

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, FEBRUARY 7, 2022
7:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF JANUARY 18, 2022:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

1. Swearing In Ceremony - Fire Department Employee. A ceremony to swear in City Firefighter Erin O'Hara.

PUBLIC HEARINGS

None.

CITIZEN COMMENTS AND QUESTIONS

CONSENT AGENDA

1. First Reading and Set Public Hearing – Rezoning 701 South Chestnut Street. Conduct first reading and set a public hearing for Tuesday, February 22, 2022 to receive citizen comment regarding the request from Terry and Georgia Gregoricka to rezone the property at 701 South Chestnut Street from R-1, Single Family Residential District, to I-1, Light Industrial District.
2. Traffic Control Order - JARS Rail Jam. Approve request from JARS Owosso for the closure of South Lansing Street from West Main Street south 150' toward Lynn Street on Friday, February 25, 2022 at 9:00 a.m. thru Sunday, February 27, 2022 at 9:00 p.m. for the JARS Rail Jam and approve Traffic Control Order No. 1465 formalizing the request.

3. Boards and Commissions Appointment. Approve the following Mayoral Boards and Commissions appointment:

Name	Board/Commission	Term Expires
Don Horton	Parks & Recreation Commission filling unexpired term of E. Greenway	06-30-2022

4. Professional Services Agreement – Termination. Authorize termination of the professional services agreement with Robert W. Baird & Co. Incorporated for services as Underwriter/Placement Agent/Municipal Advisor associated with three separate revenue bond issuances, per the terms of the agreement.
5. Professional Services Agreement – Underwriter/Placement Agent/Municipal Advisor. Authorize professional services agreements with MFCI, LLC, in an amount not to exceed \$36,000.00, to serve as Underwriter/Placement Agent/Municipal Advisor associated with three separate revenue bond issuances and further authorize payment to the firm for services rendered in accordance with the agreement.
6. Purchase Authorization Cancellation – Sodium Hypochlorite. Authorize cancellation of the purchase order with Jones Chemicals, Inc. for sodium hypochlorite due to the company's inability to fulfill the contract.
7. Purchase Authorization - Sodium Hypochlorite. Authorize a purchase agreement with Olin Corporation dba Olin Chlor Alkali Products and Vinyls for Sodium Hypochlorite utilizing the Lansing Board of Water& Light's joint purchasing consortium Mid-Michigan Drinking Water Consortium Bulk Chemical Contract in the amount of \$1.19 per gallon, with an estimated contract of \$21,633.90, plus \$425.00 for split deliveries, and authorize payment based on unit prices for actual quantities required for the fiscal year ending June 30, 2022.
8. Change to Street Lighting Contract – Addition of Street Light. Authorize amendment to the Street Light Contract with Consumers Energy to reflect the addition of one LED Cobrahead streetlight at 1633 Lynn Street, authorize the Mayor and City Clerk to execute appropriate documents, and approve payment to Consumers Energy in the amount of \$983.75 for installation.
9. Payment Authorization - Voting Equipment Maintenance. Authorize annual payment to Miller Consultants & Elections, Inc. dba Election Source for annual maintenance costs associated with voting equipment for the years 2022-2026 in an amount not to exceed \$28,230.00, in accordance with the State of Michigan Contract No. 071B7700117.
10. Professional Services Agreement - Governmental Accounting Services. Authorize a professional services agreement with Taylor and Morgan, C.P.A., P.C. for the provision of onsite governmental accounting services in an amount not to exceed \$40,000.00 and further authorize payment to the firm for services rendered in accordance with the contract.
11. Bid Award – Tree Removal – Option 3. Approve bid award to Advanced Tree Care Service, Inc. for the 2022 Tree Removal Contract – Option 3 in the amount of \$32,400.00 with a contingency amount of \$3,000.00 and further approve payment to the contractor upon satisfactory completion of the project or portion thereof.
12. Tentative Bid Award – WWTP Solids Handling Project. Approve tentative bid award to Sorensen Gross Company of Flint, Michigan for the WWTP Solids Handling Project, a 2022 CWSRF project, in the amount of \$4,374,000.00, contingent upon receipt of SRF loan proceeds, and further approve payment to the contractor upon satisfactory completion of the project or portion thereof.
13. Check Register – December 2021. Affirm check disbursements totaling \$2,007,868.86 for December 2021.

