

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MINUTES OF JANUARY 18, 2022
7:30 P.M.
VIRGINIA TEICH CITY COUNCIL CHAMBERS**

PRESIDING OFFICER: MAYOR CHRISTOPHER T. EVELETH

OPENING PRAYER: COUNCILMEMBER NICHOLAS L. PIDEK

PLEDGE OF ALLEGIANCE: COUNCILMEMBER JANA L. FEAR

PRESENT: Mayor Christopher T. Eveleth, Mayor Pro-Tem Susan J. Osika, Councilmembers Janae L. Fear, Jerome C. Haber, Daniel A. Law, Nicholas L. Pidek, and Robert J. Teich, Jr.

ABSENT: None.

APPROVE AGENDA

Motion by Councilmember Fear to approve the agenda with the following change:

Remove Consent Agenda 1. Traffic Control Order – JARS Rail Jam

Motion supported by Mayor Pro-Tem Osika and concurred in by unanimous vote.

APPROVAL OF THE MINUTES OF REGULAR MEETING OF JANUARY 3, 2022

Motion by Councilmember Pidek to approve the Minutes of the Regular Meeting of January 3, 2022 as presented.

Motion supported by Councilmember Teich and concurred in by unanimous vote.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

Special Assessment District No. 2022-03 **Maple Avenue, from Corunna Avenue to north end**

City Manager Nathan R. Henne gave a brief presentation explaining how the special assessment amounts were determined. He noted that due to the high cost of reconstructing the street and the limited number of properties staff is recommending Council approve the Special Assessment Roll for a period of 15 years instead of the usual ten. He also noted that the street does not extend north all the way to the Great Lakes Central Railroad property, thus they will not be assessed.

A public hearing was conducted to receive citizen comment regarding authorization of Resolution No. 5 for Special Assessment District No. 2022-03 for Maple Avenue from M-71 (Corunna Avenue) to the north end for street reconstruction.

There were no citizen comments regarding this matter made prior to, or during the meeting.

Whereas, the Council, after due and legal notice, has met and there being no one to be heard, motion by Mayor Pro-Tem Osika that the following resolution be adopted:

RESOLUTION NO. 03-2022

**DISTRICT NO. 2022-03
MAPLE AVENUE
FROM CORUNNA AVENUE (M-71) TO NORTH END
SPECIAL ASSESSMENT RESOLUTION NO. 5**

WHEREAS, the City Council has met, after due and legal notice, and reviewed the special assessment roll prepared for the purpose of defraying the special assessment district's share of the following described public improvement:

**Maple Avenue from Corunna Avenue (M-71) to north end
Street Reconstruction**

and;

WHEREAS, all interested parties were heard and after carefully reviewing said special assessment roll the Council deems said special assessment roll to be fair, just and equitable and that each of the assessments contained thereon results in the special assessment being in accordance with the benefits to be derived by the parcel of land assessed.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Said special assessment roll as prepared by the City Assessor in the amount of \$40,284.76 is hereby confirmed and shall be known as Special Assessment Roll No. 2022-03.
2. Said special assessment roll shall be divided into fifteen (15) installments, the first of which shall be due and payable on September 1, 2022, and the subsequent installments shall be due on September 1st of each and every year thereafter. Payment of the amount of the special assessment may be made in full without interest or penalty by November 1, 2022.
3. The installments of the special assessment rolls shall bear interest at the rate of 6% per annum; provided, however, if the bonds are issued in anticipation of said special assessments, then such unpaid special assessment shall bear interest at a rate of interest equal to 1% above the average rate of interest borne by said bonds. Such interest shall commence on September 1, 2022 and shall be paid annually on each installment due date.
4. Said special assessment roll shall be placed on file in the office of the City Clerk who shall attach her warrant to a certified copy thereof within ten (10) days commanding the Assessor to spread the various sums shown thereon as directed by the City Council.

Motion supported by Councilmember Pidek.

Roll Call Vote.

AYES: Councilmember Pidek, Mayor Pro-Tem Osika, Councilmembers Fear, Haber, Law, Teich, and Mayor Eveleth.

NAYS: None.

CITIZEN COMMENTS AND QUESTIONS

Adam Bronson, 3032 E. Juddville Road, indicated that he is a partial owner of property at 108 N. Chipman Street which was considered for rezoning at the last meeting. He said he was not present at the last meeting for various reasons, but that he had expected to receive notice as to when he needed to be here. He went on to explain the history of the parcel, indicated that he would be open to a conditional rezoning, and asked that Council reconsider the matter.

Mayor Eveleth thanked Mayor Pro-Tem Osika for running the last meeting in his absence.

CONSENT AGENDA

Motion by Mayor Pro-Tem Osika to approve the Consent Agenda as follows:

Traffic Control Order - JARS Rail Jam. (This item was removed from the agenda.)

Traffic Control Order No. 1466. Approve Traffic Control Order No. 1466 for no stopping, standing, or parking on the west side of Maple Avenue from Corunna Avenue to the north end upon completion of construction.

