TRANSFER	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
TOTAL REVENUES		39,825.00	39,825.00	4,264.18	7,398.64	32,426.36	18.58
Expenditures							
797	HISTORICAL COMMISSION	20,842.00	20,842.00	1,510.78	2,667.90	18,174.10	12.80
798	CASTLE	15,780.00	15,780.00	617.42	726.24	15,053.76	4.60
799	GOULD HOUSE	13,250.00	13,250.00	89.78	89.78	13,160.22	0.68
800	COMSTOCK/WOODARD	500.00	500.00	89.61	89.61	410.39	17.92
TOTAL EXPENDITURES		50,372.00	50,372.00	2,307.59	3,573.53	46,798.47	7.09
Fund 297 - HISTORICAL FUND:							
TOTAL REVENUES		39,825.00	39,825.00	4,264.18	7,398.64	32,426.36	18.58
TOTAL EXPENDITURES		50,372.00	50,372.00	2,307.59	3,573.53	46,798.47	7.09
NET OF REVENUES & EXPENDITURES		(10,547.00)	(10,547.00)	1,956.59	3,825.11	(14,372.11)	36.27

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CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

		2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	ACTIVITY FOR MONTH 08/31/22 INCR (DECR)	YTD BALANCE 08/31/2022 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
GL NUMBER	DESCRIPTION						
Fund 301 - GENERAL DEBT SERVICE (VOTED BONDS)							
Revenues							
301-000-402.000	GENERAL PROPERTY TAX	791,967.00	791,967.00	193,669.99	278,445.21	513,521.79	35.16
301-000-665.000	INTEREST INCOME	0.00	0.00	293.65	330.96	(330.96)	100.00
TOTAL REVENUES		791,967.00	791,967.00	193,963.64	278,776.17	513,190.83	35.20
Expenditures							
905	DEBT SERVICE	791,950.00	791,950.00	0.00	0.00	791,950.00	0.00
TOTAL EXPENDITURES		791,950.00	791,950.00	0.00	0.00	791,950.00	0.00
Fund 301 - GENERAL DEBT SERVICE (VOTED BONDS):							
TOTAL REVENUES		791,967.00	791,967.00	193,963.64	278,776.17	513,190.83	35.20
TOTAL EXPENDITURES		791,950.00	791,950.00	0.00	0.00	791,950.00	0.00
NET OF REVENUES & EXPENDITURES		17.00	17.00	193,963.64	278,776.17	(278,759.17)	19,859.82

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO							
MONTHLY REVENUE AND EXPENDITURE REPORT							
GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 08/31/22	08/31/2022	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 401 - CAPITAL PROJECT FUND							
Expenditures							
000	REVENUE	0.00	0.00	1,571.50	1,571.50	(1,571.50)	100.00
TOTAL EXPENDITURES		0.00	0.00	1,571.50	1,571.50	(1,571.50)	100.00
Fund 401 - CAPITAL PROJECT FUND:							
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	1,571.50	1,571.50	(1,571.50)	100.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	(1,571.50)	(1,571.50)	1,571.50	100.00

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CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

		2022-23		ACTIVITY FOR	YTD BALANCE	AVAILABLE	
GL NUMBER	DESCRIPTION	ORIGINAL	2022-23	MONTH 08/31/22	08/31/2022	BALANCE	% BDGT
		BUDGET	AMENDED BUDGET	INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 469 - CAPITAL PROJECTS-BUILDING AUTHORITY							
Revenues							
469-000-692.100	APPROPRIATION OF FUND BALANCE	29,500.00	29,500.00	0.00	0.00	29,500.00	0.00
TOTAL REVENUES		29,500.00	29,500.00	0.00	0.00	29,500.00	0.00
Expenditures							
901	CAPITAL OUTLAY	29,500.00	29,500.00	0.00	0.00	29,500.00	0.00
TOTAL EXPENDITURES		29,500.00	29,500.00	0.00	0.00	29,500.00	0.00
Fund 469 - CAPITAL PROJECTS-BUILDING AUTHORITY:							
TOTAL REVENUES		29,500.00	29,500.00	0.00	0.00	29,500.00	0.00
TOTAL EXPENDITURES		29,500.00	29,500.00	0.00	0.00	29,500.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00

PERIOD ENDING 08/31/2022

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CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 08/31/22	08/31/2022	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 588 - TRANSPORTATION FUND							
Revenues							
588-000-402.000	GENERAL PROPERTY TAX	41,528.00	41,528.00	8,269.14	13,013.81	28,514.19	31.34
588-000-665.000	INTEREST INCOME	0.00	0.00	38.04	41.35	(41.35)	100.00
588-000-692.100	APPROPRIATION OF FUND BALANCE	35,627.00	35,627.00	0.00	0.00	35,627.00	0.00
TOTAL REVENUES		77,155.00	77,155.00	8,307.18	13,055.16	64,099.84	16.92
Expenditures							
200	GEN SERVICES	77,155.00	77,155.00	0.00	61,663.86	15,491.14	79.92
TOTAL EXPENDITURES		77,155.00	77,155.00	0.00	61,663.86	15,491.14	79.92
Fund 588 - TRANSPORTATION FUND:							
TOTAL REVENUES		77,155.00	77,155.00	8,307.18	13,055.16	64,099.84	16.92
TOTAL EXPENDITURES		77,155.00	77,155.00	0.00	61,663.86	15,491.14	79.92
NET OF REVENUES & EXPENDITURES		0.00	0.00	8,307.18	(48,608.70)	48,608.70	100.00

PERIOD ENDING 08/31/2022

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CITY OF OWOSSO
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GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 08/31/22 INCR (DECR)	08/31/2022 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 590 - SEWER FUND							
Revenues							
590-000-491.000	PERMITS	0.00	0.00	0.00	90.00	(90.00)	100.00
590-000-643.100	METERED SALES	2,743,024.00	2,743,024.00	1,506.02	1,405.53	2,741,618.47	0.05
590-000-644.000	PENALTIES - LATE CHARGES	27,430.00	27,430.00	9,477.08	8,760.33	18,669.67	31.94
590-000-665.000	INTEREST INCOME	1,000.00	1,000.00	606.54	613.56	386.44	61.36
590-000-675.000	MISCELLANEOUS	0.00	0.00	0.00	400.00	(400.00)	100.00
TOTAL REVENUES		2,771,454.00	2,771,454.00	11,589.64	11,269.42	2,760,184.58	0.41
Expenditures							
200	GEN SERVICES	2,090,402.00	2,090,402.00	154,686.18	301,966.35	1,788,435.65	14.45
549	SEWER OPERATIONS	171,072.00	171,072.00	23,227.36	38,221.75	132,850.25	22.34
901	CAPITAL OUTLAY	485,000.00	485,000.00	0.00	0.00	485,000.00	0.00
905	DEBT SERVICE	131,228.00	131,228.00	0.00	0.00	131,228.00	0.00
TOTAL EXPENDITURES		2,877,702.00	2,877,702.00	177,913.54	340,188.10	2,537,513.90	11.82
Fund 590 - SEWER FUND:							
TOTAL REVENUES		2,771,454.00	2,771,454.00	11,589.64	11,269.42	2,760,184.58	0.41
TOTAL EXPENDITURES		2,877,702.00	2,877,702.00	177,913.54	340,188.10	2,537,513.90	11.82
NET OF REVENUES & EXPENDITURES		(106,248.00)	(106,248.00)	(166,323.90)	(328,918.68)	222,670.68	309.58

