

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
TUESDAY, JUNE 21, 2022
7:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

REVISED AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF JUNE 6, 2022:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

1. [Promotional Ceremony – Fire Department Employees.](#) A ceremony recognizing the promotions of Lieutenant Matt Harvey and Captain Matt Nowiski.
2. [Swearing In Ceremony – Fire Department Employees.](#) A ceremony to swear in the City's newest firefighters: Julie Grapentien, Matt Harwood, and Jose Hernandez.

PUBLIC HEARINGS

1. [Proposed Special Assessment Project – North Street.](#) Conduct a public hearing to receive citizen comment regarding Resolution No. 3 for proposed Special Assessment District No. 2023-01 for North Street from Shiawassee Street (M-52) to Hickory Street for street rehabilitation.
Master Plan Implementation Goals: 3.4, 3.10

CITIZEN COMMENTS AND QUESTIONS

CONSENT AGENDA

1. [Boards and Commissions Appointments.](#) Approve the following Mayoral Boards and Commissions appointments:

Name	Board/Commission	Term Expires
Nicole L. Reyna	Downtown Development Authority	06-30-2026
Dianne Acton*	Downtown Historic District Commission	06-30-2025
Jerome Haber*	Local Development Finance Authority	06-30-2026

*indicates reappointment

2. Contract Amendment No. 1 – James S. Miner Launch Base Project. Approve Amendment No. 1 to the contract with Great Lakes Fusion, L.L.C. for the James S. Miner Launch Base Project in the amount of \$2,825.00 for an additional concrete pad and assistance with the installation of the concrete launch panels, and further approve payment to the contractor up to the amount of \$32,262.75 upon satisfactory completion of the work or portion thereof.
Master Plan Implementation Goals: 1.6, 1.19, 4.5, 4.20, 5.9, 5.12, 5.14, 5.33, 6.4
3. Professional Services Agreement – NCG Theaters Appraisal. Waive competitive bidding requirements, authorize a professional services agreement with Value Trends, Inc. of Rochester Hills, Michigan to provide an appraisal of the property located at 314 E. Comstock St, (Parcel 050-470-028-028-00) in an amount not to exceed \$11,000.00, and approve payment to vendor upon satisfactory completion of the project.
4. Professional Services Agreement – Water Master Plan. Waive competitive bidding requirements, authorize a professional services agreement with Fishbeck for the development of a Water Master Plan, including a Water Reliability Study and General Plan, in an amount not to exceed \$155,000.00, and further authorize payment up to the contract amount according to the terms of the agreement.
Master Plan Implementation Goals: 3.4
5. Purchase Authorization - Ferric Chloride. Authorize a purchase agreement with PVS Technologies, Inc. for Ferric Chloride, utilizing the Lansing Board of Water & Light's joint purchasing consortium Mid-Michigan Drinking Water Consortium Bulk Chemical Contract, in the amount of \$778.00 per dry ton, with an estimated annual contract of \$66,519.00, and authorize payment based on unit prices for actual quantities required for the fiscal year ending June 30, 2023.
Master Plan Implementation Goals: 3.4
6. Purchase Authorization - Sodium Hypochlorite. Authorize a purchase agreement with JCI Jones Chemicals, Inc. for Sodium Hypochlorite, utilizing the Lansing Board of Water & Light's joint purchasing consortium Mid-Michigan Drinking Water Consortium Bulk Chemical Contract, in the amount of \$1.59 per gallon, with an estimated annual contract of \$85,860.00, and authorize payment based on unit prices for actual quantities required for the fiscal year ending June 30, 2023.
Master Plan Implementation Goals: 3.4
7. Purchase Authorization - Bulk Lime. Authorize a purchase agreement with Graymont Western Lime Inc. for the purchase of bulk lime for the Filtration Plant and Wastewater Plant, utilizing the Lansing Board of Water & Light's joint purchasing consortium Mid-Michigan Drinking Water Consortium Bulk Chemical Contract in the amount of \$149.50 per dry ton, with an estimated annual contract of \$125,580.00 and authorize payment based on unit prices for actual quantities required for the fiscal year ending June 30, 2023.
Master Plan Implementation Goals: 3.4
8. Purchase Authorization – LimeCure-25. Waive competitive bidding requirements and approve the sole source purchase of LimeCure-25 from Applied Specialties Inc. in the amount of \$28,750.00, plus a contingency amount of \$1,250.00, for a total of \$30,000.00, and authorize payment up to the approved amount based on unit prices for actual quantities required for the fiscal year ending June 30, 2023.
Master Plan Implementation Goals: 3.4
9. Bid Rejection – Lime Softening Residuals Removal. Reject the bids received from Prolime Services, LLC for the Lime Residuals Removal/Reuse bid request as the responses were not within budget parameters.
10. Bid Award - Sand and Gravel, Selection #1. Accept the low bid of S.A. Smith Paving & Trucking, Inc. dba Smith Sand & Gravel for Class II Backfill Sand in the amount of \$6.00 per ton for the fiscal year ending June 30, 2023, authorize payment in accordance with unit prices up to 3,000 tons for a total amount not to exceed \$18,000.00.

11. Bid Award - Sand and Gravel, Selection #2. Accept the low bid of Constine Gravel Company for 22A gravel in the amount of \$11.40 per ton for the fiscal year ending June 30, 2023, authorize payment in accordance with unit prices up to 1,200 tons for a total amount not to exceed \$13,680.00.
12. Bid Award - Sand and Gravel, Selection #3. Accept the low bids of Jackson Trucking, LLC for 21AA limestone in the amount of \$25.94 per ton and 6A limestone in the amount of \$29.81 per ton for the fiscal year ending June 30, 2023, authorize payment in accordance with the unit prices up to 500 tons and 150 tons, respectively, for a total amount not to exceed \$17,441.50.
13. Bid Award - Sand and Gravel, Selection #4. Accept the low bid of Ocenasek, Inc. for H1 limestone chip in the amount of \$36.50 per ton for the fiscal year ending June 30, 2023, authorize payment in accordance with the unit price up to 200 tons for a total amount not to exceed \$7,300.00.
14. Bid Award - Refuse Services. Approve the bid of Tri-County Refuse Service, Inc. d/b/a Republic Services of Flint for refuse service to the City's main facilities for the 3-year period beginning July 1, 2022 through June 30, 2025 in the amount of \$16,365.16 and further approve payment up to the contract amount for work satisfactorily completed.
15. Bid Award – No-Preference Towing Services. Authorize bid award for no-preference towing services to All Star Towing & Repair LLC for the period from July 1, 2022 through June 30, 2025.
16. Bid Award – Duplex Vacuum Pump System. Approve the bid from Kerr Pump and Supply, Inc. for one Republic Manufacturing Duplex Vacuum Pump System, Model No. RXTD-25-60H, for the Water Filtration Plant in the amount of \$13,380.00, and authorize payment to the vendor upon satisfactory delivery of the equipment.
Master Plan Implementation Goals: 3.4
17. Warrant No. 617. Authorize Warrant No. 617 as follows:

Vendor	Description	Fund	Amount
Waste Management	Waste Hauling / Disposal Services – June 2, 2022	WWTP/ Streets	\$15,900.06
Gould Law PC	Professional services rendered from May 10, 2022 through June 13, 2022	General Fund	\$11,750.76

ITEMS OF BUSINESS

1. ARPA Funding Discussion – Replacement of Chairman Lights. Consider allocating the remaining \$275,000.00 in American Rescue Plan Act (ARPA) funds toward the Chairman Light Replacement Project, to include an engineering survey, the purchase of 30-40 new pedestrian lights from Spring City Electrical Manufacturing, and their installation within the Downtown Development Authority boundaries.
Master Plan Implementation Goals: 3.17, 3.18, 5.12, 5.17
2. Permission for Alternate Bid Method – Lime Residuals Removal. Consider granting staff permission to directly negotiate an agreement for the removal/reuse/disposal of lime residuals at the Water Treatment Plant.
3. City Budget Amendment. Adopt Amendment No. 2 to the 2021-22 Budget.
Master Plan Implementation Goals: All of them!
4. 2022 Fee Schedule Update. Consider adoption of the proposed 2022 Fee Schedule updating various fees and charges for City services, effective July 1, 2022.

COMMUNICATIONS

1. Kathy Teich, Shiawassee District Library Board. Letter of Resignation.
2. Brad A. Barrett, Finance Director. April 2022 Financial Reports.
3. Tanya Buckelew, Planning & Building Director. May 2022 Building Department Report.
4. Tanya Buckelew, Planning & Building Director. May 2022 Code Violations Report.
5. Tanya Buckelew, Planning & Building Director. May 2022 Inspections Report.
6. Tanya Buckelew, Planning & Building Director. May 2022 Certificates Issued Report.
7. Kevin D. Lenkart, Public Safety Director. May 2022 Police Report.
8. Kevin D. Lenkart, Public Safety Director. May 2022 Fire Report.
9. Downtown Development Authority. Minutes of June 1, 2022.

CITIZEN COMMENTS AND QUESTIONS

NEXT MEETING

Tuesday, July 05, 2022

BOARDS AND COMMISSIONS OPENINGS

Brownfield Redevelopment Authority – term expires June 30, 2022
Building Board of Appeals – Alternate - term expires June 30, 2022
Building Board of Appeals – Alternate - term expires June 30, 2024
Downtown Historic District Commission – term expires June 30, 2022
Owosso Historical Commission – term expires December 31, 2023
Zoning Board of Appeals – Alternate – term expires June 30, 2024
Zoning Board of Appeals – term expires June 30, 2023

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.

***PLEASE TAKE NOTICE THAT THE FOLLOWING MEETING
CAN ONLY BE VIEWED VIRTUALLY***

The Owosso City Council will conduct an in-person meeting on June 21, 2022. Citizens may view and listen to the meeting using the following link and phone numbers.

**OWOSSO CITY COUNCIL
Monday, June 21, 2022
at 7:30 p.m.**

The public joining the meeting via Zoom CANNOT participate in public comment.

- **Join Zoom Meeting:**
<https://us02web.zoom.us/j/87133542743?pwd=UjQ2S0d3YUJ6RFIrcDZRMW9yaHdCUT09>
- **Meeting ID:** 871 3354 2743
- **Password:** 785729
- **One tap mobile**
+13126266799,,87133542743#,,, *785729# US (Chicago)
+16465588656,,87133542743#,,, *785729# US (New York)
- **Dial by your location**
+1 301 715 8592 US (Washington DC)
+1 312 626 6799 US (Chicago)
+1 646 558 8656 US (New York)
+1 253 215 8782 US (Tacoma)
+1 346 248 7799 US (Houston)
+1 669 900 9128 US (San Jose)
- **For video instructions visit:**
 - o Signing up and Downloading Zoom <https://youtu.be/qsy2Ph6kSf8>
 - o Joining a Zoom Meeting <https://youtu.be/hlkCmbvAHQQ>
 - o Joining and Configuring Audio and Video <https://youtu.be/-s76QHshQnY>
- **Helpful notes for participants:** [Helpful Hints](#)
- **Meeting packets are published on the City of Owosso website** <http://www.ci.owosso.mi.us>

Any person who wishes to contact members of the City Council to provide input or ask questions on any business coming before the Council on June 21, 2022 may do so by calling or e-mailing the City Clerk's Office prior to the meeting at (989)725-0500 or city.clerk@ci.owosso.mi.us. Contact information for individual Council members can be found on the City website at: <http://www.ci.owosso.mi.us/Government/City-Council>

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**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MINUTES OF JUNE 6, 2022
7:30 P.M.
VIRGINIA TEICH CITY COUNCIL CHAMBERS**

PRESIDING OFFICER: MAYOR CHRISTOPHER T. EVELETH

OPENING PRAYER: COUNCILMEMBER NICHOLAS L. PIDEK

PLEDGE OF ALLEGIANCE: COUNCILMEMBER DANIEL A. LAW

PRESENT: Mayor Christopher T. Eveleth, Mayor Pro-Tem Susan J. Osika, Councilmembers Janae L. Fear, Jerome C. Haber, Daniel A. Law, Nicholas L. Pidek, and Robert J. Teich, Jr.

ABSENT: None.

APPROVE AGENDA

Motion by Mayor Pro-Tem Osika to approve the agenda as presented.

Motion supported by Councilmember Fear and concurred in by unanimous vote.

APPROVAL OF THE MINUTES OF REGULAR MEETING OF MAY 16, 2022

Motion by Mayor Pro-Tem Osika to approve the Minutes of the Regular Meeting of May 16, 2022 as presented.

Motion supported by Councilmember Haber and concurred in by unanimous vote.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

2019 DWSRF Project Plan Amendment No. 1 – Improvements to drinking water distribution, storage and treatment facilities

Master Plan Implementation Goals: 3.4

Utilities Director Ryan E. Suchanek directed everyone's attention to the sign-in sheet asking that all those present sign and provide their address, as required by SRF project guidelines.

Mr. Suchanek described the proposed amendment to the City's 2019 DWSRF Project Plan and explained that the purpose of the amendment is to align the reconstruction of city streets with the replacement of water mains and to avoid even higher costs for construction in the future. He said that the project changes and cost increases being proposed were already factored into the recent water rate increases, so no further increases are necessary at this time. He further noted that there may be grant funding available to assist with the project.

A public hearing was conducted to receive citizen comment regarding Amendment No. 1 to update the planned projects, estimated costs, and estimated financing included in the City's 2019 DWSRF Project Plan to improve the drinking water distribution, storage, and treatment facilities, originally approved April 15, 2019.

The following people commented in regard to the proposed plan amendment:

Tom Manke, 2910 W. M-21, asked if the City is planning on redoing the streets wherever new water mains are being constructed.

Eddie Urban, 601 Glenwood Avenue, said he was pleased something is being done to replace lead water lines.

The public comment portion of the hearing was closed at 7:41 p.m.

Motion by Councilmember Pidek to authorize Amendment No. 1 to the 2019 DWSRF Project Plan as follows:

RESOLUTION NO. 75-2022

**AUTHORIZING AMENDMENT NO. 1
TO THE 2019 DWRF PROJECT PLAN FOR WATER SYSTEM IMPROVEMENTS
ORIGINALLY APPROVED APRIL 15, 2019**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved a DWSRF Project Plan for improvements to the City's water distribution, storage, & treatment facilities on April 15, 2019; and

WHEREAS, the DWSRF Project Plan details projects for a 5-year period, from 2020 through 2024; and

WHEREAS, it has become necessary to amend the projects and cost estimates slated for the 2023 fiscal year to comply with regulatory requirements and increase the reliability of service to residents and customer; and

WHEREAS, further it is necessary to amend the City's authorized representative for the Project Plan due to changes in City personnel; and

WHEREAS, Amendment No. 1 to the Project Plan calls for the replacement of water mains, lead service line replacement, WTP upgrades, well improvements, and design/construction engineering and planning, with an estimated cost of \$4,043,000; and

WHEREAS, said Project Plan Amendment was presented at a Public Hearing held on June 6, 2022 and all public comments have been considered and addressed.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: Amendment No. 1 to the 2019 DWRF Project Plan for water system improvements is hereby adopted and the following projects shall be implemented in the 2023 fiscal year:

- Replacing water mains
- Replacing lead service lines
- New wells
- SCADA upgrade

SECOND: the Director of Public Services & Utilities, a position currently held by Ryan E. Suchanek, is designated as the authorized representative for all activities associated with the project

referenced above, including the submittal of said Project Plan Amendment according to EGLE regulatory guidelines.

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Councilmembers Fear, Teich, Pidek, Law, Mayor Pro-Tem Osika, Councilmember Haber, and Mayor Eveleth.

NAYS: None.

Mayor Eveleth indicated that he had forgotten to provide staff with an opportunity to answer Mr. Manke's question regarding whether the street surface will be redone on any street in which the water main is replaced. Utilities Director Suchanek indicated that replacement of the pavement would depend on the project. In some cases the water main is in the greenspace alongside the pavement, so pavement replacement would not be necessary. In cases where the water main is located under the street surface they may patch the street or repave it depending on how close the main is to the edge of the pavement. And in still other cases the water main may be replaced one year and the pavement installed the next year.

Establishment of OPRA District – 123 N. Washington Street

Master Plan Implementation Goals: 1.9, 1.19, 3.21, 4.3, 4.7, 4.14

City Manager Nathan R. Henne indicated that an Obsolete Property Rehabilitation District needs to be established for the property in question before Council can consider their application for tax abatement.

A public hearing was conducted to receive citizen comment regarding the application from Woodworth Investments, LLC to establish an Obsolete Property Rehabilitation District for the property located at 123 N. Washington Street.

There were no public comments received prior to, or during the hearing.

Property owner Randy Woodworth noted that getting an OPRA abatement was the first step in a series of steps they are undertaking to make this project possible. They are also in the process of pursuing state and federal historic approvals to do the work. He estimated that the third floor of the building hadn't been touched since the 1940's or 1950's.

Councilmember Pidek asked what the timeline is for the project. Mr. Woodworth said that he would not hazard a guess as there are too many variables and too many things outside his control for him to give any sort of accurate estimate.

Motion by Mayor Pro-Tem Osika to approve the following resolution establishing an OPRA District for the property at 123 N. Washington Street:

RESOLUTION NO. 76-2022

ESTABLISHING AN OBSOLETE PROPERTY REHABILITATION (OPRA) DISTRICT FOR THE PROPERTY LOCATED AT 123 N. WASHINGTON STREET

WHEREAS, pursuant to PA 146 of 2000, the City of Owosso has the authority to establish Obsolete Property Rehabilitation Districts within the City of Owosso; and

WHEREAS, Woodworth Investments, LLC has filed a written request with the clerk of the City of Owosso requesting the establishment of the Obsolete Property Rehabilitation District for an area in the vicinity of 123 N Washington Street located in the City of Owosso hereinafter described; and

WHEREAS, written notice has been given by mail to all owners of real property located within the proposed district and to the public by newspaper advertisement in the Argus-Press and by public posting of the hearing on the establishment of the proposed district; and

WHEREAS, on June 6, 2022 a public hearing was held and all residents and taxpayers of the City of Owosso were afforded an opportunity to be heard thereon; and

WHEREAS, the city council of the City of Owosso has determined that the district meets the requirements set forth in section 3(1) of PA 146 of 2000; and

WHEREAS, the city council deems it to be in the public interest of the City of Owosso to establish the Obsolete Property Rehabilitation District as proposed.

NOW, THEREFORE, BE IT RESOLVED by the city council of the City of Owosso that the following described parcel(s) of land situated in the City of Owosso, Shiawassee County, State of Michigan, to wit:

W 44' OF LOT 3 & N 44' OF THE E 88' OF LOT 3, BLK 22 OF ORIGINAL PLAT (commonly known as 123 N. Washington Street)

be and is hereby established as an Obsolete Property Rehabilitation District pursuant to the provisions of PA 146 of 2000.

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Councilmembers Pidek, Fear, Law, Haber, Teich, Mayor Pro-Tem Osika, and Mayor Eveleth.

NAYS: None.

Ordinance Amendment – Chapter 22, Peddlers, Solicitors and Transient Merchants

Public Safety Director Kevin D. Lenkart said the proposed amendment is the result of their annual review of the various ordinances affecting the Public Safety Department. He indicated the fee is intended to recoup the cost of staff time for processing requests, and he was not aware of any other city that didn't charge such a fee. The fee will be set when the Fee Schedule is considered at an upcoming meeting.

The proposed amendment would permit charging a fee for a Peddlers' License, to be set by resolution. A public hearing was conducted to receive citizen comment regarding the proposed addition of Section 22-25, Fees, to Chapter 22, Peddlers, Solicitors and Transient Merchants, Article II, *Peddlers, Solicitors and Transient Merchants*:

There were no public comments received prior to, or during the hearing.

Whereas, the Council, after due and legal notice, has met and there being no one to be heard, motion by Councilmember Pidek that the following ordinance be adopted:

ORDINANCE NO. 833

ADDITION TO CHAPTER 22, PEDDLERS, SOLICITORS AND TRANSIENT MERCHANTS,

**ARTICLE II, *PEDDLERS, SOLICITORS AND TRANSIENT MERCHANTS*,
OF SECTION 22-25, FEES, OF THE CODE OF ORDINANCES**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has a Peddlers, Solicitors and Transient Merchants Ordinance that currently does not include a provision establishing a registration fee; and

WHEREAS, it is necessary to update the ordinance to establish a registration fee to cover the costs related to the administration of said registration program; and

WHEREAS, the City Council held a public hearing on June 6, 2022; there being no one to be heard, they deliberated on the proposed addition to the ordinance.

NOW, THEREFORE, BE IT RESOLVED, THE CITY OF OWOSSO ORDAINS THAT:

SECTION 1. ADDITION. That Section 22-25, Fees, be added to Chapter 22, Peddlers, Solicitors and Transient Merchants, Article II, *Peddlers, Solicitors and Transient Merchants*, of the Code of Ordinances of the City of Owosso as follows:

Sec. 22-17. Registration.

No person shall solicit or peddle within the city unless such person has filed with the department of public safety, a registration statement containing the information required in section 22-18, and obtained a registration acknowledgement issued in accordance with section 22-20.

Sec. 22-18. Solicitation and peddling registration statement.

The solicitation and peddling registration statement to be prepared and filed under this chapter shall contain the following information:

- (1) The name, address and telephone number of the person registering to solicit or peddle.
- (2) If the registration is intended to cover more than one (1) individual, the names, addresses and telephone numbers of the registering organization and the individuals who will be in direct charge of conducting the solicitations and peddling.
- (3) The purposes, products, and services for which the solicitations and peddling are to be made and a description of the use or disposition to be made of any receipts or proceeds of the solicitations and peddling.
- (4) A description of the methods to be used in conducting the solicitations and peddling.
- (5) The time when such solicitations or peddling shall occur, including the dates for the beginning and ending of such solicitations and the hours of the day during which solicitations and peddling shall occur.

Sec. 22-19. Filing false registration statement.

It shall be a violation of this chapter for any person to knowingly file, or cause to be filed, a registration statement containing one (1) or more false statements.

Sec. 22-20. Registration acknowledgment issuance; possession and display while soliciting.

- (a) Upon the filing of a registration statement containing the information required in section 22-18 and with approval of the director of public safety or his designate a solicitation and peddling registration acknowledgment form shall be issued to the registered person within three (3) business days.

- (b) The individual(s) conducting the soliciting or peddling shall carry the original or a copy of the registration acknowledgement form while soliciting or peddling and shall display the form upon request.
- (c) The solicitation and peddling registration acknowledgment shall be valid for one (1) year from issuance unless revoked or suspended earlier.

Sec. 22-21. Hours of solicitation.

No solicitation or peddling may be conducted in residential areas before 9:00 a.m. and after sunset in the evening. For purposes of this section, the term "sunset" means the official time published by the United States Weather Service and applicable to the city, except that sunset shall never be deemed to occur prior to 6:00 p.m. or subsequent to 9:00 p.m.

Sec. 22-22. Soliciting and peddling where prohibited.

No solicitor shall enter onto property upon which a "no solicitation" or "no peddlers" sign, or their equivalent, are posted and visible.

Sec. 22-23. Use of devices to attract attention.

No peddler or solicitor shall shout or cry out his or her goods or merchandise, nor blow any horns, ring any bell or use any other similar device to attract the attention of the public.

Sec. 22-24. Suspension and revocation.

The registration acknowledgment issued pursuant to section 22-20 may be suspended or revoked by the director of public safety or his designate if the registrant violates any sections of this chapter or any statute, ordinance or regulation while conducting the activities regulated by this chapter.

Sec. 22-25. Fees.

The fees necessary for the administration of this article shall be established from time to time by resolution of the city council.

SECTION 2. Severability. If any section, subsection, sentence, clause or phrase of this article is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this article. The city hereby declares that it would have passed this ordinance, and each section, subsection, clause or phrase thereof, irrespective of the fact that any one (1) or more sections, subsections, sentences, clauses and phrases be declared unconstitutional.

SECTION. 3. AVAILABILITY. This ordinance may be viewed on the City's website at www.ci.owosso.mi.us or purchased or inspected in the city clerk's office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

SECTION 4. EFFECTIVE DATE. This amendment shall become effective June 27, 2022.

Motion supported by Mayor Pro-Tem Osika.

Roll Call Vote.

AYES: Councilmember Pidek, Mayor Pro-Tem Osika, Councilmembers Law, Fear, Haber, Teich, and Mayor Eveleth.

NAYS: None.

The meeting was briefly recessed from 7:54 p.m. until 8:00 p.m.

CITIZEN COMMENTS AND QUESTIONS

Tom Manke, 2910 W. M-21, indicated that the Westtown area continues to grow with new businesses coming into the area, but the area now suffers from a parking shortage. He said three different properties where patrons used to park have now been closed to parking. He asked that the City look into purchasing property along Main Street for a new parking lot. He also commented on the skywalk attached to the building at 121 W. Exchange Street being condemned and the fact that there are still cars in the alley underneath the skywalk.

Eddie Urban, 601 Glenwood Avenue, announced that Emmanuel Church would be holding a fireworks show on June 26th. He also said that Mayor Pro-Tem Osika did a really nice job announcing during the Curwood parade. He said he was able to ride a vehicle in the parade and even got a picture to commemorate the moment.

Karen Mead-Elford, 1330 W. King Street, thanked the Police Department for their work during the Curwood Festival, saying she heard lots of positive comments about the security from those attending the festival.

Mayor Eveleth thanked all the volunteers for putting on another great Curwood Festival, noting that the Mr. Owosso contest had a particularly successful year. He also thanked Mayor Pro-Tem Osika, Kim Springsdorf, and Amy Fuller for the flowers around City Hall, Kevin and Robin Lenkart for the flowers at the Public Safety Department, and Bill Voorhies for his donation allowing the purchase of downtown flowers. Mayor Pro-Tem Osika noted that Lume donated the money for the flowers at City Hall.

City Manager Henne detailed an emerging situation in the downtown for Council. He indicated that the chairman lights the City has utilized in the downtown since the mid 1980's have been discontinued by the manufacturer. Complete lights are no longer available and the DPW's supply of parts is running low. There are currently 293 of the lights in the downtown area and 10 of them are already out. The City needs to look at replacing all of the said lights and a bulk purchase would offer the best price per unit (approximated at \$6,000 per unit). He suggested Council consider dedicating the remaining \$275,000 in APRA funds to replacing these lights. Mayor Eveleth asked that the item be placed on the June 21, 2022 agenda.

CONSENT AGENDA

Motion by Mayor Pro-Tem Osika to approve the Consent Agenda as follows:

Set Public Hearing – Obsolete Property Rehabilitation Exemption Certificate – 123 N Washington St. Set a public hearing for Tuesday, July 5, 2022 at 7:30 p.m. in the City Hall Council Chambers to receive citizen comment regarding the application from Woodworth Investments, LLC for an Obsolete Property Rehabilitation Exemption Certificate for their property at 123 North Washington Street as follows:

RESOLUTION NO. 77-2022

SETTING A PUBLIC HEARING TO CONSIDER APPLICATION FOR AN OBSOLETE PROPERTY REHABILITATION EXEMPTION CERTIFICATE FOR THE PROPERTY AT 123 N. WASHINGTON STREET

WHEREAS, the City of Owosso received application for an Obsolete Property Rehabilitation Exemption Certificate on April 26, 2022 from Woodworth Investments LLC, and

WHEREAS, the City of Owosso approved a request to establish an Obsolete Property Rehabilitation District, on June 6, 2022, described as:

W 44' OF LOT 3 & N 44' OF THE E 88' OF LOT 3, BLK 22 OF ORIGINAL PLAT; and

WHEREAS, it must be determined that approval of the Obsolete Property Rehabilitation Certificate would be beneficial to the City of Owosso, as well as local and regional economy.

NOW, THEREFORE, BE IT RESOLVED by the city council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: the Owosso City Council sets a public hearing for July 5, 2022 on or about 7:30 p.m. in the council chambers for the purpose of hearing comments for those within the district, and any other resident or taxpayer, of the City of Owosso.

SECOND: the city clerk gives the notifications as required by law.

THIRD: the city staff is directed to investigate and determine if the qualifications of the act are satisfied and report findings at the hearing.

Master Plan Implementation Goals: 1.9, 1.19, 3.21, 4.3, 4.7, 4.14

Proposed Special Assessment Project – North Street. Authorize Resolution No. 2 setting a public hearing for Tuesday, June 21, 2022 for proposed Special Assessment District No. 2023-01 for North Street from Shiawassee Street (M-52) to Hickory Street for street rehabilitation as follows:

RESOLUTION NO. 78-2022

NORTH STREET FROM SHIAWASSEE STREET (M-52) TO HICKORY STREET SPECIAL ASSESSMENT RESOLUTION NO. 2

WHEREAS, the City Council has ordered the City Manager to prepare a report for public improvement, more particularly hereinafter described; and

NORTH STREET, A PUBLIC STREET, FROM SHIAWASSEE STREET (M-52) TO HICKORY STREET;
STREET REHABILITATION

WHEREAS, the City Manager prepared said report and the same has been filed with the City Council as required by the Special Assessment Ordinance of the City of Owosso and the Council has reviewed said report.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The plans and estimate of cost and the report of the City Manager for said public improvement shall be filed in the office of the City Clerk and shall be available for public examination.
2. The City Council hereby determines that the Public Improvement hereinafter set forth is necessary.
3. The City Council hereby approves the estimate of cost of said public improvement to be \$1,198,302.84 and determines that \$114,860.05 thereof shall be paid by special assessment imposed on the lots and parcels of land more particularly hereinafter set forth, which lots and parcels of land are hereby designated to be all of the lots and parcels of land to be benefited by

said improvements and determines that \$1,083,442.79 of the cost thereof shall be paid by the City at large because of benefit to the City at large.

4. The City Council hereby determines that the portion of the cost of said public improvement to be specially assessed shall be assessed in accordance with the benefits to be received.
5. The City Council shall meet at the Owosso City Hall Council Chambers on Tuesday, June 21, 2022 for the purpose of hearing all persons to be affected by the proposed public improvement.
6. The City Clerk is hereby directed to cause notice of the time and place of the hearing to be published once in The Argus Press, the official newspaper of the City of Owosso, not less than seven (7) days prior to the date of said hearing and shall further cause notice of said hearing to be sent by first class mail to each owner of property subject to assessment, as indicated by the records in the City Assessor's Office as shown on the general tax roll of the City, at least (10) full days before the time of said hearing, said notice to be mailed to the addresses shown on said general tax rolls of the City.
7. The notice of said hearing to be published and mailed shall be in substantially the following form:

NOTICE OF SPECIAL ASSESSMENT HEARING
CITY OF OWOSSO, MICHIGAN

TO THE OWNERS OF THE FOLLOWING DESCRIBED PROPERTY:

TAKE NOTICE that the City Council intends to acquire and construct the following described public improvement:

**North Street, a Public Street, from Shiawassee Street (M-52) to Hickory Street
Street Rehabilitation**

The City Council intends to defray a part or all of the cost of the above-described public improvement by special assessment against the above described property.

TAKE FURTHER NOTICE that City Council has caused plans and an estimate of the cost and report for the above described public improvement to be prepared and made by the City Manager and the same is on file with the City Clerk and available for public examination.

TAKE FURTHER NOTICE that the City Council will meet at the Owosso City Hall Council Chambers, Owosso, Michigan at 7:30 o'clock p.m. on Tuesday, June 21, 2022 for the purpose of hearing any person to be affected by the proposed public improvement.

***Building Authority Project Authorization – Clerk's Office Reception Furniture.** Waive competitive bidding requirements, authorize the purchase of two new desks, plus chairs and accessories for the Clerk's Office reception area, from DBI Holding Co. dba DBI Business Interiors, utilizing MiDeal Contract No. 220000000043 in the amount of \$12,000.00, plus DPW labor and equipment charges, as recommended by the Building Authority Commission, and approve payment to the vendor upon satisfactory installation of the product as follows:

RESOLUTION NO. 79-2022

**AUTHORIZING THE CLERK'S OFFICE RECEPTION AREA FURNITURE PROJECT
AS RECOMMENDED BY THE BUILDING AUTHORITY COMMISSION**

WHEREAS, traffic patterns in the Clerk's Office have increased in recent years, requiring changes to the floor plan configuration and office furniture; and

WHEREAS, the Clerk's Office wishes to undertake a project to improve the functionality, safety and handicap accessibility of the customer service area of the office; and

WHEREAS, a quote for furniture was requested and received from DBI Holding Co. dba DBI Business Interiors, holder of MiDeal Contract No. 220000000043 for office furniture, in the amount of \$8,750.00; and

WHEREAS, provision has been made for additional accessories as required, including the purchase of three office chairs, bringing the total requested amount to \$12,000.00 for the project, plus DPW labor and equipment charges for preparation and installation; and

WHEREAS, the proposal was presented to the City of Owosso Building Authority Commission for consideration at its May 25, 2022 meeting, at which the Commission unanimously recommended approval; and

WHEREAS, now the city council must adopt a resolution authorizing the expenditure.

NOW THEREFORE BE IT RESOLVED by the Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it is advisable, necessary and in the public interest to waive competitive bidding requirements and authorize expenditure of \$12,000.00, plus DPW labor and equipment charges, for the purchase of two desks, chairs and accessories for the Clerk's Office, as recommended by the Building Authority Commission.
- SECOND: the accounts payable department is authorized to pay various vendors for preparation, installation, chairs and accessories not to exceed \$3,250.00, plus DPW labor and equipment charges.
- THIRD: the accounts payable department is authorized to pay DBI Business Interiors for office furniture satisfactorily delivered and installed in an amount not to exceed \$8,750.00.
- FOURTH: the above expenses shall be paid from the Building Authority Fund.

Master Plan Implementation Goals: 3.20

***Building Authority Contract Authorization – Server Room Fire Suppression System.** Waive competitive bidding requirements, authorize a contract with DeLau Fire & Safety, Inc. dba DeLau Fire Services for replacement of the City Hall Server Room fire suppression system in the amount of \$19,500.00 as recommended by the Building Authority Commission, and approve payment to the vendor upon satisfactory completion of the project as follows:

RESOLUTION NO. 80-2022

AUTHORIZING A CONTRACT WITH DELAU FIRE SERVICES FOR REPLACEMENT OF THE FIRE SUPPRESSION SYSTEM IN THE SERVER ROOM AS RECOMMENDED BY THE BUILDING AUTHORITY COMMISSION

WHEREAS, the city of Owosso, a Michigan municipal corporation, utilizes a sophisticated network of computers to facilitate day-to-day operations; and

WHEREAS, said network requires an intricate fire detection and suppression system to protect the Information Technology (IT) Server Room and the data it contains; and

WHEREAS, the current fire suppression system has become obsolete and despite numerous attempts to budget for replacement of the system the item has been postponed each time due to cost considerations; and

WHEREAS, staff recognized the system had reached a point which required its immediate replacement the City recognizes the system has reached a point which requires immediate replacement and a quote was sought from, and provided by, the City's current vendor, DeLau Fire Services, which provides bi-annual fire suppression inspections and Halon replacement for the Server Room; and

WHEREAS, the proposal was presented to the City of Owosso Building Authority Commission for consideration at its May 25, 2022 meeting, at which the Commission unanimously recommended approval; and

WHEREAS, now the city council must adopt a resolution authorizing the terms of the quotation.

NOW THEREFORE BE IT RESOLVED by the Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it is advisable, necessary and in the public interest to waive competitive bidding requirements due to market conditions and price instability and authorize a contract with DeLau Fire & Safety, Inc. dba DeLau Fire Services for replacement of the fire suppression system in the IT Server Room in the amount of \$19,500.00, as recommended by the Building Authority Commission.

SECOND: the mayor and city clerk are authorized and instructed to sign the document substantially in form attached as DeLau Fire Services Project: Halon Replacement for Server Room, between the City of Owosso and DeLau Fire Services.

THIRD: the accounts payable department is authorized to pay DeLau Fire Services for work satisfactorily performed in an amount not to exceed \$19,500.00.

FOURTH: The above expenses shall be paid from the Building Authority Fund.

Master Plan Implementation Goals: 3.20

***Balancing Change Order - 2022 Street Program - Contract 1.** Approve Balancing Change Order No. 1 to the 2022 Street Program – Contract 1 with Malley Construction, Inc. reducing the total contract amount by \$4,210.55 to balance contract quantities and costs as follows:

RESOLUTION NO. 81-2022

AUTHORIZING BALANCING CHANGE ORDER NO. 1 TO THE CONTRACT BETWEEN THE CITY OF OWOSSO AND MALLEY CONSTRUCTION, INC. FOR THE 2022 STREET PROGRAM – CONTRACT 1

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved a contract with Malley Construction, Inc. on January 18, 2022 for the 2022 Street Program – Contract 1 to perform street improvements along Maple Avenue; and

WHEREAS, Malley Construction, Inc. has since completed the project and a balancing change order is necessary to bring the unit quantities estimated in line with the actual quantities used.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has been heretofore determined that it is advisable, necessary and in the public interest to approve Balancing Change Order No. 1 to the 2022 Street Program – Contract 1 with Malley Construction, Inc., reducing the contract amount by (\$4,210.55) to reflect actual unit quantities used to complete the project.
- SECOND: the Mayor and City Clerk are instructed and authorized to sign the document substantially in the form attached as Balancing Change Order No. 1 to the Contract for Services between the City of Owosso and Malley Construction, Inc., reducing the total contract amount from \$154,458.55 to \$150,248.00.
- THIRD: the accounts payable department is authorized to pay Malley Construction, Inc. for work satisfactorily completed up to the revised contract amount of \$150,248.00.
- FOURTH: the above expenses shall be paid from Local Street Account No. 203-451-818.000-MAPLESTR21.

***School Resource Officer Contract Renewal.** Consider approving an intergovernmental agreement between the Owosso Public Schools and the City of Owosso for the provision of two School Resource Officers for a five year period ending June 30, 2027 as follows:

RESOLUTION NO. 82-2022

RESOLUTION OF THE CITY OF OWOSSO, SHIAWASSEE COUNTY, MICHIGAN, APPROVING INTERGOVERNMENTAL AGREEMENT WITH THE OWOSSO PUBLIC SCHOOL DISTRICT FOR THE PROVISION OF POLICE OFFICERS TO SERVE AS SCHOOL RESOURCE OFFICERS

WHEREAS, Michigan Urban Cooperation Act of 1967, Act No. 7 of 1967, et. seq., provide that public agencies may enter into intergovernmental agreements for the provision of services, or joint or cooperative action, Section 3.1 General Powers, subsection B, of the *City Charter of the City of Owosso* authorizes the City to enter into intergovernmental agreements with various public agencies, including school districts, and Section 11a(4) of the Revised School Code, MCL 380.11a(4) authorizes general powers school districts to enter into agreements and cooperative arrangements with other entities, public or private, as part of performing its functions; and

WHEREAS, this Agreement will enhance the public safety of the City of Owosso and the Owosso Public School District through the provision of police officers to serve as School Resource Officers;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

The Mayor and City Clerk are hereby authorized and directed to execute, on behalf of the City, an intergovernmental agreement between the City and the Owosso Public School District, for the provision of police officers to serve as School Resource Officers.

Master Plan Implementation Goals: 7.1

***Professional Services Agreement Renewal - Planning Consultant.** Authorize renewal of the professional services agreement with CIB Planning, Inc. for the provision of planning and zoning services for the 3-year period ending June 30, 2025, with 1-year optional extensions as follows:

RESOLUTION NO. 83-2022

**AUTHORIZE RENEWAL OF THE
PROFESSIONAL SERVICES AGREEMENT WITH CIB PLANNING, INC.
FOR PLANNING, ZONING AND DEVELOPMENT ADVISORY SERVICES**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, wishes to renew the agreement for professional planning services with CIB Planning, Inc.; and

WHEREAS, on May 6, 2019 the Owosso City Council approved a three (3) year contract with CIB Planning, Inc. for planning, zoning and development advisory services as the result of a competitive bidding process; and

WHEREAS, the City wishes to renew the agreement for an additional 3-year period.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has been heretofore determined that it is advisable, necessary and in the public interest to renew the Professional Services Agreement for planning, zoning and development advisory services with CIB Planning, Inc. for the period through June 30, 2025, with one (1) year optional extensions.

SECOND: the mayor and city clerk are instructed and authorized to sign the contract substantially in the form attached: Professional Services Agreement for ongoing Planning, Zoning and Development Advisory Services.

***Check Register – May 2022.** Affirm check disbursements totaling \$896,651.63 for May 2022.

Warrant No. 616. Authorize Warrant No. 616 as follows:

Vendor	Description	Fund	Amount
MML Workers Compensation Fund	Workers Compensation Policy July 2022 – July 2023, Payment 1 of 4	Various	\$30,756.00
Waste Management	Waste Hauling / Disposal Services WWTP/Streets	WWTP/ Streets	\$17,297.97

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Councilmember Teich, Mayor Pro-Tem Osika, Councilmembers Haber, Law, Pidek, Fear, and Mayor Eveleth.

NAYS: None.

ITEMS OF BUSINESS

Closed Session

Motion by Councilmember Pidek to authorize holding closed session at the conclusion of the second session of Citizen Comments and Questions to conduct the City Manager's annual evaluation at the request of the employee.

Motion supported by Mayor Pro-Tem Osika.

Roll Call Vote.

AYES: Mayor Pro-Tem Osika, Councilmembers Pidek, Fear, Teich, Haber, Law, and Mayor Eveleth.

NAYS: None.

COMMUNICATIONS

Downtown Development Authority/Main Street. Minutes of May 4, 2022.

Owosso Historic District Commission. Minutes of May 18, 2022.

Planning Commission. Minutes of May 23, 2022.

Building Authority Commission. Minutes of May 25, 2022.

Parks & Recreation Commission. Minutes of May 25, 2022.

CITIZEN COMMENTS AND QUESTIONS

Tom Manke, 2910 W. M-21, commented that the rides at the Curwood Festival seem to have been scaled back, but they seemed to do well with what they had and the overall event was really nice. He went on to ask what happened to the flower beds in the downtown. He said he felt the City had dropped the ball by not supplying the flowers and the beds now look terrible. Lastly, he suggested the City purchase the pedestrian lights they need using Amazon, so as to avoid the cost of using a middle-man.

Eddie Urban, 601 Glenwood Avenue, said he recently received a citation marking 50 years of membership in the DAV. He also encouraged everyone to attend the jamborees held the first Friday of each month at the Free Methodist Church.

ADJOURNED TO CLOSED SESSION AT 8:21 P.M.

RETURNED FROM CLOSED SESSION AT 8:57 P.M.

APPROVAL OF THE MINUTES OF THE CLOSED SESSION OF NOVEMBER 15, 2021

Motion by Councilmember Pidek to approve the Minutes of the Regular Meeting of November 15, 2021 as presented.

Motion supported by Councilmember Fear and concurred in by unanimous vote.

NEXT MEETING

Tuesday, June 21, 2022

BOARDS AND COMMISSIONS OPENINGS

Brownfield Redevelopment Authority – term expires June 30, 2022

Building Board of Appeals – Alternate - term expires June 30, 2022

Building Board of Appeals – Alternate - term expires June 30, 2024

Downtown Historic District Commission – term expires June 30, 2022

Owosso Historical Commission – term expires December 31, 2023

Zoning Board of Appeals – Alternate – term expires June 30, 2024

Zoning Board of Appeals – term expires June 30, 2023

ADJOURNMENT

Motion by Councilmember Pidek for adjournment at 8:58 p.m.

Motion supported by Mayor Pro-Tem Osika and concurred in by unanimous vote.

Christopher T. Eveleth, Mayor

Amy K. Kirkland, City Clerk

*Due to their length, text of marked items is not included in the minutes. Full text of these documents is on file in the Clerk's Office.



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: June 21, 2022

TO: Owosso City Council

FROM: Ryan E. Suchanek, Director of Public Services & Utilities

SUBJECT: North Street Rehabilitation – Special Assessment Resolution No 3

Each year the City considers a street program to improve selected city streets. Streets are selected for inclusion in the program either by citizen initiated petition or by selection by the City. **North Street, from Shiawassee St (M-52) to Hickory St**, is proposed by the City for street rehabilitation. Reconstruction and or resurfacing of these streets is funded in part via special assessment. Special Assessment is the process by which a portion of the cost for making a local improvement is assessed against a property owner based upon the value that the property receives from the improvement. The City assumes the remaining portion of the cost (public benefit portion). In recent years, the City has spread this amount as 60% public benefit and 40% property benefit. The City usually finances special assessments for property owners over a 10, 15, or 20 year period (determined by method of construction) at 6% interest. The property owner can pay an assessment in one lump sum or in installments over the 10, 15, or 20 year period.

The special assessment process has five steps, each having its own purpose and accompanying resolution.

Step One/Resolution No. 1 identifies the special assessment district(s), directs the City Manager to estimate project costs and the amounts to be specially assessed, and determines the life of the proposed improvements. Resolution No. 1 for the proposed improvement was approved by City Council at its **June 21, 2021** meeting.

Step Two/Resolution No. 2 sets the date for the hearing of necessity on the projects. It directs notices to be sent to each affected property owner detailing the proposed project, notifying them of the public hearing date, and the estimated amount of their assessment. Resolution No. 2 for the proposed improvement was approved by City Council at its **June 6, 2022** meeting.

Step Three/Resolution No. 3 documents the hearing of necessity. This hearing provides affected residents with the opportunity to comment on whether they feel the project is necessary and of the proper scale. After hearing citizen comment on the project the City Council has three options: 1) If Council agrees that the project should proceed as proposed, the district is established and staff is directed to go on with the next steps of the proposed project, including obtaining bids; 2) If Council agrees the project should go forward, but with some adjustments Council may direct staff to make those adjustments and proceed; 3) If Council determines the project is not warranted and should not proceed at all, Council would simply fail to act on Resolution No. 3, effectively stopping the process. The hearing of necessity will be held during the regularly scheduled City Council meeting of **June 21, 2022**.

Step Four/Resolution No. 4 takes place after the bids are received. Estimated assessment amounts are adjusted if necessary to reflect the actual cost as dictated by the bids received. A second public hearing is set to allow property owners to comment on their particular assessment. Each property owner is sent a second notice containing the date and time of the public hearing and the amount of the proposed assessment for their property.

Step Five/Resolution No. 5 documents the second public hearing, finalizes the special assessment roll and sets the terms of payment. This public hearing is designed to allow affected citizens the opportunity to argue whether or not the amount of their assessment is fair and equitable in relation to the benefit they receive from the project. If, after hearing citizen comment, the council decides adjustments need to be made to the assessment roll they may do so. Alternately, if they feel all the assessments are fair and equitable they may pass the resolution as written.

Tonight the Council will be holding a public hearing to receive citizen comments regarding the necessity of the proposed project. At the conclusion of the hearing council will consider approval of Resolution No. 3 authorizing the project to proceed. Residents that would be affected by the project have been sent a notification for the public hearing, a description of the work being proposed, and an estimate of the special assessment for their property.

Staff recommends authorization of Resolution No. 3 for the following district:

Special Assessment District No. 2023-01
North Street, a Public Street, from Shiawassee St (M-52) to Hickory St

RESOLUTION NO.

**AUTHORIZING SPECIAL ASSESSMENT RESOLUTION NO. 3
ESTABLISHING SPECIAL ASSESSMENT DISTRICT NO. 2023-01
NORTH STREET, FROM SHIAWASSEE ST (M-52) TO HICKORY ST
FOR STREET REHABILITATION**

WHEREAS, the City Council, after due and legal notice, has met and (there being no one to be heard regarding / having heard all persons to be affected by) the proposed public improvement more particularly hereinafter described; and

WHEREAS, the City Council deems it advisable and necessary to proceed with said public improvement as more particularly hereinafter described.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The City Council hereby determines to make and proceed with the following described public improvement and to defray a part or the whole cost, as more particularly hereinafter provided, by special assessment upon the property specially benefited:

**NORTH STREET, A PUBLIC STREET, FROM SHIAWASSEE ST (M-52) TO HICKORY ST
STREET REHABILITATION**

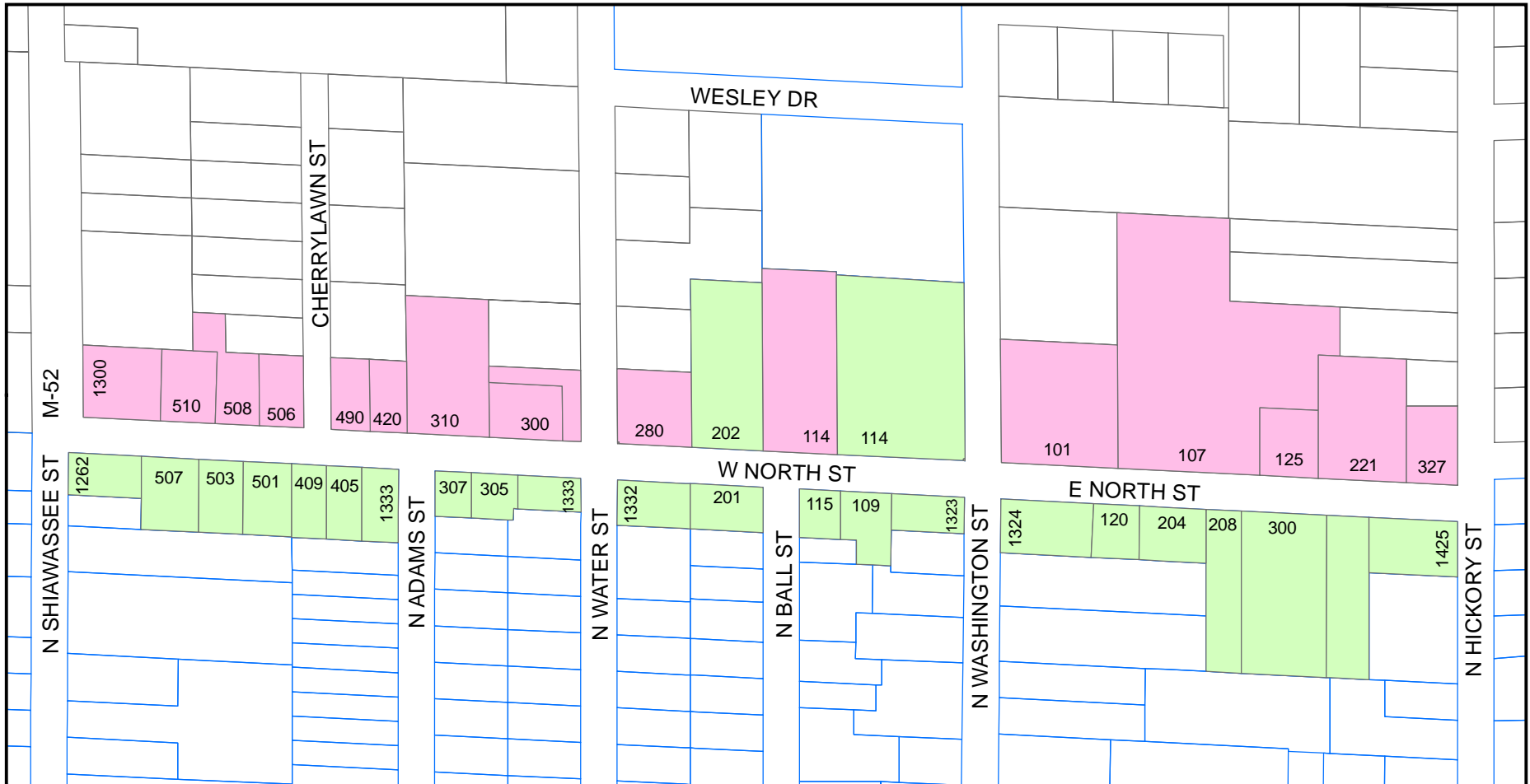
2. The City Council hereby approves the plans for the aforesaid public improvement as prepared and presented by the City Manager and determines the estimated cost of said public improvement to be \$1,198,302.84 and approves said estimated cost and determines that the estimated life of said public improvement is twenty (20) years.
3. The City Council determines that of said total estimated cost, the sum of \$114,860.05 be paid by special assessment upon the property specially benefited, as more particularly hereinafter described, and that the sum of \$1,083,442.79 of said total estimated cost shall be the obligation of the City at large because of benefit to the City at large.
4. The City Council hereby designates the following described property as the special assessment district upon which the special assessment shall be levied:

**North Street, a Public Street, from Shiawassee St (M-52) to Hickory St
For Street Rehabilitation**

5. The City Assessor shall prepare a special assessment roll including all lots and parcels of land within the special assessment district herein designated, and the Assessor shall assess to each such lot or parcel of land such relative portion of the whole sum to be levied against all lands in the special assessment district as the benefit to such lot or parcel of land bears to the total benefits to all lands in such district.
6. When the Assessor shall have completed the assessment roll, he shall file the special assessment roll with the City Clerk for presentation to the City Council.

City of Owosso

Proposed Special Assessment No. 2023-01



North Street from Shiawassee St. (M-52) to Hickory St

- Special Assessment Parcels
- Owosso Township Fronting Parcels
- Other City of Owosso Parcels
- Other Township Parcels
- 1501 Street Address Number



1 inch = 286 feet



NORTH STREET FROM SHIAWASSEE TO HICKORY
MAJOR STREET

ESTIMATED SPECIAL ASSESSMENT ROLL 2023-01

RESO 2

NORTH SIDE									
ADDRESS NO.	STREET	PROPERTY OWNER NAME	ROLL NUMBER	FRONT FOOTAGE	CORNER LOT DISCOUNT	ASSESSABLE FRONT FEET	FRONT FOOT RATE	AMOUNT OF ASSESSMENT	ZONING TYPE
		*OWOSSO TOWNSHIP		239	1	239.00	\$56.91	*13,601.49	C-1
		*OWOSSO TOWNSHIP		745.91	1	745.91	\$49.09	*\$36,616.72	R-2
202	W NORTH	PATRICK & APRIL O'DRISCOLL	050-535-000-006-00	129.8	1	129.80	\$49.09	\$6,371.88	R1
		*OWOSSO TOWNSHIP		132	1	132.00	\$49.09	*\$6,479.88	R-2
114	W NORTH	SHIAWASSEE RESD	050-535-000-002-00	228	0.75	171.00	\$56.91	\$9,731.61	OS1
	W NORTH	FIRST UNITED METHODIST CHURCH	050-535-000-008-00	3	0.75	2.25	\$49.09	\$110.45	R1
		*OWOSSO TOWNSHIP		810.63	1	810.63	\$56.91	*\$46,132.95	C-1
				2288.34		2230.59		\$16,213.94	
(Does not include Owosso Township Portion)									

SOUTH SIDE									
ADDRESS NO.	STREET	PROPERTY OWNER NAME	ROLL NUMBER	FRONT FOOTAGE	CORNER LOT DISCOUNT	ASSESSABLE FRONT FEET	FRONT FOOT RATE	AMOUNT OF ASSESSMENT	ZONING TYPE
1262	N SHIAWASSEE ST	JEREMY EAVY	050-536-000-042-00	132	1	132.00	\$49.09	\$6,479.88	R1
507	W NORTH	STEPHEN WILLIAMS	050-536-000-038-00	104	1	104.00	\$49.09	\$5,105.36	R1
503	W NORTH	DANIEL MILLS	050-536-000-039-00	80	1	80.00	\$49.09	\$3,927.20	R1
501	W NORTH	SHAWN & RACHEL WHITNEY	050-536-000-040-00	88.09	1	88.09	\$49.09	\$4,324.34	R1
409	W NORTH	SANDRA FORRESTER	050-390-003-026-00	62.75	1	62.75	\$49.09	\$3,080.40	R1
405	W NORTH	LAURENCE & SANDRA BURKE	050-390-003-028-00	60	1	60.00	\$49.09	\$2,945.40	R1
1333	ADAMS	MECHELLE NELSON	050-390-003-027-00	66	0.75	49.50	\$49.09	\$2,429.96	R1
307	W NORTH	MATTHEW & INITA JONES	050-390-004-016-00	66	0.75	49.50	\$49.09	\$2,429.96	R1
305	W NORTH	CAROL SHUSTER	050-390-004-017-00	84	1	84.00	\$49.09	\$4,123.56	R1
1333	N WATER	SETH MOBERG	050-390-004-018-00	114	0.75	85.50	\$49.09	\$4,197.20	R1
1332	N WATER	MICHAEL & MARILYN RHEW	050-390-005-014-00	132	0.75	99.00	\$49.09	\$4,859.91	R1
201	W NORTH	LINSAY FELVER	050-390-005-015-00	132	0.75	99.00	\$49.09	\$4,859.91	R1
115	W NORTH	JERALD BILA	050-320-000-005-00	74.33	0.75	55.75	\$49.09	\$2,736.64	R1
109	W NORTH	VIVIAN LANGDON TRUST	050-320-000-006-00	92.32	1	92.32	\$49.09	\$4,531.99	R1
1323	N WASHINGTON	ROBERT & TERESA KLUMPP	050-320-000-001-00	132	0.75	99.00	\$49.09	\$4,859.91	R1
1324	N WASHINGTON	DREW & LINDA THORSBY	050-320-000-119-00	168	0.75	126.00	\$49.09	\$6,185.34	R1
120	E NORTH	THOMAS & JOANNE SKINNER	050-320-000-129-00	83	1	83.00	\$49.09	\$4,074.47	R2
204	E NORTH	SHIRLEY BLOSSOM / RICK FINLEY	050-320-000-120-00	120	1	120.00	\$49.09	\$5,890.80	R2
208	E NORTH	D & S REAL PROPERTIES, LLC	050-320-000-121-00	64	1	64.00	\$49.09	\$3,141.76	R1
300	E NORTH	D & S REAL PROPERTIES, LLC	050-320-000-122-00	154.1	1	154.10	\$49.09	\$7,564.77	RM1
	N HICKORY	UNITED PENTECOSTAL CHURCH	050-320-000-123-00	77.05	1	77.05	\$49.09	\$3,782.38	R1
1425	N HICKORY	UNITED PENTECOSTAL CHURCH	050-320-000-124-00	193.25	0.75	144.94	\$49.09	\$7,114.98	R1
				2278.89		2009.50		\$98,646.11	

*For information only. Not part of Special Assessment Roll

TOTAL ASSESSABLE FRONT FEET: 4240.09 \$ 114,860.05

ENGINEER'S PRE-BID ESTIMATE

23-May-22

NORTH STREET FROM SHIAWASSEE TO HICKORY ENGINEER'S ESTIMATE

RESO 2

DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT	ELIGIBLE AMOUNT	CITY COST 60 PERCENT	ASSESSMENT AT 40% RESIDENTIAL	ASSESSMENT AT 40% COMMERCIAL
Mobilization, Max \$89,900	1	LSUM	\$89,900.00	\$ 89,900.00	\$ 89,900.00	\$ 53,940.00	\$ 35,960.00	\$ 35,960.00
Stump, Rem, 37 inch or Larger	1	Ea	\$550.00	\$ 550.00		\$ -	\$ -	\$ -
Dr Structure, Rem	19	Ea	\$450.00	\$ 8,550.00		\$ -	\$ -	\$ -
Sewer, Rem, Less than 24 inch	508	Ft	\$10.00	\$ 5,080.00		\$ -	\$ -	\$ -
Curb and Gutter, Rem	2761	Ft	\$10.00	\$ 27,610.00	\$ 27,610.00	\$ 16,566.00	\$ 11,044.00	\$ 11,044.00
Pavt, Rem	481	Syd	\$10.00	\$ 4,810.00		\$ -	\$ -	\$ -
Sidewalk, Rem	257	Syd	\$10.00	\$ 2,570.00		\$ -	\$ -	\$ -
Embankment, CIP	92	Cyd	\$10.00	\$ 920.00		\$ -	\$ -	\$ -
Excavation, Earth	1714	Cyd	\$10.00	\$ 17,140.00		\$ -	\$ -	\$ -
Non Haz Contaminated Material Handling and Disposal, LM	25	Cyd	\$20.00	\$ 500.00		\$ -	\$ -	\$ -
Subgrade Undercutting, Type II	150	Cyd	\$25.00	\$ 3,750.00		\$ -	\$ -	\$ -
Erosion Control, Inlet Protection, Fabric Drop	20	Ea	\$100.00	\$ 2,000.00	\$ 2,000.00	\$ 1,200.00	\$ 800.00	\$ 800.00
Subbase, CIP	42	Cyd	\$25.00	\$ 1,050.00		\$ -	\$ -	\$ -
Aggregate Base, 6 inch, Modified	920	Syd	\$12.00	\$ 11,040.00		\$ -	\$ -	\$ -
Aggregate Base, 8 inch, Modified	7806	Syd	\$14.00	\$ 109,284.00		\$ -	\$ -	\$ -
Maintenance Gravel	200	Ton	\$30.00	\$ 6,000.00	\$ 6,000.00	\$ 3,600.00	\$ 2,400.00	\$ 2,400.00
Approach, CI II, LM	10	Cyd	\$55.00	\$ 550.00		\$ -	\$ -	\$ -
Geotextile, Separator, Modified	8722	Syd	\$2.10	\$ 18,316.20		\$ -	\$ -	\$ -
Sewer, SDR-26, 10 inch, Tr Det B, Modified	455	Ft	\$65.00	\$ 29,575.00		\$ -	\$ -	\$ -
Sewer, SDR-26, 12 inch, Tr Det B, Modified	669	Ft	\$70.00	\$ 46,830.00		\$ -	\$ -	\$ -
Sewer, SDR-26, 15 inch, Tr Det B, Modified	61	Ft	\$80.00	\$ 4,880.00		\$ -	\$ -	\$ -
Sanitary Service, Conflict	2	Ea	\$1,000.00	\$ 2,000.00		\$ -	\$ -	\$ -
Abandoned Gas Main, Conflict	5	Ea	\$250.00	\$ 1,250.00		\$ -	\$ -	\$ -
Dr Structure Cover, Adj, Case 1	11	Ea	\$750.00	\$ 8,250.00	\$ 8,250.00	\$ 4,950.00	\$ 3,300.00	\$ 3,300.00
Dr Structure, Adj, Add Depth	5	Ft	\$250.00	\$ 1,250.00				
Dr Structure Cover, EJ 7000	19	Ea	\$750.00	\$ 14,250.00	\$ 14,250.00	\$ 8,550.00	\$ 5,700.00	\$ 5,700.00
Dr Structure Cover, EJ 1040 w/ Solid Gasket Sealed Cover	5	Ea	\$800.00	\$ 4,000.00	\$ 4,000.00	\$ 2,400.00	\$ 1,600.00	\$ 1,600.00
Dr Structure Cover, EJ 1040 w/ Vented Cover	11	Ea	\$700.00	\$ 7,700.00	\$ 7,700.00	\$ 4,620.00	\$ 3,080.00	\$ 3,080.00
Dr Structure Cover, EJ 1040 w/ Type N Oval Grate	8	Ea	\$750.00	\$ 6,000.00	\$ 6,000.00	\$ 3,600.00	\$ 2,400.00	\$ 2,400.00
Dr Structure, 24 inch dia, Modified	2	Ea	\$2,000.00	\$ 4,000.00		\$ -	\$ -	\$ -
Dr Structure, 36 inch dia, Modified	20	Ea	\$2,250.00	\$ 45,000.00		\$ -	\$ -	\$ -
Dr Structure, 48 inch dia, Modified	12	Ea	\$2,500.00	\$ 30,000.00		\$ -	\$ -	\$ -
Dr Structure, Tap, 10 inch	3	Ea	\$500.00	\$ 1,500.00		\$ -	\$ -	\$ -
Dr Structure, Tap, 12 inch	5	Ea	\$525.00	\$ 2,625.00		\$ -	\$ -	\$ -
Dr Structure, Temp Lowering	5	Ea	\$400.00	\$ 2,000.00	\$ 2,000.00	\$ 1,200.00	\$ 800.00	\$ 800.00
Dr Structure Collar, Modified	16	Ea	\$500.00	\$ 8,000.00	\$ 8,000.00	\$ 4,800.00	\$ 3,200.00	\$ 3,200.00
HMA Surface, Rem	7793	Syd	\$4.00	\$ 31,172.00	\$ 31,172.00	\$ 18,703.20	\$ 12,468.80	\$ 12,468.80
HMA Approach	390	Ton	\$125.00	\$ 48,750.00		\$ -	\$ -	\$ -
HMA, 3EML @ 3"	1295	Ton	\$80.00	\$ 103,600.00	\$ 103,600.00	\$ 62,160.00	\$ 6,906.67	\$ 34,533.33
HMA, 4EML @ 2"	863	Ton	\$85.00	\$ 73,355.00	\$ 73,355.00	\$ 44,013.00	\$ 29,342.00	\$ 29,342.00
HMA, 5EML @ 1.5"	648	Ton	\$90.00	\$ 58,320.00	\$ 58,320.00	\$ 34,992.00	\$ 23,328.00	\$ 23,328.00
Cement	2	Ton	\$200.00	\$ 400.00		\$ -	\$ -	\$ -
Driveway, Nonreinf Conc, 6 inch	90	Syd	\$45.00	\$ 4,050.00		\$ -	\$ -	\$ -
Spillway, Conc	39	Ft	\$60.00	\$ 2,340.00		\$ -	\$ -	\$ -
Curb and Gutter, Conc, Det F4	2752	Ft	\$21.00	\$ 57,792.00	\$ 57,792.00	\$ 34,675.20	\$ 23,116.80	\$ 23,116.80
Detectable Warning Surface, Modified	40	Ft	\$100.00	\$ 4,000.00		\$ -	\$ -	\$ -

ENGINEER'S PRE-BID ESTIMATE

DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT	ELIGIBLE AMOUNT	CITY COST 60 PERCENT	ASSESSMENT AT 40% RESIDENTIAL	ASSESSMENT AT 40% COMMERCIAL
Curb Ramp Opening, Conc	56	Ft	\$30.00	\$ 1,680.00		\$ -	\$ -	\$ -
Curb Ramp, Conc, 4 inch	887	Sft	\$6.00	\$ 5,322.00		\$ -	\$ -	\$ -
Curb Ramp, Conc, 7 inch	339	Sft	\$10.00	\$ 3,390.00		\$ -	\$ -	\$ -
Sidewalk, Conc, 4 inch	772	Sft	\$5.00	\$ 3,860.00		\$ -	\$ -	\$ -
Sidewalk, Conc, 6 inch	449	Sft	\$6.50	\$ 2,918.50		\$ -	\$ -	\$ -
Barricade, Type III, High Intensity, Double Sided, Lighted, Furn	14	Ea	\$100.00	\$ 1,400.00		\$ -	\$ -	\$ -
Barricade, Type III, High Intensity, Double Sided, Lighted, Oper	14	Ea	\$5.00	\$ 70.00		\$ -	\$ -	\$ -
Minor Traf Devices	1	LSUM	\$20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 12,000.00	\$ 8,000.00	\$ 8,000.00
Traf Regulator Control	1	LSUM	\$5,000.00	\$ 5,000.00		\$ -	\$ -	\$ -
Plastic Drum, Fluorescent, Furn	50	Ea	\$30.00	\$ 1,500.00		\$ -	\$ -	\$ -
Plastic Drum, Fluorescent, Oper	50	Ea	\$5.00	\$ 250.00		\$ -	\$ -	\$ -
Sign, Type B, Temp, Prismatic, Furn	448	Sft	\$5.00	\$ 2,240.00		\$ -	\$ -	\$ -
Sign, Type B, Temp, Prismatic, Oper	448	Sft	\$2.00	\$ 896.00		\$ -	\$ -	\$ -
Pedestrian Type II Barricade, Temp	20	Ea	\$110.00	\$ 2,200.00		\$ -	\$ -	\$ -
Turf Establishment, Performance	898	Syd	\$6.00	\$ 5,388.00		\$ -	\$ -	\$ -
Gate Box, Adj, Temp, Case 1	2	Ea	\$400.00	\$ 800.00		\$ -	\$ -	\$ -
Monument Box	1	Ea	\$1,000.00	\$ 1,000.00		\$ -	\$ -	\$ -
Monument Preservatoin	1	Ea	\$1,000.00	\$ 1,000.00		\$ -	\$ -	\$ -
Post, Steel, 3 lb	378	Ft	\$9.00	\$ 3,402.00		\$ -	\$ -	\$ -
Sign, Type III. Erect, Salv	24	Ea	\$50.00	\$ 1,200.00		\$ -	\$ -	\$ -
Sign, Type III, Rem	49	Ea	\$10.00	\$ 490.00		\$ -	\$ -	\$ -
Sign, Type IIIB	56	Sft	\$20.00	\$ 1,120.00		\$ -	\$ -	\$ -
Sign, Type VB	16	Sft	\$20.00	\$ 320.00		\$ -	\$ -	\$ -
Pavt Mrkg, Ovly Cold Plastic, 6 inch, Crosswalk	251	Ft	\$3.00	\$ 753.00		\$ -	\$ -	\$ -
Pavt Mrkg, Ovly Cold Plastic, 24 inch, Stop Bar	135	Ft	\$12.00	\$ 1,620.00		\$ -	\$ -	\$ -
Pavt Mrkg, Ovly Cold Plastic, Lt Turn Arrow Sym	1	Ea	\$120.00	\$ 120.00		\$ -	\$ -	\$ -
Pavt Mrkg, Ovly Cold Plastic, Rt Turn Arrow Sym	1	Ea	\$120.00	\$ 120.00		\$ -	\$ -	\$ -
Pavt Mrkg, Waterborne, 4 inch, White	91	Ft	\$2.00	\$ 182.00		\$ -	\$ -	\$ -
Pavt Mrkg, Polyurea, 4 inch, Yellow	4335	Ft	\$1.00	\$ 4,335.00		\$ -	\$ -	\$ -
Audio Visual Filming	1	LSUM	\$3,500.00	\$ 3,500.00		\$ -	\$ -	\$ -
Miscellaneous Work Items	1	LSUM	\$10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 6,000.00	\$ 4,000.00	\$ 4,000.00
SUB TOTALS				\$998,585.70	\$ 519,949.00	\$ 311,969.40	\$ 173,446.27	\$ 201,072.93
ENGINEERING AT 15% ASSESSABLE COST				\$ 149,787.86	\$ 77,992.35	\$ 46,795.41	\$ 26,016.94	\$ 30,160.94
ADMINISTRATIVE AT 5% ASSESSABLE COST				\$ 49,929.29	\$ 25,997.45	\$ 15,598.47	\$ 8,672.31	\$ 10,053.65
GRAND TOTALS				\$1,198,302.84	\$ 623,938.80	\$ 374,363.28	\$ 208,135.52	\$ 241,287.52

ENGINEER'S DETERMINATION OF ASSESSABLE AMOUNT

NORTH STREET FROM SHIAWASSEE TO HICKORY
MAJOR STREET

SPECIAL ASSESSMENT ROLL 2023-01

RESO 2

ENGINEER'S ESTIMATE ASSESSABLE AMOUNT \$623,938.80
TOTAL ASSESSABLE FRONT FEET 4240.09

CALCULATING ASSESSABLE FRONT FOOT RATE AND AMOUNTS:					
PROPERTY TYPE	RESIDENTIAL PROPERTY	COMMERCIAL PROPERTY	TOWNSHIP RESIDENTIAL PROPERTY	TOWNSHIP COMMERCIAL PROPERTY	TOTAL
TOTAL ASSEMENT PER TYPE	\$623,938.80	\$623,938.80	\$623,938.80	\$623,938.80	
CITY SHARE ≥ 60%	\$415,803.28	\$382,651.28	\$415,803.28	\$382,651.28	
PROPERTY SHARE @ ≤40%	\$208,135.52	\$241,287.52	\$208,135.52	\$241,287.52	
ASSESSABLE FRONT FOOT RATE: PROP SHARE/4240.09	\$49.09	\$56.91	\$49.09	\$56.91	
TOTAL FRONT FEET PER TYPE	2141.55	171.00	877.91	1049.63	
TOTAL AMOUNT OF ASSESSMENT PER TYPE:	\$105,123.27	\$9,730.98	*\$43,096.60	*\$59,734.44	\$114,854.24

SUMMARY: SPECIAL ASSESSMENT AMOUNTS PER SIDE OF STREET:					
NORTH SIDE				\$	16,213.94
SOUTH SIDE				\$	98,646.11
TOTAL SPECIAL ASSESSMENT				\$	114,860.05
					(Does not include Owosso Township Portion)

*For information only. Not part of Special Assessment Roll



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: June 14, 2022

TO: City Council

FROM: Amy Fuller, Assistant to the City Manager

SUBJECT: James S Miner Launch - Contract Amendment 1

RECOMMENDATION:

Approval of Contract Amendment 1 with Great Lakes Fusion, for additional construction services for the James S. Miner Launch Project in the amount of \$2,825.00.

