

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
TUESDAY, JULY 05, 2022
7:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF JUNE 21, 2022:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

1. Obsolete Property Rehabilitation Exemption Certificate – 123 N Washington St. Conduct a public hearing to receive citizen comment regarding the application from Woodworth Investments LLC for an Obsolete Property Rehabilitation Exemption Certificate for their property at 123 North Washington Street.

Master Plan Implementation Goals: 1.9, 1.19, 3.21, 4.3, 4.7, 4.14

CITIZEN COMMENTS AND QUESTIONS

CONSENT AGENDA

1. Boards and Commissions Appointment. Approve the following Mayoral Boards and Commissions appointment:

| Name | Board/Commission | Term Expires |
|--------------|---------------------|--------------|
| Allan Martin | Planning Commission | 06-30-2023 |

2. Sidewalk Sales/Cruise the Pits Event Permission. Approve request from the OMS/DDA for the closure of Main Street Plaza, Lot #9, for the Sidewalk Sales/Cruise the Pits Car Show event on Friday, July 15, 2022 from 4:00 p.m. to 10:00 p.m. and Saturday, July 16, 2022 from 7:00 a.m. to 3:00 p.m. and authorize Traffic Control Order No. 1473 formalizing the action.
Master Plan Implementation Goals: 1.7, 1.17, 4.2, 4.6, 5.9, 5.12
3. Contract Amendment – WTP High Service Pump #4. Authorize amendment to PO #43516 with Kennedy Industries for additional parts and services necessary to rehabilitate high service pump #4 at the Water Treatment Plant in the amount of \$5,750.00, and further authorize payment to the vendor upon satisfactory reinstallation of the pump.
Master Plan Implementation Goals: 3.4
4. Purchase Authorization Amendment – Tree/Bucket Truck. Authorize amendment to PO #43446 with D. & K. Truck Company for the base purchase of a new Tree/Bucket Truck, increasing the contract amount \$3,835.00 for additional modifications to the cab & chassis, and further authorize payment to the vendor upon satisfactory delivery of the vehicle to the upfitter.
5. Contract Authorization – Full Time School Resource Officers. Consider approving an intergovernmental agreement between the Owosso Public Schools and the City of Owosso for the provision of two full time School Resource Officers shared between the two entities for a five year period ending June 30, 2027.
Master Plan Implementation Goals: 3.2, 7.1
6. Check Register – June 2022. Affirm check disbursements totaling \$695,147.11 for June 2022.

ITEMS OF BUSINESS

1. Rescind Resolution No. 04-2017 – Proposed Special Assessment for Center Street. Rescind Resolution No. 04-2017, which introduced a proposed special assessment project for the resurfacing of Center Street from King Street to North Street, due to the significant delay between the introduction of the project and its execution caused by budget constraints related to replacement of water main.
2. Proposed Special Assessment Project – Center Street. Authorize Resolution No. 1 for proposed Special Assessment District No. 2023-04 for Center Street from King Street to North Street for street resurfacing.
Master Plan Implementation Goals: 3.4, 3.10
3. Closed Session. Consider holding a closed session after the last Citizen Comments & Questions period for the purpose of discussing collective bargaining negotiations.

COMMUNICATIONS

1. Tadd Morris, Owosso Planning Commission. Letter of Resignation.
2. Owosso Historical Commission. Minutes of June 13, 2022.
3. Historic District Commission. Minutes of June 15, 2022.
4. Downtown Development Authority/Main Street. Special Meeting Minutes of June 16, 2022.
5. Parks & Recreation Commission. Minutes of June 22, 2022.

CITIZEN COMMENTS AND QUESTIONS

CLOSED SESSION (if approved)

NEXT MEETING

Monday, July 18, 2022

BOARDS AND COMMISSIONS OPENINGS

Brownfield Redevelopment Authority – term expires June 30, 2022
Building Board of Appeals – Alternate - term expires June 30, 2022
Building Board of Appeals – Alternate - term expires June 30, 2024
Downtown Historic District Commission – term expires June 30, 2022
Owosso Historical Commission – term expires December 31, 2023
Shiawassee District Library Board – term expires June 30, 2025
Zoning Board of Appeals – Alternate – term expires June 30, 2024
Zoning Board of Appeals – term expires June 30, 2023

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MINUTES OF JUNE 21, 2022
7:30 P.M.
VIRGINIA TEICH CITY COUNCIL CHAMBERS**

PRESIDING OFFICER: MAYOR CHRISTOPHER T. EVELETH

OPENING PRAYER: COUNCILMEMBER JEROME C. HABER

PLEDGE OF ALLEGIANCE: MAYOR PRO-TEM SUSAN J. OSIKA

PRESENT: Mayor Christopher T. Eveleth, Mayor Pro-Tem Susan J. Osika, Councilmembers Janae L. Fear, Jerome C. Haber, Daniel A. Law, Nicholas L. Pidek, and Robert J. Teich, Jr.

ABSENT: None.

APPROVE AGENDA

Motion by Mayor Pro-Tem Osika to approve the agenda as presented.

Motion supported by Councilmember Teich and concurred in by unanimous vote.

APPROVAL OF THE MINUTES OF REGULAR MEETING OF JUNE 21, 2022

Motion by Mayor Pro-Tem Osika to approve the Minutes of the Regular Meeting of June 21, 2022 as presented.

Motion supported by Councilmember Fear and concurred in by unanimous vote.

PROCLAMATIONS / SPECIAL PRESENTATIONS

Promotional Ceremony – Fire Department Employees

Mayor Eveleth led a ceremony recognizing the promotions of Lieutenant Matt Harvey and Captain Matt Nowiski.

Lieutenant Harvey was pinned by his wife Tiffany.

Captain Nowiski was pinned by his wife Stephanie and two of his daughters.

Swearing In Ceremony – Fire Department Employees

Mayor Eveleth led a ceremony to swear in the City's newest firefighters: Julia Grapentien, Matt Harwood, and Jose Hernandez.

Julia's badge was pinned by her parents Brian and Pam Grapentien.

Matt's badge was pinned by his wife Kaytlan and his children Bradyn, Emmalynne, Jessalynn, Irelyn, and Finnegan.

Jose's badge was pinned by his wife Michelle and his oldest grandson Hudson.

The meeting was recessed from 7:39 p.m. – 7:45 p.m. to allow pictures to be taken.

PUBLIC HEARINGS

Proposed Special Assessment Project

North Street, from Shiawassee Street to Hickory Street

Master Plan Implementation Goals: 3.4, 3.10

City Manager Nathan R. Henne gave a presentation detailing the history of work on North Street, the work that is being proposed, and how the special assessment estimates are determined. He noted that the total project cost is estimated at \$1.2 million, with \$375,000 covered by a federal grant. He also noted that Owosso Charter Township had been approached with a request for their share of the project.

A public hearing was conducted to receive citizen comment regarding Resolution No. 3 for proposed Special Assessment District No. 2023-01 for North Street from Shiawassee Street (M-52) to Hickory Street for street rehabilitation.

There were no citizen comments received prior to, or during the hearing.

Mayor Pro-Tem Osika asked when the project will take place. Staff indicated that it would begin after the end of the school year in 2023. Mayor Pro-Tem Osika asked if there was anything that could be done to improve the stretch of North Street between Washington and Hickory. Staff indicated it was scheduled for hot patching after the start of the new fiscal year.

Motion by Councilmember Pidek to approve Resolution No. 3 establishing Special Assessment District No. 2023-01 for North Street from Shiawassee Street to Hickory Street for street rehabilitation as follows:

RESOLUTION NO. 84-2022

AUTHORIZING SPECIAL ASSESSMENT RESOLUTION NO. 3 ESTABLISHING SPECIAL ASSESSMENT DISTRICT NO. 2023-01 NORTH STREET, FROM SHIAWASSEE ST (M-52) TO HICKORY ST FOR STREET REHABILITATION

WHEREAS, the City Council, after due and legal notice, has met and there being no one to be heard regarding the proposed public improvement more particularly hereinafter described; and

WHEREAS, the City Council deems it advisable and necessary to proceed with said public improvement as more particularly hereinafter described.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The City Council hereby determines to make and proceed with the following described public improvement and to defray a part or the whole cost, as more particularly hereinafter provided, by special assessment upon the property specially benefited:

NORTH STREET, A PUBLIC STREET, FROM SHIAWASSEE ST (M-52) TO HICKORY ST
STREET REHABILITATION

2. The City Council hereby approves the plans for the aforesaid public improvement as prepared and presented by the City Manager and determines the estimated cost of said public improvement to be

\$1,198,302.84 and approves said estimated cost and determines that the estimated life of said public improvement is twenty (20) years.

3. The City Council determines that of said total estimated cost, the sum of \$114,860.05 be paid by special assessment upon the property specially benefited, as more particularly hereinafter described, and that the sum of \$1,083,442.79 of said total estimated cost shall be the obligation of the City at large because of benefit to the City at large.
4. The City Council hereby designates the following described property as the special assessment district upon which the special assessment shall be levied:

**North Street, a Public Street, from Shiawassee St (M-52) to Hickory St
For Street Rehabilitation**
5. The City Assessor shall prepare a special assessment roll including all lots and parcels of land within the special assessment district herein designated, and the Assessor shall assess to each such lot or parcel of land such relative portion of the whole sum to be levied against all lands in the special assessment district as the benefit to such lot or parcel of land bears to the total benefits to all lands in such district.
6. When the Assessor shall have completed the assessment roll, he shall file the special assessment roll with the City Clerk for presentation to the City Council.

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Councilmembers Teich, Law, Fear, Mayor Pro-Tem Osika, Councilmembers Haber, Pidek, and Mayor Eveleth.

NAYS: None.

CITIZEN COMMENTS AND QUESTIONS

County Commission Chairman Greg Brodeur gave an update of things happening at the County. He then switched hats and spoke as a citizen cautioning those making the decision on new pedestrian lighting downtown not to get lights that are overly bright, like some LED lights. He suggested using a softer light that better fit the aesthetic of the downtown. He mentioned a specific light in town that is overly bright as an example.

Erin Ibarra, 1950 Owosso Avenue, said she was against any contract the City might sign with All Star Towing. She said the City would be inviting the same problems the County has in relation to towing services.

Eddie Urban, 601 Glenwood Avenue, told a joke about multiple firefighters named Matt.

Richard Maurer, owner of local towing company Dick's Auto Service, said the City should not accept the bid from All Star Towing. He said they only charge \$75 for a tow and no one could do a good job for that low of a fee. He went on to say that his company has held the no-preference towing contract for the last 6 years and did a good job, and the City shouldn't be looking for firms outside the City to perform these services.

Councilmember Law inquired whether Consent Item 15 regarding the No-preference Towing Contract had been moved to Items of Business. It was noted the agenda was adopted as presented and the item remains on the consent agenda.

Councilmember Law went on to say that he's heard about all of the towing drama at the County and he feels that the City would be inviting trouble if they contract with All Star Towing. He said he's listened to the recording of the call to All Star Towing and what the man says is not good. Further, he has examined their bid in detail and doesn't know how they could provide service for such a low price. For these reasons he said he would vote "No" on the Consent Agenda.

Mayor Eveleth indicated that he had heard the same rumors about All Star Towing, but there have been no charges filed and no convictions rendered. He said he didn't want to see anything fail due to rumors. He further stated that the formal bid process had been closely followed and All Star Towing simply had the lowest bid. And that the City has a service that will contact interested bidders if they sign up for the service.

Mayor Pro-Tem Osika explained how the No-preference Towing contract works, saying that tow customers are asked if they have a preferred provider, if they do, the work is directed to the preferred provider. If the customer has no preference the job is directed to the no-preference contract holder. She encouraged towing companies to get their names out there to potential customers.

Mayor Eveleth asked if the City signs a contract with All Star Towing and circumstances change, would the Council be able to terminate the contract. City Clerk Kirkland indicated that the contract would contain language stating the terms under which the contract could be terminated. City Attorney Gould also noted that an amicable parting can often be negotiated.

Councilmember Law indicated he is not questioning the integrity of the bid process. His concern was that he heard the owner of All Star openly threaten the caller on the recorded call that was made public. He said nothing good will come of a contract with the company.

Mayor Pro-Tem Osika asked Chairman Brodeur what the County's plans are for the rest of its ARPA money. Mr. Brodeur indicated it would be spent on County needs.

CONSENT AGENDA

Motion by Mayor Pro-Tem Osika to approve the Consent Agenda as follows:

Boards and Commissions Appointments. Approve the following Mayoral Boards and Commissions appointments:

| Name | Board/Commission | Term Expires |
|-----------------|---------------------------------------|--------------|
| Nicole L. Reyna | Downtown Development Authority | 06-30-2026 |
| Dianne Acton* | Downtown Historic District Commission | 06-30-2025 |
| Jerome Haber* | Local Development Finance Authority | 06-30-2026 |

*indicates reappointment

***Contract Amendment No. 1 – James S. Miner Launch Base Project.** Approve Amendment No. 1 to the contract with Great Lakes Fusion, L.L.C. for the James S. Miner Launch Base Project in the amount of \$2,825.00 for an additional concrete pad and assistance with the installation of the concrete launch panels, and further approve payment to the contractor up to the amount of \$32,262.75 upon satisfactory completion of the work or portion thereof as follows:

RESOLUTION NO. 85-2022

AUTHORIZING THE EXECUTION OF AMENDMENT NO. 1 TO JAMES S. MINER LAUNCH BASE PROJECT CONTRACT WITH GREAT LAKES FUSION, L.L.C.

WHEREAS, the city of Owosso, Shiawassee County, Michigan, entered into an agreement with Great Lakes Fusion, L.L.C. for the provision of construction services for the James S. Miner Launch Base with the adoption of Resolution No. 36-2022 on March 7, 2022; and

WHEREAS, staff desires to expand the contract to include additional services.

NOW THEREFORE BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore been determined that it is advisable, necessary and in the public interest to expand the James S. Miner Launch Base Project contract with Great Lakes Fusion, L.L.C. to include additional services for the installation of a concrete pad and assistance with the installation of the concrete launch panels.
- SECOND: the mayor and city clerk are instructed and authorized to sign the document substantially as attached as Amendment No. 1 to the contract for services between the city of Owosso, Michigan and Great Lakes Fusion, L.L.C in the amount of \$2,825.00.
- THIRD: the accounts payable department is authorized to submit payment to Great Lakes Fusion, L.L.C. for services up to the amount of \$2,825.00, in addition to the previously agreed upon amount of \$29,437.75, for a total of \$32,262.75.
- FOURTH: the above additional services in the amount of \$2,825.00 shall be paid from the Park Department Account 101-751-930.000.

Master Plan Implementation Goals: 1.6, 1.19, 4.5, 4.20, 5.9, 5.12, 5.14, 5.33, 6.4

***Professional Services Agreement – NCG Theaters Appraisal.** Waive competitive bidding requirements, authorize a professional services agreement with Value Trends, Inc. of Rochester Hills, Michigan to provide an appraisal of the property located at 314 E. Comstock St, (Parcel 050-470-028-028-00) in an amount not to exceed \$11,000.00, and approve payment to vendor upon satisfactory completion of the project as follows:

RESOLUTION NO. 86-2022

AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH VALUE TRENDS, INC. TO PROVIDE AN APPRAISAL OF THE PROPERTY LOCATED AT 314 E. COMSTOCK STREET FOR TAX YEAR 2021

WHEREAS, the City of Owosso, Shiawassee County, Michigan, wishes to challenge the contention from Owosso 3 Cinemas, Inc. regarding their appeal of the 2021 tax year ad valorem tax for Parcel 050-470-028-028-00; and

WHEREAS, the purpose of this appraisal is to estimate the True Cash Value (TCV) of the aforementioned real property as of December 31, 2020; and

WHEREAS, in addition to TCV, the appraisal also adheres to Market Value as defined by Title XI of the Federal Financial Institutions Reform, Recovery, and Enforcement Act of 1989 (FIRREA); and

WHEREAS, the employment of professional services is an exception to competitive bidding per Section 2-346(2) of the City of Owosso Code of Ordinances.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to enter into a professional service agreement with Value Trends, Inc. of Rochester Hills, Michigan to provide appraisal services for the property at 314 E. Comstock Street, Owosso, MI 48867 – Parcel 050-470-028-028-00.
- SECOND: This appraisal will be utilized in a challenge to the contention from the property owner, Owosso 3 Cinemas, Inc., regarding the parcel's 2021 tax year ad valorem tax appeal.
- THIRD: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached as Appraisal Proposal Pertaining to Owosso 3 Cinemas, Inc. between the City of Owosso and Value Trends, Inc. estimated at \$11,000.00.
- FOURTH: The accounts payable department is authorized to pay Value Trends, Inc. for work satisfactorily completed at a cost not to exceed \$11,000.00 per the terms of said Appraisal Proposal.
- FIFTH: The above expense shall be paid from the General Fund 101-257-818.000.

***Professional Services Agreement – Water Master Plan.** Waive competitive bidding requirements, authorize a professional services agreement with Fishbeck for the development of a Water Master Plan, including a Water Reliability Study and General Plan, in an amount not to exceed \$155,000.00, and further authorize payment up to the contract amount according to the terms of the agreement as follows:

RESOLUTION NO. 87-2022

AUTHORIZING ADDENDUM NO. 4 TO THE AGREEMENT FOR PROFESSIONAL UTILITIES ENGINEERING SERVICES WITH FISHBECK FOR THE DEVELOPMENT OF A WATER MASTER PLAN

WHEREAS, Michigan Law requires entities operating drinking water systems to periodically conduct a Reliability Study and maintain a General Plan (collectively known as a Water Master Plan) for the system; and

WHEREAS, recent amendments to the law have added new compliance requirements necessitating the development of a new Water Master Plan; and

WHEREAS, staff sought proposals for this work from its list of pre-qualified utilities engineering firms; and

WHEREAS, WTP Staff, and the Director of Public Services & Utilities have reviewed the proposals and recommend execution of a professional services agreement with Fishbeck for the development of a Water Master Plan; and

WHEREAS, the City of Owosso, Shiawassee County, Michigan, entered into a general utilities engineering services contract with Fishbeck, Thompson, Carr & Huber, Inc. dba Fishbeck by the adoption of Resolution No. 161-2021 on September 7, 2021; and

WHEREAS, the City desires to expand the contract to include the completion of a Water Master Plan.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore been determined that it is advisable, necessary, and in the public interest to expand the general utilities engineering services contract with Fishbeck,

Thompson, Carr & Huber, Inc. dba Fishbeck approved September 7, 2021 to include additional services for the completion of a Water Master Plan.

SECOND: The Mayor and City Clerk are authorized and instructed to sign the document substantially in the form attached as Addendum No. 4 to the General Utilities Engineering Services Contract with Fishbeck, Thompson, Carr & Huber, Inc. dba Fishbeck in an amount not to exceed \$155,000.00.

THIRD: The Accounts Payable Department is authorized to submit payment to Fishbeck in an amount not to exceed \$155,000.00 according to the terms of the contract.

FOURTH: The above expenses shall be paid from the Water Fund Account #591-200-801.000.

Master Plan Implementation Goals: 3.4

Purchase Authorization – Ferric Chloride. Authorize a purchase agreement with PVS Technologies, Inc. for Ferric Chloride, utilizing the Lansing Board of Water & Light's joint purchasing consortium Mid-Michigan Drinking Water Consortium Bulk Chemical Contract, in the amount of \$778.00 per dry ton, with an estimated annual contract of \$66,519.00, and authorize payment based on unit prices for actual quantities required for the fiscal year ending June 30, 2023 as follows:

RESOLUTION NO. 88-2022

**RESOLUTION AUTHORIZING THE EXECUTION OF A PURCHASE ORDER FOR
FERRIC CHLORIDE FROM PVS TECHNOLOGIES, INC.
IN ACCORDANCE WITH THE LANSING BOARD OF WATER & LIGHT 2022
CONSORTIUM COMPETITIVE BIDDING PROGRAM**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, requires Ferric Chloride (iron) in bulk deliveries for use in treating municipal wastewater; and

WHEREAS, the Lansing Board of Water & Light (LBWL) solicited competitive bids for ferric chloride; and it is hereby determined that PVS Technologies, Inc. is qualified to provide such product and that it has submitted the lowest responsible and responsive bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has heretofore been determined that it is advisable, necessary and in the public interest to purchase Ferric Chloride from PVS Technologies, Inc. of Detroit, Michigan, at the price of \$778.00 per dry ton, with an estimated usage of 85.5 dry ton for FY 2022-2023.

SECOND: the accounts payable department is authorized to submit payment to PVS Technologies, Inc. in an amount up to \$66,519.00 for FY2022-2023, based on unit prices and actual quantities delivered.

THIRD: The above expenses shall be paid from the wastewater fund following delivery, and chargeable to account 599-548-743.100.

Master Plan Implementation Goals: 3.4

Purchase Authorization – Sodium Hypochlorite. Authorize a purchase agreement with JCI Jones Chemicals, Inc. for Sodium Hypochlorite, utilizing the Lansing Board of Water & Light's joint purchasing consortium Mid-Michigan Drinking Water Consortium Bulk Chemical Contract, in the amount of \$1.59 per

gallon, with an estimated annual contract of \$85,860.00, and authorize payment based on unit prices for actual quantities required for the fiscal year ending June 30, 2023 as follows:

RESOLUTION NO. 89-2022

**RESOLUTION AUTHORIZING THE EXECUTION OF A PURCHASE ORDER FOR
SODIUM HYPOCHLORITE WITH JCI JONES CHEMICALS, INC.
IN ACCORDANCE WITH THE LANSING BOARD OF WATER & LIGHT 2022
CONSORTIUM COMPETITIVE BIDDING PROGRAM**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, requires sodium hypochlorite in bulk deliveries for use in treating municipal wastewater and drinking water; and

WHEREAS, the Lansing Board of Water & Light (LBWL) solicited competitive bids for sodium hypochlorite; and it is hereby determined that JCI Jones Chemicals, Inc. of East Lansing, Michigan is qualified to provide such product and that it has submitted the lowest responsible and responsive bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore been determined that it is advisable, necessary and in the public interest to purchase sodium hypochlorite from JCI Jones Chemicals, Inc. of East Lansing, Michigan at the price of \$1.59 per gallon with an estimated usage of 54,000 gallons for FY2022-2023.
- SECOND: the accounts payable department is authorized to submit payment to JCI Jones Chemicals, Inc. in an amount up to \$85,860.00 for FY2022-2023, based on unit prices and actual quantities delivered.
- THIRD: the above expenses shall be paid from the wastewater and water fund following delivery, and chargeable to account 599-548-743.300 in the amount of \$64,395.00 and to account 591-553-743.000 in the amount of \$21,465.00.

Master Plan Implementation Goals: 3.4

Purchase Authorization – Bulk Lime. Authorize a purchase agreement with Graymont Western Lime Inc. for the purchase of bulk lime for the Filtration Plant and Wastewater Plant, utilizing the Lansing Board of Water & Light's joint purchasing consortium Mid-Michigan Drinking Water Consortium Bulk Chemical Contract in the amount of \$149.50 per dry ton, with an estimated annual contract of \$125,580.00 and authorize payment based on unit prices for actual quantities required for the fiscal year ending June 30, 2023 as follows:

RESOLUTION NO. 90-2022

**RESOLUTION AUTHORIZING THE EXECUTION OF A PURCHASE ORDER FOR
PEBBLE QUICK LIME WITH GRAYMONT WESTERN LIME INC.
IN ACCORDANCE WITH THE LANSING BOARD OF WATER & LIGHT 2022
CONSORTIUM COMPETITIVE BIDDING PROGRAM**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, requires Lime in bulk deliveries for use in treating municipal drinking water; and

WHEREAS, the Lansing Board of Water & Light (LBWL) solicited competitive bids for lime; and it is hereby determined that Graymont Western Lime Inc. of Wisconsin is qualified to provide such product and that it has submitted the lowest responsible and responsive bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore been determined that it is advisable, necessary and in the public interest to purchase pebble quick lime from Graymont Western Lime Inc. of Wisconsin at the price of \$149.50 per ton, with an estimated usage of 840 ton for FY2022-2023.
- SECOND: the accounts payable department is authorized to submit payment to Graymont Western Lime Inc., in an amount up to \$125,580.00 for FY2022-2023, based on unit prices and actual quantities delivered.
- THIRD: the above expenses shall be paid from the water fund following delivery, and chargeable to account 591-553-743.000.

Master Plan Implementation Goals: 3.4

Purchase Authorization – LimeCure-25. Waive competitive bidding requirements and approve the sole source purchase of LimeCure-25 from Applied Specialties Inc. in the amount of \$28,750.00, plus a contingency amount of \$1,250.00, for a total of \$30,000.00, and authorize payment up to the approved amount based on unit prices for actual quantities required for the fiscal year ending June 30, 2023.

RESOLUTION NO. 91-2022

AUTHORIZING SOLE SOURCE PURCHASE FROM APPLIED SPECIALTIES, INC. FOR LIMECURE-25 IN ACCORDANCE WITH THE PERMIT REQUIREMENTS AS APPROVED BY THE MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has filtration equipment at the Water Treatment Plant that requires the periodic removal of lime scale build-up; and

WHEREAS, the Michigan Department of Environmental Quality (MDEQ) has approved the use of LimeCure-25 for this purpose, and it is hereby determined that Applied Specialties, Inc. of Avon Lake, Ohio is the only firm qualified and permitted to provide such product in softening residual Lime used in the potable water treatment process; and

WHEREAS, waiver of the purchasing policy formal bid requirements is requested for this sole source purchase.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore been determined that it is advisable, necessary and in the public interest to purchase LimeCure-25 from sole source supplier Applied Specialties, Inc., at the price of \$1.15 per pound with an estimated annual usage of 25,000 pounds.
- SECOND: the accounts payable department is authorized to submit payment to Applied Specialties, Inc. in an amount not to exceed \$28,750.00, plus a contingency of \$1,250.00, for a total of \$30,000.00 for FY2022-2023.
- THIRD: the above expenses shall be paid from the water fund following delivery and are chargeable to account 591-553-743.000.

Bid Rejection – Lime Softening Residuals Removal. Reject the bids received from Prolime Services, LLC for the Lime Residuals Removal/Reuse bid request as the responses were not within budget parameters as detailed below:

RESOLUTION NO. 92-2022

**AUTHORIZING THE REJECTION OF ALL BIDS FOR
THE LIME SOFTENING RESIDUALS REMOVAL/REUSE BID REQUEST**

WHEREAS, on two different occasions this spring the City of Owosso sought bids for the removal of lime softening residuals at the Water Treatment Plant; and

WHEREAS, the bids received on both occasions were in excess of the estimates and available funds to perform said work.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has heretofore been determined that it is advisable, necessary and in the public interest to reject the bids received from Prolime Services, LLC for the Lime Softening Residuals Removal/Reuse bid requests.

Bid Award – Sand and Gravel, Selection #1. Accept the low bid of S.A. Smith Paving & Trucking, Inc. dba Smith Sand & Gravel for Class II Backfill Sand in the amount of \$6.00 per ton for the fiscal year ending June 30, 2023 and authorize payment in accordance with unit prices up to 3,000 tons for a total amount not to exceed \$18,000.00, as detailed in the Resolution No. 93-2022.

Bid Award – Sand and Gravel, Selection #2. Accept the low bid of Constine Gravel Company for 22A gravel in the amount of \$11.40 per ton for the fiscal year ending June 30, 2023 and authorize payment in accordance with unit prices up to 1,200 tons for a total amount not to exceed \$13,680.00, as detailed in the Resolution No. 93-2022.

Bid Award – Sand and Gravel, Selection #3. Accept the low bids of Jackson Trucking, LLC for 21AA limestone in the amount of \$25.94 per ton and 6A limestone in the amount of \$29.81 per ton for the fiscal year ending June 30, 2023 and authorize payment in accordance with the unit prices up to 500 tons and 150 tons, respectively, for a total amount not to exceed \$17,441.50, as detailed in the Resolution No. 93-2022.

Bid Award – Sand and Gravel, Selection #4. Accept the low bid of Ocenasek, Inc. for H1 limestone chip in the amount of \$36.50 per ton for the fiscal year ending June 30, 2023 and authorize payment in accordance with the unit price up to 200 tons for a total amount not to exceed \$7,300.00 as detailed below:

RESOLUTION NO. 93-2022

**AUTHORIZING THE PURCHASE AND DELIVERY
OF SAND, GRAVEL, AND LIMESTONE
FOR THE 2022-2023 FISCAL YEAR**

WHEREAS, the City of Owosso, Shiawassee County, Michigan requires backfill sand to fill underground trenches and gravel and limestone for use in permanent street patches and other City projects; and

WHEREAS, the City sought bids for Class II backfill sand, 22A gravel, 21AA limestone, 6A limestone, and H1 limestone chip for the fiscal year 2022-2023; and

WHEREAS, it is hereby determined that Smith Sand & Gravel, Constine Gravel Company, Jackson Trucking, LLC, and Ocenasek, Inc. are qualified to provide such products and have submitted the lowest responsible and responsive bids; and

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore been determined that it is advisable, necessary and in the public interest to award the contract for Class II Backfill Sand to S.A. Smith Paving & Trucking, Inc. dba Smith Sand & Gravel of Owosso, Michigan in the amount of \$6.00 per ton for the fiscal year ending June 30, 2023.
- SECOND: it has heretofore been determined that it is advisable, necessary and in the public interest to award the contract for 22A Gravel to Constine Gravel Company of Owosso, Michigan in the amount of \$11.40 per ton for the fiscal year ending June 30, 2023.
- THIRD: it has heretofore been determined that it is advisable, necessary and in the public interest to award the contract for 21AA Limestone to Jackson Trucking, LLC of Owosso, Michigan in the amount of \$25.94 per ton for the fiscal year ending June 30, 2023.
- FOURTH: it has heretofore been determined that it is advisable, necessary and in the public interest to award the contract for 6A Limestone to Jackson Trucking, LLC of Owosso, Michigan in the amount of \$29.81 per ton for fiscal year ending June 30, 2023.
- FIFTH: it has heretofore been determined that it is advisable, necessary and in the public interest to award the contract for H1 Limestone Chip to Ocenasek, Inc. of Perry, Michigan in the amount of \$36.50 per ton for fiscal year ending June 30, 2023.
- SIXTH: the contracts between the City of Owosso and the companies above shall be in the form of Purchase Orders.
- SEVENTH: the accounts payable department is authorized to pay S.A. Smith Paving & Trucking, Inc. dba Smith Sand & Gravel based on the unit price quoted above, up to the bid amount of \$18,000.00.
- EIGHTH: the accounts payable department is authorized to pay Constine Gravel Company based on the unit price quoted above, up to the bid amount of \$13,680.00.
- NINTH: the accounts payable department is authorized to pay Jackson Trucking, LLC based on the unit prices quoted above, up to the bid amount of \$17,441.50.
- TENTH: the accounts payable department is authorized to pay Ocenasek, Inc. based on the unit price quoted above, up to the bid amount of \$7,300.00.
- ELEVENTH: the above expenses shall be paid from the Water and Wastewater Annual Operating Fund, and Local and Major Street Annual Operating Funds.