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 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 08/31/22 INCR (DECR)	08/31/2022 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 591 - WATER FUND							
Revenues							
591-000-491.000	PERMITS	0.00	0.00	120.00	150.00	(150.00)	100.00
591-000-493.000	PERMITS-OWOSSO TOWNSHIP	0.00	0.00	13,460.00	36,500.00	(36,500.00)	100.00
591-000-538.000	CAPITAL CONTRIBUTION-FEDERAL	1,910,000.00	1,910,000.00	0.00	17,092.00	1,892,908.00	0.89
591-000-540.000	STATE SOURCES	345,016.00	345,016.00	0.00	0.00	345,016.00	0.00
591-000-605.100	WATER MAIN REPLACEMENT CHARGE	749,304.00	749,304.00	108.01	90.21	749,213.79	0.01
591-000-605.350	MATERIAL & SERVICE	0.00	0.00	6,179.90	16,547.02	(16,547.02)	100.00
591-000-643.100	METERED SALES	3,517,836.00	3,517,836.00	1,982.78	4,443.05	3,513,392.95	0.13
591-000-643.200	METERED SALES-WHOLESALE-USAGE	314,831.00	314,831.00	35,574.27	64,229.71	250,601.29	20.40
591-000-644.000	PENALTIES - LATE CHARGES	43,000.00	43,000.00	14,287.74	13,468.95	29,531.05	31.32
591-000-665.000	INTEREST INCOME	1,000.00	1,000.00	2,903.38	4,073.06	(3,073.06)	407.31
591-000-667.300	HYDRANT RENTAL	24,000.00	24,000.00	0.00	0.00	24,000.00	0.00
591-000-675.000	MISCELLANEOUS	1,440.00	1,440.00	1,282.10	1,402.10	37.90	97.37
591-000-675.200	MISCELLANEOUS WATER CHARGES	0.00	0.00	100.00	250.00	(250.00)	100.00
TOTAL REVENUES		6,906,427.00	6,906,427.00	75,998.18	158,246.10	6,748,180.90	2.29
Expenditures							
200	GEN SERVICES	891,525.00	891,525.00	29,265.21	43,561.67	847,963.33	4.89
552	WATER UNDERGROUND	2,677,040.00	2,677,040.00	241,527.14	357,551.25	2,319,488.75	13.36
553	WATER FILTRATION	1,546,975.00	1,546,975.00	90,412.62	140,396.23	1,406,578.77	9.08
901	CAPITAL OUTLAY	1,468,545.00	1,468,545.00	90,243.41	90,243.41	1,378,301.59	6.15
905	DEBT SERVICE	909,816.00	909,816.00	0.00	0.00	909,816.00	0.00
TOTAL EXPENDITURES		7,493,901.00	7,493,901.00	451,448.38	631,752.56	6,862,148.44	8.43
Fund 591 - WATER FUND:							
TOTAL REVENUES		6,906,427.00	6,906,427.00	75,998.18	158,246.10	6,748,180.90	2.29
TOTAL EXPENDITURES		7,493,901.00	7,493,901.00	451,448.38	631,752.56	6,862,148.44	8.43
NET OF REVENUES & EXPENDITURES		(587,474.00)	(587,474.00)	(375,450.20)	(473,506.46)	(113,967.54)	80.60

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GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 08/31/22 INCR (DECR)	08/31/2022 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 599 - WASTEWATER FUND							
Revenues							
599-000-540.000	STATE SOURCES	4,882,626.00	4,882,626.00	0.00	0.00	4,882,626.00	0.00
599-000-602.100	OP & MAINT CHRG - OWOSSO	1,312,875.00	1,312,875.00	103,381.69	209,104.11	1,103,770.89	15.93
599-000-602.200	OP & MAINT CHRG - OWOSSO TWP	245,757.00	245,757.00	25,399.47	49,345.11	196,411.89	20.08
599-000-602.300	OP & MAINT CHRG - CALEDONIA TWS	117,994.00	117,994.00	8,645.55	17,769.32	100,224.68	15.06
599-000-602.400	OP & MAINT CHRG - CORUNNA	238,861.00	238,861.00	22,197.29	43,029.47	195,831.53	18.01
599-000-603.100	REPLACEMENT CHRG - OWOSSO	131,884.00	131,884.00	15,932.70	32,100.54	99,783.46	24.34
599-000-603.200	REPLACEMENT CHRG - OWOSSO TWP	24,687.00	24,687.00	4,801.90	9,457.76	15,229.24	38.31
599-000-603.300	REPLACEMENT CHRG - CALEDONIA TWP	11,853.00	11,853.00	2,574.61	5,197.26	6,655.74	43.85
599-000-603.400	REPLACEMENT CHRG - CORUNNA	23,995.00	23,995.00	3,192.79	6,248.45	17,746.55	26.04
599-000-606.100	DEBT SERVICE CHRG - OWOSSO	185,891.00	185,891.00	15,490.84	30,981.68	154,909.32	16.67
599-000-606.200	DEBT SERVICE CHRG - OWOSSO TWP	75,408.00	75,408.00	6,284.02	12,568.04	62,839.96	16.67
599-000-606.300	DEBT SERVICE CHRG - CALEDONIA TWP	57,170.00	57,170.00	4,764.16	9,528.32	47,641.68	16.67
599-000-606.400	DEBT SERVICE CHRG - CORUNNA	32,268.00	32,268.00	2,688.98	5,377.96	26,890.04	16.67
599-000-665.000	INTEREST INCOME	1,000.00	1,000.00	67.49	76.82	923.18	7.68
599-000-675.000	MISCELLANEOUS	0.00	0.00	110.35	4,284.11	(4,284.11)	100.00
TOTAL REVENUES		7,342,269.00	7,342,269.00	215,531.84	435,068.95	6,907,200.05	5.93
Expenditures							
200	GEN SERVICES	6,350.00	6,350.00	1,762.58	1,946.64	4,403.36	30.66
548	WASTEWATER OPERATIONS	1,915,488.00	1,915,488.00	93,567.80	159,593.21	1,755,894.79	8.33
901	CAPITAL OUTLAY	5,012,126.00	5,012,126.00	1,141.00	1,141.00	5,010,985.00	0.02
905	DEBT SERVICE	350,737.00	350,737.00	0.00	0.00	350,737.00	0.00
TOTAL EXPENDITURES		7,284,701.00	7,284,701.00	96,471.38	162,680.85	7,122,020.15	2.23
Fund 599 - WASTEWATER FUND:							
TOTAL REVENUES		7,342,269.00	7,342,269.00	215,531.84	435,068.95	6,907,200.05	5.93
TOTAL EXPENDITURES		7,284,701.00	7,284,701.00	96,471.38	162,680.85	7,122,020.15	2.23
NET OF REVENUES & EXPENDITURES		57,568.00	57,568.00	119,060.46	272,388.10	(214,820.10)	473.16

