

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, APRIL 01, 2019
7:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF MARCH 18, 2019:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

1. Swearing In Ceremony- Fire Department Employees. A ceremony to swear in the City's newest firefighters: Logan Finkbeiner and Adam Mazur-Baker.
2. Parkinson's Awareness Month Proclamation. A proclamation of the Mayor's Office declaring the month of April 2019 as Parkinson's Awareness Month in the City of Owosso.
3. Proposal for New Jail. Shiawassee County Sheriff Brian BeGole will present information regarding the proposal for a new county jail on the May 7, 2019 ballot.

PUBLIC HEARINGS

1. Special Assessment District No. 2019-13. Conduct a public hearing to receive citizen comment regarding authorization of Resolution No. 5 for Special Assessment District No. 2019-13 for S. Washington Street from Gute Street to Corunna Avenue for street reconstruction.

CITIZEN COMMENTS AND QUESTIONS

CITY MANAGER REPORT

1. Project Status Report (this item will be distributed at the meeting)

CONSENT AGENDA

1. Special Assessment District No. 2019-10. Authorize Resolution No. 4 setting a public hearing for Monday, April 15, 2019 to receive citizen comment regarding Special Assessment District No. 2019-10 for Ryan Street, from Chipman Street to Cedar Street for reconstruction.
2. Special Assessment District No. 2019-11. Authorize Resolution No. 4 setting a public hearing for Monday, April 15, 2019 to receive citizen comment regarding Special Assessment District No. 2019-11 for Seventh Street, from Oliver Street to King Street for street resurfacing.
3. Set Public Hearing – MDEQ Drinking Water Revolving Fund Project Submittal. Set a public hearing to receive citizen comment regarding the project plan proposed for submission to the MDEQ Drinking Water Revolving Fund for improvements to City's water distribution, storage, & treatment facilities.
4. First Reading & Set Public Hearing – Bed & Breakfast Operations. Conduct first reading and set a public hearing for Monday, April 15, 2019 to receive citizen comment on the proposed amendments to several sections in Chapter 7, Bed and Breakfast Operations, Article I, In General, updating the regulations for the operation of bed and breakfast businesses.
5. Mid-Michigan Custom Car Show Permission. Approve application of Andy Genovese on behalf of the Mid-Michigan Custom Car Show for use of Washington Street from Main Street to Mason Street and Exchange Street from Water Street to Park Street from 7:00am to 6:00pm on Sunday, May 19, 2019 for the Mid-Michigan Custom Car Show and authorize Traffic Control Order No. 1413 formalizing the request.
6. Authorization of Application for Transportation Economic Development Funds. Approve resolution supporting the application to seek Transportation Economic Development Fund-Category F funds for the reconstruction of North Chipman Street from Main Street to Beehler Street and authorize the obligation of City funds for the project per the terms of the TED-F Program match requirement.
7. Purchase Authorization Amendment - Road Salt. Authorize amendment to the purchase order with The Detroit Salt Company, LLC adding \$22,045.80 for delivery of an additional 420 tons of road salt at \$52.49/ton, and further authorize payment up to \$96,822.00 upon satisfactory receipt of the product.
8. Bid Award – Claw Bucket. Approve bid award to D & G Equipment, Inc. for the purchase of one TINK Model 720 claw bucket in the amount of \$14,821.70 and authorize payment to the vendor upon satisfactory delivery of said equipment.

ITEMS OF BUSINESS

1. Unpaid Utility Charges. Authorize the Annual Notice for the collection of unpaid utility charges and the intent to lien therefore in compliance with Chapter 15, Section 15.4(c) of the Owosso City Charter.
2. 2018-19 City Budget Amendment. Consider resolution amending the 2018-19 budget incorporating adjustments made from the start of the current fiscal year to March 31, 2019.
3. Special Assessment Resolutions Amendments. Consider amending Special Assessment Resolution Nos. 121-2017, 123-2017, and 124-2017 correcting the term for each special assessment district to 20 years, and further amend Special Assessment Resolution No. 125-2017 correcting the term for the district to 10 years.

4. City Manager Evaluation Discussion. Discuss format and potential dates for the City Manager's performance review.

COMMUNICATIONS

1. M. Lafferty, Planning Commission. Letter of Resignation.
2. Cheryl A. Grice, Finance Director. Revenue & Expenditure Report – February 2019.
3. Historical Commission. Minutes of February 11, 2019.
4. Downtown Historic District Commission. Minutes of February 20, 2019.
5. Parks & Recreation Commission. Minutes of February 27, 2019.
6. WWTP Review Board. Minutes of March 26, 2019.

CITIZEN COMMENTS AND QUESTIONS

NEXT MEETING

Monday, April 15, 2019

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2019
Building Board of Appeals – Alternate - term expires June 30, 2021
Brownfield Redevelopment Authority – term expires June 30, 2022
Historical Commission – 2 terms expire December 31, 2021
Parks & Recreation Commission – term expires June 30, 2019
Planning Commission – term expires June 30, 2019
Zoning Board of Appeals - Alternate – term expires June 30, 2021

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MINUTES OF MARCH 18, 2019
7:30 P.M.**

PRESIDING OFFICER: MAYOR CHRISTOPHER T. EVELETH

OPENING PRAYER: TOM MANKE
EDITOR, FACEBOOK.COM/FRIENDSANDNEIGHBORSOWOSSO

PLEDGE OF ALLEGIANCE: COUNCILMEMBER JANA L. FEAR

PRESENT: Mayor Christopher T. Eveleth, Mayor Pro-Tem Susan J. Osika,
Councilmembers Loreen F. Bailey, Janae L. Fear, Jerome C. Haber,
Daniel A. Law, and Nicholas L. Pidek.

ABSENT: None.

APPROVE AGENDA

Motion by Mayor Pro-Tem Osika to approve the agenda, postponing the presentation on the jail until the April 1st meeting.

Motion supported by Councilmember Bailey and concurred in by unanimous vote.

APPROVAL OF THE MINUTES OF REGULAR MEETING OF MARCH 4, 2019

Motion by Mayor Pro-Tem Osika to approve the Minutes of the Regular Meeting of March 4, 2019 as presented.

Motion supported by Councilmember Pidek and concurred in by unanimous vote.

PROCLAMATIONS / SPECIAL PRESENTATIONS

Proposal for New Jail (This item was postponed until April 1, 2019.)

PUBLIC HEARINGS

Ordinance Amendment – Chapter 38, Zoning – Medical Marihuana Buffer Zone Requirements

The proposed amendment would set buffer zone requirements for medical marihuana businesses. City Manager Nathan R. Henne listed the proposed buffer zones for schools, residential properties, and other medical marihuana facilities.

A public hearing was conducted to receive citizen comment on the proposed amendments to sections: Section 38-197, 38-217, 38-242, 38-267, and 38-292 of Chapter 38, Zoning.

The following people commented regarding the proposed amendment:

Kasey Hadd, 639 Woodlawn Avenue, said she is a chronic pain patient and has to drive a minimum of 45 minutes to get her medication. She said that not only would local provisioning facilities help her but they may also help with the opioid problem by providing a safer alternative for pain treatment.

Councilmember Fear, a Planning Commission member, noted that the proposed amendment tightened up the existing language and better represents what the Commission intended in the first place.

Whereas, the Council, after due and legal notice, has met and having heard all interested parties, motion by Mayor Pro-Tem Osika that the following ordinance be adopted:

ORDINANCE NO. 795

AMENDING VARIOUS SECTIONS OF CHAPTER 38, ZONING, OF THE CODE OF THE CITY OF OWOSSO ESTABLISHING BUFFER ZONE REQUIREMENTS FOR MEDICAL MARIHUANA RELATED FACILITIES

WHEREAS, Section 205 of PA 281 of 2016 (MCL 333.27205) provides that “[a] marihuana facility shall not operate in a municipality unless the municipality has adopted an ordinance that authorizes that type of facility”; and

WHEREAS, Section 205 of PA 281 of 2016 further provides that “[a] municipality may adopt other ordinances relating to marihuana facilities within its jurisdiction, including zoning regulations...”; and

WHEREAS, City Council adopted Ordinance No. 793 to add Chapter 16.5, Medical Marihuana Facilities Licensing-police Power Ordinance, and amend various sections of Chapter 38, Zoning, of the Code of the City of Owosso to authorize and regulate medical marihuana related facilities on July 2, 2018;

WHEREAS, the Owosso Planning Commission has met, discussed and authored amendments to the buffer zone requirements for medical marihuana facilities; and

WHEREAS, the Planning Commission held a public hearing on February 25, 2019 at its regularly scheduled meeting regarding the proposal to amend various sections of Chapter 38, Zoning, in which one citizen comment was received; and

WHEREAS, the Planning Commission and City Staff recommend adoption of the following amendments to the Zoning Ordinance for medical marihuana related facilities; and

WHEREAS, the City Council held a public hearing on March 18, 2019, heard all interested persons, and deliberated on the request.

NOW, THEREFORE, BE IT RESOLVED, THAT THE CITY OF OWOSSO ORDAINS THAT:

SECTION 1. AMENDMENT. That Section 38-197, Principal uses permitted, of Chapter 38, Zoning, Article IX, *B-1 Local Business District* of the Code of Ordinances is hereby amended to read:

Sec. 38-197. - Principal uses permitted. (B-1, Local Business District)

In a B-1 district, no building or land shall be used and no building shall be erected except for one (1) or more of the following specified uses unless otherwise provided in this chapter:

- (11) A marihuana provisioning center as authorized by the city of Owosso’s Medical Marihuana Facilities Licensing - Police Power Ordinance, Chapter 16.5.
 - a. Provisioning centers shall be subject to the following standards:
 6. Buffer Zones. A provisioning center may not be located within the distance specified from the uses below as determined by the city of Owosso. Distance shall be measured as stipulated in the Michigan Liquor Control Act.

- i. A provisioning center may not be located within 200 feet of the real property comprising or used by a public or private elementary, vocational, or secondary school. The distance between the school building and the provisioning center must be measured along the center line of the street or streets of address between 2 fixed points on the center line determined by projecting straight lines, at right angles to the center line, from the part of the school building nearest to the provisioning center and from the part of the provisioning center nearest to the school building.
- ii. A provisioning center may not be located within 100 feet of a residentially zoned structure. The distance between the residentially zoned structure and the provisioning center must be measured along the center line of the street or streets of address between 2 fixed points on the center line determined by projecting straight lines, at right angles to the center line, from the part of the residentially zoned structure nearest to the provisioning center and from the part of the provisioning center nearest to the residentially zoned structure.
- iii. A provisioning center may not be located within 100 feet of a vacant residentially zoned parcel. The distance between the residentially zoned vacant parcel and the provisioning center must be measured along the center line of the street or streets of address between 2 fixed points on the center line determined by projecting straight lines, at right angles to the center line, from the intersection of the minimum front or rear yard and side yard setback requirement nearest to the provisioning center and from the part of the provisioning center nearest to the intersection of the minimum front or rear yard and side yard setback requirement.
- iv. No parcel containing a medical marijuana provisioning center shall be located within 100 feet of a parcel on which another medical marijuana provisioning center is located. The distance between two medical marijuana provisioning centers must be measured along the center line of the street or streets of address between 2 fixed points on the center line determined by projecting straight lines, at right angles to the center line, from the nearest part of each provisioning center to the other provisioning center.

SECTION 2. AMENDMENT. That Section 38-217, Principal uses permitted, of Chapter 38, Zoning, Article X, B-2 Planned Shopping Center District, of the Code of Ordinances is hereby amended to read:

Sec. 38-217. - Principal uses permitted. (B-2, Planned Shopping Center District)

In a B-2 district, no building or land shall be used and no building shall be erected except for one (1) or more of the following specified uses unless otherwise provided in this chapter:

- (4) A marihuana provisioning center as authorized by the city of Owosso's Medical Marihuana Facilities Licensing - Police Power authorizing ordinance.
 - a. Provisioning centers shall be subject to the following standards:
 6. Buffer Zones. A provisioning center may not be located within the distance specified from the uses below as determined by the city of Owosso. Distance shall be measured as stipulated in the Michigan Liquor Control Act.
 - i. A provisioning center may not be located within 200 feet of the real property comprising or used by a public or private elementary, vocational, or secondary school. The distance between the school building and the provisioning center must be measured along the center line of the street or streets of address between 2 fixed points on the center line determined by projecting straight lines, at right angles to the center line, from the part of the

school building nearest to the provisioning center and from the part of the provisioning center nearest to the school building.

- ii. A provisioning center may not be located within 100 feet of a residentially zoned structure. The distance between the residential zoned structure and the provisioning center must be measured along the center line of the street or streets of address between 2 fixed points on the center line determined by projecting straight lines, at right angles to the center line, from the part of the residentially zoned structure nearest to the provisioning center and from the part of the provisioning center nearest to the residentially zoned structure.
- iii. A provisioning center may not be located within 100 feet of a vacant residentially zoned parcel. The distance between the residential zoned vacant parcel and the provisioning center must be measured along the center line of the street or streets of address between 2 fixed points on the center line determined by projecting straight lines, at right angles to the center line, from the intersection of the minimum front or rear yard and side yard setback requirement nearest to the provisioning center and from the part of the provisioning center nearest to the intersection of the minimum front or rear yard and side yard setback requirement.
- iv. No parcel containing a medical marijuana provisioning center shall be located within 100 feet of a parcel on which another medical marijuana provisioning center is located. The distance between two medical marijuana provisioning centers must be measured along the center line of the street or streets of address between 2 fixed points on the center line determined by projecting straight lines, at right angles to the center line, from the nearest part of each provisioning center to the other provisioning center.

SECTION 3. AMENDMENT. That Section 38-242, Principal uses permitted, of Chapter 38, Zoning, Article IX, *B-3 Central Business District* of the Code of Ordinances is hereby amended to read:

Sec. 38-242. - Principal uses permitted. (B-3, Central Business District)

In a B-3 district, no building or land shall be used and no building shall be erected except for one (1) or more of the following specified uses unless otherwise provided in this chapter:

- (9) A marihuana provisioning center as authorized by the city of Owosso's Medical Marihuana Facilities Licensing - Police Power authorizing ordinance.
 - a. Provisioning centers shall be subject to the following standards:
 - 6. Buffer Zones. A provisioning center may not be located within the distance specified from the uses below as determined by the city of Owosso. Distance shall be measured as stipulated in the Michigan Liquor Control Act.
 - i. A provisioning center may not be located within 200 feet of the real property comprising or used by a public or private elementary, vocational, or secondary school. The distance between the school building and the provisioning center must be measured along the center line of the street or streets of address between 2 fixed points on the center line determined by projecting straight lines, at right angles to the center line, from the part of the school building nearest to the provisioning center and from the part of the provisioning center nearest to the school building.
 - ii. A provisioning center may not be located within 100 feet of a residentially zoned structure. The distance between the residential zoned structure and the provisioning center must be measured along the center line of the street or streets of address between 2 fixed points on the center line determined by projecting straight lines, at right angles to the center line, from the part of the

residentially zoned structure nearest to the provisioning center and from the part of the provisioning center nearest to the residentially zoned structure.

- iii. A provisioning center may not be located within 100 feet of a vacant residentially zoned parcel. The distance between the residential zoned vacant parcel and the provisioning center must be measured along the center line of the street or streets of address between 2 fixed points on the center line determined by projecting straight lines, at right angles to the center line, from the intersection of the minimum front or rear yard and side yard setback requirement nearest to the provisioning center and from the part of the provisioning center nearest to the intersection of the minimum front or rear yard and side yard setback requirement.
- iv. No parcel containing a medical marijuana provisioning center shall be located within 100 feet of a parcel on which another medical marijuana provisioning center is located. The distance between two medical marijuana provisioning centers must be measured along the center line of the street or streets of address between 2 fixed points on the center line determined by projecting straight lines, at right angles to the center line, from the nearest part of each provisioning center to the other provisioning center.

SECTION 4. AMENDMENT. That Section 38-267, Principal uses permitted, of Chapter 38, Zoning, Article XII, *B-4 General Business District* of the Code of Ordinances is hereby amended to read:

Sec. 38-267. - Principal uses permitted. (B-4, General Business District)

In a B-4 district, no building or land shall be used and no building shall be erected except for one (1) or more of the following specified uses unless otherwise provided in this chapter:

- (10) A marihuana provisioning center as authorized by the city of Owosso's Medical Marihuana Facilities Licensing - Police Power authorizing ordinance.
 - a. Provisioning centers shall be subject to the following standards:
 - 6. Buffer Zones. A provisioning center may not be located within the distance specified from the uses below as determined by the city of Owosso. Distance shall be measured as stipulated in the Michigan Liquor Control Act.
 - i. A provisioning center may not be located within 200 feet of the real property comprising or used by a public or private elementary, vocational, or secondary school. The distance between the school building and the provisioning center must be measured along the center line of the street or streets of address between 2 fixed points on the center line determined by projecting straight lines, at right angles to the center line, from the part of the school building nearest to the provisioning center and from the part of the provisioning center nearest to the school building.
 - ii. A provisioning center may not be located within 100 feet of a residentially zoned structure. The distance between the residential zoned structure and the provisioning center must be measured along the center line of the street or streets of address between 2 fixed points on the center line determined by projecting straight lines, at right angles to the center line, from the part of the residentially zoned structure nearest to the provisioning center and from the part of the provisioning center nearest to the residentially zoned structure.
 - iii. A provisioning center may not be located within 100 feet of a vacant residentially zoned parcel. The distance between the residential zoned vacant parcel and the provisioning center must be measured along the center line of the street or streets of address between 2 fixed points on the center line determined by projecting straight lines, at right angles to the

center line, from the intersection of the minimum front or rear yard and side yard setback requirement nearest to the provisioning center and from the part of the provisioning center nearest to the intersection of the minimum front or rear yard and side yard setback requirement.

