

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, NOVEMBER 15, 2021
7:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF NOVEMBER 1, 2021:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

1. Shiawassee County Finances. A presentation of Shiawassee County Finances by County Commission Chairman Greg Brodeur.

PUBLIC HEARINGS

1. Ordinance Amendment – Parking for Electric Vehicles. Conduct a public hearing to receive citizen comment regarding the proposed amendment to Chapter 33, Traffic and Motor Vehicles, Secs. 33-37 & 33-38 of the Code of Ordinances to regulate parking in electric vehicle charging stations.
Master Plan Implementation Goals: 1.19, 2.3, 3.7, 5.13, 5.17

CITIZEN COMMENTS AND QUESTIONS

CONSENT AGENDA

1. Set Public Hearing – OPRA Rescission Review – Wesener Building. Set a public hearing for Monday, December 6, 2021 at 7:30 p.m. to receive citizen comment regarding the staff recommendation to rescind the Obsolete Property Rehabilitation Exemption Certificate for the Wesener Building for violation of the City's Tax Abatement Policy.
2. Set Public Hearing – Brownfield Termination – Wesener Building. Set a public hearing for Monday, December 6, 2021 at 7:30 p.m. to receive citizen comment regarding the staff recommendation to terminate Brownfield Plan #13 – Wesener Building for violation of the City's Tax Abatement Policy.

3. Set Public Hearing – Brownfield Termination – Robbins Loft, LLC. Set a public hearing for Monday, December 6, 2021 at 7:30 p.m. to receive citizen comment regarding the staff recommendation to terminate Brownfield Plan #9 – Robbins Loft, LLC for violation of the City's Tax Abatement Policy.
4. Flexible Spending Account Terms Adoption. Authorize acceptance of the terms governing the Flexible Spending Accounts available to City employees, with an effective date of January 1, 2022.
5. Surface Transportation Program Fund Application - Stewart Street. Approve grant application to the Michigan Department of Transportation for Surface Transportation Program funds to assist in the reconstruction of Stewart Street from Shiawassee Street (M-52) to Washington Street, authorize participation in the Small Urban Program, and further authorize commitment of City funds in the amount of \$588,370.00 plus the cost of project design engineering and construction administration.
Master Plan Implementation Goals: 3.4, 3.7, 3.10
6. Surface Transportation Program Fund Application - Gute Street. Approve grant application to the Michigan Department of Transportation for Surface Transportation Program funds to assist in the reconstruction of Gute Street from Shiawassee Street (M-52) to Washington Street, authorize participation in the Small Urban Program, and further authorize commitment of City funds in the amount of \$97,450.00 plus the cost of project design engineering and construction administration.
Master Plan Implementation Goals: 3.4, 3.7, 3.10
7. Designate New Depository. Approve resolution authorizing a new account with Dort Financial Credit Union for the purpose of opening certificates of deposit for investing purposes.
8. New Year's Eve Block Party Permission. Approve request from Owosso Main Street for the closure of South Washington Street from Comstock Street to Jerome Avenue on Friday, December 31, 2021 at 10:00 p.m. until Saturday, January 1, 2022 at 1:00 a.m. for the New Year's Eve Block Party, waive the insurance requirement, and approve Traffic Control Order No. 1464 formalizing the request.
Master Plan Implementation Goals: 4.2, 4.6, 5.9
9. Change Order – 2021 Sidewalk Replacement Program. Approve Change Order No. 1 to the 2021 Sidewalk Replacement Program contract with KMI Road Maintenance, LLC increasing the contract in the amount of \$13,640.00 for the addition of repairs to the sidewalk that is part of the James S. Miner River Walk adjacent to the Matthews Building, and authorize payment to the contractor up to the contract amount, including Change Order No. 1 and existing \$20,000.00 contingency, upon satisfactory completion of the work.
Master Plan Implementation Goals: 1.12, 1.26
10. Change Order – 2021 City Hall Retaining Wall Reconstruction. Approve Change Order No. 2 to the 2021 City Hall Retaining Wall Reconstruction contract with Gordon Construction Services, Inc. increasing the contract in the amount of \$23,464.00 for the unforeseen removal of old foundation and spoil materials as well as additional landscaping at the site, and authorize payment to the contractor up to the contract amount, including Change Order Nos. 1 & 2, upon satisfactory completion of the work.
Master Plan Implementation Goals: 4.5, 5.2, 5.34
11. Contract Amendment – 2020 Street Program – Engineering Services Contract. Approve amendment to the 2020 Street Program – Engineering Services Contract with OHM Advisors for the addition of water main design and construction administration services for the Center Street Water Main Replacement Project (part of the DWRF 2022 Project Plan) in the amount of \$132,426.75, and further approve payment to the engineer upon satisfactory completion of the work or portion thereof.
Master Plan Implementation Goals: 3.4
12. Purchase Authorization - Road Salt. Waive competitive bidding requirements, authorize purchase order with The Detroit Salt Company, LLC, via State of Michigan Contract No. 180000000768, in the amount of \$64,332.00 for delivery of 1200 tons of road salt at \$53.61/ton to be delivered as needed during the 2021-22 contract period, further authorize a contingency amount of \$5,361.00, and further authorize payment up to \$69,693.00 upon satisfactory receipt of the product.

13. Repair Authorization – WTP High Service Pumps. Waive competitive bidding requirements, authorize contract with Kennedy Industries, Inc. for the removal, rehabilitation, and installation of high service pumps #1 & #4 at the Water Treatment Plant in the amount of \$31,670.00, and further authorize payment to the vendor upon satisfactory completion of the work.
14. Professional Services Agreement – 2022 Water Distribution Tanks Rehabilitation. Waive competitive bidding requirements, authorize contract with OHM Advisors for engineering design and bidding services for the 2022 Water Distribution Tanks Rehabilitation (part of the DWRF 2022 Project Plan) in an amount not to exceed \$59,900.00, and further authorize payment up to the contract amount, to the engineer as defined in the agreement.
15. Warrant No. 609. Authorize Warrant No. 609 as follows:

Vendor	Description	Fund	Amount
Waste Management	Landfill charges-10/16/21-10/31/21	WWTP	\$17,288.98
Michigan Municipal League Workers' Compensation Fund	Workers' compensation contributions- 3 rd of 4 installments for FY 21/22	Various	\$26,265.00

16. Check Register – October 2021. Affirm check disbursements totaling \$1,982,867.14 for October 2021.

ITEMS OF BUSINESS

1. Set Special Meeting – Strategic Planning. Consider setting a special meeting for the final Strategic Planning session.
Master Plan Implementation Goals: 3.5
2. Closed Session. Consider holding a closed session after the last Citizen Comments & Questions period for the purpose of discussing collective bargaining negotiations.

COMMUNICATIONS

1. Brad A. Barrett, Finance Director. September 2021 Financial Reports.
2. N. Bradley Hissong, Building Official. October 2021 Building Department Report.
3. N. Bradley Hissong Building Official. October 2021 Code Violations Report.
4. N. Bradley Hissong Building Official. October 2021 Inspections Report.
5. N. Bradley Hissong Building Official. October 2021 Certificates Issued Report.
6. Kevin D. Lenkart, Public Safety Director. October 2021 Police Report.
7. Kevin D. Lenkart, Public Safety Director. October 2021 Fire Report.
8. Downtown Development Authority/Main Street. Minutes of October 1, 2021.
9. Downtown Development Authority/Main Street. Minutes of October 4, 2021.
10. Wastewater Treatment Plant Review Board. Minutes of October 26, 2021.
11. Parks & Recreation Commission. Minutes of October 27, 2021.

CITIZEN COMMENTS AND QUESTIONS

CLOSED SESSION (if approved)

NEXT MEETING

Monday, December 06, 2021

BOARDS AND COMMISSIONS OPENINGS

Brownfield Redevelopment Authority – term expires June 30, 2022
Building Board of Appeals – Alternate - term expires June 30, 2022
Building Board of Appeals – Alternate - term expires June 30, 2024
Downtown Historic District Commission – term expires June 30, 2022
Owosso Historical Commission – 2 terms expire December 31, 2023
Parks & Recreation Commission – term expires June 30, 2022
Planning Commission – term expires June 30, 2022
Zoning Board of Appeals – Alternate – term expires June 30, 2024
Zoning Board of Appeals – term expires June 30, 2023

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.

PLEASE TAKE NOTICE THAT THE FOLLOWING MEETING CAN ONLY BE VIEWED VIRTUALLY

The Owosso City Council will conduct an in-person meeting on November 15, 2021. Citizens may view and listen to the meeting using the following link and phone numbers.

**OWOSSO CITY COUNCIL
Monday, November 15, 2021
at 7:30 p.m.**

The public joining the meeting via Zoom CANNOT participate in public comment.

- **Join Zoom Meeting:**

<https://us02web.zoom.us/j/84447897245?pwd=WkZwVUFWajh6NXQ4STcxZWVzlhcz09>

- **Meeting ID:** 844 4789 7245
- **Password:** 309972
- **One tap mobile**

+13126266799,,84447897245#,,,*309972# US (Chicago)
+16465588656,,84447897245#,,,*309972# US (New York)

- **Dial by your location**

+1 312 626 6799 US (Chicago)
+1 646 558 8656 US (New York)
+1 301 715 8592 US (Washington DC)
+1 346 248 7799 US (Houston)
+1 669 900 9128 US (San Jose)
+1 253 215 8782 US (Tacoma)

Meeting ID: 844 4789 7245
Passcode: 309972

- **For video instructions visit:**

- o Signing up and Downloading Zoom <https://youtu.be/qsy2Ph6kSf8>
- o Joining a Zoom Meeting <https://youtu.be/hlkCmbvAHQQ>
- o Joining and Configuring Audio and Video <https://youtu.be/-s76QHshQnY>

- **Helpful notes for participants:** [Helpful Hints](#)

- **Meeting packets are published on the City of Owosso website** <http://www.ci.owosso.mi.us>

Any person who wishes to contact members of the City Council to provide input or ask questions on any business coming before the Council on November 15, 2021 may do so by calling or e-mailing the City Clerk's Office prior to the meeting at (989)725-0500 or city.clerk@ci.owosso.mi.us. Contact information for individual Council members can be found on the City website at: <http://www.ci.owosso.mi.us/Government/City-Council>

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**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MINUTES OF NOVEMBER 1, 2021
7:32 P.M.
VIRGINIA TEICH CITY COUNCIL CHAMBERS**

PRESIDING OFFICER: MAYOR CHRISTOPHER T. EVELETH

OPENING PRAYER: COUNCILMEMBER JEROME C. HABER

PLEDGE OF ALLEGIANCE: COUNCILMEMBER NICHOLAS L. PIDEK

PRESENT: Mayor Christopher T. Eveleth, Mayor Pro-Tem Susan J. Osika, Councilmembers Janae L. Fear, Jerome C. Haber, Daniel A. Law, Nicholas L. Pidek, and Robert J. Teich, Jr.

ABSENT: None.

APPROVE AGENDA

Motion by Councilmember Pidek to approve the agenda as presented.

Motion supported by Mayor Pro-Tem Osika and concurred in by unanimous vote.

APPROVAL OF THE MINUTES OF REGULAR MEETING OF OCTOBER 18, 2021

Motion by Mayor Pro-Tem Osika to approve the Minutes of the Regular Meeting of October 18, 2021 as presented.

Motion supported by Councilmember Fear and concurred in by unanimous vote.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

Ordinance Amendment – Rezoning 715, 703, 801 South Washington and 702 South Park Streets

City Manager Nathan R. Henne briefly detailed the request to change the noted parcels to an RM-1, Multi Family zoning designation. He indicated the request is in line with the Master Plan and the Planning Commission has recommended its approval. He went on to say that the party requesting the rezoning plans on repurposing the church for apartments and building homes on the other parcels. The requesting party is present this evening to answer any questions that arise.

A public hearing was conducted to receive citizen comment regarding the request from Jayne Sutton to rezone the properties at 715, 703, 801 South Washington Street and 702 South Park Street from the current zoning designations to RM-1, Multi-Family Residential District.

The following person commented in regard to the rezoning request:

Justin Horvath, SEDP President, said the developers have a great vision for the property that fits the vision laid out in the Master Plan, repurposing an historic building and constructing new housing.

Thomas Brown, 802 S. Park Street, said he has lived in his home for 46 years and has a lot of questions about the project being proposed. He said he would like the developers to hold a meeting with local property owners to answer their questions, specifically parking, the adequacy of water and sewer infrastructure in the area, and how the development would affect property values.

The public hearing was closed.

Rob Sutton, owner/developer, described the project, for which he will be the general contractor. Phase 1 would involve the creation of 15 apartments inside the old church, with the outside remaining much as it is now. Phase 2 would involve the construction of townhomes on the remaining properties. Parking will be in the center of the development. He said he is aiming to increase property values and make the area more beautiful. He offered to meet with any neighbors that are curious about the project details.

Mayor Eveleth noted the proposed rezoning should preserve the neighborhood structure of the area and the development should be a good thing for adjacent property owners.

Councilmember Law, Council representative to the Planning Commission, said he was all for the proposed development. It will put empty lots on the tax rolls and increase housing.

Councilmember Fear, Planning Commission member, said she welcomes the project and has no concerns at this time.

Councilmember Teich asked for an estimated date of completion on the project. It was noted it would take approximately 18-24 to complete once the plans were finished. Councilmember Teich inquired what the homes would look like. Mr. Sutton circulated pictures of structures similar to those he plans on building.

In an effort to allay any fears the neighboring property owners might have about the proposed development Councilmember Pidek inquired about the process the development would need to follow before construction could begin. City Manager Henne indicated that tonight's rezoning item would only be the first step in the process. The development will also undergo a site plan review by the Planning Commission, providing additional opportunities for interested parties to see more information on the project.

Whereas, the Council, after due and legal notice, has met and there being no one to be heard, motion by Councilmember Pidek that the following ordinance be adopted:

ORDINANCE NO. 824

AMENDING CHAPTER 38, ZONING, OF THE CODE OF ORDINANCES TO REZONE FOUR PARCELS OF REAL PROPERTY ON S. WASHINGTON AND S. PARK STREETS AND AMEND THE ZONING MAP

WHEREAS, the City of Owosso adopted a Master Plan in 2021 which includes a future land use plan; and

WHEREAS, the Planning Commission desires to carefully implement prudent changes suggested by the Master Plan; and

WHEREAS, the Planning Commission recommends the rezoning of the parcels in question to reduce spot zoning and create an area with effective zoning for potential redevelopment and economic growth; and

WHEREAS, the Planning Commission published and mailed notices for the request, held a public hearing on the request, and deliberated on the request; and

WHEREAS, the City staff and Planning Commission recommend, without reservations or conditions, the rezoning of the following parcels:

Parcel Address	Parcel Number	Current Zoning	Proposed Zoning
715 S Washington St	050-651-032-001-00	B-1 Local Business District	RM-1 Multiple Family Residential District
703 S Washington St	050-652-005-001-00	R-2 Two Family Residential District	RM-1 Multiple Family Residential District
702 S Park St	050-652-005-002-00	R-1 One Family Residential District	RM-1 Multiple Family Residential District
801 S Washington St	050-651-037-001-00	R-2 Two Family Residential District	RM-1 Multiple Family Residential District

and

WHEREAS, the City Council held a public hearing on the request November 1, 2021, heard all interested persons, and deliberated on the request; and

WHEREAS, the City Council finds that the proposed rezonings meet the intent and criteria for a zoning map amendment as it relates to the master plan and the zoning ordinance.

NOW THEREFORE BE IT RESOLVED THAT THE CITY OF OWOSSO ORDAINS:

SECTION 1. OFFICIAL ZONING MAP AMENDMENT. That Chapter 38, Zoning, Sec. 38-27, *Zoning Districts and Map*, reflect the following changes, to be noted on the official map and filed with the city clerk:

Parcel Address	Parcel Number	Current Zoning	Proposed Zoning
715 S Washington St	050-651-032-001-00	B-1 Local Business District	RM-1 Multiple Family Residential District
703 S Washington St	050-652-005-001-00	R-2 Two Family Residential District	RM-1 Multiple Family Residential District
702 S Park St	050-652-005-002-00	R-1 One Family Residential District	RM-1 Multiple Family Residential District
801 S Washington St	050-651-037-001-00	R-2 Two Family Residential District	RM-1 Multiple Family Residential District

SECTION 2. AVAILABILITY. This ordinance may be purchased or inspected in the city clerk's office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

SECTION 3. EFFECTIVE DATE. This amendment shall become effective November 22, 2021.

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Councilmembers Teich, Haber, Mayor Pro-Tem Osika, Councilmembers Pidek, Fear, Law, and Mayor Eveleth.

NAYS: None.

Proposed Special Assessment Project – Maple Avenue, from Corunna Avenue to north end

City Manager Henne introduced the item detailing the current conditions, proposed project and estimated cost. This project was initiated by a petition of property owners on the street. Due to the higher reconstruction costs and small number of property owners on the stretch in question the estimated price of the project per linear foot is high and the City is proposing a 15-year special assessment instead of the usual 10-year assessment.

A public hearing was conducted to receive citizen comment regarding Resolution No. 3 for proposed Special Assessment District No. 2022-03 for Maple Avenue from Corunna Avenue to the north end for street reconstruction.

The following person commented in regard to the proposed special assessment project:

Spencer/Guldi Family, 400 Maple Avenue, asked that the street be widened and lengthened at the dead end to better accommodate snow plowed from the street and large commercial vehicles needing to turn around.

Councilmember Pidek asked if there was any way to accommodate the request of the family at 400 Maple Avenue. City Manager Henne noted that the City does not have enough right of way to expand the street, the engineer did the best he could with the property that was available.

Motion by Mayor Pro-Tem Osika that the following resolution be adopted:

RESOLUTION NO. 194-2021

**AUTHORIZING SPECIAL ASSESSMENT RESOLUTION NO. 3
ESTABLISHING SPECIAL ASSESSMENT DISTRICT NO. 2022-03
MAPLE AVENUE, FROM CORUNNA AVENUE (M-71) TO NORTH END
FOR STREET RECONSTRUCTION**

WHEREAS, the City Council, after due and legal notice, has met and having heard all persons to be affected by the proposed public improvement more particularly hereinafter described; and

WHEREAS, the City Council deems it advisable and necessary to proceed with said public improvement as more particularly hereinafter described.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The City Council hereby determines to make and proceed with the following described public improvement and to defray a part or the whole cost, as more particularly hereinafter provided, by special assessment upon the property specially benefited:

MAPLE AVENUE, A PUBLIC STREET, FROM CORUNNA AVENUE (M-71) TO NORTH END
STREET RECONSTRUCTION

2. The City Council hereby approves the plans for the aforesaid public improvement as prepared and presented by the City Manager and determines the estimated cost of said public improvement to be \$188,503.20 and approves said estimated cost and determines that the estimated life of said public improvement is twenty (20) years.

3. The City Council determines that of said total estimated cost, the sum of \$41,793.58 be paid by special assessment upon the property specially benefited, as more particularly hereinafter described, and that the sum of \$146,709.62 of said total estimated cost shall be the obligation of the City at large because of benefit to the City at large.
4. The City Council hereby designates the following described property as the special assessment district upon which the special assessment shall be levied:

Maple Avenue, a Public Street, from Corunna Avenue (M-71) to north end
For Street Reconstruction
5. The City Assessor shall prepare a special assessment roll including all lots and parcels of land within the special assessment district herein designated, and the Assessor shall assess to each such lot or parcel of land such relative portion of the whole sum to be levied against all lands in the special assessment district as the benefit to such lot or parcel of land bears to the total benefits to all lands in such district.
6. When the Assessor shall have completed the assessment roll, he shall file the special assessment roll with the City Clerk for presentation to the City Council.

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Councilmembers Law, Haber, Teich, Pidek, Mayor Pro-Tem Osika, Councilmember Fear, and Mayor Eveleth.

NAYS: None.

Master Plan Implementation Goals: 3.4, 3.10

CITIZEN COMMENTS AND QUESTIONS

Marlene Webster, County Commissioner District 1, gave an update on recent events at the County. She indicated the Commission had listened to a presentation regarding the possibility of bonding the County retirement system's unfunded liability and a presentation about the possibility of changing the system's fiduciary from MERS to Maner Wealth. She said results will be disastrous if no action is taken on the unfunded pension liability issue. Time was called.

Tom Manke, 2910 W. M-21, commented that he feels there should be more cooperation between the Cities of Owosso and Corunna, saying big things could get done if they work together.

Eddie Urban, 601 Glenwood Avenue, said that someone had recently stolen a package from his porch. He also spoke about visiting McCurdy Park as a kid and giving your problems to God.

Mayor Eveleth said he had attended the closing of the Farmers' Market on Saturday. He gave special thanks to outgoing Market Master Tracey Peltier for all of her hard work in transforming the market to something special. He also welcomed new Market Master Josephine Brown.

Councilmember Fear asked the City Manager if he had received a response from the County regarding ARPA funding. City Manager Henne indicated that all of the fire departments in the county have asked for ARPA funding for the purchase of air packs and other needed equipment.

Councilmember Fear also inquired about the status of the Safe Routes to School Grant. Mr. Henne said the final tweaks to the project have been made and the City is just waiting for the State to announce the winners.

Councilmember Pidek asked when the final strategic planning session might be held. It was noted that the Council would set the date for the final session at the November 15th meeting.

Mayor Pro-Tem Osika gave an update on the progress of the electric vehicle charging station saying Consumers Energy has done their part and ChargePoint will be installing the charging equipment soon. City Manager Henne indicated the DDA would be setting charging rates at their next meeting and he hoped the project would be complete by the end of the month.

Councilmember Pidek asked if police will ticket people that park illegally in electric vehicle charging stations. Public Safety Director Lenkart indicated violators would be issued a \$15.00 ticket, like any other parking violation.

Councilmember Fear announced there will be a chili dinner fund raiser for Community Cats on Friday, November 5th from 4:30 p.m. to 7:30 p.m. at the VFW on Chipman Street.

CONSENT AGENDA

Motion by Mayor Pro-Tem Osika to approve the Consent Agenda as follows:

First Reading and Set Public Hearing - Ordinance Amendment – Parking for Electric Vehicles.

Conduct first reading and set a public hearing for Monday, November 15, 2021 at 7:30 p.m. to receive citizen comment regarding the proposed amendment to Chapter 33, Traffic and Motor Vehicles, Secs. 33-37 & 33-38 of the Code of Ordinances to regulate parking in electric vehicle charging stations as follows:

RESOLUTION NO. 195-2021

AUTHORIZING FIRST READING & SETTING A PUBLIC HEARING FOR THE PROPOSED AMENDMENT TO SECS. 33-37 & 33-38 OF CHAPTER 33, TRAFFIC AND MOTOR VEHICLES, OF THE CODE OF ORDINANCES TO REGULATE ELECTRIC VEHICLE CHARGING STATIONS

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has a parking ordinance that does not include regulations for electric vehicle charging stations; and

WHEREAS, an electric vehicle charging station is planned for Main Street Plaza; and

WHEREAS, the City Council wishes to amend the parking ordinance to include said stations; and

WHEREAS, it is the long-standing practice of the City Council to hold a public hearing to receive citizen comment regarding any and all proposed ordinance amendments.

NOW THEREFORE BE IT RESOLVED, THE CITY OF OWOSSO ORDAINS THAT:

SECTION 1. AMENDMENT. That Sec. 33-37, Definitions, of the Code of Ordinances of the City of Owosso be amended as follows:

- (a) Unless the context specifically indicates otherwise, the meanings of terms used in this division shall be as follows:

Business districts means and includes the downtown business district and the westtown business district.

Downtown business district means and includes all that area bounded on the north by Williams Street, on the east by Park Street, and on the west and south by the Shiawassee River, including both sides of all streets referenced as boundary streets within this definition.

***Electric vehicle* means a fully electric automobile or hybrid gas and electric automobile.**

***Electric vehicle charging station* means a public or private parking space that is served by battery charging station equipment that has as its primary purpose the transfer of electric energy by conductive or inductive means to a battery or other energy storage device in an electric vehicle equipped with level 2 or better charging equipment. An electric vehicle charging station may be counted as a parking space in the calculation of the parking spaces required by this Code.**

Parking means and includes parking, stopping and standing as those terms are defined in the Uniform Traffic Code.

Parking lot means an area of land, whether or not improved, controlled by the city and available for use by the general public for the purpose of parking vehicles.

Westown business district means and includes all that area bounded on the north by a line one hundred ninety-eight (198) feet north of the north line of Main Street, on the east by Cedar Street, on the west by State Street and on the south by a line one hundred thirty-two (132) feet south of the south line of Main Street, including both sides of all streets referenced as boundary streets within this definition.

(b) Unless the context specifically indicates otherwise, terms other than those defined in section 33-37(a) shall have the meanings ascribed to them in the Uniform Traffic Code.

SECTION 2. AMENDMENT. That Sec. 33-38, Parking in designated space, of the Code of Ordinances of the City of Owosso be amended as follows:

Vehicles parked in the business districts defined in this division shall park within spaces designated for that purpose.

Public use charging stations shall be reserved for parking and charging of electric vehicles only. Electric vehicles may be parked in any space designated for parking subject to the restrictions that would apply to any other vehicle that would park in that space.

SECTION 3. PUBLIC HEARING. A public hearing is set for Monday November 15, 2021 at 7:30 p.m. for the purpose of hearing citizen comment regarding the proposed amendment to the Code of Ordinances.

SECTION 4. EFFECTIVE DATE. This amendment shall become effective twenty days after passage.

SECTION 5. AVAILABILITY. This ordinance may be purchased or inspected in the city clerk's office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

Master Plan Implementation Goals: 1.19, 2.3, 3.7, 5.13, 5.17

Traffic Control Order – Glow Owosso. Consider request from the Glow Owosso Committee for use of Main Street Plaza and various downtown streets at assorted times from November 26, 2021 at 8:00 a.m. through 8:00 p.m. for the Glow Owosso Parade, 5k Race and Tree Lighting, waive the insurance requirement, and approve Traffic Control Order No. 1462 formalizing the request.

Master Plan Implementation Goals: 1.19, 1.21, 2.2, 4.2, 4.6, 4.16, 5.9, 5.12

Minutes Correction. Approve correction to the October 4, 2021 Council meeting minutes correcting Ordinance No. 822 to reflect that there are seven members of the Historical Commission, not eight as shown below:

Sec. 2-228. - Members; appointment, terms, etc.

*The members of the historical commission shall be appointed by the city council. Membership shall consist of one (1) member from the council and ~~seven (7)~~ **six (6)** members at large appointed for three-year terms. No member at large shall be appointed to the historical commission for more than two (2) successive terms unless one (1) year has elapsed after his or her second term expires.*

Designate New Depository. Approve resolution authorizing a new bank account with Huntington Bank for the purpose of receiving and tracking revenues associated with ambulance services.

RESOLUTION NO. 196-2021

**AUTHORIZING OPENING AND MAINTAINING
AN ACCOUNT WITH HUNTINGTON BANK
FOR THE PURPOSE OF RECEIVING AMBULANCE SERVICE REVENUES**

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- (i) The Huntington National Bank (the "Bank"), as a national banking association, is qualified under applicable law and regulations to be a depository for the Public Entity and is hereby designated as a depository of the Public Entity;
- (ii) one or more account(s) may be opened and maintained in the name of the Public Entity, in accordance with the rules and regulations or procedures of the Bank pertaining to such accounts as amended by the Bank from time to time, or as otherwise amended by a written agreement between the Public Entity and Bank;
- (iii) any of the individuals whose names are set forth in (iv), below or, whose genuine signatures appear on separate cards dated and filed with the Bank, (collectively the "Authorized Signatories" and individually an "Authorized Signatory") are hereby authorized to act individually on behalf of the Public Entity and in its name to:
 - a. sign checks, drafts, notes, bills of exchange, acceptances, or other orders for payment of funds from any account maintained by the Public Entity;
 - b. indorse checks, drafts, notes, bills, certificates of deposit, or other instruments owned or held by the Public Entity for deposit in any such account, or for collection or discount by the Bank;
 - c. identify, approve and guarantee the indorsements of any and all checks and drafts drawn by the Public Entity;
 - d. waive demand, protest, and notice of protest, or dishonor of any check, draft, note, bill, certificates of deposit or other instruments made, drawn, or indorsed by the Public Entity;
 - e. act for the Public Entity in the transaction of all other business (whether or not it is of the kind, nature or character specified in this certificate) on the Public Entity's behalf with the Bank, including but not limited to executing contracts and delegating person to engage in transaction in connection with such contracts;
 - f. open and maintain an account in the name of the Public Entity (any account so opened shall be bound by the provisions of this certificate);

- g. certify to the Bank the names of the Authorized Signatories and shall certify such change to the Bank, and the Bank shall be fully protected in relying on such certification, or refusing to honor the signature of any individual not so certified;
 - h. delegate other person(s) to perform any of the foregoing acts;
- (iv) Names or Titles of Authorized Signatories:
- Amy Kirkland
Brad Barrett
Katherine Fagan

FURTHER BE IT RESOLVED, that

- (i) the Bank is authorized to honor, receive, certify, or pay all instruments signed in accordance with this certificate even though drawn or indorsed to the order of any Authorized Signatory signing the same, tendered for cash, or in payment of a personal obligation or for deposit into a personal account of said Authorized Signatory and the Bank is not required or obligated to inquire into the circumstances of the issuance or use of any instrument signed in accordance with this certificate, or the application, or disposition of such instrument, or the proceeds thereof;
- (ii) overdrafts, if any, shall not be considered to be a loan; and
- (iii) the provisions of this certificate shall remain in full force and effect until written notice of its amendment or rescission shall have been received by the Bank and the Bank has a reasonable amount of time to act upon such notice, and that receipt of such notice shall not affect any action taken by the Bank prior thereto.

FURTHER BE IT RESOLVED, that the undersigned be, and hereby is, authorized and directed to certify to the Bank the foregoing resolutions and that the provisions thereof are in conformity with the laws and regulations governing the Public Entity.

Update Depositories & Signers for City Funds. Approve resolution updating the City's designated depositories and signers for City accounts as follows:

RESOLUTION NO. 197-2021

AUTHORIZING DEPOSITORIES AND DESIGNATED SIGNERS FOR THE CITY OF OWOSSO

WHEREAS, Section 8.13 of the Owosso City Charter states, the Council shall designate depositories for city funds in accordance with law and shall provide for the regular deposit of all city moneys; and

WHEREAS, Section 8.10(c) of the Owosso City Charter states, checks or warrants for the disbursement of city funds may be signed by the clerk only; and

WHEREAS, the Council may, however, provide by ordinance that checks or warrants shall also be countersigned by the Finance Director or the Treasurer; and

WHEREAS, Section 7.8 of the Owosso City Charter states, the Clerk and Treasurer and other administrative officers may appoint and remove their deputies and each deputy shall possess all the powers and authority of their superior officer except as the same may be from time to time limited by their superior; and

WHEREAS, the City of Owosso has an investment policy adopted by the City Council on December 18,

2006 in accordance with Michigan Public Act 20 of 1943, as amended; and

WHEREAS, designated depositories of the City of Owosso must agree to and follow such investment policy.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: the following financial institutions be and are hereby designated as depositories for City of Owosso funds:

Huntington Bank, 100 East Main Street, Owosso, MI
Dort Financial Credit Union, 1006 East Main Street, Owosso, MI
Frankenmuth Credit Union, 947 Aiken Street, Owosso, MI
PFCU, 1465 North Michigan 52, Owosso, MI
Michigan Cooperative Liquid Assets Securities System
(MI CLASS)
Stifel, 1865 E M21, Owosso, MI
Shiawassee Community Foundation, 217 North Washington Street, Suite 104
Owosso, MI 48667
US Bankcorp Government Leasing and Finance, Inc.
950 17th Street, Denver, CO 80202
(water meter 15 year installment purchase agreement)

SECOND: all of the designated officers per city charter, are hereby authorized to execute on behalf of the city signature cards or other documents containing the rules and regulations of the financial institution and the conditions under which deposits are accepted and to agree on behalf of the city to those rules, regulations and conditions.

Bid Award – Well Drilling Palmer No. 3 & Juniper No. 1. Authorize bid award to Northern Pump & Well, Inc. of Lansing, Michigan for well drilling services in the amount of \$169,751.89 and approve payment of up to \$169,751.89 to the contractor upon satisfactory completion of the work or portion thereof as follows:

RESOLUTION NO. 198-2021

AUTHORIZATION TO ENTER INTO A SERVICE AGREEMENT WITH NORTHERN PUMP & WELL, INC. FOR MUNICIPAL WATER SUPPLY WELL DRILLING

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has determined that new wells are needed, and in the public interest to maintain a stable and consistent quality water supply for the community; and

WHEREAS, the City of Owosso solicited bids to perform municipal water supply well drilling, and Northern Pump & Well, Inc. was the responsible and responsive bidder for this project; and

WHEREAS, Northern Pump & Well, Inc. has offered to provide the well services in the amount of \$169,751.89.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to employ Northern Pump & Well, Inc. for well services for the Palmer 3

and Juniper 1 wells.

SECOND: The mayor and city clerk are instructed and authorized to sign the contract document(s) for services between the City of Owosso, Michigan and Northern Pump & Well, Inc. in the amount of \$169,751.89.

THIRD: The accounts payable department is authorized to pay Northern Pump & Well, Inc. for work satisfactorily completed in the amount of \$169,751.89.

FOURTH: The above expenses shall be paid from account 591-901-977.000.

Master Plan Implementation Goals: 1.5, 3.4

Purchase Authorization – Garage Doors. Waive competitive bidding requirements due to market conditions, price instability and immediate need, authorize purchase and installation of 5 insulated garage doors for the DPW garage from Gabbard Overhead Door Company in the amount of \$19,950.00, and further authorize payment to the vendor upon satisfactory receipt and installation of said doors as follows:

RESOLUTION NO. 199-2021

AUTHORIZING PURCHASE AGREEMENT WITH GABBARD OVERHEAD DOOR COMPANY OF LAINGSBURG, MICHIGAN FOR 5 GARAGE DOORS FOR THE DPW GARAGE

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has determined that replacement of DPW garage doors is required, to utilize the garage, it's equipment, as well as to avoid risk of equipment damage and risk to the employees; and

WHEREAS, due to volatile market conditions, price instability, and immediate need the City of Owosso is seeking to replace said garage doors as soon as possible; and

WHEREAS, the City of Owosso solicited quotes to perform the replacement/disposal of five (5) garage doors, Gabbard Overhead Door Company were the lowest, responsible, and responsive of the quotes for the garage door project; and

WHEREAS, Gabbard Overhead Door Company has offered to provide the insulated doors, equipment, and services in the amount of \$19,950.00.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to waive competitive bidding requirements and contract with Gabbard Overhead Door Company for the purchase and installation of five insulated garage doors for the DPW garage.

SECOND: The accounts payable department is authorized to submit payment to Gabbard Overhead Door Company in the amount of \$19,950.00 upon satisfactory receipt and installation of said doors.

THIRD: The above expense shall be paid from account 401-000-975.000.

Warrant No. 608. Authorize Warrant No. 608 as follows:

Vendor	Description	Fund	Amount
Caledonia Charter Township	Caledonia Utility Fund payment-7/1/21-9/30/21	Water	\$41,283.20
Owosso Charter Township	Owosso Charter Township 2011 Water Agreement payment-7/1/21-9/30/21	Water	\$17,052.61

Check Register – September 2021.* Affirm check disbursements totaling \$4,418,507.06 for September 2021.

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Councilmembers Haber, Law, Fear, Pidek, Teich, Mayor Pro-Tem Osika, and Mayor Eveleth.

NAYS: None.

ITEMS OF BUSINESS

Lot Split Authorization – 108 North Chipman Street

City Manager Henne indicated the requested lot split would create a new vacant parcel with frontage on West Main Street. He further noted that a site plan review would be required for the development of either site resulting from approval of the split.

Motion by Mayor Pro-Tem Osika authorizing division of a City lot under Michigan Subdivision Control Act for the platted lot at 108 North Chipman Street as detailed below:

Current Description:

Address	Status	Parcel #1
108 N. Chipman Street	Before Split	050-660-017-001-00
Description: LOTS 1 2 3 16 17 & 18 OF BLK 17 ALSO LOT 2 & 3 OF BLK 16 & THE VACATED PORTION OF STATE ST N OF MAIN ST PART OF A L & B O WILLIAMS ADD EXC COM AT SE COR LOT 2, TH W 154', TH N 11', TH SE'LY TO PT WHICH IS 2.44' N OF SE COR OF SD LOT, TH S TO POB, INCL 1/2 CLSD ALLEY		

Description After Split – Parent Parcel:

Address	Status	Parcel #1
108 N. Chipman Street	After Split	050-660-017-001-00
Description: LOT 3 BLK 16 & LOTS 1, 2, 16, 17, 18 BLK 17, INCL VAC STATE ST ADJ TO SD LOTS 1, 2 BLK 16 & LOT 3 BLK 16, ALSO INCL N ½ VAC ALLEY ADJ TO SD LOTS 2 & 16 BLK 17, A L & B O WILLIAMS ADDITION TO THE CITY OF OWOSSO L29/P499		

Description After Split – New Parcel:

Address	Status	Parcel #1
1010 W. Main Street	After Split	050-660-017-006-00

Description:

LOT 2 BLK 16 & E ½ ADJ VAC STATE ST; ALSO LOT 3 BLK 17 & W ½ ADJ VAC STATE ST, ALSO S ½ ADJ VAC ALLEY, A L & B O WILLIAMS ADDITION TO THE CITY OF OWOSSO L29/P499; EXC THAT PT LYG WITHIN PCL DESC AS BEG @ SW COR SEC 13 T7N R2E, TH ALG W SEC LN N03°08'32"E 11 FT, TH S86°23'20"E 308 FT, TH S83°12'33"E 198.31 FT, TH S03°36'40"W 33 FT, TH N86°23'20"W 506.09 FT TO W LN SEC 24 T7N R2E, TH N03°43'08"E 33 FT TO POB

Motion supported by Councilmember Teich.

Roll Call Vote.

AYES: Councilmembers Haber, Fear, Pidek, Mayor Pro-Tem Osika, Councilmembers Law, Teich, and Mayor Eveleth.,

NAYS: None.

Master Plan Implementation Goals: 1.9, 2.7, 4.25, 5.31

Demolition Authorization & Contract Approval - 900 Ada Street

City Manager Henne noted that the recommended bidder, Bolle Construction, was not the lowest bidder. Another firm was cheaper but did not follow the bid instructions by not accounting for the removal of hazardous waste in their bid.

Mayor Pro-Tem Osika asked if the City owned the property. It was indicated the City is not the owner. City Manager Henne explained that the price of the demolition will be included on the next tax bill for the property.

City Attorney Gould explained that the homeowner had passed away and would probably come up for sale for back taxes soon.

Motion by Councilmember Pidek to authorize demolition of the structure at 900 Ada Street and approve bid award to Bolle Contracting, LLC in the amount of \$16,500.00, and further authorize payment to the contractor upon satisfactory completion of the work or portion thereof as follows:

RESOLUTION NO. 200-2021

**AUTHORIZING DEMOLITION OF THE STRUCTURE AT 900 ADA STREET
AND THE EXECUTION OF A CONTRACT WITH
BOLLE CONTRACTING, LLC FOR SAID DEMOLITION**

WHEREAS, the home at 900 Ada Street was found to be in a deplorable condition and the tenants were removed in April of 2019; and

WHEREAS, the city of Owosso, Shiawassee County, Michigan, has determined that the remains of the house should be demolished to eliminate blight in the neighborhood and to spur residential redevelopment; and

WHEREAS, the city of Owosso presented this case to Shiawassee Circuit Court on September 7, 2021 and a judgment was entered allowing the immediate demolition of the buildings and assessment of the cost of such demolition to the real property; and

WHEREAS, the city of Owosso sought bids to demolish the structure at 900 Ada Street; a bid was received from Bolle Contracting, LLC and it is hereby determined that Bolle Contracting, LLC

is qualified to provide such services and that it has submitted the lowest responsible and responsive bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to demolish the structure located at 900 Ada Street.

SECOND: The City of Owosso has further determined that it is advisable, necessary and in the public interest to employ Bolle Contracting, LLC for said demolition.

THIRD: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached, Contract for Demolition of 900 Ada Street with Bolle Contracting, LLC in the amount of \$16,500.00.

FOURTH: The accounts payable department is authorized to pay Bolle Contracting, LLC for work satisfactorily completed on the project up to the bid amount.

FIFTH: The above expenses shall be paid from the General Fund 101-370-818.000.

Motion supported by Mayor Pro-Tem Osika.

Roll Call Vote.

AYES: Councilmembers Teich, Pidek, Haber, Law, Mayor Pro-Tem Osika, Councilmember Fear, and Mayor Eveleth.

NAYS: None.

Master Plan Implementation Goals: 1.1, 1.13, 2.6

Consumers Energy Electric Facilities Easement – Exchange Street Parking Lot & Fountain Park

City Manager Henne noted that the proposed electrical installation would provide improved electric service to surrounding businesses and should not jeopardize use of the property.

Motion by Councilmember Teich to authorize approval of a permanent easement through City-owned parcel 050-470-023-001-00 (Exchange Street Parking lot and Fountain Park) for the construction, operation and maintenance of new electric facilities for underground electric lines and a new hybrid switch in Fountain Park as follows:

RESOLUTION NO. 201-2021

GRANTING A PERMANENT EASEMENT FOR ELECTRIC FACILITIES TO CONSUMERS ENERGY

WHEREAS, Consumers Energy desires to install electric facilities on/under the City owned parcel 050-470-023-001-000 (Exchange Street parking lot and Fountain Park) to provide a two way electric feed for the businesses in the courtyard off of the alley east of Ball Street; and

WHEREAS, Consumers Energy has requested the City grant a permanent easement to allow for construction, operation, maintenance, and inspection of said facilities; and

WHEREAS, City staff has reviewed the request, and concurs with the proposed location; and

WHEREAS, the City of Owosso is willing to grant a permanent easement for that portion of parcel number 050-470-023-001-000, as described in Exhibit B of the easement agreement, according to the terms of the Construction Work Agreement as attached.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has determined that it is advisable, necessary and in the public interest to grant a permanent easement as outlined by the terms set forth in the attached Easement for Electric Facilities and Construction Work Agreement between the City of Owosso and Consumers Energy.

SECOND: The Mayor and City Clerk are instructed and authorized to execute said easement and agreement.

Motion supported by Mayor Pro-Tem Osika.

Roll Call Vote.

AYES: Mayor Pro-Tem Osika, Councilmembers Pidek, Law, Haber, Fear, Teich, and Mayor Eveleth.

NAYS: None.

Master Plan Implementation Goals: 3.4

COMMUNICATIONS

Elaine Greenway, Parks & Recreation Commission. Letter of Resignation.
Tanya S. Buckelew, Planning & Building Director. Annual Liquor License Inspections.
Downtown Development Authority/Main Street. Minutes of October 6, 2021.

CITIZEN COMMENTS AND QUESTIONS

Marlene Webster, County Commissioner District 1, finished her earlier comments saying the County will not be hiring an HR person at this time. Lastly, she said the County is in the process of creating a land bank which should be functional next fall.

Tom Manke, 2910 W. M-21, asked if the City demolished the house at 900 Ada Street and it goes up for tax sale the City might not be able to collect the cost for the demolition.

Justin Horvath, SEDP President, indicated his organization was very excited about the establishment of a county land bank. He noted that while its establishment is taking a little longer than they would like it will be a great tool to help the county move forward with housing when it's up and running. He thanked City Manager Henne for moving the issue to the forefront and County Treasurer Sorenson for agreeing to take on responsibility for the operation of the land bank.

Eddie Urban, 601 Glenwood Avenue, said he would like the next Council meeting to be cancelled because it falls on the opening day of deer season. He also showed off a picture of the occasion a truck struck his home a few months back.

Jeff Turner, 204 Oakwood Avenue, said he asked the Council at the last meeting about improving the alley behind his house, including trimming trees, resurfacing the alley, and checking on a fence that might be obstructing the alley. He asked for an update on his requests.

City Manager Henne responded to Mr. Manke's question saying the City would not be reimbursed for the cost of demolition if the property is sold at tax sale. Mayor Eveleth indicated he approves of the City taking down structures that are hazardous, even if it costs the City.

City Manager Henne responded to Mr. Turner's request for an update saying he had personally driven the alley, the trees are on the list to be trimmed, and he will circle back with Code Enforcement on the fence.

City Attorney Gould noted that the structure at 900 Ada Street is a hazard to the neighborhood, is in deplorable condition, and needs to be demolished for safety reasons.

NEXT MEETING

Monday, November 15, 2021

BOARDS AND COMMISSIONS OPENINGS

Brownfield Redevelopment Authority – term expires June 30, 2022
Building Board of Appeals – Alternate - term expires June 30, 2022
Building Board of Appeals – Alternate - term expires June 30, 2024
Downtown Historic District Commission – term expires June 30, 2022
Owosso Historical Commission – 2 terms expire December 31, 2023
Parks & Recreation Commission – term expires June 30, 2022
Planning Commission – term expires June 30, 2022
Zoning Board of Appeals – Alternate – term expires June 30, 2024
Zoning Board of Appeals – term expires June 30, 2023

ADJOURNMENT

Motion by Councilmember Fear for adjournment at 8:33 p.m.

Motion supported by Mayor Pro-Tem Osika and concurred in by unanimous vote.

Christopher T. Eveleth, Mayor

Amy K. Kirkland, City Clerk

*Due to their length, text of marked items is not included in the minutes. Full text of these documents is on file in the Clerk's Office.



OWOSSO PUBLIC SAFETY

202 S. WATER ST. • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580 • FAX (989)725-0528

MEMORANDUM

DATE: October 21, 2021

TO: Owosso City Council

FROM: Kevin Lenkart
Public Safety Chief

RE: Amend Parking Ordinance 33-37 and 33-38 to include Electric Vehicles

Recommendation:

Recommend Owosso City Council approve the attached resolution setting a public hearing for November 15, 2021 to receive citizen comment regarding the changes to City Ordinance 33-37 and 33-38 to include Electric Vehicles.

Background:

Currently the City of Owosso Parking Ordinance does not include any provision for regulating the use of Electric Vehicle Charging Stations. The adoption of this revised ordinance will allow Owosso Public Safety staff to enforce the ordinance to monitor parking at designated parking spots for Electric Vehicles.

ORDINANCE NO.

**AMENDING SECS. 33-37 & 33-38 OF CHAPTER 33, TRAFFIC AND MOTOR VEHICLES,
OF THE CODE OF ORDINANCES
TO REGULATE PARKING IN ELECTRIC VEHICLE CHARGING STATIONS**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has a parking ordinance that does not include regulations for parking in electric vehicle charging stations; and

WHEREAS, an electric vehicle charging station is planned for Main Street Plaza; and

WHEREAS, the City Council wishes to amend the parking ordinance to include regulations for said stations; and

WHEREAS, the City Council held a public hearing on the proposed amendment November 15, 2021, [heard all interested persons](#), and deliberated on the request.

NOW THEREFORE BE IT RESOLVED, THE CITY OF OWOSSO ORDAINS THAT:

SECTION 1. AMENDMENT. That Sec. 33-37, Definitions, of the Code of Ordinances of the City of Owosso be amended as follows:

- (a) Unless the context specifically indicates otherwise, the meanings of terms used in this division shall be as follows:

Business districts means and includes the downtown business district and the westtown business district.

Downtown business district means and includes all that area bounded on the north by Williams Street, on the east by Park Street, and on the west and south by the Shiawassee River, including both sides of all streets referenced as boundary streets within this definition.

Electric vehicle means a fully electric automobile or hybrid gas and electric automobile.

Electric vehicle charging station means a public or private parking space that is served by battery charging station equipment that has as its primary purpose the transfer of electric energy by conductive or inductive means to a battery or other energy storage device in an electric vehicle equipped with level 2 or better charging equipment. An electric vehicle charging station may be counted as a parking space in the calculation of the parking spaces required by this Code.

Parking means and includes parking, stopping and standing as those terms are defined in the Uniform Traffic Code.

Parking lot means an area of land, whether or not improved, controlled by the city and available for use by the general public for the purpose of parking vehicles.

Westtown business district means and includes all that area bounded on the north by a line one hundred ninety-eight (198) feet north of the north line of Main Street, on the east by Cedar Street, on the west by State Street and on the south by a line one hundred thirty-two (132) feet south of the south line of Main Street, including both sides of all streets referenced as boundary streets within this definition.

- (b) Unless the context specifically indicates otherwise, terms other than those defined in section 33-37(a) shall have the meanings ascribed to them in the Uniform Traffic Code.

SECTION 2. AMENDMENT. That Sec. 33-38, Parking in designated space, of the Code of Ordinances of the City of Owosso be amended as follows:

Vehicles parked in the business districts defined in this division shall park within spaces designated for that purpose.

Public use charging stations shall be reserved for parking and charging of electric vehicles only. Electric vehicles may be parked in any space designated for parking subject to the restrictions that would apply to any other vehicle that would park in that space.

SECTION 3. EFFECTIVE DATE. This amendment shall become effective December 6, 2021.

SECTION 4. AVAILABILITY. This ordinance may be purchased or inspected in the city clerk's office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ (989) 725-0599 ▪ FAX (989) 723-8854

DATE: 11.9.2021
TO: CITY COUNCIL
FROM: CITY MANAGER
SUBJECT: Schedule Public Hearing – Revoke Wesener Building OPRA

BACKGROUND:

In 2013, an Obsolete Property Rehabilitation Certificate was approved for 104-108 N Washington St – known as the Wesener Building. This OPRA was approved for 12 years as incentive to redevelop the property after a fire. The certificate was approved based on an application submitted by the developer promising to spend over \$2 million on the project and create 12 jobs. The construction was completed but the jobs were never created. The city's tax abatement policy assigned the maximum number of years for the tax incentive based on the cost and the jobs to be created.

RECOMMENDATION:

Schedule a public hearing for December 6, 2021 at 7:30 P.M. at Owosso City Hall to receive comment on the revocation of the Wesener OPRA for not fulfilling the requirements of the city's tax abatement policy and the lack of performance in job creation. This process is in accordance with MCL 125.279(1) governing the revocation of Obsolete Property Rehabilitation Certificates.

RESOLUTION NO.

**RESOLUTION SETTING PUBLIC HEARING
TO CONSIDER REVOCATION OF THE
OBSOLETE PROPERTY REHABILITATION CERTIFICATE
FOR THE WESENER BUILDING**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved an Obsolete Property Rehabilitation Certificate in 2013 for 104-108 N Washington Street, known as the Wesener Building, for 12 years; and

WHEREAS, the City of Owosso approved this certificate for the maximum of 12 years based on project cost and the number of jobs to be created; and

WHEREAS, the project was completed but the jobs creation element was never fulfilled; and

WHEREAS, notice was provided to the owner of the property by certified mail dated October 19, 2021.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to hold a public hearing on Monday, December 6, 2021 at 7:30 P.M. in the City Hall Council Chambers to consider revocation of the OPRA certificate for the Wesener Building.



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

David Acton
106 N Washington St
Ste 302
Owosso, MI 48867

DATE: October 19, 2021

Dear Mr. Acton:

The City of Owosso finds it necessary and in the public interest to hold a public hearing on December 6, 2021 at 7:30 P.M. at City Hall (301 W Main Street, Owosso, MI 48867) to discuss and decide whether or not to revoke the Obsolete Property Rehabilitation Certificate for your property known as the 'Wesener Building' located at 104-108 N Washington Street, Owosso, MI 48867.

The City is holding this OPRA certificate revocation hearing because you – as the certificate holder – have not proceeded in good faith with the operation of the rehabilitated facility in a manner consistent with the purposes of the Act and in the absence of circumstances that are beyond your control as the holder of the exemption certificate (MCL 125.2791(1)). If approved, this revocation of the OPRA certificate will be effective on December 31, 2021.

Attached is the original OPRA application signed by you on June 21, 2013 detailing the future plans for the operation of the property for the effective duration of the OPRA certificate. Please contact me if you have any questions.

