

**CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
MONDAY, JANUARY 3, 2022  
7:30 P.M.**

**Meeting to be held at City Hall  
301 West Main Street**

**AGENDA**

**OPENING PRAYER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**APPROVAL OF THE AGENDA:**

**APPROVAL OF THE MINUTES OF REGULAR MEETING OF DECEMBER 20, 2021:**

**ADDRESSING THE CITY COUNCIL**

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

1. Audit Presentation. Presentation of the annual audit by Joe Verlin, Principal CPA with Gabridge & Company, PLC.
2. Swearing In Ceremony – Fire Department Employee. A ceremony to swear in the City's newest firefighter: Alexis Budd.

**PUBLIC HEARINGS**

1. Rezoning - 108 N. Chipman Street. Conduct a public hearing to receive citizen comment regarding the request from JABB Management LLC to rezone the property at 108 North Chipman Street from the current zoning designation of B-3, Central Business District to I-1, Light Industrial District.

**CITIZEN COMMENTS AND QUESTIONS**

**CONSENT AGENDA**

1. Special Assessment District No. 2022-03 – Maple Avenue. Authorize Resolution No. 4 setting a public hearing for Tuesday, January 18, 2022 at 7:30 p.m. to receive citizen comment regarding Special Assessment District No. 2022-03 for Maple Avenue, from M-71 (Corunna Avenue) to the north end for street reconstruction.

2. Traffic Control Order - JARS Rail Jam. Approve request from JARS Owosso for the closure of South Lansing Street from West Main Street south 150' toward Lynn Street on Friday, February 25, 2022 at 9:00 a.m. thru Sunday, February 27, 2022 at 9:00 p.m. for the JARS Rail Jam and approve Traffic Control Order No. 1465 formalizing the request.
3. Warrant No. 611. Authorize Warrant No. 611 as follows:

Vendor	Description	Fund	Amount
Michigan Municipal Risk Management Authority	Building and property insurance – 3 of 3 installments for FY 21/22	Various	\$66,777.50

### **ITEMS OF BUSINESS**

None.

### **COMMUNICATIONS**

1. Brad A. Barrett, Finance Director. Pension & OPEB Report FY 2021.
2. Brad A. Barrett, Finance Director. November 2021 Financial Reports.

### **CITIZEN COMMENTS AND QUESTIONS**

### **NEXT MEETING**

Tuesday, January 18, 2022

### **BOARDS AND COMMISSIONS OPENINGS**

Brownfield Redevelopment Authority – term expires June 30, 2022  
 Building Board of Appeals – Alternate - term expires June 30, 2022  
 Building Board of Appeals – Alternate - term expires June 30, 2024  
 Downtown Historic District Commission – term expires June 30, 2022  
 Owosso Historical Commission – 2 terms expire December 31, 2023  
 Shiawassee District Library – term expires June 30, 2024  
 Parks & Recreation Commission – term expires June 30, 2022  
 Planning Commission – term expires June 30, 2022  
 Zoning Board of Appeals – Alternate – term expires June 30, 2024  
 Zoning Board of Appeals – term expires June 30, 2023

### **ADJOURNMENT**

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: [city.clerk@ci.owosso.mi.us](mailto:city.clerk@ci.owosso.mi.us). The City of Owosso Website address is [www.ci.owosso.mi.us](http://www.ci.owosso.mi.us).

**CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
MINUTES OF DECEMBER 20, 2021  
7:30 P.M.  
VIRGINIA TEICH CITY COUNCIL CHAMBERS**

**PRESIDING OFFICER:** MAYOR CHRISTOPHER T. EVELETH

**OPENING PRAYER:** COUNCILMEMBER NICHOLAS L. PIDEK

**PLEDGE OF ALLEGIANCE:** MAYOR CHRISTOPHER T. EVELETH

**PRESENT:** Mayor Christopher T. Eveleth, Councilmembers Janae L. Fear, Daniel A. Law, Nicholas L. Pidek, and Robert J. Teich, Jr.

**ABSENT:** Mayor Pro-Tem Susan J. Osika and Councilmember Jerome C. Haber.

**APPROVE AGENDA**

Motion by Councilmember Pidek to approve the agenda as presented.

Motion supported by Councilmember Fear and concurred in by unanimous vote.

**APPROVAL OF THE MINUTES OF REGULAR MEETING OF DECEMBER 6, 2021**

Motion by Councilmember Teich to approve the Minutes of the Regular Meeting of December 6, 2021 as presented.

Motion supported by Councilmember Fear and concurred in by unanimous vote.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

None.

**PUBLIC HEARINGS**

None.

**CITIZEN COMMENTS AND QUESTIONS**

Eric Hazel, owner of the business at 316 Corunna Avenue, commented that he has had many run-ins with Code Enforcement at his business on Corunna Avenue over the years. He said he has tried to comply but the City isn't satisfied. He went on to say that there are multiple properties surrounding his that have code violations and he feels he is being targeted. He left pictures and a copy of the latest notice he received with the Mayor so the issue could be investigated.

Tom Manke, 2910 W. M-21, said he noticed that the City has started to demolish the structure at 216 S. Elm Street. He accused the City of targeting the building's owner and wasting tax payer money.

Eddie Urban, 601 Glenwood Avenue, said he caught part of the news this evening and experts are now suggesting that people not travel for Christmas due to the surge in COVID cases. He encouraged everyone to be careful and wear a mask.

Mayor Eveleth asked City Manager Henne to look into the issue with Mr. Hazel. City Manager Henne indicated he would do so, but asked that people keep in mind that code enforcement is a legal process and he may not have the authority to change an on-going process.

### **CONSENT AGENDA**

Motion by Councilmember Pidek to approve the Consent Agenda as follows:

**2022 Income Threshold Poverty Exemptions.** Adopt the 2022 Income Threshold Poverty Exemptions, as required by Public Act No. 390 of 1994 as follows:

#### **RESOLUTION NO. 220-2021**

#### **CITY OF OWOSSO POVERTY EXEMPTION GUIDELINES FOR 2022**

WHEREAS, the adoption of guidelines for poverty exemptions is within the purview of the city council, and

WHEREAS, the homestead of persons who, in the judgment of the board of review, by reason of poverty, are unable to contribute to the public charges, is eligible for exemption in whole or part from taxation under Public Act 390, 1994(MCL 211.7u); and

WHEREAS, pursuant to PA 390 of 1994, City of Owosso, Shiawassee County adopts the following guidelines for the board of review to implement. The guidelines shall include but not be limited to the specific income and asset levels of the claimant and all persons residing in the household.

WHEREAS, to be eligible, a person shall do all the following on an annual basis:

- Be the owner and occupy the principal residence of the property for which an exemption is applied.
- File a claim (application) on the form provided by the City Assessor's office. The filing of a claim constitutes an appearance before the Board of Review for the purpose of preserving the claimant's right to appeal.
- Provide proof of residency for all residents in the home.
- Supply a copy of federal and state income tax returns (including any property tax credit) filed in the current year for all adult residents, if available, or immediately preceding year if current is unavailable, and/or a signed affidavit (Treasury Form 4988) stating income tax returns are not required to be filed.
- Supply copies of proof of income for the most recent six-month period (current pay stubs, benefit statement, etc.) for all residents 18 years old and over. Additional stubs may be requested at a later date.
- **If the applicant fails to supply all the required documents or if it is found that the information supplied is fraudulent, the application shall be denied; and**

WHEREAS, pursuant to Public Act 253 of 2020, if a person qualifies, the board of review shall grant either a 100%, 50% or 25% reduction in taxable value for the applicable tax year, or any other percentage reduction approved by the state tax commission. However, the City of Owosso elects to give only 100% reduction to approved applicants.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Owosso City Council that the board of review shall follow the above stated policy and the below stated guidelines in granting or denying an exemption.

2022 Income Standards Poverty Threshold\*

Total number of persons residing in homestead	Annual allowable income
1 person	\$19,600
2 persons	\$22,400
3 persons	\$25,200
4 persons	\$27,960
5 persons	\$31,040
6 persons	\$35,580
7 persons	\$40,120
8 persons	\$44,660
Each additional person, add	\$4,540

\*Applicant's income shall not exceed the poverty income thresholds listed here.  
Income of students under the age of 18 years shall **not** be included as income.

BE IT FURTHER RESOLVED, if asset levels exceed the items/amounts below, the individual/property owner shall **not be eligible for a Property Tax Poverty Exemption.**

- Assets, (except the original homestead and minimum zoning required footprint, essential household goods and the first \$5,000 of the market value of a motor vehicle), shall not exceed \$4,000 (four thousand dollars) for individual applicant and/or \$6,000 (six thousand dollars) per household if more than one financial contributor.

**OMS/DDA RLF Loan Funding Approval —AZee Business Solutions.** Approve the application from AZee Business Solutions, LLC requesting a loan from the OMS/DDA Revolving Loan Fund in the amount of \$23,000.00 for business startup activities for their location at 114 West Main Street, Suite 201 as follows:

**RESOLUTION NO. 221-2021**

**AUTHORIZING RELEASE OF  
OMS/DDA REVOLVING LOAN FUND LOAN FUNDS TO  
AZEE BUSINESS SOLUTIONS, LLC  
FOR ELIGIBLE EXPENSES AT 114 W. MAIN STREET, SUITE 201**

WHEREAS, in 1994 the city of Owosso established the Downtown Owosso Revolving (formerly UDAG/CDBG) Loan Program for projects within the Owosso Downtown Development Authority district; and

WHEREAS, on June 17, 2019 City Council approved the new OMS/DDA Revolving Loan & Grant Program, giving stewardship of the loan and grant process to the Owosso Main Street/DDA Board; and

WHEREAS, on November 15, 2021 an application was submitted to OMS/DDA by AZee Business Solutions, LLC for a \$23,000 loan for business startup activities for their business at 114 W. Main Street, Suite 201; and

WHEREAS, on November 30, 2021 the OMS/DDA Design & Business Vitality – Revolving Loan Sub-Committee reviewed and approved the application, giving it an overall score of 40. This score is above the 30 points required for consideration.

WHEREAS, on December 1, 2021 the OMS/DDA Board of Directors approved the Revolving Loan Sub-Committee recommendation.

NOW THEREFORE BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso approves the \$23,000.00 loan to AZee Business Solutions, LLC for business development activities for their business at 114 W. Main St., Suite 201 according to the terms & specifications determined by the OMS/DDA Loan & Grant Manual.

SECOND: The accounts payable department is authorized to release said loan funds to AZee Business Solutions, LLC in the amount of \$23,000.00 for the purpose stated.

**OMS/DDA RLF Loan Funding Approval—Three Fit Chicks LLC.** Approve the application from Three Fit Chicks LLC dba Bangin' Bowls requesting a loan from the OMS/DDA Revolving Loan Fund in the amount of \$50,000.00 for business startup activities at 210 South Water Street as follows:

**RESOLUTION NO. 222-2021**

**AUTHORIZING RELEASE OF  
OMS/DDA REVOLVING LOAN FUND LOAN FUNDS TO  
THREE FIT CHICKS LLC DBA BANGIN' BOWLS  
FOR ELIGIBLE EXPENSES AT 210 S. WATER STREET**

WHEREAS, in 1994 the city of Owosso established the Downtown Owosso Revolving (formerly UDAG/CDBG) Loan Program for projects within the Owosso Downtown Development Authority district; and

WHEREAS, on June 17, 2019 City Council approved the new OMS/DDA Revolving Loan & Grant Program, giving stewardship of the loan and grant process to the Owosso Main Street/DDA Board; and

WHEREAS, on October 1, 2021 a loan application was submitted to OMS/DDA by Three Fit Chicks LLC dba Bangin' Bowls for business startup activities located within 210 S. Water Street.

WHEREAS, on November 30, 2021 the OMS/DDA Design & Business Vitality – Revolving Loan Sub-Committee reviewed and approved the application, giving it an overall score of 34. This score is above the 30 points required for consideration.

WHEREAS, on December 1, 2021 the OMS/DDA Board of Directors approved the Revolving Loan Sub-Committee recommendation.

NOW THEREFORE BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso approves the \$50,000.00 loan to Three Fit Chicks LLC dba Bangin' Bowls for business startup activities for their business at 210 S. Water Street according to the terms & specifications determined by the OMS/DDA Loan & Grant Manual.

SECOND: The accounts payable department is authorized to release said loan funds to Three Fit Chicks LLC dba Bangin' Bowls in the amount of \$50,000.00 for the purpose stated.

**Contract Extension - IT/Network Engineering Services.** Authorize extension of the contract with Logicalis, Inc. for the provision of network administrator services for the 2022 calendar year in an

amount not to exceed \$90,000.00, and further authorize payment to the vendor for services rendered up to the contract amount as follows:

**RESOLUTION NO. 223-2021**

**ADOPTING THE LOGICALIS, INC. STAFFING 2022 STATEMENT OF WORK (SOW)  
FOR JEFF KISH**

WHEREAS, the city of Owosso, a Michigan municipal corporation, utilizes a sophisticated network of computers to facilitate day-to-day operations; and

WHEREAS, said network requires the services of a skilled professional to continue to function properly; and

WHEREAS, the city contracts with Logicalis, Inc. for the provision of network administrator services; and

WHEREAS, the city council must adopt a resolution authorizing the terms of the contract for the calendar year effective January 1, 2022 through December 31, 2022.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: the City of Owosso has determined it is advisable, necessary and in the public interest to continue the contract with Logicalis, Inc. for network administrator services for the year beginning January 1, 2022.
- SECOND: the mayor and city clerk are instructed and authorized to sign the document substantially in the form attached as Staffing SOW between the City of Owosso and Logicalis, Inc.
- THIRD: the accounts payable department is authorized to pay Logicalis, Inc. for work satisfactorily performed in an amount not to exceed \$90,000.00.
- FOURTH: the above expenses shall be paid from Account No. 101-258-818000.
- FIFTH: all prior resolutions and documents for the *Logicalis Network Administrator Services and/or Staffing SOW* are rescinded as of January 1, 2022.

**Contract Amendment – Demolition of 900 Ada Street.** Approve Amendment No. 1 to the contract with Bolle Contracting LLC for demolition of 900 Ada Street extending the completion deadline to March 30, 2022 due to delays in disconnection of gas and electric service to the structure as follows:

**RESOLUTION NO. 224-2021**

**AUTHORIZATION OF CONTRACT AMENDMENT NO. 1  
WITH BOLLE CONTRACTING, LLC FOR  
THE DEMOLITION OF THE STRUCTURE AT 900 ADA STREET**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved a contract with Bolle Contracting, LLC on November 1, 2021 for the demolition of the house at 900 Ada Street to be completed by December 15, 2021; and

WHEREAS, as of December 15, 2021, Consumers Energy has not disconnected the gas and electric services to the property; and

WHEREAS, Consumers Energy has scheduled the disconnects to occur in early January 2022; and

WHEREAS, Bolle Contracting, LLC has requested a contract deadline extension to March 30, 2022 to allow for any additional delays and scheduling.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to extend the contract deadline to demolish the structure located at 900 Ada Street.
- SECOND: The City of Owosso has further determined that it is advisable, necessary and in the public interest to accept the deadline request of March 30, 2022 from Bolle Contracting, LLC for said demolition.
- THIRD: The mayor and city clerk are instructed and authorized to sign the extension document substantially in the form attached, Amendment No. 1 to the Contract for Demolition of 900 Ada Street with Bolle Contracting, LLC.

**Contract Amendment - GIS Support Services for Water & Sewer System Mapping Contract.**

Approve Amendment No. 6 to the professional services agreement with Orchard, Hiltz and McCliment (OHM) of Livonia, Michigan, for additional GIS-water & sewer system mapping geodatabase maintenance support services in an amount not to exceed \$5,000.00, and further approve payment to the engineer up to the contract amount, including Amendment Nos. 1-6, according to unit prices as follows:

**RESOLUTION NO. 225-2021**

**AUTHORIZING THE EXECUTION OF ADDENDUM TO  
AN AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES  
WITH ORCHARD, HILTZ & MCCLIMENT, INC. D/B/A OHM ADVISORS**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, entered into an agreement with Orchard, Hiltz & McCliment, Inc. d/b/a OHM Advisors by the adoption of Resolution 26-2015 on April 6, 2015; and

WHEREAS, the City and Director of Public Services & Utilities desires to expand the contract to include additional services for providing additional GIS database maintenance, new software applications, and training services for water distribution, sanitary sewer, and storm sewer mapping systems.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to expand the contract approved by Resolution 26-2015 on April 6, 2015 with Orchard, Hiltz & McCliment, Inc. d/b/a OHM Advisors to include additional services in the amount of \$5,000.00 for ongoing GIS database mapping services.
- SECOND: The Accounts Payable department is authorized to submit payment to OHM Advisors, in the amount not to exceed \$5,000.00, for GIS-Asset Management General Services.
- THIRD: The above expenses shall be paid from water funds, sewer funds, and street funds.

**Contract Authorization – 2024 CWSRF Project Plan Application Preparation.** Authorize contract with Fishbeck for the preparation and submission of a CWSRF Project Plan Application for WWTP Capital



Process Equipment Upgrades, and further authorize payment to the engineer upon satisfactory completion of the project or portion thereof as follows:

**RESOLUTION NO. 226-2021**

**AUTHORIZING ADDENDUM NO. 2 TO THE AGREEMENT  
FOR PROFESSIONAL ENGINEERING SERVICES  
WITH FISHBECK**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, entered into an agreement with Fishbeck by the adoption of Resolution No. 161-2021 on September 7, 2021; and

WHEREAS, the City and Director of Public Services & Utilities recommend making application to the Michigan Department of Environment, Great Lakes, and Energy (EGLE) for a Clean Water State Revolving Fund (CWSRF) loan to secure financing for various capital process equipment upgrades at the Wastewater Treatment Plant; and

WHEREAS, Fishbeck has provided a proposal for developing a project application for submission to EGLE in the amount of \$65,000.00; and

WHEREAS, the Director of Public Services has reviewed the proposal and has determined that the project proposal is fair and reasonable, and necessary for securing CWSRF funding for equipment replacements as identified in the Wastewater Treatment Plant Asset Management Plan.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to contract with Fishbeck for engineering services to develop and submit a project plan to EGLE to secure low interest CWSRF loan financing for various capital process equipment replacements as identified in the Wastewater Treatment Plant Asset Management Plan.

SECOND: The Mayor and City Clerk are authorized and instructed to sign the document substantially in the form attached as Addendum No. 2 to an Agreement for Professional Engineering Services with Fishbeck, Thompson, Carr & Huber, Inc. dba Fishbeck between the City of Owosso and Fishbeck.

THIRD: The Accounts Payable department is authorized to submit payment to Fishbeck in an amount not to exceed \$65,000.00 upon satisfactory completion of the work or portion thereof.

FOURTH: The above expenses shall be paid from the Wastewater Fund Account.

**Bid Award – Owosso Library A/C Replacement Project.** Authorize bid award to Maurer Heating and Cooling Co. of Owosso, Michigan for the replacement of the air conditioning system at the Owosso Public Library in the amount of \$67,266.00, and approve payment up to the contract amount to the contractor upon satisfactory completion of the work (half of the cost to be reimbursed by the Library) as follows:

**RESOLUTION NO. 227-2021**

**AUTHORIZING A BID AWARD TO MAURER HEATING AND COOLING CO. FOR THE  
LIBRARY AIR CONDITIONING REPLACEMENT PROJECT**

WHEREAS, the City of Owosso owns the Shiawassee District Library Building in Owosso – located at 502

W Main Street; and

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has determined that the air conditioning system is past its useful life and requires replacement – with such replacement listed in the 6-year capital improvements plan; and

WHEREAS, the city of Owosso sought bids to replace said equipment and received one bid in the amount of \$67,266.00 from Maurer Heating and Cooling Co.; and

WHEREAS, the Library holds a long-term lease as tenants of the library building and are responsible for paying fifty percent (50%) of any capital maintenance project over \$50,000.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to replace the air conditioning equipment in the Library.

SECOND: The City of Owosso has further determined that it is advisable, necessary and in the public interest to employ Maurer Heating and Cooling Co. for said replacement.

THIRD: The contract for this project shall be in the form of a City Purchase Order in the amount of \$67,266.00.

FOURTH: The accounts payable department is authorized to pay Maurer Heating and Cooling Co. for work satisfactorily completed on the project up to the bid amount.

FIFTH: The above expenses shall be paid from the Capital Projects Fund: 401-000-975.000.

SIXTH: The City shall request reimbursement from the Shiawassee District Library for half of the project cost upon satisfactory completion of the project.

**Bid Award – 2022 Street Program Engineering Services - Contract No. 1.** Approve bid award to Eng., Inc. for engineering and construction administration services for the 2022 Street Program – Contract No. 1 in the amount of \$46,965.00, and approve payment to the engineer upon satisfactory completion of the work or portion thereof as follows:

#### **RESOLUTION NO. 228-2021**

#### **AUTHORIZING THE EXECUTION OF AN AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES WITH ENG., INC. FOR THE 2022 STREET PROGRAM – CONTRACT 1**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, is considering the necessary reconstruction of Maple Avenue, from Corunna Avenue to the north end, as outlined within its RFP for professional engineering services; and

WHEREAS, this project requires the services of a professional engineering firm; and

WHEREAS, the City sought proposals from its Qualification Based Selection (QBS) list of firms to perform such work; and

WHEREAS, Eng., Inc. is selected as the most qualified firm to perform such work and offers to complete construction administration services of said project in an amount not to exceed \$46,965.00.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to employ the firm of Eng., Inc. to provide engineering and construction administration services for the 2022 Street Program – Contract 1.
- SECOND: The Mayor and City Clerk are instructed and authorized to sign the necessary documents as an Agreement for Professional Engineering Services between the City of Owosso, Michigan and Eng., Inc..
- THIRD: The Accounts Payable department is authorized to make payment up to the amount of \$46,965.00 to Eng., Inc. upon successful completion of stated work.
- FOURTH: The above expenses shall be paid from the 2016 Unlimited Obligation Bond Proceeds Acct No. 203-451-818.000-MAPLESTR21 and other funds as appropriated.

