

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, APRIL 18, 2022
7:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF APRIL 4, 2022:

APPROVAL OF THE MINUTES OF SPECIAL MEETING OF APRIL 12, 2022:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

1. Zoning Ordinance Amendment - Chapter 38, Zoning. Conduct a public hearing to receive citizen comment on the proposed amendments to Article XIII-I-1 Light Industrial Districts, Sec. 38-292, Principal Uses Permitted of Chapter 38, Zoning, to remove references to greenhouses.
Master Plan Implementation Goals: 1.11

CITIZEN COMMENTS AND QUESTIONS

CONSENT AGENDA

1. Set Public Hearing - 2022-2023 City Budget. Set required Public Hearing pursuant to Chapter 8 of the City Charter for Monday, May 2, 2022 at 7:30 p.m. in Council Chambers at City Hall, 301 West Main Street, to receive citizen comment regarding the 2022-2023 Proposed City Budget.
Master Plan Implementation Goals: 3.4, 3.6, 3.7, 3.10, 3.13, 7.1
2. Emergency Repair Authorization – Repair South Clarifier at Water Treatment Plant. Approve emergency repair of south clarifier at the Water Treatment Plant by Westech Engineering, LLC and authorize payment to the contractor in the amount of \$15,305.00.
Master Plan Implementation Goals: 3.4

3. Professional Services Agreement – Hydrogen Sulfide Study. Authorize Professional Utilities Engineering Services Agreement with Fishbeck for a Hydrogen Sulfide (H₂S) Study to identify chemical gases present in the waste flow from the four service units utilizing the Wastewater Treatment Plant (WWTP) in an amount not to exceed \$30,000.00, and further authorize payment based on unit prices to the engineer for completed work.
Master Plan Implementation Goals: 3.4
4. Mid Michigan Custom Car Show Traffic Control Order. Approve application of Andy Genovese for use of Washington Street from Main Street to Mason Street and Exchange Street from Water Street to Park Street on Sunday, June 12, 2022 from 7:00am to 6:00pm for the Mid-Michigan Custom Car Show and authorize Traffic Control Order No. 1468 formalizing the request.
Master Plan Implementation Goals: 1.7, 1.17, 4.2, 4.6, 5.9, 5.12
5. Check Register – March 2022. Affirm check disbursements totaling \$1,089,616.63 for March 2022.

ITEMS OF BUSINESS

1. Medical Marijuana License Transfer Request. Consider transfer of the Medical Marijuana Provisioning Center License, located at 1115 Corunna Avenue, from GH Processing to DCAD, LLC.

COMMUNICATIONS

1. Elizabeth A. Kuiper, DDA/OMS Executive Director. Memo regarding security cameras downtown.
2. Brad A. Barrett, Finance Director. Financial Reports – February 2022.
3. Tanya Buckelew, Planning & Building Director. March 2022 Building Department Report.
4. Tanya Buckelew, Planning & Building Director. March 2022 Code Violations Report.
5. Tanya Buckelew, Planning & Building Director. March 2022 Inspections Report.
6. Tanya Buckelew, Planning & Building Director. March 2022 Certificates Issued Report.
7. Kevin D. Lenkart, Public Safety Director. March 2022 Fire Report.
8. Downtown Development Authority/Main Street. Minutes of April 6, 2022.

CITIZEN COMMENTS AND QUESTIONS

NEXT MEETING

Tuesday, April 19, 2022 at 6:00 p.m.
Monday, May 02, 2022 at 7:30 p.m.

BOARDS AND COMMISSIONS OPENINGS

Brownfield Redevelopment Authority – term expires June 30, 2022
Building Board of Appeals – Alternate - term expires June 30, 2022
Building Board of Appeals – Alternate - term expires June 30, 2024
Downtown Historic District Commission – term expires June 30, 2022
Owosso Historical Commission – term expires December 31, 2023
Zoning Board of Appeals – Alternate – term expires June 30, 2024
Zoning Board of Appeals – term expires June 30, 2023

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.

***PLEASE TAKE NOTICE THAT THE FOLLOWING MEETING
CAN ONLY BE VIEWED VIRTUALLY***

The Owosso City Council will conduct an in-person meeting on April 18, 2022. Citizens may view and listen to the meeting using the following link and phone numbers.

**OWOSSO CITY COUNCIL
Monday, April 18, 2022
at 7:30 p.m.**

The public joining the meeting via Zoom CANNOT participate in public comment.

- **Join Zoom Meeting:**
<https://us02web.zoom.us/j/89291370872?pwd=M2Z5VVh4aGdJK0VlcmpyeWhlU0N0UT09>
- **Meeting ID:** 892 9137 0872
- **Password:** 177905
- **One tap mobile**
+13126266799,,89291370872#,,,,*177905# US (Chicago)
+16465588656,,89291370872#,,,,*177905# US (New York)
- **Dial by your location**
 - +1 301 715 8592 US (Washington DC)
 - +1 312 626 6799 US (Chicago)
 - +1 646 558 8656 US (New York)
 - +1 253 215 8782 US (Tacoma)
 - +1 346 248 7799 US (Houston)
 - +1 669 900 9128 US (San Jose)
- **For video instructions visit:**
 - o Signing up and Downloading Zoom <https://youtu.be/qsy2Ph6kSf8>
 - o Joining a Zoom Meeting <https://youtu.be/hlkCmbvAHQQ>
 - o Joining and Configuring Audio and Video <https://youtu.be/-s76QHshQnY>
- **Helpful notes for participants:** [Helpful Hints](#)
- **Meeting packets are published on the City of Owosso website** <http://www.ci.owosso.mi.us>

Any person who wishes to contact members of the City Council to provide input or ask questions on any business coming before the Council on April 18, 2022 may do so by calling or e-mailing the City Clerk's Office prior to the meeting at (989)725-0500 or city.clerk@ci.owosso.mi.us. Contact information for individual Council members can be found on the City website at: <http://www.ci.owosso.mi.us/Government/City-Council>

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MINUTES OF APRIL 4, 2022
7:30 P.M.
VIRGINIA TEICH CITY COUNCIL CHAMBERS**

PRESIDING OFFICER: MAYOR CHRISTOPHER T. EVELETH

OPENING PRAYER: COUNCILMEMBER NICHOLAS L. PIDEK

PLEDGE OF ALLEGIANCE: COUNTY COMMISSIONER GREGORY BRODEUR

PRESENT: Mayor Christopher T. Eveleth, Mayor Pro-Tem Susan J. Osika, Councilmembers Janae L. Fear, Jerome C. Haber, Daniel A. Law, Nicholas L. Pidek, and Robert J. Teich, Jr.

ABSENT: None.

APPROVE AGENDA

Motion by Mayor Pro-Tem Osika to approve the agenda as presented.

Motion supported by Councilmember Pidek and concurred in by unanimous vote.

APPROVAL OF THE MINUTES OF REGULAR MEETING OF MARCH 21, 2022

Motion by Mayor Pro-Tem Osika to approve the Minutes of the Regular Meeting of March 21, 2022 as presented.

Motion supported by Councilmember Fear and concurred in by unanimous vote.

APPROVAL OF THE MINUTES OF SPECIAL MEETING OF MARCH 29, 2022

Motion by Councilmember Pidek to approve the Minutes of the Special Meeting of March 29, 2022 as presented.

Motion supported by Councilmember Law and concurred in by unanimous vote.

PROCLAMATIONS / SPECIAL PRESENTATIONS

Parkinson's Awareness Month Proclamation

Mayor Eveleth presented the following proclamation declaring the month of April 2022 as Parkinson's Awareness Month in the City of Owosso to Karen Prussner of the Owosso Parkinson's Support Group:

**A PROCLAMATION
OF THE MAYOR'S OFFICE OF THE CITY OF OWOSSO, MICHIGAN
PROCLAIMING APRIL 2022 AS
PARKINSON'S AWARENESS MONTH IN THE CITY OF OWOSSO**

WHEREAS, Parkinson's disease is a chronic, progressive neurological disease that causes motor system disorders; and

WHEREAS, a 2018 study estimates that Parkinson's disease affects over 25,000 people in the State of Michigan and its prevalence continues to rise significantly with the increasing age of the Baby Boom generation; and

WHEREAS, a local support group, the Owosso Parkinson's Support Group, has been meeting for thirty-one years in an effort to provide education, support and fellowship to those affected by this frustrating disease.

NOW, THEREFORE, I, Christopher T. Eveleth, Mayor of the City of Owosso, Michigan, do hereby proclaim the month of April 2022 as Parkinson's Awareness Month in the City of Owosso, Michigan and do hereby encourage all citizens of this community to acknowledge and support the Owosso Parkinson's Support Group and their activities to inform and serve the citizens of our community because their services make a difference.

Proclaimed this 4th day of April, 2022.

Arbor Day Proclamation

Mayor Eveleth read aloud the following proclamation of the Mayor's Office declaring April 29, 2022 as Arbor Day in the City of Owosso:

A PROCLAMATION OF THE MAYOR'S OFFICE OF THE CITY OF OWOSSO, MICHIGAN DESIGNATING APRIL 29, 2022 AS ARBOR DAY IN THE CITY OF OWOSSO

WHEREAS, in 1872, the Nebraska Board of Agriculture established a special day to be set aside for the planting of trees; and

WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska; and

WHEREAS, Arbor Day is now observed throughout the nation and the world; and

WHEREAS, trees can be a solution to combatting climate change by reducing the erosion of our precious topsoil by wind and water, cutting heating and cooling costs, moderating the temperature, cleaning the air, producing life-giving oxygen, and providing habitat for wildlife; and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires, and countless other wood products; and

WHEREAS, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community; and

WHEREAS, trees – wherever they are planted – are a source of joy and spiritual renewal.

NOW, THEREFORE, BE IT PROCLAIMED, I, Christopher T. Eveleth, Mayor of the City of Owosso, do hereby proclaim April 29th, 2022 as Arbor Day in the City of Owosso, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and I urge our citizens to plant trees to promote the well-being of this generation and our posterity.

Proclaimed this 4th day of April, 2022.

PUBLIC HEARINGS

Proposed Special Assessment District No. 2022-01 - Hazards and Nuisances

A public hearing was conducted to receive citizen comment regarding proposed Special Assessment District No. 2022-01, Hazards and Nuisances, as it relates to unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances at 216 South Elm Street.

There were no comments regarding the special assessment made prior to, or during the meeting.

Motion by Mayor Pro-Tem Osika that the following resolution approving the special assessment roll be adopted:

RESOLUTION NO. 49-2022

AUTHORIZING THE ROLL FOR SPECIAL ASSESSMENT DISTRICT NO. 2022-01 - HAZARDS & NUISANCES FOR 216 SOUTH ELM STREET

WHEREAS, the City Council has met, after due and legal notice, and reviewed the Special Assessment Roll for Hazards and Nuisances District No. 2022-01 prepared for the purpose of defraying the unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances on the following described property:

PARCEL#	SERVICE ADDRESS	TYPE	AMOUNT
050-660-022-004-00	216 S. Elm Street	Demolition of structure including court costs & consulting fees	\$ 245,142.13

and

WHEREAS, after hearing all persons interested therein and after carefully reviewing said Special Assessment Roll-Hazards and Nuisances the Council deems said Special Assessment Roll-Hazards and Nuisances to be fair, just and equitable and that the assessment contained thereon results in the special assessment being in accordance with the unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances of said property.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Said Special Assessment Roll-Hazards and Nuisances as prepared by the City Assessor in the amount of \$245,142.13 is hereby confirmed and shall be known as Special Assessment Roll-Hazards and Nuisances District No. 2022-01.
2. Pursuant to MCL 211.78k(c) said special assessment roll shall be divided into twenty (20) equal annual installments, the first of which shall be due and payable on September 1, 2022, and the subsequent installments shall be due on September 1st of each and every year thereafter. Payment of the amount of the special assessment may be made in full without interest or penalty by November 1, 2022.
3. The installments of the special assessment rolls shall bear interest at the rate of 6% per annum; provided, however, if the bonds are issued in anticipation of said special assessments, then such unpaid special assessment shall bear interest at a rate of interest equal to 1% above the average rate of interest borne by said bonds. Such interest shall commence on September 1, 2022 and shall be paid annually on each installment due date.

4. Said Special Assessment Roll-Hazards and Nuisances District No. 2022-01 shall be placed on file in the office of the City Clerk who shall attach his warrant to a certified copy thereof within ten (10) days commanding the Assessor to spread the various sums shown thereon as directed by the City Council.

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Councilmember Fear, Mayor Pro-Tem Osika, Councilmembers Teich, Haber, Pidek, Law, and Mayor Eveleth.

NAYS: None.

CITIZEN COMMENTS AND QUESTIONS

County Commissioner Gregory Brodeur was present to deliver an update on events at the County. The land bank is now up and running, bonding options are being explored for unfunded retirement expenses, the Commission is starting to plan how to spend the County's allotted ARPA funds, and plans are being put together for maintenance on the court house. He also noted that the Veteran's Affairs Office will be moved to the old Griffin Building in the fall after the location is remodeled.

Mayor Pro-Tem Osika inquired how the remodeling of the Griffin Building will be funded. Commissioner Brodeur said he was unsure how the cost would be split but he anticipated that some funding would come from the veterans millage and some from the County's general fund.

Kimberly Oderkirk, Connections2Careers President, noted that her non-profit is no longer located at the Wesener Building and is now located in the Armory. She detailed several events the group will be holding in the coming weeks, saying she is trying to do helpful things for the community. This month will highlight the construction trades. She asked for Council's support as she works to educate local youth on various career paths.

Eddie Urban, 601 Glenwood Avenue, explained that he has some serious plumbing issues at his house and that he is working with a professional to get things fixed. He also noted that he is waiting for warmer weather to come so his porch can be repaired.

Councilmember Law indicated that he had recently participated in a Connections2Careers event, speaking about low voltage systems and he encouraged everyone to support the organization. He noted that the Firemen's Memorial Steering Committee had met recently and they are up a little over \$34,000. He thanked Travis and Teresa Schneider for all of their hard work for the organization.

Mayor Eveleth said he recently received a call from local business owner Mark Agnew expressing his praise for the DPW crew that repaired a large water main break near his business.

CONSENT AGENDA

Motion by Mayor Pro-Tem Osika to approve the Consent Agenda as follows:

First Reading & Set Public Hearing – Zoning Ordinance Amendment - Chapter 38, Zoning. Conduct first reading and set a public hearing for Monday, April 18, 2022 to receive citizen comment on the proposed amendments to Article XIII, *I-1 Light Industrial Districts*, Sec. 38-292, Principal Uses Permitted, of Chapter 38, Zoning, to remove references to greenhouses as follows:

RESOLUTION NO. 50-2022

**AUTHORIZING FIRST READING & SETTING A PUBLIC HEARING FOR
THE PROPOSED AMENDMENT TO CHAPTER 38, ZONING,
FROM THE CODE OF THE CITY OF OWOSSO
TO REMOVE GREENHOUSES FROM USES PERMITTED IN I-1 ZONING**

WHEREAS, the Planning Commission of the City of Owosso, Shiawassee County, Michigan desires to avoid the potential for light pollution caused by marijuana grow greenhouses; and

WHEREAS, the term “greenhouses” would need to be removed from the Zoning Ordinance to effectuate this change; and

WHEREAS, the Planning Commission held a public hearing, on March 28, 2022 at its regularly scheduled meeting, to receive citizen comment regarding the proposed changes to sections of Chapter 38, Zoning, to remove greenhouses from the list of uses permitted in the I-1, Light Industrial District. Two citizens spoke, both in support of the proposed amendment; and

WHEREAS, the Planning Commission recommends approval of the proposed amendments to Chapter 38, Zoning; and

WHEREAS, it is the long-standing practice of the City Council to hold a public hearing to receive citizen comment regarding any and all proposed ordinance amendments.

NOW, THEREFORE, BE IT RESOLVED, THAT THE CITY OF OWOSSO ORDAINS THAT:

SECTION 1. AMENDMENT. That Chapter 38, Zoning, Article XIII, *I-1 Light Industrial Districts*, Sec. 38-292, Principal Uses Permitted, shall be amended as follows:

Sec. 38-292. Principal uses permitted.

In an I-1 district, no building or land shall be used and no building shall be erected except for one (1) or more of the following specified uses unless otherwise provided in this chapter and subject further to the review and approval of the site plan by the planning commission in accordance with section 38-390:

- (1) Any use charged with the principal function of basic research, design and pilot or experimental product development when conducted within a completely enclosed building;
- (2) Any of the following uses when the manufacturing, compounding or processing is conducted wholly within a completely enclosed building. That portion of the land used for open storage facilities for materials or equipment shall meet the requirements of section 38-389 or section 38-393;
 - a. Warehousing and wholesale establishments, and trucking facilities;
 - b. The manufacture, compounding, processing, packaging or treatment of such products such as, but not limited to, bakery goods, candy, cosmetics, pharmaceuticals, toiletries, food products, hardware and cutlery, tool, die, gauge and machine shops;
 - c. The manufacture, compounding, assembling, or treatment of articles or merchandise from previously prepared materials: bone, canvas, cellophane, cloth, cork, elastomers, feathers, felt, fibre [fiber], fur, glass, hair, horn, leather, paper, plastics, rubber, precious or semi-precious metals or stones, sheet metal, shell, textiles, tobacco, wax, wire, wood and yarns;
 - d. The manufacture of pottery and figurines or other similar ceramic products using only previously pulverized clay, and kilns fired only by electricity or gas;
 - e. Manufacture of musical instruments, toys, novelties and metal or rubber stamps, or other molded rubber products;

- f. Manufacture or assembly of electrical appliances, electronic instruments and devices, radios and phonographs;
 - g. Laboratories—Experimental, film or testing;
 - h. Manufacturing and repair of electric or neon signs, light sheet metal products, including heating and ventilating equipment, cornices, eaves and the like;
 - i. Central dry cleaning plants or laundries provided that such plants shall not deal directly with consumer at retail;
 - j. All public utilities, including buildings, necessary structures, storage yards and other related uses.
- (3) Warehouses, storage and transfer and electric and gas service buildings and yards; public utility buildings, telephone exchange buildings, electrical transformer stations and substations, and gas regulator stations; water supply and sewage disposal plants; water and gas tank holders; railroad transfer and storage tracks; railroad rights-of-way; freight terminals;
 - (4) Storage facilities for building materials, sand, gravel, stone, lumber, storage of contractor's equipment and supplies, provided such is enclosed within a building or within a solid wall or fence that meets the requirements of section 38-389 or section 38-393;
 - (5) Municipal uses such as water treatment plants, and reservoirs, sewage treatment plants, and all other municipal buildings and uses, including outdoor storage;
 - (6) Commercial kennels;
 - ~~(7) Greenhouses;~~
 - (8) Other uses of a similar and no more objectionable character to the above uses;
 - (9) Accessory buildings and uses customarily incident to any of the above permitted uses;
 - (10) Residential structures existing as of January 1, 2012;
 - (11) A marijuana provisioning center, grower, processor, safety compliance facility or secure transporter as authorized by the city's medical marijuana facilities licensing—Police power authorizing ordinance;
 - a. Any uses or activities found by the state or a court with jurisdiction to be unconstitutional or otherwise not permitted by state law may not be permitted by the city. In the event that a court with jurisdiction declares some or this entire article invalid, then the city may suspend the acceptance of applications for medical marijuana facilities licenses pending the resolution of the legal issue in question.
 - b. The use or facility must be at all times in compliance with all other applicable laws and ordinances of the city and state.
 - c. The city may suspend or revoke a medical marijuana facilities license based on the finding that the provisions of the Medical Marijuana Facilities Licensing Act, all other applicable provisions of this zoning ordinance, the city's police power authorizing ordinance, or the approved site plan are not met.
 - d. A marijuana facility, or activities associated with the licensed growing, processing, testing, transporting, or sales of marijuana, may not be permitted as a home business or accessory use nor may they include accessory uses except as otherwise provided in this chapter.
 - e. Signage requirements for marijuana facilities, unless otherwise specified, are as provided in chapter 26, signs.

- (12) Marijuana growers, processors, safety compliance facilities or secure transporters as authorized by the city's medical marijuana facilities licensing—Police power authorizing ordinance shall be subject to the following standards:
- a. *Minimum yard depth/distance from lot lines.* Minimum yard depth/distance from lot lines shall adhere to measurement requirements as listed in article XVI—Schedule of regulations for each zoning designation as listed.
 - b. *Indoor growing and processing.* In the I-1 light industrial district, marijuana growing shall be located entirely within a fully enclosed, secure, indoor facility ~~or greenhouse~~ with rigid walls, a roof, and doors. Marijuana processing shall be located entirely within one (1) or more completely enclosed buildings.
 - c. *Maximum building floor space.* The following maximum building floor space shall apply in the I-1 light industrial district:
 1. If only a portion of a building is authorized for use in marijuana growing or processing, a partition wall at least seven (7) feet in height, or a height as required by the applicable building codes, whichever is greater, shall separate the marijuana growing or processing space from the remainder of the building. A partition wall must include a door, capable of being closed and locked, for ingress and egress between the marijuana growing or processing space and the remainder of the building.
 - d. *Lighting.* Lighting shall be regulated as follows:
 1. Light cast by light fixtures inside any building used for marijuana growing or marijuana processing shall not be visible outside the building from 7:00 p.m. to 7:00 a.m. the following day.
 2. Outdoor marijuana grow lights shall not be illuminated from 7:00 p.m. to 7:00 a.m. the following day.
 - e. *Odor.* As used in this subsection, building means the building, or portion thereof, used for marijuana growing or marijuana processing.
 1. The building shall be equipped with an activated carbon filtration system for odor control to ensure that air leaving the building through an exhaust vent first passes through an activated carbon filter.
 2. The filtration system shall consist of one (1) or more fans and activated carbon filters. At a minimum, the fan(s) shall be sized for cubic feet per minute (CFM) equivalent to the volume of the building (length multiplied by width multiplied by height) divided by three (3). The filter(s) shall be rated for the applicable CFM.
 3. The filtration system shall be maintained in working order and shall be in use. The filters shall be changed a minimum of once every three hundred sixty-five (365) days.
 4. Negative air pressure shall be maintained inside the building.
 5. Doors and windows shall remain closed, except for the minimum length of time needed to allow people to ingress or egress the building.
 6. An alternative odor control system is permitted if the applicant submits and the municipality accepts a report by a mechanical engineer licensed in the state demonstrating that the alternative system will control odor as well or better than the activated carbon filtration system otherwise required. The municipality may hire an outside expert to review the alternative system design and advise as to its comparability and whether in the opinion of the expert it should be accepted.
 - f. *Security cameras.* Security cameras must be used and shall be directed to record only the subject property and may not be directed to public rights-of-way as applicable,

except as required to comply with licensing requirements of the state. Recordings shall be kept for ninety (90) days.

- g. *Buffer zones.* A marijuana grower, processor, safety compliance facility, or secure transporter may not be located within the distance specified from the uses below as determined by the city. Distance shall be measured as stipulated in the Michigan Liquor Control Act as follows:

1. A marijuana grower, processor, safety compliance facility, or secure transporter may not be located within two hundred (200) feet of the real property comprising or used by a public or private elementary, vocational, or secondary school. The distance between the school building and the marijuana grower, processor, safety compliance facility, or secure transporter must be measured along the center line of the street or streets of address between two (2) fixed points on the center line determined by projecting straight lines, at right angles to the center line, from the part of the school building nearest to the marijuana grower, processor, safety compliance facility, or secure transporter and from the part of the marijuana grower, processor, safety compliance facility, or secure transporter nearest to the school building.
2. A marijuana grower, processor, safety compliance facility, or secure transporter may not be located within one hundred (100) feet of a residentially zoned structure. The distance between the residentially zoned structure and the marijuana grower, processor, safety compliance facility, or secure transporter must be measured along the center line of the street or streets of address between two (2) fixed points on the center line determined by projecting straight lines, at right angles to the center line, from the part of the residentially zoned structure nearest to the marijuana grower, processor, safety compliance facility, or secure transporter and from the part of the marijuana grower, processor, safety compliance facility, or secure transporter nearest to the residentially zoned structure.
3. A marijuana grower, processor, safety compliance facility, or secure transporter may not be located within one hundred (100) feet of a vacant residentially zoned parcel. The distance between the residentially zoned vacant parcel and the marijuana grower, processor, safety compliance facility, or secure transporter must be measured along the center line of the street or streets of address between two (2) fixed points on the center line determined by projecting straight lines, at right angles to the center line, from the intersection of the minimum front or rear yard and side yard setback requirement nearest to the marijuana grower, processor, safety compliance facility, or secure transporter and from the part of the marijuana grower, processor, safety compliance facility, or secure transporter nearest to the intersection of the minimum front or rear yard and side yard setback requirement.

SECTION 2. SEVERABILITY. If any section, subsection, sentence, clause or phrase of this article is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this article. The city hereby declares that it would have passed this ordinance, and each section, subsection, clause or phrase thereof, irrespective of the fact that any one (1) or more sections, subsections, sentences, clauses and phrases be declared unconstitutional.

SECTION 3. PUBLIC HEARING. A public hearing is set for Monday, April 18, 2022 at 7:30 p.m. in the City Hall Council Chambers for the purpose of hearing citizen comment regarding the proposed amendments to Chapter 38, Zoning, of the Code of the City of Owosso.

SECTION 4. AVAILABILITY. This ordinance may be purchased or inspected in the city clerk's office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

SECTION 5. EFFECTIVE DATE. This amendment shall become effective 20 days after approval.

***Set Public Hearing – CWSRF Project Plan Review.** Set a public hearing for Monday, May 16, 2022 at 7:30 p.m. to receive citizen comment regarding the Michigan Department of Environmental Quality State Revolving Fund Project Plan to replace aging infrastructure and address flow capacity limitations at the WWTP as follows:

RESOLUTION NO. 51-2022

**SETTING A PUBLIC HEARING TO RECEIVE CITIZEN COMMENT REGARDING
THE CWSRF PROJECT PLAN TO REPLACE AGING INFRASTRUCTURE AT THE WWTP**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has been working to detail the next phase of infrastructure improvements at the Waste Water Treatment Plant; and

WHEREAS, these improvements are required to comply with regulatory requirements and to increase the reliability of service to residents and customers, and

WHEREAS, a project plan has been developed for replacement of the biological towers at the WWTP, including the replacement and upgrade of conjoining equipment, with an estimated cost of \$13,000,000; and

WHEREAS, the City is seeking funding for the project from EGLE's Clean Water State Revolving Fund (CWSRF); and

WHEREAS, the CWSRF program requires that a hearing be held to receive public comment regarding the proposed project plan; and

WHEREAS, the City of Owosso Director of Public Services & Utilities has reviewed the proposed project plan submitted by engineering consultant Fishbeck, in cooperation with City of Owosso staff and EGLE guidelines, and recommends setting the Public Hearing.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso sets a public hearing for Monday, May 16, 2022 at 7:30 p.m. in the City Hall Council Chambers to review the City's Project Plan for the replacement of aging WWTP infrastructure as required by EGLE's Clean Water State Revolving Fund program.

Boards and Commissions Appointments. Approve the following Mayoral Boards and Commissions appointments:

Name	Board/Commission	Term Expires
Troy Dodge	Owosso Historical Commission	12-31-2023
Stephen Schlaack	Owosso Planning Commission	06-30-2022

MDOT Performance Resolution. Authorize resolution outlining the City's responsibilities in relation to the granting of permits by MDOT to construct, operate, use and/or maintain utility or other facilities, or to conduct other activities, on, over, and/or under a state highway right of way as follows:

RESOLUTION NO. 52-2022

PERFORMANCE RESOLUTION FOR MUNICIPALITIES

This Performance Resolution (Resolution) is required by the Michigan Department of Transportation for purposes of issuing to a Municipality an "Individual Permit for Use of State Highway Right of Way", and/or an "Annual Application and Permit for Miscellaneous Operations within State Highway Right of Way".

RESOLVED WHEREAS, the City of Owosso hereinafter referred to as the "MUNICIPALITY," periodically applies to the Michigan Department of Transportation, hereinafter referred to as the "DEPARTMENT," for permits, referred to as "PERMIT," to construct, operate, use and/or maintain utilities or other facilities, or to conduct other activities, on, over, and under State Highway Right of Way at various locations within and adjacent to its corporate limits;

NOW THEREFORE, in consideration of the DEPARTMENT granting such PERMIT, the MUNICIPALITY agrees that:

1. Each party to this Resolution shall remain responsible for any claims arising out of their own acts and/or omissions during the performance of this Resolution, as provided by law. This Resolution is not intended to increase either party's liability for, or immunity from, tort claims, nor shall it be interpreted, as giving either party hereto a right of indemnification, either by Agreement or at law, for claims arising out of the performance of this Agreement.
2. If any of the work performed for the MUNICIPALITY is performed by a contractor, the MUNICIPALITY shall require its contractor to hold harmless, indemnify and defend in litigation, the State of Michigan, the DEPARTMENT and their agents and employee's, against any claims for damages to public or private property and for injuries to person arising out of the performance of the work, except for claims that result from the sole negligence or willful acts of the DEPARTMENT, until the contractor achieves final acceptance of the MUNICIPALITY Failure of the MUNICIPALITY to require its contractor to indemnify the DEPARTMENT, as set forth above, shall be considered a breach of its duties to the DEPARTMENT.
3. Any work performed for the MUNICIPALITY by a contractor or subcontractor will be solely as a contractor for the MUNICIPALITY and not as a contractor or agent of the DEPARTMENT. The DEPARTMENT shall not be subject to any obligations or liabilities by vendors and contractors of the MUNICIPALITY, or their subcontractors or any other person not a party to the PERMIT without the DEPARTMENT'S specific prior written consent and notwithstanding the issuance of the PERMIT. Any claims by any contractor or subcontractor will be the sole responsibility of the MUNICIPALITY.
4. The MUNICIPALITY shall take no unlawful action or conduct, which arises either directly or indirectly out of its obligations, responsibilities, and duties under the PERMIT which results in claims being asserted against or judgment being imposed against the State of Michigan, the Michigan Transportation Commission, the DEPARTMENT, and all officers, agents and employees thereof and those contracting governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract. In the event that the same occurs, for the purposes of the PERMIT, it will be considered as a breach of the PERMIT thereby giving the State of Michigan, the DEPARTMENT, and/or the Michigan Transportation Commission a right to seek and obtain any necessary relief or remedy, including, but not by way of limitation, a judgment for money damages.
5. The MUNICIPALITY will, by its own volition and/or request by the DEPARTMENT, promptly restore and/or correct physical or operating damages to any State Highway Right of Way resulting from the installation construction, operation and/or maintenance of the MUNICIPALITY'S facilities according to a PERMIT issued by the DEPARTMENT.
6. With respect to any activities authorized by a PERMIT, when the MUNICIPALITY requires insurance on its own or its contractor's behalf it shall also require that such policy include as named insured the State of Michigan, the Transportation Commission, the DEPARTMENT, and

all officers, agents, and employees thereof and those governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract.

