

**CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
TUESDAY, JANUARY 18, 2022  
7:30 P.M.**

**Meeting to be held at City Hall  
301 West Main Street**

**AGENDA**

**OPENING PRAYER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**APPROVAL OF THE AGENDA:**

**APPROVAL OF THE MINUTES OF REGULAR MEETING OF JANUARY 3, 2022:**

**ADDRESSING THE CITY COUNCIL**

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

None.

**PUBLIC HEARINGS**

1. Special Assessment District No. 2022-03. Conduct a public hearing to receive citizen comment regarding authorization of Resolution No. 5 for Special Assessment District No. 2022-03 for Maple Avenue from M-71 (Corunna Avenue) to the north end for street reconstruction.

**CITIZEN COMMENTS AND QUESTIONS**

**CONSENT AGENDA**

1. Traffic Control Order - JARS Rail Jam. Approve request from JARS Owosso for the closure of South Lansing Street from West Main Street south 150' toward Lynn Street on Friday, February 25, 2022 at 9:00 a.m. thru Sunday, February 27, 2022 at 9:00 p.m. for the JARS Rail Jam and approve Traffic Control Order No. 1465 formalizing the request.
2. Traffic Control Order No. 1466. Approve Traffic Control Order No. 1466 for no stopping, standing, or parking on the west side of Maple Avenue from Corunna Avenue to the north end upon completion of construction.

3. Contract Extension – Auditing Services. Approve a one-year extension of the professional services agreement with Gabridge & Company for auditing services for the 21-22 fiscal year, including a federal single audit, in the amount of \$32,000.00, and further authorize payment to the firm upon satisfactory completion of the project.
4. Contract Amendment – Demolition of 623 Frazer Avenue. Approve Amendment No. 1 to the contract for Demolition – 623 Frazer Avenue with S.A. Smith Paving & Trucking, Inc. dba Smith Sand & Gravel, adding \$8,700.00 for additional asbestos protections and removal, extending the completion deadline to March 31, 2022, and authorizing payment to the contractor up to the contract amount, including Amendment No. 1.
5. Professional Services Agreement – Private Credit Assessment Services. Approve professional services agreement with S&P Global Ratings for the provision of private credit assessment services in the amount of \$28,500.00, and further approve payment to the firm upon satisfactory completion of the contracted tasks.
6. Repair Authorization – East Roughing Tower Pump. Waive competitive bidding requirements, authorize the removal, inspection, rehabilitation, and installation of the east roughing tower pump at the WWTP by Professional Pump, Inc. in the amount of \$18,575.00, and further authorize payment to the contractor upon satisfactory completion of the work.
7. Contract Authorization – 2022 DWAM Grant Engineering Services. Waive competitive bidding requirements, approve contract with Orchard, Hiltz, and McCliment, Inc. dba OHM Advisors for administrative services for the City's Drinking Water Asset Management Grant (DWAM) in the amount of \$120,810.00, and further approve payment to the engineer upon satisfactory completion of the project or portion thereof.
8. Bid Award – 2022 Street Program – Contract No. 1. Approve bid award to Malley Construction, Inc. for the 2022 Street Program – Contract No. 1 in the amount of \$154,458.55, authorize a contingency amount of \$15,000.00 for field adjustments by City staff, and further approve payment to the contractor upon satisfactory completion of the work or portion thereof.
9. Warrant No. 612. Authorize Warrant No. 612 as follows:

Vendor	Description	Fund	Amount
Caledonia Charter Township	Caledonia utility fund payment-9/1/21-12/31/21	Water	\$45,908.62
Owosso Charter Township	Owosso charter township 2011 water agreement payment-9/1/21-12/31/21	Water	\$20,460.59

### **ITEMS OF BUSINESS**

1. Loan Write-Off - Brownfield Redevelopment Plan District #11. Consider writing off the loan (due from BRA) financed by the DDA in the amount of \$60,000 associated with infrastructure improvements made at 219 South Washington Street in 2006-2007 as a part of Brownfield Redevelopment Plan District #11 – Capitol Bowl.
2. City Budget Amendment. Adopt Amendment No. 1 to the 2021-2022 Budget.

### **COMMUNICATIONS**

1. N. Bradley Hissong, Building Official. December 2021 Building Department Report.
2. N. Bradley Hissong Building Official. December 2021 Code Violations Report.
3. N. Bradley Hissong Building Official. December 2021 Inspections Report.
4. N. Bradley Hissong Building Official. December 2021 Certificates Issued Report.

5. Kevin D. Lenkart, Public Safety Director. December 2021 Police Report.
6. Kevin D. Lenkart, Public Safety Director. December 2021 Fire Report.

### **CITIZEN COMMENTS AND QUESTIONS**

### **NEXT MEETING**

Monday, February 07, 2022

### **BOARDS AND COMMISSIONS OPENINGS**

Brownfield Redevelopment Authority – term expires June 30, 2022  
Building Board of Appeals – Alternate - term expires June 30, 2022  
Building Board of Appeals – Alternate - term expires June 30, 2024  
Downtown Historic District Commission – term expires June 30, 2022  
Owosso Historical Commission – 2 terms expire December 31, 2023  
Shiawassee District Library – term expires June 30, 2024  
Parks & Recreation Commission – term expires June 30, 2022  
Planning Commission – term expires June 30, 2022  
Zoning Board of Appeals – Alternate – term expires June 30, 2024  
Zoning Board of Appeals – term expires June 30, 2023

### **ADJOURNMENT**

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: [city.clerk@ci.owosso.mi.us](mailto:city.clerk@ci.owosso.mi.us). The City of Owosso Website address is [www.ci.owosso.mi.us](http://www.ci.owosso.mi.us).

**CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
MINUTES OF JANUARY 3, 2022  
7:42 P.M.  
VIRGINIA TEICH CITY COUNCIL CHAMBERS**

**PRESIDING OFFICER:** MAYOR PRO-TEM SUSAN J. OSIKA

**OPENING PRAYER:** MARLENE WEBSTER  
SHIAWASSEE COUNTY COMMISSIONER, DISTRICT 1

**PLEDGE OF ALLEGIANCE:** CHRISTINE MITCHELL, FORMER MAYOR

**PRESENT:** Mayor Pro-Tem Susan J. Osika, Councilmembers Janae L. Fear, Jerome C. Haber, Daniel A. Law, Nicholas L. Pidek, and Robert J. Teich, Jr.

**ABSENT:** Mayor Christopher T. Eveleth.

**APPROVE AGENDA**

Motion by Councilmember Fear to approve the agenda with the following changes:

Remove Consent Agenda item:

1. Traffic Control Order – JARS Rail Jam

Add Item of Business:

2. Audit Acceptance

Motion supported by Councilmember Haber and concurred in by unanimous vote.

**APPROVAL OF THE MINUTES OF REGULAR MEETING OF DECEMBER 20, 2021**

Motion by Councilmember Pidek to approve the Minutes of the Regular Meeting of December 20, 2021 as presented.

Motion supported by Councilmember Law and concurred in by unanimous vote.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

**Audit Presentation**

Joe Verlin, Principal CPA with Gabridge & Company, PLC presented the annual audit for the year ending June 30, 2021. He thanked City staff for their work on the audit and reported that the City had received a clean opinion, the highest opinion an auditor can bestow on a municipality. He indicated that the City's net position increased by \$2.115 million over the course of the 2021 fiscal year. In the general fund this was due to increases in taxable value, increases in grant funding due to COVID-19, and increases in state revenue sharing, while in the enterprise funds the increases were due to increases for the charge for services. He went on to say that the City's unfunded pension liability decreased over the fiscal year due to superior investment returns of the market. He also noted that the City saved approximately \$1.492 million by issuing two refunding bonds (this will be recognized over the life of the bonds).

Mr. Verlin concluded his comments saying the City's health is strong, it has healthy fund balances, utility rates are being well managed, operations are sustainable, and the overall pension funding level is much better than most communities. He encouraged the City to continue its financial diligence to keep this trend moving forward.

### **Swearing In Ceremony – Fire Department Employee**

Mayor Pro-Tem Osika led a ceremony to swear in the City's newest firefighter Alexis Budd.

Alexis's badge was pinned by her friend Owosso Firefighter Don Lound. Also in attendance this evening was her mother Sandra Currey.

### **PUBLIC HEARINGS**

#### **Rezoning Request – 108 N. Chipman Street**

A public hearing was conducted to receive citizen comment regarding the request to rezone the parcel located at 108 N. Chipman Street from B-3, Central Business District to I-1, Light Industrial District.

The following people commented in regard to the rezoning request:

Tim Schmig, 523 E. Mason Street, letter read aloud by Missy Porter. Mr. Schmig stated that he is opposed to a marijuana grow facility at 108 N. Chipman Street. He said that marijuana is a gateway drug and he asked if the City was blatantly disregarding various laws since marijuana is still illegal at the federal level.

Missy Porter, 1118 Harding Drive, said her parents live near a grow facility and it has had a negative effect on their property value. She said traffic has increased and the smell is terrible.

Kelly Ainsworth, 1111 W. King Street, asked Council to please reject the rezoning request. She said she is concerned that the proposed use as a marijuana grow facility would negatively affect community safety, lower property values due to constant odor issues, increase crime risk and negatively affect area children.

Julie Wenzlick, 1101 Riverside Drive, said she has several friends that live near an indoor grow facility in Chesaning and that smell is a major problem. She expressed her concern that enforcement of odor control could be difficult as other grow facilities could point their fingers at one another as the source of the problem. She was also concerned about pollution of local water resources, having a grow facility close to a residential neighborhood, and possible strain the facility could put on the power grid.

Virgil Rennick, 429 N. Chipman Street, said he is 89 years old and had seen a lot of changes in the culture over the years. He noted that he recently submitted a petition to Council objecting to the proposed marijuana grow facility on N. Chipman Street. He asked Councilmembers if they would like to have such a facility established in their back yard. He asked the Council to stand up for the citizens and either deny the rezoning or prohibit the proposed marijuana facility.

Pam Miller-Early, 1100 Riverside Drive, noted that the United States had just rejoined the Paris Climate Accord and the production of cannabis falls just behind coal mining in CO<sub>2</sub> generation. She asked the Council not to allow the proposed marijuana grow facility.

Paul Early, 1100 Riverside Drive, said he is a mortgage lender and real estate agent. He said that Owosso is a fabulous place to live and marijuana grow facilities could have a very negative affect on nearby neighborhoods.

Dee Riley, 1106 Beehler Street, said she lives right next to the property in question and she is very worried about the smell issue. She said she was angry about how information was disseminated and the overall situation was handled. She said that Owosso is a destination community and facilities such as that proposed will only serve to chase visitors away. She expressed caution saying the detriments to the community outweigh the benefits.

Gene Riley, 1106 Beehler Street, said he was supportive of all of the citizen comments made so far. He said if the proposed grow facility is allowed only the business will see the profits and the residents will lose.

Tom Manke, 2910 W. M-21, inquired about the nature of the zoning for the entire parcel, noting that part of it appears to already be zoned industrial. He went on to say that he had recently covered a story about marijuana odor issues in Chesaning and he couldn't believe how strong the smell was in the downtown. Though it should be pointed out that Corunna has not received any complaints about the outdoor grow facility there. He recognized that Council was facing a tough decision, but he said he wouldn't want a similar facility in his back yard.

Christine Mitchell, 1525 Alturas Drive, former mayor and business owner in Westown. Asked the Council to remember that Westown provides the first impression of the City coming from the west. She said she has the same concerns as those already expressed by speakers this evening. She was further concerned that the 80 seniors living at Oliver Woods may not be able to enjoy time outside if there is an odor problem. She encouraged Council to do their homework and contact other communities that have indoor grow facilities.

Bethany Baldwin, 601 Ada Street, said she had circulated an informal petition and collected the signatures of 54 residents of her neighborhood that do not want another marijuana facility. She asked that Council give special consideration to area children when considering this item.

Marianne Stewart, 809 W. Oliver Street, mother of eight. She said she loves her home and what Owosso has to offer. She indicated that she had spoken to relatives near an indoor grow facility in Gaylord to ask if there was an odor issue. They noted there was a strong odor when the grow lights turn on and off each day. She asked why marijuana facilities weren't limited to just industrial parks.

Virgil Rennick, 429 N. Chipman Street, submitted a petition on December 20, 2021 signed by 44 people objecting to the proposed use for the property should it be rezoned.

Elaine Wagle, 927 N. Park Street, submitted an email on January 3, 2022 objecting to the proposed use for the property should it be rezoned. She asked that Council look into issues with light and odor pollution at other grow facilities prior to approving the venture.

The public hearing was closed at 8:41 p.m.

City Manager Nathan R. Henne outlined the three options available to the Council, pointing out that the question before them this evening was whether to approve or deny the rezoning request, not the proposed use of the property:

1. Approve the rezoning request.
2. Deny the rezoning request.
3. Approve the rezoning request based on conditions suggested by the applicant.

Mr. Henne addressed the comments related to the marijuana odor problems in Chesaning saying the City's rules regarding odor are much more comprehensive. He noted that the ordinances governing marijuana facilities in Chesaning had little in the form of odor control regulations. The City requires each facility to have a carbon filtration system approved by the Building Official. Each facility also has to have negative air pressure to prevent odors from inside leaking outside the building. According to the City's

nuisance ordinance should a reasonable person find the smell offensive, in this case the Public Safety Director, the City then has the grounds to revoke, suspend, or fail to renew a marijuana facilities permit.

He went on to point out that studies have been done that have found there are negative effects from marijuana facilities on the property values of parcels close to the facility. Those parcels existing at least 1000' from the facility actually receive a positive effect on property values. He also reminded Council that the people of the State of Michigan had voted twice to approve marijuana related businesses. The Council at the time felt they should allow marijuana related businesses, but they also wanted to be able to control it with Council having the authority to revoke, suspend, or not renew a license.

Councilmember Haber and Mayor Pro-Tem Osika said they felt compelled to take the side of the citizens and were not in favor of the proposed rezoning.

Councilmembers Pidek and Teich said they were stuck in the middle and could see the merits of approval of the request as well as denial of the request.

Councilmembers Fear and Law, both members of the Planning Commission, felt strongly that the extensive work performed by the Planning Commission in developing the marijuana ordinances would serve to protect the interests of both the residents and the business owners. They expressed their willingness to approve the rezoning request.

Whereas, after due and legal notice, the Council has met, and having heard all interested parties, motion by Councilmember Law that an ordinance be adopted to rezone the property located at 108 N. Chipman Street from B-3, Central Business District to I-1, Light Industrial District as requested.

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Councilmembers Fear, Teich and Law.

NAYS: Mayor Pro-Tem Osika, Councilmembers Haber and Pidek.

ABSENT: Mayor Eveleth.

The request is not granted due to the lack of an affirmative vote.

The Council briefly recessed from 9:35 p.m. until 9:45 p.m.

### **CITIZEN COMMENTS AND QUESTIONS**

Eddie Urban, 601 Glenwood Avenue, talked about his idea to abate bad smells by surrounding the source of the smell with flowers and other plants. He encouraged Council to think outside the box and consider all the options before them.

Tom Manke, 2910 W. M-21, said the City's first responders had been busy last month with the fire at Lula's and the shooting at the Rainbow Bar. He said there should be more officers working the overnight hours and encouraged the City to hire more officers. He also spoke about generational differences in how people respond to emergent situations.

Marlene Webster, County Commissioner District 2, indicated that the Commission would be holding an organizational meeting tomorrow at 5:00 p.m. She also noted that the County would be participating in a national opioid settlement, much like the City. Lastly, she encouraged people to attend the Commission meetings scheduled for next week.

Julie Wenzlick, 1101 Riverside Drive, wanted Council to know that all of the people that signed Mr. Rennick's petition may not have read the actual language on the petition but had relied on a verbal description of the reasoning that was given when they signed.

Christine Mitchell, 1525 Alturas Drive, thanked Council for listening to the citizens. She said she was confident that the Master Plan would help to keep the Westown area vital.

### **CONSENT AGENDA**

Motion by Councilmember Haber to approve the Consent Agenda as follows:

**Special Assessment District No. 2022-03 – Maple Avenue.** Authorize Resolution No. 4 setting a public hearing for Tuesday, January 18, 2022 at 7:30 p.m. to receive citizen comment regarding Special Assessment District No. 2022-03 for Maple Avenue, from M-71 (Corunna Avenue) to the north end for street reconstruction as follows:

#### **RESOLUTION NO. 01-2022**

#### **SETTING A PUBLIC HEARING FOR SPECIAL ASSESSMENT DISTRICT NO. 2022-03 MAPLE AVENUE, A PUBLIC STREET FROM CORUNNA AVENUE (M-71) TO NORTH END SPECIAL ASSESSMENT RESOLUTION NO. 4**

WHEREAS, the Assessor has prepared a special assessment roll for the purpose of specially assessing that portion of the cost of the public improvements more particularly hereinafter described to the properties specially benefited by said public improvement, and the same has been presented to the Council by the City Clerk.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Said special assessment roll is hereby accepted and shall be filed in the office of the City Clerk for public examination.
2. The Council shall meet at the Owosso City Hall, Owosso, Michigan at 7:30 p.m., on Tuesday, January 18, 2022 for the purpose of hearing all persons interested in said special assessment roll and reviewing the same.
3. The City Clerk is directed to publish the notice of said hearings once in the *Argus Press*, the official newspaper of the City of Owosso, not less than ten (10) days prior to said hearing and shall further cause notice of said hearing to be sent by first class mail to each owner of the property subject to assessment, as indicated by the records in the City Assessor's office as shown on the general tax rolls of the City, at least ten (10) days before the time of said hearing, said notice to be mailed to the addresses shown on said general tax rolls of the City.
4. The notice of said hearing to be published and mailed shall be in substantially the following form:

#### **NOTICE OF HEARING TO REVIEW SPECIAL ASSESSMENT ROLL CITY OF OWOSSO, COUNTY OF SHIAWASSEE, MICHIGAN**

TO THE OWNERS OF THE FOLLOWING DESCRIBED PROPERTY:

**Maple Avenue, a Public Street, from Corunna Avenue (M-71) to north end**



TAKE NOTICE that a Special Assessment roll has been prepared for the purpose of defraying the Special Assessment district's share of the cost of the following described improvements:

**Street Reconstruction**

The said Special Assessment roll is on file for public examination with the City Clerk and any objections to said Special Assessment roll must be filed in writing with the City Clerk prior to the close of the hearing to review said Special Assessment roll.

TAKE FURTHER NOTICE that appearance and protest at this hearing is required in order to appeal the amount of the special assessment to the State Tax Tribunal if an appeal should be desired. A property owner or party in interest, his or her agent, may appear in person at the hearing to protest the special assessment or may file his or her appearance by letter and his or her personal appearance shall not be required. The property owner or any person having an interest in the property subject to the proposed special assessments may file a written appeal of the special assessment with the State Tax Tribunal within thirty days after confirmation of the special assessment roll if that special assessment was protested at this hearing.

TAKE FURTHER NOTICE that the City Council will meet at the Owosso City Hall, Owosso, Michigan at 7:30 p.m. on Tuesday, January 18, 2022 for the purpose of reviewing said special assessment roll and for the purpose of considering all objections to said roll submitted in writing.

**Traffic Control Order - JARS Rail Jam.** (This item was removed from the agenda.)

**Warrant No. 611.** Authorize Warrant No. 611 as follows:

Vendor	Description	Fund	Amount
Michigan Municipal Risk Management Authority	Building and property insurance – 3 of 3 installments for FY 21/22	Various	\$66,777.50

Motion supported by Councilmember Law and concurred in by unanimous vote.

**ITEMS OF BUSINESS**

**\*Audit Acceptance** (This item was added to the agenda.)

Councilmember Fear thanked the staff for putting the City in a great financial position, particularly in relation to retirement liabilities.

Motion by Councilmember Pidek to approve the following resolution accepting and placing on file the City of Owosso Financial Report for the Fiscal Year Ended June 30, 2021:

**RESOLUTION NO. 02-2022**

**RESOLUTION ACCEPTING AND PLACING ON FILE  
THE CITY OF OWOSSO, MICHIGAN FINANCIAL REPORT  
WITH ADDITIONAL INFORMATION  
FOR THE FISCAL YEAR ENDED JUNE 30, 2021**

WHEREAS, the city of Owosso is required by the laws of the state of Michigan to annually have an independent audit performed in accordance with generally accepted auditing standards; and

WHEREAS, the Owosso City Charter requires an independent audit be made of all accounts of the city government at the close of each fiscal year per section 8.14; and

WHEREAS, the city of Owosso employed Gabridge & Company PLC, certified public accountants, to audit the financial records of the city of Owosso and said audit has been completed and is presented this date to the city council.

NOW THEREFORE BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso, Michigan Financial Report with Additional Information for the Fiscal Year Ended June 30, 2021, attached hereto and made a part hereof as Exhibit A, is hereby accepted and placed on file.

SECOND: A copy of the City of Owosso, Michigan Financial Report with Additional Information for the Fiscal Year Ended June 30, 2021 will be maintained on file in the office of the city clerk for public examination, a copy will be placed in the Shiawassee District Library Owosso Branch for public examination, and copies will be sent to those required by law and agreement.

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Mayor Pro-Tem Osika, Councilmembers Pidek, Teich, Haber, Law and Fear.

NAYS: None.

ABSENT: Mayor Eveleth.

### **COMMUNICATIONS**

Brad A. Barrett, Finance Director. Pension & OPEB Report FY 2021.

Brad A. Barrett, Finance Director. November 2021 Financial Reports.

### **CITIZEN COMMENTS AND QUESTIONS**

Tom Manke, 2910 W. M-21, indicated he found a typo on one of the Communications.

Eddie Urban, 601 Glenwood Avenue, said he was happy because he had witnesses to back up the idea that he had invented a new way to get rid of bad smells.

Missy Porter, 1118 Harding Avenue, said she appreciated being heard when she aired her concerns. She said she really cares about Owosso and its residents.

Councilmember Fear wished everyone a happy New Year, saying she hoped it would be healthy and peaceful.

### **NEXT MEETING**

Tuesday, January 18, 2022

### **BOARDS AND COMMISSIONS OPENINGS**

Brownfield Redevelopment Authority – term expires June 30, 2022  
Building Board of Appeals – Alternate - term expires June 30, 2022  
Building Board of Appeals – Alternate - term expires June 30, 2024  
Downtown Historic District Commission – term expires June 30, 2022  
Owosso Historical Commission – 2 terms expire December 31, 2023  
Shiawassee District Library – term expires June 30, 2024  
Parks & Recreation Commission – term expires June 30, 2022  
Planning Commission – term expires June 30, 2022  
Zoning Board of Appeals – Alternate – term expires June 30, 2024  
Zoning Board of Appeals – term expires June 30, 2023

### **ADJOURNMENT**

Motion by Councilmember Fear for adjournment at 10:01 p.m.

Motion supported by Councilmember Law and concurred in by unanimous vote.

---

Christopher T. Eveleth, Mayor

---

Amy K. Kirkland, City Clerk

\*Due to their length, text of marked items is not included in the minutes. Full text of these documents is on file in the Clerk's Office.



## **MEMORANDUM**

---

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

---

DATE: January 18, 2022

TO: Owosso City Council

FROM: Ryan E. Suchanek, Director of Public Services & Utilities

SUBJECT: Resolution No. 5 for Maple Avenue Reconstruction; Special Assessment Roll

### **RECOMMENDATION:**

Approval of Resolution No. 5 which documents the public hearing, finalizes the special assessment roll, and sets the terms of payment.

### **BACKGROUND:**

The public hearing for Special Assessment District No. 2022-03 and the subject project will be conducted on January 18, 2022 and bringing us to Step Five as follows:

Step Five/Resolution No. 5 documents the second public hearing, finalizes the special assessment roll and sets the terms of payment. This public hearing is designed to allow affected citizens the opportunity to address council as to whether or not the amount of their assessment is fair and equitable in relation to the benefit received from the project. If, after hearing citizen comment, the council decides adjustments need to be made to the assessment roll, council may do so. Alternately, if it is felt all the assessments are fair and equitable the resolution may be passed as written.

Tonight the council will be considering Resolution No. 5 for the following public improvement:

#### **Maple Avenue, a Public Street, from Corunna Avenue (M-71) to north end**

Due to the larger amount of each individual assessment it is recommended the term for this special assessment be set at 15 years, instead of the usual 10.

Attachment/s: Maple Avenue Resolution No. 5

**RESOLUTION NO.**

**DISTRICT NO. 2022-03**

**MAPLE AVENUE**

**FROM CORUNNA AVENUE (M-71) TO NORTH END**

**SPECIAL ASSESSMENT RESOLUTION NO. 5**

WHEREAS, the City Council has met, after due and legal notice, and reviewed the special assessment roll prepared for the purpose of defraying the special assessment district's share of the following described public improvement:

**Maple Avenue from Corunna Avenue (M-71) to north end  
Street Reconstruction**

and;

WHEREAS, all interested parties were heard and after carefully reviewing said special assessment roll the Council deems said special assessment roll to be fair, just and equitable and that each of the assessments contained thereon results in the special assessment being in accordance with the benefits to be derived by the parcel of land assessed.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Said special assessment roll as prepared by the City Assessor in the amount of \$40,284.76 is hereby confirmed and shall be known as Special Assessment Roll No. 2022-03.
2. Said special assessment roll shall be divided into fifteen (15) installments, the first of which shall be due and payable on September 1, 2022, and the subsequent installments shall be due on September 1st of each and every year thereafter. Payment of the amount of the special assessment may be made in full without interest or penalty by November 1, 2022.
3. The installments of the special assessment rolls shall bear interest at the rate of 6% per annum; provided, however, if the bonds are issued in anticipation of said special assessments, then such unpaid special assessment shall bear interest at a rate of interest equal to 1% above the average rate of interest borne by said bonds. Such interest shall commence on September 1, 2022 and shall be paid annually on each installment due date.
4. Said special assessment roll shall be placed on file in the office of the City Clerk who shall attach her warrant to a certified copy thereof within ten (10) days commanding the Assessor to spread the various sums shown thereon as directed by the City Council.

**ESTIMATED PROJECT COST  
POST-BID**

14-Dec-21

**RESO 4**

**MAPLE AVENUE FROM CORUNNA TO NORTH END**

DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	AMOUNT	ELLIGIBLE AMOUNT	CITY COST 60 PERCENT	ASSESSMENT AT 40% RESIDENTIAL	ASSESSMENT AT 40% COMMERCIAL
Mobilization, Max 10%, (Road and Storm)	LSUM	1	\$13,500.00	\$ 13,500.00	\$ 13,500.00	\$ 8,100.00	\$ 5,400.00	\$ 5,400.00
Tree, Rem, 6 inch to 18 inch	Ea	1	\$700.00	\$ 700.00		\$ -	\$ -	\$ -
Dr Structure, Abandon	Ea	1	\$500.00	\$ 500.00		\$ -	\$ -	\$ -
Dr Structure, Rem	Ea	2	\$400.00	\$ 800.00		\$ -	\$ -	\$ -
Sewer, Rem, Less than 24 inch	Ft	63	\$13.00	\$ 819.00		\$ -	\$ -	\$ -
Curb and Gutter, Rem	Ft	705	\$7.00	\$ 4,935.00	\$ 4,935.00	\$ 2,961.00	\$ 1,974.00	\$ 1,974.00
Guardrail, Rem	Ft	46	\$2.00	\$ 92.00		\$ -	\$ -	\$ -
Pavt, Rem	Syd	170	\$8.00	\$ 1,360.00	\$ 1,360.00	\$ 816.00	\$ 544.00	\$ 544.00
Sidewalk, Rem	Syd	304	\$6.00	\$ 1,824.00		\$ -	\$ -	\$ -
Embankment, CIP	Cyd	51	\$10.00	\$ 510.00		\$ -	\$ -	\$ -
Excavation, Earth	Cyd	491	\$15.00	\$ 7,365.00		\$ -	\$ -	\$ -
Subgrade Undercutting, Type II	Cyd	25	\$25.00	\$ 625.00		\$ -	\$ -	\$ -
Erosion Control, Inlet Protection, Fabric Drop	Ea	4	\$70.00	\$ 280.00	\$ 280.00	\$ 168.00	\$ 112.00	\$ 112.00
Subbase, CIP	Cyd	67	\$25.00	\$ 1,675.00		\$ -	\$ -	\$ -
Aggregate Base, 4 inch, Modified	Syd	227	\$9.00	\$ 2,043.00		\$ -	\$ -	\$ -
Aggregate Base, 8 inch, Modified	Syd	988	\$13.00	\$ 12,844.00		\$ -	\$ -	\$ -
Maintenance Gravel	Ton	25	\$25.00	\$ 625.00	\$ 625.00	\$ 375.00	\$ 250.00	\$ 250.00
Approach, CI II, LM	Cyd	15	\$35.00	\$ 525.00	\$ 525.00	\$ 315.00	\$ 210.00	\$ 210.00
Geotextile, Separator, Modified	Syd	1214	\$2.00	\$ 2,428.00		\$ -	\$ -	\$ -
Sewer, SDR-26, 10 inch, Tr Det B, Modified	Ft	30	\$76.00	\$ 2,280.00		\$ -	\$ -	\$ -
Sewer, SDR-26, 12 inch, Tr Det B, Modified	Ft	32	\$94.00	\$ 3,008.00		\$ -	\$ -	\$ -
Sanitary Serv Conflict	Ea	2	\$1,130.00	\$ 2,260.00		\$ -	\$ -	\$ -
Abandoned Gas Main Conflict	Ea	2	\$380.00	\$ 760.00		\$ -	\$ -	\$ -
Dr Structure Cover, Adj, Case 1	Ea	1	\$570.00	\$ 570.00	\$ 570.00	\$ 342.00	\$ 228.00	\$ 228.00
Dr Structure Cover, EJ 1040 w/ Solid Gasket Sealed Cover	Ea	1	\$650.00	\$ 650.00	\$ 650.00	\$ 390.00	\$ 260.00	\$ 260.00
Dr Structure Cover, EJ 7000	Ea	2	\$800.00	\$ 1,600.00	\$ 1,600.00	\$ 960.00	\$ 640.00	\$ 640.00
Dr Structure, 36 inch dia, Modified	Ea	2	\$2,280.00	\$ 4,560.00		\$ -	\$ -	\$ -
Dr Structure, Tap, 12 inch	Ea	1	\$1,080.00	\$ 1,080.00		\$ -	\$ -	\$ -
Dr Structure, Temp Lowering	Ea	1	\$250.00	\$ 250.00	\$ 250.00	\$ 150.00	\$ 100.00	\$ 100.00
HMA Surface, Rem	Syd	1140	\$4.00	\$ 4,560.00	\$ 4,560.00	\$ 2,736.00	\$ 1,824.00	\$ 1,824.00
Hand Patching	Ton	10	\$250.00	\$ 2,500.00	\$ 2,500.00	\$ 1,500.00	\$ 1,000.00	\$ 1,000.00
HMA, 3E3 @ 3"	Ton	180	\$100.00	\$ 18,000.00	\$ 18,000.00	\$ 10,800.00	\$ 6,000.00	\$ 7,200.00
HMA, 5E3 @ 1.5"	Ton	90	\$105.00	\$ 9,450.00	\$ 9,450.00	\$ 5,670.00	\$ 3,780.00	\$ 3,780.00
Cement	Ton	2	\$200.00	\$ 400.00		\$ -	\$ -	\$ -
Driveway, Nonreinf Conc, 6 inch	Syd	200	\$40.50	\$ 8,100.00	\$ 8,100.00	\$ 4,860.00	\$ 3,240.00	\$ 3,240.00
Curb and Gutter, Conc, Det F4	Ft	679	\$25.00	\$ 16,975.00	\$ 16,975.00	\$ 10,185.00	\$ 6,790.00	\$ 6,790.00
Detectable Warning Surface, Modified	Ft	10	\$72.00	\$ 720.00		\$ -	\$ -	\$ -
Sidewalk Ramp, Conc, 7 inch	Sft	86	\$6.30	\$ 541.80		\$ -	\$ -	\$ -
Sidewalk, Conc, 4 inch	Sft	2433	\$3.60	\$ 8,758.80		\$ -	\$ -	\$ -

**ESTIMATED PROJECT COST  
POST-BID**

14-Dec-21

**RESO 4**

**MAPLE AVENUE FROM CORUNNA TO NORTH END**

DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	AMOUNT	ELIGIBLE AMOUNT	CITY COST 60 PERCENT	ASSESSMENT AT 40% RESIDENTIAL	ASSESSMENT AT 40% COMMERCIAL
Sidewalk, Conc, 6 inch	Sft	1037	\$3.85	\$ 3,992.45		\$ -	\$ -	\$ -
Barricade, Type III, High Intensity, Double Sided, Furn & Oper	Ea	1	\$80.00	\$ 80.00		\$ -	\$ -	\$ -
Minor Traf Devices, Max \$5,000	LSUM	1	\$3,050.00	\$ 3,050.00	\$ 3,050.00	\$ 1,830.00	\$ 1,220.00	\$ 1,220.00
Plastic Drum, High Intensity, Furn & Oper	Ea	15	\$14.00	\$ 210.00		\$ -	\$ -	\$ -
Sign, Type B, Temp, Prismatic, Furn & Oper	Sft	53	\$3.50	\$ 185.50		\$ -	\$ -	\$ -
Pedestrian Type II Barricade, Temp	Ea	4	\$110.00	\$ 440.00		\$ -	\$ -	\$ -
Riprap, Plain	Syd	3	\$125.00	\$ 375.00		\$ -	\$ -	\$ -
Turf Establishment, Performance	Syd	867	\$6.00	\$ 5,202.00		\$ -	\$ -	\$ -
Sign, Type III. Erect, Salv	Ea	3	\$100.00	\$ 300.00		\$ -	\$ -	\$ -
Sign, Type III, Rem	Ea	3	\$50.00	\$ 150.00		\$ -	\$ -	\$ -
SUB TOTALS				\$ 154,458.55	\$ 86,930.00	\$ 52,158.00	\$ 33,572.00	\$ 34,772.00
ENGINEERING AT 15% ASSESSABLE COST				\$ 23,168.78	\$ 13,039.50	\$ 7,823.70	\$ 5,035.80	\$ 5,215.80
ADMINISTRATIVE AT 5% ASSESSABLE COST				\$ 7,722.93	\$ 4,346.50	\$ 2,607.90	\$ 1,678.60	\$ 1,738.60
GRAND TOTALS				\$ 185,350.26	\$ 104,316.00	\$ 62,589.60	\$ 40,286.40	\$ 41,726.40

**POST-BID ASSESSMENT CALCULATIONS  
MAPLE AVE.**

**MAPLE AVE FROM CORUNNA TO NORTH END  
LOCAL STREET**

**SPECIAL ASSESSMENT ROLL**

**RESO 4**

ENGINEER'S ESTIMATE ASSESSABLE AMOUNT	\$104,316.00
TOTAL ASSESSABLE FRONT FEET	676.60

CALCULATING ASSESSABLE FRONT FOOT RATE AND AMOUNTS:

PROPERTY TYPE	RESIDENTIAL PROPERTY	COMMERCIAL PROPERTY	TOTAL
TOTAL ASSEMENT PER TYPE	\$104,316.00	\$104,316.00	
CITY SHARE $\geq 60\%$	\$64,029.60	\$62,589.60	
PROPERTY SHARE @ $\leq 40\%$	\$40,286.40	\$41,726.40	
ASSESSABLE FRONT FOOT RATE: PROP SHARE/676.60	\$59.54	\$61.67	
TOTAL FRONT FEET PER TYPE	676.60	0.00	
TOTAL AMOUNT OF ASSESSMENT PER TYPE:	\$40,286.40	\$0.00	\$40,286.40

SUMMARY: SPECIAL ASSESSMENT AMOUNTS PER SIDE OF STREET:

WEST SIDE	\$20,392.45
EAST SIDE	\$19,892.31
NORTH SIDE	\$0.00
TOTAL SPECIAL ASSESSMENT	\$40,284.76



MAPLE AVE FROM CORUNNA TO NORTH END  
LOCAL STREET

SPECIAL ASSESSMENT ROLL NO. 2022-03

RESO 4

WEST SIDE

ADDRESS NO.	STREET	PROPERTY OWNER NAME	ROLL NUMBER	FRONT FOOTAGE	CORNER LOT DISCOUNT	ASSESSABLE FRONT FEET	FRONT FOOT RATE	AMOUNT OF ASSESSMENT	ZONING TYPE	MAILING ADDRESS
424	MAPLE AVE	BRAD DISE	050-710-000-001	120.5	1	120.50	\$59.54	\$7,174.57	R1	424 MAPLE AVE OWOSSO, MI 48867
416	MAPLE AVE	DALE & JOANNE SIEB	050-710-000-003	61.5	1	61.50	\$59.54	\$3,661.71	R1	PO BOX 96 BANCROFT, MI 48414-0096
412	MAPLE AVE	KIRK & SHERRY HALL	050-710-000-004	54.5	1	54.50	\$59.54	\$3,244.93	R2	412 MAPLE AVE OWOSSO, MI 48867-3628
406	MAPLE AVE	KELLY HALL	050-710-000-005	54	1	54.00	\$59.54	\$3,215.16	R2	406 MAPLE AVE OWOSSO, MI 48867
400	MAPLE AVE	ERIC & KIMBERLY SPENCER	050-710-000-006	52	1	52.00	\$59.54	\$3,096.08	R2	400 MAPLE AVE OWOSSO, MI 48867
						342.50		\$20,392.45		

EAST SIDE

ADDRESS NO.	STREET	PROPERTY OWNER NAME	ROLL NUMBER	FRONT FOOTAGE	CORNER LOT DISCOUNT	ASSESSABLE FRONT FEET	FRONT FOOT RATE	AMOUNT OF ASSESSMENT	ZONING TYPE	MAILING ADDRESS
703	CORUNNA AVE	MICHELLE BOWLES	050-710-002-005	93.1	1	93.10	\$59.54	\$5,543.17	RM1	PO BOX 101 OWOSSO, MI 48867
415	MAPLE AVE	EDWARD & KATHLEEN RIGDON	050-710-002-006	58	1	58.00	\$59.54	\$3,453.32	RM1	5188 N M52 OWOSSO, MI 48867
413	MAPLE AVE	WILLIAM HATFIELD	050-710-002-007	48	1	48.00	\$59.54	\$2,857.92	RM1	413 MAPLE AVE OWOSSO, MI 48867
407	MAPLE AVE	TODD RAMBO	050-710-002-008	66	1	66.00	\$59.54	\$3,929.64	RM1	6697 LOVEJOY ROAD FOWLerville, MI 48836
401	MAPLE AVE	MICHAEL & ERIN STEVER	050-710-002-009	69	1	69.00	\$59.54	\$4,108.26	RM1	401 MAPLE AVE OWOSSO, MI 48867
						334.10		\$19,892.31		

NORTH SIDE

ADDRESS NO.	STREET	PROPERTY OWNER NAME	ROLL NUMBER	FRONT FOOTAGE	CORNER LOT DISCOUNT	ASSESSABLE FRONT FEET	FRONT FOOT RATE	AMOUNT OF ASSESSMENT	ZONING TYPE	MAILING ADDRESS
600	OAKWOOD AVE	GREAT LAKE CENTRAL RAILROAD INC	050-710-001-015	0	0.75	0.00	\$61.67	\$0.00	I1	PO BOX 550 OWOSSO, MI 48867
						0.00		0.00		

TOTAL ASSESSABLE FRONT FEET:

676.60



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

---

# *MEMORANDUM*

---

DATE: December 27, 2021

TO: City Council

FROM: Kevin Lenkart  
Director of Public Safety

RE: Traffic Control Order # 1465

---

Stefanie Michels, JARS Holdings Marketing Director, is requesting a street closure for the JARS Owosso event. The certificate of insurance is pending.

