

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, NOVEMBER 15, 2021
7:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF NOVEMBER 1, 2021:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

1. Shiawassee County Finances. A presentation of Shiawassee County Finances by County Commission Chairman Greg Brodeur.

PUBLIC HEARINGS

1. Ordinance Amendment – Parking for Electric Vehicles. Conduct a public hearing to receive citizen comment regarding the proposed amendment to Chapter 33, Traffic and Motor Vehicles, Secs. 33-37 & 33-38 of the Code of Ordinances to regulate parking in electric vehicle charging stations.
Master Plan Implementation Goals: 1.19, 2.3, 3.7, 5.13, 5.17

CITIZEN COMMENTS AND QUESTIONS

CONSENT AGENDA

1. Set Public Hearing – OPRA Rescission Review – Wesener Building. Set a public hearing for Monday, December 6, 2021 at 7:30 p.m. to receive citizen comment regarding the staff recommendation to rescind the Obsolete Property Rehabilitation Exemption Certificate for the Wesener Building for violation of the City's Tax Abatement Policy.
2. Set Public Hearing – Brownfield Termination – Wesener Building. Set a public hearing for Monday, December 6, 2021 at 7:30 p.m. to receive citizen comment regarding the staff recommendation to terminate Brownfield Plan #13 – Wesener Building for violation of the City's Tax Abatement Policy.

3. Set Public Hearing – Brownfield Termination – Robbins Loft, LLC. Set a public hearing for Monday, December 6, 2021 at 7:30 p.m. to receive citizen comment regarding the staff recommendation to terminate Brownfield Plan #9 – Robbins Loft, LLC for violation of the City's Tax Abatement Policy.
4. Flexible Spending Account Terms Adoption. Authorize acceptance of the terms governing the Flexible Spending Accounts available to City employees, with an effective date of January 1, 2022.
5. Surface Transportation Program Fund Application - Stewart Street. Approve grant application to the Michigan Department of Transportation for Surface Transportation Program funds to assist in the reconstruction of Stewart Street from Shiawassee Street (M-52) to Washington Street, authorize participation in the Small Urban Program, and further authorize commitment of City funds in the amount of \$588,370.00 plus the cost of project design engineering and construction administration.
Master Plan Implementation Goals: 3.4, 3.7, 3.10
6. Surface Transportation Program Fund Application - Gute Street. Approve grant application to the Michigan Department of Transportation for Surface Transportation Program funds to assist in the reconstruction of Gute Street from Shiawassee Street (M-52) to Washington Street, authorize participation in the Small Urban Program, and further authorize commitment of City funds in the amount of \$97,450.00 plus the cost of project design engineering and construction administration.
Master Plan Implementation Goals: 3.4, 3.7, 3.10
7. Designate New Depository. Approve resolution authorizing a new account with Dort Financial Credit Union for the purpose of opening certificates of deposit for investing purposes.
8. New Year's Eve Block Party Permission. Approve request from Owosso Main Street for the closure of South Washington Street from Comstock Street to Jerome Avenue on Friday, December 31, 2021 at 10:00 p.m. until Saturday, January 1, 2022 at 1:00 a.m. for the New Year's Eve Block Party, waive the insurance requirement, and approve Traffic Control Order No. 1464 formalizing the request.
Master Plan Implementation Goals: 4.2, 4.6, 5.9
9. Change Order – 2021 Sidewalk Replacement Program. Approve Change Order No. 1 to the 2021 Sidewalk Replacement Program contract with KMI Road Maintenance, LLC increasing the contract in the amount of \$13,640.00 for the addition of repairs to the sidewalk that is part of the James S. Miner River Walk adjacent to the Matthews Building, and authorize payment to the contractor up to the contract amount, including Change Order No. 1 and existing \$20,000.00 contingency, upon satisfactory completion of the work.
Master Plan Implementation Goals: 1.12, 1.26
10. Change Order – 2021 City Hall Retaining Wall Reconstruction. Approve Change Order No. 2 to the 2021 City Hall Retaining Wall Reconstruction contract with Gordon Construction Services, Inc. increasing the contract in the amount of \$23,464.00 for the unforeseen removal of old foundation and spoil materials as well as additional landscaping at the site, and authorize payment to the contractor up to the contract amount, including Change Order Nos. 1 & 2, upon satisfactory completion of the work.
Master Plan Implementation Goals: 4.5, 5.2, 5.34
11. Contract Amendment – 2020 Street Program – Engineering Services Contract. Approve amendment to the 2020 Street Program – Engineering Services Contract with OHM Advisors for the addition of water main design and construction administration services for the Center Street Water Main Replacement Project (part of the DWRP 2022 Project Plan) in the amount of \$132,426.75, and further approve payment to the engineer upon satisfactory completion of the work or portion thereof.
Master Plan Implementation Goals: 3.4
12. Purchase Authorization - Road Salt. Waive competitive bidding requirements, authorize purchase order with The Detroit Salt Company, LLC, via State of Michigan Contract No. 180000000768, in the amount of \$64,332.00 for delivery of 1200 tons of road salt at \$53.61/ton to be delivered as needed during the 2021-22 contract period, further authorize a contingency amount of \$5,361.00, and further authorize payment up to \$69,693.00 upon satisfactory receipt of the product.