***Contract Extension – Auditing Services.** Approve a one-year extension of the professional services agreement with Gabridge & Company for auditing services for the 21-22 fiscal year, including a federal single audit, in the amount of \$32,000.00, and further authorize payment to the firm upon satisfactory completion of the project as follows:

RESOLUTION NO. 04-2022

RESOLUTION AUTHORIZING THE EXECUTION OF A LETTER OF ENGAGEMENT WITH GABRIDGE & COMPANY, PLC CERTIFIED PUBLIC ACCOUNTANTS, EXTENDING THE 2018 CONTRACT TO INCLUDE THE AUDIT OF THE FISCAL YEAR ENDING JUNE 30, 2022

WHEREAS, the city of Owosso, Michigan is required by the state of Michigan to have an independent audit performed annually according to generally accepted auditing standards; and

WHEREAS, the city requested proposals for the provision of auditing services, resulting in a professional services agreement with Gabridge & Company, PLC in April 2018; and

WHEREAS, said agreement had an original term of three years, with the option for two one-year extensions; and

WHEREAS, the city extended the agreement for one year in 2021 and now wishes to enter into the second, and final, one-year extension.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OWOSSO, SHIAWASSEE COUNTY, MICHIGAN:

- FIRST: that the city of Owosso has heretofore determined that engaging Gabridge & Company, PLC, certified public accountants, is advisable and necessary to conduct and prepare an audit of the basic financial statements and prepare a federal single audit for the city of Owosso, Michigan;
- SECOND: that the letter of engagement between the city of Owosso and Gabridge & Company, PLC, attached as Exhibit A with a cost not to exceed \$32,000, is hereby approved; and
- THIRD: that the mayor and city clerk of the city of Owosso are hereby instructed and authorized to sign the document attached as Exhibit A for the city of Owosso.
- FOURTH: payment of \$32,000 is hereby approved upon successful completion of the audit, with funding taken from the various funds being audited.

***Contract Amendment – Demolition of 623 Frazer Avenue.** Approve Amendment No. 1 to the contract for Demolition – 623 Frazer Avenue with S.A. Smith Paving & Trucking, Inc. dba Smith Sand & Gravel, adding \$8,700.00 for additional asbestos protections and removal, extending the completion deadline to March 31, 2022, and authorizing payment to the contractor up to the contract amount, including Amendment No. 1 as follows:

RESOLUTION NO. 05-2022

**AUTHORIZATION OF AMENDMENT NO. 1
TO THE CONTRACT FOR DEMOLITION – 623 FRAZER AVENUE
WITH S.A. SMITH PAVING & TRUCKING, INC. DBA SMITH SAND & GRAVEL**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved a contract with S.A. Smith Paving & Trucking, Inc. dba Smith Sand & Gravel on September 20, 2021 for the demolition of the house at 623 Frazer Avenue to be completed by October 29, 2021; and

WHEREAS, as of October 29, 2021, Consumers Energy had not disconnected the gas and electric services to this property nor had the asbestos abatement survey been completed; and

WHEREAS, Consumers Energy completed the disconnects the first week of January 2022 and the asbestos survey and proper abatement process was also determined; and

WHEREAS, the City desires to expand the agreement to include asbestos containment and removal services, and extension of the completion deadline to March 31, 2022.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to amend the demolition contract for 623 Frazer Avenue with S.A. Smith Paving & Trucking, Inc. dba Smith Sand & Gravel to add asbestos containment and removal services in the amount of \$8,700.00 and extend the contract deadline to March 31, 2022.
- SECOND: The mayor and city clerk are instructed and authorized to sign the document attached as Amendment No. 1 to the contract between the City of Owosso and S.A. Smith Paving & Trucking, Inc. dba Smith Sand & Gravel in the amount of \$8,700.00.
- THIRD: The Accounts Payable Department is authorized to pay S.A. Smith Paving & Trucking, Inc. dba Smith Sand & Gravel for work satisfactorily completed in the original amount of \$10,130.00, and Amendment No. 1 in the amount of \$8,700.00, for a total of \$18,830.00.
- FOURTH: The above expenses shall be paid from account 101-370-818.000.

***Professional Services Agreement – Private Credit Assessment Services.** Approve professional services agreement with S&P Global Ratings for the provision of private credit assessment services in the amount of \$28,500.00, and further approve payment to the firm upon satisfactory completion of the contracted tasks as follows:

RESOLUTION NO. 06-2022

**AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH
S&P GLOBAL RATINGS
FOR CREDIT ASSESSMENT SERVICES**

WHEREAS, on December 20, 2021 the City of Owosso, Shiawassee County, Michigan, approved two resolutions of intent to issue revenue bonds per Public Act 94 of 1933, as amended; and

WHEREAS, such revenue bonds will be purchased by the state of Michigan under their Drinking Water Revolving Loan Fund program and Clean Water State Revolving Fund program; and

WHEREAS, these state of Michigan programs require municipalities to include private credit assessments with their applications; and

WHEREAS, professional services are exempt from the city's adopted purchasing ordinance; and

WHEREAS, S & P Global Ratings provides such service that meets the requirements of the state of Michigan programs.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to waive competitive bidding requirements and enter into a professional service agreement with S&P Global Rating to provide two private credit assessments for two separate revenue bond issuances involving the State of Michigan Drinking Water Revolving Loan Fund Program and Clean Water State Revolving Fund Program.
- SECOND: The contract between the City of Owosso and S&P Global Ratings shall be in the form of a City Purchase Order.
- THIRD: The accounts payable department is authorized to pay S&P Global Ratings for work satisfactorily completed at a cost estimated at \$28,500 under said professional services agreement.
- FOURTH: The above expense shall be paid from the Water Fund 591.200.801.000 DWR745801 and WWTP Fund 599.548.801.000 CESR571001.

