

**CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
TUESDAY, SEPTEMBER 07, 2021  
7:30 P.M.**

**Meeting to be held at City Hall  
301 West Main Street**

**AGENDA**

**OPENING PRAYER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**APPROVAL OF THE AGENDA:**

**APPROVAL OF THE MINUTES OF REGULAR MEETING OF AUGUST 16, 2021:**

**APPROVAL OF THE MINUTES OF SPECIAL MEETING OF AUGUST 30, 2021:**

**ADDRESSING THE CITY COUNCIL**

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

None.

**PUBLIC HEARINGS**

1. USDA Grant. Conduct a Public Hearing pursuant to USDA Grant guidelines to receive citizen comment regarding application for grant funding to be used toward the purchase of an ambulance.

**CITIZEN COMMENTS AND QUESTIONS**

**CONSENT AGENDA**

1. Set Public Hearing – CDBG Grant Application. Set a public hearing for Monday, September 20, 2021 at 7:30 p.m. in the City Hall Council Chambers to receive citizen comment regarding the proposed application for the 152 Howard Street Redevelopment Project for a CDBG grant.
2. Proposed Special Assessment Project – Lee Street. Authorize Resolution No. 1 for proposed Special Assessment District No. 2022-02 for Lee Street from Clark Street to Ada Street for street resurfacing.

3. Proposed Special Assessment Project – Maple Avenue. Authorize Resolution No. 1 for proposed Special Assessment District No. 2022-03 for Maple Avenue from M-71 (Corunna Avenue) to the north end for street reconstruction.
4. Boards and Commissions Appointments. Approve the following Mayoral Boards and Commissions appointments:

<b>Name</b>	<b>Board/Commission</b>	<b>Term Expires</b>
Brad A. Barrett Finance Director	City of Owosso Building Authority	06/30/2023
Melissa Wheeler	Downtown Development Authority/Main Street	06/30/2024
Jerald Bila	Parks & Recreation Commission To fill unexpired term of P. Alexander	06/30/2022
Ellen Rodman	Parks & Recreation Commission	06/30/2023
Patrick Bradley*	Firemen's Memorial Steering Committee	09/01/2022
Daniel A. Law*	Firemen's Memorial Steering Committee	09/01/2022
Mary Reid Long*	Firemen's Memorial Steering Committee	09/01/2022
Teresa Schneider*	Firemen's Memorial Steering Committee	09/01/2022
Ross Stanley*	Firemen's Memorial Steering Committee	09/01/2022
Sarah Moorodian*	Firemen's Memorial Steering Committee	09/01/2022
Travis Schneider	Firemen's Memorial Steering Committee	09/01/2022

\* indicates reappointment

5. Change Order - 2021 Water Service Line Replacement Project. Approve Change Order No. 3 to the 2021 Water Service Line Replacement Project Contract with W.T. Stevens Construction, Inc. increasing the contract in the amount of \$30,680.00 for the addition of seven non-compliant water service lines around the city to the list of streets for service line replacement, and further approve payment to the contractor up to the contract amount, including Change Order Nos. 1, 2 & 3.
6. Change to Street Lighting Contract – Change-over to LED. Authorize amendment to the Street Light Contract with Consumers Energy to reflect the replacement of old high pressure sodium cobrahead streetlights on the Gould Street bridge with new LED lights, removal of said lights from the current street lighting contract, inclusion of said lights on a new contract solely for LED fixtures, and authorize the Mayor and City Clerk to execute appropriate documents.
7. Professional Services Agreement – Governmental Accounting Services. Authorize a professional services agreement with Maner, Costerisan & Ellis, P.C. dba Maner Costerisan for the provision of governmental accounting services in an amount not to exceed \$25,000.00 and further authorize payment to the firm for services rendered in accordance with the contract.
8. Utilities General Engineering Services Contract - Fishbeck. Approve contract with Fishbeck to provide professional engineering services for future utilities projects in accordance with the City Purchasing Policy for a period through October 30, 2025.
9. Contract Renewal – Utilities General Engineering Services. Approve the required annual renewal of the Utilities General Engineering Services contracts with C2ae, OHM Advisors, Tetra Tech, and Jones & Henry to provide engineering services for utilities projects through October 30, 2022.
10. Bid Award – Structural Firefighting Gear. Authorize bid award to Apollo Fire Equipment Co. for the purchase of structural firefighting gear in the amount of \$2,154.53 each, up to \$10,772.65 per year with a ten percent cost increase for two additional years and further authorize payment to the vendor based on unit prices for actual quantities required.

11. Warrant No. 605. Authorize Warrant No. 605 as follows:

<b>Vendor</b>	<b>Description</b>	<b>Fund</b>	<b>Amount</b>
MEI Total Elevator Solutions	Emergency repairs to city hall elevator less return of unneeded parts	General	\$23,407.01
Michigan Municipal League Workers' Compensation Fund	Workers' compensation contributions half of FY 21/22	Various	\$52,530.00

**ITEMS OF BUSINESS**

1. Set Special Meeting – Strategic Planning. Consider setting a special meeting for the second Strategic Planning session.
2. Closed Session. Consider holding a closed session after the last Citizen Comments & Questions period for the purpose of consulting with an attorney regarding trial or settlement strategy in connection with specific pending litigation.

**COMMUNICATIONS**

1. Pete Yerian, Planning Commission. Letter of Resignation.
2. Downtown Historic District Commission. Minutes of July 21, 2021.
3. Downtown Development Authority. Minutes of August 4, 2021.
4. Owosso Historical Commission. Minutes of August 9, 2021.
5. Zoning Board of Appeals. Minutes of August 17, 2021.
6. Downtown Historic District Commission. Minutes of August 18, 2021.
7. Parks & Recreation Commission. Minutes of August 25, 2021.

**CITIZEN COMMENTS AND QUESTIONS**

**NEXT MEETING**

Monday, September 20, 2021, 7:30 p.m.

**BOARDS AND COMMISSIONS OPENINGS**

Brownfield Redevelopment Authority – term expires June 30, 2022  
 Building Board of Appeals – Alternate - term expires June 30, 2022  
 Building Board of Appeals – Alternate - term expires June 30, 2024  
 Downtown Development Authority – term expires June 30, 2024  
 Downtown Historic District Commission – term expires June 30, 2022  
 Owosso Historical Commission – 2 terms expire December 31, 2021  
 Owosso Historical Commission – term expires December 31, 2022  
 Owosso Historical Commission – term expires December 31, 2023  
 Parks & Recreation Commission-term expires June 30, 2022  
 Parks & Recreation Commission-term expires June 30, 2023  
 Planning Commission – term expires June 30, 2022  
 Zoning Board of Appeals – Alternate – term expires June 30, 2024  
 Zoning Board of Appeals – term expires June 30, 2023

**ADJOURNMENT**

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: [city.clerk@ci.owosso.mi.us](mailto:city.clerk@ci.owosso.mi.us). The City of Owosso Website address is [www.ci.owosso.mi.us](http://www.ci.owosso.mi.us).