- iv. No parcel containing a medical marijuana provisioning center shall be located within 100 feet of a parcel on which another medical marijuana provisioning center is located. The distance between two medical marijuana provisioning centers must be measured along the center line of the street or streets of address between 2 fixed points on the center line determined by projecting straight lines, at right angles to the center line, from the nearest part of each provisioning centers to the other provisioning center.

SECTION 5. AMENDMENT. That Section 38-292, Principal uses permitted, of Chapter 38, Zoning, Article XIII, *I-1 Light Industrial District*, of the Code of Ordinances is hereby amended to read:

Sec. 38-292. - Principal uses permitted. (I-1, Light Industrial District)

In an I-1 district, no building or land shall be used and no building shall be erected except for one (1) or more of the following specified uses unless otherwise provided in this chapter and subject further to the review and approval of the site plan by the planning commission in accordance with section 38-390:

- (11) A marihuana provisioning center as authorized by the city of Owosso's Medical Marihuana Facilities Licensing - Police Power authorizing ordinance.
 - a. Provisioning centers shall be subject to the following standards:
 1. Hours. A provisioning center may only sell to consumers or allow consumers to be present in the building space occupied by the provisioning center between the hours of 8:00 a.m. and 9:00 p.m.
 2. Indoor Activities. All activities of a provisioning center, including all transfers of marihuana, shall be conducted within the structure and out of public view. A provisioning center shall not have a walk-up window or drive-thru window service.
 3. Other Activities. Marihuana and tobacco products shall not be smoked, ingested, or otherwise consumed in the building space occupied by the provisioning center.
 4. Nonconforming Uses. A provisioning center may not locate in a building in which a nonconforming retail use has been established in any district.
 5. Physical Appearance. The exterior appearance of the structure shall remain compatible with the exterior appearance of structures already constructed or under construction within the immediate area, and shall be maintained so as to prevent blight or deterioration or substantial diminishment or impairment of property values within the immediate area.
 6. Buffer Zones. A provisioning center may not be located within the distance specified from the uses below as determined by the city of Owosso. Distance shall be measured as stipulated in the Michigan Liquor Control Act as follows:
 - i. A provisioning center may not be located within 200 feet of the real property comprising or used by a public or private elementary, vocational, or secondary school. The distance between the school building and the provisioning center must be measured along the center line of the street or streets of address between 2 fixed points on the center line determined by projecting straight lines, at right angles to the center line, from the part of the school building nearest to the provisioning center and from the part of the provisioning center nearest to the school building.

- ii. A provisioning center may not be located within 100 feet of a residentially zoned structure. The distance between the residential zoned structure and the provisioning center must be measured along the center line of the street or streets of address between 2 fixed points on the center line determined by projecting straight lines, at right angles to the center line, from the part of the residentially zoned structure nearest to the provisioning center and from the part of the provisioning center nearest to the residentially zoned structure.
- iii. A provisioning center may not be located within 100 feet of a vacant residentially zoned parcel. The distance between the residential zoned vacant parcel and the provisioning center must be measured along the center line of the street or streets of address between 2 fixed points on the center line determined by projecting straight lines, at right angles to the center line, from the intersection of the minimum front or rear yard and side yard setback requirement nearest to the provisioning center and from the part of the provisioning center nearest to the intersection of the minimum front or rear yard and side yard setback requirement.
- iv. No parcel containing a medical marijuana provisioning center shall be located within 100 feet of a parcel on which another medical marijuana provisioning center is located. The distance between two medical marijuana provisioning centers must be measured along the center line of the street or streets of address between 2 fixed points on the center line determined by projecting straight lines, at right angles to the center line, from the nearest part of each provisioning centers to the other provisioning center.

7. Odor. As used in this subsection, building means the building, or portion thereof, used for a provisioning center.

- i. The building shall be equipped with an activated carbon filtration system for odor control to ensure that air leaving the building through an exhaust vent first passes through an activated carbon filter.
- ii. The filtration system shall consist of one or more fans and activated carbon filters. At a minimum, the fan(s) shall be sized for cubic feet per minute (CFM) equivalent to the volume of the building (length multiplied by width multiplied by height) divided by three. The filter(s) shall be rated for the applicable CFM.
- iii. The filtration system shall be maintained in working order and shall be in use. The filters shall be changed a minimum of once every 365 days.
- iv. Negative air pressure shall be maintained inside the building.
- v. Doors and windows shall remain closed, except for the minimum time length needed to allow people to ingress or egress the building.
- vi. An alternative odor control system is permitted if the special use applicant submits and the municipality accepts a report by a mechanical engineer licensed in the State of Michigan demonstrating that the alternative system will control odor as well or better than the activated carbon filtration system otherwise required. The municipality may hire an outside expert to review the alternative system design and advise as to its comparability and whether in the opinion of the expert it should be accepted.

(12) Marihuana growers, processor, safety compliance facility or secure transporter as authorized by the city of Owosso's Medical Marihuana Facilities Licensing - Police Power authorizing ordinance shall be subject to the following standards:

- a. Minimum Yard Depth/Distance from Lot Lines. Minimum yard depth/distance from lot lines shall adhere to measurement requirements as listed in Article XVI. –Schedule of Regulations for each zoning designation as listed.
- b. Indoor Growing and Processing. In the I-1 light industrial district, marihuana growing shall be located entirely within a fully enclosed, secure, indoor facility or greenhouse with rigid walls, a roof, and doors. Marihuana processing shall be located entirely within one or more completely enclosed buildings.
- c. Maximum Building Floor Space. The following maximum building floor space shall apply in the I-1 light industrial district:
 - 1. If only a portion of a building is authorized for use in marihuana growing or processing, a partition wall at least seven feet in height, or a height as required by the applicable building codes, whichever is greater, shall separate the marihuana growing or processing space from the remainder of the building. A partition wall must include a door, capable of being closed and locked, for ingress and egress between the marihuana growing or processing space and the remainder of the building.
- d. Lighting. Lighting shall be regulated as follows:
 - 1. Light cast by light fixtures inside any building used for marihuana growing or marihuana processing shall not be visible outside the building from 7:00 p.m. to 7:00 a.m. the following day.
 - 2. Outdoor marihuana grow lights shall not be illuminated from 7:00 p.m. to 7:00 a.m. the following day.
- e. Odor. As used in this subsection, building means the building, or portion thereof, used for marihuana growing or marihuana processing.
 - 1. The building shall be equipped with an activated carbon filtration system for odor control to ensure that air leaving the building through an exhaust vent first passes through an activated carbon filter.
 - 2. The filtration system shall consist of one or more fans and activated carbon filters. At a minimum, the fan(s) shall be sized for cubic feet per minute (CFM) equivalent to the volume of the building (length multiplied by width multiplied by height) divided by three. The filter(s) shall be rated for the applicable CFM.
 - 3. The filtration system shall be maintained in working order and shall be in use. The filters shall be changed a minimum of once every 365 days.
 - 4. Negative air pressure shall be maintained inside the building.
 - 5. Doors and windows shall remain closed, except for the minimum length of time needed to allow people to ingress or egress the building.
 - 6. An alternative odor control system is permitted if the applicant submits and the municipality accepts a report by a mechanical engineer licensed in the state of Michigan demonstrating that the alternative system will control odor as well or better than the activated carbon filtration system otherwise required. The municipality may hire an outside expert to review the alternative system design and advise as to its comparability and whether in the opinion of the expert it should be accepted.
- f. Security Cameras. Security cameras must be used and shall be directed to record only the subject property and may not be directed to public rights-of-way as applicable, except as required to comply with licensing requirements of the state of Michigan. Recordings shall be kept for 90 days.
- g. Buffer Zones. A provisioning center may not be located within the distance specified from the uses below as determined by the city of Owosso. Distance shall be measured as stipulated in the Michigan Liquor Control Act as follows:

1. A provisioning center may not be located within 200 feet of the real property comprising or used by a public or private elementary, vocational, or secondary school. The distance between the school building and the provisioning center must be measured along the center line of the street or streets of address between 2 fixed points on the center line determined by projecting straight lines, at right angles to the center line, from the part of the school building nearest to the provisioning center and from the part of the provisioning center nearest to the school building.
2. A provisioning center may not be located within 100 feet of a residentially zoned structure. The distance between the residential zoned structure and the provisioning center must be measured along the center line of the street or streets of address between 2 fixed points on the center line determined by projecting straight lines, at right angles to the center line, from the part of the residentially zoned structure nearest to the provisioning center and from the part of the provisioning center nearest to the residentially zoned structure.
3. A provisioning center may not be located within 100 feet of a vacant residentially zoned parcel. The distance between the residential zoned vacant parcel and the provisioning center must be measured along the center line of the street or streets of address between 2 fixed points on the center line determined by projecting straight lines, at right angles to the center line, from the intersection of the minimum front or rear yard and side yard setback requirement nearest to the provisioning center and from the part of the provisioning center nearest to the intersection of the minimum front or rear yard and side yard setback requirement.
4. No parcel containing a medical marijuana provisioning center shall be located within 100 feet of a parcel on which another medical marijuana provisioning center is located. The distance between two medical marijuana provisioning centers must be measured along the center line of the street or streets of address between 2 fixed points on the center line determined by projecting straight lines, at right angles to the center line, from the nearest part of each provisioning centers to the other provisioning center.

SECTION 6. SEVERABILITY. If any section, subsection, sentence, clause or phrase of this article is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this article. The city hereby declares that it would have passed this ordinance, and each section, subsection, clause or phrase thereof, irrespective of the fact that any one (1) or more sections, subsections, sentences, clauses and phrases be declared unconstitutional.

SECTION 7. AVAILABILITY. This ordinance may be purchased or inspected in the city clerk's office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

SECTION 8. EFFECTIVE DATE. This amendment shall become effective April 7, 2018.

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Councilmember Haber, Mayor Pro-Tem Osika, Councilmembers Bailey, Law, Pidek, Fear, and Mayor Eveleth.

NAYS: None.

Ordinance Amendment – Chapter 38, Zoning – Industrial Outdoor Storage Screening

The proposed amendment would set buffer zone requirements for industrial outdoor storage screening. City Manager Henne noted the amendment deals specifically with walls and fences, saying they must be one foot higher than what is being stored.

A public hearing was conducted to receive citizen comment on the proposed amendments to sections: Section 38-292, 38-312, 38-393 and 38-389 of Chapter 38, Zoning.

The following person commented regarding the proposed amendment:

Tom Manke, editor of Facebook.com/FriendsAndNeighborsOwosso, inquired whether certain properties would be grandfathered in and not have to abide by the new rules. City Manager Henne indicated that the maximum height for a fence remains 8 feet and the City does not plan on grandfathering in any properties.

Whereas, the Council, after due and legal notice, has met and there being no one to be heard, motion by Councilmember Bailey that the following ordinance be adopted:

ORDINANCE NO. 796

AMENDING VARIOUS SECTIONS OF CHAPTER 38, ZONING, OF THE CODE OF THE CITY OF OWOSSO ESTABLISHING REGULATIONS FOR INDUSTRIAL ZONING DISTRICT SCREENING REQUIREMENTS

WHEREAS, Sec. 38-292, Sec. 38-312, Sec. 38-389, and Sec. 38-393 provide screening requirements for industrial zoning properties and uses; and

WHEREAS, the Owosso Planning Commission has met, discussed and authored amendments to the screening requirements for industrial zoning districts and uses; and

WHEREAS, the Planning Commission held a public hearing on February 25, 2019 at its regularly scheduled meeting regarding the proposal to amend various sections of Chapter 38, Zoning, in which no public comments was received; and

WHEREAS, the Planning Commission and City Staff recommend adoption of the following amendments to the Zoning Ordinance screening requirements for industrial zoning districts and uses; and

WHEREAS, the City Council held a public hearing on March 18, 2019, heard all interested persons, and deliberated on the request.

NOW, THEREFORE, BE IT RESOLVED, THAT THE CITY OF OWOSSO ORDAINS:

SECTION 1. AMENDMENT. That Section 38-292, Principal uses permitted, of Chapter 38, Zoning, Article XIII, I-1, Light Industrial Districts of the Code of Ordinances is hereby amended to read:

Sec. 38-292. - Principal uses permitted.

In an I-1 district, no building or land shall be used and no building shall be erected except for one (1) or more of the following specified uses unless otherwise provided in this chapter and subject further to the review and approval of the site plan by the planning commission in accordance with [section 38-390](#):

- (1) Any use charged with the principal function of basic research, design and pilot or experimental product development when conducted within a completely enclosed building;
- (2) Any of the following uses when the manufacturing, compounding or processing is conducted wholly within a completely enclosed building. That portion of the land used for

open storage facilities for materials or equipment shall meet the requirements of section 38-389 or section 38-393.

- a. Warehousing and wholesale establishments, and trucking facilities;
 - b. The manufacture, compounding, processing, packaging or treatment of such products such as, but not limited to, bakery goods, candy, cosmetics, pharmaceuticals, toiletries, food products, hardware and cutlery, tool, die, gauge and machine shops;
 - c. The manufacture, compounding, assembling, or treatment of articles or merchandise from previously prepared materials: bone, canvas, cellophane, cloth, cork, elastomers, feathers, felt, fibre [fiber], fur, glass, hair, horn, leather, paper, plastics, rubber, precious or semi-precious metals or stones, sheet metal, shell, textiles, tobacco, wax, wire, wood and yarns;
 - d. The manufacture of pottery and figurines or other similar ceramic products using only previously pulverized clay, and kilns fired only by electricity or gas;
 - e. Manufacture of musical instruments, toys, novelties and metal or rubber stamps, or other molded rubber products;
 - f. Manufacture or assembly of electrical appliances, electronic instruments and devices, radios and phonographs;
 - g. Laboratories—Experimental, film or testing;
 - h. Manufacturing and repair of electric or neon signs, light sheet metal products, including heating and ventilating equipment, cornices, eaves and the like;
 - i. Central dry cleaning plants or laundries provided that such plants shall not deal directly with consumer at retail;
 - j. All public utilities, including buildings, necessary structures, storage yards and other related uses.
- (3) Warehouses, storage and transfer and electric and gas service buildings and yards; public utility buildings, telephone exchange buildings, electrical transformer stations and substations, and gas regulator stations; water supply and sewage disposal plants; water and gas tank holders; railroad transfer and storage tracks; railroad rights-of-way; freight terminals;
 - (4) Storage facilities for building materials, sand, gravel, stone, lumber, storage of contractor's equipment and supplies, provided such is enclosed within a building or within a solid wall or fence that meets the requirements of section 38-389 or section 38-393.
 - (5) Municipal uses such as water treatment plants, and reservoirs, sewage treatment plants, and all other municipal buildings and uses, including outdoor storage;
 - (6) Commercial kennels;
 - (7) Greenhouses;
 - (8) Other uses of a similar and no more objectionable character to the above uses;
 - (9) Accessory buildings and uses customarily incident to any of the above permitted uses;
 - (10) Residential structures existing as of January 1, 2012.
 - (11) A marihuana provisioning center, grower, processor, safety compliance facility or secure transporter as authorized by the city's medical marihuana facilities licensing — police power authorizing ordinance.
 - a. Any uses or activities found by the state or a court with jurisdiction to be unconstitutional or otherwise not permitted by state law may not be permitted by the city. In the event that a court with jurisdiction declares some or this entire article

invalid, then the city may suspend the acceptance of applications for medical marihuana facilities licenses pending the resolution of the legal issue in question.

- b. The use or facility must be at all times in compliance with all other applicable laws and ordinances of the city and state.
 - c. The city may suspend or revoke a medical marihuana facilities license based on the finding that the provisions of the Medical Marihuana Facilities Licensing Act, all other applicable provisions of this zoning ordinance, the city's police power authorizing ordinance, or the approved site plan are not met.
 - d. A marihuana facility, or activities associated with the licensed growing, processing, testing, transporting, or sales of marihuana, may not be permitted as a home business or accessory use nor may they include accessory uses except as otherwise provided in this chapter.
 - e. Signage requirements for marihuana facilities, unless otherwise specified, are as provided in [chapter 26](#) — signs.
- (12) Marihuana growers and marihuana processors shall be subject to the following standards:
- a. *Minimum yard depth/distance from lot lines.* Minimum yard depth/distance from lot lines shall adhere to measurement requirements as listed in article XVI — schedule of regulations for each zoning designation as listed.
 - b. *Indoor growing and processing.* In the I-1 light industrial district, marihuana growing shall be located entirely within a fully enclosed, secure, indoor facility or greenhouse with rigid walls, a roof, and doors. Marihuana processing shall be located entirely within one (1) or more completely enclosed buildings.
 - c. *Maximum building floor space.* The following maximum building floor space shall apply in the I-1 light industrial district:
 - 1. If only a portion of a building is authorized for use in marihuana growing or processing, a partition wall at least seven (7) feet in height, or a height as required by the applicable building codes, whichever is greater, shall separate the marihuana growing or processing space from the remainder of the building. A partition wall must include a door, capable of being closed and locked, for ingress and egress between the marihuana growing or processing space and the remainder of the building.
 - d. *Lighting.* Lighting shall be regulated as follows:
 - 1. Light cast by light fixtures inside any building used for marihuana growing or marihuana processing shall not be visible outside the building from 7:00 p.m. to 7:00 a.m. the following day.
 - 2. Outdoor marihuana grow lights shall not be illuminated from 7:00 p.m. to 7:00 a.m. the following day.
 - e. *Odor.* As used in this subsection, building means the building, or portion thereof, used for marihuana growing or marihuana processing.
 - 1. The building shall be equipped with an activated carbon filtration system for odor control to ensure that air leaving the building through an exhaust vent first passes through an activated carbon filter.
 - 2. The filtration system shall consist of one (1) or more fans and activated carbon filters. At a minimum, the fan(s) shall be sized for cubic feet per minute (CFM) equivalent to the volume of the building (length multiplied by width multiplied by height) divided by three (3). The filter(s) shall be rated for the applicable CFM.

