

**CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
MINUTES OF MAY 20, 2019  
7:30 P.M.**

**PRESIDING OFFICER:** MAYOR CHRISTOPHER T. EVELETH

**OPENING PRAYER:** EDDIE URBAN  
PURPLE HEART RECIPIENT

**PLEDGE OF ALLEGIANCE:** LINDA PERKIN  
SHIAWASSEE-OWOSSO KIWANIS CLUB REPRESENTATIVE

**PRESENT:** Mayor Christopher T. Eveleth, Mayor Pro-Tem Susan J. Osika,  
Councilmembers Loreen F. Bailey, Janae L. Fear, Jerome C.  
Haber, Daniel A. Law, and Nicholas L. Pidek.

**ABSENT:** None.

**APPROVE AGENDA**

Motion by Mayor Pro-Tem Osika to approve the agenda as presented.

Motion supported by Councilmember Law and concurred in by unanimous vote.

**APPROVAL OF THE MINUTES OF REGULAR MEETING OF MAY 6, 2019**

Motion by Councilmember Haber to approve the Minutes of the Regular Meeting of May 6, 2019 as presented.

Motion supported by Mayor Pro-Tem Osika and concurred in by unanimous vote.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

None.

**PUBLIC HEARINGS**

**Steam Railroading Institute MDOT Grant Application**

A public hearing was conducted to receive citizen comment regarding the proposed application to the Michigan Department of Transportation for a Transportation Alternatives Program grant to assist in the restoration of the Steam Railroading Institute's new Chicago & North Western steam locomotive 175.

There were no citizen comments made prior to, or during the hearing.

As there was no one to be heard, the hearing was closed.

**CITIZEN COMMENTS AND QUESTIONS**

Jim Demis and Linda Perkin, Shiawassee-Owosso Kiwanis Club representatives, detailed their next project saying they would like to raise money to purchase and install inclusive playground equipment at Bentley Park. The project will be undertaken in cooperation with the Kiwanis Club of Owosso. The project requires over \$100,000 in funding and involves a one-day build to install the equipment. They are looking for support from the City and the community.

Eddie Urban, 601 Glenwood Avenue, commented on the increase in embezzlement cases in the paper as of late. He also spoke about homemade gifts for Purple Heart Veterans and memorial services over the weekend.

Mayor Eveleth said the monument on Mason Street to Nobel Laureate Dr. Alfred Day Hershey, the scientist that discovered that DNA carries the genetic code of life, looked great.

Councilmember Law gave an update of the progress on the firefighter's memorial saying the location is now set and the group will start looking at possible designs for the display.

**CITY MANAGER REPORT**

City Manager Nathan R. Henne presented the 2019-2020 Proposed Budget to Council.

**CONSENT AGENDA**

Motion by Councilmember Bailey to approve the Consent Agenda as follows:

**Set Public Hearing -2019-2020 City Budget.** Set required Public Hearing pursuant to Chapter 8 of the City Charter for Monday, June 3, 2019 to receive citizen comment regarding proposed 2019-2020 City Budget.

**Set Public Hearing – MDEQ Sewer Revolving Fund Project Submittal.** Set a public hearing for Monday June 3, 2019 at 7:30 p.m. to receive citizen comment regarding the project plan proposed for submission to the MDEQ State Revolving Fund for improvements to the City’s sanitary sewer collection system as follows:

**RESOLUTION NO. 79-2019**

**SETTING A PUBLIC HEARING TO RECEIVE COMMENT ON  
THE PROPOSED MDEQ STATE REVOLVING FUND (SRF) PROJECT PLAN  
FOR THE SANITARY SEWER COLLECTION SYSTEM**

WHEREAS, the City of Owosso has proposed a plan to make improvements to the City’s sanitary sewer collection system, rehabilitate manholes, and construct a new 1,000,000 gallon retention basin with a projected cost of \$4,917,400.00, and

WHEREAS, these improvements are required to comply with regulatory requirements and to increase the reliability of service to residents and customers, and

WHEREAS, the City of Owosso wishes to apply to the Michigan Department of Environmental Quality State Revolving Fund for a low interest loan to fund the project; and

WHEREAS, the City is required, as a part of the application process, to hold a public hearing to receive citizen comment regarding the necessity of the improvements and the proposed plan to execute them.

