CITY OF OWOSSO REGULAR MEETING OF THE CITY COUNCIL MONDAY, DECEMBER 20, 2021 7:30 P.M.

Meeting to be held at City Hall 301 West Main Street

AGENDA

OPENING PRAYER: PLEDGE OF ALLEGIANCE: ROLL CALL: APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF DECEMBER 6, 2021:

ADDRESSING THE CITY COUNCIL

- 1. Your comments shall be made during times set aside for that purpose.
- 2. Stand or raise a hand to indicate that you wish to speak.
- 3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
- 4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
- 5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

None.

CITIZEN COMMENTS AND QUESTIONS

CONSENT AGENDA

- 1. <u>2022 Income Threshold Poverty Exemptions</u>. Adopt the 2022 Income Threshold Poverty Exemptions, as required by Public Act No. 390 of 1994.
- 2. OMS/DDA RLF Loan Funding Approval —Azee Business Solutions. Approve the application from AZee Business Solutions, LLC requesting a loan from the OMS/DDA Revolving Loan Fund in the amount of \$23,000.00 for business startup activities for their location at 114 West Main Street, Suite 201.
- 3. OMS/DDA RLF Loan Funding Approval—Three Fit Chicks LLC. Approve the application from Three Fit Chicks LLC dba Bangin' Bowls requesting a loan from the OMS/DDA Revolving Loan Fund in the amount of \$50,000.00 for business startup activities at 210 South Water Street.

- 4. <u>Contract Extension IT/Network Engineering Services</u>. Authorize extension of the contract with Logicalis, Inc. for the provision of network administrator services for the 2022 calendar year in an amount not to exceed \$90,000.00, and further authorize payment to the vendor for services rendered up to the contract amount.
- 5. <u>Contract Amendment Demolition of 900 Ada Street</u>. Approve Amendment No. 1 to the contract with Bolle Contracting LLC for demolition of 900 Ada Street extending the completion deadline to March 30, 2022 due to delays in disconnection of gas and electric service to the structure.
- 6. Contract Amendment GIS Support Services for Water & Sewer System Mapping Contract. Approve Amendment No. 6 to the professional services agreement with Orchard, Hiltz and McCliment (OHM) of Livonia, Michigan, for additional GIS-water & sewer system mapping geodatabase maintenance support services in an amount not to exceed \$5,000.00, and further approve payment to the engineer up to the contract amount, including Amendment Nos. 1-6, according to unit prices.
- 7. Contract Authorization 2024 CWSRF Project Plan Application Preparation. Authorize contract with Fishbeck for the preparation and submission of a CWSRF Project Plan Application for WWTP Capital Process Equipment Upgrades, and further authorize payment to the engineer upon satisfactory completion of the project or portion thereof.
- 8. <u>Bid Award Owosso Library A/C Replacement Project</u>. Authorize bid award to Maurer Heating and Cooling Co. of Owosso, Michigan for the replacement of the air conditioning system at the Owosso Public Library in the amount of \$67,266.00, and approve payment up to the contract amount to the contractor upon satisfactory completion of the work (half of the cost to be reimbursed by the Library).
- Bid Award 2022 Street Program Engineering Services Contract No. 1. Approve bid award to Eng., Inc. for engineering and construction administration services for the 2022 Street Program – Contract No. 1 in the amount of \$46,965.00, and approve payment to the engineer upon satisfactory completion of the work or portion thereof.
- 10. Warrant No. 610. Authorize Warrant No. 610 as follows:

Vendor	Description	Fund	Amount
Harris Utility Customer Analytics	Annual maintenance of Ace Portal-8/1/21-7/31/22	Water/ Sewer	\$22,500.00
Gould Law, P.C.	Professional Services 11/9/21 – 12/13/21	General	\$12,756.28

ITEMS OF BUSINESS

- Social District Permit Request The Sideline Sports Bar Owosso. Consider recommending to the Michigan Liquor Control Commission the application of The Sideline Sports Bar Owosso for a social district permit at 219 S. Washington Street.
- 2. <u>National Opioids Settlement</u>. Consider opting-in to the National Opioids Settlement involving pharmaceutical distributors, McKesson, Cardinal Health and AmerisourceBergen, and manufacturer, Janssen Pharmaceuticals, Inc., and its parent company Johnson & Johnson and authorizing Public Safety Director Kevin D. Lenkart to sign all related documents on behalf of the City.
- 3. <u>Write-Off and Account Close-Out 1000 Bradley Street</u>. Consider writing off demolition and fencing expenses incurred at 1000 Bradley Street and close-out the associated Fund 290 OBRA District #10 (Vaungarde).

- 4. Notice of Intent to Issue Revenue Bonds and Right to Referendum DWRF Project Nos. 7555-01 & 7458-01. A brief presentation will be delivered by the City's bonding attorney Dickinson Wright, followed by consideration of a resolution of Notice of Intent to Issue Revenue Bonds and Right to Referendum thereof for the proposed issuance of bonds to finance 2022 DWRF Project Nos. 7555-01 and 7458-01 for the Lead & Galvanized Service Line Replacement Project and the Center Street Water Main Replacement Project/Water Distribution Tanks Rehabilitation Project, respectively.
- Notice of Intent to Issue Revenue Bonds and Right to Referendum CWSRF Project No. 5710-01.
 Adopt resolution of Notice of Intent to Issue Revenue Bonds and Right to Referendum thereof for the proposed issuance of bonds to finance 2022 CWSRF Project No. 5710-01 for the WWTP Solids Handling Project.

COMMUNICATIONS

- 1. N. Bradley Hissong, Building Official. November 2021 Building Department Report.
- 2. N. Bradley Hissong Building Official. November 2021 Code Violations Report.
- 3. N. Bradley Hissong Building Official. November 2021 Inspections Report.
- 4. N. Bradley Hissong Building Official. November 2021 Certificates Issued Report.
- 5. Kevin D. Lenkart, Public Safety Director. November 2021 Police Report.
- 6. Kevin D. Lenkart, Public Safety Director. November 2021 Fire Report.
- 7. Downtown Development Authority/Main Street. Minutes of December 1, 2021.
- 8. Parks & Recreation Commission. Minutes of December 8, 2021.
- 9. Planning Commission. Minutes of December 13, 2021.

CITIZEN COMMENTS AND QUESTIONS

NEXT MEETING

Monday, January 03, 2022

BOARDS AND COMMISSIONS OPENINGS

Brownfield Redevelopment Authority – term expires June 30, 2022 Building Board of Appeals – Alternate - term expires June 30, 2022 Building Board of Appeals – Alternate - term expires June 30, 2024 Downtown Historic District Commission – term expires June 30, 2022 Owosso Historical Commission – 2 terms expire December 31, 2023 Shiawassee District Library – term expires June 30, 2024 Parks & Recreation Commission – term expires June 30, 2022 Planning Commission – term expires June 30, 2022 Zoning Board of Appeals – Alternate – term expires June 30, 2024 Zoning Board of Appeals – term expires June 30, 2023

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.

CITY OF OWOSSO REGULAR MEETING OF THE CITY COUNCIL MINUTES OF DECEMBER 6, 2021 7:30 P.M.

VIRGINIA TEICH CITY COUNCIL CHAMBERS

A moment of silence was held in memory of former Councilmember Burton Fox on the occasion of his passing as well as the victims of the recent Oxford High School shooting.

PRESIDING OFFICER: MAYOR CHRISTOPHER T. EVELETH

OPENING PRAYER: COUNCILMEMBER NICHOLAS L. PIDEK

PLEDGE OF ALLEGIANCE: MAYOR PRO-TEM SUSAN J. OSIKA

PRESENT: Mayor Christopher T. Eveleth, Mayor Pro-Tem Susan J. Osika,

Councilmembers Janae L. Fear, Daniel A. Law, Nicholas L. Pidek, and

Robert J. Teich, Jr.

ABSENT: Councilmember Jerome C. Haber.

APPROVE AGENDA

Motion by Mayor Pro-Tem Osika to approve the agenda with the following change:

Removal of Public Hearing

3. Brownfield Termination - Robbins Loft, LLC

Motion supported by Councilmember Fear and concurred in by unanimous vote.

APPROVAL OF THE MINUTES OF REGULAR MEETING OF NOVEMBER 15, 2021

Motion by Mayor Pro-Tem Osika to approve the Minutes of the Regular Meeting of November 15, 2021 as presented.

Motion supported by Councilmember Fear and concurred in by unanimous vote.

*Note: The special meeting scheduled for Monday, November 29, 2021 was cancelled.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

OPRA Revocation Review – Wesener Building

City Manager Nathan R. Henne noted there are two abatements for this property that will be discussed this evening. The reason they are under review is because the applicant has failed to create 12 full time jobs as promised when the abatement was approved.

A public hearing was conducted to receive citizen comment regarding the staff recommendation to revoke Obsolete Property Rehabilitation Exemption Certificate No. 3-13-0012 for the Wesener Building, located at 104-108 N. Washington Street, for violation of the City's Tax Abatement Policy.

The following people commented in regard to the proposed rescission of OPRA Certificate No. 3-13-0012:

Tom Manke, 2910 W. M-21, said he does not understand why the Council would be reviewing tax abatements while there is an on-going pandemic.

Dave Acton, 106 N. Washington Street, thanked the Council for their patience while he meets the obligations of the abatement. He distributed an updated plan to meet those obligations. He noted that 4 jobs have been created to date with the re-opening of Books & Beans, 4 jobs will be moved to his location from outside the City, and 5 more jobs are anticipated with the opening of another business after the New Year. He said he felt these plans would fulfill the obligations of the abatements and as such he asked that Council allow them to remain in place.

Seeing there were no further citizen comments to be made Mayor Eveleth closed the public hearing.

Mayor Eveleth started off the discussion by thanking the City Manager for reviewing past tax abatements and bringing this issue forward. A majority of Councilmembers expressed the feeling that the continuing COVID pandemic has made job creation extremely difficult. They also noted that Mr. Acton did not abandon or reduce the quality of the project when times got tough and that the project has resulted in a beautiful LEED Certified building that will be an asset to the downtown for decades to come. On the business side, it is also clear the job requirements of the abatements have not been met. Councilmember Teich said there is no black and white solution to the problem. He thanked Mr. Acton for undertaking the project but recognized the requirements of the abatements had not been fulfilled. He suggested allowing Mr. Acton a short time-frame in which to create the necessary jobs. After which, should the requirements remain unfulfilled, the abatements would be terminated. Councilmember Fear indicated she was struggling with the situation, saying Mr. Acton had done great things for the community but he signed a contract and failed to fulfill the terms of the contract. She said it was important to treat everyone equally and that the Council be consistent in such matters. Mayor Pro-Tem Osika expressed a willingness to look at an extension. She expressed concern over a potential business relationship between Books & Beans and Foster Coffee, if such was a conflict of interest, and if that should result in Pidek recusing himself from voting. It was noted that no such agreement had been considered, but it was the City Attorney's opinion that, given the past relationship, Councilmember Pidek should abstain from the vote to avoid the appearance of impropriety. Councilmember Pidek said that as a downtown business owner it could be argued that anything that benefits the downtown potentially benefits him financially, and asked where the rule regarding financial benefit ends. He stated that he had never met the lessee and had no business relationship with her.

The Council recessed at 8:13 p.m. to allow the City Attorney to look into the matter at hand.

The Council resumed regular session at 8:22 p.m.

Mayor Eveleth indicated there were now two matters before the Council. The first dealing with the perception that Councilmember Pidek has a conflict of interest in whether or not the Wesener Building should keep its tax abatements. He called for any motions from those believing a conflict of interest existed that warranted an abstention from Councilman Pidek. No motions were made.

Mayor Eveleth addressed the second matter - of whether the tax abatements for the Wesener Building should be allowed to remain or whether they should be terminated. He noted that he would prefer that Council put the item to rest this evening and opened the floor for motions.

Motion by Councilmember Law to allow the tax abatements for the Wesener Building to continue until the 2022 annual review of abatements, at which time a final determination will be made by Council.

Motion supported by Councilmember Pidek.

Roll Call Vote.

AYES: Councilmember Teich, Mayor Pro-Tem Osika, Councilmembers Pidek, Law, and Mayor

Eveleth.

NAYS: Councilmember Fear.

ABSENT: Councilmember Haber.

Mayor Eveleth indicated the Council may want to take another look at the tax abatement policy to see if an update is in order.

Brownfield Termination – Wesener Building

Mayor Eveleth noted that this item goes hand-in-hand with the previous item.

A public hearing was conducted to receive citizen comment regarding the staff recommendation to terminate Brownfield Plan District #13 – Wesener Multi-Use Building for violation of the City's Tax Abatement Policy.

There were no citizen comments received prior to, or during the meeting.

Motion by Councilmember Pidek to allow the Brownfield tax abatement for the Wesener Building to continue until the 2022 annual review of abatements, at which time a final determination will be made by Council.

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Councilmember Teich, Mayor Pro-Tem Osika, Councilmembers Law, Pidek, and Mayor

Eveleth.

NAYS: Councilmember Fear.

ABSENT: Councilmember Haber.

<u>Brownfield Termination – Robbins Loft, LLC</u>. (This item was removed from the agenda as the hearing was cancelled prior to the meeting.)

CITIZEN COMMENTS AND QUESTIONS

Tom Manke, 2910 W. M-21, questioned whether the City could hold building owners responsible for job creation in exchange for tax abatements. He also commented regarding the expert testimony in the case regarding the building at 216 S. Elm Street, saying they didn't know what they were talking about. He said the City should shore up the building, not demolish it.

Mayor Eveleth thanked everyone that helped with Glow, saying it was another great event this year.

Mayor Pro-Tem Osika invited everyone to the Historical Commission Holiday Party this Saturday, December 11th from 5:30pm to 7:30pm at Curwood Castle. She went on to thank Denice Grace and Elaine Greenway for all their work putting the event together.

Councilmember Fear extended her thanks to the DPW for their hard work last week dealing simultaneously with snow removal and leaf pick-up. She also relayed a similar message from a resident on North Washington Street. She went on to offer her deepest condolences to the people of Oxford, Michigan in the wake of the school shooting there. She thanked the local police and sheriff offices for their work to keep our students safe in the week following the tragedy. She also thanked the staff of the Owosso Public Schools for protecting our kids. She said it was time for the legislature to act to ensure that firearms are stored safely. She ended her comments saying that firearms are the second leading cause of death of children and teens in Michigan.

Mayor Eveleth read aloud a very heartfelt letter from Eddie Urban regarding the passing of former Councilmember Burton Fox.

CONSENT AGENDA

Motion by Mayor Pro-Tem Osika to approve the Consent Agenda as follows:

First Reading and Set Public Hearing – Rezoning 108 N. Chipman Street. Conduct first reading and set a public hearing for Monday, January 3, 2022 at 7:30 p.m. to receive citizen comment regarding the request from JABB Management LLC to rezone the property at 108 North Chipman Street from the current zoning designation of B-3, Central Business District to I-1, Light Industrial as follows:

RESOLUTION NO. 215-2021

AUTHORIZING FIRST READING & SETTING PUBLIC HEARING TO AMEND CHAPTER 38, <u>ZONING</u>, OF THE CODE OF ORDINANCES TO REZONE A PARCEL OF REAL PROPERTY AT 108 N. CHIPMAN STREET AND AMEND THE ZONING MAP

WHEREAS, the City of Owosso received a request from JABB Management LLC, owner of the property located at 108 North Chipman Street, parcel # 050-660-017-001-00, to rezone the parcel from B-3 Central Business District to I-1 Light Industrial District; and

WHEREAS, the Planning Commission published and mailed notices for the request, held a public hearing on the request, and deliberated on the request; and

WHEREAS, the Planning Commission finds that the proposed rezoning meets the intent and criteria for a zoning amendment as it relates to the master plan and the zoning ordinance; and

WHEREAS, the City staff and Planning Commission recommend, without reservations or conditions, the rezoning of the following parcel:

Parcel Address	Parcel Number	Current Zoning	Proposed Zoning
108 N Chipman St	050-660-017-001-00	B-3 Central Business	I-1 Light Industrial

and

WHEREAS, a public hearing by the City Council is required before any such ordinance amendment can be approved.

NOW THEREFORE BE IT RESOLVED THAT THE CITY OF OWOSSO ORDAINS:

SECTION 1. OFFICIAL ZONING MAP AMENDMENT. That Chapter 38, <u>Zoning</u>, Sec. 38-27, <u>Zoning</u> <u>Districts and Map</u>, reflect the following changes, to be noted on the official map and filed with the city clerk:

Parcel Address	Parcel Number	Current Zoning	Proposed Zoning
108 N Chipman St	050-660-017-001-00	B-3 Central Business	I-1 Light Industrial

SECTION 2. PUBLIC HEARING. A public hearing is set for Monday, January 3, 2022 at 7:30 p.m. in the City Hall Council Chambers, 301 West Main Street, Owosso for the purpose of hearing citizen comment regarding the proposed ordinance amendment.

SECTION 3. NOTICE. Council hereby directs staff to supply a public notice concerning the rezoning to a newspaper of general circulation within the city.

SECTION 4. AVAILABILITY. This proposed ordinance may be purchased or inspected in the city clerk's office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

SECTION 5. EFFECTIVE DATE. This amendment shall become effective twenty days after passage.

2022 Schedule of Meetings. Adopt the 2022 Boards and Commissions Meeting Schedule as follows:

CITY OF OWOSSO SCHEDULE OF REGULAR MEETINGS FOR THE CALENDAR YEAR BEGINNING JANUARY 1, 2022

NOTICE IS HEREBY GIVEN, pursuant to the provisions of Act 267, Public Acts of 1976, of the schedule of Regular Meetings of the City of Owosso, County of Shiawassee, State of Michigan for the calendar year beginning January 1, 2022. The Board, dates, time and place of said regular meetings shall be as follows:

	CITY COUNCIL				
The 1 st and 3 rd Monday of each month, except as noted – 7:30 p.m., local prevailing time				g time	
		Owosso City Hall,	Council Chambers		
JAN 03	MAR 07	MAY 02	JUL 05*	SEP 06*	NOV 07
JAN 18*	MAR 21	MAY 16	JUL 18	SEP 19	NOV 21
FEB 07	APR 04	JUN 06	AUG 01	OCT 03	DEC 05
FEB 22*	APR 18	JUN 21*	AUG 15	OCT 17	DEC 19
	DEVELOPMENT DSSO MAIN STE		DOWNTO	OWN HISTORIC COMMISSION	DISTRICT
	The 1 st Wednesday of each month, except as noted – 7:30 a.m., local prevailing time		The 3 rd Wednesday of each month - 6:00 p.m., local prevailing time		
Owosso (City Hall, Council (Chambers	Owosso City Hall, Conference Room		
JAN 05	MAY 04	SEP 07	JAN 19	MAY 18	SEP 21
FEB 02	JUN 01	OCT 05	FEB 16	JUN 15	OCT 19
MAR 02	JUL 06	NOV 02	MAR 16	JUL 20	NOV 16
APR 06	AUG 03	DEC 07	APR 20	AUG 17	DEC 21
OWOSSO HISTORICAL COMMISSION		PARKS & R	ECREATION CO	OMMISSION	
The 2 nd Monday of each month, except as noted – 6:00 p.m., local prevailing time			lay of each month, o.m., local prevailin	except as noted – g time	
Curwood Castle, 226 Curwood Castle Drive		Owosso City Hall, Council Chambers		Chambers	
JAN 10	MAY 09	SEP 12	JAN 26	MAY 25	SEP 28
FEB 14	JUN 13	OCT 11*	FEB 23	JUN 22	OCT 26

MAR 14	JUL 11	NOV 14	MAR 23	JUL 27	DEC 07*
APR 11	AUG 08	DEC 12	APR 27	AUG 24	
PLAN	NNING COMMIS	SION	W	WTP Review Bo	ard
	of each month, ex o.m., local prevailin		The 4 th Tuesd	ay of each month, prevailing time	4:30 p.m., local
Owosso (City Hall, Council (Chambers		water Plant, Admin Chippewa Trail, O	
JAN 24	MAY 23	SEP 26	JAN 25	MAY 24	SEP 27
FEB 28	JUN 27	OCT 24	FEB 22	JUN 28	OCT 25
MAR 28	JUL 25	NOV 28	MAR 22	JUL 26	NOV 22
APR 25	AUG 22	DEC 12*	APR 26	AUG 23	DEC 27
ZONING BOARD OF APPEALS					
The 3 rd Tuesday of each month, except as noted – 9:30 a.m., local prevailing time					
Owosso City Hall, Council Chambers		* = Reschedule	ed due to legal ho	oliday on regular	
JAN 18	MAY 17	SEP 20	meeting date or other scheduling confli		luling conflict
FEB 15	JUN 21	OCT 18			
MAR 15	JUL 19	NOV 15			
APR 19	AUG 16	DEC 20			

Boards and Commissions Appointments. Approve the following Mayoral Boards and Commissions appointments:

Name	Board/Commission Term E	
Jerry Jones	Board of Review	12/31/2026
Mark Erickson	Owosso Historical Commission	12/31/2024

Contract Amendment - Sanitary Sewer Rehabilitation-Engineering Services. Approve Amendment No. 1 to the Sanitary Sewer Rehabilitation – Engineering Services Contract (2020 SRF Project) with OHM Advisors for additional construction oversight and administration services in the amount of \$3,600.00, and authorize payment to the engineer up to the contract amount, including Amendment No. 1, upon satisfactory completion of the work as follows:

RESOLUTION NO. 216-2021

AUTHORIZING AMENDMENT NO. 1 TO THE 2020 SANITARY SEWER REHABILITATION – ENGINEERING SERVICES CONTRACT WITH OHM ADVISORS FOR ADDITIONAL ENGINEERING SERVICES

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved a contract with OHM Advisors on August 19, 2019 for professional engineering services for the 2020 Sanitary Sewer Rehabilitation Project (2020 SRF Project) in the amount of \$132,000.00; and

WHEREAS, the City requests additional services of the engineer to provide additional construction oversight and administration services, that are beyond the original contractual scope of services; and

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to amend the Sanitary Sewer Rehabilitation – Engineering Services

Contract (2020 SRF Project) with OHM Advisors for additional construction oversight and administration services in the amount of \$3,600.00.

SECOND: The Mayor and City Clerk are requested and authorized to sign the document attached

as Amendment No. 1 to the contract between the City of Owosso, Michigan and OHM

Advisors in the amount of \$3,600.00.

THIRD: The Accounts Payable department is authorized to make payment up to the amended

amount of \$135,600.00 to OHM Advisors upon successful completion of stated work.

FOURTH: The above expenses shall be paid from the Wastewater Capital Fund Account No. 590-

901-973.000 (\$3,300.00) and Major Street Contractual Services Account No. 202-451-

818.000-NCHIPMANST (\$300.00).

Master Plan Implementation Goals: 3.4, 3.7

<u>Contract Addendum – Professional Services Agreement – Grove Holman Park Warming Center Architectural Services</u>. Approve Amendment No. 2 to the Professional Services Agreement – Grove Holman Park Warming Center Architectural Services with H2A Architects for oversight of the bidding process and management of the construction process in an amount not to exceed \$6,480.00, and further approve payment to the architect in the amount of the contract, including Amendment Nos. 1 & 2 as follows:

RESOLUTION NO. 217-2021

AUTHORIZING THE EXECUTION OF ADDENDUM NO. 2 TO GROVE HOLMAN POOL BUILDING – ARCHITECTURAL SERVICES CONTRACT WITH H2A ARCHITECTS INC

WHEREAS, the city of Owosso, Shiawassee County, Michigan, entered into an agreement with H2A Architects Inc for the provision of architectural services for the Grove Holman Pool Building Renovation by the adoption of Resolution No. 69-2021 on April 19, 2021; and

WHEREAS, staff desires to expand the contract to include additional services for assistance during the bid process and construction administration.

NOW THEREFORE BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

FIRST: The city of Owosso has heretofore determined that it is advisable, necessary and in the

public interest to expand the contract approved by Resolution No. 69-2021 on April 19, 2021 with H2A Architects Inc, to include additional services up to the amount of \$6,480.00 for oversight of the bidding process and management of the construction

process for the Grove Holman building renovation.

SECOND: The Mayor and City Clerk are hereby instructed and authorized to the sign the document

substantially in the form attached as Addendum No. 2 to the Professional Services Agreement – Grove Holman Park Warming Center Architectural Services Contract between the City of Owosso, Michigan and H2A Architects Inc in an amount not to

exceed \$6,480.00.

THIRD: The accounts payable department is authorized to submit payment to H2A Architects Inc

for hourly services up to the amount of \$6,480.00, in addition to the previously paid

amount of 13,380 for architectural services, for a total of 19,860.00.

FOURTH: The above additional services in the amount of \$6,480.00 shall be paid from the Park Millage Funds Account 208-756-974.000.

Master Plan Implementation Goals: 5.3

<u>Change Order – 2021 City Hall Retaining Wall Reconstruction</u>. Approve Change Order No. 3 to the 2021 City Hall Retaining Wall Reconstruction contract with Gordon Construction Services, Inc. increasing the contract in the amount of \$5,637.03 for a discrepancy regarding concrete sidewalk quantities resulting in an underpayment, and authorize payment to the contractor up to the contract amount, including Change Order Nos. 1, 2 & 3, upon satisfactory completion of the work as follows:

RESOLUTION NO. 218-2021

AUTHORIZATION TO APPROVE CHANGE ORDER NO. 3 TO THE 2021 CITY HALL RETAINING WALL PROJECT CONTRACT WITH GORDON CONSTRUCTION SERVICES, INC.

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved a contract with Gordon Construction Services, Inc. on April 5, 2021 for reconstruction of the retaining wall at Owosso City Hall; and

WHEREAS, on August 2, 2021 City Council approved Change Order No. 1 for the installation of sheet pile at the site; and

WHEREAS, on November 15, 2021 City Council approved Change Order No. 2 for the removal of an old foundation and spoil materials as well as additional landscaping work at the site; and

WHEREAS, since then a discrepancy was found regarding concrete sidewalk quantities resulting in an under payment; and

WHEREAS, Change Order No. 3 will correct the concrete sidewalk quantities discrepancy resulting in correct payment.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to amend the 2021 City Hall Retaining Wall Project contract with Gordon Construction Services, Inc. to correct an error.

SECOND: The Mayor and City Clerk are instructed and authorized to sign the document substantially in form attached as Change Order No. 3 in the amount of \$5,637.03; an increase to the Contract for Services between the City of Owosso and Gordon Construction Services, Inc. revising the total current contract amount from \$299,841.23 to \$305,478.26.

THIRD: The accounts payable department is authorized to submit payment to Gordon Construction Services, Inc. for work satisfactory completed up to the revised contract amount of \$305,478.26.

FOURTH: The above expenses shall be paid from account no. 401-000-975-000-WALL000000.

Master Plan Implementation Goals: 4.5, 5.2, 5.34

<u>Check Register – November 2021</u>.* Affirm check disbursements totaling \$1,454,185.02 for November 2021.

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Councilmember Fear, Mayor Pro-Tem Osika, Councilmembers Law, Teich, Pidek, and

Mayor Eveleth.

NAYS: None.

ABSENT: Councilmember Haber.

ITEMS OF BUSINESS

Small Cell Wireless Facilities Permit - 812 W. King Street

City Manager Henne indicated the permit is being requested by Verizon. This is the first permit request under the City's Small Cell Wireless Facilities Ordinance. They would like to put up a 5G transmitter on an existing utility pole near the hospital. Mr. Henne noted that this type of installation was the best case scenario in that they will be utilizing an existing utility pole rather than putting in a new one. He went on to say that he thinks Council will receive more requests of this nature in the future.

Motion by Councilmember Pidek to approve the Small Cell Wireless Facilities Permit application from Cellco Partnership (dba Verizon Wireless) for the colocation of a new small cell wireless facility on the north side of West King Street at approximately 812 W. King Street as follows:

RESOLUTION NO. 219-2021

GRANTING A SMALL CELL WIRELESS FACILITIES PERMIT BY THE CITY OF OWOSSO TO CELLCO PARTNERSHIP dba VERIZON WIRELESS FOR INSTALLATION AND COLOCATION OF A SMALL CELL WIRELESS FACILITY ON AN EXISTING CONSUMERS ENERGY UTILITY POLE IN THE CITY'S RIGHT-OF-WAY

WHEREAS, on November 10, 2021 the city of Owosso received a Small Cell Wireless Facilities permit application from Cellco Partnership dba Verizon Wireless, 24242 Northwestern Hwy., Southfield, Michigan, 48075; and

WHEREAS, as provided under the Small Cell Wireless Communications Facilities Deployment Act, Public Act 365 of 2018, and City of Owosso Ordinance No. 813, adopted on November 2, 2020, Cellco Partnership dba Verizon Wireless is seeking a Small Cell Wireless Facilities Permit to colocate a small cell facility on an existing Consumers Energy utility pole in the city's right-of-way in accordance with plans as submitted.

NOW THEREFORE BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

FIRST: The city of Owosso hereby grants a Small Cell Wireless Facilities Permit to Cellco

Partnership dba Verizon Wireless under the terms and conditions set forth in the permit. Said permit grants to Cello Partnership dba Verizon Wireless the colocation of the small cell wireless facility on a Consumers Energy utility pole as permitted within the city's right-

of-way at approximately 812 W. King Street.

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Councilmembers Fear, Teich, Law, Mayor Pro-Tem Osika, Councilmember Pidek, and

Mayor Eveleth.

NAYS: None.

ABSENT: Councilmember Haber.

Master Plan Implementation Goals: 5.15

COMMUNICATIONS

Brad A. Barrett, Finance Director. October 2021 Financial Reports.

Downtown Development Authority/Main Street. Minutes of November 3, 2021.

Historical Commission. Minutes of November 8, 2021.

Owosso Historic District Commission. Minutes of November 17, 2021.

Planning Commission. Minutes of November 22, 2021.

WWTP Review Board. Minutes of November 30, 2021.

CITIZEN COMMENTS AND QUESTIONS

Eddie Urban, 601 Glenwood Avenue, thanked the Mayor for reading his letter about Burton Fox, saying he was one of the best.

NEXT MEETING

Monday, December 20, 2021

BOARDS AND COMMISSIONS OPENINGS

Brownfield Redevelopment Authority – term expires June 30, 2022

Building Board of Appeals – Alternate - term expires June 30, 2022 Building Board of Appeals – Alternate - term expires June 30, 2024

Downtown Historic District Commission – term expires June 30, 2022

Owosso Historical Commission – 2 terms expire December 31, 2023

Shiawassee District Library – term expires June 30, 2024

Parks & Recreation Commission – term expires June 30, 2022

Planning Commission – term expires June 30, 2022

Zoning Board of Appeals - Alternate - term expires June 30, 2024

Zoning Board of Appeals – term expires June 30, 2023

ADJOURNMENT

Motion by Councilmember Fear for adjournment at 8:43 p.m.

Motion supported by Councilmember Law and concurred in by unanimous vote.

Draft 11 12-06-2021

^{*}Due to their length, text of marked items is not included in the minutes. Full text of these documents is on file in the Clerk's Office.



MEMORANDUM

DATE: December 1, 2021

TO: Mayor Eveleth, City Council and City Manager Henne

FROM: Michael Dowler, Assessor

RE: 2022 Poverty Exemption Policy, Guidelines and Thresholds

As per the provisions of Public Act 390 of 1994 and further amended by Public Act 620 of 2002, local governing bodies are required to set income levels for their poverty exemption guidelines and those income levels **shall not** be set lower than the federal poverty guidelines as updated annually by the U.S. Department of Health and Human Services. The act also requires an asset test to be a part of the policy and guidelines.

Please consider the attached resolution regarding the City's poverty exemption policy, income levels, and asset levels for 2022. This resolution continues our recent practice of using a blend of income thresholds between current Federal Income Standard Poverty Thresholds and the Shiawassee County Median 40% Income, whichever threshold is higher (summarized below). Due to the Shiawassee County median income being unchanged from 2020 to 2021, the recommended poverty threshold is unchanged for the majority of our poverty exemption applicants who are predominantly single or double occupant homes.

Thank you in advance for your cooperation in this matter and as always, if you have any questions, please feel free to contact me.

Family	2021	2021	2022	2022
size	Federal	apprvd rates	Federal	sugg. rates
1	\$12,760	\$19,600	\$12,880	\$19,600
2	\$17,240	\$22,400	\$17,420	\$22,400
3	\$21,720	\$25,200	\$21,960	\$25,200
4	\$26,200	\$27,960	\$26,500	\$27,960
5	\$30,680	\$30,680	\$31,040	\$31,040
6	\$35,160	\$35,160	\$35,580	\$35,580
7	\$39,640	\$39,640	\$40,120	\$40,120
8	\$44,120	\$44,120	\$44,660	\$44,660
Ea add'l:	\$4,480	\$4,480	\$4,540	\$4,540

RESOLUTION NO.

CITY OF OWOSSO POVERTY EXEMPTION GUIDELINES FOR 2022

WHEREAS, the adoption of guidelines for poverty exemptions is within the purview of the city council, and

WHEREAS, the homestead of persons who, in the judgment of the board of review, by reason of poverty, are unable to contribute to the public charges, is eligible for exemption in whole or part from taxation under Public Act 390, 1994(MCL 211.7u); and

WHEREAS, pursuant to PA 390 of 1994, City of Owosso, Shiawassee County adopts the following guidelines for the board of review to implement. The guidelines shall include but not be limited to the specific income and asset levels of the claimant and all persons residing in the household.

WHEREAS, to be eligible, a person shall do all the following on an annual basis:

- Be the owner and occupy the principal residence of the property for which an exemption is applied.
- File a claim (application) on the form provided by the City Assessor's office. The filing of a claim constitutes an appearance before the Board of Review for the purpose of preserving the claimant's right to appeal.
- Provide proof of residency for <u>all</u> residents in the home.
- Supply a copy of federal and state income tax returns (including any property tax credit) filed in the current year for <u>all adult residents</u>, if available, or immediately preceding year if current is unavailable, and/or a signed affidavit (Treasury Form 4988) stating income tax returns are not required to be filed.
- Supply copies of proof of income for the most recent six-month period (current pay stubs, benefit statement, etc.) for <u>all</u> residents 18 years old and over. Additional stubs may be requested at a later date.
- If the applicant fails to supply <u>all</u> the required documents or if it is found that the information supplied is fraudulent, the application shall be denied; and

WHEREAS, pursuant to Public Act 253 of 2020, if a person qualifies, the board of review shall grant either a 100%, 50% or 25% reduction in taxable value for the applicable tax year, or any other percentage reduction approved by the state tax commission. However, the City of Owosso elects to give only 100% reduction to approved applicants.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Owosso City Council that the board of review shall follow the above stated policy and the below stated guidelines in granting or denying an exemption.

2022 Income Standards Poverty Threshold*

Total number of persons residing in homestead	Annual allowable income
1 person	\$19,600
2 persons	\$22,400
3 persons	\$25,200
4 persons	\$27,960
5 persons	\$31,040
6 persons	\$35,580
7 persons	\$40,120
8 persons	\$44,660
Each additional person, add	\$4,540

*Applicant's income shall not exceed the poverty income thresholds listed here. Income of students under the age of 18 years shall **not** be included as income.

BE IT FURTHER RESOLVED, if asset levels exceed the items/amounts below, the individual/property owner shall **not be eligible for a Property Tax Poverty Exemption.**

- Assets, (except the original homestead and minimum zoning required footprint, essential household goods and the first \$5,000 of the market value of a motor vehicle), shall not exceed \$4,000 (four thousand dollars) for individual applicant and/or \$6,000 (six thousand dollars) per household if more than one financial contributor.



MEMORANDUM

301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • WWW.CI.OWOSSO.MI.US

DATE: December 6, 2021

TO: Owosso City Council

FROM: Beth Kuiper; Executive Director, Owosso Main Street/DDA

SUBJECT: OMS/DDA Revolving Loan Fund – Loan Approval

RECOMMENDATION:

Approval of the off the OMS/DDA Revolving Loan application for 114 W. Main Street, Suite 201 for \$23,000.00 to AZee Business Solutions, LLC for the purpose of business development associated with an expanding marketing business located in Downtown Owosso.

BACKGROUND:

On June 17, 2019 City Council approved the new OMS/DDA Revolving Loan & Grant Program, giving stewardship of the loan and grant process to the Owosso Main Street/DDA Board.

During their November 30, 2021 meeting, the Revolving Loan Committee reviewed and approved AZee Business Solutions, LLC's loan application for business startup activities located within 114 W. Main Street, Suite 201.

During their December 1, 2021 Board Meeting, the OMS/DDA Board of Directors recommended the loan for approval.

FISCAL IMPACTS:

Dollars will be disbursed from the OMS/DDA Revolving Loan & Grant fund.

RESOLUTION NO.

AUTHORIZING RELEASE OF OMS/DDA REVOLVING LOAN FUND LOAN FUNDS TO AZEE BUSINESS SOLUTIONS, LLC FOR ELIGIBLE EXPENSES AT 114 W. MAIN STREET, SUITE 201

WHEREAS, in 1994 the city of Owosso established the Downtown Owosso Revolving (formerly UDAG/CDBG) Loan Program for projects within the Owosso Downtown Development Authority district; and

WHEREAS, on June 17, 2019 City Council approved the new OMS/DDA Revolving Loan & Grant Program, giving stewardship of the loan and grant process to the Owosso Main Street/DDA Board; and

WHEREAS, on November 15, 2021 an application was submitted to OMS/DDA by AZee Business Solutions, LLC for a \$23,000 loan for business startup activities for their business at 114 W. Main Street, Suite 201; and

WHEREAS, on November 30, 2021 the OMS/DDA Design & Business Vitality – Revolving Loan Sub-Committee reviewed and approved the application, giving it an overall score of 40. This score is above the 30 points required for consideration.

WHEREAS, on December 1, 2021 the OMS/DDA Board of Directors approved the Revolving Loan Sub-Committee recommendation.

NOW THEREFORE BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso approves the \$23,000.00 loan to AZee Business Solutions, LLC for

business development activities for their business at 114 W. Main St., Suite 201 according to the terms & specifications determined by the OMS/DDA Loan & Grant

Manual.

SECOND: The accounts payable department is authorized to release said loan funds to AZee

Business Solutions, LLC in the amount of \$23,000.00 for the purpose stated.

PROMISSORY NOTE

Term Loan Fixed Rate

\$23,000.00

Dated: 12/ /2021

Due Date: January 1, 2027

FOR VALUE RECEIVED, **Azee Business Solutions**, a Michigan limited liability company, (Borrower) promises to pay to the order of **City of Owosso**, a Michigan municipal corporation (Lender), at 301 West Main Street, Owosso, Michigan 48867 or another place Lender designates in writing, the principal sum of TWENTY THREE THOUSAND AND NO/100 DOLLARS (**\$23,000.00**), plus interest as provided in this note on all amounts outstanding, all in lawful money of the United States of America as stated below.