Sincerely,

Nathan Henne
City Manager
City of Owosso
Nathan.henne@ci.owosso.mi.us
989-725-0569



301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ (989) 725-0599 ▪ FAX (989) 723-8854

DATE: 11.9.2021
TO: CITY COUNCIL
FROM: CITY MANAGER
SUBJECT: Terminate BRA #13 – Wesener Building – for lack of promised job creation

BACKGROUND:

In 2013, the City approved a brownfield district and brownfield plan for the Wesener Building for 21 years starting in 2026 after the property's 12-year OPRA certificate expires. The brownfield plan – like the OPRA application – indicates that permanent jobs will be created as part of the completed project. Those jobs have not been created or sustained to date.

A public hearing is required by PA 381 for consideration of brownfield termination.

RECOMMENDATION:

Schedule a public hearing for Monday, December 6, 2021 at 7:30 P.M. in the Owosso City Hall Council Chambers to receive public comment on the possible termination of Brownfield #13.

RESOLUTION NO.

**RESOLUTION SETTING PUBLIC HEARING TO TERMINATE BROWNFIELD PLAN
FOR THE WESENER BUILDING – 104-108 N WASHINGTON STREET**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved a Brownfield Plan for 104-108 N Washington St in 2013; and

WHEREAS, the City of Owosso approved this Brownfield Plan according the city's tax abatement policy requiring – per the plan – that permanent jobs are to be created and sustained as part of the development; and

WHEREAS, to date, the number of jobs to be created and sustained as part of the abatement application and brownfield plan has not been fulfilled; and

WHEREAS, notice was provided to the owner of the property by certified mail dated October 29, 2021.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to hold a public hearing on December 6, 2021 at 7:30 P.M. at city hall to consider termination of the Brownfield Tax Abatement for 104-108 N Washington Street – known as the Wesener Building.



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

David Acton
106 N Washington St
Ste 302
Owosso, MI 48867

DATE: October 19, 2021

Dear Mr. Acton:

The City of Owosso finds it necessary and in the public interest to hold a public hearing on December 6, 2021 at 7:30 P.M. at City Hall (301 W Main Street, Owosso, MI 48867) to discuss and decide whether or not to terminate the Brownfield Plan (BRA) plan for your property known as the 'Wesener Building' located at 104-108 N Washington Street, Owosso, MI 48867.

The City is holding this BRA plan termination hearing because you – as the BRA plan developer and property owner – have not proceeded in good faith according to the Brownfield Plan and Public Act 381 of 1996, as amended (section 125.2664(8)(b)). If approved, this termination of the BRA plan will be effective on December 31, 2022.

The Brownfield Plan approved on September 17, 2010 - and subsequently amended on November 1, 2010, August 1, 2011, and September 16, 2013 - detailing the future plans for the operation of the property for the effective duration of the BRA Plan is available in the City Clerk's office for your review. Please contact me if you have any questions.

Sincerely,

Nathan Henne
City Manager
City of Owosso
Nathan.henne@ci.owosso.mi.us
989-725-0569



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ (989) 725-0599 ▪ FAX (989) 723-8854

DATE: 11.9.2021
TO: CITY COUNCIL
FROM: CITY MANAGER
SUBJECT: Set Public Hearing – Robbins Brownfield Termination – 1231 W Main St

NOTES:

In May, 2021 the city approved a resolution “rescinding” the Brownfield for this property. The State said that the proper terminology was not used and that the city’s resolution needed to follow the letter of PA 381 to read that the Brownfield was “terminated.”

BACKGROUND:

In 2006, the City approved a brownfield tax increment plan for the old Robbins Furniture property. The project involved demolishing 5 buildings and converting the remaining 2 into a combination of commercial and residential. The demolition and environmental remediation was completed and a new parking lot put in but the project stopped there except for the addition of a gym facility.

A brownfield loan was granted with a developer-owned property in Owosso Township serving as collateral, but when the developer decided not to pursue the mixed use portion of the project, the loan dollars were returned and the mortgage satisfied.

The owner – and original developer – has not paid property taxes timely for the following years: 2007-2009, 2012-2015, and 2017 to present. In these years, the taxes went delinquent and collection occurred at the county level.

The City’s abatement policy requires timely payment of property taxes in order for abated properties to retain any tax incentives they were granted.

The City’s brownfield fund for this project currently holds about \$47,000 that cannot be reimbursed to the developer because of these late tax payments in violation of the city’s tax abatement policy.

RECOMMENDATION:

Schedule a public hearing for December 6 at 7:30 P.M. at Owosso City Hall to receive public comment on the termination of the Brownfield Plan for the Robbins Property located at 1231 W Main St for failure to pay taxes timely.

RESOLUTION NO.

**SETTING A PUBLIC HEARING TO CONSIDER TERMINATION OF
BROWNFIELD PLAN #9 ROBBINS LOFT, LLC – 1231 W MAIN ST**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved a Brownfield Plan for 1231 W Main Street in 2006; and

WHEREAS, the City of Owosso approved this Brownfield Plan according the city's tax abatement policy, requiring timely payment of property taxes to remain eligible for the tax incentives outlined in the plan; and

WHEREAS, the plan was amended and the revised project was completed but taxes were not paid timely in 2007, 2008, 2009, 2012, 2013, 2014, 2015, 2017, 2018, 2019, 2020, and 2021; and

WHEREAS, notice was provided to the owner of the property by certified mail dated October 29, 2021.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to hold a public hearing on Monday, December 6, 2021 at 7:30 P.M. in the City Hall Council Chambers to consider termination of the Brownfield Plan #9 – Robbins Loft, LLC for 1231 W Main Street.



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

Robbins Lofts, LLC
1231 W Main St
Owosso, MI 48867

DATE: October 29, 2021

Dear Mr. Larivey:

The City of Owosso finds it necessary and in the public interest to hold a public hearing on December 6, 2021 at 7:30 P.M. at City Hall (301 W Main Street, Owosso, MI 48867) to discuss and decide whether or not to terminate the Brownfield Plan (BRA) plan for your property known as the 'Robbins Property' located at 1231 W Main Street, Owosso, MI 48867.

The City is holding this BRA plan termination hearing because you – as the BRA plan developer and property owner – have not abided by the city's tax abatement policy requiring that all tax payments shall be made timely. If approved, this termination of the BRA plan will be effective on December 31, 2022.

Please contact me if you have any questions.

Sincerely,

Nathan Henne
City Manager
City of Owosso
Nathan.henne@ci.owosso.mi.us
989-725-0569



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

MEMORANDUM

DATE: November 4, 2021

TO: Mayor & City Council

FROM: Jessica Unangst, Director of HR & Administrative Services

RE: City of Owosso Flexible Spending Plan

Attached is an updated Service Agreement for the City of Owosso's Flexible Spending Plan. Over the past twelve years we have utilized Employee Benefit Concepts, Inc. (EBC), a Group Resources company to administer our flexible spending account (FSA) plans (both medical and dependent care expense accounts). I have reviewed all documents. These documents are updated on an annual basis. I recommend approval and authorization of the Flexible Spending Plan.

RESOLUTION NO.

ADOPTING THE CITY OF OWOSSO FLEXIBLE SPENDING PLAN

WHEREAS, the city of Owosso, a Michigan municipal corporation, provides a cafeteria plan for its employees; and

WHEREAS, under the tax laws of the United States of America the city council must adopt a resolution for the calendar year effective January 1, 2022 and subsequent years.

NOW THEREFORE, the city council of the city of Owosso, Michigan (the employer) resolves:

- FIRST: that the form of Cafeteria Plan including a Dependent Care Flexible Spending Account and Health Flexible Spending Account effective January 1, 2022 presented and attached is approved and adopted and that the duly authorized agents of the city are hereby authorized and directed to execute and deliver to the Administrator of the Plan one or more counterparts of the Plan.
- SECOND: that the Administrator is instructed to take such actions that they deem necessary and proper to implement the Plan, and to set up adequate accounting and administrative procedures to provide benefits under the Plan.
- THIRD: that attached as Exhibit 1, is a true copy of the *City of Owosso Flexible Spending Plan* approved and adopted in this resolution.
- FOURTH: that all prior resolutions and documents for the *City of Owosso Flexible Spending Plan* are rescinded as of January 1, 2022.

**EMPLOYEE BENEFIT CONCEPTS, INC.
CONSULTING AND THIRD PARTY ADMINISTRATOR SERVICE AGREEMENT**

THIS AGREEMENT made by and between **City of Owosso** (hereinafter referred to as the "Employer") and Employee Benefit Concepts, Inc. (hereinafter referred to as "Third Party Administrator" or "TPA").

RECITALS

WHEREAS, the Employer has adopted and sponsors a Flexible Spending Account Plan(s) (the "Plan") for its employees and the dependents of participating employees and has agreed to provide certain benefits through the Plan;

WHEREAS, under the Plan, the Employer as the administrator has the authority to appoint, hire others to perform and/or delegate the duties it provides under the Plan;

WHEREAS, the Employer is desirous that the TPA furnish certain services to the Plan with respect to the benefits to be provided under the Plan; and

WHEREAS, the Employer is executing this Agreement on behalf of itself and the Plan.

NOW, THEREFORE, in consideration of the mutual promises contained in this Agreement, the Employer and the TPA hereby agree as follows:

**SECTION I
PLAN**

Wherever, in the Agreement reference is made to the term "Plan" it shall mean the benefits provided under the Flexible Spending Account Plan of the Employer as furnished to TPA from time to time by the Employer and as defined in the Flexible Spending Account Plan Document(s).

**SECTION II
SERVICES TO BE PROVIDED BY THE TPA**

During the continuance of this Agreement, the TPA shall provide those certain services to the Employer relating to the administration of the plan as outlined in the Fee Schedule appended hereto as Exhibit A and incorporated herein.

**SECTION III
RESPONSIBILITIES OF THE EMPLOYER AND TPA**

(A) It is understood that the Employer retains all final authority and responsibility for the Plan and its operation and that the TPA is empowered to act on behalf of the Plan and the Employer in connection with the Plan only as expressly stated in this Agreement or as mutually agreed to in writing by the Employer and the TPA.

(B) The Health Insurance Portability and Accountability Act ("HIPAA") of 1996, as it may be amended; from time to time requires "covered entities" to have contracts with its "business associates." Employer has signed the Agreement on behalf of itself and the Plan. Since the Plan is a Covered Entity, it must have a contract with TPA as its Business Associate. Exhibit "B," which is a business associate agreement and which is attached to this Agreement, is hereby added to and deemed a part of this Agreement. The meanings of the terms "covered entities" and "business associates" are as defined in HIPAA.

(C) The TPA shall, when reasonable, advise the Employer of matters which come to its attention involving potential legal actions involving the Plan and shall promptly advise of legal actions commenced against the Plan which come to its attention. The defense of any legal action involving a claim for benefits under the Plan shall not be the obligation of the TPA under this Agreement, but it is understood and agreed that the TPA shall fully cooperate with the Plan in defense of any action arising out of matters related to this Agreement.

(D) The TPA shall discharge its duties with respect to the Plan covered under this Agreement solely in the interest of the Plan, the Employer and participants of the Plan with the ordinary care, skill, prudence and diligence under the circumstances then prevailing that a prudent person acting in a like capacity and familiar with such matters would use in the conduct of an enterprise of like characteristics and with like aims, and in accordance with the Plan documents, to the extent they are consistent with applicable provisions of applicable law. Further, TPA shall only be liable for losses, damages, expenses, or claims arising out of or with respect to this Agreement for the performance of any obligations or any functions in the administration of the Plan resulting from or arising out of the fraudulent, intentional, criminal or negligent acts or omissions of the TPA, or its employees.

(E) The Employer agrees to indemnify and hold harmless the TPA and its directors, officers and employees against any and all claims, lawsuits, settlements, judgments, costs, penalties and expenses, including attorney's fees resulting from, or arising out of or in connection with, a claim for benefits under the Plan during the continuance of this Agreement unless it is determined that the liability therefore resulted from or arose out of the fraudulent, intentional, criminal or negligent acts or omissions of the TPA, or its employees.

(F) If it is determined that any payment had been made under this Agreement to an ineligible employee or dependent, or if it is determined that an incorrect amount has been paid by the TPA, the TPA will make a diligent attempt to recover the payment but the TPA will not be required to initiate or continue any court proceedings for any such recovery.

SECTION IV DUTIES OF THE EMPLOYER

(A) Unless otherwise provided in Exhibit A, it shall be the obligation of the Employer (pursuant to MLA Section 550.932) to provide a written notice to each individual covered by the Plan, which notice shall contain the following information:

(i) What benefits are being provided;

(ii) Changes in benefits;

(iii) The fact that individuals covered by the Plan are not insured, or are only partially insured, as the case may be;

(iv) If the Plan is not insured, the fact that in the event the Plan or the Employer does not ultimately pay medical expenses that are eligible for payment under the Plan for any reason, the individuals covered by the Plan may be liable for those expenses;

(v) The fact that the TPA merely processes claims and does not insure that any medical expenses of individuals covered by the Plan will be paid; and

(vi) The fact that complete and proper claims for benefits made by individuals covered by the Plan will be promptly processed, but that in the event there are delays in processing claims, the individuals covered by the Plan shall have no greater rights to interest or other remedies against the TPA than as otherwise afforded them by law.

(B) In order for the TPA to perform the benefit payment and other services for the Plan as set forth in this Agreement, the Employer shall furnish to the TPA certain information concerning the Plan and employees and dependents covered under the Plan as may from time to time be required by the TPA and shall furnish monies in a timely fashion to carry out the requirements of the Plan.

(C) It shall be the sole obligation of the Employer and the Plan to comply with all provisions of HIPAA. TPA will abide by the terms of HIPAA relating to Business Associates.

SECTION V EFFECTIVE DATE; AGREEMENT PERIOD

(A) This Agreement shall be effective as of January 1, 2022 and continue until December 31, 2022 unless continued in accordance with Section (B) below.

(B) At the expiration of the Initial Year, or at the expiration of any year thereafter during which this Agreement is in effect, this Agreement shall be automatically renewed for a period of one (1) year under the same terms and conditions as were in effect for the year immediately preceding such renewal, unless written notice is given sixty (60) days in advance of the expiration of any such Plan year by either the TPA or the Employer to the other party to this Agreement.

SECTION VI TPA SERVICE CHARGES

(A) In consideration of the TPA providing the services provided for under this Agreement, the Employer agrees to pay the TPA those fees as provided for in the Fee Schedule.

(B) In addition to the TPA fees as set forth on Exhibit A, the Plan shall reimburse the TPA for any premium taxes, or other charges or fees in connection therewith assessed against the TPA with respect to any benefit payments made by the TPA under the Plan and this Agreement.

**SECTION VII
EXAMINATION OF RECORDS**

Subject to the provisions of Exhibit "B," the Employer shall have the right, upon reasonable request, to examine any records of the TPA relating to the services provided hereunder: provided, however, that any examination of participant payment records shall be carried out in a manner agreed to between the Employer and the TPA designed to protect the confidentiality of the participant.

**SECTION VIII
BENEFIT ENTITLEMENT DETERMINATION**

(A) During the continuance of this Agreement, all requests for benefit payments under the Plan will be made to the TPA. The TPA shall determine the entitlement of any participating employee requesting benefits under the Plan. Such determination will be made in accordance with the Plan documents.

(B) With respect to any person who makes a request for benefits which is denied, the TPA will notify said person of the denial and of his or her right of review of the denial, in a manner agreed to between the Employer and the TPA designed to satisfy the requirements of the Employee Retirement Income Security Act of 1974, as amended.

**SECTION IX
GENERAL ADMINISTRATION**

The TPA's personnel will be available to assist the Employer in connection with the general administration of the Plan, including assistance as to the enrollment of eligible Employees under the Plan and administration and record keeping systems for the ongoing operation of the Plan.

**SECTION X
MAINTENANCE AND RETURN OF RECORDS**

The TPA shall maintain all records in connection with its administration of the plan. In the event of discontinuance of this Agreement, any such records in possession of the TPA shall be forwarded to the Employer as soon as practicable, but in any case, within forty-five (45) days of the date of discontinuance.

SECTION XI DEFAULT; TERMINATION

(A) The occurrence of any of the following events shall constitute a default under this agreement:

Assignment. TPA shall neither assign, transfer nor convey this Agreement nor suffer or permit any such assignment, transfer or encumbrance to occur by operation of law or otherwise, without the prior written consent of the Employer. If the TPA purports to affect any assignment or transfer without the written consent of the Employer, the Employer may, without prejudice to any other rights or remedies contained in this Agreement or provided by law or equity, terminate this Agreement.

(i) TPA makes, or has made, any gross misrepresentation to the Employer including inducing the Employer to enter into this Agreement.

(ii) TPA materially defaults in the performance of any other obligations under this Agreement.

(iii) TPA or any of its directors or officers shall have performed or have been guilty of fraudulent or criminal conduct in their administration under this Agreement.

(B) Upon occurrence of any of the events set forth in Paragraph XI (A), the Employer may, without prejudice to any other rights or remedies contained in this Agreement or provided by law or equity, terminate this Agreement. Such termination shall be effective sixty (60) days after the Employer gives written notice to the TPA of any of the events set forth above.

(C) The TPA will use its best efforts to provide the services contemplated by this Agreement.

SECTION XII TERMINATION

If this Agreement is terminated for any reason, TPA at the Employer's expense shall assist in the transition to a successor third party administrator so as not to unduly interrupt or disrupt the business of the Plan. TPA shall provide such assistance for a period of sixty (60) days, during which time the TPA will be paid reasonable compensation for time actually spent.

SECTION XIII GOVERNING LAWS

This Agreement shall be deemed to have been made and entered into in the State of Michigan, and all rights and obligations of the parties hereto shall be governed by and constructed in accordance with the laws of the State of Michigan.

**SECTION XIV
ENTIRE AGREEMENT**

This Agreement constitutes the entire Agreement between TPA and the Employer in respect of the subject matter hereof, and this Agreement supersedes all prior and contemporaneous agreements between TPA and the Employer in connection with the subject matter of this Agreement. No officer, employee or other servant or agent of the TPA or the Employer is authorized to make any representation, warranty or other promise not contained in this Agreement. No change, modification, termination, or attempted waiver of any of the provisions of this Agreement shall be binding upon the TPA or the Employer unless in writing and signed by the TPA and the Plan.

**SECTION XV
EXECUTION OF AGREEMENT**

IN WITNESS WHEREOF, the Employer and the TPA have caused this Agreement to be executed in duplicate by their respective officers duly authorized to do so.

Dated at _____, Michigan this ____ day of _____, 20_____.

WITNESS:

Amy K. Kirkland, City Clerk

City of Owosso

By: _____

Title: Christopher T. Eveleth, Mayor _____

**Employee Benefit Concepts, Inc.
A Group Resources, Inc.
A Michigan Corporation**

By: _____

Title: _____

City of Owosso

Exhibit A

January 1, 2022 - December 31, 2022

Compliance/Legislation

Discrimination Testing (as required)
Initial Preparation Flexible Spending Account Plan Document/Summary Plan Description

Re-enrollment

Employee Group Meetings
Communication Materials
Enrollment Forms
Claim Forms (available via paper or online)
Pre-addressed Return Envelopes
System Data Loading

Administration

Initial System Plan and Data Programming/Set Up
Payroll Posting/Reconciliation (to each employee account)
Claim Administration (via mail/fax/email)
Check Writing/Printing ACH Direct to Participants*
Monthly Bank Account maintenance/Reconciliation**
Eligibility Administration (adds/terms/change in status via paper or online)
On Line Statement to Employees
Claim Forms (available via paper or online)
Postage
COBRA Administration/Termination Notification
Employee/Employer Account Access via Internet
Toll Free Telephone Support Service Number (outside 248 area code)
Employer Management Reporting (via paper or online)
Annual Information for Form 5500 Filing if required

Plan Year: 1/1/2022 – 12/31/2022 \$5.50 per participant per month with a minimum of \$100.00, whichever is greater, invoiced upon the commencement of TPA service.

Re-enrollment services of \$300.00 are payable annually in advance of the applicable plan year(s).

Take Care Debit Card \$15.00 per year per family to be paid by employee.

Fees for required amendments to Plan Document/Summary Plan Description will be quoted at the time of the applicable occurrence.

This fee schedule is exclusive of printing, travel and ongoing administrative costs, bank fees**, which will be invoiced monthly as incurred.

* Daily or weekly as determined between TPA and Employer. **Net monthly bank charges will be billed to the employer/employee, as determined between the TPA and Employer upon each applicable charge.

Signature for City of Owosso
Christopher T. Eveleth, Mayor

Date_____

Signature for EBC, Inc.
A Group Resources® Company

Date_____



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: November 15, 2021

TO: Owosso City Council

FROM: Ryan Suchanek, Director of Public Services & Utilities

SUBJECT: Application for Surface Transportation Program for the reconstruction of Stewart Street from M-52 (Shiawassee Street) to Washington Street.

RECOMMENDATION:

Approval of application to MDOT for proposed road improvements along Stewart Street from M-52 (Shiawassee Street) easterly to Washington Street as the first step in seeking federal Small Urban Program funds for the project.

BACKGROUND:

The Michigan Department of Transportation has announced a call for projects for its FY2024-26 Small Urban Program. MDOT reports that sufficient federal funds should be available for street projects on the Federal-Aid road system. The City proposes to enter an application, specifically to reconstruct Stewart Street from M-52 (Shiawassee Street) easterly to Washington Street. Work scope includes pavement replacement, curb and gutter repairs, ADA sidewalk ramps at intersections, sidewalk repair, storm sewer, permanent pavement markings and signing; altogether with related work. This work will improve traffic flow and safety for both vehicular and pedestrian traffic.

FISCAL IMPACTS:

The total estimated cost for this project is \$973,370.00; of which Small Urban funds, if approved by MDOT, will pay \$385,000.00. The City's share would be \$588,370.00 funded from its Major Streets Fund and other funds as appropriated. The City will be responsible for providing full design engineering and construction administration services for the project. Approval of the attached resolution will indicate Council's support for the project and the funding required of the City. MDOT requires the submission of such a resolution prior to consideration of any application for funds.

This type of funding normally reimburses up to 80% of actual project costs. However, Owosso is capped for urban funding for this project at \$385,000.00. MDOT appropriates \$385,000.00 per year of the pass through federal funds to this Regional Planning District area, which must be shared with SATA, City of Corunna, and the Shiawassee County Road Commission. If MDOT does not approve the project and/or the necessary Small Urban Program funds, then it will be delayed until sufficient funds are made available.

This memo is originated by: Ryan E. Suchanek, Director of Public Services & Utilities.

Attachments: (1) Resolution
(2) MDOT Application
(3) Map

RESOLUTION NO.

**AUTHORIZING APPLICATION FOR MDOT SMALL URBAN FUNDS
FOR STEWART STREET FROM M-52 (SHIAWASSEE STREET) TO WASHINGTON STREET**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, Public Services Department recommends the reconstruction of Stewart Street from M-52 (Shiawassee Street) easterly to Washington Street; and

WHEREAS, the Michigan Department of Transportation offers a portion of federal funds known as Small Urban Program funds for this type of work; and

WHEREAS, roadway improvements that are eligible for these funds must be located on the federal-aid highway system and within the federal urban area boundary, such as Stewart Street in the City of Owosso; and

WHEREAS, the City of Owosso proposes to procure Small Urban Program funds for the purpose of providing a maximum of 80 percent (80%) federal match to the City's Major Street Funds or other funds as obligated; as outlined in its application.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to proceed with the proposed roadway improvements.
- SECOND: The City of Owosso is actively seeking Small Urban Program funds to partially fund the reconstruction of Stewart Street from M-52 (Shiawassee Street) easterly to Washington Street and is willing to participate in the Small Urban program.
- THIRD: The proper city officials are authorized to sign the application documents and are further authorized to obligate city funds for the required match of the project cost.
- FOURTH: The City's portion of costs shall be paid from the City's Public Act 51 Major Streets Fund or other funds as obligated.

MDOT SMALL URBAN PROGRAM ROAD PROJECT APPLICATION

ALL FIELDS MUST BE COMPLETED

REQUESTING AGENCY INFORMATION

AGENCY NAME	CONTACT PERSON	TELEPHONE NUMBER
STREET ADDRESS	CITY / ZIP	E-MAIL ADDRESS

PROJECT INFORMATION

SMALL URBAN AREA	SMALL URBAN AREA PRIORITY	YEAR OF IMPROVEMENT	LENGTH (MILES)
ROAD NAME	PROJECT LIMITS / LOCATION	WORK TYPE CODE	

DESCRIPTION

IS THE ROAD SEGMENT/PROJECT FEDERAL-AID ELIGIBLE?	YES	NO
IS SIDEWALK WORK TO BE INCLUDED IN THE PARTICIPATING COSTS?	YES	NO
IS RIGHT-OF-WAY/LAND ACQUISITION REQUIRED?	YES	NO

If Yes, please explain: _____

DOES THE ROAD HAVE TRUCK RESTRICTIONS?	YES	NO
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If Yes, please explain: _____

COST INFORMATION

Include participating construction capital costs and non-participating costs, such as charges related to feasibility studies, design, testing, preliminary engineering, construction engineering, or right-of-way acquisition.

STP-URBAN REQUESTED (Federal Participating) \$ _____

LOCAL MATCH (Local Participating) \$ _____

NON-PARTICIPATING COSTS..... \$ _____

OTHER (Describe: _____) \$ _____

PARTICIPATING CONSTRUCTION CAPITAL TOTAL \$ _____

ADVANCE CONSTRUCT (AC) YEAR _____ AMOUNT \$ _____

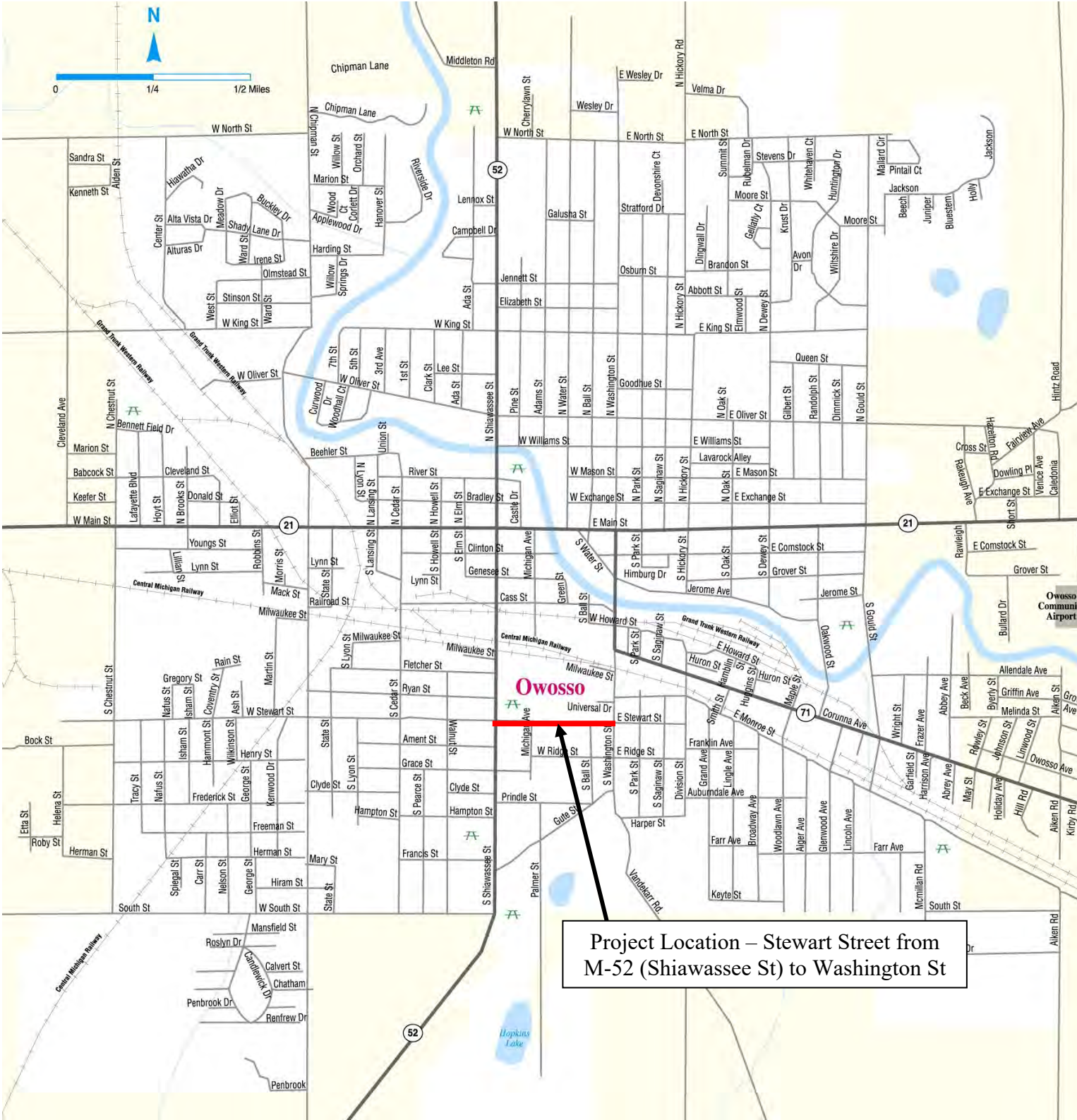
ADVANCE CONSTRUCT CONVERSION (ACC) YEAR _____ AMOUNT \$ _____

OTHER COMMENTS

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SUBMITTED BY	TITLE	DATE

SMALL URBAN PROJECT MAP





MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: November 15, 2021

TO: Owosso City Council

FROM: Ryan E. Suchanek, Director of Public Services & Utilities

SUBJECT: Application for Surface Transportation Program for the resurfacing of Gute Street from M-52 (Shiawassee Street) to Washington Street.

RECOMMENDATION:

Approval of application to MDOT for proposed road improvements along Gute Street, from M-52 (Shiawassee Street) easterly to Washington Street, as the first step in seeking federal Small Urban Program funds for the project.

BACKGROUND:

The Michigan Department of Transportation has announced a call for projects for its FY2024-26 Small Urban Program. MDOT reports that sufficient federal funds should be available for street projects on the Federal-Aid road system. The City proposes to enter an application, specifically to resurface Gute Street from M-52 (Shiawassee Street) easterly to Washington Street. Work scope includes asphalt milling and two course overlay with select curb and gutter repairs, ADA sidewalk ramps at intersections, select sidewalk repair, select storm sewer replacement, permanent pavement markings and signing; altogether with related work. This work will improve traffic flow and safety for both vehicular and pedestrian traffic.

FISCAL IMPACTS:

The total estimated cost for this project is \$482,450.00; of which Small Urban funds, if approved by MDOT, will pay \$385,000.00. The City's share would be \$97,450.00 funded from its Major Streets Fund and other funds as appropriated. The City will be responsible for providing full design engineering and construction administration services for the project. Approval of the attached resolution will indicate Council's support for the project and the funding required of the City. MDOT requires the submission of such a resolution prior to consideration of any application for funds.

This type of funding normally reimburses up to 80% of actual project costs. However, Owosso is capped for urban funding for this project at \$385,000.00. MDOT appropriates \$385,000.00 per year of the pass through federal funds to this Regional Planning District area, which must be shared with SATA, City of Corunna, and the Shiawassee County Road Commission. If MDOT does not approve the project and/or the necessary Small Urban Program funds, then it will be delayed until sufficient funds are made available.

This memo is originated by: Ryan E. Suchanek, Director of Public Services & Utilities.

Attachments: (1) Resolution
(2) MDOT Application
(3) Map

RESOLUTION NO.

**AUTHORIZING APPLICATION FOR MDOT SMALL URBAN FUNDS
GUTE STREET FROM M-52 (SHIAWASSEE STREET) TO WASHINGTON STREET**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, Public Services Department recommends the resurfacing of Gute Street from M-52 (Shiawassee Street) easterly to Washington Street; and

WHEREAS, the Michigan Department of Transportation offers a portion of federal funds known as Small Urban Program funds for this type of work; and

WHEREAS, roadway improvements that are eligible for these funds must be located on the federal-aid highway system and within the federal urban area boundary, such as Gute Street in the City of Owosso; and

WHEREAS, the City of Owosso proposes to procure Small Urban Program funds for the purpose of providing a maximum of 80 percent (80%) federal match to the City's Major Street Funds or other funds as obligated; as outlined in its application.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to proceed with the proposed roadway improvements.
- SECOND: The City of Owosso is actively seeking Small Urban Program funds to partially fund the resurfacing of Gute Street from M-52 (Shiawassee Street) easterly to Washington Street and is willing to participate in the Small Urban program.
- THIRD: The proper city officials are authorized to sign the application documents and are further authorized to obligate city funds for the required match of the project cost.
- FOURTH: The City's portion of costs shall be paid from the City's Public Act 51 Major Streets Fund or other funds as obligated.

MDOT SMALL URBAN PROGRAM ROAD PROJECT APPLICATION

ALL FIELDS MUST BE COMPLETED

REQUESTING AGENCY INFORMATION

AGENCY NAME	CONTACT PERSON	TELEPHONE NUMBER
STREET ADDRESS	CITY / ZIP	E-MAIL ADDRESS

PROJECT INFORMATION

SMALL URBAN AREA	SMALL URBAN AREA PRIORITY	YEAR OF IMPROVEMENT	LENGTH (MILES)
ROAD NAME	PROJECT LIMITS / LOCATION	WORK TYPE CODE	

DESCRIPTION

IS THE ROAD SEGMENT/PROJECT FEDERAL-AID ELIGIBLE?	YES	NO
IS SIDEWALK WORK TO BE INCLUDED IN THE PARTICIPATING COSTS?	YES	NO
IS RIGHT-OF-WAY/LAND ACQUISITION REQUIRED?	YES	NO

If Yes, please explain: _____

DOES THE ROAD HAVE TRUCK RESTRICTIONS?	YES	NO
--	-----	----

If Yes, please explain: _____

COST INFORMATION

Include participating construction capital costs and non-participating costs, such as charges related to feasibility studies, design, testing, preliminary engineering, construction engineering, or right-of-way acquisition.

STP-URBAN REQUESTED (Federal Participating) \$ _____

LOCAL MATCH (Local Participating) \$ _____

NON-PARTICIPATING COSTS..... \$ _____

OTHER (Describe: _____) \$ _____

PARTICIPATING CONSTRUCTION CAPITAL TOTAL \$ _____

ADVANCE CONSTRUCT (AC) YEAR _____ AMOUNT \$ _____

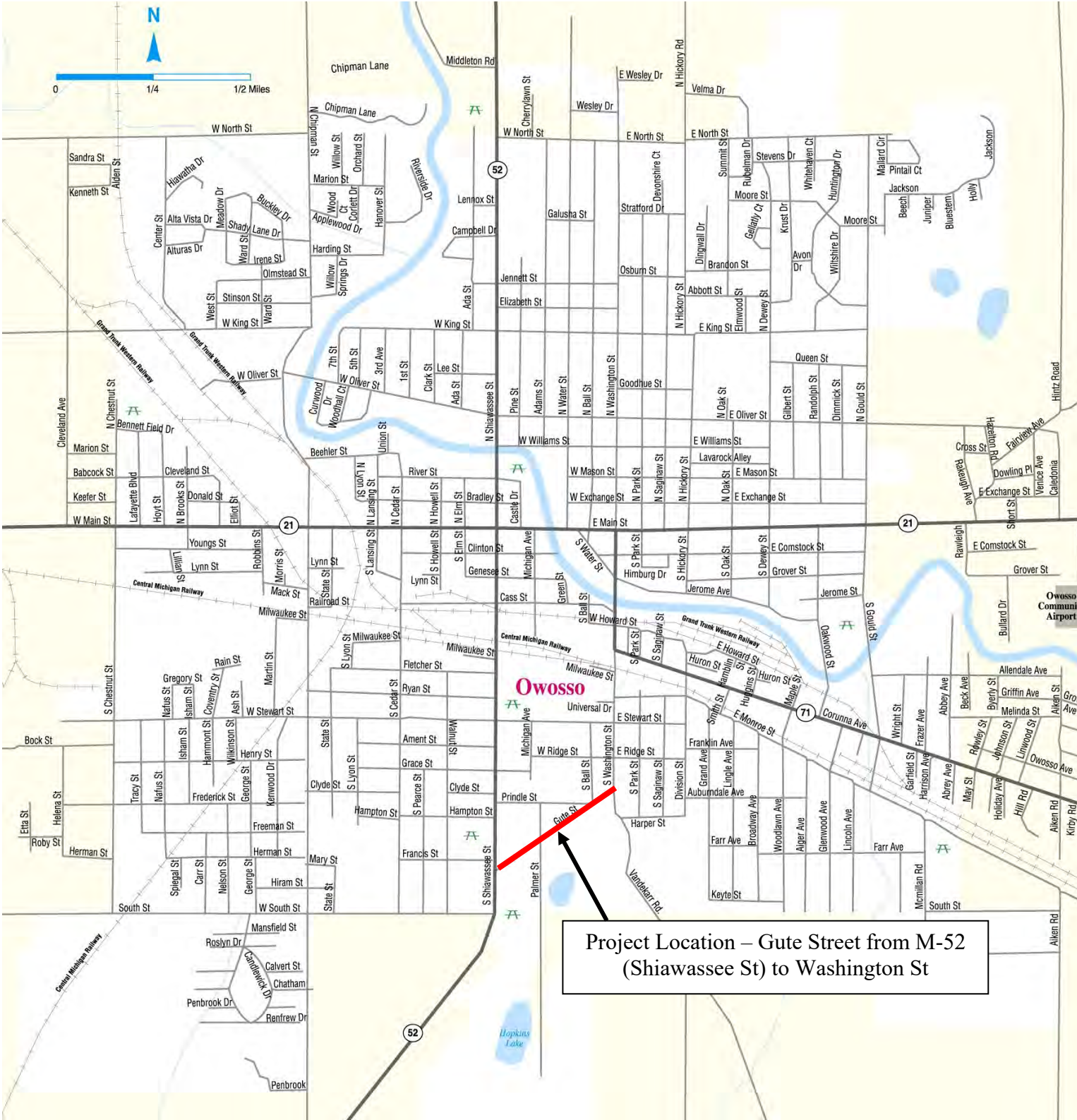
ADVANCE CONSTRUCT CONVERSION (ACC) YEAR _____ AMOUNT \$ _____

OTHER COMMENTS

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SUBMITTED BY	TITLE	DATE

SMALL URBAN PROJECT MAP





MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: November 9, 2021
TO: Owosso City Council
FROM: Brad Barrett, Finance Director
SUBJECT: Opening Accounts – Dort Financial Credit Union

RECOMMENDATION:

The Finance Department recommends approval to open and maintain deposit accounts with Dort Financial Credit Union by adopting the Business Resolution – Deposit Accounts.

BACKGROUND:

On November 1, 2021, Owosso City Council approved an updated depository list per section 8.13 of the Owosso City Charter. Dort Financial Credit Union was included on such list.

The Finance Department would like to open certificate of deposits with the credit union, which are an approved investment vehicle per the city's investment policy.

At this time, credit unions are advertising higher interest rates than banking institutions.

FISCAL IMPACTS:

Higher return on invested funds.

Document originated by:

Attachments: (1) Resolution



BUSINESS RESOLUTION – DEPOSIT ACCOUNTS

CITY OF OWOSSO

The above-named business or other legal entity ("business") has applied for membership in Dort Federal Credit Union. The undersigned acknowledges that the following is a true representation of resolutions duly adopted by the Board of Directors/Members/Partners/Governing Body at a meeting, as further described below:

RESOLVED, that this business is hereby authorized to apply for membership and to deposit funds into accounts in Dort Federal Credit Union, and agrees to be bound by the terms and conditions of any such account opened with the credit union.

FURTHER RESOLVED, that until further written notice, the credit union shall be authorized to pay withdrawals as requested, by draft otherwise, by any one of the persons whose names and titles appear below.

FURTHER RESOLVED, that the credit union is authorized to accept a pledge of all or any part of said account as security for any obligation owed to it by this business, which shall be executed by any of the same authorized signers.

FURTHER RESOLVED, that every authorization previously granted to the credit union with respect to the accounts owned by this business or entity is revoked and rescinded. However, the authority given hereby is retroactive, and any acts referred to which were performed by an authorized signer(s) prior to the adoption of these resolutions are hereby ratified and confirmed. Further that every authorization granted to the credit union with respect to this account shall remain in full force and effect until the credit union is provided with a new appropriately authorized Business Account Signature Card/Resolution.

FURTHER RESOLVED, that the signature(s) set opposite the respective titles below are genuine and that the person(s) whose signature(s) appear on the authorization were incumbents of the office/positions of the business set opposite their respective signature(s) on the date indicated.

FURTHER RESOLVED, that the above resolutions do not conflict with or contravene the creation or governing documents of the business.

☐ Sole Proprietor / DBA Certification and Authorization

I hereby certify that I am the only owner of the above-named Sole Proprietorship, and I hereby make the following authorizations and representations:

Until further notice, the credit union shall be authorized to pay withdrawals as requested, by draft or otherwise, by any one of the persons whose names and titles appear in the "Authorized Signatures" section of the Business or Other Entity Signature Card/Resolution on which this Certification and Authorization appears as authorized signers.

Every authorization previously granted to the credit union with respect to the accounts owned by this business is revoked or rescinded. However, the authority given hereby is retroactive, and any acts referred to which were performed by an authorized signer(s) prior to the date of my signature below are hereby ratified and confirmed. Every authorization granted to the credit union with respect to this account shall remain in full force and effect until the credit union is notified in writing to the contrary.

The signature(s) set opposite the respective titles in this document are genuine and the person(s) whose signature(s) appear in the authorization held the positions indicated on the date of my signature below.

Sole Proprietorship Owner Signature

Date

☐ Certification of Corporation

I hereby certify that I am the duly elected and qualified Secretary of the above-named corporation, that the foregoing is a complete, true and correct representation of resolutions duly adopted by the Board of Directors of the corporation at a duly constituted meeting held on _____, at which a quorum was present and where a majority of those voting voted in favor of said resolutions, and that the resolutions are recorded in the minutes of the corporation and are now in full force and effect.

Secretary Signature Date

If the Secretary is designated to sign or act alone on this account, this Certification of Corporation must be further signed below by an additional director or officer of the corporation, unless there are no other individuals who are directors or officers, in which case the statement below must be completed.

Director/Officer Signature Date

(Complete if applicable) As permitted by the law of the State of Michigan, I hereby swear and affirm that there are no other individuals who are either directors or officers of the above-named entity.

Signature

☐ **Certification of Limited Liability Company or Professional Limited Liability Company**

I/We hereby certify that I/we are all of the duly appointed Member(s)/Manager(s) of the above-named Limited Liability Company (LLC)/Professional Limited Liability Company (PLLC), that the foregoing is a complete, true and correct representation of resolutions duly Member(s)/Manager(s) of the LLC/PLLC at a duly constituted meeting held on _____, at which the appropriate voting representation voted in favor of said resolutions, and that the resolutions are recorded in the minutes of the LLC/PLLC and are now in full force and effect.

☐ **LLC/PLLC**

I/We certify that this LLC/PLLC has not adopted an Operating Agreement, and, to the extent any future Operating Agreement adopted conflicts with any agreements between Dort Federal Credit Union and the LLC/PLLC, the agreements between Dort Federal Credit Union and the LLC/PLLC will control.

Member/Manager Signature Date

Member/Manager Signature Date

Member/Manager Signature Date

☐ **Certification of Partnership**

We hereby certify that we are all of the partners of the above-named Partnership, that the foregoing is a complete, true and correct representation of resolutions duly adopted by the partners of the Partnership at a duly constituted meeting held on _____ at which the appropriate number of partners voted in favor of said resolutions, and that the resolutions are recorded in the minutes of the Partnership, if any, and are now in full force and effect.

Partner Signature Date

Partner Signature Date

Partner Signature Date

☐ **Certification of Unincorporated Organization or Association or Other Business Entity**

I/We certify that the foregoing is a complete, true and correct representation of resolutions duly adopted by the governing body of the above-referenced organization at a duly constituted meeting held on _____, at which the appropriate number of voting representation voted in favor of said resolutions, and that the resolutions are recorded in the minutes of the organization, if any, and are now in full force and effect.

Authorized Signature Title Date

AGENTS Any agent listed below, subject to any written limitations, is authorized to exercise the powers granted as indicated below:

Name and Title or Position

A. AMY KIRKLAND, CITY CLERK
B. KATHERINE FAGAN, CITY TREASURER
C. BRAD BARRETT, FINANCE DIRECTOR
D. _____
E. _____
F. _____

POWERS GRANTED

(Indicated A, B, C, D, E and/or F)

Description of Power

Number of Signatures Required

<u>A, B, C</u>	Exercise all of the powers listed in this resolution.	<u>2</u>
<u>A, B, C</u>	(2) Open any deposit or share account(s) in the name of the business.	<u>2</u>
<u>A, B, C</u>	(3) Endorse negotiable instruments for the payment of money, withdraw or transfer funds on deposit with Dort Federal Credit Union	<u>2</u>
_____	(4) Borrow money on behalf and in the name of the business, sign, execute and deliver promissory notes or other evidence of indebtedness.	_____
_____	(5) Enter into a written lease for the purpose of renting, maintaining, accessing and terminating a Safe Deposit Box with Dort Federal Credit Union.	_____
_____	(6) Other _____	_____

This resolution supersedes all previous resolutions.

FOR CREDIT UNION USE ONLY

Membership approved on _____ by _____
Date Employee Name

Notes:

TERMS AND CONDITIONS OF YOUR ACCOUNT

IMPORTANT INFORMATION ABOUT PROCEDURES FOR OPENING A NEW ACCOUNT - To help the government fight the funding of terrorism and money laundering activities, Federal law requires all financial institutions to obtain, verify, and record information that identifies each person who opens an account.

What this means for you: When you open an account, we will ask for your name, address, date of birth (for individuals), and other information that will allow us to identify you. We may also ask to see your driver's license (for individuals) or other identifying documents.

AGREEMENT - This document, along with any other documents we give you pertaining to your account(s), is a contract that establishes rules which control your account(s) with us. Please read this carefully. If you sign the signature card or open or continue to use the account, you agree to these rules. You will receive a separate schedule of rates, qualifying balances, and fees if they are not included in this document. If you have any questions, please call us.

This agreement is subject to applicable federal laws and the laws of the state of Michigan (except to the extent that this agreement can and does vary such rules or laws). The body of state and federal law that governs our relationship with you, however, is too large and complex to be reproduced here. The purpose of this document is to:

- (1) summarize some laws that apply to common transactions;
- (2) establish rules to cover transactions or events which the law does not regulate;
- (3) establish rules for certain transactions or events which the law regulates but permits variation by agreement; and
- (4) give you disclosures of some of our policies to which you may be entitled or in which you may be interested.

If any provision of this document is found to be unenforceable according to its terms, all remaining provisions will continue in full force and effect. We may permit some variations from our standard agreement, but we must agree to any variation in writing either on the signature card for your account or in some other document.

As used in this document the words "we," "our," and "us" mean the financial institution and the words "you" and "your" mean the account holder(s) and anyone else with the authority to deposit, withdraw, or exercise control over the funds in the account. The headings in this document are for convenience or reference only and will not govern the interpretation of the provisions. Unless it would be inconsistent to do so, words and phrases used in this document should be construed so the singular includes the plural and the plural includes the singular.

BYLAWS - Our bylaws, which we may amend from time to time, establish basic rules about our credit union policies and operations which affect your account and membership. You may obtain a copy of the bylaws on request. Our right to require you to give us notice of your intention to withdraw funds from your account is described in the bylaws. Unless we have agreed otherwise, you are not entitled to receive any original item after it is paid, although you may request that we send you an item(s) or a copy of an item(s). Dividends are based on current earnings and available earnings of the credit union, after providing for required reserves.

LIABILITY - You agree, for yourself (and the person or entity you represent if you sign as a representative of another) to the terms of this account and the schedule of charges. You authorize us to deduct these charges directly from the account balance as accrued. You will pay any additional reasonable charges for services you request which are not covered by this agreement.

Each of you also agrees to be jointly and severally (individually) liable for any account shortage resulting from charges or overdrafts, whether caused by you or another with access to this account. This liability is due immediately, and can be deducted directly from the account balance whenever sufficient funds are available. You have no right to defer payment of this liability, and you are liable regardless of whether you signed the item or benefited from the charge or overdraft. You will also be liable for our costs to collect the deficit as well as for our reasonable attorneys' fees, to the extent permitted by law, whether incurred as a result of collection or in any other dispute involving your account including, but not limited to, disputes between you and another joint owner; you and an authorized signer or similar party; or a third party claiming an interest in your account.

DEPOSITS - We will give only provisional credit until collection is final for any items, other than cash, we accept for deposit (including items drawn "on us"). Actual credit for deposits of, or payable in, foreign currency will be at the exchange rate in effect on final collection in U.S. dollars. We are not responsible for transactions by mail or outside depository until we actually record them. We will treat and record all transactions received after our "daily cutoff time" on a business day we are open, or received on a day we are not open for business, as if initiated on the next business day that we are open.

WITHDRAWALS - Unless clearly indicated otherwise on the account records, any of you, acting alone, who signs to open the account or has authority to make withdrawals may withdraw or transfer all or any part of the account balance at any time. Each of you (until we receive written notice to the contrary) authorizes each other person who signs or has authority to make withdrawals to indorse any item payable to you or your order for deposit to this account or any other transaction with us. You agree that, as to any item that we have no opportunity to examine the signatures, such as an electronic check conversion transaction where a check or similar item is converted into an electronic fund transfer as defined in the Electronic Fund Transfers regulation,

you waive any requirement of multiple signatures for withdrawal. We may charge your account for a check even though payment was made before the date of the check, unless we have received written notice of the postdating in time to have a reasonable opportunity to act. We may refuse any withdrawal or transfer request which you attempt on forms not approved by us, by any method we do not specifically permit, which is greater in number than the frequency permitted, or which is for an amount greater or less than any withdrawal limitations. Even if we honor a nonconforming request, we may treat continued abuse of the stated limitations (if any) as your act of closing the account. We will use the date the transaction is completed by us (as opposed to the date you initiate it) to apply the frequency limitations. The fact that we may honor withdrawal requests that overdraw the available account balance does not obligate us to do so later. You agree that we may charge fees for overdrafts and use subsequent deposits, including direct deposits of social security or other government benefits, to cover such overdrafts and overdraft fees. If we are presented with an item drawn against your account that would be a "substitute check," as defined by law, but for an error or defect in the item introduced in the substitute check creation process, you agree that we may pay such item. See the funds availability policy disclosure for information about when you can withdraw funds you deposit. For those accounts for which our funds availability policy disclosure does not apply, you can ask us when you make a deposit when those funds will be available for withdrawal.

BUSINESS, ORGANIZATION AND ASSOCIATION ACCOUNTS - Earnings in the form of interest, dividends, or credits will be paid only on collected funds, unless otherwise provided by law or our policy. We may require the governing body of the entity opening the account to give us a separate authorization telling us who is authorized to act on its behalf. We will honor the authorization until we actually receive written notice of a change from the governing body of the entity.

STOP PAYMENTS - You must make any stop-payment order in the manner required by law and we must receive it in time to give us a reasonable opportunity to act on it before our stop-payment cutoff time. To be effective, your stop-payment order must precisely identify the number, date and amount of the item, and the payee.

You may stop payment on any item drawn on your account whether you sign the item or not, if you have an equal or greater right to withdraw from this account than the person who signed the item. A release of the stop-payment request may be made only by the person who initiated the stop-payment order. Our stop-payment cutoff time is one hour after the opening of the next banking day after the banking day on which we receive the item. Additional limitations on our obligation to stop payment are provided by law (e.g., we paid the item in cash or we certified the item).

TELEPHONE TRANSFERS - A telephone transfer of funds from this account to another account with us, if otherwise arranged for or permitted, may be made by the same persons and under the same conditions generally applicable to withdrawals made in writing. Unless a different limitation is disclosed in writing, we restrict the number of transfers from a savings account to another account or to third parties, to a maximum of six per month (less the number of "preauthorized transfers" during the month). Other account transfer restrictions may be described elsewhere.

AMENDMENTS AND TERMINATION - We may change our bylaws and any term of this agreement. Rules governing changes in rates are provided separately. For other changes we will give you reasonable notice in writing or by any other method permitted by law. We may close this account if your membership in the credit union terminates, or by giving reasonable notice to you and tender of the account balance personally or by mail. At our option, we may suspend your rights to member services if you violate the terms of this agreement. You must keep us informed of your current address at all times. Notice from us to any one of you is notice to all of you.