PERIOD ENDING 08/31/2022

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 08/31/22 INCR (DECR)	08/31/2022 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 661 - FLEET MAINTENANCE FUND							
Revenues							
661-000-665.000	INTEREST INCOME	100.00	100.00	1,024.13	1,156.94	(1,056.94)	1,156.94
661-000-667.200	EQUIPMENT RENTAL	646,427.00	646,427.00	84,763.49	172,609.92	473,817.08	26.70
TOTAL REVENUES		646,527.00	646,527.00	85,787.62	173,766.86	472,760.14	26.88
Expenditures							
594	FLEET MAINTENANCE	331,468.00	331,468.00	16,066.97	30,940.25	300,527.75	9.33
901	CAPITAL OUTLAY	390,200.00	390,200.00	76,570.00	76,570.00	313,630.00	19.62
TOTAL EXPENDITURES		721,668.00	721,668.00	92,636.97	107,510.25	614,157.75	14.90
Fund 661 - FLEET MAINTENANCE FUND:							
TOTAL REVENUES		646,527.00	646,527.00	85,787.62	173,766.86	472,760.14	26.88
TOTAL EXPENDITURES		721,668.00	721,668.00	92,636.97	107,510.25	614,157.75	14.90
NET OF REVENUES & EXPENDITURES		(75,141.00)	(75,141.00)	(6,849.35)	66,256.61	(141,397.61)	88.18

PERIOD ENDING 08/31/2022

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	ACTIVITY FOR MONTH 08/31/22 INCR (DECR)	YTD BALANCE 08/31/2022 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 854 - 2009 SPECIAL ASSESSMENT							
Revenues							
854-000-665.000	INTEREST INCOME	0.00	0.00	151.20	151.20	(151.20)	100.00
TOTAL REVENUES		0.00	0.00	151.20	151.20	(151.20)	100.00
Fund 854 - 2009 SPECIAL ASSESSMENT:							
TOTAL REVENUES		0.00	0.00	151.20	151.20	(151.20)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	151.20	151.20	(151.20)	100.00

PERIOD ENDING 08/31/2022

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 08/31/22 INCR (DECR)	08/31/2022 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 858 - 2013 SPECIAL ASSESSMENT							
Revenues							
858-000-445.000	INTEREST & PENALTIES ON TAXES	181.00	181.00	0.00	0.00	181.00	0.00
858-000-451.000	SPECIAL ASSESSMENTS	1,009.00	1,009.00	0.00	0.00	1,009.00	0.00
TOTAL REVENUES		1,190.00	1,190.00	0.00	0.00	1,190.00	0.00
Fund 858 - 2013 SPECIAL ASSESSMENT:							
TOTAL REVENUES		1,190.00	1,190.00	0.00	0.00	1,190.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		1,190.00	1,190.00	0.00	0.00	1,190.00	0.00

PERIOD ENDING 08/31/2022

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 08/31/22 INCR (DECR)	08/31/2022 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 864 - 2016 SPECIAL ASSESSMENT							
Revenues							
864-000-445.000	INTEREST & PENALTIES ON TAXES	1,527.00	1,527.00	0.00	0.00	1,527.00	0.00
864-000-451.000	SPECIAL ASSESSMENTS	2,828.00	2,828.00	0.00	0.00	2,828.00	0.00
TOTAL REVENUES		4,355.00	4,355.00	0.00	0.00	4,355.00	0.00
Fund 864 - 2016 SPECIAL ASSESSMENT:							
TOTAL REVENUES		4,355.00	4,355.00	0.00	0.00	4,355.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		4,355.00	4,355.00	0.00	0.00	4,355.00	0.00

PERIOD ENDING 08/31/2022

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	ACTIVITY FOR MONTH 08/31/22 INCR (DECR)	YTD BALANCE 08/31/2022 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 865 - 2017 SPECIAL ASSESSMENTS							
Revenues							
865-000-445.000	INTEREST & PENALTIES ON TAXES	7,227.00	7,227.00	0.00	0.00	7,227.00	0.00
865-000-451.000	SPECIAL ASSESSMENTS	12,219.00	12,219.00	0.00	0.00	12,219.00	0.00
TOTAL REVENUES		19,446.00	19,446.00	0.00	0.00	19,446.00	0.00
Fund 865 - 2017 SPECIAL ASSESSMENTS:							
TOTAL REVENUES		19,446.00	19,446.00	0.00	0.00	19,446.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		19,446.00	19,446.00	0.00	0.00	19,446.00	0.00

PERIOD ENDING 08/31/2022

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	ACTIVITY FOR MONTH 08/31/22 INCR (DECR)	YTD BALANCE 08/31/2022 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 866 - 2018 SPECIAL ASSESSMENTS							
Revenues							
866-000-445.000	INTEREST & PENALTIES ON TAXES	15,188.00	15,188.00	930.87	930.87	14,257.13	6.13
866-000-451.000	SPECIAL ASSESSMENTS	42,190.00	42,190.00	15,705.46	15,705.46	26,484.54	37.23
TOTAL REVENUES		57,378.00	57,378.00	16,636.33	16,636.33	40,741.67	28.99
Fund 866 - 2018 SPECIAL ASSESSMENTS:							
TOTAL REVENUES		57,378.00	57,378.00	16,636.33	16,636.33	40,741.67	28.99
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		57,378.00	57,378.00	16,636.33	16,636.33	40,741.67	28.99

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO							
MONTHLY REVENUE AND EXPENDITURE REPORT							
GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	
		ORIGINAL	AMENDED BUDGET	MONTH 08/31/22	08/31/2022	BALANCE	% BDGT
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 867 - 2019 SPECIAL ASSESSMENTS							
Revenues							
867-000-445.000	INTEREST & PENALTIES ON TAXES	6,904.00	6,904.00	140.94	140.94	6,763.06	2.04
867-000-451.000	SPECIAL ASSESSMENTS	16,439.00	16,439.00	2,348.99	2,349.00	14,090.00	14.29
TOTAL REVENUES		23,343.00	23,343.00	2,489.93	2,489.94	20,853.06	10.67
Fund 867 - 2019 SPECIAL ASSESSMENTS:							
TOTAL REVENUES		23,343.00	23,343.00	2,489.93	2,489.94	20,853.06	10.67
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		23,343.00	23,343.00	2,489.93	2,489.94	20,853.06	10.67

PERIOD ENDING 08/31/2022

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 08/31/22 INCR (DECR)	08/31/2022 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 868 - 2020 SPECIAL ASSESSMENTS							
Revenues							
868-000-445.000	INTEREST & PENALTIES ON TAXES	7,795.00	7,795.00	0.00	231.04	7,563.96	2.96
868-000-451.000	SPECIAL ASSESSMENTS	16,240.00	16,240.00	0.00	4,200.68	12,039.32	25.87
TOTAL REVENUES		24,035.00	24,035.00	0.00	4,431.72	19,603.28	18.44
Fund 868 - 2020 SPECIAL ASSESSMENTS:							
TOTAL REVENUES		24,035.00	24,035.00	0.00	4,431.72	19,603.28	18.44
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		24,035.00	24,035.00	0.00	4,431.72	19,603.28	18.44