7. The incorporation by the DEPARTMENT of this Resolution as part of a PERMIT does not prevent the DEPARTMENT from requiring additional performance security or insurance before issuance of a PERMIT.
8. This Resolution shall continue in force from this date until cancelled by the MUNICIPALITY or the DEPARTMENT with no less than thirty (30) days prior written notice provided to the other party. It will not be cancelled or otherwise terminated by the MUNICIPALITY with regard to any PERMIT which has already been issued or activity which has already been undertaken.

BE IT FURTHER RESOLVED that the following position(s) are authorized to apply to the DEPARTMENT for the necessary permit to work within State Highway Right of Way on behalf of the MUNICIPALITY.

Title and/or Name:

Ryan Suchanek, Director of Public Services & Utilities
Debbie Hebert, Executive Secretary
Clayton Wehner, Civil Engineer I
Owosso DPW Superintendent

Downtown Owosso Farmers' Market Traffic Control Order. Consider request from Josephine Brown-Executive Director of the Downtown Owosso Farmers Market for street closures, as noted, every Saturday from May 7, 2022 to October 29, 2022 from 7:00 a.m. until 2:00 p.m. for the annual farmers' market, and approve Traffic Control Order No. 1467 formalizing the request.

Walk a Mile in Their Shoes Fundraiser Traffic Control Order. Approve application of Rachelle Bennett of the SafeCenter for a partial lot closure, as noted, on Saturday, April 23, 2022 from 9:00am to 1:00pm for the Walk a Mile in Their Shoes Fundraiser and authorize Traffic Control Order No. 1469 formalizing the request. The insurance waiver is requested for this event.

***Change Order – 2021 Street Program – Engineering Services.** Approve Change Order No. 1-Final to Amendment No. 4 of the contract for professional engineering services with Fleis & Vandenbrink Engineering, Inc. for the 2021 Street Resurfacing Program, reducing the contract amount by \$61,709.44 based on a change in the scope of services as follows:

RESOLUTION NO. 53-2022

**AUTHORIZING CHANGE ORDER NO. 1-FINAL TO ADDENDUM NO. 4
OF THE CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES WITH
FLEIS & VANDENBRINK ENGINEERING, INC. FOR
THE 2021 STREET RESURFACING PROGRAM**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved Addendum No. 4 to a Contract with Fleis & Vandenbrink Engineering Inc. on March 1, 2021 for construction administration services for the 2021 Street Program in the amount of \$108,900.00; and

WHEREAS, since then the scope of the project has changed and the actual quantities and costs need to be taken into account, necessitating a final balancing change order to close out the contract; and

WHEREAS, there were increased actual costs for construction administration on the 2021 Street Program task in the amount of \$4,690.56 and a reduction in the contract amount due to removal of the Washington Park Construction Administration Services task from the scope of services in the amount of \$66,400.00 resulting in a total contract reduction of \$61,709.44; and

WHEREAS, the Director of Public Services & Utilities has reviewed the change order as requested, and has determined it to be fair and reasonable.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to approve Change Order No. 1-Final to the 2021 Street Program – Engineering Services Contract with Fleis & Vandenbrink Engineering Inc. resulting in a reduction of cost to the city of Owosso in the amount of \$61,709.44.
- SECOND: The Mayor and City Clerk are requested and authorized to sign the attached Change Order No. 1-Final to the 2021 Street Program – Engineering Services Contract.
- THIRD: The accounts payable department is authorized to make payment up to the reduced contract amount, including Change Order No. 1-Final, totaling \$47,190.56.
- FOURTH: The above expenses shall be paid from the 2016 Unlimited Obligation Bond Proceeds Account No. 203-451-818.000.

***Contract Amendment – Demolition of 900 Ada Street.** Approve Amendment No. 2 to the contract with Bolle Contracting LLC for demolition of the structure at 900 Ada Street extending the completion deadline to April 30, 2022 due to delays from frost laws governing the transport of heavy equipment as follows:

RESOLUTION NO. 54-2022

AUTHORIZATION OF CONTRACT AMENDMENT NO. 2 WITH BOLLE CONTRACTING, LLC FOR THE DEMOLITION OF THE STRUCTURE AT 900 ADA STREET

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved a contract with Bolle Contracting, LLC on November 1, 2021 for the demolition of the house at 900 Ada Street; and

WHEREAS, on December 21, 2021, the City of Owosso Council approved an extension of the deadline for completion to March 30, 2022 due to delays with Consumers Energy disconnecting the gas and electric services to the property; and

WHEREAS, frost laws have been in place since March 7, 2022 further delaying the demolition; and

WHEREAS, Bolle Contracting, LLC has requested a contract deadline extension to April 30, 2022.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to extend the contract deadline to demolish the structure located at 900 Ada Street due to frost laws restricting the weight allowed on the roads.
- SECOND: The City of Owosso has further determined that it is advisable, necessary and in the public interest to accept the deadline request of April 30, 2022 from Bolle Contracting,

LLC for said demolition.

THIRD: The mayor and city clerk are instructed and authorized to sign the extension document substantially in the form attached, Amendment No. 2 to the Contract for Demolition of 900 Ada Street with Bolle Contracting, LLC.

***Professional Services Agreement – 2022 Standpipe & Elevated Tower Rehabilitation Project – Construction Engineering Services.** Waive competitive bidding requirements, approve Addendum No. 2 to the General Utilities Engineering Services Agreement with OHM Advisors for construction engineering services for the 2022 Standpipe & Elevated Tower Rehabilitation Project (DWRP Project No. 7458-01) in the amount of \$89,800.00, and authorize payment to the engineer up to the contract amount upon satisfactory completion of the work or portion thereof as follows:

RESOLUTION NO. 55-2022

AUTHORIZING THE EXECUTION OF ADDENDUM NO. 2 TO THE 2021 AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES WITH ORCHARD, HILTZ & MCCLIMENT, INC. D/B/A OHM ADVISORS FOR CONSTRUCTION ENGINEERING SERVICES FOR THE 2022 STANDPIPE & ELEVATED TOWER REHABILITATION PROJECT (DWRP PROJECT NO. 7458-01)

WHEREAS, the City of Owosso, Shiawassee County, Michigan, renewed an agreement with Orchard, Hiltz & McClimment, Inc. d/b/a OHM Advisors for general utilities engineering services with the adoption of Resolution No. 161-2021 on September 7, 2021 for the term of November 1, 2021 through October 30, 2022; and

WHEREAS, the City and Director of Public Services & Utilities desire to expand the contract to include construction engineering services for the 2022 Standpipe & Elevated Tower Rehabilitation Project, DWRP Project No. 7458-01; and

WHEREAS, the Director of Public Services & Utilities has reviewed the proposal provided by OHM Advisors, in an amount not to exceed \$89,800.00, and has determined that the scope of services as submitted is acceptable and recommends approval of the same.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to waive competitive bidding requirements and enter into a contract with Orchard, Hiltz & McClement, Inc. d/b/a OHM Advisors for the provision of construction engineering services for the 2022 Standpipe & Elevated Tower Rehabilitation Project, DWRP Project No. 7458-01, in the amount of \$89,800.00.

SECOND: The Mayor and City Clerk are instructed and authorized to sign the document substantially in the form attached as Addendum No.2 to the 2021 General Utilities Engineering Services Contract between the City of Owosso, Michigan and Orchard, Hiltz & McClimment, Inc. d/b/a OHM Advisors for construction engineering services for the 2022 Standpipe & Elevated Tower Rehabilitation Project.

THIRD: The accounts payable department is authorized to submit payment to OHM Advisors in an amount not to exceed \$89,800.00.

FOURTH: The above services shall be paid from the Water Funds Accounts 591-553-818.000-

DWRF745801 upon satisfactory completion of the work or portion thereof as defined in the contract.

***Change Order No. 1 – 2022 1st Quarter Tree Removal Contract.** Approve Change Order No. 1 to the 2022 1st Quarter Tree Removal Contract with Advanced Tree Care Service, Inc. for the removal of three additional trees in the amount of \$8,600.00, for a total contract amount of \$44,000.00 (including a \$3,000.00 contingency), and further approve payment to the contractor up to the amount of the contract, plus Change Order No. 1, upon satisfactory completion of the project or portion thereof as follows:

RESOLUTION NO. 56-2022

**AUTHORIZING CHANGE ORDER NO. 1 TO THE
2022 1st QUARTER TREE REMOVAL CONTRACT
WITH ADVANCED TREE CARE SERVICE, INC.
FOR THE REMOVAL OF THREE ADDITIONAL TREES**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved the 2022 1st Quarter Tree Removal Contract with Advanced Tree Care Service, Inc. on February 7, 2022 for the removal of trees within the street right of way as required; and

WHEREAS, three (3) additional large trees have since been identified and the City wishes to add them to the contract; and

WHEREAS, Advanced Tree Care Service, Inc. has agreed to remove the additional trees and provided a proposal in the amount of \$8,600.00, which the City has determined to be fair and reasonable.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to approve Change Order No.1 to the 2022 1st Quarter Tree Removal Contract with Advanced Tree Care Service, Inc. for the removal of three additional trees located within the City.
- SECOND: The Mayor and City Clerk are instructed and authorized to sign Change Order No. 1 to the 2022 1st Quarter Tree Removal Contract, substantially in the form attached, increasing the total contract amount by \$8,600.00 to \$44,000.00, including the existing \$3,000.00 contingency.
- THIRD: The accounts payable department is authorized to pay Advanced Tree Care Service, Inc. for work satisfactorily completed up to the revised contract amount of \$44,000.00, including the contingency upon prior written authorization.
- FOURTH: The above expenses shall be paid from FY2020-2021 Local and Major Street Funds Account Nos. 202/203-480-818.000.

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Mayor Pro-Tem Osika, Councilmembers Fear, Haber, Law, Teich, Pidek, and Mayor Eveleth.

NAYS: None.

ITEMS OF BUSINESS

Long Term Advancement Adjustment – Brownfield Redevelopment District No. 17

City Manager Nathan R. Henne explained that the current tax capture for the district is not sufficient to pay off the loan the City made to extend city infrastructure to the site and must be restructured. The suggested action will reduce the interest rate from 4% to 2.33%, amortized over the remaining years left on the loan, to bring the loan terms in line with the tax capture.

Councilmember Pidek noted the item supports Master Plan Goal 1.4.

Motion by Councilmember Pidek to authorize adoption of a new amortization schedule and interest rate for the long term advancement for Brownfield Redevelopment District No. 17 – Cargill-Sonoco Infrastructure Project to bring payments in line with the tax capture as follows:

RESOLUTION NO. 57-2022

AUTHORIZE NEW AMORTIZATION SCHEDULE AND INTEREST RATE FOR THE LONG TERM ADVANCEMENT FOR BRA DISTRICT #17 – CARGILL-SONOCO INFRASTRUCTURE PROJECT

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved a Brownfield Development Authority under Public Act 381 of 1996; and

WHEREAS, the City of Owosso Brownfield Development Authority and Owosso City Council adopted a brownfield redevelopment plan for Cargill – Sonoco in 2016 (District #17); and

WHEREAS, the General Fund and Water Fund financed a water main and roadway project to benefit Brownfield Redevelopment District #17 – Cargill-Sonoco in the amount of \$1,851,322 to be paid back over a 13 year period at an annual interest rate of 4%; and

WHEREAS, the brownfield redevelopment plan authorized a tax capture to pay back the said long term advancement made by the General Fund and Water Fund; and

WHEREAS, the General Fund purchased from the Water Fund its portion of the long term advancement to BRA – District #17 in January 2022; and

WHEREAS, the annual tax capture amount does not equal the required annual payment, due to the State of Michigan collecting 3 out of 6 mills in State Education Tax annually from said brownfield redevelopment authority work plan; and

WHEREAS, adjustments to the interest rate and amortization schedule are suggested to bring the payments in line with the tax capture.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has heretofore been determined that it is advisable, necessary and in the public interest to adjust the interest rate and amortization schedule for the BRA District 17 – Cargill-Sonoco Long Term Advancement to bring payments in line with the tax capture.

SECOND: the City of Owosso reaffirms the term of the long-term advancement, ending on June 30, 2032.

- THIRD: the City of Owosso authorizes the interest rate be reduced from 4% to 2.33% APR for the remaining 11 years of the long term advancement.
- FOURTH: the City of Owosso adopts the new amortization schedule as attached reducing the annual payment from \$190,720.00 to \$167,998.20.

**Amortization Schedule
BRA District 17 – Cargill-Sonoco Long Term Advancement**

Year	Beginning Balance	Interest	Principal	Ending Balance
2022	\$1,628,774.00	\$36,552.61	\$131,445.59	\$1,497,328.43
2023	\$1,497,328.43	\$33,456.99	\$134,541.21	\$1,362,787.26
2024	\$1,362,787.26	\$30,288.48	\$137,709.72	\$1,225,077.58
2025	\$1,225,077.58	\$27,045.39	\$140,952.81	\$1,084,124.78
2026	\$1,084,124.78	\$23,725.86	\$144,272.34	\$939,852.49
2027	\$939,852.49	\$20,328.19	\$147,670.01	\$792,182.51
2028	\$792,182.51	\$16,850.49	\$151,147.71	\$641,034.84
2029	\$641,034.84	\$13,290.92	\$154,707.28	\$486,327.58
2030	\$486,327.58	\$9,647.50	\$158,350.70	\$327,976.89
2031	\$327,976.89	\$5,918.24	\$162,079.96	\$165,896.97
2032	\$165,896.97	\$2,101.22	\$165,896.98	\$0.00

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Councilmembers Law, Fear, Mayor Pro-Tem Osika, Councilmembers Pidek, Teich, Haber, and Mayor Eveleth.

NAYS: None.

Scheduling of Budget Meeting(s)

Motion by Councilmember Teich to set the following special meeting(s) to discuss the 2022-23 Proposed Budget:

Tuesday, April 12, 2022 from 6:00pm – 8:00pm
Tuesday, April 19, 2022 from 6:00pm – 8:00pm

Motion supported by Councilmember Haber.

Roll Call Vote.

AYES: Councilmember Haber, Mayor Pro-Tem Osika, Councilmembers Pidek, Teich, Law, Fear, and Mayor Eveleth.

NAYS: None.

Unpaid Utility Charges

Motion by Mayor Pro-Tem Osika to authorize the annual notice for the collection of unpaid utility charges and the intent to lien therefore in compliance with Chapter 15, Section 15.4(c) of the Owosso City Charter.

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Councilmember Fear, Mayor Pro-Tem Osika, Councilmembers Law, Teich, Pidek, Haber, and Mayor Eveleth.

NAYS: None.

Fee Schedule Amendment

City Manager Henne explained the proposed amendment would add permit fees for food trucks to the master Fee Schedule, effective April 11, 2022 to coincide with the effective date of the ordinance.

Councilmember Pidek noted the item supports Master Plan Goal 1.19.

Motion by Councilmember Pidek to approve the following amendment to the Fee Schedule to include fees for Mobile Food Vending Units, effective April 11, 2022 to coincide with the effective date of the ordinance:

RESOLUTION NO. 58-2022
AUTHORIZING CHANGES TO
THE CITY OF OWOSSO FEE SCHEDULE
EFFECTIVE APRIL 11, 2022

WHEREAS, the City of Owosso, Shiawassee County, Michigan, adopted Ordinance No. 830 adding Chapter 16.8, Mobile Food Vending, to the Code of Ordinances of the City of Owosso; and

WHEREAS, in addition to governing the location and hours of operation of said food trucks, the ordinance also provides that fees for the required permits be established by resolution; and

WHEREAS, staff proposes the following items be added to the City's Fee Schedule:

FEE SCHEDULE (non-refundable AND permits are valid for six (6) months)		
Location	May-October Fee	November-April Fee
• City-controlled property	\$300	\$200
• Non-city property	\$150	\$100
• Year-round city food service establishments on city-controlled property	\$250/year	
• Year-round city food service establishments not on city-controlled property	\$0/year	

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to adopt the following fees for Mobile Food Vending Units, and said fees shall be added to the current fee schedule, effective April 11, 2022:

FEE SCHEDULE (non-refundable AND permits are valid for six (6) months)		
Location	May-October Fee	November-April Fee
• City-controlled property	\$300	\$200
• Non-city property	\$150	\$100
• Year-round city food service establishments on city-controlled property	\$250/year	
• Year-round city food service establishments not on city-controlled property	\$0/year	

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Councilmembers Pidek, Fear, Haber, Teich, Law, Mayor Pro-Tem Osika, and Mayor Eveleth.

NAYS: None.

COMMUNICATIONS

Nathan R. Henne, City Manager. 2022-2023 Proposed Budget.

Owosso Historical Commission. Minutes of March 14, 2022.

Historic District Commission. Minutes of March 16, 2022.

WWTP Review Board. Minutes of March 22, 2022.

Parks & Recreation Commission. Minutes of March 23, 2022.

Planning Commission. Minutes of March 28, 2022.

CITIZEN COMMENTS AND QUESTIONS

Josh Champlin, Owosso resident, asked the Council to consider a motion condemning Russia's actions in Ukraine.

Tom Manke, 2910 W. M-21, informed the Council that the state now has a glut of marijuana grow facilities and that the "organic" car cruise is reportedly scheduled for July 22-23, 2022. He asked for an update on the Matthew's Building and whether food vendors could request a daily permit or if the six-month permit was the only option available.

Eddie Urban, 601 Glenwood Avenue, spoke about his recent trips to the VA in Saginaw and Detroit. He also noted that he recently found his new glasses in the snow while he was cleaning his yard. Lastly, he noted that Transportation Solutions gained two more drivers thanks to his recent letter to the editor.

Jeff Turner, 204 Oakwood Avenue, wanted to know what the City is doing with the "marijuana money", asking if it would be put toward the infrastructure projects causing the hike in water and sewer rates.

City Manager Henne explained that the owners of the Matthew's Building did not realize they were responsible for applying for a permit from MDOT before they could demolish the building. The City has been assisting them in submitting the proper paperwork and Representative Ben Frederick's office has been in contact with MDOT to see if the permit can be expedited.

Mayor Eveleth responded to Mr. Turner saying the Council scheduled two budget workshops at which they will talk about what to do with the marijuana money.

Councilmember Pidek thanked staff and Council for their participation in the strategic planning sessions, saying he found them to be very helpful and that having such meetings is critical to ensuring everyone is working together toward the goal.

NEXT MEETING

Monday, April 18, 2022

BOARDS AND COMMISSIONS OPENINGS

Brownfield Redevelopment Authority – term expires June 30, 2022
Building Board of Appeals – Alternate - term expires June 30, 2022
Building Board of Appeals – Alternate - term expires June 30, 2024
Downtown Historic District Commission – term expires June 30, 2022
Owosso Historical Commission – term expires December 31, 2023
Zoning Board of Appeals – Alternate – term expires June 30, 2024
Zoning Board of Appeals – term expires June 30, 2023

ADJOURNMENT

Motion by Councilmember Law for adjournment at 8:19 p.m.

Motion supported by Mayor Pro-Tem Osika and concurred in by unanimous vote.

Christopher T. Eveleth, Mayor

Amy K. Kirkland, City Clerk

*Due to their length, text of marked items is not included in the minutes. Full text of these documents is on file in the Clerk's Office.

**CITY OF OWOSSO
SPECIAL MEETING OF THE CITY COUNCIL
MINUTES OF APRIL 12, 2022
6:00 P.M.
VIRGINIA TEICH CITY COUNCIL CHAMBERS**

PRESIDING OFFICER: MAYOR CHRISTOPHER T. EVELETH

PLEDGE OF ALLEGIANCE: MAYOR CHRISTOPHER T. EVELETH

PRESENT: Mayor Christopher T. Eveleth, Mayor Pro-Tem Susan J. Osika, Councilpersons Janae L. Fear, Jerome C. Haber, Daniel A. Law, Nicholas L. Pidek, and Robert J. Teich, Jr.

ABSENT: None.

CITIZEN COMMENTS AND QUESTIONS

Kim White, Shiawassee District Library Director, expressed her concern that there is not enough money included in the proposed budget to accomplish the minimum amount of maintenance that needs to be done at the Library. She asked for better communication from staff during the budgeting process. City Manager Henne indicated that staff was in communication with the Library regarding their maintenance concerns. The HVAC system was recently replaced and more work is planned when the DPW can work it into their schedule.

ITEMS OF BUSINESS

2022-2023 Proposed Budget

City Manager Nathan R. Henne delivered a PowerPoint presentation detailing the 2022-2023 Proposed Budget. General Fund revenues of \$8.87 million are anticipated with expenditures currently budgeted at \$8.89 million, resulting in a slight deficit of approximately \$15,000 for the year. Assessed values have continued to rise, but property tax revenues are expected to increase only slightly compared to last year due to the Headlee rollback. New revenues for the coming year include the anticipated receipt of \$169,000 in marijuana tax and the remaining \$765,000 in one-time ARPA funds. Both will require Council input as to how the money will be spent.

At this point City Manager Henne paused the presentation to discuss two potential amendments to the Proposed Budget related to the Public Safety Department. The Fire Department has been in need of new self-contained breathing apparatus (SCBA) packs for some time. Having been denied funding for the equipment by two grant programs as well as the Shiawassee County Board of Commissioners, he suggested the Council take under consideration paying for the purchase (approximately \$160,000) with ARPA funds. He then went on to detail the second potential amendment, which involves partnering with the Owosso Public Schools to hire two new full-time school resource police officers. He suggested Council consider paying for the two new officers (approximately \$141,000) using money generated by the marijuana tax. Council discussed their desire for a presentation detailing the school resource officer program, the need for additional police officers, how the officers' time would be split between the City and the Schools, grant funding, and private security options. The changes will be incorporated into the budget document for formal consideration at the May 16th meeting.

City Manager Henne went on to present the planned expenditures for the remaining funds including the street funds, parks fund, water fund, sewer fund, and WWTP fund. After the conclusion of the

presentation Council discussed the process for determining how the remaining ARPA funds will be spent. Staff was directed to include a review of the ARPA applications on the April 19th special meeting agenda.

Lastly, Mayor Eveleth gave kudos to Public Safety Director Kevin D. Lenkart for his recent presentation about our tornado warning system. He said he learned that Shiawassee County is one of the 5% of counties in the United States that still utilizes a manually activated system. 95% of counties now utilize a remotely activated warning system and Director Lenkart is spearheading the effort to update the County's system.

NEXT MEETING

Monday, April 18, 2022 at 7:30 p.m.
Tuesday, April 19, 2022 at 6:00 p.m.

BOARDS AND COMMISSIONS OPENINGS

Brownfield Redevelopment Authority – term expires June 30, 2022
Building Board of Appeals – Alternate - term expires June 30, 2022
Building Board of Appeals – Alternate - term expires June 30, 2024
Downtown Historic District Commission – term expires June 30, 2022
Owosso Historical Commission – term expires December 31, 2023
Zoning Board of Appeals – Alternate – term expires June 30, 2024
Zoning Board of Appeals – term expires June 30, 2023

ADJOURNMENT

Motion by Mayor Pro-Tem Osika for adjournment at 7:43 p.m.

Motion supported by Councilmember Law and concurred in by unanimous vote.

Christopher T. Eveleth, Mayor

Amy K. Kirkland, City Clerk



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: March 29, 2022

TO: Mayor Eveleth and the Owosso City Council

FROM: Tanya Buckelew, Planning & Building Director

SUBJECT: Zoning Ordinance Amendment – Elimination of Greenhouses from the I-1 Light Industrial District

RECOMMENDATION:

The Planning Commission recommends amending Chapter 38, Zoning, Article XIII, *I-1 Light Industrial Districts*, Sec. 38-292, Principal uses permitted, subsection (7) to remove “Greenhouses”, and subsection (12)b to remove “or greenhouse”.

BACKGROUND:

To avoid the potential for light pollution caused by marijuana grow greenhouses, an amendment to the Zoning Ordinance was presented to the Planning Commission.

On March 28, 2022 the Planning Commission held a public hearing, in which two City residents expressed their support for the amendment, and voted to recommend City Council approval of the ordinance amendment.

FISCAL IMPACTS:

None

ORDINANCE NO.

**APPROVING AMENDMENT TO CHAPTER 38, ZONING,
ARTICLE XIII, *I-1 LIGHT INDUSTRIAL*, SEC. 38-292, *PRINCIPAL USES PERMITTED*
TO THE CODE OF ORDINANCES OF THE CITY OF OWOSSO
TO REMOVE THE TERM GREENHOUSES**

WHEREAS, the Planning Commission of the City of Owosso, Shiawassee County, Michigan desires to avoid the potential for light pollution caused by marijuana grow greenhouses; and

WHEREAS, the term “greenhouses” would need to be removed from the Zoning Ordinance to effectuate this change; and

WHEREAS, the Planning Commission held a public hearing, on March 28, 2022 at its regularly scheduled meeting, to receive citizen comment regarding the proposed changes to sections of Chapter 38, Zoning, to remove greenhouses from the list of uses permitted in the I-1, Light Industrial District. Two citizens spoke, both in support of the proposed amendment; and

WHEREAS, the Planning Commission recommends approval of the proposed amendment to Chapter 38, Zoning; and

WHEREAS, the City Council held a public hearing on April 18, 2022, heard all interested persons, and deliberated on the proposed ordinance amendment.

NOW, THEREFORE, BE IT RESOLVED, THAT THE CITY OF OWOSSO ORDAINS THAT:

SECTION 1. AMENDMENT. That Chapter 38, Zoning, Article XIII, *I-1 Light Industrial Districts*, Sec. 38-292, Principal Uses Permitted, shall be amended as follows:

Sec. 38-292. Principal uses permitted.

In an I-1 district, no building or land shall be used and no building shall be erected except for one (1) or more of the following specified uses unless otherwise provided in this chapter and subject further to the review and approval of the site plan by the planning commission in accordance with section 38-390:

- (1) Any use charged with the principal function of basic research, design and pilot or experimental product development when conducted within a completely enclosed building;
- (2) Any of the following uses when the manufacturing, compounding or processing is conducted wholly within a completely enclosed building. That portion of the land used for open storage facilities for materials or equipment shall meet the requirements of section 38-389 or section 38-393;
 - a. Warehousing and wholesale establishments, and trucking facilities;
 - b. The manufacture, compounding, processing, packaging or treatment of such products such as, but not limited to, bakery goods, candy, cosmetics, pharmaceuticals, toiletries, food products, hardware and cutlery, tool, die, gauge and machine shops;
 - c. The manufacture, compounding, assembling, or treatment of articles or merchandise from previously prepared materials: bone, canvas, cellophane, cloth, cork, elastomers, feathers, felt, fibre [fiber], fur, glass, hair, horn, leather, paper, plastics, rubber, precious or semi-precious metals or stones, sheet metal, shell, textiles, tobacco, wax, wire, wood and yarns;
 - d. The manufacture of pottery and figurines or other similar ceramic products using only previously pulverized clay, and kilns fired only by electricity or gas;
 - e. Manufacture of musical instruments, toys, novelties and metal or rubber stamps, or other molded rubber products;

- f. Manufacture or assembly of electrical appliances, electronic instruments and devices, radios and phonographs;
 - g. Laboratories—Experimental, film or testing;
 - h. Manufacturing and repair of electric or neon signs, light sheet metal products, including heating and ventilating equipment, cornices, eaves and the like;
 - i. Central dry cleaning plants or laundries provided that such plants shall not deal directly with consumer at retail;
 - j. All public utilities, including buildings, necessary structures, storage yards and other related uses.
- (3) Warehouses, storage and transfer and electric and gas service buildings and yards; public utility buildings, telephone exchange buildings, electrical transformer stations and substations, and gas regulator stations; water supply and sewage disposal plants; water and gas tank holders; railroad transfer and storage tracks; railroad rights-of-way; freight terminals;
 - (4) Storage facilities for building materials, sand, gravel, stone, lumber, storage of contractor's equipment and supplies, provided such is enclosed within a building or within a solid wall or fence that meets the requirements of section 38-389 or section 38-393;
 - (5) Municipal uses such as water treatment plants, and reservoirs, sewage treatment plants, and all other municipal buildings and uses, including outdoor storage;
 - (6) Commercial kennels;
 - (7) Other uses of a similar and no more objectionable character to the above uses;
 - (8) Accessory buildings and uses customarily incident to any of the above permitted uses;
 - (9) Residential structures existing as of January 1, 2012;
 - (10) A marijuana provisioning center, grower, processor, safety compliance facility or secure transporter as authorized by the city's medical marijuana facilities licensing—Police power authorizing ordinance;
 - a. Any uses or activities found by the state or a court with jurisdiction to be unconstitutional or otherwise not permitted by state law may not be permitted by the city. In the event that a court with jurisdiction declares some or this entire article invalid, then the city may suspend the acceptance of applications for medical marijuana facilities licenses pending the resolution of the legal issue in question.
 - b. The use or facility must be at all times in compliance with all other applicable laws and ordinances of the city and state.
 - c. The city may suspend or revoke a medical marijuana facilities license based on the finding that the provisions of the Medical Marijuana Facilities Licensing Act, all other applicable provisions of this zoning ordinance, the city's police power authorizing ordinance, or the approved site plan are not met.
 - d. A marijuana facility, or activities associated with the licensed growing, processing, testing, transporting, or sales of marijuana, may not be permitted as a home business or accessory use nor may they include accessory uses except as otherwise provided in this chapter.
 - e. Signage requirements for marijuana facilities, unless otherwise specified, are as provided in chapter 26, signs.
 - (11) Marijuana growers, processors, safety compliance facilities or secure transporters as authorized by the city's medical marijuana facilities licensing—Police power authorizing ordinance shall be subject to the following standards:

- a. *Minimum yard depth/distance from lot lines.* Minimum yard depth/distance from lot lines shall adhere to measurement requirements as listed in article XVI—Schedule of regulations for each zoning designation as listed.
- b. *Indoor growing and processing.* In the I-1 light industrial district, marijuana growing shall be located entirely within a fully enclosed, secure, indoor facility with rigid walls, a roof, and doors. Marijuana processing shall be located entirely within one (1) or more completely enclosed buildings.
- c. *Maximum building floor space.* The following maximum building floor space shall apply in the I-1 light industrial district:
 1. If only a portion of a building is authorized for use in marijuana growing or processing, a partition wall at least seven (7) feet in height, or a height as required by the applicable building codes, whichever is greater, shall separate the marijuana growing or processing space from the remainder of the building. A partition wall must include a door, capable of being closed and locked, for ingress and egress between the marijuana growing or processing space and the remainder of the building.
- d. *Lighting.* Lighting shall be regulated as follows:
 1. Light cast by light fixtures inside any building used for marijuana growing or marijuana processing shall not be visible outside the building from 7:00 p.m. to 7:00 a.m. the following day.
 2. Outdoor marijuana grow lights shall not be illuminated from 7:00 p.m. to 7:00 a.m. the following day.
- e. *Odor.* As used in this subsection, building means the building, or portion thereof, used for marijuana growing or marijuana processing.
 1. The building shall be equipped with an activated carbon filtration system for odor control to ensure that air leaving the building through an exhaust vent first passes through an activated carbon filter.
 2. The filtration system shall consist of one (1) or more fans and activated carbon filters. At a minimum, the fan(s) shall be sized for cubic feet per minute (CFM) equivalent to the volume of the building (length multiplied by width multiplied by height) divided by three (3). The filter(s) shall be rated for the applicable CFM.
 3. The filtration system shall be maintained in working order and shall be in use. The filters shall be changed a minimum of once every three hundred sixty-five (365) days.
 4. Negative air pressure shall be maintained inside the building.
 5. Doors and windows shall remain closed, except for the minimum length of time needed to allow people to ingress or egress the building.
 6. An alternative odor control system is permitted if the applicant submits and the municipality accepts a report by a mechanical engineer licensed in the state demonstrating that the alternative system will control odor as well or better than the activated carbon filtration system otherwise required. The municipality may hire an outside expert to review the alternative system design and advise as to its comparability and whether in the opinion of the expert it should be accepted.
- f. *Security cameras.* Security cameras must be used and shall be directed to record only the subject property and may not be directed to public rights-of-way as applicable, except as required to comply with licensing requirements of the state. Recordings shall be kept for ninety (90) days.