- 1. **Interest rate.** The principal amount outstanding under this promissory note (the Note) shall bear interest on a basis of a year of 360 days for the actual number of days amounts are outstanding at the rate of 3% per annum.
- 2. Payment. This Note shall be paid in consecutive monthly payments of principal and interest, in the amount of \$413.28 each, beginning on February 1, 2022, and continuing on the same day of each consecutive month after that. A final payment will be due on the Due Date in an amount equal to the then unpaid principal and accrued interest. If the period from the date of this Note to the first payment Due Date (the First Payment Period) is more than one month, accrued interest for the number of days by which the First Payment Period exceeds one month will be, at Lender's option, (a) collected at closing; (b) payable in the month following the month in which this Note is signed, on the day of the month that the regular monthly payments provided for in this Note are due; or (c) payable with the first payment provided for in this Note. All payments required to be paid shall first be applied to costs and expenses required to be paid, then to accrued interest, and then the balance against the principal. Borrower understands that the installment payments of principal may not be sufficient to fully amortize the outstanding principal balance of this Note by the Due Date and that, in that case, the final payment due on the Due Date will be a payment of all then outstanding principal and accrued interest.
- 3. Interest rate limited to maximum provided by law. Nothing in this Note or any transaction relating to it shall be construed or operate to require Borrower to pay or be charged interest at a rate greater than the maximum allowed by the applicable law relating to this Note. If any interest or other charges charged, paid, or payable by Borrower in connection with this Note or any other document delivered in connection with this Note result in the charging, compensation, payment, or earning of interest in excess of the maximum allowed by applicable law, the excess shall be waived by the holder, and the excess paid shall be automatically credited against and in reduction of the principal due under this Note. If Lender reasonably determines that the interest rate (together with all other charges or payments that may be deemed interest) stipulated under this Note is or may be usurious or otherwise limited by law, the unpaid balance of this Note, with accrued interest at the highest rate permitted to be charged by stipulation in writing between Lender and Borrower, at the option of Lender, shall immediately become due and payable.
- 4. **Events of default.** Borrower, without notice or demand of any kind, shall be in default under this Note on the occurrence of any of the following: (a) if any amount due and owing on this Note, any fees due Lender, any expenses incurred by Lender under this Note, or any and all other

- liabilities and obligations of Borrower to Lender are not paid when due or (b) if any other event of default, as defined in the business loan agreement referenced below, as may be amended from time to time, occurs (Event of Default).
- 5. Remedies. On the occurrence of any Event of Default, Lender may, without notice, declare the entire unpaid and outstanding principal balance under this Note and all accrued interest, together with all other indebtedness of Borrower to Lender, to be immediately due and payable in full, without presentment, demand, or notice of any kind, all of which Borrower expressly waives. Lender shall then have and may exercise any one or more of the rights and remedies provided in this Note or in any loan agreement, mortgage, guaranty, security agreement, assignment, or other document relating to this Note. The remedies provided for under this Note are cumulative to the remedies for collection of the amounts owing under this Note as provided by law or by any loan agreement, mortgage, guaranty, security agreement, or other document relating to this Note. Nothing in this Note is intended or should be construed to preclude Lender from pursuing any other remedy for the recovery of any other sum to which Lender may be or become entitled for breach of the terms of this Note or any loan agreement, mortgage, guaranty, security agreement, or other instrument relating to this Note.
- 6. Costs of collection. Borrower agrees, in the Event of Default under the terms of this Note or under any loan, security, or other agreement signed in connection with this Note, to pay all Lender's costs for collection of this Note and all other liabilities of Borrower to Lender and enforcement of its rights under this Note, including reasonable attorney fees and legal expenses, including participation in bankruptcy proceedings.

Borrower's Initials____

- 7. **Default rate of interest.** During any periods that an Event of Default has occurred and is continuing, after the Due Date, or after acceleration of maturity, the outstanding principal amount shall bear interest at a rate equal to 2 percent per annum greater than the interest rate otherwise charged under this Note.
- 8. **Late charges.** If any required payment is not made within 10 days after the date it is due (other than the total payment of principal due on the Due Date), at the option of Lender, a late charge in the amount of 5 percent of the overdue payment may be charged.
- 9. **No waiver of default.** Acceptance by Lender of any payment in an amount less than the amount then due shall be deemed an acceptance on account only, and the failure to pay the entire amount then due shall be and continue to be an Event of Default. On any Event of Default, neither the failure of Lender promptly to exercise its right to declare the outstanding principal and accrued unpaid interest to be immediately due and payable nor the failure of Lender to demand strict performance of any other obligation of Borrower or any other person who may be liable shall constitute a waiver of any such rights or a waiver of such rights in connection with any future default on the part of Borrower or any other person who may be liable under this Note.
- 10. **General.** Borrower and all endorsers and guarantors of this Note, if any, jointly and severally waive presentment for payment, demand, notice of nonpayment, notice of protest or protest of this Note, and diligence in collection or bringing suit and consent to any and all extensions of time, renewals, waivers, or modifications that Lender may grant regarding payment or any other provisions of this Note and to the release of any collateral or any part of it, with or without substitution. Borrower's liability shall be absolute and unconditional, without regard to the liability of any other party to this Note. This Note shall be deemed to have been executed in, and

- all rights and obligations shall be governed by, the laws of the state of Michigan. Venue for all actions and disputes under this Note shall lie in Shiawassee County, Michigan.
- 11. **Litigation.** Borrower warrants that upon the execution date of this agreement, there are no actions, suits, or proceedings pending or, to Borrower's knowledge, threatened or likely to be asserted, against the Borrower, before any court, administrative agency, or other body, and no judgment, order, writ, injunction, decree, or other similar command of any court or governmental agency has been entered against or served on Borrower.
- 12. **Material Facts.** This Agreement and any other information furnished to Lender in connection with the loan contemplated by this Agreement neither contain any untrue statement of material fact nor omit to state any material fact necessary to make the statements contained therein, in light of the circumstances under which they were made, not misleading.
- 13. **Other documents.** This Note has been signed pursuant to, or is secured or supported by, the following documents:
 - Owosso Main Street/DDA Loan Application- Business Development dated 11/15/2021
 - DDA Loan Amortization Schedule
 - Guaranty signed by:

1. Anthony Nash Dated: 12/___/2021

Borrower and Lender may also have signed other documents in conjunction with providing for security for this Note or other matters. Reference is made to the above documents for additional terms relating to the transaction giving rise to this Note or the security or support given for this Note and additional terms and conditions under which this Note matures or may be accelerated or prepaid.

	BORROWER AZEE BUSINESS SOLUTIONS, L.L.C
Dated:	Anthony Nash
	ITS:
	LENDER
	CITY OF OWOSSO
Dated:	BY: Christopher T. Eveleth
	ITS: Mayor

GUARANTY AGREEMENT

This Guaranty is made on the	day of December, 2021,	by The City of Owosse	o, a Michigan municipal
corporation (Lender) at its office at 301	West Main Street, Owosso,	Michigan 48867, Anthon	y Nash (Guarantor), and
Azee Business Solutions, a Michigan lir	nited liability company (Be	orrower).	

RECITALS

A. Lender has agreed to extend a loan to Borrower in the amount of \$23,000.00, as evidenced by a Promissory Note (Note) to be executed on this date; provided, however, that as security for the performance of the Borrower's obligations, the undersigned, as Guarantor, has agreed to guaranty the performance and payment of the indebtedness and all obligations of Borrower pursuant to the Note and any additional security for the performance and payment of the indebtedness. Borrower, hereinafter signed Guarantor and any other additional Guarantor to the aforementioned Note shall be jointly and severally liable to any Lender claim.

B. Guarantor acknowledges the indebtedness, and the performance and payment of the indebtedness is of genuine and material value to the sole and separate estate of Guarantor.

AGREEMENT

Guarantor, with full knowledge of Lender's reliance on this Guaranty, and in consideration of the execution of the Note, does guaranty to Lender, including Lender's successors, administrators, personal representatives, and assigns, the prompt payment of Borrower's obligations and the full payment of Borrower's obligations (all in accordance with the terms of the Note and any related documents, including any security).

Guarantor agrees, in case of an Event of Default under the terms of this Note or under any loan, security, or other agreement signed in connection with this Note, to pay all Lender's costs for collection of this Note and all other liabilities of Borrower to Lender and enforcement of its rights under this Note, including reasonable attorney fees and legal expenses, including participation in bankruptcy proceedings.

This Guaranty shall be a continuing guaranty until all of the terms of the Note and any related documents, including any security, shall be fully paid, satisfied, and discharged. The liability of Guarantor shall be direct and not conditional or contingent on the pursuit of any remedies made against Borrower.

By execution of this agreement, the parties consent to venue in the County of Shiawassee, Michigan of any action brought to enforce the terms of this agreement or to collect any moneys due under it.

The undersigned has executed this Guaranty on the date set forth below.

DATED:	,2021	GUARANTOR
		BY:
		PRINT NAME:
		SOC. SEC. NO.:
		DATE OF BIRTH: //
		ADDRESS:
PREPARED BY:		

DDA Loan Amortization Schedule

	Enter values
Loan amount	\$ 23,000.00
Annual interest rate	3.00 %
Loan period in years	5
Number of payments per year	12
Start date of loan	1/1/2022
Optional extra payments	\$ -

	Loa	n summary
Scheduled payment	\$	413.28
Scheduled number of payments		60
Actual number of payments		60
Total early payments	\$	-
Total interest	\$	1,796.79



Lender name: Azee Business Solutions

Pmt No.	Payment Date		ginning Balance		Scheduled Payment		Extra Payment	Total Paymen	t	Principal		Interest		Ending Balance	Cı	umulative Interest
1	2/1/2022	\$ 23.	,000.00	\$	413.28	\$	-	\$ 413.28	\$	355.78	\$	57.50	\$	22,644.22	\$	57.50
2	3/1/2022		644.22	·	413.28	•	-	413.28	·	356.67	•	56.61	Ť	22,287.55	•	114.11
3	4/1/2022	22	,287.55		413.28		-	413.28		357.56		55.72		21,929.99		169.83
4	5/1/2022	21,	,929.99		413.28		-	413.28		358.45		54.82		21,571.53		224.65
5	6/1/2022	21,	,571.53		413.28		-	413.28		359.35		53.93		21,212.18		278.58
6	7/1/2022		,212.18		413.28		-	413.28		360.25		53.03		20,851.93		331.61
7	8/1/2022		,851.93		413.28		-	413.28		361.15		52.13		20,490.78		383.74
8	9/1/2022		,490.78		413.28		-	413.28		362.05		51.23		20,128.73		434.97
9	10/1/2022		,128.73		413.28		-	413.28		362.96		50.32		19,765.77		485.29
10	11/1/2022		,765.77		413.28		-	413.28		363.87		49.41		19,401.91		534.71
11 12	12/1/2022 1/1/2023		,401.91		413.28		-	413.28		364.78		48.50		19,037.13		583.21
13	2/1/2023		,037.13 ,671.45		413.28 413.28		-	413.28 413.28		365.69 366.60		47.59 46.68		18,671.45 18,304.84		630.80 677.48
14	3/1/2023		,304.84		413.28			413.28		367.52		45.76		17,937.33		723.25
15	4/1/2023		,937.33		413.28		-	413.28		368.44		44.84		17,568.89		768.09
16	5/1/2023		,568.89		413.28		_	413.28		369.36		43.92		17,199.53		812.01
17	6/1/2023		,199.53		413.28		_	413.28		370.28		43.00		16,829.25		855.01
18	7/1/2023		,829.25		413.28		-	413.28		371.21		42.07		16,458.04		897.08
19	8/1/2023		458.04		413.28		-	413.28		372.13		41.15		16,085.91		938.23
20	9/1/2023		,085.91		413.28		-	413.28		373.07		40.21		15,712.84		978.44
21	10/1/2023	15	,712.84		413.28		-	413.28		374.00		39.28		15,338.85		1,017.72
22	11/1/2023	15,	,338.85		413.28		-	413.28		374.93		38.35		14,963.91		1,056.07
23	12/1/2023	14,	,963.91		413.28		-	413.28		375.87		37.41		14,588.04		1,093.48
24	1/1/2024	14,	,588.04		413.28		-	413.28		376.81		36.47		14,211.23		1,129.95
25	2/1/2024	14,	,211.23		413.28		-	413.28		377.75		35.53		13,833.48		1,165.48
26	3/1/2024		,833.48		413.28		-	413.28		378.70		34.58		13,454.79		1,200.06
27	4/1/2024		,454.79		413.28		-	413.28		379.64		33.64		13,075.14		1,233.70
28	5/1/2024		,075.14		413.28		-	413.28		380.59		32.69		12,694.55		1,266.39
29	6/1/2024		,694.55		413.28		-	413.28		381.54		31.74		12,313.01		1,298.12
30	7/1/2024		,313.01		413.28		-	413.28		382.50		30.78		11,930.51		1,328.91
31	8/1/2024		,930.51		413.28		-	413.28		383.45		29.83		11,547.06		1,358.73
32	9/1/2024		,547.06		413.28		-	413.28		384.41		28.87		11,162.64		1,387.60
33 34	10/1/2024 11/1/2024		,162.64		413.28 413.28		-	413.28		385.37		27.91 26.94		10,777.27		1,415.51
35	12/1/2024		,777.27 ,390.93		413.28		-	413.28 413.28		386.34 387.30		25.94 25.98		10,390.93 10,003.63		1,442.45 1,468.43
36	1/1/2025		,003.63		413.28			413.28		388.27		25.90		9,615.36		1,400.43
37	2/1/2025		,615.36		413.28			413.28		389.24		24.04		9,226.12		1,517.48
38	3/1/2025		,226.12		413.28		_	413.28		390.21		23.07		8,835.91		1,540.54
39	4/1/2025		,835.91		413.28		_	413.28		391.19		22.09		8,444.72		1,562.63
40	5/1/2025		444.72		413.28		-	413.28		392.17		21.11		8,052.55		1,583.74
41	6/1/2025		052.55		413.28		-	413.28		393.15		20.13		7,659.40		1,603.87
42	7/1/2025	7,	,659.40		413.28		-	413.28		394.13		19.15		7,265.27		1,623.02
43	8/1/2025	7,	,265.27		413.28		-	413.28		395.12		18.16		6,870.15		1,641.19
44	9/1/2025	6,	,870.15		413.28		-	413.28		396.10		17.18		6,474.05		1,658.36
45	10/1/2025	6,	,474.05		413.28		-	413.28		397.09		16.19		6,076.95		1,674.55
46	11/1/2025		,076.95		413.28		-	413.28		398.09		15.19		5,678.86		1,689.74
47	12/1/2025		,678.86		413.28		-	413.28		399.08		14.20		5,279.78		1,703.94
48	1/1/2026		,279.78		413.28		-	413.28		400.08		13.20		4,879.70		1,717.14
49	2/1/2026		,879.70		413.28		-	413.28		401.08		12.20		4,478.62		1,729.33
50	3/1/2026		,478.62		413.28		-	413.28		402.08		11.20		4,076.54		1,740.53
51	4/1/2026		,076.54		413.28		-	413.28		403.09		10.19		3,673.45		1,750.72
52 53	5/1/2026 6/1/2026		,673.45		413.28 413.28		-	413.28 413.28		404.10 405.11		9.18 8.17		3,269.35		1,759.91
54	7/1/2026		,269.35		413.28			413.28		406.11		8.17 7.16		2,864.25 2,458.13		1,768.08 1,775.24
55	8/1/2026		,458.13		413.28		_	413.28		407.13		6.15		2,450.15		1,775.24
56	9/1/2026		,050.99		413.28		-	413.28		408.15		5.13		1,642.84		1,786.51
57	10/1/2026		,642.84		413.28		_	413.28		409.17		4.11		1,233.67		1,790.62
58	11/1/2026		,233.67		413.28		_	413.28		410.20		3.08		823.47		1,793.70
59	12/1/2026		823.47		413.28		_	413.28		411.22		2.06		412.25		1,795.76
60	1/1/2027		412.25		413.28		-	412.25		411.22		1.03		0.00		1,796.79



CITY OF OWOSSO, MICHIGAN APPLICATION – OWOSSO MAIN STREET/DDA (OMS) REVOLVING LOAN FUND (RLF) & GRANT PROGRAM

301 W Main Street, Owosso, MI | 989.494.3344 | downtownowosso@gmail.com | www.downtownowosso.org

LOAN APPLICATION - Business Development

BEFORE COMPLETING/SUBMITTING THIS APPLICATION, PLEASE CONTACT OMS/DDA (CONTACT INFO IS LISTED ABOVE). THE OMS/DDA BUSINESS VITALITY COMMITTEE WILL OFFER FREE ASSISTANCE IN COMPLETION OF THIS APPLICATION AND HELP ANSWER ANY QUESTIONS/CONCERNS ASSOCIATED WITH APPLICATION SUBMISSION.

APPLICANT INFORMATION:
NAME: Anthony Nash
ADDRESS: 1/8 W. Williams St. Corynog, MI. 48817
BEST PHONE #: 989-721-5256 Business Mobile Home
EMAIL: tony @ gzeebiz.com
BUSINESS INFORMATION:
OWNER ENTITY NAME: AZEE BUSINESS SQUITIONS U.C.
DBA (if different): EIN # (if applicable): 47-5605787
ADDRESS: 215 N. WATER ST. SLITE 124B OLLOSSO, MI 4867
PHONE: 989-721-5256 WEBSITE: WWW. Gzee. CO
TAX CLASSIFICATION OF BUSINESS ENTITY:
Corporation
TYPE/CATEGORY OF BUSINESS: MARKETING & BRAND OFVEROMENT
Property Information: PROPERTY IS: Vacant Occupied - List Tenants:
PROPERTY IS: Owned by Business Owned by Applicant Owned by Other Range Woodwith
SQUARE FOOTAGE CURRENTLY OCCUPIED: 800
SQUARE FOOTAGE ACTIVATED AS A RESULT OF PROJECT: 2,400
Financial Information:
AMOUNT OF FINANCING ALREADY SECURED FOR PROJECT: \$ 4000 N/A
AMOUNT YOU and/or OTHER OWNERS PLAN TO INVEST: \$ 17,000.
LIST OTHER INVESTORS/OWNERS IF APPLICABLE:
Name: Name:
Name: Name:

LOAN REQUEST INFORMATION:	
LOAN REQUEST (check up boxes that apply):	
Note: Loan Maximum per project/building is \$50,000.00	
☐Point of Sale System; ☐Marketing Expenses; ☐Inventory of Retail Goods	
Signage Purchase or Restoration; Retail Space Build Outs and Upgrading	
Other: Equipment ; Other: OFFICE FUEN TURE	
TOTAL DEVELOPMENT COST: \$50,000 TOTAL LOAN REQUESTED: \$20,000 TOTA	12/31/21
WILL THE COMPLETION OF PROJECT BE DETERMINED BY LOAN AWARD?	_
No Yes - Please provide proof (via business plan)	
PROVIDE A BRIEF DESCRIPTION OF PROJECT:	
WE HAVE CUTIGRUIN OUR SPACE IN THE ARMORY. WE ARE MOUND TO A NEW CLUSSO AND ARE IN NEED OF ADMPLHES, SOFTWARE, PRINTER, OFFICE.	
APPLICATION CHECKLIST: Please ensure the following are submitted with your application: Completed RLF Application Business Plan w/projected financials Cost Estimate All existing lien holder agreements (if applicable) Design Renderings (if applicable) Note: Applicants are requested to be present at the time of the application's review. Other documentation deemed necessary by OMS/DDA. Additional information that could be requested are: Credit Reports for an equity investment; Personal/business tax returns; Current business financial statement; Cash flow statement agreement; Commitment letters from other lenders/project participants; Cost Estimates-all items being pur Articles of incorporation, partnership, and/or operating agreements.	c) could be requested if Il business/owners; Proof o nts; Copy of lease/purchase
By signing this form, I, the applicant, certify that all information contained above is true and complete to me belief. Applicant understands this application and any other information received with it will be retained we approved or denied. Applicant Signature: Date Signed: 11/15/2	hether this request is
Owosso Main Street/DDA Only:	_
Application Received By: Date Received:	

^{**}COMPLETED APPLICATIONS WILL BE REVIEWED BY THE OMS/DDA BUSINESS VITALITY COMMITTEE. IF APPROVED, APPLICATIONS WILL BE SUBMITTED TO THE LOAN REVIEW COMMITTEE FOR FINAL APPROVAL. APPLICANTS WILL BE ASKED TO BE PRESENT DURING THE LOAN REVIEW COMMITTEE'S REVIEW OF THEIR APPLICATION.**



CITY OF OWOSSO, MICHIGAN OWOSSO MAIN STREET/DDA (OMS) REVOLVING LOAN FUND (RLF) & GRANT PROGRAM RATIONALE WORKSHEET

301 W Main Street, Owosso, MI | 989.494.3344 | downtownowosso@gmail.com | www.downtownowosso.org

APPLICATION MUST SCORE 30 OR MORE POINTS TO BE CONSIDERED ELIGIBLE FOR A LOAN.

APPLICANT NAME: AZEE BUSINESS SOLUTIONS DATE REVIEWED: 11/23/2021

PROJECT ADDRESS: 114 W. Main Street SUITE 201 OWOSSO

PROJECT SCOPE OF WORK: TANGIBLE OFFICE GOODS - FURNITURE, COMPUTERS, SIGNAGE

LOAN REQUEST: \$23,000.00 LOAN APPROVED AMOUNT: \$23,000.00

GRANT APPROVED AMOUNT: \$_____ GRANT REQUEST: \$_____

Rationale Worksheet					
	Score Range	Score	Explanation/Feedback:		
Will proposed loan or grant dollars be used to leverage additional State/Federal Programs?	0-15	0			
Does the project help fulfill OMS Transformation Strategy?	0-10		Tony explained how his business would generate traffic through marketing platforms to further enhance Owosso as a daytime destination. He had already met the threshold and a rating wasn't needed.		
Is the project supported by a relevant business plan?	0-10				
 a) Does the project activate currently vacant or underutilized property within the district? OR b) Is the project an existing business expanding their product/services based on customer demand/feedback or new innovative items/new technologies. 	0-10	10	Will activate roughly 2400 sq ft of underutilized 2 nd floor space, leaves first floor for service & good businesses. Frees up Armory "start-up" space (800 sq ft). Expanding business who is invested in the community with (13) employees from original (3). Looking at possibly hiring (2) more graphic designers and (1) outside sales rep. Meets customer demand is innovative/technologically advanced.		
Does the project have a well-articulated path to completion?	0-10	10	12/1/21 Start date 12/21/21 Move in date		
Does the project provide the best use/business type for the district?	0-10	10	2 nd story utilization – leaving 1 st floor for service and good providers		
Does the project have formal plans, site renderings, and/or cost estimates?	0-5	5	Supporting documents from local vendors		
Does the project have adequate matching funds?	0-5	5	\$51,000 for estimates – asking for \$23,000		

	Rationale V	Vorksheet
TOTAL=	40	

Additional Notes:	
Five year lease (stated 3 year on call)	
Checking on financials for repayment requirements	
Jim - Approved	
Steve - Second	
All in favor	



MEMORANDUM

301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • WWW.CI.OWOSSO.MI.US

DATE: December 6, 2021

TO: Owosso City Council

FROM: Beth Kuiper; Executive Director, Owosso Main Street/DDA

SUBJECT: OMS/DDA Revolving Loan Fund – Loan Approval

RECOMMENDATION:

Approval of the off the OMS/DDA Revolving Loan application for 210 S. Water Street for \$50,000.00 to Three Fit Chicks LLC dba Bangin' Bowls for the purpose of business start-up costs associated with equipment purchases and site build-out for a restaurant located in Downtown Owosso.

BACKGROUND:

On June 17, 2019 City Council approved the new OMS/DDA Revolving Loan & Grant Program, giving stewardship of the loan and grant process to the Owosso Main Street/DDA Board.

During their November 30, 2021, the Revolving Loan Committee reviewed and approved Three Fit Chicks LLC dba Bangin' Bowls's loan application for business startup activities located within 210 S. Water Street.

During their December 1, 2021 Board Meeting, the OMS/DDA Board of Directors recommended the loan for approval.

FISCAL IMPACTS:

Dollars will be disbursed from the OMS/DDA Revolving Loan & Grant fund.

RESOLUTION NO.

AUTHORIZING RELEASE OF OMS/DDA REVOLVING LOAN FUND LOAN FUNDS TO THREE FIT CHICKS LLC DBA BANGIN' BOWLS FOR ELIGIBLE EXPENSES AT 210 S. WATER STREET

WHEREAS, in 1994 the city of Owosso established the Downtown Owosso Revolving (formerly UDAG/CDBG) Loan Program for projects within the Owosso Downtown Development Authority district; and

WHEREAS, on June 17, 2019 City Council approved the new OMS/DDA Revolving Loan & Grant Program, giving stewardship of the loan and grant process to the Owosso Main Street/DDA Board; and

WHEREAS, on October 1, 2021 a loan application was submitted to OMS/DDA by Three Fit Chicks LLC dba Bangin' Bowls for business startup activities located within 210 S. Water Street.

WHEREAS, on November 30, 2021 the OMS/DDA Design & Business Vitality – Revolving Loan Sub-Committee reviewed and approved the application, giving it an overall score of 34. This score is above the 30 points required for consideration.

WHEREAS, on December 1, 2021 the OMS/DDA Board of Directors approved the Revolving Loan Sub-Committee recommendation.

NOW THEREFORE BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso approves the \$50,000.00 loan to Three Fit Chicks LLC dba Bangin'

Bowls for business startup activities for their business at 210 S. Water Street according to

the terms & specifications determined by the OMS/DDA Loan & Grant Manual.

SECOND: The accounts payable department is authorized to release said loan funds to Three Fit

Chicks LLC dba Bangin' Bowls in the amount of \$50,000.00 for the purpose stated.

PROMISSORY NOTE Term Loan Fixed Rate

\$50,000.00

Dated: 12/___/2021

Due Date: January 1, 2027

FOR VALUE RECEIVED, **Three Fit Chicks**, a Michigan limited liability company, (Borrower) promises to pay to the order of **City of Owosso**, a Michigan municipal corporation (Lender), at 301 West Main Street, Owosso, Michigan 48867 or another place Lender designates in writing, the principal sum of FIFTY THOUSAND AND NO/100 DOLLARS (**\$50,000.00**), plus interest as provided in this note on all amounts outstanding, all in lawful money of the United States of America as stated below.

- 1. **Interest rate.** The principal amount outstanding under this promissory note (the Note) shall bear interest on a basis of a year of 360 days for the actual number of days amounts are outstanding at the rate of 3% per annum.
- 2. Payment. This Note shall be paid in consecutive monthly payments of principal and interest, in the amount of \$898.43 each, beginning on February 1, 2022, and continuing on the same day of each consecutive month after that. A final payment will be due on the Due Date in an amount equal to the then unpaid principal and accrued interest. If the period from the date of this Note to the first payment Due Date (the First Payment Period) is more than one month, accrued interest for the number of days by which the First Payment Period exceeds one month will be, at Lender's option, (a) collected at closing; (b) payable in the month following the month in which this Note is signed, on the day of the month that the regular monthly payments provided for in this Note are due; or (c) payable with the first payment provided for in this Note. All payments required to be paid shall first be applied to costs and expenses required to be paid, then to accrued interest, and then the balance against the principal. Borrower understands that the installment payments of principal may not be sufficient to fully amortize the outstanding principal balance of this Note by the Due Date and that, in that case, the final payment due on the Due Date will be a payment of all then outstanding principal and accrued interest.
- 3. Interest rate limited to maximum provided by law. Nothing in this Note or any transaction relating to it shall be construed or operate to require Borrower to pay or be charged interest at a rate greater than the maximum allowed by the applicable law relating to this Note. If any interest or other charges charged, paid, or payable by Borrower in connection with this Note or any other document delivered in connection with this Note result in the charging, compensation, payment, or earning of interest in excess of the maximum allowed by applicable law, the excess shall be waived by the holder, and the excess paid shall be automatically credited against and in reduction of the principal due under this Note. If Lender reasonably determines that the interest rate (together with all other charges or payments that may be deemed interest) stipulated under this Note is or may be usurious or otherwise limited by law, the unpaid balance of this Note, with accrued interest at the highest rate permitted to be charged by stipulation in writing between Lender and Borrower, at the option of Lender, shall immediately become due and payable.
- 4. Events of default. Borrower, without notice or demand of any kind, shall be in default under this Note on the occurrence of any of the following: (a) if any amount due and owing on this Note, any fees due Lender, any expenses incurred by Lender under this Note, or any and all other

- liabilities and obligations of Borrower to Lender are not paid when due or (b) if any other event of default, as defined in the business loan agreement referenced below, as may be amended from time to time, occurs (Event of Default).
- 5. Remedies. On the occurrence of any Event of Default, Lender may, without notice, declare the entire unpaid and outstanding principal balance under this Note and all accrued interest, together with all other indebtedness of Borrower to Lender, to be immediately due and payable in full, without presentment, demand, or notice of any kind, all of which Borrower expressly waives. Lender shall then have and may exercise any one or more of the rights and remedies provided in this Note or in any loan agreement, mortgage, guaranty, security agreement, assignment, or other document relating to this Note. The remedies provided for under this Note are cumulative to the remedies for collection of the amounts owing under this Note as provided by law or by any loan agreement, mortgage, guaranty, security agreement, or other document relating to this Note. Nothing in this Note is intended or should be construed to preclude Lender from pursuing any other remedy for the recovery of any other sum to which Lender may be or become entitled for breach of the terms of this Note or any loan agreement, mortgage, guaranty, security agreement, or other instrument relating to this Note.
- 6. Costs of collection. Borrower agrees, in the **Event of Default** under the terms of this Note or under any loan, security, or other agreement signed in connection with this Note, to pay all Lender's costs for collection of this Note and all other liabilities of Borrower to Lender and enforcement of its rights under this Note, including reasonable attorney fees and legal expenses, including participation in bankruptcy proceedings.

Borrower's Initials

- 7. **Default rate of interest.** During any periods that an Event of Default has occurred and is continuing, after the Due Date, or after acceleration of maturity, the outstanding principal amount shall bear interest at a rate equal to 2 percent per annum greater than the interest rate otherwise charged under this Note.
- 8. Late charges. If any required payment is not made within 10 days after the date it is due (other than the total payment of principal due on the Due Date), at the option of Lender, a late charge in the amount of 5 percent of the overdue payment may be charged.
- 9. No waiver of default. Acceptance by Lender of any payment in an amount less than the amount then due shall be deemed an acceptance on account only, and the failure to pay the entire amount then due shall be and continue to be an Event of Default. On any Event of Default, neither the failure of Lender promptly to exercise its right to declare the outstanding principal and accrued unpaid interest to be immediately due and payable nor the failure of Lender to demand strict performance of any other obligation of Borrower or any other person who may be liable shall constitute a waiver of any such rights or a waiver of such rights in connection with any future default on the part of Borrower or any other person who may be liable under this Note.
- 10. **General.** Borrower and all endorsers and guarantors of this Note, if any, jointly and severally waive presentment for payment, demand, notice of nonpayment, notice of protest or protest of this Note, and diligence in collection or bringing suit and consent to any and all extensions of time, renewals, waivers, or modifications that Lender may grant regarding payment or any other provisions of this Note and to the release of any collateral or any part of it, with or without substitution. Borrower's liability shall be absolute and unconditional, without regard to the liability of any other party to this Note. This Note shall be deemed to have been executed in, and

all rights and obligations shall be governed by, the laws of the state of Michigan. Venue for all actions and disputes under this Note shall lie in Shiawassee County, Michigan.

- 11. **Litigation.** Borrower warrants that upon the execution date of this agreement, there are no actions, suits, or proceedings pending or, to Borrower's knowledge, threatened or likely to be asserted, against the Borrower, before any court, administrative agency, or other body, and no judgment, order, writ, injunction, decree, or other similar command of any court or governmental agency has been entered against or served on Borrower.
- 12. **Material Facts.** This Agreement and any other information furnished to Lender in connection with the loan contemplated by this Agreement neither contain any untrue statement of material fact nor omit to state any material fact necessary to make the statements contained therein, in light of the circumstances under which they were made, not misleading.
- 13. **Other documents.** This Note has been signed pursuant to, or is secured or supported by, the following documents:
 - Owosso Main Street/DDA Loan Application- Business Development dated 10/01/2021
 - o DDA Loan Amortization Schedule
 - Guaranty signed by:

 1. Amanda Cushman
 Dated: 12/__/2021

 2. Christie Jahn
 Dated: 12/__/2021

 3. Lacey Tyler
 Dated: 12/__/2021

Borrower and Lender may also have signed other documents in conjunction with providing for security for this Note or other matters. Reference is made to the above documents for additional terms relating to the transaction giving rise to this Note or the security or support given for this Note and additional terms and conditions under which this Note matures or may be accelerated or prepaid.

	BORROWER THREE FIT CHICKS, L.L.C.
Dated:	Amanda Cushman
	ITS:
	LENDER CITY OF OWOSSO
Dated:	BY: Christopher T. Eveleth
	ITS: Mayor

GUARANTY AGREEMENT

This Guaranty is made on the	day of December, 2021, by The City of Owosso, a Michigan mun	icipal
corporation (Lender) at its office at 301	West Main Street, Owosso, Michigan 48867, Amanda Cushman (Guara	ntor).
and Three Fit Chicks, a Michigan limite	ed liability company (Borrower).	

RECITALS

A. Lender has agreed to extend a loan to Borrower in the amount of \$50,000.00, as evidenced by a Promissory Note (Note) to be executed on this date; provided, however, that as security for the performance of the Borrower's obligations, the undersigned, as Guarantor, has agreed to guaranty the performance and payment of the indebtedness and all obligations of Borrower pursuant to the Note and any additional security for the performance and payment of the indebtedness. Borrower, hereinafter signed Guarantor and any other additional Guarantor to the aforementioned Note shall be jointly and severally liable to any Lender claim.

B. Guarantor acknowledges the indebtedness, and the performance and payment of the indebtedness is of genuine and material value to the sole and separate estate of Guarantor.

AGREEMENT

Guarantor, with full knowledge of Lender's reliance on this Guaranty, and in consideration of the execution of the Note, does guaranty to Lender, including Lender's successors, administrators, personal representatives, and assigns, the prompt payment of Borrower's obligations and the full payment of Borrower's obligations (all in accordance with the terms of the Note and any related documents, including any security).

Guarantor agrees, in case of an Event of Default under the terms of this Note or under any loan, security, or other agreement signed in connection with this Note, to pay all Lender's costs for collection of this Note and all other liabilities of Borrower to Lender and enforcement of its rights under this Note, including reasonable attorney fees and legal expenses, including participation in bankruptcy proceedings.

This Guaranty shall be a continuing guaranty until all of the terms of the Note and any related documents, including any security, shall be fully paid, satisfied, and discharged. The liability of Guarantor shall be direct and not conditional or contingent on the pursuit of any remedies made against Borrower.

By execution of this agreement, the parties consent to venue in the County of Shiawassee, Michigan of any action brought to enforce the terms of this agreement or to collect any moneys due under it.

The undersigned has executed this Guaranty on the date set forth below.

DATED:	,2021	GUARANTOR			
		BY:			
		PRINT NAME:		•	
		SOC. SEC. NO.:	-	-	
		DATE OF BIRTH:		/	
		ADDRESS:			
PREPARED BY:					

GUARANTY AGREEMENT

This Guaranty is made on the	day of December, 2021, by The City of Owosso, a Michigan municipal
corporation (Lender) at its office at 301	West Main Street, Owosso, Michigan 48867, Christie Jahn (Guarantor), and
Three Fit Chicks, a Michigan limited lia	bility company (Borrower).

RECITALS

A. Lender has agreed to extend a loan to Borrower in the amount of \$50,000.00, as evidenced by a Promissory Note (Note) to be executed on this date; provided, however, that as security for the performance of the Borrower's obligations, the undersigned, as Guarantor, has agreed to guaranty the performance and payment of the indebtedness and all obligations of Borrower pursuant to the Note and any additional security for the performance and payment of the indebtedness. Borrower, hereinafter signed Guarantor and any other additional Guarantor to the aforementioned Note shall be jointly and severally liable to any Lender claim.

B. Guarantor acknowledges the indebtedness, and the performance and payment of the indebtedness is of genuine and material value to the sole and separate estate of Guarantor.

AGREEMENT

Guarantor, with full knowledge of Lender's reliance on this Guaranty, and in consideration of the execution of the Note, does guaranty to Lender, including Lender's successors, administrators, personal representatives, and assigns, the prompt payment of Borrower's obligations and the full payment of Borrower's obligations (all in accordance with the terms of the Note and any related documents, including any security).

Guarantor agrees, in case of an Event of Default under the terms of this Note or under any loan, security, or other agreement signed in connection with this Note, to pay all Lender's costs for collection of this Note and all other liabilities of Borrower to Lender and enforcement of its rights under this Note, including reasonable attorney fees and legal expenses, including participation in bankruptcy proceedings.

This Guaranty shall be a continuing guaranty until all of the terms of the Note and any related documents, including any security, shall be fully paid, satisfied, and discharged. The liability of Guarantor shall be direct and not conditional or contingent on the pursuit of any remedies made against Borrower.

By execution of this agreement, the parties consent to venue in the County of Shiawassee, Michigan of any action brought to enforce the terms of this agreement or to collect any moneys due under it.

The undersigned has executed this Guaranty on the date set forth below.

DATED:	,2021	GUARANTOR		
		BY:		
		PRINT NAME:		
		SOC. SEC. NO.:	_	-
		DATE OF BIRTH:	7	/
		ADDRESS:		
PREPARED BY:				
0 Y O 115000101				

GUARANTY AGREEMENT			
This Guaranty is made on theday of December, 2021, by The City of Owosso, a Michigan municipal corporation (Lender) at its office at 301 West Main Street, Owosso, Michigan 48867, Lacey Tyler (Guarantor), and Three Fit Chicks, a Michigan limited liability company (Borrower).			
RECITALS			
A. Lender has agreed to extend a loan to Borrower in the amount of \$50,000.00, as evidenced by a Promissory Note (Note) to be executed on this date; provided, however, that as security for the performance of the Borrower's obligations, the undersigned, as Guarantor, has agreed to guaranty the performance and payment of the indebtedness and all obligations of Borrower pursuant to the Note and any additional security for the performance and payment of the indebtedness. Borrower, hereinafter signed Guarantor and any other additional Guarantor to the aforementioned Note shall be jointly and severally liable to any Lender claim.			
B. Guarantor acknowledges the indebtedness, and the performance and payment of the indebtedness is of genuine and material value to the sole and separate estate of Guarantor.			
AGREEMENT			
Guarantor, with full knowledge of Lender's reliance on this Guaranty, and in consideration of the execution of the Note, does guaranty to Lender, including Lender's successors, administrators, personal representatives, and assigns, the prompt payment of Borrower's obligations and the full payment of Borrower's obligations (all in accordance with the terms of the Note and any related documents, including any security).			
Guarantor agrees, in case of an Event of Default under the terms of this Note or under any loan, security, or other agreement signed in connection with this Note, to pay all Lender's costs for collection of this Note and all other liabilities of Borrower to Lender and enforcement of its rights under this Note, including reasonable attorney fees and legal expenses, including participation in bankruptcy proceedings.			

This Guaranty shall be a continuing guaranty until all of the terms of the Note and any related documents, including any security, shall be fully paid, satisfied, and discharged. The liability of Guarantor shall be direct and not conditional or contingent on the pursuit of any remedies made against Borrower.

By execution of this agreement, the parties consent to venue in the County of Shiawassee, Michigan of any action brought to enforce the terms of this agreement or to collect any moneys due under it.

The undersigned has executed this Guaranty on the date set forth below.