PERIOD ENDING 08/31/2022

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 08/31/22 INCR (DECR)	08/31/2022 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 869 - 2021-20XX SPECIAL ASSESSMENTS							
Revenues							
869-000-445.000	INTEREST & PENALTIES ON TAXES	7,111.00	7,111.00	582.02	582.02	6,528.98	8.18
869-000-451.000	SPECIAL ASSESSMENTS	13,169.00	13,169.00	4,462.74	4,602.92	8,566.08	34.95
TOTAL REVENUES		20,280.00	20,280.00	5,044.76	5,184.94	15,095.06	25.57
Fund 869 - 2021-20XX SPECIAL ASSESSMENTS:							
TOTAL REVENUES		20,280.00	20,280.00	5,044.76	5,184.94	15,095.06	25.57
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		20,280.00	20,280.00	5,044.76	5,184.94	15,095.06	25.57
TOTAL REVENUES - ALL FUNDS		32,053,279.00	32,053,279.00	1,557,663.90	2,741,927.09	29,311,351.91	8.55
TOTAL EXPENDITURES - ALL FUNDS		31,583,566.00	31,583,566.00	1,533,686.66	2,540,602.35	29,042,963.65	8.04
NET OF REVENUES & EXPENDITURES		469,713.00	469,713.00	23,977.24	201,324.74	268,388.26	42.86

FROM 08/01/2022 TO 08/31/2022

FUND: ALL FUNDS

CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 08/01/2022	Total Debits	Total Credits	Ending Balance 08/31/2022
Fund 101	GENERAL FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	(310,620.67)	1,731,688.99	717,798.12	703,270.20
001.201	MI CLASS ACCOUNT	66,716.62	94.50	0.00	66,811.12
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	2,001,356.96	252.35	0.00	2,001,609.31
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	3,013,642.82	0.00	0.00	3,013,642.82
002.203	AMBULANCE PAYMENT BANK ACCOUNT	707,351.37	75,871.26	500,000.00	283,222.63
004.000	PETTY CASH	1,925.00	0.00	0.00	1,925.00
	GENERAL FUND	5,480,372.10	1,807,907.10	1,217,798.12	6,070,481.08
Fund 202	MAJOR STREET FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	1,032,830.63	128,026.55	550,359.65	610,497.53
001.201	MI CLASS ACCOUNT	546,425.17	501,481.56	0.00	1,047,906.73
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	500,340.50	63.09	0.00	500,403.59
	MAJOR STREET FUND	2,079,596.30	629,571.20	550,359.65	2,158,807.85
Fund 203	LOCAL STREET FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	658,512.26	41,479.47	30,987.06	669,004.67
001.201	MI CLASS ACCOUNT	16,112.78	22.80	0.00	16,135.58
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	500,340.50	63.09	0.00	500,403.59
	LOCAL STREET FUND	1,174,965.54	41,565.36	30,987.06	1,185,543.84
Fund 208	PARK/RECREATION SITES FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	91,214.68	6.52	126.90	91,094.30
Fund 239	OMS/DDA REVLG LOAN FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	161,399.31	8,743.44	0.00	170,142.75
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	200,136.21	25.24	0.00	200,161.45
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	200,958.03	0.00	0.00	200,958.03
	OMS/DDA REVLG LOAN FUND	562,493.55	8,768.68	0.00	571,262.23
Fund 243	OBRA #12 WOODWARD LOFT				
001.200	POOLED CASH (HUNTINGTON BANK)	122,324.81	0.00	0.00	122,324.81
Fund 248	DOWNTOWN DEVELOPMENT AUTHORITY				
001.200	POOLED CASH (HUNTINGTON BANK)	65,320.91	30,565.38	15,014.52	80,871.77
Fund 249	BUILDING INSPECTION FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	39,526.33	36,163.64	13,535.72	62,154.25
Fund 259	OBRA-DIST#15 -ARMORY BUILDING				
001.200	POOLED CASH (HUNTINGTON BANK)	4,155.45	0.00	0.00	4,155.45
Fund 272	OBRA FUND-DISTRICT #17 CARGILL (PREV #8)				
001.200	POOLED CASH (HUNTINGTON BANK)	10,374.41	0.00	0.00	10,374.41
Fund 273	OBRA #9 ROBBINS LOFT				
001.200	POOLED CASH (HUNTINGTON BANK)	48,009.26	0.00	0.00	48,009.26
Fund 276	OBRA FUND DISTRICT #16 - QDOBA				
001.200	POOLED CASH (HUNTINGTON BANK)	8,973.79	0.64	0.00	8,974.43
Fund 280	OBRA FUND-DISTRICT #21 - 152 E HOWARD ST				
001.200	POOLED CASH (HUNTINGTON BANK)	(4,800.00)	0.00	600.00	(5,400.00)
Fund 283	OBRA FUND-DISTRICT#3-TIAL				
001.200	POOLED CASH (HUNTINGTON BANK)	3,257.52	0.00	0.00	3,257.52
Fund 287	ARPA - AMERICAN RESCUE PLAN ACT				
001.200	POOLED CASH (HUNTINGTON BANK)	12,592.28	0.04	12,000.00	592.32
001.201	MI CLASS ACCOUNT	750,864.52	13,080.10	0.00	763,944.62
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	757,623.48	0.00	0.00	757,623.48
	ARPA - AMERICAN RESCUE PLAN ACT	1,521,080.28	13,080.14	12,000.00	1,522,160.42

