

**CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
MONDAY, AUGUST 19, 2019  
7:30 P.M.**

**Meeting to be held at City Hall  
301 West Main Street**

**AGENDA**

**OPENING PRAYER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**APPROVAL OF THE AGENDA:**

**APPROVAL OF THE MINUTES OF REGULAR MEETING OF AUGUST 5, 2019:**

**ADDRESSING THE CITY COUNCIL**

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

None.

**PUBLIC HEARINGS**

None.

**CITIZEN COMMENTS AND QUESTIONS**

**CONSENT AGENDA**

1. Set Public Hearing – OPRA District – 152 E. Howard Street. Set a public hearing for Tuesday, September 3, 2019 to receive citizen comment regarding the application from Howard Street Development, LLC to establish an Obsolete Property Rehabilitation District for the property located at 152 E. Howard Street.
2. Boards and Commissions Appointments. Approve the following Mayoral Boards and Commissions appointments:

| <b>Name</b>     | <b>Board/Commission</b>                            | <b>Term Expires</b> |
|-----------------|--|---------------------|
| Ron Dankert     | Board of Review                                    | 12-31-2024          |
| Glenn Chinavare | Mid-County Wastewater Treatment Plant Review Board | N/A                 |

3. Special Assessment Resolution Amendment. Authorize amendment of Resolution No. 44-2019 correcting the amount of the special assessment roll to reflect the fact that the City cannot specially assess properties on the north side of North Street because they are outside the jurisdiction.
4. Contract Addendum – 2017 General Engineering Services Contract-OHM. Authorize an amendment to the professional service agreement with Orchard, Hiltz, and McClement (OHM) of Livonia, Michigan as Addendum No. 13 to the 2017 General Engineering Services Contract-OHM for the development of bid specifications and construction oversight for sewer structural deficiencies, in an amount not to exceed \$132,000.00.
5. Contract Extension - Façade Grant Construction Contract. Authorize extension of the Construction Contract with First Contracting, Inc. for the 2018-19 Façade Grant Project from August 9, 2019 to September 16, 2019 due to delays in the delivery of construction materials.
6. Change Order - Façade Grant Architectural Services Contract. Authorize Change Order No. 2 to the contract for Architectural Services with H2A Architects for the 2018-19 Façade Grant Project increasing the total contract amount \$3,790.00 due to delays in the construction portion of the project.
7. Bid Award – Chest Compression System. Authorize bid award to Physio-Control Inc. for the purchase of one Lucas 3, v3.1 Chest Compression System and accessories in the amount of \$16,221.77 and further authorize payment to the vendor upon satisfactory receipt of equipment.
8. Warrant No. 573. Authorize Warrant No. 573 as follows:

| <b>Vendor</b>  | <b>Description</b>  | <b>Fund</b> | <b>Amount</b> |
|--|---|-------------|---------------|
| Caledonia Charter Township                               | Caledonia Utility Fund payment-4/1/19-6/30/19                         | Water       | \$32,750.62   |
| Owosso Charter Township                                  | Owosso Charter Township 2011 Water Agreement payment-4/1/19 - 6/30/19 | Water       | \$13,499.53   |
| Michigan Municipal League Workers' Compensation fund Inc | Worker's Compensation Insurance-2 of 4 installments for FY 19/20      | Various     | \$27,947.00   |
| B S & A Software   | Annual service and support for 10 modules-8/1/19-8/1/20               | Various     | \$12,353.00   |
| Gould Law, P.C.  | Professional services-7/9/19-8/12/19                                  | General     | \$10,579.92   |

9. Check Register – July 2019. Affirm check disbursements totaling \$944,288.46 for July 2019.

**ITEMS OF BUSINESS**

1. Designate MML Delegate & Alternate. Designate Councilwoman Susan J. Osika as the City Representative and City Manager Nathan R. Henne as the alternate to cast the vote of municipality at the Michigan Municipal League annual business meeting on September 25, 2019.
2. Easement Acceptance - James Miner River Walk. Consider acceptance of an easement from the Owosso Public Schools for the portion of the James S. Miner River Walk located on the current Middle School property for continued access, maintenance and recreation in the amount of \$1.00.

**COMMUNICATIONS**

1. N. Bradley Hissong, Building Official. July 2019 Building Department Report.
2. N. Bradley Hissong Building Official. July 2019 Code Violations Report.
3. N. Bradley Hissong, Building Official. July 2019 Certificates Issued Report.
4. N. Bradley Hissong, Building Official. July 2019 Inspections Report.

5. Kevin D. Lenkart, Public Safety Director. July 2019 Police Report.
6. Kevin D. Lenkart, Public Safety Director. July 2019 Fire Report.
7. Parks and Recreation Commission. Minutes of June 26, 2019.

### **CITIZEN COMMENTS AND QUESTIONS**

### **NEXT MEETING**

Monday, September 16, 2019

### **BOARDS AND COMMISSIONS OPENINGS**

Building Board of Appeals – Alternate - term expires June 30, 2019  
Building Board of Appeals – Alternate - term expires June 30, 2021  
Brownfield Redevelopment Authority – term expires June 30, 2022  
Historical Commission – 2 terms expire December 31, 2021  
Planning Commission – term expires June 30, 2019  
SATA Board of Directors – term expires October 1, 2022

### **ADJOURNMENT**

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: [city.clerk@ci.owosso.mi.us](mailto:city.clerk@ci.owosso.mi.us). The City of Owosso Website address is [www.ci.owosso.mi.us](http://www.ci.owosso.mi.us).