STATEMENTS - Your duty to report unauthorized signatures, alterations and forgeries - You must examine your statement of account with "reasonable promptness." If you discover (or reasonably should have discovered) any unauthorized signatures or alterations, you must promptly notify us of the relevant facts. As between you and us, if you fail to do either of these duties, you will have to either share the loss with us, or bear the loss entirely yourself (depending on whether we used ordinary care and, if not, whether we substantially contributed to the loss). The loss could be not only with respect to items on the statement but other items with unauthorized signatures or alterations by the same wrongdoer.

You agree that the time you have to examine your statement and report to us will depend on the circumstances, but will not, in any circumstance, exceed a total of 30 days from when the statement is first sent or made available to you.

You further agree that if you fail to report any unauthorized signatures, alterations or forgeries in your account within 60 days of when we first send or make the statement available, you cannot assert a claim against us on any items in that statement, and as between you and us the loss will be entirely yours. This 60-day limitation is without regard to whether we used ordinary care. The limitation in this paragraph is in addition to that contained in the first paragraph of this section.

Your duty to report other errors - In addition to your duty to review your statements for unauthorized signatures, alterations and forgeries, you agree to examine your statement with reasonable promptness for any other error - such as an encoding error. You agree that the time you have to examine your statement and report to us will depend on the circumstances. However, such time period shall not exceed 60 days. Failure to examine your statement and report any such errors to us within 60 days of when we first send or make the

statement available precludes you from asserting a claim against us for any such errors on items identified in that statement and as between you and us the loss will be entirely yours.

ACCOUNT TRANSFER - This account may not be transferred or assigned without our prior written consent.

DIRECT DEPOSITS - If, in connection with a direct deposit plan, we deposit any amount in an account which should have been returned to the Federal Government for any reason, you authorize us to deduct the amount of our liability to the Federal Government from the account or from any other account you have with us, without prior notice and at any time, except as prohibited by law. We may also use any other legal remedy to recover the amount of our liability.

TEMPORARY ACCOUNT AGREEMENT - If this option is selected, this is a temporary account agreement. Each person who signs to open the account or has authority to make withdrawals (except as indicated to the contrary) may transact business on this account. However, we may at some time in the future restrict or prohibit further use of this account if you fail to comply with the requirements we have imposed within a reasonable time.

RIGHT TO REPAYMENT OF INDEBTEDNESS - You each agree that we may (without prior notice and when permitted by law) charge against and deduct from this account any due and payable debt owed to us now or in the future, by any of you having the right of withdrawal, to the extent of such persons' or legal entity's right to withdraw. If the debt arises from a note, "any due and payable debt" includes the total amount of which we are entitled to demand payment under the terms of the note at the time we charge the account, including any balance the due date for which we properly accelerate under the note.

In addition to these contract rights, we may also have rights under a "statutory lien." A "lien" on property is a creditor's right to obtain ownership of the property in the event a debtor defaults on a debt. A "statutory lien" is one created by federal or state statute. If federal or state law provides us with a statutory lien, then we are authorized to apply, without prior notice, your shares and dividends to any debt you owe us, in accord with the statutory lien. Neither our contract rights nor rights under a statutory lien apply to this account if prohibited by law. For example, neither our contract rights nor rights under a statutory lien apply to this account if: (a) it is an Individual Retirement Account or similar tax-deferred account, or (b) the debt is created by a consumer credit transaction under a credit card plan (but this does not affect our rights under any consensual security interest), or (c) the debtor's right of withdrawal arises only in a representative capacity. We will not be liable for the dishonor of any check or draft when the dishonor occurs because we charge and deduct an amount you owe us from your account. You agree to hold us harmless from any claim arising as a result of our exercise of our right to repayment.

RESTRICTIVE LEGENDS - We are not required to honor any restrictive legend on checks you write unless we have agreed in writing to the restriction. Examples of restrictive legends are "must be presented within 90 days" or "not valid for more than \$1,000.00."

PAYMENT ORDER OF ITEMS - The law permits us to pay items (such as checks or drafts) drawn on your account in any order. To assist you in handling your account with us, we are providing you with the following information regarding how we process the items that you write. When processing items drawn on your account, our policy is to pay them according to the dollar amount. We pay the largest items first. The order in which items are paid is important if there is not enough money in your account to pay all of the items that are presented. Our payment policy will cause your largest, and perhaps more important, items to be paid first (such as your rent or mortgage payment), but may increase the overdraft or NSF fees you have to pay if funds are not available to pay all of the items. If an item is presented without sufficient funds in your account to pay it, we may, at our discretion, pay the item (creating an overdraft) or return the item (NSF). The amounts of the overdraft and NSF fees are disclosed elsewhere. We encourage you to make careful records and practice good account management. This will help you to avoid writing checks or drafts without sufficient funds and incurring the resulting fees.

FACSIMILE SIGNATURES - You authorize us, at any time, to charge you for all checks, drafts, or other orders, for the payment of money, that are drawn on us regardless of by whom or by what means the facsimile signature(s) may have been affixed so long as they resemble the facsimile signature specimen filed with us, and contain the required number of signatures for this purpose.

CHECK PROCESSING - We may process items mechanically by relying on the information encoded along the bottom of the items. This means that we may not individually examine all of your items to determine if the item is properly completed, signed and indorsed. You agree that we have not failed to exercise ordinary care solely because we use an automated system to process items and do not inspect all items processed in such a manner. We reserve the right not to inspect each item because using an automated process helps us keep costs down for you and all account holders. We may determine the amount of available funds in your account for the purpose of deciding whether to return an item for insufficient funds at any time between the time we receive the item and when we return the item or send a notice in lieu of return. We need only make one determination, but if we choose to make a subsequent determination, the account balance at the subsequent time will determine whether there are insufficient available funds.

CHECK CASHING - We may charge a fee for anyone that does not have an account with us who is cashing a check, draft or other instrument written on your account. We may also require reasonable identification to cash such a check, draft or other instrument. We can decide what identification is

reasonable under the circumstances and such identification may be documentary or physical and may include collecting a thumbprint or fingerprint.

TRUNCATION, SUBSTITUTE CHECKS, AND OTHER CHECK IMAGES - If you truncate an original check and create a substitute check, or other paper or electronic image of the original check, you warrant that no one will be asked to make payment on the original check, a substitute check or any other electronic or paper image, if the payment obligation relating to the original check has already been paid. You also warrant that any substitute check you create conforms to the legal requirements and generally accepted specifications for substitute checks. You agree to retain the original check in conformance with our internal policy for retaining original checks. You agree to indemnify us for any loss we may incur as a result of any truncated check transaction you initiate. We can refuse to accept substitute checks that have not previously been warranted by a bank or other financial institution in conformance with the Check 21 Act. Unless specifically stated in a separate agreement between you and us, we do not have to accept any other electronic or paper image of an original check.

REMOTELY CREATED CHECKS - Like any standard check or draft, a remotely created check (sometimes called a telecheck, preauthorized draft or demand draft) is a check or draft that can be used to withdraw money from an account. Unlike a typical check or draft, however, a remotely created check is not issued by the paying bank and does not contain the signature of the account owner (or a signature purported to be the signature of the account owner). In place of a signature, the check usually has a statement that the owner authorized the check or has the owner's name typed or printed on the signature line. For example, if a person provides an account number in response to a telephone solicitation, the telephone solicitor can use the account number to issue a remotely created check to withdraw money from that account.

You warrant and agree to the following for every remotely created check we receive from you for deposit or collection: (1) you have received express and verifiable authorization to create the check in the amount and to the payee that appears on the check; (2) you will maintain proof of the authorization for at least 2 years from the date of the authorization, and supply us the proof if we ask; and (3) if a check is returned you owe us the amount of the check, regardless of when the check is returned. We may take funds from your account to pay the amount you owe us, and if there are insufficient funds in your account, you still owe us the remaining balance.

UNLAWFUL INTERNET GAMBLING NOTICE - Restricted transactions as defined in Federal Reserve Regulation GG are prohibited from being processed through this account or relationship. Restricted transactions generally include, but are not limited to, those in which credit, electronic fund transfers, checks, or drafts are knowingly accepted by gambling businesses in connection with the participation by others in unlawful Internet gambling.

FUNDS TRANSFERS - The terms used in this section have the meaning given to them in Article 4A of the Uniform Commercial Code - Funds Transfers (UCC 4A). This section will generally not apply to you if you are a consumer. However, even if you are a consumer, this section will apply to that part of any funds transfer that is conducted by Fedwire. This section is subject to UCC 4A as adopted in the state in which you have your deposit with us. This agreement is also subject to all clearing house association rules, rules of the Board of Governors of the Federal Reserve System and their operating circulars. If any part of this agreement is determined to be unenforceable, the rest of the agreement remains effective. This agreement controls funds transfers unless supplemented or amended in a separate written agreement signed by us.

Funds transfer - A funds transfer is the transaction or series of transactions that begin with the originator's payment order, made for the purpose of making payment to the beneficiary of the order. A funds transfer is completed by the acceptance by the beneficiary's bank of a payment order for the benefit of the beneficiary of the originator's order. Generally, a funds transfer does not include any transaction if any part of the transfer is covered by the Electronic Fund Transfer Act of 1978, as amended from time to time. You may give us a payment order orally, electronically, or in writing, but your order cannot state any condition to payment to the beneficiary other than the time of payment.

Authorized account - An authorized account is a deposit account you have with us that you have designated as a source of payment of payment orders you issue to us. If you have not designated an authorized account, any account you have with us is an authorized account to the extent that payment of the payment order is not inconsistent with the use of the account.

Acceptance of your payment order - We are not obligated to accept any payment order that you give us, although we normally will accept your payment order if you have a withdrawable credit in an authorized account sufficient to cover the order. If we do not execute your payment order, but give you notice of our rejection of your payment order after the execution date or give you no notice, we are not liable to pay you as restitution any interest on a withdrawable credit in a non-interest-bearing account.

Cutoff time - If we do not receive your payment order or communication canceling or amending a payment order before our cutoff time on a funds transfer day for that type of order or communication, the order or communication will be deemed to be received at the opening of our next funds transfer business day.

Payment of your order - If we accept a payment order you give us, we may receive payment by automatically deducting from any authorized account the amount of the payment order plus the amount of any expenses and charges for our services in execution of your payment order. We are entitled to payment on the payment or execution date. Unless your payment order specifies otherwise, the payment or execution date is the funds transfer date we receive the

payment order. The funds transfer is completed upon acceptance by the beneficiary's bank. Your obligation to pay your payment order is excused if the funds transfer is not completed, but you are still responsible to pay us any expenses and charges for our services. However, if you told us to route the funds transfer through an intermediate bank, and we are unable to obtain a refund because the intermediate bank that you designated has suspended payments, then you are still obligated to pay us for the payment order. You will not be entitled to interest on any refund you receive because the beneficiary's bank does not accept the payment order.

Security procedure - As described more fully in a separate writing, the authenticity of a payment order or communication canceling or amending a payment order issued in your name as sender may be verified by a security procedure. You affirm that you have no circumstances which are relevant to the determination of a commercially reasonable security procedure unless those circumstances are expressly contained in a separate writing signed by us. You may choose from one or more security procedures that we have developed, or you may develop your own security procedure if it is acceptable to us. If you refuse a commercially reasonable security procedure that we have offered you, you agree that you will be bound by any payment order issued in your name, whether or not authorized, that we accept in good faith and in compliance with the security procedure you have chosen.

Duty to report unauthorized or erroneous payment - You must exercise ordinary care to determine that all payment orders or amendments to payment orders that we accept that are issued in your name are authorized, enforceable, in the correct amount, to the correct beneficiary, and not otherwise erroneous. If you discover (or with reasonable care should have discovered) an unauthorized, unenforceable, or erroneously executed payment order or amendment, you must exercise ordinary care to notify us of the relevant facts. The time you have to notify us will depend on the circumstances, but that time will not in any circumstance exceed 14 days from when you are notified of our acceptance or execution of the payment order or amendment or that your account was debited with respect to the order or amendment. If you do not provide us with timely notice you will not be entitled to interest on any refundable amount. If we can prove that you failed to perform either of these duties with respect to an erroneous payment and that we incurred a loss as a result of the failure, you are liable to us for the amount of the loss not exceeding the amount of your order.

Identifying number - If your payment order identifies an intermediate bank, beneficiary bank, or beneficiary by name and number, we and every receiving or beneficiary bank may rely upon the identifying number rather than the name to make payment, even if the number identifies an intermediate bank or person different than the bank or beneficiary identified by name. Neither we nor any receiving or beneficiary bank have any responsibility to determine whether the name and identifying number refer to the same financial institution or person.

Record of oral or telephone orders - You agree that we may, if we choose, record any oral or telephone payment order or communication of amendment or cancellation.

Notice of credit - If we receive a payment order to credit an account you have with us, we are not required to provide you with any notice of the payment order or the credit.

Provisional credit - You agree to be bound by the automated clearing house association operating rules that provide that payments made to you or originated by you by funds transfer through the automated clearing house system are provisional until final settlement is made through a Federal Reserve Bank or otherwise payment is made as provided in Article 4A-403(a) of the Uniform Commercial Code.

Refund of credit - You agree that if we do not receive payment of an amount credited to your account, we are entitled to a refund from you in the amount credited and the party originating such payment will not be considered to have paid the amount so credited.

Amendment of funds transfer agreement - From time to time we may amend any term of this agreement by giving you reasonable notice in writing. We may give notice to anyone who is authorized to send payment orders to us in your name, or to anyone who is authorized to accept service.

Cancellation or amendment of payment order - You may cancel or amend a payment order you give us only if we receive the communication of cancellation or amendment before our cutoff time and in time to have a reasonable opportunity to act on it before we accept the payment order. The communication of cancellation or amendment must be presented in conformity with the same security procedure that has been agreed to for payment orders.

Intermediaries - We are not liable for the actions of any intermediary, regardless of whether or not we selected the intermediary. We are not responsible for acts of God, outside agencies, or nonsalaried agents.

Limit on liability - You waive any claim you may have against us for consequential or special damages, including loss of profit arising out of a payment order or funds transfer, unless this waiver is prohibited by law. We are not responsible for attorney fees you might incur due to erroneous execution of payment order.

Erroneous execution - If we receive an order to pay you, and we erroneously pay you more than the amount of the payment order, we are entitled to recover from you the amount in excess of the amount of the payment order, regardless of whether you may have some claim to the excess amount against the originator of the order.

Objection to payment - If we give you a notice that reasonably identifies a payment order issued in your name as sender that we have accepted and received payment for, you cannot claim that we are not entitled to retain the payment unless you notify us of your objection to the payment within one year of our notice to you.

YOUR ABILITY TO WITHDRAW FUNDS

This policy statement applies to "transaction" accounts. Transaction accounts, in general, are accounts which permit an unlimited number of payments to third persons and an unlimited number of telephone and preauthorized transfers to other accounts of yours with us. Share draft accounts are the most common transaction accounts. Feel free to ask us whether any of your other accounts might also be under this policy.

Our policy is to make funds from your check deposits available to you on the second business day after the day we receive your deposit, with the first \$100 available on the first business day after the day of your deposit. Electronic direct deposits will be available on the day we receive the deposit. Cash, wire transfers, and some specified check deposits will also be available before the second business day, as detailed below. Once the funds are available, you can withdraw them in cash and we will use the funds to pay checks that you have written.

For determining the availability of your deposits, every day is a business day, except Saturdays, Sundays, and federal holidays. If you make a deposit before 6:00 p.m. at any of our locations, it will be credited immediately. However, if you make a deposit after these cut-off times or on a day we are not open, we will consider that the deposit was made on the next business day we are open.

If you make a deposit at an ATM, your funds will be deposited immediately. At least \$100 of your deposit will be available immediately. Additional funds will be available on the second business day that we are open.

Same-Day Availability

Funds from electronic direct deposits to your account will be available on the settlement date of the deposit.

Next-Day Availability

Funds from the following deposits are available on the first business day after the day of your deposit:

U.S. Treasury checks that are payable to you.

Wire transfers.

Checks drawn on Dort Federal Credit Union.

If you make the deposit in person to one of our employees, funds from the following deposits are also available on the first business day after the day of your deposit:

Cash.

State and local government checks that are payable to you.

Cashier's, certified, and teller's checks that are payable to you.

Federal Reserve Bank checks, Federal Home Loan Bank checks, and postal money orders, if these items are payable to you.

If you do not make your deposit in person to one of our employees (for example, if you mail the deposit), funds from these deposits will be available on the second business day after the day we receive your deposit.

Other Check Deposits Subject to Second-Day Availability

The first \$100 from a deposit of other checks will be available on the first business day after the day of your deposit. The remaining funds will be available on the second business day after the day of your deposit.

For example, if you deposit a check of \$700 on a Monday, \$100 of the deposit is available on Tuesday. The remaining \$600 is available on Wednesday.

If we cash a check for you that is drawn on another bank, we may withhold the availability of a corresponding amount of funds that are already in your account. Those funds will be available at the time funds from the check we cashed would have been available if you had deposited it.

If we accept for deposit a check that is drawn on another bank, we may make funds from the deposit available for withdrawal immediately but delay your availability to withdraw a corresponding amount of funds that you have on deposit in another account with us. The funds in the other account would then not be available for withdrawal until the time periods that are described elsewhere in this disclosure for the type of check that you deposited.

CASH WITHDRAWAL LIMITATION

For checks subject to second-day availability, we place certain limitations on withdrawals in cash. In general, \$100 of a deposit is available for withdrawal in cash on the first business day after the day of deposit. In addition, a total of \$400 of other funds becoming available on the second day after the day of deposit is available for withdrawal in cash at or after 8:00 a.m. on that day. Any remaining funds will be available for withdrawal in cash on the following business day.

LONGER DELAYS MAY APPLY

Funds you deposit by check may be delayed for a longer period under the following circumstances:

We believe a check you deposit will not be paid.

You deposit checks totaling more than \$5,000 on any one day.

You redeposit a check that has been returned unpaid.

You have overdrawn your account repeatedly in the last six months.

There is an emergency, such as failure of computer or communications equipment.

We will notify you if we delay your ability to withdraw funds for any of these reasons, and we will tell you when the funds will be available. They will generally be available no later than the seventh business day after the day of your deposit.

SPECIAL RULES FOR NEW ACCOUNTS

If you are a new member, the following special rules will apply during the first 30 days your account is open.

Funds from electronic direct deposits to your account will be available on the day we receive the deposit. Funds from deposits of cash, wire transfers, and the first \$5,000 of a day's total deposits of cashier's, certified, teller's, traveler's, and federal, state and local government checks will be available on the first business day after the day of your deposit if the deposit meets certain conditions. For example, the checks must be payable to you (and you may have to use a special deposit slip). The excess over \$5,000 will be available on the ninth business day after the day of your deposit. If your deposit of these checks (other than a U.S. Treasury check) is not made in person to one of our employees, the first \$5,000 will not be available until the second business day after the day of your deposit.

Funds from all other check deposits will be available on the eleventh business day after the day of your deposit.

SPECIFIC ACCOUNT DETAILS

BUSINESS CHECKING ACCOUNT

Rate Information:

The dividend rate and annual percentage yield may change every dividend period. We may change the dividend rate for your account as determined by the credit union board of directors.

Compounding and crediting - Dividends will be compounded every day. Dividends will be credited to your account every month.

Dividend period - For this account type, the dividend period is monthly, for example, the beginning date of the first dividend period of the calendar year is January 1, and the ending date of such dividend period is January 31. All other dividend periods follow this same pattern of dates. The dividend declaration date is the last day of the dividend period, and for the example above is January 31.

Minimum balance requirements:

No minimum balance requirements apply to this account.

Average daily balance computation method - Dividends are calculated by the average daily balance method which applies a periodic rate to the average daily balance in the account for the period. The average daily balance is calculated by adding the balance in the account for each day of the period and dividing that figure by the number of days in the period. The period we use is the monthly statement cycle.

Accrual of dividends on noncash deposits - Dividends will begin to accrue on the business day you place noncash items (for example, checks) to your account.

Transaction limitations:

No transaction limitations apply to this account unless otherwise stated in the Common Features section.

Fees and charges:

An excessive transaction fee of \$.25 will be charged for each transaction in excess of 250 during a monthly statement cycle.

ANALYSIS CHECKING ACCOUNT

Earnings Credit - This account features an earnings credit which is applied to reduce or eliminate fees on the account. If the earnings credit exceeds the fees for any period, you will be assessed no fees but you will not be paid, carry forward or otherwise receive credit for any excess earnings credit.

Earnings Credit Calculation - The earnings credit will be calculated by applying the daily periodic earnings credit rate to the principal in the account each day of the period. At our discretion, the daily periodic earnings credit rate may change at any time. The earnings credit will be calculated and applied against fees incurred for the monthly statement cycle.

Minimum balance requirements:

No minimum balance requirements apply to this account.

Accrual of earnings credit on noncash deposits - Earnings credit will begin to accrue no later than the business day we receive provisional credit for the deposit of noncash items (for example, checks) to your account.

Transaction limitations:

No transaction limitations apply to this account unless otherwise stated in the Common Features section.

Fees and charges:

A monthly fee of \$10.00 will be charged each month.

A per item fee of \$.10 will be charged for each debit or credit item that clears the account.

A fee of \$.05 will be charged for each deposited item.

BUSINESS SAVINGS ACCOUNT

Rate Information:

The dividend rate and annual percentage yield may change every dividend period. We may change the dividend rate for your account as determined by the credit union board of directors.

Compounding and crediting - Dividends will be compounded every quarter. Dividends will be credited to your account every quarter.

Dividend period - For this account type, the dividend period is quarterly, for example, the beginning date of the first dividend period of the calendar year is January 1, and the ending date of such dividend period is March 31. All other dividend periods follow this same pattern of dates. The dividend declaration date follows the ending date of a dividend period, and for the example above is April 1.

Minimum balance requirements:

The minimum balance required to open this account is \$5.00.

Daily balance computation method - Dividends are calculated by the daily balance method which applies a daily periodic rate to the balance in the account each day.

Accrual of dividends on noncash deposits - Dividends will begin to accrue on the business day you place noncash items (for example, checks) to your account.

Transaction limitations:

The maximum automated teller machine withdrawal we allow is \$500.00 per day.

The minimum automated teller machine withdrawal we allow is \$5.00 per withdrawal.

The above withdrawal limitation applies to this account in combination with Business Checking account(s).

During any statement period, you may not make more than six withdrawals or transfers to another credit union account of yours or to a third party by means of a preauthorized, automatic, or computer transfer, telephonic order or instruction, or by check, draft, or similar order to a third party. If you exceed the transfer limitations set forth above, your account will be subject to closure by the credit union.

Par value of a share:

The par value of a share in this account is \$5.00.

COMMON FEATURES

Bylaw requirements:

If you do not complete payment of one share in your Share account within six months of admission to membership, you may be terminated from membership any time after six months.

I/We hereby consent to investigation of my credit in connection with application for membership and any other service application.

Transaction limitation - We reserve the right to at any time require not less than 60 days notice in writing before each withdrawal from an interest-bearing account other than a time deposit, or from any other savings account as defined by Regulation D.

Nature of dividends - Dividends are paid from current income and available earnings, after required transfers to reserves at the end of a dividend period.

National Credit Union Share Insurance Fund - Member accounts in this credit union are federally insured by the National Credit Union Share Insurance Fund.

Please refer to our separate fee schedule for additional information about charges.

YOUR ACCOUNT

These are the accounts you have opened or inquired about. Further details about these accounts are inside this brochure. If the figures are not filled in, please see the insert that is with this disclosure or your periodic statement.

☐ BUSINESS CHECKING ACCOUNT

Last declared dividend rate:

Tier 1 - As of the last dividend declaration date, if your average daily balance was \$25,000.00 or more, the dividend rate paid on the entire balance in your account was _____%, with an annual percentage yield of _____%.

Tier 2 - As of the last dividend declaration date, if your average daily balance was more than \$9,999.99, but less than \$25,000.00, the dividend rate paid on the entire balance in your account was _____%, with an annual percentage yield of _____%.

Tier 3 - As of the last dividend declaration date, if your average daily balance was \$9,999.99 or less, the dividend rate paid on the entire balance in your account was _____%, with an annual percentage yield of _____%.

☐ ANALYSIS CHECKING ACCOUNT

The daily periodic earnings credit rate for your account is _____%.

☐ BUSINESS SAVINGS ACCOUNT

Last declared dividend rate:

As of the last dividend declaration date, the dividend rate was _____% with an annual percentage yield of _____% on your account.

Dort Federal
CREDIT UNION

Your savings federally insured to at least \$250,000
and backed by the full faith and credit of the United States Government

NCUA

National Credit Union Administration, a U.S. Government Agency



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

MEMORANDUM

DATE: November 9, 2021
TO: City Council
FROM: Kevin Lenkart
Director of Public Safety
RE: Traffic Control Order # 1464

Jonathan Moore, Owosso Main Street/DDA Vice-Chair, is requesting a street closure for the NYE Block Party. The insurance waiver is requested for this event.

LOCATION:

Washington Street from Comstock Street to Jerome Street

DATE:

December 31, 2021 – January 1, 2022

TIME:

10:00 pm – 1:00 am

The Public Safety Department has issued Traffic Control Order# 1464 in accordance with the Rules for the Issuance of Certain Traffic Control Orders. Staff recommends waiver of the insurance requirement, approval of the request, and authorization of a traffic control order formalizing the action.

CITY OF OWOSSO

TRAFFIC CONTROL ORDER

(SECTION 2.53 UNIFORM TRAFFIC CODE)

ORDER NO.

DATE

TIME

1464

11/9/21

2:10 pm

REQUESTED BY

Kevin Lenkart – Director of Public Safety

TYPE OF CONTROL

Street Closure

LOCATION OF CONTROL

Washington Street from Comstock Street to Jerome Street

EVENT:

Main Street/DDA NYE Block Party

DATE: December 31, 2021 – January 1, 2022

TIME: 10:00 pm – 1:00 am

APPROVED BY COUNCIL

_____, 20____

REMARKS



APPLICATION FOR USE OF
PARKING LOTS, PARADES, OR SIMILAR EVENTS

301 W. MAIN OWOSSO, MICHIGAN 48867-2958 • (989) 725-0550 • FAX 725-0526

The request for use of the parking lots, parade, or similar event shall be submitted to the Director of Public Safety not less than 14 days nor more than 120 days before the date for which the use is requested.

The submission of a request by an individual or organization for a traffic control order pursuant to these rules and regulations shall constitute an agreement to indemnify and hold the City and its officers and employees harmless from any and all liability arising from the event or activities for which the request is made.

Name of individual or group: Owosso Main Street / DDA Date: 11/05/21

Primary Contact Person

Name: Jonathan Moore

Title: DDA Vice-Chair

Address: 301 W. Main Street

Owosso, MI 48867

Phone: 989.277.4247

Requested Date(s): 12/31/21 - 01/01/22 Requested Hours: 10:00pm-1:00am

Area Requested (Parking Lot - Parade Route): Washington Street - from Comstock
Street to Jerome Street

Detailed description of the use for which the request is made: _____

Request for Owosso Main Street / DDA NYE Block Party

Attach copies of any rules or policies applicable to persons participating in the event.

Evidence to the City of insurance coverage applicable to the event or activity naming the City as an additional insured in an amount of not less than \$500,000 combined single limit.

or

The City Council may waive such insurance requirement if it determines that insurance coverage is unavailable or cannot be obtained at a reasonable cost and the event or activity is in the public interest or fulfills a legitimate and recognized public purpose.

.....
Do Not Write Below This Line - For Officials Use Only

Approved _____ Not Approved _____ Date: _____ Traffic Control Order Number _____

Cc: DDA - Director
WCIA - Chairperson

W Comstock St

125 South
Washington Street

E Comstock St

Cupcakes and
Kisses Owosso
Takeout • Delivery



1 min

350 ft

The Sideline
Sports Bar Owosso
Takeout



S Water St

310 South
Washington Street

S Wash

Chemical Bank



Jerome Ave
Google



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: November 15, 2021
TO: City Council
FROM: Ryan E. Suchanek, Director of Public Services & Utilities
SUBJECT: Change Order No. 1 for the 2021 Sidewalk Program

RECOMMENDATION:

Approval of Change Order No. 1 to the Contract between the City of Owosso and KMI Road Maintenance, LLC of Burton, Michigan, for the 2021 Sidewalk Program.

BACKGROUND:

On June 7, 2021, City Council approved the contract to KMI Road Maintenance in the amount of \$80,244.00 for the 2021 Sidewalk Program (not including the \$20,000 contingency approved at that time). The sidewalk along the James S Miner Trail north of the M-21 bridge adjacent to the Matthews Building is in need of repair. The owner(s) of the Matthews Building have been notified, but have failed to act. Thus according to the City's Code of Ordinances Ch. 29 Art. III Sec. 29-191 part b (listed below) and Ch. 29 Art. III Sec. 29-192 (listed below) the City can take action to repair the sidewalk in question. KMI Road Maintenance has been contacted and supplied a quote to make repairs to the sidewalk at a cost of \$13,640.00. Change Order No. 1 formalizes the changes in the amount of \$13,640.00, an increase, that when approved will revise the total contract amount to \$93,884.00 (not including the contingency).

Sec. 29-191. - Maintenance of sidewalks, driveway approaches and boulevards.

(b) If any owner shall neglect to keep and maintain the sidewalks, driveway approaches and boulevards along the front, rear or side of the land owned by him or her in good repair and safe for the use of the public, the owner shall be liable to the city for any damages recovered against the city sustained by any person by reason of such sidewalks, driveway approaches or boulevards being unsafe and out of repair.

Sec. 29-192. - Sidewalk repair.

Whenever the city manager shall determine that a sidewalk, driveway approach or boulevard is unsafe for use, notice may be given to the owner of the lot or premises adjacent to and abutting upon the sidewalk, driveway approach or boulevard of such determination which notice shall be given in accordance with section 1-9. Thereafter, it shall be the duty of the owner to place the sidewalk, driveway approach or boulevard in a safe condition. Such notice shall specify a reasonable time, not less than seven (7) days, within which such work shall be commenced, and shall further provide that the work shall be completed with due diligence. If the owner of such lot or premises shall refuse or neglect to repair the sidewalk, driveway approach or boulevard within the time limit therefor, or in a manner otherwise than in accordance with this article, the city

manager

shall have the sidewalk, driveway approach or boulevard repaired. If the city manager determines that the condition of the sidewalk, driveway approach or boulevard is such that immediate repair is necessary to protect the public, he or she may dispense with the notice. The cost of repairs hereunder shall be charged against the premises which the sidewalk, driveway approach or boulevard adjoins and the owner of the premises, and shall be collected as a hazard assessment pursuant to section 10.7 of the Charter.

FISCAL IMPACTS:

Additional expenses in the amount of \$13,640.00 for Change Order No. 1 shall be paid from the Local Street Maintenance Fund, Account No. 203-463-818.000. However, according to the City's Code of Ordinances Ch. 29 Art. III Sec. 29-191 part b (listed above) and Ch. 29 Art. III Sec. 29-192 (listed above), the expense will be added to the property taxes for the Matthews Building parcel.

Document originated by: Ryan E. Suchanek, Director of Public Services & Utilities

Attachments: (1) Resolution
(2) Proposed Change Order No. 1 for KMI Road Maintenance

RESOLUTION NO.

**AUTHORIZING CHANGE ORDER NO. 1
TO THE CONTRACT BETWEEN THE CITY OF OWOSSO AND
KMI ROAD MAINTENANCE, LLC
FOR THE 2021 SIDEWALK PROGRAM**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved a contract with KMI Road Maintenance, LLC on June 7, 2021 for sidewalk replacements on various streets throughout the city, as well as a contingency of \$20,000.00 for additional repairs during the calendar year; and

WHEREAS, the sidewalk along the James S. Miner River Walk north of the M-21 bridge adjacent to the Matthews Building is in need of repair; and

WHEREAS, KMI Road Maintenance, LLC has agreed to make the additional sidewalk repairs and a change order is necessary to increase the contract amount.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to amend the 2021 Sidewalk Program contract with KMI Road Maintenance, LLC to increasing the scope of the contract to make additional sidewalk repairs located on the James S. Miner River Walk adjacent to the Matthews Building.
- SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in form attached as Change Order No. 1 in the amount of \$13,640.00; an increase to the Contract for Services between the City of Owosso and KMI Road Maintenance LLC, revising the total current contract amount from \$80,244.00 to \$93,884.00, plus additional restoration and replacement services required as contingency during the calendar year, in the amount of \$20,000.00, for a total of \$113,884.00.
- THIRD: The accounts payable department is authorized to pay KMI Road Maintenance, LLC for work satisfactorily completed up to the revised contract amount of \$93,884.00 plus contingency, in the amount of \$20,000.00, for a total of \$113,884.00.
- FOURTH: The above expenses shall be paid from FY2020-2021 Local Street Maintenance Fund Account No. 202-463-818.000.

CHANGE ORDER

No. 1

OWNER: City of Owosso
CONTRACTOR: KMI Road Maintenance
CONTRACT NAME: City of Owosso 2021 Sidewalk Program
OWNER's P.O. NO. 43346

The Contract is modified as follows upon execution of this Change Order:

Description:

Add additional sidewalk replacement along the James S Miner Trail river walk north of the M-21 bridge.

Adjust the following quantities to the Contract:

<u>Item No.</u>	<u>Description</u>	<u>Quantity Change</u>	<u>Unit</u>	<u>Unit Price</u>	<u>Cost</u>
8	River Walk Sidewalk	1	LSUM	\$13,640.00	\$13,640.00
Total Change:					\$13,640.00

Attachments: KMI Road Maintenance Quote

CHANGE IN CONTRACT PRICE
Original Contract Price \$ <u>80,244.00</u>
Increase (Decrease) from previously approved Change Orders No. _____ to _____ : \$ _____
Contract Price prior to this Change Order: \$ <u>80,244.00</u>
Increase (Decrease) of this Change Order: \$ <u>13,640.00</u>
Contract Price incorporating this Change Order: \$ <u>93,884.00</u>

CHANGE IN CONTRACT TIMES
Original Contract Times: Substantial Completion: <u>October 22, 2021</u> Ready for Final Payment: _____ (days or dates)
Increase (Decrease) from previously approved Change Orders No. _____ to _____: Substantial Completion: _____ Ready for Final Payment: _____ (days)
Contract Times prior to this Change Order: Substantial Completion: <u>October 22, 2021</u> Ready for Final Payment: _____ (days or dates)
Increase (Decrease) of this Change Order: Substantial Completion: <u>35 days</u> Ready for Final Payment: _____ (days)
Contract Times with all approved Change Orders: Substantial Completion: <u>December 3, 2021</u> Ready for Final Payment: _____ (days or dates)

RECOMMENDED:

By: _____

ENGINEER (Authorized Signature)

Title: Project Engineer

Date: _____

APPROVED:

By: _____

OWNER (Authorized Signature)

Title: _____

Date: _____

ACCEPTED:

By: _____

CONTRACTOR (Authorized Signature)

Title: _____

Date: _____

ATTEST:

By: _____

Amy K. Kirkland

Title: City Clerk

Date: _____

6561 Bernie Kohler Drive
North Branch, MI 48461

Sales Order

Date	S.O. No.
11/8/2021	2250

Name / Address
CITY OF OWOSSO WYMAN BROWN 301 W. MAIN ST. OWOSSO, MI 48867

Ship To

P.O. No.	Project

Item	Description	Ordered	Rate	Amount
CITY OF OWOS...	300 W. MAIN ST			
	REMOVE AND REPLACE CONCRETE WALKWAY		13,640.00	13,640.00T
	40 X 8 X 6 - 12 THICK			
	CLEAN UP ALL MATERIAL FROM JOB SITE ON COMPLETION, INCLUDES ALL MATERIAL AND LABOR			
	Out-of-state sale, exempt from sales tax		0.00%	0.00
Total				\$13,640.00



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: November 15, 2021

TO: City Council

FROM: Ryan E. Suchanek, Director of Public Services & Utilities

SUBJECT: Change Order No. 2 for the 2021 Retaining Wall Project

RECOMMENDATION:

Approval of Change Order No. 2 to the contract for the 2021 Retaining Wall Project (P.O. No. 43318) with Gordon Construction Services of Lansing, Michigan in the amount of \$23,464.03.

BACKGROUND:

On April 5, 2021, City Council approved a contract with Gordon Construction Services in the amount of \$220,937.20 for the 2021 City Hall Retaining Wall Project. Change Order No. 1, in the amount of \$55,440.00, was approved by City Council on August 2, 2021 for sheet pile installation. During installation of the wall, unforeseen site issues were discovered requiring old foundation and spoil material to be removed from the site. Change Order No. 2, an increase of \$23,464.03, balances contract quantities and increases the total contract amount to \$299,841.23.

FISCAL IMPACTS:

Funds for the above expense will be funded by the City's Capital Account No. 401-000-975.000-WALL000000 in the amount of \$23,464.03

Attachments: Resolution & Change Order No. 2

RESOLUTION NO.

**AUTHORIZATION TO APPROVE CHANGE ORDER NO. 2
TO THE 2021 CITY HALL RETAINING WALL PROJECT CONTRACT
WITH GORDON CONSTRUCTION SERVICES, INC.**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved a contract with Gordon Construction Services, Inc. on April 5, 2021 for reconstruction of the retaining wall at Owosso City Hall; and

WHEREAS, on August 2, 2021 City Council approved Change Order No. 1 for the installation of sheet pile at the site; and

WHEREAS, during the course of the project an old foundation and significant amounts of spoil materials were discovered, necessitating removal; and

WHEREAS, the City requested changes in work scope from Gordon Construction Services, Inc. with regard to material removal and associated landscape work; and

WHEREAS, Gordon Construction Services, Inc. has agreed to the work item quantities, prices, and the final contract amount set forth in Change Order No. 2.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to amend the 2021 City Hall Retaining Wall Project contract with Gordon Construction Services, Inc. for additional work due to unforeseen site conditions.

SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in form attached as Change Order No. 2 in the amount of \$23,464.03; an increase to the Contract for Services between the City of Owosso and Gordon Construction Services, Inc. revising the total current contract amount from \$276,377.20 to \$299,841.23.

THIRD: The accounts payable department is authorized to submit payment to Gordon Construction Services, Inc. for work satisfactory completed up to the revised contract amount of \$299,841.23.

FOURTH: The above expenses shall be paid from account no. 401-000-975-000-WALL000000.

CHANGE ORDERNo. 2

OWNER: City of Owosso
CONTRACTOR: Gordon Construction Services
CONTRACT NAME: City of Owosso 2021 Retaining Wall Project
OWNER's P.O. NO. 43318

The Contract is modified as follows upon execution of this Change Order:

Description:

Balance contract quantities based on contract award vs. quantities placed. Add an additional item for additional excavation at the north end of retaining wall due to unforeseen site conditions requiring concrete foundation removal and additional site landscaping as requested by city staff. Increase Substantial Completion Date to October 15, 2021 due to river levels not allowing construction for a period of 2 weeks.

Adjust the following quantities to the Contract:

<u>Item No.</u>	<u>Description</u>	<u>Plan Quantity</u>	<u>Unit</u>	<u>Unit Price</u>	<u>Quantity Placed</u>	<u>Quantity Change</u>	<u>Dollar Value</u>
1	Geotechnical Investigation and Design	1	LSUM	\$6,890.00	1	0	\$0.00
2	Mobilization, Max \$9,500	1	LSUM	\$9,500.00	1	0	\$0.00
3	Erosion Control, Inlet Protection, Fabric Drop	2	Ea	\$260.00	2	0	\$0.00
4	Erosion Control, Silt Fence	275	Ft	\$7.80	125	-150	-\$1,170.00
5	Structures, Rem	1	Ea	\$12,350.00	1	0	\$0.00
6	Sidewalk, Rem	225	Syd	\$28.60	225	0	\$0.00
7	Anchor Wall Retaining Wall System, Complete	1	LSUM	\$169,994.50	1	0	\$0.00
8	Sidewalk, Conc, 6 inch	1560	Sft	\$7.67	1560	0	\$0.00
9	Turf Establishment, Performance	175	Syd	\$6.50	175	0	\$0.00
10	Sheet Piling for abutment reinforcement	1	LSUM	\$55,440.00	1	0	\$0.00
11	Misc. Site Extras	0	LSUM	\$24,634.03	1	1	\$24,634.03
Total Change:							\$23,464.03

Attachments: Quote for Miscellaneous Site Extras from Gordon Construction Services

CHANGE IN CONTRACT PRICE
Original Contract Price \$ <u>220,937.20</u>
Increase (Decrease) from previously approved Change Orders No. <u>1</u> to <u>1</u> \$ <u>55,440.00</u>
Contract Price prior to this Change Order: \$ <u>276,377.20</u>
Increase (Decrease) of this Change Order: \$ <u>23,464.03</u>
Contract Price incorporating this Change Order: \$ <u>299,841.23</u>

CHANGE IN CONTRACT TIMES
Original Contract Times: Substantial Completion: <u>September 10, 2021</u> Ready for Final Payment: _____ (days or dates)
Increase (Decrease) from previously approved Change Orders No. <u>1</u> to <u>1</u> : Substantial Completion: <u>21 days</u> Ready for Final Payment: _____ (days)
Contract Times prior to this Change Order: Substantial Completion: <u>October 1, 2021</u> Ready for Final Payment: _____ (days or dates)
Increase (Decrease) of this Change Order: Substantial Completion: <u>14 days</u> Ready for Final Payment: _____ (days)
Contract Times with all approved Change Orders: Substantial Completion: <u>October 15, 2021</u> Ready for Final Payment: _____ (days or dates)

RECOMMENDED:

By: Clayton Wehner

ENGINEER (Authorized Signature)

Title: Civil Engineer I
Date: 11/8/2021

APPROVED:

By: _____

OWNER (Authorized Signature)

Title: _____
Date: _____

ACCEPTED:

By: Terry L Gordon Jr

CONTRACTOR (Authorized Signature)

Title: Project Manager 11.8.21
Date: _____

ATTEST:

By: _____

Amy K. Kirkland

Title: City Clerk

Date: _____



GORDON CONSTRUCTION SERVICES

OWNER CHANGE ORDER #2

p.517-862-4846

Date 11/08/21

Project: **City Of Owosso - Retaining Wall 2021**

Contractor Gordon Construction Services

Title: Misc. Site

Change Items				
Quantity	Unit	Description	Unit Price	Subtotal
35	Yds	Supply, Place, and compact 6A Limestone	\$ 78.00	\$ 2,730.00
230	Yds	Removal and disposal of spoils	\$ 51.00	\$ 11,730.00
15.5	Hrs	Skidsteer/loader/exavator & operator	\$ 180.00	\$ 2,790.00
525	SF	6" Concrete Sidewalk	\$ 7.67	\$ 4,026.75
58	SYD	6" Concrete removal	\$ 28.60	\$ 1,658.80
5	Yds	4-8" Michigan Stone	\$ 181.74	\$ 908.70
1	Yds	8-16" Michigan Stone	\$ 291.18	\$ 291.18
8	Yds	6A Michigan Stone	\$ 50.40	\$ 403.20
1	LS	Weed Fabric	\$ 95.40	\$ 95.40
				\$ 24,634.03
Grand Total				\$ 24,634.03
Notes/Clarification				

Base Contract Value: \$ 220,937.20
CO Adjustment to Contract Value Prior to CO \$ 55,440.00
CO Adjustment - This CO \$ **24,634.03**
Total Contract Value to Date: \$ 301,011.23

GCS Signature

Terry L Gordon Jr

Date 11/8/21

Owner Signature

Date _____



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: November 15, 2021

TO: City Council

FROM: Ryan E. Suchanek, Director of Public Services & Utilities

SUBJECT: Engineering Services - 2022 Center Street Water Main Project - Amendment A

RECOMMENDATION:

Approval of proposal submitted by Orchard, Hiltz & McCliment, Inc. dba OHM Advisors of Livonia, Michigan for water main design and construction administration services for the Center Street Water Main Project in the amount of \$132,426.75.

BACKGROUND:

On April 6, 2020, City Council approved Amendment No. 2 to the 2020 Street Program - Engineering Services Contract with OHM Advisors to include the provision of water main design and construction administration services for water main replacements on Center Street, as defined in the Drinking Water Revolving Fund (DWRf) 2021 Project Plan, in the amount of \$178,110.00. Subsequent to that, the 2021 projects were put on hold and thus not constructed.

Staff now wishes to move forward with the DWRf 2022 Project Plan, including the replacement of water main along Center Street which was originally included in the 2021 plan. Staff requested OHM submit an updated proposal to perform the requested services for the 2022 Center Street water main DWRf Project, which is attached. The updated proposal will require an amendment to the contract.

FISCAL IMPACTS:

The amended engineering services proposed for DWRf applicable services are chargeable to Water Fund account 591-901-972.000, in the amount of \$132,426.75.

Document originated by:

Ryan E. Suchanek, Director of Public Services & Utilities

Attachments: (1) Resolution
(2) OHM Proposal

RESOLUTION NO.

**AUTHORIZING THE EXECUTION OF AMENDMENT A TO
AMENDMENT NO. 2 TO
ADDENDUM NO. 10, 2020 STREET PROGRAM – ENGINEERING SERVICES CONTRACT
WITH ORCHARD, HILTZ & MCCLIMENT, INC. D/B/A OHM ADVISORS**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, entered into an agreement with Orchard, Hiltz & McCliment, Inc. d/b/a OHM Advisors for the provision of engineering services for the 2020 Street Program by the adoption of Resolution No. 101-2019 on July 1, 2019; and

WHEREAS, the City expanded the contract to include additional services for providing water main design and construction administration services for water main replacements along Center Street as defined in the Drinking Water Revolving Fund (DWRf) 2021 Project Plan by the adoption of Resolution No. 59-2020 on April 6, 2020; and

WHEREAS, the DWRf 2021 Project was put on hold and thus not constructed; and

WHEREAS, the City and Director of Public Services & Utilities wish to move forward with the Drinking Water Revolving Fund (DWRf) 2022 Project Plan, including the replacement of the water main along Center Street; and

WHEREAS, OHM Advisors has provided the City with an updated proposal to complete their water main design and provide construction administration services for the 2022 Center Street Water Main Replacement Project (part of the DWRf 2022 Project Plan).

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to amend the contract approved by Resolution No. 59-2020 on April 6, 2020 with Orchard, Hiltz & McCliment, Inc. d/b/a OHM Advisors, to include additional services in the amount of \$2,523.75 for engineering design and \$129,903.00 for construction administration services for the 2022 Center Street Water Main Replacement Project (part of the DWRf 2022 Project Plan).
- SECOND: The mayor and city clerk are requested and authorized to sign Amendment A, substantially as attached, to Amendment No. 2, to Addendum No. 10 – 2020 Street Program – Engineering Services Contract.
- THIRD: The accounts payable department is authorized to submit payment to OHM Advisors in the amount of \$132,426.75 for engineering design and construction administration services for the 2022 Center Street Water Main Replacement Project (part of the DWRf 2022 Project Plan).
- FOURTH: The above additional services in the amount of \$132,426.75 shall be paid from the Water Funds Accounts 591-901-972.000 upon satisfactory completion of the work or portion thereof.

**AMENDMENT NO. A TO
TO AMENDMENT NO. 2 TO THE 2020 STREET PROGRAM ENGINEERING SERVICES CONTRACT
WITH OHM ADVISORS
FOR THE 2022 CENTER STREET WATER MAIN REPLACEMENT PROJECT
(PART OF THE DWRF 2022 PROJECT PLAN)**

This amendment is attached and made part of the contract for professional engineering services for the 2020 Street Program – Engineering Services Contract, authorized by City Council July 1, 2019, between the city of Owosso, Michigan (City) and Orchard, Hiltz & McCliment, Inc. dba OHM Advisors (Engineer).

**2022 CENTER STREET WATER MAIN REPLACEMENT PROJECT
(PART OF THE DWRF 2022 PROJECT PLAN)**

PROJECT SCOPE OF WORK

The revised project scope of work is attached as “Amendment of Services and Fees – Proposal for Professional Services, 2021 Water Main Replacement Project (Center Street).”

SCHEDULE

The revised schedule is attached as “Amendment of Services and Fees – Proposal for Professional Services, 2021 Water Main Replacement Project (Center Street).”

COMPENSATION

The cost proposal of the engineer for the project is attached as “Amendment of Services and Fees – Proposal for Professional Services, 2021 Water Main Replacement Project (Center Street)” in an amount not to exceed \$132,426.75. The engineer shall submit for payment based on monthly progress of the work.

IN WITNESS WHEREOF the parties hereto have hereunto set their hands and seals the day and date first above written.

For the Engineer:
Orchard, Hiltz & McCliment, Inc
dba OHM Advisors

For the City:
City of Owosso, Michigan

By: _____
Its: _____

By: _____
Christopher T. Eveleth, Mayor

By: _____
Its: _____

By: _____
Amy K. Kirkland, City Clerk

Executed: _____, 2021

Executed: _____, 2021

November 5, 2021

Mr. Ryan E. Suchanek
Director of Public Services
City of Owosso
301 West Main
Owosso, MI 48867

RE: Amendment of Services and Fees – Proposal for Professional Services
2021 Water Main Replacement Project (Center Street)

Dear Mr. Suchanek:

In response to the City's commitment and desire to improve its public utility infrastructure, OHM Advisors is pleased to submit this proposal to assist the City with upgrades to their water distribution system. This letter proposal represents an amendment to the original scope of services proposal dated March 30, 2020 (PO 43034).

PROJECT UNDERSTANDING

As part of the City's 2021 Water Main Replacement Project, the City will upgrade public water main with only necessary repairs to existing pavement. The project construction work will take place at the following revised locations:

- Center Street / W. King Street to W. North Street: 2,800 Ft

This amended proposal includes professional services for the following:

Provide SHPO, survey, design engineering, and permitting for water main replacement along with construction services for water main upgrades, and replacement of water service leads.

The preliminary design portion (SHPO permit, survey, preliminary design engineering) for this project has been completed and is currently being reviewed by the City.

We understand the City will incorporate our water main construction plans, technical specifications, and water main pay items into the construction contract that will be prepared by City staff. The City will also handle the communication with residents, obtaining required easements, the bidding process and contract award for the work.

We further understand that these upgrades are taking place within established neighborhoods with mature trees/landscaping, and the alignment and construction methodology for installation of the water main is important to the City and residents in these areas.



REVISED SCOPE OF SERVICES

OHM Advisors has already completed the preliminary design of the watermain, in accordance with our original scope of work. Our remaining scope of services for the overall work effort is revised as follows:

I. Water Main Design and Permitting

Final Design Engineering and Construction Permitting

Under this phase of work, OHM Advisors will address City comments for the detailed design, prepare technical specifications, opinion of probable cost and contract pay items for water main related items, and submit construction permits for the proposed water main. Specific work tasks would include the following:

- Add water service line replacements to the design per City request on 11/2/2021. This will be added to scope of work at the final design stage of the water main.
- Provide permit submittals with permit application and plans/attachments to relevant agencies for the project. The following permit submittals are anticipated:
 - Soil Erosion and Sedimentation Control Permit.
 - EGLE PA 399 Water System Construction Permit.
- Prepare a Final Opinion of Construction Cost for the water main portion on Center Street.
- Finalize the maintaining traffic plan.

II. Construction Services

The Construction Services specified in the original proposal are replaced by the amended services described below:

- Project administration.
- Coordination with utilities and agencies.
- Construction inspection.
- SESC inspection.
- Construction staking.
- Material testing of concrete, aggregate and HMA.
- Density testing of trench backfill and pavement layers.
- Facilitation of bi-weekly progress meetings.
- Measurement, computation, and documentation of quantities.
- Reporting and record keeping.
- Finalization of project documentation.

OHM will oversee to determine whether contract service requirements are met. The Construction Project Manager and Client Representative will provide oversight of contract responsibilities and serve as the liaison between the Contractor and City. Routine tasks include the following:

- As-needed site visits to review critical items, site conditions, progress and resolve contentious issues.
- Run bi-weekly scheduled progress meetings, both formal and onsite.