**Warrant No. 610.** Authorize Warrant No. 610 as follows:

Vendor	Description	Fund	Amount
Harris Utility Customer Analytics	Annual maintenance of Ace Portal-8/1/21-7/31/22	Water/Sewer	\$22,500.00
Gould Law, P.C.	Professional Services 11/9/21 – 12/13/21	General	\$12,756.28

Motion supported by Councilmember Teich.

Roll Call Vote.

AYES: Councilmembers Teich, Pidek, Law, Fear, and Mayor Eveleth.

NAYS: None.

ABSENT: Mayor Pro-Tem Osika and Councilmember Haber.

### **ITEMS OF BUSINESS**

#### **Social District Permit Request – The Sideline Sports Bar Owosso LLC**

Motion by Councilmember Pidek to recommend to the Michigan Liquor Control Commission the application of The Sideline Sports Bar Owosso LLC for a social district permit at 219 S. Washington Street as follows:

#### **RESOLUTION NO. 229-2021**

#### **RECOMMENDING APPLICATION FOR A SOCIAL DISTRICT PERMIT FOR THE SIDELINE SPORTS BAR OWOSSO LLC LOCATED AT 219 S. WASHINGTON STREET**

WHEREAS, the COVID-19 pandemic has caused unprecedented economic disruption worldwide and within our local business community; and

WHEREAS, restaurants and bars, which are key contributors to the vitality of downtown business districts, have been and will continue to be, hard-hit by the economic impacts of the pandemic; and

WHEREAS, increasing the availability of outdoor dining space will help downtown restaurants to recover; and

WHEREAS, Public Act 124 of 2020 empowers the city council to designate social districts with commons areas where purchasers may consume alcoholic beverages sold by multiple qualified Michigan Liquor Control Commission licensees who obtain social district permits; and

WHEREAS, at a meeting held February 16, 2021 the city council designated a social district containing a commons area within the downtown of the city of Owosso; and

WHEREAS, the city council has received a request from The Sideline Sports Bar Owosso LLC, a qualified licensee, seeking recommendation of their social district permit application to the Michigan Liquor Control Commission; and

WHEREAS, the premises of this licensee, located at 219 S. Washington Street, is contiguous to the commons area within the designated social district; and

WHEREAS, the city council desires to recommend approval of the social district permit application from The Sideline Sports Bar Owosso LLC.

NOW THEREFORE BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

FIRST: the social district permit application from The Sideline Sports Bar Owosso LLC, 219 S. Washington Street, is recommended by the city council for consideration and approval by the Michigan Liquor Control Commission.

SECOND: the city clerk is authorized and directed to provide the applicant with a certification of this action in the form specified by the Michigan Liquor Control Commission.

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Councilmembers Fear, Teich, Pidek, Law, and Mayor Eveleth.

NAYS: None.

ABSENT: Mayor Pro-Tem Osika and Councilmember Haber.

### **National Opioids Settlement**

City Manager Henne recommended opting-in to the settlement, though it is unclear at this point what Owosso's share of the settlement will be. Each state will divide their portion of the settlement according to the terms of an agreement negotiated by each state's attorney general and rules will be developed as to how the money can be spent.

Mayor Eveleth asked the City Manager if he had any idea how much the opioid crisis has cost the City. City Manager Henne indicated he did not have a concrete figure but he was sure it's in the tens of thousands of dollars.

Motion by Councilmember Teich to opt-in to the National Opioids Settlement involving pharmaceutical distributors, McKesson, Cardinal Health and AmerisourceBergen, and manufacturer, Janssen Pharmaceuticals, Inc., and its parent company Johnson & Johnson and authorize Public Safety Director Kevin D. Lenkart to sign all related documents on behalf of the City as follows:

## **RESOLUTION NO. 230-2021**

### **AUTHORIZATION TO OPT-IN TO THE NATIONAL OPIOIDS SETTLEMENT**

WHEREAS, in July 2021, settlements were reached with states and local political subdivisions to settle litigation against the three largest pharmaceutical distributors for their roles in the opioid epidemic; and

WHEREAS, the settlements have two participation steps. The first being each state must decide whether to participate; Michigan has joined the settlement. The second step requires subdivisions within the state (including the City of Owosso) to decide whether to participate in the settlement; and

WHEREAS, the settlement funds will first be divided among the participating states according to a formula developed by the Attorneys General that considers population and the severity of harm caused by the opioid epidemic in each participating state. Each state's share of the abatement funds will then be further allocated within each state according to an agreement between the state and its subdivisions, applicable state allocation legislation, or, in the absence of these, the default provisions in the agreements. At this time the amount of money that will be allocated to the City of Owosso is unknown; and

WHEREAS, the deadline for notification to participate in the settlement is Jan 2, 2022, so time is of the essence.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it is advisable, necessary and in the public interest to opt-in to the National Opioids Settlement involving pharmaceutical distributors, McKesson, Cardinal Health and AmerisourceBergen, and manufacturer, Janssen Pharmaceuticals, Inc., and its parent company Johnson & Johnson.

SECOND: the city of Owosso public safety director is instructed and authorized to sign all documents related to the settlements on behalf of the City of Owosso, Michigan.

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Councilmembers Teich, Law, Fear, Pidek, and Mayor Eveleth.

NAYS: None.

ABSENT: Mayor Pro-Tem Osika and Councilmember Haber.

### **Write-Off and Account Close-Out – 1000 Bradley Street**

City Manager Henne explained that the action before Council this evening would effectively end the Brownfield TIF for the property in question. He briefly detailed the history of the site, saying there was a fire in 2005 that completely destroyed the manufacturing plant located on the property, the City was forced to clean up and secure the property, a Brownfield Plan was created to help recoup said costs, though a developer for the site was never found and the plan was ultimately never submitted to the state.

Mr. Henne went on to say that writing off the City's abatement expenses and closing the associated Brownfield account would not preclude a future developer from seeking approval for a new Brownfield plan for the site. Any new plan would have to include the costs for demolition, the action tonight just closes things out from the auditor's perspective.

Motion by Councilmember Pidek to write-off the demolition and fencing expenses incurred at 1000 Bradley Street and to close-out the associated Fund 290 OBRA – District #10 (Vaungarde) as follows:

**RESOLUTION NO. 231-2021**

**AUTHORIZE THE WRITING OFF OF COSTS ASSOCIATED WITH  
1000 BRADLEY STREET (VAUNGARDE) INCURRED IN 2005  
AND CLOSURE OF THE RELATED BROWNFIELD ACCOUNT**

WHEREAS, in April of 2005 a major fire occurred at 1000 Bradley Street, completely destroying the former factory located at the site; and

WHEREAS, after the property owner failed to properly abate the hazards and safety concerns on the site, the City condemned the property, incurred costs to clean up the property, and, later, acquired the property in 2007; and

WHEREAS, in an effort to ensure the City was able to recover some or all of the clean-up costs a Brownfield Redevelopment Plan was created for the property; and

WHEREAS, a developer for the property was never found and the Brownfield Plan was never enacted; and

WHEREAS, as it appears the City's plans for the property never came to fruition the City's auditors have recommended the clean-up costs be written off and the account associated with the Brownfield Plan be closed.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to write off incurred expenses in the amount of \$65,699.74 associated with the demolition of the burned structure at 1000 Bradley Street.
- SECOND: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to close Fund 290 OBRA Fund – District #10 (Vaungarde).
- THIRD: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to classify the parcel of land located at 1000 Bradley Street as an asset of the General Fund.

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Councilmembers Pidek, Teich, Fear, Law, and Mayor Eveleth.

NAYS: None.

ABSENT: Mayor Pro-Tem Osika and Councilmember Haber.

**Notice of Intent to Issue Revenue Bonds and Right to Referendum – DWRP Projects**  
**No. 7555-01 & No. 7458-01**

City Manager Nathan R. Henne introduced the topic saying he would address this item and the following related item at the same time. Both items involve the formal notice of intent that is required for the sale of bonds. These notices will cover the two 2022 DWRP projects and the 2022 CWSRF project, for all of which the City is seeking bond funding. The DWRP projects total \$7.2 million, combined, of which the state will forgive \$3 million. The CWSRF project is estimated at \$4.8 million. Unfortunately, there is no funding available for forgiveness of any of this amount at this time.

A brief presentation explaining the bonding process was delivered by the City's bonding attorney Eric McGlothlin of Dickinson Wright PLLC. Mr. McGlothlin explained that the Notice of Intent resolution is the first step in securing bonds under the Revenue Bond Act. The resolution directs the publication of the notice of intent which describes the projects, the maximum amount to be borrowed, and informs citizens of their right of referendum. Publication of the notice starts the 45-day clock in which a petition can be filed to stop the issuance of the bonds. The petition must contain the signatures of at least 10% or 15,000 of the City's registered voters to legally stop the bond sale. If no such petition is filed the Council would be free to adopt a bond ordinance for each issuance and the sale would proceed.

Councilmember Pidek sought clarification on the total amount of bonds the City is seeking and the total amount of exposure.

Motion by Councilmember Teich to authorize the following resolution of Notice of Intent to Issue Revenue Bonds and Right to Referendum thereof for the proposed issuance of bonds to finance 2022 DWRP Project Nos. 7555-01 and 7458-01 for the Lead & Galvanized Service Line Replacement Project and the Center Street Water Main Replacement Project/Water Distribution Tanks Rehabilitation Project, respectively:

**RESOLUTION NO. 232-2021**

**DECLARING OFFICIAL INTENT TO REIMBURSE PROJECT  
EXPENDITURES WITH BOND PROCEEDS AND AUTHORIZING PUBLICATION OF  
NOTICE OF INTENT TO ISSUE BONDS**

WHEREAS, the City of Owosso (the "City") proposes to issue its revenue bonds, in one or more series (the "Bonds") under Act 94, Public Acts of Michigan, 1933, as amended ("Act 94"), to finance improvements to the City's water supply system (the "System"), consisting of the replacement of water service lines and watermain repairs and replacements, including, but not limited to, replacement of the Center Street watermain, rehabilitation of System water distribution storage tanks, standpipes, booster stations, an elevated storage tank, and related facilities, as well as the restoration of property, streets, rights-of-way and easements affected by the improvements, and all other work necessary and incidental to these improvement (the "Project"); and

WHEREAS, it is anticipated that the City will advance a portion of the costs of the Project prior to the issuance of the Bonds, to be repaid from proceeds of the Bonds upon the issuance thereof; and

WHEREAS, Section 1.150-2 of the Treasury Regulations on Income Tax (the "Reimbursement Regulations") specifies conditions under which a reimbursement allocation may be treated as an expenditure of bond proceeds, and the City intends by this resolution to qualify amounts advanced by the City to the Project for reimbursement from proceeds of the Bonds in accordance with the requirements of the Reimbursement Regulations; and

WHEREAS, a notice of intent to issue the Bonds must be published in order to comply with the requirements of Section 33 of Act 94.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan, as follows:

1. The project shall consist of the water supply system improvements described in the preamble hereto.
2. The maximum principal amount of Bonds expected to be issued for the Project is \$7,200,000.
3. The City hereby declares its official intent to issue the Bonds to finance the costs of the Project, and hereby declares that it reasonably expects to reimburse the City's advances to the Project as described in the preamble and as anticipated by this resolution.
4. The Bonds shall be authorized by proper proceedings subsequent to this resolution.
5. The Clerk is hereby instructed to publish the following notice attached hereto as Exhibit A once in a newspaper of general circulation in the City.
6. All prior resolutions and parts of resolutions insofar as they may be in conflict with this resolution are hereby rescinded.

#### **EXHIBIT A**

##### **NOTICE OF INTENT TO ISSUE BONDS BY THE CITY OF OWOSSO, MICHIGAN**

NOTICE IS HEREBY GIVEN, that the City of Owosso, Michigan, intends to issue revenue bonds, in one or more series, in the principal amount of not to exceed \$7,200,000 for the purpose of defraying the cost of improvements to the City's water supply system (the "System"), consisting of the replacement of water service lines and watermain repairs and replacements, including, but not limited to, replacement of the Center Street watermain, rehabilitation of System water distribution storage tanks, standpipes, booster stations, an elevated storage tank, and related facilities, as well as the restoration of property, streets, rights-of-way and easements affected by the improvements, and all other work necessary and incidental to these improvements.

The bonds will mature in not to exceed forty (40) years after the date of original issuance, and will bear interest from their date at a rate or rates to be determined at the time of sale thereof but in no event to exceed such rates as may be permitted by law.

The bonds will be issued under the provisions of Act 94, Public Acts of Michigan, 1933, as amended, and a resolution of the City Council and will be payable from the net revenues of the System and any improvements, enlargements and extensions thereto, and a statutory lien on said revenues will be established by said resolution. The City of Owosso will covenant and agree to fix and maintain at all times while any of the bonds shall be outstanding such rates for service furnished by the System as shall be sufficient to provide for payment of the necessary expenses of operation, maintenance and administration of the System and of the principal of and interest on the bonds when due and to provide for such other expenditures and funds for the System as are required by the resolution authorizing the issuance of bonds. In addition, the bonds may be secured by the full faith and credit of the City as limited by applicable constitutional and statutory limitations on the taxing power of the City.

#### **RIGHT TO PETITION FOR REFERENDUM**

This notice is given, by order of the City Council of the City of Owosso, to and for the benefit of the electors of the City of Owosso in order to inform them of their right to petition for a referendum upon



the question of the issuance of the aforesaid bonds. The bonds will be issued, without submitting such a question to a vote of the electors, unless within 45 days after the date of publication of this notice a petition requesting a referendum upon such question, signed by not less than 10% or 15,000 of the registered electors in the City of Owosso, whichever is the lesser, shall have been filed with the undersigned City Clerk. In the event that such a petition is filed, the bonds will not be issued unless and until the issuance thereof shall have been approved by the vote of a majority of the electors of the City of Owosso qualified to vote and voting thereon at a general or special election.

#### FURTHER INFORMATION

Further information relative to the issuance of said bonds and the subject matter of this notice may be secured at the office of the City Clerk of the City of Owosso, 301 West Main Street, Owosso, Michigan 48867.

This notice is given pursuant to the provisions of Act 94, Public Acts of Michigan, 1933, as amended.

Amy K. Kirkland, CMC  
City Clerk  
City of Owosso

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Councilmembers Teich, Fear, Law, Pidek, and Mayor Eveleth.

NAYS: None.

ABSENT: Mayor Pro-Tem Osika and Councilmember Haber.

#### **Notice of Intent to Issue Revenue Bonds and Right to Referendum – CWSRF Project No. 5710-01**

Motion by Councilmember Law to authorize a resolution of Notice of Intent to Issue Revenue Bonds and Right to Referendum thereof for the proposed issuance of bonds to finance 2022 CWSRF Project No. 5710-01 for the WWTP Solids Handling Project as follows:

#### **RESOLUTION NO. 233-2021**

#### **DECLARING OFFICIAL INTENT TO REIMBURSE PROJECT EXPENDITURES WITH BOND PROCEEDS AND AUTHORIZING PUBLICATION OF NOTICE OF INTENT TO ISSUE BONDS**

WHEREAS, the City of Owosso (the "City") proposes to issue its revenue bonds, in one or more series (the "Bonds") under Act 94, Public Acts of Michigan, 1933, as amended ("Act 94"), to finance improvements to the City's wastewater treatment system (the "System"), including without limitation, solids handling improvements at the City's wastewater treatment plant (the "WWTP"), including without limitation, the acquisition, construction, and installation of two new screw presses for sludge dewatering, sludge storage and pumping equipment, a new roof and other structural, mechanical, and electrical equipment and improvements to WWTP buildings and facilities, as well as all other work and equipment necessary or incidental to these improvements (the "Project"); and

WHEREAS, it is anticipated that the City will advance a portion of the costs of the Project prior to the issuance of the Bonds, such advance to be repaid from proceeds of the Bonds upon the issuance thereof; and

WHEREAS, Section 1.150-2 of the Treasury Regulations on Income Tax (the "Reimbursement Regulations") specifies conditions under which a reimbursement allocation may be treated as an expenditure of bond proceeds, and the City intends by this resolution to qualify amounts advanced by the City to the Project for reimbursement from proceeds of the Bonds in accordance with the requirements of the Reimbursement Regulations; and

WHEREAS, a notice of intent to issue the Bonds must be published in order to comply with the requirements of Section 33 of Act 94.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan, as follows:

1. The Project shall consist of the sewage disposal system improvements described in the preamble hereto.
2. The maximum principal amount of Bonds expected to be issued for the Project is \$4,885,000.
3. The City hereby declares its official intent to issue the Bonds to finance the costs of the Project, and hereby declares that it reasonably expects to reimburse the City's advances to the Project as described in the preamble and as anticipated by this resolution.
4. The Bonds shall be authorized by proper proceedings subsequent to this resolution.
5. The Clerk is hereby instructed to publish the following notice attached hereto as Exhibit A once in a newspaper of general circulation in the City.
6. All prior resolutions and parts of resolutions insofar as they may be in conflict with this resolution are hereby rescinded.

#### **EXHIBIT A**

##### **NOTICE OF INTENT TO ISSUE BONDS BY THE CITY OF OWOSSO, MICHIGAN**

NOTICE IS HEREBY GIVEN, that the City of Owosso, Michigan, intends to issue revenue bonds, in one or more series, in the principal amount of not to exceed \$4,885,000 for the purpose of defraying the cost of improvements to the City's wastewater treatment system (the "System"), including without limitation, solids handling improvements at the City's wastewater treatment plant (the "WWTP"), including without limitation, the acquisition, construction, and installation of two new screw presses for sludge dewatering, sludge storage and pumping equipment, a new roof and other structural, mechanical, and electrical equipment and improvements to WWTP buildings and facilities, as well as all other work and equipment necessary or incidental to these improvements, and to pay the costs of issuing the bonds and capitalized interest, if any.

The bonds will mature in not to exceed forty (40) years after the date of original issuance, and will bear interest from their date at a rate or rates to be determined at the time of sale thereof but in no event to exceed such rates as may be permitted by law.

The bonds will be issued under the provisions of Act 94, Public Acts of Michigan, 1933, as amended, and a resolution of the City Council and will be payable from the net revenues of the System and any improvements, enlargements and extensions thereto, and a statutory lien on said revenues will be established by said resolution. The City of Owosso will covenant and agree to fix and maintain at all times while any of the bonds shall be outstanding such rates for service furnished by the System as shall be sufficient to provide for payment of the necessary expenses of operation, maintenance and administration of the System and of the principal of and interest on the bonds when due and to provide for such other expenditures and funds for the System as are required by the resolution authorizing the issuance of bonds. In addition, the bonds may be secured by the full faith and credit of the City as limited by applicable constitutional and statutory limitations on the taxing power of the City.

#### RIGHT TO PETITION FOR REFERENDUM

This notice is given, by order of the City Council of the City of Owosso, to and for the benefit of the electors of the City of Owosso in order to inform them of their right to petition for a referendum upon the question of the issuance of the aforesaid bonds. The bonds will be issued, without submitting such a question to a vote of the electors, unless within 45 days after the date of publication of this notice a petition requesting a referendum upon such question, signed by not less than 10% or 15,000 of the registered electors in the City of Owosso, whichever is the lesser, shall have been filed with the undersigned City Clerk. In the event that such a petition is filed, the bonds will not be issued unless and until the issuance thereof shall have been approved by the vote of a majority of the electors of the City of Owosso qualified to vote and voting thereon at a general or special election.

#### FURTHER INFORMATION

Further information relative to the issuance of said bonds and the subject matter of this notice may be secured at the office of the City Clerk of the City of Owosso, 301 West Main Street, Owosso, Michigan 48867.

This notice is given pursuant to the provisions of Act 94, Public Acts of Michigan, 1933, as amended.

Amy K. Kirkland, CMC  
City Clerk  
City of Owosso

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Councilmembers Law, Teich, Pidek, Fear, and Mayor Eveleth.

NAYS: None.

ABSENT: Mayor Pro-Tem Osika and Councilmember Haber.

#### **COMMUNICATIONS**

N. Bradley Hissong, Building Official. November 2021 Building Department Report.  
N. Bradley Hissong Building Official. November 2021 Code Violations Report.  
N. Bradley Hissong Building Official. November 2021 Inspections Report.  
N. Bradley Hissong Building Official. November 2021 Certificates Issued Report.  
Kevin D. Lenkart, Public Safety Director. November 2021 Police Report.  
Kevin D. Lenkart, Public Safety Director. November 2021 Fire Report.  
Downtown Development Authority/Main Street. Minutes of December 1, 2021.

Parks & Recreation Commission. Minutes of December 8, 2021.  
Planning Commission. Minutes of December 13, 2021.

### **CITIZEN COMMENTS AND QUESTIONS**

Tom Manke, 2910 W. M-21, wondered why the price for the demolition of 216 S. Elm Street had gone up from \$240,000 to \$289,000 according to the City's latest Building Department Report. He also asked why the old Vaungarde property didn't go up for tax sale and how the City came to own it.

Eddie Urban, 601 Glenwood Avenue, said that the state had recently taken his driver's license and he hadn't done anything wrong. He also said that he hasn't been able to get help at the VA and plans on filing against them soon.

Mayor Eveleth inquired as to what the difference was between the old Vaungarde property and the Elm Street building. City Manager Henne indicated that there was a tax sale on the Vaungarde property and the Elm Street property has not gone through a tax sale at this point.

Mayor Eveleth welcomed the City's new Main Street/DDA Director Beth Kuiper to the meeting, saying he was happy to see her here.

City Manager Henne responded to Mr. Manke's question regarding the "increase" in price for the demolition of 216 S. Elm Street, saying that the figure Mr. Manke noted on the Building Report was actually the combined demolition cost of at least 3 different structures, not just the Elm Street building.

Councilmember Fear wished everyone a merry Christmas and a happy New Year. Mayor Eveleth echoed her sentiments.

### **NEXT MEETING**

Monday, January 03, 2022

### **BOARDS AND COMMISSIONS OPENINGS**

Brownfield Redevelopment Authority – term expires June 30, 2022  
Building Board of Appeals – Alternate - term expires June 30, 2022  
Building Board of Appeals – Alternate - term expires June 30, 2024  
Downtown Historic District Commission – term expires June 30, 2022  
Owosso Historical Commission – 2 terms expire December 31, 2023  
Shiawassee District Library – term expires June 30, 2024  
Parks & Recreation Commission – term expires June 30, 2022  
Planning Commission – term expires June 30, 2022  
Zoning Board of Appeals – Alternate – term expires June 30, 2024  
Zoning Board of Appeals – term expires June 30, 2023

### **ADJOURNMENT**

Motion by Councilmember Pidek for adjournment at 8:13 p.m.

