

**CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
MONDAY, APRIL 04, 2022  
7:30 P.M.**

**Meeting to be held at City Hall  
301 West Main Street**

**AGENDA**

**OPENING PRAYER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**APPROVAL OF THE AGENDA:**

**APPROVAL OF THE MINUTES OF REGULAR MEETING OF MARCH 21, 2022:**

**APPROVAL OF THE MINUTES OF SPECIAL MEETING OF MARCH 29, 2022:**

**ADDRESSING THE CITY COUNCIL**

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

1. Parkinson's Awareness Month Proclamation. A proclamation of the Mayor's Office declaring the month of April 2022 as Parkinson's Awareness Month in the City of Owosso.
2. Arbor Day Proclamation. A proclamation of the Mayor's Office declaring April 29, 2022 as Arbor Day in the City of Owosso.

**PUBLIC HEARINGS**

1. Proposed Special Assessment District No. 2022-01 - Hazards and Nuisances. Conduct a public hearing to receive citizen comment regarding proposed Special Assessment District No. 2022-01, Hazards and Nuisances, as it relates to unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances at 216 South Elm Street.

**CITIZEN COMMENTS AND QUESTIONS**

**CONSENT AGENDA**

1. First Reading & Set Public Hearing – Zoning Ordinance Amendment - Chapter 38, Zoning. Conduct first reading and set a public hearing for Monday, April 18, 2022 to receive citizen comment on the proposed amendments to Article XIII, I-1 Light Industrial Districts, Sec. 38-292, Principal Uses Permitted, of Chapter 38, Zoning, removing references to greenhouses.

2. Set Public Hearing – CWSRF Project Plan Review. Set a public hearing for Monday, May 16, 2022 at 7:30 p.m. to receive citizen comment regarding the Michigan Department of Environmental Quality State Revolving Fund Project Plan to replace aging infrastructure and address flow capacity limitations at the WWTP.

3. Boards and Commissions Appointment. Approve the following Mayoral Boards and Commissions appointment:

Name	Board/Commission	Term Expires
Troy Dodge	Owosso Historical Commission	12-31-2023
Stephen Schlaack	Owosso Planning Commission	06-30-2022

4. MDOT Performance Resolution. Authorize resolution outlining the City's responsibilities in relation to the granting of permits by MDOT to construct, operate, use and/or maintain utility or other facilities, or to conduct other activities, on, over, and/or under a state highway right of way.
5. Downtown Owosso Farmers' Market Traffic Control Order. Consider request from Josephine Brown-Executive Director of the Downtown Owosso Farmers Market for street closures, as noted, every Saturday from May 7, 2022 to October 29, 2022 from 7:00 a.m. until 2:00 p.m. for the annual farmers' market, and approve Traffic Control Order No. 1467 formalizing the request.
6. Walk a Mile in Their Shoes Fundraiser Traffic Control Order. Approve application of Rachelle Bennett of the SafeCenter for a partial lot closure, as noted, on Saturday, April 23, 2022 from 9:00am to 1:00pm for the Walk a Mile in Their Shoes Fundraiser and authorize Traffic Control Order No. 1469 formalizing the request. The insurance waiver is requested for this event.
7. Contract Amendment – 2021 Street Program – Engineering Services. Approve Change Order No. 1-Final to Amendment No. 4 of the contract for professional engineering services with Fleis & Vandenbrink Engineering, Inc. for the 2021 Street Resurfacing Program, reducing the contract amount by \$61,709.44 based on a change in the scope of services.
8. Contract Amendment – Demolition of 900 Ada Street. Approve Amendment No. 2 to the contract with Bolle Contracting LLC for demolition of the structure at 900 Ada Street extending the completion deadline to April 30, 2022 due to delays from frost laws governing the transport of heavy equipment.
9. Professional Services Agreement – 2022 Standpipe & Elevated Tower Rehabilitation Project – Construction Engineering Services. Waive competitive bidding requirements, approve Addendum No. 2 to the General Utilities Engineering Services Agreement with OHM Advisors for construction engineering services for the 2022 Standpipe & Elevated Tower Rehabilitation Project (DWRP Project No. 7458-01) in the amount of \$89,800.00, and authorize payment to the engineer up to the contract amount upon satisfactory completion of the work or portion thereof.
10. Change Order No. 1 – 2022 1<sup>st</sup> Quarter Tree Removal Contract. Approve Change Order No. 1 to the 2022 1<sup>st</sup> Quarter Tree Removal Contract with Advanced Tree Care Service, Inc. for the removal of three additional trees in the amount of \$8,600.00, for a total contract amount of \$44,000.00 (including a \$3,000.00 contingency), and further approve payment to the contractor up to the amount of the contract, plus Change Order No. 1, upon satisfactory completion of the project or portion thereof.

### **ITEMS OF BUSINESS**

1. Long Term Advancement Adjustment – Brownfield Redevelopment District No. 17. Consider adopting a new amortization schedule and interest rate for the long term advancement for Brownfield Redevelopment District No. 17 – Cargill-Sonoco Infrastructure Project to bring payments in line with the tax capture.
2. Scheduling of Budget Meeting(s). Consider setting special meeting(s) to discuss the 2022-23 Proposed Budget.

3. Unpaid Utility Charges. Authorize the Annual Notice for the collection of unpaid utility charges and the intent to lien therefore in compliance with Chapter 15, Section 15.4(c) of the Owosso City Charter.
4. Fee Schedule Amendment. Consider amendment of the Fee Schedule to include fees for Mobile Food Vending Units, effective April 11, 2022 to coincide with the effective date of the ordinance.

### **COMMUNICATIONS**

1. Nathan R. Henne, City Manager. 2022-2023 Proposed Budget.
2. Owosso Historical Commission. Minutes of March 14, 2022.
3. Historic District Commission. Minutes of March 16, 2022.
4. WWTP Review Board. Minutes of March 22, 2022.
5. Parks & Recreation Commission. Minutes of March 23, 2022.
6. Planning Commission. Minutes of March 28, 2022.

### **CITIZEN COMMENTS AND QUESTIONS**

### **NEXT MEETING**

Monday, April 18, 2022

### **BOARDS AND COMMISSIONS OPENINGS**

Brownfield Redevelopment Authority – term expires June 30, 2022  
Building Board of Appeals – Alternate - term expires June 30, 2022  
Building Board of Appeals – Alternate - term expires June 30, 2024  
Downtown Historic District Commission – term expires June 30, 2022  
Owosso Historical Commission – term expires December 31, 2023  
Zoning Board of Appeals – Alternate – term expires June 30, 2024  
Zoning Board of Appeals – term expires June 30, 2023

### **ADJOURNMENT**

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: [city.clerk@ci.owosso.mi.us](mailto:city.clerk@ci.owosso.mi.us). The City of Owosso Website address is [www.ci.owosso.mi.us](http://www.ci.owosso.mi.us).

***PLEASE TAKE NOTICE THAT THE FOLLOWING MEETING  
CAN ONLY BE VIEWED VIRTUALLY***

The Owosso City Council will conduct an in-person meeting on April 4, 2022. Citizens may view and listen to the meeting using the following link and phone numbers.

**OWOSSO CITY COUNCIL  
Monday, April 4, 2022  
at 7:30 p.m.**

***The public joining the meeting via Zoom CANNOT participate in public comment.***

- **Join Zoom Meeting:**  
<https://us02web.zoom.us/j/84129709661?pwd=SkNPRFNETVBnTWV3TDVhZG5uS0J2QT09>
- **Meeting ID:** 841 2970 9661
- **Password:** 306095
- **One tap mobile**  
+13126266799,,84129709661#,,,\*,306095# US (Chicago)  
+16465588656,,84129709661#,,,\*,306095# US (New York)
- **Dial by your location**  
+1 301 715 8592 US (Washington DC)  
+1 312 626 6799 US (Chicago)  
+1 646 558 8656 US (New York)  
+1 253 215 8782 US (Tacoma)  
+1 346 248 7799 US (Houston)  
+1 669 900 9128 US (San Jose)
- **For video instructions visit:**
  - o Signing up and Downloading Zoom <https://youtu.be/qsy2Ph6kSf8>
  - o Joining a Zoom Meeting <https://youtu.be/hlkCmbvAHQQ>
  - o Joining and Configuring Audio and Video <https://youtu.be/-s76QHshQnY>
- **Helpful notes for participants:** [Helpful Hints](#)
- **Meeting packets are published on the City of Owosso website** <http://www.ci.owosso.mi.us>

Any person who wishes to contact members of the City Council to provide input or ask questions on any business coming before the Council on April 4, 2022 may do so by calling or e-mailing the City Clerk's Office prior to the meeting at (989)725-0500 or [city.clerk@ci.owosso.mi.us](mailto:city.clerk@ci.owosso.mi.us). Contact information for individual Council members can be found on the City website at: <http://www.ci.owosso.mi.us/Government/City-Council>

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: [city.clerk@ci.owosso.mi.us](mailto:city.clerk@ci.owosso.mi.us). The City of Owosso Website address is [www.ci.owosso.mi.us](http://www.ci.owosso.mi.us).

**CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
MINUTES OF MARCH 21, 2022  
7:30 P.M.  
VIRGINIA TEICH CITY COUNCIL CHAMBERS**

**PRESIDING OFFICER:** MAYOR CHRISTOPHER T. EVELETH

**OPENING PRAYER:** COUNCILMEMBER JEROME C. HABER

**PLEDGE OF ALLEGIANCE:** MAYOR CHRISTOPHER T. EVELETH

**PRESENT:** Mayor Christopher T. Eveleth, Mayor Pro-Tem Susan J. Osika, Councilmembers Janae L. Fear, Jerome C. Haber, Daniel A. Law, Nicholas L. Pidek, and Robert J. Teich, Jr.

**ABSENT:** None.

**APPROVE AGENDA**

Motion by Mayor Pro-Tem Osika to approve the agenda as presented.

Motion supported by Councilmember Law and concurred in by unanimous vote.

**APPROVAL OF THE MINUTES OF REGULAR MEETING OF MARCH 7, 2022**

Motion by Councilmember Pidek to approve the Minutes of the Regular Meeting of March 7, 2022 as presented.

Motion supported by Councilmember Law and concurred in by unanimous vote.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

Public Safety Director Kevin M. Lenkart announced the special presentation would be temporarily delayed because one of the honorees is detained on a call. (The presentation can be found after the first session of Citizen Comments and Questions.)

**PUBLIC HEARINGS**

**New Ordinance – Chapter 16.8, Mobile Food Vending**

City Manager Nathan R. Henne explained that the proposed ordinance would allow the operation of mobile food trucks in the downtown, in City parks, and on certain private property based on zoning. He noted that Council would be considering approval of the ordinance this evening, but the fees for a mobile food truck permit would be decided at a later date. Fees will not apply to military veterans.

A public hearing was conducted to receive citizen comment regarding the proposed addition of Chapter 16.8, Mobile Food Vending, to the Code of Ordinances to govern the operation of mobile food trucks.

The following person commented regarding the proposed new ordinance:

Matthew Jabs, 13411 Peacock Road, Laingsburg, said he is a food truck operator and he had some questions about certain provisions of the proposed ordinance. He asked if mobile food trucks could operate on a privately owned parcel that is owned by a business that does not sell food, referencing Sec. 16.8-3(d). He asked if vendors can have operating agreements with private property owners. And referencing Sec. 16.8-6(f), he asked if a vendor could have any signs farther from the unit if they do not impede anyone.

Seeing that no one else wished to comment, Mayor Eveleth closed the public hearing at 7:39 p.m.

Amy K. Fuller, Assistant to the City Manager and staff representative to the Parks & Recreation Commission, responded to Mr. Jabs' inquiries. She indicated that a business that pays taxes in the City (whose normal business is the sale of food) wouldn't need to pay for a food truck permit and that he would be allowed to operate on private property (with the proper zoning) as long as the owner permits it.

City Manager Henne addressed Mr. Jabs' question regarding signage saying the regulations were dictated by the City Sign Ordinance.

Councilmember Pidek said he thought this ordinance was a great step in the right direction and would provide the opportunity to complement the other businesses already located in town. He asked for clarification as to whether a property owner could put up a vendor sign on the property in a location in which he could put his own sign. City Manager Henne indicated that the property owner would be free to cover their own sign with the vendor's sign if they so wish.

Councilmember Fear sought clarification as to whether a permit would be required during an event like the Curwood Festival. Ms. Fuller noted that no permit would be necessary, but the vendor would have to obtain permission from the event organizers to operate.

Whereas, the Council, after due and legal notice, has met and having heard all interested persons, motion by Councilmember Pidek that the following ordinance be adopted:

#### **ORDINANCE NO. 830**

#### **APPROVING ADDITION OF CHAPTER 16.8, MOBILE FOOD VENDING, TO THE CODE OF ORDINANCES TO ESTABLISH REGULATIONS GOVERNING MOBILE FOOD VENDORS**

WHEREAS, the City of Owosso, Shiawassee County, Michigan currently does not regulate the operation of mobile food vendors (food trucks), nor does it allow the operation of said vendors on public property; and

WHEREAS, interest in mobile food vendors has grown in the past few years, providing a vibrant food scene for residents and attracting entrepreneurs to the community; and

WHEREAS, in response to this interest the City has developed an ordinance to govern the conduct of mobile food vendors, allow their operation on public property, and protect the City's existing brick and mortar restaurants; and

WHEREAS, the proposed ordinance has been vetted by, and received the support of, the DDA/OMS Board, the Parks & Recreation Commission, and City staff; and

WHEREAS, the City Council held a public hearing to receive citizen comment March 21, 2022, heard all interested persons, and deliberated on the proposed ordinance.

NOW THEREFORE BE IT RESOLVED, THAT THE CITY OF OWOSSO ORDAINS THAT:

SECTION 1. ADDITION. That Chapter 16.8, Mobile Food Vending, shall be added to the Code of Ordinances of the City of Owosso as follows:

## **CHAPTER 16.8, MOBILE FOOD VENDING**

### **ARTICLE I. - IN GENERAL**

#### **Sec. 16.8-1. - Purpose.**

This chapter is established to enable mobile food vending on public and private property. This chapter is enacted on the basis that mobile food vending can add to the vibrancy and desirability of Owosso. This chapter also provides a framework under which vendors are required to operate mobile food vending units.

#### **Sec. 16.8-2. - Definitions.**

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Mobile Food Vending* shall mean vending, serving, or offering for sale food and/or beverages from a Mobile Food Vending Unit which meets the definition of a Food Service Establishment under Public Act 92 of 2000. Vending may include the ancillary sales of non-food paraphernalia related to the Mobile Food Vending Unit.

*Mobile Food Vending Unit* shall mean any readily movable motorized wheeled vehicle or non-motorized towed vehicle designed and equipped to prepare, serve, and sell food and/or beverages.

*Operate* shall mean all activities associated with the conduct of business, including set up and take down and/or actual hours where the Mobile Food Vending Unit is open for business.

*Vendor* shall mean any individual engaged in Mobile Food Vending; if more than one individual is operating a single Mobile Food Vending Unit, then Vendor shall mean all individuals operating such a single Mobile Food Vending Unit.

#### **Sec. 16.8-3. - Permit required.**

- a) No vendor shall engage in Mobile Food Vending without a permit from the building department authorizing such vending. The building department shall prescribe the form of such permits and the application for such permit. All permits shall be predominantly displayed on the mobile food vending unit. No vending through a Mobile Food Vending Unit of food and/or other human consumables shall be permitted unless it meets the definition of Mobile Food Vending as defined by this ordinance.
- b) Permits may be issued by the building department for Six (6) month intervals being May through October and November through April. Any permit issued under this Chapter is non-transferable.
- c) Every vendor desiring to engage in Mobile Food Vending shall make a written application to the building department for a permit under this Chapter. The applicant shall truthfully state, in full, all information requested by the building department and shall provide all documentation, such as proof of insurance, as required by the city.
- d) An application for a permit under this Chapter shall be accompanied by a fee in the amount established by resolution of the City Council. There shall be no proration of fees. Fees are nonrefundable once a permit has been issued by the building department. No fee shall be charged to any honorably discharged veteran of the United State Military who is a resident of the State of Michigan and submits official documentation evidencing such to the building department.

If operating on non-city property, no fee shall be charged to a business which is on the city's tax rolls whose normal business includes the sale of food and/or beverages. No one shall hire or subcontract such vendors in an attempt to evade the provisions of this Chapter.

- e) A permit obtained under this Chapter shall not relieve any vendor of the responsibility for obtaining any other permit, or authorization required by any other ordinance, statute or administrative rule.

## **ARTICLE II. - REQUIREMENTS**

### **Sec. 16.8-4. - Private property.**

Mobile Food Vending may be permitted on private property only in the following districts as indicated on the City of Owosso Zoning Map: B-1 Local Business, B-2 Planned Shopping Center, B-3 Central Business, B-4 General Business, OS-1 Office Service, and P-1 Vehicular Parking. Written permission from the property owner must be provided at the time of application.

### **Sec. 16.8-5. - Public property.**

- a) Mobile Food Vending may be permitted within Owosso City Parks during the hours of 5:00 a.m. and 11:00 p.m.
- b) Mobile Food Vending may be permitted within parking lots or spaces owned or controlled by the City of Owosso.
  - 1) Any Mobile Food Vending Unit with a valid permit may park in a city owned or controlled parking lot or space for the duration authorized by the permit.
  - 2) Mobile Food Vending Units shall not be restricted to the hours where parking would otherwise be allowed in the particular parking lot or space.
  - 3) Mobile Food Vending Units shall be prohibited from city owned or controlled parking areas where parking is prohibited altogether.
- c) Any Mobile Food Vending Unit located on a public street, including on-street parking areas, shall be required to obtain a Traffic Control Order and City Council authorization

### **Sec. 16.8-6. - General requirements for private and public property.**

- a) Provide appropriate waste receptacles at the site of the unit and remove all litter, debris and other waste attributed to the vendor on a daily basis.
- b) No use of any flashing or blinking lights or strobe lights; all exterior lights over 60 watts shall contain opaque, hood shields or direct the illumination downward.
- c) No use of loud music, amplification devices or "crying out" or any other audible methods to gain attention which causes a disruption or safety hazard as determined by the City.
- d) Comply with the city's Noise Ordinance, Sign Ordinance and all other City ordinances.
- e) Comply with all applicable federal, state and county regulations
- f) May have one portable sign that shall not exceed an overall height of four (4) feet and a maximum square footage of eight (8) feet per side, located within five feet of the unit; and under no circumstances shall such sign be placed upon the sidewalk or impede pedestrian and/or vehicle safety.



- g) A mobile food vendor may only operate between the hours of 7 a.m. and 2 a.m. Other restrictions regarding hours of operation may be established by resolution of the City Council.
- h) Any Mobile Food Vending Unit not in operation between the hours of 2 a.m. and 7 a.m. shall be removed from public property.
- i) No Mobile Food Vending Unit may be left unattended for more than 2 hours on public property.
- j) Vendors shall not utilize any electricity or power without the prior written authorization of the power customer; no power cable or similar device shall be extended at or across any city street, alley, or sidewalk except in a safe manner.

### **ARTICLE III. - ENFORCEMENT AND PENALTIES**

#### **Sec. 16.8-7. - Permit revocation and appeals.**

- a) The building department shall revoke the permit of any vendor engaged in Mobile Food Vending who ceases to meet any requirement of this Chapter or violates any other federal, state or local regulation, makes a false statement on their application, or conducts activity in a manner that is adverse to the protection of the public health, safety and welfare.
- b) Immediately upon such revocation, the building department shall provide written notice to the permit holder by certified mail to their place of business or residence as indicated on the application. Immediately upon such revocation, the permit shall become null and void.
- c) If a permit is revoked by the building department, the holder of a permit may appeal to and have a hearing before the City Council.
- d) The City Council may confirm such suspension or revoke or reinstate any such license. The action taken by the City Council shall be final. Upon suspension or revocation of any license or permit, the fee therefor shall not be refunded.

#### **Sec. 16.8-9. - Civil infractions.**

A vendor who violates this Chapter is responsible for a civil infraction and subject to a fine of \$500 per day.

#### **Sec. 16.8-10. - Impoundment from public property.**

Any equipment associated with Mobile Food Vending on public property that is found to not be in compliance with this Chapter may be impounded at the owner of the equipment's expense.

SECTION 2. AVAILABILITY. This ordinance may be viewed on the City's website [www.ci.owosso.mi.us](http://www.ci.owosso.mi.us) or purchased or inspected in the city clerk's office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

SECTION 3. EFFECTIVE DATE. This ordinance shall become effective April 11, 2022.

Motion supported by Mayor Pro-Tem Osika.

Roll Call Vote.

AYES: Mayor Pro-Tem Osika, Councilmembers Pidek, Law, Fear, Haber, Teich, and Mayor Eveleth.

NAYS: None.

## **CITIZEN COMMENTS AND QUESTIONS**

Tom Manke, 2910 W. M-21, asked for clarification on the new water and sewer rates, saying he would like Council to restate the exact amount of the increases as well as their reasoning behind increasing the rates.

Elaine Wigle, 927 N. Park Street, accused Council of having their priorities mixed up, saying the City should have cut spending and pushed off other projects in order to pay for necessary sewer repairs instead of raising rates. She listed a number of projects in the City's CIP plan that she felt should be cancelled to free up money for the sewer system repairs, including repair of downtown planters and construction of a kayak launch.

Eddie Urban, 601 Glenwood Avenue, commented on how the multiple medicines he has been prescribed caused him to get into several minor vehicle accidents and eventually led him to lose his driver license.

As all the recipients of the exemplary service awards were now present Council proceeded with the Special Presentation.

## **PROCLAMATIONS / SPECIAL PRESENTATIONS**

### **Presentation of Exemplary Service Awards**

Public Safety Director Kevin D. Lenkart began the presentation by detailing the events of the house fire on February 18, 2022. Shiawassee County 911 received a call from a resident trapped by fire on the second floor of a S. Chipman Street home. Three local fire departments were dispatched to the location and upon their arrival found the first floor of the house to be fully engulfed, with flames extending to the second floor. Fire suppression was initiated immediately, but the fire advanced to the second floor significantly increasing the danger posed to the trapped resident. The 911 dispatcher stayed on the line with the victim, who was in and out of consciousness, letting him know that help was on the way. Ladders were used in an attempt to gain access to the 2<sup>nd</sup> floor, but the attempt to locate the victim was unsuccessful. Two Owosso firefighters then entered the burning home to try and reach the victim. Crawling through the fully involved structure, they were eventually able to reach the second floor. Guided by the 911 dispatcher, the interior team was finally able to reach the victim, who by that time was fully unconscious. OFD personnel picked up the victim carried him to the window and lifted him into the arms of two Owosso Township firefighters waiting outside on ladders. The OTFD personnel pulled the victim, still fully unconscious, through the window and on to other firefighters on the ground. The total elapsed time between the initial 911 call and the victim being successfully extracted was over 23 minutes. After his rescue the victim spent four days in the hospital and was released. Undoubtedly, had the firefighters involved not risked their own lives the victim would not be alive today. The incident also highlights the critical role that 911 dispatchers play, advising a victim how to survive a life-altering event and relaying their knowledge of the situation, becoming an essential link between the victim and first responders.

Mayor Eveleth and Public Safety Director Lenkart presented the following local emergency services personnel with exemplary service awards recognizing their heroism in response to the S. Chipman Street house fire on February 18, 2022:

Owosso Public Safety Fire Lieutenant Matt Nowiski  
Owosso Public Safety Firefighter John McKay  
Owosso Township Fire Lieutenant Mike Gute  
Owosso Township Firefighter Whitney Ryan  
Shiawassee County 911 Dispatcher Kelsey Curtis

Concluding the presentation Public Safety Director Lenkart thanked all of the emergency services personnel that responded to the fire including: Shiawassee County Central Dispatch, the City of Owosso Fire Department (including incident commander Fire Captain Steve Chapko, now retired), the Owosso Township Fire Department, the Corunna-Caledonia Fire Department, the City of Owosso Police Department, the Shiawassee County Sheriff's Department, and the Michigan State Police.

The meeting briefly recessed at 8:04 p.m. to allow pictures of the honorees and their families to be taken.

The meeting resumed at 8:13 p.m. with the Council Comment period.

Responding to Ms. Wigle's suggestion to cut spending in order to fund the necessary water and wastewater improvements Mayor Eveleth explained that the water and sewer systems work on enterprise funds, whereas the projects she listed for cutting are funded by the general fund and the two types of funds are not intermingled. He further noted that items like the kayak launch are funded by the parks millage, and the money from that millage cannot be used for other purposes. He said he didn't disagree with her that the increases are not small, but he felt there wasn't another alternative. The state is requiring cities to replace lead and galvanized water lines at their own expense, including the privately owned portion of the lines between the curb stop and the home, and WWTP personnel are working with seriously outdated equipment that is decades past its replacement age. He said that we could not afford to continue putting off the work, as it stands, the necessary work already comes to many times the City's annual budget and that amount will only grow with time.

Mayor Eveleth then went on to quote the size of the utility rate increases over the life of the 5-year plan: year 1 = 17.9%, year 2 = 10%, and year 3 = 3%, year 4 = 3%, and year 5 = 3%. He said the City is seeking ways to limit the impact on low income families with programs like the Low Income Household Water Assistance Program up for consideration tonight. He repeated his acknowledgment that the approved increases are no small matter, but he felt that it was either raise rates or face the possibility that the state could take the systems over and set the rates without consultation from anyone.

On a different note Mayor Eveleth said he had the pleasure of reading to 4<sup>th</sup> graders at Central School and it was a great time.

Councilmember Law said he felt the 3% increases mentioned by the mayor actually amounted to 6% increases because both water and sewer rates would each be increased by 3% the last 3 years of the plan. He went on to say that he can't believe that he voted yes on the increases saying he never intended to do so. He said he understands what the City is facing, he wants things to be repaired and not put off any longer, but the current economic conditions are simply untenable. He fears that the high inflation rate will alter people's behavior in an effort to lower their expenses, resulting in the City being unable to pay its obligations because of the lower demand. He said people simply do not have the money to absorb the rate hikes that are planned and the City would be well-served in delaying the necessary repairs and giving people a break for the time-being.

Motion by Councilmember Law to set a special meeting to revisit the water and sewer rate plan adopted March 7, 2022.

Motion supported by Councilmember Haber.

Councilmember Haber asked what would happen if the Council waited a year to implement its plan. City Manager Henne noted that there are \$7.3 million in water repairs and improvements planned for the coming year, if the plan was delayed by a year the City would lose approximately \$4.5 million in grant funding that has been secured for the projects.

Roll Call Vote.

AYES: Councilmembers Haber and Law.

NAYS: Councilmembers Teich, Fear, Mayor Pro-Tem Osika, Councilmember Pidek, and Mayor Eveleth.

The motion failed for lack of an affirmative vote.

### **CONSENT AGENDA**

Motion by Councilmember Law to approve the Consent Agenda as follows:

**Proposed Special Assessment District No. 2022-01 - Hazards and Nuisances.** Authorize Resolution No. 1 setting a public hearing for Monday, April 4, 2022 at 7:30 p.m. to receive citizen comment regarding proposed Special Assessment District No. 2022-01, Hazards and Nuisances, as it relates to unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances at 216 South Elm Street as follows:

#### **RESOLUTION NO. 43-2022**

#### **SPECIAL ASSESSMENT DISTRICT NO. 2022-01 - HAZARDS AND NUISANCES 216 S. ELM STREET**

WHEREAS, the Assessor has prepared a special assessment roll for the purpose of specially assessing that portion of the unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances more particularly hereinafter described to the properties specially benefited by said public improvement, and the same has been presented to the Council by the City Clerk.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Said special assessment roll is hereby accepted and shall be filed in the office of the City Clerk for public examination.
2. The Council shall meet at the Owosso City Hall, Owosso, Michigan at 7:30 o'clock p.m., on Monday, April 4, 2022 for the purpose of hearing all persons interested in said special assessment roll and reviewing the same.
3. The City Clerk is directed to publish the notice of said hearings once in *The Argus Press*, the official newspaper of the City of Owosso, not less than ten (10) days prior to said hearing and shall further cause notice of said hearing to be sent by first class mail to each owner of the property subject to assessment, as indicated by the records in the City Assessor's office as shown on the general tax rolls of the City, at least ten (10) days before the time of said hearing, said notice to be mailed to the addresses shown on said general tax rolls of the City.

The notice of said hearing to be published and mailed shall be in substantially the following form:

#### **NOTICE OF HEARING TO REVIEW SPECIAL ASSESSMENT ROLL – HAZARDS AND NUISANCES CITY OF OWOSSO COUNTY OF SHIAWASSEE, MICHIGAN**

TO THE OWNERS OF THE OF THE FOLLOWING DESCRIBED PROPERTY:

<b>PARCEL NUMBER</b>	<b>ADDRESS</b>	<b>BALANCE</b>
050-660-022-004-00	216 S. Elm Street	\$245,132.13

TAKE NOTICE that a Special Assessment Roll-Hazards and Nuisances has been prepared for the

purpose of defraying the unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances on the above described property.

TAKE NOTICE THAT ANY HAZARDS/NUISANCES INVOICES OR CHARGES REMAINING UNPAID AS OF THEIR DUE DATE WILL BE INCLUDED ON THIS ROLL.

The said Special Assessment Roll-Hazards and Nuisances is on file for public examination with the City Clerk and any objections to said Special Assessment Roll-Hazards and Nuisances must be filed in writing with the City Clerk prior to the close of the hearing to review said Special Assessment Roll-Hazards and Nuisances.

TAKE FURTHER NOTICE that appearance and protest at this hearing is required in order to appeal the amount of the special assessment to the State Tax Tribunal if an appeal should be desired. A property owner or party in interest, his or her agent, may appear in person at the hearing to protest the special assessment or may file his or her appearance by letter and his or her personal appearance shall not be required. The property owner or any person having an interest in the property subject to the proposed special assessments may file a written appeal of the special assessment with the State Tax Tribunal within thirty days after confirmation of the special assessment roll if that special assessment was protested at this hearing.

TAKE FURTHER NOTICE that the City Council will meet at the Owosso City Hall, Owosso, Michigan at 7:30 p.m. on Monday, April 4, 2022 for the purpose of reviewing said Special Assessment Roll - Hazards and Nuisances and for the purpose of considering all objections to said roll submitted in writing. If you have questions regarding this notice, please contact the City Treasurer's Office at 725- 0599.

**Tentative Bid Award – Water Tower and Standpipe Rehabilitation.** Approve tentative bid award to L and T Painting Company Inc. for the Water Tower and Standpipe Rehabilitation Project, a 2022 DWSRF project, in the amount of \$598,300.00, contingent upon receipt of SRF loan proceeds, and further approve payment to the contractor up to the contract amount upon satisfactory completion of project or portion thereof as follows:

#### **RESOLUTION NO. 44-2022**

#### **AUTHORIZING TENTATIVE AWARD OF A CONTRACT FOR THE 2022 STANDPIPE AND ELEVATED TOWER REHABILITATION PROJECT/ DWRP PROJECT NO. 7458-01 WITH L AND T PAINTING COMPANY INC.**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, wishes to construct improvements to its existing water distribution, storage and treatment facilities through improvements to existing standpipe, pump house and tower; and

WHEREAS, the 2022 Standpipe and Elevated Tower Rehab Project, formally adopted on April 15, 2019, will be funded through the State of Michigan's Drinking Water State Revolving Fund (DWSRF) program; and

WHEREAS, the City of Owosso has sought and received construction bids for the proposed improvements and has received a low bid in the amount of \$598,300.00 from L and T Painting Company Inc.; and

WHEREAS, the City of Owosso's Director of Public Services & Utilities, Ryan E. Suchanek, has recommended awarding the contract to the low responsive bidder.

NOW THEREFORE BE IT RESOLVED by the Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: the City of Owosso tentatively awards the contract for the proposed 2022 Standpipe and Elevated Tower Rehab Project to L and T Painting Company Inc., contingent upon successful financial arrangements with the State Revolving Fund Program.
- SECOND: upon receipt of the 2022 DWSRF Loan Proceeds, the mayor and city clerk are hereby authorized and instructed to sign, without further Council action, Exhibit A, substantially as attached.
- THIRD: the accounts payable department is authorized to submit payment to L and T Painting Company Inc. in the amount of \$598,300.00 upon satisfactory completion of the project or portion thereof.
- FOURTH: the above expenses shall be paid for from the 2022 DWSRF Bond Funds.

**Tentative Bid Award – 2022 Water Main Replacement – Center Street.** Approve tentative bid award to The Glaeser-Dawes Corporation for the 2022 Water Main Replacement Project on Center Street, a 2022 DWSRF project, in the amount of \$572,591.61, contingent upon receipt of SRF loan proceeds, and further approve payment to the contractor up to the contract amount upon satisfactory completion of project or portion thereof as follows:

**RESOLUTION NO. 45-2022**

**AUTHORIZING TENTATIVE AWARD OF A CONTRACT FOR THE  
2022 WATER MAIN REPLACEMENT – CENTER ST. PROJECT/  
DWRP PROJECT NO. 7458-01  
WITH THE GLAESER-DAWES CORPORATION**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, wishes to construct improvements to its existing water distribution system through the replacement of water main on Center Street from King Street to North Street; and

WHEREAS, the 2022 Water Main Replacement – Center Street Project, formally adopted on April 15, 2019, will be funded through the State of Michigan's Drinking Water State Revolving Fund (DWSRF) program; and

WHEREAS, the City of Owosso has sought and received construction bids for the proposed improvements and has received a low bid in the amount of \$572,591.61 from The Glaeser-Dawes Corporation; and

WHEREAS, the City of Owosso's Director of Public Services & Utilities, Ryan E. Suchanek, has recommended awarding the contract to the low responsive bidder.

NOW THEREFORE BE IT RESOLVED that the City of Owosso tentatively awards the contract for construction of the proposed water system improvements project to Glaeser Dawes Corporation, contingent upon successful financial arrangements with the DWSRF.

NOW THEREFORE BE IT RESOLVED by the Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: the City of Owosso tentatively awards the contract for the proposed 2022 Water Main Replacement – Center Street Project to The Glaeser-Dawes Corporation, contingent upon successful financial arrangements with the State Revolving Fund Program.

SECOND: upon receipt of the 2022 SRF Loan Proceeds, the mayor and city clerk are hereby authorized and instructed to sign, without further Council action, Exhibit A, substantially as attached.

THIRD: the accounts payable department is authorized to submit payment to The Glaeser-Dawes Corporation in the amount of \$572,591.61 upon satisfactory completion of the project or portion thereof.

FOURTH: the above expenses shall be paid for from the 2022 DWRf Bond Funds.

**Tentative Bid Award – 2022-2024 Water Service Line Replacement Project.** Approve tentative bid award to Green Tech Systems, LLC for the 2022-2024 Water Service Line Replacement Project, a 2022 DWSRF project, in the amount of \$3,331,600.00, contingent upon receipt of SRF loan proceeds, and further approve payment to the contractor up to the contract amount upon satisfactory completion of project or portion thereof as follows:

**RESOLUTION NO. 46-2022**

**AUTHORIZING TENTATIVE AWARD OF A CONTRACT FOR THE  
2022-2024 WATER SERVICE LINE REPLACEMENT PROJECT/  
DWRf PROJECT NO. 7555-01  
WITH GREEN TECH SYSTEMS, LLC**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, wishes to construct improvements to its existing water distribution system through the replacement of lead and galvanized water service lines; and

WHEREAS, the 2022-2024 Water Service Line Replacement Project, formally adopted on June 28, 2021, will be funded through the State of Michigan's Drinking Water State Revolving Fund (DWSRF) program; and

WHEREAS, the City of Owosso has sought and received construction bids for the proposed improvements and has received a low bid in the amount of \$3,331,600.00 from Green Tech Systems, LLC; and

WHEREAS, the City of Owosso's Director of Public Services & Utilities, Ryan E. Suchanek, has recommended awarding the contract to the low responsive bidder.

NOW THEREFORE BE IT RESOLVED by the Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: the City of Owosso tentatively awards the contract for the proposed 2022-2024 Water Service Line Replacement Project to Green Tech Systems, LLC, contingent upon successful financial arrangements with the State Revolving Fund Program.

SECOND: upon receipt of the 2022 SRF Loan Proceeds, the mayor and city clerk are hereby authorized and instructed to sign, without further Council action, Exhibit A, substantially as attached.

THIRD: the accounts payable department is authorized to submit payment to Green Tech Systems, LLC in the amount of \$3,331,600.00 upon satisfactory completion of the project or portion thereof.

FOURTH: the above expenses shall be paid for from the 2022 DWRf Bond Funds.

**Bid Award – 2022 Sidewalk Program.** Approve bid award to Lopez Concrete Construction, LLC for the 2022 Sidewalk Program in the amount of \$112,250.00, plus a contingency of \$20,000.00 for additional restoration and replacement services required during the fiscal year, and further approve payment to the contractor up to \$132,250.00 upon satisfactory completion of project or portion thereof as follows:

**RESOLUTION NO. 47-2022**

**AUTHORIZING THE AWARD OF THE 2022 SIDEWALK PROGRAM  
TO LOPEZ CONCRETE CONSTRUCTION, LLC OF LANSING, MICHIGAN**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has determined that sections of the sidewalk on various streets in the City have become misaligned, deteriorated, or damaged and that replacement is advisable, necessary and in the public interest; and

WHEREAS, the City of Owosso sought bids for the replacement of these sections of sidewalk as part of the 2022 Sidewalk Program, and the low responsive and responsible bid was received from Lopez Concrete Construction, LLC in the amount of \$112,250.00; and

WHEREAS, Lopez Concrete Construction, LLC is hereby determined to be qualified to provide such services.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to employ Lopez Concrete Construction, LLC to replace sections of damaged or misaligned sidewalk as part of the 2022 Sidewalk Program.

SECOND: The Mayor and City Clerk are instructed and authorized to sign the necessary documents to execute the services contract with Lopez Concrete Construction, LLC in the amount of \$112,250.00, plus additional restoration and replacement services required as contingency during the fiscal year in an amount up to \$20,000.00, for a total of \$132,250.00.

THIRD: The accounts payable department is authorized to pay Lopez Concrete Construction, LLC for work satisfactorily completed on the project up to the initial contact amount of \$112,250.00, plus contingency in the amount of \$20,000.00 for a total of \$132,250.00.

FOURTH: The above expenses shall be paid from the FY2022-2023 Major and Local Street Maintenance Funds accounts 202-463-818.000 and 203-463-818.000.

Motion supported by Mayor Pro-Tem Osika.

Roll Call Vote.

AYES: Councilmembers Fear, Haber, Mayor Pro-Tem Osika, Councilmembers Pidek, Law, Teich, and Mayor Eveleth.

NAYS: None.

**ITEMS OF BUSINESS**

**Lot Split Authorizations – 701 South Park and Monroe/Saginaw Streets**



City Manager Henne noted the requested action would create four parcels from the two current lots. Habitat for Humanity has plans to build a new home on each of the new lots.

Mayor Pro-Tem Osika said it has been a while since Habitat for Humanity has built a home in Owosso and the proposed plans for the property represented a great opportunity for the community.

Motion by Councilmember Pidek authorizing the division of City lots under Michigan Subdivision Control Act for platted lots at 701 South Park Street and Monroe/S. Saginaw Streets as detailed below:

#### Current Descriptions:

Address	Status	Parcel #1
701 S. Park Street	Before Split	050-652-004-008-00
<b>Description:</b> Lots 14 15 Blk 4 A L Williams 2 <sup>nd</sup> Add including ½ closed alley		

Address	Status	Parcel #2
Vacant parcel on the corner of S. Saginaw & Monroe Streets	Before Split	050-652-004-001-00
<b>Description:</b> Lots 1 2 3 4 5 & 6 (Ex W ½ Of 6 Blk 4 A L Williams Add 2 <sup>nd</sup> Add including ½ closed alley		

#### Descriptions After Splits:

Address	Status	Parcel #1
701 S. Park Street	After Split	050-562-004-008-00
<b>Description:</b> Part of Lots 14 and 15 of Block 4 of "A.L. Williams' Second Addition to the City of Owosso," Shiawassee County, Michigan, according to the plat thereof, as recorded in Liber 1 of Plats, on Page 58, Shiawassee County Records, described as beginning at the Northwest corner of said Block 4; thence S88°06'02"E on the North line of said Block 4 a distance of 88.00 feet; thence S00°44'33"W 99.04 feet to the South line of said Lot 14; thence N88°14'23"W on said South line a distance of 88.05 feet to the West line of said Block 4; thence N00°46'34"E 99.25 feet to the point of beginning, containing 0.20 of an acre, more or less. Subject to all easements and restrictions of record.		

Address	Status	Parcel #2
202 Monroe Street	After Split	050-652-004-009-00
<b>Description:</b> Part of Lots 1, 2, 3, 14 and 15 and part of the vacated alley all in Block 4 of "A.L. Williams' Second Addition to the City of Owosso," Shiawassee County, Michigan, according to the plat thereof, as recorded in Liber 1 of Plats, on Page 58, Shiawassee County Records, described as beginning at a point that is S88°06'02"E on the North line of said Block 4 a distance of 88.00 feet from the Northwest corner of said Block 4; thence continuing S88°06'02"E 88.00 feet; thence S00°42'33"W 98.82 feet; thence N88°14'23"W 88.05 feet; thence N00°44'33"E 99.04 feet to the point of beginning, containing 0.20 of an acre, more or less. Subject to all easements and restrictions of record.		

Address	Status	Parcel #3
702 S. Saginaw Street	After Split	050-652-004-010-00
<b>Description:</b> Part of Lots 1, 2 and 3 of Block 4 of "AL. Williams' Second Addition to the City of Owosso," Shiawassee County, Michigan, according to the plat thereof, as recorded in Liber 1 of Plats, on		

Page 58, Shiawassee County Records, described as beginning at a point that is S88°06'02"E on the North line of said Block 4 a distance of 176.00 feet from the Northwest corner of said Block 4; thence continuing S88°06'02"E 88.00 feet to the Northeast corner of said Block 4; thence S00°40'31 "W on the East line of said Block 4 a distance of 98.61 feet; thence N88°14'23"W 88.05 feet; thence N00°42'33"E 98.82 feet to the point of beginning, containing 0.20 of an acre, more or less. Subject to all easements and restrictions of record.

Address	Status	Parcel #4
704 S. Saginaw Street	After Split	050-652-004-001-00
<b>Description:</b> Part of Lots 3, 4, 5 and 6 and part of the vacated alley all in Block 4 of "AL. Williams' Second Addition to the City of Owosso," Shiawassee County, Michigan, according to the plat thereof, as recorded in Liber 1 of Plats, on Page 58, Shiawassee County Records, described as beginning at a point that is S00°40'31"W on the East line of said Block 4 a distance of 98.61 feet; thence continuing S00°40'31 "W 145.44 feet; thence N88°26'26"W on the South line of said Lot 6 a distance of 61.99 feet; thence N00°40'31 "E 39.84 feet to the South line of said Lot 5; thence N88°26'26"W on said South line a distance of 70.20 feet to the centerline of the vacated alley; thence N00°42'11 "E on said centerline a distance of 106.06 feet; thence S88°14'23"E 132.15 feet to the point of beginning, containing 0.38 of an acre, more or less. Subject to all easements and restrictions of record.		