CASH SUMMARY BY ACCOUNT FOR CITY OF OWOSSO
 FROM 08/01/2022 TO 08/31/2022
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 08/01/2022	Total Debits	Total Credits	Ending Balance 08/31/2022
Fund 297	HISTORICAL FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	58,212.28	3,700.19	3,411.59	58,500.88
001.202	HC CHECKING ACCOUNT	1,762.63	538.28	53.81	2,247.10
004.000	PETTY CASH	100.00	0.00	0.00	100.00
005.100	HISTORICAL DISTRICT ENDOWMENT -	21,244.04	0.00	0.00	21,244.04
	HISTORICAL FUND	81,318.95	4,238.47	3,465.40	82,092.02
Fund 298	HISTORICAL SITES FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	0.15	0.00	0.00	0.15
Fund 301	GENERAL DEBT SERVICE (VOTED BONDS)				
001.200	POOLED CASH (HUNTINGTON BANK)	97,965.26	193,669.99	175,000.00	116,635.25
001.201	MI CLASS ACCOUNT	32,417.58	175,293.65	0.00	207,711.23
	GENERAL DEBT SERVICE (VOTED BONDS)	130,382.84	368,963.64	175,000.00	324,346.48
Fund 401	CAPITAL PROJECT FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	131,461.66	0.00	16,058.50	115,403.16
Fund 469	CAPITAL PROJECTS-BUILDING AUTHORITY				
001.200	POOLED CASH (HUNTINGTON BANK)	36,608.22	0.00	0.00	36,608.22
Fund 494	CAPITAL PROJECTS FUND-DOWNTOWN				
001.200	POOLED CASH (HUNTINGTON BANK)	33,795.82	0.00	0.00	33,795.82
Fund 588	TRANSPORTATION FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	22,246.45	8,269.14	24,000.00	6,515.59
001.201	MI CLASS ACCOUNT	2,885.80	24,038.04	0.00	26,923.84
	TRANSPORTATION FUND	25,132.25	32,307.18	24,000.00	33,439.43
Fund 590	SEWER FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	835,950.02	307,971.51	586,677.84	557,243.69
001.201	MI CLASS ACCOUNT	0.00	400,566.33	0.00	400,566.33
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	1,255,994.94	0.00	0.00	1,255,994.94
004.000	PETTY CASH	200.00	0.00	0.00	200.00
	SEWER FUND	2,092,144.96	708,537.84	586,677.84	2,214,004.96
Fund 591	WATER FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	1,989,110.14	560,164.69	1,595,327.82	953,947.01
001.201	MI CLASS ACCOUNT	1,001,152.72	1,002,833.24	0.00	2,003,985.96
	WATER FUND	2,990,262.86	1,562,997.93	1,595,327.82	2,957,932.97
Fund 599	WASTEWATER FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	1,116,268.93	215,531.84	389,201.13	942,599.64
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	1,055,036.76	0.00	0.00	1,055,036.76
	WASTEWATER FUND	2,171,305.69	215,531.84	389,201.13	1,997,636.40
Fund 661	FLEET MAINTENANCE FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	1,370,766.19	84,782.74	693,243.10	762,305.83
001.201	MI CLASS ACCOUNT	0.00	600,849.46	0.00	600,849.46
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	1,000,680.96	126.17	0.00	1,000,807.13
	FLEET MAINTENANCE FUND	2,371,447.15	685,758.37	693,243.10	2,363,962.42
Fund 703	CURRENT TAX COLLECTION FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	755,644.81	5,822,577.64	5,650,969.73	927,252.72
001.201	MI CLASS ACCOUNT	0.00	4,000,000.00	0.00	4,000,000.00
	CURRENT TAX COLLECTION FUND	755,644.81	9,822,577.64	5,650,969.73	4,927,252.72
Fund 854	2009 SPECIAL ASSESSMENT				
001.200	POOLED CASH (HUNTINGTON BANK)	0.00	151.20	0.00	151.20

09/26/2022 09:45 AM
User: BBarrett
DB: Owosso

CASH SUMMARY BY ACCOUNT FOR CITY OF OWOSSO
FROM 08/01/2022 TO 08/31/2022
FUND: ALL FUNDS
CASH AND INVESTMENT ACCOUNTS

Page: 3/3

Fund Account	Description	Beginning Balance 08/01/2022	Total Debits	Total Credits	Ending Balance 08/31/2022
Fund 866 001.200	2018 SPECIAL ASSESSMENTS POOLED CASH (HUNTINGTON BANK)	0.00	16,636.33	0.00	16,636.33
Fund 867 001.200	2019 SPECIAL ASSESSMENTS POOLED CASH (HUNTINGTON BANK)	0.01	2,489.93	0.00	2,489.94
Fund 868 001.200	2020 SPECIAL ASSESSMENTS POOLED CASH (HUNTINGTON BANK)	4,431.72	0.00	0.00	4,431.72
Fund 869 001.200	2021-20XX SPECIAL ASSESSMENTS POOLED CASH (HUNTINGTON BANK)	140.18	5,044.76	0.00	5,184.94
Fund 956 005.200	GASB 34 LONG TERM DEBT MMRMA CASH - RESTRICTED	242,389.53	0.00	0.00	242,389.53
TOTAL - ALL FUNDS		22,273,331.73	15,992,863.79	10,974,365.49	27,291,830.03

MINUTES
SPECIAL MEETING OF THE
DOWNTOWN DEVELOPMENT AUTHORITY/MAIN STREET
CITY OF OWOSSO
AUGUST 9, 2022 AT 7:30 A.M.

CALL TO ORDER: The meeting was called to order by Chairman Moore at 7:32 A.M.

ROLL CALL: Taken by Director Beth Kuiper

MEMBERS PRESENT: Chairman Jon Moore, Vice-Chairman Bri Marrah (7:36), Commissioners: Josh Ardelean, Bill Gilbert, Melissa Wheeler, Nicole Renya and Authority Member Sue Osika.

MEMBERS ABSENT: Commissioner Lance Omer.

OTHERS PRESENT: Beth Kuiper, Director

AGENDA: IT WAS MOVED BY COMMISSIONER GILBERT AND SUPPORTED BY AUTHORITY MEMBER OSIKA TO APPROVE THE AGENDA AS PRESENTED.

AYES: ALL. MOTION CARRIED.

PUBLIC COMMENTS: None

ITEMS OF BUSINESS:

- 1) **RLF APPLICATION REVIEW** – Authority Member S. Osika questioned N. Pidek's recusal at the RLF subcommittee meeting. Director Kuiper confirmed that N. Pidek did not vote as a member of the RLF subcommittee, but attended as an applicant to answer questions as all RLF applicants are asked to present. Chairman Moore contacted N. Pidek asking for clarification in which N. Pidek confirmed that he did recused himself verbally due to conflict of interest from voting or commenting as a committee member for the Aviator Jayne RLF loan application.

MOTION BY COMMISSIONER ARDELEAN, SUPPORTED BY AUTHORITY MEMBER OSIKA TO AMMEND THE AVIATOR JAYNE SCORING MATRIX MINUTES AS PRESENTED.

MOTION BY AUTHORITY MEMBER OSIKA, SUPPORTED BY VICE-CHAIR MARRAH TO APPROVE THE AVIATOR JAYNE'S BUSINESS EXPANSION AND PROPERTY DEVELOPMENT RLF LOAN.

AYES: ALL. MOTION CARRIED.

- 2) **AMERICORPS MEMBER** – A second member position was offered to OMS/DDA at a cost of \$2500.00 to the DDA for a full-time employee for one year. Director Kuiper informed the OMS/DDA Board on the impacts of this second member would have on the organization's programming and budget.

MOTION BY VICE-CHAIR MARRAH, SUPPORTED BY AUTHORITY MEMBER OSIKA TO DENY A SECOND AMERICORPS MEMBER DUE TO BUDGETARY CONSTRAINTS.

AYES: ALL. MOTION CARRIED.

- 3) **MMS COMMUNITY ASSESSMENT** – For accreditation and programming optimization, the OMS/DDA must complete a community assessment by 8/30/2022. All board members will

complete this assessment by 8/19/2022 and return to Director Kuiper. Kuiper will compile information and the board will further discuss at their regular meeting to be held on 9/14/2022.