Motion supported by Councilmember Fear and concurred in by unanimous vote.

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Christopher T. Eveleth, Mayor

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Amy K. Kirkland, City Clerk



## MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

**DATE:** November 23, 2021  
**TO:** Mayor Eveleth and the Owosso City Council  
**FROM:** Planning Commission  
**SUBJECT:** Rezoning Request 108 N Chipman St Recommendation

### RECOMMENDATION:

The Planning Commission recommends amending the zoning ordinance to rezone the following parcel:

Parcel Address	Parcel Number	Current Zoning	Proposed Zoning
108 N Chipman St	050-660-017-001-00	B-3 Central Business	I-1 Light Industrial

### BACKGROUND:

The City is in receipt of a rezoning request from JABB Management LLC to rezone the above listed parcel. The proposed use is a marijuana grow facility. The property was split into two parcels (approved at the 11/01/2021 City Council meeting), one with frontage on W Main Street, and the other frontage on N. Chipman Street.

This property was originally zoned I-1 Light Industrial and was rezoned to B-3 in 2012 due to being combined with W Main Street frontage. (In 2012, the Westown Main Street corridor was rezoned to B-3).

The applicant will keep the B-3 zoning on the parcel fronting along W. Main Street. Future development will be determined later.

The Planning Commission, after mailing notices and holding a public hearing, voted at its regular meeting on November 22, 2021 to approve the rezoning request.

### FISCAL IMPACTS:

There are no direct fiscal impacts to the City

Document originated by: Tanya S. Buckelew, Planning & Building Director

#### New Documents for this Item:

Resolution	Page 2
Petition from Residents	Pages 14 & 15

All other pages are reprinted from the meeting of December 6, 2021.

**ORDINANCE NO.**

**AMENDING CHAPTER 38, ZONING, OF THE CODE OF ORDINANCES  
TO REZONE A PARCEL OF REAL PROPERTY AT 108 N. CHIPMAN STREET  
AND AMEND THE ZONING MAP**

WHEREAS, the City of Owosso received a request from JABB Management LLC, owner of the property located at 108 North Chipman Street, parcel # 050-660-017-001-00, to rezone the parcel from B-3 Central Business District to I-1 Light Industrial District; and

WHEREAS, the Planning Commission published and mailed notices for the request, held a public hearing on the request, and deliberated on the request; and

WHEREAS, the Planning Commission finds that the proposed rezoning meets the intent and criteria for a zoning amendment as it relates to the master plan and the zoning ordinance; and

WHEREAS, the City staff and Planning Commission recommend, without reservations or conditions, the rezoning of the following parcel:

<b>Parcel Address</b>	<b>Parcel Number</b>	<b>Current Zoning</b>	<b>Proposed Zoning</b>
108 N Chipman St	050-660-017-001-00	B-3 Central Business	I-1 Light Industrial

and

WHEREAS, the City Council held a public hearing on the request January 3, 2022, heard all interested persons, and deliberated on the request; and

WHEREAS, the City Council finds that the proposed rezoning meets the intent and criteria for a zoning map amendment as it relates to the master plan and the zoning ordinance.

NOW THEREFORE BE IT RESOLVED THAT THE CITY OF OWOSSO ORDAINS:

SECTION 1. OFFICIAL ZONING MAP AMENDMENT. That Chapter 38, Zoning, Sec. 38-27, *Zoning Districts and Map*, reflect the following changes, to be noted on the official map and filed with the city clerk:

<b>Parcel Address</b>	<b>Parcel Number</b>	<b>Current Zoning</b>	<b>Proposed Zoning</b>
108 N Chipman St	050-660-017-001-00	B-3 Central Business	I-1 Light Industrial

SECTION 2. AVAILABILITY. This proposed ordinance may be purchased or inspected in the city clerk's office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

SECTION 3. EFFECTIVE DATE. This amendment shall become January 24, 2022.

PREZ-2021-05  
10-18-2021

## APPLICATION FOR REZONING

### CITY OF OWOSSO

301 W. Main Street, Owosso, Michigan 48867, MI 989-725-0535  
building@ci.owosso.mi.us

#### TO THE OWOSSO CITY COUNCIL:

I, (we), the undersigned, do hereby respectfully make application and petition the City Council to amend the Zoning Ordinance and change the zoning map as hereinafter requested,

#### 1. PROPERTY TO BE REZONED:

Address: 108 N. Chilman Owosso, MI. 48867

Description: (lot, block or metes and bounds)

Frontage in feet:

Depth in feet:

#### 2. PROPERTY OWNERSHIP:

Name: JABB Management LLC

Address: 115 N. Shiawassee St. Corunna, MI 48817

Phone Number: 248-952-4777

E-mail: adam@woodworthcommercial.com

#### 3. ZONING REQUEST:

Current Zoning: B3 - Cent Bus

Requested Zoning: I1 - IND LT

#### 4. PROPOSED USE OF THE PROPERTY:

Marijuana Cultivation Facility  
(Medical + Recreational)

Indicate why, in your opinion, the requested change is consistent with the ordinance in prompting and protecting the public health, safety, peace, morals, comfort, convenience and general welfare of the inhabitants of the city of Owosso:

The Surrounding Properties on Chilman, N. Lyon and Beecher St are all zoned I1. This property is a former factory surrounded by a gated chain link fence.

The above information has been submitted in support of the rezoning and is accurate and truthful to the best of our knowledge.

Signature of Applicant:

Date: 10/18/2021

☐ LEGAL REPRESENTATIVE

☒ OWNER

☐ OPTION TO PURCHASE

#### 1. The applicant must completely fill in the application.

#### 2. Application fee is \$550.00 + \$5.00 per acre.

2.64 x 5

#### 3. Escrow fee is \$1,500

#### 4. Consultant Fees for Planning, Zoning, Engineering & Related Reviews:

- To better enable the City of Owosso to provide the highest quality review services, it retains the assistance of specialized consultants on an as-needed basis.
- To ensure that these services do not negatively impact the City's general fund, the cost of said services is passed on to the applicants in the form of review fees and associated escrow accounts.
- A cash deposit of \$1,500.00 shall be placed with the City of Owosso to retain qualified consultants.
- The City will let the applicants know when additional funds are needed (typically when about 25% is remaining).
- Should there be funds remaining in the account after completion of the project, the balance will be remitted to the depositor.



5. The applicant or his/her representative must be present at the Planning Commission and City Council public hearings for action to be taken on this request.
6. Application must be received by the end of the previous month before Planning Commission meeting. City Council will address the rezoning at the following Council Meeting after Planning Commission makes its recommendations for the rezoning.

<u>2021 Meeting Date</u>	<u>Submittal Deadline</u>	<u>2021 Meeting Date</u>	<u>Submittal Deadline</u>
January 25	December 30	July 26	July 1
February 22	January 29	August 23	July 30
March 22	February 27	September 27	September 2
April 26	April 1	October 25	September 30
May 24	April 30	November 22	October 29
June 28	June 3	December 13	November 19

FOR OFFICIAL USE ONLY

Case #	<u>PREZ2021-05</u>	Planning Commission Hearing Date	<u>11-22-2021</u>
Receipt #	<u>24866</u>	Action Taken	
Date Filed	<u>10-18-2021</u>	City Council Hearing Date	
Description Checked	<u>✓</u>	Action Taken	





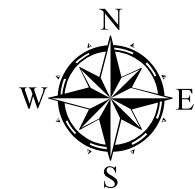
# City of Owosso

## 300' Buffer Zone Map

Subject Parcel:

108 N. Chipman St.

-  Subject Parcel
-  Area within 300' of Subject Parcel



0 80 160 240 320 Feet

November 16, 2021

Planning Commission  
City of Owosso  
301 W. Main Street  
Owosso, Michigan 48867

**Subject:** REZONING  
**Location:** 108 N Chipman Street  
**Size of Site:** 3 acres  
**Request:** To rezone roughly 3 acres at 108 N Chipman Street from B-3, to I-1 Light Industrial.  
**Applicant:** City of Owosso

Dear Planning Commissioners:

At your request, we have reviewed the above application from the City of Owosso to rezone 3 acres from B-3 Commercial to I-1, Light Industrial. The property is currently being split into two parcels, one with frontage on W. Main and the other with frontage on Chipman. This property was originally zoned industrial and was rezoned to B-3 in the past 5 years. The applicant will keep the B-3 zoning on the parcel fronting along W. Main.

Our comments are based on a review of the information submitted by the applicant, a site visit, meetings with the applicant, discussions with the Planning Commission, and conformance to the City's Master Plan and Zoning Ordinance. In reaching a decision on the application, the Planning Commission should consider our comments along with those from other staff and consultants, relevant input from the public, additional information provided by the applicant, and your own findings based on ordinance standards as part of your deliberation and recommendation to City Council.

#### LOCATION AND DESCRIPTION

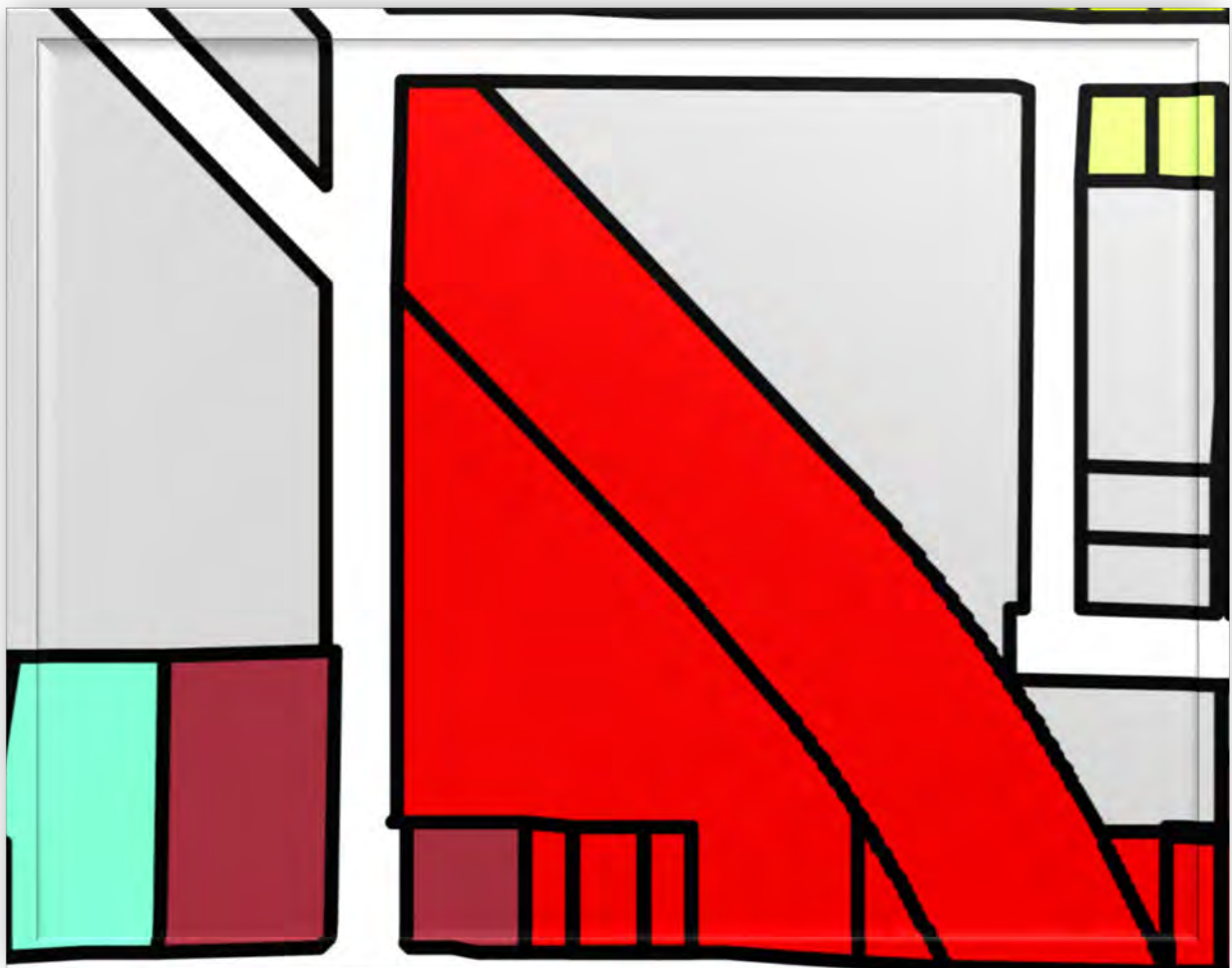
The subject parcel is located along the east side of N. Chipman Street, adjacent to the rail line. The property is identified in the draft master plan as an area for redevelopment but did not specifically state what redevelopment should be. The applicant would like to potentially locate a marijuana growing facility on this property.

#### EXISTING LAND USE, ZONING AND FUTURE LAND USE

	Existing Land Use	Zoning	Master Plan
<b>Subject Site</b>	Existing 26,000 SF Ind. Building	B-3 Commercial	Commercial
North	Industrial & Commercial	B-3 Commercial	Commercial

South	Commercial	B-3 Commercial	Commercial
East	Commercial	B-3 Commercial	Commercial
West	Industrial and Commercial	B-4, General Commercial and I-1, Light Industrial	Local business and industrial

**\*The map below is the existing zoning map for the City of Owosso**



## DISCUSSION

In considering any petition for an amendment to the official zoning map, the planning commission and city council shall consider the following criteria in making its findings, recommendations and decision:

1. Consistency with the goals, policies, and future land use map of the City of Owosso Master Plan. If conditions upon which the master plan was developed (such as market factors, demographics, infrastructure, traffic and environmental issues) have changed significantly since the master plan

was adopted, as determined by the city, the planning commission and council shall consider the consistency with recent development trends in the area.

**Finding** – While the current future land use map identifies this area as commercial, this property was previously industrial, and a marijuana grow facility would not be considered too intense for the surrounding commercial uses.

2. Compatibility of the site's physical, geological, hydrological, and other environmental features with the host of uses permitted in the proposed zoning district.

**Finding** – This site would be compatible with the host of uses permitted under the I-1 Zoning Classification.

3. Evidence the applicant cannot receive a reasonable return on investment through developing the property with at least one (1) use permitted under the current zoning.

**Finding** – To our knowledge, no evidence exists showing that the applicant could not receive a reasonable return on investment through developing the property as commercial.

4. The compatibility of all the potential uses allowed in the proposed zoning district with surrounding uses and zoning in terms of land suitability, impacts on the environment, density, nature of use, traffic impacts, aesthetics, infrastructure and potential influence on property values.

**Finding** – It is our belief that land uses within the I-1 district are more compatible with this site given former industrial uses on this site and the proximity to the rail line.

5. The capacity of the city's infrastructure and services sufficient to accommodate the uses permitted in the requested district without compromising the "health, safety, and welfare."

**Finding** – There should be no issues with existing infrastructure being able to accommodate and service this site.

6. The apparent demand for the types of uses permitted in the requested zoning district in relation to the amount of land currently zoned and available to accommodate the demand.

**Finding** – We find that there is high demand for industrial property in Owosso for potential marijuana grow facilities. There is already an approved facility across the street on Hathaway Drive and this site makes sense to revert back to its industrial nature.

7. The request has not previously been submitted within the past one (1) year, unless conditions have changed, or new information has been provided.

**Finding** – This application has not been previously before the City.

## **RECOMMENDATION**

Based upon the above comments, **we recommend approval of the rezoning request for 108 N.**

**Chipman based on the following items;**

1. That the request is not in overwhelming conflict with the Master Plan or the Zoning Ordinance;
2. The site is compatible with uses in the proposed I-1 Zoning District;
3. The applicant is not rezoning to increase the return on investment of the property;
4. That the Planning Commission understands that the proposed use may be more compatible with surrounding land uses;
5. Infrastructure to the site is appropriate for the proposed use; and
6. The request has not been previously submitted to the City for consideration.

We look forward to discussing this with you at your November Planning Commission meeting. If you have any further questions, please contact us at 810-734-0000.

Sincerely,

**CIB Planning**



Justin Sprague  
Vice President

P2021-017  
10/8/2021



Application Fee:  
Single \$225  
Multiple - \$225 each +  
\$35/resulting lot

# APPLICATION TO DIVIDE PLATTED CITY LOTS

The State of Michigan Land Division Act and City of Owosso Subdivision Regulations prohibit the division of platted City lots without prior approval of the City Council.

## Step-By-Step Guide

1. Staff will assist the applicant by explaining the parcel split process, provide site information, review the application and inform that a survey may be required
2. Applicant submits application with fee
3. Departmental review of application
4. Staff prepares memo for next City Council meeting
5. Send notice to applicant with the date of the City Council meeting
6. City Clerk notifies the Building Department and Assessor of Council approval or denial
7. Final approval or denial notice sent to applicant

- Requests for parcel splits can only be approved if the request meets the requirements of the Zoning Ordinance. The resulting split cannot create a parcel that does not meet the minimum dimensional requirements for the district (street frontage and parcel area). If there are structures on the parcel they must meet the side yard and/or rear yard setback as applicable.
- It is the owner's responsibility to verify that there are no issues/objections to the request by any persons, firms, or corporations having a legal or equitable interest in the land. **The City does not conduct a title search for the property.**
- If the parcel involves a principal residence or homestead it is up to the applicant to notify the City Assessor to update their Homestead Exemption.
- The applicant is responsible to provide a survey and legal descriptions of the proposed parcels (unless waived by the Zoning Administrator). If buildings or structures are located on a parcel a site plan showing set-backs is required. Requests are reviewed for compliance with the Zoning Ordinance. The Zoning Administrator reserves the right to require additional information necessary to meet the requirements of the Zoning Ordinance.
- **ALL DELINQUENT TAXES/SPECIAL ASSESSMENTS/LIENS MUST BE PAID ON ANY PARCEL BEFORE THE DESCRIPTION OF THE PARCEL CAN BE CHANGED.**

## Applicant Information

Name: JABB Management LLC  
Affiliation if Not Owner:  
Address: 115 N. Shawnee St. Owosso MI 48867  
Phone: 248-952-4777

## Land Division Information

Parcel Address: 108 N. Chipman St. Owosso MI 48867  
Parcel Number: 050-660-017-001-00

## Proposed Use

☐ Residential ☒ Commercial ☐ Industrial ☐ Institutional ☐ Other

Rev May 2019

## Describe the division being proposed

We want to remove the portion of the property that touches main st. leaving the rear of the property for a potential rezoning.

## Affidavit and Permissions:

- I agree the statements made on this document are true, and if found not to be true, this application and any approvals will be void
- I agree to give permission for officials of the municipality to enter onto property involved in this application for purposes of inspection, to verify that the information provided on the application is correct
- I understand that any approval hereunder only constitutes approval of requested legal descriptions and does not provide, constitute, infer or imply build ability or compliance with any applicable statute, law, building code, deed restriction, or property right
- I agree to comply with the conditions and regulations provided with this parcel division
- I understand that the land division application may take up to 30 days to be processed
- I understand that property tax bills may be issued using the parent parcel(s) and I agree to have the tax bills and other city of Owosso liens charged/billed during this period paid by the appropriate party
- I understand that if property is being conveyed between the parties, requested land division will only take place on city records after recording of deed
- **Divisions require all taxes, special assessments and outstanding invoices be paid in full before the division can be processed**

Applicant Signature

Date

City of Owosso Lot Split Ordinance Sec. 30-5. - Lot division.

