

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MINUTES OF MARCH 15, 2021
7:30 P.M.
OWOSSO CITY HALL COUNCIL CHAMBERS**

PRESIDING OFFICER: MAYOR CHRISTOPHER T. EVELETH

OPENING PRAYER: COUNCILMEMBER JEROME C. HABER

PLEDGE OF ALLEGIANCE: MAYOR PRO-TEM SUSAN J. OSIKA

PRESENT: Mayor Christopher T. Eveleth, Mayor Pro-Tem Susan J. Osika, Councilmembers Janae L. Fear, Jerome C. Haber, Nicholas L. Pidek, and Robert J. Teich, Jr. (via Zoom, from Davenport, FL).

ABSENT: Councilmember Daniel A. Law.

A moment of silence was held in memory of former City of Owosso Fire Chief John Kenney on the occasion of his passing.

APPROVE AGENDA

Motion by Mayor Pro-Tem Osika to approve the agenda as presented.

Motion supported by Councilmember Haber and concurred in by unanimous vote.

APPROVAL OF THE MINUTES OF REGULAR MEETING OF MARCH 1, 2021

Motion by Councilmember Pidek to approve the Minutes of the Regular Meeting of March 1, 2021 as presented.

Motion supported by Mayor Pro-Tem Osika and concurred in by unanimous vote.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

None.

CITIZEN COMMENTS AND QUESTIONS

There were no citizen comments.

Mayor Eveleth said it was great to see everyone in person once again.

CONSENT AGENDA

Motion by Mayor Pro-Tem Osika to approve the Consent Agenda as follows:

Set Public Hearing – USDA Grant. Set required Public Hearing pursuant to USDA Grant guidelines for Monday, April 5, 2021 to receive citizen comment regarding accepting grant monies towards the purchase of a Police cruiser as follows:

RESOLUTION NO. 40-2021

**SET A PUBLIC HEARING TO HEAR CITIZEN COMMENT ON ACCEPTING
GRANT MONEY FROM THE USDA
FOR THE PURCHASE OF A POLICE CRUISER**

WHEREAS, the City of Owosso, Shiawassee County, Michigan has a police department requiring the use of police vehicles; and

WHEREAS, the USDA has a grant program that provides funding for police vehicles and this grant program requires a public hearing to allow for public comment on accepting the grant money; and

WHEREAS, the item must now be considered by the city council and a public hearing by the council is required before any such final approval can be acted upon.

WHEREAS, the City of Owosso is eligible for up to 35% federal assistance in the purchase of a police cruiser with a purchase cap of \$50,000.00. The grant would be capped at \$17,500.00 for the City of Owosso. The remaining funding would be covered by the City of Owosso.

NOW THEREFORE BE IT RESOLVED THAT:

- FIRST: a public hearing is set for Monday April 5, 2021 at 7:30 p.m. for the purpose of hearing citizen comment regarding the acceptance of a grant from the USDA for the purchase of one police cruiser.

Recreation Service Agreement – Baseball & Softball Tournaments. Approve proposed recreation service agreement with Ihm Enterprises, LLC for use of Rudy DeMuth Field and Bennet Field for baseball and softball tournaments for a period expiring September 30, 2021 as follows:

RESOLUTION NO. 41-2021

**AUTHORIZING RECREATION SERVICE AGREEMENT
WITH MICHAEL IHM, OF HIT AND PITCH
FOR USE OF BENNETT FIELD AND RUDY DEMUTH FIELD**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, and Hit and Pitch wish to enter into a Recreational Service Agreement for use of Rudy Demuth Field and Bennett Field; and

WHEREAS, the City of Owosso has drafted a Recreational Service Agreement with Hit and Pitch for ball tournaments to be held between April 1, 2021 and September 30, 2021 for:

- Fifteen dollars per team, per tournament
- Hit and Pitch to dispose of any trash generated during the tournaments; and

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to enter into a Recreation Services Agreement with Hit and Pitch for a cost to be paid to the City of Owosso of fifteen dollars per team per tournament.
- SECOND: The city manager is instructed and authorized to sign the document substantially in the form attached, Recreation Services Agreement between the City of Owosso, Michigan and Hit and Pitch for the fees and stipulations heretofore identified.
- THIRD: The above revenue shall be paid to the General fund, miscellaneous revenue account 101.000.671.694.