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Councilmembers Law, Teich, Pidek, Mayor Pro-Tem Osika, Councilmembers Fear, Haber, and Mayor Eveleth.

NAYS: None.

#### **Low Income Household Water Assistance Program Memorandum of Understanding**

City Manager Henne noted the proposed program would help residents pay for water and sewer bills, the catch is that the City would have to guarantee service for at least 90 days after payment.

Motion by Councilmember Pidek to approve the memorandum of understanding between the City of Owosso, Michigan Department of Health and Human Services and Capital Area Community Services, Inc. for the Low Income Household Water Assistance Program as follows:

#### **RESOLUTION NO. 48-2022**

#### **AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING WITH THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES AND CAPITAL AREA COMMUNITY SERVICES, INC. FOR THE LOW INCOME HOUSEHOLD WATER ASSISTANCE PROGRAM**

WHEREAS, the city of Owosso has water customers in arrears or facing disconnect who could benefit from the participation in this program; and

WHEREAS, the Michigan Department of Health and Human Services and Capital Area Community Services, Inc. have funding available for qualifying low income households to help with water and sewer payments through the Low Income Household Water Assistance Program; and

WHEREAS, the city of Owosso, Shiawassee County, Michigan, has determined that it is in the best interest of the public to participate in the Low Income Household Water Assistance Program.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to execute a Memorandum of Understanding with the Michigan Department of Health and Human Services and Capital Area Community Services, Inc. for participation in the Low Income Household Water Assistance Program.

SECOND: The mayor and city clerk are instructed and authorized to sign the document attached as Exhibit A.

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Councilmembers Fear, Pidek, Teich, Law, Haber, Mayor Pro-Tem Osika, and Mayor Eveleth.

NAYS: None.

### **Set Special Meeting – Final Strategic Planning Session**

Mayor Eveleth noted that Councilmember Teich will not be able to attend this meeting as he will be out of town.

Motion by Councilmember Pidek to set a special meeting for the final strategic planning workshop on Tuesday, March 29, 2022 at 6:00 p.m. in the City Hall Council Chambers.

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Councilmembers Teich, Haber, Pidek, Law, Fear, Mayor Pro-Tem Osika, and Mayor Eveleth.

NAYS: None.

### **COMMUNICATIONS**

Tanya Buckelew, Building Official. February 2022 Building Department Report.  
Tanya Buckelew, Building Official. February 2022 Code Violations Report.  
Tanya Buckelew, Building Official. February 2022 Inspections Report.  
Tanya Buckelew, Building Official. February 2022 Certificates Issued Report.  
Kevin D. Lenkart, Public Safety Director. February 2022 Police Report.  
Downtown Development Authority/Main Street. Minutes of March 2, 2022.

### **CITIZEN COMMENTS AND QUESTIONS**

Tom Manke, 2910 W. M-21, said he felt like the numbers quoted for the utility rates keep changing and he felt that Councilmember Law's analysis of the bills increasing by 6%, not 3%, is correct. He went on to say that he understands the City's back is up against the wall and millions of dollars in grant funding could

be lost if the projects are delayed, noting that residents would need to come up with even more money in the future.

Eddie Urban, 601 Glenwood Avenue, empathized with Councilmember Law's pain regarding the high gas prices. He also noted that he is waiting for a contractor to fix his porch, he would like the sewer connection to his house to be made on Monroe Street instead of Glenwood Avenue, and he is still having trouble with someone leaving their dog's waste behind in his yard.

Karen Mead-Elford, 1330 W. King Street, noted that the City of Durand held an informal question and answer session when they recently raised rates and the City of Owosso may want to consider doing something similar.

Councilmember Law acknowledged his math analysis of the utility bill increases was faulty, the increase in the final 3 years of the plan is indeed 3% per year.

### **NEXT MEETING**

Monday, April 04, 2022

### **BOARDS AND COMMISSIONS OPENINGS**

Brownfield Redevelopment Authority – term expires June 30, 2022  
Building Board of Appeals – Alternate - term expires June 30, 2022  
Building Board of Appeals – Alternate - term expires June 30, 2024  
Downtown Historic District Commission – term expires June 30, 2022  
Owosso Historical Commission – 2 terms expire December 31, 2023  
Planning Commission – term expires June 30, 2022  
Zoning Board of Appeals – Alternate – term expires June 30, 2024  
Zoning Board of Appeals – term expires June 30, 2023

### **ADJOURNMENT**

Motion by Councilmember Fear for adjournment at 8:50 p.m.

Motion supported by Mayor Pro-Tem Osika and concurred in by unanimous vote.

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Christopher T. Eveleth, Mayor

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Amy K. Kirkland, City Clerk

\*Due to their length, text of marked items is not included in the minutes. Full text of these documents is on file in the Clerk's Office.

**CITY OF OWOSSO  
SPECIAL MEETING OF THE CITY COUNCIL  
MINUTES OF MARCH 29, 2022  
6:00 P.M.  
VIRGINIA TEICH CITY COUNCIL CHAMBERS**

**PRESIDING OFFICER:** MAYOR CHRISTOPHER T. EVELETH

**PLEDGE OF ALLEGIANCE:** MAYOR CHRISTOPHER T. EVELETH

**PRESENT:** Mayor Christopher T. Eveleth, Mayor Pro-Tem Susan J. Osika, Councilpersons Janae L. Fear, Jerome C. Haber, Daniel A. Law, and Nicholas L. Pidek.

**ABSENT:** Robert J. Teich, Jr.

**OTHERS PRESENT:** City Manager Nathan R. Henne, Department Managers Brad A. Barrett, Tanya S. Buckelew, Michael L. Dowler, Katherine R. Fagan, Amy K. Fuller, Amy K. Kirkland, Elizabeth A. Kuiper, and Ryan E. Suchanek.

**CITIZEN COMMENTS AND QUESTIONS**

There were no citizen comments or Council comments.

**ITEMS FOR DISCUSSION**

**Strategic Planning**

Mayor Eveleth introduced the facilitator for the final strategic planning session, Patrice Martin. The purpose of this evening's meeting is to develop measures of success and plans for monitoring, evaluating, and reporting.

Ms. Martin refreshed the group on the status of the strategic planning process so far. The Master Plan has become the strategic plan document. Council has discussed the current state of affairs and what they would like to see in the future state of affairs. Roles and processes have been examined to ensure that Council and staff are clear on the goals and that everyone is pulling in the same direction. The last task in the planning process is the development of measures of success and plans for how to monitor those measures. Monitoring and periodic evaluation ensures that everyone keeps the plan in mind. It also provides opportunity adaptation and adjustment, if necessary. The group discussed at length possible ways of measuring success for each of the seven major goals listed in the Master Plan, creating a list of the current measures being taken as well as a list of measures that could be implemented in the future. The group also discussed the importance of communication, including celebrating accomplishments and seeking public feedback on a regular basis. Ms. Martin ended the session saying that while the strategic planning process is coming to a conclusion for this year, the monitoring and evaluation process is only just beginning. Lastly, in an effort to provide something tangible to help keep Council and staff on track, she indicated that she would be putting together a summary report along with some recommendations in the next couple of weeks.

**NEXT MEETING**

Monday, April 04, 2022

### **BOARDS AND COMMISSIONS OPENINGS**

Brownfield Redevelopment Authority – term expires June 30, 2022  
Building Board of Appeals – Alternate - term expires June 30, 2022  
Building Board of Appeals – Alternate - term expires June 30, 2024  
Downtown Historic District Commission – term expires June 30, 2022  
Owosso Historical Commission – 2 terms expire December 31, 2023  
Planning Commission – term expires June 30, 2022  
Zoning Board of Appeals – Alternate – term expires June 30, 2024  
Zoning Board of Appeals – term expires June 30, 2023

### **ADJOURNMENT**

Motion by Councilmember Fear for adjournment at 8:03 p.m.

Motion supported by Mayor Pro-Tem Osika and concurred in by unanimous vote.

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Christopher T. Eveleth, Mayor

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Amy K. Kirkland, City Clerk



## MEMORANDUM

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301 W. MAIN ST - OWOSSO, MICHIGAN 48867 ▪ WWW.CI.OWOSSO.MI.US

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**DATE:** March 29, 2022

**TO:** City Council

**FROM:** Amy K. Kirkland, City Clerk

**SUBJECT:** Public Hearing - Special Assessment District No. 2022-01 – Hazards & Nuisances for 216 S. Elm Street

### RECOMMENDATION:

Authorize Special Assessment Resolution No. 2 establishing a special assessment for the property at 216 S. Elm Street to recoup the costs incurred in the Emergency Abatement process and subsequent demolition of the structure on the property.

### BACKGROUND:

Back in September of 2021 the City received word that the roof of the structure at 216 S. Elm Street had partially collapsed, presenting a potential danger to the public. An onsite inspection by a third-party structural engineer confirmed the building was in imminent danger of collapse and removal of the structure was required. Due to the emergent nature of the situation, City Manager Henne made the decision to order the immediate demolition of the structure, as authorized by Sec. 18-29 of the Code of Ordinances. At the same time, the City pursued a second, parallel course of action in the Circuit Court system to ensure the City's legal position was well protected. On November 18, 2021 the Court ruled in favor of the City, issuing an order permitting the demolition of the building and establishing a judgement against the defendant for the cost of "attorney fees, demolition, clean-up, litter and garbage removal". After a delay waiting for Consumers Energy to cut the gas and electric services to the site, demolition finally began in mid-December. Final inspection of the site of the now empty site was approved on February 1, 2022. Total charges incurred, including demolition fees, legal fees, and charges for the third-party structural engineer, came to \$245,142.13.

Charges for the abatement of Hazards & Nuisances are placed as a lien on the property through the special assessment process. City Council approved the first resolution in the process at the March 21, 2022 meeting. Notice of the hearing has been mailed to the property owner. Notices were also published in The Argus Press and posted to the City's website.

Resolution No. 2 will be considered tonight after the public hearing has been conducted. If approved, it will record the comments presented at the public hearing, approve the assessment roll (with any changes made by Council), create a lien on the property, set the time period over which payment will be accepted, set the interest rate on installments, and set the annual due date for payments.

### FISCAL IMPACTS:

Due to the extraordinarily large amount of the proposed assessment staff is suggesting the assessment be spread out over a 20-year period.

The rationale for this extended assessment period is two-fold. The first being that the costs related to demolishing a structure of the size of the building in question are quite hefty and very few people would be able to come up with a lump sum of money to pay them all at once. The second reason being that any future installments of a special assessment cannot be voided by the State should the property go up for tax sale (i.e. if the property goes up for tax sale in year 5 of the assessment, the installments for years 1-5 are wiped out, but the installments for years 6-20 remain intact).



**RESOLUTION NO.**

**AUTHORIZING THE ROLL FOR  
SPECIAL ASSESSMENT DISTRICT NO. 2022-01 - HAZARDS & NUISANCES  
FOR 216 SOUTH ELM STREET**

WHEREAS, the City Council has met, after due and legal notice, and reviewed the Special Assessment Roll for Hazards and Nuisances District No. 2022-01 prepared for the purpose of defraying the unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances on the following described property:

PARCEL#	SERVICE ADDRESS	TYPE	AMOUNT
050-660-022-004-00	216 S. Elm Street	Demolition of structure including court costs & consulting fees	\$ 245,142.13

and

WHEREAS, after hearing all persons interested therein and after carefully reviewing said Special Assessment Roll-Hazards and Nuisances the Council deems said Special Assessment Roll-Hazards and Nuisances to be fair, just and equitable and that the assessment contained thereon results in the special assessment being in accordance with the unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances of said property.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Said Special Assessment Roll-Hazards and Nuisances as prepared by the City Assessor in the amount of \$245,142.13 is hereby confirmed and shall be known as Special Assessment Roll-Hazards and Nuisances District No. 2022-01.
2. Pursuant to MCL 211.78k(c) said special assessment roll shall be divided into twenty (20) equal annual installments, the first of which shall be due and payable on September 1, 2022, and the subsequent installments shall be due on September 1st of each and every year thereafter. Payment of the amount of the special assessment may be made in full without interest or penalty by November 1, 2022.
3. The installments of the special assessment rolls shall bear interest at the rate of 6% per annum; provided, however, if the bonds are issued in anticipation of said special assessments, then such unpaid special assessment shall bear interest at a rate of interest equal to 1% above the average rate of interest borne by said bonds. Such interest shall commence on September 1, 2022 and shall be paid annually on each installment due date.
4. Said Special Assessment Roll-Hazards and Nuisances District No. 2022-01 shall be placed on file in the office of the City Clerk who shall attach his warrant to a certified copy thereof within ten (10) days commanding the Assessor to spread the various sums shown thereon as directed by the City Council.



## MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

**DATE:** March 29, 2022

**TO:** Mayor Eveleth and the Owosso City Council

**FROM:** Tanya Buckelew, Planning & Building Director

**SUBJECT:** Zoning Ordinance Amendment – Elimination of Greenhouses from the I-1 Light Industrial District

### RECOMMENDATION:

The Planning Commission recommends amending Chapter 38, Zoning, Article XIII, *I-1 Light Industrial Districts*, Sec. 38-292, Principal uses permitted, subsection (7) to remove “Greenhouses”, and subsection (12)b to remove “or greenhouse”.

### BACKGROUND:

To avoid the potential for light pollution caused by marijuana grow greenhouses, an amendment to the Zoning Ordinance was presented to the Planning Commission.

On March 28, 2022 the Planning Commission held a public hearing, in which two City residents expressed their support for the amendment, and voted to recommend City Council approval of the ordinance amendment.

### FISCAL IMPACTS:

None

**RESOLUTION NO.**

**AUTHORIZING FIRST READING & SETTING A PUBLIC HEARING FOR  
THE PROPOSED AMENDMENT TO CHAPTER 38, ZONING,  
FROM THE CODE OF THE CITY OF OWOSSO  
TO REMOVE GREENHOUSES FROM USES PERMITTED IN I-1 ZONING**

WHEREAS, the Planning Commission of the City of Owosso, Shiawassee County, Michigan desires to avoid the potential for light pollution caused by marijuana grow greenhouses; and

WHEREAS, the term “greenhouses” would need to be removed from the Zoning Ordinance to effectuate this change; and

WHEREAS, the Planning Commission held a public hearing, on March 28, 2022 at its regularly scheduled meeting, to receive citizen comment regarding the proposed changes to sections of Chapter 38, Zoning, to remove greenhouses from the list of uses permitted in the I-1, Light Industrial District. Two citizens spoke, both in support of the proposed amendment; and

WHEREAS, the Planning Commission recommends approval of the proposed amendments to Chapter 38, Zoning; and

WHEREAS, it is the long-standing practice of the City Council to hold a public hearing to receive citizen comment regarding any and all proposed ordinance amendments.

NOW, THEREFORE, BE IT RESOLVED, THAT THE CITY OF OWOSSO ORDAINS THAT:

SECTION 1. AMENDMENT. That Chapter 38, Zoning, Article XIII, *I-1 Light Industrial Districts*, Sec. 38-292, Principal Uses Permitted, shall be amended as follows:

**Sec. 38-292. Principal uses permitted.**

In an I-1 district, no building or land shall be used and no building shall be erected except for one (1) or more of the following specified uses unless otherwise provided in this chapter and subject further to the review and approval of the site plan by the planning commission in accordance with section 38-390:

- (1) Any use charged with the principal function of basic research, design and pilot or experimental product development when conducted within a completely enclosed building;
- (2) Any of the following uses when the manufacturing, compounding or processing is conducted wholly within a completely enclosed building. That portion of the land used for open storage facilities for materials or equipment shall meet the requirements of section 38-389 or section 38-393;
  - a. Warehousing and wholesale establishments, and trucking facilities;
  - b. The manufacture, compounding, processing, packaging or treatment of such products such as, but not limited to, bakery goods, candy, cosmetics, pharmaceuticals, toiletries, food products, hardware and cutlery, tool, die, gauge and machine shops;
  - c. The manufacture, compounding, assembling, or treatment of articles or merchandise from previously prepared materials: bone, canvas, cellophane, cloth, cork, elastomers, feathers, felt, fibre [fiber], fur, glass, hair, horn, leather, paper, plastics, rubber, precious or semi-precious metals or stones, sheet metal, shell, textiles, tobacco, wax, wire, wood and yarns;
  - d. The manufacture of pottery and figurines or other similar ceramic products using only previously pulverized clay, and kilns fired only by electricity or gas;
  - e. Manufacture of musical instruments, toys, novelties and metal or rubber stamps, or other molded rubber products;

- f. Manufacture or assembly of electrical appliances, electronic instruments and devices, radios and phonographs;
  - g. Laboratories—Experimental, film or testing;
  - h. Manufacturing and repair of electric or neon signs, light sheet metal products, including heating and ventilating equipment, cornices, eaves and the like;
  - i. Central dry cleaning plants or laundries provided that such plants shall not deal directly with consumer at retail;
  - j. All public utilities, including buildings, necessary structures, storage yards and other related uses.
- (3) Warehouses, storage and transfer and electric and gas service buildings and yards; public utility buildings, telephone exchange buildings, electrical transformer stations and substations, and gas regulator stations; water supply and sewage disposal plants; water and gas tank holders; railroad transfer and storage tracks; railroad rights-of-way; freight terminals;
  - (4) Storage facilities for building materials, sand, gravel, stone, lumber, storage of contractor's equipment and supplies, provided such is enclosed within a building or within a solid wall or fence that meets the requirements of section 38-389 or section 38-393;
  - (5) Municipal uses such as water treatment plants, and reservoirs, sewage treatment plants, and all other municipal buildings and uses, including outdoor storage;
  - (6) Commercial kennels;
  - ~~(7) Greenhouses;~~
  - (8) Other uses of a similar and no more objectionable character to the above uses;
  - (9) Accessory buildings and uses customarily incident to any of the above permitted uses;
  - (10) Residential structures existing as of January 1, 2012;
  - (11) A marijuana provisioning center, grower, processor, safety compliance facility or secure transporter as authorized by the city's medical marijuana facilities licensing—Police power authorizing ordinance;
    - a. Any uses or activities found by the state or a court with jurisdiction to be unconstitutional or otherwise not permitted by state law may not be permitted by the city. In the event that a court with jurisdiction declares some or this entire article invalid, then the city may suspend the acceptance of applications for medical marijuana facilities licenses pending the resolution of the legal issue in question.
    - b. The use or facility must be at all times in compliance with all other applicable laws and ordinances of the city and state.
    - c. The city may suspend or revoke a medical marijuana facilities license based on the finding that the provisions of the Medical Marijuana Facilities Licensing Act, all other applicable provisions of this zoning ordinance, the city's police power authorizing ordinance, or the approved site plan are not met.
    - d. A marijuana facility, or activities associated with the licensed growing, processing, testing, transporting, or sales of marijuana, may not be permitted as a home business or accessory use nor may they include accessory uses except as otherwise provided in this chapter.
    - e. Signage requirements for marijuana facilities, unless otherwise specified, are as provided in chapter 26, signs.
  - (12) Marijuana growers, processors, safety compliance facilities or secure transporters as authorized by the city's medical marijuana facilities licensing—Police power authorizing ordinance shall be subject to the following standards:

- a. *Minimum yard depth/distance from lot lines.* Minimum yard depth/distance from lot lines shall adhere to measurement requirements as listed in article XVI—Schedule of regulations for each zoning designation as listed.
- b. *Indoor growing and processing.* In the I-1 light industrial district, marijuana growing shall be located entirely within a fully enclosed, secure, indoor facility ~~or greenhouse~~ with rigid walls, a roof, and doors. Marijuana processing shall be located entirely within one (1) or more completely enclosed buildings.
- c. *Maximum building floor space.* The following maximum building floor space shall apply in the I-1 light industrial district:
  1. If only a portion of a building is authorized for use in marijuana growing or processing, a partition wall at least seven (7) feet in height, or a height as required by the applicable building codes, whichever is greater, shall separate the marijuana growing or processing space from the remainder of the building. A partition wall must include a door, capable of being closed and locked, for ingress and egress between the marijuana growing or processing space and the remainder of the building.
- d. *Lighting.* Lighting shall be regulated as follows:
  1. Light cast by light fixtures inside any building used for marijuana growing or marijuana processing shall not be visible outside the building from 7:00 p.m. to 7:00 a.m. the following day.
  2. Outdoor marijuana grow lights shall not be illuminated from 7:00 p.m. to 7:00 a.m. the following day.
- e. *Odor.* As used in this subsection, building means the building, or portion thereof, used for marijuana growing or marijuana processing.
  1. The building shall be equipped with an activated carbon filtration system for odor control to ensure that air leaving the building through an exhaust vent first passes through an activated carbon filter.
  2. The filtration system shall consist of one (1) or more fans and activated carbon filters. At a minimum, the fan(s) shall be sized for cubic feet per minute (CFM) equivalent to the volume of the building (length multiplied by width multiplied by height) divided by three (3). The filter(s) shall be rated for the applicable CFM.
  3. The filtration system shall be maintained in working order and shall be in use. The filters shall be changed a minimum of once every three hundred sixty-five (365) days.
  4. Negative air pressure shall be maintained inside the building.
  5. Doors and windows shall remain closed, except for the minimum length of time needed to allow people to ingress or egress the building.
  6. An alternative odor control system is permitted if the applicant submits and the municipality accepts a report by a mechanical engineer licensed in the state demonstrating that the alternative system will control odor as well or better than the activated carbon filtration system otherwise required. The municipality may hire an outside expert to review the alternative system design and advise as to its comparability and whether in the opinion of the expert it should be accepted.
- f. *Security cameras.* Security cameras must be used and shall be directed to record only the subject property and may not be directed to public rights-of-way as applicable, except as required to comply with licensing requirements of the state. Recordings shall be kept for ninety (90) days.

- g. *Buffer zones.* A marijuana grower, processor, safety compliance facility, or secure transporter may not be located within the distance specified from the uses below as determined by the city. Distance shall be measured as stipulated in the Michigan Liquor Control Act as follows:
1. A marijuana grower, processor, safety compliance facility, or secure transporter may not be located within two hundred (200) feet of the real property comprising or used by a public or private elementary, vocational, or secondary school. The distance between the school building and the marijuana grower, processor, safety compliance facility, or secure transporter must be measured along the center line of the street or streets of address between two (2) fixed points on the center line determined by projecting straight lines, at right angles to the center line, from the part of the school building nearest to the marijuana grower, processor, safety compliance facility, or secure transporter and from the part of the marijuana grower, processor, safety compliance facility, or secure transporter nearest to the school building.
  2. A marijuana grower, processor, safety compliance facility, or secure transporter may not be located within one hundred (100) feet of a residentially zoned structure. The distance between the residential zoned structure and the marijuana grower, processor, safety compliance facility, or secure transporter must be measured along the center line of the street or streets of address between two (2) fixed points on the center line determined by projecting straight lines, at right angles to the center line, from the part of the residentially zoned structure nearest to the marijuana grower, processor, safety compliance facility, or secure transporter and from the part of the marijuana grower, processor, safety compliance facility, or secure transporter nearest to the residentially zoned structure.
  3. A marijuana grower, processor, safety compliance facility, or secure transporter may not be located within one hundred (100) feet of a vacant residentially zoned parcel. The distance between the residential zoned vacant parcel and the marijuana grower, processor, safety compliance facility, or secure transporter must be measured along the center line of the street or streets of address between two (2) fixed points on the center line determined by projecting straight lines, at right angles to the center line, from the intersection of the minimum front or rear yard and side yard setback requirement nearest to the marijuana grower, processor, safety compliance facility, or secure transporter and from the part of the marijuana grower, processor, safety compliance facility, or secure transporter nearest to the intersection of the minimum front or rear yard and side yard setback requirement.

SECTION 2. SEVERABILITY. If any section, subsection, sentence, clause or phrase of this article is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this article. The city hereby declares that it would have passed this ordinance, and each section, subsection, clause or phrase thereof, irrespective of the fact that any one (1) or more sections, subsections, sentences, clauses and phrases be declared unconstitutional.

SECTION 3. PUBLIC HEARING. A public hearing is set for Monday, April 18, 2022 at 7:30 p.m. in the City Hall Council Chambers for the purpose of hearing citizen comment regarding the proposed amendments to Chapter 38, Zoning, of the Code of the City of Owosso.

SECTION 4. AVAILABILITY. This ordinance may be purchased or inspected in the city clerk's office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

SECTION 5. EFFECTIVE DATE. This amendment shall become effective 20 days after approval.



## MEMORANDUM

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301 W MAIN ST • OWOSSO, MICHIGAN 48867-2958 • WWW.CI.OWOSSO.MI.US

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**DATE:** April 4, 2022

**TO:** Mayor Eveleth and the Owosso City Council

**FROM:** Ryan E. Suchanek, Director of Public Services & Utilities

**SUBJECT:** Setting Public Hearing for Clean Water State Revolving Fund (CWSRF) Project Plan for Wastewater Treatment Plant

### RECOMMENDATION:

Set a public hearing to receive citizen comment regarding the Michigan Department of Environment, Great Lakes, and Energy (EGLE) CWSRF Project Plan to replace aging infrastructure and address flow capacity limitations at the WWTP.

### BACKGROUND:

The City of Owosso will hold a public hearing on proposed improvements to replace aging infrastructure and address flow capacity limitations at the wastewater treatment plant, including its biological towers, for the purpose of receiving comments from interested persons. The hearing will be held during the Owosso City Council meeting on Monday, May 16, 2022 starting at 7:30 P.M. in the City Hall Council Chambers, 301 West Main Street, Owosso, Michigan 48867.

The purpose of the proposed project is to address improvements to infrastructure to comply with regulatory requirements and increase reliability of service to residents and customers.

Total cost of the proposed project plan is estimated at \$13,000,000.00, to be paid from user charges during the 20 to 30 year life of the low interest loan. The project plan will include: replacing biological towers, replacing filters, disinfection upgrades, and electrical improvements. The proposed project will occur within the WWTP site and include replacement of existing equipment.

Fishbeck has prepared and submitted the required project plan to the State of Michigan in cooperation with City staff and EGLE regulatory guidelines.

Attachment: Resolution

Submitted by: Ryan E. Suchanek, Director of Public Services & Utilities

**RESOLUTION NO.**

**SETTING A PUBLIC HEARING TO RECEIVE CITIZEN COMMENT REGARDING  
THE CWSRF PROJECT PLAN TO REPLACE AGING INFRASTRUCTURE AT THE WWTP**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has set the Public Hearing for May 16, 2022 to receive comments from the general public for the necessity of improvements projected at cost of \$13,000,000.00 for biological towers, including conjunction equipment replacement and upgrades, and

WHEREAS, these improvements are required to comply with regulatory requirements and to increase the reliability of service to residents and customers, and

WHEREAS, the City of Owosso Director of Public Services & Utilities has reviewed the proposed project plan submitted by consultant Fishbeck, in cooperation with City of Owosso staff and EGLE guidelines, and recommends approval of resolution No.1 to set the Public Hearing.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to set the Public Hearing for the EGLE's Clean Water State Revolving Fund Project Plan for May 16, 2022.





## Boards and Commissions Application

Please return your completed application to the City Clerk's office at 301 E. Main St, Owosso, MI 48867.

Application for appointment to: **Planning Commission**  
Name of board(s) or commission(s)

**Stephen R Schlaack**

Name:

[Redacted]

Email:

[Redacted]

Phone:

**1220 N Washington St**

Address:

**Owosso**

City:

**MI**

State:

**48867**

Zip:

**Why do you wish to serve on this board or commission?**

I have always cared about Owosso and have been personally invested in its success. I feel that this is an opportunity for me to give back and to help guide Owosso forward for future generations. I have an interest in sustainable real estate development that fosters growth, versus high-dollar projects that do not provide long-term benefits for a community.

**Briefly describe community activities you have been involved in:**

Starting as early as middle school, I have volunteered with local non-profits such as the Knights of Columbus and Owosso Community Players. Additionally, I currently volunteer as a strategy and fundraising consultant for a youth camp in Greenville, MI.

**Briefly describe the skills and experience you would bring to this position?**

With an MBA in supply chain management from Michigan State (the #1 ranked supply chain school in the country - see link below), I have the financial acumen to make prudent decisions that will maximize municipal investment. I will also bring a perspective that will work to foster an atmosphere and community centered on growth and resilience.

<https://broad.msu.edu/news/five-years-at-the-top-msu-has-the-no-1-graduate-supply-chain-programs/>

**What is your education and training background?**

Michigan State University - MBA Supply Chain Management - May 2020  
Alma College - Bachelors of Arts, Business Administration - May 2013

**What is your job experience?**

KLA Corporation - Supply Chain Specialist  
Charter Communications/Spectrum - Procurement Manager (Managing over \$500 million in spend)  
Cengage / National Geographic - Digital Project Coordinator  
Wells Fargo - Loan Processing Manager  
Cleveland Public Theatre - Box Office, Finance, and IT Associate

### Important Public Records Information

All information submitted in this application is public information and subject to disclosure in response to a public records request made pursuant to the Freedom of Information Act. Please contact the Clerk at (989) 725-0500 if you have questions or concerns about the disclosure of specific information.

### Truth and Accuracy

I certify that the information contained on this form is accurate and complete to the best of my knowledge. I understand that all information disclosed on this form will be available to the public as part of a Freedom of Information Act request.

Signature



Date

3/21/2022



## **MEMORANDUM**

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301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ [WWW.CI.OWOSSO.MI.US](http://WWW.CI.OWOSSO.MI.US)

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DATE: April 4, 2022

TO: Owosso City Council

FROM: Ryan E. Suchanek, Director of Public Services & Utilities

SUBJECT: MDOT Performance Resolution

### **RECOMMENDATION:**

Approval of the MDOT Performance Resolution for Municipalities, authorizing the City of Owosso to perform work within highways under MDOT jurisdiction.

### **BACKGROUND:**

The Performance Resolution for Municipalities for conducting work activities within MDOT's highway system must be renewed annually. The purpose of the resolution is to fix the rights and responsibilities of both parties entering this agreement, further it authorizes certain city employees to make application for other MDOT work permits during the calendar year. Attached for your consideration is the updated resolution.

### **FISCAL IMPACTS:**

There are no direct fiscal impacts to approving the Performance Resolution. This document simply formalizes the rights and responsibilities of the City.

Attachments: MDOT Performance Resolution for Municipalities

## PERFORMANCE RESOLUTION FOR MUNICIPALITIES

*This Performance Resolution (Resolution) is required by the Michigan Department of Transportation for purposes of issuing to a Municipality an "Individual Permit for Use of State Highway Right of Way", and/or an "Annual Application and Permit for Miscellaneous Operations within State Highway Right of Way".*

RESOLVED WHEREAS, the \_\_\_\_\_  
(County, City, Village, Township, etc.)

hereinafter referred to as the "MUNICIPALITY," periodically applies to the Michigan Department of Transportation, hereinafter referred to as the "DEPARTMENT," for permits, referred to as "PERMIT," to construct, operate, use and/or maintain utilities or other facilities, or to conduct other activities, on, over, and under State Highway Right of Way at various locations within and adjacent to its corporate limits;

NOW THEREFORE, in consideration of the DEPARTMENT granting such PERMIT, the MUNICIPALITY agrees that:

1. Each party to this *Resolution* shall remain responsible for any claims arising out of their own acts and/or omissions during the performance of this *Resolution*, as provided by law. This *Resolution* is not intended to increase either party's liability for, or immunity from, tort claims, nor shall it be interpreted, as giving either party hereto a right of indemnification, either by Agreement or at law, for claims arising out of the performance of this Agreement.
2. If any of the work performed for the MUNICIPALITY is performed by a contractor, the MUNICIPALITY shall require its contractor to hold harmless, indemnify and defend in litigation, the State of Michigan, the DEPARTMENT and their agents and employee's, against any claims for damages to public or private property and for injuries to person arising out of the performance of the work, except for claims that result from the sole negligence or willful acts of the DEPARTMENT, until the contractor achieves final acceptance of the MUNICIPALITY Failure of the MUNICIPALITY to require its contractor to indemnify the DEPARTMENT, as set forth above, shall be considered a breach of its duties to the DEPARTMENT.
3. Any work performed for the MUNICIPALITY by a contractor or subcontractor will be solely as a contractor for the MUNICIPALITY and not as a contractor or agent of the DEPARTMENT. The DEPARTMENT shall not be subject to any obligations or liabilities by vendors and contractors of the MUNICIPALITY, or their subcontractors or any other person not a party to the PERMIT without the DEPARTMENT'S specific prior written consent and notwithstanding the issuance of the PERMIT. Any claims by any contractor or subcontractor will be the sole responsibility of the MUNICIPALITY.
4. The MUNICIPALITY shall take no unlawful action or conduct, which arises either directly or indirectly out of its obligations, responsibilities, and duties under the PERMIT which results in claims being asserted against or judgment being imposed against the State of Michigan, the Michigan Transportation Commission, the DEPARTMENT, and all officers, agents and employees thereof and those contracting governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract. In the event that the same occurs, for the purposes of the PERMIT, it will be considered as a breach of the PERMIT thereby giving the State of Michigan, the DEPARTMENT, and/or the Michigan Transportation Commission a right to seek and obtain any necessary relief or remedy, including, but not by way of limitation, a judgment for money damages.
5. The MUNICIPALITY will, by its own volition and/or request by the DEPARTMENT, promptly restore and/or correct physical or operating damages to any State Highway Right of Way resulting from the installation construction, operation and/or maintenance of the MUNICIPALITY'S facilities according to a PERMIT issued by the DEPARTMENT.

6. With respect to any activities authorized by a PERMIT, when the MUNICIPALITY requires insurance on its own or its contractor's behalf it shall also require that such policy include as named insured the State of Michigan, the Transportation Commission, the DEPARTMENT, and all officers, agents, and employees thereof and those governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract.
7. The incorporation by the DEPARTMENT of this *Resolution* as part of a PERMIT does not prevent the DEPARTMENT from requiring additional performance security or insurance before issuance of a PERMIT.
8. This *Resolution* shall continue in force from this date until cancelled by the MUNICIPALITY or the DEPARTMENT with no less than thirty (30) days prior written notice provided to the other party. It will not be cancelled or otherwise terminated by the MUNICIPALITY with regard to any PERMIT which has already been issued or activity which has already been undertaken.

BE IT FURTHER RESOLVED that the following position(s) are authorized to apply to the DEPARTMENT for the necessary permit to work within State Highway Right of Way on behalf of the MUNICIPALITY.

Title and/or Name:

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I HEREBY CERTIFY that the foregoing is a true copy of a resolution adopted by

the \_\_\_\_\_  
(Name of Board, etc.)

(Name of Board, etc.)

of the \_\_\_\_\_ of \_\_\_\_\_  
(Name of MUNICIPALITY) (County)

(Name of MUNICIPALITY)

(County)

at a \_\_\_\_\_ meeting held on the \_\_\_\_\_ day

of \_\_\_\_\_ A.D. \_\_\_\_\_

Signed

*Title*

---

*Print Signed Name*



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

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# *MEMORANDUM*

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DATE: March 22, 2022  
TO: City Council  
FROM: Kevin Lenkart  
Director of Public Safety  
RE: Traffic Control Order # 1467

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Josephine Brown, Executive Director, is requesting street closures for the Downtown Owosso Farmers Market.

**LOCATION:**

Exchange Street from Water Street to Washington Street  
Water Street from Exchange Street to Mason Street  
Ball Street from Main Street to Mason Street

**DATE:**

Every Saturday from May 7, 2022 – October 29, 2022

**TIME:**

7:00 am – 2:00 pm

The Public Safety Department has issued Traffic Control Order# 1467 in accordance with the Rules for the Issuance of Certain Traffic Control Orders. Staff recommends approval and further authorization of a traffic control order formalizing the action.

**CITY OF OWOSSO**

**TRAFFIC CONTROL ORDER**

*(SECTION 2.53 UNIFORM TRAFFIC CODE)*

ORDER NO.

DATE

TIME

1467

3/22/22

10:40 am

REQUESTED BY

Kevin Lenkart – Director of Public Safety

TYPE OF CONTROL

Street closures

LOCATION OF CONTROL

Exchange St. from Water St. to Washington St.

Water St. from Exchange St. to Mason St.

Ball St. from Main St. to Mason St.

EVENT:

Downtown Owosso Farmers Market

Every Saturday

May 7, 2022 to October 29, 2022

7:00 am – 2:00 pm

APPROVED BY COUNCIL

\_\_\_\_\_, 20 \_\_\_\_

REMARKS



## APPLICATION FOR USE OF PARKING LOTS, PARADES, OR SIMILAR EVENTS

301 W. MAIN OWOSSO, MICHIGAN 48867-2958 • (989) 725-0550 • FAX 725-0526

The request for use of the parking lots, parade, or similar event shall be submitted to the Director of Public Safety not less than 14 days nor more than 120 days before the date for which the use is requested.

The submission of a request by an individual or organization for a traffic control order pursuant to these rules and regulations shall constitute an agreement to indemnify and hold the City and its officers and employees harmless from any and all liability arising from the event or activities for which the request is made.

Name of individual or group: Downtown Owosso Farmers Market Date: 3/14/2022

Primary Contact Person

Name: Josephine Brown

Title: Executive Director

Address: 215 n. water st

Phone: 517-881-0369

Requested Date(s): Saturay's 5/7/22 - 10/29/22 Requested Hours: 7am - 2 pm

Area Requested (Parking Lot - Parade Route): exchange st. from water to washington st.

Water St. from Exchange to Mason; & Ball Street from Main St. to Mason St.

Detailed description of the use for which the request is made: Every saturday during the above dates, to set up for the Downtown Owosso Farmers Market (map attached)

- ☒ Attach copies of any rules or policies applicable to persons participating in the event.
- ☒ Evidence to the City of insurance coverage applicable to the event or activity naming the City as an additional insured in an amount of not less than \$500,000 combined single limit.
- or
- ☐ The City Council may waive such insurance requirement if it determines that insurance coverage is unavailable or cannot be obtained at a reasonable cost and the event or activity is in the public interest or fulfills a legitimate and recognized public purpose.

.....  
Do Not Write Below This Line - For Officials Use Only

Approved ☐ Not Approved ☐ Date: \_\_\_\_\_ Traffic Control Order Number \_\_\_\_\_

Cc: DDA - Director  
WCIA - Chairperson





<https://downtownowossofarmersmarket.com>

VENDORS

<https://downtownowossofarmersmarket.com/vendors/>



[EVENTS https://downtownowossofarmersmarket.com/events/](https://downtownowossofarmersmarket.com/events/)

SUPPORT

<https://downtownowossofarmersmarket.com/support/>



CONTACT

<https://downtownowossofarmersmarket.com/contact/>

[ABOUT https://downtownowossofarmersmarket.com/about/](https://downtownowossofarmersmarket.com/about/)

## **DOFM VENDOR CONTRACT**

### **2022 RULES & PROCEDURES**

*The Downtown Owosso Farmers Market is dedicated to providing a gathering place for farmers, producers & makers to connect with the public while growing their business. We strive to promote a strong local economy, support our downtown businesses, and celebrate our diverse community – while strengthening a sustainable food system and making quality, nutritious foods more accessible.*

#### **Market Schedule**

The 2022 Downtown Owosso Farmers market season runs every Saturday from May 7th – October 29th. The market is open from 9 am – 1 pm. The DOFM is located on Exchange street in Owosso. This market is rain or shine. In the event of inclement weather, we will provide indoor market setup for all vendors at The Armory if the indoor space is available.

## **Vendor Guidelines**

The DOFM accepts the following types of vendor categories:

**Agricultural** – farmers who raise, harvest and cultivate their produce, herbs, nursery crops and flowers in the state of Michigan. This includes beekeepers, dairy, eggs, meat and fish producers who process their own local raw product to sell.

**Artisan Goods** – handcrafted, non-edible products that are Michigan-made and designed by you.

**Food & Beverage** – prepared or cooked on site, value-added, or pre-packaged items. Our vendors are encouraged to use locally-sourced or Michigan grown ingredients whenever possible.

**Other:** Vendors re-selling unique items or providing specialty services. No more than 50% of your products can be wholesale items, consideration for the following vendor categories will be considered to seasonal vendors prior to the 2022 season: food & beverage, other (clothing).

**The DOFM prohibits vendors from:** any sales of raffle tickets, all forms of organized or intended soliciting and/or political activity or displays. No distribution of content-based literature or marketing is permitted.

**Products:** All vendors are permitted to sell only the products within their vendor category and the items that were listed on their application. If you wish to add any items outside of what you have listed on your application, or your vendor category, you may contact the Market Manager to discuss further for approval.

**Permits & Insurance:** Vendors are required to provide and present any permits, licenses and insurance required by the State of Michigan and Shiawassee County. It is the sole responsibility of each vendor to be familiar with and abide by all state and federal regulations pertaining to the production, harvest, preparation, preservation, labeling, and safety of products sold at the market. Additional information can be found [here](https://www.michigan.gov/mdard/0,4610,7-125-1568_2387_46671-69336--,00.html). ([https://www.michigan.gov/mdard/0,4610,7-125-1568\\_2387\\_46671-69336--,00.html](https://www.michigan.gov/mdard/0,4610,7-125-1568_2387_46671-69336--,00.html))

**Payment:** All fees for seasonal and ½ vendor spaces are due with delivery of this signed contract. You will not have a designated space until full payment and signed contract is delivered. Daily vendors must pay before market setup along with delivery of a signed contract for the season. Payments can be made [on our website](https://downtownowossofarmersmarket.com/make-a-payment/) (<https://downtownowossofarmersmarket.com/make-a-payment/>) or cash & checks are accepted (please contact the Market Manager to arrange if needed).

**Attendance & Setup:** Regular attendance is expected by all vendors. Any vendor committing to a full season is allotted up to 5 missed farmers market Saturdays. Half season vendors are allotted up to 3 missed Saturdays. If a vendor misses more than the allotted amount, they will be subject to loss of their designated space and charged a daily vendor fee upon return.

All vendors are required to arrive no later than 30 minutes before the market opens, it is strongly encouraged that you arrive at least 1 hour before the market opens. Your space must be fully set up and ready for customers by opening time. Multiple late arrivals will not be tolerated. Latecomers may be denied admission, or admitted and located at the market management's discretion. This is important as late arrival creates difficulties with street closures and jeopardizes the safety of vendors and customers walking.

Please call, email or text the DOFM if you know you will be absent from a market event, so we can modify the layout as needed. If you will be arriving late to a market event, you must call the Market Manager to give as much notice as possible.

Vendors are prohibited from leaving the market before it closes. In the event there is a personal emergency, please contact the Market Manager to arrange for a safe departure during market shopping hours.

If needed, ½ season and daily vendors are able to substitute or switch prepaid market dates with a 1 week notice.