***Repair Authorization – East Roughing Tower Pump.** Waive competitive bidding requirements, authorize the removal, inspection, rehabilitation, and installation of the east roughing tower pump at the WWTP by Professional Pump, Inc. in the amount of \$18,575.00, and further authorize payment to the contractor upon satisfactory completion of the work as follows:

RESOLUTION NO. 07-2022

**RESOLUTION AUTHORIZING THE EXECUTION
OF A PURCHASE ORDER FOR
REHABILITATION OF EAST ROUGHING TOWER PUMP
FOR THE WASTE WATER TREATMENT PLANT
WITH PROFESSIONAL PUMP, INC.**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, requires rehabilitation of the east vertical turbine pump serving the roughing tower at its Waste Water Treatment Plant; and

WHEREAS, the pump was removed, disassembled and inspected by Professional Pump, Inc. at a cost of \$2,880.00 in accordance with a purchase order issued subsequent to a competitive request for quotation process, and this inspection process determined the need for replacement parts and labor as detailed in the January 12, 2022 quotation from Professional Pump, Inc. in the amount of \$15,695.00; and

WHEREAS, the City Utilities Director has reviewed the proposal and verified the parts and services needed to restore the pump to like-new condition, recommends waiving competitive bidding requirements, authorizing Professional Pump, Inc. to perform said work, and further authorizing payment to the contractor upon satisfactory reinstallation of the pump.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to waive competitive bidding requirements according to Sec. 2-346(1) and authorize Professional Pump, Inc. to rehabilitate the pump at a cost of \$18,575.00.
- SECOND: The contract between the City and Professional Pump shall be in the form of a City Purchase Order.
- THIRD: The Accounts Payable Department is authorized to submit payment to Professional Pump, Inc. in an amount not to exceed \$18,575.00 upon satisfactory rehabilitation and reinstallation of the pump.
- FOURTH: The above expenses shall be paid from the Waste Water Fund Account No. 599-901-977.000.

***Contract Authorization – 2022 DWAM Grant Engineering Services.** Waive competitive bidding requirements, approve contract with Orchard, Hiltz, and McCliment, Inc. dba OHM Advisors for administrative services for the City's Drinking Water Asset Management Grant (DWAM) in the amount of \$120,810.00, and further approve payment to the engineer upon satisfactory completion of the project or portion thereof as follows:

RESOLUTION NO. 08-2022

**AUTHORIZING THE EXECUTION OF AN AGREEMENT
FOR PROFESSIONAL UTILITIES ENGINEERING SERVICES
WITH ORCHARD, HILTZ & MCCLIMENT, INC. D/B/A OHM ADVISORS
FOR DWAM GRANT ADMINISTRATION**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, renewed an agreement with Orchard, Hiltz & McCliment, Inc. d/b/a OHM Advisors for professional utilities engineering services with the adoption of Resolution No. 161-2021 on September 7, 2021 for the term of November 1, 2021 through October 30, 2022; and

WHEREAS, the City and Director of Public Services & Utilities desire to expand the contract to include administrative services for the DWAM Grant; and

WHEREAS, the employment of professional services is an exception to competitive bidding per Section 2-346(2) of the City of Owosso Code of Ordinances; and

WHEREAS, the Director of Public Services & Utilities has reviewed the proposal as provided by OHM Advisors in the amount of \$120,810.00, and has determined that the scope of services submitted in response to a request for administrative services for the DWAM Grant is acceptable and recommends approval of the same.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to waive competitive bidding requirements and enter into a contract with Orchard, Hiltz & McCliment, Inc. d/b/a OHM Advisors for the provision of administrative services for the DWAM Grant in the amount of \$120,810.00.
- SECOND: The Mayor and City Clerk are instructed and authorized to sign the document substantially in the form attached as Addendum No.1 to the 2021 Professional Engineering Services Contract between the City of Owosso, Michigan and Orchard, Hiltz & McCliment, Inc. d/b/a OHM Advisors for administrative services for the DWAM Grant.
- THIRD: The Accounts Payable Department is authorized to submit payment to OHM Advisors for work satisfactorily completed, in the amount of \$120,810.00 for said services.
- FOURTH: The above expenses shall be paid from the Water Funds Accounts 591-552-818.000-DWAMEGLE21 upon satisfactory completion of the work or portion thereof.

***Bid Award – 2022 Street Program – Contract No. 1.** Approve bid award to Malley Construction, Inc. for the 2022 Street Program – Contract No. 1 in the amount of \$154,458.55, authorize a contingency amount of \$15,000.00 for field adjustments by City staff, and further approve payment to the contractor upon satisfactory completion of the work or portion thereof as follows:

RESOLUTION NO. 09-2022

**AUTHORIZING THE EXECUTION OF A CONTRACT WITH
MALLEY CONSTRUCTION, INC. FOR
THE 2022 STREET PROGRAM – CONTRACT 1**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has determined that it is in the best interest of the public to perform street improvements along Maple Avenue as set forth in the contract documents; and

WHEREAS, the City has sufficient funds to perform said improvements from its 2016 Unlimited Obligation Bond Proceeds funds and Local Streets funds to facilitate undertaking of the project; and

WHEREAS, the City of Owosso sought bids for the 2022 Street Program – Contract 1, and a bid was received from Malley Construction, Inc. and it is hereby determined that Malley Construction, Inc. is qualified to provide such services and that it has submitted the lowest responsible and responsive bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to employ Malley Construction, Inc. for the 2022 Street Program – Contract 1.
- SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached as Exhibit A, Contract for Services Between the city of Owosso, Michigan and Malley Construction, Inc. in the amount of \$154,458.55.
- THIRD: The accounts payable department is authorized to pay Malley Construction, Inc. for work satisfactorily completed on the project up to the bid Contract amount of \$154,458.55, plus a contingency amount not to exceed \$15,000.00 for field adjustments authorized by city staff, for a total of \$169,458.55.
- FOURTH: The above expenses shall be paid from the 2016 Unlimited Obligation Bond Proceeds and Local Street Account No. 203-451-818.000-MAPLESTR21.