DATED:	,2021	GUARANTOR
		BY:
		PRINT NAME:
		SOC. SEC. NO.:
		DATE OF BIRTH: / /
		ADDRESS:
PREPARED BY:		

DDA Loan Amortization Schedule

	Enter values
Loan amount	\$ 50,000.00
Annual interest rate	3.00 %
Loan period in years	5
Number of payments per year	12
Start date of loan	1/1/2022
Optional extra payments	\$ -

	Loa	n summary
Scheduled payment	\$	898.43
Scheduled number of payments		60
Actual number of payments		60
Total early payments	\$	-
Total interest	\$	3,906.07



Lender name: Three Fit Chicks, LLC (DBA Banging

Pmt No.	Payment Date	Beginning Balance	Scheduled Payment	Extra Payment	Total Payment	Principal	Interest	Ending Balance	Cı	umulative Interest
1	2/1/2022 \$	50,000.00	\$ 898.43	\$ -	\$ 898.43 \$	773.43	\$ 125.00	49,226.57	\$	125.00
2	3/1/2022	49,226.57	898.43	-	898.43	775.37	123.07	48,451.20		248.07
3	4/1/2022	48,451.20	898.43	-	898.43	777.31	121.13	47,673.89		369.19
4	5/1/2022	47,673.89	898.43	-	898.43	779.25	119.18	46,894.64		488.38
5	6/1/2022	46,894.64	898.43	-	898.43	781.20	117.24	46,113.44		605.62
6	7/1/2022	46,113.44	898.43	-	898.43	783.15	115.28	45,330.29		720.90
7	8/1/2022	45,330.29	898.43	-	898.43	785.11	113.33	44,545.18		834.23
8	9/1/2022	44,545.18	898.43	-	898.43	787.07	111.36	43,758.11		945.59
9	10/1/2022	43,758.11	898.43	-	898.43	789.04	109.40	42,969.07		1,054.98
10	11/1/2022	42,969.07	898.43	-	898.43	791.01	107.42	42,178.06		1,162.41
11	12/1/2022	42,178.06	898.43	-	898.43	792.99	105.45	41,385.07		1,267.85
12	1/1/2023	41,385.07	898.43	-	898.43	794.97	103.46	40,590.10		1,371.31
13	2/1/2023	40,590.10	898.43	-	898.43	796.96	101.48	39,793.14		1,472.79
14	3/1/2023	39,793.14	898.43	-	898.43	798.95	99.48	38,994.19		1,572.27
15	4/1/2023	38,994.19	898.43	-	898.43	800.95	97.49	38,193.24		1,669.76
16	5/1/2023	38,193.24	898.43	-	898.43	802.95	95.48	37,390.29		1,765.24
17	6/1/2023	37,390.29	898.43	-	898.43	804.96	93.48	36,585.33		1,858.72
18	7/1/2023	36,585.33	898.43	-	898.43	806.97	91.46	35,778.36		1,950.18
19	8/1/2023	35,778.36	898.43	-	898.43	808.99	89.45	34,969.37		2,039.63
20	9/1/2023	34,969.37	898.43	-	898.43	811.01	87.42	34,158.36		2,127.05
21	10/1/2023	34,158.36	898.43	-	898.43	813.04	85.40	33,345.32		2,212.44
22	11/1/2023	33,345.32	898.43	-	898.43	815.07	83.36	32,530.25		2,295.81
23	12/1/2023	32,530.25	898.43	-	898.43	817.11	81.33	31,713.14		2,377.13
24	1/1/2024	31,713.14	898.43	-	898.43	819.15	79.28	30,893.99		2,456.42
25	2/1/2024	30,893.99	898.43	-	898.43	821.20	77.23	30,072.79		2,533.65
26	3/1/2024	30,072.79	898.43	-	898.43	823.25	75.18	29,249.54		2,608.83
27	4/1/2024	29,249.54	898.43	-	898.43	825.31	73.12	28,424.22		2,681.96
28	5/1/2024	28,424.22	898.43	-	898.43	827.37	71.06	27,596.85		2,753.02
29	6/1/2024	27,596.85	898.43	-	898.43	829.44	68.99	26,767.41		2,822.01
30	7/1/2024	26,767.41	898.43	-	898.43	831.52	66.92	25,935.89		2,888.93
31	8/1/2024	25,935.89	898.43	-	898.43	833.59	64.84	25,102.30		2,953.77
32	9/1/2024	25,102.30	898.43	-	898.43	835.68	62.76	24,266.62		3,016.52
33	10/1/2024	24,266.62	898.43	-	898.43	837.77	60.67	23,428.85		3,077.19
34	11/1/2024	23,428.85	898.43	-	898.43	839.86	58.57	22,588.99		3,135.76
35	12/1/2024	22,588.99	898.43	-	898.43	841.96	56.47	21,747.03		3,192.24
36	1/1/2025	21,747.03	898.43	-	898.43	844.07	54.37	20,902.96		3,246.60
37	2/1/2025	20,902.96	898.43	-	898.43	846.18	52.26	20,056.78		3,298.86
38	3/1/2025	20,056.78	898.43	-	898.43	848.29	50.14	19,208.49		3,349.00
39	4/1/2025	19,208.49	898.43	-	898.43	850.41	48.02	18,358.08		3,397.02
40	5/1/2025	18,358.08	898.43	-	898.43	852.54	45.90	17,505.54		3,442.92
41	6/1/2025	17,505.54	898.43	-	898.43	854.67	43.76	16,650.87		3,486.68
42	7/1/2025	16,650.87	898.43	-	898.43	856.81	41.63	15,794.06		3,528.31
43	8/1/2025	15,794.06	898.43	-	898.43	858.95	39.49	14,935.11		3,567.79
44	9/1/2025	14,935.11	898.43	-	898.43	861.10	37.34	14,074.01		3,605.13
45	10/1/2025	14,074.01	898.43	-	898.43	863.25	35.19	13,210.76		3,640.32
46	11/1/2025	13,210.76	898.43	-	898.43	865.41	33.03	12,345.36		3,673.34
47	12/1/2025	12,345.36	898.43	-	898.43	867.57	30.86	11,477.78		3,704.21
48	1/1/2026	11,477.78	898.43	-	898.43	869.74	28.69	10,608.04		3,732.90
49	2/1/2026	10,608.04	898.43	-	898.43	871.91	26.52	9,736.13		3,759.42
50	3/1/2026	9,736.13	898.43	-	898.43	874.09	24.34	8,862.04		3,783.76
51	4/1/2026	8,862.04	898.43	-	898.43	876.28	22.16	7,985.76		3,805.92
52	5/1/2026	7,985.76	898.43	-	898.43	878.47	19.96	7,107.29		3,825.88
53	6/1/2026	7,107.29	898.43	-	898.43	880.67	17.77	6,226.62		3,843.65
54	7/1/2026	6,226.62	898.43	-	898.43	882.87	15.57	5,343.75		3,859.22
55	8/1/2026	5,343.75	898.43	-	898.43	885.08	13.36	4,458.68		3,872.58
56	9/1/2026	4,458.68	898.43	-	898.43	887.29	11.15	3,571.39		3,883.72
57	10/1/2026	3,571.39	898.43	-	898.43	889.51	8.93	2,681.88		3,892.65
58	11/1/2026	2,681.88	898.43	-	898.43	891.73	6.70	1,790.15		3,899.36
59	12/1/2026	1,790.15	898.43	-	898.43	893.96	4.48	896.19		3,903.83
60	1/1/2027	896.19	898.43	-	896.19	893.95	2.24	0.00		3,906.07



CITY OF OWOSSO, MICHIGAN APPLICATION – OWOSSO MAIN STREET/DDA (OMS) REVOLVING LOAN FUND (RLF) & GRANT PROGRAM

301 W Main Street, Owosso, MI | 989.494.3344 | downtownowosso@gmail.com | www.downtownowosso.org

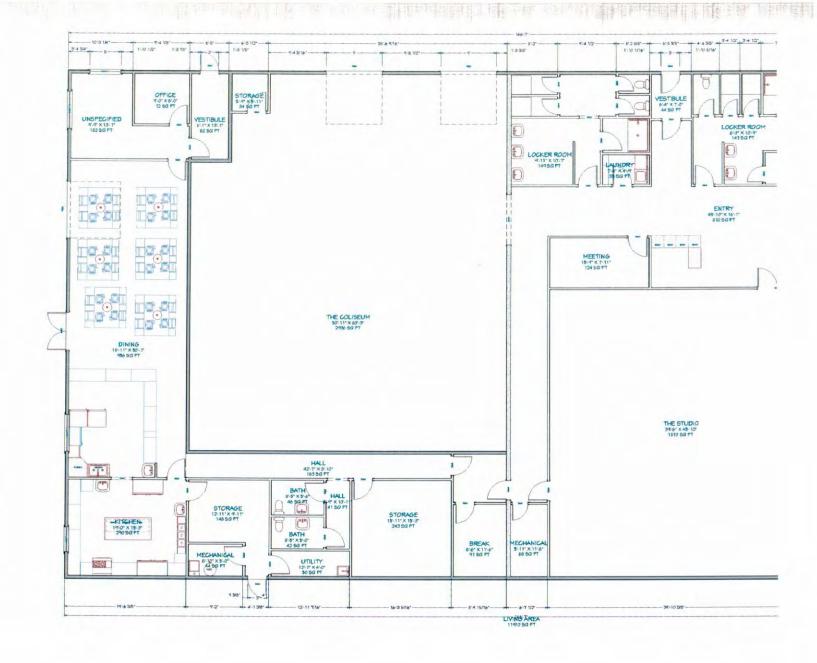
LOAN APPLICATION - Business Development
**Before Completing/Submitting this application, please contact OMS/DDA (contact info is listed above). The OMS/DDA

**BEFORE COMPLETING/SUBMITTING THIS APPLICATION, PLEASE CONTACT OMS/DDA (CONTACT INFO IS LISTED ABOVE). THE OMS/DDA BUSINESS VITALITY COMMITTEE WILL OFFER FREE ASSISTANCE IN COMPLETION OF THIS APPLICATION AND HELP ANSWER ANY QUESTIONS/CONCERNS ASSOCIATED WITH APPLICATION SUBMISSION. **

APPLICANT INFORMATION:
NAME: Amanda Cushman
ADDRESS: 1452 Leland Rd Ovid, MI 48866
BEST PHONE #: (989) 413.5257 Business Mobile Home
EMAIL: banginbowls 208@gmail.com
BUSINESS INFORMATION:
OWNER ENTITY NAME: Three Fit Chicks LLC
DBA (if different): Bangin' Bowls EIN# (if applicable): 87-1501537
ADDRESS: 210 S. Water St., Owesso, MI 48867 PHONE: WEBSITE:
PHONE: WEBSITE: TAX CLASSIFICATION OF BUSINESS ENTITY:
□Corporation ✓LLC □Partnership □Proprietorship □S-Corp □Individual
TYPE/CATEGORY OF BUSINESS: Fast Casual Restaurant
Property Information: PROPERTY IS: Vacant Occupied - List Tenants: Fitness Coliseum
PROPERTY IS: Owned by Business Owned by Applicant Owned by Other Brianna Carroll SQUARE FOOTAGE CURRENTLY OCCUPIED: 10,500
SQUARE FOOTAGE ACTIVATED AS A RESULT OF PROJECT: 1500
SQUARE TOOTHOE NETTAINED AS A RESULT OF TROSLET. 1900
Financial Information:
AMOUNT OF FINANCING ALREADY SECURED FOR PROJECT: \$ 12,000
AMOUNT YOU and/or OTHER OWNERS PLAN TO INVEST: \$
LIST OTHER INVESTORS/OWNERS IF APPLICABLE:
Name: Christic Jahn Name:
Name: Lacey Tyler Name:

LOAN REQUEST INFORMATION:						
LOAN REQUEST (check up boxes that apply):						
Note: Loan Maximum per project/building is \$50,000.00						
✓ Point of Sale System; ☐ Marketing Expenses; ☐ Inventory of Retail Goods ✓ Signage Purchase or Restoration; ☐ Retail Space Build Outs and Upgrading						
□No						
PROVIDE A BRIEF DESCRIPTION OF PROJECT: We will be converting office space in the front of the Fitness Coliseum into a unique fast casual dining experience as detailed in the business plan.						
APPLICATION CHECKLIST: Please ensure the following are submitted with your application:						
Completed RLF Application Business Plan w/projected financials Cost Estimates						
All existing lien holder agreements (if applicable) Design Renderings (if applicable) Note: Applicants are requested to be present at the time of the application's review. Other documentation could be requested if deemed necessary by OMS/DDA. Additional information that could be requested are: Credit Reports for all business/owners; Proof of equity investment; Personal/business tax returns; Current business financial statement; Cash flow statements; Copy of lease/purchase agreement; Commitment letters from other lenders/project participants; Cost Estimates-all items being purchases with RLF monies; Articles of incorporation, partnership, and/or operating agreements.						
By signing this form, I, the applicant, certify that all information contained above is true and complete to my best knowledge and belief. Applicant understands this application and any other information received with it will be retained whether this request is approved or denied.						
Applicant Signature: Anda Cuha Date Signed: 10-1-2021						
Owosso Main Street/DDA Only:						
Application Received By: Date Received:						

^{**}COMPLETED APPLICATIONS WILL BE REVIEWED BY THE OMS/DDA BUSINESS VITALITY COMMITTEE. IF APPROVED, APPLICATIONS WILL BE SUBMITTED TO THE LOAN REVIEW COMMITTEE FOR FINAL APPROVAL. APPLICANTS WILL BE ASKED TO BE PRESENT DURING THE LOAN REVIEW COMMITTEE'S REVIEW OF THEIR APPLICATION.**





CITY OF OWOSSO, MICHIGAN OWOSSO MAIN STREET/DDA (OMS) REVOLVING LOAN FUND (RLF) & GRANT PROGRAM RATIONALE WORKSHEET

301 W Main Street, Owosso, MI | 989.494.3344 | downtownowosso@gmail.com | www.downtownowosso.org

APPLICATION MUST SCORE **30** OR MORE POINTS TO BE CONSIDERED ELIGIBLE FOR A LOAN.

APPLICANT NAME: THREE FIT CHICKS LLC – BANGING BOWLS DATE REVIEWED: 11-30-2021

PROJECT ADDRESS: 210 S. WATER ST. OWOSSO, MI 48867

PROJECT SCOPE OF WORK: BUSINESS DEVELOPMENT - INTERIOR RENO – FULL COMMERCIAL KITCHEN & DINING SPACE

LOAN REQUEST: \$50,000.00 LOAN APPROVED AMOUNT: \$50,000.00

GRANT REQUEST: \$_____ GRANT APPROVED AMOUNT: \$_____

Rationale Worksheet					
Criteria	Score Range	Score	Explanation/Feedback:		
Will proposed loan or grant dollars be used to leverage additional State/Federal Programs?	0-15	0			
Does the project help fulfill OMS Transformation Strategy?	0-10				
Is the project supported by a relevant business plan?	0-10	7	Collaborated with C.P at SBDC for business planning		
 a) Does the project activate currently vacant or underutilized property within the district? OR b) Is the project an existing business expanding their product/services based on customer demand/feedback or new innovative items/new technologies. 	0-10	10	Activates underutilized space		
Does the project have a well-articulated path to completion?	0-10	7	Provided architectural drawings, construction estimates, itemized product needed. Lacks a project timeline.		
Does the project provide the best use/business type for the district?	0-10		Downtown desires more healthy-eating establishments.		
Does the project have formal plans, site renderings, and/or cost estimates?	0-5	5	Architectural drawings, construction estimates, itemized products such as furniture, POS system, restaurant equipment.		
Does the project have adequate matching funds?	0-5	5	Personal funding to fill gaps in build-out expenses & new business development.		
	TOTAL=	34			



DATE: December 13, 2021

TO: Mayor Eveleth & the Owosso City Council

FROM: Jessica Unangst, Director of HR & Administrative Services

RE: Contract with Logicalis for Network Administrator

I have attached a Logicalis Staffing Statement of Work (SOW) for our Network Administrator Jeff Kish (to extend his contract for 2022). He has worked with the city for over 15 years. This is my normal yearly request for council to approve Jeff's work for the year.

ADOPTING THE LOGICALIS, INC. STAFFING STATEMENT OF WORK (SOW) FOR JEFF KISH

WHEREAS, the city of Owosso, a Michigan municipal corporation, utilizes a sophisticated network of computers to facilitate day-to-day operations; and

WHEREAS, said network requires the services of a skilled professional to continue to function properly; and

WHEREAS, the city contracts with Logicalis, Inc. for the provision of network administrator services; and

WHEREAS, the city council must adopt a resolution authorizing the terms of the contract for the calendar year effective January 1, 2022 through December 31, 2022.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: the City of Owosso has determined it is advisable, necessary and in the public interest to

continue the contract with Logicalis, Inc. for network administrator services for the year

beginning January 1, 2022.

SECOND: the mayor and city clerk are instructed and authorized to sign the document substantially

in form attached as Staffing SOW between the City of Owosso and Logicalis, Inc.

THIRD: the accounts payable department is authorized to pay Logicalis, Inc. for work

satisfactorily performed in an amount not to exceed \$90,000.00.

FOURTH: the above expenses shall be paid from Account No. 101-258-818000.

FIFTH: all prior resolutions and documents for the Logicalis Network Administrator Services

and/or Staffing SOW are rescinded as of January 1, 2022.



Network Administrator Quotation # 2021-127383v1

Prepared By Logicalis for:

City of Owosso

To the attention of : Jessica Unangst City of Owosso 301 W Main St Owosso, MI 48867 Tel: 989-725-0552 Email: jessica.unangst@ci.owosso.mi.us

December 06, 2021



Pricing Summary

The following is a price summary of Logicalis' proposed solution.

Price Summary	Amount
Professional Services	\$83,200.00



Logicalis offers a range of services, from helping you define and design a cloud strategy to assisting with server and storage selection for your current environment. We provide a variety of assessments and health checks, perfect for those who need help determining what the next steps are. Find out more at www.us.logicalis.com

To address your most pressing challenges during COVID-19, Logicalis has instituted Rapid Deployment Services designed to support your needs to deploy remote workers, maintain security and infrastructure readiness, and provide supplemental IT staff support. All services are designed to be delivered remotely by a Logicalis Engineer. Find out more at http://bit.ly/3b6Gnzp



Ask us about Logicalis Leasing Solutions—a value-added service tailored to our customers. Leasing offers strategic, operational and financial benefits that can help meet your company's goals and get your project funded. Logicalis financing experts work with more than a dozen trusted leasing partners to assist you as our valued customer. We can deliver competitive rates and flexible terms and make the leasing process easy. Learn more today at www.us.logicalis.com/logicalis-financial-services/



Network Administrator Quotation # 2021-127383v1

Customer Name & Address	Logicalis Account Executive
Jessica Unangst City of Owosso 301 W Main St Owosso, MI 48867 989-725-0552 jessica.unangst@ci.owosso.mi.us	Lisa Nowak Logicalis Inc. 2600 S Telegraph Rd. Lansing, MI 48302 +1 5173361052 lisa.nowak@us.logicalis.com
Bill To Address	Ship to Address
City of Owosso 301 W Main St Owosso, MI 48867-2915	

Quotation expiration date: December 31, 2021

Item	Qty	Part Number	Description	Unit Price	Extended Price
Servic	Services - Time & Materials				
Commun	nication & Net	work Services			
1	832.00	PS	Network Administrator \$100.00		\$83,200.00
	Subtotal \$83,200.0				\$83,200.00
			Se	rvices Subtotal	\$83,200.00

Grand Total:	\$83,200.00
Services Subtotal:	\$83,200.00
Grand Total	



Services Statement of Work

General Nature of Services

Provision of Consultant(s) to work at the direction of the Customer.

Anticipated Personnel Role

Jeff Kish

Contract Hours

16/week

Estimated Duration

01/01/2022 12/31/2022

Skills Provided

Network Administrator

Assumptions

- Should any of these assumptions prove to be incorrect or incomplete, Logicalis may modify the price, scope or milestones. Any modifications shall be managed in writing via signed/approved PCR (Project Change Request).
- Logicalis uses a 40-hour work week, delivered over a five (5) day workweek, unless a minimum of fourteen (14) days' prior written notice is provided to Logicalis. This engagement workweek consisting of Mondays through Fridays 8:00AM to 5:00 PM Local Time, excluding Holidays.
- Overtime is not expected, however should any services exceed 40 hours in a workweek, a 50% uplift to the
 hourly rate will apply, unless otherwise mutually agreed upon in writing. All Overtime will need to be approved
 by customer, prior to work commencing.
- Resources may be available for off hours work, within the 40-hour work week, as requested by Customer.
- There will be no direct backfill for absent days. Customer may terminate or request a resource change to this SOW for convenience at any time upon a minimum of fourteen (14) days' prior written notice to Logicalis
- The pricing in this SOW does not include taxes, if any, which will be Customer responsibility. All services shall be provided onsite and remote, unless mutually agreed upon in writing by both parties.



Terms and Conditions

Terms Applicable to All Sales

- 1. In the event Customer chooses to lease the Products and/or Services from a third party leasing company, Customer remains liable for payment to Logicalis for all Products and/or Services purchased until Logicalis receives payment from such leasing company.
- 2. All items not specifically included in this document are out of scope.
- 3. Prices are valid for 30 days from date of the document unless otherwise stated.
- The information in this document is considered proprietary and confidential to Logicalis. By acceptance of this Quotation, Customer agrees to maintain this confidentiality and use such information for internal purposes only.

Terms Applicable for Services Sales

- 1. Logicalis' Terms and Conditions of Sale, found at us.logicalis.com/tcsales, are incorporated herein by reference.
- 2. In the event Customer reschedules delivery of Services within fourteen (14) calendar days of a scheduled delivery date, Logicalis reserves the right to charge Customer \$1600 per day for each scheduled resource, plus any additional travel or other out of pocket expenses incurred as a result of the delay.
- General customer responsibilities, project assumptions, change management processes, and other terms
 applicable to the delivery and receipt of services (as applicable to this Quotation), found at us.logicalis.com/
 gcr, are incorporated herein by reference.
- 4. Unless otherwise mutually agreed upon, reasonable travel expenses will be tracked separately and billed directly to Customer. Travel expenses will include cost incurred from travel (airfare, rental car, mileage, tolls and lodging). Meals, if any, will be billed at the per diem rate of \$65.



Quotation Acceptance

By signing below, the undersigned accepts this offer and confirms that he/she is authorized to purchase these items on behalf of Customer. This offer may be accepted by purchase order or other acknowledgement of acceptance, including, without limitation, by signing this document. Any reference to a Customer's Purchase Order or P.O. number does not indicate Logicalis' acceptance of terms and conditions referenced on/attached to any such P.O.

Accepted By: City of Owosso	Accepted By: Logicalis, Inc.	
Signature	Signature	
Printed Name	Printed Name	
Title	Title	
Date	Date	

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DATE: December 15, 2021

TO: Owosso City Council

FROM: Tanya Buckelew, Planning & Building Director

SUBJECT: Contract Amendment No. 1 – Deadline Extension of the Demolition of 900

Ada Street

RECOMMENDATION:

Recommend Council approve Contract Amendment No. 1 for the demolition of the house at 900 Ada Street with Bolle Contracting, LLC, 408 E 4th Street, Clare, Michigan to be completed by March 30, 2022.

BACKGROUND:

On November 1, 2021, City Council approved the contract with Bolle Contracting, LLC for \$16,500 with a deadline of December 15, 2021 to complete the demolition.

As of December 15, 2021, Consumers Energy has not disconnected the gas and electric services to this property. They are expected to complete the disconnect process early in January 2022. The contractor has requested the new target date of March 30, 2022 to allow for any additional delays and scheduling.

FISCAL IMPACTS:

The project is funded in the General Fund 101-370-818.000. **NOTE: No change in cost**

AUTHORIZATION OF CONTRACT AMENDMENT NO. 1 WITH BOLLE CONTRACTING, LLC FOR THE DEMOLITION OF THE STRUCTURE AT 900 ADA STREET

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved a contract with Bolle Contracting, LLC on November 1, 2021 for the demolition of the house at 900 Ada Street to be completed by December 15, 2021; and

WHEREAS, as of December 15, 2021, Consumers Energy has not disconnected the gas and electric services to the property; and

WHEREAS, Consumers Energy has scheduled the disconnects to occur in early January 2022; and

WHEREAS, Bolle Contracting, LLC has requested a contract deadline extension to March 30, 2022 to allow for any additional delays and scheduling.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has heretofore determined that it is advisable, necessary

and in the public interest to extend the contract deadline to demolish the

structure located at 900 Ada Street.

SECOND: The City of Owosso has further determined that it is advisable, necessary and in

the public interest to accept the deadline request of March 30, 2022 from Bolle

Contracting, LLC for said demolition.

THIRD: The mayor and city clerk are instructed and authorized to sign the extension

document substantially in the form attached, Amendment No. 1 to the Contract

for Demolition of 900 Ada Street with Bolle Contracting, LLC.

AMENDMENT NO. 1 TO THE CONTRACT FOR DEMOLITION OF 900 ADA STREET WITH BOLLE CONTRACTING, LLC

This amendment is attached and made part of the contract for demolition of 900 Ada Street dated November 1, 2021 between the city of Owosso, Michigan (Owner) and Bolle Contracting, LLC (Contractor).

AMENDMENT NO. 1

CONTRACT AGREEMENT - DEMOLITION OF 900 ADA STREET

DEADLINE EXTENSION

The deadline to complete the demolition of 900 Ada Street shall be extended to:

March 30, 2022

Approved by City Council: December 20, 2021

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals the date indicated below.

For the Contractor:

Bolle Contracting, LLC

By:
Christopher T. Eveleth, Mayor

By:
Amy K. Kirkland, City Clerk

Executed:

, 2021

Executed:

, 2021

Executed:

, 2021

For the owner:
City of Owosso, Michigan

By:
Christopher T. Eveleth, Mayor



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DATE: December 20, 2021

TO: Owosso City Council

FROM: Ryan E. Suchanek, Director of Public Services & Utilities

SUBJECT: GIS General Services - Water/Sanitary Sewer/Storm Sewer Database Mapping

RECOMMENDATION:

Approval to amend professional services agreement with Orchard, Hiltz, and McCliment (OHM) of Livonia, Michigan, as an addendum to city council approved resolution 26-2015 dated April 6, 2015, providing additional GIS & Asset Management Services in the amount of \$5,000.00.

BACKGROUND:

OHM has developed geodatabases for the Water Distribution System, the Sanitary Sewer Collection System, and the Storm Sewer Collection. These mapping and asset management systems require as needed support for the implementation of new GIS field applications, training of staff, State of Michigan asset management regulatory compliance initiatives, as well as other on-going field data GIS conversions where required.

Previous approvals for such services are:

Council approved 07 August 2017..... \$13,366.25 - Support Services
Council approved 17 December 2018... \$30,000.00 - Support Services
Council Approved 03 August 2020.... \$15,000.00 - Support Services
Council Approved 21 June 2021.... \$15,000.00 - Support Services

FISCAL IMPACTS:

The additional services proposed are not-to-exceed \$5,000.00. Services are chargeable to the FY 2021-2022 Water Fund account 591-552-818.000, Sewer Fund account 590-549-818.000, and Street Fund accounts 202/203-463-818.000.

Attachments: (1) Resolution

AUTHORIZING THE EXECUTION OF ADDENDUM NO. 6 TO AN AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES WITH ORCHARD, HILTZ & MCCLIMENT, INC. D/B/A OHM ADVISORS

WHEREAS, the City of Owosso, Shiawassee County, Michigan, entered into an agreement with Orchard, Hiltz & McCliment, Inc. d/b/a OHM Advisors by the adoption of Resolution 26-2015 on April 6, 2015; and

WHEREAS, the City and Director of Public Services & Utilities desires to expand the contract to include additional services for providing additional GIS database maintenance, new software applications, and training services for water distribution, sanitary sewer, and storm sewer mapping systems.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the

public interest to expand the contract approved by Resolution 26-2015 on April 6, 2015 with Orchard, Hiltz & McCliment, Inc. d/b/a OHM Advisors to include additional services in

the amount of \$5,000.00 for ongoing GIS database mapping services.

SECOND: The Accounts Payable department is authorized to submit payment to OHM Advisors, in

the amount not to exceed \$5,000.00, for GIS-Asset Management General Services.

THIRD: The above expenses shall be paid from water funds, sewer funds, and street funds.



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DATE: December 20, 2021

TO: City Council

FROM: Ryan E. Suchanek, Director of Public Services & Utilities

SUBJECT: EGLE Clean Water State Revolving Fund (CWSRF) Project Application - Wastewater

Treatment Plant Capital Process Equipment Upgrades

RECOMMENDATION:

Authorization to amend the professional service agreement with Fishbeck of Lansing, Michigan as amendment No. 1, for engineering services to develop and submit an CWSRF Project Application to the Michigan Department of Environment, Great Lakes, and Energy (EGLE) in the amount of \$65,000.00, to secure funding for process equipment upgrades.

BACKGROUND:

The City of Owosso completed a Michigan Department of Environmental Quality (MDEQ) Storm and Wastewater (SAW) Grant at the end of 2017. The purpose of this grant was to develop an Asset Management Plan and conduct a condition assessment of physical treatment plant process. While some of these improvements have since been paid for from existing capital reserves, these reserve balances are quickly depleting and debt financing is the only option for securing the needed capital to address the aging infrastructure needs.

Staff in the past proposed a two phase project application funding approach. Phase I most urgent capital projects include removal and replacement of Influent Screw Pumps, removal and replacement of three (3) Nitrification Towers, and replacement of the Grit Collection System. Phase II capital projects include; two (2) Secondary Clarifier construction, replacement of Rapid Sand Filters, replace Belt Filter Press, construction of Equalization Basin as an alternative consideration.

The primary clarifiers were rehabilitated in 2017, and the influent pumping and preliminary treatment were upgraded in 2020 with new screw pumps, 1/4-inch mechanical bar screens, and a vortex grit removal system. The existing roughing and tertiary towers, secondary clarifiers, pressure sand filters, and chemical disinfection, are well past their useful life and at risk of major failure including the main electrical switch gear and Supervisory Control and Data Acquisition (SCADA) system.

Pending approval of City Council and SRF funding availability, this next project would commence as early as 2024. At present SRF loan interest rates are below 2%, with varying principal payback options up to 30 years.

FISCAL IMPACTS: Project application engineering services in the amount of \$65,000.00 will be provided from the wastewater fund account.

Document originated by: Ryan E. Suchanek, Director of Public Services & Utilities

Attachment: (1) Resolution

(2) Fishbeck Proposal

AUTHORIZING ADDENDUM NO. 2 TO THE AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES WITH FISHBECK

WHEREAS, the City of Owosso, Shiawassee County, Michigan, entered into an agreement with Fishbeck by the adoption of Resolution No. 161-2021 on September 7, 2021; and

WHEREAS, the City and Director of Public Services & Utilities recommend making application to the Michigan Department of Environment, Great Lakes, and Energy (EGLE) for a Clean Water State Revolving Fund (CWSRF) loan to secure financing for various capital process equipment upgrades at the Wastewater Treatment Plant; and

WHEREAS, Fishbeck has provided a proposal for developing a project application for submission to EGLE in the amount of \$65,000.00; and

WHEREAS, the Director of Public Services has reviewed the proposal and has determined that the project proposal is fair and reasonable, and necessary for securing CWSRF funding for equipment replacements as identified in the Wastewater Treatment Plant Asset Management Plan.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the

public interest to contract with Fishbeck for engineering services to develop and submit a project plan to EGLE to secure low interest CWSRF loan financing for various capital process equipment replacements as identified in the Wastewater Treatment Plant Asset

Management Plan.

SECOND: The Mayor and City Clerk are authorized and instructed to sign the document

substantially in the form attached as Addendum No. 2 to an Agreement for Professional Engineering Services with Fishbeck, Thompson, Carr & Huber, Inc. dba Fishbeck

between the City of Owosso and Fishbeck.

THIRD: The Accounts Payable department is authorized to submit payment to Fishbeck in an

amount not to exceed \$65,000.00 upon satisfactory completion of the work or portion

thereof.

FOURTH: The above expenses shall be paid from the Wastewater Fund Account.

ADDENDUM NO. 2 TO AN AGREEMENT FOR

PROFESSIONAL ENGINEERING SERVICES WITH FISHBECK, THOMPSON, CARR & HUBER, INC. DBA FISHBECK

This addendum is attached and made part of the agreement for professional engineering services dated September 7, 2021 between the city of Owosso, Michigan (owner) and Fishbeck, Thompson, Carr & Huber, Inc. dba Fishbeck (Engineer) providing for professional services.

ADDENDUM NO. 2

2024 CWSRF PROJECT PLAN APPLICATION PREPARATION FOR WWTP CAPITAL PROCESS EQUIPMENT UPGRADES

PROJECT SCOPE OF SERVICES

The project scope of services is attached as Proposal for Professional Engineering Services, City of Owosso – CWSRF Project Plan.

SCHEDULE

The schedule for the project is attached as Addenda: Scope of Services - shown beginning immediately and completed by October 31, 2023.

COMPENSATION

The cost proposal of the engineer for the project is attached as Addenda: Professional Services Fee, with a not to exceed amount of \$65,000.00. The engineer shall submit for payment based on monthly progress of the work.

IN WITNESS WHEREOF the parties hereto have hereunto set their hands and seals the date indicated below.

Approved by Council: December 20, 2021.	
For the engineer:	For the owner:
Fishbeck, Thompson, Carr & Huber, Inc. dba Fishbeck	City of Owosso, Michigan
Ву:	By: Christopher T. Eveleth, Mayor
Ву:	By: Amy K. Kirkland, City Clerk
Executed: , 2021	Executed:, 2021





November 19, 2021

Ryan Suchanek Public Utilities Director City of Owosso 301 West Main Street Owosso, MI 48867

Proposal for Professional Engineering Services City of Owosso – CWSRF Project Plan

Dear Mr. Suchanek:

Fishbeck is pleased to provide this proposal to prepare a Project Plan for the Clean Water State Revolving Fund (CWSRF). The Project Plan is required to apply for funding improvement projects at the Wastewater Treatment Facility (WWTF). Our proposal is based on our knowledge of the Treatment Plant and our experience in assisting municipalities with obtaining CWSRF financing.

Statement of Understanding

The plant was originally constructed in the 1930s with upgrades in 1980 to install a physical-chemical treatment process to serve the Mid-Shiawassee County area including the City of Owosso, City of Corunna, and portions of Owosso Township and Caledonia Township. The physical-chemical plant proved to be problematic and costly. Process improvements in 1986 incorporated roughing and tertiary towers for biological treatment with pressure sand filter and decommissioned the physical-chemical process. Disinfection is completed with sodium hypochlorite and dechlorinated with sodium bisulfite. The primary clarifiers were rehabilitated in 2017, and the influent pumping and preliminary treatment were upgraded in 2020 with new screw pumps, 1/4-inch mechanical bar screens, and a vortex grit removal system. The existing roughing and tertiary towers, secondary clarifiers, pressure sand filters, and chemical disinfection, are well past their useful life and at risk of major failure including the main electrical switch gear and Supervisory Control and Data Acquisition (SCADA) system.

Scope of Services

Fishbeck will prepare, provide public notice, and submit a Project Plan to the Michigan Department of Environment, Great Lakes, and Energy (EGLE) for final approval on or before June 1, 2023. The proposed Project Plan would be prepared in accordance with EGLE guidelines, including the following:

1. Study

- a. Evaluate the condition of the roughing and tertiary towers, secondary clarifiers, pressure sand filters, disinfection system, main electrical switch gear, and SCADA system.
- b. Evaluate the WWTF's current flows and loading, and project the future flows and loading.
- c. Conduct a site visit to evaluate the electrical system and structural condition of the three existing roughing and tertiary towers.
- d. Review all available treatment process and provide recommendation.
- 2. Prepare and submit draft CWSRF Plan to EGLE by April 9, 2023, which will include:
 - a. Project Background Information.

- b. Analysis of Alternatives.
- c. Selected Alternative.
- d. Evaluation of Environmental Impacts.
- e. Mitigation of Short-Term, Long-Term, and Indirect Impacts.
- 3. Assist the City with the public participation requirements of the CWSRF Project Plan, which includes:
 - a. Advertising for the public hearing 30 days in advance.
 - b. Posting the Project Plan for public review for 30 days.
 - c. Hosting the public hearing and preparing information and exhibits in support of the hearing.
 - d. Updating the Project Plan based on public comments. Comments received on the draft Project Plan at the public hearing will be reviewed and responses prepared for inclusion in the final Project Plan.
- 4. Coordinate the adoption of the resolution to proceed with the SRF Project Plan by the City Council.
- 5. Prepare and submit the final SRF Project Plan to EGLE on or before June 1, 2023.
- 6. Coordinate with EGLE for final acceptance and approval of the SRF Project Plan by October 2023.

Qualifications and Personnel

Our staff have prepared many CWSRF Project Plans for both large and small communities across the State of Michigan including for the City of Coldwater, City of Grand Rapids, City of Lansing, Village of Caledonia, Macomb Township, Clinton Township, Reed City, and Macomb County. We understand the requirements of EGLE and the many agencies that must be contacted. We will work closely with the City to develop construction schedules, and monetary evaluations that meet EGLE requirements. We will also work with the City to schedule time for internal review of the final CWSRF Project Plan prior to submittal to EGLE. Given the compressed schedule inherent to SRF funded projects, we will need to work closely with the City through the report development.

The Project Plan development will be led by Brian VanZee, Senior Water & Wastewater Engineer, with previous knowledge of the City of Owosso and planning efforts. Brian will be assisted by Josh Redner, PE, Wastewater Treatment Technical Team Leader.

Professional Services Fee

Fishbeck proposes to complete the scope of services on a time and expense basis for a not-to-exceed fee of Sixty-five Thousand Dollars (\$65,000).

Authorization

We are available to begin work on the project immediately upon receipt of your written authorization. This proposal is made subject to the Terms and Conditions of the standing professional services agreement between the City of Owosso and Fishbeck dated September 7, 2021.

If you have any questions or require additional information, please contact me at 517.896.9792 or bvanzee@fishbeck.com.

Sincerely,

Brian Van Zee

Senior Water & Wastewater Engineer

By email



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DATE: December 13, 2021

TO: Owosso City Council

FROM: Nathan Henne, City Manager

SUBJECT: Bid Award – Library Air Conditioning System Replacement

RECOMMENDATION:

I find the cost reasonable and recommend approval of a contract with Maurer Heating and Cooling Co. for \$67,266. Half of this amount (\$33,633) will be reimbursed by the Library per their lease agreement with the city.

BACKGROUND:

The Library building is in dire need of upgrades to the existing AC system. The basement level is cooled by window units while the upper story is cooled by a traditional system that is past its useful life.

FISCAL IMPACTS:

Funds are available in the Capital Projects Fund: 404.000.975.000

AUTHORIZING A BID AWARD TO MAURER HEATING AND COOLING CO. FOR THE LIBRARY AIR CONDITIONING REPLACEMENT PROJECT

WHEREAS, the City of Owosso owns the Shiawassee District Library Building in Owosso – located at 502 W Main Street; and

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has determined that the air conditioning system is past its useful life and requires replacement – with such replacement listed in the 6-year capital improvements plan; and

WHEREAS, the city of Owosso sought bids to replace said equipment and received one bid in the amount of \$67,266.00 from Maurer Heating and Cooling Co.; and

WHEREAS, the Library holds a long-term lease as tenants of the library building and are responsible for paying fifty percent (50%) of any capital maintenance project over \$50,000.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to replace the air conditioning equipment in the Library.

SECOND: The City of Owosso has further determined that it is advisable, necessary and in the public interest to employ Maurer Heating and Cooling Co. for said replacement.

THIRD: The contract for this project shall be in the form of a City Purchase Order in the amount of \$67,266.00.

FOURTH: The accounts payable department is authorized to pay Maurer Heating and Cooling Co. for work satisfactorily completed on the project up to the bid amount.

FIFTH: The above expenses shall be paid from the Capital Projects Fund: 401-000-975.000.

SIXTH: The City shall request reimbursement from the Shiawassee District Library for half of the project cost upon satisfactory completion of the project.

			CITTO	OWOSSO BID TAE	ULAI	ION SHEET			DATE	11/29/202
									DEPT.	Libra
UBJECT:	Owosso Library A/C									
	Replacement Project			Maurer Heating & Co	ooling					
	1.0			203 S Water Street						
				Owosso, MI 48867						
					-					
		EST.		UNIT			UNIT		UNIT	
ITEM#	DESCRIPTION	QTY	UNIT	PRICE		TOTAL	PRICE	TOTAL	PRICE	TOTAL
1	Replace existing outdoor units w/two	2	Each		\$			\$ -		\$ -
	single-circuit condensing units-7.5									
	ton each w/13 SEER efficiency				-					
	or better.			Total of Items	-					
		2	Each	1, 2 and 3	\$	31,357.00				
2	Rebuild existing blowing motors (2)									
	in the attic area				-					
•	Replace evaporator coils in air	2	Each		\$					
	handlers w/R410A coils designed		Lacii		1					
	to fit existing air handlers				1					
	& function w/new condensers				1					
	(may require custom fitting)				1					
	(may require custom litting)				-					
4	New copper refrigerant line-sets run	1	Each		\$	7,624.00				
	from the condensers to air									
	handlers									
5	New condensation drain lines	1	Each	Included	\$	-				
	piped to the outside									
6	Air handler overflow safety switches	1	Each	Included	\$					
			Sub Total		\$	38,981.00				
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EAD	NWW.II		GENERAL I	LIABILITY INSURANCE				AWARDED:		
			EXPIRATIO	N DATE:	-	6/1/2022				
	To the									
URCH.	8 Burnett 50%	11	WORKERS (COMPENSATION INSURAN	ICE			COUNCIL		
GENT:	50% city 50%	LIPY.	EXPIRATION	DATE:	_	6/1/2022		APPROVED:		
TAFF	1/		SOLE PROP	RIETORSHIP						
EC.:	Maurer Heating & Cooling Co.		EXPIRATION		N/A			PO NUMBER:		
_0	maaror ricating & cooling co.		LAI IKATION	PAIL.	IVA			1 O NOMBER.		
	401.660.975.000									

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4	•								77.0000	11/29/2021
									DEPT.	Library
SUBJECT:	Owosso Library A/C				\ \					
	Replacement Project (continued)			Maurer Heating & C 203 S Water Street						
		-		Owosso, MI 4886						
				OW0550, MI 4080		-				
		EST.		UNIT			UNIT		UNIT	
ITEM#	DESCRIPTION	QTY	UNIT	PRICE		TOTAL	PRICE	TOTAL	PRICE	TOTAL
7	Programmable thermostats			Included	\$	-		\$ -		\$ -
Ω	Mechanical permit with city building	1	Each		\$	395.00				
0	department	1	Lacii		Ψ	393.00				
	аорантонс									
9	Service tech start-up upon	1	Each	Included	\$	-	444			
	completion						manuschel v. manuficht Schrift With Hold Die Aller Minner Schrift			
10	Removal/disposal of old equipment			Included	\$	-				
	and related materials									
11	Line voltage electrical disconnect/	1	Each		\$	3,785.00				
	reconnect allowance									
11	End of 1-year planned maintenance	1	Each		\$	895.00	*			
	and tune-up									
12	Lower Level: Mini split heat pump	1	Each		\$	18,591.00				
	multi zone system to include				•	10,00 1100				
	condenser, 4 wall mounts,									
	*Minimum 6-ton cooling capacity									
13	Duct insulation for supply and return	1	Each		\$	4,619.00				
	lines									
		Page 1-S			\$	38,981.00				
			TOTAL		\$	67,266.00				
TOTA	AL BID PRICING ADJUSTED FOR LOCAL PURCH	IASING PRE	FERENCE:		N/A					



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DATE: December 20, 2021

TO: Owosso City Council

FROM: Ryan E. Suchanek, Director of Public Services & Utilities

SUBJECT: Professional Engineering Services for 2022 Street Program – Contract 1(Maple Ave)

RECOMMENDATION

Approval of the proposal provided by Eng., Inc. in the amount of \$46,965.00, for engineering and construction administration services for the 2022 Street Program – Contract 1 (Maple Ave).