**LOCATION:**

**South Lansing Street from West Main Street and 150ft south towards Lynn Street**

**DATE:**

**February 25<sup>th</sup>, 26<sup>th</sup> and 27<sup>th</sup>, 2022**

*\*Proof of insurance must be provided  
prior to approval of this item.*

**TIME:**

**8:00 am – 9:00 pm**

The Public Safety Department has issued Traffic Control Order# 1465 in accordance with the Rules for the Issuance of Certain Traffic Control Orders. Staff recommends approval and further authorization of a traffic control order formalizing the action.

**CITY OF OWOSSO**

**TRAFFIC CONTROL ORDER**

*(SECTION 2.53 UNIFORM TRAFFIC CODE)*

ORDER NO.

DATE

TIME

1465

12/27/21

10:00 am

REQUESTED BY

Kevin Lenkart – Director of Public Safety

TYPE OF CONTROL

Street Closure

LOCATION OF CONTROL

South Lansing Street from West Main Street and 150ft south towards Lynn Street

EVENT:

JARS Owosso

DATE: February 25<sup>th</sup> – 27<sup>th</sup>, 2022

TIME: 8:00 am – 9:00 pm

APPROVED BY COUNCIL

\_\_\_\_\_, 20 \_\_\_\_

REMARKS



APPLICATION FOR USE OF  
PARKING LOTS, PARADES, OR SIMILAR EVENTS

202 S WATER ST OWOSSO, MICHIGAN 48867 · (989) 725-0580 · FAX 725-0528

The request for use of the parking lots, parade, or similar event shall be submitted to the Director of Public Safety not less than 14 days nor more than 120 days before the date for which the use is requested.

The submission of a request by an individual or organization for a traffic control order pursuant to these rules and regulations shall constitute an agreement to indemnify and hold the City and its officers and employees harmless from any and all liability arising from the event or activities for which the request is made.

Name of individual or group: JARS Holdings LLC; JARS Owosso Date: 12/1/2021

Primary Contact Person Stefanie Michels  
Name: Marketing Director  
Title: 901 W. Main St.  
Address: Owosso, MI 48867  
314.258.4593  
Phone:

Feb. 25-27, 2022 Requested Date(s): 8AM-9PM Requested Hours:

S. Lansing St. from W. Main St and 150ft. south towards  
Area Requested (Parking Lot - Parade Route): Lynn St.

Free Community Event- Saturday, Feb. 26.  
Detailed description of the use for which the request is made: We'll be hosting a snowboarding competition, local vendors and local food.

- ☒ Attach copies of any rules or policies applicable to persons participating in the event.
- ☒ Evidence to the City of insurance coverage applicable to the event or activity naming the City as an additional insured in an amount of not less than \$500,000 combined single limit.
- or
- ☐ The City Council may waive such insurance requirement if it determines that insurance coverage is unavailable or cannot be obtained at a reasonable cost and the event or activity is in the public interest or fulfills a legitimate and recognized public purpose.

Do Not Write Below This Line - For Officials Use Only

Approved ☐ Not Approved ☐ Date: \_\_\_\_\_ Traffic Control Order Number \_\_\_\_\_

Cc: DDA - Director  
WCIA - Chairperson



## JARS OWOSSO COMMUNITY EVENT

### Overview

To celebrate our customers and community in the city of Owosso, JARS is seeking to host a free event Saturday, Feb. 26 from 1-9PM on S. Lansing Street. Consumers can either spectate or participate in JARS Rail Jam, which will feature a 90 ft. course with a prize pool for both skiers and snowboarders.

### Details

Example Registration: <https://jarscannabis.com/events/jars-rail-jam/>

Participant Requirements: Must be 18+, US resident, free registration, waiver required

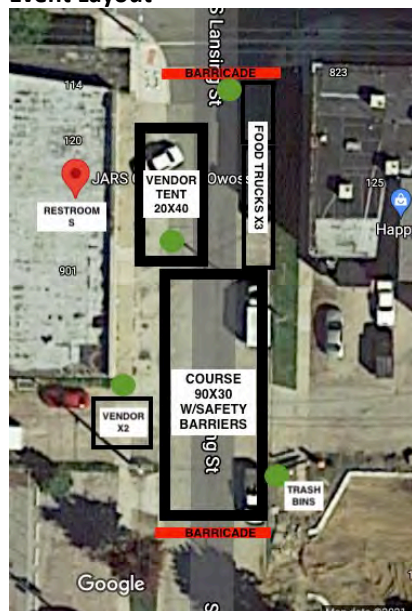
Competition: Jam format, 3 judges, ski & snow category

Spectators: Watch the competition, enjoy local vendors, music and food

### Course Rendering



### Event Layout



Waiver, COI, TCO application following pages



## RELEASE OF LIABILITY AND ASSUMPTION OF RISK<sup>1</sup>

The individual named below (referred to as "**I**" or "**me**") desires to enter the building and surrounding premises located at [REDACTED] (the "**Activity**"), which is owned by [REDACTED], a Michigan limited liability company (the "**Company**"). In consideration of being permitted by the Company to participate in the Activity and in recognition of the Company's reliance hereon, I agree to all the terms and conditions set forth in this instrument (this "**Release**").

I AM AWARE AND UNDERSTAND THAT THE ACTIVITY IS A POTENTIALLY DANGEROUS ACTIVITY AND INVOLVES THE RISK OF SERIOUS INJURY, DISABILITY, DEATH, AND/OR PROPERTY DAMAGE. I ACKNOWLEDGE THAT ANY INJURIES THAT I SUSTAIN MAY RESULT FROM OR BE COMPOUNDED BY THE ACTIONS, OMISSIONS, OR NEGLIGENCE OF THE COMPANY, INCLUDING NEGLIGENT EMERGENCY RESPONSE OR RESCUE OPERATIONS OF THE COMPANY. NOTWITHSTANDING THE RISK, I ACKNOWLEDGE THAT I AM VOLUNTARILY PARTICIPATING IN THE ACTIVITY WITH KNOWLEDGE OF THE DANGER INVOLVED AND HEREBY AGREE TO ACCEPT AND ASSUME ANY AND ALL RISKS OF INJURY, DISABILITY, DEATH, AND/OR PROPERTY DAMAGE ARISING FROM THE ACTIVITY, WHETHER CAUSED BY THE ORDINARY NEGLIGENCE OF THE COMPANY OR OTHERWISE.

I hereby expressly waive and release any and all claims, now known or hereafter known, against the Company, and its officers, manager(s), employees, agents, affiliates, members, successors, and assigns (collectively, "**Releasees**"), arising out of or attributable to my participation in the Activity, whether arising out of the ordinary negligence of the Company or any Releasees or otherwise. I covenant not to make or bring any such claim against the Company or any other Releasee, and forever release and discharge the Company and all other Releasees from liability under such claims.

I acknowledge the contagious nature of COVID-19 and assume the risk that I may be exposed to or infected by COVID-19 by my participation in the Activity and that such exposure or infection may result in personal injury, illness, permanent disability, and even death. I understand and assume the risk of becoming exposed to or infected by COVID-19 during my participation in the Activity caused by the actions, omissions, or negligence of others, including, but not limited to, the Company and the Releasees.

I shall defend, indemnify, and hold harmless the Company and all other Releasees against any and all losses, damages, liabilities, deficiencies, claims, actions, judgments, settlements, interest, awards, penalties, fines, costs, or expenses of whatever kind, including attorney fees, fees, the costs of enforcing any right to indemnification under this Release, and the cost of pursuing any insurance providers, arising out or resulting from any claim of a third party related to the Activity, including any claim related to my own negligence or the ordinary negligence of the Company.

---

<sup>1</sup> NTD: Before signing, please consult with John Kenny (Taft attorney).



I hereby consent to receive medical treatment deemed necessary if I am injured or require medical attention during my participation in the Activity. I understand and agree that I am solely responsible for all costs related to such medical treatment and any related medical transportation and/or evacuation. I hereby release, forever discharge, and hold harmless the Company from any claim based on such treatment or other medical services.

This Release constitutes the sole and entire agreement of the Company and me with respect to the subject matter contained herein and supersedes all prior and contemporaneous understandings, agreements, representations, and warranties, both written and oral, with respect to such subject matter. If any term or provision of this Release is invalid, illegal, or unenforceable in any jurisdiction, such invalidity, illegality, or unenforceability shall not affect any other term or provision of this Release or invalidate or render unenforceable such term or provision in any other jurisdiction. This Release is binding on and shall inure to the benefit of the Company and me and their respective successors and assigns. All matters arising out of or relating to this Release shall be governed by and construed in accordance with the internal laws of the State of Michigan without giving effect to any choice or conflict of law provision or rule (whether of the State of Michigan or any other jurisdiction). Any claim or cause of action arising under this Release may be brought only in the federal and state courts located in Oakland County, Michigan and I hereby consent to the exclusive jurisdiction of such courts.

[SIGNATURE PAGE FOLLOWS]



**BY SIGNING, I ACKNOWLEDGE THAT I HAVE READ AND UNDERSTOOD ALL OF THE TERMS OF THIS RELEASE AND THAT I AM VOLUNTARILY GIVING UP SUBSTANTIAL LEGAL RIGHTS, INCLUDING THE RIGHT TO SUE THE COMPANY.**

Signed:

---

Printed Name:

---

Company Name:

---

Date: 

---





301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

---

# *MEMORANDUM*

---

DATE: January 5, 2022

TO: City Council

FROM: Kevin Lenkart  
Director of Public Safety

RE: Traffic Control Order # 1466

---

Maple Avenue from Corunna Avenue to the north end will require new traffic control signs upon completion of construction on June 10, 2022 (Estimated Date of Completion).

During the reconstruction of Maple Avenue, the street will be narrowed to 26 feet wide allowing two through lanes and one parking lane. Traffic Control Order No. 1466 is necessary to prohibit parking on the west side of Maple Avenue from Corunna Avenue (M-71) to the north end.

The Public Safety Department has issued Traffic Control Order #1466 and recommends approval.

**CITY OF OWOSSO**

**TRAFFIC CONTROL ORDER**

*(SECTION 2.53 UNIFORM TRAFFIC CODE)*

ORDER NO.

DATE

TIME

1466

1/5/22

11:45 am

REQUESTED BY

Kevin Lenkart – Director of Public Safety

TYPE OF CONTROL

No Stopping, Standing or Parking

LOCATION OF CONTROL

West side of Maple Avenue from Corunna Avenue to the north end

DATE:

Upon completion of construction on June 10, 2022 (estimated).

APPROVED BY COUNCIL

\_\_\_\_\_, 20 \_\_\_\_

REMARKS



## MEMORANDUM

---

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

---

DATE: January 6, 2022

TO: City Council

FROM: Brad Barrett, Finance Director

SUBJECT: Professional Services Agreement Extension for Financial Audit Services

### RECOMMENDATION:

The Finance Department recommends entering into a one-year professional service agreement extension with Gabridge & Company, PLC to provide an independent financial audit of the city which will include a federal single audit for the fiscal year ending June 30, 2022 in the amount of \$32,000.

### BACKGROUND:

Gabridge & Company, PLC has provided the city with auditing services for the past four years after being approved by City Council after receiving a recommendation from the Finance Department in 2018. Gabridge & Company offered a three-year original term with two optional one-year extensions for auditing services. The firm has experience in the city's operations, controls and processes. The engagement letter for consideration and approval is for the final year of the optional one-year extensions.

### FISCAL IMPACTS:

Audit fees are charged to various funds in the city's adopted budget.

Attachments: (1) Resolution  
(2) Attachment A – Request for Proposal Auditing Services

**RESOLUTION NO.**

**RESOLUTION AUTHORIZING THE EXECUTION OF A LETTER OF ENGAGEMENT WITH  
GABRIDGE & COMPANY, PLC CERTIFIED PUBLIC ACCOUNTANTS,  
EXTENDING THE 2018 CONTRACT TO INCLUDE  
THE AUDIT OF THE FISCAL YEAR ENDING JUNE 30, 2022**

WHEREAS, the city of Owosso, Michigan is required by the state of Michigan to have an independent audit performed annually according to generally accepted auditing standards; and

WHEREAS, the city requested proposals for the provision of auditing services, resulting in a professional services agreement with Gabridge & Company, PLC in April 2018; and

WHEREAS, said agreement had an original term of three years, with the option for two one-year extensions; and

WHEREAS, the city extended the agreement for one year in 2021 and now wishes to enter into the second, and final, one-year extension.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OWOSSO,  
SHIAWASSEE COUNTY, MICHIGAN:

- FIRST: that the city of Owosso has heretofore determined that engaging Gabridge & Company, PLC, certified public accountants, is advisable and necessary to conduct and prepare an audit of the basic financial statements and prepare a federal single audit for the city of Owosso, Michigan;
- SECOND: that the letter of engagement between the city of Owosso and Gabridge & Company, PLC, attached as Exhibit A with a cost not to exceed \$32,000, is hereby approved; and
- THIRD: that the mayor and city clerk of the city of Owosso are hereby instructed and authorized to sign the document attached as Exhibit A for the city of Owosso.
- FOURTH: payment of \$32,000 is hereby approved upon successful completion of the audit, with funding taken from the various funds being audited.

The letter of engagement will be distributed at the meeting.



## ATTACHMENT A

### REQUEST FOR PROPOSAL AUDITING SERVICES

The cost information should be presented as below, either on this attachment or included in the body of the proposal.

Fiscal Year	Proposed Fee Not to Exceed:	Single Audit Proposed Fee:	Estimated Total Hours on Site:	DDA Audit
2018	\$27,960	\$2,500	332 total, 200 on site	\$3,500
2019	\$27,960	\$2,500	332 total, 200 on site	\$3,500
2020	\$27,960	\$2,500	332 total, 200 on site	\$3,500

If extended additional two years:

Fiscal Year	Proposed Fee Not to Exceed:	Single Audit Proposed Fee:	Estimated Total Hours on Site:	
2021	\$29,500	\$2,500	332 total, 200 on site	\$3,500
2022	\$29,500	\$2,500	332 total, 200 on site	\$3,500

Per hour fee for additional consulting services: See page 5 of our proposal for hourly rates.

April 25, 2018

Signature of Authorized Representative

Date

Principal in Charge - Audit Services

Title



## **MEMORANDUM**

---

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

---

**DATE:** January 10, 2022

**TO:** Owosso City Council

**FROM:** Tanya Buckelew, Planning & Building Director

**SUBJECT:** Contract Amendment No. 1 - Demolition of 623 Frazer Avenue House

### **RECOMMENDATION:**

Recommend Council approve Amendment No. 1 to the contract for the demolition of the house at 623 Frazer Avenue with S.A. Smith Paving and Trucking, Inc. adding \$8,700.00 for additional asbestos removal and protections services, and extending the deadline for completion to March 31, 2022.

### **BACKGROUND:**

On September 20, 2021, City Council approved a contract with S.A. Smith Paving and Trucking, Inc. to demolish the structure at 623 Frazer Avenue. At the time it was not known how much asbestos the building contained. A third party consultant was brought in to survey the structure and asbestos was found in multiple locations, requiring the contractor to employ specific containment, abatement, and disposal activities in demolishing the home. These required actions will add \$8,700.00 to the cost of the project. Revised total contract cost is \$18,830.00.

In addition to the added services, there have been delays in the project that were outside of the contractor's control. The original contract had the work beginning in September of 2021 and ending by October 29, 2021. Consumers Energy just disconnected the gas and electric services this month. In addition, since asbestos has been detected in the house, additional time was required to determine the abatement process. The contractor has requested the new target date be March 31, 2022.

### **FISCAL IMPACTS:**

The project is funded in the General Fund 101-370-818.000.

**RESOLUTION NO.**

**AUTHORIZATION OF AMENDMENT NO. 1  
TO THE CONTRACT FOR DEMOLITION – 623 FRAZER AVENUE  
WITH S.A. SMITH PAVING & TRUCKING, INC. DBA SMITH SAND & GRAVEL**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved a contract with S.A. Smith Paving & Trucking, Inc. dba Smith Sand & Gravel on September 20, 2021 for the demolition of the house at 623 Frazer Avenue to be completed by October 29, 2021; and

WHEREAS, as of October 29, 2021, Consumers Energy had not disconnected the gas and electric services to this property nor had the asbestos abatement survey been completed; and

WHEREAS, Consumers Energy completed the disconnects the first week of January 2022 and the asbestos survey and proper abatement process was also determined; and

WHEREAS, the City desires to expand the agreement to include asbestos containment and removal services, and extension of the completion deadline to March 31, 2022.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to amend the demolition contract for 623 Frazer Avenue with S.A. Smith Paving & Trucking, Inc. dba Smith Sand & Gravel to add asbestos containment and removal services in the amount of \$8,700.00 and extend the contract deadline to March 31, 2022.
- SECOND: The mayor and city clerk are instructed and authorized to sign the document attached as Amendment No. 1 to the contract between the City of Owosso and S.A. Smith Paving & Trucking, Inc. dba Smith Sand & Gravel in the amount of \$8,700.00.
- THIRD: The Accounts Payable Department is authorized to pay S.A. Smith Paving & Trucking, Inc. dba Smith Sand & Gravel for work satisfactorily completed in the original amount of \$10,130.00, and Amendment No. 1 in the amount of \$8,700.00, for a total of \$18,830.00.
- FOURTH: The above expenses shall be paid from account 101-370-818.000.

**AMENDMENT NO. 1 TO THE CONTRACT  
FOR DEMOLITION OF 623 FRAZER AVENUE  
WITH S.A. SMITH PAVING & TRUCKING, INC.**

This amendment is attached and made part of the contract for Demolition - 623 Frazer Avenue dated September 20, 2021 between the city of Owosso, Michigan (Owner) and S.A. Smith Paving & Trucking, Inc. dba Smith Sand & Gravel (Contractor).

**DEMOLITION OF 623 FRAZER AVENUE**

**PROJECT SCOPE OF WORK**

The project scope of work has increased to include the containment, removal, and disposal of asbestos from multiple locations in the structure, per the OSHA Asbestos Standards (29 CFR 1926.1101) and the USEPA NESHAP (40 CFR Part 61).

**SCHEDULE**

The schedule for the project is extended as follows:

Work shall be completed no later than March 31, 2022

**COMPENSATION**

The cost proposal of the contractor for the project is attached as a letter from SA Smith Paving, dated January 09, 2022. With said attachment listing the fee for the additional work at \$8,700.00.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals the date indicated below.

Approved by City Council: January 18, 2022

For the Contractor:

S.A. Smith Paving & Trucking, Inc.  
dba Smith Sand & Gravel

By: \_\_\_\_\_

By: \_\_\_\_\_

Executed: \_\_\_\_\_, 2022

For the owner:

City of Owosso, Michigan

By: \_\_\_\_\_  
Christopher T. Eveleth, Mayor

By: \_\_\_\_\_  
Amy K. Kirkland, City Clerk

Executed: \_\_\_\_\_, 2022



**SA SMITH PAVING**  
4085 Tyrell Road  
Owosso, Michigan 48867  
PH: 517-625-3228  
FAX 517-625-7987

January 09, 2022

City of Owosso  
Attn: Building Department  
301 W Main St  
Owosso MI 48867

RE: 623 Frasier St demolition

Upon the receipt of the asbestos survey, It has come to our attention that the removal of the asbestos would be unsafe due to the amount of removal needed and the time someone would be in the house. The abatement contractor has deemed this structurally unsafe and other means for removal is necessary. With that being said, we can demolish the house, but there are additional cost and added protections.

**Additional cost due to this unforeseen complication would be \$8700.00.**

All work will be completed in a workman-like manner according to standard practices. Any alteration from the above specifications involving additional costs will be executed upon verbal or written authorization and will become an extra charge over and above the estimates. All down payments are non-refundable. payment due 15 days after completion.

**SUBMITTED/APPROVED BY:**

*Shirley Smith*

**ACCEPTANCE OF PROPOSAL:** The above prices and specifications and conditions are satisfactory and are hereby accepted. Smith Sand & Gravel is authorized to do the as specified. Payment is outlined above.

---

SIGNATURE

---

DATE



2707 S. Delaney Rd., Owosso, MI 48867  
Phone 989-720-8834, E-mail [info@trustthermal.com](mailto:info@trustthermal.com)

January 10, 2022

Smith Sand & Gravel  
4085 Tyrell Rd.  
Owosso, MI 48867

Re: 623 Frazer Ave., Owosso, MI 48867

Per our phone conversation, we will not be able to safely remove the asbestos drywall materials prior to demolition at 623 Frazer Ave., Owosso.

The home is structurally compromised and would likely be condemned by a structural engineer.

We would recommend the demolition be completed following the MIOSHA and EPA guidelines for an asbestos containing demolition, found here:

<https://www.epa.gov/large-scale-residential-demolition/asbestos-containing-materials-acm-and-demolition>

Feel free to contact me with any questions.

Thank You,

Dave Baldwin, Jr.

A handwritten signature in black ink, appearing to read "Dave Baldwin, Jr.", with a stylized flourish at the end.

President  
Trust Thermal Abatement



P.O. Box 13216  
Lansing, MI 48901  
Phone: 888.449.4566  
Fax: 888.448.8739  
www.redcedarconsulting.net

December 8, 2021

Dave Baldwin  
Trust Thermal  
210 S Water St.  
Owosso, MI 48867

**RE: Asbestos Containing Material Inspection**  
**623 Frazer Ave. Owosso, MI 48867**  
**Parcel ID: Residential**

Dear Mr. Baldwin:

Red Cedar Consulting has completed an asbestos-containing material (ACM) inspection at 623 Frazer Ave. Owosso, Michigan (Subject Property). This inspection was completed at the request of Trust Thermal to comply with the United States Environmental Protection Agency (USEPA) requirements for demolition and renovation set forth under the National Emissions Standards for Hazardous Air Pollutants (NESHAP, 40 CFR Part 61). This inspection was also completed to comply with the Occupational Safety and Health Administration (OSHA) Asbestos Standards for Construction (29 CFR 1926.1101) which limits employee exposure to asbestos.

#### **SUBJECT PROPERTY**

The Subject Property is comprised of a .2-acre residential parcel which contains an approximate 1,598 square foot residential building (the Building) constructed around 1925. The Building was constructed on a stone/concrete basement with two aboveground floors. The exterior walls of the Building were finished with vinyl siding over wood siding while the roof was sealed with asphalt shingles.

#### **VISUAL INSPECTION AND SAMPLING**

##### **Asbestos Containing Materials Inspection**

Aaron Paquet of Red Cedar Consulting (Red Cedar), accredited State Of Michigan/EPA Asbestos Building Inspector (Accreditation Number A30955) who completed training per the Michigan Asbestos Workers Accreditation Act 440, completed an inspection of the Subject Property on November 10, 2021 for suspected asbestos containing building materials.

This inspection, and subsequent sample collection was completed in accordance with the USEPA Asbestos Hazard Emergency Response Act (AHERA) (40 CFR Part 763) assessment and sampling protocol.

Project No.: 19-1155  
623 Frazer Ave.  
Parcel ID: Residential

During the completion of the inspection, each area of the Subject Property was visually inspected for asbestos containing building materials (ACBM). Following the completion of the visual inspection, Red Cedar staff identified each suspect area of friable and non-friable ACBM and sorted them into one of three homogenous categories for sampling purposes. AHERA defines friable as a material that when dry, may be crumbled, pulverized, or reduced to powder by hand pressure. A homogenous area is defined by OSHA as an area of surfacing, thermal system insulation (TSI) or miscellaneous material that is uniform in color and texture. Surfacing materials are most commonly found in sprayed-on, troweled-on or otherwise applied to surfaces, such as acoustical plaster on ceilings and fireproofing materials on structural members. TSI refers to materials applied to pipes, fittings, boilers, ductwork, or other components to prevent heat loss or gain, or condensation. Any material that does not fall under the surfacing or TSI category, such as floor tile, drywall, and acoustical ceiling tile are placed into the miscellaneous materials category.

Following the completion of the visual inspection, Red Cedar staff identified the following materials as suspect ACBM:

- Shingle Roof
- Vapor Barrier
- Linoleum
- 1x1 Ceiling Tile
- Drywall & Compound
- Sheet Vinyl
- Glazing
- Plaster

Red Cedar staff collected twenty-nine samples of suspect ACBM separated into fourteen distinct homogenous groups for laboratory analysis. Samples were collected and submitted to APEX Research Inc. Laboratories (APEX) (Accreditation Number 102118-0) for laboratory analysis. Analysis was completed utilizing polarized light microscopy (PLM) which is the Environmental Protection Agency (EPA) approved method for analysis of bulk materials for asbestos. PLM analysis completed pursuant to method (EPA 600/M4-82-020) identifies asbestos fiber bundles by the visual properties displayed when the sample is treated with various dispersion staining liquids. The laboratory report completed following the sample analysis indicates if asbestos is present, and at what percentage along with a description and percentage of other fibrous and non-fibrous materials and sample color. Chain-of-custody documentation was followed from sample collection through shipping and receiving of the samples at the designated laboratory. The documentation assures that samples will meet the quality assurance/quality control measures defined by AHERA. The laboratory analytical report prepared by APEX for the collected samples is included as Attachment A.

#### **INSPECTION RESULTS AND RECOMMENDATIONS**

During the completion of the asbestos inspection, twenty-nine samples of suspect ACM were collected and are documented in Table 1 along with the Red Cedar sample number, description, friability, material type, ACM classification, sample location, material quantity and laboratory analytical results. A Site Diagram was prepared which provides the general building layout and sample locations and is included as Attachment B.

Project No.: 19-1155  
623 Frazer Ave.  
Parcel ID: Residential

ACM, as defined by the USEPA NESHAP is “any material containing more than 1 percent asbestos as determined using the method specified in appendix E, subpart E, 40 CFR part 763 Section 1, Polarized Light Microscopy”.

Friable ACM is defined by NESHAP as any material containing more than 1 percent asbestos that, when dry, can be crumbled, pulverized, or reduced to powder by hand pressure. Friable ACM is a concern due the ease of unintentionally disturbing the ACM which may result in “visible emissions” which is known as a Fiber Release Episode.

Non-friable asbestos-containing material is defined as “material containing more than 1 percent asbestos that, when dry, cannot be crumbled, pulverized, or reduced to powder by hand pressure. Non-friable ACM’s are separated into Category I and Category II ACM. Category I ACM is any asbestos containing packing’s, gaskets, resilient floor coverings (vinyl floor tile and linoleum are examples of these) and asphalt roofing products. Category II ACM is stated by NESHAP as any material excluding Category I non-friable ACM such as drywall, plaster or fiberboard insulation.

#### **Presumed Asbestos Containing Material**

Presumed Asbestos Containing Materials (PACM) are suspect surfacing, TSI and miscellaneous materials found in buildings constructed prior to 1980 which are classified as and due to the age of the structure, are assumed to be ACM and do not require sample collection and analysis. OSHA dictates that PACM may be “rebutted” following a complete inspection pursuant to AHERA protocol.

No PACM was identified during the completion of this inspection. All suspect materials identified were sampled and analyzed for ACM.

Table 2 lists the location, material description, friability, condition, material type (surfacing, thermal or miscellaneous) and approximate quantity of all PACM documented at the Subject Property.

Table 3 provides a summary all ACM documented at the Subject Property which includes the material location, description, and approximate quantity.

#### **Friable ACM’s**

No friable ACM’s were identified during the completion of this inspection.

#### **Category I ACM**

No Category I ACM was identified during the completion of this inspection.

#### **Category II ACM**

Drywall Compound samples collected from the Building were found to contain up to 1.5% asbestos following analysis. The assessment to quantify the extent of this material identified approximately 4,550 sq. ft. of drywall compound within the Building.

Project No.: 19-1155  
623 Frazer Ave.  
Parcel ID: Residential

#### **RECOMMENDATIONS**

##### **Asbestos Containing Materials**

Drywall Compound identified on the interior of the Building must be abated prior to completion of any renovation/demolition activities at the Subject Property. Any Category II non-friable ACM that has a high probability of becoming or has become crumbled, pulverized, or reduced to powder by the forces expected to act on the material in the course of renovation or demolition operations must be properly abated.

Please note: The location of samples obtained during this inspection were in a random fashion and areas that were not identified during this inspection may be damaged or have become damaged since the inspection was completed. If Category I or Category II friable materials are discovered prior to or during the demolition/renovation process, these materials must be abated prior to commencement of any demolition/renovation activities at the Subject Property.

#### **REGULATORY REQUIREMENTS**

A Notification of intent to Renovate/Demolish form must be filed with the Michigan Department of Environmental Quality- Air Quality Division at least 10 working days prior to any renovation or demolition activities at a site.

The Notification of Intent to Renovate/Demolish form must also be completed and submitted to the MIOSHA-Asbestos Program whenever demolition, encapsulation and/or renovation activities at a site involving greater than ten lineal feet and/or fifteen square feet of ACM will be completed.

Regulated asbestos containing materials per NESHAP (40 CFR Part 61) which falls into any of the following categories are ACM’s that must be removed prior to any renovation/demolition activities at the Subject Property.

- Friable asbestos material.
- Category I non-friable ACM that has become friable.
- Category I non-friable ACM that will be or has been subjected to sanding, grinding, cutting, or abrading.
- Category II non-friable ACM that has a high probability of becoming or has become crumbled, pulverized, or reduced to powder by the forces expected to act on the material in the course of renovation or demolition operations.

Asbestos abatement should only be performed by a certified asbestos abatement contractor licensed to complete abatement work. The contractor must also follow the standards and requirements set forth per the OSHA Asbestos Standards for Construction (29 CFR 1926.1101) and the USEPA NESHAP (40 CFR Part 61).

Additional information regarding the OSHA Asbestos Standards for Construction (29 CFR 1926.1101) and the USEPA NESHAP (40 CFR Part 61) can be obtained by contacting the associated agency below.

NESHAP Asbestos Program  
Department of Environmental Quality

MIOSHA-CSHD-Asbestos Program  
State of Michigan

Project No.: 19-1155  
623 Frazer Ave.  
Parcel ID: Residential

Phone: 517-284-6777

Phone: 517-284-7680  
Email: asbestos@michigan.gov

**DISCLAIMER**

Red Cedar Consulting performed destructive testing methods in an attempt to access and inspect all areas of the Building. Unfortunately, due to the age of construction along with multiple additions/renovations that may have been completed on the Building, additional inspections may be required if suspect ACM material not documented within this report is encountered during renovation/demolition activities.

This report was prepared at the request and for exclusive use by Trust Thermal and may not be reproduced or sold without written permission from Red Cedar Consulting.

We appreciate the opportunity to provide the requested services. Please contact us at (888) 449-4566 with any questions or concerns.

Sincerely,  
**Red Cedar Consulting**



Aaron Paquet  
Michigan/EPA Certified Asbestos Building Inspector  
(A30955)

If you would like to view the complete report with attachments, please contact the City Clerk's Office at 989-725-0500 or [city.clerk@ci.owosso.mi.us](mailto:city.clerk@ci.owosso.mi.us)



## MEMORANDUM

---

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

---

DATE: January 6, 2022

TO: City Council

FROM: Brad Barrett, Finance Director

SUBJECT: Professional Services Agreement with S&P Global Ratings

### RECOMMENDATION:

The Finance Department recommends entering into a professional service agreement with S & P Global Ratings to provide private credit assessments.

### BACKGROUND:

The State of Michigan, through its drinking water revolving fund program and clean water state revolving fund program, has agreed to purchase revenue bonds issued by the City of Owosso to fund DWRP Project Nos. 7555-01 & 7458-01 and CWSRF Project No. 5710-01. (Two of the three revenue bond issuances will qualify for full and partial principal loan forgiveness.) These two state revolving loan programs require municipalities to complete private credit assessments and include such assessments in their applications. Two of three proposed revenue bond issuances require such assessments.

### FISCAL IMPACTS:

Private credit assessment fees are estimated at \$28,500. This expense will be paid from the Water Fund 591.200.801.000 DWRP745801 and WWTP Fund 599.548.801.000 CESR571001. This expense is eligible for reimbursement with bond proceeds that are not forgiven by the state.

### Document originated by:

Attachments: (1) Resolution  
(2) Professional Services Estimate

**RESOLUTION NO.**

**AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH  
S&P GLOBAL RATINGS  
FOR CREDIT ASSESSMENT SERVICES**

WHEREAS, on December 20, 2021 the City of Owosso, Shiawassee County, Michigan, approved two resolutions of intent to issue revenue bonds per Public Act 94 of 1933, as amended; and

WHEREAS, such revenue bonds will be purchased by the state of Michigan under their Drinking Water Revolving Loan Fund program and Clean Water State Revolving Fund program; and

WHEREAS, these state of Michigan programs require municipalities to include private credit assessments with their applications; and

WHEREAS, professional services are exempt from the city's adopted purchasing ordinance; and

WHEREAS, S & P Global Ratings provides such service that meets the requirements of the state of Michigan programs.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to waive competitive bidding requirements and enter into a professional service agreement with S&P Global Rating to provide two private credit assessments for two separate revenue bond issuances involving the State of Michigan Drinking Water Revolving Loan Fund Program and Clean Water State Revolving Fund Program.
- SECOND: The contract between the City of Owosso and S&P Global Ratings shall be in the form of a City Purchase Order.
- THIRD: The accounts payable department is authorized to pay S&P Global Ratings for work satisfactorily completed at a cost estimated at \$28,500 under said professional services agreement.
- FOURTH: The above expense shall be paid from the Water Fund 591.200.801.000 DWR745801 and WWTP Fund 599.548.801.000 CESR571001.

**From:** [Mills, Stacey](#)  
**To:** [Brad A. Barrett](#)  
**Subject:** FW: 2022 S&P Fee Guide Inquiry (Private Credit Assessment Quote Requests, Round 1)  
**Date:** Wednesday, January 05, 2022 3:45:31 PM

---

---

**From:** Lemma, Dawn <dawn.lemma-ende@spglobal.com>  
**Sent:** Monday, December 13, 2021 11:00 AM  
**To:** McCarty, Mike <MMcCarty@rwbaird.com>  
**Cc:** Mills, Stacey <SMills@rwbaird.com>; Creamer, Warren <wcreamer@rwbaird.com>; Culley, Steven <steven.culley@spglobal.com>  
**Subject:** RE: 2022 S&P Fee Guide Inquiry (Private Credit Assessment Quote Requests, Round 1)

Mike,

See credit assessment fees below:

- City of Owosso (Michigan) :: Sewer Revenue, Private Credit Assessment, \$4,440,000 Par Amount /par range \$4 mill to \$4.99 mill fee is \$15,000.00 ~
- City of Owosso (MI) :: Water Revenue, Private Credit Assessment, \$2,595,000 Par Amount / par range \$2 mill to \$2.99 mill fee is \$13,500.00
- City of St. Joseph (MI) :: Water Revenue, Private Credit Assessment, \$4,060,000 Gross Par Amount/ par range \$4 mill to \$4.99 mill fee is \$15,000.00

Steven, copied here, is out of the office returning December 15<sup>th</sup>. He will be your contact for fee quotes in the Midwest during the year.

Regards,

Dawn Lemma-Ende  
Client Services  
US Public Finance  
Region-Northeast  
Business Cell:646-584-0522

**\*\*\*S&P Global Ratings maintains a separation of commercial and analytical activities. Please note that our analysts are not permitted to engage in discussions about fees. Any questions about fees or any other commercial, non-analytical matters should be directed to Commercial staff.\*\*\***

Please use our Ratings Request Platform at [Platform.ratings360.spglobal.com](https://www.spglobalratings360.com/r360/requestaccess) This easy-to-use tool allows you to share all the relevant transactional details and documentation, indicate time frames, and set up meetings directly with the ratings team. If you don't already have an ID and password, kindly visit <https://www.spglobalratings360.com/r360/requestaccess> to request one. A welcome letter with your credentials will be sent to you.





## MEMORANDUM

---

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

---

DATE: January 18, 2022

TO: City Council

FROM: Ryan E. Suchanek, Director of Public Services & Utilities

SUBJECT: East Roughing Tower Pump Repair

### RECOMMENDATION:

Approval of service work by Professional Pump in the amount of \$18,575.00 to have the East Roughing Tower Pump repaired.

### BACKGROUND:

The Roughing Tower at the WWTP is the first of the three trickling filters with a primary function to remove organic matter which causes an oxygen demand in the wastewater. The tower is fed wastewater from two dedicated pumps. These pumps, along with our three Tertiary pumps which feed water to the other two trickling filters, are on a "once every five years" rehab schedule to avoid catastrophic failures and emergency repair situations. The East Roughing Tower Pump is due this fiscal year for its scheduled rehab, which was last performed in 2015. As most of the wear parts on these pumps (shafts, bearings, impellers) are concealed within pipe and casings, it requires a full tear-down simply to determine the scope of the rehab. Pulling the pump from its location within the plant, disassembling, inspecting and making necessary repairs are all things beyond the capabilities of our maintenance staff. As a result, we have traditionally solicited proposals and issued a purchase order for pulling the pump, inspecting, and making rehab recommendations. As the pump is disassembled in their shop, we have then revised the purchase order once we get the scope of work and expected repair cost to allow the same contractor to complete the rehab and reinstall the pump. For the inspection to take place, the pump has to be completely disassembled, thus it is not practical for us to collect the pieces, and make them available for other firms to inspect. There would also be a significant delay in completing the rehab, lengthening the time we are dependent on only one pump for Roughing Tower flow. Due to these issues staff requests Council's authorization to waive competitive bidding requirements and proceed with the rehabilitation of this pump at the Waste Water Treatment Plant by Professional Pump.

