

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
TUESDAY, SEPTEMBER 06, 2022
7:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF AUGUST 15, 2022:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

1. Proposed Special Assessment Project – Lee Street. Conduct a public hearing to receive citizen comment regarding proposed Special Assessment District No. 2023-03 for Lee Street from Clark Avenue to Ada Street for street resurfacing.
Master Plan Implementation Goals: 3.4
2. Proposed Special Assessment Project – Center Street. Conduct a public hearing to receive citizen comment regarding proposed Special Assessment District No. 2023-04 for Center Street from King Street to North Street for street resurfacing.
Master Plan Implementation Goals: 3.4, 3.10

CITIZEN COMMENTS AND QUESTIONS

CONSENT AGENDA

1. First Reading & Set Public Hearing – Repeal & Replace Middle School PILOT. Conduct first reading and set a public hearing for Monday, September 19, 2022 at 7:30 p.m. for the purpose of receiving citizen comment regarding the proposed repeal and replacement of Division 2 of Article III, *Service Charge in Lieu of Taxes for Certain Housing Developments*, of Chapter 32, Taxation, of the Code of the City of Owosso to establish a service charge in lieu of taxes for the proposed Venture Riverview Flats redevelopment at the former middle school.
Master Plan Implementation Goals: 1.2,1.3,1.9,5.11

2. Proposed Special Assessment District No. 2023-101 - Hazards and Nuisances. Authorize Resolution No. 1 setting a public hearing for Monday, September 19, 2022 at 7:30 p.m. to receive citizen comment regarding proposed Special Assessment District No. 2023-101, Hazards and Nuisances, as it relates to unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances at 300 W. Main Street.

Master Plan Implementation Goals: 1.12

3. Boards and Commissions Appointment. Approve the following Mayoral Boards and Commissions appointment:

Name	Board/Commission	Term Expires
Nicholas Bruckman	Shiawassee District Library Board (filling unexpired term of K. Teich)	06-30-2025
Justin Horvath	Zoning Board of Appeals (filling an open seat)	06-30-2023

4. Traffic Control Order - Block Party Permission. Waive the insurance requirement, approve request from the River North Neighborhood Planning Committee for closure of Clark Street between Oliver Street and King Street from 12:00 p.m.- 8:00pm Sunday, October 9, 2022 for a block party, and further approve Traffic Control Order No. 1481 formalizing the request.
5. Traffic Control Order No. 1482. Rescind Traffic Control Order No. 775 and approve Traffic Control Order No. 1482 establishing 15-minute parking on the south side of Hampton Street between Cedar Street and Lyons Street in front of Bryant School.
6. OMS/DDA RLF Loan Funding Approval – Aviator Jayne, LLC. Approve the application from Aviator Jayne, LLC requesting a loan from the OMS/DDA Revolving Loan Fund in the amount of \$40,000.00 for business expansion costs at 109 North Washington Street.
Master Plan Implementation Goals: 1.17, 1.19, 5.31
7. Change Order – 2022 Street Patches Program. Approve Change Order No. 1 to the contract with Smith Sand & Gravel for the 2022 Street Patches Program, adding \$40,232.50 for additional street patches due to water main breaks and sewer failures, and authorize payment up to the contract amount plus Change Order No. 1 upon satisfactory completion of the work or portion thereof.
8. Contracts Authorization – Router Replacement Project. Waive competitive bidding requirements, approve a contract with Logicalis, Inc. for the purchase of new routers and a contract for the professional services required to install the routers, in the total amount of \$42,309.30, and further approve payment upon satisfactory completion of the project or portion thereof.
9. Purchase Authorization – Police Vehicle. Waive competitive bidding requirements, authorize a purchase agreement with Signature Auto Group of Owosso for the purchase of a 2023 Ford Interceptor Police Utility in the amount of \$45,745.00 under the terms of State of Michigan Contract No. 071B7700180 / Macomb County Contract # 21-18, and further authorize payment to the vendor upon satisfactory delivery of the vehicle.
Master Plan Implementation Goals: 3.2
10. Purchase Authorization – Police Admin Vehicle. Waive competitive bidding requirements, authorize a purchase agreement with Signature Auto Group of Owosso for the purchase of a 2022 Ford Explorer XLT in the amount of \$34,102.00 under the terms of State of Michigan Contract No. 071B7700180 / Macomb County Contract # 21-18, and further authorize payment to the vendor upon satisfactory delivery of the vehicle.
Master Plan Implementation Goals: 3.2
11. Purchase Authorization – MMRMA Insurance. Consider authorization of general liability, property and auto insurance policies with the Michigan Municipal Risk Management Authority (MMRMA) for the coverage period from July 1, 2022 to July 1, 2023 to in the amount of \$273,345.00 and authorize payment of the total premium payment for the coverage period.

12. Warrant No. 620. Authorize Warrant No. 620 as follows:

Date	Vendor	Description	Fund	Amount
08-01-2022	B S & A Software	Annual service and support fee for software	Multiple	\$25,952.00

13. Check Register – August 2022. Affirm check disbursements totaling \$1,974,571.52 for August 2022.

ITEMS OF BUSINESS

1. Lot Split Authorization – 815 & 823 Hammont Street. Consider authorization of the division of two City lots under Michigan Subdivision Control Act for platted lots at 815 & 823 Hammont Street.
Master Plan Implementation Goals: 4.8
2. Policy Amendment – Poverty Exemption Guidelines. Consider amending the Poverty Exemptions Guidelines Policy to remove certain Asset Guideline verbiage to align with the Audit of Minimum Assessing Requirements (AMAR).
3. General Fund Loan to BRA #21 Fund. Consider approval of a ten-year, \$10,000, inter-fund, zero-interest loan from the General Fund to the Brownfield Fund for BRA District #21, 152 Howard Street Project to allow the project to move forward until MEDC funding can be obtained.
Master Plan Implementation Goals: 1.4
4. Real Property Purchase Agreement Extension – VL off Penbrook Drive. Consider the request to extend the due diligence period on the purchase agreement with Moxie Holdings, LLC for 10.85 acres of vacant land off Penbrook Drive for a period of 180 days.
Master Plan Implementation Goals: 5.11

COMMUNICATIONS

1. Brad A. Barrett, Finance Director. Financial Report – July 2022.
2. Downtown Historic District Commission. Minutes of August 17, 2022.
3. Planning Commission. Minutes of August 22, 2022.

CITIZEN COMMENTS AND QUESTIONS

NEXT MEETING

Monday, September 19, 2022

BOARDS AND COMMISSIONS OPENINGS

Brownfield Redevelopment Authority – term expires June 30, 2026
 Building Board of Appeals – Alternate - term expires June 30, 2025
 Building Board of Appeals – Alternate - term expires June 30, 2024
 Owosso Historical Commission – term expires December 31, 2023
 Shiawassee District Library Board – term expires June 30, 2025
 Zoning Board of Appeals – Alternate – term expires June 30, 2024
 Zoning Board of Appeals – 2 terms expire June 30, 2023

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk’s Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.