BACKGROUND:

City Council approved on March 7, 2022, a bid award with Great Lakes Fusion, for construction of concrete stairs for the James S. Miner Launch Project in the amount of \$29,437.75. This launch is to be installed at the former Junior High site, approximately sixty feet north of the pedestrian bridge.

Staff has determined it is necessary to expand the contract with Great Lakes Fusion to include an additional concrete pad which will connect the concrete stairs to the concrete launch, this area was previously planned to be limestone. Staff has also determined it is necessary to expand the contract with Great Lakes Fusion to include the stone and labor for assisting city staff with installation of the concrete launch panels. These additions will cost \$2,825.00, for a total contracted amount of \$32,262.75.

The timeline for installation remains the same. Contingent on water levels, the project shall be completed in August or September 2022.

FISCAL IMPACTS:

The additional services proposed are chargeable to the Parks Department account 101-751-930.000, in the amount of \$2,825.00. These funds are to be reimbursed by a grant from Friends of the Shiawassee River and Saginaw Bay WIN.

Attachments: (1) Resolution
(2) Great Lakes Fusion Proposal

RESOLUTION NO.

**AUTHORIZING THE EXECUTION OF AMENDMENT NO. 1 TO
JAMES S. MINER LAUNCH BASE PROJECT CONTRACT
WITH GREAT LAKES FUSION, L.L.C.**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, entered into an agreement with Great Lakes Fusion, L.L.C. for the provision of construction services for the James S. Miner Launch Base with the adoption of Resolution No. 36-2022 on March 7, 2022; and

WHEREAS, staff desires to expand the contract to include additional services.

NOW THEREFORE BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore been determined that it is advisable, necessary and in the public interest to expand the James S. Miner Launch Base Project contract with Great Lakes Fusion, L.L.C. to include additional services for the installation of a concrete pad and assistance with the installation of the concrete launch panels.
- SECOND: the mayor and city clerk are instructed and authorized to sign the document substantially as attached as Amendment No. 1 to the contract for services between the city of Owosso, Michigan and Great Lakes Fusion, L.L.C in the amount of \$2,825.00.
- THIRD: the accounts payable department is authorized to submit payment to Great Lakes Fusion, L.L.C. for services up to the amount of \$2,825.00, in addition to the previously agreed upon amount of \$29,437.75, for a total of \$32,262.75.
- FOURTH: the above additional services in the amount of \$2,825.00 shall be paid from the Park Department Account 101-751-930.000.

**AMENDMENT NO. 1 TO
A CONTRACT FOR SERVICES WITH
GREAT LAKES FUSION, L.L.C. FOR
THE JAMES S. MINER LAUNCH PROJECT**

This amendment is attached and made part of the contract for services for the James S. Miner Launch Project, authorized by City Council March 7, 2022, between the city of Owosso, Michigan (City) and Great Lakes Fusion, L.L.C. (Contractor).

JAMES S MINER LAUNCH PROJECT

PROJECT SCOPE OF WORK

The project scope of work remains as stated in the original bid documents with the addition of one (1) 6" concrete pad between concrete stairs and concrete launch with compacted limestone base; 1" x 3" stone base for concrete launch panels and additional labor to assist City employees in panel install. Great Lakes Fusion, L.L.C. to supply heavy equipment and operators at no charge for install.

SCHEDULE

The schedule for the project is amended as follows:

No work can begin before July 5, 2022 and all work is to be completed by September 30, 2022.

COMPENSATION

The cost proposal of the additional portions of the project as stated above totals \$2,825.00. The contractor shall submit for payment upon completion of the project.

IN WITNESS WHEREOF the parties hereto have hereunto set their hands and seals the day and date first above written.

For the Contractor:

By: _____

Its: _____

By: _____

Its: _____

Executed: _____, 2022

For the City:

By: _____
Christopher T. Eveleth, Mayor

By: _____
Amy K. Kirkland, City Clerk

Executed: _____, 2022



Po Box 212 Vernon, MI 48476
7505 E. M71 HWY, Durand, MI 48429

Estimate

Date	Estimate #
6/8/2022	2634

Name / Address
City of Owosso 301 W. Main St. Owosso, MI 48867

Description	Qty	Rate	Total
Attn: Amy Fuller			
Re: James. S. Miner Launch Project			
Change Order #1			
Install 6" concrete pad between proposed concrete stairs and concrete launch with compacted limestone base. Dimensions: 6.5 feet wide by 7 feet (at stairs) to 12 feet (at launch)		950.00	950.00
Provide 1" x 3" stone base for concrete launch panels and additional labor to assist City employees in panel install. GLF to supply heavy equipment and operators at no charge for install.		1,875.00	1,875.00
Sales Tax		6.00%	0.00
		Total	\$2,825.00
Phone #	Fax #	E-mail	
989-288-2656	989-288-5735	officemgr@greatlakesfusion.com	



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: June 15, 2022

TO: City Council

FROM: Mike Dowler, City Assessor

SUBJECT: Professional Services Agreement with Value Trends, Inc. for Appraisal

RECOMMENDATION:

The City Assessor recommends entering into a professional service agreement with Value Trends, Inc. to appraise the NCG Cinema property located at 314 E Comstock Street (Parcel 050-470-028-00) as part of the City's challenge to the contention of the true cash value/market value set on this property for tax year 2021 at the Michigan Tax Tribunal. The cost of this Appraisal service is estimated at \$11,000.

BACKGROUND:

Owosso 3 Cinemas, Inc. challenged the tax year 2021 assessment of the aforementioned property. Through negotiations between the property owner and the city, an acceptable stipulation could not be agreed upon. The city wishes to challenge the contention at the Michigan Tax Tribunal. Currently, the 2021 true cash value (TCV) on the property is \$1,155,200 with a taxable value (TV) of \$555,157. The petitioner's contention was \$910,000 true cash value and \$455,000 taxable value. The city feels that there is insufficient justification provided by the petitioner to settle on the amount they propose.

FISCAL IMPACTS:

The appraisal fees are estimated at \$11,000. This expense will be charged to the General Fund (101-257-818.000). Stipulating at the amount suggested by the petitioner would be the only alternative to going before the Tax Tribunal and would amount to the loss of an estimated:

- \$1,814/ year to the city
- \$873/year to the county
- \$673/year to OPS
- \$445/year to the RESD
- \$123/year to the library
- \$600/year to the state's School Aid Fund
- **\$4,528/year total**

Attachments: (1) Resolution
(2) Professional Services Agreement/Estimate

RESOLUTION NO.

**AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH
VALUE TRENDS, INC. TO PROVIDE AN APPRAISAL OF THE PROPERTY LOCATED
AT 314 E. COMSTOCK STREET FOR TAX YEAR 2021**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, wishes to challenge the contention from Owosso 3 Cinemas, Inc. regarding their appeal of the 2021 tax year ad valorem tax for Parcel 050-470-028-028-00; and

WHEREAS, the purpose of this appraisal is to estimate the True Cash Value (TCV) of the aforementioned real property as of December 31, 2020; and

WHEREAS, in addition to TCV, the appraisal also adheres to Market Value as defined by Title XI of the Federal Financial Institutions Reform, Recovery, and Enforcement Act of 1989 (FIRREA); and

WHEREAS, the employment of professional services is an exception to competitive bidding per Section 2-346(2) of the City of Owosso Code of Ordinances.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to enter into a professional service agreement with Value Trends, Inc. of Rochester Hills, Michigan to provide appraisal services for the property at 314 E. Comstock Street, Owosso, MI 48867 – Parcel 050-470-028-028-00.
- SECOND: This appraisal will be utilized in a challenge to the contention from the property owner, Owosso 3 Cinemas, Inc., regarding the parcel's 2021 tax year ad valorem tax appeal.
- THIRD: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached as Appraisal Proposal Pertaining to Owosso 3 Cinemas, Inc. between the City of Owosso and Value Trends, Inc. estimated at \$11,000.00.
- FOURTH: The accounts payable department is authorized to pay Value Trends, Inc. for work satisfactorily completed at a cost not to exceed \$11,000.00 per the terms of said Appraisal Proposal.
- FIFTH: The above expense shall be paid from the General Fund 101-257-818.000.



VALUE TRENDS INC.

445 S. LIVERNOIS • STE 104 • ROCHESTER HILLS, MI 48307 • (248) 413-5821 • mellis2449@aol.com

May 11, 2022

Mr. Michael Dowler, MMAO(4) / PPE
Assessor
City of Owosso
301 W Main St
Owosso, MI 48867

**Re: Appraisal proposal pertaining to:
Owosso 3 Cinemas, Inc.
Tax Parcel # 050-470-028-028-00
314 E. Comstock Street
Owosso, Michigan 48867**

Dear Mr. Dowler

I am directing to your attention this Letter of Transmittal pertaining to providing appraisal services related to the above captioned real estate. The information provided indicates that the real estate to be appraised includes the captioned tax parcel which is known as Owosso Cinema, or NCG Owosso, a movie theater located at 314 E. Comstock Street, in Owosso, Shiawassee County, Michigan. Some of the property information I am aware of is as follows:

314 E. Comstock Street, Owosso

The Owosso Cinema is a multiple-screen theater located at the southwest corner of E. Comstock Street and S. Hickory Street along the edge of the City of Owosso's downtown commercial district. The improvements include a theater building containing a gross building area of 23,317[±] square feet, and a fleet service garage containing 3 bay doors and 2,144[±] square feet. The movie theater was built in 1985 and has a significant addition in 2000. The movie theater is believed to be NCG's headquarters. The real estate to be appraised does not include the adjacent parking lot.

The need for the appraisal assignment is the result of the existing *ad valorem* tax appeal. Currently, the date of valuation in contention is December 31, 2020, which pertains to Tax Year 2021.

The purpose of the appraisal is to estimate the True Cash Value of the real property identified as Tax Parcel 050-470-028-028-00 as of December 31, 2020. In turn, the function of the report will be to assist the client, yourself and other legal representatives in the matter by providing valuation evidence as it relates to this litigation. The date of valuation is identified as a retrospective valuation.

Because the appraisal is for ad valorem purposes, a fee simple interest is to be appraised subject to existing occupancy and market rent. Value Trends is currently unaware whether there are any leases in place (internal or otherwise) with respect to the subject property.

The intended user of the proposed appraisal report includes the client (City of Owosso), and other representatives assigned on behalf of the client. It is my understanding that other potential users of this appraisal who are not defined as clients are likely to include the Petitioner (Owosso 3 Cinemas, Inc.) in this matter, their representatives and the Michigan Tax Tribunal. The appraisal report is not intended for other uses such as financing, the soliciting of potential purchasers, estate planning, or any other purpose.

True Cash Value may be defined as follows:

“True cash value” means the usual selling price at the place where the property to which the term is applied is at the time of assessment, being the price that could be obtained for the property at private sale, and not at auction sale except as otherwise provided in this section, or at forced sale. The usual selling price may include sales at public auction held by a non-governmental agency or person if those sales have become a common method of acquisition in the jurisdiction for the class of property being valued. The usual selling price does not include sales at public auction if the sale is part of a liquidation of the seller’s assets in a bankruptcy proceeding or if the seller is unable to use common marketing techniques to obtain the usual selling price for the property. A sale or other disposition by this state or an agency or political subdivision of state of land acquired for delinquent taxes or an appraisal made in connection with the sale or other disposition or the value attributed to the property of regulated public utilities by a governmental regulatory agency for rate-making purposes is not controlling evidence of true cash value for assessment purposes. In determining the true cash value, the assessor shall also consider the advantages and disadvantages of location; quality of soil; zoning; existing use; present economic income of structures, including farm structures; and present economic income of land if the land is being farmed or otherwise put to income producing use; quantity and value of standing timber; water and power privileges; and mines, minerals,

quarries, or other valuable deposits known to be available in the land and their value...

As used in subsection (1), “present economic income” means for leased or rented property the ordinary, general, and usual economic return realized from the lease or rental of property negotiated under current, contemporary conditions between parties equally knowledgeable and familiar with real estate values. The actual income generated by the lease or rental of property is not the controlling indicators of its true cash value in all cases. This subsection does not apply to property subject to a lease entered into before January 1, 1984 for which the terms of the lease governing the rental rate of tax liability have not been renegotiated after December 31, 1983...”¹

In addition to True Cash Value, the subject valuation also adheres to what is referred to as Market Value. Market Value is defined by Title XI of the Federal Financial Institutions Reform, Recovery and Enforcement Act of 1989 (FIRREA) between July 5, 1990 and August 24, 1990, by the Federal Reserve System (FRS), National Credit Union Administration (NCUA), Federal Deposit Insurance Corporation (FDIC), the Office of Thrift Supervision (OTS), and the Office of Comptroller of the Currency (OCC). This definition is also referenced in regulations jointly published by the OCC, OTS, FRS, and FDIC and in the Interagency Appraisal and Evaluation Guidelines, dated December 2, 2010. The definition is further set forth on Page 49 of the book titled The Appraisal of Real Estate, 15th Edition, and reads as follows:

Market value is the major focus of most real property appraisal assignments. Both economic and legal definitions of market value have been developed and refined. Citable definitions of market value can be found in state and federal regulations, laws, or publications. For example, *the following definition of market value is used by agencies that regulate federally insured financial institutions in the United States:*

The most probable price that a property should bring in a competitive and open market under all conditions requisite to a fair sale, the buyer and seller each acting prudently, and knowledgeably, and assuming the price is not affected by undue stimulus. Implicit in this definition is the consummation of a sale as of a specified date and the passing of title from seller to buyer under conditions whereby:

- 1. buyer and seller are typically motivated;*
- 2. both parties are well informed or well advised, and acting in what they*

¹ MCL 211.27(1) (5).

consider their own best interest;

3. *a reasonable time is allowed for exposure in the open market;*
4. *payment is made in terms of cash in U.S. dollars or in terms of financial arrangements comparable thereto; and*
5. *the price represents the normal consideration for the property sold unaffected by special or creative financing or sales concessions granted by anyone associated with the sale.*

An appraisal is an analysis, opinion, or conclusion relating to the nature, quality, value, or utility of specified interests in, or aspects of, identified real estate. In order to complete this process, the necessity exists for the appraiser to be familiar with the following items and issues.

- Identification of the client/intended users
- Intended use of appraisal.
- Purposes of appraisal (including definition of value).
- Date of opinion of value.
- Identification of characteristics of property (including location and property rights to be valued).
- Identification of extraordinary assumptions, if any.
- Identification of hypothetical conditions, if any.

Appraisers are not engineers, public planners, or attorneys. Although I frequently have a familiarity with some of the expertise these professions provide, I do not offer engineering or legal opinions relative to the properties appraised. In those situations where these expertises are required, I typically confer with the client to determine whether these additional expertises should be retained. When the necessity exists for the utilization of these expertises, but the client elects not to utilize these services, appraisals are completed under either an extraordinary assumption or hypothetical condition.

Once the scope of the assignment is fully identified and the factual data related to the appraised property known, the data collection process begins. Data is collected relative to the following areas:

- **Market Area Data** - This information pertains to the general characteristics of the region, city, and neighborhood. This information is utilized as a basis to assist in analyzing those market conditions present that effect the current demand for the appraised real estate.

- Subject Property Data - A physical inspection of the appraised real estate will be conducted. This inspection will be coupled with the inspection and review of public records pertaining to the appraised property. Survey and building blueprints will be requested from the client, should they exist.
- Comparable Property Data - The assignment requires that comparable sales of improved and vacant property be gathered and analyzed. In addition, rental comparables will also be reviewed and analyzed. All of the comparables utilized in the report will be inspected by myself. Sources utilized in the assembling of this information include Value Trends files, brokers, public records, other appraisers, buyers, sellers, and various lenders.

The scope of work provided will include a detailed analysis of the subject real estate and market data relevant to the appraisal assignment. Inspections of both the subject and comparable data will be made when reasonably possible. Verification of all the market data used to assist in the conclusions rendered will be provided in adherence to those requirements necessary for the data to be admissible as evidence in the court in which testimony may be required. This report will be prepared to adhere to the Appraisal Report Standards required to be in compliance with the Uniform Standards of Professional Appraisal Practice (USPAP), requirements of the Appraisal Institute of which I am a member, plus those Jurisdictional requirements that might be necessary to adhere to Michigan Law. Unless otherwise requested the appraisal report will be delivered in a .pdf format.

By law, appraisers cannot agree to provide a value opinion that is contingent on a predetermined amount. Appraisers cannot guarantee the outcome of the assignment in advance. Appraisers cannot ensure that the opinion of value developed as a result of this Assignment will serve to facilitate any specific objective of Client or others or advance any particular cause. The appraiser's opinion of value will be developed competently and with independence, impartiality and objectivity.

Based upon a review of the work which appears necessary to complete the assignment, our firm's appraisal fee will be \$11,000.

Covered by the appraisal fee are the actual appraisal report and response to comments which might be offered by yourself and your representatives. Not included in the fee estimate are those cost which might become necessary relating to meetings/conferences, actual trial preparation and court testimony. Should any of this additional work become necessary, this time will be billed at my hourly rate current as of the date the services are rendered. Currently, this rate is \$225 per hour. Should the issues related to the ad valorem dispute be resolved prior to completion of the appraisal report, the work completed will be billed at my normal hourly rate.

To assist in the completion of the appraisal report, I would request that the following information,

be provided.

- Provide name of who should be contacted in order to set up / schedule an inspection of the property.
- History of Ownership.
- Copy of owner's title policy, as well as copies of any recorded documents, including any recent easement agreements.
- A statement as to whether, or not, the property is encumbered by any environmental hazards or toxins.
- Current building and site plans for the property, such as an ALTA survey.
- If there are any leases in place, provide copies of those leases.
- Provide income and expense statements for the property for the years ending 2017-2021. In particular, provide the income and expense statements for years 2017-2021 of the business operation of the movie theater. The gross annual sales of a movie theater operation are a crucial component to valuing this property type. All statements provided should be provided on an actual basis, as opposed to that of an accrual basis.
- Where expenses can be isolated specific to the real estate the client is requested to identify these expenses. Expense items include property taxes, insurance, maintenance and repairs, administration, utilities, etcetera.
- Documents identifying any deferred maintenance and the estimated cost to cure any deferred maintenance as of the date of valuation.
- Details pertaining to any sales that may have occurred during the past five years that pertain to the property.
- Listing agreements and advertisements of for sale and/or leasing during the time period extending from January 1, 2018 through end of 2021.
- Identify those sale and rental comparables that you are aware of and believe I should be aware of when completing the appraisal assignment.

Prior to Value Trends commencing work on this assignment it will be necessary that written

Dowler letter
Page 7
May 11, 2022

authorization be provided to proceed. Once authorization is received, I would anticipate that the report will be completed and delivered in a timely manner, **assuming that all of the information required is also provided in a timely manner.**

Prior to completion of the appraisal report you will be provided a copy of the working “*draft of the appraisal before it is finalized. This is not for the purpose of questioning or giving input on any values or methodology. It would be to (1) review for clarity, (ii) to review for grammatical, mathematical or typographical errors, and (iii) to provide addition information, if you have it, for example, sometimes a client may have additional information about transactions that may be helpful in evaluating or adjusting comparables. So frequently clients have found it helpful to work with the appraiser as a “second set of eyes” to review the draft.*”

Should you have any questions, please do not hesitate to call.

Respectfully yours,

Approved by:

Value Trends, Inc.



Brandon L. Ellis, MAI
Vice President

Dated: May 11, 2022

By: Christopher T. Eveleth

Its: Mayor

Dated: _____

Approved by:

By: Amy K. Kirkland

Its: Clerk

Dated: _____



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: June 21, 2022
TO: City Council
FROM: Ryan E. Suchanek, Director of Public Services & Utilities
SUBJECT: Water Master Plan

RECOMMENDATION:

Authorization and approval to enter into a professional service agreement with Fishbeck of Lansing, Michigan, for engineering services to perform a Water Master Plan, which includes: Water Reliability Study and General Plan, as directed by the Michigan Department of Environment, Great Lakes, and Energy (EGLE). Services to be provided for this project are not-to-exceed \$155,000.00.

BACKGROUND:

The State of Michigan Safe Drinking Water Act, 1976 PA 399 delineates compliance requirements under Rule 325.11203 thru 11207 "Reliability Study", and Rule 325.11601 thru 11606 "General Plan". Recent amendments to PA 399 have added new compliance requirements for both programs.

The Reliability Study focuses on planning items including population, water demand for existing, 5-year and 20-year projections. In addition, fire protection needs and capacity of existing well supply must be evaluated. The last Reliability Study update sent to MDEQ/EGLE was 2017.

The General Plan focuses on hydraulic analysis, comprehensive distribution system map, identification and detailing of distribution system components (asset management database), fire protection, and a short and long-term Capital Improvement Plan. The last General Plan update sent to MDEQ/EGLE was 2017.

The City requested proposals for this work from its list of pre-qualified utilities engineering firms. Said proposals were analyzed and staff is recommending the contract be awarded to Fishbeck. Fishbeck provided a proposal and scope of services that addresses the requirements of both the General Plan and Reliability Study, along with additional requests from the City. The project is broken down by specific tasks and City staff will be performing some of the work requirement to minimize contract costs where possible. The tasks are as follows:

1. Administration, Research, and Reporting
2. Reliability Study
3. Treatment Performance Evaluation

4. Water System General Plan Update & Water Supply Management Assessment
 - a. Asset Management Plan Component Update
 - b. Hydraulic Analysis Update
 - c. Capital Improvement Plans
 - d. Water Supply Management Assessment
5. Study of Alternative Analysis – Reservoir Replacement
6. Study of Filter Wash Water and Filter-To-Waste Reuse Opportunities

In addition, Fishbeck is currently contracted at the Wastewater Treatment Plant working on the current upgrade project, along with the 5 year CWSRF plan. They were also chosen by the Mid-Shiawassee County WWTP Review Board to do an H₂S Study on our Sanitary Sewer Collection System. Having the opportunity to make use of the building blocks already in process will provide a more synergistic approach for developing the updated GIS Distribution System map with common data elements in place, and eliminate duplication of many mapping attributes (additional costs) that would need to be created separately. Therefore, there is an efficiency, time, and potential cost savings incentive to issue this proposed professional services agreement to Fishbeck.

FISCAL IMPACTS:

The proposed professional services agreement with Fishbeck is a not-to-exceed amount of \$155,000.00. Funds should come from the account #591-200-801.000.

Document originated by: Ryan E. Suchanek

Attachments: (1) Resolution
(2) Proposal

RESOLUTION NO.

**AUTHORIZING ADDENDUM NO. 4 TO THE AGREEMENT
FOR PROFESSIONAL UTILITIES ENGINEERING SERVICES
WITH FISHBECK
FOR THE DEVELOPMENT OF A WATER MASTER PLAN**

WHEREAS, Michigan Law requires entities operating drinking water systems to periodically conduct a Reliability Study and maintain a General Plan (collectively known as a Water Master Plan) for the system; and

WHEREAS, recent amendments to the law have added new compliance requirements necessitating the development of a new Water Master Plan; and

WHEREAS, staff sought proposals for this work from its list of pre-qualified utilities engineering firms; and

WHEREAS, WTP Staff, and the Director of Public Services & Utilities have reviewed the proposals and recommend execution of a professional services agreement with Fishbeck for the development of a Water Master Plan; and

WHEREAS, the City of Owosso, Shiawassee County, Michigan, entered into a general utilities engineering services contract with Fishbeck, Thompson, Carr & Huber, Inc. dba Fishbeck by the adoption of Resolution No. 161-2021 on September 7, 2021; and

WHEREAS, the City desires to expand the contract to include the completion of a Water Master Plan.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore been determined that it is advisable, necessary, and in the public interest to expand the general utilities engineering services contract with Fishbeck, Thompson, Carr & Huber, Inc. dba Fishbeck approved September 7, 2021 to include additional services for the completion of a Water Master Plan.
- SECOND: The Mayor and City Clerk are authorized and instructed to sign the document substantially in the form attached as Addendum No. 4 to the General Utilities Engineering Services Contract with Fishbeck, Thompson, Carr & Huber, Inc. dba Fishbeck in an amount not to exceed \$155,000.00.
- THIRD: The Accounts Payable Department is authorized to submit payment to Fishbeck in an amount not to exceed \$155,000.00 according to the terms of the contract.
- FOURTH: The above expenses shall be paid from the Water Fund Account #591-200-801.000.

**ADDENDUM NO. 4 TO AN AGREEMENT
FOR PROFESSIONAL UTILITIES ENGINEERING SERVICES WITH
FISHBECK, THOMPSON, CARR & HUBER, INC. DBA FISHBECK
FOR THE DEVELOPMENT OF A WATER MASTER PLAN**

This addendum is attached and made part of the agreement for professional utilities engineering services dated September 7, 2021 between the city of Owosso, Michigan (owner) and Fishbeck, Thompson, Carr & Huber, Inc. dba Fishbeck (Engineer) providing for professional services.

ADDENDUM NO. 4

WATER MASTER PLAN DEVELOPMENT

PROJECT SCOPE OF WORK

The project scope of work is attached as Proposal for the City of Owosso: Water Master Plan – Reliability Study, Capital Improvement Plan, WTP Performance Evaluation, and WTP Engineering Studies – Scope of Services.

SCHEDULE

The schedule for the project is attached as City of Owosso: Water Master Plan – Reliability Study, Capital Improvement Plan, WTP Performance Evaluation, and WTP Engineering Studies – Schedule. Shown beginning by June 22, 2022 and completed by June 21, 2023.

COMPENSATION

The cost proposal of the engineer for the project is attached as City of Owosso: Water Master Plan – Reliability Study, Capital Improvement Plan, WTP Performance Evaluation, and WTP Engineering Studies – Professional Services Fee, with a lump sum cost of \$155,000.00. The engineer shall submit for payment based on monthly progress of the work.

IN WITNESS WHEREOF the parties hereto have hereunto set their hands and seals the date indicated below.

Approved June 21, 2022.

For the engineer:
Fishbeck, Thompson, Carr & Huber, Inc.
dba Fishbeck

City of Owosso, Michigan
For the owner:

By: _____

By: _____
Christopher T. Eveleth, Mayor

By: _____

By: _____
Amy K. Kirkland, City Clerk

Executed: _____, 2022

Executed: _____, 2022



PROPOSAL FOR CITY OF OWOSSO

WATER MASTER PLAN – RELIABILITY STUDY,
CAPITAL IMPROVEMENT PLAN, WTP PERFORMANCE EVALUATION,
AND WTP ENGINEERING STUDIES

April 19, 2022

Ryan Suchanek
Director of Public Services & Utilities
City of Owosso
301 W. Main Street
Owosso, MI 48867

Proposal for the City of Owosso

Water Master Plan including Reliability Study, Capital Improvement Plan, Water Treatment Plant (WTP) Performance Evaluation, and WTP Engineering Studies

Dear Mr. Suchanek:

Fishbeck is pleased to provide our proposal for engineering services to complete a Water Master Plan for the City of Owosso. The project will include a Water System Reliability Study and General Plan updates, an evaluation of all WTP buildings and process systems, an evaluation of remote sites, and engineering evaluations for the replacement of the underground reservoir and filter wash water/reuse, as detailed in the Request for Proposals (RFP) dated February 22, 2022. A primary goal of the project is to identify needs and costs for the water system for planning, budgeting, and funding identification.

INTRODUCTION

Fishbeck has considerable experience with Michigan water softening plants, having designed the lime softening plants for the City of Mt. Pleasant and the Saginaw Chippewa Indian Tribe, as well as the expansion of the Gratiot Area Water Authority (Alma) plant, improvements projects at the Lansing Board of Water and Light Dye and Wise Road Plants, and the East Lansing-Meridian Water and Sewerage Authority's water softening plant. We have also worked at the City of Ann Arbor and the City of Saginaw plants, which also do lime softening.

In addition, Fishbeck has extensive experience with water system hydraulic modeling, having completed water system models for several systems around the state, including the cities of Kalamazoo, Grand Rapids, Midland, St. Joseph, South Haven, Alma, St. Louis, Niles, and several others.

The reservoir at the Owosso WTP poses a significant challenge. We have completed designs for numerous reservoirs, including buried and aboveground cast-in-place concrete and steel and prestressed concrete aboveground tanks. We understand the importance of construction sequencing, having completed renovation projects at several existing WTPs, including the Grand Rapids Lake Michigan Filtration Plant, Ludington, Muskegon Heights, New Baltimore, Lake Charter Township, and several others. These projects required carefully laid out construction phasing plans to ensure uninterrupted water treatment during construction.

The City of Owosso's water system infrastructure is aging; the last major improvements project at the water plant was completed in 2004. Fishbeck thoroughly understands the City's water system and, particularly, the water plant. Fishbeck completed the design of the 2004 project, as well as designs in 2008 for improvements at Palmer Wells 2 and 3, and the booster station (which were never constructed). The lead engineering staff on those projects are still with Fishbeck and will be involved in this current study. Mr. Brian Van Zee will serve as Project Manager.

BACKGROUND

The City of Owosso is seeking a consultant to develop a Water Master Plan (WMP) to identify water system needs and respective costs for the 20-year planning period spanning from 2023 to 2043. The project will include updating the comprehensive suite of studies required by regulations and completing two additional engineering evaluations as noted in the RFP. The RFP details the scope of services to be completed as part of the WMP and lists 11 required deliverables. The Michigan Department of Environment, Great Lakes, and Energy (EGLE) will be a stakeholder in the view of the documents as the intent is to fulfill the requirements of the Michigan Compiled Laws (MCL) Rule 325 SUPPLYING WATER TO THE PUBLIC.



The last major upgrade at the water plant was completed in 2004. Before that project, water softening was conducted in open tanks consisting of softening reactors and a recarbonation reactor, which included a new aerator, new treatment building with enclosed upflow solids contact clarifiers, recarbonation tank, sludge pumps, and related piping, valves, controls, and electrical systems. New chemical feed systems included lime, carbon dioxide, and sodium fluoride. Modest renovations were made to the existing building with the addition of a new laboratory space. A masonry restoration component of the project included repair of significant sections of the brick façade and replacement of steel lintels over several windows. The original plant is aged and has design components that do not meet current design standards. Examples include the location of the high-service pumps in an area subject to flooding and having only a single backwash pump. There are provisions to backwash from the distribution system, but this is not thought to be something that could be done readily or reliably.

At the time of the 2004 project, the water supply consisted of the Plant Wells, Local Well 1, the Osborn Hintz Wells, and the Palmer Wells. We understand the City has investigated additional well supply at the Vandekarr site and the Juniper Street and Hintz Well expansion. Well supply is an important focus of the current study.

The finished water reservoir is thought to have been constructed at the time of the original plant along with the related pipe and valves. The yard piping is configured to allow the wells to be directed to the suction wells for pumping untreated water directly into the distribution system; however, the RFP states that some of the valves are known to require replacement. Therefore, we presume it may not be possible to reliably isolate the reservoirs in the event of a failure. The reservoir study required in the RFP would address this issue in addition to the overall concept of adding reservoir redundancy, reliability, and reservoir replacement options.

The RFP requires a study on filter backwash water and filter-to-waste water reuse. The reuse of wash water, especially filter-to-waste water, may be appealing since it would reduce the amount of raw water needed and it is already pH conditioned, which would reduce chemical use. The amount of reclaim is limited to 10% of forward flow by the regulations. Use of the original treatment tanks for backwash reclaim equalization was considered during the design of the 2004 study. A challenge to this approach is that it would bring the plant under the requirements for surface water treatment unless the tanks were covered. This is a costly option, particularly for an existing tank that has been exposed to the weather and is likely at the end of its useful life.

The water system has served the City well for many years but has many limitations due to age and functional limitations. The Water Master Plan will serve as a guide to the City for planning and budgeting purposes to determine funding needs and prioritize spending.

SCOPE OF SERVICES

TASK 1: ADMINISTRATION, RESEARCH, REPORTING

- Upon authorization to proceed, coordinate a kickoff meeting with the City to review project information, goals, expectations, and attend an initial tour of City water supply, treatment, conveyance, storage, and distribution facilities. The kickoff meeting and initial tour of facilities would be attended by Fishbeck's project manager and lead engineer.
- Request and review the past technical and planning documents as listed in Item B of Task 1 of the RFP.
- Request and review the past five years of monthly operating reports (MOR), the past three years of electric and natural gas bills for the major water system facilities, any available past tank inspection reports for the reservoir or storage tanks, and any available reports on filter media testing.
- Meet with City staff to discuss primary issues with the water system and existing facilities, previous recommendations for improvements, planned projects, and needs.



Deliverable: Compile issues and recommendations from past reports noting which projects were completed and which items remain unresolved. Compile issues and recommendations identified by consultant or staff not covered in the previous reports. Identify and prioritize urgent needs from the noted issues and recommendations. Summarize the findings in a technical memo and submit to the City.


TASK 2: RELIABILITY STUDY

Fishbeck will update the requested Water System Reliability Study in accordance with the requirements of the Part 12 administrative rules of the Michigan Safe Drinking Water Act (SDWA). To satisfy these requirements, the reliability study will include the following tasks.

- Summarize water usage data for the overall system and by customer class for each municipality.
- Analyze the historical water use data and population figures and review water usage records.
- Calculate estimated unaccounted water as may exist due to unmetered water uses, hydrant flushing, system leaks, etc.
- Summarize current population, service connections, and equivalent residential units (REU) data in table format.
- Summarize monthly and annual production totals for each water source (wells and river), including any water purchased from another public water supply, if applicable.
- Calculate future water use demand projections for each City system for average day, maximum day, and maximum (peak) hour demands for 5- and 20-year planning periods, in line with the requirements of the P.A. 399 rules. Summarize the basis for development of the demand projections.
- Analyze and summarize water distribution system and water quality issues based on known operational performance, such as main breaks, water quality complaint history, water pressure history, fire flow performance based on Fire Department input, etc.
- Estimate unaccounted water that may exist due to unmetered water uses, hydrant flushing, system leaks, etc.




- Verify fire flow goal criteria established by the City to be used in the fire flow modeling. Summarize in table format.
- Compile and summarize capacity of the following:
 - Firm and total pumping capacity for the wells, booster station, and high-service pumps.
 - Water treatment plant.
 - Finished water storage.
 - Back-up power system capacity for water treatment plant, wells, and booster station.
- Review the capacity information and summarize the adequacy of the water supply to meet current and future demands. Identify needs and recommendations for improvements.
- Compile a Water Shortage Response Plan based on the City's provisions for contingency in the event of a water shortage emergency. This will be based on input from the City. The City's Emergency Response Plan may be utilized as a resource in the development of this item.
- Based on the evaluations conducted, identify noted vulnerabilities to the City water supply or delivery systems.
- Evaluate impacts to the City's ability to deliver water in the event of failures.
- Summarize recommended improvements to improve reliability, including costs and benefits.

 **Deliverable:** Compile the information and evaluations prepared for Task 2 in report format and submit the Water System Reliability Study Update report to the City. Incorporate applicable review comments by the City and/or EGLE.

TASK 3: TREATMENT PERFORMANCE EVALUATION

- Summarize the data from the MORs.
- Complete a review and evaluation of the WTP's performance.
- Evaluate major unit processes.
- Identify and prioritize performance limiting factors that may adversely impact the WTP's capability to achieve compliance with the SDWA.
- Identify improvements to improve performance, including those approaches that can be implemented without significant capital improvements.
- Create Survey123 smart forms for field investigation utilizing existing equipment IDs, where available.
- Update existing GIS with information from field investigations and record drawings.

 **Deliverable:** Summarize the findings of the treatment performance evaluation and recommendations in a technical memo format and issue to the City.

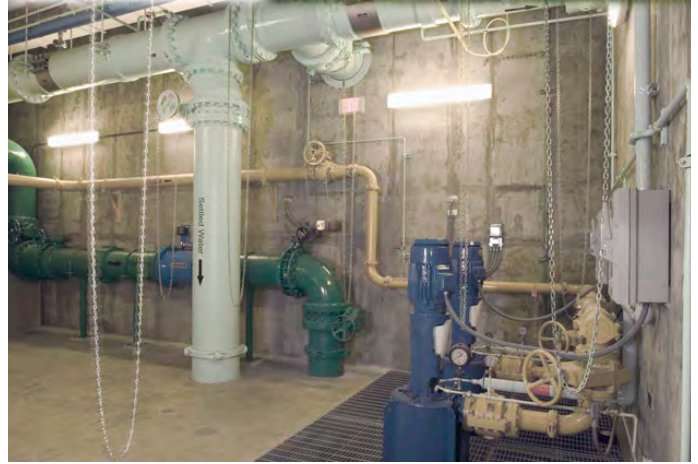


TASK 4: WATER SYSTEM GENERAL PLAN UPDATE, WATER SUPPLY MANAGEMENT ASSESSMENT

Fishbeck will update the City's General Plan by performing a hydraulic analysis and preparing a capital improvements plan as described under Part 16 of the Michigan SDWA and noted in the RFP.

ASSET MANAGEMENT PLAN COMPONENT UPDATE

- Conduct a criticality assessment considering lead service line replacements for the following sites/facilities:
 - Water supply wells and associated buildings.
 - Storage facilities and related equipment and buildings.
 - Water plant equipment, buildings, and grounds.
- Fishbeck will send a technical representative from our architectural, structural, water process, mechanical, and electrical departments to visit the noted sites/facilities and inspect the following (as applicable):
 - Access drives, parking, curbing, drainage, chemical unloading, fencing, etc.
 - Building systems including roofs, windows, walls, ceilings, floors, railings, platforms, finishes, doors, windows, structural components, drains, curbing, etc.
 - Process systems and equipment including pumps, motors, process piping, valves, fittings, hangers/supports, coatings, etc.
 - Chemical transfer and feed systems: storage tanks, ventilation, containment, supply pumps, day tanks, feeders, feed pumps, metering systems, piping and feed points, etc.
 - Mechanical systems: HVAC units, plumbing, non-process piping.
 - Electrical systems: lighting (interior and exterior), conduit and raceways (where visible), primary power feeds, switchgear, transformers, motor control centers, panelboards, starters and variable frequency drives, major motors (greater than 5 horsepower), etc.
 - Instrumentation systems: telemetry, SCADA, flow meters, level instruments, monitoring equipment, control panels, etc.
- Summarize the results of the inspection, identify deficiencies, and make recommendations for improvements.
- Identify items that may not meet current codes or design standards.
- Develop cost opinions for recommended improvements.
- Review and comment on the funding structure and rate methodology noted in the City's existing Water Asset Management Plan.




HYDRAULIC ANALYSIS UPDATE

- Request and review the City's current water system hydraulic model.
- Update the model for system improvements or modifications that were made since the model was last updated as identified by the City.
- Develop and submit a calibration plan to the City for review and comments.
- Provide one day of field testing for model calibration. This would typically include 8 to 10 hydrant flow tests utilizing 4 to 5 hydrants for each test. Record flow and pressure data for model calibration.
- Calibrate the model to rectify estimated flows and pressures to actual conditions within pressure tolerances appropriate for the analysis.
- Complete hydraulic analysis of the distribution system using the calibrated hydraulic model.
- Evaluate model runs and identify deficiencies relative to pressure and fire flow criteria.
- Evaluate system improvements needed to reduce or eliminate deficiencies. Demonstrate with model output the ability of the system with the recommended improvements to:
 - Maintain 35 psi minimum pressure under normal operating conditions at maximum day demand.
 - Meet maximum day demand under fire flow demand conditions.
 - Maintain 20 psi under fire flow demand conditions.

- Complete model runs and prepare drawings for graphical representation for the following scenarios:
 - Pressure contours at current maximum hour demand.
 - Fire flow contours at current maximum day demand.
 - Pressure contours at projected 5-year and 20-year maximum hour demand.
 - Pressure contours at projected 5-year maximum hour demand with 5-year recommended improvements.
 - Pressure contours at projected 20-year maximum hour demand with 20-year recommended improvements.
 - Fire flow contours at projected 5-year and 20-year maximum day demand.
 - Fire flow contours at projected 5-year maximum day demand with 5-year recommended improvements.
 - Fire flow contours at projected 5-year maximum day demand with 20-year recommended improvements.
- Develop a pipe inventory to satisfy the requirements of the general plan in conjunction with input from the City on pipe materials and age.
- Develop required mapping documents to satisfy the requirements of Part 16 of PA 399 to include:
 - Water mains (location, size, material, age).
 - Valves.
 - Hydrants.
 - Storage tanks (location and capacity).
 - Treatment Plant.
 - Wells.
 - Booster Pump Stations.
 - Pressure District/Service Area boundaries.


CAPITAL IMPROVEMENT PLANS

- Prepare a 5-year and 20-year capital improvements plan with a list of prioritized recommendations and estimated costs. The capital improvements plan will consider the following:
 - Performance of the system, including pressure, fire flow, history of main breaks, size, age and material of piping, water quality, etc.
 - Capital projects being considered for utility or road improvements. The goal would be to coordinate water distribution infrastructure upgrades in conjunction with planned capital projects to achieve the desired system performance and minimize costs.
- Review the recommended capital improvements with the City and prioritize the items based on input received.

 **Deliverable:** Incorporate the evaluations conducted and information generated as part of this task into an updated General Plan report and submit it to the City. Incorporate applicable review comments by the City and/or EGLE.

WATER SUPPLY MANAGEMENT ASSESSMENT

Fishbeck's lead engineer and hydrogeologist will review the City's drinking water supply and provide an overall assessment. The evaluations will identify improvements, both capital and operational, that might improve reliability, reduce costs, or reduce energy. Consideration will be given to regional cooperation with current customers or other nearby communities as applicable.

 **Deliverable:** Summarize the findings in a technical memo and submit to the City.

"Through all the phases of this Project, Fishbeck has been an integral part of the project team and has served as our trusted advisor. They worked with the City of St. Louis in all phases of the project as well as the formation of the Gratiot Area Water Authority (GAWA). When it came time for a professional services contract for GAWA, it was Fishbeck that was awarded the work as the project engineer. This was a result of their wide-ranging areas of expertise and proven track record of service to the Cities of Alma and St. Louis. They have consistently met and in many cases exceeded expectations with a strong commitment to their client's success."

- Kurt Giles
Gratiot Area Water Authority


TASK 5: STUDY OF ALTERNATIVE ANALYSIS – RESERVOIR REPLACEMENT

An engineering analysis will be conducted for reservoir replacement as noted in the RFP. New construction of buried finished water reservoirs is far more difficult to get approved under the current regulatory climate. This can be done but requires *tank-within-a-tank* double wall construction. This can be accomplished by creating a walkway around the perimeter of the buried walls and using a liner system in the tank interior. Both are expensive to construct.

The approach preferred by regulators is to use aboveground storage reservoirs; however, such a configuration at Owosso would require a pumping step after the filters to fill the tank. The pumps could be installed on the effluent of each filter, or on the common piping leading to the reservoirs. Space limitations in the existing filter pipe gallery pose challenges for installation and maintenance access. The use of aboveground tanks would also change the hydraulics of the high-service pumps.

The study will consider options to inspect the existing tanks to determine if their continued use is feasible. Inspection would be best accomplished by taking the tank out of service, but this would require either bypassing the plant and pumping untreated water directly to the distribution system or bypassing the reservoir, which would decrease the total CT. Either approach would require careful coordination with the plant operations staff and EGLE to verify it was feasible and develop contingency plans. An alternate approach would be to conduct an inspection with divers. Although a thorough inspection of the reservoir would be somewhat expensive and difficult, it is recommended considering the criticality of the tank and the potential for cost savings depending on the condition of the current tanks. Inspection of the tanks is outside the scope of the study.

In addition to consideration of rehabilitation or replacement of the existing tank, improvements to finished water storage should consider redundancy so there is not a single point of failure for storage. This will be considered in the alternatives analysis.


 **Deliverable: Summarize the engineering evaluations and alternatives analysis in a technical memo including conceptual capital costs and lifecycle analysis (20-year present worth).**

TASK 6: STUDY OF FILTER WASH WATER AND FILTER-TO-WASTE REUSE OPPORTUNITES

An engineering analysis will be conducted for filter wash water and filter-to-waste reuse opportunities as noted in the RFP. Fishbeck will review available City planning studies, design memoranda, as-built drawings, and operations records to better understand the City's filter backwash water system, including treatment and filtration facilities, consumption records, regulatory documents, and usage schedules. Typical annual backwash and filter-to-waste volumes will be compiled for the past five years from the MORs to determine economic benefits to reclaiming filter wash water and/or filter-to-waste water. The analysis will consider previous evaluations and discussions with City staff on feasibility, operations, and control and monitoring of the systems.



The analysis will identify potential use of filter-to-waste water to the head of the existing system and evaluate the technical, logistical, regulatory, and water quality issues associated with such use and the extent to which the existing system would constrain such uses. Some communities that reclaim opt to only reclaim filter-to-waste to limit the amount of removed contaminants being reintroduced into the process flow stream. Some communities that reclaim backwash water (or have the potential to), have tanks configured to draw from the top of the backwash equalization tank for the same purpose. The analysis will consider different options for reclaim and list pros and cons of each. A summary will be provided of the feasibility of each option considered, which will include an analysis of constructability.

 **Deliverable: Summarize the engineering evaluations and alternatives analysis in a technical memo including conceptual capital costs and lifecycle analysis (20-year present worth).**

DELIVERABLES

Draft report: An electronic copy of the draft report will be submitted to the City for review/comment and for distribution to EGLE by the City (as applicable).

Final report: Two hard copies of the final report, including one copy for the EGLE will be provided. An electronic copy in PDF format will be made available. One copy of the final model will be provided, if desired.

SCHEDULE

We understand the City desires the draft reports for the WMP to be complete within six months of authorization to proceed. However, based on the magnitude of the scope of services, the involvement of EGLE (with associated review time), and considering that some of the field work will be weather dependent, we suggest 12 months to complete the draft of all studies.

We note also that some of the tasks, or parts of tasks, are dependent on other tasks. As such, the order that tasks are completed may not follow the order listed in the RFP or the proposal. For example, Task 2.F from the RFP requests costs for improvements to improve reliability. This information may not be able to be fully developed until the conditions assessments from Task 3 are completed.

ASSUMPTIONS

This proposal is based on the following assumptions.

- The City will provide studies, reports, drawings, and the model to be updated as part of the WMP in their native file formats.
- Fishbeck will be provided a geodatabase of the existing GIS system.
- Calibration of the model assumes one day of hydrant flow testing: An engineer from Fishbeck will lead the flow testing in the field. We assume two to three City staff will be available to assist with the respective hydrant flow testing. Fishbeck will provide electronic pressure data recorders to monitor hydrant flow test pressure data.
- Water main, valve, and hydrant locations displayed on the General Plan Map will be approximate based on the data provided to Fishbeck and the spatial accuracy of the current hydraulic system model mapping. The size, material, and age data will be indicated based on data provided by the City.
- Fire flow goals will be provided by the City.
- Costs for sampling and testing the filter media were not included in this study but can be provided as additional services if recommended based on the review of filter performance data.
- We note that the required deliverables listed in the RFP do not include an update of the City's entire Water Asset Management Plan. We understand that updates would be made to components of the City's Water Asset Management Plan as described in the RFP, but that the Water Asset Management Plan would not be reissued as part of the project.
- Where reference is made to Project Plan deliverables in the RFP, it is our understanding that the deliverables will include the alternative analysis and cost components suitable to be inserted into a typical Project Plan, but not include an entire Project Plan report or related public hearing presentations.
- Site evaluations of existing facilities conducted as part of the project will be limited to nonconfined spaces that are accessible/visible without a ladder. Confined space entries can be conducted as additional services, if needed.
- **Meetings:** The proposal is based on one kickoff meeting, one meeting with City staff to discuss previous reports and known system deficiencies, two progress meetings with the City, and two days of site visits with a member from Fishbeck's technical disciplines to inspect and evaluate the WTP and other water system facilities.

PROFESSIONAL SERVICES FEE

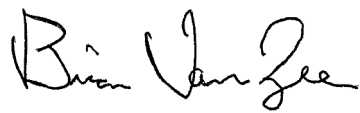
Fishbeck proposes to complete the scope of services Task 1 through Task 6 to be billed on a lump-sum basis for \$155,000.

LABOR CLASSIFICATION	PROJECT TASK HOURS					
	TASK 1	TASK 2	TASK 3	TASK 4	TASK 5	TASK 6
PRINCIPAL		10	6	10	10	10
SENIOR ENGINEER	20	55	190	60	45	45
MID-STAFF ENGINEER	30	150	20	120	40	40
PRODUCTION SUPPORT			24	20	16	16
GIS SPECIALIST	4	30	10	30	12	12

We have enclosed our standard billing rates for professional services, which provides a breakdown of hourly rates by labor classification.


We have read and understand the City’s RFP and are pleased to provide this proposal to complete the City’s Water Master Plan. If you need further information or would like to discuss our proposal in more detail, please do not hesitate to contact us.

Sincerely,



Brian Van Zee

Project Manager | Senior Water and Wastewater Engineer



John Willemin, PE

Senior Vice President | Principal



1515 Arboretum Drive, SE
Grand Rapids, Michigan 49546
616.575.3824 | fishbeck.com

Rate Schedule

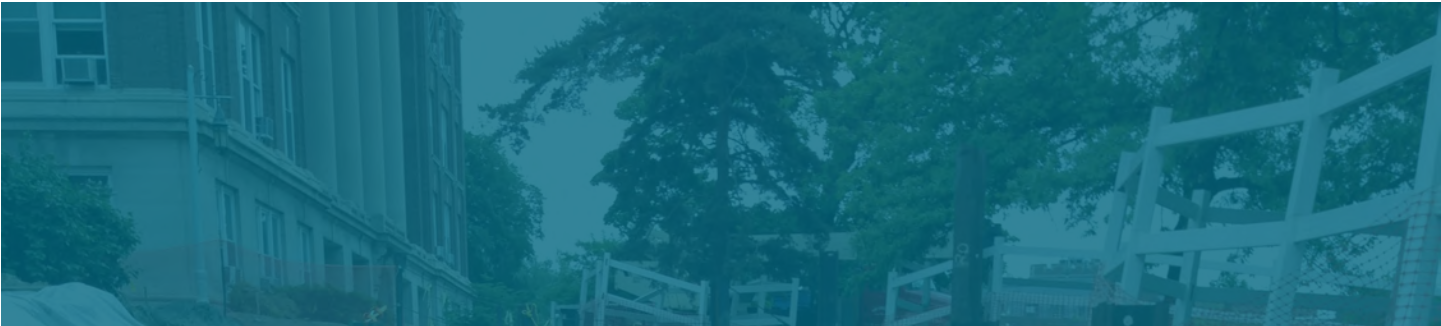
June 12, 2021

Principal	\$245
Architect Construction Engineer/Manager/Administrator Engineer Estimator Geologist Hydrogeologist Industrial Hygienist Interior Designer Project Manager Scientist Surveyor	
Senior Level	\$145-\$237
Mid Level	\$126-\$145
Staff Level	\$86-\$126
Architectural Specialist Engineering Specialist Environmental Specialist Health & Safety Specialist Operations Specialist Technical Specialist Project Superintendent Survey Specialist	
Senior Level	\$145-\$214
Mid Level	\$106-\$145
Staff Level	\$83-\$106
Technician	
Senior Level	\$112-\$132
Mid Level	\$98-\$112
Staff Level	\$74-\$98
Production Support	\$86
Photocopies	\$0.10/Copy
Mileage/Passenger Vehicles	\$0.70/Mile
Field and Service Vehicles	\$0.95/Mile (\$37/day min.)
Equipment Schedule	Separate Schedule
Expenses and Outside Services	Cost Plus 10%

Compensation to be at one and one-half times the hourly rate for approved overtime.

Invoices are rendered every four weeks and payment is due upon receipt. A service charge of 1% per four-week period is added to accounts unpaid after 28 days from date of billing.

6/2021



APPENDIX A — RESUMES





JOHN WILLEMIN, PE

SENIOR VICE PRESIDENT | PRINCIPAL

John is responsible for the technical leadership of the water and wastewater engineers assigned to projects. He has significant experience in report preparation, design, specifications and contract documents, and construction coordination. John specializes in project management and design of complex water and wastewater treatment systems. He has been involved in numerous treatment plant renovation and expansion projects, new treatment plants, and several groundwater remediation projects

YEARS OF EXPERIENCE

24 years — Fishbeck

28 years — total

EDUCATION

MS in Civil Engineering,
Michigan Technological University

BS in Civil Engineering,
Michigan Technological University

REGISTRATIONS/ CERTIFICATIONS

Professional Engineer – Michigan,
Indiana, Wisconsin, Ohio,
Kentucky

MEMBERSHIPS

American Water

Works Association

- Strategic Partnerships Council
Chair (2019-Present)
- Government Affairs Council
(2018-Present)
- Michigan Section
Chair (2016/2017)

West Michigan Water
Works Association

National Society
of Professional Engineers

Water Environment Federation

Michigan State University
Department of Civil and
Environmental Engineering

- Professional Advisory
Board (2012-2018)

EXPERIENCE

CITY OF OWOSSO, MICHIGAN

Upgrades to the 6-MGD water softening plant, including new treatment tanks, chemical feed systems, and existing building restoration.

CITY OF SYLVANIA, OHIO

Water supply study evaluating regional water supply alternatives for 6.5-, 18-, 40-, and 60-MGD capacity.

CITY OF ST. LOUIS, MICHIGAN

Water system master plan study.

LAKE CHARTER TOWNSHIP, MICHIGAN

Water system master plan study.

LANSING BOARD OF WATER AND LIGHT, LANSING, MICHIGAN

Water plant evaluation study for 40-MGD Dye and 10-MGD Wise Road softening plants.

CITY OF LUDINGTON, MICHIGAN

Water system reliability study.

CITY OF SOUTH HAVEN, MICHIGAN

Water distribution system reliability study.

CITY OF ST. JOSEPH, MICHIGAN

Water distribution system model update and water system reliability study.

CITY OF IONIA, MICHIGAN

Reliability study and master plan.

SAGINAW CHIPPEWA INDIAN TRIBE | MT. PLEASANT, MICHIGAN

Water system master plan update.

HURON SHORE REGIONAL UTILITY AUTHORITY | EAST TAWAS, MICHIGAN

Reliability study and master meter study.

CITY OF PORTAGE, MICHIGAN

Reliability study and evaluation of additional storage and pumping capacity to increase fire flows.

CITY OF KALAMAZOO, MICHIGAN

Water system strategic plan for the City and customer communities.

EAST LANSING-MERIDIAN WATER AND SEWER AUTHORITY, MICHIGAN

Long-term planning study.

JOHN WILLEMIN, PE

SENIOR VICE PRESIDENT |
PRINCIPAL

CITY OF GRAND LEDGE, MICHIGAN

10.8-MGD pump station and 0.75-MG, prestressed concrete, ground level storage tank.

CITY OF IONIA, MICHIGAN

Rehabilitation of existing 1-MG ground level storage tank.

CITY OF WYOMING, MICHIGAN

5-MG prestressed concrete ground level storage tanks.

CITY OF LUDINGTON, MICHIGAN

- Expansion of existing 3.2-MGD conventional plant to 8 MGD with high rate sedimentation.
- Two conventional gravity filters.
- Pumping system improvements.
- Intake evaluation.
- Treatment feasibility study.

GRATIOT AREA WATER AUTHORITY | ALMA, MICHIGAN

- Expansion of existing 4-MGD lime softening plant to 6 MGD.
- 1-MG reservoir.
- Backwash storage and pumping facility.
- Pumping and chemical feed system improvements.

CITY OF SOUTH HAVEN, MICHIGAN

- 7-MGD conventional treatment plant with highrate settling.
- Raw water pumping station.
- Water plant reliability and capacity expansion study.
- Design for 15-MGD water supply intake.

CITY OF ST. JOSEPH, MICHIGAN

- 20-MGD intake and shore well pumping station.
- Filter underdrain and media replacement project.
- Facilities, operation, and processes assessment for existing 16-MGD treatment plant, including capacity analysis to expand treatment to 20 MGD.

LAKE CHARTER TOWNSHIP, MICHIGAN

- 3-MGD membrane filtration plant.
- WTP and intake study.
- 1-MG ground level finished water storage tank.

CITY OF MUSKEGON, MICHIGAN

WTP reliability study update.

CITY OF HOLLAND, MICHIGAN

- Water treatment feasibility study for 20-MGD membrane plant.
- Bulk chemical storage study.

CITY OF NILES, MICHIGAN

Design of a new 2.6-MGD iron removal treatment facility for the City's groundwater supply.

CITY OF NEW BALTIMORE, MICHIGAN

Plate settler pretreatment system and membrane filtration system process design for plant expansion from 2 to 6 MGD.



