

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, APRIL 15, 2019
7:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF APRIL 1, 2019:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

1. Special Assessment District No. 2019-10. Conduct a public hearing to receive citizen comment regarding authorization of Resolution No. 5 for Special Assessment District No. 2019-10 for Ryan Street, from Chipman Street to Cedar Street for reconstruction.
2. Special Assessment District No. 2019-11. Conduct a public hearing to receive citizen comment regarding authorization of Resolution No. 5 for Special Assessment District No. 2019-11 for Seventh Street, from Oliver Street to King Street for street resurfacing.
3. MDEQ Drinking Water Revolving Fund Project Submittal. Conduct a public hearing to receive citizen comment regarding the project plan proposed for submission to the MDEQ Drinking Water Revolving Fund for improvements to City's water distribution, storage, & treatment facilities.
4. Ordinance Amendment – Bed & Breakfast Operations. Conduct a public hearing to receive citizen comment on the proposed amendments to several sections in Chapter 7, Bed and Breakfast Operations, Article I, In General, updating the regulations for the operation of bed and breakfast businesses.

CITIZEN COMMENTS AND QUESTIONS

CITY MANAGER REPORT

- 1. Project Status Report (this item will be distributed at the meeting)

CONSENT AGENDA

- 1. First Reading & Set Public Hearing – Ordinance Amendment – Chapter 19, Offenses. Conduct first reading and set a public hearing for Monday, May 6, 2019 for the purpose of receiving citizen comment on the proposed amendment to Chapter 19, Offenses, Article VI, *Offenses against public morals*, Sections 19-110(4) and 19-111 to prohibit the consumption of marijuana in public places and update the ordinance to reflect changes in State law.
- 2. Boards and Commissions Appointment. Approve the following Mayoral Boards and Commissions appointment:

Name	Board/Commission	Term Expires
Steven Teich	Downtown Historic District Commission	06-30-2021

- 3. Change to Street Lighting Contract – Change-over to LED. Authorize amendment to the Street Light Contract with Consumers Energy to reflect the replacement of burned out high pressure sodium cobrahead streetlights with new LED bulbs, removal of said lights from the current street lighting contract, inclusion of said lights on a new contract solely for LED fixtures, and authorize the Mayor and City Clerk to execute appropriate documents.
- 4. Bid Award – 2019 Street Resurfacing Program – Contract No. 3. Approve the low bid of Crawford Contracting for the 2019 Street Resurfacing Program – Contract No. 3 in the amount of \$648,853.26, authorize a contingency amount of \$50,000.00, and further authorize payment up to the bid amount plus the contingency (with prior written approval) upon satisfactory completion of the work or portion thereof.
- 5. Warrant No. 567. Authorize Warrant No. 567 as follows:

Vendor	Description	Fund	Amount
Caledonia Charter Township	Caledonia Utility Fund payment - 1/1/19-3/31/19	Water	\$33,073.14
Owosso Charter Township	Owosso Charter Township 2011 Water Agreement payment-1/1/19 – 3/31/19	Water	\$13,291.62

- 6. Check Register – March 2019. Affirm check disbursements totaling \$2,924,387.14 for March 2019.

ITEMS OF BUSINESS

- 1. 21 Day Posting - Property Lease. Authorize twenty-one (21) day posting for the lease of City-owned property located in the Osburn Lakes Single Family Condominium Development to Osburn Lakes Homeowners Association for the purposes of a private park.
- 2. Emergency Ordinance Amendment – Zoning. Consider emergency amendment of Section 38-292 (12) of Chapter 38, Zoning, of the Code of Ordinances of the City of Owosso, Michigan to correct errors related to the location of medical marihuana facilities.

3. Set Medical Marijuana Provisioning Center License Application Window & Lottery. Consider setting a 30-day window in which to receive applications from qualified applicants seeking one of four provisioning center licenses and further set the date, time, and process for the lottery to determine the four winning applicants.
4. Initiate Transfer to MERS – Police Patrol Members & Retirees. Consider resolution formally requesting the transfer of Police Patrol Unit members and the corresponding retirees from the City of Owosso Employees' Retirement System to the Municipal Employees' Retirement System.
5. MERS Hybrid Plan- Future Police Patrol Members. Consider approval of the MERS Hybrid Plan Adoption Agreement governing police patrol officers hired after December 1, 2018 and further approve the resolution authorizing signatories.
6. City Manager Evaluation Discussion. Discuss format and potential dates for the City Manager's performance review.
7. 5th Monday Meeting. Set agenda for the 5th Monday meeting on April 29, 2019.

COMMUNICATIONS

1. Glenn M. Chinavare, Utilities Director. 2018 Annual Water Consumer Confidence Report (formerly: Annual Water Quality Report).
2. N. Bradley Hissong, Building Official. March 2019 Building Department Report.
3. N. Bradley Hissong Building Official. March 2019 Code Violations Report.
4. N. Bradley Hissong Building Official. March 2019 Certificates Issued Report.
5. N. Bradley Hissong Building Official. March 2019 Inspections Report.
6. Kevin D. Lenkart, Public Safety Director. March 2019 Police Report.
7. Kevin D. Lenkart, Public Safety Director. March 2019 Fire Report.

CITIZEN COMMENTS AND QUESTIONS

NEXT MEETING

Monday, April 29, 2019 – 5th Monday meeting
 Monday, May 6, 2019 – Regular meeting

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2019
 Building Board of Appeals – Alternate - term expires June 30, 2021
 Brownfield Redevelopment Authority – term expires June 30, 2022
 Historical Commission – 2 terms expire December 31, 2021
 Parks & Recreation Commission – term expires June 30, 2019
 Planning Commission – term expires June 30, 2019
 Zoning Board of Appeals - Alternate – term expires June 30, 2021

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.