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201 EAST ELLSWORTH STREET, UNIT 100
MIDLAND MICHIGAN 48640

T 989.956.2020 OHM-Advisors.com



- Coordinate between construction contractors, subconsultants, and other public and private entities.
- Coordinate with utility companies.
- Review material testing reports as work progresses.
- Provide the City with weekly written progress reports on the project.
- Monitor project construction schedule.
- Coordinate material / laboratory testing.
- Communicate with field technicians and office technician daily to review current items and issues.
- Resolve problems, issues, discrepancies or other items brought to the attention of the team by the Contractor, including written documentation of findings or resolutions to these issues.
- Coordinate and complete the final inspection and create / monitor a punch list of items that the Contractor needs to complete.

Office technician / lead field representative will complete administration and office technician tasks for the project. Responsibilities will include:

- Prepare pay estimates for review and approval of the Project Manager and City.
- Prepare contract change orders.
- Processing or reviewing contractor's certified payrolls.
- Communication with the adjacent property owners to keep them informed as to schedule, upcoming activities, changes in staging, deal with issues or respond to questions.
- Work with the City's Project Manager on the closeout process.
- File payroll records submitted by the Contractor.
- Develop contractor outstanding documentation correspondence.

Field technicians will perform daily onsite inspection. They are the daily onsite eyes and ears of our Project Manager and City Project Manager. Responsibilities will include the following:

- Complete required paperwork daily
- Review and monitor all traffic control devices.
- Work with the Project Manager and the contractor's representative to ensure quantities are agreed upon
- Develop as-built redline plans as the project progresses, documenting field changes, actual utility locations, and substantial quantity changes.
- Complete material testing to verify materials placed meet contract requirements to include concrete, density testing, aggregate sampling and testing, and HMA sampling and testing.

PROJECT DELIVERABLES

OHM Advisors will provide the City with the following deliverables consistent with the scope of work:

- Final water main construction plans, contract pay items, final cost opinion, and final maintaining traffic plan for water main work on Center Street.
- Record drawings of each street that reflect as-constructed conditions.

CLARIFICATIONS AND ASSUMPTIONS

The following services are not included in our project scope or fees:

- Obtaining required easements and resident coordination for water service line installations.

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MIDLAND MICHIGAN 48640

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- Providing additional contract administration, office technician duties or field inspection or testing beyond the number of weeks indicated on the effort matrix and in the fee estimate.
- The contractor's construction project duration is 14 weeks. Our assumptions for level of effort for the construction services are listed on the attached effort matrix.

FEE & SCHEDULE

Amended fees are shown below based on a review of updated hourly rates and the addition of design and construction services for water service line replacements. The services outlined above will be performed on an hourly basis with a total not-to-exceed fee for the sum of all tasks outlined in our scope of work. An estimated amount per task is listed in the table below as a summary of our fee, based on our 2021 Hourly Rate Schedule for public projects. The total Not-to-Exceed Fee for this current scope of work shown in the summary below is **\$132,426.75** (see Effort Matrix breakdown attached, identifying key staff positions with titles and estimated hours of effort for each team member; altogether with summarization of total estimated hours).

Scope Phase

- I. Water Main Design and Permitting
- II. Construction Services*

Proposed Fee

\$ 2,523.75
\$ 129,903.00
\$ 132,426.75

**Final construction observation fee would be based on the contractor's actual schedule and actual level of effort required to complete scope of services specified. As summarized the contractor's scheduled is assumed at 14 weeks.*

ACCEPTANCE

If this proposal is acceptable to you, a signature on the enclosed copy of this letter will serve as our authorization to proceed. Thank you for giving us the opportunity to be of service. We look forward to another successful project with the city.

Sincerely,
OHM Advisors

Andrew VanWormer, P.E.
Project Manager

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MIDLAND MICHIGAN 48640

T 989.956.2020 OHM-Advisors.com



Orchard, Hiltz, & McCliment, Inc.
CONSULTANT

City of Owosso
CLIENT

_____	(Signature)	_____
_____	(Name)	_____
_____	(Title)	_____
_____	(Date)	_____

Attachments: [Effort Matrix / Construction Cost Estimate]



CITY OF OWOSSO CONSTRUCTION SERVICES WATER MAIN	Principle in Charge	Project Manager	Project Engineer	Tech II	Tech I	Staking	TOTAL TASK HOURS
Task 1: Preconstruction Meeting							
Utility Coordination and Precon	2	4	4	2			12
Task 2: Construction Staking (Per Street)							
Center St - King to North						96	96
Task 3: Construction Observation							
Inspection/testing					660	104	764
Task 4: Contract Administration							
Progress Meetings		14	14				28
Office Tech				75			75
Project Management	4	110	156				270
Total Hours Per Person	6	128	174	77	660	200	1245



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: November 15, 2021

TO: City Council

FROM: Ryan E. Suchanek, Director of Public Services & Utilities

SUBJECT: State of Michigan Salt Contract 180000000768

RECOMMENDATION:

Approval of award to Detroit Salt Company, LLC under State of Michigan Contract in the amount of \$64,332.00 for 1200 ton of road salt at \$53.61/ton seasonal fill, to be delivered as needed for the 2021-2022 contract period.

BACKGROUND:

The State of Michigan has taken competitive bids for road salt. The Detroit Salt Company, LLC was the low bidder for 2018. This contract became effective September 1, 2018 and will expire August 31, 2023. Price per ton for last year's 2020-2021 season fill was \$57.64/ton, and the year before that was \$60.36/ton.

FISCAL IMPACTS:

The above expenses in the amount of \$64,332.00, plus a recommended contingency amount of \$5,361.00 for a total of \$69,693.00 shall be paid from the Local and Major Street Fund accounts 202/203.478.728.000 and State Trunk-line account 202.497.728.000.

Document originated by:

Ryan E. Suchanek
Director, Public Services & Utilities

Attachments: (1) Resolution
(2) MiDeal State Contract
(3) Bulk Salt Usage

RESOLUTION NO.

**AUTHORIZING THE EXECUTION OF A PURCHASE ORDER WITH
THE DETROIT SALT COMPANY, LLC
FOR THE 2021-2022 WINTER SUPPLY OF ROAD SALT**

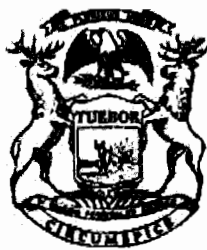
WHEREAS, the City of Owosso, Shiawassee County, Michigan, has a responsibility to keep its streets safe during the winter months, and ice control maintenance is advisable, necessary and in the public interest; and

WHEREAS, the most efficient way to remove ice from the streets is the application of road salt onto the icy pavements; and

WHEREAS, in order to obtain the best price for road salt material, it is in the best interest of the City of Owosso to waive competitive bidding requirements and utilize the State of Michigan Contract No. 180000000768 effective September 1, 2018, provided by The Detroit Salt Company, LLC for the purchase of road salt at \$53.61 per ton for seasonal delivery as needed bulk.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to purchase 1,200 tons of road salt from The Detroit Salt Company, LLC.
- SECOND: The contract between the City and The Detroit Salt Company, LLC shall be in the form of a Purchase Order, with reference to State of Michigan Contract No. 180000000768.
- THIRD: The accounts payable department is authorized to pay The Detroit Salt Company, LLC for road salt delivered in the amount of \$64,332.00, plus a contingency amount of \$5,361.00, with prior authorization, for a total of \$69,693.00.
- FOURTH: The above expenses shall be paid from Local and Major Street Fund and State Trunk-line accounts 202/203.478.728.000 and 202.497.728.000.



STATE OF MICHIGAN CENTRAL PROCUREMENT SERVICES

Department of Technology, Management, and Budget
525 W. ALLEGAN ST., LANSING, MICHIGAN 48913
P.O. BOX 30026 LANSING, MICHIGAN 48909

CONTRACT CHANGE NOTICE

Change Notice Number 7

to

Contract Number 180000000768

CONTRACTOR	DETROIT SALT COMPANY LC
	12841 Sanders Street
	Detroit, MI 48217
	Steve Briggs
	313-841-5144
	sales@detroitssalt.com
	CV0040860

STATE	Justin Droste	SW
	517-636-0518	
	drostej@michigan.gov	
	Steven Motz	DTMB
	(517) 331-6086	
	motzs1@michigan.gov	

CONTRACT SUMMARY			
BULK SALT, EARLY FILL & SEASONAL BACK-UP-STATEWIDE			
INITIAL PERFORMANCE DATE	INITIAL EXPIRATION DATE	INITIAL AVAILABLE OPTIONS	EXPIRATION DATE
September 1, 2018	August 31, 2023	5 - 1 Year	August 31, 2023
PAYMENT TERMS		DELIVERY TIME FRAME	
NET 45		See Section 1.3 Delivery and Acceptance	
ALTERNATE PAYMENT OPTIONS			EXTENDED PURCHASING
<input type="checkbox"/> P-Card <input type="checkbox"/> PRC <input type="checkbox"/> Other			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
MINIMUM DELIVERY REQUIREMENTS			
See Section 1.3 Delivery and Acceptance			
DESCRIPTION OF CHANGE NOTICE			
OPTION	LENGTH OF OPTION	EXTENSION	REMOVED EXPIRATION DATE
<input type="checkbox"/>		<input type="checkbox"/>	August 31, 2023
CURRENT VALUE	VALUE OF CHANGE NOTICE	ESTIMATED AGGREGATE CONTRACT VALUE	
\$17,094,621.00	\$14,831,737.45	\$31,926,358.45	
DESCRIPTION			
<p>Effective September 1st, 2021 this contract is hereby amended to include FY 2021-2022 annual road salt pricing, which has been attached as Schedule B. The contract value is increased by \$14,831,737.45 to account for State of Michigan anticipated spend.</p> <p>All other terms, conditions, specifications and pricing remain the same per agency and vendor agreement, and Central Procurement Services approval.</p>			

TO: MiDEAL Members **DATE:** 2021/2022
FROM: Genevieve Hayes and Mary Hanses
 Procurement/MiDEAL

DTMB Procurement is compiling usage figures to include with the 20212021/20222022 road salt solicitation. If you intend to buy road salt for ice control through MiDEAL, please complete the information on this form.

Completion and submission of this form is a **COMMITMENT** of the part of the MiDEAL Member/State Agency to participate in the State of Michigan Road Salt Solicitation for the 20212021/20222022 winter season

Please Note: Your order is a commitment to purchase - you cannot cancel your order, regardless of final price.

The person placing the order is presumed to have the authority to do so. All necessary governmental authorizations are presumed at the time of the order. You may not cancel your commitment to purchase even if your organization failed to obtain all necessary authorization prior to placing your order.

Failure to accept receipt of your order may be deemed a breach of contract.

Early Delivery

Total "Early Delivery" requirements: 0 tons

This quantity must be expressed in 50-ton increments. You must have storage capacity for the total quantity indicated.

Seasonal Backup

Total Seasonal Backup - Greater than 50 tons: 1200 tons

This quantity must be expressed in 50-ton increments

AND / OR

Total Seasonal Backup - Less than 50 tons: 0 tons

This should **only** be requested if the quantity is **less than** 50 tons. Due to delivery costs of ordering in less than a truck load, the prices in this category may be higher than those quoted in the same county that are greater than 50 tons

TOTAL 20212021/20222022 Requirements 1200 tons

The sum of Early Delivery PLUS all Seasonal Backup

Please list each delivery location below, along with the tonnage required for each location:

Drop Address	City	Drop County	Early Delivery Tonnage	Seasonal Backup Tonnage>50	Seasonal Backup Tonnage<50	Agree
522 milwaukee	owosso	Shiawassee	0	1200	0	<input type="checkbox"/>

CONVEYER REQUIREMENTS: The State of Michigan will not be accepting conveyor requirements for the 20212021/20222022 road salt season

STATE AGENCIES: All State Agencies participating in the road salt program must complete a Purchase Request Form (PRF) and submit it along with this document

THIS IS AN ORDER: All quantities indicated on this requisition represents a **commitment** to participate in the State of Michigan Road Salt Solicitation, with the following stipulations: The Early Delivery quantity indicated is the exact quantity (100%) that will be delivered to the location specified. On both Seasonal Backup programs, MiDEAL members must agree to purchase a minimum of 80% of the Seasonal Backup quantity indicated, and the contractor will agree to furnish up to a maximum of 30% more than the Seasonal Backup quantity indicated

By participating in this bid, you agree not to take independent bids on this commodity for the requirements indicated on this form. You also agree not to resell the salt to non-members, including private companies

The awarded contractor will contact you to arrange the early delivery shipment. Early delivery occurs during the months of August, September, and October

DTMB Procurement will provide each participating MiDEAL member with the name of the contractor from which their Seasonal Backup salt will be ordered. Orders for Seasonal Backup salt will not be arranged by DTMB Procurement. MiDEAL members contact the contractor directly

If you have any questions, please call Mary Hanses at (517) 388-4558

ORGANIZATION NAME OWOSSO, CITY OF	AUTHORIZED AGENT NAME Mark Mitchell
ADDRESS 301 w.main	AUTHORIZED AGENT TITLE Public Works Superintendent
CITY / STATE / ZIP owosso / mi / 48867	COUNTY Shiawassee
PHONE (989) 725-0556	EMAIL mark.mitchell@ci.owosso.mi.us

MiDEAL and STATE AGENCY DROP POINTS: 2021/2022 SALT ORDER						630,947	\$		
4-Bay	71	Sanilac	MiDEAL	SANILAC COUNTY ROAD COMMISSION	500	\$	52.53	Detroit	\$
4-Bay	72	Sanilac	MiDEAL	SANILAC COUNTY ROAD COMMISSION	300	\$	52.53	Detroit	\$
4-Bay	73	Sanilac	MiDEAL	SANILAC COUNTY ROAD COMMISSION	400	\$	52.53	Detroit	\$
4-Bay	74	Sanilac	MiDEAL	SANILAC COUNTY ROAD COMMISSION	500	\$	52.53	Detroit	\$
4-Bay	75	Sanilac	MiDEAL	CROSWELL, CITY OF	50	\$	52.53	Detroit	\$
4-Bay	76	Sanilac	MiDEAL	DECKERVILLE, VILLAGE OF	50	\$	52.53	Detroit	\$
4-Bay	77	Sanilac	MiDEAL	BROWN CITY	150	\$	52.53	Detroit	\$
4-Bay	78	Shiawassee	MiDEAL	SHIAWASSEE COUNTY ROAD COMMISSION	500	\$	53.61	Detroit	\$
4-Bay	79	Shiawassee	MiDEAL	LAINGSBURG, CITY OF	150	\$	53.61	Detroit	\$
4-Bay	80	Shiawassee	MiDEAL	BYRON, VILLAGE OF	50	\$	53.61	Detroit	\$
4-Bay	81	Shiawassee	MiDEAL	DURAND, CITY OF	50	\$	53.61	Detroit	\$
4-Bay	82	Shiawassee	MiDEAL	DURAND AREA SCHOOLS	50	\$	53.61	Detroit	\$
4-Bay	83	Shiawassee	MiDEAL	OWOSSO, CITY OF	1200	\$	53.61	Detroit	\$
4-Bay	84	St. Clair	MiDEAL	ST. CLAIR, CITY OF	300	\$	49.35	Detroit	\$
4-Bay	85	St. Clair	MiDEAL	CAPAC, VILLAGE OF	150	\$	49.35	Detroit	\$
4-Bay	86	St. Clair	MiDEAL	PORT HURON AREA SCHOOL DISTRICT	450	\$	49.35	Detroit	\$
4-Bay	87	St. Clair	MiDEAL	ST. CLAIR COUNTY ROAD COMMISSION	3000	\$	49.35	Detroit	\$
4-Bay	88	St. Clair	MiDEAL	ST. CLAIR COUNTY ROAD COMMISSION	2600	\$	49.35	Detroit	\$
4-Bay	89	St. Clair	MiDEAL	ST. CLAIR COUNTY ROAD COMMISSION	8200	\$	49.35	Detroit	\$
4-Bay	90	St. Clair	MiDEAL	ST. CLAIR COUNTY ROAD COMMISSION	3000	\$	49.35	Detroit	\$
4-Bay	91	St. Clair	MiDEAL	MARYSVILLE POLICE DEPT	1500	\$	49.35	Detroit	\$
4-Bay	92	St. Clair	MiDEAL	ALGONAC, CITY OF	50	\$	49.35	Detroit	\$
4-Bay	93	St. Clair	MiDEAL	YALE PUBLIC SCHOOLS	50	\$	49.35	Detroit	\$
4-Bay	94	St. Clair	MiDEAL	PORT HURON HOUSING COMMISSION	50	\$	49.35	Detroit	\$
4-Bay	95	St. Clair <50	MiDEAL	ALGONAC COMMUNITY SCHOOLS	10	\$	49.35	Detroit	\$
4-Bay	96	St. Clair	MiDEAL	PORT HURON, CITY OF	1500	\$	49.35	Detroit	\$
4-Bay	97	St. Clair	MiDEAL	MARINE CITY, CITY OF	100	\$	49.35	Detroit	\$
4-Bay	98	Tuscola	MiDEAL	VASSAR, CITY OF	250	\$	55.67	Detroit	\$
4-Bay	99	Tuscola - Conveyor	Agency	DCH-CARO CENTER	100	\$	64.67	Detroit	\$
4-Bay	100	Tuscola	MiDEAL	TUSCOLA COUNTY ROAD COMMISSION	500	\$	55.67	Detroit	\$
4-Bay	101	Tuscola	MiDEAL	TUSCOLA COUNTY ROAD COMMISSION	500	\$	55.67	Detroit	\$



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: November 15, 2021

TO: City Council

FROM: Ryan E. Suchanek, Director of Public Services & Utilities

SUBJECT: WTP High Service Pumps #1 and #4 Rehab

RECOMMENDATION:

Approval of service work by Kennedy Industries, Inc. in the amount of \$31,670.00 to have two (2) of our high service pumps at the Water Treatment Plant (WTP) rehabilitated.

BACKGROUND:

The WTP has four (4) Peerless split case centrifugal pumps for pumping treated water to the distribution system, each with a design capacity of 2,800 gallons per minute as powered by 150 horsepower electric motors. The need for pumps #1 and #4 to be overhauled was determined through our last maintenance inspection. Kennedy Industries, Inc. was selected for the service work since they are an authorized Peerless pump distributor and repair facility with ready access to Peerless pump parts, have already inspected the pumps, and we have had good service from Kennedy Industries, Inc. in the past. We also have been working with Kennedy Industries, Inc. on the new DWRf funded filter back wash pumps that was recently installed. The rehabilitation of the pumps will make them like new condition. It is not feasible to obtain competitive proposals for this work without incurring additional costs and delays for sending the pumps to alternate repair facilities for the necessary inspection and quotation. Due to this staff requests Council's authorization to waive competitive bidding requirements and proceed with the rehabilitation of these two (2) high service pumps at the Water treatment Plant by Kennedy Industries, Inc..

The proposal summary is attached for both pumps. Staff recommends the rehabilitation of the existing pumps, one at a time so as not to leave us with only two (2) working pumps at any time. Each pump will require 1-2 months to complete the work. Despite them being over 40 years old, wear parts are still available, compared to newer pumps these are a beefier pump design, and overall these pumps are still in good condition for another long service run. Plus newer model pumps' dimensions would not directly replace the current pumps, which would then create additional costs for modifying piping and setup.

FISCAL IMPACTS:

The above expenses in the amount of \$31,670.00 shall be paid from the Water Fund Equipment Maintenance account 591-553-833.000.

Document originated by:

Ryan E. Suchanek, Director of Public Services & Utilities

Attachments: (1) Resolution

(2) Kennedy Industries, Inc. quote for Pump #1

(3) Kennedy Industries, Inc. quote for Pump #4

RESOLUTION NO.

**AUTHORIZING THE EXECUTION
OF A PURCHASE ORDER WITH KENNEDY INDUSTRIES, INC.
FOR REHABILITATION OF HIGH SERVICE PUMPS #1 & #4
AT THE WATER TREATMENT PLANT**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, requires the rehabilitation of two (2) Peerless Split Case Centrifugal Pumps at its Water Treatment Plant; and

WHEREAS, Kennedy Industries, Inc. is an authorized Peerless pump distributor and repair facility, has inspected the pumps, and developed a detailed proposal to restore the pumps to like new condition; and

WHEREAS, a waiver of the bidding requirements is requested as professional services are exempt from competitive bidding.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore been determined that it is advisable, necessary and in the public interest to contract with Kennedy Industries, Inc. to remove, rehabilitate, and install WTP high service pumps #1 & #4 at a cost of \$31,670.00.
- SECOND: the contract between the City and Kennedy Industries, Inc. shall be in the form of a City Purchase Order.
- THIRD: the Accounts Payable Department is hereby authorized to issue payment to Kennedy Industries, Inc. in the amount of \$31,670.00 upon satisfactory reinstallation of the equipment in question.
- FOURTH: the above expenses shall be paid from the Water Fund Account No. 591-553-833.000.

BUDGETARY		
DATE	NUMBER	PAGE
10/6/2021	0042713	1 of 3

B OWO123
 I CITY OF OWOSSO
 L 301 WEST MAIN STREET
 T OWOSSO, MI 48867
 O

Accepted By: _____

Company: _____

Date: _____

PO#: _____

ATTENTION:

DAVID HAUT

989-725-0560

david.haut@ci.owosso.mi.us

WE ARE PLEASED TO PROPOSE THE FOLLOWING FOR YOUR CONSIDERATION:

CUSTOMER REF/PO#		JOB TITLE	SLP	SHIPPING TYPE
		WTP, PUMP #1, PEERLESS, PUMP, 8A16, BOOSTER	BHS/SPM	FIELD SERVICE
QTY	DESCRIPTION			

THE FOLLOWING QUOTE IS FOR THE ESTIMATED COST OF LABOR AND MATERIALS TO REPAIR THE ABOVE REFERENCED PUMP. IF UPON INSPECTION ADDITIONAL PARTS AND/OR LABOR ARE REQUIRED, YOU WILL BE NOTIFIED PRIOR TO PROCEEDING.

ESTIMATED NEW PARTS REQUIRED:

- (1) THRUST BEARING
- (1) RADIAL BEARING
- (2) IMPELLER RINGS
- (1) BEARING LOCK WASHER
- (1) SET OF FITTINGS
- (1) SET OF PACKING
- (1) CASING GASKET
- (2) BEARING HOUSING GASKETS
- (1) SET OF O-RINGS
- (2) SHAFT SLEEVES
- (1) BEARING LOCKNUT
- (1) SET OF FASTENERS
- (3) LIP SEALS

ESTIMATED LABOR REQUIRED:

PICKUP AT JOB SITE AND TRANSPORT TO KENNEDY INDUSTRIES' WIXOM REPAIR FACILITY.

DISASSEMBLE COMPLETE PUMP.

SANDBLAST COMPONENTS AND PREP FOR INSPECTION.

DIMENSIONALLY MEASURE ALL OPERATING CLEARANCES AND RECORD ON INSPECTION REPORT.

MACHINE CASING RINGS TO ESTABLISH CONCENTRICITY.

INSTALL IMPELLER RINGS THEN MECHANICALLY LOCK IN PLACE.

MACHINE IMPELLER RINGS FOR PROPER OPERATING CLEARANCES.

ASSEMBLE ALL ROTATING PARTS ON SHAFT AND PLACE IN BALANCING MACHINE.

VERIFY T.I.R.'S THEN DYNAMICALLY BALANCE ROTOR TO 4W/N.

BUDGETARY		
DATE	NUMBER	PAGE
10/6/2021	0042713	2 of 3

QTY	DESCRIPTION
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ASSEMBLE ROTATING ELEMENT WITH NEW PARTS LISTED.

INSTALL ROTOR IN PUMP CASING THEN ASSEMBLE COVERS WITH GASKETS AND PINS.

TORQUE COVER BOLTS TO PROPER SPECIFICATIONS.

INSTALL BEARING HOUSINGS.

ADJUST BEARING HOUSINGS TO PROVIDE FREE ROTATION AND PROPER THRUST.

PAINT THEN PRESERVE PUMP FOR DELIVERY.

TRANSPORT COMPLETED JOB TO YOUR PLANT.

ESTIMATED REPAIR COST: \$9,895.00

ESTIMATED DELIVERY: 4 WEEKS (AFTER RECEIPT OF ORDER)

THE FOLLOWING QUOTE IS FOR FIELD SERVICE REQUIRED ON YOUR ABOVE REFERENCED PUMP STATION:

FIELD SERVICE LABOR REQUIRED:

KENNEDY INDUSTRIES WILL PROVIDE (2) FIELD SERVICE TECHNICIAN(S) ONSITE TO REMOVE YOUR #1 PUMP AND TRANSPORT BACK TO OUR WIXOM REPAIR FACILITY.

KENNEDY INDUSTRIES WILL PROVIDE (2) FIELD SERVICE TECHNICIAN(S) ONSITE TO INSTALL YOUR REPAIRED PUMP, START UP, TEST RUN AND VERIFY PROPER OPERATION.

TOTAL FIELD SERVICE COST: \$4,895.00

ESTIMATED REPAIR COST: \$9,895.00

FIELD SERVICE COST: \$4,895.00

ESTIMATED TOTAL COST: \$14,790.00

ESTIMATED DELIVERY: 4 WEEKS (AFTER RECEIPT OF ORDER)

BUDGETARY		
DATE	NUMBER	PAGE
10/6/2021	0042713	3 of 3

QTY	DESCRIPTION
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PLEASE PROVIDE WRITTEN OR VERBAL AUTHORIZATION SO THAT WE MAY RESPOND TO YOUR REQUIREMENTS. IF YOU HAVE ANY QUESTIONS, COMMENTS, OR ARE IN NEED OF ANY ADDITIONAL INFORMATION PLEASE FEEL FREE TO CONTACT ME AT (248) 684-1200.

SINCERELY,

MIKE HORN
MHORN@KENNEDYIND.COM
REPAIR CENTER MANAGER

SER

This quote is subject to and incorporates by reference Kennedy Industries, Inc.'s ("Kennedy") Terms & Conditions (Rev'd 4/2019) and Customer Warranty available at www.kennedyind.com which will be provided by email upon written request. Kennedy reserves the right to change the Terms & Conditions and Customer Warranty for future orders. By accepting this quote and/or issuing a purchase order relative to this quote, buyer expressly agrees to the provisions set forth in the Terms & Conditions and Customer Warranty posted on Kennedy's website.

CREDIT CARD PAYMENTS ARE SUBJECT TO AN ADDITIONAL 3% CHARGE
NO TAXES OF ANY KIND ARE INCLUDED IN THIS PROPOSAL

TOTAL: \$14,790.00

BUDGETARY		
DATE	NUMBER	PAGE
10/6/2021	0042713	1 of 3

B OWO123
 I CITY OF OWOSSO
 L 301 WEST MAIN STREET
 T OWOSSO, MI 48867
 O

Accepted By: _____

Company: _____

Date: _____

PO#: _____

ATTENTION:

DAVID HAUT

989-725-0560

david.haut@ci.owosso.mi.us

WE ARE PLEASED TO PROPOSE THE FOLLOWING FOR YOUR CONSIDERATION:

CUSTOMER REF/PO#		JOB TITLE	SLP	SHIPPING TYPE
		WTP, PUMP #1, PEERLESS, PUMP, 8A16, BOOSTER	BHS/SPM	FIELD SERVICE
QTY	DESCRIPTION			

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- (1) RADIAL BEARING
- (2) IMPELLER RINGS
- (1) BEARING LOCK WASHER
- (1) SET OF FITTINGS
- (1) SET OF PACKING
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- (2) BEARING HOUSING GASKETS
- (1) SET OF O-RINGS
- (2) SHAFT SLEEVES
- (1) BEARING LOCKNUT
- (1) SET OF FASTENERS
- (3) LIP SEALS

ESTIMATED LABOR REQUIRED:

PICKUP AT JOB SITE AND TRANSPORT TO KENNEDY INDUSTRIES' WIXOM REPAIR FACILITY.

DISASSEMBLE COMPLETE PUMP.

SANDBLAST COMPONENTS AND PREP FOR INSPECTION.

DIMENSIONALLY MEASURE ALL OPERATING CLEARANCES AND RECORD ON INSPECTION REPORT.

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BUDGETARY		
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10/6/2021	0042713	2 of 3

QTY	DESCRIPTION
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ASSEMBLE ROTATING ELEMENT WITH NEW PARTS LISTED.

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TORQUE COVER BOLTS TO PROPER SPECIFICATIONS.

INSTALL BEARING HOUSINGS.

ADJUST BEARING HOUSINGS TO PROVIDE FREE ROTATION AND PROPER THRUST.

PAINT THEN PRESERVE PUMP FOR DELIVERY.

TRANSPORT COMPLETED JOB TO YOUR PLANT.

ESTIMATED REPAIR COST: \$11,985.00

ESTIMATED DELIVERY: 4 WEEKS (AFTER RECEIPT OF ORDER)

THE FOLLOWING QUOTE IS FOR FIELD SERVICE REQUIRED ON YOUR ABOVE REFERENCED PUMP STATION:

FIELD SERVICE LABOR REQUIRED:

KENNEDY INDUSTRIES WILL PROVIDE (2) FIELD SERVICE TECHNICIAN(S) ONSITE TO REMOVE YOUR #1 PUMP AND TRANSPORT BACK TO OUR WIXOM REPAIR FACILITY.

KENNEDY INDUSTRIES WILL PROVIDE (2) FIELD SERVICE TECHNICIAN(S) ONSITE TO INSTALL YOUR REPAIRED PUMP, START UP, TEST RUN AND VERIFY PROPER OPERATION.

TOTAL FIELD SERVICE COST: \$4,895.00

ESTIMATED REPAIR COST: \$11,985.00

FIELD SERVICE COST: \$4,985.00

ESTIMATED TOTAL COST: \$16,880.00

ESTIMATED DELIVERY: 4 WEEKS (AFTER RECEIPT OF ORDER)

BUDGETARY		
DATE	NUMBER	PAGE
10/6/2021	0042713	3 of 3

QTY	DESCRIPTION
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PLEASE PROVIDE WRITTEN OR VERBAL AUTHORIZATION SO THAT WE MAY RESPOND TO YOUR REQUIREMENTS. IF YOU HAVE ANY QUESTIONS, COMMENTS, OR ARE IN NEED OF ANY ADDITIONAL INFORMATION PLEASE FEEL FREE TO CONTACT ME AT (248) 684-1200.

SINCERELY,

MIKE HORN
MHORN@KENNEDYIND.COM
REPAIR CENTER MANAGER

SER

This quote is subject to and incorporates by reference Kennedy Industries, Inc.'s ("Kennedy") Terms & Conditions (Rev'd 4/2019) and Customer Warranty available at www.kennedyind.com which will be provided by email upon written request. Kennedy reserves the right to change the Terms & Conditions and Customer Warranty for future orders. By accepting this quote and/or issuing a purchase order relative to this quote, buyer expressly agrees to the provisions set forth in the Terms & Conditions and Customer Warranty posted on Kennedy's website.

CREDIT CARD PAYMENTS ARE SUBJECT TO AN ADDITIONAL 3% CHARGE
NO TAXES OF ANY KIND ARE INCLUDED IN THIS PROPOSAL

TOTAL: \$16,880.00



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: November 15, 2021

TO: City Council

FROM: Ryan E. Suchanek, Director of Public Services & Utilities

SUBJECT: Engineering Services - DWRF 2022 Water Distribution Tanks Rehabilitation

RECOMMENDATION:

Authorization to waive competitive bidding requirements and amend the general utilities engineering services agreement with Orchard, Hiltz & McCliment, Inc. dba OHM Advisors of Livonia, Michigan as Addendum No. 1, to the contract renewed on September 7, 2021, for engineering design and bidding services for water distribution tanks rehabilitation in the amount of \$59,900.00.

BACKGROUND:

Staff wishes to move forward with the Drinking Water Revolving Fund (DWRF) 2022 Project Plan which includes the rehabilitation of the City's water distribution storage tanks. Staff requested OHM to submit a proposal to complete the engineering design and provide bidding services for the rehabilitation of the storage tanks. Waiver of the competitive bidding requirements is requested as this is a professional service.

FISCAL IMPACTS:

The engineering services proposed are chargeable to Water Fund account 591-901-972.200, in the amount of \$59,900.00.

Document originated by:

Ryan E. Suchanek, Director of Public Services & Utilities

Attachments: (1) Resolution
(2) OHM Proposal

RESOLUTION NO.

**AUTHORIZING THE EXECUTION OF ADDENDUM NO. 1 TO
THE 2021 AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES
WITH ORCHARD, HILTZ & MCCLIMENT, INC. D/B/A OHM ADVISORS
FOR DESIGN AND BIDDING SERVICES FOR
THE 2022 WATER DISTRIBUTION TANKS REHABILITATION PROJECT
(PART OF THE DWRF 2022 PROJECT PLAN)**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, renewed an agreement with Orchard, Hiltz & McCliment, Inc. d/b/a OHM Advisors for general utilities engineering services by the adoption of Resolution No. 161-2021 on September 7, 2021 for the term of November 1, 2021 through October 30, 2022; and

WHEREAS, the City and Director of Public Services & Utilities desire to expand the contract to include engineering design and bidding services for the 2022 Water Distribution Tanks Rehabilitation Project as part of the DWRF 2022 Project Plan; and

WHEREAS, the Director of Public Services & Utilities has reviewed the proposal provided by OHM Advisors in an amount not to exceed \$59,900.00, and has determined that the scope of services as submitted for engineering design and bidding services for the rehabilitation of water distribution tanks is acceptable and recommends approval of the same.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to expand the general utilities engineering services contract approved by Resolution No. 161-2021 on September 7, 2021 with Orchard, Hiltz & McClement, Inc. d/b/a OHM Advisors, to include additional services for engineering design and bidding services for the 2022 Water Distribution Tanks Rehabilitation Project as part of the DWRF 2022 Project Plan.
- SECOND: The Mayor and City Clerk are instructed and authorized to sign Addendum No.1 to the 2021 General Engineering Services Contract between the City of Owosso, Michigan and Orchard, Hiltz & McCliment, Inc. d/b/a OHM Advisors in an amount not to exceed \$59,900.00, attached as Exhibit A.
- THIRD: The accounts payable department is authorized to submit payment to OHM Advisors, in an amount not to exceed \$59,900.
- FOURTH: The above services shall be paid from the Water Funds Accounts 591-901-972.200 upon satisfactory completion of the work or portion thereof as defined in the contract.

EXHIBIT A

**ADDENDUM NO. 1 TO AN AGREEMENT
FOR
PROFESSIONAL ENGINEERING SERVICES WITH
ORCHARD, HILTZ & MCCLIMENT, INC. DBA OHM ADVISORS**

This addendum is attached and made part of the agreement for general utilities engineering services dated September 7, 2021 between the city of Owosso, Michigan (Owner) and Orchard, Hiltz & McCliment, Inc. DBA OHM Advisors (Engineer) providing for professional services.

ADDENDUM NO. 1

2022 WATER DISTRIBUTION TANKS REHABILITATION PROJECT
(PART OF THE DWRF 2022 PROJECT PLAN)

PROJECT SCOPE OF WORK

The project scope of work is attached as "Drinking Water SRF Program Management – Water Distribution Tank Rehabilitation."

SCHEDULE

The schedule for the project is attached as "Drinking Water SRF Program Management – Water Distribution Tank Rehabilitation."

COMPENSATION

The cost proposal of the engineer for the project is attached as "Drinking Water SRF Program Management – Water Distribution Tank Rehabilitation" in an amount not to exceed \$59,900.00. The engineer shall submit for payment based on monthly progress of the work.

IN WITNESS WHEREOF the parties hereto have hereunto set their hands and seals the date indicated below.

Approved November 15, 2021.

For the engineer:

Orchard, Hiltz & McCliment, Inc. DBA
OHM Advisors

By: _____

By: _____

Executed: _____, 2021

For the owner:

City of Owosso, Michigan

By: _____
Christopher T. Eveleth, Mayor

By: _____
Amy K. Kirkland, City Clerk

Executed: _____, 2021

November 8, 2021

Mr. Ryan Suchanek
Director of Public Services
City of Owosso
301 West Main
Owosso, MI 48867

RE: Drinking Water SRF Program Management
Water Distribution Tank Rehabilitation

Dear Mr. Suchanek,

OHM Advisors (OHM) is pleased to submit this proposal for the Drinking Water State Revolving Fund (DWSRF) program management and the design and bidding of the rehabilitation of the water distribution storage tanks. We have prepared our project understanding and scope of services based on information received from the City of Owosso (City) in our conference call on October 29, 2021, and on-going discussions.

PROJECT UNDERSTANDING

The City of Owosso (City) wishes to proceed with two projects from the DWSRF project plan submitted in 2019. The two projects include:

- Replacement of the watermain on Center Street.
- Rehabilitation of the two water distribution storage tanks. The 1,250,000 gallon standpipe and the 600,000 gallon elevated storage tank.

The City has been informed by the Michigan Department of Environment, Great Lakes, and Energy (EGLE) that the projects are to proceed based on the second quarter funding schedule, although this can be moved to a later funding schedule, if needed.

OHM's design and construction services for the Center Street water main replacement project have been addressed in a separate proposal from OHM and only any DWSRF program coordination items related to this project are included in this proposal.

The design of the rehabilitation of the 1,250,000 gallon standpipe and the 600,000 gallon elevated storage tank will be based on the investigations and report prepared by Nelson Tank Engineering and Consulting Inc. (NTEC) performed in 2016.



SCOPE OF SERVICES

Task 1 – DWSRF Program Management

Assist the City with management of the DWSRF projects for the distribution tank rehabilitation. Work items included in this case are as follows

- Review requests by EGLE for additional information. Provide replies to City for such requests and forward to EGLE after City review.
- Coordinate virtual project team progress meetings to assess progress, address issues and opportunities and keep projects on schedule. Proposal estimates five (5) 1-hour meetings from November 8, 2021 through March 31, 2022. OHM will provide agendas and meeting notes from these meetings.
- Participate in conference calls with the City and subsequently with EGLE as needed to address DWSRF items. Proposal estimates three (3) -hour conference calls with EGLE.

Task 2 –Distribution Tanks Rehabilitation – Engineering Design and Bidding Documents

Prepare Bidding Documents for the rehabilitation of the,250,000 gallon standpipe and the 600,000 gallon elevated storage tank based upon NTEC 2016 inspection report including the following items:

- Perform adhesion test (one) on the exterior of each tank.
- Develop and model simulation of each tank in 3D and create color, letterings, and logo schemes for each tank.
- Detailed specifications and drawings for rehabilitation items.
- Prepare Invitation to Bid utilizing the City's standard forms
- Incorporate EJCDC general conditions and general requirements into the Contract Documents.
- Provide Bidding Documents to the City for advertising on the City's website and MITN.
- Conduct Pre-Bid Meeting, prepare minutes and addenda.
- Evaluate Bids and provide recommendation of Tentative Award to meet EGLE's milestone schedule for funding.
- Assist the City with executing Contract Documents with the successful bidder.

FURTHER CLARIFICATIONS AND ASSUMPTIONS

The fee schedule is based on the following assumptions:

- One submittal of the final design to EGLE for permit review.
- Nelson Tank Engineering and Consulting will be a subconsultant to OHM Advisors for the design and bidding of the Tank Rehabilitation project.
- Proposal is based on EGLE revising the milestone schedule for the loaning closing on May 6-
- The Contract Documents will be prepared for bidding both tanks to be rehabilitated in one construction season. If the tank rehabilitation is bid as two separate projects, additional engineering fees may be requested.



SERVICES NOT INCLUDED

The following are services that are not included with this proposal:

- Boundary or topographical surveying.
- Site civil work, if necessary, for traffic control.
- Fees associated with the agency permit application and review process.
- Construction phase services.

DELIVERABLES

OHM will provide:

- Progress meeting notes.
- Bidding Documents for the rehabilitation of the 250,000 gallon standpipe and the 600,000 gallon elevated storage tank.
- Recommendation of Tentative Award.
- Contract Documents for execution by the City and successful bidder.
- Documents will be provided in both electronic and paper versions.

FEE SCHEDULE

OHM proposes to provide the above outlined professional services in accordance with the following fee schedule. Services will be performed on a time and material basis not to exceed. The following budgets are presented for consideration:

- | | |
|---|------------------|
| ➤ Task 1 – DWSRF Program Management | \$ 13,000 |
| ➤ Task 2 – Water Storage Tank Rehabilitation Design & Bidding Documents | \$ 46,900 |
| ➤ Total Investigation and Design Services | \$ 59,900 |

SCHEDULE

OHM intends to commence work immediately upon approval of this proposal.

Project Schedule	
Task 1 – DWSRF Program Management	11/08/2021 – 3/31/2022
Task 2 – Tank Rehabilitation Engineering Design and Bidding Documents	11/08/2021 – 12/09/2021
Tank Rehabilitation - Bid Process	12/2021 – 1/2022
Tank Rehabilitation – Tentative Award Recommendation	1/31/2022
Future Work (not included in this proposal)	
Construction Phase Services	May 1 to October 1, 2022



ADDITIONAL SERVICES

Should the client require services beyond the scope of work outlined above, additional fees may apply and will be addressed on an as-needed basis. Major portions of work associated with additional services may require a separate future agreement.

BASIS OF PAYMENT

OHM will invoice the City monthly on an hourly not to exceed basis using our standard hourly rates and reimbursable expenses. We have attached Exhibit 1 with our 2021 rates and these rates are updated annually in December.

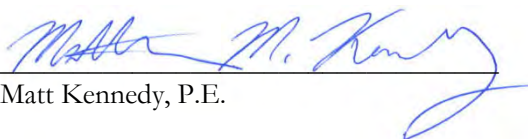
ACCEPTANCE

If this proposal is acceptable to you, a signature on the enclosed copy of this letter will serve as our authorization to proceed under previously agreed upon terms and conditions. Thank you for giving us the opportunity to be of service. We look forward to continuing working with you on this project. This proposal is valid for 60 days from the date of this letter.

Sincerely,
OHM Advisors



Jennifer Drinan, P.E.



Matt Kennedy, P.E.

Orchard, Hiltz, & McCliment, Inc.
CONSULTANT

City of Owosso
CLIENT

_____	(Signature)	_____
_____	(Name)	_____
_____	(Title)	_____
_____	(Date)	_____



Warrant 609
November 9, 2021

Vendor	Description	Fund	Amount
Waste Management	Landfill charges-10/16/21-10/31/21	WWTP	\$17,288.98
Michigan Municipal League Workers' Compensation Fund	Workers' compensation contributions-3 rd of 4 installments for FY 21/22	Various	\$26,265.00
Total			\$43,553.98

CHECK REGISTER FOR CITY OF OWOSSO
CHECK DATE FROM 10/01/2021 - 10/31/2021

Check Date	Check	Vendor Name	Description	Amount
Bank 1 GENERAL FUND (POOLED CASH)				
10/01/2021	7152(A)	AMAZON CAPITAL SERVICES	PARTS/SUPPLIES	\$ 266.82
10/01/2021	7153(A)	APPLIED SPECIALTIES INC	LIMECURE-25	\$ 4,702.50
10/01/2021	7154(A)	BIOTRAID ENVIRONMENTAL INC	ODOR NEUTRALIZER	\$ 212.52
10/01/2021	7155(A)	BOUND TREE MEDICAL LLC	AMBULANCE MEDICAL SUPPLIES	\$ 748.65
10/01/2021	7156(A)	C M P DISTRIBUTORS INC	UNIFORM ACESSORIES	\$ 14.00
10/01/2021	7157(A)	CINTAS CORPORATION #308	FLOOR MATS	\$ 46.09
10/01/2021	7158(A)	COMMUNITY IMAGE BUILDERS	PROFESSIONAL SERVICES	\$ 2,480.00
10/01/2021	7159(A)	COMPRESSOR ENGINEERING CORP	PARTS	\$ 376.36
10/01/2021	7160(A)	CONSUMERS ENERGY	ELECTRIC/GAS USAGE	\$ 69.36
10/01/2021	7161(A)	DELAU FIRE & SAFETY INC	ANNUAL INSPECTION AND RECHARGES AT WTP	\$ 618.40
10/01/2021	7162(A)	DELL MARKETING LP	COMPUTERS/MONITORS (6)	\$ 6,086.28
10/01/2021	7163(A)	EJ USA INC	MAPLE ST WATER MAIN MATERIALS	\$ 4,767.00
10/01/2021	7164(A)	ERSCO CONSTRUCTION SUPPLY	RETAINING WALL LIGHTS	\$ 58.64
10/01/2021	7165(A)	ETNA SUPPLY COMPANY	WATER INVENTORY	\$ 6,157.22
10/01/2021	7166(A)	FAMILY FARM & HOME	PARTS	\$ 40.99
10/01/2021	7167(A)	FASTENAL COMPANY	PARTS	\$ 221.78
10/01/2021	7168(A)	FERGUSON ENTERPRISES LLC	WATER SERVICE PARTS	\$ 2,526.20
10/01/2021	7169(A)	FLEIS & VANDENBRINK ENGINEERING INC	ENGINEERING SERVICES	\$ 31,044.00
10/01/2021	7170(A)	GOULD LAW PC	PROFESSIONAL SERVICES	\$ 8,786.96
10/01/2021	7171(A)	H2A ARCHITECTS INC	ENGINEERING SERVICES	\$ 880.00
10/01/2021	7172(A)	JON STEWART HARRIS	ELECTRICAL INSPECTIONS	\$ 600.00
10/01/2021	7173(A)	HUTSON INC OF MICHIGAN	PARTS	\$ 341.28
10/01/2021	7174(A)	IDEXX DISTRIBUTION CORPORATION	LAB SUPPLIES	\$ 836.90
10/01/2021	7175(A)	INTERSTATE BILLING SERVICE INC	PARTS	\$ 1,411.73
10/01/2021	7176(A)	JACK DOHENY SUPPLIES INC	PARTS	\$ 298.14
10/01/2021	7177(A)	JCI JONES CHEMICALS INC	SODIUM HYPOCHLORITE	\$ 5,820.13
10/01/2021	7178(A)	MICH BUSINESS POWERED BY MDPA	OCT 2021 COBRA ADMIN FEE	\$ 50.00
10/01/2021	7179(A)	MICHIGAN RURAL WATER ASSOCIATION	MATH REVIEW CLASS-N WOODBURY	\$ 310.00
10/01/2021	7180(A)	MSA SAFETY SALES LLC	PARTS	\$ 512.79
10/01/2021	7181(A)	MUNICODE	UPDATING	\$ 1,796.06
10/01/2021	7182(A)	NATIONAL VISION ADMINISTRATORS LLC	OCTOBER 2021-VISION INSURANCE PREMIUM	\$ 578.63
10/01/2021	7183(A)	NEOGEN CORPORATION	LAB SUPPLIES	\$ 798.34
10/01/2021	7184(A)	ORCHARD HILTZ & MCCLIMENT INC	ENGINEERING SERVICES	\$ 10,592.75
10/01/2021	7185(A)	PHP INSURANCE COMPANY	RETIREEES HEALTH PLAN PREMIUM	\$ 1,070.31
10/01/2021	7186(A)	PHP INSURANCE COMPANY	OCTOBER 2021-HEALTH INSURANCE PREMIUM	\$ 101,253.96
10/01/2021	7187(A)	PVS TECHNOLOGIES, INC.	FERRIC CHLORIDE	\$ 5,018.34
10/01/2021	7188(A)	QUADIENT FINANCE USA INC	POSTAGE	\$ 2,000.00
10/01/2021	7189(A)	REPUBLIC SERVICES INC	OCT 2021 REFUSE SERVICE	\$ 615.22

10/01/2021	7190(A)	THE SHERWIN-WILLIAMS CO.	PAINT	\$	493.90
10/01/2021	7191(A)	SIGNATURE AUTO GROUP-OWOSSO MOTORS	PURCHASE OF TRUCK AND PUBLIC SAFETY VEHICLE REPAIRS	\$	37,154.80
10/01/2021	7192(A)	SLC METER LLC	WATER METERS	\$	3,731.15
10/01/2021	7193(A)	SMITH SAND & GRAVEL INC	CLASS II SAND	\$	1,215.72
10/01/2021	7194(A)	SUNBURST GARDENS, INC.	VOID-ACH INFORMATION INCORRECT		VOID
10/01/2021	7195(A)	TETRA TECH INC	ENGINEERING SERVICES	\$	9,100.00
10/01/2021	7196(A)	UIS SCADA, INC.	TROUBLESHOOTING AND REPAIR ALARM AT PALM	\$	755.00
10/01/2021	7197(A)	UNITED PARCEL SERVICE	SHIPPING	\$	20.10
10/01/2021	7198(A)	USA BLUE BOOK	SUPPLIES	\$	8,307.27
10/01/2021	7199(A)	VERIZON WIRELESS	MODEM FEES	\$	635.34
10/01/2021	7200(A)	W W WILLIAMS COMPANY LLC, THE	MAINTENANCE ON GENERATOR	\$	1,925.00
10/01/2021	7201(A)	WASTE MANAGEMENT OF MICHIGAN INC	LANDFILL DISPOSAL CHARGES	\$	15,775.48
10/13/2021	7202(A)	HODGE GLASS SERVICE INC	VOID	\$	-
10/14/2021	7203(A)	HODGE GLASS SERVICE INC	VOID	\$	-
10/14/2021	7204(A)	HODGE GLASS SERVICE INC	VOID	\$	-
10/14/2021	7205(A)	HODGE GLASS SERVICE INC	VOID	\$	-
10/14/2021	7206(A)	HODGE GLASS SERVICE INC	PARTS	\$	91.25
10/14/2021	7207(A)	MANER COSTERISAN & ELLIS PC	ACCOUNTING SERVICES	\$	12,231.00
10/15/2021	134242	AMERICAN PUBLIC WORKS ASSOCIATION	2021 FLEET MAINT & SNOW PLOW OPERATOR TRAINING	\$	400.00
10/15/2021	134243	THE ARGUS-PRESS	PRINTING	\$	355.00
10/15/2021	134244	HEATHER DAWN BROOKS	SUPPLIES	\$	108.00
10/15/2021	134245	ANDERSON TARYN	UB refund for account: 2622390019	\$	40.49
10/15/2021	134246	CORUNNA MILLS FEED LLC	SUPPLIES	\$	71.00
10/15/2021	134247	JUDY ELAINE CRAIG	COURIER SERVICE	\$	189.00
10/15/2021	134248	D & D TRUCK & TRAILER PARTS	PARTS	\$	1,897.01
10/15/2021	134249	DALTON ELEVATOR LLC	SEPT 2021-CYLINDER RENTALS	\$	374.46
10/15/2021	134250	DAYSTARR COMMUNICATIONS	NOV 2021-PHONE AND BROADBAND INTERNET	\$	1,102.37
10/15/2021	134251	DOWNTOWN DEVELOPMENT AUTHORITY	2021 SUMMER TAX COLLECTION	\$	1,147.97
10/15/2021	134252	FIRST CLASS TIRE SHREDDERS	SCRAP TIRE DISPOSAL	\$	370.60
10/15/2021	134253	FIRST NATIONAL BANK OF OMAHA	EXPENSES	\$	618.72
10/15/2021	134254	FIRST NATIONAL BANK OF OMAHA	EXPENSES	\$	969.52
10/15/2021	134255	GAFFNER, DEAN	BD Payment Refund	\$	1,100.00
10/15/2021	134256	GILBERT'S DO IT BEST HARDWARE & APPLIANCE	SUPPLIES	\$	265.05
10/15/2021	134257	H2O COMPLIANCE SERVICES INC	INSPECTION SERVICES FOR CROSS CONNECTION	\$	731.25
10/15/2021	134258	HOME DEPOT USA, INC	BD Payment Refund	\$	50.00
10/15/2021	134259	INTERNATIONAL INSTITUTE OF MUNICIPAL CLERKS	MEMBERSHIP FOR AMY KIRKLAND AND CARRIE FARR	\$	290.00
10/15/2021	134260	CHARLES KINCAID SR	VOID	\$	-
10/15/2021	134261	LAMPHERE'S	PLUMBING REPAIRS	\$	250.38
10/15/2021	134262	LAW ENFORCEMENT TARGETS INC	TARGETS	\$	44.19
10/15/2021	134263	LUDINGTON ELECTRIC, INC.	ELECTRICAL REPAIRS	\$	486.39
10/15/2021	134264	MEEKHOF TIRE OF LANSING	TIRES FOR MEDIC 5	\$	1,041.00
10/15/2021	134265	MEMORIAL HEALTHCARE CENTER	LAB FEES	\$	465.00
10/15/2021	134266	MICHIGAN ASSOCIATION OF FIRE CHIEFS	MEMBERSHIP-KEVIN LENKART-1/1/22-12/31/22	\$	95.00
10/15/2021	134267	MICHIGAN MUNICIPAL TREASURERS ASSOCIATION	MEMBERSHIP-KATHERINE FAGAN/JANE HUNT	\$	150.00
10/15/2021	134268	OWOSSO BOLT & BRASS CO	PARTS	\$	709.50