***Bid Award - Refuse Services.** Approve the bid of Tri-County Refuse Service, Inc. d/b/a Republic Services of Flint for refuse service to the City's main facilities for the 3-year period beginning July 1, 2022 through June 30, 2025 in the amount of \$16,365.16 and further approve payment up to the contract amount for work satisfactorily completed as follows:

RESOLUTION NO. 94-2022

**AUTHORIZING THE EXECUTION OF A CONTRACT
FOR REFUSE SERVICE WITH
TRI-COUNTY REFUSE SERVICE, INC. DBA REPUBLIC SERVICES OF FLINT**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has determined that the collection and disposal of waste generated at the main City facilities is advisable, necessary and in the public interest; and

WHEREAS, the City of Owosso sought bids for the emptying of dumpsters at various City facilities for fiscal years 2022-2023, 2023-2024 and 2024-2025, and it is hereby determined that Republic Services of Flint is qualified to provide such services and has submitted the lowest responsible and responsive bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has heretofore been determined that it is advisable, necessary and in the public interest to contract with Tri-County Refuse Service, Inc, dba Republic Services of Flint for the collection and disposal of waste from City facilities for fiscal years 2022-2023, 2023-2024, and 2024-2025 in the amount of \$16,365.15.

SECOND: the Mayor and City Clerk are instructed and authorized to sign the services contract between the City of Owosso, Michigan and Tri-County Refuse Service, Inc, dba Republic Services of Flint substantially as attached.

THIRD: the accounts payable department is authorized to pay Tri-County Refuse Service, Inc, dba Republic Services of Flint for work satisfactorily completed up to the bid amount of \$16,631.46 over a three year period of provided services as follows:

| | |
|------------------|------------|
| FY2022-2023..... | \$5,090.41 |
| FY2023-2024..... | \$5,446.74 |
| FY2024-2025..... | \$5,828.00 |

FOURTH: the above expenses shall be paid from the various accounts in the above fiscal years' General Fund, Water Fund, and Wastewater Fund.

***Bid Award – No-Preference Towing Services.** Authorize bid award for no-preference towing services to All Star Towing & Repair LLC for the period from July 1, 2022 through June 30, 2025 as follows:

RESOLUTION NO. 95-2022

**AUTHORIZING A PREFERRED PROVIDER CONTRACT
FOR NO-PREFERENCE TOWING SERVICES
TO ALL STAR TOWING & REPAIR LLC
FOR THE PERIOD EXPIRING JUNE 30, 2025**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has a Public Safety Department that in the normal course of business requires wrecker services; and

WHEREAS, Shiawassee County Central Dispatch notified all police agencies in Shiawassee County of the need to specify a towing service that will provide service in any situation in which no preferred service is requested by the vehicle owner(s) or officers involved; and

WHEREAS, the City of Owosso requested bids and it is hereby determined that All Star Towing & Repair LLC is both qualified to provide such services and has submitted the responsible and responsive bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to award a Preferred Service Provider Contract for No-Preference Towing Services to All Star Towing & Repair LLC for the period from July 1, 2022 through June 30, 2025.

SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached, Contract for Services between the City of Owosso, Michigan and All Star Towing & Repair LLC.

THIRD: Charges for said services will be directed to the owner(s) of any vehicle towed.

Bid Award – Duplex Vacuum Pump System. Approve the bid from Kerr Pump and Supply, Inc. for one Republic Manufacturing Duplex Vacuum Pump System, Model No. RXTD-25-60H, for the Water Filtration Plant in the amount of \$13,380.00, and authorize payment to the vendor upon satisfactory delivery of the equipment as follows:

RESOLUTION NO. 96-2022

AUTHORIZING BID AWARD TO KERR PUMP AND SUPPLY, INC. FOR A DUPLEX VACUUM PUMP SYSTEM AT THE WATER TREATMENT PLANT

WHEREAS, the existing Duplex Vacuum Pump at the Water Treatment Plant has expended its useful service life and requires replacement; and

WHEREAS, bids were solicited and funds have been budgeted from the Water Equipment Fund for the replacement of the Duplex Vacuum Pump System; and

WHEREAS, the City of Owosso Director of Public Services and Utilities has reviewed the bid proposals and recommends the purchase of one Republic Manufacturing Duplex Vacuum Pump System, Model No. RXTD-25-60H, from Kerr Pump and Supply, Inc. in the amount of \$13,380.00.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has heretofore been determined that it is advisable, necessary and in the public interest to contract with Kerr Pump and Supply, Inc. for the purchase of one Republic Manufacturing Duplex Vacuum Pump System, Model No. RXTD-25-60H, for use at the Water Treatment Plant in the amount of \$13,380.00.

SECOND: the accounts payable department is authorized to submit payment to Kerr Pump and Supply, Inc. in the amount of \$13,380.00 upon satisfactory delivery of said equipment.

THIRD: the above expenses shall be paid from account no. 591-901-977.000.

Master Plan Implementation Goals: 3.4

Warrant No. 617. Authorize Warrant No. 617 as follows:

| Vendor | Description | Fund | Amount |
|------------------|--|---------------|-------------|
| Waste Management | Waste Hauling / Disposal Services – June 2, 2022 | WWTP/ Streets | \$15,900.06 |
| Gould Law PC | Professional services rendered from May 10, 2022 through June 13, 2022 | General Fund | \$11,750.76 |

Motion supported by Councilmember Haber.

Roll Call Vote.

AYES: Councilmembers Teich, Pidek, Fear, Haber, Mayor Pro-Tem Osika, and Mayor Eveleth.

NAYS: Councilmember Law.

ITEMS OF BUSINESS

ARPA Funding Discussion – Replacement of Chairman Lights

City Manager Henne explained that this item is to consider allocating the City's remaining \$275,000.00 in ARPA funds toward the project to replace the pedestrian lighting system in the downtown. This funding would allow the OMS/DDA to begin the process of replacing individual lights in the system with a new style of lights while utilizing the old lights for parts to maintain the remaining old lights.

OMS/DDA Chairman Jon Moore and OMS/DDA Director Beth Kuiper were present to answer any questions.

There was significant discussion among Councilmembers regarding planning ahead for the replacement of long-lived systems such as lighting, why the system has deteriorated to the point that it has, the DDA's proposed plan for replacing the system, the appropriate funding source for the project, whether the DDA would be able to fund the remainder of the project after the streetscape bond is paid, other downtown projects that are necessary, and the desire to see a comprehensive plan for the entire Chairman Light replacement project before making a decision on the ARPA funding.

Councilmember Pidek said the OMS/DDA clearly needs a boost to take proper care of our downtown. He said the Council needed to think about what they could do to help them since their funding is limited to their TIF. He went on to ask if they agreed the DDA needed help and if allocating the remaining ARPA funding was the best way to do that.

There was discussion regarding whether the decision was urgent or whether it could be postponed until more information was available. City Manager Henne reminded the Council that the City had no spare parts or replacement fixtures available to repair the current system. He also reminded them that they were in receipt of numerous requests for ARPA funds but had so far failed to agree on how to spend the remaining money. Mayor Pro-Tem Osika responded that the ARPA funds are "once in a lifetime" money, and she just wants to make sure the money is spent wisely.

Councilmember Pidek summarized his feelings saying that replacement of the lights is on the DDA's radar, as shown by the CIP and Council could make decisions on further funding in the future by making

sure that they've made progress. He said he is comfortable that they have a plan in place for the next six years and would feel comfortable moving forward with the project.

Councilmember Teich indicated he was in favor of getting the project rolling, but he still wants to see a comprehensive plan at some point in the near future.

Motion by Councilmember Teich to allocate the remaining \$275,000.00 in American Rescue Plan Act (ARPA) funds toward the Chairman Light Replacement Project, which includes an engineering survey, the purchase of 30-40 new pedestrian lights from Spring City Electrical Manufacturing, and their installation within the Downtown Development Authority boundaries.

Motion supported by Councilmember Pidek.

Roll Call Vote.

AYES: Councilmember Pidek, Mayor Pro-Tem Osika, Councilmembers Haber, Fear, Law, Teich, and Mayor Eveleth.

NAYS: None.

Master Plan Implementation Goals: 3.17, 3.18, 512, 5.17

Permission for Alternate Bid Method – Lime Residuals Removal/Reuse

City Manager Henne indicated staff was seeking permission to directly negotiate an agreement for the removal of the lime residuals at the Water Treatment Plant. He noted that bids were solicited on two different occasions this spring and the responses received were much, much higher than estimated.

Mayor Eveleth thanked Utilities Director Ryan E. Suchanek for his diligence in watching out for rate payers.

Motion by Councilmember Pidek to authorize the following resolution granting staff permission to directly negotiate an agreement for the removal/reuse/disposal of lime residuals at the Water Treatment Plant:

RESOLUTION NO. 97-2022

AUTHORIZATION TO ENTER DIRECT NEGOTIATIONS FOR LIME SOFTENING RESIDUALS REMOVAL/REUSE/DISPOSAL

WHEREAS, the City of Owosso operates a Water Treatment Plant (WTP) that generates spent lime as a by-product of the water treatment process; and

WHEREAS, said spent lime needs to be periodically removed from the WTP property and reused or disposed of; and

WHEREAS, on two separate occasions in 2022 the City has sought bids for the removal of spent lime, each time receiving a single bid from the same firm in amounts that far exceeded the funding available for the activity; and

WHEREAS, the capacity of the WTP property to store any more spent lime is quickly dwindling; and

WHEREAS, it is in the best interest of the public to use an alternate method of bidding for the work, so as to obtain a different result; and per the terms of Sec. 2-346(4) of the Code of Ordinances "the Council may direct the method to be used in obtaining bids"; and

WHEREAS, staff is requesting permission to directly negotiate with eligible service providers in an attempt to secure an agreement for the needed work.

NOW THEREFORE BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

- FIRST: it is recognized that the City has solicited bids for the removal/reuse/disposal of lime softening residuals at the Water Treatment Plant on two separate occasions this year without success, and a change in the method for soliciting bids is necessary for a positive result.
- SECOND: it has heretofore been determined that it is advisable, necessary and in the public interest to grant staff permission to hold direct negotiations with eligible service providers in an effort to reach a mutual agreement on the removal/reuse/disposal of lime softening residuals at the WTP.
- THIRD: any potential agreement reached as a result of this process will be presented to Council for consideration.

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Councilmember Haber, Mayor Pro-Tem Osika, Councilmembers Pidek, Fear, Law, Teich, and Mayor Eveleth.

NAYS: None.

City Budget Amendment Amendment No. 2 to the 2021-22 Budget

City Clerk Amy K. Kirkland noted the revised version of Amendment No. 2 that was distributed to Councilmembers at the beginning of the meeting.

Motion by Councilmember Pidek to adopt Amendment No. 2 to the 2021-22 Budget as follows:

BUDGET REPORT FOR CITY OF OWOSSO

Calculations as of 06/21/22

| DEPT | DESCRIPTION | 2021-22 ORIGINAL BUDGET | 2021-22 AMENDED BUDGET | 2021-22 ACTIVITY (thru 06/21) | 2021-22 AMOUNT CHANGE | 2021-22 Q4 BUDGET AMENDMENT |
|--------------------------------|--------------------------|-------------------------------|------------------------------|-------------------------------------|-----------------------------|-----------------------------------|
| Fund 101 – GENERAL FUND | | | | | | |
| ESTIMATED REVENUES | | | | | | |
| 000 | REVENUE | 8,744,235 | 8,898,407 | 7,541,381 | (278,195) | 8,620,212 |
| TOTAL ESTIMATED REVENUES | | 8,744,235 | 8,898,407 | 7,541,381 | (278,195) | 8,620,212 |
| APPROPRIATIONS | | | | | | |
| 101 | CITY COUNCIL | 5,300 | 5,300 | 7,436 | 4,226 | 9,526 |
| 171 | CITY MANAGER | 262,583 | 262,583 | 244,977 | 161 | 262,744 |
| 201 | FINANCE | 306,305 | 313,125 | 295,984 | 38,799 | 351,924 |
| 210 | CITY ATTORNEY | 118,000 | 118,000 | 101,956 | (695) | 117,305 |
| 215 | CLERK | 299,570 | 299,570 | 249,347 | 97 | 299,667 |
| 228 | INFORMATION & TECHNOLOGY | 134,965 | 134,965 | 93,397 | | 134,965 |
| 253 | TREASURY | 167,057 | 167,057 | 152,965 | 32 | 167,089 |
| 257 | ASSESSING | 183,407 | 183,407 | 182,128 | 8,644 | 192,051 |

| | | | | | | |
|---|---------------------------|-----------|-----------|-----------|-----------|-----------|
| 261 | GENERAL ADMIN | 352,776 | 437,734 | 455,495 | 69,014 | 506,748 |
| 265 | BUILDING & GROUNDS | 140,540 | 140,540 | 133,476 | 8,396 | 148,936 |
| 270 | HUMAN RESOURCES | 215,734 | 215,734 | 181,170 | 703 | 216,437 |
| 301 | POLICE | 2,263,812 | 2,263,812 | 2,167,121 | 32,271 | 2,296,083 |
| 336 | FIRE | 2,012,337 | 2,012,462 | 1,968,376 | 22,120 | 2,034,582 |
| 371 | BUILDING AND SAFETY | 344,476 | 344,476 | 533,489 | 239,945 | 584,421 |
| 441 | PUBLIC WORKS | 660,310 | 663,249 | 517,142 | 31,576 | 694,825 |
| 528 | LEAF AND BRUSH COLLECTION | 231,500 | 231,500 | 244,991 | 39,288 | 270,788 |
| 585 | PARKING | 33,000 | 33,000 | 26,309 | | 33,000 |
| 720 | COMMUNITY DEVELOPMENT | 85,599 | 85,599 | 47,574 | 109 | 85,708 |
| 751 | PARKS | 203,293 | 203,293 | 215,215 | 39,894 | 243,187 |
| 755 | HOLMAN POOL | | | 441 | 450 | 450 |
| 966 | TRANSFERS OUT | 723,671 | 759,671 | 558,148 | | 759,671 |
| TOTAL APPROPRIATIONS | | 8,744,235 | 8,875,077 | 8,377,137 | 535,030 | 9,410,107 |
| NET OF REVENUES/APPROPRIATIONS - FUND 101 | | | 23,330 | (835,756) | (813,225) | (789,895) |
| BEGINNING FUND BALANCE | | 7,598,864 | 7,598,864 | 7,598,864 | | 7,598,864 |
| ENDING FUND BALANCE | | 7,598,864 | 7,622,194 | 6,763,108 | (813,225) | 6,808,969 |

Fund 202 - MAJOR STREET FUND

| | | | | | | |
|---|-------------------------------|-----------|-----------|-----------|-----------|-----------|
| ESTIMATED REVENUES | | | | | | |
| 000 | REVENUE | 2,671,401 | 2,671,401 | 2,103,175 | (197,514) | 2,473,887 |
| TOTAL ESTIMATED REVENUES | | 2,671,401 | 2,671,401 | 2,103,175 | (197,514) | 2,473,887 |
| APPROPRIATIONS | | | | | | |
| 451 | CONSTRUCTION | 927,698 | 927,698 | 672,761 | 36,908 | 964,606 |
| 463 | STREET MAINTENANCE | 410,500 | 410,500 | 248,009 | | 410,500 |
| 473 | BRIDGE MAINTENANCE | 12,000 | 12,000 | 479 | | 12,000 |
| 474 | TRAFFIC SERVICES-MAINTENANCE | 26,500 | 26,500 | 25,560 | 9,900 | 36,400 |
| 478 | SNOW & ICE CONTROL | 135,000 | 135,000 | 138,936 | 23,750 | 158,750 |
| 480 | TREE TRIMMING | 61,800 | 61,800 | 55,162 | 15,500 | 77,300 |
| 482 | ADMINISTRATION & ENGINEERING | 200,250 | 200,250 | 160,426 | 1,779 | 202,029 |
| 485 | LOCAL STREET TRANSFER | 342,424 | 342,424 | 171,212 | | 342,424 |
| 486 | TRUNKLINE SURFACE MAINTENANCE | 1,000 | 1,950 | 4,816 | 2,381 | 4,331 |
| 488 | TRUNKLINE SWEEPING & FLUSHING | 3,700 | 3,700 | 1,621 | 950 | 4,650 |
| 490 | TRUNKLINE TREE TRIM & REMOVAL | 200 | 200 | | | 200 |
| 491 | TRUNKLINE STORM DRAIN, CURBS | 5,500 | 28,127 | 23,485 | | 28,127 |
| 492 | TRUNKLINE ROADSIDE CLEANUP | 200 | 210 | 60 | | 210 |
| 494 | TRUNKLINE TRAFFIC SIGNS | 600 | 600 | 486 | 128 | 728 |
| 497 | TRUNKLINE SNOW & ICE CONTROL | 32,000 | 32,000 | 42,523 | 12,600 | 44,600 |
| TOTAL APPROPRIATIONS | | 2,159,372 | 2,182,959 | 1,545,536 | 103,896 | 2,286,855 |
| NET OF REVENUES/APPROPRIATIONS - FUND 202 | | 512,029 | 488,442 | 557,639 | (301,410) | 187,032 |
| BEGINNING FUND BALANCE | | 1,413,285 | 1,413,285 | 1,413,285 | | 1,413,285 |
| ENDING FUND BALANCE | | 1,925,314 | 1,901,727 | 1,970,924 | (301,410) | 1,600,317 |

Fund 203 - LOCAL STREET FUND

| | | | | | | |
|---|------------------------------|-----------|-----------|-----------|-----------|-----------|
| ESTIMATED REVENUES | | | | | | |
| 000 | REVENUE | 1,452,844 | 1,452,844 | 1,127,944 | (27,032) | 1,425,812 |
| TOTAL ESTIMATED REVENUES | | 1,452,844 | 1,452,844 | 1,127,944 | (27,032) | 1,425,812 |
| APPROPRIATIONS | | | | | | |
| 451 | CONSTRUCTION | 672,216 | 672,216 | 895,143 | 223,442 | 895,658 |
| 463 | STREET MAINTENANCE | 488,750 | 488,750 | 355,977 | | 488,750 |
| 474 | TRAFFIC SERVICES-MAINTENANCE | 8,500 | 8,500 | 3,897 | | 8,500 |
| 478 | SNOW & ICE CONTROL | 80,000 | 80,000 | 90,656 | 20,194 | 100,194 |
| 480 | TREE TRIMMING | 89,500 | 89,500 | 141,938 | 68,965 | 158,465 |
| 482 | ADMINISTRATION & ENGINEERING | 113,878 | 113,878 | 102,471 | 2,739 | 116,617 |
| TOTAL APPROPRIATIONS | | 1,452,844 | 1,452,844 | 1,590,082 | 315,340 | 1,768,184 |
| NET OF REVENUES/APPROPRIATIONS - FUND 203 | | | | (462,138) | (342,372) | (342,372) |
| BEGINNING FUND BALANCE | | 1,282,648 | 1,282,648 | 1,282,648 | | 1,282,648 |

| | | | | | |
|--|-----------|-----------|-----------|-----------|-----------|
| ENDING FUND BALANCE | 1,282,648 | 1,282,648 | 820,510 | (342,372) | 940,276 |
| Fund 208 - PARK/RECREATION SITES FUND | | | | | |
| ESTIMATED REVENUES | | | | | |
| 000 REVENUE | 50,000 | 75,025 | 2,664 | (72,336) | 2,689 |
| TOTAL ESTIMATED REVENUES | 50,000 | 75,025 | 2,664 | (72,336) | 2,689 |
| APPROPRIATIONS | | | | | |
| 751 PARKS | 50,000 | 75,025 | 76,723 | 16,020 | 91,045 |
| TOTAL APPROPRIATIONS | 50,000 | 75,025 | 76,723 | 16,020 | 91,045 |
| NET OF REVENUES/APPROPRIATIONS - FUND 208 | | | (74,059) | (88,356) | (88,356) |
| BEGINNING FUND BALANCE | 160,083 | 160,083 | 160,083 | | 160,083 |
| ENDING FUND BALANCE | 160,083 | 160,083 | 86,024 | (88,356) | 71,727 |
| Fund 239 - OMS/DDA REVLG LOAN FUND | | | | | |
| ESTIMATED REVENUES | | | | | |
| 000 REVENUE | 1,500 | 86,500 | 243,473 | 157,222 | 243,722 |
| TOTAL ESTIMATED REVENUES | 1,500 | 86,500 | 243,473 | 157,222 | 243,722 |
| APPROPRIATIONS | | | | | |
| 000 REVENUE | | | 5,858 | 5,858 | 5,858 |
| 200 GEN SERVICES | 1,500 | 10,675 | 93,412 | 82,737 | 93,412 |
| TOTAL APPROPRIATIONS | 1,500 | 10,675 | 99,270 | 88,595 | 99,270 |
| NET OF REVENUES/APPROPRIATIONS - FUND 239 | | 75,825 | 144,203 | 68,627 | 144,452 |
| BEGINNING FUND BALANCE | 1,198,457 | 1,198,457 | 1,198,457 | | 1,198,457 |
| ENDING FUND BALANCE | 1,198,457 | 1,274,282 | 1,342,660 | 68,627 | 1,342,909 |
| Fund 243 - OBRA #12 WOODWARD LOFT | | | | | |
| ESTIMATED REVENUES | | | | | |
| 000 REVENUE | 125,000 | 125,000 | 123,325 | | 125,000 |
| TOTAL ESTIMATED REVENUES | 125,000 | 125,000 | 123,325 | | 125,000 |
| APPROPRIATIONS | | | | | |
| 721 PROFESSIONAL SERVICES | 1,000 | 1,000 | 1,000 | | 1,000 |
| 964 TAX REIMBURSEMENTS | 124,000 | 124,000 | | | 124,000 |
| TOTAL APPROPRIATIONS | 125,000 | 125,000 | 1,000 | | 125,000 |
| NET OF REVENUES/APPROPRIATIONS - FUND 243 | | | 122,325 | | |
| BEGINNING FUND BALANCE | | | | | |
| ENDING FUND BALANCE | | | 122,325 | | |
| Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY | | | | | |
| ESTIMATED REVENUES | | | | | |
| 000 REVENUE | | 92,033 | 48,141 | | 92,033 |
| TOTAL ESTIMATED REVENUES | | 92,033 | 48,141 | | 92,033 |
| APPROPRIATIONS | | | | | |
| 200 GEN SERVICES | | 5,680 | 9,105 | 4,182 | 9,862 |
| 261 GENERAL ADMIN | | 93,388 | 53,328 | | 93,388 |
| TOTAL APPROPRIATIONS | | 99,068 | 62,433 | 4,182 | 103,250 |
| NET OF REVENUES/APPROPRIATIONS - FUND 248 | | (7,035) | (14,292) | (4,182) | (11,217) |
| BEGINNING FUND BALANCE | | | | | |
| ENDING FUND BALANCE | | (7,035) | (14,292) | (4,182) | (11,217) |
| Fund 254 - HOUSING & REDEVELOPMENT | | | | | |
| ESTIMATED REVENUES | | | | | |

| | | |
|---|--------|----------|
| 000 REVENUE | 37,500 | (37,500) |
| TOTAL ESTIMATED REVENUES | 37,500 | (37,500) |
| APPROPRIATIONS | | |
| 703 GENERAL SERVICES | 33,500 | (33,500) |
| TOTAL APPROPRIATIONS | 33,500 | (33,500) |
| NET OF REVENUES/APPROPRIATIONS - FUND 254 | 4,000 | (4,000) |
| BEGINNING FUND BALANCE | | |
| ENDING FUND BALANCE | 4,000 | (4,000) |

Fund 259 - OBRA-DIST#15 -ARMORY BUILDING

| | | | | | |
|---|--------|--------|--------|----------|--------|
| ESTIMATED REVENUES | | | | | |
| 000 REVENUE | 80,000 | 80,000 | 70,939 | (9,061) | 70,939 |
| TOTAL ESTIMATED REVENUES | 80,000 | 80,000 | 70,939 | (9,061) | 70,939 |
| APPROPRIATIONS | | | | | |
| 721 PROFESSIONAL SERVICES | 4,500 | 4,500 | 5,690 | 1,190 | 5,690 |
| 964 TAX REIMBURSEMENTS | 75,500 | 75,500 | 65,284 | (10,216) | 65,284 |
| TOTAL APPROPRIATIONS | 80,000 | 80,000 | 70,974 | (9,026) | 70,974 |
| NET OF REVENUES/APPROPRIATIONS - FUND 259 | | | (35) | (35) | (35) |
| BEGINNING FUND BALANCE | 4,190 | 4,190 | 4,190 | | 4,190 |
| ENDING FUND BALANCE | 4,190 | 4,190 | 4,155 | (35) | 4,155 |

Fund 272 - OBRA FUND-DISTRICT #17 CARGILL

| | | | | | |
|---|---------|---------|---------|----------|---------|
| ESTIMATED REVENUES | | | | | |
| 000 REVENUE | 202,720 | 202,720 | 178,372 | (24,348) | 178,372 |
| TOTAL ESTIMATED REVENUES | 202,720 | 202,720 | 178,372 | (24,348) | 178,372 |
| APPROPRIATIONS | | | | | |
| 721 PROFESSIONAL SERVICES | 12,000 | 12,000 | 10,132 | (1,868) | 10,132 |
| 905 DEBT SERVICE | 190,720 | 190,720 | 167,999 | (22,721) | 167,999 |
| TOTAL APPROPRIATIONS | 202,720 | 202,720 | 178,131 | (24,589) | 178,131 |
| NET OF REVENUES/APPROPRIATIONS - FUND 272 | | | 241 | 241 | 241 |
| BEGINNING FUND BALANCE | 10,132 | 10,132 | 10,132 | | 10,132 |
| ENDING FUND BALANCE | 10,132 | 10,132 | 10,373 | 241 | 10,373 |

Fund 273 - OBRA #9 ROBBINS LOFT

| | | | | | |
|---|--------|--------|--------|-------|--------|
| ESTIMATED REVENUES | | | | | |
| 000 REVENUE | | | 3,228 | 3,228 | 3,228 |
| TOTAL ESTIMATED REVENUES | | | 3,228 | 3,228 | 3,228 |
| APPROPRIATIONS | | | | | |
| 721 PROFESSIONAL SERVICES | | | 1,200 | 1,200 | 1,200 |
| TOTAL APPROPRIATIONS | | | 1,200 | 1,200 | 1,200 |
| NET OF REVENUES/APPROPRIATIONS - FUND 273 | | | 2,028 | 2,028 | 2,028 |
| BEGINNING FUND BALANCE | 45,981 | 45,981 | 45,981 | | 45,981 |
| ENDING FUND BALANCE | 45,981 | 45,981 | 48,009 | 2,028 | 48,009 |

Fund 275 - OBRA #11 CAPITOL BOWL

| | | | | | |
|---------------------------|-----|-------|-------|--|-------|
| ESTIMATED REVENUES | | | | | |
| 000 REVENUE | 358 | 1,339 | 981 | | 1,339 |
| TOTAL ESTIMATED REVENUES | 358 | 1,339 | 981 | | 1,339 |
| APPROPRIATIONS | | | | | |
| 721 PROFESSIONAL SERVICES | 864 | | (864) | | |
| 905 DEBT SERVICE | | 7,716 | 7,716 | | 7,716 |

| | | | | | |
|---|-------|-------|---------|---------|---------|
| TOTAL APPROPRIATIONS | | 864 | 7,716 | 6,852 | 7,716 |
| NET OF REVENUES/APPROPRIATIONS - FUND 275 | | (506) | (6,377) | (5,871) | (6,377) |
| BEGINNING FUND BALANCE | 6,377 | 6,377 | 6,377 | | 6,377 |
| ENDING FUND BALANCE | 6,377 | 5,871 | | (5,871) | |

Fund 276 - OBRA FUND DISTRICT #16 - QDOBA

| | | | | | |
|---|--------|--------|--------|-------|--------|
| ESTIMATED REVENUES | | | | | |
| 000 REVENUE | 28,921 | 28,921 | 28,173 | (748) | 28,173 |
| TOTAL ESTIMATED REVENUES | 28,921 | 28,921 | 28,173 | (748) | 28,173 |
| APPROPRIATIONS | | | | | |
| 721 PROFESSIONAL SERVICES | 750 | 750 | 535 | (215) | 535 |
| 905 DEBT SERVICE | 28,171 | 28,171 | 28,171 | | 28,171 |
| TOTAL APPROPRIATIONS | 28,921 | 28,921 | 28,706 | (215) | 28,706 |
| NET OF REVENUES/APPROPRIATIONS - FUND 276 | | | (533) | (533) | (533) |
| BEGINNING FUND BALANCE | 9,507 | 9,507 | 9,507 | | 9,507 |
| ENDING FUND BALANCE | 9,507 | 9,507 | 8,974 | (533) | 8,974 |

Fund 277 - OBRA FUND DISTRICT #20 - J&H OIL

| | | | | | |
|---|--|---------|---------|--------|---------|
| ESTIMATED REVENUES | | | | | |
| 000 REVENUE | | 116,888 | 130,282 | 13,394 | 130,282 |
| TOTAL ESTIMATED REVENUES | | 116,888 | 130,282 | 13,394 | 130,282 |
| APPROPRIATIONS | | | | | |
| 901 CAPITAL OUTLAY | | 116,888 | 130,282 | 13,394 | 130,282 |
| TOTAL APPROPRIATIONS | | 116,888 | 130,282 | 13,394 | 130,282 |
| NET OF REVENUES/APPROPRIATIONS - FUND 277 | | | | | |
| BEGINNING FUND BALANCE | | | | | |
| ENDING FUND BALANCE | | | | | |

Fund 280 - OBRA FUND-DISTRICT #21 - 152 E HOWARD

| | | | | | |
|---|--|--|--|-------|-------|
| ESTIMATED REVENUES | | | | | |
| 000 REVENUE | | | | 5,000 | 5,000 |
| TOTAL ESTIMATED REVENUES | | | | 5,000 | 5,000 |
| APPROPRIATIONS | | | | | |
| 721 PROFESSIONAL SERVICES | | | | 5,000 | 5,000 |
| TOTAL APPROPRIATIONS | | | | 5,000 | 5,000 |
| NET OF REVENUES/APPROPRIATIONS - FUND 280 | | | | | |
| BEGINNING FUND BALANCE | | | | | |
| ENDING FUND BALANCE | | | | | |