Warrant No. 612. Authorize Warrant No. 612 as follows:

Vendor	Description	Fund	Amount
Caledonia Charter Township	Caledonia utility fund payment-9/1/21-12/31/21	Water	\$45,908.62
Owosso Charter Township	Owosso charter township 2011 water agreement payment-9/1/21-12/31/21	Water	\$20,460.59

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Mayor Pro-Tem Osika, Councilmembers Law, Fear, Pidek, Teich, Haber, and Mayor Eveleth.

NAYS: None.

ITEMS OF BUSINESS

Loan Write-Off - Brownfield Redevelopment Plan District #11

City Manager Henne gave a brief detail of the history of this item indicating the DDA had provided a \$60,000.00 loan to Capitol Bowl for infrastructure improvements to the area around their building. The loan was supposed to be paid back via TIF funds collected as a part of Brownfield Redevelopment Plan District #11, with the DDA third in line for payment. Unfortunately, the plan did not generate enough money to pay back the DDA loan and since that time the business has closed and the Brownfield Plan has expired, necessitating the write-off of the loan. The DDA/OMS Board has already approved writing off the loan.

Motion by Mayor Pro-Tem Osika to authorize writing off the loan (due from BRA) financed by the DDA in the amount of \$60,000 associated with infrastructure improvements made at 219 South

Washington Street in 2006-2007 as a part of Brownfield Redevelopment Plan District #11 – Capitol Bowl as follows:

RESOLUTION NO. 10-2022

**AUTHORIZE THE WRITING OFF OF
CAPITOL BOWL / TRECHA ENTERPRISES AB, LLC LOAN
ASSOCIATED WITH BROWNFIELD DISTRICT #11
AT 219 N. WASHINGTON STREET**

WHEREAS, in January of 2006 fire claimed Owosso’s downtown bowling alley, Capitol Bowl; and

WHEREAS, the Owosso City Council approved a Brownfield Redevelopment Plan for District #11 – Capitol Bowl, located at 219 N. Washington Street, on April 17, 2006 to induce the restoration of the site; and

WHEREAS, as a part of the plan the Owosso Downtown Development Authority (DDA) authorized a loan to Capitol Bowl / Trecha Enterprises AB, LLC in the amount of \$60,000 for infrastructure improvements around the property; and

WHEREAS, the Owosso Downtown Development Authority was third in line to be repaid for its loan with the use of captured tax dollars from the brownfield redevelopment plan (BRA); and

WHEREAS, Capitol Bowl closed in December 2020, the BRA plan ended in April 2021, and the BRA plan did not capture enough revenue to pay all of the loans taken on by the business in 2006, leaving the DDA as an unpaid creditor; and

WHEREAS, the Owosso DDA/Main Street Board voted at its January 5, 2022 meeting to recommend the loan be written off.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has been heretofore determined that it is advisable, necessary and in the public interest for the DDA to write off a loan (Due from BRA) financed by the DDA in the amount of \$60,000 associated with infrastructure improvements made at 219 Washington Street (Capitol Bowl) in 2006-2007.

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Councilmembers Haber, Law, Pidek, Fear, Teich, Mayor Pro-Tem Osika, and Mayor Eveleth.

NAYS: None.

City Budget Amendment – 2021-22 Budget Amendment No. 1

Motion by Mayor Pro-Tem Osika to adopt Amendment No. 1 to the 2021-2022 Budget as follows:

ACCOUNT NUMBER	DESCRIPTION	2021-22 APPROVED BUDGET	2021-22 AMENDED BUDGET (6 MONTH)	2021-22 AMT CHANGE
ESTIMATED REVENUES	101 - GENERAL FUND			
101-000-501.506	GRANT-FEDERAL		56,178	56,178
101-000-539.531	LOCAL GRANT		2,000	2,000
101-000-539.573	LOCAL COMMUNITY STABILIZATION SHARE	65,000	75,000	10,000
101-000-539.575	REVENUE SHARING-CONSTITUTIONAL	1,279,571	1,406,485	126,914
101-000-662.000	DRUG FORFEITURES-ADJUDICATED		100	100
101-000-664.665	INTEREST INCOME-RESTRICTED ASSETS		50	50
101-000-664.666	ICMA INTEREST INCOME		50	50
101-000-671.673	SALE OF FIXED ASSETS		9,263	9,263
101-000-671.675	DONATIONS-PRIVATE		11,500	11,500
101-000-671.687	INSURANCE REFUNDS	125,000	116,123	(8,877)
101-000-671.692	RECOVERY OF BAD DEBTS		1,500	1,500
101-000-695.699	APPROPRIATION OF FUND BALANCE	827,490	772,984	(54,506)
TOTAL ESTIMATED REVENUES		8,744,235	8,898,407	154,172
APPROPRIATIONS	GENERAL FUND			
101-201-702.100	SALARIES	182,366	145,806	(36,560)
101-201-715.000	SOCIAL SECURITY (FICA)	14,345	11,155	(3,190)
101-201-818.000	CONTRACTUAL SERVICES	3,430	50,000	46,570
101-299-856.000	MISCELLANEOUS		84,958	84,958

