

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
TUESDAY, FEBRUARY 22, 2022
7:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF FEBRUARY 7, 2022:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

1. Public Hearing – Rezoning 701 South Chestnut Street. Conduct public hearing to receive citizen comment regarding the request from Terry and Georgia Gregoricka to rezone the property at 701 South Chestnut Street from R-1, Single Family Residential District, to I-1, Light Industrial District.

CITIZEN COMMENTS AND QUESTIONS

CONSENT AGENDA

1. First Reading and Set Public Hearing - Ordinance Amendment – Curfews for Minors. Conduct first reading and set a public hearing for Monday, March 7, 2022 at 7:30 p.m. to receive citizen comment regarding the proposed revision of Article V, Offenses Against Public Peace, Sec. 89(b), *Curfews for minors*, to Chapter 19, Offenses, changing the age of minors subject to curfew.
2. Boards and Commissions Appointment. Approve the following Mayoral Boards and Commissions appointment:

Name	Board/Commission	Term Expires
Nathan Henne	Mid-Shiawassee County Wastewater Treatment Plant Review Board Alternate	N/A
Lona Oliver	Shiawassee District Library Board	06/30/2024

3. Contract Amendment – WTP High Service Pump #1. Authorize amendment to PO #43515 for additional parts and services by Kennedy Industries to rehabilitate high service pump #1 at the Water Treatment Plant in the amount of \$5,765.00, and further authorize payment to the vendor upon satisfactory reinstallation of the pump.
4. Bid Award - Chip Seal – Contract No. 1. Approve bid award to Highway Maintenance and Construction Company for the 2022 Chip Seal Program – Contract No. 1 in the amount of \$72,049.00, plus a contingency of \$13,000.00, and further approve payment to the contractor up to the contract amount plus the contingency, upon written permission.
5. Bid Award – Water Meter Pit Parts. Approve bid award to Ferguson Enterprises, LLC dba Ferguson Waterworks for Water Meter Pit Parts in the amount of \$45,525.00 and further approve payment to the contractor according to unit prices upon satisfactory receipt of said parts.
6. Professional Services Agreement – 2023 North Street Rehabilitation Project Engineering. Approve professional services agreement with Eng., Inc. to provide engineering and construction administration services for the 2023 North Street Rehabilitation Project (from Shiawassee Street to Hickory Street) in an amount not to exceed \$142,562.50 and authorize payment up to the contract amount upon satisfactory completion of the project or portion thereof.
7. Professional Services Agreement - Washington Park Smart Homes Lift Station Project Engineering. Approve professional services agreement with Tetra Tech for engineering and construction administration services for the Washington Park Smart Homes Lift Station Project in the amount of \$57,500.00, and authorize payment to the engineer upon satisfactory completion of the project or portion thereof.
8. Purchase Authorization – Police In-Car & Body Cameras. Approve sole source purchase from Axon Enterprise, Inc. for the purchase of 4 In-Car and 18 Body Worn cameras in the amount of \$108,913.33, and authorize payment to the vendor over the course of five years as provided in the contract.
9. Warrant No. 613. Authorize Warrant No. 613 as follows:

Vendor	Description	Fund	Amount
Gould Law, P.C.	Professional services 1/11/22-2/14/22	Various	\$11,363.56
Michigan Municipal League Workers' Compensation Fund	Workers' compensation contributions- 4th of 4 installments for FY 21/22	Various	\$26,264.00

ITEMS OF BUSINESS

1. Recreation Passport Grant Withdrawal. Consider withdrawing from DNR Recreation Passport Grant #RP20-0039 intended to fund renovation of the vacant building at Grove Holman Park due to unforeseen bid pricing.

COMMUNICATIONS

1. Tanya Buckelew, Planning & Building Director. January 2022 Building Department Report.
2. Tanya Buckelew, Planning & Building Director. January 2022 Code Violations Report.
3. Tanya Buckelew, Planning & Building Director. January 2022 Inspections Report.
4. Tanya Buckelew, Planning & Building Director. January 2022 Certificates Issued Report.
5. Kevin D. Lenkart, Public Safety Director. January 2022 Police Report.
6. Kevin D. Lenkart, Public Safety Director. January 2022 Fire/EMS Report.

CITIZEN COMMENTS AND QUESTIONS

NEXT MEETING

Monday, March 07, 2022

BOARDS AND COMMISSIONS OPENINGS

Brownfield Redevelopment Authority – term expires June 30, 2022
Building Board of Appeals – Alternate - term expires June 30, 2022
Building Board of Appeals – Alternate - term expires June 30, 2024
Downtown Historic District Commission – term expires June 30, 2022
Owosso Historical Commission – 2 terms expire December 31, 2023
Shiawassee District Library – term expires June 30, 2024
Planning Commission – term expires June 30, 2022
Zoning Board of Appeals – Alternate – term expires June 30, 2024
Zoning Board of Appeals – term expires June 30, 2023

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.

***PLEASE TAKE NOTICE THAT THE FOLLOWING MEETING
CAN ONLY BE VIEWED VIRTUALLY***

The Owosso City Council will conduct an in-person meeting on February 22, 2022. Citizens may view and listen to the meeting using the following link and phone numbers.

**OWOSSO CITY COUNCIL
Tuesday, February 22, 2022
at 7:30 p.m.**

The public joining the meeting via Zoom CANNOT participate in public comment.

- **Join Zoom Meeting:**
<https://us02web.zoom.us/j/87204208257?pwd=eEQ5VUJ2RHo3UHZUeElyQmo5NDE0UT09>
- **Meeting ID: 872 0420 8257**
- **Password: 093463**
- **One tap mobile**
+13017158592,,87204208257#,,,,*093463# US (Washington DC)
+13126266799,,87204208257#,,,,*093463# US (Chicago)
- **Dial by your location**
+1 301 715 8592 US (Washington DC)
+1 312 626 6799 US (Chicago)
+1 646 558 8656 US (New York)
+1 253 215 8782 US (Tacoma)
+1 346 248 7799 US (Houston)
+1 669 900 9128 US (San Jose)
- **For video instructions visit:**
 - o Signing up and Downloading Zoom <https://youtu.be/qsy2Ph6kSf8>
 - o Joining a Zoom Meeting <https://youtu.be/hlkCmbvAHQQ>
 - o Joining and Configuring Audio and Video <https://youtu.be/-s76QHshQnY>
- **Helpful notes for participants:** [Helpful Hints](#)
- **Meeting packets are published on the City of Owosso website** <http://www.ci.owosso.mi.us>

Any person who wishes to contact members of the City Council to provide input or ask questions on any business coming before the Council on February 22, 2022 may do so by calling or e-mailing the City Clerk's Office prior to the meeting at (989)725-0500 or city.clerk@ci.owosso.mi.us. Contact information for individual Council members can be found on the City website at: <http://www.ci.owosso.mi.us/Government/City-Council>

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**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MINUTES OF FEBRUARY 7, 2022
7:30 P.M.
VIRGINIA TEICH CITY COUNCIL CHAMBERS**

PRESIDING OFFICER: MAYOR CHRISTOPHER T. EVELETH

OPENING PRAYER: COUNCILMEMBER JEROME C. HABER

PLEDGE OF ALLEGIANCE: MAYOR PRO-TEM SUSAN J. OSIKA

PRESENT: Mayor Christopher T. Eveleth, Mayor Pro-Tem Susan J. Osika, Councilmembers Janae L. Fear, Jerome C. Haber, Daniel A. Law and Nicholas L. Pidek.

ABSENT: Councilmember Robert J. Teich, Jr.

APPROVE AGENDA

Motion by Mayor Pro-Tem Osika to approve the agenda as presented.

Motion supported by Councilmember Pidek and concurred in by unanimous vote.

APPROVAL OF THE MINUTES OF REGULAR MEETING OF JANUARY 18, 2022

Motion by Mayor Pro-Tem Osika to approve the Minutes of the Regular Meeting of January 18, 2022 as presented.

Motion supported by Councilmember Pidek and concurred in by unanimous vote.

PROCLAMATIONS / SPECIAL PRESENTATIONS

Swearing In Ceremony - Fire Department Employee

Mayor Eveleth led a ceremony to swear in City of Owosso Firefighter Erin O'Hara. (Ms. O'Hara was hired in March 2020 but no official swearing in ceremony was held at that time due to COVID-19.)

Erin's badge was pinned by her grandmother Sandra Major. Also in attendance this evening were her mother Colleen Hoffman, step dad Greg Hoffman, and her brother Evan Robertson.

PUBLIC HEARINGS

None.

CITIZEN COMMENTS AND QUESTIONS

Mark Hall, 333 N. Brooks Street, said the drainage on his gravel street (Brooks Street) is terrible, leading to water undermining his driveway approach during warm weather and dangerous icing conditions during the winter. He said there are times when it is difficult for him to simply access his home. He asked that

Council look into fixing the drainage, adding curbs, gutters, and pavement, and prohibiting parking along the street until such repairs are made.

Tom Manke, 2910 W. M-21, said he didn't recall ever seeing the property off Penbrook Drive that Council will be considering an offer for ever being listed for sale previously. He then asked about progress on returning to being a Tree City USA. He asked that Council consider a resolution directing that each tree taken down in the City be replaced by another tree.

Justin Horvath, president SEDP, said the Council has an exciting opportunity before it this evening with the consideration of the potential sale of property off of Penbrook Drive. He indicated that the proposed buyers are looking to construct much needed housing on the property. He said there are other parcels in the City that he would like Council to consider for future housing projects as well.

Max Grover of Moxie Holdings and Eric Finnigan of the Wirt-Rivette Group introduced themselves indicating they would like to construct approximately 240 housing units on the property the City is considering selling. They indicated they have helped develop other housing projects in Shiawassee County and are looking to replicate the Black River Flats development they completed in Holland here in Owosso. The planned new development would be affordable 1-2 bedroom units.

Eddie Urban, 601 Glenwood Avenue, asked that the plowing route be changed so that the plows do not pile snow in his yard and driveway but direct it to the other side of the street where there are no houses. He also showed everyone the local VA newsletter, saying it has lots of great information.

CONSENT AGENDA

Motion by Councilmember Pidek to approve the Consent Agenda as follows:

First Reading and Set Public Hearing – Rezoning 701 South Chestnut Street. Conduct first reading and set a public hearing for Tuesday, February 22, 2022 to receive citizen comment regarding the request from Terry and Georgia Gregoricka to rezone the property at 701 South Chestnut Street from R-1, Single Family Residential District, to I-1, Light Industrial District as follows:

RESOLUTION NO. 11-2022

AUTHORIZING FIRST READING & SETTING PUBLIC HEARING TO AMEND CHAPTER 38, ZONING, OF THE CODE OF ORDINANCES TO REZONE A PARCEL OF REAL PROPERTY AT 701 S. CHESTNUT STREET AND AMEND THE ZONING MAP

WHEREAS, the City of Owosso received a request from Terry and Georgie Gregoricka, owners of the property located at 701 South Chestnut Street, parcel # 050-546-000-026-00, to rezone the parcel from R-1 Single Family to I-1 Light Industrial District; and

WHEREAS, the Planning Commission published and mailed notices for the request, held a public hearing on the request, and deliberated on the request; and

WHEREAS, the Planning Commission finds that the proposed rezoning meets the intent and criteria for a zoning amendment as it relates to the master plan and the zoning ordinance; and

WHEREAS, the Planning Commission recommends the rezoning of a select parcel in the area to reduce spot zoning and create an area with effective zoning for potential development and economic growth; and

WHEREAS, the City staff and Planning Commission recommend, without reservations or conditions, the rezoning of the following parcel:

Parcel Address	Parcel Number	Current Zoning	Proposed Zoning
701 S Chestnut St	050-546-000-026-00	R-1 Single Family	I-1 Light Industrial

and

WHEREAS, a public hearing by the City Council is required before any such ordinance amendment can be approved.

NOW THEREFORE BE IT RESOLVED THAT THE CITY OF OWOSSO ORDAINS:

SECTION 1. OFFICIAL ZONING MAP AMENDMENT. That Chapter 38, Zoning, Sec. 38-27, *Zoning Districts and Map*, is proposed to reflect the following changes, to be noted on the official map and filed with the city clerk:

Parcel Address	Parcel Number	Current Zoning	Proposed Zoning
701 S Chestnut St	050-546-000-026-00	R-1 Single Family	I-1 Light Industrial

SECTION 2. PUBLIC HEARING. A public hearing is set for Tuesday, February 22, 2022 at 7:30 p.m. in the City Hall Council Chambers, 301 West Main Street, Owosso for the purpose of hearing citizen comment regarding the proposed ordinance amendment.

SECTION 3. NOTICE. Council hereby directs staff to supply a public notice concerning the rezoning to a newspaper of general circulation within the city.

SECTION 4. AVAILABILITY. This ordinance may be purchased or inspected in the city clerk's office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

SECTION 5. EFFECTIVE DATE. This amendment shall become effective twenty days after passage.

Traffic Control Order - JARS Rail Jam. Approve request from JARS Owosso for the closure of South Lansing Street from West Main Street south 150' toward Lynn Street on Friday, February 25, 2022 at 9:00 a.m. thru Sunday, February 27, 2022 at 9:00 p.m. for the JARS Rail Jam and approve Traffic Control Order No. 1465 formalizing the request.

Boards and Commissions Appointment. Approve the following Mayoral Boards and Commissions appointment:

Name	Board/Commission	Term Expires
Don Horton	Parks & Recreation Commission filling unexpired term of E. Greenway	06-30-2022

Professional Services Agreement – Termination. Authorize termination of the professional services agreement with Robert W. Baird & Co. Incorporated for services as Underwriter/Placement Agent/ Municipal Advisor associated with three separate revenue bond issuances, per the terms of the agreement as follows:

RESOLUTION NO. 12-2022

TERMINATING PROFESSIONAL SERVICES AGREEMENTS WITH ROBERT W. BAIRD & CO. INCORPORATED

WHEREAS, the City of Owosso, Shiawassee County, Michigan, is required to obtain the services of an underwrite/placement agent/municipal advisor for debt issuances; and

WHEREAS, the City of Owosso is undertaking water and sewer infrastructure improvement projects involving the issuance of debt; and

WHEREAS, the City of Owosso entered into professional services agreements with Robert W. Baird & Co. Incorporated in October 2021 to assist with the issuance of bonds for the noted projects; and

WHEREAS, the City of Owosso wishes to terminate said agreements due to a change in key personnel at the firm; and

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to terminate its professional service agreements with Robert W. Baird & Co. Incorporated as allowed under paragraph 4 of the engagement letters.

SECOND: The mayor and city clerk are instructed and authorized to sign a termination letter addressed to Robert W. Baird & Co. Incorporated regarding the three loan facilitation agent engagement letters and staff is instructed to send said letter.

***Professional Services Agreement – Underwriter/Placement Agent/Municipal Advisor.** Authorize professional services agreements with MFCI, LLC, in an amount not to exceed \$36,000.00, to serve as Underwriter/Placement Agent/Municipal Advisor associated with three separate revenue bond issuances and further authorize payment to the firm for services rendered in accordance with the agreement as follows:

RESOLUTION NO. 13-2022

AUTHORIZING PROFESSIONAL SERVICES AGREEMENTS WITH MFCI, LLC TO SERVE AS UNDERWRITER/PLACEMENT AGENT/MUNICIPAL ADVISOR FOR 2022 BOND ISSUANCES

WHEREAS, the City of Owosso, Shiawassee County, Michigan, is required to obtain the services of an underwrite/placement agent/municipal advisor for debt issuances; and

WHEREAS, the City of Owosso is undertaking water and sewer infrastructure improvement projects involving the issuance of debt; and

WHEREAS, the City of Owosso recently terminated its agreements with Robert W. Baird & Co. Incorporated for said services; and

WHEREAS, the City of Owosso has been approached by MFCI, LLC offering to provide the required services for a significantly lower price; and

WHEREAS, MFCI, LLC is a Michigan independent financial services company qualified to provide said services; and

WHEREAS, the employment of professional services is an exception to competitive bidding per Section 2-346(2) of the City of Owosso Code of Ordinances.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to enter into professional service agreements with MFCI, LLC to provide underwriter/placement agent/municipal advisor services associated with three separate revenue bond issuances involving the State of Michigan Drinking Water Revolving Loan Fund program and Clean Water State Revolving Fund program.
- SECOND: The mayor and city clerk are instructed and authorized to sign professional services agreements between the City of Owosso and MFCI, LLC, as attached, estimated at \$36,000, for three separate revenue bond issuances.
- THIRD: The accounts payable department is authorized to pay MFCI, LLC for work satisfactorily completed up to the amount of \$36,000 under said professional services agreements.
- FOURTH: The above expense shall be paid from the Water Fund 591.200.801.000 and Sewer Collection Fund 590.200.801.000.

Purchase Authorization Cancellation – Sodium Hypochlorite. Authorize cancellation of the purchase order with Jones Chemicals, Inc. for sodium hypochlorite due to the company's inability to fulfill the contract as follows:

RESOLUTION NO. 14-2022

**AUTHORIZING TERMINATION OF THE PURCHASE ORDER
FOR SODIUM HYPOCHLORITE
WITH JCI JONES CHEMICALS, INC.**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, requires sodium hypochlorite in bulk deliveries for use in treating municipal wastewater and drinking water; and

WHEREAS, the Lansing Board of Water & Light (LBWL) solicited competitive bids for sodium hypochlorite; and

WHEREAS, the City of Owosso contracted with JCI Jones Chemicals, Inc. for sodium hypochlorite; and

WHEREAS, JCI Jones Chemicals, Inc. has been unable to fulfill the contract and the City of Owosso wishes to terminate the remaining portion of the contract.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to terminate the contract with JCI Jones Chemicals, Inc. for sodium hypochlorite for use in treating municipal wastewater and drinking water.
- SECOND: The City Manager along with other appropriate City officials are hereby authorized to take the required actions to terminate the contract immediately.

Purchase Authorization – Sodium Hypochlorite. Authorize a purchase agreement with Olin Corporation dba Olin Chlor Alkali Products and Vinyls for Sodium Hypochlorite utilizing the Lansing Board of Water & Light's joint purchasing consortium Mid-Michigan Drinking Water Consortium Bulk Chemical Contract in the amount of \$1.19 per gallon, with an estimated contract of \$21,633.90, plus \$425.00 for split deliveries, and authorize payment based on unit prices for actual quantities required for the fiscal year ending June 30, 2022 as follows:

RESOLUTION NO. 15-2022

**RESOLUTION AUTHORIZING THE EXECUTION OF A PURCHASE ORDER FOR
SODIUM HYPOCHLORITE WITH OLIN
IN ACCORDANCE WITH THE LANSING BOARD OF WATER & LIGHT CONSORTIUM
2021 COMPETITIVE BIDDING PROGRAM**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, requires sodium hypochlorite in bulk deliveries for use in treating municipal wastewater and drinking water; and

WHEREAS, the Lansing Board of Water & Light (LBWL) solicited competitive bids for sodium hypochlorite; and it is hereby determined that Olin Corporation dba Olin Chlor Alkali Products and Vinyls of Downers Grove, IL is qualified to provide such product and that it has submitted the lowest responsible and responsive bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to purchase sodium hypochlorite from Olin Corporation dba Olin Chlor Alkali Products and Vinyls at the price of \$1.19 per gallon for the remaining portion of FY2021-2022.
- SECOND: The accounts payable department is authorized to submit payment to Olin Corporation dba Olin Chlor Alkali Products and Vinyls in the amount of \$21,633.90 based on unit prices, plus a split delivery charge of \$425.00, for total of \$22,058.90.
- THIRD: The above expenses shall be paid from the wastewater and water fund following delivery, and chargeable to account 599-548-743.300 in the amount of \$16,544.18 and to account 591-553-743.000 in the amount of \$5,514.72.

***Change to Street Lighting Contract – Addition of Street Light.** Authorize amendment to the Street Light Contract with Consumers Energy to reflect the addition of one LED Cobrahead streetlight at 1633 Lynn Street, authorize the Mayor and City Clerk to execute appropriate documents, and approve payment to Consumers Energy in the amount of \$983.75 for installation as follows:

RESOLUTION NO. 16-2022

**ADDING LIGHTS TO THE
STANDARD STREET LIGHTING CONTRACT DATED 09/27/2018**

RESOLVED, that it is hereby deemed advisable to authorize Consumers Energy Company to make changes in the lighting service as provided in the Standard Lighting Contract between the Company and the City of Owosso, dated 09/27/2018, in accordance with the Authorization for Change in Standard Lighting Contract dated 02/07/2022, heretofore submitted to and considered by this council; and

RESOLVED, further, that the Mayor and Clerk be and are authorized to execute such authorization for change on the behalf of the City.

GENERAL UNMETERED EXPERIMENTAL LIGHTING RATE GU-XL

<i>Number of Luminaires</i>	<i>Nominal Watts</i>	<i>Luminaire Type</i>	<i>Fixture Type</i>	<i>Fixture Style</i>	<i>Install Remove</i>	<i>Location</i>
1	54	LED	Cobrahead	Cutoff	Install	1633 Lynn Street

Payment Authorization - Voting Equipment Maintenance. Authorize annual payment to Miller Consultants & Elections, Inc. dba Election Source for annual maintenance costs associated with voting equipment for the years 2022-2026 in an amount not to exceed \$28,230.00, in accordance with the State of Michigan Contract No. 071B7700117 as follows:

RESOLUTION NO. 17-2022

**PAYMENT AUTHORIZATION
ANNUAL MAINTENANCE COSTS
FOR ELECTIONS VOTING EQUIPMENT**

WHEREAS, the City of Owosso requires voting equipment to facilitate the counting of ballots for its elections; and

WHEREAS, in July 2017 the City of Owosso entered into a ten-year agreement with the State of Michigan for the purchase and maintenance of 11 pieces of new voting equipment sold by Miller Consultations & Elections, Inc. dba Election Source; and

WHEREAS, the City purchased an additional piece of new voting equipment in June 2020 to assist in counting the high number of Absent Voter Ballots issued during the 2020 election cycle; and

WHEREAS, the State of Michigan agreed to pay the first five years of the annual maintenance charges for each piece of equipment, per the terms of the contract; and

WHEREAS, the first five years of the contract have passed and staff is now seeking authorization for payment of the annual maintenance fees for years six through ten of the contract.

NOW THEREFORE BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

FIRST: it has been heretofore determined that it is advisable, necessary and in the public interest to properly maintain the City's voting equipment for the course of the remaining five years of the contract for said equipment in the amount of \$28,230.00.

SECOND: the accounts payable department is authorized to pay Miller Consultations & Elections, Inc. dba Election Source for annual maintenance charges each calendar year as follows:

Year	Annual Maintenance Charges
2022	\$ 4,950.00
2023	\$ 4,950.00
2024	\$ 4,950.00
2025	\$ 6,690.00
2026	\$ 6,690.00
TOTAL	\$ 28,230.00

THIRD: the above charges shall be paid from account # 101-215-833000.

***Professional Services Agreement – Governmental Accounting Services.** Authorize a professional

services agreement with Taylor and Morgan, C.P.A., P.C. for the provision of onsite governmental accounting services in an amount not to exceed \$40,000.00 and further authorize payment to the firm for services rendered in accordance with the contract as follows:

RESOLUTION NO. 18-2022

**AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH
TAYLOR AND MORGAN, C.P.A., P.C.
FOR GOVERNMENTAL ACCOUNTING SERVICES**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, is required to complete an independent audit per Section 8.4 of the Owosso City Charter; and

WHEREAS, the Finance Department has statutory responsibilities per Section 7.5 of the Owosso City Charter; and

WHEREAS, Taylor and Morgan, C.P.A., P.C., a full service public accounting firm, has submitted a proposal for onsite accounting services for the fiscal year ending June 30, 2022; and

WHEREAS, the employment of professional services is an exception to competitive bidding per Section 2-346(2) of the City of Owosso Code of Ordinances.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to enter into a professional service agreement with Taylor and Morgan, C.P.A., P.C. for governmental accounting services, annual budget creation and annual independent audit preparation services.

SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in form attached as Professional Services Agreement between the City of Owosso and Taylor and Morgan, C.P.A., P.C.

THIRD: The accounts payable department is authorized to pay Taylor and Morgan, C.P.A., P.C. according to unit prices in an amount not to exceed \$40,000.00 under said professional services agreement.

FOURTH: The above expenses shall be paid from General Fund Account 101.201.818.000.

***Bid Award – Tree Removal – Option 3.** Approve bid award to Advanced Tree Care Service, Inc. for the 2022 Tree Removal Contract – Option 3 in the amount of \$32,400.00 with a contingency amount of \$3,000.00 and further approve payment to the contractor upon satisfactory completion of the project or portion thereof as follows:

RESOLUTION NO. 19-2022

**AUTHORIZATION TO ENTER INTO A SERVICE AGREEMENT WITH
ADVANCED TREE CARE SERVICE, INC.
FOR TREE REMOVAL SERVICES**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has determined that maintenance and removal of city owned trees within the street right of way is required, and in the public interest to maintain an aesthetically pleasing community, and to avoid risk of property damage and risk to the general public; and

WHEREAS, the City of Owosso solicited bids to perform tree removal services, for the remainder of the 2021-2022 fiscal year; and

WHEREAS, Advanced Tree Care Service, Inc. of Swartz Creek, Michigan has offered to provide the tree removal services in the low responsive amount of \$32,400.00 as bid for option no. 3.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to employ Advanced Tree Care Service, Inc. for tree removal services for the remainder of the 2021-2022 fiscal year.
- SECOND: The Mayor and City Clerk are instructed and authorized to sign the contract document/s for services between the City of Owosso, Michigan and Advanced Tree Care Service, Inc. in the amount of \$32,400.00.
- THIRD: The accounts payable department is authorized to pay Advanced Tree Care Service, Inc. for work satisfactorily completed in the amount of \$32,400.00 plus \$3,000.00 for contingency (for a total of \$35,400.00).
- FOURTH: The above expenses shall be paid from accounts 202/203-480-818.000.

***Tentative Bid Award – WWTP Solids Handling Project.** Approve tentative bid award to Sorensen Gross Company of Flint, Michigan for the WWTP Solids Handling Project, a 2022 CWSRF project, in the amount of \$4,374,000.00, contingent upon receipt of SRF loan proceeds, and further approve payment to the contractor upon satisfactory completion of the project or portion thereof as follows:

RESOLUTION NO. 20-2022
TENTATIVELY AWARDING
A CONSTRUCTION CONTRACT
FOR THE WWTP SOLIDS HANDLING PROJECT
TO SORENSEN GROSS COMPANY

WHEREAS, the City of Owosso wishes to construct improvements to its existing wastewater treatment and collection system through the construction and installation of updated solids handling equipment at the Wastewater Treatment Plant; and

WHEREAS, the WWTP Solids Handling Equipment Project, formally adopted on October 4, 2021, will be funded through Michigan's State Revolving Fund Program; and

WHEREAS, the City of Owosso has sought and received construction bids for the proposed improvements and has received a low bid in the amount of \$ 4,374,000.00 from Sorensen Gross Company; and

WHEREAS, the project engineer, Fishbeck, has recommended awarding the contract to the low bidder.

NOW THEREFORE BE IT RESOLVED by the Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: the City of Owosso tentatively awards the contract for construction of the proposed WWTP Solids Handling Equipment Project to Sorensen Gross Company, contingent upon successful financial arrangements with the State Revolving Fund Program.

SECOND: upon receipt of the 2022 SRF Loan Proceeds, the mayor and city clerk are hereby authorized and instructed to sign, without further Council action, Exhibit A, substantially as attached.

THIRD: The accounts payable department is authorized to submit payment to Sorensen Gross Company in the amount of \$4,374,000.00 upon satisfactory completion of the project or portion thereof.

FOURTH: The above expenses shall be paid for from the Wastewater Fund, and 2022 SRF Bond Funds.

***Check Register – December 2021.** Affirm check disbursements totaling \$2,007,868.86 for December 2021.

***Check Register – January 2022.** Affirm check disbursements totaling \$12,473,208.75 for January 2022.

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Mayor Pro-Tem Osika, Councilmembers Law, Fear, Haber, Pidek and Mayor Eveleth.

NAYS: None.

ABSENT: Councilmember Teich.

ITEMS OF BUSINESS

Twenty-one Day Posting – Vacant Land off Penbrook Drive

Mayor Eveleth noted that the posting period gives the public an opportunity to make a better offer for the property.

City Manager Henne indicated the property in question is currently zoned multi-family residential. He also indicated that the posting period will allow the City to wrap up the process of securing an access easement from Ginger Square. The lack of access to the property was part of the reason the property had never been marketed before.

Motion by Mayor Pro-Tem Osika to authorize the twenty-one (21) day posting period for the proposed purchase of 10.85 acres of vacant city owned property off of Penbrook Drive by Moxie Holdings, LLC in the amount of \$50,000.00 as follows:

RESOLUTION NO. 21-2022

RESOLUTION AUTHORIZING 21- DAY POSTING OF PURCHASE AGREEMENT FOR THE SALE OF CITY-OWNED PROPERTY ON MORRICE RD

WHEREAS, the City of Owosso, Shiawassee County, Michigan, owns parcel 050-549-000-008-00, consisting of 10.85 acres of residential-zoned property vacant land; and

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has received an offer to purchase said parcel for fifty thousand dollars (\$50,000); and

WHEREAS, the City of Owosso has no immediate or long-term plans to develop said parcel under city ownership; and

WHEREAS, this parcel has not been actively marketed, thereby triggering the 21-day public inspection period set forth in Section 14.3(2) of the Owosso City Charter.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has theretofore determined that it is advisable, necessary, and in the public interest to consider selling the aforementioned parcel to Moxie Holdings, LLC in the amount of \$50,000.

SECOND: The City Clerk is instructed to publicly publish this offer per Section 14.3(B)(2) of the City Charter for twenty one (21) days.

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Mayor Pro-Tem Osika, Councilmembers Fear, Haber, Pidek, Law and Mayor Eveleth.

NAYS: None.

ABSENT: Councilmember Teich.

Policy Amendment – Rules for Certain Traffic Control Orders

City Manager Henne said the amendment increases the required liability insurance. This amendment comes at the recommendation of the City's insurance carrier MMRMA.

Councilmember Pidek asked if the insurance waiver would still be available if the amendment is adopted, saying he wants to make sure anyone that would like to hold an event can do so. Mr. Henne noted that the waiver would still be available but it is the City's desire to see people obtain insurance.

Motion by Councilmember Pidek to approve amendments to the Rules and Regulations for the Issuance of Certain Traffic Control orders and corresponding application, updating the insurance coverage requirements as follows:

RESOLUTION NO. 22-2022

APPROVING AMENDMENTS TO THE RULES & REGULATIONS FOR THE ISSUANCE OF CERTAIN TRAFFIC CONTROL ORDERS FOR THE CITY OF OWOSSO

WHEREAS, the City of Owosso adopted the Rules and Regulations for the Issuance of Certain Traffic Control Orders in November 2006 to regulate use of City streets and parking lots for special events; and

WHEREAS, the amount of insurance coverage required by the policy has not been adjusted since the policy's creation; and

WHEREAS, the policy has been reviewed by the City's insurance carrier and recommendations have been made to update the policy and ensure that the City is requesting the proper insurance coverage when granting a request to use a City street or parking lot for an event; and

WHEREAS, the City Council has reviewed the recommended changes to the policy and its corresponding application and finds it in the best interest of the City to adopt the revisions.

NOW THEREFORE BE IT RESOLVED, by the Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: the City of Owosso has determined it is advisable, necessary, and in the public interest to amend the Rules and Regulations for the Issuance of Certain Traffic Control Orders to update the insurance coverage requirements.

SECOND: this Resolution and the Rules and Regulations, attached as follows, shall take effect immediately.

**CITY OF OWOSSO
RULES AND REGULATIONS
FOR THE ISSUANCE OF CERTAIN TRAFFIC CONTROL ORDERS**

AUTHORITY. These rules and regulations are promulgated pursuant to the provisions of section 7.18 of the Owosso City Charter.

APPLICABILITY. These rules and regulations shall be applicable to traffic control orders approved by the City Council for the use of parking lots subject to the provisions of section 33-43 of the Owosso City Code and streets other than for their usual and customary purposes.

APPROVAL BY THE COUNCIL REQUIRED. The approval of the City Council is required before the issuance of any traffic control order for the use of parking lots and streets for events, parades and the like, regardless of the duration or frequency of the use.

RESCINDING OF TRAFFIC CONTROL ORDERS. The City Council may at any time rescind any traffic control order issued pursuant to these regulations, upon the receipt of a recommendation from the City Manager or upon its own initiative, when the Council determines that the interests of the City and its citizens are best served through such action. Traffic control orders approved pursuant to these regulations may also be superseded by temporary traffic control orders issued by the appropriate City officials when such action is required to safeguard the public health, safety and welfare.

PARKING LOTS. The following conditions shall pertain to the issuance of traffic control orders prohibiting parking in City parking lots when such lots are to be used for events or other purposes:

1. The request for use of the parking lot shall be submitted to the Public Safety Department not less than 14 days nor more than 120 days before the date for which the use is requested or, in the case of a use that occurs on more than one day, not less than 60 days nor more than 120 days before the first date in the calendar year on which the use would take place. Except in such cases that must be reviewed by the Zoning Board of Appeals per paragraph 4 below.
2. The request for use of the parking lot shall contain the name of the individual or organization making the request, the name, title, address and telephone number of the primary contact person, the dates and hours for which the request is made, and a detailed description of the use for which the request is made. The request should also include copies of any rules or policies applicable to persons participating in the event that is the proposed use of the lot.
3. The City Council may deny the request for a traffic control order prohibiting parking if:

- The City Council determines that the loss of such parking would present an unreasonable hardship for area businesses or their customers;
 - The applicant has failed to submit a request that complies with the requirements of this policy or other applicable ordinances, laws or rules; or
 - For such other reasonable cause or causes as the City Council might determine.
4. Nothing stated herein shall abrogate the duty of an applicant to apply to the zoning board of appeals as required by Owosso City Code section 38-504(4)(b) for a conditional use permit if the intended use is not allowed in the zoning district involved. In such case, the notice requirements of the zoning ordinance shall apply.

PARADES AND SIMILAR EVENTS. The following conditions shall pertain to the issuance of traffic control orders regulating parking and traffic necessary to permit parades, foot races, walk- a-thons and similar events on public streets.

1. The request for the event shall be submitted to the Public Safety Department not less than 14 days nor more than 120 days before the date for which the use is requested.
2. The request for the event shall contain the name of the individual or organization making the request, the name, title, address and telephone number of the primary contact person, the dates and hours for which the request is made, and a detailed description of the use for which the request is made. The request should also include copies of any rules or policies applicable to persons participating in the event.
3. The City Council may deny the request for a traffic control order regulating parking and traffic for a proposed event if:
 - The City Council determines that such regulations would represent an unreasonable hardship for motorists, pedestrians and property owners and occupants that might be affected by the event;
 - The City Council determines that the duration of the event or the frequency of occurrence of similar events would represent an unreasonable hardship for motorists, pedestrians, and property owners and occupants that might be affected by the event or events.
 - The applicant has failed to submit a request that complies with the requirements of this policy or other applicable ordinances, laws or rules; or
 - For such other reasonable cause or causes as the City Council might determine.
4. Approval by the City Council of a request for a traffic control order shall not diminish in any way the obligations of event organizers and participants to comply with applicable provisions of City ordinances and state law pertaining to the use of street rights-of-way, nor shall such approval eliminate the requirement to apply for and obtain the necessary permits for the occupancy and use of street rights-of-way issued by the City Engineer.

APPEAL PROCEDURE. Rules and policies applicable to events and activities organized in such a manner as to constitute an invitation to members of the general public to participate in the event or activity shall comply with all applicable local, state and federal laws and regulations and shall include, at a minimum, a process for appealing decisions that have the effect of denying participation or imposing

limitations on participation beyond those generally applicable to all other participants.

COSTS FOR MAINTENANCE, REPAIRS, UTILITIES AND SECURITY. The City Manager shall have the authority to impose charges for the costs of maintenance and repair of City properties and facilities, for the use of utilities and for the provision of security associated with events and activities for which traffic control orders are issued when such costs exceed the costs associated with the ordinary public use of such properties and facilities. The City Manager may require a deposit be paid or a bond be submitted to cover such costs before issuance of the requested traffic control order.

HOLD HARMLESS AND INDEMNIFICATION. The submission of a request by an individual or organization for a traffic control order pursuant to these rules and regulations shall constitute an agreement to indemnify and hold the City and its officers and employees harmless from any and all liability arising from the event or activities for which the request is made.

INSURANCE. The individual or organization requesting a traffic control order pursuant to these rules and regulations shall provide evidence to the City of a Certificate of Insurance and Endorsement acceptable to the City evidencing General Liability insurance for the event or activity in the minimum amount of \$1,000,000 per occurrence. Coverage shall name the City of Owosso as additional insured and declare the policy to be primary and non-contributory to any other insurance the City has provided, however, that the City Council may waive such insurance requirement if it determines that insurance coverage is unavailable or cannot be obtained at a reasonable cost and the event or activity is in the public interest or fulfills a legitimate and recognized public purpose.

NOTIFICATION. Notification shall be provided to the Downtown Development Authority Director and/or the Westtown Corridor Improvement Authority Chairperson for events proposed within Authority boundaries.

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Councilmembers Fear, Haber, Law, Mayor Pro-Tem Osika, Councilmember Pidek and Mayor Eveleth.

NAYS: None.

ABSENT: Councilmember Teich.

***Strike Delinquent Personal Property Taxes**

City Manager Henne indicated this item is to write off delinquent personal property taxes that are uncollectible. The Treasurer has made multiple attempts to collect these taxes without success, and there is nothing to lien in these cases because the businesses in question are closed.

Motion by Councilmember Pidek to approve the following resolution authorizing the removal of \$2,583.23 in delinquent personal property taxes from the City tax rolls for years 2010-2015 due to uncollectibility and further authorize the City Treasurer to proceed with the procedure to strike said taxes from the appropriate tax rolls for the stated years:

RESOLUTION NO. 23-2022

AUTHORIZING THE WRITE OFF OF 2010-2015 DELINQUENT PERSONAL PROPERTY TAXES

WHEREAS, delinquent personal property taxes remain outstanding for the 2010-2015 tax years; and

WHEREAS, per public Act 206 of the State of Michigan, delinquent personal property taxes that have been outstanding for five years may be written off; and

WHEREAS, the Treasurer's office has made a diligent attempt to collect the outstanding balances and believe that the delinquent amounts will not be recovered; and

WHEREAS, the Treasurer's office is requesting City Council to approve the write off of \$2,583.23 in delinquent 2010-2015 personal property ad valorem taxes.

NOW THEREFORE BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

FIRST: The city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to authorize the write off of \$2,583.23 in delinquent personal property taxes.

SECOND: The Treasurer is authorized to proceed with the procedure to have these taxes stricken from the appropriate tax rolls.

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Councilmember Law, Mayor Pro-Tem Osika, Councilmembers Pidek, Haber, Fear, and Mayor Eveleth.

NAYS: None.

ABSENT: Councilmember Teich.

Loan Write-Off - Brownfield Redevelopment Plan District #11

City Manager Henne explained that this item is related to the 2006 Brownfield Plan for Capitol Bowl and the project to rebuild the bowling alley after a major fire. The Plan was funded by traditional financing in addition to three different loans, one of which was from the Brownfield Revolving Fund. Unfortunately, the Plan did not generate enough tax capture to repay this loan in its entirety and the Plan has now expired. There is \$5,858.45 left on this loan that now needs to be written off to clean up the City's uncollectible receivables.

Motion by Councilmember Fear to authorize writing off the loan (due from BRA) in the amount of \$5,858.45 associated with the installation of eight Chairman lights surrounding the property at 219 South Washington Street in 2006-2007 as a part of Brownfield Redevelopment Plan District #11 – Capitol Bowl as follows:

RESOLUTION NO. 24-2022

AUTHORIZE THE WRITE OFF OF THE BALANCE OF THE BROWNFIELD REDEVELOPMENT AUTHORITY LOAN ASSOCIATED WITH THE INSTALLATION OF CHAIRMAN LIGHTS AROUND THE BROWNFIELD #11 – CAPITOL BOWL SITE

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved a Brownfield Redevelopment Authority under Public Act 381 of 1996; and

WHEREAS, the Brownfield Development Authority allows a community the opportunity to create a local brownfield financing resource, enhance local economic development capacities and market difficult sites based on private incentives; and

WHEREAS, the City of Owosso Brownfield Redevelopment Authority created and adopted a brownfield redevelopment plan for Capitol Bowl (219 S. Washington) on March 17, 2006; and

WHEREAS, the Owosso City Council adopted said brownfield redevelopment plan for Capitol Bowl on April 17, 2006; and

WHEREAS, the brownfield redevelopment plan authorized tax capture to pay three loans (city's revolving loan fund, an advancement from the property owner/contractor (BRA Loan) and a \$60,000 loan from the Owosso Downtown Development Authority); and

WHEREAS, the brownfield redevelopment plan expired April 2021 and did not capture enough tax to pay all three loans.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to waive the collection of an annual administration reimbursement in the amount of \$864 and the placement of said amount towards the BRA loan financed by the Revolving Loan Fund.
- SECOND: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to write off the loan balance in the amount of \$5,858.45 described as "8 Street Lights" financed by the Revolving Loan Fund (273) for the BRA – Brownfield #11 – Capitol Bowl site.
- THIRD: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to close Fund 291 – OBRA Fund – District #11 (Capitol Bowl).