Fund 283 - OBRA FUND-DISTRICT#3-TIAL

| | | | | | |
|---|--------|--------|--------|---------|--------|
| ESTIMATED REVENUES | | | | | |
| 000 REVENUE | 27,897 | 27,897 | 27,562 | (335) | 27,562 |
| TOTAL ESTIMATED REVENUES | 27,897 | 27,897 | 27,562 | (335) | 27,562 |
| APPROPRIATIONS | | | | | |
| 721 PROFESSIONAL SERVICES | 750 | 750 | 750 | | 750 |
| 905 DEBT SERVICE | 26,000 | 26,000 | 22,407 | (3,593) | 22,407 |
| 964 TAX REIMBURSEMENTS | 1,147 | 1,147 | | | 1,147 |
| TOTAL APPROPRIATIONS | 27,897 | 27,897 | 23,157 | (3,593) | 24,304 |
| NET OF REVENUES/APPROPRIATIONS - FUND 283 | | | 4,405 | 3,258 | 3,258 |
| BEGINNING FUND BALANCE | | | | | |
| ENDING FUND BALANCE | | | 4,405 | 3,258 | 3,258 |

Fund 287 - ARPA - AMERICAN RESCUE PLAN ACT

| | | | | | |
|---|-----------|---------|-----|-----------|--|
| ESTIMATED REVENUES | | | | | |
| 000 REVENUE | 1,511,620 | 759,646 | 750 | 1,512,370 | |
| TOTAL ESTIMATED REVENUES | 1,511,620 | 759,646 | 750 | 1,512,370 | |
| NET OF REVENUES/APPROPRIATIONS - FUND 287 | 1,511,620 | 759,646 | 750 | 1,512,370 | |
| BEGINNING FUND BALANCE | | | | | |
| ENDING FUND BALANCE | 1,511,620 | 759,646 | 750 | 1,512,370 | |

Fund 297 - HISTORICAL FUND

| | | | | | |
|---|--------|---------|--------|---------|--------|
| ESTIMATED REVENUES | | | | | |
| 000 REVENUE | 32,900 | 32,925 | 46,945 | 18,334 | 51,259 |
| TOTAL ESTIMATED REVENUES | 32,900 | 32,925 | 46,945 | 18,334 | 51,259 |
| APPROPRIATIONS | | | | | |
| 797 HISTORICAL COMMISSION | 16,860 | 20,775 | 16,207 | (2,421) | 18,354 |
| 798 CASTLE | 8,834 | 8,834 | 14,745 | 6,717 | 15,551 |
| 799 GOULD HOUSE | 5,234 | 5,234 | 9,377 | 5,467 | 10,701 |
| 800 COMSTOCK/WOODARD | 500 | 500 | 448 | | 500 |
| TOTAL APPROPRIATIONS | 31,428 | 35,343 | 40,777 | 9,763 | 45,106 |
| NET OF REVENUES/APPROPRIATIONS - FUND 297 | 1,472 | (2,418) | 6,168 | 8,571 | 6,153 |
| BEGINNING FUND BALANCE | 69,998 | 69,998 | 69,998 | | 69,998 |
| ENDING FUND BALANCE | 71,470 | 67,580 | 76,166 | 8,571 | 76,151 |

Fund 298 - HISTORICAL SITES FUND

| | | | | | |
|---|---------|---------|-----------|-----------|-----------|
| ESTIMATED REVENUES | | | | | |
| 000 REVENUE | 129,500 | 207,353 | 2,662 | (204,691) | 2,662 |
| TOTAL ESTIMATED REVENUES | 129,500 | 207,353 | 2,662 | (204,691) | 2,662 |
| APPROPRIATIONS | | | | | |
| 799 GOULD HOUSE | 129,500 | 200,000 | 210,015 | 10,015 | 210,015 |
| TOTAL APPROPRIATIONS | 129,500 | 200,000 | 210,015 | 10,015 | 210,015 |
| NET OF REVENUES/APPROPRIATIONS - FUND 298 | | 7,353 | (207,353) | (214,706) | (207,353) |
| BEGINNING FUND BALANCE | 207,354 | 207,354 | 207,354 | | 207,354 |
| ENDING FUND BALANCE | 207,354 | 214,707 | 1 | (214,706) | 1 |

Fund 301 - GENERAL DEBT SERVICE (VOTED)

| | | | | | |
|---|---------|---------|----------|----------|----------|
| ESTIMATED REVENUES | | | | | |
| 000 REVENUE | 804,777 | 812,148 | 778,573 | (33,575) | 778,573 |
| TOTAL ESTIMATED REVENUES | 804,777 | 812,148 | 778,573 | (33,575) | 778,573 |
| APPROPRIATIONS | | | | | |
| 905 DEBT SERVICE | 804,777 | 804,777 | 794,416 | (10,361) | 794,416 |
| TOTAL APPROPRIATIONS | 804,777 | 804,777 | 794,416 | (10,361) | 794,416 |
| NET OF REVENUES/APPROPRIATIONS - FUND 301 | | 7,371 | (15,843) | (23,214) | (15,843) |
| BEGINNING FUND BALANCE | 67,877 | 67,877 | 67,877 | | 67,877 |
| ENDING FUND BALANCE | 67,877 | 75,248 | 52,034 | (23,214) | 52,034 |

Fund 303 - DEBT SERVICE-2010 GO BONDS

| | | | | | |
|--------------------------|--------|--------|--|----------|--|
| ESTIMATED REVENUES | | | | | |
| 000 REVENUE | 86,908 | 86,908 | | (86,908) | |
| TOTAL ESTIMATED REVENUES | 86,908 | 86,908 | | (86,908) | |
| APPROPRIATIONS | | | | | |
| 905 DEBT SERVICE | 86,908 | 86,908 | | (86,908) | |

| | | | | | |
|---|-----------|-----------|-------------|-------------|-------------|
| TOTAL APPROPRIATIONS | 86,908 | 86,908 | | (86,908) | |
| NET OF REVENUES/APPROPRIATIONS - FUND 303 | | | | | |
| BEGINNING FUND BALANCE | | | | | |
| ENDING FUND BALANCE | | | | | |
| Fund 304 - 2009 LTGO DEBT | | | | | |
| ESTIMATED REVENUES | | | | | |
| 000 REVENUE | 76,460 | 76,460 | 66,756 | (9,704) | 66,756 |
| TOTAL ESTIMATED REVENUES | 76,460 | 76,460 | 66,756 | (9,704) | 66,756 |
| APPROPRIATIONS | | | | | |
| 905 DEBT SERVICE | 76,460 | 76,210 | 66,756 | (9,454) | 66,756 |
| TOTAL APPROPRIATIONS | 76,460 | 76,210 | 66,756 | (9,454) | 66,756 |
| NET OF REVENUES/APPROPRIATIONS - FUND 304 | | 250 | | (250) | |
| BEGINNING FUND BALANCE | | | | | |
| ENDING FUND BALANCE | | 250 | | (250) | |
| Fund 401 - CAPITAL PROJECT FUND | | | | | |
| ESTIMATED REVENUES | | | | | |
| 000 REVENUE | 820,453 | 820,453 | 528,577 | (122,350) | 698,103 |
| TOTAL ESTIMATED REVENUES | 820,453 | 820,453 | 528,577 | (122,350) | 698,103 |
| APPROPRIATIONS | | | | | |
| 000 REVENUE | 820,453 | 827,473 | 469,195 | | 827,473 |
| TOTAL APPROPRIATIONS | 820,453 | 827,473 | 469,195 | | 827,473 |
| NET OF REVENUES/APPROPRIATIONS - FUND 401 | | (7,020) | 59,382 | (122,350) | (129,370) |
| BEGINNING FUND BALANCE | 152,919 | 152,919 | 152,919 | | 152,919 |
| ENDING FUND BALANCE | 152,919 | 145,899 | 212,301 | (122,350) | 23,549 |
| Fund 409 - CAPITAL PROJECTS-STREET PROGRAM | | | | | |
| ESTIMATED REVENUES | | | | | |
| 000 REVENUE | 1,174,084 | 1,173,983 | 139 | (1,173,843) | 140 |
| TOTAL ESTIMATED REVENUES | 1,174,084 | 1,173,983 | 139 | (1,173,843) | 140 |
| APPROPRIATIONS | | | | | |
| 966 TRANSFERS OUT | 1,174,084 | 1,173,983 | 1,173,983 | | 1,173,983 |
| TOTAL APPROPRIATIONS | 1,174,084 | 1,173,983 | 1,173,983 | | 1,173,983 |
| NET OF REVENUES/APPROPRIATIONS - FUND 409 | | | (1,173,844) | (1,173,843) | (1,173,843) |
| BEGINNING FUND BALANCE | 1,173,843 | 1,173,843 | 1,173,843 | | 1,173,843 |
| ENDING FUND BALANCE | 1,173,843 | 1,173,843 | (1) | (1,173,843) | |
| Fund 494 - CAPITAL PROJECTS FUND-DOWNTOWN | | | | | |
| ESTIMATED REVENUES | | | | | |
| 000 REVENUE | 20,000 | 37,160 | 34,665 | (2,495) | 34,665 |
| TOTAL ESTIMATED REVENUES | 20,000 | 37,160 | 34,665 | (2,495) | 34,665 |
| APPROPRIATIONS | | | | | |
| 271 ADMINISTRATIVE | 20,000 | 37,160 | 37,160 | | 37,160 |
| TOTAL APPROPRIATIONS | 20,000 | 37,160 | 37,160 | | 37,160 |
| NET OF REVENUES/APPROPRIATIONS - FUND 494 | | | (2,495) | (2,495) | (2,495) |
| BEGINNING FUND BALANCE | 36,291 | 36,291 | 36,291 | | 36,291 |
| ENDING FUND BALANCE | 36,291 | 36,291 | 33,796 | (2,495) | 33,796 |
| Fund 588 - TRANSPORTATION FUND | | | | | |

| | | | | | |
|---|----------|---------|----------|----------|----------|
| ESTIMATED REVENUES | | | | | |
| 000 REVENUE | 40,000 | 69,595 | 44,452 | (25,143) | 44,452 |
| TOTAL ESTIMATED REVENUES | 40,000 | 69,595 | 44,452 | (25,143) | 44,452 |
| APPROPRIATIONS | | | | | |
| 200 GEN SERVICES | 88,089 | 69,595 | 70,235 | | 69,595 |
| TOTAL APPROPRIATIONS | 88,089 | 69,595 | 70,235 | | 69,595 |
| NET OF REVENUES/APPROPRIATIONS - FUND 588 | (48,089) | | (25,783) | (25,143) | (25,143) |
| BEGINNING FUND BALANCE | 107,137 | 107,137 | 107,137 | | 107,137 |
| ENDING FUND BALANCE | 59,048 | 107,137 | 81,354 | (25,143) | 81,994 |

Fund 590 - SEWER FUND

| | | | | | |
|---|-----------|-----------|-----------|-----------|-----------|
| ESTIMATED REVENUES | | | | | |
| 000 REVENUE | 2,081,500 | 2,083,400 | 1,733,110 | 17,293 | 2,100,693 |
| TOTAL ESTIMATED REVENUES | 2,081,500 | 2,083,400 | 1,733,110 | 17,293 | 2,100,693 |
| APPROPRIATIONS | | | | | |
| 200 GEN SERVICES | 1,896,533 | 1,901,633 | 1,968,968 | 123,573 | 2,025,206 |
| 549 SEWER OPERATIONS | 251,677 | 251,677 | 166,170 | 23,414 | 275,091 |
| 901 CAPITAL OUTLAY | | | 105,381 | 105,381 | 105,381 |
| 905 DEBT SERVICE | 122,195 | 122,195 | 124,151 | 1,956 | 124,151 |
| TOTAL APPROPRIATIONS | 2,270,405 | 2,275,505 | 2,364,670 | 254,324 | 2,529,829 |
| NET OF REVENUES/APPROPRIATIONS - FUND 590 | (188,905) | (192,105) | (631,560) | (237,031) | (429,136) |
| BEGINNING FUND BALANCE | 3,866,785 | 3,866,785 | 3,866,785 | | 3,866,785 |
| ENDING FUND BALANCE | 3,677,880 | 3,674,680 | 3,235,225 | (237,031) | 3,437,649 |

Fund 591 - WATER FUND

| | | | | | |
|---|------------|------------|------------|----------|------------|
| ESTIMATED REVENUES | | | | | |
| 000 REVENUE | 4,032,200 | 4,077,868 | 3,463,378 | 205,060 | 4,282,928 |
| TOTAL ESTIMATED REVENUES | 4,032,200 | 4,077,868 | 3,463,378 | 205,060 | 4,282,928 |
| APPROPRIATIONS | | | | | |
| 200 GEN SERVICES | 549,170 | 560,965 | 337,820 | 76,363 | 637,328 |
| 552 WATER UNDERGROUND | 1,678,877 | 1,678,877 | 973,829 | 35,913 | 1,714,790 |
| 553 WATER FILTRATION | 1,259,444 | 1,258,244 | 1,291,166 | 147,255 | 1,405,499 |
| 901 CAPITAL OUTLAY | 683,728 | 683,728 | 323,227 | (55,784) | 627,944 |
| 905 DEBT SERVICE | 670,538 | 670,538 | 752,960 | 82,422 | 752,960 |
| TOTAL APPROPRIATIONS | 4,841,757 | 4,852,352 | 3,679,002 | 286,169 | 5,138,521 |
| NET OF REVENUES/APPROPRIATIONS - FUND 591 | (809,557) | (774,484) | (215,624) | (81,109) | (855,593) |
| BEGINNING FUND BALANCE | 13,373,762 | 13,373,762 | 13,373,762 | | 13,373,762 |
| ENDING FUND BALANCE | 12,564,205 | 12,599,278 | 13,158,138 | (81,109) | 12,518,169 |

Fund 599 - WASTEWATER FUND

| | | | | | |
|---|-----------|-----------|-----------|---------|-----------|
| ESTIMATED REVENUES | | | | | |
| 000 REVENUE | 5,487,110 | 5,487,110 | 2,846,811 | 311,738 | 5,798,848 |
| TOTAL ESTIMATED REVENUES | 5,487,110 | 5,487,110 | 2,846,811 | 311,738 | 5,798,848 |
| APPROPRIATIONS | | | | | |
| 200 GEN SERVICES | | | 6,240 | 6,240 | 6,240 |
| 548 WASTEWATER OPERATIONS | 1,947,329 | 1,951,529 | 1,561,723 | 112,130 | 2,063,659 |
| 901 CAPITAL OUTLAY | 3,092,900 | 3,092,900 | 135,128 | 113,679 | 3,206,579 |
| 905 DEBT SERVICE | 132,000 | 132,000 | 128,548 | (3,452) | 128,548 |
| TOTAL APPROPRIATIONS | 5,172,229 | 5,176,429 | 1,831,639 | 228,597 | 5,405,026 |
| NET OF REVENUES/APPROPRIATIONS - FUND 599 | 314,881 | 310,681 | 1,015,172 | 83,141 | 393,822 |
| BEGINNING FUND BALANCE | 4,185,757 | 4,185,757 | 4,185,757 | | 4,185,757 |
| ENDING FUND BALANCE | 4,500,638 | 4,496,438 | 5,200,929 | 83,141 | 4,579,579 |

Fund 661 - FLEET MAINTENANCE FUND

| | | | | | |
|---|-----------|-----------|-----------|---------|-----------|
| ESTIMATED REVENUES | | | | | |
| 000 REVENUE | 705,000 | 705,000 | 860,658 | 232,838 | 937,838 |
| TOTAL ESTIMATED REVENUES | 705,000 | 705,000 | 860,658 | 232,838 | 937,838 |
| APPROPRIATIONS | | | | | |
| 594 FLEET MAINTENANCE | 335,553 | 336,378 | 330,610 | 47,709 | 384,087 |
| 901 CAPITAL OUTLAY | 270,000 | 270,000 | 348,332 | 80,000 | 350,000 |
| TOTAL APPROPRIATIONS | 605,553 | 606,378 | 678,942 | 127,709 | 734,087 |
| NET OF REVENUES/APPROPRIATIONS - FUND 661 | 99,447 | 98,622 | 181,716 | 105,129 | 203,751 |
| BEGINNING FUND BALANCE | 3,616,462 | 3,616,462 | 3,616,462 | | 3,616,462 |
| ENDING FUND BALANCE | 3,715,909 | 3,715,084 | 3,798,178 | 105,129 | 3,820,213 |

Fund 854 - 2009 SPECIAL ASSESSMENT

| | | | | | |
|---|--|-------|-------|-------|-------|
| ESTIMATED REVENUES | | | | | |
| 000 REVENUE | | 2,986 | 6,529 | 3,543 | 6,529 |
| TOTAL ESTIMATED REVENUES | | 2,986 | 6,529 | 3,543 | 6,529 |
| NET OF REVENUES/APPROPRIATIONS - FUND 854 | | 2,986 | 6,529 | 3,543 | 6,529 |
| BEGINNING FUND BALANCE | | | | | |
| ENDING FUND BALANCE | | 2,986 | 6,529 | 3,543 | 6,529 |

Fund 857 - 2012 SPECIAL ASSESSMENT

| | | | | | |
|---|--|-------|-------|-------|-------|
| ESTIMATED REVENUES | | | | | |
| 000 REVENUE | | 3,721 | 7,274 | 3,553 | 7,274 |
| TOTAL ESTIMATED REVENUES | | 3,721 | 7,274 | 3,553 | 7,274 |
| NET OF REVENUES/APPROPRIATIONS - FUND 857 | | 3,721 | 7,274 | 3,553 | 7,274 |
| BEGINNING FUND BALANCE | | | | | |
| ENDING FUND BALANCE | | 3,721 | 7,274 | 3,553 | 7,274 |

Fund 858 - 2013 SPECIAL ASSESSMENT

| | | | | | |
|---|--|-------|-------|-----|-------|
| ESTIMATED REVENUES | | | | | |
| 000 REVENUE | | 2,660 | 2,904 | 244 | 2,904 |
| TOTAL ESTIMATED REVENUES | | 2,660 | 2,904 | 244 | 2,904 |
| NET OF REVENUES/APPROPRIATIONS - FUND 858 | | 2,660 | 2,904 | 244 | 2,904 |
| BEGINNING FUND BALANCE | | | | | |
| ENDING FUND BALANCE | | 2,660 | 2,904 | 244 | 2,904 |

Fund 864 - 2016 SPECIAL ASSESSMENT

| | | | | | |
|---|--|-------|-------|-------|-------|
| ESTIMATED REVENUES | | | | | |
| 000 REVENUE | | 2,235 | 4,526 | 2,291 | 4,526 |
| TOTAL ESTIMATED REVENUES | | 2,235 | 4,526 | 2,291 | 4,526 |
| NET OF REVENUES/APPROPRIATIONS - FUND 864 | | 2,235 | 4,526 | 2,291 | 4,526 |
| BEGINNING FUND BALANCE | | | | | |
| ENDING FUND BALANCE | | 2,235 | 4,526 | 2,291 | 4,526 |

Fund 865 - 2017 SPECIAL ASSESSMENTS

| | | | | | |
|---|--|--------|--------|--------|--------|
| ESTIMATED REVENUES | | | | | |
| 000 REVENUE | | 27,731 | 52,185 | 24,454 | 52,185 |
| TOTAL ESTIMATED REVENUES | | 27,731 | 52,185 | 24,454 | 52,185 |
| NET OF REVENUES/APPROPRIATIONS - FUND 865 | | 27,731 | 52,185 | 24,454 | 52,185 |
| BEGINNING FUND BALANCE | | | | | |
| ENDING FUND BALANCE | | 27,731 | 52,185 | 24,454 | 52,185 |

Fund 866 - 2018 SPECIAL ASSESSMENTS

| | | | | |
|---|--------|---------|--------|---------|
| ESTIMATED REVENUES | | | | |
| 000 REVENUE | 85,756 | 106,714 | 20,858 | 106,614 |
| TOTAL ESTIMATED REVENUES | 85,756 | 106,714 | 20,858 | 106,614 |
| NET OF REVENUES/APPROPRIATIONS - FUND 866 | 85,756 | 106,714 | 20,858 | 106,614 |
| BEGINNING FUND BALANCE | | | | |
| ENDING FUND BALANCE | 85,756 | 106,714 | 20,858 | 106,614 |

Fund 867 - 2019 SPECIAL ASSESSMENTS

| | | | | |
|---|--------|--------|--------|--------|
| ESTIMATED REVENUES | | | | |
| 000 REVENUE | 75,332 | 87,067 | 11,735 | 87,067 |
| TOTAL ESTIMATED REVENUES | 75,332 | 87,067 | 11,735 | 87,067 |
| NET OF REVENUES/APPROPRIATIONS - FUND 867 | 75,332 | 87,067 | 11,735 | 87,067 |
| BEGINNING FUND BALANCE | | | | |
| ENDING FUND BALANCE | 75,332 | 87,067 | 11,735 | 87,067 |

Fund 868 - 2020 SPECIAL ASSESSMENTS

| | | | | |
|---|--------|--------|--------|--------|
| ESTIMATED REVENUES | | | | |
| 000 REVENUE | 30,822 | 49,627 | 18,805 | 49,627 |
| TOTAL ESTIMATED REVENUES | 30,822 | 49,627 | 18,805 | 49,627 |
| NET OF REVENUES/APPROPRIATIONS - FUND 868 | 30,822 | 49,627 | 18,805 | 49,627 |
| BEGINNING FUND BALANCE | | | | |
| ENDING FUND BALANCE | 30,822 | 49,627 | 18,805 | 49,627 |

Fund 869 - 2021 SPECIAL ASSESSMENTS

| | | | | |
|---|---------|---------|--------|---------|
| ESTIMATED REVENUES | | | | |
| 000 REVENUE | 171,341 | 186,311 | 14,970 | 186,311 |
| TOTAL ESTIMATED REVENUES | 171,341 | 186,311 | 14,970 | 186,311 |
| NET OF REVENUES/APPROPRIATIONS - FUND 869 | 171,341 | 186,311 | 14,970 | 186,311 |
| BEGINNING FUND BALANCE | | | | |
| ENDING FUND BALANCE | 171,341 | 186,311 | 14,970 | 186,311 |

Motion supported by Mayor Pro-Tem Osika.

Roll Call Vote.

AYES: Councilmembers Fear, Teich, Mayor Pro-Tem Osika, Councilmembers Law, Haber, Pidek, and Mayor Eveleth.

NAYS: None.

Master Plan Implementation Goals: All of them!

2022 Fee Schedule Update

City Manager Henne indicated this is the annual update to the City's Fee Schedule.

Motion by Councilmember Pidek to approve adoption of the proposed 2022 Fee Schedule updating various fees and charges for City services, effective July 1, 2022 as follows:

RESOLUTION NO. 98-2022

UPDATING THE SCHEDULE FOR FEES, LICENSES, FINES AND CHARGES FOR THE CITY OF OWOSSO

WHEREAS, the *City of Owosso Code of Ordinances* provides for the establishment of many fees, licenses, fines and charges to be established by resolution; and

WHEREAS, on August 5, 2013 the City Council adopted Resolution No. 90-2013 creating a schedule of fees, licenses, fines and charges; and

WHEREAS, said schedule must be periodically reexamined and updated; and

WHEREAS, the City Council has reviewed the charges and determined that as of July 1, 2022, fees, licenses, fines and charges shall be charged in accordance with this resolution and the attached schedule.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: the attached schedule for fees, licenses, fines and charges is hereby adopted, effective July 1, 2022.
- SECOND: any parts of resolutions and memoranda in conflict with this resolution are hereby repealed.
- THIRD: this resolution is intended to preserve all existing charges and fees set forth in any resolution, ordinance, or law which are not in conflict with this resolution and attached schedule and to fulfill the requirements of any ordinance authorizing the City Council to establish fees by resolution.
- FOURTH: fees for public records not set forth in this resolution and attached schedule, or in any other resolution, ordinance, or law, shall be set by the City manager in accordance with Act 442 of the Public Acts of 1976, as amended.
- FIFTH: fees for public services not specifically set forth in this resolution and the attached schedule or in any other resolution, ordinance, or law may be established by the City manager, who shall promptly notify the City Council in writing of each of them. The City manager shall establish fees for public services based upon the cost of providing the public service.

CITY OF OWOSSO 2022 FEE SCHEDULE Effective July 1, 2022

| | |
|---|---------|
| 1. ASSESSING | |
| • Application fee for IFEC extension | \$550 |
| Application fee for IFT tax abatement – Not to exceed limits of Statute MCL 207.555(3) in which the lesser of the actual cost of processing the application or 2% of total property taxes abated during the term that the exemption certificate is in effect can be charged | |
| ➤ Establishing | \$1,500 |
| ➤ Exemption certificate | \$1,500 |
| • Application fee for industrial development district | \$1,500 |
| • Application fee for industrial facilities | |
| ➤ Exemption certificate | \$1,500 |
| ➤ Exemption certificate transfer | \$500 |
| • Application fee for project cost revision | \$500 |

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| • Application fee for project extension | \$500 |
| • Application fee for tax abatement projects | \$800 |
| 2. BUILDING DEPARTMENT | |
| <i>Income limit - fee waiver – Building permits and inspections will be required. However, permit fees will be waived for owner occupied residential buildings for households that have annual incomes less than 30% of the Michigan State Housing Development Authority (MSHDA) area Minimum Income (AMI). The waiver will cover permits for bringing a structure into code compliance and for replacement of roofs, windows, and siding. To qualify, the applicant must submit Michigan or Federal 1040 tax returns for the last three years along with any other financial and ownership information required for determination.</i> | |
| • Accessory structure-zoning compliance-200 sq. ft. and under | \$75 |
| • Accessory structure-zoning compliance-over 200 sq. ft. | same as building permit fees |
| • Base fee (non-refundable) | \$40 |
| • Building board of appeals application fee | \$200 |
| • Building permit | |
| ➤ Up to \$1,000-includes base fee and 1 inspection | \$110 |
| ➤ \$1,001 to \$2,000-includes base fee and 1 inspection | \$150 |
| ADD \$40 base fee and \$80 per inspection to the following: | |
| ➤ \$2,001 to \$50,000 | \$65 + \$15 per \$1,000 over \$2,000 |
| ➤ \$50,001 to \$500,000 | \$545 + \$15 per \$1,000 over \$50,000 |
| ➤ \$500,001 and above | \$5,000 + \$10 per \$1,000 over \$500,000 |
| • Businesses-NEW-(existing building) | \$75 |
| • Demolition-Commercial-based on size of building | \$185 + \$6 per sq. ft. over 2,000 sq. ft. |
| • Demolition-Garage-includes base fee and 1 inspection | \$115 |
| • Demolition-House-includes base fee and 1 inspection | \$185 |
| • Fence-zoning-residential | \$85 |
| • Fence-commercial | same as building permit fees |
| • Home occupation-type B home permit | \$55 |
| • Inspections-each | \$80 |
| • License/registration fee | \$0 |
| • Marihuana fees | |
| ➤ Medical Marihuana Facilities (at time of application and annual renewal) | \$5,000 |
| ➤ Adult Use Recreational Establishments (at time of application and annual renewal) | \$5,000 |
| ➤ Marihuana Transfer Fee | \$5,000 |
| • Mobile/Modular Home (does NOT include base fee or inspections) | \$250 |
| • Moving building | \$200 |
| • Penalty for work prior to obtaining permit | cost of permit + \$180 |
| • Plan review | 55% of permit fee |
| • Plan review-plans are returned to application for modifications | \$55 + \$60/hour |
| • Roofing permit-residential | |
| ➤ Up to \$5,000 (includes base fee and 1 inspection) | \$90 |
| ➤ \$5,001 to \$10,000 (includes base fee and 1 inspection) | \$120 |
| ➤ Over \$10,000 | same as building permit fees |
| • Roofing permit-commercial | same as building permit fees |
| • Siding | \$90 |
| • Sign | \$0.60/sq. foot |
| ➤ Temporary sign (60 days) | \$75 |
| • Swimming pools permit-above ground (zoning compliance) | \$75 |
| • Swimming pool permit-in ground | same as building permit fees |
| • Tank removal | \$100 |
| • Vacant property registration | \$150 |
| • Wheel chair ramp/door modification (residential-permit and inspections required) | no fee |

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| • Windows-residential | \$90 |
| • Windows-commercial | same as building permit fees |
| 3. ELECTRICAL | |
| • Base fee (non-refundable) | \$40 |
| • Branch circuits | \$20 |
| • Feeders-bus duct (per 50 ft. or fraction thereof) | \$20 |
| • Electric baseboard heater | \$20 |
| • Fire alarm system | \$155 |
| ➤ Fire alarm system-each additional pull station | \$20 |
| • Furnace-unit heater | \$20 |
| • Garage | \$55 |
| • Generator-residential | \$30 |
| • Generator-commercial | \$55 |
| • Inspections-each (including Safety inspections) | \$80 |
| • License/registration fee | \$0 |
| • Low voltage/data/telecom outlets | |
| ➤ 1-19 devices, each | \$10 |
| ➤ 20-300 devices | \$100 |
| ➤ Over 300 devices | \$300 |
| • Mobile/modular home (does NOT include base fee or inspections) | \$150 |
| • Motors | |
| ➤ Up to 20 KVA or HP, 1-25 units (each) | \$20 |
| ➤ Up to 20 KVA or HP (each additional unit after 25) | \$10 |
| ➤ Over 20 KVA or HP, 1-25 units (each) | \$20 |
| ➤ Over 20 KVA or HP (each additional unit after 25) | \$12 |
| • Outlets/receptacles/fixtures/other (per 25 or fraction thereof) | \$20 |
| • Penalty for work prior to obtaining permit | cost of permit + \$180 |
| • Plan review | \$100/hr. (minimum 1 hour) |
| • Power outlets (a/c/range/dryer/dishwasher/disposal) each | \$20 |
| • Service | |
| ➤ 0-200 amps | \$30 |
| ➤ 201-600 amps | \$35 |
| ➤ 601-800 amps | \$40 |
| ➤ 801-1200 amps | \$45 |
| ➤ Over 1200 amps | \$50 |
| • Sub-panels | |
| ➤ 0-200 amps | \$30 |
| ➤ 201-600 amps | \$35 |
| ➤ 601-800 amps | \$40 |
| ➤ 801-1200 amps | \$45 |
| ➤ Over 1200 amps | \$50 |
| • Signs | \$80 |
| • Whole house permit (does not include base fee or inspections) | \$150 |
| 4. MECHANICAL-COMMERCIAL/INDUSTRIAL | |
| • Base fee (non-refundable) | \$40 |
| • Air conditioning and refrigeration | |
| ➤ Absorption units/chiller | \$95 |
| ➤ Centrifugal units/chiller | \$95 |
| ➤ Compressor-15 to 50 HP | \$50 |
| ➤ Compressor-over 50 HP | \$75 |
| ➤ Heat pumps – 1.5-15 HP | \$40 |
| • Air handlers (self-contained units, ventilation & exhaust fans) (piping fee included) | |
| ➤ Under 1,500 cfm | \$40 |
| ➤ 1,501-10,000 cfm | \$50 |
| ➤ Over 10,000 cfm | \$105 |
| ➤ Thru-the-wall fan coil vents | \$20 |
| • Breeching & combustion to appliance | \$65 |
| • Chimney – factory built | \$65 |

