

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MINUTES SYNOPSIS
TUESDAY, JANUARY 18, 2022**

PRESENT: Mayor Christopher T. Eveleth, Mayor Pro-Tem Susan J. Osika, Councilmembers Janae L. Fear, Jerome C. Haber, Daniel A. Law, Nicholas L. Pidek and Robert J. Teich, Jr.

ABSENT: None.

PROCLAMATIONS/SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

Special Assessment District No. 2022-03. Conducted a public hearing to receive citizen comment regarding authorization of Resolution No. 5 for Special Assessment District No. 2022-03 for Maple Avenue from M-71 (Corunna Avenue) to the north end for street reconstruction. There were no citizen comments received prior to, or during the meeting. The Council moved to approve the Special Assessment Roll as proposed.

CITIZEN COMMENTS AND QUESTIONS

Adam Bronson indicated he is a partial owner of property at 108 N. Chipman Street which was considered for rezoning at the last meeting. He said he was not present at the last meeting for various reasons, but that he had expected to receive notice as to when he needed to be here. He went on to explain the history of the parcel, indicated that he would be open to a conditional rezoning, and asked that Council reconsider the matter.

Mayor Eveleth thanked Mayor Pro-Tem Osika for running the last meeting in his absence.

CONSENT AGENDA

The Consent Agenda was approved as follows:

Traffic Control Order - JARS Rail Jam. (This item was removed from the agenda.)

Traffic Control Order No. 1466. Approved Traffic Control Order No. 1466 for no stopping, standing, or parking on the west side of Maple Avenue from Corunna Avenue to the north end upon completion of construction.

Contract Extension – Auditing Services. Approved a one-year extension of the professional services agreement with Gabridge & Company for auditing services for the 21-22 fiscal year, including a federal single audit, in the amount of \$32,000.00, and further authorized payment to the firm upon satisfactory completion of the project.

Contract Amendment – Demolition of 623 Frazer Avenue. Approved Amendment No. 1 to the contract for Demolition – 623 Frazer Avenue with S.A. Smith Paving & Trucking, Inc. dba Smith Sand & Gravel, adding \$8,700.00 for additional asbestos protections and removal, extending the completion deadline to March 31, 2022, and authorizing payment to the contractor up to the contract amount, including Amendment No. 1.

Professional Services Agreement – Private Credit Assessment Services. Approved professional services agreement with S&P Global Ratings for the provision of private credit assessment services in the amount of \$28,500.00, and further approved payment to the firm upon satisfactory completion of the contracted tasks.

Repair Authorization – East Roughing Tower Pump. Waived competitive bidding requirements, authorized the removal, inspection, rehabilitation, and installation of the east roughing tower pump at the WWTP by Professional Pump, Inc. in the amount of \$18,575.00, and further authorized payment to the contractor upon satisfactory completion of the work.

Contract Authorization – 2022 DWAM Grant Engineering Services. Waived competitive bidding requirements, approved contract with Orchard, Hiltz, and McCliment, Inc. dba OHM Advisors for administrative services for the City's Drinking Water Asset Management Grant (DWAM) in the amount of \$120,810.00, and further approved payment to the engineer upon satisfactory completion of the project or portion thereof.

Bid Award – 2022 Street Program – Contract No. 1. Approved bid award to Malley Construction, Inc. for the 2022 Street Program – Contract No. 1 in the amount of \$154,458.55, authorized a contingency amount of \$15,000.00 for field adjustments by City staff, and further approved payment to the contractor upon satisfactory completion of the work or portion thereof.
Warrant No. 612. Authorized Warrant No. 612 as follows:

Vendor	Description	Fund	Amount
Caledonia Charter Township	Caledonia utility fund payment-9/1/21-12/31/21	Water	\$45,908.62
Owosso Charter Township	Owosso charter township 2011 water agreement payment-9/1/21-12/31/21	Water	\$20,460.59

ITEMS OF BUSINESS

Loan Write-Off - Brownfield Redevelopment Plan District #11. Authorized writing off the loan (due from BRA) financed by the DDA in the amount of \$60,000 associated with infrastructure improvements made at 219 South Washington Street in 2006-2007 as a part of Brownfield Redevelopment Plan District #11 – Capitol Bowl.
City Budget Amendment. Adopted Amendment No. 1 to the 2021-2022 Budget.

COMMUNICATIONS

N. Bradley Hissong, Building Official. December 2021 Building Department Report.
N. Bradley Hissong Building Official. December 2021 Code Violations Report.
N. Bradley Hissong Building Official. December 2021 Inspections Report.
N. Bradley Hissong Building Official. December 2021 Certificates Issued Report.
Kevin D. Lenkart, Public Safety Director. December 2021 Police Report.
Kevin D. Lenkart, Public Safety Director. December 2021 Fire Report.

CITIZEN COMMENTS AND QUESTIONS

There were no citizen comments.
 Councilmember Pidek inquired as to the practice for notifying people of hearings. It was noted that staff followed the established notification process for an ordinance amendment as rezonings are handled as ordinance amendments. Councilmember Pidek expressed his desire to see stakeholders contacted when hearings are held.
 Councilmember Law echoed Pidek’s sentiments saying no one reads the paper and posting a notice to Facebook was not adequate enough.

NEXT MEETING

Monday, February 07, 2022

BOARDS AND COMMISSIONS OPENINGS

Brownfield Redevelopment Authority – term expires June 30, 2022
 Building Board of Appeals – Alternate - term expires June 30, 2022
 Building Board of Appeals – Alternate - term expires June 30, 2024
 Downtown Historic District Commission – term expires June 30, 2022
 Owosso Historical Commission – 2 terms expire December 31, 2023
 Shiawassee District Library – term expires June 30, 2024
 Parks & Recreation Commission – term expires June 30, 2022
 Planning Commission – term expires June 30, 2022
 Zoning Board of Appeals – Alternate – term expires June 30, 2024
 Zoning Board of Appeals – term expires June 30, 2023

ADJOURNMENT

The meeting was adjourned at 7:52 p.m.

Christopher T. Eveleth, Mayor
 Amy K. Kirkland, City Clerk

Note: Complete printed copies of the minutes and any ordinances contained therein are available to the public at the Office of the City Clerk and the Shiawassee District Library – Owosso Branch during regular business hours or on the Internet at www.ci.owosso.mi.us.