3. The filtration system shall be maintained in working order and shall be in use. The filters shall be changed a minimum of once every three hundred sixty-five (365) days.
4. Negative air pressure shall be maintained inside the building.
5. Doors and windows shall remain closed, except for the minimum length of time needed to allow people to ingress or egress the building.
6. An alternative odor control system is permitted if the applicant submits and the municipality accepts a report by a mechanical engineer licensed in the state of Michigan demonstrating that the alternative system will control odor as well or better than the activated carbon filtration system otherwise required. The municipality may hire an outside expert to review the alternative system design and advise as to its comparability and whether in the opinion of the expert it should be accepted.
- f. *Security cameras.* Security cameras must be used and shall be directed to record only the subject property and may not be directed to public rights-of-way as applicable, except as required to comply with licensing requirements of the state. Recordings shall be kept for ninety (90) days.

SECTION 2. AMENDMENT. That Section 38-312, Principal uses permitted, of Chapter 38, Zoning, Article XIV, I-2, General Industrial Districts of the Code of Ordinances is hereby amended to read:

Sec. 38-312. - Principal uses permitted.

In an I-2 district, no building or land shall be used and no building shall be erected except for one (1) or more of the following specified uses unless otherwise provided in this chapter:

- (1) Any principal use first permitted in an I-1 district;
- (2) Onsite heating and electric power generating plants using conventional fuels or renewable resources;
- (3) Gasoline or petroleum storage;
- (4) Railroad yards;
- (5) Any of the following production or manufacturing uses (not including storage of finished products) provided that they are located not less than eight hundred (800) feet distant from any residential district and not less than three hundred (300) feet distant from any other district:
 - a. Junkyards, provided such are entirely enclosed within a building or the site meets Sec. 38-389 wall requirements and provided further that one property line abuts a railroad right-of-way.
- (6) Foundry operations within a closed building;
- (7) Any other use which shall be determined by the council after recommendation from the planning commission, to be of the same general character as the above permitted uses in this section. The council may impose any required setbacks and/or performance standards so as to ensure public health, safety and general welfare;
- (8) Accessory buildings and uses customarily incident to any of the above permitted uses.

Additional uses allowed by special use permit:

- (1) Grain elevators;
- (2) Any of the following production or manufacturing uses (not including storage of finished products) provided that they are located not less than eight hundred (800) feet distant

from any residential district and not less than three hundred (300) feet distant from any other district:

- a. Incineration of garbage or refuse when conducted within an approved and enclosed incinerator plant;
- b. Blast furnace, steel furnace, blooming or rolling mill;
- c. Manufacture of corrosive acid or alkali, cement, lime, gypsum or plaster of Paris;
- d. Petroleum or other inflammable liquids, production or refining;
- e. Smelting of copper, iron or zinc ore.

SECTION 3. AMENDMENT. That Section 38-389, Principal uses permitted, of Chapter 38, Zoning, Article XVII, General Provisions of the Code of Ordinances is hereby amended to read:

Sec. 38-389. - Walls.

- (a) For those use districts and uses listed below, there shall be provided and maintained on those sides abutting or adjacent to a residential district, or a single-family detached residential use, an obscuring wall as required below, except otherwise required in subsection (d):

Use Requirements

- (1) P-1 Vehicular parking district—Four (4) foot six (6) inch high wall. Off-street parking area (other than P-1 districts) four (4) foot six (6) inch high wall.
 - (2) B-1, B-2, B-3, B-4, and OS-1 districts—Four (4) foot, six (6) inch high wall.
 - (3) I-1 and I-2 districts—Open storage areas, loading or unloading areas, service areas—Four (4) foot, six (6) inch to eight (8) foot high wall. Wall height shall be one (1) foot above the height of the open storage items, piles, etc. See subsection (d) of this section.
 - (4) Auto wash. Drive-in restaurants—Six (6) foot high wall.
 - (5) Utility buildings, stations and/or substations—Six (6) foot high wall.
- (b) Required walls shall be located on the lot line except where underground utilities interfere and except in instances where this chapter requires conformance with front yard setback lines in abutting residential districts. Upon review of the site plan, the board of appeals or planning commission may approve an alternate location for the wall or may waive the wall requirement if in specific cases it would not serve the purposes of screening the area effectively. Required walls may, upon approval of the board of appeals, be located on the opposite side of an alley right-of-way from a nonresidential zone that abuts a residential zone when mutually agreeable to affected property owners. The continuity of the required wall on a given block will be a major consideration of the board of appeals in reviewing such request.
 - (c) Such walls and screening barrier shall have no openings for vehicular traffic or other purposes, except as otherwise provided in this chapter and except such openings as may be approved by the police chief and the building inspector. All walls herein required shall be constructed of materials approved by the building inspector to be durable, weather resistant, rust proof and easily maintained.
 - (d) The planning commission may waive or modify the foregoing requirements where cause can be shown that no good purpose would be served, provided that in no instance shall a required wall be permitted to be less than four (4) feet six (6) inches in height, except where [section 38-388](#) applies. In certain consideration of request to waive wall requirements between nonresidential and residential districts, or single-family detached residential use, the planning commission shall determine whether or not the residential district or single-family detached residential use, is considered to be an area in transition and will become nonresidential in the future. In such cases as the planning commission determines the residential district or single-family detached residential use, to be a future nonresidential area, commission may

temporarily waive wall requirements for an initial period not to exceed twelve (12) months. Granting of subsequent waivers shall be permitted, provided that the planning commission shall make a determination as hereinbefore described, for each subsequent waiver prior to the granting of such waiver.

SECTION 4. AMENDMENT. That Section 38-393, Principal uses permitted, of Chapter 38, Zoning, Article XVII, General Provisions of the Code of Ordinances is hereby amended to read:

Sec. 38-393. - Fences and hedges.

- (a) A fence is defined as any partition, structure or gate that is erected as a dividing marker, barrier or enclosure (excluding hedges as defined below).
- (b) A hedge is defined as any bush, shrub or any living green screen of any nature that serves as a dividing marker, barrier or enclosure.
- (c) Regulations applicable to R-1, R-2, RM-1, RM-2, OS-1, B-1, B-2, B-3, B-4, C-OS, and P-1.
 - (1) A fence shall not exceed six (6) feet in height in the rear or side lot of any parcel;
 - (2) Front yard fences or hedges must be less than fifty (50) percent solid, impervious, or of an obscuring nature above a height of thirty (30) inches above the curb or centerline of the street, and not exceed four (4) feet in total height;
 - (3) Fences and hedges in front yards that function as exterior side yards must follow front yard restrictions unless the fence or hedge is installed or planted at least nineteen (19) feet back from the right-of-way line or follows the building line of the nearest legal structure. All such fences and hedges must meet clear vision requirements for streets, driveways, and sidewalks.
 - (4) No fence or hedge shall extend across property lines;
 - (5) The finished side of any fence shall face away from the property on which the fence is located;
 - (6) No portion of any fence shall be constructed with or contain barbed wire, electric current or charge of electricity, glass, spikes or other sharp protruding objects;
 - (7) Fences must be maintained so as not to endanger life or property. Any fence which, through lack of maintenance or type of construction which will obstruct vision so to create a hazard to vehicular traffic or pedestrians upon the public streets and/or sidewalks shall be deemed a nuisance;
 - (8) Fences shall not be constructed, in whole or in part, with any of the following materials:
 - a. Junk or other debris.
 - b. Scrap building materials or metals.
 - c. Organic materials known to be poisonous or hazardous to human or animal life.
 - d. Other materials which may be deemed unsafe to person or property by the zoning administrator or building official.
 - (9) No hedge shall be constructed with noxious weeds or grasses, as defined by PA 359 of 1941, being MCL 247.62.
 - (10) Screening walls are required as prescribed in [section 38-389](#).
- (d) Regulations applicable to industrial districts.
 - (1) Fences are permitted in the required front, side and rear lots provided they do not exceed six (6) feet in the front yard and eight (8) feet in the side and rear lots. To preserve open space and aesthetic character in the front yard, fences higher than four (4) feet must be

setback two (2) feet for each additional foot above four (4) feet and all front yard fences must be black vinyl chain link or decorative in nature.

- (2) Industrial district uses with open storage areas, loading or unloading areas, service areas shall provide and maintain on those sides abutting or adjacent to a residential district, or a single-family detached residential use, a solid fence not to exceed eight (8) foot high. The fence height shall be one (1) foot above the height of the open storage items, piles, etc. A solid gate shall also be provided to screen the open storage from the right of way.
- (3) Except as provided below, barbed wire strands and noncoated or decorative chain link are permitted on fences six (6) feet or higher on industrial parcels with the barbed wire tilted in toward the fenced parcel. Barbed wire is not permitted in the front yard except for those located on McMillan Ave, Industrial Drive, South Street, and Aiken Road.
- (4) On any corner lot, no fence, wall or screen, whether structural or botanical, shall be more than thirty (30) inches above the curb or the centerline of the street pavement, or within twenty-five (25) feet of the intersection of the two (2) right-of-way lines, so as to interfere with motorists' vision across the corner.
- (5) Screening walls are required as prescribed in [section 38-389](#).
- (e) The zoning administrator or building official may require removal, reconstruction, or repair of any fence or wall which, in their judgment is dilapidated, unsafe, or a threat to the health, safety and welfare of the residents of the City of Owosso.
- (f) A permit shall be required for new fence construction, with a fee to be prescribed by resolution of the council.

SECTION 5. SEVERABILITY. If any section, subsection, sentence, clause or phrase of this article is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this article. The city hereby declares that it would have passed this ordinance, and each section, subsection, clause or phrase thereof, irrespective of the fact that any one (1) or more sections, subsections, sentences, clauses and phrases be declared unconstitutional.

SECTION 6. AVAILABILITY. This ordinance may be purchased or inspected in the city clerk's office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

SECTION 7. EFFECTIVE DATE. This amendment shall become effective April 7, 2018.

Motion supported by Mayor Pro-Tem Osika.

Roll Call Vote.

AYES: Councilmember Law, Mayor Pro-Tem Osika, Councilmembers Bailey, Fear, Pidek, Haber, and Mayor Eveleth.

NAYS: None.

Special Assessment District No. 2019-01 – Abrey Street

Prior to the opening of the floor for citizen comments City Manager Nathan R. Henne gave a presentation detailing the special assessment process, including how street conditions are rated and how assessments are calculated. He also provided a breakdown of the assessments for the Abrey Street project.

A public hearing was conducted to receive citizen comment regarding authorization of Resolution No. 5 for Special Assessment District No. 2019-01 for Abrey Street, from Melinda Avenue to Allendale Avenue for resurfacing.

The following person commented in regard to the proposed special assessment roll:

Tom Manke, editor of Facebook.com/FriendsAndNeighborsOwosso, inquired whether Abrey Street is a border street. It was noted it is not, the City border is farther to the east.

Motion by Councilmember Bailey to approve the following resolution:

RESOLUTION NO. 41-2019

**DISTRICT NO. 2019-01
ABREY STREET FROM MELINDA AVENUE TO ALLENDALE AVENUE
SPECIAL ASSESSMENT RESOLUTION NO. 5**

WHEREAS, the City Council has met, after due and legal notice, and reviewed the special assessment roll prepared for the purpose of defraying the special assessment district's share of the following described public improvement:

**ABREY STREET FROM MELINDA AVENUE TO ALLENDALE AVENUE
STREET RESURFACING**

and

WHEREAS, all interested parties were heard and after carefully reviewing said special assessment roll the Council deems said special assessment roll to be fair, just and equitable and that each of the assessments contained thereon results in the special assessment being in accordance with the benefits to be derived by the parcel of land assessed.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Said special assessment roll as prepared by the City Assessor in the amount of \$17,817.06 is hereby confirmed and shall be known as Special Assessment Roll No. 2019-01.
2. Said special assessment roll shall be divided into ten installments, the first of which shall be due and payable on September 1, 2019, and the subsequent installments shall be due on September 1st of each and every year thereafter. Payment of the amount of the special assessment may be made in full without interest or penalty by November 1, 2019.
3. The installments of the special assessment rolls shall bear interest at the rate of 6% per annum; provided, however, if the bonds are issued in anticipation of said special assessments, then such unpaid special assessment shall bear interest at a rate of interest equal to 1% above the average rate of interest borne by said bonds. Such interest shall commence on September 1, 2019 and shall be paid annually on each installment due date.
4. Said special assessment roll shall be placed on file in the office of the City Clerk who shall attach her warrant to a certified copy thereof within ten (10) days commanding the Assessor to spread the various sums shown thereon as directed by the City Council.

Motion supported by Councilmember Pidek.

Roll Call Vote.

AYES: Councilmembers Fear, Bailey, Law, Haber, Mayor Pro-Tem Osika, Councilmember Pidek, and Mayor Eveleth.

NAYS: None.

Special Assessment District No. 2019-02 – Allendale Avenue

City Manager Henne provided a breakdown of the assessments for the Allendale Avenue project.

A public hearing was conducted to receive citizen comment regarding authorization of Resolution No. 5 for Special Assessment District No. 2019-02 for Allendale Avenue, from Gould Street to the east City limits for resurfacing.

The following person commented in regard to the proposed special assessment roll:

Tom Manke, editor of Facebook.com/FriendsAndNeighborsOwosso, inquired whether the project would include new curb and gutter. It was indicated it would not.

Motion by Mayor Pro-Tem Osika to approve the following resolution:

RESOLUTION NO. 42-2019

**DISTRICT NO. 2019-02
ALLENDALE AVENUE FROM GOULD STREET TO EAST CITY LIMITS
SPECIAL ASSESSMENT RESOLUTION NO. 5**

WHEREAS, the City Council has met, after due and legal notice, and reviewed the special assessment roll prepared for the purpose of defraying the special assessment district's share of the following described public improvement:

ALLENDALE AVENUE FROM GOULD STREET TO EAST CITY LIMITS
STREET RESURFACING

and

WHEREAS, all interested parties were heard and after carefully reviewing said special assessment roll the Council deems said special assessment roll to be fair, just and equitable and that each of the assessments contained thereon results in the special assessment being in accordance with the benefits to be derived by the parcel of land assessed.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Said special assessment roll as prepared by the City Assessor in the amount of \$39,585.31 is hereby confirmed and shall be known as Special Assessment Roll No. 2019-02.
2. Said special assessment roll shall be divided into ten installments, the first of which shall be due and payable on September 1, 2019, and the subsequent installments shall be due on September 1st of each and every year thereafter. Payment of the amount of the special assessment may be made in full without interest or penalty by November 1, 2019.
3. The installments of the special assessment rolls shall bear interest at the rate of 6% per annum; provided, however, if the bonds are issued in anticipation of said special assessments, then such unpaid special assessment shall bear interest at a rate of interest equal to 1% above the average rate of interest borne by said bonds. Such interest shall commence on September 1, 2019 and shall be paid annually on each installment due date.
4. Said special assessment roll shall be placed on file in the office of the City Clerk who shall attach her warrant to a certified copy thereof within ten (10) days commanding the Assessor to spread the various sums shown thereon as directed by the City Council.

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Councilmembers Pidek, Bailey, Law, Mayor Pro-Tem Osika, Councilmembers Fear, Haber, and Mayor Eveleth.

NAYS: None.

Special Assessment District No. 2019-07 – Monroe Street

City Manager Henne provided a breakdown of the assessments for the Monroe Street project.

A public hearing was conducted to receive citizen comment regarding authorization of Resolution No. 5 for Special Assessment District No. 2019-07 for Monroe Street, from McMillan Avenue to the east City limits for resurfacing.

There were no citizen comments made prior to, or during the hearing.

Motion by Councilmember Bailey to approve the following resolution:

RESOLUTION NO. 43-2019

DISTRICT NO. 2019-07

**MONROE STREET FROM MCMILLAN AVENUE TO EAST CITY LIMITS
SPECIAL ASSESSMENT RESOLUTION NO. 5**

WHEREAS, the City Council has met, after due and legal notice, and reviewed the special assessment roll prepared for the purpose of defraying the special assessment district's share of the following described public improvement:

MONROE STREET FROM MCMILLAN AVENUE TO EAST CITY LIMITS
STREET RESURFACING

and

WHEREAS, there being no interest parties and after carefully reviewing said special assessment roll the Council deems said special assessment roll to be fair, just and equitable and that each of the assessments contained thereon results in the special assessment being in accordance with the benefits to be derived by the parcel of land assessed.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Said special assessment roll as prepared by the City Assessor in the amount of \$36,165.90 is hereby confirmed and shall be known as Special Assessment Roll No. 2019-07.
2. Said special assessment roll shall be divided into ten installments, the first of which shall be due and payable on September 1, 2019, and the subsequent installments shall be due on September 1st of each and every year thereafter. Payment of the amount of the special assessment may be made in full without interest or penalty by November 1, 2019.
3. The installments of the special assessment rolls shall bear interest at the rate of 6% per annum; provided, however, if the bonds are issued in anticipation of said special assessments, then such unpaid special assessment shall bear interest at a rate of interest equal to 1% above the average rate

of interest borne by said bonds. Such interest shall commence on September 1, 2019 and shall be paid annually on each installment due date.

4. Said special assessment roll shall be placed on file in the office of the City Clerk who shall attach her warrant to a certified copy thereof within ten (10) days commanding the Assessor to spread the various sums shown thereon as directed by the City Council.