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| • Cooling towers with reservoirs | |
| ➤ Capacity under 500 gal | \$55 |
| ➤ Capacity over 500 gal | \$90 |
| • Crematories | \$55 |
| • Ducts, insulation and fire suppression systems (based on bid price) | |
| ➤ Under \$3,000 | \$45 |
| ➤ \$3,000 to \$7,000 | \$55 |
| ➤ \$7,000 to \$15,000 | \$90 |
| ➤ Over \$15,000 | \$15 fee per each \$3,000 + \$90 |
| • Electronic air cleaner with washer | \$55 |
| • Evaporator coils | |
| ➤ 180,000 BTU and under | \$45 |
| ➤ Over 180,000 BTU | \$50 |
| • Fire suppression systems (based on bid prices) | |
| ➤ Under \$2,000 | \$80 |
| ➤ \$2,000 to \$8,000 | \$95 |
| ➤ Over \$8,000 | \$20 fee per each \$3,000 + \$95 |
| • Gas burning equipment (piping fee included) | |
| ➤ 400,000 BTU and under | \$55 |
| ➤ Over 400,000 BTU | \$65 |
| • Humidifiers | \$30 |
| • Incinerators – each | \$45 |
| • Inspections – each | \$80 |
| • Insulation – duct, piping, tanks (based on bid price) | |
| ➤ Under \$2,000 | \$45 |
| ➤ \$2,000 to \$8,000 | \$55 |
| ➤ Over \$8,000 | \$20 fee per each \$3,000 + \$55 |
| • License/registration fee | \$0 |
| • LPG & fuel oil tanks (underground add \$10 additional) (piping fee included) | |
| ➤ 276 to 550 gal | \$65 |
| ➤ 551 to 2,000 gal | \$105 |
| ➤ Each additional tank | Add 50% of fee based on largest tank size |
| • Oil burner (piping fee included) | |
| ➤ New/conversion, under 5 gal/hour | \$65 |
| ➤ New/conversion, over 5 gal/hour | \$95 |
| • Penalty for work prior to obtaining permit | Cost of permit + \$180 |
| • Piping (bid separately) (based on bid price) | |
| ➤ Under \$2,000 | \$45 |
| ➤ \$2,000 to \$8,000 | \$55 |
| ➤ Over \$8,000 | \$15 per each \$3,000 + \$55 |
| • Plan review | \$100/hour – minimum 1 hour |
| • Refrigeration systems | |
| ➤ Under 5 HP (split system) | \$40 |
| ➤ 5 HP to 50 HP (split system) | \$50 |
| ➤ Over 50 HP (split system) | \$80 |
| ➤ Self-contained units | \$55 |
| • Solar equipment/each panel (piping fee included) | \$35 |
| • Unit heaters-hot water, gas or steam (piping fee included) | |
| ➤ 200,000 BTU and under | \$35 |
| ➤ Over 200,000 BTU | \$45 |
| 5. MECHANICAL – RESIDENTIAL | |
| • Base fee (non-refundable) | \$40 |
| • Boiler (piping fee included) | |
| ➤ 200,000 BTU and under | \$45 |

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| ➤ Over 200,000 BTU | \$60 |
| • Central air | \$40 |
| • Dampers (all kinds) | \$20 |
| • Duct system | |
| ➤ Under \$3,000 | \$35 |
| ➤ \$3,000 to \$7,000 | \$40 |
| ➤ \$7,000 to \$15,000 | \$45 |
| ➤ Over \$15,000 | \$12 per each \$1,000 + \$45 |
| • Exhaust fan | \$20 |
| • Gas burning equipment (new and/or conversion) (piping fee included) | |
| ➤ 400,000 BTU and under | \$45 |
| ➤ Over 400,000 BTU | \$60 |
| • Gas piping (each outlet) | \$20 |
| • Hotel or motel (per unit) | \$55 |
| • Inspection – each | \$80 |
| • License/registration fee | \$0 |
| • LPG & fuel oil tanks (underground add \$10) (piping fee included) | \$35 |
| • Modular home (does NOT include base fee or inspections) | \$150 |
| • Oil burner (new and/or conversion) (piping fee included) | \$45 |
| • Penalty for work prior to obtaining permit | Cost of permit + \$180 |
| • Plan review | \$100/hour – 1 hour minimum |
| • Solar equipment (each panel) (piping fee included) | \$35 |
| • Solid fuel equipment (wood stove, prefab fireplaces, stoves) | \$50 |
| • Two-family dwelling (does NOT include base fee or inspections) | \$180 |
| • Water heater | \$20 |
| • Whole house permit (does NOT include base fee or inspections) | \$125 |
| 6. PLUMBING | |
| • Base fee (non-refundable) | \$40 |
| • Fixtures, floor drains, water connected appliances | \$20 |
| • Hotel or motel (per unit) | \$50 |
| • Inspections – each | \$80 |
| • License/registration fee | \$0 |
| • Manholes – catch basins (each) | \$20 |
| • Modular home (does NOT include base fee or inspections) | \$150 |
| • Penalty for work prior to obtaining permit | Cost of permit + \$180 |
| • Plan review | \$100/hour – 1 hour minimum |
| • Reduced pressure zone back-flow preventer | \$20 |
| • Sewage ejectors, sumps | \$20 |
| • Sewers | |
| ➤ Connection building drain | \$20 |
| ➤ Sanitary, storm or combined (less than 6") | \$20 |
| ➤ Sanitary, storm or combined (6" and over) | \$25 |
| • Stacks (soil, waste, vent and conductor) | \$15 |
| • Sub-soil drains | \$20 |
| • Two-family (does NOT include base fee or inspections) | \$180 |
| • Water distributing pipe | |
| ➤ ¾" – 1" | \$20 |
| ➤ 1 ¼" | \$25 |
| ➤ 1 ½" | \$35 |
| ➤ Over 2" | \$50 |
| • Water service | |
| ➤ Less than 2" | \$20 |
| ➤ 2" to 6" | \$30 |
| ➤ Over 6" | \$35 |
| • Whole house permit (does NOT include base fee or inspections) | \$120 |
| 7. CITY CLERK | |
| • Cable television franchise fee | 3% |

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| • Marriage fee/presided by Mayor | \$10 |
| 8. CITY TREASURER | |
| • Adult entertainment license fee | \$1,500 |
| Note: If application denied, ½ fee returned | |
| • Adult entertainment license fee renewal | \$1,500 |
| Note: a late penalty of \$100 if renewal filed less than 60 days before license exp. If application denied, ½ of total fees collected returned. | |
| • License renewal | |
| ➤ Late fee first 15 days | License fee + 25% |
| ➤ Late fee beyond 15 days | License fee + 50% adult entertainment penalties |
| ➤ Adult entertainment penalties | \$500 |
| • Collection fee tax – administrative fee | 1% on all ad valorem taxes (on amounts collected for other units – not City) Potential to collect Administrative Fee on our own (City) taxes |
| • Property tax late collection fee | |
| ➤ Summer | 2% additional September |
| ➤ Summer | 3% additional October |
| ➤ Summer | 4% additional November |
| ➤ Winter and any summer balance | 3% additional February 15 th –28 th |
| • Return check | As allowed by MCL 600.2952 |
| 9. COMMUNITY DEVELOPMENT | |
| • Credit reports (if not partnered with bank or finance group) | Cost + 25% |
| • Consultant escrow fee | \$1,500 |
| • Historic district permit application fee | \$0 |
| • Lot splits | |
| ➤ Single | \$250 |
| ➤ Multiple | \$250 each + \$50/resulting lot |
| • Parks | |
| ➤ Pavilion reservations | City resident \$25 Non-City resident \$50 |
| • Mobile Food Vending License | |
| ➤ City-controlled property (May - October) | \$300 |
| ➤ City-controlled property (November - April) | \$200 |
| ➤ Non-city property (May – October) | \$150 |
| ➤ Non-city property (November – April) | \$100 |
| ➤ Year-round city food service establishments on city-controlled property (per year) | \$250 |
| ➤ Year-round city food service establishments not on city-controlled property (per year) | \$0 |
| • Rental property registration (per unit) | \$50 |
| ➤ Non-compliance fee (1 st occurrence) | \$200 |
| ➤ Non-compliance fee (each additional occurrence) | \$400 |
| • Rezoning request | \$575 + \$10/acre |
| • Site Plans | |
| ➤ Apartment/townhouse | \$575 + \$5/unit |
| ➤ Commercial/industrial | \$525 + \$50/acre |
| ➤ Institutional (schools, public services, hospitals) | \$500 + \$40/acre |
| ➤ Mobile home park | \$600 + \$5/unit |
| ➤ Planned Unit Development/mixed use development | \$575 + \$50/acre |
| ➤ Preliminary site plan review | 75% of site plan review fee |
| ➤ Single family site condo (prelim or final) | \$700 + \$5/lot |
| ➤ Site plan revision/review | 75% of site plan review fee |

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| | + any needed consulting fees determined by administration |
| ➤ Special meeting with planner | All cost by owner/applicant via escrow |
| • Special land use | \$400 + \$6/acre |
| • Subdivision | |
| ➤ Preliminary – tentative | \$700 + \$5/lot |
| ➤ Preliminary – final | \$350 + \$2.50/lot |
| ➤ Final plat | \$500 + \$4/lot |
| • Temporary land use (ZBA review) | \$500 |
| • Use variance | \$700 |
| • Wireless communications equipment and support structures | |
| ➤ Zoning application fee | Administrative costs to review and process application or \$1,000 (whichever is less) |
| ➤ Non-exempt co-locating small cell wireless facilities and support structures | |
| ❖ New wireless support structure or modification of an existing wireless support structure | \$1,000 |
| ❖ New small cell wireless support structure or modification of an existing small cell wireless | \$500 |
| ➤ Co-locate a small cell wireless facility and/or associated support structure application fee shall not exceed and shall be set as follows: | |
| ❖ Each small cell wireless facility alone | \$200 |
| ❖ Each small cell wireless facility and a new utility pole or wireless support to which it will be attached | \$300 |
| ➤ Annual permit fee for each utility pole or wireless support structure in ROW on which a wireless provider has approval to co-locate a small cell wireless facility shall not exceed and shall be set as follows: | |
| ❖ Annually, unless the following applies | \$20 |
| ❖ If the utility pole or wireless support structure was erected by or on behalf of the wireless provider on or after March 12, 2019 | \$125 |
| • Zoning variance | |
| ➤ Commercial | \$425 |
| ➤ Residential | \$200 |
| 10. GENERAL | |
| • Notary (maximum of 3 signatures per fee) | |
| ➤ Non-resident | \$10 |
| ➤ Resident | \$5 |
| • Rental conference room between 8:00 am and 5:00 pm | |
| ➤ ½ day up to four hours | \$30 |
| ➤ Full day | \$60 |
| ➤ Organization of which the city is a member | \$0 |
| • Rental council chambers between 8:00 am and 5:00 pm | |
| ➤ ½ day up to four hours | \$30 |
| ➤ Full day | \$60 |
| ➤ Organization of which the city is a member | \$0 |
| 11. HISTORICAL COMMISSION – Funds go to Historical Commission | |
| • Admission Curwood Castle | |
| ➤ Adult | Donation request \$5 |
| ➤ Child | Donation request \$2 |
| • Rental Curwood Castle | |
| ➤ First hour | (\$50 refundable) \$250 |
| ➤ Each additional hour | \$55 |
| • Rental Gould House | |
| ➤ First hour | (\$50 refundable) \$250 |
| ➤ Each additional hour | \$55 |
| • Rental Gould House apartment #2 | |

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| ➤ Per month | \$750 |
| ➤ Note: reduction in rate if long term | \$700 |
| • Rental Gould House apartment #3 | |
| ➤ Per month | \$750 |
| ➤ Note: reduction in rate if long term | \$700 |
| 12. PUBLIC SAFETY | |
| • Ambulance fees – adjusted to the screen rates approved by commercial insurance companies | |
| ➤ In-facility transports | \$250.80 |
| • Dog license | As per Shiawassee County |
| • False alarm fee – fee may be waived by authority of Public Safety Director. First two fire and police alarms are not fined. The occupant will be notified of the 1 st or 2 nd violation by letter | |
| ➤ False alarm FIRE: 3 rd call | \$250 |
| ➤ False alarm FIRE: 4 th and subsequent fire alarms | \$500 |
| ➤ False alarm POLICE: 3 rd call | \$50 |
| ➤ False alarm POLICE: 4 th and subsequent police alarms | \$100 |
| • Fire Inspection Fees | |
| ➤ Annual fire inspection | \$0 |
| ➤ Fire alarm field test | \$100 |
| ➤ Certificate of occupancy | \$100 |
| ➤ Change in liquor license site inspection | \$150 |
| ➤ Sprinkler system hydrostatic test (per riser) | \$100 |
| ➤ Observe fire flow test | \$100 |
| • Fire Plan Review, Permit and Inspection schedule | \$100 |
| ➤ Plan review for fire alarm system (fee based on square footage) | |
| ❖ 0 – 2,500 sq. ft. | \$100 |
| ❖ 2,500 – 10,000 sq. ft. | \$200 |
| ❖ 10,001 – 50,000 sq. ft. | \$250 |
| ❖ Over 50,000 sq. ft. | \$500 |
| • Fire run | \$500 |
| • Gun registration | \$10 |
| • Peddler's permit | |
| ➤ Per month | \$50 |
| ➤ Per year (expiring December 31 st) | \$200 |
| • Portable breath test (PBT) | |
| ➤ ½ month | \$15 |
| ➤ Full month | \$30 |
| • Sex offender initial registration | \$35 |
| 13. PARKING FINES – DEFINED IN SECTION 33 OF THE OWOSSO MUNICIPAL CODE | |
| • Abandoned car | |
| ➤ Paid within 7 days | \$15 |
| ➤ Paid within 14 days | \$30 |
| ➤ Paid within 30 days | \$45 |
| • Across parking line | |
| ➤ Paid within 7 days | \$15 |
| ➤ Paid within 14 days | \$30 |
| ➤ Paid within 30 days | \$45 |
| • Blocking alley | |
| ➤ Paid within 7 days | \$15 |
| ➤ Paid within 14 days | \$30 |
| ➤ Paid within 30 days | \$45 |
| • Blocking driveway | |
| ➤ Paid within 7 days | \$15 |
| ➤ Paid within 14 days | \$30 |
| ➤ Paid within 30 days | \$45 |
| • Blocking traffic | |
| ➤ Paid within 7 days | \$15 |
| ➤ Paid within 14 days | \$30 |

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| ➤ Paid within 30 days | \$45 |
| • Double parking | |
| ➤ Paid within 7 days | \$15 |
| ➤ Paid within 14 days | \$30 |
| ➤ Paid within 30 days | \$45 |
| • Electric Vehicle Parking: Public use charging stations shall be reserved for parking and charging electric vehicles only | |
| ➤ Paid within 7 days | \$15 |
| ➤ Paid within 14 days | \$30 |
| ➤ Paid within 30 days | \$45 |
| • Fifth violation of any above violations within a 30-day period | |
| ➤ Paid within 7 days | \$100 |
| ➤ Paid within 14 days | \$100 |
| ➤ Paid within 30 days | \$100 |
| • Moving to evade time limitations | |
| ➤ Paid within 7 days | \$15 |
| ➤ Paid within 14 days | \$30 |
| ➤ Paid within 30 days | \$45 |
| • Other parking violation | |
| ➤ Paid within 7 days | \$15 |
| ➤ Paid within 14 days | \$30 |
| ➤ Paid within 30 days | \$45 |
| • Overnight parking in 3:00 am to 6:00 am zone | |
| ➤ Paid within 7 days | \$15 |
| ➤ Paid within 14 days | \$30 |
| ➤ Paid within 30 days | \$45 |
| • Parked facing wrong way | |
| ➤ Paid within 7 days | \$15 |
| ➤ Paid within 14 days | \$30 |
| ➤ Paid within 30 days | \$45 |
| • Parking in prohibited zone | |
| ➤ Paid within 7 days | \$15 |
| ➤ Paid within 14 days | \$30 |
| ➤ Paid within 30 days | \$45 |
| • Parking in loading zone | |
| ➤ Paid within 7 days | \$15 |
| ➤ Paid within 14 days | \$30 |
| ➤ Paid within 30 days | \$45 |
| • Parking on sidewalk or crosswalk | |
| ➤ Paid within 7 days | \$15 |
| ➤ Paid within 14 days | \$30 |
| ➤ Paid within 30 days | \$45 |
| • Parked at yellow curb | |
| ➤ Paid within 7 days | \$15 |
| ➤ Paid within 14 days | \$30 |
| ➤ Paid within 30 days | \$45 |
| • Parked in handicap zone | |
| ➤ Paid within 7 days | \$50 |
| ➤ Paid within 14 days | \$100 |
| ➤ Paid within 30 days | \$100 |
| • Parked within 15 feet of fire hydrant | |
| ➤ Paid within 7 days | \$15 |
| ➤ Paid within 14 days | \$30 |
| ➤ Paid within 30 days | \$45 |
| • Parking over 12 inches from curb | |
| ➤ Paid within 7 days | \$15 |
| ➤ Paid within 14 days | \$30 |
| ➤ Paid within 30 days | \$45 |

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| • Parked over legal limit in areas other than business districts defined in sec. 33-37 | |
| ➤ Paid within 7 days | \$15 |
| ➤ Paid within 14 days | \$30 |
| ➤ Paid within 30 days | \$45 |
| • Parked over legal limit in business districts defined in sec. 33-37 – 3 rd & subsequent violations in each calendar year | |
| ➤ Paid within 7 days | \$15 |
| ➤ Paid within 14 days | \$30 |
| ➤ Paid within 30 days | \$45 |
| • Parking of a truck or commercial vehicle with a gross weight in excess of 5 tons or in excess of 22 feet in length in violation of the provisions of section 5.61 of the Uniform Traffic Code | |
| ➤ Paid within 7 days | \$25 |
| ➤ Paid within 14 days | \$50 |
| ➤ Paid within 30 days | \$75 |
| 14. VIOLATIONS/FINES | |
| • Bonfire permit | \$0 |
| • Misdemeanor “see ordinance/code under (b)” | \$500 + other stipulations |
| • Municipal civil infraction | |
| ➤ First offense | \$50 |
| ➤ Second offense | \$250 |
| ➤ Third or subsequent repeat offenses | \$500 |
| • Municipal civil infraction – loose dogs | |
| Code states: If the dog was impounded by any police officer or other authorized employee of the city, the owner shall pay the additional sum to the city to reimburse for said expense as prescribed by resolution of the council | \$50 + pound fees |
| 15. PUBLIC SERVICES | |
| • Copies of building plans/blueprints | Per page \$10 |
| • Mowing | Cost + \$100 |
| • Right of way permit | |
| ➤ Inspection fee | \$30 |
| • Snow removal | Cost + \$100 |
| • METRO Act permit application fee | Per statute |

Motion supported by Mayor Pro-Tem Osika.

Roll Call Vote.

AYES: Councilmembers Fear, Pidek, Teich, Haber, Mayor Pro-Tem Osika, Councilmember Law, and Mayor Eveleth.

NAYS: None.

COMMUNICATIONS

Kathy Teich, Shiawassee District Library Board. Letter of Resignation.

Brad A. Barrett, Finance Director. April 2022 Financial Reports.

Tanya Buckelew, Planning & Building Director. May 2022 Building Department Report.

Tanya Buckelew, Planning & Building Director. May 2022 Code Violations Report.

Tanya Buckelew, Planning & Building Director. May 2022 Inspections Report.

Tanya Buckelew, Planning & Building Director. May 2022 Certificates Issued Report.

Kevin D. Lenkart, Public Safety Director. May 2022 Police Report.

Kevin D. Lenkart, Public Safety Director. May 2022 Fire Report.

Downtown Development Authority. Minutes of June 1, 2022.

CITIZEN COMMENTS AND QUESTIONS

Tom Skinner, owner of property on North Street, asked if the township will be contributing to the cost of the reconstruction of the street.

Eddie Urban, 601 Glenwood Avenue, said he's been having trouble with the garbage company that is contracted to pick up his trash up north. He said sometimes big companies get too powerful and start treating their customers poorly.

Mayor Eveleth expressed his sadness that Kathy Teich resigned from the Shiawassee District Library Board.

Councilmember Law said he was extremely disappointed that the towing item wasn't moved to Items of Business. He said he had contacted the City Manager about it yesterday but it wasn't moved and he isn't happy.

Mayor Eveleth noted that if any member of Council wants something moved on the agenda they either need to talk to him beforehand or make a motion when the agenda is considered.

Mayor Eveleth went on to answer Mr. Skinner's question saying the City is not legally allowed to assess the township for a street project, but Owosso Charter Township had been approached about paying for a share of the North Street project. He said he hasn't heard back from them yet but they've always been good to work with in the past.

NEXT MEETING

Tuesday, July 05, 2022

BOARDS AND COMMISSIONS OPENINGS

Brownfield Redevelopment Authority – term expires June 30, 2022
Building Board of Appeals – Alternate - term expires June 30, 2022
Building Board of Appeals – Alternate - term expires June 30, 2024
Downtown Historic District Commission – term expires June 30, 2022
Owosso Historical Commission – term expires December 31, 2023
Shiawassee District Library Board – term expires June 30, 2025
Zoning Board of Appeals – Alternate – term expires June 30, 2024
Zoning Board of Appeals – term expires June 30, 2023

ADJOURNMENT

Motion by Mayor Pro-Tem Osika for adjournment at 9:01 p.m.

Motion supported by Councilmember Law and concurred in by unanimous vote.

Christopher T. Eveleth, Mayor

Amy K. Kirkland, City Clerk

*Due to their length, text of marked items is not included in the minutes. Full text of these documents is on file in the Clerk's office.



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

DATE: 6.23.2022
TO: City Council
FROM: Nathan Henne, City Manager
SUBJECT: 123 N Washington St Project OPRA Certificate Application Review

The project pertaining to this OPRA application will include an estimated capital investment of \$2,932,970, restore a building in the historic district, and create 9 new residential units in the downtown.

This OPRA certificate application is for the full 12 years and the property could potentially be part of a 20-year brownfield plan as well. The proposed plan was approved by the Brownfield Authority on June 23, 2022 but has not yet considered by City Council.

The City's abatement policy includes a scoring rubric for all abatement applications – layered upon one another or not. The following is how I scored this project based on the 2019 tax abatement policy:

| | | |
|---------------------------------|----------------------------|---------------|
| Capital Investment: | \$2,500,001 to \$3,000,000 | 5 years |
| Rehabilitated Facility: | Yes | 2 years |
| Job Creation (FTE): | 0 | 0 years |
| Job Wages: | N/A | 0 years |
| Number of years in Owosso | 22 | 2 years |
| Employees with Owosso Residency | N/A | 0 years |
| Housing units Created | 9 | 2 years |
| TOTAL | | 11 yrs |

Tax Abatement Policy: Section II Evaluation

Section II of the City's 2019 abatement policy outlines evaluation criteria based on 2 things: development objectives and additional objectives.

A. PRIVATE DEVELOPMENT OBJECTIVES

1. To retain local jobs and/or increase the number and diversity of high-quality jobs that offer attractive wages and benefits.
 - i. This project would create no new permanent jobs
2. To encourage additional unsubsidized private development in the City – either directly or indirectly through spin-off development without the use of further tax abatements.
 - i. Unlikely to occur with this development, but the project would restore a building within the historic district.
3. To facilitate the development process and to achieve development of sites that would not be developed without tax abatement assistance.

- i. Due to the condition of the building it is unlikely it would be redeveloped as proposed in this plan without local and state incentives. The property has received a letter of obsolescence from the City Assessor.
- 4. To remove blight and/or encourage redevelopment of commercial and industrial areas that result in high quality redevelopment, private investment, and an increase in the city tax base.
 - i. Remove Blight? Deemed obsolete by the city assessor.
 “Blighted” means property that meets any of the following criteria:
 - Has been declared a public nuisance in accordance with a local housing, building, plumbing, fire, or other related code or ordinance.
 - Is an attractive nuisance to children because of physical condition, use, or occupancy.
 - Is a fire hazard or is otherwise dangerous to the safety of persons or property.
 - Has had the utilities, plumbing, heating, or sewerage permanently disconnected, destroyed, removed, or rendered ineffective so that the property is unfit for its intended use.
 - Is tax reverted property owned by a qualified local governmental unit, by a county, or by this state. The sale, lease, or transfer of tax reverted property by a qualified local governmental unit, county, or this state after the property’s inclusion in a brownfield plan shall not result in the loss to the property of the status as blighted property for purpose of this act.
 - ii. High Quality Redevelopment? Yes, this would result in a high-quality mixed use facility.
 - iii. Private Investment? Yes. The applicants will be contributing a large portion of the project cost from their own sources.
 - iv. Increase in City Tax Base? Yes. This would increase the City tax base by an estimated \$516,736 after the first year of the plan.
- 5. To offset increased costs of redevelopment (contaminated site cleanup) beyond the costs normally incurred in development
 - i. No environmental contamination is known to exist on the property. Asbestos has been identified within the building and will require abatement prior to demolition activities.
- 6. To provide infrastructure necessary to accommodate economic development
 - i. Not Applicable to this project. City utilities are available nearby.

B. ADDITIONAL OBJECTIVES

- 1. To support local businesses, extra consideration will be given to existing businesses seeking to expand and grow within the city.
 - i. This is an existing business that will remain in this location while retaining leasable commercial space and adding 9 new housing units.
- 2. The extent to which the proposed project creates high-quality jobs in the city, paying wages equal to or greater than the average local wage of the same class
 - i. No new jobs will be created as part of this project.

3. The extent to which the proposed project adds to the net commercial, industrial, or general tax base of the city and optimizes the private development of the proposed site
 - i. Yes. The project adds to the net commercial tax base for the city. Estimated increase in taxable value the year after the project is completed: \$516,736.
 - ii. This project increases the residential tax base with its density specific housing component
 - iii. Yes. This project optimizes the development potential of this particular site. This site is located in the downtown area and contains walkability value.
4. Whether or not the proposed project provides services not already provided in the city or services which are needed
 - i. No. This project will not provide new services as there are other similar commercial lease opportunities in the city – especially the downtown.
5. Whether or not the proposed business would be in direct competition with existing businesses in the city. Abatements should not be given to business which would receive a competitive advantage over existing businesses in the city.
 - i. This project will not create a competitive advantage over existing businesses in the city.
6. Whether or not the project will significantly impact environmental/natural resources
 - i. No.
7. The extent to which other political subdivisions are in support of the project.
 - i. As of 6.23.22, the city has not received any notices of support or opposition to the project or its abatement request.
8. The extent to which the project represents new dollars into the city.
 - i. \$2.93 million investment
 1. \$2,529,975 million in private investment
 2. Based on 12 year OPRA: \$213,131 taxpayer investment in this plan
9. The extent to which the project requires improvements in city infrastructure, road construction, or other traffic problems. Also to be considered is the impact of the proposal on other city services such as law enforcement human services, or prosecutions.
 - i. Does not require improvements to city infrastructure
 - ii. Impact on city services (tax revenue that could be used for service but is instead repaid to developer)

| | | |
|-----------------------|-------------------|-------------------------------|
| 1. Law enforcement: | \$2,013/yr | \$24,156 over 12 yrs |
| 2. Fire Department: | \$1,788/yr | \$21,452 over 12 yrs |
| 3. General Govt: | \$1,943/yr | \$23,317 over 12 yrs |
| 4. Public Works: | \$824/yr | \$9,886 over 12 yrs |
| 5. Community Dev: | \$381/yr | \$4,570 over 12 yrs |
| 6. Parks and Culture: | \$179/yr | \$2,145 over 12 yrs |
| 7. TOTAL | \$7,127/yr | \$85,526 over 12 years |
10. Consistency of the proposed project with city land use regulations, zoning and planning policies.
 - i. This project meets all regulations and policies mentioned
11. How the proposed project furthers the goals and objectives of the city
 - i. This project would improve an area of the city prime for redevelopment into commercial, housing, or mixed use. The area is in the downtown.
12. The level of private financial investment into the project
 - i. There is about \$2.93 million in private investment for the project.

Options for City Council

1. Approve this application as submitted for the full 12-year OPRA.
2. Deny the OPRA application as the project is only eligible for 11 years of any tax abatement per the city's abatement policy. This would very likely mean that the project would not be completed and the condition of the façade would continue into the courts as a code violation needing correction.
3. Follow the city's abatement policy by only approving an 11-year OPRA as the policy's project scoring requires. However, this limited abatement would likely result in no action taken on the project because there would not be enough economic incentive for the developers to complete the project. A partial approval per the city's abatement policy would more than likely result in the same outcome as a denial of the entire application.

RESOLUTION NO.

**TO APPROVE THE APPLICATION FOR AN
OBSOLETE PROPERTY REHABILITATION EXEMPTION CERTIFICATE
FROM WOODWORTH INVESTMENTS, LLC
FOR PROPERTY LOCATED AT
123 N. WASHINGTON STREET**

WHEREAS, the City of Owosso is a Qualified Local Government Unit within the State of Michigan and is empowered to provide tax exemptions for increased value of rehabilitated facilities within the City; and

WHEREAS, after public notice and a public hearing on June 6, 2022, the City Council of the City of Owosso approved an Obsolete Property Rehabilitation District at 123 N. Washington Street in Owosso, Michigan. As provided by section 4(2) of Public Act 146 of 2000, said property more particularly described as:

W 44' OF LOT 3 & N 44' OF THE E 88' OF LOT 3, BLK 22 OF ORIGINAL PLAT; and

WHEREAS, the City Clerk received an application on April 26, 2022 from Randy Woodworth, President of Woodworth Investments, LLC, for an Obsolete Property Rehabilitation Exemption Certificate; and

WHEREAS, the application is complete, including items (a) through (f) described under "Instructions" on the Application for Obsolete Property Rehabilitation Exemption Certificate; and

WHEREAS, notice of a public hearing concerning the application for an exemption certificate was provided to the Assessor of the City and the legislative body of each taxing unit that levies ad valorem property taxes in the City; and

WHEREAS, the City finds that the property meets the definition of an obsolete property as defined in section 2(h) of Public Act 146 of 2000 and the application for the exemption certificate is complete; and

WHEREAS, the City finds that the property relates to a rehabilitation program that when completed constitutes a "rehabilitated facility" within the meaning of P.A. 146 of 2000, and said property is located within an Obsolete Property Rehabilitation District established in a Qualified Local Governmental Unit eligible under Public Act 146 of 2000 to establish such a district; and

WHEREAS, the rehabilitation includes improvements aggregating 10% or more of the true cash value of the property at commencement of the rehabilitation as provided by section 2(l) of PA 146 of 2000; and

WHEREAS, it has been found that the rehabilitation of the obsolete property is calculated to, and will at the time of the issuance of the certificate, have the reasonable likelihood to increase commercial activity, retain and create employment, and revitalize the downtown; and

WHEREAS, the taxable value of the property proposed to be exempt plus the aggregate taxable value of the property already exempt under PA 146 of 2000 and under PA 198 of 1974 does not exceed 5% of the total taxable value of the unit; and

WHEREAS, the applicant is not delinquent in any taxes related to the facility; and

WHEREAS, the rehabilitation work described in the application had not commenced prior to the establishment of the District.