BACKGROUND

The City of Owosso is preparing plans to reconstruct Maple Avenue during the 2022 construction season. On December 7, 2021 the City received proposals from three of its four QBS selected firms for professional engineering and construction administration services for the 2022 Street Program – Contract 1. These services are necessary for quality control and construction oversight of the project. All proposals were evaluated based on, 1) Firm's history & capabilities to perform similar projects, 2) Key personnel assigned, 3) Performance measures, and 4) Pricing. Eng., Inc. is considered the best fit and most qualified to provide services for this project, based on past performance and the proposal submitted. Specifically, Eng. submitted a construction work schedule that is more aligned with what City staff projected and field personnel assigned was a plus. Attached is a partial copy of the Eng. proposal.

Competing firms listed in ranked order with proposals and pricings are:

• Fleis & Vandenbrink, Inc \$53,000

• OHM Advisors \$24,900 (only included 3 week schedule instead of requested 8 weeks)

FISCAL IMPACTS

Funds for the above proposed services in the amount of \$46,965.00 will be issued from the 2016 Unlimited Obligation Street Bonds proceeds and other funds as appropriated.

ENCLOSURES: (1) Resolution awarding contract to Eng., Inc.

(2) Addendum No. 1 for 2022 Street Program - Contract 1 Engineering Services

(3) Map of Project Area

AUTHORIZING THE EXECUTION OF AN AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES WITH ENG., INC. FOR THE 2022 STREET PROGRAM – CONTRACT 1

WHEREAS, the City of Owosso, Shiawassee County, Michigan, is considering the necessary reconstruction of Maple Avenue, from Corunna Avenue to the north end, as outlined within its RFP for professional engineering services; and

WHEREAS, this project requires the services of a professional engineering firm; and

WHEREAS, the City sought proposals from its Qualification Based Selection (QBS) list of firms to perform such work; and

WHEREAS, Eng., Inc. is selected as the most qualified firm to perform such work and offers to complete construction administration services of said project in an amount not to exceed \$46,965.00.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to employ the firm of Eng., Inc. to provide engineering and construction administration services for the 2022 Street Program – Contract 1.

SECOND: The Mayor and City Clerk are instructed and authorized to sign the necessary documents as an Agreement for Professional Engineering Services between the City of Owosso, Michigan and Eng., Inc..

THIRD: The Accounts Payable department is authorized to make payment up to the amount of \$46,965.00 to Eng., Inc. upon successful completion of stated work.

FOURTH: The above expenses shall be paid from the 2016 Unlimited Obligation Bond Proceeds Acct No. 203-451-818.000-MAPLESTR21 and other funds as appropriated.

ADDENDUM NO. 1 TO AN AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES WITH ENG., INC.

This addendum is attached and made part of the renewal agreement for professional engineering services dated June 7, 2021 between the city of Owosso, Michigan (owner) and Eng., Inc. (Engineer).

ADDENDUM NO. 1

2022 STREET PROGRAM - CONTRACT 1 ENGINEERING SERVICES

PROJECT SCOPE OF WORK

The project scope of work is attached as Request for Proposal: City of Owosso - 2022 Street Program – Contract 1

SCHEDULE

The schedule for the project is attached as RFP: City of Owosso - 2022 Street Program Contract 1, Statement of Understanding, shown beginning by April 18, 2022 and completed by June 10, 2022 plus additional time for project startup and closeout procedures.

COMPENSATION

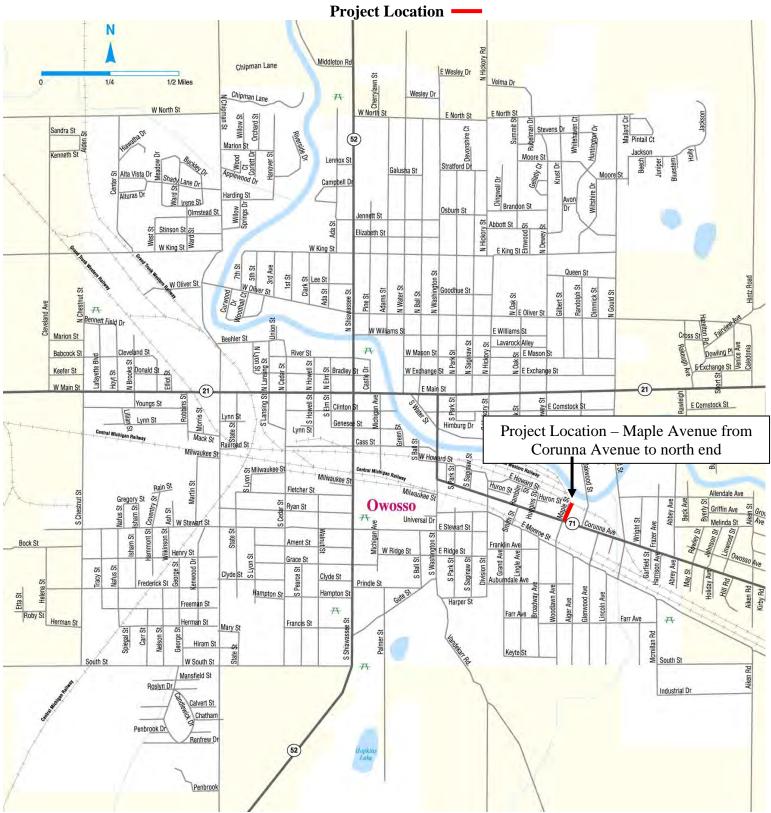
The cost proposal of the engineer for the project is attached as RFP: City of Owosso – 2022 Street Program Contract 1, Professional Fees. With said attachment listing Construction Administration fees in an amount not to exceed \$46,965.00. The engineer shall submit for payment based on monthly progress of the work.

IN WITNESS WHEREOF the parties hereto have hereunto set their hands and seals the date indicated below.

Approved by Owosso City Council on December 20, 2021.

For the engineer:		For the owner:	
Eng., Inc.		City of Owosso, Michigan	
Ву:		By: Christopher T. Eveleth, Mayor	
Ву:		By:Amy K. Kirkland, City Clerk	
Executed:	, 2021	Executed:	, 2021

CITY OF OWOSSO 2022 STREET PROGRAM – CONTRACT 1





Warrant 610 December 8, 2021

Vendor	Description	Fund	Amount
Harris Utility Customer Analytics	Annual maintenance of Ace portal. 8/1/21-7/31/22	Water/ Sewer	\$22,500.00
Gould Law, P.C.	Professional services-11/9/21-12/13/21	General	\$12,756.28

Total \$35,256.28



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DATE: December 14, 2021

TO: Owosso City Council

FROM: Beth Kuiper; Executive Director, Owosso Main Street/DDA

SUBJECT: Downtown Social District Permit Recommendation

RECOMMENDATION:

That Council recommends approval of the application of The Sideline Sports Bar Owosso LLC to the Michigan Liquor Control Commission (MLCC) for inclusion in the Social District/Commons of Downtown Owosso.

BACKGROUND:

On July 1st, 2020 the Michigan legislature amended 1998 PA 58 to allow governmental units to establish within their boundaries a Social District and within the Social District a Commons area where patrons of properly permitted, licensed alcohol providers may be outside with a single open container.

On February 16, 2021 Owosso City Council designated a Social District and Commons area within the downtown to support downtown restaurants while promoting public health and social distancing.

The City has received application from The Sideline Sports Bar Owosso LLC, located at 219 S. Washington Street, for a Social District Permit. Before submitting their application to the Liquor Control Commission, the business must obtain permission by resolution from the City Council. The resolution must contain a recommendation that the application be approved as well as a statement indicating the applicant's place of business is contiguous to the established Social District/Commons area. Attached is a map of the Social District/Commons area and it is noted the location in question is contiguous to the existing boundaries, as is a requirement for approval.

Except as defined by Sec. 551 all laws regarding public intoxication and open containers still apply in the Commons area.

FISCAL IMPACTS:

The hope is that the granting of Social District Permits will help stabilize the financial situation of downtown restaurants and bars.

RECOMMENDING APPLICATION FOR A SOCIAL DISTRICT PERMIT FOR THE SIDELINE SPORTS BAR OWOSSO LLC LOCATED AT 219 S. WASHINGTON STREET

WHEREAS, the COVID-19 pandemic has caused unprecedented economic disruption worldwide and within our local business community; and

WHEREAS, restaurants and bars, which are key contributors to the vitality of downtown business districts, have been and will continue to be, hard-hit by the economic impacts of the pandemic; and

WHEREAS, increasing the availability of outdoor dining space will help downtown restaurants to recover; and

WHEREAS, Public Act 124 of 2020 empowers the city council to designate social districts with commons areas where purchasers may consume alcoholic beverages sold by multiple qualified Michigan Liquor Control Commission licensees who obtain social district permits; and

WHEREAS, at a meeting held February 16, 2021 the city council designated a social district containing a commons area within the downtown of the city of Owosso; and

WHEREAS, the city council has received a request from The Sideline Sports Bar Owosso LLC, a qualified licensee, seeking recommendation of their social district permit application to the Michigan Liquor Control Commission; and

WHEREAS, the premises of this licensee, located at 219 S. Washington Street, is contiguous to the commons area within the designated social district; and

WHEREAS, the city council desires to recommend approval of the social district permit application from The Sideline Sports Bar Owosso LLC.

NOW THEREFORE BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

FIRST: the social district permit application from The Sideline Sports Bar Owosso LLC. 219 S.

Washington Street, is recommended by the city council for consideration and approval by

the Michigan Liquor Control Commission.

SECOND: the city clerk is authorized and directed to provide the applicant with a certification of this

action in the form specified by the Michigan Liquor Control Commission.



Michigan Department of Licensing and Regulatory Affairs Liquor Control Commission (MLCC)

Toll-Free: 866-813-0011 - www.michigan.gov/lcc

Social District Permit Information



Local Governmental Approval Required Before You Apply

The city, township, or village where your business is located must have first designated a Social District before you may apply. Your licensed business must be contiguous to the commons area inside the Social District to qualify. Check with your local governmental unit to see if you qualify.

Your licensed business must also be approved individually by the city, township, or village before you apply for a Social District Permit. A local governmental unit approval form is attached to this application.

The governing body of a local governmental unit may designate a Social District within its jurisdiction that contains a commons area in which the patrons of qualified licensees may consume alcoholic liquor (beer, wine, mixed spirit drink, spirits, or mixed drinks/ cocktails) in the commons area.

At least two (2) qualified licensees must have their licensed premises contiguous to a commons area for the area to qualify to be part of a social district.

The local governmental unit must define and clearly mark the commons area with signs. The local governmental unit must establish a management plan, including the hours of operation, for the commons area. These plans must be submitted to the Commission.

A qualified licensee may apply the to Commission for a Social District Permit using the attached application. The licensee must first obtain approval from the governing body of the local governmental unit before applying for the permit.

A licensee that has been issued a Social District Permit may sell alcoholic liquor for on-premises consumption on its licensed premises only, but then customers may remove the alcoholic liquor from the premises to be consumed in the commons area. A licensee must not sell alcoholic liquor in the commons area.

The commons area is not considered part of any licensee's licensed premises. Nevertheless, a licensee that has been issued a Social District Permit must make every effort to ensure that it does not sell alcoholic liquor to a minor or intoxicated person.

Any alcoholic liquor sold to customers for consumption in the commons area by a licensee with a Social District Permit must comply with all of the following:

- The serving container must prominently display the licensee's trade name or logo or some other mark that is unique to the licensee that sold the alcohol.
- The serving container must prominently display a logo or some other mark that is unique to the commons area.
- The serving container is not made of glass.
- The serving container does not have a liquid capacity over 16 ounces.

A customer that purchases alcoholic liquor to be consumed in a commons area must not transport that alcoholic liquor onto the licensed premises of another licensee contiquous to the commons area from which the customer did not purchase the alcoholic liquor. A licensee shall not allow alcoholic liquor purchased from another licensee to be brought onto its licensed premises.

A customer that purchases alcoholic liquor to be consumed in a commons area must not transport that alcoholic liquor outside of the commons area.

Qualified licensees for Social District Permits are:

- A retailer licensee that is licensed to sell alcoholic liquor for consumption on the premises, such as a Class C, Tavern, A-Hotel, B-Hotel, Club, G-1, or G-2. A Special License issued to a nonprofit organization is not a qualified licensee.
- A manufacturer with an On-Premises Tasting Room Permit.
- A manufacturer with an Off-Premises Tasting Room License or a Joint Off-Premises Tasting Room License. For Joint Off-Premises Tasting Room Licenses, all licensees that have licenses at that same location must be approved for and issued a Social District Permit.



Michigan Department of Licensing and Regulatory Affairs Liquor Control Commission (MLCC)

Toll-Free: 866-813-0011 - www.michigan.gov/lcc

Business ID:	
Request ID:	
	(For MLCC Use Only)

Social District Permit Application

Dart 1	- 1	icensee	Inform	ation

Licensee name:	Limited	Edublicy Companies, piedse state your no	ше из к ирр	rears on your structed of incorporations, organization.		
Address:						
City:		State:		Zip Code:		
Contact Name:	Phon	e:	Email:			
Part 2 - Required Documents & Fees						
Local Governmental Unit Approval Approval from the local governmental unit (ci (See page 2 for approval form)	ty counc	il, township board, village council) is r	required to l	be submitted with this application		
\$70.00 Inspection Fee (MLCC Fee Code 4036) \$250.00 Social District Permit Fee (MLCC Fe	ee Code 40	TOTAL DUE: Make checks payable to State of	Michigan	Leave Blank - MLCC Use Only		
Part 3 - Signature of Licensee Under administrative rule R 436.1003, the licelaws, rules, and ordinances as determined by Approval of this application by the Michigan obtain all other required state and local licens liquor on the licensed premises. I certify that the information contained in this requirements of the Michigan Liquor Control information is a violation of the Liquor Control. The person signing this form has demonstrate proof.	y the s Liquor es, peri form is ol Code I Code I	tate and local law enforcement Control Commission does not wonted. mits, and approvals for this busing true and accurate to the best of e and Administrative Rules. I alloursuant to MCL 436.2003.	ts officials waive any ness befor my know so unders	s who have jurisdiction over the licensee of these requirements. The licensee must re using this permit for the sale of alcoholic reledge and belief. I agree to comply with all stand that providing false or fraudulent		
Print Name of Licensee & Title		Signature of Licer	nsee	Date		
J		return this completed form and t chigan Liguor Control Commission				

Mailing address: P.O. Box 30005, Lansing, MI 48909 Hand deliveries: Constitution Hall - 525 W. Allegan Street, Lansing, MI 48933 Overnight deliveries: 2407 N. Grand River Avenue, Lansing, MI 48906 Fax with Credit Card Authorization to: 517-284-8557



Michigan Department of Licensing and Regulatory Affairs Liquor Control Commission (MLCC)

Toll Free: 866-813-0011 • www.michigan.gov/lcc

Business ID:	
Request ID:	
	(For MLCC use only)

Local Governmental Unit Approval For Social District Permit

Instructions for Governing Body of Local Governmental Unit:

A qualified licensee that wishes to apply for a Social District Permit must first obtain approval from the governing body of the local governmental unit where the licensee is located and for which the local governmental unit has designated a social district with a commons area that is clearly marked and shared by and contiguous to the licensed premises of at least two (2) qualified licensees, pursuant to MCL 436.1551. Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a	meeting of the		council/board
(regular or special)		(name of city, township, or village	2)
called to order by		on	at
the following resolution was offered:		(date)	(time)
Moved by	and su	pported by	
that the application from			
	(name of licensee - if a corpo	ration or limited liability company, please	state the company name)
for a Social District Permit is		by this body for co	onsideration for approval by the
Michigan Liquor Control Commission.	(recommended/not recommended)		
If not recommended, state the reason:			
	<u>Vote</u>		
	Yeas:		
	Nays:		
	Absent:		
I hereby certify that the foregoing is true	e and is a complete copy of the	resolution offered and adop	oted by the
council/board at a	meeting	g held on	(name of city, township, or village
(regular	or special)	(date)	
I further certify that the licensed premis	es of the aforementioned licen	see are contiguous to the co	mmons area designated by the
council/board as part of a social district	pursuant to MCL 436.1551.		
Print Name of Clerk	Sig	gnature of Clerk	Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.



Michigan Department of Licensing and Regulatory Affairs **Finance and Administrative Services Revenue Services**

LARA Revenue Services is not a part of the Michigan Liquor Control Commission (see note below).

Credit Card Authorization Form

* * FAX COMPLETED FORM TO SECURE FAX LINE: 517-284-8557 * * * * DO NOT EMAIL OR MAIL THIS FORM * *

Requests with credit card payments that are not faxed to the above secure fax line will be destroyed along with the credit card authorization in order to ensure the security of applicants' personal credit card numbers.

* *IF YOU ARE NOT SUBMITTING AN APPLICATION FORM WITH THIS CREDIT CARD AUTHORIZATION, YOU MUST PROVIDE AN ITEMIZATION OF THE FEES FOR WHICH YOU ARE SUBMITTING PAYMENT OR YOUR PAYMENT WILL NOT BE PROCESSED**

Name on Card:		Payment Amount:				
Billing Address:		Card Number:				
City: State	e: Zip Code:	Check One:				
Phone:		○ MasterCard	○ Visa	Oliscover		
Email:		Security Code/CVV Code:				
Applicant/Licensee Name:	Request or Business ID #:	Expiration Date:				
Paymei	nt is for:					
			Signature		_	
CREDIT CARD AUTHORIZATION	N APPLICATION FORM WITH THIS N, YOU MUST PROVIDE AN R WHICH YOU ARE SUBMITTING	LARA Revenue Services <u>is</u> Commission (MLCC). Rec LARA Revenue Services do	eipt of payment	and application forms by		

MLCC

PAYMENT OR YOUR PAYMENT WILL NOT BE PROCESSED.

Credit Card Payment Itemization:

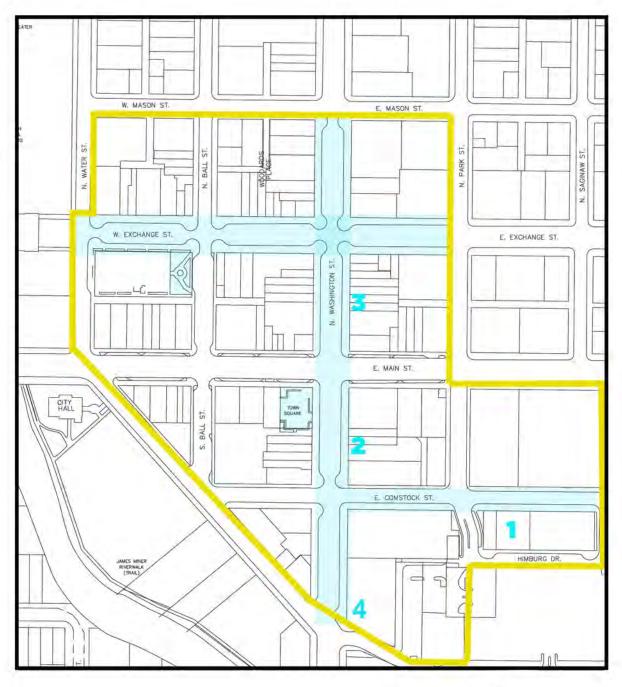
Fee Type	Fee Amount	Fee Code
Inspection Fee(s):		4036
Social District Permit Fee:		4081

by the MLCC. Applications submitted through LARA Revenue Services may take up to two (2) additional business days to be received by the MLCC after receipt by LARA Revenue Services.

For requests that require a timely receipt of an application by the MLCC to be processed, such as Special Licenses and temporary requests, please ensure that your application will be received in adequate time to be processed by the MLCC after the payment is received and processed by LARA Revenue Services.



MAP









- 1 Roma's Backdoor
- 2- Lily Pearls Lounge
- 3 Niche Bar & Lounge
- 4 The Sideline Sports Bar



OWOSSO PUBLIC SAFETY

202 S. WATER ST. • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580 • FAX (989)725-0528

MEMORANDUM

DATE: December 10, 2021

TO: Owosso City Council

FROM: Kevin Lenkart

Owosso Public Safety Chief

RE: Request Authorization to Opt-In to National Opioids Settlement

Background:

In July 2021 two nationwide settlement agreements were reached to resolve all opioid litigation brought by states and local political subdivisions (cities, townships etc.) against the three largest pharmaceutical distributors: McKesson, Cardinal Health and AmerisourceBergen, and one manufacturer: Janssen Pharmaceuticals, Inc., and its parent company Johnson & Johnson. The settlements require billions of dollars to be distributed to the states and participating subdivisions, including Michigan and the City of Owosso, to abate the effects of the opioid epidemic.

The settlements will allow the State of Michigan and the City of Owosso to commence with meaningful efforts designed to curb opioid addiction.

The settlements have two participation steps. The first is each state must decide whether to participate, Michigan has joined the settlements. The second step requires political subdivisions within the state (including the City of Owosso) to decide whether to participate in the settlements. The deadline for notification to participate in the settlements is January 2, 2022.

Settlement funds will first be divided among the participating states according to a formula developed by the Attorneys General that considers population and the severity of harm caused by the opioid epidemic in each participating state. Each state's share of the abatement funds is then further allocated within each state according to an agreement between the state and its subdivisions, applicable state allocation legislation, or, in the absence of these, the default provisions in the agreements. At this time the amount of money that will be allocated to the City of Owosso is unknown.

Request:

Request Owosso City Council authorization to opt-in to the National Opioids Settlement and designate Public Safety Director Kevin Lenkart as the City's authorized signer and official contact for these settlements..

RESOLUTION NO.

AUTHORIZATION TO OPT-IN TO THE NATIONAL OPIOIDS SETTLEMENT

WHEREAS, in July 2021, settlements were reached with states and local political subdivisions to settle litigation against the three largest pharmaceutical distributors for their roles in the opioid epidemic; and

WHEREAS, the settlements have two participation steps. The first being each state must decide whether to participate; Michigan has joined the settlement. The second step requires subdivisions within the state (including the City of Owosso) to decide whether to participate in the settlement; and

WHEREAS, the settlement funds will first be divided among the participating states according to a formula developed by the Attorneys General that considers population and the severity of harm caused by the opioid epidemic in each participating state. Each state's share of the abatement funds will then be further allocated within each state according to an agreement between the state and its subdivisions, applicable state allocation legislation, or, in the absence of these, the default provisions in the agreements. At this time the amount of money that will be allocated to the City of Owosso is unknown; and

WHEREAS, the deadline for notification to participate in the settlement is Jan 2, 2022, so time is of the essence

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

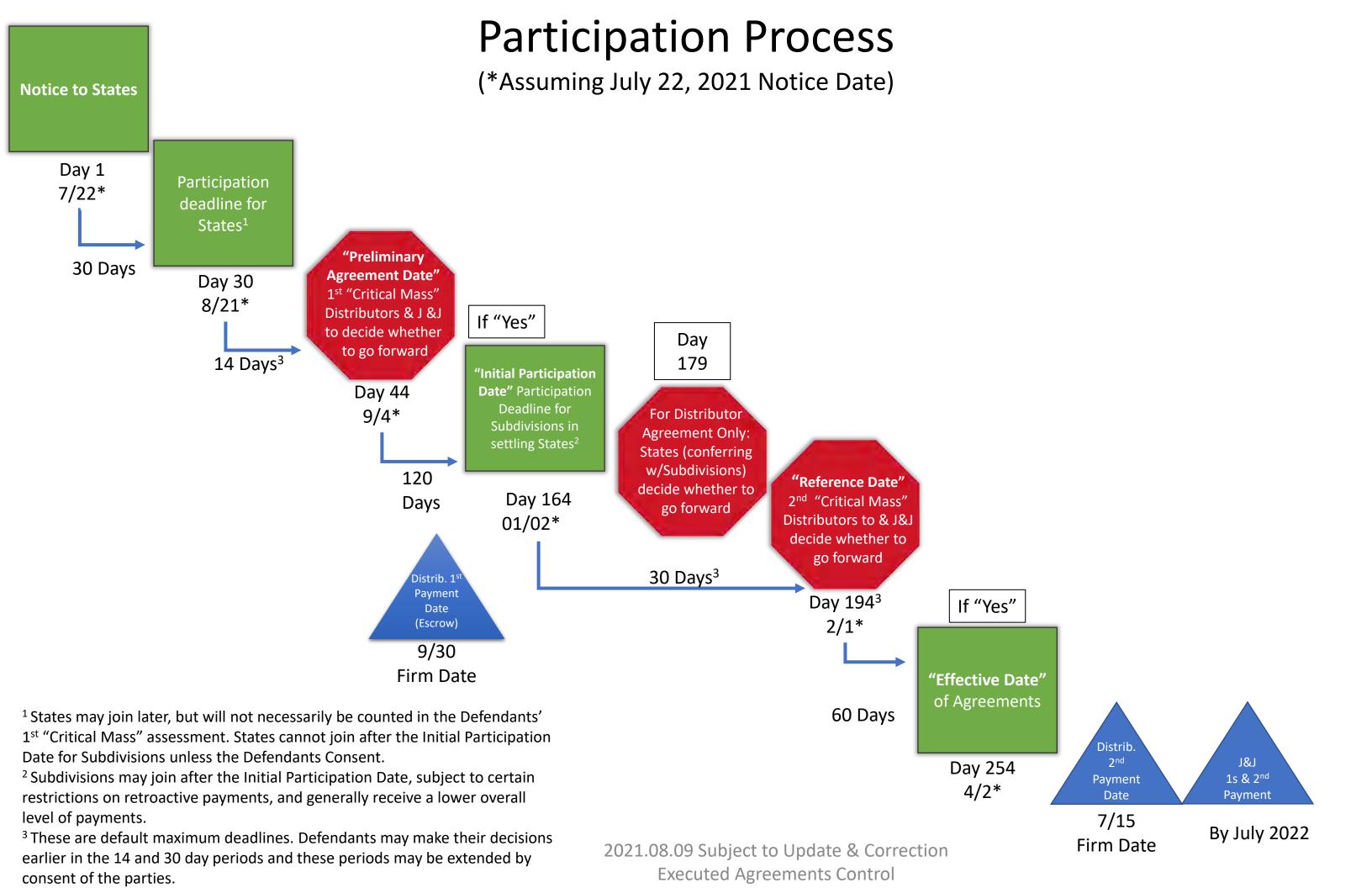
FIRST: it is advisable, necessary and in the public interest to opt-in to the National Opioids

Settlement involving pharmaceutical distributors, McKesson, Cardinal Health and AmerisourceBergen, and manufacturer, Janssen Pharmaceuticals, Inc., and its parent

company Johnson & Johnson.

SECOND: the public safety director is instructed and authorized to sign all documents related to the

settlements on behalf of the City of Owosso, Michigan.



National Opioids Settlement P.O. Box 43196 Providence, RI 02940-3196

NPD

23



122810028420

Postal Service: Please do not mark barcode

NPD CR-869-115

Mr. Nathan R. Henne City Manager

301 W. Main St.

Owosso, MI 48867-2925



TO LOCAL POLITICAL SUBDIVISIONS: IMPORTANT INFORMATION ABOUT THE NATIONAL OPIOID SETTLEMENT. SUBDIVISIONS MUST SUBMIT SIGNED DOCUMENTATION TO PARTICIPATE. THE DEADLINE FOR PARTICIPATION TO MAXIMIZE SETTLEMENT BENEFITS IS JANUARY 2, 2022.

If your subdivision is represented by an attorney with respect to opioid claims, please immediately contact them.

SETTLEMENT OVERVIEW

After years of negotiations, two proposed nationwide settlement agreements ("Settlements") have been reached that would resolve all opioid litigation brought by states and local political subdivisions against the three largest pharmaceutical distributors, McKesson, Cardinal Health and AmerisourceBergen ("Distributors"), and one manufacturer, Janssen Pharmaceuticals, Inc., and its parent company Johnson & Johnson (collectively, "Janssen").

The proposed Settlements require the Distributors and Janssen to pay billions of dollars to abate the opioid epidemic. Specifically, the Settlements require the Distributors to pay up to \$21 billion over 18 years and Janssen to pay up to \$5 billion over no more than 9 years, for a total of \$26 billion (the "Settlement Amount"). Of the Settlement Amount, approximately \$22.7 billion is earmarked for use by participating states and subdivisions to remediate and abate the impacts of the opioid crisis.

The Settlements also contain injunctive relief provisions governing the opioid marketing, sale and distribution practices at the heart of the states' and subdivisions' lawsuits and further require the Distributors to implement additional safeguards to prevent diversion of prescription opioids.

Each of the proposed Settlements has two key participation steps. First, each state decides whether to participate in the Settlements. Michigan has joined both settlements. Second, the subdivisions within each participating state must then decide whether to participate in the Settlements. Generally, the more subdivisions that participate, the greater the amount of funds that flow to that state and its participating subdivisions. Any subdivision that does <u>not</u> participate cannot directly share in any of the settlement funds, even if the subdivision's state is settling and other participating subdivisions are sharing in settlement funds.

This letter is part of the formal notice required by the Settlements.

WHY IS YOUR SUBDIVISION RECEIVING THIS NOTICE?

You are receiving this letter because Michigan has elected to participate in both of the two national Settlements against (1) the Distributors, and (2) Janssen, and your subdivision may participate in the Settlements. This notice is being sent directly to subdivisions and also to attorneys for subdivisions that we understand are litigating against these companies. If you are represented by an attorney with respect to opioid claims, please immediately contact them. Please note that there is no need for subdivisions to be represented by an attorney or to have filed a lawsuit to participate in the Settlements.

WHERE CAN YOU FIND MORE INFORMATION?

This letter is intended to provide a brief overview of the Settlements. Detailed information about the Settlements may be found at: https://nationalopioidsettlement.com/. This national settlement website also includes links to information about how the Settlements are being implemented in your state and how settlement funds will be allocated within your state. This website will be supplemented as additional documents are created. The Michigan Attorney General's office has also set up a website with resources that may be found at www.mi.gov/agopioids.

HOW DO YOU PARTICIPATE IN THE SETTLEMENTS?

You must go to the national settlement website to register to receive in the coming weeks and months the documentation your subdivision will need to participate in the Settlements (if your subdivision is eligible). All required documentation must be executed and submitted electronically through the website and must be executed using the "DocuSign" service. As part of the registration process, your subdivision will need to identify, and provide the email address for, the individual who will be authorized to sign formal and binding documents on behalf of your subdivision.

Your unique Subdivision Identification Number to use to register is:

HOW WILL SETTLEMENT FUNDS BE ALLOCATED IN EACH STATE?

The settlement funds are first divided among the participating states according to a formula developed by the Attorneys General that considers population and the severity of harm caused by the opioid epidemic in each participating state. Each state's share of the abatement funds is then further allocated within each state according to agreement between the state and its subdivisions, applicable state allocation legislation, or, in the absence of these, the default provisions in the agreements.

Many states have or are in the process of reaching an agreement on how to allocate abatement funds within the states. Allocation agreements/legislation and other information about Michigan's allocation agreement or legislation can be found on the national settlement website. The allocation section of the website will be supplemented as more intra-state allocation arrangements are finalized. You may also visit Michigan's state-specific website at www.mi.gov/agopioids.

In reviewing allocation information, please note that while all subdivisions may participate in the Settlements, not all subdivisions are eligible to receive direct payments. To promote efficiency in the use of abatement funds and avoid administratively burdensome disbursements that would be too small to add a meaningful abatement response, certain smaller subdivisions do not automatically receive a direct allocation. However, participation by such subdivisions will help maximize the amount of abatement funds being paid in the Settlements, including those going to counties, cities, parishes, and other larger subdivisions in their communities.

To determine your eligibility to receive, directly or indirectly, any of the funds allocated to your state should you elect to participate in the Settlements in which your state participates, you should first visit https://nationalopioidsettlement.com/ to determine if your state has entered into a state-subdivision agreement or has an allocation statute and/or a statutory trust. If so, then the terms of the state-subdivision agreement, allocation statute, and/or statutory trust (as applicable) will govern your eligibility to receive funds directly or indirectly from the share that is allocated to your state under the national settlement agreements. In some states there will be a proposed state-subdivision agreement that is in the process of being adopted by subdivisions. Any questions concerning the status or terms of the state-subdivision agreement, allocation statute, and/or statutory trust in your state, if applicable, can be directed to the Attorney General's Office.

You may be contacted by the Attorney General's Office with additional information regarding the allocation of settlement funds in Michigan. Subdivisions with representation can expect information from their attorneys as well. We encourage you to review all materials and to follow up with any questions. The terms of these Settlements are complex, and we want to be sure you have all the information you need to make your participation decision.

WHY YOU SHOULD PARTICIPATE

A vast majority of states have joined the Settlements, and attorneys for many subdivisions have already announced support for them. For example, the Plaintiffs' Executive Committee, charged with leading the litigation on behalf of more than 3,000 cities, counties and others against the opioid industry, and consolidated in the national multi-district litigation ("MDL") pending before Judge Dan Aaron Polster in the Northern District of Ohio, recommends participation in these Settlements.

Subdivision participation is strongly encouraged, for the following reasons:

First, the amounts to be paid under the Settlements, while insufficient to abate the epidemic fully, will allow state and local governments to commence with meaningful change designed to curb opioid addiction, overdose and death;

Second, time is of the essence. The opioid epidemic continues to devastate communities around the country and it is critical that the funds begin to flow to allow governments to address the epidemic in their communities as soon as possible;

Third, if there is not sufficient subdivision participation in these proposed Settlements, the Settlements will not be finalized, the important business practice changes will not be implemented, the billions of dollars in abatement funds will not flow to communities, and more than 3,000 cases may be sent back to their home courts for trial, which will take many years;

Fourth, the extent of participation also will determine how much money each state and its local subdivisions will receive because approximately half of the abatement funds are in the form of "incentive payments," *i.e.*, the higher the participation of subdivisions in a state, the greater the amount of settlement funds that flow into that state;

Fifth, you know first-hand the effects of the opioid epidemic on your community. Funds from these Settlements will be used to commence abatement of the crisis and provide relief to your citizens while litigation and settlement discussions proceed against numerous other defendants in the opioid industry;

Sixth, because pills do not respect boundaries, the opioid epidemic is a national crisis that needs a national solution.

NEXT STEPS

These Settlements require that you take affirmative steps to "opt in" to the Settlements. If you do not act, you will not receive any settlement funds and you will not contribute to reaching the participation thresholds that will deliver the maximum amount of abatement funds to your state.

First, register your subdivision on the national settlement website so that information and documents required to participate can be sent to you. You will need the email address of the person who will be authorized to sign on behalf of your subdivision. This is the only action item needed at this time.

Second, have your authorizing person(s) or body begin to review the materials on the websites concerning the settlement agreement terms, allocation and other matters. Develop a list of questions for your counsel or the Attorney General's Office. In the very near future, your subdivision will need to begin the process of deciding whether to participate in the proposed Settlements, and subdivisions are encouraged to work through this process well before the January 2, 2022 deadline to be an initial participating subdivision. Again, the Attorney General's Office, your counsel, and other contacts within the state are available to discuss the specifics of the Settlements within your state, and we encourage you to discuss the terms and benefits of the Settlements with them.

Third, monitor your email for further communications, which will include a Participation Agreement, Release, (where applicable) a model Resolution, and instructions on executing and submitting electronically using DocuSign.

We urge you to view the national settlement website and the Michigan Attorney General's website at your earliest convenience. Information and documents regarding the national Settlements and your state allocation can be found on the settlement website at https://nationalopioidsettlement.com/.

The contact person at the Michigan Department of Attorney General is Assistant Attorney General, Matthew Walker. Questions may be directed to AG-OpioidLitigation@michigan.gov.

EXHIBIT K

Subdivision Settlement Participation Form

Governmental Entity:	State:
Authorized Official:	
Address 1:	
Address 2:	
City, State, Zip:	
Phone:	
Email:	

The governmental entity identified above ("Governmental Entity"), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to the Settlement Agreement dated July 21, 2021 ("Distributor Settlement"), and acting through the undersigned authorized official, hereby elects to participate in the Distributor Settlement, release all Released Claims against all Released Entities, and agrees as follows.

- 1. The Governmental Entity is aware of and has reviewed the Distributor Settlement, understands that all terms in this Participation Form have the meanings defined therein, and agrees that by signing this Participation Form, the Governmental Entity elects to participate in the Distributor Settlement and become a Participating Subdivision as provided therein.
- 2. The Governmental Entity shall, within 14 days of the Reference Date and prior to the filing of the Consent Judgment, secure the dismissal with prejudice of any Released Claims that it has filed.
- 3. The Governmental Entity agrees to the terms of the Distributor Settlement pertaining to Subdivisions as defined therein.
- 4. By agreeing to the terms of the Distributor Settlement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.
- 5. The Governmental Entity agrees to use any monies it receives through the Distributor Settlement solely for the purposes provided therein.
- 6. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity's state where the Consent Judgment is filed for purposes limited to that court's role as provided in, and for resolving disputes to the extent provided in, the Distributor Settlement. The Governmental Entity likewise agrees to arbitrate before the National Arbitration Panel as provided in, and for resolving disputes to the extent otherwise provided in, the Distributor Settlement.

- 7. The Governmental Entity has the right to enforce the Distributor Settlement as provided therein.
- 8. The Governmental Entity, as a Participating Subdivision, hereby becomes a Releasor for all purposes in the Distributor Settlement, including, but not limited to, all provisions of Part XI, and along with all departments, agencies, divisions, boards, commissions, districts, instrumentalities of any kind and attorneys, and any person in their official capacity elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in any forum whatsoever. The releases provided for in the Distributor Settlement are intended by the Parties to be broad and shall be interpreted so as to give the Released Entities the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The Distributor Settlement shall be a complete bar to any Released Claim.
- 9. The Governmental Entity hereby takes on all rights and obligations of a Participating Subdivision as set forth in the Distributor Settlement.
- 10. In connection with the releases provided for in the Distributor Settlement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

General Release; extent. A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release, and that if known by him or her would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in the Distributor Settlement.

11. Nothing herein is intended to modify in any way the terms of the Distributor Settlement, to which Governmental Entity hereby agrees. To the extent this Participation Form is interpreted differently from the Distributor Settlement in any respect, the Distributor Settlement controls.

I have all necessary power and authorization to execute this Participation Form on behalf of the Governmental Entity.

	Signature:	
	Name:	
	Title:	
	Date:	
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EXHIBIT E

List of Opioid Remediation Uses

Schedule A Core Strategies

States and Qualifying Block Grantees shall choose from among the abatement strategies listed in Schedule B. However, priority shall be given to the following core abatement strategies ("*Core Strategies*"). ¹⁴

A. NALOXONE OR OTHER FDA-APPROVED DRUG TO REVERSE OPIOID OVERDOSES

- 1. Expand training for first responders, schools, community support groups and families; and
- 2. Increase distribution to individuals who are uninsured or whose insurance does not cover the needed service.