Three quotations (attached) were solicited from the following firms:

1. Professional Pump: This firm has conducted our last three pump rehabs (one in 2018, 2019 and 2020). They have typically been the lowest cost option and have provided quality service with no problems thus far on those pumps. **Their pricing for pulling, inspecting, and recommendations: \$2,880.00**
2. Peerless-Midwest: We last used Peerless in 2016 to rehab one of the Tertiary pumps. We seemed to have premature failure (outside the warranty period) and had to rehab the pump again in 2019. **Their pricing for pulling, inspecting, and recommendations: \$3,000.00**

3. Kennedy Industries: We last used Kennedy Industries in 2017 to rehab one of the Tertiary pumps. They did quality work, but were relatively expensive and we had some technical disagreements with them that caused additional visits and costs. **Their pricing for pulling, inspecting, and recommendations: \$4,895.00**

We selected Professional Pump to pull, inspect, and make recommendations.

Since then the pump was pulled by Professional Pump on December 15, 2021 and taken back to their shop for evaluation. We have received their repair quote, with a grand total of \$18,575.00. This includes the already quoted cost for pulling and inspecting (\$2880.00), thus the repair and reinstall cost is \$15,695.

**FISCAL IMPACTS:**

The above expenses in the amount of \$18,575.00 shall be paid from the Waste Water Capital Outlay account 599-901-977.000.

**Document originated by:**

Ryan E. Suchanek, Director of Public Services & Utilities

Attachments: (1) Resolution  
(2) Professional Pump quote for full removal/repair  
(3) Professional Pump quote for pull/inspect/recommend

**RESOLUTION NO.**

**RESOLUTION AUTHORIZING THE EXECUTION  
OF A PURCHASE ORDER FOR  
REHABILITATION OF EAST ROUGHING TOWER PUMP  
FOR THE WASTE WATER TREATMENT PLANT  
WITH PROFESSIONAL PUMP, INC.**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, requires rehabilitation of the east vertical turbine pump serving the roughing tower at its Waste Water Treatment Plant; and

WHEREAS, the pump was removed, disassembled and inspected by Professional Pump, Inc. at a cost of \$2,880.00 in accordance with a purchase order issued subsequent to a competitive request for quotation process, and this inspection process determined the need for replacement parts and labor as detailed in the January 12, 2022 quotation from Professional Pump, Inc. in the amount of \$15,695.00; and

WHEREAS, the City Utilities Director has reviewed the proposal and verified the parts and services needed to restore the pump to like-new condition, recommends waiving competitive bidding requirements, authorizing Professional Pump, Inc. to perform said work, and further authorizing payment to the contractor upon satisfactory reinstallation of the pump.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to waive competitive bidding requirements according to Sec. 2-346(1) and authorize Professional Pump, Inc. to rehabilitate the pump at a cost of \$18,575.00.
- SECOND: The contract between the City and Professional Pump shall be in the form of a City Purchase Order.
- THIRD: The Accounts Payable Department is authorized to submit payment to Professional Pump, Inc. in an amount not to exceed \$18,575.00 upon satisfactory rehabilitation and reinstallation of the pump.
- FOURTH: The above expenses shall be paid from the Waste Water Fund Account No. 599-901-977.000.

# Professional Pump, Inc.

*Fluid Handling Specialists*

*ISO 9001:2000 Certified*

*Repair and Service Department  
41300 Coca Cola Drive  
Belleville, MI 48111  
PH-734-394-7878  
Fax 734-394-7867  
www.professionalpump.com*

*Pumps  
Pump Repairs  
Packaged Systems  
Mechanical Seals  
Fluid Handling Accessories*

January 12, 2022

QUOTE# ch-010622-1

City of Owosso  
301 West Main Street  
Owosso, MI. 48867

Attn: Timothy Guysky

Ref. VERTICAL TURBINE PUMP REMOVAL/REPAIR

Thank you for giving Professional Pump Inc. the opportunity to quote your pump requirements. The following report is for: Repair of a Goulds pump model 16DHLO-1 with Layne Cristensen bowl assy., serial number IE542791.

## *Scope of Work:*

- *Provide labor and materials to remove pump only and transport to our shop for inspection/repair quotation. (Work performed on 12/15/21).*
- *Disassemble unit and blast clean for inspection.*
- *Suction bell has a piece broken off.*
- *Bowl shaft, (2) intermediate shafts and head shaft are all worn at bushing areas. Shafts are pitted as well.*
- *Bowl to impeller running clearance is excessive.*
- *Rubber cutlass bearings are worn and oversized.*
- *Shaft bushings are oversized.*
- *Mechanical seal faces are worn.*
- *Shaft sleeves are severely worn from contact with cutlass rubber bushings.*
- *Weld repair suction bell.*
- *Manufacture new bowl shaft, (2) intermediate shafts and head shaft in Duplex Stainless Steel material.*
- *Replace Chesterton type 442-12 split mechanical seal*
- *Replace all (5) shaft bushings in SAE932 bronze material.*
- *Replace (2) cutlass rubber bearings.*
- *Replace (2) shaft sleeve in 174ph hardened stainless steel material*
- *Replace all shaft couplings in 416SS material.*
- *Machine impeller hub to true up.*
- *Machine bowl to true up.*
- *Manufacture and install new impeller ring in SAE932 bronze material.*
- *Replace column coupling*
- *Dynamic balance impeller.*
- *Replace necessary hardware.*
- *Replace all gaskets and o-rings.*
- *Ceramic coat bowl internals to improve pump efficiency and prevent further wear/erosion.*

- Assemble unit to manufacturer's specifications.
- Establish free rotation.
- Paint unit (color to be determined)
- Deliver repaired unit to plant.
- Provide labor and materials to install unit.
- Witness successful start up.

\*\*\* PUMP REPAIR WILL CARRY A 1 YEAR WARRANTY FROM DATE OF INVOICE \*\*\*

**NET PRICE: \$18,575.00 (INCLUDES REMOVAL/REPAIR AND INSTALLATION)**

**DELIVERY: 2-4 WEEKS**

**FOB: SHIPPING POINT**

**TERMS: NET 30 DAYS WITH APPROVED CREDIT**

Sincerely,

*Chris Hawkins*

Chris Hawkins

E-mail: [chawkins@professionalpump.com](mailto:chawkins@professionalpump.com)

Service Manager

Professional Pump, Inc ([www.professionalpump.com](http://www.professionalpump.com))

cc:

## **PROFESSIONAL PUMP REPAIR WARRANTY**

### **ITEM #1 – TIME AND EXCLUSIONS**

All pump repairs are warranted for a period of 1 year from the date of invoice against defects in parts or improper installation, unless otherwise specified in writing by the Professional Pump Service Dept. We are not responsible for external conditions or influences such as system problems, induced vibration, pipe strain, pipe movement, improper use, improper standard maintenance procedures, misapplication of the equipment, previous repairs or the selection of parts previously supplied. On all repairs, we are not responsible for application engineering. The standards of the Hydraulic Institute (current edition) shall prevail in questions of tolerance, performance, installation and maintenance.

### **ITEM #2 – FIELD SERVICE**

On repairs brought to our service facility by the customer, they are F.O.B. Professional Pump facility and do not cover field removal or re-installations. Conditions in Item #1 above also apply, unless quoted in writing.

### **ITEM #3 – PURCHASE ORDERS**

A purchase order is required on all warranty claims. If the warranty failure is due to defects in material or workmanship, it will be handled within the warranty period at no charge for parts and labor. If the failure is caused by any other reason, our standard labor and parts rates apply.

### **ITEM #4 – CUSTOMER ALTERATIONS**

We are not responsible for customer installed equipment, customer installation, customer alterations or modifications to equipment. On field installation, warranty does not apply unless we do the pump to motor alignment and supervise the start-up of equipment. Professional Pump will not consider warranty for customer altered pumps, improper alignment or installation.

### **ITEM #5 – LUBRICATION**

The responsibility for normal lubrication and normal maintenance shall be the responsibility of the customer. In all cases, the customer is responsible for providing the proper factory authorized lubricants.

### **ITEM #6 – SEAL AND PACKING**

Mechanical seals are not covered under warranty unless it can be shown that the seal was defective from the factory or improperly installed. Pumps with packing require constant adjustment, especially at first during the "run-in" period. We will make the initial adjustment, however further adjustments, run-ins and additional rings, if required, are part of normal maintenance and the responsibility of the customer.

### **ITEM #7 – PARTIAL REPAIRS**

No warranty applies on partial repairs (e.g.: we cannot be responsible for the entire pump unit if we, for example, make only a shaft or replace only bearings.) In such cases, we are responsible only for materials that we made or supplied.

### **ITEM #8 – NEW EQUIPMENT**

On new electric motors, pumps or controls, we shall pass on and abide by the standard manufacturer's warranty.

### **ITEM #9 – CUSTOMER INSTALLATIONS**

In cases in which we do not perform the field installation and start-up, it is the responsibility of the customer to determine at the time of start-up, (1) that the pumps have been properly lubricated; (2) that the pumps are not allowed to run dry; (3) that the proper electrical voltage is being supplied to the unit; (4) that pump rotation, at the time of electrical reconnection, is correct and (5) that the pumps are properly aligned.

### **ITEM #10 – POST REPAIR CALLS**

In warranty claims we shall make, free of charge, one post repair call to determine the cause and liability of the failure. If the failure does not fall within the scope of warranty, subsequent calls shall be made at our standard portal to portal labor rate and parts pricing at the time of occurrence.

### **ITEM #11 – JURISDICTION**

Our personnel shall perform warranty repairs only. Work disputes involving other unions, locals, trades or trade jurisdictions are the responsibility of the customer.

### **ITEM #12 – LIABILITY**

The customer shall hold harmless Professional Pump, Inc. and its assigned agents in any cases of contingent liability. All warranty repairs shall be done in a timely fashion to the best of our ability. Professional Pump, Inc. is not responsible for delays from suppliers, parts shipments or special machining.

### **ITEM #13 – EXCESS CHARGES**

All repairs and warranty claims shall be preformed within our normal schedule during normal business hours. If the customer determines that the breakdown constitutes an emergency, and overtime is required, then the customer shall pay for the overtime charges. If the customer determines that expedited shipping such as air freight, factory overtime or special courier deliveries are required, the customer shall pay such excess charges.

### **ITEM #14 – POLICY**

This warranty policy becomes a binding part of Professional pump Inc. repair quotations and is in addition to Profession Pump Inc. standard terms and conditions. In no case, will it exceed or supersede the manufacturers warranties, if such apply. This warranty is in lieu of any other, expressed or implied.

# Professional Pump, Inc.

*Fluid Handling Specialists*

*ISO 9001:2000 Certified*

Repair and Service Department  
41300 Coca Cola Drive  
Belleville, MI 48111  
PH-734-394-7878  
Fax 734-394-7867  
[www.professionalpump.com](http://www.professionalpump.com)

*Pumps  
Pump Repairs  
Packaged Systems  
Mechanical Seals  
Fluid Handling Accessories*

January 12, 2022

QUOTE# ch-101821-5

City of Owosso  
301 West Main Street  
Owosso, MI. 48867

Attn: Timothy Guysky

Ref. VERTICAL TURBINE PUMP REMOVAL/REPAIR

Thank you for giving Professional Pump Inc. the opportunity to quote your pump requirements. The following report is for: Repair of a Goulds pump model 16DHLO-1, serial number unknown.

## *Scope of Work:*

- Provide labor and materials to remove pump only and transport to our shop for inspection/repair quotation.
- City staff will operate existing crane to assist in removal.
- Transport pump to our shop for evaluation.
- Disassemble unit and blast clean for inspection.
- Inspect all shafting, bushings, and bearings for wear.
- Inspect column pipes for integrity.
- Inspect bowls and impeller for wear.
- Submit repair scope for repair/delivery/installation.

**NET PRICE: \$2,880.00**

**DELIVERY: TBD**

**FOB: SHIPPING POINT**

**TERMS: NET 30 DAYS WITH APPROVED CREDIT**

Sincerely,

*Chris Hawkins*

Chris Hawkins

E-mail: [chawkins@professionalpump.com](mailto:chawkins@professionalpump.com)

Service Manager

Professional Pump, Inc ([www.professionalpump.com](http://www.professionalpump.com))

cc:

## **PROFESSIONAL PUMP REPAIR WARRANTY**

### **ITEM #1 – TIME AND EXCLUSIONS**

All pump repairs are warranted for a period of 90 days from the date of invoice against defects in parts or improper installation, unless otherwise specified in writing by the Professional Pump Service Dept. We are not responsible for external conditions or influences such as system problems, induced vibration, pipe strain, pipe movement, improper use, improper standard maintenance procedures, misapplication of the equipment, previous repairs or the selection of parts previously supplied. On all repairs, we are not responsible for application engineering. The standards of the Hydraulic Institute (current edition) shall prevail in questions of tolerance, performance, installation and maintenance.

### **ITEM #2 – FIELD SERVICE**

On repairs brought to our service facility by the customer, they are F.O.B. Professional Pump facility and do not cover field removal or re-installations. Conditions in Item #1 above also apply, unless quoted in writing.

### **ITEM #3 – PURCHASE ORDERS**

A purchase order is required on all warranty claims. If the warranty failure is due to defects in material or workmanship, it will be handled within the warranty period at no charge for parts and labor. If the failure is caused by any other reason, our standard labor and parts rates apply.

### **ITEM #4 – CUSTOMER ALTERATIONS**

We are not responsible for customer installed equipment, customer installation, customer alterations or modifications to equipment. On field installation, warranty does not apply unless we do the pump to motor alignment and supervise the start-up of equipment. Professional Pump will not consider warranty for customer altered pumps, improper alignment or installation.

### **ITEM #5 – LUBRICATION**

The responsibility for normal lubrication and normal maintenance shall be the responsibility of the customer. In all cases, the customer is responsible for providing the proper factory authorized lubricants.

### **ITEM #6 – SEAL AND PACKING**

Mechanical seals are not covered under warranty unless it can be shown that the seal was defective from the factory or improperly installed. Pumps with packing require constant adjustment, especially at first during the "run-in" period. We will make the initial adjustment, however further adjustments, run-ins and additional rings, if required, are part of normal maintenance and the responsibility of the customer.

### **ITEM #7 – PARTIAL REPAIRS**

No warranty applies on partial repairs (e.g.: we cannot be responsible for the entire pump unit if we, for example, make only a shaft or replace only bearings.) In such cases, we are responsible only for materials that we made or supplied.

### **ITEM #8 – NEW EQUIPMENT**

On new electric motors, pumps or controls, we shall pass on and abide by the standard manufacturer's warranty.

### **ITEM #9 – CUSTOMER INSTALLATIONS**

In cases in which we do not perform the field installation and start-up, it is the responsibility of the customer to determine at the time of start-up, (1) that the pumps have been properly lubricated; (2) that the pumps are not allowed to run dry; (3) that the proper electrical voltage is being supplied to the unit; (4) that pump rotation, at the time of electrical reconnection, is correct and (5) that the pumps are properly aligned.

### **ITEM #10 – POST REPAIR CALLS**

In warranty claims we shall make, free of charge, one post repair call to determine the cause and liability of the failure. If the failure does not fall within the scope of warranty, subsequent calls shall be made at our standard portal to portal labor rate and parts pricing at the time of occurrence.

### **ITEM #11 – JURISDICTION**

Our personnel shall perform warranty repairs only. Work disputes involving other unions, locals, trades or trade jurisdictions are the responsibility of the customer.

### **ITEM #12 – LIABILITY**

The customer shall hold harmless Professional Pump, Inc. and its assigned agents in any cases of contingent liability. All warranty repairs shall be done in a timely fashion to the best of our ability. Professional Pump, Inc. is not responsible for delays from suppliers, parts shipments or special machining.

### **ITEM #13 – EXCESS CHARGES**

All repairs and warranty claims shall be preformed within our normal schedule during normal business hours. If the customer determines that the breakdown constitutes an emergency, and overtime is required, then the customer shall pay for the overtime charges. If the customer determines that expedited shipping such as air freight, factory overtime or special courier deliveries are required, the customer shall pay such excess charges.

### **ITEM #14 – POLICY**

This warranty policy becomes a binding part of Professional pump Inc. repair quotations and is in addition to Profession Pump Inc. standard terms and conditions. In no case, will it exceed or supersede the manufacturers warranties, if such apply. This warranty is in lieu of any other, expressed or implied.





**DATE:** January 18, 2022

**TO:** City Council

**FROM:** Ryan E. Suchanek, Director of Public Services & Utilities

**SUBJECT:** Engineering Services - 2022 DWAM Grant

**RECOMMENDATION:**

Authorization to waive competitive bidding requirements and approve a professional service agreement with Orchard, Hiltz, and McCliment (OHM) Advisors of Livonia, Michigan as Addendum No. 1 to the contract, renewed on September 7, 2021, for administrative services for the City of Owosso's DWAM Grant in the amount of \$120,810.00.

**BACKGROUND:**

On December 7, 2020, Gov. Whitmer announced the City of Owosso was awarded \$460,021 for a Drinking Water Asset Management (DWAM) Grant. The DWAM Grant is designed to assist water suppliers in asset management plan development or updates, and/or distribution system materials inventory as defined in Michigan's Lead and Copper Rule.

The City will be utilizing this DWAM Grant to help create an inventory of the materials present in the City's water distribution system by hiring a third party contractor to identify 364 randomly selected addresses for investigations. In addition, grant funds will be used to update the City's Water Asset Management Plan. OHM has been contacted to assist and to oversee the process for both tasks.

Staff requested OHM to submit a proposal for updating our Distribution System Material Inventory (DSMI), and to update & improve the Water Asset Management Plan. OHM has provided the attached proposal of \$120,810.00. This cost is reimbursable and included within the DWAM Grant.

Staff is requesting a waiver of competitive bidding requirements per Sec. 2-346(2) as this is a professional service.

**FISCAL IMPACTS:**

The engineering services chargeable to Water Fund account 591-552-818.000-DWAMEGLE21, in the amount of \$120,810.00.

**Document originated by:**

Ryan E. Suchanek, Director of Public Services & Utilities

Attachments: (1) Resolution  
(2) OHM Proposal

**RESOLUTION NO.**

**AUTHORIZING THE EXECUTION OF AN AGREEMENT  
FOR PROFESSIONAL UTILITIES ENGINEERING SERVICES  
WITH ORCHARD, HILTZ & MCCLIMENT, INC. D/B/A OHM ADVISORS  
FOR DWAM GRANT ADMINISTRATION**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, renewed an agreement with Orchard, Hiltz & McCliment, Inc. d/b/a OHM Advisors for professional utilities engineering services with the adoption of Resolution No. 161-2021 on September 7, 2021 for the term of November 1, 2021 through October 30, 2022; and

WHEREAS, the City and Director of Public Services & Utilities desire to expand the contract to include administrative services for the DWAM Grant; and

WHEREAS, the employment of professional services is an exception to competitive bidding per Section 2-346(2) of the City of Owosso Code of Ordinances; and

WHEREAS, the Director of Public Services & Utilities has reviewed the proposal as provided by OHM Advisors in the amount of \$120,810.00, and has determined that the scope of services submitted in response to a request for administrative services for the DWAM Grant is acceptable and recommends approval of the same.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to waive competitive bidding requirements and enter into a contract with Orchard, Hiltz & McCliment, Inc. d/b/a OHM Advisors for the provision of administrative services for the DWAM Grant in the amount of \$120,810.00.

SECOND: The Mayor and City Clerk are instructed and authorized to sign the document substantially in the form attached as Addendum No.1 to the 2021 Professional Engineering Services Contract between the City of Owosso, Michigan and Orchard, Hiltz & McCliment, Inc. d/b/a OHM Advisors for administrative services for the DWAM Grant.

THIRD: The Accounts Payable Department is authorized to submit payment to OHM Advisors for work satisfactorily completed, in the amount of \$120,810.00 for said services.

FOURTH: The above expenses shall be paid from the Water Funds Accounts 591-552-818.000-DWAMEGLE21 upon satisfactory completion of the work or portion thereof.

**ADDENDUM NO. 1 TO AN AGREEMENT  
FOR  
PROFESSIONAL ENGINEERING SERVICES WITH  
ORCHARD, HILTZ & MCCLIMENT, INC. DBA OHM ADVISORS**

This addendum is attached and made part of the agreement for professional engineering services dated September 7, 2021 between the city of Owosso, Michigan (owner) and Orchard, Hiltz & McCliment, Inc. DBA OHM Advisors (Engineer) providing for professional engineering services.

**ADDENDUM NO. 1**

**DRINKING WATER ASSET MANAGEMENT (DWAM) GRANT – ENGINEERING SERVICES**

**PROJECT SCOPE OF WORK**

The project scope of work is attached as Proposal for Professional Services: City of Owosso Drinking Water Asset Management (DWAM) Grant – Engineering Services; Task 1 – Update Distribution System Material Inventory and Task 2 – Update/Improve Water Asset Management Program.

**SCHEDULE**

The schedule for the project is attached as Addenda: Scope of Services - Schedule shown beginning by October 15, 2021 and completed by November 15, 2024.

**COMPENSATION**

The cost proposal of the engineer for the project is attached as Addenda: Scope of Services – Fees. Task 1 – Update DSMI which totals \$96,760.00, Task 2 – Update Water AMP in the amount of \$24,050.00. The engineer shall submit for payment based on monthly progress of the work.

IN WITNESS WHEREOF the parties hereto have hereunto set their hands and seals the date indicated below.

Approved January 18, 2022.

For the engineer:

Orchard, Hiltz & McCliment, Inc. DBA  
OHM Advisors

By: \_\_\_\_\_

By: \_\_\_\_\_

Executed: \_\_\_\_\_, 2022

For the owner:

City of Owosso, Michigan

By: \_\_\_\_\_  
Christopher T. Eveleth, Mayor

By: \_\_\_\_\_  
Amy K. Kirkland, City Clerk

Executed: \_\_\_\_\_, 2022

December 8, 2021

Mr. Ryan E. Suchanek  
Director of Public Services & Utilities  
City of Owosso  
301 West Main Street  
Owosso MI 48867

RE: Proposal for Professional Service  
Drinking Water Asset Management (DWAM) Grant - Engineering Services

Dear Mr. Suchanek:

Thank you for this opportunity to provide professional services to City of Owosso (City) for the Drinking Water Asset Management Grant Program. We have prepared this letter proposal based on discussions with you and negotiations with EGLE. This proposal represents our understanding of the project, work plan, schedule, and cost of services.

### **Statement of Understanding**

The Michigan Department of Environment, Great Lakes, and Energy (EGLE) awarded the Drinking Water Asset Management (DWAM) Grant for Asset Management Plan (AMP) updates and distribution system materials inventory (DSMI) to the City. OHM Advisors assisted the City with the preparation of the grant application and negotiations with EGLE. The application required a Project Summary narrative including the project need, what will be addressed and how, and maps of the work areas. EGLE negotiated the number of service lines to be investigated to be limited to the number statistical required per their guidance. This is 364 service lines investigated for the City. Estimated Project Cost Information was also submitted to correspond with the Project Summary. The Estimate Project Costs were negotiated with EGLE to reflect the investigation of 364 service lines. The work associated with the grant must be by November 15, 2024 and costs from October 15, 2021 through the end date can be reimbursed through the grant program.

We offer the following proposal to assist the City in obtaining its goals for the DWAM Grant program and compliance with the EGLE DWAM Grant requirements.

### **Base Services Provided- Work Plan**

The following description of scope of services follows the format of the approved DWAM Grant application:

1. Update Distribution System Material Inventory
2. Update/Improve the Water Asset Management Plan

The subsequent sections outline the details behind the above stated tasks.



OHM Advisors will complete the following scope of services:

### **Task 1 – Update Distribution System Material Inventory**

This task focuses on identifying and quantifying materials of the randomly selected 364 locations of water service lines in the City. The following subtasks are included.

#### **1. Grant Application Revisions**

OHM assisted the City with negotiating the final grant amount with EGLE for the revision in the number of service lines to be inspected. Costs are based on the 364 service lines to be investigated under this program.

#### **2. Project Coordination and Meetings**

OHM will coordinate and lead project coordination meetings to assist in identifying resources and assist with the coordination of the work, as necessary. This task includes a project kick off meeting and monthly progress meetings throughout the project.

#### **3. GIS Tablet Implementation**

OHM will assist the City with setting up tablets purchased under this program for use in the field to record data on service line materials for the inventory. Tablets are proposed to be equipped with a custom field collection app to facilitate data collection.

#### **4. Public Outreach**

Establish materials to be used to inform the public about lead service line information currently known by the City, proposed investigation efforts, and the results of those investigations.

Examples of information may include:

- ▶ Explanation of the LCR,
- ▶ Responsibility of the City and the property owner,
- ▶ Upcoming investigations and coordination activities,
- ▶ Provide content for the website accessible by the public.

#### **5. Water Service Investigation – Outside Contractor**

OHM Advisors will provide assistance to the City for procuring a contractor for DSMI verification through the creation of bid documents. The proposed construction methods may include Potholing/hydrovacing. The bidding documents would include locations for field testing, relevant information to be collected in the field, and restoration methods.

Under this task, OHM Advisors will prepare construction documents including mapping, technical specifications, and contract documents for bidding. The project will be advertised and bid through the City's procurement system. A contractor will be recommended to the City Council. Upon approval by the City Council, a contract with the successful contractor will be executed.

OHM will perform construction administration for the outside contractor. OHM on site observation of the service line materials investigations and recording materials in the GIS collector app will be performed at the curb stop only.



## **Task 2 – Update/Improve Water Asset Management Program**

OHM will assist with the update of Water Asset Management Program (Water AMP). Areas of the Water AMP to be revised include:

### **1. Verification of Inventory**

The City already maintains a GIS inventory of its water distribution system. This task involves updating the GIS inventory database, as appropriate, especially with findings associated with service lines. In addition, updates on water main age, material, and diameter are proposed to be performed.

#### **Data Review and Needs Identification**

OHM will assist with identifying the needed information for the preliminary inventory and analysis of the available information. The purpose of this task is to review existing GIS, construction project as-built plans, operation and maintenance work order database, extension replacement permits as it relates to the water lead/galvanized service line replacements and to update the GIS database to include this information:

- ▼ Location of service lines,
- ▼ Size of service lines,
- ▼ Age of water main,
- ▼ Age of housing,
- ▼ Material of service lines

### **2. Condition Assessment**

Updating of condition information on existing water main is proposed to be done using infrastructure age, material (which allows an approximation of remaining useful life) as well as water main break history. In addition, an update including results of the service line material inventory obtained through field verification is proposed as well. Condition assessment on service lines will include ranking based on:

- a. The two sections of the service lines: the connection and the extension.
- b. Service line material: lead or copper.
- c. Presence of leaks.

### **3. Criticality**

Water main criticality is proposed to include an evaluation of asset critically driven by, for example, its proximity to natural water bodies, high demand users, critical care facilities, as well as water main size. This criticality information coupled with the condition information stated in the earlier task forms the basis for business risk approximations. Regarding the service lines, we propose to establish a system of prioritization of the criticality of the service lines to identify a program for replacement within the 20-year period as required by the new LCRs. Consideration will include:

- a. Current known leaking service lines, including lines that have been shut off.
- b. Upcoming construction project locations.
- c. Inactive accounts that will become active will be investigated/replaced before becoming active.



- d. Look at service of the property:
  - i. Child day cares,
  - ii. Nursing homes,
  - iii. High risk individuals.
- e. Consider previous projects where partial replacements were performed.
- f. Inactive accounts will be the lowest priority.
- g. Identify areas where it is known not to have lead lines.

#### 4. Level of Service

This task involves the identification of key level of service criteria, which guides the City in providing resident services as well as prioritizing capital improvement needs

### Schedule

Work associated with this Proposal will be completed within the DWAM grant program ending November 15, 2024. Bidding documents will be prepared in the first quarter of 2022.

### Compensation

OHM Advisors will provide the above-outlined professional services on an hourly basis for the estimated amounts in the schedule below:

Task	Task Description	Cost
<b>Task 1 – Update DSMI</b>		
	1.1 Grant Application Revisions	\$4,455.00
	1.2 Project Coordination	\$21,875.00
	1.3 GIS Database Implementation	\$1,000.00
	1.3 Public Outreach	\$21,000.00
	1.4 Outside Contractor – Bidding Documents	\$16,500.00
	1.5 Outside Contractor – Observation	\$31,930.00
	<b>Subtotal – Task 1 – Update DSMI</b>	<b>\$96,760.00</b>
<b>Task 2 – Update Water AMP</b>		
	2.1 Verification of inventory	\$15,500.00
	2.2 Condition Assessment	\$3,000.00
	2.3 Criticality	\$3,700.00
	2.4 Level of Service	\$1,850.00
	<b>Subtotal – Task 2 – Update AMP</b>	<b>\$24,050.00</b>
<b>Total</b>		<b>\$120,810.00</b>



### Clarifications and Assumptions

This Scope of Services was prepared based on the following assumptions:

- If additional labor effort or change in schedule is required beyond described herein, OHM Advisors will negotiate an amendment with City of Owosso. OHM Advisors will not proceed with additional services without written authorization to proceed from City of Owosso.

### Client Responsibilities

- City of Owosso will provide a single point of contact to OHM Advisors who is knowledgeable about the project needs and desired outcomes.
- City of Owosso will provide the items identified above in the Work Plan to assist us with the project.
- City of Owosso will coordinate and obtain easements for access to private property prior to the outside contractor commencing work.
- City of Owosso will coordinate, inspect, and record the service line material in the GIS collector app at the homeowners' meters.

### Authorization and Acceptance

If this proposal is acceptable to you, your signature on this letter with a copy returned to me will serve as our authorization to proceed. Upon execution, this Proposal and the existing Professional Services Agreement between the City and OHM Advisors will form our agreement.

Thank you for giving us the opportunity to be of service. We look forward to working with you on this project. This proposal is valid for 90 days. If you have any questions or comments, please contact me at [jennifer.drinan@ohm-advisors.com](mailto:jennifer.drinan@ohm-advisors.com) or 734-323-8954.

Sincerely,  
OHM Advisors

Acceptance  
City of Owosso

---

Jennifer Drinan, PE  
Principal

---

Ryan E. Suchanek,  
Director of Public Services & Utilities

cc: Chuck Rolfe, Principal in Charge, OHM Advisors





## **MEMORANDUM**

---

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

---

**DATE:** January 18, 2022

**TO:** Owosso City Council

**FROM:** Ryan E. Suchanek, Director of Public Services & Utilities

**SUBJECT:** 2022 Street Program – Contract 1 (Maple Avenue)

### **RECOMMENDATION:**

Approval of the low responsive bid from Malley Construction, Inc. (Mt. Pleasant, MI) for the reconstruction of Maple Avenue in the amount of \$154,458.55, and authorization for the Mayor and City Clerk to sign the necessary contract documents.

### **BACKGROUND:**

On December 14, 2021, the City received bids for the 2022 Street Program – Contract 1. Work includes street reconstruction altogether with related work items on Maple Avenue from Corunna Avenue to north end. Malley Construction, Inc. is the confirmed low and most responsive bid and agrees to perform the work for a total cost amount of \$154,458.55. A resolution for awarding the 2022 Street Program – Contract 1 to Malley Construction, Inc. and tabulation of bids received is included for your consideration.

### **FISCAL IMPACTS:**

The project is funded by the City's 2016 Unlimited Obligation Bond Proceeds and Local Streets Account No. 203-451-818.000-MAPLESTR21 and other funds as appropriate, plus contingency fund for field adjustments by city staff is also requested in the amount of \$15,000.00.

**ATTACHMENTS:** Resolution, 2022 Street Program – Contract 1  
Bid Tabulation 2022 Street Program – Contract 1

**RESOLUTION NO.**

**AUTHORIZING THE EXECUTION OF A CONTRACT WITH  
MALLEY CONSTRUCTION, INC. FOR  
THE 2022 STREET PROGRAM – CONTRACT 1**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has determined that it is in the best interest of the public to perform street improvements along Maple Avenue as set forth in the contract documents; and

WHEREAS, the City has sufficient funds to perform said improvements from its 2016 Unlimited Obligation Bond Proceeds funds and Local Streets funds to facilitate undertaking of the project; and

WHEREAS, the City of Owosso sought bids for the 2022 Street Program – Contract 1, and a bid was received from Malley Construction, Inc. and it is hereby determined that Malley Construction, Inc. is qualified to provide such services and that it has submitted the lowest responsible and responsive bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to employ Malley Construction, Inc. for the 2022 Street Program – Contract 1.
- SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached as Exhibit A, Contract for Services Between the city of Owosso, Michigan and Malley Construction, Inc. in the amount of \$154,458.55.
- THIRD: The accounts payable department is authorized to pay Malley Construction, Inc. for work satisfactorily completed on the project up to the bid Contract amount of \$154,458.55, plus a contingency amount not to exceed \$15,000.00 for field adjustments authorized by city staff, for a total of \$169,458.55.
- FOURTH: The above expenses shall be paid from the 2016 Unlimited Obligation Bond Proceeds and Local Street Account No. 203-451-818.000-MAPLESTR21.

**EXHIBIT A**

**Contract for Services Between**

**The City of Owosso**

**and**

**Malley Construction, Inc.**

**2022 Street Program – Contract 1**

**January 2022**

## **CONTRACT**

THIS AGREEMENT is made on January \_\_\_\_, 2022, between the CITY OF OWOSSO, a Michigan municipal corporation, 301 W. Main Street, Owosso, Michigan 48867 ("city") and MALLEY CONSTRUCTION, INC. ("contractor"), a Michigan company, whose address is 1565 South Park Place Street, Mount Pleasant, Michigan 48858.

Based upon the mutual promises below, the contractor and the city agree as follows:

### **ARTICLE I - Scope of work**

The contractor agrees to furnish all of the materials, equipment and labor necessary and to abide by all the duties and responsibilities applicable to it for the project entitled "2022 Street Program – Contract 1," in accordance with the requirements and provisions of the following documents, including all written modifications incorporated into any of the documents, which are incorporated as part of this contract:

- Bid documents
- Bid proposal
- Contract and exhibits
- Performance Bond
- W-9
- Proof of Insurance

### **ARTICLE II - The Contract Sum**

(A) The city shall pay to the contractor for the performance of the contract, the unit prices as given in the bid forms not to exceed one hundred fifty-four thousand four hundred fifty-eight dollars and .55/100ths (\$154,458.55) including a contingency in the amount of fifteen thousand dollars (\$15,000.00) to be used upon written request of the City. No additional work shall be performed unless a change order is issued by the city.

(B) The amount paid shall be equitably adjusted to cover changes in the work ordered by the city but not required by the contract documents where there is a written change order.

### **ARTICLE III – Assignment**

This contract may not be assigned or subcontracted without the written consent of the city.

### **ARTICLE IV - Choice of law**

This contract shall be construed, governed, and enforced in accordance with the laws of the state of Michigan. By executing this agreement, the contractor and the city agree to a venue in a court of appropriate jurisdiction sitting within Shiawassee County for purposes of any action arising under this contract.

Whenever possible, each provision of the contract will be interpreted in a manner as to be effective and valid under applicable law. The prohibition or invalidity, under applicable law, of any provision will not invalidate the remainder of the contract.

### **ARTICLE V - Relationship of the parties**

The parties of the contract agree that it is not a contract of employment but is a contract to accomplish a specific result. Contractor is an independent contractor performing services for the city. Nothing contained in this contract shall be deemed to constitute any other relationship between the city and the contractor.

Contractor certifies that it has no personal or financial interest in the project other than the compensation it is to receive under the contract. Contractor certifies that it is not, and shall not become, overdue or in default to the city for any contract, debt, or any other obligation to the city including real or personal property taxes. City shall have the right to set off any such debt against compensation awarded for services under this agreement.

**ARTICLE VI – Notice**

All notices given under this contract shall be in writing, and shall be by personal delivery or by certified mail with return receipt requested to the parties at their respective addresses as specified in the contract documents or other address the contractor may specify in writing.

**ARTICLE VII - Indemnification**

To the fullest extent permitted by law, for any loss not covered by insurance under this contract; contractor shall indemnify, defend and hold harmless the city, its officers, employees and agents harmless from all suits, claims, judgments and expenses including attorney's fees resulting or alleged to result, in whole or in part, from any act or omission, which is in any way connected or associated with this contract, by the contractor or anyone acting on the contractor's behalf under this contract. Contractor shall not be responsible to indemnify the city for losses or damages caused by or resulting from the city's sole negligence.

**ARTICLE VIII - Entire agreement**

This contract represents the entire understanding between the city and the contractor and it supersedes all prior representations or agreements whether written or oral. Neither party has relied on any prior representations in entering into this contract. This contract may be altered, amended or modified only by written amendment signed by the city and the contractor.