The division of a lot in a recorded plat is prohibited, unless approved following application to the city council. The application shall be filed with the city clerk and shall state the reasons for the proposed division. The city council may request review and comment by the city planning commission. The division to be approved by the city council shall have the suitability of the land for building purposes approved by the city zoning administrator, who may require submission of a professionally prepared boundary survey report. No building permit shall be issued, nor any building construction commenced, prior to the city council's approval. No lot in a recorded plat shall be divided into more than four (4) parts, and the resulting lots shall be not less in area than permitted by the city zoning ordinance. The division of a lot resulting in a smaller area than prescribed herein may be permitted but only for the purpose of adding to the existing building site or sites. The application shall so state and shall be in affidavit form. (Ord. No. 456, § 1, 12-19-88)

**ASSESSOR TO ATTACH LOT SPLIT FORM WITH CURRENT AND NEW DESCRIPTIONS, ASSESSED AND TAXABLE VALUES**

Rev May 2019





10/19/2021

JABB MANAGEMENT LLC

LOT SPLIT APPLICATION

**CURRENT TAX DESCRIPTION**  
**108 N CHIPMAN STREET**  
**050-660-017-001-00**

LOTS 1 2 3 16 17 & 18 OF BLK 17 ALSO LOT 2 & 3 OF BLK 16 & THE VACATED PORTION OF STATE ST N OF MAIN ST PART OF A L & B O WILLIAMS ADD EXC COM AT SE COR LOT 2, TH W 154', TH N 11', TH SE'LY TO PT WHICH IS 2.44' N OF SE COR OF SD LOT, TH S TO POB, INCL 1/2 CLSD ALLEY

CALCULATED AREA OF 2.42 ACRES AND FRONTAGE OF 400 FEET

**PROPOSED TAX DESCRIPTION LOT SPLITS**

**Portion fronting on W Main St:**

LOT 2 BLK 16 & E 1/2 ADJ VAC STATE ST; ALSO LOT 3 BLK 17 & W 1/2 ADJ VAC STATE ST, ALSO S 1/2 ADJ VAC ALLEY, A L & B O WILLIAMS ADDITION TO THE CITY OF OWOSSO L29/P499; EXC THAT PT LYG WITHIN PCL DESC AS BEG @ SW COR SEC 13 T7N R2E, TH ALG W SEC LN N03°08'32"E 11 FT, TH S86°23'20"E 308 FT, TH S83°12'33"E 198.31 FT, TH S03°36'40"W 33 FT, TH N86°23'20"W 506.09 FT TO W LN SEC 24 T7N R2E, TH N03°43'08"E 33 FT TO POB

CALCULATED AREA OF .435 ACRE AND FRONTAGE OF 154.30 FEET

**Portion fronting on N Chipman St:**

LOT 3 BLK 16 & LOTS 1, 2, 16, 17, 18 BLK 17, INCL VAC STATE ST ADJ TO SD LOTS 1, 2 BLK 16 & LOT 3 BLK 16, ALSO INCL N 1/2 VAC ALLEY ADJ TO SD LOTS 2 & 16 BLK 17, A L & B O WILLIAMS ADDITION TO THE CITY OF OWOSSO L29/P499

CALCULATED AREA OF 2.603 ACRES AND FRONTAGE OF 400 FEET

Date for City Council Review:	11-01-2021	Date notice sent to applicant:	10-25-2021
City Council action:	<input checked="" type="checkbox"/> Approved as submitted	<input type="checkbox"/> Denied	<input type="checkbox"/> Approved with attached conditions
Date results sent to applicant:	11-02-2021		

#### Building Department Checklist

Application Reviewed	<input checked="" type="checkbox"/>
Fee paid	<input checked="" type="checkbox"/>
Return all materials to Building Department	<input checked="" type="checkbox"/>
Send copy of application to applicant with date of Council Meeting	<input checked="" type="checkbox"/>
Prepare memo and submit with original application to Clerk's Office	<input checked="" type="checkbox"/>
After Council approval or denial, notify applicant with copy of completed application	<input checked="" type="checkbox"/>
Notify Assessor of approval or denial	<input checked="" type="checkbox"/>
Scan to BS&A file and file hard copy	<input checked="" type="checkbox"/>
Staff Initials	YAB

Rev May 2019

10/19/2021 Please review, sign, Return to Tanya by 10/25/2021

#### City of Owosso Division of Platted City Lots Departmental Review

1. Building Official Recommends:	<input checked="" type="checkbox"/> Approval	<input type="checkbox"/> Denial
Comments: All Reviewed Looks to be in order		
Signature: Brad H. 10/21/2021		
2. Assessor Recommends:	<input checked="" type="checkbox"/> Approval	<input type="checkbox"/> Denial
Comments: New Parcel Number for Lot Facing main street will be 050-660-017-006-00 Address for New Parcel will be 1010 W. MAIN ST.		
Signature: Michael Dant 10-20-2021		
3. Treasurer Tax Information:	<input checked="" type="checkbox"/> Approval	<input type="checkbox"/> Denial
County Drain Office Special Assessments:	<input type="checkbox"/> Paid	<input type="checkbox"/> Unpaid
County Treasurer's Office Delinquent Taxes:	<input checked="" type="checkbox"/> Paid	<input type="checkbox"/> Unpaid
Special Assessments:	<input type="checkbox"/> Paid	<input type="checkbox"/> Unpaid
Comments:		
Signature: Kerry J. 10-21-21		
4. Public Utilities Recommends:	<input checked="" type="checkbox"/> Approval	<input type="checkbox"/> Denial
Comments: SEE ENGINEERING COMMENTS BELOW...		
Signature: Ryan E. Sutherland		
5. Engineering Recommends:	<input checked="" type="checkbox"/> Approval	<input type="checkbox"/> Denial
Comments: There is an existing water main in the closed State St Right-of-Way north of Main St. Any future development on site will need to address the water main. Site has no driveway approach. Any future development will need to install driveway approach on Main St.		
Signature: Clayton Wehner		
6. Zoning Administrator Recommends:	<input checked="" type="checkbox"/> Approval	<input type="checkbox"/> Denial
Comments:		
Signature: Tanya 10-21-2021		

Rev May 2019



11.4.2021.

Dear Council Members,

I read in the Argus the article regarding a future grow facility: I urge you to consider what a grow facility has caused in Chesaning and other communities across the country: **GROW FACILITIES CAUSE BAD ODOR!** Residents are complaining. Odors are degrading quality of life in Chesaning. We do not want that to happen to Owosso!

A friend described a recent furniture delivery to her Chesaning home. The driver got out and asked, “What stinks?” She told him it was the marijuana facility. His comment? “That smells awful? You have to deal with that every day? I would never want to live here.”

Her experience is not unique. The Chesaning Village Council has been hearing from citizens for many months regarding the odor. Please take note of these disturbing comments:

- The smell is daily and we complain often. Our garage smells of marijuana.
- We have a strong smell **of marijuana at Big Rock school**. I have called in complaints several times. Two days later I call back and they do nothing. What is the process, continue to call? How many people have called? My entire home smells like it.
- Our friends and neighbors are talking about moving if they can afford it.
- High Life agreed to install an odor monitor months ago. On Easter Sunday, my wife and I took a bike ride and smelled marijuana the whole way.
- Two years ago, we were told the odor would be sent into the atmosphere.
- The marijuana developers appear to be free to do what they want with no accountability.
- We came to Chesaning to live in someplace quiet and not have to deal with skunk smell.
- For those who live upwind of grow facilities, buffering criteria may not seem very important; but for those who live nearby or have respiratory issues, there is a point where good health is more important than financial gain.

Clearly, the so-called mitigation procedures have done nothing to stop this odor problem. The council ignores the pleas of the citizens, seemingly only concerned about money generated from these facilities. **MONEY** is not all a community needs! **CLEAN, FRESH** air should matter more. I hope **OUR** council will be more aware of the odor problem, as homeowners (taxpayers) deserve our viewpoints to be considered.

Countless articles from other cities tell the same story. Facilities get “cited” for odor, but ... it continues to be an issue. The best way to avoid the issue is to **NOT HAVE** the facility in the city to begin with.

Thank you.

Julie Wenzlick. 1101 Riverside Drive

989-723-2084. juliewenzlick@gmail.com

December 6, 2021

To: Owosso City Council

ATTENTION: ~~Chairman Bill Wascher~~

MAYOR CHRISTOPHER EVELETH

**SUBJECT: Rezoning of 108 North Chipman Street Property**

We, the undersigned, residents of Owosso have no objection to the rezoning of 108 North Chipman Street, however, strongly object to the proposed use of growing marijuana within Owosso City Limits. If a facility, such as this, were located within the Owosso City Limits, the potential for air pollution, offensive odors, reducing the quality of life and potential for home devaluation would exist.

Name	Address	Date
VIRGIL RENNER	429 N. CHIPMAN ST.	12/6/21
Val Wascher		
Bethany K. Starr	431 N Chipman	12-11-2021
Josephine Singelard	625 Third	12-11-2021
Thomas J. Hume	902 BEEHLER ST	12-12-2021
Eric Krulke	906 Beehler St.	12/12/21
RICHARD HOWARD	910 BEEHLER ST	12/12/21
PATRICIA HOWARD	910 BEEHLER ST	12-12-21
Val Wascher	1012 Beehler	12/12/21
John Wascher	1012 Beehler St	12-12-21
John Wascher	1102 Beehler St	12-12-21
John Wascher	1111 Beehler	12-12-21
John Wascher	503 N. Chipman	12/12/21
JAYNE BROWN	819 W. OLIVER ST Owosso	12-12-21
Raye Stuart	809 W. Oliver St Owosso	12-12-21
Marianne Stuart	809 W. Oliver St Owosso	12-12-21
John Wascher	118 S. Chipman St. Owosso	12-12-21
John Wascher	127 S. Chipman St. Owosso	12-12-21
John Wascher	124 S. Chipman St	12-12-21
Matt Rowell	117 S. Chipman St	12-12-21
Angela Rowell	117 S. Chipman St	12-12-21
Michael O'Brien	209 S. Chipman	12-12-21
John Wascher	315 S. Chipman St	12-12-21
Jennifer Sims	4025 Chipman St	12-12-21
John Wascher	620 Third St	12/12/21
John Wascher	915 W KING ST	12/12/2021
John Wascher	908 CAMPBELL DR.	12/12/2021
John Wascher	908 CAMPBELL DR.	12/12/2021
John Wascher	1132 Riverside Dr.	12/13/2021
John Wascher	6th N. Water St	12/13/2021
John Wascher	1131 Riverside Dr.	12-12-21



**SUBJECT: Rezoning of 108 North Chipman Street Property**

Name	Address	Date
Indie Cook	1095 Chapman	DEC. 13
Robert Long	1111 Harding Ave	12/13/21
Devian Seaver	1109 Harding	12-13-21
Mary Ann Sulphur	8103. Washington	12-13-21
Edmond Brest	218 S. PARK	12-13-21
DAN Wenzlick	1101 Riverside Drive	12-13-21
Sulie Wenzlick	1101 Riverside Drive	12-13-21
Shawn Hilliker	717 Avant	12-13-21
Bruce Buysse	1341 W. King	12-13-21
Ellen Buysse	1341 W. King	12-13-21
Piper Brewer	805 W. Oliver	12-14-21
Christine Mitchell	1525 Altamonte Dr	12-18-21
James E Mitchell	1525 Altamonte Dr	12-18-21



## MEMORANDUM

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301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

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DATE: January 3, 2022

TO: Owosso City Council

FROM: Ryan E. Suchanek, Director of Public Services & Utilities

SUBJECT: Setting Public Hearing for Special Assessment Roll for Maple Avenue Reconstruction

### RECOMMENDATION:

City staff recommends approval of Resolution No. 4 which sets the second public hearing for the Maple Avenue Reconstruction Project.

### BACKGROUND:

This public hearing is intended to provide affected residents with the opportunity to comment regarding their individual assessments.

As you will recall, Step Four/Resolution No. 4 takes place after the bids are received. Estimated assessment amounts are adjusted if necessary to reflect the actual cost as dictated by the bids received. A second public hearing is set to allow property owners to comment on their particular assessment. Each property owner is sent a second notice containing the date and time of the public hearing and the amount of the proposed assessment for their property. City Council sets the second public hearing at its **January 3, 2022** meeting.

Step Five/Resolution No. 5 documents the second public hearing, finalizes the special assessment roll and sets the terms of payment. This public hearing is designed to allow affected citizens the opportunity to argue whether or not the amount of their assessment is fair and equitable in relation to the benefit they receive from the project. If, after hearing citizen comment, the council decides adjustments need to be made to the assessment roll they may do so. Alternately, if it is felt all the assessments are fair and equitable the resolution may be passed as written.

Tonight the council will be considering Resolution No. 4 for the proposed district as a part of the Consent Agenda. Staff recommends authorization of Resolution No. 4 setting a public hearing for Tuesday, **January 18, 2022** to receive citizen comment regarding the proposed special assessment roll for the following public improvement:

**Special Assessment District No. 2022-03**  
**Maple Avenue, a Public Street, from Corunna Avenue (M-71) to north end**

Attachment(s): Maple Avenue Resolution No. 4  
Maple Avenue Proposed Special Assessment Roll  
Maple Avenue Engineer's Estimate  
Maple Avenue Special Assessment Map

**RESOLUTION NO.**

**SETTING A PUBLIC HEARING  
FOR SPECIAL ASSESSMENT DISTRICT NO. 2022-03  
MAPLE AVENUE, A PUBLIC STREET  
FROM CORUNNA AVENUE (M-71) TO NORTH END  
SPECIAL ASSESSMENT RESOLUTION NO. 4**

WHEREAS, the Assessor has prepared a special assessment roll for the purpose of specially assessing that portion of the cost of the public improvements more particularly hereinafter described to the properties specially benefited by said public improvement, and the same has been presented to the Council by the City Clerk.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Said special assessment roll is hereby accepted and shall be filed in the office of the City Clerk for public examination.
2. The Council shall meet at the Owosso City Hall, Owosso, Michigan at 7:30 p.m., on Tuesday, January 18, 2022 for the purpose of hearing all persons interested in said special assessment roll and reviewing the same.
3. The City Clerk is directed to publish the notice of said hearings once in the *Argus Press*, the official newspaper of the City of Owosso, not less than ten (10) days prior to said hearing and shall further cause notice of said hearing to be sent by first class mail to each owner of the property subject to assessment, as indicated by the records in the City Assessor's office as shown on the general tax rolls of the City, at least ten (10) days before the time of said hearing, said notice to be mailed to the addresses shown on said general tax rolls of the City.
4. The notice of said hearing to be published and mailed shall be in substantially the following form:

**NOTICE OF HEARING  
TO REVIEW SPECIAL ASSESSMENT ROLL  
CITY OF OWOSSO, COUNTY OF SHIAWASSEE, MICHIGAN**

TO THE OWNERS OF THE FOLLOWING DESCRIBED PROPERTY:

**Maple Avenue, a Public Street, from Corunna Avenue (M-71) to north end**

TAKE NOTICE that a Special Assessment roll has been prepared for the purpose of defraying the Special Assessment district's share of the cost of the following described improvements:

**Street Reconstruction**

The said Special Assessment roll is on file for public examination with the City Clerk and any objections to said Special Assessment roll must be filed in writing with the City Clerk prior to the close of the hearing to review said Special Assessment roll.

TAKE FURTHER NOTICE that appearance and protest at this hearing is required in order to appeal the amount of the special assessment to the State Tax Tribunal if an appeal should be desired. A property owner or party in interest, his or her agent, may appear in person at the hearing to protest the special assessment or may file his or her appearance by letter and his or her personal appearance shall not be required. The property owner or any person having an interest in the property subject to the proposed special assessments may file a written appeal of the special assessment with the State Tax Tribunal within thirty days after confirmation of the special assessment roll if that special assessment was protested at this hearing.

TAKE FURTHER NOTICE that the City Council will meet at the Owosso City Hall, Owosso, Michigan at 7:30 p.m. on Tuesday, January 18, 2022 for the purpose of reviewing said special assessment roll and for the purpose of considering all objections to said roll submitted in writing.

MAPLE AVE FROM CORUNNA TO NORTH END  
LOCAL STREET

SPECIAL ASSESSMENT ROLL NO. 2022-03

RESO 4

WEST SIDE

ADDRESS NO.	STREET	PROPERTY OWNER NAME	ROLL NUMBER	FRONT FOOTAGE	CORNER LOT DISCOUNT	ASSESSABLE FRONT FEET	FRONT FOOT RATE	AMOUNT OF ASSESSMENT	ZONING TYPE	MAILING ADDRESS
424	MAPLE AVE	BRAD DISE	050-710-000-001	120.5	1	120.50	\$59.54	\$7,174.57	R1	424 MAPLE AVE OWOSSO, MI 48867
416	MAPLE AVE	DALE & JOANNE SIEB	050-710-000-003	61.5	1	61.50	\$59.54	\$3,661.71	R1	PO BOX 96 BANCROFT, MI 48414-0096
412	MAPLE AVE	KIRK & SHERRY HALL	050-710-000-004	54.5	1	54.50	\$59.54	\$3,244.93	R2	412 MAPLE AVE OWOSSO, MI 48867-3628
406	MAPLE AVE	KELLY HALL	050-710-000-005	54	1	54.00	\$59.54	\$3,215.16	R2	406 MAPLE AVE OWOSSO, MI 48867
400	MAPLE AVE	ERIC & KIMBERLY SPENCER	050-710-000-006	52	1	52.00	\$59.54	\$3,096.08	R2	400 MAPLE AVE OWOSSO, MI 48867
						342.50		\$20,392.45		

EAST SIDE

ADDRESS NO.	STREET	PROPERTY OWNER NAME	ROLL NUMBER	FRONT FOOTAGE	CORNER LOT DISCOUNT	ASSESSABLE FRONT FEET	FRONT FOOT RATE	AMOUNT OF ASSESSMENT	ZONING TYPE	MAILING ADDRESS
703	CORUNNA AVE	MICHELLE BOWLES	050-710-002-005	93.1	1	93.10	\$59.54	\$5,543.17	RM1	PO BOX 101 OWOSSO, MI 48867
415	MAPLE AVE	EDWARD & KATHLEEN RIGDON	050-710-002-006	58	1	58.00	\$59.54	\$3,453.32	RM1	5188 N M52 OWOSSO, MI 48867
413	MAPLE AVE	WILLIAM HATFIELD	050-710-002-007	48	1	48.00	\$59.54	\$2,857.92	RM1	413 MAPLE AVE OWOSSO, MI 48867
407	MAPLE AVE	TODD RAMBO	050-710-002-008	66	1	66.00	\$59.54	\$3,929.64	RM1	6697 LOVEJOY ROAD FOWLerville, MI 48836
401	MAPLE AVE	MICHAEL & ERIN STEVER	050-710-002-009	69	1	69.00	\$59.54	\$4,108.26	RM1	401 MAPLE AVE OWOSSO, MI 48867
						334.10		\$19,892.31		

NORTH SIDE

ADDRESS NO.	STREET	PROPERTY OWNER NAME	ROLL NUMBER	FRONT FOOTAGE	CORNER LOT DISCOUNT	ASSESSABLE FRONT FEET	FRONT FOOT RATE	AMOUNT OF ASSESSMENT	ZONING TYPE	MAILING ADDRESS
600	OAKWOOD AVE	GREAT LAKE CENTRAL RAILROAD INC	050-710-001-015	0	0.75	0.00	\$61.67	\$0.00	I1	PO BOX 550 OWOSSO, MI 48867
						0.00		0.00		

TOTAL ASSESSABLE FRONT FEET:

676.60

**POST-BID ASSESSMENT CALCULATIONS  
MAPLE AVE.**

**MAPLE AVE FROM CORUNNA TO NORTH END  
LOCAL STREET**

**SPECIAL ASSESSMENT ROLL**

**RESO 4**

ENGINEER'S ESTIMATE ASSESSABLE AMOUNT	\$104,316.00
TOTAL ASSESSABLE FRONT FEET	676.60

CALCULATING ASSESSABLE FRONT FOOT RATE AND AMOUNTS:

PROPERTY TYPE	RESIDENTIAL PROPERTY	COMMERCIAL PROPERTY	TOTAL
TOTAL ASSEMENT PER TYPE	\$104,316.00	\$104,316.00	
CITY SHARE $\geq 60\%$	\$64,029.60	\$62,589.60	
PROPERTY SHARE @ $\leq 40\%$	\$40,286.40	\$41,726.40	
ASSESSABLE FRONT FOOT RATE: PROP SHARE/676.60	\$59.54	\$61.67	
TOTAL FRONT FEET PER TYPE	676.60	0.00	
TOTAL AMOUNT OF ASSESSMENT PER TYPE:	\$40,286.40	\$0.00	\$40,286.40

SUMMARY: SPECIAL ASSESSMENT AMOUNTS PER SIDE OF STREET:

WEST SIDE	\$20,392.45
EAST SIDE	\$19,892.31
NORTH SIDE	\$0.00
TOTAL SPECIAL ASSESSMENT	\$40,284.76



**ESTIMATED PROJECT COST  
POST-BID**

14-Dec-21

**RESO 4**

**MAPLE AVENUE FROM CORUNNA TO NORTH END**

DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	AMOUNT	ELIGIBLE AMOUNT	CITY COST 60 PERCENT	ASSESSMENT AT 40% RESIDENTIAL	ASSESSMENT AT 40% COMMERCIAL
Mobilization, Max 10%, (Road and Storm)	LSUM	1	\$13,500.00	\$ 13,500.00	\$ 13,500.00	\$ 8,100.00	\$ 5,400.00	\$ 5,400.00
Tree, Rem, 6 inch to 18 inch	Ea	1	\$700.00	\$ 700.00		\$ -	\$ -	\$ -
Dr Structure, Abandon	Ea	1	\$500.00	\$ 500.00		\$ -	\$ -	\$ -
Dr Structure, Rem	Ea	2	\$400.00	\$ 800.00		\$ -	\$ -	\$ -
Sewer, Rem, Less than 24 inch	Ft	63	\$13.00	\$ 819.00		\$ -	\$ -	\$ -
Curb and Gutter, Rem	Ft	705	\$7.00	\$ 4,935.00	\$ 4,935.00	\$ 2,961.00	\$ 1,974.00	\$ 1,974.00
Guardrail, Rem	Ft	46	\$2.00	\$ 92.00		\$ -	\$ -	\$ -
Pavt, Rem	Syd	170	\$8.00	\$ 1,360.00	\$ 1,360.00	\$ 816.00	\$ 544.00	\$ 544.00
Sidewalk, Rem	Syd	304	\$6.00	\$ 1,824.00		\$ -	\$ -	\$ -
Embankment, CIP	Cyd	51	\$10.00	\$ 510.00		\$ -	\$ -	\$ -
Excavation, Earth	Cyd	491	\$15.00	\$ 7,365.00		\$ -	\$ -	\$ -
Subgrade Undercutting, Type II	Cyd	25	\$25.00	\$ 625.00		\$ -	\$ -	\$ -
Erosion Control, Inlet Protection, Fabric Drop	Ea	4	\$70.00	\$ 280.00	\$ 280.00	\$ 168.00	\$ 112.00	\$ 112.00
Subbase, CIP	Cyd	67	\$25.00	\$ 1,675.00		\$ -	\$ -	\$ -
Aggregate Base, 4 inch, Modified	Syd	227	\$9.00	\$ 2,043.00		\$ -	\$ -	\$ -
Aggregate Base, 8 inch, Modified	Syd	988	\$13.00	\$ 12,844.00		\$ -	\$ -	\$ -
Maintenance Gravel	Ton	25	\$25.00	\$ 625.00	\$ 625.00	\$ 375.00	\$ 250.00	\$ 250.00
Approach, CI II, LM	Cyd	15	\$35.00	\$ 525.00	\$ 525.00	\$ 315.00	\$ 210.00	\$ 210.00
Geotextile, Separator, Modified	Syd	1214	\$2.00	\$ 2,428.00		\$ -	\$ -	\$ -
Sewer, SDR-26, 10 inch, Tr Det B, Modified	Ft	30	\$76.00	\$ 2,280.00		\$ -	\$ -	\$ -
Sewer, SDR-26, 12 inch, Tr Det B, Modified	Ft	32	\$94.00	\$ 3,008.00		\$ -	\$ -	\$ -
Sanitary Serv Conflict	Ea	2	\$1,130.00	\$ 2,260.00		\$ -	\$ -	\$ -
Abandoned Gas Main Conflict	Ea	2	\$380.00	\$ 760.00		\$ -	\$ -	\$ -
Dr Structure Cover, Adj, Case 1	Ea	1	\$570.00	\$ 570.00	\$ 570.00	\$ 342.00	\$ 228.00	\$ 228.00
Dr Structure Cover, EJ 1040 w/ Solid Gasket Sealed Cover	Ea	1	\$650.00	\$ 650.00	\$ 650.00	\$ 390.00	\$ 260.00	\$ 260.00
Dr Structure Cover, EJ 7000	Ea	2	\$800.00	\$ 1,600.00	\$ 1,600.00	\$ 960.00	\$ 640.00	\$ 640.00
Dr Structure, 36 inch dia, Modified	Ea	2	\$2,280.00	\$ 4,560.00		\$ -	\$ -	\$ -
Dr Structure, Tap, 12 inch	Ea	1	\$1,080.00	\$ 1,080.00		\$ -	\$ -	\$ -
Dr Structure, Temp Lowering	Ea	1	\$250.00	\$ 250.00	\$ 250.00	\$ 150.00	\$ 100.00	\$ 100.00
HMA Surface, Rem	Syd	1140	\$4.00	\$ 4,560.00	\$ 4,560.00	\$ 2,736.00	\$ 1,824.00	\$ 1,824.00
Hand Patching	Ton	10	\$250.00	\$ 2,500.00	\$ 2,500.00	\$ 1,500.00	\$ 1,000.00	\$ 1,000.00
HMA, 3E3 @ 3"	Ton	180	\$100.00	\$ 18,000.00	\$ 18,000.00	\$ 10,800.00	\$ 6,000.00	\$ 7,200.00
HMA, 5E3 @ 1.5"	Ton	90	\$105.00	\$ 9,450.00	\$ 9,450.00	\$ 5,670.00	\$ 3,780.00	\$ 3,780.00
Cement	Ton	2	\$200.00	\$ 400.00		\$ -	\$ -	\$ -
Driveway, Nonreinf Conc, 6 inch	Syd	200	\$40.50	\$ 8,100.00	\$ 8,100.00	\$ 4,860.00	\$ 3,240.00	\$ 3,240.00
Curb and Gutter, Conc, Det F4	Ft	679	\$25.00	\$ 16,975.00	\$ 16,975.00	\$ 10,185.00	\$ 6,790.00	\$ 6,790.00
Detectable Warning Surface, Modified	Ft	10	\$72.00	\$ 720.00		\$ -	\$ -	\$ -
Sidewalk Ramp, Conc, 7 inch	Sft	86	\$6.30	\$ 541.80		\$ -	\$ -	\$ -
Sidewalk, Conc, 4 inch	Sft	2433	\$3.60	\$ 8,758.80		\$ -	\$ -	\$ -

