

**CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
MONDAY, AUGUST 02, 2021  
7:30 P.M.**

**Meeting to be held at City Hall  
301 West Main Street**

**AGENDA**

**OPENING PRAYER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**APPROVAL OF THE AGENDA:**

**APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF JULY 19, 2021:**

**ADDRESSING THE CITY COUNCIL**

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

1. American Rescue Plan Act. Presentation detailing the American Rescue Plan Act.

**PUBLIC HEARINGS**

1. Special Assessment District No. 2021-02. Conduct a public hearing to receive citizen comment regarding authorization of Resolution No. 5 for Special Assessment District No. 2021-02 for Glenwood Avenue, from Farr Street to the south end for resurfacing.
2. Special Assessment District No. 2021-03. Conduct a public hearing to receive citizen comment regarding authorization for Resolution No. 5 for Special Assessment District No. 2021-03 for Garfield Avenue, from Corunna Avenue to the south end for resurfacing.
3. Special Assessment District No. 2021-04. Conduct a public hearing to receive citizen comment regarding authorization for Resolution No. 5 for Special Assessment District No. 2021-04 for Lincoln Avenue, from Farr Street to Monroe Street for resurfacing.
4. Special Assessment District No. 2021-05. Conduct a public hearing to receive citizen comment regarding authorization for Resolution No. 5 for Special Assessment District No. 2021-05 for McMillan Avenue, from Industrial Drive to the south end for resurfacing.

5. Special Assessment District No. 2021-06. Conduct a public hearing to receive citizen comment regarding authorization for Resolution No. 5 for Special Assessment District No. 2021-06 for Park Street, from Harper Street to Ridge Street for resurfacing.
6. Special Assessment District No. 2021-07. Conduct a public hearing to receive citizen comment regarding authorization for Resolution No. 5 for Special Assessment District No. 2021-07 for Pearce Street, from South Street to Francis Street for resurfacing.

**CITIZEN COMMENTS AND QUESTIONS**

**CONSENT AGENDA**

1. Traffic Control Order - Block Party. Consider request from River North Neighborhood Planning Committee for closure of Clark Street between Oliver Street and King Street from 5:00 p.m.-12:00 midnight Friday, August 6, 2021 for a block party and approve Traffic Control Order No. 1455 formalizing the request.
2. Traffic Control Order – Vintage Motorcycle Days. Consider request from Owosso Main Street/DDA for closure of Main Street Plaza (Lot #13) and South Washington Street from Main Street to Jerome Avenue on Saturday, August 28, 2021 from 7:00am until 3:30 pm for Owosso Vintage Motorcycle Days and approve Traffic Control Order No. 1456 formalizing the request.
3. Change Order – 2021 Water Service Line Replacement Project. Approve Change Order No. 2 to the 2021 Water Service Line Replacement Project Contract with W.T. Stevens Construction, Inc. increasing the contract in the amount of \$19,352.00 for the addition of seven non-compliant water service lines on Maple Avenue to the list of streets for service line replacement, and further approve payment to the contractor up to the contract amount, including Change Order Nos. 1 & 2.
4. Emergency Repair Authorization – 2021 Retaining Wall Project. Approve emergency stabilization repairs to the City Hall Retaining Wall by Gordon Construction Services, Inc. in the amount of \$55,440.00 (to be known as Change Order No. 1) and authorize payment to the contractor up to the amount of the contract, plus Change Order no. 1.
5. Contract Amendment – Groundwater Resource Evaluation Contract. Approve Amendment No. 2 to the 2019 Groundwater Resource Evaluation Contract with OHM Advisors increasing the contract in the amount of \$56,500.00 for engineering services to investigate, design and test a test-production well to replace existing well Palmer 3, and further approve payment to the contractor up to the contract amount, including Amendment Nos. 1 & 2.
6. Purchase Authorization – AF-4500 Polymer. Waive competitive bidding requirements and authorize sole source purchase of bulk AF-4500 Polymer from Polydyne, Inc. in the amount of \$0.142/lb., with an estimated annual contract of \$27,000.00, and authorize payment based on unit prices for actual quantities required for the fiscal year ending June 30, 2022.
7. Purchase Authorization – Body Worn Camera System. Waive competitive bidding requirements and authorize a purchase agreement with Watchguard Video, Inc./Motorola Solutions, Inc. for the purchase of a Body Worn Camera System with 17 cameras for the Owosso Police Department, utilizing MiDeal Contract No. 180000001059, in an amount not to exceed \$48,693.00.
8. Bid Award – Certified Grant Administrator Services. Waive bidding irregularities, approve the bid from Carter Consulting, LLC for certified grant administrator services for the Howard Street Development Project in the amount of \$20,300.00, and further approve payment to the contractor upon satisfactory completion of the project or portion thereof.