10/15/2021	134269	OWOSSO READY MIX COMPANY	CEMENT	\$	993.00
10/15/2021	134270	OWOSSO-WATER FUND	WATER/SEWER USAGE	\$	20,859.10
10/15/2021	134271	PINNACLE TOOLS INC	SHARPEN DRILL BITS	\$	40.00
10/15/2021	134272	PPCT/HUMAN FACTOR SCIENCE	MI STUDENT MANUAL WITH CERTIFICATES	\$	1,099.14
10/15/2021	134273	PROFESSIONAL ANSWERING SERVICES	OCTOBER 2021 ANSWERING SERVICE	\$	75.00
10/15/2021	134274	PROFESSIONAL SERVICE INDUSTRIES INC	RETAINING WALL CONSTRUCTION MATERIALS	\$	1,975.00
10/15/2021	134275	SHIAWASSEE COUNTY TREASURER	2021 SUMMER TAX COLLECTION	\$	26,600.52
10/15/2021	134276	SHIAWASSEE COUNTY TREASURER	MOBILE HOME TAX DISBURSEMENT	\$	420.00
10/15/2021	134277	STATE OF MICHIGAN-EGLE	WATER TESTING SERVICES	\$	1,807.00
10/15/2021	134278	STATE OF MICHIGAN	SEX OFFENDER REGISTRATION FEE	\$	30.00
10/15/2021	134279	SUNBURST GARDENS, INC.	FLOWER BEDS IN THE DOWNTOWN	\$	38,655.00
10/15/2021	134280	TIRE FACTORY	TIRES FOR MEDIC 3	\$	1,191.00
10/15/2021	134281	TREMCO/WEATHERPROOFING TECHNOLOGIES	PATCH AND REPAIR SERVICES	\$	1,960.30
10/15/2021	134282	TRI-COUNTY ASSESSOR'S ASSOCIATION	CLASS FOR MICHAEL DOWLER	\$	80.00
10/15/2021	134283	VIC BOND SALES, INC. - OWOSSO	METER TRUCK SUPPLIES	\$	15.43
10/15/2021	134284	WAKELAND OIL COMPANY	OPD CAR WASHES	\$	273.00
10/15/2021	134285	WEST MARINE PRO	RESCUE SUIT (2)	\$	1,783.26
10/15/2021	134286	WIN'S ELECTRICAL SUPPLY OF OWOSSO	PARTS	\$	141.67
10/15/2021	134287	WT STEVENS CONSTRUCTION INC	2021 WATER SERVICE LINE REPLACEMENT PROJECT	\$	30,550.42
10/15/2021	7208(A)	THE ACCUMED GROUP	AMBULANCE BILLING SERVICES & STATE REPORTING	\$	4,348.17
10/15/2021	7209(A)	ALS LABORATORY GROUP	WASTEWATER ANALYSES	\$	25.00
10/15/2021	7210(A)	BOUND TREE MEDICAL LLC	AMBULANCE MEDICAL SUPPLIES	\$	1,785.88
10/15/2021	7211(A)	C & B AIR COMPRESSORS	PARTS AND LABOR FOR REPAIRS	\$	2,562.00
10/15/2021	7212(A)	CENTRON DATA SERVICES, INC.	WATER/SEWER BILLS PRINTING AND MAILING SERVICE	\$	4,943.13
10/15/2021	7213(A)	CINTAS CORPORATION #308	FLOOR MATS PER SERVICE AGREEMENT	\$	46.09
10/15/2021	7214(A)	CONSUMERS ENERGY	ELECTRIC/GAS USAGE	\$	52,640.43
10/15/2021	7215(A)	VOID	CREATED FROM CHECK RUN PROCESS	\$	-
10/15/2021	7216(A)	CRAWFORD CONTRACTING INC	21AA LIMESTONE	\$	2,498.40
10/15/2021	7217(A)	D & K TRUCK COMPANY INC	PARTS	\$	104.82
10/15/2021	7218(A)	EMPLOYEE BENEFIT CONCEPTS INC	OCTOBER 2021-FSA ADMIN FEE	\$	115.50
10/15/2021	7219(A)	ETNA SUPPLY COMPANY	SUPPLIES	\$	1,218.76
10/15/2021	7220(A)	FAMILY FARM & HOME	GRASS SEED	\$	111.60
10/15/2021	7221(A)	FASTENAL COMPANY	PARTS	\$	484.18
10/15/2021	7222(A)	GRAYMONT WESTERN LIME INC	BULK PEBBLE QUICK LIME	\$	6,573.74
10/15/2021	7223(A)	HANNA INSTRUMENTS INC	LAB SUPPLIES	\$	837.00
10/15/2021	7224(A)	HURON & EASTERN RAILWAY COMPANY INC	PIPE LINE CROSSING MAINTENANCE-11/1/21-10/31/22	\$	764.03
10/15/2021	7225(A)	J & H OIL COMPANY	FUEL PE 9/30/21	\$	7,121.70
10/15/2021	7226(A)	JERRYS TIRE & AUTO SERVICE INC	TIRES	\$	418.31
10/15/2021	7227(A)	LAW ENFORCEMENT OFFICERS REGIONAL	FINGERPRINTING CLASS-S GOETZINGER	\$	75.00
10/15/2021	7228(A)	MERIT LABORATORIES INC	WATER TESTING	\$	225.00
10/15/2021	7229(A)	MICHIGAN MUNICIPAL RISK MANAGEMENT	BUILDING AND PROPERTY INSURANCE	\$	66,073.81
10/15/2021	7230(A)	MOORE TROSPER CONSTRUCTION CO	GOULD HOUSE RENOVATIONS	\$	5,033.70
10/15/2021	7231(A)	GENUINE PARTS COMPANY	PARTS	\$	2,025.86
10/15/2021	7232(A)	OHM	ENGINEERING SERVICES	\$	11,793.00
10/15/2021	7233(A)	PASSPORT LABS INC	PARKING TICKET MANAGEMENT SYSTEM SERVICE	\$	55.16

10/15/2021	7234(A)	PVS TECHNOLOGIES, INC.	FERRIC CHLORIDE	\$ 5,195.66
10/15/2021	7235(A)	SAFEBUILT MICHIGAN LLC	SEPT 2021-BUILDING DEPARTMENT SERVICES	\$ 10,676.23
10/15/2021	7236(A)	THE SHERWIN-WILLIAMS CO.	PAINT/SUPPLIES	\$ 136.77
10/15/2021	7237(A)	SMITH SAND & GRAVEL INC	2021 STREET PATCHES	\$ 26,478.40
10/15/2021	7238(A)	SOLARWINDS	DAMEWARE REMOTE SUPPORT 12/28/21-12/28/22	\$ 144.00
10/15/2021	7239(A)	STAPLES BUSINESS CREDIT	SUPPLIES	\$ 833.08
10/15/2021	7240(A)	STRYKER SALES CORPORATION	RESTRAINT STRAP	\$ 72.02
10/15/2021	7241(A)	UNITED PARCEL SERVICE	SHIPPING	\$ 25.54
10/15/2021	7242(A)	USA BLUE BOOK	PARTS	\$ 748.37
10/15/2021	7243(A)	WASTE MANAGEMENT OF MICHIGAN INC	LANDFILL DISPOSAL CHARGES	\$ 9,100.81
10/21/2021	7244(A)	U S BANK, N A	BOND PAYMENT	\$ 490,331.25
10/29/2021	134288	DONOVAN DONNA	REFUND	\$ 77.91
10/29/2021	134289	599 GOULD, LLC	BD Payment Refund	\$ 942.00
10/29/2021	134290	H K ALLEN PAPER CO	SUPPLIES	\$ 558.00
10/29/2021	134291	BOWEN ABIGAIL J	NOTARY FEE/STAMP	\$ 32.63
10/29/2021	134292	LOVE MICHAEL	UB refund for account: 5152290003	\$ 67.50
10/29/2021	134293	HAYES NICHOLAS	UB refund for account: 5024070012	\$ 29.95
10/29/2021	134294	LABUMBARD CONNIE	UB refund for account: 5496770002	\$ 68.96
10/29/2021	134295	DEMMA CYNTHIA	UB refund for account: 2406390003	\$ 47.45
10/29/2021	134296	SMITH ALEXIS	UB refund for account: 2771790010	\$ 10.21
10/29/2021	134297	WURTZ HUNTER	UB refund for account: 3477570012	\$ 79.93
10/29/2021	134298	SMITH REBEKAH	UB refund for account: 2907240013	\$ 201.26
10/29/2021	134299	BABCOCK MARY	UB refund for account: 1716500003	\$ 69.23
10/29/2021	134300	LEPIOR ANTHONY	UB refund for account: 2514390006	\$ 7.74
10/29/2021	134301	AVESIAN NOAH	UB refund for account: 3462570016	\$ 54.89
10/29/2021	134302	C & D HUGHES INC	2021 STREET PROGRAM-CONTRACT 1	\$ 86,884.94
10/29/2021	134303	DELTA DENTAL PLAN OF MICHIGAN INC	NOV 2021-DENTAL INSURANCE PREMIUM	\$ 4,308.38
10/29/2021	134304	DOWNTOWN DEVELOPMENT AUTHORITY	2021 SUMMER TAX COLLECTION	\$ 2,833.76
10/29/2021	134305	LLOYD MILLER & SONS, INC	PARTS	\$ 676.10
10/29/2021	134306	ADAM MAZUR-BAKER	PARAMEDIC TRAINING REIMBURSEMENT	\$ 1,982.00
10/29/2021	134307	MCKEARNEY ASPHALT & SEALING INC	BENTLEY PARK TENNIS COURTS RESURFACING	\$ 59,750.00
10/29/2021	134308	MICHIGAN ASSESSORS ASSOCIATION	MEMBERSHIPS-MICHAEL DOWLER AND MARY JO CALKINS	\$ 180.00
10/29/2021	134309	MICHIGAN MUNICIPAL LEAGUE	UNEMPLOYMENT COMPENSATION FUND	\$ 250.19
10/29/2021	134310	WILLIAM B NASH	TREES	\$ 3,784.14
10/29/2021	134311	OFFICE SOURCE	SUPPLIES	\$ 171.25
10/29/2021	134312	SUSAN J. OSIKA	MML CONFERENCE EXPENSES	\$ 211.16
10/29/2021	134313	OWOSSO ARMORY, LLC	2021 Sum Tax Refund 050-470-038-001-00	\$ 8.38
10/29/2021	134314	OWOSSO CHARTER TOWNSHIP	AGREEMENT PAYMENT	\$ 17,622.48
10/29/2021	134315	OWOSSO-WATER FUND	WATER/SEWER USAGE	\$ 235.17
10/29/2021	134316	R & D SEPTIC TANK CLEANING LLC	PORTABLE UNITS	\$ 1,030.00
10/29/2021	134317	RICOH USA	MAINTENANCE/SUPPLIES	\$ 1,042.83
10/29/2021	134318	SHIAWASSEE COUNTY TREASURER	2021 SUMMER TAX COLLECTION	\$ 22,972.69
10/29/2021	134319	SPRING CITY ELECTRICAL	RETAINING WALL POLE ASSEMBLY	\$ 6,575.00
10/29/2021	134320	STANDARD INSURANCE COMPANY	GROUP LIFE INSURANCE	\$ 5,653.52
10/29/2021	134321	STATE OF MICHIGAN	2022 COMMUNITY PUBLIC WATER SUPPLY ANNUAL FEE	\$ 5,863.16

10/29/2021	134322	STATE OF MICHIGAN	GOULD STREET FROM OLIVER ST TO MOORE ST	\$ 127,465.27
10/29/2021	134323	STATE OF MICHIGAN	MARKER REPAIRS	\$ 490.00
10/29/2021	134324	TERRY M BACK	TIRES	\$ 55.00
10/29/2021	134325	VALLEY LUMBER	SUPPLIES	\$ 104.61
10/29/2021	134326	ZORO TOOLS INC	SUPPLIES	\$ 79.32
10/29/2021	7245(A)	B S & A SOFTWARE	ANNUAL MAINTENANCE	\$ 1,501.00
10/29/2021	7246(A)	BODMAN PLC	POLICE NEGOTIATIONS	\$ 292.50
10/29/2021	7247(A)	CENTRON DATA SERVICES, INC.	WATER/SEWER BILLS PRINTING AND MAILING SERVICE	\$ 2,954.00
10/29/2021	7248(A)	CINTAS CORPORATION #308	FLOOR MATS	\$ 46.09
10/29/2021	7249(A)	CONSUMERS ENERGY	ELECTRIC/GAS USAGE	\$ 89.19
10/29/2021	7250(A)	ENLOW ENVIRO LLC	SUPPLIES	\$ 575.45
10/29/2021	7251(A)	ESO SOLUTIONS INC	SOFTWARE UPDATES/UPGRADES-11/3/21-11/2/22	\$ 1,373.87
10/29/2021	7252(A)	ETNA SUPPLY COMPANY	WATER INVENTORY	\$ 2,552.70
10/29/2021	7253(A)	FERGUSON ENTERPRISES LLC	WATER INVENTORY	\$ 302.55
10/29/2021	7254(A)	FISHER SCIENTIFIC CO.	LAB SUPPLIES	\$ 829.73
10/29/2021	7255(A)	GORDON CONSTRUCTION SERVICES INC	2021 RETAINING WALL PROJECT	\$ 75,347.77
10/29/2021	7256(A)	GOULD LAW PC	PROFESSIONAL SERVICES	\$ 11,675.39
10/29/2021	7257(A)	GRAINGER INC	PARTS	\$ 115.78
10/29/2021	7258(A)	GRAYMONT WESTERN LIME INC	BULK PEBBLE QUICK LIME	\$ 6,701.45
10/29/2021	7259(A)	UTILITY CONSUMER ANALYTICS INC	AUTOMATIC METER READING SYSTEM-ACE CUSTOMER PORTAL	\$ 12,500.00
10/29/2021	7260(A)	HUNTINGTON NATIONAL BANK	BOND PAYMENT	\$ 118,491.10
10/29/2021	7261(A)	HUNTINGTON NATIONAL BANK	BOND PAYMENT	\$ 7,255.56
10/29/2021	7262(A)	J & H OIL COMPANY	FUEL	\$ 7,639.97
10/29/2021	7263(A)	KENNEDY INDUSTRIES, INC.	MAINTENANCE	\$ 4,525.00
10/29/2021	7264(A)	KMI ROAD MAINTENANCE LLC	2021 SIDEWALK RESTORATION PROGRAM	\$ 8,621.78
10/29/2021	7265(A)	LANSING UNIFORM CO.	UNIFORMS	\$ 154.90
10/29/2021	7266(A)	LAW ENFORCEMENT OFFICERS REGIONAL	AUTISM TRAINING-BOWEN/GOETZINGER/MILLER	\$ 1,354.56
10/29/2021	7267(A)	LOGICALIS INC	SEPT 21-NETWORK ADMINISTRATOR/ENGINEERING	\$ 8,624.00
10/29/2021	7268(A)	LUDINGTON ELECTRIC, INC.	ELECTRICAL WORK	\$ 485.00
10/29/2021	7269(A)	MERIT LABORATORIES INC	WATER TESTING	\$ 75.00
10/29/2021	7270(A)	MEYER ELECTRIC INC	ELECTRICAL WORK	\$ 95.00
10/29/2021	7271(A)	MICH BUSINESS POWERED BY MDPA	NOV 2021-COBRA ADMIN FEE	\$ 50.00
10/29/2021	7272(A)	MICHIGAN PAVING & MATERIALS CO	AM SEAL SP FOR CHIP SEALING	\$ 904.08
10/29/2021	7273(A)	NATIONAL VISION ADMINISTRATORS LLC	NOV 2021-VISION INSURANCE PREMIUM	\$ 596.74
10/29/2021	7274(A)	PHP INSURANCE COMPANY	NOV 2021-RETIRES HEATH INSURANCE PREMIUM	\$ 1,070.31
10/29/2021	7275(A)	PHP INSURANCE COMPANY	NOV 2021 HEALTH INSURANCE PREMIUM	\$ 102,252.07
10/29/2021	7276(A)	RUBOB'S INC	SEPT 21 DRY CLEANING-PUBLIC SAFETY	\$ 387.50
10/29/2021	7277(A)	SIGNATURE AUTO GROUP-OWOSSO MOTORS	WTP-WINTER SERVICE TO PICKUPS	\$ 140.85
10/29/2021	7278(A)	SMITH SAND & GRAVEL INC	2021 STREET PATCHES	\$ 13,092.31
10/29/2021	7279(A)	TELEFLEX LLC	AMBULANCE MEDICAL SUPPLIES	\$ 612.50
10/29/2021	7280(A)	TETRA TECH INC	ENGINEERING SERVICES	\$ 15,100.00
10/29/2021	7281(A)	THOMAS SCIENTIFIC	LAB SUPPLIES	\$ 600.43
10/29/2021	7282(A)	UNITED PARCEL SERVICE	SHIPPING	\$ 53.34
10/29/2021	7283(A)	VERIZON WIRELESS	MODEM FEES	\$ 635.34
10/29/2021	7284(A)	VERSALIFT MIDWEST LLC	VERSALIFT UNIT FOR NEW TRUCK	\$ 59,202.00

10/29/2021	7285(A)	WASTE MANAGEMENT OF MICHIGAN INC	LANDFILL DISPOSAL CHARGES	\$ 6,518.98
10/29/2021	7286(A)	WEB ASCENDER	OCT/NOV/DEC 2021 SERVICE	\$ 376.80

1 TOTALS:

(7 Checks Voided)

Total of 213 Disbursements:	\$ 1,981,187.10
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Bank 10 OWOSSO HISTORICAL COMMISSION FUND

10/18/2021	5451	CONSUMERS ENERGY	ELECTRIC/GAS USAGE	\$ 202.28
10/18/2021	5452	DAYSTARR COMMUNICATIONS	NOVEMBER 2021-PHONE/INTERNET	\$ 77.55
10/18/2021	5453	GILBERT'S DO IT BEST HARDWARE & APPLIANCE	SUPPLIES	\$ 1.19
10/18/2021	5454	MICHIGAN MUNICIPAL RISK MANAGEMENT	BUILDING AND PROPERTY INSURANCE	\$ 703.69
10/18/2021	5455	NO MOW PROBLEMS LAWN CARE	SEPT 21-GOULD HOUSE MOWING	\$ 80.00
10/18/2021	5456	OWOSSO-WATER FUND	WATER/SEWER USAGE	\$ 304.73
10/29/2021	5457	HEATHER DAWN BROOKS	SIGNS	\$ 292.00
10/29/2021	5458	MICHIGAN MUNICIPAL LEAGUE	UNEMPLOYMENT COMPENSATION	\$ 14.30
10/29/2021	5459	VALLEY LUMBER	CASTLE WINDOW REPAIR	\$ 4.30

10 TOTALS:

Total of 9 Disbursements:	\$ 1,680.04
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REPORT TOTALS:

(7 Checks Voided)

Total of 222 Disbursements:	\$ 1,982,867.14
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301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599

MEMORANDUM

DATE: November 9, 2021
TO: CITY COUNCIL
FROM: CITY MANAGER
RE: Set Special Meeting – Strategic Planning Session #3

BACKGROUND:

It is now time to schedule the third and final strategic planning session with facilitator Patrice Martin. This meeting will involve both City Council and Department Managers. We will be discussing outcomes/measures of success, and monitoring and progress evaluation if time allows.

The following dates are available:

Tuesday, November 23, 2021 – any time after 6pm
Monday, November 29, 2021 – any time after 5pm
Tuesday, November 30, 2021 – any time after 5pm
Thursday, December 2, 2021 – any time after 5pm

RECOMMENDATION:

Schedule the strategy workshop for any of the aforementioned dates, choose a location, and set a start time.



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: November 9, 2021
TO: Owosso City Council
FROM: Brad Barrett, Finance Director
SUBJECT: Monthly Financial Report – September 2021

RECOMMENDATION:

Receive and file communication from Finance Department.

BACKGROUND:

Per Section 8.6(c) of the Owosso City Charter....

During each month, the City Manager shall submit to the Council data showing the relation between the estimated and actual revenues and expenditures to the end of the preceding month;....

A revenue and expenditure report and cash summary report is included for the period ending September 30, 2021. This period reflects the first quarter of the city's fiscal year (July 1st – September 30th).

Revenue Expense Report

The column labeled "Activity for month" reflects revenues received and expenses paid during the specific month and the column labeled "YTD Balance" reflects revenues received and expenses paid since the beginning of the fiscal year (July 1st.)

FISCAL IMPACTS:

None.

Attached:

Revenue and Expenditure Report for City of Owosso – Period ending 9/30/2021
Cash Summary by Account for City of Owosso – From 9/1/2021 to 9/30/2021

PERIOD ENDING 09/30/2021

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2021-22	2021-22	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 09/30/21	09/30/2021	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 101 - GENERAL FUND							
Revenues							
101-000-401.403	GENERAL PROPERTY TAX	3,575,000.00	3,575,000.00	2,338,336.36	3,353,118.77	221,881.23	93.79
101-000-401.424	TRAILER PARK TAXES	1,000.00	1,000.00	119.00	658.00	342.00	65.80
101-000-401.430	INDUSTRIAL/COMMERCIAL FACILITIES	24,000.00	24,000.00	0.00	0.00	24,000.00	0.00
101-000-401.431	OBSOLETE PROPERTY REHAB TAXES (O	670.00	670.00	0.00	0.00	670.00	0.00
101-000-401.443	ADMINISTRATION FEES	91,000.00	91,000.00	19,300.09	29,488.14	61,511.86	32.40
101-000-401.445	INTEREST & PENALTIES ON TAXES	20,000.00	20,000.00	1,747.30	1,739.55	18,260.45	8.70
101-000-439.000	MARIJUANA TAX DISTR.	84,000.00	84,000.00	0.00	0.00	84,000.00	0.00
101-000-450.452	PERMITS-BUILDING	150,000.00	150,000.00	10,075.80	26,380.85	123,619.15	17.59
101-000-450.453	LIQUOR LICENSES	10,000.00	10,000.00	0.00	7,580.65	2,419.35	75.81
101-000-450.454	PERMITS-ELECTRICAL	35,000.00	35,000.00	1,240.00	3,994.00	31,006.00	11.41
101-000-450.455	PERMITS-PLUMBING & MECHANICAL	55,000.00	55,000.00	8,600.00	17,037.50	37,962.50	30.98
101-000-450.460	MISCELLANEOUS LICENSES	1,000.00	1,000.00	90.00	360.00	640.00	36.00
101-000-450.470	MARIJUANA LICENSE FEE	50,000.00	50,000.00	10,000.00	30,000.00	20,000.00	60.00
101-000-450.477	PERMITS-HANDGUNS	500.00	500.00	150.00	170.00	330.00	34.00
101-000-450.478	DOG LICENSES	80.00	80.00	0.00	0.00	80.00	0.00
101-000-539.573	LOCAL COMMUNITY STABILIZATION S	65,000.00	65,000.00	0.00	0.00	65,000.00	0.00
101-000-539.574	REVENUE SHARING - STATUTORY	429,911.00	429,911.00	0.00	0.00	429,911.00	0.00
101-000-539.575	REVENUE SHARING-CONSTITUTIONAL	1,279,571.00	1,279,571.00	0.00	0.00	1,279,571.00	0.00
101-000-600.625	VACANT PROPERTY REGISTRATION/IN	1,500.00	1,500.00	0.00	100.00	1,400.00	6.67
101-000-600.626	CHARGE FOR SERVICES RENDERED	60,000.00	60,000.00	1,035.62	24,549.40	35,450.60	40.92
101-000-600.627	DUPLICATING SERVICES	1,000.00	1,000.00	149.50	364.50	635.50	36.45
101-000-600.628	RENTAL REGISTRATION	1,500.00	1,500.00	150.00	425.00	1,075.00	28.33
101-000-600.629	AMBULANCE CHARGES	263,750.00	263,750.00	4,728.09	45,330.03	218,419.97	17.19
101-000-600.630	AMBULANCE MILEAGE CHARGES	230,100.00	230,100.00	11,097.31	46,967.52	183,132.48	20.41
101-000-600.631	AMBULANCE/ ADVANCED LIFE SUPPORT	410,000.00	410,000.00	27,635.68	111,462.41	298,537.59	27.19
101-000-600.633	FIRE SERVICES	4,000.00	4,000.00	0.00	3,500.00	500.00	87.50
101-000-600.642	CHARGE FOR SERVICES - SALES	4,000.00	4,000.00	330.00	2,543.00	1,457.00	63.58
101-000-600.647	CABLE TELEVISION FRANCHISE FEES	105,000.00	105,000.00	0.00	0.00	105,000.00	0.00
101-000-655.655	PARKING VIOLATIONS	4,200.00	4,200.00	30.00	735.00	3,465.00	17.50
101-000-655.659	PARKING LEASE INCOME	1,600.00	1,600.00	0.00	0.00	1,600.00	0.00
101-000-655.660	ORDINANCE FINES & COSTS	12,000.00	12,000.00	595.16	2,331.95	9,668.05	19.43
101-000-664.664	INTEREST INCOME	5,000.00	5,000.00	5,339.02	2,792.52	2,207.48	55.85
101-000-664.668	RENTAL INCOME	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-000-671.673	SALE OF FIXED ASSETS	0.00	0.00	0.00	9,263.00	(9,263.00)	100.00
101-000-671.675	DONATIONS-PRIVATE	0.00	0.00	0.00	11,500.00	(11,500.00)	100.00
101-000-671.687	INSURANCE REFUNDS	125,000.00	125,000.00	0.00	114,048.00	10,952.00	91.24
101-000-671.692	RECOVERY OF BAD DEBTS	0.00	0.00	500.00	1,500.00	(1,500.00)	100.00
101-000-671.694	MISCELLANEOUS	20,000.00	20,000.00	(11,289.49)	2,454.91	17,545.09	12.27
101-000-695.672	SPECIAL ASSESSMENT	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00
101-000-695.676	WASTEWATER UTIL. ADMIN REIMB	200,000.00	200,000.00	18,848.44	48,048.36	151,951.64	24.02
101-000-695.677	CITY UTILITIES ADMIN REIMB	372,100.00	372,100.00	31,008.34	93,025.02	279,074.98	25.00
101-000-695.678	DDA/OBRA REIMBURSEMENT	5,300.00	5,300.00	0.00	0.00	5,300.00	0.00
101-000-695.695	ACT 51 ADMIN REIMBURSEMENT	192,463.00	192,463.00	0.00	0.00	192,463.00	0.00
101-000-695.699	APPROPRIATION OF FUND BALANCE	827,490.00	827,490.00	0.00	0.00	827,490.00	0.00
TOTAL REVENUES		8,744,235.00	8,744,235.00	2,479,816.22	3,991,468.08	4,752,766.92	45.65
Expenditures							
101	CITY COUNCIL	5,300.00	5,300.00	0.00	449.00	4,851.00	8.47
171	CITY MANAGER	262,583.00	262,583.00	18,612.72	63,474.92	199,108.08	24.17

PERIOD ENDING 09/30/2021

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	ACTIVITY FOR MONTH 09/30/21 INCR (DECR)	YTD BALANCE 09/30/2021 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
201	FINANCE	306,305.00	306,305.00	41,251.34	101,084.83	205,220.17	33.00
209	ASSESSING	183,407.00	183,407.00	18,239.73	50,541.09	132,865.91	27.56
210	CITY ATTORNEY	118,000.00	118,000.00	0.00	18,539.02	99,460.98	15.71
215	CLERK	299,570.00	299,570.00	19,591.35	62,903.39	236,666.61	21.00
226	HUMAN RESOURCES	215,734.00	215,734.00	13,854.72	46,407.86	169,326.14	21.51
253	TREASURY	167,057.00	167,057.00	11,874.75	39,592.54	127,464.46	23.70
258	INFORMATION & TECHNOLOGY	134,965.00	134,965.00	7,806.65	14,363.65	120,601.35	10.64
265	BUILDING & GROUNDS	140,540.00	140,540.00	13,388.63	33,261.64	107,278.36	23.67
299	GENERAL ADMIN	352,776.00	352,776.00	172,170.51	226,646.54	126,129.46	64.25
300	POLICE	2,263,812.00	2,263,812.00	189,469.45	601,220.86	1,662,591.14	26.56
335	FIRE	2,012,337.00	2,012,337.00	216,311.88	548,957.81	1,463,379.19	27.28
370	BUILDING AND SAFETY	344,476.00	344,476.00	14,757.12	51,488.66	292,987.34	14.95
441	PUBLIC WORKS	660,310.00	660,310.00	51,984.96	131,293.78	529,016.22	19.88
528	LEAF AND BRUSH COLLECTION	231,500.00	231,500.00	9,979.61	34,090.05	197,409.95	14.73
585	PARKING	33,000.00	33,000.00	1,604.11	2,124.03	30,875.97	6.44
728	COMMUNITY DEVELOPMENT	85,599.00	85,599.00	5,197.94	8,637.16	76,961.84	10.09
750	HOLMAN POOL	0.00	0.00	0.00	441.34	(441.34)	100.00
756	PARKS	203,293.00	203,293.00	27,983.36	69,362.27	133,930.73	34.12
966	TRANSFERS OUT	723,671.00	723,671.00	0.00	0.00	723,671.00	0.00
TOTAL EXPENDITURES		8,744,235.00	8,744,235.00	834,078.83	2,104,880.44	6,639,354.56	24.07
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		8,744,235.00	8,744,235.00	2,479,816.22	3,991,468.08	4,752,766.92	45.65
TOTAL EXPENDITURES		8,744,235.00	8,744,235.00	834,078.83	2,104,880.44	6,639,354.56	24.07
NET OF REVENUES & EXPENDITURES		0.00	0.00	1,645,737.39	1,886,587.64	(1,886,587.64)	100.00
Fund 202 - MAJOR STREET FUND							
Revenues							
202-000-501.506	GRANT-FEDERAL	300,000.00	300,000.00	64,696.43	64,696.43	235,303.57	21.57
202-000-539.529	STATE SOURCES	39,000.00	39,000.00	0.00	0.00	39,000.00	0.00
202-000-539.546	TRUNKLINE MAINTENANCE	39,378.00	39,378.00	22,627.20	22,627.20	16,750.80	57.46
202-000-539.569	GAS & WEIGHT TAX	1,369,695.00	1,369,695.00	254,518.01	254,518.01	1,115,176.99	18.58
202-000-664.664	INTEREST INCOME	150.00	150.00	14.88	83.50	66.50	55.67
202-000-695.411	TRANSFER FROM STREET PROGRAM	674,084.00	674,084.00	0.00	0.00	674,084.00	0.00
202-000-695.672	SPECIAL ASSESSMENT	249,094.00	249,094.00	0.00	0.00	249,094.00	0.00
TOTAL REVENUES		2,671,401.00	2,671,401.00	341,856.52	341,925.14	2,329,475.86	12.80
Expenditures							
451	CONSTRUCTION	927,698.00	927,698.00	459,572.01	463,019.03	464,678.97	49.91
463	STREET MAINTENANCE	410,500.00	410,500.00	37,240.14	115,769.27	294,730.73	28.20
473	BRIDGE MAINTENANCE	12,000.00	12,000.00	0.00	0.00	12,000.00	0.00
474	TRAFFIC SERVICES-MAINTENANCE	26,500.00	26,500.00	998.90	1,320.54	25,179.46	4.98
478	SNOW & ICE CONTROL	135,000.00	135,000.00	0.00	0.00	135,000.00	0.00
480	TREE TRIMMING	61,800.00	61,800.00	3,370.01	12,110.24	49,689.76	19.60
482	ADMINISTRATION & ENGINEERING	200,250.00	200,250.00	4,786.65	16,165.47	184,084.53	8.07

PERIOD ENDING 09/30/2021

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

		2021-22		ACTIVITY FOR	YTD BALANCE	AVAILABLE	
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2021-22 AMENDED BUDGET	MONTH 09/30/21 INCR (DECR)	09/30/2021 NORM (ABNORM)	BALANCE NORM (ABNORM)	% BDGT USED
Fund 202 - MAJOR STREET FUND							
Expenditures							
485	LOCAL STREET TRANSFER	342,424.00	342,424.00	0.00	0.00	342,424.00	0.00
486	TRUNKLINE SURFACE MAINTENANCE	1,000.00	1,000.00	607.50	718.80	281.20	71.88
488	TRUNKLINE SWEEPING & FLUSHING	3,700.00	3,700.00	0.00	0.00	3,700.00	0.00
490	TRUNKLINE TREE TRIIM & REMOVAL	200.00	200.00	0.00	0.00	200.00	0.00
491	TRUNKLINE STORM DRAIN, CURBS	5,500.00	5,500.00	22,627.20	22,873.12	(17,373.12)	415.87
492	TRUNKLINE ROADSIDE CLEANUP	200.00	200.00	59.61	59.61	140.39	29.81
494	TRUNKLINE TRAFFIC SIGNS	600.00	600.00	81.92	133.92	466.08	22.32
497	TRUNKLINE SNOW & ICE CONTROL	32,000.00	32,000.00	0.00	0.00	32,000.00	0.00
TOTAL EXPENDITURES		2,159,372.00	2,159,372.00	529,343.94	632,170.00	1,527,202.00	29.28
Fund 202 - MAJOR STREET FUND:							
TOTAL REVENUES		2,671,401.00	2,671,401.00	341,856.52	341,925.14	2,329,475.86	12.80
TOTAL EXPENDITURES		2,159,372.00	2,159,372.00	529,343.94	632,170.00	1,527,202.00	29.28
NET OF REVENUES & EXPENDITURES		512,029.00	512,029.00	(187,487.42)	(290,244.86)	802,273.86	56.69
Fund 203 - LOCAL STREET FUND							
Revenues							
203-000-539.529	STATE SOURCES	15,300.00	15,300.00	0.00	0.00	15,300.00	0.00
203-000-539.569	GAS & WEIGHT TAX	500,974.00	500,974.00	93,493.00	93,493.00	407,481.00	18.66
203-000-664.664	INTEREST INCOME	50.00	50.00	10.32	71.20	(21.20)	142.40
203-000-695.202	MAJOR STREET TRANSFER	342,424.00	342,424.00	0.00	0.00	342,424.00	0.00
203-000-695.411	TRANSFER FROM CAPITAL PROJECTS	500,000.00	500,000.00	0.00	0.00	500,000.00	0.00
203-000-695.672	SPECIAL ASSESSMENT	61,000.00	61,000.00	0.00	0.00	61,000.00	0.00
203-000-695.699	APPROPRIATION OF FUND BALANCE	33,096.00	33,096.00	0.00	0.00	33,096.00	0.00
TOTAL REVENUES		1,452,844.00	1,452,844.00	93,503.32	93,564.20	1,359,279.80	6.44
Expenditures							
451	CONSTRUCTION	672,216.00	672,216.00	521,508.15	521,686.15	150,529.85	77.61
463	STREET MAINTENANCE	488,750.00	488,750.00	33,420.46	200,229.63	288,520.37	40.97
474	TRAFFIC SERVICES-MAINTENANCE	8,500.00	8,500.00	104.21	776.33	7,723.67	9.13
478	SNOW & ICE CONTROL	80,000.00	80,000.00	0.00	0.00	80,000.00	0.00
480	TREE TRIMMING	89,500.00	89,500.00	12,361.24	38,212.71	51,287.29	42.70
482	ADMINISTRATION & ENGINEERING	113,878.00	113,878.00	4,786.51	16,164.72	97,713.28	14.19
TOTAL EXPENDITURES		1,452,844.00	1,452,844.00	572,180.57	777,069.54	675,774.46	53.49
Fund 203 - LOCAL STREET FUND:							
TOTAL REVENUES		1,452,844.00	1,452,844.00	93,503.32	93,564.20	1,359,279.80	6.44
TOTAL EXPENDITURES		1,452,844.00	1,452,844.00	572,180.57	777,069.54	675,774.46	53.49
NET OF REVENUES & EXPENDITURES		0.00	0.00	(478,677.25)	(683,505.34)	683,505.34	100.00

Fund 208 - PARK/RECREATION SITES FUND

PERIOD ENDING 09/30/2021

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CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	ACTIVITY FOR MONTH 09/30/21 INCR (DECR)	YTD BALANCE 09/30/2021 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 208 - PARK/RECREATION SITES FUND							
Revenues							
208-000-664.664	INTEREST INCOME	0.00	0.00	2.88	11.53	(11.53)	100.00
208-000-695.699	APPROPRIATION OF FUND BALANCE	50,000.00	50,000.00	0.00	0.00	50,000.00	0.00
TOTAL REVENUES		50,000.00	50,000.00	2.88	11.53	49,988.47	0.02
Expenditures							
756	PARKS	50,000.00	50,000.00	7,701.96	7,701.96	42,298.04	15.40
TOTAL EXPENDITURES		50,000.00	50,000.00	7,701.96	7,701.96	42,298.04	15.40
Fund 208 - PARK/RECREATION SITES FUND:							
TOTAL REVENUES		50,000.00	50,000.00	2.88	11.53	49,988.47	0.02
TOTAL EXPENDITURES		50,000.00	50,000.00	7,701.96	7,701.96	42,298.04	15.40
NET OF REVENUES & EXPENDITURES		0.00	0.00	(7,699.08)	(7,690.43)	7,690.43	100.00
Fund 273 - OMS/DDA REVLG LOAN FUND							
Revenues							
273-000-664.664	INTEREST INCOME	500.00	500.00	10.36	29.74	470.26	5.95
273-000-671.675	LOAN REPAYMENTS	0.00	0.00	5,998.96	24,940.35	(24,940.35)	100.00
273-000-695.699	APPROPRIATION OF FUND BALANCE	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
TOTAL REVENUES		1,500.00	1,500.00	6,009.32	24,970.09	(23,470.09)	1,664.67
Expenditures							
200	GEN SERVICES	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
TOTAL EXPENDITURES		1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
Fund 273 - OMS/DDA REVLG LOAN FUND :							
TOTAL REVENUES		1,500.00	1,500.00	6,009.32	24,970.09	(23,470.09)	1,664.67
TOTAL EXPENDITURES		1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	6,009.32	24,970.09	(24,970.09)	100.00
Fund 276 - OBRA FUND DISTRICT #16 - QDOBA							
Revenues							
276-000-401.407	OBRA:TAX CAPTURE	9,800.00	9,800.00	0.00	0.00	9,800.00	0.00
276-000-664.664	INTEREST INCOME	0.00	0.00	0.18	0.69	(0.69)	100.00
276-000-671.676	DONATIONS	19,121.00	19,121.00	0.00	0.00	19,121.00	0.00
TOTAL REVENUES		28,921.00	28,921.00	0.18	0.69	28,920.31	0.00

PERIOD ENDING 09/30/2021

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

		2021-22		ACTIVITY FOR	YTD BALANCE	AVAILABLE	
GL NUMBER	DESCRIPTION	ORIGINAL	2021-22	MONTH 09/30/21	09/30/2021	BALANCE	% BDGT
		BUDGET	AMENDED BUDGET	INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 276 - OBRA FUND DISTRICT #16 - QDOBA							
Expenditures							
730	PROFESSIONAL SERVICES	750.00	750.00	0.00	0.00	750.00	0.00
905	DEBT SERVICE	28,171.00	28,171.00	0.00	0.00	28,171.00	0.00
TOTAL EXPENDITURES		28,921.00	28,921.00	0.00	0.00	28,921.00	0.00
Fund 276 - OBRA FUND DISTRICT #16 - QDOBA:							
TOTAL REVENUES		28,921.00	28,921.00	0.18	0.69	28,920.31	0.00
TOTAL EXPENDITURES		28,921.00	28,921.00	0.00	0.00	28,921.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.18	0.69	(0.69)	100.00
Fund 277 - OBRA FUND DISTRICT #20 - J&H OIL							
Revenues							
277-000-539.529	STATE SOURCES	0.00	0.00	0.00	116,887.72	(116,887.72)	100.00
TOTAL REVENUES		0.00	0.00	0.00	116,887.72	(116,887.72)	100.00
Expenditures							
901	CAPITAL OUTLAY	0.00	0.00	116,887.72	116,887.72	(116,887.72)	100.00
TOTAL EXPENDITURES		0.00	0.00	116,887.72	116,887.72	(116,887.72)	100.00
Fund 277 - OBRA FUND DISTRICT #20 - J&H OIL:							
TOTAL REVENUES		0.00	0.00	0.00	116,887.72	(116,887.72)	100.00
TOTAL EXPENDITURES		0.00	0.00	116,887.72	116,887.72	(116,887.72)	100.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	(116,887.72)	0.00	0.00	0.00
Fund 283 - OBRA FUND-DISTRICT#3-TIAL							
Revenues							
283-000-401.407	OBRA:TAX CAPTURE	27,897.00	27,897.00	0.00	0.00	27,897.00	0.00
TOTAL REVENUES		27,897.00	27,897.00	0.00	0.00	27,897.00	0.00
Expenditures							
730	PROFESSIONAL SERVICES	750.00	750.00	0.00	0.00	750.00	0.00
905	DEBT SERVICE	26,000.00	26,000.00	0.00	0.00	26,000.00	0.00
964	TAX REIMBURSEMENTS	1,147.00	1,147.00	0.00	0.00	1,147.00	0.00
TOTAL EXPENDITURES		27,897.00	27,897.00	0.00	0.00	27,897.00	0.00
Fund 283 - OBRA FUND-DISTRICT#3-TIAL:							

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Fund 283 - OBRA FUND-DISTRICT#3-TIAL							
TOTAL REVENUES		27,897.00	27,897.00	0.00	0.00	27,897.00	0.00
TOTAL EXPENDITURES		27,897.00	27,897.00	0.00	0.00	27,897.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
Fund 288 - OBRA FUND-DISTRICT #17 CARGILL (PREV #8)							
Revenues							
288-000-401.407	OBRA:TAX CAPTURE	202,720.00	202,720.00	0.00	0.00	202,720.00	0.00
TOTAL REVENUES		202,720.00	202,720.00	0.00	0.00	202,720.00	0.00
Expenditures							
730	PROFESSIONAL SERVICES	12,000.00	12,000.00	0.00	0.00	12,000.00	0.00
905	DEBT SERVICE	190,720.00	190,720.00	0.00	0.00	190,720.00	0.00
TOTAL EXPENDITURES		202,720.00	202,720.00	0.00	0.00	202,720.00	0.00
Fund 288 - OBRA FUND-DISTRICT #17 CARGILL (PREV #8):							
TOTAL REVENUES		202,720.00	202,720.00	0.00	0.00	202,720.00	0.00
TOTAL EXPENDITURES		202,720.00	202,720.00	0.00	0.00	202,720.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
Fund 292 - OBRA FUND-DIST#12(WOODARD LOFT)							
Revenues							
292-000-401.407	OBRA:TAX CAPTURE	125,000.00	125,000.00	0.00	0.00	125,000.00	0.00
TOTAL REVENUES		125,000.00	125,000.00	0.00	0.00	125,000.00	0.00
Expenditures							
730	PROFESSIONAL SERVICES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
964	TAX REIMBURSEMENTS	124,000.00	124,000.00	0.00	0.00	124,000.00	0.00
TOTAL EXPENDITURES		125,000.00	125,000.00	0.00	0.00	125,000.00	0.00
Fund 292 - OBRA FUND-DIST#12(WOODARD LOFT):							
TOTAL REVENUES		125,000.00	125,000.00	0.00	0.00	125,000.00	0.00
TOTAL EXPENDITURES		125,000.00	125,000.00	0.00	0.00	125,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
Fund 295 - OBRA-DIST#15 -ARMORY BUILDING							
Revenues							
295-000-401.407	OBRA:TAX CAPTURE	80,000.00	80,000.00	0.00	0.00	80,000.00	0.00

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Fund 295 - OBRA-DIST#15 -ARMORY BUILDING							
Revenues							
TOTAL REVENUES		80,000.00	80,000.00	0.00	0.00	80,000.00	0.00
Expenditures							
730	PROFESSIONAL SERVICES	4,500.00	4,500.00	0.00	0.00	4,500.00	0.00
964	TAX REIMBURSEMENTS	75,500.00	75,500.00	0.00	0.00	75,500.00	0.00
TOTAL EXPENDITURES		80,000.00	80,000.00	0.00	0.00	80,000.00	0.00
Fund 295 - OBRA-DIST#15 -ARMORY BUILDING:							
TOTAL REVENUES		80,000.00	80,000.00	0.00	0.00	80,000.00	0.00
TOTAL EXPENDITURES		80,000.00	80,000.00	0.00	0.00	80,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
Fund 297 - HISTORICAL FUND							
Revenues							
297-000-600.600	SALES	500.00	500.00	227.00	1,132.00	(632.00)	226.40
297-000-664.664	INTEREST INCOME	0.00	0.00	0.21	0.61	(0.61)	100.00
297-000-664.668	RENTAL INCOME	14,400.00	14,400.00	1,200.00	3,600.00	10,800.00	25.00
297-000-671.675	DONATIONS-PRIVATE	1,000.00	1,000.00	1,500.81	6,243.93	(5,243.93)	624.39
297-000-695.101	GENERAL FUND TRANSFER	17,000.00	17,000.00	0.00	0.00	17,000.00	0.00
TOTAL REVENUES		32,900.00	32,900.00	2,928.02	10,976.54	21,923.46	33.36
Expenditures							
797	HISTORICAL COMMISSION	16,860.00	16,860.00	1,345.27	4,399.17	12,460.83	26.09
798	CASTLE	8,834.00	8,834.00	3,078.17	3,912.87	4,921.13	44.29
799	GOULD HOUSE	5,234.00	5,234.00	967.61	1,441.68	3,792.32	27.54
800	COMSTOCK/WOODARD	500.00	500.00	0.00	87.00	413.00	17.40
TOTAL EXPENDITURES		31,428.00	31,428.00	5,391.05	9,840.72	21,587.28	31.31
Fund 297 - HISTORICAL FUND:							
TOTAL REVENUES		32,900.00	32,900.00	2,928.02	10,976.54	21,923.46	33.36
TOTAL EXPENDITURES		31,428.00	31,428.00	5,391.05	9,840.72	21,587.28	31.31
NET OF REVENUES & EXPENDITURES		1,472.00	1,472.00	(2,463.03)	1,135.82	336.18	77.16
Fund 298 - HISTORICAL SITES FUND							
Revenues							
298-000-664.664	INTEREST INCOME	0.00	0.00	1.99	12.25	(12.25)	100.00
298-000-695.699	APPROPRIATION OF FUND BALANCE	129,500.00	129,500.00	0.00	0.00	129,500.00	0.00
TOTAL REVENUES		129,500.00	129,500.00	1.99	12.25	129,487.75	0.01

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Fund 298 - HISTORICAL SITES FUND							
Expenditures							
799	GOULD HOUSE	129,500.00	129,500.00	61,770.10	101,976.92	27,523.08	78.75
TOTAL EXPENDITURES		129,500.00	129,500.00	61,770.10	101,976.92	27,523.08	78.75
Fund 298 - HISTORICAL SITES FUND:							
TOTAL REVENUES		129,500.00	129,500.00	1.99	12.25	129,487.75	0.01
TOTAL EXPENDITURES		129,500.00	129,500.00	61,770.10	101,976.92	27,523.08	78.75
NET OF REVENUES & EXPENDITURES		0.00	0.00	(61,768.11)	(101,964.67)	101,964.67	100.00
Fund 325 - DEBT SERVICE-2010 GO BONDS							
Revenues							
325-000-401.403	GENERAL PROPERTY TAX	86,908.00	86,908.00	0.00	0.00	86,908.00	0.00
TOTAL REVENUES		86,908.00	86,908.00	0.00	0.00	86,908.00	0.00
Expenditures							
905	DEBT SERVICE	86,908.00	86,908.00	0.00	0.00	86,908.00	0.00
TOTAL EXPENDITURES		86,908.00	86,908.00	0.00	0.00	86,908.00	0.00
Fund 325 - DEBT SERVICE-2010 GO BONDS:							
TOTAL REVENUES		86,908.00	86,908.00	0.00	0.00	86,908.00	0.00
TOTAL EXPENDITURES		86,908.00	86,908.00	0.00	0.00	86,908.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
Fund 327 - DEBT SERVICE							
Revenues							
327-000-401.403	GENERAL PROPERTY TAX	804,777.00	804,777.00	432,519.85	659,428.77	145,348.23	81.94
327-000-695.698	OTHER FINANCING SOURCES	0.00	0.00	0.00	7,371.03	(7,371.03)	100.00
TOTAL REVENUES		804,777.00	804,777.00	432,519.85	666,799.80	137,977.20	82.86
Expenditures							
905	DEBT SERVICE	804,777.00	804,777.00	0.00	0.00	804,777.00	0.00
TOTAL EXPENDITURES		804,777.00	804,777.00	0.00	0.00	804,777.00	0.00
Fund 327 - DEBT SERVICE:							
TOTAL REVENUES		804,777.00	804,777.00	432,519.85	666,799.80	137,977.20	82.86
TOTAL EXPENDITURES		804,777.00	804,777.00	0.00	0.00	804,777.00	0.00

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Fund 327 - DEBT SERVICE							
NET OF REVENUES & EXPENDITURES		0.00	0.00	432,519.85	666,799.80	(666,799.80)	100.00
Fund 368 - 2009 SPECIAL ASSESSMENT							
Revenues							
368-000-664.664	INTEREST INCOME	0.00	0.00	0.00	675.00	(675.00)	100.00
TOTAL REVENUES		0.00	0.00	0.00	675.00	(675.00)	100.00
Fund 368 - 2009 SPECIAL ASSESSMENT:							
TOTAL REVENUES		0.00	0.00	0.00	675.00	(675.00)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	675.00	(675.00)	100.00
Fund 374 - 2012 SPECIAL ASSESSMENT							
Revenues							
374-000-401.404	SPECIAL ASSESSMENTS	0.00	0.00	1,931.00	2,049.98	(2,049.98)	100.00
374-000-401.445	INTEREST & PENALTIES ON TAXES	0.00	0.00	115.86	123.00	(123.00)	100.00
TOTAL REVENUES		0.00	0.00	2,046.86	2,172.98	(2,172.98)	100.00
Fund 374 - 2012 SPECIAL ASSESSMENT:							
TOTAL REVENUES		0.00	0.00	2,046.86	2,172.98	(2,172.98)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	2,046.86	2,172.98	(2,172.98)	100.00
Fund 376 - 2013 SPECIAL ASSESSMENT							
Revenues							
376-000-401.404	SPECIAL ASSESSMENTS	0.00	0.00	1,956.32	1,956.32	(1,956.32)	100.00
376-000-401.445	INTEREST & PENALTIES ON TAXES	0.00	0.00	198.08	198.08	(198.08)	100.00
TOTAL REVENUES		0.00	0.00	2,154.40	2,154.40	(2,154.40)	100.00
Fund 376 - 2013 SPECIAL ASSESSMENT:							
TOTAL REVENUES		0.00	0.00	2,154.40	2,154.40	(2,154.40)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	2,154.40	2,154.40	(2,154.40)	100.00
Fund 382 - 2016 SPECIAL ASSESSMENT							
Revenues							
382-000-401.404	SPECIAL ASSESSMENTS	0.00	0.00	1,299.19	1,299.19	(1,299.19)	100.00
382-000-401.445	INTEREST & PENALTIES ON TAXES	0.00	0.00	779.51	779.51	(779.51)	100.00