### **Policies & Conduct:**

The DOFM is committed to a work environment in which all individuals are treated with respect and dignity. Every individual has the right to work in a professional atmosphere that provides equal employment opportunities and prohibits discriminatory practices. We expect all vendors, staff and representatives in the DOFM to be professional and welcoming. No vendor shall refuse to permit the purchase of any product or service based on race, religion, color, gender, political affiliation, sexual orientation, national origin, sex, age, gender-identity, height, weight or mental/physical ability. Harassment in any form will not be tolerated. Any vendor or staff member experiencing or witnessing any form of harassment or discrimination should report it immediately to the Market Manager. Any person, vendor or staff member that is found to be violating this policy is subject to penalties, including suspension or expulsion from the market.

Smoking at your vendor space or anywhere inside the farmers market space is prohibited. All events are no-smoking.

No participant has the right to sell, sublease, transfer or permit any other seller to use their vendor space.

We expect all DOFM vendors, and their staff to conduct themselves in a manner that contributes to a positive shopping experience for our customers. Leave the negative energy at home. Common courtesy and respect are essential to the success of all DOFM events. The staff and management expects market participants to be honest and to conduct themselves in a courteous and friendly manner with other market participants, staff, and shoppers. Please refrain from the following: playing loud music, smoking, arguing with other vendors or customers, abandoning your booth space and leaving the market early.

We ask that vendors do not leave their booths unattended during market hours. If you are working alone and need a break, please ask a DOFM staff member to cover you, we're happy to help.

The DOFM does not assume responsibility for any vendor's items at any time. All items and equipment brought into premises are responsible solely by the vendor who owns it.

### **Operation Requirements**

**Booth space:** A single vendor space for the DOFM is 10'x10'. Your setup and marketing materials must be within your space and not intrude on your neighbors. If you require more than 10 feet of space you must purchase additional booth space(s). It is imperative to not exceed your 10' of space in front of your booth as we need to allow for emergency vehicles to drive through

he street (it happens every year). Vendors are required to supply their own table, table covering, and marketing materials. A tent with 25lb weights is strongly encouraged, but not required. We also strongly encourage a sign with your business name and location. Your booth space(s) and tent should not create any safety hazards: tent weights should not cause a tripping hazard, tethers that are taut and have soft edges to avoid causing scrapes or cuts, no tripping hazards.

Seasonal and ½ season vendors are to set up in their designated space (booth number to be provided) at each market. Full-season vendors receive priority the following season and the option for the same space. Daily vendors will be assigned a space per-market event when they check-in upon arrival.

DOFM is committed to a clean and environmentally friendly leave-no-waste trash policy. Vendors are responsible for hauling away any trash collected and for leaving their booth area clean of debris and garbage.

### **Incentive programs**

The DOFM works to facilitate all USDA and State programs that benefit vendors, shoppers and the larger market community. These programs include: SNAP, Double Up Bucks, EBT, WIC & Senior Fresh. Vendors are required to accept SNAP/EBT tokens or any eligible products (<https://downtownowossofarmersmarket.com/vendors/resources/>). No cash change may be given for SNAP/EBT tokens or DOFM coupons. Vendors must submit these currencies to DOFM staff for reimbursement at the end of the Market day or monthly. If your reimbursement forms are not properly filled out or submitted until the last market day, you will be charged a \$50 processing fee at the end of the season. Under no circumstance will Market staff accept tokens or currencies from other markets.

**Reimbursement Checks:** Reimbursement checks are written every week and distributed on the following at the end of the market day or the following market day. We encourage vendors to submit their alternative currencies weekly. However, we will generally not issue a check for a value less than \$10 (unless needed).

### **Procedures**

**Cancellation & Refunds:** No refunds will be issued under any circumstances. The DOFM reserves the right to approve all vendor applications. If a vendor is approved to participate in the markets, if a vendor is terminated or chooses to terminate their season, there will be no refund.

**Infractions:** Violations of operational requirements and these guidelines will result in citations by market management. Vendors will receive two warnings regarding any violation. Further violations may be grounds for suspension or expulsion from the market.

### **DOFM Website & Marketing**

The DOFM website and social media pages are updated routinely with current vendors, events and seasonal offerings. Many customers check weekly to see what's in season, who will be at the market, and to get recipes from our blog. Our "current vendors" page on the website will provide customers with information about your products, location, market schedule, and

nore – based on the information you’ve provided on your application. We will also be sending out monthly newsletters featuring vendor highlights, eating and shopping locally, and sustainability. If you’d like to provide more information, photos and anything else about your business to be included on our site or marketing materials, please email the Market Manager.

**Name \***

First Last

**Email \***

**Business Name \***

**Signature \***

**I Accept Signature Consent \***

☐ I Accept

By selecting the "I Accept" button, you are signing this Agreement electronically. You agree your electronic signature is the legal equivalent of your manual/handwritten signature on this Agreement. By selecting "I Accept" using any device, means or action, you consent to the legally binding terms and conditions of this Agreement.

**Submit**



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
03/07/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Next First Insurance Agency, Inc. PO Box 60787 Palo Alto, CA 94306	<b>CONTACT NAME:</b>	
	<b>PHONE (A/C, No, Ext):</b> (855) 222-5919	<b>FAX (A/C, No):</b>
<b>INSURED</b> Downtown Owosso Farmers Market 215 N Water St Owosso, MI 48867	<b>E-MAIL ADDRESS:</b> support@nextinsurance.com	
	<b>INSURER(S) AFFORDING COVERAGE</b>	
	<b>INSURER A:</b> Next Insurance US Company	
	<b>INSURER B:</b>	
	<b>INSURER C:</b>	
	<b>INSURER D:</b>	
<b>INSURER E:</b>		
<b>INSURER F:</b>		
<b>NAIC #</b> 16285		

## COVERAGES

CERTIFICATE NUMBER: 4110720

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b>		NXTKRK7KTD-00-GL	03/10/2022	03/10/2023	EACH OCCURRENCE \$1,000,000.00
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000.00				
		MED EXP (Any one person) \$15,000.00				
		PERSONAL & ADV INJURY \$1,000,000.00				
	GEN'L AGGREGATE LIMIT APPLIES PER:					GENERAL AGGREGATE \$2,000,000.00
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC					PRODUCTS - COMP/OP AGG \$2,000,000.00
	OTHER:					\$
	<b>AUTOMOBILE LIABILITY</b>					COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO					BODILY INJURY (Per person) \$
	<input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS					BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY					PROPERTY DAMAGE (Per accident) \$
						\$
	<b>UMBRELLA LIAB</b>					EACH OCCURRENCE \$
	<input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR					AGGREGATE \$
	<input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$					\$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>					PER STATUTE OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N	N/A			E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below					E.L. DISEASE - EA EMPLOYEE \$
						E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Proof of Insurance:

## CERTIFICATE HOLDER

Downtown Owosso Farmers Market  
215 N Water St  
Owosso, MI 48867

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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# CERTIFICATE OF PROPERTY INSURANCE

DATE (MM/DD/YYYY)  
03/07/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

<b>PRODUCER</b> Next First Insurance Agency, Inc. PO Box 60787 Palo Alto, CA 94306	<b>CONTACT NAME:</b>		
	<b>PHONE (A/C, No, Ext):</b> (855) 222-5919	<b>FAX (A/C, No):</b>	
	<b>E-MAIL ADDRESS:</b> support@nextinsurance.com		
	<b>PRODUCER CUSTOMER ID:</b>		
<b>INSURED</b> Downtown Owosso Farmers Market 215 N Water St Owosso, MI 48867	<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
	<b>INSURER A:</b> Next Insurance US Company		16285
	<b>INSURER B:</b>		
	<b>INSURER C:</b>		
	<b>INSURER D:</b>		
	<b>INSURER E:</b>		
	<b>INSURER F:</b>		

## COVERAGES

CERTIFICATE NUMBER: 4110720

REVISION NUMBER:

LOCATION OF PREMISES / DESCRIPTION OF PROPERTY (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	COVERED PROPERTY	LIMITS
A	<input checked="" type="checkbox"/> <b>PROPERTY</b>	NXT9FDCX73-00-CP	05/01/2022	05/01/2023	<input checked="" type="checkbox"/> BUILDING	\$
	<input type="checkbox"/> CAUSES OF LOSS				<input checked="" type="checkbox"/> PERSONAL PROPERTY	\$15,000.00
	<input type="checkbox"/> BASIC				<input checked="" type="checkbox"/> BUSINESS INCOME	\$included
	<input type="checkbox"/> BROAD				<input checked="" type="checkbox"/> EXTRA EXPENSE	\$included
	<input checked="" type="checkbox"/> SPECIAL				<input type="checkbox"/> RENTAL VALUE	\$
	<input type="checkbox"/> EARTHQUAKE				<input type="checkbox"/> BLANKET BUILDING	\$
	<input type="checkbox"/> WIND				<input type="checkbox"/> BLANKET PERS PROP	\$
	<input type="checkbox"/> FLOOD				<input type="checkbox"/> BLANKET BLDG & PP	\$
	<input type="checkbox"/>				<input type="checkbox"/>	\$
	<input type="checkbox"/>				<input type="checkbox"/>	\$
	<input type="checkbox"/> <b>INLAND MARINE</b>	TYPE OF POLICY			<input type="checkbox"/> EQUIPMENT	\$
	<input type="checkbox"/> CAUSES OF LOSS	POLICY NUMBER			<input type="checkbox"/> MISC TOOLS	\$
	<input type="checkbox"/> NAMED PERILS				<input type="checkbox"/> BORROWED TOOLS	\$
	<input type="checkbox"/> OPEN PERILS				<input type="checkbox"/>	\$
	<input type="checkbox"/> <b>CRIME</b>				<input type="checkbox"/>	\$
	<input type="checkbox"/> TYPE OF POLICY				<input type="checkbox"/>	\$
	<input type="checkbox"/>				<input type="checkbox"/>	\$
	<input type="checkbox"/>				<input type="checkbox"/>	\$
	<input type="checkbox"/> <b>BOILER &amp; MACHINERY / EQUIPMENT BREAKDOWN</b>				<input type="checkbox"/>	\$
	<input type="checkbox"/>				<input type="checkbox"/>	\$
	<input type="checkbox"/>				<input type="checkbox"/>	\$
	<input type="checkbox"/>				<input type="checkbox"/>	\$

SPECIAL CONDITIONS / OTHER COVERAGES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

## CERTIFICATE HOLDER

Downtown Owosso Farmers Market  
215 N Water St  
Owosso, MI 48867

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

## **POLICY CHANGES**

Policy Change  
Number 01

<b>POLICY NUMBER</b>  NXTKRK7KTD-00-GL	<b>POLICY CHANGES EFFECTIVE</b>  03/29/2022	<b>COMPANY</b>  Next Insurance US Company
<b>NAMED INSURED</b> Josephine Brown Downtown Owosso Farmers Market 215 N Water St Owosso, MI 48867		<b>AUTHORIZED REPRESENTATIVE</b>  Michelle Cheung
<b>COVERAGE PARTS AFFECTED</b>  Commercial General Liability Coverage Part		
<b>CHANGES</b>  SEE ATTACHED SCHEDULE		

Return Total

\$0.00

  
\_\_\_\_\_  
Authorized Representative Signature



## **SCHEDULE OF POLICY CHANGES**

It is understood and agreed that:

The following forms are added:

NXUS-GL-2022.1-0218 - Designated Additional Insured Primary Insurance

All other terms and conditions remain unchanged.

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

## **DESIGNATED ADDITIONAL INSURED – PRIMARY INSURANCE**

This endorsement modifies insurance provided under the following:  
COMMERCIAL GENERAL LIABILITY COVERAGE PART

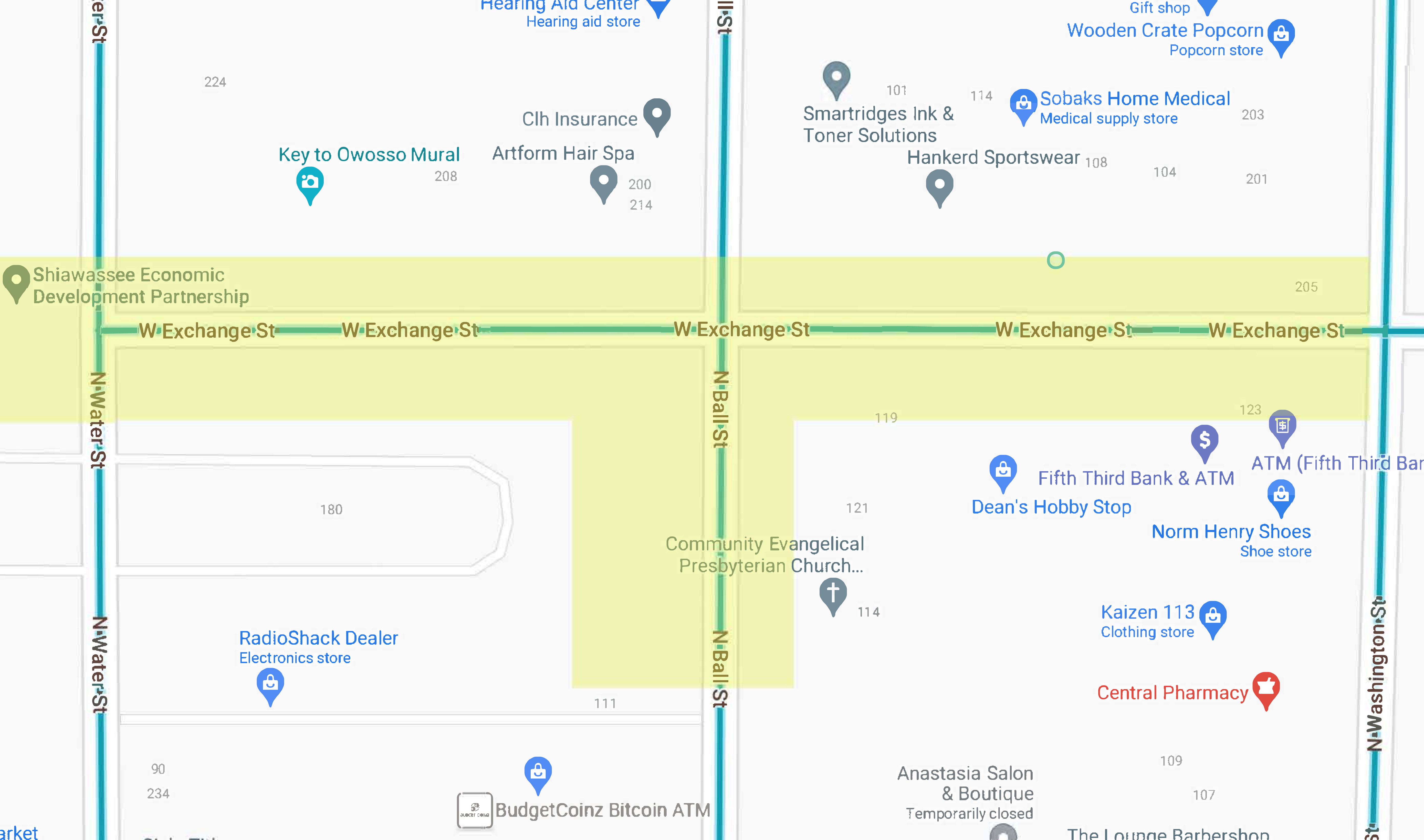
### **SCHEDULE**

**Name of Additional Insured Person or Organization:**

City of Owosso  
Exchange St & Ball St  
Owosso, MI 48867

- I. **SECTION II - WHO IS AN INSURED** is amended to include the person or organization shown in the **SCHEDULE**, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:
1. In the performance of your ongoing operations; or
  2. In connection with your premises owned by or rented to you. However:
1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
  2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.
- II. With respect to the insurance afforded to these additional insureds, the following is added to **SECTION III – LIMITS OF INSURANCE:**
- If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:
1. Required by the contract or agreement; or
  2. Available under the applicable Limits of Insurance shown in the Declarations; whichever is less.
- This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.
- III. Coverage provided to the additional insured shown in the **SCHEDULE** is afforded on i) a primary basis, ii) a noncontributory basis, or iii) a primary and noncontributory basis in accordance with the applicable written contract between you and the additional insured.

All other terms and conditions of the policy remain unchanged.



Shiawassee Economic  
Development Partnership

W Exchange St

W Exchange St

W Exchange St

W Exchange St

W Exchange St

N Water St

N Ball St

N Water St

N Washington St

Key to Owosso Mural

Artform Hair Spa

Clh Insurance

Hearing Aid Center  
Hearing aid store

Smartridges Ink &  
Toner Solutions

Hankerd Sportswear

Sobaks Home Medical  
Medical supply store

Wooden Crate Popcorn  
Popcorn store

Gift shop

205

201

104

108

114

101

208

200  
214

123

119

180

Community Evangelical  
Presbyterian Church...

121

114

111

RadioShack Dealer  
Electronics store

90

234



BudgetCoinz Bitcoin ATM

Anastasia Salon  
& Boutique  
Temporarily closed

109

107

Central Pharmacy

Kaizen 113  
Clothing store

Norm Henry Shoes  
Shoe store

Dean's Hobby Stop

Fifth Third Bank & ATM

ATM (Fifth Third Bank)



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

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# *MEMORANDUM*

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DATE: March 24, 2022

TO: City Council

FROM: Kevin Lenkart  
Director of Public Safety

RE: Traffic Control Order #1469

---

Rachelle Bennett, Safe Center Board President, is requesting the following partial lot closure for the Walk a Mile in Their Shoes fundraiser.  
The insurance waiver is requested for this event.

**LOCATION:**

10 parking spaces in Lot #10 by the River Loop Trail (see attached map)

**DATE:**

April 23, 2022

**TIME:**

9:00 am – 1:00 pm

The Public Safety Department has issued Traffic Control Order# 1469 in accordance with the Rules for the Issuance of Certain Traffic Control Orders. Staff recommends approval and further authorization of a traffic control order formalizing the action.

**CITY OF OWOSSO**

**TRAFFIC CONTROL ORDER**

*(SECTION 2.53 UNIFORM TRAFFIC CODE)*

ORDER NO.

DATE

TIME

1469

3/24/22

11:40 am

REQUESTED BY

Kevin Lenkart – Director of Public Safety

TYPE OF CONTROL

Partial parking lot closure

LOCATION OF CONTROL

10 parking spaces in Lot #10 by the River Loop Trail (see attached map)

EVENT:

Walk a Mile in Their Shoes

DATE: Saturday, April 23, 2022

TIME: 9:00 am – 1:00 pm

APPROVED BY COUNCIL

\_\_\_\_\_, 20 \_\_\_\_

REMARKS



## APPLICATION FOR USE OF PARKING LOTS, PARADES, OR SIMILAR EVENTS

301 W. MAIN OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580 • FAX 725-0526

The request for use of the parking lots, parade, or similar event shall be submitted to the Director of Public Safety not less than 14 days nor more than 120 days before the date for which the use is requested.

The submission of a request by an individual or organization for a traffic control order pursuant to these rules and regulations shall constitute an agreement to indemnify and hold the City and its officers and employees harmless from any and all liability arising from the event or activities for which the request is made.

Name of individual or group: SafeCenter Date: 3/22/2022  
Primary Contact: Rachelle Bennett Title: Board President  
Address: 808 Abrey Ave. Owosso, MI 48867

Phone: 989-627-3370 Email: bennettrl235@gmail.com

Requested Date(s): 4/23/22 Requested Hours: 9am-1pm

Area Requested (Parking Lot - Parade Route): Parking spaces in the Cinema/JCP parking lot by the River Loop Trail. Requesting 10 parking spaces (side by side) in the general area marked on the attached map.

Name of event and detailed description of the use for which the request is made: \_\_\_\_\_  
SafeCenter Fundraiser - "Walk a mile in their shoes". Barricaded area will be used for a stand/information booth,  
Participants will be encouraged to walk the river loop, where facts about domestic violence will be placed.

- ☒ Attach copies of any rules or policies applicable to persons participating in the event. (no rules or policies)
- ☒ Attach a map of the route with any barricades marked that are required for street/lot closure.
- ☐ A Certificate of Insurance and Endorsement acceptable to the City evidencing General Liability insurance for the event or activity in the minimum amount of \$1,000,000 per occurrence. Coverage shall be endorsed to name the City of Owosso as additional insured and be primary and non-contributory to any other insurance the City has.
- or
- ☒ The City Council may waive such insurance requirement if it determines that insurance coverage is unavailable or cannot be obtained at a reasonable cost and the event or activity is in the public interest or fulfills a legitimate and recognized public purpose.

.....  
Do Not Write Below This Line - For Officials Use Only  
Approved ☐ Not Approved ☐ Date: \_\_\_\_\_ Traffic Control Order Number \_\_\_\_\_

Cc: DDA – Director; WCIA - Chairperson

[illegible]



## **MEMORANDUM**

---

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

---

**DATE:** April 4, 2022

**TO:** Owosso City Council

**FROM:** Ryan E. Suchanek, Director of Public Services & Utilities

**SUBJECT:** Change Order No. 1-Final to Addendum No. 4 – Fleis & Vandenbrink Contract for 2021 Street Program

### **RECOMMENDATION**

Approval of Change Order No. 1-Final to Addendum No. 4 of the Contract with Fleis & Vandenbrink Engineering, Inc. to balance contract costs with actual costs resulting in a reduction of \$61,709.44 to the contract amount.

### **BACKGROUND**

On March 1, 2021, City Council approved Addendum No. 4 to the General Engineering Services Contract with Fleis & Vandenbrink Engineering, Inc. in the amount of \$108,900.00 for construction administration services for the 2021 Street Projects and the Washington Park project.

The attached change order balances estimated costs with actual costs (final balancing change order). The Washington Park project was put on hold during the 2021 construction season requiring Fleis & Vandenbrink's inspector to only oversee the 2021 Street Projects instead of splitting their time between the Washington Park project and the 2021 Street Projects. This resulted in higher costs for the 2021 Street Projects portion of the contract, but an overall reduction in the entire contract.

The revised Contract amount for Addendum No. 4 will become \$47,190.56 should City Council approve Change Order No. 1-Final.

### **FISCAL IMPACTS**

The entirety of the contact amount of \$47,190.56 shall be issued from the 2016 Unlimited Obligation Bond Proceeds Account No. 203-451-818.000.

Document originated by: Ryan E. Suchanek, Director of Public Services & Utilities

Attachments: (1) Change Order No. 1-Final  
(2) Resolution



**RESOLUTION NO.**

**AUTHORIZING CHANGE ORDER NO. 1-FINAL TO ADDENDUM NO. 4  
OF THE CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES WITH  
FLEIS & VANDENBRINK ENGINEERING, INC. FOR  
THE 2021 STREET RESURFACING PROGRAM**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved Addendum No. 4 to a Contract with Fleis & Vandenbrink Engineering Inc. on March 1, 2021 for construction administration services for the 2021 Street Program in the amount of \$108,900.00; and

WHEREAS, since then the scope of the project has changed and the actual quantities and costs need to be taken into account, necessitating a final balancing change order to close out the contract; and

WHEREAS, there were increased actual costs for construction administration on the 2021 Street Program task in the amount of \$4,690.56 and a reduction in the contract amount due to removal of the Washington Park Construction Administration Services task from the scope of services in the amount of \$66,400.00 resulting in a total contract reduction of \$61,709.44; and

WHEREAS, the Director of Public Services & Utilities has reviewed the change order as requested, and has determined it to be fair and reasonable.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to approve Change Order No. 1-Final to the 2021 Street Program – Engineering Services Contract with Fleis & Vandenbrink Engineering Inc. resulting in a reduction of cost to the city of Owosso in the amount of \$61,709.44.
- SECOND: The Mayor and City Clerk are requested and authorized to sign the attached Change Order No. 1-Final to the 2021 Street Program – Engineering Services Contract.
- THIRD: The accounts payable department is authorized to make payment up to the reduced contract amount, including Change Order No. 1-Final, totaling \$47,190.56.
- FOURTH: The above expenses shall be paid from the 2016 Unlimited Obligation Bond Proceeds Account No. 203-451-818.000.

## CHANGE ORDER

No. 1 - Final

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OWNER: City of Owosso  
CONTRACTOR: Fleis & Vandenbrink Engineering, Inc.  
CONTRACT NAME: City of Owosso 2021 Street Resurfacing Program - Engineering Services  
OWNER's P.O. NO. 43292

The Contract is modified as follows upon execution of this Change Order:

**Description:**

Remove Washington Park Construction Administration Services from the contract. Adjust pricing for the 2021 Street Projects Topographical Survey Services and 2021 Street Projects Construction Administration based on actual costs.

**Adjust the following quantities to the Contract:**

<u>Category</u>	<u>Estimated Cost</u>	<u>Actual Cost</u>	<u>Price Change</u>
a. Washington Park – Construction Administration Services	\$64,500.00	\$0.00	(\$64,500.00)
b. 2021 Street Projects – Topographic Survey Services	\$9,500.00	\$7,600.00	(\$1,900.00)
c. 2021 Street Projects – Construction Administration	\$34,900.00	\$39,590.56	\$4,690.56
		<b>Total Change:</b>	(\$61,709.44)

CHANGE IN CONTRACT PRICE
Original Contract Price \$ <u>108,900.00</u>
Increase (Decrease) from previously approved Change Orders No. _____ to _____ \$ _____
Contract Price prior to this Change Order: \$ <u>108,900.00</u>
Increase (Decrease) of this Change Order: \$ <u>(61,709.44)</u>
Contract Price incorporating this Change Order: \$ <u>47,190.56</u>

CHANGE IN CONTRACT TIMES
Original Contract Times: Substantial Completion: _____ Ready for Final Payment: _____ (days or dates)
Increase (Decrease) from previously approved Change Orders No. _____ to _____: Substantial Completion: _____ Ready for Final Payment: _____ (days)
Contract Times prior to this Change Order: Substantial Completion: _____ Ready for Final Payment: _____ (days or dates)
Increase (Decrease) of this Change Order: Substantial Completion: _____ Ready for Final Payment: _____ (days)
Contract Times with all approved Change Orders: Substantial Completion: _____ Ready for Final Payment: _____ (days or dates)

RECOMMENDED:

By: Clayton Wehmer

ENGINEER (Authorized Signature)

Title: Project Engineer

Date: 1/19/2022

APPROVED:

By: Ryan Swisher

OWNER (Authorized Signature)

Title: DIRECTOR

Date: 1/18/22

ACCEPTED:

By: [Signature]

CONTRACTOR (Authorized Signature)

Title: Glenn Markel

Date: 1-18-22

By: \_\_\_\_\_  
Christopher T. Eveleth  
Title: Mayor  
Date: \_\_\_\_\_

ATTEST:

By: \_\_\_\_\_  
Amy K. Kirkland  
Title: City Clerk  
Date: \_\_\_\_\_



## MEMORANDUM

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301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

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**DATE:** March 23, 2022

**TO:** Owosso City Council

**FROM:** Tanya Buckelew, Planning & Building Director

**SUBJECT:** Contract Amendment No. 2 – Deadline Extension of the Demolition of 900 Ada Street

### RECOMMENDATION:

Recommend Council approve Contract Amendment No. 2 for the demolition of the house at 900 Ada Street with Bolle Contracting, LLC, 408 E 4<sup>th</sup> Street, Clare, Michigan, be completed by April 30, 2022.

### BACKGROUND:

On November 1, 2021, City Council approved the contract with Bolle Contracting, LLC for \$16,500 with a deadline of December 15, 2021 to complete the demolition.

As of December 15, 2021, Consumers Energy had not disconnected the gas and electric services to this property. The deadline for completion was extended to March 30, 2022 at that time.

**UPDATE:** As of March 23, 2022, the contractor has requested a new target date for completion of April 30, 2022 to allow for additional delays due to the frost laws being in place.

### FISCAL IMPACTS:

The project is funded in the General Fund 101-370-818.000. **NOTE: No change in cost.**

**RESOLUTION NO.**

**AUTHORIZATION OF CONTRACT AMENDMENT NO. 2  
WITH BOLLE CONTRACTING, LLC FOR  
THE DEMOLITION OF THE STRUCTURE AT 900 ADA STREET**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved a contract with Bolle Contracting, LLC on November 1, 2021 for the demolition of the house at 900 Ada Street; and

WHEREAS, on December 21, 2021, the City of Owosso Council approved an extension of the deadline for completion to March 30, 2022 due to delays with Consumers Energy disconnecting the gas and electric services to the property; and

WHEREAS, frost laws have been in place since March 7, 2022 further delaying the demolition; and

WHEREAS, Bolle Contracting, LLC has requested a contract deadline extension to April 30, 2022.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to extend the contract deadline to demolish the structure located at 900 Ada Street due to frost laws restricting the weight allowed on the roads.
- SECOND: The City of Owosso has further determined that it is advisable, necessary and in the public interest to accept the deadline request of April 30, 2022 from Bolle Contracting, LLC for said demolition.
- THIRD: The mayor and city clerk are instructed and authorized to sign the extension document substantially in the form attached, Amendment No. 2 to the Contract for Demolition of 900 Ada Street with Bolle Contracting, LLC.

**AMENDMENT NO. 2 TO THE CONTRACT  
FOR DEMOLITION OF 900 ADA STREET  
WITH BOLLE CONTRACTING, LLC**

This amendment is attached and made part of the contract for the demolition of the structure at 900 Ada Street dated November 11, 2021 between the city of Owosso, Michigan (Owner) and Bolle Contracting, LLC (Contractor).

**AMENDMENT NO. 2**

**CONTRACT AGREEMENT EXTENSION – DEMOLITION OF 900 ADA STREET**

**DEADLINE EXTENSION**

The deadline to complete the demolition of 900 Ada Street shall be extended to:

April 30, 2022

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals the date indicated below.

Approved by City Council: April 4, 2022

For the Contractor:

Bolle Contracting, LLC

By: \_\_\_\_\_

By: \_\_\_\_\_

Executed: \_\_\_\_\_, 2022

For the owner:

City of Owosso, Michigan

By: \_\_\_\_\_  
Christopher T. Eveleth, Mayor

By: \_\_\_\_\_  
Amy K. Kirkland, City Clerk

Executed: \_\_\_\_\_, 2022



## MEMORANDUM

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**DATE:** April 4, 2022

**TO:** City Council

**FROM:** Ryan E. Suchanek, Director of Public Services & Utilities

**SUBJECT:** Construction Administration Services - 2022 Standpipe and Elevated Tower Rehabilitation Project, DWRP Project No. 7458-01

### RECOMMENDATION:

Authorization to waive competitive bidding requirements and amend the general utilities engineering services agreement with Orchard, Hiltz & McCliment, Inc. dba OHM Advisors of Livonia, Michigan as Addendum No. 2, to the contract renewed on September 7, 2021, for construction engineering services for water distribution tanks rehabilitation in the amount of \$89,800.00.

### BACKGROUND:

Staff wishes to move forward with the Drinking Water State Revolving Fund (DWSRF) 2022 Project Plan which includes the rehabilitation of the City's water distribution storage tanks. Staff requested OHM to submit a proposal to complete the construction engineering for the rehabilitation of both the standpipe and the elevated tower storage tanks. Waiver of the competitive bidding requirements is requested as this is a professional service.

### FISCAL IMPACTS:

The engineering services proposed are chargeable to Water Fund account 591-553-818.000-DWRF745801, in the amount of \$89,800.00.

### Document originated by:

Ryan E. Suchanek, Director of Public Services & Utilities

Attachments: (1) Resolution  
(2) OHM Proposal

**RESOLUTION NO.**

**AUTHORIZING THE EXECUTION OF ADDENDUM NO. 2 TO  
THE 2021 AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES  
WITH ORCHARD, HILTZ & MCCLIMENT, INC. D/B/A OHM ADVISORS  
FOR CONSTRUCTION ENGINEERING SERVICES FOR  
THE 2022 STANDPIPE & ELEVATED TOWER REHABILITATION PROJECT  
(DWRP PROJECT NO. 7458-01)**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, renewed an agreement with Orchard, Hiltz & McClimment, Inc. d/b/a OHM Advisors for general utilities engineering services with the adoption of Resolution No. 161-2021 on September 7, 2021 for the term of November 1, 2021 through October 30, 2022; and

WHEREAS, the City and Director of Public Services & Utilities desire to expand the contract to include construction engineering services for the 2022 Standpipe & Elevated Tower Rehabilitation Project, DWRP Project No. 7458-01; and

WHEREAS, the Director of Public Services & Utilities has reviewed the proposal provided by OHM Advisors, in an amount not to exceed \$89,800.00, and has determined that the scope of services as submitted is acceptable and recommends approval of the same.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to waive competitive bidding requirements and enter into a contract with Orchard, Hiltz & McClement, Inc. d/b/a OHM Advisors for the provision of construction engineering services for the 2022 Standpipe & Elevated Tower Rehabilitation Project, DWRP Project No. 7458-01, in the amount of \$89,800.00.
- SECOND: The Mayor and City Clerk are instructed and authorized to sign the document substantially in the form attached as Addendum No.2 to the 2021 General Utilities Engineering Services Contract between the City of Owosso, Michigan and Orchard, Hiltz & McClimment, Inc. d/b/a OHM Advisors construction engineering services for the 2022 Standpipe & Elevated Tower Rehabilitation Project.
- THIRD: The accounts payable department is authorized to submit payment to OHM Advisors in an amount not to exceed \$89,800.00.
- FOURTH: The above services shall be paid from the Water Funds Accounts 591-553-818.000-DWRP745801 upon satisfactory completion of the work or portion thereof as defined in the contract.



**ADDENDUM NO. 2 TO AN AGREEMENT  
FOR  
PROFESSIONAL ENGINEERING SERVICES WITH  
ORCHARD, HILTZ & MCCLIMENT, INC. DBA OHM ADVISORS**

This addendum is attached and made part of the agreement for professional utilities engineering services, renewed September 7, 2021, between the city of Owosso, Michigan (Owner) and Orchard, Hiltz & McCliment, Inc. DBA OHM Advisors (Engineer) providing for professional services.

**ADDENDUM NO. 2**

**2022 STANDPIPE & ELEVATED TOWER REHABILITATION PROJECT –  
CONSTRUCTION ENGINEERING SERVICES**

**PROJECT SCOPE OF WORK**

The project scope of work is attached as "Water Tower and Standpipe Rehabilitation DWSRF Project # 7458-01, Proposal for Professional Construction Phase Engineering Services".

**SCHEDULE**

The schedule for the project is attached as Addenda: "Schedule" - Shown beginning by March 14, 2022 and completed by December 31, 2022.

**COMPENSATION**

The cost proposal of the engineer for the project is attached as Addenda: "Fee Schedule". Construction Administration/Engineering in the amount of \$54,765.00, and NTEC Site Visit Observations in the amount of \$35,035.00, for a total of \$89,800.00. The engineer shall submit for payment based on monthly progress of the work.

IN WITNESS WHEREOF the parties hereto have hereunto set their hands and seals the date indicated below.

Approved April 4, 2022.

For the Engineer:  
Orchard, Hiltz & McCliment, Inc. DBA  
OHM Advisors

For the Owner:  
City of Owosso, Michigan

By: \_\_\_\_\_

By: \_\_\_\_\_  
Christopher T. Eveleth, Mayor

By: \_\_\_\_\_

By: \_\_\_\_\_  
Amy K. Kirkland, City Clerk

Executed: \_\_\_\_\_, 2022

Executed: \_\_\_\_\_, 2022



March 11, 2022

Mr. Ryan Suchanek  
Director of Public Services  
City of Owosso  
301 West Main  
Owosso, MI 48867

RE: Water Tower and Standpipe Rehabilitation DWSRF Project # 7458-01  
Proposal for Professional Construction Phase Engineering Services

Dear Mr. Suchanek:

OHM Advisors (OHM) is pleased to submit this proposal for construction engineering services for the Water Tower and Standpipe Rehabilitation DWSRF Project. We have prepared our project understanding and scope of services based on discussion with the WTP staff during the design and bidding phases of the Tower and Standpipe Rehabilitation project.

### **PROJECT UNDERSTANDING**

The construction phase work will be performed at two sites: the 1,250,000-gallon standpipe and pump house located at 1418 Walnut Street and the 600,000-gallon elevated tower at 1890 West Dowling. The majority of the construction work will occur within storage vessels which are considered confined spaces. Sequencing of construction requires coordination with WTP operations as only one storage tank can be out of service at a time. The construction documents specify that work will be completed on the standpipe site first. Once this tank is returned to full operation, the tower can be drained and turned over the contractor for rehabilitation. The scope of the construction work in and around the water storage tanks includes but is not limited to:

- Draining.
- Abrasive blast cleaning and repainting interior surfaces.
- Cleaning and recoating exterior surfaces.
- Providing tank mixing systems, controllers, and appurtenances.
- Replacing roof vents, screens, accessway gaskets, and mud valves.
- Ancillary mechanical, electrical and site improvements.
- Cleaning, disinfection, filling and return of the tanks to service.

It is understood that the City of Owosso (City) will be funding this project through the Michigan's Department of Environment, Great Lakes, and Energy (EGLE) Drinking Water State Revolving Fund (DWSRF) which requires compliance with American Iron and Steel provisions and Davis-Bacon Prevailing Wages.

Based on our understanding and recent discussions, we have prepared the following scope of services.

### **SCOPE OF SERVICE**

OHM Advisors is teaming with Nelson Tank Engineering and Consulting (NTEC) to continue to provide services to the City. NTEC will be a subconsultant to OHM Advisors. NTEC performed the 2016 inspections of the standpipe and elevated tower. NTEC's 2016 inspection reports were the basis for the design and bidding



documents. The following is the scope of construction phase services that the OHM Team proposes to provide to City.

### Construction Phase Services

1. OHM will assist the City with the execution of the contract documents to the awarded Contractor.
2. Conduct a pre-construction meeting with the selected bidder and assist in the execution of the contract documents.
3. Review and approve awarded Contractor's shop drawing submittals.
4. Receive, review, and respond to awarded contractors' Requests for Interpretations (RFI's).
5. Provide part-time construction observation. NTEC will perform site visits and observation services to ascertain compliance with the construction contract documents during critical construction activity as outlined below. The site visits will be charged on a lump sum basis per visit at \$650/visit plus OHM markup of 10%. 49 visits have been budgeted.

#### a. Critical Inspection Services 1,250,000 Standpipe and Pump House

- 1) One visit to observe repairs for specification compliance. Weld repairs visually inspected for surface defects (i.e., undercut, reinforcement, underfill).
- 2) Three visits to review abrasive blast cleaning of the pump house piping for thoroughness, surface profile, and compliance with specification, prior to application of the primer coat.
- 3) One visit to review the pump house piping primer coat for uniformity, coverage, and dry film thickness, prior to application of the intermediate coat.
- 4) One visit to review the pump house piping intermediate coat uniformity, coverage, and dry film thickness prior to application of the topcoat.
- 5) One visit to review the pump house piping topcoat for uniformity, coverage, and dry film thickness for compliance with specification.
- 6) Six visits to review interior abrasive blast cleaning for thoroughness, surface profile, and compliance with specification, prior to application of the primer coat.
- 7) One visit to review the interior primer coat for uniformity, coverage, and dry film thickness, prior to application of the intermediate coat.
- 8) One visit to review the interior intermediate coat uniformity, coverage, and dry film thickness prior to application of the topcoat.
- 9) One visit to review the interior topcoat for uniformity, coverage, and dry film thickness for compliance with specification. Conduct holiday inspection on surfaces below the water line.
- 10) Two visits to observe installation and start-up of mixing system. Examine the overall project for possible damage caused by equipment removal.
- 11) Three visits to review exterior surface preparation for compliance with specification, prior to application of the primer coat.
- 12) One visit to review the exterior primer coat for uniformity, coverage, and dry film thickness, prior to application of the intermediate coat.
- 13) One visit to review the exterior intermediate coat for uniformity, coverage, and dry film thickness prior to application of the topcoat.
- 14) One visit to review the exterior topcoat for uniformity, coverage, and dry film thickness for compliance with specification. Examine the overall project for possible damage caused by equipment removal.
- 15) One visit to finalize the project, to review items in the contract specification for completion. To review the quality of workmanship for contract requirements. Observe disinfection of the tank.



**b. Critical Inspection Services 600,000 Spheroid**

- 1) One visit to observe repairs for specification compliance. Weld repairs visually inspected for surface defects (i.e., undercut, reinforcement, underfill).
  - 2) Five visits to review interior abrasive blast cleaning for thoroughness, surface profile, and compliance with specification, prior to application of the primer coat.
  - 3) Two visits to review the wet and dry interior primer coat for uniformity, coverage, and dry film thickness, prior to application of the intermediate coat.
  - 4) One visit to review the wet interior intermediate coat uniformity, coverage, and dry film thickness prior to application of the topcoat.
  - 5) Two visits to review the wet and dry interior topcoat for uniformity, coverage, and dry film thickness for compliance with specification. Conduct holiday inspection on wet interior surfaces below the water line.
  - 6) Two visits to observe installation and start-up of mixing system. Examine the overall project for possible damage caused by equipment removal.
  - 7) Two visits to review exterior surface preparation for compliance with specification, prior to application of the primer coat.
  - 8) One visit to review the exterior spot primer coat for uniformity, coverage, and dry film thickness, prior to application of the intermediate coat.
  - 9) One visit to review the exterior intermediate coat for uniformity, coverage, and dry film thickness prior to application of the topcoat.
  - 10) One visit to review the exterior topcoat for uniformity, coverage, and dry film thickness for compliance with specification. Examine the overall project for possible damage caused by equipment removal.
  - 11) One visit to finalize the project, to review items in the contract specification for completion. To review the quality of workmanship for contract requirements. Observe disinfection of the tank.
6. An OHM project manager oversees construction observation and administration activities and will be responsible for resolving issues that may arise during the construction process with either the contract documents or the prepared design plans. Budget outlined may be modified in the future depending on the level of service requested.
  7. Contract administration consisting of the timely review of construction pay estimates, review of contractor's construction progress for compliance with the approved project schedule, claim resolution, and the final project punch-list. We have budgeted for seven pay applications to be processed. Pay applications will be reviewed by OHM Team and recommended to the City.
  8. Review Contractor's compliance with Davis-Bacon Prevailing Wages and American Iron and Steel requirements as of the DWSRF program. This includes worker wage rate on site interviews. OHM has budgeted five site visits to perform wage rates interviews during the course of the project.
  9. Conduct pre-construction meeting and progress meetings with the Contractor, subcontractors, and the City's representatives, as necessary, throughout the construction process. It is anticipated that these meetings will either be held on a monthly basis. We currently anticipate one pre-construction meeting and 5 progress meetings. (one per month). These meetings will occur virtually, and OHM will prepare meeting minutes following each meeting.
  10. Review and process any change order requests submitted by the Contractor and provide the City with a response recommendation.
  11. Participate in startup, testing and commissioning the packaged mixing systems.
  12. Compile record drawings for the project per field observations and Contractor supplied information into the final record drawings upon completion of the construction improvements. OHM will submit two (2) paper copies and two (2) digital CDs with PDFs of the record drawings to the City for their records.