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Councilmembers Bailey, Haber, Mayor Pro-Tem Osika, Councilmembers Pidek, Fear, Law, and Mayor Eveleth.

NAYS: None.

Special Assessment District No. 2019-08 – North Street

City Manager Henne provided a breakdown of the assessments for the North Street project.

A public hearing was conducted to receive citizen comment regarding authorization of Resolution No. 5 for Special Assessment District No. 2019-08 for North Street, from the west City limits to Chipman Street for resurfacing.

The following people commented in regard to the proposed special assessment roll:

Tom Manke, editor of Facebook.com/FriendsAndNeighborsOwosso, inquired whether the township would be paying for a portion of the project.

Gordon Parkinson, representative for Covenant Eyes, asked if the township would be sharing in the cost of the project, how special assessments are handled for tax-exempt properties, and if there was a difference in the front foot rate for commercial and residential properties.

City Manager Henne responded to the questions posed saying the commercial rate for this project was \$17.04 and the residential rate \$14.59, and churches and schools are zoned residential and specially assessed as such. Mayor Eveleth jumped in to indicate that Owosso Charter Township had just recently sent formal notice that it had agreed to pay approximately \$33,000 toward the project, and remarked their action was very positive.

Motion by Councilmember Pidek to approve the following resolution:

RESOLUTION NO. 44-2019

DISTRICT NO. 2019-08 NORTH STREET FROM WEST CITY LIMITS TO CHIPMAN STREET SPECIAL ASSESSMENT RESOLUTION NO. 5

WHEREAS, the City Council has met, after due and legal notice, and reviewed the special assessment roll prepared for the purpose of defraying the special assessment district's share of the following described public improvement:

NORTH STREET FROM WEST CITY LIMITS TO CHIPMAN STREET
STREET RESURFACING

and

WHEREAS, all interested parties were heard and after carefully reviewing said special assessment roll the Council deems said special assessment roll to be fair, just and equitable and that each of the assessments contained thereon results in the special assessment being in accordance with the benefits to be derived by the parcel of land assessed.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Said special assessment roll as prepared by the City Assessor in the amount of \$62,319.69 is hereby confirmed and shall be known as Special Assessment Roll No. 2019-08.
2. Said special assessment roll shall be divided into ten installments, the first of which shall be due and payable on September 1, 2019, and the subsequent installments shall be due on September 1st of each and every year thereafter. Payment of the amount of the special assessment may be made in full without interest or penalty by November 1, 2019.
3. The installments of the special assessment rolls shall bear interest at the rate of 6% per annum; provided, however, if the bonds are issued in anticipation of said special assessments, then such unpaid special assessment shall bear interest at a rate of interest equal to 1% above the average rate of interest borne by said bonds. Such interest shall commence on September 1, 2019 and shall be paid annually on each installment due date.
4. Said special assessment roll shall be placed on file in the office of the City Clerk who shall attach her warrant to a certified copy thereof within ten (10) days commanding the Assessor to spread the various sums shown thereon as directed by the City Council.

Motion supported by Mayor Pro-Tem Osika.

Roll Call Vote.

AYES: Mayor Pro-Tem Osika, Councilmembers Law, Fear, Pidek, Bailey, Haber, and Mayor Eveleth.

NAYS: None.

CITIZEN COMMENTS AND QUESTIONS

Shiawassee County District 2 Commissioner John Horvath stepped to the podium and said he was happy to be back representing the people. He asked for patience should he need to take a break in his responsibilities due to his health, but said he wants to be part of the process going forward.

Tom Manke, editor of Facebook.com/FriendsAndNeighborsOwosso, said he was proud of the Shiawassee County community for coming together so quickly to assist those in the Vernon/Durand area that suffered damage from Thursday's tornado. He also encouraged everyone to tour the jail to get an idea of what the conditions are really like before going to the polls in May.

CONSENT AGENDA

Motion by Councilmember Bailey to approve the Consent Agenda as follows:

Special Assessment District No. 2019-13 – S. Washington Street. Authorize Resolution No. 4 setting a public hearing for Monday, April 1, 2019 to receive citizen comment regarding Special Assessment District No. 2019-13 for Washington Street, from Gute to Corunna Avenue for reconstruction as follows:

RESOLUTION NO. 45-2019

**WASHINGTON STREET
FROM GUTE STREET TO M-71 (CORUNNA AVENUE)
SPECIAL ASSESSMENT RESOLUTION NO. 4**

WHEREAS, the Assessor has prepared a special assessment roll for the purpose of specially assessing that portion of the cost of the public improvements more particularly hereinafter described to the properties specially benefited by said public improvement, and the same has been presented to the Council by the City Clerk.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Said special assessment roll is hereby accepted and shall be filed in the office of the City Clerk for public examination.
2. The Council shall meet at the Owosso City Hall, Owosso, Michigan at 7:30 o'clock p.m., on Monday, April 1, 2019 for the purpose of hearing all persons interested in said special assessment roll and reviewing the same.
3. The City Clerk is directed to publish the notice of said hearings once in the *Argus Press*, the official newspaper of the City of Owosso, not less than ten (10) days prior to said hearing and shall further cause notice of said hearing to be sent by first class mail to each owner of the property subject to assessment, as indicated by the records in the City Assessor's office as shown on the general tax rolls of the City, at least ten (10) days before the time of said hearing, said notice to be mailed to the addresses shown on said general tax rolls of the City.
4. The notice of said hearing to be published and mailed shall be in substantially the following form:

**NOTICE OF HEARING
TO REVIEW SPECIAL ASSESSMENT ROLL
CITY OF OWOSSO, COUNTY OF SHIAWASSEE, MICHIGAN**

TO THE OWNERS OF THE FOLLOWING DESCRIBED PROPERTY:

WASHINGTON STREET, A PUBLIC STREET, FROM GUTE STREET TO M-71 (CORUNNA AVENUE)

TAKE NOTICE that a Special Assessment roll has been prepared for the purpose of defraying the Special Assessment district's share of the cost of the following described improvements:

STREET RECONSTRUCTION

The said Special Assessment roll is on file for public examination with the City Clerk and any objections to said Special Assessment roll must be filed in writing with the City Clerk prior to the close of the hearing to review said Special Assessment roll.

TAKE FURTHER NOTICE that appearance and protest at this hearing is required in order to appeal the amount of the special assessment to the State Tax Tribunal if an appeal should be desired. A property owner or party in interest, his or her agent, may appear in person at the hearing to protest the special assessment or may file his or her appearance by letter and his or her personal appearance shall not be required. The property owner or any person having an interest in the property subject to the proposed special assessments may file a written appeal of the special assessment with the State Tax Tribunal within thirty days after confirmation of the special assessment roll if that special assessment was protested at this hearing.

TAKE FURTHER NOTICE that the City Council will meet at the Owosso City Hall, Owosso, Michigan at 7:30 p.m. on Monday, April 1, 2019 for the purpose of reviewing said special assessment roll and for the purpose of considering all objections to said roll submitted in writing.

Boards and Commissions Appointments. Approve the following Mayoral Boards and Commissions appointments:

Name	Board/Commission	Term Expires
Bobbi Fuller	Downtown Development Authority/Main Street Board filling unexpired term of K. Wiles	06-30-2021
Jed Dingens	Owosso Historical Commission Filling unexpired term of A. Ludington	12-31-2020

Curwood Festival Permission. Authorize application from the Curwood Festival for use of various parking lots and streets from June 4, 2019 at 8:00 a.m. through June 10, 2019 at 6:00 a.m. for the annual Curwood Festival and further authorize Traffic Control Order No. 1412 formalizing the action.

Change Order – 2018 Sidewalk Replacement Program Contract.* Waive competitive bidding requirements, approve Change Order No. 1 to the 2018 Sidewalk Replacement Program Contract with Seifert Construction LLC adding \$100,000.00 for performance of the 2019 Sidewalk Replacement Program at unit prices 5% below that of the 2018 contract, further approve a contingency of \$30,000.00, and authorize payment up to \$130,000.00 to the contractor upon satisfactory completion of the work or portion thereof as detailed below:

RESOLUTION NO. 46-2019

**AUTHORIZING CHANGE ORDER NO.1 TO
THE 2018 SIDEWALK REPLACEMENT PROGRAM CONTRACT
WITH SEIFERT CONSTRUCTION, LLC OF ASHLEY, MICHIGAN
ADDING THE 2019 SIDEWALK REPLACEMENT PROGRAM**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, has determined sections of the sidewalk on various streets in the City have become misaligned, deteriorated, or damaged and that replacement is advisable, necessary and in the public interest; and

WHEREAS, the city of Owosso desires to extend the restoration services contract with Seifert Construction LLC for the 2019 Sidewalk Replacement Program, at a 5% reduction from 2018 bid prices, for an amount not to exceed \$100,000.00; and

WHEREAS, Seifert Construction LLC is hereby determined to be qualified to provide such services, and has performed the same type services for the city of Owosso from 2008 through 2018.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to waive competitive bidding requirements and employ Seifert Construction LLC for replacement of sections of damaged or misaligned sidewalk as part of the 2019 Sidewalk Replacement Program.

SECOND: The mayor and city clerk are instructed and authorized to sign the necessary documents to execute the services contract with Seifert Concrete in the amount of \$100,000.00, plus

additional restoration and replacement services required as contingency during the calendar year in the amount of \$30,000.00, for a total of \$130,000.00.

THIRD: The accounts payable department is authorized to pay Seifert Construction LLC for work satisfactorily completed on the project up to the initial contact amount of \$100,000.00 plus the contingency amount of \$30,000.00 for a total of \$130,000.00.

FOURTH: The above expenses shall be paid from the Major and Local Street Maintenance Funds accounts 203-463-728-000 and 202-463-728-000.

Contract Amendment - 2017 Tall Grass Mowing Program Contract.* Authorize Addendum No. 2 to the 2017 Tall Grass Mowing Program Contract with J&M Tree Service a.k.a. Forrest M. Spitzer for mowing of private properties in violation of the weed ordinance and for certain city-owned properties extending the contract through the 2019 mowing season in the amount of \$12,420.00, approving a contingency of \$4,000.00 to be utilized only upon written approval, and further authorizing payment up to the addendum amount plus the contingency as detailed below:

RESOLUTION NO. 47-2019

AUTHORIZING THE EXECUTION OF AMENDMENT NO. 2 TO THE 2017 TALL GRASS MOWING PROGRAM CONTRACT WITH J&M TREE SERVICE AKA FORREST M. SPITZER EXTENDING THE CONTRACT THROUGH THE 2019 MOWING SEASON

WHEREAS, the city of Owosso, Shiawassee County, Michigan, has determined that maintenance of city owned grounds, and private property not in compliance with city ordinances is required, necessary, and in the public interest; and

WHEREAS, the city of Owosso sought bids to perform mowing and noxious weed removal services in 2017 and J&M Tree Service was the low responsible and responsive bidder for the 2017 season; and

WHEREAS, J&M Tree service offered to perform these same services for the 2018 season as Amendment No. 1 at the 2017 bid price, and

WHEREAS, J&M Tree Service has offered to provide these same services for the 2019 season at the 2017 unit prices as Amendment No. 2 to the services contract in the amount of \$12,420.00.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to extend the 2017 Tall Grass Mowing Contract with J&M Tree Service a.k.a. Forrest M. Spitzer for the 2019 mowing season.

SECOND: The mayor and city clerk are instructed and authorized to sign the contract document/s for services between the city of Owosso, Michigan and J&M Tree Service a.k.a. Forrest M. Spitzer in the amount of \$12,420.00, plus contingency work with prior written approval, in the amount of \$4,000.00 for a total of \$16,420.00.

THIRD: The accounts payable department is authorized to pay J&M Tree Service a.k.a. Forrest M. Spitzer for work satisfactorily completed in the amount of \$12,420.00, plus contingency work in the amount of \$4,000.00 with prior written approval, for a total of \$16,420.00.

FOURTH: The above expenses shall be paid from account 101-265-818.000.

Bid Award – 2019 Street Resurfacing Program – Contract No. 2.* Approve the low bid of Crawford Contracting for the 2019 Street Resurfacing Program – Contract No. 2 in the amount of \$396,532.87, authorize a contingency amount of \$50,000.00, and further authorize payment up to the bid amount plus the contingency (with prior written approval) upon satisfactory completion of the work or portion thereof as follows:

RESOLUTION NO. 48-2019

**AUTHORIZING THE EXECUTION OF A CONTRACT WITH
CRAWFORD CONTRACTING, INC. FOR
THE 2019 STREET RESURFACING PROGRAM - CONTRACT NO. 2**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, has determined that it is in the best interest of the public to perform pavement improvements along portions of Abrey Street, Allendale Avenue, Monroe Street, and North Street as set forth in the contract documents; and

WHEREAS, the city has sufficient funds to perform said improvements from its 2016 Unlimited Obligation Bond Proceeds funds to facilitate undertaking of the project; and

WHEREAS, the city of Owosso sought bids for the 2019 Street Resurfacing Program-Contract No. 2, and a bid was received from Crawford Contracting, Inc. and it is hereby determined that Crawford Contracting, Inc. is qualified to provide such services and that it has submitted the lowest responsible and responsive bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to employ Crawford Contracting, Inc. for the 2019 Street Resurfacing Program-Contract No. 2.
- SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached as Exhibit A, Contract for Services Between the city of Owosso, Michigan and Crawford Contracting, Inc. in the amount of \$396,532.87.
- THIRD: The accounts payable department is authorized to pay Crawford Contracting Inc. for work satisfactorily completed on the project up to the bid Contract amount of \$396,532.87, plus a contingency amount not to exceed \$50,000.00 for field adjustments authorized by city staff, for a total of \$446,532.71.
- FOURTH: The above expenses shall be paid from the 2016 Unlimited Obligation Bond Proceeds Account Nos. 203-451-818.000ABREYAVE19 (\$57,236.62); 203-451-818.000ALLENDALAE (\$116,744.74); 202-451-818.000MONROEST19 (\$45,292.99); and 203-451-818.000NORTHWCITY (\$177,258.52).

Check Register – February 2019.* Affirm check disbursements totaling \$1,711,179.26 for February 2019.

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Councilmembers Pidek, Haber, Bailey, Mayor Pro-Tem Osika, Councilmembers Fear, Law, and Mayor Eveleth.

NAYS: None.

ITEMS OF BUSINESS

Steam Railroading Institute / MDOT Grant Application*

City Manager Henne indicated that the SRI had acquired a lighter engine, opening up more miles of tracks to railroad tourism. He went on to say that the SRI is not eligible to apply for the grant funding in question but can partner with a certified local government to do so. In this situation the City will serve as the certified local government for the project, the SRI will put up the money, and MDOT will handle grant administration. Tonight's action will formalize the noted partnership.

Motion by Councilmember Pidek to authorize a letter of support for the establishment of a partnership with the Steam Railroading Institute and the Michigan Department of Transportation for the purpose of rebuilding the Chicago & North Western 175 locomotive and agreed to serve as the certified local government unit for the project as it relates to the application for TAP funds as detailed below:

RESOLUTION NO. 49-2019

RESOLUTION AUTHORIZING A LETTER OF SUPPORT FOR STEAM RAILROADING INSTITUTE MDOT GRANT APPLICATION

WHEREAS, the City of Owosso, Shiawassee County, Michigan, wishes to support the efforts of the Owosso Steam Railroading Institute (SRI); and

WHEREAS, the City of Owosso seeks to partner with the Michigan Department of Transportation to apply for a Transportation Alternatives Program (TAP) grant on behalf of the SRI for the purpose of rebuilding the Chicago and North Western 175 steam locomotive; and

WHEREAS, the Michigan Department of Transportation's TAP requires that a Certified Local Government apply for the grant funding; and

WHEREAS, the City of Owosso is a Certified Local Government; and

WHEREAS, the match for this grant will be provided by the SRI.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to partner with the Steam Railroading Institute and the Michigan Department of Transportation to apply for TAP grant funding for the 175 locomotive rebuild project, and to serve as the certified local government for said project.

SECOND: The mayor is authorized to sign the document substantially in the form attached, Letter of Support for the SRI grant application and partnership with MDOT.

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Councilmembers Pidek, Fear, Haber, Bailey, Law, Mayor Pro-Tem Osika, and Mayor Eveleth.

NAYS: None.

Recreation Passport Grant Application

City Manager Henne detailed the proposed project for Grove Holman Park involving rehabilitation of the former Holman Pool building to provide public restrooms and a concession stand for park goers and improvements to the parking lot at the park. The total project is estimated at \$200,000 with approximately \$50,000 coming from the Parks Millage.

Motion by Councilmember Fear to approve application for a Recreation Passport Grant seeking funding for the rehabilitation of the parking lot and former pool house in Grove Holman Park as follows:

RESOLUTION NO. 50-2019

SEEKING A RECREATION PASSPORT GRANT THROUGH MICHIGAN DEPARTMENT OF NATURAL RESOURCES

WHEREAS, Holman Grove Park is noted as a destination point within the city of Owosso that is being revitalized with the construction of a new skate park; and

WHEREAS, the current building in the park is no longer functioning, and regular maintenance cannot effectively address the reactivation of the structure; and

WHEREAS, the city of Owosso and its partners intend to rehabilitate the park's parking-lot, driveway, and existing building, using it for public restrooms, concessions, and a warming station for activities involving the skate park and winter sledding hill; and

WHEREAS, the city of Owosso and the Parks and Recreation Commission are publicly and financially committed to carrying out the improvements to the building and parking areas in Holman Grove Park; and

WHEREAS, the State of Michigan Department of Natural Resources is accepting Recreation Passport Grant applications for up to \$150,000 towards new or rehabilitated facilities for the purpose of "providing public outdoor recreation opportunities and infrastructure to support public outdoor recreation activity";

NOW, THEREFORE, BE IT RESOLVED that the city of Owosso city council commits to funding the capital rehabilitation funding proposal below and directs staff to complete and submit an application for the Recreation Passport Grant Program through the Michigan Department of Natural Resources (MDNR).