- 4) **MMS PULSE REPORT** – An in-demand pulse report must be completed by 8/30/2022 by the community. Director Kuiper sent a survey link (expired) for the Board to modify by 8/12/2022 and will send electronically early next week.

PUBLIC COMMENTS: None.

BOARD COMMENTS:

ADJOURNMENT:

IT WAS MOVED BY CHAIRMAN MOORE AND SUPPORTED BY VICE-CHAIRMAN MARRAH TO ADJOURN AT 8:10 A.M. AYES: ALL. MOTION CARRIED.

NEXT MEETING: SEPTEMBER 14, 2022.

MINUTES
REGULAR MEETING OF THE
DOWNTOWN DEVELOPMENT AUTHORITY/MAIN STREET
CITY OF OWOSSO

September 14, 2022, AT 7:30 A.M.

CALL TO ORDER: The meeting was called to order by Chairman Jon Moore at 7:37 A.M.

ROLL CALL: Taken by Molly Hier

MEMBERS PRESENT: Chairman Jon Moore, Vice-Chairman Brianna Marrah, Commissioners: Josh Ardelean (7:47am), Sue Osika, and Melissa Wheeler

MEMBERS ABSENT: Commissioners Lance Omer, Nicole Reyna and Bill Gilbert

OTHERS PRESENT: Beth Kuiper, Director

AGENDA:

IT WAS MOVED BY COMMISSIONER ARDELEAN AND SUPPORTED BY VICE-CHAIR MARRAH TO APPROVE THE AGENDA WITH CHANGES TO TABLE DISCUSSIONS OF THE PULSE REPORT SURVEY AND COMMUNITY SELF-ASSESSMENT TO THE NEXT SCHEDULED MEETING.

AYES: ALL. MOTION CARRIED.

MINUTES:

IT WAS MOVED BY VICE-CHAIR MARRAH AND SUPPORTED BY COMMISSIONER ARDELEAN TO APPROVE THE MINUTES AS PRESENTED FOR THE REGULAR MEETING HELD JULY 20, 2022.

AYES: ALL. MOTION CARRIED.

MINUTES:

IT WAS MOVED BY COMMISSIONER ARDELEAN AND SUPPORTED BY VICE-CHAIR MARRAH TO APPROVE THE MINUTES AS PRESENTED FOR THE SPECIAL MEETING HELD AUGUST 9, 2022.

AYES: ALL. MOTION CARRIED.

PUBLIC COMMENTS:

Kim Springsdorf, Executive Director of the County Visitor's Bureau addressed the Board regarding the Artwalk. She expressed concerns that some business downtown possibly did not have proper notice of the event and would've liked to have seen a better layout of the Artists. She raised questions if a Promotions Committee would be revamped to help with planning future events.

Director Kuiper advised finding participants for the volunteer groups associated with events such as the Artwalk has proven to be difficult but will continue trying to recruit for the future.

Director of Public Safety, Kevin Lenkart and Officer Mike Olsey addressed the Board about vandalism that had taken place over the weekend downtown. Security footage was obtained and contact will be made with the minor individuals involved.

ITEMS OF BUSINESS:

1. **CHECK REGISTER JULY 2022:** Brief update provided regarding expenses.

MOTION BY VICE-CHAIR MARRAH, SUPPORTED BY COMMISSIONER ARDELEAN TO APPROVE THE CHECK REGISTER AS PRESENTED FOR JULY 2022.

AYES: ALL. MOTION CARRIED.

2. **BUDGET REPORT:** Short update provided and closure of the Huntington Bank account is pending.
3. **CREDIT CARD RECONCILIATION:** It was noted that two accounts do not accept ACH. Discussion was held to cancel usage of Notions and switch to Google Drive that is more widely used and a cheaper cost.
4. **SHIACASH REPORT:** Future events to be held to help push Shiacash.
5. **CHARGEPOINT REPORT:** Both units are up and working, a Grand Opening will be planned at a later date.
6. **WESNER REIMBURSEMENT AGREEMENT AMENDMENT:** A change in the repayment plan has been set up for monthly payments instead of quarterly. The monthly payment is set at \$512.99 and the agreement is pushed out through December 2029.

MOTION BY COMMISSIONER ARDELEAN, SUPPORTED BY VICE-CHAIR MARRAH TO APPROVE THE PROPOSED AMENDMENT AND AUTHORIZE THE NECESSARY AGREEMENT CHANGES.

AYES: ALL. MOTION CARRIED.

7. **SHI-SPORTSPLEX RLF LOAN APPLICATION:** Discussion held over the proposed floor plan and reviewed the projected income/profits provided by the developers.

MOTION BY VICE-CHAIR MARRAH, SUPPORTED BY COMMISSIONER WHEELER TO APPROVE THE SUBMITTED RLF LOAN APPLICATION.

AYES: ALL. MOTION CARRIED.

8. **BARRISTER BREWERY GRANT APPLICATION:** The grant application was discussed and if awarded will be used for Architecture updates and Fire Suppression. Director Kuiper noted that applying for local grants is a requirement for the MEDC-CRP Grant the Brewery also plans to apply for. The Board expressed interest in meeting the applicants.

MOTION BY VICE-CHAIR MARRAH, SUPPORTED BY COMMISSIONER WHEELER TO APPROVE THE GRANT APPLICATION AS SUBMITTED.

9. **PULSE REPORT SURVEY:** Tabled.
10. **COMMUNITY SELF-ASSESSMENT:** Tabled.

COMMITTEE UPDATES:

1. **Design:** Commissioner Wheeler stated the committee discussed the interest in removing ground plant beds in the downtown sidewalks. There is no uniformity or designated caretakers.
2. **Promotion:** More focus to be aimed at advertising on the local Business owners Facebook page for events in the future. Discussion was held for the downtown businesses to be grouped up dependent on location and each assigned a liaison to be a bridge for communication for future events to ensure they run smoothly.
3. **Organization:** Discussion held to develop a website where changes can be readily made and not having to outsource that task.
4. **Economic Vitality:** Director Kuiper stated she gets a lot of interest in RLF Applications but believes the paperwork deters applicants. Match on Main returns soon.

BOARD CONTINUING EDUCATION/INFORMATION:

Director Kuiper will have RRC training and will provide the Board with a packet for their own review.

DIRECTOR UPDATES:

Financial meeting to be held when all Board members are in attendance to prepare for the audit.

PUBLIC COMMENTS:

NONE

BOARD COMMENTS:

NONE

ADJOURNMENT:

**IT WAS MOVED BY VICE-CHAIR MARRAH AND SUPPORTED BY COMMISSIONER ARDELEAN TO
ADJOURN AT 9:17 A.M.**

AYES: ALL. MOTION CARRIED.

NEXT MEETING OCTOBER 5, 2022.

**MINUTES
REGULAR MEETING OF THE CITY OF OWOSSO ZONING BOARD OF APPEALS
SEPTEMBER 20, 2022 AT 9:30 A.M.**

CALL TO ORDER: Chairman Grubb called the meeting to order at 9:32 a.m.