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has set the Public Hearing for June 3, 2019 to receive comments from the general public for the necessity of improvements for sanitary sewer and manhole rehabilitation, and construction of a new

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to set a public hearing for Monday, June 3, 2019 on or about 7:30 p.m. in the City Hall Council Chambers, 301 West Main Street, Owosso, Michigan to receive citizen comment regarding the proposed MDEQ State Revolving Fund Project Plan for sanitary sewer collection system improvements.

**Contract Renewal - General Engineering Services.** Approve the required annual renewal of the General Engineering Services contracts with Eng., Inc., Fleis & Vandenbrink, Inc., Orchard, Hiltz & McCliment, Inc., and Spicer Group, Inc. to provide engineering services through June 30, 2020 as follows:

**RESOLUTION NO. 80-2019**

**AUTHORIZING THE EXECUTION OF AGREEMENTS  
FOR PROFESSIONAL ENGINEERING SERVICES WITH  
SPICER GROUP, INC.  
FLEIS & VANDENBRINK ENGINEERING, INC.  
ENG., INC.  
ORCHARD, HILTZ & MCCLIMENT, INC.**

WHEREAS, the city of Owosso, Michigan, has determined that it is advisable, necessary and in the public interest to secure professional engineering services for various public improvement projects in the city; and

WHEREAS, a quality based selection process was developed to select a qualified engineering firm; and

WHEREAS, the Spicer Group, Inc., Fleis & Vandenbrink Engineering Inc., ENG., Inc., and Orchard, Hiltz & McCliment, Inc. have been determined as most qualified to perform engineering services through this process.

NOW THEREFORE BE IT RESOLVED by the city of Owosso, County of Shiawassee, state of Michigan:

- FIRST: The city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to employ the firms of Spicer Group, Inc., Fleis & Vandenbrink Engineering Inc., ENG., Inc., and Orchard, Hiltz & McCliment, Inc. to provide professional engineering services for future engineering projects; and
- SECOND: The mayor and city clerk of the city of Owosso are hereby instructed and authorized to sign the document attached as; Exhibit C-SG-6, Renewal of Agreement for Professional Engineering Services with Spicer Group, Inc.; and
- THIRD: The mayor and city clerk of the city of Owosso are hereby instructed and authorized to sign the document attached as; Exhibit C-FV-6, Renewal of Agreement for Professional Engineering Services with Fleis & Vandenbrink Engineering Inc.; and
- FOURTH: The mayor and city clerk of the city of Owosso are hereby instructed and authorized to sign the document attached as; Exhibit C-ENG-3, Renewal of Agreement for Professional Engineering Services with ENG., Inc.; and
- FIFTH: The mayor and city clerk of the city of Owosso are hereby instructed and authorized to sign the document attached as; Exhibit C-OHM-2, Renewal of Agreement for Professional Engineering Services with Orchard, Hiltz & McCliment, Inc.; and
- SIXTH: The Owosso city manager is hereby instructed to receive cost proposals from each of these four firms for future projects, and make recommendation to the City Council for acceptance and award in accordance with the city of Owosso Purchasing Policy for a period renewed annually through June 30, 2020.

**Contract Renewal – General IT Hardware & Software Support.** Approve renewal of the general IT hardware and software support (SmartNet) contract with Logicalis, Inc. for the period from May 23, 2019 – May 22, 2020 in the amount of \$10,417.91 and approve payment per the terms of the contract as follows:

**RESOLUTION NO. 81-2019**

**ADOPTING THE LOGICALIS, INC. SMARTNET RENEWAL  
FOR GENERAL IT HARDWARE & SOFTWARE SUPPORT,  
QUOTATION # 241377523**

WHEREAS, the city of Owosso, a Michigan municipal corporation, utilizes a sophisticated network of computers to facilitate day-to-day operations; and

WHEREAS, said network requires periodic maintenance to continue functioning properly and updates from time-to-time to stay current and ahead of cyber-attacks and threats; and

WHEREAS, the necessity of said network to the operations of the city and the complexity of the same requires the employ of a service and support firm to assist in regular maintenance and emergency situations; and

WHEREAS, the city contracts with Logicalis, Inc. for Information Technology services; and

WHEREAS, Logicalis, Inc. provides the 24/7 service and support necessary to keep the network functioning properly in the form of their SmartNet product; and

WHEREAS, the city council must adopt a resolution authorizing the terms of quotation # 241377523 to secure said services and support for the coming 2019-2020 fiscal year.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has determined it is advisable, necessary and in the public interest to renew SmartNet for the 2019-2020 fiscal year.
- SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in form attached as Logicalis Cisco Support Quotation # 241377523 between the City of Owosso and Logicalis, Inc.
- THIRD: The accounts payable department is authorized to pay Logicalis, Inc. in an amount not to exceed \$10,417.91.
- FOURTH: The above expenses shall be paid from Account No. 401-000-980.100.