Motion supported by Mayor Pro-Tem Osika.

Roll Call Vote.

AYES: Councilmembers Haber, Pidek, Law, Fear, Mayor Pro-Tem Osika and Mayor Eveleth.

NAYS: None.

ABSENT: Councilmember Teich.

Loan Purchase – Infrastructure Improvements for Brownfield Redevelopment Plan District #17

Mr. Henne explained that the General Fund and the Water Fund together loaned \$1,851,322.00 to finance the construction of a road and water main to the Brownfield District #17 – Cargill site. The Water Fund is funding source for a whole series of current water system improvement projects and would benefit from some extra liquidity. Staff recommends the purchase of the Water Fund's remaining portion of the loan by the General Fund to provide the needed liquidity in the Water Fund. 4% interest will be charged. The loan will be paid back through the Brownfield tax capture and is due to be paid off in 2032.

Councilmember Pidek asked how much accrued interest the City will be gaining over the life of the loan. Finance Director Brad A. Barrett indicated he would send Mr. Pidek the requested information.

Motion by Councilmember Pidek authorizing the General Fund (101) to purchase the remaining portion of a long-term advancement issued from the Water Fund (591) in the amount of \$612,419.02, related to infrastructure improvements for Brownfield Redevelopment Plan - District #17 – Cargill-Sonoco site as follows:

RESOLUTION NO. 25-2022

**AUTHORIZE THE GENERAL FUND TO PURCHASE THE REMAINDER OF A LONG
TERM ADVANCEMENT TO THE INFRASTRUCTURE PROJECT FOR BRA DISTRICT
#17 – CARGILL-SONOCO
FROM THE WATER FUND**

WHEREAS, the City of Owosso Brownfield Development Authority and Owosso City Council adopted a brownfield redevelopment plan for Cargill – Sonoco in 2016 (District #17); and

WHEREAS, the General Fund and Water Fund financed a water main and roadway project to benefit the Brownfield Redevelopment Plan District #17 – Cargill-Sonoco site in the amount of \$1,851,322 to be paid back over a 13 year period at an annual interest rate of 4%; and

WHEREAS, the brownfield redevelopment plan authorized tax capture to pay back this long term advancement made by the General Fund and Water Fund; and

WHEREAS, the Water Fund needs to increase its liquid cash due to ongoing and much needed capital improvement projects that benefit the residents, distribution system and water treatment plant; and

WHEREAS, the City of Owosso Annual Financial Report for the Year ended June 30, 2021 reflects an increase of \$799,335 in the General Fund's fund balance.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest for the General Fund to purchase from the Water Fund its portion of the long-term advancement to Brownfield Redevelopment Plan – District #17 – Cargill-Sonoco in the amount of \$612,419.02.

SECOND: The City of Owosso authorizes the use of fund balance from the General Fund for such monetary transaction.

THIRD: The City of Owosso authorizes the Finance Department to make necessary monetary and accounting transactions to reflect said long term advancement purchase between Funds 101 (General Fund) and 591 (Water Fund).

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Mayor Pro-Tem Osika, Councilmembers Haber, Law, Fear, Pidek and Mayor Eveleth.

NAYS: None.

ABSENT: Councilmember Teich.

Ordinance Adoption - Bonding for SRF Financing – WWTP Solids Handling Improvements

City Manager Henne indicated approval of the following ordinance would authorize the sale of approximately \$4.8 million in bonds with a 30-year term for the 2022 CWSRF Projects.

Mayor Eveleth asked why there was no public hearing for this ordinance adoption. City Clerk Amy K. Kirkland noted that the ordinance authorizes the sale of bonds and the law governing the sale of bonds dictates that no public hearing is required and the ordinance is effective immediately upon adoption. She also pointed out that the City's bonding attorney Eric McGlothlin was joining the meeting via telephone to answer any questions the Council may have.

Motion by Mayor Pro-Tem Osika to approve adoption of an ordinance to authorize and provide for the issuance of revenue bonds for SRF financing of the cost of acquisition and construction of solids handling equipment improvements at the Waste Water Treatment Plant under the provisions of Act 94, Public Acts of Michigan, 1933, as amended, as follows:

ORDINANCE NO. 826

A SUPPLEMENTAL ORDINANCE TO PROVIDE FOR THE ISSUANCE AND SALE OF REVENUE BONDS TO PAY THE COST OF THE ACQUISITION AND CONSTRUCTION OF IMPROVEMENTS TO THE WASTEWATER TREATMENT SYSTEM OF THE CITY OF OWOSSO; TO PRESCRIBE THE FORM OF THE BONDS; TO PROVIDE FOR THE COLLECTION OF REVENUES FROM THE SYSTEM SUFFICIENT FOR THE PURPOSE OF PAYING THE COSTS OF OPERATION AND MAINTENANCE OF THE SYSTEM AND TO PAY THE PRINCIPAL OF AND INTEREST ON THE BONDS; TO PROVIDE FOR SECURITY FOR THE BONDS; TO PROVIDE FOR THE SEGREGATION AND DISTRIBUTION OF REVENUES OF THE SYSTEM; TO PROVIDE FOR THE RIGHTS OF THE HOLDERS OF THE BONDS IN ENFORCEMENT THEREOF; AND TO PROVIDE FOR OTHER MATTERS RELATING TO THE BONDS AND THE SYSTEM.

THE CITY OF OWOSSO ORDAINS:

Section 1. 2022 SUPPLEMENTAL ORDINANCE. This ordinance (hereinafter referred to as the "2022 Supplemental Ordinance") is adopted in accordance with Section 21 of the Prior Ordinance (defined below) and pursuant to the authority in Act 94.

Section 2. DEFINITIONS. Except as hereinafter provided, all terms which are defined in Section 1 of the Prior Ordinance shall have the same meanings in this 2022 Supplemental Ordinance. In addition, whenever used in this 2022 Supplemental Ordinance, except when otherwise indicated by context, the following definitions shall apply to the terms in this 2022 Supplemental Ordinance:

- (a) "Authority" means the Michigan Finance Authority, or any successor agency.
- (b) "Authorized Officer" means the Mayor, City Manager, Finance Director, or Public Utilities Director of the City, or any one or more of them.
- (c) "Bonds" as defined in the Prior Ordinance shall include the Series 2022 Bonds that are being issued on a parity with the Series 2020 Bond pursuant to Section 20 of the Prior Ordinance.
- (d) "Contract Documents" means the Purchase Contract between the City and the Authority, the Supplemental Agreement by and among the City, the Authority and the State of Michigan acting through the Department of Environment, Great Lakes, and Energy, and the Issuer's Certificate for the Series 2022 Bonds, and such other closing documents required by the Authority for the issuance of the Series 2022 Bonds.
- (e) "Improvements" means the design, acquisition and construction of improvements to the System, including solids handling improvements at the City's wastewater treatment plant (the "WWTP"), including without limitation, the acquisition, construction, and installation of two new screw presses for sludge dewatering, sludge storage and pumping equipment, a new roof and other

structural, mechanical, and electrical equipment and improvements to WWTP buildings and facilities, as well as all other work and equipment necessary or incidental to these improvements.

- (f) "Issue Date" means the date on which the Series 2022 Bonds are delivered to the original purchaser thereof.
- (g) "Prior Ordinance" means Ordinance No. 807 adopted by the City Council on April 20, 2020.
- (h) "Series 2022 Bonds" means the Bonds authorized in Sections 5 and 6.

Section 3. NECESSITY, PUBLIC PURPOSE. It is hereby determined to be necessary for the public health, safety and welfare of the City to acquire and construct the Improvements to the System in accordance with the maps, plans and specifications therefor prepared by the City's consulting engineers, which are hereby approved.

Section 4. ESTIMATED COST; PERIOD OF USEFULNESS. The cost of the Improvements has been estimated not to exceed \$4,917,975, including the payment of legal, engineering, financial and other expenses, which estimate of cost is approved and confirmed, and the period of usefulness of the Improvements is estimated to be not less than thirty (30) years.

Section 5. ISSUANCE OF BONDS. To pay all or a portion of the cost of designing, acquiring, and constructing the Improvements and to pay the legal and financial expenses and all other expenses incidental to the issuance of the Series 2022 Bonds, the City shall borrow the sum of not to exceed \$4,885,000 and issue its revenue bonds pursuant to the provisions of Act 94. The Series 2022 Bonds shall be issued in the aggregate principal sum of not to exceed \$4,885,000, as finally determined by the Authorized Officer at the time of sale, or such lesser amount thereof as shall have been advanced to the City pursuant to the Contract Documents. The remaining cost of the Improvements, if any, shall be paid from City funds on hand and legally available for such use.

During the time funds are being drawn down by the City under the Series 2022 Bond, the Authority will periodically provide the City a statement showing the amount of principal that has been advanced and the date of each advance, which statement shall constitute prima facie evidence of the reported information; provided that no failure on the part of the Authority to provide such a statement or to reflect a disbursement or the correct amount of a disbursement shall relieve the City of its obligation to repay the outstanding principal amount actually advanced, all accrued interest thereon, and any other amount payable with respect thereto in accordance with the terms of the Series 2022 Bonds.

Section 6. SERIES 2022 BOND DETAILS. The Series 2022 Bonds shall be designated "Wastewater Treatment System Revenue Bonds, Series 2022." The Series 2022 Bonds shall be issued as one fully registered bond, shall be sold and delivered to the Authority in the denomination of the principal amount of the Series 2022 Bonds. The Series 2022 Bonds shall be dated the date of delivery to the Authority, or such other date approved by the Authorized Officer, and shall be payable on the dates determined by the Authorized Officer at the time of sale provided the final maturity shall be no later than thirty years after the date of issuance. The Series 2022 Bonds shall bear interest at a rate of not to exceed 3.00% per annum as determined by the Authorized Officer, payable semiannually on the dates determined by the Authorized Officer at the time of sale.

Notwithstanding the above, the final amount of any maturity and terms of the Series 2022 Bonds shall be as provided in the Contract Documents and will be finally determined by the Authorized Officer.

Section 7. PAYMENT OF SERIES 2022 BONDS; CONFIRMATION OF STATUTORY LIEN. The principal of, premium, if any, and interest on the Series 2022 Bonds shall be payable solely from the Net Revenues, and, to secure such payment from the Net Revenues, the statutory lien upon the whole of the Net Revenues established by Act 94 and the pledge created in Section 6 of the Prior Ordinance is hereby confirmed in favor of the Series 2022 Bonds and lien shall be of equal standing and priority with the

Series 2020 Bond, but junior and subordinate to the lien of all, if any, subsequently issued Senior Lien Bonds.

The Series 2022 Bonds, including both principal and interest thereon, shall not be a general obligation of the City and shall not constitute an indebtedness of the City for the purpose of any debt limitations imposed by any constitutional or statutory provisions.

The statutory lien on the Net Revenues with respect to the Series 2022 Bonds will continue until payment in full of the principal of and interest on the Series 2022 Bonds, or until sufficient cash or Sufficient Government Obligations, or a combination thereof, have been deposited in trust for the payment in full of the principal of and interest on the Series 2022 Bonds to maturity, or, if called for redemption, to the date fixed for redemption, together with the amount of the redemption premium, if any. Upon deposit of cash or Sufficient Government Obligations, or a combination thereof, as provided in the previous sentence, the statutory lien shall be terminated with respect to the Series 2022 Bonds, the holder of the Series 2022 Bonds shall have no further rights under the Ordinance except for payment from the deposited funds, and the Series 2022 Bonds shall be considered to be defeased and shall not longer be considered to be outstanding under the Ordinance.

Section 8. STATE REVENUE SHARING PLEDGE. If required by the Authority, as additional security for repayment of the Series 2022 Bonds, the City Council agrees to pledge the state revenue sharing payments that the City is eligible to receive from the State of Michigan under Act 140, Public Acts of Michigan, 1971, as amended, to the Authority as purchaser and holder of the Series 2022 Bonds. The Authorized Officer is authorized to execute and deliver a revenue sharing pledge agreement between the City and the Authority.

Section 9. PRIOR REDEMPTION. The Series 2022 Bonds issued and sold to the Authority shall be subject to redemption prior to maturity upon the terms and conditions set forth in the form of Series 2022 Bonds contained in Section 12 hereof.

Section 10. PAYING AGENT AND REGISTRATION.

- (a) Appointment of Paying Agent. From time to time the Authorized Officer shall designate and appoint a Paying Agent, which shall also act as transfer agent and bond registrar. The initial Paying Agent shall be the City Treasurer. In the event of a change in the Paying Agent, notice shall be given in writing, by certified mail, to each Registered Owner not less than sixty (60) days prior to the next interest payment date. The Paying Agent shall keep the official books for the recordation of the Registered Owners of the Bonds.
- (b) Registration of Bonds. Registration of the Bonds shall be recorded in the registration books of the City to be kept by a Paying Agent. Bonds may be transferred only by submitting the same, together with a satisfactory instrument of transfer signed by the Registered Owner or the Registered Owner's legal representative duly authorized in writing, to the Paying Agent, after which a new Bond or Bonds shall be issued by the Paying Agent to the transferee (new registered owner) in any denomination, in the same aggregate principal amount as the Bond submitted for transfer. No transfer of Bonds shall be valid unless and until recorded on the bond registration books in accordance with the foregoing. The person in whose name any Bond is registered may for all purposes, notwithstanding any notice to the contrary, be deemed and treated by the City and the Paying Agent as the absolute owner thereof, and any payment of principal and interest on any Bond to the Registered Owner thereof shall constitute a valid discharge of the City's liability upon such Bond to the extent of such payment. No Bond shall be transferred less than fifteen (15) days prior to an interest payment date nor after the Bond has been called for redemption.
- (c) Authority's Depository. Notwithstanding any other provision of the Prior Ordinance, this 2022 Supplemental Ordinance or the Series 2022 Bonds, so long as the Authority is the owner of the Series 2022 Bonds: (a) the Series 2022 Bonds shall be payable in lawful money of the United States; (b) the Series 2022 Bonds are payable as to principal, premium, if any, and interest at

The Bank of New York Mellon Trust Company, N. A., or at such other place as shall be designated in writing to the City by the Authority (the "Authority's Depository"); (c) the City agrees that it will deposit with the Authority's Depository payments of the principal of, premium, if any, and interest on the Series 2022 Bonds in immediately available funds by 12:00 p.m. (noon) at least five business days prior to the date on which any such payment is due whether by maturity, redemption or otherwise; in the event that the Authority's Depository has not received the City's deposit by 12:00 p.m. (noon) on the scheduled day, the City shall immediately pay to the Authority as invoiced by the Authority an amount to recover the Authority's administrative costs and lost investment earnings attributable to that late payment; and (d) written notice of any redemption of the Series 2022 Bonds shall be given by the City and received by the Authority's Depository at least 40 days prior to the date on which such redemption is to be made.

Section 11. SALE OF BONDS. The Series 2022 Bonds shall be sold to the Authority by means of a negotiated sale. The City determines that a negotiated sale to the Authority is in the best interest of the City because the terms offered by the Authority are more favorable than those available from other sources of funding.

Section 12. BOND FORM. The Series 2022 Bonds shall be in substantially the following form with such completions, changes and additions as may be required by the Authority or as recommended by the City's Bond Counsel and approved by the officers of the City signing the Series 2022 Bonds:

**UNITED STATES OF AMERICA
STATE OF MICHIGAN
COUNTY OF SHIAWASSEE**

**CITY OF OWOSSO
WASTEWATER TREATMENT SYSTEM REVENUE BOND, SERIES 2022**

<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Date of Original Issue</u>
	See Schedule I	_____, 2022
<hr/>		
Registered Owner:	Michigan Finance Authority	
Principal Amount:		

The City of Owosso, Shiawassee County, Michigan (the "Issuer"), acknowledges itself indebted and, for value received, hereby promises to pay to the Registered Owner specified above, or registered assigns, out of the net revenues of the Wastewater Treatment System of the City (the "System"), including all appurtenances, additions, extensions and improvements thereto after provision has been made for reasonable and necessary expenses of operation, maintenance and administration of the System (the "Net Revenues"), the amounts and on the Dates of Maturity set forth on Schedule I herein, together with interest thereon from the dates of receipt of such funds, or such later date to which interest has been paid, at the Interest Rate per annum specified above, first payable on _____ 1, 20__, and semiannually thereafter on the first day of April and October of each year, except as the provisions hereinafter set forth with respect to redemption of this Bond prior to maturity may become applicable hereto.

The Issuer promises to pay to the Michigan Finance Authority (the "Authority") the principal amount of this Bond or so much thereof as shall have been advanced to the Issuer pursuant to a Purchase Contract between the Issuer and the Authority and a Supplemental Agreement by and among the Issuer, the Authority and the State of Michigan acting through the Department of Environment, Great

Lakes and Energy, and the Order of Approval issued by the Department of Environment, Great Lakes and Energy.

Interest on this Bond is payable to the registered owner of record as of the close of business on the 15th day of the month immediately preceding any interest payment as shown on the registration books of the Issuer kept by the Treasurer of the Issuer, as bond registrar and paying agent, by check or draft mailed by the Treasurer of the Issuer to the registered owner at the registered address. Interest on this Bond shall be computed on the basis of a 360-day year comprised of twelve 30-day months. During the time funds are being drawn down by the Issuer under this Bond, the Authority will periodically provide the Issuer a statement showing the amount of principal that has been advanced and the date of each advance, which statement shall constitute prima facie evidence of the reported information; provided that no failure on the part of the Authority to provide such a statement or to reflect a disbursement or the correct amount of a disbursement shall relieve the Issuer of its obligation to repay the outstanding principal amount actually advanced, all accrued interest thereon, and any other amount payable with respect thereto in accordance with the terms of this Bond.

Notwithstanding any other provision of this Bond, so long as the Authority is the owner of this Bond, (a) this Bond is payable as to principal, premium, if any, and interest at The Bank of New York Mellon Trust Company, N. A., or at such other place as shall be designated in writing to the Issuer by the Authority (the "Authority's Depository"); (b) the Issuer agrees that it will deposit with the Authority's Depository payments of the principal of, premium, if any, and interest on this Bond in immediately available funds by 12:00 p.m. (noon) at least five business days prior to the date on which any such payment is due whether by maturity, redemption or otherwise; in the event that the Authority's Depository has not received the Issuer's deposit by 12:00 p.m. (noon) on the scheduled day, the Issuer shall immediately pay to the Authority as invoiced by the Authority an amount to recover the Authority's administrative costs and lost investment earnings attributable to that late payment; and (c) written notice of any redemption of this Bond shall be given by the Issuer and received by the Authority's Depository at least 40 days prior to the date on which such redemption is to be made.

This Bond, being one fully registered bond, is issued in accordance with the provisions of Act 94, Public Acts of Michigan, 1933, as amended Ordinance No. 807 adopted by the City Council of the Issuer on April 20, 2020, as supplemented on February 7, 2022 (as supplemented, the "Ordinance"), for the purpose of paying the cost of acquiring and constructing improvements to the System. This Bond is a self-liquidating bond, and is not a general obligation of the Issuer within any constitutional, statutory or charter limitation, but is payable, both as to principal and interest, solely from the Net Revenues of the System. The principal of and interest on this Bond are secured by a statutory lien on the Net Revenues.

The Issuer hereby covenants and agrees to fix, and maintain at all times while any of the Bonds shall be outstanding, such rates for service furnished by the System as shall be sufficient to provide for payment of the principal of and interest upon all such Bonds as and when the same become due and payable, to maintain a bond and interest redemption account and to provide for the payment of expenses of administration and operation and such expenses for maintenance of the System as are necessary to preserve the same in good repair and working order, and to provide for such other expenditures and funds for the System as are required by the Ordinance. **The City has reserved the right, on the conditions stated in the Ordinance, to issue additional bonds of prior and senior or equal standing of priority of lien with this Bond as to the Net Revenues.** For a complete statement of the revenues from which, and the conditions under which, this Bond is payable, a statement of the conditions under which additional bonds of equal or superior standing may hereafter be issued, and the general covenants and provisions pursuant to which this Bond is issued, reference is made to the Ordinance.

Bonds of this series may be subject to redemption prior to maturity by the Issuer only with the prior written consent of the Authority and on such terms as may be required by the Authority.

In the event of a default in the payment of principal or interest hereon when due, whether at maturity, by redemption or otherwise, the amount of such default shall bear interest (the "additional interest") at a rate equal to the rate of interest that is two percent above the Authority's cost of providing funds (as determined by the Authority) to make payment on the bonds of the Authority issued to provide

funds to purchase this Bond but in no event in excess of the maximum rate of interest permitted by law. The additional interest shall continue to accrue until the Authority has been fully reimbursed for all costs incurred by the Authority (as determined by the Authority) as a consequence of the Issuer's default. Such additional interest shall be payable on the interest payment date following demand of the Authority. In the event that (for reasons other than the default in the payment of any municipal obligation purchased by the Authority) the investment of amounts in the reserve account established by the Authority for the bonds of the Authority issued to provided funds to purchase this Bond fails to provide sufficient available funds (together with any other funds that may be made available for such purpose) to pay the interest on outstanding bonds of the Authority issued to fund such account, the Issuer shall and hereby agrees to pay on demand only the Issuer's pro rata share (as determined by the Authority) of such deficiency as additional interest on this Bond.

It is hereby certified and recited that all acts, conditions and things required by law, precedent to and in the issuance of this Bond, exist and have been done and performed in regular and due time and form as required by law and that the total indebtedness of the Issuer including this Bond, does not exceed any charter, constitutional or statutory limitation.

IN WITNESS WHEREOF, the City of Owosso, Shiawassee County, Michigan, by its City Council, has caused this Bond to be signed, by the manual or facsimile signatures of its Mayor and City Clerk, all as of the _____ day of _____, 2022.

Christopher T. Eveleth, Mayor

Amy K. Kirkland, City Clerk

ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto _____

(please print or type social security number or taxpayer identification number and name and address of transferee)

the within bond and all rights thereunder, and does hereby irrevocably constitute and appoint _____ attorney to transfer the within bond on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____, 20__

Notice: The signature to this assignment must correspond with the name as it appears upon the face of the within bond in every particular, without alteration or enlargement or any change whatever. When assignment is made by a guardian, trustee, executor or administrator, an officer of a corporation, or anyone in a representative capacity, proof of his/her capacity to act must accompany the bond.

In the presence of: _____

Signature(s) must be guaranteed by an eligible guarantor institution participating in a Securities Transfer Association recognized signature guaranty program.

Signature Guaranteed: _____

Name of Issuer: CITY OF OWOSSO
EGLE Project No: 5710-01
EGLE Approved Amount: \$

SCHEDULE I

Based on the schedule provided below, unless revised as provided in this paragraph, repayment of principal of the Bond shall be made until the full amount advanced to the Issuer is repaid. In the event the Order of Approval issued by the Department of Environmental Quality (the "Order") approves a principal amount of assistance less than the amount of the Bond delivered to the Authority, the Authority shall only disburse principal up to the amount stated in the Order. In the event (1) that the payment schedule approved by the Issuer and described below provides for payment of a total principal amount greater than the amount of assistance approved by the Order or (2) that less than the principal amount of assistance approved by the Order is disbursed to the Issuer by the Authority, the Authority shall prepare a new payment schedule that shall be effective upon receipt by the Issuer.

Due Date	Amount of Principal Installment Due
----------	-------------------------------------

Interest on the Bond shall accrue on that portion of principal disbursed by the Authority to the Issuer from the date principal is disbursed, until paid, at the rate of ____% per annum, payable _____ 1, 20__, and semiannually thereafter.

The Issuer agrees that it will deposit with The Bank of New York Mellon Trust Company, N. A., or at such other place as shall be designated in writing to the Issuer by the Authority (the "Authority's Depository") payments of the principal of, premium, if any, and interest on this Bond in immediately available funds by 12:00 p.m. (noon) at least five business days prior to the date on which any such payment is due whether by maturity, redemption or otherwise. In the event that the Authority's Depository has not received the Issuer's deposit by 12:00 p.m. (noon) on the scheduled day, the Issuer shall immediately pay to the Authority as invoiced by the Authority an amount to recover the Authority's administrative costs and lost investment earnings attributable to that late payment.

[END OF BOND FORM]

Section 13. SALE, ISSUANCE, DELIVERY, TRANSFER AND EXCHANGE OF SERIES 2022 BONDS. The Series 2022 Bonds shall be sold at a private, negotiated sale to the Authority, as authorized by Act 227, Public Acts of Michigan, 1985, as amended. The City Council determines that the sale and delivery of the Series 2022 Bonds to the Authority as provided in this 2022 Supplemental Ordinance will provide the City with the lowest cost of borrowing money for the Improvements. The sale shall be made pursuant to the terms and conditions to be set forth in a Purchase Contract (the "Purchase Contract") and a Supplemental Agreement (the "Supplemental Agreement") related to the Series 2022 Bonds. The Authorized Officer is authorized to execute and deliver the Supplemental Agreement and the Purchase Contract in such forms as shall be approved by the Authorized Officer, with such approval to be evidenced by the Authorized Officer's signature thereon. Notwithstanding any other provision of this 2022 Supplemental Ordinance, the Series 2022 Bonds shall be initially sold to the Authority as one bond, numbered 1, in the aggregate principal amount of not to exceed the original principal amount of the Series 2022 Bonds. In addition, the Authorized Officer and other City employees and officials are authorized to execute and deliver to the Authority and such certificates and documents as the Authority or bond counsel shall require and to do all other things necessary to effectuate the sale, issuance, delivery,

transfer and exchange of the Series 2022 Bonds in accordance with the provisions of this 2022 Supplemental Ordinance. The Authorized Officer is authorized to execute any orders, receipts, agreements, pledge agreements, documents or certificates necessary to complete the transaction, including, but not limited to, any issuers certificate, any certificates relating to federal or state securities laws, rules or regulations, and any revenue sharing pledge agreement. The Authorized Officer is authorized to seek a credit assessment, or similar, from Standard & Poor's or another nationally recognized rating organization and to execute and file any applications to the Michigan Department of Treasury, including an Application for State Treasurer's Approval to Issue Long-Term Securities and any other applications to the Michigan Department of Treasury and to seek any waivers from the Michigan Department of Treasury.

Section 14. TAX COVENANT. The City covenants to comply with all requirements of the Code necessary to assure that the interest on the Series 2022 Bonds will be and will remain excludable from gross income for federal income tax purposes. The Authorized Officer and other appropriate officials of the City are authorized to do all things necessary to assure that the interest on the Series 2022 Bonds will be and will remain excludable from gross income for federal income tax purposes.

Section 15. EXECUTION OF BONDS. The Mayor or the Mayor Pro Tem, and the Clerk or Deputy Clerk of the City, are hereby authorized and directed to sign the Series 2022 Bonds, either manually or by facsimile signature, on behalf of the City. Upon execution, the Series 2022 Bonds shall be delivered to the purchaser upon receipt of the purchase price or upon compliance with the terms and conditions of the Purchase Contract.

Section 16. CONSTRUCTION FUND. The City Treasurer is hereby directed to create and maintain a construction fund for the Improvements (the "Construction Fund"), into which the proceeds of the Series 2022 Bonds shall be deposited. Such moneys shall be used solely for the purpose for which the Series 2022 Bonds were issued. Any unexpected balance in the Construction Fund remaining after completion of the Improvements may be used for such purposes as allowed by law. After completion of the Improvements and disposition of remaining Series 2022 Bond proceeds, if any, pursuant to the provisions of this Section, the Construction Fund shall be closed.

Section 17. SERIES 2022 BOND PROCEEDS. The proceeds of the sale of the Series 2022 Bonds shall be used solely to pay the costs of the Improvements and any engineering, legal and other expenses incident thereto; provided that the City Council shall not authorize the payment of any such moneys for acquisition and construction of any part of the Improvements until there shall have been first filed with it by the consulting engineer in charge of such work, a written statement to the effect that the sum so to be paid is in full or partial payment of a contractual obligation in connection with the Improvements and that the City has received the consideration for such payment. The statement of the consulting engineer shall also show the cost of acquisition and construction of the Improvements that has theretofore been approved by him for payment and the amount of the balance that will be required for completion of the Improvements.

Section 18. PUBLICATION AND RECORDATION. This 2022 Supplemental Ordinance shall be published once in full in a newspaper of general circulation in the City qualified under state law to publish legal notices, and the same shall be recorded in the records of the City and such recording authenticated by the signature of the City Clerk.

Section 19. ORDINANCE SUBJECT TO MICHIGAN LAW. The provisions of this 2022 Supplemental Ordinance are subject to the laws of the State of Michigan.

Section 20. SECTION HEADINGS. The section headings in this 2022 Supplemental Ordinance are furnished for convenience of reference only and shall not be considered to be a part of this 2022 Supplemental Ordinance.

Section 21. SEVERABILITY. If any section, paragraph, clause or provision of this 2022 Supplemental Ordinance shall be held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any of the other provisions of this 2022 Supplemental Ordinance.

Section 22. RATIFICATION OF PRIOR ORDINANCE; CONFLICTING ORDINANCES. The Prior Ordinance, as supplemented by this 2022 Supplemental Ordinance, is hereby ratified and confirmed. All ordinances or parts thereof, insofar as the same may be in conflict herewith, are hereby repealed to the extent of the conflict; provided, that the foregoing shall not operate to repeal any provision thereof, the repeal of which would impair the obligation on the Series 2020 Bond or the Series 2022 Bonds.

Section 23. EFFECTIVE DATE OF ORDINANCE. Pursuant to Section 6 of Act 94, this 2022 Supplemental Ordinance shall be approved on the date of first reading and this 2022 Supplemental Ordinance shall be effective immediately upon its adoption.

Motion supported by Councilmember Haber.

Roll Call Vote.

AYES: Councilmembers Fear, Haber, Pidek, Mayor Pro-Tem Osika, Councilmember Law and Mayor Eveleth.

NAYS: None.

ABSENT: Councilmember Teich.

***Capital Improvement Plan Adoption**

City Manager Henne noted that this is the fourth year the City has developed such a plan. He said the plans are very helpful in the budgeting process and he recommended approval of the plan as presented.

Mayor Eveleth thanked the Planning Commission for all of their work in bringing this item to Council. He asked the two Council representatives to the Planning Commission if they had any comments to offer prior to consideration of the item. They indicated they did not have anything else to add.

Councilmember Pidek asked what changes to the plan had been made or new areas of focus since the last adoption. Councilmember Fear noted that the plan before them this evening was a continuation of the previous plan with only minor changes.

City Manager Henne noted that the current plan, and the plans for a number of years to come, will be focused on water and wastewater infrastructure improvements. He indicated that the CIP has been integral to the City being able to take advantage of the once-in-a-generation monies that are now available for utilities infrastructure improvements.

Mayor Pro-Tem Osika thanked the Planning Commission for their hard work. Councilmember Fear indicated that while the Planning Commission has a part in recommending the CIP it is City staff that actually develops and assembles the plan.

Motion by Councilmember Law to adopt the 2022-2028 Capital Improvement Plan as approved and recommended by the Planning Commission as detailed below:

RESOLUTION NO. 26-2022

APPROVING THE SIX-YEAR CAPITAL IMPROVEMENT PLAN FOR 2022-28

WHEREAS, the City of Owosso, Shiawassee County, Michigan, Planning Commission has recommended Council approval of the 2022 to 2028 six-year Capital Improvement Plan; and

WHEREAS, the City of Owosso is required by the MEDC Redevelopment Ready Communities program to approve a six-year CIP annually; and

WHEREAS, the six-year CIP is a valuable resource to plan projects and expenses city-wide.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to approve the 2022 - 2028 Capital Improvement Plan as recommended by the Owosso Planning Commission.

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Councilmembers Haber, Law, Mayor Pro-Tem Osika, Councilmembers Fear, Pidek and Mayor Eveleth.

NAYS: None.

ABSENT: Councilmember Teich.

COMMUNICATIONS

Tanya S. Buckelew, Planning & Building Director. 2021 Planning Commission Annual Report.*
Amy K. Fuller, Assistant to the City Manager. 2021 Parks & Recreation Commission Annual Report.*
Brad A. Barrett, Finance Director. Monthly Financial Reports – December 2021.
Downtown Historic District Commission. Minutes of December 15, 2021.
Downtown Development Authority/Main Street. Minutes of January 5, 2022.
Downtown Development Authority/Main Street Special Meeting. Minutes of January 7, 2022.
Owosso Historical Commission. Minutes of January 10, 2022.
Downtown Historic District Commission. Minutes of January 19, 2022.
Planning Commission. Minutes of January 24, 2022.
WWTP Review Board. Minutes of January 25, 2022.
Parks & Recreation Commission. Minutes of January 26, 2022.

CITIZEN COMMENTS AND QUESTIONS

Tom Manke, 2910 W. M-21, wished Mayor Pro-Tem Osika a happy birthday tomorrow. He said he had asked for a list of available properties in the past but was told there is nothing available. He asked Council for a list of all the available properties owned by the City. Lastly, he asked if a non-profit organization wanted to have an event in a park if they would now be required to purchase insurance.

Eddie Urban, 601 Glenwood Avenue, said he wants to do a story for the newspapers to help get the word out that drivers are needed for the VA and other organizations that provide rides for people that do not have their own transportation.

Mark Hall, 333 N. Brooks Street, indicated he too would like to see a list of vacant properties available for sale in the City.

Mayor Eveleth asked City Clerk Kirkland about Mr. Manke's question on insurance. Ms. Kirkland indicated that the policy has always allowed, and would continue to allow, applicants to seek a waiver of the insurance requirement if it was too onerous. She noted that the amendment made this evening simply updated the level of insurance coverage from the original amount established when the policy was created in 2006.

City Manager Henne answered Councilmember Pidek's earlier question as to the accrued interest that the General Fund would gain over the life of the Cargill infrastructure loan putting the figure at about \$404,000.00.

City Manager Henne noted that each Councilmember had been given copies of all of the ARPA applications the City received along with scoring sheets for each. He asked that Council review and score each application and submit the results to him by the end of March.

NEXT MEETING

Tuesday, February 22, 2022

BOARDS AND COMMISSIONS OPENINGS

Brownfield Redevelopment Authority – term expires June 30, 2022
Building Board of Appeals – Alternate - term expires June 30, 2022
Building Board of Appeals – Alternate - term expires June 30, 2024
Downtown Historic District Commission – term expires June 30, 2022
Owosso Historical Commission – 2 terms expire December 31, 2023
Shiawassee District Library – term expires June 30, 2024
Planning Commission – term expires June 30, 2022
Zoning Board of Appeals – Alternate – term expires June 30, 2024
Zoning Board of Appeals – term expires June 30, 2023

ADJOURNMENT

Motion by Councilmember Pidek for adjournment at 8:23 p.m.

Motion supported by Councilmember Fear and concurred in by unanimous vote.

Christopher T. Eveleth, Mayor

Amy K. Kirkland, City Clerk

*Due to their length, text of marked items is not included in the minutes. Full text of these documents is on file in the Clerk's Office.



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: January 25, 2022
TO: Mayor Eveleth and the Owosso City Council
FROM: Planning Commission
SUBJECT: Rezoning Request 701 South Chestnut Recommendation

RECOMMENDATION:

The Planning Commission recommends amending the zoning ordinance to rezone the following parcel:

Parcel Address	Parcel Number	Current Zoning	Proposed Zoning
701 S Chestnut St	050-546-000-026-00	R-1 Single Family	I-1 Light Industrial

Conduct first reading and set a public hearing for Tuesday, February 22, 2022 at 7:30 p.m. to receive citizen comment regarding the request to rezone the parcel at 701 S. Chestnut Street from R-1, Single Family District, to I-1 Light Industrial District.

BACKGROUND:

The City is in receipt of a rezoning request from Terry & Georgie Gregoricka to rezone the above listed parcel. The proposed use is a recreational vehicle indoor storage facility.

The Planning Commission, after mailing notices and holding a public hearing, voted at its regular meeting on January 24, 2022 to approve the rezoning requests.

FISCAL IMPACTS:

There are no direct fiscal impacts to the City

Document originated by: Tanya S. Buckelew, Planning & Building Director

ORDINANCE NO.

**AMENDING CHAPTER 38, ZONING, OF THE CODE OF ORDINANCES
TO REZONE ONE PARCEL OF REAL PROPERTY AT 701 S. CHESTNUT STREET
AND AMEND THE ZONING MAP**

WHEREAS, the City of Owosso received a request from Terry and Georgie Gregoricka, owners of the property located at 701 South Chestnut Street, parcel # 050-546-000-026-00, to rezone the parcel from R-1 Single Family to I-1 Light Industrial District; and

WHEREAS, the Planning Commission published and mailed notices for the request, held a public hearing on the request, and deliberated on the request; and

WHEREAS, the Planning Commission finds that the proposed rezoning meets the intent and criteria for a zoning amendment as it relates to the master plan and the zoning ordinance; and

WHEREAS, the Planning Commission recommends the rezoning of a select parcel in the area to reduce spot zoning and create an area with effective zoning for potential development and economic growth; and

WHEREAS, the City staff and Planning Commission recommend, without reservations or conditions, the rezoning of the following parcel:

Parcel Address	Parcel Number	Current Zoning	Proposed Zoning
701 S Chestnut St	050-546-000-026-00	R-1 Single Family	I-1 Light Industrial

and

WHEREAS, the City Council held a public hearing on the request February 22, 2022, heard all interested persons, and deliberated on the request; and

WHEREAS, the City Council finds that the proposed rezoning meets the intent and criteria for a zoning map amendment as it relates to the master plan and the zoning ordinance.

NOW THEREFORE BE IT RESOLVED THAT THE CITY OF OWOSSO ORDAINS:

SECTION 1. OFFICIAL ZONING MAP AMENDMENT. That Chapter 38, Zoning, Sec. 38-27, *Zoning Districts and Map*, reflects the following changes, to be noted on the official map and filed with the city clerk:

Parcel Address	Parcel Number	Current Zoning	Proposed Zoning
701 S Chestnut St	050-546-000-026-00	R-1 Single Family	I-1 Light Industrial

SECTION 2. AVAILABILITY. This ordinance may be purchased or inspected in the city clerk's office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

SECTION 3. EFFECTIVE DATE. This amendment shall become effective March 14, 2022.

APPLICATION FOR REZONING

CITY OF OWOSSO

301 W. Main Street, Owosso, Michigan 48867, MI 989-725-0535
building@ci.owosso.mi.us**TO THE OWOSSO CITY COUNCIL:**

I, (we), the undersigned, do hereby respectfully make application and petition the City Council to amend the Zoning Ordinance and change the zoning map as hereinafter requested

1. PROPERTY TO BE REZONED:Address: 701 S. CHESTNUTParcel ID #: 050-546-000-026-00Legal Description: SEE ATTACHEDFrontage in feet: 231.81Depth in feet: 624.44**2. PROPERTY OWNERSHIP:**Name: Terry & Georgia GregorickAddress: 2300 N Chipman RdPhone Number: 989 277-4235 E-mail: Tegecorp@aol.com**3. ZONING REQUEST:**Current Zoning: R-1Requested Zoning: I-1 Light Industrial**4. PROPOSED USE OF THE PROPERTY:**RV & Indoor StorageMOVE MAIN BUILDING DESIGNE INTO INDUSTRIAL USEIndicate why, in your opinion, the requested change is consistent with the ordinance in prompting and protecting the public health, safety, peace, morals, comfort, convenience and general welfare of the inhabitants of the city of Owosso: THIS IS A CLEAN USE AND IS SURROUNDED BY INDUSTRIAL USE. ADS, WIRE ELECTRIC, AGENE SIGNS*The above information has been submitted in support of the rezoning and is accurate and truthful to the best of our knowledge.*Signature of Applicant: [Signature]Date: 1-5-22

1. Application fee is \$550.00 + \$5.00 per acre.

3.323 acres 550 + 16.62 = 566.62

2. Escrow fee (Consultant fees for planning, zoning) is \$1,500

1500

- A cash deposit of \$1,500.00 shall be placed with the City of Owosso
- The City will let the applicants know when additional funds are needed (typically when about 25% is remaining).
- Should there be funds remaining in the account after completion of the project, the balance will be returned

2066.62

3. The applicant or his/her representative must be present at the Planning Commission and City Council public hearings for action to be taken on this request.