ROLL CALL: Was taken by Molly Hier

MEMBERS PRESENT: Secretary Matthew Grubb, Board Members Charles Suchanek and Robert Teich

MEMBERS ABSENT: Board Members Justin Horvath and Thomas Taylor

OTHERS PRESENT: Justin Sprague, CIB Planning, Tanya Buckelew, Planning & Building Director and Carol Klinger, Representative of Blue Grass Pizza (SFR X Holdings, LLC)

SELECTION OF OFFICERS:

IT WAS MOVED BY BOARD MEMBER TEICH AND SUPPORTED BY BOARD MEMBER SUCHANEK TO APPROVE THE FOLLOWING SELECTION OF OFFICERS: CHAIRMAN MATTHEW GRUBB, VICE-CHAIR JUSTIN HORVATH AND SECRETARY THOMAS TAYLOR.

AYES ALL. MOTION CARRIED.

AGENDA:

IT WAS MOVED BOARD MEMBER TEICH AND SUPPORTED BY BOARD MEMBER SUCHANEK TO APPROVE THE AGENDA FOR THE SEPTEMBER 20, 2022 REGULAR MEETING.

YEAS: ALL. MOTION CARRIED.

MINUTES:

IT WAS MOVED BY BOARD MEMBER TEICH AND SUPPORTED BY BOARD MEMBER SUCHANEK TO APPROVE THE MINUTES OF THE APRIL 19, 2022 REGULAR MEETING.

YEAS: ALL. MOTION CARRIED.

OLD BUSINESS: NONE

NEW BUSINESS: NONE

PUBLIC HEARINGS:

- | | |
|----------------------------|-------------------------------------|
| 1. APPLICANT: | SFR X HOLDINGS, LLC |
| LOCATION OF APPEAL: | 737 W MAIN STREET, Owosso, MI 48867 |
| PARCEL NUMBER: | 050-660-018-017-00 |
| PROPERTY ZONING: | B-4, GENERAL BUSINESS DISTRICT |
| CASE #: | P2022-015 |

Variance request for SFR X Holdings, LLC, to convert an existing vacant building into a restaurant with a pick-up window. The property is located at 737 W. Main Street on the southeast corner of W. Main Street and S. Cedar Street.

Chairman Grubb opened the Public Hearing at 9:40 am. No public was present. The Public Hearing was closed.

The site currently has a vacant building that was previously used for commercial purposes. Given the relatively small size of the existing parcel (0.36 acres) and the ordinance requirement to maintain a 60-foot setback from the right-of-way for a pick-up window, the applicant is seeking a variance of 9.3 feet to install the pick-up window in the existing building in a location that provides ample room for the stacking of up to 5 vehicles.

It should be noted that the proposed pick-up window will be different from a traditional drive-thru window. Customers will place all orders ahead either online, by mobile app or by phone, then will utilize the pick-up window only to receive their order at the time that it is ready.

REVIEW COMMENTS

1. Will not be contrary to the public interest or the intent and purpose of this chapter.

Review Comment: The intent of the chapter is to ensure that those uses that tend to serve higher volumes of vehicle traffic are designed in a manner to ensure minimal points of potential conflict between vehicles and pedestrians as well as enough space designated to accommodate vehicle stacking for those customers utilizing the drive-thru services. Given the layout of the existing site, the variance is relatively minor and would not be contrary to the intent and purpose of this chapter of the ordinance.

2. Shall not permit the establishment within a district of any use which is not permitted by right within that zone district, or any use or dimensional variance for which a conditional use permit or a temporary use permit is required.

Review Comment: The use is permitted by special condition in the B-4 District.

3. Is one that is unique and not shared by others.

Review Comment: This site is somewhat unique due to being both a small corner lot and previously developed site that may actually outdate the ordinance requirement for which the variance is sought.

4. Will relate only to the property that is under control of the applicant.

Review Comment: The variance will only relate to the property under the control of the applicant.

5. Is applicable whether compliance with the strict letter of the restrictions governing area, setbacks, frontage, height, bulk or density would unreasonably prevent the owner from using the property for a permitted purpose or would render conformity with such restrictions unnecessarily burdensome.

Review Comment: The strict letter of the law will not prevent the owner of the property from reasonably using the property, but would prevent compliance for the proposed use or would create more potential pedestrian and vehicular conflict opportunities without the variance.

6. Was not created by action of the applicant (i.e. that it was not self-created).

Review Comment: While the need for the variance is self-created (adding the pick-up window), the applicant is only trying to improve the safety of future customers.

- 7. Will not impair an adequate supply of light and air to adjacent property or unreasonably increase congestion of public streets or increase the danger of fire or endanger the public safety.**

Review Comment: The variance would not impair the supply of light or air to adjacent properties, create unreasonable congestion or endanger the public.

- 8. Will not cause a substantial adverse effect upon property values in the immediate vicinity or in the district which the property of the applicant is located.**

Review Comment: The variance would not negatively impact property values in the immediate vicinity.

- 9. Is applicable whether a granting of the variance would be applied for would do substantial justice to the applicant as well as to other property owners in the area, or whether a lesser relaxation than that applied for would give substantial relief to the owner of the property involved and be more consistent with justice to other property owners.**

Review Comment: Applying a lesser variance would possibly provide justice to the property owner, however since the variance requested is relatively minor at 9.3 feet, a lesser variance may not work in this case.

Special Conditions - When all of the foregoing basic conditions can be satisfied, a variance may be granted when anyone (1) of the following special conditions can be clearly demonstrated:

- 1. Where there are practical difficulties or unnecessary hardships which prevent carrying out the strict letter of this chapter. These hardships or difficulties shall not be deemed economic but shall be evaluated in terms of the use of a particular piece of land.**

Review Comment: It is our opinion that a practical difficulty or unnecessary hardship would exist by meeting the strict letter of the code given the small size of this particular lot.

- 2. Where there are exceptional or extraordinary circumstances or physical conditions such as narrowness, shallowness, shape, or topography of the property involved, or to the intended use of the property, that do not generally apply to other property or uses in the same zoning district.**

Review Comment: There appear to be exceptional or extraordinary circumstances or physical conditions with this property that do not generally apply to other properties in the same district given the small size of the lot and the fact that it is a corner lot.

- 3. Where such variation is necessary for the preservation of a substantial property right possessed by other properties in the same zoning district.**

Review Comment: The variation would allow the property owner to improve existing conditions on the property as well as provide a service that is similarly provided in the community on larger lots.

RECOMMENDATION

After review of the requested variance against the standards of the Michigan Zoning Enabling Act and the City of Owosso Zoning Ordinance, we are of the opinion that the requested variance for **737 W. Main Street to allow the reduction of a required 60-foot setback by 9.3 feet be approved**, for the following reasons:

1. The replacement would not be contrary to the intent of the ordinance;
2. The variance would provide justice shared by other properties in the area;
3. That the existing lot, structure and layout of the property is smaller than other similar properties in the area and that setback requirements as a result of being a corner lot would be difficult for many new businesses to accommodate on this site; and
4. A variation is necessary for the preservation of a substantial property right possessed by others in the same district

MOTION BY BOARD MEMBER TEICH, SECONDED BY CHAIRMAN GRUBB TO APPROVE THE REQUESTED VARIANCE FOR 737 W MAIN STREET TO ALLOW THE REDUCTION OF A REQUIRED 60 FOOT SETBACK BY 8 - 12 FEET FOR THE FOUR ABOVE REASONS LISTED FROM THE CITY PLANNER'S RECOMMENDATION LETTER.