YEARS OF EXPERIENCE

6 years — Fishbeck

25 years — total

EDUCATION

BS in Civil Engineering, Michigan State University

AS in Engineering Drafting and Design, Lansing Community College

BRIAN VAN ZEE

SENIOR WATER & WASTEWATER ENGINEER

Brian has experience in the design of water and wastewater systems, sanitary sewers, storm drainage, water mains, roadways, and site development with municipalities and private developers. His field experience includes serving as site inspector for CSO and wastewater projects, site topographic surveys, and construction staking.

EXPERIENCE

WATER PROCESS

CITY OF COLDWATER | MICHIGAN HIGH SERVICE PUMP VFD & GENERATOR

Replacement of high service pumps, addition of VFDs and generator at water plant.

RELIABILITY STUDY

Water system reliability study.

VILLAGE OF SUNFIELD | MICHIGAN

Water reliability study.

WATER DISTRIBUTION

CITY OF ALMA, MICHIGAN WELL NO. 8 TRANSMISSION MAIN

Design of 4,000 lf of water main, including directionally drilling 800 lf under the Pine River.

WELL 2A TRANSMISSION MAIN

Project connected well house to the WTP and included trenchless construction along a major roadway and a river crossing.

VILLAGE OF SUNFIELD, MICHIGAN WATER TOWER DESIGN

Design of a 300,000-gallon water tower and approximately 1,000 lf of water main.

GENOA TOWNSHIP, MICHIGAN OAK POINTE WATER EXPANSION

Design of a 500,000-gallon ground water storage tank and site layout to serve a residential service district that was experiencing high peak hour flows in the summer.

LIVINGSTON COUNTY WATER AUTHORITY | HOWELL, MICHIGAN

Design of Phase I water system improvements and well upgrades.

MERIDIAN TOWNSHIP, MICHIGAN

Design of 1,500 lf of water main including jack and boring underneath Grand River Avenue.

COLDWATER BPU | COLDWATER, MICHIGAN EASTSIDE UTILITIES

Design of a 300,000-gallon water tower, water booster station, and miscellaneous water main improvements.

S. CIRCLE

1000 lineal feet of water main, and complete roadway reconstruction.

BRIAN VAN ZEE**SENIOR WATER &
WASTEWATER ENGINEER****VILLAGE OF QUINCY | MICHIGAN****WATER MAIN REPLACEMENT**

Replacement of approximately 5,000 feet of water main on East Jefferson, Fulton, Colfax, and Orange. CDBG ICE funding.

CITY OF LESLIE, MICHIGAN**WATER MAIN REPLACEMENT**

Replacement of approximately 6,200 feet of water main on East Jefferson, Fulton, Colfax, and Orange. CDBG ICE funding.

WASTEWATER COLLECTION**CITY OF COLDWATER, MICHIGAN****SEPTAGE RECEIVING STATION**

New septage receiving station, including a precast building and wash bay.

EASTSIDE UTILITIES

Rehab of an 800-gpm sanitary pump station.

MONTGOMERY & CIRCLE DRIVE

3,000 lineal feet of CIPP lining.

CITY OF LANSING, MICHIGAN**SSO**

Responsible for updating City base map in AutoCAD and Arcmap.

WET WEATHER CONTROL PLAN

Plan includes an overall system model update based on flow metering at over 60 locations, CSO improvements, pump station improvements, and a comprehensive plan to address CSO/SSO issues over the next 20 years.

GENERAL CIVIL**CITY OF COLDWATER | MICHIGAN****WASHINGTON AND SPRAGUE**

6,000 lineal feet of sanitary, storm, and water main including complete roadway reconstruction.

MICHIGAN AVE. US 12 TO SMITH

2,700 lineal feet of water main, sanitary sewer repairs, and roadway reconstruction.

WATERMAN AVE

500 lineal feet of 30 feet deep sanitary, storm, and water main including complete roadway reconstruction.

HARRISON AND WEST MONTGOMERY

3,000 lf of water main, sanitary and storm repairs, complete roadway reconstruction.



MARK PARSLEY, PE

SENIOR WATER & WASTEWATER ENGINEER

Mark is a design engineer in the engineering and construction industry. His experience includes municipal and industrial water and wastewater treatment projects. He has provided engineering, construction assistance, and construction inspection for various projects, including water and wastewater treatment, pumping, and water distribution systems. In addition, he has experience in stormwater and irrigation projects.

EXPERIENCE

CITY OF GRAND RAPIDS, MICHIGAN

LAKE MICHIGAN WATER FILTRATION PLANT

- Design and construction phase engineering for improvements to existing gravity filters including concrete restoration and waterproofing, new underdrains with media retainers, dual media replacement, and new surface wash system. Design and construction phase services for concrete restoration and filter improvements.
- Design of new residuals handling improvement system to replace existing lagoons. Includes clarification of backwash washwater, sludge thickening, mechanical dewatering, and associated pumping and piping for conveyance of approximately 5 million pounds of wet solids per day.
- Design of 64-MGD pretreatment improvements system, including horizontal flocculation, inclined plate settlers, and sludge collection systems.
- Design of replacement of 85 MGD of horizontal paddle wheel flocculators in existing flocculation/sedimentation basins.
- Rehabilitation of four high service pumps, including two 2500hp pumps, one 1500hp pump, and one 1250hp pump. Includes new impellers, shafting, motors, medium voltage VFD, cone valve hydraulic control panels, and associated instrumentation and controls.

CITY OF LUDINGTON, MICHIGAN

WATER TREATMENT PLANT EXPANSION

Design of WTP expansion from 4 to 8 MGD, includes new pretreatment improvements system including horizontal flocculation, inclined plate settlers and sludge collection systems. Design of new filter effluent and high-service pumps. Design of new chemical feed systems including sodium hypochlorite, alum, and fluoride.

MICHIGAN STATE UNIVERSITY | EAST LANSING, MICHIGAN

Design of new 8 MGD iron removal water treatment plant and 2 MG composite elevated storage tank. Include iron filtration system, chemical feed, and instrumentations and controls.

OTTAWA COUNTY ROAD COMMISSION | GRAND HAVEN, MICHIGAN

NORTHWEST OTTAWA WTP

Provided plant optimization services including determining energy intensity curves for low-service pumps and plant rate evaluation/optimization.

LANSING BOARD OF WATER & LIGHT, MICHIGAN

WISE ROAD SOFTENING PLANT

Designed new overflow weirs and troughs resulting in improved sedimentation and filter run performance.

CITY OF GRAND RAPIDS, MICHIGAN

BRISTOL PUMP STATION

Replacement and right-sizing of existing pumps in station to accommodate new elevated storage tank; including hydraulic modeling, pump selection, and construction documents. Provided construction phase engineering.

YEARS OF EXPERIENCE

9 years — Fishbeck

11 years — total

EDUCATION

MS in Civil Engineering,
Colorado State University

BS in Agricultural Engineering,
Purdue University

REGISTRATIONS/ CERTIFICATIONS

Professional Engineer – Michigan

MEMBERSHIPS

American Water Works
Association/Michigan Section

Michigan Water Environment
Association

Water Environment Federation

MARK PARSLEY, PE**SENIOR WATER &
WASTEWATER ENGINEER****BOOSTER D PUMP STATION**

Replacement and right sizing of existing pumps in station; including hydraulic modeling, pump selection, and development of construction documents.

COLDBROOK RELOCATION

Feasibility study and preliminary design of relocation of large water pumping station. Includes preliminary design of new-15 MGD pump station, associated distribution improvements, and energy analysis.

NORTH WALKER TANK

Design and construction engineering of new 500,000 spheroid elevated storage tank.

WILSON PUMP STATION

Design of new 6-MGD booster pump in existing station; including hydraulic modeling, pump selection, and construction documents. Provided construction phase engineering.

LIVINGSTON PUMP STATION AND RESERVOIR

Expansion of existing pump station to accommodate the relocation of a large pump station in the system.

- Hydraulic modeling to determine the optimal location and size for the new pumps.
- Design of pump station building addition that includes two 9-MGD and one 6-MGD intermediate pressure pumps.
- Replacement of existing 9-MGD and 7.25-MGD high pressure pumps in the existing pump station.
- Modifications to 80-year-old below-grade concrete reservoir which includes two new 30" suction pipes.

FRANKLIN STREET PUMP STATION

Modeling of proposed VFD to determine operating and efficiency advantages.

TRANSMISSION MAIN SURGE ANALYSIS

Hydraulic surge evaluation of the 46-inch and 60-inch finished water transmission mains. Includes evaluation of pumping operations and existing surge controls.

GREAT LAKES WATER AUTHORITY | DETROIT, MICHIGAN

Surge analysis of existing and new transmission main system network that supplies a new Northeast Flow Control Facility. Included analysis of power failure for high-service pumps and rapid valve closure in the flow control facility.

MICHIGAN STATE UNIVERSITY | EAST LANSING, MICHIGAN

Assisted in preparation of campus long-term plan for the water system. Modeled and calibrated existing water system and recommended future expansion and improvements.

CITY OF HOLLAND, MICHIGAN

Hydraulic modeling study to determine critical areas of existing transmission main system, location and sizing of new transmission main, and sizing of replacement high service pumps.

CITY OF PORTAGE, MICHIGAN

Hydraulic modeling and feasibility of new distribution system improvements to increase available fire flow to specific areas of the city.

CITY OF KALAMAZOO, MICHIGAN

Hydraulic modeling of proposed lift station locations in rapidly expanding areas of the city.

CITY OF REED CITY, MICHIGAN

Developed and calibrated hydraulic model of water system for water system reliability study.



YEARS OF EXPERIENCE

7 years — Fishbeck

8 years — total

EDUCATION

MS in Environmental Engineering, Michigan Technological University

BS in Civil Engineering, University of Michigan

REGISTRATIONS/CERTIFICATIONS

Professional Engineer – Michigan

MEMBERSHIPS

American Water Works Association/Michigan Section

COLIN MCCORKLE, PE

WATER & WASTEWATER ENGINEER

Colin has both engineering and construction experience. His engineering experiences include all phases of water, wastewater and structural projects including conceptual planning, process development, detail design, and construction. In addition, he has experience working on water and wastewater treatment plants, pumping systems, and water distribution systems.

EXPERIENCE

WATER DISTRIBUTION

CITY OF ANN ARBOR, MICHIGAN

- Hydraulic modeling analysis of the addition of an elevated water storage tank to the West High District.
- Completed water system modeling for entire system, for various operating scenarios. Developed figures with key operating parameters for water system operators to reference.

CITY OF SYLVANIA, OHIO

Conducted a study in conjunction with GLWA staff, evaluating transmission main system from the GLWA water system to serve City and potential regional partners.

GREAT LAKES WATER AUTHORITY, MICHIGAN

Hydraulic modeling of the distribution system to evaluate the hydraulics of the addition of a new flow control facility between the Water Works Park Treatment Plant and the Northeast Treatment Plant, including hydraulic transient analysis.

CITY OF COLDWATER, MICHIGAN

- Hydraulic modeling of the distribution system to evaluate the addition of a major industrial user. Water system improvements were sized and designed using the hydraulic model.
- Design and construction administration of a 3-MGD booster station.

CITY OF MOUNT PLEASANT, MICHIGAN

Analysis of potentially combining the City of Mount Pleasant's and Charter Township of Union's water system, including the hydraulics of combining the two systems, expansion of the City Treatment Plant, and evaluating water distribution system improvements needed.

CITY OF IONIA, MICHIGAN

- Distribution system modeling and field testing of distribution system to investigate system deficiencies.
- Water asset management plan development.

CITY OF GRAND LEDGE, MICHIGAN

Distribution system modeling and field testing of distribution system to investigate system deficiencies.

CITY OF SOUTH HAVEN, MICHIGAN

Distribution system modeling and development of unidirectional flushing program.

CITY OF LUDINGTON, MICHIGAN

- Distribution system modeling and evaluation of the system's pumping capabilities.
- Evaluation of needs and costs associated with refurbishment and replacement of system pumps.
- Water asset management plan development.

COLIN MCCORKLE, PE

WATER & WASTEWATER ENGINEER

CITY OF ST. LOUIS, MICHIGAN

- Aided in the preliminary design of a new 0.5-MG elevated tank as part of the GAWA project.
- Modeled water system changes as part of the GAWA project.
- Distribution system modeling and field testing of distribution system to investigate system deficiencies.

CITY OF ALMA, MICHIGAN

- Distribution system modeling and field testing of distribution system to investigate system deficiencies.
- Design of two well houses to provide more capacity for the WTP.

CITY OF MACKINAC ISLAND, MICHIGAN

- Development of a hydraulic model for the water system. Distribution system modeling and field testing of distribution system to investigate system deficiencies.
- Condition assessment of the water treatment plant and water system facilities.
- Development of a capital improvements plan for the water system and treatment plant for a 20-year period.

WATER PROCESS

MUNICIPAL

CITY OF SOUTH HAVEN, MICHIGAN

Design of a hypochlorite dilution feed.

CITY OF GRAND LEDGE, MICHIGAN

Design of an orthophosphate chemical feed system.

MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY | MUSKEGON, MICHIGAN

Evaluation and coordination of repairs to the Ott Story WTP.

CITY OF MARQUETTE, MICHIGAN

- Coordination and design of repairs to the system's water intake.
- Design of upgrades to the high service and low service pumps.

CITY OF SAINT JOSEPH, MICHIGAN

- Development of a Drinking Water Revolving Fund project plan for the City including an evaluation of the WTP and the distribution system.

CONSTRUCTION

CITY OF IONIA, MICHIGAN

Site engineer at WWTP coordinating between contractors and the client.

CITY OF ST. LOUIS, MICHIGAN

Site engineer coordinating between contractors and the client for well house construction.

CITY OF COLDWATER, MICHIGAN

Site engineer coordinating between contractors and client for construction of booster station.

**YEARS OF EXPERIENCE**

5 years — Fishbeck

5 years — total

EDUCATION

BS in Civil/Environmental Engineering, Calvin College

**REGISTRATIONS/
CERTIFICATIONS**

Professional Engineer- Michigan

Confined Space Entry Training

MEMBERSHIPSAmerican Society
of Civil EngineersAmerican Water Works
Association/Michigan Section**KERALA PORCH, PE****WATER & WASTEWATER ENGINEER**

Kerala is a design engineer with experience in municipal and industrial water and wastewater treatment and distribution. Her experience includes conceptual planning and detail design of water/wastewater projects, design and simulation hydraulic modeling, and regulatory report writing and permit applications.

EXPERIENCE**WATER PROCESS****WATER DISTRIBUTION IMPROVEMENTS | GRAND RAPIDS, MICHIGAN
PUMP STATION RELOCATION**

Design engineer responsible for hydraulic modeling of a multiple-phase pump station relocation project. This included sizing of new pumps and watermain, evaluating the current and future pressure districts, and determining sequencing of construction. Assisted meetings with other disciplines and with the client to discuss alternatives and progress of the project. Provided support for cost estimations and report writing. Provided design support for process piping and completion of contract drawings.

ASSET MANAGEMENT

Completed hydraulic modeling of the client's existing system. Determined the percentage of use of multiple assets, including pipe segments and storage tanks, for the purposed of cost allocation between multiple customer communities.

PUMPING STATIONS

Completed hydraulic modeling and provided design support for upgrading existing pumping stations.

LARGE DIAMETER TRANSMISSION MAIN ASSESSMENT

Compiled research on large diameter transmission main cleaning methods and discussed alternatives with equipment manufacturers. The project will include pressure and flow tests to estimate the C-factor of the 46-inch and 60-inch diameter transmission mains.

TRANSMISSION MAIN SURGE ANALYSIS

Completed hydraulic modeling of pressure surge events and analyzed actual data from pressure-monitoring devices. The project will include a report on potential surge scenarios.

LAKE MICHIGAN FILTRATION PLANT HIGH LIFT PUMPS

Assisted design and construction of upgrading two high lift service pumps to 2,500 HP. Coordinated with motor manufacturers to discuss equipment specifications and cost. Provided support for reviewing submitted shop drawings and specifications.

LAKE MICHIGAN FILTRATION PLANT PRETREATMENT

Provided design support for the retrofit of existing basins into sedimentation and flocculation processes. Participated in site visits and discussions with manufacturers concerning equipment specifications.

KALAMAZOO, MICHIGAN**PIPE NETWORK RELIABILITY STUDY**

Performed hydraulic modeling to verify hydrant flow tests and determine the location of future hydrants in an area of development.

WALKER, MICHIGAN**PIPE NETWORK RELIABILITY STUDY**

Provided design support for reviewing specifications and drawings of an elevated storage tank. Provided construction phase support and inspection, including working with the contractor and client to solve issues encountered during construction.

KERALA PORCH, PE**WATER & WASTEWATER
ENGINEER****WYOMING, MICHIGAN****PIPE NETWORK RELIABILITY STUDY**

Compiled research and completed a report detailing the potential cause and likelihood of failure of the existing 66-inch diameter watermain intake from Lake Michigan.

CASCADE TOWNSHIP, MICHIGAN**PIPE NETWORK RELIABILITY STUDY**

Design engineer responsible for investigating low pressure issues in an area of future housing development. Determined the cause and solution to the low pressure issues using hydraulic modeling for presentation to the client.

WASTEWATER PROCESS**VILLAGE OF BALDWIN, MICHIGAN****WASTEWATER TREATMENT PLANT EXPANSION REDESIGN**

Design engineer responsible for preparing specifications and contract drawings for capacity expansion and equipment improvements. Designed aeration equipment for EQ tanks and sludge holding tanks, aided design of grit screening and removal equipment, and aided design of expansion to the SBR system. Designed pumps and blowers for various applications in the process. Coordinated with equipment manufacturers to prepare contract specifications. Reviewed the basis of design for submittal to the EGLE.

LUDINGTON WASTEWATER TREATMENT PLANT | LUDINGTON, MICHIGAN

Provided construction phase support by reviewing shop drawings and submittals.

GERBER PRODUCTS COMPANY | FREMONT, MICHIGAN**PRETREATMENT STUDY**

Completed a preliminary study of various pretreatment technology for process wastewater. Organized wastewater sampling procedures and shipments to laboratory testing facilities.

LAND-APPLIED WASTEWATER

Provide support for annual permitting applications for monitoring of groundwater and land-applied wastewater.

WELCH'S FOOD INC. | LAWTON, MICHIGAN

Review and compile monthly Discharge Management Plans to the EGLE for irrigation wastewater. Communicate between Welch's operation and maintenance personnel, the laboratory testing facility, and the EGLE.

WASTEWATER COLLECTION**US-10 PUMP STATION | LAKE COUNTY, MICHIGAN**

Performed hydraulic modeling and calculations for improvements to the existing pump station. Provided support for the permit application presented to the EGLE.

OTHER**CURAHUASI, PERU****DEVELOPING COMMUNITY, WATER DISTRIBUTION EVALUATION**

Participated on a team evaluating the water distribution network in the mountainous area of Curahuasi, Peru. Worked with members of the community to discuss current water pressure issues and potential solutions. Prepared a hydraulic model of the system and evaluated the installation of pressure reducing valves. Prepared a design report for the municipality detailing the current system and means of improvement.



MELISSA BLASER, GISP

GIS SPECIALIST

Melissa has experience in a variety of GIS use applications including utilities, asset management, spatial analysis, and working with 3D datasets. As a GIS specialist, she designs, develops, implements, and maintains geospatial data. Melissa is proficient in Esri's ArcGIS software. Additionally, Melissa manages field operations utilizing Esri mobile applications and external GNSS devices.

EXPERIENCE

GIS/MAPPING

CITY OF MACKINAC ISLAND, MICHIGAN RELIABILITY STUDY

Developed a GIS system using the Esri Local Government Information Model for water distribution. GPS data and record documents were used to create the water distribution system. Provided AutoCAD support in creating schematics of valve vaults throughout the distribution system. Final maps assisted field personnel in locating the water features and were imported into a hydraulic model of the system.

CITY OF TRENTON, MICHIGAN WATER ASSET MANAGEMENT PLAN

Built a GIS based on surveyed structures and AutoCAD drawings files. System criticality was assessed using GIS to determine system Consequence of Failure, Probability of Failure, and Business Risk Exposure. Deployed curb stop collection utilizing EOS GNSS receivers paired with iPads running Esri's Collector app.

AS-NEEDED GIS SUPPORT SERVICES

Update GIS for City on as-needed basis. Provide training on Esri's ArcGIS software and support field crews in field collection. Deploy web maps for internal use.

CITY OF RIVERVIEW, MICHIGAN WATER ASSET MANAGEMENT PLAN

Built a GIS based on surveyed structures and AutoCAD drawing files. System criticality was assessed using GIS to determine system Consequence of Failure, Probability of Failure, and Business Risk Exposure.

AS NEEDED GIS SUPPORT SERVICES

Maintain contact with City staff on GIS operations. Update GIS on annual basis. Deploy field apps and monitor field collection. Training for City staff on EOS GNSS units and software. Coordinate GIS infrastructure with CMMS vendor on behalf of City. Conducted LiDAR point cloud analysis of flooding locations, provided City with 3D model of LiDAR in ArcPro.

CITY OF GIBRALTAR, MICHIGAN WATER ASSET MANAGEMENT PLAN

Built a GIS based on surveyed structures and AutoCAD drawing files. System criticality was assessed using GIS to determine system Consequence of Failure, Probability of Failure, and Business Risk Exposure.

CITY OF FLAT ROCK, MICHIGAN WATER ASSET MANAGEMENT PLAN

Built a GIS based on surveyed structures and AutoCAD drawing files. System criticality was assessed using GIS to determine system Consequence of Failure, Probability of Failure, and Business Risk Exposure.

YEARS OF EXPERIENCE

7 years — Fishbeck
9 years — total

EDUCATION

BS in Geography with GIS
and Urban Planning Emphasis,
Grand Valley State University

REGISTRATIONS/ CERTIFICATIONS

Geographic Information
Systems Professional

MEMBERSHIPS

IMAGIN – Improving Michigan's
Access to Geographic
Information Systems

MiCAMP – Michigan
Communities and Mapping
Professionals

Geographic Information Systems
Certification Institute

MELISSA BLASER, GISP

GIS SPECIALIST

GRATIOT AREA WATER AUTHORITY | CITIES OF ALMA AND ST. LOUIS, MICHIGAN **RAW WATER TRANSMISSION MAIN**

Provided maps of proposed raw water transmission mains. Provided parcel information and contact information for parcel owners that would be impacted by the proposed transmission mains.

CITY OF HARRISON, OHIO **WATER AND WASTEWATER GIS CONVERSION AND SUPPORT**

Updated utility system maps to current Esri ArcGIS format. Developed a record drawing location and management system and provided interactive web mapping application for City staff. Continuing to offer GIS support on as-needed basis.

GROSSE ILE TOWNSHIP, MICHIGAN **WASTEWATER ASSET MANAGEMENT PROGRAM**

Developed a GIS by converting CAD to the current Esri Local Government Information Model. Designed mobile field applications for Township staff to GPS over 1,000 sanitary manholes using EOS GNSS receivers with real-time kinematic correction. Continued training on field collection and Esri ArcPro software.

CITY OF FARMINGTON HILLS, MICHIGAN **STORMWATER MANAGEMENT PLAN**

GIS mapping to provide decision making maps for engineers to assess stormwater management opportunities within the City.

CULVERT ASSESSMENT

GIS support for hydrologic analysis of culverts. Soils, land use, and tributary drainage delineations were used to determine runoff curve numbers for multiple culverts throughout the City.

MACOMB COUNTY PUBLIC WORKS OFFICE, MICHIGAN **COUNTY DRAIN GIS UPDATE**

Utilizing a replica geodatabase checked out from Macomb County, updated all county drain linework. All open and enclosed County drains were updated. Data schema changes were made in collaboration with the Macomb County GIS. Identified areas throughout the County that have been developed, and updated drain centerline locations based on as-constructed drawings.

GREAT LAKES WATER AUTHORITY | DETROIT, MICHIGAN **SEWER SHARES ASSESSMENT**

GIS support for calculating unknown diameters of wastewater pipes based on pipe shape and provided measurements. Calculated diameters were used to gain a greater understanding of contributing sewers in each meter district. Mapping support for determining sewer ownership.

VILLAGE OF BALDWIN, MICHIGAN **WASTEWATER SAW ASSET MANAGEMENT PROGRAM**

Developed a GIS system using the Esri Local Government Information Model that incorporated the Village of Baldwin, and Yates Township wastewater infrastructure. Links of record drawings, inspections, and photos are enabled allowing users to interact with the map. Documents of lateral connections were linked to servicing parcels.

CITY OF HOLLAND, MICHIGAN **STORMWATER SAW ASSET MANAGEMENT PROGRAM**

GIS mapping support for the stormwater collection system. Linked City files to GIS, updating features with current data. Created a series of maps for the overall collection system and specifically the Wildwood District.

MERIDIAN CHARTER TOWNSHIP, MICHIGAN **WASTEWATER ASSET MANAGEMENT PLAN**

Reviewed sewer televising videos documenting deformities and inflow/infiltration. Assessed sewer laterals and updated GIS to show parcels that correspond with the lateral connection's condition.

**YEARS OF EXPERIENCE**

9 years — Fishbeck

10 years — total

EDUCATIONBS in Electrical Engineering,
Western Michigan UniversityMS in Electrical Engineering,
The Ohio State University**REGISTRATIONS/
CERTIFICATIONS**

Professional Engineer – Michigan

LEED Accredited Professional
Building Design + Construction**MATT STACK, PE, LEED AP BD+C****SENIOR ELECTRICAL ENGINEER**

Matt is a project engineer responsible for design and coordination of power, lighting, security, fire alarm, emergency power, and special systems for a variety of client types.

EXPERIENCE**WATER/WASTEWATER PROCESS****CITY OF HOLLAND, MICHIGAN****WTP**

Design of new 480V switchboard and VFDs to feed new high-service pumps.

WAVERLY PUMP STATION

Design of new 480V service entrance equipment and VFDs to feed new pumps.

WWTP

Distribution, lighting, and SCADA changes to multiple existing buildings on campus to facilitate implementation of a new wastewater process.

CITY OF GRAND RAPIDS, MICHIGAN**LIVINGSTON PUMP STATION**

Designed addition to the existing pump station that included lighting, distribution, and SCADA.

FRANKLIN STREET PUMP STATION

Existing facility requiring the replacement of existing 480V pump motor starters with VFDs, upgrades to existing lighting, and SCADA system.

LAKE MICHIGAN FILTRATION PLANT | GRAND HAVEN, MICHIGAN

- Replaced existing medium voltage switchgear and VFD for medium voltage pumping application.
- Replaced multiple 480V motor control centers to facilitate new water processes.
- Changes to existing SCADA system to incorporate multiple new processes.

CITY OF LUDINGTON, MICHIGAN**WTP**

Distribution, lighting, and SCADA changes to facilitate implementation of a new water process.

WWTP

Distribution and lighting changes to facilitate implementation of a new wastewater process. Design of an entirely new SCADA system with Wonderware interface for plant control and monitoring.

LANSING BOARD OF WATER AND LIGHT | LANSING, MICHIGAN**DYE WATER PLANT**

Distribution, lighting, and SCADA system changes to facilitate a new dust collection system.

VILLAGE OF INDIAN HILL, OHIO**WTP**

Upgrades to existing facility power distribution to provide better reliability. Design included overhead distribution design.

CITY OF LANSING, MICHIGAN**FRANCES PARK PUMP STATION**

Distribution changes and VFD additions to facilitate replacement of existing pumps in this large sanitary lift station.

MATT STACK, PE, LEED AP BD+C

SENIOR ELECTRICAL
ENGINEER

CITY OF FAIRBORN, OHIO

SOUTHEAST LIFT STATION IMPROVEMENTS

Complete facility redesign to incorporate new pumps. Designed new utility and standby power distribution, lighting, and SCADA changes.

OFFICES

LANSING BOARD OF WATER & LIGHT, MICHIGAN

REO TOWN HEADQUARTERS

40,000-sf interior fit-out consisting of lobby, office collaborative, meeting, and open office environments.

EDUCATIONAL

GRAND VALLEY STATE UNIVERSITY | ALLENDALE AND GRAND RAPIDS, MICHIGAN

RALEIGH J. FINKELSTEIN HALL

Design of a new 82,000-sf academic facility for the expansion of health programs.

HOLTON-HOOKER LEARNING & LIVING CENTER

Programming, site analysis, and design of a new campus housing facility.

P. DOUGLAS KINDSCHI HALL OF SCIENCE

Programming, planning, and design for a new 151,000-sf science laboratory building.

LAKER MARKETPLACE

New food court and bookstore.

KLEINER COMMONS

Renovation and expansion of the food service and seating areas of this campus dining facility.

WESTERN MICHIGAN UNIVERSITY | KALAMAZOO, MICHIGAN

Site design for Fountain Plaza.

PARKING STRUCTURES

GERALD R. FORD INTERNATIONAL AIRPORT | GRAND RAPIDS, MICHIGAN

Lighting design for roof addition to existing parking deck.

INDUSTRIAL

MANE INC. | LEBANON, OHIO

CORPORATE HEADQUARTERS AND FLAVORS PLANT

New 135,000 sf, 2 story research and development building. The building included multiple labs and research and design areas, a pilot plant for small batch production, and office and conference areas.

MANUFACTURING PROCESS

SARA LEE | ST. JOSEPH, MISSOURI

Addition to existing building and implementation of new manufacturing process.

ABBOTT LABS | COLUMBUS, OHIO AND ALTAVISTA, VIRGINIA

Distribution and lighting for new manufacturing process at existing facilities.



CARL OTTE, PE

SENIOR STRUCTURAL ENGINEER

As Structural Director of Engineering, Carl's primary responsibilities include executing quality control procedures and performing or assigning quality reviews, setting fees, supporting marketing efforts, and maintaining the structural design and graphics standards.

Carl has vast experience in structural engineering design, project management, and construction administration on a wide variety of projects. He is primarily involved with structural design utilizing steel, reinforced concrete, and masonry, but has also designed timber structures. His experience encompasses all phases of the project including schematic design, preparation of construction documents, and construction administration.

YEARS OF EXPERIENCE

38 years — Fishbeck

38 years — total

EDUCATION

Advanced AutoCAD, AutoLISP,
and AutoCAD Customization
Training

BSE in Civil Engineering,
Calvin College

REGISTRATIONS/CERTIFICATES

Professional Engineer – Michigan,
Arizona, Indiana, Kansas,
Nebraska, Utah

MEMBERSHIPS

American Concrete Institute

American Institute
of Steel Construction

American Society
of Civil Engineers

National Society of
Professional Engineers

EXPERIENCE

WATER PROCESS

LAKE TOWNSHIP, MICHIGAN

WTP improvements and tank design.

CITY OF SOUTH HAVEN, MICHIGAN

Structural design and BIM modeling for water filtration plant.

CITY OF GRAND RAPIDS, MICHIGAN LMFP PRETREATMENT IMPROVEMENTS

Structural design.

CITY OF LUDINGTON, MICHIGAN LUDINGTON WTP PRETREATMENT IMPROVEMENTS

Structural design.

WATER DISTRIBUTION

CITY OF ROCKFORD, MICHIGAN

Pump station.

CITY OF CEDAR SPRINGS, MICHIGAN

Well house structural design.

STORMWATER

CITY OF GRAND RAPIDS, MICHIGAN

Diversion chamber designs.

WASTEWATER PROCESS

CITY OF SCHOOLCRAFT, MICHIGAN

Structural design of treatment facility.

CITY OF SANDUSKY, MICHIGAN

Wastewater treatment building improvements and tank design.

CITY OF GRAND LEDGE, MICHIGAN

Headworks building and tank design.

MONTGOMERY COUNTY ENVIRONMENTAL SERVICES | KETTERING, OHIO EASTERN REGIONAL WATER RECLAMATION FACILITY

Concrete inspections and structural design.

CARL OTTE, PESENIOR STRUCTURAL
ENGINEER**DRYDEN ROAD PRETREATMENT FACILITY AND PUMPING STATION**

Concrete inspections and structural design.

OAKLAND COUNTY, MICHIGAN

WWTP concrete inspections and structural design.

CITY OF LEBANON, OHIO**WWTP AERATION CLARIFICATION TANKS CONCRETE WALL REHABILITATION**

Concrete inspection structural design.

INDUSTRIAL**AMWAY | ADA, MICHIGAN****NUTRITIONAL SUPPLEMENT MANUFACTURING PLANT**

Renovated 60,000 sf of existing warehouse space into a new 2-story, modern, efficient manufacturing space.

SARA LEE BAKERY | TRAVERSE CITY, MICHIGAN

WWTP.

ABBOTT LABS | STURGIS, MICHIGAN

WWTP building design.

EDUCATIONAL**MICHIGAN STATE UNIVERSITY | EAST LANSING, MICHIGAN**

- Structural design for the Nuclear Magnetic Resonator building.
- Laboratory renovations.

GRAND VALLEY STATE UNIVERSITY | ALLENDALE, MICHIGAN

Smart Zone structural design.

WESTERN MICHIGAN UNIVERSITY | KALAMAZOO, MICHIGAN

Roundabout structural design.

GOVERNMENTAL**VAN BUREN COUNTY ROAD COMMISSION | LAWRENCE, MICHIGAN**

Building design.

RECREATIONAL**FREDERIK MEIJER GARDENS | GRAND RAPIDS, MICHIGAN**

Botanical complex including conservatory, work areas, restaurant, meeting rooms, lobby, and gift shop.

OTHER**WELCH'S | LAWTON, MICHIGAN**

Pivot building structural design.

WOODBIDGE AUTOMOTIVE | LANSING MICHIGAN

Bridge crane support designs.

STEAM DISTRIBUTION**MICHIGAN STATE UNIVERSITY | EAST LANSING, MICHIGAN**

Various structural design and inspection projects in connection with the University's steam and utility distribution tunnel system.

**YEARS OF EXPERIENCE**

18 years — Fishbeck
42 years — total

EDUCATION

Master of Architecture,
University of Michigan

BS in Architecture,
University of Michigan

Bachelor of General Studies,
University of Michigan

**REGISTRATIONS/
CERTIFICATIONS**

Registered Architect – Michigan

National Council of Architectural
Registration Boards (NCARB)

TERRY BOURASSA, RA**SENIOR ARCHITECT | CORPORATE QUALITY COORDINATOR**

Terry's experience includes senior project architect, QA/QC manager, project management, and engineering department manager. Terry's role as quality manager begins at the outset of the project leading the development of QA/QC documentation, defining the QA/QC processes, and confirming compliance.

EXPERIENCE**CITY OF LANSING, MICHIGAN**

WWTP reroofing projects.

CITY OF FORT WAYNE, INDIANA

2 story WTP laboratory facility.

**PLAINFIELD CHARTER TOWNSHIP, MICHIGAN
FACILITY CONDITION ASSESSMENTS**

Facility condition assessments of nine Township-owned facilities, a building envelope forensic analysis for Fire Station #3, and a space needs assessment/site study for the senior center.

**MICHIGAN DEPARTMENT OF TECHNOLOGY, MANAGEMENT & BUDGET
CADILLAC PLACE INFRASTRUCTURE AND ENERGY ASSESSMENT | DETROIT, MICHIGAN**

Infrastructure and energy audit report that documented the condition of many systems along with presenting many energy efficiency measures for consideration. The project scope included the assessment of exterior windows, mechanical systems, electrical systems, and conveying systems.

**CITY OF GRAND RAPIDS, MICHIGAN
ASSET MANAGEMENT PLAN**

Developed asset management plans to direct the maintenance of, and upgrades to, critical infrastructure. City-owned elevators in several facilities were analyzed and improved using this approach. The asset plan comprised approximately 27 elevators in 12 facilities and created a platform from which to plan and execute elevator (and associated infrastructure) maintenance and upgrades.

LANSING BOARD OF WATER & LIGHT, LANSING

New 40,000 sf, 4 story REO Town plant administrative offices.

**CITY OF MARQUETTE, MICHIGAN
MUNICIPAL SERVICE CENTER**

Project manager for design of a new municipal service center to park and maintain vehicles with supporting office space.

**PARKE DAVIS | HOLLAND, MICHIGAN
CHEMICAL DEVELOPMENT BUILDING**

2 story analytical laboratory addition.

SLUDGE REMOVAL BUILDING

New facility and offices.

PFIZER | KALAMAZOO, MICHIGAN

Industrial process facility renovation for Building 149.

WYCKOFF CHEMICAL MANUFACTURING | SOUTH HAVEN, MICHIGAN

2 story plant addition.

TERRY BOURASSA, RA

SENIOR ARCHITECT |
CORPORATE QUALITY
COORDINATOR

CITY OF NOVI, MICHIGAN

PAVILION SHORE PARK SHELTER

Design of a new restroom/shelter building that complies with LEED Silver criteria.

GERALD R. FORD INTERNATIONAL AIRPORT | GRAND RAPIDS, MICHIGAN

PARKING DECK ROOF

Design and construction of a roof on the upper level of the existing 3- and 4-level parking deck.

INGHAM COUNTY HUMAN SERVICES | LANSING, MICHIGAN

New office building.

BYRON TOWNSHIP, MICHIGAN

TOWNSHIP HALL/COMMUNITY CENTER

New Township Hall offices and community center.

CITY OF WALKER, MICHIGAN

MUNICIPAL CIVIC CENTER

New police and fire building, public library, and renovation of City Hall and court facilities.

CITY OF LOWELL, MICHIGAN

Look Memorial Fire Station.

24TH DISTRICT COURT BUILDING | ALLEN PARK, MICHIGAN

New building including courtrooms, offices, and detention facilities.

SOO LOCKS VISITOR CENTER | SAULT STE. MARIE, MICHIGAN

Addition and renovation to the existing facility.

NATIONAL GUARD ARMORY | BIG RAPIDS, MICHIGAN

US ARMY CORPS OF ENGINEERS | CORPUS CHRISTI, TEXAS

Replacement of aircraft hangar doors at two military hangars.

MICHIGAN AGRICULTURAL DEPARTMENT | EAST LANSING, MICHIGAN

LABORATORY EVALUATION

Detailed facility evaluation and cost estimate for renovation work.

CITY OF GRAND HAVEN, MICHIGAN

CITY HALL/TRANSPORTATION BUILDING FACILITY EVALUATION

Detailed facility evaluations and cost estimates for renovation work on City Hall and the transportation building.

EDUCATIONAL

CENTRAL MICHIGAN UNIVERSITY | MT. PLEASANT, MICHIGAN

- Chemical storage facility study
- East Hall repairs
- Kewadin Village and Northwest Apartment roof replacement
- Bush Theater stage floor replacement
- Warriner Hall masonry restoration and gutter replacement

MICHIGAN STATE UNIVERSITY | EAST LANSING, MICHIGAN

- Natural Science building renovations
- Clean room facility renovation



YEARS OF EXPERIENCE

6 years — Fishbeck
36 years — total

EDUCATION

BS Mechanical Engineering,
University of Michigan

REGISTRATIONS/ CERTIFICATIONS

Professional Engineer –
Michigan, New York, Wisconsin

LEED Accredited Professional

TRAINING

Fire Protection Engineering
Preparatory Course

Hazard Communication
(HAZCOM)/Globally Harmonized
System of Classification and
Labeling of Chemicals (GHS)

JERRY HIRTH, PE, LEED AP

SENIOR MECHANICAL ENGINEER

Jerry is a senior mechanical engineer with many years of experience planning and designing mechanical, marine, educational, transportation, industrial, pharmaceutical, food and beverage, and municipal projects. He manages the technical development of small, medium, and large multi-faceted mechanical projects; and is experienced in multi-discipline planning and technical supervision, overall project planning, project team organization, quality control, and budget and schedule control. Projects include fire protection, potable and process water systems, sanitary and storm sewer piping systems, natural gas distribution systems, industrial process and facility HVAC, compressed air, piping, and other mechanical work.

EXPERIENCE

WATER PROCESS

US ARMY CORPS OF ENGINEERS

DETROIT ARSENAL - EAST SIDE WATER MAIN FEED IMPROVEMENTS | WARREN, MICHIGAN

This \$2.6-million ARRA project consisted of installing nearly 300 lf of new water main; constructing a backflow prevention building including 250 lf of gas, communications, and electrical service; and demolishing a water line and all apparatuses..

TULSA METROPOLITAN UTILITY AUTHORITY | TULSA, OKLAHOMA

OOLOGAH PUMP STATION REHABILITATION

Review of ventilation improvements to the raw water pump station with a capacity of 128 MGD.

MHOG SEWER & WATER AUTHORITY | MARION TOWNSHIP, MICHIGAN

WATER SYSTEM IMPROVEMENTS

Design of the Industrial Drive booster pump station's chemical feed building addition.

FORD MOTOR COMPANY AND AUTOMOTIVE COMPONENTS HOLDINGS, LLC, AUTO ALLIANCE, AND FCA

POTABLE WATER SAMPLING

Annual water sampling and analysis at locations of water quality concerns throughout the year on an as-needed basis. Summarized sampling findings in a report with recommendations to address any points in which analysis results were not within Bulletin 55 guideline limits.

POTABLE WATER CROSS CONNECTION SURVEYS

Surveyed and documented manufacturing plant potable water cross-connections and backflow prevention devices, assessed level of protection required, and identified required device locations.

FORD MOTOR COMPANY

LEGIONELLA ANALYSIS MONITORING PROGRAM

Performed Legionella analysis on water heaters and cooling towers. Obtained quarterly water samples from cooling towers and semi-annual samples from water heaters, submitted them for analysis, and reviewed findings and developed recommendations to address analysis results that were not within corporate limits.

PFIZER | KALAMAZOO, MICHIGAN

POTABLE WATER STANDARD COMPLIANCE

Developed study design concepts to comply with the EPA's arsenic potable water standard of 10 mg/l for a 15-MGD potable well water system.

JERRY HIRTH, PE, LEED AP

**SENIOR MECHANICAL
ENGINEER**

AWREY BAKERIES | LIVONIA, MICHIGAN POTABLE WATER SUPPLY IMPROVEMENTS STUDY

Managed and performed the project study, design, and installation oversight. Improvements included a new 8 inch plant potable water supply main line from the city water main, replacing the existing unreliable plant potable water supply.

MUNICIPAL

OAKLAND COUNTY WATER RESOURCES COMMISSIONER | OAKLAND COUNTY, MICHIGAN

CLINTON RIVER WATER RESOURCE RECOVERY FACILITY

Designed the complex phased renovation/addition of an administration building to accommodate for additional work spaces and meeting rooms, wet lab, shop areas, ADA and life safety improvements, general refresh of finishes, and site improvements.

PUBLIC WORKS BUILDING EXPANSION STUDY

Performed a space consolidation study and provided a review of the building systems and site to determine the feasibility of an expansion.

PONTIAC AREA 3 SEWER SYSTEM UPGRADE

Lead mechanical design engineer for the Bay Street Pump Station ventilation renovation to replace the existing ventilation system and providing effective air circulation to promote removal of gases and vapors.

OFFICE OF THE MACOMB COUNTY PUBLIC WORKS COMMISSIONER, MICHIGAN CHAPATON PUMP STATION

Lead mechanical design engineer for second floor renovations and a new water testing lab.

CITY OF WARREN, MICHIGAN CITY WATER DIVISION BUILDING

Removed and replaced three rooftop HVAC units, new building controls, and ductwork and controls modifications for building co- tenant HVAC control.

WASTEWATER PROCESS

CITY OF COLDWATER, MICHIGAN

WWTP expansion and upgrade to accommodate additional flow and loads from industry moving into the service area. HVAC and plumbing design for new headworks and equalization buildings and new ventilation system for trickling filters.

OAKLAND COUNTY WATER RESOURCES COMMISSIONER, MICHIGAN

Walled Lake-Novu WWTP headworks improvement design project HV replacement and plumbing upgrades.

CITY OF LANSING, MICHIGAN WWTP ADMINISTRATION BUILDING

Investigated and developed options to repair/replace/revise the plant's 20-year-old HVAC system.

CITY OF EAST LANSING, MICHIGAN WWTP IMPROVEMENTS

Review of improvements to the heating and ventilation system of the existing tertiary filter building and the HV system of a new UV building. Design incorporated the variable volume control for temperature and humidity control of filter area and mechanical dehumidification of lower gallery of the filter building. Project design included plumbing modifications and new sump pumps and emergency fixtures.



RYAN MUSCH, PE, LEED AP, SITES AP

VICE PRESIDENT | SENIOR CIVIL ENGINEER

Ryan is a senior civil engineer with project manager and design experience in site/civil design, marketing, due diligence studies, underground utility design, and sustainable/LEED projects. He has provided site analysis, planning, and design for university, commercial, and residential projects. He has designed and conducted construction inspection services for stormwater detention facilities, storm sewers, sanitary sewers, and water main pipe systems. Ryan also has experience in construction staking, topographic surveys, as-built surveys, and ALTA surveys.

EXPERIENCE

WATER DISTRIBUTION

GRAND VALLEY STATE UNIVERSITY | ALLENDALE, MICHIGAN

Several water main designs for campus distribution system.

SITE WORK/GOVERNMENTAL

OAKLAND COUNTY WATER RESOURCES COMMISSIONER | OAKLAND COUNTY, MICHIGAN

CLINTON RIVER WATER RESOURCE RECOVERY FACILITY

Site design for the complex phased renovation/addition of an administration building to accommodate for additional work spaces and meeting rooms, wet lab, shop areas, ADA and life safety improvements, general refresh of finishes, and site improvements.

PUBLIC WORKS BUILDING EXPANSION STUDY

Performed a space consolidation study and provided a review of the site to determine the feasibility of an expansion.

ROAD COMMISSION OF KALAMAZOO COUNTY | KALAMAZOO, MICHIGAN

NEW ROAD COMMISSION COMPLEX

Planning, design, and construction document services for the RCKC's new 26th Street complex located on a 40-acre site.

HOLLAND CHARTER TOWNSHIP/OTTAWA COUNTY, MICHIGAN

NEW COMBINED PUBLIC SAFETY BUILDING

QA/QC for civil/site design for a new 22,000-sf Township fire station and County Sheriff Department.

VILLAGE OF SPRING LAKE, MICHIGAN

FIRE STATION

QA/QC for civil/site design for a new, 14,000-sf fire station with drive-through vehicle bays, living quarters, and a small police office.

KENT COUNTY ROAD COMMISSION | WALKER, MICHIGAN

WALKERVIEW COMPLEX

Feasibility study, space planning, and schematic design for a new 169,000-sf facility.

KENT COUNTY DPW, MICHIGAN

SUSTAINABLE BUSINESS PARK

Master planning and preliminary civil/site design.

WHITNEY MACOMB TOWNSHIP PARK | MACOMB TOWNSHIP, MICHIGAN

New park with recreation areas for soccer, tennis, and pickle ball; dog park; splash pad; playground; and pavilions. Site design included new driveways, entry roads, parking, and pathways through the park's woods and wetland areas.

YEARS OF EXPERIENCE

15 years — Fishbeck

18 years — total

EDUCATION

MBA, Grand Valley
State University

BS in Civil Engineering,
Calvin College

REGISTRATIONS/ CERTIFICATIONS

Professional Engineer —
Michigan, Indiana

LEED Accredited Professional

SITES Accredited Professional

MEMBERSHIPS

Green Building
Certification Institute

US Green Building Council/
West Michigan Chapter

Society for College and
University Planning

National Council of Examiners
for Engineering and Surveying

LEEDuser

RYAN MUSCH, PE, LEED AP, SITES AP

VICE PRESIDENT |
SENIOR CIVIL ENGINEER

CITY OF STURGIS, MICHIGAN MEMORIAL PARK

Prepared engineering review package for a sustainable stormwater demonstration project for a Section 319 implementation grant. Also prepared construction documents including site layout, stormwater, and grading design.

SITE WORK/RECREATIONAL

JOHN BALL ZOO | GRAND RAPIDS, MICHIGAN FACILITY CONDITION ASSESSMENT AND ASSET MANAGEMENT PLAN

Conducted thorough evaluations of all existing zoo buildings; as well as the existing infrastructure, stormwater management, pathways, walkways, and parking lots to identify problems and areas for improvement for the welfare of the animals, visitors, and JBZ staff. The evaluations helped identify opportunities to reduce energy consumption and maintenance costs, through improvements or replacements of existing systems.

SITE WORK/EDUCATIONAL

WESTERN MICHIGAN UNIVERSITY | KALAMAZOO, MICHIGAN SANGREN HALL

Civil engineering services for a new academic building, pedestrian areas, parking improvements, and water feature.

BUSINESS TECHNOLOGY AND RESEARCH PARK PHASE 2

Programming, site analysis, and site design of Phase 2 of the BTR Park at Colony Farm Orchard.

UNIVERSITY OF MICHIGAN | ANN ARBOR, MICHIGAN LAW QUAD UTILITY IMPROVEMENTS

Civil engineering and project management for multidiscipline team for utility and stormwater management improvements to the Law Quad.

GRAND VALLEY STATE UNIVERSITY | ALLENDALE, MICHIGAN CAMPUS UTILITY MASTER PLANNING

Mapped existing infrastructure including utility tunnels, water main, sanitary sewer, storm sewer, electric, gas, and telecommunications.

CAMPUS STORMWATER MASTER PLANNING

Mapped existing watersheds and planning for long-term stormwater management on the Allendale Campus.

SITE DESIGN

Site/civil engineering for new buildings, parking lots, and campus infrastructure improvement projects from 2006 through 2016.

CAMPUS UTILITY UPGRADES

Civil engineering for new water main, sanitary sewer, and stormwater management improvement projects from 2006 through 2016.

RAVINE STORM SEWER IMPROVEMENTS

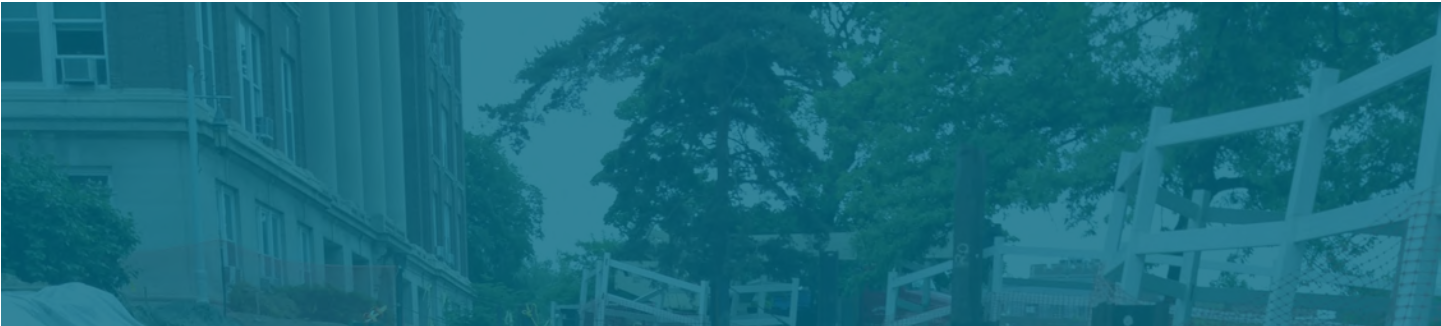
Analysis and design for storm sewer outlet repairs/ improvements.

LOT Q

Expansion of existing porous pavement parking.

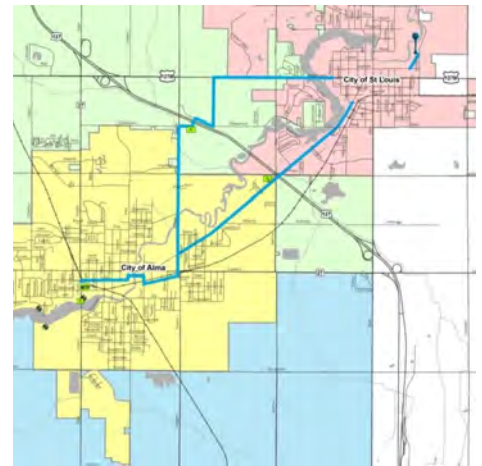
LOT K

Expansion of existing parking lot, including stormwater reroute and integrated bike path/ pedestrian walk.



APPENDIX B — PROJECTS





SAINT LOUIS WATER SUPPLY REPLACEMENT

GRATIOT AREA WATER AUTHORITY | CITIES OF ALMA AND SAINT LOUIS, MICHIGAN

PROJECT DATA

Start Date: 2012

Completion Date: 2017

Construction Cost: \$31.2 million

Engineering: \$5.9 million

REFERENCE

Kurt Giles

989.681.4377

In 2012, the Cities of Saint Louis and Alma, Michigan, formed the Gratiot Area Water Authority to oversee the replacement of the Saint Louis municipal groundwater supply after discovering the Saint Louis wells had been contaminated by a Superfund site in the City limits.

The project was a huge undertaking that included expanding the former Alma WTP, constructing two new booster pumping stations to direct water to Saint Louis, constructing approximately 5 miles of finished water transmission mains, a regional hydrogeological study, four new water supply wells and associated raw water transmission main, and a new 250,000-gallon elevated water storage tank in Saint Louis. Fishbeck was retained by the Authority to perform all planning, design, and construction phase engineering services.

The first task was developing a water supply and treatment study for Saint Louis and Alma, which provided planning and cost estimating for improvements required to combine the systems. Fishbeck performed a detailed route study for the raw water and finished water transmission mains. The hydraulic models we developed as part of previous reliability studies were combined and used to help size the transmission mains, booster stations, and WTP high-service pump replacements.

The Alma water system hydraulic grade line is higher than the Saint Louis water system. Fishbeck used the hydraulic model to design a system that optimized the energy costs of conveying water to Saint Louis. Control valves were provided in the two booster pumping stations to allow gravity feed to Saint Louis under all but the highest demand conditions, for which pumping was required.

Renovation of the existing Alma WTP was included as part of the project. Improvements included adding one new dual media filter, replacing the Wheeler underdrain and media in the two existing filters, and adding a new air wash system, new backwash pumping system, and backwash tank. A new, 1-MG finished water reservoir, high-service pumps, chemical feed equipment, standby power generator, electrical gear and VFDs, and a new SCADA system rounded out the improvements. Baffles were provided in the new reservoir to prevent short circuiting of the chlorinated finished water. Plant construction was completed while keeping the existing plant in service.



COMPREHENSIVE WATER SYSTEM MASTER PLAN

CITY OF GRAND RAPIDS, MICHIGAN

PROJECT DATA

Original Completion Date: 2004

Master Plan Updated: 2010, 2015, 2020

REFERENCE

Wayne Jernberg, PE
616.456.4055

The City of Grand Rapids retained Fishbeck to complete a 20-year master plan for its water distribution system and evaluate major transmission main and pump station improvements.

The water system serves over 300,000 customers in ten area communities. The master plan included the development of a hydraulic model of the entire service area for use in evaluating the existing system, as well as projected expansions and improvements.

The City pumps treated drinking water from its Lake Michigan Filtration Plant to the Grand Rapids Metropolitan Area through two large-diameter transmission mains. The distribution system includes 7 major pressure districts, 13 water storage tanks, and 60 pumps in 12 pumping stations.

The work completed for the master plan included:

- Population and water use projections including revision of system demands to reflect actual consumption records.
- Model development and calibration including verification and necessary changes to pipe diameters, closed valves, PRV settings, and piping connections.
- Water distribution system evaluation and hydraulic modeling.
- High-service pump and transmission main capacity evaluation.
- Evaluation of proposed improvements to meet future demand conditions including cost estimates.
- Review and condition assessment of major assets at LMFP.
- Asset Management Program Update (2020).
- AWIA Risk and Resiliency Assessment and Emergency Response plan (2020).

The model included all pumps, tanks, and control valves in the system, and all service and transmission mains 10 inches in diameter and larger. The model was skeletonized from over 100,000 pipes to 7,000 pipes. In total, the model contained over 7,000 pipes and over 6,500 nodes or junctions. Pump stations, storage tanks, and regulator valves were added to complete the model.

Fishbeck updated the model using InfoWater. By working in the GIS platform, the database can be easily compared and worked with simultaneously without needing to convert any data.



WATER TREATMENT PLANT IMPROVEMENTS

CITY OF LUDINGTON, MICHIGAN

PROJECT DATA

Start Date: September 2016
 Completion Date: December 2018
 Construction Cost: \$8.7 million
 Engineering Fee: \$1.2 million

REFERENCE

Mitch Foster
 231.845.6237

In 2016, the City of Ludington retained Fishbeck to complete extensive upgrades to its water treatment plant. We used an innovative design approach to increase the rated capacity of the facility from 3.2-MGD to 8.0-MGD without increasing the footprint of the building. A large degree of planning and sequencing, including multiple plant-wide shutdowns, were necessary to accomplish these improvements. Major components of the project included:

- Owner procurement of the pretreatment equipment including flocculation, sedimentation, and sludge collection equipment.
- Retrofitting one existing solids contact clarifier into two baffled flocculation and high-rate sedimentation basins.
- Retrofitting the other solids contact clarifier into two dual-media filters and new chemical storage and feed rooms.
- Upgrading two high-service pumps, including the addition of VFDs.
- Process Improvements: New chemical feed systems including fluoride, alum, and sodium hypochlorite.
- Electrical Improvements: new electrical switchgear, motor control centers, standby generator, and SCADA improvements.
- Building Improvements: replaced heating and ventilation equipment and upgraded the building façade, including a roof replacement.

Fishbeck has also assisted the City with distribution system planning, having completed their Reliability Study, General Plan, and Water Asset Management Plan. That work included hydraulic model development and calibration and capital improvements planning for the plant and distribution system. Current work includes the development of GIS mapping and water service inventory under a Pilot Drinking Water Community Water Supply Grant awarded to the City in 2018.



REFERENCE

Kevin Aller, PE
419.885.8965

- Sylvania alone with a capacity of 6.5 MGD.
- An independent regional partnership with a capacity of 18 MGD.
- A supplemental regional partnership with a capacity of 60 MGD.

- Coagulation/sedimentation
- Dissolved air flotation
- Ozonation
- Membrane filtration (micro or ultra)
- Dual-media gravity filtration
- Biologically active filtration with granular activated carbon
- Lime and soda ash softening
- Membrane softening (reverse osmosis)
- Lagoon dewatering
- Mechanical dewatering

Ultimately, the recommended process train consisted of conventional treatment with rapid mixing, flocculation, high-rate sedimentation, post-sedimentation ozonation, and biologically active filtration using deep-bed granular activated carbon. Chemical feed systems were assumed to include potassium permanganate feed at the intake for mussel control, powdered activated carbon feed at the raw water pumping station for taste and odor control, alum for coagulation, ozone for disinfection and algal toxin control, sodium hypochlorite for maintaining a disinfectant residual, orthophosphate for corrosion control, and fluoride. Estimated construction and operations costs included a new Lake Erie intake, raw water pumping station, raw water transmission mains, and a water treatment plant near Monroe, Michigan. Fishbeck used a water system hydraulic model to develop sizing and routing of new finished water transmission mains for each scenario. We developed rate tracks that compared the costs of maintaining current service from Toledo against the Sylvania alone and independent regional partnership scenarios. The City is reviewing those results and sharing them with others in an effort to solidify plans for its future water supply.



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: June 21, 2022

TO: City Council

FROM: Ryan E. Suchanek, Director of Public Services & Utilities

SUBJECT: Joint Solicitation–Lansing Board of Water & Light (LBWL) Consortium for Bulk – FY2022-23

RECOMMENDATION:

Authorization to enter into purchase agreements with PVS Technologies, Inc., JCI Jones Chemicals, Inc., and Graymont Western Lime Inc. for bulk chemicals necessary for treatment of potable water and wastewater.

BACKGROUND:

The Lansing Board of Water & Light solicits bids each year for bulk chemicals for its own operations and many other surrounding communities. The following bulk chemicals are the lowest priced available through the competitive bid process for the 2022-2023 budget year:

Ferric Chloride (FeCl_3) is used at the Wastewater Treatment Works for removal of phosphorous and suspended solids. Of the bids received by LBWL, PVS Technologies, Inc. of Detroit, Michigan was the low responsible and responsive bidder at \$778.00/Liquid Ton or \$778.00/Dry Ton of FeCl_3 ion. The liquid price increased **246%**, and the dry price increased **31%** over last year. Before this, prices remained the same from 2019 – 2021 at \$225.00/Liquid Ton and \$592.00/Dry Ton. Owosso will enter into a separate agreement as the LBWL does not use FeCl_3 .

Sodium Hypochlorite (NaOCl) is used at the Wastewater Treatment Works for disinfection of process wastewater effluent, and at the Water Filtration Facility for disinfection of potable drinking water. Of the bids received by LBWL, JCI Jones Chemicals, Inc., of East Lansing, Michigan was the low responsible and responsive bidder at \$1.59/gallon, an increase of **121%** over last year. 2021 price was \$0.72/gallon, 2020 price was \$0.71/gallon, 2019 price was \$0.746/gallon, and 2018 price was \$0.67/gallon.

CaCO_3 Lime (Pebble Quick Lime) is primarily used for the removal of carbonate hardness and iron from ground water, and also provides some disinfection properties for water. Of the bids received by LBWL, Graymont Western Lime Inc. of Wisconsin was the low responsible bidder at \$149.50/Dry Ton, an increase of 4% over last year. 2021 price was \$143.50/Dry Ton, 2020 price was \$143.90/Dry Ton, 2019 price was \$143.00/Dry Ton, and 2018 price was \$134.61/Dry Ton.

FISCAL IMPACTS:

FeCl3 usage estimated for FY2022-2023 is 85.5 ton @ \$778.00/Dry Ton for estimated total
..... \$66,519.00

NaOCl usage estimated for FY2022-2023 is 54,000 gallons @ \$1.59/gallon for estimated total
..... \$85,860.00

CaCO3 usage estimated for FY2022-2023 is 840 ton @ \$149.50/Dry Ton for estimated total
..... \$125,580.00

Document originated by: Ryan E. Suchanek

Attachments: (1) Resolutions
(2) Bid Documents

RESOLUTION NO.

**RESOLUTION AUTHORIZING THE EXECUTION OF A PURCHASE ORDER FOR
FERRIC CHLORIDE FROM PVS TECHNOLOGIES, INC.
IN ACCORDANCE WITH THE LANSING BOARD OF WATER & LIGHT 2022
CONSORTIUM COMPETITIVE BIDDING PROGRAM**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, requires Ferric Chloride (iron) in bulk deliveries for use in treating municipal wastewater; and

WHEREAS, the Lansing Board of Water & Light (LBWL) solicited competitive bids for ferric chloride; and it is hereby determined that PVS Technologies, Inc. is qualified to provide such product and that it has submitted the lowest responsible and responsive bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to purchase Ferric Chloride from PVS Technologies, Inc. of Detroit, Michigan, at the price of \$778.00 per dry ton, with an estimated usage of 85.5 dry ton for FY 2022-2023.
- SECOND: The accounts payable department is authorized to submit payment to PVS Technologies, Inc. in an amount up to \$66,519.00 for FY2022-2023, based on unit prices and actual quantities delivered.
- THIRD: The above expenses shall be paid from the wastewater fund following delivery, and chargeable to account 599-548-743.100.

RESOLUTION NO.

**RESOLUTION AUTHORIZING THE EXECUTION OF A PURCHASE ORDER FOR
SODIUM HYPOCHLORITE WITH JCI JONES CHEMICALS, INC.
IN ACCORDANCE WITH THE LANSING BOARD OF WATER & LIGHT 2022
CONSORTIUM COMPETITIVE BIDDING PROGRAM**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, requires sodium hypochlorite in bulk deliveries for use in treating municipal wastewater and drinking water; and

WHEREAS, the Lansing Board of Water & Light (LBWL) solicited competitive bids for sodium hypochlorite; and it is hereby determined that JCI Jones Chemicals, Inc. of East Lansing, Michigan is qualified to provide such product and that it has submitted the lowest responsible and responsive bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to purchase sodium hypochlorite from JCI Jones Chemicals, Inc. of East Lansing, Michigan at the price of \$1.59 per gallon with an estimated usage of 54,000 gallons FY2022-2023
- SECOND: The accounts payable department is authorized to submit payment to JCI Jones Chemicals, Inc., in an amount up to \$85,860.00 for FY2022-2023, based on unit prices and actual quantities delivered.
- THIRD: The above expenses shall be paid from the wastewater and water fund following delivery, and chargeable to account 599-548-743.300 with the estimated amount of \$64,395.00 and to account 591-553-743.000 with the estimated amount of \$21,465.00.

RESOLUTION NO.