4. Application must be received by the end of the previous month before Planning Commission meeting. City Council will address the rezoning at the following Council Meeting after Planning Commission makes its recommendations for the rezoning.

2022 Meeting Date**Submittal Deadline****2022 Meeting Date****Submittal Deadline**

January 24

December 29

July 25

June 30

February 28

January 31

August 22

July 29

March 28

February 28

September 26

August 31

April 25

March 31

October 24

September 30

May 23

April 29

November 28

October 31

June 27

May 31

December 12

November 21

FOR OFFICIAL USE ONLYCase # PREZ 2022-01Planning Commission Hearing Date 01-24-2022Receipt # 554597

Action Taken

Date Filed 01-05-2022

City Council Hearing Date


Description Checked [Signature]

Action Taken


City of Owosso


300' Buffer Zone Map

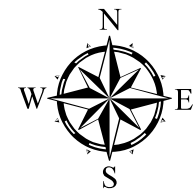
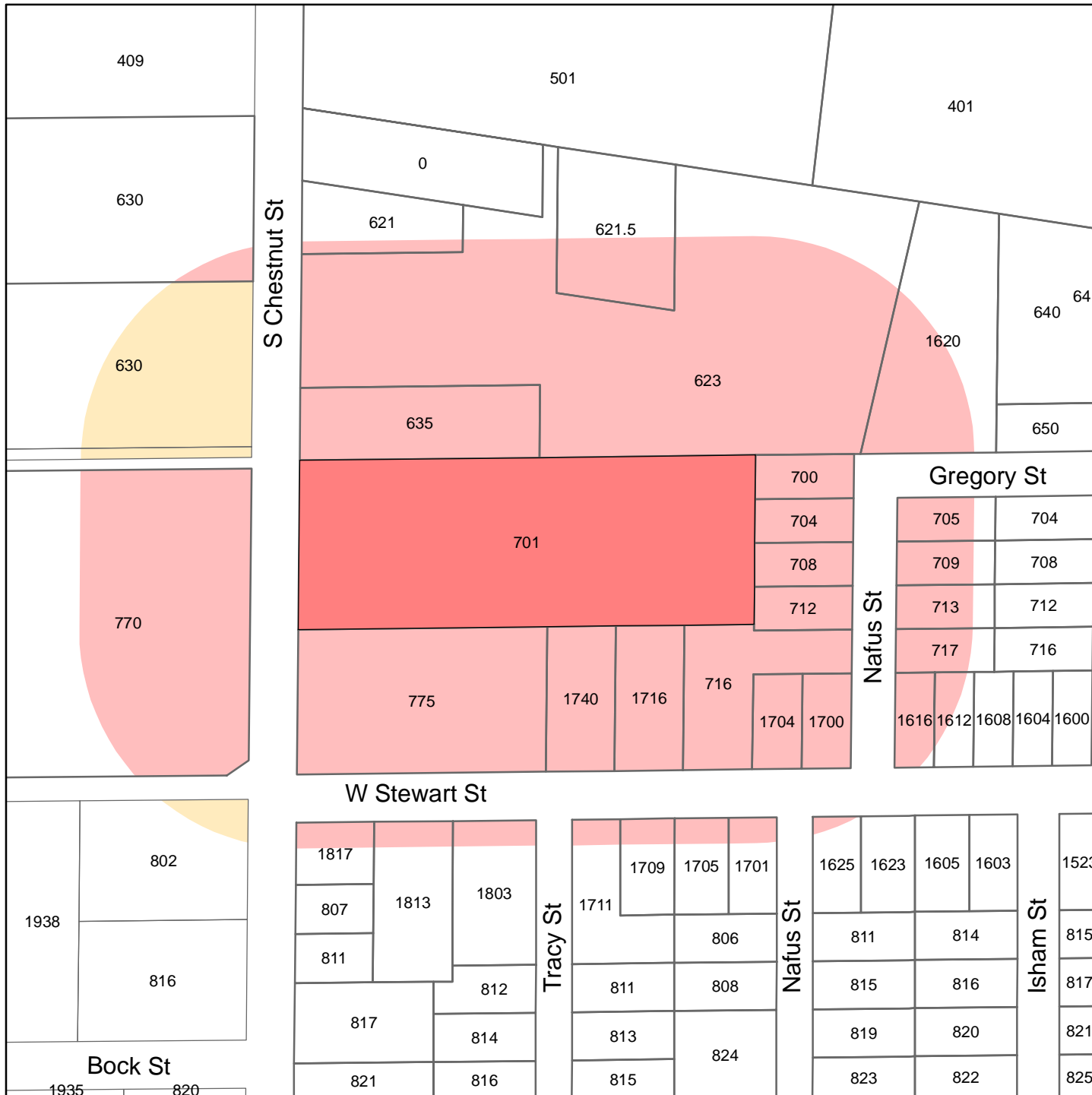
Subject Parcel

 701 S. Chestnut St.

Areas within 300' of Subject Parcel

 City of Owosso

 Owosso Township



0 100 200 300 400 Feet



January 18, 2022

Planning Commission
City of Owosso
301 W. Main Street
Owosso, Michigan 48867

Subject: REZONING
Location: 701 S Chestnut Chipman Street
Size of Site: 3.23 acres
Request: To rezone roughly 3 acres at 701 S. Chestnut Street from R-1 Residential, to I-1 Light Industrial.
Applicant: City of Owosso

Dear Planning Commissioners:

At your request, we have reviewed the above application from Terry and Georgia Gregoricka to rezone 3 acres from R-1 Residential to I-1, Light Industrial. The property currently has a structure and a parking lot, and the applicant would like to develop an indoor storage facility for recreational and other vehicles. The applicant will need to submit a full site plan for review and approval prior to any new development on the property.

Our comments are based on a review of the information submitted by the applicant, a site visit, meetings with the applicant, discussions with the Planning Commission, and conformance to the City's Master Plan and Zoning Ordinance. In reaching a decision on the application, the Planning Commission should consider our comments along with those from other staff and consultants, relevant input from the public, additional information provided by the applicant, and your own findings based on ordinance standards as part of your deliberation and recommendation to City Council.

LOCATION AND DESCRIPTION

The subject parcel is located along the east side of S. Chestnut Street, north of the intersection of Stewart Street. The parcel is shaped like a rectangle and is surrounded by commercial and industrial uses on three sides. The property is identified in the master plan as a "District" for industrial uses.

EXISTING LAND USE, ZONING AND FUTURE LAND USE

	Existing Land Use	Zoning	Master Plan
Subject Site	Existing structure with 20-space parking lot	R-1 Residential	District - Industrial
North	Industrial & Office	Industrial and Office	District - Industrial

17195 Silver Parkway, #309
Fenton, MI 48430

Phone: 810-734-0000
Email: sprague@cibplanning.com

South	Industrial	Industrial and Multi-Family	District – Industrial
East	Residential	R-1	Residential
West	Industrial	Industrial	District – Industrial

***The map below is the existing zoning map for the City of Owosso**



DISCUSSION

In considering any petition for an amendment to the official zoning map, the planning commission and city council shall consider the following criteria in making its findings, recommendations and decision:

1. Consistency with the goals, policies, and future land use map of the City of Owosso Master Plan. If conditions upon which the master plan was developed (such as market factors, demographics, infrastructure, traffic and environmental issues) have changed significantly since the master plan was adopted, as determined by the city, the planning commission and council shall consider the consistency with recent development trends in the area.

Finding – This rezoning would be consistent with both the intent of the Zoning Ordinance and the recently adopted Master Plan which shows this area a future industrial district.

2. Compatibility of the site's physical, geological, hydrological, and other environmental features with the host of uses permitted in the proposed zoning district.

Finding – While this site would be compatible with the host of uses permitted under the I-1 Zoning Classification, it should be noted that there are residential properties to the east of this site, so any new development will need to be screened and buffered appropriately.

3. Evidence the applicant cannot receive a reasonable return on investment through developing the property with at least one (1) use permitted under the current zoning.

Finding – To our knowledge, no evidence exists showing that the applicant could not receive a reasonable return on investment through developing the property as residential, the rezoning would be compatible with the Master Plan.

4. The compatibility of all the potential uses allowed in the proposed zoning district with surrounding uses and zoning in terms of land suitability, impacts on the environment, density, nature of use, traffic impacts, aesthetics, infrastructure and potential influence on property values.

Finding – As noted above, there is residential properties to the east of this site, however property to the north, south and west are all either existing commercial or industrial uses.

5. The capacity of the city's infrastructure and services sufficient to accommodate the uses permitted in the requested district without compromising the "health, safety, and welfare."

Finding – There should be no issues with existing infrastructure being able to accommodate and service this site.

6. The apparent demand for the types of uses permitted in the requested zoning district in relation to the amount of land currently zoned and available to accommodate the demand.

Finding – We find that the proposed use is more commercial in nature than industrial, however the proposed use fits in the industrial district. There is some land available for industrial development in the city, however not much.

7. The request has not previously been submitted within the past one (1) year, unless conditions have changed, or new information has been provided.

Finding – This application has not been previously before the City.

RECOMMENDATION

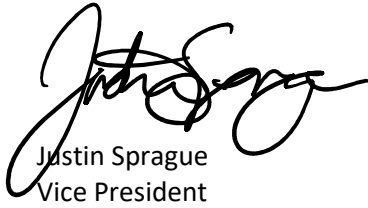
Based upon the above comments, **we recommend approval of the rezoning request for 701 S. Chestnut based on the following items;**

1. That the request is not in conflict with the Master Plan or the Zoning Ordinance;
2. The site is compatible with uses in the proposed I-1 Zoning District;
3. The applicant is not rezoning to increase the return on investment of the property;
4. That the Planning Commission understands that the proposed use may be more compatible with surrounding land uses;
5. Infrastructure to the site is appropriate for the proposed use; and
6. The request has not been previously submitted to the City for consideration.

We look forward to discussing this with you at your January Planning Commission meeting. If you have any further questions, please contact us at 810-734-0000.

Sincerely,

CIB Planning

A handwritten signature in black ink, appearing to read "Justin Sprague", written in a cursive style.

Justin Sprague
Vice President



OWOSSO PUBLIC SAFETY

202 S. WATER ST. • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580 • FAX (989)725-0528

MEMORANDUM

DATE: February 15, 2022
TO: Owosso City Council
FROM: Kevin Lenkart
Public Safety Chief
RE: Amend Curfew Ordinance Sec 19-89(b)

Recommendation:

Recommend Owosso City Council approve the attached resolution setting a public hearing for Monday, March 7, 2022 at 7:30 p.m. to receive citizen comment regarding the changes to City Ordinance 19-89 (b).

Background:

Currently the City of Owosso Code of Ordinances Chapter 19, Offenses, Article V, *Offenses Against Public Peace*, Section 19-89 (b) Curfews for Minors lists the age of minors to be sixteen (16) years or under. Michigan law has changed and juveniles are now under the age of eighteen (18). The adoption of this revised ordinance will bring the ordinance into compliance with state law and allow Owosso Public Safety staff to enforce the ordinance.

RESOLUTION NO.

**AUTHORIZING FIRST READING & SETTING A PUBLIC HEARING FOR
THE PROPOSED AMENDMENT TO CHAPTER 19, OFFENSES, ARTICLE V, *OFFENSES
AGAINST PUBLIC PEACE*, SEC. 19-89(b) CURFEWS FOR MINORS,
OF THE CODE OF ORDINANCES TO AMEND THE AGE OF MINORS SUBJECT TO CURFEW**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has a curfew ordinance that no longer complies with state statute; and

WHEREAS, it is necessary to amend the ordinance to change the age of minors subject to curfew; and

WHEREAS, it is the long-standing practice of the City Council to hold a public hearing to receive citizen comment regarding any and all proposed ordinance amendments.

NOW THEREFORE BE IT RESOLVED, THAT THE CITY OF OWOSSO ORDAINS THAT:

SECTION 1. AMENDMENT. That Chapter 19, Offenses, Article V, *Offenses Against Public Peace*, Section 19-89 (b), Curfews for Minors, of the Code of Ordinances of the City of Owosso be amended as follows:

~~No minor, sixteen (16) year of age or under,~~ **No person under the age of eighteen (18)** shall loiter, idle or congregate on any public area, street, highway, alley or park between the hours of 12:00 midnight and 6:00 a.m. immediately following, except where the minor is accompanied by a parent or guardian, or an adult delegated by the parent or guardian to accompany the minor, or where the minor is upon an errand or other legitimate business directed by his parent or guardian.

SECTION 2. PUBLIC HEARING. A public hearing is set for Monday, March 7, 2022 at 7:30 p.m. in the City Hall Council Chambers for the purpose of hearing citizen comment regarding the proposed revision to the Code of Ordinances.

SECTION 3. AVAILABILITY. This ordinance may be viewed on the City's website www.ci.owosso.mi.us or purchased or inspected in the city clerk's office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

SECTION 4. EFFECTIVE DATE: This amendment shall become effective twenty days after passage.



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: February 22, 2022

TO: Owosso City Council

FROM: Ryan E. Suchanek, Director of Public Services & Utilities

SUBJECT: Mid-County Wastewater Treatment Plant Review Board – City of Owosso Alternate

RECOMMENDATION

Approval of Nathaniel Henne as the City's alternate on the Mid-County Wastewater Treatment Plant Review Board.

BACKGROUND

The Mid-County Wastewater Treatment Plant Review Board Organizational Rules allow for the appointment of one Member and an Alternate from the City of Owosso to ensure representation from our organization. Mr. Henne has agreed to be designated as the Alternate so the City's interests on the Board will continue to be protected in the event of my absence.

FISCAL IMPACTS

None



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: February 22, 2022

TO: City Council

FROM: Ryan E. Suchanek, Director of Public Services & Utilities

SUBJECT: Contract Amendment - WTP High Service Pump #1 Rehab Additional Cost

RECOMMENDATION:

Approve amendment to Purchase Order #43515 for additional parts and service work by Kennedy Industries to rehab WTP high service pump #1, increasing it in the amount of \$5,855.00.

BACKGROUND:

The Water Treatment plant has four (4) Peerless split case centrifugal pumps for pumping treated water to the distribution system. The need to overhaul pumps #1 and #4 was determined through the last maintenance inspection and **estimated** rehabilitation costs of \$31,670.00 were approved by Council resolution at the November 15, 2021 meeting. For accounting purposes a separate purchase order was created for each pump, splitting the approved cost according to the quote from Kennedy.

Upon disassembly of Pump #1, Kennedy Industries identified additional condition issues that were not included in the original rehab estimate. Services to restore the pump to like-new condition will cost an additional \$5,855.00, bringing the total of Purchase Order #43515 to \$20,645.00.

The rehab proposal is attached for high service pump #1, along with the new repair quote. Total repair costs for Pump #1 will be \$20,645.00. Staff recommends approval of the additional costs for rehabilitation of pump #1.

FISCAL IMPACTS:

The above additional expense in the amount of \$5,855.00 (for a total of \$20,645.00 on PO #43515) shall be paid from the Water Fund Equipment Maintenance account 591-901-977.000.

Document originated by: Ryan E. Suchanek, Director of Public Services & Utilities

Attachments: (1) Resolution
(2) Kennedy Industries rehab proposal
(3) Kennedy Industries updated quote, with additional services

RESOLUTION NO.

**RESOLUTION AUTHORIZING ADDITIONAL PARTS & SERVICES FOR
REHABILITATION OF HIGH SERVICE PUMP #1
FOR THE WATER TREATMENT PLANT**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, authorized a Purchase Order with Kennedy Industries for the removal, inspection, rehabilitation, and reinstallation of high service pump #1 at the Water Treatment Plant on November 15, 2021; and

WHEREAS, Kennedy Industries has removed and inspected pump #1 and found further condition issues not included in its original quote, thus requiring additional repair.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to increase Purchase Order No. 43515 by \$5,855.00 for additional parts and services necessary to complete the rehabilitation of said pump.

SECOND: City Purchase Order No. 43515 shall be increased to \$20,645.00.

THIRD: The above expenses, including the additional parts and service, shall be paid from the Water Fund Account No. 591-901-977.000.



January 11, 2022

Mr. David Haut
City of Owosso
1111 Allendale Street
Owosso, MI 48867

RE: Peerless 8A16B WTP High Service Water Pump #1
Serial Number: 409089
Customer Reference Order #: N/A
Kennedy Industries #: 113550

Mr. Haut:

Attached are photos with descriptions of the parts in need of repair or replacement. If you have any questions, please do not hesitate to contact us.

Sincerely,

Mike Horn

Repair Center Manager
KENNEDY INDUSTRIES, INC.

P.O. Box 930079 · 4925 Holtz Dr. · Wixom, MI 48393 · Phone (248) 684-1200 · Fax (248) 684-6011



PUMP



- Pump at disassembly.
- Pump rotated freely at disassembly.

IMPELLER



- Impeller rings are worn and out of round.
- Impeller rings will be machined to restore concentricity and impeller will be reused.

P.O. Box 930079 · 4925 Holtz Dr. · Wixom, MI 48393 · Phone (248) 684-1200 · Fax (248) 684-6011

CASE RINGS



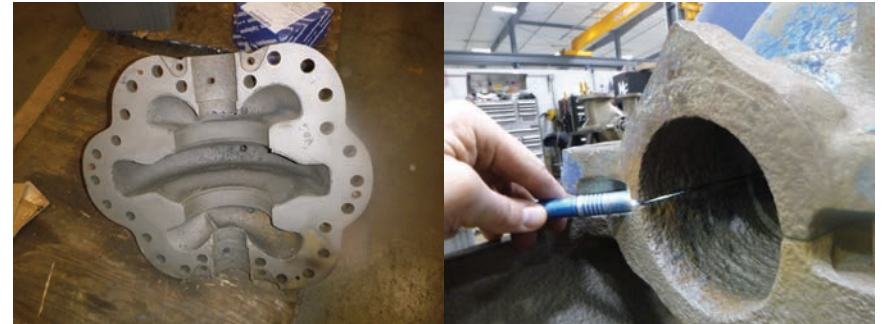
- Case ring ID to impeller ring OD clearances are .030 –.034", specification is .016 –.018".
- New bronze case rings will be manufactured and installed to restore clearances to specification.

SHAFT



- Shaft total indicator runout is .001 ", and within specification.
- Shaft OD bearing journals meet ABEC specifications.
- Shaft is in good condition and will be reused.

CASE



- Case and lid are eroded at the split line and .020", out of flat.
- Case and lid will be decked and line bored to restore flatness of the split line and concentricity of all internal fits.
- NPT ports in the lid are also eroded and have threads missing.
- NPT ports will be drilled and tapped to the next size NPT to restore the ID threads.

SHAFT SLEEVES



- Shaft sleeve OD's are grooved and worn.
- New bronze shaft sleeves will be manufactured and installed.

SLEEVE NUTS



- Sleeve nuts are in good condition.
- Sleeve nuts will be reused.

QUOTATION		
DATE	NUMBER	PAGE
1/10/2022	0042713	1 of 3

Quotation with additional services - Pump #1

B OWO123
 I CITY OF OWOSSO
 L 301 WEST MAIN STREET
 T OWOSSO, MI 48867
 O

Accepted By: _____

Company: _____

Date: _____

PO#: _____

ATTENTION:

DAVID HAUT

989-725-0560

david.haut@ci.owosso.mi.us

WE ARE PLEASED TO PROPOSE THE FOLLOWING FOR YOUR CONSIDERATION:

CUSTOMER REF/PO#		JOB TITLE	SLP	SHIPPING TYPE
		WTP, PUMP #1, PEERLESS, PUMP, 8A16, HIGH SERVICE	BHS/SPM	FIELD SERVICE
QTY	DESCRIPTION			

THE FOLLOWING QUOTE IS FOR THE COST OF LABOR AND MATERIALS TO REPAIR THE ABOVE REFERENCED PUMP.

ESTIMATED NEW PARTS REQUIRED:

- (2) THRUST BEARINGS
- (1) RADIAL BEARING
- (2) CASE RINGS
- (1) BEARING LOCK WASHER
- (1) SET OF FITTINGS
- (1) SET OF PACKING
- (1) CASING GASKET
- (2) BEARING HOUSING GASKETS
- (1) SET OF O-RINGS
- (2) SHAFT SLEEVES
- (1) BEARING LOCKNUT
- (1) SET OF FASTENERS
- (1) SUCTION GASKET
- (1) DISCHARGE GASKET

ADDITIONAL PARTS REQUIRED:

- (1) COUPLING SET - MARTIN 10S
- (1) PACKING STOP

ESTIMATED LABOR REQUIRED:

PICKUP AT JOB SITE AND TRANSPORT TO KENNEDY INDUSTRIES' WIXOM REPAIR FACILITY.

DISASSEMBLE COMPLETE PUMP.

SANDBLAST COMPONENTS AND PREP FOR INSPECTION.

DIMENSIONALLY MEASURE ALL OPERATING CLEARANCES AND RECORD ON INSPECTION REPORT.

MACHINE IMPELLER RINGS TO ESTABLISH CONCENTRICITY.

MACHINE NEW CASE RINGS FOR PROPER OPERATING CLEARANCES.

ASSEMBLE ALL ROTATING PARTS ON SHAFT AND PLACE IN BALANCING MACHINE.

QUOTATION		
DATE	NUMBER	PAGE
1/10/2022	0042713	2 of 3

QTY	DESCRIPTION
-----	-------------

VERIFY T.I.R.'S THEN DYNAMICALLY BALANCE ROTOR TO 4W/N.

ASSEMBLE ROTATING ELEMENT WITH NEW PARTS LISTED.

INSTALL ROTOR IN PUMP CASING THEN ASSEMBLE COVERS WITH GASKETS AND PINS.

TORQUE COVER BOLTS TO PROPER SPECIFICATIONS.

INSTALL BEARING HOUSINGS.

ADJUST BEARING HOUSINGS TO PROVIDE FREE ROTATION AND PROPER THRUST.

PAINT THEN PRESERVE PUMP FOR DELIVERY.

TRANSPORT COMPLETED JOB TO YOUR PLANT.

ADDITIONAL LABOR REQUIRED:

MACHINE PUMP CASING SPLIT LINE TO ESTABLISH FLATNESS.

ASSEMBLE TOGETHER WITH PROPER SHIMS AND REAM DOWEL HOLES.

LINE BORE ALL INTERNAL FITS TO O.E.M. SPECIFICATIONS.

ESTIMATED REPAIR COST: \$9,895.00

ADDITIONAL REPAIR COST: \$5,855.00

TOTAL REPAIR COST: \$15,750.00

DELIVERY: 4 WEEKS (AFTER RECEIPT OF ORDER)

THE FOLLOWING QUOTE IS FOR FIELD SERVICE REQUIRED ON YOUR ABOVE REFERENCED PUMP STATION:

FIELD SERVICE LABOR REQUIRED:

KENNEDY INDUSTRIES WILL PROVIDE (2) FIELD SERVICE TECHNICIAN(S) ONSITE TO REMOVE YOUR #1 PUMP AND TRANSPORT BACK TO OUR WIXOM REPAIR FACILITY.

KENNEDY INDUSTRIES WILL PROVIDE (2) FIELD SERVICE TECHNICIAN(S) ONSITE TO INSTALL YOUR REPAIRED PUMP, START UP, TEST RUN AND VERIFY PROPER OPERATION.

TOTAL FIELD SERVICE COST: \$4,895.00

TOTAL REPAIR COST: \$15,750.00

FIELD SERVICE COST: \$4,895.00

TOTAL COST: \$20,645.00

DELIVERY: 4 WEEKS (AFTER RECEIPT OF ORDER)

QUOTATION		
DATE	NUMBER	PAGE
1/10/2022	0042713	3 of 3

QTY	DESCRIPTION
-----	-------------

PLEASE PROVIDE WRITTEN OR VERBAL AUTHORIZATION SO THAT WE MAY RESPOND TO YOUR REQUIREMENTS. IF YOU HAVE ANY QUESTIONS, COMMENTS, OR ARE IN NEED OF ANY ADDITIONAL INFORMATION PLEASE FEEL FREE TO CONTACT ME AT (248) 684-1200.

SINCERELY,

MIKE HORN
MHORN@KENNEDYIND.COM
REPAIR CENTER MANAGER

SER

This quote is subject to and incorporates by reference Kennedy Industries, Inc.'s ("Kennedy") Terms & Conditions (Rev'd 4/2019) and Customer Warranty available at www.kennedyind.com which will be provided by email upon written request. Kennedy reserves the right to change the Terms & Conditions and Customer Warranty for future orders. By accepting this quote and/or issuing a purchase order relative to this quote, buyer expressly agrees to the provisions set forth in the Terms & Conditions and Customer Warranty posted on Kennedy's website.

QUOTE VALID FOR 30 DAYS. CREDIT CARD PAYMENTS ARE SUBJECT TO AN ADDITIONAL 3% CHARGE NO TAXES OF ANY KIND ARE INCLUDED IN THIS PROPOSAL. PAYMENT TERMS: NET 30

TOTAL: \$20,645.00



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: February 22, 2022

TO: Owosso City Council

FROM: Ryan E. Suchanek, Director of Public Services & Utilities

SUBJECT: 2022 Chip Seal Project – Contract 1

RECOMMENDATION:

Approval of the low responsive bid from Highway Maintenance and Construction Company (Romulus, MI) for the 2022 Chip Seal Project – Contract 1 in the amount of \$72,049.00.

BACKGROUND:

On February 8, 2022, the city received bids for its 2022 Chip Seal Project – Contract 1. This work is necessary to improve the street wearing surface and to preserve the structural integrity of various streets, in accordance with best pavement management program practices. Three contractor bids were received, with Highway Maintenance and Construction Company confirmed as the low responsible bidder.

Chip Seal services for contract No. 1 shall commence on or about (not earlier than) July 5, 2022 and be completed on or about September 2, 2022.

FISCAL IMPACTS:

The project is funded by the FY22-23 Local Street Maintenance Account No. 203-463-818.000, in the amount of \$72,049.00. Contingency funding in the amount of \$13,000.00 for additional work with prior written authorization by staff is also requested where needed.

ATTACHMENTS:

- (1) Resolution, 2022 Chip Seal Project – Contract 1
- (2) Bid Tabulation 2022 Chip Seal Project – Contract 1
- (3) 2022 Chip Seal Project – Contract 1 Map

RESOLUTION NO.

**AUTHORIZING THE EXECUTION OF A CONTRACT WITH
HIGHWAY MAINTENANCE AND CONSTRUCTION COMPANY FOR
THE 2022 CHIP SEAL PROJECT – CONTRACT NO. 1**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has determined that it is in the best interest of the public to perform surface improvements along portions of selected streets as part of 2022 Chip Seal Project – Contract No. 1; and

WHEREAS, the City has sufficient funds in its local street maintenance funds to facilitate undertaking of the project; and

WHEREAS, the City of Owosso sought bids for the 2022 Chip Seal Project – Contract No. 1, and a bid was received from Highway Maintenance and Construction Company and it is hereby determined that Highway Maintenance and Construction Company is qualified to provide such services and that it has submitted the lowest responsible and responsive bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to employ Highway Maintenance and Construction Company for the 2022 Chip Seal Project – Contract No. 1.
- SECOND: The Mayor and City Clerk are instructed and authorized to sign the document substantially in the form attached as Exhibit A, contract for services between the City of Owosso, Michigan and Highway Maintenance and Construction Company, in the amount of \$72,049.00.
- THIRD: The accounts payable department is authorized to pay Highway Maintenance and Construction Company for work satisfactorily completed on the project up to the Contract amount of \$72,049.00, plus a contingency in the amount of \$13,000.00 for additional work with prior written authorization, for a total of \$85,049.00.
- FOURTH: The above expenses shall be paid from the FY22-23 local street maintenance account no. 203-463-818.000.

CITY OF OWOSSO BID TABULATION SHEET

DATE 2/8/2022
DEPT. EngineeringSUBJECT: 2022 Chip Seal Project - Contract 1

				Engineer's Estimate		Highway Maintenance & Construction Co. PO Box 74411 Romulus, MI 48174-0411		Pavement Maintenance Systems LLC 384 Industrial Parkway Drive Imlay City, MI 48444-1348		Fahrner Asphalt Sealers LLC 2224 Veterans Memorial Pkwy Saginaw, MI 48601	
ITEM #	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1	SEAL, DOUBLE CHIP	15,100	SYD	\$ 5.00	\$ 75,500.00	\$ 3.70	\$ 55,870.00	\$ 3.99	\$ 60,249.00	\$ 5.64	\$ 85,164.00
2	FINAL SWEEPING	15	HRS	\$ 200.00	\$ 3,000.00	\$ 150.00	\$ 2,250.00	\$ 115.00	\$ 1,725.00	\$ 235.00	\$ 3,525.00
3	SEAL, FOG	15,100	SYD	\$ 1.00	\$ 15,100.00	\$ 0.79	\$ 11,929.00	\$ 0.50	\$ 7,550.00	\$ 0.64	\$ 9,664.00
4	TRAFFIC CONTROL, LOCAL STREETS	1	LSUM	\$ 5,000.00	\$ 5,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,850.00	\$ 2,850.00	\$ 3,000.00	\$ 3,000.00
TOTAL BID:				\$	98,600.00	\$	72,049.00	\$	72,374.00	\$	101,353.00
TOTAL BID PRICING ADJUSTED FOR LOCAL PURCHASING PREFERENCE				N/A		N/A		N/A		N/A	

DEPT. Ryan Sullivan
HEAD:GENERAL LIABILITY INSURANCE
EXPIRATION DATE:4/1/2022

AWARDED: _____

PURCH. G. Barnett
AGENT:WORKERS COMPENSATION INSURANCE
EXPIRATION DATE:4/1/2022COUNCIL
APPROVED: _____STAFF
REC: Highway MaintenanceSOLE PROPRIETORSHIP
EXPIRATION DATE:N/A

PO NUMBER: _____

203-463-818.000 72,049.00 ✓

Per email 2/9/2022

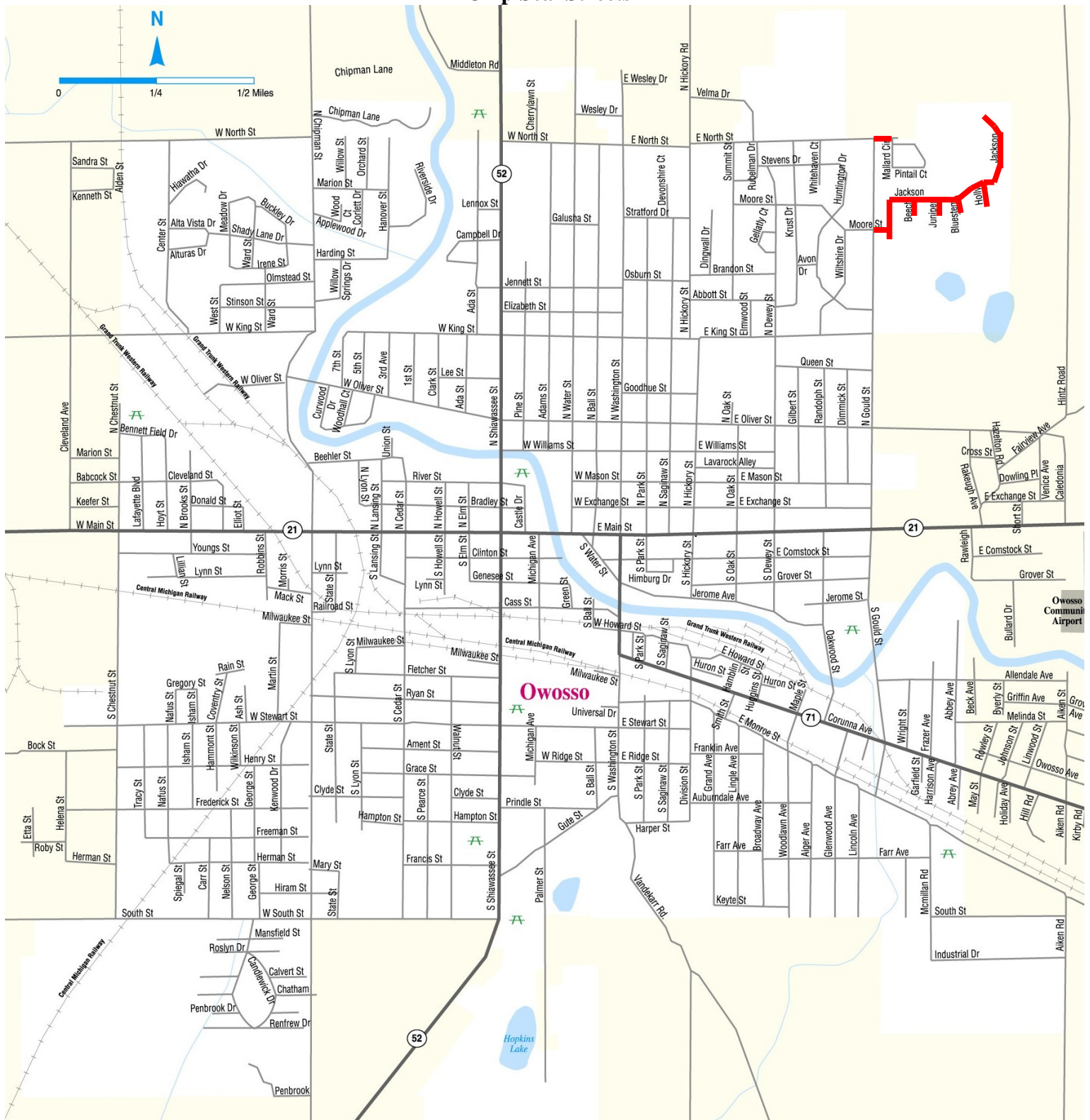
Wrk will not occur

until July 5, 2022

needs to be included in

K 2022-2023 budget request

— Chip Seal Streets





MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: February 22, 2022

TO: Owosso City Council

FROM: Ryan E. Suchanek, Director of Public Services & Utilities

SUBJECT: Water Meter Pit Parts Bid

RECOMMENDATION:

Approval of the low responsive bid from Ferguson Waterworks (Flushing, MI) for the Water Meter Pit Parts bid in the amount of \$45,525.00.

BACKGROUND:

On February 8, 2022, the City received bids for Water Meter Pit Parts. The parts are necessary for replacing and installing meter pits in conjunction with noncompliant water service line replacements. The City is expected to replace around 600 noncompliant water service lines within the next three (3) years so additional meter pit parts are needed in inventory. Two contractor bids were received, with Ferguson Waterworks confirmed as the low responsible bidder.

FISCAL IMPACTS:

The parts will be funded by the Account No. 591-000-160.000, in the amount of \$45,525.00.

Attachments: (1) Resolution, Meter Pit Parts Bid
(2) Bid Tabulation Meter Pit Parts Bid

RESOLUTION NO.

**AUTHORIZING THE EXECUTION OF A PURCHASE ORDER WITH
FERGUSON ENTERPRISES, LLC DBA FERGUSON WATERWORKS
FOR WATER METER PIT PARTS**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has determined that it is in the best interest of the public to replace noncompliant water service lines; and

WHEREAS, water meter pits will be required to be replaced as part of replacing noncompliant water service lines, and additional meter pit parts are needed to complete this work; and

WHEREAS, the City has sufficient funds to purchase said parts from its water funds; and

WHEREAS, the City of Owosso sought bids for the Meter Pit Parts, and a bid was received from Ferguson Enterprises, LLC dba Ferguson Waterworks and it is hereby determined Ferguson Waterworks is qualified to provide said parts and that it has submitted the lowest responsible and responsive bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to purchase water meter pit parts from Ferguson Enterprises, LLC dba Ferguson Waterworks for the replacement of noncompliant water service lines.
- SECOND: The contract between the City of Owosso and Ferguson Enterprises, LLC dba Ferguson Waterworks shall be in the form of a Purchase Order in an amount not to exceed \$45,525.00.
- THIRD: The accounts payable department is authorized to pay Ferguson Enterprises, LLC dba Ferguson Waterworks according to unit prices for materials supplied up to the purchase order amount of \$45,525.00.
- FOURTH: The above expenses shall be paid from the account no. 591-000-160.000.

CITY OF OWOSSO BID TABULATION SHEET

DATE 2/8/2022

DEPT. DPW

SUBJECT: Meter Pit Parts Bid

Ferguson Waterworks

4040 Eagles Nest Dr.

Flushing, MI 48433

810-691-2823

Etna Supply

4901 Clay Avenue SW

Grand Rapids, MI 49548

616-514-5223

ITEM #	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Ring & Cover w/Antenna Mount, Cast Ring with Plastic Cover Ford Part #A32PR-BR	150	EA	\$ 82.00	\$ 12,300.00	87.00	\$ 13,050.00		\$ -
2	Coppersetter 5/8 Coppersetter 70 L/Saddle Nut Ford Part #71-33-81-L-NL	150	EA	\$ 132.00	\$ 19,800.00	140.60	\$ 21,090.00		
3	3/4 Inch Curb Stop 3/4" FIP x 1: CTS-QJ Ford Part #B41-343-Q-NL	150	EA	\$ 71.50	\$ 10,725.00	72.80	\$ 10,920.00		
4	Coupling 3/4" MIP x 1" CTS-QJ Ford Part # C84-34-Q-NL	150	EA	\$ 18.00	\$ 2,700.00	18.60	\$ 2,790.00		
Total:						NOTE PRICES FIRM UNTIL 4/8/2022			
					\$ 45,525.00		\$ 47,850.00		
TOTAL BID PRICING ADJUSTED FOR LOCAL PURCHASING PREFERENCE:\$2,500					N/A		N/A		

DEPT HEAD Ryan S. Melander

GENERAL LIABILITY INSURANCE

EXPIRATION DATE:

N/A

AWARDED:

PURCH. AGENT: J.B. 2/15/22

WORKERS COMPENSATION INSURANCE

EXPIRATION DATE:

N/A

COUNCIL

APPROVED:

STAFF REC.: Ferguson Waterworks

SOLE PROPRIETORSHIP

EXPIRATION DATE:

N/A

PO NUMBER:

6/ 591-000-100-000

Note: majority will be reporting as nonparticipating w/ DWRF 75550-01



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: February 22, 2022

TO: Owosso City Council

FROM: Ryan E. Suchanek, Director of Public Services & Utilities

SUBJECT: Professional Engineering Services for 2023 North Street Project

RECOMMENDATION

Approval of the proposal provided by ENG., Inc. in the amount of \$142,562.50, for engineering and construction administration services for the 2023 North Street Project.

BACKGROUND

North Street from Shiawassee St (M-52) to Hickory St was accepted and awarded for federal Small Urban Program Funding. On January 18, 2022 the City received proposals from three of its four QBS selected firms for professional engineering and construction administration services for the North Street Project. These services are required by MDOT for quality control and construction oversight.

All proposals were evaluated based on, 1) Firm's history & capabilities to perform similar projects, 2) Key personnel assigned, 3) Performance measures, and 4) Pricing. ENG., Inc. is considered the best fit and most qualified to provide services for this project, based on past performance and the proposal submitted. Specifically, ENG., Inc. submitted a construction work schedule that is more aligned with what city staff projected and field personnel assigned was a plus. Attached is a partial copy of the ENG., Inc. proposal.

Competing firms listed in ranked order with proposals and pricings are:

- Fleis & Vandenbrink, Inc \$167,400
- OHM Advisors \$154,000
- Spicer Group Did not submit

FISCAL IMPACTS

Funds for the above proposed services in the amount of \$142,562.50 will be issued from the Major Street fund and Water fund as appropriated.

ENCLOSURES: (1) Resolution awarding contract to ENG., Inc.
(2) Contract
(3) Map of Project Area

RESOLUTION NO.
AUTHORIZING THE EXECUTION OF
PROFESSIONAL ENGINEERING SERVICES AGREEMENT WITH
ENG., INC.
FOR THE 2023 NORTH STREET PROJECT

WHEREAS, the City of Owosso, Shiawassee County, Michigan, is considering the necessary rehabilitation of North Street, from Shiawassee Street (M-52) to Hickory Street, as outlined within its RFP for professional engineering services; and

WHEREAS, the City of Owosso has received notification from the Michigan Department of Transportation (MDOT) of an award of Federal Small Urban Program Grant funding for said project; and

WHEREAS, this project requires the services of a professional engineering firm for compliance with MDOT program funding; and

WHEREAS, the City sought proposals from its Qualification Based Selection (QBS) list of firms to perform such work; and

WHEREAS, ENG., Inc. is selected as the most qualified firm to perform said design assistance and construction administration services, in an amount not to exceed \$142,562.50.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to employ the firm of ENG., Inc. to provide professional engineering services for the 2023 North Street Project.
- SECOND: The Mayor and City Clerk are instructed and authorized to sign the necessary documents as an Agreement for Professional Engineering Services between the City of Owosso, Michigan and ENG., Inc.
- THIRD: The Accounts Payable department is authorized to make payment up to the amount of \$142,562.50 to ENG., Inc. upon successful completion of stated work.
- FOURTH: The above expenses shall be paid from the Major Street Funds Acct No. 202-451-818.000-NORTHSTR23 (\$86,892.50), Water Main & Hydrants Account No. 591-901-972.000-NORTHSTR23 (\$55,670.00), and other funds as appropriated.