**Emergency Repair Authorization – Tertiary Tower Pump No. 2.** Approve emergency repair and overhaul of tertiary tower pump no. 2 at the WWTP in the amount of \$9,780.00 and authorize payment to the service company upon satisfactory repair and installation of said unit as follows:

**RESOLUTION NO. 82-2019**

**AUTHORIZING PURCHASED SERVICES AGREEMENT WITH AND PAYMENT TO PROFESSIONAL PUMP, INC. FOR EMERGENCY DIAGNOSIS AND REPAIR OF TERTIARY PUMP NO. 2 AT THE WASTEWATER TREATMENT PLANT**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has budgeted from the Wastewater Plant Replacement Fund for the repair of wastewater treatment pumps at the Wastewater Treatment Facility, and

WHEREAS, the existing Tertiary Pump No. 2 is inoperable due to constant use, and it has been determined that immediate repair is required to place the pump back into service. Professional Pump, Inc. has pulled and diagnosed said pump for \$2,460.00 and has priced repairs at a cost of \$9,780.00, and

WHEREAS, the City Director of Public Services and Utilities has reviewed the necessity for repairs, has verified the repair and rehabilitation requirements are necessary to restore Tertiary Pump No. 2 to full operating condition, and recommends authorizing Professional Pump, Inc. provide the required repair services in an amount not to exceed \$9,780.00.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to contract with Professional Pump, Inc. for the emergency diagnosis, repair, and overhaul of Tertiary Pump No. 2 for use at the Wastewater Treatment Plant.

SECOND: The accounts payable department is authorized to submit payment to Professional Pump, Inc. in an amount not to exceed \$9,780.00 for repair services, plus initial inspection services in the amount of 2,460.00, for a total of \$12,240.00 upon satisfactory completion of repairs and return of the equipment.

THIRD: The above expenses shall be paid from account no. 599-901-977.000.

**Warrant No. 569.** Authorize Warrant No. 569 as follows:

Vendor	Description	Fund	Amount
Gould Law, PC	Professional services- 4/9/19-5/13/19	General	\$11,928.34

Motion supported by Councilmember Pidek.

Roll Call Vote.

AYES: Councilmembers Law, Fear, Bailey, Mayor Pro-Tem Osika, Councilmembers Haber, Pidek, and Mayor Eveleth.

NAYS: None.

**ITEMS OF BUSINESS**

**Lease Renewal – Osburn Lakes Park**

City Manager Henne explained that this renewal extends the terms of the current lease until 2069 to allow the Homeowner’s Association to apply for grant funding to outfit the park.

Mr. Henne thanked former HOA president Pete Yerian for ushering the agreement through the HOA, saying he was a pleasure to work with.

Motion by Mayor Pro-Tem Osika to approve early renewal of the lease with the Osburn Lakes Homeowners Association for two lots in the Osburn Lakes subdivision for a period of 50 years to assist the Association in obtaining grant funding to establish a private park as follows:

**RESOLUTION NO. 83-2019**

**AUTHORIZING LEASE AGREEMENT FOR USE OF CITY PROPERTY WITH OSBURN LAKES HOME OWNERS ASSOCIATION**

WHEREAS, the City of Owosso, Michigan ("City") is a municipal corporation organized under the provisions of the Home Rule City Act, Public Act 279 of 1909, as amended, and is governed by the provisions of the Owosso City Charter adopted April 6, 1964, as amended ("Charter"); and

WHEREAS, the City owns the vacant parcels commonly known as 1180 and 1190 Bluestem Court and described as follows;

UNIT 57, OSBURN LAKES RESIDENTIAL SITE CONDOMINIUM, PHASE 1  
UNIT 56, OSBURN LAKES RESIDENTIAL SITE CONDOMINIUM, PHASE 1; and

WHEREAS, these parcels are vacant and currently serves as a park for the Osburn Lakes Neighborhood; and

WHEREAS, the land is strategically placed and should continue to be used as a recreational resource in the future; and

WHEREAS, the Osburn Lakes Home Owners Association is leasing the property from the city for use as a neighborhood park; and

WHEREAS, the Osburn Lakes Home Owners Association is interested in extending the lease to 2069 in order to be eligible for possible recreation grant funds to further develop the park; and

WHEREAS, the requisite twenty one day posting period to allow public inspection of the proposed lease and to consider other potential offers has expired without comment.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: the lease agreement for the property described above is hereby approved.