NOW, THEREFORE, BE IT RESOLVED that, based on the findings above made at a public hearing held July 5, 2022 the City Council of the City of Owosso authorizes the application for an Obsolete Property Rehabilitation Exemption Certificate at 123 N. Washington Street for a period of _____ years.

ALSO, BE IT RESOLVED that the rehabilitation shall be completed within twenty-four (24) months from the date of approval of said application.

FURTHERMORE, BE IT RESOLVED that the application and resolution are authorized for submittal to the State Tax Commission for final review and authorization.



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

APPLICATION FOR TAX ABATEMENT

Applicant (Official Company Name) Woodworth Investments, LLC
Business Name (If Different) _____
Address of Proposed Project 123. N. Washington Street, Owosso, MI 48867
Mailing Address (If Different) 120 W. Exchange St., Suite 203, Owosso, MI

Do you own the property? yes If no, what is your relationship? _____

Type of Abatement Requested (if known) OPRA, Public Act 146 of 2000 and Brownfield
gov

Total square footage of all current buildings on site 20,965 sq. ft.

Description of proposed project including type of current business activity and product to be manufactured (if applicable), size of proposed structure and proposed activity and/or product.

See CRP application & narrative.

Give estimated cost of the following components applicable for the proposed project:

Land improvements (excluding land): NA
Building improvements: Size 20,965 sf \$ 2,932,970
Machinery & Equipment: NA
Furniture & Fixtures: \$10,000

Time schedule for start and completion of construction and equipment installation (if applicable):

Building: Start Date 12/1/2022 Equipment installation (if applicable): Start Date NA
Completion Date 12/1/2023 Completion Date _____

Abatement Application

Page 2

Will project be owned or leased by applicant? owned
Will machinery be owned or leased by applicant? NA

How many employees do you currently employ? Full Time 0 Part Time 0

How many new employees do you estimate after project complete? Full Time 0
Part Time 0

When project is complete, how many will be:

Management/Professional NA Wage level \$ _____
Skilled _____ Wage level \$ _____
Semi-Skilled _____ Wage level \$ _____
Un-Skilled _____ Wage level \$ _____

Name of Company Officer (contact person) Randy Woodworth
Title Member

Signature [Signature] Date 5/20/2022
Phone Number 989-277-2815

For City Staff Use Only

Was the applicant given a copy of Tax Abatement Policy? (Y) N
Is an abatement district in place for this project? Y (N)

If no, legal description of proposed district. District to be considered
@ 6-6-22 council meeting

If yes, type of district in place _____ Year established 2022

Does the proposed project meet the guidelines for Tax Abatement under the policy? (Y) N
If no, explain _____

If yes, was notice given to taxing jurisdictions within the proposed project area? Y NA (mcl 125-2783)

If yes, was notice given to applicant and proper state documents sent? (Y) N

Name of reviewer Nathan Henne

Signature [Signature] Date 6-1-22



301 W. MAIN OWOSSO, MICHIGAN 48867-2958 • (989) 725-0550 • FAX 725-0526

Re: 123 N Washington St

STATEMENT OF OBSOLESCENCE FROM ASSESSOR

The building that is the subject of this request is a typical, three-story, downtown building constructed around 1900. The first floor of the building has been used as commercial space for many years while the second floor was office space and has been unused for approximately 30 years. The third floor has been unused for approximately 60 years. The second and third floors are completely unusable in their present condition. The obsolescence is evident in the lack of modern electrical, plumbing, and mechanical systems as well as the poor condition of the walls, floors, and ceilings. The windows and doors are also very old and inefficient by today's standards. In the opinion of the assessor, this property suffers in excess of 50% functional obsolescence.

Michael Dowler
Assessor


Assessor Signature

12/15/2021
Date

Application for Obsolete Property Rehabilitation Exemption Certificate

Issued under authority of Public Act 146 of 2000, as amended.

This application should be filed after the district is established. This project will not receive tax benefits until approved by the State Tax Commission. Applications received after October 31 may not be acted upon in the current year. This application is subject to audit by the State Tax Commission.

INSTRUCTIONS: File the completed application and the required attachments with the clerk of the local government unit. (The State Tax Commission requires two copies of the Application and attachments. The original is retained by the clerk.) See State Tax Commission Bulletin 9 of 2000 for more information about the Obsolete Property Rehabilitation Exemption. The following must be provided to the local government unit as attachments to this application: (a) General description of the obsolete facility (year built, original use, most recent use, number of stories, square footage); (b) General description of the proposed use of the rehabilitated facility, (c) Description of the general nature and extent of the rehabilitation to be undertaken, (d) A descriptive list of the fixed building equipment that will be a part of the rehabilitated facility, (e) A time schedule for undertaking and completing the rehabilitation of the facility, (f) A statement of the economic advantages expected from the exemption. A statement from the assessor of the local unit of government, describing the required obsolescence has been met for this building, is required with each application. Rehabilitation may commence after establishment of district.

| | | | | | | | | |
|--|---|---|--|--|---|---|---|---|
| Applicant (Company) Name (applicant must be the OWNER of the facility) Woodworth Investments, LLC | | | | | | | | |
| Company Mailing Address (Number and Street, P.O. Box, City, State, ZIP Code) 120 W. Exchange Street, Suite 203, Owosso, Michigan 48867 | | | | | | | | |
| Location of obsolete facility (Number and Street, City, State, ZIP Code) 123 N. Washington Street, Owosso, Michigan 48867 | | | | | | | | |
| City, Township, Village (indicate which) City of Owosso | County Shiawassee | | | | | | | |
| Date of Commencement of Rehabilitation (mm/dd/yyyy) 12/1/2022 | Planned date of Completion of Rehabilitation (mm/dd/yyyy) 12/1/2023 | School District where facility is located (include school code) Owosso (2627210) | | | | | | |
| Estimated Cost of Rehabilitation \$2,932,970.00 | Number of years exemption requested 12 | | | | | | | |
| Attach legal description of obsolete property on separate sheet. | | | | | | | | |
| Expected Project Outcomes (Check all that apply) <table border="0"><tr><td><input checked="" type="checkbox"/> Increase commercial activity</td><td><input type="checkbox"/> Retain employment</td><td><input type="checkbox"/> Revitalize urban areas</td></tr><tr><td><input checked="" type="checkbox"/> Create employment</td><td><input type="checkbox"/> Prevent a loss of employment</td><td><input checked="" type="checkbox"/> Increase number of residents in the community in which the facility is situated</td></tr></table> | | | <input checked="" type="checkbox"/> Increase commercial activity | <input type="checkbox"/> Retain employment | <input type="checkbox"/> Revitalize urban areas | <input checked="" type="checkbox"/> Create employment | <input type="checkbox"/> Prevent a loss of employment | <input checked="" type="checkbox"/> Increase number of residents in the community in which the facility is situated |
| <input checked="" type="checkbox"/> Increase commercial activity | <input type="checkbox"/> Retain employment | <input type="checkbox"/> Revitalize urban areas | | | | | | |
| <input checked="" type="checkbox"/> Create employment | <input type="checkbox"/> Prevent a loss of employment | <input checked="" type="checkbox"/> Increase number of residents in the community in which the facility is situated | | | | | | |
| Indicate the number of jobs to be retained or created as a result of rehabilitating the facility, including expected construction employment. 0 | | | | | | | | |
| <input checked="" type="checkbox"/> Each year, the State Treasurer may approve 25 additional reductions of half the school operating and state education taxes for a period not to exceed six years. Check the box at left if you wish to be considered for this exclusion. | | | | | | | | |

APPLICANT CERTIFICATION

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all of the information is truly descriptive of the property for which this application is being submitted. Further, the undersigned is aware that, if any statement or information provided is untrue, the exemption provided by Public Act 146 of 2000 may be in jeopardy.


The applicant certifies that this application relates to a rehabilitation program that, when completed, constitutes a rehabilitated facility, as defined by Public Act 146 of 2000, as amended, and that the rehabilitation of the facility would not be undertaken without the applicant's receipt of the exemption certificate.

It is further certified that the undersigned is familiar with the provisions of Public Act 146 of 2000, as amended, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Obsolete Property Rehabilitation Exemption Certificate by the State Tax Commission.

| | | |
|--|---|------------|
| Name of Company Officer (No authorized agents) Randy Woodworth | Telephone Number (989) 277-2815 | Fax Number |
| Mailing Address 120 W. Exchange St., Suite 203, Owosso, Michigan 48867 | E-mail Address randywoodworth@gmail.com | |
| Signature of Company Officer (no authorized agents) | Title Member | |

LOCAL GOVERNMENT UNIT CLERK CERTIFICATION

The Clerk must also complete Parts 1, 2 and 4 on page 2. Part 3 is to be completed by the Assessor.

| | | |
|--|---|-----------|
| Signature  | Date Application Received 4-26-2022 | |
| FOR STATE TAX COMMISSION USE | | |
| Application Number | Date Received | LUCI Code |

| | | | |
|---|------------------|--|--|
| LOCAL GOVERNMENT ACTION | | | |
| This section is to be completed by the clerk of the local governing unit before submitting the application to the State Tax Commission. Include a copy of the resolution which approves the application and Instruction items (a) through (f) on page 1, and a separate statement of obsolescence from the assessor of record with the State Assessor's Board. All sections must be completed in order to process. | | | |
| PART 1: ACTION TAKEN | | | |
| Action Date _____ | | | |
| <input type="checkbox"/> Exemption Approved for _____ Years, ending December 30, _____ (not to exceed 12 years) <input type="checkbox"/> Denied | | | |
| Date District Established _____ | | LUCI Code _____ | School Code _____ |
| PART 2: RESOLUTIONS (the following statements must be included in resolutions approving) | | | |
| A statement that the local unit is a Qualified Local Governmental Unit. A statement that the Obsolete Property Rehabilitation District was legally established including the date established and the date of hearing as provided by section 3 of Public Act 146 of 2000. A statement indicating whether the taxable value of the property proposed to be exempt plus the aggregate taxable value of property already exempt under Public Act 146 of 2000 and under Public Act 198 of 1974 (IFT's) exceeds 5% of the total taxable value of the unit. A statement of the factors, criteria and objectives, if any, necessary for extending the exemption, when the certificate is for less than 12 years. A statement that a public hearing was held on the application as provided by section 4(2) of Public Act 146 of 2000 including the date of the hearing. A statement that the applicant is not delinquent in any taxes related to the facility. If it exceeds 5% (see above), a statement that exceeding 5% will not have the effect of substantially impeding the operation of the Qualified Local Governmental Unit or of impairing the financial soundness of an affected taxing unit. A statement that all of the items described under "Instructions" (a) through (f) of the Application for Obsolete Property Rehabilitation Exemption Certificate have been provided to the Qualified Local Governmental Unit by the applicant. | | A statement that the application is for obsolete property as defined in section 2(h) of Public Act 146 of 2000. A statement that the commencement of the rehabilitation of the facility did not occur before the establishment of the Obsolete Property Rehabilitation District. A statement that the application relates to a rehabilitation program that when completed constitutes a rehabilitated facility within the meaning of Public Act 146 of 2000 and that is situated within an Obsolete Property Rehabilitation District established in a Qualified Local Governmental Unit eligible under Public Act 146 of 2000 to establish such a district. A statement that completion of the rehabilitated facility is calculated to, and will at the time of issuance of the certificate, have the reasonable likelihood to, increase commercial activity, create employment, retain employment, prevent a loss of employment, revitalize urban areas, or increase the number of residents in the community in which the facility is situated. The statement should indicate which of these the rehabilitation is likely to result in. A statement that the rehabilitation includes improvements aggregating 10% or more of the true cash value of the property at commencement of the rehabilitation as provided by section 2(l) of Public Act 146 of 2000. A statement of the period of time authorized by the Qualified Local Governmental Unit for completion of the rehabilitation. | |
| PART 3: ASSESSOR RECOMMENDATIONS | | | |
| Provide the Taxable Value and State Equalized Value of the Obsolete Property, as provided in Public Act 146 of 2000, as amended, for the tax year immediately preceding the effective date of the certificate (December 31 of the year approved by the STC) | | | |
| Building Taxable Value | | Building State Equalized Value | |
| \$ 196,900 | | \$ 196,900 | |
| Name of Government Unit City of Owosso | | Date of Action Application _____ | Date of Statement of Obsolescence 12-15-2021 |
| PART 4: CLERK CERTIFICATION | | | |
| The undersigned clerk certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way. Further, the undersigned is aware that if any information provided is untrue, the exemption provided by Public Act of 2000 may be in jeopardy. | | | |
| Name of Clerk _____ | | Telephone Number _____ | |
| Clerk Mailing Address _____ | | | |
| Mailing Address _____ | | | |
| Telephone Number _____ | Fax Number _____ | E-mail Address _____ | |
| Clerk Signature _____ | | | Date _____ |

For faster service, email completed application and attachments to PTE@michigan.gov. An additional submission option is to mail the completed application and attachments to Michigan Department of Treasury, State Tax Commission, PO Box 30471, Lansing, MI 48909. If you have any questions, call 517-335-7491.

April 11, 2022

**Application for Obsolete Property Rehabilitation Exemption Certificate
Public Act 146 of 2000, as amended
Woodworth Investments, LLC
123 N. Washington Street, Owosso, Michigan**

PART 2: APPLICATION DOCUMENTS

a. General Description of the facility (year built, original use, most recent use, number of stories, square feet)

Historical records indicate the existing building was constructed in 1895. Throughout the years the building was used for multiple purposes including banks, law firms, medical practices, real estate agencies, and insurance agencies. It has been stated that this building was part of the original Keeler Block. 'Among the numerous architecturally distinguished Victorian buildings in downtown Owosso, the Keeler Block was one of the most outstanding.' The building's exterior underwent construction in 1964, creating the "modern exterior" that is still present today.

The Property consists of a three-story, functionally obsolete building totaling approximately 20,965-square feet, located in downtown Owosso.

b. Description of the qualified facility's proposed use

The applicant intends to completely rehabilitate and reuse the subject building including approximately 9 apartments.

c. Description of the general nature and extent of the rehabilitation to be undertaken

This is a complete rehabilitation project that will include new utilities, windows, doors, flooring, and roofing. Building concrete and masonry will also be repaired with new historically approved construction materials.

d. Descriptive list of the fixed building equipment that will be a part of the qualified facility

The building interior will be demolished down to the structural components of the building while maintaining and/or reusing as many of the original architectural features as possible. New fixed building equipment will include new heating, ventilation, and air condition (HVAC) mechanical systems, plumbing and plumbing fixtures, electrical and electrical fixtures, lighting, fire suppression, interior walls and flooring, new doors and windows, improved interior and exterior appearance.

e. Time schedule for undertaking and completing the facility's rehabilitation

The rehabilitation project is anticipated to take 12 months to complete with a construction schedule currently planned for December 1, 2022, through December 1, 2023. No construction activities will be conducted prior to any approval of the PA 146 abatement.

f. Statement of the economic advantages expected from the exemption

Redevelopment of the property would provide numerous benefits to the City. While the specific facility would undergo considerable renovation, the entire area would benefit from the transformation of a vacant building (extensive vacant space) into a thriving and fully utilized property.

In an effort to maximize the utility value of the vacant, dilapidated building, the applicant is committed to doing a complete rehabilitation of the building. In that context, the applicant will incur considerable renovation costs. The establishment of the PA 146 District, with its multi-year property tax deferment benefit, is vital to making the project economically viable.

g. Legal description of the facility

The legal description of the eligible property is provided below.

- W 44' OF LOT 3 & THE N 44' OF THE E 88' OF LOT 3 BLK 22 ORIGINAL PLAT.



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

MEMORANDUM

DATE: June 23, 2022
TO: City Council
FROM: Kevin Lenkart
Director of Public Safety
RE: Traffic Control Order #1473

Beth Kuiper, Owosso Main Street/DDA Director, is requesting the following lot closure for the Sidewalk Sales and Cruise the Pits event. The City insurance policy will cover this event.

LOCATION:

Main Street Plaza, Lot #9

DATES AND TIMES:

July 15, 2022 from 4:00pm – 10:00pm

July 16, 2022 from 7:00am – 3:00pm

The Public Safety Department has issued Traffic Control Order# 1473 in accordance with the Rules for the Issuance of Certain Traffic Control Orders. Staff recommends approval and further authorization of a traffic control order formalizing the action.

CITY OF OWOSSO

TRAFFIC CONTROL ORDER

(SECTION 2.53 UNIFORM TRAFFIC CODE)

ORDER NO.

DATE

TIME

1473

6/23/22

10:50 am

REQUESTED BY

Kevin Lenkart – Director of Public Safety

TYPE OF CONTROL

Lot Closure

LOCATION OF CONTROL

Main Street Plaza, Lot #9

EVENT:

Live Band

DATE: Friday, July 15, 2022

TIME: 4:00pm – 10:00pm

Family Fun

DATE: Saturday, July 16, 2022

TIME: 7:00am – 3:00pm

APPROVED BY COUNCIL

_____, 20____

REMARKS



APPLICATION FOR USE OF
PARKING LOTS, PARADES, OR SIMILAR EVENTS

301 W. MAIN OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580 • FAX 725-0526

The request for use of the parking lots, parade, or similar event shall be submitted to the Director of Public Safety not less than 14 days nor more than 120 days before the date for which the use is requested.

The submission of a request by an individual or organization for a traffic control order pursuant to these rules and regulations shall constitute an agreement to indemnify and hold the City and its officers and employees harmless from any and all liability arising from the event or activities for which the request is made.

Name of individual or group: OWOSSO MAIN STREET Date: 6-21-22
Primary Contact: BETH KUIPER Title: DMS/DDA DIRECTOR
Address: 301 W. MAIN ST
OWOSSO, MI 48867
Phone: 989.277.1705 Email: BETH.KUIPER@CI.OWOSSO.MI
Requested Date(s): 7/15/22 & 7/16/22 Requested Hours: 7/15 4-10PM & 7/16 1am-3pm
Area Requested (Parking Lot - Parade Route): MAIN ST. PLAZA

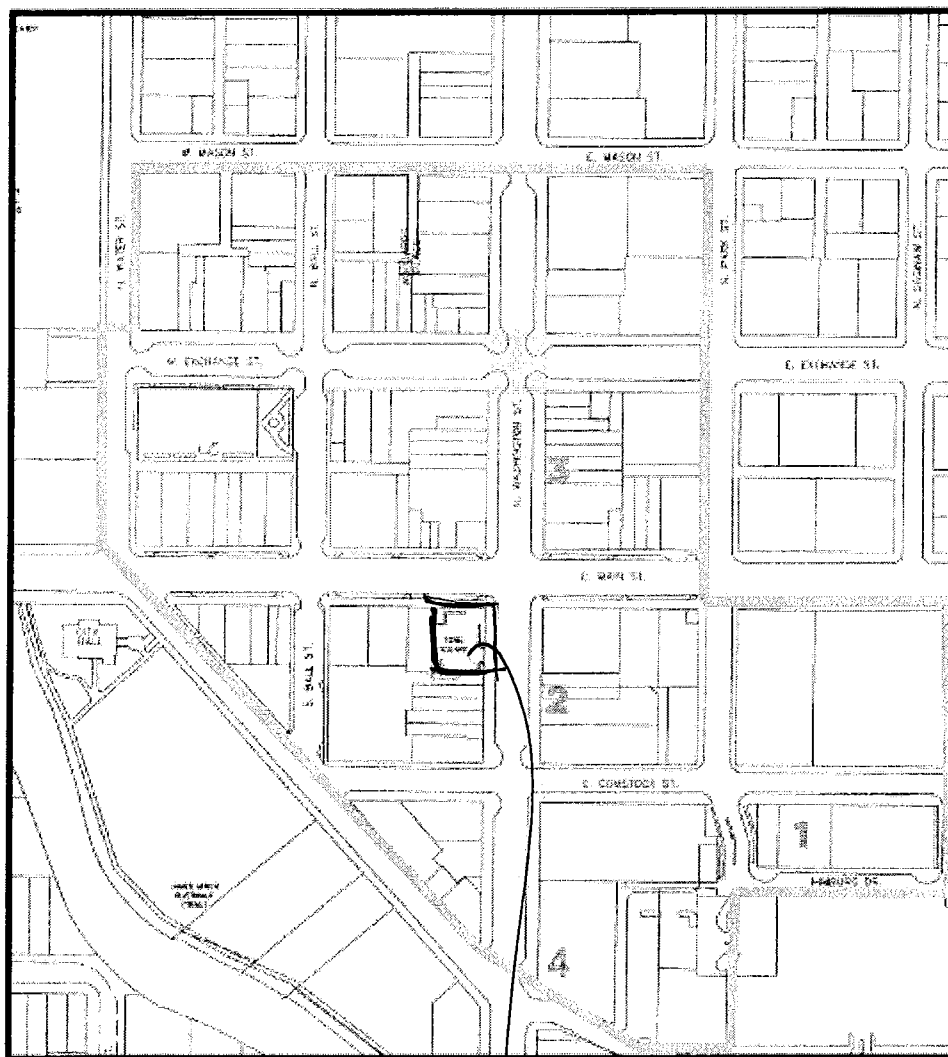
Name of event and detailed description of the use for which the request is made: SIDEWALK SALES
& CRUISE-THE PITS. 7/15 - LIVE BAND 7/16 FAMILY FUN AREA

- ☐ Attach copies of any rules or policies applicable to persons participating in the event.
- ☒ Attach a map of the route with any barricades marked that are required for street/lot closure.
- ☐ A Certificate of Insurance and Endorsement acceptable to the City evidencing General Liability insurance for the event or activity in the minimum amount of \$1,000,000 per occurrence. Coverage shall be endorsed to name the City of Owosso as additional insured and be primary and non-contributory to any other insurance the City has.
- or
- ☐ The City Council may waive such insurance requirement if it determines that insurance coverage is unavailable or cannot be obtained at a reasonable cost and the event or activity is in the public interest or fulfills a legitimate and recognized public purpose.

Do Not Write Below This Line - For Officials Use Only

Approved ☐ Not Approved ☐ Date: _____ Traffic Control Order Number _____

Cc: DDA - Director; WCIA - Chairperson



BARRICADE OFF M.S.P ENTRANCE



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: July 5, 2022

TO: City Council

FROM: Ryan E. Suchanek, Director of Public Services & Utilities

SUBJECT: Contract Amendment - WTP High Service Pump #4 Rehab Additional Repair Cost

RECOMMENDATION:

Approve amendment to Purchase Order #43516 for additional parts and service work by Kennedy Industries to rehab WTP high service pump #4, increasing it in the amount of \$5,750.00.

BACKGROUND:

The Water Treatment Plant has four (4) Peerless split case centrifugal pumps for pumping treated water to the distribution system, each with a design capacity of 2,800 gallons per minute as powered by 150 horsepower electric motors. The need to overhaul pumps #1 and #4 was determined through the last maintenance inspection and Council approved a contract with Kennedy Industries for the work, **estimated** at \$29,580.00, at the November 15, 2021 meeting. For accounting purposes a separate purchase order was created for each pump, splitting the approved cost according to the quote from Kennedy.

Upon disassembly of Pump #1, Kennedy Industries identified additional condition issues that were not included in the original rehab estimate. As a result, on February 22, 2022 Council approved an amendment to the contract, increasing the amount by \$5,855.00 for the additional parts and service work. The pump was fully rehabbed and returned to service at the Water Treatment Plant.

High service pump #4 has since been removed, disassembled, and analyzed and unfortunately it too needs more work than originally estimated, requiring \$5,750.00 in additional repairs. Bringing the new total to return both pumps to like new condition to \$41,185.00.

Staff has already looked into complete replacement of the pumps, instead of repair, and a single replacement high service pump is \$31,655.12 with a 14 week lead time, plus there would be additional costs for modifying piping and setup with a new replacement pump.

Attached is the summary analysis for high service pump #4, along with an updated repair quote. Staff still recommends the rehabilitation of the existing pump.

FISCAL IMPACTS:

The above additional expenses in the amount of \$5,750.00 (for a total of \$41,185.00) shall be paid from the Water Fund Equipment Maintenance account 591-553-833.000.

Document originated by:

Ryan E. Suchanek, Director of Public Services & Utilities

Attachments: (1) Resolution
(2) Kennedy Industries proposal summary for Pump #4
(3) Kennedy Industries quote for Pump #4

RESOLUTION NO.

**RESOLUTION AUTHORIZING ADDITIONAL PARTS & SERVICES FOR
REHABILITATION OF HIGH SERVICE PUMP #4
FOR THE WATER TREATMENT PLANT**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, authorized a Purchase Order with Kennedy Industries for the removal, inspection, rehabilitation, and reinstallation of high service pump #4 at the Water Treatment Plant on November 15, 2021; and

WHEREAS, Kennedy Industries has removed and inspected pump #4 and found further condition issues not included in its original quote, thus requiring additional repair.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore been determined that it is advisable, necessary and in the public interest to amend the purchase order with Kennedy Industries for additional parts and services necessary to complete the rehabilitation of high service pump #4 at the Water Treatment Plant.
- SECOND: City Purchase Order No. 43516 shall be increased by \$5,750.00 to \$20,540.00.
- THIRD: the above expenses, including the additional parts and service, shall be paid from the Water Fund Account No. 591-901-977.000.



May 24, 2022

Mr. David nHaut
City of Owosso
301 West Man Street
Owosso, MI 48867

RE: Peerless 8A16B WTP #4 High Service Water Pump
Serial Number: 136745
Customer Reference Order #: N/A
Kennedy Industries #: 115642

Mr. Haut,

Attached are photos with descriptions of the parts in need of repair or replacement. If you have any questions, please do not hesitate to contact us.

Sincerely,

Mike Horn

Repair Center Manager
KENNEDY INDUSTRIES, INC.

PUMP



- Pump at disassembly.
- Pump rotated free by hand.

IMPELLER



- Impeller rings are worn and out of round.
- Impeller rings will be machined to restore concentricity and impeller will be reused.



KENNEDY
INDUSTRIES

INNOVATE
SOLVE
MONITOR
REPAIR

SHAFT



- Shaft T.I.R. is 0.013", out of specification.
- Shaft will be straightened to restore concentricity.

CASE RINGS



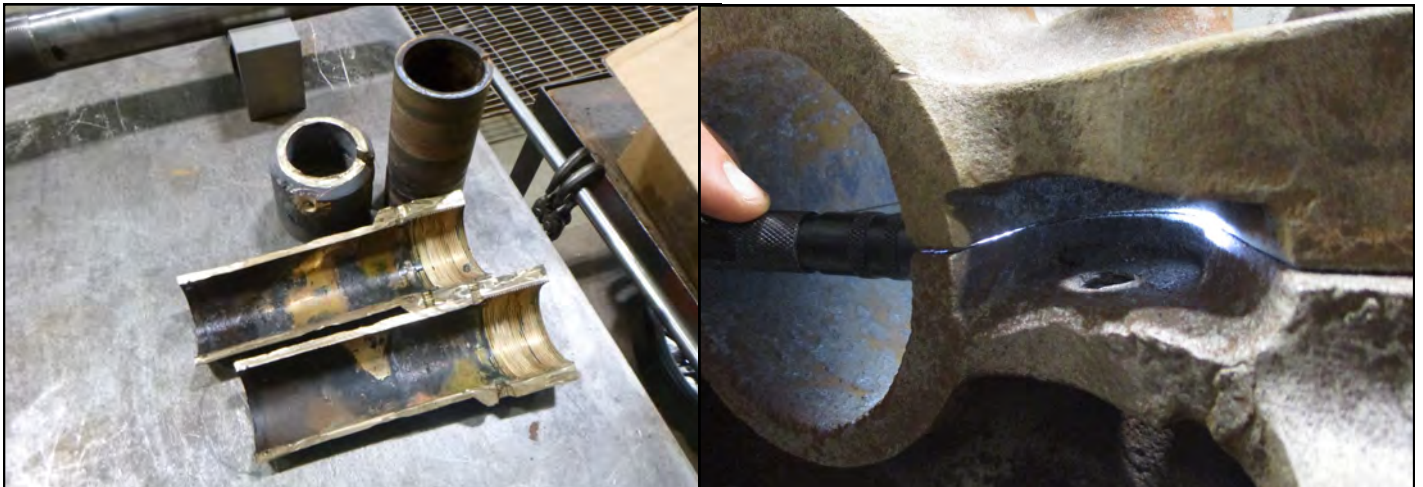
- Case ring ID to impeller OD clearances are 0.0537-0.0611", specification is 0.016-0.018".
- New case rings will be manufactured and installed to restore clearances to specification.

BEARINGS



- Bearings show normal wear.
- Bearings will be replaced with new.

SHAFT SLEEVES



- Sleeve ODs are grooved and worn.
- Shaft sleeve was seized to shaft and had to be cut to be removed.
- New bronze shaft sleeves will be manufactured and installed.

CASE



- Deck & line bore on pump case to restore flatness of the split line and concentricity of all internal fits.
- Bondo and machine both stuffing boxes to square packing stop seat face.

| QUOTATION | | |
|-----------|---------|--------|
| DATE | NUMBER | PAGE |
| 5/24/2022 | 0042705 | 1 of 3 |

B OWO123
 I CITY OF OWOSSO
 L 301 WEST MAIN STREET
 T OWOSSO, MI 48867
 O

Accepted By: _____

Company: _____

Date: _____

PO#: _____

ATTENTION:

DAVID HAUT

989-725-0560

david.haut@ci.owosso.mi.us

WE ARE PLEASED TO PROPOSE THE FOLLOWING FOR YOUR CONSIDERATION:

| CUSTOMER REF/PO# | | JOB TITLE | SLP | SHIPPING TYPE |
|------------------|-------------|---|---------|---------------|
| 43516 | | WTP, PUMP #4, PEERLESS, PUMP, 8A16, BOOSTER | BHS/SPM | FIELD SERVICE |
| QTY | DESCRIPTION | | | |

THE FOLLOWING QUOTE IS FOR THE COST OF LABOR AND MATERIALS TO REPAIR THE ABOVE REFERENCED PUMP.