**ADDENDUM NO. 2 TO AN AGREEMENT
FOR
PROFESSIONAL ENGINEERING SERVICES WITH
ENG., INC.**

This addendum is attached and made part of the renewal agreement for professional engineering services dated June 7, 2021 between the City of Owosso, Michigan (owner) and ENG., Inc. (Engineer).

ADDENDUM NO. 2

2023 NORTH STREET ENGINEERING SERVICES

PROJECT SCOPE OF WORK

The project scope of work is attached as Request for Proposal: City of Owosso – 2023 North Street.

SCHEDULE

The schedule for the project is attached as RFP: City of Owosso – 2023 North Street, Statement of Understanding, shown beginning February, 2022 and completed by November, 2023 plus additional time for project closeout procedures.

COMPENSATION

The cost proposal of the engineer for the project is attached as RFP: City of Owosso – 2023 North Street, Professional Fees. With said attachment listing Construction Administration fees in an amount not to exceed \$142,562.50. The engineer shall submit for payment based on monthly progress of the work.

IN WITNESS WHEREOF the parties hereto have hereunto set their hands and seals the date indicated below.

Approved by Owosso City Council on February 22, 2022.

For the engineer:

ENG., Inc.

For the owner:

City of Owosso, Michigan

By: _____

By: _____
Christopher T. Eveleth, Mayor

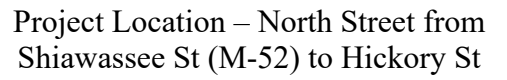
By: _____

By: _____
Amy K. Kirkland, City Clerk

Executed: _____, 2022

Executed: _____, 2022

Project Location





MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: February 22, 2022

TO: Owosso City Council

FROM: Ryan E. Suchanek, Director of Public Services & Utilities

SUBJECT: Professional Engineering Services for Washington Park
Smart Homes Lift Station Project

RECOMMENDATION

Approval of the revised proposal provided by Tetra Tech in the amount of \$57,500.00, for engineering and construction administration services for the Washington Park Smart Homes Lift Station Project.

BACKGROUND

On April 13, 2021, the City received four proposals from its QBS selected firms for professional engineering and construction administration services for the Washington Park Smart Homes Lift Station Project. These services are requested by the Washington Park Smart Homes Project developer to meet its sanitary sewer needs. The developer has agreed to reimburse the City for Tetra Tech's cost for providing engineering and construction administration services for the Washington Park Smart Homes Lift Station Project.

All proposals were evaluated based on, 1) Firm's history & capabilities to perform similar projects, 2) Key personnel assigned, 3) Performance measures, and 4) Pricing. Tetra Tech is considered the best fit and most qualified to provide services for this project, based on past performance and the proposal submitted. Specifically, Tetra Tech submitted a construction work schedule and exhibited experience that is more aligned with what City staff projected, plus field personnel assigned. Attached is a partial copy of the Tetra Tech proposal.

The Washington Park Smart Homes project was put on hold due to an increase in housing material prices. The materials market has now appeared to stabilize and the developer would like to start the project up again. Due to the nearly year-long delay in the project, Tetra Tech has revised their proposal so that calendar year 2022 rates are used for their staff and to adjust design team members. Tetra Tech has also added SCADA programming to their proposal, which is needed and required.

Competing firms listed in ranked order with proposals and points assigned are:

- Tetra Tech 407.5
- Jones & Henry Engineers 370.0
- C2AE Engineering 345.0
- OHM Advisors 310.0

FISCAL IMPACTS

Funds for the above proposed services in the amount of \$57,500.00 will be issued from the Sewer Fund Account No. 590-549-818.000-WASHPARK21, and other funds as appropriated.

ENCLOSURES:

- (1) Resolution awarding Contract to Tetra Tech
- (2) Proposed Contract
- (3) Tetra Tech Washington Park Lift Station Proposal
- (4) Tetra Tech Washington Park Lift Station Proposal revision
- (5) Map of Project Area

RESOLUTION NO.

**RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT
FOR PROFESSIONAL ENGINEERING SERVICES WITH
TETRA TECH
FOR THE WASHINGTON PARK SMART HOMES LIFT STATION PROJECT**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, is considering professional engineering services for the Washington Park Smart Homes Lift Station Project, as outlined within its RFP for professional engineering design and construction administration services; and

WHEREAS, the City sought and received four proposals from its Qualification Based Selection (QBS) list of firms to perform such work; and

WHEREAS, Tetra Tech is selected as the most qualified firm to perform said professional design and construction administration services, in the amount of not to exceed \$57,500.00.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to employ Tetra Tech to provide professional engineering services for the Washington Park Smart Homes Lift Station Project.
- SECOND: The Mayor and City Clerk are instructed and authorized to sign the document substantially attached as Exhibit A an Agreement for Professional Engineering Services between the City of Owosso, Michigan and Tetra Tech.
- THIRD: The Accounts Payable department is authorized to make payment up to the amount of \$57,500.00 to Tetra Tech upon successful completion of stated work.
- FOURTH: The above expenses shall be paid from the Sewer Fund Account No. 590-549-818.000-WASHPARK21, and other funds as appropriated.

EXHIBIT A

**ADDENDUM NO. 1 TO AN AGREEMENT
FOR
PROFESSIONAL ENGINEERING SERVICES WITH
TETRA TECH OF MICHIGAN, P.C.**

This addendum is attached and made part of the agreement for utilities professional engineering services dated September 7, 2021 between the city of Owosso, Michigan (owner) and Tetra Tech of Michigan, P.C. (Engineer) providing for professional services.

ADDENDUM NO. 1

WASHINGTON PARK SMART HOMES LIFT STATION PROJECT ENGINEERING SERVICES

PROJECT SCOPE OF WORK

The project scope of work is attached as Proposal for Professional Engineering Services: Washington Park Lift Station, Scope of Services dated April 13, 2021.

SCHEDULE

The schedule for the project is attached as Addenda: Washington Park Lift Station – Revisions to April 13, 2021 Tetra Tech Proposal for Professional Engineering Services, Schedule, dated February 10, 2022, shown beginning by March 14, 2022 and completed by November 12, 2022.

COMPENSATION

The cost proposal of the engineer for the project is attached as Addenda: Washington Park Lift Station – Revisions to April 13, 2021 Tetra Tech Proposal for Professional Engineering Services, Cost Proposal, dated February 10, 2022. Design Engineering which totals \$31,500.00, Construction Administration in the amount of \$16,500.00, and Programming in the amount of \$9,500.00. The engineer shall submit for payment based on monthly progress of the work.

IN WITNESS WHEREOF the parties hereto have hereunto set their hands and seals the date indicated below.

Approved by City Council: February 22, 2022

For the engineer:

Tetra Tech of Michigan, P.C.

By: _____

By: _____

Executed: _____, 2022

For the owner:

City of Owosso, Michigan

By: _____
Christopher T. Eveleth, Mayor

By: _____
Amy K. Kirkland, City Clerk

Executed: _____, 2022



April 13, 2021

Mr. Randy J. Chesney
City Engineer
City of Owosso
City Hall
301 West Main Street
Owosso, MI 48867

**Re: Proposal for Professional Engineering Services
Washington Park Lift Station**

Dear Mr. Chesney:

Tetra Tech is pleased to submit our proposal to provide professional engineering services for the design and construction administration of the Washington Park Lift Station. We are excited about this opportunity to continue to support the City in sustaining its infrastructure.

PROJECT UNDERSTANDING

The City of Owosso is planning to build a sanitary wastewater lift station and force main to serve a new 14-unit housing project called the Washington Park Smart Homes development. The lift station will collect the flow discharged from these homes and pump it via a new force main to a new sanitary sewer that the City will install in Wesley Street. The City seeks to retain a qualified firm to provide design and construction administration services for the new lift station and force main.

The City has completed the design of new public water, sewer, and road infrastructure to the development. The construction of these public elements is expected to be completed by October 1, 2021. The City's plan is to select a contractor to begin the construction of the new lift station and force main in October, after the public infrastructure is complete.

SCOPE OF SERVICES

The scope of services that Tetra Tech will provide include the following broad tasks. Meetings and site visits will be in accordance with any COVID restrictions in effect at that time. Some meetings will be conducted remotely via Microsoft Teams if necessary. We have grouped our services into two categories (a. Design and b. Construction Administration).

- a. Design Engineering Services
 - a.1 Basis of Design
 - Kick-off meeting

Tetra Tech

3497 Coolidge Road, East Lansing, MI 48823
Tel 517.316.3930 Fax 517.484.8140 www.tetrattech.com

- Field condition check
- Hydraulics, system curve
- Basis of design
- Equipment selection
- Review with City staff

a.2 Design

- Topographic survey
- Drawings
- Specifications
- Review with City staff
- Opinion of probable cost
- EGLE permit application

a.3 Bidding

- Distribute plans
- Questions during bidding
- Prebid meeting
- Bid opening
- Recommendation letter

b. Construction Administration Services

- Resident project representation
- Office support
- Prepare as-constructed drawings

This proposal includes the following sections as required by your Request for Proposals:

1. Team Members and Role
2. Familiarity with Similar Projects
3. Approach to Completing the Project Within the Required Time Period
4. Level of Effort Estimate
5. Critical Path Bar Schedule
6. Cost Proposal

We look forward to getting started on this vital project!

Sincerely,



Vic Cooperwasser, PE
Senior Project Manager

PS: We acknowledge receipt of Addendum No.1 and Addendum No. 2

1. TEAM MEMBERS AND ROLE

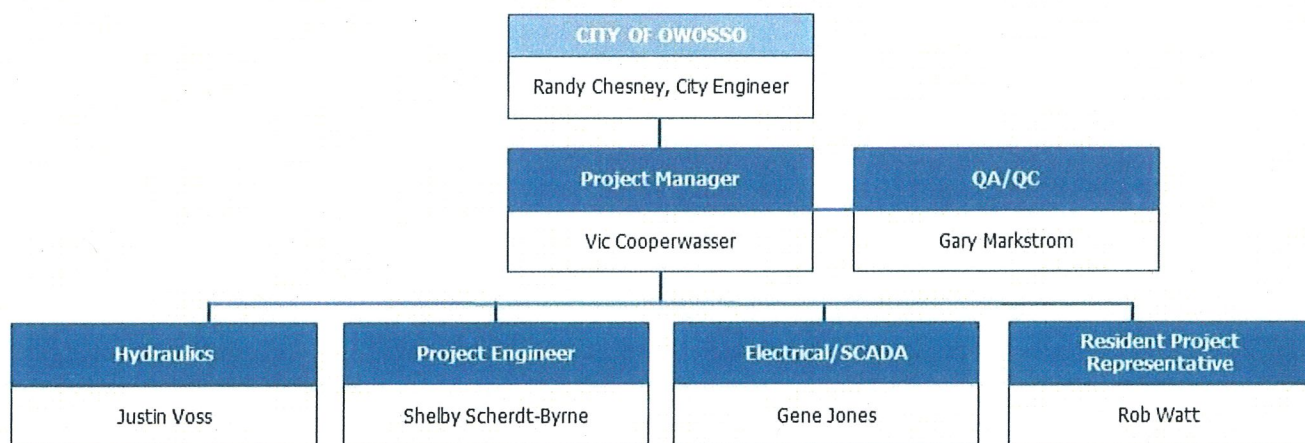
Our trusted, proven sewer infrastructure team is driven to deliver high-quality engineering services, on time, under budget for every project. Key members of our team include:

VIC COOPERWASSER will serve as your Project Manager. Vic manages all of Tetra Tech's Owosso projects and has almost 50 years of civil engineering experience.

GARY MARKSTROM will provide Quality Assurance and Quality Control for this project. Gary has over 30 years of experience and has provided QA/QC services for over 100 infrastructure projects. One of Gary's specialties is lift station/force main projects serving residential developments. He has successfully led dozens of these types of projects and has extensive experience working on private development projects.

GENE JONES will lead the electrical engineering and SCADA work. He has over 30 years of experience. Gene is very familiar with Owosso and worked on the specifications for a new stand-by generator for the water system. He also resolved fiber optic communication issues between the Water Treatment Plant (WTP) SCADA system and the wellhouse at the WTP. He identified signal strength issues with WTP radio system and recommended a communications contractor to perform a sweep test on the cables, check connectors and antenna aiming, and fix any connectors or cable found to be defective. Currently he is working on upgrading the WTP SCADA system which includes new computer hardware and software, the remote PLC and radio system, cybersecurity and network system and filter and distribution controls. He will lead in the development of the telecommunications system for monitoring the new Washington Park lift station's operations and alarm system. He will also lead in the design of the backup power supply.

A complete Organization Chart for this project is presented below. Resumes are included in the Appendix to this proposal.



2. FAMILIARITY WITH SIMILAR PROJECTS

The following table is a partial list of Tetra Tech's similar projects.

Project Name	Client	Date	Improvements
Genoa Oceola Pump Station #6 Rehabilitation	Genoa Township	2011	New pumps, wet well lining, hydraulic design, bypass plan, 600 gpm
Oceola M-59/Latson Water and Sewer Improvements	Oceola Township	2003	1 submersible pump station, 2 suction lift stations 2,400 gpm with above grade valve structures.
Genoa Oceola Pump Station #12 Rehabilitation	Oceola Township	2010	Pump replacement 1,200 gpm, bypass pumping plan, new force main, wet well lining, valve replacement.
Genoa South Latson Road Sanitary Sewer	Genoa Township	2019	500 gpm submersible pump station and force main. Above grade valve chamber.
Brighton Challis Road Pump Station	City of Brighton	1992, 2017	750 gpm pump replacement, bypass pumping plan, pump station painting
Brighton Rickett Road Pump Station Rehabilitation	City of Brighton	2007	Pump replacement 250 gpm, above grade valve chamber, SCADA improvements
Brighton 3 rd Street Pump Station Rehabilitation	City of Brighton	2008	2500 gpm station with three pumps, bypass pumping plan, pump replacement, valve replacement, painting
Oceola Pump Station #46	Oceola Township	2019	130 gpm pump station, new construction, submersible pumps, above grade valve chamber, emergency power generator, SCADA
Northfield Township 8-mile Road Pump Station	Northfield Township	2000	1,000 gpm, new pump station
Tyrone Township Sewer Improvements	Tyrone Township	2004	Two pump stations, submersible pumps, capacity of 800 to 5,000 gpm,
Capac Lagoon Pump Station	Village of Capac	2004	800 gpm pump replacement, bypass pumping plan and emergency power generator
Genoa Oceola Pump Station #15	Genoa Township	2006	Pump replacement, wet well lining, bypass pumping, emergency power generator, SCADA
Brighton Mall Pump Station Improvements	City of Brighton	2006	Pump replacement, submersible pumps, above grade valve chamber, bypass pumping, SCADA
Oak Pointe Clifford Road Pump Station	Genoa Township	2003	Submersible pump replacement, wet well lining, bypass pumping, valve repairs and replacement
Chilson Road Pump Station and Force Main	Genoa Township	2015	Converted a wastewater treatment plant to a pump station; new 26,000 linear feet of 10-inch HDPE force main
Pump Station SCADA Upgrades	City of Kalamazoo	2021	SCADA Upgrades at 15 pump stations

Detailed project descriptions for three of these projects (in bold in the table) are included below:

- Genoa Oceola Pump Station #12 Rehabilitation
- Chilson Road Pump Station and Force Main
- Kalamazoo Pump Station SCADA Upgrades



Pump Station 12 Improvements / Lakeshore Pointe Force Main Relocation

Oceola Township, Livingston County, MI



Project Value:

\$1,100,000

Project Duration:

2008–2010

Project Staff:

Gary Markstrom, P.E.
Project Manager

Reference:

Genoa-Oceola Sewer and
Water Authority (SWATH)
2911 Dorr Road
Brighton, MI 48116

Mr. Greg Tatara
Utilities Director
(810) 227-5225

Pump Station #12 (PS-12) of the Genoa-Oceola (GO) Sanitary Sewer Collection System is located at the northerly end of Lakeshore Pointe Subdivision in Oceola Township. In addition to gravity flow, the flow from Pump Station #13 (PS-13) is discharged to PS-12, which in turn discharged to a 12-inch gravity sewer located along Lakeshore Pointe Drive. During times of peak flow, this downstream gravity sewer experienced surcharging resulting in basement backups for a few of the residents of the Lakeshore Pointe development. Tetra Tech provided professional services to upgrade the collection system and provide new pumps in PS-12 (and related force main) to meet the demands of the entire tributary area and provide an outlet with adequate capacity for the growing service area.

For the design of the pump upgrades for PS-12, a design flow rate of 1,200 gpm was used. New submersible pumps were installed along with associated electrical and telemetry improvements. The existing concrete wet well and valve chamber required structural repairs to facilitate the increased pipe sizes. Tetra Tech also designed a bypass pumping system to facilitate the pump station repairs and upgrades while maintain sanitary sewer service. PS-12 was upgraded to include programming the pump controllers to provide for operation with statuses and remote control from Genoa-Oceola WWTP's existing SCADA system.

The existing force main for PS-12 consisted of approximately 2,000 feet of 8-inch HDPE pipe. This force main was abandoned and a new force main designed and constructed from PS-12 to an existing 21-inch gravity sanitary sewer along Earl Lake Road at Golf Club Road. To minimize head conditions and maximize future flow potential, 12-inch PVC C900 fusible pipe was chosen for the force main. The new 5,500-foot-long force main was installed using directional drilling methods through the existing subdivision and public road network.



Chilson Road Force Main Oak Pointe Equalization Pump Station Genoa-Oceola Biosolids Handling Facility

Genoa Township, Livingston County, MI



Setting the Pipe

Project Value:
\$760,000 (Design and
Construction Engineering)
\$5,300,000 (Construction)

Project Duration:
2013–2015

Project Staff:
Gary Markstrom, P.E.
Project Manager

Reference:
Genoa Township
2911 Dorr Road
Brighton, MI 48116

Mr. Greg Tataara
Utilities Director
(810) 227-5225

KEY FEATURES

- Converted an existing wastewater treatment plant (WWTP) to an equalization pump station
- Design and construction administration of 26,000 linear feet of 10-inch HDPE force main to regional WWTP
- Decommissioned groundwater disposal system that contributed to contaminating the groundwater with sodium and chlorides for the WWTP effluent
- Provided a mechanical means of handling and dewatering biosolids at the Genoa Oceola WWTP
- Biosolids handling capacity increased for future flows

PROJECT DESCRIPTION

The Genoa Oak Pointe service area was served by a sequencing batch reactor (SBR) WWTP constructed in the late 1980s. The WWTP had reached its useful life and was having difficulties meeting its discharge permit due to elevated sodium and chloride levels in the wastewater.

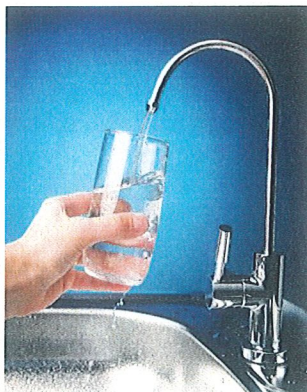
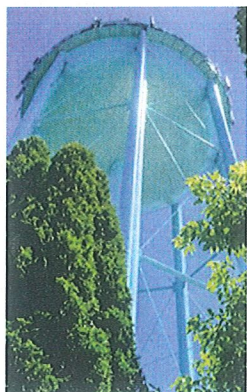
The Township elected to combine its treatment works by transporting the Oak Pointe wastewater to the Genoa Oceola WWTP, located 5 miles away. The Oak Pointe WWTP was converted to an equalization pump station and a 10-inch force main was constructed via directional drill methods between the two plants. Wastewater is stored in the existing SBR tanks and pumped during off peak hours to the Genoa Oceola WWTP for treatment and disposal at the surface water permitted plant. The Genoa Oceola WWTP had sufficient capacity for the equalized flow in all its process streams except in the processing of its biosolids.

The project included the construction of a screw press and conveyor system to dewater the biosolids and ultimately dispose of the material in a landfill. The biosolids facility included the screw press, conveyors, polymer feed, and storage system and the addition of a plant effluent water system for operating the press.



TETRA TECH

Pump Station SCADA Upgrades Kalamazoo, MI



The Kalamazoo Water Supply System is the largest groundwater-based drinking water system in Michigan. It provides limited treatment using chlorine, fluoride, and phosphate additives. It has 17 active wellfields and 16 pumping stations. Two of these are equipped with air strippers and iron removal capabilities. On an average day it produces 20 mgd. The maximum amount pumped in a single day in 2018 was 34 mgd. It serves almost 200,000 customers located in 11 jurisdictions. There are 10 pressure service districts and 9 water storage facilities.

The City currently uses sodium hexametaphosphate for iron sequestration and corrosion control in the drinking water system. In 2016 Tetra Tech completed an analysis that recommended using a blend of orthophosphate and polyphosphate for all 16 pumping stations.

Tetra Tech recently designed improvements to the City's water infrastructure Supervisory Control and Data Acquisition (SCADA) system. Because of our experience in both the chemical process and SCADA requirements for this project, the City reached out to Tetra Tech to design upgrades to the phosphate storage, chemical pumps, and antiquated instrumentation and electrical controls at 15 pump stations (one of the 16 was not included because improvements are already being constructed).

Improvements will include potential changes to the chemicals the City uses for corrosion control. In addition, Tetra Tech will design an automated system to allow for real-time measurement of chemicals in the water and treatment of the water. The improvements will be constructed by dividing the 15 upgrades into two construction contracts. The current opinion of probable construction cost is \$6.5 million.

Improvements are scheduled to be operational in 2021.

Project Value:

\$1,076,000 (Engineering Fee)

\$6,500,000
(Est. Construction Cost)

Project Duration:

2019 – 2021

Project Staff:

Vic Cooperwasser, PE
Principal-in-Charge

Ben Whitehead, PE
Project Manager

Gene Jones, PE
Electrical/SCADA Engineer

Robert Reinhard
Stephen Lozen
Controls Engineers

James Christopher, PE,
BCEE
Process Lead

Tiffany Miller, PE
Process Engineer

Andrea Netcher, PhD, PE
Process Engineer

Marc Teitsma, PE
Brent Bode, PE
James Yonts
Design Engineers

Mitch Graf, PE
Mechanical Engineer

Jason Burkett, PE
Structural Engineer

References:

Anna Crandall, EIT
Senior Civil Engineer
1415 North Harrison,
Kalamazoo, MI 49007-2565
269.337.8055
crandalla@kalamazoo-city.org

Tom Koporetz, PE
Process Controls Supervisor
1415 North Harrison,
Kalamazoo, MI 49007-2565
269.337.8319
koporetzt@kalamazoo-city.org

3. APPROACH TO COMPLETING THE PROJECT WITHIN THE REQUIRED TIME PERIOD

Our approach to completing projects on time and within budget is based on scheduling the right engineer to the right task at the right time and monitoring their performance to ensure that each task is completed to your satisfaction. The engineers assigned to your project are mainly based in our East Lansing office, a short drive from Owosso. This allows for fast response to your needs, often at a lower cost. This is especially important in the area of SCADA/telecommunications support not only during the project, but also after project completion.

Tetra Tech is the leading provider of SCADA/telecommunications design, implementation and troubleshooting services in Michigan. Gene Jones, who is familiar with Owosso's SCADA needs per his Owosso projects, will supervise the electrical and SCADA work. Gene's experience is in high demand not only from our own clients but also from the clients of other consulting engineering firms who routinely subcontract SCADA/telecommunications work to us. A tremendous benefit for you is that not only will Gene be the lead designer of the SCADA/telecommunications system, he also will be available to you, on a seven-day, day or night basis to deal with any issues that may arise after implementation.

Tetra Tech is one the few engineering firms that provides SCADA design, implementation, and follow up services by the same engineer. Other firms typically use a subcontractor for SCADA services and do not offer time-critical follow up service.

The following clients can attest to Gene's dedication and thoroughness:

- City of Jackson: Mike Osborn, DPW Director, 517.914.6949, mosborn@cityofjackson.org
- City of Kalamazoo: Tom Koporetz, Process Controls Supervisor, 269.337.8319, koporetzt@kalamazoo-city.org
- City of Saginaw: Dan Simmer, Instrumentation and Controls Manager, 989.759.1350, dsimmer@saginaw-mi.com

Project Management

At the beginning of the project, our project manager, Vic Cooperwasser, will prepare a Work Plan to ensure all parties on the team are connected with the project scope and expectations. The Work Plan will set forth such vital information as project goals, lines of communication, schedule, budget, project controls, scope of work, and a plan for implementation and task completion. The plan is a summary of procedures and processes that will be used to ensure that consistency and quality is maintained throughout all phases of the project.

Based on our current workload and capacity, the continuity of the Tetra Tech team presented herein will be maintained throughout the contract period.

Communications

It is critical to projects such as this that the multiple participants (City, Tetra Tech, EGLE and developer) stay engaged in the project delivery process and contribute in a timely fashion. We will confirm, in concert with the City, the engineering standards to be followed throughout the project. We will document all meetings and distribute meeting minutes within three days of each meeting.

Quality Assurance/Quality Control (QA/QC) Plan

Delivering Project Excellence is Tetra Tech's highest goal and is achieved by utilizing our quality management program through senior management oversight.

Tetra Tech's QA/QC Plan includes optional (no cost) Client Satisfaction Program (CSP) interviews, which are based on the principle of continuous improvement. After the kick-off meeting, the first interview will be conducted by Gary Markstrom to document the criteria of success from the point of view of the City's Project Manager. These success criteria typically involve administrative, engineering, schedule, communication and invoicing concerns. Mr. Markstrom will follow up with City staff review progress performance. Performance will be rated as exceeds, meets, or does not meet expectations for each criterion established at the first interview. The responses will then be sent to Tetra Tech Project Manager Cooperwasser and his team members for follow-up action.

Work Plan

The following work plan summarizes our approach using the two tasks outlined in your RFP. The task headings are as follows:

- Task a - Design Engineering Services
- Task b - Construction Administration Services

Task a – DESIGN ENGINEERING SERVICES

We propose to complete three sub-tasks within this task:

- a.1 – Basis of Design
- a.2 – Design
- a.3 – Bidding

a.1 – Basis of Design:

We will start the project by leading a kickoff meeting to review the keys to success for this project and to confirm the scope of services, schedule and budget. We will prepare a basis of design that will include the basis for the pump capacity of the new lift station, site layout, electrical system (including emergency backup power) and SCADA/telecommunications requirements.

The Basis of Design will include a field condition check, data review, and analysis to make a final recommendation for sizing the proposed lift station. The best layout for the new lift station will be determined based on an evaluation of the physical requirements for the various components within the context of the existing site constraints.

Tetra Tech recognizes that for the Washington Park Lift Station to be considered a success it must be easy to operate and maintain. We will review the unique needs of the City's staff in regard to maintenance and make recommendations based on our experience designing many other lift stations. Some considerations we will discuss will be:

- The hydraulics and system curve to properly size the pumps for the proposed residential housing development
- Providing ample space so lift station elements can be conveniently accessed and removed
- Instrumentation must be reliable and integrate with the City's current systems. **Our lead electrical/SCADA engineer, Gene Jones, has the expertise needed to fully execute the project requirements for system control without the need to outsource any portion of the design, programming, or system integration.**

We will work with City staff to identify the control/SCADA requirements and perform this critical work in-house.

- Backup power must be reliable and easy to maintain
- Remotely monitor lift condition, interior sump levels and ventilation systems to alert operators to potential risk factors.

Equipment selection is another key component of attaining a long and relatively trouble-free life for this lift station. Prospective equipment manufacturers will be reviewed with Owosso staff to ensure these manufacturers are acceptable to the City.

We will review the Basis of Design with City staff to receive and address their comments.

a.2 – Design:

Following the completion of the Basis of Design, our team will proceed to develop construction plans and specifications. The Basis of Design will be revised as needed during the design phase as project details are developed. The design will include the following:

- Review the City's topographic survey data and complete additional surveying to perform a field condition check as necessary, topographical control and validation of the physical features of the site, including the discharge manhole for the proposed force main.
- Apply accepted engineering practices to meet applicable codes, regulations, and standards.
- Prepare design calculations, schematic diagrams, and final layout drawings.
- Develop detailed design drawings to show all required work, including equipment, in sufficient detail for project construction.
- Prepare detailed plans and technical specifications for the project for inclusion with the City's general construction contract requirements.
- The design will include provisions for automated operation and interface with the City's existing SCADA system.
- The design drawings will be in Autodesk's REVIT.
- Technical specifications for the project will be in CSI format.
- Lead a 90 percent design review meeting. Review documents will be distributed to the City prior to the review meeting. This meeting will be critical in determining the subtle issues and details that make the project user-friendly for the operating and maintenance staff.
- The 90 percent submittal will include an opinion of probable construction cost. We utilize a database of cost information derived from previous bid tabulations for similar projects. In this case we will also obtain cost information from at least two manufacturers of prefabricated lift stations.
- Perform quality review of the design drawings and specifications.
- Assist the City in obtaining the required permits for the project. Tetra Tech will lead the permitting process and will be responsible for preparation, submittal (under Owosso signature), and successful negotiation of the EGLE construction permits, including the Part 41 permit.

a.3 – Bidding:

Our team will be actively engaged during the bidding process, providing final bidding documents for the project. We plan to actively assist the City with the bidding process including the development of the advertisement for bids. For efficiency, we will utilize electronic media for plan distribution to facilitate this process.

Tetra Tech will lead the pre-bid meeting with contractors to review project requirements and to provide an opportunity for site inspection by the bid participants. During the bidding process, we will respond to contractor's questions and will develop appropriate information to issue addenda as required for project clarifications during the bid phase.

We will conduct the bid opening and then tabulate and evaluate the bids received and prepare a recommendation for contract award. Our recommendation will be based on an assessment of the completeness of the bidder information and demonstration of the ability and experience to perform the work.

It is important to properly evaluate bids and not just recommend the low bidder. In many cases not recommending the low bidder results in the final construction cost being lower than it would have been had the low bidder been selected. Where there are challenging construction issues, it is especially critical to get the best construction team on the project, with the best plan to execute, with fair market value. The ultimate success of the project really hinges on the contractor's ability to execute. This may not always be the lowest bidder.

Task b – CONSTRUCTION ADMINISTRATION SERVICES

Tetra Tech will provide a resident project representative (RPR) during the construction period.

The RPR will visit the site at intervals appropriate to the various stages of construction to observe, as an experienced and qualified professional, the progress of the executed work of the Contractor. RPR services will be provided on a part-time basis, reducing the City's costs significantly. The goal of such visits shall be to secure completion of the work in accordance with the Contract Documents and to keep the City informed of the progress of the work. Our proposal assumes a 6-week construction period. Our cost proposal assumes an average of 12 hours per week on site during the construction period for a total of 72 hours.

The duties and responsibilities of the RPR include:

- Attending pre-construction conference and progress meetings required during the project.
- Serving as field liaison with contractor and City.
- Providing periodic observation of contractor's work.
- Reporting to Tetra Tech any work that is unsatisfactory, faulty or defective, or that does not conform to the contract documents.
- Maintaining accurate records including but not limited to: Original Contract Documents, Construction Reports, Field Orders, Red-line Drawings, Non-Conforming Work Notices, Submittals, Schedule, Requests for Information and Engineer's Response, Progress Reports, and other Project related documents.
- Assisting in obtaining additional details or information from the City when required for proper execution of the work.
- Comparing equipment and materials deliveries to approved shop drawings to ensure accuracy.
- Making recommendations to the City and Tetra Tech staff for correcting defective work.
- Furnishing Tetra Tech staff and the City with periodic progress reports.

- Assisting Tetra Tech staff and the City in cost and time determination of proposed changes to the work.
- Developing and maintaining a punch list.
- Assisting in project closeout, including final walk through with the City and Tetra Tech staff, and developing Conforming to Construction Record Drawings and Documents (“As-Builts”). All final documents will be sent to the City in electronic format.


We will also provide construction engineering support during the construction phase including the following services:

- Attend pre-construction conference to discuss the project schedule, budget and execution of the work.
- Advise the City on all aspects of the project and serve as the City’s professional representative for the project.
- Perform periodic visits to the construction site to observe progress and to consult with the City and contractors regarding progress and issues related to construction completion work.
- Review and document the contractor technical submittals for compliance with the contract documents.
- Interpret the technical content of the drawings and specifications with respect to requests for clarification.
- Prepare drawings, specifications, and opinions of probable cost for contract modifications as requested by the City.
- Review and process contractor’s payment requests.
- Confirm the operational integrity of all new systems. Coordinate equipment and system startup and City staff training.
- Certify substantial and final completion of the construction upon determination that the project has been completed in accordance with the requirements of the contract documents and is ready and acceptable for the intended use.
- Compile and provide copies of equipment Operations and Maintenance (O&M) Manuals for all assets that are a part of the project.
- At the conclusion of construction, we will update the drawings to conform to construction records and deliver them to the City. We will also deliver a second complete set of contractor submittals for the City’s files and future use. We will deliver these in AutoCAD format on a CD-ROM. We will also deliver reproducible hard copies in whichever format the City prefers. The project specifications will be delivered as a Microsoft Word electronic file.

4. LEVEL OF EFFORT ESTIMATE

The following table presents Tetra Tech’s budgeted level of effort for this project, including classification and hour distribution for each team member.

Proposal for Professional Engineering Services
Washington Park Lift Station
April 13, 2021
Page 13

 Level of Effort				Revision Date: Apr 09, 2021									
Owosso: Washington Park Lift Station													
Tasks	Schedule		Hours	Project Manager (Vic Cooperwasser)	QA/QC (Gary Markstrom)	Project Engineer (Shelby Scherdt)	Civil CADD (Todd Hollenbeck)	Hydraulics Engineer (Justin Voss)	Senior Electrical/SCADA Engineer (Gene Jones)	Electrical Engineer (Khalid Rahman)	Electrical CADD (Jason Shank)	RPR (Rob Watt)	Administrator (Pat Christian)
	From	Thru		26	7	135	39	2	6	35	18	76	7
a. Design Engineering Services	05/07/21	07/16/21	210	17	7	103	31	2	5	25	16	-	5
a.1 Basis of Design	05/07/21	05/28/21	48	6	2	30	-	2	-	8	-	-	-
Kick off meeting (Virtual)			4	1	1	2							
Field condition check			6			4				2			
Hydraulics, system curve			10			8		2					
Basis of Design			12	1	1	8				2			
Equipment selection			12	1	1	8				2			
Review with City staff (Virtual meeting)			4	2						2			
QA/QC			-										
Project Management			1	1									
a.2 Design	05/28/21	06/25/21	139	6	4	59	31	-	4	15	16	-	4
Topographic Survey			-										
Drawings			96	1	1	40	30			8	16		
Specifications			18	1	1	8				4			4
Review with City staff (Virtual meeting)			7	2	1	2				2			
Opinion of Probable Cost			8	1	1	6				1			
QA/QC			6		2				4				
EGLE Permit Application			5	1		3	1						
Project Management			1	1									
a.3 Bidding	06/25/21	07/16/21	23	5	1	14	-	-	1	2	-	-	1
Distribute plans			3	1		2							
Questions during bidding			12	1		8			1	2			
Pre Bid Meeting (Mandatory, Virtual meeting)			3	1		2							
Bid Opening			1	1									
Recommendation Letter			4	1	1	2							1
Project Management			1	1									
b. Construction Administration Services	10/04/21	11/19/21	141	10	-	32	8	-	1	10	2	76	2
Health & Safety Plan			1	1									
Pre Construction Meeting			5	1		2						2	
RPR (part time, 6 weeks construction)			72									72	
Office support			39	4		24			1	8			2
Prepare As-Constructed Drawings			17	1		4	8			2	2		
Final Completion Walk Through			5	1		2						2	
Project Management			2	2									
Totals	05/07/21	11/19/21	351	26	7	135	39	2	6	35	18	76	7

5. CRITICAL PATH BAR SCHEDULE

The following critical path bar chart schedule assumes that we will receive the City's written Notice-to-Proceed no later than May 7, 2021 and that all external reviews will be timely. We will work with City staff to confirm or modify the project schedule to meet the City's needs. This schedule meets all of the City's requirements as stated in the RFP.

	2021						
	MAY	JUN	JUL	AUG	SEP	OCT	NOV
a. Design Engineering Services							
a.1. Basis of Design	■						
a.2. Design		■					
a.3. Bidding			■				
b. Construction Administration Services						■	■

6. COST PROPOSAL

We propose to complete all the work included in this proposal in the form of a lump sum. We have subdivided the cost into two categories. The actual cost to perform each category may differ from what is shown herein. However, we will not exceed the total lump sum amount within the City's written authorization. This cost is based on the assumption that all Tetra Tech engineering work will be completed in calendar year 2021. Should Tetra Tech's engineering work continue into calendar year 2022, Tetra Tech's hourly rates will be adjusted per Tetra Tech's hourly rates effective January 1, 2022.

Task	Cost
a. Design Engineering Services	\$29,000
b. Construction Administration Services	\$16,500
Total Lump Sum	\$45,500



TETRA TECH

February 10, 2022

Mr. Clayton Wehner, PE
Project Engineer
301 West Main Street
Owosso, MI 48867

Re: Washington Park Lift Station

Revisions to April 13, 2021 Tetra Tech Proposal for Professional Engineering Services

Dear Mr. Wehner:

This letter is in response to your February 7, 2022 and February 10, 2022 email requests to revise our April 13, 2021 proposal for professional engineering services for the Washington Park Lift Station project due to the revised anticipated start date of the project. This proposal includes Programming.

REVISIONS

Level of Effort: Attached is our revised level of effort estimate which replaces the table shown on page 13 of our April 13, 2021 proposal.

Schedule: The revised schedule is shown in the attached revised level of effort table and complies with your targeted timeline.

Cost Proposal: The revised cost proposal (shown on page 14 of our April 13, 2021 proposal) will be:

Task	Cost
a. Design Engineering Services	\$31,500
b. Construction Administration Services	\$16,500
c. Programming	\$9,500
Total Lump Sum	\$57,500

Tetra Tech

3497 Coolidge Road, East Lansing, MI 48823
Tel 517.316.3930 Fax 517.484.8140 www.tetrattech.com



The final cost to complete each task may differ from the amounts shown above. However, the total will not exceed the total lump sum amount without the City's written authorization.

These revised costs are based on Tetra Tech's calendar year 2022 hourly rates. Should the project extend into calendar year 2023, our hourly rates will be revised for all time spent in 2023.

Equipment Delivery Time: It is our understanding from equipment suppliers that the City should continue, at this time, to plan for a 16-week delivery lead time for the packaged lift station.

Revised Team Members and Roles: As shown in the attached revised level of effort table, Daniel Warren will handle the Basis of Design, Design and Bidding portion of the project. Shelby Byrne will still work on the Construction Administration Services portion. Maddie Snable will replace Khalid Rahman as electrical engineer. Stephen Lozen will complete Task c, Programming.

Thank you for the opportunity to be of service to the City of Owosso. Please do not hesitate to contact me at 734-320-1878 or at victor.cooperwasser@tetrattech.com if you require additional information.

Sincerely,

A handwritten signature in black ink that reads 'Vic Cooperwasser'.