Grove Holman Building & Parking Lot Revitalization	
Contributor	Contribution
Parks and Recreation Millage	\$50,000
Total Local Match	\$50,000
Grant Request	\$150,000
Total Grant Project	\$200,000

Motion supported by Mayor Pro-Tem Osika.

Roll Call Vote.

AYES: Councilmembers Bailey, Haber, Law, Mayor Pro-Tem Osika, Councilmembers Fear, Pidek, and Mayor Eveleth.

NAYS: None.

COMMUNICATIONS

N. Bradley Hissong, Building Official. February 2019 Building Department Report.

N. Bradley Hissong Building Official. February 2019 Code Violations Report.

N. Bradley Hissong Building Official. February 2019 Certificates Issued Report.

N. Bradley Hissong Building Official. February 2019 Inspections Report.

Kevin D. Lenkart, Public Safety Director. February 2019 Police Report.

Kevin D. Lenkart, Public Safety Director. February 2019 Fire Report.

Historical Commission. Minutes of February 11, 2019.

Planning Commission. Minutes of February 25, 2019.

Downtown Development Authority/Main Street. Minutes of March 6, 2019.

CITIZEN COMMENTS AND QUESTIONS

There were no citizen comments.

Councilmember Bailey inquired about the timing of the recent tax assessment notices noting that she had recently received her assessment along with a letter inviting her to the Board of Review. The letter indicated that appointments to come before the board were strongly suggested but left very little time to schedule as the Board of Review meetings were just days from the time she received the notice. City Manager Henne indicated he would discuss the matter with staff tomorrow.

Councilmember Pidek asked if the information in the City Manager's presentation was being given to citizens. He said it was great information presented in an easy to read manner and suggested it be placed on the website so it could be a resource for citizens.

Mayor Eveleth thanked County Commissioner Horvath for coming this evening saying he was a great example of a public servant, always ready whenever needed.

NEXT MEETING

Monday, April 01, 2019

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2019

Building Board of Appeals – Alternate - term expires June 30, 2021

Brownfield Redevelopment Authority – term expires June 30, 2022

Historical Commission – 2 terms expire December 31, 2021

Parks & Recreation Commission – term expires June 30, 2019

Zoning Board of Appeals - Alternate – term expires June 30, 2021

ADJOURNMENT

Motion by Councilmember Bailey for adjournment at 8:23 p.m.

Motion supported by Councilmember Pidek and concurred in by unanimous vote.

Christopher T. Eveleth, Mayor

Amy K. Kirkland, City Clerk



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: March 22, 2019

TO: Owosso City Council

FROM: Glenn Chinavare, Director of Public Services & Utilities

SUBJECT: Resolution No. 5 for Washington Street Rehabilitation; Special Assessment Roll

RECOMMENDATION:

Approval of Resolution No. 5 which documents the public hearing, finalizes the special assessment roll, and sets the terms of payment.

BACKGROUND:

The public hearing for Special Assessment District No. 2019-13 and the subject project will be conducted on April 1, 2019 bringing us to Step Five as follows:

Step Five/Resolution No. 5 documents the second public hearing, finalizes the special assessment roll and sets the terms of payment. This public hearing is designed to allow affected citizens the opportunity to argue whether or not the amount of their assessment is fair and equitable in relation to the benefit they receive from the project. If, after hearing citizen comment, the council decides adjustments need to be made to the assessment roll they may do so. Alternately, if it is felt all the assessments are fair and equitable the resolution may be passed as written.

Staff recommends authorization of Resolution No. 5 for the following public improvement:

Special Assessment District No. 2019-13
Washington Street, Public Street, from Gute Street to M-71 (Corunna Avenue)

Attachment/s: Washington Street Resolution No. 5

RESOLUTION NO.

DISTRICT NO. 2019-13

**WASHINGTON STREET FROM GUTE STREET TO M-71 (CORUNNA AVENUE)
SPECIAL ASSESSMENT RESOLUTION NO. 5**

WHEREAS, the City Council has met, after due and legal notice, and reviewed the special assessment roll prepared for the purpose of defraying the special assessment district's share of the following described public improvement:

WASHINGTON STREET FROM GUTE STREET TO M-71 (CORUNNA AVENUE)
STREET RECONSTRUCTION

and

WHEREAS, all interested parties were heard and after carefully reviewing said special assessment roll the Council deems said special assessment roll to be fair, just and equitable and that each of the assessments contained thereon results in the special assessment being in accordance with the benefits to be derived by the parcel of land assessed.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Said special assessment roll as prepared by the City Assessor in the amount of \$66,758.77 is hereby confirmed and shall be known as Special Assessment Roll No. 2019-13.
2. Said special assessment roll shall be divided into ten installments, the first of which shall be due and payable on September 1, 2019, and the subsequent installments shall be due on September 1st of each and every year thereafter. Payment of the amount of the special assessment may be made in full without interest or penalty by November 1, 2019.
3. The installments of the special assessment rolls shall bear interest at the rate of 6% per annum; provided, however, if the bonds are issued in anticipation of said special assessments, then such unpaid special assessment shall bear interest at a rate of interest equal to 1% above the average rate of interest borne by said bonds. Such interest shall commence on September 1, 2019 and shall be paid annually on each installment due date.
4. Said special assessment roll shall be placed on file in the office of the City Clerk who shall attach her warrant to a certified copy thereof within ten (10) days commanding the Assessor to spread the various sums shown thereon as directed by the City Council.



City of Owosso

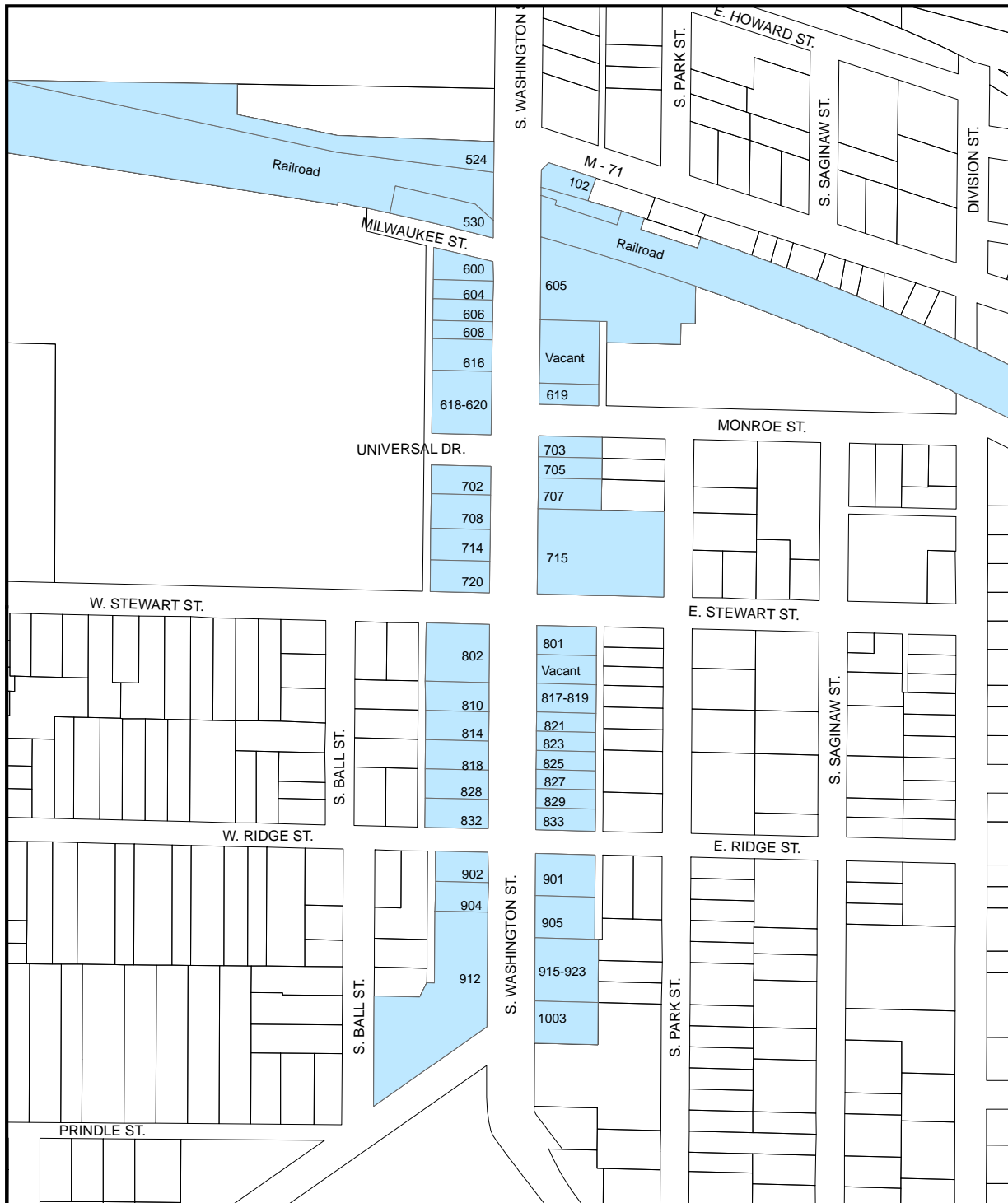
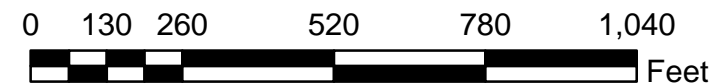
Proposed Special Assessment

Washington Street From M-71 to Gute St.



Legend

-  Washington Street Special Assessment
-  City Parcels 2018
- 501 Street Address Number



WEST SIDE

ADDRESS NO.	STREET	PROPERTY OWNER NAME	ROLL NUMBER	FRONT FOOTAGE	CORNER LOT DISCOUNT	ASSESSABLE FRONT FEET	FRONT FOOT RATE UNADJUSTED	AMOUNT OF ASSESSMENT UNADJUSTED	FRONT FOOT RATE ADJUSTED	AMOUNT OF ASSESSMENT ADJUSTED	PROPERTY TYPE
912	WASHINGTON	ELITE EARLY LEARNING CENTER LLC	651-039-006	210	0.75	157.50	\$48.41	\$7,624.58	\$0.00	\$0.00	B1
904	WASHINGTON	CUTLER, MARGARET D TRUST	651-039-002	62	1	62.00	\$39.13	\$2,426.06	\$0.00	\$0.00	R2
902	WASHINGTON	DULEY, KARI; BALL, KAREN	651-039-001	63	0.75	47.25	\$39.13	\$1,848.89	\$0.00	\$0.00	R2
832	WASHINGTON	HARTNER, JAMES & MARY M	651-038-013	61	0.75	45.75	\$39.13	\$1,790.20	\$0.00	\$0.00	R2
828	WASHINGTON	PEIFFER, RACHAEL	651-038-012	61	1	61.00	\$39.13	\$2,386.93	\$0.00	\$0.00	R2
818	WASHINGTON	HORVATH, JUSTIN R	651-038-009	61	1	61.00	\$39.13	\$2,386.93	\$0.00	\$0.00	R2
814	WASHINGTON	HOSHIELD, VICKIE	651-038-008	61	1	61.00	\$39.13	\$2,386.93	\$0.00	\$0.00	R2
810	WASHINGTON	SUTPHEN, MARY ANN	651-038-005	61	1	61.00	\$39.13	\$2,386.93	\$0.00	\$0.00	R2
802	WASHINGTON	JONES, DAVID H & KATHERINE	651-038-015	122	0.75	91.50	\$39.13	\$3,580.40	\$0.00	\$0.00	R2
720	WASHINGTON	720 S WASHINT ST LLC	651-031-004	66	0.75	49.50	\$48.41	\$2,396.30	\$48.41	\$2,396.30	B4
714	WASHINGTON	SPOONER, BRIAN P	651-031-003	66	1	66.00	\$48.41	\$3,195.06	\$48.41	\$3,195.06	B4
708	WASHINGTON	ELSTON, CYNTHIA A	651-031-002	72	1	72.00	\$48.41	\$3,485.52	\$48.41	\$3,485.52	B4
702	WASHINGTON	HENEY, ANDREW J	651-031-001	60	0.75	45.00	\$48.41	\$2,178.45	\$48.41	\$2,178.45	B4
618-620	WASHINGTON	KAREBRU LLC	651-025-006	132	0.75	99.00	\$48.41	\$4,792.59	\$48.41	\$4,792.59	B4
616	WASHINGTON	HARTWICK, CHERIE	651-025-005	66	1	66.00	\$48.41	\$3,195.06	\$48.41	\$3,195.06	B4
608	WASHINGTON	CORWIN, DOUGLAS E JR & DIANE V	651-025-004	38	1	38.00	\$48.41	\$1,839.58	\$48.41	\$1,839.58	B4
606	WASHINGTON	AVITTS, MICHAEL A	651-025-003	45	1	45.00	\$48.41	\$2,178.45	\$48.41	\$2,178.45	B4
604	WASHINGTON	HERRING, FRED	651-025-002	40	1	40.00	\$48.41	\$1,936.40	\$48.41	\$1,936.40	B4
600	WASHINGTON	BUDAE, ROBERT M TRUST	651-025-001	40.75	0.75	30.56	\$48.41	\$1,479.53	\$48.41	\$1,479.53	B4
530	WASHINGTON	HURON & EASTERN RAILWAY CO INC	651-000-026	35	0.75	26.25	\$48.41	\$1,270.76	\$48.41	\$1,270.76	I1
	HURON & EASTERN RAILWAY	HURON & EASTERN RAILWAY CO INC	651-027-003	100.4	1	100.40	\$48.41	\$4,860.36	\$48.41	\$4,860.36	I1
524	WASHINGTON	HURON & EASTERN RAILWAY CO INC	651-000-020	23	1	23.00	\$48.41	\$1,113.43	\$48.41	\$1,113.43	I1
				1546.15			1348.71	\$60,739.33			\$33,921.49

Front Foot rate adjusted to \$0 for parcels that were included in the 2003 Washington Street Project Special Assessment District

EAST SIDE

ADDRESS NO.	STREET	PROPERTY OWNER NAME	ROLL NUMBER	FRONT FOOTAGE	CORNER LOT DISCOUNT	ASSESSABLE FRONT FEET	FRONT FOOT RATE UNADJUSTED	AMOUNT OF ASSESSMENT UNADJUSTED	FRONT FOOT RATE ADJUSTED	AMOUNT OF ASSESSMENT ADJUSTED	PROPERTY TYPE
1003	WASHINGTON	DMT LEASING LLC	652-011-016	27	1	27.00	\$48.41	\$1,307.07	\$0.00	\$0.00	OS1
915-923	WASHINGTON	LANGDON, ALAN E	652-011-017	132	1	132.00	\$48.41	\$6,390.12	\$0.00	\$0.00	OS1
905	WASHINGTON	WILLIS, STEVEN M & LISA R	652-011-018	88	1	88.00	\$39.13	\$3,443.44	\$0.00	\$0.00	R2
901	WASHINGTON	MILLAR, TIMOTHY A	652-011-019	88	0.75	66.00	\$39.13	\$2,582.58	\$0.00	\$0.00	R2
833	WASHINGTON	COOKINGHAM, DALE E TRUST	652-006-017	46	0.75	34.50	\$39.13	\$1,349.99	\$0.00	\$0.00	R2
829	WASHINGTON	OSMER, BRIAN K & DIANE M	652-006-016	40	1	40.00	\$39.13	\$1,565.20	\$0.00	\$0.00	R2
827	WASHINGTON	ASSID, MICHAEL	652-006-013	40	1	40.00	\$39.13	\$1,565.20	\$0.00	\$0.00	R2
825	WASHINGTON	HAUBENSTRICKER, MARTIN C & ELAIN	652-006-012	40	1	40.00	\$39.13	\$1,565.20	\$0.00	\$0.00	R2
823	WASHINGTON	JOHNSON, DAVID; LOCK, KIMBERLY	652-006-009	40	1	40.00	\$39.13	\$1,565.20	\$0.00	\$0.00	R2
821	WASHINGTON	BROOKS, JACOB	652-006-008	40	1	40.00	\$39.13	\$1,565.20	\$0.00	\$0.00	R2
817-819	WASHINGTON	GASTIN, VIRGINIA	652-006-005	60	1	60.00	\$39.13	\$2,347.80	\$0.00	\$0.00	R2
	WASHINGTON	WESLEYAN CHURCH	652-006-004	60	1	60.00	\$39.13	\$2,347.80	\$0.00	\$0.00	R2
801	WASHINGTON	WESLEYAN CHURCH	651-037-001	61	0.75	45.75	\$39.13	\$1,790.20	\$0.00	\$0.00	R2
715	WASHINGTON	OWOSSO WESLEYAN CHURCH INC	651-032-001	178	0.75	133.50	\$39.13	\$5,223.86	\$39.13	\$5,223.86	R2
707	WASHINGTON	WESLEYAN CHURCH	652-005-005	66	1	66.00	\$39.13	\$2,582.58	\$39.13	\$2,582.58	R2
705	WASHINGTON	WESLEYAN CHURCH	652-005-004	44	1	44.00	\$39.13	\$1,721.72	\$39.13	\$1,721.72	R2
703	WASHINGTON	WESLEYAN CHURCH	652-005-001	44	0.75	33.00	\$39.13	\$1,291.29	\$39.13	\$1,291.29	R2
619	WASHINGTON	CLARK, EDWARD L & DIAN M TRUST	652-001-006	44	0.75	33.00	\$48.41	\$1,597.53	\$48.41	\$1,597.53	B4
	WASHINGTON	SIMMINGTON, THOMAS LLC	652-001-003	132	1	132.00	\$48.41	\$6,390.12	\$48.41	\$6,390.12	I1
605	WASHINGTON	SIMMINGTON, THOMAS LLC	652-001-001	156.75	1	156.75	\$48.41	\$7,588.27	\$48.41	\$7,588.27	I1
	HURON & EASTERN	HURON & EASTERN RAILWAY CO INC	652-001-007	86.62	1	86.62	\$48.41	\$4,193.27	\$48.41	\$4,193.27	I1
102	CORUNNA	HURON & EASTERN RAILWAY CO INC	651-021-005	21.7	1	21.70	\$48.41	\$1,050.50	\$48.41	\$1,050.50	B4
102	CORUNNA	RHJ PROPERTY LLC	651-021-004	33	0.75	24.75	\$48.41	\$1,198.15	\$48.41	\$1,198.15	B4
				1568.07		1444.57		\$62,222.27		\$32,837.28	

