

**CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
MINUTES OF MARCH 7, 2022  
7:30 P.M.  
VIRGINIA TEICH CITY COUNCIL CHAMBERS**

**PRESIDING OFFICER:** MAYOR CHRISTOPHER T. EVELETH

**OPENING PRAYER:** COUNCILMEMBER JEROME C. HABER

**PLEDGE OF ALLEGIANCE:** MAYOR PRO-TEM SUSAN J. OSIKA

**PRESENT:** Mayor Christopher T. Eveleth, Mayor Pro-Tem Susan J. Osika, Councilmembers Janae L. Fear, Jerome C. Haber, Daniel A. Law, Nicholas L. Pidek, and Robert J. Teich, Jr.

**ABSENT:** None.

**APPROVE AGENDA**

Motion by Mayor Pro-Tem Osika to approve the agenda as presented.

Motion supported by Councilmember Pidek and concurred in by unanimous vote.

**APPROVAL OF THE MINUTES OF REGULAR MEETING OF FEBRUARY 22, 2022**

Motion by Mayor Pro-Tem Osika to approve the Minutes of the Regular Meeting of February 22, 2022 as presented.

Motion supported by Councilmember Haber and concurred in by unanimous vote.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

None.

**PUBLIC HEARINGS**

**Ordinance Amendment – Establishing Age of Minors**

The proposed amendment would amend the effective age of a minor to any person under the age of eighteen to comply with changes in state law.

A public hearing was conducted to receive citizen comment regarding the proposed amendment to Chapter 19, Offenses, Article V, *Offenses Against Public Peace*, Sec. 89(b), Curfews for minors.

There were no comments regarding the proposed amendment received prior to, or during the meeting.

Whereas, the Council, after due and legal notice, has met and there being no one to be heard, motion by Mayor Pro-Tem Osika that the following ordinance be adopted:

**ORDINANCE NO. 829**

**AMENDING CHAPTER 19, OFFENSES, ARTICLE V, OFFENSES  
AGAINST PUBLIC PEACE, SEC. 19-89(b) CURFEWS FOR MINORS,  
OF THE CODE OF ORDINANCES TO AMEND THE AGE OF MINORS SUBJECT TO CURFEW**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has a curfew ordinance that no longer complies with state statute; and

WHEREAS, it is necessary to amend the ordinance to change the age of minors subject to curfew; and

WHEREAS, the City Council held a public hearing to receive citizen comment March 7, 2022, and there being no one to be heard deliberated on the request.

NOW THEREFORE BE IT RESOLVED, THAT THE CITY OF OWOSSO ORDAINS THAT:

SECTION 1. AMENDMENT. That Chapter 19, Offenses, Article V, *Offenses Against Public Peace*, Section 19-89 (b), Curfews for Minors, of the Code of Ordinances of the City of Owosso

be amended as follows:

No person under the age of eighteen (18) shall loiter, idle or congregate on any public area, street, highway, alley or park between the hours of 12:00 midnight and 6:00 a.m. immediately following, except where the minor is accompanied by a parent or guardian, or an adult delegated by the parent or guardian to accompany the minor, or where the minor is upon an errand or other legitimate business directed by his parent or guardian.

SECTION 2. AVAILABILITY. This ordinance may be purchased or inspected in the city clerk's office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

SECTION 3. EFFECTIVE DATE: This amendment shall become effective March 28, 2022.

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Councilmember Pidek, Mayor Pro-Tem Osika, Councilmembers Teich, Fear, Haber, Law, and Mayor Eveleth.

NAYS: None.

**CITIZEN COMMENTS AND QUESTIONS**

Justin Horvath, SEDP president, said he was here in support of the sale of the City-owned property off of Penbrook Drive to MOXIE Development for the construction of a new apartment complex.

Eddie Urban, 601 Glenwood Avenue, brought free informational handouts and calendars from the VA for anyone that is interested, he said all types of topics are covered. He said he was sorry he missed the last meeting, but the meeting was already over by the time he got a ride to City Hall. Lastly, he said he hoped no one was injured by the bricks falling off the façade of the Exchange Building.

Tom Manke, 2910 W. M-21, asked about the details of the new kayak launch, saying he would like to know if it will be like the one in Corunna and where it will be. City Manager Henne noted that it will be just downstream from the Heritage Footbridge, and that it will be more substantial than the launch in Corunna.

**CONSENT AGENDA**

For the benefit of everyone present, Councilmember Fear noted that the Planning Commission did not take an official position to support or deny the proposed Food Truck Ordinance, saying they simply never voted on it.

Motion by Councilmember Fear to approve the Consent Agenda as follows:

**First Reading & Set Public Hearing-Food Truck Ordinance.** Conduct first reading and set a public hearing for Monday, March 21, 2022 to receive citizen comment regarding the proposed addition of Chapter 16.8, Mobile Food Vending, to the Code of Ordinances to govern mobile food trucks as follows:

**RESOLUTION NO. 35-2022**

**AUTHORIZING FIRST READING & SETTING A PUBLIC HEARING FOR THE PROPOSED ADDITION OF CHAPTER 16.8, MOBILE FOOD VENDING, TO THE CODE OF ORDINANCES TO ESTABLISH REGULATIONS GOVERNING MOBILE FOOD VENDORS**

WHEREAS, the City of Owosso, Shiawassee County, Michigan currently does not regulate the operation of mobile food vendors (food trucks), nor does it allow the operation of said vendors on public property; and

WHEREAS, interest in mobile food vendors has grown in the past few years, providing a vibrant food scene for residents and attracting entrepreneurs to the community; and

WHEREAS, in response to this interest the City has developed an ordinance to govern the conduct of mobile food vendors, allow their operation on public property, and protect the City's existing brick and mortar restaurants; and

WHEREAS, the proposed ordinance has been vetted by, and received the support of, the DDA/OMS Board, the Parks & Recreation Commission, the Planning Commission, and City staff; and

WHEREAS, it is the long-standing practice of the City Council to hold a public hearing to receive citizen comment regarding any and all proposed ordinance amendments or additions.

NOW THEREFORE BE IT RESOLVED, THAT THE CITY OF OWOSSO ORDAINS THAT:

SECTION 1. ADDITION. That Chapter 16.8, Mobile Food Vending, shall be added to the Code of Ordinances of the City of Owosso as follows:

### **CHAPTER 16.8, MOBILE FOOD VENDING**

#### **Article I. - In General**

##### **Sec. 16.8-1. - Purpose.**

This chapter is established to enable mobile food vending on public and private property. This chapter is enacted on the basis that mobile food vending can add to the vibrancy and desirability of Owosso. This chapter also provides a framework under which vendors are required to operate mobile food vending units.

##### **Sec. 16.8-2. - Definitions.**

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Mobile Food Vending* shall mean vending, serving, or offering for sale food and/or beverages from a Mobile Food Vending Unit which meets the definition of a Food Service Establishment under Public Act 92 of 2000. Vending may include the ancillary sales of non-food paraphernalia related to the Mobile Food Vending Unit.

*Mobile Food Vending Unit* shall mean any readily movable motorized wheeled vehicle or non-motorized towed vehicle designed and equipped to prepare, serve, and sell food and/or beverages.

*Operate* shall mean all activities associated with the conduct of business, including set up and take down and/or actual hours where the Mobile Food Vending Unit is open for business.

*Vendor* shall mean any individual engaged in Mobile Food Vending; if more than one individual is operating a single Mobile Food Vending Unit, then Vendor shall mean all individuals operating such a single Mobile Food Vending Unit.

##### **Sec. 16.8-3. - Permit required.**

- a) No vendor shall engage in Mobile Food Vending without a permit from the building department authorizing such vending. The building department shall prescribe the form of such permits and the application for such permit. All permits shall be predominantly displayed on the mobile food vending unit. No vending through a Mobile Food Vending Unit of food and/or other human consumables shall be permitted unless it meets the definition of Mobile Food Vending as defined by this ordinance.
- b) Permits may be issued by the building department for Six (6) month intervals being May through October and November through April. Any permit issued under this Chapter is non-transferable.
- c) Every vendor desiring to engage in Mobile Food Vending shall make a written application to the building department for a permit under this Chapter. The applicant shall truthfully state, in full, all information requested by the building department and shall provide all documentation, such as proof of insurance, as required by the city.
- d) An application for a permit under this Chapter shall be accompanied by a fee in the amount established by resolution of the City Council. There shall be no proration of fees. Fees are nonrefundable once a permit has been issued by the building department. No fee shall be charged to any honorably discharged veteran of the United State Military who is a resident of the State of Michigan and submits official documentation evidencing such to the building department. If operating on non-city property, no fee shall be charged to a business which is on the city's tax rolls whose normal business includes the sale of food and/or beverages. No one shall hire or subcontract such vendors in an attempt to evade the provisions of this Chapter.
- e) A permit obtained under this Chapter shall not relieve any vendor of the responsibility for obtaining any other permit, or authorization required by any other ordinance, statute or administrative rule.

#### **Article II. - Requirements**

##### **Sec. 16.8-4. - Private property.**

Mobile Food Vending may be permitted on private property only in the following districts as indicated on the City of Owosso Zoning Map: B-1 Local Business, B-2 Planned Shopping Center, B-3 Central Business, B-4 General Business, OS-1 Office Service, and P-1 Vehicular Parking. Written permission from the property owner must be provided at the time of application.