B. MEDICATION-ASSISTED TREATMENT ("MAT") DISTRIBUTION AND OTHER OPIOID-RELATED TREATMENT

- 1. Increase distribution of MAT to individuals who are uninsured or whose insurance does not cover the needed service;
- 2. Provide education to school-based and youth-focused programs that discourage or prevent misuse;
- 3. Provide MAT education and awareness training to healthcare providers, EMTs, law enforcement, and other first responders; and
- 4. Provide treatment and recovery support services such as residential and inpatient treatment, intensive outpatient treatment, outpatient therapy or counseling, and recovery housing that allow or integrate medication and with other support services.

E-1

¹⁴ As used in this Schedule A, words like "expand," "fund," "provide" or the like shall not indicate a preference for new or existing programs.

C. PREGNANT & POSTPARTUM WOMEN

- 1. Expand Screening, Brief Intervention, and Referral to Treatment ("SBIRT") services to non-Medicaid eligible or uninsured pregnant women;
- 2. Expand comprehensive evidence-based treatment and recovery services, including MAT, for women with co-occurring Opioid Use Disorder ("*OUD*") and other Substance Use Disorder ("*SUD*")/Mental Health disorders for uninsured individuals for up to 12 months postpartum; and
- 3. Provide comprehensive wrap-around services to individuals with OUD, including housing, transportation, job placement/training, and childcare.

D. <u>EXPANDING TREATMENT FOR NEONATAL</u> <u>ABSTINENCE SYNDROME ("NAS")</u>

- 1. Expand comprehensive evidence-based and recovery support for NAS babies;
- 2. Expand services for better continuum of care with infantneed dyad; and
- 3. Expand long-term treatment and services for medical monitoring of NAS babies and their families.

E. <u>EXPANSION OF WARM HAND-OFF PROGRAMS AND RECOVERY SERVICES</u>

- 1. Expand services such as navigators and on-call teams to begin MAT in hospital emergency departments;
- 2. Expand warm hand-off services to transition to recovery services;
- 3. Broaden scope of recovery services to include co-occurring SUD or mental health conditions;
- 4. Provide comprehensive wrap-around services to individuals in recovery, including housing, transportation, job placement/training, and childcare; and
- 5. Hire additional social workers or other behavioral health workers to facilitate expansions above.

F. TREATMENT FOR INCARCERATED POPULATION

- 1. Provide evidence-based treatment and recovery support, including MAT for persons with OUD and co-occurring SUD/MH disorders within and transitioning out of the criminal justice system; and
- 2. Increase funding for jails to provide treatment to inmates with OUD.

G. **PREVENTION PROGRAMS**

- 1. Funding for media campaigns to prevent opioid use (similar to the FDA's "Real Cost" campaign to prevent youth from misusing tobacco);
- 2. Funding for evidence-based prevention programs in schools;
- 3. Funding for medical provider education and outreach regarding best prescribing practices for opioids consistent with the 2016 CDC guidelines, including providers at hospitals (academic detailing);
- 4. Funding for community drug disposal programs; and
- 5. Funding and training for first responders to participate in pre-arrest diversion programs, post-overdose response teams, or similar strategies that connect at-risk individuals to behavioral health services and supports.

H. **EXPANDING SYRINGE SERVICE PROGRAMS**

- 1. Provide comprehensive syringe services programs with more wrap-around services, including linkage to OUD treatment, access to sterile syringes and linkage to care and treatment of infectious diseases.
- I. EVIDENCE-BASED DATA COLLECTION AND RESEARCH ANALYZING THE EFFECTIVENESS OF THE ABATEMENT STRATEGIES WITHIN THE STATE

Schedule B Approved Uses

Support treatment of Opioid Use Disorder (OUD) and any co-occurring Substance Use Disorder or Mental Health (SUD/MH) conditions through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

P	ART ONE:	TREATMENT	
	TILL OILE.		

A. TREAT OPIOID USE DISORDER (OUD)

Support treatment of Opioid Use Disorder ("*OUD*") and any co-occurring Substance Use Disorder or Mental Health ("*SUD/MH*") conditions through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, those that:¹⁵

- 1. Expand availability of treatment for OUD and any co-occurring SUD/MH conditions, including all forms of Medication-Assisted Treatment ("MAT") approved by the U.S. Food and Drug Administration.
- 2. Support and reimburse evidence-based services that adhere to the American Society of Addiction Medicine ("ASAM") continuum of care for OUD and any co-occurring SUD/MH conditions.
- 3. Expand telehealth to increase access to treatment for OUD and any co-occurring SUD/MH conditions, including MAT, as well as counseling, psychiatric support, and other treatment and recovery support services.
- 4. Improve oversight of Opioid Treatment Programs ("*OTPs*") to assure evidence-based or evidence-informed practices such as adequate methadone dosing and low threshold approaches to treatment.
- 5. Support mobile intervention, treatment, and recovery services, offered by qualified professionals and service providers, such as peer recovery coaches, for persons with OUD and any co-occurring SUD/MH conditions and for persons who have experienced an opioid overdose.
- 6. Provide treatment of trauma for individuals with OUD (*e.g.*, violence, sexual assault, human trafficking, or adverse childhood experiences) and family members (*e.g.*, surviving family members after an overdose or overdose fatality), and training of health care personnel to identify and address such trauma.
- 7. Support evidence-based withdrawal management services for people with OUD and any co-occurring mental health conditions.

E-4

1.5

¹⁵ As used in this Schedule B, words like "expand," "fund," "provide" or the like shall not indicate a preference for new or existing programs.

- 8. Provide training on MAT for health care providers, first responders, students, or other supporting professionals, such as peer recovery coaches or recovery outreach specialists, including telementoring to assist community-based providers in rural or underserved areas.
- 9. Support workforce development for addiction professionals who work with persons with OUD and any co-occurring SUD/MH conditions.
- 10. Offer fellowships for addiction medicine specialists for direct patient care, instructors, and clinical research for treatments.
- 11. Offer scholarships and supports for behavioral health practitioners or workers involved in addressing OUD and any co-occurring SUD/MH or mental health conditions, including, but not limited to, training, scholarships, fellowships, loan repayment programs, or other incentives for providers to work in rural or underserved areas.
- 12. Provide funding and training for clinicians to obtain a waiver under the federal Drug Addiction Treatment Act of 2000 ("DATA 2000") to prescribe MAT for OUD, and provide technical assistance and professional support to clinicians who have obtained a DATA 2000 waiver.
- 13. Disseminate of web-based training curricula, such as the American Academy of Addiction Psychiatry's Provider Clinical Support Service–Opioids web-based training curriculum and motivational interviewing.
- 14. Develop and disseminate new curricula, such as the American Academy of Addiction Psychiatry's Provider Clinical Support Service for Medication—Assisted Treatment.

B. SUPPORT PEOPLE IN TREATMENT AND RECOVERY

Support people in recovery from OUD and any co-occurring SUD/MH conditions through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the programs or strategies that:

- 1. Provide comprehensive wrap-around services to individuals with OUD and any co-occurring SUD/MH conditions, including housing, transportation, education, job placement, job training, or childcare.
- 2. Provide the full continuum of care of treatment and recovery services for OUD and any co-occurring SUD/MH conditions, including supportive housing, peer support services and counseling, community navigators, case management, and connections to community-based services.
- 3. Provide counseling, peer-support, recovery case management and residential treatment with access to medications for those who need it to persons with OUD and any co-occurring SUD/MH conditions.

- 4. Provide access to housing for people with OUD and any co-occurring SUD/MH conditions, including supportive housing, recovery housing, housing assistance programs, training for housing providers, or recovery housing programs that allow or integrate FDA-approved mediation with other support services.
- 5. Provide community support services, including social and legal services, to assist in deinstitutionalizing persons with OUD and any co-occurring SUD/MH conditions.
- 6. Support or expand peer-recovery centers, which may include support groups, social events, computer access, or other services for persons with OUD and any co-occurring SUD/MH conditions.
- 7. Provide or support transportation to treatment or recovery programs or services for persons with OUD and any co-occurring SUD/MH conditions.
- 8. Provide employment training or educational services for persons in treatment for or recovery from OUD and any co-occurring SUD/MH conditions.
- 9. Identify successful recovery programs such as physician, pilot, and college recovery programs, and provide support and technical assistance to increase the number and capacity of high-quality programs to help those in recovery.
- 10. Engage non-profits, faith-based communities, and community coalitions to support people in treatment and recovery and to support family members in their efforts to support the person with OUD in the family.
- 11. Provide training and development of procedures for government staff to appropriately interact and provide social and other services to individuals with or in recovery from OUD, including reducing stigma.
- 12. Support stigma reduction efforts regarding treatment and support for persons with OUD, including reducing the stigma on effective treatment.
- 13. Create or support culturally appropriate services and programs for persons with OUD and any co-occurring SUD/MH conditions, including new Americans.
- 14. Create and/or support recovery high schools.
- 15. Hire or train behavioral health workers to provide or expand any of the services or supports listed above.

C. <u>CONNECT PEOPLE WHO NEED HELP TO THE HELP THEY NEED</u> (CONNECTIONS TO CARE)

Provide connections to care for people who have—or are at risk of developing—OUD and any co-occurring SUD/MH conditions through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, those that:

- 1. Ensure that health care providers are screening for OUD and other risk factors and know how to appropriately counsel and treat (or refer if necessary) a patient for OUD treatment.
- 2. Fund SBIRT programs to reduce the transition from use to disorders, including SBIRT services to pregnant women who are uninsured or not eligible for Medicaid.
- 3. Provide training and long-term implementation of SBIRT in key systems (health, schools, colleges, criminal justice, and probation), with a focus on youth and young adults when transition from misuse to opioid disorder is common.
- 4. Purchase automated versions of SBIRT and support ongoing costs of the technology.
- 5. Expand services such as navigators and on-call teams to begin MAT in hospital emergency departments.
- 6. Provide training for emergency room personnel treating opioid overdose patients on post-discharge planning, including community referrals for MAT, recovery case management or support services.
- 7. Support hospital programs that transition persons with OUD and any co-occurring SUD/MH conditions, or persons who have experienced an opioid overdose, into clinically appropriate follow-up care through a bridge clinic or similar approach.
- 8. Support crisis stabilization centers that serve as an alternative to hospital emergency departments for persons with OUD and any co-occurring SUD/MH conditions or persons that have experienced an opioid overdose.
- 9. Support the work of Emergency Medical Systems, including peer support specialists, to connect individuals to treatment or other appropriate services following an opioid overdose or other opioid-related adverse event.
- 10. Provide funding for peer support specialists or recovery coaches in emergency departments, detox facilities, recovery centers, recovery housing, or similar settings; offer services, supports, or connections to care to persons with OUD and any co-occurring SUD/MH conditions or to persons who have experienced an opioid overdose.
- 11. Expand warm hand-off services to transition to recovery services.
- 12. Create or support school-based contacts that parents can engage with to seek immediate treatment services for their child; and support prevention, intervention, treatment, and recovery programs focused on young people.
- 13. Develop and support best practices on addressing OUD in the workplace.

- 14. Support assistance programs for health care providers with OUD.
- 15. Engage non-profits and the faith community as a system to support outreach for treatment.
- 16. Support centralized call centers that provide information and connections to appropriate services and supports for persons with OUD and any co-occurring SUD/MH conditions.

D. ADDRESS THE NEEDS OF CRIMINAL JUSTICE-INVOLVED PERSONS

Address the needs of persons with OUD and any co-occurring SUD/MH conditions who are involved in, are at risk of becoming involved in, or are transitioning out of the criminal justice system through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, those that:

- 1. Support pre-arrest or pre-arraignment diversion and deflection strategies for persons with OUD and any co-occurring SUD/MH conditions, including established strategies such as:
 - 1. Self-referral strategies such as the Angel Programs or the Police Assisted Addiction Recovery Initiative ("*PAARI*");
 - 2. Active outreach strategies such as the Drug Abuse Response Team ("*DART*") model;
 - 3. "Naloxone Plus" strategies, which work to ensure that individuals who have received naloxone to reverse the effects of an overdose are then linked to treatment programs or other appropriate services;
 - 4. Officer prevention strategies, such as the Law Enforcement Assisted Diversion ("*LEAD*") model;
 - 5. Officer intervention strategies such as the Leon County, Florida Adult Civil Citation Network or the Chicago Westside Narcotics Diversion to Treatment Initiative; or
 - 6. Co-responder and/or alternative responder models to address OUD-related 911 calls with greater SUD expertise.
- 2. Support pre-trial services that connect individuals with OUD and any cooccurring SUD/MH conditions to evidence-informed treatment, including MAT, and related services.
- 3. Support treatment and recovery courts that provide evidence-based options for persons with OUD and any co-occurring SUD/MH conditions.

- 4. Provide evidence-informed treatment, including MAT, recovery support, harm reduction, or other appropriate services to individuals with OUD and any co-occurring SUD/MH conditions who are incarcerated in jail or prison.
- 5. Provide evidence-informed treatment, including MAT, recovery support, harm reduction, or other appropriate services to individuals with OUD and any co-occurring SUD/MH conditions who are leaving jail or prison or have recently left jail or prison, are on probation or parole, are under community corrections supervision, or are in re-entry programs or facilities.
- 6. Support critical time interventions ("*CTI*"), particularly for individuals living with dual-diagnosis OUD/serious mental illness, and services for individuals who face immediate risks and service needs and risks upon release from correctional settings.
- 7. Provide training on best practices for addressing the needs of criminal justice-involved persons with OUD and any co-occurring SUD/MH conditions to law enforcement, correctional, or judicial personnel or to providers of treatment, recovery, harm reduction, case management, or other services offered in connection with any of the strategies described in this section.

E. ADDRESS THE NEEDS OF PREGNANT OR PARENTING WOMEN AND THEIR FAMILIES, INCLUDING BABIES WITH NEONATAL ABSTINENCE SYNDROME

Address the needs of pregnant or parenting women with OUD and any co-occurring SUD/MH conditions, and the needs of their families, including babies with neonatal abstinence syndrome ("*NAS*"), through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, those that:

- Support evidence-based or evidence-informed treatment, including MAT, recovery services and supports, and prevention services for pregnant women—or women who could become pregnant—who have OUD and any co-occurring SUD/MH conditions, and other measures to educate and provide support to families affected by Neonatal Abstinence Syndrome.
- 2. Expand comprehensive evidence-based treatment and recovery services, including MAT, for uninsured women with OUD and any co-occurring SUD/MH conditions for up to 12 months postpartum.
- 3. Provide training for obstetricians or other healthcare personnel who work with pregnant women and their families regarding treatment of OUD and any co-occurring SUD/MH conditions.
- 4. Expand comprehensive evidence-based treatment and recovery support for NAS babies; expand services for better continuum of care with infant-need dyad; and expand long-term treatment and services for medical monitoring of NAS babies and their families.

- 5. Provide training to health care providers who work with pregnant or parenting women on best practices for compliance with federal requirements that children born with NAS get referred to appropriate services and receive a plan of safe care.
- 6. Provide child and family supports for parenting women with OUD and any co-occurring SUD/MH conditions.
- 7. Provide enhanced family support and child care services for parents with OUD and any co-occurring SUD/MH conditions.
- 8. Provide enhanced support for children and family members suffering trauma as a result of addiction in the family; and offer trauma-informed behavioral health treatment for adverse childhood events.
- 9. Offer home-based wrap-around services to persons with OUD and any cooccurring SUD/MH conditions, including, but not limited to, parent skills training.
- 10. Provide support for Children's Services—Fund additional positions and services, including supportive housing and other residential services, relating to children being removed from the home and/or placed in foster care due to custodial opioid use.

PART TWO: PREVENTION

F. PREVENT OVER-PRESCRIBING AND ENSURE APPROPRIATE PRESCRIBING AND DISPENSING OF OPIOIDS

Support efforts to prevent over-prescribing and ensure appropriate prescribing and dispensing of opioids through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

- 1. Funding medical provider education and outreach regarding best prescribing practices for opioids consistent with the Guidelines for Prescribing Opioids for Chronic Pain from the U.S. Centers for Disease Control and Prevention, including providers at hospitals (academic detailing).
- 2. Training for health care providers regarding safe and responsible opioid prescribing, dosing, and tapering patients off opioids.
- 3. Continuing Medical Education (CME) on appropriate prescribing of opioids.
- 4. Providing Support for non-opioid pain treatment alternatives, including training providers to offer or refer to multi-modal, evidence-informed treatment of pain.
- 5. Supporting enhancements or improvements to Prescription Drug Monitoring Programs ("*PDMPs*"), including, but not limited to, improvements that:

- 1. Increase the number of prescribers using PDMPs;
- 2. Improve point-of-care decision-making by increasing the quantity, quality, or format of data available to prescribers using PDMPs, by improving the interface that prescribers use to access PDMP data, or both; or
- 3. Enable states to use PDMP data in support of surveillance or intervention strategies, including MAT referrals and follow-up for individuals identified within PDMP data as likely to experience OUD in a manner that complies with all relevant privacy and security laws and rules.
- 6. Ensuring PDMPs incorporate available overdose/naloxone deployment data, including the United States Department of Transportation's Emergency Medical Technician overdose database in a manner that complies with all relevant privacy and security laws and rules.
- 7. Increasing electronic prescribing to prevent diversion or forgery.
- 8. Educating dispensers on appropriate opioid dispensing.

G. PREVENT MISUSE OF OPIOIDS

Support efforts to discourage or prevent misuse of opioids through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

- 1. Funding media campaigns to prevent opioid misuse.
- 2. Corrective advertising or affirmative public education campaigns based on evidence.
- 3. Public education relating to drug disposal.
- 4. Drug take-back disposal or destruction programs.
- 5. Funding community anti-drug coalitions that engage in drug prevention efforts.
- 6. Supporting community coalitions in implementing evidence-informed prevention, such as reduced social access and physical access, stigma reduction—including staffing, educational campaigns, support for people in treatment or recovery, or training of coalitions in evidence-informed implementation, including the Strategic Prevention Framework developed by the U.S. Substance Abuse and Mental Health Services Administration ("SAMHSA").
- 7. Engaging non-profits and faith-based communities as systems to support prevention.

- 8. Funding evidence-based prevention programs in schools or evidence-informed school and community education programs and campaigns for students, families, school employees, school athletic programs, parent-teacher and student associations, and others.
- 9. School-based or youth-focused programs or strategies that have demonstrated effectiveness in preventing drug misuse and seem likely to be effective in preventing the uptake and use of opioids.
- 10. Create or support community-based education or intervention services for families, youth, and adolescents at risk for OUD and any co-occurring SUD/MH conditions.
- 11. Support evidence-informed programs or curricula to address mental health needs of young people who may be at risk of misusing opioids or other drugs, including emotional modulation and resilience skills.
- 12. Support greater access to mental health services and supports for young people, including services and supports provided by school nurses, behavioral health workers or other school staff, to address mental health needs in young people that (when not properly addressed) increase the risk of opioid or another drug misuse.

H. PREVENT OVERDOSE DEATHS AND OTHER HARMS (HARM REDUCTION)

Support efforts to prevent or reduce overdose deaths or other opioid-related harms through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

- 1. Increased availability and distribution of naloxone and other drugs that treat overdoses for first responders, overdose patients, individuals with OUD and their friends and family members, schools, community navigators and outreach workers, persons being released from jail or prison, or other members of the general public.
- 2. Public health entities providing free naloxone to anyone in the community.
- 3. Training and education regarding naloxone and other drugs that treat overdoses for first responders, overdose patients, patients taking opioids, families, schools, community support groups, and other members of the general public.
- 4. Enabling school nurses and other school staff to respond to opioid overdoses, and provide them with naloxone, training, and support.
- 5. Expanding, improving, or developing data tracking software and applications for overdoses/naloxone revivals.
- 6. Public education relating to emergency responses to overdoses.

- 7. Public education relating to immunity and Good Samaritan laws.
- 8. Educating first responders regarding the existence and operation of immunity and Good Samaritan laws.
- 9. Syringe service programs and other evidence-informed programs to reduce harms associated with intravenous drug use, including supplies, staffing, space, peer support services, referrals to treatment, fentanyl checking, connections to care, and the full range of harm reduction and treatment services provided by these programs.
- 10. Expanding access to testing and treatment for infectious diseases such as HIV and Hepatitis C resulting from intravenous opioid use.
- 11. Supporting mobile units that offer or provide referrals to harm reduction services, treatment, recovery supports, health care, or other appropriate services to persons that use opioids or persons with OUD and any co-occurring SUD/MH conditions.
- 12. Providing training in harm reduction strategies to health care providers, students, peer recovery coaches, recovery outreach specialists, or other professionals that provide care to persons who use opioids or persons with OUD and any co-occurring SUD/MH conditions.
- 13. Supporting screening for fentanyl in routine clinical toxicology testing.

PART THREE: OTHER STRATEGIES

I. <u>FIRST RESPONDERS</u>

In addition to items in section C, D and H relating to first responders, support the following:

- 1. Education of law enforcement or other first responders regarding appropriate practices and precautions when dealing with fentanyl or other drugs.
- 2. Provision of wellness and support services for first responders and others who experience secondary trauma associated with opioid-related emergency events.

J. <u>LEADERSHIP, PLANNING AND COORDINATION</u>

Support efforts to provide leadership, planning, coordination, facilitations, training and technical assistance to abate the opioid epidemic through activities, programs, or strategies that may include, but are not limited to, the following:

1. Statewide, regional, local or community regional planning to identify root causes of addiction and overdose, goals for reducing harms related to the opioid epidemic, and areas and populations with the greatest needs for treatment

intervention services, and to support training and technical assistance and other strategies to abate the opioid epidemic described in this opioid abatement strategy list.

- 2. A dashboard to (a) share reports, recommendations, or plans to spend opioid settlement funds; (b) to show how opioid settlement funds have been spent; (c) to report program or strategy outcomes; or (d) to track, share or visualize key opioid-or health-related indicators and supports as identified through collaborative statewide, regional, local or community processes.
- 3. Invest in infrastructure or staffing at government or not-for-profit agencies to support collaborative, cross-system coordination with the purpose of preventing overprescribing, opioid misuse, or opioid overdoses, treating those with OUD and any co-occurring SUD/MH conditions, supporting them in treatment or recovery, connecting them to care, or implementing other strategies to abate the opioid epidemic described in this opioid abatement strategy list.
- 4. Provide resources to staff government oversight and management of opioid abatement programs.

K. TRAINING

In addition to the training referred to throughout this document, support training to abate the opioid epidemic through activities, programs, or strategies that may include, but are not limited to, those that:

- 1. Provide funding for staff training or networking programs and services to improve the capability of government, community, and not-for-profit entities to abate the opioid crisis.
- 2. Support infrastructure and staffing for collaborative cross-system coordination to prevent opioid misuse, prevent overdoses, and treat those with OUD and any co-occurring SUD/MH conditions, or implement other strategies to abate the opioid epidemic described in this opioid abatement strategy list (*e.g.*, health care, primary care, pharmacies, PDMPs, etc.).

L. <u>RESEARCH</u>

Support opioid abatement research that may include, but is not limited to, the following:

- 1. Monitoring, surveillance, data collection and evaluation of programs and strategies described in this opioid abatement strategy list.
- 2. Research non-opioid treatment of chronic pain.
- 3. Research on improved service delivery for modalities such as SBIRT that demonstrate promising but mixed results in populations vulnerable to opioid use disorders.

- 4. Research on novel harm reduction and prevention efforts such as the provision of fentanyl test strips.
- 5. Research on innovative supply-side enforcement efforts such as improved detection of mail-based delivery of synthetic opioids.
- 6. Expanded research on swift/certain/fair models to reduce and deter opioid misuse within criminal justice populations that build upon promising approaches used to address other substances (*e.g.*, Hawaii HOPE and Dakota 24/7).
- 7. Epidemiological surveillance of OUD-related behaviors in critical populations, including individuals entering the criminal justice system, including, but not limited to approaches modeled on the Arrestee Drug Abuse Monitoring ("*ADAM*") system.
- 8. Qualitative and quantitative research regarding public health risks and harm reduction opportunities within illicit drug markets, including surveys of market participants who sell or distribute illicit opioids.
- 9. Geospatial analysis of access barriers to MAT and their association with treatment engagement and treatment outcomes.

OWOSSO MICHIGAN

MEMORANDUM

301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • WWW.CI.OWOSSO.MI.US

DATE: December 13, 2021

TO: City Council

FROM: Brad Barrett, Finance Director

SUBJECT: Vaungarde – 1000 Bradley Street Close Out

RECOMMENDATION:

The Finance Department recommends writing off demolition and fencing expenses incurred at 1000 Bradley Street (the former Vaungarde site) in 2005 and closing out the associated Fund 290, as requested by auditors.

BACKGROUND:

In 2005, the City of Owosso Brownfield Redevelopment Authority considered creating a brownfield redevelopment plan (BRA) for property located at 1000 Bradley Street. City records indicate the plan was adopted by City Council on October 3, 2005. The structure on the property burned down in April 2005, the city later acquired the property though condemnation and incurred costs of \$88,311.74 for demolition and fencing.

City records indicate the BRA plan was not submitted to the state of Michigan. In addition, an annual report has not been submitted to the Michigan Economic Development Corporation for this property / BRA plan. Ownership of the property (1000 Bradley Street) was transferred to the City of Owosso in 2007.

A Due to General Fund transaction was booked in the amount of \$89,811.74 in 2007 and as of today, the amount has been reduced to \$65,699.74.

The auditor brought this Due to the General Fund to light. With the property in the city's name, it is recommended to write this transaction off, close out Fund 290 OBRA Fund – District #10 (Vaungarde) and classify the land (1000 Bradley Street) as an asset of the General Fund.

FISCAL IMPACTS:

Fund 290 OBRA Fund – District #10 (Vaungarde) will be closed and the General Fund will show a cash loss of \$65,699.74, however an asset increase associated with the parcel of land will be reflected.

Document originated by:

Attachments: (1) Resolution

RESOLUTION NO.

AUTHORIZE THE WRITING OFF OF COSTS ASSOCIATED WITH 1000 BRADLEY STREET (VAUNGARDE) INCURRED IN 2005 AND CLOSURE OF THE RELATED BROWNFIELD ACCOUNT

WHEREAS, in April of 2005 a major fire occurred at 1000 Bradley Street, completely destroying the former factory located at the site; and

WHEREAS, after the property owner failed to properly abate the hazards and safety concerns on the site, the City condemned the property, incurred costs to clean up the property, and, later, acquired the property in 2007; and

WHEREAS, in an effort to ensure the City was able to recover some or all of the clean-up costs a Brownfield Redevelopment Plan was created for the property; and

WHEREAS, a developer for the property was never found and the Brownfield Plan was never enacted; and

WHEREAS, as it appears the City's plans for the property never came to fruition the City's auditors have recommended the clean-up costs be written off and the account associated with the Brownfield Plan be closed.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has heretofore determined that it is advisable, necessary

and in the public interest to write off incurred expenses in the amount of \$65,699.74 associated with the demolition of a burned structure at 1000 Bradley

root

Street.

SECOND: The City of Owosso has heretofore determined that it is advisable, necessary

and in the public interest to close Fund 290 OBRA Fund – District #10

(Vaungarde).

THIRD: The City of Owosso has heretofore determined that it is advisable, necessary

and in the public interest to classify the parcel of land located at 1000 Bradley

Street as an asset of the General Fund.



MEMORANDUM

301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • WWW.CI.OWOSSO.MI.US

DATE: December 15, 2021

TO: City Council

FROM: Brad Barrett, Finance Director

SUBJECT: Resolutions Authorizing Publication of Notice of Intent to Issue Bonds

Drinking Water Revolving Fund – Project No. 7555-01 Drinking Water Revolving Fund – Project No. 7458-01 Clean Water State Revolving Fund – Project No. 5710-01

RECOMMENDATION:

Approve two authorizing resolutions to publish Notices of Intent to issue revenue bonds to finance two Drinking Water Revolving Fund (DWRF) projects (7555-01 and 7458-01) and one Clean Water State Revolving Fund (CWSRF) (5710-01) project.

BACKGROUND:

The City of Owosso has been allocated funding under the state of Michigan revolving loan funds to complete infrastructure improvements to its wastewater treatment plant and water distribution system.

A Notice of Intent (NOI) to issue revenue bonds is necessary for each project per Public Act 94 of 1933. Such notice will begin a 45-day referendum period during which voters have the right to petition for a vote on the bonds.

The NOI for CWSRF funded Project No. 5710-01 - WWTP Solids Handling Project will authorize a maximum bond principal of \$4,885,000. This amount reflects the total estimated project cost, with contingency, at this time. The state has agreed to purchase \$3,060,000 of the said bond principal. Efforts will be taken by administration to see if additional funding is available from the state for the remaining \$1,825,000. If no additional funding from the state is available, other city funds will have to be used.

The NOI for the two DWRF funded projects, Project No. 7555-01 - Lead & Galvanized Service Line Replacement Project & Project No. 7458-01 - Center Street Water Main Replacement Project/Water Distribution Tanks Rehabilitation Project, will authorize a maximum bond principal of \$7,200,000. This amount reflects the estimated cost for the two projects combined, plus a contingency. The state has agreed to purchase \$1,345,000 of said bond principal for Project No. 7458-01, of which \$403,500 is a drinking water infrastructure grant and \$225,960 as principal forgiveness. The state has also agreed to purchase \$3,000,000 of the remaining principal for Project No. 7555-01, of which the entire amount is designated for principal forgiveness. The state has informed administration there is no additional funding available under this program and the remaining balance, estimated at \$2,855,000, will have to be paid with other city funds.

FISCAL IMPACTS:

CWRLF - Estimated debt payment (\$3.06 mill) of \$270,000 over 20 years at 1.875% paid from Fund 599 DWRF - Estimated debt payment (\$1.345 mill) of \$81,000 over 20 years at 1.875% paid from Fund 591

Attachments: (1) Resolution with Notice of Intent – CWRLF – 5710-01

(2) Resolution with Notice of Intent – DWRF – 7555-01 & 7458-01

DWRF 2022 Project Nos. 7555-01 & 7458-01

RESOLUTION DECLARING OFFICIAL INTENT TO REIMBURSE PROJECT EXPENDITURES WITH BOND PROCEEDS AND AUTHORIZING PUBLICATION OF NOTICE OF INTENT TO ISSUE BONDS

At a regular meeting of the City Council of the City of Owosso, Shiawassee County, Michigan, held on December 20, 2021.

PRESENT:								
ABSENT:								
112021(11								
The	following	resolution	was	offered	by	 and	seconded	by
	:							

WHEREAS, the City of Owosso (the "City") proposes to issue its revenue bonds, in one or more series (the "Bonds") under Act 94, Public Acts of Michigan, 1933, as amended ("Act 94"), to finance improvements to the City's water supply system (the "System"), consisting of the replacement of water service lines and watermain repairs and replacements, including, but not limited to, replacement of the Center Street watermain, rehabilitation of System water distribution storage tanks, standpipes, booster stations, an elevated storage tank, and related facilities, as well as the restoration of property, streets, rights-of-way and easements affected by the improvements, and all other work necessary and incidental to these improvement (the "Project"); and

WHEREAS, it is anticipated that the City will advance a portion of the costs of the Project prior to the issuance of the Bonds, to be repaid from proceeds of the Bonds upon the issuance thereof; and

WHEREAS, Section 1.150-2 of the Treasury Regulations on Income Tax (the "Reimbursement Regulations") specifies conditions under which a reimbursement allocation may

be treated as an expenditure of bond proceeds, and the City intends by this resolution to qualify amounts advanced by the City to the Project for reimbursement from proceeds of the Bonds in accordance with the requirements of the Reimbursement Regulations; and

WHEREAS, a notice of intent to issue the Bonds must be published in order to comply with the requirements of Section 33 of Act 94.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan, as follows:

- 1. The Project shall consist of the water supply system improvements described in the preamble hereto.
- 2. The maximum principal amount of Bonds expected to be issued for the Project is \$7,200,000.
- 3. The City hereby declares its official intent to issue the Bonds to finance the costs of the Project, and hereby declares that it reasonably expects to reimburse the City's advances to the Project as described in the preamble and as anticipated by this resolution.
- 4. The Bonds shall be authorized by proper proceedings subsequent to this resolution.
- 5. The Clerk is hereby instructed to publish the following notice attached hereto as Exhibit A once in a newspaper of general circulation in the City.

6.	All prior resolutions and parts of resolutions insofar as they may be in conflict with
this resolution	n are hereby rescinded.
RESOLUTIO	ON DECLARED ADOPTED.
Yeas	
Nays	

STATE OF MICHIGAN) SS COUNTY OF SHIAWASSEE)

I hereby certify that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the City Council of the City of Owosso, Shiawassee County, Michigan, held on December 20, 2021, the original of which is on file in my office. I further certify that notice of the meeting was given pursuant to and in compliance with the Open Meetings Act, as amended.

Amy K. Kirkland, CMC, City Clerk City of Owosso

EXHIBIT A

NOTICE OF INTENT TO ISSUE BONDS BY THE CITY OF OWOSSO, MICHIGAN

NOTICE IS HEREBY GIVEN, that the City of Owosso, Michigan, intends to issue revenue bonds, in one or more series, in the principal amount of not to exceed \$7,200,000 for the purpose of defraying the cost of improvements to the City's water supply system (the "System"), consisting of the replacement of water service lines and watermain repairs and replacements, including, but not limited to, replacement of the Center Street watermain, rehabilitation of System water distribution storage tanks, standpipes, booster stations, an elevated storage tank, and related facilities, as well as the restoration of property, streets, rights-of-way and easements affected by the improvements, and all other work necessary and incidental to these improvements.

The bonds will mature in not to exceed forty (40) years after the date of original issuance, and will bear interest from their date at a rate or rates to be determined at the time of sale thereof but in no event to exceed such rates as may be permitted by law.

The bonds will be issued under the provisions of Act 94, Public Acts of Michigan, 1933, as amended, and a resolution of the City Council and will be payable from the net revenues of the System and any improvements, enlargements and extensions thereto, and a statutory lien on said revenues will be established by said resolution. The City of Owosso will covenant and agree to fix and maintain at all times while any of the bonds shall be outstanding such rates for service furnished by the System as shall be sufficient to provide for payment of the necessary expenses of operation, maintenance and administration of the System and of the principal of and interest on the bonds when due and to provide for such other expenditures and funds for the System as are required by the resolution authorizing the issuance of bonds. In addition, the bonds may be secured by the full faith and credit of the City as limited by applicable constitutional and statutory limitations on the taxing power of the City.

RIGHT TO PETITION FOR REFERENDUM

This notice is given, by order of the City Council of the City of Owosso, to and for the benefit of the electors of the City of Owosso in order to inform them of their right to petition for a referendum upon the question of the issuance of the aforesaid bonds. The bonds will be issued, without submitting such a question to a vote of the electors, unless within 45 days after the date of publication of this notice a petition requesting a referendum upon such question, signed by not less than 10% or 15,000 of the registered electors in the City of Owosso, whichever is the lesser, shall have been filed with the undersigned City Clerk. In the event that such a petition is filed, the bonds will not be issued unless and until the issuance thereof shall have been approved by the vote of a majority of the electors of the City of Owosso qualified to vote and voting thereon at a general or special election.

FURTHER INFORMATION

Further information relative to the issuance of said bonds and the subject matter of this notice may be secured at the office of the City Clerk of the City of Owosso, 301 West Main Street, Owosso, Michigan 48867.

This notice is given pursuant to the provisions of Act 94, Public Acts of Michigan, 1933, as amended.

Amy K. Kirkland, CMC City Clerk City of Owosso

CWSRF 2022 Project No. 5710-01

RESOLUTION DECLARING OFFICIAL INTENT TO REIMBURSE PROJECT EXPENDITURES WITH BOND PROCEEDS AND AUTHORIZING PUBLICATION OF NOTICE OF INTENT TO ISSUE BONDS

At a regular meeting of the City Council of the City of Owosso, Shiawassee County, Michigan, held on December 20, 2021.

PRESENT:						 		
ADCENT.								
ABSENT:						 		
The	following	resolution	was	offered	by	 and	seconded	b
	:							

WHEREAS, the City of Owosso (the "City") proposes to issue its revenue bonds, in one or more series (the "Bonds") under Act 94, Public Acts of Michigan, 1933, as amended ("Act 94"), to finance improvements to the City's wastewater treatment system (the "System"), including without limitation, solids handling improvements at the City's wastewater treatment plant (the "WWTP"), including without limitation, the acquisition, construction, and installation of two new screw presses for sludge dewatering, sludge storage and pumping equipment, a new roof and other structural, mechanical, and electrical equipment and improvements to WWTP buildings and facilities, as well as all other work and equipment necessary or incidental to these improvements (the "Project"); and

WHEREAS, it is anticipated that the City will advance a portion of the costs of the Project prior to the issuance of the Bonds, such advance to be repaid from proceeds of the Bonds upon the issuance thereof; and

WHEREAS, Section 1.150-2 of the Treasury Regulations on Income Tax (the "Reimbursement Regulations") specifies conditions under which a reimbursement allocation may be treated as an expenditure of bond proceeds, and the City intends by this resolution to qualify amounts advanced by the City to the Project for reimbursement from proceeds of the Bonds in accordance with the requirements of the Reimbursement Regulations; and

WHEREAS, a notice of intent to issue the Bonds must be published in order to comply with the requirements of Section 33 of Act 94.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan, as follows:

- 1. The Project shall consist of the sewage disposal system improvements described in the preamble hereto.
- 2. The maximum principal amount of Bonds expected to be issued for the Project is \$4,885,000.
- 3. The City hereby declares its official intent to issue the Bonds to finance the costs of the Project, and hereby declares that it reasonably expects to reimburse the City's advances to the Project as described in the preamble and as anticipated by this resolution.
- 4. The Bonds shall be authorized by proper proceedings subsequent to this resolution.
- 5. The Clerk is hereby instructed to publish the following notice attached hereto as Exhibit A once in a newspaper of general circulation in the City.

6.	All prior resolutions and parts of resolutions insofar as they may be in conflict with
this resolution	n are hereby rescinded.
RESOLUTIO	ON DECLARED ADOPTED.
Yeas	
Nays	

STATE OF MICHIGAN) SS COUNTY OF SHIAWASSEE)

I hereby certify that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the City Council of the City of Owosso, Shiawassee County, Michigan, held on December 20, 2021, the original of which is on file in my office. I further certify that notice of the meeting was given pursuant to and in compliance with the Open Meetings Act, as amended.

Amy K. Kirkland, CMC, City Clerk City of Owosso

EXHIBIT A

NOTICE OF INTENT TO ISSUE BONDS BY THE CITY OF OWOSSO, MICHIGAN

NOTICE IS HEREBY GIVEN, that the City of Owosso, Michigan, intends to issue revenue bonds, in one or more series, in the principal amount of not to exceed \$4,885,000 for the purpose of defraying the cost of improvements to the City's wastewater treatment system (the "System"), including without limitation, solids handling improvements at the City's wastewater treatment plant (the "WWTP"), including without limitation, the acquisition, construction, and installation of two new screw presses for sludge dewatering, sludge storage and pumping equipment, a new roof and other structural, mechanical, and electrical equipment and improvements to WWTP buildings and facilities, as well as all other work and equipment necessary or incidental to these improvements, and to pay the costs of issuing the bonds and capitalized interest, if any.

The bonds will mature in not to exceed forty (40) years after the date of original issuance, and will bear interest from their date at a rate or rates to be determined at the time of sale thereof but in no event to exceed such rates as may be permitted by law.

The bonds will be issued under the provisions of Act 94, Public Acts of Michigan, 1933, as amended, and a resolution of the City Council and will be payable from the net revenues of the System and any improvements, enlargements and extensions thereto, and a statutory lien on said revenues will be established by said resolution. The City of Owosso will covenant and agree to fix and maintain at all times while any of the bonds shall be outstanding such rates for service furnished by the System as shall be sufficient to provide for payment of the necessary expenses of operation, maintenance and administration of the System and of the principal of and interest on the bonds when due and to provide for such other expenditures and funds for the System as are required by the resolution authorizing the issuance of bonds. In addition, the bonds may be secured by the full faith and credit of the City as limited by applicable constitutional and statutory limitations on the taxing power of the City.