14. Check Register – January 2022. Affirm check disbursements totaling \$12,473,208.75 for January 2022.

ITEMS OF BUSINESS

1. Property Purchase Offer. Authorize twenty-one (21) day posting period for the proposed purchase of 10.85 acres of vacant city owned property off of Penbrook Drive by Moxie Holdings, LLC in the amount of \$50,000.00.
2. Policy Amendment – Rules for Certain Traffic Control Orders. Consider amendments to the Rules and Regulations for the Issuance of Certain Traffic Control orders and corresponding application, updating the insurance coverage requirements.
3. Strike Delinquent Personal Property Taxes. Consider resolution authorizing the removal of \$2,583.23 in delinquent personal property taxes from the City tax rolls for years 2010-2015 due to uncollectibility and further authorize the City Treasurer to proceed with the procedure to strike said taxes from the appropriate tax rolls for the stated years.
4. Loan Write-Off - Brownfield Redevelopment Plan District #11. Consider writing off the loan (due from BRA) in the amount of \$5,858.45 associated with the installation of eight Chairman lights surrounding the property at 219 South Washington Street in 2006-2007 as a part of Brownfield Redevelopment Plan District #11 – Capitol Bowl.
5. Loan Purchase – Infrastructure Improvements for Brownfield Redevelopment Plan District #17. Consider authorizing the General Fund (101) to purchase the remaining portion of a long-term advancement issued from the Water Fund (591) in the amount of \$612,419.02, related to infrastructure improvements for Brownfield Redevelopment Plan - District #17 – Cargill-Sonoco site.
6. Ordinance Adoption - Bonding for SRF Financing – WWTP Solids Handling Improvements. Consider adoption of an ordinance to authorize and provide for the issuance of revenue bonds for SRF financing of the cost of acquisition and construction of solids handling equipment improvements at the Waste Water Treatment Plant under the provisions of Act 94, Public Acts of Michigan, 1933, as amended.
7. Capital Improvement Plan Adoption. Consider adoption of the 2022-2028 Capital Improvement Plan as adopted and recommended by the Planning Commission.

COMMUNICATIONS

1. Tanya S. Buckelew, Planning & Building Director. 2021 Planning Commission Annual Report.
2. Amy K. Fuller, Assistant to the City Manager. 2021 Parks & Recreation Commission Annual Report.
3. Brad A. Barrett, Finance Director. Monthly Financial Reports – December 2021.
4. Downtown Historic District Commission. Minutes of December 15, 2021.
5. Downtown Development Authority/Main Street. Minutes of January 5, 2022.
6. Downtown Development Authority/Main Street Special Meeting. Minutes of January 7, 2022.
7. Owosso Historical Commission. Minutes of January 10, 2022.
8. Downtown Historic District Commission. Minutes of January 19, 2022.
9. Planning Commission. Minutes of January 24, 2022.
10. WWTP Review Board. Minutes of January 25, 2022.
11. Parks & Recreation Commission. Minutes of January 26, 2022.

CITIZEN COMMENTS AND QUESTIONS

NEXT MEETING

Tuesday, February 22, 2022

BOARDS AND COMMISSIONS OPENINGS

Brownfield Redevelopment Authority – term expires June 30, 2022
Building Board of Appeals – Alternate - term expires June 30, 2022
Building Board of Appeals – Alternate - term expires June 30, 2024
Downtown Historic District Commission – term expires June 30, 2022
Owosso Historical Commission – 2 terms expire December 31, 2023
Shiawassee District Library – term expires June 30, 2024
Planning Commission – term expires June 30, 2022
Zoning Board of Appeals – Alternate – term expires June 30, 2024
Zoning Board of Appeals – term expires June 30, 2023

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.