

**CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
MONDAY, SEPTEMBER 16, 2019  
7:30 P.M.**

**Meeting to be held at City Hall  
301 West Main Street**

**AGENDA**

**OPENING PRAYER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**APPROVAL OF THE AGENDA:**

**APPROVAL OF THE MINUTES OF REGULAR MEETING OF SEPTEMBER 3, 2019:**

**ADDRESSING THE CITY COUNCIL**

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

None.

**PUBLIC HEARINGS**

1. Obsolete Property Rehabilitation Exemption Certificate – 152 E. Howard Street. Conduct a public hearing to receive citizen comment regarding the application from Howard Street Development, LLC for an Obsolete Property Rehabilitation Exemption Certificate for their property at 152 E. Howard Street.
2. Alley Closure – North-South Alley in Woodlawn Park. Conduct a public hearing to receive citizen comment regarding the request to close the north-south public alley east of Lots 5-17 of Block 31, George T. Abrey's Woodlawn Park Addition, City of Owosso, Shiawassee County, Michigan (alley south of Melinda Avenue between Abrey Avenue and the east City boundary).
3. Alley Closure – East-West Alley in Woodlawn Park. Conduct a public hearing to receive citizen comment regarding the request to close the east-west public alley south of Lot 5 and north of Lots 1-4 of Block 31, George T. Abrey's Woodlawn Park Addition, City of Owosso, Shiawassee County, Michigan (alley behind businesses on Corunna Avenue between Abrey Avenue and the east City boundary).

## **CITIZEN COMMENTS AND QUESTIONS**

### **CONSENT AGENDA**

1. Proposed Special Assessment Project – Cedar Street. Authorize Resolution No. 2 setting a public hearing for Monday, October 7, 2019 for proposed Special Assessment District No. 2020-01 for Cedar Street from South Street to Hampton Avenue for street rehabilitation.
2. Proposed Special Assessment Project – Clark Street. Authorize Resolution No. 2 setting a public hearing for Monday, October 7, 2019 for proposed Special Assessment District No. 2020-02 for Clark Street from Oliver Street to King Street for street rehabilitation.
3. Resolution Amendment – Recreation Passport Grant Application. Amend Resolution No. 50-2019, which authorized application for a Recreation Passport Grant, to reflect changes in the grant application (as requested by the MDNR) increasing the City's local match to \$62,300.00.
4. Contract Amendment No. 3 – Façade Grant Construction Contract. Approve Amendment No. 3 to the contract with First Contracting, Inc. for the 2018-19 Façade Grant Construction project, increasing the amount by \$10,983.50 for conditions found in the field, and further approve payment to the contractor for said work satisfactorily completed.
5. Bid Award – Tree Removal Services. Authorize bid award to Forrest M. Spitzer d/b/a J & M Tree Service for tree removal services for the 2019-20 fiscal year in the amount of \$30,200.00, further authorize a contingency of \$8,000.00 to be utilized upon written direction of the City, and approve payment to the contractor upon satisfactory completion of the work.
6. Check Register – August 2019. Affirm check disbursements totaling \$1,922,975.66 for August 2019.

### **ITEMS OF BUSINESS**

1. Policy Changes - Utility Connection, Service & Miscellaneous Charges. Consider changes to the Miscellaneous Water Policies and Service Charges and the Water and Sewer Connection Charges policies to update fees and procedures.
2. CDBG Policy Requirements. Consider adoption of the stated policies and resolutions as required by the State of Michigan and the Community Development Block Grant Program (CDBG) to remain eligible for future grant funding.
3. Downtown Revolving Loan Fund Program Manual Revisions. Consider changes to the Downtown Revolving Loan Program Manual to include working capital costs for small businesses as an eligible project type.
4. 5<sup>th</sup> Monday Meeting Agenda. Set the agenda for the 5<sup>th</sup> Monday Meeting scheduled for September 30, 2019.
5. Recreational Marijuana Presentation/Discussion. A presentation and discussion regarding recreational marijuana; how it came to be, licenses available, and the options available to the City in regulating recreational marijuana facilities.

### **COMMUNICATIONS**

1. N. Bradley Hissong, Building Official. August 2019 Building Department Report.
2. N. Bradley Hissong, Building Official. August 2019 Code Violations Report.

3. N. Bradley Hissong, Building Official. August 2019 Certificates Issued Report.
4. N. Bradley Hissong, Building Official. August 2019 Inspections Report.
5. Kevin D. Lenkart, Public Safety Director. August 2019 Police Report.
6. Kevin D. Lenkart, Public Safety Director. August 2019 Fire Report.
7. Historical Commission. Minutes of August 19, 2019.
8. Planning Commission. Minutes of August 26, 2019.
9. Parks & Recreation Commission. Minutes of August 28, 2019.

### **CITIZEN COMMENTS AND QUESTIONS**

### **NEXT MEETING**

Monday, September 30, 2019 – 5<sup>th</sup> Monday Meeting  
Monday, October 07, 2019 – Regular Meeting

### **BOARDS AND COMMISSIONS OPENINGS**

Building Board of Appeals – Alternate - term expires June 30, 2019  
Building Board of Appeals – Alternate - term expires June 30, 2021  
Brownfield Redevelopment Authority – term expires June 30, 2022  
Historical Commission – 2 terms expire December 31, 2021  
Planning Commission – term expires June 30, 2019  
SATA Board of Directors – term expires October 1, 2022

### **ADJOURNMENT**

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours-notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: [city.clerk@ci.owosso.mi.us](mailto:city.clerk@ci.owosso.mi.us). The City of Owosso Website address is [www.ci.owosso.mi.us](http://www.ci.owosso.mi.us).