Recreation Service Agreement – Softball. Approve the proposed recreation service agreement with Owosso Girls' Softball League LLC for the use of Bennett Field for youth softball for a period expiring December 31, 2026 as follows:

RESOLUTION NO. 42-2021

**AUTHORIZING EXECUTION OF A CONTRACT FOR RECREATION
SERVICES BETWEEN
THE CITY OF OWOSSO, MICHIGAN AND
OWOSSO GIRLS SOFTBALL LEAGUE
FOR THE USE OF BENNETT FIELD**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has determined that recreation opportunities for area youth are important to the community as a whole; and

WHEREAS, the Owosso Girls Softball League has dedicated itself to providing exercise and recreation opportunities for youth in Owosso and the surrounding areas; and

WHEREAS, the city wishes to contribute to recreation opportunities for area youth by allowing the use of Bennett Field for softball league games and events; and

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to enter into an agreement with the Owosso Girls Softball League for recreation services.

SECOND: The Mayor and the City Clerk of the City of Owosso are instructed and authorized to sign the document substantially in the form attached memorializing the use of Bennett Field and the responsibilities of the city and the Owosso Girls Softball League.

Recreation Service Agreement – Baseball. Approve the proposed recreation service agreement with Owosso Youth Baseball for the use of the Rudy Demuth Field for youth baseball for a period expiring December 31, 2026 as follows:

RESOLUTION NO. 43-2021

AUTHORIZING EXECUTION OF A CONTRACT FOR RECREATION SERVICES BETWEEN THE CITY OF OWOSSO, MICHIGAN AND OWOSSO YOUTH BASEBALL FOR THE USE OF RUDY DEMUTH FIELD

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has determined that recreation opportunities for area youth are important to the community as a whole; and

WHEREAS, the Owosso Youth Baseball has dedicated itself to providing exercise and recreation opportunities for youth in Owosso and the surrounding areas; and

WHEREAS, the city wishes to contribute to recreation opportunities for area youth by allowing the use of Rudy DeMuth Field for baseball league games and events; and

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to enter into an agreement with the Owosso Youth Baseball for recreation services.

SECOND: The Mayor and the City Clerk of the City of Owosso are instructed and authorized to sign the document substantially in the form attached memorializing the use of Rudy DeMuth Field and the responsibilities of the city and the Owosso Youth Baseball.

OMS/DDA Revolving Loan Fund Deferrals. Approve a 3-month deferral of the OMS/DDA Revolving Loan Fund Loans for Kleeman Properties and O. Maries, LLC as follows:

RESOLUTION NO. 44-2021

RESOLUTION AUTHORIZING THE APPROVAL OF THE 3-MONTH LOAN DEFERMENT TO KLEEMAN PROPERTIES, LLC. AND O. MARIES, LLC.

WHEREAS, in 1994 the city of Owosso established the Downtown Owosso Revolving (formerly UDAG/CDBG) Loan Program for projects within the Owosso Downtown Development Authority district; and

WHEREAS, on June 17, 2019 City Council approved the new OMS/DDA Revolving Loan & Grant Program, giving stewardship of the loan and grant process to the Owosso Main Street/DDA Board.

WHEREAS, on March 1, 2021, City Council approved Owosso Main Street/DDA's (OMS/DDA) recommendation to allow for loan deferments up to 6-months to Revolving Loan Fund loan holders

WHEREAS, a written request have been submitted by Kleeman Properties, LLC. and O. Maries, LLC. explaining their reasoning for their deferment request

WHEREAS, on March 3, 2021, the Board Meeting, OMS/DDA approved a 3-month deferment for each entity.

NOW THEREFORE BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso approves the 3-month deferment to Kleeman Properties, LLC and O. Maries, LLC according to the terms & specifications determined by the OMS/DDA Loan & Grant Manual.

Contract Amendment – 2020 Street Patches Program. Approve Amendment No. 1 to the 2020 Street Patches Program Contract with TJ Smith Sand & Gravel, Inc., performing the same services for the 2021 and 2022 program years at the same unit prices as 2020, up to \$100,000.00 for each year respectively and authorize payment up to the contract amount upon satisfactory completion of said work as follows:

RESOLUTION NO. 45-2021

**AUTHORIZING AMENDMENT NO. 1 TO
A CONTRACT FOR
THE 2020 STREET PATCHES PROGRAM
WITH TJ SMITH SAND & GRAVEL, INC. OF OWOSSO, MICHIGAN
FOR THE 2021 & 2022 STREET PATCHES PROGRAM**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, has determined that the temporary street patches in many of the streets in the city need to be permanently repaired with a hot mixed asphalt to prevent water from getting into the sub base of the street, accelerating the deterioration of the street pavement, and that this pavement maintenance is advisable, necessary and in the public interest; and