ESTIMATED NEW PARTS REQUIRED:

- (2) THRUST BEARINGS
- (1) RADIAL BEARING
- (2) CASE RINGS
- (1) BEARING LOCK WASHER
- (1) SET OF FITTINGS
- (1) SET OF PACKING
- (1) CASING GASKET
- (2) BEARING HOUSING GASKETS
- (1) SET OF O-RINGS
- (2) SHAFT SLEEVES
- (1) BEARING LOCKNUT
- (1) SET OF FASTENERS
- (1) SUCTION GASKET
- (1) DISCHARGE GASKET

ADDITIONAL NEW PARTS REQUIRED:

- (1) COUPLING INSERT

ESTIMATED LABOR REQUIRED:

PICKUP AT JOB SITE AND TRANSPORT TO KENNEDY INDUSTRIES' WIXOM REPAIR FACILITY.

DISASSEMBLE COMPLETE PUMP.

SANDBLAST COMPONENTS AND PREP FOR INSPECTION.

DIMENSIONALLY MEASURE ALL OPERATING CLEARANCES AND RECORD ON INSPECTION REPORT.

MACHINE IMPELLER RINGS TO ESTABLISH CONCENTRICITY.

MACHINE NEW CASE RINGS FOR PROPER OPERATING CLEARANCES.

ASSEMBLE ALL ROTATING PARTS ON SHAFT AND PLACE IN BALANCING MACHINE.

VERIFY T.I.R.'S THEN DYNAMICALLY BALANCE ROTOR TO 4W/N.

| QUOTATION | | |
|-----------|---------|--------|
| DATE | NUMBER | PAGE |
| 5/24/2022 | 0042705 | 2 of 3 |

| QTY | DESCRIPTION |
|-----|-------------|
|-----|-------------|

ASSEMBLE ROTATING ELEMENT WITH NEW PARTS LISTED.

INSTALL ROTOR IN PUMP CASING THEN ASSEMBLE COVERS WITH GASKETS AND PINS.

TORQUE COVER BOLTS TO PROPER SPECIFICATIONS.

INSTALL BEARING HOUSINGS.

ADJUST BEARING HOUSINGS TO PROVIDE FREE ROTATION AND PROPER THRUST.

PAINT THEN PRESERVE PUMP FOR DELIVERY.

TRANSPORT COMPLETED JOB TO YOUR PLANT.

ADDITIONAL LABOR REQUIRED:

MACHINE PUMP CASING SPLIT LINE TO ESTABLISH FLATNESS.

ASSEMBLE TOGETHER WITH PROPER SHIMS AND REAM DOWEL HOLES.

LINE BORE ALL INTERNAL FITS TO OEM SPECIFICATION.

ESTIMATED REPAIR COST: \$9,895.00

ADDITIONAL REPAIR COST: \$5,750.00

TOTAL REPAIR COST: \$15,645.00

DELIVERY: 4 WEEKS (AFTER RECEIPT OF ORDER)

THE FOLLOWING QUOTE IS FOR FIELD SERVICE REQUIRED ON YOUR ABOVE REFERENCED PUMP STATION:

FIELD SERVICE LABOR REQUIRED:

KENNEDY INDUSTRIES WILL PROVIDE (2) FIELD SERVICE TECHNICIAN(S) ONSITE TO REMOVE PUMP AND TRANSPORT BACK TO OUR WIXOM REPAIR FACILITY.

KENNEDY INDUSTRIES WILL PROVIDE (2) FIELD SERVICE TECHNICIAN(S) ONSITE TO INSTALL YOUR REPAIRED PUMP, START UP, TEST RUN AND VERIFY PROPER OPERATION.

TOTAL FIELD SERVICE COST: \$4,895.00

TOTAL REPAIR COST: \$15,645.00

TOTAL FIELD SERVICE COST: \$4,895.00

TOTAL COST: \$20,540.00

DELIVERY: 4 WEEKS (AFTER RECEIPT OF ORDER)

| QUOTATION | | |
|-----------|---------|--------|
| DATE | NUMBER | PAGE |
| 5/24/2022 | 0042705 | 3 of 3 |

| QTY | DESCRIPTION |
|-----|-------------|
|-----|-------------|

PLEASE PROVIDE WRITTEN OR VERBAL AUTHORIZATION SO THAT WE MAY RESPOND TO YOUR REQUIREMENTS. IF YOU HAVE ANY QUESTIONS, COMMENTS, OR ARE IN NEED OF ANY ADDITIONAL INFORMATION PLEASE FEEL FREE TO CONTACT ME AT (248) 684-1200.

SINCERELY,

MIKE HORN
MHORN@KENNEDYIND.COM
REPAIR CENTER MANAGER

CRB

This quote is subject to and incorporates by reference Kennedy Industries, Inc.'s ("Kennedy") Terms & Conditions (Rev'd 4/2019) and Customer Warranty available at www.kennedyind.com which will be provided by email upon written request. Kennedy reserves the right to change the Terms & Conditions and Customer Warranty for future orders. By accepting this quote and/or issuing a purchase order relative to this quote, buyer expressly agrees to the provisions set forth in the Terms & Conditions and Customer Warranty posted on Kennedy's website.

QUOTE VALID FOR 30 DAYS. CREDIT CARD PAYMENTS ARE SUBJECT TO AN ADDITIONAL 3% CHARGE NO TAXES OF ANY KIND ARE INCLUDED IN THIS PROPOSAL. PAYMENT TERMS: NET 30

TOTAL: \$20,540.00



MEMORANDUM

301 W MAIN ST • OWOSSO, MICHIGAN 48867-2958 • WWW.CI.OWOSSO.MI.US

DATE: July 5, 2022

TO: Mayor Eveleth and the Owosso City Council

FROM: Ryan E. Suchanek, Director of Public Services & Utilities

SUBJECT: Purchase Order Amendment for Freightliner M2 106 Cab & Chassis –
State of Michigan Contract # 071B6600119

RECOMMENDATION:

Approval of amendment to PO #43446 with D. & K. Truck Company for the base purchase of a new Tree/Bucket Truck, increasing the contract amount \$3,835.00 for additional modifications to the Freightliner M2 106 cab & chassis,

BACKGROUND:

On August 16, 2021 City Council approved \$72,735.00 for the purchase of a Freightliner cab & chassis, and \$94,544.00 for a Versalift and utility service body, for a total of \$167,279.00.

Since then Freightliner has implemented a surcharge of \$2,900.00 to all of their 2023 model year vehicles. In addition, two further modifications to the cab & chassis were necessary to better accommodate the lift system (increased wheel base) and improve safety (upgraded disc braking system), increasing the price an additional \$935.00.

FISCAL IMPACTS:

The additional funds will be expended from the Fleet Motor Pool Replacement Account 661-901-979.000 in amount of \$3,835.00, plus the originally approved \$72,735.00 for the Freightliner cab & chassis, and \$94,544.00 for Versalift and utility service body, for a total of \$171,114.00.

Attachments: (1) Resolution
(2) D & K Truck Company Invoice
(3) Model Year 2023 Pricing Surcharge – Freightliner & Western Star – Surcharge Letter
(4) Email Detailing Price Break Down

RESOLUTION NO.

**AUTHORIZING AMENDMENT TO THE PURCHASE ORDER WITH D. & K. TRUCK COMPANY
FOR THE PURCHASE OF ONE FREIGHTLINER M2 106 CAB & CHASSIS
FOR USE IN THE FLEET MOTOR POOL AS A TREE TRUCK**

WHEREAS, on August 16, 2021 the City of Owosso, Shiawassee County, Michigan, authorized a Purchase Order with D. & K. Truck Company for one 2023 Freightliner M2 106 cab and chassis to serve as the base of a tree/bucket truck; and

WHEREAS, since that time economic conditions have changed and Freightliner's parent company has implemented a \$2,900.00 surcharge on all 2023 Freightliner M2 106 cab and chassis; and

WHEREAS, staff has requested the wheel base be increased and the brake system upgraded on the vehicle to better accommodate the lift system and improve safety, with a proposed cost of \$935.00; and

WHEREAS, the City of Owosso Director of Public Services & Utilities has reviewed the additional charges and recommends authorization of an increase to the contract in the amount of \$3,835.00.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has heretofore been determined that it is advisable, necessary and in the public interest to amend the purchase order with D. & K. Truck Company, increasing the contract for an unanticipated manufacturer's surcharge and additional modifications to the vehicle.

SECOND: City Purchase Order No. 43446 shall be increased by \$3,835.00 to \$76,570.00.

THIRD: the accounts payable department is authorized to submit payment to D. & K. Truck Company in the amount of \$76,570.00 from account 661-901-979.000.



Invoice

| | | | | |
|-----------------|-----------------------|-----------------------------|-------------------|-------------|
| Stock#: 4869N23 | VIN:1FVACYFC6PHNZ6310 | New 2023 FREIGHTLINER M2106 | Price: | \$76,515.00 |
| | | | Total Price | \$76,515.00 |
| | | | Documentation Fee | \$40.00 |
| | | | Title Fee | \$15.00 |
| | | | Total | \$76,570.00 |

This agreement and any documents which are part of this transaction or incorporated herein comprise the entire agreement affecting this Retail Purchase Agreement and no other agreement or understanding of any nature concerning the same has been made or entered into or will be recognized. I have read and accept all of the terms and conditions of this Agreement, and agree to them as if they were printed above my signature. I further acknowledge receipt of a copy of this Agreement. This Agreement shall not become binding until signed and accepted by an Authorized Dealership Representative.

| | | |
|-----------------------------------|---------------|-------------------------------|
| _____ Purchaser's Signature | _____ Date | _____ Sales Representative |
| _____ Co-Purchaser's Signature | _____ Date | _____ Manager's Signature |
| | | _____ Date |

DAIMLER TRUCK

North America

December 13, 2021

To: All Freightliner & Western Star Dealers (US/CAN)

Subject: Model Year 2023 Pricing Surcharge – Freightliner & Western Star

Dear Dealer Partners,

As discussed in our Dealer Town Hall earlier this morning, the entire industry has been subject to an unprecedented number of economic challenges over the past 20+ months. Unrelenting and prolonged turbulent economic conditions have resulted in skyrocketing material and component costs, increased labor wages, rising fuel prices, higher logistics rates and the highest rate of inflation in over three decades.

Daimler Truck North America (DTNA) and our parent company Daimler Truck AG, have worked tirelessly to mitigate the effect of increased commodity and supply chain related costs to you, our valued dealer partners, and our mutual customers to date. However, these continued challenging economic conditions have made it necessary for our company to implement a pricing surcharge on all MY23 Freightliner & Western Star trucks (details below). Increases are in addition to the \$300 MY23 Product Cost Surcharge announced earlier this year.

Model Year 2023 Pricing Surcharge Details:

- All MY23 units (excluding trucks rolled from CY21 to the first quarter) will be subject to the additional non-discountable surcharge below:

| Models | MY23 Production Cost Surcharge | MY23 Pricing Surcharge | Total MY23 Surcharge |
|------------------------------|--------------------------------|------------------------|----------------------|
| Cascadia/5700 | \$300 | \$3,900 | \$4,200 |
| 4700/47X/4900/49X/122SD/6900 | \$300 | \$4,200 | \$4,500 |
| M2106/112 & 108/114SD | \$300 | \$2,600 | \$2,900 |
| Walk-in Van Chassis | \$300 | \$1,700 | \$2,000* |

* For details on surcharge and policies please contact FCCC sales team

- The Total MY23 Surcharge fee applies to all trucks included in your CY22 Dealer Reservation System plan, including both Program and Concession reservations.
- The total non-discountable surcharge will be presented as a single line item on the truck invoice.
- Dealers are responsible to update and include Total MY23 Surcharge on all current and future quotes for CY22/MY23.
- Dealers are responsible to notify customers of the total MY23 surcharge effective immediately.
- Total MY23 Surcharge is in addition to all previous CY22 Surcharges announced by DTNA including FCCC for the Tire Surcharge, DD13 Gen 5, CARB22, Standard Destination & Freight, etc.

Order Cancellation Policy:

- All units ordered as true MY23 (excluding trucks that were rolled from 2021 to 2022) can be cancelled at N/C by Dec 22, 2021.
- All cancelled orders will be subtracted from your plan volumes and returned to Freightliner and Western Star.

John O'Leary
President & CEO

David Carson
SVP Sales & Marketing

From: [Thomas S. Wheeler](#)
To: [Ryan E. Suchanek](#)
Subject: FW: New Truck Invoice
Date: Tuesday, June 28, 2022 4:28:18 PM
Attachments: [image001.jpg](#)
[image002.png](#)
[image003.png](#)
[image005.jpg](#)
[image006.png](#)
[Owosso_NZ6310_Invoice.pdf](#)
[image007.jpg](#)

From: Mark A. Mitchell <mark.mitchell@ci.owosso.mi.us>
Sent: Thursday, May 5, 2022 10:17 AM
To: Thomas S. Wheeler <thomas.wheeler@ci.owosso.mi.us>
Subject: FW: New Truck Invoice

From: Mike Denno <mdenno@dktruck.com>
Sent: Thursday, May 5, 2022 10:13 AM
To: Mark A. Mitchell <mark.mitchell@ci.owosso.mi.us>
Cc: Daniel L. Humphreys <Daniel.Humphreys@ci.owosso.mi.us>
Subject: New Truck Invoice

Guy's, your sign truck chassis is here and is ready to be delivered to Versalift.
We will deliver your chassis to Versalift either Friday or Monday.
I have attached an invoice for the chassis.
Please submit for payment.

| | |
|-----------------|--|
| \$72,735.00 | Purchase Order 8/24/2021 |
| 935.00 | Upgrade to disc brakes & lengthen wheelbase to 201" per Dan H. email 9/22/2021 |
| <u>2,900.00</u> | Surcharge from Freightliner per email Mark M. 1/3/2022 |
| \$76,570.00 | |

Call me with any questions.
Thank you,
Mike Denno
517-449-2329 cell



3020 Snow Road
Lansing Mi. 48917



OWOSSO PUBLIC SAFETY

202 S. WATER ST. • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580 • FAX (989)725-0528

MEMORANDUM

DATE: June 20, 2022

TO: Owosso City Council

FROM: Kevin Lenkart
Public Safety Chief

RE: Intergovernmental Agreement with Owosso Public Schools

In 2013, City Council approved a five-year contract with Owosso Public Schools (OPS) to provide two school resource officers to Owosso Schools. The contract was renewed in 2018 and again in June 2022. The current police officers are assigned to Owosso Public Schools during the school year, but do not work during the summer months.

In February 2022, OPS and the City of Owosso agreed to jointly fund two additional full time police officer positions with the City of Owosso. The two additional officers are scheduled to be assigned to OPS beginning with the 2022-2023 school year. These two officers will be assigned to the Owosso Police Department for the summer months as well as days when school is not in session, i.e. Christmas break, spring break etc.

School resource officers provide a variety of roles within the Owosso School District. This includes the investigation of criminal matters within the school district, providing a law enforcement presence within Owosso Public Schools in order to facilitate a positive interaction between students and police officers. The daily presence of the officers provides an opportunity for them to better understand problems affecting youth in our community.

Recommendation: Approve a five-year contract with the City of Owosso and OPS to jointly fund two additional full time police officer positions with the City of Owosso.

RESOLUTION NO.

**APPROVING INTERGOVERNMENTAL AGREEMENT
WITH THE OWOSSO PUBLIC SCHOOL DISTRICT
FOR THE PROVISION OF TWO FULL-TIME POLICE OFFICERS
TO SERVE AS SCHOOL RESOURCE OFFICERS**

WHEREAS, the Michigan Urban Cooperation Act, Act No. 7 of 1967, et. seq., provides that public agencies may enter into intergovernmental agreements for the provision of services, or joint or cooperative action; and Section 3.1 General Powers, subsection B, of the *City Charter of the City of Owosso* authorizes the City to enter into intergovernmental agreements with various public agencies, including school districts; and Section 11a(4) of the Revised School Code, MCL 380.11a(4), authorizes general powers school districts to enter into agreements and cooperative arrangements with other entities, public or private, as part of performing its functions; and

WHEREAS, this Agreement will enhance the public safety of the City of Owosso and the Owosso Public School District through the provision of two full time police officers to serve as School Resource Officers;

NOW THEREFORE BE IT RESOLVED by the Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it is advisable, necessary and in the public interest to enter into an intergovernmental agreement for the provision of two full time police officers to serve as School Resource Officers for the period from July 6, 2022 through June 30, 2027.

SECOND: the mayor and city clerk are authorized and instructed to sign the document substantially in form attached as Intergovernmental Agreement for Two Full Time School Resource Officers, between the City of Owosso and Owosso Public Schools.

**INTERGOVERNMENTAL AGREEMENT
CITY OF OWOSSO
OWOSSO PUBLIC SCHOOLS
TWO FULL TIME SCHOOL RESOURCE OFFICERS
JULY 6, 2022 - JUNE 30, 2027**

This Agreement is made, entered into and effective this day of 6th day of July, 2022 (the "Effective Date"), by and between the City of Owosso, a municipal corporation of the State of Michigan ("City"), and the Owosso Public School District ("School District").

RECITALS

Whereas, the City is authorized to enter into this Agreement pursuant to the Michigan Urban Cooperation Act of 1967, Act No. 7 of 1967 and Section 3.1 General Powers, subsection B of the *City Charter of the City of Owosso*; and

Whereas, the School District is authorized to enter into this Agreement pursuant to Section 11a(4) of the Revised School Code, MCL 380.11a(4); and

Whereas, the City and the School District desire to enter into this Agreement for the purpose of establishing the position of School Resource Officer (SRO) within certain complexes of the School District, for the mutual benefit of the parties and to increase public safety within the schools and the community as a whole. The goal of both parties is to increase public safety within the schools and the community as a whole.

NOW, THEREFORE, in consideration of the mutual covenants and promises contained in this Agreement and other good and valuable consideration, the Parties agree as follows:

TERMS:

1. The foregoing recitals are incorporated in this Agreement by this reference.
2. The City shall act through its Public Safety Department in the performance of this Agreement. In performing the services hereunder, the City shall comply with all applicable federal, state, and local laws, rules, regulations and ordinances, including, but not limited to policies of School District's Board of Education and laws relating to the confidentiality of student information (e.g., FERPA, IDEA). It shall be the duty of the School District to provide all School Resource Officers with copies of current School District policies.
3. Pursuant and subject to the terms of this Agreement, the City shall provide two Owosso Police Officers to serve as School Resource Officers at schools located within the School District. The scope of services and exact school assignments shall be determined by mutual agreement between the City and the School District. The officers will be assigned to the School District during the normal school calendar year and assigned to the Owosso Police Department during the remainder of the year.
4. The City, in consultation with the Owosso Public Schools, shall determine the selection and placement process of all School Resource Officers. The City shall be solely responsible for selecting the personnel to serve as School Resource Officers. The City shall evaluate the performance of each School Resource Officer at least annually, and the School District shall reasonably cooperate in such evaluation. The comments of the School District as to performance shall be advisory and the City retains the final authority as to personnel decisions.
5. The School District, in consultation with the City, shall establish a system that coordinates and schedules the School Resource Officers' work in such a manner as to accomplish the goals of this Agreement.
6. The City, in consultation with the School District, shall develop a work plan that serves the needs of

the School District and the City. That plan shall identify and develop all School Resource Officer job responsibilities, and shall incorporate a schedule whereby the School District and the City can collaborate on all related issues. Both Parties shall approve the work plan and meeting schedule.

7. The City shall supervise the work of the School Resource Officers and provide the transportation and equipment necessary to accomplish all assignments.
8. The School District, in consultation with the City, shall provide assistance in the development and implementation of teaching materials, and shall provide other related functions as may be appropriate to carry out the goals of this Agreement.
9. To the extent possible, the School Resource Officers shall be made available to the School District for the ten (10) month period covering the normal school instructional year. During that period, to the extent possible, the School Resource Officers' work efforts shall be devoted fully to accomplishing the goals set forth in this Agreement.
10. To the extent reasonably possible, mandatory Public Safety department training for the School Resource Officers will be conducted at times that do not conflict with normal school schedules. When training schedules conflict with school schedules, any School Resource Officer may be absent from his/her duties at the School District for the duration of the training. Such absences shall not be deemed a breach of this Agreement on the part of the City, nor shall such absences relieve the School District of any of its obligations under this Agreement.
11. In case of a police emergency, the City may call any School Resource Officer away from his/her duties at the School District for the duration of such emergency. Such emergency use of the School Resource Officers' time shall not be deemed a breach of this Agreement on the part of the City, nor shall it relieve the School District of any of its obligations under this Agreement.
12. For the contract year of FY 2022/2023, the School District shall pay the City the amount listed below:

| | |
|--|--------------|
| Cost for two Police Officers for 36 weeks: | \$160,120.80 |
| Cost for equipment purchase: | \$ 25,000.00 |
| Total Cost: | \$185,120.80 |

For each subsequent year thereafter, the cost will be adjusted to take into consideration the City's changes to the budgeted salaries and fringe benefits of assigned police personnel. These adjustments will be based on the salaries and fringe benefits of those personnel assigned to the School Resource Officer program as of September 1 of each year and the City shall provide preliminary cost data to the School District prior to August 1 of each year for budget planning purposes. Final costs will be provided to the School District prior to both Parties' annual budget adoptions.

13. The School District shall pay the City on or about the following dates:

December 15
March 15
June 15

Checks will be made payable to:

City of Owosso
Re: School Resource Officer

Send payments to:

City Treasurer
City of Owosso
301 W. Main Street
Owosso, MI 48867

14. At all times during the performance of this Agreement, the police officers who serve as School Resource Officers shall remain employees of the City of Owosso and shall be eligible for all benefits entitled to full time employees. School Resource Officers shall not be entitled to any benefits offered to School District employees.

15. To the extent permitted by law, each party shall indemnify, defend and hold harmless, the other party and its employees, agents and invitees, from all losses, damages, claims, liabilities and expenses (including without limitation reasonable attorney's fees) for damages to property or injury to persons to the extent and magnitude arising from any act, omission or negligence of the indemnifying party or its employees, agents or invitees.
16. This Agreement shall be effective upon approval by the governing bodies of the Parties and execution of the Agreement.
17. The term of this Agreement shall be for a period of five years and commence on the Effective Date and shall expire on ~~June 30, 2023~~ June 30, 2027, unless sooner terminated in accordance with the terms of this Agreement or as provided by law. In the event that the School District's State funding source for the School Resource Officer(s) is eliminated or impaired in such a way to preclude utilizing said funds for the School Resource Officer(s), notice will be given of the termination or need to revise the contract to the City of Owosso. A minimum of sixty (60) days notice shall be given if such an event occurs.
18. The City and the School District shall review this Agreement annually, and, upon written approval by both Parties, may amend it as appropriate under the circumstances.
19. This Agreement may be terminated by either party, with or without cause, upon ~~thirty sixty (30)~~ (60) days written notice to the other party.
20. Property acquired solely for purposes of this Agreement shall be disposed of upon termination or completion as follows:
 - a. Materials, supplies and equipment will be primarily the responsibility of the City, and all materials, supplies, or equipment purchased by the City for the development and implementation of this program shall remain the sole property of the City.
 - b. Any incidental materials, supplies, or equipment purchased or provided by the School District for the development and implementation of this program shall remain the sole property of the School District.
21. The City shall be responsible for any damages or injuries caused by its performance of services under this Agreement. Notwithstanding the foregoing, the City and School District retain all of their respective rights to governmental immunity whether it be created by common law or statute and the Agreement will not be interpreted as waiving any of those rights. The School District shall be responsible for any damages or injuries caused by its performance of duties under this agreement.
22. The Contract Administrator for the City shall be Public Safety Director Kevin Lenkart, or his designee or successor. The Contract Administrator for the District shall be Superintendent Andrea Tuttle, or her designee or successor.
23. Pursuant to the requirements of Section 1230 and 1230a of the Revised School Code, the School District shall perform a criminal history check through the Michigan State Police, as well as a criminal records check through the Federal Bureau of Investigation, with regard to all persons assigned by the City to regularly and continuously work as a School Resource Officer in any of School District's facilities or at program sites where the School District delivers educational programs and services. The City agrees that it shall not assign any of its employees, agents or other individuals to perform any services under this Agreement where such individuals would regularly and continuously work in School District's facilities or program sites (as defined above) if such person has been convicted of any of the following offenses: (a) any "listed offense" as defined under Section 2 of the Sex Offenders Registration Act, MCL 28.722; (b) any offense enumerated in Sections MCL 380.1535a or 380.1539b of the Revised School Code, MCL 380.1535a; 380.1539b (for positions requiring State Board of Education approval or teacher certification); (c) any offense of a substantially similar enactment of the United States or another State; (d) any felony. Provided that with prior written approval of the

Superintendent of School District and of its Board of Education an individual regularly and continuously providing services under this Agreement at School District facilities or program sites may be permitted to perform such services when, in the judgment of the Superintendent and Board of Education of School District, such individual's presence will not pose a danger to the safety or security of School District students or employees; or (e) any offense that would, in the judgment of School District, create a potential risk to the safety and security of students served by School District or employees of School District.

School District reserves the right to refuse City's assignment of any individual, agent or employee of City to render services under this Agreement where the criminal record history of that individual (including any pending criminal charges) indicate, in School District's judgment, unfitness to perform services under this Agreement.

24. This Agreement may be executed in two (2) or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. The signature pages from one (1) or more counterparts may be removed from such counterparts and such signature pages all attached to a single instrument so that the signatures of all parties may be physically attached to a single document.
25. This Agreement contains the entire understanding of the parties as to its subject matter. There are no oral agreements not stated herein. This Agreement may only be amended by a writing signed by both parties.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of _____.

For the School District:

OWOSSO PUBLIC SCHOOLS



By:
Its:

By:
Its:

For the City:

CITY OF OWOSSO

Christopher T. Eveleth
Mayor

Amy K. Kirkland
City Clerk

| Check Date | Check | Vendor | Vendor Name | Description | Amount |
|-----------------------------------|----------|--------|------------------------------------|--|-----------|
| Bank 1 GENERAL FUND (POOLED CASH) | | | | | |
| 06/01/2022 | 134863 | 07808 | D & D TRUCK & TRAILER PARTS | PARTS/SUPPLIES-INDIVIDUAL PURCHASE NOT T | 72.58 |
| 06/01/2022 | 134864 | 32073 | LLOYD MILLER & SONS, INC | PARTS TO REPAIR TRACTOR #520 - QUOTE IC8 | 4,035.74 |
| 06/01/2022 | 134865 | 100467 | OWOSSO MASTER TENANT | REIMBURSEMENT FOR ELIGIBLE DEVELOPER EXP | 65,283.55 |
| 06/01/2022 | 7979 (A) | 13000 | ALS LABORATORY GROUP | WASTEWATER ANALYSES-DATE RECEIVED 5-13-2 | 1,021.50 |
| 06/01/2022 | 7980 (A) | 07971 | AMAZON CAPITAL SERVICES | MAY 2022 - AMAZON ORDER - OHC BANK BAGS | 27.99 |
| 06/01/2022 | 7981 (A) | 10470 | EJ USA INC | NOZZLE SPANNER WRENCH | 195.58 |
| 06/01/2022 | 7982 (A) | 17290 | GRAINGER INC | METERIING PUMP PER PO Q27217 | 562.81 |
| 06/01/2022 | 7983 (A) | 100336 | PHENOVA INC | 2022 DMRQA PT AND QC STANDARDS PER PO Q2 | 981.32 |
| 06/03/2022 | 134866 | 03791 | ACT TRAFFIC SOLUTIONS INC | CHINESE FINGERS / FIGURE 8 GRIPS / SPIKE | 358.00 |
| 06/03/2022 | 134867 | 07808 | D & D TRUCK & TRAILER PARTS | PARTS/SUPPLIES-INDIVIDUAL PURCHASE NOT T | 38.17 |
| | | | | PARTS/SUPPLIES-INDIVIDUAL PURCHASE NOT T | 24.21 |
| | | | | | 62.38 |
| 06/03/2022 | 134868 | 100558 | ERIN O'HARA | EMS LICENSE REIMBURSMET 5-17-22 | 25.00 |
| 06/03/2022 | 134869 | MISC | FELKER'S PLUMBING | BD Payment Refund | 135.00 |
| 06/03/2022 | 134870 | 22130 | INDUSTRIAL SUPPLY OF OWOSSO INC | SLIP HOOKS PER PO Q27423 | 59.00 |
| 06/03/2022 | 134871 | 05456 | NEWCOM WIRELESS SERVICES LLC | FIELD PRO PAPER 4" ROLLS QPO#19195 | 400.00 |
| 06/03/2022 | 134872 | 54630 | VALLEY LUMBER | SOFFITT (2) LEAN TO PROJECT | 72.20 |
| 06/03/2022 | 134873 | 100555 | XYLEM WATER SOLUTIONS USA, INC | NOZZELS FOR FILTER | 519.80 |
| 06/03/2022 | 134874 | 100279 | ZORO TOOLS INC | DELINEATOR POST W/BASE QPO 27076 | 71.96 |
| | | | | CUSTOM DIPPER QPO27076 | 74.29 |
| | | | | | 146.25 |
| 06/06/2022 | 7984 (A) | 13000 | ALS LABORATORY GROUP | IPP MONITORING -WWTP JUNE 2022 | 743.50 |
| 06/06/2022 | 7985 (A) | 100063 | APPLIED SPECIALTIES INC | LIMECURE-25-FOR FISCAL YEAR 7/1/21-6/30/ | 4,702.50 |
| 06/06/2022 | 7986 (A) | 100556 | CENTRAL TRANSPORT LLC | DELIVERY CHARGE QPO# 27080 | 167.72 |
| 06/06/2022 | 7987 (A) | 100050 | CINTAS CORPORATION #308 | FLOOR MATS PER SERVICE AGREEMENT (US COM | 56.38 |
| 06/06/2022 | 7988 (A) | 12350 | ETNA SUPPLY COMPANY | WATER COUPLING | 25.00 |
| | | | | WATER COUPLING | 50.00 |
| | | | | | 75.00 |
| 06/06/2022 | 7989 (A) | 13802 | FERGUSON ENTERPRISES LLC | PIPE FITTING | 36.16 |
| 06/06/2022 | 7990 (A) | 100227 | JON STEWART HARRIS | ELECTRICAL INSPECTION MAY/2022 | 500.00 |
| 06/06/2022 | 7991 (A) | 100474 | HUTSON INC OF MICHIGAN | SPINDLE & O-RINGS | 296.29 |
| | | | | OIL FILTER & CHAINSAW CHAINS | 144.61 |
| | | | | | 440.90 |
| 06/06/2022 | 7992 (A) | 05441 | J & H OIL COMPANY | 2-WEEK STATEMENT 5-15-22 TO 5-31-2022 | 9,161.44 |
| | | | | STATEMENT FOR 4/30/2022 TO 5/15/2022 | 8,171.58 |
| | | | | LUBES AND DELIVERED DIESEL SHIP DT 5-9-2 | 234.90 |
| | | | | | 17,567.92 |
| 06/06/2022 | 7993 (A) | 28600 | LAW ENFORCEMENT OFFICERS REGIONAL | SPRING 2022 LED ASSESSMENT | 1,020.96 |
| 06/06/2022 | 7994 (A) | 03156 | MID MICHIGAN EMERGENCY EQUIPMENT | EQUIPMENT AND LABOR TO CHANGEOVER 2021 F | 313.50 |
| 06/06/2022 | 7995 (A) | 100023 | MODERN CRANE TECHNOLOGIES | CRANE INSPECTIONS WWTP QPO 27458 | 410.00 |
| 06/06/2022 | 7996 (A) | 07594 | PACE ANALYTICAL SERVICES INC | WASTEWATER ANALYSES 05/2022 | 355.00 |
| 06/06/2022 | 7997 (A) | 100336 | PHENOVA INC | WWTP TESTING Q27073 | 229.00 |
| 06/06/2022 | 7998 (A) | 39006 | PVS NOLWOOD CHEMICALS INC | SODIUM METABISULFITE (50 LB BAGS) | 2,311.13 |
| 06/06/2022 | 7999 (A) | 47617 | SIGNATURE AUTO GROUP-OWOSSO MOTORS | REPAIRS ON OPD CAR #5 QPO 19196 | 56.95 |
| 06/06/2022 | 8000 (A) | 100530 | TAYLOR AND MORGAN CPA PC | ONSITE ACCOUNTING SERVICES | 3,633.50 |
| 06/06/2022 | 8001 (A) | 10762 | UNIQUE PAVING MATERIALS CORP | UPM COLD PATCH MIX ORDER DATE 4-28-2022 | 4,948.71 |