Vic Cooperwasser, P.E.
Senior Project Manager

Revisions to Tetra Tech's April 13, 2021 Washington Park Lift Station Proposal



Level of Effort

Revision Date:
Feb 10, 2022

Owosso Washington Park Lift Station

Tasks	Schedule		Hours	Project Manager (Vic Cooperwasser)	QA/QC (Gary Markstrom)	Project Engineer - Construction Admin (Shelby Byrne)	Civil CADD (Todd Hollenbeck)	Hydraulics Engineer (Justin Voss)	Senior Electrical/SCADA Engineer (Gene Jones)	Electrical Engineer (Maddie Snable)	Electrical CADD (Jason Shank)	RPR (Rob Watt)	Administrator (Pat Christian)	Project Engineer - Design (Daniel Warren)	Programmer (Stephen Lozen)
	From	Thru		28	10	32	39	2	6	41	18	76	7	103	56
a. Design Engineering Services	03/14/22	06/24/22	221	18	10	-	31	2	5	31	16	-	5	103	-
a.1 Basis of Design	03/14/22	04/14/22	52	6	3	-	-	2	-	11	-	-	-	30	-
Kick off meeting (Virtual)			4	1	1									2	
Field condition check			7							3				4	
Hydraulics, system curve			10					2						8	
Basis of Design			13	1	1					3				8	
Equipment selection			13	1	1					3				8	
Review with City staff (Virtual meeting)			4	2						2					
QA/QC			1												
Project Management			1	1											
a.2 Design	04/14/22	05/24/22	145	7	6	-	31	-	4	18	16	-	4	59	-
Topographic Survey			-												
Drawings			98	1	1		30			10	16			40	
Specifications			19	1	1					5			4	8	
Review with City staff (Virtual meeting)			7	2	1					2				2	
Opinion of Probable Cost			9	1	1					1				6	
QA/QC			6		2				4						
EGLE Permit Application			5	1			1							3	
Project Management			1	1											
a.3 Bidding	05/24/22	06/24/22	24	5	1	-	-	-	1	2	-	-	1	14	-
Distribute plans			2											2	
Questions during bidding			12	1					1	2				8	
Pre Bid Meeting (Mandatory, Virtual meeting)			3	1										2	
Bid Opening			1	1											
Recommendation Letter			5	1	1								1	2	
Project Management			1	1											
b. Construction Administration Services	10/03/22	11/12/22	141	10	-	32	8	-	1	10	2	76	2	-	-
Health & Safety Plan			1	1											
Pre Construction Meeting			5	1		2						2			
RPR (part time observation, 6 weeks construction)			72									72			
Office support			39	4		24			1	8			2		
Prepare As-Constructed Drawings			17	1		4	8			2	2				
Final Completion Walk Through			3	1		2									
Project Management			4	2								2			
c. Programming	10/03/22	11/12/22	56	-	-	-	-	-	-	-	-	-	-	-	56
Draft HMI Screens, Update HMI Tagname Database, Create PLC Logic			40												40
Startup			16												16
Totals	03/14/22	11/12/22	418	28	10	32	39	2	6	41	18	76	7	103	56



OWOSSO PUBLIC SAFETY

202 S. WATER ST. • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580 • FAX (989)725-0528

MEMORANDUM

DATE: February 16, 2022

TO: City Council

FROM: Kevin Lenkart
Owosso Public Safety Chief

RE: Request to Purchase In-Car and Body Worn Cameras from Axon Enterprise Inc.

Background:

In 2014, the City of Owosso implemented an in-car camera system in three of our patrol cars. The initial purchase of cameras was from Coban Technologies. In subsequent years, additional in-car cameras were purchased from Coban eventually outfitting all of our patrol fleet with in-car cameras.

Our original purchase of Coban cameras were reaching end of life and our fleet of cameras would have to be replaced in the next several years. So in 2020, the Owosso Police Department began research on updating our in-car cameras and explore the addition of Body Worn Cameras (BWC) for our police officers.

The purchase of BWC's along with the replacement of our in-car cameras will increase officer safety, document crime scenes, collect evidence, supplement written reports, aid officer training, document officer interactions with the public and increase transparency in our community.

Recommendation:

Staff is recommending awarding a contract with Axon Enterprise, Inc., a sole source provider, for the purchase of eighteen (18) BWCs and four (4) in-car cameras in the amount of \$108,913.93 to be paid over a five year period. This purchase will allow each Owosso Police Officer to have a BWC and install four (4) new Axon in-car cameras into the four newest vehicles. The remaining vehicles will be switched over to Axon in the coming years as the Coban cameras reach their end of life.

This purchase includes a camera refresh for the BWC and in-car cameras. Axon will provide new BWC's and in-car cameras after years two and five of the contract.

In the 2021-2022 Adopted Budget the Owosso City Council approved \$44,369.00 toward the purchase of BWCs. The remaining balance of the purchase will be spread out over the next five years.

Pending Grant Award:

In July of 2021, we applied for a grant through the Small, Rural, and Tribal Body-Worn Camera (SRTBWC) program that funds implementation or expansion of BWC's. The SRT micro-grant program is funded by the Bureau of Justice Assistance (BJA) and operated by Justice & Security Strategies, Inc. (JSS). The purpose of this initiative is to provide funds and technical support to small, rural and tribal agencies to implement BWC programs.

In December 2021, the SRTBWC notified us that we were awarded a grant for \$35,982.53. \$15,901.61 of the grant dollars can be used for equipment purchases including BWCs, while the remaining balance of the grant (\$20,080.92) can be used toward personnel costs in the use and implementation of the BWC program.

Recommended Action:

Approve entering into an agreement to purchase BWC's and in-car cameras for the Owosso Police Department from Axon Enterprises, Inc., sole source provider, with a total purchase price of \$108,913.93 to be paid over a five-year period and funded by Account No. 401.000.980.000.

RESOLUTION NO.

**AUTHORIZING THE EXECUTION OF A CONTRACT FOR
PURCHASE OF BODY WORN CAMERAS AND IN-CAR CAMERAS
WITH AXON ENTERPRISE, INC.**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has a police department requiring the use of Body Worn Cameras (BWC) and in-car cameras; and

WHEREAS, BWC's and in-car cameras used by officers are essential pieces of equipment; and

WHEREAS, Axon Enterprise, Inc. is the sole source provider of BWC and in-car cameras; and

WHEREAS, Staff recommends awarding a contract to Axon Enterprise, Inc. for the purchase of eighteen (18) BWC's and four (4) in-car cameras for a total expenditure not to exceed \$ 108,913.93, payable over five (5) years.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to purchase eighteen (18) BWC's and four (4) in-car cameras for a total expenditure not to exceed \$108,913.93, payable over five (5) years.

SECOND: The money for this purchase was approved in the 2021-2022 budget.

THIRD: The Mayor and City Clerk are instructed and authorized to sign the contract substantially in the form attached.

FOURTH: The accounts payable department is authorized to pay Axon Enterprise, Inc. five annual payments in the following amounts:

2021-2022: \$44,368.99
2022-2023: \$16,136.25
2023-2024: \$16,136.23
2024-2025: \$16,136.23
2025-2026: \$16,136.23

FIFTH: The above expenses will be paid from Account No. 401.000.980.000.



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SCOTTSDALE, ARIZONA 85255

AXON.COM

January 19, 2022

To: United States state, local and municipal law enforcement agencies

Re: Sole Source Letter for Axon Enterprise, Inc.'s Axon brand products and Axon Evidence (Evidence.com) Data Management Solutions¹

A sole source justification exists because the following goods and services required to satisfy the agency's needs are only manufactured and available for purchase from Axon Enterprise.

Axon Digital Evidence Solution Description

Axon Body 3 Video Camera (DVR)

- Improved video quality with reduced motion blur and better low-light performance
- Multi-mic audio—four built-in microphones
- Wireless upload option
- Gunshot detection and alerts
- Streaming audio and video capability
- "Find my camera" feature
- Verbal transcription with Axon Records (coming soon)
- End-to-end encryption
- Twelve-hour battery
- Up to 120-second buffering period to record footage before pressing record button

Axon Flex 2 Video Camera

- Video playback on mobile devices in the field via Bluetooth pairing
- Retina Low Light capability sensitive to less than 0.1 lux
- Audio tones to alert user of usage
- Low SD, high SD, low HD, and high HD resolution (customizable by the agency)
- Up to 120-second buffering period to record footage before pressing record button
- Multiple mounting options using magnetic attachment: head, collar, shoulder, helmet, ball cap, car dash, and Oakley sunglass mounts available
- 120-degree diagonal field of view camera lens, 102-degree horizontal field of view, and 55-degree vertical field of view

Axon Flex 2 Controller

- 12+ hours of battery operation per shift (even in recording mode)
- LED lights to show current battery level and operating mode
- Haptic notification available
- Tactical beveled button design for use in pocket
- Compatible with Axon Signal technology

Axon Air System

- Purpose-built solution for law enforcement UAV programs
- Supported applications on iOS and Android

¹ Axon is also the sole developer and offeror of the Evidence.com data management services. Evidence.com is both a division of Axon and a data management product solution offered by Axon. Evidence.com is not a separate corporate entity.



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- Automated tracking of pilot, aircraft, and flight logs
- Unlimited Storage of UAV data in Axon Evidence (Evidence.com)
- In application ingestion of data in Axon Evidence (Evidence.com)
- Axon Aware integration for live streaming and situational awareness

Axon Body 2 Video Camera

- Video playback on mobile devices in the field via Bluetooth pairing
- Retina Low Light capability sensitive to less than 1 lux
- Audio tones and haptic (vibration) notification to alert user of usage
- Audio mute during event option
- Wi-Fi capability
- High, medium, and low quality recording available (customizable by the agency)
- Up to 2-minute buffering period to record footage before pressing record button
- Multiple mounting options using holster attachment: shirt, vest, belt, and dash mounts available
- 12+ hours of battery operation per shift (even in recording mode)
- LED lights to show current battery level and operating mode
- 143-degree lens
- Includes Axon Signal technology

Axon Fleet 3 Camera

- High-definition Dual-View Camera with panoramic field of view, 12x zoom, and AI processing for automatic license plate reader (ALPR)
- High-definition Interior Camera with infrared illumination for back seat view in complete darkness
- Wireless Mic and Charging Base for capturing audio when outside of vehicle
- Fleet Hub with connectivity, global navigation satellite system (GNSS), secure solid-state storage, and Signal inputs
- Automatic transition from Buffering to Event mode with configurable Signals
- Video Recall records last 24 hours of each camera in case camera not activated for an event
- Intuitive mobile data terminal app, Axon Dashboard, for controlling system, reviewing video, quick tagging, and more
- Ability to efficiently categorize, play back and share all video and audio alongside other digital files on Evidence.com
- Multi-cam playback, for reviewing up to four videos, including body-worn and in-car footage, at the same time
- Fully integrated with Evidence.com services and Axon devices
- Automatic time synchronization with all Axon Fleet and other Axon on-officer cameras allows for multi-camera playback on Evidence.com.
- Prioritized upload to Evidence.com of critical event videos via 4G/LTE
- Wireless alerts from the TASER CEW Signal Performance Power Magazine (SPPM) and Signal Side Arm (SSA).
- Best-in-class install times, wireless updates and quick remote troubleshooting
- Optional Axon Aware live stream, alerts, and location updates for situational awareness
- Optional Axon ALPR hotlist alerts, plate read retention, and investigative search



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Axon Fleet 2 Camera

- Fully integrated with Axon Evidence services and Axon devices
- Automatic time synchronization with other Axon Fleet and Axon on-officer cameras allows for multi-camera playback on Axon Evidence.
- Immediate upload to Axon Evidence of critical event videos via 4G/LTE
- Wireless alerts from the TASER CEW Signal Performance Power Magazine (SPPM).
- Automatic transition from BUFFERING to EVENT mode in an emergency vehicle equipped with the Axon Signal Unit
- Decentralized system architecture without a central digital video recorder (DVR).
- Cameras that function independently and communicate wirelessly with the computer in the vehicle (MDT, MDC, MDU) for reviewing, tagging and uploading video.
- Wireless record alert based on Bluetooth communication from Axon Signal Vehicle when a configured input is enabled (e.g. emergency light, siren, weapon rack, etc.).
- Receives alerts from Axon Signal Sidearm.
- Plug-And-Play design allowing for cameras to be easily replaced and upgraded.
- Ability for an unlimited number of agency vehicles recording in the same vicinity with an Axon Fleet system to be automatically associated with one another when reviewing video in the video management platform. This feature is also supported across body cameras.

Axon Signal Unit (ASU)

- Communications device that can be installed in emergency vehicles.
- With emergency vehicle light bar activation, or other activation triggers, the Axon Signal Unit sends a signal. Upon processing the signal, an Axon system equipped with Axon Signal technology transitions from the BUFFERING to EVENT mode.

Axon Signal Performance Power Magazine (SPPM)

- Battery pack for the TASER X2 and X26P conducted electrical weapons
- Shifting the safety switch from the down (SAFE) to the up (ARMED) positions sends a signal from the SPPM. Upon processing the signal, an Axon system equipped with Axon Signal technology transitions from the BUFFERING to EVENT mode. Axon Signal technology only works with Axon cameras.

Axon Signal Sidearm Sensor

- Can be installed on common duty holsters
- Drawing a service handgun from the holster sends a signal from the Axon Signal Sidearm sensor. Upon processing the signal, an Axon system equipped with Axon Signal technology transitions from the BUFFERING to EVENT mode.

Axon Interview Solution

- High-definition cameras and microphones for interview rooms
- Covert or overt camera installations
- Touch-screen user interface
- Motion-based activation
- Up to 7-minute pre- and post-event buffering period
- Full hardware and software integration
- Upload to Axon Evidence services
- Interview room files can be managed under the same case umbrella as files from Axon on-officer cameras and Axon Fleet cameras; i.e., Axon video of an arrest and



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interview room video are managed as part of the same case in Axon Evidence

- Dual integration of on-officer camera and interview room camera with Axon Evidence digital evidence solution

Axon Signal Technology

- Sends a broadcast of status that compatible devices recognize when certain status changes are detected
- Only compatible with TASER and Axon products

Axon Dock

- Automated docking station uploads to Axon Evidence services through Internet connection
- No computer necessary for secure upload to Axon Evidence
- Charges and uploads simultaneously
- The Axon Dock is tested and certified by TUV Rheinland to be in compliance with UL 60950-1: 2007 R10.14 and CAN/ CSA-C22.2 NO.60950-I-07+A1:2011+A2:2014 Information Technology Equipment safety standards.

Axon Evidence Data Management System

- Software as a Service (SaaS) delivery model that allows agencies to manage and share digital evidence without local storage infrastructure or software needed
- SaaS model reduces security and administration by local IT staff: no local installation required
- Automatic, timely security upgrades and enhancements deployed to application without the need for any local IT staff involvement
- Securely share digital evidence with other agencies or prosecutors without creating copies or requiring the data to leave your agency's domain of control
- Controlled access to evidence based on pre-defined roles and permissions and pre-defined individuals
- Password authentication includes customizable security parameters: customizable password complexity, IP-based access restrictions, and multi-factor authentication support
- Automated category-based evidence retention policies assists with efficient database management
- Ability to recover deleted evidence within seven days of deletion
- Stores and supports all major digital file types: .mpeg, .doc, .pdf, .jpeg, etc.
- Requires NO proprietary file formats
- Ability to upload files directly from the computer to Axon Evidence via an Internet browser
- Data Security: Robust Transport Layer Security (TLS) implementation for data in transit and 256-bit AES encryption for data in storage
- Security Testing: Independent security firms perform in-depth security and penetration testing
- Reliability: Fault- and disaster-tolerant infrastructure in at least 4 redundant data centers in both the East and West regions of the United States
- Chain-of-Custody: Audit logs automatically track all system and user activity. These logs cannot be edited or deleted, even by account administrators and IT staff
- Protection: With no on-site application, critical evidence stored in Axon Evidence is protected from local malware that may penetrate agency infrastructure



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- **Stability:** Axon Enterprise is a publicly traded company with stable finances and funding, reducing concerns of loss of application support or commercial viability
- Application and data protected by a CJIS and ISO 27001 compliant information security program
- Dedicated information security department that protects Axon Evidence and data with security monitoring, centralized event log analysis and correlation, advanced threat and intrusion protection, and incident response capabilities
- Redact videos easily within the system, create tags, markers and clips, search 7 fields in addition to 5 category-based fields, create cases for multiple evidence files

Axon Evidence for Prosecutors

- All the benefits of the standard Axon Evidence services
- Ability to share information during the discovery process
- Standard licenses available for free to prosecutors working with agencies already using Axon Evidence services
- Unlimited storage for data collected by Axon cameras and Axon Capture

Axon Capture Application

- Free app for iOS and Android mobile devices
- Allows users to capture videos, audio recordings, and photos and upload these files to their Axon Evidence account from the field
- Allows adding metadata to these files, such as: Category, Title, Case ID, and GPS data

Axon Commander Services

- On-premises data management platform
- Chain of custody reports with extensive audit trail
- Automated workflows, access control, storage, and retention
- Compatible with multiple file formats

Axon View Application

- Free app for iOS and Android mobile devices
- Allows user to view the camera feed from a paired Axon Body, Axon Body 2, Axon Flex, or Axon Flex 2 camera in real-time
- Allows for playback of videos stored on a paired Axon Body, Axon Body 2, Axon Flex, or Axon Flex 2 system
- Allows adding meta-data to videos, such as: Category, Title, Case ID, and GPS data

Axon Records

- Continuously improving automated report writing by leveraging AI and ML on officer recorded video, photo, and audio from BWC, In-Car, Mobile App (Axon Capture), or other digital media
- Collaborative report writing through instantly synced workspaces allowing officers to delegate information gathering on scene
- Instant access to records allowing detectives to begin their investigation and records clerks to update information exchanges on things like missing people or stolen property as soon as possible
- Complete leveraging of Axon Evidence sharing to allow fast, efficient, digital, and secure sharing of records and cases to DAs and Prosecutors



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- **Robust API and SDK** allows data to be easily ingested and pushed out to other systems—preventing data silos
- **Deep integration** with Axon Evidence putting video at the heart of the record and automating the process of tagging and categorizing digital evidence stored in Axon Evidence
- **Automatic association** of digital evidence to the record and incident through Axon Evidence integration
- **In context search** of master indexes (people, vehicles, locations, charges)—promoting efficient report writing through prefilling of existing data which promotes clean and deduped data in the system
- **Quick views** for users to track calls for service and reports in draft, ready for review, kicked back for further information, or submitted to Records for archiving.
- **Federal and State IBRS fields** are captured and validated—ensuring the officer knows what fields to fill and what information needs to be captured
- **Intuitive validation** ensures officers know what information to submit without being burdened by understanding the mapping of NIBRS to state or local crime codes
- **Ability to create custom forms** and add custom fields to incident reports—allowing your agency to gather the information you find valuable
- **Software as a Service (SaaS)** delivery model that allows agencies to write, manage, and share digital incident reports without local storage infrastructure or software needed
- **SaaS model** reduces security and administration by local IT staff: no local installation required
- **Automatic, timely security upgrades** and enhancements deployed to application without the need for any local IT staff involvement
- **Securely share records** and cases with other agencies or prosecutors without creating copies or requiring the data to leave your agency's domain of control
- **Controlled access** based on pre-defined users, groups, and permissions
- **Password authentication** includes customizable security parameters: customizable password complexity, IP-based access restrictions, and multi-factor authentication support
- **Security Testing:** Independent security firms perform in-depth security and penetration testing
- **Reliability:** Fault- and disaster-tolerant infrastructure in at least 4 redundant data centers in both the East and West regions of the United States
- **Chain-of-Custody:** Audit logs automatically track all system and user activity. These logs cannot be edited or deleted, even by account administrators and IT staff

Axon Standards

- **Internal affairs** and professional standards reporting
- **Customizable information display**, including custom forms
- **Customizable workflows** and user groups
- **Automated alerts**
- **Compatible** with digital documents, photos, and videos
- **Connection with Transcription** (beta)
- **Shared Index** with evidence.com and Records
- **Data Warehouse** allowing custom summary reports and integration into 3rd party analytic tools.



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- Workflow analytics to provide SLA on throughputs
- Integration with the TASER 7 CEW for automatically pulling firing logs (alpha)
- Available as an option for Axon Records
- Automatically bundled with Officer Safety Plan 7+

Axon Professional Services

- Dedicated implementation team
- Project management and deployment best practices aid
- Training and train-the-trainer sessions
- Integration services with other systems

Axon Auto-Transcribe

- Transcribes audio to text, producing a time-synchronized transcript of incidents
- Allows searches for keywords (e.g., names, and addresses)
- Embedded time stamps when critical details were said and events occurred
- Produce transcripts in substantially less time than with manual methods
- Pull direct quotes and witness statements directly into reports

Axon Support Engineer:

- Dedicated Axon Regional/Resident Support Engineer Services
- Quarterly onsite visits
- Solution and Process Guidance custom to your agency
- White-Glove RMA and TAP (if applicable) Service for devices
- Monthly Product Usage Analysis
- Resident Support Engineer also includes onsite product maintenance, troubleshooting, and beta testing assistance

Axon Respond for Dispatch (CAD)

- Integration with Axon Respond for Devices (Axon Body 3) for location and/or live streaming in CAD.
- Integration with TASER 7 CEW devices for enhanced situational awareness.
- Native ESRI based mapping with ability to connect to ESRI online communities and your agency's local ArcGIS data.
- SaaS model reduces security and administration by local IT staff: no local installation
- Robust API and SDK allows data to be easily ingested and pushed out to other systems -- preventing data silos.
- Complete leveraging of Axon Evidence (evidence.com) sharing to allow fast, efficient, digital and secure sharing of data to DAs and Prosecutors.
- Future versions/enhancements included with minimal down time and no need to purchase an upgrade to the latest version.
- Native integration with Axon Records.
- Reliability: Fault -- and disaster -- tolerant infrastructure in at least four redundant data centers in both the East and West regions of the United States.
- Security Testing: Independent security firms perform in depth security and penetration testing.
- Automatic, timely security upgrades and enhancements deployed to application without the need for any local IT staff involvement.



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Axon Customer Support

- Online and email-based support available 24/7
- Human phone-based support available Monday–Friday 7:00 AM–5:00 PM MST; support is located in Scottsdale, AZ, USA
- Library of webinars available 24/7
- Remote-location troubleshooting



Axon Brand Model Numbers

1. Axon Body 3 Camera Model: 73202
2. Axon Flex 2 Cameras:
 - Axon Flex 2 Camera (online) Model: 11528
 - Axon Flex 2 Camera (offline) Model: 11529
3. Axon Flex 2 Controller Model: 11532
4. Axon Flex 2 USB Sync Cable Model: 11534
5. Axon Flex 2 Coiled Cable, Straight to Right Angle, 48" (1.2 m)
6. Axon Flex 2 Camera Mounts:
 - Oakley Flak Jacket Kit Model: 11544
 - Collar Mount Model: 11545
 - Oakley Clip Model: 11554
 - Epaulette Mount Model: 11546
 - Ballcap Mount Model: 11547
 - Ballistic Vest Mount Model: 11555
7. Universal Helmet Mount Model: 11548
8. Axon Air System with Axon Evidence (Evidence.com) 5-Year License Model: 12332
9. Axon Body 2 Camera Model: 74001
10. Axon Body 2 Camera Mounts:
 - Axon RapidLock Velcro Mount Model: 74054
11. Axon Flex 2 Controller and Axon Body 2 Camera Mounts:
 - Z-Bracket, Men's, Axon RapidLock Model: 74018
 - Z-Bracket, Women's Axon RapidLock Model: 74019
 - Magnet, Flexible, Axon RapidLock Model: 74020
 - Magnet, Outerwear, Axon RapidLock Model: 74021
 - Small Pocket, 4" (10.1 cm), Axon RapidLock Model: 74022
 - Large Pocket, 6" (15.2 cm), Axon RapidLock Model: 74023



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- MOLLE Mount, Single, Axon RapidLock Model: 11507
- MOLLE Mount, Double, Axon RapidLock Model: 11508
- Belt Clip Mount, Axon RapidLock Model: 11509

12. Axon Fleet Camera

- Axon Fleet 2 Front Camera: 71079
- Axon Fleet 2 Front Camera Mount: 71080
- Axon Fleet 2 Rear Camera: 71081
- Axon Fleet 2 Rear Camera Controller: 71082
- Axon Fleet 2 Rear Camera Controller Mount: 71083
- Axon Fleet Battery System: 74024
- Axon Fleet Bluetooth Dongle: 74027

13. Axon Signal Unit Model: 70112

14. Axon Dock Models:

- Axon Dock – Individual Bay and Core for Axon Flex 2
- Axon Dock – 6-Bay and Core for Axon Flex 2
- Individual Bay for Axon Flex 2 Model: 11538
- Core (compatible with all Individual Bays and 6-Bays) Model: 70027
- Wall Mount Bracket Assembly for Axon Dock: 70033
- Axon Dock – Individual Bay and Core for Axon Body 2 and Axon Fleet Model 74009
- Axon Dock – 6-Bay and Core for Axon Body 2 and Axon Fleet Model 74008
- Individual Bay for Axon Body 2 and Axon Fleet Model: 74011

15. Axon Signal Performance Power Magazine (SPPM) Model: 70116

Axon Product Packages

1. Officer Safety Plan: includes a CEW, Axon camera and Dock upgrade, and Axon Evidence license and storage. See your Sales Representative for further details and Model numbers.
2. TASER Assurance Plan (TAP): Hardware extended coverage, Spare Products (for Axon cameras), and Upgrade Models, for the Axon Flex camera and controller, Axon Body camera, and Axon Dock. (The TAP is available only through Axon Enterprise, Inc.)

SOLE AUTHORIZED DISTRIBUTOR FOR AXON BRAND PRODUCTS	SOLE AUTHORIZED REPAIR FACILITY FOR AXON BRAND PRODUCTS
Axon Enterprise, Inc. 17800 N. 85 th Street, Scottsdale, AZ 85255 Phone: 480-905-2000 or 800-978-2737 Fax: 480-991-0791	Axon Enterprise, Inc. 17800 N. 85 th Street, Scottsdale, AZ 85255 Phone: 480-905-2000 or 800-978-2737 Fax: 480-991-0791

Please contact your local Axon sales representative or call us at 1-800-978-2737 with any questions.

Sincerely,



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Josh Isner
Chief Revenue Officer
Axon Enterprise, Inc.

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FLEET STATEMENT OF WORK BETWEEN AXON ENTERPRISE AND AGENCY

Introduction

This Statement of Work ("SOW") has been made and entered into by and between Axon Enterprise, Inc. ("AXON"), and OWOSSO POLICE DEPT.-MI the ("AGENCY") for the purchase of the Axon Fleet in-car video solution ("FLEET") and its supporting information, services and training. (AXON Technical Project Manager/The AXON installer)

Purpose and Intent

AGENCY states, and AXON understands and agrees, that Agency's purpose and intent for entering into this SOW is for the AGENCY to obtain from AXON deliverables, which used solely in conjunction with AGENCY's existing systems and equipment, which AGENCY specifically agrees to purchase or provide pursuant to the terms of this SOW.

This SOW contains the entire agreement between the parties. There are no promises, agreements, conditions, inducements, warranties or understandings, written or oral, expressed or implied, between the parties, other than as set forth or referenced in the SOW.

Acceptance

Upon completion of the services outlined in this SOW, AGENCY will be provided a professional services acceptance form ("Acceptance Form"). AGENCY will sign the Acceptance Form acknowledging that services have been completed in substantial conformance with this SOW and the Agreement. If AGENCY reasonably believes AXON did not complete the professional services in conformance with this SOW, AGENCY must notify AXON in writing of the specific reasons within seven (7) calendar days from delivery of the Acceptance Form. AXON will remedy the issues to conform with this SOW and re-present the Acceptance Form for signature. If AXON does not receive the signed Acceptance Form or written notification of the reasons for rejection within 7 calendar days of the delivery of the Acceptance Form, AGENCY will be deemed to have accepted the services in accordance to this SOW.

Force Majeure

1

Neither party hereto shall be liable for delays or failure to perform with respect to this SOW due to causes beyond the party's reasonable control and not avoidable by diligence.

Schedule Change

Each party shall notify the other as soon as possible regarding any changes to agreed upon dates and times of Axon Fleet in-car Solution installation-to be performed pursuant of this Statement of Work.

Axon Fleet Deliverables

Typically, within (30) days of receiving this fully executed SOW, an AXON Technical Project Manager will deliver to AGENCY's primary point of contact via electronic media, controlled documentation, guides, instructions and videos followed by available dates for the initial project review and customer readiness validation. Unless otherwise agreed upon by AXON, AGENCY may print and reproduce said documents for use by its employees only.

Security Clearance and Access

Upon AGENCY's request, AXON will provide the AGENCY a list of AXON employees, agents, installers or representatives which require access to the AGENCY's facilities in order to perform Work pursuant of this Statement of Work. AXON will ensure that each employee, agent or representative has been informed or and consented to a criminal background investigation by AGENCY for the purposes of being allowed access to AGENCY's facilities. AGENCY is responsible for providing AXON with all required instructions and documentation accompanying the security background check's requirements.

Training

AXON will provide training applicable to Axon Evidence, Cradlepoint NetCloud Manager and Axon Fleet application in a train-the-trainer style method unless otherwise agreed upon between the AGENCY and AXON.

Local Computer

2

AGENCY is responsible for providing a mobile data computer (MDC) with the same software, hardware, and configuration that AGENCY personnel will use with the AXON system being installed. AGENCY is responsible for making certain that any and all security settings (port openings, firewall settings, antivirus software, virtual private network, routing, etc.) are made prior to the installation, configuration and testing of the aforementioned deliverables.

Network

AGENCY is responsible for making certain that any and all network(s) route traffic to appropriate endpoints and AXON is not liable for network breach, data interception, or loss of data due to misconfigured firewall settings or virus infection, except to the extent that such virus or infection is caused, in whole or in part, by defects in the deliverables.

Cradlepoint Router

When applicable, AGENCY must provide AXON Installers with temporary administrative access to Cradlepoint's [NetCloud Manager](#) to the extent necessary to perform Work pursuant of this Statement of Work.

Evidence.com

AGENCY must provide AXON Installers with temporary administrative access to Axon Evidence.com to the extent necessary to perform Work pursuant of this SOW.

Wireless Upload System

If purchased by the AGENCY, on such dates and times mutually agreed upon by the parties, AXON will install and configure into AGENCY's existing network a wireless network infrastructure as identified in the AGENCY's binding quote based on conditions of the sale.

VEHICLE INSTALLATION

Preparedness

3

On such dates and times mutually agreed upon by the parties, the AGENCY will deliver all vehicles to an AXON Installer less weapons and items of evidence. Vehicle(s) will be deemed 'out of service' to the extent necessary to perform Work pursuant of this SOW.

Existing Mobile Video Camera System Removal

On such dates and times mutually agreed upon by the parties, the AGENCY will deliver all vehicles to an AXON Installer which will remove from said vehicles all components of the existing mobile video camera system unless otherwise agreed upon by the AGENCY.

Major components will be salvaged by the AXON Installer for auction by the AGENCY. Wires and cables are not considered expendable and will not be salvaged. Salvaged components will be placed in a designated area by the AGENCY within close proximity of the vehicle in an accessible work space.

Prior to removing the existing mobile video camera systems, it is both the responsibility of the AGENCY and the AXON Installer to test the vehicle's systems' operation to identify and operate, documenting any existing component or system failures and in detail, identify which components of the existing mobile video camera system will be removed by the AXON Installer.

In-Car Hardware/Software Delivery and Installation

On such dates and times mutually agreed upon by the parties, the AGENCY will deliver all vehicles to an AXON Installer, who will install and configure in each vehicle in accordance with the specifications detailed in the system's installation manual and its relevant addendum(s). Applicable in-car hardware will be installed and configured as defined and validated by the AGENCY during the pre-deployment discovery process.

If a specified vehicle is unavailable on the date and time agreed upon by the parties, AGENCY will provide a similar vehicle for the installation process. Delays due to a vehicle, or substitute vehicle, not being available at agreed upon dates and times may result in additional fees to the AGENCY. If the AXON Installer determines that a vehicle is not properly prepared for installation ("Not Fleet Ready"), such as a battery not being properly charged or properly up-fit for in-service, field operations, the issue shall be reported immediately to the AGENCY for resolution and a date and time for the future installation shall be agreed upon by the parties.

4

Upon completion of installation and configuration, AXON will systematically test all installed and configured in-car hardware and software to ensure that ALL functions of the hardware and software are fully operational and that any deficiencies are corrected unless otherwise agreed upon by the AGENCY, installation, configuration, test and the correct of any deficiencies will be completed in each vehicle accepted for installation.

Prior to installing the Axon Fleet camera systems, it is both the responsibility of the AGENCY and the AXON Installer to test the vehicle's existing systems' operation to identify, document any existing component or vehicle systems' failures. Prior to any vehicle up-fitting the AXON Installer will introduce the system's components, basic functions, integrations and systems overview along with reference to AXON approved, AGENCY manuals, guides, portals and videos. It is both the responsibility of the AGENCY and the AXON Installer to agree on placement of each components, the antenna(s), integration recording trigger sources and customer preferred power, ground and ignition sources prior to permanent or temporary installation of an Axon Fleet camera solution in each vehicle type. Agreed placement will be documented by the AXON Installer.

AXON welcomes up to 5 persons per system operation training session per day, and unless otherwise agreed upon by the AGENCY, the first vehicle will be used for an installation training demonstration. The second vehicle will be used for an assisted installation training demonstration. The installation training session is customary to any AXON Fleet installation service regardless of who performs the continued Axon Fleet system installations.

The customary training session does not 'certify' a non-AXON Installer, customer-employed Installer or customer 3rd party Installer, since the AXON Fleet products does not offer an Installer certification program. Any work performed by non-AXON Installer, customer-employed Installer or customer 3rd party Installer is not warrantied by AXON, and AXON is not liable for any damage to the vehicle and its existing systems and AXON Fleet hardware.



Axon Enterprise, Inc.
17800 N 85th St.
Scottsdale, Arizona 85255
United States
VAT: 86-0741227
Domestic: (800) 978-2737
International: +1.800.978.2737

Q-334040-44608.963PH

Issued: 02/16/2022

Quote Expiration: 03/31/2022

Estimated Contract Start Date: 03/15/2022

Account Number: 300246

Payment Terms: N30

Delivery Method: Fedex - Ground

SHIP TO	BILL TO	SALES REPRESENTATIVE	PRIMARY CONTACT
Delivery/Invoice: 202 S Water St 202 S Water St Owosso, MI 48867-2920 USA	OWOSSO POLICE DEPT.-MI 202 S Water St Owosso, MI 48867-2920 USA Email:	Paige Hawk Phone: +1 4805359677 Email: phawk@axon.com Fax: (480) 535-9677	Kevin Lenkart Phone: (989) 725-0580 Email: kevin.lenkart@ci.owosso.mi.us Fax: (989) 725-0528

Quote Summary

Program Length	60 Months
TOTAL COST	\$108,913.93
ESTIMATED TOTAL W/ TAX	\$108,913.93

Discount Summary

Average Savings Per Year	\$5,146.97
TOTAL SAVINGS	\$25,734.87

Payment Summary

Date	Subtotal	Tax	Total
Feb 2022	\$44,368.99	\$0.00	\$44,368.99
Feb 2023	\$16,136.25	\$0.00	\$16,136.25
Feb 2024	\$16,136.23	\$0.00	\$16,136.23
Feb 2025	\$16,136.23	\$0.00	\$16,136.23
Feb 2026	\$16,136.23	\$0.00	\$16,136.23
Total	\$108,913.93	\$0.00	\$108,913.93

Quote Unbundled Price: \$133,299.80
Quote List Price: \$123,789.00
Quote Subtotal: \$108,913.93

Pricing

All deliverables are detailed in Delivery Schedules section lower in proposal

Item	Description	Qty	Term	Unbundled	List Price	Net Price	Subtotal	Tax	Total
Program									
80461	FLEET 3 BUNDLE WITH TAP TRUE UP	4	9		\$115.75	\$120.89	\$4,352.20	\$0.00	\$4,352.20
BWCamMBDTAP	Body Worn Camera Multi-Bay Dock TAP Bundle	2	60	\$49.08	\$29.50	\$17.70	\$2,124.00	\$0.00	\$2,124.00
BWCamTAP	Body Worn Camera TAP Bundle	18	60	\$24.84	\$28.00	\$16.80	\$18,144.00	\$0.00	\$18,144.00
Fleet3B+TAP	Fleet 3 Basic + TAP	4	50	\$221.87	\$169.00	\$162.04	\$32,407.45	\$0.00	\$32,407.45
A la Carte Hardware									
AB3C	AB3 Camera Bundle	18			\$699.00	\$692.01	\$12,456.18	\$0.00	\$12,456.18
AB3MBD	AB3 Multi Bay Dock Bundle	2			\$1,495.00	\$1,480.05	\$2,960.10	\$0.00	\$2,960.10
A la Carte Software									
73683	10 GB EVIDENCE.COM A-LA-CART STORAGE-	340	60		\$0.40	\$0.40	\$8,160.00	\$0.00	\$8,160.00
BasicLicense	Basic License Bundle	18	60		\$15.00	\$15.00	\$16,200.00	\$0.00	\$16,200.00
ProLicense	Pro License Bundle	4	60		\$39.00	\$39.00	\$9,360.00	\$0.00	\$9,360.00
A la Carte Services									
85144	AXON STARTER	1			\$2,750.00	\$2,750.00	\$2,750.00	\$0.00	\$2,750.00
Total							\$108,913.93	\$0.00	\$108,913.93

Delivery Schedule

Hardware

Bundle	Item	Description	QTY	Estimated Delivery Date
Fleet 3 Basic + TAP	11634	CRADLEPOINT IBR900-1200M-B-NPS+5YR NETCLOUD	4	12/01/2022
Fleet 3 Basic + TAP	71200	FLEET ANT, AIRGAIN, 5-IN-1, 2LTE, 2WIFI, 1GNSS, BL	4	12/01/2022
Fleet 3 Basic + TAP	72034	FLEET SIM INSERTION, VZW	4	12/01/2022
Fleet 3 Basic + TAP	74110	FLEET ETHERNET CABLE, CAT6, 25 FT	4	12/01/2022
AB3 Camera Bundle	11507	MOLLE MOUNT, SINGLE, AXON RAPIDLOCK	20	01/01/2023
AB3 Camera Bundle	11534	USB-C to USB-A CABLE FOR AB3 OR FLEX 2	20	01/01/2023
AB3 Camera Bundle	73202	AXON BODY 3 - NA10 - US - BLK - RAPIDLOCK	18	01/01/2023
AB3 Multi Bay Dock Bundle	71019	NORTH AMER POWER CORD FOR AB3 8-BAY, AB2 1-BAY / 6-BAY DOCK	2	01/01/2023
AB3 Multi Bay Dock Bundle	74210	AXON BODY 3 - 8 BAY DOCK	2	01/01/2023
Body Worn Camera Multi-Bay Dock TAP Bundle	73688	MULTI-BAY BWC DOCK 2ND REFRESH	2	01/01/2028
Body Worn Camera TAP Bundle	73310	AXON CAMERA REFRESH TWO	18	01/01/2028
Fleet 3 Basic + TAP	72040	FLEET REFRESH, 2 CAMERA KIT	4	12/01/2028

Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
Basic License Bundle	73683	10 GB EVIDENCE.COM A-LA-CART STORAGE-	18	03/15/2022	03/14/2027
Basic License Bundle	73840	EVIDENCE.COM BASIC LICENSE	18	03/15/2022	03/14/2027
Pro License Bundle	73683	10 GB EVIDENCE.COM A-LA-CART STORAGE-	12	03/15/2022	03/14/2027
Pro License Bundle	73746	PROFESSIONAL EVIDENCE.COM LICENSE (Formerly SKU 73746)	4	03/15/2022	03/14/2027
A la Carte	73683	10 GB EVIDENCE.COM A-LA-CART STORAGE-	340	03/15/2022	03/14/2027
Fleet 3 Basic + TAP	80400	FLEET, VEHICLE LICENSE, LICENSE	4	01/01/2023	03/14/2027
Fleet 3 Basic + TAP	80410	FLEET, EVIDENCE LICENSE, 1 CAMERA STORAGE, LICENSE	8	01/01/2023	03/14/2027

Services

Bundle	Item	Description	QTY
Fleet 3 Basic + TAP	73391	FLEET 3 NEW INSTALLATION (PER VEHICLE)	4
A la Carte	85144	AXON STARTER	1

Warranties

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
Body Worn Camera Multi-Bay Dock TAP Bundle	80465	EXT WARRANTY, MULTI-BAY DOCK (TAP)	2	03/15/2022	03/14/2027
Body Worn Camera TAP Bundle	80464	EXT WARRANTY, CAMERA (TAP)	18	03/15/2022	03/14/2027
Fleet 3 Basic + TAP	80379	EXT WARRANTY, FLEET 2 SIGNAL UNIT	4	12/01/2023	03/14/2027
Fleet 3 Basic + TAP	80495	EXT WARRANTY, FLEET 3, 2 CAMERA KIT	4	12/01/2023	03/14/2027