**Sec. 16.8-5. - Public property.**

- a) Mobile Food Vending may be permitted within Owosso City Parks during the hours of 5:00 a.m. and 11:00 p.m.
- b) Mobile Food Vending may be permitted within parking lots or spaces owned or controlled by the City of Owosso.
  - 1) Any Mobile Food Vending Unit with a valid permit may park in a city owned or controlled parking lot or space for the duration authorized by the permit.
  - 2) Mobile Food Vending Units shall not be restricted to the hours where parking would otherwise be allowed in the particular parking lot or space.
  - 3) Mobile Food Vending Units shall be prohibited from city owned or controlled parking areas where parking is prohibited altogether.
- c) Any Mobile Food Vending Unit located on a public street, including on-street parking areas, shall be required to obtain a Traffic Control Order and City Council authorization

**Sec. 16.8-6. - General requirements for private and public property.**

- a) Provide appropriate waste receptacles at the site of the unit and remove all litter, debris and other waste attributed to the vendor on a daily basis.
- b) No use of any flashing or blinking lights or strobe lights; all exterior lights over 60 watts shall contain opaque, hood shields or direct the illumination downward.
- c) No use of loud music, amplification devices or “crying out” or any other audible methods to gain attention which causes a disruption or safety hazard as determined by the City.
- d) Comply with the city’s Noise Ordinance, Sign Ordinance and all other City ordinances.
- e) Comply with all applicable federal, state and county regulations
- f) May have one portable sign that shall not exceed an overall height of four (4) feet and a maximum square footage of eight (8) feet per side, located within five feet of the unit; and under no circumstances shall such sign be placed upon the sidewalk or impede pedestrian and/or vehicle safety.
- g) A mobile food vendor may only operate between the hours of 7 a.m. and 2 a.m. Other restrictions regarding hours of operation may be established by resolution of the City Council.
- h) Any Mobile Food Vending Unit not in operation between the hours of 2 a.m. and 7 a.m. shall be removed from public property.
- i) No Mobile Food Vending Unit may be left unattended for more than 2 hours on public property.
- j) Vendors shall not utilize any electricity or power without the prior written authorization of the power customer; no power cable or similar device shall be extended at or across any city street, alley, or sidewalk except in a safe manner.

**Article III. - Enforcement and Penalties**

**Sec. 16.8-7. - Permit revocation and appeals.**

- a) The building department shall revoke the permit of any vendor engaged in Mobile Food Vending who ceases to meet any requirement of this Chapter or violates any other federal, state or local regulation, makes a false statement on their application, or conducts activity in a manner that is averse to the protection of the public health, safety and welfare.
- b) Immediately upon such revocation, the building department shall provide written notice to the permit holder by certified mail to their place of business or residence as indicated on the application. Immediately upon such revocation, the permit shall become null and void.
- c) If a permit is revoked by the building department, the holder of a permit may appeal to and have a hearing before the City Council.
- d) The City Council may confirm such suspension or revoke or reinstate any such license. The action taken by the City Council shall be final. Upon suspension or revocation of any license or permit, the fee therefor shall not be refunded.

**Sec. 16.8-9. - Civil infractions.**

A vendor who violates this Chapter is responsible for a civil infraction and subject to a fine of \$500 per day.

**Sec. 16.8-10. - Impoundment from public property.**

Any equipment associated with Mobile Food Vending on public property that is found to not be in compliance with this Chapter may be impounded at the owner of the equipment's expense.

SECTION 2. PUBLIC HEARING. A public hearing is set for Monday, March 21, 2022 at 7:30 p.m. in the City Hall Council Chambers for the purpose of hearing citizen comment regarding the proposed addition to the Code of Ordinances.

SECTION 3. AVAILABILITY. This ordinance may be viewed on the City's website [www.ci.owosso.mi.us](http://www.ci.owosso.mi.us) or purchased or inspected in the city clerk's office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

SECTION 4. EFFECTIVE DATE: This ordinance shall become effective twenty days after passage.

Master Plan Implementation Goals: 1.19, 1.21, 2.1, 2.3, 2.13, 4.6, 5.9, 5.15

**\*Bid Award – James S. Miner Launch Base Project.** Approve bid award to Great Lakes Fusion, L.L.C. for the James S. Miner Launch Base Project in the amount of \$29,437.75 and further approve payment to the contractor upon satisfactory completion of project as follows:

**RESOLUTION NO. 36-2022**

**AUTHORIZING THE EXECUTION OF A CONTRACT WITH GREAT LAKES FUSION, L.L.C. FOR THE JAMES S MINER LAUNCH BASE PROJECT**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, has determined that it is in the best interest of the public to construct a canoe and kayak launch on the Shiawassee River north of Heritage Footbridge; and

WHEREAS, the city has sufficient funds in its Parks and Recreation Millage fund to facilitate undertaking of the project; and

WHEREAS, the city of Owosso sought bids for the James S Miner Launch Base Project, and a bid was received from Great Lakes Fusion L.L.C. and it is hereby determined that Great Lakes Fusion, L.L.C. is qualified to provide such services and that it has submitted the lowest responsible and responsive bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to employ Great Lakes Fusion, L.L.C. for the James S Miner Launch Project base bid.
- SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially as attached as contract for services between the city of Owosso, Michigan and Great Lakes Fusion, L.L.C. in an amount not to exceed \$29,437.75.
- THIRD: The accounts payable department is authorized to pay Great Lakes Fusion, L.L.C. for work satisfactorily completed on the project up to the contract amount of \$29,473.75.
- FOURTH: The above expenses shall be paid from the FY22-23 Park and Recreation Millage Fund Account No. 208-756-974.000-JMLAUNCH21.

Master Plan Implementation Goals: 1.6, 1.19, 4.5, 4.20, 5.9, 5.12, 5.14, 5.33, 6.4

**Purchase Order Amendment – Road Salt.** Authorize amendment to Purchase Order #43514 with the Detroit Salt Company, LLC, via State of Michigan Contract No. 180000000768, adding \$8,041.50 plus a contingency of \$500.00, for delivery of an additional 250 tons of road salt, and further authorize payment according to unit prices upon satisfactory receipt of the product as follows:

**RESOLUTION NO. 37-2022**

**AUTHORIZING AMENDMENT**

**TO THE EXISTING PURCHASE ORDER  
WITH THE DETROIT SALT COMPANY, LLC  
FOR 250 TONS OF ADDITIONAL ROAD SALT**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has a responsibility to keep its streets safe during the winter months, which includes the use of road salt when streets are icy; and

WHEREAS, the City approved Purchase Order #43514 on November 15, 2021 for the purchase of road salt from the Detroit Salt Company, LLC via MiDeal Contract No. 18000000076; and

WHEREAS, the City has used more road salt this winter than originally anticipated; and

WHEREAS, the price for salt is historically low this year, but is expected to rise due to inflation, making now the time to replenish the City's salt stores; and

WHEREAS, the Director of Public Services & Utilities desires to purchase an additional 250 tons of road salt as permitted by the contract.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to amend Purchase Order #43514 with the Detroit Salt Company, LLC for the purchase of an additional 250 tons of road salt.

SECOND: The accounts payable department is authorized to pay the Detroit Salt Company, LLC, according to unit prices, for road salt delivered up to the total amount of \$78,234.50.

THIRD: The above expenses shall be paid from Local and Major Street Fund and State Trunk-line accounts 202/203.478.728.000 and 202.497.728.000.

**\*Check Register – February 2022.** Affirm check disbursements totaling \$3,190,466.94 for February 2022.

Motion supported by Mayor Pro-Tem Osika.

Roll Call Vote.

AYES: Councilmembers Fear Pidek, Law, Teich, Mayor Pro-Tem Osika, Councilmember Haber, and Mayor Eveleth.

NAYS: None.

**ITEMS OF BUSINESS**

**Ordinance Adoption - Bonding for DWRP Financing – Center Street Water Main Replacement &**

**Water Storage Tanks & Standpipe**

**Rehabilitation**

City Manager Nathan R. Henne indicated that approval of the following ordinance is required to issue revenue bonds. The notice of intent for these bonds was issued back in December. The proposed ordinance would authorize the sale of approximately \$7,200,000 in bonds for two DWRP projects, of which \$403,000 would be paid by a drinking water infrastructure grant and approximately \$3,235,000 would be eligible for principle forgiveness. He noted that no public hearing is required for said ordinance under Public Act 94 of 1933. He also noted that the City's bonding attorney was present to answer any questions.

Eric McGlothlin, attorney with Dickinson Wright, introduced himself. Mr. McGlothlin briefly detailed the proposed ordinance indicating that it is a supplemental bond ordinance that authorizes the sale of two series of bonds (one for each project), sets the maximum amount of bonds that can be sold, pledges sufficient revenues to pay said bonds, and authorizes signers to execute the necessary documentation.