- g. *Buffer zones.* A marijuana grower, processor, safety compliance facility, or secure transporter may not be located within the distance specified from the uses below as determined by the city. Distance shall be measured as stipulated in the Michigan Liquor Control Act as follows:
1. A marijuana grower, processor, safety compliance facility, or secure transporter may not be located within two hundred (200) feet of the real property comprising or used by a public or private elementary, vocational, or secondary school. The distance between the school building and the marijuana grower, processor, safety compliance facility, or secure transporter must be measured along the center line of the street or streets of address between two (2) fixed points on the center line determined by projecting straight lines, at right angles to the center line, from the part of the school building nearest to the marijuana grower, processor, safety compliance facility, or secure transporter and from the part of the marijuana grower, processor, safety compliance facility, or secure transporter nearest to the school building.
 2. A marijuana grower, processor, safety compliance facility, or secure transporter may not be located within one hundred (100) feet of a residentially zoned structure. The distance between the residential zoned structure and the marijuana grower, processor, safety compliance facility, or secure transporter must be measured along the center line of the street or streets of address between two (2) fixed points on the center line determined by projecting straight lines, at right angles to the center line, from the part of the residentially zoned structure nearest to the marijuana grower, processor, safety compliance facility, or secure transporter and from the part of the marijuana grower, processor, safety compliance facility, or secure transporter nearest to the residentially zoned structure.
 3. A marijuana grower, processor, safety compliance facility, or secure transporter may not be located within one hundred (100) feet of a vacant residentially zoned parcel. The distance between the residential zoned vacant parcel and the marijuana grower, processor, safety compliance facility, or secure transporter must be measured along the center line of the street or streets of address between two (2) fixed points on the center line determined by projecting straight lines, at right angles to the center line, from the intersection of the minimum front or rear yard and side yard setback requirement nearest to the marijuana grower, processor, safety compliance facility, or secure transporter and from the part of the marijuana grower, processor, safety compliance facility, or secure transporter nearest to the intersection of the minimum front or rear yard and side yard setback requirement.

SECTION 2. SEVERABILITY. If any section, subsection, sentence, clause or phrase of this article is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this article. The city hereby declares that it would have passed this ordinance, and each section, subsection, clause or phrase thereof, irrespective of the fact that any one (1) or more sections, subsections, sentences, clauses and phrases be declared unconstitutional.

SECTION 3. AVAILABILITY. This ordinance may be purchased or inspected in the city clerk's office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

SECTION 4. EFFECTIVE DATE. This amendment shall become effective May 9, 2022.



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: April 18, 2022

TO: City Council

FROM: Ryan E. Suchanek, Director of Public Services & Utilities

SUBJECT: Emergency Repair South Clarifier Main Shaft Bearing - Water Treatment Plant

RECOMMENDATION:

Approval of the emergency repair of the main bearing of the south clarifier at the Water Treatment Plant by Westech Engineering, LLC of Ames, Iowa in the amount of \$15,305.00.

BACKGROUND:

The South Clarifier is one of two clarifiers used for water treatment and purification at the Water Treatment Plant. The unit experienced a bearing failure rendering it inoperable. This meant that Owosso's WTP was operating on only the North Clarifier, thus the need to move forward with the emergency repair of the south unit to avoid a potential catastrophic situation. Westech Engineering, LLC of Ames, Iowa was selected to perform the necessary repair. Westech is the original equipment manufacturer and is the only entity that can warranty the workmanship and components for the unit.

FISCAL IMPACTS:

The emergency repairs will be funded from the FY2021-2022 Water Fund Account 591-901-977.000 in the amount of \$15,305.00.

Document originated by: Ryan E. Suchanek, Director of Public Services & Utilities

Attachments:

- (1) Resolution
- (2) Proposal
- (3) Clarifier Sketch

RESOLUTION NO.

**AUTHORIZING EMERGENCY REPAIR OF
THE SOUTH CLARIFIER AT THE WATER TREATMENT PLANT
BY WESTECH ENGINEERING, LLC OF AMES, IOWA**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, is required to maintain a constant supply of treated water to its city and regional customers in accordance with state and federal regulatory requirements; and

WHEREAS, the ability to treat and deliver potable on demand was compromised as result of the inoperability of the south clarifying unit, and emergency repair of the unit was necessary to ensure the continued supply of treated water on demand; and

WHEREAS, the City's Director of Public Services and Utilities determined the necessity for the emergency repair, acquired Westech Engineering, LLC to perform the services necessary to fully restore the South Clarifier to full operating condition, reviewed the invoice for emergency services provided by Westech, and recommends authorizing payment to Westech for said services in the amount of \$15,305.00.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has heretofore determined that it was advisable, necessary and in the public interest to authorize the emergency repair of the south clarifier at the Water Treatment Plant by the original equipment manufacturer, Westech Engineering, LLC of Ames, Iowa.

SECOND: The purchase agreement between the City of Owosso and Westech Engineering, LLC is in the form of a Westech Quotation and City Purchase Order.

THIRD: The accounts payable department is authorized to submit payment to Westech Engineering, LLC in the amount of \$15,305.00.

FOURTH: The above expenses shall be paid from water account No. 591-901-977.000.

WESTECH QUOTATION

WestTech®	600 ARRASMITH TRAIL AMES, IA 50010	Phone: 515-268-8400 Fax: 515-268-8500	Quotation No. Q38096-139973
------------------	---------------------------------------	--	--------------------------------

Thank you for the opportunity to quote you with your equipment needs.
Please review the following and contact us to place an order or ask any question.

Date: 11/1/2021	Proj Manager: JEFFREY JOSLIN	Ship Via: BEST WAY
RFQ No.:	Prime Job No: GF100396A	Freight: FOB SHIPPING POINT, FREIGHT PREPAID & ADDED
Quoted by: JEFFREY JOSLIN	Prime Name: OWOSSO, MI	
Phone: 801-290-1512 or 515-268-8435	Equipment: CONTRAFLO	Lead Time: 4-6 WEEKS
Email: JJOSLIN@WESTECH-INC.COM	Tax Exemption No.:	Quote Valid: 15 days
For Group: 15	Payment Terms: NET 30 DAYS	

Bill	CITY OF OWOSSO	Ship	CITY OF OWOSSO
To:	RHONDA.PRITCHETT@CI.OWOSSO.MI.US	To:	1111 ALLENDALE AVE
	301 W. MAIN ST		OWOSSO, MI 48867
OWO000	OWOSSO, MI 48867	82159	UNITED STATES OF AMERICA
	UNITED STATES OF AMERICA		

Tel/Cell: Tel/Cell: (989) 725-0560

Doc	No.	Part/Dwg Number	Description	Qty	Units	Unit Price	Net Price
62737	10		SCRAPER DRIVE MAIN BEARING COMPONENTS FOR ONE EXISTING 42' SQ. TYPE 'CSS' CONTRAFLO CONSISTING OF:	1	LOT	\$5,437.00	\$5,437.00
62737	10.10		BEARING, PLAIN 37"	1	EA		
62737	10.20		FIBERGLASS BEARING BEDDING MATERIAL	1	LOT		
62737	20		GREASE LINES AND FITTINGS	1	LOT		
62737	30		ASSOCIATED FASTENERS	1	LOT		
68416	40		MARTIN SPROCKET, 15 TOOTH, 2 3/8" BORE, 5/8" X 5/16" KEYWAY, TYPE B HUB FOR 100 ROLER CHAIN WITH HARDENED TEETH	1	EA	\$492.00	\$492.00
62737	50		SERVICE TO INSTALL ABOVE PARTS. SERVICE FOR ONE MAN IN ONE TRIP AND UP TO THREE DAYS ON SITE.	1	LOT	\$9,376.00	\$9,376.00
62737	.		(1) FIELD SERVICE RATE INCLUDES LABOR, TRAVEL AND LIVING EXPENSES.				
62737	.		(2) ONE (1) ON-SITE SHIFT IS BASED ON UP TO 8 HOURS PER DAY. OVERTIME RATE IS \$180.00 PER HOUR.				
62737	.		(3) IF TRAVEL OR ON-SITE TIME IS OVER A WEEKEND OR HOLIDAY, AN ADDITIONAL \$480 PER DAY WILL BE CHARGED.				
62737	.		(4) ADDITIONAL DAILY RATE IS \$1,235 PER DAY. ADDITIONAL DAILY RATE INCLUDES LABOR AND LIVING EXPENSES.				
62737	.		(5) IF PURCHASER HAS AGREED TO SUPPLY ASSISTANCE AS REQUIRED TO COMPLETE SERVICE, FAILURE TO COMPLY MY RESULT IN ADDITIONAL CHARGES.				

No sales, GST, PST, use, or other taxes have been included in our pricing. No discounts accepted.

Quoted in US Dollars Grand Total \$15,305.00

-Please see the attached General Terms and Conditions. All purchase orders for Aftermarket parts need to be in US dollars.

-Please see the attached for Warranty Information.

-Minimum Order amount is US\$100.

-All information provided with and including this proposal is considered proprietary and is not for distribution without express written consent of WesTech Engineering LLC.

-WestTech prefers that payments under \$3,000 are processed by Credit Card. Any orders over \$10,000 can not be accepted by Credit Card and will be invoiced at terms. This is to include freight and taxes. A processing fee of up to 4 percent on Credit Cards may be added where allowed by law.

This Quotation is subject to all specifications above as well as all attachments included with this document.

Thank you again for your quote request!

Best Regards,



QF-00-005

Printed By JJOSLIN

Printed

11/1/2021 3:35 PM

2/24/06

Terms of Sales

Order No: Q38096-139973

Terms and Conditions appearing in any order based on this proposal which are inconsistent herewith shall not be binding on WesTech Engineering LLC. The sale and purchase of equipment described herein shall be governed exclusively by the foregoing proposal and the following provisions:

- 1. SPECIFICATIONS:** WesTech Engineering LLC is furnishing its standard equipment as outlined in the proposal and as will be covered by final approved drawings. The equipment may not be in strict compliance with the Engineer's/Owner's plans, specifications, or addenda as there may be deviations. The equipment will, however, meet the general intention of the mechanical specifications of these documents.
- 2. ITEMS INCLUDED:** This proposal includes only the equipment specified herein and does not include erection, installation, accessories, nor associated materials such as controls, piping, etc., unless specifically listed.
- 3. PARTIES TO CONTRACT:** WesTech Engineering LLC is not a party to or bound by the terms of any contract between WesTech Engineering LLC's customer and any other party. WesTech Engineering LLC's undertakings are limited to those defined in the contract between WesTech Engineering LLC and its direct customers.
- 4. PRICE AND DELIVERY:** All selling prices quoted are subject to change without notice after 30 days from the date of this proposal unless specified otherwise. Unless otherwise stated, all prices are F.O.B. WesTech Engineering LLC or its supplier's shipping points. All claims for damage, delay or shortage arising from such equipment shall be made by Purchaser directly against the carrier. When shipments are quoted F.O.B. job site or other designation, Purchaser shall inspect the equipment shipped, notifying WesTech Engineering LLC of any damage or shortage within forty-eight hours of receipt, and failure to so notify WesTech Engineering LLC shall constitute acceptance by Purchaser, relieving WesTech Engineering LLC of any liability for shipping damages or shortages.
- 5. PAYMENTS:** All invoices are net 30 days. Delinquencies are subject to a 1.5 percent service charge per month or the maximum permitted by law, whichever is less on all past due accounts. Pro rata payments are due as shipments are made. If shipments are delayed by the Purchaser, invoices shall be sent on the date when WesTech Engineering LLC is prepared to make shipment and payment shall become due under standard invoicing terms. If the work to be performed hereunder is delayed by the Purchaser, payments shall be based on the purchase price and percentage of completion. Products held for the Purchaser shall be at the risk and expense of the Purchaser. Unless specifically stated otherwise, prices quoted are for equipment only. These terms are independent of and not contingent upon the time and manner in which the Purchaser receives payment from the owner.
- 6. PAYMENT TERMS:** Credit is subject to acceptance by WesTech Engineering LLC's Credit Department. If the financial condition of the Purchaser at any time is such as to give WesTech Engineering LLC, in its judgment, doubt concerning the Purchaser's ability to pay, WesTech Engineering LLC may require full or partial payment in advance or may suspend any further deliveries or continuance of the work to be performed by the WesTech Engineering LLC until such payment has been received.
- 7. ESCALATION:** If shipment is, for any reason, deferred by the Purchaser beyond the normal shipment date, or if material price increases are greater than 5% from proposal date to material procurement date, stated prices set forth herein are subject to escalation. The escalation shall be based upon increases in labor and material and other costs to WesTech Engineering LLC that occur in the time period between quotation and shipment by WesTech Engineering LLC. Purchaser agrees to this potential escalation regardless of contradicting terms in the contract, except when an agreed upon escalation adder is included in the price.
 - a) The total quoted revised price is based upon changes in the indices published by the United States Department of Labor, Bureau of Labor Statistics. Labor will be related to the Average Hourly Earnings indices found in the Employment and Earnings publication. Material will be related to the Metal and Metal Products Indices published in Wholesale Prices and Prices Indices.
 - b) Price revision for items furnished to, and not manufactured by WesTech Engineering LLC, which exceed the above escalation calculation, will be passed along by WesTech Engineering LLC to Purchaser based upon the actual increase in price to WesTech Engineering LLC for the period from the date of quotation to the date of

shipment by WesTech Engineering LLC. Any item that is so revised will be excluded from the index escalation calculations set forth in subparagraph (a) above.

- 8. APPROVAL:** If approval of equipment submittals by Purchaser or others is required, a condition precedent to WesTech Engineering LLC supplying any equipment shall be such complete approval.
- 9. INSTALLATION SUPERVISION:** Prices quoted for equipment do not include installation supervision. WesTech Engineering LLC recommends and will, upon request, make available, at WesTech Engineering LLC's then current rate, an experienced installation supervisor to act as the Purchaser's employee and agent to supervise installation of the equipment. Purchaser shall at its sole expense furnish all necessary labor equipment, and materials needed for installation.

Responsibility for proper operation of equipment, if not installed by WesTech Engineering LLC or installed in accordance with WesTech Engineering LLC's instructions, and inspected and accepted in writing by WesTech Engineering LLC, rests entirely with Purchaser; and any work performed by WesTech Engineering LLC personnel in making adjustment or changes must be paid for at WesTech Engineering LLC's then current per diem rates plus living and traveling expenses.

WesTech Engineering LLC will supply the safety devices described in this proposal or shown in WesTech Engineering LLC's drawings furnished as part of this order but excepting these, WesTech Engineering LLC shall not be required to supply or install any safety devices whether required by law or otherwise. The Purchaser hereby agrees to indemnify and hold harmless WesTech Engineering LLC from any claims or losses arising due to alleged or actual insufficiency or inadequacy of the safety devices offered or supplied hereunder, whether specified by WesTech Engineering LLC or Purchaser, and from any damage resulting from the use of the equipment supplied hereunder.

- 10. ACCEPTANCE OF PRODUCTS:** Products will be deemed accepted without any claim by Purchaser unless written notice of non-acceptance is received by WesTech Engineering LLC within 30 days of delivery if shipped F.O.B. point of shipment, or 48 hours of delivery if shipped F.O.B. point of destination. Such written notice shall not be considered received by WesTech Engineering LLC unless it is accompanied by all freight bills for said shipment, with Purchaser's notations as to damages, shortages and conditions of equipment, containers, and seals. Non-accepted products are subject to the return policy stated below.
- 11. TAXES:** Any federal, state, or local sales, use or other taxes applicable to this transaction, unless specifically included in the price, shall be for Purchaser's account.
- 12. TITLE:** The equipment specified herein, and any replacements or substitutes therefore shall, regardless of the manner in which affixed to or used in connection with realty, remain the sole and personal property of WesTech Engineering LLC until the full purchase price has been paid. Purchaser agrees to do all things necessary to protect and maintain WesTech Engineering LLC's title and interest in and to such equipment; and upon Purchaser's default, WesTech Engineering LLC may retain as liquidated damages any and all partial payments made and shall be free to enter the premises where such equipment is located and remove the same as its property without prejudice to any further claims on account of damages or loss which WesTech Engineering LLC may suffer from any cause.
- 13. INSURANCE:** From date of shipment until the invoice is paid in full, Purchaser agrees to provide and maintain at its expense, but for WesTech Engineering LLC's benefit, adequate insurance including, but not limited to, builders risk insurance on the equipment against any loss of any nature whatsoever.
- 14. SHIPMENTS:** Any shipment of delivery dates recited represent WesTech Engineering LLC's best estimate but no liability, direct or indirect, is assumed by WesTech Engineering LLC for failure to ship or deliver on such dates.

WesTech Engineering LLC shall have the right to make partial shipments; and invoices covering the same shall be due and payable by Purchaser in accordance with the payment terms thereof. If Purchaser defaults in any payment when due hereunder, WesTech Engineering LLC may, without incurring any liability therefore to Purchaser or Purchaser's customers, declare all payments immediately due and payable with maximum legal interest thereon from due date of said payment, and at

Terms of Sales

Order No: Q38096-139973

have
prior to

its option, stop all further work and shipments until all past due payments have been made, and/or require that any further deliveries be paid for shipment.

If Purchaser requests postponements of shipments, the purchase price shall be due and payable upon notice from WesTech Engineering LLC that the equipment is ready for shipment; and thereafter any storage or other charge WesTech Engineering LLC incurs on account of the equipment shall be for the Purchaser's account.

If delivery is specified at a point other than WesTech Engineering LLC or its supplier's shipping points, and delivery is postponed or prevented by strike, accident, embargo, or other cause beyond WesTech Engineering LLC's reasonable control and occurring at a location other than WesTech Engineering LLC or its supplier's shipping points, WesTech Engineering LLC assumes no liability in delivery delay. If Purchaser refuses such delivery, WesTech Engineering LLC may store the equipment at Purchaser's expense. For all purposes of this agreement such tender of delivery or storage shall constitute delivery.

15. WARRANTY: WESTECH ENGINEERING LLC WARRANTS EQUIPMENT IT SUPPLIES ONLY IN ACCORDANCE WITH THE WARRANTY EXPRESSED IN THE ATTACHED COPY OF "WESTECH WARRANTY" AGAINST DEFECTS IN WORKMANSHIP AND MATERIALS WHICH IS MADE A PART HEREOF. SUCH WARRANTY IN LIEU OF ALL OTHER WARRANTIES, INCLUDING WARRANTIES OF MERCHANTABILITY AND FITNESS FOR PARTICULAR PURPOSE, WHETHER WRITTEN, ORAL, EXPRESSED, IMPLIED OR STATUTORY, WESTECH ENGINEERING LLC SHALL NOT BE LIABLE ANY CONTINGENT, INCIDENTAL, OR CONSEQUENTIAL DAMAGES FOR ANY REASON WHATSOEVER.

16. PATENTS: WesTech Engineering LLC agrees that it will, at its own expense, defend all suits or proceedings instituted against Purchaser and pay any award of damages assessed against it in such suits or proceedings, so far as the same are based on any claim that the said equipment or any part thereof constitutes an infringement of any apparatus patent of the United States issued at the date of this Agreement, provided WesTech Engineering LLC is given prompt notice in writing of the institution or threatened institution of any suit or proceeding and is given full control of the defense, settlement, or compromise of any such action; and Purchaser agrees to give WesTech Engineering LLC needed information, assistance, and authority to enable WesTech Engineering LLC to do. In the event said equipment is held or conceded to infringe such a patent, WesTech Engineering LLC shall have the right at its sole option and expense to a) modify the equipment to be non-infringing, b) obtain for Purchaser the license to continue using said equipment, or c) accept return of the equipment and refund to the Purchaser the purchase price thereof less a reasonable charge for the use thereof. WesTech Engineering LLC will reimburse Purchaser for actual out-of-pocket expenses, exclusive of legal fees, incurred in preparing such information and rendering such assistance at WesTech Engineering LLC's request. The foregoing states the entire liability of WesTech Engineering LLC, with respect to patent infringement; and except as otherwise agreed to in writing, WesTech Engineering LLC assumes no responsibility for process patent infringement.

17. SURFACE PREPARATION AND PAINTING: If furnished, shop primer paint is intended to serve only as minimal protective finish. WesTech Engineering LLC will not be responsible for the condition of primed or finish painted surfaces after equipment leaves its shops. Purchasers are invited to inspect paint in shops for proper preparation and application prior to shipment. WesTech Engineering LLC assumes no responsibility for field surface preparation or touch-up of shipping damage to paint. Painting of fasteners and other touch-up to painted surfaces will be by Purchaser's painting contractor after mechanism installation.

Motors, gear motors, and other components not manufactured by WesTech Engineering LLC will be painted with that manufacturer's standard paint system. It is WesTech Engineering LLC's intention to ship major steel components as soon as fabricated, often before drive, motors, and other manufactured components. Unless Purchaser can ensure that shop primed steel shall be field painted within thirty (30) days after arrival at the job site, WesTech Engineering LLC encourages the Purchaser to order these components without primer.

WesTech Engineering LLC's prices are based on paints and surface preparations as outlined in the main body of this proposal. In the event that an alternate paint system is selected, WesTech Engineering LLC requests that Purchaser's order advise of the paint selection. WesTech Engineering LLC will then either adjust the price as may be necessary to comply or ship the material unpainted if compliance is not possible due to application problems or environmental controls.

18. CANCELLATION, SUSPENSION, OR DELAY: After acceptance by WesTech Engineering LLC, this proposal, or Purchaser's order based on this proposal, shall be a firm agreement and is not subject to cancellation, suspension, or delay except upon payment by Purchaser of appropriate charges which shall include all costs incurred by WesTech Engineering LLC to date of cancellation, suspension, or delay plus a reasonable profit. Additionally, all charges related to storage and/or resumption of work, at WesTech Engineering LLC's plant or elsewhere, shall be for Purchaser's sole account; and all risks incidental to storage shall be assumed by Purchaser.

19. RETURN OF PRODUCTS: No products may be returned to WesTech Engineering LLC without WesTech Engineering LLC's prior written permission. Said permission may be withheld by WesTech Engineering LLC at its sole discretion.

20. BACKCHARGES: WesTech Engineering LLC will not approve or accept backcharges for labor, materials, or other costs incurred by Purchaser or others in modification, adjustment, service, or repair of WesTech Engineering LLC-furnished materials unless such back charge has been authorized in advance in writing by a WesTech Engineering LLC employee, by a WesTech Engineering LLC purchase order, or work requisition signed by WesTech Engineering LLC.

21. INDEMNIFICATION: Purchaser agrees to indemnify WesTech Engineering LLC from all costs incurred, including but not limited to court costs and reasonable attorney fees, from enforcing any provisions of this contract, including but not limited to breach of contract or costs incurred in collecting monies owed on this contract.

22. ENTIRE AGREEMENT: This proposal expresses the entire agreement between the parties hereto superseding any prior understandings, and is not subject to modification except by a writing signed by an authorized officer of each party.

23. MOTORS AND MOTOR DRIVES: In order to avoid shipment delays of WesTech Engineering LLC equipment, the motor drives may be sent directly to the job site for installation by the equipment installer. Minor fit-up may be required.

24. EXTENDED STORAGE: Extended storage instructions will be part of information provided to shipment. If equipment installation and start-up is delayed more than 30 days, the provisions of the storage instructions must be followed to keep WARRANTY in force.

25. LIABILITY: Professional liability insurance, including but not limited to, errors and omissions insurance, is not included. In any event, liability for errors and omissions shall be limited to the lesser of \$100,000USD or the value of the particular piece of equipment (not the value of the entire order) supplied by WesTech Engineering LLC against which a claim is sought.

26. ARBITRATION NEGOTIATION: Any controversy or claim arising out of or relating to the performance of any contract resulting from this proposal or contract issued, or the breach thereof, shall be settled by arbitration in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association, and judgment upon the award rendered by the arbitrator(s) may be entered to any court having jurisdiction.

ACCEPTED BY PURCHASER

Customer Name: _____

Customer Address: _____

Contact Name: _____

Contact Phone: _____

Contact Email: _____

Signature: _____

Printed Name: _____

Title: _____

Date: _____

Quotation No: Q38096-139973

WARRANTY

WesTech Engineering LLC's equipment is backed by WesTech Engineering LLC's reputation as a quality manufacturer, and by many years of experience in design of reliable equipment.

Equipment manufactured or sold by WesTech Engineering LLC, once paid for in full, is backed by the following warranty:

For the benefit of the original user, WesTech Engineering LLC warrants all new equipment manufactured by WesTech Engineering LLC to be free from defects in material and workmanship, and will replace or repair, F.O.B. its factories or other location designated by it, any part or parts returned to it which WesTech Engineering LLC's examination shall show to have failed under normal use and service by the original user within one (1) year following initial start-up, or eighteen (18) months from shipment to the purchaser, whichever occurs first. Such repair or replacement shall be free of charge for all items except for those items such as resin, filter media and the like that are consumable and normally replaced during maintenance, with respect to which, repair or replacement shall be subject to pro-rata charge based upon WesTech Engineering LLC's estimate of the percentage of normal service life realized from the part. WesTech Engineering LLC's obligation under this warranty is conditioned upon its receiving prompt notice of claimed defects, which shall in no event be later than thirty (30) days following expiration of the warranty period, and is limited to repair or replacement as aforesaid.

THIS WARRANTY IS EXPRESSLY MADE BY WESTECH ENGINEERING LLC AND ACCEPTED BY PURCHASER IN LIEU OF ALL OTHER WARRANTIES, INCLUDING WARRANTIES OF MERCHANTABILITY AND FITNESS FOR PARTICULAR PURPOSE, WHETHER WRITTEN, ORAL, EXPRESS, IMPLIED, OR STATUTORY. WESTECH ENGINEERING LLC NEITHER ASSUMES NOR AUTHORIZES ANY OTHER PERSON TO ASSUME FOR IT ANY OTHER LIABILITY WITH RESPECT TO ITS EQUIPMENT. WESTECH ENGINEERING LLC SHALL NOT BE LIABLE FOR NORMAL WEAR AND TEAR, CORROSION, OR ANY CONTINGENT, INCIDENTAL, OR CONSEQUENTIAL DAMAGE OR EXPENSE DUE TO PARTIAL OR COMPLETE INOPERABILITY OF ITS EQUIPMENT FOR ANY REASON WHATSOEVER.