**RESOLUTION AUTHORIZING THE EXECUTION OF A PURCHASE ORDER FOR
LIME (PEBBLE QUICK LIME) WITH GRAYMONT WESTERN LIME INC.
IN ACCORDANCE WITH THE LANSING BOARD OF WATER & LIGHT 2022
CONSORTIUM COMPETITIVE BIDDING PROGRAM**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, requires Lime in bulk deliveries for use in treating municipal drinking water; and

WHEREAS, the Lansing Board of Water & Light (LBWL) solicited competitive bids for lime; and it is hereby determined that Graymont Western Lime Inc. of Wisconsin is qualified to provide such product and that it has submitted the lowest responsible and responsive bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to purchase Lime from Graymont Western Lime Inc. of Wisconsin at the price of \$149.50 per ton at an estimated usage of 840 ton for FY2022-2023.
- SECOND: The accounts payable department is authorized to submit payment to Graymont Western Lime Inc., in an amount up to \$125,580.00 for FY2022-2023, based on unit prices and actual quantities delivered.
- THIRD: The above expenses shall be paid from the water fund following delivery, and chargeable to account 591-553-743.000.

Highlighted yellow lines signifies awarded bidder for each chemical.

Bid Tabulation

1	Sodium Hypochlorite (per gallon)								
	Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #
	JCI Jones Chemicals, Inc.	1	GAL		\$1.59	\$1.59	Price is subject to change Quarterly upon 30 day written notice.		
	Alexander Chemical Corporation	1	GAL		\$2.185	\$2.19	PRICING IS FIRM CALENDAR QUARTERLY ONLY!		
	Univar Solutions USA Inc	1	GAL		No Bid				
	PVS Technologies, Inc.	1	GAL		No Bid				
	Graymont Western Lime Inc	1	GAL		No Bid				
	Carmeuse Lime & Stone, Inc.	1	GAL		No Bid				
	Pencco, Inc	1	GAL		No Bid				
2	Sodium Hypochlorite Demurrage (first 4 hours free)								
	Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #
	Alexander Chemical Corporation	1	HR		\$75.00	\$75.00	FIRST 4 HOURS ARE FREE - \$75.00 PER HOUR THEREAFTER.		
	JCI Jones Chemicals, Inc.	1	HR		\$80.00	\$80.00			
	PVS Technologies, Inc.	1	HR		No Bid				
	Graymont Western Lime Inc	1	HR		No Bid				
	Carmeuse Lime & Stone, Inc.	1	HR		No Bid				
	Pencco, Inc	1	HR		No Bid				
	Univar Solutions USA Inc	1	HR		No Bid				
3	Hydrofluosilic Acid- 40,000 lbs. minimum shipments								
	Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #
	Alexander Chemical Corporation	1	ton		\$469.00	\$469.00	40,000 LBS MINIMUM. ** SEE MULTIPLE LOCATION LINE #5 PRICING (\$100.00 MULTI STOP FEE)**		
	Univar Solutions USA Inc	1	ton		\$600.00	\$600.00	\$600.00 per Ton or \$0.30 lb		
	Pencco, Inc	1	ton		\$673.00	\$673.00			
	JCI Jones Chemicals, Inc.	1	ton		No Bid				
	PVS Technologies, Inc.	1	ton		No Bid				
	Graymont Western Lime Inc	1	ton		No Bid				
	Carmeuse Lime & Stone, Inc.	1	ton		No Bid				
4	Hydrofluosilic Acid- 30,000 lbs. minimum shipments								
	Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #
	Alexander Chemical Corporation	1	ton		\$499.00	\$499.00	30,000 LBS - 39,999 LBS.		
	Univar Solutions USA Inc	1	ton		\$680.00	\$680.00	\$680.00 per Ton or \$0.34 lb		
	Pencco, Inc	1	ton		\$719.00	\$719.00			
	JCI Jones Chemicals, Inc.	1	ton		No Bid				
	PVS Technologies, Inc.	1	ton		No Bid				
	Graymont Western Lime Inc	1	ton		No Bid				
	Carmeuse Lime & Stone, Inc.	1	ton		No Bid				
5	Hydrofluosilic Acid- multiple locations in 40,000 lbs. minimum shipments								
	Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #
	Alexander Chemical Corporation	1	ton		\$469.00	\$469.00	40,000 LBS MINIMUM - \$100.00 MULTI STOP FEE.		
	Univar Solutions USA Inc	1	ton		\$640.00	\$640.00	\$640.00 per Ton or \$0.32 lb		
	Pencco, Inc	1	ton		\$707.00	\$707.00			
	JCI Jones Chemicals, Inc.	1	ton		No Bid				
	PVS Technologies, Inc.	1	ton		No Bid				
	Graymont Western Lime Inc	1	ton		No Bid				
	Carmeuse Lime & Stone, Inc.	1	ton		No Bid				
6	Hydrofluosilic Acid- Demurrage (first 4 hours free)								
	Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #
	Univar Solutions USA Inc	1	hr		\$0.00	\$0.00	No Charge for Demurrage		
	Alexander Chemical Corporation	1	hr		\$75.00	\$75.00	FIRST 4 HOURS ARE FREE - \$75.00 PER HOUR THEREAFTER		
	Pencco, Inc	1	hr		\$100.00	\$100.00			
	JCI Jones Chemicals, Inc.	1	hr		No Bid				
	PVS Technologies, Inc.	1	hr		No Bid				
	Graymont Western Lime Inc	1	hr		No Bid				
	Carmeuse Lime & Stone, Inc.	1	hr		No Bid				
7	Ferric Chloride- Dry								
	Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer	Manufacturer #
	PVS Technologies, Inc.	1	ton		\$778.00	\$778.00			
	Graymont Western Lime Inc	1	ton		No Bid				
	Carmeuse Lime & Stone, Inc.	1	ton		No Bid				
	Pencco, Inc	1	ton		No Bid				
	Univar Solutions USA Inc	1	ton		No Bid				

		Alexander Chemical Corporation	1	ton			No Bid	Bid Tabulation	
		JCI Jones Chemicals, Inc.	1	ton			No Bid		
8	Ferric Chloride-Liquid								
		Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer Manufacturer #
		PVS Technologies, Inc.	1	ton		\$778.00	\$778.00		
		Graymont Western Lime Inc	1	ton		No Bid			
		Carmeuse Lime & Stone, Inc.	1	ton		No Bid			
		Pencco, Inc	1	ton		No Bid			
		Univar Solutions USA Inc	1	ton		No Bid			
		Alexander Chemical Corporation	1	ton		No Bid			
		JCI Jones Chemicals, Inc.	1	ton		No Bid			
9	Ferric Chloride-Demurrage (first 4 hours free)								
		Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer Manufacturer #
		PVS Technologies, Inc.	1	hr		\$125.00	\$125.00	*First Three Hours Free*	
		Graymont Western Lime Inc	1	hr		No Bid			
		Carmeuse Lime & Stone, Inc.	1	hr		No Bid			
		Pencco, Inc	1	hr		No Bid			
		Univar Solutions USA Inc	1	hr		No Bid			
		Alexander Chemical Corporation	1	hr		No Bid			
		JCI Jones Chemicals, Inc.	1	hr		No Bid			
10	Pebble Quicklime								
		Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer Manufacturer #
		Carmeuse Lime & Stone, Inc.	1	ton		\$128.00	\$128.00		
		Graymont Western Lime Inc	1	ton		\$149.50	\$149.50		
		Pencco, Inc	1	ton		No Bid			
		Univar Solutions USA Inc	1	ton		No Bid			
		Alexander Chemical Corporation	1	ton		No Bid			
		JCI Jones Chemicals, Inc.	1	ton		No Bid			
		PVS Technologies, Inc.	1	ton		No Bid			
11	Pebble Quicklime- Demurrage (first 4 hours free)								
		Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer Manufacturer #
		Carmeuse Lime & Stone, Inc.	1	hr		\$70.00	\$70.00		
		Graymont Western Lime Inc	1	hr		\$149.50	\$149.50		
		Pencco, Inc	1	hr		No Bid			
		Univar Solutions USA Inc	1	hr		No Bid			
		Alexander Chemical Corporation	1	hr		No Bid			
		JCI Jones Chemicals, Inc.	1	hr		No Bid			
		PVS Technologies, Inc.	1	hr		No Bid			
12	Soda Ash								
		Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer Manufacturer #
		Not Awarding							
13	Soda Ash- Demurrage (first 4 hours free)								
		Supplier	QTY	UOM	Estimated	Price	Extended	Supplier Notes	Manufacturer Manufacturer #
		Not Awarding							



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: June 21, 2022

TO: City Council

FROM: Ryan E. Suchanek, Director of Public Services & Utilities

SUBJECT: Water Treatment Plant – Bulk Chemical LimeCure-25

RECOMMENDATION:

Waive competitive bidding requirements and authorize the sole source purchase of LimeCure-25 from Applied Specialties, Inc. of Avon Lake, Ohio for maintenance of filtration equipment at the Water Treatment Plant.

BACKGROUND:

Applied Specialties, Inc. is a sole source provider permitted by the Michigan Department of Environmental Quality for a Lime softening chemical called LimeCure-25. Request waiver of purchasing policy formal bid requirements in order to initiate immediate procurement upon approval and authorization. The purpose of this chemical is to soften the residual Lime (Lime is used for iron and hardness removal) that accumulates and bonds to metal surfaces during the treatment process.

Annually, the Water Treatment Facility must shut down and clean two clarifier treatment processes, which can take on average two to four weeks for each clarifier. Currently, the residual lime from the water softening process that bonds to the metal surfaces of the center column and mechanical drive equipment must be manually chipped away by hand. This is a confined space, where one operator must be secured with a harness and safety lines, and requires another operator as a safety observer and helper.

The addition of the LimeCure-25 is expected to make possible cleaning of the clarifier equipment by means of power washing. This would result in less man-hours for maintenance, minimize confined space entry time, and minimize the opportunity for personnel injury.

FISCAL IMPACTS:

Estimated \$28,750.00 annual expense, plus a contingency of \$1,250.00, for a total amount of \$30,000.00. This year's pricing is **21%** higher than the 2021-2022 quoted prices. Funded from the Operations & Maintenance Budget account 591-553-743.000.

Document originated by: Ryan E. Suchanek

Attachments: (1) Resolution
(2) Quote

RESOLUTION NO.

**AUTHORIZING SOLE SOURCE PURCHASE FROM WITH APPLIED
SPECIALTIES, INC. FOR LIMECURE-25
IN ACCORDANCE WITH THE PERMIT REQUIREMENTS AS APPROVED BY
THE MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has filtration equipment at the Water Treatment Plant that requires the periodic removal of lime scale build-up; and

WHEREAS, the Michigan Department of Environmental Quality (MDEQ) has approved the use of LimeCure-25 for this purpose, and it is hereby determined that Applied Specialties, Inc. of Avon Lake, Ohio is the only firm qualified and permitted to provide such product in softening residual Lime used in the potable water treatment process; and

WHEREAS, waiver of the purchasing policy formal bid requirements is requested for this sole source purchase.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore been determined that it is advisable, necessary and in the public interest to purchase LimeCure-25 from sole source supplier Applied Specialties, Inc., at the price of \$1.15 per pound with an estimated annual usage of 25,000 pounds.
- SECOND: the accounts payable department is authorized to submit payment to Applied Specialties, Inc. in an amount not to exceed \$28,750.00, plus a contingency of \$1,250.00, for a total of \$30,000.00 for FY2022-2023.
- THIRD: the above expenses shall be paid from the water fund following delivery and are chargeable to account 591-553-743.000.



Applied Specialties, Inc
33555 Pin Oak Parkway
Avon Lake, Ohio 44012
440-933-9442 Office
440-933-9439 Fax
www.AppliedSpecialties.com

QUOTATION FORM: F.8.2.1

Quotation

Quotation Date 05/24/22	Salesman Amato
----------------------------	-------------------

TO:	City of Owosso WTP
	1111 Allendale Ave.
	Owosso, MI 48867
	Attn: David Haut
	989-725-0560
	david.haut@ci.owosso.mi.us

FOB: Destination: Owosso, MI	Order Lead Time: 5 - 7 Business Days After Receipt of Order	Ship Via: Best Way - Common Carrier LTL
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Quantity	Unit of Measure	Item Description	Unit Price	Total
2,475	lbs	LimeCure 25	\$1.15	\$2,846.25
1 X 275Gal Tote of LimeCure 25 = 2,475lbs.				
NOTE: Freight Charges are included in Unit Price.				
Pricing Valid July 1, 2022 - December 31, 2022				
Total=>			\$2,846.25	

Payment Terms are Net 30 DAYS

We are pleased to submit the above quotation for your consideration. This quotation is valid for 30 Days, unless otherwise stated in above Quotation. Thereafter, pricing is subject to change without notice. If you have any questions or need additional information regarding this Quotation, please contact our office at (440) 933-9442. To place an order for this Quotation, please contact our Customer Service Department at (440) 933-9442.

ACCEPTED BY: _____
Title: _____
Date: _____



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: June 21, 2022
TO: Owosso City Council
FROM: Ryan E. Suchanek, Director of Public Services & Utilities
SUBJECT: Bid Rejection - Lime Softening Residuals Removal/Reuse

RECOMMENDATION:

Recommend rejection of both the bids received from Prolime Services, Washington, MI for the Lime Softening Residuals Removal/Reuse bids solicited April 5, 2022 and April 26, 2022.

BACKGROUND:

On Tuesday, April 5, 2022 and Tuesday, April 26, 2022 the City received bids from an interested contractor for the removal of lime residuals at the WTP (only one bid was received on each occasion). The price per cubic yard in the first bid ranged from 54% – 78% over the current contract price, and the second bid was 102% over the current contract price. Both bids came in significantly higher than the City estimated and projected in the budget. Therefore, recommendation is to reject the bids received from Prolime Services for the Lime Residuals Removal/Reuse bids.

FISCAL IMPACTS:

There is no fiscal impact with rejecting the bids received.

ATTACHMENT: (1) Resolution

RESOLUTION NO.

**AUTHORIZING THE REJECTION OF ALL BIDS FOR
THE LIME SOFTENING RESIDUALS REMOVAL/REUSE BID REQUEST**

WHEREAS, on two different occasions this spring the City of Owosso sought bids for the removal of lime softening residuals at the Water Treatment Plant; and

WHEREAS, the bids received on both occasions were in excess of the estimates and available funds to perform said work.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has heretofore been determined that it is advisable, necessary and in the public interest to reject the bids received from Prolime Services, LLC for the Lime Softening Residuals Removal/Reuse bid requests.

	CITY OF OWOSSO BID TABULATION SHEET							DATE	4/5/2022
								DEPT.	WTP
SUBJECT:	2022-2025 Lime Softening Residuals Removal/Reuse				Prolime Services 58610 Van Dyke Washington, MI 48094				
Bid #1									
ITEM #	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Lagoon #4 July 1, 2022- June 30, 2023	12,500	CY	\$ 32.00	\$ 400,000.00		\$ -		\$ -
2	Backwash Pond July 1, 2024 - June 30, 2025	400	CY	\$ 35.00	\$ 14,000.00		\$ -		\$ -
3	Lagoon #3 July 1, 2023-June 30, 2024	6,000	CY	\$ 33.50	\$ 201,000.00				-
4	Lagoon #2 July 1, 2024-June 30, 2025	3,200	CY	\$ 35.00	\$ 112,000.00		\$ -		\$ -
5	Lagoon #1 July 1, 2025 - June 30, 2026	7200	CY	\$ 37.00	\$ 266,400.00		\$ -		\$ -
Total:					\$ 993,400.00				
TOTAL BID PRICING ADJUSTED FOR LOCAL PURCHASING PREFERENCE:\$2,500									
DEPT HEAD			GENERAL LIABILITY INSURANCE			AWARDED:			
			EXPIRATION DATE:						
PURCH. AGENT:			WORKERS COMPENSATION INSURANCE			COUNCIL APPROVED:			
			EXPIRATION DATE:						
STAFF REC.:			SOLE PROPRIETORSHIP			PO NUMBER:			
			EXPIRATION DATE:						

[illegible]



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: June 21, 2022

TO: Owosso City Council

FROM: Ryan E. Suchanek, Director of Public Services & Utilities

SUBJECT: 2022-2023 Sand, Gravel, and Limestone Bid

RECOMMENDATION:

Award of the sand, gravel, and limestone bid - Selection No. 1 to Smith Sand & Gravel of Owosso, Michigan with the low bid of \$6.00 per ton for Class II Sand for an approximate total bid price of \$18,000.00 for fiscal year 2022-2023.

Award of the sand, gravel, and limestone bid – Selection No. 2 to Constine Gravel Co. of Owosso, Michigan with the low bid of \$11.40 per ton for 22A Gravel for an estimated total bid price of \$13,680.00 for fiscal year 2022-2023.

Award of the sand, gravel, and limestone bid – Selection No. 3 to Jackson Trucking, LLC of Owosso, Michigan with the low bid of \$25.94 per ton for 21AA Limestone, and \$29.81 per ton for 6A Limestone for an estimated total bid price of \$17,441.50 for fiscal year 2022-2023.

Award of sand, gravel, and limestone bid – Selection No. 4 to Ocenasek, Inc. of Perry, Michigan with the low bid price of \$36.50 per ton for H1 Limestone Chip for an estimated total of \$7,300.00 for fiscal year 2022-2023.

BACKGROUND:

The City requires approximately 3,000 tons of Class II sand and 1,200 tons of 22A gravel to meet MDOT specifications for back filling of open cut excavations within the street right of way and off-road City owned properties. Limestone 21AA (500 ton) is used for subbase compaction on street cut/patch repairs, Limestone 6A (150 ton) is used for utility open trench cut bed compaction, and Limestone H1 Chip (200 ton) is used in the Durapatch Unit for pothole repairs.

FISCAL IMPACTS:

Use of sand, gravel, and limestone shall be paid from the Water and Wastewater Annual Operating Fund, and Local and Major Street Annual Operating Funds in the estimated amount of \$56,421.50, which may exceed based on usage and actual need. This year's pricing is 10% higher than the 2021-2022 bid prices.

Attachments: (1) Resolution
(2) Bid Tab

RESOLUTION NO.

AUTHORIZING THE PURCHASE AND DELIVERY OF SAND, GRAVEL, AND LIMESTONE FOR THE 2022-2023 FISCAL YEAR

WHEREAS, the City of Owosso, Shiawassee County, Michigan requires backfill sand to fill underground trenches and gravel and limestone for use in permanent street patches and other City projects; and

WHEREAS, the City sought bids for Class II backfill sand, 22A gravel, 21AA limestone, 6A limestone, and H1 limestone chip for the fiscal year 2022-2023; and

WHEREAS, it is hereby determined that Smith Sand & Gravel, Constine Gravel Company, Jackson Trucking, LLC, and Ocenasek, Inc. are qualified to provide such products and have submitted the lowest responsible and responsive bids; and

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore been determined that it is advisable, necessary and in the public interest to award the contract for Class II Backfill Sand to S.A. Smith Paving & Trucking, Inc. dba Smith Sand & Gravel of Owosso, Michigan in the amount of \$6.00 per ton for the fiscal year ending June 30, 2023.
- SECOND: it has heretofore been determined that it is advisable, necessary and in the public interest to award the contract for 22A Gravel to Constine Gravel Company of Owosso, Michigan in the amount of \$11.40 per ton for the fiscal year ending June 30, 2023.
- THIRD: it has heretofore been determined that it is advisable, necessary and in the public interest to award the contract for 21AA Limestone to Jackson Trucking, LLC of Owosso, Michigan in the amount of \$25.94 per ton for the fiscal year ending June 30, 2023.
- FOURTH: it has heretofore been determined that it is advisable, necessary and in the public interest to award the contract for 6A Limestone to Jackson Trucking, LLC of Owosso, Michigan in the amount of \$29.81 per ton for fiscal year ending June 30, 2023.
- FIFTH: it has heretofore been determined that it is advisable, necessary and in the public interest to award the contract for H1 Limestone Chip to Ocenasek, Inc. of Perry, Michigan in the amount of \$36.50 per ton for fiscal year ending June 30, 2023.
- SIXTH: the contracts between the City of Owosso and the companies above shall be in the form of Purchase Orders.
- SEVENTH: the accounts payable department is authorized to pay S.A. Smith Paving & Trucking, Inc. dba Smith Sand & Gravel based on the unit price quoted above, up to the bid amount of \$18,000.00.
- EIGHTH: the accounts payable department is authorized to pay Constine Gravel Company based on the unit price quoted above, up to the bid amount of \$13,680.00.
- NINTH: the accounts payable department is authorized to pay Jackson Trucking, LLC based on the unit prices quoted above, up to the bid amount of \$17,441.50.
- TENTH: the accounts payable department is authorized to pay Ocenasek, Inc. based on the unit price quoted above, up to the bid amount of \$7,300.00.
- ELEVENTH: the above expenses shall be paid from the Water and Wastewater Annual Operating Fund, and Local and Major Street Annual Operating Funds.

CITY OF OWOSSO BID TABULATION SHEET

DATE 5/24/2022

DEPT. DPW

SUBJECT: 2022-2023 Sand, Gravel and
Limestone BidConstine Gravel Company
2625 West M21
Owosso, MI 48867
989-723-6043Fuoss Gravel Company
777 Busha Rd.
Owosso, MI 48867
989-725-2084Great Lakes Fusion
7505 E M71
Durand, MI 48429
989-288-2656

ITEM #	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	State Certified Class II Backfill Sand	3,000	Ton	\$ 6.90	\$ 20,700.00	\$ 8.75	\$ 26,250.00	\$ 8.40	\$ 25,200.00
2	State Certified 22A Gravel	1,200	Ton	\$ 11.40	\$ 13,680.00	\$ 12.75	\$ 15,300.00	\$ 15.30	\$ 18,360.00
3	Limestone 21AA	500	Ton	\$ 25.95	\$ 12,975.00	\$ 30.00	\$ 15,000.00	\$ 26.46	\$ 13,230.00
4	Limestone 6A	150	Ton	\$ 30.05	\$ 4,507.50	\$ 34.00	\$ 5,100.00	\$ 32.04	\$ 4,806.00
5	Limestone H1	200	Ton	No Bid	\$ -	No Bid	\$ -	No Bid	\$ -
A. Smith Sand & Gravel:									
State Certified Class II Backfill Sand : \$6.00 per ton									
B. Constine Gravel Company:									
State Certified 22A Gravel - \$11.40 per ton									
C. Jackson Trucking, LLC:									
Limestone 21AA - \$25.94/ton									
Limestone 6A: \$29.81/ton									
D. Ocenasek: Limestone H1: \$36.50/ton									
					\$ 51,862.50		\$ 61,650.00		\$ 61,596.00

Bid contained mathematical error

All Bidders are located in Shiawassee County - No Pricing Adjustments for Local Preference

DEPT
HEAD *Ayan Suchanek*

GENERAL LIABILITY INSURANCE

EXPIRATION DATE:

A. 8/28/22, B. 9/30/22,

C. 10/1/22, D. 11/1/22

AWARDED: *See Box Above

PURCH.
AGENT: *B. Russell 6/13/22*

WORKERS COMPENSATION INSURANCE

EXPIRATION DATE:

A. 5/27/2022, B. 4/30/23,

C. 10/1/22, D. 11/1/22

COUNCIL

APPROVED:

STAFF
REC.: *See Box Above

SOLE PROPRIETORSHIP

EXPIRATION DATE:

N/A

PO NUMBER:

								DATE	5/24/2022
								DEPT.	DPW
SUBJECT: 2022-2023 Sand, Gravel and Limestone Bid								Page 2	
				Ocenasek, Inc.		Jackson Trucking, LLC		Smith Sand & Gravel	
				5817 W. Britton Rd.		1724 Corunna Ave.		4085 W. Tyrell Road	
				Perry, MI 48872		Owosso, MI 48867		Owosso, MI 48867	
				517-625-3242		989-494-9979		517-625-3228	
ITEM #	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	State Certified Class II Backfill Sand	3,000	Ton	7.45	\$ 22,350.00	\$ 7.17	\$ 21,510.00	\$ 6.00	\$ 18,000.00
2	State Certified 22A Gravel	1,200	Ton	12.95	\$ 15,540.00	\$ 11.94	\$ 14,328.00		\$ -
3	Limestone 21AA	500	Ton	30.60	\$ 15,300.00	\$ 25.94	\$ 12,970.00		\$ -
4	Limestone 6A	150	Ton	36.50	\$ 5,475.00	\$ 29.81	\$ 4,471.50		\$ -
5	Limestone H1	200	Ton	36.50	\$ 7,300.00	No Bid	\$ -		
					\$ 65,965.00		\$ 53,279.50		\$ 18,000.00
TOTAL BID PRICING ADJUSTED FOR LOCAL PURCHASING PREFERENCE:								\$ -	



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: June 21, 2022

TO: Owosso City Council

FROM: Ryan E. Suchanek, Director of Public Services & Utilities

SUBJECT: 3-Year Refuse Service Bid

RECOMMENDATION:

Approval of bid award to Tri-County Refuse Service, Inc. dba Republic Services of Flint for a three year refuse services contract in the amount of \$16,365.15.

BACKGROUND:

Republic Services has provided City refuse services since 2016 with no performance issues. Refuse pick up is a necessary service in order to maintain a good housekeeping appearance for City properties. Three bids were received on May 17, 2022 as attached. Republic Services provided the low responsible bid.

FISCAL IMPACTS:

The above expenses shall be paid from the General Fund, Water Fund, and Wastewater Fund Accounts.

Refuse services will be provided as follows:

- FY2022-2023..... \$5,090.41
- FY2023-2024..... \$5,446.74
- FY2024-2025..... \$5,828.00

Attachments: (1) Resolution
(2) Bid Tab

RESOLUTION NO.

**AUTHORIZING THE EXECUTION OF A CONTRACT
FOR REFUSE SERVICE WITH
TRI-COUNTY REFUSE SERVICE, INC. DBA REPUBLIC SERVICES OF FLINT**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has determined that the collection and disposal of waste generated at the main City facilities is advisable, necessary and in the public interest; and

WHEREAS, the City of Owosso sought bids for the emptying of dumpsters at various City facilities for fiscal years 2022-2023, 2023-2024 and 2024-2025, and it is hereby determined that Republic Services of Flint is qualified to provide such services and has submitted the lowest responsible and responsive bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has heretofore been determined that it is advisable, necessary and in the public interest to contract with Tri-County Refuse Service, Inc, dba Republic Services of Flint for the collection and disposal of waste from City facilities for fiscal years 2022-2023, 2023-2024, and 2024-2025 in the amount of \$16,365.15.

SECOND: the Mayor and City Clerk are instructed and authorized to sign the services contract between the City of Owosso, Michigan and Tri-County Refuse Service, Inc, dba Republic Services of Flint substantially as attached.

THIRD: the accounts payable department is authorized to pay Tri-County Refuse Service, Inc, dba Republic Services of Flint for work satisfactorily completed up to the bid amount of \$16,631.46 over a three year period of provided services as follows:

FY2022-2023.....	\$5,090.41
FY2023-2024.....	\$5,446.74
FY2024-2025.....	\$5,828.00

FOURTH: the above expenses shall be paid from the various accounts in the above fiscal years' General Fund, Water Fund, and Wastewater Fund.

EXHIBIT A

Contract for Services Between

The City of Owosso

and

Tri-County Refuse Service, Inc. D/B/A Republic Services Of Flint

**3-Year Refuse Services
FY2022-23 – FY2024-25**

June 2022

CONTRACT

THIS AGREEMENT is made on June 21, 2022 between the CITY OF OWOSSO, a Michigan municipal corporation, 301 W. Main Street, Owosso, Michigan 48867 ("city") and TRI-COUNTY REFUSE SERVICE, INC. D/B/A REPUBLIC SERVICES OF FLINT ("contractor"), a Michigan company, whose address is 4101 Holiday Drive, Flint, Michigan 48507.

Based upon the mutual promises below, the contractor and the city agree as follows:

ARTICLE I - Scope of work

The contractor agrees to provide the services listed in the proposal entitled "3-Year Refuse Services", as attached, including all written modifications incorporated into any of the documents, which are incorporated as part of this contract:

- Bid Documents
- Bid Proposal
- Contract and Exhibits
- General conditions
- General specifications

ARTICLE II - The Contract Sum

(A) The city shall pay to the contractor for the performance of the contract, in the unit prices as given in the proposal not to exceed sixteen thousand three hundred sixty-five dollars and sixteen cents (\$16,365.16) for the 3-year contract. No additional work shall be performed unless a change order is issued by the city.

(B) The amount paid shall be equitably adjusted to cover changes in the work ordered by the city but not required by the contract documents where there is a written change order.

ARTICLE III – Assignment

This contract may not be assigned or subcontracted without the written consent of the city.

ARTICLE IV - Choice of law

This contract shall be construed, governed, and enforced in accordance with the laws of the state of Michigan. By executing this agreement, the contractor and the city agree to a venue in a court of appropriate jurisdiction sitting within Shiawassee County for purposes of any action arising under this contract.

Whenever possible, each provision of the contract will be interpreted in a manner as to be effective and valid under applicable law. The prohibition or invalidity, under applicable law, of any provision will not invalidate the remainder of the contract.

ARTICLE V - Relationship of the parties

The parties of the contract agree that it is not a contract of employment but is a contract to accomplish a specific result. Contractor is an independent contractor performing services for the city. Nothing contained in this contract shall be deemed to constitute any other relationship between the city and the contractor.

Contractor certifies that it has no personal or financial interest in the project other than the compensation it is to receive under the contract. Contractor certifies that it is not, and shall not become, overdue or in default to the city for any contract, debt, or any other obligation to the city including real or personal property taxes. City shall have the right to set off any such debt against compensation awarded for services under this agreement.

ARTICLE VI – Notice

All notices given under this contract shall be in writing, and shall be by personal delivery or by certified mail with return receipt requested to the parties at their respective addresses as specified in the contract documents or other address the contractor may specify in writing.

ARTICLE VII - Indemnification

To the fullest extent permitted by law, for any loss not covered by insurance under this contract; contractor shall indemnify, defend and hold harmless the city, its officers, employees and agents harmless from all suits, claims, judgments and expenses including attorney's fees resulting or alleged to result, in whole or in part, from any act or omission, which is in any way connected or associated with this contract, by the contractor or anyone acting on the contractor's behalf under this contract. Contractor shall not be responsible to indemnify the city for losses or damages caused by or resulting from the city's sole negligence.

ARTICLE VIII - Entire agreement

This contract represents the entire understanding between the city and the contractor and it supersedes all prior representations or agreements whether written or oral. Neither party has relied on any prior representations in entering into this contract. This contract may be altered, amended or modified only by written amendment signed by the city and the contractor.

FOR CONTRACTOR

By_____

Its:_____

Date:_____

THE CITY OF OWOSSO

By_____

Its: Christopher T. Eveleth, Mayor

Date:_____

By_____

Its: Amy K. Kirkland, City Clerk

Date:_____

CITY OF OWOSSO BID TABULATION SHEET

DATE 5/17/2022

DEPT. DPW

Subject: 2022-2025

Refuse Service Bid

Republic Services, Inc.

4101 Holiday Drive

Flint, MI 48507

810-768-2228

Waste Management of Michigan

11664 E M-21

Lennon, MI 48449

616-340-7745

		EST.		Per Year	Per Year	Per Year	3 Year	Per Year	Per Year	Per Year	3 Year
ITEM #	DESCRIPTION	QTY	UNIT	22/23	23/24	24/25	Total	22/23	23/24	24/25	Total
1	6 Yd - Emptied Weekly	1	EA	\$ 1,003.68	\$ 1,073.94	1,149.11	\$ 3,226.73	\$ 923.76	\$ 997.66	1,077.47	\$ 2,998.89
2	6 Yd -Emptied twice weekly: May thru Oct, Once Nov thru April	1	EA	\$ 1,073.05	\$ 1,148.16	1,228.53	\$ 3,449.74	\$ 1,311.12	\$ 1,416.01	1,529.29	\$ 4,256.42
3	4 Yd-Emptied twice weekly May thru Oct, Once Nov thru April.	1	EA	\$ 1,092.24	\$ 1,168.70	1,250.51	\$ 3,511.45	\$ 1,136.64	\$ 1,227.57	1,325.78	\$ 3,689.99
4	4 Yd-Emtpied twice weekly Wastewater Plant	1	EA	\$ 1,014.24	\$ 1,085.24	1,161.20	\$ 3,260.68	\$ 1,477.08	\$ 1,595.25	1,722.87	\$ 4,795.20
5	4 Yd- Emptied once every 2 weeks. Filtration Plant	1	EA	\$ 390.60	\$ 417.94	447.20	\$ 1,255.74	\$ 575.52	\$ 621.56	671.29	\$ 1,868.37
6	4 Yd-Emptied weekly April,May and June. Soccer Fields	1	EA	\$ 221.40	\$ 236.90	253.48	\$ 711.78	\$ 199.05	\$ 214.97	232.17	\$ 646.19
7	4 Yd-Emptied weekly May through August. Oakwood Ball Park	1	EA	\$ 295.20	\$ 315.86	337.97	\$ 949.03	\$ 265.40	\$ 286.63	309.56	\$ 861.59
								Bid total contained mathematical errors.			

PRICING ADJUSTED FOR LOCAL PURCHASING PREFERENCE:

\$16,855.60

DEPT. HEAD: *Ayan Suruchanch* GENERAL LIABILITY INSURANCE
 EXPIRATION DATE: 6/30/2022

PURCH. AGENT: *B. Barnett 5/27/22* WORKERS COMPENSATION INSURANCE
 EXPIRATION DATE: 6/30/2022

STAFF REC.: Republic Services, Inc. SOLE PROPRIETORSHIP
 EXPIRATION DATE: N/A

AWARDED:

COUNCIL
APPROVED:

PO NUMBER:

CITY OF OWOSSO BID TABULATION SHEET

5/14/2019

DEPT.

DPW

Subject: 2022-2025

Refuse Service Bid

GFL Environmental USA, Inc.

6950 N Michigan

Saginaw, MI 48604

734-612-2279

ITEM #	DESCRIPTION	EST. QTY	UNIT	Per Year 22/23	Per Year 23/24	Per Year 24/25	3 Year Total	Per Year 22/23	Per Year 23/24	Per Year 24/25	3 Year Total
1	6 Yd - Emptied Weekly	1	EA	\$ 982.20	\$ 1,017.00	1,052.75	\$ 3,051.95				
2	6 Yd -Emptied twice weekly: May thru Oct, Once Nov thru April	1	EA	\$ 1,473.00	\$ 1,525.00	1,579.00	\$ 4,577.00				
3	4 Yd-Emptied twice weekly May thru Oct, Once Nov thru April.	1	EA	\$ 1,440.00	\$ 1,490.40	1,546.29	\$ 4,476.69				
4	4 Yd-Emtpied twice weekly Wastewater Plant	1	EA	\$ 1,950.00	\$ 2,018.00	2,088.00	\$ 6,056.00				
5	4 Yd- Emptied once every 2 weeks. Filtration Plant	1	EA	\$ 780.00	\$ 807.00	835.00	\$ 2,422.00				
6	4 Yd-Emptied weekly April,May and June. Soccer Fields	1	EA	\$ 236.00	\$ 345.00	368.00	\$ 949.00				
7	4 Yd-Emptied weekly May through August.	1	EA	\$ 313.00	\$ 324.00	342.00	\$ 979.00				
				* Delivery Charge - \$5.00 Per Site							
							Total	\$ 22,511.64			
PRICING ADJUSTED FOR LOCAL PURCHASING PREFERENCE: N/A								\$ 23,186.98			

Public Notes...

	Unit Price	GL Number		
SAFETY	97.320	Multiple 101.336	GL	D
DPW	104.040	101-441-920.500	GL	D
DPW	105.900	591-552-933.000	GL	D
P	98.350	599-548-920.500	GL	D
S-WTP	37.870	591-553-920.500	GL	D
ER FLD	85.870	101-751-920.500	GL	D
OOD BAL	85.870	101-751-920.500	GL	D

Purchase Order Amount:

\$5,922.85

View Linked Assets



OWOSSO PUBLIC SAFETY

202 S. WATER ST. • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580 • FAX (989) 725-0528

MEMORANDUM

DATE: June 9, 2022
TO: City Council
FROM: Kevin Lenkart
Chief of Public Safety
RE: Bid Award – Towing Services

Background:

In May 2016, all County Police agencies were notified by Shiawassee County Central Dispatch that they would need to select a preferred wrecker service for no-preference towing services. Previously, Central Dispatch would select a no-preference towing service.

The current bid award for towing services expires July 1, 2022. In May 2022 an RFP was submitted to area towing companies requesting prices for no-preference towing services. Bids were submitted and reviewed in June 2022.

Recommendation:

All Star Towing & Repair LLC submitted the lowest responsible bid based on the prices submitted for the various towing fees. Staff recommends that the towing bid be awarded to All Star Towing & Repair LLC.

RESOLUTION NO.

**AUTHORIZING A PREFERRED PROVIDER CONTRACT
FOR NO-PREFERENCE TOWING SERVICES
TO ALL STAR TOWING & REPAIR LLC
FOR THE PERIOD EXPIRING JUNE 30, 2025**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has a Public Safety Department that in the normal course of business requires wrecker services; and

WHEREAS, Shiawassee County Central Dispatch notified all police agencies in Shiawassee County of the need to specify a towing service that will provide service in any situation in which no preferred service is requested by the vehicle owner(s) or officers involved; and

WHEREAS, the City of Owosso requested bids and it is hereby determined that All Star Towing & Repair LLC is both qualified to provide such services and has submitted the responsible and responsive bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to award a Preferred Service Provider Contract for No-Preference Towing Services to All Star Towing & Repair LLC for the period from July 1, 2022 through June 30, 2025.

SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached, Contract for Services between the City of Owosso, Michigan and All Star Towing & Repair LLC.

THIRD: Charges for said services will be directed to the owner(s) of any vehicle towed.

EXHIBIT A

Contract for Services Between

The City of Owosso

and

All Star Towing & Repair LLC

2022-2025 Vehicle Towing Services

June 2022

CONTRACT

THIS AGREEMENT is made on June ____, 2022 between the CITY OF OWOSSO, a Michigan municipal corporation, 301 W. Main Street, Owosso, Michigan 48867 ("city") and All Star Towing & Repair LLC ("contractor"), a Michigan company, whose address is 720 North Delaney Road, Owosso, MI 48867.

Based upon the mutual promises below, the contractor and the city agree as follows:

ARTICLE I - Scope of work

The contractor agrees to provide the services listed in the proposal entitled "2022-2025 Vehicle Towing Services," as attached, including all written modifications incorporated into any of the documents, which are incorporated as part of this contract:

- Bid documents
- Bid proposal
- Contract and exhibits
- Bonds
- General conditions
- Standard specifications
- Detailed specifications

ARTICLE II - The Contract Sum

(A) The city shall pay to the contractor for the performance of the contract, in the unit prices as given in the proposal not to exceed seventy-five dollars (\$75.00) for the contract year 2022-2023; eighty dollars (\$80.00) for the contract year 2023-2024; and eighty-five dollars (\$85.00) for the contract year 2024-2025 for towing of Light Trucks/Cars/Vans within and outside the Owosso Area. Mileage charge is Two dollars (\$2.00) per mile for all contract years listed above with no charge for hourly, flat bed or winch (if applicable) within or outside the Owosso area. No additional work shall be performed unless a change order is issued by the city.

(B) The amount paid shall be equitably adjusted to cover changes in the work ordered by the city but not required by the contract documents where there is a written change order.

ARTICLE III – Assignment

This contract may not be assigned or subcontracted without the written consent of the city.

ARTICLE IV - Choice of law

This contract shall be construed, governed, and enforced in accordance with the laws of the state of Michigan. By executing this agreement, the contractor and the city agree to a venue in a court of appropriate jurisdiction sitting within Shiawassee County for purposes of any action arising under this contract.

Whenever possible, each provision of the contract will be interpreted in a manner as to be effective and valid under applicable law. The prohibition or invalidity, under applicable law, of any provision will not invalidate the remainder of the contract.

ARTICLE V - Relationship of the parties

The parties of the contract agree that it is not a contract of employment but is a contract to accomplish a specific result. Contractor is an independent contractor performing services for the city. Nothing contained in this contract shall be deemed to constitute any other relationship between the city and the contractor.

Contractor certifies that it has no personal or financial interest in the project other than the compensation it is to receive under the contract. Contractor certifies that it is not, and shall not become, overdue or in default to the city for any contract, debt, or any other obligation to the city

including real or personal property taxes. City shall have the right to set off any such debt against compensation awarded for services under this agreement.

ARTICLE VI – Notice

All notices given under this contract shall be in writing, and shall be by personal delivery or by certified mail with return receipt requested to the parties at their respective addresses as specified in the contract documents or other address the contractor may specify in writing.

ARTICLE VII - Indemnification

To the fullest extent permitted by law, for any loss not covered by insurance under this contract; contractor shall indemnify, defend and hold harmless the city, its officers, employees and agents harmless from all suits, claims, judgments and expenses including attorney's fees resulting or alleged to result, in whole or in part, from any act or omission, which is in any way connected or associated with this contract, by the contractor or anyone acting on the contractor's behalf under this contract. Contractor shall not be responsible to indemnify the city for losses or damages caused by or resulting from the city's sole negligence.

ARTICLE VIII - Entire agreement

This contract represents the entire understanding between the city and the contractor and it supersedes all prior representations or agreements whether written or oral. Neither party has relied on any prior representations in entering into this contract. This contract may be altered, amended or modified only by written amendment signed by the city and the contractor.

FOR CONTRACTOR

By_____

Its:_____

Date:_____

THE CITY OF OWOSSO

By_____

Its: Christopher T. Eveleth, Mayor

Date:_____

By_____

Its: Amy K. Kirkland, City Clerk

Date:_____

CITY OF OWOSSO BID TABULATION SHEET

DATE 6/7/2022

DEPT. Public Safety

SUBJECT: 2022-2025 Vehicle
Towing ServicesAllStar Towing & Repair
720 N Delaney Rd.
Owosso, MI 48867
989-666-1511Dick's Auto Service
605 1/2 S Washignton St.
Owosso, MI 48867
989-725-9016Gaffner Towing & Recovery
1225 Stewart Street
Owosso, MI 48867
517-420-4691

ITEM #	DESCRIPTION	UNIT	Unit Price FY22/23	Unit Price FY23/24	Unit Price FY24/25	Unit Price FY22/23	Unit Price FY23/24	Unit Price FY24/25	Unit Price FY22/23	Unit Price FY23/24	Unit Price FY24/25
1	Light Trucks/Cars/Vans Within Owosso Area	EA	75.00	80.00	85.00	100.00	120.00	120.00	100.00	110.00	120.00
2	Mileage Charge (if applicable) Within Owosso Area	EA	2.00	2.00	2.00	0.00	0.00	0.00	0.00	0.00	0.00
3	Hourly Charge (if applicable) Within Owosso Area	EA	0.00	0.00	0.00	80.00	80.00	80.00	85.00	85.00	85.00
4	Flat Bed Charge (if applicable) Within Owosso Area	EA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5	Winch Charge (if applicable) Within Owosso Area	EA	0.00	0.00	0.00	0.00	0.00	0.00	50.00	50.00	50.00
6	Light Trucks/Cars/Vans Outside Owosso Area	EA	75.00	80.00	85.00	100.00	120.00	120.00	100.00	110.00	120.00
7	Mileage Charge (if applicable) Outside Owosso Area	EA	2.00	2.00	2.00	5.00	5.00	5.00	4.50	4.50	4.50
8	Hourly Charge (if applicable) Outside Owosso Area	EA	0.00	0.00	0.00	80.00	80.00	80.00	85.00	85.00	85.00
9	Flat Bed Charge (if applicable) Outside Owosso Area	EA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10	Winch Charge (if applicable) Outside Owosso Area	EA	0.00	0.00	0.00	0.00	0.00	0.00	50.00	50.00	50.00
			154.00	164.00	174.00	365.00	405.00	405.00	474.50	494.50	514.50
	Bid Total	County		492.00		City	1175.00		City	1483.50	
	Local Preference - 3%			14.76			0.00			0.00	
	Adjusted Total			506.76			1175.00			1483.50	

TOTAL BID PRICING ADJUSTED FOR LOCAL PURCHASING PREFERENCE

DEPT. HEAD: Kevin Lenkat

GENERAL LIABILITY INSURANCE

AWARDED:

EXPIRATION DATE:

2/24/2023

PURCH. AGENT: Brianne St 6/13/22

WORKERS COMPENSATION INSURANCE

COUNCIL

EXPIRATION DATE:

Signed Exemption on File

APPROVED:

STAFF

SOLE PROPRIETORSHIP

REC.: AllStar Towing & Repair, LLC

EXPIRATION DATE:

N/A

PO NUMBER:



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: June 21, 2022 June 16, 2022

TO: City Council

FROM: Ryan E. Suchanek, Director of Public Services & Utilities

SUBJECT: Water Treatment Plant – Duplex Vacuum Pump System

RECOMMENDATION:

Authorization of bid award and purchase of one Republic Manufacturing Duplex Vacuum Pump System, Model No. RXTD-25-60H, from Kerr Pump and Supply, Inc. of Oak Park, Michigan for use at the Water Treatment Plant.

BACKGROUND:

The Water Treatment Plant's existing Duplex Vacuum Pump has expended its useful service life, and requires replacement.

Bids were solicited and Staff recommends the Republic Manufacturing Duplex Vacuum Pump System, Model No. RXTD-25-60H, from Kerr Pump and Supply, Inc. in the amount of \$13,380.00.

Bids ranged from \$13,380.00 up to \$23,430.20, and lead times ranged from 42 days up to 110 days. The Kerr Pump and Supply proposal fulfilled the RFP requirements, provided the low, responsible bid, plus they also provided the shortest lead time.

FISCAL IMPACTS:

Equipment expense in the amount of \$13,380.00 is available from the FY2021-2022 Fund 591-901-977.000.

Document originated by: Ryan E. Suchanek

Attachments: (1) Resolution
(2) Bid Tab

RESOLUTION NO.

**AUTHORIZING BID AWARD TO
KERR PUMP AND SUPPLY, INC.
FOR A DUPLEX VACUUM PUMP SYSTEM
AT THE WATER TREATMENT PLANT**

WHEREAS, the existing Duplex Vacuum Pump at the Water Treatment Plant has expended its useful service life and requires replacement; and

WHEREAS, bids were solicited and funds have been budgeted from the Water Equipment Fund for the replacement of the Duplex Vacuum Pump System; and

WHEREAS, the City of Owosso Director of Public Services and Utilities has reviewed the bid proposals and recommends the purchase of one Republic Manufacturing Duplex Vacuum Pump System, Model No. RXTD-25-60H, from Kerr Pump and Supply, Inc. in the amount of \$13,380.00.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore been determined that it is advisable, necessary and in the public interest to contract with Kerr Pump and Supply, Inc. for the purchase of one Republic Manufacturing Duplex Vacuum Pump System, Model No. RXTD-25-60H, for use at the Water Treatment Plant in the amount of \$13,380.00.
- SECOND: The accounts payable department is authorized to submit payment to Kerr Pump and Supply, Inc. in the amount of \$13,380.00 upon satisfactory delivery of said equipment.
- THIRD: The above expenses shall be paid from account no. 591-901-977.000.

CITY OF OWOSSO BID TABULATION SHEET

DATE 5/24/2022

DEPT. WTP

SUBJECT: Duplex Vacuum Pump System

Kerr Pump and Supply
12880 Cloverdale
Oak Park, MI 48237
248-543-3880

Mullen Equipment Corporation
3155 W Big Beaver, Ste 105
Troy, MI 48084
248-202-5660

HDSFM dba USABluebook
3781 Burwood Dr
Waukegan, IL 60085
800-925-8399

ITEM #	DESCRIPTION	EST. QTY	UNIT	TOTAL	TOTAL	TOTAL
1	Duplex Vacuum Pump System per specifications included in this bid.	1	LUMP	\$13,380.00	\$15,685.00	\$23,430.20
2	Delivery charge to WTP at 1111 Allendale Ave. Owosso	1	LUMP	Freight Allowed	\$1,200.00	
3	Lead time for delivery	1		6 weeks ARO	10 Weeks	10 Weeks ARO
4	Name and model number of duplex system proposed	1		Republic RXTD-25-60H	Republic RXTD-25-60H	Republic RXTD-063-120H
4						
5						
6						
	Total:			\$13,380.00	\$16,885.00	\$23,430.20
TOTAL BID PRICING ADJUSTED FOR LOCAL PURCHASING PREFERENCE:\$2,500				N/A	N/A	N/A

DEPT HEAD

GENERAL LIABILITY INSURANCE

AWARDED:

EXPIRATION DATE:

2/28/2023

PURCH. AGENT:

WORKERS COMPENSATION INSURANCE

COUNCIL

EXPIRATION DATE:

2/28/2023

APPROVED:

STAFF REC.:

SOLE PROPRIETORSHIP

EXPIRATION DATE:

N/A

PO NUMBER:

591.901.977.000
Kerr Pump and Supply Inc

						5/24/2022	
						DEPT.	
SUBJECT: Duplex Vacuum Pump System						WTP	
				Mercaterra Atlantic, LLC 40105 Industrial Park Circle Georgetown, TX 78626 512-215-6300			
ITEM #	DESCRIPTION	EST. QTY	UNIT	TOTAL		TOTAL	TOTAL
1	Duplex Vacuum Pump System per specifications included in this bid.	1	LUMP	\$ 19,890.00			
2	Delivery charge to WTP at 1111 Allendale Ave. Owosso	1	LUMP	0.00			
3	Lead time for delivery	1		110 days after notice of award			
4	Name and model number of duplex system proposed	1		Ingersol Rand 2-V235D1.5			
5				Bid Proposal received 5/25/22 at 9:00 A.M. past due date of 5/24/22 at 3:00 P.M.			
	Total:			\$ 19,890.00			
TOTAL BID PRICING ADJUSTED FOR LOCAL PURCHASING PREFERENCE:				N/A			



Warrant 617
June 15, 2022

Date	Vendor	Description	Fund	Amount
06-02-2022	Waste Management	Waste Hauling / Disposal Services WWTP / Streets	WWTP / Streets	15,900.06
June 14 2022	Gould Law PC	Professional services rendered from May 10, 2022 through June 13, 2022	General Fund	11,750.76
			TOTAL	\$27,650.82



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

DATE: June 15, 2022

TO: Owosso City Council

FROM: Elizabeth Kuiper; Executive Director, Owosso Main Street/DDA

SUBJECT: OMS/DDA Chairman Light Replacement – ARPA Fund Approval

RECOMMENDATION:

Approval of the request from Owosso Main Street/DDA for \$275,000.00 toward the Chairman Light Replacement Project from the City of Owosso's remaining ARPA funds.

BACKGROUND:

Downtown Owosso's original Chairman Street lights from the early 1980's have begun to show major wear and maintenance issues within the last five years. The current Chairman Lights have a 20 year lifespan, and have already far exceeded their projected lifespan, further explaining the significant maintenance issues and creating safety concerns that will only magnify since the lights are on borrowed time. In early 2022, the DDA was instructed by city management to repair the existing Chairman Lights, and within the last 6 months alone, the DDA has increased their maintenance budget by over 20% for non-budgeted and temporary repairs for the existing lights. The DDA now has (10) Chairman Lights that have been removed and replaced by construction cones which creates even more safety concerns for pedestrian and vehicular traffic.

In October 2021, The OMS/DDA Design Committee hired an independent consultant for streetscape projects. Paul Mezo, a professional urban landscape designer based in Sandusky, Michigan, advised the team on their options with the Chairman Lights by vetting commercial lighting manufacturers. Because of Mr. Mezo's collaboration efforts with multiple municipalities and vendors, he selected Spring City Electrical Manufacturing based out of Spring City, PA as the best option for either repairing the current lights or replacing the light system. Mr. Mezo compared the Chairman Light project to other cities of equal size, researched each manufacturer's warranty, customer service, materials, referrals, and project scope. Many vendors cannot handle this size of project. Spring City products are seen throughout the country including in Central Park, Frankenmuth, Tuscan, and is the current manufacturer of the Chairman Lights located in downtown Owosso. Further investigation determined that the existing Chairman light repair and replacement costs (≈ \$6,500.00 for a new unit) would exceed replacing them with a new style (≈ \$5,000.00 per unit). Mr. Mezo obtained quotes from Spring City Electrical Manufacturing and presented prices and new style options to the OMS/DDA Design Committee for a long-term solution while the OMS/DDA collaborated with the City of Owosso's DPW for short-term solutions.

On 2/24/2022, two Spring City representatives flew to Owosso and met with OMS/DDA consultant Mezo, OMS/DDA director Kuiper, City Manager Henne, and DPW Manager Mitchell to discuss replacing the current Chairman Light with a new pedestrian style light. Topics discussed were bolt patterns, warranty, installation and timeframes. Spring City further recommended an engineering survey to ensure the new lights would be properly anchored, estimated at \$18,000.00.

On 2/28/2022, an OMS/DDA Design Committee meeting was held to discuss a long term solution for the existing Chairman Lights. This committee is comprised of downtown residents, business owners, property owners, DPW city staff, HDC members and independent maintenance contractors. An anonymous survey was used to select the new style to replace the existing Chairman Lights. The committee recommended a resolution approving the new pedestrian light style and authorizing replacement of the existing Chairman Lights when funding became available. OMS/DDA Director Beth Kuiper was appointed as the fund finder.

On 3/02/2022 the OMS/DDA Board of Directors discussed replacing the existing Chairman Lights with new pedestrian lights. OMS/DDA Director, Kuiper informed the members about cost, style, and the lifespan of the current lighting system. All members agreed that a new pedestrian light style should replace the existing Chairman Lights when funding becomes available.

The Spring City Electrical Manufacturing quote is attached. OMS/DDA Director Kuiper will work with the City of Owosso to obtain quotes for the engineering survey (estimated at \$18,000.00) and installation (estimated at \$125,000.00 – entire project).

Today, OMS/DDA Director Beth Kuiper and OMS/DDA Board Chair Jon Moore, ask that the remaining \$275,000.00 in ARPA funds be allocated to the Chairman Light Replacement Project to increase safety downtown and address a portion of one of the infrastructure needs downtown. This funding is being requested because the DDA is currently unable to take on anymore large expenses due to an existing sidewalk bond payment that will remain until 2029. The OMS/DDA is also currently funding for many projects downtown such as Main Street Plaza, the Exchange St. Pocket Park, deteriorating raised plant bed walls, and the Fountain Plaza/Exchange St. parking lot wall. The funding would further the OMS/DDA's mission to create a safe place that can be enjoyed by residents, workers and visitors during all hours of the day while maintaining downtown Owosso's historical charm.

Should the funds be allocated the plan would be to secure the services of an engineer to conduct the recommended engineering survey and to purchase up to 40 pedestrian lights (as pricing allows) of the newly selected design from Spring City Electrical Manufacturing. The new lights would be tentatively planned for installation along Washington Street. The old style Chairman lights that are removed will be utilized for parts to repair the remaining Chairman lights until funding is available for the purchase of another batch of the replacement lights.

FISCAL IMPACTS:

Dollars will be disbursed from City of Owosso ARPA Fund No. 287.

RESOLUTION NO.

**RESOLUTION AUTHORIZING PURCHASE OF 40 OF CHAIRMAN LIGHTS FROM
SPRING CITY ELECTRICAL MANUFACTURING COMPANY**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, requires 40 replacement street lights and an engineering survey for use within the DDA boundaries; and

WHEREAS, the City of Owosso has determined that Spring City Electrical Manufacturing Company of Spring City, Pennsylvania is the only firm qualified to provide such product to replace existing Chairman street lights; and

WHEREAS, waiver of the purchasing policy formal Bid requirements is requested, in order to initiate procurement upon approval and authorization.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to purchase Chairman lights from Spring City Electrical Manufacturing Company at the price of \$5,000.00 per light with an estimated life span of 80 years.
- SECOND: The accounts payable department is authorized to submit payment to Spring City Electrical Manufacturing Company in an amount not to exceed \$275,000.00 for FY2022-2023.
- THIRD: The above expenses shall be paid from the City of Owosso ARPA fund following delivery, and chargeable to account 248-200-728.000.

March 7th, 2022

Spring City Electrical
One South Main Street
Spring City, PA 19475
P: 610-948-4000

RE: Project – Owosso, MI – Contract

Thank you for the opportunity to submit a contract for the Owosso Streetscape Light Manufacture and Supply Contract. We look forward to partnering. Enclosed you will find the explanation of cost increases for 10 year the proposed contract.

Explanation of cost increase

Spring City understand that the current Owosso project is only in its 1st Phase. We truly want to partner with the City of Owosso and the feel very comfortable about committing to pricing through 2032 to support Owosso's long-term vision for their lighting upgrade plan. Our commitment should allow their team to easily procure product through their current vendor channels, and provide them confidence in stable pricing, which will be transparent and measurable year after year. We evaluated several factors that will impact our costs over the next 10 years and determined the most appropriate metric to follow would be the Consumer Price Index.

Base Contract					
10 Units Per Order	Option C	Option C Twin	Bollard	Tall Standard (2 Combo)	Tall Standard (Four Bottom Lights)
Year One	\$5,000.00	\$7,250.00	\$1,750.00	\$8,500.00	\$17,500.00

Each year after, Spring City will evaluate the current costs of the product and reserve the right to increase the price up to the percentage change in the Consumer Price Index. We believe this will provide the team a piece of mind that we are not inflating the impacts of the volatile raw material market, to simply increase our prices year after year. Utilizing the CPI will also allow the team at Owosso have a predictable metric for the potential increase in price for the Spring City product. This does not mean that Spring City will simply increase pricing consistent with the rate of inflation. We will do our best to keep the pricing consistent year after year. To calculate this, we use the following resource: <https://fred.stlouisfed.org/series/CPIAUCNS>.

Just for your information, the maximum increases since 2011 would be as followed:

Year 1 = 3.2%
Year 2 = 2.1%
Year 3 = 1.5%
Year 4 = 1.6%
Year 5 = 1.3%
Year 6 = 2.1%
Year 7 = 1.6%
Year 8 = 1.31%
Year 9 = 1.37%
Year 10 = 5.39%

Shipping costs are included in unit prices.

Sincerely,

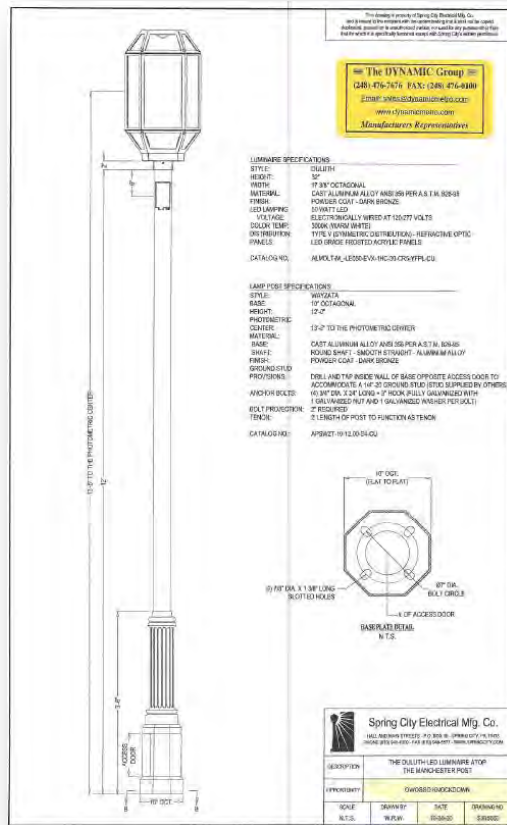
Tracie Wolf

Central Regional Sales

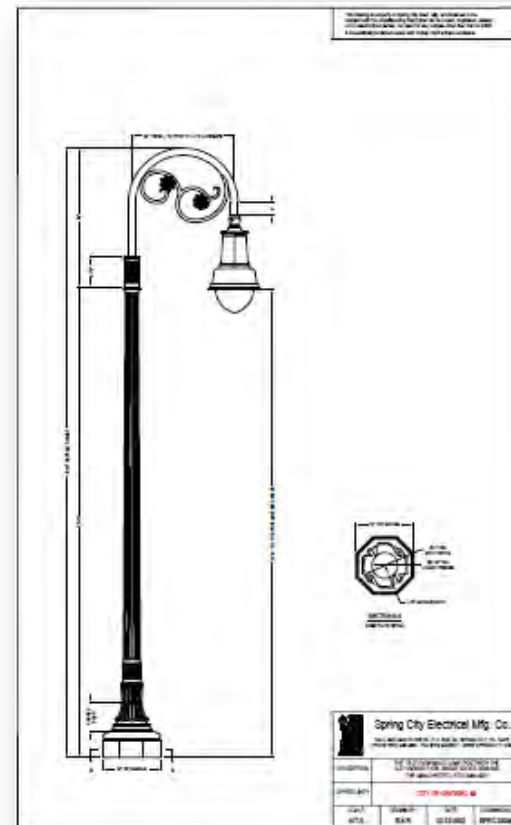
OWOSSO MAIN STREET

CHAIRMAN LIGHTS
6/6/2022

Beth Kuiper
OMS/DDA Director
989.277.1705
beth.kuiper@ci.owosso.mi.us

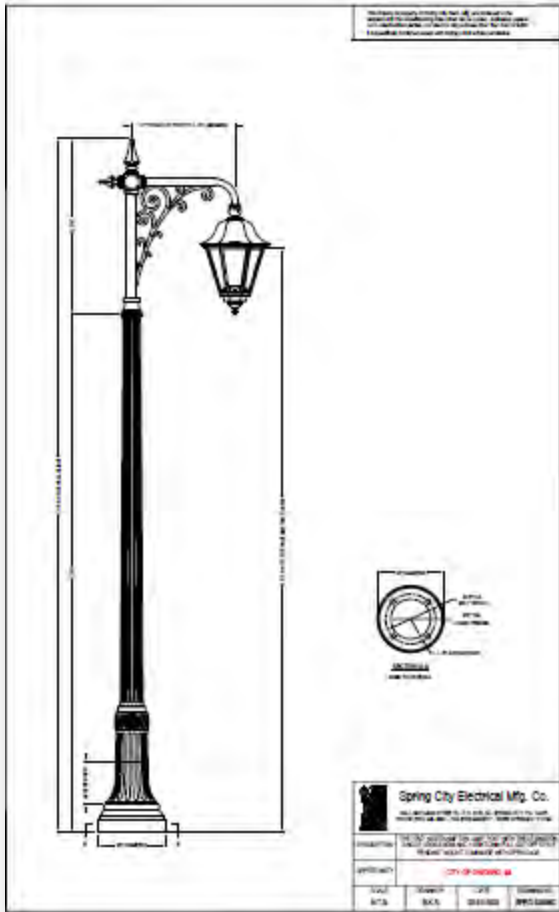


\$6000.00 to replace
10 unrepairable



\$5000.00 each
Riverwalk and Fountain Park

SELECTED DESIGN



PRELIMINARY ESTIMATES

- City of Owosso Mainstreet Light Replacement
- Total Lights to be Removed:
- 293 (subject to field verification)
- 1-Arm light poles to be installed (Materials only)
- 269 Price EA: \$5,000.00
- Total: \$1,345,000.00
- 2 Arm light poles to be installed – Bump Outs (Materials Only)
- 24 Price EA: \$6,000.00
- Total: \$144,000.00
- Labor (Budgetary Only) Includes External Junction Boxes For Eliminated Fixtures
- \$125,000.00
- Labor – Structural Engineering Survey (Budgetary Only)
- \$18,000.00
- Project Total:
- \$1,632,000.00
- Option for Bollard Lights: (Materials Only)
- Price EA: \$1,750.00

Features & Benefits

- Down lighting to provide a safe environment
- Reduced light pollution
- Energy savings
- Discourage crime and vandalism
- Buy direct from manufacturer
- Increased warranty
- Aesthetically pleasing with historical district while updating technology

SPRING CITY FUN FACTS

- In business since 1843
- Headquarter & Foundry - Spring City, PA
- 6000 molds – always be able to replace any style
- Current light pole manufacturer
- Ductile Iron Base – 25 year warranty
- Paint – 5 year warranty
- LED – 10 year warranty
- Estimated 80 year product lifecycle





MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: June 21, 2022

TO: Owosso City Council

FROM: Ryan E. Suchanek, Director of Public Services & Utilities

SUBJECT: Permission to Negotiate for Lime Softening Residuals Removal/Reuse/Disposal

RECOMMENDATION:

Approval to enter into negotiations on behalf of the City of Owosso for Lime Softening Residuals Removal/Reuse/Disposal at the Water Treatment Plant.