RIGHT TO PETITION FOR REFERENDUM

This notice is given, by order of the City Council of the City of Owosso, to and for the benefit of the electors of the City of Owosso in order to inform them of their right to petition for a referendum upon the question of the issuance of the aforesaid bonds. The bonds will be issued, without submitting such a question to a vote of the electors, unless within 45 days after the date of publication of this notice a petition requesting a referendum upon such question, signed by not less than 10% or 15,000 of the registered electors in the City of Owosso, whichever is the lesser, shall have been filed with the undersigned City Clerk. In the event that such a petition is filed, the bonds will not be issued unless and until the issuance thereof shall have been approved by the vote

of a majority of the electors of the City of Owosso qualified to vote and voting thereon at a general or special election.

FURTHER INFORMATION

Further information relative to the issuance of said bonds and the subject matter of this notice may be secured at the office of the City Clerk of the City of Owosso, 301 West Main Street, Owosso, Michigan 48867.

This notice is given pursuant to the provisions of Act 94, Public Acts of Michigan, 1933, as amended.

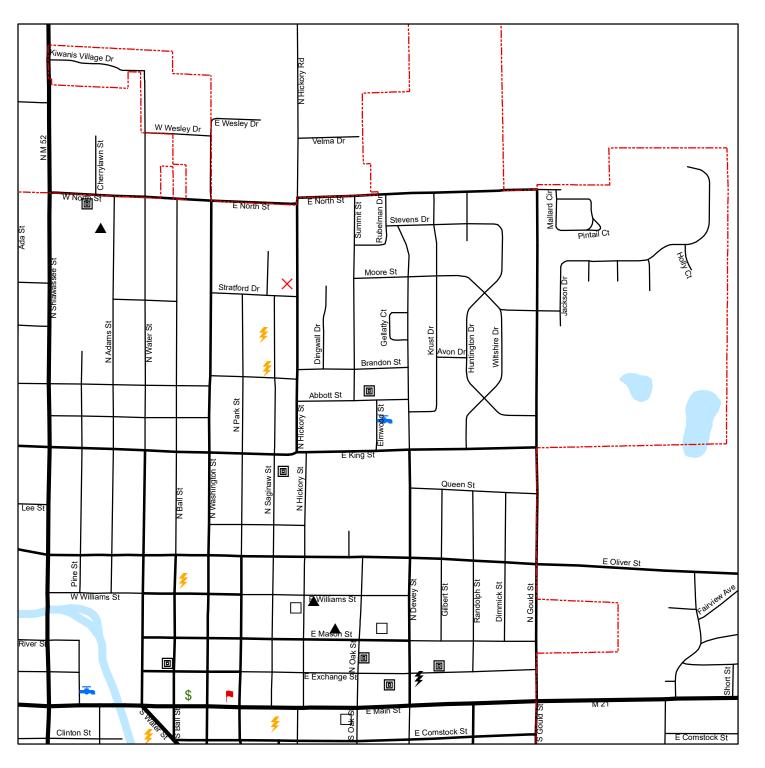
Amy K. Kirkland, CMC City Clerk City of Owosso

From:	Building Department
То:	Owosso City Council
Report Month:	NOVEMBER 2021

Category	Estimated Cost	Permit Fee	Number of Permits
BASEMENT WATERPROOFING	\$25,554	\$480	1
DEMOLITION	\$289,000	\$907	3
Electrical	<i>\$0</i>	\$2,817	13
FENCE	<i>\$0</i>	\$160	3
FOUNDATION - RESIDENTIAL	\$36,000	\$940	4
GARAGE, ATTACHED	\$1,000	\$75	1
GARAGE, DETACHED	\$12,000	\$265	1
Mechanical	\$0	\$4,190	23
NEW BUSINESS	<i>\$0</i>	\$0	1
Plumbing	<i>\$0</i>	\$1,405	7
PORCH	\$500	\$75	1
RAMP	\$7,500	\$300	1
RES. ADD/ALTER/REPAIR	\$324,517	\$3,535	6
RES. MOBILE NEW	\$105,000	\$1,065	3
ROOF	\$43,647	\$895	7
ROW-UTILITY	\$0	\$120	4
SIDING	\$55,075	\$315	3
SIGN PERMIT	\$0	\$0	2
VACANT PROPERTY REGISTRATION	<i>\$0</i>	\$200	2
WINDOWS	\$24,566	\$80	2
Totals	\$924,359	\$17,824	88

2020 COMPARISON TOTALS

NOVEMBER 2020	<u> </u>	\$20,600	00
NOVEMBER /U/U	\$601,505	あといっちひひ	ጸጸ
	400.,000	Ψ - 0,000	-



Building Permit Activity November 2021

NE Quadrant



X Demolition

Electrical

Electrical & Mechanical

Mechanical

New Business

Plumbing

Roof

Siding

Sign Permit

Other Features

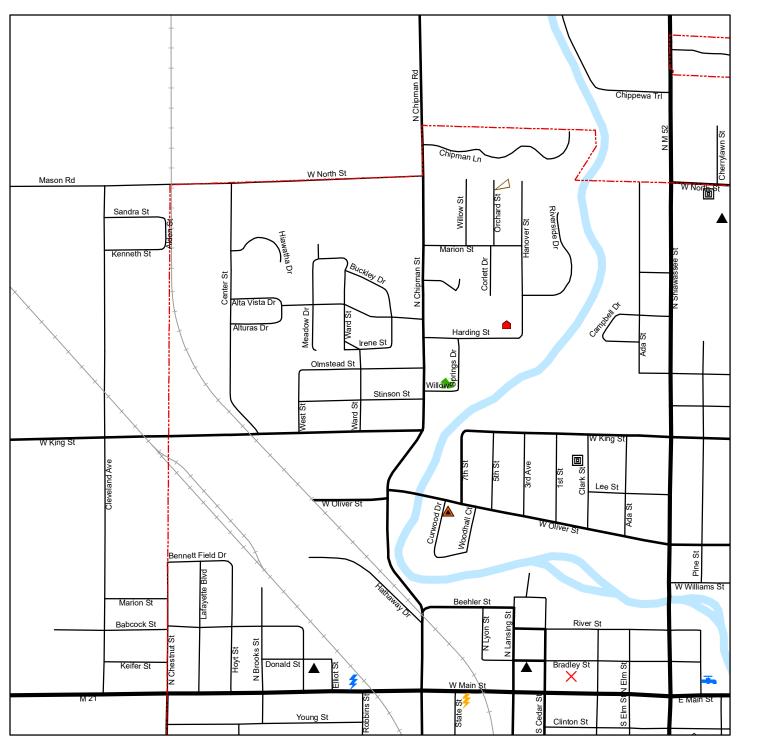
---- City Limit

---- Railroads

River & Lakes







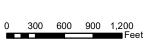
Building Permit Activity November 2021

NW Quadrant

Category

- X Demolition
- Electrical
- Electrical & Plumbing
- Garage, Attached
- Mechanical
- Plumbing
- ✓ Ramp
- Res. Add/Alter/Repair
- ▲ Roof
- ▲ ROW-Utility

- ---- City Limit
- ---- Railroads
- River & Lakes







Building Permit Activity November 2021

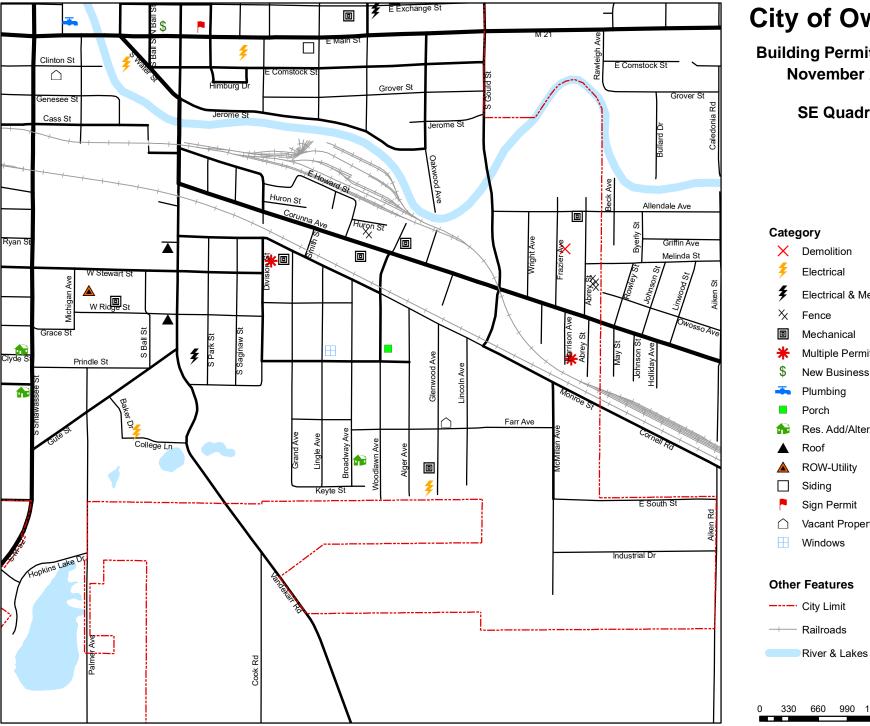
SW Quadrant

- X Demolition
- Electrical
- Electrical & Mechanical
- Electrical & Plumbing
- Garage, Detached
- Mechanical
- Plumbing
- Res. Add/Alter/Repair
- Res. Mobile New
- Roof
- Vacant Property Registration
- Windows

- ---- City Limit
- Railroads
- River & Lakes



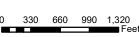




Building Permit Activity November 2021

SE Quadrant

- Electrical & Mechanical
- Multiple Permits
- Res. Add/Alter/Repair
- Vacant Property Registration





NOVEMBER 2021

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ACCESSORY ST	RUCTURES							
ENF 21-1205	817 CORUNNA AVE	RESOLVED	CLOSED	08/04/2021	11/15/2021		11/15/2021	Υ
ENF 21-1214	814 LYNN ST	OBTAINED PERMIT	CLOSED	08/04/2021	10/29/2021		10/29/2021	N
ENF 21-1609	823 MILWAUKEE ST	CONTACT WITH OWNER	CLOSED	10/22/2021	10/26/2021		10/26/2021	N
ENF 21-1764	306 GENESEE ST	LETTER SENT	RECHECK SCHEDULED	11/22/2021	11/19/2021	12/27/2021		N
ENF 21-1428	636 E MAIN ST	CONTACT WITH OWNER	EXTENSION GRANTED	09/13/2021	10/25/2021	04/30/2022		N
			Total Entrie	s 5	5			
<u>APPLIANCES</u>								
ENF 21-1520	848 ALGER AVE	RESOLVED	CLOSED	09/30/2021	10/06/2021		10/06/2021	Υ
ENF 21-1569	208 W RIDGE ST	RESOLVED	CLOSED	10/13/2021	10/28/2021		10/28/2021	Υ
ENF 21-1620	202 S CEDAR ST	RESOLVED	CLOSED	10/22/2021	11/18/2021		11/18/2021	N
ENF 21-1628	314 N HICKORY ST	RESOLVED	CLOSED	10/25/2021	11/30/2021		11/30/2021	N
ENF 21-1649	220 N HICKORY ST	RESOLVED	CLOSED	10/26/2021	11/22/2021		11/22/2021	Υ
ENF 21-1684	808 N DEWEY ST	RESOLVED	CLOSED	11/02/2021	11/15/2021		11/15/2021	N
ENF 21-1717	430 GENESEE ST	RESOLVED	CLOSED	11/09/2021	11/18/2021		11/18/2021	N
ENF 21-1769	1202 BROADWAY AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	11/22/2021	11/22/2021	12/02/2021		N
ENF 21-1674	213 E STEWART ST	INSPECTED PROPERTY	2ND NOTICE SENT	11/01/2021	11/24/2021	12/08/2021		N
			Total Entrie	s 9	<u> </u>			
AUTO REP/JUNK	<u>(VEH</u> 							
ENF 21-1227	816 W STEWART ST	INSPECTED PROPERTY	CLOSED	08/09/2021	10/18/2021		10/19/2021	N
ENF 21-1308	420 N BALL ST	RESOLVED	CLOSED	08/23/2021	10/15/2021		10/15/2021	V.L.
ENF 21-1369	206 S WATER ST	RESOLVED	CLOSED	09/02/2021	10/07/2021		10/07/2021	СОММ
ENF 21-1418	821 CLYDE ST	RESOLVED	CLOSED	09/10/2021	10/07/2021		10/07/2021	N

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 21-1499	901 N SHIAWASSEE ST	RESOLVED	CLOSED	09/28/2021	11/09/2021		11/09/2021	Υ
ENF 21-1506	924 S PARK ST	RESOLVED	CLOSED	09/28/2021	10/14/2021		10/14/2021	Υ
ENF 21-1582	824 S PARK ST	RESOLVED	CLOSED	10/14/2021	11/04/2021		11/04/2021	Υ
ENF 21-1695	833 S WASHINGTON ST	RESOLVED	CLOSED	11/04/2021	11/17/2021		11/17/2021	N
ENF 21-1724	325 S CHIPMAN ST	INSPECTED PROPERTY	FINAL NOTICE	11/10/2021	11/23/2021	12/07/2021		Υ
ENF 20-0157	522 CORUNNA AVE	INSPECTED PROPERTY	REF TO CITY ATTY	03/10/2020	10/27/2021	12/13/2021		Υ
		•	Total Entrie	s 1	0			
BUILDING VIOL	=							
ENF 21-0490	218 N PARK ST	RESOLVED	CLOSED	04/05/2021	11/11/2021		11/11/2021	COMM
ENF 21-0658	209 S LANSING ST	RESOLVED	CLOSED	05/10/2021	11/04/2021		11/04/2021	Υ
ENF 21-0664	101 N WASHINGTON ST	INSPECTED PROPERTY	CLOSED	05/11/2021	10/18/2021		10/26/2021	COMM
ENF 21-1020	914 SUMMIT ST	RESOLVED	CLOSED	07/08/2021	11/16/2021		11/17/2021	VAC
ENF 21-1453	701 LINGLE AVE	OBTAINED PERMIT	CLOSED	09/16/2021	10/21/2021		10/21/2021	Υ
ENF 21-1459	919 S CHIPMAN ST	RESOLVED	CLOSED	09/17/2021	10/05/2021		10/05/2021	N
ENF 21-1482	1033 N DEWEY ST	RESOLVED	CLOSED	09/23/2021	10/06/2021		10/06/2021	N
ENF 21-1514	902 N CHIPMAN ST	RESOLVED	CLOSED	09/29/2021	11/04/2021		11/04/2021	Υ
ENF 21-1647	413 LAVEROCK ALLEY	RESOLVED	CLOSED	10/26/2021	10/26/2021		10/27/2021	N
ENF 21-1742	120 W EXCHANGE ST STE	CONTACT WITH PROPERTY MANAGER	RECHECK SCHEDULED	11/16/2021	11/16/2021	12/02/2021		СОММ
ENF 21-0307	123 N WASHINGTON ST	INSPECTED PROPERTY	PENDING PERMIT APPLICATION	03/03/2021	10/07/2021	12/07/2021		СОММ
ENF 21-1733	1109 RYAN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	11/10/2021	11/10/2021	12/09/2021		N
ENF 21-1751	319 N SAGINAW ST	CONTACT WITH OWNER	EXTENSION GRANTED	11/17/2021	11/22/2021	12/09/2021		Υ

Enf. Number	Address	Previous Status	Curren	nt Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 20-0972	317 E WILLIAMS ST	INSPECTED PROPERTY	2ND NOTIC	E SENT	11/18/2020	10/20/2021	04/01/2022		N
				Total Entries	s 14	1			
BUSHES-SIDEV	VALK VISIBILITY		-						
ENF 21-1581	200 UNIVERSAL DR	RESOLVED	CLOSED		10/14/2021	10/19/2021		10/19/2021	IND
				Total Entries	s 1				
DEAD TREE			-						
ENF 21-1447	520 E MASON ST	RESOLVED	CLOSED		09/14/2021	10/14/2021		10/14/2021	Υ
				Total Entries	s 1				
DOORS IN VIOL	<u>ATION</u>								
ENF 21-1565	1220 W OLIVER ST	RESOLVED	CLOSED		10/12/2021	10/12/2021		10/12/2021	N
				Total Entries	s 1				
DRAIN ISSUES									
ENF 21-1662	825 N GOULD ST	RESOLVED	CLOSED		10/28/2021	11/18/2021		11/18/2021	N
				Total Entries	s 1				
DUMPSTER VIC	<u>DLATIONS</u>								
ENF 21-1785	608 N HICKORY ST	INSPECTED PROPERTY	RECHECK	SCHEDULED	11/29/2021	11/29/2021	12/06/2021		Υ
				Total Entries	s 1				
EXTERIOR PAIN	NT/SIDING		-						
ENF 20-0072	307 N LANSING ST	INSPECTED PROPERTY	CLOSED		01/28/2020	10/19/2021		11/08/2021	N
ENF 20-0210	519 E MASON ST	OBTAINED PERMIT	CLOSED		05/18/2020	11/01/2021		11/01/2021	Υ
ENF 21-0034	1020 N WATER ST	OBTAINED PERMIT	CLOSED		01/12/2021	10/14/2021		07/30/2021	Υ
ENF 21-0586	633 N PARK ST	RESOLVED	CLOSED		04/26/2021	10/04/2021		10/04/2021	N
ENF 21-1442	310 MICHIGAN AVE	INSPECTED PROPERTY	CLOSED		09/14/2021	11/02/2021		11/02/2021	N
ENF 21-1445	629 ALGER AVE	OBTAINED PERMIT	CLOSED		09/14/2021	10/11/2021		10/11/2021	VAC

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed Rental	
ENF 21-1732	1109 RYAN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	11/10/2021	11/10/2021	02/01/2022	N	
ENF 20-0046	703 E MASON ST	INSPECTED PROPERTY	EXTENSION GRANTED	01/17/2020	10/07/2021	03/31/2022	VAC	
ENF 21-0369	500 SMITH ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/10/2021	10/07/2021	03/31/2022	IND	
ENF 21-1443	414 GENESEE ST	CONTACT WITH OWNER	EXTENSION GRANTED	09/14/2021	10/04/2021	04/04/2022	Υ	
ENF 20-0073	219 N LANSING ST	CONTACT WITH OWNER	EXTENSION GRANTED	01/28/2020	10/25/2021	04/05/2022	Υ	
ENF 21-0023	607 W STEWART ST	LETTER SENT	2ND NOTICE SENT	01/12/2021	10/25/2021	05/02/2022	N	
ENF 21-0045	1031 S CHIPMAN ST	INSPECTED PROPERTY	EXTENSION GRANTED	01/12/2021	10/27/2021	05/02/2022	N	
ENF 21-0476	421 PRINDLE ST	INSPECTED PROPERTY	CONTACT WITH HOMEOWNER	04/01/2021	10/25/2021	05/02/2022	VAC	
ENF 21-1290	615 W KING ST	LETTER SENT	RECHECK SCHEDULED	08/18/2021	10/27/2021	05/02/2022	N	
FENCE VIOLAT	<u>ION</u>		Total Entrie	s 1	<u> </u>			
ENF 21-1700	631 GROVER ST	COMPLAINT LOGGED	RECHECK SCHEDULED	11/04/2021	11/04/2021	12/02/2021	N	
ENF 21-1730	528 RYAN ST	LETTER SENT	INSPECTION COMPLETE	11/10/2021	11/18/2021	12/09/2021	N	
ENF 21-1731	522 RYAN ST	LETTER SENT	INSPECTION COMPLETE	11/10/2021	11/18/2021	12/09/2021	N	
			Total Entrie	s 3	_			
FRONT YARD P	ARKING							
ENF 21-1406	812 ADAMS ST	LETTER SENT	CLOSED	09/09/2021	10/07/2021		10/08/2021 Y	
ENF 21-1656	1031 S CHIPMAN ST	RESOLVED	CLOSED	10/27/2021	11/03/2021		11/03/2021 N	
ENF 21-1747	905 N GOULD ST	TICKET ISSUED	CLOSED	11/16/2021	11/23/2021		11/23/2021 N	
ENF 21-1778	1400 CARR ST	INSPECTED PROPERTY	RECHECK SCHEDULED	11/24/2021	11/24/2021	12/02/2021	Υ	
ENF 21-1748	440 E WILLIAMS ST	INSPECTED PROPERTY	LETTER SENT	11/16/2021	11/24/2021	12/09/2021	N	
			Total Entrie	s 5				

NOVEMBER 2021

5/19

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
FURNITURE OU	TSIDE							
ENF 21-1568	827 MICHIGAN AVE	RESOLVED	CLOSED	10/13/2021	10/20/2021		10/20/2021	N
ENF 21-1677	219 GOODHUE ST	RESOLVED	CLOSED	11/02/2021	11/22/2021		11/22/2021	N
ENF 21-1719	853 GRAND AVE	RESOLVED	CLOSED	11/09/2021	11/18/2021		11/18/2021	Υ
ENF 21-1770	209 S LANSING ST	INSPECTED PROPERTY	RECHECK SCHEDULED	11/22/2021	11/22/2021	12/02/2021		Υ
ENF 21-1776	1025 FLETCHER ST	LETTER SENT	INSPECTION COMPLETE	11/24/2021	12/01/2021	12/13/2021		Υ
			Total Entrie	s 5	i			
GARBAGE & DE	BRIS							
ENF 20-1051	303 N CEDAR ST	RESOLVED	CLOSED	12/10/2020	10/15/2021		10/15/2021	Υ
ENF 21-0838	811 E COMSTOCK ST	RESOLVED	CLOSED	06/09/2021	11/17/2021		11/17/2021	Υ
ENF 21-0923	213 E STEWART ST	RESOLVED	CLOSED	06/23/2021	10/05/2021		10/05/2021	N
ENF 21-0932	615 W STEWART ST	RESOLVED	CLOSED	06/23/2021	11/09/2021		11/09/2021	N
ENF 21-0973	712 CORUNNA AVE	RESOLVED	CLOSED	06/29/2021	11/03/2021		11/03/2021	Υ
ENF 21-1043	503 MILWAUKEE ST	RESOLVED	CLOSED	07/14/2021	10/21/2021		10/21/2021	N
ENF 21-1078	834 BROADWAY AVE	INSPECTED PROPERTY	CLOSED	07/20/2021	10/26/2021		10/27/2021	Υ
ENF 21-1093	634 N WASHINGTON ST	RESOLVED	CLOSED	07/20/2021	10/11/2021		10/11/2021	N
ENF 21-1360	407 WOODHALL CT	RESOLVED	CLOSED	08/31/2021	10/12/2021		10/12/2021	N
ENF 21-1421	1025 S WASHINGTON ST	RESOLVED	CLOSED	09/10/2021	10/05/2021		10/05/2021	N
ENF 21-1451	1412 LYNN ST	RESOLVED	CLOSED	09/15/2021	10/11/2021		10/11/2021	N
ENF 21-1456	114 S CHIPMAN ST	RESOLVED	CLOSED	09/16/2021	10/06/2021		10/06/2021	Υ
ENF 21-1466	1214 MACK ST	RESOLVED	CLOSED	09/20/2021	11/02/2021		11/02/2021	N
ENF 21-1471	916 MILWAUKEE ST	RESOLVED	CLOSED	09/21/2021	10/19/2021		10/19/2021	N
ENF 21-1508	705 ISHAM ST	RESOLVED	CLOSED	09/28/2021	10/06/2021	-	10/06/2021	Υ

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 21-1515	821 W STEWART ST	RESOLVED	CLOSED	09/29/2021	10/07/2021		10/08/2021	Υ
ENF 21-1518	668 LINCOLN AVE	RESOLVED	CLOSED	09/30/2021	11/03/2021		11/03/2021	Υ
ENF 21-1524	620 LEE ST	RESOLVED	CLOSED	09/30/2021	11/23/2021		11/23/2021	N
ENF 21-1529	1624 W MAIN ST	RESOLVED	CLOSED	10/04/2021	10/20/2021		10/20/2021	Υ
ENF 21-1535	220 N ELM ST	RESOLVED	CLOSED	10/04/2021	10/04/2021		10/07/2021	N
ENF 21-1537	536 N SHIAWASSEE ST	RESOLVED	CLOSED	10/05/2021	10/26/2021		10/26/2021	Y
ENF 21-1556	707 DIVISION ST	RESOLVED	CLOSED	10/11/2021	10/18/2021		10/18/2021	N
ENF 21-1574	208 W RIDGE ST	RESOLVED	CLOSED	10/13/2021	10/28/2021		10/28/2021	Y
ENF 21-1585	636 GRAND AVE	RESOLVED	CLOSED	10/15/2021	11/01/2021		11/01/2021	N
ENF 21-1589	210 W MASON ST	RESOLVED	CLOSED	10/15/2021	11/03/2021		11/03/2021	Y
ENF 21-1603	1309 MACK ST	RESOLVED	CLOSED	10/21/2021	10/21/2021		10/21/2021	Y
ENF 21-1607	1218 CARR ST	RESOLVED	CLOSED	10/21/2021	11/15/2021		11/15/2021	Y
ENF 21-1624	812 ADAMS ST	RESOLVED	CLOSED	10/25/2021	11/15/2021		11/15/2021	Y
ENF 21-1630	705 ISHAM ST	RESOLVED	CLOSED	10/25/2021	10/28/2021		10/28/2021	Υ
ENF 21-1632	824 S PARK ST	RESOLVED	CLOSED	10/25/2021	11/18/2021		11/18/2021	Υ
ENF 21-1642	1307 N HICKORY ST	RESOLVED	CLOSED	10/26/2021	11/15/2021		11/15/2021	Υ
ENF 21-1645	829 LINGLE AVE	RESOLVED	CLOSED	10/26/2021	11/18/2021		11/18/2021	N
ENF 21-1646	832 BROADWAY AVE	RESOLVED	CLOSED	10/26/2021	11/03/2021		11/03/2021	N
ENF 21-1653	618 RIVER ST	RESOLVED	CLOSED	10/26/2021	11/16/2021		11/16/2021	N
ENF 21-1660	226 W RIDGE ST	RESOLVED	CLOSED	10/28/2021	11/18/2021		11/18/2021	N
ENF 21-1690	1225 W STEWART ST	RESOLVED	CLOSED	11/03/2021	11/03/2021		11/03/2021	N
ENF 21-1705	415 DIMMICK ST	RESOLVED	CLOSED	11/05/2021	11/22/2021		11/22/2021	N

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 21-1713	E HOWARD ST	RESOLVED	CLOSED	11/08/2021	11/22/2021		11/22/2021	IND
ENF 21-1740	304 MICHIGAN AVE	RESOLVED	CLOSED	11/15/2021	11/22/2021		11/22/2021	Υ
ENF 21-1741	537 N CHIPMAN ST	RESOLVED	CLOSED	11/15/2021	11/15/2021		11/15/2021	N
ENF 21-1752	1313 W STEWART ST	RESOLVED	CLOSED	11/17/2021	11/23/2021		11/23/2021	СОММ
ENF 21-1729	532 RYAN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	11/10/2021	11/10/2021	12/02/2021		N
ENF 21-1746	332 N DEWEY ST	LETTER SENT	RECHECK SCHEDULED	11/16/2021	11/16/2021	12/02/2021		N
ENF 21-1754	925 S BALL ST	LETTER SENT	PARTIALLY RESOLVED	11/18/2021	11/30/2021	12/07/2021		Υ
ENF 21-1772	802 ALGER AVE	LETTER SENT	RECHECK SCHEDULED	11/22/2021	11/29/2021	12/08/2021		Υ
ENF 21-1693	855 GRAND AVE	INSPECTED PROPERTY	PARTIALLY RESOLVED	11/04/2021	11/23/2021	12/09/2021		Υ
ENF 21-1727	201 ROBBINS ST	LETTER SENT	INSPECTION COMPLETE	11/10/2021	11/18/2021	12/13/2021		PUD
ENF 21-1793	402 E COMSTOCK ST	LETTER SENT	RECHECK SCHEDULED	11/30/2021	11/30/2021	12/13/2021		Υ
ENF 21-1706	1413 DONALD ST	CONTACT WITH OWNER	EXTENSION GRANTED	11/05/2021	11/09/2021	12/16/2021		N
ENF 21-1726	847 BROADWAY AVE	INSPECTED PROPERTY	LETTER SENT	11/10/2021	12/01/2021	12/16/2021		Υ
ENF 21-0893	309 GOODHUE ST	INSPECTED PROPERTY	2ND NOTICE SENT	06/16/2021	10/25/2021	12/27/2021		N
			Total Entrie	s 5	1			
GARBAGE CAN	<u>s</u> 							
ENF 21-0949	603 CORUNNA AVE	REF TO DPW	CLOSED	06/28/2021	10/27/2021		10/27/2021	Υ
ENF 21-1467	1205 N DEWEY ST	RESOLVED	CLOSED	09/20/2021	11/16/2021		11/16/2021	Υ
ENF 21-1531	626 E KING ST	RESOLVED	CLOSED	10/04/2021	10/11/2021		10/11/2021	Υ
ENF 21-1533	417 E EXCHANGE ST	RESOLVED	CLOSED	10/04/2021	10/19/2021		10/19/2021	Υ
ENF 21-1671	210 N ELM ST	RESOLVED	CLOSED	11/01/2021	11/15/2021		11/15/2021	Υ
CADDACE/UNI	K IN BOW		Total Entrie	s 5	i			
GARBAGE/JUN	<u>n in Ruvv</u> 							

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 21-0087	607 FLETCHER ST	RESOLVED	CLOSED		11/03/2021		11/03/2021	N
ENF 21-1425	622 N HICKORY ST	RESOLVED	CLOSED	09/13/2021	10/04/2021		10/04/2021	N
ENF 21-1436	319 N SAGINAW ST	RESOLVED	CLOSED	09/14/2021	10/14/2021		10/14/2021	Υ
ENF 21-1469	1309 OLMSTEAD ST	RESOLVED	CLOSED	09/20/2021	10/07/2021		10/07/2021	N
ENF 21-1474	507 S CEDAR ST	RESOLVED	CLOSED	09/22/2021	10/20/2021		10/20/2021	N
ENF 21-1477	325 N HICKORY ST	RESOLVED	CLOSED	09/22/2021	10/07/2021		10/07/2021	N
ENF 21-1485	222 N DEWEY ST	RESOLVED	CLOSED	09/27/2021	10/06/2021		10/06/2021	N
ENF 21-1486	319 E EXCHANGE ST 1	RESOLVED	CLOSED	09/27/2021	10/19/2021		10/19/2021	Υ
ENF 21-1487	403 E KING ST	RESOLVED	CLOSED	09/27/2021	10/06/2021		10/06/2021	Υ
ENF 21-1488	520 N WATER ST	RESOLVED	CLOSED	09/27/2021	10/06/2021		10/06/2021	Υ
ENF 21-1493	317 N DEWEY ST	RESOLVED	CLOSED	09/27/2021	10/05/2021		10/05/2021	N
ENF 21-1494	816 E NORTH ST	RESOLVED	CLOSED	09/27/2021	10/05/2021		10/05/2021	N
ENF 21-1496	115 W KING ST	RESOLVED	CLOSED	09/27/2021	10/11/2021		10/11/2021	Υ
ENF 21-1498	911 N CHIPMAN ST	RESOLVED	CLOSED	09/27/2021	10/04/2021		10/04/2021	N
ENF 21-1500	718 ELMWOOD ST	RESOLVED	CLOSED	09/28/2021	10/05/2021		10/05/2021	N
ENF 21-1501	1317 N GOULD ST	RESOLVED	CLOSED	09/28/2021	10/05/2021		10/05/2021	N
ENF 21-1502	1201 HUNTINGTON DR	RESOLVED	CLOSED	09/28/2021	10/11/2021		10/11/2021	N
ENF 21-1510	526 E MASON ST	RESOLVED	CLOSED	09/28/2021	10/05/2021		10/05/2021	Υ
ENF 21-1512	321 E MASON ST	RESOLVED	CLOSED	09/28/2021	10/07/2021		10/07/2021	Υ
ENF 21-1513	809 W OLIVER ST	RESOLVED	CLOSED	09/28/2021	10/04/2021		10/04/2021	N
ENF 21-1516	1110 W SOUTH ST	RESOLVED	CLOSED	09/29/2021	10/06/2021		10/06/2021	N
ENF 21-1525	616 LEE ST	WO SUBMITTED	REF TO DPW	09/30/2021	10/27/2021		10/27/2021	N
ENF 21-1528	821 KENWOOD DR	RESOLVED	CLOSED	10/04/2021	10/11/2021		10/11/2021	N

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 21-1534	110 N BROOKS ST	RESOLVED	CLOSED	10/04/2021	10/14/2021		10/14/2021	N
ENF 21-1536	508 E WILLIAMS ST	RESOLVED	CLOSED	10/05/2021	10/19/2021		10/19/2021	N
ENF 21-1539	625 N WATER ST	RESOLVED	CLOSED	10/06/2021	10/14/2021		10/14/2021	N
ENF 21-1540	1613 YOUNG ST	RESOLVED	CLOSED	10/07/2021	10/13/2021		10/13/2021	N
ENF 21-1541	631 W STEWART ST	RESOLVED	CLOSED	10/07/2021	10/13/2021		10/13/2021	N
ENF 21-1544	926 NAFUS ST	RESOLVED	CLOSED	10/08/2021	10/14/2021		10/14/2021	N
ENF 21-1546	724 FRAZER AVE	RESOLVED	CLOSED	10/08/2021	11/04/2021		11/04/2021	Y
ENF 21-1547	119 STRATFORD DR	RESOLVED	CLOSED	10/08/2021	10/20/2021		10/20/2021	N
ENF 21-1549	524 N CHIPMAN ST	RESOLVED	CLOSED	10/08/2021	10/14/2021		10/14/2021	N
ENF 21-1551	221 N SHIAWASSEE ST	RESOLVED	CLOSED	10/11/2021	10/19/2021		10/19/2021	Y
ENF 21-1552	1424 LYNN ST	RESOLVED	CLOSED	10/11/2021	10/19/2021		10/19/2021	N
ENF 21-1553	432 CASS ST	RESOLVED	CLOSED	10/11/2021	10/20/2021		10/20/2021	N
ENF 21-1554	710 ALGER AVE	RESOLVED	CLOSED	10/11/2021	10/14/2021		10/14/2021	Y
ENF 21-1555	627 ALGER AVE	RESOLVED	CLOSED	10/11/2021	10/26/2021		10/26/2021	N
ENF 21-1558	718 N DEWEY ST	RESOLVED	CLOSED	10/11/2021	11/08/2021		11/08/2021	N
ENF 21-1559	515 S CHIPMAN ST	RESOLVED	CLOSED	10/11/2021	10/14/2021		10/14/2021	Υ
ENF 21-1564	318 N DEWEY ST	RESOLVED	CLOSED	10/12/2021	10/19/2021		10/19/2021	Υ
ENF 21-1567	432 E WILLIAMS ST	RESOLVED	CLOSED	10/13/2021	10/25/2021		10/25/2021	N
ENF 21-1570	616 FRAZER AVE	RESOLVED	CLOSED	10/13/2021	10/20/2021		10/20/2021	N
ENF 21-1572	607 ALGER AVE	RESOLVED	CLOSED	10/13/2021	10/20/2021		10/20/2021	Υ
ENF 21-1575	1003 STATE ST	RESOLVED	CLOSED	10/13/2021	11/03/2021		11/03/2021	N
ENF 21-1579	519 FLETCHER ST	RESOLVED	CLOSED	10/14/2021	10/20/2021		10/20/2021	N

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 21-1583	633 E COMSTOCK ST	RESOLVED	CLOSED	10/14/2021	11/08/2021		11/08/2021	Υ
ENF 21-1588	748 WOODLAWN AVE	RESOLVED	CLOSED	10/15/2021	10/21/2021		10/21/2021	N
ENF 21-1590	904 E KING ST	RESOLVED	CLOSED	10/19/2021	10/26/2021		10/26/2021	N
ENF 21-1591	1329 N WATER ST	RESOLVED	CLOSED	10/19/2021	10/25/2021		10/25/2021	N
ENF 21-1595	1151 HANOVER ST	RESOLVED	CLOSED	10/20/2021	11/08/2021		11/08/2021	N
ENF 21-1596	1001 N CHIPMAN ST	RESOLVED	CLOSED	10/20/2021	10/28/2021		10/28/2021	N
ENF 21-1597	823 KENWOOD DR	RESOLVED	CLOSED	10/20/2021	11/03/2021		11/03/2021	Υ
ENF 21-1598	203 N CEDAR ST	RESOLVED	CLOSED	10/20/2021	10/21/2021		10/21/2021	Υ
ENF 21-1601	216 N LANSING ST	RESOLVED	CLOSED	10/21/2021	10/27/2021		10/28/2021	N
ENF 21-1602	1221 HERMAN ST	RESOLVED	CLOSED	10/21/2021	11/11/2021		11/11/2021	N
ENF 21-1606	518 MARTIN ST	RESOLVED	CLOSED	10/21/2021	11/15/2021		11/15/2021	N
ENF 21-1611	1004 FLETCHER ST	RESOLVED	CLOSED	10/22/2021	10/26/2021		10/26/2021	N
ENF 21-1617	928 S BALL ST	RESOLVED	CLOSED	10/22/2021	11/09/2021		11/09/2021	N
ENF 21-1618	518 E WILLIAMS ST	RESOLVED	CLOSED	10/22/2021	10/27/2021		10/27/2021	Υ
ENF 21-1621	914 N WATER ST	RESOLVED	CLOSED	10/22/2021	11/02/2021		11/02/2021	N
ENF 21-1622	1117 N BALL ST	RESOLVED	CLOSED	10/22/2021	10/26/2021		10/26/2021	N
ENF 21-1626	309 E KING ST	RESOLVED	CLOSED	10/25/2021	11/02/2021		11/02/2021	N
ENF 21-1627	614 N HICKORY ST	RESOLVED	CLOSED	10/25/2021	11/03/2021		11/03/2021	N
ENF 21-1631	834 ISHAM ST	RESOLVED	CLOSED	10/25/2021	11/04/2021		11/04/2021	N
ENF 21-1633	905 S WASHINGTON ST	RESOLVED	CLOSED	10/25/2021	11/04/2021		11/04/2021	N
ENF 21-1634	521 E MAIN ST	RESOLVED	CLOSED	10/25/2021	11/02/2021		11/02/2021	Υ
ENF 21-1636	1203 N WASHINGTON ST	RESOLVED	CLOSED	10/25/2021	11/04/2021		11/04/2021	N
ENF 21-1640	614 N SAGINAW ST	RESOLVED	CLOSED	10/26/2021	11/04/2021		11/04/2021	N