Front Foot rate adjusted to \$0 for parcels that were included in the 2003 Washington Street Project Special Assessment District

ASSESSABLE RESIDENTIAL FRONT FEET	1321.25
ASSESSABLE COMMERCIAL FRONT FEET	1472.03
TOTAL ASSESSABLE FRONT FOOTAGE	2793.28

SEE SHEET THREE FOR EXPLANATION OF ASSESSMENT ROLE

WASHINGTON ST FROM GUTE TO M-71**SPECIAL ASSESSMENT 2019-13 ROLL****RESO #4**
PAGE 3 OF 3

ENGINEER'S ESTIMATE ELIGIBLE AMOUNT	\$568,220.88
ASSESSABLE RESIDENTIAL FRONT FEET	1,321.25
ASSESSABLE COMMERCIAL FRONT FEET	1,472.03
TOTAL ASSESSABLE FRONT FEET	2,793.28

CALCULATING ASSESSABLE FRONT FOOT RATE AND AMOUNTS:

PROPERTY TYPE	RESIDENTIAL PROPERTY	COMMERCIAL PROPERTY	TOTAL
TOTAL ELIGIBLE PER TYPE	\$568,220.88	\$568,220.88	
CITY SHARE $\geq 60\%$	\$405,082.67	\$366,380.03	
PROPERTY SHARE @ $\leq 40\%$	\$163,138.21	\$201,840.85	
ASSESSABLE FRONT FOOT RATE: PROP SHARE/ TOTAL FRONT FEET	\$58.40	\$72.26	
LANE ADJUSTMENT FACTOR	0.67	0.67	
ASSESSABLE FRONT FOOT RATE-ADJUSTED	\$39.13	\$48.41	
TOTAL FRONT FEET PER TYPE	1,321.25	1,472.03	
TOTAL AMOUNT OF ASSESSMENT PER TYPE: CALCULATED	\$61,609.89	\$85,922.39	\$147,532.28

SUMMARY: ACTUAL ADJUSTED SPECIAL ASSESSMENT AMOUNTS PER SIDE OF STREET:

WEST SIDE	\$33,921.49
EAST SIDE	\$32,837.28
TOTAL SPECIAL ASSESSMENT	<u>\$66,758.77</u>

**ENGINEER'S ESTIMATE - POST BID
S. WASHINGTON STREET**

8-Mar-19

Reso No. 4

ENGINEER'S ESTIMATE OF PROBABLE COST FOR WASHINGTON STREET, FROM GUTE STREET TO M-71

DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	AMOUNT	ELIGIBLE AMOUNT	CITY COST AT 60%	ASSESSMENT 40% (4" RULE)	ASSESSMENT 40% (6" RULE)
AUDIAL VISUAL FILMING	LSUM	1	\$ 1,200.00	\$ 1,200.00				
MOBILIZATION	LSUM	1	\$ 88,000.00	\$ 81,602.40	\$ 81,602.40	\$ 48,961.44	\$ 32,640.96	\$ 32,640.96
DR STRUCTURE, REM	EACH	15	\$ 350.00	\$ 5,250.00				
SEWER, REM < 24 INCH	FEET	1085	\$ 6.00	\$ 6,510.00				
CURB AND GUTTER, REM	FEET	2139	\$ 4.50	\$ 9,625.50	\$ 9,625.50	\$ 5,775.30	\$ 3,850.20	\$ 3,850.20
PAVT, REM	SYD	8363	\$ 6.00	\$ 50,178.00	\$ -	\$ -	\$ -	\$ -
SIDEWALK, REM	SYD	452	\$ 5.00	\$ 2,260.00				
EMBANKMENT	CYD	530	\$ 9.00	\$ 4,770.00	\$ -	\$ -	\$ -	\$ -
EXCAVATION, EARTH	CYD	3493	\$ 11.00	\$ 38,423.00				
NON HAZ CONT MAT'L HADLG & DISP	CYD	50	\$ 75.00	\$ 3,750.00				
SUBGRADE UNDERCUTTING, TYPE II	CYD	400	\$ 25.00	\$ 10,000.00				
SUBGRADE UNDERCUTTING, SPECIAL	CYD	500	\$ 26.00	\$ 13,000.00				
EROSION CNT, INLET PROTECT, FAB DROP	EACH	12	\$ 100.00	\$ 1,200.00	\$ 1,200.00	\$ 720.00	\$ 480.00	\$ 480.00
PROJECT CLEANUP	LSUM	1	\$ 2,500.00	\$ 2,500.00	\$ 500.00	\$ 300.00	\$ 200.00	\$ 200.00
SUBBASE, CIP	CYD	153	\$ 19.00	\$ 2,907.00				
AGG BASE, 10 INCH, MOD	SYD	9882	\$ 15.56	\$ 153,763.92				
AGG BASE, 8.5 INCH, MOD	SYD	603	\$ 13.64	\$ 8,224.92				
MAINTENANCE GRAVEL. LM	CYD	200	\$ 35.00	\$ 7,000.00				
GEOTEXTILE SEPARATOR	SYD	10430	\$ 1.84	\$ 19,191.20				
STRUCTURAL GEOGRID	SYD	200	\$ 3.67	\$ 734.00				
SEWER TAP, 18 INCH	EACH	1	\$ 300.00	\$ 300.00				
VIDEO TAPING SEWER AND CULV PIPE	FT	466	\$ 3.00	\$ 1,398.00				
DRAIN TILE CONNECTION	FT	50	\$ 25.00	\$ 1,250.00				
SANITARY SEWER, VCP, 6", TR DET B, MOD	FT	10	\$ 166.00	\$ 1,660.00				
SANITARY SEWER, VCP, 8", TR DET B, MOD	FT	20	\$ 170.00	\$ 3,400.00				
SEWER, SDR-26, 10 INCH, TR DET B-MOD	FEET	309	\$ 47.00	\$ 14,523.00				
SEWER, SDR-26, 12 INCH, TR DET B-MOD	FEET	76	\$ 50.00	\$ 3,800.00				
SEWER, SDR-26, 18 INCH, TR DET B-MOD	FEET	81	\$ 172.00	\$ 13,932.00				
SANITARY SEWER SERVICE LATERAL CONN	EACH	1	\$ 350.00	\$ 350.00				
DR STRUCTURE COVER, ADJ, CASE 1	EACH	7	\$ 450.00	\$ 3,150.00	\$ 3,150.00	\$ 1,890.00	\$ 1,260.00	\$ 1,260.00
DR STRUCTURE COVER, TYPE B	EACH	7	\$ 800.00	\$ 5,600.00	\$ 5,600.00	\$ 3,360.00	\$ 2,240.00	\$ 2,240.00
DR STRUCTURE COVER, TYPE K	EACH	8	\$ 900.00	\$ 7,200.00	\$ 7,200.00	\$ 4,320.00	\$ 2,880.00	\$ 2,880.00
DR STRUCTURE COVER, TYPE Q	EACH	7	\$ 875.00	\$ 6,125.00	\$ 6,125.00	\$ 3,675.00	\$ 2,450.00	\$ 2,450.00
DR STRUCTURE, ADJ, ADD DEPTH, 8'-15'	FEET	6	\$ 100.00	\$ 600.00				
DR STRUCTURE, ADJ, ADD DEPTH	FEET	5	\$ 100.00	\$ 500.00				
DR STRUCTURE, TEMP LOWERING	EACH	7	\$ 200.00	\$ 1,400.00	\$ 1,400.00	\$ 840.00	\$ 560.00	\$ 560.00
DR STRUCTURE COLLAR, MODIFIED	EACH	13	\$ 400.00	\$ 5,200.00	\$ 5,200.00	\$ 3,120.00	\$ 2,080.00	\$ 2,080.00
DR STRUCTURE, 36 INCH DIA, MOD	EACH	9	\$ 1,600.00	\$ 14,400.00				
DR STRUCTURE, 48 INCH DIA, MOD	EACH	5	\$ 2,500.00	\$ 12,500.00				
DR STRUCTURE, 60 INCH DIA, MOD	EACH	2	\$ 4,100.00	\$ 8,200.00				
HMA SURFACE, REM (6" AVG DEPTH)	SYD	9943	\$ 2.00	\$ 19,886.00	\$ 19,886.00	\$ 11,931.60	\$ 3,977.20	\$ 7,954.40
HAND PATCHING	TON	20	\$ 125.00	\$ 2,500.00				

**ENGINEER'S ESTIMATE - POST BID
S. WASHINGTON STREET**

DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	AMOUNT	ELIGIBLE AMOUNT	CITY COST AT 60%	ASSESSMENT 40% (4" RULE)	ASSESSMENT 40% (6" RULE)
HMA, 2C (4.0" DEPTH)	TON	2175	\$ 65.00	\$ 141,375.00	\$ 141,375.00	\$ 84,825.00	\$ 7,068.75	\$ 35,343.75
HMA, 4E3 (2.0" DEPTH)	TON	1088	\$ 75.00	\$ 81,600.00	\$ 81,600.00	\$ 48,960.00	\$ 32,640.00	\$ 32,640.00
HMA,5E3 (1.5" DEPTH)	TON	816	\$ 85.00	\$ 69,360.00	\$ 69,360.00	\$ 41,616.00	\$ 27,744.00	\$ 27,744.00
HMA APPROACH	TON	315	\$ 105.00	\$ 33,075.00				
DRIVEWAY, NONREINF CONC, 6 INCH	SYD	140	\$ 32.00	\$ 4,480.00				
DRIVEWAY, NONREINF CONC, 7 INCH	SYD	292	\$ 36.00	\$ 10,512.00				
DRIVEWAY, NONREINF CONC, 9 INCH	SYD	68	\$ 45.00	\$ 3,060.00				
CURB AND GUTTER, DET F-2	FEET	1898	\$ 17.00	\$ 32,266.00	\$ 32,266.00	\$ 19,359.60	\$ 12,906.40	\$ 12,906.40
DRIVEWAY OPENING, CONC, DET M	FEET	105	\$ 19.00	\$ 1,995.00				
CURB RAMP OPENING, CONC	FT	166	\$ 19.00	\$ 3,154.00	\$ 3,154.00	\$ 1,892.40	\$ 1,261.60	\$ 1,261.60
SIDEWALK, CONC, 4 INCH	SFT	2138	\$ 3.70	\$ 7,910.60				
SIDEWALK, CONC, 6 INCH	SFT	100	\$ 3.70	\$ 370.00				
SIDEWALK, CONC, 7 INCH	SFT	225	\$ 3.70	\$ 832.50				
DETECTABLE WARNING SURFACE, MOD	FEET	131	\$ 68.50	\$ 8,973.50				
SIDEWALK RAMP, CONC, 7 INCH	SFT	1683	\$ 5.30	\$ 8,919.90				
SIDEWALK, CONC, 9 INCH	SFT	200	\$ 5.30	\$ 1,060.00				
FENCE, PROTECTIVE	FT	200	\$ 10.00	\$ 2,000.00				
POST, STEEL, 3 LB	FT	358	\$ 9.00	\$ 3,222.00				
SIGN, TYPE III, ERECT, SALV	EACH	4	\$ 40.00	\$ 160.00				
SIGN, TYPE III, REM	EACH	16	\$ 45.00	\$ 720.00				
SIGN, TYPE IIIA	SFT	108	\$ 19.00	\$ 2,052.00				
SIGN, TYPE IIIB	SFT	7	\$ 19.00	\$ 133.00				
REFLECT PANEL-PERM SIGN SUPPORT, 6'	EACH	8	\$ 40.00	\$ 320.00				
PAVT MRKG, COLD PLASTIC, 6" X-WALK	FEET	874	\$ 2.95	\$ 2,578.30				
PAVT MRKG, COLD PLASTIC, 24" STOP	FEET	145	\$ 12.50	\$ 1,812.50				
PAVT MRKG, OVLY CP, BIKE, SYM	EACH	7	\$ 150.00	\$ 1,050.00				
PAVT MRKG, OVLY CP, BIKE, SMALL SYM	EACH	7	\$ 140.00	\$ 980.00				
PAVT MRKG, OVLY CP, LT TURN ARROW	EACH	2	\$ 175.00	\$ 350.00				
PAVT MRKG, OVLY CP, SHARROW SYM	EACH	1	\$ 225.00	\$ 225.00				
PAVT MRKG, POLYUREA, 4 INCH, WHITE	FEET	2955	\$ 0.88	\$ 2,600.40				
PAVT MRKG, POLYUREA, 4 INCH, YELLOW	FEET	4644	\$ 0.88	\$ 4,086.72				
PAVT MRKG, POLYUREA, 12 INCH X HATCH Y	FEET	300	\$ 5.95	\$ 1,785.00				
PAVT MRKG, POLYUREA, 24 INCH, STOP BAR	FEET	114	\$ 12.50	\$ 1,425.00				
PAVT MRKG, WATERBORNE, 4" WHITE, 2ND	FEET	2955	\$ 0.65	\$ 1,920.75				
PVT MRKG, WATERBORNE, 4" YELLOW, 2ND	FEET	4644	\$ 0.65	\$ 3,018.60				
PVT MRKG, WATERBORNE, 12 INCH, WHITE	FEET	228	\$ 1.00	\$ 228.00				
PAVT MRKG, POLYUREA, RR SYM	EACH	2	\$ 350.00	\$ 700.00				
PAVT MRKG, POLYUREA, RT TURN ARROW	EACH	1	\$ 175.00	\$ 175.00				
BARRICADE, TYPE III, HI, DS, LIGHTED, FURN	EACH	20	\$ 105.60	\$ 2,112.00				
BARRICADE, TYPE III, HI, DS, LIGHTED, OPER	EACH	20	\$ 4.80	\$ 96.00				
PEDESTRIAN TYPE II BARRICADE, TEMP	EACH	12	\$ 86.40	\$ 1,036.80				
MINOR TRAFFIC DEVICES	LSUM	1	\$ 12,950.00	\$ 12,950.00	\$ 4,273.50	\$ 2,564.10	\$ 1,709.40	\$ 1,709.40
PAVT MRKG, LONGIT, ≤ 6 INCH WIDTH, REM	FT	300	\$ 0.95	\$ 285.00				
PLASTIC DRUM, HIGH INTENSITY, FURN	EACH	100	\$ 21.12	\$ 2,112.00				

**ENGINEER'S ESTIMATE - POST BID
S. WASHINGTON STREET**

DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	AMOUNT	ELIGIBLE AMOUNT	CITY COST AT 60%	ASSESSMENT 40% (4" RULE)	ASSESSMENT 40% (6" RULE)
PLASTIC DRUM, HIGH INTENSITY, OPER	EACH	100	\$ 0.96	\$ 96.00				
SIGN COVER	EACH	1	\$ 35.00	\$ 35.00				
SIGN, PORTABLE,CHANGE MESSABE, FURN	EACH	2	\$ 1,632.00	\$ 3,264.00				
SIGN, PORTABLE,CHANGE MESSABE, OPER	EACH	2	\$ 48.00	\$ 96.00				
SIGN, TYPE B, TEMP, PRISMATIC, FURN	SFT	485	\$ 3.80	\$ 1,843.00				
SIGN, TYPE B, TEMP, PRISMATIC, OPER	SFT	485	\$ 0.05	\$ 24.25				
SIGN, TYPE B, TEMP, PRIIS, SPECIAL, FURN	SFT	80	\$ 3.90	\$ 312.00				
SIGN, TYPE B, TEMP, PRIIS, SPECIAL, OPER	SFT	80	\$ 0.05	\$ 4.00				
TRAFFIC REGULATOR CONTROL	LSUM	1	\$ 2,000.00	\$ 2,000.00				
RAILROAD PROTECTION, AT GRADE CROSS	DIR	10000	\$ 1.00	\$ 10,000.00				
TURF ESTABLISHMENT, PERFORMANCE	SYD	2607	\$ 5.00	\$ 13,035.00				
SUB TOTALS				\$ 1,039,750.76	\$ 473,517.40	\$ 284,110.44	\$ 135,948.51	\$ 168,200.71
INDIRECT COSTS:								
ENGINEERING @ 15% OF SUB TOTAL				\$ 155,962.61	\$ 71,027.61	\$ 42,616.57	\$ 20,392.28	\$ 25,230.11
ADMINISTRATIVE @ 5% OF SUB TOTAL				\$ 51,987.54	\$ 23,675.87	\$ 14,205.52	\$ 6,797.43	\$ 8,410.04
GRAND TOTALS				\$ 1,247,700.91	\$ 568,220.88	\$ 340,932.53	\$ 163,138.21	\$ 201,840.85
							UNADJUSTED	UNADJUSTED



Washington Street Special Assessment

How are street conditions rated?