BACKGROUND:

On Tuesday, April 5, 2022 and Tuesday, April 26, 2022 the City received bids from an interested contractor for the removal of lime residuals at the WTP (only one bid was received on each occasion). The price per cubic yard in the first bid ranged from 54% – 78% over the current contract price, and the second bid was 102% over the current contract price. Both bids came in significantly higher than the City estimated and projected in the budget. For this reason the bids were formally rejected as a part of the Consent Agenda. Rather than going out for bids yet again, an alternate solution needs to be found. This could include alternate companies, different quantities, alternate methods, or even utilizing a landfill.

Sec. 2-346, Exceptions to competitive bidding, of the Code of Ordinances allows for the use of alternative methods to secure offers, with Council approval and if certain conditions are met. It states in part:

Subject to the approval of the council, competitive bidding shall not be required in the following cases:

- (4) Where the council shall determine that, due to market conditions, price instability or other reasons, the best interest of the public will be served by using another method of bidding for the acquisition of any item or service. In such circumstances:*
 - a. After complying with the notice requirements of section 2-344, a list of potential bidders may be established and prequalified by the council;*
 - b. In conjunction with establishing the list of prequalified bidders, or at any other time, the council may direct the method to be used in obtaining bids; and*

- c. At the first regular council meeting after any purchase, the purchasing agent shall report to the council the method of obtaining the bids, the amounts bid, the quantity purchased and the price paid.*

Staff is seeking permission to enter into direct negotiations with various vendors to see if a reasonable price can be agreed upon.

FISCAL IMPACTS:

The fiscal impact is not known at this point and time, but assuming a deal can be struck that is considered to be beneficial to the City, then a proposed contract would be sent to City Council for final approval.

ATTACHMENT: (1) Resolution

RESOLUTION NO.

**AUTHORIZATION TO ENTER DIRECT NEGOTIATIONS
FOR LIME SOFTENING RESIDUALS REMOVAL/REUSE/DISPOSAL**

WHEREAS, the City of Owosso operates a Water Treatment Plant (WTP) that generates spent lime as a by-product of the water treatment process; and

WHEREAS, said spent lime needs to be periodically removed from the WTP property and reused or disposed of; and

WHEREAS, on two separate occasions in 2022 the City has sought bids for the removal of spent lime, each time receiving a single bid from the same firm in amounts that far exceeded the funding available for the activity; and

WHEREAS, the capacity of the WTP property to store any more spent lime is quickly dwindling; and

WHEREAS, it is in the best interest of the public to use an alternate method of bidding for the work, so as to obtain a different result; and per the terms of Sec. 2-346(4) of the Code of Ordinances "the Council may direct the method to be used in obtaining bids"; and

WHEREAS, staff is requesting permission to directly negotiate with eligible service providers in an attempt to secure an agreement for the needed work.

NOW THEREFORE BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

- FIRST: it is recognized that the City has solicited bids for the removal/reuse/disposal of lime softening residuals at the Water Treatment Plant on two separate occasions this year without success, and a change in the method for soliciting bids is necessary for a positive result.
- SECOND: it has heretofore been determined that it is advisable, necessary and in the public interest to grant staff permission to hold direct negotiations with eligible service providers in an effort to reach a mutual agreement on the removal/reuse/disposal of lime softening residuals at the WTP.
- THIRD: any potential agreement reached as a result of this process will be presented to Council for consideration.



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 (989) 725-0570 • FAX (989) 723-8854

MEMORANDUM

DATE: June 15, 2022

TO: Owosso City Council

FROM: Brad Barrett, Finance Director

SUBJECT: Fiscal Year Ending 6-30-2022 – 12 Month Budget Amendments

Please find attached eleven FY 2021-2022 budget amendments. These amendments are necessary to be compliant with City of Owosso Charter (Chapter 8) and Public Act 2 of 1968 (MCL 141.434 - 141.437).

SUMMARY

General Fund (101)

Revenue:	General Property Tax Revenue
	Marijuana Tax Distribution
	Construction Code Permits
	US HHS HRSA Provider Relief Funds
	Local Community Stabilization Funds
	Investment interest
Finance:	Contractual accounting services due to vacant accountant position
Assessing:	Contractual appraisal services due to tax tribunals
General Admin:	Reclassification of land from BRA #10 to General Fund
Police / Fire	Gasoline and building maintenance
Building and Safety:	Demolition of Elm Street property
Leaf and Brush:	Equipment rental expenses
Parks:	New playground equipment at Collamer Park

Major Street Fund (202)

Revenue: Small Urban Program Grant (actual)
Construction: Road projects (Chipman Street / North Street)
Snow & Ice Control: Actual costs / reimbursed under MDOT highway contract

Local Street Fund (203)

Snow & Ice Control: Actual costs associated with winter season

Parks /Recreation Sites Fund (208)

System Improvements: Abandoned Warming Center project

Downtown Development Authority Fund (248)

This IS NOT the budget adopted by the Downtown Development Authority

Housing & Redevelopment Fund (254)

Removal of MSHDA NEP grant

OBRA Dist 15 – Armory Building (259)

Reflect actual tax capture and reimbursement to developer

OBRA Dist 17 – Cargill (272)

Reflect actual tax capture, interfund loan payment and reimbursement to developer

OBRA Dist 20 – J H Oil

Reflect actual EGLE grant and reimbursement to developer

General Debt Service (Voted Bond) (301)

Reflect actual debt millage collection and debt payment

Debt Service – 2010 GO Bonds (303)

Fund not used due to refinancing / combining bonds

2009 LTGO Debt (304)

Actual funds received by DDA and refinanced debt payment.

Sewer Fund (590)

Capital Outlay: Costs associated with closed out and future SRF projects

Water Fund (591)

General Services / Water Underground: Costs associated with DWRF projects

Water Filtration: Costs associated with DWRF projects and lime residuals removal at plant

Debt: Actual debt payments

WWTP Fund (599)

Wastewater Operations: Other compensation
Costs associated with CWSRF project
Gasoline

Capital Outlay: Costs associated with CWSRF projects

Fleet Maintenance Fund (661)

Revenue: Sold old vehicles/equipment

Fleet Maintenance: Gasoline and maintenance costs

Capital Outlay: Purchase of new vehicles

RECOMMENDATION:

Adopt Fiscal Year Ending 6-30-2022 budget amendments as presented.

06/15/2022

BUDGET REPORT FOR CITY OF OWOSSO
Calculations as of 06/15/2022

DEPARTMENT DESCRIPTION	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 06/15/22	2021-22 AMOUNT CHANGE	2021-22 4th QUARTER BUDGET AMENDMENT
ESTIMATED REVENUES					
000 REVENUE	8,744,235	8,898,407	7,534,982	(278,195)	8,620,212
TOTAL ESTIMATED REVENUES	8,744,235	8,898,407	7,534,982	(278,195)	8,620,212
APPROPRIATIONS					
101 CITY COUNCIL	5,300	5,300	7,436	4,226	9,526
171 CITY MANAGER	262,583	262,583	244,977	161	262,744
201 FINANCE	306,305	313,125	295,984	20,141	333,266
210 CITY ATTORNEY	118,000	118,000	101,956	(695)	117,305
215 CLERK	299,570	299,570	249,347	97	299,667
228 INFORMATION & TECHNOLOGY	134,965	134,965	93,397		134,965
253 TREASURY	167,057	167,057	152,965	32	167,089
257 ASSESSING	183,407	183,407	182,128	8,644	192,051
261 GENERAL ADMIN	352,776	437,734	455,495	69,014	506,748
265 BUILDING & GROUNDS	140,540	140,540	126,163	22	140,562
270 HUMAN RESOURCES	215,734	215,734	181,070	703	216,437
301 POLICE	2,263,812	2,263,812	2,166,641	32,271	2,296,083
336 FIRE	2,012,337	2,012,462	1,967,401	22,120	2,034,582
371 BUILDING AND SAFETY	344,476	344,476	533,489	239,945	584,421
441 PUBLIC WORKS	660,310	663,249	590,684	19,426	682,675
528 LEAF AND BRUSH COLLECTION	231,500	231,500	219,895	14,086	245,586
585 PARKING	33,000	33,000	26,068		33,000
720 COMMUNITY DEVELOPMENT	85,599	85,599	47,574	109	85,708
751 PARKS	203,293	203,293	164,916	12,432	215,725
755 HOLMAN POOL			441	450	450
966 TRANSFERS OUT	723,671	759,671	558,148		759,671
TOTAL APPROPRIATIONS	8,744,235	8,875,077	8,366,175	443,184	9,318,261
NET OF REVENUES/APPROPRIATIONS - FUND 101		23,330	(831,193)	(721,379)	(698,049)
BEGINNING FUND BALANCE	7,598,864	7,598,864	7,598,864		7,598,864
ENDING FUND BALANCE	7,598,864	7,622,194	6,767,671	(721,379)	6,900,815
Fund 202 - MAJOR STREET FUND					
ESTIMATED REVENUES					
000 REVENUE	2,671,401	2,671,401	2,103,175	(197,514)	2,473,887
TOTAL ESTIMATED REVENUES	2,671,401	2,671,401	2,103,175	(197,514)	2,473,887
APPROPRIATIONS					
451 CONSTRUCTION	927,698	927,698	669,717	36,908	964,606
463 STREET MAINTENANCE	410,500	410,500	231,223		410,500
473 BRIDGE MAINTENANCE	12,000	12,000	479		12,000
474 TRAFFIC SERVICES-MAINTENANCE	26,500	26,500	25,133	9,900	36,400
478 SNOW & ICE CONTROL	135,000	135,000	138,707	23,750	158,750
480 TREE TRIMMING	61,800	61,800	49,302	7,500	69,300
482 ADMINISTRATION & ENGINEERING	200,250	200,250	160,426	1,779	202,029
485 LOCAL STREET TRANSFER	342,424	342,424	171,212		342,424
486 TRUNKLINE SURFACE MAINTENANCE	1,000	1,950	3,841	2,381	4,331
488 TRUNKLINE SWEEPING & FLUSHING	3,700	3,700	1,621	950	4,650
490 TRUNKLINE TREE TRIM & REMOVAL	200	200			200
491 TRUNKLINE STORM DRAIN, CURBS	5,500	28,127	23,485		28,127
492 TRUNKLINE ROADSIDE CLEANUP	200	210	60		210
494 TRUNKLINE TRAFFIC SIGNS	600	600	447	128	728
497 TRUNKLINE SNOW & ICE CONTROL	32,000	32,000	42,517	12,600	44,600
TOTAL APPROPRIATIONS	2,159,372	2,182,959	1,518,170	95,896	2,278,855
NET OF REVENUES/APPROPRIATIONS - FUND 202	512,029	488,442	585,005	(293,410)	195,032
BEGINNING FUND BALANCE	1,413,285	1,413,285	1,413,285		1,413,285
ENDING FUND BALANCE	1,925,314	1,901,727	1,998,290	(293,410)	1,608,317

Fund 203 - LOCAL STREET FUND

ESTIMATED REVENUES

000 REVENUE	1,452,844	1,452,844	1,127,944	(27,032)	1,425,812
TOTAL ESTIMATED REVENUES	1,452,844	1,452,844	1,127,944	(27,032)	1,425,812

APPROPRIATIONS

451 CONSTRUCTION	672,216	672,216	885,142	213,464	885,680
463 STREET MAINTENANCE	488,750	488,750	331,896		488,750
474 TRAFFIC SERVICES-MAINTENANCE	8,500	8,500	3,605		8,500
478 SNOW & ICE CONTROL	80,000	80,000	90,656	16,500	96,500
480 TREE TRIMMING	89,500	89,500	124,664	54,595	144,095
482 ADMINISTRATION & ENGINEERING	113,878	113,878	102,471	2,739	116,617
TOTAL APPROPRIATIONS	1,452,844	1,452,844	1,538,434	287,298	1,740,142

NET OF REVENUES/APPROPRIATIONS - FUND 203

BEGINNING FUND BALANCE	1,282,648	1,282,648	1,282,648		1,282,648
ENDING FUND BALANCE	1,282,648	1,282,648	872,158	(314,330)	968,318

Fund 208 - PARK/RECREATION SITES FUND

ESTIMATED REVENUES

000 REVENUE	50,000	75,025	2,664	(72,336)	2,689
TOTAL ESTIMATED REVENUES	50,000	75,025	2,664	(72,336)	2,689

APPROPRIATIONS

751 PARKS	50,000	75,025	76,723	16,020	91,045
TOTAL APPROPRIATIONS	50,000	75,025	76,723	16,020	91,045

NET OF REVENUES/APPROPRIATIONS - FUND 208

BEGINNING FUND BALANCE	160,083	160,083	160,083		160,083
ENDING FUND BALANCE	160,083	160,083	86,024	(88,356)	71,727

Fund 239 - OMS/DDA REV LG LOAN FUND

ESTIMATED REVENUES

000 REVENUE	1,500	86,500	243,473	157,222	243,722
TOTAL ESTIMATED REVENUES	1,500	86,500	243,473	157,222	243,722

APPROPRIATIONS

000 REVENUE			5,858	5,858	5,858
200 GEN SERVICES	1,500	10,675	93,412	82,737	93,412
TOTAL APPROPRIATIONS	1,500	10,675	99,270	88,595	99,270

NET OF REVENUES/APPROPRIATIONS - FUND 239

BEGINNING FUND BALANCE	1,198,457	1,198,457	1,198,457		1,198,457
ENDING FUND BALANCE	1,198,457	1,274,282	1,342,660	68,627	1,342,909

Fund 243 - OBRA #12 WOODWARD LOFT

ESTIMATED REVENUES

000 REVENUE	125,000	125,000	123,325		125,000
TOTAL ESTIMATED REVENUES	125,000	125,000	123,325		125,000

APPROPRIATIONS

721 PROFESSIONAL SERVICES	1,000	1,000	1,000		1,000
964 TAX REIMBURSEMENTS	124,000	124,000			124,000
TOTAL APPROPRIATIONS	125,000	125,000	1,000		125,000

NET OF REVENUES/APPROPRIATIONS - FUND 243

BEGINNING FUND BALANCE			122,325		
ENDING FUND BALANCE			122,325		

Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY

ESTIMATED REVENUES

000 REVENUE		92,033	48,141		92,033
TOTAL ESTIMATED REVENUES		92,033	48,141		92,033

APPROPRIATIONS					
200	GEN SERVICES	5,680	9,105	4,182	9,862
261	GENERAL ADMIN	93,388	53,328		93,388
TOTAL APPROPRIATIONS		99,068	62,433	4,182	103,250
NET OF REVENUES/APPROPRIATIONS - FUND 248		(7,035)	(14,292)	(4,182)	(11,217)
BEGINNING FUND BALANCE					
ENDING FUND BALANCE		(7,035)	(14,292)	(4,182)	(11,217)
Fund 254 - HOUSING & REDEVELOPMENT					
ESTIMATED REVENUES					
000	REVENUE	37,500		(37,500)	
TOTAL ESTIMATED REVENUES		37,500		(37,500)	
APPROPRIATIONS					
703	GENERAL SERVICES	33,500		(33,500)	
TOTAL APPROPRIATIONS		33,500		(33,500)	
NET OF REVENUES/APPROPRIATIONS - FUND 254		4,000		(4,000)	
BEGINNING FUND BALANCE					
ENDING FUND BALANCE		4,000		(4,000)	
Fund 259 - OBRA-DIST#15 -ARMORY BUILDING					
ESTIMATED REVENUES					
000	REVENUE	80,000	80,000	70,939	70,939
TOTAL ESTIMATED REVENUES		80,000	80,000	70,939	70,939
APPROPRIATIONS					
721	PROFESSIONAL SERVICES	4,500	4,500	5,690	5,690
964	TAX REIMBURSEMENTS	75,500	75,500	65,284	65,284
TOTAL APPROPRIATIONS		80,000	80,000	70,974	70,974
NET OF REVENUES/APPROPRIATIONS - FUND 259				(35)	(35)
BEGINNING FUND BALANCE		4,190	4,190	4,190	4,190
ENDING FUND BALANCE		4,190	4,190	4,155	4,155
Fund 272 - OBRA FUND-DISTRICT #17 CARGILL (PREV #8)					
ESTIMATED REVENUES					
000	REVENUE	202,720	202,720	178,372	178,372
TOTAL ESTIMATED REVENUES		202,720	202,720	178,372	178,372
APPROPRIATIONS					
721	PROFESSIONAL SERVICES	12,000	12,000	10,132	10,132
905	DEBT SERVICE	190,720	190,720	167,999	167,999
TOTAL APPROPRIATIONS		202,720	202,720	178,131	178,131
NET OF REVENUES/APPROPRIATIONS - FUND 272				241	241
BEGINNING FUND BALANCE		10,132	10,132	10,132	10,132
ENDING FUND BALANCE		10,132	10,132	10,373	10,373
Fund 273 - OBRA #9 ROBBINS LOFT					
ESTIMATED REVENUES					
000	REVENUE			3,228	3,228
TOTAL ESTIMATED REVENUES				3,228	3,228
APPROPRIATIONS					
721	PROFESSIONAL SERVICES			1,200	1,200
TOTAL APPROPRIATIONS				1,200	1,200
NET OF REVENUES/APPROPRIATIONS - FUND 273				2,028	2,028
BEGINNING FUND BALANCE		45,981	45,981	45,981	45,981
ENDING FUND BALANCE		45,981	45,981	48,009	48,009
Fund 275 - OBRA #11 CAPITOL BOWL					

ESTIMATED REVENUES				
000 REVENUE	358	1,339	981	1,339
TOTAL ESTIMATED REVENUES	358	1,339	981	1,339

APPROPRIATIONS				
721 PROFESSIONAL SERVICES	864		(864)	
905 DEBT SERVICE		7,716	7,716	7,716
TOTAL APPROPRIATIONS	864	7,716	6,852	7,716

NET OF REVENUES/APPROPRIATIONS - FUND 275		(506)	(6,377)	(5,871)	(6,377)
BEGINNING FUND BALANCE	6,377	6,377	6,377		6,377
ENDING FUND BALANCE	6,377	5,871		(5,871)	

Fund 276 - OBRA FUND DISTRICT #16 - QDOBA

ESTIMATED REVENUES					
000 REVENUE	28,921	28,921	28,173	(748)	28,173
TOTAL ESTIMATED REVENUES	28,921	28,921	28,173	(748)	28,173

APPROPRIATIONS					
721 PROFESSIONAL SERVICES	750	750	535	(215)	535
905 DEBT SERVICE	28,171	28,171	28,171		28,171
TOTAL APPROPRIATIONS	28,921	28,921	28,706	(215)	28,706

NET OF REVENUES/APPROPRIATIONS - FUND 276			(533)	(533)	(533)
BEGINNING FUND BALANCE	9,507	9,507	9,507		9,507
ENDING FUND BALANCE	9,507	9,507	8,974	(533)	8,974

Fund 277 - OBRA FUND DISTRICT #20 - J&H OIL

ESTIMATED REVENUES					
000 REVENUE		116,888	130,282	13,394	130,282
TOTAL ESTIMATED REVENUES		116,888	130,282	13,394	130,282

APPROPRIATIONS					
901 CAPITAL OUTLAY		116,888	130,282	13,394	130,282
TOTAL APPROPRIATIONS		116,888	130,282	13,394	130,282

NET OF REVENUES/APPROPRIATIONS - FUND 277					
BEGINNING FUND BALANCE					
ENDING FUND BALANCE					

Fund 283 - OBRA FUND-DISTRICT#3-TIAL

ESTIMATED REVENUES					
000 REVENUE	27,897	27,897	27,562	(335)	27,562
TOTAL ESTIMATED REVENUES	27,897	27,897	27,562	(335)	27,562

APPROPRIATIONS					
721 PROFESSIONAL SERVICES	750	750	750		750
905 DEBT SERVICE	26,000	26,000	22,407	(3,593)	22,407
964 TAX REIMBURSEMENTS	1,147	1,147			1,147
TOTAL APPROPRIATIONS	27,897	27,897	23,157	(3,593)	24,304

NET OF REVENUES/APPROPRIATIONS - FUND 283			4,405	3,258	3,258
BEGINNING FUND BALANCE					
ENDING FUND BALANCE			4,405	3,258	3,258

Fund 287 - ARPA - AMERICAN RESCUE PLAN ACT

ESTIMATED REVENUES					
000 REVENUE		1,511,620	759,646	750	1,512,370
TOTAL ESTIMATED REVENUES		1,511,620	759,646	750	1,512,370

NET OF REVENUES/APPROPRIATIONS - FUND 287		1,511,620	759,646	750	1,512,370
BEGINNING FUND BALANCE					
ENDING FUND BALANCE		1,511,620	759,646	750	1,512,370

Fund 297 - HISTORICAL FUND

ESTIMATED REVENUES

000 REVENUE	32,900	32,925	46,945	18,334	51,259
TOTAL ESTIMATED REVENUES	32,900	32,925	46,945	18,334	51,259

APPROPRIATIONS

797 HISTORICAL COMMISSION	16,860	20,775	16,122	(2,421)	18,354
798 CASTLE	8,834	8,834	13,833	5,117	13,951
799 GOULD HOUSE	5,234	5,234	9,091	5,467	10,701
800 COMSTOCK/WOODARD	500	500	448		500
TOTAL APPROPRIATIONS	31,428	35,343	39,494	8,163	43,506

NET OF REVENUES/APPROPRIATIONS - FUND 297

BEGINNING FUND BALANCE	1,472	(2,418)	7,451	10,171	7,753
ENDING FUND BALANCE	69,998	69,998	69,998		69,998
	71,470	67,580	77,449	10,171	77,751

Fund 298 - HISTORICAL SITES FUND

ESTIMATED REVENUES

000 REVENUE	129,500	207,353	2,662	(204,691)	2,662
TOTAL ESTIMATED REVENUES	129,500	207,353	2,662	(204,691)	2,662

APPROPRIATIONS

799 GOULD HOUSE	129,500	200,000	210,015	10,015	210,015
TOTAL APPROPRIATIONS	129,500	200,000	210,015	10,015	210,015

NET OF REVENUES/APPROPRIATIONS - FUND 298

BEGINNING FUND BALANCE		7,353	(207,353)	(214,706)	(207,353)
ENDING FUND BALANCE	207,354	207,354	207,354		207,354
	207,354	214,707	1	(214,706)	1

Fund 301 - GENERAL DEBT SERVICE (VOTED BONDS)

ESTIMATED REVENUES

000 REVENUE	804,777	812,148	778,573	(33,575)	778,573
TOTAL ESTIMATED REVENUES	804,777	812,148	778,573	(33,575)	778,573

APPROPRIATIONS

905 DEBT SERVICE	804,777	804,777	794,416	(10,361)	794,416
TOTAL APPROPRIATIONS	804,777	804,777	794,416	(10,361)	794,416

NET OF REVENUES/APPROPRIATIONS - FUND 301

BEGINNING FUND BALANCE		7,371	(15,843)	(23,214)	(15,843)
ENDING FUND BALANCE	67,877	67,877	67,877		67,877
	67,877	75,248	52,034	(23,214)	52,034

Fund 303 - DEBT SERVICE-2010 GO BONDS

ESTIMATED REVENUES

000 REVENUE	86,908	86,908		(86,908)	
TOTAL ESTIMATED REVENUES	86,908	86,908		(86,908)	

APPROPRIATIONS

905 DEBT SERVICE	86,908	86,908		(86,908)	
TOTAL APPROPRIATIONS	86,908	86,908		(86,908)	

NET OF REVENUES/APPROPRIATIONS - FUND 303

BEGINNING FUND BALANCE					
ENDING FUND BALANCE					

Fund 304 - 2009 LTGO DEBT

ESTIMATED REVENUES

000 REVENUE	76,460	76,460	66,756	(9,704)	66,756
TOTAL ESTIMATED REVENUES	76,460	76,460	66,756	(9,704)	66,756

APPROPRIATIONS

905 DEBT SERVICE	76,460	76,210	66,756	(9,454)	66,756
TOTAL APPROPRIATIONS	76,460	76,210	66,756	(9,454)	66,756

NET OF REVENUES/APPROPRIATIONS - FUND 304		250		(250)	
BEGINNING FUND BALANCE					
ENDING FUND BALANCE		250		(250)	
Fund 401 - CAPITAL PROJECT FUND					
ESTIMATED REVENUES					
000 REVENUE	820,453	820,453	528,577	(122,350)	698,103
TOTAL ESTIMATED REVENUES	820,453	820,453	528,577	(122,350)	698,103
APPROPRIATIONS					
000 REVENUE	820,453	827,473	466,868		827,473
TOTAL APPROPRIATIONS	820,453	827,473	466,868		827,473
NET OF REVENUES/APPROPRIATIONS - FUND 401		(7,020)	61,709	(122,350)	(129,370)
BEGINNING FUND BALANCE	152,919	152,919	152,919		152,919
ENDING FUND BALANCE	152,919	145,899	214,628	(122,350)	23,549
Fund 409 - CAPITAL PROJECTS-STREET PROGRAM					
ESTIMATED REVENUES					
000 REVENUE	1,174,084	1,173,983	139	(1,173,843)	140
TOTAL ESTIMATED REVENUES	1,174,084	1,173,983	139	(1,173,843)	140
APPROPRIATIONS					
966 TRANSFERS OUT	1,174,084	1,173,983	1,173,983		1,173,983
TOTAL APPROPRIATIONS	1,174,084	1,173,983	1,173,983		1,173,983
NET OF REVENUES/APPROPRIATIONS - FUND 409			(1,173,844)	(1,173,843)	(1,173,843)
BEGINNING FUND BALANCE	1,173,843	1,173,843	1,173,843		1,173,843
ENDING FUND BALANCE	1,173,843	1,173,843	(1)	(1,173,843)	
Fund 494 - CAPITAL PROJECTS FUND-DOWNTOWN					
ESTIMATED REVENUES					
000 REVENUE	20,000	37,160	34,665	(2,495)	34,665
TOTAL ESTIMATED REVENUES	20,000	37,160	34,665	(2,495)	34,665
APPROPRIATIONS					
271 ADMINISTRATIVE	20,000	37,160	37,160		37,160
TOTAL APPROPRIATIONS	20,000	37,160	37,160		37,160
NET OF REVENUES/APPROPRIATIONS - FUND 494			(2,495)	(2,495)	(2,495)
BEGINNING FUND BALANCE	36,291	36,291	36,291		36,291
ENDING FUND BALANCE	36,291	36,291	33,796	(2,495)	33,796
Fund 588 - TRANSPORTATION FUND					
ESTIMATED REVENUES					
000 REVENUE	40,000	69,595	44,452	(25,143)	44,452
TOTAL ESTIMATED REVENUES	40,000	69,595	44,452	(25,143)	44,452
APPROPRIATIONS					
200 GEN SERVICES	88,089	69,595	70,235		69,595
TOTAL APPROPRIATIONS	88,089	69,595	70,235		69,595
NET OF REVENUES/APPROPRIATIONS - FUND 588	(48,089)		(25,783)	(25,143)	(25,143)
BEGINNING FUND BALANCE	107,137	107,137	107,137		107,137
ENDING FUND BALANCE	59,048	107,137	81,354	(25,143)	81,994
Fund 590 - SEWER FUND					
ESTIMATED REVENUES					
000 REVENUE	2,081,500	2,083,400	1,733,110	17,293	2,100,693
TOTAL ESTIMATED REVENUES	2,081,500	2,083,400	1,733,110	17,293	2,100,693

APPROPRIATIONS						
200	GEN SERVICES	1,896,533	1,901,633	1,968,968	123,573	2,025,206
549	SEWER OPERATIONS	251,677	251,677	167,400	12,850	264,527
901	CAPITAL OUTLAY			105,381	105,381	105,381
905	DEBT SERVICE	122,195	122,195	124,151	1,956	124,151
TOTAL APPROPRIATIONS		2,270,405	2,275,505	2,365,900	243,760	2,519,265

NET OF REVENUES/APPROPRIATIONS - FUND 590	(188,905)	(192,105)	(632,790)	(226,467)	(418,572)
BEGINNING FUND BALANCE	3,866,785	3,866,785	3,866,785		3,866,785
ENDING FUND BALANCE	3,677,880	3,674,680	3,233,995	(226,467)	3,448,213

Fund 591 - WATER FUND

ESTIMATED REVENUES						
000	REVENUE	4,032,200	4,077,868	3,463,353	205,060	4,282,928
TOTAL ESTIMATED REVENUES		4,032,200	4,077,868	3,463,353	205,060	4,282,928

APPROPRIATIONS						
200	GEN SERVICES	549,170	560,965	337,820	76,363	637,328
552	WATER UNDERGROUND	1,678,877	1,678,877	947,031	9,905	1,688,782
553	WATER FILTRATION	1,259,444	1,258,244	1,283,891	147,255	1,405,499
901	CAPITAL OUTLAY	683,728	683,728	323,227	(55,784)	627,944
905	DEBT SERVICE	670,538	670,538	752,960	82,422	752,960
TOTAL APPROPRIATIONS		4,841,757	4,852,352	3,644,929	260,161	5,112,513

NET OF REVENUES/APPROPRIATIONS - FUND 591	(809,557)	(774,484)	(181,576)	(55,101)	(829,585)
BEGINNING FUND BALANCE	13,373,762	13,373,762	13,373,762		13,373,762
ENDING FUND BALANCE	12,564,205	12,599,278	13,192,186	(55,101)	12,544,177

Fund 599 - WASTEWATER FUND

ESTIMATED REVENUES						
000	REVENUE	5,487,110	5,487,110	2,846,811	311,738	5,798,848
TOTAL ESTIMATED REVENUES		5,487,110	5,487,110	2,846,811	311,738	5,798,848

APPROPRIATIONS						
200	GEN SERVICES			6,240	6,240	6,240
548	WASTEWATER OPERATIONS	1,947,329	1,951,529	1,552,040	112,130	2,063,659
901	CAPITAL OUTLAY	3,092,900	3,092,900	135,128	113,679	3,206,579
905	DEBT SERVICE	132,000	132,000	128,548	(3,452)	128,548
TOTAL APPROPRIATIONS		5,172,229	5,176,429	1,821,956	228,597	5,405,026

NET OF REVENUES/APPROPRIATIONS - FUND 599	314,881	310,681	1,024,855	83,141	393,822
BEGINNING FUND BALANCE	4,185,757	4,185,757	4,185,757		4,185,757
ENDING FUND BALANCE	4,500,638	4,496,438	5,210,612	83,141	4,579,579

Fund 661 - FLEET MAINTENANCE FUND

ESTIMATED REVENUES						
000	REVENUE	705,000	705,000	736,847	34,956	739,956
TOTAL ESTIMATED REVENUES		705,000	705,000	736,847	34,956	739,956

APPROPRIATIONS						
594	FLEET MAINTENANCE	335,553	336,378	329,312	47,709	384,087
901	CAPITAL OUTLAY	270,000	270,000	348,332	80,000	350,000
TOTAL APPROPRIATIONS		605,553	606,378	677,644	127,709	734,087

NET OF REVENUES/APPROPRIATIONS - FUND 661	99,447	98,622	59,203	(92,753)	5,869
BEGINNING FUND BALANCE	3,616,462	3,616,462	3,616,462		3,616,462
ENDING FUND BALANCE	3,715,909	3,715,084	3,675,665	(92,753)	3,622,331

Fund 854 - 2009 SPECIAL ASSESSMENT

ESTIMATED REVENUES					
000	REVENUE	2,986	6,529	3,543	6,529
TOTAL ESTIMATED REVENUES		2,986	6,529	3,543	6,529

NET OF REVENUES/APPROPRIATIONS - FUND 854	2,986	6,529	3,543	6,529
BEGINNING FUND BALANCE				
ENDING FUND BALANCE	2,986	6,529	3,543	6,529

Fund 857 - 2012 SPECIAL ASSESSMENT

ESTIMATED REVENUES				
000 REVENUE	3,721	7,274	3,553	7,274
TOTAL ESTIMATED REVENUES	3,721	7,274	3,553	7,274
NET OF REVENUES/APPROPRIATIONS - FUND 857	3,721	7,274	3,553	7,274
BEGINNING FUND BALANCE				
ENDING FUND BALANCE	3,721	7,274	3,553	7,274

Fund 858 - 2013 SPECIAL ASSESSMENT

ESTIMATED REVENUES				
000 REVENUE	2,660	2,904	244	2,904
TOTAL ESTIMATED REVENUES	2,660	2,904	244	2,904
NET OF REVENUES/APPROPRIATIONS - FUND 858	2,660	2,904	244	2,904
BEGINNING FUND BALANCE				
ENDING FUND BALANCE	2,660	2,904	244	2,904

Fund 864 - 2016 SPECIAL ASSESSMENT

ESTIMATED REVENUES				
000 REVENUE	2,235	4,526	2,291	4,526
TOTAL ESTIMATED REVENUES	2,235	4,526	2,291	4,526
NET OF REVENUES/APPROPRIATIONS - FUND 864	2,235	4,526	2,291	4,526
BEGINNING FUND BALANCE				
ENDING FUND BALANCE	2,235	4,526	2,291	4,526

Fund 865 - 2017 SPECIAL ASSESSMENTS

ESTIMATED REVENUES				
000 REVENUE	27,731	52,185	24,454	52,185
TOTAL ESTIMATED REVENUES	27,731	52,185	24,454	52,185
NET OF REVENUES/APPROPRIATIONS - FUND 865	27,731	52,185	24,454	52,185
BEGINNING FUND BALANCE				
ENDING FUND BALANCE	27,731	52,185	24,454	52,185

Fund 866 - 2018 SPECIAL ASSESSMENTS

ESTIMATED REVENUES				
000 REVENUE	85,756	106,714	20,858	106,614
TOTAL ESTIMATED REVENUES	85,756	106,714	20,858	106,614
NET OF REVENUES/APPROPRIATIONS - FUND 866	85,756	106,714	20,858	106,614
BEGINNING FUND BALANCE				
ENDING FUND BALANCE	85,756	106,714	20,858	106,614

Fund 867 - 2019 SPECIAL ASSESSMENTS

ESTIMATED REVENUES				
000 REVENUE	75,332	87,067	11,735	87,067
TOTAL ESTIMATED REVENUES	75,332	87,067	11,735	87,067
NET OF REVENUES/APPROPRIATIONS - FUND 867	75,332	87,067	11,735	87,067
BEGINNING FUND BALANCE				
ENDING FUND BALANCE	75,332	87,067	11,735	87,067

Fund 868 - 2020 SPECIAL ASSESSMENTS

ESTIMATED REVENUES				
000 REVENUE	30,822	49,627	18,805	49,627
TOTAL ESTIMATED REVENUES	30,822	49,627	18,805	49,627
NET OF REVENUES/APPROPRIATIONS - FUND 868	30,822	49,627	18,805	49,627
BEGINNING FUND BALANCE				
ENDING FUND BALANCE	30,822	49,627	18,805	49,627

Fund 869 - 2021 SPECIAL ASSESSMENTS

ESTIMATED REVENUES				
000 REVENUE	171,341	186,311	14,970	186,311
TOTAL ESTIMATED REVENUES	171,341	186,311	14,970	186,311

NET OF REVENUES/APPROPRIATIONS - FUND 869	171,341	186,311	14,970	186,311
BEGINNING FUND BALANCE				
ENDING FUND BALANCE	171,341	186,311	14,970	186,311



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DATE: June 13, 2022
TO: City Council
FROM: Tanya Buckelew, Planning & Building Director
SUBJECT: Fee Schedule Update

RECOMMENDATION:

Staff and I recommend the annual amendments to the City of Owosso 2022 Fee Schedule, to be effective July 1, 2022.

BACKGROUND:

The Fee Schedule is amended and adopted on an annual basis to reflect any proposed changes. The proposed changes have been “red lined” for tracking purposes.

Some highlights to bring to your attention:

1. Building/Electrical/Mechanical/Plumbing Permit Fees

- The same permit fees have been in place since at least 1999 (this is how far back the electronic records go).
- Over the years, we have gone from charging the permit fee only to adding a \$30 base fee and a \$35 inspection fee in 2005. In 2013, the inspection fee was increased to \$50 and in 2018; the inspection fee was increased to \$75. No other fee increases have occurred.
- **The proposed overall increase is 15%**

2. Community Development Fees

- **Rental Registration Fees**
 - Increase from \$25 to \$50 per unit.
 - There has not been a rental fee increase since the program began in 2009
- **Site Plans/Zoning**
 - Increase in fees to reflect new contract costs with CIB Planning, Inc.

3. Public Safety - Kevin Lenkart, Public Safety Director, submitted various changes to the fee schedule.

- Amendments to the false alarms and fines
- The addition of Fire Inspection Fees to allow fees to be collected for fire alarm

- system plan reviews and inspections
- Peddler's Permit added with a monthly or annual fee.
- The addition of fines for the electric vehicle charging station and parking violations

4. General amendments

- Some line items were removed completely due to lack of use
- Various general edits for wording and content

FISCAL IMPACT:

These changes would have a significant impact on the Building Department budget while other departments could see a minor impact.

RESOLUTION NO.

**UPDATING THE SCHEDULE FOR FEES, LICENSES, FINES AND CHARGES
FOR THE CITY OF OWOSSO**

WHEREAS, the *City of Owosso Code of Ordinances* provides for the establishment of many fees, licenses, fines and charges to be established by resolution; and

WHEREAS, on August 5, 2013 the City Council adopted Resolution No. 90-2013 creating a schedule of fees, licenses, fines and charges; and

WHEREAS, said schedule must be periodically reexamined and updated; and

WHEREAS, the City Council has reviewed the charges and determined that as of July 1, 2022, fees, licenses, fines and charges shall be charged in accordance with this resolution and the attached schedule.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: the attached schedule for fees, licenses, fines and charges is hereby adopted, effective July 1, 2022.
- SECOND: any parts of resolutions and memoranda in conflict with this resolution are hereby repealed.
- THIRD: this resolution is intended to preserve all existing charges and fees set forth in any resolution, ordinance, or law which are not in conflict with this resolution and attached schedule and to fulfill the requirements of any ordinance authorizing the City Council to establish fees by resolution.
- FOURTH: fees for public records not set forth in this resolution and attached schedule, or in any other resolution, ordinance, or law, shall be set by the City manager in accordance with Act 442 of the Public Acts of 1976, as amended.
- FIFTH: fees for public services not specifically set forth in this resolution and the attached schedule or in any other resolution, ordinance, or law may be established by the City manager, who shall promptly notify the City Council in writing of each of them. The City manager shall establish fees for public services based upon the cost of providing the public service.

**CITY OF OWOSSO
2022 FEE SCHEDULE
Effective July 1, 2022**

1. ASSESSING

• Application fee for IFEC extension	\$500
• Application fee for IFT tax abatement – Not to exceed limits of Statute MCL 207.555(3) in which the lesser of the actual cost of processing the application or 2% of total property taxes abated during the term that the exemption certificate is in effect can be charged	
o Establishing	\$1,500
o Exemption certificate	\$1,500
• Application fee for industrial development district	\$1,500
• Application fee for industrial facilities	
o Exemption certificate	\$1,500
o Exemption certificate transfer	\$500
• Application fee for project cost revision	\$500
• Application fee for project extension	\$500
• Application fee for tax abatement projects	\$800

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2. BUILDING DEPARTMENT

Income limit fee waiver – Building permits and inspections will be required. However, permit fees will be waived for owner occupied residential buildings for households that have annual incomes less than 30% of the Michigan State Housing Development Authority (MSHDA) area Minimum Income (AMI). The waiver will cover permits for bringing a structure into code compliance and for replacement of roofs, windows, and siding. To qualify, the applicant must submit Michigan or Federal 1040 tax returns for the last three years along with any other financial and ownership information required for determination.

• Accessory structure - zoning compliance - 200 sq. ft. and under	\$50 \$75
• Accessory structure – zoning compliance – over 200 sq. ft.	same as \$50 + building permit fees
• Base fee (non-refundable)	\$30 \$40
• Building board of appeals application fee	\$200
• Building permit	
o Up to \$1,000 – includes base fee and 1 inspection	\$105 \$110
o \$1,001 to \$2,000 – includes base fee and 1 inspection	\$145 \$150
Add \$30 \$40 base fee and \$75 \$80 per inspection to the following:	
o \$2,001 to \$50,000	\$60 \$65 + \$10 \$15 per \$1,000 over \$2,000
o \$50,001 to \$500,00	\$540 \$545 + \$10 \$15 per \$1,000 over \$50,000
o \$500,001 and above	\$5,000 + \$6 \$10 per \$1,000 over \$500,000
• Businesses – NEW – (existing building)	\$75
• Demolition - Commercial - based on size of building	\$180 \$185 + \$4 \$6 per sq. ft. over 2,000 sq. ft.
• Demolition - Garage – includes base fee & 1 inspection	\$110 \$115
• Demolition - House – includes base fee & 1 inspection	\$180 \$185
• Fence zoning – residential	\$80 \$85
• Fence – commercial	same as building permit fees
• Home occupation – type B home permit	\$50 \$55
• Inspections - each	\$75 \$80
• License/registration fee	\$0
• Marihuana Fees	
o Medical Marihuana Facilities (at time of application and annual renewal)	\$5,000
o Adult Use Recreational Establishments (at time of application and annual renewal)	\$5,000
o Marihuana Transfer Fee	\$5,000
• Mobile/Modular Home (does NOT include base fee or inspections)	\$250
• Moving building	\$200
• Penalty for work prior to obtaining permit	cost of permit + \$175 \$180
• Plan review	55% of permit fee

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o Plan-review special	\$100 + cost
o Plan review-plans are returned to applicant for modifications	\$50 \$55 + 60/hour
• Roofing permit – residential	
o Up to \$5,000 (includes base fee and 1 inspection)	\$80 \$90
o \$5,001 to 10,000 (includes base fee and 1 inspection)	\$140 \$120
o Over \$10,000	same as building permit fees
• Roofing permit – commercial	same as building permit fees
• Siding	\$80 \$90
• Sign	\$0.40 \$0.60/sq. foot
o Temporary sign (90 days)	\$50 \$75
• Swimming pool permit – above ground (zoning compliance)	\$50 \$75
• Swimming pool permit – in ground	same as building permit fees
• Tank removal	\$100
• Temporary structures (tents, contractor's mobile offices, etc.)	\$60
• Vacant Property Registration	\$100 \$150
• Wheel chair ramp/door modification (residential – permit and inspections required)	no fee
• Windows – residential	\$80 \$90
• Windows – all commercial properties	same as building permit fees
ELECTRICAL	
• Base fee (non-refundable)	\$30 \$40
• Baseboard heater	\$15
• Branch circuits	\$15 \$20
• Feeders – bus duct (per 50 ft. or fraction thereof)	\$15 \$20
• Electric Baseboard heater	\$20
• Fire alarm system	\$150 \$155
o Fire alarm system – each additional pull station	\$15 \$20
• Furnace – unit heater	\$15 \$20
• Garage	\$50 \$55
• Generator – residential	\$25 \$30
• Generator – commercial	\$50 \$55
• Inspections – each (including Safety inspections)	\$50 \$80
o Safety inspections	\$75
• License/registration fee	\$0
• Low Voltage/Data/Telecom Outlets	
o 1-19 devices, each	\$5 \$10
o 20-300 devices	\$100
o Over 300 devices	\$300
• Mobile/modular home (does NOT include base fee or inspections)	\$100 \$150
• Motors	
o Up to 20 KVA or HP, 1-25 units (each)	\$15 \$20
o Up to 20 KVA or HP, (each additional unit after 25)	\$5 \$10
o Over 20 KVA or HP, 1-25 units (each)	\$15 \$20
o Over 20 KVA or HP, (each additional unit after 25)	\$7 \$12
• Penalty for work prior to obtaining permit	cost of permit + \$175 \$180
• Plan review	\$100/hr. (minimum 1 hour)
• Outlets/receptacles/fixtures/other (per 25 or fraction thereof)	\$10 \$15
• Power outlets (a/c/range/dryer/dishwasher/disposal) each	\$15 \$20
• Service	
o 0-200 amps	\$25 \$30
o 201-600 amps	\$30 \$35
o 601-800 amps	\$35 \$40
o 801-1200 amps	\$40 \$45
o Over 1200 amps	\$45 \$50

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• Sub-panels	
o 0-200 amps	\$25 \$30
o 201-600 amps	\$30 \$35
o 601-800 amps	\$35 \$40
o 801-1200 amps	\$40 \$45
o Over 1200 amps	\$45 \$50
• Signs	\$75 \$80
• Whole house permit (does NOT include base fee or inspections)	\$150
MECHANICAL – COMMERCIAL/INDUSTRIAL	
o Base fee (non-refundable)	\$30 \$40
o Air conditioning and refrigeration	
o Absorption units/chiller	\$90 \$95
o Centrifugal units/chiller	\$90 \$95
o Compressor – 15-50 hp	\$45 \$50
o Compressor – over 50 hp	\$70 \$75
o Heat pumps – 1.5-15 hp	\$35 \$40
o Air handlers (self-contained units ventilation & exhaust fans) (piping fee included)	
o Under 1,500 cfm (piping fee included)	\$35 \$40
o 1,500- 10,000 cfm	\$45 \$50
o Over 10,000 cfm	\$100 \$105
o Air handlers (thru-the-wall fan coil vents)	\$15 \$20
o Breeching & combustion to appliance – when required	\$60 \$65
o Chimney – factory built	\$60 \$65
o Cooling towers w/ reservoirs	
o Capacity under 500 gal	\$50 \$55
o Capacity over 500 gal	\$85 \$90
o Crematories	\$50 \$55
o Ducts, insulation and fire suppression systems – duct system (based on bid price)	
o Under \$3,000	\$40 \$45
o \$3,000 to \$6,999	\$50 \$55
o \$7,000 to \$14,999	\$85 \$90
o Over \$15,000	\$10 \$15 fee per each \$3,000 + \$85 \$90
o Electronic air cleaner with washer	\$50 \$55
o Evaporator coils	
o 180,000 BTU and under	\$40 \$45
o 180,000 BTU and over	\$45 \$50
o Fire suppression systems – based on bid price	
o Under \$2,000	\$75 \$80
o \$2,000 to \$7,999	\$90 \$95
o Over \$8,000	\$15 \$20 fee per each \$3,000 + \$90 \$95
o Gas burning equipment – new and/or conversion (piping fee included)	
o 400,000 BTU and under (piping fee included)	\$50 \$55
o Over 400,000 BTU (piping fee included)	\$60 \$65
o Humidifiers	\$25 \$30
o Incinerators – each	\$40 \$45
o Inspections – each	\$75 \$80
o Insulation – duct, piping, and tanks – (based on bid price)	
o Under \$2,000	\$40 \$45
o \$2,000 to \$7,999	\$50 \$55
o Over \$8,000	\$15 \$20 fee per each \$3,000 + \$50 \$55
o License/registration fee	\$0
o LPG & fuel oil tanks (underground add \$5 \$10 additional) (piping fee included)	
o 276 to 550 gal	\$60 \$65
o 551 to 2,000 gal	\$100 \$105
o Each additional tank	add 50% of fee based on largest tank size
o Oil burner (piping fee included)	

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o New/conversion, under 5 gal/hour (piping fee included)	\$60 \$65
o New/conversion, over 5 gal/hour (piping fee included)	\$90 \$95
o Penalty for work prior to obtaining permit	cost of permit + \$175 \$180
o Plan review	\$100/hour – minimum 1 hour
e <u>Piping (bid separately/based on bid price)</u>	
o <u>Under \$2,000</u>	o \$45
o <u>\$2,000 - \$7,999</u>	\$55
o <u>Over \$8,000</u>	\$15 per each \$3,000 plus \$55
o Refrigeration systems	
o Under 5 hp (split system)	\$35 \$40
o 5 hp to 50 hp (split system)	\$45 \$50
o Over 50 hp (split system)	\$75 \$80
o Self-contained units	\$50 \$55
o Solar equipment/each panel (piping fee included)	\$30 \$35
o Unit heaters – hot water, gas, or steam (piping fee included)	
o 200,000 BTU and under (piping fee included)	\$30 \$35
o Over 200,000 BTU (piping fee included)	\$40 \$45
MECHANICAL-RESIDENTIAL	
o Base fee (non-refundable)	\$30 \$40
o Boiler (piping fee included)	
o 200,000 BTU's and under (piping fee included)	\$40 \$45
o Over 200,000 BTU's (piping fee included)	\$55 \$60
o Central air	\$35 \$40
o Dampers (all kinds)	\$15 \$20
o Duct system	
o Under \$3,000	\$30 \$35
o \$3,000 to \$6,999	\$35 \$40
o \$7,000 to \$15,000	\$40 \$45
o Over \$15,000	\$7 \$12 per each \$1,000 + \$40 \$45
o Exhaust fan	\$15 \$20
o Gas burning equipment — (new and/or conversion) (piping fee included)	
o 400,000 BTU's and under (piping fee included)	\$40 \$45
o Over 400,000 BTU's (piping fee included)	\$55 \$60
o Gas piping/each outlet	\$15 \$20
o Hotel or motel/per unit	\$50 \$55
o Inspections - each	\$75 \$80
o License/registration fee	\$0
o LPG & fuel oil tanks (underground add \$10) (piping fee included)	\$30 \$35
o Modular home (does NOT include base fee or inspections)	\$150
o Oil burner - new and/or conversion (piping fee included)	\$45 \$45
o Penalty for work prior to obtaining permit	cost of permit + \$175 \$180
o Plan review	\$100/hour – 1 hour minimum
o Solar equipment/each panel (piping fee included)	\$400 \$35
o Solid fuel equipment-wood stove, prefab fireplaces, stoves	\$45 \$50
o Two-family dwelling (does NOT include base fee or inspections)	\$150 \$180
o Water heater	\$15 \$20
o Whole house permit (does NOT include base fee or inspections)	\$125
PLUMBING	
o Base fee (non-refundable)	\$30 \$40
o Fixtures, floor drains, water connected appliances	\$15 \$20
o Hotel, motel/per unit	\$45 \$50
o Inspections - each	\$75 \$80
o License/registration fee	\$0
o Manholes – catch basins/each	\$15 \$20
o Modular home (does NOT include base fee or inspections)	\$150

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o Penalty for work prior to obtaining permit	cost of permit + \$175 \$180
o Plan review	\$100/hour – minimum 1 hour
o Reduced pressure zone back-flow preventer	\$15 \$20
o Sewage ejectors, sumps	\$15 \$20
o Sewers (sanitary, storm, or combined)	\$15
o (Sewers (connection building drain-building sewer))	\$15 \$20
o Sanitary, storm or combined less than 6"	\$20
o Sanitary, storm or combined 6" and over	\$25
o Stacks (soil, waste, vent and conductor)	\$40 \$15
o Sub-soil drains	\$15 \$20
o Two-family (does NOT include base fee or inspections)	\$180
o Water distributing pipe	
o ¾"	\$15 \$20
o 1"	\$15 \$20
o 1 ¼"	\$20 \$25
o 1 ½"	\$30 \$35
o Over 2"	\$45 \$50
o Water service	
o Less than 2"	\$15 \$20
o 2" to 6"	\$25 \$30
o over 6"	\$30 \$35
o Whole house permit (does NOT include base fee or inspections)	\$120
CITY CLERK	
o Cable television franchise fee	3%
o Marriage fee/presided by Mayor	\$10
CITY TREASURER	
o Adult entertainment license fee:	
Note: If application denied, 1/2 fee returned	\$1,500
o Adult entertainment license renewal fee	\$1,500
Note: a late penalty of \$100 if renewal filed less than 60 days before license exp. If application denied, 1/2 of total fees collected returned	\$1,500
o License renewal	
o Late fee first 15 days	License fee + 25%
o Late fee beyond 15 days	License fee + 50% adult ent. penalties
o Adult entertainment penalties	\$500
o Collection fee tax – administrative fee	
1% on all advalorem taxes (on the amounts collected for other units – not City) Potential to collect Admin. Fee on our own (City) taxes	
o Property tax late collection fee	
o Summer	2% additional September
o Summer	3% additional October
o Summer	4% additional November
o Winter & any summer balance	3% additional Feb 15 th – 28 th
o Return check – as allowed by MCL 600.2952	
COMMUNITY DEVELOPMENT	
o Credit reports (if not partnered w/ bank or finance group)	cost + 25%
o Consultant Escrow fee	\$1,500
o Historic district permit application fee	\$0
o Lot splits	
o Single	\$225 \$250
o Multiple	\$225 \$250 each + \$35 \$50 /resulting lot
o Off-street parking facility/lot application permit	\$150
o Parks	
o Pavilion Reservations	City Resident \$25
	Non-City Resident \$75 \$50
o Food Vendor License Fee (good for 1 calendar year)	\$100

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o Mobile Food Vending License		
o City-controlled property (May – October)		\$300
o City-controlled property (November – April)		\$200
o Non-city property (May – October)		\$150
o Non-city property (November – April)		\$100
o Year-round city food service establishments on city-controlled property (Per Year)		\$250
o Year-round city food service establishments not on city-controlled property (Per Year)		\$0
o Permits (“new use of land” and “new use of building(s)”) mentioned specifically in code		\$30
o Rental property registration/per unit		\$25 \$50
o Non-compliance fee, 1 st occurrence		\$200
o Non-compliance fee, each additional occurrence		\$400
o Residential entranceway permit (see ordinance/code)		\$150
o Rezoning Request		\$550 \$575 + \$5 \$10/acre
o Site Plans		
o Apartment/townhouse		\$550 \$575 + \$4.50 \$5/unit
o Commercial/Industrial		\$500 \$525 + \$50/acre
o Institutional (Schools, Public Services, Hospitals)		\$475 \$500 + \$40/acre
o Mobile home park		\$575 \$600 + \$5/unit
o Planned Unit Development/Mixed use development		\$550 \$575 + \$50/acre
o Preliminary site plan review		75% of site plan review fee
o Single family site condo (prelim or final)		\$700 + \$5/lot
o Site plan revision/review		75% of site plan review fee + any needed consulting fees determined by administration all costs by owner/applicant via escrow
o Special meetings with planner		\$200
o Special exceptions application/permit, conditional use or temporary use permit by ZBA (see ordinance/code)		\$200
o Special land use		\$400 + \$6/acre
o Subdivision		
o Preliminary – tentative		\$700 + \$5/lot
o Preliminary - final		\$350 + \$2.50/lot
o Final plat		\$500 + \$4/lot
o Temporary land use (ZBA review)		\$500
o Temporary uses for administrative approval		\$75
o Use variance		\$700
o Wireless communications equipment and support structures		
o Zoning application fee		Administrative costs to review and process application or \$1,000 (whichever is less)
o Non-exempt co-locating small cell wireless facilities and support structures		
o Zoning application fee-new wireless support structure or modification of an existing wireless support structure		\$1,000
o Zoning application fee-new small cell wireless support structure or modification of an existing small cell wireless facility		\$500
o Co-locate a small cell wireless facility and/or associated support structure application fee shall not exceed and shall be set as follows:		
o Application fee for permit-each small cell wireless facility alone		\$200
o Application fee for permit-each small cell wireless facility and a new utility pole or wireless support structure to which it will be attached		\$300
o Annual permit fee for each utility pole or wireless support structure in ROW on which a wireless provider has approval to co-locate a small cell wireless facility shall not exceed and shall be set as follows:		
o Annually, unless the following applies.		\$20

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o Annual permit fee, if the utility pole or wireless support structure was erected by or on behalf of the wireless provider on or after March 12, 2019	\$125
o Zoning variance	
o Commercial	\$400 \$425
o Residential	\$175 \$200
GENERAL	
o Notary (maximum of 3 signatures per fee)	
o Non-resident	\$10
o Resident	\$5
o Rental conference room between 8:00 am to 5:00 pm	
o ½ day up to four hours	\$30
o Full day	\$60
o Organization of which the city is a member	\$0
o Rental council chambers between 8:00 am to 5:00 pm	
o Up to four hours	\$30
o Full day	\$60
o Organization of which the city is a member	\$0
HISTORICAL COMMISSION - Funds go to Historical Commission	
o Admission Curwood Castle	
o Adult	Donation Request \$5
o Child	Donation Request \$2
o Rental Curwood Castle	
o First hour	(\$50.00 refundable) \$250
o Each additional hour	\$55
o Rental Gould House	
o First hour	(\$50.00 refundable) \$250
o Each additional hour	\$55
o Rental Gould House apartment #2	
o Per month	\$750
o Note: reduction in rate if long term	\$700
o Rental Gould House apartment #3	
o Per month	\$750
o Note: reduction in rate if long term	\$700
PUBLIC SAFETY	
o Ambulance fees – adjusted to the screen rates approved by commercial insurance companies	
o In-facility transport	\$250.80
o Dog license	as per Shiawassee County
o False alarm fee – fee may be waived by authority of Public Safety Director. First two fire and police alarms are not fined. The occupant will be notified of the 1st or 2nd violation by letter.	
o False alarm FIRE: 3 rd call	\$250
o False alarm FIRE: 4 th and subsequent fire alarms	\$500
o False alarm POLICE: 3 rd call	\$50
o False alarm POLICE: 4 th and subsequent police alarms	\$100
o First call in 12 months –	\$0
o Second false alarm in 12 months –	\$10
o Each additional false alarm in calendar year	\$25
o Late fee(s) (in excess of 10 days) –	40% of fee + 6% interest
o Fire house demonstrations –	donation only
o Fire Inspection Fees	
o Annual fire inspection	\$0
o Fire alarm field test	\$100
o Certificate of occupancy	\$100
o Change in liquor license site inspection	\$150
o Sprinkler system hydrostatic test (per riser)	\$100
o Observe fire flow test	\$100
o Fire Plan Review, Permit and Inspection schedule	\$100

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<ul style="list-style-type: none"> Plan review for fire alarm system (fee based on square footage) <ul style="list-style-type: none"> 0 – 2,500 sq. ft. \$100 2,501 – 10,000 sq. ft. \$200 10,001 – 50,000 sq. ft. \$250 Over 50,000 sq. ft. \$500 Fire run \$500 Gun registration \$10 Liquor license application fee \$40 Liquor license changes \$50 Liquor license ownership transfer \$150 Peddler's Permit <ul style="list-style-type: none"> Per month \$50 Per year (expiring December 31st) \$200 Portable breath test (PBT) <ul style="list-style-type: none"> 1/2 month \$15 Full month \$30 Sex offender initial registration \$35 		
PARKING FINES – DEFINED IN SECTION 33 OF THE OWOSSO MUNICIPAL CODE		
Abandoned car		
Paid within 7 days		\$15
Paid within 14 days		\$30
Paid within 30 days		\$45
Across parking line		
Paid within 7 days		\$15
Paid within 14 days		\$30
Paid within 30 days		\$45
Blocking alley		
Paid within 7 days		\$15
Paid within 14 days		\$30
Paid within 30 days		\$45
Blocking driveway		
Paid within 7 days		\$15
Paid within 14 days		\$30
Paid within 30 days		\$45
Blocking traffic		
Paid within 7 days		\$15
Paid within 14 days		\$30
Paid within 30 days		\$45
Double parking		
Paid within 7 days		\$15
Paid within 14 days		\$30
Paid within 30 days		\$45
Electric Vehicle Parking: Public use charging stations shall be reserved for parking and charging electric vehicles only:		
Paid within 7 days		\$15
Paid within 14 days		\$30
Paid within 30 days		\$45
Fifth violation of any above violation within a 30-day period		
Paid within 7 days		\$100
Paid within 14 days		\$100
Paid within 30 days		\$100
Moving to evade time limitations		
Paid within 7 days		\$15
Paid within 14 days		\$30
Paid within 30 days		\$45
Other parking violation		
Paid within 7 days		\$15

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o Paid within 14 days	\$30
o Paid within 30 days	\$45
o Overnight parking in 3:00 am to 6:00 am zone	
o Paid within 7 days	\$15
o Paid within 14 days	\$30
o Paid within 30 days	\$45
o Parked facing wrong way	
o Paid within 7 days	\$15
o Paid within 14 days	\$30
o Paid within 30 days	\$45
o Parking in prohibited zone	
o Paid within 7 days	\$15
o Paid within 14 days	\$30
o Paid within 30 days	\$45
o Parking in loading zone	
o Paid within 7 days	\$15
o Paid within 14 days	\$30
o Paid within 30 days	\$45
o Parking on sidewalk or crosswalk	
o Paid within 7 days	\$15
o Paid within 14 days	\$30
o Paid within 30 days	\$45
o Parking at yellow curb	
o Paid within 7 days	\$15
o Paid within 14 days	\$30
o Paid within 30 days	\$45
o Parking in handicap zone	
o Paid within 7 days	\$50
o Paid within 14 days	\$100
o Paid within 30 days	\$100
o Parking within 15 feet of fire hydrant	
o Paid within 7 days	\$15
o Paid within 14 days	\$30
o Paid within 30 days	\$45
o Parking over 12 inches from curb	
o Paid within 7 days	\$15
o Paid within 14 days	\$30
o Paid within 30 days	\$45
o Parking over legal limit in areas other than business districts defined in sec 33-37	
o Paid within 7 days	\$15
o Paid within 14 days	\$30
o Paid within 30 days	\$45
o Parking over legal limit in business districts defined in sec 33-37 – 3 rd & subsequent violations in each calendar year	
o Paid within 7 days	\$15
o Paid within 14 days	\$30
o Paid within 30 days	\$45
o Parking of a truck or commercial vehicle with a gross weight in excess of 5 tons or in excess of 22 feet in length in violation of the provisions of section 5.61 of the Uniform Traffic Code	
o Paid within 7 days	\$25
o Paid within 14 days	\$50
o Paid within 30 days	\$75
VIOLATIONS/FINES	
o Bonfire permit	\$0
o Misdemeanor **see ordinance/code under (b)**	\$500 + other stipulations
o Municipal civil infraction	
o First offense	\$50

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o Second offense	\$250
o Third or subsequent repeat offenses	\$500
o Municipal civil infraction - loose dogs	
Code states: If the dog was impounded by any police officer or other authorized employee of the city, the owner shall pay the additional sum to the city to reimburse for said expense as prescribed by resolution of the council.	\$25 \$50 + Pound Fees
PUBLIC SERVICES	
o Construction noise(s) permit	\$25
o Copies of building plans/blueprints	per page \$10
o Flood plain development permit application	\$100
o Mowing	cost + \$100
o Replacement line and grade stakes (see ordinance/code)	cost + \$100
o Right of way permit	
o Inspection fee	\$20 \$30
o Security deposit	\$50
o Snow removal	cost + \$100
o METRO Act Permit Application Fee	per statute

I hereby certify that the foregoing document is a true and complete copy of action taken by the Owosso City Council at the regular meeting of ~~May 17, 2021~~ ~~May 17, 2021~~ **June 21, 2022**.

Amy K. Kirkland, City Clerk

Amy K. Kirkland

From: Kathy Teich <kteich78@gmail.com>
Sent: Thursday, June 16, 2022 2:48 PM
To: Kimberly White; Amy K. Kirkland
Subject: Library Board

It is with deep regret that I must resign from the Library Board as of the date of this email. At this time it's very difficult for me to dedicate the time needed due to my current job. Thank you for allowing me to serve.

Kathy Teich

Sent from my iPhone



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: June 13, 2022
TO: Owosso City Council
FROM: Brad Barrett, Finance Director
SUBJECT: Monthly Financial Report – April 2022

RECOMMENDATION:

Receive and file communication from Finance Department.

BACKGROUND:

Per Section 8.6(c) of the Owosso City Charter....

During each month, the City Manager shall submit to the Council data showing the relation between the estimated and actual revenues and expenditures to the end of the preceding month;....

A revenue and expenditure report and cash summary report is included for the period ending April 30, 2022.

Revenue Expense Report

The column labeled “Activity for month” reflects revenues received and expenses paid during the specific month and the column labeled “YTD Balance reflects revenues received and expenses paid since the beginning of the fiscal year (July 1st.)

FISCAL IMPACTS:

None.