SECOND: the mayor and city clerk are instructed and authorized to sign the lease agreement as attached.

Motion supported by Councilmember Pidek.

Roll Call Vote.

AYES: Councilmembers Fear, Pidek, Haber, Law, Bailey, Mayor Pro-Tem Osika, and Mayor Eveleth.

NAYS: None.

### **Scheduling of Budget Meetings**

Motion by Councilmember Bailey to set special meetings to discuss the 2019-20 Proposed Budget for the following dates and times:

<b>Date</b>	<b>Time</b>	<b>Location</b>
Tuesday, June 4, 2019	6:00 p.m. – 8:00 p.m.	Conference Room
Wednesday, June 12, 2019	6:00 p.m. – 8:00 p.m.	Conference Room

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Councilmembers Pidek, Bailey, Haber, Fear, Law, Mayor Pro-Tem Osika, and Mayor Eveleth.

NAYS: None.

### **Closed Session**

Motion by Councilmember Bailey to authorize holding Closed Session after the last session of Citizen Comments and Questions for the purpose of discussing collective bargaining negotiations.

Motion supported by Mayor Pro-Tem Osika.

Roll Call Vote.

AYES: Councilmembers Law, Haber, Pidek, Fear, Mayor Pro-Tem Osika, Councilmember Bailey, and Mayor Eveleth.

NAYS: None.

### **COMMUNICATIONS**

Robert V. Doran-Brockway, Historical Properties Director. Notice in change of Historical Commission regular meeting time.

Cheryl A. Grice, Finance Director. April 2019 Revenue & Expenditure Summary.

N. Bradley Hissong, Building Official. April 2019 Building Department Report.

N. Bradley Hissong, Building Official. April 2019 Code Violations Report.

N. Bradley Hissong, Building Official. April 2019 Certificates Issued Report.

N. Bradley Hissong, Building Official. April 2019 Inspections Report.

Kevin D. Lenkart, Public Safety Director. April 2019 Police Report.

Kevin D. Lenkart, Public Safety Director. April 2019 Fire Report.

### **CITIZEN COMMENTS AND QUESTIONS**

There were no citizen comments.

Councilmember Bailey thanked Finance Director Grice for answering all of her questions.

Councilmember Pidek said he was really excited about the entrepreneurship ecosystem workshop coming to Owosso on Thursday, noting that Owosso will be hosting one of only four events planned across the country. He said the event is being put on with the support of Michigan Main Street and will provide entrepreneurs with information on non-traditional lending sources to help their businesses grow.

### **ADJOURNED TO CLOSED SESSION AT 8:07 P.M.**

### **RETURNED FROM CLOSED SESSION AT 8:30 P.M.**

#### **Closed Session Minutes Approval – March 4, 2019 & May 6, 2019**

Motion by Councilmember Bailey to approve the minutes of the Closed Sessions held March 4, 2019 and May 6, 2019 as presented.

Motion supported by Councilmember Law and concurred in by unanimous vote.

#### **IAFF Contract Approval**

Motion by Councilmember Haber to approve the contract with the International Association of Fire Fighters, Local 504, for a three year contract beginning July 1, 2018 and ending June 30, 2021.

Motion supported by Councilmember Pidek.

Roll Call Vote.

AYES: Councilmembers Fear, Haber, Pidek, Law, Mayor Pro-Tem Osika,  
Councilmember Bailey, and Mayor Eveleth.

NAYS: None.

### **UPCOMING MEETINGS**

Zoning Board of Appeals – May 21, 2019, 9:30 a.m.

Parks & Recreation Commission – May 22, 2019, 7:30 p.m.

Planning Commission – May 28, 2019, 6:30 p.m.

City Council – June 3, 2019, 7:30 p.m.

### **BOARDS AND COMMISSIONS OPENINGS**

Building Board of Appeals – Alternate - term expires June 30, 2019

Building Board of Appeals – Alternate - term expires June 30, 2021

Brownfield Redevelopment Authority – term expires June 30, 2022

Historical Commission – 2 terms expire December 31, 2021

Planning Commission – term expires June 30, 2019

Shiawassee Airport Board – term expires December 31, 2019

**ADJOURNMENT**

Motion by Councilmember Bailey for adjournment at 8:31 p.m.

Motion supported by Mayor Pro-Tem Osika and concurred in by unanimous vote.

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Christopher T. Eveleth, Mayor

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Amy K. Kirkland, City Clerk