AYES: CHAIRMAN GRUBB, BOARD MEMBER SUCHANEK AND TEICH

NAYS: NONE

RCV MOTION CARRIED

OTHER BOARD BUSINESS: NONE

PUBLIC COMMENTS AND COMMUNICATIONS: NONE

ADJOURNMENT:

IT WAS MOVED BY BOARD MEMBER TEICH AND SUPPORTED BY CHAIRMAN GRUBB TO ADJOURN THE MEETING AT 9:50 A.M. UNTIL THE NEXT REGULARLY SCHEDULED MEETING ON TUESDAY, OCTOBER 18, 2022.

YEAS: ALL. MOTION CARRIED.

Thomas Taylor, Secretary

MINUTES FOR REGULAR MEETING
OWOSSO HISTORIC DISTRICT COMMISSION
Wednesday, September 22, 2022 at 6:00 p.m.
Virginia Teich Council Chambers

MEETING CALLED TO ORDER: 6:00 p.m. by Chairman Steven Teich.

ROLL CALL: was taken by Owosso City Manager, Nathan Henne.

PRESENT: Secretary Philip Hathaway, Commissioner Lance Omer, Commissioner Matthew Van Epps and Commissioner Gary Wilson.

ABSENT: Commissioner Dianne Acton and Chairman Steven Teich.

OTHERS IN ATTENDANCE: Nathan Henne, Owosso City Manager.

AGENDA APPROVAL: September 21, 2022.

MOTION FOR APPROVAL AS PRESENTED BY SECRETARY HATHAWAY. MOTION WAS SECONDED BY COMMISSIONER VAN EPPS.

AYES ALL. MOTION CARRIED.

MINUTES APPROVAL: AUGUST 17, 2022

MOTION FOR APPROVAL AS PRESENTED BY SECRETARY HATHAWAY. MOTION WAS SECONDED BY COMMISSIONER OMER.

AYES ALL. MOTION CARRIED.

COMMUNICATIONS:

- 1) Certificate of Appropriateness – Staff Approved 208-214 W. Exchange

City Manager Nathan Henne provided brief update of the work that was completed at the above referenced addresses.

MOTION BY SECRETARY HATHAWAY TO APPROVE THE CERTIFICATE OF APPROPRIATENESS. SECONDED BY COMMISSIONER VAN EPPS.

AYES ALL. MOTION CARRIED.

PUBLIC/COMMISSIONER COMMENTS: None

COMMITTEE REPORTS: None.

PUBLIC HEARINGS: None

ITEMS OF BUSINESS:

- 1) Demolition By Neglect – 110 W. Main Street

Aviator Jayne business owners were not in attendance.

City Manager Nathan Henne provided an update, the business owner has obtained a list of plaster workers and continues to reach out for quotes and repair timelines.

Discussion amongst Board to consider other designs plans that would be allowable in place of the plaster. Alternate repair proposals will be accepted as long as they keep with the historic nature of the building. They believe that the current price quotes on plaster repair could be a potential economic hardship. Only verbal quotes have been given to the Board, they would like a formal quote to review.

The Board will issue an updated Demo By Neglect letter to include the following:

1. Extending Statement of Intent deadline until next meeting on October 19, 2022
2. Business owner to appear before the Board with a repair plan of the beveled façade and structural integrity if necessary. Any new submitted repair plans must be consistent with the historic nature of the existing building.
3. Submit a formal copy of a plaster repair quote for the Boards review and consideration.

MOTION BY COMMISSIONER VAN EPPS TO APPROVE AN UPDATED DEMO BY NEGLECT INCLUDING THE THREE LISTED REQUIREMENTS ABOVE. MOTION WAS SECONDED BY SECRETARY HATHAWAY.

ALL AYES. MOTION CARRIED.

2) 60 Day Application period discussion

City Manager Nathan Henne to have the 60-day decision requirement by the Local Historic Districts Act 129 of 1970 to be reviewed by the City Attorney Scott Gould.

Brief discussion held as to what constitutes as the date of filing for a demolition permit in the historic district.

3) 2 Week submittal requirement for applications

Brief discussion held, 2-week submittal deadline is generally followed.

PUBLIC COMMENTS: NONE

BOARD COMMENTS: NONE

NEXT MEETING: October 19, 2022

ADJOURNMENT:

MOTION BY COMMISSIONER OMER. SECONDED BY COMMISSIONER VAN EPPS TO ADJOURN AT 6:54 P.M.

ALL AYES. MOTION CARRIED.

Philip Hathaway, Secretary

OWOSSO MID-SHIAWASSEE COUNTY WWTP REVIEW BOARD
MEETING MINUTES – DRAFT

September 27, 2022

4:30 P.M.

W.W.T.P.

1. Roll (4:36 P.M.)
Members Present: R. Holzheuer, R. Suchanek, J. Archer
Alternates Present: None
Others Present: T. Guysky, WWTP Superintendent/Board Secretary
2. Minutes of the July 26, 2022 meeting: Motion by Suchanek to approve the July 26, 2022 meeting minutes. Support by Archer. No discussion. Motion carries 3-0.
3. Secretary's Report:
 - a) Plant Performance Summaries (July 2022 – August 2022): Guysky noted full permit compliance for July and August 2022.
 - b) Plant Operations and Staffing: Guysky noted efficient plant operation for July and August. Seasonal dry weather has allowed for typically low chemical and energy usage. An open part-time lab technician position has been filled and the plant is at full staff.
 - c) WWTP Project Updates: Guysky notified the Board the solids handling project is progressing with all unused, obsolete equipment demolished and removed. Longer than expected lead times on equipment will result in a pause in the project for the winter months, with construction expected to resume in late winter/early spring of 2023. The secondary/tertiary rehab project design phase kicked off last week with Fishbeck as consulting engineers. A filter pilot unit is currently in place at the plant to test the effectiveness of mesh disk filtration in this setting.
4. Old Business:
 - a) Hydrogen Sulfide Mitigation: Guysky updated the Board on the H₂S logger data thus far, noting that the vast majority of the H₂S found at the plant headworks seems to be coming from the Caledonia Township/City of Corunna system, with minor amounts coming from Owosso Township and City of Owosso. There will be one more month of data collection, and a final report will be submitted to the Board by Fishbeck, likely at the November meeting.
5. New Business:
NONE
6. Citizens'/Members' Comments:
NONE
7. Adjourn: Motion to adjourn by Holzheuer. Support by Suchanek. No discussion. Motion carries 3-0. Meeting adjourned at 4:51 p.m.

Respectfully submitted, Timothy J. Guysky, Secretary

Approval by Review Board pending