Document originated by:

Revenue and Expenditure Report for City of Owosso – Period ending 04-30-2022
Cash Summary by Account for City of Owosso – 04-01-2022– 04-30-2022

PERIOD ENDING 04/30/2022

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2021-22	2021-22	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 04/30/22	04/30/2022	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 101 - GENERAL FUND							
Revenues							
101-000-402.000	GENERAL PROPERTY TAX	3,575,000.00	3,575,000.00	0.00	3,634,221.61	(59,221.61)	101.66
101-000-402.500	OBSOLETE PROPERTY REHAB TAXES(O	670.00	670.00	0.00	2,147.44	(1,477.44)	320.51
101-000-434.000	TRAILER PARK TAXES	1,000.00	1,000.00	(2,132.50)	749.00	251.00	74.90
101-000-437.000	INDUSTRIAL/COMMERCIAL FACILITIES	24,000.00	24,000.00	0.00	22,120.79	1,879.21	92.17
101-000-439.000	MARIJUANA TAX DISTR.	84,000.00	84,000.00	0.00	169,360.32	(85,360.32)	201.62
101-000-445.000	INTEREST & PENALTIES ON TAXES	20,000.00	20,000.00	27.11	19,651.03	348.97	98.26
101-000-447.000	ADMINISTRATION FEES	91,000.00	91,000.00	9.00	94,862.84	(3,862.84)	104.24
101-000-476.000	LIQUOR LICENSES	10,000.00	10,000.00	13.75	10,579.80	(579.80)	105.80
101-000-476.100	MARIJUANA LICENSE FEE	50,000.00	50,000.00	10,000.00	55,000.00	(5,000.00)	110.00
101-000-477.000	CABLE TELEVISION FRANCHISE FEES	105,000.00	105,000.00	0.00	49,209.87	55,790.13	46.87
101-000-478.000	MISCELLANEOUS LICENSES	1,000.00	1,000.00	90.00	600.00	400.00	60.00
101-000-490.000	PERMITS-BUILDING	150,000.00	150,000.00	7,481.40	76,876.63	73,123.37	51.25
101-000-490.100	PERMITS-ELECTRICAL	35,000.00	35,000.00	1,420.00	19,538.00	15,462.00	55.82
101-000-490.200	PERMITS-PLUMBING & MECHANICAL	55,000.00	55,000.00	3,480.00	44,462.50	10,537.50	80.84
101-000-491.000	PERMITS-HANDGUNS	500.00	500.00	30.00	530.00	(30.00)	106.00
101-000-492.000	DOG LICENSES	80.00	80.00	0.00	60.00	20.00	75.00
101-000-502.000	GRANT-FEDERAL	0.00	56,178.00	0.00	80,708.36	(24,530.36)	143.67
101-000-502.100	FEDERAL GRANT - DEPT OF JUSTICE	0.00	0.00	900.00	900.00	(900.00)	100.00
101-000-540.531	LOCAL GRANT	0.00	2,000.00	0.00	2,000.00	0.00	100.00
101-000-573.000	LOCAL COMMUNITY STABILIZATION S	65,000.00	75,000.00	0.00	74,119.42	880.58	98.83
101-000-574.000	REVENUE SHARING	1,279,571.00	1,406,485.00	242,597.00	1,060,736.00	345,749.00	75.42
101-000-574.050	REVENUE SHARING - STATUTORY	429,911.00	429,911.00	71,651.00	286,604.00	143,307.00	66.67
101-000-605.150	VACANT PROPERTY REGISTRATION/IN	1,500.00	1,500.00	100.00	900.00	600.00	60.00
101-000-605.200	CHARGE FOR SERVICES RENDERED	60,000.00	60,000.00	18,725.17	69,072.65	(9,072.65)	115.12
101-000-605.250	DUPLICATING SERVICES	1,000.00	1,000.00	224.50	970.00	30.00	97.00
101-000-605.300	FIRE SERVICES	4,000.00	4,000.00	0.00	3,500.00	500.00	87.50
101-000-628.000	RENTAL REGISTRATION	1,500.00	1,500.00	(25.00)	1,225.00	275.00	81.67
101-000-638.000	AMBULANCE CHARGES	263,750.00	263,750.00	36,842.09	250,218.25	13,531.75	94.87
101-000-638.100	AMBULANCE MILEAGE CHARGES	230,100.00	230,100.00	19,985.04	177,964.72	52,135.28	77.34
101-000-638.200	AMBULANCE/ ADVANCED LIFE SUPPOR	410,000.00	410,000.00	52,174.93	384,399.42	25,600.58	93.76
101-000-642.000	CHARGE FOR SERVICES - SALES	4,000.00	4,000.00	575.00	5,843.00	(1,843.00)	146.08
101-000-652.200	PARKING LEASE INCOME	1,600.00	1,600.00	0.00	840.00	760.00	52.50
101-000-657.000	ORDINANCE FINES & COSTS	12,000.00	12,000.00	865.26	7,343.23	4,656.77	61.19
101-000-657.100	PARKING VIOLATIONS	4,200.00	4,200.00	150.00	2,820.00	1,380.00	67.14
101-000-658.100	DRUG FORFEITURES	0.00	100.00	0.00	100.00	0.00	100.00
101-000-665.000	INTEREST INCOME	5,000.00	5,000.00	238.22	11,322.38	(6,322.38)	226.45
101-000-665.100	INTEREST INCOME-RESTRICTED ASSE'	0.00	50.00	0.00	6.67	43.33	13.34
101-000-665.200	ICMA INTEREST INCOME	0.00	50.00	0.00	0.00	50.00	0.00
101-000-667.100	RENTAL INCOME	1,500.00	1,500.00	0.00	560.00	940.00	37.33
101-000-673.000	SALE OF FIXED ASSETS	0.00	9,263.00	0.00	9,263.00	0.00	100.00
101-000-674.100	LOAN REPAYMENTS	0.00	11,500.00	0.00	17,013.26	(5,513.26)	147.94
101-000-675.000	MISCELLANEOUS	20,000.00	20,000.00	1,104.09	24,940.88	(4,940.88)	124.70
101-000-675.100	RECOVERY OF BAD DEBTS	0.00	1,500.00	0.00	4,500.00	(3,000.00)	300.00
101-000-676.200	WASTEWATER UTIL. ADMIN REIMB	200,000.00	200,000.00	25,823.90	125,078.62	74,921.38	62.54
101-000-676.300	CITY UTILITIES ADMIN REIMB	372,100.00	372,100.00	93,025.02	279,075.06	93,024.94	75.00
101-000-676.400	DDA/OBRA REIMBURSEMENT	5,300.00	5,300.00	0.00	4,450.00	850.00	83.96
101-000-676.500	ACT 51 ADMIN REIMBURSEMENT	192,463.00	192,463.00	48,115.75	144,346.75	48,116.25	75.00
101-000-678.000	SPECIAL ASSESSMENT	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00
101-000-687.000	INSURANCE REFUNDS	125,000.00	116,123.00	7,738.10	128,839.58	(12,716.58)	110.95
101-000-692.100	APPROPRIATION OF FUND BALANCE	827,490.00	772,984.00	0.00	0.00	772,984.00	0.00

PERIOD ENDING 04/30/2022

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	ACTIVITY FOR MONTH 04/30/22 INCR (DECR)	YTD BALANCE 04/30/2022 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Revenues							
TOTAL REVENUES		8,744,235.00	8,898,407.00	641,228.83	7,359,630.08	1,538,776.92	82.71
Expenditures							
101	CITY COUNCIL	5,300.00	5,300.00	0.00	2,436.76	2,863.24	45.98
171	CITY MANAGER	262,583.00	262,583.00	25,202.25	205,746.64	56,836.36	78.35
201	FINANCE	306,305.00	313,125.00	21,669.80	248,243.66	64,881.34	79.28
210	CITY ATTORNEY	118,000.00	118,000.00	16,580.98	94,315.19	23,684.81	79.93
215	CLERK	299,570.00	299,570.00	19,644.54	208,709.88	90,860.12	69.67
228	INFORMATION & TECHNOLOGY	134,965.00	134,965.00	14,523.84	82,596.62	52,368.38	61.20
253	TREASURY	167,057.00	167,057.00	15,200.06	129,230.25	37,826.75	77.36
257	ASSESSING	183,407.00	183,407.00	21,251.92	156,048.40	27,358.60	85.08
261	GENERAL ADMIN	352,776.00	437,734.00	6,737.39	454,188.72	(16,454.72)	103.76
265	BUILDING & GROUNDS	140,540.00	140,540.00	12,163.09	106,576.59	33,963.41	75.83
270	HUMAN RESOURCES	215,734.00	215,734.00	16,207.64	151,547.33	64,186.67	70.25
301	POLICE	2,263,812.00	2,263,812.00	179,153.39	1,817,855.36	445,956.64	80.30
336	FIRE	2,012,337.00	2,012,462.00	159,110.10	1,688,380.35	324,081.65	83.90
371	BUILDING AND SAFETY	344,476.00	344,476.00	43,568.12	257,807.12	86,668.88	74.84
441	PUBLIC WORKS	660,310.00	663,249.00	14,725.02	428,990.87	234,258.13	64.68
528	LEAF AND BRUSH COLLECTION	231,500.00	231,500.00	10,602.52	219,894.52	11,605.48	94.99
585	PARKING	33,000.00	33,000.00	3,453.29	26,066.93	6,933.07	78.99
720	COMMUNITY DEVELOPMENT	85,599.00	85,599.00	2,554.58	39,413.49	46,185.51	46.04
751	PARKS	203,293.00	203,293.00	8,949.87	151,708.13	51,584.87	74.63
755	HOLMAN POOL	0.00	0.00	0.00	441.34	(441.34)	100.00
966	TRANSFERS OUT	723,671.00	759,671.00	190,578.48	558,147.55	201,523.45	73.47
TOTAL EXPENDITURES		8,744,235.00	8,875,077.00	781,876.88	7,028,345.70	1,846,731.30	79.19
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		8,744,235.00	8,898,407.00	641,228.83	7,359,630.08	1,538,776.92	82.71
TOTAL EXPENDITURES		8,744,235.00	8,875,077.00	781,876.88	7,028,345.70	1,846,731.30	79.19
NET OF REVENUES & EXPENDITURES		0.00	23,330.00	(140,648.05)	331,284.38	(307,954.38)	1,419.99

PERIOD ENDING 04/30/2022

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	ACTIVITY FOR MONTH 04/30/22 INCR (DECR)	YTD BALANCE 04/30/2022 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 202 - MAJOR STREET FUND							
Revenues							
202-000-502.000	GRANT-FEDERAL	300,000.00	300,000.00	0.00	64,832.26	235,167.74	21.61
202-000-540.000	STATE SOURCES	39,000.00	39,000.00	0.00	0.00	39,000.00	0.00
202-000-541.000	TRUNKLINE MAINTENANCE	39,378.00	39,378.00	0.00	34,391.98	4,986.02	87.34
202-000-542.000	GAS & WEIGHT TAX	1,369,695.00	1,369,695.00	126,511.37	957,092.42	412,602.58	69.88
202-000-665.000	INTEREST INCOME	150.00	150.00	66.85	313.07	(163.07)	208.71
202-000-678.000	SPECIAL ASSESSMENT	249,094.00	249,094.00	0.00	64,993.89	184,100.11	26.09
202-000-699.409	TRANSFER FROM STREET PROGRAM	674,084.00	674,084.00	0.00	668,992.54	5,091.46	99.24
TOTAL REVENUES		2,671,401.00	2,671,401.00	126,578.22	1,790,616.16	880,784.84	67.03
Expenditures							
451	CONSTRUCTION	927,698.00	927,698.00	1,891.25	669,050.50	258,647.50	72.12
463	STREET MAINTENANCE	410,500.00	410,500.00	13,936.21	225,356.63	185,143.37	54.90
473	BRIDGE MAINTENANCE	12,000.00	12,000.00	0.00	478.60	11,521.40	3.99
474	TRAFFIC SERVICES-MAINTENANCE	26,500.00	26,500.00	1,699.58	24,743.39	1,756.61	93.37
478	SNOW & ICE CONTROL	135,000.00	135,000.00	10,510.15	138,707.46	(3,707.46)	102.75
480	TREE TRIMMING	61,800.00	61,800.00	22,297.73	49,301.45	12,498.55	79.78
482	ADMINISTRATION & ENGINEERING	200,250.00	200,250.00	38,743.98	150,722.73	49,527.27	75.27
485	LOCAL STREET TRANSFER	342,424.00	342,424.00	0.00	171,212.00	171,212.00	50.00
486	TRUNKLINE SURFACE MAINTENANCE	1,000.00	1,950.00	842.57	3,740.51	(1,790.51)	191.82
488	TRUNKLINE SWEEPING & FLUSHING	3,700.00	3,700.00	1,621.20	1,621.20	2,078.80	43.82
490	TRUNKLINE TREE TRIM & REMOVAL	200.00	200.00	0.00	0.00	200.00	0.00
491	TRUNKLINE STORM DRAIN, CURBS	5,500.00	28,127.00	497.68	23,485.37	4,641.63	83.50
492	TRUNKLINE ROADSIDE CLEANUP	200.00	210.00	0.00	59.61	150.39	28.39
494	TRUNKLINE TRAFFIC SIGNS	600.00	600.00	0.00	448.21	151.79	74.70
497	TRUNKLINE SNOW & ICE CONTROL	32,000.00	32,000.00	7,353.65	42,517.01	(10,517.01)	132.87
TOTAL EXPENDITURES		2,159,372.00	2,182,959.00	99,394.00	1,501,444.67	681,514.33	68.78
Fund 202 - MAJOR STREET FUND:							
TOTAL REVENUES		2,671,401.00	2,671,401.00	126,578.22	1,790,616.16	880,784.84	67.03
TOTAL EXPENDITURES		2,159,372.00	2,182,959.00	99,394.00	1,501,444.67	681,514.33	68.78
NET OF REVENUES & EXPENDITURES		512,029.00	488,442.00	27,184.22	289,171.49	199,270.51	59.20

PERIOD ENDING 04/30/2022

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2021-22	2021-22	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 04/30/22 INCR (DECR)	04/30/2022 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 203 - LOCAL STREET FUND							
Revenues							
203-000-540.000	STATE SOURCES	15,300.00	15,300.00	0.00	0.00	15,300.00	0.00
203-000-542.000	GAS & WEIGHT TAX	500,974.00	500,974.00	46,514.79	351,774.55	149,199.45	70.22
203-000-665.000	INTEREST INCOME	50.00	50.00	62.17	271.63	(221.63)	543.26
203-000-678.000	SPECIAL ASSESSMENT	61,000.00	61,000.00	0.00	0.00	61,000.00	0.00
203-000-692.100	APPROPRIATION OF FUND BALANCE	33,096.00	33,096.00	0.00	0.00	33,096.00	0.00
203-000-699.202	MAJOR STREET TRANSFER	342,424.00	342,424.00	0.00	171,212.00	171,212.00	50.00
203-000-699.409	TRANSFER FROM STREET PROGRAM	500,000.00	500,000.00	0.00	504,989.64	(4,989.64)	101.00
TOTAL REVENUES		1,452,844.00	1,452,844.00	46,576.96	1,028,247.82	424,596.18	70.77
Expenditures							
451	CONSTRUCTION	672,216.00	672,216.00	5,027.59	723,597.92	(51,381.92)	107.64
463	STREET MAINTENANCE	488,750.00	488,750.00	11,326.44	324,213.13	164,536.87	66.34
474	TRAFFIC SERVICES-MAINTENANCE	8,500.00	8,500.00	908.03	3,598.58	4,901.42	42.34
478	SNOW & ICE CONTROL	80,000.00	80,000.00	14,515.73	90,654.82	(10,654.82)	113.32
480	TREE TRIMMING	89,500.00	89,500.00	58,180.05	124,662.78	(35,162.78)	139.29
482	ADMINISTRATION & ENGINEERING	113,878.00	113,878.00	19,497.01	92,767.26	21,110.74	81.46
TOTAL EXPENDITURES		1,452,844.00	1,452,844.00	109,454.85	1,359,494.49	93,349.51	93.57
Fund 203 - LOCAL STREET FUND:							
TOTAL REVENUES		1,452,844.00	1,452,844.00	46,576.96	1,028,247.82	424,596.18	70.77
TOTAL EXPENDITURES		1,452,844.00	1,452,844.00	109,454.85	1,359,494.49	93,349.51	93.57
NET OF REVENUES & EXPENDITURES		0.00	0.00	(62,877.89)	(331,246.67)	331,246.67	100.00

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*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	ACTIVITY FOR MONTH 04/30/22 INCR (DECR)	YTD BALANCE 04/30/2022 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 208 - PARK/RECREATION SITES FUND							
Revenues							
208-000-573.000	LOCAL COMMUNITY STABILIZATION SI	0.00	0.00	0.00	2,643.77	(2,643.77)	100.00
208-000-665.000	INTEREST INCOME	0.00	25.00	0.73	19.83	5.17	79.32
208-000-692.100	APPROPRIATION OF FUND BALANCE	50,000.00	75,000.00	0.00	0.00	75,000.00	0.00
TOTAL REVENUES		50,000.00	75,025.00	0.73	2,663.60	72,361.40	3.55
Expenditures							
751	PARKS	50,000.00	75,025.00	0.00	76,113.00	(1,088.00)	101.45
TOTAL EXPENDITURES		50,000.00	75,025.00	0.00	76,113.00	(1,088.00)	101.45
Fund 208 - PARK/RECREATION SITES FUND:							
TOTAL REVENUES		50,000.00	75,025.00	0.73	2,663.60	72,361.40	3.55
TOTAL EXPENDITURES		50,000.00	75,025.00	0.00	76,113.00	(1,088.00)	101.45
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.73	(73,449.40)	73,449.40	100.00

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CITY OF OWOSSO
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GL NUMBER	DESCRIPTION	2021-22	2021-22	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 04/30/22	04/30/2022	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 239 - OMS/DDA REVLG LOAN FUND							
Revenues							
239-000-644.000	PENALTIES - LATE CHARGES	0.00	0.00	0.66	30.92	(30.92)	100.00
239-000-665.000	INTEREST INCOME	500.00	500.00	24.33	608.52	(108.52)	121.70
239-000-670.000	LOAN PRINCIPAL	0.00	0.00	8,739.16	162,611.03	(162,611.03)	100.00
239-000-670.100	LOAN INTEREST	0.00	0.00	1,293.54	11,326.80	(11,326.80)	100.00
239-000-674.100	LOAN REPAYMENTS	0.00	86,000.00	0.00	50,037.18	35,962.82	58.18
239-000-692.100	APPROPRIATION OF FUND BALANCE	1,000.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		1,500.00	86,500.00	10,057.69	224,614.45	(138,114.45)	259.67
Expenditures							
000	REVENUE	0.00	0.00	0.00	5,858.45	(5,858.45)	100.00
200	GEN SERVICES	1,500.00	10,675.00	4,400.00	93,412.00	(82,737.00)	875.05
TOTAL EXPENDITURES		1,500.00	10,675.00	4,400.00	99,270.45	(88,595.45)	929.93
Fund 239 - OMS/DDA REVLG LOAN FUND :							
TOTAL REVENUES		1,500.00	86,500.00	10,057.69	224,614.45	(138,114.45)	259.67
TOTAL EXPENDITURES		1,500.00	10,675.00	4,400.00	99,270.45	(88,595.45)	929.93
NET OF REVENUES & EXPENDITURES		0.00	75,825.00	5,657.69	125,344.00	(49,519.00)	165.31

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CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2021-22	2021-22	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED	MONTH 04/30/22	04/30/2022	BALANCE	
		BUDGET	BUDGET	INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 243 - OBRA #12 WOODWARD LOFT							
Revenues							
243-000-402.300	OBRA:TAX CAPTURE	125,000.00	125,000.00	0.00	123,324.81	1,675.19	98.66
TOTAL REVENUES		125,000.00	125,000.00	0.00	123,324.81	1,675.19	98.66
Expenditures							
721	PROFESSIONAL SERVICES	1,000.00	1,000.00	0.00	1,000.00	0.00	100.00
964	TAX REIMBURSEMENTS	124,000.00	124,000.00	0.00	0.00	124,000.00	0.00
TOTAL EXPENDITURES		125,000.00	125,000.00	0.00	1,000.00	124,000.00	0.80
Fund 243 - OBRA #12 WOODWARD LOFT:							
TOTAL REVENUES		125,000.00	125,000.00	0.00	123,324.81	1,675.19	98.66
TOTAL EXPENDITURES		125,000.00	125,000.00	0.00	1,000.00	124,000.00	0.80
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	122,324.81	(122,324.81)	100.00

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 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	ACTIVITY FOR MONTH 04/30/22 INCR (DECR)	YTD BALANCE 04/30/2022 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY							
Revenues							
248-000-605.200	CHARGE FOR SERVICES RENDERED	0.00	56,033.00	9,705.11	30,191.14	25,841.86	53.88
248-000-699.101	GENERAL FUND TRANSFER	0.00	36,000.00	12,536.80	12,536.80	23,463.20	34.82
TOTAL REVENUES		0.00	92,033.00	22,241.91	42,727.94	49,305.06	46.43
Expenditures							
200	GEN SERVICES	0.00	5,680.00	649.02	7,980.40	(2,300.40)	140.50
261	GENERAL ADMIN	0.00	93,388.00	7,359.35	38,701.33	54,686.67	41.44
TOTAL EXPENDITURES		0.00	99,068.00	8,008.37	46,681.73	52,386.27	47.12
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:							
TOTAL REVENUES		0.00	92,033.00	22,241.91	42,727.94	49,305.06	46.43
TOTAL EXPENDITURES		0.00	99,068.00	8,008.37	46,681.73	52,386.27	47.12
NET OF REVENUES & EXPENDITURES		0.00	(7,035.00)	14,233.54	(3,953.79)	(3,081.21)	56.20

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		2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	ACTIVITY FOR MONTH 04/30/22 INCR (DECR)	YTD BALANCE 04/30/2022 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
GL NUMBER	DESCRIPTION						
Fund 254 - HOUSING & REDEVELOPMENT							
Revenues							
254-000-502.550	GRANT - MSHDA: NEP	0.00	37,500.00	0.00	0.00	37,500.00	0.00
TOTAL REVENUES		0.00	37,500.00	0.00	0.00	37,500.00	0.00
Expenditures							
703	GENERAL SERVICES	0.00	33,500.00	0.00	0.00	33,500.00	0.00
TOTAL EXPENDITURES		0.00	33,500.00	0.00	0.00	33,500.00	0.00
Fund 254 - HOUSING & REDEVELOPMENT:							
TOTAL REVENUES		0.00	37,500.00	0.00	0.00	37,500.00	0.00
TOTAL EXPENDITURES		0.00	33,500.00	0.00	0.00	33,500.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	4,000.00	0.00	0.00	4,000.00	0.00

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CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2021-22	2021-22	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 04/30/22 INCR (DECR)	04/30/2022 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 259 - OBRA-DIST#15 -ARMORY BUILDING							
Revenues							
259-000-402.300	OBRA:TAX CAPTURE	80,000.00	80,000.00	0.00	70,938.55	9,061.45	88.67
TOTAL REVENUES		80,000.00	80,000.00	0.00	70,938.55	9,061.45	88.67
Expenditures							
721	PROFESSIONAL SERVICES	4,500.00	4,500.00	0.00	5,689.50	(1,189.50)	126.43
964	TAX REIMBURSEMENTS	75,500.00	75,500.00	0.00	0.00	75,500.00	0.00
TOTAL EXPENDITURES		80,000.00	80,000.00	0.00	5,689.50	74,310.50	7.11
Fund 259 - OBRA-DIST#15 -ARMORY BUILDING:							
TOTAL REVENUES		80,000.00	80,000.00	0.00	70,938.55	9,061.45	88.67
TOTAL EXPENDITURES		80,000.00	80,000.00	0.00	5,689.50	74,310.50	7.11
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	65,249.05	(65,249.05)	100.00

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CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

		2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	ACTIVITY FOR MONTH 04/30/22 INCR (DECR)	YTD BALANCE 04/30/2022 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
GL NUMBER	DESCRIPTION						
Fund 272 - OBRA FUND-DISTRICT #17 CARGILL (PREV #8)							
Revenues							
272-000-402.300	OBRA:TAX CAPTURE	202,720.00	202,720.00	0.00	178,372.12	24,347.88	87.99
TOTAL REVENUES		202,720.00	202,720.00	0.00	178,372.12	24,347.88	87.99
Expenditures							
721	PROFESSIONAL SERVICES	12,000.00	12,000.00	0.00	10,132.00	1,868.00	84.43
905	DEBT SERVICE	190,720.00	190,720.00	0.00	0.00	190,720.00	0.00
TOTAL EXPENDITURES		202,720.00	202,720.00	0.00	10,132.00	192,588.00	5.00
Fund 272 - OBRA FUND-DISTRICT #17 CARGILL (PREV #8):							
TOTAL REVENUES		202,720.00	202,720.00	0.00	178,372.12	24,347.88	87.99
TOTAL EXPENDITURES		202,720.00	202,720.00	0.00	10,132.00	192,588.00	5.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	168,240.12	(168,240.12)	100.00

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CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

		2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	ACTIVITY FOR MONTH 04/30/22 INCR (DECR)	YTD BALANCE 04/30/2022 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
GL NUMBER	DESCRIPTION						
Fund 273 - OBRA #9 ROBBINS LOFT							
Revenues							
273-000-402.300	OBRA:TAX CAPTURE	0.00	0.00	0.00	3,228.44	(3,228.44)	100.00
TOTAL REVENUES		0.00	0.00	0.00	3,228.44	(3,228.44)	100.00
Expenditures							
721	PROFESSIONAL SERVICES	0.00	0.00	0.00	1,200.00	(1,200.00)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	1,200.00	(1,200.00)	100.00
Fund 273 - OBRA #9 ROBBINS LOFT:							
TOTAL REVENUES		0.00	0.00	0.00	3,228.44	(3,228.44)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	1,200.00	(1,200.00)	100.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	2,028.44	(2,028.44)	100.00

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CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

		2021-22		ACTIVITY FOR	YTD BALANCE	AVAILABLE		
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2021-22 AMENDED BUDGET	MONTH 04/30/22 INCR (DECR)	04/30/2022 NORM (ABNORM)	BALANCE NORM (ABNORM)	% BDGT USED	
Fund 275 - OBRA #11 CAPITOL BOWL								
Revenues								
275-000-402.300	OBRA:TAX CAPTURE	0.00	358.00	0.00	1,338.66	(980.66)	373.93	
TOTAL REVENUES		0.00	358.00	0.00	1,338.66	(980.66)	373.93	
Expenditures								
721	PROFESSIONAL SERVICES	0.00	864.00	0.00	0.00	864.00	0.00	
905	DEBT SERVICE	0.00	0.00	0.00	7,716.09	(7,716.09)	100.00	
TOTAL EXPENDITURES		0.00	864.00	0.00	7,716.09	(6,852.09)	893.07	
Fund 275 - OBRA #11 CAPITOL BOWL:								
TOTAL REVENUES		0.00	358.00	0.00	1,338.66	(980.66)	373.93	
TOTAL EXPENDITURES		0.00	864.00	0.00	7,716.09	(6,852.09)	893.07	
NET OF REVENUES & EXPENDITURES		0.00	(506.00)	0.00	(6,377.43)	5,871.43	1,260.36	

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GL NUMBER	DESCRIPTION	2021-22	2021-22	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 04/30/22 INCR (DECR)	04/30/2022 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 276 - OBRA FUND DISTRICT #16 - QDOBA							
Revenues							
276-000-402.300	OBRA:TAX CAPTURE	9,800.00	9,800.00	0.00	9,526.10	273.90	97.21
276-000-665.000	INTEREST INCOME	0.00	0.00	0.08	1.56	(1.56)	100.00
276-000-674.200	DONATIONS	19,121.00	19,121.00	0.00	18,645.00	476.00	97.51
TOTAL REVENUES		28,921.00	28,921.00	0.08	28,172.66	748.34	97.41
Expenditures							
721	PROFESSIONAL SERVICES	750.00	750.00	0.00	535.00	215.00	71.33
905	DEBT SERVICE	28,171.00	28,171.00	0.00	28,171.00	0.00	100.00
TOTAL EXPENDITURES		28,921.00	28,921.00	0.00	28,706.00	215.00	99.26
Fund 276 - OBRA FUND DISTRICT #16 - QDOBA:							
TOTAL REVENUES		28,921.00	28,921.00	0.08	28,172.66	748.34	97.41
TOTAL EXPENDITURES		28,921.00	28,921.00	0.00	28,706.00	215.00	99.26
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.08	(533.34)	533.34	100.00

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GL NUMBER	DESCRIPTION	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	ACTIVITY FOR MONTH 04/30/22 INCR (DECR)	YTD BALANCE 04/30/2022 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 277 - OBRA FUND DISTRICT #20 - J&H OIL							
Revenues							
277-000-540.000	STATE SOURCES	0.00	116,888.00	0.00	116,887.72	0.28	100.00
TOTAL REVENUES		0.00	116,888.00	0.00	116,887.72	0.28	100.00
Expenditures							
901	CAPITAL OUTLAY	0.00	116,888.00	0.00	116,887.72	0.28	100.00
TOTAL EXPENDITURES		0.00	116,888.00	0.00	116,887.72	0.28	100.00
Fund 277 - OBRA FUND DISTRICT #20 - J&H OIL:							
TOTAL REVENUES		0.00	116,888.00	0.00	116,887.72	0.28	100.00
TOTAL EXPENDITURES		0.00	116,888.00	0.00	116,887.72	0.28	100.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00

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 MONTHLY REVENUE AND EXPENDITURE REPORT

		2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	ACTIVITY FOR MONTH 04/30/22 INCR (DECR)	YTD BALANCE 04/30/2022 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
GL NUMBER	DESCRIPTION						
Fund 283 - OBRA FUND-DISTRICT#3-TIAL							
Revenues							
283-000-402.300	OBRA:TAX CAPTURE	27,897.00	27,897.00	0.00	27,561.94	335.06	98.80
TOTAL REVENUES		27,897.00	27,897.00	0.00	27,561.94	335.06	98.80
Expenditures							
721	PROFESSIONAL SERVICES	750.00	750.00	0.00	750.00	0.00	100.00
905	DEBT SERVICE	26,000.00	26,000.00	0.00	22,407.00	3,593.00	86.18
964	TAX REIMBURSEMENTS	1,147.00	1,147.00	0.00	0.00	1,147.00	0.00
TOTAL EXPENDITURES		27,897.00	27,897.00	0.00	23,157.00	4,740.00	83.01
Fund 283 - OBRA FUND-DISTRICT#3-TIAL:							
TOTAL REVENUES		27,897.00	27,897.00	0.00	27,561.94	335.06	98.80
TOTAL EXPENDITURES		27,897.00	27,897.00	0.00	23,157.00	4,740.00	83.01
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	4,404.94	(4,404.94)	100.00

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GL NUMBER	DESCRIPTION	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	ACTIVITY FOR MONTH 04/30/22 INCR (DECR)	YTD BALANCE 04/30/2022 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 287 - ARPA - AMERICAN RESCUE PLAN ACT							
Revenues							
287-000-528.000	OTHER FEDERAL GRANTS	0.00	1,511,520.00	0.00	758,801.74	752,718.26	50.20
287-000-665.000	INTEREST INCOME	0.00	100.00	0.03	843.65	(743.65)	843.65
TOTAL REVENUES		0.00	1,511,620.00	0.03	759,645.39	751,974.61	50.25
Fund 287 - ARPA - AMERICAN RESCUE PLAN ACT:							
TOTAL REVENUES		0.00	1,511,620.00	0.03	759,645.39	751,974.61	50.25
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	1,511,620.00	0.03	759,645.39	751,974.61	50.25

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GL NUMBER	DESCRIPTION	2021-22	2021-22	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 04/30/22 INCR (DECR)	04/30/2022 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 297 - HISTORICAL FUND							
Revenues							
297-000-643.000	SALES	500.00	500.00	0.00	2,067.00	(1,567.00)	413.40
297-000-665.000	INTEREST INCOME	0.00	25.00	0.64	13.16	11.84	52.64
297-000-667.100	RENTAL INCOME	14,400.00	14,400.00	700.00	11,400.00	3,000.00	79.17
297-000-674.100	LOAN REPAYMENTS	1,000.00	1,000.00	74.92	11,364.26	(10,364.26)	1,136.43
297-000-675.000	MISCELLANEOUS	0.00	0.00	0.00	433.51	(433.51)	100.00
297-000-699.101	GENERAL FUND TRANSFER	17,000.00	17,000.00	4,250.00	12,750.00	4,250.00	75.00
TOTAL REVENUES		32,900.00	32,925.00	5,025.56	38,027.93	(5,102.93)	115.50
Expenditures							
797	HISTORICAL COMMISSION	16,860.00	20,775.00	798.31	13,223.45	7,551.55	63.65
798	CASTLE	8,834.00	8,834.00	2,264.83	12,825.19	(3,991.19)	145.18
799	GOULD HOUSE	5,234.00	5,234.00	605.52	8,586.87	(3,352.87)	164.06
800	COMSTOCK/WOODARD	500.00	500.00	0.00	361.00	139.00	72.20
TOTAL EXPENDITURES		31,428.00	35,343.00	3,668.66	34,996.51	346.49	99.02
Fund 297 - HISTORICAL FUND:							
TOTAL REVENUES		32,900.00	32,925.00	5,025.56	38,027.93	(5,102.93)	115.50
TOTAL EXPENDITURES		31,428.00	35,343.00	3,668.66	34,996.51	346.49	99.02
NET OF REVENUES & EXPENDITURES		1,472.00	(2,418.00)	1,356.90	3,031.42	(5,449.42)	125.37

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*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2021-22	2021-22	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 04/30/22	04/30/2022	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 298 - HISTORICAL SITES FUND							
Revenues							
298-000-573.000	LOCAL COMMUNITY STABILIZATION S	0.00	0.00	0.00	2,643.76	(2,643.76)	100.00
298-000-665.000	INTEREST INCOME	0.00	0.00	0.00	17.83	(17.83)	100.00
298-000-692.100	APPROPRIATION OF FUND BALANCE	129,500.00	207,353.00	0.00	0.00	207,353.00	0.00
TOTAL REVENUES		129,500.00	207,353.00	0.00	2,661.59	204,691.41	1.28
Expenditures							
799	GOULD HOUSE	129,500.00	200,000.00	0.00	210,014.98	(10,014.98)	105.01
TOTAL EXPENDITURES		129,500.00	200,000.00	0.00	210,014.98	(10,014.98)	105.01
Fund 298 - HISTORICAL SITES FUND:							
TOTAL REVENUES		129,500.00	207,353.00	0.00	2,661.59	204,691.41	1.28
TOTAL EXPENDITURES		129,500.00	200,000.00	0.00	210,014.98	(10,014.98)	105.01
NET OF REVENUES & EXPENDITURES		0.00	7,353.00	0.00	(207,353.39)	214,706.39	2,819.98

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*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
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GL NUMBER	DESCRIPTION	2021-22	2021-22	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 04/30/22	04/30/2022	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 301 - GENERAL DEBT SERVICE (VOTED BONDS)							
Revenues							
301-000-402.000	GENERAL PROPERTY TAX	804,777.00	804,777.00	0.00	719,325.03	85,451.97	89.38
301-000-573.000	LOCAL COMMUNITY STABILIZATION S	0.00	0.00	0.00	19,431.25	(19,431.25)	100.00
301-000-692.000	OTHER FINANCING SOURCES	0.00	7,371.00	0.00	7,371.03	(0.03)	100.00
TOTAL REVENUES		804,777.00	812,148.00	0.00	746,127.31	66,020.69	91.87
Expenditures							
905	DEBT SERVICE	804,777.00	804,777.00	675,925.00	794,416.10	10,360.90	98.71
TOTAL EXPENDITURES		804,777.00	804,777.00	675,925.00	794,416.10	10,360.90	98.71
Fund 301 - GENERAL DEBT SERVICE (VOTED BONDS):							
TOTAL REVENUES		804,777.00	812,148.00	0.00	746,127.31	66,020.69	91.87
TOTAL EXPENDITURES		804,777.00	804,777.00	675,925.00	794,416.10	10,360.90	98.71
NET OF REVENUES & EXPENDITURES		0.00	7,371.00	(675,925.00)	(48,288.79)	55,659.79	655.12

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*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
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GL NUMBER	DESCRIPTION	2021-22	2021-22	ACTIVITY FOR		YTD BALANCE	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 04/30/22	(DECR)	04/30/2022	NORM	(ABNORM)	
Fund 303 - DEBT SERVICE-2010 GO BONDS									
Revenues									
303-000-402.000	GENERAL PROPERTY TAX	86,908.00	86,908.00		0.00	0.00		86,908.00	0.00
TOTAL REVENUES		86,908.00	86,908.00		0.00	0.00		86,908.00	0.00
Expenditures									
905	DEBT SERVICE	86,908.00	86,908.00		0.00	0.00		86,908.00	0.00
TOTAL EXPENDITURES		86,908.00	86,908.00		0.00	0.00		86,908.00	0.00
Fund 303 - DEBT SERVICE-2010 GO BONDS:									
TOTAL REVENUES		86,908.00	86,908.00		0.00	0.00		86,908.00	0.00
TOTAL EXPENDITURES		86,908.00	86,908.00		0.00	0.00		86,908.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00		0.00	0.00		0.00	0.00

PERIOD ENDING 04/30/2022

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

		2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	ACTIVITY FOR MONTH 04/30/22 INCR (DECR)	YTD BALANCE 04/30/2022 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
GL NUMBER	DESCRIPTION						
Fund 304 - 2009 LTGO DEBT							
Revenues							
304-000-674.000	DONATIONS	76,460.00	76,460.00	59,500.00	66,755.56	9,704.44	87.31
TOTAL REVENUES		76,460.00	76,460.00	59,500.00	66,755.56	9,704.44	87.31
Expenditures							
905	DEBT SERVICE	76,460.00	76,210.00	59,500.00	66,755.56	9,454.44	87.59
TOTAL EXPENDITURES		76,460.00	76,210.00	59,500.00	66,755.56	9,454.44	87.59
Fund 304 - 2009 LTGO DEBT:							
TOTAL REVENUES		76,460.00	76,460.00	59,500.00	66,755.56	9,704.44	87.31
TOTAL EXPENDITURES		76,460.00	76,210.00	59,500.00	66,755.56	9,454.44	87.59
NET OF REVENUES & EXPENDITURES		0.00	250.00	0.00	0.00	250.00	0.00

PERIOD ENDING 04/30/2022

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2021-22	2021-22	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 04/30/22 INCR (DECR)	04/30/2022 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 401 - CAPITAL PROJECT FUND							
Revenues							
401-000-692.100	APPROPRIATION OF FUND BALANCE	122,350.00	122,350.00	0.00	0.00	122,350.00	0.00
401-000-699.101	TRANFERS IN - GENERAL FUND	698,103.00	698,103.00	174,525.75	528,576.75	169,526.25	75.72
TOTAL REVENUES		820,453.00	820,453.00	174,525.75	528,576.75	291,876.25	64.42
Expenditures							
000	REVENUE	820,453.00	827,473.00	77,033.64	490,290.75	337,182.25	59.25
TOTAL EXPENDITURES		820,453.00	827,473.00	77,033.64	490,290.75	337,182.25	59.25
Fund 401 - CAPITAL PROJECT FUND:							
TOTAL REVENUES		820,453.00	820,453.00	174,525.75	528,576.75	291,876.25	64.42
TOTAL EXPENDITURES		820,453.00	827,473.00	77,033.64	490,290.75	337,182.25	59.25
NET OF REVENUES & EXPENDITURES		0.00	(7,020.00)	97,492.11	38,286.00	(45,306.00)	545.38

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*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

		2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	ACTIVITY FOR MONTH 04/30/22 INCR (DECR)	YTD BALANCE 04/30/2022 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
GL NUMBER	DESCRIPTION						
Fund 409 - CAPITAL PROJECTS-STREET PROGRAM							
Revenues							
409-000-665.000	INTEREST INCOME	0.00	140.00	0.00	138.79	1.21	99.14
409-000-692.100	APPROPRIATION OF FUND BALANCE	1,174,084.00	1,173,843.00	0.00	0.00	1,173,843.00	0.00
TOTAL REVENUES		1,174,084.00	1,173,983.00	0.00	138.79	1,173,844.21	0.01
Expenditures							
966	TRANSFERS OUT	1,174,084.00	1,173,983.00	0.00	1,173,982.18	0.82	100.00
TOTAL EXPENDITURES		1,174,084.00	1,173,983.00	0.00	1,173,982.18	0.82	100.00
Fund 409 - CAPITAL PROJECTS-STREET PROGRAM:							
TOTAL REVENUES		1,174,084.00	1,173,983.00	0.00	138.79	1,173,844.21	0.01
TOTAL EXPENDITURES		1,174,084.00	1,173,983.00	0.00	1,173,982.18	0.82	100.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	(1,173,843.39)	1,173,843.39	100.00

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*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
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GL NUMBER	DESCRIPTION	2021-22	2021-22	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 04/30/22	04/30/2022	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 494 - CAPITAL PROJECTS FUND-DOWNTOWN							
Revenues							
494-000-529.530	INFRASTRUCTURE	0.00	34,665.00	0.00	34,665.00	0.00	100.00
494-000-692.100	APPROPRIATION OF FUND BALANCE	20,000.00	2,495.00	0.00	0.00	2,495.00	0.00
TOTAL REVENUES		20,000.00	37,160.00	0.00	34,665.00	2,495.00	93.29
Expenditures							
271	ADMINISTRATIVE	20,000.00	37,160.00	0.00	37,160.00	0.00	100.00
TOTAL EXPENDITURES		20,000.00	37,160.00	0.00	37,160.00	0.00	100.00
Fund 494 - CAPITAL PROJECTS FUND-DOWNTOWN:							
TOTAL REVENUES		20,000.00	37,160.00	0.00	34,665.00	2,495.00	93.29
TOTAL EXPENDITURES		20,000.00	37,160.00	0.00	37,160.00	0.00	100.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	(2,495.00)	2,495.00	100.00

PERIOD ENDING 04/30/2022

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CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2021-22	2021-22	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 04/30/22	04/30/2022	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 588 - TRANSPORTATION FUND							
Revenues							
588-000-402.000	GENERAL PROPERTY TAX	40,000.00	37,527.00	0.00	39,804.24	(2,277.24)	106.07
588-000-573.000	LOCAL COMMUNITY STABILIZATION S	0.00	0.00	0.00	1,762.35	(1,762.35)	100.00
588-000-692.100	APPROPRIATION OF FUND BALANCE	0.00	32,068.00	0.00	0.00	32,068.00	0.00
TOTAL REVENUES		40,000.00	69,595.00	0.00	41,566.59	28,028.41	59.73
Expenditures							
200	GEN SERVICES	88,089.00	69,595.00	0.00	70,234.93	(639.93)	100.92
TOTAL EXPENDITURES		88,089.00	69,595.00	0.00	70,234.93	(639.93)	100.92
Fund 588 - TRANSPORTATION FUND:							
TOTAL REVENUES		40,000.00	69,595.00	0.00	41,566.59	28,028.41	59.73
TOTAL EXPENDITURES		88,089.00	69,595.00	0.00	70,234.93	(639.93)	100.92
NET OF REVENUES & EXPENDITURES		(48,089.00)	0.00	0.00	(28,668.34)	28,668.34	100.00

PERIOD ENDING 04/30/2022

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2021-22	2021-22	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 04/30/22 INCR (DECR)	04/30/2022 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 590 - SEWER FUND							
Revenues							
590-000-491.000	PERMITS-HANDGUNS	500.00	500.00	60.00	645.00	(145.00)	129.00
590-000-643.100	METERED SALES	2,052,000.00	2,052,000.00	31.58	1,685,302.63	366,697.37	82.13
590-000-644.000	PENALTIES - LATE CHARGES	28,000.00	28,000.00	0.00	29,821.31	(1,821.31)	106.50
590-000-665.000	INTEREST INCOME	1,000.00	1,000.00	7.75	3,287.29	(2,287.29)	328.73
590-000-675.000	MISCELLANEOUS	0.00	1,900.00	0.00	4,922.73	(3,022.73)	259.09
TOTAL REVENUES		2,081,500.00	2,083,400.00	99.33	1,723,978.96	359,421.04	82.75
Expenditures							
200	GEN SERVICES	1,896,533.00	1,901,633.00	156,971.61	1,619,332.02	282,300.98	85.15
549	SEWER OPERATIONS	251,677.00	251,677.00	30,133.16	137,103.00	114,574.00	54.48
901	CAPITAL OUTLAY	0.00	0.00	0.00	105,381.26	(105,381.26)	100.00
905	DEBT SERVICE	122,195.00	122,195.00	0.00	124,150.84	(1,955.84)	101.60
TOTAL EXPENDITURES		2,270,405.00	2,275,505.00	187,104.77	1,985,967.12	289,537.88	87.28
Fund 590 - SEWER FUND:							
TOTAL REVENUES		2,081,500.00	2,083,400.00	99.33	1,723,978.96	359,421.04	82.75
TOTAL EXPENDITURES		2,270,405.00	2,275,505.00	187,104.77	1,985,967.12	289,537.88	87.28
NET OF REVENUES & EXPENDITURES		(188,905.00)	(192,105.00)	(187,005.44)	(261,988.16)	69,883.16	136.38

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CITY OF OWOSSO
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GL NUMBER	DESCRIPTION	2021-22	2021-22	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 04/30/22 INCR (DECR)	04/30/2022 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 591 - WATER FUND							
Revenues							
591-000-491.000	PERMITS-HANDGUNS	20,000.00	20,000.00	120.00	945.00	19,055.00	4.73
591-000-492.000	DOG LICENSES	0.00	9,200.00	0.00	9,199.35	0.65	99.99
591-000-493.000	PERMITS-OWOSSO TOWNSHIP	0.00	17,968.00	0.00	24,368.46	(6,400.46)	135.62
591-000-538.000	CAPITAL CONTRIBUTION-FEDERAL	0.00	0.00	0.00	176,618.00	(176,618.00)	100.00
591-000-540.000	STATE SOURCES	0.00	0.00	0.00	4,305.52	(4,305.52)	100.00
591-000-605.100	WATER MAIN REPLACEMENT CHARGE	675,000.00	675,000.00	50.25	529,844.54	145,155.46	78.50
591-000-605.350	MATERIAL & SERVICE	16,000.00	21,000.00	0.00	31,793.09	(10,793.09)	151.40
591-000-643.100	METERED SALES	2,900,000.00	2,900,000.00	(191.42)	2,311,692.26	588,307.74	79.71
591-000-643.200	METERED SALES-WHOLESALE-USAGE	350,000.00	350,000.00	25,869.91	275,421.29	74,578.71	78.69
591-000-644.000	PENALTIES - LATE CHARGES	42,000.00	42,000.00	0.00	43,001.34	(1,001.34)	102.38
591-000-665.000	INTEREST INCOME	1,200.00	1,200.00	25.68	392.93	807.07	32.74
591-000-667.300	HYDRANT RENTAL	24,000.00	24,000.00	50.00	9,312.97	14,687.03	38.80
591-000-673.000	SALE OF FIXED ASSETS	0.00	0.00	70.00	70.00	(70.00)	100.00
591-000-675.000	MISCELLANEOUS	1,500.00	15,000.00	120.00	2,735.94	12,264.06	18.24
591-000-675.200	MISCELLANEOUS WATER CHARGES	2,500.00	2,500.00	235.00	1,710.00	790.00	68.40
TOTAL REVENUES		4,032,200.00	4,077,868.00	26,349.42	3,421,410.69	656,457.31	83.90
Expenditures							
200	GEN SERVICES	549,170.00	560,965.00	101,971.25	252,412.96	308,552.04	45.00
552	WATER UNDERGROUND	1,678,877.00	1,678,877.00	85,173.34	853,707.44	825,169.56	50.85
553	WATER FILTRATION	1,259,444.00	1,258,244.00	126,003.40	1,134,950.88	123,293.12	90.20
901	CAPITAL OUTLAY	683,728.00	683,728.00	23,093.00	274,561.79	409,166.21	40.16
905	DEBT SERVICE	670,538.00	670,538.00	83,227.03	752,960.04	(82,422.04)	112.29
TOTAL EXPENDITURES		4,841,757.00	4,852,352.00	419,468.02	3,268,593.11	1,583,758.89	67.36
Fund 591 - WATER FUND:							
TOTAL REVENUES		4,032,200.00	4,077,868.00	26,349.42	3,421,410.69	656,457.31	83.90
TOTAL EXPENDITURES		4,841,757.00	4,852,352.00	419,468.02	3,268,593.11	1,583,758.89	67.36
NET OF REVENUES & EXPENDITURES		(809,557.00)	(774,484.00)	(393,118.60)	152,817.58	(927,301.58)	19.73

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*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
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GL NUMBER	DESCRIPTION	2021-22	2021-22	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 04/30/22 INCR (DECR)	04/30/2022 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 599 - WASTEWATER FUND							
Revenues							
599-000-540.000	STATE SOURCES	3,037,900.00	3,037,900.00	188,074.00	188,074.00	2,849,826.00	6.19
599-000-602.100	OP & MAINT CHRG - OWOSSO	1,186,710.00	1,186,710.00	109,593.06	1,073,792.59	112,917.41	90.48
599-000-602.200	OP & MAINT CHRG - OWOSSO TWP	176,750.00	176,750.00	19,235.11	219,721.20	(42,971.20)	124.31
599-000-602.300	OP & MAINT CHRG - CALEDONIA TWS	151,500.00	151,500.00	11,759.18	109,088.19	42,411.81	72.01
599-000-602.400	OP & MAINT CHRG - CORUNNA	227,250.00	227,250.00	20,856.64	213,104.02	14,145.98	93.78
599-000-603.100	REPLACEMENT CHRG - OWOSSO	416,527.00	416,527.00	0.00	304,808.35	111,718.65	73.18
599-000-603.200	REPLACEMENT CHRG - OWOSSO TWP	123,762.00	123,762.00	0.00	97,378.04	26,383.96	78.68
599-000-603.300	REPLACEMENT CHRG - CALEDONIA TW	87,255.00	87,255.00	0.00	66,543.25	20,711.75	76.26
599-000-603.400	REPLACEMENT CHRG - CORUNNA	72,456.00	72,456.00	0.00	56,270.35	16,185.65	77.66
599-000-665.000	INTEREST INCOME	2,000.00	2,000.00	7.81	2,725.13	(725.13)	136.26
599-000-673.000	SALE OF FIXED ASSETS	0.00	0.00	0.00	3,342.67	(3,342.67)	100.00
599-000-675.000	MISCELLANEOUS	5,000.00	5,000.00	149.36	13,340.82	(8,340.82)	266.82
TOTAL REVENUES		5,487,110.00	5,487,110.00	349,675.16	2,348,188.61	3,138,921.39	42.79
Expenditures							
200	GEN SERVICES	0.00	0.00	0.00	6,240.00	(6,240.00)	100.00
548	WASTEWATER OPERATIONS	1,947,329.00	1,951,529.00	172,936.18	1,350,960.42	600,568.58	69.23
901	CAPITAL OUTLAY	3,092,900.00	3,092,900.00	46,817.74	123,593.31	2,969,306.69	4.00
905	DEBT SERVICE	132,000.00	132,000.00	0.00	128,547.91	3,452.09	97.38
TOTAL EXPENDITURES		5,172,229.00	5,176,429.00	219,753.92	1,609,341.64	3,567,087.36	31.09
Fund 599 - WASTEWATER FUND:							
TOTAL REVENUES		5,487,110.00	5,487,110.00	349,675.16	2,348,188.61	3,138,921.39	42.79
TOTAL EXPENDITURES		5,172,229.00	5,176,429.00	219,753.92	1,609,341.64	3,567,087.36	31.09
NET OF REVENUES & EXPENDITURES		314,881.00	310,681.00	129,921.24	738,846.97	(428,165.97)	237.82

PERIOD ENDING 04/30/2022

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2021-22	2021-22	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 04/30/22 INCR (DECR)	04/30/2022 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 661 - FLEET MAINTENANCE FUND							
Revenues							
661-000-665.000	INTEREST INCOME	1,000.00	1,000.00	125.74	598.66	401.34	59.87
661-000-667.200	EQUIPMENT RENTAL	704,000.00	704,000.00	110,929.72	721,521.93	(17,521.93)	102.49
661-000-673.000	SALE OF FIXED ASSETS	0.00	0.00	0.00	3,005.85	(3,005.85)	100.00
TOTAL REVENUES		705,000.00	705,000.00	111,055.46	725,126.44	(20,126.44)	102.85
Expenditures							
594	FLEET MAINTENANCE	335,553.00	336,378.00	38,429.30	285,590.40	50,787.60	84.90
901	CAPITAL OUTLAY	270,000.00	270,000.00	0.00	348,332.00	(78,332.00)	129.01
TOTAL EXPENDITURES		605,553.00	606,378.00	38,429.30	633,922.40	(27,544.40)	104.54
Fund 661 - FLEET MAINTENANCE FUND:							
TOTAL REVENUES		705,000.00	705,000.00	111,055.46	725,126.44	(20,126.44)	102.85
TOTAL EXPENDITURES		605,553.00	606,378.00	38,429.30	633,922.40	(27,544.40)	104.54
NET OF REVENUES & EXPENDITURES		99,447.00	98,622.00	72,626.16	91,204.04	7,417.96	92.48

PERIOD ENDING 04/30/2022

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

		2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	ACTIVITY FOR MONTH 04/30/22 INCR (DECR)	YTD BALANCE 04/30/2022 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
GL NUMBER	DESCRIPTION						
Fund 854 - 2009 SPECIAL ASSESSMENT							
Revenues							
854-000-665.000	INTEREST INCOME	0.00	2,986.00	0.00	4,217.40	(1,231.40)	141.24
TOTAL REVENUES		0.00	2,986.00	0.00	4,217.40	(1,231.40)	141.24
Fund 854 - 2009 SPECIAL ASSESSMENT:							
TOTAL REVENUES		0.00	2,986.00	0.00	4,217.40	(1,231.40)	141.24
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	2,986.00	0.00	4,217.40	(1,231.40)	141.24

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO
PERIOD ENDING 04/30/2022

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO								
MONTHLY REVENUE AND EXPENDITURE REPORT								
GL NUMBER	DESCRIPTION	2021-22	2021-22	ACTIVITY FOR		YTD BALANCE	AVAILABLE	
		ORIGINAL	AMENDED BUDGET	MONTH 04/30/22		04/30/2022	BALANCE	
		BUDGET		INCR	(DECR)	NORM (ABNORM)	NORM (ABNORM)	% BDGT USED
Fund 857 - 2012 SPECIAL ASSESSMENT								
Revenues								
857-000-445.000	INTEREST & PENALTIES ON TAXES	0.00	211.00	0.00		210.63	0.37	99.82
857-000-451.000	SPECIAL ASSESSMENTS	0.00	3,510.00	0.00		7,062.92	(3,552.92)	201.22
TOTAL REVENUES		0.00	3,721.00	0.00		7,273.55	(3,552.55)	195.47
Fund 857 - 2012 SPECIAL ASSESSMENT:								
TOTAL REVENUES		0.00	3,721.00	0.00		7,273.55	(3,552.55)	195.47
TOTAL EXPENDITURES		0.00	0.00	0.00		0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	3,721.00	0.00		7,273.55	(3,552.55)	195.47

PERIOD ENDING 04/30/2022

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2021-22	2021-22	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 04/30/22	04/30/2022	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 858 - 2013 SPECIAL ASSESSMENT							
Revenues							
858-000-445.000	INTEREST & PENALTIES ON TAXES	0.00	296.00	0.00	295.91	0.09	99.97
858-000-451.000	SPECIAL ASSESSMENTS	0.00	2,364.00	0.00	2,607.83	(243.83)	110.31
TOTAL REVENUES		0.00	2,660.00	0.00	2,903.74	(243.74)	109.16
Fund 858 - 2013 SPECIAL ASSESSMENT:							
TOTAL REVENUES		0.00	2,660.00	0.00	2,903.74	(243.74)	109.16
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	2,660.00	0.00	2,903.74	(243.74)	109.16

PERIOD ENDING 04/30/2022

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2021-22	2021-22	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 04/30/22 INCR (DECR)	04/30/2022 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 864 - 2016 SPECIAL ASSESSMENT							
Revenues							
864-000-445.000	INTEREST & PENALTIES ON TAXES	0.00	838.00	0.00	837.96	0.04	100.00
864-000-451.000	SPECIAL ASSESSMENTS	0.00	1,397.00	0.00	3,687.62	(2,290.62)	263.97
TOTAL REVENUES		0.00	2,235.00	0.00	4,525.58	(2,290.58)	202.49
Fund 864 - 2016 SPECIAL ASSESSMENT:							
TOTAL REVENUES		0.00	2,235.00	0.00	4,525.58	(2,290.58)	202.49
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	2,235.00	0.00	4,525.58	(2,290.58)	202.49

PERIOD ENDING 04/30/2022

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	ACTIVITY FOR MONTH 04/30/22 INCR (DECR)	YTD BALANCE 04/30/2022 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 865 - 2017 SPECIAL ASSESSMENTS							
Revenues							
865-000-445.000	INTEREST & PENALTIES ON TAXES	0.00	4,673.00	113.20	4,936.21	(263.21)	105.63
865-000-451.000	SPECIAL ASSESSMENTS	0.00	23,058.00	2,829.94	42,957.44	(19,899.44)	186.30
TOTAL REVENUES		0.00	27,731.00	2,943.14	47,893.65	(20,162.65)	172.71
Fund 865 - 2017 SPECIAL ASSESSMENTS:							
TOTAL REVENUES		0.00	27,731.00	2,943.14	47,893.65	(20,162.65)	172.71
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	27,731.00	2,943.14	47,893.65	(20,162.65)	172.71

PERIOD ENDING 04/30/2022

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2021-22	2021-22	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 04/30/22	04/30/2022	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 866 - 2018 SPECIAL ASSESSMENTS							
Revenues							
866-000-445.000	INTEREST & PENALTIES ON TAXES	0.00	16,527.00	0.00	16,712.10	(185.10)	101.12
866-000-451.000	SPECIAL ASSESSMENTS	0.00	69,229.00	0.00	89,902.27	(20,673.27)	129.86
TOTAL REVENUES		0.00	85,756.00	0.00	106,614.37	(20,858.37)	124.32
Fund 866 - 2018 SPECIAL ASSESSMENTS:							
TOTAL REVENUES		0.00	85,756.00	0.00	106,614.37	(20,858.37)	124.32
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	85,756.00	0.00	106,614.37	(20,858.37)	124.32

PERIOD ENDING 04/30/2022

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

		2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	ACTIVITY FOR MONTH 04/30/22 INCR (DECR)	YTD BALANCE 04/30/2022 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 867 - 2019 SPECIAL ASSESSMENTS							
Revenues							
867-000-445.000	INTEREST & PENALTIES ON TAXES	0.00	7,286.00	0.00	7,286.28	(0.28)	100.00
867-000-451.000	SPECIAL ASSESSMENTS	0.00	68,046.00	0.00	79,780.54	(11,734.54)	117.25
TOTAL REVENUES		0.00	75,332.00	0.00	87,066.82	(11,734.82)	115.58
Fund 867 - 2019 SPECIAL ASSESSMENTS:							
TOTAL REVENUES		0.00	75,332.00	0.00	87,066.82	(11,734.82)	115.58
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	75,332.00	0.00	87,066.82	(11,734.82)	115.58

PERIOD ENDING 04/30/2022

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	ACTIVITY FOR MONTH 04/30/22 INCR (DECR)	YTD BALANCE 04/30/2022 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 868 - 2020 SPECIAL ASSESSMENTS							
Revenues							
868-000-445.000	INTEREST & PENALTIES ON TAXES	0.00	6,173.00	0.00	6,270.24	(97.24)	101.58
868-000-451.000	SPECIAL ASSESSMENTS	0.00	24,649.00	0.00	40,651.22	(16,002.22)	164.92
TOTAL REVENUES		0.00	30,822.00	0.00	46,921.46	(16,099.46)	152.23
Fund 868 - 2020 SPECIAL ASSESSMENTS:							
TOTAL REVENUES		0.00	30,822.00	0.00	46,921.46	(16,099.46)	152.23
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	30,822.00	0.00	46,921.46	(16,099.46)	152.23

PERIOD ENDING 04/30/2022

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2021-22	2021-22	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 04/30/22 INCR (DECR)	04/30/2022 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 869 - 2021 SPECIAL ASSESSMENTS							
Revenues							
869-000-445.000	INTEREST & PENALTIES ON TAXES	0.00	72.00	0.00	252.07	(180.07)	350.10
869-000-451.000	SPECIAL ASSESSMENTS	0.00	171,269.00	140.18	184,699.12	(13,430.12)	107.84
TOTAL REVENUES		0.00	171,341.00	140.18	184,951.19	(13,610.19)	107.94
Fund 869 - 2021 SPECIAL ASSESSMENTS:							
TOTAL REVENUES		0.00	171,341.00	140.18	184,951.19	(13,610.19)	107.94
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	171,341.00	140.18	184,951.19	(13,610.19)	107.94
TOTAL REVENUES - ALL FUNDS		28,875,410.00	31,480,061.00	1,575,998.45	21,927,562.32	9,552,498.68	69.66
TOTAL EXPENDITURES - ALL FUNDS		28,994,132.00	29,533,551.00	2,684,017.41	20,681,513.63	8,852,037.37	70.03
NET OF REVENUES & EXPENDITURES		(118,722.00)	1,946,510.00	(1,108,018.96)	1,246,048.69	700,461.31	64.01

User: BABarrett

FROM 04/01/2022 TO 04/30/2022

DB: Owosso

FUND: 101 202 203 208 238 239 242 243 245 246 248 249 251 252 253 254 257 259 265 272 273 274 275 276 277 278 279
 280 281 283 285 286 287 296 297 298 299 301 303 304 315 316 318 319 320 321 322 323 324 326 328 330 332 334 336 338
 340 342 344 346 348 350 352 354 356 358 360 362 364 369 373 374 396 401 409 410 413 415 416 417 418 419 420 469 494
 498 585 588 590 591 599 661 703 728 852 854 855 856 857 858 860 863 864 865 866 867 868 869

CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 04/01/2022	Total Debits	Total Credits	Ending Balance 04/30/2022
Fund 101	GENERAL FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	1,090,550.62	587,638.74	968,550.09	709,639.27
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	2,000,387.86	232.06	0.00	2,000,619.92
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	3,006,539.72	0.00	0.00	3,006,539.72
002.203	AMBULANCE PAYMENT BANK ACCOUNT	392,179.62	80,760.57	290.00	472,650.19
004.000	PETTY CASH	1,925.00	0.00	0.00	1,925.00
005.400	ICMA FORFEITURE FUNDS - RESTRICTED	0.00	1,554.07	0.00	1,554.07
005.401	MERS DC FUNDS - RESTRICTED	(1,064.58)	2,414.99	1,350.41	0.00
	GENERAL FUND	6,490,518.24	672,600.43	970,190.50	6,192,928.17
Fund 202	MAJOR STREET FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	1,016,132.10	126,520.20	99,394.00	1,043,258.30
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	500,098.22	58.02	0.00	500,156.24
	MAJOR STREET FUND	1,516,230.32	126,578.22	99,394.00	1,543,414.54
Fund 203	LOCAL STREET FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	552,585.22	46,518.94	109,454.85	489,649.31
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	500,098.22	58.02	0.00	500,156.24
	LOCAL STREET FUND	1,052,683.44	46,576.96	109,454.85	989,805.55
Fund 208	PARK/RECREATION SITES FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	86,632.90	0.73	0.00	86,633.63
Fund 239	OMS/DDA REVLG LOAN FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	126,576.22	9,758.93	4,400.00	131,935.15
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	200,039.29	23.21	0.00	200,062.50
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	200,484.42	0.00	0.00	200,484.42
	OMS/DDA REVLG LOAN FUND	527,099.93	9,782.14	4,400.00	532,482.07
Fund 243	OBRA #12 WOODWARD LOFT				
001.200	POOLED CASH (HUNTINGTON BANK)	122,324.81	0.00	0.00	122,324.81
Fund 248	DOWNTOWN DEVELOPMENT AUTHORITY				
001.200	POOLED CASH (HUNTINGTON BANK)	(26,685.24)	21,034.71	8,008.37	(13,658.90)
Fund 259	OBRA-DIST#15 -ARMORY BUILDING				
001.200	POOLED CASH (HUNTINGTON BANK)	69,439.00	0.00	0.00	69,439.00
Fund 272	OBRA FUND-DISTRICT #17 CARGILL (PREV #8)				
001.200	POOLED CASH (HUNTINGTON BANK)	178,372.61	0.00	0.00	178,372.61
Fund 273	OBRA #9 ROBBINS LOFT				
001.200	POOLED CASH (HUNTINGTON BANK)	48,009.26	0.00	0.00	48,009.26
Fund 276	OBRA FUND DISTRICT #16 - QDOBA				
001.200	POOLED CASH (HUNTINGTON BANK)	8,973.52	0.08	0.00	8,973.60
Fund 283	OBRA FUND-DISTRICT#3-TIAL				
001.200	POOLED CASH (HUNTINGTON BANK)	4,404.94	0.00	0.00	4,404.94
Fund 287	ARPA - AMERICAN RESCUE PLAN ACT				
001.200	POOLED CASH (HUNTINGTON BANK)	3,807.62	0.03	0.00	3,807.65
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	755,837.74	0.00	0.00	755,837.74
	ARPA - AMERICAN RESCUE PLAN ACT	759,645.36	0.03	0.00	759,645.39

