

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, OCTOBER 04, 2021
7:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF SEPTEMBER 20, 2021:

APPROVAL OF THE MINUTES OF SPECIAL MEETING OF SEPTEMBER 28, 2021:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

1. Ordinance Amendment – OHC Membership. Conduct a public hearing to receive citizen comment regarding the proposed amendment to Chapter 2, *Administration*, Article IV, *Boards and Commissions*, Division 2, *Historical Commission*, Sec. 2-228, *Members; appointment, terms, etc.*, to amend the number of board members. **Master Plan Implementation Goals: 6.5, 6.7, 7.1**

CITIZEN COMMENTS AND QUESTIONS

CONSENT AGENDA

1. Set Public Hearing – USDA Grant Application. Set required Public Hearing pursuant to USDA Grant guidelines for Monday, October 18, 2021 at 7:30 p.m. to receive citizen comment regarding accepting grant monies towards the purchase of a police vehicle. **Master Plan Implementation Goals: 3.2**
2. First Reading & Set Public Hearing – Ordinance Amendment – Excess Marihuana Grower License. Conduct first reading and set a public hearing for Monday, October 18, 2021 at 7:30 p.m. to receive citizen comment regarding the proposed amendment to Chapter 16.6, *Adult Use Marihuana Establishments Licensing – Police Power Ordinance*, Sec. 16.6-3, *Authorization of facilities and fee*, to allow Excess Marihuana Grower licenses. **Master Plan Implementation Goals: 1.17, 7.4**

3. Proposed Special Assessment District No. 2021-01 - Hazards and Nuisances. Authorize Resolution No. 1 setting a public hearing for Monday, October 18, 2021 at 7:30 p.m. to receive citizen comment regarding proposed Special Assessment District No. 2021-01, Hazards and Nuisances, as it relates to unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances. **Master Plan Implementation Goals: 1.1, 1.10, 1.12**
4. First Reading and Set Public Hearing – Rezoning 715, 703, 801 South Washington and 702 South Park Streets. Conduct first reading and set a public hearing for Monday, November 1, 2021 at 7:30 p.m. to receive citizen comment regarding the request from Jayne Sutton to rezone the properties at 715, 703, 801 South Washington Street and 702 South Park Street from the current zoning designations to RM-1, Multi-Family Residential District. **Master Plan Implementation Goals: A.6, 1.3, 4.8,**
5. Contract Amendment – Professional Services Agreement – Accounting Services. Authorize Amendment No. 1 to the Professional Services Agreement – Accounting Services with Maner, Costerisan & Ellis, P.C. dba Maner Costerisan, increasing the contract in the amount of \$22,000.00 for assistance with the conversion to a new uniform chart of accounts, and further authorize payment to the firm up to the revised contract amount of \$47,000.00. **Master Plan Implementation Goals: 3.5**
6. Professional Services Agreement – Bond Counsel. Authorize a professional services agreement with Dickinson Wright PLLC in an amount not to exceed \$60,000.00 to serve as Bond Counsel associated with three separate revenue bond issuances and further authorize payment to the firm for services rendered in accordance with the agreement. **Master Plan Implementation Goals: 3.4, 3.7, 3.8, 6.6**
7. Professional Services Agreement – Underwriter/Placement Agent/Municipal Advisor. Authorize a professional services agreement with Robert W. Baird & Co. Incorporated. in an amount not to exceed \$56,250.00 to serve as Underwriter/Placement Agent/Municipal Advisor associated with three separate revenue bond issuances and further authorize payment to the firm for services rendered in accordance with the agreement. **Master Plan Implementation Goals: 3.4, 3.7, 3.8, 6.6**
8. Contract Authorization – Agenda Management Solution. Authorize a five year contract with Provox Systems, Inc. for the provision of an agenda management solution in the amount of \$34,150.00, including a \$1,000.00 contingency, and further approve payment up to the contract amount upon satisfactory implementation of the solution. **Master Plan Implementation Goals: 3.5**
9. Warrant No. 606. Authorize Warrant No. 606 as follows:

Vendor	Description	Fund	Amount
Michigan Municipal Risk Management Authority	Building and Property Insurance 2 nd of 3 installments for FY 21/22	Various	\$66,777.50

ITEMS OF BUSINESS

1. Historical Commission Amended Bylaws. Consider approval of the proposed amended bylaws for the City's Historical Commission. **Master Plan Implementation Goals: 6.5, 6.7, 7.1**
2. MSHDA NEP Grant Agreement Approval. Authorize resolution approving the execution of a Housing Development Fund Grant Agreement with the Michigan State Housing Development Authority (MSHDA) for Neighborhood Enhancement Program (NEP) grant funds, further authorize the listed signatories to execute necessary documents, and authorize payment of said grant funds to the selected contractor per the terms of the agreement. **Master Plan Implementation Goals: 1.1, 1.9, 1.13, 2.6**
3. Marihuana Facilities Review. Conduct a review of the permitted number of marihuana facilities within the City limits per the terms Sec. 16.5-3(b) and Sec. 16.6-3(c) of the Code of Ordinances.

4. Contract Termination - WWTP Solids Handling Process Equipment Improvements Project – Engineering Services. Consider termination of the WWTP Solids Handling Process Equipment Improvements Project – Engineering Services Contract with Capital Consultants, Inc. dba C2ae. **Master Plan Implementation Goals: 3.8, 6.6**
5. Professional Services Agreement – WWTP Solids Handling Process Equipment Improvements Project, Part 2. Consider entering into a contract with Fishbeck, Thompson, Carr & Huber, Inc. dba Fishbeck for bid specification development and construction administration services (Part 2) of the WWTP Solids Handling Process Equipment Improvements Project in an amount not to exceed \$84,000.00. **Master Plan Implementation Goals: 3.8, 6.6**
6. Property Purchase – 326 S. Dewey Street. Consider resolution authorizing the purchase of the property at 326 S. Dewey Street for \$70,800.00 per the provisions of Public Act 206 of 1893. **Master Plan Implementation Goals: 1.1, 1.15**
7. ARPA Funding Discussion. Continuing discussion regarding the application process for vetting ARPA funding requests.

COMMUNICATIONS

1. Albert Martenis, Owosso Historical Commission. Letter of Resignation.
2. Downtown Development Authority/Main Street. Minutes of September 1, 2021.
3. Owosso Historical Commission. Minutes of September 13, 2021.
4. Downtown Development Authority/Main Street. Special Minutes of September 15, 2021.
5. Planning Commission. Minutes of September 27, 2021.

CITIZEN COMMENTS AND QUESTIONS

NEXT MEETING

Monday, October 18, 2021

BOARDS AND COMMISSIONS OPENINGS

Brownfield Redevelopment Authority – term expires June 30, 2022
 Building Board of Appeals – Alternate - term expires June 30, 2022
 Building Board of Appeals – Alternate - term expires June 30, 2024
 Downtown Historic District Commission – term expires June 30, 2022
 Owosso Historical Commission – 2 terms expire December 31, 2021
 Owosso Historical Commission – term expires December 31, 2022
 Owosso Historical Commission – 2 terms expire December 31, 2023
 Planning Commission – term expires June 30, 2022
 Zoning Board of Appeals – Alternate – term expires June 30, 2024
 Zoning Board of Appeals – term expires June 30, 2023

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.