101-335-716.000	FRINGES		125	125
101-441-702.400	WAGES - TEMPORARY		2,730	2,730
101-441-715.000	SOCIAL SECURITY (FICA)	40,773	40,982	209
101-966-999.296	TRANSFER TO DDA		36,000	36,000
TOTAL APPROPRIATIONS		8,744,235	8,875,077	130,842
NET OF REVENUES/APPROPRIATIONS - FUND 101			23,330	23,330
BEGINNING FUND BALANCE		6,799,527	6,799,527	
ENDING FUND BALANCE		6,799,527	6,822,857	23,330
ESTIMATED REVENUES 202 - MAJOR STREET FUND				
TOTAL ESTIMATED REVENUES		2,671,401	2,671,401	
APPROPRIATIONS MAJOR STREET FUND				
202-486-728.000	OPERATING SUPPLIES		750	750
202-486-843.000	EQUIPMENT RENTAL		200	200
202-491-818.000	CONTRACTUAL SERVICES		22,627	22,627
202-492-843.000	EQUIPMENT RENTAL		10	10
TOTAL APPROPRIATIONS		2,159,372	2,182,959	23,587
ENDING FUND BALANCE - FUND 202		1,642,176	2,130,618	(23,587)
BEGINNING FUND BALANCE		1,130,147	1,642,176	512,029
ENDING FUND BALANCE		1,642,176	2,130,618	488,442
ESTIMATED REVENUES 208 - PARK/RECREATION SITES FUND				
208-000-664.664	INTEREST INCOME		25	25
208-000-695.699	APPROPRIATION OF FUND BALANCE	50,000	75,000	25,000
TOTAL ESTIMATED REVENUES		50,000	75,025	25,025
APPROPRIATIONS PARK/RECREATION SITES FUND				
208-756-831.000	BUILDING MAINTENANCE		25	25
208-756-974.000	SYSTEM IMPROVEMENTS	50,000	75,000	25,000
TOTAL APPROPRIATIONS		50,000	75,025	25,025
NET OF REVENUES/APPROPRIATIONS - FUND 208				
BEGINNING FUND BALANCE		125,934	125,934	
ENDING FUND BALANCE		125,934	125,934	
ESTIMATED REVENUES 273 - OMS/DDA REVLG LOAN FUND				
273-000-671.686	LOAN REPAYMENTS		86,000	86,000
273-000-695.699	APPROPRIATION OF FUND BALANCE	1,000		(1,000)
TOTAL ESTIMATED REVENUES		1,500	86,500	85,000
APPROPRIATIONS OMS/DDA REVLG LOAN FUND				
273-200-818.000	CONTRACTUAL SERVICES		9,175	9,175
TOTAL APPROPRIATIONS		1,500	10,675	9,175
NET OF REVENUES/APPROPRIATIONS - FUND 273			75,825	75,825
BEGINNING FUND BALANCE		1,231,276	1,231,276	
ENDING FUND BALANCE		1,231,276	1,307,101	75,825
ESTIMATED REVENUES 275 - HOUSING & REDEVELOPMENT				
275-000-501.522	GRANT - MSHDA: NEP		37,500	37,500
TOTAL ESTIMATED REVENUES			37,500	37,500
APPROPRIATIONS HOUSING & REDEVELOPMENT				
275-690-818.100	CONTRACTUAL-HOUSING		33,500	33,500
TOTAL APPROPRIATIONS			33,500	33,500
NET OF REVENUES/APPROPRIATIONS - FUND 275			4,000	4,000
BEGINNING FUND BALANCE		73	73	
ENDING FUND BALANCE		73	4,073	4,000
ESTIMATED REVENUES 277 - OBRA FUND DISTRICT #20 - J&H OIL				
277-000-539.529	STATE SOURCES		116,888	116,888
TOTAL ESTIMATED REVENUES			116,888	116,888
APPROPRIATIONS OBRA FUND DISTRICT #20 - J&H OIL				
277-901-965.000	CAPITAL CONTRIBUTION-PRIVATE		116,888	116,888
TOTAL APPROPRIATIONS			116,888	116,888
NET OF REVENUES/APPROPRIATIONS - FUND 277				
BEGINNING FUND BALANCE				
ENDING FUND BALANCE				
ESTIMATED REVENUES 287 - ARPA - AMERICAN RESCUE PLAN ACT				
287-000-528.000	OTHER FEDERAL GRANTS		1,511,520	1,511,520