Motion by Councilmember Pidek to approve adoption of the following ordinance authorizing and providing for the issuance of revenue bonds for DWRP financing of the cost of the replacement of water mains and service lines along Center Street and the rehabilitation of water storage tanks, standpipes, and related facilities under the provisions of Act 94, Public Acts of Michigan, 1933, as amended, as follows:

**ORDINANCE NO. 828**

**A SUPPLEMENTAL ORDINANCE TO PROVIDE FOR THE ISSUANCE AND SALE OF REVENUE BONDS TO PAY THE COST OF THE ACQUISITION AND CONSTRUCTION OF IMPROVEMENTS TO THE WATER SUPPLY SYSTEM OF THE CITY OF OWOSSO; TO PRESCRIBE THE FORM OF THE SERIES 2022 BONDS; TO PROVIDE FOR THE COLLECTION OF REVENUES FROM THE SYSTEM SUFFICIENT FOR THE PURPOSE OF PAYING THE COSTS OF OPERATION AND MAINTENANCE OF THE SYSTEM AND TO PAY THE PRINCIPAL OF AND INTEREST ON THE SERIES 2022 BONDS; TO PROVIDE FOR SECURITY FOR THE SERIES 2022 BONDS; TO PROVIDE FOR THE SEGREGATION AND DISTRIBUTION OF REVENUES OF THE SYSTEM; TO PROVIDE FOR THE RIGHTS OF THE HOLDERS OF THE SERIES 2022 BONDS IN ENFORCEMENT THEREOF; AND TO PROVIDE FOR OTHER MATTERS RELATING TO THE SERIES 2022 BONDS AND THE SYSTEM.**

THE CITY OF OWOSSO ORDAINS:

Section 1. 2022 SUPPLEMENTAL ORDINANCE. This ordinance (hereinafter referred to as the "2022 Supplemental Ordinance") is adopted in accordance with Section 21 of the Prior Ordinance (defined below) and pursuant to the authority in Act 94.

Section 2. DEFINITIONS. Except as hereinafter provided, all terms which are defined in Section 1 of the Prior Ordinance shall have the same meanings in this 2022 Supplemental Ordinance. In addition, whenever used in this 2022 Supplemental Ordinance, except when otherwise indicated by context, the following definitions shall apply to the terms in this 2022 Supplemental Ordinance:

- (a) "Authority" means the Michigan Finance Authority, or any successor agency.
- (b) "Authorized Officer" means the Mayor, City Manager, Finance Director, or Public Utilities Director of the City, or any one or more of them.
- (c) "Bonds" as defined in the Prior Ordinance shall include each series of the Series 2022 Bonds that are being issued on a parity with the Series 2012 Bond and the Series 2020 Bond pursuant to Section 21 of the Ordinance No. 614.
- (d) "Contract Documents" means the Purchase Contract between the City and the Authority, the Supplemental Agreement by and among the City, the Authority and the State of Michigan acting through the Department of Environment, Great Lakes, and Energy, and the Issuer's Certificate for each series of the Series 2022 Bonds, and such other closing documents required by the Authority for the issuance of each series of the Series 2022 Bonds.
- (e) "Improvements" means the design, acquisition and construction of improvements to the System, consisting of the Water Service Line Improvements and the Water Main Improvements.
- (f) "Issue Date" means the date on which each series of the Series 2022 Bonds are delivered to the original purchaser thereof.
- (g) "Prior Ordinance" means Ordinance No. 614 adopted by the City Council on June 3, 2002, as supplemented by the 2012 Supplemental Ordinance and the 2020 Supplemental Ordinance.
- (h) "Series 2012 Bond" means the Bond authorized in Sections 3 and 4 of the 2012 Supplemental Ordinance issued to refund the Series 2002 Bond issued under the Prior Ordinance.
- (i) "Series 2022 Bonds" means each series of the Bonds authorized in Sections 4 and 5.
- (j) "Tax-Exempt Bonds" means bonds the interest on which is excluded from gross income for federal income tax purposes.
- (k) "Water Main Improvements" means watermain repairs and replacements, including, but not limited to, replacement of the Center Street watermain, rehabilitation of System water distribution storage tanks, standpipes, booster stations, an elevated storage tank, and related facilities, as well as the restoration of property, streets, rights-of-way and easements affected by the improvements, and all other work necessary and incidental to these improvements.
- (l) "Water Service Line Improvements" means replacement of water service lines and related facilities, as well as the restoration of property, streets, rights-of-way and easements affected by the improvements, and all other work necessary and incidental to these improvements.

- (m) "2012 Supplemental Ordinance" means Ordinance No. 736 adopted by the City Council on July 16, 2012.
- (n) "2020 Supplemental Ordinance" means Ordinance No. 736 adopted by the City Council on July 16, 2012.

Section 3. NECESSITY, PUBLIC PURPOSE. It is hereby determined to be necessary for the public health, safety and welfare of the City to acquire and construct the Improvements to the System in accordance with the maps, plans and specifications therefor prepared by the City's consulting engineers, which are hereby approved.

Section 4. ESTIMATED COST; PERIOD OF USEFULNESS. The aggregate cost of the Improvements has been estimated not to exceed \$6,704,428, of which the cost of the Water Service Line Improvements have been estimated not to exceed \$4,100,000 and the cost of the Water Main Improvements have been estimated not to exceed \$2,604,428, including the payment of eligible legal, engineering, financial and other expenses, which estimate of cost is approved and confirmed. The period of usefulness of the Water Service Line Improvements is estimated to be not less than forty (40) years, and the period of usefulness of the Water Main Improvements is estimated to be not less than thirty (30) years.

Section 5. ISSUANCE OF BONDS. To pay all or a portion of the eligible cost of designing, acquiring, and constructing the Improvements and to pay the eligible legal and financial expenses and all other eligible expenses incidental to the issuance of each series of the Series 2022 Bonds, the City shall borrow the sum of not to exceed \$7,200,000 and issue its revenue bonds in one or more series pursuant to the provisions of Act 94. Each series of the Series 2022 Bonds shall be issued in the aggregate principal sum of not to exceed \$7,200,000, as finally determined by the Authorized Officer at the time of sale, or such lesser amount thereof as shall have been advanced to the City pursuant to the Contract Documents. The remaining cost of the Improvements, if any, shall be paid from City funds on hand and legally available for such use.

During the time funds are being drawn down by the City under the Series 2022 Bond, the Authority will periodically provide the City a statement showing the amount of principal that has been advanced and the date of each advance, which statement shall constitute prima facie evidence of the reported information; provided that no failure on the part of the Authority to provide such a statement or to reflect a disbursement or the correct amount of a disbursement shall relieve the City of its obligation to repay the outstanding principal amount actually advanced, all accrued interest thereon, and any other amount payable with respect thereto in accordance with the terms of each series of the Series 2022 Bonds.

Section 6. SERIES 2022 BOND DETAILS. Each series of the Series 2022 Bonds shall be designated "Water Supply System Revenue Bonds" with such appropriate series designation determined by the Authorized Officer. Each series of the Series 2022 Bonds shall be issued as one or more fully registered bonds, shall be sold and delivered to the Authority in the denomination of the principal amount of such series of the Series 2022 Bonds. Each series of the Series 2022 Bonds shall be dated the date of delivery to the Authority, or such other date approved by the Authorized Officer, and shall be payable on the dates determined by the Authorized Officer at the time of sale provided the final maturity shall be no later than forty (40) years after the date of issuance. Each series of the Series 2022 Bonds shall bear interest at a rate of not to exceed 3.00% per annum as determined by the Authorized Officer, payable semiannually on the dates determined by the Authorized Officer at the time of sale.

Notwithstanding the above, the final amount of any maturity and terms of each series of the Series 2022 Bonds shall be as provided in the Contract Documents and will be finally determined by the Authorized Officer.

Section 7. PAYMENT OF SERIES 2022 BONDS; CONFIRMATION OF STATUTORY LIEN. The principal of, premium, if any, and interest on each series of the Series 2022 Bonds shall be payable solely from the Net Revenues, and, to secure such payment from the Net Revenues, the statutory lien upon the whole of the Net Revenues established by Act 94 and the pledge created in Section 5 of the Ordinance No. 614 is hereby confirmed in favor of each series of the Series 2022 Bonds and such lien shall be of equal standing and priority with the Series 2012 Bond and the Series 2020 Bond, but junior and subordinate to the lien of all, if any, subsequently issued Senior Lien Bonds.

Each series of the Series 2022 Bonds, including both principal and interest thereon, shall not be a general obligation of the City and shall not constitute an indebtedness of the City for the purpose of any debt limitations imposed by any constitutional or statutory provisions.

The statutory lien on the Net Revenues with respect to each series of the Series 2022 Bonds will continue until payment in full of the principal of and interest on the applicable series of the Series 2022 Bonds, or until sufficient cash or Sufficient Government Obligations, or a combination thereof, have been deposited in trust for the payment in full of the principal of and interest on each series of the Series 2022 Bonds to maturity, or, if called for redemption, to the date fixed for redemption, together with the amount of the redemption premium, if any. Upon deposit of cash or Sufficient Government Obligations, or a combination thereof, as provided in the previous



sentence, the statutory lien shall be terminated with respect to the applicable series of the Series 2022 Bonds, the holder of such series of the Series 2022 Bonds shall have no further rights under the Ordinance except for payment from the deposited funds, and such series of the Series 2022 Bonds shall be considered to be defeased and shall not longer be considered to be outstanding under the Ordinance.

Section 8. STATE REVENUE SHARING PLEDGE. If required by the Authority, as additional security for repayment of each series of the Series 2022 Bonds, the City Council agrees to pledge the state revenue sharing payments that the City is eligible to receive from the State of Michigan under Act 140, Public Acts of Michigan, 1971, as amended, to the Authority as purchaser and holder of each series of the Series 2022 Bonds. The Authorized Officer is authorized to execute and deliver a revenue sharing pledge agreement between the City and the Authority.