- 13. Repair Authorization – WTP High Service Pumps. Waive competitive bidding requirements, authorize contract with Kennedy Industries, Inc. for the removal, rehabilitation, and installation of high service pumps #1 & #4 at the Water Treatment Plant in the amount of \$31,670.00, and further authorize payment to the vendor upon satisfactory completion of the work.
- 14. Professional Services Agreement – 2022 Water Distribution Tanks Rehabilitation. Waive competitive bidding requirements, authorize contract with OHM Advisors for engineering design and bidding services for the 2022 Water Distribution Tanks Rehabilitation (part of the DWRF 2022 Project Plan) in an amount not to exceed \$59,900.00, and further authorize payment up to the contract amount, to the engineer as defined in the agreement.
- 15. Warrant No. 609. Authorize Warrant No. 609 as follows:

Vendor	Description	Fund	Amount
Waste Management	Landfill charges-10/16/21-10/31/21	WWTP	\$17,288.98
Michigan Municipal League Workers' Compensation Fund	Workers' compensation contributions- 3 rd of 4 installments for FY 21/22	Various	\$26,265.00

- 16. Check Register – October 2021. Affirm check disbursements totaling \$1,982,867.14 for October 2021.

ITEMS OF BUSINESS

- 1. Set Special Meeting – Strategic Planning. Consider setting a special meeting for the final Strategic Planning session.
Master Plan Implementation Goals: 3.5
- 2. Closed Session. Consider holding a closed session after the last Citizen Comments & Questions period for the purpose of discussing collective bargaining negotiations.

COMMUNICATIONS

- 1. Brad A. Barrett, Finance Director. September 2021 Financial Reports.
- 2. N. Bradley Hissong, Building Official. October 2021 Building Department Report.
- 3. N. Bradley Hissong Building Official. October 2021 Code Violations Report.
- 4. N. Bradley Hissong Building Official. October 2021 Inspections Report.
- 5. N. Bradley Hissong Building Official. October 2021 Certificates Issued Report.
- 6. Kevin D. Lenkart, Public Safety Director. October 2021 Police Report.
- 7. Kevin D. Lenkart, Public Safety Director. October 2021 Fire Report.
- 8. Downtown Development Authority/Main Street. Minutes of October 1, 2021.
- 9. Downtown Development Authority/Main Street. Minutes of October 4, 2021.
- 10. Wastewater Treatment Plant Review Board. Minutes of October 26, 2021.
- 11. Parks & Recreation Commission. Minutes of October 27, 2021.

CITIZEN COMMENTS AND QUESTIONS

CLOSED SESSION (if approved)

NEXT MEETING

Monday, December 06, 2021

BOARDS AND COMMISSIONS OPENINGS

Brownfield Redevelopment Authority – term expires June 30, 2022
Building Board of Appeals – Alternate - term expires June 30, 2022
Building Board of Appeals – Alternate - term expires June 30, 2024
Downtown Historic District Commission – term expires June 30, 2022
Owosso Historical Commission – 2 terms expire December 31, 2023
Parks & Recreation Commission – term expires June 30, 2022
Planning Commission – term expires June 30, 2022
Zoning Board of Appeals – Alternate – term expires June 30, 2024
Zoning Board of Appeals – term expires June 30, 2023

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.