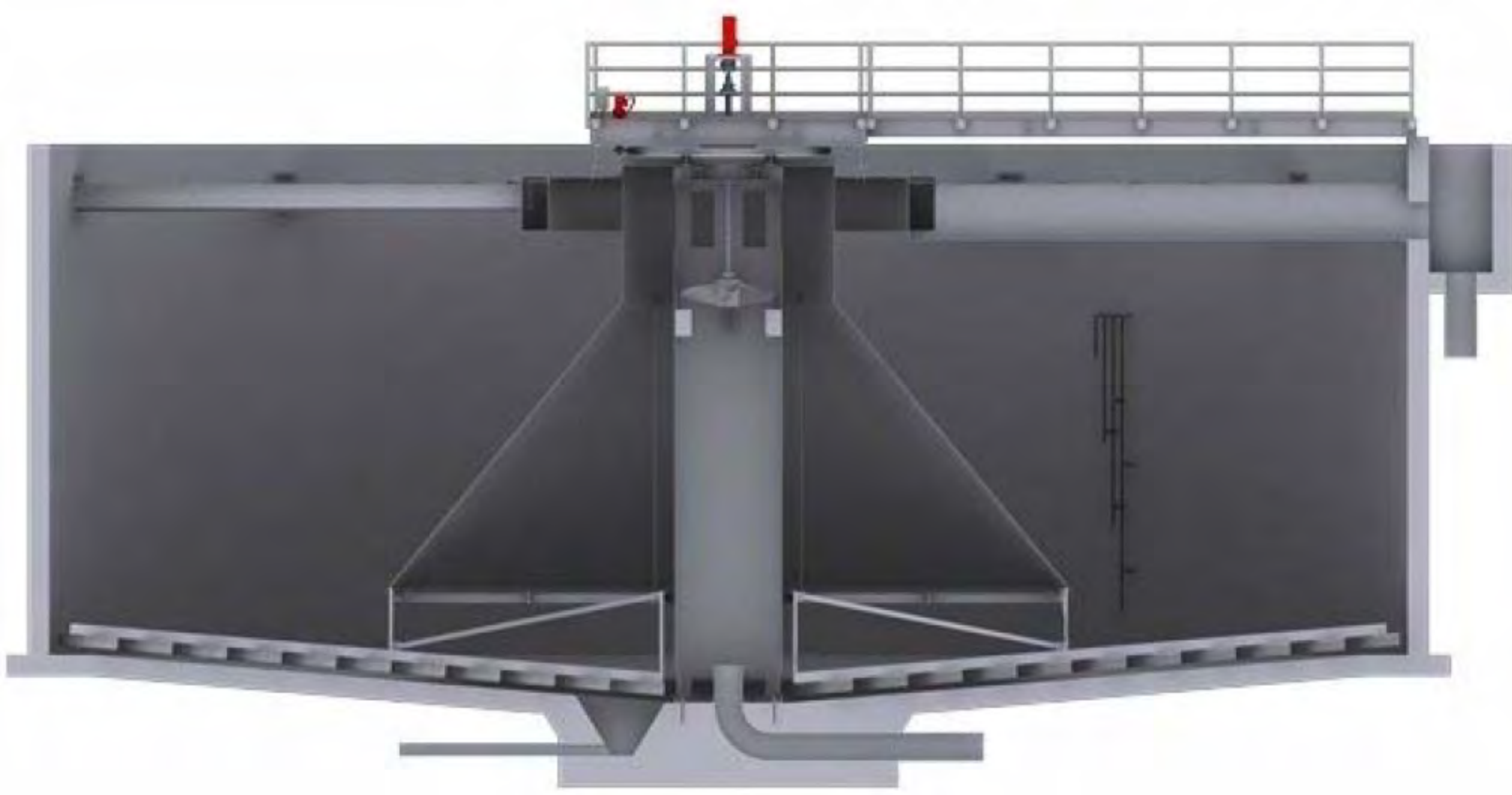
This warranty shall not apply to equipment or parts thereof which have been altered or repaired outside of a WesTech Engineering LLC factory, or damaged by improper installation, application, or maintenance, or subjected to misuse, abuse, neglect, accident, or incomplete adherence to all manufacturer's requirements, including, but not limited to, Operations and Maintenance Manual guidelines and procedures.

This warranty applies only to equipment made or sold by WesTech Engineering LLC.

WesTech Engineering LLC makes no warranty with respect to parts, accessories, or components purchased by the customer from others. The warranties which apply to such items are those offered by their respective manufacturers.

WESTECH ENGINEERING LLC
3665 South West Temple, Salt Lake City, UT 84115

(801) 265-1000





MEMORANDUM

301 W MAIN ST • OWOSSO, MICHIGAN 48867-2958 • WWW.CI.OWOSSO.MI.US

DATE: April 18, 2022

TO: City Council

FROM: Ryan E. Suchanek, Director of Public Services & Utilities

SUBJECT: Hydrogen Sulfide (H₂S) Study – Wastewater Treatment Plant

RECOMMENDATION:

Authorize Addendum No. 3 to the Professional Utilities Engineering Services Agreement with Fishbeck of Lansing, Michigan for completion of a Hydrogen Sulfide (H₂S) study to identify chemical gases present in the waste flow from the four service units utilizing the Wastewater Treatment Plant (WWTP) in an amount not to exceed \$30,000.00.

BACKGROUND:

Hydrogen Sulfide (H₂S) gas has historically been present at the Wastewater Treatment Plant (WWTP), though recently levels of the gas have increased and are causing corrosion issues with some of the newly installed equipment at the plant. The City would like to perform an H₂S study to determine the source(s) and possible solutions to improve or eliminate the gas before it reaches the WWTP. It is believed that the gas is coming from the collection system.

Proposals for the work were sought from the City's list of pre-qualified utilities engineering firms. On March 22, 2022 the Owosso Mid-Shiawassee County WWTP Review Board met, discussed, and voted on the submitted proposals. The Board unanimously voted to approve Fishbeck's proposal.

FISCAL IMPACTS:

Funding for project application engineering services, in an amount not to exceed \$30,000.00, will be provided from the wastewater fund account. Participating governmental units will be billed proportionally for this work based on the terms of the 1977 Waste Water Treatment Plant Operation Agreement, as amended.

Document originated by: Ryan E. Suchanek, Director of Public Services & Utilities

Attachment: (1) Resolution
(2) Fishbeck Proposal

RESOLUTION NO.

**AUTHORIZING THE EXECUTION OF AN AGREEMENT
FOR PROFESSIONAL UTILITIES ENGINEERING SERVICES
WITH FISHBECK
FOR THE WWTP HYDROGEN SULFIDE STUDY**

WHEREAS, testing has shown there to be an increase in the level of hydrogen sulfide (H₂S) entering the Waste Water Treatment Plant (WWTP), to a point where it is beginning to corrode some of the newly installed equipment at the plant; and

WHEREAS, the Owosso Mid-Shiawassee County WWTP Review Board and the City's Director of Public Services & Utilities suggest having a Hydrogen Sulfide (H₂S) Study performed to identify the chemical gases present in the waste flow from the four service units and at the City of Owosso Wastewater Treatment Plant (WWTP) and propose possible options for remediation; and

WHEREAS, proposals were sought from the City's Qualification Based Selection list of engineering firms to perform said study; and

WHEREAS, the Owosso Mid-Shiawassee County WWTP Review Board and the City's Director of Public Services & Utilities recommend Fishbeck, Thompson, Carr & Huber, Inc. dba Fishbeck as the most qualified firm to perform the study, in an amount not to exceed \$30,000.00.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to contract with Fishbeck for engineering services to complete a Hydrogen Sulfide (H₂S) study to identify chemical gases present at the WWTP and in the waste flow from the four governmental units it services.
- SECOND: The Mayor and City Clerk are authorized and instructed to sign the document substantially in the form attached as Addendum No. 3 to an Agreement for Professional Utilities Engineering Services between the City of Owosso and Fishbeck, Thompson, Carr & Huber, Inc. dba Fishbeck.
- THIRD: The accounts payable department is authorized to submit payment to Fishbeck, according to unit prices, in an amount not to exceed \$30,000.00 upon satisfactory completion of the work or portion thereof.
- FOURTH: The above expenses shall be paid from the Wastewater Fund Account, with proportional reimbursement from the remaining service units according to the terms of the 1977 Waste Water Treatment Plant Operation Agreement, as amended.

**ADDENDUM NO. 3 TO AN AGREEMENT
FOR
PROFESSIONAL ENGINEERING SERVICES WITH
FISHBECK, THOMPSON, CARR & HUBER, INC. DBA FISHBECK**

This addendum is attached and made part of the agreement for professional utilities engineering services dated September 7, 2021 between the City of Owosso, Michigan (owner) and Fishbeck, Thompson, Carr & Huber, Inc. dba Fishbeck (Engineer) providing for professional services.

ADDENDUM NO. 3

**WASTEWATER TREATMENT PLANT (WWTP)
HYDROGEN SULFIDE (H₂S) STUDY**

PROJECT SCOPE OF SERVICES

The project scope of services is attached as Proposal for Professional Engineering Services, City of Owosso – Hydrogen Sulfide (H₂S) Study.

SCHEDULE

The schedule for the project is attached as Addenda: Scope of Services - shown beginning immediately and completed by December 31, 2022.

COMPENSATION

The cost proposal of the engineer for the project is attached as Addenda: Professional Services Fee, with a not to exceed amount of \$30,000.00. The engineer shall submit for payment based on monthly progress of the work.

IN WITNESS WHEREOF the parties hereto have hereunto set their hands and seals the date indicated below.

Approved by Council: April 18, 2022.

For the engineer:

Fishbeck, Thompson, Carr & Huber, Inc.
dba Fishbeck

For the owner:

City of Owosso, Michigan

By: _____

By: _____
Christopher T. Eveleth, Mayor

By: _____

By: _____
Amy K. Kirkland, City Clerk

Executed: _____, 2022

Executed: _____, 2022

February 18, 2022

Timothy J. Guysky
WWTP Superintendent
City of Owosso
301 West Main Street
Owosso, MI 48867

**Proposal for Professional Engineering Services
City of Owosso – Hydrogen Sulfide Study**

Dear Mr. Guysky:

Fishbeck is pleased to provide this proposal to complete a Hydrogen Sulfide (H₂S) study to identify chemical gases present in the waste flow from four service units and at the City of Owosso Wastewater Treatment Plant (WWTP).

Statement of Understanding

It is understood that H₂S gases have historically been present at the WWTP and recently are causing corrosion issues of the newly installed equipment. The City would like to perform an H₂S study to determine source, and solutions to improve or eliminate the gases before they reach the WWTP. It is believed that the gases are coming from the collection system.

Scope of Services

Fishbeck will install monitors at each identified location to measure the levels of H₂S present.

1. Goals:
 - a. Determine levels of H₂S from each community that flows into the WWTP. Evaluate and recommend measures to improve or eliminate the level of H₂S before it reaches the WWTP.
2. Monitoring locations:
 - a. Monitors will be installed in eight locations tentatively located as identified in the RFP dated January 24, 2022. Upon receiving project award, one meeting will be held with the City to review locations for the best possible result.
3. Monitoring procedure:
 - a. Upon finalizing locations, staff will install a monitor in each of the eight locations. Typical installation consists of rope/chain in manhole, holding the monitor suspended just above high-water mark.
 - b. Monitors will be installed for 25 days and then removed for 10 days allowing for download and fresh air to clear equipment. Equipment will be reinstalled, and procedure repeated allowing for 3 months of data collection.
4. Report:
 - a. Prepare a report outlining the procedures taken to collect data, summarizing the sampling results, and recommending mitigation improvements to reduce the level of H₂S within the collection system and at the WWTP with cost estimates for each recommendation.
5. Schedule:
 - a. Field work will be performed from August through October 2022.

- b. Results will be collected at end of each month and evaluated.
- c. Draft report will be provided to City for comment the end of November 2022.
- d. Final report will be completed by the end of December 2022.

Assumptions

- 1. City will locate and make each monitoring manhole accessible.
- 2. Traffic control will not be needed beyond basic cones.
- 3. Confined space entry into manholes is not required.

Professional Services Fee

Fishbeck proposes to complete the scope of services on a time and expense basis for a not-to-exceed fee of Thirty Thousand Dollars (\$30,000).

Authorization

This proposal is made subject to the Terms and Conditions of the standing professional services agreement between the City of Owosso and Fishbeck dated September 7, 2021.

If you have any questions or require additional information, please contact me at 517.896.9792 or bvanzee@fishbeck.com.

Sincerely,



Brian Van Zee

Senior Water & Wastewater Engineer

By email



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

MEMORANDUM

DATE: March 22, 2022
TO: City Council
FROM: Kevin Lenkart
Director of Public Safety
RE: Traffic Control Order #1468

Andy Genovese, Mid-Michigan Custom Car Show Organizer, is requesting the following street closure for the Annual Car Show.

LOCATION:

Exchange Street from Water Street to Park Street and Washington Street from M-21 to Mason Street

DATE:

June 12, 2022

TIME:

7:00 am – 6:00 pm

The Public Safety Department has issued Traffic Control Order# 1468 in accordance with the Rules for the Issuance of Certain Traffic Control Orders. Staff recommends approval of the application and authorization of a traffic control order formalizing the action.

CITY OF OWOSSO

TRAFFIC CONTROL ORDER

(SECTION 2.53 UNIFORM TRAFFIC CODE)

ORDER NO.

DATE

TIME

1468

3/22/22

10:40 am

REQUESTED BY

Kevin Lenkart – Director of Public Safety

TYPE OF CONTROL

Street Closure

LOCATION OF CONTROL

Exchange St. from Water St. to Park St.

Washington St. from M-21 to Mason St.

EVENT:

Mid-Michigan Custom Car Show

DATE: Sunday, June 12, 2022

TIME: 7 am – 6 pm

APPROVED BY COUNCIL

_____, 20 ____

REMARKS



APPLICATION FOR USE OF PARKING LOTS, PARADES, OR SIMILAR EVENTS

301 W. MAIN OWOSSO, MICHIGAN 48867-2958 · (989) 725-0550 · FAX 725-0526

The request for use of the parking lots, parade, or similar event shall be submitted to the Director of Public Safety not less than 14 days or more than 120 days before the date for which the use is requested.

The submission of a request by an individual or organization for a traffic control order pursuant to these rules and regulations shall constitute an agreement to indemnify and hold the City and its officers and employees harmless from any and all liability arising from the event or activities for which the request is made.

Name of individual or group: Mid Michigan Custom Car Show Date: 3-9-2022

Primary Contact Person

Name: Andy Genovese

Title: Organizer

Address: 1370 W North St

Phone: 989-666-3107

Requested Date(s): Sunday, June 12, 2022 Requested Hours: 7 AM – 6 PM

Area Requested (Parking Lot - Parade Route): _____

Exchange Street (Water to Park St) and Washington Street (M-21 to Mason Street)

Detailed description of the use for which the request is made: Car Show

- ☒ Attach copies of any rules or policies applicable to persons participating in the event.
- ☒ Evidence to the City of insurance coverage applicable to the event or activity naming the City as an additional insured in an amount of not less than \$500,000 combined single limit.
- Or
- ☐ The City Council may waive such insurance requirement if it determines that insurance coverage is unavailable or cannot be obtained at a reasonable cost and the event or activity is in the public interest or fulfills a legitimate and recognized public purpose.

.....
Do Not Write Below This Line - For Officials Use Only

Approved ☐ Not Approved ☐ Date: _____ Traffic Control Order Number _____

Cc: DDA - Director
WCIA - Chairperson




CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

04/06/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER  Al Shattuck 111 N Hickory St Owosso MI 48867		CONTACT NAME: Grace Wright PHONE (A/C, No., Ext): 989.723.3232 E-MAIL: grace@alshattuck.com ADDRESS: grace@alshattuck.com		FAX (A/C, No.):
		INSURER(S) AFFORDING COVERAGE		NAIC #
		INSURER A: State Farm Mutual Automobile Insurance Company		25178
		INSURER B:		
		INSURER C:		
		INSURER D:		
		INSURER E:		
		INSURER F:		

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Personal Umbrella GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		22-E2-S892-1	04/12/2021	04/12/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ 1,000 PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COM/OP AGG \$ OTHER \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ OTHER \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ OTHER \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<input checked="" type="checkbox"/> N/A	N/A			PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Operations - Custom Car Show - Event Car Show June 12th, 2022

Location City of Owosso

Including Exchange St between Water and Park St

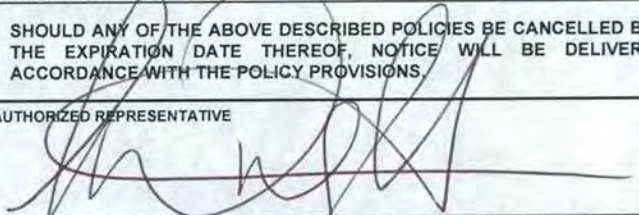
Washington St between Main and Mason St

The City of Owosso is listed as an additional insured. This policy shall be primary and non-contributory to any other insurance the City of Owosso has.

CERTIFICATE HOLDER

City of Owosso 301 W Main St Owosso MI 48867
--

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
AUTHORIZED REPRESENTATIVE 

© 1988-2015 ACORD CORPORATION. All rights reserved.

Mid-Michigan Custom Car Show Rules & Regulations

Car Show registrations must be completed between 9:00am and 12:00pm.

No alcoholic beverages will be permitted, anyone in violation may be removed from the premises & subject to any City or State law enforcement.

All Vehicles will be classified by the owner at the time of registration; please look closely at the Registration Form for the place to choose the class you would like to enter your car, truck, or bike into for judging.

Judging will begin at 12:00 sharp; please have vehicle ready to be judged.

Vehicle Registration Sheets must be displayed on all vehicles in the dash area; vehicles without entry cards will NOT be judged!

Car Show awards will include Top 3 in Class, plus one Best of Show and Best Club

ALL cars registered for the show are eligible for the "Best of Show" trophy. The winner of "Best in Show" is not eligible for other awards.

No vehicles will be moved once they are parked, unless a staff member asks specifically for a vehicle to be moved. This is for safety reasons with the people/children present at the show.

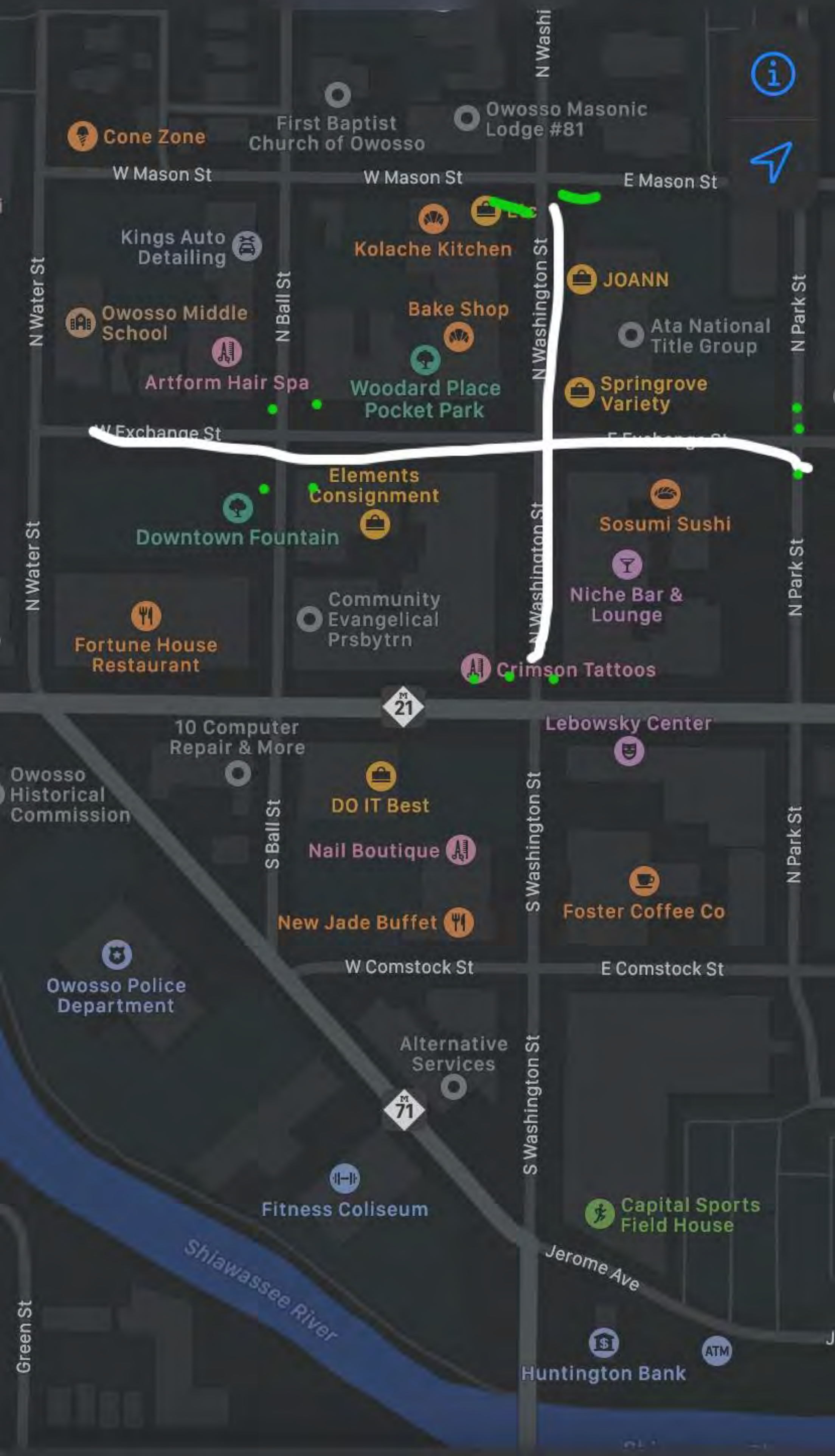
Judges must have access to all areas of the vehicle, including the trunk, interior, or engine compartment if the participant wishes to be judged for that area. Judges are not to touch or open any areas of the vehicle to complete their judging duties, so please have all areas accessible to the judges during that time.

It is suggested that you be available to the judges during the time that your vehicle is being evaluated. They may have questions for you, or may need your assistance with your vehicle. However, it is NOT required that you talk to the judge unless he/she requests it.

All vehicles must remain in the show area during the event hours of 9:00-6:00pm. WINNERS MUST BE PRESENT TO WIN. If you leave early from the event, you may forfeit your show position, and may not receive the award for your class. No entry fees will be refunded.

Judges Decisions are final. Revisions will not be made to judging sheets. Tie-breakers will be decided by the head judge after a short re-evaluation of details.

The City of Owosso reserves the right to enforce any and all City rules & regulations in addition to these.



People

CHECK REGISTER FOR CITY OF OWOSSO
CHECK DATE FROM 03/01/2022 - 03/31/2022

Check Date	Check	Vendor Name	Description	Amount
GENERAL FUND (POOLED CASH)				
03/03/2022	7656(A)	THE ACCUMED GROUP	FEBRUARY 2022-AMBULANCE BILLING SERVICES	\$ 6,610.28
03/03/2022	7657(A)	ALLIED 100 LLC	AHA 2020 PEDIATRIC ADVANCED LIFE SUPPORT	\$ 500.00
03/03/2022	7658(A)	ALTA CONSTRUCTION EQUIPMENT LLC	LIGHT TOWER	\$ 5,500.00
03/03/2022	7659(A)	AMAZON CAPITAL SERVICES	SUPPLIES	\$ 462.60
03/03/2022	7660(A)	AMERICAN ELECTRIC MOTOR CORP	STANDPIPE BOOSTER PUMP MOTOR REPLACEMENT	\$ 6,190.00
03/03/2022	7661(A)	APPLIED INDUSTRIAL TECHNOLOGIES	RESTOCKING FEE	\$ 250.00
03/03/2022	7662(A)	BODMAN PLC	PROFESSIONAL SERVICES	\$ 512.50
03/03/2022	7663(A)	CAPITAL CONSULTANTS	ENGINEERING SERVICES	\$ 500.00
03/03/2022	7664(A)	CINTAS CORPORATION #308	FLOOR MATS	\$ 52.87
03/03/2022	7665(A)	COMMUNITY IMAGE BUILDERS	PLANNING SERVICES	\$ 2,757.00
03/03/2022	7666(A)	DALTON ELEVATOR LLC	FEB 2022-CYLINDER RENTAL	\$ 374.46
03/03/2022	7667(A)	DELL MARKETING LP	RUGGED LAPTOP (2) AND ACCESSORIES FOR OPD	\$ 5,404.70
03/03/2022	7668(A)	DETROIT SALT COMPANY LLC	FY 21/22 ROAD SALT	\$ 16,695.23
03/03/2022	7669(A)	DORNBOS SIGN INC	28" ORANGE CONES (10)	\$ 231.43
03/03/2022	7670(A)	DOWNTOWN DEVELOPMENT AUTHORITY	2021 TAX COLLECTION	\$ 66.07
03/03/2022	7671(A)	ETNA SUPPLY COMPANY	WATER INVENTORY MATERIALS	\$ 1,196.17
03/03/2022	7672(A)	FAMILY FARM & HOME	SUPPLIES	\$ 177.45
03/03/2022	7673(A)	FISHBECK, THOMPSON, CARR & HUBER, INC	ENGINEERING SERVICES	\$ 4,539.61
03/03/2022	7674(A)	FRONT LINE SERVICES INC	REPAIR OF BUCKET-TOWER 1	\$ 422.50
03/03/2022	7675(A)	GILBERT'S DO IT BEST HARDWARE & APPLIANCE	SUPPLIES	\$ 219.33
03/03/2022	7676(A)	GOULD LAW PC	PROFESSIONAL SERVICES	\$ 11,363.56
03/03/2022	7677(A)	JON STEWART HARRIS	PLAN REVIEW	\$ 550.00
03/03/2022	7678(A)	HURON & EASTERN RAILWAY COMPANY INC	JAN-DEC 2021 SIGNAL MAINTENANCE	\$ 8,254.00
03/03/2022	7679(A)	HUTSON INC OF MICHIGAN	PARTS	\$ 1,211.61
03/03/2022	7680(A)	J & H OIL COMPANY	FUEL & LUBES	\$ 17,040.70
03/03/2022	7681(A)	KENT COMMUNICATIONS INC	MAILING SERVICES	\$ 3,657.06
03/03/2022	7682(A)	KODIAK EMERGENCY EQUIPMENT INC	DOOR PARTS	\$ 164.65
03/03/2022	7683(A)	LOGICALIS INC	CISCO SMARTNET MAINTENANCE RENEWAL	\$ 5,747.45
03/03/2022	7684(A)	MCMaster-CARR SUPPLY CO	PARTS	\$ 23.49
03/03/2022	7685(A)	MICHIGAN MUNICIPAL LEAGUE WORKERS' COMP FUND	WORKERS COMP POLICY PREMIUM-4 OF 4 FOR FY 21/22	\$ 26,264.00
03/03/2022	7686(A)	MUNICIPAL EMPLOYEES RETIREMENT SYSTEM	FEB 2022 PENSION PAYMENT	\$ 82,799.64
03/03/2022	7687(A)	NATIONAL VISION ADMINISTRATORS LLC	JANUARY 2022-VISION INSURANCE PREMIUM	\$ 1,178.11
03/03/2022	7688(A)	NCL OF WISCONSIN INC	LAB SUPPLIES	\$ 293.21
03/03/2022	7689(A)	OHM	ENGINEERING SERVICES	\$ 48,108.69
03/03/2022	7690(A)	PACE ANALYTICAL SERVICES INC	WASTEWATER ANALYSES	\$ 270.00
03/03/2022	7691(A)	PENTAIR AQUATIC ECO-SYSTEMS INC	WATER SAMPLER (1)	\$ 304.77
03/03/2022	7692(A)	PHP INSURANCE COMPANY	MARCH 2022-HEALTH INSURANCE PREMIUM	\$ 97,028.22
03/03/2022	7693(A)	PVS TECHNOLOGIES, INC.	FERRIC CHLORIDE	\$ 5,018.94
03/03/2022	7694(A)	QUADIENT FINANCE USA INC	POSTAGE FUNDS FOR METER	\$ 2,000.00

03/03/2022	7695(A)	REPUBLIC SERVICES INC	MARCH 2022-REFUSE SERVICE	\$ 443.48
03/03/2022	7696(A)	S & P GLOBAL RATINGS	PRIVATE CREDIT ASSESSMENT	\$ 15,000.00
03/03/2022	7697(A)	S L H METALS INC	PARTS	\$ 126.84
03/03/2022	7698(A)	SHIAWASSEE DISTRICT LIBRARY	2021 TAX COLLECTION	\$ 7,208.91
03/03/2022	7699(A)	SIGNATURE AUTO GROUP-OWOSSO MOTORS	REPAIRS TO PUBLIC SAFETY VEHICLES	\$ 9,766.39
03/03/2022	7700(A)	STAPLES BUSINESS CREDIT	SUPPLIES	\$ 1,138.80
03/03/2022	7701(A)	STRYKER SALES CORPORATION	AMBULANCE MEDICAL SUPPLIES	\$ 646.80
03/03/2022	7702(A)	TRUCK & TRAILER SPECIALTIES	PARTS	\$ 1,593.73
03/03/2022	7703(A)	UIS SCADA, INC.	CRUISE SUBSCRIPTION FEES & CELLULAR FEES	\$ 574.00
03/03/2022	7704(A)	VERIZON WIRELESS	MODEM FEES-PUBLIC SAFETY-1/11/22-2/10/22	\$ 480.12
03/03/2022	7705(A)	VERIZON WIRELESS	MODEM FEES FOR AMR SYSTEM-1/11/22-2/10/22	\$ 155.18
03/03/2022	7706(A)	WASTE MANAGEMENT OF MICHIGAN INC	LANDFILL DISPOSAL CHARGES-2/1/22-2/28/22	\$ 14,886.90
03/03/2022	7707(A)	WESTECH ENGINEERING INC	EMERGENCY REPAIR OF SOUTH CLARIFIER	\$ 15,305.00
03/04/2022	134636	ADE GLENDA	REFUND	\$ 40.00
03/04/2022	134637	H K ALLEN PAPER CO	SUPPLIES	\$ 392.00
03/04/2022	134638	AMERICAN SPEEDY PRINTING	APPROVED LABELS (500)	\$ 101.00
03/04/2022	134639	AZEE BUSINESS SOLUTIONS	T-SHIRTS (10)	\$ 88.00
03/04/2022	134640	BILA CONSTRUCTION	OPD MENS LOCKER ROOM REPAIRS	\$ 4,821.00
03/04/2022	134641	DRESCH PEGGY	UB refund for account: 5469570006	\$ 155.08
03/04/2022	134642	WILSON JAMES	UB refund for account: 3016070007	\$ 55.95
03/04/2022	134643	REYNOLDS DEBORAH	UB refund for account: 3260070001	\$ 7.36
03/04/2022	134644	DORIS MATHESON	UB refund for account: 5318570002	\$ 62.82
03/04/2022	134645	ALLISON ASHLEY	UB refund for account: 1685000002	\$ 29.47
03/04/2022	134646	FLAGG BILLIE SUE	UB refund for account: 1999130003	\$ 201.93
03/04/2022	134647	THOR PROPERTIES	UB refund for account: 2666040001	\$ 204.09
03/04/2022	134648	BARNETT KEVIN	UB refund for account: 2868540008	\$ 9.01
03/04/2022	134649	RAMBO TODD	UB refund for account: 5024070013	\$ 203.00
03/04/2022	134650	SHEPARD ETHEL D	UB refund for account: 1434000001	\$ 37.52
03/04/2022	134651	JUDY ELAINE CRAIG	COURIER SERVICE	\$ 166.50
03/04/2022	134652	D & D TRUCK & TRAILER PARTS	PARTS	\$ 1,503.93
03/04/2022	134653	DELTA DENTAL PLAN OF MICHIGAN INC	MARCH 2022-DENTAL INSURANCE PREMIUM	\$ 4,230.52
03/04/2022	134654	DURAND AUTO PARTS	PARTS/SUPPLIES	\$ 350.96
03/04/2022	134655	ENGINEERSUPPLY	HAND HELD STOP SIGN (1)	\$ 212.24
03/04/2022	134656	GAME TIME	COLLAMER PARK PLAYGROUND EQUIPMENT	\$ 10,333.60
03/04/2022	134657	H2O COMPLIANCE SERVICES INC	INSPECTION SERVICES FOR CROSS CONNECTION	\$ 731.25
03/04/2022	134658	HANSEN ROBERT AND JACQUELINE	TEMP EASEMENT	\$ 1.00
03/04/2022	134659	HODGE GLASS SERVICE INC	DOOR REPAIRS	\$ 1,058.00
03/04/2022	134660	HOME DEPOT CREDIT SERVICES	SUPPLIES/MATERIALS	\$ 8,104.71
03/04/2022	134661	INDUSTRIAL SUPPLY OF OWOSSO INC	PARTS	\$ 137.00
03/04/2022	134662	LAMPHERE'S	REPAIR LEAK ON GAS LINE GOING TO FURNACE	\$ 532.40
03/04/2022	134663	MAXFIELD VENTURES 1, LLC	2021 Win Tax Refund 050-270-000-024-00	\$ 515.34
03/04/2022	134664	MICHIGAN SECTION, AWWA	MATH/HYDRAULICS WORKSHOP	\$ 1,185.00
03/04/2022	134665	OWOSSO BOLT & BRASS CO	PARTS	\$ 61.24
03/04/2022	134666	OWOSSO PUBLIC SCHOOLS	2021 TAX COLLECTION	\$ 73,574.78
03/04/2022	134667	PROFESSIONAL ANSWERING SERVICES	MARCH 2022 TELEPHONE ANSWERING SERVICE	\$ 75.00