Section 9. PRIOR REDEMPTION. Each series of the Series 2022 Bonds issued and sold to the Authority shall be subject to redemption prior to maturity upon the terms and conditions set forth in the form of Series 2022 Bonds contained in Section 12 hereof.

Section 10. PAYING AGENT AND REGISTRATION.

- (a) Appointment of Paying Agent. From time to time the Authorized Officer shall designate and appoint a Paying Agent, which shall also act as transfer agent and bond registrar. The initial Paying Agent shall be the City Treasurer. In the event of a change in the Paying Agent, notice shall be given in writing, by certified mail, to each Registered Owner not less than sixty (60) days prior to the next interest payment date. The Paying Agent shall keep the official books for the recordation of the Registered Owners of each series of the Series 2022 Bonds.
- (b) Registration of Bonds. Registration of each series of the Series 2022 Bonds shall be recorded in the registration books of the City to be kept by a Paying Agent. Each series of the Series 2022 Bonds may be transferred only by submitting the same, together with a satisfactory instrument of transfer signed by the Registered Owner or the Registered Owner's legal representative duly authorized in writing, to the Paying Agent, after which a new Series 2022 Bond or Series 2022 Bonds shall be issued by the Paying Agent to the transferee (new registered owner) in any denomination, in the same aggregate principal amount as the Bond submitted for transfer. No transfer of any Series 2022 Bonds shall be valid unless and until recorded on the bond registration books in accordance with the foregoing. The person in whose name any Series 2022 Bond is registered may for all purposes, notwithstanding any notice to the contrary, be deemed and treated by the City and the Paying Agent as the absolute owner thereof, and any payment of principal and interest on any Series 2022 Bond to the Registered Owner thereof shall constitute a valid discharge of the City's liability upon such Bond to the extent of such payment. No Series 2022 Bond shall be transferred less than fifteen (15) days prior to an interest payment date nor after the applicable Series 2022 Bond has been called for redemption.
- (c) Authority's Depository. Notwithstanding any other provision of the Prior Ordinance, this 2022 Supplemental Ordinance or each series of the Series 2022 Bonds, so long as the Authority is the owner of each series of the Series 2022 Bonds: (a) each series of the Series 2022 Bonds shall be payable in lawful money of the United States; (b) each series of the Series 2022 Bonds are payable as to principal, premium, if any, and interest at U. S. Bank Trust Company, National Association, or at such other place as shall be designated in writing to the City by the Authority (the "Authority's Depository"); (c) the City agrees that it will deposit with the Authority's Depository payments of the principal of, premium, if any, and interest on each series of the Series 2022 Bonds in immediately available funds by 12:00 p.m. (noon) at least five business days prior to the date on which any such payment is due whether by maturity, redemption or otherwise; in the event that the Authority's Depository has not received the City's deposit by 12:00 p.m. (noon) on the scheduled day, the City shall immediately pay to the Authority as invoiced by the Authority an amount to recover the Authority's administrative costs and lost investment earnings attributable to that late payment; and (d) written notice of any redemption of each series of the Series 2022 Bonds shall be given by the City and received by the Authority's Depository at least 40 days prior to the date on which such redemption is to be made.

Section 11. SALE OF BONDS. Each series of the Series 2022 Bonds shall be sold to the Authority by means of a negotiated sale. The City determines that a negotiated sale to the Authority is in the best interest of the City because the terms offered by the Authority are more favorable than those available from other sources of funding.

Section 12. BOND FORM. Each series of the Series 2022 Bonds shall be in substantially the following form with such completions, changes and additions as may be required by the Authority or as recommended by the City's Bond Counsel and approved by the officers of the City signing each series of the Series 2022 Bonds:

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\*\*\*\*\*

**UNITED STATES OF AMERICA  
STATE OF MICHIGAN  
COUNTY OF SHIAWASSEE**

**CITY OF OWOSSO  
WATER SUPPLY SYSTEM REVENUE BOND, SERIES 2022**

<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Date of Original Issue</u>
	See Schedule I	_____, 2022

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Registered Owner: Michigan Finance Authority

Principal Amount:

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The City of Owosso, Shiawassee County, Michigan (the "Issuer"), acknowledges itself indebted and, for value received, hereby promises to pay to the Registered Owner specified above, or registered assigns, out of the net revenues of the Water Supply System of the City (the "System"), including all appurtenances, additions, extensions and improvements thereto after provision has been made for reasonable and necessary expenses of operation, maintenance and administration of the System (the "Net Revenues"), the amounts and on the Dates of Maturity set forth on Schedule I herein, together with interest thereon from the dates of receipt of such funds, or such later date to which interest has been paid, at the Interest Rate per annum specified above, first payable on \_\_\_\_\_ 1, 20\_\_, and semiannually thereafter on the first day of April and October of each year, except as the provisions hereinafter set forth with respect to redemption of this Bond prior to maturity may become applicable hereto.

The Issuer promises to pay to the Michigan Finance Authority (the "Authority") the principal amount of this Bond or so much thereof as shall have been advanced to the Issuer pursuant to a Purchase Contract between the Issuer and the Authority and a Supplemental Agreement by and among the Issuer, the Authority and the State of Michigan acting through the Department of Environment, Great Lakes and Energy, and the Order of Approval issued by the Department of Environment, Great Lakes and Energy.

Interest on this Bond is payable to the registered owner of record as of the close of business on the 15th day of the month immediately preceding any interest payment as shown on the registration books of the Issuer kept by the Treasurer of the Issuer, as bond registrar and paying agent, by check or draft mailed by the Treasurer of the Issuer to the registered owner at the registered address. Interest on this Bond shall be computed on the basis of a 360-day year comprised of twelve 30-day months. During the time funds are being drawn down by the Issuer under this Bond, the Authority will periodically provide the Issuer a statement showing the amount of principal that has been advanced and the date of each advance, which statement shall constitute prima facie evidence of the reported information; provided that no failure on the part of the Authority to provide such a statement or to reflect a disbursement or the correct amount of a disbursement shall relieve the Issuer of its obligation to repay the outstanding principal amount actually advanced, all accrued interest thereon, and any other amount payable with respect thereto in accordance with the terms of this Bond.

Notwithstanding any other provision of this Bond, so long as the Authority is the owner of this Bond, (a) this Bond is payable as to principal, premium, if any, and interest at U. S. Bank Trust Company, National Association, or at such other place as shall be designated in writing to the Issuer by the Authority (the "Authority's Depository"); (b) the Issuer agrees that it will deposit with the Authority's Depository payments of the principal of, premium, if any, and interest on this Bond in immediately available funds by 12:00 p.m. (noon) at least five business days prior to the date on which any such payment is due whether by maturity, redemption or otherwise; in the event that the Authority's Depository has not received the Issuer's deposit by 12:00 p.m. (noon) on the scheduled day, the Issuer shall immediately pay to the Authority as invoiced by the Authority an amount to recover the Authority's administrative costs and lost investment earnings attributable to that late payment; and (c) written notice of any redemption of this Bond shall be given by the Issuer and received by the Authority's Depository at least 40 days prior to the date on which such redemption is to be made.

This Bond, being one fully registered bond, is issued in accordance with the provisions of Act 94, Public Acts of Michigan, 1933, as amended, and Ordinance No. 614 adopted by the City Council of the Issuer on June 30, 2020, as supplemented on July 16, 2012, February 3, 2020, and March 7, 2022 (as supplemented, the "Ordinance"), for the purpose of paying the cost of acquiring and constructing improvements to the System. This Bond is a self-liquidating bond, and is not a general obligation of the Issuer within any constitutional, statutory or charter limitation, but is payable, both as to principal and interest, solely from the Net Revenues of the System. The principal of and interest on this Bond are secured by a statutory lien on the Net Revenues. This Bond is of equal standing and priority of lien as to the Net Revenues of the System with the City's

Water Supply System Revenue Refunding Bond, Series 2012 dated August 8, 2012, the City's Water Supply System Revenue Bond, Series 2020 dated March 27, 2020, and the City's Water Supply System Revenue Refunding Bond, Series 2022\_\_ dated May 6, 2022.

The Issuer hereby covenants and agrees to fix, and maintain at all times while any of the Bonds shall be outstanding, such rates for service furnished by the System as shall be sufficient to provide for payment of the principal of and interest upon all such Bonds as and when the same become due and payable, to maintain a bond and interest redemption account and to provide for the payment of expenses of administration and operation and such expenses for maintenance of the System as are necessary to preserve the same in good repair and working order, and to provide for such other expenditures and funds for the System as are required by the Ordinance. The City has reserved the right, on the conditions stated in the Ordinance, to issue additional bonds of prior and senior or equal standing of priority of lien with this Bond as to the Net Revenues. For a complete statement of the revenues from which, and the conditions under which, this Bond is payable, a statement of the conditions under which additional bonds of equal or superior standing may hereafter be issued, and the general covenants and provisions pursuant to which this Bond is issued, reference is made to the Ordinance.

Bonds of this series may be subject to redemption prior to maturity by the Issuer only with the prior written consent of the Authority and on such terms as may be required by the Authority.

