

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, MAY 16, 2022
7:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF MAY 2, 2022:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

1. CWSRF Project Plan Review. Conduct a public hearing to receive citizen comment regarding the Michigan Department of Environmental Quality State Revolving Fund Project Plan to replace aging infrastructure and address flow capacity limitations at the WWTP.
Master Plan Implementation Goals: 1.5, 3.4, 3.7
2. Ordinance Amendment – False Alarms. Conduct a public hearing to receive citizen comment regarding the proposed revision of Chapter 18, Nuisances, Article VI, *False Alarms*, to update the terms to reflect current procedures.
3. USDA Grant. Conduct a public hearing pursuant to USDA Grant guidelines to receive citizen comment regarding the proposed application for a USDA Rural Development Community Facilities Grant to partially fund the purchase of several new vehicles and pieces of equipment necessary for the operation of the Public Safety and Public Works Departments.
Master Plan Implementation Goals: 1.19, 3.2, 4.6, 5.12

CITIZEN COMMENTS AND QUESTIONS

CONSENT AGENDA

1. Set Public Hearing – OPRA District– 123 N. Washington Street. Set a public hearing for Monday, June 6, 2022 to receive citizen comment regarding the application from Woodworth Investments, LLC to establish an Obsolete Property Rehabilitation District for the property located at 123 N. Washington Street.
Master Plan Implementation Goals: 1.9, 1.19, 3.21, 4.3, 4.7, 4.14
2. First Reading and Set Public Hearing - Ordinance Amendment – Peddlers Fee. Conduct first reading and set a public hearing for Monday, June 6, 2022 at 7:30 p.m. to receive citizen comment regarding the proposed addition of Section 22-25, Fees, to Chapter 22, Peddlers, Solicitors and Transient Merchants, Article II, Peddlers, Solicitors and Transient Merchants, of the Code of Ordinances to charge a fee set by resolution.
3. Proposed Special Assessment Project – Stewart Street. Authorize Resolution No. 1 for proposed Special Assessment District No. 2024-01 for Stewart Street from Shiawassee Street (M-52) to Washington Street for street rehabilitation.
Master Plan Implementation Goals: 3.22
4. Change Order – Public Safety Vehicle Equipment Changeover. Authorize Change Order No. 1 to the Public Safety Vehicle Equipment Changeover contract with Mid Michigan Emergency Equipment Sales and Service L.L.C., originally approved August 16, 2021, increasing the contract amount by \$313.50 for the purchase and installation of worn and broken equipment items, and further authorize payment to the contractor up to the contract amount, including Change Order No. 1.
Master Plan Implementation Goals: 3.2
5. Contract Renewal - General Engineering Services. Approve the required annual renewal of the General Engineering Services contracts with Eng., Inc., Fleis & Vandenbrink, Inc., Orchard, Hiltz & McCliment, Inc., and Spicer Group, Inc. to provide engineering services through June 30, 2023.
Master Plan Implementation Goals: 3.8
6. Professional Services Agreement – Office 365 Migration Project. Waive competitive bidding requirements, approve a professional services agreement with Logicalis, Inc. for software and technical services required to migrate the City's network computers to Office 365 in the amount of \$21,780.00, and further approve payment to the contractor upon satisfactory completion of the project or portion thereof.
7. Check Register – April 2022. Affirm check disbursements totaling \$1,773,072.60 for April 2022.
8. Warrant No. 615. Authorize Warrant No. 615 as follows:

Vendor	Description	Fund	Amount
Caledonia Charter Township	2006 Water District Agreement 01/01/2022-03/31/2022	Water	\$35,622.66
Owosso Charter Township	2011 Water Agreement Payment 01/01/2022-03/31/2022	Water	\$17,264.23
Pitsch Companies	Demolition - 216 South Elm Street Section 18-29 Emergency Abatement; Section 2-346 (5) Emergency Purchase	General	\$239,550.00

ITEMS OF BUSINESS

1. 2022-23 City Budget Adoption. Adopt General Appropriations Resolution approving the 2022-2023 City Budget (including DDA Appropriations).

COMMUNICATIONS

1. Brad A. Barrett, Finance Director. Financial Reports – March 2022
2. Tanya S. Buckelew, Planning & Building Director. April 2022 Building Department Report.
3. Tanya S. Buckelew, Planning & Building Director. April 2022 Code Violations Report.
4. Tanya S. Buckelew, Planning & Building Director. April 2022 Inspections Report.
5. Tanya S. Buckelew, Planning & Building Director. April 2022 Certificates Issued Report.
6. Kevin D. Lenkart, Public Safety Director. April 2022 Fire Report.
7. Parks & Recreation Commission. Minutes of April 27, 2022.

CITIZEN COMMENTS AND QUESTIONS

NEXT MEETING

Monday, June 06, 2022

BOARDS AND COMMISSIONS OPENINGS

Brownfield Redevelopment Authority – term expires June 30, 2022
Building Board of Appeals – Alternate - term expires June 30, 2022
Building Board of Appeals – Alternate - term expires June 30, 2024
Downtown Historic District Commission – term expires June 30, 2022
Owosso Historical Commission – term expires December 31, 2023
Zoning Board of Appeals – Alternate – term expires June 30, 2024
Zoning Board of Appeals – term expires June 30, 2023

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.