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		2021-22	2021-22	ACTIVITY FOR	YTD BALANCE	AVAILABLE	
GL NUMBER	DESCRIPTION	ORIGINAL	2021-22	MONTH 09/30/21	09/30/2021	BALANCE	% BDGT
		BUDGET	AMENDED BUDGET	INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 382 - 2016 SPECIAL ASSESSMENT							
Revenues							
TOTAL REVENUES		0.00	0.00	2,078.70	2,078.70	(2,078.70)	100.00
Fund 382 - 2016 SPECIAL ASSESSMENT:							
TOTAL REVENUES		0.00	0.00	2,078.70	2,078.70	(2,078.70)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	2,078.70	2,078.70	(2,078.70)	100.00
Fund 383 - 2017 SPECIAL ASSESSMENTS							
Revenues							
383-000-401.404	SPECIAL ASSESSMENTS	0.00	0.00	8,374.50	13,496.80	(13,496.80)	100.00
383-000-401.445	INTEREST & PENALTIES ON TAXES	0.00	0.00	1,848.57	2,130.31	(2,130.31)	100.00
TOTAL REVENUES		0.00	0.00	10,223.07	15,627.11	(15,627.11)	100.00
Fund 383 - 2017 SPECIAL ASSESSMENTS:							
TOTAL REVENUES		0.00	0.00	10,223.07	15,627.11	(15,627.11)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	10,223.07	15,627.11	(15,627.11)	100.00
Fund 384 - 2018 SPECIAL ASSESSMENTS							
Revenues							
384-000-401.404	SPECIAL ASSESSMENTS	0.00	0.00	38,598.75	51,372.17	(51,372.17)	100.00
384-000-401.445	INTEREST & PENALTIES ON TAXES	0.00	0.00	9,718.57	10,416.74	(10,416.74)	100.00
TOTAL REVENUES		0.00	0.00	48,317.32	61,788.91	(61,788.91)	100.00
Fund 384 - 2018 SPECIAL ASSESSMENTS:							
TOTAL REVENUES		0.00	0.00	48,317.32	61,788.91	(61,788.91)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	48,317.32	61,788.91	(61,788.91)	100.00
Fund 385 - 2019 SPECIAL ASSESSMENTS							
Revenues							
385-000-401.404	SPECIAL ASSESSMENTS	0.00	0.00	36,376.93	45,052.48	(45,052.48)	100.00
385-000-401.445	INTEREST & PENALTIES ON TAXES	0.00	0.00	3,083.15	3,602.47	(3,602.47)	100.00
TOTAL REVENUES		0.00	0.00	39,460.08	48,654.95	(48,654.95)	100.00
Fund 385 - 2019 SPECIAL ASSESSMENTS:							

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Fund 385 - 2019 SPECIAL ASSESSMENTS							
TOTAL REVENUES		0.00	0.00	39,460.08	48,654.95	(48,654.95)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	39,460.08	48,654.95	(48,654.95)	100.00
Fund 386 - 2020 SPECIAL ASSESSMENTS							
Revenues							
386-000-401.404	SPECIAL ASSESSMENTS	0.00	0.00	13,007.56	13,857.46	(13,857.46)	100.00
386-000-401.445	INTEREST & PENALTIES ON TAXES	0.00	0.00	1,913.30	1,942.43	(1,942.43)	100.00
TOTAL REVENUES		0.00	0.00	14,920.86	15,799.89	(15,799.89)	100.00
Fund 386 - 2020 SPECIAL ASSESSMENTS:							
TOTAL REVENUES		0.00	0.00	14,920.86	15,799.89	(15,799.89)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	14,920.86	15,799.89	(15,799.89)	100.00
Fund 387 - 2021 SPECIAL ASSESSMENTS							
Revenues							
387-000-401.404	SPECIAL ASSESSMENTS	0.00	0.00	137,507.85	137,507.85	(137,507.85)	100.00
387-000-401.445	INTEREST & PENALTIES ON TAXES	0.00	0.00	0.01	0.01	(0.01)	100.00
TOTAL REVENUES		0.00	0.00	137,507.86	137,507.86	(137,507.86)	100.00
Fund 387 - 2021 SPECIAL ASSESSMENTS:							
TOTAL REVENUES		0.00	0.00	137,507.86	137,507.86	(137,507.86)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	137,507.86	137,507.86	(137,507.86)	100.00
Fund 397 - 2009 LTGO DEBT							
Revenues							
397-000-671.674	DDA CONTRIBUTION	76,460.00	76,460.00	0.00	0.00	76,460.00	0.00
TOTAL REVENUES		76,460.00	76,460.00	0.00	0.00	76,460.00	0.00
Expenditures							
905	DEBT SERVICE	76,460.00	76,460.00	0.00	0.00	76,460.00	0.00
TOTAL EXPENDITURES		76,460.00	76,460.00	0.00	0.00	76,460.00	0.00
Fund 397 - 2009 LTGO DEBT:							
TOTAL REVENUES		76,460.00	76,460.00	0.00	0.00	76,460.00	0.00

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Fund 397 - 2009 LTGO DEBT							
TOTAL EXPENDITURES		76,460.00	76,460.00	0.00	0.00	76,460.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
Fund 401 - CAPITAL PROJECT FUND							
Revenues							
401-000-695.699	APPROPRIATION OF FUND BALANCE	122,350.00	122,350.00	0.00	0.00	122,350.00	0.00
401-000-699.101	TRANFERS IN - GENERAL FUND	698,103.00	698,103.00	0.00	0.00	698,103.00	0.00
TOTAL REVENUES		820,453.00	820,453.00	0.00	0.00	820,453.00	0.00
Expenditures							
000	REVENUE	820,453.00	820,453.00	66,060.57	166,705.27	653,747.73	20.32
TOTAL EXPENDITURES		820,453.00	820,453.00	66,060.57	166,705.27	653,747.73	20.32
Fund 401 - CAPITAL PROJECT FUND:							
TOTAL REVENUES		820,453.00	820,453.00	0.00	0.00	820,453.00	0.00
TOTAL EXPENDITURES		820,453.00	820,453.00	66,060.57	166,705.27	653,747.73	20.32
NET OF REVENUES & EXPENDITURES		0.00	0.00	(66,060.57)	(166,705.27)	166,705.27	100.00
Fund 411 - CAPITAL PROJECTS-STREET PROGRAM							
Revenues							
411-000-664.664	INTEREST INCOME	0.00	0.00	24.08	58.18	(58.18)	100.00
411-000-695.699	APPROPRIATION OF FUND BALANCE	1,174,084.00	1,174,084.00	0.00	0.00	1,174,084.00	0.00
TOTAL REVENUES		1,174,084.00	1,174,084.00	24.08	58.18	1,174,025.82	0.00
Expenditures							
966	TRANSFERS OUT	1,174,084.00	1,174,084.00	0.00	0.00	1,174,084.00	0.00
TOTAL EXPENDITURES		1,174,084.00	1,174,084.00	0.00	0.00	1,174,084.00	0.00
Fund 411 - CAPITAL PROJECTS-STREET PROGRAM:							
TOTAL REVENUES		1,174,084.00	1,174,084.00	24.08	58.18	1,174,025.82	0.00
TOTAL EXPENDITURES		1,174,084.00	1,174,084.00	0.00	0.00	1,174,084.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	24.08	58.18	(58.18)	100.00
Fund 494 - CAPITAL PROJECTS FUND							
Revenues							
494-000-695.699	APPROPRIATION OF FUND BALANCE	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
TOTAL REVENUES		20,000.00	20,000.00	0.00	0.00	20,000.00	0.00

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 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	ACTIVITY FOR MONTH 09/30/21 INCR (DECR)	YTD BALANCE 09/30/2021 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 494 - CAPITAL PROJECTS FUND							
Expenditures							
270	ADMINISTRATIVE	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
TOTAL EXPENDITURES		20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
Fund 494 - CAPITAL PROJECTS FUND:							
TOTAL REVENUES		20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
TOTAL EXPENDITURES		20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
Fund 588 - TRANSPORTATION FUND							
Revenues							
588-000-401.403	GENERAL PROPERTY TAX	40,000.00	40,000.00	25,318.41	36,306.66	3,693.34	90.77
TOTAL REVENUES		40,000.00	40,000.00	25,318.41	36,306.66	3,693.34	90.77
Expenditures							
200	GEN SERVICES	88,089.00	88,089.00	0.00	69,594.93	18,494.07	79.01
TOTAL EXPENDITURES		88,089.00	88,089.00	0.00	69,594.93	18,494.07	79.01
Fund 588 - TRANSPORTATION FUND:							
TOTAL REVENUES		40,000.00	40,000.00	25,318.41	36,306.66	3,693.34	90.77
TOTAL EXPENDITURES		88,089.00	88,089.00	0.00	69,594.93	18,494.07	79.01
NET OF REVENUES & EXPENDITURES		(48,089.00)	(48,089.00)	25,318.41	(33,288.27)	(14,800.73)	69.22
Fund 590 - SEWER FUND							
Revenues							
590-000-401.446	PENALTIES - LATE CHARGES	28,000.00	28,000.00	304.17	13,151.08	14,848.92	46.97
590-000-450.477	SWR:PERMITS/INSPECTION FEE	500.00	500.00	30.00	240.00	260.00	48.00
590-000-600.601	METERED SALES	2,052,000.00	2,052,000.00	590,163.89	593,368.96	1,458,631.04	28.92
590-000-664.664	INTEREST INCOME	1,000.00	1,000.00	44.44	144.14	855.86	14.41
TOTAL REVENUES		2,081,500.00	2,081,500.00	590,542.50	606,904.18	1,474,595.82	29.16
Expenditures							
200	GEN SERVICES	1,896,533.00	1,896,533.00	237,930.82	504,285.42	1,392,247.58	26.59
549	SEWER OPERATIONS	251,677.00	251,677.00	11,669.20	27,737.69	223,939.31	11.02
901	CAPITAL OUTLAY	0.00	0.00	27,147.51	57,546.98	(57,546.98)	100.00
905	DEBT SERVICE	122,195.00	122,195.00	65,276.17	65,276.17	56,918.83	53.42
TOTAL EXPENDITURES		2,270,405.00	2,270,405.00	342,023.70	654,846.26	1,615,558.74	28.84

PERIOD ENDING 09/30/2021

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	ACTIVITY FOR MONTH 09/30/21 INCR (DECR)	YTD BALANCE 09/30/2021 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 590 - SEWER FUND							
Fund 590 - SEWER FUND:							
TOTAL REVENUES		2,081,500.00	2,081,500.00	590,542.50	606,904.18	1,474,595.82	29.16
TOTAL EXPENDITURES		2,270,405.00	2,270,405.00	342,023.70	654,846.26	1,615,558.74	28.84
NET OF REVENUES & EXPENDITURES		(188,905.00)	(188,905.00)	248,518.80	(47,942.08)	(140,962.92)	25.38
Fund 591 - WATER FUND							
Revenues							
591-000-401.446	PENALTIES - LATE CHARGES	42,000.00	42,000.00	439.24	17,674.87	24,325.13	42.08
591-000-450.477	WTR:PERMITS/INSPECTION FEE	20,000.00	20,000.00	210.00	600.00	19,400.00	3.00
591-000-450.478	PERMITS-CALEDONIA TOWNSHIP	0.00	0.00	0.00	1,230.00	(1,230.00)	100.00
591-000-600.601	METERED SALES	2,900,000.00	2,900,000.00	883,096.32	888,168.33	2,011,831.67	30.63
591-000-600.602	METERED SALES-WHOLESALE-USAGE	350,000.00	350,000.00	30,916.93	84,186.29	265,813.71	24.05
591-000-600.604	WATER MAIN REPLACEMENT CHARGE	675,000.00	675,000.00	176,270.01	176,829.40	498,170.60	26.20
591-000-600.640	MATERIAL & SERVICE	16,000.00	16,000.00	0.00	4,726.59	11,273.41	29.54
591-000-664.664	INTEREST INCOME	1,200.00	1,200.00	48.82	167.11	1,032.89	13.93
591-000-671.688	HYDRANT RENTAL	24,000.00	24,000.00	3,001.75	4,001.75	19,998.25	16.67
591-000-671.694	MISCELLANEOUS	1,500.00	1,500.00	120.00	360.00	1,140.00	24.00
591-000-671.695	MISCELLANEOUS WATER CHARGES	2,500.00	2,500.00	35.00	230.00	2,270.00	9.20
TOTAL REVENUES		4,032,200.00	4,032,200.00	1,094,138.07	1,178,174.34	2,854,025.66	29.22
Expenditures							
200	GEN SERVICES	549,170.00	549,170.00	64,651.77	150,065.13	399,104.87	27.33
552	WATER UNDERGROUND	1,678,877.00	1,678,877.00	112,911.98	320,383.85	1,358,493.15	19.08
553	WATER FILTRATION	1,259,444.00	1,259,444.00	104,117.19	248,777.63	1,010,666.37	19.75
901	CAPITAL OUTLAY	683,728.00	683,728.00	13,823.17	44,179.84	639,548.16	6.46
905	DEBT SERVICE	670,538.00	670,538.00	152,396.09	152,396.09	518,141.91	22.73
TOTAL EXPENDITURES		4,841,757.00	4,841,757.00	447,900.20	915,802.54	3,925,954.46	18.91
Fund 591 - WATER FUND:							
TOTAL REVENUES		4,032,200.00	4,032,200.00	1,094,138.07	1,178,174.34	2,854,025.66	29.22
TOTAL EXPENDITURES		4,841,757.00	4,841,757.00	447,900.20	915,802.54	3,925,954.46	18.91
NET OF REVENUES & EXPENDITURES		(809,557.00)	(809,557.00)	646,237.87	262,371.80	(1,071,928.80)	32.41
Fund 599 - WASTEWATER FUND							
Revenues							
599-000-539.529	STATE SOURCES	3,037,900.00	3,037,900.00	0.00	0.00	3,037,900.00	0.00
599-000-602.100	OP & MAINT CHRG - OWOSSO	1,186,710.00	1,186,710.00	106,745.26	324,945.07	861,764.93	27.38
599-000-602.200	OP & MAINT CHRG - OWOSSO TWP	176,750.00	176,750.00	23,683.04	66,100.11	110,649.89	37.40
599-000-602.300	OP & MAINT CHRG - CALEDONIA TWS	151,500.00	151,500.00	9,531.65	30,490.02	121,009.98	20.13
599-000-602.400	OP & MAINT CHRG - CORUNNA	227,250.00	227,250.00	21,484.05	63,367.30	163,882.70	27.88
599-000-603.100	REPLACEMENT CHRG - OWOSSO	416,527.00	416,527.00	102,037.76	102,037.76	314,489.24	24.50
599-000-603.200	REPLACEMENT CHRG - OWOSSO TWP	123,762.00	123,762.00	32,360.39	32,360.39	91,401.61	26.15
599-000-603.300	REPLACEMENT CHRG - CALEDONIA TW	87,255.00	87,255.00	21,921.98	21,921.98	65,333.02	25.12
599-000-603.400	REPLACEMENT CHRG - CORUNNA	72,456.00	72,456.00	18,679.87	18,679.87	53,776.13	25.78

PERIOD ENDING 09/30/2021

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	ACTIVITY FOR MONTH 09/30/21 INCR (DECR)	YTD BALANCE 09/30/2021 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 599 - WASTEWATER FUND							
Revenues							
599-000-664.664	INTEREST INCOME	2,000.00	2,000.00	31.64	96.25	1,903.75	4.81
599-000-671.694	MISCELLANEOUS	5,000.00	5,000.00	118.57	389.55	4,610.45	7.79
TOTAL REVENUES		5,487,110.00	5,487,110.00	336,594.21	660,388.30	4,826,721.70	12.04
Expenditures							
548	WASTEWATER OPERATIONS	1,947,329.00	1,947,329.00	145,242.65	369,035.60	1,578,293.40	18.95
901	CAPITAL OUTLAY	3,092,900.00	3,092,900.00	0.00	0.00	3,092,900.00	0.00
905	DEBT SERVICE	132,000.00	132,000.00	107,970.70	107,970.70	24,029.30	81.80
TOTAL EXPENDITURES		5,172,229.00	5,172,229.00	253,213.35	477,006.30	4,695,222.70	9.22
Fund 599 - WASTEWATER FUND:							
TOTAL REVENUES		5,487,110.00	5,487,110.00	336,594.21	660,388.30	4,826,721.70	12.04
TOTAL EXPENDITURES		5,172,229.00	5,172,229.00	253,213.35	477,006.30	4,695,222.70	9.22
NET OF REVENUES & EXPENDITURES		314,881.00	314,881.00	83,380.86	183,382.00	131,499.00	58.24
Fund 661 - FLEET MAINTENANCE FUND							
Revenues							
661-000-664.664	INTEREST INCOME	1,000.00	1,000.00	40.02	120.12	879.88	12.01
661-000-664.669	EQUIPMENT RENTAL	704,000.00	704,000.00	63,342.66	200,257.71	503,742.29	28.45
TOTAL REVENUES		705,000.00	705,000.00	63,382.68	200,377.83	504,622.17	28.42
Expenditures							
891	FLEET MAINTENANCE	335,553.00	335,553.00	42,949.05	91,787.23	243,765.77	27.35
901	CAPITAL OUTLAY	270,000.00	270,000.00	0.00	163,549.00	106,451.00	60.57
TOTAL EXPENDITURES		605,553.00	605,553.00	42,949.05	255,336.23	350,216.77	42.17
Fund 661 - FLEET MAINTENANCE FUND:							
TOTAL REVENUES		705,000.00	705,000.00	63,382.68	200,377.83	504,622.17	28.42
TOTAL EXPENDITURES		605,553.00	605,553.00	42,949.05	255,336.23	350,216.77	42.17
NET OF REVENUES & EXPENDITURES		99,447.00	99,447.00	20,433.63	(54,958.40)	154,405.40	55.26
TOTAL REVENUES - ALL FUNDS							
TOTAL EXPENDITURES - ALL FUNDS							
NET OF REVENUES & EXPENDITURES							
		28,875,410.00	28,875,410.00	5,723,347.40	8,215,285.33	20,660,124.67	28.45
		28,994,132.00	28,994,132.00	3,279,501.04	6,289,818.83	22,704,313.17	21.69
		(118,722.00)	(118,722.00)	2,443,846.36	1,925,466.50	(2,044,188.50)	1,621.83

User: BABarrett

FROM 09/01/2021 TO 09/30/2021

DB: Owosso

FUND: 101 202 203 208 248 273 275 276 277 278 279 280 283 287 288 289 290 291 292 293 295 297 298 325 327 366 368
 370 372 374 376 378 382 383 384 385 386 387 397 400 401 411 466 494 497 588 590 591 599 661

CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 09/01/2021	Total Debits	Total Credits	Ending Balance 09/30/2021
Fund 101	GENERAL FUND				
101.200	CASH - CHEMICAL BANK	1,349,474.65	2,577,191.51	1,083,837.76	2,842,828.40
101.201	CASH-MICLASS	2,119,534.44	43.75	0.00	2,119,578.19
101.202	SAVINGS-MM	2,373,289.12	97.54	0.00	2,373,386.66
101.301	INVESTMENTS - STIFEL	1,092,381.43	5,144.08	0.00	1,097,525.51
102.400	CASH-RESTRICTED ICMA DC	1,791.20	0.00	0.00	1,791.20
103.000	IMPREST PETTY CASH	2,224.85	0.00	0.00	2,224.85
104.000	CASH - ESCROW	2,839.82	0.00	0.00	2,839.82
	GENERAL FUND	6,941,535.51	2,582,476.88	1,083,837.76	8,440,174.63
Fund 202	MAJOR STREET FUND				
101.200	CASH - CHEMICAL BANK	1,253,098.99	278,399.11	464,647.51	1,066,850.59
Fund 203	LOCAL STREET FUND				
101.200	CASH - CHEMICAL BANK	1,119,029.51	93,503.32	572,180.57	640,352.26
Fund 208	PARK/RECREATION SITES FUND				
101.200	CASH - CHEMICAL BANK	160,091.68	2.88	7,701.96	152,392.60
Fund 273	OMS/DDA REVLG LOAN FUND				
101.200	CASH - CHEMICAL BANK	125,442.34	9,659.76	0.00	135,102.10
101.201	CASH - MICLASS	225,045.92	4.56	0.00	225,050.48
101.202	SAVINGS-MM	79,126.93	3.25	0.00	79,130.18
	OMS/DDA REVLG LOAN FUND	429,615.19	9,667.57	0.00	439,282.76
Fund 276	OBRA FUND DISTRICT #16 - QDOBA				
101.200	CASH - CHEMICAL BANK	9,507.45	0.18	0.00	9,507.63
Fund 277	OBRA FUND DISTRICT #20 - J&H OIL				
101.200	CASH - CHEMICAL BANK	116,887.72	0.00	116,887.72	0.00
Fund 288	OBRA FUND-DISTRICT #17 CARGILL (PREV #8)				
101.200	CASH - CHEMICAL BANK	10,132.49	0.00	0.00	10,132.49
Fund 289	OBRA:DISTRICT#9(ROBBIN'S LOFT)				
101.200	CASH - CHEMICAL BANK	45,980.82	0.00	0.00	45,980.82
Fund 291	OBRA FUND-DIST#11(CAPITOL BOWL)				
101.200	CASH - CHEMICAL BANK	6,377.43	0.00	0.00	6,377.43
Fund 295	OBRA-DIST#15 -ARMORY BUILDING				
101.200	CASH - CHEMICAL BANK	4,189.95	0.00	0.00	4,189.95
Fund 297	HISTORICAL FUND				
101.200	CASH - CHEMICAL BANK	26,557.16	4,888.18	4,266.14	27,179.20
101.250	CASH	28,532.96	0.00	0.00	28,532.96
102.100	CASH - RESTRICTED S.C.	21,238.56	0.00	0.00	21,238.56
103.000	IMPREST PETTY CASH	100.00	0.00	0.00	100.00
	HISTORICAL FUND	76,428.68	4,888.18	4,266.14	77,050.72
Fund 298	HISTORICAL SITES FUND				
101.200	CASH - CHEMICAL BANK	167,156.98	1.99	61,770.10	105,388.87
Fund 327	DEBT SERVICE				
101.200	CASH - CHEMICAL BANK	294,785.68	432,519.85	0.00	727,305.53
Fund 368	2009 SPECIAL ASSESSMENT				
101.200	CASH - CHEMICAL BANK	675.00	0.00	0.00	675.00
Fund 374	2012 SPECIAL ASSESSMENT				
101.200	CASH - CHEMICAL BANK	126.12	2,046.86	0.00	2,172.98
Fund 376	2013 SPECIAL ASSESSMENT				

User: BBarrett

FROM 09/01/2021 TO 09/30/2021

DB: Owosso

FUND: 101 202 203 208 248 273 275 276 277 278 279 280 283 287 288 289 290 291 292 293 295 297 298 325 327 366 368
 370 372 374 376 378 382 383 384 385 386 387 397 400 401 411 466 494 497 588 590 591 599 661

CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 09/01/2021	Total Debits	Total Credits	Ending Balance 09/30/2021
101.200	CASH - CHEMICAL BANK	0.00	2,154.40	0.00	2,154.40
Fund 382	2016 SPECIAL ASSESSMENT				
101.200	CASH - CHEMICAL BANK	0.00	2,078.70	0.00	2,078.70
Fund 383	2017 SPECIAL ASSESSMENTS				
101.200	CASH - CHEMICAL BANK	5,404.04	10,223.07	0.00	15,627.11
Fund 384	2018 SPECIAL ASSESSMENTS				
101.200	CASH - CHEMICAL BANK	13,471.59	48,317.32	0.00	61,788.91
Fund 385	2019 SPECIAL ASSESSMENTS				
101.200	CASH - CHEMICAL BANK	9,194.87	40,119.71	659.63	48,654.95
Fund 386	2020 SPECIAL ASSESSMENTS				
101.200	CASH - CHEMICAL BANK	879.03	14,920.86	0.00	15,799.89
Fund 387	2021 SPECIAL ASSESSMENTS				
101.200	CASH - CHEMICAL BANK	0.00	137,507.86	0.00	137,507.86
Fund 401	CAPITAL PROJECT FUND				
101.200	CASH - CHEMICAL BANK	52,274.30	0.00	66,060.57	(13,786.27)
Fund 411	CAPITAL PROJECTS-STREET PROGRAM				
101.201	CASH-OTHER	9,979.13	0.08	0.00	9,979.21
101.204	SAVINGS - MICLASS	1,163,898.36	24.00	0.00	1,163,922.36
	CAPITAL PROJECTS-STREET PROGRAM	1,173,877.49	24.08	0.00	1,173,901.57
Fund 466	CAPITAL PROJECTS-BUILDING AUTH				
101.200	CASH - CHEMICAL BANK	36,608.22	0.00	0.00	36,608.22
Fund 494	CAPITAL PROJECTS FUND				
101.200	CASH - CHEMICAL BANK	36,290.82	0.00	0.00	36,290.82
Fund 588	TRANSPORTATION FUND				
101.200	CASH - CHEMICAL BANK	48,530.29	25,318.41	0.00	73,848.70
Fund 590	SEWER FUND				
101.200	CASH - CHEMICAL BANK	566,243.85	264,950.64	351,399.51	479,794.98
101.202	SAVINGS-MM	724,547.88	29.78	0.00	724,577.66
101.203	SAVINGS - HUNTINGTON - MM	683,259.42	5.61	0.00	683,265.03
103.000	IMPREST PETTY CASH	200.00	0.00	0.00	200.00
	SEWER FUND	1,974,251.15	264,986.03	351,399.51	1,887,837.67
Fund 591	WATER FUND				
101.200	CASH - CHEMICAL BANK	1,831,557.76	521,667.74	476,878.48	1,876,347.02
101.202	SAVINGS-MM	186,901.36	7.68	0.00	186,909.04
101.301	INVESTMENTS - STIFEL	135,696.96	5.73	0.00	135,702.69
103.000	IMPREST PETTY CASH	275.00	0.00	0.00	275.00
	WATER FUND	2,154,431.08	521,681.15	476,878.48	2,199,233.75
Fund 599	WASTEWATER FUND				
101.200	CASH - CHEMICAL BANK	247,195.04	353,459.81	253,213.35	347,441.50
101.202	SAVINGS-MM	498,151.87	20.47	0.00	498,172.34
101.203	SAVINGS - HUNTINGTON - MM	380,338.45	3.13	0.00	380,341.58
101.301	INVESTMENTS - STIFEL	221,466.45	1.80	0.00	221,468.25
	WASTEWATER FUND	1,347,151.81	353,485.21	253,213.35	1,447,423.67
Fund 661	FLEET MAINTENANCE FUND				
101.200	CASH - CHEMICAL BANK	765,242.58	64,267.60	43,825.40	785,684.78
101.201	CASH - MICLASS	1,220,083.38	25.20	0.00	1,220,108.58

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CASH SUMMARY BY ACCOUNT FOR CITY OF OWOSSO

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User: BBarrett

FROM 09/01/2021 TO 09/30/2021

DB: Owosso

FUND: 101 202 203 208 248 273 275 276 277 278 279 280 283 287 288 289 290 291 292 293 295 297 298 325 327 366 368
 370 372 374 376 378 382 383 384 385 386 387 397 400 401 411 466 494 497 588 590 591 599 661

CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 09/01/2021	Total Debits	Total Credits	Ending Balance 09/30/2021
	FLEET MAINTENANCE FUND	1,985,325.96	64,292.80	43,825.40	2,005,793.36
	TOTAL - ALL FUNDS	19,473,309.85	4,888,616.42	3,503,328.70	20,858,597.57

From:	Building Department
To:	Owosso City Council
Report Month:	OCTOBER 2021

Category	Estimated Cost	Permit Fee	Number of Permits
ACCESSORY STRUCTURES	\$0	\$50	1
DECK	\$5,000	\$100	1
DEMOLITION	\$242,500	\$846	2
Electrical	\$0	\$4,411	24
FENCE	\$0	\$240	3
Mechanical	\$0	\$4,245	27
NEW BUSINESS	\$0	\$50	1
NON-RES. ADD/ALTER/REPAIR	\$54,500	\$1,744	4
Plumbing	\$0	\$1,215	9
RES. ADD/ALTER/REPAIR	\$88,000	\$1,255	4
ROOF	\$45,600	\$980	8
ROW-ENG	\$0	\$30	1
ROW-UTILITY	\$0	\$330	12
SIDING	\$34,325	\$545	5
SIGN PERMIT	\$0	\$177	3
SOLAR PANELS	\$56,798	\$715	1
VACANT PROPERTY REGISTRATION	\$0	\$100	1
WINDOWS	\$7,532	\$80	1
Totals	\$579,255	\$17,143	108

2020 COMPARISON TOTALS

OCTOBER 2020

\$601,505

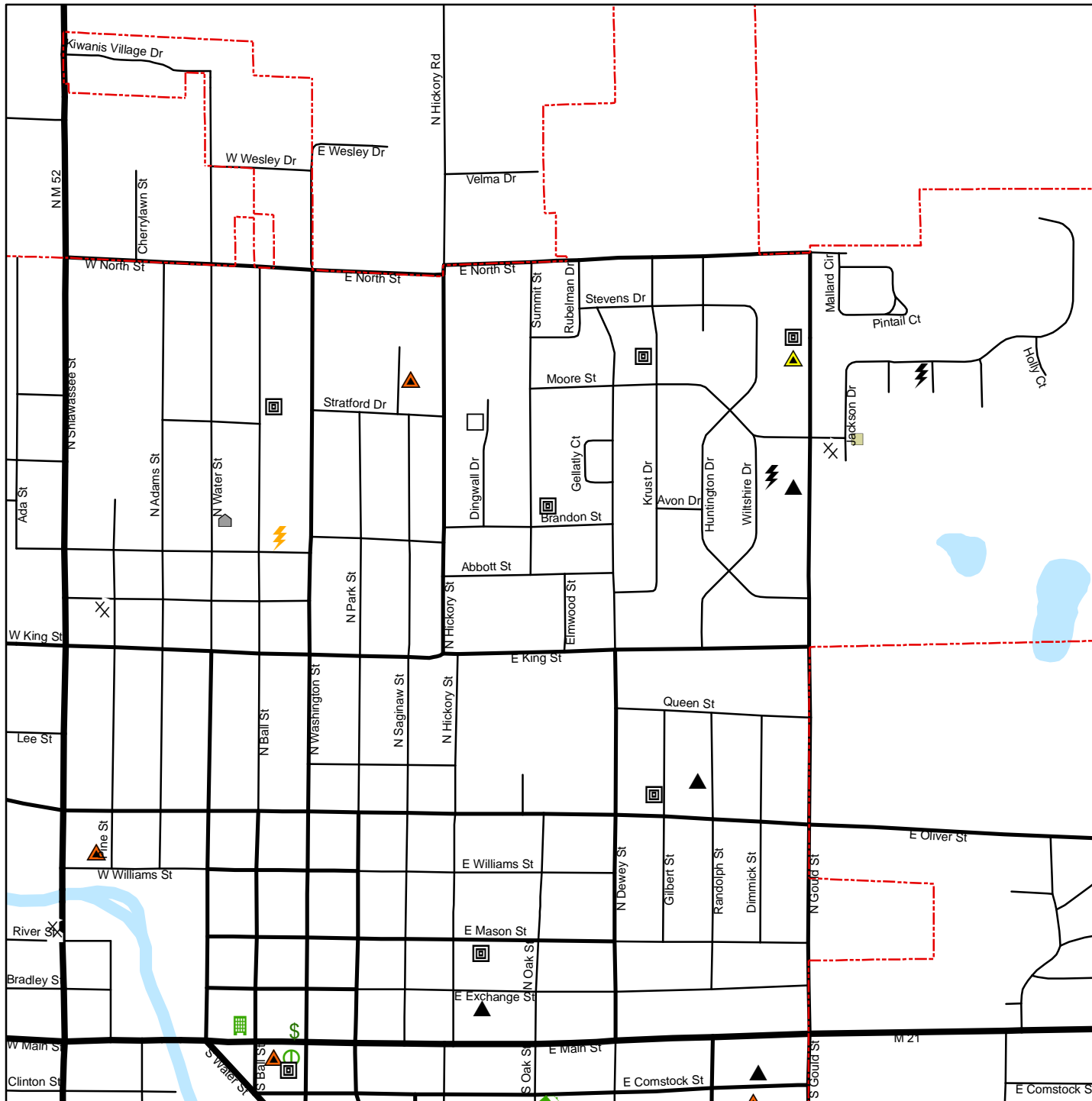
\$20,600

88

City of Owosso

Building Permit Activity October 2021

NE Quadrant



Category

- Accessory Structures
- Charging Stations
- Deck
- Electrical
- Electrical & Mechanical
- Fence
- Mechanical
- New Business
- Non-Res. Add/Alter/Repair
- Res. Add/Alter/Repair
- Roof
- Row-Eng
- Row-Utility
- Siding

Other Features

- City Limit
- Railroads
- River & Lakes

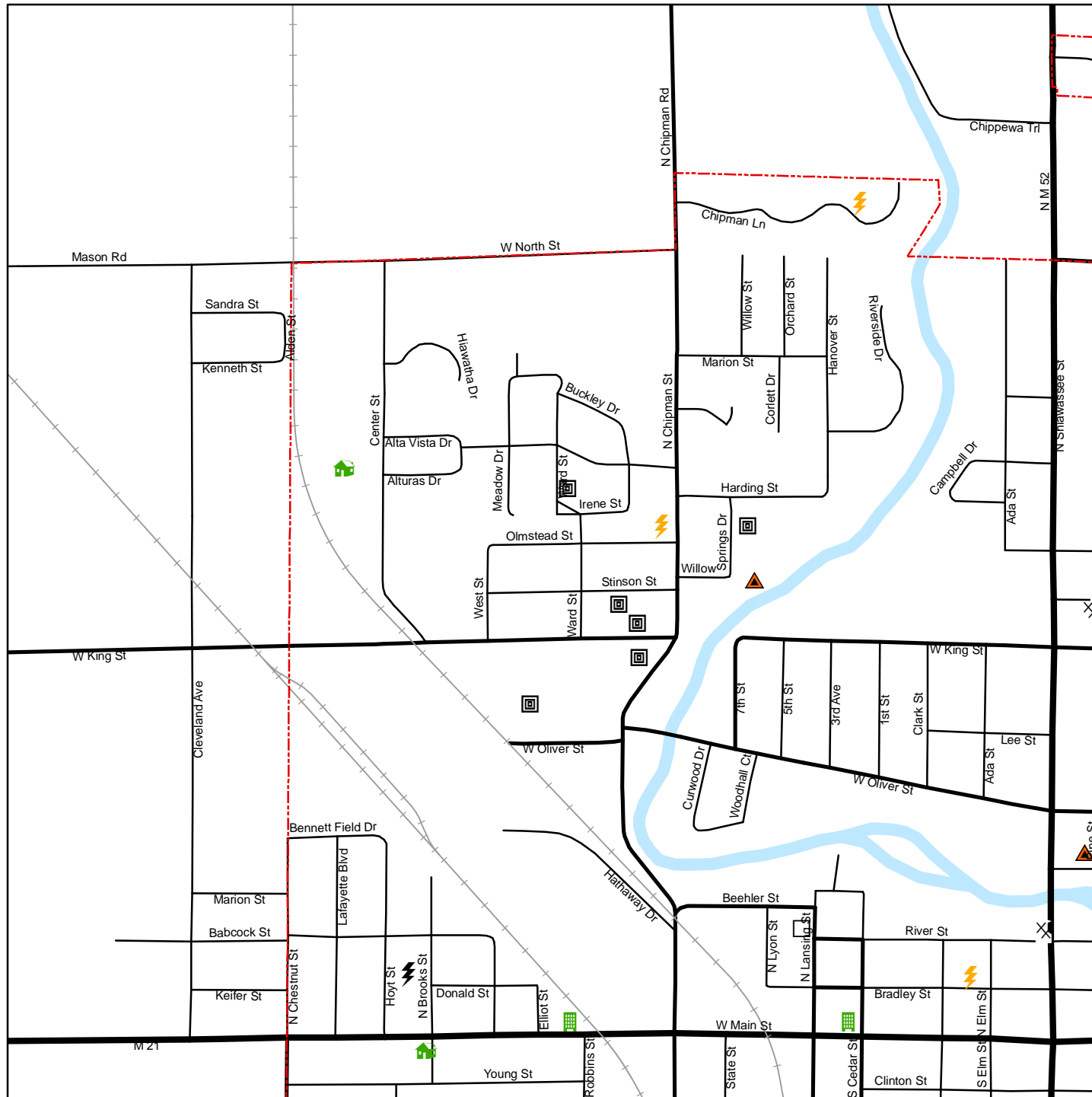
0 300 600 900 1,200 Feet



City of Owosso

Building Permit Activity October 2021

NW Quadrant



Category

- Electrical
- Electrical & Mechanical
- Fence
- Mechanical
- Non-Res. Add/Alter/Repair
- Res. Add/Alter/Repair
- Row-Utility
- Siding

Other Features

- City Limit
- Railroads
- River & Lakes

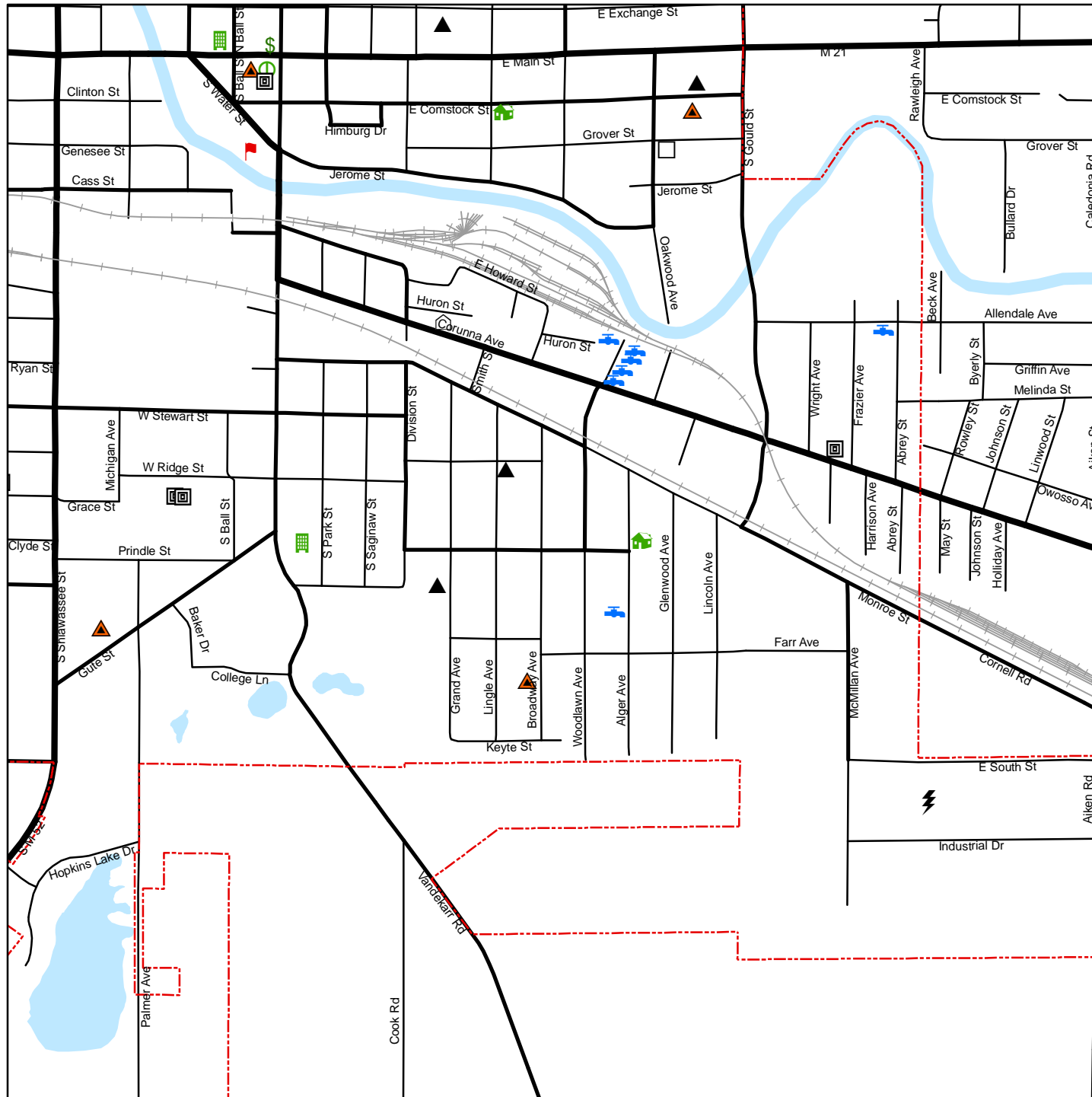
0 300 600 900 1,200
Feet



City of Owosso

Building Permit Activity October 2021

SE Quadrant



Category

- Charging Stations
- Electrical & Mechanical
- Mechanical
- New Business
- Non-Res. Add/Alter/Repair
- Plumbing
- Res. Add/Alter/Repair
- Roof
- Row-Utility
- Siding
- Sign Permit
- Vacant Property Registration

Other Features

- City Limit
- Railroads
- River & Lakes

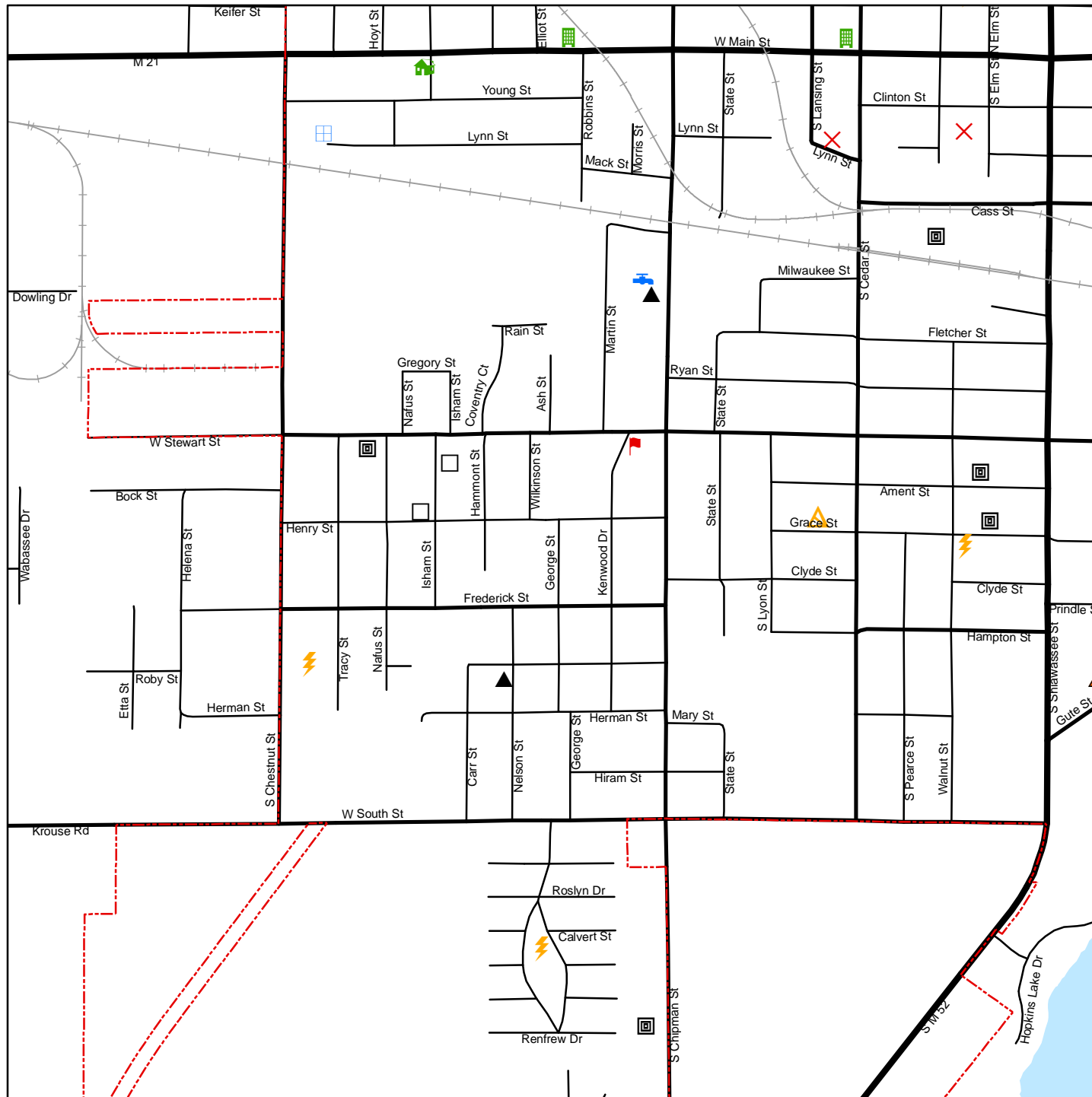
0 330 660 990 1,320 Feet



City of Owosso

Building Permit Activity October 2021

SW Quadrant



Category

- ✕ Demolition
- ⚡ Electrical
- 🏠 Mechanical
- 🏠 Non-Res. Add/Alter/Repair
- 🔧 Plumbing
- 🏠 Res. Add/Alter/Repair
- ▲ Roof
- ⚠️ Row-Utility
- Siding
- 🚩 Sign Permit
- ☀️ Solar Panels
- 🪟 Windows

Other Features

- City Limit
- Railroads
- 🌊 River & Lakes

0 300 600 900 1,200 Feet



Code Enforcement Activity
OCTOBER 2021

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ACCESSORY STRUCTURES								
ENF 21-1214	814 LYNN ST	OBTAINED PERMIT	CLOSED	08/04/2021	10/29/2021		10/29/2021	N
ENF 21-1609	823 MILWAUKEE ST	CONTACT WITH OWNER	NO VIOLATION	10/22/2021	10/26/2021		10/26/2021	N
ENF 21-0503	616 OAKWOOD AVE	CONTACT WITH OWNER	REF TO BLDG OFFICIAL	03/23/2021	10/08/2021	11/03/2021		N
ENF 21-1205	817 CORUNNA AVE	INSPECTED PROPERTY	CONTACTED PROPERTY OWNER	08/04/2021	10/14/2021	11/15/2021		Y
ENF 21-1428	636 E MAIN ST	CONTACT WITH OWNER	EXTENSION GRANTED	09/13/2021	10/25/2021	04/30/2022		N
Total Entries				5				
APPLIANCES								
ENF 21-1520	848 ALGER AVE	RESOLVED	CLOSED	09/30/2021	10/06/2021		10/06/2021	Y
ENF 21-1569	208 W RIDGE ST	RESOLVED	CLOSED	10/13/2021	10/28/2021		10/28/2021	Y
ENF 21-1649	220 N HICKORY ST	INSPECTED PROPERTY	RECHECK SCHEDULED	10/26/2021	10/26/2021	11/02/2021		Y
ENF 21-1628	314 N HICKORY ST	INSPECTED PROPERTY	RECHECK SCHEDULED	10/25/2021	10/25/2021	11/04/2021		N
ENF 21-1599	401 HURON ST	LETTER SENT	RECHECK SCHEDULED	10/20/2021	10/20/2021	11/15/2021		N
ENF 21-1620	202 S CEDAR ST	LETTER SENT	RECHECK SCHEDULED	10/22/2021	10/22/2021	11/18/2021		N
Total Entries				6				
AUTO REP/JUNK VEH								
ENF 21-1227	816 W STEWART ST	INSPECTED PROPERTY	CLOSED	08/09/2021	10/18/2021		10/19/2021	N
ENF 21-1308	420 N BALL ST	RESOLVED	CLOSED	08/23/2021	10/15/2021		10/15/2021	V.L.
ENF 21-1369	206 S WATER ST	RESOLVED	CLOSED	09/02/2021	10/07/2021		10/07/2021	COMM
ENF 21-1418	821 CLYDE ST	RESOLVED	CLOSED	09/10/2021	10/07/2021		10/07/2021	N
ENF 21-1506	924 S PARK ST	RESOLVED	CLOSED	09/28/2021	10/14/2021		10/14/2021	Y
ENF 21-1582	824 S PARK ST	LETTER SENT	RECHECK SCHEDULED	10/14/2021	10/25/2021	11/04/2021		Y
ENF 21-1293	428 S LYON ST	INSPECTED PROPERTY	EXTENSION GRANTED	08/18/2021	10/26/2021	11/09/2021		Y

OCTOBER 2021

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 21-1499	901 N SHIAWASSEE ST	INSPECTED PROPERTY	LETTER SENT	09/28/2021	10/12/2021	11/09/2021		Y
ENF 20-0157	522 CORUNNA AVE	INSPECTED PROPERTY	REF TO CITY ATTY	03/10/2020	10/27/2021	12/13/2021		Y
Total Entries				9				
BRUSH PILES								
ENF 21-1317	838 WOODLAWN AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	08/24/2021	10/14/2021	11/11/2021		Y
Total Entries				1				
BUILDING VIOL								
ENF 18-0160	510 S WASHINGTON ST	CONTACT WITH OWNER	CLOSED	03/27/2018	07/20/2020		10/18/2021	Y
Total Entries				1				
BUILDING VIOL								
ENF 19-0851	403 STATE ST	OBTAINED PERMIT	CLOSED	12/04/2019	12/04/2019		10/13/2021	COMM
ENF 21-0664	101 N WASHINGTON ST	INSPECTED PROPERTY	CLOSED	05/11/2021	10/18/2021		10/26/2021	COMM
ENF 21-1140	526 S CHIPMAN ST	RESOLVED	CLOSED	07/27/2021	09/27/2021		10/07/2021	N
ENF 21-1453	701 LINGLE AVE	OBTAINED PERMIT	CLOSED	09/16/2021	10/21/2021		10/21/2021	Y
ENF 21-1459	919 S CHIPMAN ST	RESOLVED	CLOSED	09/17/2021	10/05/2021		10/05/2021	N
ENF 21-1482	1033 N DEWEY ST	RESOLVED	CLOSED	09/23/2021	10/06/2021		10/06/2021	N
ENF 21-1491	1501 FREEMAN ST	LETTER SENT	CLOSED	09/27/2021	09/27/2021		10/01/2021	Y
ENF 21-1507	815 ISHAM ST	CONTACT WITH OWNER	CLOSED	09/28/2021	09/28/2021		10/04/2021	N
ENF 21-1647	413 LAVEROCK ALLEY	RESOLVED	CLOSED	10/26/2021	10/26/2021		10/27/2021	N
ENF 20-0698	815 W MAIN ST	INSPECTED PROPERTY	2ND NOTICE SENT	09/03/2020	10/07/2021	11/02/2021		COMM
ENF 21-1001	509 S SAGINAW ST	INSPECTED PROPERTY	2ND NOTICE SENT	07/06/2021	10/13/2021	11/03/2021		COMM
ENF 21-0658	209 S LANSING ST	INSPECTED PROPERTY	LETTER SENT	05/10/2021	10/14/2021	11/04/2021		Y
ENF 21-0939	802 ALGER AVE	INSPECTED PROPERTY	EXTENSION GRANTED	06/24/2021	10/11/2021	11/04/2021		Y

OCTOBER 2021

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 21-1514	902 N CHIPMAN ST	INSPECTED PROPERTY	LETTER SENT	09/29/2021	10/21/2021	11/04/2021		Y
ENF 20-0599	621 N SAGINAW ST	LETTER SENT	2ND NOTICE SENT	08/06/2020	10/26/2021	11/09/2021		N
ENF 21-1484	910 S SAGINAW ST	COMPLAINT LOGGED	RECHECK SCHEDULED	09/27/2021	10/25/2021	11/09/2021		VAC
ENF 21-0490	218 N PARK ST	INSPECTED PROPERTY	RECHECK SCHEDULED	04/05/2021	10/14/2021	11/11/2021		COMM
ENF 20-0972	317 E WILLIAMS ST	INSPECTED PROPERTY	2ND NOTICE SENT	11/18/2020	10/20/2021	11/16/2021		N
ENF 18-0462	650 ISHAM ST	INSPECTED PROPERTY	2ND NOTICE SENT	06/26/2018	10/26/2021	11/17/2021		N
ENF 21-1156	321 E WILLIAMS ST	2ND NOTICE SENT	LETTER SENT	07/29/2021	10/27/2021	11/18/2021		N
ENF 20-0389	118 S CEDAR ST	INSPECTED PROPERTY	2ND NOTICE SENT	06/23/2020	10/13/2021	11/22/2021		VAC
ENF 20-0764	1122 S CEDAR ST	INSPECTED PROPERTY	REF TO CITY ATTY	09/21/2020	10/27/2021	11/22/2021		VAC
ENF 21-1476	732 CORUNNA AVE	INSPECTED PROPERTY	LETTER SENT	09/22/2021	10/27/2021	11/22/2021		N
ENF 20-0720	401 HURON ST	OBTAINED PERMIT	RECHECK SCHEDULED	09/10/2020	10/20/2021	11/23/2021		N
ENF 21-1511	1430 CLEVELAND ST	INSPECTED PROPERTY	LETTER SENT	09/28/2021	10/25/2021	11/23/2021		Y
ENF 21-1315	300 W MAIN ST	INSPECTED PROPERTY	EMAILED OWNER	08/24/2021	10/25/2021	11/30/2021		COMM
ENF 21-0307	123 N WASHINGTON ST	INSPECTED PROPERTY	PENDING PERMIT APPLICATION	03/03/2021	10/07/2021	12/07/2021		COMM