WHEREAS, the city of Owosso desires to extend the contract with TJ Smith Sand & Gravel, Inc. for the 2021 & 2022 Street Patches Program, at the 2020 city council approved unit prices, in an amount not to exceed \$80,000.00 for each year; and

WHEREAS, TJ Smith Sand and Gravel is hereby determined to be qualified to provide such services, and has performed the same type services for the city of Owosso in 2020.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to employ TJ Smith Sand & Gravel, Inc. for pavement patching as required for the 2021 & 2022 Street Patches Program.

SECOND: The mayor and city clerk are instructed and authorized to sign the necessary documents to execute the services contract with TJ Smith Sand & Gravel, Inc. in the amount of \$80,000.00, plus additional restoration and replacement services required as contingency during the calendar year in the amount of \$20,000.00 for a total of \$100,000.00 for each of the years 2021 and 2022 beginning July 1, 2021 thru June 30, 2022.

THIRD: The accounts payable department is authorized to pay TJ Smith Sand & Gravel, Inc. for work satisfactorily completed on the project up to the initial contract amount of \$80,000.00 plus contingency in the amount of \$20,000.00 for a total of \$100,000.00 for each of the years 2021 and 2022.

FOURTH: The above expenses shall be paid from the Major and Local Street Maintenance Funds accounts 203-463-818-000 and 202-463-818-000, and Water funds accounts 591-552-181.000-LSLREPLACE and 591-552-181.000-LSL-ID0000.

Purchase Authorization – Monitors & Defibrillator. Authorize the purchase of three Stryker Lifepak 15 Monitors and one Stryker Lifepak CR2 Defibrillator including extended warranty, accessories and supplies utilizing the Savvik Buying Group Cooperative Public Agreement. Total expenditure not to exceed \$104,848.81, due in three annual payments as follows:

RESOLUTION NO. 46-2021

**RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT FOR
PURCHASE OF THREE STRYKER LIFEPAK 15 MONITORS AND ONE
STRYKER LIFEPAK CRD DEFIBRILLATOR**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has a fire department requiring the use of a monitors and defibrillators; and

WHEREAS, the FDA has announced that the current monitors used by the Owosso Fire Department have reached end of life on February 2, 2022; and

WHEREAS, Owosso Fire/EMS staff reviewed several Monitors/Defibrillators, the Stryker Lifepak 15 Monitor/ Defibrillator was chosen as the top performer. Due to Stryker's proven track record,

superior technology and durability. Additionally staff evaluated the best pricing options for the purchase of the Stryker Lifepak 15 Monitors/Defibrillators and staff recommends using the Savvik Buying Group Cooperative Public Agreement. This approach is the most advantageous and economical purchasing process for the city. The Stryker Monitor/Defibrillator is also compatible with other medical equipment being used by the Fire Department; and

WHEREAS, The Savvik Contract was identified as a means to provide the City of Owosso with the best pricing for the equipment. This contract was awarded to Stryker as the result of a competitive process led by Eagle County, a political subdivision of the State of Colorado, and administered by Savvik Purchasing Group; and

WHEREAS, Staff is recommending awarding a contract with Stryker for the purchase of three (3) Lifepak 15 Monitor/Defibrillator and one (1) Lifepak CR2 Defibrillator, extended warranty, accessories and supply for a total expenditure not to exceed \$104, 848.81. Stryker provides a three-year 0% financing purchasing plan, the annual payments will be \$34,949.60. The first payment invoice will be mailed after the last item ships. Stryker payment terms is Net 30. Due to their current lead times, the first payment is estimated to be due in June 2021.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to purchase three (3) Lifepak 15 Monitor/Defibrillator and one (1) Lifepak CR2 Defibrillator with extended warranty, accessories and supply for a total expenditure not to exceed \$104, 848.81.
- SECOND: The Mayor and City Clerk are hereby authorized to sign the necessary agreements as attached.
- THIRD: The money for this purchase is not currently budgeted for our current budget year. The first payment would have to come from the general fund, with the two subsequent payments being committed to the 2021-2022 and 2022-2023 budget years.
- FOURTH: Authorize three yearly payments to Stryker Corp. in the amount of \$34,949.60.