12/02/21 11/19 **Code Enforcement Activity**

Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
1005 FLETCHER ST	RESOLVED	CLOSED	10/26/2021	10/28/2021		10/28/2021	Υ
1512 ALTA VISTA DR	RESOLVED	CLOSED	10/26/2021	10/29/2021		10/29/2021	N
409 HUGGINS ST	RESOLVED	CLOSED	10/27/2021	11/03/2021		11/03/2021	Υ
826 KENWOOD DR	RESOLVED	CLOSED	10/27/2021	11/03/2021		11/03/2021	N
1004 WILTSHIRE DR	RESOLVED	CLOSED	10/29/2021	11/05/2021		11/05/2021	N
811 KRUST DR	RESOLVED	CLOSED	10/29/2021	11/03/2021		11/03/2021	N
1235 ADAMS ST	RESOLVED	CLOSED	10/29/2021	11/09/2021		11/09/2021	N
1011 WARD ST	RESOLVED	CLOSED	10/29/2021	11/09/2021		11/09/2021	N
717 RIVER ST	RESOLVED	CLOSED	10/29/2021	11/18/2021		11/18/2021	Υ
622 S CHIPMAN ST	RESOLVED	CLOSED	11/01/2021	11/08/2021		11/08/2021	Υ
106 N DEWEY ST	RESOLVED	CLOSED	11/01/2021	11/08/2021		11/08/2021	N
631 N HICKORY ST	RESOLVED	CLOSED	11/02/2021	11/10/2021		11/10/2021	N
1311 YOUNG ST	RESOLVED	CLOSED	11/02/2021	11/08/2021		11/08/2021	N
314 N DEWEY ST	RESOLVED	CLOSED	11/02/2021	11/18/2021		11/18/2021	N
410 N DEWEY ST	RESOLVED	CLOSED	11/02/2021	11/10/2021		11/10/2021	N
412 E KING ST	RESOLVED	CLOSED	11/02/2021	11/11/2021		11/11/2021	N
1420 SUMMIT ST	RESOLVED	CLOSED	11/02/2021	11/11/2021		11/11/2021	N
1031 S CHIPMAN ST	RESOLVED	CLOSED	11/03/2021	12/01/2021		12/01/2021	N
812 ADAMS ST	RESOLVED	CLOSED	11/03/2021	11/10/2021		11/10/2021	Υ
821 WILTSHIRE DR	RESOLVED	CLOSED	11/03/2021	11/05/2021		11/05/2021	N
817 GROVER ST	RESOLVED	CLOSED	11/03/2021	11/11/2021		11/11/2021	N
602 RYAN ST	RESOLVED	CLOSED	11/03/2021	11/16/2021		11/16/2021	N
	1005 FLETCHER ST 1512 ALTA VISTA DR 1409 HUGGINS ST 1326 KENWOOD DR 1004 WILTSHIRE DR 1235 ADAMS ST 1011 WARD ST 1717 RIVER ST 1322 S CHIPMAN ST 1331 N HICKORY ST 1311 YOUNG ST 1314 N DEWEY ST 1410 N DEWEY ST 1412 E KING ST 1031 S CHIPMAN ST 1031 S CHIPMAN ST 1312 ADAMS ST 1314 ADAMS ST	1005 FLETCHER ST RESOLVED 1512 ALTA VISTA DR RESOLVED 1409 HUGGINS ST RESOLVED 1626 KENWOOD DR RESOLVED 16004 WILTSHIRE DR RESOLVED 1611 KRUST DR RESOLVED 161235 ADAMS ST RESOLVED 16111 WARD ST RESOLVED 16124 S CHIPMAN ST RESOLVED 1631 N HICKORY ST RESOLVED 1631 N DEWEY ST RESOLVED 1614 N DEWEY ST RESOLVED 1615 RESOLVED 1616 N DEWEY ST RESOLVED 1617 RESOLVED 1618 N DEWEY ST RESOLVED 1619 N DEWEY ST RESOLVED 1610 N DEWEY ST RESOLVED 1611 N DEWEY ST RESOLVED 1612 E KING ST RESOLVED 1613 S CHIPMAN ST RESOLVED 1614 S CHIPMAN ST RESOLVED 1615 RESOLVED 1616 N DEWEY ST RESOLVED 1617 RESOLVED 1618 RESOLVED 1619 RESOLVED	1005 FLETCHER ST	1005 FLETCHER ST RESOLVED CLOSED 10/26/2021 1512 ALTA VISTA DR RESOLVED CLOSED 10/26/2021 1409 HUGGINS ST RESOLVED CLOSED 10/27/2021 1526 KENWOOD DR RESOLVED CLOSED 10/27/2021 15004 WILTSHIRE DR RESOLVED CLOSED 10/29/2021 1511 KRUST DR RESOLVED CLOSED 10/29/2021 15235 ADAMS ST RESOLVED CLOSED 10/29/2021 1511 WARD ST RESOLVED CLOSED 10/29/2021 1511 WARD ST RESOLVED CLOSED 10/29/2021 1522 S CHIPMAN ST RESOLVED CLOSED 10/29/2021 1522 S CHIPMAN ST RESOLVED CLOSED 11/01/2021 1531 N HICKORY ST RESOLVED CLOSED 11/01/2021 1531 N HICKORY ST RESOLVED CLOSED 11/02/2021 1531 N DEWEY ST RESOLVED CLOSED 11/02/2021 1531 S CHIPMAN ST RESOLVED CLOSED 11/03/2021 1531 ADAMS ST RESOLVED CLOSED 11/03/2021 1531 WILTSHIRE DR RESOLVED CLOSED 11/03/2021 1531 WILTSHIRE DR RESOLVED CLOSED 11/03/2021	Address Previous Status Current Status Filed Date 1005 FLETCHER ST RESOLVED CLOSED 10/26/2021 10/28/2021 1512 ALTA VISTA DR RESOLVED CLOSED 10/26/2021 10/29/2021 409 HUGGINS ST RESOLVED CLOSED 10/27/2021 11/03/2021 826 KENWOOD DR RESOLVED CLOSED 10/29/2021 11/03/2021 1004 WILTSHIRE DR RESOLVED CLOSED 10/29/2021 11/03/2021 811 KRUST DR RESOLVED CLOSED 10/29/2021 11/03/2021 81235 ADAMS ST RESOLVED CLOSED 10/29/2021 11/09/2021 8101 WARD ST RESOLVED CLOSED 10/29/2021 11/09/2021 817 RIVER ST RESOLVED CLOSED 10/29/2021 11/08/2021 818 N HICKORY ST RESOLVED CLOSED 11/01/2021 11/08/2021 819 AND JULY STATE RESOLVED CLOSED 11/02/2021 11/10/2021 811 N HICKORY ST RESOLVED CLOSED 11/02/2021 11/10/2021 <	Address Previous Status Current Status Filed Date CLOSED 10/26/2021 10/28/2021 CLOSED 10/26/2021 10/28/2021 CLOSED 10/26/2021 10/29/2021 CLOSED 10/26/2021 10/29/2021 CLOSED 10/27/2021 11/03/2021 CLOSED 10/29/2021 11/05/2021 CLOSED 10/29/2021 11/05/2021 CLOSED 10/29/2021 11/05/2021 CLOSED 10/29/2021 11/09/2021 CLOSED 10/29/2021 11/08/2021 CLOSED 10/29/2021 11/08/2021 CLOSED 10/29/2021 11/08/2021 CLOSED 11/01/2021 11/08/2021 CLOSED 11/01/2021 11/08/2021 CLOSED 11/01/2021 11/08/2021 CLOSED 11/02/2021 11/10/2021 CLOSED 11/03/2021 11/10/2021 CLOSED 11/03/2021 11/10/2021 CLOSED 11/03/2021 11/10/2021 CLOSED 11/03/2021 11/10/2021	Address Previous Status Current Status Filled Date Closed 1005 FLETCHER ST RESOLVED CLOSED 10/26/2021 10/28/2021 10/28/2021 1512 ALTA VISTA DR RESOLVED CLOSED 10/26/2021 10/29/2021 11/03/2021 1409 HUGGINS ST RESOLVED CLOSED 10/27/2021 11/03/2021 11/03/2021 1504 KENWOOD DR RESOLVED CLOSED 10/27/2021 11/03/2021 11/03/2021 1504 WILTSHIRE DR RESOLVED CLOSED 10/29/2021 11/03/2021 11/03/2021 251 KRUST DR RESOLVED CLOSED 10/29/2021 11/03/2021 11/03/2021 252 ADAMS ST RESOLVED CLOSED 10/29/2021 11/09/2021 11/09/2021 252 FAIPMAN ST RESOLVED CLOSED 10/29/2021 11/09/2021 11/09/2021 252 S CHIPMAN ST RESOLVED CLOSED 11/01/2021 11/09/2021 11/09/2021 253 T N HICKORY ST RESOLVED CLOSED 11/02/2021 11/09/2021 11/09/2021

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 21-1694	735 GRAND AVE	RESOLVED	CLOSED	11/04/2021	11/11/2021		11/11/2021	N
ENF 21-1698	602 OAKWOOD AVE	RESOLVED	CLOSED	11/04/2021	11/17/2021		11/17/2021	N
ENF 21-1701	209 S LANSING ST	RESOLVED	CLOSED	11/04/2021	11/17/2021		11/17/2021	Υ
ENF 21-1703	120 N DEWEY ST	RESOLVED	CLOSED	11/05/2021	11/18/2021		11/18/2021	N
ENF 21-1704	216 N DEWEY ST	RESOLVED	CLOSED	11/05/2021	11/11/2021		11/11/2021	N
ENF 21-1707	723 ADAMS ST	RESOLVED	CLOSED	11/05/2021	11/11/2021		11/11/2021	Υ
ENF 21-1709	703 E MAIN ST	RESOLVED	CLOSED	11/08/2021	11/29/2021		11/29/2021	Υ
ENF 21-1710	401 E HOWARD ST	RESOLVED	CLOSED	11/08/2021	11/15/2021		11/16/2021	COMM
ENF 21-1711	626 LINGLE AVE	RESOLVED	CLOSED	11/08/2021	11/16/2021		11/16/2021	N
ENF 21-1712	304 E RIDGE ST	RESOLVED	CLOSED	11/08/2021	11/09/2021		11/09/2021	N
ENF 21-1714	548 N DEWEY ST	RESOLVED	CLOSED	11/08/2021	11/15/2021		11/15/2021	N
ENF 21-1716	1214 KRUST DR	RESOLVED	CLOSED	11/08/2021	11/15/2021		11/15/2021	N
ENF 21-1720	1007 LINGLE AVE	RESOLVED	CLOSED	11/09/2021	11/17/2021		11/17/2021	N
ENF 21-1721	916 LINGLE AVE	RESOLVED	CLOSED	11/09/2021	11/24/2021		11/24/2021	N
ENF 21-1723	309 E MASON ST	RESOLVED	CLOSED	11/09/2021	11/18/2021		11/18/2021	Υ
ENF 21-1735	1222 HERMAN ST	RESOLVED	CLOSED	11/11/2021	11/17/2021		11/17/2021	N
ENF 21-1739	659 N WASHINGTON ST	RESOLVED	CLOSED	11/15/2021	11/22/2021		11/22/2021	Υ
ENF 21-1744	309 E WILLIAMS ST	RESOLVED	CLOSED	11/16/2021	11/22/2021		11/22/2021	Υ
ENF 21-1745	318 N DEWEY ST	RESOLVED	CLOSED	11/16/2021	11/23/2021		11/23/2021	Υ
ENF 21-1750	730 CLINTON ST	RESOLVED	CLOSED	11/16/2021	11/29/2021		11/29/2021	N
ENF 21-1761	511 E EXCHANGE ST	RESOLVED	CLOSED	11/19/2021	11/30/2021		11/30/2021	N
ENF 21-1762	216 N SAGINAW ST	RESOLVED	CLOSED	11/19/2021	11/23/2021		11/23/2021	Υ
ENF 21-1765	314 E MASON ST	RESOLVED	CLOSED	11/22/2021	11/29/2021		11/29/2021	Υ

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 21-1768	832 BROADWAY AVE	RESOLVED	CLOSED	11/22/2021	12/01/2021		12/01/2021	N
ENF 21-1773	918 N HICKORY ST	RESOLVED	CLOSED	11/22/2021	11/29/2021		11/29/2021	N
ENF 21-1775	714 ADAMS ST	RESOLVED	CLOSED	11/22/2021	11/29/2021		11/29/2021	N
ENF 21-1791	115 E KING ST	RESOLVED	CLOSED	11/30/2021	12/01/2021		12/01/2021	N
ENF 21-1757	910 LINGLE AVE	INSPECTED PROPERTY	LETTER SENT	11/18/2021	11/24/2021	12/02/2021		N
ENF 21-1758	1400 CARR ST	LETTER SENT	INSPECTION COMPLETE	11/18/2021	11/24/2021	12/02/2021		Y
ENF 21-1767	809 N WASHINGTON ST	INSPECTED PROPERTY	RECHECK SCHEDULED	11/22/2021	11/22/2021	12/02/2021		N
ENF 21-1771	409 HUGGINS ST	INSPECTED PROPERTY	RECHECK SCHEDULED	11/22/2021	11/22/2021	12/02/2021		Υ
ENF 21-1774	654 N HICKORY ST	LETTER SENT	RECHECK SCHEDULED	11/22/2021	11/29/2021	12/06/2021		N
ENF 21-1784	402 E COMSTOCK ST	INSPECTED PROPERTY	RECHECK SCHEDULED	11/29/2021	11/29/2021	12/06/2021		Υ
ENF 21-1786	512 N SAGINAW ST	INSPECTED PROPERTY	RECHECK SCHEDULED	11/29/2021	11/29/2021	12/06/2021		Υ
ENF 21-1787	314 N DEWEY ST	INSPECTED PROPERTY	RECHECK SCHEDULED	11/29/2021	11/29/2021	12/06/2021		N
ENF 21-1788	710 GLENWOOD AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	11/29/2021	11/29/2021	12/06/2021		N
ENF 21-1738	623 N WASHINGTON ST	LETTER SENT	INSPECTION COMPLETE	11/15/2021	11/24/2021	12/07/2021		Υ
ENF 21-1781	403 E KING ST	INSPECTED PROPERTY	RECHECK SCHEDULED	11/29/2021	11/29/2021	12/07/2021		Υ
ENF 21-1790	325 N GOULD ST	INSPECTED PROPERTY	RECHECK SCHEDULED	11/30/2021	11/30/2021	12/07/2021		N
ENF 21-1722	749 WOODLAWN AVE	LETTER SENT	INSPECTION COMPLETE	11/09/2021	12/01/2021	12/08/2021		N
ENF 21-1777	1108 RYAN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	11/24/2021	12/01/2021	12/08/2021		N
ENF 21-1792	1624 W MAIN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	11/30/2021	11/30/2021	12/08/2021		Υ
ENF 21-1794	509 MILWAUKEE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	11/30/2021	12/01/2021	12/08/2021		Υ

Total Entries

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Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 21-1586	712 LINGLE AVE	LETTER SENT	RESOLVED	10/15/2021	11/04/2021		11/17/2021	N
			Total Entrie	s 1				
HEALTH & SAFI	<u>ETY</u>							
ENF 21-1675	1190 S SHIAWASSEE ST	INSPECTED PROPERTY	CONTACT PROPERTY MANAGER	11/02/2021	11/17/2021	12/08/2021		N
ENF 21-1736	214 CASS ST	CONTACT WITH OWNER	RECHECK SCHEDULED	11/15/2021	11/29/2021	12/13/2021		Υ
ENF 21-1789	609 RYAN ST	CONTACT WITH OWNER	CONTACT WITH HOMEOWNER	11/30/2021	11/30/2021	12/16/2021		N
			Total Entrie	s 3	}			
LAWN MAINTEN	IANCE							
ENF 21-0720	1260 ADAMS ST	INSPECTED PROPERTY	CLOSED	05/21/2021	10/05/2021		10/07/2021	VAC
ENF 21-0731	MONROE ST	INSPECTED PROPERTY	CONTRACTOR TO MOW	05/24/2021	10/12/2021		10/12/2021	V.L.
ENF 21-0753	827 MILWAUKEE ST	INSPECTED PROPERTY	CLOSED	05/25/2021	10/12/2021		10/12/2021	V.L.
ENF 21-0755	917 S PARK ST	RESOLVED	CLOSED	05/26/2021	10/06/2021		10/06/2021	VAC
ENF 21-0791	309 GREEN ST	RESOLVED	CLOSED	05/27/2021	10/12/2021		10/12/2021	VAC
ENF 21-0798	1443 LYNN ST	RESOLVED	CLOSED	06/02/2021	10/12/2021		10/12/2021	N
ENF 21-0918	300 W MAIN ST	RESOLVED	CLOSED	06/22/2021	10/12/2021		10/12/2021	СОММ
ENF 21-0990	319 E MAIN ST	RESOLVED	CLOSED	06/30/2021	10/12/2021		10/12/2021	СОММ
ENF 21-1027	213 E STEWART ST	RESOLVED	CLOSED	07/12/2021	10/05/2021		10/05/2021	N
ENF 21-1116	126 ELLIOT ST	INSPECTED PROPERTY	CLOSED	07/23/2021	10/07/2021		10/07/2021	Υ
ENF 21-1492	824 S PARK ST	RESOLVED	CLOSED	09/27/2021	10/05/2021		10/05/2021	Υ
ENF 21-1580	200 S WASHINGTON ST	RESOLVED	CLOSED	10/14/2021	10/19/2021		10/19/2021	COMM
			Total Entrie	s 1:	2			
MISC.								
ENF 21-1648	1112 BUCKLEY DR	RESOLVED	CLOSED	10/26/2021	11/23/2021		11/23/2021	N

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Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 21-1779	524 HARRISON AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	11/29/2021	11/30/2021	12/09/2021		VAC
ENF 21-1538	303 ROBBINS ST	LETTER SENT	RECHECK SCHEDULED	10/05/2021	10/14/2021	04/04/2022		N
			Total Entrie	s 3	3			
MULTIPLE VIOL	<u>ATIONS</u>							
ENF 19-0729	402 E COMSTOCK ST	RESOLVED	CLOSED	10/16/2019	11/30/2021		11/30/2021	Υ
ENF 20-0757	321 STATE ST	INSPECTED PROPERTY	CLOSED	09/18/2020	10/12/2021		10/12/2021	VAC
ENF 20-0850	748 BROADWAY AVE	RESOLVED	CLOSED	10/13/2020	11/22/2021		11/22/2021	Υ
ENF 20-1048	214 W EXCHANGE ST	INSPECTED PROPERTY	CLOSED	12/10/2020	10/06/2021		10/11/2021	СОММ
ENF 21-0298	826 LINGLE AVE	RESOLVED	CLOSED	03/02/2021	11/30/2021		11/30/2021	N
ENF 21-0303	1207 N HICKORY ST	OBTAINED PERMIT	CLOSED	03/03/2021	11/22/2021		11/22/2021	N
ENF 21-0617	442 E MAIN ST	INSPECTED PROPERTY	CLOSED	05/03/2021	10/27/2021		11/08/2021	N
ENF 21-0666	1408 W STEWART ST	RESOLVED	CLOSED	05/11/2021	11/16/2021		11/16/2021	N
ENF 21-1249	816 HAMMONT ST	RESOLVED	CLOSED	08/11/2021	10/28/2021		10/28/2021	N
ENF 21-1301	731 W MAIN ST	INSPECTED PROPERTY	CLOSED	08/23/2021	10/20/2021		10/21/2021	COMM
ENF 21-1417	709 FLETCHER ST	RESOLVED	CLOSED	09/10/2021	11/18/2021		11/18/2021	N
ENF 21-1517	413 CORUNNA AVE	RESOLVED	CLOSED	09/29/2021	10/05/2021		10/05/2021	Υ
ENF 21-1523	618 RIVER ST	RESOLVED	CLOSED	09/30/2021	10/26/2021		10/26/2021	N
ENF 21-1526	810 LINGLE AVE	RESOLVED	CLOSED	10/04/2021	10/25/2021		10/25/2021	N
ENF 21-1527	332 N DEWEY ST	RESOLVED	CLOSED	10/04/2021	10/12/2021		10/12/2021	N
ENF 21-1530	308 S SHIAWASSEE ST	RESOLVED	CLOSED	10/04/2021	11/01/2021		11/01/2021	Υ
ENF 21-1542	608 OAKWOOD AVE	CONTACT WITH OCCUPANT	CLOSED	10/08/2021	10/26/2021		10/26/2021	Υ
ENF 21-1548	914 N WATER ST	RESOLVED	CLOSED	10/08/2021	10/20/2021		10/20/2021	N

NOVEMBER 2021

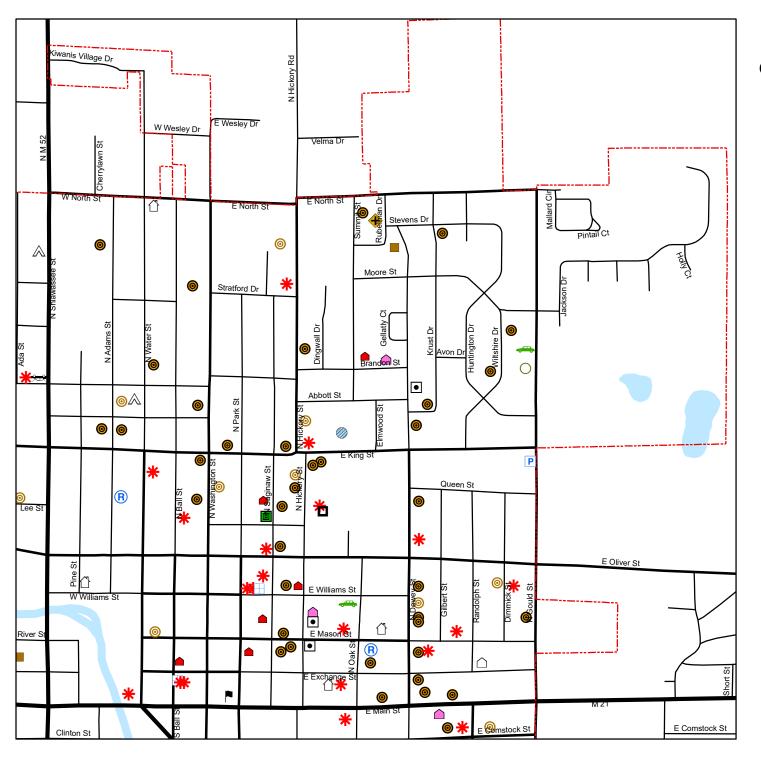
16/19

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 21-1560	824 S PARK ST	RESOLVED	CLOSED	10/11/2021	10/13/2021		10/13/2021	Υ
ENF 21-1584	630 GRAND AVE	RESOLVED	CLOSED	10/15/2021	10/19/2021		10/19/2021	Υ
ENF 21-1587	413 N SAGINAW ST	RESOLVED	CLOSED	10/15/2021	11/16/2021		11/16/2021	Υ
ENF 21-1604	713 NAFUS ST	RESOLVED	CLOSED	10/21/2021	11/15/2021		11/15/2021	N
ENF 21-1605	523 MARTIN ST	RESOLVED	CLOSED	10/21/2021	11/16/2021		11/16/2021	Υ
ENF 21-1614	1309 PEARCE ST	RESOLVED	CLOSED	10/22/2021	11/17/2021		11/17/2021	N
ENF 21-1615	1236 PEARCE ST	RESOLVED	CLOSED	10/22/2021	11/11/2021		11/11/2021	N
ENF 21-1635	412 DIMMICK ST	RESOLVED	CLOSED	10/25/2021	11/30/2021		11/30/2021	N
ENF 21-1641	221 E OLIVER ST	RESOLVED	CLOSED	10/26/2021	11/10/2021		11/10/2021	N
ENF 21-1652	402 N PARK ST	RESOLVED	CLOSED	10/26/2021	11/09/2021		11/09/2021	N
ENF 21-1659	1229 HERMAN ST	RESOLVED	CLOSED	10/28/2021	11/18/2021		11/18/2021	N
ENF 21-1661	231 W RIDGE ST	RESOLVED	CLOSED	10/28/2021	11/10/2021		11/10/2021	N
ENF 21-1681	514 N DEWEY ST	RESOLVED	CLOSED	11/02/2021	11/18/2021		11/18/2021	N
ENF 21-1691	1212 FREEMAN ST	RESOLVED	CLOSED	11/03/2021	11/30/2021		11/30/2021	N
ENF 21-1692	635 WOODLAWN AVE	RESOLVED	CLOSED	11/03/2021	11/29/2021		11/29/2021	N
ENF 21-1728	525 FLETCHER ST	RESOLVED	CLOSED	11/10/2021	11/10/2021		11/10/2021	N
ENF 21-1760	409 GROVER ST	LETTER SENT	RECHECK SCHEDULED	11/19/2021	11/19/2021	12/02/2021		N
ENF 21-1749	715 E MASON ST	LETTER SENT	RECHECK SCHEDULED	11/16/2021	11/16/2021	12/06/2021		N
ENF 21-1702	1210 MACK ST	LETTER SENT	PARTIALLY RESOLVED	11/04/2021	11/23/2021	12/07/2021		N
ENF 21-1718	1005 FLETCHER ST	LETTER SENT	INSPECTION COMPLETE	11/09/2021	11/24/2021	12/08/2021		Υ
ENF 21-1670	530 N BALL ST	INSPECTED PROPERTY	LETTER SENT	11/01/2021	11/29/2021	12/20/2021		Υ
ENF 21-1592	321 E STEWART ST	LETTER SENT	RECHECK SCHEDULED	10/19/2021	10/19/2021	12/22/2021		Υ

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 21-1766	304 GENESEE ST	EXTENSION GRANTED	RECHECK SCHEDULED	11/22/2021	11/30/2021	12/22/2021		N
ENF 21-1715	1005 W STEWART ST	INSPECTED PROPERTY	RECHECK SCHEDULED	11/08/2021	12/01/2021	12/27/2021		N
ENF 21-1573	830 BROADWAY AVE	CONTACT WITH OWNER	EXTENSION GRANTED	10/13/2021	10/18/2021	04/25/2022		N
			Total Entrie	s 4	3			
NO BUILDING P	ERMIT							
ENF 21-1365	301 OAKWOOD AVE	INSPECTED PROPERTY	CLOSED	09/01/2021	10/07/2021		10/18/2021	N
ENF 21-1495	1021 DINGWALL DR	OBTAINED PERMIT	CLOSED	09/27/2021	10/13/2021		10/13/2021	N
ENF 21-1600	840 ISHAM ST	RESOLVED	CLOSED	10/20/2021	11/10/2021		11/10/2021	N
ENF 21-1668	1413 DONALD ST	OBTAINED PERMIT	CLOSED	10/29/2021	11/09/2021		11/09/2021	N
ENF 21-1696	902 S WASHINGTON ST	LETTER SENT	CLOSED	11/04/2021	11/22/2021		11/23/2021	N
ENF 21-1699	617 CORUNNA AVE	OBTAINED PERMIT	CLOSED	11/04/2021	11/16/2021		11/16/2021	N
ENF 21-1755	1108 HARDING AVE	LETTER SENT	RECHECK SCHEDULED	11/18/2021	11/18/2021	12/02/2021		N
ENF 21-1725	322 N HICKORY ST	INSPECTED PROPERTY	RECHECK SCHEDULED	11/10/2021	11/29/2021	12/13/2021		VAC
ENF 21-1734	635 WOODLAWN AVE	INSPECTED PROPERTY	LETTER SENT	11/11/2021	11/23/2021	12/13/2021		N
			Total Entrie	s 9)			
POOL MAINTEN	IANCE							
ENF 21-1664	415 E KING ST	RESOLVED	CLOSED	10/29/2021	11/30/2021		11/30/2021	N
			Total Entrie	s 1				
RENTAL REGIS	<u>TRATION</u>							
ENF 21-0834	618 ADAMS ST	RENTAL REG FORM SUBMITTED	CLOSED	06/08/2021	11/02/2021		11/02/2021	Υ
ENF 21-1136	702 RYAN ST	RENTAL REG FORM SUBMITTED	CLOSED	07/27/2021	10/12/2021		10/12/2021	Υ
ENF 21-1753	925 S BALL ST	COMPLAINT LOGGED	LETTER SENT	11/18/2021	11/18/2021	12/20/2021		Υ
ENF 21-1780	520 CLYDE ST	COMPLAINT LOGGED	LETTER SENT	11/29/2021	11/29/2021	01/05/2022		Υ

Enf. Number	Address	Previous Status	Current S	tatus Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 21-1782	819 WOODLAWN AVE	COMPLAINT LOGGED	LETTER SENT	11/29/2021	11/29/2021	01/05/2022		Υ
ENF 21-1783	820 E COMSTOCK ST	COMPLAINT LOGGED	LETTER SENT	11/29/2021	11/29/2021	01/05/2022		Υ
			T	otal Entries 6	i			
ROW VIOLATION	<u>NS</u> 							
ENF 21-1490	1025 S CHIPMAN ST	RESOLVED	CLOSED	09/27/2021	10/14/2021		10/14/2021	N
ENF 21-1557	519 RUBELMAN DR	RESOLVED	CLOSED	10/11/2021	11/01/2021		11/01/2021	N
			T	otal Entries 2				
RV/CAMPER VIC	<u>DLATIONS</u>							
ENF 21-1743	211 S DEWEY ST	INSPECTED PROPERTY	LETTER SENT	11/16/2021	11/24/2021	12/02/2021		Υ
			Т	otal Entries 1				
SIDEWALK VIOL	<u>LATION</u>							
ENF 21-1594	715 CLINTON ST	INSPECTED PROPERTY	REF TO DPW	10/20/2021	10/20/2021		10/20/2021	Υ
			Т	otal Entries 1				
SIGN VIOLATION	<u>N</u>							
ENF 21-1629	522 CORUNNA AVE	RESOLVED	CLOSED	10/25/2021	11/04/2021		11/04/2021	Υ
ENF 21-1708	117 E MAIN ST	INSPECTED PROPERTY	RECHECK SCH	HEDULED 11/05/2021	11/05/2021	02/15/2022		COMM
			T	otal Entries 2				
TEMPORARY ST	TRUCTURES			otal Entries 2	! 			
TEMPORARY ST ENF 21-0331	TRUCTURES 506 MARTIN ST	RESOLVED	CLOSED	03/03/2021			10/05/2021	Υ
		RESOLVED RESOLVED		03/03/2021			10/05/2021	
ENF 21-0331	506 MARTIN ST		CLOSED	03/03/2021 09/27/2021	10/05/2021			N
ENF 21-0331 ENF 21-1497	506 MARTIN ST 1105 BUCKLEY DR	RESOLVED	CLOSED	03/03/2021 09/27/2021	10/05/2021 10/12/2021 10/25/2021		10/12/2021	N N

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 21-1616	408 PRINDLE ST	RESOLVED	CLOSED	10/22/2021	11/23/2021		11/23/2021 I	N
ENF 21-1639	815 N WATER ST	RESOLVED	CLOSED	10/26/2021	11/29/2021		11/29/2021	Y
ENF 21-1651	309 LAFAYETTE BLVD	RESOLVED	CLOSED	10/26/2021	11/30/2021		11/30/2021 I	N
ENF 21-1697	716 FRAZER AVE	LETTER SENT	RECHECK SCHEDULED	11/04/2021	11/04/2021	04/04/2022	ı	N
ENF 21-1759	1701 HERMAN ST	LETTER SENT	RECHECK SCHEDULED	11/18/2021	11/18/2021	04/27/2022	,	Υ
ENF 21-1612	432 S LYON ST	CONTACT WITH OWNER	EXTENSION GRANTED	10/22/2021	10/28/2021	04/30/2022	ı	V
ENF 21-1619	221 S CEDAR ST	LETTER SENT	CONTACT WITH HOMEOWNER	10/22/2021	10/22/2021	05/02/2022	I	N
ENF 21-1655	405 HURON ST	INSPECTED PROPERTY	RECHECK SCHEDULED	10/27/2021	10/27/2021	05/02/2022	ı	N
ENF 21-1643	501 ABBOTT ST	CONTACT WITH OWNER	EXTENSION GRANTED	10/26/2021	10/29/2021	05/18/2022	I	N
			Total Entrie	s 14	4			
VACANT PROP	ERTY REG							
ENF 21-1401	629 ALGER AVE	CONTACT WITH OWNER	CLOSED	09/08/2021	10/11/2021		10/11/2021	VAC
			Total Entrie	s 1				
<u>WINDOWS</u>								
ENF 21-1737	215 E WILLIAMS ST	INSPECTED PROPERTY	LETTER SENT	11/15/2021	11/30/2021	12/15/2021	`	Y
ENF 21-1756	322 STATE ST	LETTER SENT	RECHECK SCHEDULED	11/18/2021	11/18/2021	04/18/2022		Υ
			Total Entrie	s 2				
Т	otal Records:	361			Tot	al Pages: 1	9	



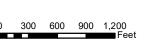
Code Enforcement Activity November 2021

NE Quadrant

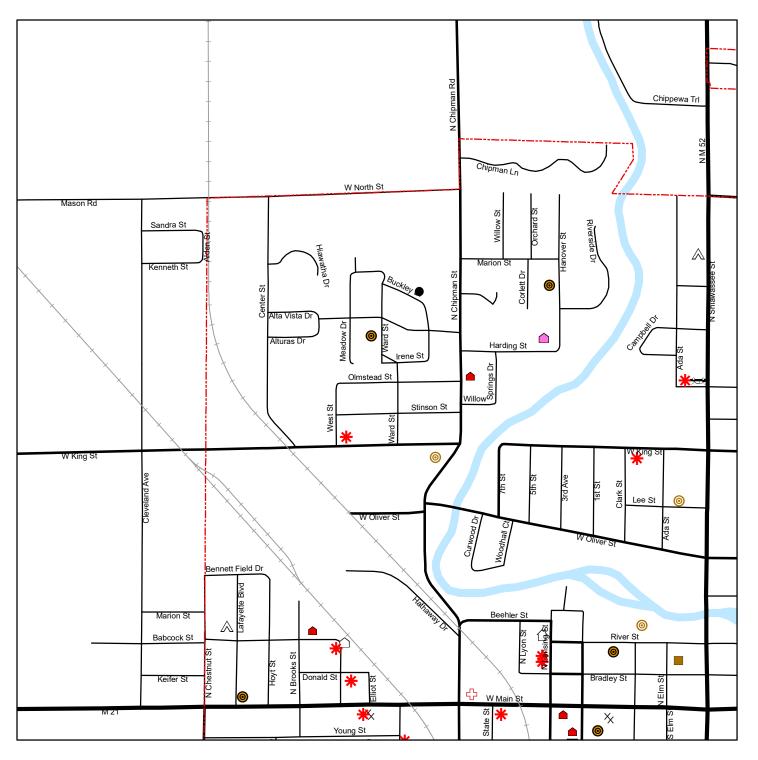
Category

- Appliances
- Auto Repair / Junk Vehicles
- Building Violation
- Drain Issues
- Dumpster Violations
- Front Yard Parking
- Furniture Outside
- Garbage & Debris
- Garbage Cans
- Garbage/Junk In ROW
- ***** Multiple Violations
- No Building Permit
- Pool Maintenance
- Rental Registration
- ROW Violations
- Sign Violation
- P Vacant Property Registration
- Windows

- ---- City Limit
- ---- Railroads
- River & Lakes







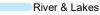
Code Enforcement Activity November 2021

NW Quadrant

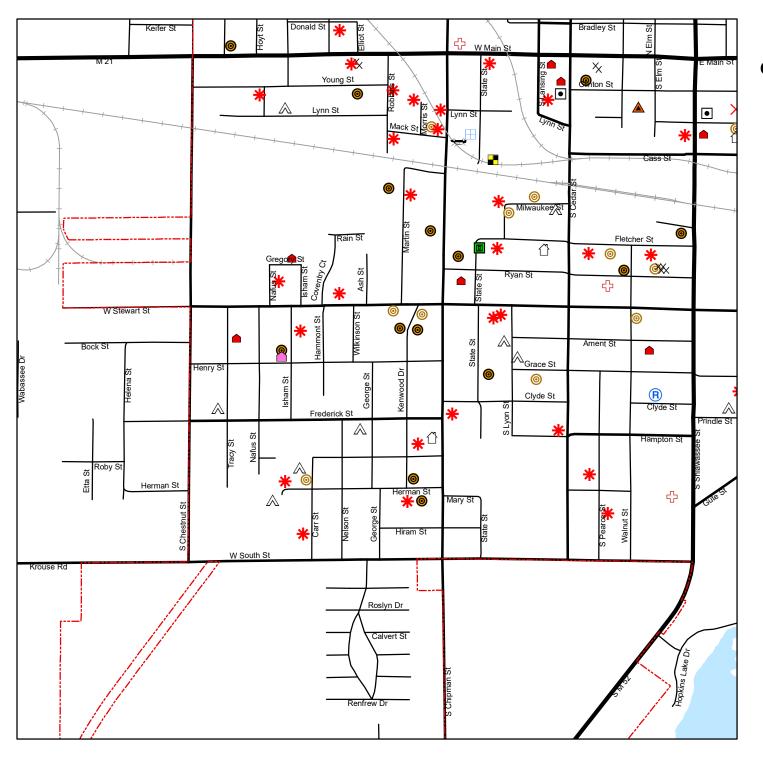
Category

- **Appliances**
- Auto Repair / Junk Vehicles
- **Building Violation**
- Exterior Paint/Siding
- Fence Violation
- Garbage & Debris
- Garbage Cans
- Garbage/Junk In ROW
- Health & Safety
- Misc.
- **Multiple Violations**
- No Building Permit
- **Temporary Structures**
- Vacant Structures

- ---- City Limit
- Railroads







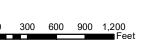
Code Enforcement Activity November 2021

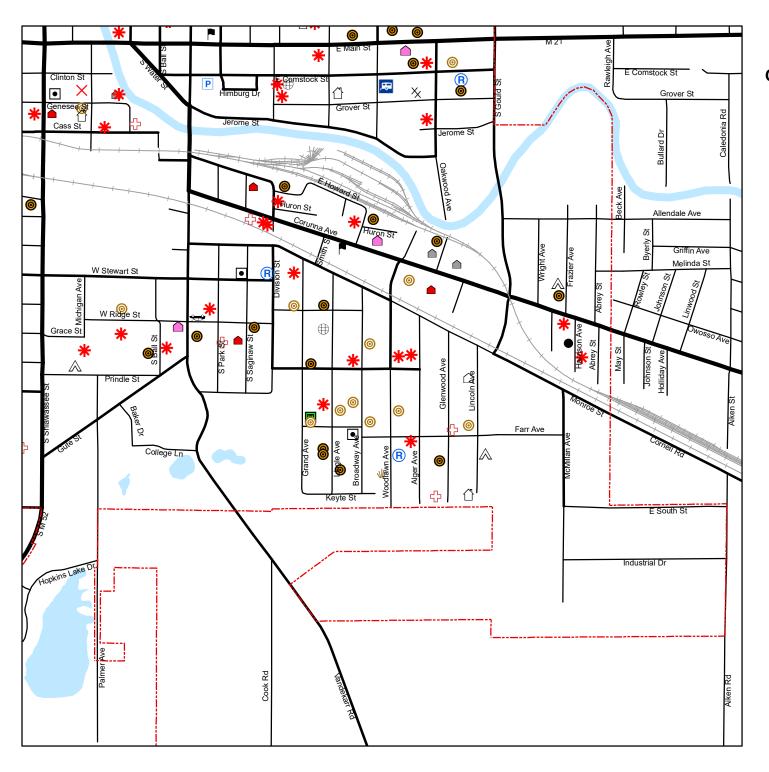
SW Quadrant

Category

- Appliances
- 知 Auto Repair / Junk Vehicles
- Building Violation
- X Demolition
- ↑ Exterior Paint/Siding
- X Fence Violation
- Furniture Outside
- Garbage & Debris
- Garbage/Junk In ROW
- 🕂 Health & Safety
- ▲ Imminent Danger Of Structure
- Multiple Violations
- No Building Permit
- Rental Registration
- Windows
- Zoning

- ---- City Limit
- ---- Railroads
- River & Lakes





Code Enforcement Activity November 2021

SE Quadrant

Category

- Accessory Structures
- Appliances
- Auto Repair / Junk Vehicles
- Building Violation
- X Demolition
- X Fence Violation
- Furniture Outside
- Garbage & Debris
- Garbage/Junk In ROW
- Handrail Requirement
- Health & Safety
- Misc.
- ***** Multiple Violations
- No Building Permit
- Rental Registration
- RV/Camper Violations
- Sign Violation
- Vacant Property Registration
- Vacant Structures

- ---- City Limit
- ---- Railroads
- River & Lakes





Monthly Inspection List

NOVEMBER 2021

BOOTH, MARK	MECHANICAL & PLUMBING INSPECTOR	
	Total Inspections:	25
HARRIS, JON	ELECTRICAL INSPECTOR	
	Total Inspections:	33
HISSONG, BRAD	BUILDING OFFICIAL	
	Total Inspections:	117
FREEMAN, GREG	CODE ENFORCEMENT	-
	Total Inspections:	196
MAYBAUGH, BRAD	CODE ENFORCEMENT	
	Total Inspections:	201

Grand Total Inspections:

572

Certificates & Licenses Issued by Month for 2021

Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
ADULT US	E RECREAT	IONAL RET	AIL									
0	1	0	0	0	1	0	0	1	0	0	0	3
	\$5,000				\$5,000			\$5,000				\$15,000
BENTLEY F	PARK RENT	AL										
0	0	21	12	7	4	4	5	2	0	0	0	55
		\$550	\$280	\$125	\$150	\$100	\$175	\$50				\$1,430
EXCESS M	ARIHUANA	GROWER										
0	0	0	0	0	0	0	0	0	0	1	0	1
										\$5,000		\$5,000
GROWER L	LICENSE											
0	0	0	0	0	1	0	0	0	1	0	0	2
					\$5,000				\$5,000			\$10,000
HARMON P	PATRIDGE F	PARK RENT	AL									
0	0	11	8	22	10	9	10	5	0	0	0	75
		\$275	\$200	\$575	\$275	\$225	\$350	\$150				\$2,050
HOME OCC	CUPATION											
0	0	1	0	0	0	0	0	1	0	0	0	2
		\$50						\$50				\$100
LIQUOR LI	CENSE			ANNUAL	INSPECTION	IS						
0	0	0	0	0	0	0	0	4	4	1	0	9
PARK VEN	DOR LICEN	SE		FOOD VE	NDOR LICEN	NSE						
0	0	0	1	0	0	0	0	0	0	0	0	1
			\$100									\$100
PROVISION	NING CENTE	≣R										
1	0	0	0	0	1	0	0	1	0	0	0	3
\$5,000					\$5,000			\$5,000				\$15,000
	ONAL GRO	w										
0	0	0	0	0	0	1	0	0	1	0	0	2
						\$5,000			\$5,000			\$10,000
						•						•

Rental				- RENEW	ALS -							
7	21	2	2	0	0	1	2	0	1	2	0	38
	\$600	\$50	\$50			\$25	\$50		\$50	\$125		\$1,125
RENTAL R	EGISTRATIO	ONS		- NEW -								
	7	6	1	2	1	2	4	6	2	5	0	43
	\$175	\$150	\$25	\$50	\$25	\$75	\$100	\$175	\$50	\$150		\$1,175
RESIDENT	TAL DESIGN	NATED PAR	KING									
	0	0	0	0	1	0	0	0	0	0	0	2
\$1,680					\$840							\$2,520
тот	ALS:											
17	29	41	24	31	19	17	21	20	9	9	0	237
\$7,055	\$5,775	\$1,075	\$655	\$750	\$16,290	\$5,425	\$675	\$10,425	\$10,100	\$5,275		\$63,500



OWOSSO PUBLIC SAFETY

202 S. WATER ST. • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580 • FAX (989)725-0528

MEMORANDUM

DATE: 1 December 2021

TO: Owosso City Council

FROM: Eric E. Cherry

Police Department Lieutenant

RE: November 2021 Police Reports

Attached are the statistics for the Police Department for November 2021. One report is an offense summary for the month of November, by offense type. The other report, neighborhood crime report, lists the occurred on date, case number, location, and the complaint type for reports in November. The officers completed two hundred fifty-one (251) field interviews this month, which are calls where a full criminal report is not needed. Your Owosso Police Officers arrested thirty-two (32) persons this month for forty-one (41) total offenses.