In the event of a default in the payment of principal or interest hereon when due, whether at maturity, by redemption or otherwise, the amount of such default shall bear interest (the "additional interest") at a rate equal to the rate of interest that is two percent above the Authority's cost of providing funds (as determined by the Authority) to make payment on the bonds of the Authority issued to provide funds to purchase this Bond but in no event in excess of the maximum rate of interest permitted by law. The additional interest shall continue to accrue until the Authority has been fully reimbursed for all costs incurred by the Authority (as determined by the Authority) as a consequence of the Issuer's default. Such additional interest shall be payable on the interest payment date following demand of the Authority. In the event that (for reasons other than the default in the payment of any municipal obligation purchased by the Authority) the investment of amounts in the reserve account established by the Authority for the bonds of the Authority issued to provided funds to purchase this Bond fails to provide sufficient available funds (together with any other funds that may be made available for such purpose) to pay the interest on outstanding bonds of the Authority issued to fund such account, the Issuer shall and hereby agrees to pay on demand only the Issuer's pro rata share (as determined by the Authority) of such deficiency as additional interest on this Bond.

It is hereby certified and recited that all acts, conditions and things required by law, precedent to and in the issuance of this Bond, exist and have been done and performed in regular and due time and form as required by law and that the total indebtedness of the Issuer including this Bond, does not exceed any charter, constitutional or statutory limitation.

IN WITNESS WHEREOF, the City of Owosso, Shiawassee County, Michigan, by its City Council, has caused this Bond to be signed, by the manual or facsimile signatures of its Mayor and City Clerk, all as of the \_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Christopher T. Eveleth, Mayor

\_\_\_\_\_  
Amy K. Kirkland, City Clerk

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**ASSIGNMENT**

For value received, the undersigned hereby sells, assigns and transfers unto \_\_\_\_\_

\_\_\_\_\_  
(please print or type social security number or taxpayer identification number and name and address of transferee)

the within bond and all rights thereunder, and does hereby irrevocably constitute and appoint \_\_\_\_\_ attorney to transfer the within bond on the books kept for registration thereof, with full power of substitution in the premises.

Dated: \_\_\_\_\_, 20\_\_ \_\_\_\_\_

**Notice:** The signature to this assignment must correspond with the name as it appears upon



not to exceed the original principal amount of the Series 2022 Bonds. In addition, the Authorized Officer and other City employees and officials are authorized to execute and deliver to the Authority and such certificates and documents as the Authority or bond counsel shall require and to do all other things necessary to effectuate the sale, issuance, delivery, transfer and exchange of each series of the Series 2022 Bonds in accordance with the provisions of this 2022 Supplemental Ordinance. The Authorized Officer is authorized to execute any orders, receipts, agreements, pledge agreements, documents or certificates necessary to complete the transaction, including, but not limited to, any issuers certificate, any certificates relating to federal or state securities laws, rules or regulations, and any revenue sharing pledge agreement. The Authorized Officer is authorized to seek a credit assessment, or similar, from Standard & Poor's or another nationally recognized rating organization and to execute and file any applications to the Michigan Department of Treasury, including an Application for State Treasurer's Approval to Issue Long-Term Securities and any other applications to the Michigan Department of Treasury and to seek any waivers from the Michigan Department of Treasury.

Section 14. TAX COVENANT. If any of the Series 2022 Bonds are issued as Tax-Exempt Bonds, the City covenants to comply with all requirements of the Code necessary to assure that the interest on such Series 2022 Bonds will be and will remain excludable from gross income for federal income tax purposes. The Authorized Officer and other appropriate officials of the City are authorized to do all things necessary to assure that the interest on the applicable series of the Series 2022 Bonds will be and will remain excludable from gross income for federal income tax purposes.

Section 15. EXECUTION OF BONDS. The Mayor or the Mayor Pro Tem, and the Clerk or Deputy Clerk of the City, are hereby authorized and directed to sign each series of the Series 2022 Bonds, either manually or by facsimile signature, on behalf of the City. Upon execution, each series of the Series 2022 Bonds shall be delivered to the purchaser upon receipt of the purchase price or upon compliance with the terms and conditions of the Purchase Contract.

Section 16. CONSTRUCTION FUND. The City Treasurer is hereby directed to create and maintain a construction fund for the Improvements (the "Construction Fund"), into which the proceeds of each series of the Series 2022 Bonds shall be deposited. Such moneys shall be used solely for the purpose for which each series of the Series 2022 Bonds were issued. Any unexpected balance in the Construction Fund remaining after completion of the Improvements may be used for such purposes as allowed by law. After completion of the Improvements and disposition of remaining Series 2022 Bond proceeds, if any, pursuant to the provisions of this Section, the Construction Fund shall be closed.

Section 17. SERIES 2022 BOND PROCEEDS. The proceeds of the sale of each series of the Series 2022 Bonds shall be used solely to pay the eligible costs of the Improvements and any eligible engineering, legal and other expenses incident thereto; provided that the City Council shall not authorize the payment of any such moneys for acquisition and construction of any part of the Improvements until there shall have been first filed with it by the consulting engineer in charge of such work, a written statement to the effect that the sum so to be paid is in full or partial payment of a contractual obligation in connection with the Improvements and that the City has received the consideration for such payment. The statement of the consulting engineer shall also show the cost of acquisition and construction of the Improvements that has theretofore been approved by him for payment and the amount of the balance that will be required for completion of the Improvements.

Section 18. PUBLICATION AND RECORDATION. This 2022 Supplemental Ordinance shall be published once in full in a newspaper of general circulation in the City qualified under state law to publish legal notices, and the same shall be recorded in the records of the City and such recording authenticated by the signature of the City Clerk.

Section 19. ORDINANCE SUBJECT TO MICHIGAN LAW. The provisions of this 2022 Supplemental Ordinance are subject to the laws of the State of Michigan.

Section 20. SECTION HEADINGS. The section headings in this 2022 Supplemental Ordinance are furnished for convenience of reference only and shall not be considered to be a part of this 2022 Supplemental Ordinance.

Section 21. SEVERABILITY. If any section, paragraph, clause or provision of this 2022 Supplemental Ordinance shall be held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any of the other provisions of this 2022 Supplemental Ordinance.

Section 22. RATIFICATION OF PRIOR ORDINANCE; CONFLICTING ORDINANCES. The Prior Ordinance, as supplemented by this 2022 Supplemental Ordinance, is hereby ratified and confirmed. All ordinances or parts thereof, insofar as the same may be in conflict herewith, are hereby repealed to the extent of the conflict; provided, that the foregoing shall not operate to repeal any provision thereof, the repeal of which would impair the obligation on the Series 2012 Bond, the Series 2020 Bond or any series of the Series 2022 Bonds.

Section 23. EFFECTIVE DATE OF ORDINANCE. Pursuant to Section 6 of Act 94, this 2022 Supplemental Ordinance shall be approved on the date of first reading, and this 2022

Supplemental Ordinance shall be effective immediately upon its adoption and publication pursuant to Act 94.

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Councilmembers Pidek, Haber, Fear, Law, Mayor Pro-Tem Osika, Councilmember Teich, and Mayor Eveleth.

NAYS: None.

**Master Plan Implementation Goals: 3.4, 3.7**

**Property Sale – 10.85 acres of VL off Penbrook Drive**

City Manager Henne noted the Development Agreement for the sale had been updated to include a 180-day due diligence period for the buyer.

Councilmember Teich asked why the due diligence period is so long. SEDP president Justin Horvath stepped up to explain that the developers need a deeper understanding of the property because it's a brand new development. He said he didn't feel it was an unreasonable amount of time and the buyer could be ready to proceed before the 180-day period expires.

Councilmember Teich inquired about background checks for these sorts of projects. Mr. Horvath indicated that the developer, Wirt Rivette, is a well-established firm and they have completed other projects in the area. They are currently finishing a similar apartment development in Holland, Michigan and are looking to recreate that development here in Owosso, and he would feel comfortable recommending them for this project.

Motion by Councilmember Teich to approve the sale of 10.85 acres of city-owned vacant property off Penbrook Drive to MOXIE Development, LLC in the amount of \$50,000.00 and further approve a development agreement spelling out the rights of the parties involved as detailed below:

**RESOLUTION NO. 38-2022**

**APPROVING A PROPERTY SALE AND DEVELOPMENT AGREEMENT  
BETWEEN THE CITY OF OWOSSO AND MOXIE DEVELOPMENT, LLC  
FOR 10.85 ACRES OF VACANT CITY-OWNED RESIDENTIAL PROPERTY  
LOCATED OFF PENBROOK DRIVE**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, received an offer to purchase parcel # 050-549-000-008-00 for \$50,000 on January 31, 2022 from MOXIE Development, LLC; and

WHEREAS, the City of Owosso published the offer for twenty-one days in accordance with City Charter provisions governing sale of City-owned real estate; and

WHEREAS, the 21-day posting period has expired with no additional offers submitted; and

WHEREAS, the property is currently zoned Residential Multi Family RM-1; and

WHEREAS, MOXIE Development, LLC desires to develop a 120 unit apartment complex on the property; and

WHEREAS, the City of Owosso desires to grant MOXIE Development, LLC exclusive rights to build said apartment development.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso agrees to sell parcel #050-549-000-008-00 to MOXIE Development, LLC for the sum of Fifty Thousand Dollars (\$50,000.00), due at the time of closing.

