

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
TUESDAY, JANUARY 18, 2022
7:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF JANUARY 3, 2022:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

1. Special Assessment District No. 2022-03. Conduct a public hearing to receive citizen comment regarding authorization of Resolution No. 5 for Special Assessment District No. 2022-03 for Maple Avenue from M-71 (Corunna Avenue) to the north end for street reconstruction.

CITIZEN COMMENTS AND QUESTIONS

CONSENT AGENDA

1. Traffic Control Order - JARS Rail Jam. Approve request from JARS Owosso for the closure of South Lansing Street from West Main Street south 150' toward Lynn Street on Friday, February 25, 2022 at 9:00 a.m. thru Sunday, February 27, 2022 at 9:00 p.m. for the JARS Rail Jam and approve Traffic Control Order No. 1465 formalizing the request.
2. Traffic Control Order No. 1466. Approve Traffic Control Order No. 1466 for no stopping, standing, or parking on the west side of Maple Avenue from Corunna Avenue to the north end upon completion of construction.

3. Contract Extension – Auditing Services. Approve a one-year extension of the professional services agreement with Gabridge & Company for auditing services for the 21-22 fiscal year, including a federal single audit, in the amount of \$32,000.00, and further authorize payment to the firm upon satisfactory completion of the project.
4. Contract Amendment – Demolition of 623 Frazer Avenue. Approve Amendment No. 1 to the contract for Demolition – 623 Frazer Avenue with S.A. Smith Paving & Trucking, Inc. dba Smith Sand & Gravel, adding \$8,700.00 for additional asbestos protections and removal, extending the completion deadline to March 31, 2022, and authorizing payment to the contractor up to the contract amount, including Amendment No. 1.
5. Professional Services Agreement – Private Credit Assessment Services. Approve professional services agreement with S&P Global Ratings for the provision of private credit assessment services in the amount of \$28,500.00, and further approve payment to the firm upon satisfactory completion of the contracted tasks.
6. Repair Authorization – East Roughing Tower Pump. Waive competitive bidding requirements, authorize the removal, inspection, rehabilitation, and installation of the east roughing tower pump at the WWTP by Professional Pump, Inc. in the amount of \$18,575.00, and further authorize payment to the contractor upon satisfactory completion of the work.
7. Contract Authorization – 2022 DWAM Grant Engineering Services. Waive competitive bidding requirements, approve contract with Orchard, Hiltz, and McCliment, Inc. dba OHM Advisors for administrative services for the City’s Drinking Water Asset Management Grant (DWAM) in the amount of \$120,810.00, and further approve payment to the engineer upon satisfactory completion of the project or portion thereof.
8. Bid Award – 2022 Street Program – Contract No. 1. Approve bid award to Malley Construction, Inc. for the 2022 Street Program – Contract No. 1 in the amount of \$154,458.55, authorize a contingency amount of \$15,000.00 for field adjustments by City staff, and further approve payment to the contractor upon satisfactory completion of the work or portion thereof.
9. Warrant No. 612. Authorize Warrant No. 612 as follows:

Vendor	Description	Fund	Amount
Caledonia Charter Township	Caledonia utility fund payment-9/1/21-12/31/21	Water	\$45,908.62
Owosso Charter Township	Owosso charter township 2011 water agreement payment-9/1/21-12/31/21	Water	\$20,460.59

ITEMS OF BUSINESS

1. Loan Write-Off - Brownfield Redevelopment Plan District #11. Consider writing off the loan (due from BRA) financed by the DDA in the amount of \$60,000 associated with infrastructure improvements made at 219 South Washington Street in 2006-2007 as a part of Brownfield Redevelopment Plan District #11 – Capitol Bowl.
2. City Budget Amendment. Adopt Amendment No. 1 to the 2021-2022 Budget.

COMMUNICATIONS

1. N. Bradley Hissong, Building Official. December 2021 Building Department Report.
2. N. Bradley Hissong Building Official. December 2021 Code Violations Report.
3. N. Bradley Hissong Building Official. December 2021 Inspections Report.
4. N. Bradley Hissong Building Official. December 2021 Certificates Issued Report.

5. Kevin D. Lenkart, Public Safety Director. December 2021 Police Report.
6. Kevin D. Lenkart, Public Safety Director. December 2021 Fire Report.

CITIZEN COMMENTS AND QUESTIONS

NEXT MEETING

Monday, February 07, 2022

BOARDS AND COMMISSIONS OPENINGS

Brownfield Redevelopment Authority – term expires June 30, 2022
Building Board of Appeals – Alternate - term expires June 30, 2022
Building Board of Appeals – Alternate - term expires June 30, 2024
Downtown Historic District Commission – term expires June 30, 2022
Owosso Historical Commission – 2 terms expire December 31, 2023
Shiawassee District Library – term expires June 30, 2024
Parks & Recreation Commission – term expires June 30, 2022
Planning Commission – term expires June 30, 2022
Zoning Board of Appeals – Alternate – term expires June 30, 2024
Zoning Board of Appeals – term expires June 30, 2023

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.