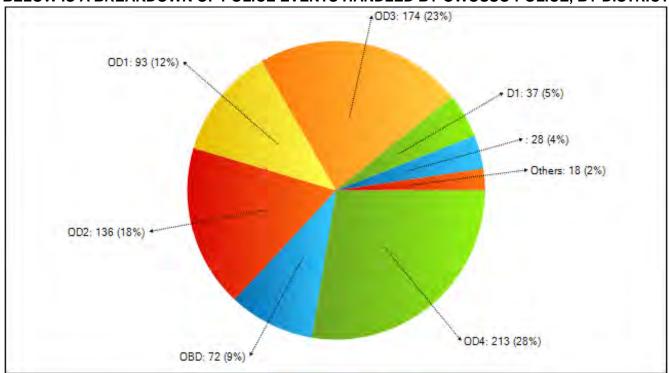
For November 2021 the police handled seven hundred seventy-one (771) police events, nineteen (19) were traffic stops, about two (2) percent of their work activity.

On the following page are two (2) pie charts one showing calls handled by Owosso City Police District. There are five (5) districts within the City of Owosso. The second pie chart is calls throughout the county handled by agency.

Respectfully,

Lt. Eric E. Cherry

BELOW IS A BREAKDOWN OF POLICE EVENTS HANDLED BY OWOSSO POLICE, BY DISTRICT



OD1: Owosso City District 1 (northwest, north of M-21 and west of M-52)

OD2: Owosso City District 2 (northeast, north of M-21 and east of M-52)

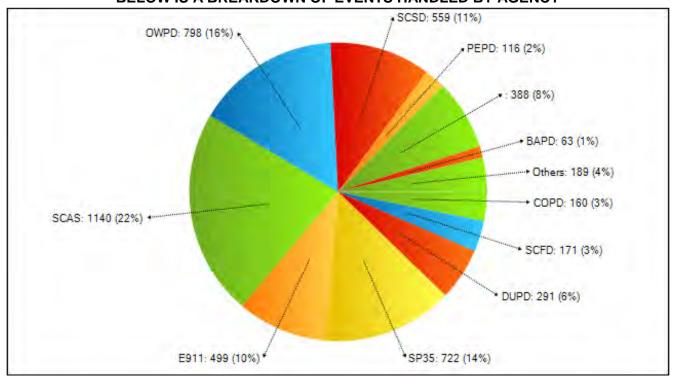
OD3: Owosso City District 3 (southwest, south of M-21 and west of M-52)

OD4: Owosso City District 4 (southeast, south of M-21 and east of M-52, excluding business district and police office) ODB: Owosso City Downtown Business District

D1: Shiawassee County northwest district (west of M-52 and north of Hibbard Road) D3: Shiawassee County northeast district (east of M-52 and north of Hibbard Road)

Others: Included City of Corunna's 3 districts and any other area officer's responded.

BELOW IS A BREAKDOWN OF EVENTS HANDLED BY AGENCY



SCSD: Shiawassee County Sheriff's Office PEPD: Perry City Police

Others: All Other Departments SCAS: Shiawassee County Ambulance Services

DUPD: Durand City Police LAPD: Laingsburg City Police SP35: Michigan State Police Post #35

SCFD: Shiawassee County Fire Departments SCAC: Shiawassee County Animal Control OWPD: Owosso City Police COPD: Corunna City Police 911: Shiawassee County 911 Center

MOPD: Morrice City Police

NOVEMBER NEIGHBORHOOD CRIME REPORT

Occurred	Case No	Location	Offense
Date			
11/6/2021	2164501586	2200 block S Chipman St	AGGRAVATED/FELONIOUS ASSAULT
11/6/2021	2164501578	400 block E King St	AGGRAVATED/FELONIOUS ASSAULT
11/7/2021	2164501580	700 block Broadway Ave	AGGRAVATED/FELONIOUS ASSAULT
11/11/2021	2164501601	600 block W Clinton St	AGGRAVATED/FELONIOUS ASSAULT
11/19/2021	2164501636	700 block S Nafus St	AGGRAVATED/FELONIOUS ASSAULT
11/8/2021	2164501591	300 block N Cedar St	BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)
11/24/2021	2164501661	600 block N Adams St	BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)
11/1/2021	2164501618	500 block S Shiawassee St	BURGLARY -FORCED ENTRY
11/19/2021	2164501636	700 block S Nafus St	BURGLARY -FORCED ENTRY
11/23/2021	2164501670	1400 block W Penbroke Dr	BURGLARY -FORCED ENTRY
11/3/2021	2164501564	600 block E Corunna Ave	CIVIL CUSTODIES - INCAPACITATION
11/13/2021	2164501610	300 block E Main St	CIVIL CUSTODIES - INCAPACITATION
11/23/2021	2164501659	200 block S Cedar St	CIVIL CUSTODIES - INCAPACITATION
11/24/2021	2164501660	300 block E Corunna Ave	CIVIL CUSTODIES - INCAPACITATION
11/27/2021	2164501675	700 block S Lincoln Ave	CIVIL CUSTODIES - INCAPACITATION
11/15/2021	2164501617	1200 block Penbrook Dr	CIVIL CUSTODIES - INSANITY (MENTAL)
11/2/2021	2164501558	500 block S Martin St	DAMAGE TO PROPERTY
11/5/2021	2164501575	600 block N Shiawassee St	DAMAGE TO PROPERTY
11/13/2021	2164501611	1000 block S Walnut St	DAMAGE TO PROPERTY
11/18/2021	2164501631	200 block N Lansing St	DAMAGE TO PROPERTY
11/22/2021	2164501658	600 block S Division St	DAMAGE TO PROPERTY
11/22/2021	2164501655	800 block S Broadway Ave	DAMAGE TO PROPERTY
11/23/2021	2164501649	1000 block S Park St	DAMAGE TO PROPERTY
11/29/2021	2164501685	Water St/Main St	DAMAGE TO PROPERTY
11/14/2021	2164501615	N Dewey St	DISORDERLY CONDUCT
11/1/2021	2164501554	700 block S Park St	FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME
11/23/2021	2164501657	2200 block Burning Tree Cir	FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME
11/4/2021	2164501569	700 block E North St	HEALTH AND SAFETY
11/7/2021	2164501582	600 block W Fletcher St	HEALTH AND SAFETY
11/15/2021	2164501625	700 block E North St	HEALTH AND SAFETY
11/19/2021	2164501634	800 block Lingle Ave	HEALTH AND SAFETY

11/19/2021	2164501635	600 block Clinton St	HEALTH AND SAFETY
11/22/2021	2164501647	600 block Isham St	HEALTH AND SAFETY
11/22/2021	2164501648	300 block W Cass St	HEALTH AND SAFETY
11/29/2021	2164501684	600 block W Clinton St	HEALTH AND SAFETY
11/20/2021	2164501641	300 block N Lansing St	INSPECTIONS/INVESTIGATIONS - DRUG OVERDOSE
11/2/2021	2164501560	100 block W Curwood Castle Dr	INSPECTIONS/INVESTIGATIONS - FAMILY TROUBLE
11/30/2021	2164501691	400 block N Gilbert St	INSPECTIONS/INVESTIGATIONS - FAMILY TROUBLE
11/7/2021	2164501581	400 block S Chestnut St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
11/15/2021	2164501616	900 block W Main St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
11/15/2021	2164501620	Main St/Gould St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
11/22/2021	2164501646	1200 block N Adams St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
11/22/2021	2164501652	600 block S Glenwood Ave	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
11/26/2021	2164501673	200 block W Curwood Castle Dr	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
11/28/2021	2164501678	Cedar St/Cass St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
11/30/2021	2164501692	100 block W Main St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
11/2/2021	2164501563	200 block S Dewey St	INTIMIDATION/STALKING
11/15/2021	2164501619	600 block W King St	INTIMIDATION/STALKING
11/30/2021	2164501691	400 block N Gilbert St	JUVENILE RUNAWAY
11/29/2021	2164501680	700 block W Main St	LARCENY -OTHER
11/6/2021	2164501587	300 block W Ridge St	LARCENY -THEFT FROM BUILDING
11/1/2021	2164501550	100 block E Mason St	LARCENY -THEFT FROM MOTOR VEHICLE
11/22/2021	2164501658	600 block S Division St	LARCENY -THEFT FROM MOTOR VEHICLE
11/23/2021	2164501650	1100 block S Palmer St	LARCENY -THEFT FROM MOTOR VEHICLE
11/23/2021	2164501653	1100 block S Palmer St	LARCENY -THEFT FROM MOTOR VEHICLE
11/22/2021	2164501652	600 block S Glenwood Ave	LIQUOR VIOLATIONS -OTHER
11/22/2021	2164501645	1100 block S Shiawassee St	MISCELLANEOUS - ASSIST TO EMS
11/4/2021	2164501570	Cedar St	MISCELLANEOUS - ASSIST TO OTHER POLICE AGENCY
11/2/2021	2164501561	700 block E North St	MISCELLANEOUS - GENERAL

			ASSISTANCE
11/1/2021	2164501548	1200 block N Devonshire Ct	MISCELLANEOUS - MISSING PERSONS
11/3/2021	2164501585	300 block N Dewey St	MISCELLANEOUS - NATURAL DEATH
11/12/2021	2164501606	700 block N Wiltshire Dr	MISCELLANEOUS - NATURAL DEATH
11/23/2021	2164501651	800 block S Grand Ave	MISCELLANEOUS - NATURAL DEATH
11/26/2021	2164501668	700 block S Washington St	MISCELLANEOUS - NATURAL DEATH
11/8/2021	2164501584	600 block Fletcher St	MISCELLANEOUS - NON-CRIMINAL
11/15/2021	2164501628	900 block Hampton St	MISCELLANEOUS - NON-CRIMINAL
11/25/2021	2164501667	1200 block N Adams St	MISCELLANEOUS - NON-CRIMINAL
11/1/2021	2164501551	600 block W River St	MISCELLANEOUS CRIMINAL OFFENSE
11/25/2021	2164501666	800 block S Ball St	MOTOR VEHICLE THEFT
11/2/2021	2164501559	S Washington St/E Stewart St	MOTOR VEHICLE VIOLATION
11/12/2021	2164501608	E Main St/S Ball St	MOTOR VEHICLE VIOLATION
11/20/2021	2164501638	500 block E Main St	MOTOR VEHICLE VIOLATION
11/26/2021	2164501671	900 block W Main St	MOTOR VEHICLE VIOLATION
11/26/2021	2164501672	1200 block S Shiawassee St	MOTOR VEHICLE VIOLATION
11/28/2021	2164501677	500 block N Dewey St	MOTOR VEHICLE VIOLATION
11/29/2021	2164501679	100 block S Ball St	MOTOR VEHICLE VIOLATION
11/1/2021	2164501553	1600 block W South St	NONAGGRAVATED ASSAULT
11/1/2021	2164501551	600 block W River St	NONAGGRAVATED ASSAULT
11/3/2021	2164501562	500 block W Main St	NONAGGRAVATED ASSAULT
11/6/2021	2164501576	600 block S Glenwood Ave	NONAGGRAVATED ASSAULT
11/7/2021	2164501577	1500 block W Stewart St	NONAGGRAVATED ASSAULT
11/8/2021	2164501589	400 block E Main St	NONAGGRAVATED ASSAULT
11/9/2021	2164501592	100 block S Lansing St	NONAGGRAVATED ASSAULT
11/9/2021	2164501594	1300 block W Main St	NONAGGRAVATED ASSAULT
11/11/2021	2164501604	1600 block S Chipman St	NONAGGRAVATED ASSAULT
11/16/2021	2164501622	200 block N Ball St	NONAGGRAVATED ASSAULT
11/19/2021	2164501637	600 block E Mason St	NONAGGRAVATED ASSAULT
11/20/2021	2164501639	800 block E King St	NONAGGRAVATED ASSAULT
11/20/2021	2164501640	1400 block W Roslyn Dr	NONAGGRAVATED ASSAULT
11/21/2021	2164501643	700 block S Shiawassee St	NONAGGRAVATED ASSAULT
11/21/2021	2164501644	800 block S Park St	NONAGGRAVATED ASSAULT
11/22/2021	2164501690	600 block W Oliver St	NONAGGRAVATED ASSAULT
11/24/2021	2164501665	700 block S Coventry Ct	NONAGGRAVATED ASSAULT
11/29/2021	2164501683	1400 block Chatham St	NONAGGRAVATED ASSAULT
11/29/2021	2164501685	Water St/Main St	NONAGGRAVATED ASSAULT
11/29/2021	2164501684	600 block W Clinton St	NONAGGRAVATED ASSAULT
11/3/2021	2164501565	200 block E Stewart St	OBSTRUCTING JUSTICE

11/3/2021	2164501566	800 block W Ament St	OBSTRUCTING JUSTICE
11/5/2021	2164501574	800 block S Woodlawn Ave	OBSTRUCTING JUSTICE
11/5/2021	2164501574	800 block S Woodlawn Ave	OBSTRUCTING JUSTICE
11/7/2021	2164501583	1000 block S Chipman St	OBSTRUCTING JUSTICE
11/8/2021	2164501589	400 block E Main St	OBSTRUCTING JUSTICE
	2164501596	100 block N Elliott St	OBSTRUCTING JUSTICE
	2164501599	N Elm St/W Main St	OBSTRUCTING JUSTICE
	2164501612	1500 block W Stewart St	OBSTRUCTING JUSTICE
	2164501621	200 block E Goodhue St	OBSTRUCTING JUSTICE
	2164501641	300 block N Lansing St	OBSTRUCTING JUSTICE
	2164501654	1200 block S Palmer St	OBSTRUCTING JUSTICE
	2164501664	200 block N Hickory St	OBSTRUCTING JUSTICE
	2164501688	Cass St/Cedar St	OBSTRUCTING JUSTICE
	2164501689	400 block N Oak St	OBSTRUCTING JUSTICE
	2164501560	100 block W Curwood Castle Dr	OBSTRUCTING POLICE
11/10/2021	2164501600	1600 block S Chipman St	OBSTRUCTING POLICE
11/14/2021	2164501615	N Dewey St	OBSTRUCTING POLICE
11/19/2021	2164501636	700 block S Nafus St	OBSTRUCTING POLICE
11/14/2021	2164501614	N Dewey St/E Mason St	OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS
11/18/2021	2164501627	500 block W Elizabeth St	OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS
11/21/2021	2164501642	200 block E Osburn St	OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS
11/5/2021	2164501573	700 block N Washington St	RETAIL FRAUD -THEFT
11/12/2021	2164501607	1100 block W Main St	RETAIL FRAUD -THEFT
11/19/2021	2164501633	100 block E Corunna Ave	RETAIL FRAUD -THEFT
11/4/2021	2164501571	100 block Curwood Castle Dr	SEXUAL CONTACT FORCIBLE -CSC 2ND DEGREE
11/10/2021	2164501599	N Elm St/W Main St	TRAFFIC - DRIVING ON SUSP/REVOKED/REFUSED LICENSE
11/30/2021	2164501687	N Shiawassee St/W Williams St	TRAFFIC - DRIVING ON SUSP/REVOKED/REFUSED LICENSE
11/12/2021	2164501605	E Main St/Dewey St	TRAFFIC - NO OPERATORS LICENSE
11/16/2021	2164501623	N Washington St/E Main St	TRAFFIC - REGISTRATION LAW VIOLATIONS
11/2/2021	2164501555	E Corunna Ave/S Washington St	TRAFFIC, NON-CRIMINAL - ACCIDENT
11/4/2021	2164501568	Corunna Ave/Woodlawn Ave	TRAFFIC, NON-CRIMINAL - ACCIDENT
11/4/2021	2164501567	N Gould St/E North St	TRAFFIC, NON-CRIMINAL - ACCIDENT
11/5/2021	2164501572	300 block W King St	TRAFFIC, NON-CRIMINAL - ACCIDENT

Total	155		
11/9/2021	2164501595	500 block E Oliver St	WEAPONS OFFENSE - OTHER
11/20/2021	2164501640	1400 block W Roslyn Dr	WEAPONS OFFENSE - CONCEALED
11/13/2021	2164501609	200 block E McArthur St	WARRANTS - CORPORATE SUMMONS
11/8/2021	2164501588	Gute St/Ball St	WARRANTS - CORPORATE SUMMONS
11/16/2021	2164501623	N Washington St/E Main St	VIOLATION - INSURANCE - FAIL TO FILE PLPD INSURANCE
11/11/2021	2164501602	100 block E Corunna Ave	TRAFFIC, NON-CRIMINAL - NON- TRAFFIC ACCIDENT
11/30/2021	2164501687	N Shiawassee St/W Williams St	TRAFFIC, NON-CRIMINAL - ACCIDENT
11/29/2021	2164501686	S Washington St/E Jerome St	TRAFFIC, NON-CRIMINAL - ACCIDENT
11/29/2021	2164501682	E Grover St/S Oak St	TRAFFIC, NON-CRIMINAL - ACCIDENT
11/28/2021	2164501676	N Gould St/Mason St	TRAFFIC, NON-CRIMINAL - ACCIDENT
11/26/2021	2164501671	900 block W Main St	TRAFFIC, NON-CRIMINAL - ACCIDENT
11/26/2021	2164501669	E Comstock St/S Oak St	TRAFFIC, NON-CRIMINAL - ACCIDENT
11/24/2021	2164501663	S Shiawassee St/W Genesee St	TRAFFIC, NON-CRIMINAL - ACCIDENT
11/24/2021	2164501662	W Stewart St/S Chipman St	TRAFFIC, NON-CRIMINAL - ACCIDENT
11/23/2021	2164501656	Dewey St/Main St	TRAFFIC, NON-CRIMINAL - ACCIDENT
11/21/2021	2164501642	200 block E Osburn St	TRAFFIC, NON-CRIMINAL - ACCIDENT
11/19/2021	2164501632	N Shiawassee St/W Oliver St	TRAFFIC, NON-CRIMINAL - ACCIDENT
11/18/2021	2164501626	W Main St/N Washington St	TRAFFIC, NON-CRIMINAL - ACCIDENT
11/17/2021	2164501630	W Main St/S Shiawassee St	TRAFFIC, NON-CRIMINAL - ACCIDENT
11/17/2021	2164501624	N Gould St/E King St	TRAFFIC, NON-CRIMINAL - ACCIDENT
11/14/2021	2164501614	N Dewey St/E Mason St	TRAFFIC, NON-CRIMINAL - ACCIDENT
11/12/2021	2164501605	E Main St/Dewey St	TRAFFIC, NON-CRIMINAL - ACCIDENT
11/10/2021	2164501598	N Shiawassee St/W Main St	TRAFFIC, NON-CRIMINAL - ACCIDENT
11/9/2021	2164501593	W Main St/S Lansing St	TRAFFIC, NON-CRIMINAL - ACCIDENT
11/7/2021	2164501579	Chipman St/Main St	TRAFFIC, NON-CRIMINAL - ACCIDENT

NOVEMBER OFFENSE REPORT

Offense	Total Offenses
1177 - 11007 - CSC Second (2nd) Degree - Forcible Contact	1
1302 - 13002 - Aggravated/Felonious Assault - Family - Other Weapon	1
1303 - 13002 - Aggravated/Felonious Assault - Family - Strong Arm	1
1304 - 13002 - Aggravated/Felonious Assault - Non-Family - Gun	1
1305 - 13002 - Aggravated/Felonious Assault - Non-Family - Other Weapon	2
1313 - 13001 - Assault and Battery/Simple Assault	20
1372 - 13003 - Cyberbullying	1
1384 - 13003 - Computer/Internet Used for Harassment, Threats	1
2202 - 22001 - Burglary - Forced Entry - Residence (Including Home Invasion)	2
2203 - 22001 - Burglary - Forced Entry - Non-Residence	1
2204 - 22002 - Burglary - No Forced Entry - Residence (Including Home Invasion)	2
2305 - 23005 - Larceny - Personal Property from Vehicle	4
2308 - 23003 - Larceny - From Building (Includes library, office used by public, etc)	1
2309 - 23007 - Larceny - From Yards (Grounds surrounding a building)	1
2404 - 24001 - Vehicle Theft	1
2607 - 26001 - Fraud - False Statements	1
2699 - 26001 - Fraud (Other)	1
2902 - 29000 - Damage to Property - Private Property	8
3078 - 30002 - Retail Fraud Theft 3rd Degree	3
4196 - 41002 - Liquor Violation - Minor in Possession - Consume or Purchase Attempts	1
4801 - 48000 - Resisting Officer	3
4899 - 48000 - Obstruct Police (Other)	1
5005 - 50000 - Contempt of Court	2
5006 - 50000 - Obstructing Justice	1
5011 - 50000 - Parole Violation	1
5012 - 50000 - Probation Violation	2
5013 - 50000 - Conditional Release Violation	1
5015 - 50000 - Failure to Appear	2
5070 - 50000 - Violation of Preliminary Injunctive Order (Peace Bond)	6
5213 - 52003 - Weapons, firing of (includes Careless, Reckless, Heedless Use)	1
5297 - 52001 - Possession or Use of Firearm While Under Influence of	1

Liquor or Drugs	
5311 - 53001 - Disorderly Conduct	1
5561 - 55000 - Animals at Large	1
5570 - 55000 - Persons under 18 years of age in Possession or Use of Tobacco Products	2
5599 - 55000 - Health and Safety Violations (Other)	5
7070 - 70000 - Runaway	1
7399 - 73000 - Miscellaneous Arrest	1
8027 - 54002 - Operating with Blood Alcohol Content of .17% or more	1
8041 - 54002 - Operating Under the Influence of Intoxicating Liquor	2
8271 - 54003 - Traffic - No Operators License	1
8273 - 54003 - Traffic - Driving on Susp/Revoked/Refused License	2
8277 - 54003 - Traffic - Registration Law Violations	1
8328 - 54003 - Motor Vehicle Violation	7
8920 - 89003 - Violation - Insurance - Fail to File PLPD Insurance	1
8940 - 89004 - Warrants - Corporate Summons	2
9906 - 92002 - Civil Custodies - Incapacitation	5
9908 - 92004 - Civil Custodies - Insanity (Mental)	1
9910 - 93001 - Traffic, Non-Criminal - Accident	23
9911 - 93002 - Traffic, Non-Criminal - Non-Traffic Accident	1
9942 - 98006 - Inspections/Investigations - Family Trouble	2
9944 - 98008 - Inspections/Investigations - Lost and Found Prop	8
9945 - 98009 - Inspections/Investigations - Drug Overdose	1
9947 - 99002 - Miscellaneous - Natural Death	4
9948 - 99003 - Miscellaneous - Missing Persons	1
9954 - 99009 - Miscellaneous - Non-Criminal	3
9955 - 99008 - Miscellaneous - Assist to EMS	1
9956 - 99008 - Miscellaneous - Assist to Other Police Agency	1
Total	154

NOVEMBER DAILY ACTIVITY REPORTS SUMMARY REPORT

Activity	Total	Calculated Time Spent
Alarms	24	3:34:00
Appearance Citations	1	0:31:00
Assist Another Unit	289	133:23:00
Business Property Inspections	116	28:29:00
Community Service	114	97:33:00
Court	12	11:53:00
Directed Patrols	276	279:05:00
District Patrol	133	80:05:00
Meal/Break	207	116:11:00
Original Arrests	12	23:42:00
OWI Arrests	2	4:17:00
Park Patrols	106	35:02:00
Parking/Municipal Citations Issued	4	2:33:00
Residential Property Inspections	12	3:20:00
School Patrols	118	113:00:00
Supplemental Complaints	76	264:11:00
Traffic Accidents	24	15:39:00
Traffic Citations Issued	2	0:28:00
Traffic Warnings	13	1:16:00
Training	8	30:16:00
Warrant Arrests	9	9:09:00
Written Complaints	409	200:57:00
Total Activities	1967	1454:34:00





DATE: December 6, 2021

TO: Owosso City Council

FROM: Kevin Lenkart

Director of Public Safety

RE: November 2021 Fire & Ambulance Report

Attached are the statistics for the Owosso Fire Department (OFD) for November 2021. The Owosso Fire Department responded to 285 incidents in the month of November.

OFD responded to 11 fire calls and responded to 274 EMS calls.

MINUTES

REGULAR MEETING OF THE

DOWNTOWN DEVELOPMENT AUTHORITY/MAIN STREET

CITY OF OWOSSO

DECEMBER 1, 2021, AT 7:30 A.M.

CALL TO ORDER: The meeting was called to order by Chairman Dave Acton at 7:33 A.M.

ROLL CALL: Taken by Recording Secretary Debbie Hebert

<u>MEMBERS PRESENT</u>: Chairman Dave Acton, Vice-Chairman Jon Moore, Commissioners: Brianna Carroll, Kenneth Cushman, Lance Omer and Melissa Wheeler

MEMBERS ABSENT: Josh Ardelean, Bill Gilbert, Susan Osika

OTHERS PRESENT: Beth Kuiper, Director, Deeann Biondi, and Kevin Lenkart, Chief of Public Safety

<u>AGENDA</u>: IT WAS MOVED BY AUTHORITY MEMBER CARROLL AND SUPPORTED BY AUTHORITY MEMBER MOORE TO APPROVE THE AGENDA AS PRESENTED.

AYES: ALL. MOTION CARRIED.

<u>SPECIAL MEETING MINUTES</u>: IT WAS MOVED BY AUTHORITY MEMBER CUSHMAN AND SUPPORTED BY AUTHORITY MEMBER MOORE TO APPROVE THE MINUTES FOR THE SPECIAL MEETINGS HELD OCTOBER 1, 2021 AND OCTOBER 4, 2021.

AYES: ALL, MOTION CARRIED.

MINUTES: IT WAS MOVED BY AUTHORITY MEMBER CARROLL AND SUPPORTED BY AUTHORITY MEMBER CUSHMAN TO APPROVE THE MINUTES FOR THE REGULAR MEETING HELD NOVEMBER 3, 2021.

AYES: ALL, MOTION CARRIED.

PUBLIC COMMENTS: Biondi asked the board to consider changing the meeting dates to the 2nd Wednesday of each month to allow for dispensation of financial reports. After a short discussion, it was concluded that most meetings do not fall as early in the month as December 1st. No change was made in the meeting schedule.

ITEMS OF BUSINESS:

1) ELECTION OF OFFICERS – BY PROCLAMATION CHAIRMAN ACTON NOMINATED JON MOORE AS CHAIRMAN AND BRIANA CARROLL AS VICE CHAIRMAN.

IT WAS MOVED BY AUTHORITY MEMBER KENNETH CUSHMAN AND SUPPORTED BY AUTHORITY MEMBER OMER TO ELECT JON MOORE AS CHAIRMAN AND BRIANNA CARROLL AS VICE CHAIRMAN EFFECTIVE WITH JANUARY 5, 2022 MEETING.

AYES: ALL, MOTION CARRIED.

2) CHECK REGISTER: NOVEMBER 2021 – the board discussed the need for a purchase order form and procedure to be developed. The task will be assigned to the Finance Committee for further development.

IT WAS MOVED BY AUTHORITY MEMBER CUSHMAN, SUPPORTED BY AUTHORITY MEMBER CARROLL TO APPROVE THE CHECK REGISTER FOR NOVEMBER 2021 AS PRESENTED.

AYES: ALL. MOTION CARRIED.

- 3) BUDGET REPORT Discussion
- **4) SHIACASH REPORT** Beth Kuiper, Director will contact Consumers Energy to reenergize the program. She also has a scheduled meeting with John Adams, Shiawassee Regional Chamber of Commerce to request increase marketing of the DDA/Mainstreet Board.
- 5) REVOLVING LOAN FUND- Reports have been requested for loan balances for the city's finance department. The Revolving Loan Committee will meet to review and update guidelines/rules in the Revolving Loan Manual.

IT WAS MOVED BY AUTHORITY MEMBER CARROLL, SUPPORTED BY AUTHORITY MEMBER WHEELER TO APPROVE THE REVOVLING LOAN APPLICATIONS FOR THE FOLLOWING:

Three Fit Chicks Business Solutions, LLC dba Banging Bowls - \$50,000 Azee Business Solutions, LLC - \$23,000

AYES: ALL. MOTION CARRIED.

6) SECURITY CAMERAS – An estimate will be obtained to move security cameras In House with the City of Owosso. It will require IT development. The desire remains to add additional security cameras throughout downtown.

COMMITTEE UPDATES:

- 1) Design and Business Vitality Streetscape Subcommittee is waiting on estimate for cement work to be done on Washington/Main. Christmas decorations have been completed. Meetings are temporarily suspended until January 2022.
- 2) Promotion & Outreach Glow Parade was a huge success profitable and ran smoothly. A suggestion was made by outgoing Chairman Hankerd to separate Promotion from Outreach with 2 different chairmen. Small Business Saturday will continue to be developed to further showcase downtown businesses.
- 3) Business Owners Committee Continuing to follow up with mural project. Meetings are temporarily suspended until January, 2022 with a meeting to be held in Westtown. An upcoming meeting idea suggested having a panel with the Revolving Loan Committee available for questions from existing and potential business owners.
- 4) EV Charging Stations Committee Next on schedule for committee is a collaboration with businesses to strategize what will happen when EV charger users get out of their car while car is charging. Maps may be made available, possibly arrows pointing to various locations or a QR code linking to discounts at participating businesses. Collaboration with businesses will be key. Chargers are ready to be activated at any time. A ribbon cutting ceremony will be scheduled offering an explanation of the user experience.

PUBLIC COMMENTS: None

BOARD COMMENTS: Michigan Main Street will be offering new executive director training. Webinars will be offered to new board members. A survey will be conducted to determine best date for attendance. An In-Person meeting is desired. The board welcomed the new DDA/Mainstreet Director, Beth Kuiper. Outgoing Chairman Dave Acton extended his congratulations to Chairman, Jon Moore and Vice Chairman Brianna Carroll.

<u>ADJOURNMENT</u>: IT WAS MOVED BY AUTHORITY MEMBER CARROLL AND SUPPORTED BY AUTHORITY MEMBER CUSHMAN TO ADJOURN AT 8:57 A.M.

AYES: ALL. MOTION CARRIED.

DRAFT 3 12-1-2021

PARKS AND RECREATION COMMISSION REGULAR MEETING

WEDNESDAY, December 8, 2021 7:00 p.m. City Hall, Council Chambers

CALL TO ORDER: Chairman Workman called the meeting to order at 7:01 p.m.

PLEDGE OF ALLEGIANCE: Was recited

ROLL CALL: Was taken by Amy Fuller

MEMBERS PRESENT: Chairman Andrew Workman, Vice-Chair Jeff Selbig, Commissioners Carol Anne

Smith, Gerald Bila and Ellen Rodman

MEMBERS ABSENT: Commissioner Kevin Maginity

OTHERS PRESENT: Amy Fuller

APPROVAL OF AGENDA: COMMISSIONER SELBIG MADE A MOTION TO APPROVE THE AGENDA

FOR DECEMBER 8, 2021. MOTION SUPPORTED COMMISSIONER SMITH.

AYES ALL, MOTION CARRIED.

APPROVAL OF MINUTES: COMMISSIONER RODMAN MADE A MOTION TO APPROVE THE MINUTES

FOR OCTOBER 27, 2021 WITH NO CHANGES. MOTION SUPPORTED BY

COMMISSIONER BILA. AYES ALL, MOTION CARRIED.

<u>PUBLIC COMMENTS:</u> Commissioner Selbig inquired about the open seat on the commission. Amy Fuller and Commissioner Rodman reported on the presentation given to the Kiwanis Club on December 7, 2021.

COMMUNICATIONS: None.

<u>OLD BUSINESS REPORT FROM CITY LIAISON</u>: The Grove Holman Building project is out for bid, the bid opening is scheduled for 12/21/21. A second dock for Hopkins Lake was ordered and arrived to DPW on 12/2/21. It will be installed on the east side of the lake this spring. This will complete one of the items on the Parks and Recreation Master Plan.

NEW BUSINESS:

Master Plan and CIP: The Commission reviewed items on the city's Capital Improvement Plan and the Parks Master Plan.

Next Meeting: January 26, 2022 at 7:00 PM in Council Chambers at City Hall

Public/Commissioners Comments: Commissioner Smith requested the Commission work on an annual report. Amy Fuller reported she would bring a draft to the January meeting.

ADJOURNMENT:

COMMISSIONER SELBIG MADE A MOTION TO ADJOURN AT 8:16 P.M. MOTION SUPPORTED BY COMMISSIONER SMITH. AYES ALL, MOTION CARRIED.

Respectfully submitted by:

Amy Fuller, Assistant to the City Manager

MINUTES REGULAR MEETING OF THE OWOSSO PLANNING COMMISSION Monday, December 13, 2021 – 6:30 P.M.

CALL TO ORDER: Chairman Wascher called the meeting to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE: Recited

ROLL CALL: Recording Secretary Molly Hier

MEMBERS PRESENT: Secretary Fear, Commissioner Law, Vice-Chair Livingston,

Commissioners Morris, Robertson, Taylor, Chairman Wascher

MEMBERS ABSENT: Commissioner Jenkins

OTHERS PRESENT: Justin Sprague, CIB Planning

Planning and Building Director Tanya Buckelew

APPROVAL OF AGENDA:

MOTION BY VICE-CHAIR LIVINGSTON, SUPPORTED BY SECRETARY FEAR TO APPROVE THE AGENDA FOR December 13, 2021.

YEAS ALL. MOTION CARRIED.

APPROVAL OF MINUTES:

MOTION BY SECRETARY FEAR SUPPORTED BY VICE-CHAIR LIVINGSTON TO APPROVE THE MINUTES FOR THE November 22, 2021 MEETING.

YEAS ALL. MOTION CARRIED.

PUBLIC HEARINGS: NONE

SITE PLAN REVIEWS: 1410/1420 HATHAWAY

Justin Sprague, CIB Planning presented the following review on the 5,120 square foot new build located on the property of 1410 Hathaway, closet to the railroad tracks.

- 1. Information items. The site plan meets the informational requirements of the ordinance.
- **2. Area and Bulk**. The proposed site was reviewed in accordance with *Article 16, Schedule of Regulations*, as described in the following table.

	Required	Provided	Comments
Front Yard Building Setback	40 ft.	40 ft.	In compliance
Side Yard Building Setback	20	26 ft. and 69 ft.	In compliance
Rear Yard Building Setback	0 ft.	24 ft.	In compliance

	Required	Provided	Comments
Maximum Building Height	40 ft.	17 ft.	In compliance

- 3. Building Design & Materials. The ordinance states that durable building materials which provide an attractive, quality appearance must be utilized. The proposed building materials are consistent with the City of Owosso Zoning Ordinance.
- 4. Building Height. The proposed building complies with the maximum building height.
- 5. Mechanical Units. The Zoning Ordinance requires that all exterior mechanical equipment be screened. The applicant has not provided information regarding potential exterior mechanical equipment that has been seen with similar developments recently approved by the city. We would recommend as a condition of approval that applicant resubmit revised site plans depicting any and all proposed exterior mechanical equipment and the proposed methods for screening each proposed unit.
 - Per owner explanation, the intent is to use a geothermal heating and cooling system to cut back on outdoor mechanical equipment and eliminate the need for screening. Additionally explained the purpose of a geothermal system is to reduce the carbon footprint and avoid outdoor equipment as a whole. Owners also spoke on use of an indoor carbon filtration system as odor control.
- **6. Dumpster**. The proposed dumpster meets ordinance requirements.
- 7. Site Lighting. Proposed lighting is in compliance with the Zoning Ordinance.
- 8. Parking Lot Requirements. This requirement has been met.
- 9. Landscaping. The landscaping plan is in compliance with the ordinance however, <u>if additional</u> <u>landscaping needed to screen exterior mechanical equipment, that must be shown on the plan for final approval.</u>
- **10. Other Approvals.** The proposed site plan must be reviewed and approved by the appropriate city departments, consultants, and agencies.
 - Additional requirements from Engineering to ensure full compliance with stipulations provided during departmental review regarding the water service/drainage system and sanitary/sewer system.

RECOMMENDATION

Based upon the above comments, we recommend approval of the 1420 Hathaway Drive Site Plan, conditioned upon the following:

- 1. Submission of a revised site plan that satisfactorily addresses the items in this letter, for administrative review and approval;
- 2. That the applicant show on the plan the location and method of screening for any and all proposed exterior mechanical equipment associated with the site development and operation,

- 3. That the landscaping plan be revised if landscaping will be utilized as a method of screening any proposed mechanical equipment; and
- 4. Review and approval by the appropriate city departments, consultants, and agencies.

Chairman Wascher asked about employee count, was advised 12 to start for the new build; potentially up to 100 if Allstar Growers is able to get all three buildings in full operation as planned.

Chairman Washer also confirmed with Justin Sprague that the parcels are not in a flood plain.

Secretary Fear asked about time-line, CEO Keith Haines stated 6 months for phase 1, three years for overall project. Timeline is conditional on availability of supplies.

MOTION BY COMMISSIONER MORRIS SUPPORTED BY COMMISSIONER TAYLOR TO APPROVE THE SITE PLAN REVIEW FOR 1410/1420 HATHAWAY DRIVE WITH THE CONDITIONS SET FORTH AND THE REVIEW FROM THE CITY PLANNER.

YEAS: SECRETARY FEAR, COMMISSIONER LAW, VICE-CHAIR LIVINGSTON.

COMMISSIONER MORRIS, COMMISSIONER ROBERTSON,

COMMISSIONER TAYLOR, CHAIRMAN WASCHER

NAYS: NONE

RCV: MOTION CARRIED

ITEMS OF BUSINESS: NONE

COMMISSIONER/CITIZEN COMMENTS: NONE

ADJOURNMENT:

MOTION BY COMMISSIONER LIVINGSTON SUPPORTED BY SECRETARY FEAR TO ADJOURN AT 6:55 PM UNTIL THE NEXT MEETING ON JANUARY 24, 2022.

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Janae Fear, Secretary	