CHECK REGISTER FOR CITY OF OWOSSO
 CHECK DATE FROM 06/01/2022 - 06/27/2022

| Check Date | Check | Vendor | Vendor Name | Description | Amount |
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| 06/06/2022 | 8002(A) | 53377 | UNITED PARCEL SERVICE | SHIPPING MAY 2022 WWTP/ENG | 27.08 |
| 06/10/2022 | 134875 | 00239 | THE ACCUMED GROUP | BILLING SERVICE FEE | 5,048.21 |
| 06/10/2022 | 134876 | 01115 | H K ALLEN PAPER CO | CANLINERS QPO27435 | 192.00 |
| | | | | BATHROOM SUPPLIES QPO#27514 | 111.00 |
| | | | | JANITORIAL SUPPLIES QPO#27430 | 112.00 |
| | | | | | 415.00 |
| 06/10/2022 | 134877 | MISC | AMY FULLER | REIMBURSEMENT FOR CITY HALL FLOWERS | 172.32 |
| 06/10/2022 | 134878 | MISC | CLAYTON WEHNER | REFUND CLAYTON WEHNER FOR REFUNDING RESI | 5.00 |
| 06/10/2022 | 134879 | 100212 | COMMUNITY IMAGE BUILDERS | 701 S CHESTNUT/GREGORICKA | 700.00 |
| | | | | 307 N BALL/DAYSTARR | 1,252.00 |
| | | | | FULL RE-WRITE OF THE CITY OF OWOSSO'S ZO | 4,195.50 |
| | | | | PLANNING, ZONING & DEVELOPMENT ADVISORY | 1,780.50 |
| | | | | | 7,928.00 |
| 06/10/2022 | 134880 | 06721 | JUDY ELAINE CRAIG | MAIL SERVICE 5-1-22 TO 5-31-22 | 189.00 |
| 06/10/2022 | 134881 | 07808 | D & D TRUCK & TRAILER PARTS | DUMP BODY KIT | 539.58 |
| | | | | CONSTANT CLMP FOR DPW | 16.38 |
| | | | | | 555.96 |
| 06/10/2022 | 134882 | 08233 | DELTA DENTAL PLAN OF MICHIGAN INC | INSURANCE PREMIUM JUNE 2022 | 4,132.18 |
| 06/10/2022 | 134883 | 09141 | DURAND AUTO PARTS | LOCTITE SLEEVE FOR TRACTOR #520 DPW QPO# | 27.13 |
| 06/10/2022 | 134884 | 54750 | EDWARD VANSTRATE & SON PLUMBING | REPAIRS IN SAFETAY BUILDING | 225.00 |
| 06/10/2022 | 134885 | 05679 | GREAT LAKES CONCRETE SUPPLY LLC | FIBER FORM 18" & 16" QPO#27428 | 217.08 |
| 06/10/2022 | 134886 | MISC | GRIFFIN, ANNA | BD Payment Refund | 25.00 |
| 06/10/2022 | 134887 | 19645 | HOME DEPOT CREDIT SERVICES | MATERIALS FOR LEAN TO ROOF PER QUOTE H27 | 321.00 |
| | | | | MAY 2022 PURCHASES | 1,538.79 |
| | | | | | 1,859.79 |
| 06/10/2022 | 134888 | 100538 | HUNTINGTON NATONAL BANK -CREDITCARD | MPELRA PROGRAM REGISTRATION | 60.00 |
| 06/10/2022 | 134889 | 28640 | LAMPHERE'S | CAPACITOR, MOTOR, LABOR QPO27439 | 930.63 |
| 06/10/2022 | 134890 | 02525 | LIBERTY PROCESS EQUIPMENT INC | PUMP WWTP QPO27077 | 1,213.13 |
| 06/10/2022 | 134891 | 100483 | MODERN CONCRETE | 3500 WALL & FOOTING DELIVERY QPO# 27432 | 526.00 |
| 06/10/2022 | 134892 | 38620 | OWOSSO BOLT & BRASS CO | BALL VALVE QPO27461 | 223.30 |
| | | | | BRASS FITTINGS QPO27462 | 31.96 |
| | | | | COPPER PIPE & FITTINGS QPO#27198 | 185.76 |
| | | | | | 441.02 |
| 06/10/2022 | 134893 | 00865 | PINNACLE TOOLS INC | DRILLS FOR DPW QPO# 27413 | 44.00 |
| 06/10/2022 | 134894 | 40480 | POSTMASTER | BULK MAILING FOR PRIMARY ELECTIONS | 449.40 |
| 06/10/2022 | 134895 | 100213 | PREMIER SAFETY | SENSOR FOR DETECTOR QPO# 27078 | 136.29 |
| 06/10/2022 | 134896 | MISC | ROBERT RACHOW | WATER SERVICE LINE REPLACEMENT | 1,630.00 |
| 06/10/2022 | 134897 | 47549 | SHERWIN INDUSTRIES INC | ROADSAVER 221-CRACK SEAL MATERIAL-PER QU | 8,505.00 |
| 06/10/2022 | 134898 | 37534 | SHIAWASSEE COUNTY TREASURER | MOBILE HOME TAX DISBURSEMENT | 427.50 |
| 06/10/2022 | 134899 | 06984 | SLOAN'S SEPTIC TANK SERVICE INC | PORTABLE TOILET CONTRACT JUNE 2022 | 1,560.00 |
| 06/10/2022 | 134900 | 48721 | STANDARD INSURANCE COMPANY | INSURANCE PREMIUMS - JUNE 2022 | 5,507.47 |
| 06/10/2022 | 134901 | 57000 | STATE OF MICHIGAN | QUALITY ASSURANCE ASSESSMENT APRIL-JUNE | 1,507.28 |
| 06/10/2022 | 134902 | 32093 | STATE OF MICHIGAN | REGISTRATION FEE JUNE 2022 | 150.00 |
| 06/10/2022 | 134903 | 48831 | SUNNYSIDE FLORIST | FLOWERS FOR RETIREMENT 5/9/22 | 55.00 |
| 06/10/2022 | 134904 | 54630 | VALLEY LUMBER | PLYWOOD FOR LIBRARY | 143.96 |
| | | | | PLYWOOD FOR LIBRARY | 195.95 |
| | | | | LUMBER FOR LIBRARY | 86.97 |
| | | | | LUMBER AND SCREWS FOR JAMES MINER TRAIL | 14.96 |

| Check Date | Check | Vendor | Vendor Name | Description | Amount |
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| | | | | | 441.84 |
| 06/10/2022 | 8033 (E) | 100479 | MAILCHIMP | MONTHLY SUBSCRIPTION JUNE 2022 | 9.90 |
| | | | | MONTHLY SUBSCRIPTION MAY 2022 | 9.90 |
| | | | | | 19.80 |
| 06/13/2022 | 8003 (A) | 07971 | AMAZON CAPITAL SERVICES | APRIL 2022 LEATHER PORTFOLIO | 29.93 |
| | | | | JUNE 2022 GLOVES FOR TIM | 239.97 |
| | | | | JUNE 2022 - AMAZON ORDER | 13.98 |
| | | | | JUNE 2022 - AMAZON ORDER CONNECTORS FOR | 33.90 |
| | | | | | 317.78 |
| 06/13/2022 | 8004 (A) | 01718 | THE ARGUS-PRESS | PRINTING OF LEGAL NOTICES ETC-MAY 2022 | 339.65 |
| 06/13/2022 | 8005 (A) | 06674 | CONSUMERS ENERGY | ELECTRIC USE 202 S WATER | 1,315.25 |
| | | | | 300 E MONROE ST JUNE2022 | 41.57 |
| | | | | 202 S WATER ST. JUNE2022 | 601.08 |
| | | | | 202 S WATER JUNE2022 | 1,363.25 |
| | | | | 1111 ALLENDALE AVE JUNE22 | 127.47 |
| | | | | 1111 ALLENDALE AVE JUNE2022 | 9,305.98 |
| | | | | 1412 CHIPPEWA TRAIL JUNE22 | 17,609.88 |
| | | | | 190 E COMSTOCK ST JUNE 2022 | 217.53 |
| | | | | 1233 E OLIVER STREET JUNE22 | 222.66 |
| | | | | 1260 HINTZ RD JUNE22 | 287.72 |
| | | | | 527 OAKWOOD AVE JUNE22 | 530.53 |
| | | | | AREA LIGHTS N WATER | 14.72 |
| | | | | MAIN ST TRAFFIC LIGHTS JUNE 22 | 11.60 |
| | | | | 101 W COMSTOCK ST STE 2 JUNE22 | 68.51 |
| | | | | 207W EXHANGE ST JUNE22 | 279.22 |
| | | | | 118 W EXCHANGE ST JUNE22 | 23.76 |
| | | | | 106W EXCHANGE ST JUNE 22 | 199.31 |
| | | | | 1410 PALMER AVE JUNE22 | 201.73 |
| | | | | 1418 WALNUT ST JUNE22 | 313.29 |
| | | | | 525 OAKWOOD AVE JUNE 22 | 43.36 |
| | | | | 514 N WASHINGTON JINE22 | 37.40 |
| | | | | 532 N CHIPMAN ST. JUNE22 | 43.22 |
| | | | | 650MOORE ST JUNE22 | 42.26 |
| | | | | 1890DOWLING DR JUNE22 | 135.55 |
| | | | | 522 MILWAUKEE ST UNIT A JUNE 22 | 262.57 |
| | | | | 522 MILWAUKEE ST UNIT A2 JUNE 22 | 429.33 |
| | | | | 522 MILWAUKEE ST UNIT B JUNE 2022 | 120.65 |
| | | | | 625 S SHIAWASEE ST JUNE 22 | 54.57 |
| | | | | 625 S SHIAWASEE ST JUNE22 | 37.96 |
| | | | | 623 S SHIAWASEE ST JUNE22 | 139.97 |
| | | | | 1506 W SOUTH STREET JUNE22 | 40.58 |
| | | | | 424 N CHESTNUT ST JUNE22 | 95.54 |
| | | | | 214 CURWOOD CASTLE JUNE22 | 145.79 |
| | | | | 100 S BALL STREET JUNE22 | 58.17 |
| | | | | 101 W COMSTOCK JUNE22 | 29.51 |
| | | | | 106 W EXCHANGE ST UNIT 1 JUNE22 | 32.70 |
| | | | | 207 W EXCHANGE STREET # 2 JUNE 22 | 223.71 |
| | | | | 301 W MAIN ST JUNE22 | 1,139.92 |
| | | | | 301 W MAIN COMP. ROOM JUNE22 | 579.13 |
| | | | | 219 N WATER ST. JUNE 22 | 36.29 |
| | | | | 109 N WATER ST. JUNE22 | 37.56 |
| | | | | 107 S WATER JUNE 22 | 29.24 |
| | | | | 609 WRIGHT AVE JUNE 22 | 62.45 |

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CHECK REGISTER FOR CITY OF OWOSSO
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Page: 4/8

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| | | | | 190 E COMSTOCK JUNE 22 | 29.94 |
| | | | | 190 E COMSTOCK UNIT B JUNE 22 | 170.71 |
| | | | | 100E MASON ST JUNE22 | 29.24 |
| | | | | 100 S PARK STREET JUNE 22 | 137.76 |
| | | | | 828 N GOULD ST JUNE22 | 52.64 |
| | | | | 540 N CHESTNUT ST JUNE22 | 29.24 |
| | | | | 1175 FARR AVE JUNE 22 | 51.67 |
| | | | | 204 S WATER ST. JUNE 22 | 50.42 |
| | | | | 1590 PALMER AVE JUNE 22 | 372.38 |
| | | | | 1510 PALMER AVE PUMP 2 JUNE 22 | 2,239.32 |
| | | | | 501 OAKWOOD JUNE 22 | 104.26 |
| | | | | LED LIGHTS JUNE 22 | 4,392.65 |
| | | | | STREET LIGHTS JUNE22 | 8,840.30 |
| | | | | 515 2 WASHINGTON ST JUNE22 | 106.98 |
| | | | | 224 CURWOOD CASTLE DRIVE JUNE 22 | 155.00 |
| | | | | | <hr/> |
| | | | | | 53,355.00 |
| 06/13/2022 | 8006 (A) | 06674 | VOID | | V |
| 06/13/2022 | 8007 (A) | 07825 | DALTON ELEVATOR LLC | GASSES FOR OFD | 98.48 |
| | | | | GASSES FOR DPW | 27.95 |
| | | | | | <hr/> |
| | | | | | 126.43 |
| 06/13/2022 | 8008 (A) | 22099 | DORNBOS SIGN INC | STREET SIGNS DPW QPO27427 | 296.46 |
| 06/13/2022 | 8009 (A) | 10785 | EDWARDS SIGN & SCREEN PRINTING, INC | TEE SHIRTS OFD QPO# 27609 | 444.00 |
| 06/13/2022 | 8010 (A) | 100167 | EPS SECURITY | SYSTEM MONITORING 07-22 TO 09-22 | 150.00 |
| 06/13/2022 | 8011 (A) | 06817 | FAMILY FARM & HOME | GROUND MAINTENANCE SUPPLIES | 239.98 |
| 06/13/2022 | 8012 (A) | 13409 | FASTENAL COMPANY | SAFETY GLOVES & ELECTRIC SUPPLIES QPO# 2 | 356.20 |
| 06/13/2022 | 8013 (A) | 16300 | GILBERT'S DO IT BEST HARDWARE & APP | MAY 2022 PURCHASES | 194.65 |
| 06/13/2022 | 8014 (A) | 100474 | HUTSON INC OF MICHIGAN | ROUTINE PARTS #500, 501, 507 | 209.08 |
| | | | | ROUTINE PARTS | 55.32 |
| | | | | | <hr/> |
| | | | | | 264.40 |
| 06/13/2022 | 8015 (A) | 20695 | HYDROTEX INC | ACCULUBE FOR DPW QPO# 27437 | 1,168.45 |
| 06/13/2022 | 8016 (A) | 03613 | LOGICALIS INC | NETWORK ADMINISTRATOR/ENGINEERING SERVIC | 7,700.00 |
| 06/13/2022 | 8017 (A) | 30620 | LUDINGTON ELECTRIC, INC. | SPLASH PAD LOW VOLT SWITCH DPW QPO#27441 | 100.00 |
| | | | | CONTROL BOX ISSUES BALL & M21 DPW QPO# 2 | 299.29 |
| | | | | | <hr/> |
| | | | | | 399.29 |
| 06/13/2022 | 8018 (A) | 03419 | MATHESON TRI-GAS INC | BULK CARBON DIOXIDE (CO2) PER EMAIL OF 7 | 1,843.61 |
| 06/13/2022 | 8019 (A) | 31650 | MEMORIAL HEALTHCARE CENTER | DRUG SCREENS FOR MAY2022 | 150.50 |
| 06/13/2022 | 8020 (A) | 100179 | MICHAEL J MEYER | BACKUP ELECTRICAL INSPECTOR | 105.00 |
| 06/13/2022 | 8021 (A) | 32044 | MICHIGAN MUNICIPAL LEAGUE WORKERS' | 1ST QUARTER POLICY PREMIUM 2022-2023 | 30,756.00 |
| 06/13/2022 | 8022 (A) | 33210 | MUNICIPAL EMPLOYEES RETIREMENT SYST | EMPLOYER CONTRIBUTIONS | 83,327.56 |
| 06/13/2022 | 8023 (A) | 33790 | GENUINE PARTS COMPANY | GLOVES FOR DPW | 59.97 |
| 06/13/2022 | 8024 (A) | 04471 | NATIONAL VISION ADMINISTRATORS LLC | INSURANCE PREMIUMS JUNE 2022 | 572.57 |
| 06/13/2022 | 8025 (A) | 36710 | OFFICE SOURCE | OFFICE SUPPLIES 6/1/22 | 140.60 |
| 06/13/2022 | 8026 (A) | 100066 | OLIN CORPORATION | SODIUM HYPOCHLORITE (NAOCI) FOR THE OWOS | 1,268.00 |
| 06/13/2022 | 8027 (A) | 07594 | PACE ANALYTICAL SERVICES INC | WASTEWATER ANALYSES-7/1/21-6/30/22-ESTIM | 575.00 |
| 06/13/2022 | 8028 (A) | 100280 | PASSPORT LABS INC | PARKING TICKET MANAGEMENT SYSTEM SERVICE | 6.23 |
| 06/13/2022 | 8029 (A) | 39785 | PHP INSURANCE COMPANY | INSURANCE PREMIUMS JUNE 2022 | 102,829.99 |
| 06/13/2022 | 8030 (A) | 44661 | REPUBLIC SERVICES INC | REFUSE SERVICE MAY 2022 | 630.97 |
| | | | | REFUSE SERVICE JUNE 2022 | 559.35 |
| | | | | | <hr/> |
| | | | | | 1,190.32 |
| 06/13/2022 | 8031 (A) | 05710 | STAPLES BUSINESS CREDIT | MAY 2022 SUPPLIES | 446.04 |

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| 06/13/2022 | 8032 (A) | 53800 | USA BLUE BOOK | GASES WWTP QPO27075 GASES WWTP QPO#27075 GASES FOR WWTP QPO27075 HATCH DPD WTP QPO 27509 | 248.90 223.95 186.62 289.71 <hr/> 949.18 |
| 06/17/2022 | 134905 | 20225 | C & D HUGHES INC | 2021 STREET PROGRAM-CONTRACT 1 | 10,000.10 |
| 06/17/2022 | 134906 | 05608 | CENTRAL MICHIGAN DIESEL, INC. | GREASE, OIL, FILTER AND SERVICE FOR WWTP | 630.03 |
| 06/17/2022 | 134907 | 01783 | EMPCO INC | WATER FILTRATION TESTS | 100.00 |
| 06/17/2022 | 134908 | 19620 | HODGE GLASS SERVICE INC | DOOR REPAIR OFD QPO#27618 | 298.00 |
| 06/17/2022 | 134909 | 32009 | MICHIGAN ASSOCIATION OF CHIEFS OF P | JOB POSTING TICKET | 100.00 |
| 06/17/2022 | 134910 | 32008 | SHATTUCK SPECIALTY ADVERTISING | 12 NAME PLATES OFD QPO#27619 | 156.00 |
| 06/17/2022 | 134911 | 54630 | VALLEY LUMBER | SUPPLIES FOR OAKWOOD BALLFIELD LIGHT POL SUPPLIES FOR OAKWOOD BALLPARK LIGHTS | 39.75 6.20 <hr/> 45.95 |
| 06/17/2022 | 134912 | 58065 | WIN'S ELECTRICAL SUPPLY OF OWOSSO | SUPPLIES FOR OAKWOOD BALLFIELD | 201.08 |
| 06/21/2022 | 8034 (A) | 07971 | AMAZON CAPITAL SERVICES | SD CARDS FOR OPD | 32.98 |
| 06/21/2022 | 8035 (A) | 32075 | EMD MILLIPORE CORPORATION | PRETREATMENT PACK FOR WWTP QPO#27079 | 923.38 |
| 06/21/2022 | 8036 (A) | 33790 | GENUINE PARTS COMPANY | GUAGE FOR FIRE VEHICLE MAINTENANCE SPARK PLUGS FOR #341 TOOL FOR PLAYSET @ HOPKINS PARK WINDSHIELD WASHER SOLVENT TEST KIT FOR #221 HOSE CLAMP FOR WWTP | 29.24 139.20 30.64 19.26 42.37 12.80 <hr/> 273.51 |
| 06/21/2022 | 8037 (A) | 36718 | OFFICE DEPOT | SUPPLIES FOR PUBLIC SAFETY SUPPLIES FOR WWTP BOARD FOR WWTP | 188.61 3.49 36.38 <hr/> 228.48 |
| 06/21/2022 | 8038 (A) | 100518 | PHP MEDICARE | MEDICARE PAYMENT | 79.00 |
| 06/21/2022 | 8039 (A) | 46216 | RUBOB'S INC | LAUNDRY SERVICE FOR OPD 5/31/22 LAUNDRY SERVICES FOR OPD 4/30/2022 LAUNDRY SERVICE FOR OFD LAUNDRY SERVICE FOR OFD 5/31/2022 | 100.00 160.00 174.35 172.15 <hr/> 606.50 |
| 06/24/2022 | 134913 | 01115 | H K ALLEN PAPER CO | SUPPLIES FOR OFD QPO#27392 SUPPLIES FOR OFD QPO# 27392 SUPPLIES FOR OFD QPO# 27392 TOWELS FOR DPW BENNET FIELD QPO#27447 TISSUE PAPER FOR OAKWOOD BALL PARK DPW Q | 342.00 40.00 210.00 30.00 30.00 <hr/> 652.00 |
| 06/24/2022 | 134914 | 03578 | TIM APPELEGATE | MEAL REIMBURSEMENT OPD 6/7/22 | 9.74 |
| 06/24/2022 | 134915 | REFUND UB | WILBOURN-LITTLE SOLON | UB refund for account: 3084570004 | 210.12 |
| 06/24/2022 | 134916 | REFUND UB | CASE HAYLEY | UB refund for account: 3715570007 | 174.69 |
| 06/24/2022 | 134917 | REFUND UB | LEWIS ARLENE | UB refund for account: 2266240018 | 105.72 |
| 06/24/2022 | 134918 | REFUND UB | HUDSON ROGER | UB refund for account: 1552000008 | 76.96 |
| 06/24/2022 | 134919 | REFUND UB | NEAL MORGAN | UB refund for account: 3560070006 | 188.24 |
| 06/24/2022 | 134920 | REFUND UB | PILOT LUCINDA | UB refund for account: 4035300007 | 132.83 |

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| 06/24/2022 | 134921 | REFUND UB | COLUCCI ANTHONY | UB refund for account: 2643990012 | 74.43 |
| 06/24/2022 | 134922 | REFUND UB | SCHNEIDER JESSICA | UB refund for account: 3187907014 | 109.97 |
| 06/24/2022 | 134923 | REFUND UB | GEER BLAKE | UB refund for account: 3084570003 | 15.99 |
| 06/24/2022 | 134924 | REFUND UB | HADIDON JENESSA | UB refund for account: 2001840009 | 127.10 |
| 06/24/2022 | 134925 | REFUND UB | GLOVER TABITHA | UB refund for account: 1776510005 | 154.28 |
| 06/24/2022 | 134926 | REFUND UB | BODBYL MELISSA | UB refund for account: 3919570003 | 70.89 |
| 06/24/2022 | 134927 | REFUND UB | NICHOLS PAUL | UB refund for account: 3307570013 | 126.10 |
| 06/24/2022 | 134928 | REFUND UB | 332/334 WATER ST., LLC | UB refund for account: 2906790006 | 138.63 |
| 06/24/2022 | 134929 | 03649 | DAYSTARR COMMUNICATIONS | CASTLE PHONE & INTERNET INV# 221810038 PHONE AND INTERNET INV#221810713 | 78.28 1,134.97 |
| | | | | | 1,213.25 |
| 06/24/2022 | 134930 | 15670 | GAME TIME | 6' WAVE ZIP SLIDE FOR HOPKINS LAKE PER S | 6,318.21 |
| 06/24/2022 | 134931 | MISC | GREGORICKA, TERRY | BD Payment Refund | 235.00 |
| 06/24/2022 | 134932 | 19645 | HOME DEPOT CREDIT SERVICES | MATERIALS FOR LEAN TO ROOF | 200.31 |
| 06/24/2022 | 134933 | 100559 | IDEAL CALIBRATIONS | GAS CYLINDER CALIBRATION OFD QPO#27282 | 253.00 |
| 06/24/2022 | 134934 | MISC | KIM SPRINGS DORF | CITY HALL FLOWERS REIMBURSEMENT | 90.93 |
| 06/24/2022 | 134935 | 100554 | MACALLISTER MACHINERY COMPANY | REPAIR MANUAL FOR STUMP GRINDER QPO#2742 | 366.58 |
| 06/24/2022 | 134936 | 32007 | MICHIGAN CO INC | RAGS FOR SHOP QPO# 27425 RAGS FOR SHOP QPO# 27425 | 216.60 155.15 |
| | | | | | 371.75 |
| 06/24/2022 | 134937 | 100512 | NATIONAL ROOFING & SHEET METAL CO I | RESET DRAIN FOR WTP QPO# 27508 | 1,703.20 |
| 06/24/2022 | 134938 | 100550 | OWEN MULCH | CERTIFIED PLAYGROUND MULCH 6/13/22 | 2,100.00 |
| 06/24/2022 | 134939 | 38620 | OWOSSO BOLT & BRASS CO | PVC ADAPTERS WWT[QPO#27463 PVC PIPE & ADAPTERS FOR SPLASH PAD QPO#2 | 61.30 20.45 |
| | | | | | 81.75 |
| 06/24/2022 | 134940 | 06685 | OWOSSO COMMUNITY AIRPORT | FY 21/22 ANNUAL CONTRIBUTION FROM THE CI | 4,284.00 |
| 06/24/2022 | 134941 | 38660 | OWOSSO PUBLIC SCHOOLS | DELIINQUENT PERSONAL PROPERTY DISBURSMEN 2021 KONA VILLA PILOT | 1,843.13 2,299.85 |
| | | | | | 4,142.98 |
| 06/24/2022 | 134942 | 47536 | SHIAWASSEE COUNTY HEALTH DEPARTMENT | SOIL EROSION AND SEDIMENTATION CONTRACT | 187.00 |
| 06/24/2022 | 134943 | 37534 | SHIAWASSEE COUNTY TREASURER | DELINQUENT PERSONAL PROPERTY TAX | 1,051.03 |
| 06/24/2022 | 134944 | 37534 | SHIAWASSEE COUNTY TREASURER | 2021 KONA VILLA PILOT | 4,357.61 |
| 06/24/2022 | 134945 | 03201 | STATE OF MICHIGAN | 2021 KONA VILLA PILOT | 11,109.70 |
| 06/24/2022 | 134946 | 32022 | MICHIGAN STATE INDUSTRIES | AMERICAN FLAGS QPO#25196 | 258.90 |
| 06/24/2022 | 134947 | 07803 | TIAL PRODUCTS INC | FY21-22 REIMBURSEMENT FOR ELIGIBLE DEVEL | 1,147.42 |
| 06/24/2022 | 134948 | 54630 | VALLEY LUMBER | SUPPLIES FOR PARK REPAIR | 18.98 |
| 06/24/2022 | 134949 | 100475 | WT STEVENS CONSTRUCTION INC | 2021 WATER SERVICE LINE REPLACEMENT PROJ | 2,000.00 |
| 06/24/2022 | 134950 | MISC | YAKLIN, TRAVIS | BD Payment Refund | 351.50 |
| 06/24/2022 | 8040 (A) | 03514 | ALTA CONSTRUCTION EQUIPMENT LLC | HOSE / PIP / BAND CLAMP / CLEANOUT QPO26 | 2,012.56 |
| 06/24/2022 | 8041 (A) | 01725 | APOLLO FIRE EQUIPMENT COMPANY | LEATHER HELMET FOR OFD QPO# 27393 | 155.00 |
| 06/24/2022 | 8042 (A) | 32000 | BELL EQUIPMENT | HOPPER REST PADS FOR SWEEPER VARIOUS SWEEPER PARTS PER QUOTE 566 DATE PRESSURE SWITCH DPW QPO26957 RETURNED PRESSURE SWITCH DPW QPO#26957 | 31.70 1,334.58 360.23 (339.30) |
| | | | | | 1,387.21 |
| 06/24/2022 | 8043 (A) | 04055 | BOUND TREE MEDICAL LLC | MEDICAL SUPPLIES OFD QPO# 27357 MEDICAL SUPPLIES OFD QPO# 19197 | 987.95 837.26 |