SECOND: The development agreement between the City of Owosso and MOXIE Development, LLC, substantially as attached, is hereby approved, including the exclusive right of MOXIE Development, LLC to develop, market, and sell or lease the resulting finished development located within the City of Owosso.

THIRD: Construction – to include site preparation – of the property shall commence within 2 years or the City of Owosso has the option to repurchase the site for the purchase price of \$50,000.00.

Motion supported by Councilmember Pidek.

Roll Call Vote.

AYES: Councilmembers Haber, Law, Pidek, Fear, Mayor Pro-Tem Osika, Councilmember Teich, and Mayor Eveleth.

NAYS: None.

Master Plan Implementation Goals: 1.9, 5.6, 5.11, 7.4

**Single Audit Act Compliance**

Motion by Councilmember Pidek to approve the following resolution accepting and placing on file the City of Owosso Federal Single Audit for the Fiscal Year Ended June 30, 2021:

**RESOLUTION NO. 39-2022**

**RESOLUTION ACCEPTING AND PLACING ON FILE  
THE CITY OF OWOSSO SINGLE AUDIT ACT COMPLIANCE  
FOR THE FISCAL YEAR ENDED JUNE 30, 2021**

WHEREAS, the Owosso City Charter requires an independent audit be made of all accounts of the city government at the close of each fiscal year per Section 8.14; and

WHEREAS, the city of Owosso is required by the laws of the state of Michigan to annually have an independent audit performed in accordance with generally accepted auditing standards; and

WHEREAS, the city of Owosso is required by Title 2 US Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, to complete a single audit when more than \$750,000 of federal funding is received in a fiscal year; and

WHEREAS, the city of Owosso employed Gabridge & Company PLC, certified public accountants, to audit the financial records of the city of Owosso for the fiscal year ending June 30, 2021, including the preparation of a single audit, and such audit has been completed and is presented this date to the city council.

NOW THEREFORE BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso, Single Audit Act Compliance for the Fiscal Year Ended June 30, 2021, attached hereto and made a part hereof as Exhibit A, is hereby accepted and placed on file.

SECOND: A copy of the City of Owosso, Single Audit Act Compliance for the Fiscal Year Ended June 30, 2021 will be maintained on file in the office of the city clerk for public examination, a copy will be placed in the Shiawassee District Library Owosso Branch for public examination, and copies will be sent to those required by law and agreement.

Motion supported by Mayor Pro-Tem Osika.

Roll Call Vote.

AYES: Councilmember Fear, Mayor Pro-Tem Osika, Councilmembers Teich, Pidek, Haber, Law, and Mayor Eveleth.

NAYS: None.

**Small Cell Wireless Facilities Permit – 216 E. Exchange Street**

Motion by Councilmember Pidek to approve the Small Cell Wireless Facilities Permit application from Verizon Wireless for the colocation of a new small cell wireless facility on an existing Consumers Energy utility pole at 216 East Exchange Street as follows:

**RESOLUTION NO. 40-2022**

**GRANTING A SMALL CELL WIRELESS FACILITIES PERMIT  
BY THE CITY OF OWOSSO TO VERIZON WIRELESS FOR  
INSTALLATION AND COLOCATION OF A SMALL CELL WIRELESS FACILITY ON AN  
EXISTING CONSUMERS ENERGY UTILITY POLE IN THE CITY'S RIGHT-OF-WAY**

Whereas, on February 9, 2022 the city of Owosso received a Small Cell Wireless Facilities permit application from Verizon Wireless, 24242 Northwestern Hwy., Southfield, Michigan, 48075; and

Whereas, as provided for under the Small Cell Wireless Communications Facilities Deployment Act, Act 365 of 2018, and City of Owosso Ordinance No. 813 adopted on November 2, 2020, Verizon Wireless is seeking a Small Cell Wireless Facilities Permit to collocate a small cell facility on an existing Consumers Energy utility pole in the city's right-of-way in accordance with plans as submitted.

NOW THEREFORE BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

FIRST: The city of Owosso hereby grants a Small Cell Wireless Facilities Permit to Verizon Wireless under the terms and conditions set forth in the permit. Said permit grants to Verizon Wireless the collocation of the small cell wireless facility on a Consumers Energy utility pole as permitted within the city's right-of-way at 216 East Exchange Street.

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Councilmembers Law, Pidek, Haber, Fear, Teich, Mayor Pro-Tem Osika, and Mayor Eveleth.

NAYS: None.

**Master Plan Implementation Goals: 1.17, 5.15**

### **Citizen Participation Plan Update**

Councilmember Pidek asked when the City last utilized a community satisfaction event survey. City Manager Henne noted that there haven't been any community events in the last couple of years due to COVID. He went on to say that surveys were used when the Master Plan was updated. Mayor Eveleth and Councilmember Fear also noted that surveys were used by the Planning Commission during their marijuana workshops and the meeting the City held about trash collection.

Motion by Mayor Pro-Tem Osika to authorize adoption of the updated Citizen Participation Plan, originally approved in October 2017, as required by the Michigan Economic Development Corporation Redevelopment Ready Communities Program as follows:

### **RESOLUTION NO. 41-2022**

#### **UPDATING THE CITIZEN PARTICIPATION PLAN FOR GRANT PURPOSES**

WHEREAS, the city of Owosso wishes to participate in various state and federal funding opportunities for redevelopment purposes; and

WHEREAS, the Department of Housing and Urban Development (HUD), through the auspices of the Michigan Economic Development Corporation (MEDC) has Community Development Block Grant (CDBG) funding programs available; and

WHEREAS, CDBG funding can help eliminate blight through the rehabilitation of obsolete properties, and the City wishes to avail itself of said funding to help property owners rehabilitate properties; and

WHEREAS, to become eligible for CDBG funding the city of Owosso is required to create, implement and update every five (5) years, a citizen participation plan that meets regulations set forth by HUD and the MEDC; and

WHEREAS, such a plan was created, approved, and implemented in 2017 and the city must now update the plan to incorporate various citizen participation activities and engagement procedures.

NOW, THEREFORE, BE IT RESOLVED, that the Owosso City Council approves the Owosso Citizen Participation Plan this Monday, March 7, 2022 as attached.

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Councilmembers Law, Teich, Fear, Mayor Pro-Tem Osika, Councilmembers Pidek, Haber, and Mayor Eveleth.



NAYS: None.

Master Plan Implementation Goals: 1.1, 1.13, 4.10

**Water & Sewer Rate Proposal 2022-2027**

City Manager Henne introduced the topic saying staff had been working with Baker Tilly for the last 8 months studying the financial condition of the City’s utilities and developing a five-year financial plan for them, including rates. He noted that past rate proposals have typically had a one to two-year life cycle, but they would like to get in the habit of adopting longer range plans, hence the five-year proposal before Council this evening.

Andy Campbell, CPA with consulting firm Baker Tilly, presented the comprehensive study of the financial condition of the City’s water and sewer systems, along with their recommendations for rates for the next five years (they too prefer taking a long-term approach with utility rates). Mr. Campbell explained that while the City has historically done a good job of keeping its utility systems in decent financial shape it needs to make significant capital investments in both the water and sewer systems in the next several years to maintain them properly, necessitating a sizable increase in rates. He went on to detail how they performed their studies, collected feedback from everyone on the team, and explored various options looking for the best way to finance the necessary improvements before reaching their final recommendation.

The Council briefly recessed from 8:54 p.m. until 9:04 p.m.

Upon their return, Mr. Campbell picked up where he left off laying out different options available to Council that would cover all of the necessary maintenance costs that will be incurred in the next 5 years. In regard to the water system, he noted that the City is looking to invest approximately \$30,000,000 in the system over the course of the next five years, much of which is necessary thanks to the state’s Lead & Copper Rule. Investments will be paid for using a balance of cash, debt, and grants. Due to the level of investment needed a loan of \$750,000 will also be necessary. Mr. Campbell laid out two options for the loan: use \$750,000 in ARPA funds or receive a loan from the General Fund.

Moving on to the sewer system, Mr. Campbell noted that the level of investment needed is significant here as well with approximately \$24,000,000 in investment over the next five years, though the need is not quite as immediate as that with the water system. This would allow Council the option of either increasing sewer rates in one step, or spreading it out over 2 years.

There was significant discussion among Council. They spoke about the effects of unfunded mandates by the state, their desire not to kick the maintenance can down the road any further, possible alternate sources of funding that might lessen the necessary rate increases, setting more money aside each year for future maintenance costs, and not wanting to pile on to residents already experiencing inflationary pressures.

Motion by Councilmember Teich to approve the following resolution setting water and sewer rates for the fiscal years beginning July 1, 2022 through June 30, 2027. \$750,000 in ARPA funds will be used to help soften the blow of the 14.4% rate increase in the first year on the water system side. Water rates in years 2-5 will then see a 3% increase each year. Sewer rates will be increased by a total of 39.6% over years one and two, with 3% increases in years 3-5 as follows:

**RESOLUTION NO. 42-2022**

**WATER AND SEWER RATE SCHEDULE  
FOR THE CITY FISCAL YEARS BEGINNING JULY 1, 2022 THROUGH JUNE 30, 2027**

"Pursuant to Sections 34-248. Water Rates, and 34-249. Sewer Rates, of Article V, of Chapter 34, of the Owosso City Code, the City Council does hereby resolve that the revised rate schedule for water and sewer service shall be in effect for the City fiscal years 2022 – 2027 and continuing thereafter until modified or replaced by further Council action. Bills issued with a nominal bill date of June 30th, covering the quarter from April to June, shall be billed under the previous rate schedule. Rates for future fiscal years will become effective on July 1<sup>st</sup> of the fiscal year noted. All previous resolutions or parts thereof, insofar as the same may be in conflict herewith, are hereby repealed following the effective date of this schedule."