Payment Details

Feb 2022

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
5 Year Default	73683	10 GB EVIDENCE.COM A-LA-CART STORAGE-	340	\$3,324.19	\$0.00	\$3,324.19
5 Year Default	80461	FLEET 3 BUNDLE WITH TAP TRUE UP	4	\$1,772.98	\$0.00	\$1,772.98
5 Year Default	85144	AXON STARTER	1	\$1,120.29	\$0.00	\$1,120.29
5 Year Default	AB3C	AB3 Camera Bundle	18	\$5,074.36	\$0.00	\$5,074.36
5 Year Default	AB3MBD	AB3 Multi Bay Dock Bundle	2	\$1,205.88	\$0.00	\$1,205.88
5 Year Default	BasicLicense	Basic License Bundle	18	\$6,599.50	\$0.00	\$6,599.50
5 Year Default	BWCamMBDTAP	Body Worn Camera Multi-Bay Dock TAP Bundle	2	\$865.27	\$0.00	\$865.27
5 Year Default	BWCamTAP	Body Worn Camera TAP Bundle	18	\$7,391.44	\$0.00	\$7,391.44
5 Year Default	Fleet3B+TAP	Fleet 3 Basic + TAP	4	\$13,202.03	\$0.00	\$13,202.03
5 Year Default	ProLicense	Pro License Bundle	4	\$3,813.05	\$0.00	\$3,813.05
Total				\$44,368.99	\$0.00	\$44,368.99

Feb 2023

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
5 Year Default	73683	10 GB EVIDENCE.COM A-LA-CART STORAGE-	340	\$1,208.95	\$0.00	\$1,208.95
5 Year Default	80461	FLEET 3 BUNDLE WITH TAP TRUE UP	4	\$644.80	\$0.00	\$644.80
5 Year Default	85144	AXON STARTER	1	\$407.43	\$0.00	\$407.43
5 Year Default	AB3C	AB3 Camera Bundle	18	\$1,845.46	\$0.00	\$1,845.46
5 Year Default	AB3MBD	AB3 Multi Bay Dock Bundle	2	\$438.56	\$0.00	\$438.56
5 Year Default	BasicLicense	Basic License Bundle	18	\$2,400.13	\$0.00	\$2,400.13
5 Year Default	BWCamMBDTAP	Body Worn Camera Multi-Bay Dock TAP Bundle	2	\$314.68	\$0.00	\$314.68
5 Year Default	BWCamTAP	Body Worn Camera TAP Bundle	18	\$2,688.14	\$0.00	\$2,688.14
5 Year Default	Fleet3B+TAP	Fleet 3 Basic + TAP	4	\$4,801.36	\$0.00	\$4,801.36
5 Year Default	ProLicense	Pro License Bundle	4	\$1,386.74	\$0.00	\$1,386.74
Total				\$16,136.25	\$0.00	\$16,136.25

Feb 2024

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
5 Year Default	73683	10 GB EVIDENCE.COM A-LA-CART STORAGE-	340	\$1,208.95	\$0.00	\$1,208.95
5 Year Default	80461	FLEET 3 BUNDLE WITH TAP TRUE UP	4	\$644.80	\$0.00	\$644.80
5 Year Default	85144	AXON STARTER	1	\$407.43	\$0.00	\$407.43
5 Year Default	AB3C	AB3 Camera Bundle	18	\$1,845.46	\$0.00	\$1,845.46
5 Year Default	AB3MBD	AB3 Multi Bay Dock Bundle	2	\$438.56	\$0.00	\$438.56
5 Year Default	BasicLicense	Basic License Bundle	18	\$2,400.12	\$0.00	\$2,400.12
5 Year Default	BWCamMBDTAP	Body Worn Camera Multi-Bay Dock TAP Bundle	2	\$314.68	\$0.00	\$314.68
5 Year Default	BWCamTAP	Body Worn Camera TAP Bundle	18	\$2,688.14	\$0.00	\$2,688.14
5 Year Default	Fleet3B+TAP	Fleet 3 Basic + TAP	4	\$4,801.35	\$0.00	\$4,801.35
5 Year Default	ProLicense	Pro License Bundle	4	\$1,386.74	\$0.00	\$1,386.74
Total				\$16,136.23	\$0.00	\$16,136.23

Feb 2025						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
5 Year Default	73683	10 GB EVIDENCE.COM A-LA-CART STORAGE-	340	\$1,208.95	\$0.00	\$1,208.95
5 Year Default	80461	FLEET 3 BUNDLE WITH TAP TRUE UP	4	\$644.80	\$0.00	\$644.80
5 Year Default	85144	AXON STARTER	1	\$407.43	\$0.00	\$407.43
5 Year Default	AB3C	AB3 Camera Bundle	18	\$1,845.46	\$0.00	\$1,845.46
5 Year Default	AB3MBD	AB3 Multi Bay Dock Bundle	2	\$438.56	\$0.00	\$438.56
5 Year Default	BasicLicense	Basic License Bundle	18	\$2,400.12	\$0.00	\$2,400.12
5 Year Default	BWCamMBDTAP	Body Worn Camera Multi-Bay Dock TAP Bundle	2	\$314.68	\$0.00	\$314.68
5 Year Default	BWCamTAP	Body Worn Camera TAP Bundle	18	\$2,688.14	\$0.00	\$2,688.14
5 Year Default	Fleet3B+TAP	Fleet 3 Basic + TAP	4	\$4,801.35	\$0.00	\$4,801.35
5 Year Default	ProLicense	Pro License Bundle	4	\$1,386.74	\$0.00	\$1,386.74
Total				\$16,136.23	\$0.00	\$16,136.23

Feb 2026						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
5 Year Default	73683	10 GB EVIDENCE.COM A-LA-CART STORAGE-	340	\$1,208.95	\$0.00	\$1,208.95
5 Year Default	80461	FLEET 3 BUNDLE WITH TAP TRUE UP	4	\$644.80	\$0.00	\$644.80
5 Year Default	85144	AXON STARTER	1	\$407.43	\$0.00	\$407.43
5 Year Default	AB3C	AB3 Camera Bundle	18	\$1,845.46	\$0.00	\$1,845.46
5 Year Default	AB3MBD	AB3 Multi Bay Dock Bundle	2	\$438.56	\$0.00	\$438.56
5 Year Default	BasicLicense	Basic License Bundle	18	\$2,400.12	\$0.00	\$2,400.12
5 Year Default	BWCamMBDTAP	Body Worn Camera Multi-Bay Dock TAP Bundle	2	\$314.68	\$0.00	\$314.68
5 Year Default	BWCamTAP	Body Worn Camera TAP Bundle	18	\$2,688.14	\$0.00	\$2,688.14
5 Year Default	Fleet3B+TAP	Fleet 3 Basic + TAP	4	\$4,801.35	\$0.00	\$4,801.35
5 Year Default	ProLicense	Pro License Bundle	4	\$1,386.74	\$0.00	\$1,386.74
Total				\$16,136.23	\$0.00	\$16,136.23

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.

Contract Sourcewell Contract #010720-AXN is incorporated by reference into the terms and conditions of this Agreement. In the event of conflict the terms of Axon's Master Services and Purchasing Agreement shall govern.

Standard Terms and Conditions

Axon Enterprise Inc. Sales Terms and Conditions

Axon Master Services and Purchasing Agreement:

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at www.axon.com/legal/sales-terms-and-conditions), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. In the event you and Axon have entered into a prior agreement to govern all future purchases, that agreement shall govern to the extent it includes the products and services being purchased and does not conflict with the Axon Customer Experience Improvement Program Appendix as described below.

ACEIP:

The Axon Customer Experience Improvement Program Appendix, which includes the sharing of de-identified segments of Agency Content with Axon to develop new products and improve your product experience (posted at www.axon.com/legal/sales-terms-and-conditions), is incorporated herein by reference. By signing below, you agree to the terms of the Axon Customer Experience Improvement Program.

Acceptance of Terms:

Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Christopher T. Eveleth, Mayor

Date Signed

Amy K. Kirkland, Clerk

Date Signed

2/16/2022





Warrant 613

February 15, 2022

Vendor	Description	Fund	Amount
Gould Law, P.C.	Professional services 1/11/22-2/14/22	Various	\$11,363.56
Michigan Municipal League Workers' Compensation Fund	Workers' compensation contributions-4th of 4 installments for FY 21/22	Various	\$26,264.00
Total			\$37,627.56



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: February 16, 2022

TO: City Council

FROM: Amy Fuller, Assistant to the City Manager

SUBJECT: DNR Recreation Passport Grant Withdrawal

Requesting Council approve the withdrawal from the DNR Recreation Passport Grant for the Grove Holman Building renovation.

In March 2020, Owosso City Council approved the staff's request to apply for a \$150,000 DNR Recreation Passport Grant to be used for renovating the Grove Holman Building. The building, previously used as a pool house, has sat empty for many years. The Owosso Parks and Recreation Commission wanted to convert the building to be used as a warming center for the sledding hill and ice skating rink.

The total budget for this project was \$200,000.00. Unfortunately, construction prices have skyrocketed since this project was created. When staff bid out this project in December 2021, totals ranged from \$434,000 to \$499,000.

At the January 26, 2022 Parks and Recreation Commission meeting, the Commission voted to table this project and withdraw from the DNR Recreation Passport Grant. Staff has discussed this option with the DNR. They advised that the city can withdraw without being penalized on any future grant applications. Due to the budget overages, staff recommends withdrawing from the grant.

RESOLUTION NO.

**RESOLUTION AUTHORIZING WITHDRAWAL
FROM THE DNR RECREATION PASSPORT GRANT
FOR THE GROVE HOLMAN BUILDING RENOVATION PROJECT**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has a Parks and Recreation Commission desiring to renovate the Grove Holman Building into a warming center; and

WHEREAS, a DNR Recreation Passport Grant in the amount of \$150,000 was applied for and awarded to assist with project costs; and

WHEREAS, the City of Owosso requested and received bids for this project exceeding the project budget of \$200,000 due to the rising cost of building materials; and

WHEREAS, the City of Owosso desires to withdraw from the DNR Recreation Passport Grant.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to withdraw from DNR Recreation Passport Grant #RP20-0059 for the Grove Holman Building Renovation Project.

From:	Building Department
To:	Owosso City Council
Report Month:	JANUARY 2022

Category	Estimated Cost	Permit Fee	Number of Permits
ACCESSORY STRUCTURES	\$0	\$50	1
DECK	\$2,512	\$75	1
DEMOLITION	\$0	\$182	1
Electrical	\$0	\$2,670	17
FENCE PERMIT	\$0	\$0	1
Mechanical	\$0	\$3,635	24
NEW BUSINESS	\$0	\$100	2
NON-RES. ADD/ALTER/REPAIR	\$49,821	\$1,199	2
Plumbing	\$0	\$535	2
PORCH	\$200	\$75	1
RES. ADD/ALTER/REPAIR	\$9,677	\$395	1
ROOF	\$34,116	\$750	3
ROW-UTILITY	\$0	\$0	1
SIDING	\$16,000	\$255	1
SIGN PERMIT	\$0	\$276	4
VACANT PROPERTY REGISTRATION	\$0	\$200	2
WINDOWS	\$5,644	\$160	2
Totals	\$117,970	\$10,557	66

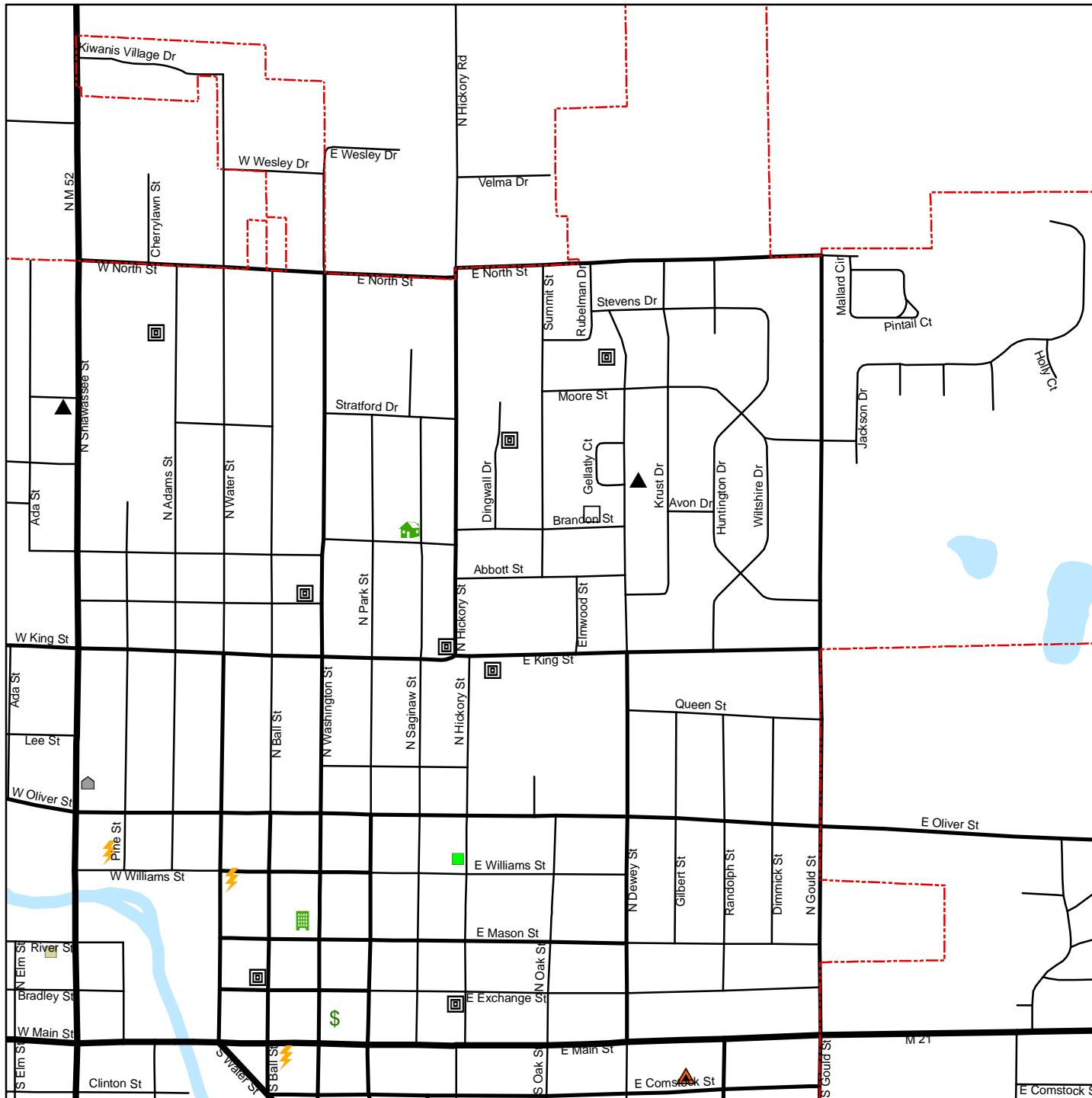
2021 COMPARISON TOTALS

JANUARY 2021	\$3,070,346	\$38,044	51
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City of Owosso

Building Permit Activity January 2022

NE Quadrant



Category

- Accessory Structures
- Deck
- Demolition
- Electrical
- Mechanical
- New Business
- Non-Res. Add/Alter/Repair
- Porch
- Res. Add/Alter/Repair
- Roof
- ROW-Utility
- Siding

Other Features

- City Limit
- Railroads
- River & Lakes

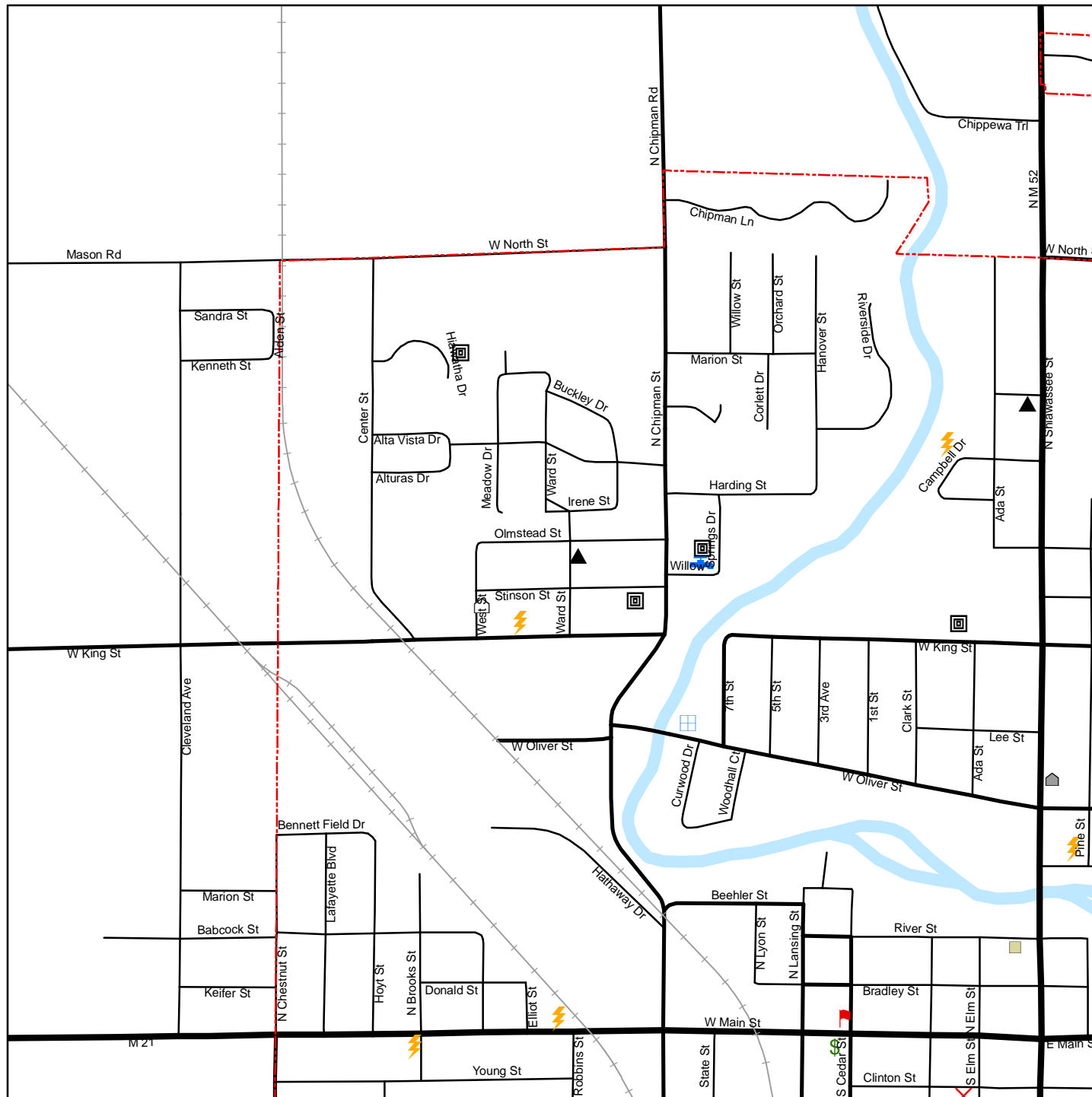
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City of Owosso

Building Permit Activity January 2022

NW Quadrant



Category

- Accessory Structures
- Deck
- Demolition
- Electrical
- Mechanical
- New Business
- Plumbing
- Roof
- Sign Permit
- Vacant Property Registration
- Windows

Other Features

- City Limit
- Railroads
- River & Lakes

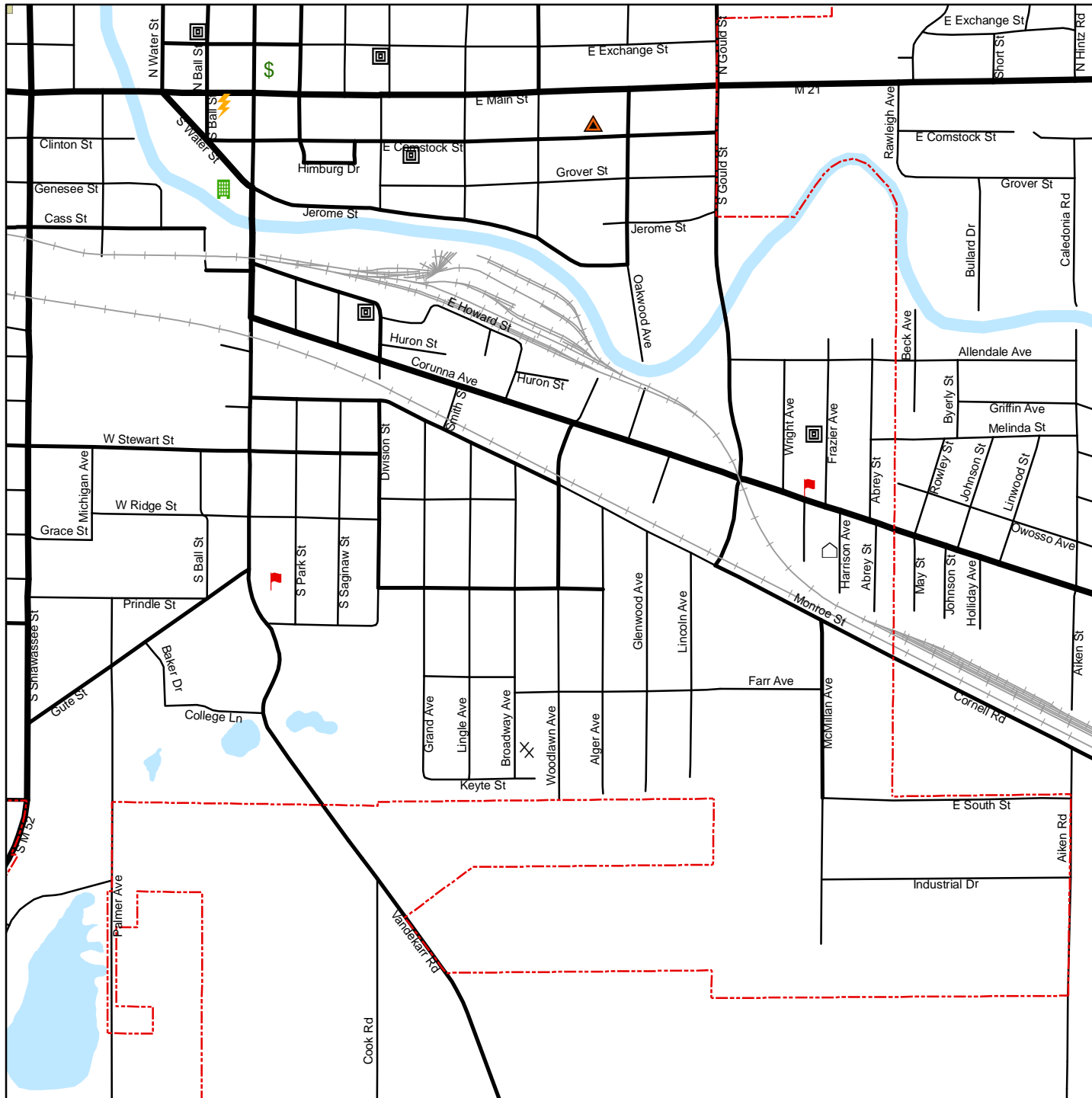
0 300 600 900 1,200
Feet



City of Owosso

Building Permit Activity January 2022

SE Quadrant



Category

- Deck
- Electrical
- Fence Permit
- Mechanical
- New Business
- Non-Res. Add/Alter/Repair
- ROW-Utility
- Sign Permit
- Vacant Property Registration

Other Features

- City Limit
- Railroads
- River & Lakes

0 330 660 990 1,320 Feet

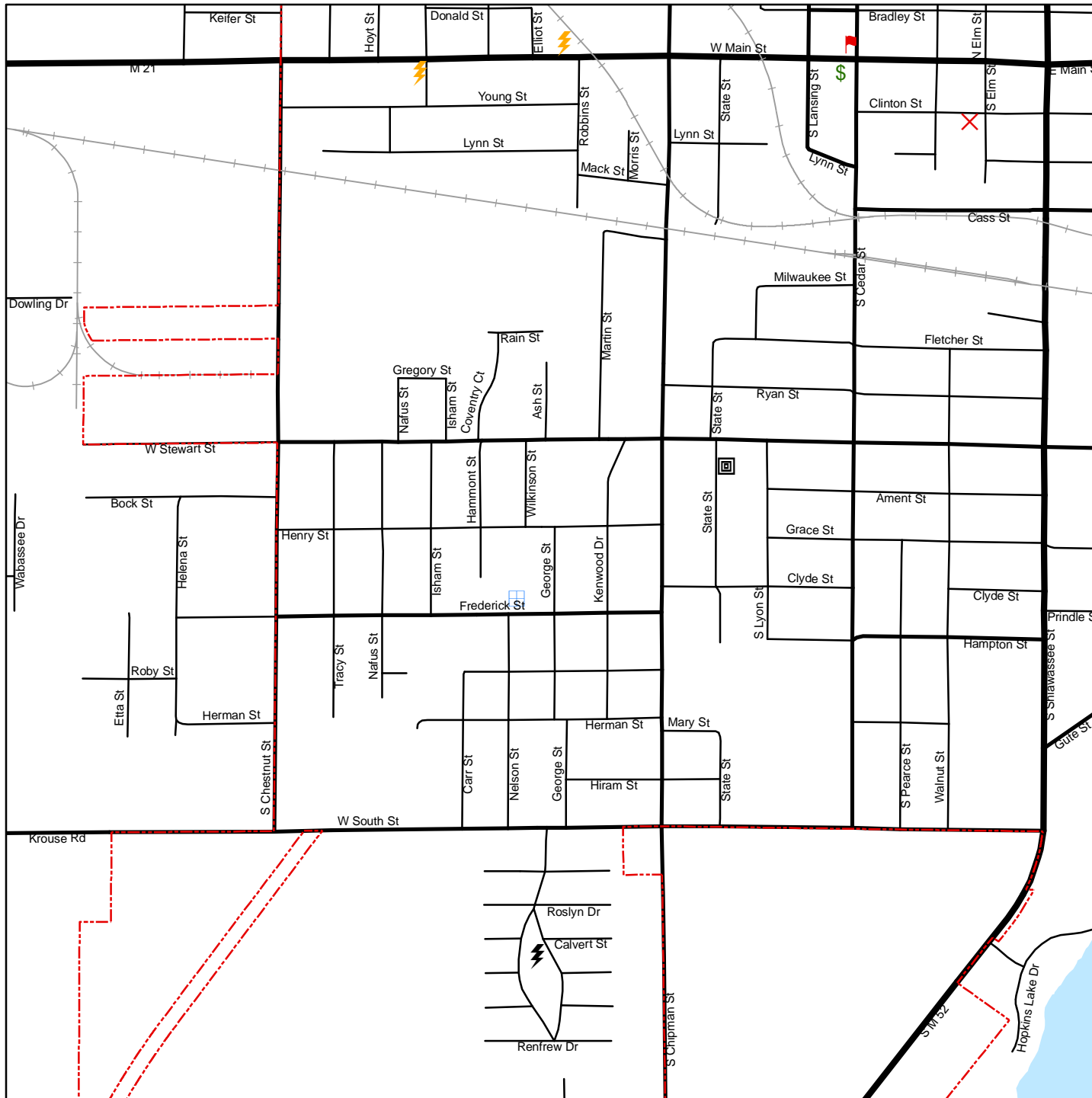


City of Owosso

Building Permit Activity

January 2022

SW Quadrant



Category

- ✕ Demolition
- ⚡ Electrical
- ⚡ Electrical & Mechanical
- 🔧 Mechanical
- 💰 New Business
- 🚩 Sign Permit
- 🪟 Windows

Other Features

- City Limit
- Railroads
- River & Lakes

0 300 600 900 1,200 Feet



Code Enforcement Activity
JANUARY 2022

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ACCESSORY STRUCTURES								
ENF 21-1832	713 S PARK ST	RESOLVED	CLOSED	12/07/2021	12/28/2021		12/28/2021	Y
				Total Entries	1			
APPLIANCES								
ENF 21-1599	401 HURON ST	RESOLVED	CLOSED	10/20/2021	12/29/2021		12/29/2021	N
ENF 21-1674	213 E STEWART ST	RESOLVED	CLOSED	11/01/2021	12/08/2021		12/08/2021	N
ENF 21-1769	1202 BROADWAY AVE	RESOLVED	CLOSED	11/22/2021	12/09/2021		12/09/2021	N
ENF 21-1802	206 S WATER ST	RESOLVED	CLOSED	12/28/2021	12/14/2021		12/28/2021	COMM
ENF 21-1863	626 LINGLE AVE	RESOLVED	CLOSED	12/14/2021	01/04/2022		01/04/2022	N
ENF 21-1864	1101 CORUNNA AVE	RESOLVED	CLOSED	12/14/2021	01/03/2022		01/03/2022	Y
ENF 21-1896	1308 HERMAN ST	RESOLVED	CLOSED	12/21/2021	01/12/2022		01/12/2022	N
ENF 22-0048	1015 CORUNNA AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	01/19/2022	01/26/2022	02/02/2022		Y
ENF 22-0076	304 GENESEE ST	LETTER SENT	RECHECK SCHEDULED	01/26/2022	01/26/2022	02/03/2022		N
				Total Entries	9			
AUTO REP/JUNK VEH								
ENF 22-0096	1206 N WATER ST	LETTER SENT	RECHECK SCHEDULED	01/28/2022	01/28/2022	02/14/2022		N
ENF 21-1819	420 S CEDAR ST	CONTACT WITH OWNER	EXTENSION GRANTED	12/06/2021	12/09/2021	05/02/2022		IND
ENF 20-0157	522 CORUNNA AVE	INSPECTED PROPERTY	REF TO CITY ATTY	03/10/2020	12/13/2021	05/23/2022		Y
				Total Entries	3			
BRUSH PILES								
ENF 21-1317	838 WOODLAWN AVE	RESOLVED	CLOSED	08/24/2021	12/02/2021		12/02/2021	Y
				Total Entries	1			
BUILDING VIOL								
ENF 19-0769	216 S ELM ST	OBTAINED PERMIT	CLOSED	10/31/2019	12/08/2021		01/04/2022	COMM

Code Enforcement Activity
JANUARY 2022

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 21-1156	321 E WILLIAMS ST	INSPECTED PROPERTY	CLOSED	07/29/2021	01/06/2022		01/11/2022	N
ENF 21-1742	120 W EXCHANGE ST STE	CONTACT WITH PROPERTY MANAGER	CLOSED	11/16/2021	01/31/2022		01/31/2022	COMM
ENF 21-1830	1441 JACKSON DR	PERMIT OBTAINED	CLOSED	12/07/2021	12/07/2021		12/14/2021	N
ENF 21-1879	620 E OLIVER ST	INSPECTED PROPERTY	CLOSED	12/17/2021	12/17/2021		12/20/2021	COMM
ENF 21-1907	900 W MAIN ST	INSPECTED PROPERTY	CLOSED	12/27/2021	12/27/2021		12/28/2021	Y
ENF 22-0031	1125 N SHIAWASSEE ST	RESOLVED	CLOSED	01/11/2022	01/27/2022		01/27/2022	N
ENF 22-0047	809 W MAIN ST	OBTAINED PERMIT	CLOSED	01/19/2022	01/26/2022		01/26/2022	COMM
ENF 22-0072	121 S BROOKS ST	CONTACT WITH OWNER	CLOSED	01/25/2022	01/31/2022		01/31/2022	N
ENF 22-0089	1008 W MAIN ST	INSPECTED PROPERTY	CLOSED	01/27/2022	01/27/2022		01/27/2022	N
ENF 22-0098	632 N SHIAWASSEE ST	COMPLAINT LOGGED	INSPECTION PENDING	01/28/2022	01/28/2022	02/01/2022		COMM
ENF 21-0008	531 AMENT ST	INSPECTED PROPERTY	EXTENSION GRANTED	01/07/2021	12/08/2021	02/02/2022		Y
ENF 22-0073	409 E OLIVER ST	LETTER SENT	RECHECK SCHEDULED	01/25/2022	01/25/2022	02/03/2022		N
ENF 22-0025	208 W EXCHANGE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	01/07/2022	01/07/2022	02/07/2022		Y
ENF 22-0070	1031 S CHIPMAN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	01/24/2022	01/24/2022	02/22/2022		N
ENF 22-0067	207 N WASHINGTON ST	LETTER SENT	RECHECK SCHEDULED	01/24/2022	01/24/2022	02/28/2022		N
ENF 21-0404	1401 STATE ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	03/15/2021	12/01/2021	03/01/2022		N
ENF 21-1733	1109 RYAN ST	CONTACT WITH OWNER	EXTENSION GRANTED	11/10/2021	12/02/2021	03/01/2022		N
ENF 21-1001	509 S SAGINAW ST	INSPECTED PROPERTY	FINAL NOTICE	07/06/2021	12/02/2021	03/07/2022		COMM
ENF 22-0056	1507 YOUNG ST	CONTACT WITH OWNER	EXTENSION GRANTED	01/20/2022	01/25/2022	06/01/2022		N

Total Entries 20

DEMOLITION

JANUARY 2022

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 21-1566	214 MICHIGAN AVE	INSPECTED PROPERTY	CLOSED	10/12/2021	01/06/2022		01/06/2022	VAC
				Total Entries	1			
DUMPSTER VIOLATIONS								
ENF 21-1785	608 N HICKORY ST	RESOLVED	CLOSED	11/29/2021	12/06/2021		12/06/2021	Y
				Total Entries	1			
EXTERIOR PAINT/SIDING								
ENF 21-0083	121 W EXCHANGE ST	INSPECTED PROPERTY	EXTENSION GRANTED	01/20/2021	12/08/2021	02/02/2022		COMM
				Total Entries	1			
FENCE VIOLATION								
ENF 21-1521	1401 W MAIN ST	RESOLVED	CLOSED	09/30/2021	01/10/2022		01/10/2022	N
ENF 21-1550	409 E MASON ST	OBTAINED PERMIT	CLOSED	10/11/2021	12/02/2021		12/02/2021	N
ENF 21-1700	631 GROVER ST	RESOLVED	CLOSED	11/04/2021	12/06/2021		12/06/2021	N
ENF 21-1731	522 RYAN ST	RESOLVED	CLOSED	11/10/2021	12/09/2021		12/09/2021	N
ENF 22-0032	1309 BROADWAY AVE	DISMISSED	CLOSED	01/11/2022	01/19/2022		01/19/2022	N
ENF 22-0036	1003 RYAN ST	LETTER SENT	RECHECK SCHEDULED	01/11/2022	01/11/2022	02/02/2022		Y
ENF 22-0092	310 CORUNNA AVE	LETTER SENT	RECHECK SCHEDULED	01/28/2022	01/28/2022	02/16/2022		Y
ENF 21-1730	528 RYAN ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	11/10/2021	12/20/2021	04/04/2022		N
				Total Entries	8			
FIRE DAMAGE								
ENF 21-1897	115 S WASHINGTON ST	STINSPECTED PROPERTY	CLOSED	12/21/2021	01/07/2022		01/07/2022	COMM
				Total Entries	1			
FRONT YARD PARKING								
ENF 21-1748	440 E WILLIAMS ST	RESOLVED	CLOSED	11/16/2021	12/09/2021		12/09/2021	N

Code Enforcement Activity
JANUARY 2022

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 21-1778	1400 CARR ST	RESOLVED	CLOSED	11/24/2021	12/16/2021		12/16/2021	Y
ENF 21-1848	1326 GEORGE ST	RESOLVED	CLOSED	12/13/2021	12/13/2021		12/13/2021	N
ENF 21-1895	714 RIVER ST	RESOLVED	CLOSED	12/21/2021	01/06/2022		01/06/2022	N
ENF 21-1900	420 GROVER ST	RESOLVED	CLOSED	12/22/2021	12/27/2021		12/27/2021	N
ENF 22-0017	718 N DEWEY ST	RESOLVED	CLOSED	01/05/2022	01/13/2022		01/13/2022	N
ENF 22-0039	420 GROVER ST	RESOLVED	CLOSED	01/12/2022	01/27/2022		01/27/2022	N
ENF 22-0086	526 N HICKORY ST	INSPECTED PROPERTY	RECHECK SCHEDULED	01/27/2022	01/27/2022	02/03/2022		N
ENF 22-0097	1337 STINSON ST	INSPECTED PROPERTY	RECHECK SCHEDULED	01/28/2022	01/31/2022	02/08/2022		N
ENF 22-0103	921 N BALL ST	INSPECTED PROPERTY	RECHECK SCHEDULED	01/31/2022	01/31/2022	02/09/2022		N

Total Entries 10

FURNITURE OUTSIDE

ENF 21-1770	209 S LANSING ST	RESOLVED	CLOSED	11/22/2021	01/06/2022		01/06/2022	Y
ENF 21-1776	1025 FLETCHER ST	RESOLVED	CLOSED	11/24/2021	12/13/2021		12/13/2021	Y
ENF 21-1804	717 CORUNNA AVE	RESOLVED	CLOSED	12/02/2021	12/08/2021		12/08/2021	Y
ENF 21-1862	602 RYAN ST	RESOLVED	CLOSED	12/14/2021	01/05/2022		01/05/2022	N
ENF 21-1872	926 NAFUS ST	RESOLVED	CLOSED	12/15/2021	01/19/2022		01/19/2022	Y
ENF 21-1888	312 S OAK ST	RESOLVED	CLOSED	12/20/2021	01/27/2022		01/27/2022	N
ENF 21-1903	308 S SHIAWASSEE ST	RESOLVED	CLOSED	12/22/2021	01/12/2022		01/12/2022	Y
ENF 22-0046	722 BROADWAY AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	01/13/2022	01/26/2022	02/03/2022		N
ENF 22-0081	830 GROVER ST	INSPECTED PROPERTY	RECHECK SCHEDULED	01/26/2022	01/26/2022	02/03/2022		N
ENF 22-0087	511 JEROME AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	01/27/2022	01/27/2022	02/03/2022		Y

Total Entries 10

GARBAGE & DEBRIS

Code Enforcement Activity
JANUARY 2022

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 20-0857	749 WOODLAWN AVE	RESOLVED	CLOSED	10/15/2020	01/10/2022		01/10/2022	N
ENF 21-0893	309 GOODHUE ST	RESOLVED	CLOSED	06/16/2021	12/27/2021		12/27/2021	N
ENF 21-1163	210 N ELM ST	RESOLVED	CLOSED	07/29/2021	12/02/2021		12/02/2021	Y
ENF 21-1420	811 GRACE ST	RESOLVED	CLOSED	09/10/2021	01/05/2022		01/05/2022	N
ENF 21-1460	727 E MASON ST	RESOLVED	CLOSED	09/20/2021	12/02/2021		12/02/2021	Y
ENF 21-1472	505 S LYON ST	RESOLVED	CLOSED	09/21/2021	12/06/2021		12/06/2021	Y
ENF 21-1613	830 MILWAUKEE ST	RESOLVED	CLOSED	10/22/2021	12/06/2021		12/06/2021	N
ENF 21-1623	728 N HICKORY ST	RESOLVED	CLOSED	10/22/2021	01/18/2022		01/18/2022	N
ENF 21-1625	634 N WASHINGTON ST	RESOLVED	CLOSED	10/25/2021	12/06/2021		12/06/2021	N
ENF 21-1658	1200 HUNTINGTON DR	RESOLVED	CLOSED	10/27/2021	12/09/2021		12/09/2021	N
ENF 21-1706	1413 DONALD ST	RESOLVED	CLOSED	11/05/2021	12/27/2021		12/27/2021	N
ENF 21-1726	847 BROADWAY AVE	RESOLVED	CLOSED	11/10/2021	12/28/2021		12/28/2021	Y
ENF 21-1729	532 RYAN ST	RESOLVED	CLOSED	11/10/2021	12/13/2021		12/13/2021	N
ENF 21-1746	332 N DEWEY ST	RESOLVED	CLOSED	11/16/2021	12/06/2021		12/06/2021	N
ENF 21-1754	925 S BALL ST	RESOLVED	CLOSED	11/18/2021	12/07/2021		12/07/2021	Y
ENF 21-1772	802 ALGER AVE	RESOLVED	CLOSED	11/22/2021	01/24/2022		01/24/2022	Y
ENF 21-1793	402 E COMSTOCK ST	RESOLVED	CLOSED	11/30/2021	12/27/2021		12/27/2021	Y
ENF 21-1811	1203 DEVONSHIRE CT	RESOLVED	CLOSED	12/03/2021	12/13/2021		12/13/2021	Y
ENF 21-1818	452 E HOWARD ST	RESOLVED	CLOSED	12/06/2021	01/13/2022		01/13/2022	N
ENF 21-1820	208 N ELM ST	RESOLVED	CLOSED	12/06/2021	12/20/2021		12/20/2021	N
ENF 21-1823	321 E MASON ST	RESOLVED	CLOSED	12/07/2021	12/20/2021		12/20/2021	Y
ENF 21-1824	404 N BALL ST	RESOLVED	CLOSED	12/07/2021	01/11/2022		01/11/2022	Y
ENF 21-1827	603 S WASHINGTON ST	INSPECTED PROPERTY	CLOSED	12/06/2021	12/07/2021		12/06/2021	IND