Total Entries	27
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BUSHES-SIDEWALK VISIBILITY

ENF 21-1581	200 UNIVERSAL DR	RESOLVED	CLOSED	10/14/2021	10/19/2021		10/19/2021	IND
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Total Entries	1
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DEAD TREE

ENF 21-1447	520 E MASON ST	RESOLVED	CLOSED	09/14/2021	10/14/2021		10/14/2021	Y
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Total Entries	1
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DEMOLITION

OCTOBER 2021

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 21-1566	214 MICHIGAN AVE	CONTACT WITH OWNER	RECHECK SCHEDULED	10/12/2021	10/12/2021	11/15/2021		VAC
				Total Entries	1			
DOORS IN VIOLATION								
ENF 21-1565	1220 W OLIVER ST	RESOLVED	CLOSED	10/12/2021	10/12/2021		10/12/2021	N
				Total Entries	1			
DRAIN ISSUES								
ENF 21-1662	825 N GOULD ST	COMPLAINT LOGGED	LETTER SENT	10/28/2021	10/28/2021	11/11/2021		N
				Total Entries	1			
EXTERIOR PAINT/SIDING								
ENF 20-0105	301 OAKWOOD AVE	RESOLVED	CLOSED	02/17/2020	01/07/2021		10/08/2021	N
ENF 21-0586	633 N PARK ST	RESOLVED	CLOSED	04/26/2021	10/04/2021		10/04/2021	N
ENF 21-1445	629 ALGER AVE	OBTAINED PERMIT	CLOSED	09/14/2021	10/11/2021		10/11/2021	VAC
ENF 20-0174	213 S OAK ST	LETTER SENT	2ND NOTICE SENT	03/18/2020	10/04/2021	11/02/2021		N
ENF 21-1442	310 MICHIGAN AVE	INSPECTED PROPERTY	LETTER SENT	09/14/2021	10/14/2021	11/02/2021		N
ENF 21-0238	821 FLETCHER ST	INSPECTED PROPERTY	LETTER SENT	02/23/2021	10/07/2021	11/03/2021		N
ENF 21-0034	1020 N WATER ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	01/12/2021	10/14/2021	11/04/2021		Y
ENF 20-0076	414 HUGGINS ST	INSPECTED PROPERTY	2ND NOTICE SENT	01/28/2020	10/14/2021	11/08/2021		Y
ENF 21-0479	1114 S CHIPMAN ST	LETTER SENT	2ND NOTICE SENT	04/01/2021	10/06/2021	11/08/2021		N
ENF 21-1563	422 W WILLIAMS ST	INSPECTED PROPERTY	LETTER SENT	10/12/2021	10/21/2021	11/15/2021		N
ENF 20-0072	307 N LANSING ST	INSPECTED PROPERTY	CONTACT WITH HOMEOWNER	01/28/2020	10/19/2021	11/18/2021		N
ENF 20-0046	703 E MASON ST	INSPECTED PROPERTY	EXTENSION GRANTED	01/17/2020	10/07/2021	03/31/2022		VAC
ENF 21-0369	500 SMITH ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/10/2021	10/07/2021	03/31/2022		IND
ENF 21-1443	414 GENESEE ST	CONTACT WITH OWNER	EXTENSION GRANTED	09/14/2021	10/04/2021	04/04/2022		Y

OCTOBER 2021

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 20-0073	219 N LANSING ST	CONTACT WITH OWNER	EXTENSION GRANTED	01/28/2020	10/25/2021	04/05/2022		Y
ENF 21-0023	607 W STEWART ST	LETTER SENT	2ND NOTICE SENT	01/12/2021	10/25/2021	05/02/2022		N
ENF 21-0045	1031 S CHIPMAN ST	INSPECTED PROPERTY	EXTENSION GRANTED	01/12/2021	10/27/2021	05/02/2022		N
ENF 21-0476	421 PRINDLE ST	INSPECTED PROPERTY	CONTACT WITH HOMEOWNER	04/01/2021	10/25/2021	05/02/2022		VAC
ENF 21-1290	615 W KING ST	LETTER SENT	RECHECK SCHEDULED	08/18/2021	10/27/2021	05/02/2022		N
Total Entries				19				
FENCE VIOLATION								
ENF 21-1550	409 E MASON ST	RESOLVED	CLOSED	10/11/2021	10/26/2021		10/26/2021	N
ENF 21-1423	723 W MAIN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	09/13/2021	10/25/2021	11/29/2021		COMM
Total Entries				2				
FRONT YARD PARKING								
ENF 21-1406	812 ADAMS ST	LETTER SENT	CLOSED	09/09/2021	10/07/2021		10/08/2021	Y
ENF 21-1656	1031 S CHIPMAN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	10/27/2021	10/27/2021	11/03/2021		N
Total Entries				2				
FURNITURE OUTSIDE								
ENF 21-1568	827 MICHIGAN AVE	RESOLVED	CLOSED	10/13/2021	10/20/2021		10/20/2021	N
Total Entries				1				
GARBAGE & DEBRIS								
ENF 20-1051	303 N CEDAR ST	RESOLVED	CLOSED	12/10/2020	10/15/2021		10/15/2021	Y
ENF 21-0923	213 E STEWART ST	RESOLVED	CLOSED	06/23/2021	10/05/2021		10/05/2021	N
ENF 21-1043	503 MILWAUKEE ST	RESOLVED	CLOSED	07/14/2021	10/21/2021		10/21/2021	N
ENF 21-1078	834 BROADWAY AVE	INSPECTED PROPERTY	RESOLVED	07/20/2021	10/26/2021		10/27/2021	Y
ENF 21-1093	634 N WASHINGTON ST	RESOLVED	CLOSED	07/20/2021	10/11/2021		10/11/2021	N

Code Enforcement Activity
OCTOBER 2021

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 21-1360	407 WOODHALL CT	RESOLVED	CLOSED	08/31/2021	10/12/2021		10/12/2021	N
ENF 21-1421	1025 S WASHINGTON ST	RESOLVED	CLOSED	09/10/2021	10/05/2021		10/05/2021	N
ENF 21-1451	1412 LYNN ST	RESOLVED	CLOSED	09/15/2021	10/11/2021		10/11/2021	N
ENF 21-1456	114 S CHIPMAN ST	RESOLVED	CLOSED	09/16/2021	10/06/2021		10/06/2021	Y
ENF 21-1471	916 MILWAUKEE ST	RESOLVED	CLOSED	09/21/2021	10/19/2021		10/19/2021	N
ENF 21-1508	705 ISHAM ST	RESOLVED	CLOSED	09/28/2021	10/06/2021		10/06/2021	Y
ENF 21-1515	821 W STEWART ST	RESOLVED	CLOSED	09/29/2021	10/07/2021		10/08/2021	Y
ENF 21-1529	1624 W MAIN ST	RESOLVED	CLOSED	10/04/2021	10/20/2021		10/20/2021	Y
ENF 21-1535	220 N ELM ST	RESOLVED	CLOSED	10/04/2021	10/04/2021		10/07/2021	N
ENF 21-1537	536 N SHIAWASSEE ST	RESOLVED	CLOSED	10/05/2021	10/26/2021		10/26/2021	Y
ENF 21-1556	707 DIVISION ST	RESOLVED	CLOSED	10/11/2021	10/18/2021		10/18/2021	N
ENF 21-1574	208 W RIDGE ST	RESOLVED	CLOSED	10/13/2021	10/28/2021		10/28/2021	Y
ENF 21-1585	636 GRAND AVE	RESOLVED	CLOSED	10/15/2021	11/01/2021		11/01/2021	N
ENF 21-1603	1309 MACK ST	RESOLVED	CLOSED	10/21/2021	10/21/2021		10/21/2021	Y
ENF 21-1630	705 ISHAM ST	RESOLVED	CLOSED	10/25/2021	10/28/2021		10/28/2021	Y
ENF 21-1466	1214 MACK ST	INSPECTED PROPERTY	RECHECK SCHEDULED	09/20/2021	10/14/2021	11/02/2021		N
ENF 20-0992	607 FLETCHER ST	INSPECTED PROPERTY	TICKET ISSUED	11/30/2020	10/27/2021	11/03/2021		N
ENF 21-1089	614 N HICKORY ST	INSPECTED PROPERTY	2ND NOTICE SENT	07/20/2021	10/27/2021	11/03/2021		N
ENF 21-1472	505 S LYON ST	INSPECTED PROPERTY	LETTER SENT	09/21/2021	10/26/2021	11/03/2021		Y
ENF 21-1589	210 W MASON ST	LETTER SENT	RECHECK SCHEDULED	10/15/2021	10/15/2021	11/03/2021		Y
ENF 21-1646	832 BROADWAY AVE	INSPECTED PROPERTY	CONTACT WITH HOMEOWNER	10/26/2021	10/26/2021	11/03/2021		N
ENF 21-1660	226 W RIDGE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	10/28/2021	10/28/2021	11/03/2021		N

OCTOBER 2021

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 20-0857	749 WOODLAWN AVE	INSPECTED PROPERTY	PARTIALLY RESOLVED	10/15/2020	10/13/2021	11/04/2021		N
ENF 21-1420	811 GRACE ST	INSPECTED PROPERTY	LETTER SENT	09/10/2021	10/28/2021	11/04/2021		N
ENF 21-1632	824 S PARK ST	INSPECTED PROPERTY	RECHECK SCHEDULED	10/25/2021	10/25/2021	11/04/2021		Y
ENF 21-1658	1200 HUNTINGTON DR	INSPECTED PROPERTY	RECHECK SCHEDULED	10/27/2021	10/27/2021	11/04/2021		N
ENF 21-1460	727 E MASON ST	INSPECTED PROPERTY	RECHECK SCHEDULED	09/20/2021	10/25/2021	11/08/2021		Y
ENF 21-0932	615 W STEWART ST	LETTER SENT	RECHECK SCHEDULED	06/23/2021	10/18/2021	11/09/2021		N
ENF 21-1524	620 LEE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	09/30/2021	10/26/2021	11/11/2021		N
ENF 21-1480	719 BROADWAY AVE	INSPECTED PROPERTY	EXTENSION GRANTED	09/23/2021	10/28/2021	11/15/2021		N
ENF 21-1607	1218 CARR ST	LETTER SENT	RECHECK SCHEDULED	10/21/2021	10/21/2021	11/15/2021		Y
ENF 21-1624	812 ADAMS ST	INSPECTED PROPERTY	RECHECK SCHEDULED	10/25/2021	10/25/2021	11/15/2021		Y
ENF 21-1625	634 N WASHINGTON ST	INSPECTED PROPERTY	LETTER SENT	10/25/2021	10/25/2021	11/15/2021		N
ENF 21-1642	1307 N HICKORY ST	LETTER SENT	RECHECK SCHEDULED	10/26/2021	10/26/2021	11/15/2021		Y
ENF 21-1170	211 N LANSING ST	INSPECTED PROPERTY	2ND NOTICE SENT	07/29/2021	10/27/2021	11/16/2021		Y
ENF 21-1653	618 RIVER ST	INSPECTED PROPERTY	RECHECK SCHEDULED	10/26/2021	10/26/2021	11/16/2021		N
ENF 21-0838	811 E COMSTOCK ST	LETTER SENT	CONTACT WITH HOMEOWNER	06/09/2021	10/06/2021	11/17/2021		Y
ENF 21-1613	830 MILWAUKEE ST	LETTER SENT	RECHECK SCHEDULED	10/22/2021	10/21/2021	11/17/2021		N
ENF 21-1623	728 N HICKORY ST	LETTER SENT	RECHECK SCHEDULED	10/22/2021	10/22/2021	11/17/2021		N
ENF 21-1163	210 N ELM ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	07/29/2021	10/11/2021	11/18/2021		Y
ENF 21-1645	829 LINGLE AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	10/26/2021	10/26/2021	11/18/2021		N
ENF 20-0878	643 N HICKORY ST	INSPECTED PROPERTY	TICKET ISSUED	10/26/2020	10/27/2021	11/29/2021		N
ENF 21-0893	309 GOODHUE ST	INSPECTED PROPERTY	2ND NOTICE SENT	06/16/2021	10/25/2021	12/27/2021		N

Total Entries

48

GARBAGE CANS

OCTOBER 2021

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 21-0949	603 CORUNNA AVE	REF TO DPW	CLOSED	06/28/2021	10/27/2021		10/27/2021	Y
ENF 21-1531	626 E KING ST	RESOLVED	CLOSED	10/04/2021	10/11/2021		10/11/2021	Y
ENF 21-1533	417 E EXCHANGE ST	RESOLVED	CLOSED	10/04/2021	10/19/2021		10/19/2021	Y
Total Entries				3				
GARBAGE/JUNK IN ROW								
ENF 19-0827	314 N HICKORY ST	RESOLVED	CLOSED	11/25/2019	11/25/2019		10/25/2021	N
ENF 21-1425	622 N HICKORY ST	RESOLVED	CLOSED	09/13/2021	10/04/2021		10/04/2021	N
ENF 21-1436	319 N SAGINAW ST	RESOLVED	CLOSED	09/14/2021	10/14/2021		10/14/2021	Y
ENF 21-1469	1309 OLMSTEAD ST	RESOLVED	CLOSED	09/20/2021	10/07/2021		10/07/2021	N
ENF 21-1474	507 S CEDAR ST	RESOLVED	CLOSED	09/22/2021	10/20/2021		10/20/2021	N
ENF 21-1477	327 N HICKORY ST	RESOLVED	CLOSED	09/22/2021	10/07/2021		10/07/2021	N
ENF 21-1485	222 N DEWEY ST	RESOLVED	CLOSED	09/27/2021	10/06/2021		10/06/2021	N
ENF 21-1486	319 E EXCHANGE ST 1	RESOLVED	CLOSED	09/27/2021	10/19/2021		10/19/2021	Y
ENF 21-1487	403 E KING ST	RESOLVED	CLOSED	09/27/2021	10/06/2021		10/06/2021	Y
ENF 21-1488	520 N WATER ST	RESOLVED	CLOSED	09/27/2021	10/06/2021		10/06/2021	Y
ENF 21-1493	317 N DEWEY ST	RESOLVED	CLOSED	09/27/2021	10/05/2021		10/05/2021	N
ENF 21-1494	816 E NORTH ST	RESOLVED	CLOSED	09/27/2021	10/05/2021		10/05/2021	N
ENF 21-1496	115 W KING ST	RESOLVED	CLOSED	09/27/2021	10/11/2021		10/11/2021	Y
ENF 21-1498	911 N CHIPMAN ST	RESOLVED	CLOSED	09/27/2021	10/04/2021		10/04/2021	N
ENF 21-1500	718 ELMWOOD ST	RESOLVED	CLOSED	09/28/2021	10/05/2021		10/05/2021	N
ENF 21-1501	1317 N GOULD ST	RESOLVED	CLOSED	09/28/2021	10/05/2021		10/05/2021	N
ENF 21-1502	1201 HUNTINGTON DR	RESOLVED	CLOSED	09/28/2021	10/11/2021		10/11/2021	N
ENF 21-1510	526 E MASON ST	RESOLVED	CLOSED	09/28/2021	10/05/2021		10/05/2021	Y

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ENF 21-1512	321 E MASON ST	RESOLVED	CLOSED	09/28/2021	10/07/2021		10/07/2021	Y
ENF 21-1513	809 W OLIVER ST	RESOLVED	CLOSED	09/28/2021	10/04/2021		10/04/2021	N
ENF 21-1516	1110 W SOUTH ST	RESOLVED	CLOSED	09/29/2021	10/06/2021		10/06/2021	N
ENF 21-1525	616 LEE ST	WO SUBMITTED	REF TO DPW	09/30/2021	10/27/2021		10/27/2021	N
ENF 21-1528	821 KENWOOD DR	RESOLVED	CLOSED	10/04/2021	10/11/2021		10/11/2021	N
ENF 21-1534	110 N BROOKS ST	RESOLVED	CLOSED	10/04/2021	10/14/2021		10/14/2021	N
ENF 21-1536	508 E WILLIAMS ST	RESOLVED	CLOSED	10/05/2021	10/19/2021		10/19/2021	N
ENF 21-1539	625 N WATER ST	RESOLVED	CLOSED	10/06/2021	10/14/2021		10/14/2021	N
ENF 21-1540	1613 YOUNG ST	RESOLVED	CLOSED	10/07/2021	10/13/2021		10/13/2021	N
ENF 21-1541	631 W STEWART ST	RESOLVED	CLOSED	10/07/2021	10/13/2021		10/13/2021	N
ENF 21-1544	926 NAFUS ST	RESOLVED	CLOSED	10/08/2021	10/14/2021		10/14/2021	N
ENF 21-1547	119 STRATFORD DR	RESOLVED	CLOSED	10/08/2021	10/20/2021		10/20/2021	N
ENF 21-1549	524 N CHIPMAN ST	RESOLVED	CLOSED	10/08/2021	10/14/2021		10/14/2021	N
ENF 21-1551	221 N SHIAWASSEE ST	RESOLVED	CLOSED	10/11/2021	10/19/2021		10/19/2021	Y
ENF 21-1552	1424 LYNN ST	RESOLVED	CLOSED	10/11/2021	10/19/2021		10/19/2021	N
ENF 21-1553	432 CASS ST	RESOLVED	CLOSED	10/11/2021	10/20/2021		10/20/2021	N
ENF 21-1554	710 ALGER AVE	RESOLVED	CLOSED	10/11/2021	10/14/2021		10/14/2021	Y
ENF 21-1555	627 ALGER AVE	RESOLVED	CLOSED	10/11/2021	10/26/2021		10/26/2021	N
ENF 21-1559	515 S CHIPMAN ST	RESOLVED	CLOSED	10/11/2021	10/14/2021		10/14/2021	Y
ENF 21-1564	318 N DEWEY ST	RESOLVED	CLOSED	10/12/2021	10/19/2021		10/19/2021	Y
ENF 21-1567	432 E WILLIAMS ST	RESOLVED	CLOSED	10/13/2021	10/25/2021		10/25/2021	N
ENF 21-1570	616 FRAZER AVE	RESOLVED	CLOSED	10/13/2021	10/20/2021		10/20/2021	N

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ENF 21-1572	607 ALGER AVE	RESOLVED	CLOSED	10/13/2021	10/20/2021		10/20/2021	Y
ENF 21-1579	519 FLETCHER ST	RESOLVED	CLOSED	10/14/2021	10/20/2021		10/20/2021	N
ENF 21-1588	748 WOODLAWN AVE	RESOLVED	CLOSED	10/15/2021	10/21/2021		10/21/2021	N
ENF 21-1590	904 E KING ST	RESOLVED	CLOSED	10/19/2021	10/26/2021		10/26/2021	N
ENF 21-1591	1329 N WATER ST	RESOLVED	CLOSED	10/19/2021	10/25/2021		10/25/2021	N
ENF 21-1596	1001 N CHIPMAN ST	RESOLVED	CLOSED	10/20/2021	10/28/2021		10/28/2021	N
ENF 21-1598	203 N CEDAR ST	RESOLVED	CLOSED	10/20/2021	10/21/2021		10/21/2021	Y
ENF 21-1601	216 N LANSING ST	RESOLVED	CLOSED	10/21/2021	10/27/2021		10/28/2021	N
ENF 21-1611	1004 FLETCHER ST	RESOLVED	CLOSED	10/22/2021	10/26/2021		10/26/2021	N
ENF 21-1618	518 E WILLIAMS ST	RESOLVED	CLOSED	10/22/2021	10/27/2021		10/27/2021	Y
ENF 21-1622	1117 N BALL ST	RESOLVED	CLOSED	10/22/2021	10/26/2021		10/26/2021	N
ENF 21-1644	1005 FLETCHER ST	RESOLVED	CLOSED	10/26/2021	10/28/2021		10/28/2021	Y
ENF 21-1650	1512 ALTA VISTA DR	RESOLVED	CLOSED	10/26/2021	10/29/2021		10/29/2021	N
ENF 21-1621	914 N WATER ST	INSPECTED PROPERTY	RECHECK SCHEDULED	10/22/2021	10/26/2021	11/02/2021		N
ENF 21-1626	309 E KING ST	INSPECTED PROPERTY	RECHECK SCHEDULED	10/25/2021	10/25/2021	11/02/2021		N
ENF 21-1634	521 E MAIN ST	LETTER SENT	RECHECK SCHEDULED	10/25/2021	10/28/2021	11/02/2021		Y
ENF 21-1575	1003 STATE ST	INSPECTED PROPERTY	LETTER SENT	10/13/2021	10/28/2021	11/03/2021		N
ENF 21-1597	823 KENWOOD DR	INSPECTED PROPERTY	RECHECK SCHEDULED	10/20/2021	10/27/2021	11/03/2021		Y
ENF 21-1602	1221 HERMAN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	10/21/2021	10/27/2021	11/03/2021		N
ENF 21-1606	518 MARTIN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	10/21/2021	10/28/2021	11/03/2021		N
ENF 21-1627	614 N HICKORY ST	INSPECTED PROPERTY	RECHECK SCHEDULED	10/25/2021	10/25/2021	11/03/2021		N
ENF 21-1654	409 HUGGINS ST	INSPECTED PROPERTY	RECHECK SCHEDULED	10/27/2021	10/27/2021	11/03/2021		Y
ENF 21-1657	826 KENWOOD DR	INSPECTED PROPERTY	RECHECK SCHEDULED	10/27/2021	10/27/2021	11/03/2021		N

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ENF 21-1663	1004 WILTSHIRE DR	INSPECTED PROPERTY	RECHECK SCHEDULED	10/29/2021	10/29/2021	11/03/2021		N
ENF 21-1665	811 KRUST DR	INSPECTED PROPERTY	RECHECK SCHEDULED	10/29/2021	10/29/2021	11/03/2021		N
ENF 21-1666	1235 ADAMS ST	INSPECTED PROPERTY	RECHECK SCHEDULED	10/29/2021	10/29/2021	11/03/2021		N
ENF 21-1669	717 RIVER ST	INSPECTED PROPERTY	RECHECK SCHEDULED	10/29/2021	10/29/2021	11/03/2021		Y
ENF 21-1546	724 FRAZER AVE	LETTER SENT	INSPECTION COMPLETE	10/08/2021	10/27/2021	11/04/2021		Y
ENF 21-1617	928 S BALL ST	INSPECTED PROPERTY	RECHECK SCHEDULED	10/22/2021	10/27/2021	11/04/2021		N
ENF 21-1631	834 ISHAM ST	INSPECTED PROPERTY	RECHECK SCHEDULED	10/25/2021	10/25/2021	11/04/2021		N
ENF 21-1633	905 S WASHINGTON ST	INSPECTED PROPERTY	RECHECK SCHEDULED	10/25/2021	10/25/2021	11/04/2021		N
ENF 21-1636	1203 N WASHINGTON ST	INSPECTED PROPERTY	RECHECK SCHEDULED	10/25/2021	10/25/2021	11/04/2021		N
ENF 21-1640	614 N SAGINAW ST	INSPECTED PROPERTY	RECHECK SCHEDULED	10/26/2021	10/26/2021	11/04/2021		N
ENF 21-1667	1011 WARD ST	INSPECTED PROPERTY	RECHECK SCHEDULED	10/29/2021	10/29/2021	11/04/2021		N
ENF 21-1558	718 N DEWEY ST	INSPECTED PROPERTY	LETTER SENT	10/11/2021	10/14/2021	11/08/2021		N
ENF 21-1583	633 E COMSTOCK ST	LETTER SENT	RECHECK SCHEDULED	10/14/2021	10/27/2021	11/08/2021		Y
ENF 21-1595	1151 HANOVER ST	LETTER SENT	RECHECK SCHEDULED	10/20/2021	10/26/2021	11/08/2021		N
Total Entries				77				
HANDRAILS AND GUARDS REQUIRED								
ENF 21-1586	712 LINGLE AVE	LETTER SENT	RECHECK SCHEDULED	10/15/2021	10/15/2021	11/04/2021		N
ENF 21-1235	412 E COMSTOCK ST	LETTER SENT	2ND NOTICE SENT	08/10/2021	10/14/2021	11/11/2021		Y
Total Entries				2				
HEALTH & SAFETY								
ENF 21-0616	320 CASS ST	INSPECTED PROPERTY	REF TO CITY ATTY	05/03/2021	10/12/2021	11/09/2021		N
ENF 20-0220	917 S PARK ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/19/2020	10/06/2021	11/10/2021		VAC
ENF 21-0865	667 GLENWOOD AVE	INSPECTED PROPERTY	REF TO CITY ATTY	06/11/2021	10/06/2021	11/10/2021		N

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ENF 21-0134	1110 W MAIN ST	INSPECTED PROPERTY	DEMO PENDING	01/26/2021	10/14/2021	11/11/2021		VAC
ENF 21-0921	306 CORUNNA AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	06/23/2021	10/14/2021	11/18/2021		N
ENF 21-0749	904 GLENWOOD AVE	INSPECTED PROPERTY	RED-TAGGED	05/25/2021	10/28/2021	11/30/2021		N
Total Entries				6				
HOUSE FIRE								
ENF 21-1483	719 FRAZER AVE	INSPECTED PROPERTY	RED-TAGGED	09/27/2021	10/27/2021	11/22/2021		Y
Total Entries				1				
LAWN MAINTENANCE								
ENF 21-0720	1260 ADAMS ST	INSPECTED PROPERTY	CLOSED	05/21/2021	10/05/2021		10/07/2021	VAC
ENF 21-0731	MONROE ST	INSPECTED PROPERTY	CONTRACTOR TO MOW	05/24/2021	10/12/2021		10/12/2021	V.L.
ENF 21-0753	827 MILWAUKEE ST	INSPECTED PROPERTY	CONTRACTOR TO MOW	05/25/2021	10/12/2021		10/12/2021	V.L.
ENF 21-0755	917 S PARK ST	RESOLVED	CLOSED	05/26/2021	10/06/2021		10/06/2021	VAC
ENF 21-0791	309 GREEN ST	RESOLVED	CLOSED	05/27/2021	10/12/2021		10/12/2021	VAC
ENF 21-0798	1443 LYNN ST	RESOLVED	CLOSED	06/02/2021	10/12/2021		10/12/2021	N
ENF 21-0918	300 W MAIN ST	RESOLVED	CLOSED	06/22/2021	10/12/2021		10/12/2021	COMM
ENF 21-0990	319 E MAIN ST	RESOLVED	CLOSED	06/30/2021	10/12/2021		10/12/2021	COMM
ENF 21-1027	213 E STEWART ST	RESOLVED	CLOSED	07/12/2021	10/05/2021		10/05/2021	N
ENF 21-1116	126 ELLIOT ST	INSPECTED PROPERTY	CLOSED	07/23/2021	10/07/2021		10/07/2021	Y
ENF 21-1492	824 S PARK ST	RESOLVED	CLOSED	09/27/2021	10/05/2021		10/05/2021	Y
ENF 21-1580	200 S WASHINGTON ST	RESOLVED	CLOSED	10/14/2021	10/19/2021		10/19/2021	COMM
Total Entries				12				
MISC.								
ENF 21-1648	1112 BUCKLEY DR	INSPECTED PROPERTY	RECHECK SCHEDULED	10/26/2021	10/26/2021	11/02/2021		N

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ENF 21-1538	303 ROBBINS ST	LETTER SENT	RECHECK SCHEDULED	10/05/2021	10/14/2021	04/04/2022		N
				Total Entries	2			
MULTIPLE VIOLATIONS								
ENF 18-0584	626 ALGER AVE	INSPECTED PROPERTY	RED-TAGGED	07/27/2018	10/06/2021	11/10/2021		Y
				Total Entries	1			
MULTIPLE VIOLATIONS								
ENF 20-0757	321 STATE ST	INSPECTED PROPERTY	CLOSED	09/18/2020	10/12/2021		10/12/2021	VAC
ENF 20-1048	214 W EXCHANGE ST	INSPECTED PROPERTY	CLOSED	12/10/2020	10/06/2021		10/11/2021	COMM
ENF 21-1062	1601 YOUNG ST	INSPECTED PROPERTY	CLOSED	07/15/2021	10/06/2021		10/07/2021	N
ENF 21-1249	816 HAMMONT ST	RESOLVED	CLOSED	08/11/2021	10/28/2021		10/28/2021	N
ENF 21-1286	717 W KING ST	LETTER SENT	CLOSED	08/18/2021	09/30/2021		10/01/2021	N
ENF 21-1301	731 W MAIN ST	INSPECTED PROPERTY	RESOLVED	08/23/2021	10/20/2021		10/21/2021	COMM
ENF 21-1517	413 CORUNNA AVE	RESOLVED	CLOSED	09/29/2021	10/05/2021		10/05/2021	Y
ENF 21-1523	618 RIVER ST	RESOLVED	CLOSED	09/30/2021	10/26/2021		10/26/2021	N
ENF 21-1526	810 LINGLE AVE	RESOLVED	CLOSED	10/04/2021	10/25/2021		10/25/2021	N
ENF 21-1527	332 N DEWEY ST	RESOLVED	CLOSED	10/04/2021	10/12/2021		10/12/2021	N
ENF 21-1530	308 S SHIAWASSEE ST	RESOLVED	CLOSED	10/04/2021	11/01/2021		11/01/2021	Y
ENF 21-1542	608 OAKWOOD AVE	CONTACT WITH OCCUPANT	CLOSED	10/08/2021	10/26/2021		10/26/2021	Y
ENF 21-1548	914 N WATER ST	RESOLVED	CLOSED	10/08/2021	10/20/2021		10/20/2021	N
ENF 21-1560	824 S PARK ST	RESOLVED	CLOSED	10/11/2021	10/13/2021		10/13/2021	Y
ENF 21-1584	630 GRAND AVE	RESOLVED	CLOSED	10/15/2021	10/19/2021		10/19/2021	Y
ENF 21-1095	433 E MASON ST	INSPECTED PROPERTY	LETTER SENT	07/20/2021	10/20/2021	11/02/2021		Y
ENF 21-1414	1616 HERMAN ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	09/10/2021	10/21/2021	11/02/2021		Y

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ENF 21-1455	620 CLINTON ST	INSPECTED PROPERTY	TICKET ISSUED	09/16/2021	10/27/2021	11/02/2021	N	
ENF 20-0411	1311 MACK ST	INSPECTED PROPERTY	LETTER SENT	06/29/2020	10/21/2021	11/03/2021	N	
ENF 21-0123	316 OAKWOOD AVE	INSPECTED PROPERTY	TICKET ISSUED	01/26/2021	10/11/2021	11/03/2021	Y	
ENF 21-0802	419 HAMBLIN ST	INSPECTED PROPERTY	REF TO DPW	06/01/2021	10/07/2021	11/03/2021	VAC	
ENF 21-1561	320 CORUNNA AVE	LETTER SENT	RECHECK SCHEDULED	10/11/2021	10/12/2021	11/03/2021	COMM	
ENF 20-0874	1419 CLEVELAND ST	INSPECTED PROPERTY	TICKET ISSUED	10/22/2020	10/07/2021	11/04/2021	N	
ENF 21-0136	432 E EXCHANGE ST	LETTER SENT	RECHECK SCHEDULED	01/27/2021	10/18/2021	11/04/2021	N	
ENF 21-0298	826 LINGLE AVE	INSPECTED PROPERTY	TICKET ISSUED	03/02/2021	10/25/2021	11/04/2021	N	
ENF 21-0942	612 GRAND AVE	2ND NOTICE SENT	REF TO CITY ATTY	06/24/2021	10/14/2021	11/04/2021	N	
ENF 21-1509	1405 W MAIN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	09/28/2021	10/11/2021	11/04/2021	N	
ENF 21-1587	413 N SAGINAW ST	INSPECTED PROPERTY	LETTER SENT	10/15/2021	10/25/2021	11/04/2021	Y	
ENF 20-1016	119 W EXCHANGE	INSPECTED PROPERTY	LETTER SENT	12/07/2020	10/04/2021	11/08/2021	COMM	
ENF 21-1545	531 HARRISON AVE	INSPECTED PROPERTY	LETTER SENT	10/08/2021	10/28/2021	11/08/2021	N	
ENF 21-1659	1229 HERMAN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	10/28/2021	10/28/2021	11/08/2021	N	
ENF 21-1440	320 CASS ST	INSPECTED PROPERTY	LETTER SENT	09/14/2021	10/11/2021	11/09/2021	N	
ENF 21-1652	402 N PARK ST	LETTER SENT	RECHECK SCHEDULED	10/26/2021	10/26/2021	11/09/2021	N	
ENF 20-0182	1210 CORUNNA AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	05/11/2020	10/06/2021	11/10/2021	COMM	
ENF 21-1577	208 MORRIS ST	LETTER SENT	RECHECK SCHEDULED	10/13/2021	10/13/2021	11/10/2021	N	
ENF 21-1592	321 E STEWART ST	LETTER SENT	RECHECK SCHEDULED	10/19/2021	10/19/2021	11/10/2021	Y	
ENF 21-1635	412 DIMMICK ST	INSPECTED PROPERTY	LETTER SENT	10/25/2021	10/25/2021	11/10/2021	N	
ENF 21-1641	221 E OLIVER ST	LETTER SENT	RECHECK SCHEDULED	10/26/2021	10/26/2021	11/10/2021	N	
ENF 21-1661	231 W RIDGE ST	LETTER SENT	RECHECK SCHEDULED	10/28/2021	10/28/2021	11/10/2021	N	

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ENF 21-1578	201 ROBBINS ST	LETTER SENT	RECHECK SCHEDULED	10/14/2021	10/14/2021	11/11/2021		COMM
ENF 21-1615	1236 PEARCE ST	LETTER SENT	RECHECK SCHEDULED	10/22/2021	10/21/2021	11/11/2021		N
ENF 20-0917	117 W EXCHANGE ST	INSPECTED PROPERTY	LETTER SENT	11/03/2020	10/06/2021	11/15/2021		COMM
ENF 21-1064	211 E WILLIAMS ST	2ND NOTICE SENT	LETTER SENT	07/15/2021	10/12/2021	11/15/2021		VAC
ENF 21-1562	316 CORUNNA AVE	COMPLAINT LOGGED	LETTER SENT	10/11/2021	10/13/2021	11/15/2021		COMM
ENF 21-1604	713 NAFUS ST	LETTER SENT	INSPECTION COMPLETE	10/21/2021	10/27/2021	11/15/2021		N
ENF 21-1610	428 S LYON ST	INSPECTED PROPERTY	RECHECK SCHEDULED	10/22/2021	10/26/2021	11/15/2021		Y
ENF 21-0617	442 E MAIN ST	INSPECTED PROPERTY	LETTER SENT	05/03/2021	10/27/2021	11/16/2021		N
ENF 21-0666	1408 W STEWART ST	INSPECTED PROPERTY	LETTER SENT	05/11/2021	10/28/2021	11/16/2021		N
ENF 21-1171	207 N LANSING ST	INSPECTED PROPERTY	FINAL NOTICE	07/29/2021	10/27/2021	11/16/2021		N
ENF 21-1340	1444 W KING ST	LETTER SENT	2ND NOTICE SENT	08/26/2021	10/19/2021	11/16/2021		N
ENF 21-1605	523 MARTIN ST	LETTER SENT	RECHECK SCHEDULED	10/21/2021	10/21/2021	11/16/2021		Y
ENF 21-0966	817 ISHAM ST	INSPECTED PROPERTY	2ND NOTICE SENT	06/28/2021	10/26/2021	11/17/2021		VAC
ENF 21-1543	118 OAKWOOD AVE	INSPECTED PROPERTY	LETTER SENT	10/08/2021	10/28/2021	11/17/2021		N
ENF 21-1614	1309 PEARCE ST	LETTER SENT	RECHECK SCHEDULED	10/22/2021	10/21/2021	11/17/2021		N
ENF 19-0751	1013 W MAIN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	10/23/2019	10/20/2021	11/18/2021		VAC
ENF 21-1417	709 FLETCHER ST	INSPECTED PROPERTY	2ND NOTICE SENT	09/10/2021	10/27/2021	11/18/2021		N
ENF 20-0850	748 BROADWAY AVE	INSPECTED PROPERTY	PARTIALLY RESOLVED	10/13/2020	10/27/2021	11/22/2021		Y
ENF 19-0081	900 ADA ST	INSPECTED PROPERTY	DEMO PENDING	02/12/2019	10/26/2021	11/29/2021		N
ENF 21-1452	300 W MAIN ST	INSPECTED PROPERTY	EMAILED OWNER	09/15/2021	10/28/2021	11/30/2021		COMM
ENF 21-1489	1008 S CEDAR ST	LETTER SENT	RECHECK SCHEDULED	09/27/2021	10/25/2021	11/30/2021		N

OCTOBER 2021

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 21-1573	830 BROADWAY AVE	CONTACT WITH OWNER	EXTENSION GRANTED	10/13/2021	10/18/2021	04/25/2022		N
				Total Entries	61			
NO BUILDING PERMIT								
ENF 21-1365	301 OAKWOOD AVE	INSPECTED PROPERTY	CLOSED	09/01/2021	10/07/2021		10/18/2021	N
ENF 21-1495	1021 DINGWALL DR	OBTAINED PERMIT	CLOSED	09/27/2021	10/13/2021		10/13/2021	N
ENF 21-1637	519 BRANDON ST	LETTER SENT	RECHECK SCHEDULED	10/26/2021	10/26/2021	11/04/2021		N
ENF 21-1600	840 ISHAM ST	INSPECTED PROPERTY	LETTER SENT	10/20/2021	10/25/2021	11/10/2021		N
ENF 21-1668	1413 DONALD ST	LETTER SENT	RECHECK SCHEDULED	10/29/2021	10/29/2021	11/17/2021		N
				Total Entries	5			
POOL MAINTENANCE								
ENF 21-1664	415 E KING ST	LETTER SENT	RECHECK SCHEDULED	10/29/2021	10/29/2021	11/29/2021		N
				Total Entries	1			
RENTAL REGISTRATION								
ENF 21-1136	702 RYAN ST	RENTAL REG FORM SUBMITTED	CLOSED	07/27/2021	10/12/2021		10/12/2021	Y
ENF 21-1384	833 S WASHINGTON ST	CONTACT WITH OWNER	CLOSED	09/07/2021	09/07/2021		10/04/2021	N
ENF 21-1473	728 LINGLE AVE	RENTAL REG FORM SUBMITTED	CLOSED	09/22/2021	09/22/2021		10/01/2021	Y
ENF 21-1593	321 E STEWART ST	LETTER SENT	RECHECK SCHEDULED	10/19/2021	10/19/2021	11/10/2021		Y
ENF 21-1448	508 E MASON ST	INSPECTED PROPERTY	RECHECK SCHEDULED	09/14/2021	10/19/2021	11/17/2021		Y
ENF 21-0834	618 ADAMS ST	INSPECTED PROPERTY	2ND NOTICE SENT	06/08/2021	10/20/2021	11/22/2021		Y
				Total Entries	6			
ROW VIOLATIONS								
ENF 21-1294	719 BROADWAY AVE	INSPECTED PROPERTY	DPW WORK ORDER	08/18/2021	09/27/2021		10/11/2021	N
ENF 21-1490	1025 S CHIPMAN ST	RESOLVED	CLOSED	09/27/2021	10/14/2021		10/14/2021	N

OCTOBER 2021

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 21-1557	519 RUBELMAN DR	RESOLVED	CLOSED	10/11/2021	11/01/2021		11/01/2021	N
Total Entries				3				
SIDEWALK VIOLATION								
ENF 21-1594	715 CLINTON ST	INSPECTED PROPERTY	REF TO DPW	10/20/2021	10/20/2021		10/20/2021	Y
Total Entries				1				
SIGN VIOLATION								
ENF 21-1629	522 CORUNNA AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	10/25/2021	10/25/2021	11/04/2021		Y
Total Entries				1				
TEMPORARY STRUCTURES								
ENF 21-0331	506 MARTIN ST	RESOLVED	CLOSED	03/03/2021	10/05/2021		10/05/2021	Y
ENF 21-1497	1105 BUCKLEY DR	RESOLVED	CLOSED	09/27/2021	10/12/2021		10/12/2021	N
ENF 21-1503	513 JEROME AVE	RESOLVED	CLOSED	09/28/2021	10/25/2021		10/25/2021	N
ENF 21-1532	620 N DEWEY ST	RESOLVED	CLOSED	10/04/2021	10/21/2021		10/21/2021	N
ENF 21-1160	1407 FREDERICK ST	INSPECTED PROPERTY	CONTACT WITH HOMEOWNER	07/29/2021	10/07/2021	11/10/2021		N
ENF 21-1571	709 LINCOLN AVE	COMPLAINT LOGGED	RECHECK SCHEDULED	10/13/2021	10/13/2021	11/11/2021		N
ENF 21-1608	1601 FREEMAN ST	LETTER SENT	RECHECK SCHEDULED	10/21/2021	10/21/2021	11/15/2021		N
ENF 21-1616	408 PRINDLE ST	LETTER SENT	RECHECK SCHEDULED	10/22/2021	10/21/2021	11/23/2021		N
ENF 21-0406	504 S CEDAR ST	RE-OPENED ENF	2ND NOTICE SENT	03/15/2021	10/18/2021	11/29/2021		N
ENF 21-1639	815 N WATER ST	CONTACT WITH OCCUPANT	RECHECK SCHEDULED	10/26/2021	10/28/2021	11/29/2021		Y
ENF 21-1638	1225 N SHIAWASSEE ST	LETTER SENT	RECHECK SCHEDULED	10/26/2021	10/26/2021	11/30/2021		N
ENF 21-1651	309 LAFAYETTE BLVD	CONTACT WITH OWNER	RECHECK SCHEDULED	10/26/2021	10/29/2021	11/30/2021		N
ENF 21-1576	1060 TRACY ST	INSPECTED PROPERTY	RECHECK SCHEDULED	10/13/2021	10/13/2021	04/20/2022		N
ENF 21-1612	432 S LYON ST	CONTACT WITH OWNER	EXTENSION GRANTED	10/22/2021	10/28/2021	04/30/2022		N

Code Enforcement Activity

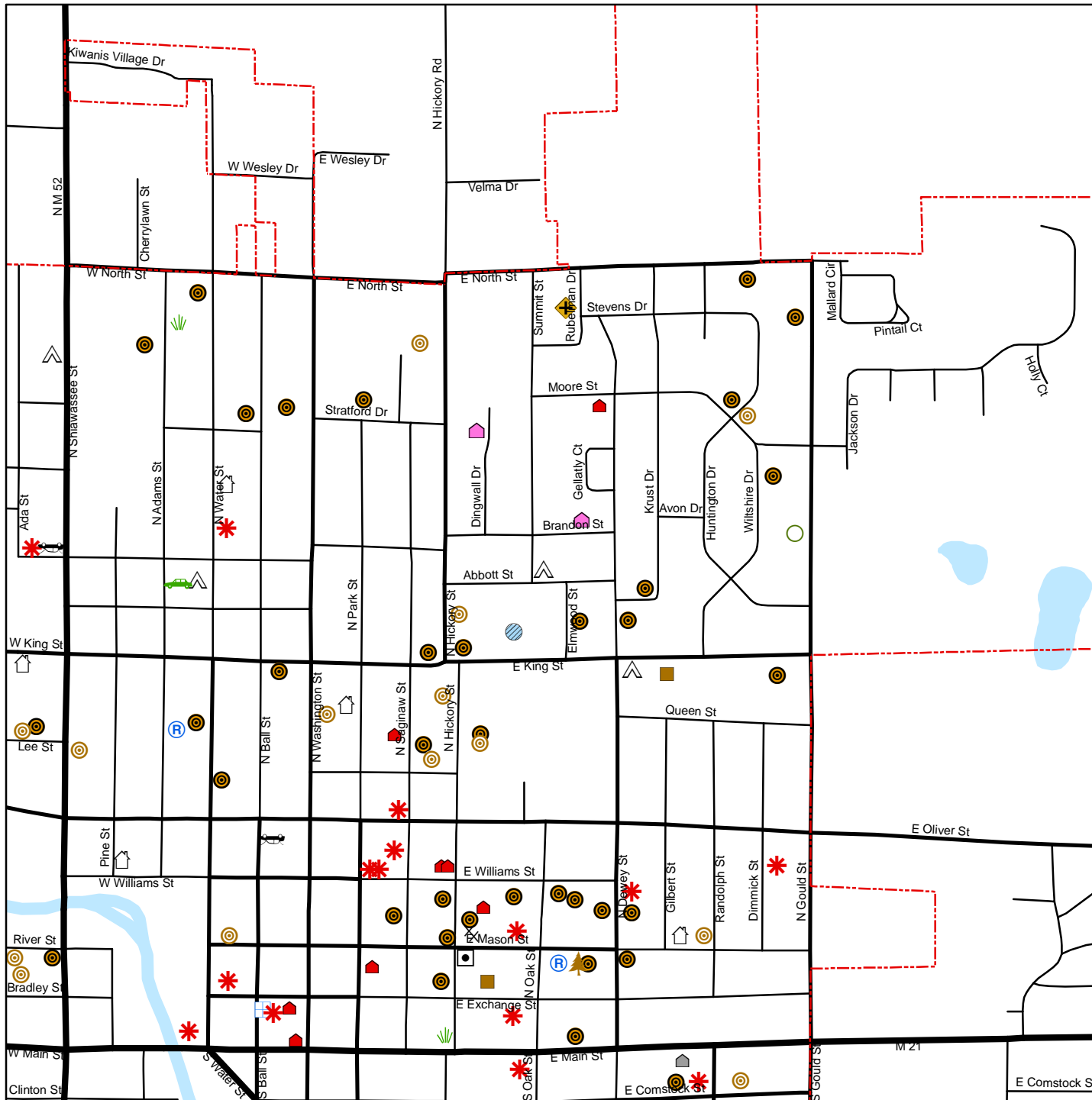
OCTOBER 2021

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 21-1619	221 S CEDAR ST	LETTER SENT	CONTACT WITH HOMEOWNER	10/22/2021	10/22/2021	05/02/2022		N
ENF 21-1655	405 HURON ST	INSPECTED PROPERTY	RECHECK SCHEDULED	10/27/2021	10/27/2021	05/02/2022		N
ENF 21-1643	501 ABBOTT ST	CONTACT WITH OWNER	EXTENSION GRANTED	10/26/2021	10/29/2021	05/18/2022		N
Total Entries				17				
TRAILER VIOLATIONS								
ENF 19-0457	1122 S CEDAR ST	INSPECTED PROPERTY	2ND NOTICE SENT	06/12/2019	10/27/2021	11/22/2021		VAC
Total Entries				1				
VACANT PROPERTY REG								
ENF 21-1401	629 ALGER AVE	CONTACT WITH OWNER	CLOSED	09/08/2021	10/11/2021		10/11/2021	VAC
ENF 21-1115	201 S WASHINGTON ST	INSPECTED PROPERTY	FINAL NOTICE	07/23/2021	10/25/2021	11/24/2021		COMM
Total Entries				2				
VACANT STRUCTURES								
ENF 20-0758	1434 PEARCE ST	INSPECTED PROPERTY	CONTACT WITH HOMEOWNER	09/18/2020	10/05/2021	11/11/2021		VAC
Total Entries				1				
WINDOWS								
ENF 21-1412	712 CORUNNA AVE	INSPECTED PROPERTY	LETTER SENT	09/09/2021	10/07/2021	11/03/2021		Y
ENF 20-1017	123 W EXCHANGE ST	INSPECTED PROPERTY	LETTER SENT	12/07/2020	10/25/2021	11/29/2021		COMM
ENF 21-1307	403 E KING ST	INSPECTED PROPERTY	2ND NOTICE SENT	08/23/2021	10/27/2021	11/30/2021		Y
Total Entries				3				
Total Records:		332			Total Pages:		18	

City of Owosso

Code Enforcement Activity October 2021

NE Quadrant



Category

- Accessory Structures
- Appliances
- Auto Repair /Junk Vehicle
- Building Violation
- Dead Tree
- Drain Issues
- Exterior Paint/Siding
- Fence Violation
- Front Yard Parking
- Garbage & Debris
- Garbage Cans
- Garbage/Junk In ROW
- Lawn Maintenance
- Multiple Violations
- No Building Permit
- Pool Maintenance
- Rental Registration
- ROW Violations
- Temporary Structures
- Windows

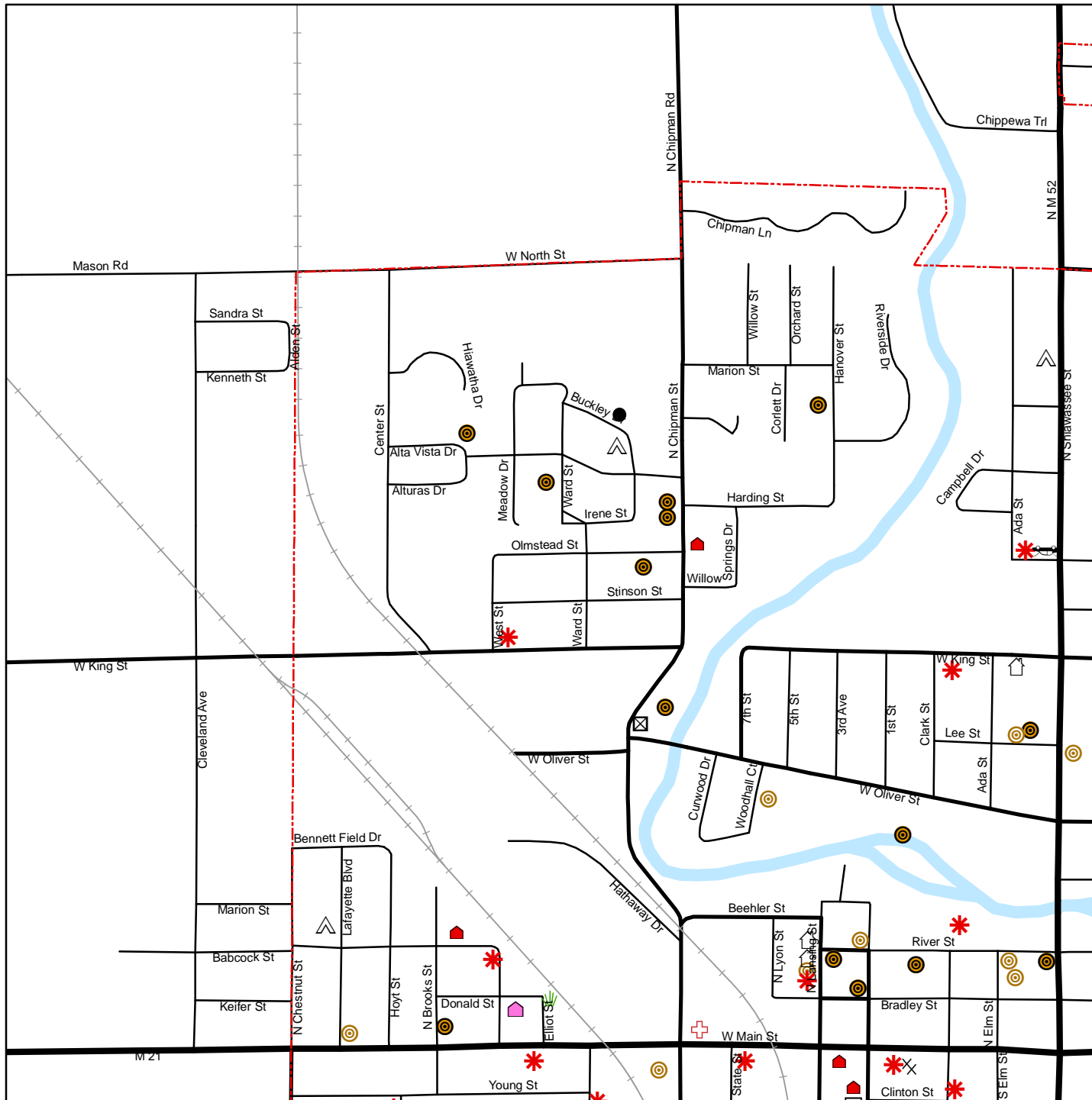
Other Features

- City Limit
- Railroads
- River & Lakes

City of Owosso

Code Enforcement Activity October 2021

NW Quadrant



Category

- Appliances
- Auto Repair /Junk Vehicle
- Building Violation
- Doors In Violation
- Exterior Paint/Siding
- Fence Violation
- Garbage & Debris
- Garbage/Junk In ROW
- Health & Safety
- Lawn Maintenance
- Misc.
- Multiple Violations
- No Building Permit
- Temporary Structures