- Owosso uses the Pavement Surface Evaluation and Rating (PASER) system to rate the condition of its streets.
 - The city engineer conducts this assessment every 3 years
 - PASER was developed by the University of Wisconsin and adopted by the Michigan Transportation Asset Management Council for rating state roads
- There was also a study done on Owosso's streets by Dr. Abass Butt in 2012. This was presented to City Council as part of an overall street condition/maintenance discussion.
 - Dr. Butt assigned a Pavement Condition Index (PCI) rating to each street at that time.
 - PCI ratings coordinate with PASER ratings.
 - PCI is on a scale of 0-100 and PASER is on a scale of 0-10

How are assessments calculated?

- City Engineer estimates project cost based on current unit costs (asphalt, labor, material, etc.)
- Engineer assigns certain project costs as assessment-eligible costs.
 - Asphalt, curbs, gutters, driveway aprons, drain structures, 15% of engineering, 5% of administrative
- These assessment-eligible costs are then split 60/40 between the city and property owners
 - So, property owners pay 40% of all assessment eligible costs, 6% of engineering, and 2% of administration
- The 40% is then divided by the total front footage for each property ownership class – residential and commercial – to get the cost per front foot for both residential and commercial properties.
- This cost per front foot is then multiplied by each property's front foot amount – respective to its class - to come up with each property's total assessment amount

Why a 60/40 cost share?

- The City is authorized by the Home Rule City Act (PA 279, 1909) to pay for public improvements by special assessment if we have an ordinance in place.
- Chapter 10 of the City Charter authorizes city council to pass an ordinance to pay for such improvements through assessments.
- Section 28-4 of the City Code of Ordinances gives the city manager the authority to set and recommend a cost share policy for special assessments as well as what components of the project can be special-assessed
 - Enacted by the City in 1977

Washington Street Condition

Gute to M-71

NAME	Wash	Wash	Wash	Wash	Wash	Wash	Wash
FROM	GUTE	RIDGE	STEWART	UNIVERSAL	MONROE	MILWAUKEE	R\R
TO	RIDGE	STEWART	UNIVERSAL	MONROE	MILWAUKEE	R\R	M-71
LENGTH	390	485	330	66	343	131	119
YRPAVE	2003	2003	1980	1980	1980	1916	
PCI 2012	84	67	11	11	14	15	15
PASER 2014	6	5	3	2	2	2	2
PASER 2017	5	5	3	2	2	2	2
MINIMUM TREATMENT	REHAB	REHAB	REHAB	REHAB	REHAB	REHAB	REHAB

Washington Street Traffic Count

Gute to M-71

NAME	WASH	WASH	WASH	WASH	WASH	WASH	WASH
FROM	GUTE	RIDGE	STEWART	UNIVERSAL	MONROE	MILWAUKEE	R\R
TO	RIDGE	STEWART	UNIVERSAL	MONROE	MILWAUKEE	R\R	M-71
CLASS	MAJOR	MAJOR	MAJOR	MAJOR	MAJOR	MAJOR	MAJOR
ADT	6621	6172	9035	9035	9210	9609	9609
ADTDAT	6/2/2015	9/15/2015	9/15/2015	9/15/2015	5/14/2015	8/16/2007	8/16/2007

NOTE: Traffic counts are more used to determine a road's engineering needs (strength of the road) rather than the necessity of a project.

Washington Street

Gute to M-71

Total Project Cost	MDOT Safety Grant	Assessment-Eligible Portion
\$1,247,700.91	\$600,000	\$568,220.88

Assessment-Eligible Cost Responsibilities

Total Eligible Cost	City Share	Residential Share (\$39.13/ft)	Commercial Share (\$48.41/ft)
\$568,220.88	\$340,932.53	\$10,819.45	\$55,939.33
100%	60%	2%	10%
1432.03'		276.5'	1155.53'

Total Project Cost Responsibility Breakdown

Grand Total Cost	City Share (Assessment Cost + At Large)	MDOT Safety Grant	Residential Share	Commercial Share
100%	47%	48%	<1%	4%

Washington Street Front-Foot Calculation

- 2,793.28 total front feet
- Residential calculation
 - \$568,220.88 total eligible cost...
 - Multiplied by 40% @ 4" rule = \$163,138.21...
 - Divided by total front feet = \$58.40 per front foot
 - **ENGINEER ADJUSTED FOR 2 LANES RATHER THAN 3**
 - $(568,220.88 \times 0.40) / 2793.28 = \underline{\$39.13}$
- Commercial calculation
 - \$568,220.88 total eligible cost...
 - Multiplied by 40% @ 6" rule = \$201,840.85
 - Divided by total front feet = \$72.26 per front foot
 - **ENGINEER ADJUSTED FOR 2 LANES RATHER THAN 3**
 - $(568,220.88 \times 0.40) / 2793.28 = \underline{\$48.41}$



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: March 22, 2019

TO: Owosso City Council

FROM: Glenn Chinavare, Director of Public Services & Utilities

SUBJECT: Setting Public Hearing for Special Assessment Roll for Ryan Street Reconstruction

RECOMMENDATION:

Approval of Resolution No. 4 which sets the second public hearing for the Ryan Street Reconstruction Project.

BACKGROUND:

This public hearing is intended to provide affected residents with the opportunity to comment regarding their individual assessments. The proposed street is designed at same dimensions as existing street.

Step Four/Resolution No. 4 takes place after the bids are received. Estimated assessment amounts are adjusted if necessary to reflect the actual cost as dictated by the bids received. A second public hearing is set to allow property owners to comment on their particular assessment. Each property owner is sent a second notice containing the date and time of the public hearing and the amount of the proposed assessment for their property. City Council sets the second public hearing at its **April 15, 2019** meeting.

Step Five/Resolution No. 5 documents the second public hearing, finalizes the special assessment roll and sets the terms of payment. This public hearing is designed to allow affected citizens the opportunity to argue whether or not the amount of their assessment is fair and equitable in relation to the benefit they receive from the project. If, after hearing citizen comment, the council decides adjustments need to be made to the assessment roll they may do so. Alternately, if it is felt all the assessments are fair and equitable the resolution may be passed as written.

Tonight the council will be considering Resolution No. 4 for the proposed district as a part of the Consent Agenda. Staff recommends authorization of Resolution No. 4 setting a public hearing for Monday, **April 15, 2019** to receive citizen comment regarding the proposed special assessment roll for the following public improvement:

Ryan Street, Public Street, from Chipman Street to Cedar Street

Attachment(s): Ryan Street Resolution No. 4
Special Assessment Roll

RESOLUTION NO.

**RYAN STREET
FROM CHIPMAN STREET TO CEDAR STREET
SPECIAL ASSESSMENT RESOLUTION NO. 4**

WHEREAS, the Assessor has prepared a special assessment roll for the purpose of specially assessing that portion of the cost of the public improvements more particularly hereinafter described to the properties specially benefited by said public improvement, and the same has been presented to the Council by the City Clerk.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Said special assessment roll is hereby accepted and shall be filed in the office of the City Clerk for public examination.
2. The Council shall meet at the Owosso City Hall, Owosso, Michigan at 7:30 o'clock p.m., on Monday, April 15, 2019 for the purpose of hearing all persons interested in said special assessment roll and reviewing the same.
3. The City Clerk is directed to publish the notice of said hearings once in the *Argus Press*, the official newspaper of the City of Owosso, not less than ten (10) days prior to said hearing and shall further cause notice of said hearing to be sent by first class mail to each owner of the property subject to assessment, as indicated by the records in the City Assessor's office as shown on the general tax rolls of the City, at least ten (10) days before the time of said hearing, said notice to be mailed to the addresses shown on said general tax rolls of the City.
4. The notice of said hearing to be published and mailed shall be in substantially the following form:

**NOTICE OF HEARING
TO REVIEW SPECIAL ASSESSMENT ROLL
CITY OF OWOSSO, COUNTY OF SHIAWASSEE, MICHIGAN**

TO THE OWNERS OF THE FOLLOWING DESCRIBED PROPERTY:

RYAN STREET, A PUBLIC STREET, FROM CHIPMAN STREET TO CEDAR STREET

TAKE NOTICE that a Special Assessment roll has been prepared for the purpose of defraying the Special Assessment district's share of the cost of the following described improvements:

STREET RECONSTRUCTION

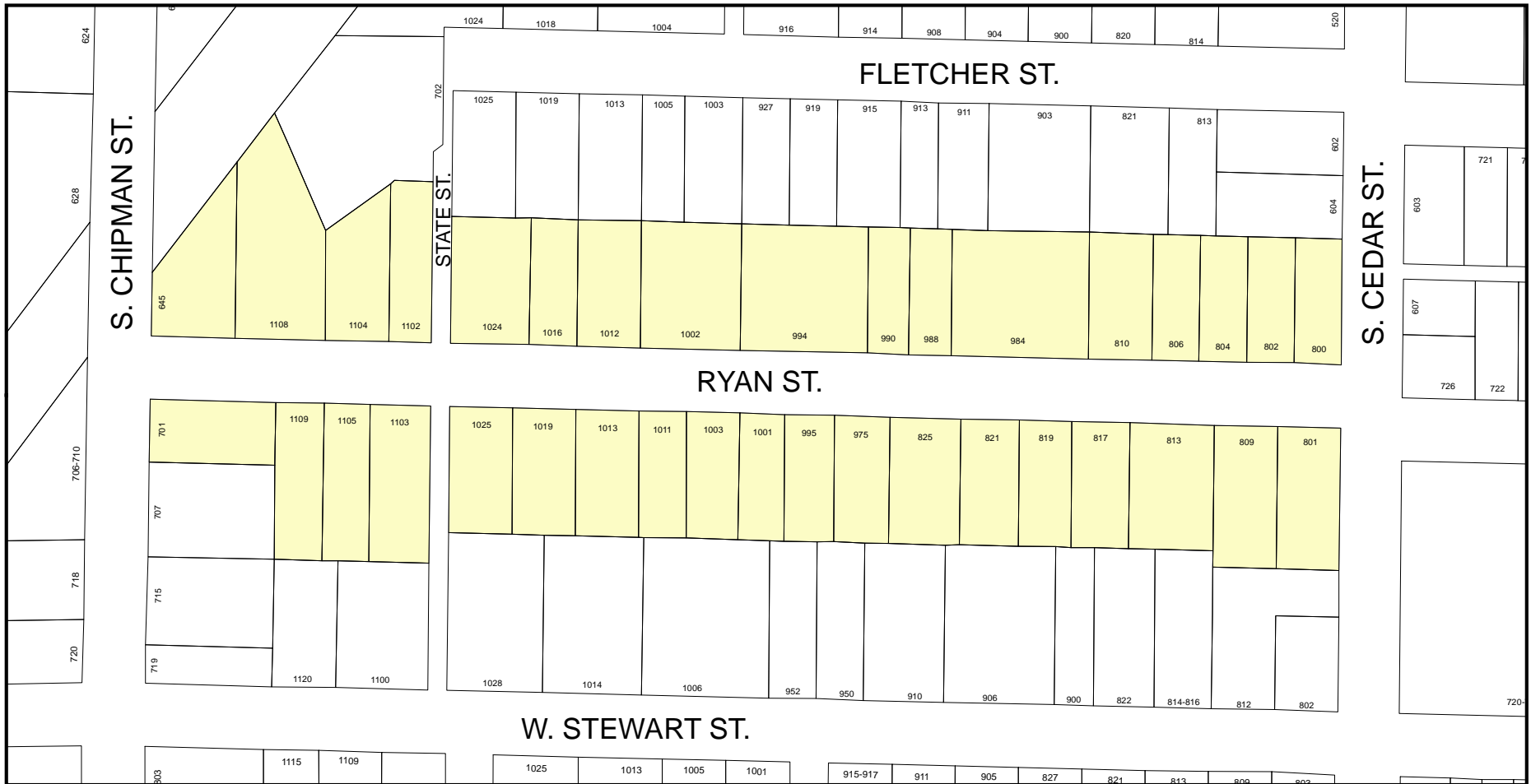
The said Special Assessment roll is on file for public examination with the City Clerk and any objections to said Special Assessment roll must be filed in writing with the City Clerk prior to the close of the hearing to review said Special Assessment roll.

TAKE FURTHER NOTICE that appearance and protest at this hearing is required in order to appeal the amount of the special assessment to the State Tax Tribunal if an appeal should be desired. A property owner or party in interest, his or her agent, may appear in person at the hearing to protest the special assessment or may file his or her appearance by letter and his or her personal appearance shall not be required. The property owner or any person having an interest in the property subject to the proposed special assessments may file a written appeal of the special assessment with the State Tax Tribunal within thirty days after confirmation of the special assessment roll if that special assessment was protested at this hearing.

TAKE FURTHER NOTICE that the City Council will meet at the Owosso City Hall, Owosso, Michigan at 7:30 p.m. on Monday, April 15, 2019 for the purpose of reviewing said special assessment roll and for the purpose of considering all objections to said roll submitted in writing.

City of Owosso

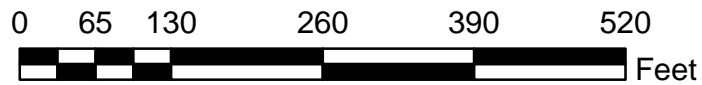
Proposed Special Assessment



Ryan Street from S. Chipman St. to S. Cedar St.

Legend

- City Parcels 2018 Edition
- Special Assessment Parcels
- 1501 Street Address Number



1 inch = 165 feet



SPECIAL ASSESSMENT 2019-10 ROLL

NORTH

ADDRESS NO.	STREET	PROPERTY OWNER NAME	ROLL NUMBER	FRONT FOOTAGE	CORNER LOT DISCOUNT	ASSESSABLE FRONT FEET	FRONT FOOT RATE	AMOUNT OF ASSESSMENT	ZONING TYPE
645	S CHIPMAN	MADRIGAL, ELAINE M	113-006-001	78	0.75	58.50	\$41.77	\$2,443.55	R1
1108	RYAN	TISHER, STEVEN R	113-006-005	95.08	1	95.08	\$41.77	\$3,971.49	R1
1104	RYAN	DAWES, JOSEPH M; SEMKE, JESSICA K	113-006-002	66	1	66.00	\$41.77	\$2,756.82	R1
1102	RYAN	ROOT, SAMUEL S & LARINDA S	113-006-003	44	1	44.00	\$41.77	\$1,837.88	R1
1024	RYAN	PIERCE, CLAUDE J	113-002-017	82	1	82.00	\$41.77	\$3,425.14	R1
1016	RYAN	REIDSEMA, BRIAN D & CYNTHIA J	113-002-018	50	1	50.00	\$41.77	\$2,088.50	R1
1012	RYAN	SUGGS, BRIAN S & LYNETTE J	113-002-019	66	1	66.00	\$41.77	\$2,756.82	R1
1002	RYAN	THOMPSON, DORIS E	113-002-020	104.3	1	104.30	\$41.77	\$4,356.61	R1
994	RYAN	ALBRING, BRANDIE	113-002-021	132	1	132.00	\$41.77	\$5,513.64	R1
990	RYAN	ALBRANT, JOHANNA G; WALTON, MELISSA	113-002-022	44	1	44.00	\$41.77	\$1,837.88	R1
988	RYAN	LANE, LILA L	113-002-023	44	1	44.00	\$41.77	\$1,837.88	R1
984	RYAN	FERRIS, CAROL A; DURFEE, LINDA L	113-002-024	143	1	143.00	\$41.77	\$5,973.11	R1
810	RYAN	STOUT, JENNIFER M	113-002-026	66	1	66.00	\$41.77	\$2,756.82	R1
806	RYAN	MACKENZIE, MICHAEL & AMANDA	113-002-027	49.5	1	49.50	\$41.77	\$2,067.62	R1
804	RYAN	FRANTZ, LORI A	113-002-028	49.5	1	49.50	\$41.77	\$2,067.62	R1
802	RYAN	KLCO, JOSPH JR & MARY ELLE	113-002-029	49.5	1	49.50	\$41.77	\$2,067.62	R1
800	RYAN	DANIELS, JEFFERY	113-002-030	49.5	0.75	37.13	\$41.77	\$1,550.71	R1
				1212.38		1180.51		\$49,309.69	

SOUTH

ADDRESS NO.	STREET	PROPERTY OWNER NAME	ROLL NUMBER	FRONT FOOTAGE	CORNER LOT DISCOUNT	ASSESSABLE FRONT FEET	FRONT FOOT RATE	AMOUNT OF ASSESSMENT	ZONING TYPE
701	S CHIPMAN	KEYES, SHERYL L & DAVID A	113-007-001	132	0.75	99.00	\$43.82	\$4,338.18	B1
1109	RYAN	CARPENTER, SEAN	113-007-007	50.25	1	50.25	\$41.77	\$2,098.94	R1
1105	RYAN	SCOTT, MATTHEW C	113-007-008	47.75	1	47.75	\$41.77	\$1,994.52	R1
1103	RYAN	BURL, PHILLIP E & MARIE E	113-007-009	57	1	57.00	\$41.77	\$2,380.89	R1
1025	RYAN	CALLARD, WILLIAM R & LOIS C	113-001-014	66	1	66.00	\$41.77	\$2,756.82	R1
1019	RYAN	HOLLEY, SANDRA K	113-001-013	66	1	66.00	\$41.77	\$2,756.82	R1
1013	RYAN	PARDY, THERESA	113-001-012	66	1	66.00	\$41.77	\$2,756.82	R1
1011	RYAN	KINGSLEY, ANNIE L; MILLER-ALLEY, PAUL	113-001-011	49.5	1	49.50	\$41.77	\$2,067.62	R1
1003	RYAN	SIMMINGTON LLC	113-001-010	54.75	1	54.75	\$41.77	\$2,286.91	R1
1001	RYAN	BRONSON, DONALD R	113-001-009	47	1	47.00	\$41.77	\$1,963.19	R1
995	RYAN	CALDER, DIANE TRUST	113-001-007	52	1	52.00	\$41.77	\$2,172.04	R1
975	RYAN	CALDER, DONALD R & DIANE M	113-001-008	58	1	58.00	\$41.77	\$2,422.66	R1
825	RYAN	CALLARD, TINA	113-001-006	74	1	74.00	\$41.77	\$3,090.98	R1
821	RYAN	WOOD, GARY & JUNE ET AL	113-001-005	61	1	61.00	\$41.77	\$2,547.97	R1
819	RYAN	SLAMA, DANIEL R & DANIELLE	113-001-004	55	1	55.00	\$41.77	\$2,297.35	R1
817	RYAN	SCOTT, AMANDA N	113-001-003	60	1	60.00	\$41.77	\$2,506.20	R1
813	RYAN	DCT INVESTMENTS LLC	113-001-002	88	1	88.00	\$41.77	\$3,675.76	R1
809	RYAN	BUBLITZ, TRACY	113-001-028	66	1	66.00	\$41.77	\$2,756.82	R1
801	RYAN	HORN, HOWARD J & MARY ANN	113-001-029	66	0.75	49.50	\$41.77	\$2,067.62	R1
				1216.25		1166.75		\$48,938.10	

