

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, APRIL 20, 2020
7:30 P.M.**

Meeting to be held as a Virtual Meeting due to the COVID-19 pandemic, under the authority of Executive Order No. 2020-15 of the Office of the Governor of the State of Michigan.

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF APRIL 6, 2020:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

None.

CITIZEN COMMENTS AND QUESTIONS

CONSENT AGENDA

1. Set Public Hearing - 2020-2021 City Budget. Set required Public Hearing pursuant to Chapter 8 of the City Charter for Monday, May 4, 2020 to receive citizen comment regarding proposed 2020-2021 City Budget.
2. DDA/Main Street RLF Emergency Response Loans. Approve the loan of \$35,000.00 in emergency response funds to 7 businesses in the downtown to assist them in weathering the mandatory shut-down of non-essential businesses during the COVID-19 pandemic.

3. General Engineering Services Contracts. Consider contracting with the Spicer Group, Fleis & Vandenbrink Engineering, Inc., ENG, Inc., and Orchard Hiltz & McCliment to provide professional engineering services for future engineering projects in accordance with the City Purchasing Policy for a period, renewed annually, through June 30, 2023.
4. Bid Award – 2020 SRF Project – Sewer Collection System Improvements, Contract No. 1. Authorize bid award to Insituform Technologies, Inc. for sanitary sewer and manhole trenchless rehabilitation as it relates to the 2020 SRF Project in the amount of \$789,053.50, and further authorize payment to the contractor upon satisfactory completion of the work or portion thereof.
5. Bid Award & Change Order – 2020 SRF Project – Sewer Collection System Improvements, Contract No. 2. Authorize bid award to Champagne & Marx Excavating, Inc. for sanitary sewer and manhole reconstruction as it relates to the 2020 SRF Project in the amount of \$530,203.40, further authorize Change Order No. 1 decreasing the scope of the project by \$154,596.24, for a total contract of \$376,299.12, and approve payment to the contractor upon satisfactory completion of the work or portion thereof.
6. Warrant No. 584. Authorize Warrant No. 584 as follows:

Vendor	Description	Fund	Amount
Gould Law, P.C.	Professional Services-3/10/20-4/13/20	General	\$10,333.96
Waste Management	Landfill Charges-3/16/20-3/31/20	Various	\$10,635.94

7. Check Register – March 2020. Affirm check disbursements totaling \$2,592,233.07 for March 2020.

ITEMS OF BUSINESS

1. Authorize Virtual Bid Openings. Consider allowing bids to be received via email and authorizing virtual bid openings until such time as the local state of emergency for COVID-19 is lifted.
2. City Budget Amendment. Adopt Amendment No. 1 to the 2019-2020 Budget.
3. Ordinance Adoption – Bonding for SRF Financing – Sewer Collection System. Consider adoption of an ordinance to authorize and provide for the issuance of revenue bonds for SRF financing of the cost of acquisition and construction of improvements to the City's sewer collection system under the provisions of Act 94, Public Acts of Michigan, 1933, as amended.
4. Ordinance Adoption – Bonding for SRF Financing – WWTP. Consider adoption of an ordinance to authorize and provide for the issuance of revenue bonds for SRF financing of the cost of acquisition and construction of improvements to the Waste Water Treatment Plant under the provisions of Act 94, Public Acts of Michigan, 1933, as amended.
5. OPRA Development Agreement – 114 W. Main Street, Third Floor. Consider approval of the development agreement with Woodworth Properties, LLC for the residential development project and corresponding tax abatement for the third floor of the property at 114 West Main Street.

COMMUNICATIONS

1. DDA/Main Street Board of Directors Resignation. Bobbi Fuller, Blossom Boutique.
2. N. Bradley Hissong, Building Official. March 2020 Building Department Report.
3. N. Bradley Hissong Building Official. March 2020 Code Violations Report.
4. N. Bradley Hissong Building Official. March 2020 Inspection Report.
5. Kevin D. Lenkart, Public Safety Director. March 2020 Police Report.
6. Kevin D. Lenkart, Public Safety Director. March 2020 Fire Report.

7. Employees Retirement System Board. Minutes of February 26, 2020.
8. Parks & Recreation Commission. Minutes of March 3, 2020.

NEXT MEETING

Monday, May 04, 2020

BOARDS AND COMMISSIONS OPENINGS

Brownfield Redevelopment Authority – County Representative – term expires 06-30-2020
Building Board of Appeals – Alternate - term expires June 30, 2022
Building Board of Appeals – Alternate - term expires June 30, 2021
Brownfield Redevelopment Authority – term expires June 30, 2022
Historical Commission – 2 terms expire December 31, 2020
Planning Commission – term expires June 30, 2020

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.