User: BABarrett

FROM 04/01/2022 TO 04/30/2022

DB: Owosso

FUND: 101 202 203 208 238 239 242 243 245 246 248 249 251 252 253 254 257 259 265 272 273 274 275 276 277 278 279
 280 281 283 285 286 287 296 297 298 299 301 303 304 315 316 318 319 320 321 322 323 324 326 328 330 332 334 336 338
 340 342 344 346 348 350 352 354 356 358 360 362 364 369 373 374 396 401 409 410 413 415 416 417 418 419 420 469 494
 498 585 588 590 591 599 661 703 728 852 854 855 856 857 858 860 863 864 865 866 867 868 869

CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 04/01/2022	Total Debits	Total Credits	Ending Balance 04/30/2022
Fund 297	HISTORICAL FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	56,698.94	1,573.87	1,887.29	56,385.52
004.000	PETTY CASH	100.00	0.00	0.00	100.00
005.100	HISTORICAL DISTRICT ENDOWMENT -	21,244.04	0.00	0.00	21,244.04
	HISTORICAL FUND	78,042.98	1,573.87	1,887.29	77,729.56
Fund 298	HISTORICAL SITES FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	0.15	0.00	0.00	0.15
Fund 301	GENERAL DEBT SERVICE (VOTED BONDS)				
001.200	POOLED CASH (HUNTINGTON BANK)	688,141.94	0.00	675,925.00	12,216.94
Fund 304	2009 LTGO DEBT				
001.200	POOLED CASH (HUNTINGTON BANK)	0.00	0.00	59,500.00	(59,500.00)
Fund 401	CAPITAL PROJECT FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	98,614.32	174,525.75	77,033.64	196,106.43
Fund 469	CAPITAL PROJECTS-BUILDING AUTHORITY				
001.200	POOLED CASH (HUNTINGTON BANK)	36,608.22	0.00	0.00	36,608.22
Fund 494	CAPITAL PROJECTS FUND-DOWNTOWN				
001.200	POOLED CASH (HUNTINGTON BANK)	33,795.82	0.00	0.00	33,795.82
Fund 588	TRANSPORTATION FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	78,468.63	0.00	0.00	78,468.63
Fund 590	SEWER FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	692,735.52	410,567.89	199,205.65	904,097.76
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	1,253,034.51	0.00	0.00	1,253,034.51
004.000	PETTY CASH	200.00	0.00	0.00	200.00
	SEWER FUND	1,945,970.03	410,567.89	199,205.65	2,157,332.27
Fund 591	WATER FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	2,930,777.19	563,445.23	461,168.34	3,033,054.08
Fund 599	WASTEWATER FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	571,783.26	571,425.60	220,025.22	923,183.64
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	1,052,550.09	0.00	0.00	1,052,550.09
017.301	INVESTMENT - STIFEL	221,479.14	0.00	221,479.14	0.00
	WASTEWATER FUND	1,845,812.49	571,425.60	441,504.36	1,975,733.73
Fund 661	FLEET MAINTENANCE FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	1,076,903.30	110,991.55	39,583.46	1,148,311.39
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	1,000,196.43	116.02	0.00	1,000,312.45
	FLEET MAINTENANCE FUND	2,077,099.73	111,107.57	39,583.46	2,148,623.84
Fund 703	CURRENT TAX COLLECTION FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	947.71	3,031.79	947.71	3,031.79
Fund 854	2009 SPECIAL ASSESSMENT				
001.200	POOLED CASH (HUNTINGTON BANK)	4,217.40	0.00	0.00	4,217.40
Fund 857	2012 SPECIAL ASSESSMENT				
001.200	POOLED CASH (HUNTINGTON BANK)	7,273.55	0.00	0.00	7,273.55
Fund 858	2013 SPECIAL ASSESSMENT				

User: BBarrett

FROM 04/01/2022 TO 04/30/2022

DB: Owosso

FUND: 101 202 203 208 238 239 242 243 245 246 248 249 251 252 253 254 257 259 265 272 273 274 275 276 277 278 279
 280 281 283 285 286 287 296 297 298 299 301 303 304 315 316 318 319 320 321 322 323 324 326 328 330 332 334 336 338
 340 342 344 346 348 350 352 354 356 358 360 362 364 369 373 374 396 401 409 410 413 415 416 417 418 419 420 469 494
 498 585 588 590 591 599 661 703 728 852 854 855 856 857 858 860 863 864 865 866 867 868 869

CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 04/01/2022	Total Debits	Total Credits	Ending Balance 04/30/2022
001.200	POOLED CASH (HUNTINGTON BANK)	2,903.74	0.00	0.00	2,903.74
Fund 864	2016 SPECIAL ASSESSMENT				
001.200	POOLED CASH (HUNTINGTON BANK)	4,525.58	0.00	0.00	4,525.58
Fund 865	2017 SPECIAL ASSESSMENTS				
001.200	POOLED CASH (HUNTINGTON BANK)	44,950.51	2,943.14	0.00	47,893.65
Fund 866	2018 SPECIAL ASSESSMENTS				
001.200	POOLED CASH (HUNTINGTON BANK)	106,614.37	0.00	0.00	106,614.37
Fund 867	2019 SPECIAL ASSESSMENTS				
001.200	POOLED CASH (HUNTINGTON BANK)	87,066.82	0.00	0.00	87,066.82
Fund 868	2020 SPECIAL ASSESSMENTS				
001.200	POOLED CASH (HUNTINGTON BANK)	46,921.46	0.00	0.00	46,921.46
Fund 869	2021 SPECIAL ASSESSMENTS				
001.200	POOLED CASH (HUNTINGTON BANK)	184,811.01	140.18	0.00	184,951.19
	TOTAL - ALL FUNDS	21,141,212.74	2,715,334.32	3,148,203.17	20,708,343.89

From:	Building Department
To:	Owosso City Council
Report Month:	MAY 2022

Category	Estimated Cost	Permit Fee	Number of Permits
ABOVE GROUND POOL	\$0	\$200	4
ACCESSORY STRUCTURES	\$0	\$200	4
BASEMENT WATERPROOFING	\$42,525	\$650	1
DECK	\$71,395	\$1,495	5
Electrical	\$0	\$2,305	19
FENCE	\$0	\$720	9
FENCE PERMIT	\$0	\$160	2
GARAGE, DETACHED	\$8,100	\$225	1
Mechanical	\$0	\$3,225	17
NEW BUSINESS	\$0	\$50	2
NON-RES. ADD/ALTER/REPAIR	\$4,409,000	\$15,672	2
Plumbing	\$0	\$540	4
PORCH	\$1,000	\$0	1
RES. ADD/ALTER/REPAIR	\$24,000	\$290	2
ROOF	\$324,854	\$4,900	27
ROW-ENG	\$0	\$60	3
ROW-UTILITY	\$0	\$120	3
SIDING	\$45,500	\$240	3
SIGN PERMIT	\$0	\$178	3
WINDOWS	\$30,653	\$320	4
Totals	\$4,957,027	\$31,550	116

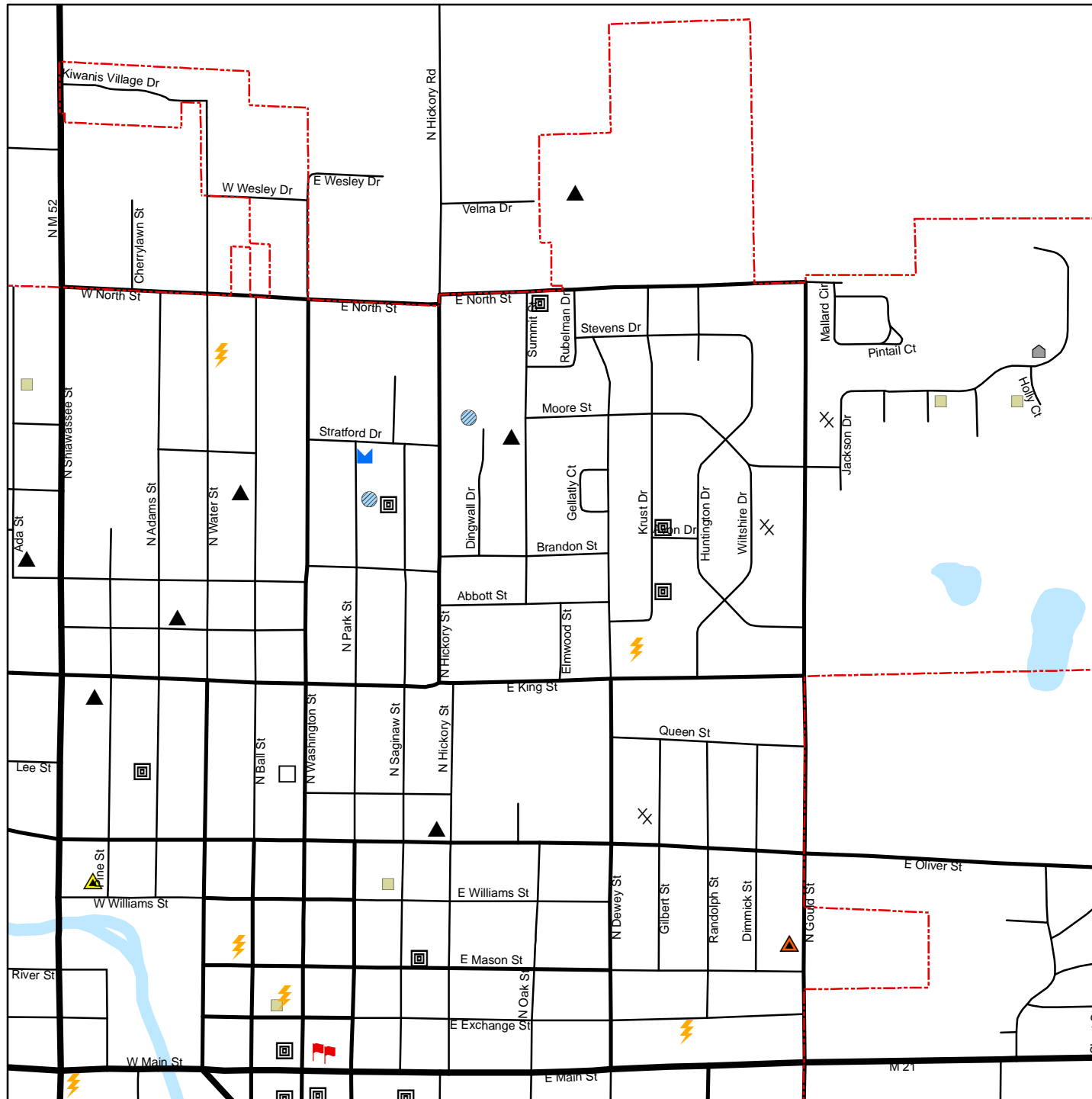
2021 COMPARISON TOTALS

MAY 2021	\$541,210	\$17,887	83
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City of Owosso

Building Permit Activity May 2022

NE Quadrant



Category

- Above Ground Pool
- 🏠 Accessory Structures
- 🔵 Basement Waterproofing
- 🟡 Deck
- ⚡ Electrical
- ✕ Fence
- 🔧 Mechanical
- ✳ Multiple Permits
- ▲ Roof
- ⚠ ROW-Eng
- ⚠ ROW-Utility
- Siding
- 🚩 Sign Permit

Other Features

- City Limit
- Railroads
- 🌊 River & Lakes

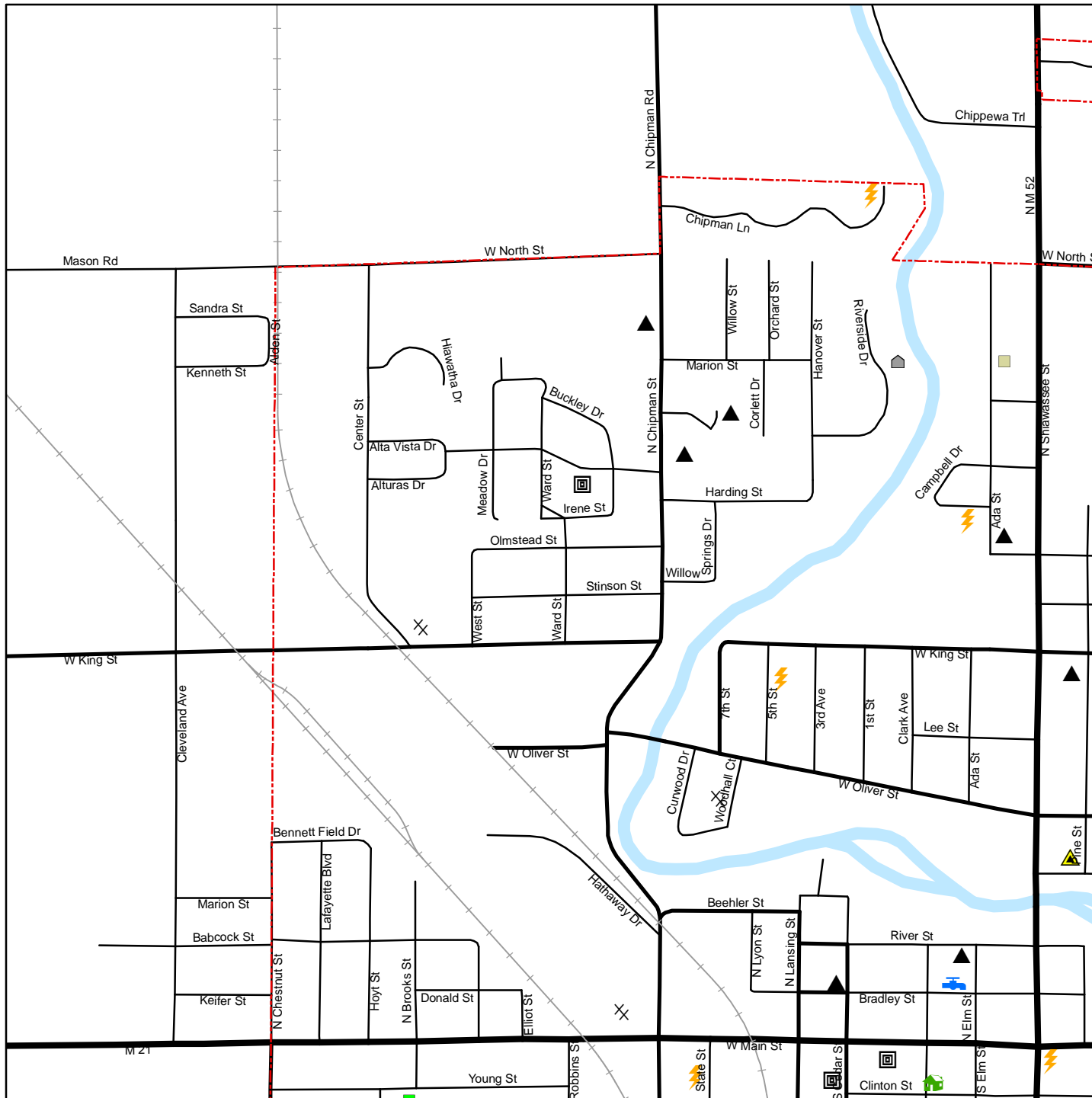
0 300 600 900 1,200 Feet



City of Owosso

Building Permit Activity
May 2022

NW Quadrant



Category

- Accessory Structures
- Deck
- Electrical
- Fence
- Mechanical
- Plumbing
- Porch
- Res. Add/Alter/Repair
- Roof
- ROW-Eng

Other Features

- City Limit
- Railroads
- River & Lakes

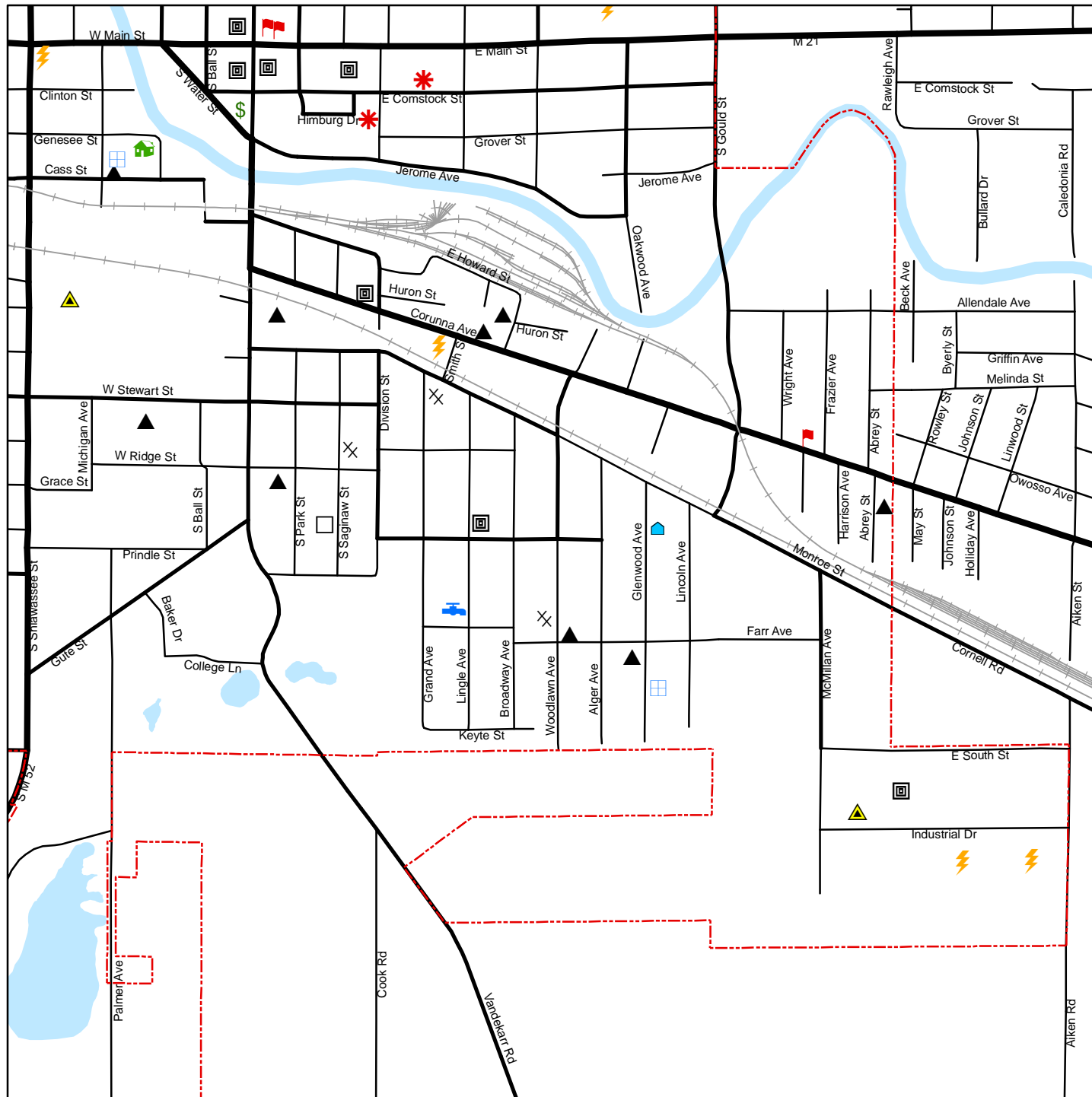
0 300 600 900 1,200 Feet



City of Owosso

Building Permit Activity May 2022

SE Quadrant



Category

- ⚡ Electrical
- ✕ Fence
- 🏠 Garage, Detached
- 🔧 Mechanical
- ★ Multiple Permits
- 💰 New Business
- 🔧 Plumbing
- 🏠 Res. Add/Alter/Repair
- ▲ Roof
- ⚠️ ROW-Eng
- Siding
- 🚩 Sign Permit
- 🪟 Windows

Other Features

- City Limit
- Railroads
- 🌊 River & Lakes

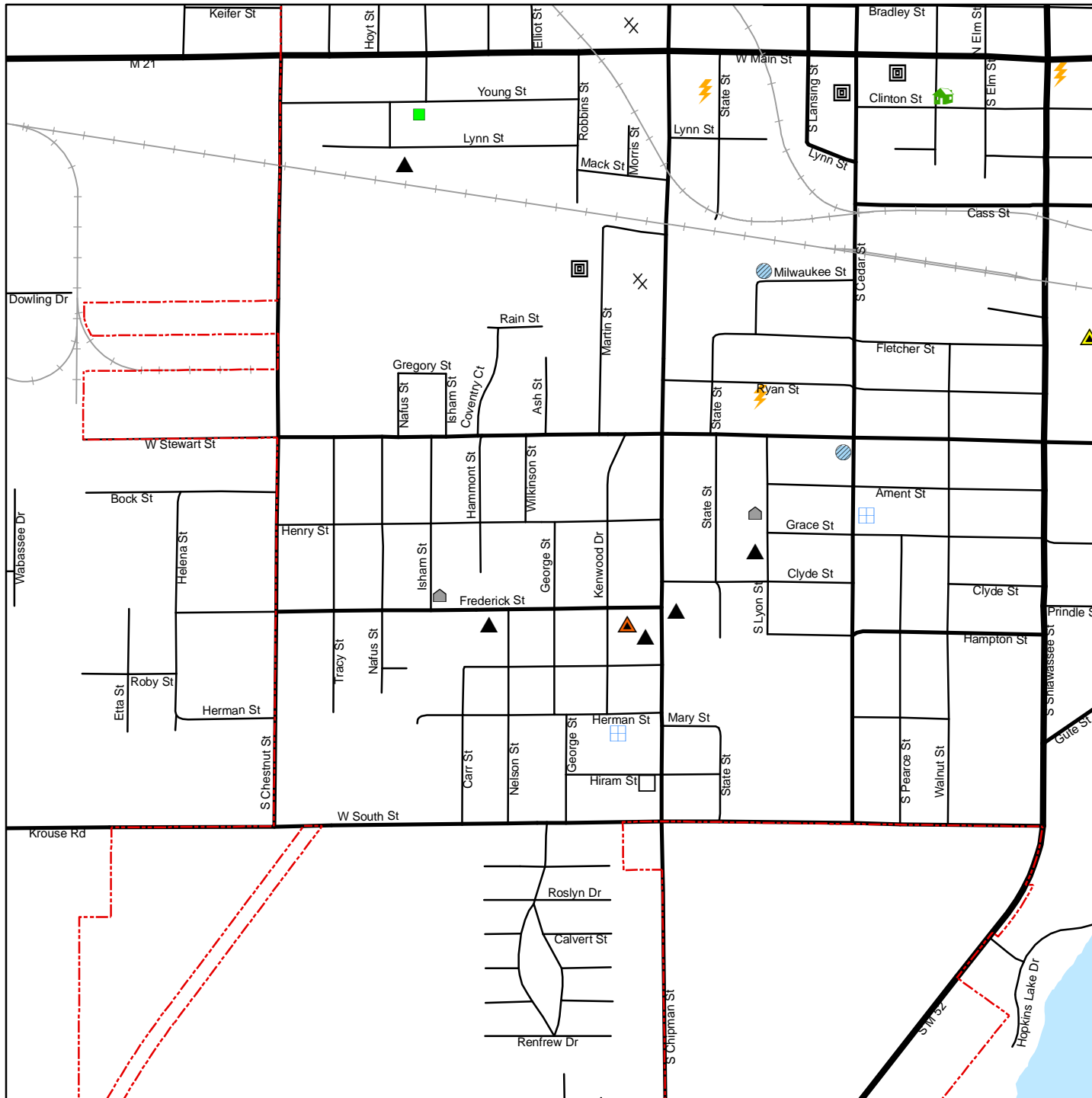
0 330 660 990 1,320 Feet



City of Owosso

Building Permit Activity May 2022

SW Quadrant



Category

- Above Ground Pool
- Accessory Structures
- Electrical
- Fence
- Mechanical
- Porch
- Res. Add/Alter/Repair
- Roof
- ROW-Eng
- ROW-Utility
- Siding
- Windows

Other Features

- City Limit
- Railroads
- River & Lakes

0 300 600 900 1,200 Feet



Code Enforcement Activity
MAY 2022

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ACCESSORY STRUCTURES								
ENF 21-1258	414 HUGGINS ST	INSPECTED PROPERTY	RECHECK SCHEDULED	08/12/2021	05/03/2022	06/06/2022		Y
ENF 18-0758	515 S PARK ST	INSPECTED PROPERTY	TICKET ISSUED	09/25/2018	05/12/2022	06/13/2022		COMM
ENF 22-0385	1460 N SHIAWASSEE ST	INSPECTED PROPERTY	LETTER SENT	03/30/2022	05/17/2022	06/20/2022		N
ENF 21-0503	616 OAKWOOD AVE	LETTER SENT	RECHECK SCHEDULED	03/23/2021	05/26/2022	06/22/2022		N
ENF 21-1764	306 GENESEE ST	INSPECTED PROPERTY	2ND NOTICE SENT	11/22/2021	05/26/2022	06/27/2022		N
ENF 21-1429	628 E MAIN ST	INSPECTED PROPERTY	EXTENSION GRANTED	09/13/2021	05/02/2022	06/30/2022		N
ENF 22-0533	642 E MAIN ST	LETTER SENT	RECHECK SCHEDULED	05/02/2022	05/02/2022	06/30/2022		Y
Total Entries				7				
ANIMALS								
ENF 22-0592	821 W STEWART ST	RESOLVED	CLOSED	05/11/2022	05/18/2022		05/18/2022	Y
Total Entries				1				
APPLIANCES								
ENF 22-0504	315 CASS ST	LETTER SENT	CLOSED	04/27/2022	04/27/2022		05/06/2022	Y
ENF 22-0513	422 E COMSTOCK ST	RESOLVED	CLOSED	04/28/2022	05/12/2022		05/12/2022	Y
ENF 22-0667	821 W STEWART ST	RESOLVED	CLOSED	05/18/2022	05/25/2022		05/25/2022	Y
Total Entries				3				
AUTO REP/JUNK VEH								
ENF 20-0157	522 CORUNNA AVE	INSPECTED PROPERTY	CLOSED	03/10/2020	04/26/2022		05/09/2022	Y
ENF 21-1293	428 S LYON ST	RESOLVED	CLOSED	08/18/2021	05/24/2022		05/24/2022	Y
ENF 22-0366	918 E MASON ST	INSPECTED PROPERTY	CLOSED	03/29/2022	05/03/2022		05/03/2022	Y
ENF 22-0491	722 BROADWAY AVE	RESOLVED	CLOSED	04/26/2022	05/12/2022		05/12/2022	N
ENF 22-0494	920 DIVISION ST	RESOLVED	CLOSED	04/26/2022	05/11/2022		05/11/2022	N

MAY 2022

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 22-0500	1616 HERMAN ST	RESOLVED	CLOSED	04/27/2022	05/16/2022		05/16/2022	Y
ENF 22-0577	1217 W MAIN ST	RESOLVED	CLOSED	05/09/2022	06/01/2022		06/01/2022	Y
ENF 22-0727	433 E EXCHANGE ST	LETTER SENT	CLOSED	05/25/2022	06/01/2022		06/01/2022	Y
ENF 22-0733	206 S WATER ST	LETTER SENT	RECHECK SCHEDULED	05/25/2022	05/25/2022	06/06/2022		N
ENF 22-0493	703 LINGLE AVE	INSPECTED PROPERTY	2ND NOTICE SENT	04/26/2022	05/23/2022	06/15/2022		Y
Total Entries				10				
BRUSH PILES								
ENF 22-0699	1101 N BALL ST	RESOLVED	CLOSED	05/23/2022	06/01/2022		06/01/2022	N
ENF 21-1894	420 W OLIVER ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	12/21/2021	05/31/2022	06/20/2022		Y
ENF 21-1817	308 DIMMICK ST	INSPECTED PROPERTY	CONTACTED PROPERTY OWNER	12/06/2021	05/23/2022	06/27/2022		Y
Total Entries				3				
BUILDING VIOL								
ENF 17-0766	317 N OAK ST	INSPECTED PROPERTY	CONTACT WITH HOMEOWNER	11/01/2017	05/09/2022	06/09/2022		Y
ENF 18-0622	1400 W OLIVER ST	INSPECTED PROPERTY	FINAL NOTICE	08/10/2018	05/24/2022	06/27/2022		IND
Total Entries				2				
BUILDING VIOL								
ENF 22-0056	1507 YOUNG ST	OBTAINED PERMIT	CLOSED	01/20/2022	05/09/2022		05/09/2022	N
ENF 22-0141	604 RYAN ST	RESOLVED	CLOSED	02/10/2022	05/11/2022		05/11/2022	N
ENF 22-0383	432 CASS ST	RESOLVED	CLOSED	03/30/2022	05/05/2022		05/05/2022	N
ENF 22-0400	535 N CHIPMAN ST	RESOLVED	CLOSED	04/01/2022	05/24/2022		05/24/2022	Y
ENF 22-0470	609 N WASHINGTON ST	OBTAINED PERMIT	CLOSED	04/22/2022	05/02/2022		05/02/2022	N
ENF 22-0478	314 E COMSTOCK ST	RESOLVED	CLOSED	04/25/2022	05/24/2022		05/24/2022	N
ENF 22-0517	759 WOODLAWN AVE	INSPECTED PROPERTY	CLOSED	04/28/2022	04/28/2022		05/02/2022	N

Code Enforcement Activity
MAY 2022

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 22-0553	1216 W MAIN ST	INSPECTED PROPERTY	CLOSED	05/05/2022	05/12/2022		05/20/2022	N
ENF 22-0575	1058 N CHIPMAN ST	RESOLVED	CLOSED	05/06/2022	05/09/2022		05/09/2022	N
ENF 22-0582	825 S SAGINAW ST	LETTER SENT	CLOSED	05/09/2022	05/09/2022		05/12/2022	N
ENF 22-0691	934 S LYON ST	RESOLVED	CLOSED	05/19/2022	05/26/2022		05/26/2022	Y
ENF 18-0462	650 ISHAM ST	INSPECTED PROPERTY	TICKET ISSUED	06/26/2018	05/11/2022	06/07/2022		N
ENF 22-0557	604 ALGER AVE	COMPLAINT LOGGED	LETTER SENT	05/05/2022	05/05/2022	06/07/2022		N
ENF 22-0417	1212 FREEMAN ST	INSPECTED PROPERTY	CONTACTED PROPERTY OWNER	04/07/2022	05/19/2022	06/13/2022		N
ENF 21-0974	108 E EXCHANGE ST	INSPECTED PROPERTY	CONTACTED PROPERTY OWNER	06/29/2021	05/17/2022	06/14/2022		COMM
ENF 20-0748	609 MARTIN ST	INSPECTED PROPERTY	FINAL NOTICE	09/16/2020	05/23/2022	06/20/2022		VAC
ENF 21-0404	1401 STATE ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	03/15/2021	05/02/2022	06/20/2022		N
ENF 21-1001	509 S SAGINAW ST	INSPECTED PROPERTY	FINAL NOTICE	07/06/2021	05/17/2022	06/20/2022		COMM
ENF 21-1886	320 PRINDLE ST	INSPECTED PROPERTY	LETTER SENT	12/17/2021	05/23/2022	06/20/2022		VAC
ENF 22-0677	602 N SHIAWASSEE ST	LETTER SENT	REF TO BLDG OFFICIAL	05/19/2022	05/19/2022	06/20/2022		VAC
ENF 21-0008	531 AMENT ST	INSPECTED PROPERTY	EXTENSION GRANTED	01/07/2021	05/17/2022	06/21/2022		Y
ENF 22-0425	749 WOODLAWN AVE	RECHECK	RECHECK SCHEDULED	04/12/2022	05/19/2022	06/22/2022		N
ENF 20-0764	1122 S CEDAR ST	INSPECTED PROPERTY	LETTER SENT	09/21/2020	05/19/2022	06/23/2022		VAC
ENF 19-0167	813 TRACY ST	INSPECTED PROPERTY	REF TO CITY ATTY	03/15/2019	05/26/2022	06/27/2022		N
ENF 21-0192	121 W EXCHANGE ST	INSPECTED PROPERTY	DEMO NOTICE	02/09/2021	05/24/2022	06/27/2022		COMM
ENF 21-1868	601 CLINTON ST	INSPECTED PROPERTY	CONTACT WITH RENTER	12/15/2021	05/18/2022	06/27/2022		N
ENF 22-0249	719 S CHIPMAN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/07/2022	05/26/2022	06/27/2022		N
ENF 22-0482	754 WOODLAWN AVE	INSPECTED PROPERTY	LETTER SENT	04/25/2022	05/31/2022	06/27/2022		N
ENF 19-0225	519 ADA ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/26/2019	05/19/2022	06/28/2022		N

MAY 2022

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 21-1476	732 CORUNNA AVE	CONTACT WITH OWNER	FINAL NOTICE	09/22/2021	05/25/2022	06/28/2022		N
ENF 20-0599	621 N SAGINAW ST	INSPECTED PROPERTY	2ND NOTICE SENT	08/06/2020	05/24/2022	06/29/2022		N
ENF 20-0720	401 HURON ST	INSPECTED PROPERTY	LETTER SENT	09/10/2020	05/18/2022	06/30/2022		N
ENF 20-0972	317 E WILLIAMS ST	INSPECTED PROPERTY	2ND NOTICE SENT	11/18/2020	05/05/2022	06/30/2022		N
ENF 21-1887	805 E EXCHANGE ST	INSPECTED PROPERTY	REF TO BLDG OFFICIAL	12/20/2021	05/31/2022	06/30/2022		VAC
ENF 22-0025	208 W EXCHANGE ST	INSPECTED PROPERTY	CONTACTED PROPERTY OWNER	01/07/2022	05/19/2022	06/30/2022		Y
ENF 22-0258	120 W EXCHANGE ST STE	INSPECTED PROPERTY	LETTER SENT	03/07/2022	05/19/2022	06/30/2022		COMM
ENF 20-0698	815 W MAIN ST	INSPECTED PROPERTY	EXTENSION GRANTED	09/03/2020	05/02/2022	07/05/2022		COMM

Total Entries 37

DEAD TREE

ENF 22-0457	535 N CHIPMAN ST	RESOLVED	CLOSED	04/20/2022	05/24/2022		05/24/2022	Y
ENF 22-0654	418 HAMBLIN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/17/2022	05/17/2022	06/28/2022		N
ENF 22-0548	802 BROADWAY AVE	CONTACT WITH OWNER	EXTENSION GRANTED	05/04/2022	05/31/2022	06/30/2022		N

Total Entries 3

DOG FECES

ENF 22-0475	803 W STEWART ST	RESOLVED	CLOSED	04/22/2022	05/05/2022		05/05/2022	N
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Total Entries 1

DRAIN ISSUES

ENF 22-0390	520 W MAIN ST	LETTER SENT	RECHECK SCHEDULED	03/31/2022	05/31/2022	06/15/2022		COMM
ENF 22-0410	1440 PEARCE ST	INSPECTED PROPERTY	CONTACT WITH HOMEOWNER	04/05/2022	05/26/2022	06/20/2022		N

Total Entries 2

DRIVEWAY VIOLATIONS

Code Enforcement Activity
MAY 2022

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 22-0721	1606 FREDERICK ST	RESOLVED	CLOSED	05/24/2022	05/24/2022		05/24/2022	N
Total Entries				1				
EXTERIOR PAINT/SIDING								
ENF 20-0076	414 HUGGINS ST	INSPECTED PROPERTY	2ND NOTICE SENT	01/28/2020	05/03/2022	06/06/2022		Y
ENF 21-0479	1114 S CHIPMAN ST	OBTAINED PERMIT	RECHECK SCHEDULED	04/01/2021	05/03/2022	06/08/2022		N
ENF 21-1443	414 GENESEE ST	INSPECTED PROPERTY	EXTENSION GRANTED	09/14/2021	05/11/2022	06/08/2022		Y
ENF 21-0041	1229 MILWAUKEE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	01/12/2021	05/09/2022	06/13/2022		Y
ENF 21-0040	758 WOODLAWN AVE	INSPECTED PROPERTY	LETTER SENT	01/12/2021	05/17/2022	06/20/2022		N
ENF 21-1563	422 W WILLIAMS ST	INSPECTED PROPERTY	EXTENSION GRANTED	10/12/2021	05/02/2022	06/20/2022		N
ENF 20-0106	839 E COMSTOCK ST	INSPECTED PROPERTY	LETTER SENT	02/17/2020	05/23/2022	06/21/2022		VAC
ENF 20-0073	219 N LANSING ST	INSPECTED PROPERTY	EXTENSION GRANTED	01/28/2020	05/25/2022	06/27/2022		Y
ENF 20-0210	519 E MASON ST	INSPECTED PROPERTY	RE-OPENED	05/18/2020	05/31/2022	06/28/2022		Y
ENF 22-0208	720 CLINTON ST	LETTER SENT	2ND NOTICE SENT	02/23/2022	05/26/2022	06/28/2022		Y
ENF 20-0042	320 E MASON ST	FIRE DEPT	REF TO BLDG OFFICIAL	01/17/2020	05/23/2022	06/30/2022		N
ENF 21-0045	1031 S CHIPMAN ST	INSPECTED PROPERTY	EXTENSION GRANTED	01/12/2021	05/02/2022	06/30/2022		N
ENF 21-1732	1109 RYAN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	11/10/2021	05/02/2022	06/30/2022		N
ENF 20-0119	221 E OLIVER ST	INSPECTED PROPERTY	EXTENSION GRANTED	02/24/2020	05/03/2022	07/01/2022		N
ENF 21-1290	615 W KING ST	INSPECTED PROPERTY	LETTER SENT	08/18/2021	05/03/2022	07/01/2022		N
ENF 20-0071	211 N LANSING ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	01/28/2020	05/02/2022	07/05/2022		Y
ENF 20-0124	629 LINGLE AVE	INSPECTED PROPERTY	2ND NOTICE SENT	02/24/2020	05/24/2022	07/05/2022		N
ENF 21-0024	420 E EXCHANGE ST	INSPECTED PROPERTY	2ND NOTICE SENT	01/12/2021	05/02/2022	07/05/2022		N
ENF 22-0213	813 BRADLEY ST	INSPECTED PROPERTY	RECHECK SCHEDULED	02/24/2022	05/02/2022	07/05/2022		N
ENF 20-0121	612 BROADWAY AVE	INSPECTED PROPERTY	LETTER SENT	02/24/2020	05/25/2022	07/06/2022		Y

MAY 2022

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 21-0023	607 W STEWART ST	LETTER SENT	2ND NOTICE SENT	01/12/2021	05/03/2022	08/31/2022		N
ENF 22-0738	915 W STEWART ST	CONTACT WITH OWNER	RECHECK SCHEDULED	05/27/2022	05/27/2022	08/31/2022		N
Total Entries				22				

FENCE VIOLATION

ENF 21-1423	723 W MAIN ST	INSPECTED PROPERTY	CLOSED	09/13/2021	05/03/2022		05/09/2022	COMM
ENF 22-0036	1003 RYAN ST	INSPECTED PROPERTY	CLOSED	01/11/2022	05/04/2022		05/04/2022	Y
ENF 22-0413	914 LINCOLN AVE	RESOLVED	CLOSED	04/06/2022	05/25/2022		05/25/2022	N
ENF 22-0541	731 W MAIN ST	INSPECTED PROPERTY	CLOSED	05/04/2022	05/10/2022		05/11/2022	N
ENF 22-0268	817 S CHESTNUT ST	CONTACT WITH OWNER	RECHECK SCHEDULED	03/08/2022	05/25/2022	06/08/2022		N
ENF 22-0299	1309 PEARCE ST	INSPECTED PROPERTY	2ND NOTICE SENT	03/15/2022	05/16/2022	06/08/2022		N
ENF 22-0526	201 W NORTH ST	INSPECTED PROPERTY	2ND NOTICE SENT	04/29/2022	05/25/2022	06/09/2022		N
ENF 21-1097	1016 LINGLE AVE	INSPECTED PROPERTY	EXTENSION GRANTED	07/20/2021	05/23/2022	06/13/2022		N
ENF 22-0503	1501 FREEMAN ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	04/27/2022	05/24/2022	06/15/2022		Y
ENF 21-1730	528 RYAN ST	INSPECTED PROPERTY	FINAL NOTICE	11/10/2021	05/18/2022	06/20/2022		N
ENF 22-0597	210 N LYON ST	INSPECTED PROPERTY	LETTER SENT	05/12/2022	05/12/2022	06/20/2022		N
ENF 22-0257	102 S WASHINGTON ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/07/2022	05/25/2022	06/21/2022		N
ENF 22-0092	310 CORUNNA AVE	CONTACT WITH OWNER	RECHECK SCHEDULED	01/28/2022	05/27/2022	06/30/2022		Y
ENF 22-0147	644 ALGER AVE	INSPECTED PROPERTY	2ND NOTICE SENT	02/10/2022	05/02/2022	07/05/2022		N
Total Entries				14				

FIRE DAMAGE

ENF 22-0193	1404 S CHIPMAN ST	CONTACT WITH OWNER	RECHECK SCHEDULED	02/21/2022	05/26/2022	06/07/2022		Y
ENF 21-1891	115 S WASHINGTON ST	STINSPECTED PROPERTY	RECHECK SCHEDULED	12/21/2021	05/31/2022	06/20/2022		N

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ENF 21-1898	113 S WASHINGTON ST	INSPECTED PROPERTY	2ND NOTICE SENT	12/22/2021	05/31/2022	06/20/2022		COMM
Total Entries				3				
FRONT YARD PARKING								
ENF 22-0473	717 W STEWART ST	RESOLVED	CLOSED	04/22/2022	05/10/2022		05/11/2022	Y
ENF 22-0488	710 BROADWAY AVE	RESOLVED	CLOSED	04/26/2022	05/04/2022		05/04/2022	N
ENF 22-0554	1310 W STEWART ST	RESOLVED	CLOSED	05/05/2022	05/09/2022		05/09/2022	N
ENF 22-0561	1262 N SHIAWASSEE ST	RESOLVED	CLOSED	05/05/2022	06/01/2022		06/01/2022	N
ENF 22-0585	1209 APPLEWOOD DR	RESOLVED	CLOSED	05/09/2022	05/26/2022		05/26/2022	N
ENF 22-0589	426 BRANDON ST	RESOLVED	CLOSED	05/11/2022	05/16/2022		05/16/2022	Y
Total Entries				6				
FURNITURE OUTSIDE								
ENF 22-0461	402 E COMSTOCK ST	RESOLVED	CLOSED	04/21/2022	05/19/2022		05/19/2022	Y
ENF 22-0462	808 DIVISION ST	INSPECTED PROPERTY	RECHECK SCHEDULED	04/21/2022	05/31/2022	06/13/2022		VAC
Total Entries				2				
GARBAGE & DEBRIS								
ENF 22-0057	1507 YOUNG ST	RESOLVED	CLOSED	01/20/2022	05/31/2022		05/31/2022	N
ENF 22-0226	401 HURON ST	RESOLVED	CLOSED	03/02/2022	05/18/2022		05/18/2022	N
ENF 22-0281	820 W MAIN ST	RESOLVED	CLOSED	03/11/2022	05/18/2022		05/18/2022	COMM
ENF 22-0311	427 CASS ST	RESOLVED	CLOSED	03/16/2022	05/26/2022		05/26/2022	N
ENF 22-0434	848 ALGER AVE	RESOLVED	CLOSED	04/18/2022	05/02/2022		05/02/2022	Y
ENF 22-0436	500 E EXCHANGE ST	RESOLVED	CLOSED	04/19/2022	05/25/2022		05/25/2022	N
ENF 22-0447	807 S CEDAR ST	RESOLVED	CLOSED	04/19/2022	05/26/2022		05/26/2022	N
ENF 22-0451	1116 S CHIPMAN ST	RESOLVED	CLOSED	04/19/2022	05/09/2022		05/09/2022	N

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ENF 22-0458	431 CLINTON ST	LETTER SENT	CLOSED	04/20/2022	05/02/2022		05/02/2022	N
ENF 22-0472	535 MARTIN ST	RESOLVED	CLOSED	04/22/2022	05/19/2022		05/19/2022	N
ENF 22-0481	403 GILBERT ST	RESOLVED	CLOSED	04/25/2022	05/31/2022		05/31/2022	Y
ENF 22-0484	617 CORUNNA AVE	RESOLVED	CLOSED	04/26/2022	05/12/2022		05/12/2022	N
ENF 22-0485	210 N ELM ST	RESOLVED	CLOSED	04/26/2022	05/25/2022		05/25/2022	Y
ENF 22-0486	120 E MAIN ST	RESOLVED	CLOSED	04/26/2022	05/05/2022		05/05/2022	N
ENF 22-0492	726 BROADWAY AVE	RESOLVED	CLOSED	04/26/2022	05/12/2022		05/12/2022	Y
ENF 22-0511	720 N SHIAWASSEE ST	RESOLVED	CLOSED	04/28/2022	05/31/2022		05/31/2022	N
ENF 22-0523	1427 STINSON ST	RESOLVED	CLOSED	04/29/2022	05/17/2022		05/17/2022	N
ENF 22-0528	1007 GELLATLY CT	RESOLVED	CLOSED	04/29/2022	05/16/2022		05/16/2022	N
ENF 22-0532	705 ISHAM ST	RESOLVED	CLOSED	05/02/2022	05/11/2022		05/11/2022	Y
ENF 22-0534	222 CASS ST	RESOLVED	CLOSED	05/02/2022	05/02/2022		05/02/2022	N
ENF 22-0538	413 LAVEROCK ALLEY	INSPECTED PROPERTY	CLOSED	05/03/2022	05/18/2022		05/18/2022	N
ENF 22-0590	535 E EXCHANGE ST	RESOLVED	CLOSED	05/11/2022	05/12/2022		05/12/2022	N
ENF 22-0661	620 CLINTON ST	RESOLVED	CLOSED	05/18/2022	05/26/2022		05/26/2022	VAC
ENF 22-0675	402 HUGGINS ST	RESOLVED	CLOSED	05/18/2022	05/26/2022		05/26/2022	VAC
ENF 22-0722	612 BROADWAY AVE	RESOLVED	CLOSED	05/24/2022	06/01/2022		06/01/2022	Y
ENF 22-0736	313 N CEDAR ST	RESOLVED	CLOSED	05/26/2022	06/01/2022		06/01/2022	N
ENF 22-0042	1601 YOUNG ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	01/12/2022	05/25/2022	06/06/2022		N
ENF 22-0505	503 S WASHINGTON ST	INSPECTED PROPERTY	2ND NOTICE SENT	04/27/2022	05/26/2022	06/06/2022		Y
ENF 22-0531	216 S SHIAWASSEE ST	LETTER SENT	INSPECTION COMPLETE	04/29/2022	05/31/2022	06/06/2022		COMM
ENF 22-0569	719 N PARK ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	05/06/2022	05/19/2022	06/06/2022		N

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ENF 22-0163	220 W KING ST	INSPECTED PROPERTY	TICKET ISSUED	02/14/2022	05/25/2022	06/07/2022		N
ENF 20-0878	643 N HICKORY ST	INSPECTED PROPERTY	TICKET ISSUED	10/26/2020	05/24/2022	06/08/2022		N
ENF 22-0153	410 GUTE ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	02/10/2022	05/24/2022	06/08/2022		N
ENF 22-0171	522 FLETCHER ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	02/15/2022	05/23/2022	06/08/2022		N
ENF 22-0275	212 CASS ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	03/10/2022	05/25/2022	06/08/2022		N
ENF 22-0514	412 E MAIN ST	INSPECTED PROPERTY	LETTER SENT	04/28/2022	05/26/2022	06/08/2022		N
ENF 22-0652	1024 RYAN ST	LETTER SENT	INSPECTION COMPLETE	05/17/2022	05/24/2022	06/08/2022		N
ENF 22-0653	830 S PARK ST	LETTER SENT	RECHECK SCHEDULED	05/17/2022	05/26/2022	06/08/2022		N
ENF 22-0102	603 CORUNNA AVE	INSPECTED PROPERTY	CONTACT WITH RENTER	01/31/2022	05/31/2022	06/09/2022		Y
ENF 22-0545	918 MILWAUKEE ST	LETTER SENT	PARTIALLY RESOLVED	05/04/2022	06/01/2022	06/09/2022		Y
ENF 22-0022	321 E WILLIAMS ST	INSPECTED PROPERTY	FINAL NOTICE	01/06/2022	05/12/2022	06/13/2022		N
ENF 22-0464	1212 FREEMAN ST	INSPECTED PROPERTY	CONTACT WITH HOMEOWNER	04/21/2022	05/19/2022	06/13/2022		N
ENF 22-0551	811 GRACE ST	INSPECTED PROPERTY	LETTER SENT	05/04/2022	05/31/2022	06/13/2022		N
ENF 21-1480	719 BROADWAY AVE	INSPECTED PROPERTY	TICKET ISSUED	09/23/2021	05/17/2022	06/15/2022		N
ENF 21-1821	407 N SAGINAW ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	12/07/2021	05/31/2022	06/20/2022		N
ENF 22-0586	1408 W STEWART ST	INSPECTED PROPERTY	LETTER SENT	05/09/2022	05/23/2022	06/20/2022		N
ENF 22-0110	410 S BALL ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	02/03/2022	05/11/2022	06/27/2022		COMM

Total Entries 47

GARBAGE CANS

ENF 22-0294	725 ADAMS ST	RESOLVED	CLOSED	03/14/2022	05/31/2022		05/31/2022	N
ENF 22-0438	228 HOYT ST	RESOLVED	CLOSED	04/19/2022	05/04/2022		05/04/2022	N

Total Entries 2

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<u>GARBAGE/JUNK IN ROW</u>								
ENF 22-0318	615 GLENWOOD AVE	RESOLVED	CLOSED	03/16/2022	05/12/2022		05/12/2022	N
ENF 22-0345	300 S CHIPMAN ST	RESOLVED	CLOSED	03/22/2022	05/04/2022		05/04/2022	Y
ENF 22-0428	629 LINGLE AVE	RESOLVED	CLOSED	04/13/2022	05/04/2022		05/04/2022	N
ENF 22-0429	506 KEYTE ST	RESOLVED	CLOSED	04/14/2022	05/04/2022		05/04/2022	N
ENF 22-0435	651 PINE ST	RESOLVED	CLOSED	04/19/2022	05/19/2022		05/19/2022	Y
ENF 22-0448	1236 WALNUT ST	RESOLVED	CLOSED	04/19/2022	05/05/2022		05/05/2022	N
ENF 22-0469	514 E MASON ST	RESOLVED	CLOSED	04/22/2022	05/04/2022		05/04/2022	Y
ENF 22-0476	509 E MASON ST	RESOLVED	CLOSED	04/25/2022	05/04/2022		05/04/2022	N
ENF 22-0477	411 RANDOLPH ST	RESOLVED	CLOSED	04/25/2022	05/05/2022		05/05/2022	N
ENF 22-0479	513 MILWAUKEE ST	RESOLVED	CLOSED	04/25/2022	05/02/2022		05/02/2022	Y
ENF 22-0480	820 S LYON ST	RESOLVED	CLOSED	04/25/2022	05/10/2022		05/11/2022	N
ENF 22-0487	212 N LANSING ST	INSPECTED PROPERTY	CLOSED	04/26/2022	05/10/2022		05/11/2022	Y
ENF 22-0498	1225 N WATER ST	RESOLVED	CLOSED	04/27/2022	05/05/2022		05/05/2022	N
ENF 22-0499	1020 ADAMS ST	RESOLVED	CLOSED	04/27/2022	05/05/2022		05/05/2022	N
ENF 22-0507	409 CORUNNA AVE	RESOLVED	CLOSED	04/28/2022	05/11/2022		05/11/2022	Y
ENF 22-0512	301 JENNETT ST	RESOLVED	CLOSED	04/28/2022	05/12/2022		05/12/2022	N
ENF 22-0516	632 GRAND AVE	RESOLVED	CLOSED	04/28/2022	05/04/2022		05/04/2022	Y
ENF 22-0524	612 ADAMS ST	RESOLVED	CLOSED	04/29/2022	05/05/2022		05/05/2022	Y
ENF 22-0525	1324 ADAMS ST	RESOLVED	CLOSED	04/29/2022	05/11/2022		05/11/2022	N
ENF 22-0530	401 E COMSTOCK ST 1	RESOLVED	CLOSED	04/29/2022	05/04/2022		05/04/2022	Y
ENF 22-0536	615 N SAGINAW ST	RESOLVED	CLOSED	05/03/2022	05/09/2022		05/09/2022	N
ENF 22-0539	321 E MASON ST	RESOLVED	CLOSED	05/03/2022	05/12/2022		05/12/2022	Y

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ENF 22-0540	826 W KING ST	RESOLVED	CLOSED	05/03/2022	05/12/2022		05/12/2022	N
ENF 22-0542	1215 HENRY ST	RESOLVED	CLOSED	05/04/2022	05/18/2022		05/18/2022	Y
ENF 22-0546	710 AMENT ST	RESOLVED	CLOSED	05/04/2022	05/11/2022		05/11/2022	N
ENF 22-0547	607 DIVISION ST	RESOLVED	CLOSED	05/04/2022	05/12/2022		05/12/2022	N
ENF 22-0549	702 LINGLE AVE	RESOLVED	CLOSED	05/04/2022	05/18/2022		05/18/2022	N
ENF 22-0550	710 BROADWAY AVE	RESOLVED	CLOSED	05/04/2022	05/18/2022		05/18/2022	N
ENF 22-0552	1200 HANOVER ST	RESOLVED	CLOSED	05/04/2022	05/12/2022		05/12/2022	N
ENF 22-0558	831 KRUST DR	RESOLVED	CLOSED	05/05/2022	05/16/2022		05/16/2022	N
ENF 22-0560	120 N DEWEY ST	RESOLVED	CLOSED	05/05/2022	05/19/2022		05/19/2022	N
ENF 22-0562	315 CASS ST	RESOLVED	CLOSED	05/06/2022	05/17/2022		05/17/2022	Y
ENF 22-0568	742 N SAGINAW ST	RESOLVED	CLOSED	05/06/2022	05/17/2022		05/17/2022	Y
ENF 22-0570	741 N PARK ST	RESOLVED	CLOSED	05/06/2022	05/17/2022		05/17/2022	N
ENF 22-0571	426 E WILLIAMS ST	RESOLVED	CLOSED	05/06/2022	05/17/2022		05/17/2022	Y
ENF 22-0572	1012 N WATER ST	RESOLVED	CLOSED	05/06/2022	05/17/2022		05/17/2022	N
ENF 22-0573	611 ADAMS ST	RESOLVED	CLOSED	05/06/2022	05/19/2022		05/19/2022	Y
ENF 22-0574	607 ADA ST	RESOLVED	CLOSED	05/06/2022	05/16/2022		05/16/2022	N
ENF 22-0576	620 N SAGINAW ST	RESOLVED	CLOSED	05/09/2022	05/19/2022		05/19/2022	N
ENF 22-0578	500 S CHIPMAN ST	RESOLVED	CLOSED	05/09/2022	05/16/2022		05/16/2022	Y
ENF 22-0579	408 GUTE ST	RESOLVED	CLOSED	05/09/2022	05/18/2022		05/18/2022	N
ENF 22-0581	636 CLARK ST	RESOLVED	CLOSED	05/09/2022	05/17/2022		05/17/2022	N
ENF 22-0584	1101 N DEWEY ST	RESOLVED	CLOSED	05/09/2022	05/17/2022		05/17/2022	N
ENF 22-0594	409 GROVER ST	RESOLVED	CLOSED	05/12/2022	05/19/2022		05/19/2022	N

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ENF 22-0595	424 GENESEE ST	RESOLVED	CLOSED	05/12/2022	05/19/2022		05/19/2022	N
ENF 22-0610	751 WOODLAWN AVE	RESOLVED	CLOSED	05/16/2022	05/31/2022		05/31/2022	N
ENF 22-0618	1613 YOUNG ST	RESOLVED	CLOSED	05/16/2022	05/24/2022		05/24/2022	N
ENF 22-0624	917 N WATER ST	RESOLVED	CLOSED	05/16/2022	05/24/2022		05/24/2022	N
ENF 22-0625	530 ADAMS ST	RESOLVED	CLOSED	05/16/2022	05/24/2022		05/24/2022	N
ENF 22-0627	617 E MASON ST	RESOLVED	CLOSED	05/16/2022	05/23/2022		05/23/2022	N
ENF 22-0630	419 HUGGINS ST	RESOLVED	CLOSED	05/16/2022	05/31/2022		05/31/2022	N
ENF 22-0631	926 S SAGINAW ST	RESOLVED	CLOSED	05/16/2022	05/25/2022		05/25/2022	Y
ENF 22-0669	715 FLETCHER ST	RESOLVED	CLOSED	05/18/2022	05/26/2022		05/26/2022	Y
ENF 22-0678	651 N WASHINGTON ST	RESOLVED	CLOSED	05/19/2022	05/26/2022		05/26/2022	N
ENF 22-0692	319 N CEDAR ST	RESOLVED	CLOSED	05/19/2022	05/26/2022		05/26/2022	N
ENF 22-0706	1420 W SOUTH ST	RESOLVED	CLOSED	05/23/2022	06/01/2022		06/01/2022	N
ENF 22-0718	1114 BEEHLER ST	RESOLVED	CLOSED	05/24/2022	06/01/2022		06/01/2022	Y
ENF 22-0591	713 BROADWAY AVE	INSPECTED PROPERTY	LETTER SENT	05/11/2022	05/26/2022	06/06/2022		N
ENF 22-0752	644 N WASHINGTON ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/31/2022	05/31/2022	06/07/2022		N
ENF 22-0755	802 BROADWAY AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	05/31/2022	05/31/2022	06/07/2022		N
ENF 22-0580	837 BROADWAY AVE	LETTER SENT	RECHECK SCHEDULED	05/09/2022	06/01/2022	06/08/2022		N
ENF 22-0671	702 FLETCHER ST	LETTER SENT	RECHECK SCHEDULED	05/18/2022	05/26/2022	06/08/2022		N
ENF 22-0670	709 FLETCHER ST	LETTER SENT	RECHECK SCHEDULED	05/18/2022	05/26/2022	06/09/2022		N
ENF 22-0725	726 BROADWAY AVE	LETTER SENT	RECHECK SCHEDULED	05/25/2022	06/01/2022	06/09/2022		Y
ENF 22-0734	1118 S CHIPMAN ST	LETTER SENT	INSPECTION COMPLETE	05/26/2022	06/01/2022	06/13/2022		Y

Total Entries

65

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ENF 21-0616	320 CASS ST	INSPECTED PROPERTY	CLOSED	05/03/2021	05/17/2022		05/17/2022	N
ENF 21-0921	306 CORUNNA AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	06/23/2021	05/25/2022	06/07/2022		N
ENF 21-1675	1190 S SHIAWASSEE ST	INSPECTED PROPERTY	CONTACT PROPERTY MANAGER	11/02/2021	05/03/2022	06/08/2022		N
ENF 20-0220	917 S PARK ST	INSPECTED PROPERTY	LEGAL ACTION	05/19/2020	05/16/2022	06/13/2022		VAC
ENF 21-0865	667 GLENWOOD AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	06/11/2021	05/23/2022	06/27/2022		N
ENF 21-0134	1110 W MAIN ST	INSPECTED PROPERTY	DEMO PENDING	01/26/2021	05/19/2022	07/11/2022		VAC
Total Entries				6				
IMMINENT DANGER OF STRUCTURE								
ENF 22-0059	326 S DEWEY ST	INSPECTED PROPERTY	CONTACT WITH HOMEOWNER	01/21/2022	05/23/2022	06/20/2022		N
Total Entries				1				
LAWN MAINTENANCE								
ENF 22-0588	1108 MEADOW DR	INSPECTED PROPERTY	CLOSED	05/11/2022	05/25/2022		05/25/2022	VAC
ENF 22-0593	1260 ADAMS ST	RESOLVED	CLOSED	05/11/2022	05/11/2022		05/16/2022	VAC
ENF 22-0598	500 E OLIVER ST	RESOLVED	CLOSED	05/16/2022	05/23/2022		05/23/2022	N
ENF 22-0599	913 N GOULD ST	RESOLVED	CLOSED	05/16/2022	05/23/2022		05/23/2022	N
ENF 22-0600	900 N WASHINGTON ST	RESOLVED	CLOSED	05/16/2022	05/23/2022		05/23/2022	N
ENF 22-0601	901 N WASHINGTON ST	RESOLVED	CLOSED	05/16/2022	05/23/2022		05/23/2022	N
ENF 22-0602	627 N WASHINGTON ST	RESOLVED	CLOSED	05/16/2022	05/23/2022		05/23/2022	N
ENF 22-0604	976 CORUNNA AVE	RESOLVED	CLOSED	05/16/2022	05/23/2022		05/23/2022	N
ENF 22-0605	1115 CORUNNA AVE	RESOLVED	CLOSED	05/16/2022	05/23/2022		05/23/2022	N
ENF 22-0606	732 CORUNNA AVE	RESOLVED	CLOSED	05/16/2022	05/23/2022		05/23/2022	N
ENF 22-0607	911 CORUNNA AVE	RESOLVED	CLOSED	05/16/2022	05/23/2022		05/23/2022	N

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ENF 22-0609	918 CORUNNA AVE	RESOLVED	CLOSED	05/16/2022	05/25/2022		05/25/2022	N
ENF 22-0612	754 WOODLAWN AVE	RESOLVED	CLOSED	05/16/2022	05/23/2022		05/23/2022	N
ENF 22-0613	800 GRAND AVE	RESOLVED	CLOSED	05/16/2022	05/23/2022		05/23/2022	Y
ENF 22-0614	731 W STEWART ST	RESOLVED	CLOSED	05/16/2022	06/01/2022		06/01/2022	N
ENF 22-0615	735 W STEWART ST	RESOLVED	CLOSED	05/16/2022	05/23/2022		05/23/2022	Y
ENF 22-0616	924 MILWAUKEE ST	RESOLVED	CLOSED	05/16/2022	05/23/2022		05/23/2022	N
ENF 22-0619	1600 W MAIN ST	LETTER SENT	CLOSED	05/16/2022	05/23/2022		05/24/2022	N
ENF 22-0621	1537 W MAIN ST	RESOLVED	CLOSED	05/16/2022	05/23/2022		05/23/2022	N
ENF 22-0623	1108 N WATER ST	RESOLVED	CLOSED	05/16/2022	05/23/2022		05/23/2022	N
ENF 22-0626	804 N DEWEY ST	RESOLVED	CLOSED	05/16/2022	05/23/2022		05/23/2022	N
ENF 22-0633	704 N CHIPMAN ST	RESOLVED	CLOSED	05/16/2022	05/23/2022		05/23/2022	N
ENF 22-0635	1201 HUNTINGTON DR	RESOLVED	CLOSED	05/16/2022	05/23/2022		05/23/2022	N
ENF 22-0636	200 S WASHINGTON ST	RESOLVED	CLOSED	05/17/2022	05/24/2022		05/24/2022	VAC
ENF 22-0637	321 STATE ST	RESOLVED	CLOSED	05/17/2022	05/24/2022		05/24/2022	N
ENF 22-0638	214 STATE ST	RESOLVED	CLOSED	05/17/2022	05/24/2022		05/24/2022	N
ENF 22-0639	215 STATE ST	RESOLVED	CLOSED	05/17/2022	05/24/2022		05/24/2022	Y
ENF 22-0642	601 DIVISION ST	RESOLVED	CLOSED	05/17/2022	05/24/2022		05/24/2022	VAC
ENF 22-0645	320 CASS ST	RESOLVED	CLOSED	05/17/2022	05/24/2022		05/24/2022	VAC
ENF 22-0647	813 W STEWART ST	RESOLVED	CLOSED	05/17/2022	05/24/2022		05/24/2022	N
ENF 22-0648	738 N SAGINAW ST	RESOLVED	CLOSED	05/17/2022	05/24/2022		05/24/2022	N
ENF 22-0650	904 NAFUS ST	RESOLVED	CLOSED	05/17/2022	05/17/2022		05/17/2022	N
ENF 22-0651	911 FLETCHER ST	INSPECTED PROPERTY	CLOSED	05/17/2022	05/17/2022		05/17/2022	N
ENF 22-0656	706 E EXCHANGE ST	RESOLVED	CLOSED	05/17/2022	05/24/2022		05/24/2022	N