Warrant No. 598. Authorize Warrant No. 598 as follows:

Vendor	Description	Fund	Amount
Michigan Municipal League Workers' Compensation Fund	Workers' compensation contributions- 4 th of 4 installments for FY 20/21	Various	\$25,306.00

Check Register – February 2021.* Affirm check disbursements totaling \$2,185,615.75 for February 2021.

Motion supported by Councilmember Pidek.

Roll Call Vote.

AYES: Councilmember Fear, Mayor Pro-Tem Osika, Councilmembers Haber, Teich, Pidek, and Mayor Eveleth.

NAYS: None.

ABSENT: Councilmember Law.

ITEMS OF BUSINESS

Capital Asset Capitalization Policy

Motion by Mayor Pro-Tem Osika to approve the following resolution establishing a Capital Asset Capitalization Policy:

RESOLUTION NO. 47-2021

A RESOLUTION TO ESTABLISH A CAPITAL ASSET CAPITALIZATION POLICY

WHEREAS, the City of Owosso holds certain capital assets which include land, buildings, building improvements, vehicles, machinery, equipment, furniture, appliances, works of art,

historical treasures and infrastructure, and all other tangible or intangible assets that are used in operations and that have initial useful lives extending to at least two reporting periods; and

WHEREAS, these assets must be accounted for at historical cost or estimated historical cost and fairly represented in the City of Owosso Annual Financial Report in accordance with current standards as established by the State of Michigan and the Governmental Accounting Standards Board (GASB).

NOW THEREFORE, BE IT RESOLVED, that the City of Owosso hereby adopts the following Capital Asset Capitalization Policy.

FIRST: Capital assets are to be capitalized only if they have estimated useful lives of at least two years following the date of acquisition and

SECOND: Capital assets to be capitalized must have an initial value of \$10,000 or more with the exception of infrastructure, which must have an initial value of \$50,000 or more and

THIRD: Capital assets having values of \$1,000 to \$10,000 are to be controlled at the department level for insurance and inventory reporting purposes.

Value estimates of capital assets required to be reported, but for which no historical documentation is available due to past accounting practices, shall be reviewed by the City Finance Director in accordance with the State of Michigan and GASB requirements.

An inventory of capitalized capital assets is to be kept, annually reconciled and reported in the Annual Financial Report.

Maintenance costs to capital assets are to be treated as an annual operating expense.

Additions, improvements and preservation costs of \$10,000 or more to individual capital assets are to be capitalized with the exception of infrastructure, which will be \$50,000 or more.

Depreciation shall be computed using the straight-line method over the estimated useful life of the capital asset. In recognition of record keeping constraints which include manpower and computer software limitations, assets are to be depreciated during their initial year of ownership based on half year regardless of date purchased.

The following table identifying classes of capital assets, their expected useful lives in years and expected salvage values is to be used for depreciation and scheduling of asset replacement purposes. All assets purchased prior to the implementation of this policy shall continue to depreciate according to past practices.

Classification Description	Expected Useful Lives (years)	Salvage Value (percent)
Land		
Land	N/A	100
Land Improvements		
Landscaping	10	0
Outdoor Lighting	20	0
Parking Lots and Streets		
Asphalt	20	0
Concrete	35	0
Park Equipment	20	0
Signs - Decorative	20	0
Buildings		
Brick & Mortar or Frame Construction	50	20
Pole Barns	20	20
Building Components & Improvements		
Electrical/Plumbing	20	0
Elevators	40	0
Floor Covering Replacement		
Carpet	10	0
Tile	20	0
Heating and Cooling	20	0
Interior Construction	20	0
Interior Renovation (including ceilings)	20	0
Roofing	20	0
Security Systems	10	0
Sprinkler/Fire Suppression Systems	25	0

Furniture & Equipment

Appliances	10	0
Audio Visual Equipment	7	0
Business Machines (facsimile & copier)	5	0
Office Furniture	20	0
Communication (radio & telephone systems)	10	0
Computer Hardware	5	0
Computer Software - Administrative	5	0
Fire Equipment	10	0
Motorized Tools (mowers, compressors)	10	0
Water & Sewer Meters, Pumps, etc.	20	0
Police Equipment (radar, video)	7	0

Infrastructure

Water mains, sewers, water tower, hydrants	50	0
Wells	25	0

Vehicles (Useful life may be at Public Service Director's discretion)

Passenger Cars	5	10
Vans, Pickups, Ambulances	10	10
Large Road Licenses Vehicles	20	10
Large Pickups	15	10
Police Vehicles	4	10
Fire Trucks	25	10

Existing capital assets less than the \$10,000 threshold shall be removed from the capital asset schedule when fully depreciated.