FOR CONTRACTOR

By\_\_\_\_\_

Its:\_\_\_\_\_

Date:\_\_\_\_\_

THE CITY OF OWOSSO

By\_\_\_\_\_

Its: Christopher T. Eveleth, Mayor

Date:

By\_\_\_\_\_

Its: Amy K. Kirkland, City Clerk

Date:

## CITY OF OWOSSO BID TABULATION SHEET

DATE 12/14/2021

DEPT. Engineering

SUBJECT: 2022 Street Program - Contract 1

Road &amp; Storm Sewer: Items 1-49

Page 1 of 10

Bid Contained Math Error

## Engineer's Estimate

Malley Construction, Inc.  
1565 S. Park Place St.  
Mt Pleasant, MI 48858Crawford Contracting, Inc.  
2502 S. Meridian Rd.  
Mt. Pleasant, MI

ITEM #	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Mobilization, Max \$13,500 (Road and Storm)	1	LSUM	\$ 13,500.00	\$ 13,500.00	\$ 13,500.00	\$ 13,500.00	\$ 13,500.00	\$ 13,500.00
2	Tree, Rem, 6 inch to 18 inch	1	Ea	\$ 500.00	\$ 500.00	\$ 700.00	\$ 700.00	\$ 1,400.00	\$ 1,400.00
3	Dr Structure, Abandon	1	Ea	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 1,350.00	\$ 1,350.00
4	Dr Structure, Rem	2	Ea	\$ 400.00	\$ 800.00	\$ 400.00	\$ 800.00	\$ 1,400.00	\$ 2,800.00
5	Sewer, Rem, Less than 24 inch	63	Ft	\$ 5.00	\$ 315.00	\$ 13.00	\$ 819.00	\$ 7.00	\$ 441.00
6	Curb and Gutter, Rem	705	Ft	\$ 7.00	\$ 4,935.00	\$ 7.00	\$ 4,935.00	\$ 6.00	\$ 4,230.00
7	Guardrail, Rem	46	Ft	\$ 10.00	\$ 460.00	\$ 2.00	\$ 92.00	\$ 10.00	\$ 460.00
8	Pavt, Rem	170	Syd	\$ 8.00	\$ 1,360.00	\$ 8.00	\$ 1,360.00	\$ 8.00	\$ 1,360.00
9	Sidewalk, Rem	304	Syd	\$ 8.00	\$ 2,432.00	\$ 6.00	\$ 1,824.00	\$ 8.00	\$ 2,432.00
10	Embankment, CIP	51	Cyd	\$ 12.00	\$ 612.00	\$ 10.00	\$ 510.00	\$ 10.00	\$ 510.00
11	Excavation, Earth	491	Cyd	\$ 15.00	\$ 7,365.00	\$ 15.00	\$ 7,365.00	\$ 13.00	\$ 6,383.00
12	Subgrade Undercutting, Type II	25	Cyd	\$ 25.00	\$ 625.00	\$ 25.00	\$ 625.00	\$ 30.00	\$ 750.00
13	Erosion Control, Inlet Protection, Fabric Drop	4	Ea	\$ 100.00	\$ 400.00	\$ 70.00	\$ 280.00	\$ 110.00	\$ 440.00
14	Subbase, CIP	67	Cyd	\$ 25.00	\$ 1,675.00	\$ 25.00	\$ 1,675.00	\$ 19.00	\$ 1,273.00
15	Aggregate Base, 4 inch, Modified	227	Syd	\$ 10.00	\$ 2,270.00	\$ 9.00	\$ 2,043.00	\$ 9.14	\$ 2,074.78
16	Aggregate Base, 8 inch, Modified	988	Syd	\$ 14.00	\$ 13,832.00	\$ 13.00	\$ 12,844.00	\$ 14.63	\$ 14,454.44
17	Maintenance Gravel	25	Ton	\$ 30.00	\$ 750.00	\$ 25.00	\$ 625.00	\$ 30.00	\$ 750.00
18	Approach, CI II, LM	15	Cyd	\$ 50.00	\$ 750.00	\$ 35.00	\$ 525.00	\$ 50.00	\$ 750.00
19	Geotextile, Separator, Modified	1,214	Syd	\$ 2.00	\$ 2,428.00	\$ 2.00	\$ 2,428.00	\$ 2.25	\$ 2,731.50
20	Sewer, SDR-26, 10 inch, Tr Det B, Modified	30	Ft	\$ 60.00	\$ 1,800.00	\$ 76.00	\$ 2,280.00	\$ 90.00	\$ 2,700.00
21	Sewer, SDR-26, 12 inch, Tr Det B, Modified	32	Ft	\$ 65.00	\$ 2,080.00	\$ 94.00	\$ 3,008.00	\$ 97.00	\$ 3,104.00
22	Sanitary Service, Conflict	2	Ea	\$ 1,350.00	\$ 2,700.00	\$ 1,130.00	\$ 2,260.00	\$ 1,000.00	\$ 2,000.00
23	Abandoned Gas Main, Conflict	2	Ea	\$ 500.00	\$ 1,000.00	\$ 380.00	\$ 760.00	\$ 200.00	\$ 400.00
24	Dr Structure Cover, Adj, Case 1	1	Ea	\$ 500.00	\$ 500.00	\$ 570.00	\$ 570.00	\$ 500.00	\$ 500.00
25	Dr Structure Cover, EJ 1040 w/ Solid Gasket Sealed Cover	1	Ea	\$ 700.00	\$ 700.00	\$ 650.00	\$ 650.00	\$ 750.00	\$ 750.00
26	Dr Structure Cover, EJ 7000	2	Ea	\$ 750.00	\$ 1,500.00	\$ 800.00	\$ 1,600.00	\$ 1,000.00	\$ 2,000.00
27	Dr Structure, 36 inch, dia, modified	2	Ea	\$ 1,500.00	\$ 3,000.00	\$ 2,280.00	\$ 4,560.00	\$ 1,700.00	\$ 3,400.00
28	Dr Structure, Tap, 12 inch	1	Ea	\$ 1,000.00	\$ 1,000.00	\$ 1,080.00	\$ 1,080.00	\$ 400.00	\$ 400.00
29	Dr Structure, Temp Lowering	1	Ea	\$ 225.00	\$ 225.00	\$ 250.00	\$ 250.00	\$ 400.00	\$ 400.00
30	HMA Surface, Rem	1140	Syd	\$ 3.00	\$ 3,420.00	\$ 4.00	\$ 4,560.00	\$ 4.00	\$ 4,560.00
31	Hand Patching	10	Ton	\$ 130.00	\$ 1,300.00	\$ 250.00	\$ 2,500.00	\$ 150.00	\$ 1,500.00
32	HMA, 3E3	180	Ton	\$ 75.00	\$ 13,500.00	\$ 100.00	\$ 18,000.00	\$ 100.00	\$ 18,000.00
33	HMA, 5E3	90	Ton	\$ 100.00	\$ 9,000.00	\$ 105.00	\$ 9,450.00	\$ 105.00	\$ 9,450.00
34	Cement	2	Ton	\$ 200.00	\$ 400.00	\$ 200.00	\$ 400.00	\$ 280.00	\$ 560.00
35	Driveway, Nonreinf Conc, 6 inch	200	Syd	\$ 45.00	\$ 9,000.00	\$ 40.50	\$ 8,100.00	\$ 42.00	\$ 8,400.00
36	Curb and Gutter, Conc, Det F4	679	Ft	\$ 20.00	\$ 13,580.00	\$ 25.00	\$ 16,975.00	\$ 18.28	\$ 12,412.12
37	Detectable Warning Surface, Modified	10	Ft	\$ 75.00	\$ 750.00	\$ 72.00	\$ 720.00	\$ 70.00	\$ 700.00
38	Sidewalk Ramp, Conc, 7 inch	86	Sft	\$ 5.50	\$ 473.00	\$ 6.30	\$ 541.80	\$ 7.65	\$ 657.90
39	Sidewalk, Conc, 4 inch	2433	Sft	\$ 4.00	\$ 9,732.00	\$ 3.60	\$ 8,758.80	\$ 3.65	\$ 8,880.45
40	Sidewalk, Conc, 6 inch	1037	Sft	\$ 5.00	\$ 5,185.00	\$ 3.85	\$ 3,992.45	\$ 4.65	\$ 4,822.05
41	Barricade, Type III, High Intensity, Double Sided, Furn & Oper	1	Ea	\$ 100.00	\$ 100.00	\$ 80.00	\$ 80.00	\$ 80.00	\$ 80.00



## CITY OF OWOSSO BID TABULATION SHEET

DATE 12/14/2021

DEPT. Engineering

SUBJECT: 2022 Street Program - Contract 1

Road &amp; Storm Sewer: Items 1-49

Page 2 of 10

Bid Contained Math Error

## Engineer's Estimate

Malley Construction, Inc.  
1565 S. Park Place St.  
Mt Pleasant, MI 48858Crawford Contracting, Inc.  
2502 S. Meridian Rd.  
Mt. Pleasant, MI

ITEM #	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
42	Minor Traf Devices, Max \$5,000	1	LSUM	\$ 5,000.00	\$ 5,000.00	\$ 3,050.00	\$ 3,050.00	\$ 5,000.00	\$ 5,000.00
43	Plastic Drum, High Intensity, Furn & Oper	15	Ea	\$ 20.00	\$ 300.00	\$ 14.00	\$ 210.00	\$ 14.00	\$ 210.00
44	Sign, Type B, Temp, Prismatic, Furn & Oper	53	Sft	\$ 5.00	\$ 265.00	\$ 3.50	\$ 185.50	\$ 3.50	\$ 185.50
45	Pedestrian Type II Barricade, Temp	4	Ea	\$ 125.00	\$ 500.00	\$ 110.00	\$ 440.00	\$ 110.00	\$ 440.00
46	Riprap, Plain	3	Syd	\$ 100.00	\$ 300.00	\$ 125.00	\$ 375.00	\$ 100.00	\$ 300.00
47	Turf Establishment, Performance	867	Syd	\$ 6.00	\$ 5,202.00	\$ 6.00	\$ 5,202.00	\$ 6.00	\$ 5,202.00
48	Sign, Type III, Erect, Salv	3	Ea	\$ 60.00	\$ 180.00	\$ 100.00	\$ 300.00	\$ 100.00	\$ 300.00
49	Sign, Type III, Rem	3	Ea	\$ 45.00	\$ 135.00	\$ 50.00	\$ 150.00	\$ 50.00	\$ 150.00
TOTAL BID ROAD AND STORM SEWER:					\$ 148,336.00		\$ 154,458.55		\$ 155,553.74

DEPT.

HEAD:

PURCH.

AGENT:

STAFF

REC.:

Malley Construction Inc.

GENERAL LIABILITY INSURANCE 02/28/2022

EXPIRATION DATE:

WORKERS COMPENSATION INSURANCE

EXPIRATION DATE:

02/01/2022

SOLE PROPRIETORSHIP

EXPIRATION DATE:

AWARDED:

COUNCIL

APPROVED:

PO NUMBER:

- 203-451-818.000 - Maple Str 21  
 - final street bond financed project

## CITY OF OWOSSO BID TABULATION SHEET

DATE 12/14/2021

DEPT. Engineering

SUBJECT: 2022 Street Program - Contract 1

Road &amp; Storm Sewer: Items 1-49

Page 3 of 10

Bid Contained Math Error

CL Trucking & Excavating, LLC  
256 E. Parmeter Rd.  
Ionia, MI 48846C&D Hughes, Inc.  
3097 Lansing Road  
Charlotte, MI 48813Dave Collard Masonry and Concrete  
2791 Escott Rd  
Owosso, MI 48867

ITEM #	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Mobilization, Max \$13,500 (Road and Storm)	1	LSUM	\$ 13,500.00	\$ 13,500.00	\$ 13,500.00	\$ 13,500.00	\$ 9,000.00	\$ 9,000.00
2	Tree, Rem, 6 inch to 18 inch	1	Ea	\$ 850.00	\$ 850.00	\$ 1,000.00	\$ 1,000.00	\$ 850.00	\$ 850.00
3	Dr Structure, Abandon	1	Ea	\$ 600.00	\$ 600.00	\$ 700.00	\$ 700.00	\$ 450.00	\$ 450.00
4	Dr Structure, Rem	2	Ea	\$ 500.00	\$ 1,000.00	\$ 700.00	\$ 1,400.00	\$ 575.00	\$ 1,150.00
5	Sewer, Rem, Less than 24 inch	63	Ft	\$ 12.50	\$ 787.50	\$ 10.00	\$ 630.00	\$ 30.00	\$ 1,890.00
6	Curb and Gutter, Rem	705	Ft	\$ 5.50	\$ 3,877.50	\$ 10.00	\$ 7,050.00	\$ 8.50	\$ 5,992.50
7	Guardrail, Rem	46	Ft	\$ 12.00	\$ 552.00	\$ 15.00	\$ 690.00	\$ 10.00	\$ 460.00
8	Pavt, Rem	170	Syd	\$ 7.25	\$ 1,232.50	\$ 25.00	\$ 4,250.00	\$ 18.00	\$ 3,060.00
9	Sidewalk, Rem	304	Syd	\$ 6.50	\$ 1,976.00	\$ 10.00	\$ 3,040.00	\$ 13.50	\$ 4,104.00
10	Embankment, CIP	51	Cyd	\$ 20.00	\$ 1,020.00	\$ 25.00	\$ 1,275.00	\$ 18.00	\$ 918.00
11	Excavation, Earth	491	Cyd	\$ 23.25	\$ 11,415.75	\$ 12.00	\$ 5,892.00	\$ 24.25	\$ 11,906.75
12	Subgrade Undercutting, Type II	25	Cyd	\$ 36.00	\$ 900.00	\$ 40.00	\$ 1,000.00	\$ 39.00	\$ 975.00
13	Erosion Control, Inlet Protection, Fabric Drop	4	Ea	\$ 150.00	\$ 600.00	\$ 100.00	\$ 400.00	\$ 125.00	\$ 500.00
14	Subbase, CIP	67	Cyd	\$ 30.00	\$ 2,010.00	\$ 30.00	\$ 2,010.00	\$ 26.85	\$ 1,798.95
15	Aggregate Base, 4 inch, Modified	227	Syd	\$ 17.00	\$ 3,859.00	\$ 16.00	\$ 3,632.00	\$ 9.95	\$ 2,258.65
16	Aggregate Base, 8 inch, Modified	988	Syd	\$ 21.00	\$ 20,748.00	\$ 18.00	\$ 17,784.00	\$ 13.65	\$ 13,486.20
17	Maintenance Gravel	25	Ton	\$ 20.00	\$ 500.00	\$ 20.00	\$ 500.00	\$ 45.00	\$ 1,125.00
18	Approach, CI II, LM	15	Cyd	\$ 50.00	\$ 750.00	\$ 100.00	\$ 1,500.00	\$ 52.00	\$ 780.00
19	Geotextile, Separator, Modified	1,214	Syd	\$ 1.75	\$ 2,124.50	\$ 2.50	\$ 3,035.00	\$ 1.85	\$ 2,245.90
20	Sewer, SDR-26, 10 inch, Tr Det B, Modified	30	Ft	\$ 85.00	\$ 2,550.00	\$ 100.00	\$ 3,000.00	\$ 122.50	\$ 3,675.00
21	Sewer, SDR-26, 12 inch, Tr Det B, Modified	32	Ft	\$ 105.00	\$ 3,360.00	\$ 100.00	\$ 3,200.00	\$ 118.75	\$ 3,800.00
22	Sanitary Service, Conflict	2	Ea	\$ 500.00	\$ 1,000.00	\$ 1,200.00	\$ 2,400.00	\$ 1,500.00	\$ 3,000.00
23	Abandoned Gas Main, Conflict	2	Ea	\$ 200.00	\$ 400.00	\$ 400.00	\$ 800.00	\$ 650.00	\$ 1,300.00
24	Dr Structure Cover, Adj, Case 1	1	Ea	\$ 500.00	\$ 500.00	\$ 700.00	\$ 700.00	\$ 500.00	\$ 500.00
25	Dr Structure Cover, EJ 1040 w/ Solid Gasket Sealed Cover	1	Ea	\$ 750.00	\$ 750.00	\$ 700.00	\$ 700.00	\$ 700.00	\$ 700.00
26	Dr Structure Cover, EJ 7000	2	Ea	\$ 650.00	\$ 1,300.00	\$ 700.00	\$ 1,400.00	\$ 1,320.00	\$ 2,640.00
27	Dr Structure, 36 inch, dia, modified	2	Ea	\$ 2,500.00	\$ 5,000.00	\$ 2,500.00	\$ 5,000.00	\$ 3,000.00	\$ 6,000.00
28	Dr Structure, Tap, 12 inch	1	Ea	\$ 200.00	\$ 200.00	\$ 500.00	\$ 500.00	\$ 475.00	\$ 475.00
29	Dr Structure, Temp Lowering	1	Ea	\$ 200.00	\$ 200.00	\$ 500.00	\$ 500.00	\$ 350.00	\$ 350.00
30	HMA Surface, Rem	1140	Syd	\$ 4.00	\$ 4,560.00	\$ 6.00	\$ 6,840.00	\$ 10.00	\$ 11,400.00
31	Hand Patching	10	Ton	\$ 152.00	\$ 1,520.00	\$ 225.00	\$ 2,250.00	\$ 160.00	\$ 1,600.00
32	HMA, 3E3	180	Ton	\$ 120.00	\$ 21,600.00	\$ 165.00	\$ 29,700.00	\$ 128.00	\$ 23,040.00
33	HMA, 5E3	90	Ton	\$ 163.00	\$ 14,670.00	\$ 165.00	\$ 14,850.00	\$ 133.00	\$ 11,970.00
34	Cement	2	Ton	\$ 200.00	\$ 400.00	\$ 200.00	\$ 400.00	\$ 275.00	\$ 550.00
35	Driveway, Nonreinf Conc, 6 inch	200	Syd	\$ 55.00	\$ 11,000.00	\$ 38.00	\$ 7,600.00	\$ 46.00	\$ 9,200.00
36	Curb and Gutter, Conc, Det F4	679	Ft	\$ 27.50	\$ 18,672.50	\$ 23.25	\$ 15,786.75	\$ 25.00	\$ 16,975.00
37	Detectable Warning Surface, Modified	10	Ft	\$ 72.00	\$ 720.00	\$ 72.00	\$ 720.00	\$ 85.00	\$ 850.00
38	Sidewalk Ramp, Conc, 7 inch	86	Sft	\$ 9.00	\$ 774.00	\$ 6.00	\$ 516.00	\$ 7.75	\$ 666.50
39	Sidewalk, Conc, 4 inch	2433	Sft	\$ 5.00	\$ 12,165.00	\$ 3.35	\$ 8,150.55	\$ 4.15	\$ 10,096.95
40	Sidewalk, Conc, 6 inch	1037	Sft	\$ 5.50	\$ 5,703.50	\$ 3.60	\$ 3,733.20	\$ 4.65	\$ 4,822.05
41	Barricade, Type III, High Intensity, Double Sided, Furn & Oper	1	Ea	\$ 100.00	\$ 100.00	\$ 80.00	\$ 80.00	\$ 250.00	\$ 250.00



## CITY OF OWOSSO BID TABULATION SHEET

DATE 12/14/2021

DEPT. Engineering

SUBJECT: 2022 Street Program - Contract 1

Road &amp; Storm Sewer: Items 1-49

Page 4 of 10

Bid Contained Math Error

CL Trucking & Excavating, LLC  
256 E. Parmeter Rd.  
Ionia, MI 48846C&D Hughes, Inc.  
3097 Lansing Road  
Charlotte, MI 48813Dave Collard Masonry and Concrete  
2791 Escott Rd  
Owosso, MI 48867

ITEM #	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
42	Minor Traf Devices, Max \$5,000	1	LSUM	\$ 5,000.00	\$ 5,000.00	\$ 1,500.00	\$ 1,500.00	\$ 5,000.00	\$ 5,000.00
43	Plastic Drum, High Intensity, Furn & Oper	15	Ea	\$ 17.50	\$ 262.50	\$ 14.00	\$ 210.00	\$ 28.35	\$ 425.25
44	Sign, Type B, Temp, Prismatic, Furn & Oper	53	Sft	\$ 5.00	\$ 265.00	\$ 3.50	\$ 185.50	\$ 6.50	\$ 344.50
45	Pedestrian Type II Barricade, Temp	4	Ea	\$ 110.00	\$ 440.00	\$ 110.00	\$ 440.00	\$ 125.00	\$ 500.00
46	Riprap, Plain	3	Syd	\$ 125.00	\$ 375.00	\$ 150.00	\$ 450.00	\$ 85.00	\$ 255.00
47	Turf Establishment, Performance	867	Syd	\$ 6.50	\$ 5,635.50	\$ 8.00	\$ 6,936.00	\$ 6.00	\$ 5,202.00
48	Sign, Type III, Erect, Salv	3	Ea	\$ 100.00	\$ 300.00	\$ 100.00	\$ 300.00	\$ 205.00	\$ 615.00
49	Sign, Type III, Rem	3	Ea	\$ 50.00	\$ 150.00	\$ 50.00	\$ 150.00	\$ 50.00	\$ 150.00
TOTAL BID ROAD AND STORM SEWER:				\$ 187,675.75		\$ 188,286.00		\$ 189,303.20	

## CITY OF OWOSSO BID TABULATION SHEET

DATE 12/14/2021

DEPT. Engineering

SUBJECT: 2022 Street Program - Contract 1

Road &amp; Storm Sewer: Items 1-49

Page 5 of 10

Bid Contained Math Error

				DCC Construction 9100 Lapeer Rd Suite A Davison, MI 48423		LA Construction Corporation 3453 N. Linde Rd. Flint, MI 48504		Zito Construction Co. 8033 Fenton Rd Grand Blanc, MI 48439-8998	
ITEM #	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Mobilization, Max \$13,500 (Road and Storm)	1	LSUM	\$ 13,500.00	\$ 13,500.00	\$ 13,500.00	\$ 13,500.00	\$ 13,500.00	\$ 13,500.00
2	Tree, Rem, 6 inch to 18 inch	1	Ea	\$ 1,000.00	\$ 1,000.00	\$ 780.00	\$ 780.00	\$ 1,000.00	\$ 1,000.00
3	Dr Structure, Abandon	1	Ea	\$ 500.00	\$ 500.00	\$ 218.00	\$ 218.00	\$ 350.00	\$ 350.00
4	Dr Structure, Rem	2	Ea	\$ 1,000.00	\$ 2,000.00	\$ 245.00	\$ 490.00	\$ 500.00	\$ 1,000.00
5	Sewer, Rem, Less than 24 inch	63	Ft	\$ 17.00	\$ 1,071.00	\$ 4.00	\$ 252.00	\$ 20.00	\$ 1,260.00
6	Curb and Gutter, Rem	705	Ft	\$ 6.00	\$ 4,230.00	\$ 3.00	\$ 2,115.00	\$ 1.00	\$ 705.00
7	Guardrail, Rem	46	Ft	\$ 10.00	\$ 460.00	\$ 7.50	\$ 345.00	\$ 20.00	\$ 920.00
8	Pavt, Rem	170	Syd	\$ 14.00	\$ 2,380.00	\$ 4.00	\$ 680.00	\$ 10.00	\$ 1,700.00
9	Sidewalk, Rem	304	Syd	\$ 4.50	\$ 1,368.00	\$ 4.00	\$ 1,216.00	\$ 10.00	\$ 3,040.00
10	Embankment, CIP	51	Cyd	\$ 6.00	\$ 306.00	\$ 12.00	\$ 612.00	\$ 25.00	\$ 1,275.00
11	Excavation, Earth	491	Cyd	\$ 45.00	\$ 22,095.00	\$ 10.00	\$ 4,910.00	\$ 35.00	\$ 17,185.00
12	Subgrade Undercutting, Type II	25	Cyd	\$ 55.00	\$ 1,375.00	\$ 43.00	\$ 1,075.00	\$ 50.00	\$ 1,250.00
13	Erosion Control, Inlet Protection, Fabric Drop	4	Ea	\$ 200.00	\$ 800.00	\$ 120.00	\$ 480.00	\$ 100.00	\$ 400.00
14	Subbase, CIP	67	Cyd	\$ 49.00	\$ 3,283.00	\$ 44.00	\$ 2,948.00	\$ 29.00	\$ 1,943.00
15	Aggregate Base, 4 inch, Modified	227	Syd	\$ 20.00	\$ 4,540.00	\$ 11.00	\$ 2,497.00	\$ 12.00	\$ 2,724.00
16	Aggregate Base, 8 inch, Modified	988	Syd	\$ 17.00	\$ 16,796.00	\$ 16.00	\$ 15,808.00	\$ 18.00	\$ 17,784.00
17	Maintenance Gravel	25	Ton	\$ 50.00	\$ 1,250.00	\$ 50.00	\$ 1,250.00	\$ 40.00	\$ 1,000.00
18	Approach, CI II, LM	15	Cyd	\$ 68.00	\$ 1,020.00	\$ 72.00	\$ 1,080.00	\$ 72.00	\$ 1,080.00
19	Geotextile, Separator, Modified	1,214	Syd	\$ 1.50	\$ 1,821.00	\$ 1.50	\$ 1,821.00	\$ 3.00	\$ 3,642.00
20	Sewer, SDR-26, 10 inch, Tr Det B, Modified	30	Ft	\$ 67.00	\$ 2,010.00	\$ 76.00	\$ 2,280.00	\$ 90.00	\$ 2,700.00
21	Sewer, SDR-26, 12 inch, Tr Det B, Modified	32	Ft	\$ 80.00	\$ 2,560.00	\$ 91.00	\$ 2,912.00	\$ 105.00	\$ 3,360.00
22	Sanitary Service, Conflict	2	Ea	\$ 2,400.00	\$ 4,800.00	\$ 600.00	\$ 1,200.00	\$ 1,000.00	\$ 2,000.00
23	Abandoned Gas Main, Conflict	2	Ea	\$ 500.00	\$ 1,000.00	\$ 432.00	\$ 864.00	\$ 750.00	\$ 1,500.00
24	Dr Structure Cover, Adj, Case 1	1	Ea	\$ 600.00	\$ 600.00	\$ 1,500.00	\$ 1,500.00	\$ 1,200.00	\$ 1,200.00
25	Dr Structure Cover, EJ 1040 w/ Solid Gasket Sealed Cover	1	Ea	\$ 800.00	\$ 800.00	\$ 800.00	\$ 800.00	\$ 700.00	\$ 700.00
26	Dr Structure Cover, EJ 7000	2	Ea	\$ 1,000.00	\$ 2,000.00	\$ 1,000.00	\$ 2,000.00	\$ 900.00	\$ 1,800.00
27	Dr Structure, 36 inch, dia, modified	2	Ea	\$ 1,700.00	\$ 3,400.00	\$ 2,345.00	\$ 4,690.00	\$ 3,200.00	\$ 6,400.00
28	Dr Structure, Tap, 12 inch	1	Ea	\$ 700.00	\$ 700.00	\$ 250.00	\$ 250.00	\$ 500.00	\$ 500.00
29	Dr Structure, Temp Lowering	1	Ea	\$ 150.00	\$ 150.00	\$ 190.00	\$ 190.00	\$ 250.00	\$ 250.00
30	HMA Surface, Rem	1140	Syd	\$ 6.50	\$ 7,410.00	\$ 2.50	\$ 2,850.00	\$ 10.00	\$ 11,400.00
31	Hand Patching	10	Ton	\$ 150.00	\$ 1,500.00	\$ 180.00	\$ 1,800.00	\$ 150.00	\$ 1,500.00
32	HMA, 3E3	180	Ton	\$ 110.89	\$ 19,960.20	\$ 133.00	\$ 23,940.00	\$ 115.00	\$ 20,700.00
33	HMA, 5E3	90	Ton	\$ 137.02	\$ 12,331.80	\$ 164.00	\$ 14,760.00	\$ 140.00	\$ 12,600.00
34	Cement	2	Ton	\$ 250.00	\$ 500.00	\$ 360.00	\$ 720.00	\$ 220.00	\$ 440.00
35	Driveway, Nonreinf Conc, 6 inch	200	Syd	\$ 55.00	\$ 11,000.00	\$ 72.00	\$ 14,400.00	\$ 43.20	\$ 8,640.00
36	Curb and Gutter, Conc, Det F4	679	Ft	\$ 16.50	\$ 11,203.50	\$ 32.00	\$ 21,728.00	\$ 21.00	\$ 14,259.00
37	Detectable Warning Surface, Modified	10	Ft	\$ 35.00	\$ 350.00	\$ 120.00	\$ 1,200.00	\$ 70.00	\$ 700.00
38	Sidewalk Ramp, Conc, 7 inch	86	Sft	\$ 7.50	\$ 645.00	\$ 12.00	\$ 1,032.00	\$ 7.20	\$ 619.20
39	Sidewalk, Conc, 4 inch	2433	Sft	\$ 3.90	\$ 9,488.70	\$ 8.00	\$ 19,464.00	\$ 5.00	\$ 12,165.00
40	Sidewalk, Conc, 6 inch	1037	Sft	\$ 5.25	\$ 5,444.25	\$ 9.00	\$ 9,333.00	\$ 6.00	\$ 6,222.00
41	Barricade, Type III, High Intensity, Double Sided, Furn & Oper	1	Ea	\$ 85.00	\$ 85.00	\$ 102.00	\$ 102.00	\$ 150.00	\$ 150.00

## CITY OF OWOSSO BID TABULATION SHEET

DATE 12/14/2021DEPT. EngineeringSUBJECT: 2022 Street Program - Contract 1

Road &amp; Storm Sewer: Items 1-49

Page 6 of 10

Bid Contained Math Error

				DCC Construction 9100 Lapeer Rd Suite A Davison, MI 48423		LA Construction Corporation 3453 N. Linde Rd. Flint, MI 48504		Zito Construction Co. 8033 Fenton Rd Grand Blanc, MI 48439-8998	
ITEM #	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
42	Minor Traf Devices, Max \$5,000	1	LSUM	\$ 1,500.00	\$ 1,500.00	\$ 1,800.00	\$ 1,800.00	\$ 5,000.00	\$ 5,000.00
43	Plastic Drum, High Intensity, Furn & Oper	15	Ea	\$ 25.00	\$ 375.00	\$ 30.00	\$ 450.00	\$ 25.00	\$ 375.00
44	Sign, Type B, Temp, Prismatic, Furn & Oper	53	Sft	\$ 4.00	\$ 212.00	\$ 5.00	\$ 265.00	\$ 6.00	\$ 318.00
45	Pedestrian Type II Barricade, Temp	4	Ea	\$ 100.00	\$ 400.00	\$ 120.00	\$ 480.00	\$ 75.00	\$ 300.00
46	Riprap, Plain	3	Syd	\$ 145.00	\$ 435.00	\$ 78.00	\$ 234.00	\$ 260.00	\$ 780.00
47	Turf Establishment, Performance	867	Syd	\$ 10.000	\$ 8,670.00	\$ 7.00	\$ 6,069.00	\$ 6.00	\$ 5,202.00
48	Sign, Type III, Erect, Salv	3	Ea	\$ 40.00	\$ 120.00	\$ 48.00	\$ 144.00	\$ 50.00	\$ 150.00
49	Sign, Type III, Rem	3	Ea	\$ 40.00	\$ 120.00	\$ 48.00	\$ 144.00	\$ 50.00	\$ 150.00
TOTAL BID ROAD AND STORM SEWER:				\$	189,565.45	\$	189,678.00	\$	193,838.20



## CITY OF OWOSSO BID TABULATION SHEET

DATE 12/14/2021  
DEPT. Engineering

SUBJECT: 2022 Street Program - Contract 1

Road &amp; Storm Sewer: Items 1-49

Page 7 of 10

Bid Contained Math Error

McGuirk Sand-Gravel  
3046 Jen's Way  
Mt. Pleasant, MI 48858Rohde Bros. Excavating, Inc.  
1240 North Outer Drive  
P.O. Box 14979  
Saginaw, MI 48601-0979Green Tech Systems, LLC  
214 Athlone Beach  
Bay City, MI 48706

ITEM #	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Mobilization, Max \$13,500 (Road and Storm)	1	LSUM	\$ 12,000.00	\$ 12,000.00	\$ 13,500.00	\$ 13,500.00	\$ 13,500.00	\$ 13,500.00
2	Tree, Rem, 6 inch to 18 inch	1	Ea	\$ 1,510.00	\$ 1,510.00	\$ 800.00	\$ 800.00	\$ 150.00	\$ 150.00
3	Dr Structure, Abandon	1	Ea	\$ 207.00	\$ 207.00	\$ 300.00	\$ 300.00	\$ 400.00	\$ 400.00
4	Dr Structure, Rem	2	Ea	\$ 353.00	\$ 706.00	\$ 500.00	\$ 1,000.00	\$ 400.00	\$ 800.00
5	Sewer, Rem, Less than 24 inch	63	Ft	\$ 14.00	\$ 882.00	\$ 25.00	\$ 1,575.00	\$ 33.00	\$ 2,079.00
6	Curb and Gutter, Rem	705	Ft	\$ 9.10	\$ 6,415.50	\$ 10.00	\$ 7,050.00	\$ 15.00	\$ 10,575.00
7	Guardrail, Rem	46	Ft	\$ 15.50	\$ 713.00	\$ 10.00	\$ 460.00	\$ 15.00	\$ 690.00
8	Pavt, Rem	170	Syd	\$ 20.00	\$ 3,400.00	\$ 15.00	\$ 2,550.00	\$ 8.00	\$ 1,360.00
9	Sidewalk, Rem	304	Syd	\$ 11.00	\$ 3,344.00	\$ 12.00	\$ 3,648.00	\$ 5.00	\$ 1,520.00
10	Embankment, CIP	51	Cyd	\$ 20.50	\$ 1,045.50	\$ 15.00	\$ 765.00	\$ 20.00	\$ 1,020.00
11	Excavation, Earth	491	Cyd	\$ 30.00	\$ 14,730.00	\$ 25.00	\$ 12,275.00	\$ 18.00	\$ 8,838.00
12	Subgrade Undercutting, Type II	25	Cyd	\$ 27.00	\$ 675.00	\$ 38.00	\$ 950.00	\$ 50.00	\$ 1,250.00
13	Erosion Control, Inlet Protection, Fabric Drop	4	Ea	\$ 120.00	\$ 480.00	\$ 150.00	\$ 600.00	\$ 100.00	\$ 400.00
14	Subbase, CIP	67	Cyd	\$ 23.50	\$ 1,574.50	\$ 40.00	\$ 2,680.00	\$ 30.00	\$ 2,010.00
15	Aggregate Base, 4 inch, Modified	227	Syd	\$ 9.40	\$ 2,133.80	\$ 13.00	\$ 2,951.00	\$ 8.00	\$ 1,816.00
16	Aggregate Base, 8 inch, Modified	988	Syd	\$ 21.00	\$ 20,748.00	\$ 19.00	\$ 18,772.00	\$ 20.00	\$ 19,760.00
17	Maintenance Gravel	25	Ton	\$ 19.50	\$ 487.50	\$ 30.00	\$ 750.00	\$ 30.00	\$ 750.00
18	Approach, CI II, LM	15	Cyd	\$ 106.00	\$ 1,590.00	\$ 50.00	\$ 750.00	\$ 100.00	\$ 1,500.00
19	Geotextile, Separator, Modified	1,214	Syd	\$ 2.30	\$ 2,792.20	\$ 3.00	\$ 3,642.00	\$ 2.50	\$ 3,035.00
20	Sewer, SDR-26, 10 inch, Tr Det B, Modified	30	Ft	\$ 85.50	\$ 2,565.00	\$ 120.00	\$ 3,600.00	\$ 120.00	\$ 3,600.00
21	Sewer, SDR-26, 12 inch, Tr Det B, Modified	32	Ft	\$ 91.00	\$ 2,912.00	\$ 135.00	\$ 4,320.00	\$ 140.00	\$ 4,480.00
22	Sanitary Service, Conflict	2	Ea	\$ 1,790.00	\$ 3,580.00	\$ 600.00	\$ 1,200.00	\$ 1,500.00	\$ 3,000.00
23	Abandoned Gas Main, Conflict	2	Ea	\$ 504.00	\$ 1,008.00	\$ 50.00	\$ 100.00	\$ 500.00	\$ 1,000.00
24	Dr Structure Cover, Adj, Case 1	1	Ea	\$ 508.00	\$ 508.00	\$ 1,500.00	\$ 1,500.00	\$ 600.00	\$ 600.00
25	Dr Structure Cover, EJ 1040 w/ Solid Gasket Sealed Cover	1	Ea	\$ 529.00	\$ 529.00	\$ 1,500.00	\$ 1,500.00	\$ 1,000.00	\$ 1,000.00
26	Dr Structure Cover, EJ 7000	2	Ea	\$ 1,150.00	\$ 2,300.00	\$ 1,200.00	\$ 2,400.00	\$ 900.00	\$ 1,800.00
27	Dr Structure, 36 inch, dia, modified	2	Ea	\$ 2,510.00	\$ 5,020.00	\$ 3,000.00	\$ 6,000.00	\$ 1,800.00	\$ 3,600.00
28	Dr Structure, Tap, 12 inch	1	Ea	\$ 1,395.00	\$ 1,395.00	\$ 1,300.00	\$ 1,300.00	\$ 400.00	\$ 400.00
29	Dr Structure, Temp Lowering	1	Ea	\$ 161.00	\$ 161.00	\$ 500.00	\$ 500.00	\$ 400.00	\$ 400.00
30	HMA Surface, Rem	1140	Syd	\$ 7.20	\$ 8,208.00	\$ 6.00	\$ 6,840.00	\$ 6.00	\$ 6,840.00
31	Hand Patching	10	Ton	\$ 153.00	\$ 1,530.00	\$ 153.00	\$ 1,530.00	\$ 250.00	\$ 2,500.00
32	HMA, 3E3	180	Ton	\$ 111.00	\$ 19,980.00	\$ 112.00	\$ 20,160.00	\$ 140.00	\$ 25,200.00
33	HMA, 5E3	90	Ton	\$ 150.00	\$ 13,500.00	\$ 140.00	\$ 12,600.00	\$ 140.00	\$ 12,600.00
34	Cement	2	Ton	\$ 202.00	\$ 404.00	\$ 230.00	\$ 460.00	\$ 1,000.00	\$ 2,000.00
35	Driveway, Nonreinf Conc, 6 inch	200	Syd	\$ 45.00	\$ 9,000.00	\$ 45.00	\$ 9,000.00	\$ 8.00	\$ 1,600.00
36	Curb and Gutter, Conc, Det F4	679	Ft	\$ 25.00	\$ 16,975.00	\$ 22.00	\$ 14,938.00	\$ 25.00	\$ 17,654.00
37	Detectable Warning Surface, Modified	10	Ft	\$ 72.50	\$ 725.00	\$ 72.00	\$ 720.00	\$ 60.00	\$ 600.00
38	Sidewalk Ramp, Conc, 7 inch	86	Sft	\$ 6.80	\$ 584.80	\$ 8.00	\$ 688.00	\$ 9.00	\$ 774.00
39	Sidewalk, Conc, 4 inch	2433	Sft	\$ 4.10	\$ 9,975.30	\$ 5.00	\$ 12,165.00	\$ 5.60	\$ 13,624.80
40	Sidewalk, Conc, 6 inch	1037	Sft	\$ 4.40	\$ 4,562.80	\$ 6.00	\$ 6,222.00	\$ 7.60	\$ 7,881.20
41	Barricade, Type III, High Intensity, Double Sided, Furn & Oper	1	Ea	\$ 85.50	\$ 85.50	\$ 88.00	\$ 88.00	\$ 500.00	\$ 500.00

## CITY OF OWOSSO BID TABULATION SHEET

DATE 12/14/2021

DEPT. Engineering

SUBJECT: 2022 Street Program - Contract 1

Road &amp; Storm Sewer: Items 1-49

Page 8 of 10

Bid Contained Math Error

McGuirk Sand-Gravel  
3046 Jen's Way  
Mt. Pleasant, MI 48858Rohde Bros. Excavating, Inc.  
1240 North Outer Drive  
P.O. Box 14979  
Saginaw, MI 48601-0979Green Tech Systems, LLC  
214 Athlone Beach  
Bay City, MI 48706