287-000-664.664	INTEREST INCOME		100	100
TOTAL ESTIMATED REVENUES			1,511,620	1,511,620
NET OF REVENUES/APPROPRIATIONS - FUND 287			1,511,620	1,511,620
BEGINNING FUND BALANCE				
ENDING FUND BALANCE			1,511,620	1,511,620
ESTIMATED REVENUES	291 - OBRA FUND-DIST#11(CAPITOL BOWL)			
291-000-401.407	OBRA:TAX CAPTURE		358	358
TOTAL ESTIMATED REVENUES			358	358
APPROPRIATIONS	OBRA FUND-DIST#11(CAPITOL BOWL)			
291-730-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE		864	864
TOTAL APPROPRIATIONS			864	864
NET OF REVENUES/APPROPRIATIONS - FUND 291				
BEGINNING FUND BALANCE		6,017	6,017	
ENDING FUND BALANCE		6,017	5,511	(506)
ESTIMATED REVENUES	296 - DOWNTOWN DEVELOPMENT AUTHORITY			
296-000-600.626	CHARGE FOR SERVICES RENDERED		56,033	56,033
296-000-695.101	GENERAL FUND TRANSFER		36,000	36,000
TOTAL ESTIMATED REVENUES			92,033	92,033
APPROPRIATIONS	DOWNTOWN DEVELOPMENT AUTHORITY			
296-200-728.000	OPERATING SUPPLIES		2,500	2,500
296-200-810.000	INSURANCE & BONDS		3,000	3,000
296-200-820.300	TELEPHONE		180	180
296-299-702.100	SALARIES		62,000	62,000
296-299-715.000	SOCIAL SECURITY (FICA)		4,743	4,743
296-299-716.100	HEALTH INSURANCE		18,913	18,913
296-299-716.200	DENTAL INSURANCE		748	748
296-299-716.300	OPTICAL INSURANCE		111	111
296-299-716.400	LIFE INSURANCE		456	456
296-299-716.500	DISABILITY INSURANCE		364	364
296-299-717.000	UNEMPLOYMENT INSURANCE		33	33
296-299-718.200	DEFINED CONTRIBUTION		5,580	5,580
296-299-719.000	WORKERS' COMPENSATION		440	440
TOTAL APPROPRIATIONS			99,068	99,068
NET OF REVENUES/APPROPRIATIONS - FUND 296				
BEGINNING FUND BALANCE				
ENDING FUND BALANCE			(7,035)	(7,035)
ESTIMATED REVENUES	297 - HISTORICAL FUND			
297-000-664.664	INTEREST INCOME		25	25
TOTAL ESTIMATED REVENUES		32,900	32,925	25
APPROPRIATIONS	HISTORICAL FUND			
297-797-719.000	WORKERS' COMPENSATION		15	15
297-799-820.000	UTILITIES		3,900	3,900
TOTAL APPROPRIATIONS		31,428	35,343	3,915
NET OF REVENUES/APPROPRIATIONS - FUND 297				
BEGINNING FUND BALANCE		63,010	64,482	1,472
ENDING FUND BALANCE		64,482	62,064	(2,418)
ESTIMATED REVENUES	298 - HISTORICAL SITES FUND			
298-000-695.699	APPROPRIATION OF FUND BALANCE	129,500	207,353	77,853
TOTAL ESTIMATED REVENUES		129,500	207,353	77,853
APPROPRIATIONS	HISTORICAL SITES FUND			
298-799-831.000	BUILDING MAINTENANCE	129,500	200,000	70,500
TOTAL APPROPRIATIONS		129,500	200,000	70,500
NET OF REVENUES/APPROPRIATIONS - FUND 298				
BEGINNING FUND BALANCE		114,870	114,870	
ENDING FUND BALANCE		114,870	122,223	7,353
ESTIMATED REVENUES	327 - DEBT SERVICE			
327-000-695.698	OTHER FINANCING SOURCES		7,371	7,371
TOTAL ESTIMATED REVENUES		804,777	812,148	7,371
APPROPRIATIONS	Fund 327 - DEBT SERVICE			
TOTAL APPROPRIATIONS		804,777	804,777	

NET OF REVENUES/APPROPRIATIONS - FUND 327			7,371	7,371
BEGINNING FUND BALANCE		30,624	30,624	
ENDING FUND BALANCE		30,624	37,995	7,371
ESTIMATED REVENUES	368 - 2009 SPECIAL ASSESSMENT			
368-000-664.664	INTEREST INCOME		2,986	2,986
TOTAL ESTIMATED REVENUES			2,986	2,986
NET OF REVENUES/APPROPRIATIONS - FUND 368			2,986	2,986
BEGINNING FUND BALANCE				
ENDING FUND BALANCE			2,986	2,986
ESTIMATED REVENUES	374 - 2012 SPECIAL ASSESSMENT			
374-000-401.404	SPECIAL ASSESSMENTS		3,510	3,510
374-000-401.445	INTEREST & PENALTIES ON TAXES		211	211
TOTAL ESTIMATED REVENUES			3,721	3,721
NET OF REVENUES/APPROPRIATIONS - FUND 374			3,721	3,721
BEGINNING FUND BALANCE				
ENDING FUND BALANCE			3,721	3,721
ESTIMATED REVENUES	376 - 2013 SPECIAL ASSESSMENT			
376-000-401.404	SPECIAL ASSESSMENTS		2,364	2,364
376-000-401.445	INTEREST & PENALTIES ON TAXES		296	296
TOTAL ESTIMATED REVENUES			2,660	2,660
NET OF REVENUES/APPROPRIATIONS - FUND 376			2,660	2,660
BEGINNING FUND BALANCE				
ENDING FUND BALANCE			2,660	2,660
ESTIMATED REVENUES	382 - 2016 SPECIAL ASSESSMENT			
382-000-401.404	SPECIAL ASSESSMENTS		1,397	1,397
382-000-401.445	INTEREST & PENALTIES ON TAXES		838	838
TOTAL ESTIMATED REVENUES			2,235	2,235
NET OF REVENUES/APPROPRIATIONS - FUND 382			2,235	2,235
BEGINNING FUND BALANCE				
ENDING FUND BALANCE			2,235	2,235
ESTIMATED REVENUES	383 - 2017 SPECIAL ASSESSMENTS			
383-000-401.404	SPECIAL ASSESSMENTS		23,058	23,058
383-000-401.445	INTEREST & PENALTIES ON TAXES		4,673	4,673
TOTAL ESTIMATED REVENUES			27,731	27,731
NET OF REVENUES/APPROPRIATIONS - FUND 383			27,731	27,731
BEGINNING FUND BALANCE				
ENDING FUND BALANCE			27,731	27,731
ESTIMATED REVENUES	384 - 2018 SPECIAL ASSESSMENTS			
384-000-401.404	SPECIAL ASSESSMENTS		69,229	69,229
384-000-401.445	INTEREST & PENALTIES ON TAXES		16,527	16,527
TOTAL ESTIMATED REVENUES			85,756	85,756
NET OF REVENUES/APPROPRIATIONS - FUND 384			85,756	85,756
BEGINNING FUND BALANCE				
ENDING FUND BALANCE			85,756	85,756
ESTIMATED REVENUES	385 - 2019 SPECIAL ASSESSMENTS			
385-000-401.404	SPECIAL ASSESSMENTS		68,046	68,046
385-000-401.445	INTEREST & PENALTIES ON TAXES		7,286	7,286
TOTAL ESTIMATED REVENUES			75,332	75,332
NET OF REVENUES/APPROPRIATIONS - FUND 385			75,332	75,332
BEGINNING FUND BALANCE				
ENDING FUND BALANCE			75,332	75,332
ESTIMATED REVENUES	386 - 2020 SPECIAL ASSESSMENTS			
386-000-401.404	SPECIAL ASSESSMENTS		24,649	24,649
386-000-401.445	INTEREST & PENALTIES ON TAXES		6,173	6,173
TOTAL ESTIMATED REVENUES			30,822	30,822
NET OF REVENUES/APPROPRIATIONS - FUND 386			30,822	30,822
BEGINNING FUND BALANCE				
ENDING FUND BALANCE			30,822	30,822
ESTIMATED REVENUES	387 - 2021 SPECIAL ASSESSMENTS			