03/04/2022	134668	QUICKSILVA TITLE	2021 Win Tax Refund 050-010-033-027-00	\$	204.65	
03/04/2022	134669	SHIAWASSEE COUNTY HEALTH DEPARTMENT	HEPA VACCINE	\$	93.03	
03/04/2022	134670	SHIAWASSEE COUNTY TREASURER	2021 TAX COLLECTION	\$	38,238.11	
03/04/2022	134671	SHIAWASSEE COUNTY TREASURER	2021 WINTER SPECIAL TAX COLLECTION	\$	-	V
		Void Reason: WRONG AMOUNT				
03/04/2022	134672	SHIAWASSEE COUNTY TREASURER	2022 DOG LICENSES SOLD	\$	220.00	
03/04/2022	134673	STANDARD INSURANCE COMPANY	GROUP LIFE/LONG & SHORT TERM DISABILITY	\$	5,702.22	
03/04/2022	134674	STATE OF MICHIGAN	2021 LAND BANK PARCEL PAYMENT	\$	9.18	
03/04/2022	134675	STATE OF MICHIGAN	2021 LAND BANK PARCEL PAYMENT	\$	102.37	
03/04/2022	134676	STATE OF MICHIGAN	MDOT 2020 STANDARD SPECS FOR CONSTRUCTION	\$	83.43	
03/04/2022	134677	STATE OF MICHIGAN	2021 WINTER SPECIAL TAX COLLECTION	\$	35,334.01	
03/04/2022	134678	STATE OF MICHIGAN	2016-1259 OWOSSO QUDOBA & RETAIL PROJECT	\$	28,171.00	
03/04/2022	134679	STATION PROPERTIES, LLC	2021 Win Tax Refund 050-760-000-082-00	\$	300.00	
03/04/2022	134680	SUNNYSIDE FLORIST	FUNERAL FLOWER-N GATES-PAID BY EMPLOYEE DONATIONS	\$	40.00	
03/04/2022	134681	TRACTOR SUPPLY COMPANY	PART	\$	10.99	
03/04/2022	134682	VALLEY LUMBER	MATERIALS	\$	383.94	
03/04/2022	134683	WALLEN INVESTMENTS MICHIGAN, LLC	2021 Sum Tax Refund 050-113-014-005-00	\$	799.60	
03/04/2022	134684	WENDY'S OF OWOSSO	2021 Win Tax Refund 050-900-730-311-00	\$	934.49	
03/04/2022	134685	WIN'S ELECTRICAL SUPPLY OF OWOSSO	PARTS	\$	906.65	
03/12/2022	7798(E)	MAILCHIMP	MAILCHIMP SERVICE	\$	11.00	
03/18/2022	134686	JAYNE S BROWN	BOARD OF REVIEW MEETINGS AND TRAINING	\$	200.00	
03/18/2022	134687	CITY OF OWOSSO	INTERFUND BRA LOAN	\$	22,407.00	
03/18/2022	134688	CONTRACTORS CONNECTION INC	PARTS	\$	441.00	
03/18/2022	134689	CORUNNA MILLS FEED LLC	GRASS SEED	\$	145.00	
03/18/2022	134690	RONALD DANKERT	BOARD OF REVIEW MEETINGS AND TRAINING	\$	200.00	
03/18/2022	134691	EDWARD VANSTRATE & SON PLUMBING	PLUMBING REPAIR	\$	145.00	
03/18/2022	134692	ENVIRONMENTAL PRODUCTS &	PARTS	\$	1,322.95	
03/18/2022	134693	FIDLAR TECHNOLOGIES INC	TRAFFIC TICKETS (40 BOOKS)	\$	900.20	
03/18/2022	134694	FREDRICKSON SUPPLY	PARTS	\$	1,721.54	
03/18/2022	134695	GENESYS EMS EDUCATION	ACLS UPDATE/RECERT-LITTLE/HARVEY/BREWBAKER	\$	775.00	
03/18/2022	134696	JON STEWART HARRIS	REIMBURSEMENT	\$	162.02	
03/18/2022	134697	HUNTINGTON NATONAL BANK	LODGING FOR KEVIN LENKART	\$	1,215.52	
03/18/2022	134698	JERRY L JONES	BOARD OF REVIEW MEETINGS & TRAINING	\$	200.00	
03/18/2022	134699	LAMPHERE'S	PLUMBING REPAIR	\$	530.53	
03/18/2022	134700	LELAND TOWNSHIP FIRE & RESCUE DEPT	TURNOUT GEAR FOR J HERNANDEZ	\$	800.00	
03/18/2022	134701	LLOYD MILLER & SONS, INC	PARTS	\$	97.69	
03/18/2022	134702	MICHIGAN ASSOCIATION OF CHIEFS OF P	MEMBERSHIP-KEVIN LENKART PE 4/30/23	\$	115.00	
03/18/2022	134703	OWOSSO PUBLIC SCHOOLS	2021 LINCOLN HOUSE PILOT	\$	589.70	
03/18/2022	134704	POSTMASTER	LETTERS TO VOTERS	\$	192.39	
03/18/2022	134705	RACER GIRL GRAPHICS	DECALS FOR NEW TRUCK #437	\$	60.00	
03/18/2022	134706	MIKE SELLECK	BOARD OF REVIEW MEETINGS AND TRAINING	\$	200.00	
03/18/2022	134707	SHIAWASSEE COUNTY TREASURER	2021 LINCOLN HOUSE PILOT	\$	1,117.33	
03/18/2022	134708	STATE OF MICHIGAN	2021 LINCOLN HOUSE PILOT	\$	2,848.62	
03/18/2022	134709	STATE OF MICHIGAN	FILING FEE	\$	977.00	
03/18/2022	134710	STATE OF MICHIGAN	APPLICATION FEES/QUALITY ASSURANCE ASSESSMENT	\$	1,900.13	

03/18/2022	134711	STATE OF MICHIGAN	SEX OFFENDER REGISTRATION FEES	\$	420.00	
03/18/2022	134712	VALLEY LUMBER	MATERIALS	\$	27.96	
03/18/2022	134713	ZORO TOOLS INC	PARTS	\$	546.90	
03/18/2022	7708(A)	AMAZON CAPITAL SERVICES	PARTS/SUPPLIES	\$	140.91	
03/18/2022	7709(A)	APOLLO FIRE EQUIPMENT COMPANY	10' FOLDING LADDER	\$	454.30	
03/18/2022	7710(A)	THE ARGUS-PRESS	FEBRUARY 2022-PRINTING OF LEGAL NOTICES	\$	618.30	
03/18/2022	7711(A)	BIO-CARE INC	RESPIRATORY SURVILLANCE	\$	255.00	
03/18/2022	7712(A)	BOUND TREE MEDICAL LLC	AMBULANCE MEDICAL SUPPLIES	\$	73.96	
03/18/2022	7713(A)	C D W GOVERNMENT, INC.	AUTOCAD LT RENEWAL-5/20/22- 5/21/23	\$	1,199.46	
03/18/2022	7714(A)	CARROT-TOP INDUSTRIES INC	POW/MIA FLAGS (3)	\$	94.55	
03/18/2022	7715(A)	CINTAS CORPORATION #308	FLOOR MATS-3/7/22	\$	52.87	
03/18/2022	7716(A)	CMP DISTRIBUTORS INC	VEST FOR M FRAY	\$	915.00	
03/18/2022	7717(A)	CONSUMERS ENERGY	GAS/ELECTRIC USAGE	\$	64,763.53	
03/18/2022	7718(A)	VOID		\$	-	V
03/18/2022	7719(A)	D & K TRUCK COMPANY INC	PARTS	\$	190.28	
03/18/2022	7720(A)	DETROIT SALT COMPANY LLC	ROAD SALT	\$	16,911.27	
03/18/2022	7721(A)	DICKINSON WRIGHT PLLC	BOND COUNSEL FEES FOR REVENUE BONDS	\$	22,500.00	
03/18/2022	7722(A)	DOWNTOWN DEVELOPMENT AUTHORITY	2021 WINTER AD VALOREM TAX CAPTURE	\$	30,764.09	
03/18/2022	7723(A)	EMPLOYEE BENEFIT CONCEPTS INC	MACH 2022-MONTHLY FSA ADMIN FEE	\$	115.50	
03/18/2022	7724(A)	ENGINEERED PROTECTION SYSTEMS INC	MONITORING-4/1/22-6/30/22	\$	150.00	
03/18/2022	7725(A)	GABRIDGE & COMPANY PLC	AUDIT SERVICES OF FINANCIAL STATEMENTS	\$	2,450.00	
03/18/2022	7726(A)	GOYETTE MECHANICAL	DEC 2021-BOILER MAINTENANCE- PUBLIC SAFETY	\$	344.56	
03/18/2022	7727(A)	GRAYMONT WESTERN LIME INC	BULK PEBBLE QUICK LIME	\$	6,682.80	
03/18/2022	7728(A)	HI QUALITY GLASS, INC	WINDSHIELD	\$	550.00	
03/18/2022	7729(A)	J & H OIL COMPANY	FUEL PE 3/15/22	\$	8,536.65	
03/18/2022	7730(A)	KENNEDY INDUSTRIES, INC.	PARTS	\$	1,700.95	
03/18/2022	7731(A)	KIESLER POLICE SUPPLY INC	AMMO	\$	287.00	
03/18/2022	7732(A)	LOGICALIS INC	FEB 22-NETWORK ADMINISTRATOR/ENGINEERING	\$	6,400.00	
03/18/2022	7733(A)	LUDINGTON ELECTRIC, INC.	ELECTRICAL REPAIR	\$	762.47	
03/18/2022	7734(A)	LYNN PEAVEY COMPANY	EVIDENCE SUPPLIES	\$	136.28	
03/18/2022	7735(A)	MEYER ELECTRIC INC	ELECTRICAL REPAIR	\$	1,452.00	
03/18/2022	7736(A)	MFCI LLC	UNDERWRITING/PLACEMENT AGENT/MUNICIPAL ADVISOR FOR I	\$	20,250.00	
03/18/2022	7737(A)	GENUINE PARTS COMPANY	PARTS	\$	654.87	
03/18/2022	7738(A)	OFFICE DEPOT	SUPPLIES	\$	398.85	
03/18/2022	7739(A)	PASSPORT LABS INC	PARKING TICKET MANAGEMENT SYSTEM SERVICE	\$	25.47	
03/18/2022	7740(A)	PHP MEDICARE	APRIL 2022-RETIREE PHP MEDICATE PAYMENT	\$	158.00	
03/18/2022	7741(A)	PROFESSIONAL PUMP, INC.	PUMP REPAIR	\$	18,575.00	
03/18/2022	7742(A)	PVS NOLWOOD CHEMICALS INC	SODIUM METABISULFITE	\$	2,065.13	
03/18/2022	7743(A)	RUBOB'S INC	FEB 22-DRY CLEANING-PUBLIC SAFETY	\$	354.05	
03/18/2022	7744(A)	SAFEBUILT MICHIGAN LLC	FEB 22-BUILDING DEPARTMENT SERVICES	\$	11,346.07	
03/18/2022	7745(A)	SHIAWASSEE DISTRICT LIBRARY	2021 LINCOLN HOUSE PILOT	\$	113.31	
03/18/2022	7746(A)	SIGNATURE AUTO GROUP-OWOSSO MOTORS	PUBLIC SAFETY VEHICLE REPAIRS	\$	6,976.70	
03/18/2022	7747(A)	SUMMIT COMPANIES	EXTINGUISHER SERVICE/REPAIRS	\$	902.00	
03/18/2022	7748(A)	TAYLOR AND MORGAN CPA PC	ONSITE ACCOUNTING SERVICES-2/17/22 & 2/24/22	\$	1,774.50	
03/18/2022	7749(A)	TETRA TECH INC	ENGINEERING SERVICES	\$	13,200.00	

03/18/2022	7750(A)	UNITED PARCEL SERVICE	SHIPPING	\$	51.65
03/18/2022	7751(A)	UNITED STATES PLASTIC CORP	CONTAINERS (6)	\$	46.37
03/18/2022	7752(A)	US BANK BOND CONTROL	2008 SRF LOAN 5314-01	\$	106,457.55
03/18/2022	7753(A)	USA BLUE BOOK	LAB SUPPLIES	\$	142.53
03/18/2022	7754(A)	VERIZON WIRELESS	CELL PHONE SERVICE-2/2/22-3/1/22	\$	957.81
03/24/2022	134714	SPENCER JANAE	UB refund for account: 1750000005	\$	47.12
03/24/2022	134715	OWOSSO PUBLIC SCHOOLS	2021 TAX SETTLEMENT	\$	347.14
03/24/2022	134716	OWOSSO PUBLIC SCHOOLS	BD Payment Refund	\$	- V
03/24/2022	134717	SHIAWASSEE COUNTY TREASURER	2021 SPECIAL ACT TAX COLLECTION	\$	5,430.52
03/24/2022	134718	STATE OF MICHIGAN	2021 LAND BANK PARCEL PAYMENT	\$	38.79
03/24/2022	134719	STATE OF MICHIGAN	2021 SPECIAL ACT COLLECTION	\$	12,394.58
03/25/2022	7755(A)	DOWNTOWN DEVELOPMENT AUTHORITY	2021 TAX SETTLEMENT	\$	899.37
03/25/2022	7756(A)	SHIAWASSEE DISTRICT LIBRARY	2021 TAX SETTLEMENT	\$	<u>23,979.21</u>

1 TOTALS:

(3 Checks Voided)

otal of 183 Disbursements:	\$ 1,088,339.62
----------------------------	-----------------

OSSO HISTORICAL COMMISSION FUND

03/04/2022	5493	HI QUALITY GLASS, INC	CASTLE DISPLAY CASE	\$	13.61
03/04/2022	5494	HOME DEPOT CREDIT SERVICES	CASTLE REPAIR	\$	148.37
03/18/2022	5495	CONSUMERS ENERGY	515 N WASHINGTON ST-1/28/22-2/28/22	\$	828.10
03/18/2022	5496	DAYSTARR COMMUNICATIONS	APRIL 2022-PHONE AND INTERNET SERVICE	\$	76.93
03/18/2022	5497	GABRIDGE & COMPANY PLC	AUDIT SERVICES OF FINANCIAL STATEMENTS FOR FY 20/21	\$	50.00
03/18/2022	5498	NO MOW PROBLEMS LAWN CARE	FEBRUARY 2022 SERVICES AT GOULD HOUSE	\$	<u>160.00</u>

10 TOTALS:

Total of 6 Disbursements:	\$ 1,277.01
---------------------------	-------------

REPORT TOTALS:

(3 Checks Voided)

otal of 189 Disbursements:	\$ 1,089,616.63
----------------------------	-----------------



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: April 12, 2022
TO: Owosso City Council
FROM: Tanya Buckelew, Planning & Building Director
SUBJECT: Medical Marihuana License Transfer

RECOMMENDATION:

Recommend approval of the transfer of the Medical Marihuana License from GH Processing to DCAD, LLC (Classic Roots Farm) for the approved facility location at 1115 Corunna Ave.

BACKGROUND:

GH Processing was awarded a Medical Marihuana Facility License during the 2019 lottery process. Renovations to the building located at 1115 Corunna Ave began, but due to COVID and other business issues the shop never opened. Early in 2021 the owners of GH Processing approached the City about a license transfer.

Ordinance Nos. 817 and 818 were amended in May of 2021 to allow the transfer of Medical Marihuana Facilities Licenses and Recreational Marihuana Establishment Licenses with City Council approval, laying the groundwork for GH Processing to seek a buyer for their license.

In September of 2021, GH Processing and GAGE Cannabis Company began negotiations for the sale of said license, receiving City Council approval for the transfer at the September 20, 2021 meeting. Unfortunately, the two organizations were unable to reach an agreement on the terms of the sale and the transaction was abandoned.

On Tuesday, April 5, 2022, I was contacted by both GH Processing and DCAD, LLC to proceed with a new transfer request. DCAD, LLC (Classic Roots Farm) has submitted an application requesting the transfer of the Medical Marihuana Provisioning Center License held by GH Processing which is up for consideration tonight. DCAD, LLC has also applied for an Adult Use Retailer License (recreational).

FISCAL IMPACTS:

\$5,000 per application fee, per year



1115 CORUNNA AVE P2022-007

301 W. MAIN, OWOSSO, MICHIGAN 48867 (989) 725-0540

MARIHUANA LICENSE AMENDMENT APPLICATION

TYPE OF AMENDMENT		FEE
	Change of Ownership	\$5,000
X	Purchasing a Business	\$5,000
	Change of Location	\$5,000

CHANGE OF OWNERSHIP:

Entity Name:

Assumed Name (if applicable):

Change of Ownership Filing Date:

Explanation of Change Requested:

Indicate specifically the changes you want to make.

Include all individuals and entities being added or removed.

☒ Submit documentation related to the Change of Ownership

PURCHASING A BUSINESS:

Entity Name making purchase: DCAD, LLC

Assumed Name (if applicable): Classic Roots Farm

Entity Name being purchased: GH Processing, LLC

Purchase Date: Closing on or before 5/31/22

Will this purchase be an entity purchase and/or asset purchase?

An entity purchase includes items such as: name or FEIN.

An asset purchase includes items such as: real estate, facility fixtures, inventory, etc.

☐ Entity Purchase ☒ Asset Purchase ☐ Entity & Asset Purchase

✓ Submit documentation related to Purchasing A Business

✓ Submit new Ownership Prequalification

✓ Submit new Ownership License

CHANGE OF LOCATION:

Entity Name:

Assumed Name (if applicable):

Current Physical Address:

New Physical Address:

Reason for Change of Location:

✓ Submit documentation related to Change of Location (deed or lease agreement)

Person Completing Form:

Name (First, Middle, Last): Jill Suzanne Gilpin

Affiliation with Entity: Vice President

Email Address: Jill.gilpin@classicrootsfarm.com

Phone: 248-752-1651

I attest the information I provided on this form is true and accurate and that I will comply with the requirements of the Medical Marihuana Facilities Licensing Act (MMFLA) and/or Michigan Regulation and Taxation of Marihuana Act (MRTMA) and associated rules. I understand that falsified or fraudulent information could subject the licensee to disciplinary action as provided in the MMFLA, MRTMA, and associated rules, up to and including license revocation.

Signature:

Jill Gilpin

Date:

4/7/22

FOR DEPARTMENT USE ONLY

Date Received: 04-07-2022	
Staff Signature: <i>[Signature]</i>	
Comments: Recommend approval by City Council on 04-18-2022	
City Manager Review:	
Signature: <i>[Signature]</i>	Date: 4.11.2022
Comments: 8 months from closing to open business per city ordinance	
City Attorney Review:	
Signature: <i>[Signature]</i>	Date: 4/8/2022
Comments:	
City Council Review:	Date of Meeting: 04-18-2022
Comments/Motion:	
<input type="checkbox"/> Approved	<input type="checkbox"/> Denied



301 W. Main St. Owosso, MI 48867 | 989.725.0571 | beth.kuiper@ci.owosso.mi.us

April 4, 2022

To: City Council

In an effort to reduce vandalism, on 1/05/2022 the OMS/DDA supported the motion to install (6) security cameras within their boundaries and move the recording unit (NVR) from the DayStarr Communications office to the Owosso Public Safety Department, at a cost of \$4,051.61 from the OMS/DDA general fund . An agreement was made between the City of Owosso, Owosso Public Safety, and the OMS/DDA to transition security camera costs, service, maintenance and administration from the OMS/DDA to Owosso Public Safety starting with FY2022/23.

Please feel free to contact me or Kevin Lenkart with any concerns or questions regarding this project.

Kindest Regards,

Beth Kuiper

Downtown Owosso DDA/Main Street Executive Director

O: 989.725.0571

Beth.Kuiper@ci.owosso.mi.us





MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: April 11, 2022
TO: Owosso City Council
FROM: Brad Barrett, Finance Director
SUBJECT: Monthly Financial Report – February 2022

RECOMMENDATION:

Receive and file communication from Finance Department.

BACKGROUND:

Per Section 8.6(c) of the Owosso City Charter....

During each month, the City Manager shall submit to the Council data showing the relation between the estimated and actual revenues and expenditures to the end of the preceding month;....

A revenue and expenditure report and cash summary report is included for the period ending February 28, 2022.

Revenue Expense Report

The column labeled "Activity for month" reflects revenues received and expenses paid during the specific month and the column labeled "YTD Balance reflects revenues received and expenses paid since the beginning of the fiscal year (July 1st.)

FISCAL IMPACTS:

None.

Document originated by:

Revenue and Expenditure Report for City of Owosso – Period ending 02-28-2022
Cash Summary by Account for City of Owosso – 02-01-2022 – 02-28-2022

FROM 02/01/2022 TO 02/28/2022

FUND: ALL FUNDS

CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 02/01/2022	Total Debits	Total Credits	Ending Balance 02/28/2022
Fund 101	GENERAL FUND				
101.200	POOLED CASH - HUNTINGTON BANK	2,053,209.53	518,528.28	1,309,387.31	1,262,350.50
101.203	AMBULANCE PAYMENT BANK ACCOUNT	171,354.03	175,046.77	52,068.50	294,332.30
101.206	FRANKENMUTH CREDIT UNION 5 STAR	1,999,995.00	233.70	0.00	2,000,228.70
101.306	DORT FINANCIAL CREDIT UNION	3,000,000.00	0.00	0.00	3,000,000.00
102.400	ICMA FORFEITURE FUNDS - RESTRICTED	3,085.62	0.00	0.00	3,085.62
102.401	CASH RESTRICTED - MERS DC (RESERVE)	(14.37)	15.95	1.54	0.04
103.000	IMPREST PETTY CASH	1,925.00	0.00	0.00	1,925.00
	GENERAL FUND	7,229,554.81	693,824.70	1,361,457.35	6,561,922.16
Fund 202	MAJOR STREET FUND				
101.200	POOLED CASH - HUNTINGTON BANK	813,329.15	147,566.02	26,142.70	934,752.47
101.206	FRANKENMUTH CREDIT UNION 5 STAR	500,000.00	58.43	0.00	500,058.43
	MAJOR STREET FUND	1,313,329.15	147,624.45	26,142.70	1,434,810.90
Fund 203	LOCAL STREET FUND				
101.200	POOLED CASH - HUNTINGTON BANK	523,848.37	50,078.52	11,434.79	562,492.10
101.206	FRANKENMUTH CREDIT UNION 5 STAR	500,000.00	58.43	0.00	500,058.43
	LOCAL STREET FUND	1,023,848.37	50,136.95	11,434.79	1,062,550.53
Fund 208	PARK/RECREATION SITES FUND				
101.200	POOLED CASH - HUNTINGTON BANK	86,965.11	0.85	0.00	86,965.96
Fund 273	OMS/DDA REVLG LOAN FUND				
101.200	POOLED CASH - HUNTINGTON BANK	5,080.85	99,375.27	10,597.00	93,859.12
101.206	FRANKENMUTH CREDIT UNION 5 STAR	200,000.00	23.37	0.00	200,023.37
101.306	DORT FINANCIAL CREDIT UNION	200,000.00	0.00	0.00	200,000.00
	OMS/DDA REVLG LOAN FUND	405,080.85	99,398.64	10,597.00	493,882.49
Fund 276	OBRA FUND DISTRICT #16 - QDOBA				
101.200	POOLED CASH - HUNTINGTON BANK	8,973.27	0.09	0.00	8,973.36
Fund 283	OBRA FUND-DISTRICT#3-TIAL				
101.200	POOLED CASH - HUNTINGTON BANK	606.58	0.00	0.00	606.58
Fund 287	ARPA - AMERICAN RESCUE PLAN ACT				
101.200	POOLED CASH - HUNTINGTON BANK	3,807.56	0.04	0.00	3,807.60
101.306	DORT FINANCIAL CREDIT UNION	755,000.00	0.00	0.00	755,000.00
	ARPA - AMERICAN RESCUE PLAN ACT	758,807.56	0.04	0.00	758,807.60
Fund 288	OBRA FUND-DISTRICT #17 CARGILL (PREV #8)				
101.200	POOLED CASH - HUNTINGTON BANK	0.49	0.00	0.00	0.49
Fund 289	OBRA:DISTRICT#9(ROBBIN'S LOFT)				
101.200	POOLED CASH - HUNTINGTON BANK	45,980.82	0.00	0.00	45,980.82
Fund 291	OBRA FUND-DIST#11(CAPITOL BOWL)				
101.200	POOLED CASH - HUNTINGTON BANK	7,716.09	0.00	7,716.09	0.00
Fund 292	OBRA FUND-DIST#12(WOODARD LOFT)				
101.200	POOLED CASH - HUNTINGTON BANK	3,165.39	0.00	0.00	3,165.39
Fund 295	OBRA-DIST#15 -ARMORY BUILDING				
101.200	POOLED CASH - HUNTINGTON BANK	0.45	0.00	0.00	0.45
Fund 296	DOWNTOWN DEVELOPMENT AUTHORITY				
101.200	POOLED CASH - HUNTINGTON BANK	(20,387.07)	10,483.91	8,456.39	(18,359.55)
Fund 297	HISTORICAL FUND				
101.200	CHECKING ACCOUNT - HUNTINGTON BANK	59,390.91	1,427.85	4,943.47	55,875.29
102.100	HC ENDOWMENT - RESTRICTED CASH	21,244.04	0.00	0.00	21,244.04
103.000	IMPREST PETTY CASH	100.00	0.00	0.00	100.00

CASH SUMMARY BY ACCOUNT FOR CITY OF OWOSSO
 FROM 02/01/2022 TO 02/28/2022
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 02/01/2022	Total Debits	Total Credits	Ending Balance 02/28/2022
	HISTORICAL FUND	80,734.95	1,427.85	4,943.47	77,219.33
Fund 298 101.200	HISTORICAL SITES FUND POOLED CASH - HUNTINGTON BANK	23,837.72	0.00	23,837.57	0.15
Fund 327 101.200	DEBT SERVICE POOLED CASH - HUNTINGTON BANK	656,436.67	3,490.62	0.00	659,927.29
Fund 368 101.200	2009 SPECIAL ASSESSMENT POOLED CASH - HUNTINGTON BANK	3,677.40	0.00	0.00	3,677.40
Fund 374 101.200	2012 SPECIAL ASSESSMENT POOLED CASH - HUNTINGTON BANK	6,554.47	232.46	0.00	6,786.93
Fund 376 101.200	2013 SPECIAL ASSESSMENT POOLED CASH - HUNTINGTON BANK	2,659.86	0.00	0.00	2,659.86
Fund 382 101.200	2016 SPECIAL ASSESSMENT POOLED CASH - HUNTINGTON BANK	4,360.01	0.00	0.00	4,360.01
Fund 383 101.200	2017 SPECIAL ASSESSMENTS POOLED CASH - HUNTINGTON BANK	33,607.19	779.24	0.00	34,386.43
Fund 384 101.200	2018 SPECIAL ASSESSMENTS POOLED CASH - HUNTINGTON BANK	99,777.74	4,097.89	0.00	103,875.63
Fund 385 101.200	2019 SPECIAL ASSESSMENTS POOLED CASH - HUNTINGTON BANK	81,970.68	3,117.66	0.00	85,088.34
Fund 386 101.200	2020 SPECIAL ASSESSMENTS POOLED CASH - HUNTINGTON BANK	46,335.33	324.21	0.00	46,659.54
Fund 387 101.200	2021 SPECIAL ASSESSMENTS POOLED CASH - HUNTINGTON BANK	174,204.84	5,535.34	0.00	179,740.18
Fund 401 101.200	CAPITAL PROJECT FUND POOLED CASH - HUNTINGTON BANK	114,456.17	0.00	2,814.00	111,642.17
Fund 466 101.200	CAPITAL PROJECTS-BUILDING AUTH POOLED CASH - HUNTINGTON BANK	36,608.22	0.00	0.00	36,608.22
Fund 494 101.200	CAPITAL PROJECTS FUND POOLED CASH - HUNTINGTON BANK	33,795.82	0.00	0.00	33,795.82
Fund 588 101.200	TRANSPORTATION FUND POOLED CASH - HUNTINGTON BANK	76,662.68	204.32	0.00	76,867.00
Fund 590 101.200 101.306 103.000	SEWER FUND POOLED CASH - HUNTINGTON BANK DORT FINANCIAL CREDIT UNION IMPREST PETTY CASH	843,219.62 1,250,249.07 200.00	250,393.17 0.00 0.00	130,946.34 0.00 0.00	962,666.45 1,250,249.07 200.00
	SEWER FUND	2,093,668.69	250,393.17	130,946.34	2,213,115.52
Fund 591 101.200	WATER FUND POOLED CASH - HUNTINGTON BANK	2,304,032.85	1,058,024.64	259,815.21	3,102,242.28
Fund 599 101.200 101.301 101.306	WASTEWATER FUND POOLED CASH - HUNTINGTON BANK INVESTMENTS - STIFEL DORT FINANCIAL CREDIT UNION	405,086.28 221,475.60 1,050,249.08	172,003.12 1.68 0.00	113,481.55 0.00 0.00	463,607.85 221,477.28 1,050,249.08
	WASTEWATER FUND	1,676,810.96	172,004.80	113,481.55	1,735,334.21
Fund 661 101.200	FLEET MAINTENANCE FUND POOLED CASH - HUNTINGTON BANK	1,035,322.29	2,460.86	21,150.84	1,016,632.31