**ESTIMATED PROJECT COST  
POST-BID**

14-Dec-21

**RESO 4**

**MAPLE AVENUE FROM CORUNNA TO NORTH END**

DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	AMOUNT	ELIGIBLE AMOUNT	CITY COST 60 PERCENT	ASSESSMENT AT 40% RESIDENTIAL	ASSESSMENT AT 40% COMMERCIAL
Sidewalk, Conc, 6 inch	Sft	1037	\$3.85	\$ 3,992.45		\$ -	\$ -	\$ -
Barricade, Type III, High Intensity, Double Sided, Furn & Oper	Ea	1	\$80.00	\$ 80.00		\$ -	\$ -	\$ -
Minor Traf Devices, Max \$5,000	LSUM	1	\$3,050.00	\$ 3,050.00	\$ 3,050.00	\$ 1,830.00	\$ 1,220.00	\$ 1,220.00
Plastic Drum, High Intensity, Furn & Oper	Ea	15	\$14.00	\$ 210.00		\$ -	\$ -	\$ -
Sign, Type B, Temp, Prismatic, Furn & Oper	Sft	53	\$3.50	\$ 185.50		\$ -	\$ -	\$ -
Pedestrian Type II Barricade, Temp	Ea	4	\$110.00	\$ 440.00		\$ -	\$ -	\$ -
Riprap, Plain	Syd	3	\$125.00	\$ 375.00		\$ -	\$ -	\$ -
Turf Establishment, Performance	Syd	867	\$6.00	\$ 5,202.00		\$ -	\$ -	\$ -
Sign, Type III. Erect, Salv	Ea	3	\$100.00	\$ 300.00		\$ -	\$ -	\$ -
Sign, Type III, Rem	Ea	3	\$50.00	\$ 150.00		\$ -	\$ -	\$ -
SUB TOTALS				\$ 154,458.55	\$ 86,930.00	\$ 52,158.00	\$ 33,572.00	\$ 34,772.00
ENGINEERING AT 15% ASSESSABLE COST				\$ 23,168.78	\$ 13,039.50	\$ 7,823.70	\$ 5,035.80	\$ 5,215.80
ADMINISTRATIVE AT 5% ASSESSABLE COST				\$ 7,722.93	\$ 4,346.50	\$ 2,607.90	\$ 1,678.60	\$ 1,738.60
GRAND TOTALS				\$ 185,350.26	\$ 104,316.00	\$ 62,589.60	\$ 40,286.40	\$ 41,726.40



# City of Owosso

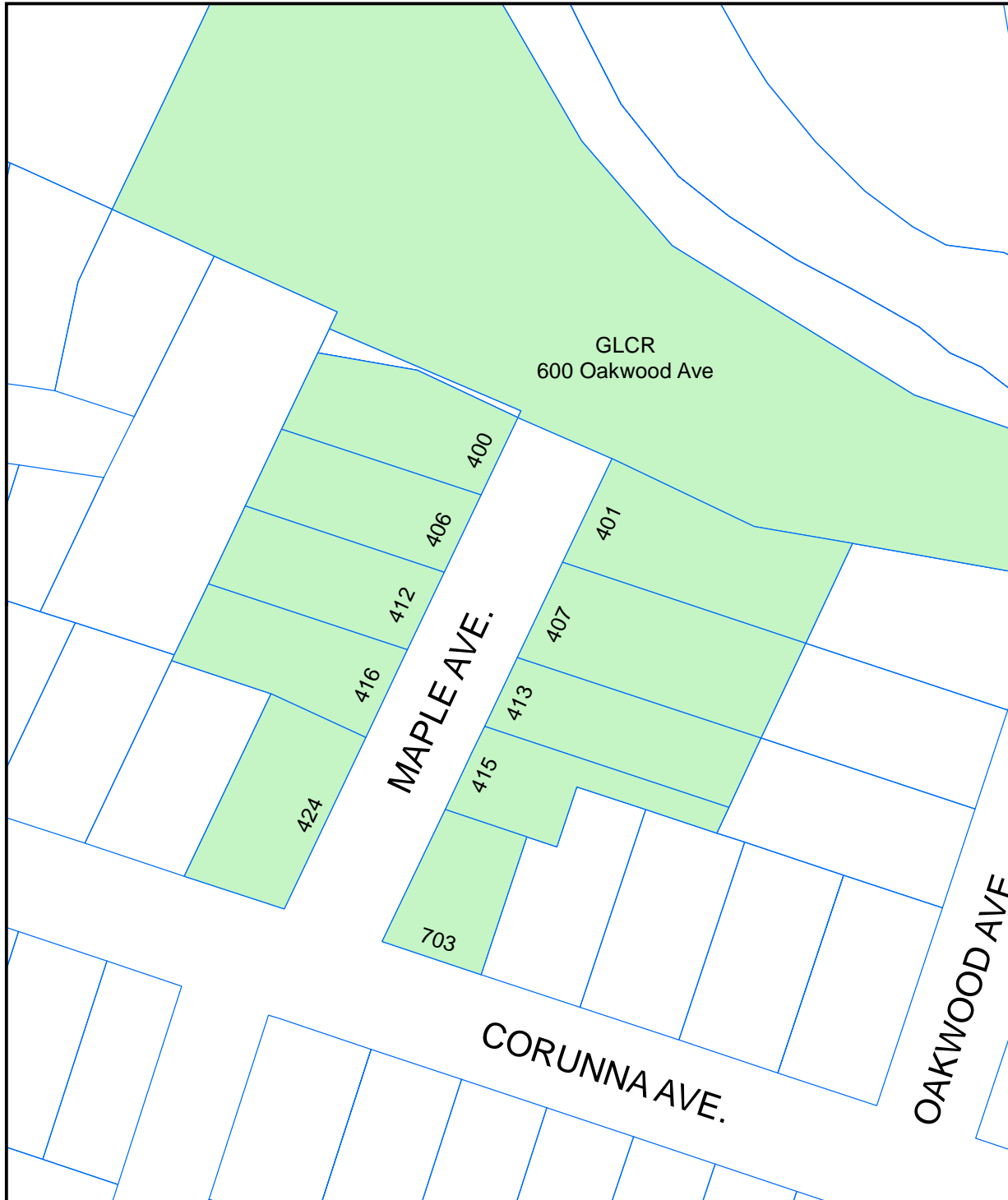
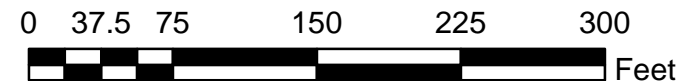
## Proposed Special Assessment No. 2022-03

Maple Avenue  
from Corunna Ave. to North End



### Legend

-  Special Assessment Parcels
-  Other City of Owosso Parcels
- 501 Street Address Number





301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

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# *MEMORANDUM*

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DATE: December 27, 2021

TO: City Council

FROM: Kevin Lenkart  
Director of Public Safety

RE: Traffic Control Order # 1465

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Stefanie Michels, JARS Holdings Marketing Director, is requesting a street closure for the JARS Owosso event. The certificate of insurance is pending.

**LOCATION:**

**South Lansing Street from West Main Street and 150ft south towards Lynn Street**

**DATE:**

**February 25<sup>th</sup>, 26<sup>th</sup> and 27<sup>th</sup>, 2022**

**TIME:**

**8:00 am – 9:00 pm**

The Public Safety Department has issued Traffic Control Order# 1465 in accordance with the Rules for the Issuance of Certain Traffic Control Orders. Staff recommends approval and further authorization of a traffic control order formalizing the action.

**CITY OF OWOSSO**

**TRAFFIC CONTROL ORDER**

*(SECTION 2.53 UNIFORM TRAFFIC CODE)*

ORDER NO.

DATE

TIME

1465

12/27/21

10:00 am

REQUESTED BY

Kevin Lenkart – Director of Public Safety

TYPE OF CONTROL

Street Closure

LOCATION OF CONTROL

South Lansing Street from West Main Street and 150ft south towards Lynn Street

EVENT:

JARS Owosso

DATE: February 25<sup>th</sup> – 27<sup>th</sup>, 2022

TIME: 8:00 am – 9:00 pm

APPROVED BY COUNCIL

\_\_\_\_\_, 20 \_\_\_\_

REMARKS



APPLICATION FOR USE OF  
PARKING LOTS, PARADES, OR SIMILAR EVENTS

202 S WATER ST OWOSSO, MICHIGAN 48867 · (989) 725-0580 · FAX 725-0528

The request for use of the parking lots, parade, or similar event shall be submitted to the Director of Public Safety not less than 14 days nor more than 120 days before the date for which the use is requested.

The submission of a request by an individual or organization for a traffic control order pursuant to these rules and regulations shall constitute an agreement to indemnify and hold the City and its officers and employees harmless from any and all liability arising from the event or activities for which the request is made.

Name of individual or group: JARS Holdings LLC; JARS Owosso Date: 12/1/2021

Primary Contact Person Stefanie Michels  
Name: Marketing Director  
Title: 901 W. Main St.  
Address: Owosso, MI 48867  
314.258.4593  
Phone:

Requested Date(s): Feb. 25-27, 2022 Requested Hours: 8AM-9PM

Area Requested (Parking Lot - Parade Route): S. Lansing St. from W. Main St and 150ft. south towards Lynn St.

Detailed description of the use for which the request is made: Free Community Event- Saturday, Feb. 26.  
We'll be hosting a snowboarding competition, local vendors and local food.

- ☒ Attach copies of any rules or policies applicable to persons participating in the event.
- ☒ Evidence to the City of insurance coverage applicable to the event or activity naming the City as an additional insured in an amount of not less than \$500,000 combined single limit.
- or
- ☐ The City Council may waive such insurance requirement if it determines that insurance coverage is unavailable or cannot be obtained at a reasonable cost and the event or activity is in the public interest or fulfills a legitimate and recognized public purpose.

Do Not Write Below This Line - For Officials Use Only

Approved ☐ Not Approved ☐ Date: \_\_\_\_\_ Traffic Control Order Number \_\_\_\_\_

Cc: DDA - Director  
WCIA - Chairperson



## JARS OWOSSO COMMUNITY EVENT

### Overview

To celebrate our customers and community in the city of Owosso, JARS is seeking to host a free event Saturday, Feb. 26 from 1-9PM on S. Lansing Street. Consumers can either spectate or participate in JARS Rail Jam, which will feature a 90 ft. course with a prize pool for both skiers and snowboarders.

### Details

Example Registration: <https://jarscannabis.com/events/jars-rail-jam/>

Participant Requirements: Must be 18+, US resident, free registration, waiver required

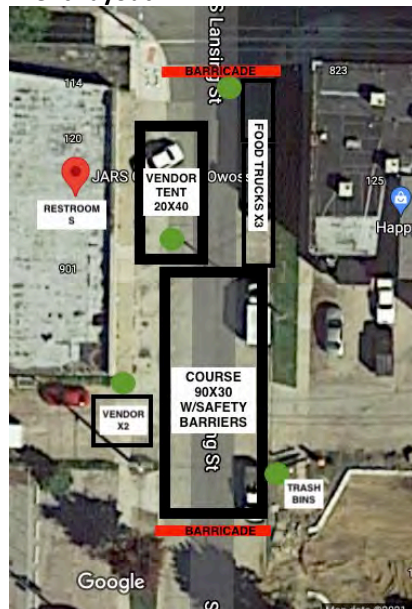
Competition: Jam format, 3 judges, ski & snow category

Spectators: Watch the competition, enjoy local vendors, music and food

### Course Rendering



### Event Layout



Waiver, COI, TCO application following pages



## RELEASE OF LIABILITY AND ASSUMPTION OF RISK<sup>1</sup>

The individual named below (referred to as "**I**" or "**me**") desires to enter the building and surrounding premises located at [REDACTED] (the "**Activity**"), which is owned by [REDACTED], a Michigan limited liability company (the "**Company**"). In consideration of being permitted by the Company to participate in the Activity and in recognition of the Company's reliance hereon, I agree to all the terms and conditions set forth in this instrument (this "**Release**").

I AM AWARE AND UNDERSTAND THAT THE ACTIVITY IS A POTENTIALLY DANGEROUS ACTIVITY AND INVOLVES THE RISK OF SERIOUS INJURY, DISABILITY, DEATH, AND/OR PROPERTY DAMAGE. I ACKNOWLEDGE THAT ANY INJURIES THAT I SUSTAIN MAY RESULT FROM OR BE COMPOUNDED BY THE ACTIONS, OMISSIONS, OR NEGLIGENCE OF THE COMPANY, INCLUDING NEGLIGENT EMERGENCY RESPONSE OR RESCUE OPERATIONS OF THE COMPANY. NOTWITHSTANDING THE RISK, I ACKNOWLEDGE THAT I AM VOLUNTARILY PARTICIPATING IN THE ACTIVITY WITH KNOWLEDGE OF THE DANGER INVOLVED AND HEREBY AGREE TO ACCEPT AND ASSUME ANY AND ALL RISKS OF INJURY, DISABILITY, DEATH, AND/OR PROPERTY DAMAGE ARISING FROM THE ACTIVITY, WHETHER CAUSED BY THE ORDINARY NEGLIGENCE OF THE COMPANY OR OTHERWISE.

I hereby expressly waive and release any and all claims, now known or hereafter known, against the Company, and its officers, manager(s), employees, agents, affiliates, members, successors, and assigns (collectively, "**Releasees**"), arising out of or attributable to my participation in the Activity, whether arising out of the ordinary negligence of the Company or any Releasees or otherwise. I covenant not to make or bring any such claim against the Company or any other Releasee, and forever release and discharge the Company and all other Releasees from liability under such claims.

I acknowledge the contagious nature of COVID-19 and assume the risk that I may be exposed to or infected by COVID-19 by my participation in the Activity and that such exposure or infection may result in personal injury, illness, permanent disability, and even death. I understand and assume the risk of becoming exposed to or infected by COVID-19 during my participation in the Activity caused by the actions, omissions, or negligence of others, including, but not limited to, the Company and the Releasees.

I shall defend, indemnify, and hold harmless the Company and all other Releasees against any and all losses, damages, liabilities, deficiencies, claims, actions, judgments, settlements, interest, awards, penalties, fines, costs, or expenses of whatever kind, including attorney fees, fees, the costs of enforcing any right to indemnification under this Release, and the cost of pursuing any insurance providers, arising out or resulting from any claim of a third party related to the Activity, including any claim related to my own negligence or the ordinary negligence of the Company.

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<sup>1</sup> NTD: Before signing, please consult with John Kenny (Taft attorney).





I hereby consent to receive medical treatment deemed necessary if I am injured or require medical attention during my participation in the Activity. I understand and agree that I am solely responsible for all costs related to such medical treatment and any related medical transportation and/or evacuation. I hereby release, forever discharge, and hold harmless the Company from any claim based on such treatment or other medical services.

This Release constitutes the sole and entire agreement of the Company and me with respect to the subject matter contained herein and supersedes all prior and contemporaneous understandings, agreements, representations, and warranties, both written and oral, with respect to such subject matter. If any term or provision of this Release is invalid, illegal, or unenforceable in any jurisdiction, such invalidity, illegality, or unenforceability shall not affect any other term or provision of this Release or invalidate or render unenforceable such term or provision in any other jurisdiction. This Release is binding on and shall inure to the benefit of the Company and me and their respective successors and assigns. All matters arising out of or relating to this Release shall be governed by and construed in accordance with the internal laws of the State of Michigan without giving effect to any choice or conflict of law provision or rule (whether of the State of Michigan or any other jurisdiction). Any claim or cause of action arising under this Release may be brought only in the federal and state courts located in Oakland County, Michigan and I hereby consent to the exclusive jurisdiction of such courts.

[SIGNATURE PAGE FOLLOWS]



**BY SIGNING, I ACKNOWLEDGE THAT I HAVE READ AND UNDERSTOOD ALL OF THE TERMS OF THIS RELEASE AND THAT I AM VOLUNTARILY GIVING UP SUBSTANTIAL LEGAL RIGHTS, INCLUDING THE RIGHT TO SUE THE COMPANY.**

Signed:

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Printed Name:

---

Company Name:

---

Date: 

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Warrant 611  
December 20, 2021

Vendor	Description	Fund	Amount
Michigan Municipal Risk Management Authority	Building and property insurance-3 of 3 installments for FY 21/22.	Various	\$66,777.50
Total			\$66,777.50



## **MEMORANDUM**

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301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ [WWW.CI.OWOSSO.MI.US](http://WWW.CI.OWOSSO.MI.US)

---

DATE: December 27, 2021  
TO: Owosso City Council  
FROM: Brad Barrett, Finance Director  
SUBJECT: Public Act 202 of 2017 Annual Reporting

### **RECOMMENDATION:**

Receive and file communication from Finance Department.

### **BACKGROUND:**

The Protecting Local Government Retirement and Benefits Act (PA 202 of 2017) requires all local governments with a defined benefit retirement system (pension) to file an annual report, six months after the end of the community's fiscal year (June 30, 2021).

In addition, the act requires local governments to post the current report (Form 5572) on their website or in a public place and submit such report to the local governing body.

### **FISCAL IMPACTS:**

None.

### **Document originated by:**

Michigan Department of Treasury Form 5572 – Pension Report for 2020

Enter Local Government Name	Owosso	Instructions: For a list of detailed instructions on how to complete and submit this form, visit <a href="http://michigan.gov/LocalRetirementReporting">michigan.gov/LocalRetirementReporting</a> .
Enter Six-Digit Municode	782040	
Unit Type		
Fiscal Year End Month		
Fiscal Year (four-digit year only, e.g. 2019)	2021	Questions: For questions, please email <a href="mailto:LocalRetirementReporting@michigan.gov">LocalRetirementReporting@michigan.gov</a> . Return this original Excel file. Do not submit a scanned image or PDF.
Contact Name (Chief Administrative Officer)	Brad Barrett	
Title if not CAO	Finance Director	
CAO (or designee) Email Address	<a href="mailto:brad.barrett@ci.owosso.mi.us">brad.barrett@ci.owosso.mi.us</a>	
Contact Telephone Number	989-725-0575	
Pension System Name (not division) 1	MERS	If your pension system is separated by divisions, you would only enter one system. For example, one could have different divisions of the same system for union and non-union employees. However, these would be only one system and should be reported as such on this form.
Pension System Name (not division) 2		
Pension System Name (not division) 3		
Pension System Name (not division) 4		
Pension System Name (not division) 5		

Line	Descriptive Information	Source of Data	System 1	System 2	System 3	System 4	System 5
1	Is this unit a primary government (County, Township, City, Village)?	Calculated	NO	NO	NO	NO	NO
2	Provide the name of your retirement pension system	Calculated from above	MERS				
3	Financial Information						
4	Enter retirement pension system's assets (system fiduciary net position ending)	Most Recent Audit Report	41,818,619				
5	Enter retirement pension system's liabilities (total pension liability ending)	Most Recent Audit Report	46,196,403				
6	Funded ratio	Calculated	90.5%				
7	Actuarially Determined Contribution (ADC)	Most Recent Audit Report	846,081				
8	Governmental Fund Revenues	Most Recent Audit Report	13,018,973				
9	All systems combined ADC/Governmental fund revenues	Calculated	6.5%				
10	Membership						
11	Indicate number of active members	Actuarial Funding Valuation used in Most Recent Audit Report	48				
12	Indicate number of inactive members	Actuarial Funding Valuation used in Most Recent Audit Report	5				
13	Indicate number of retirees and beneficiaries	Actuarial Funding Valuation used in Most Recent Audit Report	109				
14	Investment Performance						
15	Enter actual rate of return - prior 1-year period	Actuarial Funding Valuation used in Most Recent Audit Report or System Investment Provider	13.59%				
16	Enter actual rate of return - prior 5-year period	Actuarial Funding Valuation used in Most Recent Audit Report or System Investment Provider	9.35%				
17	Enter actual rate of return - prior 10-year period	Actuarial Funding Valuation used in Most Recent Audit Report or System Investment Provider	7.91%				
18	Actuarial Assumptions						
19	Actuarial assumed rate of investment return	Actuarial Funding Valuation used in Most Recent Audit Report	7.35%				
20	Amortization method utilized for funding the system's unfunded actuarial accrued liability, if any	Actuarial Funding Valuation used in Most Recent Audit Report	Level Percent				
21	Amortization period utilized for funding the system's unfunded actuarial accrued liability, if any	Actuarial Funding Valuation used in Most Recent Audit Report	18				
22	Is each division within the system closed to new employees?	Actuarial Funding Valuation used in Most Recent Audit Report	No				
23	Uniform Assumptions						
24	Enter retirement pension system's actuarial value of assets using uniform assumptions	Actuarial Funding Valuation used in Most Recent Audit Report	40,378,300				
25	Enter retirement pension system's actuarial accrued liabilities using uniform assumptions	Actuarial Funding Valuation used in Most Recent Audit Report	48,915,708				
26	Funded ratio using uniform assumptions	Calculated	82.5%				
27	Actuarially Determined Contribution (ADC) using uniform assumptions	Actuarial Funding Valuation used in Most Recent Audit Report	1,044,744				
28	All systems combined ADC/Governmental fund revenues	Calculated	8.0%				
29	Pension Trigger Summary						
30	Does this system trigger "underfunded status" as defined by PA 202 of 2017?	Primary government triggers: Less than 60% funded <u>AND</u> greater than 10% ADC/Governmental fund revenues. <b>Non-Primary government triggers:</b> Less than 60% funded	NO	NO	NO	NO	NO

Requirements (For your information, the following are requirements of P.A. 202 of 2017)

Local governments must post the current year report on their website or in a public place.