387-000-401.404	SPECIAL ASSESSMENTS		171,269	171,269
387-000-401.445	INTEREST & PENALTIES ON TAXES		72	72
TOTAL ESTIMATED REVENUES			171,341	171,341
NET OF REVENUES/APPROPRIATIONS - FUND 387			171,341	171,341
BEGINNING FUND BALANCE				
ENDING FUND BALANCE			171,341	171,341
ESTIMATED REVENUES 397 - 2009 LTGO DEBT				
TOTAL ESTIMATED REVENUES			76,460	76,460
APPROPRIATIONS Fund 397 - 2009 LTGO DEBT				
397-905-980.998	PAYING AGENT FEES		750	500
TOTAL APPROPRIATIONS			76,460	76,210
NET OF REVENUES/APPROPRIATIONS - FUND 397			250	250
BEGINNING FUND BALANCE				
ENDING FUND BALANCE			250	250
ESTIMATED REVENUES 401 - CAPITAL PROJECT FUND				
TOTAL ESTIMATED REVENUES			820,453	820,453
APPROPRIATIONS Fund 401 - CAPITAL PROJECT FUND				
401-000-975.000	BUILDING IMPROVEMENTS		342,980	350,000
TOTAL APPROPRIATIONS			820,453	827,473
NET OF REVENUES/APPROPRIATIONS - FUND 401			(7,020)	(7,020)
BEGINNING FUND BALANCE			181,053	181,053
ENDING FUND BALANCE			181,053	174,033
ESTIMATED REVENUES 411 - CAPITAL PROJECTS-STREET PROGRAM				
411-000-664.664	INTEREST INCOME			140
411-000-695.699	APPROPRIATION OF FUND BALANCE		1,174,084	1,173,843
TOTAL ESTIMATED REVENUES			1,174,084	1,173,983
APPROPRIATIONS Fund 411 - CAPITAL PROJECTS-STREET PROGRAM				
411-966-999.202	TRANSFER TO MAJOR STREET		674,084	668,993
411-966-999.203	TRANSFER TO LOCAL STREET		500,000	504,990
TOTAL APPROPRIATIONS			1,174,084	1,173,983
NET OF REVENUES/APPROPRIATIONS - FUND 411			(101)	(101)
BEGINNING FUND BALANCE			2,173,241	2,173,241
ENDING FUND BALANCE			2,173,241	2,173,241
ESTIMATED REVENUES 494 - CAPITAL PROJECTS FUND				
Dept 000 - REVENUE				
494-000-529.530	INFRASTRUCTURE			34,665
494-000-695.699	APPROPRIATION OF FUND BALANCE		20,000	2,495
TOTAL ESTIMATED REVENUES			20,000	37,160
APPROPRIATIONS Fund 494 - CAPITAL PROJECTS FUND				
494-270-834.000	MAINTENANCE		20,000	37,160
TOTAL APPROPRIATIONS			20,000	37,160
NET OF REVENUES/APPROPRIATIONS - FUND 494			(17,505)	(17,505)
BEGINNING FUND BALANCE			36,297	36,297
ENDING FUND BALANCE			36,297	36,297
ESTIMATED REVENUES 588 - TRANSPORTATION FUND				
588-000-401.403	GENERAL PROPERTY TAX		40,000	37,527
588-000-695.699	APPROPRIATION OF FUND BALANCE			32,068
TOTAL ESTIMATED REVENUES			40,000	69,595
APPROPRIATIONS Fund 588 - TRANSPORTATION FUND				
588-200-818.000	CONTRACTUAL SERVICES		88,089	69,595
TOTAL APPROPRIATIONS			88,089	69,595
NET OF REVENUES/APPROPRIATIONS - FUND 588			(48,089)	(48,089)
BEGINNING FUND BALANCE			81,523	33,434
ENDING FUND BALANCE			33,434	33,434
ESTIMATED REVENUES 590 - SEWER FUND				
590-000-671.694	MISCELLANEOUS			1,900
TOTAL ESTIMATED REVENUES			2,081,500	2,083,400
APPROPRIATIONS Fund 590 - SEWER FUND				
590-200-818.000	CONTRACTUAL SERVICES		13,000	18,100
				5,100