Capital assets originally valued at \$10,000 or more which are fully depreciated shall continue to be held on the capital asset schedule until they are sold or otherwise retired.

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Councilmembers Pidek, Teich, Fear, Haber, Mayor Pro-Tem Osika, and Mayor Eveleth.

NAYS: None.

ABSENT: Councilmember Law.

Debt Policy

Motion by Councilmember Teich to approve the City Debt Policy as follows:

CITY OF OWOSSO DEBT MANAGEMENT POLICY

Purpose

The purpose for this Debt Management Policy for the city of Owosso is to assist in the prudent administration of any debt which might be required. In addition, the adoption of this policy will provide for a common understanding between elected officials and staff regarding debt financing. Another benefit of following this Debt Management Policy will be the establishment and maintenance of a credit rating beneficial to the city of Owosso. Finally, the Debt Management Policy will help to facilitate sound Capital Budgeting and Capital Expenditure procedures.

Debt Limits

General Obligation Debt - There are two types of general obligation debt, limited tax general obligation debt and unlimited tax general obligation debt. Limited tax general obligation debt pledges the full faith and credit of the taxing power of the city of Owosso within the existing tax rate limits. Unlimited tax general obligation debt pledges the full faith and credit of the taxing power of the city of Owosso beyond the existing tax rate limits provided the voters have given their approval. General obligation debt is normally limited to ten percent of State Equalized Value.

See the State Constitution, the Revised Municipal Finance Act (Act 34 of 2001; MCLA 141.2101 to 141.2821) and the Revenue Bond Act (Act 94 of 1933; MCLA 141.101 to 141.140).

Revenue Bonds - Revenue Bonds will be considered when there is a definable revenue source which could be used to pay the debt. Revenue Bonds normally must meet certain bond covenants stipulated by the lender. Certain debt ratios such as pledged revenues to debt service may also be required to be reported.

See the Revenue Bond Act (Act 94 of 1933; MCLA 141.101 to 141.140).

The city of Owosso shall limit total debt payments (principal and interest) as follows:

Total debt service to be funded from the General Fund shall not exceed 30 percent of overall general fund revenues.

Debt Issuance Practices

Bonds will be sold on a competitive basis unless it is in the best interest of the city of Owosso to conduct a negotiated sale or private placement. Negotiated sales and private placements may occur when selling bonds for a defeasance of existing debt, for current or advanced refunding of debt, to save on issuance costs of a smaller debt issue, or for other appropriate reasons.

The City of Owosso will engage bond council to assist in the issuance of debt.

The city of Owosso will engage a financial advisor and obtain a rating from at least one nationally recognized rating agency when issuing debt in a competitive sale.

Debt Issued to Fund Capital Projects – The maximum term of the debt issued to fund capital projects shall not exceed the useful life of the asset.

Debt Issued to Refund Existing Debt - In order to refund a bond issue, the city of Owosso shall analyze savings.

Debt Issued to Finance Development – The city of Owosso may consider issuing debt to finance development. When the source of funds to repay this debt is tax and assessment revenue or connection fees derived from that development, the city of Owosso shall analyze pledged assessments, future water and sewer connection fees, developer investments and property owners’ repayments.

Debt Management Practices

The city of Owosso will invest debt proceeds separately from other city of Owosso funds.

The city of Owosso shall comply with all continuing disclosure requirements if debt proceeds are obtained by competitive sale. The Finance Director shall be responsible for completing the continuing disclosure requirement.

The continuing disclosure requirements are often documented in Bond Official Statements and are required by Rule 15c2-12 promulgated by the SEC pursuant to the Securities Exchange Act of 1934, as amended. The continuing disclosure requirements are of both a financial and operational nature and are provided to the Municipal Securities Rulemaking Board (MSRB) through the Electronic Municipal Market Access District (EMMA). The deadline for filing the continuing disclosure requirement is on or before the 6th month after the end of the fiscal year. However, certain significant negative events may cause the entity to have to provide information to the MSRB within 10 days of the event.