**I. QUARTERLY WATER AND SEWER RATES**

In-town quarterly water service charges consist of: a demand charge based on water meter size, a capital charge dedicated for water main replacement, and a metered usage charge (see tables below for appropriate fiscal year). One meter unit is equal to 100 cubic feet of water or about 750 gallons. Rates for retail out-of-town water service are double the in-town rate, except that the capital charge does not apply to out-of-town customers where the respective Township separately finances water main replacement. Twenty five

percent of the out-of-town revenue is collected for and transferred to the respective Township for use in replacing and improving their water distribution system.

Quarterly sewer charges consist of a demand charge based on the water meter size (see table below) and a sewer usage charge based on metered water consumption. The City has no retail out-of-town sewer service.

Bills are issued on a quarterly basis and, if not paid by the due date as shown on the billing, a late payment charge of ten percent (10%) of the current amount due may be added for failure to make prompt payment.

**A. POTABLE WATER SERVICE**

**QUARTERLY WATER SERVICE CHARGES CONSIST OF:**

**In-town:** In-town Water Usage Charge – charged per meter unit  
 In-town Water Demand Charge – based on water meter size  
 + Capital Charge – based on water meter size  
**TOTAL IN-TOWN QUARTERLY WATER SERVICE CHARGES**

**Out-of-town:** Out-of-town Water Usage Charge - charged per meter unit  
 + Out-of-town Water Demand Charge – based on water meter size  
**TOTAL OUT-OF-TOWN QUARTERLY WATER SERVICE CHARGES**

Consult the chart below with the appropriate fiscal year to determine applicable charges:

<b>WATER SERVICE CHARGES FOR FISCAL YEAR JULY 1, 2022 – JUNE 30, 2023</b>					
Meter Size	In-town Usage Charge	In-town Demand Charge	In-town Capital Charge	Out-of-town Usage Charge	Out-of-town Demand Charge
5/8"	\$3.15	\$41.00	\$27.00	\$6.30	\$82.00
3/4"	\$3.15	\$61.50	\$40.50	\$6.30	\$123.00
1"	\$3.15	\$102.50	\$67.50	\$6.30	\$205.00
1.5"	\$3.15	\$205.00	\$135.00	\$6.30	\$410.00
2"	\$3.15	\$328.00	\$216.00	\$6.30	\$656.00
3"	\$3.15	\$615.00	\$405.00	\$6.30	\$1,230.00
4"	\$3.15	\$1,025.00	\$675.00	\$6.30	\$2,050.00
6"	\$3.15	\$2,050.00	\$1,350.00	\$6.30	\$4,100.00

<b>WATER SERVICE CHARGES FOR FISCAL YEAR JULY 1, 2023 – JUNE 30, 2024</b>					
Meter Size	In-town Usage Charge	In-town Demand Charge	In-town Capital Charge	Out-of-town Usage Charge	Out-of-town Demand Charge
5/8"	\$3.24	\$42.23	\$27.81	\$6.49	\$84.46
3/4"	\$3.24	\$63.35	\$41.72	\$6.49	\$126.69
1"	\$3.24	\$105.58	\$69.53	\$6.49	\$211.15
1.5"	\$3.24	\$211.15	\$139.05	\$6.49	\$422.30
2"	\$3.24	\$337.84	\$222.48	\$6.49	\$675.68
3"	\$3.24	\$633.45	\$417.15	\$6.49	\$1,266.90
4"	\$3.24	\$1,055.75	\$695.25	\$6.49	\$2,111.50
6"	\$3.24	\$2,111.50	\$1,390.50	\$6.49	\$4,223.00

<b>WATER SERVICE CHARGES FOR FISCAL YEAR JULY 1, 2024 – JUNE 30, 2025</b>					
Meter Size	In-town Usage Charge	In-town Demand Charge	In-town Capital Charge	Out-of-town Usage Charge	Out-of-town Demand Charge
5/8"	\$3.34	\$43.50	\$28.64	\$6.68	\$86.99
3/4"	\$3.34	\$65.25	\$42.97	\$6.68	\$130.49
1"	\$3.34	\$108.74	\$71.61	\$6.68	\$217.48
1.5"	\$3.34	\$217.48	\$143.22	\$6.68	\$434.97
2"	\$3.34	\$347.98	\$229.15	\$6.68	\$695.95
3"	\$3.34	\$652.45	\$429.66	\$6.68	\$1,304.91
4"	\$3.34	\$1,087.42	\$716.11	\$6.68	\$2,174.85
6"	\$3.34	\$2,174.85	\$1,432.22	\$6.68	\$4,349.69

<b>WATER SERVICE CHARGES FOR FISCAL YEAR JULY 1, 2025 – JUNE 30, 2026</b>					
Meter Size	In-town Usage Charge	In-town Demand Charge	In-town Capital Charge	Out-of-town Usage Charge	Out-of-town Demand Charge
5/8"	\$3.44	\$44.80	\$29.50	\$6.88	\$89.60
3/4"	\$3.44	\$67.20	\$44.26	\$6.88	\$134.41
1"	\$3.44	\$112.00	\$73.76	\$6.88	\$224.01
1.5"	\$3.44	\$224.01	\$147.52	\$6.88	\$448.02

2"	\$3.44	\$358.41	\$236.03	\$6.88	\$716.83
3"	\$3.44	\$672.03	\$442.55	\$6.88	\$1,344.05
4"	\$3.44	\$1,120.05	\$737.59	\$6.88	\$2,240.09
6"	\$3.44	\$2,240.09	\$1,475.18	\$6.88	\$4,480.18

<b>WATER SERVICE CHARGES FOR FISCAL YEAR JULY 1, 2026 – JUNE 30, 2027</b>					
Meter Size	In-town Usage Charge	In-town Demand Charge	In-town Capital Charge	Out-of-town Usage Charge	Out-of-town Demand Charge
5/8"	\$3.55	\$46.15	\$30.39	\$7.09	\$92.29
3/4"	\$3.55	\$69.22	\$45.58	\$7.09	\$138.44
1"	\$3.55	\$115.36	\$75.97	\$7.09	\$230.73
1.5"	\$3.55	\$230.73	\$151.94	\$7.09	\$461.46
2"	\$3.55	\$369.17	\$243.11	\$7.09	\$738.33
3"	\$3.55	\$692.19	\$455.83	\$7.09	\$1,384.38
4"	\$3.55	\$1,153.65	\$759.72	\$7.09	\$2,307.29
6"	\$3.55	\$2,307.29	\$1,519.44	\$7.09	\$4,614.59

For a residential user with a second 5/8" meter on a single service line for water only irrigation service, the user shall be charged a single water demand and capital charge for a 5/8" meter as a separate/additional metered service on a year round basis.

The demand charge for multiple residential units served by a single water meter shall be based on actual meter size provided the meter meets the minimum size requirement per the following table:

<u>Number of Apartments</u>	<u>Minimum Meter Size</u>
1 - 3	5/8"
4 - 7	3/4"
8 - 11	1"
12 - 15	1.5"
16 - 24	2"
24 - 48	3"
Over 48	4"

**B. SEWER SERVICE**

QUARTERLY SEWER SERVICE CHARGES CONSIST OF:

For residential customers without metered water service, the quarterly sewer service charge can be found in the table below:

<b>QUARTERLY SEWER SERVICE CHARGE FOR RESIDENTIAL CUSTOMERS WITHOUT METERED WATER SERVICE PER RESIDENTIAL UNIT</b>	
Fiscal Year	Cost
2022-23	\$132.39
2023-24	\$156.58
2024-25	\$161.28
2025-26	\$166.12
2026-27	\$171.10

Or

Sewer Usage Charge – charged per meter unit  
+ Sewer Demand Charge – based on water meter size  
**TOTAL QUARTERLY SEWER SERVICE CHARGES**

Consult the chart below with the appropriate fiscal year to determine applicable charges:

<b>SEWER SERVICE CHARGES FOR FISCAL YEAR JULY 1, 2022 - JUNE 30, 2023</b>		
Meter Size	Sewer Usage Charge	Sewer Demand Charge
5/8"	\$4.00	\$38.00
3/4"	\$4.00	\$57.00
1"	\$4.00	\$95.00
1.5"	\$4.00	\$190.00
2"	\$4.00	\$304.00

<b>SEWER SERVICE CHARGES FOR FISCAL YEAR JULY 1, 2023 - JUNE 30, 2024</b>		
Meter Size	Sewer Usage Charge	Sewer Demand Charge
5/8"	\$4.95	\$41.00
3/4"	\$4.95	\$61.50
1"	\$4.95	\$102.50
1.5"	\$4.95	\$205.00
2"	\$4.95	\$328.00