The local government must electronically submit the form to its governing body.

Local governments must have had an actuarial experience study conducted by the plan actuary for each retirement system at least every 5 years.

Local governments must have had a peer actuarial audit conducted by an actuary that is not the plan actuary OR replace the plan actuary at least every 8 years.

By emailing this report to the Michigan Department of Treasury, the local government acknowledges that this report is complete and accurate in all known respects.



## MEMORANDUM

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301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

---

DATE: December 27, 2021  
TO: Owosso City Council  
FROM: Brad Barrett, Finance Director  
SUBJECT: Monthly Financial Report – November 2021

RECOMMENDATION:

Receive and file communication from Finance Department.

BACKGROUND:

Per Section 8.6(c) of the Owosso City Charter....

*During each month, the City Manager shall submit to the Council data showing the relation between the estimated and actual revenues and expenditures to the end of the preceding month;....*

A revenue and expenditure report and cash summary report is included for the period ending November 30, 2021.

Revenue Expense Report

The column labeled "Activity for month" reflects revenues received and expenses paid during the specific month and the column labeled "YTD Balance" reflects revenues received and expenses paid since the beginning of the fiscal year (July 1<sup>st</sup>.)

FISCAL IMPACTS:

None.

**Document originated by:**

Revenue and Expenditure Report for City of Owosso – Period ending 11/30/2021  
Cash Summary by Account for City of Owosso – From 11/1/2021 – 11/30/2021

PERIOD ENDING 11/30/2021

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF FLUSHING  
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2021-22	2021-22	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 11/30/21 INCR (DECR)	11/30/2021 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Revenues							
101-000-401.403	GENERAL PROPERTY TAX	3,575,000.00	3,575,000.00	24,324.88	3,418,239.61	156,760.39	95.62
101-000-401.424	TRAILER PARK TAXES	1,000.00	1,000.00	507.00	745.00	255.00	74.50
101-000-401.430	INDUSTRIAL/COMMERCIAL FACILITIES	24,000.00	24,000.00	22,120.79	22,120.79	1,879.21	92.17
101-000-401.431	OBSOLETE PROPERTY REHAB TAXES(OTHER)	670.00	670.00	0.00	0.00	670.00	0.00
101-000-401.443	ADMINISTRATION FEES	91,000.00	91,000.00	448.35	30,415.74	60,584.26	33.42
101-000-401.445	INTEREST & PENALTIES ON TAXES	20,000.00	20,000.00	996.52	4,567.43	15,432.57	22.84
101-000-439.000	MARIJUANA TAX DISTR.	84,000.00	84,000.00	0.00	0.00	84,000.00	0.00
101-000-450.452	PERMITS-BUILDING	150,000.00	150,000.00	9,017.00	43,652.61	106,347.39	29.10
101-000-450.453	LIQUOR LICENSES	10,000.00	10,000.00	0.00	7,580.65	2,419.35	75.81
101-000-450.454	PERMITS-ELECTRICAL	35,000.00	35,000.00	2,952.00	11,407.00	23,593.00	32.59
101-000-450.455	PERMITS-PLUMBING & MECHANICAL	55,000.00	55,000.00	5,463.00	28,092.50	26,907.50	51.08
101-000-450.460	MISCELLANEOUS LICENSES	1,000.00	1,000.00	30.00	450.00	550.00	45.00
101-000-450.470	MARIJUANA LICENSE FEE	50,000.00	50,000.00	0.00	35,000.00	15,000.00	70.00
101-000-450.477	PERMITS-HANDGUNS	500.00	500.00	20.00	270.00	230.00	54.00
101-000-450.478	DOG LICENSES	80.00	80.00	0.00	0.00	80.00	0.00
101-000-501.506	GRANT-FEDERAL	0.00	0.00	56,178.34	56,178.34	(56,178.34)	100.00
101-000-539.573	LOCAL COMMUNITY STABILIZATION SERVICES	65,000.00	65,000.00	0.00	100,600.55	(35,600.55)	154.77
101-000-539.574	REVENUE SHARING - STATUTORY	429,911.00	429,911.00	0.00	71,651.00	358,260.00	16.67
101-000-539.575	REVENUE SHARING-CONSTITUTIONAL	1,279,571.00	1,279,571.00	0.00	278,313.00	1,001,258.00	21.75
101-000-600.625	VACANT PROPERTY REGISTRATION/INCOME	1,500.00	1,500.00	200.00	400.00	1,100.00	26.67
101-000-600.626	CHARGE FOR SERVICES RENDERED	60,000.00	60,000.00	9,253.22	37,210.06	22,789.94	62.02
101-000-600.627	DUPLICATING SERVICES	1,000.00	1,000.00	35.00	494.00	506.00	49.40
101-000-600.628	RENTAL REGISTRATION	1,500.00	1,500.00	275.00	800.00	700.00	53.33
101-000-600.629	AMBULANCE CHARGES	263,750.00	263,750.00	48,439.18	126,997.75	136,752.25	48.15
101-000-600.630	AMBULANCE MILEAGE CHARGES	230,100.00	230,100.00	35,847.52	103,661.73	126,438.27	45.05
101-000-600.631	AMBULANCE/ ADVANCED LIFE SUPPORT SERVICES	410,000.00	410,000.00	55,021.25	211,432.69	198,567.31	51.57
101-000-600.633	FIRE SERVICES	4,000.00	4,000.00	0.00	3,500.00	500.00	87.50
101-000-600.642	CHARGE FOR SERVICES - SALES	4,000.00	4,000.00	75.00	2,698.00	1,302.00	67.45
101-000-600.647	CABLE TELEVISION FRANCHISE FEES	105,000.00	105,000.00	24,638.43	24,638.43	80,361.57	23.47
101-000-655.655	PARKING VIOLATIONS	4,200.00	4,200.00	195.00	1,245.00	2,955.00	29.64
101-000-655.659	PARKING LEASE INCOME	1,600.00	1,600.00	0.00	0.00	1,600.00	0.00
101-000-655.660	ORDINANCE FINES & COSTS	12,000.00	12,000.00	1,871.48	4,504.06	7,495.94	37.53
101-000-662.000	DRUG FORFEITURES-ADJUDICATED	0.00	0.00	0.00	100.00	(100.00)	100.00
101-000-664.664	INTEREST INCOME	5,000.00	5,000.00	89.39	3,990.90	1,009.10	79.82
101-000-664.665	INTEREST INCOME-RESTRICTED ASSETS	0.00	0.00	0.00	7.10	(7.10)	100.00
101-000-664.668	RENTAL INCOME	1,500.00	1,500.00	0.00	30.00	1,470.00	2.00
101-000-671.673	SALE OF FIXED ASSETS	0.00	0.00	0.00	9,263.00	(9,263.00)	100.00
101-000-671.675	DONATIONS-PRIVATE	0.00	0.00	0.00	11,500.00	(11,500.00)	100.00
101-000-671.687	INSURANCE REFUNDS	125,000.00	125,000.00	0.00	115,106.06	9,893.94	92.08
101-000-671.692	RECOVERY OF BAD DEBTS	0.00	0.00	0.00	1,500.00	(1,500.00)	100.00
101-000-671.694	MISCELLANEOUS	20,000.00	20,000.00	2,376.54	5,925.48	14,074.52	29.63
101-000-695.672	SPECIAL ASSESSMENT	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00
101-000-695.676	WASTEWATER UTIL. ADMIN REIMB	200,000.00	200,000.00	15,462.99	85,501.61	114,498.39	42.75
101-000-695.677	CITY UTILITIES ADMIN REIMB	372,100.00	372,100.00	31,008.34	155,041.70	217,058.30	41.67
101-000-695.678	DDA/OBRA REIMBURSEMENT	5,300.00	5,300.00	0.00	0.00	5,300.00	0.00
101-000-695.695	ACT 51 ADMIN REIMBURSEMENT	192,463.00	192,463.00	0.00	0.00	192,463.00	0.00
101-000-695.699	APPROPRIATION OF FUND BALANCE	827,490.00	827,490.00	0.00	0.00	827,490.00	0.00
TOTAL REVENUES		8,744,235.00	8,744,235.00	346,846.22	5,014,831.79	3,729,403.21	57.35



PERIOD ENDING 11/30/2021

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF FLUSHING  
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	ACTIVITY FOR MONTH 11/30/21 INCR (DECR)	YTD BALANCE 11/30/2021 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
101	CITY COUNCIL	5,300.00	5,300.00	0.00	1,226.28	4,073.72	23.14
171	CITY MANAGER	262,583.00	262,583.00	20,664.04	94,453.61	168,129.39	35.97
201	FINANCE	306,305.00	306,305.00	27,306.18	147,354.59	158,950.41	48.11
209	ASSESSING	183,407.00	183,407.00	13,304.07	72,527.29	110,879.71	39.54
210	CITY ATTORNEY	118,000.00	118,000.00	9,132.76	48,134.13	69,865.87	40.79
215	CLERK	299,570.00	299,570.00	24,205.70	102,293.81	197,276.19	34.15
226	HUMAN RESOURCES	215,734.00	215,734.00	15,213.93	69,791.13	145,942.87	32.35
253	TREASURY	167,057.00	167,057.00	11,446.31	60,251.71	106,805.29	36.07
258	INFORMATION & TECHNOLOGY	134,965.00	134,965.00	7,799.22	31,258.67	103,706.33	23.16
265	BUILDING & GROUNDS	140,540.00	140,540.00	9,843.61	49,904.85	90,635.15	35.51
299	GENERAL ADMIN	352,776.00	352,776.00	237.75	273,421.30	79,354.70	77.51
300	POLICE	2,263,812.00	2,263,812.00	168,552.27	860,411.06	1,403,400.94	38.01
335	FIRE	2,012,337.00	2,012,337.00	177,492.91	827,224.09	1,185,112.91	41.11
370	BUILDING AND SAFETY	344,476.00	344,476.00	37,489.22	108,282.89	236,193.11	31.43
441	PUBLIC WORKS	660,310.00	660,310.00	7,986.66	196,211.84	464,098.16	29.72
528	LEAF AND BRUSH COLLECTION	231,500.00	231,500.00	99,503.63	134,602.88	96,897.12	58.14
585	PARKING	33,000.00	33,000.00	828.89	2,952.92	30,047.08	8.95
728	COMMUNITY DEVELOPMENT	85,599.00	85,599.00	11,425.09	20,783.74	64,815.26	24.28
750	HOLMAN POOL	0.00	0.00	0.00	441.34	(441.34)	100.00
756	PARKS	203,293.00	203,293.00	24,713.63	113,790.87	89,502.13	55.97
966	TRANSFERS OUT	723,671.00	723,671.00	0.00	0.00	723,671.00	0.00
TOTAL EXPENDITURES		8,744,235.00	8,744,235.00	667,145.87	3,215,319.00	5,528,916.00	36.77
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		8,744,235.00	8,744,235.00	346,846.22	5,014,831.79	3,729,403.21	57.35
TOTAL EXPENDITURES		8,744,235.00	8,744,235.00	667,145.87	3,215,319.00	5,528,916.00	36.77
NET OF REVENUES & EXPENDITURES		0.00	0.00	(320,299.65)	1,799,512.79	(1,799,512.79)	100.00
Fund 202 - MAJOR STREET FUND							
Revenues							
202-000-501.506	GRANT-FEDERAL	300,000.00	300,000.00	0.00	64,832.26	235,167.74	21.61
202-000-539.529	STATE SOURCES	39,000.00	39,000.00	0.00	0.00	39,000.00	0.00
202-000-539.546	TRUNKLINE MAINTENANCE	39,378.00	39,378.00	0.00	23,596.18	15,781.82	59.92
202-000-539.569	GAS & WEIGHT TAX	1,369,695.00	1,369,695.00	123,566.55	378,084.56	991,610.44	27.60
202-000-664.664	INTEREST INCOME	150.00	150.00	7.21	121.27	28.73	80.85
202-000-695.411	TRANSFER FROM STREET PROGRAM	674,084.00	674,084.00	4,989.65	4,989.65	669,094.35	0.74
202-000-695.672	SPECIAL ASSESSMENT	249,094.00	249,094.00	0.00	0.00	249,094.00	0.00
TOTAL REVENUES		2,671,401.00	2,671,401.00	128,563.41	471,623.92	2,199,777.08	17.65
Expenditures							
451	CONSTRUCTION	927,698.00	927,698.00	50,740.95	659,047.25	268,650.75	71.04
463	STREET MAINTENANCE	410,500.00	410,500.00	45,018.72	181,625.17	228,874.83	44.24
473	BRIDGE MAINTENANCE	12,000.00	12,000.00	0.00	0.00	12,000.00	0.00
474	TRAFFIC SERVICES-MAINTENANCE	26,500.00	26,500.00	648.77	1,981.42	24,518.58	7.48
478	SNOW & ICE CONTROL	135,000.00	135,000.00	6,201.44	6,201.44	128,798.56	4.59

PERIOD ENDING 11/30/2021

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF FLUSHING  
 MONTHLY REVENUE AND EXPENDITURE REPORT

		2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	ACTIVITY FOR MONTH 11/30/21 INCR (DECR)	YTD BALANCE 11/30/2021 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
GL NUMBER	DESCRIPTION						
Fund 202 - MAJOR STREET FUND							
Expenditures							
480	TREE TRIMMING	61,800.00	61,800.00	5,977.96	18,088.20	43,711.80	29.27
482	ADMINISTRATION & ENGINEERING	200,250.00	200,250.00	5,080.54	23,504.25	176,745.75	11.74
485	LOCAL STREET TRANSFER	342,424.00	342,424.00	0.00	0.00	342,424.00	0.00
486	TRUNKLINE SURFACE MAINTENANCE	1,000.00	1,000.00	0.00	1,152.56	(152.56)	115.26
488	TRUNKLINE SWEEPING & FLUSHING	3,700.00	3,700.00	0.00	0.00	3,700.00	0.00
490	TRUNKLINE TREE TRIIM & REMOVAL	200.00	200.00	0.00	0.00	200.00	0.00
491	TRUNKLINE STORM DRAIN, CURBS	5,500.00	5,500.00	114.57	22,987.69	(17,487.69)	417.96
492	TRUNKLINE ROADSIDE CLEANUP	200.00	200.00	0.00	59.61	140.39	29.81
494	TRUNKLINE TRAFFIC SIGNS	600.00	600.00	113.60	247.52	352.48	41.25
497	TRUNKLINE SNOW & ICE CONTROL	32,000.00	32,000.00	2,191.72	2,191.72	29,808.28	6.85
TOTAL EXPENDITURES		2,159,372.00	2,159,372.00	116,088.27	917,086.83	1,242,285.17	42.47
Fund 202 - MAJOR STREET FUND:							
TOTAL REVENUES		2,671,401.00	2,671,401.00	128,563.41	471,623.92	2,199,777.08	17.65
TOTAL EXPENDITURES		2,159,372.00	2,159,372.00	116,088.27	917,086.83	1,242,285.17	42.47
NET OF REVENUES & EXPENDITURES		512,029.00	512,029.00	12,475.14	(445,462.91)	957,491.91	87.00
Fund 203 - LOCAL STREET FUND							
Revenues							
203-000-539.529	STATE SOURCES	15,300.00	15,300.00	0.00	0.00	15,300.00	0.00
203-000-539.569	GAS & WEIGHT TAX	500,974.00	500,974.00	45,390.13	138,883.13	362,090.87	27.72
203-000-664.664	INTEREST INCOME	50.00	50.00	3.28	95.17	(45.17)	190.34
203-000-695.202	MAJOR STREET TRANSFER	342,424.00	342,424.00	0.00	0.00	342,424.00	0.00
203-000-695.411	TRANSFER FROM CAPITAL PROJECTS	500,000.00	500,000.00	4,989.64	4,989.64	495,010.36	1.00
203-000-695.672	SPECIAL ASSESSMENT	61,000.00	61,000.00	0.00	0.00	61,000.00	0.00
203-000-695.699	APPROPRIATION OF FUND BALANCE	33,096.00	33,096.00	0.00	0.00	33,096.00	0.00
TOTAL REVENUES		1,452,844.00	1,452,844.00	50,383.05	143,967.94	1,308,876.06	9.91
Expenditures							
451	CONSTRUCTION	672,216.00	672,216.00	103,932.58	725,256.22	(53,040.22)	107.89
463	STREET MAINTENANCE	488,750.00	488,750.00	52,053.32	277,276.40	211,473.60	56.73
474	TRAFFIC SERVICES-MAINTENANCE	8,500.00	8,500.00	471.48	1,247.81	7,252.19	14.68
478	SNOW & ICE CONTROL	80,000.00	80,000.00	1,181.62	1,181.62	78,818.38	1.48
480	TREE TRIMMING	89,500.00	89,500.00	19,488.11	57,700.82	31,799.18	64.47
482	ADMINISTRATION & ENGINEERING	113,878.00	113,878.00	5,080.32	23,503.21	90,374.79	20.64
TOTAL EXPENDITURES		1,452,844.00	1,452,844.00	182,207.43	1,086,166.08	366,677.92	74.76
Fund 203 - LOCAL STREET FUND:							
TOTAL REVENUES		1,452,844.00	1,452,844.00	50,383.05	143,967.94	1,308,876.06	9.91
TOTAL EXPENDITURES		1,452,844.00	1,452,844.00	182,207.43	1,086,166.08	366,677.92	74.76
NET OF REVENUES & EXPENDITURES		0.00	0.00	(131,824.38)	(942,198.14)	942,198.14	100.00

PERIOD ENDING 11/30/2021

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CITY OF FLUSHING  
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	ACTIVITY FOR MONTH 11/30/21 INCR (DECR)	YTD BALANCE 11/30/2021 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 208 - PARK/RECREATION SITES FUND							
Revenues							
208-000-664.664	INTEREST INCOME	0.00	0.00	0.70	16.76	(16.76)	100.00
208-000-695.699	APPROPRIATION OF FUND BALANCE	50,000.00	50,000.00	0.00	0.00	50,000.00	0.00
TOTAL REVENUES		50,000.00	50,000.00	0.70	16.76	49,983.24	0.03
Expenditures							
756	PARKS	50,000.00	50,000.00	35.00	68,366.96	(18,366.96)	136.73
TOTAL EXPENDITURES		50,000.00	50,000.00	35.00	68,366.96	(18,366.96)	136.73
Fund 208 - PARK/RECREATION SITES FUND:							
TOTAL REVENUES		50,000.00	50,000.00	0.70	16.76	49,983.24	0.03
TOTAL EXPENDITURES		50,000.00	50,000.00	35.00	68,366.96	(18,366.96)	136.73
NET OF REVENUES & EXPENDITURES		0.00	0.00	(34.30)	(68,350.20)	68,350.20	100.00
Fund 273 - OMS/DDA REVLG LOAN FUND							
Revenues							
273-000-664.664	INTEREST INCOME	500.00	500.00	6.37	49.63	450.37	9.93
273-000-671.675	LOAN REPAYMENTS	0.00	0.00	5,807.34	36,136.26	(36,136.26)	100.00
273-000-695.699	APPROPRIATION OF FUND BALANCE	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
TOTAL REVENUES		1,500.00	1,500.00	5,813.71	36,185.89	(34,685.89)	2,412.39
Expenditures							
200	GEN SERVICES	1,500.00	1,500.00	1,100.00	1,100.00	400.00	73.33
TOTAL EXPENDITURES		1,500.00	1,500.00	1,100.00	1,100.00	400.00	73.33
Fund 273 - OMS/DDA REVLG LOAN FUND :							
TOTAL REVENUES		1,500.00	1,500.00	5,813.71	36,185.89	(34,685.89)	2,412.39
TOTAL EXPENDITURES		1,500.00	1,500.00	1,100.00	1,100.00	400.00	73.33
NET OF REVENUES & EXPENDITURES		0.00	0.00	4,713.71	35,085.89	(35,085.89)	100.00
Fund 276 - OBRA FUND DISTRICT #16 - QDOBA							
Revenues							
276-000-401.407	OBRA:TAX CAPTURE	9,800.00	9,800.00	0.00	0.00	9,800.00	0.00
276-000-664.664	INTEREST INCOME	0.00	0.00	0.07	1.23	(1.23)	100.00
276-000-671.676	DONATIONS	19,121.00	19,121.00	0.00	0.00	19,121.00	0.00
TOTAL REVENUES		28,921.00	28,921.00	0.07	1.23	28,919.77	0.00