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ENF 22-0660	620 CLINTON ST	INSPECTED PROPERTY	CLOSED	05/18/2022	05/25/2022		05/25/2022	VAC
ENF 22-0662	201 S WASHINGTON ST	INSPECTED PROPERTY	CLOSED	05/18/2022	05/31/2022		05/31/2022	COMM
ENF 22-0665	1210 MACK ST	RESOLVED	CLOSED	05/18/2022	05/24/2022		05/24/2022	N
ENF 22-0666	1206 W STEWART ST	RESOLVED	CLOSED	05/18/2022	05/24/2022		05/24/2022	N
ENF 22-0672	658 GLENWOOD AVE	RESOLVED	CLOSED	05/18/2022	05/24/2022		05/24/2022	N
ENF 22-0679	639 N BALL ST	RESOLVED	CLOSED	05/19/2022	05/31/2022		05/31/2022	N
ENF 22-0680	755 WOODLAWN AVE	RESOLVED	CLOSED	05/19/2022	05/31/2022		05/31/2022	N
ENF 22-0682	302 LAFAYETTE BLVD	RESOLVED	CLOSED	05/19/2022	05/31/2022		05/31/2022	N
ENF 22-0683	704 NAFUS ST	RESOLVED	CLOSED	05/19/2022	05/31/2022		05/31/2022	Y
ENF 22-0684	1517 W STEWART ST	RESOLVED	CLOSED	05/19/2022	05/31/2022		05/31/2022	N
ENF 22-0685	817 ISHAM ST	RESOLVED	CLOSED	05/19/2022	05/31/2022		05/31/2022	N
ENF 22-0686	1514 W STEWART ST	RESOLVED	CLOSED	05/19/2022	06/01/2022		06/01/2022	Y
ENF 22-0687	1325 W STEWART ST	RESOLVED	CLOSED	05/19/2022	05/31/2022		05/31/2022	Y
ENF 22-0689	1315 W STEWART ST	RESOLVED	CLOSED	05/19/2022	05/31/2022		05/31/2022	N
ENF 22-0693	MARY ST	RESOLVED	CLOSED	05/20/2022	05/31/2022		05/31/2022	VAC
ENF 22-0694	815 N DEWEY ST	RESOLVED	CLOSED	05/23/2022	05/31/2022		05/31/2022	N
ENF 22-0695	905 N GOULD ST	RESOLVED	CLOSED	05/23/2022	05/31/2022		05/31/2022	N
ENF 22-0696	412 DIMMICK ST	RESOLVED	CLOSED	05/23/2022	05/31/2022		05/31/2022	N
ENF 22-0697	526 FLETCHER ST	RESOLVED	CLOSED	05/23/2022	05/31/2022		05/31/2022	N
ENF 22-0698	601 FLETCHER ST	RESOLVED	CLOSED	05/23/2022	05/31/2022		05/31/2022	N
ENF 22-0702	220 LAFAYETTE BLVD	RESOLVED	CLOSED	05/23/2022	05/31/2022		05/31/2022	N
ENF 22-0704	322 ROBBINS ST	RESOLVED	CLOSED	05/23/2022	05/23/2022		05/23/2022	N

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ENF 22-0705	1420 W SOUTH ST	RESOLVED	CLOSED	05/23/2022	05/23/2022		05/23/2022	N
ENF 22-0707	603 CORUNNA AVE	RESOLVED	CLOSED	05/23/2022	05/31/2022		05/31/2022	Y
ENF 22-0708	524 N HICKORY ST	RESOLVED	CLOSED	05/24/2022	05/31/2022		05/31/2022	Y
ENF 22-0709	520 E EXCHANGE ST	RESOLVED	CLOSED	05/24/2022	05/24/2022		05/31/2022	Y
ENF 22-0710	427 W MAIN ST	RESOLVED	CLOSED	05/24/2022	05/31/2022		05/31/2022	COMM
ENF 22-0711	602 N HICKORY ST	RESOLVED	CLOSED	05/24/2022	05/31/2022		05/31/2022	N
ENF 22-0713	207 N LANSING ST	RESOLVED	CLOSED	05/24/2022	05/31/2022		05/31/2022	N
ENF 22-0716	409 S SHIAWASSEE ST	RESOLVED	CLOSED	05/24/2022	05/31/2022		05/31/2022	N
ENF 22-0720	1305 HENRY ST	RESOLVED	CLOSED	05/24/2022	05/31/2022		05/31/2022	Y
ENF 22-0726	521 E WILLIAMS ST	RESOLVED	CLOSED	05/25/2022	05/31/2022		05/31/2022	N
ENF 22-0730	1104 N DEWEY ST	RESOLVED	CLOSED	05/25/2022	05/25/2022		05/25/2022	N
ENF 22-0603	326 S DEWEY ST	REF TO MOWING CONTRACTOR	RECHECK SCHEDULED	05/16/2022	05/23/2022	06/06/2022		N
ENF 22-0611	827 MILWAUKEE ST	REF TO MOWING CONTRACTOR	RECHECK SCHEDULED	05/16/2022	05/23/2022	06/06/2022		Y
ENF 22-0622	1260 ADAMS ST	REF TO MOWING CONTRACTOR	RECHECK SCHEDULED	05/16/2022	05/23/2022	06/06/2022		N
ENF 22-0629	407 DIMMICK ST	REF TO MOWING CONTRACTOR	RECHECK SCHEDULED	05/16/2022	05/23/2022	06/06/2022		Y
ENF 22-0634	1601 YOUNG ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/16/2022	05/23/2022	06/06/2022		N
ENF 22-0749	1218 HIRAM ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/31/2022	05/31/2022	06/06/2022		N
ENF 22-0620	W MAIN ST	REF TO MOWING CONTRACTOR	RECHECK SCHEDULED	05/16/2022	05/23/2022	06/07/2022		VAC
ENF 22-0640	823 TRACY ST	REF TO MOWING CONTRACTOR	RECHECK SCHEDULED	05/17/2022	05/31/2022	06/07/2022		N
ENF 22-0641	511 KEYTE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/17/2022	05/31/2022	06/07/2022		Y
ENF 22-0643	MONROE ST	LETTER SENT	RECHECK SCHEDULED	05/17/2022	05/31/2022	06/07/2022		VAC

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ENF 22-0644	701 S PARK ST	LETTER SENT	RECHECK SCHEDULED	05/17/2022	05/31/2022	06/07/2022		VAC
ENF 22-0663	820 W MAIN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/18/2022	05/25/2022	06/07/2022		N
ENF 22-0701	222 CORUNNA AVE	INSPECTED PROPERTY	INSPECTION COMPLETE	05/23/2022	06/01/2022	06/07/2022		N
ENF 22-0717	501 S SHIAWASSEE ST	CONTACT WITH OWNER	EXTENSION GRANTED	05/24/2022	05/31/2022	06/07/2022		N
ENF 22-0719	1311 MACK ST	LETTER SENT	PARTIALLY RESOLVED	05/24/2022	05/31/2022	06/07/2022		N
ENF 22-0728	213 S LANSING ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/25/2022	05/25/2022	06/07/2022		Y
ENF 22-0729	937 KENWOOD DR	LETTER SENT	RECHECK SCHEDULED	05/25/2022	05/25/2022	06/07/2022		Y
ENF 22-0731	306 CORUNNA AVE	LETTER SENT	RECHECK SCHEDULED	05/25/2022	05/25/2022	06/07/2022		VAC
ENF 22-0732	832 S BALL ST	LETTER SENT	RECHECK SCHEDULED	05/25/2022	05/25/2022	06/07/2022		Y
ENF 22-0735	318 W KING ST	LETTER SENT	RECHECK SCHEDULED	05/26/2022	05/26/2022	06/07/2022		Y
ENF 22-0737	618 CLINTON ST	LETTER SENT	RECHECK SCHEDULED	05/26/2022	05/26/2022	06/07/2022		Y
ENF 22-0739	1026 W SOUTH ST	LETTER SENT	RECHECK SCHEDULED	05/31/2022	05/31/2022	06/07/2022		N
ENF 22-0740	910 DIVISION ST	LETTER SENT	RECHECK SCHEDULED	05/31/2022	05/31/2022	06/07/2022		N
ENF 22-0741	503 E EXCHANGE ST	LETTER SENT	RECHECK SCHEDULED	05/31/2022	05/31/2022	06/07/2022		N
ENF 22-0742	338 N DEWEY ST	LETTER SENT	RECHECK SCHEDULED	05/31/2022	05/31/2022	06/07/2022		N
ENF 22-0743	816 HAMMONT ST	LETTER SENT	RECHECK SCHEDULED	05/31/2022	05/31/2022	06/07/2022		N
ENF 22-0744	815 HAMMONT ST	LETTER SENT	RECHECK SCHEDULED	05/31/2022	05/31/2022	06/07/2022		VL
ENF 22-0745	823 HAMMONT ST	LETTER SENT	RECHECK SCHEDULED	05/31/2022	05/31/2022	06/07/2022		VL
ENF 22-0746	1416 W MAIN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/31/2022	05/31/2022	06/07/2022		N
ENF 22-0747	1107 HIRAM ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/31/2022	05/31/2022	06/07/2022		N
ENF 22-0748	1101 HIRAM ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/31/2022	05/31/2022	06/07/2022		Y
ENF 22-0751	703 QUEEN ST	LETTER SENT	RECHECK SCHEDULED	05/31/2022	05/31/2022	06/07/2022		Y

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ENF 22-0753	722 N PARK ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/31/2022	05/31/2022	06/07/2022		N
ENF 22-0754	620 WRIGHT AVE	LETTER SENT	RECHECK SCHEDULED	05/31/2022	05/31/2022	06/07/2022		VAC
ENF 22-0758	1044 PEARCE ST	LETTER SENT	RECHECK SCHEDULED	05/31/2022	05/31/2022	06/07/2022		Y
ENF 22-0759	1046 PEARCE ST	LETTER SENT	RECHECK SCHEDULED	05/31/2022	05/31/2022	06/07/2022		Y
ENF 22-0761	723 LINCOLN AVE	LETTER SENT	RECHECK SCHEDULED	05/31/2022	05/31/2022	06/07/2022		N
ENF 22-0700	625 N BALL ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/23/2022	05/23/2022	06/08/2022		N
ENF 22-0760	1103 S CEDAR ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/31/2022	05/31/2022	06/08/2022		N
ENF 22-0750	635 WOODLAWN AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	05/31/2022	05/31/2022	06/13/2022		N
ENF 22-0764	912 W MAIN ST	LETTER SENT	RECHECK SCHEDULED	06/01/2022	05/31/2022	06/13/2022		VAC
ENF 22-0608	915 CORUNNA AVE	REF TO MOWING CONTRACTOR	RECHECK SCHEDULED	05/16/2022	05/31/2022	06/14/2022		VAC
ENF 22-0628	319 E MAIN ST	REF TO MOWING CONTRACTOR	RECHECK SCHEDULED	05/16/2022	05/31/2022	06/14/2022		N
ENF 22-0649	1444 W KING ST	REF TO MOWING CONTRACTOR	RECHECK SCHEDULED	05/17/2022	05/31/2022	06/14/2022		N
ENF 22-0658	313 LAFAYETTE BLVD	INSPECTED PROPERTY	RECHECK SCHEDULED	05/17/2022	05/31/2022	06/14/2022		N
ENF 22-0659	802 ALGER AVE	INSPECTED PROPERTY	CONTRACTOR TO MOW	05/17/2022	05/31/2022	06/14/2022		Y
ENF 22-0664	602 N SHIAWASSEE ST	REF TO MOWING CONTRACTOR	CONTRACTOR TO MOW	05/18/2022	05/31/2022	06/14/2022		VAC
ENF 22-0668	MONROE ST	INSPECTED PROPERTY	CONTRACTOR TO MOW	05/18/2022	05/25/2022	06/14/2022		N
ENF 22-0673	808 DIVISION ST	INSPECTED PROPERTY	CONTRACTOR TO MOW	05/18/2022	05/31/2022	06/14/2022		VAC
ENF 22-0676	607 FLETCHER ST	LETTER SENT	PARTIALLY RESOLVED	05/19/2022	05/31/2022	06/14/2022		N
ENF 22-0712	1014 BEEHLER ST	REF TO MOWING CONTRACTOR	CONTRACTOR TO MOW	05/24/2022	05/31/2022	06/14/2022		Y
ENF 22-0714	104 N LANSING ST	LETTER SENT	CONTRACTOR TO MOW	05/24/2022	05/31/2022	06/14/2022		Y
ENF 22-0715	216 S ELM ST	REF TO MOWING CONTRACTOR	CONTRACTOR TO MOW	05/24/2022	05/31/2022	06/14/2022		VAC

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ENF 22-0756	828 BROADWAY AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	05/31/2022	05/31/2022	06/14/2022		N
				Total Entries	121			
LEAVES								
ENF 20-0203	723 LINCOLN AVE	COMPLAINT LOGGED	CLOSED	05/14/2020	05/14/2020		05/31/2022	N
				Total Entries	1			
MISC.								
ENF 16-0197	229 S CEDAR ST	RESOLVED	CLOSED	04/11/2016	06/08/2017		05/09/2022	COMM
				Total Entries	1			
MISC.								
ENF 22-0328	1005 N SAGINAW ST	LETTER SENT	INSPECTION COMPLETE	03/17/2022	05/09/2022	06/06/2022		Y
				Total Entries	1			
MULTIPLE VIOLATIONS								
ENF 21-0314	401 GRACE ST	RESOLVED	CLOSED	03/03/2021	05/31/2022		05/31/2022	N
ENF 21-1226	1013 W STEWART ST	RESOLVED	CLOSED	08/09/2021	05/23/2022		05/23/2022	Y
ENF 21-1307	403 E KING ST	RESOLVED	CLOSED	08/23/2021	05/24/2022		05/24/2022	Y
ENF 21-1489	1008 S CEDAR ST	OBTAINED PERMIT	CLOSED	09/27/2021	05/11/2022		05/11/2022	N
ENF 21-1573	830 BROADWAY AVE	RESOLVED	CLOSED	10/13/2021	05/11/2022		05/11/2022	N
ENF 21-1858	813 BRADLEY ST	RESOLVED	CLOSED	12/13/2021	05/03/2022		05/03/2022	N
ENF 21-1859	976 CORUNNA AVE	RESOLVED	CLOSED	12/14/2021	05/23/2022		05/23/2022	COMM
ENF 22-0264	712 CORUNNA AVE	RESOLVED	CLOSED	03/08/2022	05/03/2022		05/03/2022	Y
ENF 22-0277	614 N HICKORY ST	INSPECTED PROPERTY	CLOSED	03/10/2022	05/24/2022		05/24/2022	N
ENF 22-0297	634 N WASHINGTON ST	RESOLVED	CLOSED	03/14/2022	05/12/2022		05/12/2022	N
ENF 22-0350	108 N CHIPMAN ST	RESOLVED	CLOSED	03/22/2022	05/04/2022		05/03/2022	N

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ENF 22-0384	119 S CEDAR ST	RESOLVED	CLOSED	03/30/2022	05/31/2022		05/31/2022	Y
ENF 22-0403	1309 S CEDAR ST	INSPECTED PROPERTY	CLOSED	04/04/2022	05/31/2022		05/31/2022	N
ENF 22-0418	1325 W STEWART ST	RESOLVED	CLOSED	04/07/2022	05/05/2022		05/05/2022	Y
ENF 22-0420	812 ADAMS ST	INSPECTED PROPERTY	CLOSED	04/11/2022	05/04/2022		05/04/2022	Y
ENF 22-0440	723 RIVER ST	RESOLVED	CLOSED	04/19/2022	05/05/2022		05/05/2022	N
ENF 22-0442	401 E KING ST	RESOLVED	CLOSED	04/19/2022	05/19/2022		05/19/2022	N
ENF 22-0501	1218 NELSON ST	RESOLVED	CLOSED	04/27/2022	05/31/2022		05/31/2022	N
ENF 22-0502	1518 HERMAN ST	RESOLVED	CLOSED	04/27/2022	05/18/2022		05/18/2022	N
ENF 22-0508	529 CORUNNA AVE	INSPECTED PROPERTY	CLOSED	04/28/2022	05/12/2022		05/12/2022	Y
ENF 22-0509	828 S BALL ST	RESOLVED	CLOSED	04/28/2022	05/11/2022		05/11/2022	N
ENF 22-0529	712 E OLIVER ST	RESOLVED	CLOSED	04/29/2022	05/19/2022		05/19/2022	N
ENF 22-0544	1321 N WATER ST	RESOLVED	CLOSED	05/04/2022	05/19/2022		05/19/2022	N
ENF 22-0563	415 GENESEE ST	RESOLVED	CLOSED	05/06/2022	05/12/2022		05/12/2022	Y
ENF 22-0566	506 KEYTE ST	RESOLVED	CLOSED	05/06/2022	05/16/2022		05/16/2022	N
ENF 22-0567	511 KEYTE ST	RESOLVED	CLOSED	05/06/2022	05/17/2022		05/17/2022	Y
ENF 22-0583	708 LINCOLN AVE	RESOLVED	CLOSED	05/09/2022	05/23/2022		05/23/2022	Y
ENF 22-0617	1307 MACK ST	RESOLVED	CLOSED	05/16/2022	05/23/2022		05/23/2022	Y
ENF 22-0655	810 E EXCHANGE ST	RESOLVED	CLOSED	05/17/2022	05/17/2022		05/17/2022	N
ENF 22-0688	1318 W STEWART ST	RESOLVED	CLOSED	05/19/2022	05/31/2022		05/31/2022	Y
ENF 22-0703	113 N OAK ST	RESOLVED	CLOSED	05/23/2022	05/31/2022		05/31/2022	N
ENF 21-0942	612 GRAND AVE	INSPECTED PROPERTY	TICKET ISSUED	06/24/2021	05/17/2022	06/06/2022		N
ENF 22-0151	515 GLENWOOD AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	02/10/2022	05/16/2022	06/06/2022		N
ENF 22-0343	725 N DEWEY ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	03/22/2022	05/19/2022	06/06/2022		N

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ENF 22-0489	748 BROADWAY AVE	INSPECTED PROPERTY	LETTER SENT	04/26/2022	05/23/2022	06/06/2022		Y
ENF 22-0537	620 S SHIAWASSEE ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	05/03/2022	05/16/2022	06/06/2022		Y
ENF 22-0356	503 MILWAUKEE ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	03/25/2022	05/23/2022	06/07/2022		N
ENF 22-0543	1232 N SHIAWASSEE ST	INSPECTED PROPERTY	LETTER SENT	05/04/2022	05/16/2022	06/07/2022		N
ENF 22-0757	710 GRACE ST	LETTER SENT	RECHECK SCHEDULED	05/31/2022	05/31/2022	06/07/2022		N
ENF 22-0762	200 E MAIN ST	LETTER SENT	RECHECK SCHEDULED	05/31/2022	05/31/2022	06/07/2022		COMM
ENF 21-1916	509 MILWAUKEE ST	INSPECTED PROPERTY	TICKET ISSUED	12/29/2021	05/23/2022	06/08/2022		Y
ENF 22-0450	1210 MACK ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	04/19/2022	05/18/2022	06/08/2022		N
ENF 22-0657	700 E EXCHANGE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/17/2022	05/25/2022	06/08/2022		Y
ENF 21-0966	817 ISHAM ST	INSPECTED PROPERTY	FINAL NOTICE	06/28/2021	05/24/2022	06/09/2022		VAC
ENF 21-1440	320 CASS ST	INSPECTED PROPERTY	REF TO BLDG OFFICIAL	09/14/2021	05/17/2022	06/13/2022		N
ENF 21-1509	1405 W MAIN ST	INSPECTED PROPERTY	2ND NOTICE SENT	09/28/2021	05/31/2022	06/13/2022		N
ENF 21-1578	201 ROBBINS ST	INSPECTED PROPERTY	RECHECK SCHEDULED	10/14/2021	05/03/2022	06/13/2022		COMM
ENF 22-0129	830 E COMSTOCK ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	02/07/2022	05/16/2022	06/13/2022		N
ENF 22-0194	632 N WATER ST	INSPECTED PROPERTY	FINAL NOTICE	02/21/2022	05/17/2022	06/13/2022		N
ENF 22-0456	824 S PARK ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	04/20/2022	05/09/2022	06/13/2022		Y
ENF 22-0763	723 W MAIN ST	LETTER SENT	RECHECK SCHEDULED	05/31/2022	05/31/2022	06/13/2022		COMM
ENF 22-0522	1408 W MAIN ST	CONTACT WITH OWNER	RECHECK SCHEDULED	04/29/2022	05/23/2022	06/14/2022		N
ENF 22-0515	426 E MAIN ST	CONTACT WITH OWNER	EXTENSION GRANTED	04/28/2022	05/05/2022	06/15/2022		N
ENF 21-1522	1312 YOUNG ST	INSPECTED PROPERTY	2ND NOTICE SENT	09/30/2021	05/16/2022	06/16/2022		N
ENF 22-0387	556 RANDOLPH ST	INSPECTED PROPERTY	LETTER SENT	03/30/2022	05/16/2022	06/16/2022		N
ENF 21-1592	321 E STEWART ST	INSPECTED PROPERTY	FINAL NOTICE	10/19/2021	05/17/2022	06/20/2022		Y

Code Enforcement Activity

MAY 2022

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 22-0555	1107 HIRAM ST	INSPECTED PROPERTY	LETTER SENT	05/05/2022	05/31/2022	06/20/2022		N
ENF 20-0411	1311 MACK ST	INSPECTED PROPERTY	RECHECK SCHEDULED	06/29/2020	05/19/2022	06/21/2022		N
ENF 22-0083	410 S WASHINGTON ST	INSPECTED PROPERTY	CONTACTED PROPERTY OWNER	01/26/2022	05/02/2022	06/22/2022		N
ENF 21-0802	419 HAMBLIN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	06/01/2021	05/23/2022	06/23/2022		VAC
ENF 20-1016	119 W EXCHANGE	INSPECTED PROPERTY	LETTER SENT	12/07/2020	05/31/2022	06/27/2022		COMM
ENF 21-1434	644 N WATER ST	INSPECTED PROPERTY	2ND NOTICE SENT	09/13/2021	05/17/2022	06/27/2022		N
ENF 21-1749	715 E MASON ST	INSPECTED PROPERTY	CONTACTED PROPERTY OWNER	11/16/2021	05/23/2022	06/27/2022		N
ENF 21-0123	316 OAKWOOD AVE	INSPECTED PROPERTY	TICKET ISSUED	01/26/2021	05/19/2022	06/29/2022		Y
ENF 22-0393	821 FLETCHER ST	INSPECTED PROPERTY	CONTACTED PROPERTY OWNER	04/01/2022	05/17/2022	06/30/2022		N
ENF 22-0535	409 GROVER ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/03/2022	06/01/2022	06/30/2022		N
ENF 22-0690	820 S CHIPMAN ST	INSPECTED PROPERTY	LETTER SENT	05/19/2022	05/31/2022	07/06/2022		N
ENF 19-0709	910 ADA ST	INSPECTED PROPERTY	CONTACT WITH HOMEOWNER	10/02/2019	05/31/2022	07/11/2022		N
ENF 19-0751	1013 W MAIN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	10/23/2019	05/31/2022	07/11/2022		COMM
ENF 22-0521	1416 W MAIN ST	INSPECTED PROPERTY	LETTER SENT	04/29/2022	05/31/2022	07/18/2022		N
ENF 22-0421	901 N SHIAWASSEE ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	04/11/2022	05/09/2022	08/31/2022		Y
ENF 21-1883	1542 W MAIN ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	12/17/2021	05/02/2022	09/08/2022		Y
ENF 22-0490	1603 FREDERICK ST	LETTER SENT	2ND NOTICE SENT	04/26/2022	05/10/2022	09/29/2022		N
				Total Entries	73			
NO BUILDING PERMIT								
ENF 22-0105	853 GRAND AVE	RESOLVED	CLOSED	02/02/2022	05/16/2022		05/16/2022	Y
ENF 22-0327	703 E MAIN ST	COURT ACTION	CLOSED	03/17/2022	05/18/2022		05/18/2022	Y
ENF 22-0495	1225 N CHIPMAN ST	INSPECTED PROPERTY	CLOSED	04/26/2022	05/19/2022		05/20/2022	N

MAY 2022

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 22-0564	304 W RIDGE ST	LETTER SENT	CLOSED	05/06/2022	05/06/2022		05/12/2022	N
Total Entries				4				
NO POOL PERMIT								
ENF 22-0681	803 W STEWART ST	LETTER SENT	CLOSED	05/19/2022	05/19/2022		05/23/2022	N
ENF 22-0449	402 S CHIPMAN ST	INSPECTED PROPERTY	2ND NOTICE SENT	04/19/2022	05/18/2022	06/22/2022		N
Total Entries				2				
PLUMBING VIOLATIONS								
ENF 22-0632	410 WOODHALL CT	INSPECTED PROPERTY	CLOSED	05/16/2022	05/16/2022		05/19/2022	N
Total Entries				1				
RENTAL REGISTRATION								
ENF 22-0191	706 FRAZER AVE	INSPECTED PROPERTY	CLOSED	02/18/2022	05/25/2022		05/25/2022	Y
ENF 22-0357	1106 W MAIN ST	RENTAL REG FORM SUBMITTED	CLOSED	03/28/2022	05/24/2022		05/24/2022	Y
ENF 22-0519	720 FRAZER AVE	RENTAL REG FORM SUBMITTED	CLOSED	04/29/2022	05/18/2022		05/18/2022	Y
ENF 22-0646	620 N DEWEY ST	COMPLAINT LOGGED	LETTER SENT	05/17/2022	05/17/2022	06/17/2022		Y
ENF 22-0496	1603 FREDERICK ST	LETTER SENT	2ND NOTICE SENT	04/27/2022	05/25/2022	06/23/2022		Y
ENF 21-1753	925 S BALL ST	INSPECTED PROPERTY	TICKET ISSUED	11/18/2021	05/24/2022	06/29/2022		Y
Total Entries				6				
RENTAL UNIT VIOL								
ENF 22-0723	312 N PARK ST	INSPECTED PROPERTY	INSPECTED PROPERTY	05/25/2022	05/25/2022	06/13/2022		Y
Total Entries				1				
ROW VIOLATIONS								
ENF 22-0510	1008 BUCKLEY DR	RESOLVED	CLOSED	04/28/2022	05/10/2022		05/11/2022	N
ENF 22-0587	1611 LYNN ST	RESOLVED	CLOSED	05/11/2022	05/24/2022		05/24/2022	Y

Code Enforcement Activity
MAY 2022

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 22-0506	405 CORUNNA AVE	INSPECTED PROPERTY	2ND NOTICE SENT	04/28/2022	05/16/2022	06/06/2022		N
ENF 22-0674	403 HUGGINS ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/18/2022	05/26/2022	06/07/2022		N
ENF 22-0559	668 LINCOLN AVE	LETTER SENT	INSPECTION COMPLETE	05/05/2022	05/25/2022	06/08/2022		Y
Total Entries				5				

SIGN VIOLATION

ENF 22-0520	1300 N HICKORY ST	RESOLVED	CLOSED	04/29/2022	05/17/2022		05/17/2022	N
ENF 22-0527	1332 N WATER ST	RESOLVED	CLOSED	04/29/2022	05/26/2022		05/26/2022	N
ENF 22-0556	1043 PEARCE ST	RESOLVED	CLOSED	05/05/2022	06/01/2022		06/01/2022	N
ENF 22-0596	1225 W STEWART ST	RESOLVED	CLOSED	05/12/2022	06/01/2022		06/01/2022	N
ENF 22-0352	800 S CHIPMAN ST	INSPECTED PROPERTY	2ND NOTICE SENT	03/23/2022	05/31/2022	06/20/2022		N
ENF 22-0565	324 PRINDLE ST	LETTER SENT	RECHECK SCHEDULED	05/06/2022	05/06/2022	07/06/2022		N
Total Entries				6				

TEMPORARY STRUCTURES

ENF 21-1612	432 S LYON ST	RESOLVED	CLOSED	10/22/2021	05/02/2022		05/02/2022	N
ENF 21-1619	221 S CEDAR ST	RECHECK	CLOSED	10/22/2021	05/02/2022		05/02/2022	N
ENF 21-1697	716 FRAZER AVE	RESOLVED	CLOSED	11/04/2021	05/12/2022		05/12/2022	N
ENF 22-0080	510 ELIZABETH ST	RESOLVED	CLOSED	01/26/2022	05/23/2022		05/23/2022	Y
ENF 22-0143	701 FRAZER AVE	RESOLVED	CLOSED	02/10/2022	05/18/2022		05/18/2022	N
ENF 22-0148	818 LINGLE AVE	RESOLVED	CLOSED	02/10/2022	05/09/2022		05/09/2022	N
ENF 21-1638	1225 N SHIAWASSEE ST	INSPECTED PROPERTY	EXTENSION GRANTED	10/26/2021	05/31/2022	06/15/2022		N
ENF 21-0337	1432 LYNN ST	CONTACT WITH OWNER	RECHECK SCHEDULED	03/03/2021	05/20/2022	06/20/2022		N
ENF 21-1643	501 ABBOTT ST	CONTACT WITH OWNER	EXTENSION GRANTED	10/26/2021	05/18/2022	06/20/2022		N
ENF 21-1759	1701 HERMAN ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	11/18/2021	05/18/2022	06/20/2022		Y

Code Enforcement Activity
MAY 2022

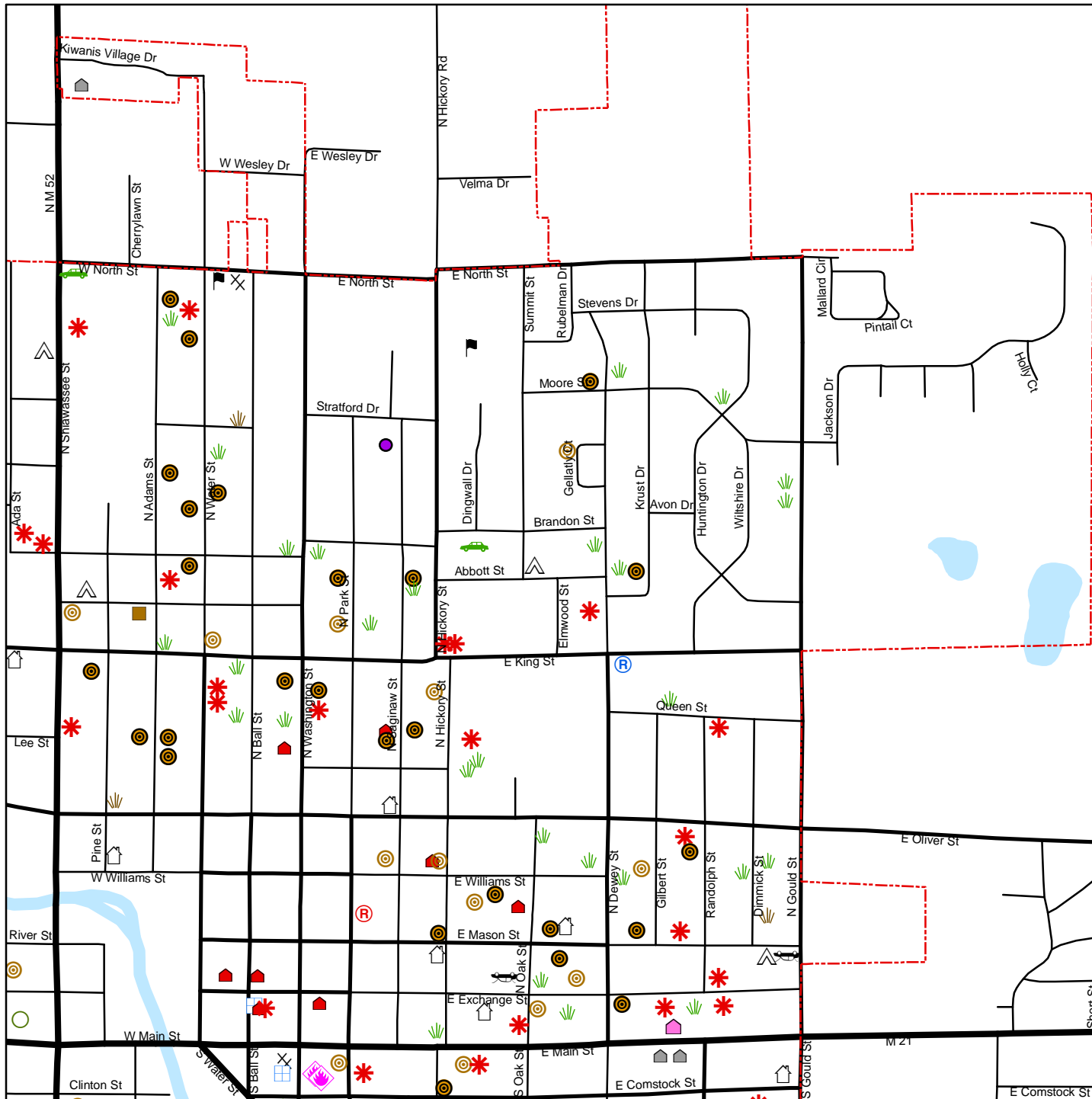
Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 21-0380	924 GRACE ST	INSPECTED PROPERTY	TICKET ISSUED	03/11/2021	05/25/2022	06/22/2022		N
ENF 22-0305	914 E MASON ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	03/15/2022	05/31/2022	07/06/2022		N
ENF 21-1655	405 HURON ST	INSPECTED PROPERTY	RECHECK SCHEDULED	10/27/2021	05/02/2022	09/08/2022		N
Total Entries				13				
VACANT PROPERTY REG								
ENF 21-1115	201 S WASHINGTON ST	INSPECTED PROPERTY	CLOSED	07/23/2021	05/03/2022		05/23/2022	COMM
ENF 22-0339	808 DIVISION ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/22/2022	05/18/2022	06/21/2022		VAC
Total Entries				2				
VACANT STRUCTURES								
ENF 20-0755	220 CARMODY ST	INSPECTED PROPERTY	DEMO NOTICE	09/18/2020	05/04/2022	06/06/2022		VAC
ENF 20-0760	626 LINCOLN AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	09/18/2020	05/05/2022	06/20/2022		V.L.
ENF 20-0961	805 E EXCHANGE ST	INSPECTED PROPERTY	REF TO BLDG OFFICIAL	11/13/2020	05/31/2022	06/30/2022		VAC
Total Entries				3				
WINDOWS								
ENF 22-0483	112 S WASHINGTON ST	RESOLVED	CLOSED	04/25/2022	05/05/2022		05/05/2022	N
ENF 21-1756	322 STATE ST	LETTER SENT	RECHECK SCHEDULED	11/18/2021	05/17/2022	06/22/2022		Y
ENF 20-1017	123 W EXCHANGE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	12/07/2020	05/25/2022	07/06/2022		COMM
Total Entries				3				
ZONING								
ENF 22-0724	635 S CHESTNUT ST	INSPECTED PROPERTY	NO VIOLATION	05/25/2022	05/25/2022		05/26/2022	IND
ENF 20-0866	415 STATE ST	INSPECTED PROPERTY	TICKET ISSUED	10/20/2020	05/24/2022	06/21/2022		COMM
Total Entries				2				
Total Records:		483			Total Pages:		25	

City of Owosso

Code Enforcement Activity

May 2022

NE Quadrant



Category

- Accessory Structures
- Auto Repair/Junk Vehicle
- Brush Piles
- Building Violation
- Drain Issues
- Exterior Paint/Siding
- Fence Violation
- Fire Damage
- Front Yard Parking
- Garbage & Debris
- Garbage Cans
- Garbage/Junk In ROW
- Lawn Maintenance
- Misc.
- Multiple Violations
- No Building Permit
- Rental Registration
- Rental Unit Violation
- Sign Violation
- Temporary Structures
- Windows

Other Features

- City Limit
- Railroads
- River & Lakes

0 300 600 900 1,200 Feet

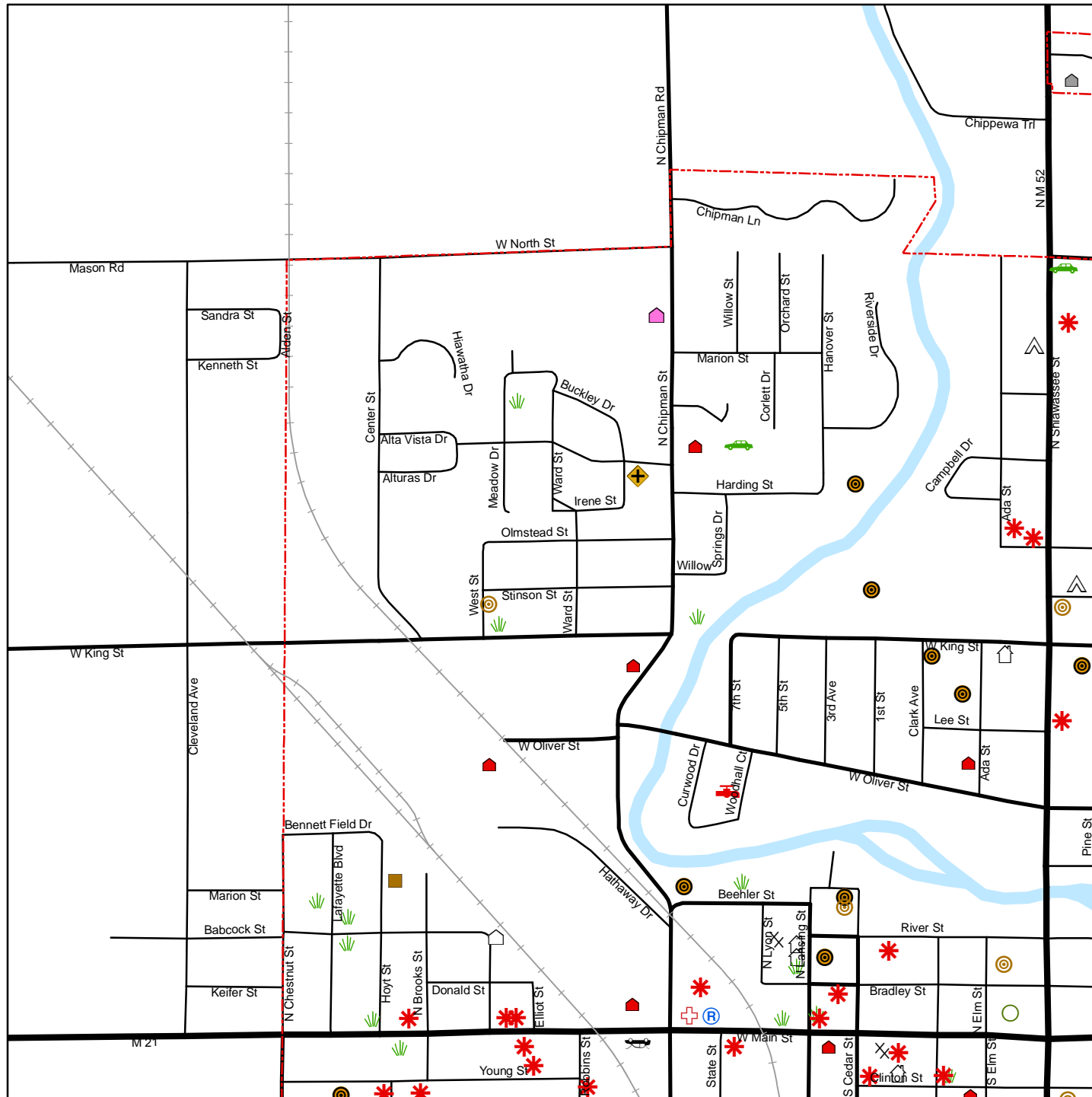


City of Owosso

Code Enforcement Activity

May 2022

NW Quadrant



Category

- Accessory Structures
- Auto Repair/Junk Vehicle
- Brush Piles
- Building Violation
- Drain Issues
- Exterior Paint/Siding
- Fence Violation
- Front Yard Parking
- Garbage & Debris
- Garbage Cans
- Garbage/Junk In ROW
- Health & Safety
- Lawn Maintenance
- Multiple Violations
- No Building Permit
- Plumbing Violations
- Rental Registration
- ROW Violations
- Temporary Structures
- Vacant Structures

Other Features

- City Limit
- Railroads
- River & Lakes

0 300 600 900 1,200 Feet

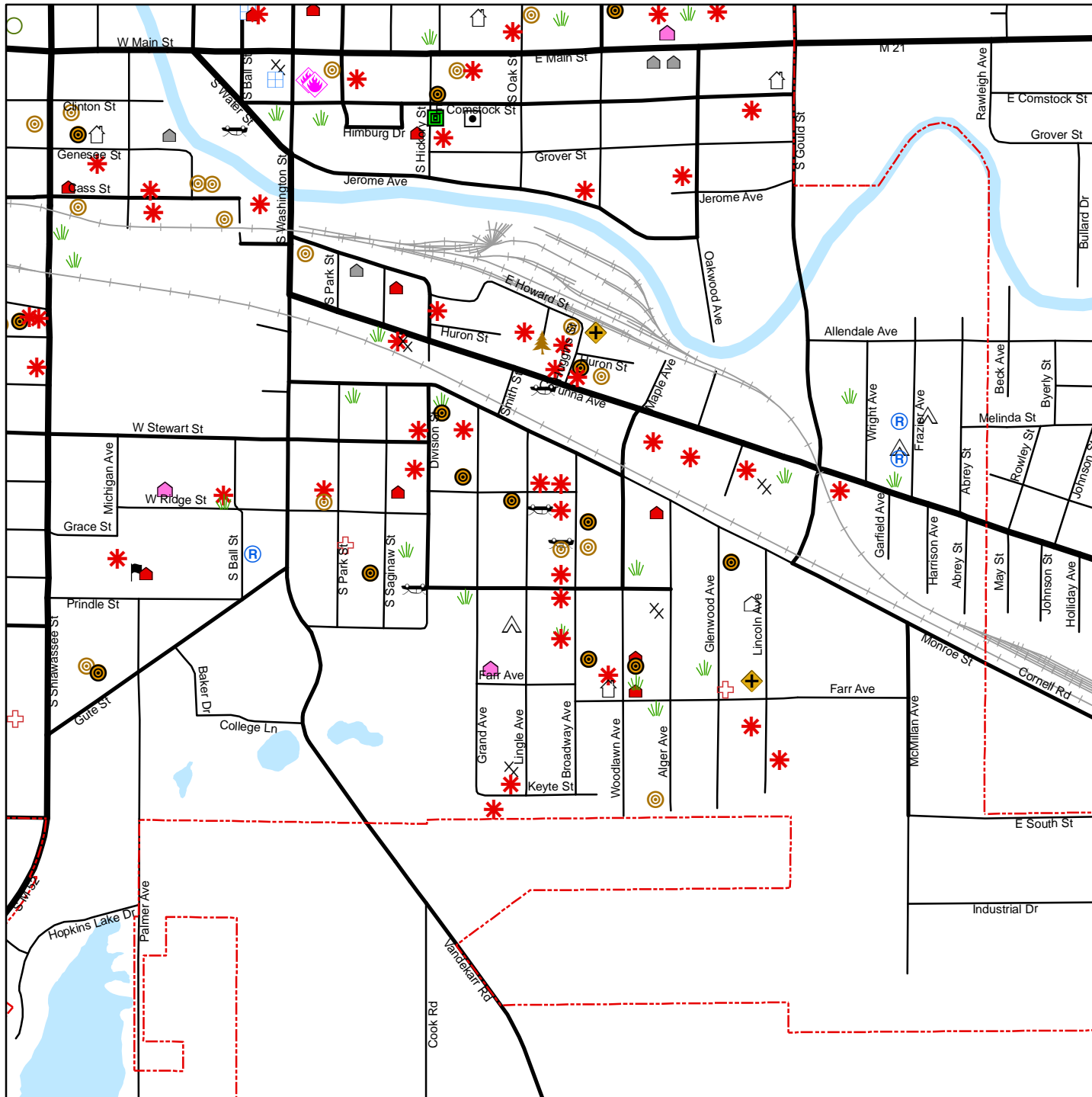


City of Owosso

Code Enforcement Activity

May 2022

SE Quadrant



Category

- Accessory Structures
- Appliances
- Auto Repair/Junk Vehicle
- Building Violation
- Dead Tree
- Drain Issues
- Exterior Paint/Siding
- Fence Violation
- Fire Damage
- Furniture Outside
- Garbage & Debris
- Garbage/Junk In ROW
- Health & Safety
- Lawn Maintenance
- Multiple Violations
- No Building Permit
- Rental Registration
- ROW Violations
- Sign Violation
- Temporary Structures
- Vacant Structures
- Windows

Other Features

- City Limit
- Railroads
- River & Lakes

0 300 600 900 1,200 Feet

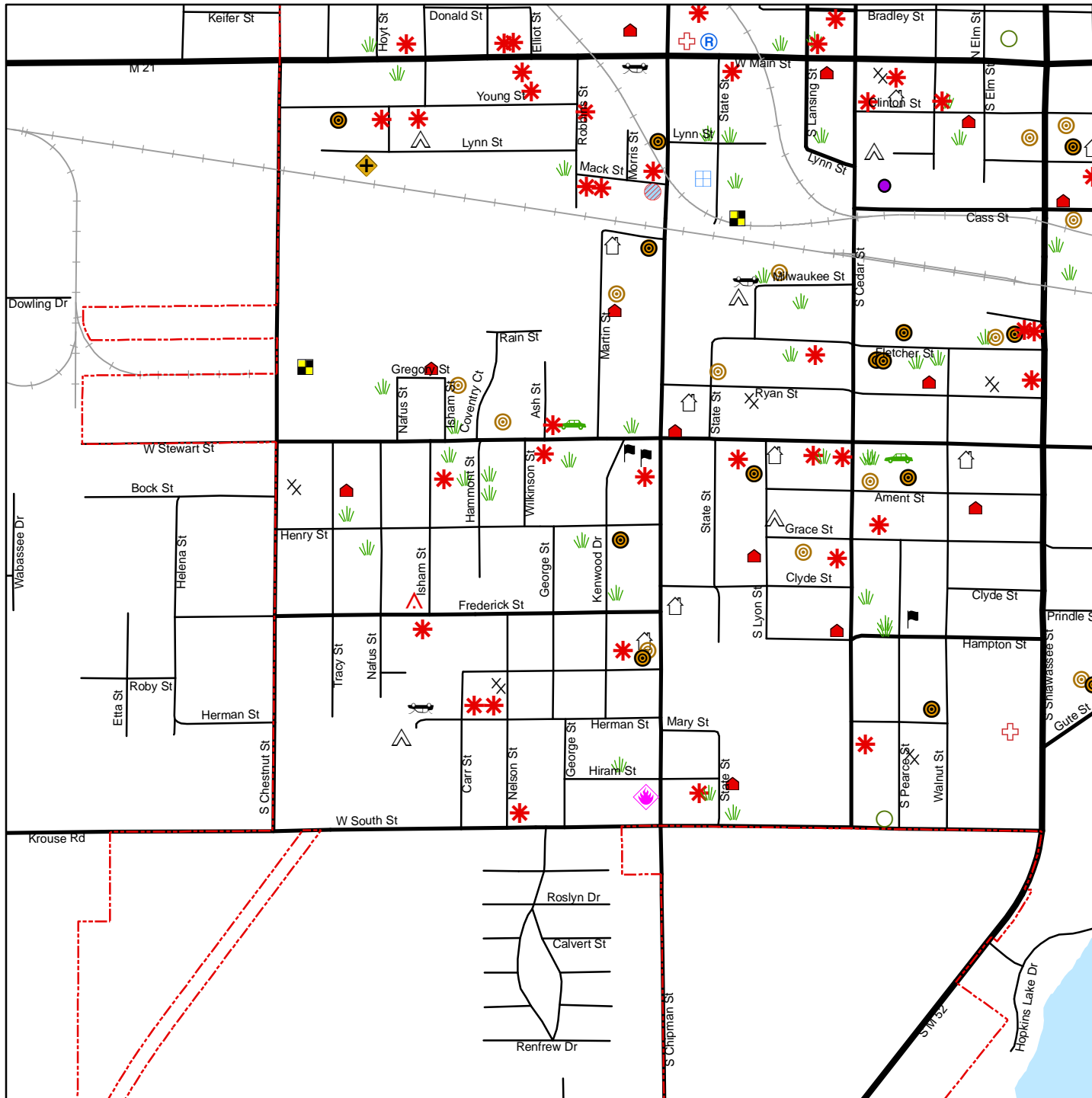


City of Owosso

Code Enforcement Activity

May 2022

SW Quadrant



Category

- Auto Repair/Junk Vehicle
- Building Violation
- Drain Issues
- Driveway Violations
- Exterior Paint/Siding
- Fence Violation
- Fire Damage
- Front Yard Parking
- Garbage & Debris
- Garbage/Junk In ROW
- Health & Safety
- Lawn Maintenance
- Misc.
- Multiple Violations
- No Pool Permit
- Rental Registration
- ROW Violations
- Sign Violation
- Temporary Structures
- Windows
- Zoning

Other Features

- City Limit
- Railroads
- River & Lakes

0 300 600 900 1,200 Feet



Monthly Inspection List

MAY 2022

BOOTH, MARK

MECHANICAL & PLUMBING INSPECTOR

Total Inspections:

16

HARRIS, JON

ELECTRICAL INSPECTOR

Total Inspections:

20

HISSONG, BRAD

BUILDING OFFICIAL

Total Inspections:

76

FREEMAN, GREG

CODE ENFORCEMENT

Total Inspections:

319

MAYBAUGH, BRAD

CODE ENFORCEMENT

Total Inspections:

318

Grand Total Inspections:

749

Certificates & Licenses Issued by Month for 2022

Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
ADULT USE RECREATIONAL RETAIL												
1	0	0	0	1	0	0	0	0	0	0	0	2
\$5,000				\$5,000								\$10,000
BENTLEY PARK RENTAL												
16	1	6	10	6	2	0	0	0	0	0	0	41
\$450	\$25	\$200	\$275	\$175	\$50							\$1,175
GROWER LICENSE												
0	0	1	0	0	0	0	0	0	0	0	0	1
		\$5,000										\$5,000
HARMON PATRIDGE PARK RENTAL												
8	0	2	6	10	1	0	0	0	0	0	0	27
\$200		\$100	\$150	\$250	\$25							\$725
MOBILE FOOD VENDING				FOOD TRUCK LICENSE								
0	0	0	1	1	0	0	0	0	0	0	0	2
			\$150	\$150								\$300
PARK VENDOR LICENSE				FOOD VENDOR LICENSE								
0	0	1	0	0	0	0	0	0	0	0	0	1
		\$100										\$100
PROVISIONING CENTER												
1	0	0	0	1	0	0	0	0	0	0	0	2
\$5,000				\$5,000								\$10,000
Rental				- RENEWALS -								
1	4	0	0	1	0	0	0	0	0	0	0	6
\$50	\$75			\$25								\$150
RENTAL REGISTRATIONS				- NEW -								
3	5	0	0	5	0	0	0	0	0	0	0	13
\$75	\$150			\$125								\$350
TOTALS:												
30	10	10	17	25	3	0	0	0	0	0	0	95
\$10,775	\$250	\$5,400	\$575	\$10,725	\$75							\$27,800



OWOSSO POLICE DEPARTMENT

202 S. WATER ST. • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580 • FAX (989)725-0528

MEMORANDUM

DATE: 10 June 2022
TO: Owosso City Council
FROM: Eric E. Cherry
Police Department Lieutenant
RE: May 2022 Police Activity Report

	May 2020	May 2021	May 2022
Part I Crimes	35	33	20
Part II Crimes	57	83	83
Violent Crimes	13	8	8
Total Reports	136	167	166
Felony Arrests	5	6	9
Misdemeanor Arrests	10	27	27
Traffic Stops	27	31	57
CAD Events	606	997	968

Master Plan Goal 1.1

The Police Department completed one code violation report, assisting code enforcement by handing out three (3) citations to one residence/subject.

Report Date: 5/16/2022

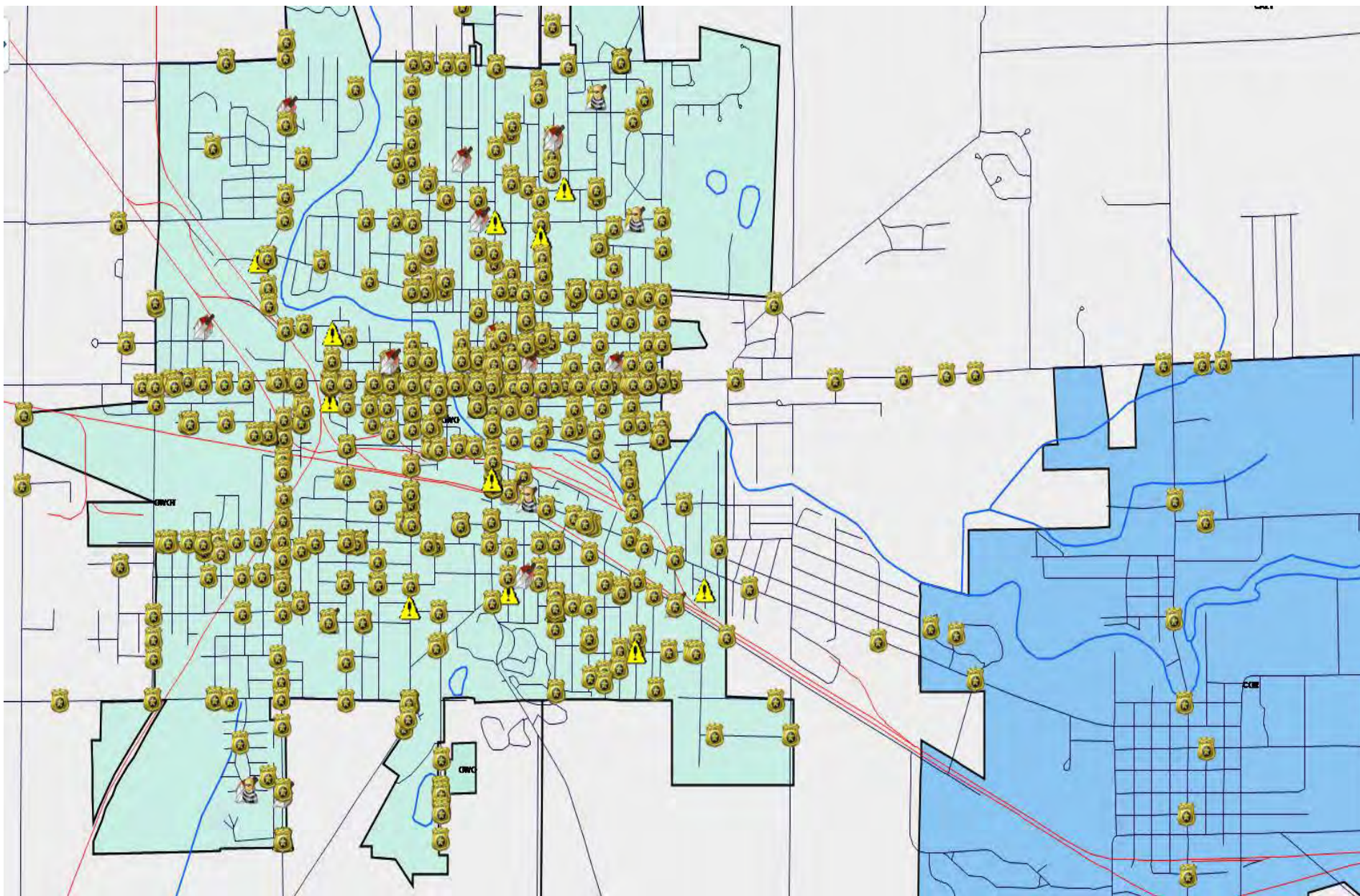
Master Plan Goal 3.1, 3.2

The Police Department's Investigative Bureau and Shiawassee County Human Trafficking Task Force member assisted the Shiawassee Sheriff Office's Human Oppression Team (SHOT) with an undercover, soliciting underage persons for sexual relations operation. Other partners included Shiawassee County 911, the FBI, and the Perry Police Department.

3 Arrest made, location Bennington Township

Report Date: 5/20/2022

POLICE CALL LOCATIONS IN MAY 2022





301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580

MEMORANDUM

DATE: June 7, 2022

TO: Owosso City Council

FROM: Kevin Lenkart
Director of Public Safety

RE: May 2022 Fire & Ambulance Report

Attached are the statistics for the Owosso Fire Department (OFD) for May 2022. The Owosso Fire Department responded to 259 incidents in the month of May.

OFD responded to 36 fire calls and responded to 223 EMS calls.

Previous Month ▾

May 1, 2022 - May 31, 2022 ▾

14%

FIRE
Percentage of Total Incidents

86%

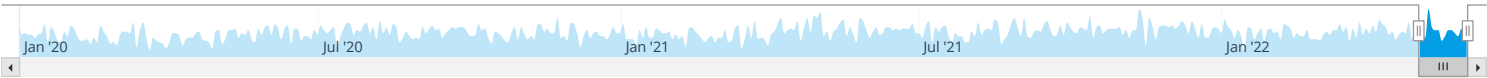
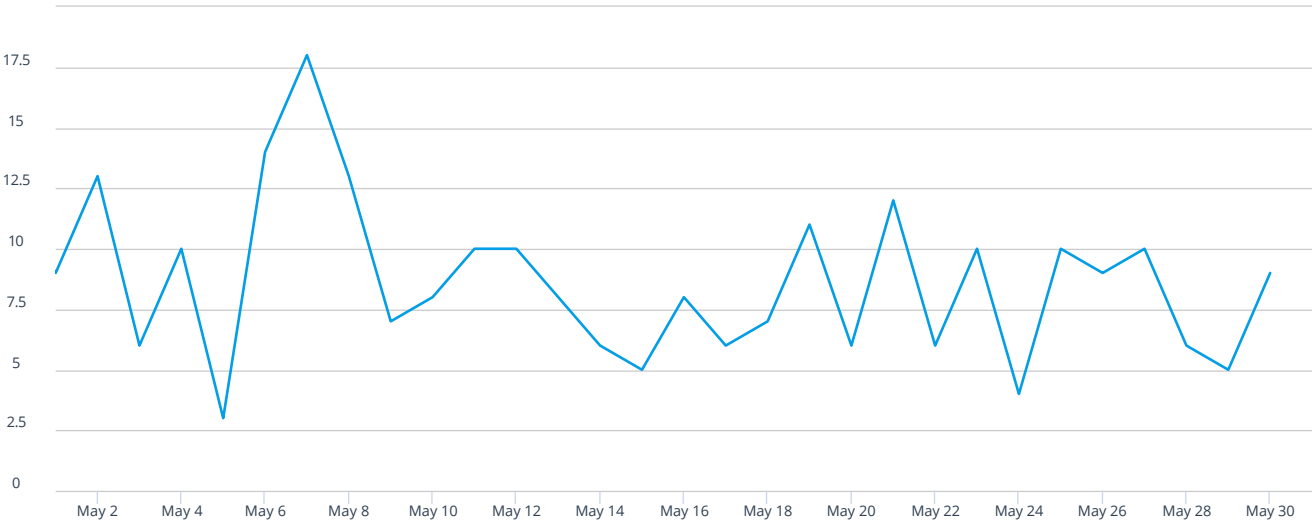
EMS
Percentage of Total Incidents

259

INCIDENTS
In Selected Time Slice

31

DAYS
In Selected Time Slice



Counts % Rows % Columns % All

Week Ending	5/1/22	5/8/22	5/15/22	5/22/22	5/29/22	6/5/22	6/12/22	6/19/22	6/26/22	7/3/22	7/10/22	7/17/22	7/24/22	Total
(11) Structure Fire			1	1	3									5
(14) Natural vegetation fire		1												1
(17) Cultivated vegetation, crop fire		1												1
(31) Medical assist		1	1											2
(32) Emergency medical service (EMS) incident	9	61	44	48	50	9								221
(35) Extrication, rescue		1												1
(38) Rescue or EMS standby		1												1
(41) Combustible/f... spills & leaks		3	1											4
(44) Electrical wiring/equipm.. problem				2										2
(46) Accident, potential accident				1										1
(55) Public service assistance		1	1											2
(61) Dispatched and canceled en route		5	4	2	1									12
(63) Controlled burning				1										1
(73) System or detector malfunction			1											1
(74) Unintentional system/detect... operation (no fire)		2	1	1										4
Total	9	77	54	56	54	9								259

MINUTES
REGULAR MEETING OF THE
DOWNTOWN DEVELOPMENT AUTHORITY/MAIN STREET
CITY OF OWOSSO
JUNE 1, 2022, AT 7:30 A.M.

CALL TO ORDER: The meeting was called to order by Chairman Moore at 7:45 A.M.

ROLL CALL: Taken by Deputy City Clerk Carrie Farr

MEMBERS PRESENT: Chairman Jon Moore, Vice-Chairman Brianna Carroll. Commissioners: Josh Ardelean (7:46), Sue Osika and Melissa Wheeler.

MEMBERS ABSENT:, Dave Acton, Kenneth Cushman, Bill Gilbert, Lance Omer.

OTHERS PRESENT: Beth Kuiper, Director.

AGENDA: IT WAS MOVED BY COMMISSIONER OSIKA AND SUPPORTED BY VICE CHAIR CARROLL TO APPROVE THE AGENDA AS PRESENTED.

AYES: ALL. MOTION CARRIED.

MINUTES: IT WAS MOVED BY COMMISSIONER OSIKA AND SUPPORTED BY VICE CHAIR CARROLL TO APPROVE THE MINUTES AS PRESENTED FOR THE REGULAR MEETING HELD MAY 4, 2022.

AYES: ALL. MOTION CARRIED.

PUBLIC COMMENTS: None.

ITEMS OF BUSINESS:

- 1) **CHECK REGISTER: MAY 2022** – Director Kuiper provided copies.

IT WAS MOVED BY VICE CHAIR CARROLL, SUPPORTED BY COMMISSIONER ARDELEAN TO APPROVE THE CHECK REGISTER AS PRESENTED FOR MAY 2022.

AYES: ALL. MOTION CARRIED.

- 2) **BUDGET REPORT** – Noted \$26,000 positive, but June bills will be coming in.
- 3) **CREDIT CARD RECONCILIATION** – No questions.
- 4) **SHIACASH REPORT** – It was noted ShiaCash usage should be promoted for all the upcoming events.
- 5) **CHARGEPOINT REPORT**– Usage is increasing despite the fact a ribbon cutting has not taken place. Second unit is fixed, just awaiting “online” indicator light.
- 6) **ARMORY BATHROOM CONTRACT**– Director Kuiper brought the contract for review, as agreed upon at May’s meeting. Bathrooms will be open for Amphitheater concerts. Review of contract will be made after the one year expiration.
- 7) **OWOSSO PUBLIC LIBRARY**– Library has moved to keep the TIF funds collected instead of dispersing them to the DDA, resulting in a loss of about \$11,000 of income. This will be voted on by the public in August. Director Kuiper will be meeting with the Library Director, Kim White, to discuss possible collaborative efforts.
- 8) **DOWNTOWN TRASH POLICIES** – The DDA will be done with the current shared dumpster contract (behind Wesener) this month. Those wishing to continue a shared contract can work together for solutions.
Concerns are being raised about the amount of trash left behind from the Farmers Market on Saturdays not being collected until Tuesday. The Farmers Market manager will not ask food trucks to bring their own cans. The question was raised if any of the events remove their own trash. It was

confirmed they do not. A note will be included with future Traffic Control Orders requesting events help with the bulk of their own trash removal. It was agreed a meeting will be sought with the Farmers Market to propose solutions to keep the downtown clean.

9) **JULY MEETING**– Historically this meeting has been rescheduled due to July vacations around the holiday. It was agreed it will be postponed to Wednesday, July 20, 2022.

10) **AMERICORPS MEMBER** – The job posting is up and it was asked by Director Kuiper that all board members share the post to attract interest.

COMMITTEE UPDATES:

- 1) **Design** – Doug Peterson has several active contracts with the DDA.
- 2) **Promotion** – Vintage Motorcycle Days is looking for sponsorships. Artwalk is in September. A bar crawl was suggested to coincide with Oktoberfest in October.
- 3) **Organization** – The website is being worked on. Local areas churches may help with some events.
- 4) **Economic Vitality** – Rotating retail needs to be promoted. An incubator kitchen is being developed. A lunch program (delivery from local eateries to local businesses) is being developed.

Board Continuing Education/Information: Director Kuiper gave an update on the conference she attended.

Director Updates: Director Kuiper updated the Board on items throughout the meeting.

PUBLIC COMMENTS: None.

BOARD COMMENTS: The discussion about trash in the downtown continued.

ADJOURNMENT:

IT WAS MOVED BY COMMISSIONER ARDELEAN AND SUPPORTED BY COMMISSIONER OSIKA TO ADJOURN AT 8:56 A.M. AYES: ALL. MOTION CARRIED.

NEXT MEETING: JULY 20, 2022.