

**CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
MONDAY, APRIL 04, 2022  
7:30 P.M.**

**Meeting to be held at City Hall  
301 West Main Street**

**AGENDA**

**OPENING PRAYER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**APPROVAL OF THE AGENDA:**

**APPROVAL OF THE MINUTES OF REGULAR MEETING OF MARCH 21, 2022:**

**APPROVAL OF THE MINUTES OF SPECIAL MEETING OF MARCH 29, 2022:**

**ADDRESSING THE CITY COUNCIL**

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

1. Parkinson's Awareness Month Proclamation. A proclamation of the Mayor's Office declaring the month of April 2022 as Parkinson's Awareness Month in the City of Owosso.
2. Arbor Day Proclamation. A proclamation of the Mayor's Office declaring April 29, 2022 as Arbor Day in the City of Owosso.

**PUBLIC HEARINGS**

1. Proposed Special Assessment District No. 2022-01 - Hazards and Nuisances. Conduct a public hearing to receive citizen comment regarding proposed Special Assessment District No. 2022-01, Hazards and Nuisances, as it relates to unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances at 216 South Elm Street.

**CITIZEN COMMENTS AND QUESTIONS**

**CONSENT AGENDA**

1. First Reading & Set Public Hearing – Zoning Ordinance Amendment - Chapter 38, Zoning. Conduct first reading and set a public hearing for Monday, April 18, 2022 to receive citizen comment on the proposed amendments to Article XIII, I-1 Light Industrial Districts, Sec. 38-292, Principal Uses Permitted, of Chapter 38, Zoning, removing references to greenhouses.

2. Set Public Hearing – CWSRF Project Plan Review. Set a public hearing for Monday, May 16, 2022 at 7:30 p.m. to receive citizen comment regarding the Michigan Department of Environmental Quality State Revolving Fund Project Plan to replace aging infrastructure and address flow capacity limitations at the WWTP.

3. Boards and Commissions Appointment. Approve the following Mayoral Boards and Commissions appointment:

<b>Name</b>	<b>Board/Commission</b>	<b>Term Expires</b>
Troy Dodge	Owosso Historical Commission	12-31-2023
Stephen Schlaack	Owosso Planning Commission	06-30-2022

4. MDOT Performance Resolution. Authorize resolution outlining the City's responsibilities in relation to the granting of permits by MDOT to construct, operate, use and/or maintain utility or other facilities, or to conduct other activities, on, over, and/or under a state highway right of way.

5. Downtown Owosso Farmers' Market Traffic Control Order. Consider request from Josephine Brown-Executive Director of the Downtown Owosso Farmers Market for street closures, as noted, every Saturday from May 7, 2022 to October 29, 2022 from 7:00 a.m. until 2:00 p.m. for the annual farmers' market, and approve Traffic Control Order No. 1467 formalizing the request.

6. Walk a Mile in Their Shoes Fundraiser Traffic Control Order. Approve application of Rachelle Bennett of the SafeCenter for a partial lot closure, as noted, on Saturday, April 23, 2022 from 9:00am to 1:00pm for the Walk a Mile in Their Shoes Fundraiser and authorize Traffic Control Order No. 1469 formalizing the request. The insurance waiver is requested for this event.

7. Contract Amendment – 2021 Street Program – Engineering Services. Approve Change Order No. 1- Final to Amendment No. 4 of the contract for professional engineering services with Fleis & Vandenbrink Engineering, Inc. for the 2021 Street Resurfacing Program, reducing the contract amount by \$61,709.44 based on a change in the scope of services.

8. Contract Amendment – Demolition of 900 Ada Street. Approve Amendment No. 2 to the contract with Bolle Contracting LLC for demolition of the structure at 900 Ada Street extending the completion deadline to April 30, 2022 due to delays from frost laws governing the transport of heavy equipment.

9. Professional Services Agreement – 2022 Standpipe & Elevated Tower Rehabilitation Project – Construction Engineering Services. Waive competitive bidding requirements, approve Addendum No. 2 to the General Utilities Engineering Services Agreement with OHM Advisors for construction engineering services for the 2022 Standpipe & Elevated Tower Rehabilitation Project (DWRP Project No. 7458-01) in the amount of \$89,800.00, and authorize payment to the engineer up to the contract amount upon satisfactory completion of the work or portion thereof.

10. Change Order No. 1 – 2022 1<sup>st</sup> Quarter Tree Removal Contract. Approve Change Order No. 1 to the 2022 1<sup>st</sup> Quarter Tree Removal Contract with Advanced Tree Care Service, Inc. for the removal of three additional trees in the amount of \$8,600.00, for a total contract amount of \$44,000.00 (including a \$3,000.00 contingency), and further approve payment to the contractor up to the amount of the contract, plus Change Order No. 1, upon satisfactory completion of the project or portion thereof.

**ITEMS OF BUSINESS**

1. Long Term Advancement Adjustment – Brownfield Redevelopment District No. 17. Consider adopting a new amortization schedule and interest rate for the long term advancement for Brownfield Redevelopment District No. 17 – Cargill-Sonoco Infrastructure Project to bring payments in line with the tax capture.

2. Scheduling of Budget Meeting(s). Consider setting special meeting(s) to discuss the 2022-23 Proposed Budget.

3. Unpaid Utility Charges. Authorize the Annual Notice for the collection of unpaid utility charges and the intent to lien therefore in compliance with Chapter 15, Section 15.4(c) of the Owosso City Charter.
4. Fee Schedule Amendment. Consider amendment of the Fee Schedule to include fees for Mobile Food Vending Units, effective April 11, 2022 to coincide with the effective date of the ordinance.

### **COMMUNICATIONS**

1. Nathan R. Henne, City Manager. 2022-2023 Proposed Budget.
2. Owosso Historical Commission. Minutes of March 14, 2022.
3. Historic District Commission. Minutes of March 16, 2022.
4. WWTP Review Board. Minutes of March 22, 2022.
5. Parks & Recreation Commission. Minutes of March 23, 2022.
6. Planning Commission. Minutes of March 28, 2022.

### **CITIZEN COMMENTS AND QUESTIONS**

### **NEXT MEETING**

Monday, April 18, 2022

### **BOARDS AND COMMISSIONS OPENINGS**

Brownfield Redevelopment Authority – term expires June 30, 2022  
Building Board of Appeals – Alternate - term expires June 30, 2022  
Building Board of Appeals – Alternate - term expires June 30, 2024  
Downtown Historic District Commission – term expires June 30, 2022  
Owosso Historical Commission – term expires December 31, 2023  
Zoning Board of Appeals – Alternate – term expires June 30, 2024  
Zoning Board of Appeals – term expires June 30, 2023

### **ADJOURNMENT**

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: [city.clerk@ci.owosso.mi.us](mailto:city.clerk@ci.owosso.mi.us). The City of Owosso Website address is [www.ci.owosso.mi.us](http://www.ci.owosso.mi.us).