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		2021-22	2021-22	ACTIVITY FOR	YTD BALANCE	AVAILABLE	
GL NUMBER	DESCRIPTION	ORIGINAL	2021-22	MONTH 11/30/21	11/30/2021	BALANCE	% BDGT
		BUDGET	AMENDED BUDGET	INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 276 - OBRA FUND DISTRICT #16 - QDOBA							
Expenditures							
730	PROFESSIONAL SERVICES	750.00	750.00	0.00	0.00	750.00	0.00
905	DEBT SERVICE	28,171.00	28,171.00	0.00	0.00	28,171.00	0.00
TOTAL EXPENDITURES		28,921.00	28,921.00	0.00	0.00	28,921.00	0.00
Fund 276 - OBRA FUND DISTRICT #16 - QDOBA:							
TOTAL REVENUES		28,921.00	28,921.00	0.07	1.23	28,919.77	0.00
TOTAL EXPENDITURES		28,921.00	28,921.00	0.00	0.00	28,921.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.07	1.23	(1.23)	100.00
Fund 277 - OBRA FUND DISTRICT #20 - J&H OIL							
Revenues							
277-000-539.529	STATE SOURCES	0.00	0.00	0.00	116,887.72	(116,887.72)	100.00
TOTAL REVENUES		0.00	0.00	0.00	116,887.72	(116,887.72)	100.00
Expenditures							
901	CAPITAL OUTLAY	0.00	0.00	0.00	116,887.72	(116,887.72)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	116,887.72	(116,887.72)	100.00
Fund 277 - OBRA FUND DISTRICT #20 - J&H OIL:							
TOTAL REVENUES		0.00	0.00	0.00	116,887.72	(116,887.72)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	116,887.72	(116,887.72)	100.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
Fund 283 - OBRA FUND-DISTRICT#3-TIAL							
Revenues							
283-000-401.407	OBRA:TAX CAPTURE	27,897.00	27,897.00	0.00	606.58	27,290.42	2.17
TOTAL REVENUES		27,897.00	27,897.00	0.00	606.58	27,290.42	2.17
Expenditures							
730	PROFESSIONAL SERVICES	750.00	750.00	0.00	0.00	750.00	0.00
905	DEBT SERVICE	26,000.00	26,000.00	0.00	0.00	26,000.00	0.00
964	TAX REIMBURSEMENTS	1,147.00	1,147.00	0.00	0.00	1,147.00	0.00
TOTAL EXPENDITURES		27,897.00	27,897.00	0.00	0.00	27,897.00	0.00
Fund 283 - OBRA FUND-DISTRICT#3-TIAL:							

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GL NUMBER	DESCRIPTION	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	ACTIVITY FOR MONTH 11/30/21 INCR (DECR)	YTD BALANCE 11/30/2021 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 283 - OBRA FUND-DISTRICT#3-TIAL							
TOTAL REVENUES		27,897.00	27,897.00	0.00	606.58	27,290.42	2.17
TOTAL EXPENDITURES		27,897.00	27,897.00	0.00	0.00	27,897.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	606.58	(606.58)	100.00
Fund 287 - ARPA - AMERICAN RESCUE PLAN ACT							
Revenues							
287-000-528.000	OTHER FEDERAL GRANTS	0.00	0.00	0.00	755,759.50	(755,759.50)	100.00
287-000-664.664	INTEREST INCOME	0.00	0.00	5.80	5.80	(5.80)	100.00
TOTAL REVENUES		0.00	0.00	5.80	755,765.30	(755,765.30)	100.00
Fund 287 - ARPA - AMERICAN RESCUE PLAN ACT:							
TOTAL REVENUES		0.00	0.00	5.80	755,765.30	(755,765.30)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	5.80	755,765.30	(755,765.30)	100.00
Fund 288 - OBRA FUND-DISTRICT #17 CARGILL (PREV #8)							
Revenues							
288-000-401.407	OBRA:TAX CAPTURE	202,720.00	202,720.00	0.00	0.00	202,720.00	0.00
TOTAL REVENUES		202,720.00	202,720.00	0.00	0.00	202,720.00	0.00
Expenditures							
730	PROFESSIONAL SERVICES	12,000.00	12,000.00	0.00	0.00	12,000.00	0.00
905	DEBT SERVICE	190,720.00	190,720.00	0.00	0.00	190,720.00	0.00
TOTAL EXPENDITURES		202,720.00	202,720.00	0.00	0.00	202,720.00	0.00
Fund 288 - OBRA FUND-DISTRICT #17 CARGILL (PREV #8):							
TOTAL REVENUES		202,720.00	202,720.00	0.00	0.00	202,720.00	0.00
TOTAL EXPENDITURES		202,720.00	202,720.00	0.00	0.00	202,720.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
Fund 291 - OBRA FUND-DIST#11(CAPITOL BOWL)							
Revenues							
291-000-401.407	OBRA:TAX CAPTURE	0.00	0.00	0.00	358.44	(358.44)	100.00
TOTAL REVENUES		0.00	0.00	0.00	358.44	(358.44)	100.00
Fund 291 - OBRA FUND-DIST#11(CAPITOL BOWL):							
TOTAL REVENUES		0.00	0.00	0.00	358.44	(358.44)	100.00

PERIOD ENDING 11/30/2021

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CITY OF FLUSHING  
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	ACTIVITY FOR MONTH 11/30/21 INCR (DECR)	YTD BALANCE 11/30/2021 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 291 - OBRA FUND-DIST#11(CAPITOL BOWL)							
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	358.44	(358.44)	100.00
Fund 292 - OBRA FUND-DIST#12(WOODARD LOFT							
Revenues							
292-000-401.407	OBRA:TAX CAPTURE	125,000.00	125,000.00	0.00	3,165.39	121,834.61	2.53
TOTAL REVENUES		125,000.00	125,000.00	0.00	3,165.39	121,834.61	2.53
Expenditures							
730	PROFESSIONAL SERVICES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
964	TAX REIMBURSEMENTS	124,000.00	124,000.00	0.00	0.00	124,000.00	0.00
TOTAL EXPENDITURES		125,000.00	125,000.00	0.00	0.00	125,000.00	0.00
Fund 292 - OBRA FUND-DIST#12(WOODARD LOFT:							
TOTAL REVENUES		125,000.00	125,000.00	0.00	3,165.39	121,834.61	2.53
TOTAL EXPENDITURES		125,000.00	125,000.00	0.00	0.00	125,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	3,165.39	(3,165.39)	100.00
Fund 295 - OBRA-DIST#15 -ARMORY BUILDING							
Revenues							
295-000-401.407	OBRA:TAX CAPTURE	80,000.00	80,000.00	0.00	0.00	80,000.00	0.00
TOTAL REVENUES		80,000.00	80,000.00	0.00	0.00	80,000.00	0.00
Expenditures							
730	PROFESSIONAL SERVICES	4,500.00	4,500.00	0.00	0.00	4,500.00	0.00
964	TAX REIMBURSEMENTS	75,500.00	75,500.00	0.00	0.00	75,500.00	0.00
TOTAL EXPENDITURES		80,000.00	80,000.00	0.00	0.00	80,000.00	0.00
Fund 295 - OBRA-DIST#15 -ARMORY BUILDING:							
TOTAL REVENUES		80,000.00	80,000.00	0.00	0.00	80,000.00	0.00
TOTAL EXPENDITURES		80,000.00	80,000.00	0.00	0.00	80,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
Fund 296 - DOWNTOWN DEVELOPMENT AUTHORITY							
Expenditures							
299	GENERAL ADMIN	0.00	0.00	1,283.52	1,283.52	(1,283.52)	100.00
TOTAL EXPENDITURES		0.00	0.00	1,283.52	1,283.52	(1,283.52)	100.00

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GL NUMBER	DESCRIPTION	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	ACTIVITY FOR MONTH 11/30/21 INCR (DECR)	YTD BALANCE 11/30/2021 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 296 - DOWNTOWN DEVELOPMENT AUTHORITY							
Fund 296 - DOWNTOWN DEVELOPMENT AUTHORITY:							
	TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL EXPENDITURES	0.00	0.00	1,283.52	1,283.52	(1,283.52)	100.00
	NET OF REVENUES & EXPENDITURES	0.00	0.00	(1,283.52)	(1,283.52)	1,283.52	100.00
Fund 297 - HISTORICAL FUND							
Revenues							
297-000-600.600	SALES	500.00	500.00	231.00	1,689.00	(1,189.00)	337.80
297-000-664.664	INTEREST INCOME	0.00	0.00	(9.17)	9.90	(9.90)	100.00
297-000-664.668	RENTAL INCOME	14,400.00	14,400.00	500.00	5,300.00	9,100.00	36.81
297-000-671.675	DONATIONS-PRIVATE	1,000.00	1,000.00	1,449.75	8,963.68	(7,963.68)	896.37
297-000-695.101	GENERAL FUND TRANSFER	17,000.00	17,000.00	0.00	0.00	17,000.00	0.00
	TOTAL REVENUES	32,900.00	32,900.00	2,171.58	15,962.58	16,937.42	48.52
Expenditures							
797	HISTORICAL COMMISSION	16,860.00	16,860.00	1,373.27	6,752.48	10,107.52	40.05
798	CASTLE	8,834.00	8,834.00	1,484.03	6,194.25	2,639.75	70.12
799	GOULD HOUSE	5,234.00	5,234.00	231.00	2,209.04	3,024.96	42.21
800	COMSTOCK/WOODARD	500.00	500.00	87.00	174.00	326.00	34.80
	TOTAL EXPENDITURES	31,428.00	31,428.00	3,175.30	15,329.77	16,098.23	48.78
Fund 297 - HISTORICAL FUND:							
	TOTAL REVENUES	32,900.00	32,900.00	2,171.58	15,962.58	16,937.42	48.52
	TOTAL EXPENDITURES	31,428.00	31,428.00	3,175.30	15,329.77	16,098.23	48.78
	NET OF REVENUES & EXPENDITURES	1,472.00	1,472.00	(1,003.72)	632.81	839.19	42.99
Fund 298 - HISTORICAL SITES FUND							
Revenues							
298-000-664.664	INTEREST INCOME	0.00	0.00	0.37	17.58	(17.58)	100.00
298-000-695.699	APPROPRIATION OF FUND BALANCE	129,500.00	129,500.00	0.00	0.00	129,500.00	0.00
	TOTAL REVENUES	129,500.00	129,500.00	0.37	17.58	129,482.42	0.01
Expenditures							
799	GOULD HOUSE	129,500.00	129,500.00	52,226.23	159,236.85	(29,736.85)	122.96
	TOTAL EXPENDITURES	129,500.00	129,500.00	52,226.23	159,236.85	(29,736.85)	122.96
Fund 298 - HISTORICAL SITES FUND:							
	TOTAL REVENUES	129,500.00	129,500.00	0.37	17.58	129,482.42	0.01



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Fund 298 - HISTORICAL SITES FUND							
TOTAL EXPENDITURES		129,500.00	129,500.00	52,226.23	159,236.85	(29,736.85)	122.96
NET OF REVENUES & EXPENDITURES		0.00	0.00	(52,225.86)	(159,219.27)	159,219.27	100.00
Fund 325 - DEBT SERVICE-2010 GO BONDS							
Revenues							
325-000-401.403	GENERAL PROPERTY TAX	86,908.00	86,908.00	0.00	0.00	86,908.00	0.00
TOTAL REVENUES		86,908.00	86,908.00	0.00	0.00	86,908.00	0.00
Expenditures							
905	DEBT SERVICE	86,908.00	86,908.00	0.00	0.00	86,908.00	0.00
TOTAL EXPENDITURES		86,908.00	86,908.00	0.00	0.00	86,908.00	0.00
Fund 325 - DEBT SERVICE-2010 GO BONDS:							
TOTAL REVENUES		86,908.00	86,908.00	0.00	0.00	86,908.00	0.00
TOTAL EXPENDITURES		86,908.00	86,908.00	0.00	0.00	86,908.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
Fund 327 - DEBT SERVICE							
Revenues							
327-000-401.403	GENERAL PROPERTY TAX	804,777.00	804,777.00	8,745.76	678,976.27	125,800.73	84.37
327-000-695.698	OTHER FINANCING SOURCES	0.00	0.00	0.00	7,371.03	(7,371.03)	100.00
TOTAL REVENUES		804,777.00	804,777.00	8,745.76	686,347.30	118,429.70	85.28
Expenditures							
905	DEBT SERVICE	804,777.00	804,777.00	0.00	118,491.10	686,285.90	14.72
TOTAL EXPENDITURES		804,777.00	804,777.00	0.00	118,491.10	686,285.90	14.72
Fund 327 - DEBT SERVICE:							
TOTAL REVENUES		804,777.00	804,777.00	8,745.76	686,347.30	118,429.70	85.28
TOTAL EXPENDITURES		804,777.00	804,777.00	0.00	118,491.10	686,285.90	14.72
NET OF REVENUES & EXPENDITURES		0.00	0.00	8,745.76	567,856.20	(567,856.20)	100.00
Fund 368 - 2009 SPECIAL ASSESSMENT							
Revenues							
368-000-664.664	INTEREST INCOME	0.00	0.00	1,231.20	2,986.20	(2,986.20)	100.00
TOTAL REVENUES		0.00	0.00	1,231.20	2,986.20	(2,986.20)	100.00

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GL NUMBER	DESCRIPTION	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	ACTIVITY FOR MONTH 11/30/21 INCR (DECR)	YTD BALANCE 11/30/2021 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 368 - 2009 SPECIAL ASSESSMENT							
Fund 368 - 2009 SPECIAL ASSESSMENT:							
TOTAL REVENUES		0.00	0.00	1,231.20	2,986.20	(2,986.20)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	1,231.20	2,986.20	(2,986.20)	100.00
Fund 374 - 2012 SPECIAL ASSESSMENT							
Revenues							
374-000-401.404	SPECIAL ASSESSMENTS	0.00	0.00	348.54	3,510.29	(3,510.29)	100.00
374-000-401.445	INTEREST & PENALTIES ON TAXES	0.00	0.00	20.92	210.63	(210.63)	100.00
TOTAL REVENUES		0.00	0.00	369.46	3,720.92	(3,720.92)	100.00
Fund 374 - 2012 SPECIAL ASSESSMENT:							
TOTAL REVENUES		0.00	0.00	369.46	3,720.92	(3,720.92)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	369.46	3,720.92	(3,720.92)	100.00
Fund 376 - 2013 SPECIAL ASSESSMENT							
Revenues							
376-000-401.404	SPECIAL ASSESSMENTS	0.00	0.00	0.00	2,363.95	(2,363.95)	100.00
376-000-401.445	INTEREST & PENALTIES ON TAXES	0.00	0.00	0.00	295.91	(295.91)	100.00
TOTAL REVENUES		0.00	0.00	0.00	2,659.86	(2,659.86)	100.00
Fund 376 - 2013 SPECIAL ASSESSMENT:							
TOTAL REVENUES		0.00	0.00	0.00	2,659.86	(2,659.86)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	2,659.86	(2,659.86)	100.00
Fund 382 - 2016 SPECIAL ASSESSMENT							
Revenues							
382-000-401.404	SPECIAL ASSESSMENTS	0.00	0.00	97.42	1,396.61	(1,396.61)	100.00
382-000-401.445	INTEREST & PENALTIES ON TAXES	0.00	0.00	58.45	837.96	(837.96)	100.00
TOTAL REVENUES		0.00	0.00	155.87	2,234.57	(2,234.57)	100.00
Fund 382 - 2016 SPECIAL ASSESSMENT:							
TOTAL REVENUES		0.00	0.00	155.87	2,234.57	(2,234.57)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	155.87	2,234.57	(2,234.57)	100.00

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Fund 383 - 2017 SPECIAL ASSESSMENTS							
Revenues							
383-000-401.404	SPECIAL ASSESSMENTS	0.00	0.00	3,616.21	22,957.92	(22,957.92)	100.00
383-000-401.445	INTEREST & PENALTIES ON TAXES	0.00	0.00	845.10	4,673.34	(4,673.34)	100.00
TOTAL REVENUES		0.00	0.00	4,461.31	27,631.26	(27,631.26)	100.00
Fund 383 - 2017 SPECIAL ASSESSMENTS:							
TOTAL REVENUES		0.00	0.00	4,461.31	27,631.26	(27,631.26)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	4,461.31	27,631.26	(27,631.26)	100.00
Fund 384 - 2018 SPECIAL ASSESSMENTS							
Revenues							
384-000-401.404	SPECIAL ASSESSMENTS	0.00	0.00	1,074.30	69,179.11	(69,179.11)	100.00
384-000-401.445	INTEREST & PENALTIES ON TAXES	0.00	0.00	430.21	16,526.95	(16,526.95)	100.00
TOTAL REVENUES		0.00	0.00	1,504.51	85,706.06	(85,706.06)	100.00
Fund 384 - 2018 SPECIAL ASSESSMENTS:							
TOTAL REVENUES		0.00	0.00	1,504.51	85,706.06	(85,706.06)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	1,504.51	85,706.06	(85,706.06)	100.00
Fund 385 - 2019 SPECIAL ASSESSMENTS							
Revenues							
385-000-401.404	SPECIAL ASSESSMENTS	0.00	0.00	3,949.06	68,046.16	(68,046.16)	100.00
385-000-401.445	INTEREST & PENALTIES ON TAXES	0.00	0.00	825.15	7,286.28	(7,286.28)	100.00
TOTAL REVENUES		0.00	0.00	4,774.21	75,332.44	(75,332.44)	100.00
Fund 385 - 2019 SPECIAL ASSESSMENTS:							
TOTAL REVENUES		0.00	0.00	4,774.21	75,332.44	(75,332.44)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	4,774.21	75,332.44	(75,332.44)	100.00
Fund 386 - 2020 SPECIAL ASSESSMENTS							
Revenues							
386-000-401.404	SPECIAL ASSESSMENTS	0.00	0.00	3,172.74	21,927.82	(21,927.82)	100.00
386-000-401.445	INTEREST & PENALTIES ON TAXES	0.00	0.00	1,562.29	6,118.69	(6,118.69)	100.00
TOTAL REVENUES		0.00	0.00	4,735.03	28,046.51	(28,046.51)	100.00

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		2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	ACTIVITY FOR MONTH 11/30/21 INCR (DECR)	YTD BALANCE 11/30/2021 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
GL NUMBER	DESCRIPTION						
Fund 386 - 2020 SPECIAL ASSESSMENTS							
Fund 386 - 2020 SPECIAL ASSESSMENTS:							
TOTAL REVENUES		0.00	0.00	4,735.03	28,046.51	(28,046.51)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	4,735.03	28,046.51	(28,046.51)	100.00
Fund 387 - 2021 SPECIAL ASSESSMENTS							
Revenues							
387-000-401.404	SPECIAL ASSESSMENTS	0.00	0.00	6,878.43	171,218.95	(171,218.95)	100.00
387-000-401.445	INTEREST & PENALTIES ON TAXES	0.00	0.00	71.77	71.78	(71.78)	100.00
TOTAL REVENUES		0.00	0.00	6,950.20	171,290.73	(171,290.73)	100.00
Fund 387 - 2021 SPECIAL ASSESSMENTS:							
TOTAL REVENUES		0.00	0.00	6,950.20	171,290.73	(171,290.73)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	6,950.20	171,290.73	(171,290.73)	100.00
Fund 397 - 2009 LTGO DEBT							
Revenues							
397-000-671.674	DDA CONTRIBUTION	76,460.00	76,460.00	0.00	7,255.56	69,204.44	9.49
TOTAL REVENUES		76,460.00	76,460.00	0.00	7,255.56	69,204.44	9.49
Expenditures							
905	DEBT SERVICE	76,460.00	76,460.00	0.00	7,255.56	69,204.44	9.49
TOTAL EXPENDITURES		76,460.00	76,460.00	0.00	7,255.56	69,204.44	9.49
Fund 397 - 2009 LTGO DEBT:							
TOTAL REVENUES		76,460.00	76,460.00	0.00	7,255.56	69,204.44	9.49
TOTAL EXPENDITURES		76,460.00	76,460.00	0.00	7,255.56	69,204.44	9.49
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
Fund 401 - CAPITAL PROJECT FUND							
Revenues							
401-000-695.699	APPROPRIATION OF FUND BALANCE	122,350.00	122,350.00	0.00	0.00	122,350.00	0.00
401-000-699.101	TRANFERS IN - GENERAL FUND	698,103.00	698,103.00	0.00	0.00	698,103.00	0.00
TOTAL REVENUES		820,453.00	820,453.00	0.00	0.00	820,453.00	0.00
Expenditures							

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Fund 401 - CAPITAL PROJECT FUND							
Expenditures							
000	REVENUE	820,453.00	820,453.00	97,443.75	353,760.87	466,692.13	43.12
TOTAL EXPENDITURES		820,453.00	820,453.00	97,443.75	353,760.87	466,692.13	43.12
Fund 401 - CAPITAL PROJECT FUND:							
TOTAL REVENUES		820,453.00	820,453.00	0.00	0.00	820,453.00	0.00
TOTAL EXPENDITURES		820,453.00	820,453.00	97,443.75	353,760.87	466,692.13	43.12
NET OF REVENUES & EXPENDITURES		0.00	0.00	(97,443.75)	(353,760.87)	353,760.87	100.00
Fund 411 - CAPITAL PROJECTS-STREET PROGRAM							
Revenues							
411-000-664.664	INTEREST INCOME	0.00	0.00	24.00	107.06	(107.06)	100.00
411-000-695.699	APPROPRIATION OF FUND BALANCE	1,174,084.00	1,174,084.00	0.00	0.00	1,174,084.00	0.00
TOTAL REVENUES		1,174,084.00	1,174,084.00	24.00	107.06	1,173,976.94	0.01
Expenditures							
966	TRANSFERS OUT	1,174,084.00	1,174,084.00	9,979.29	9,979.29	1,164,104.71	0.85
TOTAL EXPENDITURES		1,174,084.00	1,174,084.00	9,979.29	9,979.29	1,164,104.71	0.85
Fund 411 - CAPITAL PROJECTS-STREET PROGRAM:							
TOTAL REVENUES		1,174,084.00	1,174,084.00	24.00	107.06	1,173,976.94	0.01
TOTAL EXPENDITURES		1,174,084.00	1,174,084.00	9,979.29	9,979.29	1,164,104.71	0.85
NET OF REVENUES & EXPENDITURES		0.00	0.00	(9,955.29)	(9,872.23)	9,872.23	100.00
Fund 494 - CAPITAL PROJECTS FUND							
Revenues							
494-000-529.530	INFRASTRUCTURE	0.00	0.00	0.00	34,665.00	(34,665.00)	100.00
494-000-695.699	APPROPRIATION OF FUND BALANCE	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
TOTAL REVENUES		20,000.00	20,000.00	0.00	34,665.00	(14,665.00)	173.33
Expenditures							
270	ADMINISTRATIVE	20,000.00	20,000.00	0.00	34,665.00	(14,665.00)	173.33
TOTAL EXPENDITURES		20,000.00	20,000.00	0.00	34,665.00	(14,665.00)	173.33
Fund 494 - CAPITAL PROJECTS FUND:							
TOTAL REVENUES		20,000.00	20,000.00	0.00	34,665.00	(14,665.00)	173.33