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| | | | | | 1,825.21 |
| 06/24/2022 | 8044 (A) | 100050 | CINTAS CORPORATION #308 | MATS FOR CITY HALL 5/31/22 GRAY MATTS FOR CITY HALL | 20.26 38.32 |
| | | | | | 58.58 |
| 06/24/2022 | 8045 (A) | 100212 | COMMUNITY IMAGE BUILDERS | 1015 S WASHINGTON TRAVIS YAKLIN | 1,148.50 |
| 06/24/2022 | 8046 (A) | 03641 | ELECTION SOURCE | ONLINE CHART PRIMARY ELECTIONS 6/20/22 | 45.00 |
| 06/24/2022 | 8047 (A) | 100059 | ENG INC | ENGINEERING SERVICES-2022 STREET PROGRAM ENGINEERING-2023 NORTH STREET PROJECT-6/ | 12,173.40 2,634.59 |
| | | | | | 14,807.99 |
| 06/24/2022 | 8048 (A) | 13863 | FISHBECK, THOMPSON, CARR & HUBER, I | EGLE CLEAN WATER STATE REVOLVING FUND (C ENGINEERING SERVICES FOR WWTP SOLIDS HAN | 7,467.82 6,105.00 |
| | | | | | 13,572.82 |
| 06/24/2022 | 8049 (A) | 06687 | FLEIS & VANDENBRINK ENGINEERING INC | TOPOGRAPHIC SURVEYING SERVICES-STEWART S | 6,400.00 |
| 06/24/2022 | 8050 (A) | 32665 | GOYETTE MECHANICAL | MAINTENANCE CONTRACT FOR BOILER IN PUBLI REPLACE IGNITOR ON BOILER 5/5/22 OFD QPO | 172.29 205.37 |
| | | | | | 377.66 |
| 06/24/2022 | 8051 (A) | 57691 | GRAYMONT WESTERN LIME INC | BULK PEBBLE QUICK LIME DELIVERED TO WTP- | 6,573.74 |
| 06/24/2022 | 8052 (A) | 100474 | HUTSON INC OF MICHIGAN | MOWER PARTS FOR #507 | 673.09 |
| 06/24/2022 | 8053 (A) | 21110 | IDEXX DISTRIBUTION CORPORATION | COILER & COMPACTOR FOR WTP QPO# 27517 | 892.04 |
| 06/24/2022 | 8054 (A) | 05441 | J & H OIL COMPANY | FUEL FOR 6/01/22 - 6/15/22 | 10,296.72 |
| 06/24/2022 | 8055 (A) | 100347 | JERRYS TIRE & AUTO SERVICE INC | TIRE REPAIR WWTP QPO#27561 | 87.00 |
| 06/24/2022 | 8056 (A) | 03613 | LOGICALIS INC | PROJECT INITIATION - MERAKI DEMO FIREWAL | 2,702.50 |
| 06/24/2022 | 8057 (A) | 31283 | MAURER HEATING & COOLING, INC. | SHIAWASSEE DISTRICT LIBRARY A/C REPLAEME | 63,847.00 |
| 06/24/2022 | 8058 (A) | 31430 | MCMASER-CARR SUPPLY CO | LIGHT BULBS FOR WWTP QPO#27456 | 17.56 |
| 06/24/2022 | 8059 (A) | 44223 | MICH BUSINESS POWERED BY MDPA | MONTHLY COBRA BILLING - JULY 2022 | 50.00 |
| 06/24/2022 | 8060 (A) | 33790 | GENUINE PARTS COMPANY | OIL FILTER & SEALANT FOR DPW BATTERY FOR OPD | 23.02 120.87 |
| | | | | | 143.89 |
| 06/24/2022 | 8061 (A) | 36718 | OFFICE DEPOT | AA BATTERIES FOR TREASUREY AAA BATERIES FOR TREASURY | 60.38 27.49 |
| | | | | | 87.87 |
| 06/24/2022 | 8062 (A) | 38232 | OHM | WATER TOWER CONSTRUCTION SERVICE 6/08/22 CENTER ST WATER MAIN PROJECT-ENGINEERING 2022 DWAM GRANT ENGINEERING SERVICES & I | 8,640.75 11,411.75 282.00 |
| | | | | | 20,334.50 |
| 06/24/2022 | 8063 (A) | 00193 | QUADIENT FINANCE USA INC | POSTAGE FOR MAY2022 | 1,999.07 |
| 06/24/2022 | 8064 (A) | 05641 | SAFEBUILT MICHIGAN LLC | BUILDING DEPARTMENT SERVICES-MAY 2022 | 10,390.99 |
| 06/24/2022 | 8065 (A) | 47535 | SHIAWASSEE DISTRICT LIBRARY | DELINQUENT PERSONAL PROPERTY DISTURSMENT 2021 KONA VILLA PILOT | 176.43 417.04 |
| | | | | | 593.47 |

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| 06/24/2022 | 8066 (A) | 48026 | SMITH SAND & GRAVEL INC | CLASS II SAND 25.54 TON 6/3/22 | 153.24 |
| | | | | CLASS II SAND 160.38 TON 6/7/22 | 962.28 |
| | | | | | <u>1,115.52</u> |
| 06/24/2022 | 8067 (A) | 100244 | TETRA TECH INC | COMPUTER UPGRADES/CYBERSECURITY & CONTRO | 6,300.00 |
| | | | | ENGINEERING FOR THE WASHINGTON PARK SMAR | 7,600.00 |
| | | | | | <u>13,900.00</u> |
| 06/24/2022 | 8068 (A) | 23891 | JESSICA UNANGST | EMPLOYEE REIMBURSMENT - GIFT CARDS FOR R | 100.00 |
| 06/24/2022 | 8069 (A) | 53377 | UNITED PARCEL SERVICE | SHIPPING JUNE 2022 | 45.39 |
| | | | | SHIPPING FOR JUNE 2022 | 60.44 |
| | | | | SHIPPING WWTP/WTP 6/18/22 | 10.16 |
| | | | | | <u>115.99</u> |
| 06/24/2022 | 8070 (A) | 53800 | USA BLUE BOOK | SUPPLIES FOR WTP QPO#27515 | 520.16 |
| | | | | LAMOTTE 10 NTU TURBIDITY FOR WTP QPO# 27 | 61.00 |
| | | | | LAMOTTE O NTU FOR WTP QPO# 27515 | 38.30 |
| | | | | SULFIDE TESTS & BUFFERS FORWWTP QPO# 275 | 267.82 |
| | | | | | <u>887.28</u> |
| 06/24/2022 | 8071 (A) | 55400 | VERIZON WIRELESS | PHONE SERVICES MAY 2022 | 468.53 |
| 06/24/2022 | 8072 (A) | 55400 | VERIZON WIRELESS | PHONE SERVICE MAY 2022 | 957.05 |
| 06/24/2022 | 8073 (A) | 55030 | WASTE MANAGEMENT OF MICHIGAN INC | WASTE MANAGEMENT 5/01/22-5/15/22 | 10,416.54 |
| 06/27/2022 | 134951 | 40480 | POSTMASTER | POSTAGE FOR VOTER ID CARDS - JOB #223638 | 3,288.93 |
| | | | | | <u><u>695,147.11</u></u> |
| 1 TOTALS: | | | | | |
| Total of 184 Checks: | | | | | 695,147.11 |
| Less 1 Void Checks: | | | | | <u>0.00</u> |
| Total of 183 Disbursements: | | | | | <u>695,147.11</u> |



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: July 5, 2022

TO: Owosso City Council

FROM: Ryan E. Suchanek, Director of Public Services & Utilities

SUBJECT: Rescind Resolution No. 04-2017 regarding proposed special assessment project for Center St from King St to North St

BACKGROUND:

On January 3, 2017, City Council approved Resolution No. 04-2017 introducing the proposed special assessment project for the resurfacing of Center Street from King Street to North Street. Since that time this project has been annually postponed due to budget constraints not allowing the water main to be replaced in conjunction with the street project.

The Center Street water main is now on the schedule to be replaced in 2022. City staff wishes to resurface Center Street in 2023 and resurfacing costs have been included in the FY2022-2023 budget using local street funds. Given that the project has been delayed for 5 years since it was originally introduced, staff feels it would be appropriate to rescind Resolution No. 04-2017 and start the entire special assessment process over. Should Council rescind the resolution, a second item of business will be considered re-introducing the proposed Center Street project for the 2023 construction year

RECOMMENDATION:

Staff recommends rescinding Resolution No. 04-2017 which introduced the proposed special assessment project for Center Street from King Street to North Street for street resurfacing.

FISCAL IMPACTS:

None.

Attachment(s): Resolution

RESOLUTION NO.

**RESCIND RESOLUTION NO. 04-2017
REGARDING THE PROPOSED PROJECT TO RESURFACE
CENTER STREET FROM KING STREET TO NORTH STREET**

WHEREAS, on January 3, 2017, City Council approved Resolution No. 04-2017 introducing the proposed special assessment project to resurface Center Street from King Street to North Street; and

WHEREAS, the street project has been postponed and not constructed for over five years due to budget constraints; and

WHEREAS, the City is now in a position to undertake the project and staff recommends rescinding Resolution No. 04-2017 so the special assessment process for this project can be restarted.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that Resolution No. 04-2017, originally authorized January 3, 2017, is hereby rescinded to enable the special assessment process for the project to resurface Center Street from King Street to North Street to be restarted.

June 22, 2022

Tanya S. Buckelew
Planning & Building Director
Owosso, Michigan

To Tanya Buckelew:

This is to inform you I, Tadd Morris, am resigning as of today's date from the Owosso Planning Commission. I am resigning my procession because I will be relocating out of the city of Owosso. Thank you for the opportunity to set on the board.

Sincerely,

Tadd Morris



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: July 5, 2022

TO: Owosso City Council

FROM: Ryan E. Suchanek, Director of Public Services & Utilities

SUBJECT: Center Street – Special Assessment Resolution No. 1

Each year the City considers a street program to improve selected City streets. Streets are selected for inclusion in the program either by citizen initiated petition or by selection by the City. Reconstruction and or resurfacing of these streets is funded in part via special assessment. Special Assessment is the process by which a portion of the cost for making a local improvement is assessed against a property owner based upon the value that the property receives from the improvement. The City assumes the remaining portion of the cost (public benefit portion). In recent years, the City has spread this amount as 60% public benefit and 40% property benefit. The City usually finances special assessments for property owners over a 10, 15, or 20 year period (determined by method of construction) at 6% interest. The property owner can pay an assessment in one lump sum or in installments over the 10, 15, or 20 year period.

The special assessment process has five steps, each having its own purpose and accompanying resolution.

Step One/Resolution No. 1 announces the proposed project and directs the City Manager to estimate the cost of the project and determine which properties will directly benefit from the work being proposed (these properties are collectively known as a special assessment district). City Council is scheduled to approve Resolution No.1 at its regular meeting on **July 5, 2022**.

Step Two/Resolution No. 2 sets the date for the hearing of necessity on the projects. It directs notices to be sent to each affected property owner detailing the proposed project, notifying them of the public hearing date, and the estimated amount of their assessment.

Step Three/Resolution No. 3 documents the hearing of necessity. This hearing provides affected residents with the opportunity to comment on whether they feel the project is necessary and of the proper scale. After hearing citizen comment on the project the City Council has three options: If they agree that the project should proceed as proposed, the district is established and staff is directed to go on with the next steps of the proposed project, including obtaining bids; if they feel the project should go forward, but with some adjustments they may direct staff to make those adjustments and proceed; if they feel the project is not warranted and should not proceed at all they would simply fail to act on Resolution No. 3, effectively stopping the process.

Step Four/Resolution No. 4 takes place after the bids are received. Estimated assessment amounts are adjusted, if necessary, to reflect the actual cost as dictated by the bids received. A second public hearing is set to allow property owners to comment on their particular assessment. Each property owner is sent a second notice containing the date and time of the second public hearing and the amount of the proposed assessment for their property.

Step Five/Resolution No. 5 documents the second public hearing, finalizes the special assessment roll and sets the terms of payment. This public hearing is designed to allow affected citizens the opportunity to argue whether or not the amount of their assessment is fair and equitable in relation to the benefit they receive from the project. If, after hearing citizen comment, the Council decides adjustments need to be made to the assessment roll they may do so. Alternately, if they feel all the assessments are fair and equitable they may pass the resolution as written.

Tonight the Council will be considering Resolution No. 1 for the proposed district(s) as a part of the Consent Agenda. Because this item simply introduces the proposed project and directs staff to develop estimates, it is typically handled without discussion of each individual item. This street is proposed for construction in 2023.

Staff recommends authorization of Resolution No. 1 for the following proposed project:

Center Street: from King St to North St

Street Resurfacing

Resolution No. 2 will be introduced at a later time when the plans and estimates for the project are complete.

Attachment(s): Center St. from King St to North St Resolution No. 1

RESOLUTION NO.

**CENTER STREET
FROM KING STREET TO NORTH STREET
SPECIAL ASSESSMENT RESOLUTION NO. 1**

WHEREAS, the City Council of the City of Owosso deems it necessary to acquire and construct the following described improvement:

**Center Street from King Street to North Street
Street Resurfacing**

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The matter of making said public improvement is hereby referred to the City Manager, who shall prepare a report thereon, which shall include plans and detailed estimates of the cost thereof and a description of the special assessment district and such other pertinent information as will permit the City Council to decide the cost, extent and necessity of the public improvement and what proportion of the cost should be paid by the City at large.
2. The City Manager shall present said report to the City Council when same has been prepared.



Regular Meeting of the Owosso Historical Commission

Minutes of June 13, 2022 – 6:00 P.M.

PRESIDING OFFICER: Vice Chair Mark Erickson

MEMBERS PRESENT: Commissioners Gary Wilson, Sue Osika, Deb Adams, Vice Chair Mark Erickson.

MEMBERS ABSENT: Commissioner Troy Dodge and Chair Dave Acton

OTHERS PRESENT: Nathan Henne, Owosso City Manager

VICE CHAIR ERICKSON CALLED THE MEETING TO ORDER AT 6:02 P.M.

APPROVE MINUTES – April 11, 2022

Motion by Commissioner Osika to approve minutes as presented:

Supported by Commissioner Adams.

Passed by voice vote.

APPROVE AGENDA – June 13, 2022

Motion by Commissioner Wilson to add discussion of the historical collections and archives status to the agenda as Item 3.

Supported by Commissioner Osika.

Passed by voice vote.

ITEMS OF BUSINESS

1. Gould House Landscaping:

Nathan stated he has been working with a volunteer gardening group that does work at Fayette Square who expressed interest in clearing up landscaping at the Gould House. He has discussed with Jane Brown for the OHC to consider a landscaping company or having DPW clean up the overgrown areas. Nathan and Jane Brown made a visit to Nash Nurseries where they presented a plan with an itemized plant list and the necessary labor.

The quote provided was over \$10,000 and would trigger the need for a two more quotes. Just clearing the landscaping, cleaning walkways of weeds and bushes, and the rear garden changed to grass was over \$2,000. If moving forward with contractors two more quotes would be required. There is an option to apply for a mini grant amounting to \$4,000 through the MACC, which would require a match in funds. The Grant applications first submittal deadline is August 3, 2022 and the second is January 15, 2023.

Painting and repair of the East side porch were also addressed, these are projects for the future.

Commissioner Adams asked how soon the grant would come through. Nathan stated no progress could be made on the landscaping until October 1, 2022 at the earliest. The Grant Guidelines state the project has to be completed during the State's fiscal year which runs October 1, 2022 – September 30, 2023.

Commissioner Adams inquired as to who will do the upkeep if the yard and garden are completely redone. Nathan stated that Nash Nurseries made it clear anything they suggested for planting is easy upkeep as long as it's done regularly.

Commissioner Osika proposed cleaning up the current landscaping and staying around the \$2000 - \$3,000 expenditure for the summer with the intent to apply for the grant and match for the following year. The committee will work with Jane Brown to complete the application for the MCAA Mini Grant.

- a. Motion by Commissioner Osika to obtain two more quotes for the landscaping clean up.
- b. Supported by Commissioner Wilson.
- c. Passed by voice vote.

2. Castle 100th Anniversary:

Vice Chair Erickson to nominate Elaine Greenway, John Adams, Beth Kuiper, John Hankerd, Ann Bentley, Morgan Brown, Sarah Hoover (spl), Carrie Farr, Kaitlyn Springsdorf, Debra Adams, Mark Erickson, and Denice Grace. Nathan asked Chair Debra Adams to submit a budget that would be asked of the Commission.

Vice Chair Erickson stated more discussion to be held at the next Commission meeting following the Curwood Castle Anniversary Committees first meeting on June 14, 2022.

3. Historical Collections and Archives:

Commissioner Wilson provided an update on the cleaning and organization of the Gould house. They have cleaned and organized items for the purpose of recording. They have sorted boxes of documents, some that will need to be stored at City Hall. Digital files of past inventories from the 1980-1990 that were on cards have been copied by City Clerk Amy Kirkland and a copy of those have been provided to the Commission. Additionally they have matched old inventory cards to the correct objects, almost all has been identified. The Past Perfect Software is ready for entry of photos and descriptions. Older paper

files, 4-5 boxes date back to the 1960s prior to a Historical Commission that will need to find new storage. There is still a good amount of items stored in the carriage house that need to be cleaned, photographed and prepared for storage, also be entered into the Past Perfect Software.

In looking for suitable storage, they checked into the Episcopal Church who has expressed intent of clearing out a downstairs space which opens up two rooms. The first room being 28x17 = 476sq ft. and a second area of 33x10 = 330sq ft.; offering a total of 806 sq. ft. for storage. They are heat controlled, no air, and a dehumidifier in one room with locking knobs to be installed. The Commission was aiming for a 12month lease, with a price point of \$100-\$150 a month, per room; the Church countered with \$175 per room, per month and no insurance will be offered by the Church.

Commissioner Osika pointed out that it totals \$4200 yearly for storage and asked if both storage rooms are needed, what is going into storage? Could anything be sold that is not historically relevant to Owosso?

Commissioner Wilson stated history behind most of the items is known; it has been grouped into certain collections such as the Curwood collection and individual pieces that were donated. The Commission will need to continue to discuss inventory as to what can be done away with, what belongs permanently and what doesn't; there is a good amount that is connected to Owosso.

Nathan pointed out Byron Shattuck potentially has space rental for \$110 that is climate controlled but the space is smaller and not locked. He also pointed out that there is only \$5000 in the budget for the Gould House currently with the potential of it increasing. There has been good revenue coming from the Curwood Castle.

There is continued discussion to be held on the use of the Gould House; whether it's used as a museum or public venue. This would have an effect on the storage.

Nathan stated the revenue and expense report is looking good, one more transfer before end of the year from the general fund in the amount of \$4200. The report is updated through the end of May 2022. The Castle is now operating in full effect; additionally, the Gould House rent was increased for tenants.

Denice Grace provided a financial report on the Castle – this year was their second highest trafficked Curwood since 2016; with 837 people going through the Castle in three days.

PUBLIC COMMENT PERIOD

None

COMMISSIONER COMMENTS

Commissioner Osika stated it was nice to see Denice in the Curwood parade.

Vice Chair Erickson stated Dave was contacted by Piper Brewer who wants the Commission to review an exhibit for their 50th Anniversary at the SAC and would like to host the Commissions July meeting at the Arts Council and personally walk them through.

- a. Motion by Commissioner Wilson to move the July 11, 2022 meeting to Arts Council
- b. Support by Commissioner Osika
- c. Passed by voice vote.

Amendment:

- a. Motion by Commissioner Wilson to amend the previous motion and move the August 8, 2022 meeting to the Arts Council
- b. Support by Commissioner Osika
- c. Passed by voice vote.

Lastly:

- a. Motion by Commissioner Osika to cancel the July 11, 2022 meeting
- b. Support by Commissioner Adams
- c. Passed by voice vote

STAFF REPORT AND PROJECT UPDATES

None

ADJOURNMENT

Commissioner Osika moved to adjourn the meeting. Wilson supported. Voice vote was unanimous to adjourn the meeting at 7:05 P.M.

MINUTES FOR REGULAR MEETING
OWOSSO HISTORIC DISTRICT COMMISSION
Wednesday, June 15, 2022 at 6:00 p.m.
Virginia Teich Council Chambers

MEETING CALLED TO ORDER: 6:00 p.m. by Chairman Steven Teich.

ROLL CALL: was taken by Owosso City Manager, Nathan Henne.

PRESENT: Secretary Philip Hathaway, Commissioner Dianne Acton, Commissioner Scott Newman, Commissioner Lance Omer, Commissioner Matthew Van Epps, Commissioner Gary Wilson, Chairman Steven Teich.

ABSENT: None.

OTHERS IN ATTENDANCE: Nathan Henne, Owosso City Manager.

AGENDA APPROVAL: June 15, 2022.

MOTION FOR APPROVAL BY SECRETARY HATHAWAY. MOTION WAS SECONDED BY COMMISSIONER WILSON.

AYES ALL. MOTION CARRIED.

MINUTES APPROVAL: MAY 18, 2022 MEETING.

MOTION FOR APPROVAL AS PRESENTED BY SECRETARY HATHAWAY. MOTION WAS SECONDED BY COMMISSIONER VAN EPPS.

AYES ALL. MOTION CARRIED.

COMMUNICATIONS: None.

PUBLIC/COMMISSIONER COMMENTS: None.

COMMITTEE REPORTS: None.

PUBLIC HEARINGS: None

ITEMS OF BUSINESS:

- 1) Demolition Permit – Lula’s Restaurant – 113 S. Washington St:

BOARD COMMENTS:

It was noted that Lula’s Restaurant owner John Beilfuss was not in attendance.

Nathan explained to the commission that fire bonds are held by the City until a business and/or homeowner cleans up the property where a fire occurred; if not that fire bond is utilized by the City for clean-up purposes.

The Committee expressed a preference of the façade not being taken down. The demolition permit does not include façade restoration, it is a total demolition.

The demolition contractor verbally advised the Building Official and John Beilfuss that it would cost \$5000 to brace and preserve the façade.

Secretary Hathaway expressed the following concerns:

- Potential of an incomplete structural report; leaving out information regarding the building footings condition specifically.
- Did water pressure from the firehose damage the brick and mortar? And could the fire bond be used to pay for this analysis?

MOTION BY COMMISSIONER VAN EPPS TO TABLE THE DEMOLITION APPLICATION UNTIL THE BUSINESS OWNER IS PRESENT TO ANSWER QUESTIONS. MOTION WAS SECONDED BY SECRETARY HATHAWAY.

AYES ALL. MOTION CARRIED.

PUBLIC COMMENTS: None.

BOARD COMMENTS:

1) Aviator Jayne:

Nathan stated that if approved, the facade repairs to Aviator Jayne can be placed as a special assessment on the property for up to 12 years.

One estimate has been received for the possible repairs; the cost would be \$10,000 - \$20,000 depending on the type of plaster repair.

2) 123 N. Washington – Woodworth Property:

Nathan confirmed that City Council approved the Obsolete Property Rehabilitation District Application, a Certificate of Appropriateness has not yet been approved and that Triterra has been hired to draft their Brownfield plan, as well as an outside consultant to apply for additional grants.

3) 300 W. Main – Matthews Building:

A status was requested on any future development plans at the Matthews site.

Nathan explained he is still waiting on the Architect to submit plans for the remaining wall that will need to be removed by hand and on any future development.

Committee members requested to be informed of the re-development; including the intended use and future building design at the Matthews site.

NEXT MEETING: July 20, 2022.

ADJOURNMENT:

MOTION BY COMMISSIONER VAN EPPS. SECONDED BY SECRETARY HATHAWAY TO ADJOURN AT 6:46 P.M. ALL AYES. MOTION CARRIED.

Philip Hathaway, Secretary

**MINUTES
REGULAR MEETING OF THE
DOWNTOWN DEVELOPMENT AUTHORITY/MAIN STREET
CITY OF OWOSSO
JUNE 16, 2022, AT 9:00 A.M.**

CALL TO ORDER: The meeting was called to order by Chairman Moore at 9:05 A.M.

ROLL CALL: Taken by Director Beth Kuiper

MEMBERS PRESENT: Chairman Jon Moore, Vice-Chairman Bri Carrol, Commissioners: Josh Ardelean, Bill Gilbert, Lance Omer, and Sue Osika.

MEMBERS ABSENT: Commissioner Melissa Wheeler.

OTHERS PRESENT: Beth Kuiper, Director, Deeann Biondi

AGENDA: IT WAS MOVED BY COMMISSIONER ARDELEAN AND SUPPORTED BY AUTHORITY MEMBER OSIKA TO APPROVE THE AGENDA AS PRESENTED.

AYES: ALL. MOTION CARRIED.

PUBLIC COMMENTS: Nicole Reyna, owner of Sideline Sports in downtown Owosso was present as a new Board of Directors Commissioner starting 6/21/2022.

ITEMS OF BUSINESS:

- 1) **FINAL FY2021/22 BUDGET REVISION** – Deeann Biondi noted the following changes:
The 494 Streetscape Account will not be utilized since the FY2021/22 Vibrancy Grant spent \$40,000.00 rather than the allocated \$55,000.00. \$15,000.00 will be taken out of the DDA/OMS reserves. June payments will be accrued. \$4500.00 was added to the 2021/22 budget for the AmeriCorps Member.

MOTION BY VICE-CHAIR CARROL, SUPPORTED BY COMMISSIONER GILBERT TO APPROVE THE 2021-2022 AMENDED BUDGET AS PRESENTED.

AYES: ALL. MOTION CARRIED.

- 2) **FINANCIAL ADMINISTRATION RESPONSIBILITIES** – Commissioner Gilbert informed the committee that options were presented to the OMS/DDA Financial Committee, and after further understanding processes and pricing from other communities, it is recommended that the City of Owosso maintain book keeping services starting FY2022 on 7/1/2022 when Deeann Biondi retires. The OMS/DDA will pay the City of Owosso 5% of the annual OMS/DDA TIF per year for all services and for the BSA software. The OMS/DDA will have an account separate from the City of Owosso. The annual audit will be the OMS/DDA responsibility for FY2021/22 and then become the City of Owosso's responsibility for FY 2022/23. An OMS/DDA Financial Committee will meet once per month to approve payments and review financial documents. Director Kuiper will be responsible for submitting scheduled check run information, deposits, and creating invoices using the City of Owosso's MR system.

MOTION BY VICE-CHAIR CARROL, SUPPORTED BY AUTHORITY MEMBER OSIKA TO APPROVE THE OMS/DDA FINANCIAL BOOK KEEPING RESPONSIBILITIES TO BE ADMINISTERED BY THE CITY OF OWOSSO'S FINANCIAL DEPARTMENT STARTING 7/1/2022.

AYES: ALL. MOTION CARRIED.

PUBLIC COMMENTS: None.

BOARD COMMENTS: The OMS/DDA Board would like to thank Deeann Biondi for her volunteer hours.

ADJOURNMENT:

**IT WAS MOVED BY AUTHORITY MEMBER OSIKA AND SUPPORTED BY VICE-CHAIRMAN CARROL TO
ADJOURN AT 9:42 A.M. AYES: ALL. MOTION CARRIED.**

NEXT MEETING: JULY 20, 2022.

**PARKS AND RECREATION COMMISSION
REGULAR MEETING**

Draft Minutes of Wednesday, June 22, 2022
7:00 p.m.
City Hall

CALL TO ORDER: Commissioner Workman called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE: Was recited

ROLL CALL: Was taken by Amy Fuller

MEMBERS PRESENT: Chairman Workman, Vice-Chair Jeff Selbig, Commissioners Don Horton, Gerald Bila, Carol Anne Smith, Kevin Maginity, and Ellen Rodman

MEMBERS ABSENT: None.

OTHERS PRESENT: Amy Fuller, Randy Horton, Sue Jones, and Laura VanHyfte

APPROVAL OF AGENDA: **COMMISSIONER HORTON MADE A MOTION TO APPROVE THE AGENDA FOR JUNE 22, 2022. MOTION SUPPORTED BY COMMISSIONER SMITH. AYES ALL, MOTION CARRIED.**

APPROVAL OF MINUTES: **COMMISSIONER HORTON MADE A MOTION TO APPROVE THE MINUTES FOR MAY 25, 2022 WITH NO CHANGES. MOTION SUPPORTED BY COMMISSIONER SMITH. AYES ALL, MOTION CARRIED.**

PUBLIC COMMENTS:

Randy Horton shared that he was in attendance in support of additional pickleball courts at Bentley Park.

PRESENTATION: The Commission heard a presentation from the Director of Government for Tomorrow, a nonprofit that works to increase youth participation in local government. **COMMISSIONER SMITH MADE A MOTION FOR STAFF TO RESEARCH NEXT STEPS FOR PARTNERING WITH GOVERNMENT FOR TOMORROW. MOTION SUPPORTED BY COMMISSIONER MAGINITY. AYES ALL, MOTION CARRIED.**

COMMUNICATIONS: Ms. Fuller shared an invitation to the Kiwanis August meeting at Hopkins Lake and reported that Rotary would like to purchase receptacles for dog waste bags at Harmon Patridge.

NEW BUSINESS

Master Plan Survey: The Commission reviewed a community survey for the Parks and Recreation Master Plan. **COMMISSIONER HORTON MADE A MOTION TO APPROVE WITH CHANGES TO QUESTIONS 3,7, AND 12. MOTION SUPPORTED BY COMMISSIONER SMITH. AYES ALL, MOTION CARRIED.**

OLD BUSINESS REPORT FROM CITY LIASON: A new picnic table was moved to the dog park and several of the maintenance issues have been addressed. A quote for rearranging the current pickleball courts to allow for more courts was provided. **COMMISSIONER MAGINITY MADE A MOTION TO HAVE STAFF SEEK BIDS FOR CONVERTING THE CURRENT PICKLEBALL SPACE TO 4 COURTS AND PAINTING LINES FOR 4 COURTS OVER ONE TENNIS COURT (EITHER TENNIS OR PICKLEBALL COULD BE PLAYED IN THIS SPACE), FOR A TOTAL OF 8 PICKLEBALL COURTS. MOTION SUPPORTED BY COMMISSIONER HORTON. AYES ALL, MOTION CARRIED.**

PUBLIC/COMMISSIONERS COMMENTS: none

Next Meeting: July 27, 2022 at 7:00 PM at City Hall.

ADJOURNMENT:

COMMISSIONER SELBIG MADE A MOTION TO ADJOURN AT 8:25 P.M. MOTION SUPPORTED BY COMMISSIONER HORTON. AYES ALL, MOTION CARRIED.

Respectfully submitted by:

Amy Fuller, Assistant to the City Manager

PLEASE TAKE NOTICE THAT THE FOLLOWING MEETING CAN ONLY BE VIEWED VIRTUALLY

The Owosso City Council will conduct an in-person meeting on July 5, 2022. Citizens may view and listen to the meeting using the following link and phone numbers.

**OWOSSO CITY COUNCIL
TUESDAY, July 5, 2022
at 7:30 p.m.**

The public joining the meeting via Zoom CANNOT participate in public comment.

- **Join Zoom Meeting:**
https://us02web.zoom.us/j/86867326165?pwd=zhL-vACHcdGVWjXFRfSrch_TF_34ZG.1
- **Meeting ID:** 868 6732 6165
- **Password:** 1234554321
- **One tap mobile**

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- **For video instructions visit:**
 - o Signing up and Downloading Zoom <https://youtu.be/qsy2Ph6kSf8>
 - o Joining a Zoom Meeting <https://youtu.be/hlkCmbvAHQQ>
 - o Joining and Configuring Audio and Video <https://youtu.be/-s76QHshQnY>
- **Helpful notes for participants:** [Helpful Hints](#)
- **Meeting packets are published on the City of Owosso website** <http://www.ci.owosso.mi.us>

Any person who wishes to contact members of the City Council to provide input or ask questions on any business coming before the Council on July 5, 2022 may do so by calling or e-mailing the City Clerk's Office prior to the meeting at (989)725-0500 or city.clerk@ci.owosso.mi.us. Contact information for individual Council members can be found on the City website at: <http://www.ci.owosso.mi.us/Government/City-Council>

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.