04/11/2022 02:17 PM
User: BBarrett
DB: Owosso

CASH SUMMARY BY ACCOUNT FOR CITY OF OWOSSO
FROM 02/01/2022 TO 02/28/2022
FUND: ALL FUNDS
CASH AND INVESTMENT ACCOUNTS

Page: 3/3

Fund Account	Description	Beginning Balance 02/01/2022	Total Debits	Total Credits	Ending Balance 02/28/2022
101.206	FRANKENMUTH CREDIT UNION 5 STAR	1,000,000.00	116.85	0.00	1,000,116.85
	FLEET MAINTENANCE FUND	2,035,322.29	2,577.71	21,150.84	2,016,749.16
Fund 701	TRUST & AGENCY FUND				
101.200	POOLED CASH - HUNTINGTON BANK	1,490,924.18	1,807,456.37	2,677,808.65	620,571.90
Fund 977	GASB 34 LONG TERM DEBT				
102.200	CASH - RESTRICTED MMRMA	237,646.99	0.00	0.00	237,646.99
	TOTAL - ALL FUNDS	22,177,727.58	4,311,135.91	4,660,601.95	21,828,261.54

From:	Building Department
To:	Owosso City Council
Report Month:	MARCH 2022

Category	Estimated Cost	Permit Fee	Number of Permits
COMMERCIAL NEW CONSTRUCTION	\$120,000	\$1,420	1
DECK	\$14,200	\$370	1
DEMOLITION	\$5,000	\$180	1
Electrical	\$0	\$1,170	6
FENCE	\$0	\$160	4
INDUSTRIAL, NEW BUILDING/ADDITION	\$600,000	\$1,803	1
Mechanical	\$0	\$1,990	14
NON-RES. ADD/ALTER/REPAIR	\$80,635	\$1,541	3
Plumbing	\$0	\$510	6
PORCH	\$1,000	\$0	1
RES. ADD/ALTER/REPAIR	\$25,000	\$460	4
ROOF	\$136,582	\$1,805	8
ROW-UTILITY	\$0	\$30	1
SIDING	\$5,000	\$80	1
SIGN PERMIT	\$0	\$150	1
SMALL CELL WIRELESS FACILITY	\$0	\$1,200	1
VACANT PROPERTY REGISTRATION	\$0	\$100	1
Totals	\$987,417	\$12,969	55

2021 COMPARISON TOTALS

MARCH 2021

\$207,632

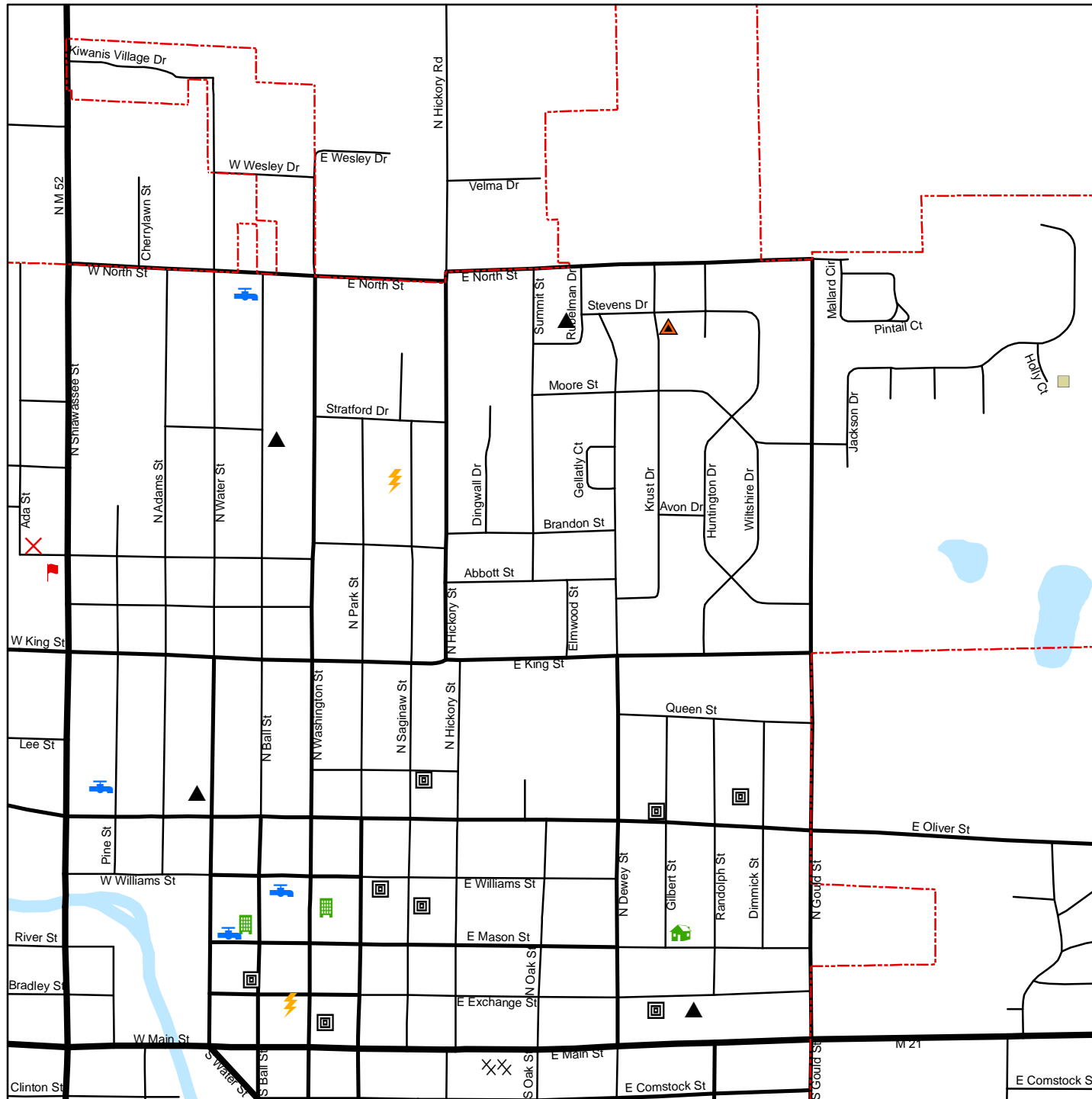
\$12,100

60

City of Owosso

Building Permit Activity March 2022

NE Quadrant



Category

- Deck
- Demolition
- Electrical
- Fence
- Mechanical
- Non-Res. Add/Alter/Repair
- Plumbing
- Res. Add/Alter/Repair
- Roof
- ROW-Utility
- Sign Permit

Other Features

- City Limit
- Railroads
- River & Lakes

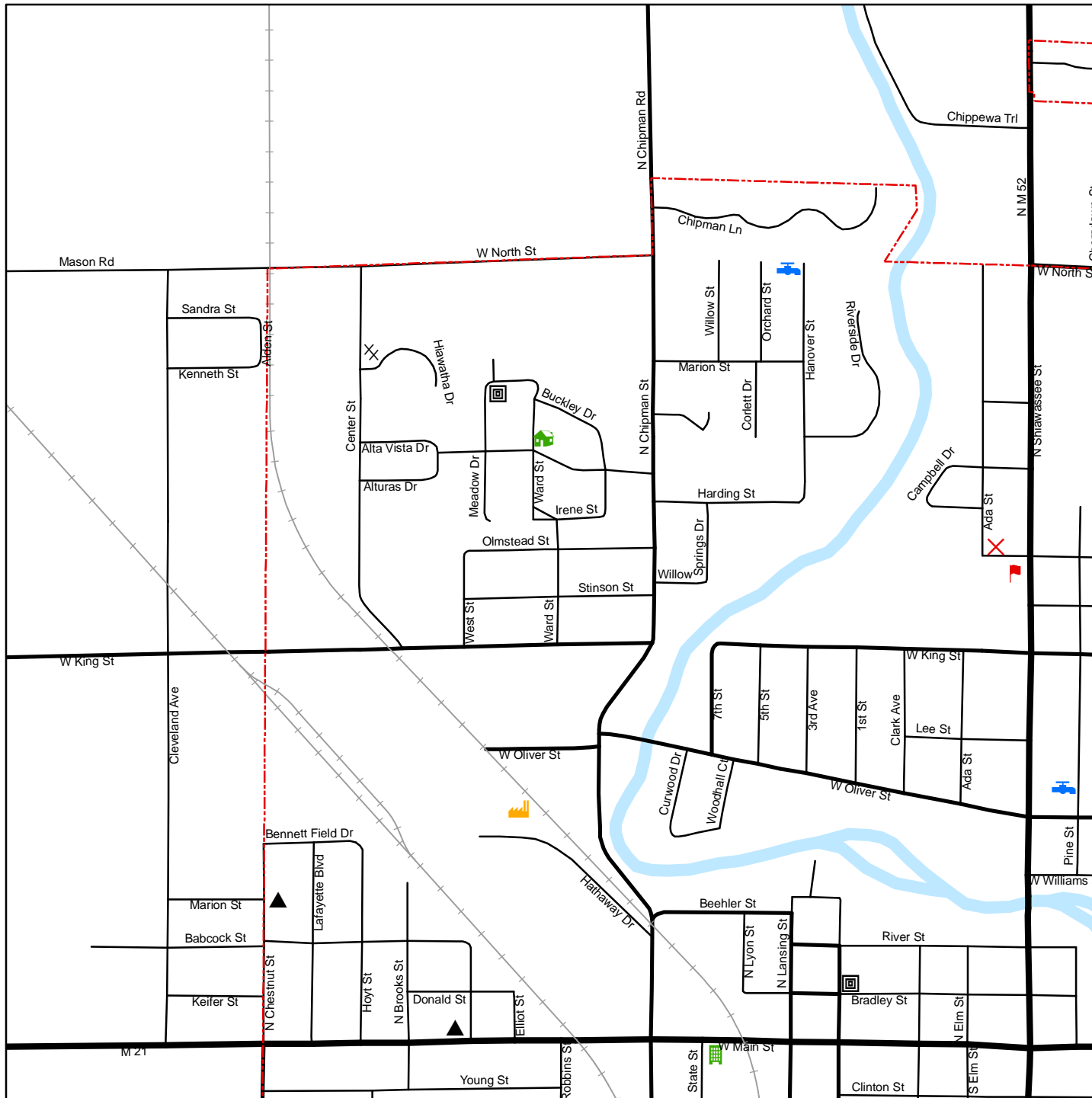
0 300 600 900 1,200 Feet



City of Owosso

Building Permit Activity March 2022

NW Quadrant



Category

- ✕ Demolition
- ✕ Fence
- 🏭 Industrial, New Building/Addition
- 🏠 Mechanical
- 🏠 Non-Res. Add/Alter/Repair
- 🔧 Plumbing
- 🏠 Res. Add/Alter/Repair
- ▲ Roof
- 🚩 Sign Permit

Other Features

- City Limit
- Railroads
- River & Lakes

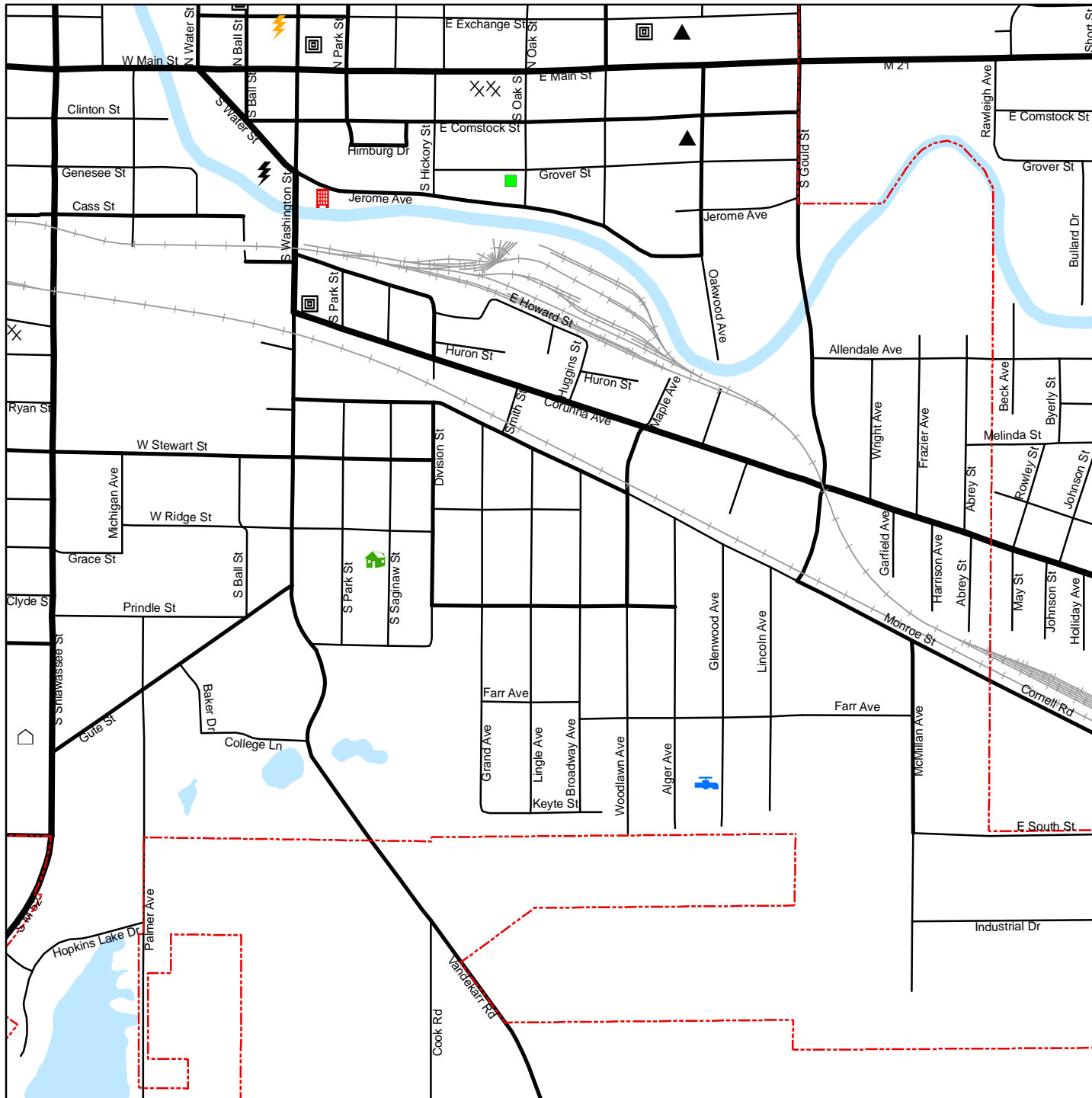
0 300 600 900 1,200 Feet



City of Owosso

Building Permit Activity March 2022

SE Quadrant



Category

- Commercial New Construction
- Electrical
- Electrical & Mechanical
- Fence
- Mechanical
- Plumbing
- Porch
- Res. Add/Alter/Repair
- Roof
- Vacant Property Registration

Other Features

- City Limit
- Railroads
- River & Lakes

0 300 600 900 1,200 Feet



SW Quadrant



MARCH 2022

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ACCESSORY STRUCTURES								
ENF 21-0503	616 OAKWOOD AVE	LETTER SENT	RECHECK SCHEDULED	03/23/2021	03/08/2022	04/27/2022		N
ENF 21-1764	306 GENESEE ST	INSPECTED PROPERTY	2ND NOTICE SENT	11/22/2021	03/16/2022	04/20/2022		N
ENF 22-0150	910 LINGLE AVE	INSPECTED PROPERTY	LETTER SENT	02/10/2022	03/28/2022	04/18/2022		N
ENF 22-0385	1460 N SHIAWASSEE ST	LETTER SENT	RECHECK SCHEDULED	03/30/2022	03/30/2022	04/26/2022		N
Total Entries				4				
APPLIANCES								
ENF 22-0166	912 KENWOOD DR	RESOLVED	CLOSED	02/15/2022	03/08/2022		03/08/2022	N
ENF 22-0195	630 N PARK ST	RESOLVED	CLOSED	02/21/2022	03/10/2022		03/10/2022	N
ENF 22-0263	330 GILBERT ST	INSPECTED PROPERTY	LETTER SENT	03/08/2022	03/28/2022	04/07/2022		N
Total Entries				3				
AUTO REP/JUNK VEH								
ENF 21-1293	428 S LYON ST	INSPECTED PROPERTY	FINAL NOTICE	08/18/2021	03/23/2022	04/04/2022		Y
ENF 22-0144	610 FRAZER AVE	RESOLVED	CLOSED	02/10/2022	03/01/2022		03/01/2022	N
ENF 22-0178	513 MILWAUKEE ST	RESOLVED	CLOSED	02/15/2022	03/01/2022		03/01/2022	Y
ENF 22-0242	911 CORUNNA AVE	RESOLVED	CLOSED	03/04/2022	03/30/2022		03/30/2022	N
ENF 22-0302	525 FLETCHER ST	RESOLVED	CLOSED	03/15/2022	03/15/2022		03/15/2022	N
ENF 22-0321	414 HUGGINS ST	LETTER SENT	INSPECTION COMPLETE	03/16/2022	03/24/2022	04/04/2022		N
ENF 22-0366	918 E MASON ST	LETTER SENT	RECHECK SCHEDULED	03/29/2022	03/29/2022	04/11/2022		Y
Total Entries				7				
BRUSH PILES								
ENF 21-1894	420 W OLIVER ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	12/21/2021	03/01/2022	04/04/2022		Y
Total Entries				1				

MARCH 2022

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
BUILDING VIOL								
ENF 17-0766	317 N OAK ST	CONTACT WITH OWNER	RECHECK SCHEDULED	11/01/2017	03/10/2022	04/13/2022		Y
Total Entries				1				
BUILDING VIOL								
ENF 18-0462	650 ISHAM ST	INSPECTED PROPERTY	TICKET ISSUED	06/26/2018	03/01/2022	04/06/2022		N
ENF 19-0167	813 TRACY ST	FINAL NOTICE SENT	REF TO BLDG OFFICIAL	03/15/2019	03/17/2022	04/07/2022		N
ENF 20-0720	401 HURON ST	INSPECTED PROPERTY	LETTER SENT	09/10/2020	03/21/2022	04/05/2022		N
ENF 20-0764	1122 S CEDAR ST	INSPECTED PROPERTY	LETTER SENT	09/21/2020	03/15/2022	04/18/2022		VAC
ENF 21-0008	531 AMENT ST	INSPECTED PROPERTY	EXTENSION GRANTED	01/07/2021	03/09/2022	04/19/2022		Y
ENF 21-0192	121 W EXCHANGE ST	INSPECTED PROPERTY	DEMO NOTICE	02/09/2021	03/07/2022	04/11/2022		COMM
ENF 21-0404	1401 STATE ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	03/15/2021	03/01/2022	05/02/2022		N
ENF 21-1001	509 S SAGINAW ST	INSPECTED PROPERTY	FINAL NOTICE	07/06/2021	03/08/2022	04/12/2022		COMM
ENF 21-1315	300 W MAIN ST	INSPECTED PROPERTY	DEMO PENDING	08/24/2021	03/24/2022	04/21/2022		COMM
ENF 21-1476	732 CORUNNA AVE	CONTACT WITH OWNER	PENDING PERMIT APPLICATION	09/22/2021	03/29/2022	04/26/2022		N
ENF 21-1733	1109 RYAN ST	INSPECTED PROPERTY	EXTENSION GRANTED	11/10/2021	03/01/2022	04/11/2022		N
ENF 21-1886	320 PRINDLE ST	INSPECTED PROPERTY	LETTER SENT	12/17/2021	03/29/2022	04/27/2022		VAC
ENF 21-1887	805 E EXCHANGE ST	INSPECTED PROPERTY	2ND NOTICE SENT	12/20/2021	03/28/2022	04/27/2022		VAC
ENF 22-0025	208 W EXCHANGE ST	CONTACT WITH PROPERTY MANAGER	RECHECK SCHEDULED	01/07/2022	03/31/2022	04/28/2022		Y
ENF 22-0067	207 N WASHINGTON ST	2ND NOTICE SENT	INSPECTION COMPLETE	01/24/2022	03/29/2022	05/03/2022		N
ENF 22-0070	1031 S CHIPMAN ST	INSPECTED PROPERTY	LETTER SENT	01/24/2022	03/15/2022	04/05/2022		N
ENF 22-0141	604 RYAN ST	CONTACT WITH OWNER	EXTENSION GRANTED	02/10/2022	03/11/2022	05/11/2022		N
ENF 22-0167	229 S CEDAR ST	INSPECTED PROPERTY	LETTER SENT	02/15/2022	03/14/2022	04/13/2022		N

Code Enforcement Activity

MARCH 2022

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 22-0197	210 S WASHINGTON ST	RESOLVED	CLOSED	02/21/2022	03/11/2022		03/11/2022	COMM
ENF 22-0209	420 S CEDAR ST	HOMEOWNER CALLED IN	RECHECK SCHEDULED	02/23/2022	03/01/2022	04/25/2022		IND
ENF 22-0215	629 N PARK ST	CONTACT WITH OWNER	CLOSED	02/28/2022	03/07/2022		03/08/2022	Y
ENF 22-0230	315 W RIDGE ST	CONTACT WITH OWNER	EXTENSION GRANTED	03/02/2022	03/09/2022	04/11/2022		Y
ENF 22-0246	832 S BALL ST	LETTER SENT	RECHECK SCHEDULED	03/04/2022	03/04/2022	04/07/2022		N
ENF 22-0249	719 S CHIPMAN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/07/2022	03/29/2022	04/18/2022		N
ENF 22-0258	120 W EXCHANGE ST STE	LETTER SENT	RECHECK SCHEDULED	03/07/2022	03/07/2022	04/12/2022		COMM
ENF 22-0269	529 AMENT ST	OBTAINED PERMIT	CLOSED	03/09/2022	03/23/2022		03/23/2022	Y
ENF 22-0272	821 WALNUT ST	OBTAINED PERMIT	CLOSED	03/09/2022	03/10/2022		03/10/2022	N
ENF 22-0293	412 ELIZABETH ST	CONTACT WITH OWNER	EXTENSION GRANTED	03/14/2022	03/17/2022	04/28/2022		Y
ENF 22-0295	634 WOODLAWN AVE	LETTER SENT	RECHECK SCHEDULED	03/14/2022	03/14/2022	04/12/2022		Y
ENF 22-0355	611 FLETCHER ST	COMPLAINT LOGGED	RECHECK SCHEDULED	03/25/2022	03/28/2022	04/06/2022		N
ENF 22-0359	124 E KING ST	LETTER SENT	INSPECTION COMPLETE	03/28/2022	03/31/2022	04/07/2022		Y
ENF 22-0373	703 E MASON ST	OBTAINED PERMIT	CLOSED	03/29/2022	03/31/2022		03/31/2022	N
ENF 22-0383	432 CASS ST	LETTER SENT	RECHECK SCHEDULED	03/30/2022	03/30/2022	04/12/2022		N
Total Entries				33				
DEAD TREE								
ENF 22-0221	634 WOODLAWN AVE	RESOLVED	CLOSED	03/02/2022	03/14/2022		03/14/2022	Y
Total Entries				1				
DRAIN ISSUES								
ENF 22-0389	607 CORUNNA AVE	CONTACT WITH OWNER	RECHECK SCHEDULED	03/29/2022	03/31/2022	04/14/2022		N

MARCH 2022

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 22-0390	520 W MAIN ST	INSPECTED PROPERTY	LETTER SENT	03/31/2022	03/31/2022	05/02/2022		COMM
Total Entries				2				
EXTERIOR PAINT/SIDING								
ENF 20-0046	703 E MASON ST	OBTAINED PERMIT	CLOSED	01/17/2020	03/31/2022		03/31/2022	N
ENF 20-0052	301 GENESEE ST	INSPECTED PROPERTY	LETTER SENT	01/17/2020	03/22/2022	04/21/2022		N
ENF 20-0124	629 LINGLE AVE	2ND NOTICE SENT	INSPECTION COMPLETE	02/24/2020	03/31/2022	05/02/2022		N
ENF 20-0144	909 CORUNNA AVE	INSPECTED PROPERTY	LETTER SENT	03/05/2020	03/30/2022	04/27/2022		N
ENF 21-0036	1218 N SHIAWASSEE ST	INSPECTED PROPERTY	LETTER SENT	01/12/2021	03/29/2022	06/01/2022		N
ENF 21-0040	758 WOODLAWN AVE	INSPECTED PROPERTY	LETTER SENT	01/12/2021	03/24/2022	04/26/2022		N
ENF 21-0041	1229 MILWAUKEE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	01/12/2021	03/28/2022	05/09/2022		Y
ENF 21-0083	121 W EXCHANGE ST	INSPECTED PROPERTY	EXTENSION GRANTED	01/20/2021	03/07/2022	04/11/2022		COMM
ENF 21-0424	648 N SAGINAW ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/22/2021	03/30/2022	06/01/2022		N
ENF 21-1910	209 S LANSING ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	12/27/2021	03/07/2022	04/11/2022		Y
ENF 22-0104	317 N OAK ST	INSPECTED PROPERTY	2ND NOTICE SENT	02/01/2022	03/23/2022	04/13/2022		Y
ENF 22-0208	720 CLINTON ST	LETTER SENT	RECHECK SCHEDULED	02/23/2022	03/30/2022	04/27/2022		Y
ENF 22-0330	402 E COMSTOCK ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/21/2022	03/21/2022	05/16/2022		Y
Total Entries				13				
FENCE VIOLATION								
ENF 21-1097	1016 LINGLE AVE	INSPECTED PROPERTY	EXTENSION GRANTED	07/20/2021	03/29/2022	04/21/2022		N
ENF 22-0036	1003 RYAN ST	INSPECTED PROPERTY	LETTER SENT	01/11/2022	03/01/2022	04/18/2022		Y
ENF 22-0147	644 ALGER AVE	INSPECTED PROPERTY	LETTER SENT	02/10/2022	03/10/2022	04/13/2022		N
ENF 22-0257	102 S WASHINGTON ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/07/2022	03/23/2022	04/19/2022		N
ENF 22-0268	817 S CHESTNUT ST	LETTER SENT	RECHECK SCHEDULED	03/08/2022	03/31/2022	04/14/2022		N

MARCH 2022

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 22-0299	1309 PEARCE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/15/2022	03/21/2022	04/05/2022		N
Total Entries				6				
FIRE DAMAGE								
ENF 21-1891	115 S WASHINGTON ST	STINSPECTED PROPERTY	RECHECK SCHEDULED	12/21/2021	03/14/2022	04/12/2022		N
ENF 21-1898	113 S WASHINGTON ST	INSPECTED PROPERTY	2ND NOTICE SENT	12/22/2021	03/21/2022	04/12/2022		COMM
ENF 22-0193	1404 S CHIPMAN ST	CONTACT WITH OWNER	RECHECK SCHEDULED	02/21/2022	03/08/2022	04/28/2022		Y
Total Entries				3				
FRONT YARD PARKING								
ENF 21-1849	122 S HOWELL ST	RESOLVED	CLOSED	12/13/2021	03/09/2022		03/09/2022	N
ENF 22-0250	116 W OLIVER ST	RESOLVED	CLOSED	03/07/2022	03/07/2022		03/07/2022	N
ENF 22-0374	418 W KING ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/29/2022	03/29/2022	04/05/2022		Y
Total Entries				3				
FURNITURE OUTSIDE								
ENF 21-1911	754 WOODLAWN AVE	RESOLVED	CLOSED	12/28/2021	03/23/2022		03/23/2022	N
ENF 22-0046	722 BROADWAY AVE	HOMEOWNER CALLED IN	CLOSED	01/13/2022	03/11/2022		03/11/2022	N
ENF 22-0134	705 ISHAM ST	RESOLVED	CLOSED	02/08/2022	03/14/2022		03/14/2022	Y
ENF 22-0200	512 N SAGINAW ST	RESOLVED	CLOSED	02/22/2022	03/16/2022		03/16/2022	Y
ENF 22-0204	429 E HOWARD ST	RESOLVED	CLOSED	02/23/2022	03/02/2022		03/02/2022	Y
ENF 22-0206	640 LINCOLN AVE	RESOLVED	CLOSED	02/23/2022	03/17/2022		03/17/2022	N
ENF 22-0372	416 N HICKORY ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/29/2022	03/29/2022	04/05/2022		N
Total Entries				7				
GARBAGE & DEBRIS								
ENF 19-0424	755 ALGER AVE	COMPLAINT LOGGED	CLOSED	05/30/2019	05/30/2019		03/31/2022	Y