The city of Owosso shall report to the Michigan Department of Treasury within 15 business days of completing the issuance of any security. The Finance Director shall be responsible for completing the report.

Required by Public Act 470 of 2002.

The city of Owosso shall monitor its non-arbitrage and tax compliance. The Finance Director shall be responsible for reviewing its non-arbitrage and tax compliance.

There are restrictions on how bond proceeds can be used and invested. These restrictions are examined by the entity’s bond council at issuance and must be reexamined if changes occur in the timing, scope, or use of the bond proceeds. Some changes that must be considered are delays in the spending of bond proceeds, rising interest rates, and repurposing of the assets purchased or constructed with the bond proceeds.

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Mayor Pro-Tem Osika, Councilmembers Haber, Teich, Pidek, Fear, and Mayor Eveleth.

NAYS: None.

ABSENT: Councilmember Law.

Recreation Passport Grant Acceptance – Grove Holman Park

City Manager Nathan R. Henne briefly detailed the grant saying the City was being awarded a \$150,000 grant to repurpose the old pool house at Grove Holman Park. The grant requires a \$50,000 match from the City.

Motion by Mayor Pro-Tem Osika authorizing the following resolution accepting a Recreation Passport Grant to fund renovation of the vacant building at Grove Holman Park:

RESOLUTION NO. 48-2021

**ACCEPTING A DEPARTMENT OF NATURAL RESOURCES
RECREATION PASSPORT GRANT FOR
THE GROVE HOLMAN POOL BUILDING RENOVATION PROJECT**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has determined that park and recreation facilities are important to the community as a whole; and

WHEREAS, the City of Owosso, Parks and Recreation Commission has applied and been selected for funding for a one hundred fifty-thousand (\$150,000.00) DNR Recreation Passport Grant through the State of Michigan, Department of Natural Resources to renovate the vacant building at Grove Holman Park; and

WHEREAS, renovation of the vacant building at Grove Holman Park will allow for the City of Owosso, Parks and Recreation Department to offer a warming and concessions area to residents utilizing the park's amenities.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that the City of Owosso does hereby accept the terms of the Agreement as received from the Michigan Department of Natural Resources, and that the City of Owosso does hereby specifically agree, but not by way of limitation, as follows:

- FIRST: The City of Owosso does hereby agree to appropriate all funds necessary to complete the project during the project period and to provide fifty thousand (\$50,000.00) dollars to match the grant:
- SECOND: The City of Owosso does hereby agree to maintain satisfactory financial accounts, documents, and records to make them available for auditing at reasonable times.
- THIRD: The City of Owosso commits to construct the project and provide such funds, services, and materials as may be necessary to satisfy the terms of said Agreement.
- FOURTH: The City of Owosso shall regulate the use of the facility constructed and reserved under this Agreement to assure the use thereof by the public on equal and reasonable terms.
- FIFTH: The City of Owosso shall comply with all terms of said Agreement including all terms not specifically outlined in the foregoing portions of this Resolution.
- SIXTH: The Mayor and City Clerk are authorized to sign the grant agreement as attached.
- SEVENTH: Payment shall be made from the Parks millage.

Motion supported by Councilmember Fear.

Roll Call Vote.

- AYES: Councilmembers Fear, Teich, Haber, Mayor Pro-Tem Osika, Councilmember Pidek, and Mayor Eveleth.
- NAYS: None.
- ABSENT: Councilmember Law.

Safe Routes to School Grant Application

City Manager Henne indicated the application was for a \$600,000 grant to improve infrastructure on the routes to and from schools. The grant has a \$70,000 match and will be applied for by both the City and the Schools.

Councilmember Pidek asked if there would be an educational effort conducted in conjunction with the work that would be accomplished by the grant. Assistant to the City Manager Amy K. Fuller noted that the Schools would be responsible for the education and encouragement part of the project and they have committed to doing a program of some sort.

Councilmember Pidek further asked how the City would know the grant project was successful. It was noted that the reporting requirements for the grant would not be known until the grant is awarded in November. Tonight's action is simply to submit the application.