## CLARIFICATIONS & ASSUMPTIONS

The fee schedule on the following page is based on the following assumptions:

- This proposal assumes all construction work will be performed in calendar year 2022. If the construction extends beyond October 31, 2022, additional compensation may be requested.
- Equipment manufacturer's operation and maintenance manuals will be turned over to the City after review and approval by OHM. OHM has not included preparation of an O&M manual or standard operating procedures.
- The City of Owosso will submit all paperwork to EGLE for reimbursement of construction pay applications and consultant invoices through the DWSRF program.
- OHM will be pleased to provide any additional services for this project not specifically described in the scope of work on a time and material basis (Hourly Rate Schedule attached).

## ADDITIONAL SERVICES

Should the client require services beyond the scope of work outlined above, additional fees may apply and will be addressed on an as-needed basis. Major portions of work associated with additional services may require a separate future agreement.

## FEE SCHEDULE

OHM proposes to provide the above outlined professional services for your consideration in accordance with the following fee schedule:

Construction Administration/Engineering*	\$ 54,765
NTEC site visit observations (49 @ \$715/visit)	\$ 35,035
<b>Total</b>	<b>\$ 89,800</b>

\* See clarifications and assumptions for construction phase duration and services

## SCHEDULE

OHM intends to commence work immediately upon approval of this proposal.

<b>Project Schedule</b>	
Tank Rehabilitation – Tentative Award Recommendation	3/14/2022
Notice to Proceed to Contractor	5/9/2022
Standpipe Substantial Completion Milestone	7/30/2022
Tower Substantial Completion Milestone	10/21/2022
Final Completion Construction	10/31/2022
Project Close Out	12/31/2022

## BASIS OF PAYMENT

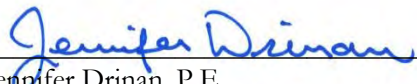
OHM will invoice the City monthly on an hourly not to exceed basis using our standard hourly rates and reimbursable expenses. We have attached Exhibit 1 with our 2022 rates and these rates are updated annually in December.



## ACCEPTANCE

If this proposal is acceptable to you, a signature on the enclosed copy of this letter will serve as our authorization to proceed under previously agreed upon terms and conditions. Thank you for giving us the opportunity to be of service. We look forward to continuing working with you on this project. This proposal is valid for 60 days from the date of this letter.

Sincerely,  
OHM Advisors

  
Jennifer Drinan, P.E.

**Orchard, Hiltz, & McCliment, Inc.**  
CONSULTANT

**City of Owosso**  
CLIENT

_____	(Signature)	_____
_____	(Name)	_____
_____	(Title)	_____
_____	(Date)	_____

Encl: 2022 Hourly Rate Schedule

cc: File  
Matt Kennedy, OHM  
Chuck Rolfe, OHM

**City of Owosso**  
Water Tower and Standpipe Rehabilitation  
Professional Engineering Services

Accepted By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

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## OHM ADVISORS 2022 HOURLY RATE SCHEDULE

Professional Engineer IV / Architect IV / Senior Interior Designer IV	\$188.00
Professional Engineer III / Architect III / Senior Interior Designer III	\$170.00
Professional Engineer II / Architect II / Senior Interior Designer II	\$155.00
Professional Engineer I / Architect I / Senior Interior Designer I	\$145.00
Project Specialist II	\$160.00
Project Specialist I	\$130.00
Graduate Engineer IV	\$145.00
Graduate Engineer III	\$140.00
Graduate Engineer II	\$135.00
Graduate Engineer I	\$125.00
Graduate Architect III / Landscape Architect III / Interior Designer III	\$138.00
Graduate Architect II / Landscape Architect II / Interior Designer II	\$115.00
Graduate Architect I / Landscape Architect I / Interior Designer I	\$105.00
Technician IV	\$143.00
Technician III	\$125.00
Technician II	\$108.00
Technician I	\$87.00
Engineering / Architectural / Interior Design Aide	\$70.00
Professional Surveyor III	\$162.00
Professional Surveyor II	\$150.00
Professional Surveyor I	\$135.00
Graduate Surveyor	\$120.00
Surveyor III	\$120.00
Surveyor II	\$110.00
Surveyor I	\$90.00
Surveyor Aide	\$70.00
Planner IV	\$160.00
Planner III	\$144.00
Planner II	\$120.00
Planner I	\$105.00
Planner Aide	\$70.00
Graphic Designer	\$110.00
Administrative Support	\$80.00
Clerical Aide	\$68.00
Principal	\$215.00
Sr. Associate	\$198.00
Associate	\$187.00



## MEMORANDUM

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301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

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**DATE:** April 4, 2022  
**TO:** City Council  
**FROM:** Ryan E. Suchanek, Director of Public Services & Utilities  
**SUBJECT:** Change Order No. 1 - 2022 City Tree Removal Services Contract

### RECOMMENDATION:

Approval of Change Order No. 1 to the 2022 1<sup>st</sup> Quarter Tree Removal Contract in the amount of \$8,600.00 to remove three (3) additional large trees that were identified after the initial bid was put together.

### BACKGROUND:

This program involves removing dead and/or diseased trees within the City right of way, which are at risk of having falling branches or collapse.

On February 7, 2022 City Council meeting, Council approved the contract to Advanced Tree Care Service, Inc. of Swartz Creek, Michigan, for tree removal services, in the amount of \$35,400.00 (including a \$3,000.00 contingency which will not be utilized at this time).

Three (3) additional large trees were identified after the initial bid was put together, and the City wishes to add them to the contract. The trees are identified on the attached change order.

### FISCAL IMPACTS:

Additional expenses in the amount of \$8,600.00 for expanding the 2022 1<sup>st</sup> Quarter Tree Removal Contract shall be paid from the Local and Major Street funds account 202/203-480-818.000.

**Document originated by:** Ryan E. Suchanek, Director of Public Services & Utilities

**Attachments:**

- (1) Resolution
- (2) Change Order No. 1
- (3) Proposal for Advanced Tree Care Service, Inc.



**RESOLUTION NO.**

**AUTHORIZING CHANGE ORDER NO. 1 TO THE  
2022 1<sup>ST</sup> QUARTER TREE REMOVAL CONTRACT  
WITH ADVANCED TREE CARE SERVICE, INC.  
FOR THE REMOVAL OF THREE ADDITIONAL TREES**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved the 2022 1<sup>st</sup> Quarter Tree Removal Contract with Advanced Tree Care Service, Inc. on February 7, 2022 for the removal of trees within the street right of way as required; and

WHEREAS, three (3) additional large trees have since been identified and the City wishes to add them to the contract; and

WHEREAS, Advanced Tree Care Service, Inc. has agreed to remove the additional trees and provided a proposal in the amount of \$8,600.00, which the City has determined to be fair and reasonable.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to approve Change Order No.1 to the 2022 1<sup>st</sup> Quarter Tree Removal Contract with Advanced Tree Care Service, Inc. for the removal of three additional trees located within the City.

SECOND: The Mayor and City Clerk are instructed and authorized to sign Change Order No. 1 to the 2022 1<sup>st</sup> Quarter Tree Removal Contract, substantially in the form attached, increasing the total contract amount by \$8,600.00 to \$44,000.00, including the existing \$3,000.00 contingency.

THIRD: The accounts payable department is authorized to pay Advanced Tree Care Service, Inc. for work satisfactorily completed up to the revised contract amount of \$44,000.00, including the contingency upon prior written authorization.

FOURTH: The above expenses shall be paid from FY2020-2021 Local and Major Street Funds Account Nos. 202/203-480-818.000.





ADVANCED TREE CARE SERVICE

3103 W THOMPSON RD #165

FENTON, MI 48430

# Proposal

Wednesday, March 23, 2022

Salesperson: John Barry

Email: john@atcs.biz

Phone: 8109311238

Worksite: 301 W MAIN ST  
OWOSSO, MI 48867

Job Name
CITY OF OWOSSO 20220323

CITY OF OWOSSO  
Mr Mark Mitchell  
301 W MAIN ST  
OWOSSO, MI 48867

Phone: 989-725-0556 Mark

#	Item	Description	Qty	Cost
1	Maple (Sugar)	Tree Removal REMOVE 30" MAPLE AT 117 OLIVER, LEAVE WOOD.	0	\$1,400.00
2	Oak (Bur)	Tree Removal REMOVE 53" OAK AT 515 RIVER ST. LEAVE WOOD.	0	\$6,000.00
3	Maple	Tree Removal REMOVE ROTTEN MAPLE AT 653 WOODLAWN. LEAVE WOOD.	0	\$1,200.00

Subtotal: \$8,600.00

Tax: \$0.00

Signature

Date

Total: \$8,600.00



## **MEMORANDUM**

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301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

---

**DATE:** March 28, 2022

**TO:** Owosso City Council

**FROM:** Brad Barrett, Finance Director

**SUBJECT:** Long Term Advancement – Brownfield Fund District #17 (Cargill)  
Amortization Schedule

### **RECOMMENDATION:**

Finance Department recommends City Council adopt a new amortization schedule and interest rate for Brownfield Fund District #17 (Cargill) long term advancement.

### **BACKGROUND:**

In 2016, the Owosso City Council approved a Brownfield Plan for District #17 – Cargill-Sonoco Roadway Project. In addition, contracts were approved with OHM and Crawford Contracting, Inc., totaling \$1,851,322, to construct a road and water main to service Brownfield District #17.

City documents indicate the road and water main improvement was self-financed using General Fund and Water Fund dollars. As a result, a loan in the amount of \$1,851,322 was approved for 13 years at an annual interest rate of 4%. The loan was to be paid off by June 30, 2032 from tax capture revenue authorized under the BRA Brownfield Redevelopment Plan – District #17.

In January 2022, Owosso City Council approved the entire balance of the Brownfield Fund District #17 long-term advancement to be classified as an asset on the General Fund's balance sheet.

The first four payments on the original amortization schedule were not paid in full due to lower tax capture amounts and the State of Michigan collecting 3 out of 6 mills in State Education Tax annually on the BRA work plan. A full payment in the amount of \$190,720 is scheduled to be paid this fiscal year, however tax capture revenue for this year equals only \$178,372.12. The fund would be short by \$22,479.88 if no changes are made to the terms of the long term advancement.

An updated amortization schedule at an interest rate of 2.33% with the same end date (June 30, 2032) is recommended at this time.

### **FISCAL IMPACTS:**

BRA Brownfield #17 Long Term Advancement annual payment to the General Fund will decrease from \$190,720 to \$167,998.20, the difference in payment amount is interest.

**Document originated by:** Brad Barrett, Finance Director

**Attachments:** (1) Resolution

**RESOLUTION NO.**

**AUTHORIZE NEW AMORTIZATION SCHEDULE AND INTEREST RATE FOR THE  
LONG TERM ADVANCEMENT FOR  
THE BRA DISTRICT #17 – CARGILL-SONOCO INFRASTRUCTURE PROJECT**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved a Brownfield Development Authority under Public Act 381 of 1996; and

WHEREAS, the City of Owosso Brownfield Development Authority and Owosso City Council adopted a brownfield redevelopment plan for Cargill – Sonoco in 2016 (District #17); and

WHEREAS, the General Fund and Water Fund financed a water main and roadway project to benefit Brownfield Redevelopment District #17 – Cargill-Sonoco in the amount of \$1,851,322 to be paid back over a 13 year period at an annual interest rate of 4%; and

WHEREAS, the brownfield redevelopment plan authorized a tax capture to pay back the said long term advancement made by the General Fund and Water Fund; and

WHEREAS, the General Fund purchased from the Water Fund its portion of the long term advancement to BRA – District #17 in January 2022; and

WHEREAS, the annual tax capture amount does not equal the required annual payment, due to the State of Michigan collecting 3 out of 6 mills in State Education Tax annually from said brownfield redevelopment authority work plan; and

WHEREAS, adjustments to the interest rate and amortization schedule are suggested to bring the payments in line with the tax capture.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore been determined that it is advisable, necessary and in the public interest to adjust the interest rate and amortization schedule for the BRA District 17 – Cargill-Sonoco Long Term Advancement to bring payments in line with the tax capture.
- SECOND: the City of Owosso reaffirms the term of the long-term advancement, ending on June 30, 2032.
- THIRD: the City of Owosso authorizes the interest rate be reduced from 4% to 2.33% APR for the remaining 11 years of the long term advancement.
- FOURTH: the City of Owosso adopts the new amortization schedule as attached reducing the annual payment from \$190,720.00 to \$167,998.20.

## Annual Amortization Schedule

	Annual Schedule	Monthly Schedule		
	Beginning Balance	Interest	Principal	Ending Balance
1	\$1,628,774.00	\$36,552.61	\$131,445.59	\$1,497,328.43
2	\$1,497,328.43	\$33,456.99	\$134,541.21	\$1,362,787.26
3	\$1,362,787.26	\$30,288.48	\$137,709.72	\$1,225,077.58
4	\$1,225,077.58	\$27,045.39	\$140,952.81	\$1,084,124.78
5	\$1,084,124.78	\$23,725.86	\$144,272.34	\$939,852.49
6	\$939,852.49	\$20,328.19	\$147,670.01	\$792,182.51
7	\$792,182.51	\$16,850.49	\$151,147.71	\$641,034.84
8	\$641,034.84	\$13,290.92	\$154,707.28	\$486,327.58
9	\$486,327.58	\$9,647.50	\$158,350.70	\$327,976.89
10	\$327,976.89	\$5,918.24	\$162,079.96	\$165,896.97
11	\$165,896.97	\$2,101.22	\$165,896.98	\$0.00



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301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

---

**DATE:** April 4, 2022  
**TO:** CITY COUNCIL  
**FROM:** CITY MANAGER  
**SUBJECT:** FY 2022-2023 Budget Workshop Dates

**BACKGROUND:**

Each spring when the Proposed Budget is released City Council sets a couple of special meetings to conduct an in-depth budget workshop. These workshops occur after the initial budget draft is distributed and before the budget is ultimately adopted.

**RECOMMENDATION:**

Potential dates available for two (2) budget workshops with a start time of 6:00pm—

Thursday, April 7<sup>th</sup>

Tuesday, April 12<sup>th</sup>  
Wednesday, April 13<sup>th</sup>  
Thursday, April 14<sup>th</sup>

Tuesday, April 19<sup>th</sup>  
Thursday, April 21<sup>st</sup>

Thursday, April 28<sup>th</sup>

Tuesday, May 3<sup>rd</sup>  
Thursday, May 5<sup>th</sup>

**FISCAL IMPACT:**

n/a



## MEMORANDUM

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301 W. MAIN OWOSSO, MICHIGAN 48867-2958 (989) 725-0599 · FAX (989) 723-8854

---

**DATE:** April 4, 2022

**TO:** Mayor Chris Eveleth and the Owosso City Council

**FROM:** Aleigha Geiger, City Utility Biller

**SUBJECT:** Unpaid Utility Billings to be Transferred to Taxes

### RECOMMENDATION:

The water department asks that Council please review the list and, if acceptable, approve publication of Notice of Collection by the Clerk's office.

### BACKGROUND:

In accordance with the Charter, at this time each year the water department prepares a listing of unpaid, as of December 31 of the prior year, water/sewer bills that could be transferred to taxes. The unpaid bill listing is primarily made up of unpaid past due and final water bills, but can include active uncollectable bills from the previous year.

A letter explaining the collection procedure will be sent to each owner along with a copy of the original billing. Any billing that remains unpaid after April 30, 2022 will be added to the 2022 summer real property bill with an additional 10% penalty.

If you have any questions, please direct them to Katherine Fagan, City Treasurer or myself.

### FISCAL IMPACTS:

Theoretically there would be no fiscal impacts as the unpaid charges are transferred to taxes, though in actuality we do experience some losses. As with special assessments for demolition or clean-up costs, unpaid utility liens could potentially fall victim to the tax sale process if the property goes into tax foreclosure.



# Delinquent Utilities to Tax List

Tuesday, March 29, 2022

Service Address	Owner Name	Customer Name	Parcel #	Delq Utilities		
				Amt	Penalty	Total
817 ISHAM ST	LEE, THOMAS E	LEE THOMAS	050-602-004-006-00	\$460.10	\$46.01	\$506.11
1443 LYNN ST	DAVIS, RUBY I	DAVIS RUBY	050-546-000-014-00	\$498.87	\$49.89	\$548.76
1009 W MAIN ST	ACERBO FARMS, LLC	VALLE ANNA	050-050-000-017-00	\$108.90	\$10.89	\$119.79
1011 W MAIN ST	ACERBO FARMS, LLC	VALLE ANNA	050-050-000-018-00	\$66.23	\$6.62	\$72.85
1108 MEADOW DR	BEAMISH, DEBORAH SUE	BEAMISH DEBORAH	050-560-000-056-00	\$430.10	\$43.01	\$473.11
1420 HATHAWAY	HD5 INVESTMENTS	OLIVER HATHAWAY LLC	050-537-000-065-00	\$249.03	\$24.90	\$273.93
1339 OLMSTEAD ST	ROSE, DONALD	WILMINGTON SAVINGS FUND S	050-603-003-008-00	\$85.72	\$8.57	\$94.29
1044 PEARCE ST	KIRBY, RON & OPAL	BOWERS CECIL	050-270-000-057-00	\$157.40	\$15.74	\$173.14
1046 PEARCE ST	BELIEVE PROPERTIES LLC	BELIEVE PROPERTIES, LLC	050-270-000-056-00	\$138.90	\$13.89	\$152.79
1427 STINSON ST	WISLER, ROBERT W & KATHY S	WISLER ROBERT	050-603-002-009-00	\$277.80	\$27.78	\$305.58
823 TRACY ST	NIEMI BARBARA	NIEMI BARBARA	050-602-006-009-00	\$480.20	\$48.02	\$528.22
900 ADA ST	SILVERNAIL, MILDRED	SILVERNAIL MILDRED	050-310-002-003-00	\$354.00	\$35.40	\$389.40
1018 ADA ST IRR	SMITH GARY	SMITH, GARY	050-510-000-022-00	\$171.19	\$17.12	\$188.31
1160 BLUESTEM CT	HOLLEY, APRIL M & JAMIE L	WJH LLC	050-751-000-059-00	\$15.99	\$1.60	\$17.59
305 GENESEE ST	KOPASZ, LAWRENCE	BLACKOUT CONSTRUCTION LL	050-651-006-011-00	\$108.90	\$10.89	\$119.79
201.5 GOODHUE ST	SVARC DAREN	SVARC DAREN	050-240-003-001-00	\$65.40	\$6.54	\$71.94
201.5 GOODHUE ST	SVARC, DAREN	KRYS MATTHEW	050-240-003-001-00	\$273.78	\$27.38	\$301.16
408 N HICKORY ST	LARRIVEY ROBERTO	LARRIVEY, ROBERTO	050-260-000-005-00	\$81.61	\$8.16	\$89.77
916 E KING ST	NEWMAN, CHRISTOPHER	NEWMAN CHRISTOPHER	050-020-000-005-00	\$460.10	\$46.01	\$506.11
305 N SHIAWASSEE ST	HILLAKER, WILLIAM RD & BREN	HAWLEY AMANDA	050-120-001-011-00	\$72.62	\$7.26	\$79.88
101 N WASHINGTON ST	T.E.S. RENTALS, LLC	TES RENTALS. LLC	050-470-022-014-00	\$111.83	\$11.18	\$123.01
615.5 N WASHINGTON ST	VARGAS, AMANDA	HUGHES SABRINA	050-470-033-005-00	\$114.75	\$11.47	\$126.22
118 S WASHINGTON ST	GRACE SQUARED, LLC	BRUCKMAN LESLIE	050-470-026-002-00	\$21.14	\$2.11	\$23.25
626 ALGER AV	FATTEH SAIF	FATTEH SAIF	050-010-017-035-00	\$108.90	\$10.89	\$119.79
700 BROADWAY AV	SUIRE, CHRISTOPHER	SUIRE CHRIS	050-420-007-024-00	\$6.74	\$0.67	\$7.41
820 E COMSTOCK ST	STREIN, ERIN	GRIFFITH STREIN ERIN	050-580-000-096-00	\$292.91	\$29.29	\$322.20
839 E COMSTOCK ST	VANHORN, DEBRA	VANHORN DEBRA	050-580-000-077-00	\$430.10	\$43.01	\$473.11
306 CORUNNA AV	CHAPKO, JOSEPHINE	CHAPKO ANTHONY	050-651-022-004-00	\$483.41	\$48.34	\$531.75
419 CORUNNA AV	JANEGO, NORMA JEAN	JANEGO C G	050-680-005-006-00	\$303.75	\$30.37	\$334.12
712 CORUNNA AV	WEDDING ERIC	WEDDING RAYMOND	050-542-000-033-00	\$33.00	\$3.30	\$36.30
804 N DEWEY ST	WOOD, EARL	WOOD EARL	050-140-003-005-00	\$148.80	\$14.88	\$163.68
808 DIVISION ST	ELLIOTT,LAWRENCE D & CAROI	ELLIOTT CAROLYN	050-652-008-004-00	\$399.10	\$39.91	\$439.01
432 E EXCHANGE ST	SHERMAN DUSTIN	SHERMAN, DUSTIN	050-666-000-016-00	\$10.79	\$1.08	\$11.87
503 E EXCHANGE ST	AESCHLIMAN, BAYLEE	AESCHLIMAN BAYLEE	050-666-000-029-00	\$430.10	\$43.01	\$473.11
824 E EXCHANGE ST	MOORE DAMIEN	MOORE TANYA	050-112-000-031-00	\$39.81	\$3.98	\$43.79
719 FRAZER AV	MARK SANDERS DURAND, LLC	STAMPER PATRICIA	050-010-032-029-00	\$8.79	\$0.88	\$9.67
719 FRAZER AV	MARK SANDERS DURAND, LLC	STONER MICHELE	050-010-032-029-00	\$16.80	\$1.68	\$18.48
667 GLENWOOD AV	GILLIAM HARLAN A	GILLIAM HARLAND	050-010-015-001-00	\$617.50	\$61.75	\$679.25
702 GLENWOOD AV	HAMMOND BREEANNA	HAMMOND, BREEANNA	050-010-003-015-00	\$649.61	\$64.96	\$714.57
524 HARRISON AV	HADDIX, JOHN A & JANET L	HADDIX JANET	050-010-024-008-00	\$223.28	\$22.33	\$245.61
602 OAKWOOD AV	HART, NICHOLAS	WRIGHT BRITTNAY	050-710-002-012-00	\$60.57	\$6.06	\$66.63
800 S PARK ST	VINCENT, RICHARD G JR TRUST	VINCENT, RICHARD	050-652-006-001-00	\$150.80	\$15.08	\$165.88
917 S PARK ST	CAMPBELL, RHODA B	CAMPBELL RHODA	050-652-010-024-00	\$460.77	\$46.08	\$506.85
321 E WILLIAMS ST	LAWSON TIMOTHY	LAWSON WILLIAM	050-470-008-010-00	\$107.19	\$10.72	\$117.91
Total:				\$9,787.28	\$978.71	\$10,765.99



301 W. MAIN, OWOSSO, MICHIGAN 48867 · (989) 725-0599

**DATE:** March 28, 2022  
**TO:** City Council  
**FROM:** Tanya Buckelew, Planning & Building Director  
**SUBJECT:** Fee Schedule Amendment for Mobile Food Vending Units

**RECOMMENDATION:**

I recommend amendment to the City of Owosso Fee Schedule to allow for the addition of fees for Mobile Food Vending Units effective April 11, 2022 to coincide with the effective date of the ordinance.

**BACKGROUND:**

The new ordinance for Mobile Food Vending Units is effective on April 11, 2022. As per the ordinance, the permit fees are required to be adopted by resolution.

Upon approval, the following section will be added to the Fee Schedule, effective April 11, 2022:

<b>FEE SCHEDULE</b> (non-refundable AND permits are valid for six (6) months)		
<b>Location</b>	<b>May-October Fee</b>	<b>November-April Fee</b>
• City-controlled property	\$300	\$200
• Non-city property	\$150	\$100
• Year-round city food service establishments on city-controlled property	\$250/year	
• Year-round city food service establishments not on city-controlled property	\$0/year	

**FISCAL IMPACT:**

There will be a small fiscal impact depending on how many units will be in town and the permit fees collected.

**RESOLUTION NO.**

**AUTHORIZING CHANGES TO  
THE CITY OF OWOSSO FEE SCHEDULE  
EFFECTIVE APRIL 11, 2022**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, adopted Ordinance No. 830 adding Chapter 16.8, Mobile Food Vending, to the Code of Ordinances of the City of Owosso; and

WHEREAS, in addition to governing the location and hours of operation of said food trucks, the ordinance also provides that fees for the required permits be established by resolution; and

WHEREAS, staff proposes the following items be added to the City's Fee Schedule:

<b>FEE SCHEDULE</b> (non-refundable AND permits are valid for six (6) months)		
<b>Location</b>	<b>May-October Fee</b>	<b>November-April Fee</b>
• City-controlled property	\$300	\$200
• Non-city property	\$150	\$100
• Year-round city food service establishments on city-controlled property	\$250/year	
• Year-round city food service establishments not on city-controlled property	\$0/year	

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to adopt the following fees for Mobile Food Vending Units, and said fees shall be added to the current fee schedule, effective April 11, 2022:

<b>FEE SCHEDULE</b> (non-refundable AND permits are valid for six (6) months)		
<b>Location</b>	<b>May-October Fee</b>	<b>November-April Fee</b>
• City-controlled property	\$300	\$200
• Non-city property	\$150	\$100
• Year-round city food service establishments on city-controlled property	\$250/year	
• Year-round city food service establishments not on city-controlled property	\$0/year	

# 2022-2023 DRAFT RECOMMENDED BUDGET



## City Council

Christopher T. Eveleth, Mayor

Susan J. Osika, Mayor Pro-Tem

Janae Fear

Jerry Haber

Daniel Law

Nicholas Pidek

Robert Teich, Jr.

April 4, 2022 City Council Meeting

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DRAFT FYE 6-30-23 BUDGET FOR CITY OF OWOSSO

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2022-23 REQUESTED BUDGET	2022-23 RECOMMENDED BUDGET
FUND 101 - GENERAL FUND							
ESTIMATED REVENUES							
Dept 000 - REVENUE							
101-000-401.403 **	GENERAL PROPERTY TAX	3,453,684	3,570,009	3,575,000	3,634,222	3,791,355	3,791,355
101-000-401.424	TRAILER PARK TAXES	771	975	1,000	2,882	975	975
101-000-401.430 **	INDUSTRIAL/COMMERCIAL FACILITIES TA	26,967	23,951	24,000	22,121	18,236	18,236
101-000-401.431 **	OBSOLETE PROPERTY REHAB TAXES(OPRA)		667	670	2,147	2,122	2,122
101-000-401.432	NEIGHBORHOOD ENTERPRISE ZONE REH,	209					
101-000-401.443 **	ADMINISTRATION FEES	90,820	93,608	91,000	94,854	98,575	98,575
101-000-401.445 **	INTEREST & PENALTIES ON TAXES	16,461	24,234	20,000	19,624	20,348	20,348
101-000-439.000 **	MARIJUANA TAX DISTR.		56,003	84,000		56,000	169,000
101-000-450.452 **	PERMITS-BUILDING	166,585	375,662	150,000	69,250	87,500	87,500
101-000-450.453	LIQUOR LICENSES	10,584	10,419	10,000	10,566	10,000	10,000
101-000-450.454 **	PERMITS-ELECTRICAL	34,484	36,712	35,000	17,873	20,000	20,000
101-000-450.455 **	PERMITS-PLUMBING & MECHANICAL	60,540	63,925	55,000	40,983	55,000	55,000
101-000-450.460	MISCELLANEOUS LICENSES	667	1,295	1,000	510	1,000	1,000
101-000-450.470 **	MARIJUANA LICENSE FEE	30,000	45,000	50,000	45,000	45,000	45,000
101-000-450.477	PERMITS-HANDGUNS	320	290	500	490	475	475
101-000-450.478	DOG LICENSES	45	21	80	60	25	25
101-000-501.505	FEDERAL GRANT - DEPT OF JUSTICE	1,950	1,625				
101-000-501.506 **	GRANT-FEDERAL			56,178			127,886
101-000-501.506-COVIDHHSPT	GRANT-FEDERAL	23,571			80,708		
101-000-528.000	OTHER FEDERAL GRANTS		465,546				
101-000-539.529	STATE SOURCES	4,640	13,020				
101-000-539.531	LOCAL GRANT			2,000	2,000		
101-000-539.573	LOCAL COMMUNITY STABILIZATION SHAI	94,161	121,122	75,000	74,119	75,000	75,000
101-000-539.574 **	REVENUE SHARING - STATUTORY		421,481	429,911	214,953	429,911	472,902
101-000-539.575	REVENUE SHARING-CONSTITUTIONAL	1,662,749	1,487,118	1,406,485	818,139	1,368,085	1,412,405
101-000-600.625	VACANT PROPERTY REGISTRATION/INSPE	1,600	1,500	1,500	800	1,000	1,000
101-000-600.626	CHARGE FOR SERVICES RENDERED	58,453	79,346	60,000	68,152	65,000	65,000
101-000-600.627	DUPLICATING SERVICES	1,483	1,020	1,000	746	1,000	1,000
101-000-600.628	RENTAL REGISTRATION	2,250	1,700	1,500	1,250	1,500	1,500
101-000-600.629 **	AMBULANCE CHARGES	284,420	306,077	263,750	189,340	282,311	282,311
101-000-600.629-TREAT-ONLY **	AMBULANCE CHARGES		14,000		9,100	13,650	13,650
101-000-600.630 **	AMBULANCE MILEAGE CHARGES	236,961	198,374	230,100	151,509	217,668	217,668
101-000-600.631 **	AMBULANCE/ ADVANCED LIFE SUPPORT	416,945	369,739	410,000	316,790	393,342	393,342
101-000-600.633	FIRE SERVICES	1,000	3,500	4,000	3,000	3,000	3,000
101-000-600.642	CHARGE FOR SERVICES - SALES	2,140	5,333	4,000	5,263	4,000	4,000
101-000-600.647	CABLE TELEVISION FRANCHISE FEES	106,729	103,545	105,000	49,210	103,000	103,000
101-000-655.655	PARKING VIOLATIONS	12,757	6,755	4,200	2,640	3,500	3,500
101-000-655.659	PARKING LEASE INCOME	2,715	1,680	1,600	840	1,680	1,680
101-000-655.660	ORDINANCE FINES & COSTS	11,137	8,678	12,000	6,478	10,000	10,000
101-000-662.000	DRUG FORFEITURES-ADJUDICATED		16	100	100		
101-000-664.664 **	INTEREST INCOME	135,917	42,878	5,000	4,534	10,000	65,129
101-000-664.665	INTEREST INCOME-RESTRICTED ASSETS			50	7	50	50
101-000-664.666	ICMA INTEREST INCOME			50		50	50
101-000-664.668	RENTAL INCOME	1,500	500	1,500	560	500	500
101-000-671.673	SALE OF FIXED ASSETS	779	76,370	9,263	9,263		
101-000-671.675	DONATIONS-PRIVATE		6,738	11,500	17,013		
101-000-671.675-FISHOPKINS	DONATIONS-PRIVATE		2,548				
101-000-671.687	INSURANCE REFUNDS	125,756	146,726	116,123	121,101	110,000	110,000
101-000-671.692	RECOVERY OF BAD DEBTS			1,500	4,500		
101-000-671.694	MISCELLANEOUS	37,069	44,377	20,000	23,687	20,000	20,000
101-000-695.672 **	SPECIAL ASSESSMENT	34,445	19,807	25,000			
101-000-695.676 **	WASTEWATER UTIL. ADMIN REIMB	222,048	218,875	200,000	84,132	203,175	203,175
101-000-695.677 **	CITY UTILITIES ADMIN REIMB	320,000	320,000	372,100	186,050	366,250	764,820
101-000-695.678 **	DDA/OBRA REIMBURSEMENT	5,314	5,314	5,300	4,450	14,594	14,594
101-000-695.695 **	ACT 51 ADMIN REIMBURSEMENT	166,603	183,283	192,463	96,231	192,013	192,013
101-000-695.699	APPROPRIATION OF FUND BALANCE			772,984			
Totals for dept 000 - REVENUE		7,867,229	8,981,362	8,898,407	6,507,247	8,096,890	8,878,786
TOTAL ESTIMATED REVENUES		7,867,229	8,981,362	8,898,407	6,507,247	8,096,890	8,878,786

DRAFT FYE 6-30-23 BUDGET FOR CITY OF OWOSSO

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2022-23 REQUESTED BUDGET	2022-23 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 101 - CITY COUNCIL							
101-101-704.000 * *	BOARDS & COMMISSIONS	2,110	2,110	2,300	1,120	2,300	2,300
101-101-728.000 * *	OPERATING SUPPLIES	280	735	1,000	90	1,000	1,000
101-101-860.000	EDUCATION & TRAINING	1,707		2,000	1,226	3,500	3,500
Totals for dept 101 - CITY COUNCIL		4,097	2,845	5,300	2,436	6,800	6,800
Dept 171 - CITY MANAGER							
101-171-702.100 * *	SALARIES	128,672	158,281	167,126	121,134	171,298	188,514
101-171-702.200	WAGES			9,286			
101-171-702.800	ACCURED SICK LEAVE				32		
101-171-715.000 * *	SOCIAL SECURITY (FICA)	9,851	12,089	13,457	9,262	13,104	14,421
101-171-716.100 * *	HEALTH INSURANCE	12,779	30,209	38,744	27,003	37,041	35,160
101-171-716.200	DENTAL INSURANCE	415	1,023	1,397	805	1,113	1,046
101-171-716.300	OPTICAL INSURANCE	30	63	88	114	156	148
101-171-716.400	LIFE INSURANCE	746	952	999	745	1,008	971
101-171-716.500	DISABILITY INSURANCE	1,230	1,627	1,767	1,293	1,792	1,674
101-171-717.000 * *	UNEMPLOYMENT INSURANCE	11	67	40		105	93
101-171-718.200 * *	DEFINED CONTRIBUTION	17,245	18,802	23,009	15,804	22,317	24,143
101-171-719.000 * *	WORKERS' COMPENSATION	304	493	670	514	994	716
101-171-728.000	OPERATING SUPPLIES	2,086	491	500	404	500	500
101-171-820.300	TELEPHONE				(163)		
101-171-856.000	MISCELLANEOUS					500	500
101-171-858.000	MEMBERSHIPS & DUES	1,152	1,227	2,500	1,180	2,500	2,500
101-171-860.000	EDUCATION & TRAINING	1,528	390	3,000	2,407	3,000	3,000
Totals for dept 171 - CITY MANAGER		176,049	225,714	262,583	180,534	255,428	273,386
Dept 201 - FINANCE							
101-201-702.100 * *	SALARIES	170,296	166,469	145,806	108,947	187,278	192,572
101-201-702.800	ACCURED SICK LEAVE				141	200	
101-201-715.000 * *	SOCIAL SECURITY (FICA)	13,151	13,144	11,155	8,220	14,327	14,732
101-201-716.100	HEALTH INSURANCE	31,011	33,247	34,265	13,795	32,783	32,783
101-201-716.200	DENTAL INSURANCE	1,477	1,571	1,535	471	1,245	1,245
101-201-716.300	OPTICAL INSURANCE	228	231	231	79	171	171
101-201-716.400	LIFE INSURANCE	1,127	1,138	1,129	710	1,149	1,149
101-201-716.500	DISABILITY INSURANCE	2,009	2,143	2,141	1,168	2,217	2,217
101-201-717.000	UNEMPLOYMENT INSURANCE	54	100	175	33	140	140
101-201-718.000	RETIREMENT	30,465					
101-201-718.100	MUNICIPAL EMPLOYEES RETIREMENT PROGRAM		34,464	49,336	27,435	39,025	39,025
101-201-718.200 * *	DEFINED CONTRIBUTION	5,240	5,059	12,187	6,553	12,870	13,187
101-201-719.000 * *	WORKERS' COMPENSATION	512	612	575	572	523	732
101-201-728.000	OPERATING SUPPLIES	700	828	1,700	1,066	2,000	2,000
101-201-818.000	CONTRACTUAL SERVICES	3,292	11,888	50,000	57,159	1,200	1,200
101-201-858.000	MEMBERSHIPS & DUES	315	195	390	120	500	500
101-201-860.000	EDUCATION & TRAINING	619	1,230	2,500	105	2,500	2,500
Totals for dept 201 - FINANCE		260,496	272,319	313,125	226,574	298,128	304,153
Dept 209 - ASSESSING							
101-209-702.100 * *	SALARIES	96,609	99,957	109,438	78,341	109,018	126,938
101-209-702.800	ACCURED SICK LEAVE		710				
101-209-704.000 * *	BOARDS & COMMISSIONS	1,000	1,000	1,250	1,250	1,250	1,650
101-209-715.000 * *	SOCIAL SECURITY (FICA)	7,757	7,809	8,340	6,033	8,340	9,711
101-209-716.100	HEALTH INSURANCE	19,866	26,987	33,942	25,062	33,416	33,416
101-209-716.200	DENTAL INSURANCE	561	1,020	1,274	910	1,214	1,214
101-209-716.300	OPTICAL INSURANCE	92	145	171	128	171	171
101-209-716.400	LIFE INSURANCE	654	587	669	535	717	717
101-209-716.500	DISABILITY INSURANCE	1,156	961	967	1,026	1,376	1,376
101-209-717.000	UNEMPLOYMENT INSURANCE	52	72	45		94	94
101-209-718.200 * *	DEFINED CONTRIBUTION	4,054	4,075	9,811	6,689	9,812	11,425
101-209-719.000 * *	WORKERS' COMPENSATION	408	616	750	503	709	825
101-209-728.000	OPERATING SUPPLIES	389	648	1,500	233	1,500	1,500
101-209-802.000	ADVERTISING	71	75	400	16	400	400
101-209-818.000	CONTRACTUAL SERVICES	7,790	12,812	13,000	13,333	13,000	13,000
101-209-858.000	MEMBERSHIPS & DUES	345	50	350	405	600	600
101-209-860.000	EDUCATION & TRAINING	1,132	1,247	1,500	333	1,500	1,500
Totals for dept 209 - ASSESSING		141,936	158,771	183,407	134,797	183,117	204,537
Dept 210 - CITY ATTORNEY							
101-210-801.000	PROFESSIONAL SERVICES: ADMINISTRATI	52,545	58,327	55,000	47,331	57,000	57,000
101-210-801.100	PROFESSIONAL SERVICES:POLICE/COURT	60,208	63,138	63,000	30,403	63,000	63,000
Totals for dept 210 - CITY ATTORNEY		112,753	121,465	118,000	77,734	120,000	120,000

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Dept 215 - CLERK							
101-215-702.100 * *	SALARIES	114,522	116,575	121,846	86,161	119,629	124,415
101-215-702.800	ACCRUED SICK LEAVE	7,571					
101-215-706.000	ELECTIONS	6,186	57,994	2,000	1,192	54,000	54,000
101-215-715.000 * *	SOCIAL SECURITY (FICA)	9,196	8,977	9,324	6,472	9,152	9,518
101-215-716.000	FRINGES		436				
101-215-716.100	HEALTH INSURANCE	24,439	34,810	35,415	26,191	34,866	34,866
101-215-716.200	DENTAL INSURANCE	838	1,298	1,323	948	1,261	1,261
101-215-716.300	OPTICAL INSURANCE	137	180	177	133	177	177
101-215-716.400	LIFE INSURANCE	701	755	729	580	776	776
101-215-716.500	DISABILITY INSURANCE	1,222	1,436	1,409	1,126	1,510	1,510
101-215-717.000	UNEMPLOYMENT INSURANCE	30	67			98	98
101-215-718.000	RETIREMENT	66,696					
101-215-718.100	MUNICIPAL EMPLOYEES RETIREMENT PROGRAM		57,837	82,756	44,702	65,957	65,957
101-215-718.200 * *	DEFINED CONTRIBUTION	1,115	1,777	4,031	2,854	4,032	4,192
101-215-719.000 * *	WORKERS' COMPENSATION	332	460	320	395	454	473
101-215-728.000 * *	OPERATING SUPPLIES	1,614	1,434	4,600	508	5,450	4,150
101-215-802.000	ADVERTISING	4,497	3,557	4,000	2,872	4,000	4,000
101-215-818.000 * *	CONTRACTUAL SERVICES	8,724	3,945	19,000	5,871	17,250	17,250
101-215-833.000 * *	EQUIPMENT MAINTENANCE	3,851	3,851	11,300	8,801	8,950	8,950
101-215-858.000	MEMBERSHIPS & DUES	420	410	440	410	450	450
101-215-860.000	EDUCATION & TRAINING	329		900	101	1,300	1,300
Totals for dept 215 - CLERK		252,420	295,799	299,570	189,317	329,312	333,343
Dept 226 - HUMAN RESOURCES							
101-226-702.100 * *	SALARIES	132,563	152,869	122,451	93,843	130,349	125,949
101-226-702.200	WAGES			9,286			
101-226-702.800	ACCRUED SICK LEAVE				237		
101-226-715.000 * *	SOCIAL SECURITY (FICA)	10,596	11,964	14,186	7,054	9,972	9,635
101-226-716.100 * *	HEALTH INSURANCE	9,028	15,775	28,816	15,998	27,323	23,513
101-226-716.200	DENTAL INSURANCE	1,113	1,394	1,693	1,180	1,613	1,570
101-226-716.300	OPTICAL INSURANCE	196	201	249	175	237	232
101-226-716.400	LIFE INSURANCE	792	789	785	585	795	757
101-226-716.500	DISABILITY INSURANCE	1,616	1,514	1,605	1,174	1,672	1,554
101-226-717.000	UNEMPLOYMENT INSURANCE	11	102	150		105	93
101-226-718.000	RETIREMENT	41,868					
101-226-718.100	MUNICIPAL EMPLOYEES RETIREMENT PROGRAM		42,075				
101-226-718.200 * *	DEFINED CONTRIBUTION	3,263	4,259	11,813	8,307	11,732	11,335
101-226-719.000 * *	WORKERS' COMPENSATION	396	536	300	541	495	479
101-226-728.000	OPERATING SUPPLIES	755	335	700	535	700	700
101-226-802.000	ADVERTISING	854	831	800	611	800	800
101-226-818.000 * *	CONTRACTUAL SERVICES	17,330	9,641	20,000	4,762	20,000	24,000
101-226-820.300	TELEPHONE				(81)	550	500
101-226-858.000	MEMBERSHIPS & DUES	869	479	900	419	900	900
101-226-860.000	EDUCATION & TRAINING	1,096	460	2,000		2,500	2,500
101-226-978.100	COL - EQUIPMENT - INTEREST					10,015	
Totals for dept 226 - HUMAN RESOURCES		222,346	243,224	215,734	135,340	219,758	204,517