Code Enforcement Activity
MARCH 2022

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 20-0992	607 FLETCHER ST	INSPECTED PROPERTY	REF TO CITY ATTY	11/30/2020	03/25/2022	04/19/2022		N
ENF 21-1480	719 BROADWAY AVE	INSPECTED PROPERTY	2ND NOTICE SENT	09/23/2021	03/30/2022	04/13/2022		N
ENF 21-1727	1231 W MAIN ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	11/10/2021	03/14/2022	04/06/2022		COMM
ENF 21-1905	538 W STEWART ST	RESOLVED	CLOSED	12/22/2021	03/31/2022		03/31/2022	N
ENF 22-0022	321 E WILLIAMS ST	INSPECTED PROPERTY	LETTER SENT	01/06/2022	03/29/2022	04/18/2022		N
ENF 22-0042	1601 YOUNG ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	01/12/2022	03/17/2022	04/07/2022		N
ENF 22-0057	1507 YOUNG ST	INSPECTED PROPERTY	EXTENSION GRANTED	01/20/2022	03/14/2022	04/14/2022		N
ENF 22-0110	410 S BALL ST	INSPECTED PROPERTY	LETTER SENT	02/03/2022	03/15/2022	04/05/2022		COMM
ENF 22-0112	722 LINCOLN AVE	LETTER SENT	CLOSED	02/04/2022	03/03/2022		03/03/2022	Y
ENF 22-0115	925 HAMPTON AVE	INSPECTED PROPERTY	CLOSED	02/04/2022	03/28/2022		03/28/2022	N
ENF 22-0145	708 LINCOLN AVE	RESOLVED	CLOSED	02/10/2022	03/17/2022		03/17/2022	Y
ENF 22-0146	640 ALGER AVE	RESOLVED	CLOSED	02/10/2022	03/02/2022		03/02/2022	N
ENF 22-0153	410 GUTE ST	INSPECTED PROPERTY	FINAL NOTICE	02/10/2022	03/23/2022	04/13/2022		N
ENF 22-0154	420 GUTE ST	RESOLVED	CLOSED	02/11/2022	03/14/2022		03/14/2022	Y
ENF 22-0159	523 N SAGINAW ST	RESOLVED	CLOSED	02/11/2022	03/08/2022		03/08/2022	N
ENF 22-0163	220 W KING ST	INSPECTED PROPERTY	FINAL NOTICE	02/14/2022	03/31/2022	04/07/2022		N
ENF 22-0171	522 FLETCHER ST	INSPECTED PROPERTY	FINAL NOTICE	02/15/2022	03/31/2022	04/13/2022		N
ENF 22-0202	216 S SHIAWASSEE ST	RESOLVED	CLOSED	02/22/2022	03/01/2022		03/01/2022	N
ENF 22-0205	609 BROADWAY AVE	RESOLVED	CLOSED	02/23/2022	03/14/2022		03/14/2022	Y
ENF 22-0212	710 RIVER ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	02/24/2022	03/25/2022	04/06/2022		Y
ENF 22-0219	510 RIVER ST	RESOLVED	CLOSED	03/01/2022	03/28/2022		03/28/2022	N
ENF 22-0226	401 HURON ST	LETTER SENT	RECHECK SCHEDULED	03/02/2022	03/23/2022	04/05/2022		N
ENF 22-0228	409 HUGGINS ST	RESOLVED	CLOSED	03/02/2022	03/16/2022		03/16/2022	Y

Code Enforcement Activity
MARCH 2022

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 22-0229	1208 BROADWAY AVE	RESOLVED	CLOSED	03/02/2022	03/10/2022		03/10/2022	N
ENF 22-0234	300 E NORTH ST	RESOLVED	CLOSED	03/03/2022	03/09/2022		03/09/2022	Y
ENF 22-0237	630 GRAND AVE	RESOLVED	CLOSED	03/03/2022	03/17/2022		03/17/2022	Y
ENF 22-0239	826 E MAIN ST	INSPECTED PROPERTY	2ND NOTICE SENT	03/03/2022	03/30/2022	04/07/2022		N
ENF 22-0245	819 E COMSTOCK ST	INSPECTED PROPERTY	2ND NOTICE SENT	03/04/2022	03/21/2022	04/04/2022		N
ENF 22-0262	416 E MASON ST	RESOLVED	CLOSED	03/08/2022	03/23/2022		03/23/2022	N
ENF 22-0270	920 FARR AVE	RESOLVED	CLOSED	03/09/2022	03/28/2022		03/28/2022	N
ENF 22-0271	622 N HICKORY ST	RESOLVED	CLOSED	03/09/2022	03/21/2022		03/21/2022	N
ENF 22-0273	208 S WATER ST	RESOLVED	CLOSED	03/09/2022	03/21/2022		03/21/2022	N
ENF 22-0275	212 CASS ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	03/10/2022	03/30/2022	04/07/2022		N
ENF 22-0278	642 N HICKORY ST	INSPECTED PROPERTY	LETTER SENT	03/10/2022	03/21/2022	04/04/2022		N
ENF 22-0279	608 N HICKORY ST	RESOLVED	CLOSED	03/10/2022	03/28/2022		03/28/2022	Y
ENF 22-0280	104 N LANSING ST	LETTER SENT	2ND NOTICE SENT	03/11/2022	03/28/2022	04/07/2022		Y
ENF 22-0281	820 W MAIN ST	LETTER SENT	RECHECK SCHEDULED	03/11/2022	03/28/2022	04/18/2022		COMM
ENF 22-0283	321 E MASON ST	RESOLVED	CLOSED	03/11/2022	03/23/2022		03/25/2022	Y
ENF 22-0292	809 W STEWART ST	RESOLVED	CLOSED	03/14/2022	03/21/2022		03/21/2022	N
ENF 22-0301	984 RYAN ST	RESOLVED	CLOSED	03/15/2022	03/24/2022		03/24/2022	N
ENF 22-0303	401 E KING ST	RESOLVED	CLOSED	03/15/2022	03/24/2022		03/24/2022	N
ENF 22-0304	718 N DEWEY ST	INSPECTED PROPERTY	LETTER SENT	03/15/2022	03/29/2022	04/06/2022		N
ENF 22-0311	427 CASS ST	LETTER SENT	RECHECK SCHEDULED	03/16/2022	03/16/2022	04/04/2022		N
ENF 22-0312	308 S SHIAWASSEE ST	RESOLVED	CLOSED	03/16/2022	03/25/2022		03/25/2022	Y
ENF 22-0322	452 E HOWARD ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	03/16/2022	03/30/2022	04/13/2022		N

MARCH 2022

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 22-0324	418 GUTE ST	RESOLVED	CLOSED	03/16/2022	03/28/2022		03/28/2022	N
ENF 22-0326	318 W KING ST	INSPECTED PROPERTY	CLOSED	03/17/2022	03/17/2022		03/17/2022	Y
ENF 22-0329	406 E COMSTOCK ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/21/2022	03/21/2022	04/05/2022		Y
ENF 22-0341	825 GROVER ST	RESOLVED	CLOSED	03/22/2022	03/22/2022		03/22/2022	Y
ENF 22-0342	1205 N DEWEY ST	INSPECTED PROPERTY	CONTACTED PROPERTY OWNER	03/22/2022	03/24/2022	04/04/2022		Y
ENF 22-0363	925 S BALL ST	LETTER SENT	RECHECK SCHEDULED	03/28/2022	03/28/2022	04/07/2022		Y
ENF 22-0364	817 E MAIN ST	LETTER SENT	RECHECK SCHEDULED	03/29/2022	03/29/2022	04/21/2022		N
ENF 22-0369	511 KEYTE ST	LETTER SENT	RECHECK SCHEDULED	03/29/2022	03/29/2022	04/07/2022		Y
ENF 22-0370	412 N HICKORY ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/29/2022	03/29/2022	04/05/2022		N
ENF 22-0371	612 BROADWAY AVE	LETTER SENT	RECHECK SCHEDULED	03/29/2022	03/29/2022	04/07/2022		Y
ENF 22-0377	1423 YOUNG ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/30/2022	03/30/2022	04/07/2022		N
ENF 22-0386	531 N GOULD ST	LETTER SENT	RECHECK SCHEDULED	03/30/2022	03/30/2022	04/11/2022		N
ENF 22-0392	513 MILWAUKEE ST	LETTER SENT	RECHECK SCHEDULED	03/31/2022	03/31/2022	04/12/2022		Y

Total Entries	59
----------------------	-----------

GARBAGE CANS

ENF 22-0294	725 ADAMS ST	LETTER SENT	RECHECK SCHEDULED	03/14/2022	03/21/2022	05/31/2022		N
-------------	--------------	-------------	-------------------	------------	------------	------------	--	---

Total Entries	1
----------------------	----------

GARBAGE/JUNK IN ROW

ENF 22-0091	118 ELIZABETH ST	RESOLVED	CLOSED	01/28/2022	03/10/2022		03/10/2022	Y
ENF 22-0102	603 CORUNNA AVE	REF TO DPW	INSPECTION COMPLETE	01/31/2022	03/30/2022	04/07/2022		Y
ENF 22-0113	113 N OAK ST	INSPECTED PROPERTY	CLOSED	02/04/2022	03/10/2022			N
ENF 22-0201	215 N LANSING ST	RESOLVED	CLOSED	02/22/2022	03/10/2022		03/10/2022	N
ENF 22-0203	800 E MAIN ST	INSPECTED PROPERTY	DPW WORK ORDER	02/22/2022	03/23/2022		03/23/2022	Y

Code Enforcement Activity
MARCH 2022

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 22-0210	1501 FREEMAN ST	RESOLVED	CLOSED	02/23/2022	03/09/2022		03/09/2022	Y
ENF 22-0216	631 GROVER ST	RESOLVED	CLOSED	03/01/2022	03/16/2022		03/16/2022	N
ENF 22-0217	1207 DEVONSHIRE CT	RESOLVED	CLOSED	03/01/2022	03/11/2022		03/11/2022	Y
ENF 22-0218	514 N DEWEY ST	RESOLVED	CLOSED	03/01/2022	03/07/2022		03/07/2022	N
ENF 22-0222	721 RIVER ST	RESOLVED	CLOSED	03/02/2022	03/17/2022		03/17/2022	Y
ENF 22-0223	428 S LYON ST	RESOLVED	CLOSED	03/02/2022	03/10/2022		03/10/2022	Y
ENF 22-0225	218 S OAK ST	RESOLVED	CLOSED	03/02/2022	03/16/2022		03/16/2022	Y
ENF 22-0233	1100 N DEWEY ST	RESOLVED	CLOSED	03/03/2022	03/15/2022		03/15/2022	Y
ENF 22-0241	707 FRAZER AVE	RESOLVED	CLOSED	03/03/2022	03/16/2022		03/16/2022	N
ENF 22-0248	1014 W STEWART ST	RESOLVED	CLOSED	03/07/2022	03/16/2022		03/16/2022	N
ENF 22-0252	326 N OAK ST	RESOLVED	CLOSED	03/07/2022	03/25/2022		03/25/2022	N
ENF 22-0254	610 FRAZER AVE	RESOLVED	CLOSED	03/07/2022	03/16/2022		03/16/2022	N
ENF 22-0255	520 N WATER ST	RESOLVED	CLOSED	03/07/2022	03/14/2022		03/14/2022	Y
ENF 22-0256	601 N WATER ST	RESOLVED	CLOSED	03/07/2022	03/25/2022		03/25/2022	N
ENF 22-0259	1022 BEEHLER ST	RESOLVED	CLOSED	03/07/2022	03/28/2022		03/28/2022	N
ENF 22-0260	426 BRANDON ST	RESOLVED	CLOSED	03/07/2022	03/17/2022		03/17/2022	Y
ENF 22-0261	219 GOODHUE ST	RESOLVED	CLOSED	03/08/2022	03/15/2022		03/15/2022	N
ENF 22-0266	1415 FREDERICK ST	LETTER SENT	2ND NOTICE SENT	03/08/2022	03/25/2022	04/04/2022		Y
ENF 22-0267	1013 TRACY ST	RESOLVED	CLOSED	03/08/2022	03/10/2022		03/11/2022	N
ENF 22-0274	608 W STEWART ST	RESOLVED	CLOSED	03/10/2022	03/16/2022		03/16/2022	N
ENF 22-0284	717 E MASON ST	RESOLVED	CLOSED	03/11/2022	03/22/2022		03/22/2022	N
ENF 22-0285	807 E MASON ST	RESOLVED	CLOSED	03/11/2022	03/21/2022		03/21/2022	N

Code Enforcement Activity
MARCH 2022

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 22-0287	708 E OLIVER ST	RESOLVED	CLOSED	03/11/2022	03/21/2022		03/21/2022	N
ENF 22-0288	1205 N DEWEY ST	RESOLVED	CLOSED	03/11/2022	03/14/2022		03/14/2022	Y
ENF 22-0290	205 E STEWART ST	RESOLVED	CLOSED	03/11/2022	03/16/2022		03/16/2022	N
ENF 22-0291	1206 S CHIPMAN ST	RESOLVED	CLOSED	03/14/2022	03/25/2022		03/25/2022	N
ENF 22-0296	309 E KING ST	RESOLVED	CLOSED	03/14/2022	03/31/2022		03/31/2022	N
ENF 22-0300	418 BRANDON ST	RESOLVED	CLOSED	03/15/2022	03/21/2022		03/21/2022	N
ENF 22-0306	626 LINGLE AVE	RESOLVED	CLOSED	03/15/2022	03/23/2022		03/25/2022	N
ENF 22-0309	1230 S SHIAWASSEE ST	RESOLVED	CLOSED	03/16/2022	03/25/2022		03/25/2022	N
ENF 22-0313	818 GROVER ST	RESOLVED	CLOSED	03/16/2022	03/23/2022		03/25/2022	Y
ENF 22-0314	619 FRAZER AVE	RESOLVED	CLOSED	03/16/2022	03/23/2022		03/23/2022	Y
ENF 22-0316	716 WRIGHT AVE	RESOLVED	CLOSED	03/16/2022	03/24/2022		03/24/2022	N
ENF 22-0319	407 MAPLE AVE	LETTER SENT	CLOSED	03/16/2022	03/29/2022		03/29/2022	Y
ENF 22-0318	615 GLENWOOD AVE	LETTER SENT	INSPECTION COMPLETE	03/16/2022	03/30/2022	04/06/2022		N
ENF 22-0320	413 MAPLE AVE	RESOLVED	CLOSED	03/16/2022	03/23/2022		03/25/2022	N
ENF 22-0323	800 RYAN ST	RESOLVED	CLOSED	03/16/2022	03/23/2022		03/23/2022	Y
ENF 22-0331	114 OAKWOOD AVE	RESOLVED	CLOSED	03/21/2022	03/29/2022		03/29/2022	Y
ENF 22-0332	508 S CEDAR ST	RESOLVED	CLOSED	03/21/2022	03/24/2022		03/24/2022	N
ENF 22-0333	919 E EXCHANGE ST	RESOLVED	CLOSED	03/21/2022	03/28/2022		03/28/2022	N
ENF 22-0335	202 S CEDAR ST	RESOLVED	CLOSED	03/21/2022	03/31/2022		03/31/2022	N
ENF 22-0336	1412 PEARCE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/21/2022	03/31/2022	04/06/2022		Y
ENF 22-0337	619 N HICKORY ST	RESOLVED	CLOSED	03/21/2022	03/28/2022		03/28/2022	N
ENF 22-0344	410 S CHIPMAN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/22/2022	03/29/2022	04/06/2022		Y

MARCH 2022

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 22-0345	300 S CHIPMAN ST	INSPECTED PROPERTY	LETTER SENT	03/22/2022	03/30/2022	04/06/2022		Y
ENF 22-0346	401 E KING ST	RESOLVED	CLOSED	03/22/2022	03/29/2022		03/29/2022	N
ENF 22-0347	722 ADAMS ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/22/2022	03/29/2022	04/06/2022		N
ENF 22-0348	642 PINE ST	RESOLVED	CLOSED	03/22/2022	03/29/2022		03/29/2022	Y
ENF 22-0353	740 WOODLAWN AVE	RESOLVED	CLOSED	03/23/2022	03/30/2022		03/30/2022	N
ENF 22-0354	231 W RIDGE ST	LETTER SENT	INSPECTION COMPLETE	03/24/2022	03/30/2022	04/06/2022		N
ENF 22-0358	325 N GOULD ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/28/2022	03/28/2022	04/04/2022		N
ENF 22-0360	913 LINGLE AVE	RESOLVED	CLOSED	03/28/2022	03/31/2022		03/31/2022	N
ENF 22-0361	318 W KING ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/28/2022	03/28/2022	04/05/2022		Y
ENF 22-0367	334 N HICKORY ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/29/2022	03/29/2022	04/05/2022		Y
ENF 22-0368	627 PINE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/29/2022	03/29/2022	04/05/2022		Y
ENF 22-0375	318 E OLIVER ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/29/2022	03/29/2022	04/05/2022		N
ENF 22-0376	644 N SAGINAW ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/30/2022	03/30/2022	04/05/2022		N
ENF 22-0378	1616 YOUNG ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/30/2022	03/30/2022	04/06/2022		N
ENF 22-0379	309 S CHIPMAN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/30/2022	03/30/2022	04/07/2022		Y
ENF 22-0380	214 STATE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/30/2022	03/30/2022	04/07/2022		N
ENF 22-0381	403 HUGGINS ST	LETTER SENT	RECHECK SCHEDULED	03/30/2022	03/30/2022	04/06/2022		N
ENF 22-0388	220 S DEWEY ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/30/2022	03/30/2022	04/06/2022		Y
ENF 22-0391	755 ALGER AVE	LETTER SENT	RECHECK SCHEDULED	03/31/2022	03/31/2022	04/06/2022		Y

Total Entries**68****HANDRAILS AND GUARDS REQUIRED**

Code Enforcement Activity
MARCH 2022

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 19-0081	900 ADA ST	INSPECTED PROPERTY	DEMO PENDING	02/12/2019	03/30/2022	05/02/2022		N
ENF 20-0112	416 N HICKORY ST	COMPLAINT LOGGED	CLOSED	02/19/2020	02/19/2020		03/29/2022	N
ENF 20-0182	1210 CORUNNA AVE	INSPECTED PROPERTY	LETTER SENT	05/11/2020	03/21/2022	04/06/2022		N
ENF 20-0411	1311 MACK ST	INSPECTED PROPERTY	RECHECK SCHEDULED	06/29/2020	03/30/2022	04/27/2022		N
ENF 20-0917	117 W EXCHANGE ST	INSPECTED PROPERTY	LETTER SENT	11/03/2020	03/29/2022	05/02/2022		N
ENF 20-1016	119 W EXCHANGE	INSPECTED PROPERTY	LETTER SENT	12/07/2020	03/07/2022	04/11/2022		COMM
ENF 21-0123	316 OAKWOOD AVE	INSPECTED PROPERTY	TICKET ISSUED	01/26/2021	03/31/2022	04/19/2022		Y
ENF 21-0802	419 HAMBLIN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	06/01/2021	03/21/2022	04/19/2022		VAC
ENF 21-0942	612 GRAND AVE	INSPECTED PROPERTY	TICKET ISSUED	06/24/2021	03/31/2022	04/13/2022		N
ENF 21-0966	817 ISHAM ST	INSPECTED PROPERTY	FINAL NOTICE	06/28/2021	03/03/2022	04/06/2022		VAC
ENF 21-1095	433 E MASON ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	07/20/2021	03/31/2022	04/11/2022		Y
ENF 21-1171	207 N LANSING ST	RESOLVED	CLOSED	07/29/2021	03/31/2022		03/31/2022	N
ENF 21-1226	1013 W STEWART ST	INSPECTED PROPERTY	2ND NOTICE SENT	08/09/2021	03/24/2022	04/07/2022		Y
ENF 21-1307	403 E KING ST	INSPECTED PROPERTY	REF TO CITY ATTY	08/23/2021	03/31/2022	04/14/2022		Y
ENF 21-1340	1444 W KING ST	RESOLVED	CLOSED	08/26/2021	03/14/2022		03/14/2022	N
ENF 21-1434	644 N WATER ST	2ND NOTICE SENT	INSPECTION COMPLETE	09/13/2021	03/01/2022	04/05/2022		N
ENF 21-1440	320 CASS ST	INSPECTED PROPERTY	REF TO BLDG OFFICIAL	09/14/2021	03/21/2022	04/25/2022		N
ENF 21-1455	620 CLINTON ST	INSPECTED PROPERTY	RECHECK SCHEDULED	09/16/2021	03/14/2022		03/17/2022	N
ENF 21-1489	1008 S CEDAR ST	INSPECTED PROPERTY	REF TO DPW	09/27/2021	03/29/2022	04/12/2022		N
ENF 21-1509	1405 W MAIN ST	INSPECTED PROPERTY	2ND NOTICE SENT	09/28/2021	03/03/2022	04/05/2022		N
ENF 21-1543	118 OAKWOOD AVE	INSPECTED PROPERTY	LETTER SENT	10/08/2021	03/08/2022	04/05/2022		N
ENF 21-1561	320 CORUNNA AVE	INSPECTED PROPERTY	2ND NOTICE SENT	10/11/2021	03/01/2022	04/07/2022		COMM

Code Enforcement Activity
MARCH 2022

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 21-1562	316 CORUNNA AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	10/11/2021	03/01/2022	04/04/2022		COMM
ENF 21-1578	201 ROBBINS ST	INSPECTED PROPERTY	RECHECK SCHEDULED	10/14/2021	03/23/2022	04/14/2022		COMM
ENF 21-1592	321 E STEWART ST	INSPECTED PROPERTY	FINAL NOTICE	10/19/2021	03/29/2022	04/06/2022		Y
ENF 21-1702	1210 MACK ST	RESOLVED	CLOSED	11/04/2021	03/03/2022		03/03/2022	N
ENF 21-1718	1005 FLETCHER ST	2ND NOTICE SENT	CLOSED	11/09/2021	03/10/2022		03/10/2022	Y
ENF 21-1749	715 E MASON ST	INSPECTED PROPERTY	2ND NOTICE SENT	11/16/2021	03/21/2022	04/25/2022		N
ENF 21-1807	304 S OAK ST	INSPECTED PROPERTY	CLOSED	12/02/2021	03/24/2022		03/24/2022	N
ENF 21-1858	813 BRADLEY ST	2ND NOTICE SENT	INSPECTION COMPLETE	12/13/2021	03/29/2022	04/06/2022		N
ENF 21-1859	976 CORUNNA AVE	INSPECTED PROPERTY	FINAL NOTICE	12/14/2021	03/24/2022	04/14/2022		COMM
ENF 21-1901	605 S WASHINGTON ST	CONTACT WITH OCCUPANT	2ND NOTICE SENT	12/22/2021	03/28/2022	04/11/2022		N
ENF 21-1913	902 NAFUS ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	12/28/2021	03/31/2022	04/14/2022		Y
ENF 21-1916	509 MILWAUKEE ST	INSPECTED PROPERTY	TICKET ISSUED	12/29/2021	03/31/2022	04/12/2022		Y
ENF 22-0015	816 W STEWART ST	RESOLVED	CLOSED	01/05/2022	03/07/2022		03/07/2022	N
ENF 22-0035	819 W MAIN ST	INSPECTED PROPERTY	EXTENSION GRANTED	01/11/2022	03/31/2022	05/02/2022		COMM
ENF 22-0038	760 ALGER AVE	RESOLVED	CLOSED	01/11/2022	03/02/2022		03/02/2022	N
ENF 22-0103	921 N BALL ST	INSPECTED PROPERTY	2ND NOTICE SENT	01/31/2022	03/21/2022	04/13/2022		N
ENF 22-0129	830 E COMSTOCK ST	LETTER SENT	2ND NOTICE SENT	02/07/2022	03/09/2022	04/13/2022		N
ENF 22-0151	515 GLENWOOD AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	02/10/2022	03/01/2022	04/07/2022		N
ENF 22-0152	910 CORUNNA AVE	RESOLVED	CLOSED	02/10/2022	03/02/2022		03/02/2022	Y
ENF 22-0165	703 CORUNNA AVE	RESOLVED	CLOSED	02/15/2022	03/02/2022		03/02/2022	Y
ENF 22-0194	632 N WATER ST	INSPECTED PROPERTY	INSPECTION COMPLETE	02/21/2022	03/24/2022	04/18/2022		N
ENF 22-0199	622 PINE ST	RESOLVED	CLOSED	02/21/2022	03/15/2022		03/17/2022	Y

Code Enforcement Activity
MARCH 2022

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 22-0214	1207 HARDING AVE	RESOLVED	CLOSED	02/28/2022	03/17/2022		03/17/2022	N
ENF 22-0224	528 GROVER ST	RESOLVED	CLOSED	03/02/2022	03/23/2022		03/23/2022	Y
ENF 22-0227	402 HUGGINS ST	INSPECTED PROPERTY	CONTACTED PROPERTY OWNER	03/02/2022	03/16/2022	04/04/2022		Y
ENF 22-0232	705 HUNTINGTON DR	INSPECTED PROPERTY	PARTIALLY RESOLVED	03/03/2022	03/28/2022	04/06/2022		N
ENF 22-0235	725 DIVISION ST	LETTER SENT	RECHECK SCHEDULED	03/03/2022	03/03/2022	04/07/2022		Y
ENF 22-0238	824 E MAIN ST	INSPECTED PROPERTY	LETTER SENT	03/03/2022	03/30/2022	04/06/2022		N
ENF 22-0240	436 E EXCHANGE ST	RESOLVED	CLOSED	03/03/2022	03/17/2022		03/17/2022	Y
ENF 22-0243	817 S SHIAWASSEE ST	RESOLVED	CLOSED	03/04/2022	03/29/2022		03/29/2022	Y
ENF 22-0264	712 CORUNNA AVE	LETTER SENT	RECHECK SCHEDULED	03/08/2022	03/08/2022	04/05/2022		Y
ENF 22-0265	1026 W SOUTH ST	LETTER SENT	RECHECK SCHEDULED	03/08/2022	03/08/2022	04/11/2022		N
ENF 22-0277	614 N HICKORY ST	INSPECTED PROPERTY	LETTER SENT	03/10/2022	03/21/2022	04/05/2022		N
ENF 22-0282	1033 PEARCE ST	RESOLVED	CLOSED	03/11/2022	03/24/2022		03/24/2022	N
ENF 22-0289	1221 N CHIPMAN ST	RESOLVED	CLOSED	03/11/2022	03/21/2022		03/21/2022	N
ENF 22-0297	634 N WASHINGTON ST	LETTER SENT	RECHECK SCHEDULED	03/14/2022	03/14/2022	04/04/2022		N
ENF 22-0308	417 ADAMS ST	RESOLVED	CLOSED	03/16/2022	03/24/2022		03/24/2022	N
ENF 22-0310	425 CASS ST	LETTER SENT	PARTIALLY RESOLVED	03/16/2022	03/30/2022	04/06/2022		N
ENF 22-0325	833 LINGLE AVE	INSPECTED PROPERTY	PARTIALLY RESOLVED	03/17/2022	03/24/2022	04/07/2022		Y
ENF 22-0340	110 E RIDGE ST	RESOLVED	CLOSED	03/22/2022	03/30/2022		03/30/2022	N
ENF 22-0343	725 N DEWEY ST	LETTER SENT	RECHECK SCHEDULED	03/22/2022	03/22/2022	04/05/2022		N
ENF 22-0349	610 PINE ST	RESOLVED	CLOSED	03/22/2022	03/29/2022		03/29/2022	N
ENF 22-0350	108 N CHIPMAN ST	LETTER SENT	RECHECK SCHEDULED	03/22/2022	03/22/2022	04/04/2022		N
ENF 22-0356	503 MILWAUKEE ST	LETTER SENT	RECHECK SCHEDULED	03/25/2022	03/25/2022	04/11/2022		N

MARCH 2022

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 22-0365	320 N DEWEY ST	LETTER SENT	RECHECK SCHEDULED	03/29/2022	03/29/2022	04/05/2022		Y
ENF 22-0382	409 HUGGINS ST	LETTER SENT	RECHECK SCHEDULED	03/30/2022	03/30/2022	04/06/2022		Y
ENF 22-0384	119 S CEDAR ST	LETTER SENT	RECHECK SCHEDULED	03/30/2022	03/30/2022	04/11/2022		Y
ENF 22-0387	556 RANDOLPH ST	LETTER SENT	RECHECK SCHEDULED	03/30/2022	03/30/2022	04/11/2022		N

Total Entries 70

NO BUILDING PERMIT

ENF 21-1810	304 S OAK ST	OBTAINED PERMIT	CLOSED	12/03/2021	03/04/2022		03/04/2022	N
ENF 22-0105	853 GRAND AVE	CONTACT WITH OCCUPANT	EXTENSION GRANTED	02/02/2022	03/04/2022	05/16/2022		Y
ENF 22-0220	527 FLETCHER ST	OBTAINED PERMIT	CLOSED	03/01/2022	03/18/2022		03/18/2022	N
ENF 22-0327	703 E MAIN ST		RECHECK SCHEDULED	03/17/2022	03/17/2022	04/28/2022		Y

Total Entries 4

PARKING LOT VIOLATIONS

ENF 22-0253	703 LINGLE AVE	RESOLVED	CLOSED	03/07/2022	03/15/2022		03/15/2022	Y
-------------	----------------	----------	--------	------------	------------	--	------------	---