ITEM #	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
42	Minor Traf Devices, Max \$5,000	1	LSUM	\$ 1,510.00	\$ 1,510.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
43	Plastic Drum, High Intensity, Furn & Oper	15	Ea	\$ 25.00	\$ 375.00	\$ 15.00	\$ 225.00	\$ 50.00	\$ 750.00
44	Sign, Type B, Temp, Prismatic, Furn & Oper	53	Sft	\$ 4.00	\$ 212.00	\$ 4.00	\$ 212.00	\$ 7.00	\$ 371.00
45	Pedestrian Type II Barricade, Temp	4	Ea	\$ 101.00	\$ 404.00	\$ 120.00	\$ 480.00	\$ 300.00	\$ 1,200.00
46	Riprap, Plain	3	Syd	\$ 120.00	\$ 360.00	\$ 100.00	\$ 300.00	\$ 200.00	\$ 600.00
47	Turf Establishment, Performance	867	Syd	\$ 11.500	\$ 9,970.50	\$ 8.00	\$ 6,936.00	\$ 9.00	\$ 7,803.00
48	Sign, Type III, Erect, Salv	3	Ea	\$ 40.50	\$ 121.50	\$ 110.00	\$ 330.00	\$ 200.00	\$ 600.00
49	Sign, Type III, Rem	3	Ea	\$ 40.50	\$ 121.50	\$ 55.00	\$ 165.00	\$ 100.00	\$ 300.00
TOTAL BID ROAD AND STORM SEWER:				\$	194,016.90	\$	196,497.00	\$	199,731.00



## CITY OF OWOSSO BID TABULATION SHEET

DATE 12/14/2021

DEPT. Engineering

SUBJECT: 2022 Street Program - Contract 1

Road &amp; Storm Sewer: Items 1-49

Page 9 of 10

Bid Contained Math Error

Smith Sand & Gravel  
4085 Tyrell Road  
Owosso, MI 48867

ITEM #	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Mobilization, Max \$13,500 (Road and Storm)	1	LSUM	\$ 12,000.00	\$ 12,000.00		\$ -		\$ -
2	Tree, Rem, 6 inch to 18 inch	1	Ea	\$ 1,600.00	\$ 1,600.00		\$ -		\$ -
3	Dr Structure, Abandon	1	Ea	\$ 1,100.00	\$ 1,100.00		\$ -		\$ -
4	Dr Structure, Rem	2	Ea	\$ 1,100.00	\$ 2,200.00		\$ -		\$ -
5	Sewer, Rem, Less than 24 inch	63	Ft	\$ 36.00	\$ 2,268.00		\$ -		\$ -
6	Curb and Gutter, Rem	705	Ft	\$ 12.34	\$ 8,699.70		\$ -		\$ -
7	Guardrail, Rem	46	Ft	\$ 600.00	\$ 27,600.00		\$ -		\$ -
8	Pavt, Rem	170	Syd	\$ 30.00	\$ 5,100.00		\$ -		\$ -
9	Sidewalk, Rem	304	Syd	\$ 22.00	\$ 6,688.00		\$ -		\$ -
10	Embankment, CIP	51	Cyd	\$ 35.00	\$ 1,785.00		\$ -		\$ -
11	Excavation, Earth	491	Cyd	\$ 30.00	\$ 14,730.00		\$ -		\$ -
12	Subgrade Undercutting, Type II	25	Cyd	\$ 38.00	\$ 950.00		\$ -		\$ -
13	Erosion Control, Inlet Protection, Fabric Drop	4	Ea	\$ 90.00	\$ 360.00		\$ -		\$ -
14	Subbase, CIP	67	Cyd	\$ 40.00	\$ 2,680.00		\$ -		\$ -
15	Aggregate Base, 4 inch, Modified	227	Syd	\$ 27.26	\$ 6,188.02		\$ -		\$ -
16	Aggregate Base, 8 inch, Modified	988	Syd	\$ 27.26	\$ 26,932.88		\$ -		\$ -
17	Maintenance Gravel	25	Ton	\$ 35.00	\$ 875.00		\$ -		\$ -
18	Approach, CI II, LM	15	Cyd	\$ 20.00	\$ 300.00		\$ -		\$ -
19	Geotextile, Separator, Modified	1,214	Syd	\$ 1.50	\$ 1,821.00		\$ -		\$ -
20	Sewer, SDR-26, 10 inch, Tr Det B, Modified	30	Ft	\$ 90.00	\$ 2,700.00		\$ -		\$ -
21	Sewer, SDR-26, 12 inch, Tr Det B, Modified	32	Ft	\$ 105.00	\$ 3,360.00		\$ -		\$ -
22	Sanitary Service, Conflict	2	Ea	\$ 800.00	\$ 1,600.00		\$ -		\$ -
23	Abandoned Gas Main, Conflict	2	Ea	\$ 800.00	\$ 1,600.00		\$ -		\$ -
24	Dr Structure Cover, Adj, Case 1	1	Ea	\$ 450.00	\$ 450.00		\$ -		\$ -
25	Dr Structure Cover, EJ 1040 w/ Solid Gasket Sealed Cover	1	Ea	\$ 670.00	\$ 670.00		\$ -		\$ -
26	Dr Structure Cover, EJ 7000	2	Ea	\$ 920.00	\$ 1,840.00		\$ -		\$ -
27	Dr Structure, 36 inch, dia, modified	2	Ea	\$ 1,915.00	\$ 3,830.00		\$ -		\$ -
28	Dr Structure, Tap, 12 inch	1	Ea	\$ 650.00	\$ 650.00		\$ -		\$ -
29	Dr Structure, Temp Lowering	1	Ea	\$ 450.00	\$ 450.00		\$ -		\$ -
30	HMA Surface, Rem	1140	Syd	\$ 10.00	\$ 11,400.00		\$ -		\$ -
31	Hand Patching	10	Ton	\$ 160.00	\$ 1,600.00		\$ -		\$ -
32	HMA, 3E3	180	Ton	\$ 120.00	\$ 21,600.00		\$ -		\$ -
33	HMA, 5E3	90	Ton	\$ 125.00	\$ 11,250.00		\$ -		\$ -
34	Cement	2	Ton	\$ 220.00	\$ 440.00		\$ -		\$ -
35	Driveway, Nonreinf Conc, 6 inch	200	Syd	\$ 43.70	\$ 8,740.00		\$ -		\$ -
36	Curb and Gutter, Conc, Det F4	679	Ft	\$ 21.50	\$ 14,598.50		\$ -		\$ -
37	Detectable Warning Surface, Modified	10	Ft	\$ 75.00	\$ 750.00		\$ -		\$ -
38	Sidewalk Ramp, Conc, 7 inch	86	Sft	\$ 7.70	\$ 662.20		\$ -		\$ -
39	Sidewalk, Conc, 4 inch	2433	Sft	\$ 4.30	\$ 10,461.90		\$ -		\$ -
40	Sidewalk, Conc, 6 inch	1037	Sft	\$ 5.30	\$ 5,496.10		\$ -		\$ -
41	Barricade, Type III, High Intensity, Double Sided, Furn & Oper	1	Ea	\$ 80.00	\$ 80.00		\$ -		\$ -

## CITY OF OWOSSO BID TABULATION SHEET

DATE 12/14/2021

DEPT. Engineering

SUBJECT: 2022 Street Program - Contract 1

Road &amp; Storm Sewer: Items 1-49

Page 10 of 10

Bid Contained Math Error

Smith Sand & Gravel  
4085 Tyrell Road  
Owosso, MI 48867

ITEM #	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
42	Minor Traf Devices, Max \$5,000	1	LSUM	\$ 350.00	\$ 350.00		\$ -		\$ -
43	Plastic Drum, High Intensity, Furn & Oper	15	Ea	\$ 14.00	\$ 210.00		\$ -		\$ -
44	Sign, Type B, Temp, Prismatic, Furn & Oper	53	Sft	\$ 3.50	\$ 185.50		\$ -		\$ -
45	Pedestrian Type II Barricade, Temp	4	Ea	\$ 110.00	\$ 440.00		\$ -		\$ -
46	Riprap, Plain	3	Syd	\$ 166.00	\$ 498.00		\$ -		\$ -
47	Turf Establishment, Performance	867	Syd	\$ 1,550	\$ 1,343.85		\$ -		\$ -
48	Sign, Type III, Erect, Salv	3	Ea	\$ 110.00	\$ 330.00		\$ -		\$ -
49	Sign, Type III, Rem	3	Ea	\$ 55.00	\$ 165.00		\$ -		\$ -
TOTAL BID ROAD AND STORM SEWER:					\$ 231,628.65		\$ -		\$ -



## Warrant 612

### January 11, 2022

Vendor	Description	Fund	Amount
Caledonia Charter Township	Caledonia utility fund payment-9/1/21-12/31/21	Water	\$45,908.62
Owosso Charter Township	Owosso charter township 2011 water agreement payment-9/1/21-12/31/21	Water	\$20,460.59
Total			\$66,369.21





## MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: January 5, 2022  
TO: Owosso City Council  
FROM: Brad Barrett, Finance Director  
SUBJECT: Capitol Bowl / Trecha Enterprises AB, LLC – 219 South Washington Street

### RECOMMENDATION:

The Finance Department recommends writing off a loan, financed by the Owosso Downtown Development Authority, to Capitol Bowl in the amount of \$60,000 as requested by auditors.

### BACKGROUND:

In 2006, the City of Owosso Brownfield Redevelopment Authority (BRA) adopted a redevelopment plan for Capitol Bowl (BRA District #11). Additional funding sources were provided to this property at the time the project was undertaken. These sources included a loan from the city's revolving loan fund, an advancement from the property owner/contractor and a \$60,000 loan from the Owosso Downtown Development Authority for infrastructure improvements around the property (bowling alley). The adopted BRA plan had an expiration date of April 2021.

City records indicate that the payment of said loans would be in the following order: 1. City of Owosso 2. Capitol Bowl and 3. Owosso Downtown Development Authority.

Unfortunately, the BRA redevelopment plan did not bring in enough revenue to cover such loans. The two entities ahead of the Owosso Downtown Development Authority were never paid in full and the establishment in question (Capitol Bowl) is no longer in business.

The auditor brought the Due from BRA on the DDA ledger to light. With the business no longer existing and the BRA plan expired, it is recommended for the DDA to write off this Due from BRA (loan) in the amount of \$60,000.

The DDA took action on this request at their January 5, 2022 regular meeting (see attached). The City Council must now provide final action so the loan can be written off by staff.

### FISCAL IMPACTS:

The Owosso Downtown Development Authority's total assets will be reduced by \$60,000.

Attachments: (1) Resolution  
(2) DDA Resolution

**RESOLUTION NO.**

**AUTHORIZE THE WRITING OFF OF  
CAPITOL BOWL / TRECHA ENTERPRISES AB, LLC LOAN  
ASSOCIATED WITH BROWNFIELD DISTRICT #11  
AT 219 N. WASHINGTON STREET**

WHEREAS, in January of 2006 fire claimed Owosso's downtown bowling alley, Capitol Bowl; and

WHEREAS, the Owosso City Council approved a Brownfield Redevelopment Plan for District #11 – Capitol Bowl, located at 219 N. Washington Street, on April 17, 2006 to induce the restoration of the site; and

WHEREAS, as a part of the plan the Owosso Downtown Development Authority (DDA) authorized a loan to Capitol Bowl / Trecha Enterprises AB, LLC in the amount of \$60,000 for infrastructure improvements around the property; and

WHEREAS, the Owosso Downtown Development Authority was third in line to be repaid for its loan with the use of captured tax dollars from the brownfield redevelopment plan (BRA); and

WHEREAS, Capitol Bowl closed in December 2020, the BRA plan ended in April 2021, and the BRA plan did not capture enough revenue to pay all of the loans taken on by the business in 2006, leaving the DDA as an unpaid creditor; and

WHEREAS, the Owosso DDA/Main Street Board voted at its January 5, 2022 meeting to recommend the loan be written off.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has been heretofore determined that it is advisable, necessary and in the public interest for the DDA to write off a loan (Due from BRA) financed by the DDA in the amount of \$60,000 associated with infrastructure improvements made at 219 Washington Street (Capitol Bowl) in 2006-2007.

## RESOLUTION

### AUTHORIZE THE WRITING OFF OF CAPITOL BOWL / TRECHA ENTERPRISES AB, LLC LOAN

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved a Downtown Development Authority under Public Act 57 of 2018; and

WHEREAS, the Downtown Development Authority allows for the capture of the incremental growth of local property taxes over a period of time to fund public infrastructure improvements; and

WHEREAS, in 2006 the Owosso Downtown Development Authority authorized a loan to Capitol Bowl / Trecha Enterprises AB, LLC in the amount of \$60,000 for infrastructure improvements around the property; and

WHEREAS, the Owosso Downtown Development Authority was the third in line to be repaid for such loan with the use of captured dollars from a brownfield redevelopment plan (BRA); and

WHEREAS, the BRA plan did not capture enough revenue to pay all loans took on by the business in 2006 before the plan ended in April 2021 and the business closed its doors.

NOW THEREFORE BE IT RESOLVED by the Owosso Downtown Development Authority and the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The Owosso Downtown Development Authority and the City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to write off a loan (Due from BRA) financed by the DDA in the amount of \$60,000 associated with infrastructure improvements made at 219 Washington Street (Capitol Bowl) in 2006-2007.

Motion by: LANCE OMER

Supported by: BILL GILBERT

Roll Call Vote:

AYES: CHAZMAN, JON MOORE, BRIANNA CARROLL, JOSH ARDELETT  
KENETH CUSHMAN, BOB FOTON, JUE OJIKI, MELISSA WHEELER  
NAYS: -  
NONE  
BILL GILBERT, LANCE OMER

ABSENT:

NONE

I hereby certify that the foregoing document is a true and complete copy of a resolution authorized by Owosso Downtown Development Authority at the regular meeting of January 5, 2022.

Jon Moore  
Jon Moore, DDA Chair  
Director

Beth Kuiper  
Beth Kuiper, Executive



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0570 • FAX (989) 723-8854

---

# ***MEMORANDUM***

---

DATE: January 10, 2022

TO: Owosso City Council

FROM: Brad Barrett, Finance Director

SUBJECT: Fiscal Year Ending 6-30-2022 – 6 Month Budget Amendments, Amendment No. 1

---

Please find attached eleven FY 2021-2022 budget amendments. These amendments are necessary to be compliant with City of Owosso charter (Chapter 8) and Public Act 2 of 1968 (MCL 141.434 - 141.437).

## **SUMMARY**

### **General Fund (101)**

Revenue: US HHS Health Resources & Services Admin (HRSA) – Ambulance grant  
Revenue Sharing per MI Dept Treasury FY 21-22 Rev. Sharing Amounts  
Vacant land sale  
Kiwanis Club donation for parks  
Reduction in the use of fund balance

Finance: Contractual accounting services due to vacant accountant position  
General Admin: Special assessments (street improvements) charged to the city  
Transfers Out: Memorandum of Understanding between City and DDA regarding director position

### **Major Street Fund (202)**

Trunkline Storm Drain: Storm sewer lining completed on M-71 (reimbursed by MDOT)

### **Parks /Recreation Sites Fund (208)**

Bentley Park Tennis Court resurfacing project

**Housing & Redevelopment Fund (275)**

Adopting a budget for this fund to track MSHDA NEP grant.

**ARPA – American Rescue Plan Act Fund (287)**

Adopting a budget for this fund to track expenses using ARPA funds.

**Downtown Development Authority Fund (296)**

Adopting a budget for this fund, which is being used to track costs incurred by the city and invoiced to the DDA. This IS NOT the budget adopted by the Downtown Development Authority.

**Historical Sites Fund (298)**

Gould House improvements.

**Capital Project Fund (401)**

Increased expenses associated with the retaining wall project.

**Capital Projects Fund (494)**

DDA planter improvement project / MEDC vibrancy grant

**Transportation Fund (588)**

Actual cost for SATA contribution.

**RECOMMENDATION:**

Adopt Fiscal Year Ending 6-30-2022 budget amendments and new funds (287 & 296) as presented.

**CITY OF OWOSSO BUDGET AMENDMENTS**  
**Six Month Period Ending 12/31/21**

ACCOUNT NUMBER	DESCRIPTION	2021-22 APPROVED BUDGET	2021-22 AMENDED BUDGET	2021-22 AMT CHANGE
<b>ESTIMATED REVENUES</b>				
<b>GENERAL FUND</b>				
101-000-501.506	GRANT-FEDERAL		56,178	56,178
101-000-539.531	LOCAL GRANT		2,000	2,000
101-000-539.573	LOCAL COMMUNITY STABILIZATION SHARE	65,000	75,000	10,000
101-000-539.575	REVENUE SHARING-CONSTITUTIONAL	1,279,571	1,406,485	126,914
101-000-662.000	DRUG FORFEITURES-ADJUDICATED		100	100
101-000-664.665	INTEREST INCOME-RESTRICTED ASSETS		50	50
101-000-664.666	ICMA INTEREST INCOME		50	50
101-000-671.673	SALE OF FIXED ASSETS		9,263	9,263
101-000-671.675	DONATIONS-PRIVATE		11,500	11,500
101-000-671.687	INSURANCE REFUNDS	125,000	116,123	(8,877)
101-000-671.692	RECOVERY OF BAD DEBTS		1,500	1,500
101-000-695.699	APPROPRIATION OF FUND BALANCE	827,490	772,984	(54,506)
TOTAL ESTIMATED REVENUES		8,744,235	8,898,407	154,172
<b>APPROPRIATIONS</b>				
<b>GENERAL FUND</b>				
101-201-702.100	SALARIES	182,366	145,806	(36,560)
101-201-715.000	SOCIAL SECURITY (FICA)	14,345	11,155	(3,190)
101-201-818.000	CONTRACTUAL SERVICES	3,430	50,000	46,570
101-299-856.000	MISCELLANEOUS		84,958	84,958
101-335-716.000	FRINGES		125	125
101-441-702.400	WAGES - TEMPORARY		2,730	2,730
101-441-715.000	SOCIAL SECURITY (FICA)	40,773	40,982	209
101-966-999.296	TRANSFER TO DDA		36,000	36,000
TOTAL APPROPRIATIONS		8,744,235	8,875,077	130,842
NET OF REVENUES/APPROPRIATIONS - FUND 101			23,330	23,330
BEGINNING FUND BALANCE		6,799,527	6,799,527	
ENDING FUND BALANCE		6,799,527	6,822,857	23,330
<b>ESTIMATED REVENUES</b>				
<b>MAJOR STREET FUND</b>				
TOTAL ESTIMATED REVENUES		2,671,401	2,671,401	
<b>APPROPRIATIONS</b>				
<b>MAJOR STREET FUND</b>				
202-486-728.000	OPERATING SUPPLIES		750	750
202-486-843.000	EQUIPMENT RENTAL		200	200
202-491-818.000	CONTRACTUAL SERVICES		22,627	22,627
202-492-843.000	EQUIPMENT RENTAL		10	10
TOTAL APPROPRIATIONS		2,159,372	2,182,959	23,587
NET OF REVENUES/APPROPRIATIONS - FUND 202		512,029	488,442	(23,587)
BEGINNING FUND BALANCE		1,130,147	1,642,176	512,029
ENDING FUND BALANCE		1,642,176	2,130,618	488,442
<b>ESTIMATED REVENUES</b>				
<b>PARK/RECREATION SITES FUND</b>				
208-000-664.664	INTEREST INCOME		25	25
208-000-695.699	APPROPRIATION OF FUND BALANCE	50,000	75,000	25,000
TOTAL ESTIMATED REVENUES		50,000	75,025	25,025
<b>APPROPRIATIONS</b>				
<b>PARK/RECREATION SITES FUND</b>				
208-756-831.000	BUILDING MAINTENANCE		25	25
208-756-974.000	SYSTEM IMPROVEMENTS	50,000	75,000	25,000
TOTAL APPROPRIATIONS		50,000	75,025	25,025
NET OF REVENUES/APPROPRIATIONS - FUND 208				
BEGINNING FUND BALANCE		125,934	125,934	
ENDING FUND BALANCE		125,934	125,934	
<b>ESTIMATED REVENUES</b>				
<b>OMS/DDA REVLG LOAN FUND</b>				
273-000-671.686	LOAN REPAYMENTS		86,000	86,000
273-000-695.699	APPROPRIATION OF FUND BALANCE	1,000		(1,000)
TOTAL ESTIMATED REVENUES		1,500	86,500	85,000
<b>APPROPRIATIONS</b>				
<b>OMS/DDA REVLG LOAN FUND</b>				
273-200-818.000	CONTRACTUAL SERVICES		9,175	9,175
TOTAL APPROPRIATIONS		1,500	10,675	9,175
NET OF REVENUES/APPROPRIATIONS - FUND 273			75,825	75,825
BEGINNING FUND BALANCE		1,231,276	1,231,276	
ENDING FUND BALANCE		1,231,276	1,307,101	75,825
<b>ESTIMATED REVENUES</b>				
<b>HOUSING &amp; REDEVELOPMENT</b>				
275-000-501.522	GRANT - MSHDA: NEP		37,500	37,500

**CITY OF OWOSSO BUDGET AMENDMENTS**  
**Six Month Period Ending 12/31/21**

ACCOUNT NUMBER	DESCRIPTION	2021-22 APPROVED BUDGET	2021-22 AMENDED BUDGET	2021-22 AMT CHANGE
TOTAL ESTIMATED REVENUES			37,500	37,500
<b>APPROPRIATIONS</b>	<b>HOUSING &amp; REDEVELOPMENT</b>			
275-690-818.100	CONTRACTUAL-HOUSING		33,500	33,500
TOTAL APPROPRIATIONS			33,500	33,500
NET OF REVENUES/APPROPRIATIONS - FUND 275			4,000	4,000
BEGINNING FUND BALANCE		73	73	
ENDING FUND BALANCE		73	4,073	4,000
<b>ESTIMATED REVENUES</b>	<b>OBRA FUND DISTRICT #20 - J&amp;H OIL</b>			
277-000-539.529	STATE SOURCES		116,888	116,888
TOTAL ESTIMATED REVENUES			116,888	116,888
<b>APPROPRIATIONS</b>	<b>OBRA FUND DISTRICT #20 - J&amp;H OIL</b>			
277-901-965.000	CAPITAL CONTRIBUTION-PRIVATE		116,888	116,888
TOTAL APPROPRIATIONS			116,888	116,888
NET OF REVENUES/APPROPRIATIONS - FUND 277				
BEGINNING FUND BALANCE				
ENDING FUND BALANCE				
<b>ESTIMATED REVENUES</b>	<b>ARPA - AMERICAN RESCUE PLAN ACT</b>			
287-000-528.000	OTHER FEDERAL GRANTS		1,511,520	1,511,520
287-000-664.664	INTEREST INCOME		100	100
TOTAL ESTIMATED REVENUES			1,511,620	1,511,620
NET OF REVENUES/APPROPRIATIONS - FUND 287			1,511,620	1,511,620
BEGINNING FUND BALANCE				
ENDING FUND BALANCE			1,511,620	1,511,620
<b>ESTIMATED REVENUES</b>	<b>OBRA FUND-DIST#11(CAPITOL BOWL)</b>			
291-000-401.407	OBRA:TAX CAPTURE		358	358
TOTAL ESTIMATED REVENUES			358	358
<b>APPROPRIATIONS</b>	<b>OBRA FUND-DIST#11(CAPITOL BOWL)</b>			
291-730-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE		864	864
TOTAL APPROPRIATIONS			864	864
NET OF REVENUES/APPROPRIATIONS - FUND 291			(506)	(506)
BEGINNING FUND BALANCE		6,017	6,017	
ENDING FUND BALANCE		6,017	5,511	(506)
<b>ESTIMATED REVENUES</b>	<b>DOWNTOWN DEVELOPMENT AUTHORITY</b>			
296-000-600.626	CHARGE FOR SERVICES RENDERED		56,033	56,033
296-000-695.101	GENERAL FUND TRANSFER		36,000	36,000
TOTAL ESTIMATED REVENUES			92,033	92,033
<b>APPROPRIATIONS</b>	<b>DOWNTOWN DEVELOPMENT AUTHORITY</b>			
296-200-728.000	OPERATING SUPPLIES		2,500	2,500
296-200-810.000	INSURANCE & BONDS		3,000	3,000
296-200-820.300	TELEPHONE		180	180
296-299-702.100	SALARIES		62,000	62,000
296-299-715.000	SOCIAL SECURITY (FICA)		4,743	4,743
296-299-716.100	HEALTH INSURANCE		18,913	18,913
296-299-716.200	DENTAL INSURANCE		748	748
296-299-716.300	OPTICAL INSURANCE		111	111
296-299-716.400	LIFE INSURANCE		456	456
296-299-716.500	DISABILITY INSURANCE		364	364
296-299-717.000	UNEMPLOYMENT INSURANCE		33	33
296-299-718.200	DEFINED CONTRIBUTION		5,580	5,580
296-299-719.000	WORKERS' COMPENSATION		440	440
TOTAL APPROPRIATIONS			99,068	99,068
NET OF REVENUES/APPROPRIATIONS - FUND 296			(7,035)	(7,035)
BEGINNING FUND BALANCE				
ENDING FUND BALANCE			(7,035)	(7,035)
<b>ESTIMATED REVENUES</b>	<b>HISTORICAL FUND</b>			
297-000-664.664	INTEREST INCOME		25	25
TOTAL ESTIMATED REVENUES		32,900	32,925	25

**CITY OF OWOSSO BUDGET AMENDMENTS**  
**Six Month Period Ending 12/31/21**

ACCOUNT NUMBER	DESCRIPTION	2021-22 APPROVED BUDGET	2021-22 AMENDED BUDGET	2021-22 AMT CHANGE
<b>APPROPRIATIONS</b>	<b>HISTORICAL FUND</b>			
297-797-719.000	WORKERS' COMPENSATION		15	15
297-799-820.000	UTILITIES		3,900	3,900
TOTAL APPROPRIATIONS		31,428	35,343	3,915
NET OF REVENUES/APPROPRIATIONS - FUND 297		1,472	(2,418)	(3,890)
BEGINNING FUND BALANCE		63,010	64,482	1,472
ENDING FUND BALANCE		64,482	62,064	(2,418)
<b>ESTIMATED REVENUES</b>	<b>HISTORICAL SITES FUND</b>			
298-000-695.699	APPROPRIATION OF FUND BALANCE	129,500	207,353	77,853
TOTAL ESTIMATED REVENUES		129,500	207,353	77,853
<b>APPROPRIATIONS</b>	<b>HISTORICAL SITES FUND</b>			
298-799-831.000	BUILDING MAINTENANCE	129,500	200,000	70,500
TOTAL APPROPRIATIONS		129,500	200,000	70,500
NET OF REVENUES/APPROPRIATIONS - FUND 298			7,353	7,353
BEGINNING FUND BALANCE		114,870	114,870	
ENDING FUND BALANCE		114,870	122,223	7,353
<b>ESTIMATED REVENUES</b>	<b>Fund 327 - DEBT SERVICE</b>			
327-000-695.698	OTHER FINANCING SOURCES		7,371	7,371
TOTAL ESTIMATED REVENUES		804,777	812,148	7,371
<b>APPROPRIATIONS</b>	<b>Fund 327 - DEBT SERVICE</b>			
TOTAL APPROPRIATIONS		804,777	804,777	
NET OF REVENUES/APPROPRIATIONS - FUND 327			7,371	7,371
BEGINNING FUND BALANCE		30,624	30,624	
ENDING FUND BALANCE		30,624	37,995	7,371
<b>ESTIMATED REVENUES</b>	<b>Fund 368 - 2009 SPECIAL ASSESSMENT</b>			
368-000-664.664	INTEREST INCOME		2,986	2,986
TOTAL ESTIMATED REVENUES			2,986	2,986
NET OF REVENUES/APPROPRIATIONS - FUND 368			2,986	2,986
BEGINNING FUND BALANCE				
ENDING FUND BALANCE			2,986	2,986
<b>ESTIMATED REVENUES</b>	<b>Fund 374 - 2012 SPECIAL ASSESSMENT</b>			
374-000-401.404	SPECIAL ASSESSMENTS		3,510	3,510
374-000-401.445	INTEREST & PENALTIES ON TAXES		211	211
TOTAL ESTIMATED REVENUES			3,721	3,721
NET OF REVENUES/APPROPRIATIONS - FUND 374			3,721	3,721
BEGINNING FUND BALANCE				
ENDING FUND BALANCE			3,721	3,721
<b>ESTIMATED REVENUES</b>	<b>Fund 376 - 2013 SPECIAL ASSESSMENT</b>			
376-000-401.404	SPECIAL ASSESSMENTS		2,364	2,364
376-000-401.445	INTEREST & PENALTIES ON TAXES		296	296
TOTAL ESTIMATED REVENUES			2,660	2,660
NET OF REVENUES/APPROPRIATIONS - FUND 376			2,660	2,660
BEGINNING FUND BALANCE				
ENDING FUND BALANCE			2,660	2,660
<b>ESTIMATED REVENUES</b>	<b>Fund 382 - 2016 SPECIAL ASSESSMENT</b>			
382-000-401.404	SPECIAL ASSESSMENTS		1,397	1,397
382-000-401.445	INTEREST & PENALTIES ON TAXES		838	838
TOTAL ESTIMATED REVENUES			2,235	2,235
NET OF REVENUES/APPROPRIATIONS - FUND 382			2,235	2,235
BEGINNING FUND BALANCE				
ENDING FUND BALANCE			2,235	2,235
<b>ESTIMATED REVENUES</b>	<b>Fund 383 - 2017 SPECIAL ASSESSMENTS</b>			
383-000-401.404	SPECIAL ASSESSMENTS		23,058	23,058
383-000-401.445	INTEREST & PENALTIES ON TAXES		4,673	4,673
TOTAL ESTIMATED REVENUES			27,731	27,731
NET OF REVENUES/APPROPRIATIONS - FUND 383			27,731	27,731



**CITY OF OWOSSO BUDGET AMENDMENTS**  
**Six Month Period Ending 12/31/21**

ACCOUNT NUMBER	DESCRIPTION	2021-22 APPROVED BUDGET	2021-22 AMENDED BUDGET	2021-22 AMT CHANGE
BEGINNING FUND BALANCE				
ENDING FUND BALANCE			27,731	27,731
<b>ESTIMATED REVENUES</b>	<b>Fund 384 - 2018 SPECIAL ASSESSMENTS</b>			
384-000-401.404	SPECIAL ASSESSMENTS		69,229	69,229
384-000-401.445	INTEREST & PENALTIES ON TAXES		16,527	16,527
TOTAL ESTIMATED REVENUES			85,756	85,756
NET OF REVENUES/APPROPRIATIONS - FUND 384			85,756	85,756
BEGINNING FUND BALANCE				
ENDING FUND BALANCE			85,756	85,756
<b>ESTIMATED REVENUES</b>	<b>Fund 385 - 2019 SPECIAL ASSESSMENTS</b>			
385-000-401.404	SPECIAL ASSESSMENTS		68,046	68,046
385-000-401.445	INTEREST & PENALTIES ON TAXES		7,286	7,286
TOTAL ESTIMATED REVENUES			75,332	75,332
NET OF REVENUES/APPROPRIATIONS - FUND 385			75,332	75,332
BEGINNING FUND BALANCE				
ENDING FUND BALANCE			75,332	75,332
<b>ESTIMATED REVENUES</b>	<b>Fund 386 - 2020 SPECIAL ASSESSMENTS</b>			
386-000-401.404	SPECIAL ASSESSMENTS		24,649	24,649
386-000-401.445	INTEREST & PENALTIES ON TAXES		6,173	6,173
TOTAL ESTIMATED REVENUES			30,822	30,822
NET OF REVENUES/APPROPRIATIONS - FUND 386			30,822	30,822
BEGINNING FUND BALANCE				
ENDING FUND BALANCE			30,822	30,822
<b>ESTIMATED REVENUES</b>	<b>Fund 387 - 2021 SPECIAL ASSESSMENTS</b>			
387-000-401.404	SPECIAL ASSESSMENTS		171,269	171,269
387-000-401.445	INTEREST & PENALTIES ON TAXES		72	72
TOTAL ESTIMATED REVENUES			171,341	171,341
NET OF REVENUES/APPROPRIATIONS - FUND 387			171,341	171,341
BEGINNING FUND BALANCE				
ENDING FUND BALANCE			171,341	171,341
<b>ESTIMATED REVENUES</b>	<b>Fund 397 - 2009 LTGO DEBT</b>			
TOTAL ESTIMATED REVENUES		76,460	76,460	
<b>APPROPRIATIONS</b>	<b>Fund 397 - 2009 LTGO DEBT</b>			
397-905-980.998	PAYING AGENT FEES	750	500	(250)
TOTAL APPROPRIATIONS		76,460	76,210	(250)
NET OF REVENUES/APPROPRIATIONS - FUND 397			250	250
BEGINNING FUND BALANCE				
ENDING FUND BALANCE			250	250
<b>ESTIMATED REVENUES</b>	<b>Fund 401 - CAPITAL PROJECT FUND</b>			
TOTAL ESTIMATED REVENUES		820,453	820,453	
<b>APPROPRIATIONS</b>	<b>Fund 401 - CAPITAL PROJECT FUND</b>			
401-000-975.000	BUILDING IMPROVEMENTS	342,980	350,000	7,020
TOTAL APPROPRIATIONS		820,453	827,473	7,020
NET OF REVENUES/APPROPRIATIONS - FUND 401			(7,020)	(7,020)
BEGINNING FUND BALANCE		181,053	181,053	
ENDING FUND BALANCE		181,053	174,033	(7,020)
<b>ESTIMATED REVENUES</b>	<b>Fund 411 - CAPITAL PROJECTS-STREET PROGRAM</b>			
411-000-664.664	INTEREST INCOME		140	140
411-000-695.699	APPROPRIATION OF FUND BALANCE	1,174,084	1,173,843	(241)
TOTAL ESTIMATED REVENUES		1,174,084	1,173,983	(101)
<b>APPROPRIATIONS</b>	<b>Fund 411 - CAPITAL PROJECTS-STREET PROGRAM</b>			
411-966-999.202	TRANSFER TO MAJOR STREET	674,084	668,993	(5,091)
411-966-999.203	TRANSFER TO LOCAL STREET	500,000	504,990	4,990
TOTAL APPROPRIATIONS		1,174,084	1,173,983	(101)
NET OF REVENUES/APPROPRIATIONS - FUND 411				
BEGINNING FUND BALANCE		2,173,241	2,173,241	

**CITY OF OWOSSO BUDGET AMENDMENTS**  
**Six Month Period Ending 12/31/21**

ACCOUNT NUMBER	DESCRIPTION	2021-22 APPROVED BUDGET	2021-22 AMENDED BUDGET	2021-22 AMT CHANGE
<b>ENDING FUND BALANCE</b>		<b>2,173,241</b>	<b>2,173,241</b>	
<b>ESTIMATED REVENUES</b>	<b>Fund 494 - CAPITAL PROJECTS FUND</b>			
Dept 000 - REVENUE				
494-000-529.530	INFRASTRUCTURE		34,665	34,665
494-000-695.699	APPROPRIATION OF FUND BALANCE	20,000	2,495	(17,505)
<b>TOTAL ESTIMATED REVENUES</b>		<b>20,000</b>	<b>37,160</b>	<b>17,160</b>
<b>APPROPRIATIONS</b>	<b>Fund 494 - CAPITAL PROJECTS FUND</b>			
494-270-834.000	MAINTENANCE	20,000	37,160	17,160
<b>TOTAL APPROPRIATIONS</b>		<b>20,000</b>	<b>37,160</b>	<b>17,160</b>
<b>NET OF REVENUES/APPROPRIATIONS - FUND 494</b>				
BEGINNING FUND BALANCE		36,297	36,297	
<b>ENDING FUND BALANCE</b>		<b>36,297</b>	<b>36,297</b>	
<b>ESTIMATED REVENUES</b>	<b>Fund 588 - TRANSPORTATION FUND</b>			
588-000-401.403	GENERAL PROPERTY TAX	40,000	37,527	(2,473)
588-000-695.699	APPROPRIATION OF FUND BALANCE		32,068	32,068
<b>TOTAL ESTIMATED REVENUES</b>		<b>40,000</b>	<b>69,595</b>	<b>29,595</b>
<b>APPROPRIATIONS</b>	<b>Fund 588 - TRANSPORTATION FUND</b>			
588-200-818.000	CONTRACTUAL SERVICES	88,089	69,595	(18,494)
<b>TOTAL APPROPRIATIONS</b>		<b>88,089</b>	<b>69,595</b>	<b>(18,494)</b>
<b>NET OF REVENUES/APPROPRIATIONS - FUND 588</b>				
BEGINNING FUND BALANCE		81,523	33,434	(48,089)
<b>ENDING FUND BALANCE</b>		<b>33,434</b>	<b>33,434</b>	
<b>ESTIMATED REVENUES</b>	<b>Fund 590 - SEWER FUND</b>			
590-000-671.694	MISCELLANEOUS		1,900	1,900
<b>TOTAL ESTIMATED REVENUES</b>		<b>2,081,500</b>	<b>2,083,400</b>	<b>1,900</b>
<b>APPROPRIATIONS</b>	<b>Fund 590 - SEWER FUND</b>			
590-200-818.000	CONTRACTUAL SERVICES	13,000	18,100	5,100
<b>TOTAL APPROPRIATIONS</b>		<b>2,270,405</b>	<b>2,275,505</b>	<b>5,100</b>
<b>NET OF REVENUES/APPROPRIATIONS - FUND 590</b>				
BEGINNING FUND BALANCE		(188,905)	(192,105)	(3,200)
<b>ENDING FUND BALANCE</b>		<b>3,598,173</b>	<b>3,406,068</b>	<b>(192,105)</b>
<b>ESTIMATED REVENUES</b>	<b>Fund 591 - WATER FUND</b>			
591-000-450.478	PERMITS-CALEDONIA TOWNSHIP		9,200	9,200
591-000-450.479	PERMITS-OWOSSO TOWNSHIP		17,968	17,968
591-000-600.640	MATERIAL & SERVICE	16,000	21,000	5,000
591-000-671.694	MISCELLANEOUS	1,500	15,000	13,500
<b>TOTAL ESTIMATED REVENUES</b>		<b>4,032,200</b>	<b>4,077,868</b>	<b>45,668</b>
<b>APPROPRIATIONS</b>	<b>Fund 591 - WATER FUND</b>			
591-200-818.000	CONTRACTUAL SERVICES	16,000	27,500	11,500
591-200-845.000	LEASE	1,700	1,720	20
591-200-856.000	MISCELLANEOUS		275	275
591-553-702.300	OVERTIME	38,500	35,800	(2,700)
591-553-818.000	CONTRACTUAL SERVICES	54,000	55,500	1,500
<b>TOTAL APPROPRIATIONS</b>		<b>4,841,757</b>	<b>4,852,352</b>	<b>10,595</b>
<b>NET OF REVENUES/APPROPRIATIONS - FUND 591</b>				
BEGINNING FUND BALANCE		(809,557)	(774,484)	35,073
<b>ENDING FUND BALANCE</b>		<b>12,819,829</b>	<b>12,010,272</b>	<b>(809,557)</b>
<b>ESTIMATED REVENUES</b>	<b>Fund 599 - WASTEWATER FUND</b>			
<b>TOTAL ESTIMATED REVENUES</b>		<b>5,487,110</b>	<b>5,457,110</b>	
<b>APPROPRIATIONS</b>	<b>Fund 599 - WASTEWATER FUND</b>			
599-548-702.400	WAGES - TEMPORARY		3,900	3,900
599-548-715.000	SOCIAL SECURITY (FICA)	39,863	40,163	300
<b>TOTAL APPROPRIATIONS</b>		<b>5,172,229</b>	<b>5,176,429</b>	<b>4,200</b>
<b>NET OF REVENUES/APPROPRIATIONS - FUND 599</b>				
BEGINNING FUND BALANCE		314,881	310,681	4,200
FUND BALANCE ADJUSTMENTS		4,071,425	4,386,306	314,881
<b>ENDING FUND BALANCE</b>		<b>4,386,306</b>	<b>4,696,987</b>	<b>310,681</b>