3"	\$4.00	\$570.00
4"	\$4.00	\$950.00
6"	\$4.00	\$1,900.00

3"	\$4.95	\$615.00
4"	\$4.95	\$1,025.00
6"	\$4.95	\$2,050.00

SEWER SERVICE CHARGES FOR FISCAL YEAR JULY 1, 2024 - JUNE 30, 2025		
Meter Size	Sewer Usage Charge	Sewer Demand Charge
5/8"	\$5.10	\$42.23
3/4"	\$5.10	\$63.35
1"	\$5.10	\$105.58
1.5"	\$5.10	\$211.15
2"	\$5.10	\$337.84
3"	\$5.10	\$633.45
4"	\$5.10	\$1,055.75
6"	\$5.10	\$2,111.50

SEWER SERVICE CHARGES FOR FISCAL YEAR JULY 1, 2025 - JUNE 30, 2026		
Meter Size	Sewer Usage Charge	Sewer Demand Charge
5/8"	\$5.25	\$43.50
3/4"	\$5.25	\$65.25
1"	\$5.25	\$108.74
1.5"	\$5.25	\$217.48
2"	\$5.25	\$347.98
3"	\$5.25	\$652.45
4"	\$5.25	\$1,087.42
6"	\$5.25	\$2,174.85

**C. FIRE SERVICE**

Consult

SEWER SERVICE CHARGES FOR FISCAL YEAR JULY 1, 2026 - JUNE 30, 2027		
METER SIZE	Sewer Usage Charge	Sewer Demand Charge
5/8"	\$5.41	\$44.80
3/4"	\$5.41	\$67.20
1"	\$5.41	\$112.00
1.5"	\$5.41	\$224.01
2"	\$5.41	\$358.41
3"	\$5.41	\$672.03
4"	\$5.41	\$1,120.05
6"	\$5.41	\$2,240.09

**PROTECTION**

the chart below with the current fiscal year to determine the appropriate

Quarterly Water Charge for Sprinkler Service:

SPRINKLER SERVICE CHARGES FOR FISCAL YEAR JULY 1, 2022 – JUNE 30, 2023			
RISER SIZE	In-town Demand Charge	In-town Capital Charge	Out-of-Town Demand Charge
3"	\$41.00	\$27.00	\$82.00
4"	\$61.50	\$40.50	\$123.00
6"	\$102.50	\$67.50	\$205.00
8"	\$205.00	\$135.00	\$410.00
10"	\$328.00	\$216.00	\$656.00

SPRINKLER SERVICE CHARGES FOR FISCAL YEAR JULY 1, 2023 – JUNE 30, 2024			
RISER SIZE	In-town Demand Charge	In-town Capital Charge	Out-of-Town Demand Charge
3"	\$42.23	\$27.81	\$84.46
4"	\$63.35	\$41.72	\$126.69
6"	\$105.58	\$69.53	\$211.15
8"	\$211.15	\$139.05	\$422.30
10"	\$337.84	\$222.48	\$675.68

SPRINKLER SERVICE CHARGES FOR FISCAL YEAR JULY 1, 2024 – JUNE 30, 2025			
RISER SIZE	In-town Demand Charge	In-town Capital Charge	Out-of-Town Demand Charge
3"	\$43.50	\$28.64	\$86.99
4"	\$65.25	\$42.97	\$130.49
6"	\$108.74	\$71.61	\$217.48
8"	\$217.48	\$143.22	\$434.97
10"	\$347.98	\$229.15	\$695.95

SPRINKLER SERVICE CHARGES FOR FISCAL YEAR JULY 1, 2025 – JUNE 30, 2026			
RISER SIZE	In-town Demand Charge	In-town Capital Charge	Out-of-Town Demand Charge
3"	\$44.80	\$29.50	\$89.60
4"	\$67.20	\$44.26	\$134.41
6"	\$112.00	\$73.76	\$224.01
8"	\$224.01	\$147.52	\$448.02
10"	\$358.41	\$236.03	\$716.83

<b>SPRINKLER SERVICE CHARGES FOR FISCAL YEAR JULY 1, 2026 – JUNE 30, 2027</b>			
<b>RISER SIZE</b>	<b>In-town Demand Charge</b>	<b>In-town Capital Charge</b>	<b>Out-of-Town Demand Charge</b>
3"	\$46.15	\$30.39	\$92.29
4"	\$69.22	\$45.58	\$138.44
6"	\$115.36	\$75.97	\$230.73
8"	\$230.73	\$151.94	\$461.46
10"	\$369.17	\$243.11	\$738.33

**II. HYDRANT RENTAL CHARGES**

Hydrants located outside the City of Owosso and private hydrants maintained by the City of Owosso shall be subject to an annual hydrant rental charge of \$170.00.

**III. BULK WATER CHARGES**

For users with an active city water service connection, bulk water delivered by the city from hydrants or other approved outlets for such purposes as pool filling, shall be charged at the standard metered usage rate given in Section I. above along with actual labor and equipment costs with a minimum charge of \$60.00.

Other bulk water sales, such as filling tank trucks, shall be charged at the rate of \$12.00 per thousand gallons with a \$60.00 minimum charge, which includes up to 5,000 gallons, if during the normal workday at an established city delivery point. After hours bulk water sales and/or sales at other than established city delivery points, shall be charged at the rate of \$12.00 per thousand gallons plus actual labor and equipment costs.

For customers who do not prepay a \$12 service charge shall apply for invoicing.

(Note: These charges do not apply to water supplied for fire fighting).

**IV. INCREMENTAL WATER AND SEWER USAGE CHARGES FOR BILLING  
ADJUSTMENTS RELATED TO PLUMBING LEAKS**

The incremental water and sewer usage charges shall be 50% of the normal usage charge. These incremental usage rates are for the purpose of making adjustments to significantly high bills attributable to plumbing leaks and may be applied in accordance with Guidelines separately approved by the Owosso City Council.

**V. EXTRA STRENGTH WASTEWATER SURCHARGES**

Extra strength wastewater surcharges shall apply to those users of the City wastewater treatment system approved for the discharge of extra strength wastewater in accordance with Section 34-170 of the Owosso City Code. The surcharge rate shall be applied to loadings in excess of the base or normal strength loading.

EXTRA STRENGTH WASTEWATER SURCHARGE SCHEDULE

<u>PARAMETER</u>	<u>BASE</u>	<u>SURCHARGE</u>
BOD-5	220 MG/L	\$0.15/pound in excess of base
TSS	300 MG/L	\$0.24/pound in excess of base
TP	10 MG/L	\$2.10/pound in excess of base
NH3-N	20 MG/L	\$1.12/pound in excess of base

(Note: BOD-5 = Biochemical Oxygen Demand; TSS = Total Suspended Solids; TP = Total Phosphorous; NH3-N = Ammonia Nitrogen; MG/L = Milligrams per Liter)."

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Mayor Pro-Tem Osika, Councilmembers Fear, Teich, Law, Haber, Pidek, and Mayor Eveleth.

NAYS: None.

Master Plan Implementation Goals: 3.4

**COMMUNICATIONS**

Baker Tilly. 2022-2027 Owosso Water & Sewer Rate Proposal.  
Brad A. Barrett, Finance Director. Monthly Financial Reports – January 2022.  
Kevin D. Lenkart, Public Safety Director. February 2022 Fire/EMS Report.  
Downtown Development Authority/Main Street. Minutes of February 9, 2022.  
Parks & Recreation Commission. Minutes of February 23, 2022.  
Planning Commission. Minutes of February 28, 2022.

**CITIZEN COMMENTS AND QUESTIONS**

Tom Manke, 2910 W. M-21, wondered why the Council didn't discuss the sanitary sewer overflow (SSO) problem, asking if Council was intending to kick that can down the road.

Eddie Urban, 601 Glenwood Avenue, noted that a neighbor had cleaned up the dog waste that was left in his yard by an unknown dog.

Mayor Eveleth noted that there have been some recent SSOs into the river, but the City of Owosso has not been the source. He asked the City Manager for more detail on what has been done to mitigate the problem. City Manager Henne indicated that last year's headworks project at the WWTP made a large impact on the SSO issue, with no overflows occurring since the project took place. He went on to note that the City has only had 1 overflow into the river in the last year and it was only 4,000 gallons, marking a significant reduction in the size of the overflows as well.

Councilmember Fear asked about the status of the EV charger. Mayor Pro-Tem Osika said they are both supposed to be up and running, though she is not sure why one of the units is not lit at this time. Councilmember Fear followed up asking if there had been any use of the stations. Mayor Pro-Tem Osika noted that the DDA should be getting a report on the use soon.

**NEXT MEETING**

Monday, March 21, 2022

**BOARDS AND COMMISSIONS OPENINGS**

Brownfield Redevelopment Authority – term expires June 30, 2022  
Building Board of Appeals – Alternate - term expires June 30, 2022  
Building Board of Appeals – Alternate - term expires June 30, 2024  
Downtown Historic District Commission – term expires June 30, 2022  
Owosso Historical Commission – 2 terms expire December 31, 2023  
Planning Commission – term expires June 30, 2022  
Zoning Board of Appeals – Alternate – term expires June 30, 2024  
Zoning Board of Appeals – term expires June 30, 2023

**ADJOURNMENT**

Motion by Councilmember Fear for adjournment at 9:56 p.m.

Motion supported by Councilmember Law and concurred in by unanimous vote.

\_\_\_\_\_  
Christopher T. Eveleth, Mayor

\_\_\_\_\_  
Amy K. Kirkland, City Clerk

\*Due to their length, text of marked items is not included in the minutes. Full text of these documents is on file in the Clerk's Office.