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Dept 253 - TREASURY							
101-253-702.100 **	SALARIES	94,628	96,154	100,735	71,920	99,517	103,498
101-253-715.000 **	SOCIAL SECURITY (FICA)	7,188	7,301	7,742	5,457	7,613	7,918
101-253-716.100 **	HEALTH INSURANCE	24,995	26,296	26,740	19,252	26,909	26,909
101-253-716.200	DENTAL INSURANCE	767	859	895	639	853	853
101-253-716.300	OPTICAL INSURANCE	108	110	108	83	111	111
101-253-716.400	LIFE INSURANCE	625	632	624	489	656	656
101-253-716.500	DISABILITY INSURANCE	1,191	1,212	1,205	937	1,256	1,256
101-253-717.000	UNEMPLOYMENT INSURANCE	63	133	200		84	84
101-253-718.200 **	DEFINED CONTRIBUTION	3,785	3,846	9,033	6,342	8,957	9,315
101-253-719.000 **	WORKERS' COMPENSATION	500	584	550	582	378	393
101-253-728.000	OPERATING SUPPLIES	2,461	2,510	3,000	1,757	3,000	3,000
101-253-818.000	CONTRACTUAL SERVICES	10,624	10,619	13,500	5,882	13,500	13,500
101-253-858.000	MEMBERSHIPS & DUES	75	150	225	150	225	225
101-253-860.000	EDUCATION & TRAINING	699	399	2,500	550	2,500	2,500
101-253-862.000	OVER & SHORT	(45)	(137)		(10)		
Totals for dept 253 - TREASURY		147,664	150,668	167,057	114,030	165,559	170,218
Dept 258 - INFORMATION & TECHNOLOGY							
101-258-728.000 **	OPERATING SUPPLIES	10,094	17,935	11,965	4,175	30,000	30,000
101-258-818.000	CONTRACTUAL SERVICES	94,036	84,768	97,000	58,151	145,000	100,000
101-258-833.000 **	EQUIPMENT MAINTENANCE	6,255	12,655	22,500	5,747	28,000	27,225
101-258-860.000 **	EDUCATION & TRAINING		1,702	3,500		5,000	5,000
101-258-978.000 **	EQUIPMENT					181,400	99,000
Totals for dept 258 - INFORMATION & TECHNOLOGY		110,385	117,060	134,965	68,073	389,400	261,225
Dept 265 - BUILDING & GROUNDS							
101-265-702.200	WAGES	52,605	48,186	45,958	34,614	39,916	39,916
101-265-703.000	OTHER COMPENSATION		1,000				
101-265-715.000	SOCIAL SECURITY (FICA)	3,225	3,347	3,580	2,395	3,054	3,054
101-265-716.000	FRINGES	7,785	2,729	3,500	1,729		
101-265-716.100	HEALTH INSURANCE	6,655	6,545	7,044	5,220	6,935	6,935
101-265-716.200	DENTAL INSURANCE	427	445	489	347	467	467
101-265-716.300	OPTICAL INSURANCE	60	57	60	45	60	60
101-265-716.400	LIFE INSURANCE	139	189	198	147	198	198
101-265-717.000	UNEMPLOYMENT INSURANCE	5	33	25		47	47
101-265-718.000	RETIREMENT	29,695					
101-265-718.100	MUNICIPAL EMPLOYEES RETIREMENT PROGRAM		21,831	26,811	15,858	17,820	17,820
101-265-719.000	WORKERS' COMPENSATION	1,364	993	1,500	1,273	1,625	1,625
101-265-728.000	OPERATING SUPPLIES	3,081	2,505	3,000	2,155	3,000	3,000
101-265-818.000	CONTRACTUAL SERVICES	5,335	502	1,000	672	1,500	1,500
101-265-820.100	ELECTRICITY	18,748	19,451	20,000	13,293	20,000	20,000
101-265-820.200	GAS	4,387	4,435	5,000	4,137	5,000	5,000
101-265-820.300	TELEPHONE	270	270	300	203	325	325
101-265-820.400	WATER & SEWER	2,606	3,388	3,000	1,644	3,000	3,000
101-265-831.000	BUILDING MAINTENANCE	4,110	39,783	15,075	7,582	15,000	15,000
101-265-831.000-LIBRARY000	BUILDING MAINTENANCE		5,643		900	5,000	5,000
101-265-831.200	BLDG MAINTENANCE-BALLFIELDS			1,000			
101-265-843.000	EQUIPMENT RENTAL	1,957	2,547	3,000	2,126	3,000	3,000
101-265-978.000	EQUIPMENT					1,000	
Totals for dept 265 - BUILDING & GROUNDS		142,454	163,879	140,540	94,340	126,947	125,947
Dept 299 - GENERAL ADMIN							
101-299-718.100	MUNICIPAL EMPLOYEES RETIREMENT PROGRAM		504,302				
101-299-719.000	WORKERS' COMPENSATION	148	175	250	25		
101-299-728.000	OPERATING SUPPLIES	16,879	18,466	19,500	12,198	20,000	20,000
101-299-810.000 **	INSURANCE & BONDS	131,043	134,074	138,096	137,824	145,000	141,959
101-299-818.000 **	CONTRACTUAL SERVICES	39,557	14,604	17,975	9,227	15,000	3,000
101-299-818.500	AUDIT				5,753	6,350	6,350
101-299-820.300 **	TELEPHONE	4,209	5,679	7,000	3,846	5,850	5,850
101-299-833.000	EQUIPMENT MAINTENANCE	1,380	1,600	1,500	394	1,500	1,500
101-299-850.000 **	BAD DEBT EXPENSE	111,323	101,793	121,000	49,372	66,000	66,000
101-299-856.000 **	MISCELLANEOUS			84,958	86,796	25,000	
101-299-858.000 **	MEMBERSHIPS & DUES	47,176	47,308	47,455	47,412	48,000	28,000
Totals for dept 299 - GENERAL ADMIN		351,715	828,001	437,734	352,847	332,700	272,659

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Dept 300 - POLICE							
101-300-702.100 * *	SALARIES	1,190,741	1,225,135	1,215,353	900,494	83,211	86,539
101-300-702.120	SALARIES-MAGNET	69,853	77,074	66,510	51,583	64,909	66,532
101-300-702.200 * *	WAGES	5,745		5,019	170	1,092,503	1,119,816
101-300-702.210	WAGES - SCHOOL LIAISON	41,388	45,810	53,910	30,568	59,774	61,567
101-300-702.300 * *	OVERTIME	54,407	58,167	55,300	41,101	56,500	58,000
101-300-702.400 * *	WAGES - TEMPORARY					5,780	5,780
101-300-702.600	UNIFORMS	1,450	1,325	1,600	1,250	1,500	1,500
101-300-702.800	ACCRUED SICK LEAVE	12,482	11,784	12,876	9,808	12,500	12,320
101-300-703.000	CROSSING GUARDS	55,443	37,618	55,000	34,914	57,500	57,500
101-300-715.000 * *	SOCIAL SECURITY (FICA)	33,189	30,813	33,512	23,406	31,589	34,393
101-300-716.000	FRINGES	473					
101-300-716.100 * *	HEALTH INSURANCE	227,553	221,179	258,039	163,979	239,979	239,979
101-300-716.200	DENTAL INSURANCE	10,029	10,134	11,332	7,807	10,417	10,417
101-300-716.300	OPTICAL INSURANCE	1,329	1,217	1,314	937	1,249	1,249
101-300-716.400	LIFE INSURANCE	3,849	3,737	3,841	2,870	3,820	3,820
101-300-716.500	DISABILITY INSURANCE	5,919	5,751	5,612	4,635	6,228	6,228
101-300-716.600	PHYSICALS	95	141				
101-300-717.000	UNEMPLOYMENT INSURANCE	330	804	500	123	1,050	1,050
101-300-718.100	MUNICIPAL EMPLOYEES RETIREMENT PR	222,518	215,961	306,738	216,470	370,800	370,800
101-300-718.200 * *	DEFINED CONTRIBUTION	3,792	2,694	9,135	5,352	7,489	7,789
101-300-719.000 * *	WORKERS' COMPENSATION	26,316	26,202	27,400	27,775	32,703	36,329
101-300-728.000	OPERATING SUPPLIES	9,632	11,316	30,553	17,892	28,300	28,300
101-300-741.000	UNIFORMS & CLEANING	6,906	9,475	7,000	6,050	10,000	10,000
101-300-751.000	GAS & OIL	22,517	25,889	26,000	24,392	28,532	28,532
101-300-818.000	CONTRACTUAL SERVICES	19,657	9,045	8,000	3,968	9,000	9,000
101-300-820.100	ELECTRICITY	9,891	9,177	10,000	5,966	10,114	10,114
101-300-820.200	GAS	4,486	4,533	5,000	4,695	4,996	4,996
101-300-820.300	TELEPHONE	6,639	7,296	7,200	4,749	7,740	7,740
101-300-820.400	WATER & SEWER	3,301	3,614	3,500	1,796	4,550	4,550
101-300-820.500	REFUSE	510	546	400	438	600	600
101-300-831.000	BUILDING MAINTENANCE	3,827	4,353	6,000	16,780	10,000	10,000
101-300-833.000	EQUIPMENT MAINTENANCE	1,795	349	1,000		1,000	1,000
101-300-833.400	EQUIP MAINT - MOBILE	29,432	25,196	25,000	18,544	40,000	25,750
101-300-856.000	MISCELLANEOUS	417	101	250	590	750	750
101-300-858.000	MEMBERSHIPS & DUES	730	2,530	1,000	760	1,000	1,000
101-300-860.000	EDUCATION & TRAINING	6,443	1,843	9,918	8,841	13,300	10,300
101-300-976.000 * *	BUILDING ADD & IMPROVEMENTS					4,900	11,200
101-300-978.000 * *	EQUIPMENT						168,630
Totals for dept 300 - POLICE		2,093,084	2,090,809	2,263,812	1,638,703	2,314,283	2,514,070

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Dept 335 - FIRE							
101-335-702.100 **	SALARIES	1,147,365	1,124,811	1,097,337	892,145	1,086,831	86,539
101-335-702.200	WAGES	90			322		1,028,711
101-335-702.300	OVERTIME	75,279	63,693	83,500	50,295	65,000	65,285
101-335-702.500	MEAL ALLOWANCE	13,500	11,200	14,400	11,200	11,200	11,200
101-335-702.600	UNIFORMS	2,200	2,600	3,600	2,400	2,500	2,500
101-335-702.800	ACCRUED SICK LEAVE	3,782	4,410	4,955	7,769	6,100	6,588
101-335-715.000 **	SOCIAL SECURITY (FICA)	21,403	21,903	20,166	17,363	22,328	22,605
101-335-716.000	FRINGES	73		125	123		
101-335-716.100 **	HEALTH INSURANCE	249,136	246,429	256,473	179,598	260,748	260,748
101-335-716.200	DENTAL INSURANCE	7,822	10,048	10,215	7,524	10,867	10,867
101-335-716.300	OPTICAL INSURANCE	1,061	1,141	1,074	859	1,531	1,531
101-335-716.400	LIFE INSURANCE	4,484	4,351	4,352	3,328	4,450	4,450
101-335-716.500	DISABILITY INSURANCE	7,526	8,543	8,615	7,217	10,113	10,113
101-335-716.600	PHYSICALS	567	266	250		250	250
101-335-717.000	UNEMPLOYMENT INSURANCE	169	599	800	15	908	908
101-335-718.000	RETIREMENT	194,504					
101-335-718.100	MUNICIPAL EMPLOYEES RETIREMENT PR	9,626	195,120	217,277	131,018	211,200	211,200
101-335-718.200 **	DEFINED CONTRIBUTION	2,404	2,674	5,808	5,259	7,489	7,789
101-335-719.000 **	WORKERS' COMPENSATION	34,175	29,917	35,115	33,088	45,224	46,301
101-335-728.000 **	OPERATING SUPPLIES	7,953	10,624	9,000	10,687	20,000	17,500
101-335-728.100	SUPPLIES	22,434	20,642	28,000	14,680	30,000	30,000
101-335-741.000	UNIFORMS & CLEANING	12,800	7,865	15,000	4,572	18,000	15,500
101-335-751.000	GAS & OIL	18,529	18,081	27,000	19,573	19,927	19,927
101-335-818.000	CONTRACTUAL SERVICES	83,493	76,276	85,000	52,168	80,000	80,000
101-335-820.100	ELECTRICITY	11,607	11,196	12,200	7,338	12,340	12,340
101-335-820.200	GAS	4,486	4,533	5,000	4,695	4,995	4,995
101-335-820.300	TELEPHONE	3,522	3,305	3,200	2,159	3,000	3,000
101-335-820.400	WATER & SEWER	3,301	3,614	3,500	1,796	4,550	4,550
101-335-820.500	REFUSE	510	546	500	438	600	600
101-335-831.000	BUILDING MAINTENANCE	4,719	14,923	6,000	12,754	12,650	12,650
101-335-833.000 **	EQUIPMENT MAINTENANCE	2,882	3,534	6,000	4,307	10,000	8,000
101-335-833.400	EQUIP MAINT - MOBILE	32,515	40,790	40,000	36,454	50,000	45,000
101-335-860.000 **	EDUCATION & TRAINING	6,916	5,295	8,000	8,087	12,000	10,000
101-335-978.000 **	EQUIPMENT						423,541
Totals for dept 335 - FIRE		1,990,833	1,948,929	2,012,462	1,529,231	2,024,801	2,465,188
Dept 370 - BUILDING AND SAFETY							
101-370-702.100 **	SALARIES	39,765	41,460	80,333	57,777	79,680	73,233
101-370-702.200 **	WAGES	32,487	28,159	37,271	22,176	31,878	31,878
101-370-715.000 **	SOCIAL SECURITY (FICA)	5,508	5,306	8,963	6,112	8,535	8,041
101-370-716.100 **	HEALTH INSURANCE	14,033	14,278	24,336	14,503	26,838	23,028
101-370-716.200 **	DENTAL INSURANCE	431	466	734	420	540	417
101-370-716.300	OPTICAL INSURANCE	60	60	115	62	93	78
101-370-716.400	LIFE INSURANCE	156	159	238	373	539	501
101-370-716.500	DISABILITY INSURANCE	408	453	603	663	1,008	889
101-370-717.000	UNEMPLOYMENT INSURANCE	13	90	15	50	70	58
101-370-718.200 **	DEFINED CONTRIBUTION	1,591	1,658	7,203	5,142	7,172	6,591
101-370-719.000 **	WORKERS' COMPENSATION	456	591	500	390	510	486
101-370-728.000	OPERATING SUPPLIES	1,666	1,307	2,000	2,188	2,000	2,000
101-370-818.000	CONTRACTUAL SERVICES	142,768	149,440	181,000	102,476	152,401	152,401
101-370-856.000	MISCELLANEOUS				1,231		
101-370-858.000	MEMBERSHIPS & DUES	163		165		165	165
101-370-860.000	EDUCATION & TRAINING	285		1,000	677	1,000	1,000
Totals for dept 370 - BUILDING AND SAFETY		239,790	243,427	344,476	214,240	312,429	300,766

DRAFT FYE 6-30-23 BUDGET FOR CITY OF OWOSSO

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2022-23 REQUESTED BUDGET	2022-23 RECOMMENDED BUDGET
Dept 441 - PUBLIC WORKS							
101-441-702.100 **	SALARIES	76,487	83,987	83,945	57,494	78,806	81,959
101-441-702.200 **	WAGES	38,108	39,157	60,000	67,433	44,353	44,353
101-441-702.400	WAGES - TEMPORARY	113	1,154	2,730	1,576		6,000
101-441-702.800	ACCRUED SICK LEAVE				66		
101-441-703.000	OTHER COMPENSATION	122,987	78,751	89,000	63,450		
101-441-715.000	SOCIAL SECURITY (FICA)	37,233	34,549	40,982	26,409	9,421	10,122
101-441-716.000	FRINGES	(221,021)	(298,130)	(260,000)	(160,562)		
101-441-716.100 **	HEALTH INSURANCE	118,955	100,919	125,486	94,682	143,377	143,377
101-441-716.200	DENTAL INSURANCE	4,376	3,726	4,507	3,758	4,995	4,995
101-441-716.300	OPTICAL INSURANCE	591	527	684	523	764	764
101-441-716.400	LIFE INSURANCE	1,690	1,930	2,282	1,715	2,310	2,310
101-441-716.500	DISABILITY INSURANCE	3,718	3,340	4,305	2,883	4,563	4,563
101-441-717.000	UNEMPLOYMENT INSURANCE	96	467	560	72	436	483
101-441-718.000	RETIREMENT	126,937					
101-441-718.100	MUNICIPAL EMPLOYEES RETIREMENT PR	11,310	116,632	117,672	71,471	104,369	104,369
101-441-718.200 **	DEFINED CONTRIBUTION	12,056	11,781	31,390	11,225	8,866	9,150
101-441-719.000 **	WORKERS' COMPENSATION	21,152	16,096	17,256	20,309	24,660	25,073
101-441-728.000	OPERATING SUPPLIES	4,049	4,540	13,500	11,959	15,000	5,000
101-441-751.000	GAS & OIL	1,308	1,050	2,400	1,919	3,000	3,000
101-441-818.000	CONTRACTUAL SERVICES	4,636	2,439	4,000	1,441	4,000	4,000
101-441-820.100 **	ELECTRICITY	8,355	8,585	10,000	7,055	9,108	9,108
101-441-820.200 **	GAS	4,403	4,471	5,100	3,970	4,743	4,743
101-441-820.300 **	TELEPHONE	2,489	2,653	4,700	1,440	2,815	2,815
101-441-820.400 **	WATER & SEWER	3,350	3,442	3,700	1,752	4,254	4,254
101-441-820.500	REFUSE	1,092	1,188	1,300	936	1,300	1,300
101-441-821.000 **	STREET LIGHTING	195,726	199,356	206,000	132,020	211,497	208,427
101-441-822.000	DISPOSAL AREA(LANDFILL)	7,076		10,000		10,000	10,000
101-441-831.000 **	BUILDING MAINTENANCE	3,410	7,721	13,250	1,905	10,000	2,000
101-441-831.100	STORM SEWER MAINTENANCE	41,116	65,106	20,000	5,255	20,000	20,000
101-441-836.200	TREES & GARDEN	398	4,350	2,500	8,437	4,000	4,000
101-441-838.000	MISCELLANEOUS OPERATIONS	2,780	(10,563)	3,000	(480)	3,000	3,000
101-441-843.000	EQUIPMENT RENTAL	29,181	29,851	38,000	21,249	40,000	40,000
101-441-860.000	EDUCATION & TRAINING	3,781	908	4,000	2,315	4,000	4,000
101-441-860.100	SAFETY TRAINING	73	611	1,000	495	1,000	1,000
101-441-975.000 **	BUILDING IMPROVEMENTS		2,298				12,000
Totals for dept 441 - PUBLIC WORKS		668,011	522,892	663,249	464,172	774,637	776,165
Dept 528 - LEAF AND BRUSH COLLECTION							
101-528-702.200	WAGES	50,624	52,860	55,000	49,954	66,788	66,788
101-528-702.400	WAGES - TEMPORARY	275					
101-528-715.000	SOCIAL SECURITY (FICA)	21				5,109	5,109
101-528-716.000	FRINGES	40,768	35,539	40,000	28,085		
101-528-728.000	OPERATING SUPPLIES	108	135	500		500	500
101-528-818.000	CONTRACTUAL SERVICES	8,803	10,620	16,000	15,494	10,000	10,000
101-528-843.000	EQUIPMENT RENTAL	103,237	121,784	120,000	115,759	120,000	120,000
Totals for dept 528 - LEAF AND BRUSH COLLECTION		203,836	220,938	231,500	209,292	202,397	202,397
Dept 585 - PARKING							
101-585-702.200	WAGES	4,891	4,642	8,000	1,896	9,200	9,200
101-585-716.000	FRINGES	3,939	3,115	6,000	1,080		
101-585-728.000	OPERATING SUPPLIES	9,251	5,699	6,000	5,989	7,500	7,500
101-585-834.000	MAINTENANCE	1,031	310	1,000	235	750	750
101-585-843.000	EQUIPMENT RENTAL	6,415	8,218	12,000	3,786	7,500	7,500
Totals for dept 585 - PARKING		25,527	21,984	33,000	12,986	24,950	24,950

DRAFT FYE 6-30-23 BUDGET FOR CITY OF OWOSSO

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2022-23 REQUESTED BUDGET	2022-23 RECOMMENDED BUDGET
Dept 728 - COMMUNITY DEVELOPMENT							
101-728-702.100 * *	SALARIES	6,158	6,352	9,888	7,020	9,792	19,798
101-728-702.400	WAGES - TEMPORARY	100					
101-728-715.000 * *	SOCIAL SECURITY (FICA)	478	486	753	537	750	1,515
101-728-716.100 * *	HEALTH INSURANCE	2,122	2,142	2,210	1,632	2,988	6,798
101-728-716.200	DENTAL INSURANCE	65	70	73	44	39	161
101-728-716.300	OPTICAL INSURANCE	9	9	9	7	47	63
101-728-716.400	LIFE INSURANCE	25	25	24	54	78	116
101-728-716.500	DISABILITY INSURANCE	63	69	60	89	124	242
101-728-717.000	UNEMPLOYMENT INSURANCE			25		7	19
101-728-718.000	RETIREMENT	72					
101-728-718.200 * *	DEFINED CONTRIBUTION	246	254	887	623	882	1,782
101-728-719.000 * *	WORKERS' COMPENSATION	220		250	15	37	75
101-728-728.000	OPERATING SUPPLIES			500	6	500	500
101-728-818.000 * *	CONTRACTUAL SERVICES	83,977	48,563	70,755	26,832	42,800	41,400
101-728-858.000	MEMBERSHIPS & DUES	163		165		165	165
Totals for dept 728 - COMMUNITY DEVELOPMENT		93,698	57,970	85,599	36,859	58,209	72,634
Dept 750 - HOLMAN POOL							
101-750-702.200	WAGES		61				
101-750-716.000	FRINGES		40				
101-750-843.000	EQUIPMENT RENTAL		140		441		
Totals for dept 750 - HOLMAN POOL			241		441		
Dept 756 - PARKS							
101-756-702.200	WAGES	32,230	50,722	45,000	28,983	57,579	57,579
101-756-702.400	WAGES - TEMPORARY	1,833		3,300			6,000
101-756-715.000	SOCIAL SECURITY (FICA)					4,405	4,864
101-756-716.000	FRINGES	27,431	35,185	38,000	17,686		
101-756-728.000	OPERATING SUPPLIES	614	3,561	3,000	1,385	1,200	1,200
101-756-818.000	CONTRACTUAL SERVICES	26,629	7,770	7,293	561	15,000	15,000
101-756-818.000-JAMESMINOR	CONTRACTUAL SERVICES		255		2,831	6,873	6,873
101-756-820.100	ELECTRICITY	8,166	10,505	10,500	6,447	10,500	10,500
101-756-820.400 * *	WATER & SEWER	6,838	15,474	21,000	17,377	22,000	25,000
101-756-820.500	REFUSE	548	161	700	859	900	900
101-756-831.000	BUILDING MAINTENANCE	9,584	14,081	12,000	9,871	17,500	16,000
101-756-831.200	BLDG MAINTENANCE-BALLFIELDS	3,341	1,666	3,500	371	1,500	1,500
101-756-836.200	TREES & GARDEN		71	1,000	606	500	500
101-756-843.000	EQUIPMENT RENTAL	55,389	66,657	58,000	41,705	58,000	58,000
101-756-974.000	LAND IMPROVEMENTS				10,000		
101-756-974.000-SKATEPRK18	SYSTEM IMPROVEMENTS	9,424					
101-756-974.000-SPLASH PAD	SYSTEM IMPROVEMENTS		34,710				
Totals for dept 756 - PARKS		182,027	240,818	203,293	138,682	195,957	203,916
Dept 966 - TRANSFERS OUT							
101-966-999.296	TRANSFER TO DDA			36,000		37,952	37,952
101-966-999.297	TRANSFER TO HISTORICAL COMMISSION	40,000	40,000	17,000	8,500		10,000
101-966-999.400	TRANSFER TO CAPITAL PROJECTS	291,989	103,093	698,103	354,051		
101-966-999.497	TRANSFER OUT TO SUBDIVISION		78,482				
101-966-999.590	TRANSFER TO SEWER COLLECTION		2,233				
101-966-999.591	TRANSFER TO WATER		13,399				
101-966-999.599	TRANSFER TO WWTP		6,699				
101-966-999.661	CONTRIBUTION-FLEET MAINTENANCE		2,233				
101-966-999.700 * *	TRANSFER TO AIRPORT	7,732	8,139	8,568	4,284	9,019	9,019
101-966-999.731	TRANSFER-RETIREMENT	134,714					
Totals for dept 966 - TRANSFERS OUT		474,435	254,278	759,671	366,835	46,971	56,971
TOTAL APPROPRIATIONS		7,893,556	8,182,031	8,875,077	6,187,463	8,381,783	8,893,842
NET OF REVENUES/APPROPRIATIONS - FUND 101		(26,327)	799,331	23,330	319,784	(284,893)	(15,056)
BEGINNING FUND BALANCE		6,825,847	6,799,527	7,598,864	7,598,864	7,918,648	7,918,648
ENDING FUND BALANCE		6,799,520	7,598,858	7,622,194	7,918,648	7,633,755	7,903,592
DEPARTMENT 000 REVENUE							

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2022-23 REQUESTED BUDGET	2022-23 RECOMMENDED BUDGET
450.470	MARIJUANA LICENSE FEE						
	FOOTNOTE AMOUNTS:						45,000
	9 LICENSES AT 5,000 EACH						
501.506	GRANT-FEDERAL						
	FOOTNOTE AMOUNTS:						80,000
	USDA - AMBULANCE CARRY FORWARD						
	FOOTNOTE AMOUNTS:						10,600
	USDA-UNMARKED POLICE CAR CARRY FORWARD						
	FOOTNOTE AMOUNTS:						37,286
	USDA-2 POLICE CRUISERS - NOT CARRY FORWARD						
	ACCOUNT '501.506' TOTAL						127,886
539.574	REVENUE SHARING - STATUTORY						
	GOVERNORS RECOMMENDATION...NOT APPROVED						
695.678	DDA/OBRA REIMBURSEMENT						
	FOOTNOTE AMOUNTS:					5,315	
	BRA ADMIN REVENUE						
	FOOTNOTE AMOUNTS:					9,279	
	DDA ADMIN (5% OF TIF)						
	ACCOUNT '695.678' TOTAL					14,594	
DEPARTMENT 209 ASSESSING							
704.000	BOARDS & COMMISSIONS						
	RAISE BOR MEMBERS TO 55 PER MEETING						
DEPARTMENT 215 CLERK							
728.000	OPERATING SUPPLIES						
	FOOTNOTE AMOUNTS:						2,000
	NORMAL EXPENSE						
	FOOTNOTE AMOUNTS:						800
	CHAIRS (3)						
	FOOTNOTE AMOUNTS:						600
	PRINTERS (2)						
	FOOTNOTE AMOUNTS:						750
	COUNTER CHANGE						
	ACCOUNT '728.000' TOTAL						4,150
818.000	CONTRACTUAL SERVICES						
	FOOTNOTE AMOUNTS:						4,500
	MUNICODE						
	FOOTNOTE AMOUNTS:						1,600
	SHREDDING						
	FOOTNOTE AMOUNTS:						2,700
	MICROFILM						
	FOOTNOTE AMOUNTS:						6,250
	PROVOX - AGENDA SYSTEM						
	FOOTNOTE AMOUNTS:						2,200
	DOCUMENT SIGNING APP						
	ACCOUNT '818.000' TOTAL						17,250
833.000	EQUIPMENT MAINTENANCE						
	FOOTNOTE AMOUNTS:						4,950
	ELECTION EQUIPMENT						
	FOOTNOTE AMOUNTS:						3,900
	LASER FICHE						
	ACCOUNT '833.000' TOTAL						8,850
	DEPT. '215' TOTAL						167,515

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 AMENDED BUDGET THRU 03/31/22	2021-22 ACTIVITY	2022-23 REQUESTED BUDGET	2022-23 RECOMMENDED BUDGET
DEPARTMENT 226 HUMAN RESOURCES							
818.000	CONTRACTUAL SERVICES						
	FOOTNOTE AMOUNTS:						4,000
	BSA TRAINING ON HR AND PAYROLL AND GL INTEGRATION						
	DEPT. '226' TOTAL						149,983
DEPARTMENT 258 INFORMATION & TECHNOLOGY							
728.000	OPERATING SUPPLIES						
	FOOTNOTE AMOUNTS:						3,200
	SYMANTEC MAINT						
	FOOTNOTE AMOUNTS:						1,200
	CISCO DUO						
	FOOTNOTE AMOUNTS:						1,600
	HP CARE PACK						
	FOOTNOTE AMOUNTS:						10,000
	OFFICE 365 AND EXCHANGE ONLINE (POSSIBLE CHARGE BACK TO 591/590/599)						
	FOOTNOTE AMOUNTS:						6,800
	WINDOWS CALS						
	FOOTNOTE AMOUNTS:						2,300
	AUTO CAD						
	ACCOUNT '728.000' TOTAL						25,100
833.000	EQUIPMENT MAINTENANCE						
	FOOTNOTE AMOUNTS:						12,000
	CISCO SMARTNET						
	FOOTNOTE AMOUNTS:						3,500
	UMBRELLA RENEWAL						
	FOOTNOTE AMOUNTS:						2,125
	BACK UP EXEC ANNUAL RENEWAL						
	FOOTNOTE AMOUNTS:						1,000
	APPRIVER HOSTED SPAM SOLUTION						
	FOOTNOTE AMOUNTS:						3,600
	ESRI ARCGIS (CHARGE BACK TO MULTIPLE DEPARTMENTS)						
	ACCOUNT '833.000' TOTAL						22,225
860.000	EDUCATION & TRAINING						
	FOOTNOTE AMOUNTS:						5,000
	KNOWBE4 RENEWAL (3 YEARS) POSSIBLE CHARGE BACK TO MULTIPLE FUNDS						
978.000	EQUIPMENT						
	FOOTNOTE AMOUNTS:						3,300
	BUILDING CODE COMPUTERS 3						
	FOOTNOTE AMOUNTS:						14,300
	PUBLIC SAFETY 8 COMPUTERS						
	FOOTNOTE AMOUNTS:						1,400
	FINANCE COMPUTER 1						
	FOOTNOTE AMOUNTS:						20,000
	VIRTUAL SERVER WITH MANAGEMENT						
	FOOTNOTE AMOUNTS:						45,000
	REPLACE CISCO ROUTERS						
	FOOTNOTE AMOUNTS:						5,000
	CITY HALL AND PUBLIC SAFETY CAMERAS						
	FOOTNOTE AMOUNTS:						10,000
	NVR AND CAMERA MOVE TO PUBLIC SAFETY						
	ACCOUNT '978.000' TOTAL						99,000
	DEPT. '258' TOTAL						151,325

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2022-23 REQUESTED BUDGET	2022-23 RECOMMENDED BUDGET
DEPARTMENT 300 POLICE							
976.000	BUILDING ADD & IMPROVEMENTS						
	FOOTNOTE AMOUNTS:						4,900
	PD BUILDING						
	FOOTNOTE AMOUNTS:						6,300
	HOLMAN POOL BUILDING						
	ACCOUNT '976.000' TOTAL						11,200
978.000	EQUIPMENT						
	FOOTNOTE AMOUNTS:						30,441
	UNMARK CAR CARRY FORWARD						
	FOOTNOTE AMOUNTS:						124,289
	NEW POLICE CRUISERS 2						
	FOOTNOTE AMOUNTS:						7,000
	BODY CAMERAS						
	FOOTNOTE AMOUNTS:						6,900
	RADIO BOOSTER PD						
	ACCOUNT '978.000' TOTAL						168,630
	DEPT. '300' TOTAL						343,907
DEPARTMENT 335 FIRE							
728.000	OPERATING SUPPLIES						
	FOOTNOTE AMOUNTS:						8,500
	CAMERA						
	FOOTNOTE AMOUNTS:						9,000
	NORMAL EXPENSE						
	ACCOUNT '728.000' TOTAL						17,500
833.000	EQUIPMENT MAINTENANCE						
	FOOTNOTE AMOUNTS:						1,800
	TORNADO SIREN						
860.000	EDUCATION & TRAINING						
	FOOTNOTE AMOUNTS:						2,000
	PARAMEDIC SCHOOL						
978.000	EQUIPMENT						
	FOOTNOTE AMOUNTS:						228,591
	AMBULANCE CARRY FORWARD						
	FOOTNOTE AMOUNTS:						34,950
	STRYKER MONITOR/DEFIBR 3 OF 3						
	FOOTNOTE AMOUNTS:						160,000
	SCBA PACKS REPLACEMENT						
	ACCOUNT '978.000' TOTAL						423,541
	DEPT. '335' TOTAL						1,635,787
DEPARTMENT 441 PUBLIC WORKS							
831.000	BUILDING MAINTENANCE						
	FOOTNOTE AMOUNTS:						10,000
	HOPKINS LAKE						
975.000	BUILDING IMPROVEMENTS						
	FOOTNOTE AMOUNTS:						12,000
	FOAM INSULATE						
	DEPT. '441' TOTAL						136,924



03/30/2022

## DRAFT FYE 6-30-23 BUDGET FOR CITY OF OWOSSO

Calculations as of 03/31/2022

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2022-23 REQUESTED BUDGET	2022-23 RECOMMENDED BUDGET
Fund 202 - MAJOR STREET FUND							
ESTIMATED REVENUES							
Dept 000 - REVENUE							
202-000-501.506	GRANT-FEDERAL	471,117	310,140	300,000	64,832		
202-000-539.529	STATE SOURCES	43,597	45,360	39,000			45,000
202-000-539.546	TRUNKLINE MAINTENANCE	19,476	36,292	39,378	34,392	36,358	36,358
202-000-539.569	GAS & WEIGHT TAX	1,219,453	1,341,562	1,369,695	830,581	1,403,584	1,403,584
202-000-664.664	INTEREST INCOME	6,347	84	150	239	100	100
202-000-671.694	MISCELLANEOUS	6,000	357				
202-000-695.411	TRANSFER FROM STREET PROGRAM	1,147,710	500,000	674,084	668,993		
202-000-695.672 * *	SPECIAL ASSESSMENT	235,890	413,823	249,094	64,994	111,125	111,125
Totals for dept 000 - REVENUE		3,149,590	2,647,618	2,671,401	1,664,031	1,551,167	1,596,167
TOTAL ESTIMATED REVENUES		3,149,590	2,647,618	2,671,401	1,664,031	1,551,167	1,596,167

DRAFT FYE 6-30-23 BUDGET FOR CITY OF OWOSSO

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2022-23 REQUESTED BUDGET	2022-23 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 451 - CONSTRUCTION							
202-451-818.000	CONTRACTUAL SERVICES	580				12,500	12,500
202-451-818.000-ENORTHST19 * *	CONTRACTUAL SERVICES	549,009	451,764				
202-451-818.000-MONROEST19	CONTRACTUAL SERVICES	49,269	61				
202-451-818.000-NCHIPMANST	CONTRACTUAL SERVICES				27,492		
202-451-818.000-NGOULDST21	CONTRACTUAL SERVICES	15,584	403,150	927,698	632,767		
202-451-818.000-NORTHSTR23	CONTRACTUAL SERVICES		2,300			248,000	248,000
202-451-818.000-SCEDARST19	CONTRACTUAL SERVICES	2,365	479,376				
202-451-818.000-SEVENTHSTR	CONTRACTUAL SERVICES	198,536	(11,624)				
202-451-818.000-SWASHWATRO	CONTRACTUAL SERVICES	1,047,567	185				
202-451-818.000-WILLIAMS19	CONTRACTUAL SERVICES	256,193	44,119				
Totals for dept 451 - CONSTRUCTION		2,119,103	1,369,331	927,698	660,259	260,500	260,500
Dept 463 - STREET MAINTENANCE							
202-463-702.200	WAGES	29,918	24,878	35,000	14,832	41,399	41,399
202-463-716.000 * *	FRINGES	29,529	43,015	41,000	24,271	3,167	3,167
202-463-728.000	OPERATING SUPPLIES	18,374	15,591	25,000	10,656	20,000	20,000
202-463-818.000 * *	CONTRACTUAL SERVICES	104,770	157,570	259,500	134,443	157,500	157,500
202-463-843.000	EQUIPMENT RENTAL	56,280	39,309	50,000	23,380	50,000	50,000
Totals for dept 463 - STREET MAINTENANCE		238,871	280,363	410,500	207,582	272,066	272,066
Dept 473 - BRIDGE MAINTENANCE							
202-473-702.200	WAGES		140			130	130
202-473-716.000	FRINGES		265		479	10	10
202-473-818.000	CONTRACTUAL SERVICES	3,101		12,000		12,000	12,000
202-473-843.000	EQUIPMENT RENTAL		88				
Totals for dept 473 - BRIDGE MAINTENANCE		3,101	493	12,000	479	12,140	12,140
Dept 474 - TRAFFIC SERVICES-MAINTENANCE							
202-474-702.200	WAGES	2,242	1,853	2,200	1,091	2,560	2,560
202-474-716.000	FRINGES	2,213	3,022	2,100	8,883	196	196
202-474-728.000 * *	OPERATING SUPPLIES	560	952	2,500	361	3,750	4,250
202-474-818.000	CONTRACTUAL SERVICES	21,110	11,992	16,000	11,992	12,000	12,000
202-474-820.000	UTILITIES	544	132	2,500	96	1,000	500
202-474-843.000	EQUIPMENT RENTAL	1,683	1,288	1,200	467	1,000	1,000
Totals for dept 474 - TRAFFIC SERVICES-MAINTENANCE		28,352	19,239	26,500	22,890	20,506	20,506
Dept 478 - SNOW & ICE CONTROL							
202-478-702.200	WAGES	16,011	19,764	21,000	8,234	29,520	29,520
202-478-716.000	FRINGES	15,803	37,390	21,000	2,833	2,258	2,258
202-478-728.000	OPERATING SUPPLIES	42,665	48,319	48,000	37,771	50,000	50,000
202-478-843.000	EQUIPMENT RENTAL	36,094	47,927	45,000	20,661	50,000	50,000
Totals for dept 478 - SNOW & ICE CONTROL		110,573	153,400	135,000	69,499	131,778	131,778
Dept 480 - TREE TRIMMING							
202-480-702.200	WAGES	19,870	5,734	8,500	5,423	13,997	13,997
202-480-716.000	FRINGES	19,612	9,775	7,500	8,483	1,071	1,071
202-480-728.000	OPERATING SUPPLIES	115		800	73	500	500
202-480-818.000	CONTRACTUAL SERVICES	16,500	9,525	30,000		30,000	30,000
202-480-843.000	EQUIPMENT RENTAL	37,997	9,691	15,000	13,025	15,000	15,000
Totals for dept 480 - TREE TRIMMING		94,094	34,725	61,800	27,004	60,568	60,568

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GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2022-23 REQUESTED BUDGET	2022-23 RECOMMENDED BUDGET
Dept 482 - ADMINISTRATION & ENGINEERING							
202-482-702.100 * *	SALARIES	43,606	42,484	48,912	33,417	36,084	35,905
202-482-715.000 * *	SOCIAL SECURITY (FICA)	3,337	3,248	3,733	2,438	2,761	2,748
202-482-716.100	HEALTH INSURANCE	2,412	4,364	5,156	5,045	6,972	10,900
202-482-716.200	DENTAL INSURANCE	83	144	171	188	275	397
202-482-716.300	OPTICAL INSURANCE	11	18	21	28	41	57
202-482-716.400	LIFE INSURANCE	175	171	170	144	199	237
202-482-716.500	DISABILITY INSURANCE	277	272	273	229	312	430
202-482-718.200 * *	DEFINED CONTRIBUTION	854	862	2,195	1,580	2,238	3,193
202-482-719.000	WORKERS' COMPENSATION	340	476	400	290	235	233
202-482-801.000	PROFESSIONAL SERVICES: ADMINISTRATI	247	345		5	250	
202-482-818.500	AUDIT				960	900	900
202-482-860.000	EDUCATION & TRAINING	470	253	2,250	293	500	500
202-482-999.101 * *	CONTRIBUTION-GF ADMIN	121,945	65,451	136,969	67,362	140,358	140,358
Totals for dept 482 - ADMINISTRATION & ENGINEERING		173,757	118,088	200,250	111,979	191,125	195,858

DRAFT FYE 6-30-23 BUDGET FOR CITY OF OWOSSO

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2022-23 REQUESTED BUDGET	2022-23 RECOMMENDED BUDGET
Dept 485 - LOCAL STREET TRANSFER							
202-485-999.203	TRANSFER TO LOCAL STREET	378,030	335,389	342,424	171,212	350,000	350,000
Totals for dept 485 - LOCAL STREET TRANSFER		378,030	335,389	342,424	171,212	350,000	350,000
Dept 486 - TRUNKLINE SURFACE MAINTENANCE							
202-486-702.200	WAGES	229	149	500	168	198	198
202-486-716.000	FRINGES	226	229	500	295	214	214
202-486-728.000	OPERATING SUPPLIES			750		814	814
202-486-728.000-21TRNKLINE	OPERATING SUPPLIES	49	73		318		
202-486-728.000-52TRNKLINE	OPERATING SUPPLIES		1,729				
202-486-728.000-71TRNKLINE	OPERATING SUPPLIES	245	122		1,009		
202-486-818.000	CONTRACTUAL SERVICES					1,223	1,223
202-486-818.000-21TRNKLINE	CONTRACTUAL SERVICES		2,648				
202-486-818.000-52TRNKLINE	CONTRACTUAL SERVICES		2,648				
202-486-843.000	EQUIPMENT RENTAL	266	109	200	228	192	192
Totals for dept 486 - TRUNKLINE SURFACE MAINTENANCE		1,015	7,707	1,950	2,018	2,641	2,641
Dept 488 - TRUNKLINE SWEEPING & FLUSHING							
202-488-702.200	WAGES	390	492	450		372	372
202-488-716.000	FRINGES	385	734	450		424	424
202-488-818.000	CONTRACTUAL SERVICES	649	1,723	800		856	856
202-488-843.000	EQUIPMENT RENTAL	2,045	2,372	2,000		2,010	2,010
Totals for dept 488 - TRUNKLINE SWEEPING & FLUSHING		3,469	5,321	3,700		3,662	3,662
Dept 490 - TRUNKLINE TREE TRIIM & REMOVAL							
202-490-702.200	WAGES			100		65	65
202-490-716.000	FRINGES			100		62	62
202-490-843.000	EQUIPMENT RENTAL					50	50
Totals for dept 490 - TRUNKLINE TREE TRIIM & REMOVAL				200		177	177
Dept 491 - TRUNKLINE STORM DRAIN, CURBS							
202-491-702.200	WAGES	249	865	500	70	324	324
202-491-716.000	FRINGES	245	1,472	500	108	460	460
202-491-728.000	OPERATING SUPPLIES			2,000			
202-491-818.000	CONTRACTUAL SERVICES			22,627			
202-491-818.000-71TRNKLINE	CONTRACTUAL SERVICES				22,627		
202-491-843.000	EQUIPMENT RENTAL	391	1,685	2,500	182	596	596
Totals for dept 491 - TRUNKLINE STORM DRAIN, CURBS		885	4,022	28,127	22,987	1,380	1,380
Dept 492 - TRUNKLINE ROADSIDE CLEANUP							
202-492-702.200	WAGES	28	88	100	19	45	45
202-492-716.000	FRINGES	27	166	100	35	71	71
202-492-843.000	EQUIPMENT RENTAL	10	142	10	6	53	53
Totals for dept 492 - TRUNKLINE ROADSIDE CLEANUP		65	396	210	60	169	169
Dept 494 - TRUNKLINE TRAFFIC SIGNS							
202-494-702.200	WAGES	94	311	100	77	118	118
202-494-716.000	FRINGES	93	588	100	99	180	180
202-494-728.000	OPERATING SUPPLIES	52	52	200	52	141	141
202-494-728.000-52TRNKLINE	OPERATING SUPPLIES	79	79				
202-494-728.000-71TRNKLINE	OPERATING SUPPLIES		23		128		
202-494-843.000	EQUIPMENT RENTAL	114	279	200	91	125	125
Totals for dept 494 - TRUNKLINE TRAFFIC SIGNS		432	1,332	600	447	564	564
Dept 496 - TRUNKLINE TRAFFIC SIGNALS							
202-496-843.000	EQUIPMENT RENTAL	5					
Totals for dept 496 - TRUNKLINE TRAFFIC SIGNALS		5					