**CITY OF OWOSSO BUDGET AMENDMENTS**  
**Six Month Period Ending 12/31/21**

ACCOUNT NUMBER	DESCRIPTION	2021-22 APPROVED BUDGET	2021-22 AMENDED BUDGET	2021-22 AMT CHANGE
<b>ESTIMATED REVENUES</b>	<b>Fund 661 - FLEET MAINTENANCE FUND</b>			
TOTAL ESTIMATED REVENUES		705,000	705,000	
<b>APPROPRIATIONS</b>	<b>Fund 661 - FLEET MAINTENANCE FUND</b>			
661-891-703.000	OTHER COMPENSATION	10,000	10,500	500
661-891-716.500	DISABILITY INSURANCE		325	325
TOTAL APPROPRIATIONS		605,553	606,378	825
NET OF REVENUES/APPROPRIATIONS - FUND 661		99,447	98,622	(825)
BEGINNING FUND BALANCE		3,542,787	3,642,234	99,447
ENDING FUND BALANCE		3,642,234	3,740,856	98,622
<b>ESTIMATED REVENUES - ALL FUNDS</b>		<b>28,875,410</b>	<b>31,450,061</b>	<b>(23,330)</b>
<b>APPROPRIATIONS - ALL FUNDS</b>		<b>28,994,132</b>	<b>29,533,551</b>	<b>23,330</b>
<b>NET OF REVENUES/APPROPRIATIONS - ALL FUNDS</b>		<b>(118,722)</b>	<b>1,916,510</b>	
<b>BEGINNING FUND BALANCE - ALL FUNDS</b>		<b>37,727,997</b>	<b>37,609,275</b>	<b>(118,722)</b>
<b>FUND BALANCE ADJUSTMENTS - ALL FUNDS</b>				<b>(825)</b>
<b>ENDING FUND BALANCE - ALL FUNDS</b>		<b>37,609,275</b>	<b>39,525,785</b>	<b>1,916,510</b>

<b>From:</b>	<b>Building Department</b>
<b>To:</b>	<b>Owosso City Council</b>
<b>Report Month:</b>	<b>DECEMBER 2021</b>

<b>Category</b>	<b>Estimated Cost</b>	<b>Permit Fee</b>	<b>Number of Permits</b>
DEMOLITION	\$4,000	\$465	3
Electrical	\$0	\$1,100	8
FENCE	\$0	\$80	1
Mechanical	\$0	\$1,985	12
NON-RES. ADD/ALTER/REPAIR	\$52,000	\$1,048	1
Plumbing	\$0	\$410	2
PORCH	\$500	\$75	1
RAMP	\$500	\$0	1
RES. ADD/ALTER/REPAIR	\$12,000	\$265	1
RES. SINGLE FAMILY NEW BUILD	\$82,000	\$860	1
ROOF	\$68,370	\$1,230	8
ROW-UTILITY	\$0	\$90	3
SIGN PERMIT	\$0	\$157	2
SMALL CELL WIRELESS FACILITY	\$0	\$1,200	1
WINDOWS	\$13,526	\$320	4
<b>Totals</b>	<b>\$232,896</b>	<b>\$9,285</b>	<b>49</b>

<b>2020 COMPARISON TOTALS</b>
-------------------------------

<b>DECEMBER 2020</b>
----------------------

**\$601,505**

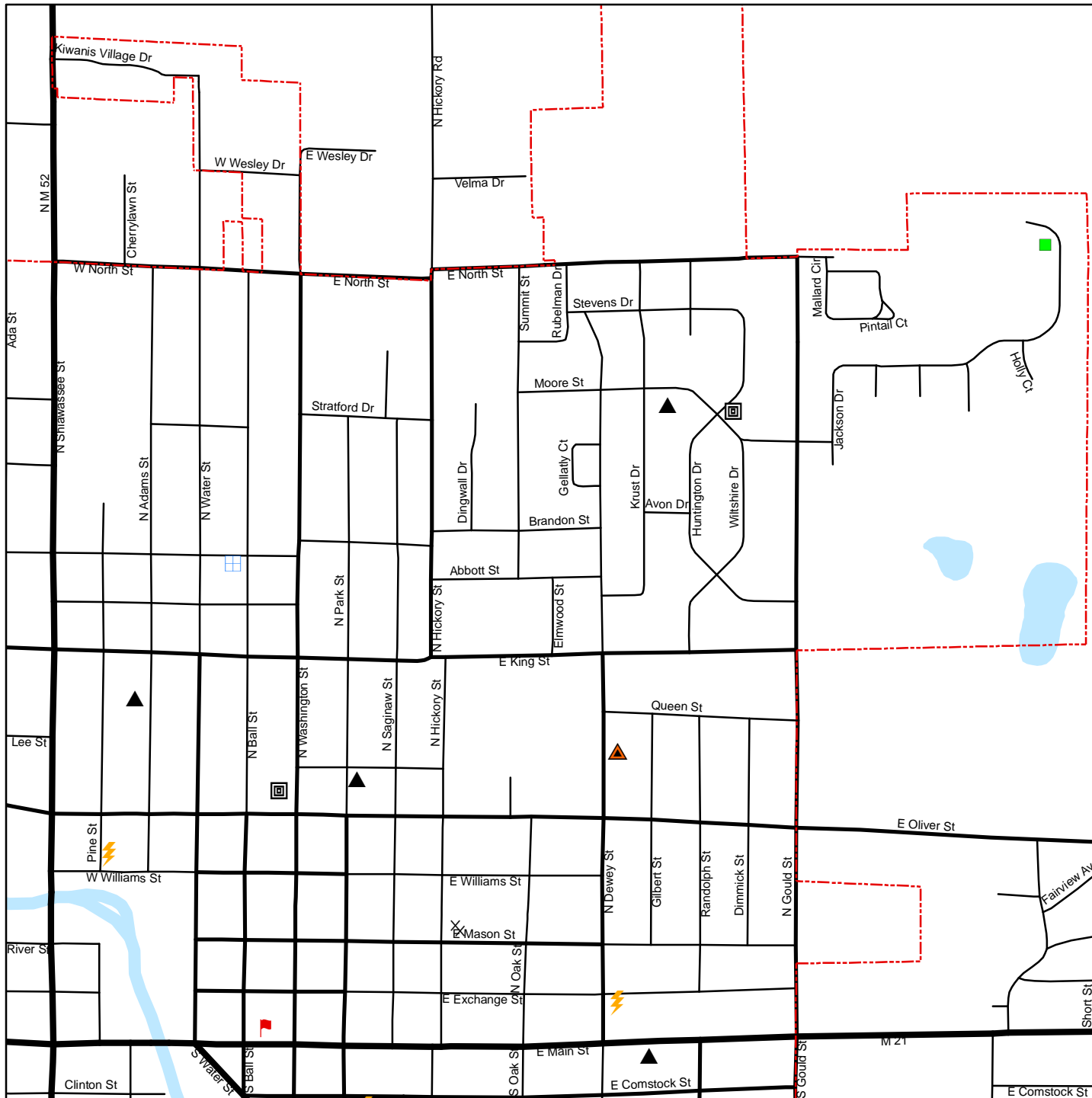
**\$20,600**

**88**

# City of Owosso

## Building Permit Activity December 2021

### NE Quadrant



### Category

- Demolition
- Electrical
- Fence
- Mechanical
- Non-Res. Add/Alter/Repair
- Plumbing
- Porch
- Ramp
- Res. Add/Alter/Repair
- Res. Single Family New Build
- Roof
- ROW-Utility
- Sign Permit
- Windows

### Other Features

- City Limit
- Railroads
- River & Lakes

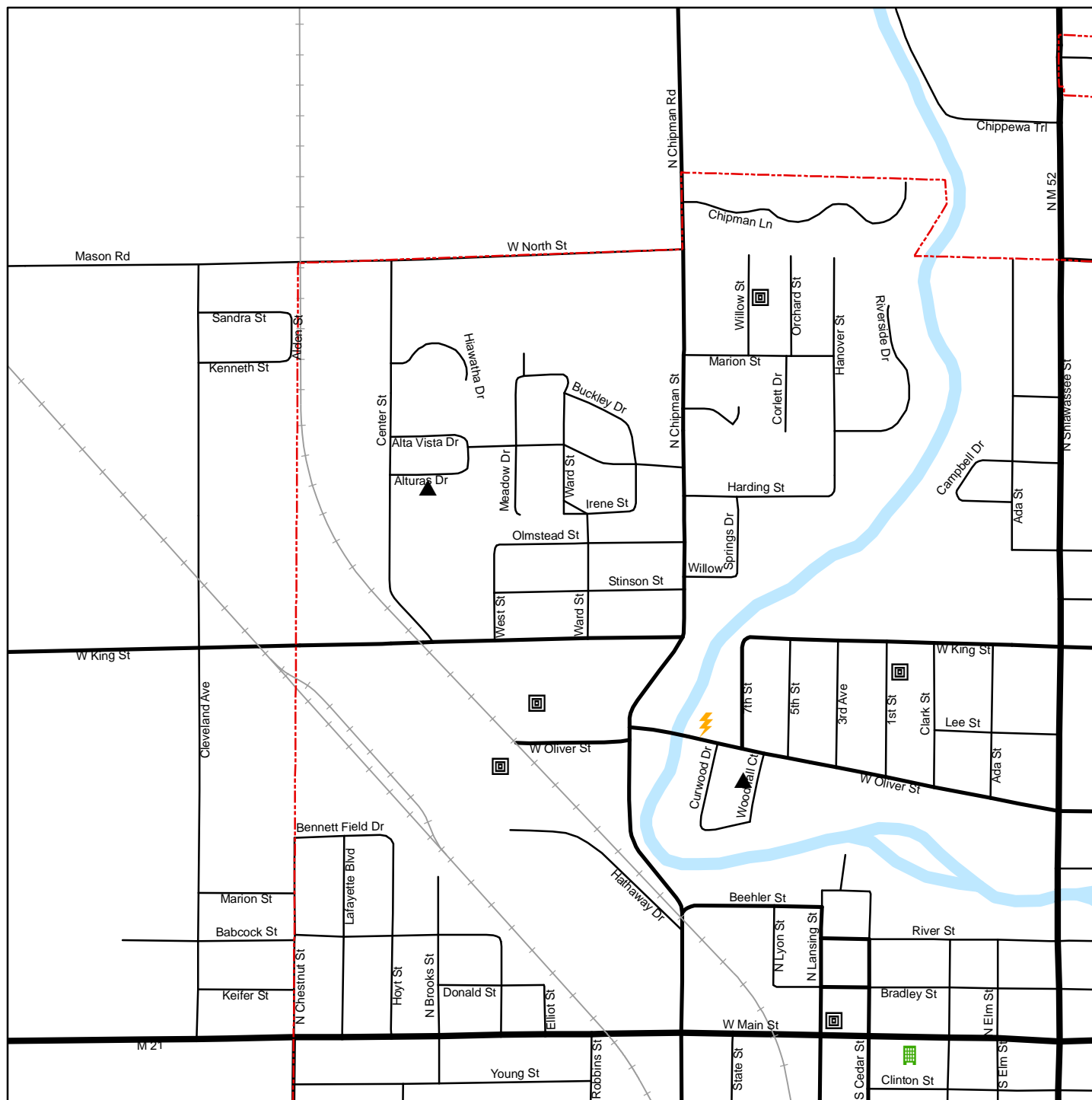
0 300 600 900 1,200 Feet



# City of Owosso

## Building Permit Activity December 2021

### NW Quadrant



### Category

- ✕ Demolition
- ⚡ Electrical
- ✂ Fence
- 🏠 Mechanical
- 🏠 Non-Res. Add/Alter/Repair
- 🔧 Plumbing
- 🟢 Porch
- 📐 Ramp
- 🏠 Res. Add/Alter/Repair
- 🏠 Res. Single Family New Build
- ⬆ Roof
- ⚠ ROW-Utility
- 🚧 Sign Permit
- 🪟 Windows

### Other Features

- City Limit
- Railroads
- River & Lakes

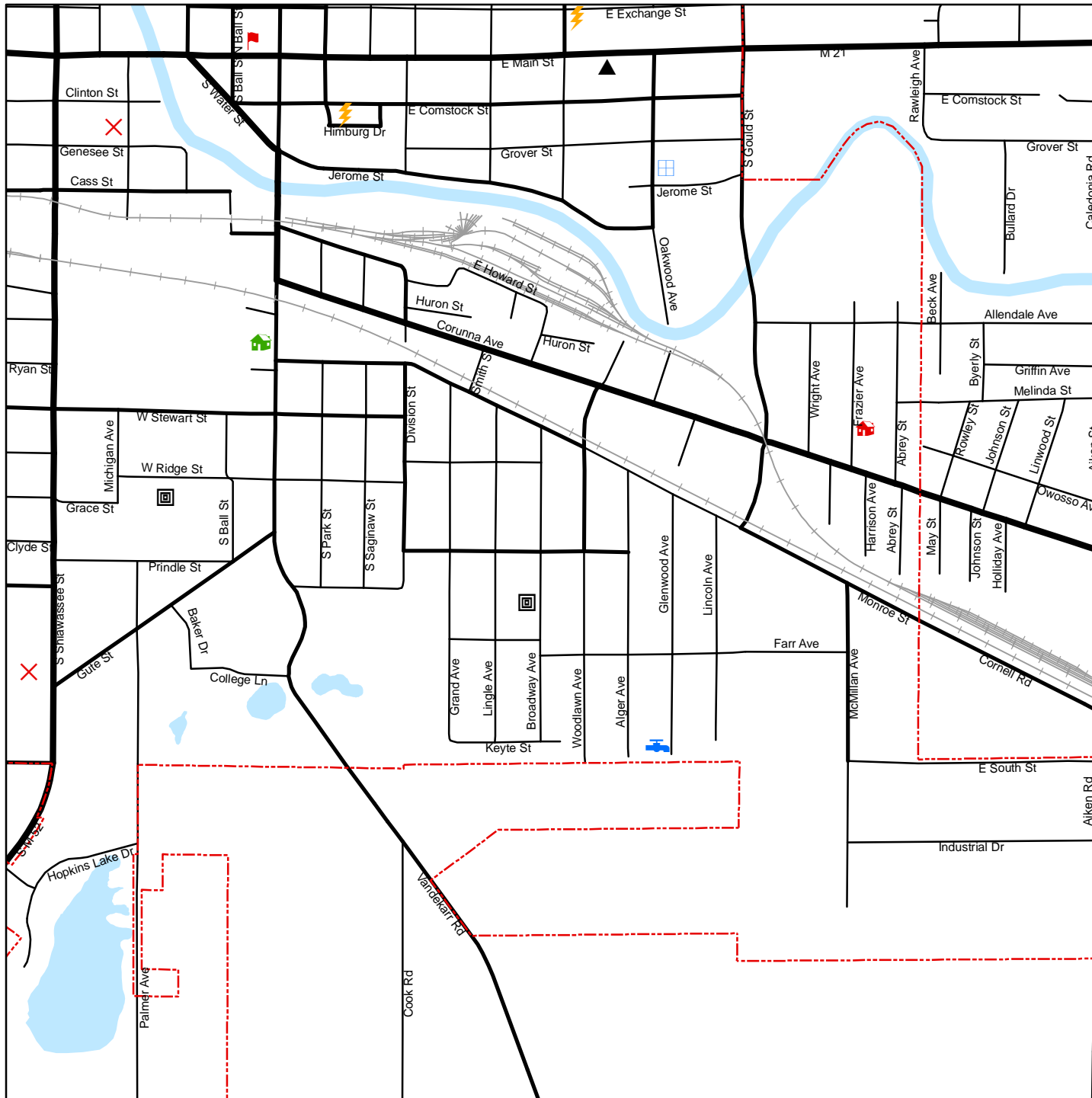
0 300 600 900 1,200 Feet



# City of Owosso

## Building Permit Activity December 2021

### SE Quadrant



### Category

- Demolition
- Electrical
- Fence
- Mechanical
- Non-Res. Add/Alter/Repair
- Plumbing
- Porch
- Ramp
- Res. Add/Alter/Repair
- Res. Single Family New Build
- Roof
- ROW-Utility
- Sign Permit
- Windows

### Other Features

- City Limit
- Railroads
- River & Lakes

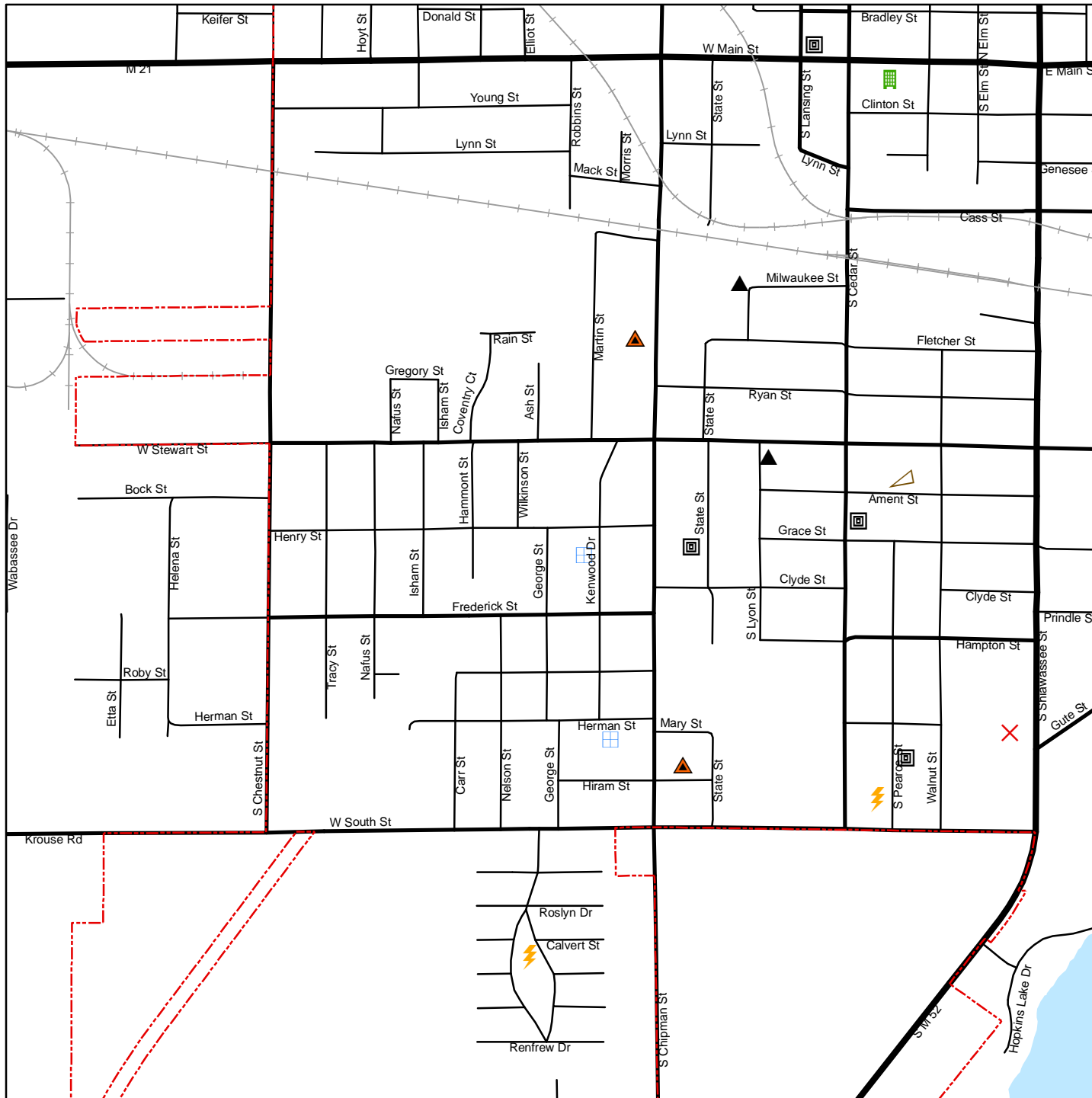
0 330 660 990 1,320 Feet



# City of Owosso

## Building Permit Activity December 2021

### SW Quadrant



### Category

- Demolition
- Electrical
- Fence
- Mechanical
- Non-Res. Add/Alter/Repair
- Plumbing
- Porch
- Ramp
- Res. Add/Alter/Repair
- Res. Single Family New Build
- Roof
- ROW-Utility
- Sign Permit
- Windows

### Other Features

- City Limit
- Railroads
- River & Lakes

0 300 600 900 1,200 Feet





## DECEMBER 2021

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ACCESSORY STRUCTURES								
ENF 21-1832	713 S PARK ST	RESOLVED	CLOSED	12/07/2021	12/28/2021		12/28/2021	Y
ENF 21-0503	616 OAKWOOD AVE	LETTER SENT	RECHECK SCHEDULED	03/23/2021	12/08/2021	01/10/2022		N
ENF 21-1764	306 GENESEE ST	LETTER SENT	2ND NOTICE SENT	11/22/2021	12/27/2021	01/26/2022		N
Total Entries				3				
APPLIANCES								
ENF 21-1599	401 HURON ST	RESOLVED	CLOSED	10/20/2021	12/29/2021		12/29/2021	N
ENF 21-1674	213 E STEWART ST	RESOLVED	CLOSED	11/01/2021	12/08/2021		12/08/2021	N
ENF 21-1769	1202 BROADWAY AVE	RESOLVED	CLOSED	11/22/2021	12/09/2021		12/09/2021	N
ENF 21-1802	206 S WATER ST	RESOLVED	CLOSED	12/28/2021	12/14/2021		12/28/2021	COMM
ENF 21-1863	626 LINGLE AVE	RESOLVED	CLOSED	12/14/2021	01/04/2022		01/04/2022	N
ENF 21-1864	1101 CORUNNA AVE	RESOLVED	CLOSED	12/14/2021	01/03/2022		01/03/2022	Y
ENF 21-1896	1308 HERMAN ST	LETTER SENT	RECHECK SCHEDULED	12/21/2021	12/28/2021	01/12/2022		N
Total Entries				7				
AUTO REP/JUNK VEH								
ENF 21-1293	428 S LYON ST	INSPECTED PROPERTY	EXTENSION GRANTED	08/18/2021	12/27/2021	01/11/2022		Y
ENF 21-1916	509 MILWAUKEE ST	LETTER SENT	RECHECK SCHEDULED	12/29/2021	01/03/2022	01/12/2022		Y
ENF 21-1915	602 FLETCHER ST	LETTER SENT	RECHECK SCHEDULED	12/29/2021	12/29/2021	01/19/2022		Y
ENF 21-1819	420 S CEDAR ST	CONTACT WITH OWNER	EXTENSION GRANTED	12/06/2021	12/09/2021	05/02/2022		IND
ENF 20-0157	522 CORUNNA AVE	INSPECTED PROPERTY	REF TO CITY ATTY	03/10/2020	12/13/2021	05/23/2022		Y
Total Entries				5				
BRUSH PILES								
ENF 21-1317	838 WOODLAWN AVE	RESOLVED	CLOSED	08/24/2021	12/02/2021		12/02/2021	Y

## DECEMBER 2021

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 21-1894	420 W OLIVER ST	INSPECTED PROPERTY	RECHECK SCHEDULED	12/21/2021	12/21/2021	01/06/2022		Y
ENF 21-1817	308 DIMMICK ST	INSPECTED PROPERTY	RECHECK SCHEDULED	12/06/2021	12/28/2021	01/17/2022		Y
Total Entries				3				
BUILDING VIOL								
ENF 19-0769	216 S ELM ST	OBTAINED PERMIT	CLOSED	10/31/2019	12/08/2021		01/04/2022	COMM
ENF 21-1751	319 N SAGINAW ST	RESOLVED	CLOSED	11/17/2021	11/22/2021		12/28/2021	Y
ENF 21-1830	1441 JACKSON DR	PERMIT OBTAINED	CLOSED	12/07/2021	12/07/2021		12/14/2021	N
ENF 21-1879	620 E OLIVER ST	INSPECTED PROPERTY	CLOSED	12/17/2021	12/17/2021		12/20/2021	COMM
ENF 21-1907	900 W MAIN ST	INSPECTED PROPERTY	CLOSED	12/27/2021	12/27/2021		12/28/2021	Y
ENF 21-0192	121 W EXCHANGE ST	INSPECTED PROPERTY	DEMO NOTICE	02/09/2021	12/08/2021	01/05/2022		COMM
ENF 19-0167	813 TRACY ST	FINAL NOTICE SENT	REF TO BLDG OFFICIAL	03/15/2019	12/07/2021	01/06/2022		N
ENF 21-0307	123 N WASHINGTON ST	INSPECTED PROPERTY	PENDING PERMIT APPLICATION	03/03/2021	12/07/2021	01/06/2022		COMM
ENF 21-0974	108 E EXCHANGE ST	INSPECTED PROPERTY	CONTACTED PROPERTY OWNER	06/29/2021	12/02/2021	01/06/2022		COMM
ENF 21-1156	321 E WILLIAMS ST	INSPECTED PROPERTY	2ND NOTICE SENT	07/29/2021	12/20/2021	01/06/2022		N
ENF 21-1886	320 PRINDLE ST	REF TO BLDG OFFICIAL	RECHECK SCHEDULED	12/17/2021	12/17/2021	01/06/2022		VAC
ENF 20-0720	401 HURON ST	OBTAINED PERMIT	RECHECK SCHEDULED	09/10/2020	12/13/2021	01/11/2022		N
ENF 21-1484	910 S SAGINAW ST	INSPECTED PROPERTY	LETTER SENT	09/27/2021	12/07/2021	01/11/2022		VAC
ENF 21-1868	601 CLINTON ST	LETTER SENT	RECHECK SCHEDULED	12/15/2021	12/15/2021	01/13/2022		N
ENF 20-0764	1122 S CEDAR ST	INSPECTED PROPERTY	LETTER SENT	09/21/2020	12/13/2021	01/17/2022		VAC
ENF 21-1838	1361 JACKSON DR	INSPECTED PROPERTY	RECHECK SCHEDULED	12/09/2021	12/29/2021	01/18/2022		N
ENF 21-1876	760 ALGER AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	12/16/2021	12/16/2021	01/18/2022		N
ENF 21-1887	805 E EXCHANGE ST	COMPLAINT LOGGED	LETTER SENT	12/20/2021	12/20/2021	01/24/2022		VAC

Code Enforcement Activity

## DECEMBER 2021

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 20-0389	118 S CEDAR ST	INSPECTED PROPERTY	2ND NOTICE SENT	06/23/2020	12/20/2021	01/25/2022		VAC
ENF 20-0698	815 W MAIN ST	CONTACT WITH OWNER	EXTENSION GRANTED	09/03/2020	12/13/2021	01/25/2022		COMM
ENF 21-1829	1101 JACKSON DR	INSPECTED PROPERTY	CONTACTED PROPERTY OWNER	12/07/2021	12/29/2021	01/25/2022		N
ENF 21-0008	531 AMENT ST	INSPECTED PROPERTY	EXTENSION GRANTED	01/07/2021	12/08/2021	02/02/2022		Y
ENF 21-0404	1401 STATE ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	03/15/2021	12/01/2021	03/01/2022		N
ENF 21-1733	1109 RYAN ST	CONTACT WITH OWNER	EXTENSION GRANTED	11/10/2021	12/02/2021	03/01/2022		N
ENF 21-1001	509 S SAGINAW ST	INSPECTED PROPERTY	FINAL NOTICE	07/06/2021	12/02/2021	03/07/2022		COMM
Total Entries				25				
DEMOLITION								
ENF 21-1566	214 MICHIGAN AVE	INSPECTED PROPERTY	CONTACTED PROPERTY OWNER	10/12/2021	12/07/2021	01/06/2022		VAC
Total Entries				1				
DUMPSTER VIOLATIONS								
ENF 21-1785	608 N HICKORY ST	RESOLVED	CLOSED	11/29/2021	12/06/2021		12/06/2021	Y
Total Entries				1				
EXTERIOR PAINT/SIDING								
ENF 21-1910	209 S LANSING ST	LETTER SENT	RECHECK SCHEDULED	12/27/2021	12/27/2021	01/27/2022		Y
ENF 21-0083	121 W EXCHANGE ST	INSPECTED PROPERTY	EXTENSION GRANTED	01/20/2021	12/08/2021	02/02/2022		COMM
Total Entries				2				
FENCE VIOLATION								
ENF 21-1550	409 E MASON ST	OBTAINED PERMIT	CLOSED	10/11/2021	12/02/2021		12/02/2021	N
ENF 21-1700	631 GROVER ST	RESOLVED	CLOSED	11/04/2021	12/06/2021		12/06/2021	N
ENF 21-1731	522 RYAN ST	RESOLVED	CLOSED	11/10/2021	12/09/2021		12/09/2021	N
ENF 21-1521	1401 W MAIN ST	INSPECTED PROPERTY	CONTACTED PROPERTY OWNER	09/30/2021	12/07/2021	01/10/2022		N

## DECEMBER 2021

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 21-1097	1016 LINGLE AVE	CONTACT WITH OWNER	EXTENSION GRANTED	07/20/2021	12/16/2021	01/26/2022		N
ENF 21-1730	528 RYAN ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	11/10/2021	12/20/2021	04/04/2022		N
Total Entries				6				
FIRE DAMAGE								
ENF 21-1891	115 S WASHINGTON ST	STON SITE INSPECTION	RECHECK SCHEDULED	12/21/2021	01/04/2022	01/25/2022		COMM
ENF 21-1897	115 S WASHINGTON ST	STINSPECTED PROPERTY	RECHECK SCHEDULED	12/21/2021	01/04/2022	01/25/2022		COMM
ENF 21-1898	113 S WASHINGTON ST	INSPECTED PROPERTY	RECHECK SCHEDULED	12/22/2021	01/04/2022	01/25/2022		COMM
Total Entries				3				
FRONT YARD PARKING								
ENF 21-1748	440 E WILLIAMS ST	RESOLVED	CLOSED	11/16/2021	12/09/2021		12/09/2021	N
ENF 21-1778	1400 CARR ST	RESOLVED	CLOSED	11/24/2021	12/16/2021		12/16/2021	Y
ENF 21-1848	1326 GEORGE ST	RESOLVED	CLOSED	12/13/2021	12/13/2021		12/13/2021	N
ENF 21-1900	420 GROVER ST	RESOLVED	CLOSED	12/22/2021	12/27/2021		12/27/2021	N
ENF 21-1849	122 S HOWELL ST	INSPECTED PROPERTY	RECHECK SCHEDULED	12/13/2021	12/29/2021	01/05/2022		N
ENF 21-1895	714 RIVER ST	LETTER SENT	RECHECK SCHEDULED	12/21/2021	12/28/2021	01/06/2022		N
Total Entries				6				
FURNITURE OUTSIDE								
ENF 21-1776	1025 FLETCHER ST	RESOLVED	CLOSED	11/24/2021	12/13/2021		12/13/2021	Y
ENF 21-1804	717 CORUNNA AVE	RESOLVED	CLOSED	12/02/2021	12/08/2021		12/08/2021	Y
ENF 21-1862	602 RYAN ST	LETTER SENT	RECHECK SCHEDULED	12/14/2021	12/22/2021	01/05/2022		N
ENF 21-1770	209 S LANSING ST	LETTER SENT	2ND NOTICE SENT	11/22/2021	12/27/2021	01/06/2022		Y
ENF 21-1888	312 S OAK ST	INSPECTED PROPERTY	RECHECK SCHEDULED	12/20/2021	12/20/2021	01/06/2022		N
ENF 21-1911	754 WOODLAWN AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	12/28/2021	12/28/2021	01/06/2022		N

## DECEMBER 2021

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 21-1903	308 S SHIAWASSEE ST	LETTER SENT	RECHECK SCHEDULED	12/22/2021	12/29/2021	01/12/2022		Y
Total Entries				7				
GARBAGE & DEBRIS								
ENF 21-0893	309 GOODHUE ST	RESOLVED	CLOSED	06/16/2021	12/27/2021		12/27/2021	N
ENF 21-1163	210 N ELM ST	RESOLVED	CLOSED	07/29/2021	12/02/2021		12/02/2021	Y
ENF 21-1460	727 E MASON ST	RESOLVED	CLOSED	09/20/2021	12/02/2021		12/02/2021	Y
ENF 21-1472	505 S LYON ST	RESOLVED	CLOSED	09/21/2021	12/06/2021		12/06/2021	Y
ENF 21-1613	830 MILWAUKEE ST	RESOLVED	CLOSED	10/22/2021	12/06/2021		12/06/2021	N
ENF 21-1625	634 N WASHINGTON ST	RESOLVED	CLOSED	10/25/2021	12/06/2021		12/06/2021	N
ENF 21-1658	1200 HUNTINGTON DR	RESOLVED	CLOSED	10/27/2021	12/09/2021		12/09/2021	N
ENF 21-1706	1413 DONALD ST	RESOLVED	CLOSED	11/05/2021	12/27/2021		12/27/2021	N
ENF 21-1726	847 BROADWAY AVE	RESOLVED	CLOSED	11/10/2021	12/28/2021		12/28/2021	Y
ENF 21-1729	532 RYAN ST	RESOLVED	CLOSED	11/10/2021	12/13/2021		12/13/2021	N
ENF 21-1746	332 N DEWEY ST	RESOLVED	CLOSED	11/16/2021	12/06/2021		12/06/2021	N
ENF 21-1754	925 S BALL ST	RESOLVED	CLOSED	11/18/2021	12/07/2021		12/07/2021	Y
ENF 21-1793	402 E COMSTOCK ST	RESOLVED	CLOSED	11/30/2021	12/27/2021		12/27/2021	Y
ENF 21-1811	1203 DEVONSHIRE CT	RESOLVED	CLOSED	12/03/2021	12/13/2021		12/13/2021	Y
ENF 21-1820	208 N ELM ST	RESOLVED	CLOSED	12/06/2021	12/20/2021		12/20/2021	N
ENF 21-1823	321 E MASON ST	RESOLVED	CLOSED	12/07/2021	12/20/2021		12/20/2021	Y
ENF 21-1827	603 S WASHINGTON ST	INSPECTED PROPERTY	CLOSED	12/06/2021	12/07/2021		12/06/2021	IND
ENF 21-1840	651 GLENWOOD AVE	RESOLVED	CLOSED	12/09/2021	12/27/2021		12/27/2021	Y
ENF 21-1846	1114 KENWOOD DR	RESOLVED	CLOSED	12/10/2021	12/20/2021		12/20/2021	N
ENF 21-1870	820 BRADLEY ST	RESOLVED	CLOSED	12/15/2021	12/28/2021		12/28/2021	N

Code Enforcement Activity

## DECEMBER 2021

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 21-1871	1307 CARR ST	RESOLVED	CLOSED	12/15/2021	12/27/2021		12/27/2021	N
ENF 21-1902	401 CORUNNA AVE	RESOLVED	CLOSED	12/22/2021	12/22/2021		12/22/2021	N
ENF 21-1420	811 GRACE ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	09/10/2021	12/14/2021	01/05/2022		N
ENF 21-1623	728 N HICKORY ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	10/22/2021	12/28/2021	01/05/2022		N
ENF 21-1824	404 N BALL ST	LETTER SENT	RECHECK SCHEDULED	12/07/2021	12/22/2021	01/05/2022		Y
ENF 21-1852	415 GENESEE ST	LETTER SENT	CONTACT WITH HOMEOWNER	12/13/2021	12/28/2021	01/05/2022		Y
ENF 21-1905	538 W STEWART ST	LETTER SENT	RECHECK SCHEDULED	12/22/2021	12/22/2021	01/05/2022		N
ENF 21-1693	855 GRAND AVE	INSPECTED PROPERTY	PARTIALLY RESOLVED	11/04/2021	12/20/2021	01/06/2022		Y
ENF 21-1821	407 N SAGINAW ST	CONTACT WITH OWNER	RECHECK SCHEDULED	12/07/2021	12/09/2021	01/06/2022		N
ENF 21-1851	116 STRATFORD DR	INSPECTED PROPERTY	PARTIALLY RESOLVED	12/13/2021	12/22/2021	01/06/2022		N
ENF 21-1893	1020 HUNTINGTON DR	INSPECTED PROPERTY	RECHECK SCHEDULED	12/21/2021	12/28/2021	01/10/2022		N
ENF 21-1861	608 N HICKORY ST	INSPECTED PROPERTY	RECHECK SCHEDULED	12/14/2021	12/28/2021	01/11/2022		Y
ENF 21-1912	904 NAFUS ST	LETTER SENT	RECHECK SCHEDULED	12/28/2021	12/28/2021	01/12/2022		Y
ENF 21-1818	452 E HOWARD ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	12/06/2021	01/04/2022	01/13/2022		N
ENF 20-0992	607 FLETCHER ST	INSPECTED PROPERTY	REF TO DPW	11/30/2020	12/29/2021	01/17/2022		N
ENF 21-1727	201 ROBBINS ST	INSPECTED PROPERTY	LETTER SENT	11/10/2021	12/28/2021	01/24/2022		COMM

