

**CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
MONDAY, APRIL 19, 2021  
7:30 P.M.**

**Meeting to be held at City Hall  
301 West Main Street**

**AGENDA**

**OPENING PRAYER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**APPROVAL OF THE AGENDA:**

**APPROVAL OF THE MINUTES OF REGULAR MEETING OF APRIL 5, 2021:**

**ADDRESSING THE CITY COUNCIL**

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

None.

**PUBLIC HEARINGS**

None.

**CITIZEN COMMENTS AND QUESTIONS**

**CONSENT AGENDA**

1. Set Public Hearing – USDA Grant. Set required Public Hearing pursuant to USDA Grant guidelines for Monday, May 3, 2021 at 7:30 p.m. to receive citizen comment regarding the application for grant monies to be used toward the purchase of a Police cruiser.
2. First Reading and Set Public Hearing – Ordinance Amendment. Conduct first reading and set a public hearing for Monday, May 3, 2021 at 7:30 p.m. to receive citizen comment regarding the proposed amendment to Chapter 16.5, Medical Marihuana Facilities Licensing – Police Power Ordinance, Section 16.5-4 of the Code of Ordinances of the City of Owosso to allow for the transfer of medical marijuana facilities licenses.

3. First Reading and Set Public Hearing – Ordinance Amendment. Conduct first reading and set a public hearing for Monday, May 3, 2021 at 7:30 p.m. to receive citizen comment regarding the proposed amendment to Chapter 16.6, Adult Use Marihuana Establishments Licensing – Police Power Ordinance, Section 16.6-4 of the Code of Ordinances of the City of Owosso to allow for the transfer of recreational marijuana establishment licenses.
4. Shi Tri 2021 Traffic Control Order. Consider request from Fitness Coliseum and Friends of the Shiawassee River to utilize the city lot behind NCG Cinemas (Lot #10) for bike staging and parking of participants, volunteers and spectators on Saturday, May 22, 2021 from 12:00pm until 6:00pm Sunday, May 23, 2021 for the Shi Tri 2021, and approve Traffic Control Order No. 1445 formalizing the request.
5. Outdoor Cabaret Event Traffic Control Order. Consider request from the Lebowsky Center for Performing Arts for use of South Park Street from Main Street to Comstock Street from 2:00 p.m. Thursday, July 22, 2021 through 6:00 p.m. Sunday, July 25, 2021 for an Outdoor Cabaret, and approve Traffic Control Order No. 1446 formalizing the request.
6. Mid Michigan Custom Car Show Traffic Control Order. Approve application of Andy Genovese on behalf of the Mid-Michigan Custom Car Show for use of the Comstock Parking Lot (Lot #10) from 7:00am to 6:00pm on Sunday, June 13, 2021 for the Mid-Michigan Custom Car Show and authorize Traffic Control Order No. 1447 formalizing the request.
7. Contract Extension – Auditing Services. Approve a one-year extension of the professional services agreement with Gabridge & Company for auditing services for the 20-21 fiscal year, including a federal single audit, in the amount of \$32,000.00.
8. Emergency Repair Authorization – Local Well No. 1. Approve emergency cleaning of Local Well No. 1 by Peerless Midwest, Inc. in the amount of \$16,917.00 and authorize payment to the contractor upon satisfactory completion of the project.
9. Professional Services Agreement – Architectural Services. Approve execution of a contract with H2A Architects to create plans and bid documents for the renovation of the Grove Holman pool building in an amount not to exceed \$12,500.00 and authorize payment to the firm upon satisfactory completion of the project or portion thereof.
10. Bid Award – 2021 Flowerbed Repair & Replacement Contract. Approve bid award to Sunburst Gardens, Inc. for the 2021 Flowerbed Repair & Replacement Contract in the amount of \$35,000.00 and further approve payment to the contractor upon satisfactory completion of the work or portion thereof.
11. Bid Award – Tree Removal – Option 1. Approve bid award to Procure Tree Service, LLC dba CHOP for the 2021 Tree Removal Contract – Option 1 in the amount of \$34,103.00 and further approve payment to the contractor upon satisfactory completion of the project or portion thereof.
12. Bid Award – Tree Removal – Option 2. Approve bid award to Lynch Tree Company LLC for the 2021 Tree Removal Contract – Option 2 in the amount of \$3,900.00 and further approve payment to the contractor upon satisfactory completion of the project or portion thereof.
13. Warrant No. 599. Authorize Warrant No. 599 as follows:

<b>Vendor</b>	<b>Description</b>	<b>Fund</b>	<b>Amount</b>
Caledonia Charter Township	Caledonia Utility Fund payment-1/1/21-3/31/21	Water	\$34,818.17
Owosso Charter Township	Owosso Charter Township 2011 Water Agreement payment-1/1/21-3/31/21	Water	\$16,316.62
Gould Law PC	Professional Services-3/9/21-4/12/21	General	\$10,294.96
Waste Management	Landfill charges-3/16/21-3/31/21	WWTP/ Streets	\$10,007.74

14. Check Register – March 2021. Affirm check disbursements totaling \$2,689,429.18 for March 2021.

### **ITEMS OF BUSINESS**

1. City Budget Amendment. Adopt Amendment No. 4 to the 2020-2021 Budget.
2. Scheduling of Budget Workshop. Consider setting a special meeting to discuss the 2021-2022 Proposed Budget.

### **COMMUNICATIONS**

1. Nathan R. Henne, City Manager. 2021-2022 Proposed Budget.
2. Ryan E. Suchanek, Director of Public Services. 2020 Annual Water Consumer Confidence Report.
3. Kevin D. Lenkart, Public Safety Director. March 2021 Police Report.
4. Kevin D. Lenkart, Public Safety Director. March 2021 Fire/EMS Report.
5. N. Bradley Hissong, Building Official. March 2021 Building Department Report.
6. N. Bradley Hissong Building Official. March 2021 Code Violations Report.
7. N. Bradley Hissong Building Official. March 2021 Inspections Report.
8. N. Bradley Hissong Building Official. March 2021 Certificates Issued Report.
9. Owosso Historic District Commission. Minutes of March 17, 2021.

### **CITIZEN COMMENTS AND QUESTIONS**

### **NEXT MEETING**

Monday, May 03, 2021

### **BOARDS AND COMMISSIONS OPENINGS**

Brownfield Redevelopment Authority – term expires June 30, 2026  
Building Board of Appeals – Alternate - term expires June 30, 2022  
Building Board of Appeals – Alternate - term expires June 30, 2021  
Downtown Development Authority – 2 terms expire June 30, 2021  
Owosso Historical Commission – 2 terms expire December 31, 2021  
Owosso Historical Commission – term expires December 31, 2022  
Owosso Historical Commission – term expires December 31, 2023  
Zoning Board of Appeals – Alternate – term expires June 30, 2021  
Zoning Board of Appeals – term expires June 30, 2023

### **ADJOURNMENT**

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: [city.clerk@ci.owosso.mi.us](mailto:city.clerk@ci.owosso.mi.us). The City of Owosso Website address is [www.ci.owosso.mi.us](http://www.ci.owosso.mi.us).