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Dept 497 - TRUNKLINE SNOW & ICE CONTROL							
202-497-702.200	WAGES	3,165	3,249	3,500	2,017	3,130	3,130
202-497-716.000	FRINGES	3,124	6,147	3,500	2,591	3,756	3,756
202-497-728.000	OPERATING SUPPLIES					12,965	12,965
202-497-728.000-21TRNKLINE	OPERATING SUPPLIES	4,013	6,030	6,000	5,136		
202-497-728.000-52TRNKLINE	OPERATING SUPPLIES	4,536	6,271	6,300	6,628		
202-497-728.000-71TRNKLINE	OPERATING SUPPLIES	3,646	4,646	4,700	4,366		
202-497-843.000	EQUIPMENT RENTAL	8,064	8,331	8,000	5,070	7,901	7,901
Totals for dept 497 - TRUNKLINE SNOW & ICE CONTROL		26,548	34,674	32,000	25,808	27,752	27,752
TOTAL APPROPRIATIONS		3,178,300	2,364,480	2,182,959	1,322,224	1,335,028	1,339,761
NET OF REVENUES/APPROPRIATIONS - FUND 202		(28,710)	283,138	488,442	341,807	216,139	256,406
BEGINNING FUND BALANCE		1,158,858	1,130,147	1,413,285	1,413,285	1,755,092	1,755,092
ENDING FUND BALANCE		1,130,148	1,413,285	1,901,727	1,755,092	1,971,231	2,011,498
DEPARTMENT 000 REVENUE							
818.000	CONTRACTUAL SERVICES						
	SIDEWALK ACTUAL PER CONTRACT 40000						
	FOOTNOTE AMOUNTS:						10,000
	STREET PATCH						
	FOOTNOTE AMOUNTS:						65,000
	SIDEWALK PROGRAM						
	FOOTNOTE AMOUNTS:						7,500
	SAFE ROUTES TO SCHOOL - SURVEY						
	FOOTNOTE AMOUNTS:						50,000
	STORM SEWER LINING						
	FOOTNOTE AMOUNTS:						15,000
	STORM SEWER TV						
	FOOTNOTE AMOUNTS:						10,000
	PAVEMENT MARKINGS						
	ACCOUNT '818.000' TOTAL						157,500
	DEPT. '463' TOTAL						157,500

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Fund 203 - LOCAL STREET FUND							
ESTIMATED REVENUES							
Dept 000 - REVENUE							
203-000-539.529	STATE SOURCES	15,318	15,937	15,300		15,000	15,000
203-000-539.569	GAS & WEIGHT TAX	446,573	491,271	500,974	305,260	516,546	516,546
203-000-664.664	INTEREST INCOME	3,556	19	50	206		
203-000-671.694	MISCELLANEOUS	1,731					
203-000-695.202	MAJOR STREET TRANSFER	378,030	335,389	342,424	171,212	350,000	350,000
203-000-695.411	TRANSFER FROM CAPITAL PROJECTS	1,800,000	500,000	500,000	504,990		
203-000-695.672	SPECIAL ASSESSMENT	268,799	147,210	61,000		38,902	38,902
203-000-695.699	APPROPRIATION OF FUND BALANCE			33,096			
Totals for dept 000 - REVENUE		2,914,007	1,489,826	1,452,844	981,668	920,448	920,448
TOTAL ESTIMATED REVENUES		2,914,007	1,489,826	1,452,844	981,668	920,448	920,448

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APPROPRIATIONS							
Dept 451 - CONSTRUCTION							
203-451-818.000	CONTRACTUAL SERVICES	195,559	5,460	672,216	(553)	525,000	25,000
203-451-818.000-ABREYAVE19	CONTRACTUAL SERVICES	61,957					
203-451-818.000-ALLENDALAE	CONTRACTUAL SERVICES	135,003					
203-451-818.000-CENTERST21	CONTRACTUAL SERVICES					220,000	220,000
203-451-818.000-CLARKAVE19	CONTRACTUAL SERVICES	95,070	229,166				
203-451-818.000-ESOUTHST21	CONTRACTUAL SERVICES		5,287				
203-451-818.000-GARFIELD21	CONTRACTUAL SERVICES		1,500		57,550		
203-451-818.000-GLENWOOD21	CONTRACTUAL SERVICES		2,332		150,620		
203-451-818.000-JEROMEAV22	CONTRACTUAL SERVICES				6,900	154,825	
203-451-818.000-LEESTR2022	CONTRACTUAL SERVICES				988	137,500	137,500
203-451-818.000-LINCOLNAVE	CONTRACTUAL SERVICES		3,229		143,245		
203-451-818.000-MAPLESTR21	CONTRACTUAL SERVICES	845			187		
203-451-818.000-MCMILLIANA	CONTRACTUAL SERVICES		1,500		128,789		
203-451-818.000-MORRISST20	CONTRACTUAL SERVICES		62				
203-451-818.000-NORTHWCITY	CONTRACTUAL SERVICES	202,167	(2,933)				
203-451-818.000-PALMERST19	CONTRACTUAL SERVICES	(9,483)	9,483				
203-451-818.000-PARKST2021	CONTRACTUAL SERVICES		2,621		120,823		
203-451-818.000-PEARCEST21	CONTRACTUAL SERVICES		2,332		116,914		
203-451-818.000-RYANSTREET	CONTRACTUAL SERVICES	487,124	11,624				
203-451-818.000-SEVENTHSTR	CONTRACTUAL SERVICES	56					
203-451-818.000-SUMMITST19	CONTRACTUAL SERVICES	3,043	534,716				
203-451-818.000-WASHPARK21	CONTRACTUAL SERVICES		2,500			21,500	
203-451-818.000-WILLIAMS19	CONTRACTUAL SERVICES	280,428	19,718				
Totals for dept 451 - CONSTRUCTION		1,451,769	828,597	672,216	725,463	1,058,825	382,500
Dept 463 - STREET MAINTENANCE							
203-463-702.200	WAGES	41,102	33,525	45,000	20,120	51,916	51,916
203-463-716.000	FRINGES	40,568	54,694	44,000	32,119	3,972	3,972
203-463-728.000	OPERATING SUPPLIES	18,475	17,516	25,000	8,473	20,000	20,000
203-463-818.000 * *	CONTRACTUAL SERVICES	162,831	196,771	294,750	202,612	300,000	247,500
203-463-843.000	EQUIPMENT RENTAL	79,362	60,084	80,000	40,566	80,000	80,000
Totals for dept 463 - STREET MAINTENANCE		342,338	362,590	488,750	303,890	455,888	403,388
Dept 474 - TRAFFIC SERVICES-MAINTENANCE							
203-474-702.200	WAGES	857	896	1,500	669	1,112	1,112
203-474-716.000	FRINGES	846	1,848	1,400	993	85	85
203-474-728.000 * *	OPERATING SUPPLIES	71	2,641	4,000	371	3,750	4,250
203-474-843.000	EQUIPMENT RENTAL	528	1,378	1,600	390	1,000	1,000
Totals for dept 474 - TRAFFIC SERVICES-MAINTENANCE		2,302	6,763	8,500	2,423	5,947	6,447
Dept 478 - SNOW & ICE CONTROL							
203-478-702.200	WAGES	6,289	10,342	15,000	3,657	14,303	14,303
203-478-716.000	FRINGES	6,207	19,565	15,000	4,698	1,094	1,094
203-478-728.000	OPERATING SUPPLIES	25,792	17,455	20,000	13,950	20,000	20,000
203-478-843.000	EQUIPMENT RENTAL	17,833	28,577	30,000	10,480	30,000	30,000
Totals for dept 478 - SNOW & ICE CONTROL		56,121	75,939	80,000	32,785	65,397	65,397
Dept 480 - TREE TRIMMING							
203-480-702.200	WAGES	16,986	22,109	15,000	14,267	19,845	19,845
203-480-716.000	FRINGES	16,765	36,739	14,000	23,065	1,518	1,518
203-480-728.000	OPERATING SUPPLIES	115		500	73		
203-480-818.000	CONTRACTUAL SERVICES	20,025	27,074	30,000		30,000	30,000
203-480-843.000	EQUIPMENT RENTAL	32,585	43,490	30,000	28,968	30,000	30,000
Totals for dept 480 - TREE TRIMMING		86,476	129,412	89,500	66,373	81,363	81,363

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Dept 482 - ADMINISTRATION & ENGINEERING							
203-482-702.100	SALARIES	43,605	42,482	48,912	33,415	36,084	35,905
203-482-715.000	SOCIAL SECURITY (FICA)	3,336	3,247	3,733	2,438	2,761	2,748
203-482-716.100	HEALTH INSURANCE	2,412	4,363	5,156	5,045	6,972	10,900
203-482-716.200	DENTAL INSURANCE	83	144	171	188	275	397
203-482-716.300	OPTICAL INSURANCE	11	18	21	28	41	57
203-482-716.400	LIFE INSURANCE	175	171	170	144	199	237
203-482-716.500	DISABILITY INSURANCE	277	272	273	229	312	430
203-482-718.200	DEFINED CONTRIBUTION	853	862	2,195	1,580	2,238	3,193
203-482-719.000	WORKERS' COMPENSATION	648	172	700	176	237	233
203-482-801.000	PROFESSIONAL SERVICES: ADMINISTRATI	124	199	200	5	200	
203-482-818.500	AUDIT				960	900	900
203-482-860.000	EDUCATION & TRAINING	470	253	2,250	193	500	500
203-482-999.101 * *	CONTRIBUTION-GF ADMIN	44,657	87,821	50,097	28,869	51,655	51,655
Totals for dept 482 - ADMINISTRATION & ENGINEERING		96,651	140,004	113,878	73,270	102,374	107,155
TOTAL APPROPRIATIONS		2,035,657	1,543,305	1,452,844	1,204,204	1,769,794	1,046,250
NET OF REVENUES/APPROPRIATIONS - FUND 203		878,350	(53,479)		(222,536)	(849,346)	(125,802)
BEGINNING FUND BALANCE		457,779	1,336,127	1,282,648	1,282,648	1,060,112	1,060,112
ENDING FUND BALANCE		1,336,129	1,282,648	1,282,648	1,060,112	210,766	934,310
DEPARTMENT 463 STREET MAINTENANCE							
818.000	CONTRACTUAL SERVICES						
	SIDEWALK ACTUAL PER CONTRACT 73000						
	FOOTNOTE AMOUNTS:						75,000
	SIDEWALK PROGRAM						
	FOOTNOTE AMOUNTS:						10,000
	STREET PATCH						
	FOOTNOTE AMOUNTS:						7,500
	SAFE ROUTES TO SCHOOL						
	FOOTNOTE AMOUNTS:						90,000
	CHIP SEAL						
	FOOTNOTE AMOUNTS:						50,000
	STORM SEWER LINING						
	FOOTNOTE AMOUNTS:						15,000
	STORM TV						
	ACCOUNT '818.000' TOTAL						247,500
	DEPT. '463' TOTAL						247,500
DEPARTMENT 474 TRAFFIC SERVICES-MAINTENANCE							
728.000	OPERATING SUPPLIES						
	FOOTNOTE AMOUNTS:						3,750
	TRAFFIC COUNTER 4						
	DEPT. '474' TOTAL						3,750



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## DRAFT FYE 6-30-23 BUDGET FOR CITY OF OWOSSO

Calculations as of 03/31/2022

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2022-23 REQUESTED BUDGET	2022-23 RECOMMENDED BUDGET
Fund 208 - PARK/RECREATION SITES FUND							
ESTIMATED REVENUES							
Dept 000 - REVENUE							
208-000-401.403	GENERAL PROPERTY TAX	124,666	128,842				
208-000-401.445	INTEREST & PENALTIES ON TAXES	502	509				
208-000-539.573	LOCAL COMMUNITY STABILIZATION SHARE		5,615		2,644		
208-000-664.664	INTEREST INCOME	766	(18)	25	19		
208-000-695.699	APPROPRIATION OF FUND BALANCE			75,000		47,800	47,800
Totals for dept 000 - REVENUE		125,934	134,948	75,025	2,663	47,800	47,800
TOTAL ESTIMATED REVENUES		125,934	134,948	75,025	2,663	47,800	47,800

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## DRAFT FYE 6-30-23 BUDGET FOR CITY OF OWOSSO

Calculations as of 03/31/2022

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2022-23 REQUESTED BUDGET	2022-23 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 756 - PARKS							
208-756-831.000	BUILDING MAINTENANCE		15,679	25	24		
208-756-974.000 * *	SYSTEM IMPROVEMENTS		34,930	75,000	60,152	17,800	17,800
208-756-974.000-BENNETTFLD	SYSTEM IMPROVEMENTS		50,091				
208-756-974.000-JMLAUNCH21	SYSTEM IMPROVEMENTS		100		178	30,000	30,000
208-756-974.000-WARMCENTER	SYSTEM IMPROVEMENTS				15,759		
Totals for dept 756 - PARKS			100,800	75,025	76,113	47,800	47,800
TOTAL APPROPRIATIONS							
			100,800	75,025	76,113	47,800	47,800
NET OF REVENUES/APPROPRIATIONS - FUND 208							
BEGINNING FUND BALANCE		125,934	34,148		(73,450)		
ENDING FUND BALANCE			125,934	160,083	160,083	86,633	86,633
DEPARTMENT 756 PARKS		125,934	160,082	160,083	86,633	86,633	86,633
974.000 SYSTEM IMPROVEMENTS							
	FOOTNOTE AMOUNTS:						3,000
	MULCH						
	FOOTNOTE AMOUNTS:						3,000
	SLIDE						
	FOOTNOTE AMOUNTS:						5,000
	BENCHES						
	FOOTNOTE AMOUNTS:						3,800
	AMPHITHEATER PAINTING						
	FOOTNOTE AMOUNTS:						1,000
	DISC GOLF						
	FOOTNOTE AMOUNTS:						2,000
	SWINGS						
	ACCOUNT '974.000' TOTAL						17,800
	DEPT. '756' TOTAL						17,800

DRAFT FYE 6-30-23 BUDGET FOR CITY OF OWOSSO

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2022-23 REQUESTED BUDGET	2022-23 RECOMMENDED BUDGET
Fund 273 - OMS/DDA REVLG LOAN FUND							
ESTIMATED REVENUES							
Dept 000 - REVENUE							
273-000-644.000	PENALTIES - LATE CHARGES				30		
273-000-664.664 **	INTEREST INCOME	8,783	17,644	500	99	4,561	4,561
273-000-671.675 **	LOAN REPAYMENTS		200	86,000	57,753	17,847	17,847
273-000-671.683 **	LOAN PRINCIPAL				153,872	107,162	107,162
273-000-671.684 **	LOAN INTEREST				10,033	15,785	15,785
273-000-695.698	OTHER FINANCING SOURCES		1,617				
Totals for dept 000 - REVENUE		8,783	19,461	86,500	221,787	145,355	145,355
TOTAL ESTIMATED REVENUES		8,783	19,461	86,500	221,787	145,355	145,355
APPROPRIATIONS							
Dept 000 - REVENUE							
273-000-850.000 **	BAD DEBT EXPENSE		20,000		5,858	2,914	2,914
Totals for dept 000 - REVENUE			20,000		5,858	2,914	2,914
Dept 200 - GEN SERVICES							
273-200-801.100	PROFESSIONAL SERVICES:AUDIT COSTS	1,176	1,281	1,500			
273-200-818.000 **	CONTRACTUAL SERVICES	50,000	31,000	9,175	88,372	971	971
273-200-818.500	AUDIT				640	600	600
Totals for dept 200 - GEN SERVICES		51,176	32,281	10,675	89,012	1,571	1,571
TOTAL APPROPRIATIONS		51,176	32,281	10,675	94,870	4,485	4,485
NET OF REVENUES/APPROPRIATIONS - FUND 273		(42,393)	(32,820)	75,825	126,917	140,870	140,870
BEGINNING FUND BALANCE		1,273,670	1,231,276	1,198,457	1,198,457	1,325,374	1,325,374
ENDING FUND BALANCE		1,231,277	1,198,456	1,274,282	1,325,374	1,466,244	1,466,244
DEPARTMENT 000 REVENUE							
DEPARTMENT 200 GEN SERVICES							
818.000	CONTRACTUAL SERVICES						
	FOOTNOTE AMOUNTS:					971	
	LOAN MODULE ANNUAL MAINTENANCE						
	DEPT. '200' TOTAL					971	

DRAFT FYE 6-30-23 BUDGET FOR CITY OF OWOSSO

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2022-23 REQUESTED BUDGET	2022-23 RECOMMENDED BUDGET
Fund 275 - HOUSING & REDEVELOPMENT							
ESTIMATED REVENUES							
Dept 000 - REVENUE							
275-000-501.522	GRANT - MSHDA: NEP			37,500			
275-000-664.664	INTEREST INCOME	14	(73)				
Totals for dept 000 - REVENUE		14	(73)	37,500			
TOTAL ESTIMATED REVENUES		14	(73)	37,500			
APPROPRIATIONS							
Dept 690 - GENERAL SERVICES							
275-690-818.100	CONTRACTUAL-HOUSING			33,500			
Totals for dept 690 - GENERAL SERVICES				33,500			
TOTAL APPROPRIATIONS				33,500			
NET OF REVENUES/APPROPRIATIONS - FUND 275							
BEGINNING FUND BALANCE		14	(73)	4,000			
ENDING FUND BALANCE		59	73				
		73		4,000			

DRAFT FYE 6-30-23 BUDGET FOR CITY OF OWOSSO

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2022-23 REQUESTED BUDGET	2022-23 RECOMMENDED BUDGET
Fund 276 - OBRA FUND DISTRICT #16 - QDOBA							
ESTIMATED REVENUES							
Dept 000 - REVENUE							
276-000-401.407	OBRA:TAX CAPTURE	9,168	9,506	9,800	9,526	10,124	10,124
276-000-664.664	INTEREST INCOME	61	1		1		
276-000-671.676	DONATIONS		12,629	19,121	18,645		
Totals for dept 000 - REVENUE		9,229	22,136	28,921	28,172	10,124	10,124
TOTAL ESTIMATED REVENUES		9,229	22,136	28,921	28,172	10,124	10,124
APPROPRIATIONS							
Dept 730 - PROFESSIONAL SERVICES							
276-730-801.000	PROFESSIONAL SERVICES: ADMINISTRATI	490	515	750	535	560	560
Totals for dept 730 - PROFESSIONAL SERVICES		490	515	750	535	560	560
Dept 905 - DEBT SERVICE							
276-905-980.991 * *	PRINCIPAL		28,171	24,274	24,274	24,639	24,639
276-905-980.995 * *	INTEREST			3,897	3,897	3,533	3,533
Totals for dept 905 - DEBT SERVICE			28,171	28,171	28,171	28,172	28,172
TOTAL APPROPRIATIONS		490	28,686	28,921	28,706	28,732	28,732
NET OF REVENUES/APPROPRIATIONS - FUND 276		8,739	(6,550)		(534)	(18,608)	(18,608)
BEGINNING FUND BALANCE		7,318	16,057	9,507	9,507	8,973	8,973
ENDING FUND BALANCE		16,057	9,507	9,507	8,973	(9,635)	(9,635)
DEPARTMENT 905 DEBT SERVICE							
980.991	PRINCIPAL						
	FOOTNOTE AMOUNTS:						24,638
	EGLE BRA LOAN PRINCIPAL - QDOBA						
980.995	INTEREST						
	FOOTNOTE AMOUNTS:						3,533
	ELGE BRA LOAN INTEREST - QDOBA						
	DEPT. '905' TOTAL						28,171

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## DRAFT FYE 6-30-23 BUDGET FOR CITY OF OWOSSO

Calculations as of 03/31/2022

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2022-23 REQUESTED BUDGET	2022-23 RECOMMENDED BUDGET
Fund 277 - OBRA FUND DISTRICT #20 - J&H OIL							
ESTIMATED REVENUES							
Dept 000 - REVENUE							
277-000-401.407 * *	OBRA:TAX CAPTURE					48,463	48,463
277-000-539.529	STATE SOURCES	26,809	116,888	116,888			
Totals for dept 000 - REVENUE		26,809	116,888	116,888		48,463	48,463
TOTAL ESTIMATED REVENUES		26,809	116,888	116,888		48,463	48,463
APPROPRIATIONS							
Dept 901 - CAPITAL OUTLAY							
277-901-965.000	CAPITAL CONTRIBUTION-PRIVATE	26,809	116,888	116,888			
Totals for dept 901 - CAPITAL OUTLAY		26,809	116,888	116,888			
TOTAL APPROPRIATIONS		26,809	116,888	116,888			
NET OF REVENUES/APPROPRIATIONS - FUND 277						48,463	48,463
BEGINNING FUND BALANCE							
ENDING FUND BALANCE						48,463	48,463

DRAFT FYE 6-30-23 BUDGET FOR CITY OF OWOSSO

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2022-23 REQUESTED BUDGET	2022-23 RECOMMENDED BUDGET
Fund 283 - OBRA FUND-DISTRICT#3-TIAL							
ESTIMATED REVENUES							
Dept 000 - REVENUE							
283-000-401.407 **	OBRA:TAX CAPTURE	27,338	27,841	27,897	27,562	30,813	30,813
Totals for dept 000 - REVENUE		27,338	27,841	27,897	27,562	30,813	30,813
TOTAL ESTIMATED REVENUES							
		27,338	27,841	27,897	27,562	30,813	30,813
APPROPRIATIONS							
Dept 730 - PROFESSIONAL SERVICES							
283-730-801.000	PROFESSIONAL SERVICES: ADMINISTRATI	750	750	750	750	750	750
Totals for dept 730 - PROFESSIONAL SERVICES		750	750	750	750	750	750
Dept 905 - DEBT SERVICE							
283-905-980.991 **	PRINCIPAL	17,675	19,219	18,500	16,836	17,847	17,847
283-905-980.995 **	INTEREST	7,784	6,724	7,500	5,571	4,561	4,561
Totals for dept 905 - DEBT SERVICE		25,459	25,943	26,000	22,407	22,408	22,408
Dept 964 - TAX REIMBURSEMENTS							
283-964-969.000	DEVELOPER REIMBURSEMENT	1,147	1,147	1,147		1,147	1,147
Totals for dept 964 - TAX REIMBURSEMENTS		1,147	1,147	1,147		1,147	1,147
TOTAL APPROPRIATIONS							
		27,356	27,840	27,897	23,157	24,305	24,305
NET OF REVENUES/APPROPRIATIONS - FUND 283							
BEGINNING FUND BALANCE		(18)	1		4,405	6,508	6,508
ENDING FUND BALANCE		20				4,405	4,405
		2	1		4,405	10,913	10,913
DEPARTMENT 905 DEBT SERVICE							
980.991	PRINCIPAL						
	FOOTNOTE AMOUNTS:						17,846
	TIAL BRA LOAN - PRINCIPAL						
980.995	INTEREST						
	FOOTNOTE AMOUNTS:						4,561
	TIAL BRA LOAN - INTEREST						
	DEPT. '905' TOTAL						22,407

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## DRAFT FYE 6-30-23 BUDGET FOR CITY OF OWOSSO

Calculations as of 03/31/2022

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2022-23 REQUESTED BUDGET	2022-23 RECOMMENDED BUDGET
Fund 287 - ARPA - AMERICAN RESCUE PLAN ACT							
ESTIMATED REVENUES							
Dept 000 - REVENUE							
287-000-528.000	OTHER FEDERAL GRANTS			1,511,520	758,802	755,760	755,760
287-000-664.664	INTEREST INCOME			100	6	100	100
Totals for dept 000 - REVENUE				1,511,620	758,808	755,860	755,860
TOTAL ESTIMATED REVENUES				1,511,620	758,808	755,860	755,860
NET OF REVENUES/APPROPRIATIONS - FUND 287				1,511,620	758,808	755,860	755,860
BEGINNING FUND BALANCE						758,808	758,808
ENDING FUND BALANCE				1,511,620	758,808	1,514,668	1,514,668



DRAFT FYE 6-30-23 BUDGET FOR CITY OF OWOSSO

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2022-23 REQUESTED BUDGET	2022-23 RECOMMENDED BUDGET
Fund 288 - OBRA FUND-DISTRICT #17 CARGILL (PREV #8)							
ESTIMATED REVENUES							
Dept 000 - REVENUE							
288-000-401.407	OBRA:TAX CAPTURE	176,303	179,978	202,720	178,372	184,959	184,959
Totals for dept 000 - REVENUE		176,303	179,978	202,720	178,372	184,959	184,959
TOTAL ESTIMATED REVENUES		176,303	179,978	202,720	178,372	184,959	184,959
APPROPRIATIONS							
Dept 730 - PROFESSIONAL SERVICES							
288-730-801.000	PROFESSIONAL SERVICES: ADMINISTRATI	6,384	9,902	12,000	10,132	12,000	12,000
Totals for dept 730 - PROFESSIONAL SERVICES		6,384	9,902	12,000	10,132	12,000	12,000
Dept 905 - DEBT SERVICE							
288-905-980.991 * *	PRINCIPAL	87,341	100,668	126,404		130,592	130,592
288-905-980.995 * *	INTEREST	72,676	69,178	64,316		60,129	60,129
Totals for dept 905 - DEBT SERVICE		160,017	169,846	190,720		190,721	190,721
TOTAL APPROPRIATIONS		166,401	179,748	202,720	10,132	202,721	202,721
NET OF REVENUES/APPROPRIATIONS - FUND 288		9,902	230		168,240	(17,762)	(17,762)
BEGINNING FUND BALANCE			9,902	10,132	10,132	178,372	178,372
ENDING FUND BALANCE		9,902	10,132	10,132	178,372	160,610	160,610
DEPARTMENT 905 DEBT SERVICE							
980.991	PRINCIPAL						
	FOOTNOTE AMOUNTS:						130,592
	CARGILL BRA ADVANCEMENT - PRINCIPAL						
980.995	INTEREST						
	FOOTNOTE AMOUNTS:						60,128
	CARGILL BRA ADVANCEMENT - INTEREST						
	DEPT. '905' TOTAL						190,720

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## DRAFT FYE 6-30-23 BUDGET FOR CITY OF OWOSSO

Calculations as of 03/31/2022

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2022-23 REQUESTED BUDGET	2022-23 RECOMMENDED BUDGET
Fund 289 - OBRA:DISTRICT#9(ROBBIN'S LOFT)							
ESTIMATED REVENUES							
Dept 000 - REVENUE							
289-000-401.407 * *	OBRA:TAX CAPTURE	3,452	3,612		3,228	3,602	3,602
Totals for dept 000 - REVENUE		3,452	3,612		3,228	3,602	3,602
TOTAL ESTIMATED REVENUES		3,452	3,612		3,228	3,602	3,602
APPROPRIATIONS							
Dept 730 - PROFESSIONAL SERVICES							
289-730-801.000	PROFESSIONAL SERVICES: ADMINISTRATI	1,200	1,200		1,200	1,200	1,200
Totals for dept 730 - PROFESSIONAL SERVICES		1,200	1,200		1,200	1,200	1,200
TOTAL APPROPRIATIONS		1,200	1,200		1,200	1,200	1,200
NET OF REVENUES/APPROPRIATIONS - FUND 289		2,252	2,412		2,028	2,402	2,402
BEGINNING FUND BALANCE		41,317	43,569	45,981	45,981	48,009	48,009
ENDING FUND BALANCE		43,569	45,981	45,981	48,009	50,411	50,411

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## DRAFT FYE 6-30-23 BUDGET FOR CITY OF OWOSSO

Calculations as of 03/31/2022

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2022-23 REQUESTED BUDGET	2022-23 RECOMMENDED BUDGET
Fund 291 - OBRA FUND-DIST#11(CAPITOL BOWL)							
ESTIMATED REVENUES							
Dept 000 - REVENUE							
291-000-401.407	OBRA:TAX CAPTURE	1,228	1,225	358	1,339		
291-000-671.676	DONATIONS	4,633					
Totals for dept 000 - REVENUE		5,861	1,225	358	1,339		
TOTAL ESTIMATED REVENUES							
		5,861	1,225	358	1,339		
APPROPRIATIONS							
Dept 730 - PROFESSIONAL SERVICES							
291-730-801.000	PROFESSIONAL SERVICES: ADMINISTRATI	864	864	864			
Totals for dept 730 - PROFESSIONAL SERVICES		864	864	864			
Dept 905 - DEBT SERVICE							
291-905-980.991	PRINCIPAL				7,716		
Totals for dept 905 - DEBT SERVICE					7,716		
TOTAL APPROPRIATIONS							
		864	864	864	7,716		
NET OF REVENUES/APPROPRIATIONS - FUND 291							
		4,997	361	(506)	(6,377)		
BEGINNING FUND BALANCE		1,019	6,017	6,377	6,377		
ENDING FUND BALANCE		6,016	6,378	5,871			

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## DRAFT FYE 6-30-23 BUDGET FOR CITY OF OWOSSO

Calculations as of 03/31/2022

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2022-23 REQUESTED BUDGET	2022-23 RECOMMENDED BUDGET
Fund 292 - OBRA FUND-DIST#12(WOODARD LOFT							
ESTIMATED REVENUES							
Dept 000 - REVENUE							
292-000-401.407	OBRA:TAX CAPTURE	112,501	120,313	125,000	123,325	125,349	125,349
Totals for dept 000 - REVENUE		112,501	120,313	125,000	123,325	125,349	125,349
TOTAL ESTIMATED REVENUES							
		112,501	120,313	125,000	123,325	125,349	125,349
APPROPRIATIONS							
Dept 730 - PROFESSIONAL SERVICES							
292-730-801.000	PROFESSIONAL SERVICES: ADMINISTRATI	1,000	1,000	1,000	1,000	1,000	1,000
Totals for dept 730 - PROFESSIONAL SERVICES		1,000	1,000	1,000	1,000	1,000	1,000
Dept 964 - TAX REIMBURSEMENTS							
292-964-969.000	DEVELOPER REIMBURSEMENT	111,501	123,284	124,000		124,349	124,349
Totals for dept 964 - TAX REIMBURSEMENTS		111,501	123,284	124,000		124,349	124,349
TOTAL APPROPRIATIONS							
		112,501	124,284	125,000	1,000	125,349	125,349
NET OF REVENUES/APPROPRIATIONS - FUND 292							
BEGINNING FUND BALANCE		3,970	(3,971)		122,325		122,325
ENDING FUND BALANCE		3,970	(1)		122,325	122,325	122,325

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Calculations as of 03/31/2022

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2022-23 REQUESTED BUDGET	2022-23 RECOMMENDED BUDGET
Fund 295 - OBRA-DIST#15 -ARMORY BUILDING							
ESTIMATED REVENUES							
Dept 000 - REVENUE							
295-000-401.407 * *	OBRA:TAX CAPTURE	68,736	74,424	80,000	70,939	74,073	74,073
Totals for dept 000 - REVENUE		68,736	74,424	80,000	70,939	74,073	74,073
TOTAL ESTIMATED REVENUES		68,736	74,424	80,000	70,939	74,073	74,073
APPROPRIATIONS							
Dept 730 - PROFESSIONAL SERVICES							
295-730-801.000 * *	PROFESSIONAL SERVICES: ADMINISTRATI	2,222	5,361	4,500	5,690	6,500	6,500
Totals for dept 730 - PROFESSIONAL SERVICES		2,222	5,361	4,500	5,690	6,500	6,500
Dept 964 - TAX REIMBURSEMENTS							
295-964-969.000	DEVELOPER REIMBURSEMENT	62,654	68,734	75,500		67,573	67,573
Totals for dept 964 - TAX REIMBURSEMENTS		62,654	68,734	75,500		67,573	67,573
TOTAL APPROPRIATIONS		64,876	74,095	80,000	5,690	74,073	74,073
NET OF REVENUES/APPROPRIATIONS - FUND 295		3,860	329		65,249		
BEGINNING FUND BALANCE			3,860	4,190	4,190	69,439	69,439
ENDING FUND BALANCE		3,860	4,189	4,190	69,439	69,439	69,439

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Calculations as of 03/31/2022

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2022-23 REQUESTED BUDGET	2022-23 RECOMMENDED BUDGET
Fund 296 - DOWNTOWN DEVELOPMENT AUTHORITY							
ESTIMATED REVENUES							
Dept 000 - REVENUE							
296-000-401.403 * *	GENERAL PROPERTY TAX					34,503	34,503
296-000-401.405 * *	TIF					185,108	185,108
296-000-600.626	CHARGE FOR SERVICES RENDERED			56,033	19,752		
296-000-664.664	INTEREST INCOME					1,800	1,800
296-000-671.676	INCOME-DESIGN					5,432	5,432
296-000-671.677	INCOME-ECNMC RESTRUCTING					20,000	20,000
296-000-671.678	INCOME-PROMOTION					17,600	17,600
296-000-671.679	INCOME-ORGANIZATION					10,000	10,000
296-000-695.101 * *	GENERAL FUND TRANSFER			36,000		37,952	37,952
Totals for dept 000 - REVENUE				92,033	19,752	312,395	312,395
TOTAL ESTIMATED REVENUES				92,033	19,752	312,395	312,395

DRAFT FYE 6-30-23 BUDGET FOR CITY OF OWOSSO

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2022-23 REQUESTED BUDGET	2022-23 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 200 - GEN SERVICES							
296-200-728.000	OPERATING SUPPLIES			2,500	1,612	3,450	3,450
296-200-810.000	INSURANCE & BONDS			3,000	3,000	3,000	3,000
296-200-818.000 * *	CONTRACTUAL SERVICES				2,457	6,500	6,500
296-200-820.300	TELEPHONE			180	262	500	500
296-200-831.000	MAINTENANCE					58,200	58,200
296-200-858.000	MEMBERSHIPS & DUES					1,000	1,000
296-200-999.101 * *	CONTRIBUTION-GF ADMIN					9,279	9,279
Totals for dept 200 - GEN SERVICES				5,680	7,331	81,929	81,929
Dept 299 - GENERAL ADMIN							
296-299-702.100	SALARIES			62,000	22,654	62,000	62,000
296-299-715.000	SOCIAL SECURITY (FICA)			4,743	1,734	4,743	4,743
296-299-716.100	HEALTH INSURANCE			18,913	4,728	19,920	19,920
296-299-716.200	DENTAL INSURANCE			748	187	785	785
296-299-716.300	OPTICAL INSURANCE			111	35	116	116
296-299-716.400	LIFE INSURANCE			456	123	491	491
296-299-716.500	DISABILITY INSURANCE			364	124	796	796
296-299-717.000	UNEMPLOYMENT INSURANCE			33	29	47	47
296-299-718.200	DEFINED CONTRIBUTION			5,580	1,288	5,580	5,580
296-299-719.000	WORKERS' COMPENSATION			440	440	403	403
Totals for dept 299 - GENERAL ADMIN				93,388	31,342	94,881	94,881
Dept 695 - ORGANIZATION							
296-695-728.000	SUPPLIES					700	700
296-695-818.000	WORK PLAN EXPENDITURES					9,300	9,300
Totals for dept 695 - ORGANIZATION						10,000	10,000
Dept 696 - PROMOTION							
296-696-818.000	WORK PLAN EXPENDITURES					19,000	19,000
Totals for dept 696 - PROMOTION						19,000	19,000
Dept 697 - DESIGN							
296-697-818.000	WORK PLAN EXPENDITURES					11,600	11,600
Totals for dept 697 - DESIGN						11,600	11,600
Dept 698 - ECONOMIC RESTRUCTURING							
296-698-818.000	WORK PLAN EXPENDITURES					20,000	20,000
Totals for dept 698 - ECONOMIC RESTRUCTURING						20,000	20,000
Dept 901 - CAPITAL OUTLAY							
296-901-965.585	CAPITAL CONTRIBUTION-PARKING					1,900	1,900
Totals for dept 901 - CAPITAL OUTLAY						1,900	1,900
Dept 905 - DEBT SERVICE							
296-905-980.991 * *	PRINCIPAL					60,694	60,694
296-905-980.995 * *	INTEREST					17,738	17,738
Totals for dept 905 - DEBT SERVICE						78,432	78,432
TOTAL APPROPRIATIONS				99,068	38,673	317,742	317,742
NET OF REVENUES/APPROPRIATIONS - FUND 296				(7,035)	(18,921)	(5,347)	(5,347)
BEGINNING FUND BALANCE						(18,921)	(18,921)
ENDING FUND BALANCE				(7,035)	(18,921)	(24,268)	(24,268)
DEPARTMENT 905 DEBT SERVICE							

DRAFT FYE 6-30-23 BUDGET FOR CITY OF OWOSSO

GL NUMBER	DESCRIPTION	2019-20	2020-21	2021-22	2021-22	2022-23	2022-23
		ACTIVITY	ACTIVITY	AMENDED	ACTIVITY	REQUESTED	RECOMMENDED
				BUDGET	THRU 03/31/22	BUDGET	BUDGET
980.991	PRINCIPAL						
	FOOTNOTE AMOUNTS:						55,000
	DDA DEBT - PRINCIPAL						
	FOOTNOTE AMOUNTS:						1,000
	500 FOR PAYING AGENT FEE ADDED						
	FOOTNOTE AMOUNTS:						4,694
	EV STATION						
	ACCOUNT '980.991' TOTAL						60,694
980.995	INTEREST						
	FOOTNOTE AMOUNTS:						17,000
	DDA DEBT - INTEREST						
	FOOTNOTE AMOUNTS:						738
	EV STATION INTEREST						
	ACCOUNT '980.995' TOTAL						17,738
	DEPT. '905' TOTAL						78,432



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## DRAFT FYE 6-30-23 BUDGET FOR CITY OF OWOSSO

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GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2022-23 REQUESTED BUDGET	2022-23 RECOMMENDED BUDGET
Fund 297 - HISTORICAL FUND							
ESTIMATED REVENUES							
Dept 000 - REVENUE							
297-000-600.600	SALES	1,875	825	500	2,067	2,000	2,000
297-000-664.664	INTEREST INCOME	343	66	25	12	25	25
297-000-664.667	RENTS		350				
297-000-664.668 * *	RENTAL INCOME	13,550	12,689	14,400	10,700	16,800	16,800
297-000-671.675	DONATIONS-PRIVATE	11,389	3,328	1,000	11,289	11,000	11,000
297-000-671.679	DONATIONS:HOME TOUR	8,570	831				
297-000-671.694	MISCELLANEOUS				434		
297-000-695.101	GENERAL FUND TRANSFER	40,000	40,000	17,000	8,500		10,000
Totals for dept 000 - REVENUE		75,727	58,089	32,925	33,002	29,825	39,825
TOTAL ESTIMATED REVENUES		75,727	58,089	32,925	33,002	29,825	39,825

DRAFT FYE 6-30-23 BUDGET FOR CITY OF OWOSSO

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2022-23 REQUESTED BUDGET	2022-23 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 797 - HISTORICAL COMMISSION							
297-797-702.200 * *	WAGES	19,293	6,952	13,234	7,735	13,520	14,061
297-797-702.400 * *	WAGES - TEMPORARY	400	544		974	1,543	1,605
297-797-715.000	SOCIAL SECURITY (FICA)	1,507	532	1,009	707	1,153	1,199
297-797-717.000	UNEMPLOYMENT INSURANCE		6	5		47	47
297-797-719.000	WORKERS' COMPENSATION			15	23	25	30
297-797-728.000	OPERATING SUPPLIES	1,089	1,481	300	218	300	300
297-797-728.300	HOME TOUR PROMOTION	972					
297-797-801.000	PROFESSIONAL SERVICES: ADMINISTRATI	15,932	17,075				
297-797-810.000	INSURANCE & BONDS	1,245	1,274	1,312	1,398	2,000	2,000
297-797-818.500	AUDIT				640	600	600
297-797-820.000	UTILITIES			3,900			
297-797-831.000	BUILDING MAINTENANCE				677		
297-797-856.000	MISCELLANEOUS	1,263	50	500	53	500	500
297-797-869.000	PROMOTION		505				
297-797-974.000	SYSTEM IMPROVEMENTS			500		500	500
Totals for dept 797 - HISTORICAL COMMISSION		41,701	28,419	20,775	12,425	20,188	20,842
Dept 798 - CASTLE							
297-798-717.000	UNEMPLOYMENT INSURANCE	23					
297-798-719.000	WORKERS' COMPENSATION	100	8	100	73	25	30
297-798-728.000	OPERATING SUPPLIES	586	447	500	854	1,000	1,000
297-798-810.000	INSURANCE & BONDS	697	713	734	801	500	750
297-798-820.000	UTILITIES	4,259	3,789	5,000	3,712	4,000	4,000
297-798-831.000	BUILDING MAINTENANCE	3,665	4,177	2,000	4,852	10,000	10,000
297-798-856.000	MISCELLANEOUS	134	336	500			
Totals for dept 798 - CASTLE		9,464	9,470	8,834	10,292	15,525	15,780
Dept 799 - GOULD HOUSE							
297-799-810.000	INSURANCE & BONDS	697	713	734	801	500	750
297-799-820.000	UTILITIES	4,389	3,760		2,455	4,500	4,500
297-799-831.000	BUILDING MAINTENANCE	10,333	7,913	3,000	4,091	5,000	5,000
297-799-831.200	BLDG MAINTENANCE-RENTAL	363	272	1,000	589	2,500	2,500
297-799-856.000	MISCELLANEOUS	313	158	500		500	500
Totals for dept 799 - GOULD HOUSE		16,095	12,816	5,234	7,936	13,000	13,250
Dept 800 - COMSTOCK/WOODARD							
297-800-728.000	OPERATING SUPPLIES	149					
297-800-831.000	BUILDING MAINTENANCE	319	348	500	361	500	500
297-800-856.000	MISCELLANEOUS	254	47				
Totals for dept 800 - COMSTOCK/WOODARD		722	395	500	361	500	500
TOTAL APPROPRIATIONS		67,982	51,100	35,343	31,014	49,213	50,372
NET OF REVENUES/APPROPRIATIONS - FUND 297		7,745	6,989	(2,418)	1,988	(19,388)	(10,547)
BEGINNING FUND BALANCE		55,265	63,010	69,998	69,998	71,986	71,986
ENDING FUND BALANCE		63,010	69,999	67,580	71,986	52,598	61,439