Total Entries	36
---------------	----

GARBAGE CANS

ENF 21-1757	910 LINGLE AVE	RESOLVED	CLOSED	11/18/2021	12/27/2021		12/27/2021	N
-------------	----------------	----------	--------	------------	------------	--	------------	---

Total Entries	1
---------------	---

GARBAGE/JUNK IN ROW

ENF 21-1685	1031 S CHIPMAN ST	RESOLVED	CLOSED	11/03/2021	12/01/2021		12/01/2021	N
ENF 21-1722	749 WOODLAWN AVE	RESOLVED	CLOSED	11/09/2021	12/15/2021		12/15/2021	N

## DECEMBER 2021

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 21-1738	623 N WASHINGTON ST	RESOLVED	CLOSED	11/15/2021	12/14/2021		12/14/2021	Y
ENF 21-1758	1400 CARR ST	RESOLVED	CLOSED	11/18/2021	12/16/2021		12/16/2021	Y
ENF 21-1767	809 N WASHINGTON ST	RESOLVED	CLOSED	11/22/2021	12/02/2021		12/02/2021	N
ENF 21-1768	832 BROADWAY AVE	RESOLVED	CLOSED	11/22/2021	12/01/2021		12/01/2021	N
ENF 21-1771	409 HUGGINS ST	RESOLVED	CLOSED	11/22/2021	12/02/2021		12/02/2021	Y
ENF 21-1774	654 N HICKORY ST	RESOLVED	CLOSED	11/22/2021	12/06/2021		12/06/2021	N
ENF 21-1777	1108 RYAN ST	RESOLVED	CLOSED	11/24/2021	12/16/2021		12/16/2021	N
ENF 21-1781	403 E KING ST	RESOLVED	CLOSED	11/29/2021	12/07/2021		12/07/2021	Y
ENF 21-1784	402 E COMSTOCK ST	RESOLVED	CLOSED	11/29/2021	12/06/2021		12/06/2021	Y
ENF 21-1786	512 N SAGINAW ST	RESOLVED	CLOSED	11/29/2021	12/06/2021		12/06/2021	Y
ENF 21-1787	314 N DEWEY ST	RESOLVED	CLOSED	11/29/2021	12/06/2021		12/06/2021	N
ENF 21-1788	710 GLENWOOD AVE	RESOLVED	CLOSED	11/29/2021	12/06/2021		12/06/2021	N
ENF 21-1790	325 N GOULD ST	RESOLVED	CLOSED	11/30/2021	12/07/2021		12/07/2021	N
ENF 21-1791	115 E KING ST	RESOLVED	CLOSED	11/30/2021	12/01/2021		12/01/2021	N
ENF 21-1792	1624 W MAIN ST	RESOLVED	CLOSED	11/30/2021	12/28/2021		12/28/2021	Y
ENF 21-1794	509 MILWAUKEE ST	RESOLVED	CLOSED	11/30/2021	12/16/2021		12/16/2021	Y
ENF 21-1795	1105 RYAN ST	RESOLVED	CLOSED	12/01/2021	12/08/2021		12/08/2021	N
ENF 21-1797	121 S DEWEY ST	RESOLVED	CLOSED	12/01/2021	12/08/2021		12/08/2021	N
ENF 21-1798	512 E COMSTOCK ST	RESOLVED	CLOSED	12/01/2021	12/08/2021		12/08/2021	N
ENF 21-1799	721 WRIGHT AVE	RESOLVED	CLOSED	12/01/2021	12/22/2021		12/22/2021	N
ENF 21-1800	1014 S CEDAR ST	RESOLVED	CLOSED	12/01/2021	12/16/2021		12/16/2021	N
ENF 21-1801	820 ISHAM ST	RESOLVED	CLOSED	12/01/2021	12/16/2021		12/16/2021	N

Code Enforcement Activity

## DECEMBER 2021

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 21-1805	839 WOODLAWN AVE	RESOLVED	CLOSED	12/02/2021	12/09/2021		12/09/2021	N
ENF 21-1812	216 N SAGINAW ST	RESOLVED	CLOSED	12/03/2021	12/06/2021		12/06/2021	Y
ENF 21-1813	1325 N BALL ST	RESOLVED	CLOSED	12/03/2021	12/16/2021		12/16/2021	N
ENF 21-1814	809 N WATER ST	RESOLVED	CLOSED	12/03/2021	12/09/2021		12/09/2021	N
ENF 21-1815	652 ADAMS ST	RESOLVED	CLOSED	12/03/2021	12/16/2021		12/16/2021	N
ENF 21-1828	823 ADAMS ST	RESOLVED	CLOSED	12/07/2021	12/14/2021		12/14/2021	N
ENF 21-1834	1605 W STEWART ST	RESOLVED	CLOSED	12/08/2021	12/14/2021		12/14/2021	Y
ENF 21-1837	632 GRAND AVE	RESOLVED	CLOSED	12/09/2021	12/15/2021		12/15/2021	Y
ENF 21-1839	201 OAKWOOD AVE	RESOLVED	CLOSED	12/09/2021	12/16/2021		12/16/2021	Y
ENF 21-1844	831 BROADWAY AVE	RESOLVED	CLOSED	12/10/2021	12/16/2021		12/16/2021	N
ENF 21-1845	620 E COMSTOCK ST	RESOLVED	CLOSED	12/10/2021	12/28/2021		12/28/2021	Y
ENF 21-1850	1101 N WASHINGTON ST	RESOLVED	CLOSED	12/13/2021	12/20/2021		12/20/2021	N
ENF 21-1853	516 N PARK ST	RESOLVED	CLOSED	12/13/2021	12/20/2021		12/20/2021	Y
ENF 21-1854	737 N HICKORY ST	RESOLVED	CLOSED	12/13/2021	12/16/2021		12/16/2021	N
ENF 21-1855	503 W NORTH ST	RESOLVED	CLOSED	12/13/2021	12/20/2021		12/20/2021	N
ENF 21-1857	732 BRADLEY	RESOLVED	CLOSED	12/13/2021	12/20/2021		12/20/2021	Y
ENF 21-1860	735 N HICKORY ST	RESOLVED	CLOSED	12/14/2021	12/20/2021		12/20/2021	Y
ENF 21-1865	307 E WILLIAMS ST	RESOLVED	CLOSED	12/15/2021	12/22/2021		12/22/2021	Y
ENF 21-1866	608 GLENWOOD AVE	RESOLVED	CLOSED	12/15/2021	12/22/2021		12/22/2021	N
ENF 21-1867	1301 N HICKORY ST	RESOLVED	CLOSED	12/15/2021	12/27/2021		12/27/2021	N
ENF 21-1869	432 E MASON ST	RESOLVED	CLOSED	12/15/2021	12/22/2021		12/22/2021	Y
ENF 21-1873	1605 W STEWART ST	RESOLVED	CLOSED	12/15/2021	12/22/2021		12/22/2021	Y
ENF 21-1874	1008 S CEDAR ST	RESOLVED	CLOSED	12/15/2021	12/27/2021		12/27/2021	N



Code Enforcement Activity

## DECEMBER 2021

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 21-1875	316 OAKWOOD AVE	RESOLVED	CLOSED	12/15/2021	12/27/2021		12/27/2021	Y
ENF 21-1877	1236 ADAMS ST	RESOLVED	CLOSED	12/16/2021	12/22/2021		12/22/2021	N
ENF 21-1880	913 DINGWALL DR	RESOLVED	CLOSED	12/17/2021	12/28/2021		12/28/2021	N
ENF 21-1889	709 N WASHINGTON ST	RESOLVED	CLOSED	12/20/2021	12/27/2021		12/27/2021	Y
ENF 21-1890	116 E KING ST	RESOLVED	CLOSED	12/20/2021	12/28/2021		12/28/2021	N
ENF 21-1892	704 E EXCHANGE ST	RESOLVED	CLOSED	12/21/2021	12/27/2021		12/27/2021	N
ENF 21-1908	516 N HICKORY ST	RESOLVED	CLOSED	12/27/2021	01/03/2022		01/03/2022	N
ENF 21-1872	926 NAFUS ST	INSPECTED PROPERTY	LETTER SENT	12/15/2021	12/28/2021	01/05/2022		N
ENF 21-1899	716 WRIGHT AVE	LETTER SENT	RECHECK SCHEDULED	12/22/2021	12/27/2021	01/05/2022		N
ENF 21-1803	420 GROVER ST	INSPECTED PROPERTY	LETTER SENT	12/02/2021	12/28/2021	01/06/2022		N
ENF 21-1909	403 MICHIGAN AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	12/27/2021	01/04/2022	01/10/2022		Y
Total Entries				58				
HANDRAILS AND GUARDS REQUIRED								
ENF 21-1235	412 E COMSTOCK ST	CONTACT WITH OWNER	EXTENSION GRANTED	08/10/2021	12/06/2021	01/06/2022		Y
Total Entries				1				
HEALTH & SAFETY								
ENF 21-1675	1190 S SHIAWASSEE ST	INSPECTED PROPERTY	CONTACT PROPERTY MANAGER	11/02/2021	12/08/2021	01/05/2022		N
ENF 21-1789	609 RYAN ST	CONTACT WITH OWNER	CONTACT WITH HOMEOWNER	11/30/2021	12/16/2021	01/05/2022		N
ENF 20-0220	917 S PARK ST	FINAL NOTICE SENT	LEGAL ACTION	05/19/2020	12/14/2021	01/17/2022		VAC
ENF 21-0865	667 GLENWOOD AVE	INSPECTED PROPERTY	REF TO DPW	06/11/2021	12/27/2021	01/18/2022		N
ENF 21-0134	1110 W MAIN ST	INSPECTED PROPERTY	DEMO PENDING	01/26/2021	12/28/2021	01/25/2022		VAC
Total Entries				5				

## DECEMBER 2021

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
HOUSE FIRE								
ENF 21-1483	719 FRAZER AVE	OBTAINED PERMIT	CLOSED	09/27/2021	12/09/2021		12/03/2021	Y
Total Entries				1				
IMMINENT DANGER OF STRUCTURE								
ENF 21-1470	216 S ELM ST	OBTAINED PERMIT	CLOSED	09/21/2021	12/29/2021		01/04/2022	COMM
Total Entries				1				
MULTIPLE VIOLATIONS								
ENF 21-1064	211 E WILLIAMS ST	RESOLVED	CLOSED	07/15/2021	12/28/2021		12/28/2021	VAC
ENF 21-1089	614 N HICKORY ST	RESOLVED	CLOSED	07/20/2021	12/09/2021		12/09/2021	N
ENF 21-1286	717 W KING ST	INSPECTED PROPERTY	CLOSED	08/18/2021	12/02/2021		12/03/2021	N
ENF 21-1545	531 HARRISON AVE	RESOLVED	CLOSED	10/08/2021	12/20/2021		12/20/2021	N
ENF 21-1577	208 MORRIS ST	LETTER SENT	CLOSED	10/13/2021	11/10/2021		12/08/2021	N
ENF 21-1796	840 E COMSTOCK ST	RESOLVED	CLOSED	12/01/2021	12/16/2021		12/16/2021	N
ENF 21-1806	308 S OAK ST	RESOLVED	CLOSED	12/02/2021	12/20/2021		12/20/2021	N
ENF 21-1816	622 PINE ST	RESOLVED	CLOSED	12/03/2021	12/16/2021		12/16/2021	Y
ENF 21-1847	840 ISHAM ST	RESOLVED	CLOSED	12/10/2021	01/04/2022		01/04/2022	N
ENF 21-1881	953 N SAGINAW ST	RESOLVED	CLOSED	12/17/2021	12/27/2021		12/27/2021	N
ENF 20-0182	1210 CORUNNA AVE	CONTACT WITH OWNER	RECHECK SCHEDULED	05/11/2020	12/27/2021	01/05/2022		COMM
ENF 21-1760	409 GROVER ST	INSPECTED PROPERTY	LETTER SENT	11/19/2021	12/13/2021	01/05/2022		N
ENF 21-1901	605 S WASHINGTON ST	INSPECTED PROPERTY	RECHECK SCHEDULED	12/22/2021	12/22/2021	01/05/2022		IND
ENF 20-0874	1419 CLEVELAND ST	INSPECTED PROPERTY	TICKET ISSUED	10/22/2020	12/06/2021	01/06/2022		N
ENF 21-1522	1312 YOUNG ST	INSPECTED PROPERTY	2ND NOTICE SENT	09/30/2021	12/01/2021	01/06/2022		N
ENF 21-1610	428 S LYON ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	10/22/2021	12/06/2021	01/06/2022		Y

Code Enforcement Activity

DECEMBER 2021

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 21-1718	1005 FLETCHER ST	LETTER SENT	INSPECTION COMPLETE	11/09/2021	12/08/2021	01/06/2022		Y
ENF 21-1749	715 E MASON ST	INSPECTED PROPERTY	LETTER SENT	11/16/2021	12/06/2021	01/06/2022		N
ENF 21-1766	304 GENESEE ST	EXTENSION GRANTED	PARTIALLY RESOLVED	11/22/2021	12/22/2021	01/06/2022		N
ENF 21-1807	304 S OAK ST	INSPECTED PROPERTY	LETTER SENT	12/02/2021	12/13/2021	01/06/2022		N
ENF 21-1440	320 CASS ST	INSPECTED PROPERTY	REF TO BLDG OFFICIAL	09/14/2021	12/13/2021	01/10/2022		N
ENF 21-1858	813 BRADLEY ST	LETTER SENT	RECHECK SCHEDULED	12/13/2021	12/27/2021	01/10/2022		N
ENF 21-1885	324 PRINDLE ST	INSPECTED PROPERTY	LETTER SENT	12/17/2021	12/28/2021	01/10/2022		N
ENF 21-1578	201 ROBBINS ST	INSPECTED PROPERTY	LETTER SENT	10/14/2021	12/16/2021	01/11/2022		COMM
ENF 21-1904	1007 S SHIAWASSEE ST	LETTER SENT	RECHECK SCHEDULED	12/22/2021	12/22/2021	01/11/2022		N
ENF 21-1702	1210 MACK ST	INSPECTED PROPERTY	2ND NOTICE SENT	11/04/2021	12/27/2021	01/12/2022		N
ENF 21-1913	902 NAFUS ST	LETTER SENT	RECHECK SCHEDULED	12/28/2021	12/28/2021	01/12/2022		Y
ENF 21-1914	1005 TRACY ST	LETTER SENT	RECHECK SCHEDULED	12/28/2021	12/28/2021	01/12/2022		N
ENF 20-0411	1311 MACK ST	INSPECTED PROPERTY	LETTER SENT	06/29/2020	12/27/2021	01/13/2022		N
ENF 21-1826	146 CORUNNA AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	12/06/2021	01/04/2022	01/18/2022		COMM
ENF 21-1859	976 CORUNNA AVE	LETTER SENT	2ND NOTICE SENT	12/14/2021	01/04/2022	01/18/2022		COMM
ENF 21-0942	612 GRAND AVE	INSPECTED PROPERTY	REF TO CITY ATTY	06/24/2021	12/09/2021	01/20/2022		N
ENF 21-1455	620 CLINTON ST	INSPECTED PROPERTY	TICKET ISSUED	09/16/2021	12/29/2021	01/20/2022		N
ENF 20-0917	117 W EXCHANGE ST	INSPECTED PROPERTY	LETTER SENT	11/03/2020	12/28/2021	01/24/2022		COMM
ENF 21-0802	419 HAMBLIN ST	INSPECTED PROPERTY	REF TO DPW	06/01/2021	12/27/2021	01/24/2022		VAC
ENF 21-1883	1542 W MAIN ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	12/17/2021	12/28/2021	01/24/2022		Y
ENF 19-0081	900 ADA ST	INSPECTED PROPERTY	DEMO PENDING	02/12/2019	12/20/2021	01/25/2022		N
ENF 19-0751	1013 W MAIN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	10/23/2019	12/20/2021	01/25/2022		COMM

Code Enforcement Activity

## DECEMBER 2021

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 20-0936	616 E MASON ST	INSPECTED PROPERTY	LETTER SENT	11/09/2020	12/08/2021	01/25/2022		N
ENF 21-1878	727 E MASON ST	INSPECTED PROPERTY	RECHECK SCHEDULED	12/17/2021	01/04/2022	01/25/2022		Y
ENF 21-1715	1005 W STEWART ST	LETTER SENT	2ND NOTICE SENT	11/08/2021	12/27/2021	01/27/2022		N
ENF 21-1884	328 PRINDLE ST	INSPECTED PROPERTY	LETTER SENT	12/17/2021	12/28/2021	04/28/2022		N
ENF 21-1831	709 S PARK ST	REHCECK	LETTER SENT	12/07/2021	12/07/2021	05/30/2022		N
Total Entries				43				

NO BUILDING PERMIT

ENF 21-0596	616 S WASHINGTON ST	OBTAINED PERMIT	CLOSED	04/27/2021	12/02/2021		12/02/2021	Y
ENF 21-1430	622 E MAIN ST	RESOLVED	CLOSED	09/13/2021	12/02/2021		12/27/2021	N
ENF 21-1725	322 N HICKORY ST	CONTACT WITH OWNER	CLOSED	11/10/2021	12/06/2021		12/06/2021	VAC
ENF 21-1734	635 WOODLAWN AVE	RESOLVED	CLOSED	11/11/2021	12/13/2021		12/13/2021	N
ENF 21-1755	1108 HARDING AVE	CONTACT WITH OWNER	CLOSED	11/18/2021	12/02/2021		12/03/2021	N
ENF 21-1822	409 N SAGINAW ST	CONTACT WITH OWNER	CLOSED	12/07/2021	12/20/2021		12/21/2021	Y
ENF 21-1825	407 N SAGINAW ST	CONTACT WITH OWNER	CLOSED	12/07/2021	12/09/2021		12/09/2021	N
ENF 21-1835	915 W STEWART ST	ONTAINED PERMIT	CLOSED	12/08/2021	12/28/2021		12/28/2021	N
ENF 21-1841	406 WOODHALL CT	OBTAINED PERMIT	CLOSED	12/09/2021	12/09/2021		12/14/2021	N
ENF 21-1856	509 RIVER ST	OBTAINED PERMIT	CLOSED	12/13/2021	12/21/2021		12/21/2021	N
ENF 21-1882	1525 ALTURAS DR	OBTAINED PERMIT	CLOSED	12/17/2021	12/27/2021		12/28/2021	N
ENF 21-1810	304 S OAK ST	INSPECTED PROPERTY	2ND NOTICE SENT	12/03/2021	12/20/2021	01/05/2022		N
Total Entries				12				

RENTAL REGISTRATION

ENF 21-1448	508 E MASON ST	RENTAL REG FORM SUBMITTED	CLOSED	09/14/2021	12/28/2021		12/28/2021	Y
ENF 21-1519	814 GRACE ST	RENTAL REG FORM SUBMITTED	CLOSED	09/30/2021	12/02/2021		12/02/2021	Y

Code Enforcement Activity

## DECEMBER 2021

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 21-1593	321 E STEWART ST	INSPECTED PROPERTY	CLOSED	10/19/2021	11/10/2021		12/01/2021	N
ENF 21-1780	520 CLYDE ST	RENTAL REG FORM SUBMITTED	CLOSED	11/29/2021	12/08/2021		12/08/2021	Y
ENF 21-1783	820 E COMSTOCK ST	RENTAL REG FORM SUBMITTED	CLOSED	11/29/2021	12/13/2021		12/13/2021	Y
ENF 21-1836	721 WRIGHT AVE	HOMEOWNER CALLED IN	CLOSED	12/08/2021	01/04/2022		01/04/2022	Y
ENF 21-1842	651 GLENWOOD AVE	LETTER SENT	CLOSED	12/10/2021	12/10/2021		12/20/2021	Y
ENF 21-1753	925 S BALL ST	2ND NOTICE SENT	RECHECK SCHEDULED	11/18/2021	12/20/2021	01/20/2022		Y
Total Entries				8				
RV/CAMPER VIOLATIONS								
ENF 21-1743	211 S DEWEY ST	RESOLVED	CLOSED	11/16/2021	12/28/2021		12/28/2021	Y
ENF 21-1843	1025 ISHAM ST	RESOLVED	CLOSED	12/10/2021	12/27/2021		12/27/2021	N
Total Entries				2				
SIDEWALK VIOLATION								
ENF 21-1452	300 W MAIN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	09/15/2021	12/28/2021	04/04/2022		COMM
Total Entries				1				
SIGN VIOLATION								
ENF 21-1833	427 W MAIN ST	INSPECTED PROPERTY	CLOSED	12/08/2021	12/27/2021		12/27/2021	COMM
Total Entries				1				
TEMPORARY STRUCTURES								
ENF 21-1160	1407 FREDERICK ST	RESOLVED	CLOSED	07/29/2021	12/28/2021		12/28/2021	N
ENF 21-1808	540 RYAN ST	RESOLVED	CLOSED	12/02/2021	01/04/2022		01/04/2022	N
ENF 21-0380	924 GRACE ST	INSPECTED PROPERTY	TICKET ISSUED	03/11/2021	12/08/2021	01/05/2022		N
ENF 21-1571	709 LINCOLN AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	10/13/2021	12/13/2021	01/06/2022		N

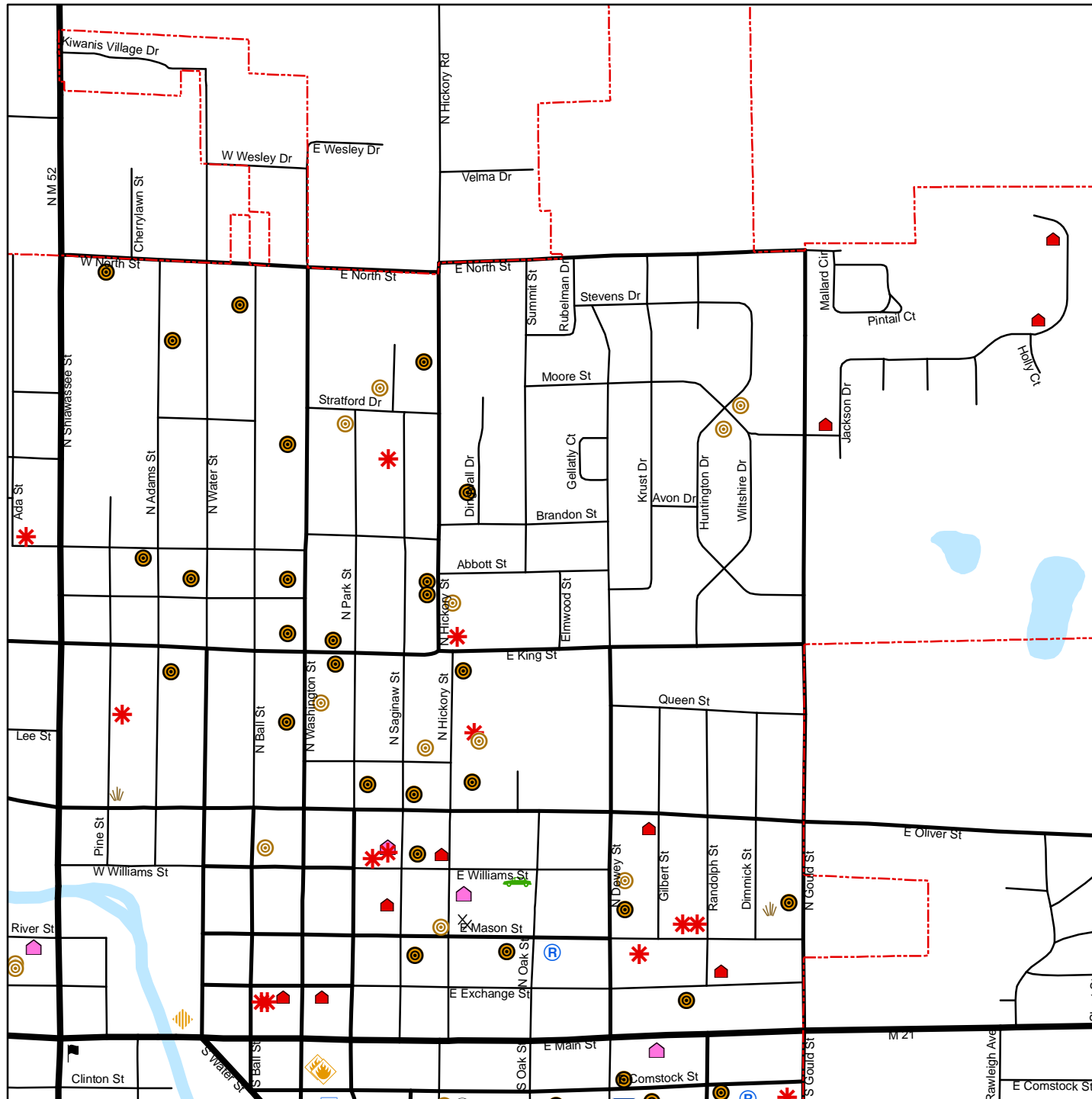
## DECEMBER 2021

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 21-1809	607 ADA ST	LETTER SENT	RECHECK SCHEDULED	12/02/2021	12/02/2021	04/25/2022		N
Total Entries				5				
TRAILER VIOLATIONS								
ENF 19-0457	1122 S CEDAR ST	INSPECTED PROPERTY	2ND NOTICE SENT	06/12/2019	12/13/2021	01/06/2022		VAC
Total Entries				1				
VACANT PROPERTY REG								
ENF 21-1115	201 S WASHINGTON ST	INSPECTED PROPERTY	FINAL NOTICE	07/23/2021	12/28/2021	01/25/2022		COMM
Total Entries				1				
VACANT STRUCTURES								
ENF 20-0758	1434 PEARCE ST	INSPECTED PROPERTY	CONTACT WITH HOMEOWNER	09/18/2020	12/01/2021	01/06/2022		VAC
ENF 20-0961	805 E EXCHANGE ST	INSPECTED PROPERTY	REF TO CITY ATTY	11/13/2020	12/09/2021	02/01/2022		VAC
Total Entries				2				
WINDOWS								
ENF 21-1412	712 CORUNNA AVE	INSPECTED PROPERTY	LETTER SENT	09/09/2021	12/02/2021	01/06/2022		Y
ENF 21-1307	403 E KING ST	INSPECTED PROPERTY	FINAL NOTICE	08/23/2021	12/28/2021	01/13/2022		Y
Total Entries				2				
ZONING								
ENF 20-0866	415 STATE ST	INSPECTED PROPERTY	TICKET ISSUED	10/20/2020	12/07/2021	01/10/2022		COMM
Total Entries				1				
Total Records:		251			Total Pages:		14	

# City of Owosso

## Code Enforcement Activity December 2021

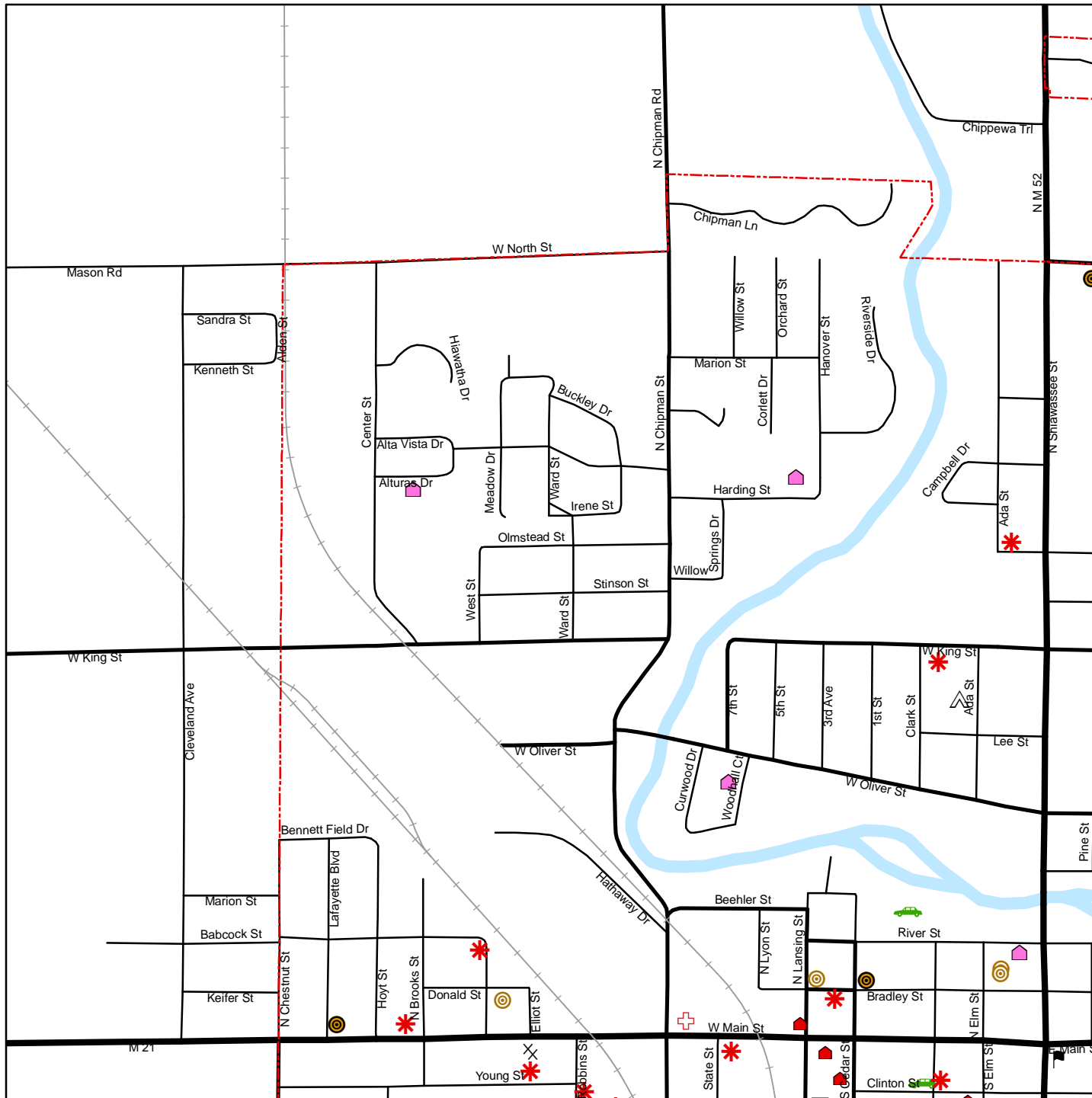
### NE Quadrant



# City of Owosso

## Code Enforcement Activity December 2021

### NW Quadrant



#### Category

- Brush Piles
- Building Violation
- Fence Violation
- Front Yard Parking
- Furniture Outside
- Garbage & Debris
- Garbage/Junk In ROW
- Health & Safety
- Multiple Violations
- No Building Permit
- Sign Violation
- Temporary Structures

#### Other Features

























- City Limit
- Railroads
- River & Lakes

0 300 600 900 1,200 Feet





### Category

-  Accessory Structures
-  Appliances
-  Auto Repair / Junk Vehicles
-  Brush Piles
-  Building Violation
-  Demolition
-  Fence Violation
-  Fire Damage
-  Furniture Outside
-  Garbage & Debris
-  Garbage Cans
-  Garbage/Junk In ROW
-  Handrails Requirement
-  Health & Safety
-  House Fire
-  Multiple Violations
-  No Building Permit
-  Rental Registration
-  RV/Camper Violations
-  Sidewalk Violation
-  Sign Violation
-  Temporary Structures
-  Vacant Property Registration
-  Windows


### Other Features

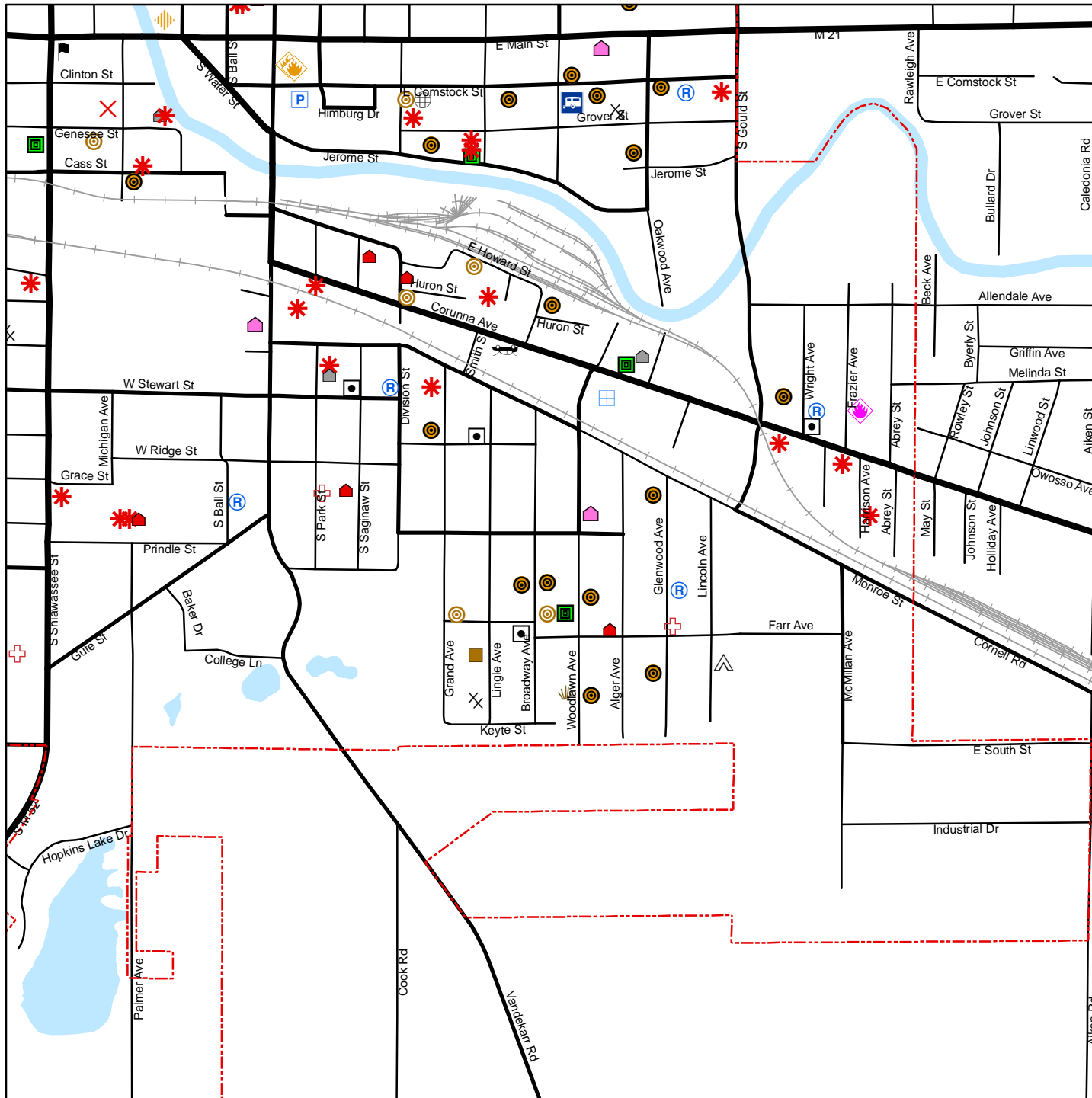
-  City Limit
-  Railroads
-  River & Lakes

0 330 660 990 1,320

Feet

N

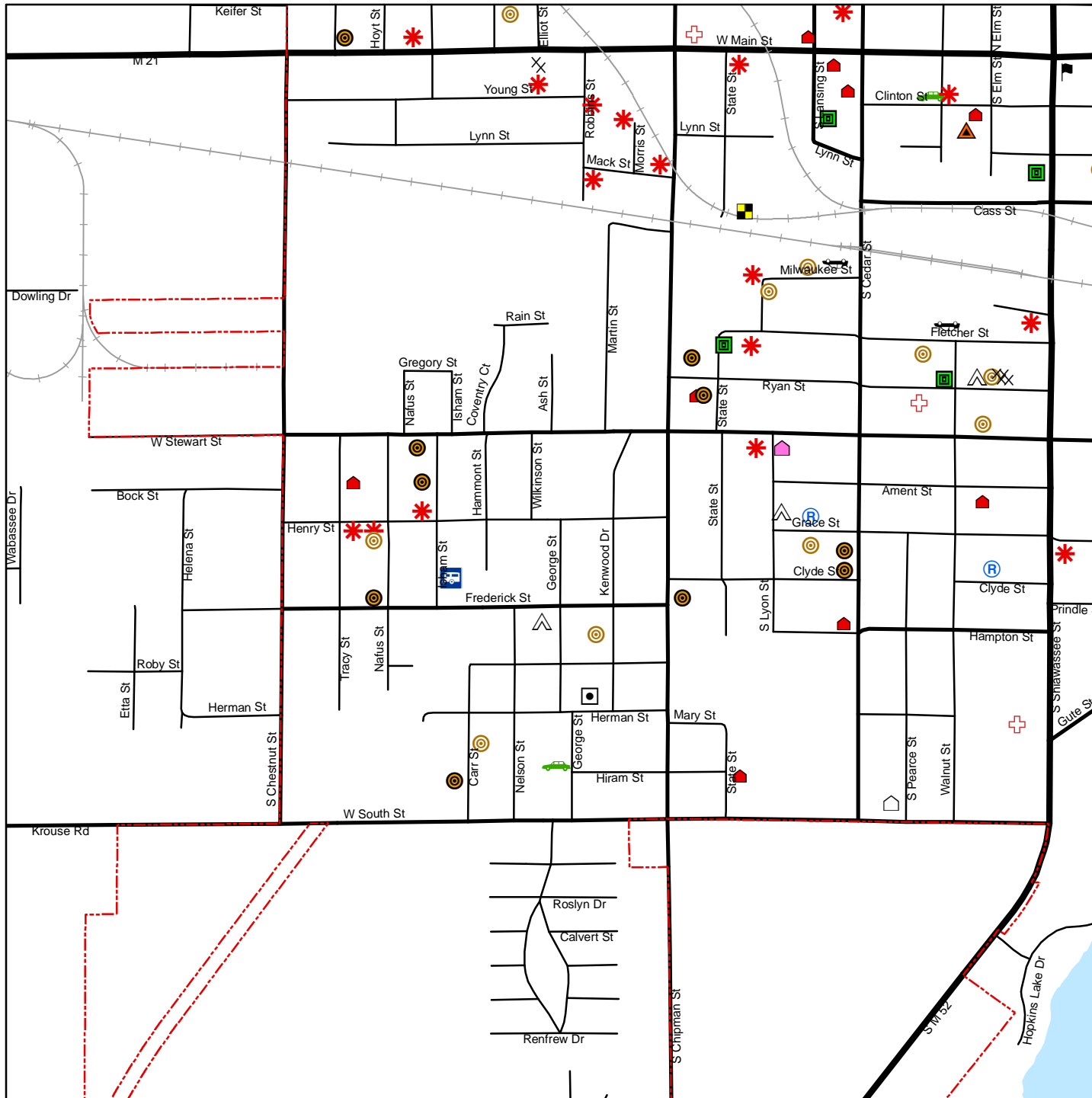




# City of Owosso

## Code Enforcement Activity December 2021

### SW Quadrant



#### Category

- Appliances
- Auto Repair / Junk Vehicles
- Building Violation
- Fence Violation
- Front Yard Parking
- Furniture Outside
- Garbage & Debris
- Garbage/Junk In ROW
- Health & Safety
- Imminent Danger Of Structure
- Multiple Violations
- No Building Permit
- Rental Registration
- RV/Camper Violations
- Sign Violation
- Temporary Structures
- Vacant Structures
- Zoning

#### Other Features

- City Limit
- Railroads
- River & Lakes

0 300 600 900 1,200 Feet



## Monthly Inspection List

DECEMBER 2021

BOOTH, MARK

MECHANICAL & PLUMBING INSPECTOR

Total Inspections:

20

HARRIS, JON

ELECTRICAL INSPECTOR

Total Inspections:

13

HISSONG, BRAD

BUILDING OFFICIAL

Total Inspections:

70

FREEMAN, GREG

CODE ENFORCEMENT

Total Inspections:

153

MAYBAUGH, BRAD

CODE ENFORCEMENT

Total Inspections:

174

Grand Total Inspections: 430

# Certificates & Licenses Issued by Month for 2021

Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	
ADULT USE RECREATIONAL RETAIL													
0	1	0	0	0	1	0	0	1	0	0	0	3	
\$5,000				\$5,000				\$5,000				\$15,000	
BENTLEY PARK RENTAL													
0	0	21	12	7	4	4	5	2	0	0	0	55	
\$550			\$280	\$125	\$150	\$100	\$175	\$50					\$1,430
EXCESS MARIHUANA GROWER													
0	0	0	0	0	0	0	0	0	0	1	0	1	
										\$5,000		\$5,000	
GROWER LICENSE													
0	0	0	0	0	1	0	0	0	1	0	0	2	
					\$5,000	\$5,000						\$10,000	
HARMON PATRIDGE PARK RENTAL													
0	0	11	8	22	10	9	10	5	0	0	0	75	
		\$275	\$200	\$575	\$275	\$225	\$350	\$150					\$2,050
HOME OCCUPATION													
0	0	1	0	0	0	0	0	1	0	0	0	2	
		\$50						\$50					\$100
LIQUOR LICENSE				ANNUAL INSPECTIONS									
0	0	0	0	0	0	0	0	4	4	1	0	9	
PARK VENDOR LICENSE				FOOD VENDOR LICENSE									
0	0	0	1	0	0	0	0	0	0	0	0	1	
			\$100										\$100
PROVISIONING CENTER													
1	0	0	0	0	1	0	0	1	0	0	0	3	
\$5,000		\$5,000				\$5,000							\$15,000
RECREATIONAL GROW													
0	0	0	0	0	0	1	0	0	1	0	0	2	
						\$5,000	\$5,000						\$10,000

Rental				- RENEWALS -								
7	21	2	2	0	0	1	2	0	1	2	0	38
\$175	\$600	\$50	\$50			\$25	\$50		\$50	\$125		\$1,125
RENTAL REGISTRATIONS				- NEW -								
7	7	6	1	2	1	2	4	6	2	5	5	48
\$200	\$175	\$150	\$25	\$50	\$25	\$75	\$100	\$175	\$50	\$150	\$100	\$1,275
RESIDENTIAL DESIGNATED PARKING												
1	0	0	0	0	1	0	0	0	0	0	0	2
\$1,680					\$840							\$2,520
TOTALS:												
16	29	41	24	31	19	17	21	20	9	9	5	241
\$7,055	\$5,775	\$1,075	\$655	\$750	\$16,290	\$5,425	\$675	\$10,425	\$10,100	\$5,275	\$100	\$63,600



# OWOSSO PUBLIC SAFETY

202 S. WATER ST. • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580 • FAX (989) 725-0528

---

## *MEMORANDUM*

---

DATE: 3 January 2022  
TO: Owosso City Council  
FROM: Eric E. Cherry  
Police Department Lieutenant  
RE: December 2021 Police Reports

---

Attached are the statistics for the Police Department for December 2021. One report is an offense summary for the month of December, by offense type. The other report, neighborhood crime report, lists the occurred on date, case number, location, and the complaint type for reports in December. The officers completed two hundred seventy-seven (277) field interviews this month, which are calls where a full criminal report is not needed. Your Owosso Police Officers arrested twenty-three (23) persons this month for thirty (30) total offenses.