Other Features

- City Limit
- Railroads
- River & Lakes

0 300 600 900 1,200 Feet

























City of Owosso




Code Enforcement Activity October 2021

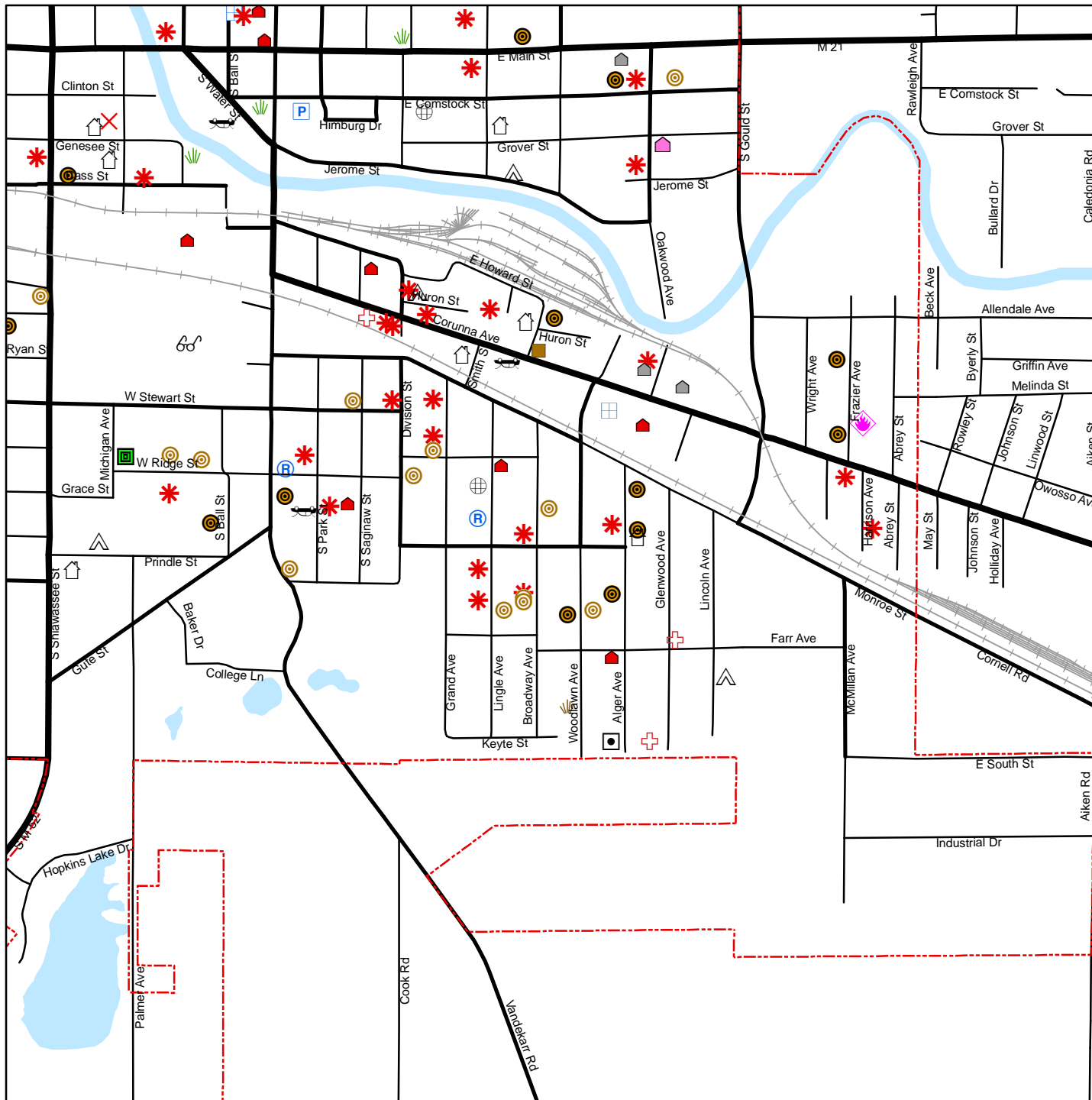
SE Quadrant

Category

-  Accessory Structures
-  Appliances
-  Auto Repair /Junk Vehicle
-  Brush Piles
-  Building Violation
-  Bushes-Sidewalk Visibility
-  Demolition
-  Exterior Paint/Siding
-  Furniture Outside
-  Garbage & Debris
-  Garbage Cans
-  Garbage/Junk In ROW
-  Handrail Requirement
-  Health & Safety
-  House Fire
-  Lawn Maintenance
-  Multiple Violations
-  No Building Permit
-  Rental Registration
-  Temporary Structures
-  Vacant Property Registration
-  Windows

Other Features

-  City Limit
-  Railroads
-  River & Lakes



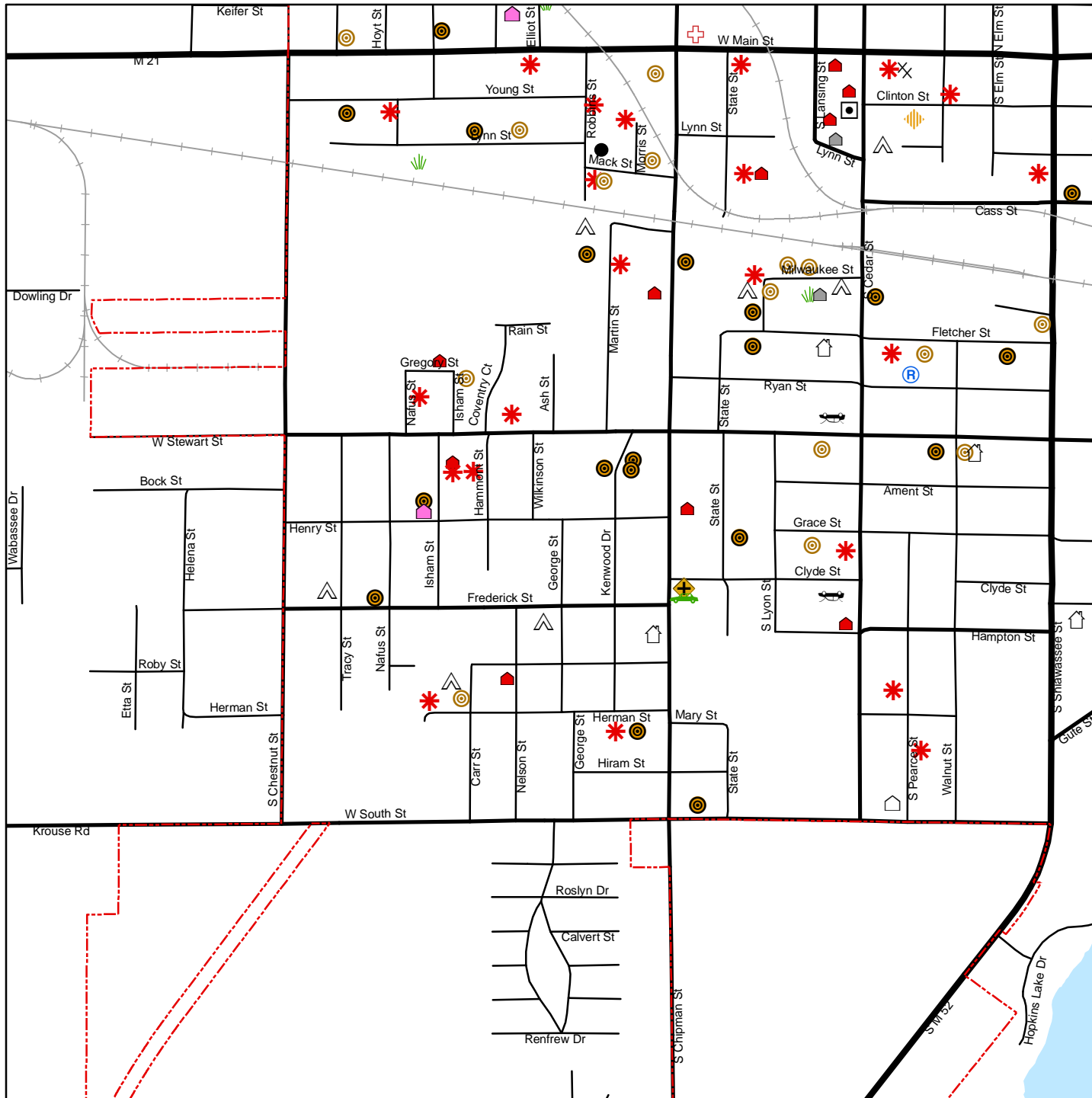
0 330 660 990 1,320 Feet



City of Owosso

Code Enforcement Activity October 2021

SW Quadrant



Category

- Accessory Structures
- Appliances
- Auto Repair /Junk Vehicle
- Building Violation
- Exterior Paint/Siding
- Fence Violation
- Front Yard Parking
- Garbage & Debris
- Garbage/Junk In ROW
- Health & Safety
- Lawn Maintenance
- Misc.
- Multiple Violations
- No Building Permit
- Rental Registration
- ROW Violations
- Sidewalk Violation
- Temporary Structures
- Vacant Structures

Other Features

- City Limit
- Railroads
- River & Lakes

0 300 600 900 1,200 Feet



Monthly Inspection List

OCTOBER 2021

BOOTH, MARK

MECHANICAL & PLUMBING INSPECTOR

Total Inspections:

52

HARRIS, JON

ELECTRICAL INSPECTOR

Total Inspections:

19

HISSONG, BRAD

BUILDING OFFICIAL

Total Inspections:

90

FREEMAN, GREG

CODE ENFORCEMENT

Total Inspections:

114

MAYBAUGH, BRAD

CODE ENFORCEMENT

Total Inspections:

130

Grand Total Inspections: 405

Certificates & Licenses Issued by Month for 2021

Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	
ADULT USE RECREATIONAL RETAIL													
0	1	0	0	0	1	0	0	1	0	0	0	3	
\$5,000				\$5,000				\$5,000				\$15,000	
BENTLEY PARK RENTAL													
0	0	21	12	7	4	4	5	2	0	0	0	55	
		\$550	\$280	\$125	\$150	\$100	\$175	\$50					\$1,430
GROWER LICENSE													
0	0	0	0	0	1	0	0	0	1	0	0	2	
					\$5,000				\$5,000				\$10,000
HARMON PATRIDGE PARK RENTAL													
0	0	11	8	22	10	9	10	5	0	0	0	75	
		\$275	\$200	\$575	\$275	\$225	\$350	\$150					\$2,050
HOME OCCUPATION													
0	0	1	0	0	0	0	0	1	0	0	0	2	
		\$50					\$50						\$100
LIQUOR LICENSE													
				ANNUAL INSPECTIONS									
0	0	0	0	0	0	0	0	4	4	0	0	8	
PARK VENDOR LICENSE													
				FOOD VENDOR LICENSE									
0	0	0	1	0	0	0	0	0	0	0	0	1	
			\$100										\$100
PROVISIONING CENTER													
1	0	0	0	0	1	0	0	1	0	0	0	3	
\$5,000						\$5,000						\$5,000	\$15,000
RECREATIONAL GROW													
0	0	0	0	0	0	1	0	0	1	0	0	2	
						\$5,000						\$5,000	\$10,000
Rental													
- RENEWALS -													
7	21	2	2	0	0	1	2	0	1	0	0	36	
\$175	\$600	\$50	\$50				\$25	\$50				\$50	\$1,000

RENTAL REGISTRATIONS				- NEW -								
7	7	6	1	2	1	2	4	6	2	0	0	38
\$200	\$175	\$150	\$25	\$50	\$25	\$75	\$100	\$175	\$50			\$1,025
1	0	0	0	0	1	0	0	0	0	0	0	2
\$1,680					\$840							\$2,520
TOTALS:												
17	29	41	24	31	19	17	21	20	9	0	0	228
\$7,055	\$5,775	\$1,075	\$655	\$750	\$16,290	\$5,425	\$675	\$10,425	\$10,100			\$58,225



OWOSSO PUBLIC SAFETY

202 S. WATER ST. • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580 • FAX (989)725-0528

MEMORANDUM

DATE: 1 November 2021
TO: Owosso City Council
FROM: Eric E. Cherry
Police Department Lieutenant
RE: October 2021 Police Reports

Attached are the statistics for the Police Department for October 2021. One report is an offense summary for the month of October, by offense type. The other report, neighborhood crime report, lists the occurred on date, case number, location, and the complaint type for reports in October. The officers completed two hundred seventy-seven (277) field interviews this month, which are calls where a full criminal report is not needed. Your Owosso Police Officers arrested thirty-four (34) persons this month for forty-three (43) total offenses.

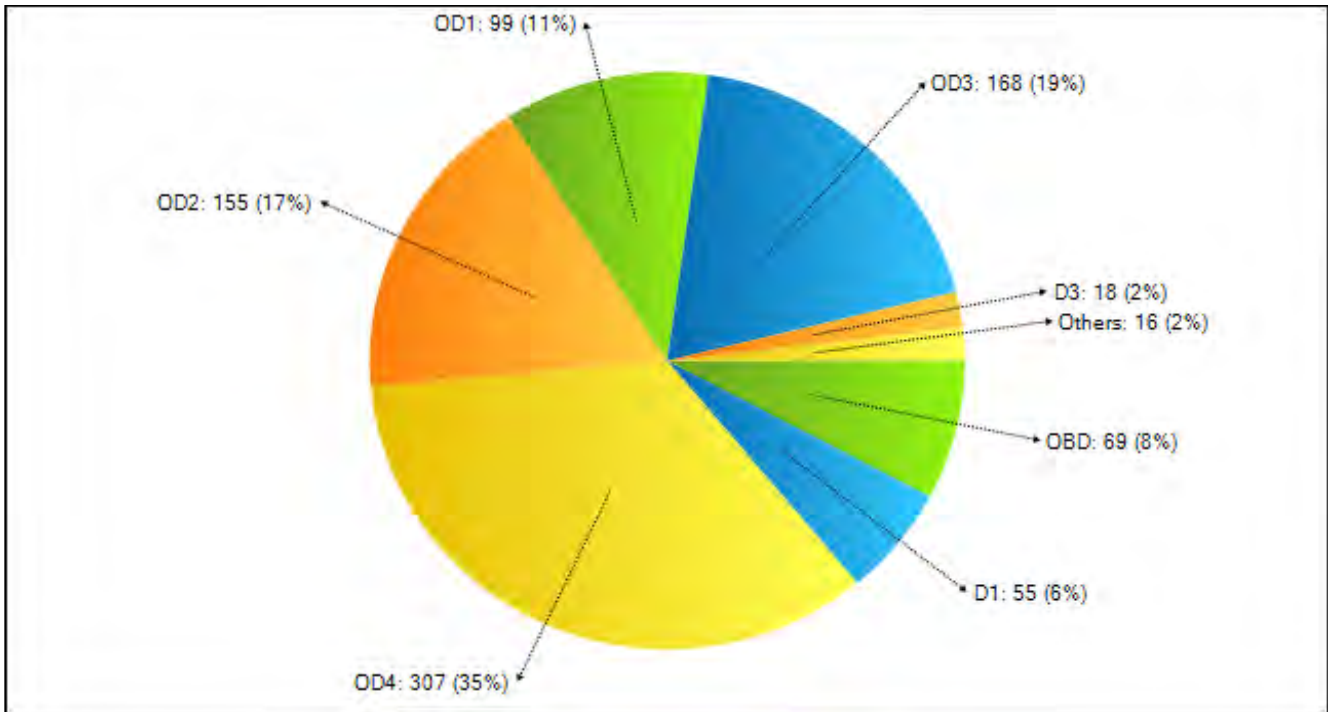
For October 2021 the police handled eight hundred eighty-seven (887) police events, thirty-five (35) were traffic stops, about four (4) percent of their work activity.

On the following page are two (2) pie charts one showing calls handled by Owosso City Police District, there are five (5) districts within the City of Owosso. The second pie chart is calls throughout the county handled by agency.

Respectfully,

Lt. Eric E. Cherry

BELOW IS A BREAKDOWN OF POLICE EVENTS HANDLED BY OWOSSO POLICE, BY DISTRICT



OD1: Owosso City District 1 (northwest, north of M-21 and west of M-52)

OD2: Owosso City District 2 (northeast, north of M-21 and east of M-52)

OD3: Owosso City District 3 (southwest, south of M-21 and west of M-52)

OD4: Owosso City District 4 (southeast, south of M-21 and east of M-52, excluding business district and police office)

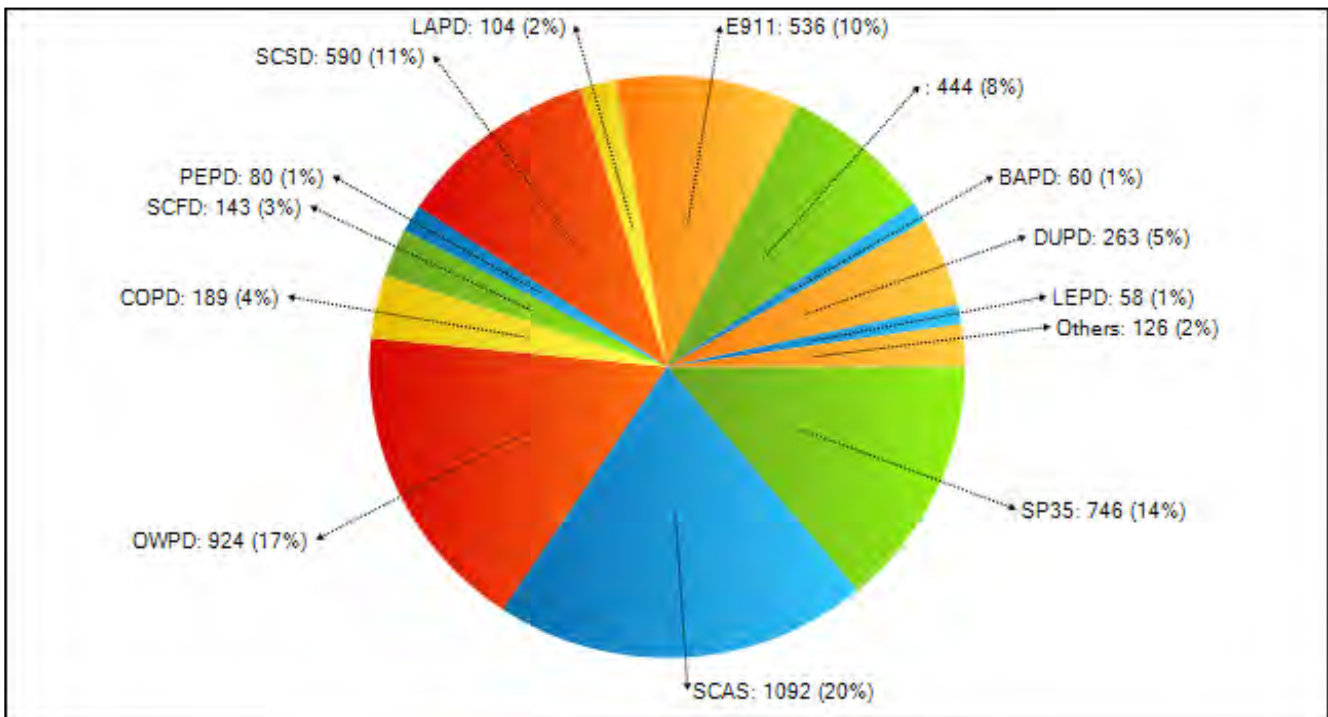
ODB: Owosso City Downtown Business District

D1: Shiawassee County northwest district (west of M-52 and north of Hibbard Road)

D3: Shiawassee County northeast district (east of M-52 and north of Hibbard Road)

Others: Included City of Corunna's 3 districts and any other area officer's responded.

BELOW IS A BREAKDOWN OF EVENTS HANDLED BY AGENCY



SCSD: Shiawassee County Sheriff's Office

PEPD: Perry City Police

Others: All Other Departments

SCAS: Shiawassee County Ambulance Services

DUPD: Durand City Police

LAPD: Laingsburg City Police

SP35: Michigan State Police Post #35

COPD: Corunna City Police

MOPD: Morrice City Police

SCFD: Shiawassee County Fire Departments

SCAC: Shiawassee County Animal Control

OWPD: Owosso City Police

911: Shiawassee County 911 Center

OCTOBER NEIGHBORHOOD CRIME REPORT

Occurred Date	Case No	Location	Offense
10/4/2021	2164501424	1600 block S Chipman St	AGGRAVATED/FELONIOUS ASSAULT
10/5/2021	2164501431	Jerome St/Gould St	AGGRAVATED/FELONIOUS ASSAULT
10/7/2021	2164501441	700 block W Stewart St	AGGRAVATED/FELONIOUS ASSAULT
10/7/2021	2164501443	S Chipman St/W Clyde St	AGGRAVATED/FELONIOUS ASSAULT
10/8/2021	2164501447	1000 block S Chipman St	AGGRAVATED/FELONIOUS ASSAULT
10/22/2021	2164501499	400 block N Ball St	AGGRAVATED/FELONIOUS ASSAULT
10/24/2021	2164501514	800 block N Adams St	AGGRAVATED/FELONIOUS ASSAULT
10/31/2021	2164501547	1300 block N Washington St	ARSON
10/15/2021	2164501486	1300 block Penbroke Dr	BURGLARY - UNLAWFUL ENTRY (NO INTENT)
10/11/2021	2164501456	600 block N Fifth St	BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)
10/27/2021	2164501529	1200 block S Shiawassee St	BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)
10/3/2021	2164501422	800 block S Michigan Ave	BURGLARY -FORCED ENTRY
10/9/2021	2164501450	1400 block W Renfrew Dr	BURGLARY -FORCED ENTRY
10/23/2021	2164501505	300 block E Mason St	BURGLARY -FORCED ENTRY
10/23/2021	2164501512	900 block W Bradley St	BURGLARY -FORCED ENTRY
10/31/2021	2164501546	100 block W Babcock St	BURGLARY -FORCED ENTRY
10/2/2021	2164501417	300 block E Corunna Ave	CIVIL CUSTODIES - INCAPACITATION
10/6/2021	2164501437	400 block E King St	CIVIL CUSTODIES - INCAPACITATION
10/11/2021	2164501457	800 block W Main St	CIVIL CUSTODIES - INCAPACITATION
10/11/2021	2164501459	700 block S Grand Ave	CIVIL CUSTODIES - INCAPACITATION
10/12/2021	2164501461	700 block E North St	CIVIL CUSTODIES - INCAPACITATION
10/15/2021	2164501473	600 block W River St	CIVIL CUSTODIES - INCAPACITATION
10/21/2021	2164501496	S Washington St/E Corunna Ave	CIVIL CUSTODIES - INCAPACITATION
10/21/2021	2164501498	300 block E North St	CIVIL CUSTODIES - INCAPACITATION
10/24/2021	2164501511	1300 block W Main St	CIVIL CUSTODIES - INCAPACITATION
10/26/2021	2164501538	400 block E King St	CIVIL CUSTODIES - INCAPACITATION
10/1/2021	2164501421	200 block N Water St	DAMAGE TO PROPERTY
10/1/2021	2164501416	1000 block N Saginaw St	DAMAGE TO PROPERTY
10/4/2021	2164501427	W Oliver St/N Water St	DAMAGE TO PROPERTY
10/5/2021	2164501432	300 block E Williams St	DAMAGE TO PROPERTY
10/11/2021	2164501467	700 block S Shiawassee St	DAMAGE TO PROPERTY
10/11/2021	2164501460	300 block S Robbins St	DAMAGE TO PROPERTY
10/14/2021	2164501469	Allendale Ave/Gould St	DAMAGE TO PROPERTY

10/15/2021	2164501487	1300 block Penbroke Dr	DAMAGE TO PROPERTY
10/15/2021	2164501486	1300 block Penbroke Dr	DAMAGE TO PROPERTY
10/17/2021	2164501481	1200 block S Shiawassee St	DAMAGE TO PROPERTY
10/19/2021	2164501492	1200 block Penbrook Dr	DAMAGE TO PROPERTY
10/22/2021	2164501504	1100 block N Ward St	DAMAGE TO PROPERTY
10/26/2021	2164501520	900 block S Ada St	DAMAGE TO PROPERTY
10/27/2021	2164501530	500 block S Martin St	DAMAGE TO PROPERTY
10/3/2021	2164501419	600 block S Woodlawn Ave	DISORDERLY CONDUCT
10/7/2021	2164501443	S Chipman St/W Clyde St	DISORDERLY CONDUCT
10/10/2021	2164501452	800 block S Grand Ave	DISORDERLY CONDUCT
10/16/2021	2164501477	1000 block Ward St	DISORDERLY CONDUCT
10/26/2021	2164501520	900 block S Ada St	DISORDERLY CONDUCT
10/1/2021	2164501497	800 block S Woodlawn Ave	FAMILY -ABUSE/NEGLECT NONVIOLENT
10/11/2021	2164501455	700 block E North St	HEALTH AND SAFETY
10/13/2021	2164501475	300 block S Chipman St	HEALTH AND SAFETY
10/22/2021	2164501516	700 block E North St	HEALTH AND SAFETY
10/7/2021	2164501445	700 block W Lynn St	INSPECTIONS/INVESTIGATIONS - DRUG OVERDOSE
10/13/2021	2164501465	M-21/Gould St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
10/14/2021	2164501470	200 block S Water St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
10/19/2021	2164501493	N Washington St/W Main St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
10/27/2021	2164501527	200 block S Water St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
10/29/2021	2164501539	200 block N Brooks St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
10/15/2021	2164501500	700 block E North St	INSPECTIONS/INVESTIGATIONS - SUSPICIOUS SITUATIONS
10/23/2021	2164501523	800 block E Main St	INSPECTIONS/INVESTIGATIONS - SUSPICIOUS SITUATIONS
10/12/2021	2164501463	700 block E North St	INTIMIDATION/STALKING
10/22/2021	2164501502	700 block E North St	INTIMIDATION/STALKING
10/22/2021	2164501503	300 block E Mason St	INTIMIDATION/STALKING
10/17/2021	2164501494	900 block N Ada St	JUVENILE RUNAWAY
10/14/2021	2164501469	Allendale Ave/Gould St	LARCENY -OTHER
10/31/2021	2164501547	1300 block N Washington St	LARCENY -OTHER
10/1/2021	2164501415	1300 block W Penbroke Dr	LARCENY -THEFT FROM BUILDING
10/14/2021	2164501472	700 block E North St	LARCENY -THEFT FROM BUILDING
10/16/2021	2164501476	500 block S Chipman St	LARCENY -THEFT FROM BUILDING

10/17/2021	2164501483	1300 block W Penbroke Dr	LARCENY -THEFT FROM BUILDING
10/20/2021	2164501495	400 block W Main St	LARCENY -THEFT FROM BUILDING
10/25/2021	2164501519	700 block E Exchange St	LARCENY -THEFT FROM BUILDING
10/10/2021	2164501451	700 block W Clinton St	LARCENY -THEFT FROM MOTOR VEHICLE
10/28/2021	2164501536	300 block E Corunna Ave	MISCELLANEOUS - ASSIST TO FIRE DEPARTMENT
10/28/2021	2164501537	400 block E King St	MISCELLANEOUS - GENERAL ASSISTANCE
10/18/2021	2164501489	700 block S Division St	MISCELLANEOUS - MISSING PERSONS
10/1/2021	2164501412	300 block Genesee St	MISCELLANEOUS - NATURAL DEATH
10/18/2021	2164501488	600 block S Frazier Ave	MISCELLANEOUS CRIMINAL OFFENSE
10/19/2021	2164501491	1100 block W Main St	MISCELLANEOUS CRIMINAL OFFENSE
10/14/2021	2164501468	800 block S Walnut St	MOTOR VEHICLE FRAUD
10/19/2021	2164501501	1200 block W Main St	MOTOR VEHICLE THEFT
10/4/2021	2164501425	400 block N Washington St	MOTOR VEHICLE VIOLATION
10/4/2021	2164501426	1200 block N Penbrook Dr	NONAGGRAVATED ASSAULT
10/5/2021	2164501429	600 block S Glenwood Ave	NONAGGRAVATED ASSAULT
10/6/2021	2164501435	900 block W Main St	NONAGGRAVATED ASSAULT
10/8/2021	2164501446	800 block W King St	NONAGGRAVATED ASSAULT
10/8/2021	2164501447	1000 block S Chipman St	NONAGGRAVATED ASSAULT
10/9/2021	2164501448	500 block W River St	NONAGGRAVATED ASSAULT
10/9/2021	2164501449	700 block W Bradley St	NONAGGRAVATED ASSAULT
10/11/2021	2164501458	800 block W King St	NONAGGRAVATED ASSAULT
10/17/2021	2164501479	900 block W Main St	NONAGGRAVATED ASSAULT
10/17/2021	2164501482	200 block E Stewart St	NONAGGRAVATED ASSAULT
10/24/2021	2164501510	1600 block S Chipman St	NONAGGRAVATED ASSAULT
10/25/2021	2164501515	400 block N Oak St	NONAGGRAVATED ASSAULT
10/26/2021	2164501524	Grand Ave/Franklin St	NONAGGRAVATED ASSAULT
10/28/2021	2164501533	1400 block W Cleveland St	NONAGGRAVATED ASSAULT
10/28/2021	2164501534	800 block S Glenwood Ave	NONAGGRAVATED ASSAULT
10/31/2021	2164501543	600 block N Fifth St	NONAGGRAVATED ASSAULT
10/31/2021	2164501544	200 block N Park St	NONAGGRAVATED ASSAULT
10/7/2021	2164501442	800 block S Woodlawn Ave	OBSTRUCTING JUSTICE
10/7/2021	2164501443	S Chipman St/W Clyde St	OBSTRUCTING JUSTICE
10/7/2021	2164501444	800 block W King St	OBSTRUCTING JUSTICE
10/16/2021	2164501478	1200 block W Penbrook Dr	OBSTRUCTING JUSTICE
10/19/2021	2164501491	1100 block W Main St	OBSTRUCTING JUSTICE
10/20/2021	2164501522	200 block S Water St	OBSTRUCTING JUSTICE
10/23/2021	2164501505	300 block E Mason St	OBSTRUCTING JUSTICE
10/24/2021	2164501513	700 block S Wright Ave	OBSTRUCTING JUSTICE
10/26/2021	2164501526	200 block S Water St	OBSTRUCTING JUSTICE

10/7/2021	2164501443	S Chipman St/W Clyde St	OBSTRUCTING POLICE
10/11/2021	2164501456	600 block N Fifth St	OBSTRUCTING POLICE
10/17/2021	2164501481	1200 block S Shiawassee St	OBSTRUCTING POLICE
10/23/2021	2164501507	600 block E Corunna Ave	OBSTRUCTING POLICE
10/28/2021	2164501534	800 block S Glenwood Ave	OBSTRUCTING POLICE
10/24/2021	2164501509	S Chipman St	OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS
10/5/2021	2164501433	1100 block N Ball St	OTHER NON-CRIMINAL ACCIDENTS - OTHER SHOOTING
10/10/2021	2164501454	1000 block E M-21	RETAIL FRAUD -THEFT
10/10/2021	2164501453	900 block E Main St	RETAIL FRAUD -THEFT
10/12/2021	2164501462	900 block E Main St	RETAIL FRAUD -THEFT
10/30/2021	2164501540	1100 block W Main St	RETAIL FRAUD -THEFT
10/21/2021	2164501496	S Washington St/E Corunna Ave	SEX OFFENSE -OTHER
10/30/2021	2164501541	1300 block W Calvert Dr	SEXUAL CONTACT FORCIBLE -CSC 4TH DEGREE
10/31/2021	2164501545	500 block W Main St	SEXUAL PENETRATION PENIS/VAGINA -CSC 1ST DEGREE
10/26/2021	2164501521	500 block E Corunna Ave	TRAFFIC - DRIVING ON SUSP/REVOKED/DENIED LICENSE (SERIOUS INJ)
10/25/2021	2164501518	S Water St	TRAFFIC - DRIVING ON SUSP/REVOKED/REFUSED LICENSE
10/26/2021	2164501525	N Shiawassee St/W Curwood Castle Dr	TRAFFIC - DRIVING ON SUSP/REVOKED/REFUSED LICENSE
10/2/2021	2164501418	E Main St/N Gould St	TRAFFIC, NON-CRIMINAL - ACCIDENT
10/5/2021	2164501430	W Stewart St/S Shiawassee St	TRAFFIC, NON-CRIMINAL - ACCIDENT
10/6/2021	2164501436	Comstock St/Washington St	TRAFFIC, NON-CRIMINAL - ACCIDENT
10/8/2021	2164501423	Washington St/Stewart St	TRAFFIC, NON-CRIMINAL - ACCIDENT
10/13/2021	2164501464	W Stewart St/S Cedar St	TRAFFIC, NON-CRIMINAL - ACCIDENT
10/13/2021	2164501466	M-21/State St	TRAFFIC, NON-CRIMINAL - ACCIDENT
10/17/2021	2164501480	Corunna Ave/Division St	TRAFFIC, NON-CRIMINAL - ACCIDENT
10/18/2021	2164501484	Washington St/North St	TRAFFIC, NON-CRIMINAL - ACCIDENT
10/18/2021	2164501485	Prindle St/Shiawassee St	TRAFFIC, NON-CRIMINAL - ACCIDENT
10/19/2021	2164501490	Stewart St/Washington St	TRAFFIC, NON-CRIMINAL - ACCIDENT
10/23/2021	2164501508	1000 block W Fletcher St	TRAFFIC, NON-CRIMINAL - ACCIDENT
10/26/2021	2164501521	500 block E Corunna Ave	TRAFFIC, NON-CRIMINAL - ACCIDENT
10/27/2021	2164501528	1000 block S State St	TRAFFIC, NON-CRIMINAL - ACCIDENT
10/28/2021	2164501531	1300 block Roslyn Dr	TRAFFIC, NON-CRIMINAL - ACCIDENT
10/28/2021	2164501532	Oliver St/M-52	TRAFFIC, NON-CRIMINAL - ACCIDENT

10/28/2021	2164501535	M-21/Dewey St	TRAFFIC, NON-CRIMINAL - ACCIDENT
10/5/2021	2164501434	700 block S Chipman St	TRAFFIC, NON-CRIMINAL - NON-TRAFFIC ACCIDENT
10/22/2021	2164501503	300 block E Mason St	TRAFFIC, NON-CRIMINAL - NON-TRAFFIC ACCIDENT
10/23/2021	2164501507	600 block E Corunna Ave	TRESPASS
10/26/2021	2164501520	900 block S Ada St	TRESPASS
10/9/2021	2164501474	700 block E North St	TRUANCY
10/14/2021	2164501471	600 block W Main St	VIOLATION OF CONTROLLED SUBSTANCE ACT
10/31/2021	2164501542	1600 block W Main St	WARRANTS - CORPORATE SUMMONS
Total	145		

OCTOBER OFFENSE REPORT

Offense	Total Offenses
1171 - 11001 - CSC First (1st) Degree -Penetration Penis/Vagina	1
1178 - 11008 - CSC Fourth (4th) Degree - Forcible Contact	1
1302 - 13002 - Aggravated/Felonious Assault - Family - Other Weapon	2
1303 - 13002 - Aggravated/Felonious Assault - Family - Strong Arm	1
1304 - 13002 - Aggravated/Felonious Assault - Non-Family - Gun	1
1305 - 13002 - Aggravated/Felonious Assault - Non-Family - Other Weapon	2
1312 - 13002 - Aggravated/Felonious Assault - Police Officer - Strong Arm	1
1313 - 13001 - Assault and Battery/Simple Assault	17
1376 - 13003 - Intentional Threat to Commit Act of Violence Against Schools	1
1382 - 13003 - Stalking (Misdemeanor)	1
2073 - 20000 - Arson - Burning of Personal Property	1
2202 - 22001 - Burglary - Forced Entry - Residence (Including Home Invasion)	3
2203 - 22001 - Burglary - Forced Entry - Non-Residence	2
2204 - 22002 - Burglary - No Forced Entry - Residence (Including Home Invasion)	2
2298 - 22003 - Burglary - Entering Without Permission	1
2305 - 23005 - Larceny - Personal Property from Vehicle	1
2308 - 23003 - Larceny - From Building (Includes library, office used by public, etc)	6
2309 - 23007 - Larceny - From Yards (Grounds surrounding a building)	1
2399 - 23007 - Larceny (Other)	1
2404 - 24001 - Vehicle Theft	1
2470 - 24003 - Motor Vehicle Fraud - Obtain Money/Goods, False Pretenses	1
2902 - 29000 - Damage to Property - Private Property	11
2903 - 29000 - Damage to Property - Public Property	2
3078 - 30002 - Retail Fraud Theft 3rd Degree	4
3547 - 35001 - Methamphetamine - Possess	1
3605 - 36004 - Indecent Exposure	1
3806 - 38001 - Neglect Child	1
4801 - 48000 - Resisting Officer	4
4899 - 48000 - Obstruct Police (Other)	1
5005 - 50000 - Contempt of Court	1

5006 - 50000 - Obstructing Justice	1
5012 - 50000 - Probation Violation	3
5015 - 50000 - Failure to Appear	3
5070 - 50000 - Violation of Preliminary Injunctive Order (Peace Bond)	1
5311 - 53001 - Disorderly Conduct	2
5312 - 53001 - Disturbing the Peace	2
5393 - 53001 - Disorderly Conduct (Other)	1
5560 - 55000 - Dog Law Violations	1
5570 - 55000 - Persons under 18 years of age in Possession or Use of Tobacco Products	1
5593 - 55000 - Violation of Smoking Laws	1
5707 - 57001 - Trespass (Other)	2
7070 - 70000 - Runaway	1
7399 - 73000 - Miscellaneous Arrest	2
8041 - 54002 - Operating Under the Influence of Intoxicating Liquor	1
8270 - 54003 - Traffic - Driving on Susp/Revoked/Denied License (Serious Inj)	1
8273 - 54003 - Traffic - Driving on Susp/Revoked/Refused License	2
8328 - 54003 - Motor Vehicle Violation	1
8940 - 89004 - Warrants - Corporate Summons	1
9175 - 91000 - Truancy	1
9906 - 92002 - Civil Custodies - Incapacitation	10
9910 - 93001 - Traffic, Non-Criminal - Accident	16
9911 - 93002 - Traffic, Non-Criminal - Non-Traffic Accident	2
9934 - 97003 - Other Non-Criminal Accidents - Other Shooting	1
9943 - 98007 - Inspections/Investigations - Suspicious Situations	2
9944 - 98008 - Inspections/Investigations - Lost and Found Prop	5
9945 - 98009 - Inspections/Investigations - Drug Overdose	1
9947 - 99002 - Miscellaneous - Natural Death	1
9948 - 99003 - Miscellaneous - Missing Persons	1
9953 - 99008 - Miscellaneous - General Assistance	1
9954 - 99008 - Miscellaneous - Assist to Fire Department	1
Total	143

OCTOBER DAILY ACTIVITY REPORTS SUMMARY REPORT

Activity	Total	Calculated Time Spent
Alarms	9	1:51:00
Assist Another Unit	294	113:42:00
Business Property Inspections	102	51:55:00
Community Service	92	65:35:00
Court	14	16:27:00
Directed Patrols	316	9204380:52:00
District Patrol	147	77:56:00
Meal/Break	217	120:56:00
Original Arrests	19	27:29:00
OWI Arrests	1	1:42:00
Park Patrols	109	31:25:00
Residential Property Inspections	3	1:00:00
School Patrols	203	228:35:00
Supplemental Complaints	69	239:36:00
Traffic Accidents	11	5:51:00
Traffic Citations Issued	3	0:34:00
Traffic Warnings	29	3:22:00
Training	20	40:27:00
Warrant Arrests	7	8:36:00
Written Complaints	497	260:19:00
Total Activities	2162	9205678:10:00



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MEMORANDUM

DATE: November 5, 2021

TO: Owosso City Council

FROM: Kevin Lenkart
Director of Public Safety

RE: October 2021 Fire & Ambulance Report

Attached are the statistics for the Owosso Fire Department (OFD) for October 2021. The Owosso Fire Department responded to 288 incidents in the month of October.

OFD responded to 20 fire calls and responded to 268 EMS calls.

Previous Month ▾

Oct 1, 2021 - Oct 31, 2021 ▾

7%

FIRE

Percentage of Total Incidents

93%

EMS

Percentage of Total Incidents

288

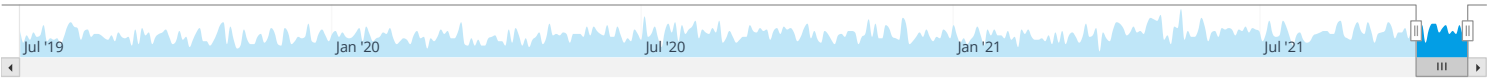
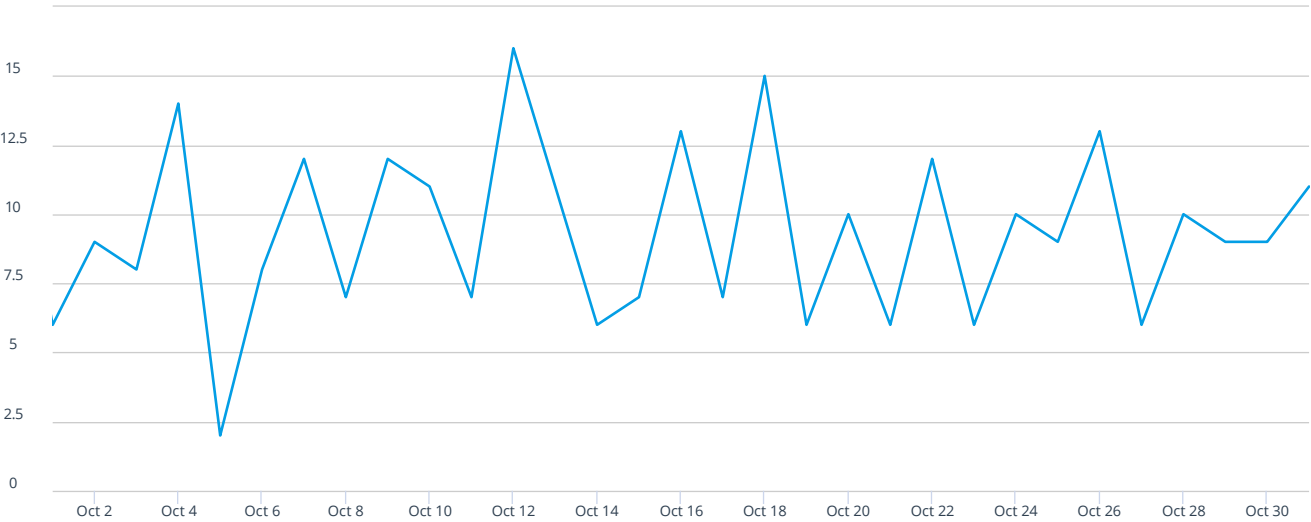
INCIDENTS

In Selected Time Slice

31

DAYS

In Selected Time Slice



Counts % Rows % Columns % All

Week Ending	10/3/21	10/10/21	10/17/21	10/24/21	10/31/21	11/7/21	11/14/21	11/21/21	11/28/21	12/5/21	12/12/21	12/19/21	12/26/21	Total
(11) Structure Fire					1									1
(13) Mobile property (vehicle) fire					1									1
(31) Medical assist			2											2
(32) Emergency medical service (EMS) incident	23	63	58	59	62									265
(41) Combustible/f... spills & leaks			2	1										3
(42) Chemical release, reaction, or toxic condition			1	1										2
(55) Public service assistance				1										1
(61) Dispatched and canceled en route		1	1	2	2									6
(66) EMS call where party has been transported		1												1
(73) System or detector malfunction		1	3											4
(74) Unintentional system/detect... operation (no fire)				1	1									2
Total	23	66	67	65	67									288

MINUTES
SPECIAL MEETING OF THE
DOWNTOWN DEVELOPMENT AUTHORITY/MAIN STREET
CITY OF OWOSSO
FRIDAY, OCTOBER 1, 2021 AT 8:00 AM
CITY COUNCIL CHAMBERS

CALL TO ORDER: The meeting was called to order at 8:00 a.m.

MEMBERS PRESENT: Chairman Dave Acton, Vice-Chairman Jon Moore, Authority Members: Brianna Carroll, Sue Osika, Melissa Wheeler.

MEMBERS ABSENT: Authority Members: Kenn Cushman, Bill Gilbert and Lance Omer, Justin Ardelean.

OTHERS PRESENT: Nathan Henne, City Manager; Jessica Unangst, City of Owosso Human Resources Director, Steven Teich, Chairman of Historic District Commission.

AGENDA:

DDA/OMS Director Interview Process

Questions were developed and provided to the Board Members. Each applicant was asked the same questions with opportunities for individual response regarding work experiences. A total of 3 applicants were interviewed.

The applicants were interviewed as follows:

1. Kelly Ainsworth
2. Gretchen Phillips-Williams
3. Bryan Dryer

ADJOURNMENT: 11:50 A.M.

MINUTES
SPECIAL MEETING OF THE
DOWNTOWN DEVELOPMENT AUTHORITY/MAIN STREET
CITY OF OWOSSO
MONDAY, OCTOBER 4, 2021 AT 8:00 AM
CITY COUNCIL CHAMBERS

CALL TO ORDER: The meeting was called to order at 8:00 a.m.

MEMBERS PRESENT: Chairman Dave Acton, Vice-Chairman Jon Moore, Authority Members: Brianna Carroll, Sue Osika, Melissa Wheeler.

MEMBERS ABSENT: Authority Members: Kenn Cushman, Bill Gilbert and Lance Omer, Justin Ardelean.

OTHERS PRESENT: Nathan Henne, City Manager; Jessica Unangst, City of Owosso Human Resources Director, Steven Teich, Chairman of Historic District Commission.

AGENDA:

DDA/OMS Director Interview Process

Questions were developed and provided to the Board Members. Each applicant was asked the same questions with opportunities for individual response regarding work experiences. A total of 5 applicants were interviewed.

The applicants were interviewed as follows:

1. Jacqueline Bucsi
2. Nathan Senior
3. Terri Brown-Veen
4. Kaitlyn Riley
5. Elizabeth Kuiper

ADJOURNMENT: 11:45 A.M.

OWOSSO MID-SHIAWASSEE COUNTY WWTP REVIEW BOARD
MEETING MINUTES - DRAFT

October 26, 2021

4:30 P.M.

W.W.T.P. (in person with virtual option)

1. Roll (4:33 P.M.)
Members Present: R. Holzheuer, R. Suchanek
Alternates Present: T. Crawford
Others Present: T. Guysky, WWTP Superintendent/Board Secretary
2. Minutes of the September 28, 2021 meeting: Motion by Holzheuer to approve the September 28, 2021 meeting minutes with support by Suchanek. No Discussion. Motion carries 3-0.
3. Secretary's Report:
 - a) Plant Performance Summaries (September 2021) Guysky noted full permit compliance for September 2021.
 - b) Plant Operations: Guysky noted efficient plant operation for September 2021. He also noted there will be an open part-time lab tech position soon with applications being reviewed. .
 - c) WWTP Project Updates: Guysky updated the board regarding the headworks project progress, noting all punch list items have been completed, and final accounting is in progress. Guysky discussed the sludge processing equipment replacement project timetable, with bidding likely in December 2021 and construction beginning in April 2022
4. Old Business:
 - a) Hydrogen Sulfide Mitigation: Guysky reported that the Owosso Township – Caledonia Township Utility Authority Board had approved purchase of vent stack filters for resident at 1485 N. M-52 in an attempt to mitigate odors at that property. Regarding a collection system H2S study, the Board agreed to a scope that includes goals, identifying levels of concern, monitoring type, locations, and duration as well as mitigation recommendations. Board agreed that the City of Owosso will solicit proposals from firms on their utilities general engineering services list, which includes OHM, TetraTech, C2AE, Fishbeck and Jones & Henry. Board discussed service unit funding contributions for the study, centered on equal shares for each service unit. Board agreed to finalize scope and funding plans at November Board meeting.
5. New Business:

None
6. Citizens'/Members' Comments: Board discussed date/time for November Board meeting. Motion by Crawford to move the November Board meeting to Tuesday, November 30, 2021 at 4:30. Support by Holzheuer. Motion carried 3-0.
7. Adjourn: Motion to adjourn by Crawford, with support by Holzheuer. No discussion. Motion carries 3-0. Meeting adjourned at 5:10 p.m.

Respectfully submitted, Timothy J. Guysky, Secretary

Approval by Review Board pending

**PARKS AND RECREATION COMMISSION
REGULAR MEETING**

WEDNESDAY, October 27, 2021

7:00 p.m.

City Hall, Council Chambers

CALL TO ORDER: Chairman Workman called the meeting to order at 7:02 p.m.

PLEDGE OF ALLEGIANCE: Was recited

ROLL CALL: Was taken by Amy Fuller

MEMBERS PRESENT: Chairman Andrew Workman, Vice-Chair Jeff Selbig, Commissioners Carol Anne Smith, Kevin Maginity, Gerald Bila and Ellen Rodman

MEMBERS ABSENT: None

OTHERS PRESENT: Amy Fuller

APPROVAL OF AGENDA: **COMMISSIONER SELBIG MADE A MOTION TO APPROVE THE AGENDA FOR OCTOBER 27, 2021. MOTION SUPPORTED COMMISSIONER SMITH. AYES ALL, MOTION CARRIED.**

APPROVAL OF MINUTES: **COMMISSIONER RODMAN MADE A MOTION TO APPROVE THE MINUTES FOR SEPTEMBER 29, 2021 WITH NO CHANGES. MOTION SUPPORTED BY COMMISSIONER SELBIG. AYES ALL, MOTION CARRIED.**

PUBLIC COMMENTS: None.

COMMUNICATIONS: None.

OLD BUSINESS REPORT FROM CITY LIAISON: Plans for the Grove Holman building have been submitted to the DNR. Amy is working with Harrietta Hills to get Hopkins Lake stocked this fall. There was discussion on future fish stocking plans. The Kayak landing at the middle school location has been postponed until next year due to the high river levels.

NEW BUSINESS:

Financial Reports – September: There was no questions.

2022 Meeting Dates: Commission discussed future meeting dates. It was decided they would continue to meet the 4th Wednesday of each month with the exception of canceling the November 2022 meeting and moving the December 2022 meeting to December 7, 2022.

Master Plan: The Commission reviewed the 2018-2023 Parks and Recreation Master Plan project list. Discussion involved which items have been completed and which need to be prioritized in the future. There was also discussion about the need to begin a new Master Plan next year.

Next Meeting: December 8, 2021 at 7:00 PM in Council Chambers at City Hall

Public/Commissioners Comments: none.

ADJOURNMENT: **COMMISSIONER SELBIG MADE A MOTION TO ADJOURN AT 8:26 P.M. MOTION SUPPORTED BY COMMISSIONER MAGINITY. AYES ALL, MOTION CARRIED.**

Respectfully submitted by:
Amy Fuller, Assistant to the City Manager