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ENF 21-1840	651 GLENWOOD AVE	RESOLVED	CLOSED	12/09/2021	12/27/2021		12/27/2021	Y
ENF 21-1846	1114 KENWOOD DR	RESOLVED	CLOSED	12/10/2021	12/20/2021		12/20/2021	N
ENF 21-1851	116 STRATFORD DR	RESOLVED	CLOSED	12/13/2021	01/06/2022		01/06/2022	N
ENF 21-1852	415 GENESEE ST	RESOLVED	CLOSED	12/13/2021	01/13/2022		01/13/2022	Y
ENF 21-1861	608 N HICKORY ST	RESOLVED	CLOSED	12/14/2021	01/11/2022		01/11/2022	Y
ENF 21-1870	820 BRADLEY ST	RESOLVED	CLOSED	12/15/2021	12/28/2021		12/28/2021	N
ENF 21-1871	1307 CARR ST	RESOLVED	CLOSED	12/15/2021	12/27/2021		12/27/2021	N
ENF 21-1893	1020 HUNTINGTON DR	RESOLVED	CLOSED	12/21/2021	01/10/2022		01/10/2022	N
ENF 21-1902	401 CORUNNA AVE	RESOLVED	CLOSED	12/22/2021	12/22/2021		12/22/2021	N
ENF 21-1912	904 NAFUS ST	RESOLVED	CLOSED	12/28/2021	01/31/2022		01/31/2022	Y
ENF 22-0007	402 S BALL ST	RESOLVED	CLOSED	01/04/2022	01/24/2022		01/24/2022	Y
ENF 22-0009	1404 S CHIPMAN ST	RESOLVED	CLOSED	01/04/2022	01/24/2022		01/24/2022	Y
ENF 22-0034	320 OAKWOOD AVE	RESOLVED	CLOSED	01/11/2022	01/20/2022		01/20/2022	N
ENF 22-0055	1432 YOUNG ST	RESOLVED	CLOSED	01/20/2022	01/31/2022		01/31/2022	N
ENF 22-0003	1214 MACK ST	INSPECTED PROPERTY	LETTER SENT	01/03/2022	01/20/2022	02/02/2022		N
ENF 22-0041	1415 FREDERICK ST	INSPECTED PROPERTY	RECHECK SCHEDULED	01/12/2022	01/19/2022	02/02/2022		Y
ENF 22-0085	1013 W STEWART ST	LETTER SENT	RECHECK SCHEDULED	01/27/2022	01/27/2022	02/02/2022		Y
ENF 22-0022	321 E WILLIAMS ST	INSPECTED PROPERTY	LETTER SENT	01/06/2022	01/19/2022	02/03/2022		N
ENF 22-0049	630 GRAND AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	01/19/2022	01/26/2022	02/04/2022		Y
ENF 22-0052	503 MILWAUKEE ST	LETTER SENT	PARTIALLY RESOLVED	01/20/2022	01/31/2022	02/07/2022		N
ENF 22-0095	418 W KING ST	LETTER SENT	RECHECK SCHEDULED	01/28/2022	01/28/2022	02/08/2022		Y
ENF 22-0093	302 CORUNNA AVE	LETTER SENT	RECHECK SCHEDULED	01/28/2022	01/28/2022	02/09/2022		Y

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ENF 22-0057	1507 YOUNG ST	CONTACT WITH OWNER	EXTENSION GRANTED	01/20/2022	01/25/2022	02/17/2022		N
ENF 22-0042	1601 YOUNG ST	INSPECTED PROPERTY	LETTER SENT	01/12/2022	01/24/2022	02/22/2022		N
Total Entries				47				
GARBAGE CANS								
ENF 21-1467	1205 N DEWEY ST	RESOLVED	CLOSED	09/20/2021	01/10/2022		01/10/2022	Y
ENF 21-1757	910 LINGLE AVE	RESOLVED	CLOSED	11/18/2021	12/27/2021		12/27/2021	N
ENF 22-0079	1521 FREDERICK ST	LETTER SENT	RECHECK SCHEDULED	01/26/2022	01/26/2022	02/02/2022		N
Total Entries				3				
GARBAGE/JUNK IN ROW								
ENF 21-1685	1031 S CHIPMAN ST	RESOLVED	CLOSED	11/03/2021	12/01/2021		12/01/2021	N
ENF 21-1722	749 WOODLAWN AVE	RESOLVED	CLOSED	11/09/2021	12/15/2021		12/15/2021	N
ENF 21-1738	623 N WASHINGTON ST	RESOLVED	CLOSED	11/15/2021	12/14/2021		12/14/2021	Y
ENF 21-1758	1400 CARR ST	RESOLVED	CLOSED	11/18/2021	12/16/2021		12/16/2021	Y
ENF 21-1767	809 N WASHINGTON ST	RESOLVED	CLOSED	11/22/2021	12/02/2021		12/02/2021	N
ENF 21-1768	832 BROADWAY AVE	RESOLVED	CLOSED	11/22/2021	12/01/2021		12/01/2021	N
ENF 21-1771	409 HUGGINS ST	RESOLVED	CLOSED	11/22/2021	12/02/2021		12/02/2021	Y
ENF 21-1774	654 N HICKORY ST	RESOLVED	CLOSED	11/22/2021	12/06/2021		12/06/2021	N
ENF 21-1777	1108 RYAN ST	RESOLVED	CLOSED	11/24/2021	12/16/2021		12/16/2021	N
ENF 21-1781	403 E KING ST	RESOLVED	CLOSED	11/29/2021	12/07/2021		12/07/2021	Y
ENF 21-1784	402 E COMSTOCK ST	RESOLVED	CLOSED	11/29/2021	12/06/2021		12/06/2021	Y
ENF 21-1786	512 N SAGINAW ST	RESOLVED	CLOSED	11/29/2021	12/06/2021		12/06/2021	Y
ENF 21-1787	314 N DEWEY ST	RESOLVED	CLOSED	11/29/2021	12/06/2021		12/06/2021	N
ENF 21-1788	710 GLENWOOD AVE	RESOLVED	CLOSED	11/29/2021	12/06/2021		12/06/2021	N

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ENF 21-1790	325 N GOULD ST	RESOLVED	CLOSED	11/30/2021	12/07/2021		12/07/2021	N
ENF 21-1791	115 E KING ST	RESOLVED	CLOSED	11/30/2021	12/01/2021		12/01/2021	N
ENF 21-1792	1624 W MAIN ST	RESOLVED	CLOSED	11/30/2021	12/28/2021		12/28/2021	Y
ENF 21-1794	509 MILWAUKEE ST	RESOLVED	CLOSED	11/30/2021	12/16/2021		12/16/2021	Y
ENF 21-1795	1105 RYAN ST	RESOLVED	CLOSED	12/01/2021	12/08/2021		12/08/2021	N
ENF 21-1797	121 S DEWEY ST	RESOLVED	CLOSED	12/01/2021	12/08/2021		12/08/2021	N
ENF 21-1798	512 E COMSTOCK ST	RESOLVED	CLOSED	12/01/2021	12/08/2021		12/08/2021	N
ENF 21-1799	721 WRIGHT AVE	RESOLVED	CLOSED	12/01/2021	12/22/2021		12/22/2021	N
ENF 21-1800	1014 S CEDAR ST	RESOLVED	CLOSED	12/01/2021	12/16/2021		12/16/2021	N
ENF 21-1801	820 ISHAM ST	RESOLVED	CLOSED	12/01/2021	12/16/2021		12/16/2021	N
ENF 21-1803	420 GROVER ST	RESOLVED	CLOSED	12/02/2021	01/12/2022		01/12/2022	N
ENF 21-1805	839 WOODLAWN AVE	RESOLVED	CLOSED	12/02/2021	12/09/2021		12/09/2021	N
ENF 21-1812	216 N SAGINAW ST	RESOLVED	CLOSED	12/03/2021	12/06/2021		12/06/2021	Y
ENF 21-1813	1325 N BALL ST	RESOLVED	CLOSED	12/03/2021	12/16/2021		12/16/2021	N
ENF 21-1814	809 N WATER ST	RESOLVED	CLOSED	12/03/2021	12/09/2021		12/09/2021	N
ENF 21-1815	652 ADAMS ST	RESOLVED	CLOSED	12/03/2021	12/16/2021		12/16/2021	N
ENF 21-1828	823 ADAMS ST	RESOLVED	CLOSED	12/07/2021	12/14/2021		12/14/2021	N
ENF 21-1834	1605 W STEWART ST	RESOLVED	CLOSED	12/08/2021	12/14/2021		12/14/2021	Y
ENF 21-1837	632 GRAND AVE	RESOLVED	CLOSED	12/09/2021	12/15/2021		12/15/2021	Y
ENF 21-1839	201 OAKWOOD AVE	RESOLVED	CLOSED	12/09/2021	12/16/2021		12/16/2021	Y
ENF 21-1844	831 BROADWAY AVE	RESOLVED	CLOSED	12/10/2021	12/16/2021		12/16/2021	N
ENF 21-1845	620 E COMSTOCK ST	RESOLVED	CLOSED	12/10/2021	12/28/2021		12/28/2021	Y
ENF 21-1850	1101 N WASHINGTON ST	RESOLVED	CLOSED	12/13/2021	12/20/2021		12/20/2021	N

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ENF 21-1853	516 N PARK ST	RESOLVED	CLOSED	12/13/2021	12/20/2021		12/20/2021	Y
ENF 21-1854	737 N HICKORY ST	RESOLVED	CLOSED	12/13/2021	12/16/2021		12/16/2021	N
ENF 21-1855	503 W NORTH ST	RESOLVED	CLOSED	12/13/2021	12/20/2021		12/20/2021	N
ENF 21-1857	732 BRADLEY	RESOLVED	CLOSED	12/13/2021	12/20/2021		12/20/2021	Y
ENF 21-1860	735 N HICKORY ST	RESOLVED	CLOSED	12/14/2021	12/20/2021		12/20/2021	Y
ENF 21-1865	307 E WILLIAMS ST	RESOLVED	CLOSED	12/15/2021	12/22/2021		12/22/2021	Y
ENF 21-1866	608 GLENWOOD AVE	RESOLVED	CLOSED	12/15/2021	12/22/2021		12/22/2021	N
ENF 21-1867	1301 N HICKORY ST	RESOLVED	CLOSED	12/15/2021	12/27/2021		12/27/2021	N
ENF 21-1869	432 E MASON ST	RESOLVED	CLOSED	12/15/2021	12/22/2021		12/22/2021	Y
ENF 21-1873	1605 W STEWART ST	RESOLVED	CLOSED	12/15/2021	12/22/2021		12/22/2021	Y
ENF 21-1874	1008 S CEDAR ST	RESOLVED	CLOSED	12/15/2021	12/27/2021		12/27/2021	N
ENF 21-1875	316 OAKWOOD AVE	RESOLVED	CLOSED	12/15/2021	12/27/2021		12/27/2021	Y
ENF 21-1877	1236 ADAMS ST	RESOLVED	CLOSED	12/16/2021	12/22/2021		12/22/2021	N
ENF 21-1880	913 DINGWALL DR	RESOLVED	CLOSED	12/17/2021	12/28/2021		12/28/2021	N
ENF 21-1889	709 N WASHINGTON ST	RESOLVED	CLOSED	12/20/2021	12/27/2021		12/27/2021	Y
ENF 21-1890	116 E KING ST	RESOLVED	CLOSED	12/20/2021	12/28/2021		12/28/2021	N
ENF 21-1892	704 E EXCHANGE ST	RESOLVED	CLOSED	12/21/2021	12/27/2021		12/27/2021	N
ENF 21-1908	516 N HICKORY ST	RESOLVED	CLOSED	12/27/2021	01/03/2022		01/03/2022	N
ENF 22-0004	621 MARTIN ST	RESOLVED	CLOSED	01/03/2022	01/10/2022		01/10/2022	N
ENF 22-0005	917 N DEWEY ST	RESOLVED	CLOSED	01/03/2022	01/11/2022		01/11/2022	Y
ENF 22-0006	502 E WILLIAMS ST	RESOLVED	CLOSED	01/04/2022	01/20/2022		01/20/2022	N
ENF 22-0008	409 MICHIGAN AVE	RESOLVED	CLOSED	01/04/2022	01/20/2022		01/20/2022	Y

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ENF 22-0012	822 GLENWOOD AVE	RESOLVED	CLOSED	01/05/2022	01/11/2022		01/11/2022	N
ENF 22-0013	809 GRACE ST	RESOLVED	CLOSED	01/05/2022	01/11/2022		01/11/2022	Y
ENF 22-0019	830 GROVER ST	RESOLVED	CLOSED	01/06/2022	01/26/2022		01/26/2022	N
ENF 22-0020	712 GROVER ST	RESOLVED	CLOSED	01/06/2022	01/12/2022		01/12/2022	N
ENF 22-0021	309 N BROOKS ST	RESOLVED	CLOSED	01/06/2022	01/18/2022		01/18/2022	N
ENF 22-0023	603 CORUNNA AVE	INSPECTED PROPERTY	REF TO DPW	01/06/2022	01/13/2022		01/13/2022	Y
ENF 22-0028	716 CLINTON ST	RESOLVED	CLOSED	01/10/2022	01/19/2022		01/19/2022	Y
ENF 22-0030	635 WOODLAWN AVE	RESOLVED	CLOSED	01/10/2022	01/12/2022		01/12/2022	N
ENF 22-0033	803 S CHIPMAN ST	RESOLVED	CLOSED	01/11/2022	01/19/2022		01/19/2022	Y
ENF 22-0037	900 S CHIPMAN ST	RESOLVED	CLOSED	01/11/2022	01/19/2022		01/19/2022	N
ENF 22-0040	1125 N SHIAWASSEE ST	RESOLVED	CLOSED	01/12/2022	01/19/2022		01/19/2022	N
ENF 22-0044	309 E KING ST	RESOLVED	CLOSED	01/12/2022	01/18/2022		01/18/2022	N
ENF 22-0045	429 GROVER ST	RESOLVED	CLOSED	01/13/2022	01/24/2022		01/24/2022	Y
ENF 22-0051	1420 JACKSON DR	RESOLVED	CLOSED	01/19/2022	01/27/2022		01/27/2022	N
ENF 22-0060	313 E MASON ST	RESOLVED	CLOSED	01/21/2022	01/31/2022		01/31/2022	Y
ENF 22-0061	623 FIFTH ST	RESOLVED	CLOSED	01/21/2022	01/31/2022		01/31/2022	N
ENF 22-0063	1406 DONALD ST	RESOLVED	CLOSED	01/21/2022	01/24/2022		01/24/2022	N
ENF 22-0065	1230 ADAMS ST	RESOLVED	CLOSED	01/24/2022	01/31/2022		01/31/2022	N
ENF 22-0069	523 MILWAUKEE ST	RESOLVED	CLOSED	01/24/2022	01/31/2022		01/31/2022	N
ENF 22-0071	519 E COMSTOCK ST	RESOLVED	CLOSED	01/24/2022	01/31/2022		01/31/2022	N
ENF 22-0014	1603 W STEWART ST	LETTER SENT	RECHECK SCHEDULED	01/05/2022	01/20/2022	02/02/2022		N
ENF 22-0064	608 GLENWOOD AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	01/24/2022	01/24/2022	02/02/2022		N
ENF 22-0066	725 ADAMS ST	INSPECTED PROPERTY	RECHECK SCHEDULED	01/24/2022	01/24/2022	02/02/2022		N

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ENF 22-0082	722 BROADWAY AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	01/26/2022	01/26/2022	02/02/2022		N
ENF 22-0084	828 BROADWAY AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	01/26/2022	01/26/2022	02/02/2022		N
ENF 22-0088	1404 S CHIPMAN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	01/27/2022	01/27/2022	02/02/2022		Y
ENF 22-0053	515 S CHIPMAN ST	LETTER SENT	RECHECK SCHEDULED	01/20/2022	01/27/2022	02/03/2022		N
ENF 22-0074	708 E OLIVER ST	INSPECTED PROPERTY	RECHECK SCHEDULED	01/25/2022	01/31/2022	02/07/2022		N
ENF 22-0062	1210 W OLIVER ST	LETTER SENT	RECHECK SCHEDULED	01/21/2022	01/27/2022	02/08/2022		N
ENF 22-0091	118 ELIZABETH ST	INSPECTED PROPERTY	RECHECK SCHEDULED	01/28/2022	01/28/2022	02/08/2022		Y
ENF 22-0101	825 E EXCHANGE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	01/31/2022	01/31/2022	02/08/2022		Y
ENF 22-0102	603 CORUNNA AVE	INSPECTED PROPERTY	CONTACTED PROPERTY OWNER	01/31/2022	01/31/2022	02/08/2022		Y
ENF 22-0058	116 E KING ST	LETTER SENT	RECHECK SCHEDULED	01/20/2022	01/31/2022	02/10/2022		N
Total Entries				92				
HEALTH & SAFETY								
ENF 21-1789	609 RYAN ST	INSPECTED PROPERTY	CLOSED	11/30/2021	01/05/2022		01/18/2022	N
ENF 21-0865	667 GLENWOOD AVE	INSPECTED PROPERTY	REF TO DPW	06/11/2021	12/27/2021	02/14/2022		N
Total Entries				2				
HOUSE FIRE								
ENF 21-1483	719 FRAZER AVE	OBTAINED PERMIT	CLOSED	09/27/2021	12/09/2021		12/03/2021	Y
Total Entries				1				
IMMINENT DANGER OF STRUCTURE								
ENF 21-1470	216 S ELM ST	OBTAINED PERMIT	CLOSED	09/21/2021	12/29/2021		01/04/2022	COMM
ENF 22-0059	326 S DEWEY ST	INSPECTED PROPERTY	LETTER SENT	01/21/2022	01/24/2022	02/22/2022		N
Total Entries				2				
LAWN MAINTENANCE								

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ENF 22-0027	809 RIVER ST	RESOLVED	CLOSED	01/10/2022	01/11/2022		01/11/2022	Y
				Total Entries	1			
MISC.								
ENF 22-0029	1008 S CEDAR ST	RESOLVED	CLOSED	01/10/2022	01/11/2022		01/11/2022	N
				Total Entries	1			
MULTIPLE VIOLATIONS								
ENF 21-1062	1601 YOUNG ST	RESOLVED	CLOSED	07/15/2021	11/18/2021		01/12/2022	N
ENF 21-1064	211 E WILLIAMS ST	RESOLVED	CLOSED	07/15/2021	12/28/2021		12/28/2021	VAC
ENF 21-1085	300 S CHIPMAN ST	RESOLVED	CLOSED	07/20/2021	01/04/2022		01/04/2022	Y
ENF 21-1089	614 N HICKORY ST	RESOLVED	CLOSED	07/20/2021	12/09/2021		12/09/2021	N
ENF 21-1286	717 W KING ST	INSPECTED PROPERTY	CLOSED	08/18/2021	12/02/2021		12/03/2021	N
ENF 21-1545	531 HARRISON AVE	RESOLVED	CLOSED	10/08/2021	12/20/2021		12/20/2021	N
ENF 21-1610	428 S LYON ST	RESOLVED	CLOSED	10/22/2021	01/06/2022		01/06/2022	Y
ENF 21-1760	409 GROVER ST	RESOLVED	CLOSED	11/19/2021	01/19/2022		01/19/2022	N
ENF 21-1766	304 GENESEE ST	RESOLVED	CLOSED	11/22/2021	01/06/2022		01/06/2022	N
ENF 21-1796	840 E COMSTOCK ST	RESOLVED	CLOSED	12/01/2021	12/16/2021		12/16/2021	N
ENF 21-1806	308 S OAK ST	RESOLVED	CLOSED	12/02/2021	12/20/2021		12/20/2021	N
ENF 21-1816	622 PINE ST	RESOLVED	CLOSED	12/03/2021	12/16/2021		12/16/2021	Y
ENF 21-1847	840 ISHAM ST	RESOLVED	CLOSED	12/10/2021	01/04/2022		01/04/2022	N
ENF 21-1878	727 E MASON ST	RESOLVED	CLOSED	12/17/2021	01/25/2022		01/25/2022	Y
ENF 21-1881	953 N SAGINAW ST	RESOLVED	CLOSED	12/17/2021	12/27/2021		12/27/2021	N
ENF 21-1885	324 PRINDLE ST	RESOLVED	CLOSED	12/17/2021	01/10/2022		01/10/2022	N
ENF 21-1904	1007 S SHIAWASSEE ST	RESOLVED	CLOSED	12/22/2021	01/11/2022		01/11/2022	N

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ENF 22-0002	208 N CEDAR ST	RESOLVED	CLOSED	01/03/2022	01/20/2022		01/20/2022	Y
ENF 22-0043	1420 LYNN ST	RESOLVED	CLOSED	01/12/2022	01/31/2022		01/31/2022	N
ENF 22-0054	1402 W SOUTH ST	RESOLVED	CLOSED	01/20/2022	01/31/2022		01/31/2022	N
ENF 22-0015	816 W STEWART ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	01/05/2022	01/26/2022	02/02/2022		N
ENF 22-0050	502 E MASON ST	LETTER SENT	RECHECK SCHEDULED	01/19/2022	01/31/2022	02/04/2022		N
ENF 22-0038	760 ALGER AVE	INSPECTED PROPERTY	LETTER SENT	01/11/2022	01/24/2022	02/07/2022		N
ENF 22-0068	424 CASS ST	LETTER SENT	RECHECK SCHEDULED	01/24/2022	01/24/2022	02/08/2022		N
ENF 22-0077	823 CLYDE ST	LETTER SENT	RECHECK SCHEDULED	01/26/2022	01/26/2022	02/08/2022		Y
ENF 22-0078	937 CLYDE ST	LETTER SENT	RECHECK SCHEDULED	01/26/2022	01/26/2022	02/09/2022		N
ENF 22-0094	611 ADAMS ST	LETTER SENT	RECHECK SCHEDULED	01/28/2022	01/28/2022	02/15/2022		Y
ENF 22-0083	410 S BALL ST	INSPECTED PROPERTY	RECHECK SCHEDULED	01/26/2022	01/26/2022	02/16/2022		N
ENF 22-0035	819 W MAIN ST	REF TO BLDG OFFICIAL	RECHECK SCHEDULED	01/11/2022	01/11/2022	02/21/2022		Y
ENF 22-0090	802 E OLIVER ST	LETTER SENT	RECHECK SCHEDULED	01/28/2022	01/28/2022	04/11/2022		N
ENF 21-1884	328 PRINDLE ST	INSPECTED PROPERTY	LETTER SENT	12/17/2021	12/28/2021	04/28/2022		N
ENF 21-1831	709 S PARK ST	REHCECK	LETTER SENT	12/07/2021	12/07/2021	05/30/2022		N

Total Entries	32
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NO BUILDING PERMIT

ENF 21-0596	616 S WASHINGTON ST	OBTAINED PERMIT	CLOSED	04/27/2021	12/02/2021		12/02/2021	Y
ENF 21-1430	622 E MAIN ST	RESOLVED	CLOSED	09/13/2021	12/02/2021		12/27/2021	N
ENF 21-1637	519 BRANDON ST	OBTAINED PERMIT	CLOSED	10/26/2021	01/03/2022		01/03/2022	N
ENF 21-1725	322 N HICKORY ST	CONTACT WITH OWNER	CLOSED	11/10/2021	12/06/2021		12/06/2021	VAC
ENF 21-1734	635 WOODLAWN AVE	RESOLVED	CLOSED	11/11/2021	12/13/2021		12/13/2021	N
ENF 21-1755	1108 HARDING AVE	CONTACT WITH OWNER	CLOSED	11/18/2021	12/02/2021		12/03/2021	N

JANUARY 2022

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 21-1822	409 N SAGINAW ST	CONTACT WITH OWNER	CLOSED	12/07/2021	12/20/2021		12/21/2021	Y
ENF 21-1825	407 N SAGINAW ST	CONTACT WITH OWNER	CLOSED	12/07/2021	12/09/2021		12/09/2021	N
ENF 21-1835	915 W STEWART ST	ONTAINED PERMIT	CLOSED	12/08/2021	12/28/2021		12/28/2021	N
ENF 21-1841	406 WOODHALL CT	OBTAINED PERMIT	CLOSED	12/09/2021	12/09/2021		12/14/2021	N
ENF 21-1856	509 RIVER ST	OBTAINED PERMIT	CLOSED	12/13/2021	12/21/2021		12/21/2021	N
ENF 21-1882	1525 ALTURAS DR	OBTAINED PERMIT	CLOSED	12/17/2021	12/27/2021		12/28/2021	N
ENF 22-0026	918 N DEWEY ST	LETTER SENT	CLOSED	01/07/2022	01/07/2022		01/11/2022	N
				Total Entries	13			
NO MECHANICAL PERMIT								
ENF 22-0024	1500 W OLIVER ST	COMPLAINT LOGGED	LETTER SENT	01/07/2022	01/07/2022	02/07/2022		IND
				Total Entries	1			
RENTAL REGISTRATION								
ENF 21-1448	508 E MASON ST	RENTAL REG FORM SUBMITTED	CLOSED	09/14/2021	12/28/2021		12/28/2021	Y
ENF 21-1519	814 GRACE ST	RENTAL REG FORM SUBMITTED	CLOSED	09/30/2021	12/02/2021		12/02/2021	Y
ENF 21-1780	520 CLYDE ST	RENTAL REG FORM SUBMITTED	CLOSED	11/29/2021	12/08/2021		12/08/2021	Y
ENF 21-1782	819 WOODLAWN AVE	RENTAL REG FORM SUBMITTED	CLOSED	11/29/2021	01/10/2022		01/10/2022	Y
ENF 21-1783	820 E COMSTOCK ST	RENTAL REG FORM SUBMITTED	CLOSED	11/29/2021	12/13/2021		12/13/2021	Y
ENF 21-1836	721 WRIGHT AVE	HOMEOWNER CALLED IN	CLOSED	12/08/2021	01/04/2022		01/04/2022	Y
ENF 21-1842	651 GLENWOOD AVE	LETTER SENT	CLOSED	12/10/2021	12/10/2021		12/20/2021	Y
ENF 22-0100	726 BROADWAY AVE	COMPLAINT LOGGED	LETTER SENT	01/31/2022	01/31/2022	02/02/2022		Y
ENF 22-0016	926 NAFUS ST	INSPECTED PROPERTY	LETTER SENT	01/05/2022	01/05/2022	02/07/2022		Y

JANUARY 2022

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 22-0011	403 E KING ST	COMPLAINT LOGGED	LETTER SENT	01/04/2022	01/04/2022	02/15/2022		Y
ENF 22-0018	621 N SAGINAW ST	COMPLAINT LOGGED	LETTER SENT	01/05/2022	01/05/2022	02/15/2022		Y
ENF 22-0099	815 PINE ST	COMPLAINT LOGGED	LETTER SENT	01/31/2022	01/31/2022	03/02/2022		Y
Total Entries				12				
RV/CAMPER VIOLATIONS								
ENF 21-1743	211 S DEWEY ST	RESOLVED	CLOSED	11/16/2021	12/28/2021		12/28/2021	Y
ENF 21-1843	1025 ISHAM ST	RESOLVED	CLOSED	12/10/2021	12/27/2021		12/27/2021	N
ENF 22-0010	212 S HOWELL ST	RESOLVED	CLOSED	01/04/2022	01/04/2022		01/04/2022	Y
Total Entries				3				
SIDEWALK VIOLATION								
ENF 21-1452	300 W MAIN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	09/15/2021	12/28/2021	04/04/2022		COMM
Total Entries				1				
SIDEWALK/SNOW & ICE								
ENF 22-0001	805 E EXCHANGE ST	RECHECK	DPW WORK ORDER	01/03/2022	01/04/2022		01/11/2022	N
Total Entries				1				
SIGN VIOLATION								
ENF 21-1833	427 W MAIN ST	INSPECTED PROPERTY	CLOSED	12/08/2021	12/27/2021		12/27/2021	COMM
Total Entries				1				
TEMPORARY STRUCTURES								
ENF 21-1160	1407 FREDERICK ST	RESOLVED	CLOSED	07/29/2021	12/28/2021		12/28/2021	N
ENF 21-1311	531 GROVER ST	RESOLVED	CLOSED	08/23/2021	01/26/2022		01/26/2022	Y
ENF 21-1808	540 RYAN ST	RESOLVED	CLOSED	12/02/2021	01/04/2022		01/04/2022	N
ENF 21-1809	607 ADA ST	LETTER SENT	RECHECK SCHEDULED	12/02/2021	12/02/2021	04/25/2022		N

Code Enforcement Activity

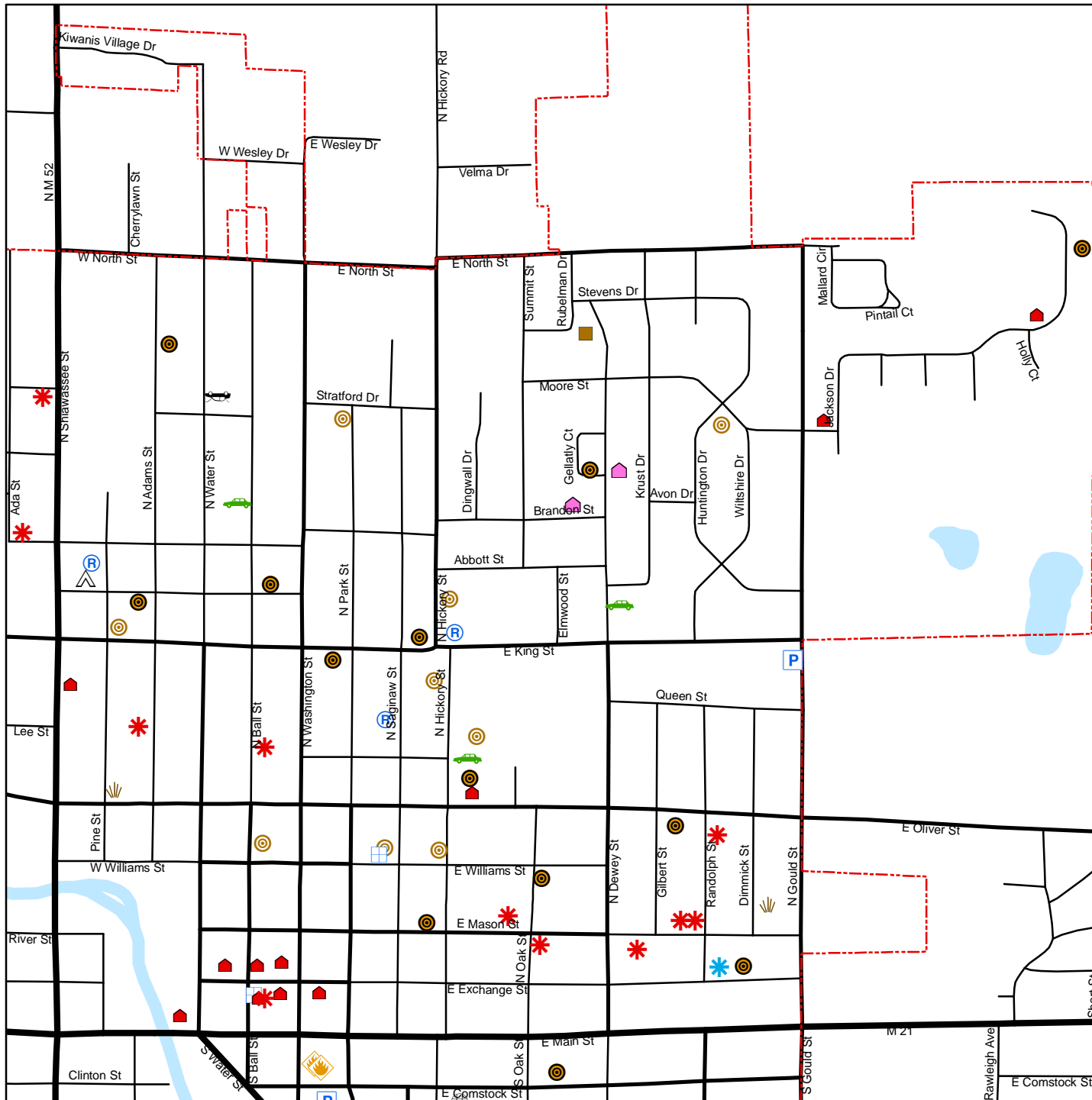
JANUARY 2022

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 22-0080	510 ELIZABETH ST	LETTER SENT	RECHECK SCHEDULED	01/26/2022	01/26/2022	05/23/2022		Y
Total Entries				5				
VACANT STRUCTURES								
ENF 20-0961	805 E EXCHANGE ST	INSPECTED PROPERTY	REF TO CITY ATTY	11/13/2020	12/09/2021	03/28/2022		VAC
Total Entries				1				
ZONING								
ENF 22-0075	807 W MAIN ST	OBTAINED PERMIT	CLOSED	01/26/2022	01/26/2022		01/26/2022	COMM
Total Entries				1				
Total Records:		286	Total Pages:			16		

City of Owosso

Code Enforcement Activity January 2022

NE Quadrant



Category

- Auto Repair/Junk Vehicle
- Brush Piles
- Building Violation
- Demolition
- Fire Damage
- Front Yard Parking
- Garbage & Debris
- Garbage Cans
- Garbage/Junk In ROW
- Handrail Requirement
- Multiple Violations
- No Building Permit
- Rental Registration
- Sidewalk Snow & Ice
- Temporary Structures
- Vacant Property Registration
- Windows

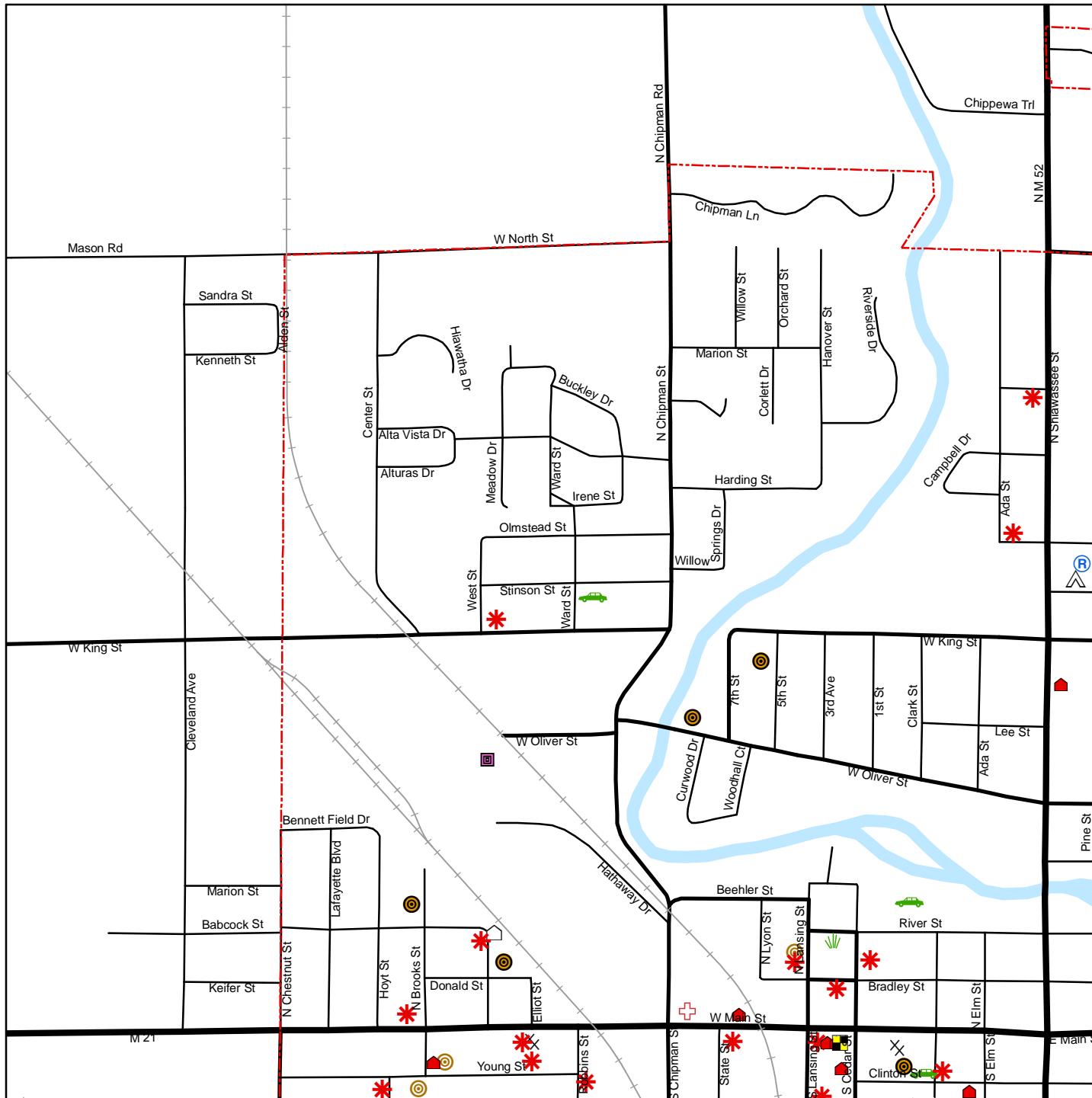
Other Features

- City Limit
- Railroads
- River & Lakes

City of Owosso

Code Enforcement Activity January 2022

NW Quadrant



Category

- Brush Piles
- Building Violation
- Fence Violation
- Front Yard Parking
- Garbage & Debris
- Garbage/Junk In ROW
- Health & Safety
- Imminent Danger Of Structure
- Lawn Maintenance
- Multiple Violations
- No Mechanical Permit
- Rental Registration
- RV/Camper Violations
- Temporary Structures
- Vacant Structures
- Zoning

Other Features

- City Limit
- Railroads
- River & Lakes

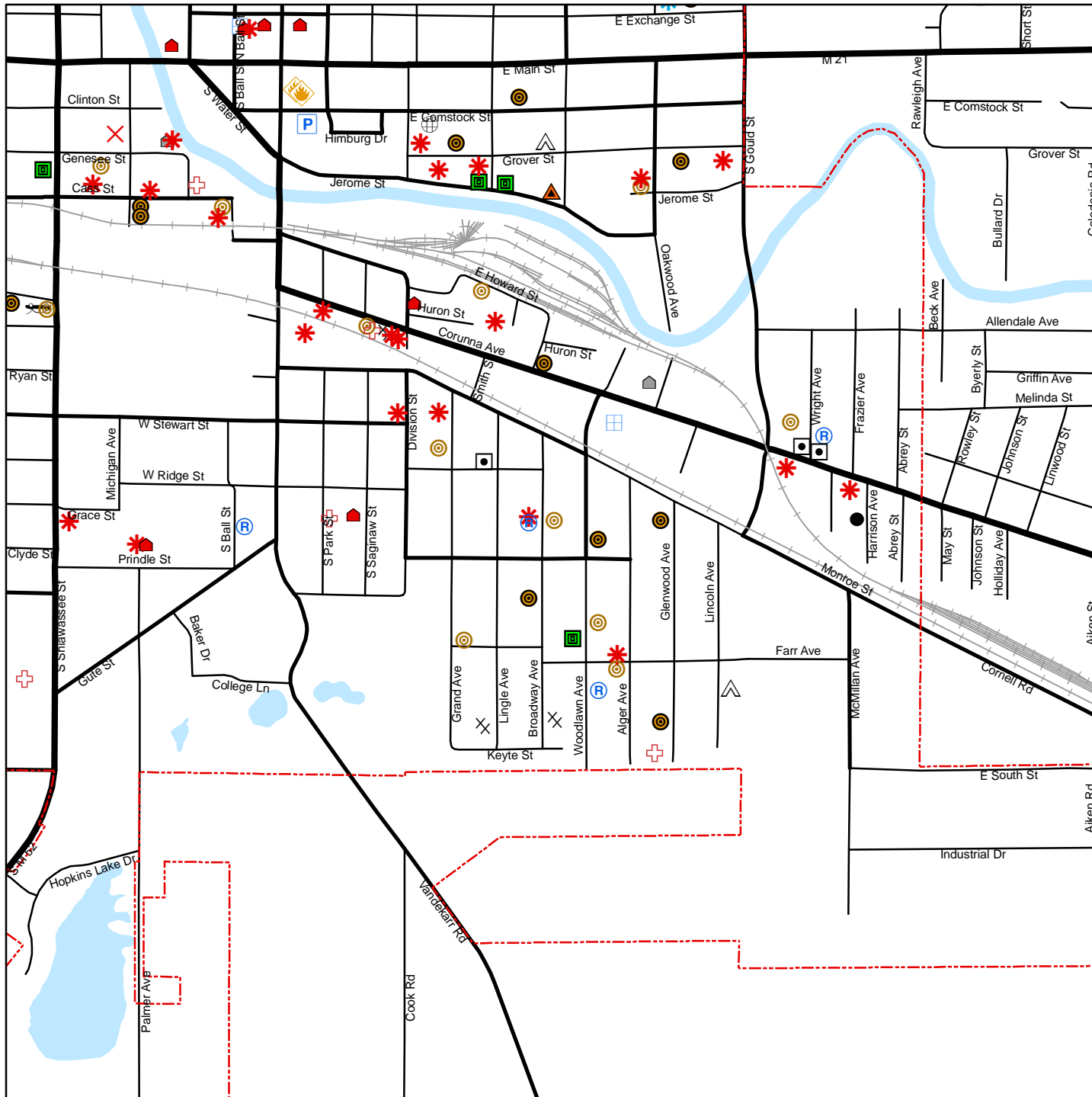
0 300 600 900 1,200 Feet



City of Owosso

Code Enforcement Activity January 2022

SE Quadrant



Category

- Accessory Structures
- Appliances
- Auto Repair/Junk Vehicle
- Building Violation
- Demolition
- Fence Violation
- Fire Damage
- Furniture Outside
- Garbage & Debris
- Garbage/Junk In ROW
- Handrail Requirement
- Health & Safety
- Imminent Danger Of Structure
- Misc.
- Multiple Violations
- Rental Registration
- Sidewalk Snow & Ice
- Temporary Structures
- Vacant Property Registration
- Windows