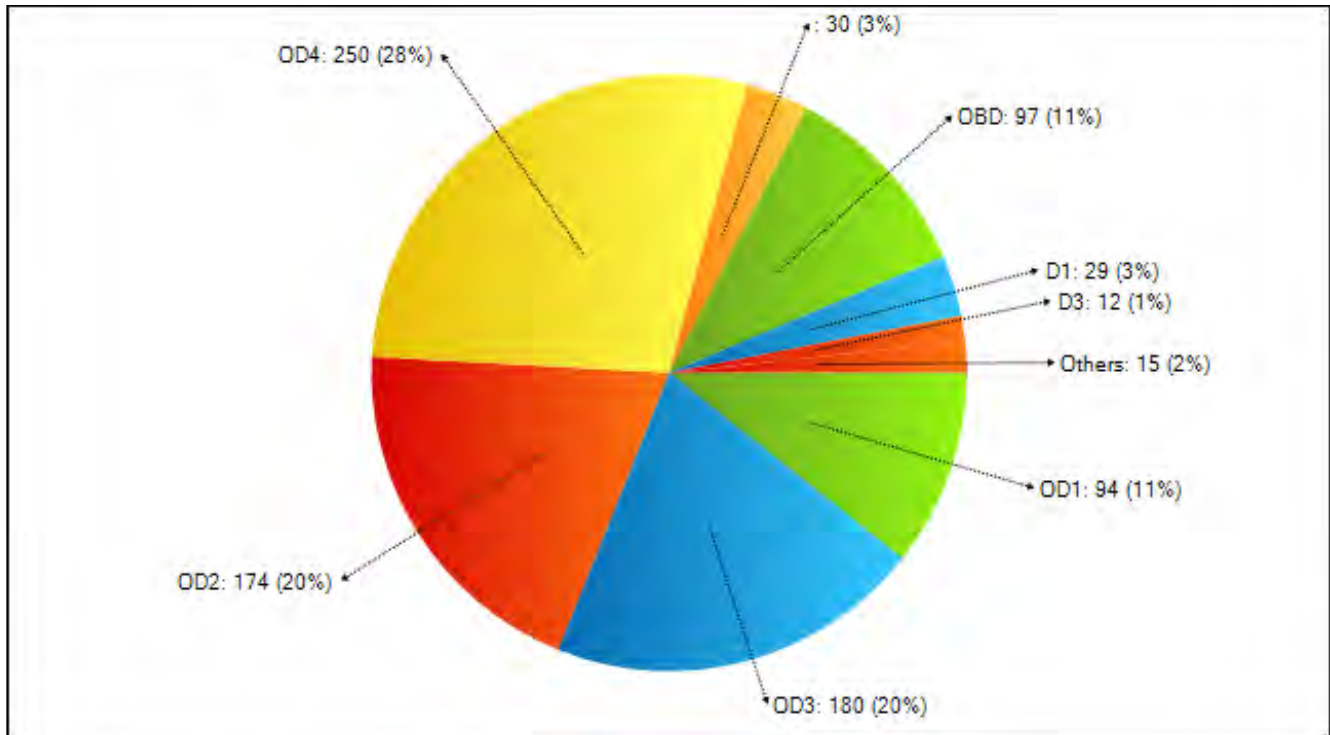
For December 2021 the police handled eight hundred eighty-one (881) police events, thirty-three (33) were traffic stops, about four (4) percent of their work activity.

On the following page are two (2) pie charts one showing calls handled by Owosso City Police District; there are five (5) districts within the City of Owosso. The second pie chart is calls throughout the county handled by agency.

Respectfully,

Lt. Eric E. Cherry

**BELOW IS A BREAKDOWN OF POLICE EVENTS HANDLED BY OWOSSO POLICE, BY DISTRICT**



OD1: Owosso City District 1 (northwest, north of M-21 and west of M-52)

OD2: Owosso City District 2 (northeast, north of M-21 and east of M-52)

OD3: Owosso City District 3 (southwest, south of M-21 and west of M-52)

OD4: Owosso City District 4 (southeast, south of M-21 and east of M-52, excluding business district and police office)

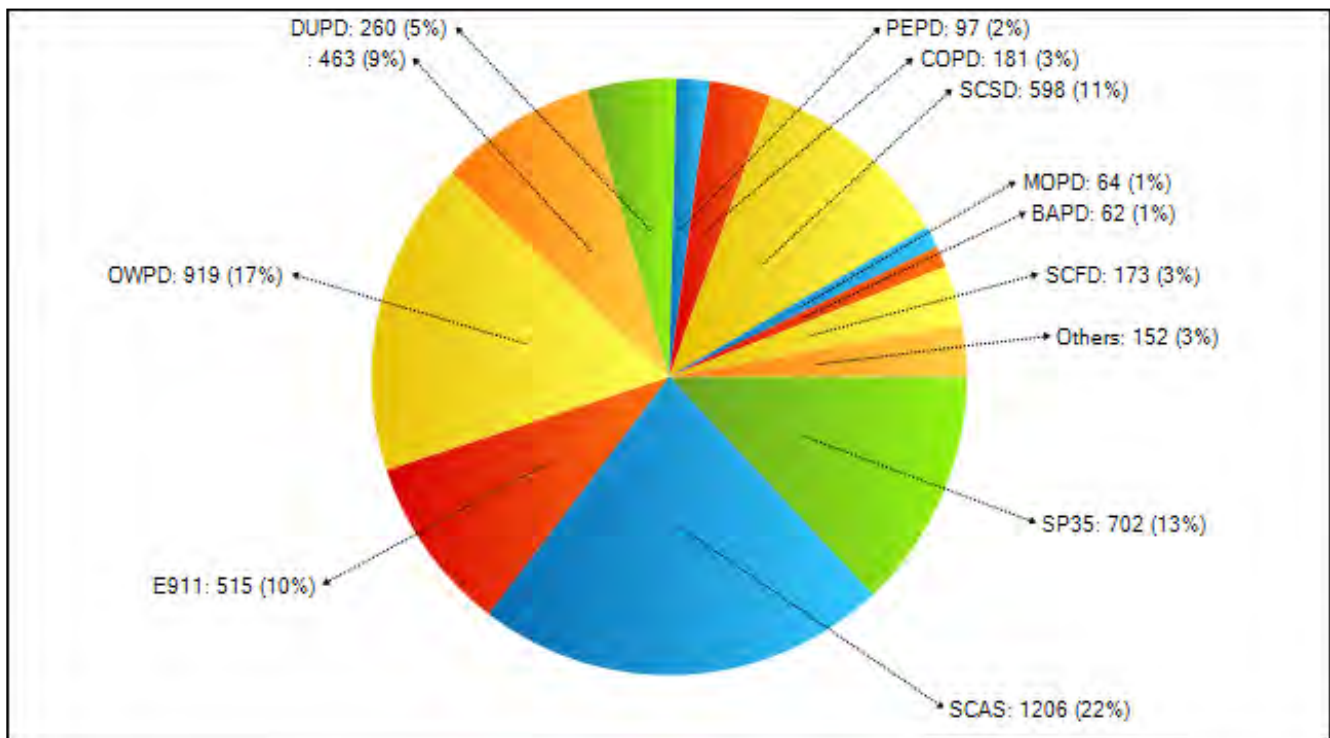
OBD: Owosso City Downtown Business District

D1: Shiawassee County northwest district (west of M-52 and north of Hibbard Road)

D3: Shiawassee County northeast district (east of M-52 and north of Hibbard Road)

Others: Included City of Corunna's 3 districts and any other area officer's responded.

**BELOW IS A BREAKDOWN OF EVENTS HANDLED BY AGENCY**



SCSD: Shiawassee County Sheriff's Office

PEPD: Perry City Police

Others: All Other Departments

SCAS: Shiawassee County Ambulance Services

DUPD: Durand City Police

LAPD: Laingsburg City Police

SP35: Michigan State Police Post #35

COPD: Corunna City Police

MOPD: Morrice City Police

SCFD: Shiawassee County Fire Departments

SCAC: Shiawassee County Animal Control

OWPD: Owosso City Police

911: Shiawassee County 911 Center

**DECEMBER NEIGHBORHOOD CRIME REPORT**

Occurred Date	Case No	Location	Offense
12/6/2021	2164501721	400 block E Howard St	AGGRAVATED/FELONIOUS ASSAULT
12/6/2021	2164501723	100 block N Oak St	AGGRAVATED/FELONIOUS ASSAULT
12/7/2021	2164501730	600 block E Main St	AGGRAVATED/FELONIOUS ASSAULT
12/18/2021	2164501790	900 block W Main St	AGGRAVATED/FELONIOUS ASSAULT
12/31/2021	2164501848	800 block S Woodlawn Ave	AGGRAVATED/FELONIOUS ASSAULT
12/6/2021	2164501722	1200 block W Main St	BURGLARY - UNLAWFUL ENTRY (NO INTENT)
12/27/2021	2164501831	700 block S Alger Ave	BURGLARY - UNLAWFUL ENTRY (NO INTENT)
12/7/2021	2164501730	600 block E Main St	BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)
12/3/2021	2164501708	400 block E Main St	BURGLARY -FORCED ENTRY
12/8/2021	2164501737	1700 block W M-21	CIVIL CUSTODIES - INCAPACITATION
12/10/2021	2164501745	600 block N Hickory St	CIVIL CUSTODIES - INCAPACITATION
12/22/2021	2164501806	1300 block W Stinson St	CIVIL CUSTODIES - INCAPACITATION
12/3/2021	2164501702	600 block E Corunna Ave	CIVIL CUSTODIES - INSANITY (MENTAL)
12/6/2021	2164501719	600 block S Cedar St	CIVIL CUSTODIES - INSANITY (MENTAL)
12/3/2021	2164501708	400 block E Main St	DAMAGE TO PROPERTY
12/3/2021	2164501712	400 block E Main St	DAMAGE TO PROPERTY
12/6/2021	2164501726	100 block W Oliver St	DAMAGE TO PROPERTY
12/21/2021	2164501801	1300 block W King St	DAMAGE TO PROPERTY
12/27/2021	2164501834	1200 block W Herman St	DAMAGE TO PROPERTY
12/28/2021	2164501832	700 block S Chipman St	DAMAGE TO PROPERTY
12/14/2021	2164501771	600 block N Shiawassee St	DISORDERLY CONDUCT
12/15/2021	2164501780	400 block E Corunna Ave	DISORDERLY CONDUCT
12/21/2021	2164501800	100 block S Washington St	FIRE - INSPECTION (FIRE)
12/14/2021	2164501774	500 block N Park St	FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME
12/28/2021	2164501836	300 block N Gilbert St	FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME
12/3/2021	2164501731	700 block E North St	HEALTH AND SAFETY
12/14/2021	2164501770	1300 block W Frederick St	HEALTH AND SAFETY
12/22/2021	2164501807	400 block N Saginaw St	HEALTH AND SAFETY
12/30/2021	2164501843	400 block E Mason St	HIT and RUN MOTOR VEHICLE



			ACCIDENT
12/11/2021	2164501753	300 block N Lansing St	INSPECTIONS/INVESTIGATIONS - DRUG OVERDOSE
12/13/2021	2164501763	300 block N Lansing St	INSPECTIONS/INVESTIGATIONS - DRUG OVERDOSE
12/10/2021	2164501747	700 block E North St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
12/31/2021	2164501846	Abrey Ave/Corunna Ave	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
12/2/2021	2164501715	700 block E North St	INSPECTIONS/INVESTIGATIONS - SUSPICIOUS SITUATIONS
12/2/2021	2164501699	1300 block S Shiawassee St	INSPECTIONS/INVESTIGATIONS - SUSPICIOUS SITUATIONS
12/7/2021	2164501733	700 block E North St	INSPECTIONS/INVESTIGATIONS - SUSPICIOUS SITUATIONS
12/15/2021	2164501784	500 block S Chipman St	INSPECTIONS/INVESTIGATIONS - SUSPICIOUS SITUATIONS
12/20/2021	2164501796	600 block N Adams St	INSPECTIONS/INVESTIGATIONS - VEHICLE/VIN/SCHOOL BUS
12/1/2021	2164501707	1000 block S Washington St	INTIMIDATION/STALKING
12/1/2021	2164501707	1000 block S Washington St	INTIMIDATION/STALKING
12/3/2021	2164501711	800 block N Adams St	INTIMIDATION/STALKING
12/14/2021	2164501783	700 block E North St	INTIMIDATION/STALKING
12/16/2021	2164501841	1400 block S Chipman St	INTIMIDATION/STALKING
12/2/2021	2164501694	800 block N Adams St	JUVENILE RUNAWAY
12/1/2021	2164501696	400 block W Stewart St	LARCENY -OTHER
12/1/2021	2164501700	800 block S Chipman St	LARCENY -OTHER
12/9/2021	2164501746	1200 block Penbrook Dr	LARCENY -OTHER
12/16/2021	2164501785	300 block E Stewart St	LARCENY -OTHER
12/15/2021	2164501782	600 block Alger St	LARCENY -THEFT FROM BUILDING
12/16/2021	2164501786	1200 block W Main St	LARCENY -THEFT FROM BUILDING
12/29/2021	2164501839	900 block W Main St	LARCENY -THEFT FROM BUILDING
12/13/2021	2164501757	300 block W Williams St	LARCENY -THEFT FROM MOTOR VEHICLE
12/13/2021	2164501758	400 block N Water St	LARCENY -THEFT FROM MOTOR VEHICLE
12/15/2021	2164501781	1000 block S Pearce St	LARCENY -THEFT FROM MOTOR VEHICLE
12/22/2021	2164501809	1200 block S Broadway Ave	LARCENY -THEFT FROM MOTOR VEHICLE
12/31/2021	2164501845	500 block S Harrison Ave	LARCENY -THEFT FROM MOTOR VEHICLE
12/14/2021	2164501764	1300 block W Mansfield Dr	MISCELLANEOUS - ASSIST TO EMS

12/2/2021	2164501697	400 block E King St	MISCELLANEOUS - ASSIST TO OTHER POLICE AGENCY
12/5/2021	2164501720	1300 block S State St	MISCELLANEOUS - ASSIST TO OTHER POLICE AGENCY
12/15/2021	2164501778	Chipman St/Henry St	MISCELLANEOUS - ASSIST TO OTHER POLICE AGENCY
12/15/2021	2164501779	Main St/Chipman St	MISCELLANEOUS - ASSIST TO OTHER POLICE AGENCY
12/17/2021	2164501805	800 block Lingle Ave	MISCELLANEOUS - ASSIST TO OTHER POLICE AGENCY
12/25/2021	2164501820	Chipman St/Beehler St	MISCELLANEOUS - ASSIST TO OTHER POLICE AGENCY
12/31/2021	2164501844	Gould St/Corunna Ave	MISCELLANEOUS - GENERAL ASSISTANCE
12/1/2021	2164501717	1200 block S Shiawassee St	MISCELLANEOUS - NATURAL DEATH
12/19/2021	2164501795	500 block S Garfield Ave	MISCELLANEOUS - NATURAL DEATH
12/5/2021	2164501716	600 block E Main St	MISCELLANEOUS - NON-CRIMINAL
12/13/2021	2164501759	700 block Martin St	MISCELLANEOUS - NON-CRIMINAL
12/14/2021	2164501772	800 block W Main St	MOTOR VEHICLE VIOLATION
12/19/2021	2164501793	Stewart St/Chipman St	MOTOR VEHICLE VIOLATION
12/21/2021	2164501803	N Saginaw St/E Mason St	MOTOR VEHICLE VIOLATION
12/23/2021	2164501812	King St/Shiawassee St	MOTOR VEHICLE VIOLATION
12/24/2021	2164501818	200 block S Shiawassee St	MOTOR VEHICLE VIOLATION
12/1/2021	2164501703	1200 block Willow St	NONAGGRAVATED ASSAULT
12/2/2021	2164501713	400 block E Main St	NONAGGRAVATED ASSAULT
12/2/2021	2164501701	1600 block S Chipman St	NONAGGRAVATED ASSAULT
12/3/2021	2164501704	200 block W Stewart St	NONAGGRAVATED ASSAULT
12/6/2021	2164501724	900 block W Main St	NONAGGRAVATED ASSAULT
12/6/2021	2164501728	300 block N Ball St	NONAGGRAVATED ASSAULT
12/11/2021	2164501754	600 block S Isham St	NONAGGRAVATED ASSAULT
12/11/2021	2164501762	900 block W Hampton St	NONAGGRAVATED ASSAULT
12/13/2021	2164501760	1200 block N Dewey St	NONAGGRAVATED ASSAULT
12/14/2021	2164501765	700 block W Stewart St	NONAGGRAVATED ASSAULT
12/14/2021	2164501775	2200 block S Chipman St	NONAGGRAVATED ASSAULT
12/16/2021	2164501789	700 block E North St	NONAGGRAVATED ASSAULT
12/19/2021	2164501794	1300 block W Mansfield Dr	NONAGGRAVATED ASSAULT
12/20/2021	2164501828	300 block S Michigan Ave	NONAGGRAVATED ASSAULT
12/22/2021	2164501815	800 block E Mason St	NONAGGRAVATED ASSAULT
12/22/2021	2164501807	400 block N Saginaw St	NONAGGRAVATED ASSAULT
12/23/2021	2164501817	1600 block S Chipman St	NONAGGRAVATED ASSAULT
12/23/2021	2164501814	400 block W Gute St	NONAGGRAVATED ASSAULT

12/23/2021	2164501816	400 block N Chipman St	NONAGGRAVATED ASSAULT
12/24/2021	2164501838	300 block S Chipman St	NONAGGRAVATED ASSAULT
12/24/2021	2164501819	300 block E Main St	NONAGGRAVATED ASSAULT
12/24/2021	2164501823	900 block W Main St	NONAGGRAVATED ASSAULT
12/25/2021	2164501821	600 block E Mason St	NONAGGRAVATED ASSAULT
12/27/2021	2164501829	1200 block S Shiawassee St	NONAGGRAVATED ASSAULT
12/28/2021	2164501837	700 block W Stewart St	NONAGGRAVATED ASSAULT
12/8/2021	2164501734	700 block E North St	OBSCENITY
12/3/2021	2164501706	1600 block W Herman St	OBSTRUCTING JUSTICE
12/9/2021	2164501738	1300 block W Stewart St	OBSTRUCTING JUSTICE
12/9/2021	2164501739	200 block S Water St	OBSTRUCTING JUSTICE
12/10/2021	2164501752	1300 block W Stewart St	OBSTRUCTING JUSTICE
12/11/2021	2164501751	W Main St/N Water St	OBSTRUCTING JUSTICE
12/20/2021	2164501797	400 block N Saginaw St	OBSTRUCTING JUSTICE
12/26/2021	2164501822	200 block S Water St	OBSTRUCTING JUSTICE
12/27/2021	2164501825	400 block N Oak St	OBSTRUCTING JUSTICE
12/28/2021	2164501833	Main St/Washington St	OBSTRUCTING JUSTICE
12/7/2021	2164501730	600 block E Main St	OBSTRUCTING POLICE
12/8/2021	2164501734	700 block E North St	OBSTRUCTING POLICE
12/18/2021	2164501791	800 block W King St	OBSTRUCTING POLICE
12/23/2021	2164501808	900 block E Main St	OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS
12/3/2021	2164501709	800 block S Chipman St	RETAIL FRAUD -THEFT
12/14/2021	2164501766	200 block E Main St	RETAIL FRAUD -THEFT
12/19/2021	2164501792	1100 block W Main St	RETAIL FRAUD -THEFT
12/20/2021	2164501802	200 block S Shiawassee St	RETAIL FRAUD -THEFT
12/13/2021	2164501761	200 block E Main St	ROBBERY
12/27/2021	2164501830	1200 block W Penbrook Dr	SEX OFFENSE -OTHER
12/14/2021	2164501773	800 block W Ament St	SEXUAL CONTACT FORCIBLE -CSC 2ND DEGREE
12/30/2021	2164501840	Chipman St/Mary St	TRAFFIC - DRIVING ON SUSP/REVOKED/REFUSED LICENSE
12/4/2021	2164501710	S Chipman St/W Henry St	TRAFFIC - NO OPERATORS LICENSE
12/12/2021	2164501756	N Lansing St/W Main St	TRAFFIC - NO OPERATORS LICENSE
12/11/2021	2164501751	W Main St/N Water St	TRAFFIC - REGISTRATION LAW VIOLATIONS
12/12/2021	2164501756	N Lansing St/W Main St	TRAFFIC - REGISTRATION LAW VIOLATIONS
12/1/2021	2164501693	500 block E Oliver St	TRAFFIC, NON-CRIMINAL - ACCIDENT
12/2/2021	2164501695	700 block E North St	TRAFFIC, NON-CRIMINAL - ACCIDENT
12/2/2021	2164501698	W King St/N Ball St	TRAFFIC, NON-CRIMINAL - ACCIDENT

12/4/2021	2164501710	S Chipman St/W Henry St	TRAFFIC, NON-CRIMINAL - ACCIDENT
12/5/2021	2164501714	S Chipman St/W South St	TRAFFIC, NON-CRIMINAL - ACCIDENT
12/5/2021	2164501718	N Gould St/E Oliver St	TRAFFIC, NON-CRIMINAL - ACCIDENT
12/8/2021	2164501798	E Main St/S Hickory St	TRAFFIC, NON-CRIMINAL - ACCIDENT
12/8/2021	2164501736	200 block E Main St	TRAFFIC, NON-CRIMINAL - ACCIDENT
12/10/2021	2164501748	N Water St/W Main St	TRAFFIC, NON-CRIMINAL - ACCIDENT
12/10/2021	2164501750	E Main St/S Gould St	TRAFFIC, NON-CRIMINAL - ACCIDENT
12/12/2021	2164501755	E Main St/N Gould St	TRAFFIC, NON-CRIMINAL - ACCIDENT
12/15/2021	2164501777	E Main St/S Oak St	TRAFFIC, NON-CRIMINAL - ACCIDENT
12/17/2021	2164501787	300 block W Gute St	TRAFFIC, NON-CRIMINAL - ACCIDENT
12/20/2021	2164501799	600 block S Woodlawn Ave	TRAFFIC, NON-CRIMINAL - ACCIDENT
12/23/2021	2164501811	Shiawassee St/Stewart St	TRAFFIC, NON-CRIMINAL - ACCIDENT
12/23/2021	2164501810	Park St/M-21	TRAFFIC, NON-CRIMINAL - ACCIDENT
12/23/2021	2164501813	N Shiawassee St/W Oliver St	TRAFFIC, NON-CRIMINAL - ACCIDENT
12/26/2021	2164501824	W Main St/N Shiawassee St	TRAFFIC, NON-CRIMINAL - ACCIDENT
12/27/2021	2164501826	N Chipman St/ Main St	TRAFFIC, NON-CRIMINAL - ACCIDENT
12/27/2021	2164501827	900 block E Main St	TRAFFIC, NON-CRIMINAL - ACCIDENT
12/28/2021	2164501835	E Corunna Ave/S Maple St	TRAFFIC, NON-CRIMINAL - ACCIDENT
12/30/2021	2164501842	300 block S Elm St	TRAFFIC, NON-CRIMINAL - ACCIDENT
12/9/2021	2164501740	100 block W Main St	TRAFFIC, NON-CRIMINAL - NON-TRAFFIC ACCIDENT
12/15/2021	2164501776	E Oliver St/N Saginaw St	TRAFFIC, NON-CRIMINAL - NON-TRAFFIC ACCIDENT
12/17/2021	2164501804	500 block E Exchange St	TRESPASS
12/17/2021	2164501788	700 block E North St	TRESPASS
12/18/2021	2164501791	800 block W King St	TRESPASS
12/27/2021	2164501834	1200 block W Herman St	TRESPASS
12/30/2021	2164501840	Chipman St/Mary St	VIOLATION - INSURANCE - FAIL TO FILE PLPD INSURANCE
12/18/2021	2164501790	900 block W Main St	WEAPONS OFFENSE - CONCEALED
12/14/2021	2164501771	600 block N Shiawassee St	WEAPONS OFFENSE - OTHER
12/18/2021	2164501790	900 block W Main St	WEAPONS OFFENSE - OTHER
<b>Total</b>	<b>156</b>		

**DECEMBER OFFENSE REPORT**

Offense	Total Offenses
1177 - 11007 - CSC Second (2nd) Degree - Forcible Contact	1
1206 - 12000 - Robbery - Street - Strong Arm	1
1301 - 13002 - Aggravated/Felonious Assault - Family - Gun	1
1303 - 13002 - Aggravated/Felonious Assault - Family - Strong Arm	1
1306 - 13002 - Aggravated/Felonious Assault - Non-Family - Strong Arm	1
1311 - 13002 - Aggravated/Felonious Assault - Police Officer - Other Weapon	1
1313 - 13001 - Assault and Battery/Simple Assault	25
1316 - 13003 - Intimidation	3
1371 - 13002 - Aggravated/Felonious Assault - Murder Attempt	1
1376 - 13003 - Intentional Threat to Commit Act of Violence Against Schools	1
1384 - 13003 - Computer/Internet Used for Harassment, Threats	1
2202 - 22001 - Burglary - Forced Entry - Residence (Including Home Invasion)	1
2204 - 22002 - Burglary - No Forced Entry - Residence (Including Home Invasion)	1
2298 - 22003 - Burglary - Entering Without Permission	2
2305 - 23005 - Larceny - Personal Property from Vehicle	5
2308 - 23003 - Larceny - From Building (Includes library, office used by public, etc)	3
2309 - 23007 - Larceny - From Yards (Grounds surrounding a building)	3
2399 - 23007 - Larceny (Other)	1
2699 - 26001 - Fraud (Other)	2
2902 - 29000 - Damage to Property - Private Property	5
2999 - 29000 - Damage to Property (other)	1
3078 - 30002 - Retail Fraud Theft 3rd Degree	4
3699 - 36004 - Sex Offense (Other)	1
3701 - 37000 - Obscene Material - Manufacture/Publish	1
4801 - 48000 - Resisting Officer	2
4804 - 48000 - Evidence Destroying	1
5005 - 50000 - Contempt of Court	1
5006 - 50000 - Obstructing Justice	2
5013 - 50000 - Conditional Release Violation	1
5015 - 50000 - Failure to Appear	2
5070 - 50000 - Violation of Preliminary Injunctive Order (Peace Bond)	2
5099 - 50000 - Obstruct (Other)	1

5213 - 52003 - Weapons, firing of (includes Careless, Reckless, Heedless Use)	1
5297 - 52001 - Possession or Use of Firearm While Under Influence of Liquor or Drugs	1
5299 - 52003 - Weapons Offense (Other)	1
5311 - 53001 - Disorderly Conduct	1
5312 - 53001 - Disturbing the Peace	1
5570 - 55000 - Persons under 18 years of age in Possession or Use of Tobacco Products	1
5599 - 55000 - Health and Safety Violations (Other)	2
5707 - 57001 - Trespass (Other)	4
7070 - 70000 - Runaway	1
8013 - 54001 - Motor Vehicle Accident - Failed to Report Accident	1
8027 - 54002 - Operating with Blood Alcohol Content of .17% or more	1
8271 - 54003 - Traffic - No Operators License	2
8273 - 54003 - Traffic - Driving on Susp/Revoked/Refused License	1
8277 - 54003 - Traffic - Registration Law Violations	2
8328 - 54003 - Motor Vehicle Violation	5
8920 - 89003 - Violation - Insurance - Fail to File PLPD Insurance	1
9906 - 92002 - Civil Custodies - Incapacitation	3
9908 - 92004 - Civil Custodies - Insanity (Mental)	2
9910 - 93001 - Traffic, Non-Criminal - Accident	22
9911 - 93002 - Traffic, Non-Criminal - Non-Traffic Accident	2
9921 - 95003 - Fire - Inspection (Fire)	1
9939 - 98002 - Inspections/Investigations - Vehicle/VIN/School Bus	1
9943 - 98007 - Inspections/Investigations - Suspicious Situations	3
9944 - 98008 - Inspections/Investigations - Lost and Found Prop	2
9945 - 98009 - Inspections/Investigations - Drug Overdose	2
9947 - 99002 - Miscellaneous - Natural Death	2
9953 - 99008 - Miscellaneous - General Assistance	1
9954 - 99009 - Miscellaneous - Non-Criminal	2
9955 - 99008 - Miscellaneous - Assist to EMS	1
9956 - 99008 - Miscellaneous - Assist to Other Police Agency	6
<b>Total</b>	<b>155</b>

**DECEMBER DAILY ACTIVITY REPORTS SUMMARY REPORT**

Activity	Total	Calculated Time Spent
Alarms	15	2:19:00
Assist Another Unit	343	173:23:00
Business Property Inspections	107	27:19:00
Community Service	91	66:56:00
Court	14	14:48:00
Directed Patrols	328	282:28:00
District Patrol	101	58:42:00
Meal/Break	196	111:36:00
Original Arrests	10	23:09:00
OWI Arrests	1	1:24:00
Park Patrols	75	26:06:00
Parking/Municipal Citations Issued	3	1:32:00
Residential Property Inspections	2	0:49:00
School Patrols	153	146:48:00
Supplemental Complaints	62	233:11:00
Traffic Accidents	22	16:56:00
Traffic Citations Issued	4	1:23:00
Traffic Warnings	27	3:09:00
Training	3	7:15:00
Warrant Arrests	6	8:18:00
Written Complaints	494	241:14:00
<b>Total Activities</b>	<b>2057</b>	<b>1448:45:00</b>



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599

---

# *MEMORANDUM*

---

DATE: January 5, 2022

TO: Owosso City Council

FROM: Kevin Lenkart  
Director of Public Safety

RE: December 2021 Fire & Ambulance Report

---

Attached are the statistics for the Owosso Fire Department (OFD) for December 2021. The Owosso Fire Department responded to 237 incidents in the month of December.

OFD responded to 10 fire calls and responded to 227 EMS calls.





Previous Month ▾

Dec 1, 2021 - Dec 31, 2021 ▾

4%

FIRE

Percentage of Total Incidents

96%

EMS

Percentage of Total Incidents

237

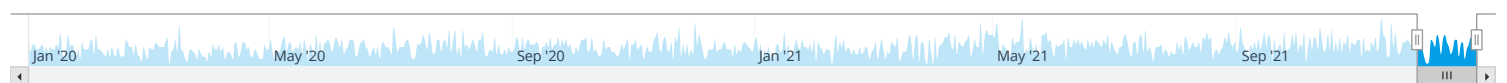
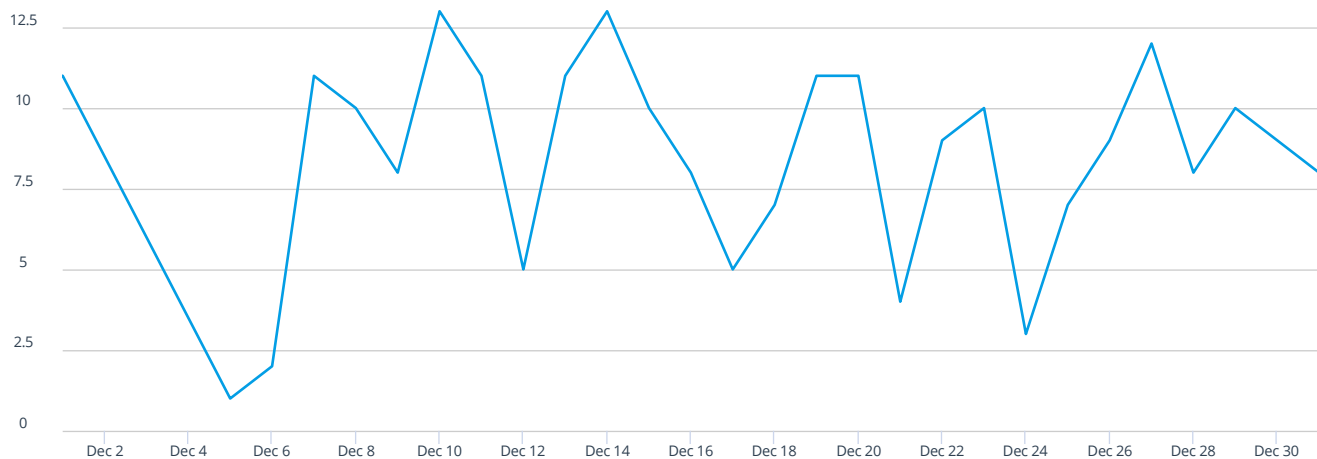
INCIDENTS

In Selected Time Slice

31

DAYS

In Selected Time Slice



Counts

% Rows

% Columns

% All

Week Ending	12/5/21	12/12/21	12/19/21	12/26/21	1/2/22	1/9/22	1/16/22	1/23/22	1/30/22	2/6/22	2/13/22	2/20/22	2/27/22	Total
(11) Structure Fire				1										1
(31) Medical assist			1											1
(32) Emergency medical service (EMS) incident	11	59	62	49	45									226
(35) Extrication, rescue			1											1
(42) Chemical release, reaction, or toxic condition					1									1
(61) Dispatched and canceled en route	1		1	1										3
(73) System or detector malfunction				1										1
(74) Unintentional system/detect... operation (no fire)		1		1	1									3
Total	12	60	65	53	47									237