

**CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
MONDAY, SEPTEMBER 20, 2021  
7:30 P.M.**

**Meeting to be held at City Hall  
301 West Main Street**

**AGENDA**

**OPENING PRAYER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**APPROVAL OF THE AGENDA:**

**APPROVAL OF THE MINUTES OF REGULAR MEETING OF SEPTEMBER 7, 2021:**

**ADDRESSING THE CITY COUNCIL**

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

None.

**PUBLIC HEARINGS**

1. CDBG Grant Application – 152 Howard Street Project. Conduct a public hearing to receive citizen comment regarding the proposed application for a CDBG grant for the 152 Howard Street Redevelopment Project.

**CITIZEN COMMENTS AND QUESTIONS**

**CONSENT AGENDA**

1. First Reading and Set Public Hearing – Ordinance Amendment – OHC Membership. Conduct first reading and set a public hearing for Monday, October 4, 2021 to receive citizen comment regarding the proposed amendment to Chapter 2, Administration, Article IV, Boards and Commissions, Division 2, Historical Commission, Sec. 2-228, Members; appointment, terms, etc., to amend the number of board members.

2. Traffic Control Order - Block Party. Consider request from Rachel Ewald for closure of North Ball Street between Galusha Street and North Street from 12:00 p.m.-3:00 p.m. Saturday, October 2, 2021 for a block party and approve Traffic Control Order No. 1457 formalizing the request.
3. ~~Traffic Control Order – Open Streets Owosso~~. Consider request from Shiawassee Family YMCA for closure of streets listed on the application from 11:00 a.m. – 3:00 p.m. Sunday, September 26, 2021 and approve Traffic Control Order No. 1458 formalizing the request.
4. ~~Traffic Control Order – Open Streets Owosso Family Fun Run~~. Consider request from Shiawassee Family YMCA for closure of streets listed on the application from 12:00 p.m. - 1:00 p.m. Sunday, September 26, 2021 for a Fun Run and approve Traffic Control Order No. 1459 formalizing the request.
5. Traffic Control Order – Owosso High School 2021 Homecoming Parade. Consider request from Owosso High School Athletic Director for closure of streets listed on the application from 5:30 p.m.- 6:30 p.m. Friday, October 1, 2021 for a parade and approve Traffic Control Order No. 1461 formalizing the request.
6. Traffic Control Order – Oktoberfest. Consider request from the Shiawassee Regional Chamber of Commerce for use of the Ball/Exchange Parking Lot (#5) and various downtown streets at assorted times from October 7, 2021 at 5:00 a.m. through October 10, 2021 at 5:00 p.m. for Oktoberfest 2021 approve Traffic Control Order No. 1462 formalizing the request.
7. Contract Amendment – Professional Services Agreement – Grove Holman Park Warming Center Architectural Services. Approve Amendment No. 1 to the Professional Services Agreement – Grove Holman Park Warming Center Architectural Services with H2A Architects for the creation of a detailed construction cost estimate in the amount of \$880.00, and further approve payment to the architect in the amount of the contract, including Amendment No. 1.
8. Contract Amendment - Bentley Park Tennis Court Resurfacing & Conversion Contract. Approve Amendment No. 1 to the Bentley Park Tennis Court Resurfacing & Conversion Contract with McKearney Asphalt & Sealing, Inc. increasing the contract in the amount of \$2,800.00 for the purchase of pickleball posts and nets and repainting of the basketball court, and further approve payment to the contractor up to the contract amount, including Amendment No. 1.
9. Contract Amendment – Gould House Renovation Project. Approve Amendment No. 1 to the Gould House Renovation Project Contract with Moore - Trosper Construction Co. increasing the contract in the amount of \$21,399.09 to address serious issues discovered in the field, and further approve payment to the contractor up to the contract amount, including Amendment No. 1.
10. Purchase Authorization – Police Vehicle A. Waive competitive bidding requirements and authorize a purchase agreement with Signature Auto Group of Owosso for the purchase of a 2021 Ford Interceptor Police Utility in the amount of \$35,679.00 utilizing Macomb County Contract # 21-18 and further authorize payment to the vendor upon satisfactory delivery of the vehicle.
11. Purchase Authorization – Police Vehicle B. Waive competitive bidding requirements and authorize a purchase agreement with Signature Auto Group of Owosso for the purchase of a 2022 Ford Explorer 4x4 Base in the amount of \$28,858.00 utilizing Macomb County Contract # 21-18 and further authorize payment to the vendor upon satisfactory delivery of the vehicle.
12. Bid Award – Gould House HVAC. Authorize bid award to Maurer Heating and Cooling Co. for the Gould House HVAC project in the amount of \$27,162.39 and further authorize payment to the contractor upon satisfactory completion of the project or portion thereof.
13. Check Register – August 2021. Affirm check disbursements totaling \$1,314,757.63 for August 2021.

## **ITEMS OF BUSINESS**

1. Medical Marijuana License Transfer Request. Consider transfer of the Medical Marijuana Provisioning Center License, located at 1115 Corunna Avenue, from GH Processing to AEY Holdings, LLC dba GAGE Cannabis Company.
2. Demolition Authorization & Contract Approval – 623 Frazer Street. Authorize demolition of the structure at 623 Frazer Street, approve bid award to S.A. Smith Paving and Trucking, Inc. in the amount of \$10,130.00, and establish a lien on the property for the costs incurred.
3. Bid Award – Aiken Road Drop-Off Site Maintenance. Authorize bid award to Pennington Farm Drainage LLC for maintenance of the Aiken Road Drop-Off Site for the 2021-2022 fiscal year in the amount of \$14,485.80 and further authorize payment to the contractor upon satisfactory completion of the project or portion thereof.
4. Grant Application – Cedar Street Railroad Crossing. Consider approval of application to MDOT for Local Grade Crossing Surface Program grant funds for the proposed reconstruction of the Huron & Eastern Railroad crossing on S. Cedar Street.
5. ARPA Funding Discussion. Discussion of the application process and scoring criteria for vetting ARPA funding requests. (Documentation for this item will be distributed at the meeting.)

## **COMMUNICATIONS**

1. N. Bradley Hissong, Building Official. August 2021 Building Department Report.
2. N. Bradley Hissong Building Official. August 2021 Code Violations Report.
3. N. Bradley Hissong Building Official. August 2021 Inspections Report.
4. N. Bradley Hissong Building Official. August 2021 Certificates Issued Report.
5. Kevin D. Lenkart, Public Safety Director. August 2021 Police Report.
6. Kevin D. Lenkart, Public Safety Director. August 2021 Fire Report.

## **CITIZEN COMMENTS AND QUESTIONS**

### **NEXT MEETING**

Monday, October 04, 2021

### **BOARDS AND COMMISSIONS OPENINGS**

Brownfield Redevelopment Authority – term expires June 30, 2022  
Building Board of Appeals – Alternate - term expires June 30, 2022  
Building Board of Appeals – Alternate - term expires June 30, 2024  
Downtown Historic District Commission – term expires June 30, 2022  
Owosso Historical Commission – 2 terms expire December 31, 2021  
Owosso Historical Commission – term expires December 31, 2022  
Owosso Historical Commission – term expires December 31, 2023  
Planning Commission – term expires June 30, 2022  
Zoning Board of Appeals – Alternate – term expires June 30, 2024  
Zoning Board of Appeals – term expires June 30, 2023

### **ADJOURNMENT**

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: [city.clerk@ci.owosso.mi.us](mailto:city.clerk@ci.owosso.mi.us). The City of Owosso Website address is [www.ci.owosso.mi.us](http://www.ci.owosso.mi.us).