DRAFT FYE 6-30-23 BUDGET FOR CITY OF OWOSSO

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2022-23 REQUESTED BUDGET	2022-23 RECOMMENDED BUDGET
Fund 298 - HISTORICAL SITES FUND							
ESTIMATED REVENUES							
Dept 000 - REVENUE							
298-000-401.403	GENERAL PROPERTY TAX	124,666	128,842				
298-000-401.445	INTEREST & PENALTIES ON TAXES	502	509				
298-000-539.573	LOCAL COMMUNITY STABILIZATION SHARE		5,615		2,644		
298-000-664.664	INTEREST INCOME	729	(22)		18		
298-000-695.699	APPROPRIATION OF FUND BALANCE			207,353			
Totals for dept 000 - REVENUE		125,897	134,944	207,353	2,662		
TOTAL ESTIMATED REVENUES		125,897	134,944	207,353	2,662		
APPROPRIATIONS							
Dept 798 - CASTLE							
298-798-831.000	BUILDING MAINTENANCE		3,062				
298-798-974.000	SYSTEM IMPROVEMENTS	200					
Totals for dept 798 - CASTLE		200	3,062				
Dept 799 - GOULD HOUSE							
298-799-818.000	CONTRACTUAL SERVICES	6,043					
298-799-831.000	BUILDING MAINTENANCE	2,642	39,080	200,000	210,015		
Totals for dept 799 - GOULD HOUSE		8,685	39,080	200,000	210,015		
Dept 800 - COMSTOCK/WOODARD							
298-800-831.000	BUILDING MAINTENANCE	2,141	320				
Totals for dept 800 - COMSTOCK/WOODARD		2,141	320				
TOTAL APPROPRIATIONS		11,026	42,462	200,000	210,015		
NET OF REVENUES/APPROPRIATIONS - FUND 298		114,871	92,482	7,353	(207,353)		
BEGINNING FUND BALANCE			114,870	207,354	207,354	1	1
ENDING FUND BALANCE		114,871	207,352	214,707	1	1	1

DRAFT FYE 6-30-23 BUDGET FOR CITY OF OWOSSO

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 AMENDED BUDGET THRU 03/31/22	2021-22 ACTIVITY	2022-23 REQUESTED BUDGET	2022-23 RECOMMENDED BUDGET
Fund 325 - DEBT SERVICE-2010 GO BONDS							
ESTIMATED REVENUES							
Dept 000 - REVENUE							
325-000-401.403	GENERAL PROPERTY TAX	91,439	89,233	86,908			
325-000-695.691	BOND PROCEEDS		546,600				
325-000-695.692	PREMIUM (BOND)		79,908				
Totals for dept 000 - REVENUE		91,439	715,741	86,908			
TOTAL ESTIMATED REVENUES		91,439	715,741	86,908			
APPROPRIATIONS							
Dept 905 - DEBT SERVICE							
325-905-980.991	PRINCIPAL	60,000	60,000	60,000			
325-905-980.995	INTEREST	31,453	29,233	26,908			
325-905-984.000	TRANSFER TO PAYING AGENT (BOND)		614,115				
325-905-985.000	COST OF ISSUANCE (BOND)		12,394				
Totals for dept 905 - DEBT SERVICE		91,453	715,742	86,908			
TOTAL APPROPRIATIONS		91,453	715,742	86,908			
NET OF REVENUES/APPROPRIATIONS - FUND 325		(14)	(1)				
BEGINNING FUND BALANCE		14					
ENDING FUND BALANCE			(1)				

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## DRAFT FYE 6-30-23 BUDGET FOR CITY OF OWOSSO

Calculations as of 03/31/2022

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2022-23 REQUESTED BUDGET	2022-23 RECOMMENDED BUDGET
Fund 327 - DEBT SERVICE							
ESTIMATED REVENUES							
Dept 000 - REVENUE							
327-000-401.403 * *	GENERAL PROPERTY TAX	823,010	790,926	804,777	719,325	791,950	791,967
327-000-539.573	LOCAL COMMUNITY STABILIZATION SHAI	17,936	43,688		19,431		
327-000-695.691	BOND PROCEEDS		8,563,400				
327-000-695.692	PREMIUM (BOND)		1,251,898				
327-000-695.698	OTHER FINANCING SOURCES			7,371	7,371		
Totals for dept 000 - REVENUE		840,946	10,649,912	812,148	746,127	791,950	791,967
TOTAL ESTIMATED REVENUES		840,946	10,649,912	812,148	746,127	791,950	791,967

DRAFT FYE 6-30-23 BUDGET FOR CITY OF OWOSSO

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2022-23 REQUESTED BUDGET	2022-23 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 905 - DEBT SERVICE							
327-905-980.991 * *	PRINCIPAL	405,000	470,000	480,000		480,000	480,000
327-905-980.995 * *	INTEREST	404,856	333,483	323,527	117,991	311,450	311,450
327-905-980.998	PAYING AGENT FEES	1,250	1,250	1,250	500	500	500
327-905-984.000	TRANSFER TO PAYING AGENT (BOND)		9,621,132				
327-905-985.000	COST OF ISSUANCE (BOND)		186,795				
Totals for dept 905 - DEBT SERVICE		811,106	10,612,660	804,777	118,491	791,950	791,950
TOTAL APPROPRIATIONS		811,106	10,612,660	804,777	118,491	791,950	791,950
NET OF REVENUES/APPROPRIATIONS - FUND 327		29,840	37,252	7,371	627,636		17
BEGINNING FUND BALANCE		784	30,624	67,877	67,877	695,513	695,513
ENDING FUND BALANCE		30,624	67,876	75,248	695,513	695,513	695,530
DEPARTMENT 000 REVENUE							
401.403	GENERAL PROPERTY TAX						
	TV AS OF 3-16 299933488						
	LESS PPT ELIGIBLE FOR EXEMPTION 386300						
	LESS IFT POST 1994 2665795						
	SUBTOTAL: 296881393						
	ADD IFT POST AT 50% 1332897						
	TOTAL = 298214290						
	DEBT MILLAGE 2.6557						
DEPARTMENT 905 DEBT SERVICE							
980.991	PRINCIPAL						
	FOOTNOTE AMOUNTS:						480,000
	STREET MILLAGE DEBT - PRINCIPLE						
980.995	INTEREST						
	FOOTNOTE AMOUNTS:						311,450
	STREET MILLAGE DEBT - INTEREST						
	DEPT. '905' TOTAL						791,450

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DRAFT FYE 6-30-23 BUDGET FOR CITY OF OWOSSO

Calculations as of 03/31/2022

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2022-23 REQUESTED BUDGET	2022-23 RECOMMENDED BUDGET
Fund 368 - 2009 SPECIAL ASSESSMENT							
ESTIMATED REVENUES							
Dept 000 - REVENUE							
368-000-664.664	INTEREST INCOME			2,986	4,217		
Totals for dept 000 - REVENUE				2,986	4,217		
TOTAL ESTIMATED REVENUES							
				2,986	4,217		
NET OF REVENUES/APPROPRIATIONS - FUND 368							
				2,986	4,217		
BEGINNING FUND BALANCE							
						4,217	4,217
ENDING FUND BALANCE							
				2,986	4,217	4,217	4,217

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## DRAFT FYE 6-30-23 BUDGET FOR CITY OF OWOSSO

Calculations as of 03/31/2022

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2022-23 REQUESTED BUDGET	2022-23 RECOMMENDED BUDGET
Fund 374 - 2012 SPECIAL ASSESSMENT							
ESTIMATED REVENUES							
Dept 000 - REVENUE							
374-000-401.404	SPECIAL ASSESSMENTS			3,510	7,063		
374-000-401.445	INTEREST & PENALTIES ON TAXES			211	211		
Totals for dept 000 - REVENUE				3,721	7,274		
TOTAL ESTIMATED REVENUES				3,721	7,274		
NET OF REVENUES/APPROPRIATIONS - FUND 374				3,721	7,274		
BEGINNING FUND BALANCE						7,274	7,274
ENDING FUND BALANCE						7,274	7,274



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## DRAFT FYE 6-30-23 BUDGET FOR CITY OF OWOSSO

Calculations as of 03/31/2022

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2022-23 REQUESTED BUDGET	2022-23 RECOMMENDED BUDGET
Fund 376 - 2013 SPECIAL ASSESSMENT							
ESTIMATED REVENUES							
Dept 000 - REVENUE							
376-000-401.404	SPECIAL ASSESSMENTS			2,364	2,608	1,009	1,009
376-000-401.445	INTEREST & PENALTIES ON TAXES			296	296	181	181
Totals for dept 000 - REVENUE				2,660	2,904	1,190	1,190
TOTAL ESTIMATED REVENUES				2,660	2,904	1,190	1,190
NET OF REVENUES/APPROPRIATIONS - FUND 376				2,660	2,904	1,190	1,190
BEGINNING FUND BALANCE						2,904	2,904
ENDING FUND BALANCE				2,660	2,904	4,094	4,094

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## DRAFT FYE 6-30-23 BUDGET FOR CITY OF OWOSSO

Calculations as of 03/31/2022

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2022-23 REQUESTED BUDGET	2022-23 RECOMMENDED BUDGET
Fund 382 - 2016 SPECIAL ASSESSMENT							
ESTIMATED REVENUES							
Dept 000 - REVENUE							
382-000-401.404	SPECIAL ASSESSMENTS			1,397	3,688	2,828	2,828
382-000-401.445	INTEREST & PENALTIES ON TAXES			838	838	1,527	1,527
Totals for dept 000 - REVENUE				2,235	4,526	4,355	4,355
TOTAL ESTIMATED REVENUES				2,235	4,526	4,355	4,355
NET OF REVENUES/APPROPRIATIONS - FUND 382				2,235	4,526	4,355	4,355
BEGINNING FUND BALANCE						4,526	4,526
ENDING FUND BALANCE				2,235	4,526	8,881	8,881

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## DRAFT FYE 6-30-23 BUDGET FOR CITY OF OWOSSO

Calculations as of 03/31/2022

		2019-20	2020-21	2021-22	2021-22	2022-23	2022-23
GL NUMBER	DESCRIPTION	ACTIVITY	ACTIVITY	AMENDED	ACTIVITY	REQUESTED	RECOMMENDED
				BUDGET	THRU 03/31/22	BUDGET	BUDGET
Fund 383 - 2017 SPECIAL ASSESSMENTS							
ESTIMATED REVENUES							
Dept 000 - REVENUE							
383-000-401.404	SPECIAL ASSESSMENTS			23,058	40,128	12,219	12,219
383-000-401.445	INTEREST & PENALTIES ON TAXES			4,673	4,823	7,227	7,227
Totals for dept 000 - REVENUE				27,731	44,951	19,446	19,446
TOTAL ESTIMATED REVENUES				27,731	44,951	19,446	19,446
NET OF REVENUES/APPROPRIATIONS - FUND 383				27,731	44,951	19,446	19,446
BEGINNING FUND BALANCE						44,951	44,951
ENDING FUND BALANCE				27,731	44,951	64,397	64,397

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## DRAFT FYE 6-30-23 BUDGET FOR CITY OF OWOSSO

Calculations as of 03/31/2022

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2022-23 REQUESTED BUDGET	2022-23 RECOMMENDED BUDGET
Fund 384 - 2018 SPECIAL ASSESSMENTS							
ESTIMATED REVENUES							
Dept 000 - REVENUE							
384-000-401.404	SPECIAL ASSESSMENTS			69,229	89,902	42,190	42,190
384-000-401.445	INTEREST & PENALTIES ON TAXES			16,527	16,712	15,188	15,188
Totals for dept 000 - REVENUE				85,756	106,614	57,378	57,378
TOTAL ESTIMATED REVENUES				85,756	106,614	57,378	57,378
NET OF REVENUES/APPROPRIATIONS - FUND 384				85,756	106,614	57,378	57,378
BEGINNING FUND BALANCE						106,614	106,614
ENDING FUND BALANCE				85,756	106,614	163,992	163,992

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## DRAFT FYE 6-30-23 BUDGET FOR CITY OF OWOSSO

Calculations as of 03/31/2022

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2022-23 REQUESTED BUDGET	2022-23 RECOMMENDED BUDGET
Fund 385 - 2019 SPECIAL ASSESSMENTS							
ESTIMATED REVENUES							
Dept 000 - REVENUE							
385-000-401.404	SPECIAL ASSESSMENTS			68,046	79,781	16,439	16,439
385-000-401.445	INTEREST & PENALTIES ON TAXES			7,286	7,286	6,904	6,904
Totals for dept 000 - REVENUE				75,332	87,067	23,343	23,343
TOTAL ESTIMATED REVENUES				75,332	87,067	23,343	23,343
NET OF REVENUES/APPROPRIATIONS - FUND 385				75,332	87,067	23,343	23,343
BEGINNING FUND BALANCE						87,067	87,067
ENDING FUND BALANCE				75,332	87,067	110,410	110,410

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## DRAFT FYE 6-30-23 BUDGET FOR CITY OF OWOSSO

Calculations as of 03/31/2022

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2022-23 REQUESTED BUDGET	2022-23 RECOMMENDED BUDGET
Fund 386 - 2020 SPECIAL ASSESSMENTS							
ESTIMATED REVENUES							
Dept 000 - REVENUE							
386-000-401.404	SPECIAL ASSESSMENTS			24,649	40,651	16,240	16,240
386-000-401.445	INTEREST & PENALTIES ON TAXES			6,173	6,270	7,795	7,795
Totals for dept 000 - REVENUE				30,822	46,921	24,035	24,035
TOTAL ESTIMATED REVENUES				30,822	46,921	24,035	24,035
NET OF REVENUES/APPROPRIATIONS - FUND 386				30,822	46,921	24,035	24,035
BEGINNING FUND BALANCE						46,921	46,921
ENDING FUND BALANCE				30,822	46,921	70,956	70,956

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## DRAFT FYE 6-30-23 BUDGET FOR CITY OF OWOSSO

Calculations as of 03/31/2022

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2022-23 REQUESTED BUDGET	2022-23 RECOMMENDED BUDGET
Fund 387 - 2021 SPECIAL ASSESSMENTS							
ESTIMATED REVENUES							
Dept 000 - REVENUE							
387-000-401.404	SPECIAL ASSESSMENTS			171,269	184,443	13,169	13,169
387-000-401.445	INTEREST & PENALTIES ON TAXES			72	248	7,111	7,111
Totals for dept 000 - REVENUE				171,341	184,691	20,280	20,280
TOTAL ESTIMATED REVENUES				171,341	184,691	20,280	20,280
NET OF REVENUES/APPROPRIATIONS - FUND 387				171,341	184,691	20,280	20,280
BEGINNING FUND BALANCE						184,691	184,691
ENDING FUND BALANCE				171,341	184,691	204,971	204,971

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 Calculations as of 03/31/2022

DRAFT FYE 6-30-23 BUDGET FOR CITY OF OWOSSO

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2022-23 REQUESTED BUDGET	2022-23 RECOMMENDED BUDGET
Fund 397 - 2009 LTGO DEBT							
ESTIMATED REVENUES							
Dept 000 - REVENUE							
397-000-671.674	DDA CONTRIBUTION	76,023	78,885	76,460	7,256		
397-000-695.691	BOND PROCEEDS		475,000				
397-000-695.692	PREMIUM (BOND)		62,250				
Totals for dept 000 - REVENUE		76,023	616,135	76,460	7,256		
TOTAL ESTIMATED REVENUES		76,023	616,135	76,460	7,256		



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## DRAFT FYE 6-30-23 BUDGET FOR CITY OF OWOSSO

Calculations as of 03/31/2022

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2022-23 REQUESTED BUDGET	2022-23 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 905 - DEBT SERVICE							
397-905-980.991	PRINCIPAL	45,000	50,000	50,000			
397-905-980.995	INTEREST	31,023	28,135	25,710	6,756		
397-905-980.998	PAYING AGENT FEES		750	500	500		
397-905-984.000			510,856				
397-905-985.000	COST OF ISSUANCE (BOND)		26,394				
Totals for dept 905 - DEBT SERVICE		76,023	616,135	76,210	7,256		
TOTAL APPROPRIATIONS		76,023	616,135	76,210	7,256		
NET OF REVENUES/APPROPRIATIONS - FUND 397				250			
BEGINNING FUND BALANCE							
ENDING FUND BALANCE				250			

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## DRAFT FYE 6-30-23 BUDGET FOR CITY OF OWOSSO

Calculations as of 03/31/2022

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2022-23 REQUESTED BUDGET	2022-23 RECOMMENDED BUDGET
Fund 401 - CAPITAL PROJECT FUND							
ESTIMATED REVENUES							
Dept 000 - REVENUE							
401-000-671.687	INSURANCE REFUNDS	84,056					
401-000-695.699	APPROPRIATION OF FUND BALANCE			122,350			
401-000-699.101	TRANSFERS IN - GENERAL FUND	291,989	103,093	698,103	354,051		
Totals for dept 000 - REVENUE		376,045	103,093	820,453	354,051		
TOTAL ESTIMATED REVENUES		376,045	103,093	820,453	354,051		

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## DRAFT FYE 6-30-23 BUDGET FOR CITY OF OWOSSO

Calculations as of 03/31/2022

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2022-23 REQUESTED BUDGET	2022-23 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 000 - REVENUE							
401-000-974.100	LAND IMPROVEMENTS			84,301			
401-000-975.000	BUILDING IMPROVEMENTS	21,513	10,427	350,000	7,623		
401-000-975.000-WALL000000	BUILDING IMPROVEMENTS		8,892		315,082		
401-000-980.000	EQUIPMENT	16,222	47,983	89,319			
401-000-980.100	COMPUTERS	82,731	9,812	96,415	8,862		
401-000-981.000	VEHICLES	141,266	54,112	207,438	80,724		
Totals for dept 000 - REVENUE		261,732	131,226	827,473	412,291		
TOTAL APPROPRIATIONS		261,732	131,226	827,473	412,291		
NET OF REVENUES/APPROPRIATIONS - FUND 401							
BEGINNING FUND BALANCE		114,313	(28,133)	(7,020)	(58,240)	94,679	94,679
ENDING FUND BALANCE		181,052	152,920	145,899	94,679	94,679	94,679

DRAFT FYE 6-30-23 BUDGET FOR CITY OF OWOSSO

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2022-23 REQUESTED BUDGET	2022-23 RECOMMENDED BUDGET
Fund 411 - CAPITAL PROJECTS-STREET PROGRAM							
ESTIMATED REVENUES							
Dept 000 - REVENUE							
411-000-664.664	INTEREST INCOME	35,132	1,747	140	139		
411-000-695.699	APPROPRIATION OF FUND BALANCE			1,173,843			
Totals for dept 000 - REVENUE		35,132	1,747	1,173,983	139		
TOTAL ESTIMATED REVENUES		35,132	1,747	1,173,983	139		

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## DRAFT FYE 6-30-23 BUDGET FOR CITY OF OWOSSO

Calculations as of 03/31/2022

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2022-23 REQUESTED BUDGET	2022-23 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 270 - ADMINISTRATIVE							
411-270-801.000	PROFESSIONAL SERVICES: ADMINISTRATI	1,051	1,145				
Totals for dept 270 - ADMINISTRATIVE		1,051	1,145				
Dept 966 - TRANSFERS OUT							
411-966-999.202	TRANSFER TO MAJOR STREET	1,147,710	500,000	668,993	668,993		
411-966-999.203	TRANSFER TO LOCAL STREET	1,800,000	500,000	504,990	504,990		
Totals for dept 966 - TRANSFERS OUT		2,947,710	1,000,000	1,173,983	1,173,983		
TOTAL APPROPRIATIONS		2,948,761	1,001,145	1,173,983	1,173,983		
NET OF REVENUES/APPROPRIATIONS - FUND 411		(2,913,629)	(999,398)		(1,173,844)		
BEGINNING FUND BALANCE		5,086,870	2,173,241	1,173,843	1,173,843	(1)	(1)
ENDING FUND BALANCE		2,173,241	1,173,843	1,173,843	(1)	(1)	(1)

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 Calculations as of 03/31/2022

DRAFT FYE 6-30-23 BUDGET FOR CITY OF OWOSSO

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2022-23 REQUESTED BUDGET	2022-23 RECOMMENDED BUDGET
Fund 466 - CAPITAL PROJECTS-BUILDING AUTH							
ESTIMATED REVENUES							
Dept 000 - REVENUE							
466-000-664.664	INTEREST INCOME	307	(6)				18,500
466-000-695.699	APPROPRIATION OF FUND BALANCE						
Totals for dept 000 - REVENUE		307	(6)				18,500
TOTAL ESTIMATED REVENUES		307	(6)				18,500

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## DRAFT FYE 6-30-23 BUDGET FOR CITY OF OWOSSO

Calculations as of 03/31/2022

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2022-23 REQUESTED BUDGET	2022-23 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 901 - CAPITAL OUTLAY							
466-901-974.000 * *	SYSTEM IMPROVEMENTS						18,500
Totals for dept 901 - CAPITAL OUTLAY							18,500
TOTAL APPROPRIATIONS							18,500
NET OF REVENUES/APPROPRIATIONS - FUND 466							
		307	(6)				
BEGINNING FUND BALANCE		36,307	36,614	36,608	36,608	36,608	36,608
ENDING FUND BALANCE		36,614	36,608	36,608	36,608	36,608	36,608
DEPARTMENT 901 CAPITAL OUTLAY							
974.000	SYSTEM IMPROVEMENTS						
	FOOTNOTE AMOUNTS:						18,500
	FIRE SUPPRESSION SYSTEM FOR IT ROOM						
	DEPT. '901' TOTAL						18,500

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## DRAFT FYE 6-30-23 BUDGET FOR CITY OF OWOSSO

Calculations as of 03/31/2022

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2022-23 REQUESTED BUDGET	2022-23 RECOMMENDED BUDGET
Fund 494 - CAPITAL PROJECTS FUND							
ESTIMATED REVENUES							
Dept 000 - REVENUE							
494-000-529.530	INFRASTRUCTURE			34,665	34,665		
494-000-664.664	INTEREST INCOME	304	(6)				
494-000-695.699	APPROPRIATION OF FUND BALANCE			2,495			
Totals for dept 000 - REVENUE		304	(6)	37,160	34,665		
TOTAL ESTIMATED REVENUES		304	(6)	37,160	34,665		



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DRAFT FYE 6-30-23 BUDGET FOR CITY OF OWOSSO

Calculations as of 03/31/2022

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2022-23 REQUESTED BUDGET	2022-23 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 270 - ADMINISTRATIVE							
494-270-834.000	MAINTENANCE			37,160	37,160		
Totals for dept 270 - ADMINISTRATIVE				37,160	37,160		
TOTAL APPROPRIATIONS				37,160	37,160		
NET OF REVENUES/APPROPRIATIONS - FUND 494							
		304	(6)		(2,495)		
BEGINNING FUND BALANCE		35,992	36,297	36,291	36,291	33,796	33,796
ENDING FUND BALANCE		36,296	36,291	36,291	33,796	33,796	33,796

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## DRAFT FYE 6-30-23 BUDGET FOR CITY OF OWOSSO

Calculations as of 03/31/2022

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2022-23 REQUESTED BUDGET	2022-23 RECOMMENDED BUDGET
Fund 588 - TRANSPORTATION FUND							
ESTIMATED REVENUES							
Dept 000 - REVENUE							
588-000-401.403 * *	GENERAL PROPERTY TAX	83,117	85,936	37,527	39,804	41,528	41,528
588-000-539.573	LOCAL COMMUNITY STABILIZATION SHAI	2,606	3,743		1,762		
588-000-664.664	INTEREST INCOME	120	(17)				
588-000-695.699	APPROPRIATION OF FUND BALANCE			32,068			35,627
Totals for dept 000 - REVENUE		85,843	89,662	69,595	41,566	41,528	77,155
TOTAL ESTIMATED REVENUES		85,843	89,662	69,595	41,566	41,528	77,155

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## DRAFT FYE 6-30-23 BUDGET FOR CITY OF OWOSSO

Calculations as of 03/31/2022

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2022-23 REQUESTED BUDGET	2022-23 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 200 - GEN SERVICES							
588-200-818.000 * *	CONTRACTUAL SERVICES	62,939	64,048	69,595	69,595	76,555	76,555
588-200-818.500	AUDIT				640	600	600
Totals for dept 200 - GEN SERVICES		62,939	64,048	69,595	70,235	77,155	77,155
TOTAL APPROPRIATIONS		62,939	64,048	69,595	70,235	77,155	77,155
NET OF REVENUES/APPROPRIATIONS - FUND 588		22,904	25,614		(28,669)	(35,627)	
BEGINNING FUND BALANCE		58,619	81,523	107,137	107,137	78,468	78,468
ENDING FUND BALANCE		81,523	107,137	107,137	78,468	42,841	78,468

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## DRAFT FYE 6-30-23 BUDGET FOR CITY OF OWOSSO

Calculations as of 03/31/2022

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2022-23 REQUESTED BUDGET	2022-23 RECOMMENDED BUDGET
Fund 590 - SEWER FUND							
ESTIMATED REVENUES							
Dept 000 - REVENUE							
590-000-401.446 * *	PENALTIES - LATE CHARGES	26,048	24,026	28,000	29,821	27,430	27,430
590-000-450.477	SWR:PERMITS/INSPECTION FEE	415	690	500	585		
590-000-600.601 * *	METERED SALES	1,937,983	2,112,064	2,052,000	1,132,616	2,743,024	2,743,024
590-000-664.664	INTEREST INCOME	31,739	818	1,000	490	1,000	1,000
590-000-671.673	SALE OF FIXED ASSETS	4,941					
590-000-671.694	MISCELLANEOUS	20,002	4,030	1,900	4,923		
590-000-695.101	GENERAL FUND TRANSFER		2,233				
Totals for dept 000 - REVENUE		2,021,128	2,143,861	2,083,400	1,168,435	2,771,454	2,771,454
TOTAL ESTIMATED REVENUES		2,021,128	2,143,861	2,083,400	1,168,435	2,771,454	2,771,454

DRAFT FYE 6-30-23 BUDGET FOR CITY OF OWOSSO

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2022-23 REQUESTED BUDGET	2022-23 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 200 - GEN SERVICES							
590-200-702.100 * *	SALARIES	91,970	96,561	101,883	72,135	100,064	104,066
590-200-715.000 * *	SOCIAL SECURITY (FICA)	6,972	7,516	8,091	5,462	7,655	7,961
590-200-716.100 * *	HEALTH INSURANCE	24,082	28,764	34,101	17,100	26,069	26,069
590-200-716.200	DENTAL INSURANCE	805	1,006	1,309	875	1,222	1,222
590-200-716.300	OPTICAL INSURANCE	120	137	155	123	174	174
590-200-716.400	LIFE INSURANCE	455	432	460	376	504	504
590-200-716.500	DISABILITY INSURANCE	1,088	1,071	1,057	911	1,253	1,253
590-200-718.200 * *	DEFINED CONTRIBUTION	3,635	3,541	9,075	6,360	9,006	9,366
590-200-719.000 * *	WORKERS' COMPENSATION	532	550	550	334	541	563
590-200-728.000	OPERATING SUPPLIES	457	782	1,000	185	1,000	1,000
590-200-801.000	PROFESSIONAL SERVICES: ADMINISTRATI	49,033	3,841	14,000			
590-200-810.000	INSURANCE & BONDS	9,956	10,186	10,492	10,604	14,000	10,922
590-200-818.000	CONTRACTUAL SERVICES	10,544	11,020	18,100	21,048	15,000	15,000
590-200-818.500	AUDIT				6,240	6,350	6,350
590-200-860.000	EDUCATION & TRAINING	279	38	1,000	349	1,000	1,000
590-200-890.100	DEBT SERVICE & CAPITAL					185,891	185,891
590-200-890.200 * *	OPERATION & MAINTENANCE	1,149,044	1,227,263	1,186,750	964,200	1,260,680	1,260,680
590-200-890.300 * *	REPLACEMENT	238,884	348,666	411,110	304,808	131,884	131,884
590-200-899.101 * *	GF CONTRIBUTION	88,155	88,155	102,500	51,250	105,000	274,302
590-200-968.000	DEPRECIATION EXPENSE	50,280	44,962				
Totals for dept 200 - GEN SERVICES		1,726,291	1,874,491	1,901,633	1,462,360	1,867,293	2,038,207
Dept 549 - SEWER OPERATIONS							
590-549-702.200 * *	WAGES	34,161	20,576	34,400	26,963	33,512	33,512
590-549-702.300	OVERTIME	3,134	4,996	5,000	1,674	5,000	5,000
590-549-702.600	UNIFORMS				700		
590-549-703.000	OTHER COMPENSATION	15,150	12,094	12,000	8,948		
590-549-715.000	SOCIAL SECURITY (FICA)	6,889	5,909	6,720	3,838	2,946	2,946
590-549-716.000	FRINGES	(28,631)	(24,940)	(15,000)	(6,782)		
590-549-716.100	HEALTH INSURANCE	17,228	14,278	18,253	17,181	35,160	35,160
590-549-716.200	DENTAL INSURANCE	427	466	489	599	1,274	1,274
590-549-716.300	OPTICAL INSURANCE	120	100	120	92	179	179
590-549-716.400	LIFE INSURANCE	277	330	396	248	396	396
590-549-716.500	DISABILITY INSURANCE	433	289	438			
590-549-717.000	UNEMPLOYMENT INSURANCE	11	70	25	33	94	94
590-549-718.000	RETIREMENT	101,885					
590-549-718.100	MUNICIPAL EMPLOYEES RETIREMENT PROGRAM		50,582	27,510	16,934	19,440	19,440
590-549-718.200	DEFINED CONTRIBUTION	1,721	1,099	3,681	645	1,432	1,432
590-549-719.000	WORKERS' COMPENSATION	1,012	1,025	1,225	567	1,139	1,139
590-549-728.000	OPERATING SUPPLIES	2,089	1,516	4,500	1,003	2,500	2,500
590-549-751.000	GAS & OIL	3,388	2,553	5,500	2,352	5,500	5,500
590-549-818.000 * *	CONTRACTUAL SERVICES	60,298	20,024	97,920	10,062	410,000	12,000
590-549-818.000-NGOULDST21	CONTRACTUAL SERVICES		17,026		232	1,000	1,000
590-549-818.000-WASHPARK21	CONTRACTUAL SERVICES		3,550		500	332,500	
590-549-833.000	EQUIPMENT MAINTENANCE			1,500	104	1,500	1,500
590-549-833.200	SEWER REPAIR	4,465		5,000		5,000	5,000
590-549-836.000	LIFT STATION MAINTENANCE	10,966	24,824	12,000	3,651	12,500	12,500
590-549-836.100	LIFT STATION UTILITIES	3,222	3,695	4,000	2,568	4,500	4,500
590-549-843.000	EQUIPMENT RENTAL	22,706	16,833	25,000	13,018	25,000	25,000
590-549-860.000	EDUCATION & TRAINING	905	40	1,000		1,000	1,000
Totals for dept 549 - SEWER OPERATIONS		261,856	176,935	251,677	105,130	901,572	171,072
Dept 901 - CAPITAL OUTLAY							
590-901-973.000 * *	CAPITAL OUTLAY - SEWERS	20,609	(904,971)		40,473	95,000	80,000
590-901-973.000-SEWER LINE	CAPITAL OUTLAY - SEWERS		563,460		59,908		
590-901-973.000-SEWERREHAB * *	CAPITAL OUTLAY - SEWERS		341,511				400,000
590-901-977.000	COL - EQUIPMENT				5,000	5,000	5,000
Totals for dept 901 - CAPITAL OUTLAY		20,609			105,381	100,000	485,000
Dept 905 - DEBT SERVICE							
590-905-980.991 * *	PRINCIPAL			100,000	100,000	105,000	105,000
590-905-980.995 * *	INTEREST	10,545	12,732	22,195	24,151	26,228	26,228
Totals for dept 905 - DEBT SERVICE		10,545	12,732	122,195	124,151	131,228	131,228

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GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2022-23 REQUESTED BUDGET	2022-23 RECOMMENDED BUDGET
TOTAL APPROPRIATIONS		2,019,301	2,064,158	2,275,505	1,797,022	3,000,093	2,825,507
NET OF REVENUES/APPROPRIATIONS - FUND 590		1,827	79,703	(192,105)	(628,587)	(228,639)	(54,053)
BEGINNING FUND BALANCE		3,785,248	3,787,078	3,866,785	3,866,785	3,238,198	3,238,198
ENDING FUND BALANCE		3,787,075	3,866,781	3,674,680	3,238,198	3,009,559	3,184,145
DEPARTMENT 901 CAPITAL OUTLAY							
973.000	CAPITAL OUTLAY - SEWERS						
	FOOTNOTE AMOUNTS:						10,000
	OSBURN STREET LIFT STATION						
	FOOTNOTE AMOUNTS:						70,000
	STANDBY GENERATORS (WRIGHT ST/PALMER ST)						
	FOOTNOTE AMOUNTS:						400,000
	SANITARY SEWER OPEN CUT REPAIRS						
	ACCOUNT '973.000' TOTAL						480,000
	DEPT. '901' TOTAL						480,000
DEPARTMENT 905 DEBT SERVICE							
980.991	PRINCIPAL						
	FOOTNOTE AMOUNTS:						55,000
	5699-01 - DEBT PRINCIPAL						
	FOOTNOTE AMOUNTS:						50,000
	5314-01 DEBT - PRINCIPAL						
	ACCOUNT '980.991' TOTAL						105,000
980.995	INTEREST						
	FOOTNOTE AMOUNTS:						18,558
	5699-01 DEBT - INTEREST						
	FOOTNOTE AMOUNTS:						7,670
	5314-01 DEBT INTEREST						
	ACCOUNT '980.995' TOTAL						26,227
	DEPT. '905' TOTAL						131,227

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GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2022-23 REQUESTED BUDGET	2022-23 RECOMMENDED BUDGET
Fund 591 - WATER FUND							
ESTIMATED REVENUES							
Dept 000 - REVENUE							
591-000-401.446 * *	PENALTIES - LATE CHARGES	42,888	36,086	42,000	43,001	43,000	43,000
591-000-450.477	WTR:PERMITS/INSPECTION FEE	20,166	15,849	20,000	795		
591-000-450.478	PERMITS-CALEDONIA TOWNSHIP		16,515	9,200	9,199		
591-000-450.479	PERMITS-OWOSSO TOWNSHIP			17,968	24,368		
591-000-501.550	CAPITAL CONTRIBUTION-FEDERAL				176,618		
591-000-501.550-DWRF745801	CAPITAL CONTRIBUTION-FEDERAL					660,000	660,000
591-000-501.550-DWRF755501	CAPITAL CONTRIBUTION-FEDERAL					1,250,000	1,250,000
591-000-539.000	WELLHEAD PROTECTION PROGRAM		27,850				
591-000-539.529-DWAMEGLE21 * *	STATE SOURCES				4,306	345,016	345,016
591-000-550.000	CAPITAL CONTRIBUTION-STATE	42,533					
591-000-600.601 * *	METERED SALES	2,706,146	2,841,066	2,900,000	1,539,619	3,517,836	3,517,836
591-000-600.602 * *	METERED SALES-WHOLESALE-USAGE	263,795	243,912	350,000	249,551	314,831	314,831
591-000-600.604 * *	WATER MAIN REPLACEMENT CHARGE	671,516	689,474	675,000	354,524	749,304	749,304
591-000-600.640	MATERIAL & SERVICE	15,120	16,760	21,000	31,793		
591-000-664.664	INTEREST INCOME	37,568	26,965	1,200	349	1,000	1,000
591-000-671.673	SALE OF FIXED ASSETS	19,913	125				
591-000-671.688	HYDRANT RENTAL	24,865	28,090	24,000	9,263	24,000	24,000
591-000-671.694	MISCELLANEOUS	1,015	1,440	15,000	2,616	1,440	1,440
591-000-671.695	MISCELLANEOUS WATER CHARGES	1,587	1,665	2,500	1,415		
591-000-695.101	GENERAL FUND TRANSFER		13,399				
Totals for dept 000 - REVENUE		3,847,112	3,959,196	4,077,868	2,447,417	6,906,427	6,906,427
TOTAL ESTIMATED REVENUES		3,847,112	3,959,196	4,077,868	2,447,417	6,906,427	6,906,427

DRAFT FYE 6-30-23 BUDGET FOR CITY OF OWOSSO

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2022-23 REQUESTED BUDGET	2022-23 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 200 - GEN SERVICES							
591-200-702.100 * *	SALARIES	120,347	145,243	147,892	105,198	145,109	150,913
591-200-715.000 * *	SOCIAL SECURITY (FICA)	9,330	11,297	11,737	7,975	11,101	11,545
591-200-716.100 * *	HEALTH INSURANCE	31,850	35,316	45,309	20,599	31,946	31,946
591-200-716.200	DENTAL INSURANCE	991	1,373	1,833	1,196	1,521	1,521
591-200-716.300	OPTICAL INSURANCE	144	183	220	164	213	213
591-200-716.400	LIFE INSURANCE	597	612	668	538	672	672
591-200-716.500	DISABILITY INSURANCE	1,393	1,533	1,538	1,317	1,658	1,658
591-200-717.000	UNEMPLOYMENT INSURANCE	5	67	15		121	121
591-200-718.200 * *	DEFINED CONTRIBUTION	4,872	5,242	13,100	9,274	13,060	13,582
591-200-719.000 * *	WORKERS' COMPENSATION	652		750	321	803	835
591-200-728.000	OPERATING SUPPLIES	2,516	1,355	1,500	475	1,500	1,500
591-200-801.000	PROFESSIONAL SERVICES: ADMINISTRATI	79,334	10,715	20,715		25,000	
591-200-801.000-DWRF745801	PROFESSIONAL SERVICES: ADMINISTRATIVE				97		
591-200-810.000	INSURANCE & BONDS	42,809	43,799	45,113	45,118	50,000	46,472
591-200-818.000	CONTRACTUAL SERVICES	15,379	17,078	27,500	31,792	30,000	26,000
591-200-818.500	AUDIT				6,240	6,350	6,350
591-200-845.000	LEASE	1,593	1,655	1,720	1,719	2,000	2,000
591-200-850.000	BAD DEBT EXPENSE		10,700				
591-200-856.000	MISCELLANEOUS	17,258	295,584	275	275	1,000	1,000
591-200-860.000	EDUCATION & TRAINING	2,737	2,278	3,000	2,819	4,000	3,000
591-200-899.101 * *	GF CONTRIBUTION	204,734	204,734	238,080	119,040	229,099	458,197
591-200-968.000	DEPRECIATION EXPENSE	11,486	473,050				
Totals for dept 200 - GEN SERVICES		548,027	1,261,814	560,965	354,157	555,153	757,525
Dept 552 - WATER UNDERGROUND							
591-552-702.100	SALARIES	27,316	26,819	28,705	19,617	27,300	28,119
591-552-702.200 * *	WAGES	124,636	150,103	152,265	107,255	208,742	208,742
591-552-702.600	UNIFORMS			3,500			
591-552-702.800	ACCRUED SICK LEAVE	794	405				
591-552-703.000	OTHER COMPENSATION	59,312	46,264	45,000	36,896		
591-552-715.000	SOCIAL SECURITY (FICA)	18,493	21,233	18,988	15,236	15,969	18,120
591-552-716.000	FRINGES	(23,920)	(36,003)	(25,000)	(20,589)		
591-552-716.100 * *	HEALTH INSURANCE	65,491	72,148	75,371	52,206	76,620	76,620
591-552-716.200	DENTAL INSURANCE	2,588	3,195	3,597	2,569	3,597	3,597
591-552-716.300	OPTICAL INSURANCE	381	481	446	373	522	522
591-552-716.400	LIFE INSURANCE	794	1,188	1,198	904	1,207	1,207
591-552-716.500	DISABILITY INSURANCE	1,547	1,730	2,086	1,870	2,359	2,359
591-552-717.000	UNEMPLOYMENT INSURANCE	73	177	25		233	233
591-552-718.000	RETIREMENT	57,708					
591-552-718.100	MUNICIPAL EMPLOYEES RETIREMENT PROGRAM		14,275	61,268	41,067	48,360	48,360
591-552-718.200	DEFINED CONTRIBUTION	6,251	7,383	15,098	5,334	8,350	8,350
591-552-719.000	WORKERS' COMPENSATION	7,852	4,748	8,100	6,281	7,040	7,045
591-552-728.000	OPERATING SUPPLIES	4,677	5,593	11,000	2,683	6,000	6,000
591-552-751.000	GAS & OIL	12,197	18,564	16,000	19,738	25,000	20,500
591-552-818.000 * *	CONTRACTUAL SERVICES	14,600	79,152	41,130	16,779	85,500	10,000
591-552-818.000-DWAMEGLE21 * *	CONTRACTUAL SERVICES				3,042	554,479	345,016
591-552-818.000-DWRF745801	CONTRACTUAL SERVICES				2,520	97,500	97,500
591-552-818.000-DWRF755501	CONTRACTUAL SERVICES				29	1,250,000	1,250,000
591-552-818.000-LSL-ID0000	CONTRACTUAL SERVICES		97,139	350,000	73,297	350,000	350,000
591-552-818.000-LSLREPLACE	CONTRACTUAL SERVICES	1,435	116,324	677,600	247,116		
591-552-818.000-WASHPARK21	CONTRACTUAL SERVICES		3,925			275,000	
591-552-820.100	ELECTRICITY	2,353	2,828	3,000	3,067	3,000	3,000
591-552-820.200	GAS	3,249	3,494	4,000	3,698	4,000	4,000
591-552-820.300	TELEPHONE	2,461	2,352	3,000	1,326	2,750	2,750
591-552-833.000	EQUIPMENT MAINTENANCE	1,700	1,225	1,500	1,238	2,000	2,000
591-552-833.200	EQUIPMENT MAINT-HYDRANTS & MAINS	22,125	32,636	40,000	17,046	40,000	35,000
591-552-833.300	EQUIP MAINT. METER & SERV	18,523	20,733	18,000	15,699	20,000	20,000
591-552-843.000	EQUIPMENT RENTAL	98,901	164,818	120,000	78,652	125,000	125,000
591-552-860.000	EDUCATION & TRAINING	2,310	2,407	3,000	2,847	3,500	3,000
591-552-968.000	DEPRECIATION EXPENSE	200,411					
Totals for dept 552 - WATER UNDERGROUND		734,258	865,336	1,678,877	757,796	3,244,028	2,677,040