Motion by Mayor Pro-Tem Osika to approve the following resolution authorizing application submission for a Safe Routes to School Grant administered by Michigan Department of Transportation (MDOT):

RESOLUTION NO. 49-2021

**SEEKING A SAFE ROUTES TO SCHOOL GRANT THROUGH THE
SAFE ROUTES TO SCHOOL PROGRAM**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has determined that building infrastructure to enable and encourage children to safely walk and bike to school are important to the community as a whole; and

WHEREAS, the City of Owosso, in partnership with Owosso Public Schools, is applying for funds through MDOT from the Safe Routes to School program to begin the 2021 Owosso Safe Routes to School Project, to construct certain infrastructure projects throughout the City, including new sidewalks, safer intersections and increased ADA accessibility at road crossings, to enable and encourage children to safely walk and bike to school; and

WHEREAS, the Safe Routes to School program, a federally funded program administered in Michigan by the Michigan Department of Transportation (MDOT) requires a formal commitment from the public agency that will be receiving these funds and will be implementing and maintaining these infrastructure projects.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has authorized the City Manager, to act as agent on behalf of the City to request Safe Routes to School funding, to act as the applicant's agent during the project development, and to sign a project agreement upon receipt of a funding award.
- SECOND: The City attests to the existence of, and commits to, the funds necessary to carry out the project, including engineering for design and construction, permit fees, administration costs, cost overruns and any non-participating items.
- THIRD: The City commits to owning/operating the facility constructed with SRTS funding and funding/implementing a maintenance plan/program in perpetuity or causing operations and maintenance to occur.

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Councilmembers Pidek, Teich, Haber, Mayor Pro-Tem Osika, Councilmember Fear, and Mayor Eveleth.

NAYS: None.

ABSENT: Councilmember Law.

Capital Improvement Plan*

City Manager Henne reminded Council that the CIP is a planning document, not a budget document.

Councilmember Pidek asked if staff would include the statistics for one more previous year to give a better idea as to how much of the CIP had actually been achieved.

Motion by Councilmember Pidek authorizing the following resolution approving 2021-2027 Capital Improvement Plan as adopted and recommended by the Planning Commission:

RESOLUTION NO. 50-2021

**RESOLUTION APPROVING THE SIX-YEAR CAPITAL IMPROVEMENT
PLAN FOR 2021-27**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, Planning Commission has recommended council approval of the 2021 to 2027 6-year capital improvement plan; and

WHEREAS, the City of Owosso is required by the MEDC Redevelopment Ready Communities program to approve a six-year CIP annually; and

WHEREAS, the six-year CIP is a valuable resource to plan projects and expenses city-wide.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to approve the 2021 to 2027 Capital Improvement Plan as recommended by the Owosso Planning Commission.

Motion supported by Councilmember Haber.

Roll Call Vote.

AYES: Councilmembers Haber, Fear, Mayor Pro-Tem Osika, Councilmembers Pidek, Teich, and Mayor Eveleth.

NAYS: None.

ABSENT: Councilmember Law.

Act 51 Street Addition

City Manager Henne indicated the following resolution rectifies an omission to the list of streets for which the City receives Act 51 funding.

Motion by Councilmember Pidek authorizing the addition of the Chipman Lane Right-of-Way within the City street system for the purpose of obtaining funds under Act 51, P.A. 1951 as follows:

RESOLUTION NO. 51-2021

AUTHORIZING THE ADDITION OF CHIPMAN LANE RIGHT-OF-WAY WITHIN THE CITY STREET SYSTEM FOR THE PURPOSE OF OBTAINING FUNDS UNDER ACT 51, P.A. 1951.

WHEREAS, the city of Owosso, Shiawassee County, Michigan, did on November 16, 1998 acquire title to Chipman Lane. And whereas it is necessary to furnish certain information to the State of Michigan to place this street within the City for the purpose of obtaining funds under Act 51, P.A. 1951 as amended.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: That the center line of said street is described as:

Part of the South ½ of the Southwest ¼ of Section 12, T7N, R2E, described as Commencing at the Southwest corner of said Section 12; thence N 00°00'22" W 318.03 feet, along the West line of said Section 12, to the Point of Beginning; thence along said Centerline S 89°59'42" E, 67.45 feet to the PC of a 300.00 foot radius curve to the right; thence Southeasterly 120.15 feet along the arc of said curb (LC= S 78°31'16" E, 119.35') to the PT of said curve; thence S 67°02'51" E, 23.53 feet to the PC of a 510.00 foot radius curve to the left; thence Southeasterly 315.05 feet along the arc of said curve (LC= S 84°44'41" E, 310.07') to the PT of said curve; thence N 77°33'29" E, 8.37 feet to the PC of a 100.00 foot radius curve to the right; thence Southeasterly 92.97 feet along the arc of said curve (LC= S 75°48'29" E, 89.66') to the PT of said curve, thence S 49°10'27" E, 5.63 feet to the PC of a 255.40 foot radius curve to the left; thence Northeasterly 376.99 feet along the arc of said curve (LC= N 88°32'22" E, 343.68') to the PT of said curve; thence N 46°15,12" E, 0.08 feet to the PC of a 153.00 foot radius curve to the right; thence Southeasterly 260.43 feet along the arc of said curve (LC= S 84°59'02" E, 230.11') to the PT of said curve; thence S 36°13'16" E, 0.41 feet to the PC of a 178.00 foot radius curve to the left; thence Northeasterly 379.86 feet along the arc of said curve (LC= N 82°38'36" E, 311.77') to the PT of said curve; thence N 21°30'28" E, 80.20 feet to the PC of a 75.00 foot radius curve to the left; thence Northeasterly 44.08 feet along the arc of said curve (LC= N 04°40'07" E, 43.45') to the PT of said curve; thence N 12°10'14" W, 56.58 feet to the Point of Ending;

SECOND: That said street is located within a City right-of-way and is under the control of the City of Owosso;

THIRD: That said street is a public street and is for public street purposes; and

FOURTH: That said street is accepted into the City Local Street System and was open to the public on November 16, 1998.

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Councilmembers Fear, Teich, Pidek, Haber, Mayor Pro-Tem Osika, and Mayor Eveleth.

NAYS: None.

ABSENT: Councilmember Law.

Set 5th Monday Meeting

Mayor Eveleth indicated he would still like to hold a strategic planning session.

Councilmember Pidek asked for that Aclara send written information prior to their presentation so that Council can ask informed questions.

Mayor Eveleth asked if there was any interest in holding the meeting earlier in the evening. No one expressed an interest.

Motion by Councilmember Pidek to approve setting a 5th Monday meeting for Monday, March 29, 2021 at 7:30 p.m. for a presentation on the ACE Portal.

Motion supported by Mayor Pro-Tem Osika.

Roll Call Vote.

AYES: Councilmembers Haber, Pidek, Teich, Mayor Pro-Tem Osika, Councilmember Fear, and Mayor Eveleth.

NAYS: None.

ABSENT: Councilmember Law.

COMMUNICATIONS

Cheryl A. Grice, Finance Director. Revenue and Expenditure Report, February 2021.

N. Bradley Hissong, Building Official. February 2021 Building Department Report.

N. Bradley Hissong Building Official. February 2021 Code Violations Report.

N. Bradley Hissong, Building Official. February 2021 Certificates Issued Report.

N. Bradley Hissong, Building Official. February 2021 Inspections Report.

Kevin D. Lenkart, Public Safety Director. February 2021 Police Report.

Kevin D. Lenkart, Public Safety Director. February 2021 Fire/EMS Report.

CITIZEN COMMENTS AND QUESTIONS

Eddie Urban, 601 Glenwood Avenue, mentioned several things that peaked his interest as of late. He also encouraged everyone to continue to be very careful about the Corona virus.

Councilmember Haber noted that all employees of the City, except DPW employees, had received a bonus for working during the pandemic. He wondered if Council would be interested in awarding them an extra \$1,000.00 each. There was discussion regarding the suggestion including where the money would come from. Council agreed to place an item on the next agenda to consider the suggestion.

NEXT MEETING

Monday, April 05, 2021

BOARDS AND COMMISSIONS OPENINGS

Brownfield Redevelopment Authority – term expires June 30, 2026
Building Board of Appeals – Alternate - term expires June 30, 2022
Building Board of Appeals – Alternate - term expires June 30, 2021
Downtown Development Authority – 2 terms expire June 30, 2021
Owosso Historical Commission – 2 terms expire December 31, 2021
Owosso Historical Commission – term expires December 31, 2022
Owosso Historical Commission – term expires December 31, 2023
Zoning Board of Appeals – Alternate – term expires June 30, 2021
Zoning Board of Appeals – term expires June 30, 2023

ADJOURNMENT

Motion by Mayor Pro-Tem Osika for adjournment at 8:06 p.m.

Motion supported by Councilmember Haber and concurred in by unanimous vote.

Christopher T. Eveleth, Mayor

Amy K. Kirkland, City Clerk

*Due to their length, text of marked items is not included in the minutes. Full text of these documents is on file in the Clerk's Office.