

**CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
MONDAY, NOVEMBER 01, 2021  
7:30 P.M.**

**Meeting to be held at City Hall  
301 West Main Street**

**AGENDA**

**OPENING PRAYER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**APPROVAL OF THE AGENDA:**

**APPROVAL OF THE MINUTES OF REGULAR MEETING OF OCTOBER 18, 2021:**

**ADDRESSING THE CITY COUNCIL**

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

None.

**PUBLIC HEARINGS**

1. Ordinance Amendment – Rezoning 715, 703, 801 South Washington and 702 South Park Streets. Conduct a public hearing to receive citizen comment regarding the request from Jayne Sutton to rezone the properties at 715, 703, 801 South Washington Street and 702 South Park Street from the current zoning designations to RM-1, Multi-Family Residential District.  
**Master Plan Implementation Goals: A.6, 1.3, 4.8**
2. Proposed Special Assessment Project – Maple Avenue. Conduct a public hearing to receive citizen comment regarding Resolution No. 3 for proposed Special Assessment District No. 2022-03 for Maple Avenue from Corunna Avenue to the north end for street reconstruction.  
**Master Plan Implementation Goals: 3.4, 3.10**

**CITIZEN COMMENTS AND QUESTIONS**

**CONSENT AGENDA**

1. First Reading and Set Public Hearing - Ordinance Amendment – Parking for Electric Vehicles. Conduct first reading and set a public hearing for Monday, November 15, 2021 at 7:30 p.m. to receive citizen comment regarding the proposed amendment to Chapter 33, Traffic and Motor Vehicles, Secs. 33-37 & 33-38 of the Code of Ordinances to regulate parking in electric vehicle charging stations.  
**Master Plan Implementation Goals: 1.19, 2.3, 3.7, 5.13, 5.17**

2. Traffic Control Order – Glow Owosso. Consider request from the Glow Owosso Committee for use of Main Street Plaza and various downtown streets at assorted times from November 26, 2021 at 8:00 a.m. through 8:00 p.m. for the Glow Owosso Parade, 5k Race and Tree Lighting, waive the insurance requirement, and approve Traffic Control Order No. 1462 formalizing the request.  
**Master Plan Implementation Goals:** 1.19, 1.21, 2.2, 4.2, 4.6, 4.16, 5.9, 5.12
3. Minutes Correction. Approve correction to the October 4, 2021 Council meeting minutes correcting Ordinance No. 822 to reflect that there are seven members of the Historical Commission, not eight.
4. Designate New Depository. Approve resolution authorizing a new bank account with Huntington Bank for the purpose of receiving and tracking revenues associated with ambulance services.  
**Master Plan Implementation Goals:**
5. Update Depositories & Signers for City Funds. Approve resolution updating the City's designated depositories and signers for City accounts.  
**Master Plan Implementation Goals:**
6. Bid Award – Well Drilling Palmer No. 3 & Juniper No. 1. Authorize bid award to Northern Pump & Well, Inc. of Lansing, Michigan for well drilling services in the amount of \$169,751.89 and approve payment of up to \$169,751.89 to the contractor upon satisfactory completion of the work or portion thereof.  
**Master Plan Implementation Goals:** 1.5, 3.4
7. Purchase Authorization – Garage Doors. Waive competitive bidding requirements due to market conditions, price instability and immediate need, authorize purchase and installation of 5 insulated garage doors for the DPW garage from Gabbard Overhead Door Company in the amount of \$19,950.00, and further authorize payment to the vendor upon satisfactory receipt and installation of said doors.  
**Master Plan Implementation Goals:**
8. Warrant No. 608. Authorize Warrant No. 608 as follows:
 

Vendor	Description	Fund	Amount
Caledonia Charter Township	Caledonia Utility Fund payment-7/1/21-9/30/21	Water	\$41,283.20
Owosso Charter Township	Owosso Charter Township 2011 Water Agreement payment-7/1/21-9/30/21	Water	\$17,052.61
9. Check Register – September 2021. Affirm check disbursements totaling \$4,418,507.06 for September 2021.

**ITEMS OF BUSINESS**

1. Lot Split Authorization – 108 North Chipman Street. Consider authorization of division of a City lot under Michigan Subdivision Control Act for platted lot at 108 North Chipman Street.  
**Master Plan Implementation Goals:** 1.9, 2.7, 4.25, 5.31
2. Demolition Authorization & Contract Approval - 900 Ada Street. Authorize demolition of the structure at 900 Ada Street and approve bid award to Bolle Contracting, LLC in the amount of \$16,500.00, and further authorize payment to the contractor upon satisfactory completion of the work or portion thereof.  
**Master Plan Implementation Goals:** 1.1, 1.13, 2.6
3. Consumers Energy Electric Facilities Easement – Exchange Street Parking Lot & Fountain Park. Consider approval of a permanent easement through City-owned parcel 050-470-023-001-00 (Exchange Street Parking lot and Fountain Park) for the construction, operation and maintenance of new electric facilities for underground electric lines and a new hybrid switch in Fountain Park.  
**Master Plan Implementation Goals:** 3.4

## **COMMUNICATIONS**

1. Elaine Greenway, Parks & Recreation Commission. Letter of Resignation.
2. Tanya S. Buckelew, Planning & Building Director. Annual Liquor License Inspections.
3. Downtown Development Authority/Main Street. Minutes of October 6, 2021.

## **CITIZEN COMMENTS AND QUESTIONS**

### **NEXT MEETING**

Monday, November 15, 2021

## **BOARDS AND COMMISSIONS OPENINGS**

Brownfield Redevelopment Authority – term expires June 30, 2022  
Building Board of Appeals – Alternate - term expires June 30, 2022  
Building Board of Appeals – Alternate - term expires June 30, 2024  
Downtown Historic District Commission – term expires June 30, 2022  
Owosso Historical Commission – 2 terms expire December 31, 2023  
Parks & Recreation Commission – term expires June 30, 2022  
Planning Commission – term expires June 30, 2022  
Zoning Board of Appeals – Alternate – term expires June 30, 2024  
Zoning Board of Appeals – term expires June 30, 2023

## **ADJOURNMENT**

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: [city.clerk@ci.owosso.mi.us](mailto:city.clerk@ci.owosso.mi.us). The City of Owosso Website address is [www.ci.owosso.mi.us](http://www.ci.owosso.mi.us).