Other Features

- City Limit
- Railroads
- River & Lakes

0 330 660 990 1,320 Feet

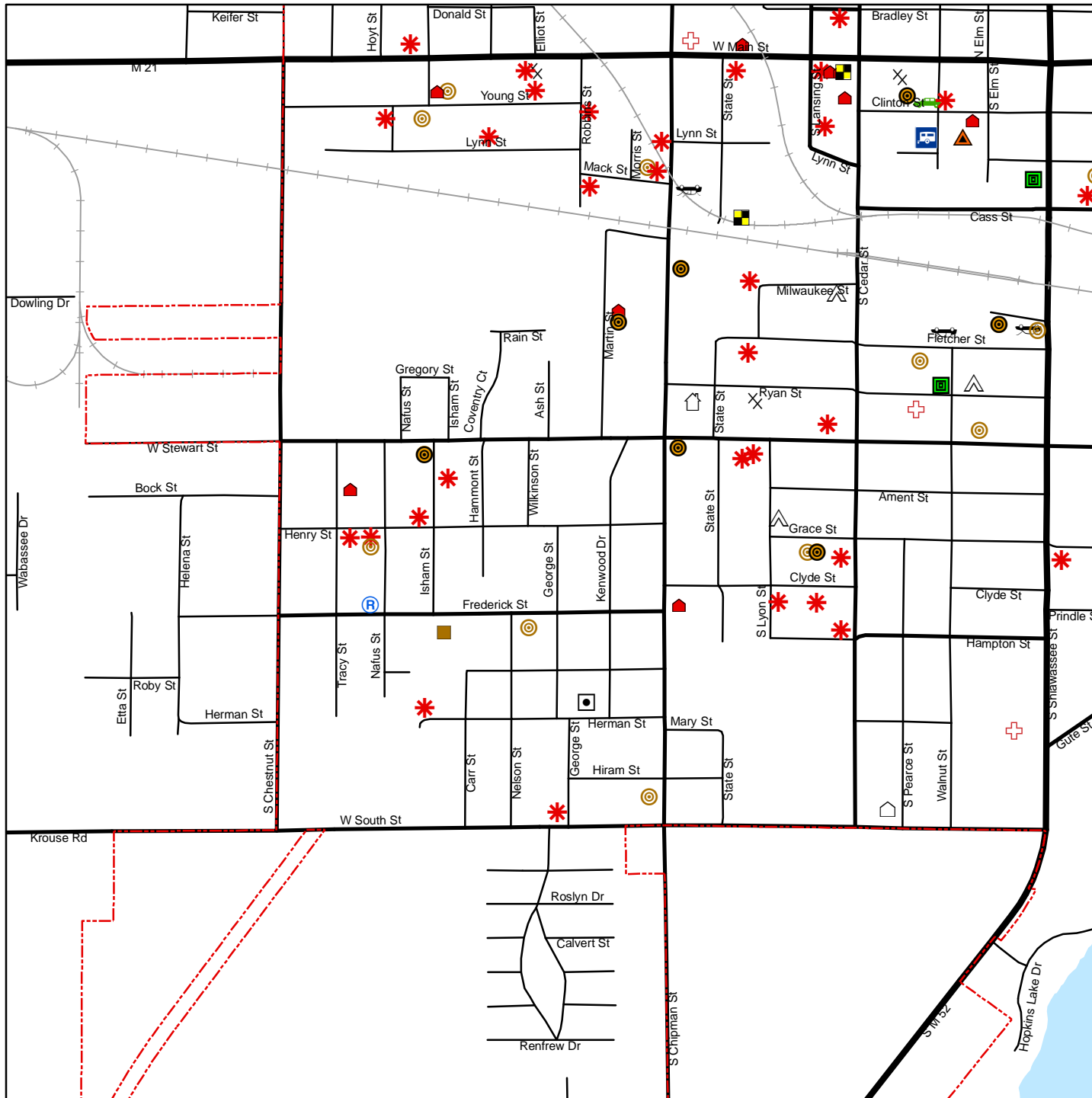


City of Owosso

Code Enforcement Activity

January 2022

SW Quadrant



Category

- Appliances
- Auto Repair/Junk Vehicle
- Building Violation
- Demolition
- Exterior Paint/Siding
- Fence Violation
- Front Yard Parking
- Furniture Outside
- Garbage & Debris
- Garbage Cans
- Garbage/Junk In ROW
- Health & Safety
- Imminent Danger Of Structure
- Multiple Violations
- Rental Registration
- RV/Camper Violations
- Temporary Structures
- Vacant Structures
- Zoning

Other Features

- City Limit
- Railroads
- River & Lakes

0 300 600 900 1,200 Feet



Monthly Inspection List

JANUARY 2022

BOOTH, MARK

MECHANICAL & PLUMBING INSPECTOR

Total Inspections:

22

HARRIS, JON

ELECTRICAL INSPECTOR

Total Inspections:

18

HISSONG, BRAD

BUILDING OFFICIAL

Total Inspections:

84

FREEMAN, GREG

CODE ENFORCEMENT

Total Inspections:

146

MAYBAUGH, BRAD

CODE ENFORCEMENT

Total Inspections:

162

Grand Total Inspections: 432

Certificates & Licenses Issued by Month for 2022

Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
ADULT USE RECREATIONAL RETAIL												
1	0	0	0	0	0	0	0	0	0	0	0	1
\$5,000												\$5,000
BENTLEY PARK RENTAL												
16	0	0	0	0	0	0	0	0	0	0	0	16
\$450												\$450
HARMON PATRIDGE PARK RENTAL												
8	0	0	0	0	0	0	0	0	0	0	0	8
\$200												\$200
PROVISIONING CENTER												
1	0	0	0	0	0	0	0	0	0	0	0	1
\$5,000												\$5,000
Rental				- RENEWALS -								
1	0	0	0	0	0	0	0	0	0	0	0	1
\$50												\$50
RENTAL REGISTRATIONS				- NEW -								
3	0	0	0	0	0	0	0	0	0	0	0	3
\$75												\$75
TOTALS:												
30	0	0	0	0	0	0	0	0	0	0	0	30
\$10,775												\$10,775



OWOSSO PUBLIC SAFETY

202 S. WATER ST. • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580 • FAX (989)725-0528

MEMORANDUM

DATE: 9 February 2022

TO: Owosso City Council

FROM: Eric E. Cherry
Police Department Lieutenant

RE: January 2022 Police Reports

Attached are the statistics for the Police Department for January 2022. One report is an offense summary for the month of January, by offense type. The other report, neighborhood crime report, lists the occurred on date, case number, location, and the complaint type for reports in January. The officers completed two hundred twenty-eight (228) field interviews this month, which are calls where a full criminal report is not needed. Your Owosso Police Officers arrested twenty-four (24) persons this month for thirty-two (32) total offenses.

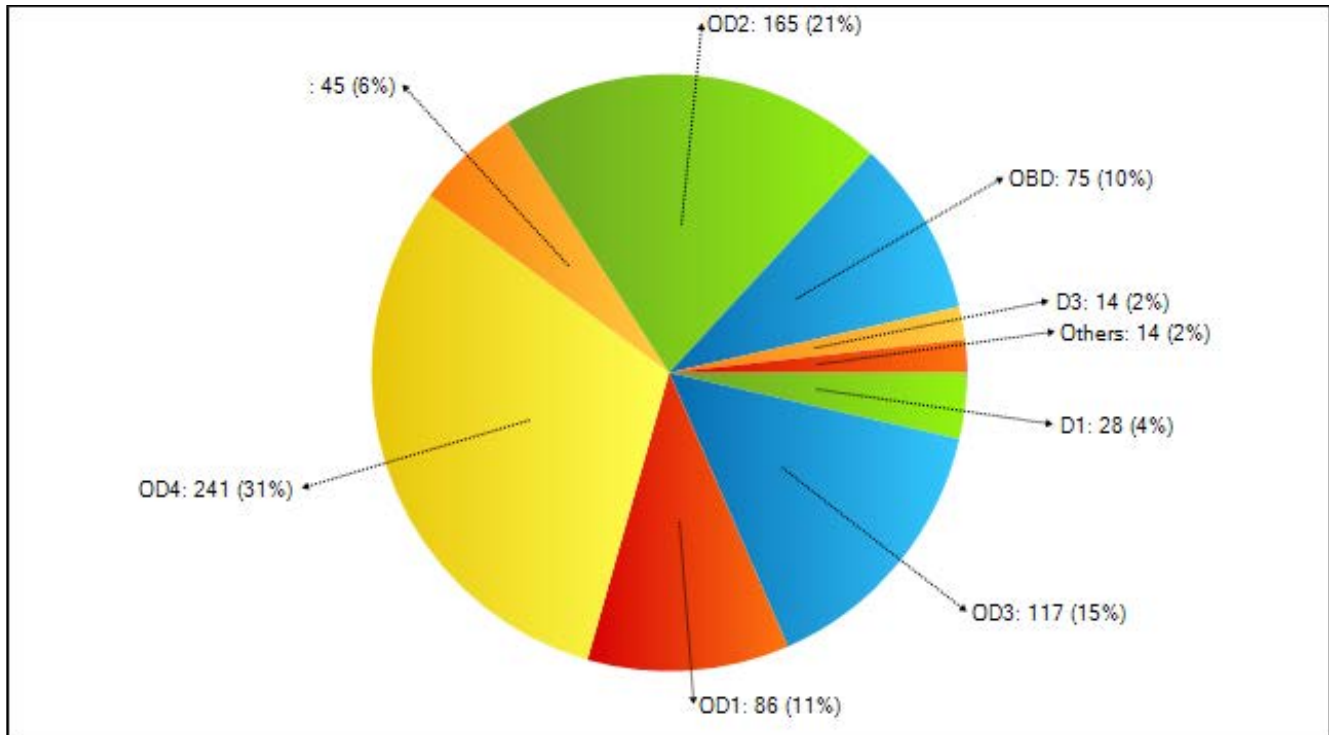
For January 2022 the police handled seven hundred eighty-five (785) police events, twenty-six (26) were traffic stops, about three (3) percent of their work activity.

On the following page are two (2) pie charts. One is showing calls handled by Owosso City Police District, there are five (5) districts within the City of Owosso. The second pie chart is calls throughout the county handled by agency.

Respectfully,

Lt. Eric E. Cherry

BELOW IS A BREAKDOWN OF POLICE EVENTS HANDLED BY OWOSSO POLICE, BY DISTRICT



OD1: Owosso City District 1 (northwest, north of M-21 and west of M-52)

OD2: Owosso City District 2 (northeast, north of M-21 and east of M-52)

OD3: Owosso City District 3 (southwest, south of M-21 and west of M-52)

OD4: Owosso City District 4 (southeast, south of M-21 and east of M-52, excluding business district and police office)

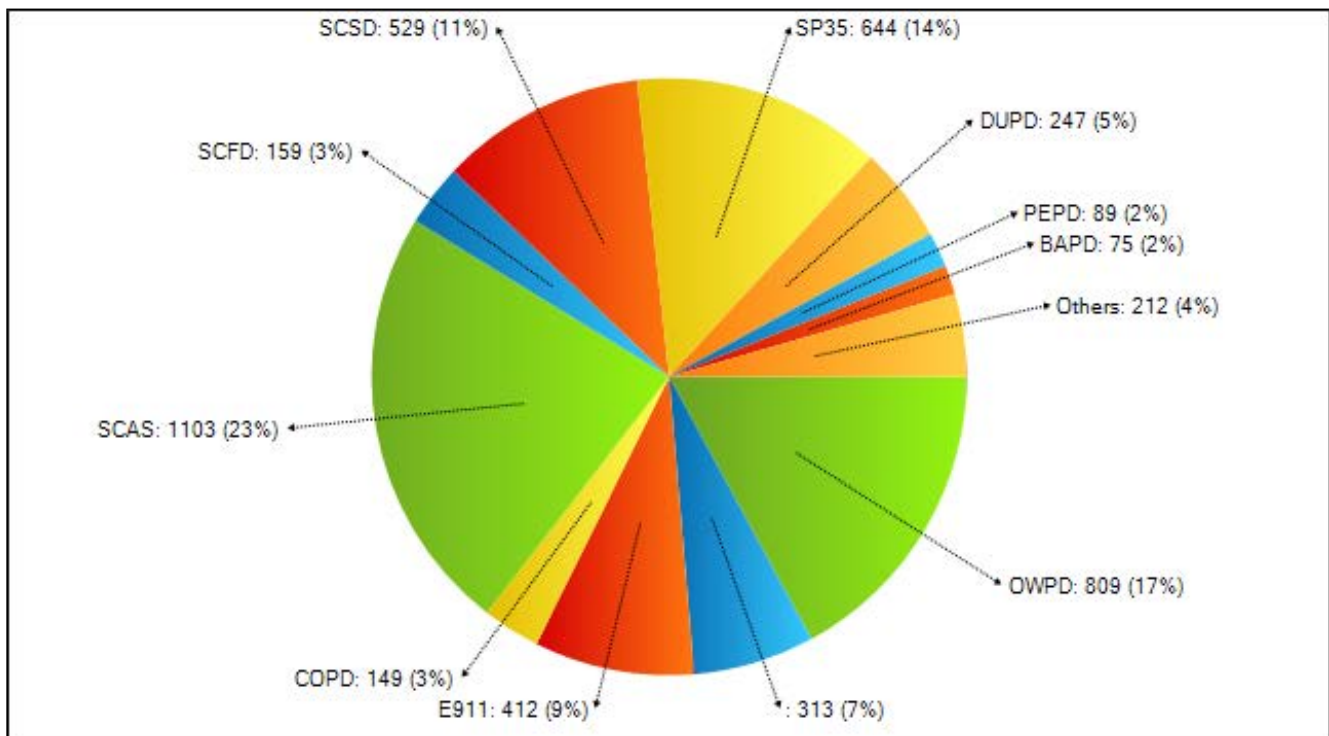
OBD: Owosso City Downtown Business District

D1: Shiawassee County northwest district (west of M-52 and north of Hibbard Road)

D3: Shiawassee County northeast district (east of M-52 and north of Hibbard Road)

Others: Included City of Corunna's 3 districts and any other area officer's responded.

BELOW IS A BREAKDOWN OF EVENTS HANDLED BY AGENCY



SCSD: Shiawassee County Sheriff's Office

PEPD: Perry City Police

Others: All Other Departments

SCAS: Shiawassee County Ambulance Services

DUPD: Durand City Police

LAPD: Laingsburg City Police

SP35: Michigan State Police Post #35

COPD: Corunna City Police

MOPD: Morrice City Police

SCFD: Shiawassee County Fire Departments

SCAC: Shiawassee County Animal Control

OWPD: Owosso City Police

911: Shiawassee County 911 Center

JANUARY NEIGHBORHOOD CRIME REPORT

Occurred Date	Case No	Location	Offense
1/3/2022	2264500009	700 block S Glenwood Ave	AGGRAVATED/FELONIOUS ASSAULT
1/10/2022	2264500045	1100 block Hiram St	AGGRAVATED/FELONIOUS ASSAULT
1/18/2022	2264500072	200 block N Carmody St	AGGRAVATED/FELONIOUS ASSAULT
1/25/2022	2264500119	700 block N Washington St	AGGRAVATED/FELONIOUS ASSAULT
1/31/2022	2264500136	500 block E Exchange St	AGGRAVATED/FELONIOUS ASSAULT
1/31/2022	2264500136	500 block E Exchange St	AGGRAVATED/FELONIOUS ASSAULT
1/29/2022	2264500134	400 block E Exchange St	ARSON
1/12/2022	2264500053	1100 block W Beehler St	BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)
1/19/2022	2264500081	600 block S Washington St	BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)
1/7/2022	2264500037	1100 block W Beehler St	BURGLARY -FORCED ENTRY
1/24/2022	2264500109	600 block E Mason St	BURGLARY -FORCED ENTRY
1/17/2022	2264500071	700 block E King St	CIVIL CUSTODIES - INCAPACITATION
1/25/2022	2264500118	200 block N Water St	CIVIL CUSTODIES - INCAPACITATION
1/26/2022	2264500122	600 block Mason St	CIVIL CUSTODIES - INCAPACITATION
1/27/2022	2264500129	600 block E Mason St	CIVIL CUSTODIES - INCAPACITATION
1/14/2022	2264500057	1100 block S Chipman St	CIVIL CUSTODIES - INSANITY (MENTAL)
1/5/2022	2264500019	E Corunna Ave/S Saginaw St	DAMAGE TO PROPERTY
1/6/2022	2264500041	800 block S Washington St	DAMAGE TO PROPERTY
1/6/2022	2264500028	200 block S Water St	DAMAGE TO PROPERTY
1/6/2022	2264500085	1300 block W Main St	DAMAGE TO PROPERTY
1/14/2022	2264500069	900 block W Bradley St	DAMAGE TO PROPERTY
1/15/2022	2264500061	200 block E Williams St	DAMAGE TO PROPERTY
1/21/2022	2264500099	700 block W Main St	DAMAGE TO PROPERTY
1/27/2022	2264500125	S Washington St	DAMAGE TO PROPERTY
1/12/2022	2264500054	500 block W Ament St	FIRE - ACCIDENT (FIRE)
1/3/2022	2264500014	400 block W King St	FRAUD
1/9/2022	2264500048	800 block N Adams St	FRAUD -CREDIT CARD/AUTOMATIC TELLER MACHINE
1/5/2022	2264500026	200 block N Lansing St	FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME
1/12/2022	2264500051	200 block W Main St	FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME
1/13/2022	2264500056	800 block S Chestnut St	FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME
1/5/2022	2264500042	700 block E North St	HEALTH AND SAFETY
1/11/2022	2264500047	700 block E North St	HEALTH AND SAFETY

1/16/2022	2264500063	800 block E Comstock St	HEALTH AND SAFETY
1/19/2022	2264500083	900 block Grace St	HEALTH AND SAFETY
1/20/2022	2264500084	200 block N Lansing St	HEALTH AND SAFETY
1/25/2022	2264500112	600 block N Hickory St	HEALTH AND SAFETY
1/25/2022	2264500111	300 block S Chipman St	HEALTH AND SAFETY
1/28/2022	2264500132	200 block E McArthur St	HEALTH AND SAFETY
1/17/2022	2264500068	300 block N Lansing St	INSPECTIONS/INVESTIGATIONS - DRUG OVERDOSE
1/22/2022	2264500098	400 block E Corunna Ave	INSPECTIONS/INVESTIGATIONS - DRUG OVERDOSE
1/28/2022	2264500131	200 block S Water St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
1/31/2022	2264500139	200 block S Water St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
1/7/2022	2264500030	1400 block W Main St	INSPECTIONS/INVESTIGATIONS - SUSPICIOUS SITUATIONS
1/18/2022	2264500074	900 block S Grand Ave	INSPECTIONS/INVESTIGATIONS - SUSPICIOUS SITUATIONS
1/24/2022	2264500108	700 block E North St	INSPECTIONS/INVESTIGATIONS - SUSPICIOUS SITUATIONS
1/5/2022	2264500020	1000 block Summit St	INTIMIDATION/STALKING
1/6/2022	2264500027	700 block Wiltshire Dr	INTIMIDATION/STALKING
1/21/2022	2264500092	400 block W Cass St	INTIMIDATION/STALKING
1/31/2022	2264500138	400 block E Main St	INTIMIDATION/STALKING
1/5/2022	2264500026	200 block N Lansing St	LARCENY -OTHER
1/18/2022	2264500077	200 block S Cedar St	LARCENY -OTHER
1/25/2022	2264500114	900 block W Main St	LARCENY -OTHER
1/7/2022	2264500038	1400 block S Carr St	LARCENY -THEFT FROM BUILDING
1/9/2022	2264500046	600 block E Mason St	LARCENY -THEFT FROM BUILDING
1/14/2022	2264500088	900 block E Queen St	LARCENY -THEFT FROM MOTOR VEHICLE
1/15/2022	2264500059	300 block W Ridge St	LARCENY -THEFT FROM MOTOR VEHICLE
1/19/2022	2264500080	900 block S State St	LARCENY -THEFT FROM MOTOR VEHICLE
1/23/2022	2264500117	900 block E Oliver St	LARCENY -THEFT FROM MOTOR VEHICLE
1/3/2022	2264500007	300 block W Main St	MISCELLANEOUS - ASSIST TO EMS
1/17/2022	2264500073	600 block S Aiken Rd	MISCELLANEOUS - ASSIST TO OTHER POLICE AGENCY
1/25/2022	2264500113	300 block N Lansing St	MISCELLANEOUS - ASSIST TO OTHER POLICE AGENCY
1/2/2022	2264500017	1300 block W Main St	MISCELLANEOUS - GENERAL ASSISTANCE
1/7/2022	2264500032	1400 block W Stewart St	MISCELLANEOUS - GENERAL ASSISTANCE
1/27/2022	2264500124	1400 block W Stewart St	MISCELLANEOUS - GENERAL ASSISTANCE
1/1/2022	2264500002	400 block E Main St	MISCELLANEOUS - MISSING PERSONS

1/7/2022	2264500035	800 block S Broadway Ave	MISCELLANEOUS - NON-CRIMINAL
1/16/2022	2264500064	700 block S Grand Ave	MISCELLANEOUS - NON-CRIMINAL
1/31/2022	2264500135	300 block E Comstock St	MISCELLANEOUS - NON-CRIMINAL
1/15/2022	2264500062	1400 block W Chatham Dr	MISCELLANEOUS - SUICIDE
1/17/2022	2264500073	600 block S Aiken Rd	MISCELLANEOUS - SUICIDE
1/2/2022	2264500004	1000 block W Main St	MISCELLANEOUS CRIMINAL OFFENSE
1/6/2022	2264500029	400 block E Howard St	MISCELLANEOUS CRIMINAL OFFENSE
1/5/2022	2264500026	200 block N Lansing St	MOTOR VEHICLE THEFT
1/9/2022	2264500048	800 block N Adams St	MOTOR VEHICLE THEFT
1/5/2022	2264500018	E Oliver St/N Dewey St	MOTOR VEHICLE VIOLATION
1/7/2022	2264500036	300 block W Ridge St	MOTOR VEHICLE VIOLATION
1/12/2022	2264500050	E Corunna Ave/S Woodlawn Ave	MOTOR VEHICLE VIOLATION
1/20/2022	2264500087	600 block W Lee St	MOTOR VEHICLE VIOLATION
1/22/2022	2264500097	700 block E North St	MOTOR VEHICLE VIOLATION
1/22/2022	2264500096	W Stewart St	MOTOR VEHICLE VIOLATION
1/29/2022	2264500133	W Main St/S Robbins St	MOTOR VEHICLE VIOLATION
1/2/2022	2264500003	600 block Glenwood Ave	NONAGGRAVATED ASSAULT
1/3/2022	2264500005	900 block W Main St	NONAGGRAVATED ASSAULT
1/3/2022	2264500008	1500 block W Young St	NONAGGRAVATED ASSAULT
1/3/2022	2264500009	700 block S Glenwood Ave	NONAGGRAVATED ASSAULT
1/4/2022	2264500016	200 block E Goodhue St	NONAGGRAVATED ASSAULT
1/5/2022	2264500025	700 block E North St	NONAGGRAVATED ASSAULT
1/5/2022	2264500022	800 block E King St	NONAGGRAVATED ASSAULT
1/10/2022	2264500045	1100 block Hiram St	NONAGGRAVATED ASSAULT
1/15/2022	2264500060	200 block N Cedar St	NONAGGRAVATED ASSAULT
1/20/2022	2264500086	300 block N Gilbert St	NONAGGRAVATED ASSAULT
1/21/2022	2264500100	500 block Jenette St	NONAGGRAVATED ASSAULT
1/24/2022	2264500107	200 block S Cedar St	NONAGGRAVATED ASSAULT
1/25/2022	2264500116	1400 block W Cleveland St	NONAGGRAVATED ASSAULT
1/2/2022	2264500003	600 block Glenwood Ave	OBSTRUCTING JUSTICE
1/6/2022	2264500029	400 block E Howard St	OBSTRUCTING JUSTICE
1/12/2022	2264500049	1200 block Penbrook Dr	OBSTRUCTING JUSTICE
1/12/2022	2264500055	700 block W Stewart St	OBSTRUCTING JUSTICE
1/19/2022	2264500079	400 block W Gute St	OBSTRUCTING JUSTICE
1/24/2022	2264500106	200 block E McArthur St	OBSTRUCTING JUSTICE
1/26/2022	2264500120	200 block Goodhue St	OBSTRUCTING JUSTICE
1/5/2022	2264500019	E Corunna Ave/S Saginaw St	OBSTRUCTING POLICE
1/6/2022	2264500029	400 block E Howard St	OBSTRUCTING POLICE
1/20/2022	2264500082	600 block N Shiawassee St	OBSTRUCTING POLICE

1/28/2022	2264500130	Cedar St/Main St	OBSTRUCTING POLICE
1/31/2022	2264500136	500 block E Exchange St	OBSTRUCTING POLICE
1/5/2022	2264500019	E Corunna Ave/S Saginaw St	OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS
1/16/2022	2264500065	1100 block W Main St	OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS
1/3/2022	2264500010	100 block S Michigan Ave	PARENTAL KIDNAPPING
1/22/2022	2264500093	1100 block W Main St	RETAIL FRAUD -THEFT
1/27/2022	2264500126	Dewey St	SEX OFFENSE -OTHER
1/27/2022	2264500128	900 block N Hickory St	SEXUAL CONTACT FORCIBLE -CSC 2ND DEGREE
1/2/2022	2264500034	400 block E Mason St	SEXUAL PENETRATION ORAL/ANAL -CSC 1ST DEGREE
1/2/2022	2264500034	400 block E Mason St	SEXUAL PENETRATION PENIS/VAGINA -CSC 1ST DEGREE
1/1/2022	2264500001	E Exchange St/N Oak St	TRAFFIC - DRIVING ON SUSP/REVOKED/REFUSED LICENSE
1/31/2022	2264500140	Curwood Castle Dr	TRAFFIC - DRIVING ON SUSP/REVOKED/REFUSED LICENSE
1/27/2022	2264500123	900 block E Main St	TRAFFIC - NO OPERATORS LICENSE
1/3/2022	2264500006	1200 block N Water St	TRAFFIC, NON-CRIMINAL - ACCIDENT
1/4/2022	2264500015	100 block E Main St	TRAFFIC, NON-CRIMINAL - ACCIDENT
1/4/2022	2264500011	900 block W Hampton St	TRAFFIC, NON-CRIMINAL - ACCIDENT
1/4/2022	2264500012	S Shiawassee St	TRAFFIC, NON-CRIMINAL - ACCIDENT
1/5/2022	2264500023	S McMillan Ave/E Industrial Dr	TRAFFIC, NON-CRIMINAL - ACCIDENT
1/7/2022	2264500033	300 block N. Washington St	TRAFFIC, NON-CRIMINAL - ACCIDENT
1/8/2022	2264500039	S Washington St/College Dr	TRAFFIC, NON-CRIMINAL - ACCIDENT
1/10/2022	2264500043	E Main St/S Park St	TRAFFIC, NON-CRIMINAL - ACCIDENT
1/10/2022	2264500044	M-21/Main St	TRAFFIC, NON-CRIMINAL - ACCIDENT
1/14/2022	2264500058	E Exchange St/N Park St	TRAFFIC, NON-CRIMINAL - ACCIDENT
1/17/2022	2264500067	Shiawassee St/Main St	TRAFFIC, NON-CRIMINAL - ACCIDENT
1/18/2022	2264500075	Oliver St/Gould St	TRAFFIC, NON-CRIMINAL - ACCIDENT
1/19/2022	2264500078	Main St/Lansing St	TRAFFIC, NON-CRIMINAL - ACCIDENT
1/21/2022	2264500091	N Shiawassee St/W Main St	TRAFFIC, NON-CRIMINAL - ACCIDENT
1/22/2022	2264500094	King St	TRAFFIC, NON-CRIMINAL - ACCIDENT
1/22/2022	2264500095	S Elm St/W Clinton St	TRAFFIC, NON-CRIMINAL - ACCIDENT
1/24/2022	2264500101	W Main St/S Lansing St	TRAFFIC, NON-CRIMINAL - ACCIDENT
1/24/2022	2264500103	E Jerome St/S Washington St	TRAFFIC, NON-CRIMINAL - ACCIDENT
1/24/2022	2264500105	W Main St/S Elm St	TRAFFIC, NON-CRIMINAL - ACCIDENT
1/25/2022	2264500110	W Harding St/N Hanover St	TRAFFIC, NON-CRIMINAL - ACCIDENT
1/26/2022	2264500121	N Washington St/Williams St	TRAFFIC, NON-CRIMINAL - ACCIDENT

1/16/2022	2264500066	200 block S Water St	TRAFFIC, NON-CRIMINAL - NON-TRAFFIC ACCIDENT
1/18/2022	2264500076	200 block E Main St	TRAFFIC, NON-CRIMINAL - NON-TRAFFIC ACCIDENT
1/21/2022	2264500090	500 block E Main St	TRAFFIC, NON-CRIMINAL - NON-TRAFFIC ACCIDENT
1/25/2022	2264500115	800 block W King St	TRAFFIC, NON-CRIMINAL - NON-TRAFFIC ACCIDENT
1/27/2022	2264500127	1200 block Penbrook Dr	TRUANCY
1/28/2022	2264500130	Cedar St/Main St	VIOLATION OF CONTROLLED SUBSTANCE ACT
1/28/2022	2264500132	200 block E McArthur St	VIOLATION OF CONTROLLED SUBSTANCE ACT
1/31/2022	2264500141	Curwood Castle Dr	WARRANTS - CORPORATE SUMMONS
Total	146		

JANUARY OFFENSE REPORT

Offense	Total Offenses
1072 - 10002 - Parental Kidnap	1
1171 - 11001 - CSC First (1st) Degree -Penetration Penis/Vagina	1
1173 - 11003 - CSC First (1st) Degree -Penetration Oral/Anal	1
1177 - 11007 - CSC Second (2nd) Degree - Forcible Contact	1
1302 - 13002 - Aggravated/Felonious Assault - Family - Other Weapon	1
1303 - 13002 - Aggravated/Felonious Assault - Family - Strong Arm	1
1305 - 13002 - Aggravated/Felonious Assault - Non-Family - Other Weapon	2
1306 - 13002 - Aggravated/Felonious Assault - Non-Family - Strong Arm	1
1311 - 13002 - Aggravated/Felonious Assault - Police Officer - Other Weapon	1
1313 - 13001 - Assault and Battery/Simple Assault	13
1316 - 13003 - Intimidation	1
1372 - 13003 - Cyberbullying	2
1380 - 13003 - Telephone Used for Harassment, Threats	1
2073 - 20000 - Arson - Burning of Personal Property	1
2202 - 22001 - Burglary - Forced Entry - Residence (Including Home Invasion)	1
2203 - 22001 - Burglary - Forced Entry - Non-Residence	1
2205 - 22002 - Burglary - No Forced Entry - Non-Residence	2
2305 - 23005 - Larceny - Personal Property from Vehicle	4
2308 - 23003 - Larceny - From Building (Includes library, office used by public, etc)	2
2309 - 23007 - Larceny - From Yards (Grounds surrounding a building)	1
2399 - 23007 - Larceny (Other)	2
2411 - 24001 - Motor Vehicle - Unauthorized Use	2
2602 - 26001 - Fraud - Swindle	2
2605 - 26002 - Illegal Use of Credit Card	1
2609 - 26007 - Fraud - Identity Theft	1
2699 - 26001 - Fraud (Other)	1
2901 - 29000 - Damage to Property - Business Property	2
2902 - 29000 - Damage to Property - Private Property	4
2998 - 29000 - Damage to Property - Destroy, Injure Property of Police or Fire Departments	2
3078 - 30002 - Retail Fraud Theft 3rd Degree	1
3512 - 35001 - Heroin - Possess	1
3572 - 35001 - Amphetamine - Possess	1

3605 - 36004 - Indecent Exposure	1
4801 - 48000 - Resisting Officer	1
4803 - 48000 - Making False Report	1
4877 - 48000 - Fleeing and Eluding (Felony)	1
4899 - 48000 - Obstruct Police (Other)	2
5006 - 50000 - Obstructing Justice	1
5012 - 50000 - Probation Violation	1
5013 - 50000 - Conditional Release Violation	1
5015 - 50000 - Failure to Appear	1
5070 - 50000 - Violation of Preliminary Injunctive Order (Peace Bond)	3
5503 - 55000 - Drugs - (Other)	1
5561 - 55000 - Animals at Large	1
5570 - 55000 - Persons under 18 years of age in Possession or Use of Tobacco Products	2
5599 - 55000 - Health and Safety Violations (Other)	4
7399 - 73000 - Miscellaneous Arrest	2
8027 - 54002 - Operating with Blood Alcohol Content of .17% or more	1
8028 - 54002 - Operating with Blood Alcohol Content of .08% or more	1
8271 - 54003 - Traffic - No Operators License	1
8273 - 54003 - Traffic - Driving on Susp/Revoked/Refused License	2
8328 - 54003 - Motor Vehicle Violation	7
8940 - 89004 - Warrants - Corporate Summons	1
9175 - 91000 - Truancy	1
9906 - 92002 - Civil Custodies - Incapacitation	4
9908 - 92004 - Civil Custodies - Insanity (Mental)	1
9910 - 93001 - Traffic, Non-Criminal - Accident	21
9911 - 93002 - Traffic, Non-Criminal - Non-Traffic Accident	4
9919 - 95001 - Fire - Accident (Fire)	1
9943 - 98007 - Inspections/Investigations - Suspicious Situations	3
9944 - 98008 - Inspections/Investigations - Lost and Found Prop	2
9945 - 98009 - Inspections/Investigations - Drug Overdose	2
9946 - 99001 - Miscellaneous - Suicide	2
9948 - 99003 - Miscellaneous - Missing Persons	1
9953 - 99008 - Miscellaneous - General Assistance	3
9954 - 99009 - Miscellaneous - Non-Criminal	3
9955 - 99008 - Miscellaneous - Assist to EMS	1
9956 - 99008 - Miscellaneous - Assist to Other Police Agency	2
Total	146

JANUARY DAILY ACTIVITY REPORTS SUMMARY REPORT

Activity	Total	Calculated Time Spent
Alarms	10	1:42:00
Assist Another Unit	233	106:40:00
Business Property Inspections	104	25:13:00
Community Service	91	65:34:00
Court	8	14:00:00
Directed Patrols	349	324:46:00
District Patrol	120	76:34:00
Meal/Break	194	167:15:00
Original Arrests	10	15:16:00
OWI Arrests	2	5:34:00
Park Patrols	136	47:46:00
Parking/Municipal Citations Issued	3	2:15:00
Residential Property Inspections	2	0:10:00
School Patrols	198	248:36:00
Supplemental Complaints	51	205:23:00
Traffic Accidents	29	20:08:00
Traffic Citations Issued	1	0:11:00
Traffic Warnings	19	2:15:00
Training	28	29:25:00
Warrant Arrests	10	7:48:00
Written Complaints	379	229:08:00
Total Activities	1977	1595:39:00



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MEMORANDUM

DATE: February 15, 2022

TO: Owosso City Council

FROM: Kevin Lenkart
Director of Public Safety

RE: January 2022 Fire & Ambulance Report

Attached are the statistics for the Owosso Fire Department (OFD) for January 2022. The Owosso Fire Department responded to 253 incidents in the month of January.

OFD responded to 15 fire calls and responded to 238 EMS calls.

Previous Month ▾

Jan 1, 2022 - Jan 31, 2022 ▾

6%

FIRE

Percentage of Total Incidents

94%

EMS

Percentage of Total Incidents

253

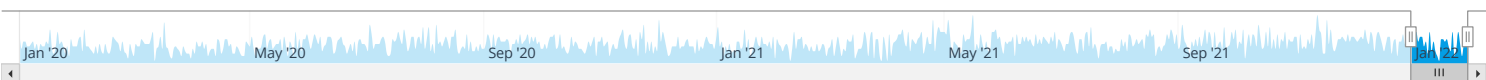
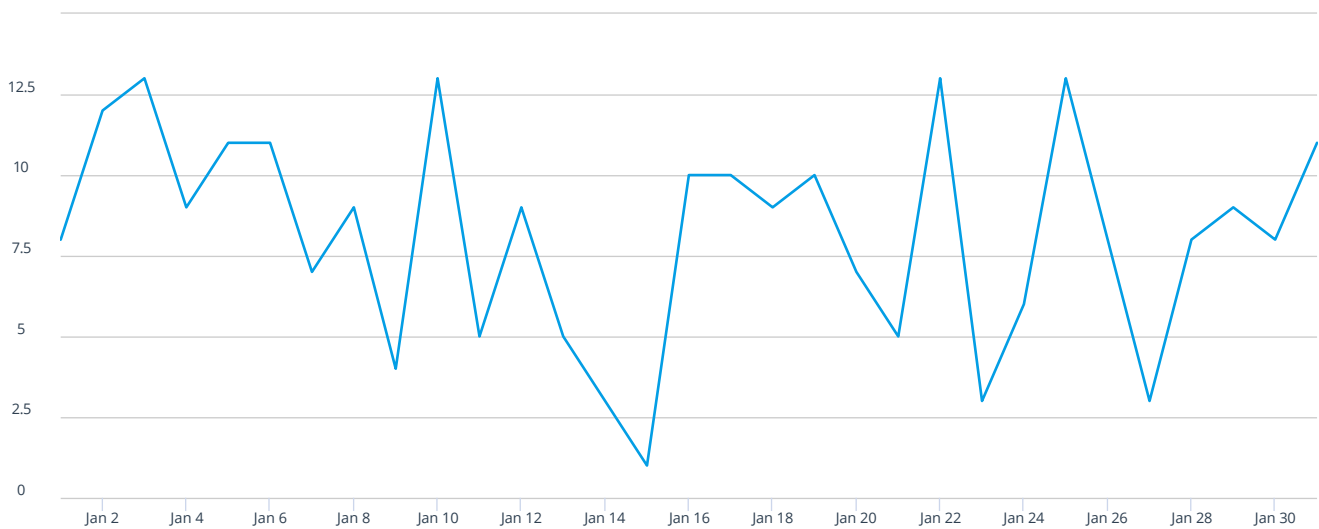
INCIDENTS

In Selected Time Slice

31

DAYS

In Selected Time Slice



Counts	% Rows		% Columns		% All									
Week Ending	1/2/22	1/9/22	1/16/22	1/23/22	1/30/22	2/6/22	2/13/22	2/20/22	2/27/22	3/6/22	3/13/22	3/20/22	3/27/22	Total
(10) Fire, other			1											1
(11) Structure Fire	1		3											4
(31) Medical assist			1											1
(32) Emergency medical service (EMS) incident	19	60	39	55	52	11								236
(44) Electrical wiring/equipm. problem			1											1
(46) Accident, potential accident			1											1
(61) Dispatched and canceled en route		1		1	1									3
(70) False alarm and false call, other				1	1									2
(73) System or detector malfunction		1												1
(74) Unintentional system/detect... operation (no fire)		1	1		1									3
(90) Special type of incident, other		1												1
Total	20	64	47	57	55	11								254