TOTAL APPROPRIATIONS		2,270,405	2,275,505	5,100
NET OF REVENUES/APPROPRIATIONS - FUND 590		(188,905)	(192,105)	(3,200)
BEGINNING FUND BALANCE		3,787,078	3,598,173	(188,905)
ENDING FUND BALANCE		3,598,173	3,406,068	(192,105)
ESTIMATED REVENUES	591 - WATER FUND			
591-000-450.478	PERMITS-CALEDONIA TOWNSHIP		9,200	9,200
591-000-450.479	PERMITS-OWOSSO TOWNSHIP		17,968	17,968
591-000-600.640	MATERIAL & SERVICE	16,000	21,000	5,000
591-000-671.694	MISCELLANEOUS	1,500	15,000	13,500
TOTAL ESTIMATED REVENUES		4,032,200	4,077,868	45,668
APPROPRIATIONS	Fund 591 - WATER FUND			
591-200-818.000	CONTRACTUAL SERVICES	16,000	27,500	11,500
591-200-845.000	LEASE	1,700	1,720	20
591-200-856.000	MISCELLANEOUS		275	275
591-553-702.300	OVERTIME	38,500	35,800	(2,700)
591-553-818.000	CONTRACTUAL SERVICES	54,000	55,500	1,500
TOTAL APPROPRIATIONS		4,841,757	4,852,352	10,595
NET OF REVENUES/APPROPRIATIONS - FUND 591		(809,557)	(774,484)	35,073
BEGINNING FUND BALANCE		12,819,829	12,010,272	(809,557)
ENDING FUND BALANCE		12,010,272	11,235,788	(774,484)
ESTIMATED REVENUES	599 - WASTEWATER FUND			
TOTAL ESTIMATED REVENUES		5,487,110	5,457,110	
APPROPRIATIONS	Fund 599 - WASTEWATER FUND			
599-548-702.400	WAGES - TEMPORARY		3,900	3,900
599-548-715.000	SOCIAL SECURITY (FICA)	39,863	40,163	300
TOTAL APPROPRIATIONS		5,172,229	5,176,429	4,200
NET OF REVENUES/APPROPRIATIONS - FUND 599		314,881	310,681	4,200
BEGINNING FUND BALANCE		4,071,425	4,386,306	314,881
FUND BALANCE ADJUSTMENTS				(34,200)
ENDING FUND BALANCE		4,386,306	4,696,987	310,681
ESTIMATED REVENUES	661 - FLEET MAINTENANCE FUND			
TOTAL ESTIMATED REVENUES		705,000	705,000	
APPROPRIATIONS	Fund 661 - FLEET MAINTENANCE FUND			
661-891-703.000	OTHER COMPENSATION	10,000	10,500	500
661-891-716.500	DISABILITY INSURANCE		325	325
TOTAL APPROPRIATIONS		605,553	606,378	825
NET OF REVENUES/APPROPRIATIONS - FUND 661		99,447	98,622	(825)
BEGINNING FUND BALANCE		3,542,787	3,642,234	99,447
ENDING FUND BALANCE		3,642,234	3,740,856	98,622
ESTIMATED REVENUES - ALL FUNDS		28,875,410	31,450,061	(23,330)
APPROPRIATIONS - ALL FUNDS		28,994,132	29,533,551	23,330
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS		(118,722)	1,916,510	
BEGINNING FUND BALANCE - ALL FUNDS		37,727,997	37,609,275	(118,722)
FUND BALANCE ADJUSTMENTS - ALL FUNDS				(825)
ENDING FUND BALANCE - ALL FUNDS		37,609,275	39,525,785	1,916,510

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Councilmembers Haber, Law, Teich, Mayor Pro-Tem Osika, Councilmembers Pidek, Fear, and Mayor Eveleth.

NAYS: None.

COMMUNICATIONS

N. Bradley Hissong, Building Official. December 2021 Building Department Report.

N. Bradley Hissong Building Official. December 2021 Code Violations Report.

N. Bradley Hissong Building Official. December 2021 Inspections Report.

N. Bradley Hissong Building Official. December 2021 Certificates Issued Report.

Kevin D. Lenkart, Public Safety Director. December 2021 Police Report.

Kevin D. Lenkart, Public Safety Director. December 2021 Fire Report.

CITIZEN COMMENTS AND QUESTIONS

There were no citizen comments.

Councilmember Pidek inquired as to the practice for notifying people of hearings. It was noted that staff followed the established notification process for an ordinance amendment as rezonings are handled as ordinance amendments. Councilmember Pidek expressed his desire to see stakeholders contacted when hearings are held.

Councilmember Law echoed Pidek’s sentiments saying no one reads the paper and posting a notice to Facebook was not adequate enough.

NEXT MEETING

Monday, February 07, 2022

BOARDS AND COMMISSIONS OPENINGS

- Brownfield Redevelopment Authority – term expires June 30, 2022
- Building Board of Appeals – Alternate - term expires June 30, 2022
- Building Board of Appeals – Alternate - term expires June 30, 2024
- Downtown Historic District Commission – term expires June 30, 2022
- Owosso Historical Commission – 2 terms expire December 31, 2023
- Shiawassee District Library – term expires June 30, 2024
- Parks & Recreation Commission – term expires June 30, 2022
- Planning Commission – term expires June 30, 2022
- Zoning Board of Appeals – Alternate – term expires June 30, 2024
- Zoning Board of Appeals – term expires June 30, 2023

ADJOURNMENT

Motion by Mayor Pro-Tem Osika for adjournment at 7:52 p.m.

Motion supported by Councilmember Law and concurred in by unanimous vote.

Christopher T. Eveleth, Mayor

Amy K. Kirkland, City Clerk

*Due to their length, text of marked items is not included in the minutes. Full text of these documents is on file in the Clerk’s Office.