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Fund 494 - CAPITAL PROJECTS FUND							
TOTAL EXPENDITURES		20,000.00	20,000.00	0.00	34,665.00	(14,665.00)	173.33
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
Fund 588 - TRANSPORTATION FUND							
Revenues							
588-000-401.403	GENERAL PROPERTY TAX	40,000.00	40,000.00	502.94	37,442.23	2,557.77	93.61
TOTAL REVENUES		40,000.00	40,000.00	502.94	37,442.23	2,557.77	93.61
Expenditures							
200	GEN SERVICES	88,089.00	88,089.00	0.00	69,594.93	18,494.07	79.01
TOTAL EXPENDITURES		88,089.00	88,089.00	0.00	69,594.93	18,494.07	79.01
Fund 588 - TRANSPORTATION FUND:							
TOTAL REVENUES		40,000.00	40,000.00	502.94	37,442.23	2,557.77	93.61
TOTAL EXPENDITURES		88,089.00	88,089.00	0.00	69,594.93	18,494.07	79.01
NET OF REVENUES & EXPENDITURES		(48,089.00)	(48,089.00)	502.94	(32,152.70)	(15,936.30)	66.86
Fund 590 - SEWER FUND							
Revenues							
590-000-401.446	PENALTIES - LATE CHARGES	28,000.00	28,000.00	7,704.80	20,930.61	7,069.39	74.75
590-000-450.477	SWR:PERMITS/INSPECTION FEE	500.00	500.00	0.00	405.00	95.00	81.00
590-000-600.601	METERED SALES	2,052,000.00	2,052,000.00	1,702.34	595,959.98	1,456,040.02	29.04
590-000-664.664	INTEREST INCOME	1,000.00	1,000.00	15.37	209.76	790.24	20.98
590-000-671.694	MISCELLANEOUS	0.00	0.00	0.00	1,898.77	(1,898.77)	100.00
TOTAL REVENUES		2,081,500.00	2,081,500.00	9,422.51	619,404.12	1,462,095.88	29.76
Expenditures							
200	GEN SERVICES	1,896,533.00	1,896,533.00	129,032.96	756,085.61	1,140,447.39	39.87
549	SEWER OPERATIONS	251,677.00	251,677.00	11,472.36	54,366.26	197,310.74	21.60
901	CAPITAL OUTLAY	0.00	0.00	36,140.78	101,768.26	(101,768.26)	100.00
905	DEBT SERVICE	122,195.00	122,195.00	0.00	65,276.17	56,918.83	53.42
TOTAL EXPENDITURES		2,270,405.00	2,270,405.00	176,646.10	977,496.30	1,292,908.70	43.05
Fund 590 - SEWER FUND:							
TOTAL REVENUES		2,081,500.00	2,081,500.00	9,422.51	619,404.12	1,462,095.88	29.76
TOTAL EXPENDITURES		2,270,405.00	2,270,405.00	176,646.10	977,496.30	1,292,908.70	43.05
NET OF REVENUES & EXPENDITURES		(188,905.00)	(188,905.00)	(167,223.59)	(358,092.18)	169,187.18	189.56

Fund 591 - WATER FUND

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

		2021-22		ACTIVITY FOR	YTD BALANCE	AVAILABLE	
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2021-22 AMENDED BUDGET	MONTH 11/30/21 INCR (DECR)	11/30/2021 NORM (ABNORM)	BALANCE NORM (ABNORM)	% BDGT USED
Fund 591 - WATER FUND							
Revenues							
591-000-401.446	PENALTIES - LATE CHARGES	42,000.00	42,000.00	11,323.62	29,139.76	12,860.24	69.38
591-000-450.477	WTR:PERMITS/INSPECTION FEE	20,000.00	20,000.00	(30.00)	705.00	19,295.00	3.53
591-000-450.478	PERMITS-CALEDONIA TOWNSHIP	0.00	0.00	(2,400.00)	9,329.35	(9,329.35)	100.00
591-000-450.479	PERMITS-OWOSSO TOWNSHIP	0.00	0.00	25,912.92	25,912.92	(25,912.92)	100.00
591-000-600.601	METERED SALES	2,900,000.00	2,900,000.00	(56,239.52)	833,620.93	2,066,379.07	28.75
591-000-600.602	METERED SALES-WHOLESALE-USAGE	350,000.00	350,000.00	43,575.40	150,710.62	199,289.38	43.06
591-000-600.604	WATER MAIN REPLACEMENT CHARGE	675,000.00	675,000.00	867.19	177,836.14	497,163.86	26.35
591-000-600.640	MATERIAL & SERVICE	16,000.00	16,000.00	14,871.42	25,519.51	(9,519.51)	159.50
591-000-664.664	INTEREST INCOME	1,200.00	1,200.00	22.33	282.34	917.66	23.53
591-000-671.688	HYDRANT RENTAL	24,000.00	24,000.00	0.00	5,001.75	18,998.25	20.84
591-000-671.694	MISCELLANEOUS	1,500.00	1,500.00	120.00	600.00	900.00	40.00
591-000-671.695	MISCELLANEOUS WATER CHARGES	2,500.00	2,500.00	170.00	450.00	2,050.00	18.00
TOTAL REVENUES		4,032,200.00	4,032,200.00	38,193.36	1,259,108.32	2,773,091.68	31.23
Expenditures							
200	GEN SERVICES	549,170.00	549,170.00	36,069.64	227,246.36	321,923.64	41.38
552	WATER UNDERGROUND	1,678,877.00	1,678,877.00	101,793.90	485,079.82	1,193,797.18	28.89
553	WATER FILTRATION	1,259,444.00	1,259,444.00	93,134.41	436,282.29	823,161.71	34.64
901	CAPITAL OUTLAY	683,728.00	683,728.00	17,256.42	88,448.76	595,279.24	12.94
905	DEBT SERVICE	670,538.00	670,538.00	0.00	642,727.34	27,810.66	95.85
TOTAL EXPENDITURES		4,841,757.00	4,841,757.00	248,254.37	1,879,784.57	2,961,972.43	38.82
Fund 591 - WATER FUND:							
TOTAL REVENUES		4,032,200.00	4,032,200.00	38,193.36	1,259,108.32	2,773,091.68	31.23
TOTAL EXPENDITURES		4,841,757.00	4,841,757.00	248,254.37	1,879,784.57	2,961,972.43	38.82
NET OF REVENUES & EXPENDITURES		(809,557.00)	(809,557.00)	(210,061.01)	(620,676.25)	(188,880.75)	76.67
Fund 599 - WASTEWATER FUND							
Revenues							
599-000-539.529	STATE SOURCES	3,037,900.00	3,037,900.00	0.00	0.00	3,037,900.00	0.00
599-000-602.100	OP & MAINT CHRG - OWOSSO	1,186,710.00	1,186,710.00	109,280.16	539,231.04	647,478.96	45.44
599-000-602.200	OP & MAINT CHRG - OWOSSO TWP	176,750.00	176,750.00	19,565.25	108,010.72	68,739.28	61.11
599-000-602.300	OP & MAINT CHRG - CALEDONIA TWS:	151,500.00	151,500.00	12,467.50	54,379.33	97,120.67	35.89
599-000-602.400	OP & MAINT CHRG - CORUNNA	227,250.00	227,250.00	20,256.09	106,419.42	120,830.58	46.83
599-000-603.100	REPLACEMENT CHRG - OWOSSO	416,527.00	416,527.00	0.00	102,037.76	314,489.24	24.50
599-000-603.200	REPLACEMENT CHRG - OWOSSO TWP	123,762.00	123,762.00	0.00	32,360.39	91,401.61	26.15
599-000-603.300	REPLACEMENT CHRG - CALEDONIA TW:	87,255.00	87,255.00	0.00	21,921.98	65,333.02	25.12
599-000-603.400	REPLACEMENT CHRG - CORUNNA	72,456.00	72,456.00	0.00	18,679.87	53,776.13	25.78
599-000-664.664	INTEREST INCOME	2,000.00	2,000.00	10.32	139.24	1,860.76	6.96
599-000-671.694	MISCELLANEOUS	5,000.00	5,000.00	127.67	660.93	4,339.07	13.22
TOTAL REVENUES		5,487,110.00	5,487,110.00	161,706.99	983,840.68	4,503,269.32	



PERIOD ENDING 11/30/2021

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF FLUSHING  
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	ACTIVITY FOR MONTH 11/30/21 INCR (DECR)	YTD BALANCE 11/30/2021 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 599 - WASTEWATER FUND							
Expenditures							
548	WASTEWATER OPERATIONS	1,947,329.00	1,947,329.00	133,924.78	649,424.40	1,297,904.60	33.35
901	CAPITAL OUTLAY	3,092,900.00	3,092,900.00	0.00	0.00	3,092,900.00	0.00
905	DEBT SERVICE	132,000.00	132,000.00	0.00	107,970.70	24,029.30	81.80
TOTAL EXPENDITURES		5,172,229.00	5,172,229.00	133,924.78	757,395.10	4,414,833.90	14.64
Fund 599 - WASTEWATER FUND:							
TOTAL REVENUES		5,487,110.00	5,487,110.00	161,706.99	983,840.68	4,503,269.32	17.93
TOTAL EXPENDITURES		5,172,229.00	5,172,229.00	133,924.78	757,395.10	4,414,833.90	14.64
NET OF REVENUES & EXPENDITURES		314,881.00	314,881.00	27,782.21	226,445.58	88,435.42	71.91
Fund 661 - FLEET MAINTENANCE FUND							
Revenues							
661-000-664.664	INTEREST INCOME	1,000.00	1,000.00	30.21	209.33	790.67	20.93
661-000-664.669	EQUIPMENT RENTAL	704,000.00	704,000.00	166,420.60	367,426.65	336,573.35	52.19
661-000-671.673	SALE OF FIXED ASSETS	0.00	0.00	(149.95)	2,849.05	(2,849.05)	100.00
TOTAL REVENUES		705,000.00	705,000.00	166,300.86	370,485.03	334,514.97	52.55
Expenditures							
891	FLEET MAINTENANCE	335,553.00	335,553.00	20,602.25	137,599.81	197,953.19	41.01
901	CAPITAL OUTLAY	270,000.00	270,000.00	480.00	260,143.00	9,857.00	96.35
TOTAL EXPENDITURES		605,553.00	605,553.00	21,082.25	397,742.81	207,810.19	65.68
Fund 661 - FLEET MAINTENANCE FUND:							
TOTAL REVENUES		705,000.00	705,000.00	166,300.86	370,485.03	334,514.97	52.55
TOTAL EXPENDITURES		605,553.00	605,553.00	21,082.25	397,742.81	207,810.19	65.68
NET OF REVENUES & EXPENDITURES		99,447.00	99,447.00	145,218.61	(27,257.78)	126,704.78	27.41
TOTAL REVENUES - ALL FUNDS							
TOTAL REVENUES - ALL FUNDS		28,875,410.00	28,875,410.00	942,863.12	10,957,654.97	17,917,755.03	37.95
TOTAL EXPENDITURES - ALL FUNDS		28,994,132.00	28,994,132.00	1,710,592.16	10,186,942.26	18,807,189.74	35.13
NET OF REVENUES & EXPENDITURES		(118,722.00)	(118,722.00)	(767,729.04)	770,712.71	(889,434.71)	649.17

FROM 11/01/2021 TO 11/30/2021

FUND: ALL FUNDS

CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 11/01/2021	Total Debits	Total Credits	Ending Balance 11/30/2021
Fund 101	GENERAL FUND				
101.200	POOLED CASH - HUNTINGTON BANK	2,732,570.14	367,763.18	770,864.81	2,329,468.51
101.201	MI CLASS ACCOUNT	2,119,623.40	43.75	0.00	2,119,667.15
101.202	MONEY MARKET ACCOUNT - HUNTINGTON	2,373,435.43	19.51	0.00	2,373,454.94
101.203	AMBULANCE PAYMENT BANK ACCOUNT	0.00	15,644.95	3,514.06	12,130.89
101.301	INVESTMENTS - STIFEL	1,098,408.57	9.00	0.00	1,098,417.57
102.400	ICMA FORFEITURE FUNDS - RESTRICTED	7.10	0.00	7.10	0.00
103.000	IMPREST PETTY CASH	2,224.85	0.00	299.85	1,925.00
	GENERAL FUND	8,326,269.49	383,480.39	774,685.82	7,935,064.06
Fund 202	MAJOR STREET FUND				
101.200	POOLED CASH - HUNTINGTON BANK	896,641.86	128,563.41	116,088.27	909,117.00
Fund 203	LOCAL STREET FUND				
101.200	POOLED CASH - HUNTINGTON BANK	510,968.44	50,383.05	182,207.43	379,144.06
Fund 208	PARK/RECREATION SITES FUND				
101.200	POOLED CASH - HUNTINGTON BANK	91,767.13	0.70	35.00	91,732.83
Fund 273	OMS/DDA REVLG LOAN FUND				
101.200	POOLED CASH - HUNTINGTON BANK	145,140.97	7,668.17	1,100.00	151,709.14
101.201	MI CLASS ACCOUNT	225,055.20	4.56	0.00	225,059.76
101.202	MONEY MARKET ACCOUNT - HUNTINGTON	79,131.81	0.65	0.00	79,132.46
	OMS/DDA REVLG LOAN FUND	449,327.98	7,673.38	1,100.00	455,901.36
Fund 276	OBRA FUND DISTRICT #16 - QDOBA				
101.200	POOLED CASH - HUNTINGTON BANK	9,508.10	0.07	0.00	9,508.17
Fund 283	OBRA FUND-DISTRICT#3-TIAL				
101.200	POOLED CASH - HUNTINGTON BANK	606.58	0.00	0.00	606.58
Fund 287	ARPA - AMERICAN RESCUE PLAN ACT				
101.200	POOLED CASH - HUNTINGTON BANK	755,759.50	5.80	0.00	755,765.30
Fund 288	OBRA FUND-DISTRICT #17 CARGILL (PREV #8)				
101.200	POOLED CASH - HUNTINGTON BANK	10,132.49	0.00	0.00	10,132.49
Fund 289	OBRA:DISTRICT#9(ROBBIN'S LOFT)				
101.200	POOLED CASH - HUNTINGTON BANK	45,980.82	0.00	0.00	45,980.82
Fund 291	OBRA FUND-DIST#11(CAPITOL BOWL)				
101.200	POOLED CASH - HUNTINGTON BANK	6,735.87	0.00	0.00	6,735.87
Fund 292	OBRA FUND-DIST#12(WOODARD LOFT)				
101.200	POOLED CASH - HUNTINGTON BANK	3,165.39	0.00	0.00	3,165.39
Fund 295	OBRA-DIST#15 -ARMORY BUILDING				
101.200	POOLED CASH - HUNTINGTON BANK	4,189.95	0.00	0.00	4,189.95
Fund 296	DOWNTOWN DEVELOPMENT AUTHORITY				
101.200	POOLED CASH - HUNTINGTON BANK	0.00	0.00	1,283.52	(1,283.52)
Fund 297	HISTORICAL FUND				
101.200	CHECKING ACCOUNT - HUNTINGTON BANK	28,981.83	3,868.08	3,534.09	29,315.82
101.250	CASH	28,552.75	0.24	9.82	28,543.17
102.100	HC ENDOWMENT - RESTRICTED CASH	21,244.04	0.00	0.00	21,244.04
103.000	IMPREST PETTY CASH	100.00	0.00	0.00	100.00
	HISTORICAL FUND	78,878.62	3,868.32	3,543.91	79,203.03
Fund 298	HISTORICAL SITES FUND				
101.200	POOLED CASH - HUNTINGTON BANK	100,360.13	0.37	52,226.23	48,134.27
Fund 327	DEBT SERVICE				
101.200	POOLED CASH - HUNTINGTON BANK	619,616.17	8,745.76	0.00	628,361.93

FROM 11/01/2021 TO 11/30/2021

FUND: ALL FUNDS

CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 11/01/2021	Total Debits	Total Credits	Ending Balance 11/30/2021
Fund 368	2009 SPECIAL ASSESSMENT				
101.200	POOLED CASH - HUNTINGTON BANK	1,755.00	1,231.20	0.00	2,986.20
Fund 374	2012 SPECIAL ASSESSMENT				
101.200	POOLED CASH - HUNTINGTON BANK	3,351.46	369.46	0.00	3,720.92
Fund 376	2013 SPECIAL ASSESSMENT				
101.200	POOLED CASH - HUNTINGTON BANK	2,659.86	0.00	0.00	2,659.86
Fund 382	2016 SPECIAL ASSESSMENT				
101.200	POOLED CASH - HUNTINGTON BANK	2,078.70	155.87	0.00	2,234.57
Fund 383	2017 SPECIAL ASSESSMENTS				
101.200	POOLED CASH - HUNTINGTON BANK	23,169.95	4,461.31	0.00	27,631.26
Fund 384	2018 SPECIAL ASSESSMENTS				
101.200	POOLED CASH - HUNTINGTON BANK	84,201.55	1,504.51	0.00	85,706.06
Fund 385	2019 SPECIAL ASSESSMENTS				
101.200	POOLED CASH - HUNTINGTON BANK	70,558.23	4,774.21	0.00	75,332.44
Fund 386	2020 SPECIAL ASSESSMENTS				
101.200	POOLED CASH - HUNTINGTON BANK	23,311.48	4,735.03	0.00	28,046.51
Fund 387	2021 SPECIAL ASSESSMENTS				
101.200	POOLED CASH - HUNTINGTON BANK	164,340.53	6,950.20	0.00	171,290.73
Fund 397	2009 LTGO DEBT				
101.200	POOLED CASH - HUNTINGTON BANK	(7,255.56)	7,255.56	0.00	0.00
Fund 401	CAPITAL PROJECT FUND				
101.200	POOLED CASH - HUNTINGTON BANK	(103,398.12)	0.00	93,507.94	(196,906.06)
Fund 411	CAPITAL PROJECTS-STREET PROGRAM				
101.201	MONEY MARKET ACCOUNT - HUNTINGTON	9,979.29	0.00	9,979.29	0.00
101.204	SAVINGS - MICLASS	1,163,947.16	24.00	0.00	1,163,971.16
	CAPITAL PROJECTS-STREET PROGRAM	1,173,926.45	24.00	9,979.29	1,163,971.16
Fund 466	CAPITAL PROJECTS-BUILDING AUTH				
101.200	POOLED CASH - HUNTINGTON BANK	36,608.22	0.00	0.00	36,608.22
Fund 494	CAPITAL PROJECTS FUND				
101.200	POOLED CASH - HUNTINGTON BANK	36,290.82	0.00	0.00	36,290.82
Fund 588	TRANSPORTATION FUND				
101.200	POOLED CASH - HUNTINGTON BANK	74,481.33	502.94	0.00	74,984.27
Fund 590	SEWER FUND				
101.200	POOLED CASH - HUNTINGTON BANK	583,851.37	586,385.43	695,529.01	474,707.79
101.202	MONEY MARKET ACCOUNT - HUNTINGTON	724,592.55	683,282.40	0.00	1,407,874.95
101.203	SAVINGS - HUNTINGTON - MM	683,270.83	0.00	683,270.83	0.00
101.306	DORT FINANCIAL CREDIT UNION CDS	0.00	250,002.50	0.00	250,002.50
103.000	IMPREST PETTY CASH	200.00	0.00	0.00	200.00
	SEWER FUND	1,991,914.75	1,519,670.33	1,378,799.84	2,132,785.24
Fund 591	WATER FUND				
101.200	POOLED CASH - HUNTINGTON BANK	1,656,123.39	580,409.29	352,278.37	1,884,254.31
101.202	MONEY MARKET ACCOUNT - HUNTINGTON	186,912.88	1.54	0.00	186,914.42
101.301	INVESTMENTS - STIFEL	135,708.24	5.73	0.00	135,713.97
103.000	IMPREST PETTY CASH	275.00	0.00	275.00	0.00
	WATER FUND	1,979,019.51	580,416.56	352,553.37	2,206,882.70
Fund 599	WASTEWATER FUND				

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CASH SUMMARY BY ACCOUNT FOR CITY OF OWOSSO

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FROM 11/01/2021 TO 11/30/2021

FUND: ALL FUNDS

CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 11/01/2021	Total Debits	Total Credits	Ending Balance 11/30/2021
101.200	POOLED CASH - HUNTINGTON BANK	335,552.65	411,700.47	633,929.78	113,323.34
101.202	MONEY MARKET ACCOUNT - HUNTINGTON	498,182.57	380,352.03	0.00	878,534.60
101.203	SAVINGS - HUNTINGTON - MM	380,344.81	0.00	380,344.81	0.00
101.301	INVESTMENTS - STIFEL	221,470.10	1.80	0.00	221,471.90
101.306	DORT FINANCIAL CREDIT UNION CDS	0.00	250,002.50	0.00	250,002.50
	WASTEWATER FUND	1,435,550.13	1,042,056.80	1,014,274.59	1,463,332.34
Fund 661	FLEET MAINTENANCE FUND				
101.200	POOLED CASH - HUNTINGTON BANK	662,423.09	175,071.08	26,549.75	810,944.42
101.201	MI CLASS ACCOUNT	1,220,134.62	25.20	0.00	1,220,159.82
	FLEET MAINTENANCE FUND	1,882,557.71	175,096.28	26,549.75	2,031,104.24
Fund 701	TRUST & AGENCY FUND				
101.200	POOLED CASH - HUNTINGTON BANK	442,223.32	36,072.62	102,310.07	375,985.87
Fund 977	GASB 34 LONG TERM DEBT				
102.200	CASH - RESTRICTED MMRMA	237,646.99	0.00	0.00	237,646.99
	TOTAL - ALL FUNDS	21,464,900.83	3,967,998.13	4,109,145.03	21,323,753.93