Total Entries 1

RENTAL REGISTRATION

ENF 22-0011	403 E KING ST	DISMISSED	CLOSED	01/04/2022	03/21/2022		03/21/2022	N
ENF 22-0231	402 HUGGINS ST	HOMEOWNER CALLED IN	CLOSED	03/03/2022	03/11/2022		03/11/2022	Y
ENF 22-0247	819 E COMSTOCK ST	LETTER SENT	RECHECK SCHEDULED	03/07/2022	03/03/2022	04/06/2022		Y
ENF 22-0276	1100 N DEWEY ST	INSPECTED PROPERTY	LETTER SENT	03/10/2022	03/10/2022	04/14/2022		Y
ENF 22-0351	300 S CHIPMAN ST	INSPECTED PROPERTY	LETTER SENT	03/23/2022	03/30/2022	04/26/2022		Y
ENF 22-0357	1106 W MAIN ST	COMPLAINT LOGGED	LETTER SENT	03/28/2022	03/28/2022	04/30/2022		Y

Total Entries 6

ROW VIOLATIONS

Code Enforcement Activity

MARCH 2022

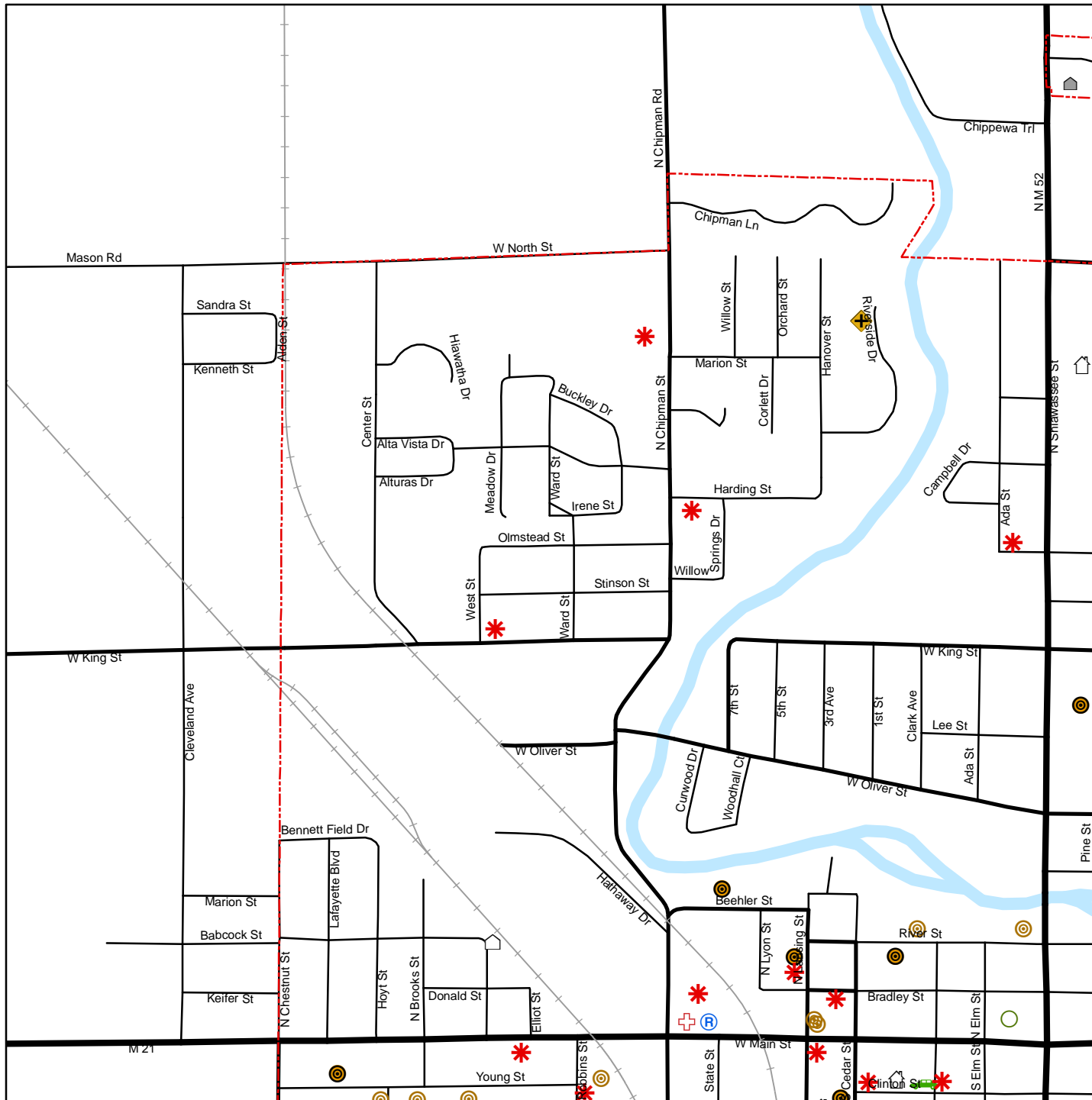
Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 22-0362	1209 RIVERSIDE DR	COMPLAINT LOGGED	LETTER SENT	03/28/2022	03/28/2022	04/12/2022		N
Total Entries				1				
SIGN VIOLATION								
ENF 22-0136	917 E MAIN ST	RESOLVED	CLOSED	02/08/2022	03/10/2022		03/10/2022	N
ENF 22-0251	446 E OLIVER ST	RESOLVED	CLOSED	03/07/2022	03/07/2022		03/07/2022	Y
ENF 22-0352	800 S CHIPMAN ST	LETTER SENT	RECHECK SCHEDULED	03/23/2022	03/23/2022	04/06/2022		N
Total Entries				3				
TEMPORARY STRUCTURES								
ENF 21-0380	924 GRACE ST	INSPECTED PROPERTY	TICKET ISSUED	03/11/2021	03/01/2022	05/02/2022		N
ENF 21-1571	709 LINCOLN AVE	RESOLVED	CLOSED	10/13/2021	03/14/2022		03/14/2022	N
ENF 22-0236	726 GRAND AVE	LETTER SENT	RECHECK SCHEDULED	03/03/2022	03/03/2022	04/06/2022		N
ENF 22-0244	1232 HIRAM ST	LETTER SENT	RECHECK SCHEDULED	03/04/2022	03/03/2022	06/13/2022		N
ENF 22-0305	914 E MASON ST	LETTER SENT	RECHECK SCHEDULED	03/15/2022	03/15/2022	04/14/2022		N
Total Entries				5				
TRAILER VIOLATIONS								
ENF 19-0457	1122 S CEDAR ST	INSPECTED PROPERTY	2ND NOTICE SENT	06/12/2019	03/15/2022	04/18/2022		VAC
Total Entries				1				
VACANT PROPERTY REG								
ENF 21-1115	201 S WASHINGTON ST	INSPECTED PROPERTY	FINAL NOTICE	07/23/2021	03/29/2022	05/02/2022		COMM
ENF 21-1504	916 E KING ST	INSPECTED PROPERTY	FINAL NOTICE	09/28/2021	03/23/2022			VAC
ENF 22-0338	702 GLENWOOD AVE	CONTACT WITH OWNER	CLOSED	03/22/2022	03/29/2022		03/29/2022	VAC
ENF 22-0339	808 DIVISION ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/22/2022	03/23/2022	04/21/2022		VAC
Total Entries				4				

MARCH 2022

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
<u>VACANT STRUCTURES</u>								
ENF 20-0755	220 CARMODY ST	INSPECTED PROPERTY	LETTER SENT	09/18/2020	03/07/2022	04/06/2022		VAC
ENF 20-0758	1434 PEARCE ST	INSPECTED PROPERTY	CONTACT WITH HOMEOWNER	09/18/2020	03/29/2022	04/20/2022		VAC
ENF 20-0961	805 E EXCHANGE ST	INSPECTED PROPERTY	REF TO CITY ATTY	11/13/2020	03/28/2022	04/27/2022		VAC
Total Entries				3				
<u>VACANT/SQUATTERS</u>								
ENF 22-0334	823 TRACY ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/21/2022	03/22/2022	04/11/2022		VAC
Total Entries				1				
<u>WINDOWS</u>								
ENF 20-1017	123 W EXCHANGE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	12/07/2020	03/01/2022	04/05/2022		COMM
ENF 21-1737	215 E WILLIAMS ST	INSPECTED PROPERTY	EXTENSION GRANTED	11/15/2021	03/01/2022	04/12/2022		Y
ENF 22-0123	307 E EXCHANGE ST	RESOLVED	CLOSED	02/07/2022	03/08/2022		03/08/2022	Y
ENF 22-0198	909 CORUNNA AVE	RESOLVED	CLOSED	02/21/2022	03/30/2022		03/30/2022	N
Total Entries				4				
<u>ZONING</u>								
ENF 20-0866	415 STATE ST	INSPECTED PROPERTY	TICKET ISSUED	10/20/2020	03/22/2022	04/19/2022		COMM
Total Entries				1				
Total Records:		330			Total Pages:		18	

City of Owosso

Code Enforcement Activity March 2022 NW Quadrant



Category

- Accessory Structures
- Brush Piles
- Drain Issues
- Exterior Paint/Siding
- Front Yard Parking
- Garbage & Debris
- Garbage/Junk In ROW
- Health & Safety
- Multiple Violations
- Rental Registration
- ROW Violations
- Vacant Structures

Other Features

- City Limit
- Railroads
- River & Lakes

0 300 600 900 1,200 Feet

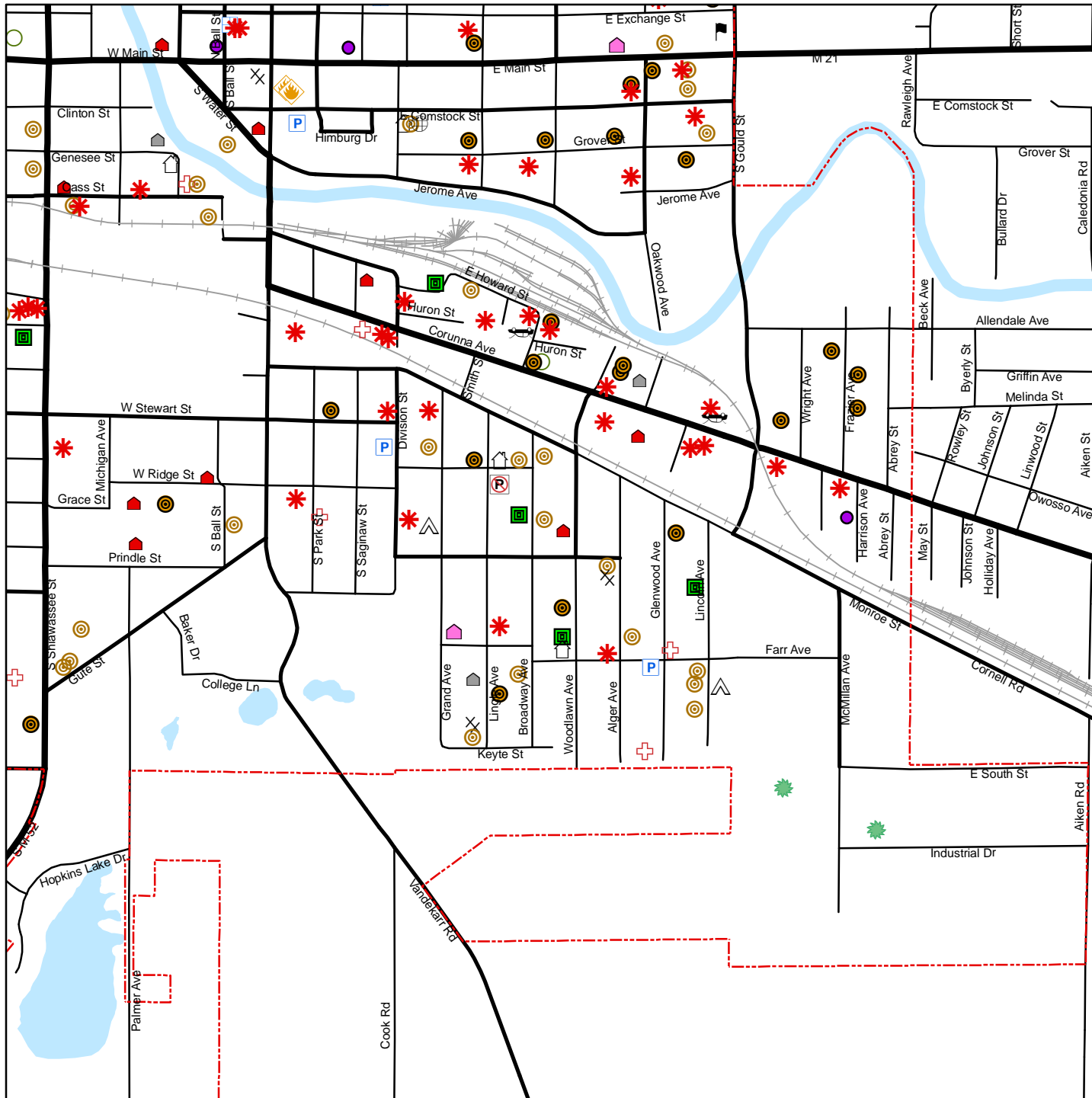


City of Owosso

Code Enforcement Activity

March 2022

SE Quadrant



Category

- Accessory Structures
- Auto Repair / Junk Vehicle
- Building Violation
- Drain Issues
- Exterior Paint/Siding
- Fence Violation
- Fire Damage
- Furniture Outside
- Garbage & Debris
- Garbage/Junk In ROW
- Handrails Requirement
- Health & Safety
- Marijuana Violations
- Misc.
- Multiple Violations
- No Building Permit
- Parking Lot Violations
- Sign Violation
- Temporary Structures
- Vacant Property Registration
- Windows

Other Features

- City Limit
- Railroads
- River & Lakes

0 330 660 990 1,320 Feet

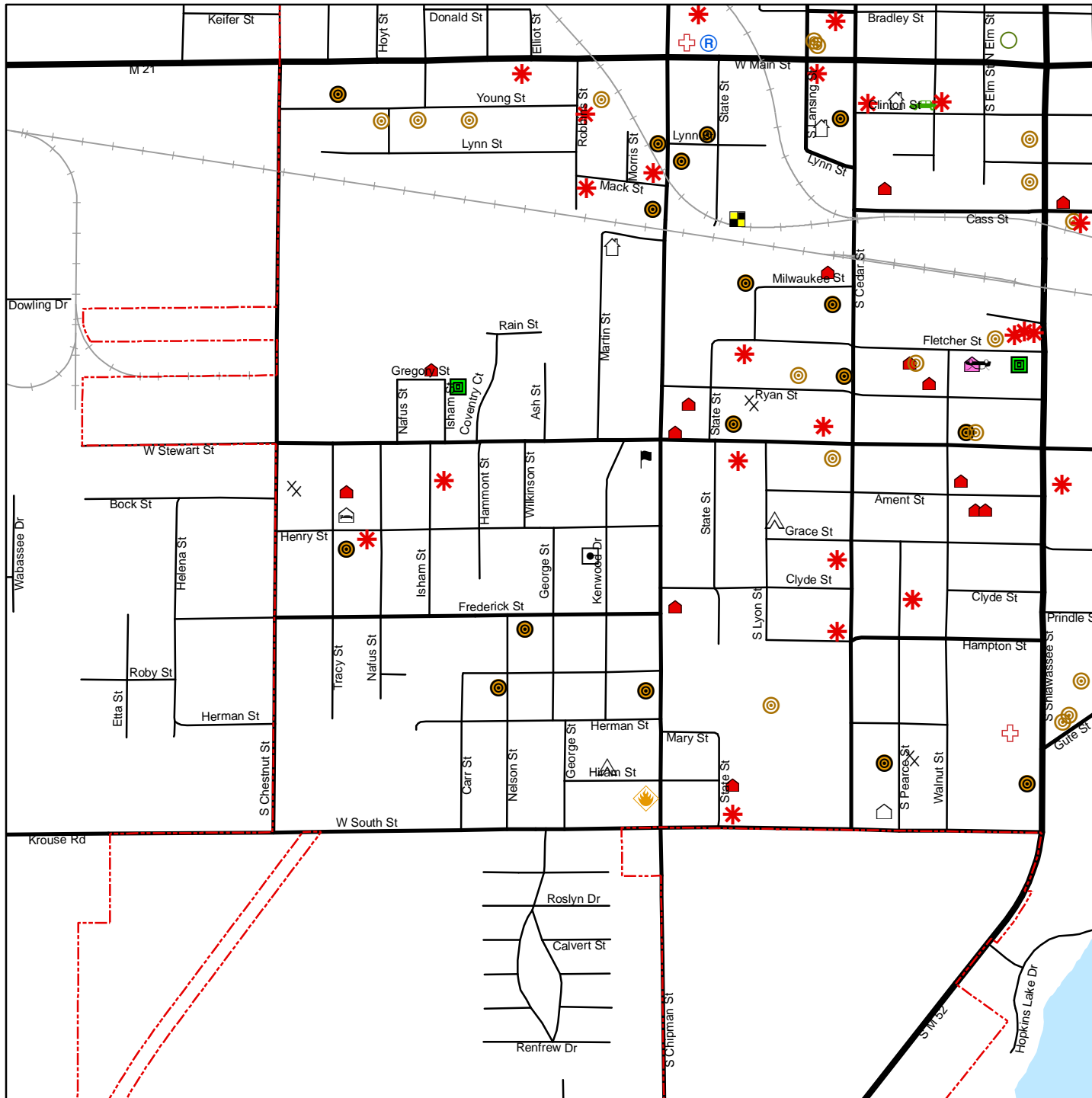


City of Owosso

Code Enforcement Activity

March 2022

SW Quadrant



Category

- Appliances
- Auto Repair / Junk Vehicle
- Building Violation
- Drain Issues
- Exterior Paint/Siding
- Fence Violation
- Fire Damage
- Front Yard Parking
- Furniture Outside
- Garbage & Debris
- Garbage/Junk In ROW
- Health & Safety
- Multiple Violations
- No Building Permit
- Rental Registration
- Sign Violation
- Temporary Structures
- Vacant Structures
- Vacant/Squatters
- Zoning

Other Features

- City Limit
- Railroads
- River & Lakes

0 300 600 900 1,200 Feet



Monthly Inspection List

MARCH 2022

BOOTH, MARK

MECHANICAL & PLUMBING INSPECTOR

Total Inspections:

30

HARRIS, JON

ELECTRICAL INSPECTOR

Total Inspections:

18

HISSONG, BRAD

BUILDING OFFICIAL

Total Inspections:

62

FREEMAN, GREG

CODE ENFORCEMENT

Total Inspections:

189

MAYBAUGH, BRAD

CODE ENFORCEMENT

Total Inspections:

215

Grand Total Inspections: 514

Certificates & Licenses Issued by Month for 2022													
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	
ADULT USE RECREATIONAL RETAIL													
1	0	0	0	0	0	0	0	0	0	0	0	1	
\$5,000												\$5,000	
BENTLEY PARK RENTAL													
16	1	6	0	0	0	0	0	0	0	0	0	23	
\$450	\$25	\$200											\$675
GROWER LICENSE													
0	0	0	0	0	0	0	0	0	0	0	0	0	
HARMON PATRIDGE PARK RENTAL													
8	0	2	0	0	0	0	0	0	0	0	0	10	
\$200		\$100											\$300
PARK VENDOR LICENSE				FOOD VENDOR LICENSE									
0	0	1	0	0	0	0	0	0	0	0	0	1	
		\$100											\$100
PROVISIONING CENTER													
1	0	0	0	0	0	0	0	0	0	0	0	1	
\$5,000												\$5,000	
Rental				- RENEWALS -									
1	4	0	0	0	0	0	0	0	0	0	0	5	
\$50	\$75											\$125	
RENTAL REGISTRATIONS				- NEW -									
3	5	0	0	0	0	0	0	0	0	0	0	8	
\$75	\$150											\$225	
TOTALS:													
30	10	9	0	0	0	0	0	0	0	0	0	49	
\$10,775	\$250	\$400											\$11,425



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580

MEMORANDUM

DATE: April 5, 2022

TO: Owosso City Council

FROM: Kevin Lenkart
Director of Public Safety

RE: March 2022 Fire & Ambulance Report

Attached are the statistics for the Owosso Fire Department (OFD) for March 2022. The Owosso Fire Department responded to 260 incidents in the month of March.

OFD responded to 26 fire calls and responded to 234 EMS calls.

Previous Month ▾

Mar 1, 2022 - Mar 31, 2022 ▾

10%

FIRE
Percentage of Total Incidents

90%

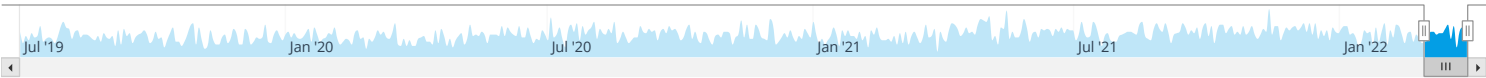
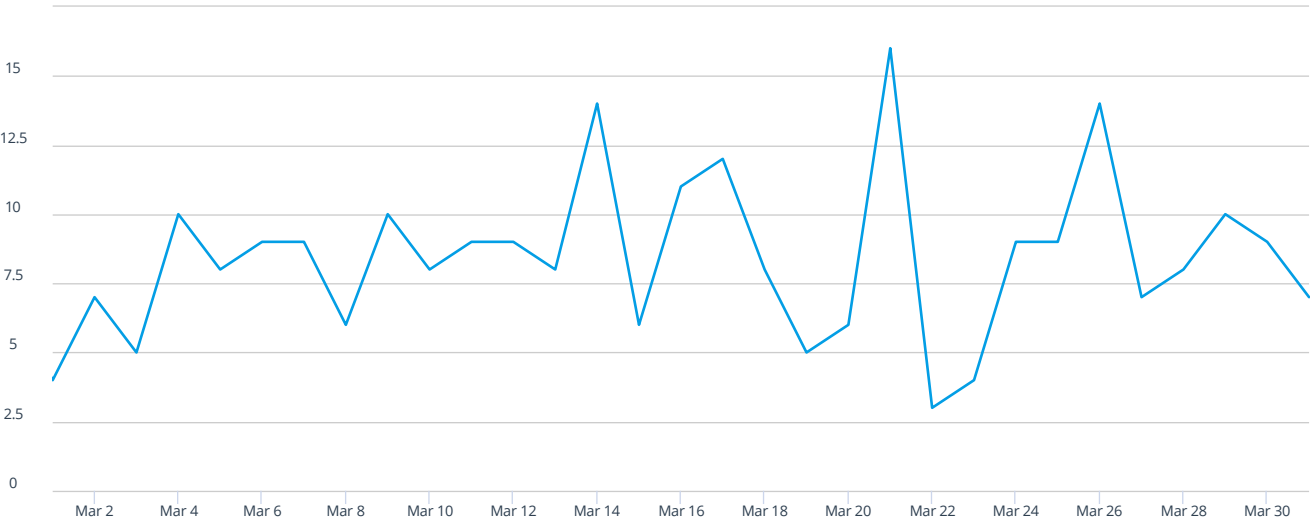
EMS
Percentage of Total Incidents

260

INCIDENTS
In Selected Time Slice

31

DAYS
In Selected Time Slice



Counts % Rows % Columns % All

Week Ending	3/6/22	3/13/22	3/20/22	3/27/22	4/3/22	4/10/22	4/17/22	4/24/22	5/1/22	5/8/22	5/15/22	5/22/22	5/29/22	Total
(11) Structure Fire			1	1	1									3
(12) Fire in mobile property used as a fixed structure			1											1
(13) Mobile property (vehicle) fire					1									1
(32) Emergency medical service (EMS) incident	41	54	54	57	28									234
(35) Extrication, rescue			1											1
(42) Chemical release, reaction, or toxic condition		1												1
(44) Electrical wiring/equipm.. problem	1				1									2
(46) Accident, potential accident			1											1
(55) Public service assistance		1			2									3
(61) Dispatched and canceled en route		1	1											2
(63) Controlled burning	1													1
(65) Steam, other gas mistaken for smoke				2	1									3
(70) False alarm and false call, other			1											1
(73) System or detector malfunction		2		2										4

Week Ending	3/6/22	3/13/22	3/20/22	3/27/22	4/3/22	4/10/22	4/17/22	4/24/22	5/1/22	5/8/22	5/15/22	5/22/22	5/29/22	Total
(74) Unintentional system/detect... operation (no fire)			2											2
Total	43	59	62	62	34									260

MINUTES
REGULAR MEETING OF THE
DOWNTOWN DEVELOPMENT AUTHORITY/MAIN STREET
CITY OF OWOSSO
APRIL 6, 2022, AT 7:30 A.M.

CALL TO ORDER: The meeting was called to order by Chairman Moore at 7:33 A.M.

ROLL CALL: Taken by Deputy City Clerk Carrie Farr

MEMBERS PRESENT: Chairman Jon Moore, Vice-Chairman Brianna Carroll, Commissioners: Dave Acton, Josh Ardelean, Kenneth Cushman (7:45), Sue Osika (7:34) and Melissa Wheeler.

MEMBERS ABSENT: Commissioners Bill Gilbert and Lance Omer.

OTHERS PRESENT: Beth Kuiper, Director, Deeann Biondi

AGENDA: IT WAS MOVED BY VICE CHAIR CARROLL AND SUPPORTED BY COMMISSIONER ARDELEAN TO APPROVE THE AGENDA AS PRESENTED.

AYES: ALL. MOTION CARRIED.

MINUTES: IT WAS MOVED BY VICE CHAIR CARROLL AND SUPPORTED BY COMMISSIONER ARDELEAN TO APPROVE THE MINUTES AS PRESENTED FOR THE REGULAR MEETING HELD MARCH 2, 2022.

AYES: ALL. MOTION CARRIED.

PUBLIC COMMENTS: None.

ITEMS OF BUSINESS:

- 1) **CHECK REGISTER: MARCH 2022** – It was noted the Match on Main funds had been deposited as the DDA is a pass through.

IT WAS MOVED BY VICE CHAIR CARROLL, SUPPORTED BY COMMISSIONER ARDELEAN TO APPROVE THE CHECK REGISTER AS PRESENTED FOR MARCH 2022.

AYES: ALL. MOTION CARRIED.

- 2) **BUDGET REPORT** – Deeann Biondi detailed information about the budget and it's timing. She noted the fiscal year will begin in July. Quarterly the Board will reassess the budget. Taking of the minutes will be billed at \$49.00.
- 3) **CREDIT CARD RECONCILIATION** – The previous credit has been resolved.
- 4) **SHIACASH REPORT** – It was noted someone used ShiaCash to purchase a roof.
- 5) **CHARGEPOINT REPORT**– One charging station is down due a faulty part that needs to be replaced. Commissioner Acton will again speak to the contact for that work. There has been use even without marketing/ribbon cutting.
- 6) **SECURITY CAMERAS**– Director Kuiper detailed the history of the security cameras installed to prevent vandalism downtown. Commissioner Osika noted the agreement title should say "Development," not "District." Commissioner Acton inquired about the availability of Public Safety Staff to monitor cameras.

MOTION BY COMMISSIONER CUSHMAN, SUPPORTED BY VICE CHAIR CARROLL TO APPROVE MOVING THE CAMERA OPERATIONS TO THE PUBLIC SAFETY BUILDING.

AYES: ALL. MOTION CARRIED.

- 7) **TRASH CONTRACT**– DDA helped facilitate one large dumpster for location behind Wesener Building for many parties to share in lieu of having several dumpsters and providers. The cost was split amongst those parties, but many have failed to pay their portion leaving the DDA with much of the cost plus the burden of billing those participating parties.

MOTION BY VICE CHAIR CARROLL, SUPPORTED BY COMMISSIONER ACTON TO APPROVE THE DDA STEPPING OUT OF CONTRACT FOR SINGLE DUMPSTER BEHIND WESENER BUILDING, PROVIDING NOTICE TO SAID PARTICIPATING PARTIES AND TURNING CONTROL OF THAT OVER TO THE BUSINESS OWNERS. DDA WILL ASSIST, AS NECESSARY AND IT WILL CONCLUDE AT THE END OF THIS FISCAL YEAR WITH THE GOAL OF KEEPING ONE DUMPSTER SHARED IN THE AREA.
AYES: ALL. MOTION CARRIED.

- 8) **ARMORY BATHROOM CONTRACT** – Discussion regarding the amount of payment, the shared use with the Farmer's Market and actual costs incurred, now that it can be tracked. A decision will be postponed until Director Kuiper can meet with John Adams, Chamber President, to ascertain actual costs and come to an agreement.
- 9) **REVOLVING LOAN FUND MANUAL UPDATE** – It was noted that monies for legal fees (preparation of Promissory Note and supporting documents) will be deducted from the payout for grants and loans in the future. There will be a cap on the number of grants available. Director Kuiper will be the contact point for application.

MOTION BY VICE CHAIR CARROLL, SUPPORTED BY COMMISSIONER CUSHMAN TO ADOPT THE CHANGES TO THE RLF FUND MANUAL, AS PRESENTED.
AYES: ALL. MOTION CARRIED.

- 10) **OMS/DDA PROGRAM FLOWCHART** – Reviewed changes to the flowchart. Artwalk and Summer Sensation are upcoming events.

COMMITTEE UPDATES:

- 1) **Design** – Commissioner Wheeler gave an update regarding application for a landscaping grant. The downtown flower program has a sponsor so it can continue. The Chairman lights are on hold until funding can be obtained. Downtown Cleanup will be 9am-12noon on April 23, 2022.
- 2) **Promotion** – Bunny Hop, Artwalk, Custom Car Show, Vintage Motorcycle Days and Sidewalk Sales are all coming up. The Social District will be tagged and advertised with appropriate downtown events.
- 3) **Organization** – April is Volunteer month and a small event will be held to recognize them.
- 4) **Economic Vitality** – DDA did not obtain the Vibrancy Grant this year.

Board Continuing Education/Information: Director Kuiper will be in Richmond, Virginia for conference May 16-18, 2022.

Director Updates: Director Kuiper updated the Board on items throughout the meeting.

PUBLIC COMMENTS: None.

BOARD COMMENTS: None.

ADJOURNMENT:

IT WAS MOVED BY VICE CHAIR CARROLL AND SUPPORTED BY COMMISSIONER ARDELEAN TO ADJOURN AT 8:33 A.M. AYES: ALL. MOTION CARRIED.

NEXT MEETING: MAY 4, 2022.