9. Bid Award - Bentley Park Tennis Court Project. Accept sole bid of McKearney Asphalt & Sealing, Inc. for the resurfacing of two tennis courts and the conversion of two tennis courts into pickleball courts at Bentley Park in the amount of \$56,950.00, and authorize payment to the contractor upon satisfactory completion of the project.
10. Bid Award - 2021 Street Program – Contract No. 1. Approve low bid of C & D Hughes, Inc. for the 2021 Street Program - Contract No. 1 in the amount of \$709,604.31, with a contingency of \$25,000.00, and further approve payment to the contractor upon satisfactory completion of the project or portion thereof.
11. Warrant No. 602. Authorize Warrant No. 602 as follows:

<b>Vendor</b>	<b>Description</b>	<b>Fund</b>	<b>Amount</b>
Caledonia Charter Township	Caledonia Utility Fund Payment-4/1/21-6/30/21	Water	\$50,356.22
Owosso Charter Township	Owosso Charter Township 2011 Water Agreement Payment-4/1/21-6/30/21	Water	\$16,456.29
Shiawassee Area Transportation Agency	Local Funding Commitment for FY 2021/2022	General	\$69,594.93
BS&A Software	Annual Service and Support for 10 Modules – 8/1/21-8/1/22	Various	\$12,763.00

**ITEMS OF BUSINESS**

1. MML Annual Meeting Delegate. Designate the City's official representative for the MML Annual Meeting.
2. MOU Update – DDA/OMS Director. Consider approving the updated Memorandum of Understanding between the DDA/OMS Board and the City of Owosso for the provision of DDA/OMS Director services.
3. Contract Extension – DDA/OMS Director. Consider extending the Independent Contractor Agreement between the DDA/OMS Board, Joshua D. Adams, and the City of Owosso for the provision of DDA/OMS Director services until July 31, 2024.

**COMMUNICATIONS**

1. Owosso Historical Commission. Minutes of July 12, 2021.
2. Downtown Development Authority. Minutes of July 14, 2021.
3. Planning Commission. Minutes of July 26, 2021.

**CITIZEN COMMENTS AND QUESTIONS**

**NEXT MEETING**

Thursday, August 5, 2021 – 5:00 p.m. Strategic Planning  
Monday, August 16, 2021 – 7:30 p.m. Regular Meeting

**BOARDS AND COMMISSIONS OPENINGS**

Brownfield Redevelopment Authority – term expires June 30, 2022  
Building Board of Appeals – Alternate - term expires June 30, 2022  
Building Board of Appeals – Alternate - term expires June 30, 2024  
Owosso Historical Commission – 2 terms expire December 31, 2021

Owosso Historical Commission – term expires December 31, 2022  
Owosso Historical Commission – term expires December 31, 2023  
Parks & Recreation Commission-term expires June 30, 2022  
Parks & Recreation Commission-term expires June 30, 2023  
Zoning Board of Appeals – Alternate – term expires June 30, 2024  
Zoning Board of Appeals – term expires June 30, 2023

## **ADJOURNMENT**

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: [city.clerk@ci.owosso.mi.us](mailto:city.clerk@ci.owosso.mi.us). The City of Owosso Website address is [www.ci.owosso.mi.us](http://www.ci.owosso.mi.us).