DRAFT FYE 6-30-23 BUDGET FOR CITY OF OWOSSO

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2022-23 REQUESTED BUDGET	2022-23 RECOMMENDED BUDGET
Dept 553 - WATER FILTRATION							
591-553-702.100 * *	SALARIES	71,985	72,667	76,112	54,196	75,422	87,146
591-553-702.200	WAGES	234,114	271,756	318,703	212,946	315,515	315,515
591-553-702.300	OVERTIME	34,480	37,190	35,800	27,729	36,000	36,000
591-553-702.400	WAGES - TEMPORARY	16,248	1,351	5,019			
591-553-702.600	UNIFORMS	2,800	3,500	4,900	4,200	4,000	4,000
591-553-703.000	OTHER COMPENSATION		7,000				
591-553-715.000 * *	SOCIAL SECURITY (FICA)	27,552	29,536	30,259	22,594	32,661	33,558
591-553-716.000	FRINGES	1,768	2,753	3,000	421		
591-553-716.100 * *	HEALTH INSURANCE	69,821	77,474	97,500	68,297	111,450	111,450
591-553-716.200	DENTAL INSURANCE	3,045	3,556	4,214	3,105	4,885	4,885
591-553-716.300	OPTICAL INSURANCE	443	482	524	444	686	686
591-553-716.400	LIFE INSURANCE	1,326	1,765	1,993	1,442	2,064	2,064
591-553-716.500	DISABILITY INSURANCE	2,470	2,924	3,703	2,497	3,814	3,814
591-553-717.000	UNEMPLOYMENT INSURANCE	107	273	25	34	373	373
591-553-718.000	RETIREMENT	321,441					
591-553-718.100	MUNICIPAL EMPLOYEES RETIREMENT PROGRAM		23,534	28,398	16,140	21,060	21,060
591-553-718.200 * *	DEFINED CONTRIBUTION	11,594	13,410	33,594	13,266	17,293	21,903
591-553-719.000 * *	WORKERS' COMPENSATION	7,512	5,051	8,000	8,635	11,890	11,992
591-553-728.000	OPERATING SUPPLIES	4,952	5,474	6,000	8,793	7,000	7,000
591-553-728.100	LAB SUPPLIES	21,732	20,093	34,640	16,683	35,000	35,000
591-553-743.000	CHEMICALS	149,493	174,883	157,000	120,074	200,000	175,000
591-553-751.000	GAS & OIL	1,817	1,456	2,000	1,698	3,500	3,500
591-553-818.000 * *	CONTRACTUAL SERVICES	22,966	68,188	55,500	90,576	375,000	209,600
591-553-818.000-DWRF745801	CONTRACTUAL SERVICES				36,069		
591-553-820.100 * *	ELECTRICITY	139,243	166,933	152,500	107,352	159,429	159,429
591-553-820.200	GAS	5,497	4,679	6,000	3,305	6,000	5,500
591-553-820.300	TELEPHONE	4,327	5,205	8,160	2,752	5,000	3,800
591-553-820.500	REFUSE	397	535	700	341	600	600
591-553-831.000 * *	BUILDING MAINTENANCE	8,095	12,023	10,000	8,503	60,000	23,000
591-553-833.000 * *	EQUIPMENT MAINTENANCE	20,784	22,736	40,000	17,351	60,000	34,000
591-553-833.100	EQUIP MAINT - WELLS	24,914	43,398	20,000	5,092	25,000	25,000
591-553-834.000 * *	MAINTENANCE	121,240	75,806	110,000	153,919	120,000	208,100
591-553-860.000	EDUCATION & TRAINING	1,952	1,838	4,000	298	4,000	3,000
591-553-968.000	DEPRECIATION EXPENSE	253,970					
Totals for dept 553 - WATER FILTRATION		1,588,085	1,157,469	1,258,244	1,008,752	1,697,642	1,546,975
Dept 901 - CAPITAL OUTLAY							
591-901-972.000 * *	MAINS & HYDRANTS	58,123	(1,211,871)	105,000	26,105	75,000	
591-901-972.000-CENTERST21	MAINS & HYDRANTS		23,748		187		
591-901-972.000-CLARKAVE19	MAINS & HYDRANTS		114,371				
591-901-972.000-CLEVELANDS	MAINS & HYDRANTS		177,972				
591-901-972.000-CLYDESTR21 * *	MAINS & HYDRANTS					100,375	100,375
591-901-972.000-DWRF745801	MAINS & HYDRANTS				1	562,500	562,500
591-901-972.000-ENORTHST19	MAINS & HYDRANTS		28,978				
591-901-972.000-HURONSTR21 * *	MAINS & HYDRANTS					88,550	88,550
591-901-972.000-LAFAYETTEB	MAINS & HYDRANTS		117,638				
591-901-972.000-LEESTR2022 * *	MAINS & HYDRANTS				988	165,000	165,000
591-901-972.000-LYNNST2021 * *	MAINS & HYDRANTS					51,700	51,700
591-901-972.000-MAPLESTR21	MAINS & HYDRANTS				52,030		
591-901-972.000-MILWAUKEES * *	MAINS & HYDRANTS					114,125	114,125
591-901-972.000-MORRISST20	MAINS & HYDRANTS		53,859				
591-901-972.000-NGOULDST21	MAINS & HYDRANTS				846		
591-901-972.000-NORTHSTR23 * *	MAINS & HYDRANTS					351,295	351,295
591-901-972.000-PILOT 2018	MAINS & HYDRANTS	39,101	5,500				
591-901-972.000-ROBBINSSTR	MAINS & HYDRANTS		65,845				
591-901-972.000-SCEDARST19	MAINS & HYDRANTS	52	263,478				
591-901-972.000-SUMMITST19	MAINS & HYDRANTS	43	372,243				
591-901-972.100	COL-SERVICE LINES		717				
591-901-977.000 * *	COL - EQUIPMENT	3,590	9,803	510,650	171,313	50,000	35,000
591-901-983.000	LEASED ASSETS		37,083	68,078			
Totals for dept 901 - CAPITAL OUTLAY		100,909	59,364	683,728	251,470	1,558,545	1,468,545

DRAFT FYE 6-30-23 BUDGET FOR CITY OF OWOSSO

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2022-23 REQUESTED BUDGET	2022-23 RECOMMENDED BUDGET
Dept 905 - DEBT SERVICE							
591-905-980.991 **	PRINCIPAL			605,000	605,000	799,517	799,517
591-905-980.995 **	INTEREST	88,129	61,282	65,538	64,733	110,299	110,299
Totals for dept 905 - DEBT SERVICE		88,129	61,282	670,538	669,733	909,816	909,816
TOTAL APPROPRIATIONS							
		3,059,408	3,405,265	4,852,352	3,041,908	7,965,184	7,359,901
NET OF REVENUES/APPROPRIATIONS - FUND 591							
		787,704	553,931	(774,484)	(594,491)	(1,058,757)	(453,474)
BEGINNING FUND BALANCE		12,032,124	12,819,829	13,373,762	13,373,762	12,779,271	12,779,271
ENDING FUND BALANCE		12,819,828	13,373,760	12,599,278	12,779,271	11,720,514	12,325,797
DEPARTMENT 552 WATER UNDERGROUND							
818.000	CONTRACTUAL SERVICES						
	FOOTNOTE AMOUNTS:						10,000
	CROSS CONNECTION INSPECTION SERVICE						
	FOOTNOTE AMOUNTS:						345,016
	GRANT AMOUNT 9/12 MONTHS 345016						
	ACCOUNT '818.000' TOTAL						355,016
	DEPT. '552' TOTAL						355,016
DEPARTMENT 553 WATER FILTRATION							
818.000	CONTRACTUAL SERVICES						
	FOOTNOTE AMOUNTS:						200,000
	ESTIMATED BALANCE OF PO 43192 - TETRA TECH - SCADA						
	FOOTNOTE AMOUNTS:						9,600
	COMPUTERS (4600) AND IT SWITCHES (5000) PER IT						
	ACCOUNT '818.000' TOTAL						209,600
831.000	BUILDING MAINTENANCE						
	FOOTNOTE AMOUNTS:						1,000
	CL2 ROOF REPLACEMENT						
	FOOTNOTE AMOUNTS:						22,000
	HVAC REPLACE 4 AT 5500						
	ACCOUNT '831.000' TOTAL						23,000
833.000	EQUIPMENT MAINTENANCE						
	FOOTNOTE AMOUNTS:						12,000
	VACCUM SYSTEM IMPROVEMENTS						
	FOOTNOTE AMOUNTS:						2,000
	MAG METER CALIBRATION						
	FOOTNOTE AMOUNTS:						10,000
	AERATOR INSPECTION AND CLEANING						
	FOOTNOTE AMOUNTS:						10,000
	CO2 OEM SERVICE						
	ACCOUNT '833.000' TOTAL						34,000
834.000	MAINTENANCE						
	FOOTNOTE AMOUNTS:						208,100
	20.81 PER CUBIC YARD / 12500 CU YARD AT 80%						
	DEPT. '553' TOTAL						630,732

DRAFT FYE 6-30-23 BUDGET FOR CITY OF OWOSSO

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2022-23 REQUESTED BUDGET	2022-23 RECOMMENDED BUDGET
DEPARTMENT 901 CAPITAL OUTLAY							
972.000	MAINS & HYDRANTS						
	FOOTNOTE AMOUNTS:					75,000	
	MISC OTHER DWRF WATER MAIN REPLACEMENTS						
	50% OF COSTS CONSTRUCTION AND ENGINEERING						
	50% OF COST - CONSTRUCTION AND ENGINEERING						
	100% OF CONSTRUCTION AND ENGINEERING						
	50% OF CONSTRUCTION AND ENGINEERING						
	50% OF CONSTRUCTION AND ENGINEERING						
	50% CONSTRUCTION AND ENGINEERING						
977.000	COL - EQUIPMENT						
	FOOTNOTE AMOUNTS:						35,000
	ELECTRIC POWER TRANSFER SWITCH						
	DEPT. '901' TOTAL					75,000	35,000
DEPARTMENT 905 DEBT SERVICE							
980.991	PRINCIPAL						
	FOOTNOTE AMOUNTS:						505,000
	2002A DEBT - PRINCIPAL						
	FOOTNOTE AMOUNTS:						119,516
	METER INSTALLMENT PURCHASE - PRINCIPAL						
	FOOTNOTE AMOUNTS:						40,000
	7458-01 DEBT - PRINCIPAL						
	FOOTNOTE AMOUNTS:						135,000
	7457-01 DEBT - PRINCIPAL						
	ACCOUNT '980.991' TOTAL						799,516
980.995	INTEREST						
	FOOTNOTE AMOUNTS:						8,206
	2002A DEBT - INTEREST						
	FOOTNOTE AMOUNTS:						31,403
	WATER METERS - INTEREST						
	FOOTNOTE AMOUNTS:						16,210
	7458-01 DEBT - INTEREST						
	FOOTNOTE AMOUNTS:						54,479
	7457-01 DEBT - INTEREST						
	ACCOUNT '980.995' TOTAL						110,298
	DEPT. '905' TOTAL						909,815

03/30/2022

## DRAFT FYE 6-30-23 BUDGET FOR CITY OF OWOSSO

Calculations as of 03/31/2022

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2022-23 REQUESTED BUDGET	2022-23 RECOMMENDED BUDGET
Fund 599 - WASTEWATER FUND							
ESTIMATED REVENUES							
Dept 000 - REVENUE							
599-000-539.529	STATE SOURCES			3,037,900			
599-000-539.529-CWSR571001	STATE SOURCES					4,882,626	4,882,626
599-000-601.100 * *	DEBT SERVICE CHRG - OWOSSO					185,891	185,891
599-000-601.200 * *	DEBT SERVICE CHRG - OWOSSO TWP.					75,408	75,408
599-000-601.300 * *	DEBT SERVICE CHRG - CALEDONIA TWSP					57,170	57,170
599-000-601.400 * *	DEBT SERVICE CHRG - CORUNNA					32,268	32,268
599-000-602.100 * *	OP & MAINT CHRG - OWOSSO	1,149,044	1,227,263	1,186,710	964,200	1,260,680	1,260,680
599-000-602.200 * *	OP & MAINT CHRG - OWOSSO TWP	167,066	229,659	176,750	200,486	235,987	235,987
599-000-602.300 * *	OP & MAINT CHRG - CALEDONIA TWSP	101,010	110,227	151,500	97,329	113,303	113,303
599-000-602.400 * *	OP & MAINT CHRG - CORUNNA	203,755	223,155	227,250	192,247	229,365	229,365
599-000-603.100	REPLACEMENT CHRG - OWOSSO	238,884	349,133	416,527	304,808	131,884	131,884
599-000-603.200	REPLACEMENT CHRG - OWOSSO TWP	69,010	111,639	123,762	97,378	24,687	24,687
599-000-603.300	REPLACEMENT CHRG - CALEDONIA TWSP	50,261	77,576	87,255	66,543	11,853	11,853
599-000-603.400	REPLACEMENT CHRG - CORUNNA	41,844	61,652	72,456	56,270	23,995	23,995
599-000-664.664	INTEREST INCOME	23,470	1,940	2,000	411	1,000	1,000
599-000-671.673	SALE OF FIXED ASSETS	1,375			3,343		
599-000-671.694	MISCELLANEOUS	4,082	3,643	5,000	13,191		
599-000-695.101	GENERAL FUND TRANSFER		6,699				
Totals for dept 000 - REVENUE		2,049,801	2,402,586	5,487,110	1,996,206	7,266,117	7,266,117
TOTAL ESTIMATED REVENUES		2,049,801	2,402,586	5,487,110	1,996,206	7,266,117	7,266,117

DRAFT FYE 6-30-23 BUDGET FOR CITY OF OWOSSO

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2022-23 REQUESTED BUDGET	2022-23 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 200 - GEN SERVICES							
599-200-818.500	AUDIT				6,240	6,350	6,350
Totals for dept 200 - GEN SERVICES					6,240	6,350	6,350
Dept 548 - WASTEWATER OPERATIONS							
599-548-702.100 **	SALARIES	88,074	91,084	89,735	56,786	88,179	104,768
599-548-702.200	WAGES	347,113	367,024	390,673	207,594	362,376	349,441
599-548-702.300	OVERTIME	37,648	30,791	32,500	27,206	34,220	34,220
599-548-702.400 **	WAGES - TEMPORARY	6,379	753	3,900	3,347		8,000
599-548-702.600	UNIFORMS	4,900	4,900	5,600	4,900	4,900	4,900
599-548-702.800	ACCRUED SICK LEAVE	722	564	800			
599-548-703.000	OTHER COMPENSATION		10,037		37,433		
599-548-715.000	SOCIAL SECURITY (FICA)	35,347	36,629	40,163	25,977	37,085	37,977
599-548-716.000	FRINGES	15,092	13,202	15,000	4,187		
599-548-716.100 **	HEALTH INSURANCE	108,863	118,259	150,332	84,187	107,516	107,516
599-548-716.200	DENTAL INSURANCE	4,573	5,100	6,147	3,465	4,270	4,270
599-548-716.300	OPTICAL INSURANCE	731	781	880	580	689	689
599-548-716.400	LIFE INSURANCE	1,654	2,062	2,296	1,555	1,921	1,921
599-548-716.500	DISABILITY INSURANCE	3,771	4,079	4,422	3,182	4,431	4,431
599-548-716.600	PHYSICALS	228	470	250	93		
599-548-717.000	UNEMPLOYMENT INSURANCE	117	306	25	34	419	419
599-548-718.000	RETIREMENT	325,470					
599-548-718.100	MUNICIPAL EMPLOYEES RETIREMENT PR	11,310	350,800	140,601	85,662	115,310	115,310
599-548-718.200 **	DEFINED CONTRIBUTION	12,293	12,882	31,706	9,638	12,090	12,355
599-548-719.000	WORKERS' COMPENSATION	5,661	4,432	5,900	5,301	6,000	6,006
599-548-728.000 **	OPERATING SUPPLIES	17,430	14,055	18,000	10,537	25,000	33,400
599-548-728.100	SUPPLIES	12,419	11,418	14,500	11,589	25,000	25,000
599-548-743.100	CHEMICALS - IRON	51,515	45,955	48,000	25,522	55,000	55,000
599-548-743.200	CHEMICALS - POLYMER	15,708	23,285	22,000	11,639	30,000	30,000
599-548-743.300	CHEMICALS - CHLORINE	35,395	28,204	42,000	18,468	85,000	85,000
599-548-751.000	GAS & OIL	6,556	5,535	6,500	3,959	3,500	6,000
599-548-801.000	PROFESSIONAL SERVICES: ADMINISTRATI	83,154	21,899	110,000	8,130	75,000	11,000
599-548-801.000-CWSR571001	PROFESSIONAL SERVICES: ADMINISTRATIVE				58,770		
599-548-810.000	INSURANCE & BONDS	38,047	38,927	40,099	40,114	45,000	41,317
599-548-820.100	ELECTRICITY	224,912	224,024	230,000	130,426	230,000	238,000
599-548-820.200	GAS	14,686	13,904	15,000	15,623	15,000	17,500
599-548-820.300	TELEPHONE	2,817	2,701	3,500	2,754	3,500	3,750
599-548-820.400 **	WATER & SEWER	4,418	5,035	5,000	2,393	6,223	6,223
599-548-820.500	REFUSE	1,031	1,103	1,100	885	1,200	1,200
599-548-831.000 **	BUILDING MAINTENANCE	10,628	13,665	18,000	8,396	140,000	125,000
599-548-832.000 **	STATIONARY EQUIPMENT	5,855	5,760	6,000	6,510	45,000	7,500
599-548-833.000 **	EQUIPMENT MAINTENANCE	59,766	74,593	70,000	33,362	135,000	20,000
599-548-834.000	MAINTENANCE	172,243	164,973	160,000	124,980	180,000	180,000
599-548-834.100	HHW PROGRAM			5,000			
599-548-858.000	MEMBERSHIPS & DUES	438	371	600	378	700	700
599-548-860.000	EDUCATION & TRAINING	1,719	374	3,000	990	3,000	3,000
599-548-860.100	SAFETY TRAINING	126		300		500	500
599-548-899.101 **	GF CONTRIBUTION	222,048	218,875	212,000	84,132	203,175	203,175
599-548-968.000	DEPRECIATION EXPENSE	249,924	318,024				
Totals for dept 548 - WASTEWATER OPERATIONS		2,240,781	2,286,835	1,951,529	1,160,684	2,086,204	1,885,488
Dept 901 - CAPITAL OUTLAY							
599-901-977.000 **	COL - EQUIPMENT	20,764	(2,734,092)	55,000	21,450	1,600,000	129,500
599-901-977.000-CWSR571001	COL - EQUIPMENT				4,917	4,882,626	4,882,626
599-901-977.000-CWSRF23-24	COL - EQUIPMENT				5,308		
599-901-977.000-HEADWORKS_	COL - EQUIPMENT		2,726,527		45,101		
599-901-977.000-IMPROVEMNT	COL - EQUIPMENT			3,037,900			
Totals for dept 901 - CAPITAL OUTLAY		20,764	(7,565)	3,092,900	76,776	6,482,626	5,012,126

DRAFT FYE 6-30-23 BUDGET FOR CITY OF OWOSSO

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2022-23 REQUESTED BUDGET	2022-23 RECOMMENDED BUDGET
Dept 905 - DEBT SERVICE							
599-905-980.991 **	PRINCIPAL			90,000	90,000	205,000	205,000
599-905-980.995 **	INTEREST		8,985	42,000	38,548	145,737	145,737
Totals for dept 905 - DEBT SERVICE			8,985	132,000	128,548	350,737	350,737
TOTAL APPROPRIATIONS							
		2,261,545	2,288,255	5,176,429	1,372,248	8,925,917	7,254,701
NET OF REVENUES/APPROPRIATIONS - FUND 599							
		(211,744)	114,331	310,681	623,958	(1,659,800)	11,416
BEGINNING FUND BALANCE		4,283,106	4,071,365	4,185,757	4,185,757	4,809,715	4,809,715
FUND BALANCE ADJUSTMENTS			60				
ENDING FUND BALANCE		4,071,362	4,185,756	4,496,438	4,809,715	3,149,915	4,821,131
DEPARTMENT 000 REVENUE							
601.100	DEBT SERVICE CHRG - OWOSSO						
	PER 1977 AGREEMENT 53% OF DEBT						
601.200	DEBT SERVICE CHRG - OWOSSO TWP.						
	PER 1977 AGREEMENT 21.5% OF DEBT						
601.300	DEBT SERVICE CHRG - CALEDONIA TWP						
	PER 1977 AGREEMENT 16.3% OF DEBT						
601.400	DEBT SERVICE CHRG - CORUNNA						
	PER 1977 AGREEMENT 9.2% OF DEBT						
602.100	OP & MAINT CHRG - OWOSSO						
	OPERATION CHARGES - GF CONTRIBUTION BY FLOW % 1839335*68.54%						
602.200	OP & MAINT CHRG - OWOSSO TWP						
	1839335*12.83%						
602.300	OP & MAINT CHRG - CALEDONIA TWSP						
	1839335*6.16%						
602.400	OP & MAINT CHRG - CORUNNA						
	1839335*12.47%						
DEPARTMENT 548 WASTEWATER OPERATIONS							
728.000	OPERATING SUPPLIES						
	FOOTNOTE AMOUNTS:						3,400
	COMPUTER REPLACEMENTS						
	FOOTNOTE AMOUNTS:						5,000
	IT SWITCHES						
	ACCOUNT '728.000' TOTAL						8,400
831.000	BUILDING MAINTENANCE						
	FOOTNOTE AMOUNTS:						75,000
	ADMINISTRATIVE BUILDING REPOINTING						
	FOOTNOTE AMOUNTS:						50,000
	ADMINISTRATIVE BUILDING ROOF REPLACE						
	ACCOUNT '831.000' TOTAL						125,000
833.000	EQUIPMENT MAINTENANCE						
	FOOTNOTE AMOUNTS:						20,000
	FILTER PIPE HANGER REPLACE						

DRAFT FYE 6-30-23 BUDGET FOR CITY OF OWOSSO

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2022-23 REQUESTED BUDGET	2022-23 RECOMMENDED BUDGET
DEPARTMENT 901 CAPITAL OUTLAY							
977.000	COL - EQUIPMENT						
	FOOTNOTE AMOUNTS:						7,000
	INFLUENT SAMPLER CABINET						
	FOOTNOTE AMOUNTS:						12,000
	CONFINED SPACE ENTRY DAVIT						
	FOOTNOTE AMOUNTS:						5,000
	INFLUENT SAMPLER SCUM WELL PUMP						
	FOOTNOTE AMOUNTS:						5,000
	CHEMICAL METERING PUMPS						
	FOOTNOTE AMOUNTS:						25,000
	SCREWPUMP #4 DEFLECTOR PLATE						
	FOOTNOTE AMOUNTS:						23,000
	TERTIARY PUMP/MOTOR 1 REHAB						
	FOOTNOTE AMOUNTS:						7,500
	INTERMEDIATE CLARIFIER PUMP REHAB						
	FOOTNOTE AMOUNTS:						35,000
	MAIN BREAKER REPLACE						
	FOOTNOTE AMOUNTS:						10,000
	BACKWASH PUMP MOTOR REHAB						
	ACCOUNT '977.000' TOTAL						129,500
	DEPT. '901' TOTAL						129,500
DEPARTMENT 905 DEBT SERVICE							
980.991	PRINCIPAL						
	FOOTNOTE AMOUNTS:						115,000
	5710-01 DEBT PRINCIPAL						
	FOOTNOTE AMOUNTS:						90,000
	5691-01 DEBT PRINCIPAL						
	ACCOUNT '980.991' TOTAL						205,000
980.995	INTEREST						
	FOOTNOTE AMOUNTS:						105,536
	5710-01 DEBT INTEREST						
	FOOTNOTE AMOUNTS:						40,200
	5691-01 DEBT INTEREST						
	ACCOUNT '980.995' TOTAL						145,736
	DEPT. '905' TOTAL						350,736

03/30/2022

## DRAFT FYE 6-30-23 BUDGET FOR CITY OF OWOSSO

Calculations as of 03/31/2022

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2022-23 REQUESTED BUDGET	2022-23 RECOMMENDED BUDGET
Fund 661 - FLEET MAINTENANCE FUND							
ESTIMATED REVENUES							
Dept 000 - REVENUE							
661-000-664.664	INTEREST INCOME	17,615	(139)	1,000	466	100	100
661-000-664.669	EQUIPMENT RENTAL	626,573	792,330	704,000	513,422	646,427	646,427
661-000-671.673	SALE OF FIXED ASSETS	76	(34,417)		3,006		
661-000-695.101	GENERAL FUND TRANSFER		2,233				
Totals for dept 000 - REVENUE		644,264	760,007	705,000	516,894	646,527	646,527
TOTAL ESTIMATED REVENUES		644,264	760,007	705,000	516,894	646,527	646,527



DRAFT FYE 6-30-23 BUDGET FOR CITY OF OWOSSO

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 03/31/22	2022-23 REQUESTED BUDGET	2022-23 RECOMMENDED BUDGET
APPROPRIATIONS							
Dept 891 - FLEET MAINTENANCE							
661-891-702.200	WAGES	59,594	66,903	87,670	56,852	94,825	94,825
661-891-703.000	OTHER COMPENSATION	14,706	18,689	10,500	13,253		
661-891-715.000	SOCIAL SECURITY (FICA)	3,868	6,110	6,343	5,412	7,254	7,254
661-891-716.000	FRINGES	16,525	5,796	20,000	(1,031)		
661-891-716.100 * *	HEALTH INSURANCE	17,785	16,559	18,311	10,877	18,708	18,708
661-891-716.200	DENTAL INSURANCE	427	466	489	349	489	489
661-891-716.300	OPTICAL INSURANCE	60	60	60	45	63	63
661-891-716.400	LIFE INSURANCE	139	314	396	297	396	396
661-891-716.500	DISABILITY INSURANCE			325	438	459	459
661-891-717.000	UNEMPLOYMENT INSURANCE	5	67	25		94	94
661-891-718.000	RETIREMENT	115,958					
661-891-718.100	MUNICIPAL EMPLOYEES RETIREMENT PROGRAM		(93,705)	29,250	18,674	21,060	21,060
661-891-718.200	DEFINED CONTRIBUTION		1,094	3,308	1,347	1,840	1,840
661-891-719.000	WORKERS' COMPENSATION	1,196	1,858	1,300	1,089	2,689	2,689
661-891-728.000	OPERATING SUPPLIES	6,457	(7,939)	6,000	2,836	6,000	6,000
661-891-751.000	GAS & OIL	29,818	36,621	35,000	41,721	50,000	50,000
661-891-801.000	PROFESSIONAL SERVICES: ADMINISTRATI	1,855	2,021	2,000		2,000	
661-891-810.000	INSURANCE & BONDS	25,983	26,584	27,381	27,447	30,000	28,270
661-891-818.500	AUDIT				3,200	3,000	3,000
661-891-833.000	EQUIPMENT MAINTENANCE	50,143	47,818	55,000	49,472	62,500	62,500
661-891-860.000	EDUCATION & TRAINING	361	205	1,500	210	1,500	1,500
661-891-899.101 * *	GF CONTRIBUTION	27,111	27,111	31,520	15,760	35,000	32,321
661-891-968.000	DEPRECIATION EXPENSE	299,719	510,770				
Totals for dept 891 - FLEET MAINTENANCE		671,710	667,402	336,378	248,248	337,877	331,468
Dept 901 - CAPITAL OUTLAY							
661-901-979.000 * *	COL-EQUIPMENT	544	18,930	270,000	348,332	445,000	390,200
Totals for dept 901 - CAPITAL OUTLAY		544	18,930	270,000	348,332	445,000	390,200
TOTAL APPROPRIATIONS		672,254	686,332	606,378	596,580	782,877	721,668
NET OF REVENUES/APPROPRIATIONS - FUND 661		(27,990)	73,675	98,622	(79,686)	(136,350)	(75,141)
BEGINNING FUND BALANCE		3,570,777	3,542,787	3,616,462	3,616,462	3,536,776	3,536,776
ENDING FUND BALANCE		3,542,787	3,616,462	3,715,084	3,536,776	3,400,426	3,461,635
DEPARTMENT 901 CAPITAL OUTLAY							
979.000	COL-EQUIPMENT						
	FOOTNOTE AMOUNTS:						20,000
	VEHICLE HOIST						
	FOOTNOTE AMOUNTS:						12,000
	TIRE CHANGER						
	FOOTNOTE AMOUNTS:						1,500
	PARTS WASHER						
	FOOTNOTE AMOUNTS:						1,500
	OIL DISPENSER						
	FOOTNOTE AMOUNTS:						185,000
	10 YRD TRUCK TANDEM						
	FOOTNOTE AMOUNTS:						95,000
	SKID STEER LOADER						
	FOOTNOTE AMOUNTS:						18,000
	PAVEMENT SAW						
	FOOTNOTE AMOUNTS:						57,200
	2 3/4 TON PICK UP TRUCKS						
	ACCOUNT '979.000' TOTAL						390,200
	DEPT. '901' TOTAL						390,200
ESTIMATED REVENUES - ALL FUNDS		24,738,945	35,364,441	31,480,061	18,543,366	30,911,153	31,802,193
APPROPRIATIONS - ALL FUNDS		25,875,907	34,384,951	29,533,551	17,986,239	33,905,401	31,206,014
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS		(1,136,962)	979,490	1,946,510	557,127	(2,994,248)	596,179
BEGINNING FUND BALANCE - ALL FUNDS		38,781,702	37,644,750	38,624,317	38,624,317	39,181,444	39,181,444
FUND BALANCE ADJUSTMENTS - ALL FUNDS			60				
ENDING FUND BALANCE - ALL FUNDS		37,644,740	38,624,300	40,570,827	39,181,444	36,187,196	39,777,623



### **Regular Meeting of the Owosso Historical Commission**

**Minutes of March 14, 2022 – 6:00 P.M.**

PRESIDING OFFICER: Dave Acton – Chair

MEMBERS PRESENT: Chair Dave Acton, Commissioner Gary Wilson, Commissioner Deb Adams, Vice Chair Mark Erickson.

MEMBERS ABSENT: Commissioner Sue Osika.

OTHERS PRESENT: Nathan Henne, Owosso City Manager, Denice Grace, Curwood Castle.

CHAIR ACTON CALLED THE MEETING TO ORDER AT 6:02 P.M.

#### **APPROVE MINUTES – January 10, 2022**

Motion by Commissioner Wilson to approve minutes as presented.

Supported by Commissioner Adams.

Passed by voice vote.

#### **APPROVE AGENDA**

Motion by Commissioner Erickson to approve agenda as presented.

Supported by Commissioner Wilson.

Passed by voice vote.

#### **ITEMS OF BUSINESS**

##### **1. Fiscal Year 2022-23 Budget Review**

Henne detailed the budget. This only shows expenses, not revenue as the City is going through a state mandated change to the Chart of Accounts. It was suggested to eliminate the Utilities section (\$4,100). The only significant change is under the Building maintenance as there are some stucco issues at the Castle, going from \$2,000 to \$10,000. Gould House exterior woodwork needs to be painted.

## **2. Renting Storage Space for Gould House Items.**

Commissioner Wilson met with Episcopal Church and viewed the space. \$100 per month for 1,000 square feet. It is secure with the addition of locks, climate controlled and accessible. Logistics will need to be worked out. The move is project for April 2022.

- a. Erickson made a motion to accept offer from church to rent both spaces for \$100 per month from the Episcopal Church pending the church board's approval.
- b. Support by Adams.
- c. Passed by Voice vote.

## **3. Shiawassee Arts Center Use of Gould House for Art Display in 2022.**

Piper Brewer & Jennifer Ross from the Shiawassee Arts Center (SAC) noted this year is the 50<sup>th</sup> anniversary of the Arts Center. They have 41 artists who would like to participate in a pop-up event they are planning. Handicap Accessibility and hanging work on plaster walls are two drawbacks to this location choice. May 7, 2022-August 14, 2022 would be the dates for the show and a week would be requested for setup. This would be a rental consideration. The space needs to be cleared out, professionally cleaned and some repair work completed before it is rented. SAC will carry insurance for their event.

Commissioner Wilson will be the contact as the project moves forward to ready Gould House

- a. Erickson made a motion to offer the Shiawassee Arts Center the rental of the Gould House for \$200 per month. This does not indicate a permanent precedent in terms of rental space rates.
- b. Support by Wilson.
- c. Yes-Commissioners Wilson, Erickson, Acton.
- d. Opposed-Adams. Feels the rental fee suggested was high.
- e. Absent-Osika.
- f. Motion passes 3-1.

## **FINANCIAL REVIEW AND DISCUSSION**

Henne detailed financial status. Building maintenance costs are higher with Gould House and Castle repairs.

*Castle Financial Report-D. Grace-Closed for the season.*

## **PUBLIC COMMENT PERIOD**

None

## **COMMISSIONER COMMENTS**

## **STAFF REPORT AND PROJECT UPDATES**

Denice Grace inquired about Curwood Festival Admission price to the Castle remaining at \$1.00.

## **ADJOURNMENT**

Wilson moved to adjourn the meeting. Adams supported. Voice vote was unanimous to adjourn the meeting at 7:07 P.M.

MINUTES FOR REGULAR MEETING  
**OWOSSO HISTORIC DISTRICT COMMISSION**  
Wednesday, March 16, 2022 at 6:00 p.m.  
Virginia Teich Council Chambers

**MEETING CANCELLED DUE TO LACK OF QUORUM.**

**OWOSSO MID-SHIAWASSEE COUNTY WWTP REVIEW BOARD**  
**MEETING MINUTES – DRAFT**

March 22, 2022

4:30 P.M.

W.W.T.P.

1. Roll (4:30 P.M.)  
Members Present: R. Holzheuer, R. Suchanek, J. Archer  
Alternates Present: N. Henne  
Others Present: T. Guysky, WWTP Superintendent/Board Secretary
2. Minutes of the January 25, 2022 meeting: Motion by Archer to approve the January 22, 2022 meeting minutes. Support by Suchanek. No discussion. Motion carries 3-0.
3. Secretary's Report:
  - a) Plant Performance Summaries (January 2022 – February 2022): Guysky noted full permit compliance for January and February 2022.
  - b) Plant Operations: Guysky noted efficient plant operation for January and February. The East Roughing Tower pump and motor is back from a scheduled rehab/recondition and running very well. Suchanek discussed the drastically increasing cost of Sodium Hypochlorite, and noting the other bulk chemical costs are holding steady for now, but increases are likely. Guysky noted the City is currently taking applications for the open operator/mechanic position.
  - c) WWTP Project Updates: Guysky notified the Board the sludge processing equipment replacement project (a.k.a. solids handling project) is beginning with a kickoff meeting March 29, and mobilization/construction is scheduled to begin April 11.
4. Old Business:
  - a) Hydrogen Sulfide Mitigation: There was general discussion regarding the two submitted proposals for the Hydrogen Sulfide mitigation study, including project scope and final cost comparisons. Motion by Suchanek to accept and proceed with the Fishbeck proposal. Support by Holzheuer. No further discussion. Motion carries 3-0.
5. New Business:
  - a) NONE
6. Citizens'/Members' Comments:

A short discussion was had on the plans to advertise for a part-time seasonal worker for WWTP groundskeeping.
7. Adjourn: Motion to adjourn by Archer. Support by Holzheuer. No discussion. Motion carries 3-0. Meeting adjourned at 4:44 p.m.

Respectfully submitted, Timothy J. Guysky, Secretary  
Approval by Review Board pending

**PARKS AND RECREATION COMMISSION  
REGULAR MEETING**

WEDNESDAY, March 23, 2022

7:00 p.m.

City Hall, Council Chambers

**CALL TO ORDER:** Chairman Workman called the meeting to order at 7:02 p.m.

**PLEDGE OF ALLEGIANCE:** Was recited

**ROLL CALL:** Was taken by Amy Fuller

***MEMBERS PRESENT:*** Chairman Andrew Workman, Vice-Chair Jeff Selbig, Commissioners Don Horton, Gerald Bila, Kevin Maginity, and Ellen Rodman

***MEMBERS ABSENT:*** Commissioner Carol Anne Smith,

***OTHERS PRESENT:*** Amy Fuller, Jay and Daniel (D&J Excavating)

**APPROVAL OF AGENDA:** **COMMISSIONER RODMAN MADE A MOTION TO APPROVE THE AGENDA FOR MARCH 23, 2022. MOTION SUPPORTED BY COMMISSIONER MAGINITY. AYES ALL, MOTION CARRIED.**

**APPROVAL OF MINUTES:** **COMMISSIONER RODMAN MADE A MOTION TO APPROVE THE MINUTES FOR FEBRUARY 23, 2022 WITH NO CHANGES. MOTION SUPPORTED BY COMMISSIONER MAGINITY. AYES ALL, MOTION CARRIED.**

**PUBLIC COMMENTS:** None.

**COMMUNICATIONS:** Ms. Fuller shared information from the Owosso Rotary Club. They would like to purchase and maintain dog waste receptacles for Harmon Patridge Park.

**OLD BUSINESS REPORT:** Ms. Fuller will be meeting with Friends of the Shiawassee River on March 24<sup>th</sup> to finalize the budget for the Middle School Kayak Landing. Installation is scheduled for June-September depending on water levels. Fish for Hopkins Lake can be ordered in April. The Kiwanis additional donation of \$3730 will be used to purchase a slide for Collamer Park. Commissioners asked about the status of the Amphitheater.

**NEW BUSINESS:**

**Climbing Boulder:** D&J Excavating presented options for a climbing boulder. Their proposal was for an artisan concrete boulder built on foam block base. It would be approximately 8' tall, 9' long and 6' wide and would weigh approx. 5,000 lbs. No climbing grabs would be used, it would have ledges or steps built in and would need to be sealed annually. Ms. Fuller to follow up at the next meeting with additional information.

**5-year Master Plan:** The Commission reviewed the current 5-year Master Plan

**Next Meeting:** April 27, 2022 at 7:00 PM in Council Chambers at City Hall

**PUBLIC/COMMISSIONERS COMMENTS:**

Commissioner Selbig welcomed Don Horton to the Commission

Commissioner Bila mentioned the mud at Hopkins Lake left over from the well project and reminded everyone that April 22 is Earth Day.

Commissioner Rodman requested city staff create a social media post for Earth Day

**ADJOURNMENT:**

**COMMISSIONER HORTON MADE A MOTION TO ADJOURN AT 8:27 P.M. MOTION SUPPORTED BY COMMISSIONER BILA. AYES ALL, MOTION CARRIED.**

**Respectfully submitted by:  
Amy Fuller, Assistant to the City Manager**

DRAFT

**MINUTES**  
**REGULAR MEETING OF THE OWOSSO PLANNING COMMISSION**  
**Monday, March 28, 2022 – 6:30 P.M.**

**CALL TO ORDER:** Chairman Wascher called the meeting to order at 6:30 p.m.

**PLEDGE OF ALLEGIANCE:** Recited

**ROLL CALL:** Recording Secretary Molly Hier

**MEMBERS PRESENT:** Secretary Fear, Commissioner Law, Vice-Chair Livingston, Commissioners Robertson, Taylor and Chairman Wascher

**MEMBERS ABSENT:** Commissioners Jenkins and Morris

**OTHERS PRESENT:** Tanya Buckelew, Planning & Building Director

**APPROVAL OF AGENDA:**

**MOTION BY VICE-CHAIR LIVINGSTON, SUPPORTED BY COMMISSIONER TAYLOR TO APPROVE THE AGENDA FOR March 28, 2022.**

**YEAS ALL. MOTION CARRIED.**

**APPROVAL OF MINUTES:**

**MOTION BY VICE-CHAIR LIVINGSTON SUPPORTED BY COMMISSIONER LAW TO APPROVE THE MINUTES FOR THE February 28, 2022 MEETING.**

**YEAS ALL. MOTION CARRIED.**

**ELECTION OF OFFICERS: (DUE JULY 2022)**

**PUBLIC HEARINGS:**

1. Public Hearing on the proposed amendments to Chapter 38 Zoning Ordinance Article XIII.-I-1 Light Industrial Districts Sec. 38-292. – Principle Uses Permitted (7) and (12) b.

City Staff is recommending the removal of greenhouses from the Zoning Ordinance for the I-1 Light Industrial Districts due to the potential light pollution issues the City could have if allowed for Marijuana grow.

**OPENED PUBLIC HEARING AT: 6:35PM**

**PUBLIC THAT SPOKE:**

Christine Mitchell of 1525 Alturas Dr., asked if a business such as Bordines would be able to open if greenhouse were eliminated from the I-1 Light Industrial zones. Tanya Buckelew explained it would not, as no greenhouses would be allowed if the zoning ordinance change goes through.

Julie Wenzlick of 1101 Riverside Dr., spoke on articles she had read regarding the health and infrastructure effects caused by the use of large greenhouses requiring around the clock lighting and was thankful to see it removed from the Zoning Ordinance.

Tanya Buckelew, Planning and Building Director clarified that this change would only affect the I-1 Light Industrial Districts and not a homeowner's greenhouse in a residential district.



**MOTION BY SECRETARY FEAR SUPPORTED BY COMMISSIONER ROBERTSON TO RECOMMEND TO THE CITY COUNCIL TO APPROVE THE AMENDMENT TO CHAPTER 38 ZONING ORDINANCE ARTICLE XIII. – I-1 LIGHT INDUSTRIAL DISTRICTS SEC. 38-292. – PRINCIPLE USES PERMITTED (7) AND (12) B REMOVE “GREENHOUSES”.**

**YEAS:** SECRETARY FEAR, COMMISSIONER LAW, VICE-CHAIR LIVINGSTON,  
COMMISSIONER ROBERTSON AND CHAIRMAN WASCHER  
**NAYS:** COMMISSIONER TAYLOR  
**RCV:** 5-1 MOTION CARRIED

**COMMISSIONER/CITIZEN COMMENTS:**

Julie Wenzlick and Christine Mitchell both expressed appreciation for the Planning Commission and their dedicated time given to the City.

Secretary Fear clarified to the Planning Commission she had language removed from a recent memo to City Council regarding “Planning Commission approval” of the newly adopted food truck ordinance at the recent City Council meeting. The new ordinance pertains to the downtown and city parks, not zoning districts.

Commissioner Robertson asked for further clarification on the food truck ordinance and what was adopted. Tanya Buckelew stated the basic ordinance was adopted to allow food trucks in the downtown area, city parking lots, city parks and block parties. The ordinance takes effect on April 11, 2022. Further clarified the application fees and the parking lots where the trucks would be allowed within the limits. Events and festivals take precedence over the city’s permitting system and the food truck vendor would have to seek approval from the event coordinator. If plans were submitted for a food truck court area on private property, it would be presented to the Planning Commission for a site plan review.

**ADJOURNMENT:**

**MOTION BY COMMISSIONER LAW SUPPORTED BY COMMISSIONER TAYLOR TO ADJOURN AT 6:55 PM UNTIL THE NEXT MEETING ON APRIL 25, 2022.**

**YEAS ALL, MOTION CARRIED**

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**Janae Fear, Secretary**