TOTAL ASSESSABLE FRONT FOOTAGE

2347.26

SEE SHEET TWO FOR EXPLANATION OF ASSESSMENT ROLL

**POST BID ASSESSMENT CALCULATIONS
RYAN STREET**

RYAN ST FROM CHIPMAN TO CEDAR

SPECIAL ASSESSMENT 2019-10 ROLL

RESO 4

ENGINEER'S ESTIMATE ASSESSABLE AMOUNT	\$257,133.96
TOTAL ASSESSABLE FRONT FEET RESIDENTIAL	2248.26
TOTAL ASSESSABLE FRONT FEET COMMERCIAL	99.00
TOTAL ASSESSABLE FRONT FEET	2347.26

CALCULATING ASSESSABLE FRONT FOOT RATE AND AMOUNTS:

PROPERTY TYPE	RESIDENTIAL PROPERTY	COMMERCIAL PROPERTY	TOTAL
TOTAL ELIGIBLE PER TYPE	\$257,133.96	\$257,133.96	
CITY SHARE $\geq 60\%$	\$159,099.27	\$154,280.38	
PROPERTY SHARE @ $\leq 40\%$	\$98,034.69	\$102,853.58	
ASSESSABLE FRONT FOOT RATE: PROP SHARE/TOTAL FRONT FEET	\$41.77	\$43.82	
TOTAL FRONT FEET PER TYPE	2248.26	99.00	
TOTAL AMOUNT OF ASSESSMENT PER TYPE:	\$93,899.89	\$4,338.05	\$98,237.94

SUMMARY: SPECIAL ASSESSMENT AMOUNTS PER SIDE OF STREET:

NORTH SIDE	\$49,309.69
SOUTH SIDE	\$48,938.10
TOTAL SPECIAL ASSESSMENT	<u>\$98,247.79</u>

**ENGINEER'S ESTIMATE - POST BID
RYAN STREET**

20-Mar-19

RESO 4

RYAN STREET ENGINEER'S ESTIMATE

DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	AMOUNT	ELIGIBLE AMOUNT	CITY COST 60 PERCENT	ASSESSMENT AT 40% RESIDENTIAL	ASSESSMENT AT 40% COMMERCIAL
MOBILIZATION, MAX _____	LSUM	1.00	\$ 20,210.00	\$ 20,210.00	\$ 20,210.00	\$ 12,126.00	\$ 8,084.00	\$ 8,084.00
DR STRUCTURE, REM	EA	11.00	\$ 300.00	\$ 3,300.00				
SEWER, REM, LESS THAN 24 INCH	LFT	677.00	\$ 6.00	\$ 4,062.00				
SEWER, ABANDON IN PLACE	LFT	716.00	\$ 5.15	\$ 3,687.40				
CURB AND GUTTER, REM	LFT	2632.00	\$ 5.00	\$ 13,160.00	\$ 4,342.80	\$ 2,605.68	\$ 1,737.12	\$ 1,737.12
PAVT, REM	SYD	389.00	\$ 6.00	\$ 2,334.00	\$ 2,334.00	\$ 1,400.40	\$ 933.60	\$ 933.60
SIDEWALK, REM	SYD	375.00	\$ 5.00	\$ 1,875.00				
SUBGRADE UNDERCUTTING, TYPE II	CYD	50.00	\$ 25.00	\$ 1,250.00				
EXCAVATION, EARTH	CYD	1556.00	\$ 12.25	\$ 19,061.00				
EMBANKMENT, CIP	CYD	211.00	\$ 10.00	\$ 2,110.00				
EROSION CONTROL, INLET PROTECTION, FABRIC DROP	EA	14.00	\$ 95.00	\$ 1,330.00	\$ 1,330.00	\$ 798.00	\$ 532.00	\$ 532.00
MAINTENANCE GRAVEL	TON	20.00	\$ 30.00	\$ 600.00	\$ 600.00	\$ 360.00	\$ 240.00	\$ 240.00
DR STRUCTURE COVER, TEMP LOWERING	EA	6.00	\$ 250.00	\$ 1,500.00	\$ 1,500.00	\$ 900.00	\$ 600.00	\$ 600.00
HMA SURFACE, REM	SYD	4574.00	\$ 2.00	\$ 9,148.00	\$ 4,574.00	\$ 2,744.40	\$ 1,829.60	\$ 1,829.60
AGGREGATE BASE, 4 INCH, MOD	SYD	875.00	\$ 7.72	\$ 6,755.00				
AGGREGATE BASE, 8 INCH, MOD	SYD	4611.00	\$ 13.10	\$ 60,404.10				
APPROACH, CL II, LM	CYD	4.00	\$ 40.00	\$ 160.00	\$ 160.00	\$ 96.00	\$ 64.00	\$ 64.00
GEOTEXTILE SEPARATOR	SYD	4611.00	\$ 1.75	\$ 8,069.25				
SANITARY SERV CONFLICT	EA	5.00	\$ 250.00	\$ 1,250.00				
ABADNONED GAS MAIN CONFLICT	EA	10.00	\$ 200.00	\$ 2,000.00				
SEWER TAP, 12 INCH	EA	2.00	\$ 300.00	\$ 600.00				
SEWER TAP, 24 INCH	EA	1.00	\$ 350.00	\$ 350.00				
SEWER, SDR-26, 10 INCH, TRENCH DET B-MOD	LFT	237.00	\$ 49.00	\$ 11,613.00				
SEWER, ADS HP STORM, 12 INCH, TRENCH DET B-MOD	LFT	356.00	\$ 51.63	\$ 18,380.28				
SEWER, ADS HP STORM, 24 INCH, TRENCH DET B-MOD	LFT	362.00	\$ 94.22	\$ 34,107.64				
DR STRUCTURE COVER, ADJ, CASE 1	EA	6.00	\$ 450.00	\$ 2,700.00	\$ 2,700.00	\$ 1,620.00	\$ 1,080.00	\$ 1,080.00
DR STRUCTURE COVER, EJ 1060	EA	6.00	\$ 700.00	\$ 4,200.00	\$ 4,200.00	\$ 2,520.00	\$ 1,680.00	\$ 1,680.00
DR STRUCTURE COVER, EJ 1120 W/ GASKET SEAL	EA	5.00	\$ 700.00	\$ 3,500.00	\$ 3,500.00	\$ 2,100.00	\$ 1,400.00	\$ 1,400.00
DR STRUCTURE COVER, EJ 7000	EA	12.00	\$ 900.00	\$ 10,800.00	\$ 10,800.00	\$ 6,480.00	\$ 4,320.00	\$ 4,320.00
DR STRUCTURE, 36 INCH DIA. MOD	EA	12.00	\$ 1,500.00	\$ 18,000.00				
DR STRUCTURE, 48 INCH DIA. MOD	EA	6.00	\$ 2,000.00	\$ 12,000.00				
HAND PATCHING	TON	7.00	\$ 90.00	\$ 630.00	\$ 630.00	\$ 378.00	\$ 252.00	\$ 252.00
HMA, 2C@3.0"	TON	791.00	\$ 76.00	\$ 60,116.00	\$ 60,116.00	\$ 36,069.60	\$ 20,030.65	\$ 24,046.40
HMA, 5E3@ 1.5"	TON	380.00	\$ 82.84	\$ 31,479.20	\$ 31,479.20	\$ 18,887.52	\$ 12,591.68	\$ 12,591.68
CEMENT	TON	1.00	\$ 175.00	\$ 175.00				
DRIVEWAY, NONREINF CONC, 6 INCH	SYD	504.00	\$ 28.20	\$ 14,212.80	\$ 14,212.80	\$ 8,527.68	\$ 5,685.12	\$ 5,685.12
DRIVEWAY OPENING, CONC, DET M	LFT	41.00	\$ 18.00	\$ 738.00				
CURB AND GUTTER, CONC, DET F4	LFT	2625.00	\$ 12.70	\$ 33,337.50	\$ 33,337.50	\$ 20,002.50	\$ 13,335.00	\$ 13,335.00
DETECTABLE WARNING SURFACE	LFT	30.00	\$ 72.00	\$ 2,160.00				

**ENGINEER'S ESTIMATE - POST BID
RYAN STREET**

DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	AMOUNT	ELIGIBLE AMOUNT	CITY COST 60 PERCENT	ASSESSMENT AT 40% RESIDENTIAL	ASSESSMENT AT 40% COMMERCIAL
SIDEWALK RAMP, CONC, 7 INCH	SFT	502.00	\$ 5.25	\$ 2,635.50				
SIDEWALK, CONC, 4 INCH	SFT	450.00	\$ 3.75	\$ 1,687.50				
SIDEWALK, CONC, 6 INCH	SFT	3460.00	\$ 3.45	\$ 11,937.00	\$ 11,937.00	\$ 7,162.20	\$ 4,774.80	\$ 4,774.80
MINOR TRAF DEVICES	LSUM	1.00	\$ 6,315.00	\$ 6,315.00	\$ 6,315.00	\$ 3,789.00	\$ 2,526.00	\$ 2,526.00
BARRICADE, TYPE III, HIGH INTENSITY, FURN & OPER	EA	4.00	\$ 85.00	\$ 340.00				
PEDESTRIAN TYPE II BARRICADE, TEMP	EA	15.00	\$ 120.00	\$ 1,800.00				
PLASTIC DRUM, HIGH INTENSITY, FURN & OPER	EA	50.00	\$ 11.50	\$ 575.00				
SIGN, TYPE B, TEMP, PRISMATIC, FURN & OPER	SFT	174.00	\$ 3.25	\$ 565.50				
TURF ESTABLISHMENT, PERFORMANCE	SYD	1895.00	\$ 5.00	\$ 9,475.00				
VALVE BOX, ADJ	EA	5.00	\$ 200.00	\$ 1,000.00				
SIGN, TYPE III, REM	EA	10.00	\$ 45.00	\$ 450.00				
SIGN, TYPE III, ERECT, SALV	EA	10.00	\$ 60.00	\$ 600.00				
POST, STEEL, 3 POUND	LFT	160.00	\$ 7.10	\$ 1,136.00				
SUB TOTALS				\$ 459,881.67	\$ 214,278.30	\$ 128,566.98	\$ 81,695.57	\$ 85,711.32
ENGINEERING AT 15% ASSESSABLE COST				\$ 68,982.25	\$ 32,141.75	\$ 19,285.05	\$ 12,254.34	\$ 12,856.70
ADMINISTRATIVE AT 5% ASSESSABLE COST				\$ 22,994.08	\$ 10,713.92	\$ 6,428.35	\$ 4,084.78	\$ 4,285.57
GRAND TOTALS				\$ 551,858.00	\$ 257,133.96	\$ 154,280.38	\$ 98,034.69	\$ 102,853.58



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: March 22, 2019

TO: Owosso City Council

FROM: Glenn Chinavare, Director of Public Services & Utilities

SUBJECT: Setting Public Hearing for Special Assessment Roll for Seventh Street Rehabilitation

RECOMMENDATION:

Approval of Resolution No. 4 which sets the second public hearing for the Seventh Street Rehabilitation Project.

BACKGROUND:

This public hearing is intended to provide affected residents with the opportunity to comment regarding their individual assessments.

Step Four/Resolution No. 4 takes place after the bids are received. Estimated assessment amounts are adjusted if necessary to reflect the actual cost as dictated by the bids received. A second public hearing is set to allow property owners to comment on their particular assessment. Each property owner is sent a second notice containing the date and time of the public hearing and the amount of the proposed assessment for their property. City Council sets the second public hearing at its **April 15, 2019** meeting.

Step Five/Resolution No. 5 documents the second public hearing, finalizes the special assessment roll and sets the terms of payment. This public hearing is designed to allow affected citizens the opportunity to argue whether or not the amount of their assessment is fair and equitable in relation to the benefit they receive from the project. If, after hearing citizen comment, the council decides adjustments need to be made to the assessment roll they may do so. Alternately, if it is felt all the assessments are fair and equitable the resolution may be passed as written.

Tonight the council will be considering Resolution No. 4 for the proposed district as a part of the Consent Agenda. Staff recommends authorization of Resolution No. 4 setting a public hearing for Monday, **April 15, 2019** to receive citizen comment regarding the proposed special assessment roll for the following public improvement:

Seventh Street, Public Street, from Oliver Street to King Street

Attachment(s): Seventh Street Resolution No. 4
Special Assessment Roll

RESOLUTION NO.
SEVENTH STREET
FROM OLIVER STREET TO KING STREET
SPECIAL ASSESSMENT RESOLUTION NO. 4

WHEREAS, the Assessor has prepared a special assessment roll for the purpose of specially assessing that portion of the cost of the public improvements more particularly hereinafter described to the properties specially benefited by said public improvement, and the same has been presented to the Council by the City Clerk.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Said special assessment roll is hereby accepted and shall be filed in the office of the City Clerk for public examination.
2. The Council shall meet at the Owosso City Hall, Owosso, Michigan at 7:30 o'clock p.m., on Monday, April 15, 2019 for the purpose of hearing all persons interested in said special assessment roll and reviewing the same.
3. The City Clerk is directed to publish the notice of said hearings once in the *Argus Press*, the official newspaper of the City of Owosso, not less than ten (10) days prior to said hearing and shall further cause notice of said hearing to be sent by first class mail to each owner of the property subject to assessment, as indicated by the records in the City Assessor's office as shown on the general tax rolls of the City, at least ten (10) days before the time of said hearing, said notice to be mailed to the addresses shown on said general tax rolls of the City.
4. The notice of said hearing to be published and mailed shall be in substantially the following form:

NOTICE OF HEARING
TO REVIEW SPECIAL ASSESSMENT ROLL
CITY OF OWOSSO, COUNTY OF SHIAWASSEE, MICHIGAN

TO THE OWNERS OF THE FOLLOWING DESCRIBED PROPERTY:

SEVENTH STREET, A PUBLIC STREET, FROM OLIVER STREET TO KING STREET

TAKE NOTICE that a Special Assessment roll has been prepared for the purpose of defraying the Special Assessment district's share of the cost of the following described improvements:

STREET RESURFACING

The said Special Assessment roll is on file for public examination with the City Clerk and any objections to said Special Assessment roll must be filed in writing with the City Clerk prior to the close of the hearing to review said Special Assessment roll.

TAKE FURTHER NOTICE that appearance and protest at this hearing is required in order to appeal the amount of the special assessment to the State Tax Tribunal if an appeal should be desired. A property owner or party in interest, his or her agent, may appear in person at the hearing to protest the special assessment or may file his or her appearance by letter and his or her personal appearance shall not be required. The property owner or any person having an interest in the property subject to the proposed special assessments may file a written appeal of the special assessment with the State Tax Tribunal within thirty days after confirmation of the special assessment roll if that special assessment was protested at this hearing.

TAKE FURTHER NOTICE that the City Council will meet at the Owosso City Hall, Owosso, Michigan at 7:30 p.m. on Monday, April 15, 2019 for the purpose of reviewing said special assessment roll and for the purpose of considering all objections to said roll submitted in writing.






City of Owosso

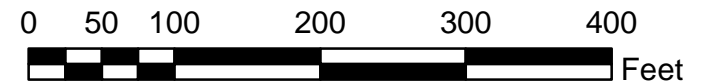
Proposed Special Assessment

Seventh Street
from Oliver Street to King Street



Legend

-  Special Assessment Parcels
-  City Parcels 2018 Edition
-  Shiawassee River
- 501 Street Address Number



1 inch = 132 feet

WEST SIDE

ADDRESS NO.	STREET	PROPERTY OWNER NAME	ROLL NUMBER	FRONT FOOTAGE	CORNER LOT DISCOUNT	ASSESSABLE FRONT FEET	FRONT FOOT RATE	AMOUNT OF ASSESSMENT	ZONING TYPE
1202	W OLIVER	SMITH, BETTY J	670-006-005	142.5	0.75	106.88	\$37.55	\$4,013.16	R1
613	SEVENTH	VREIBEL, DAVID M & CAROL R	670-006-003	76.5	1	76.50	\$37.55	\$2,872.58	R1
617	SEVENTH	MATZNICK, DENNIS A & SUSAN	670-006-002	66	1	66.00	\$37.55	\$2,478.30	R1
625	SEVENTH	BRUFF, ROBERT H & JACQUELINE	670-006-001	132	1	132.00	\$37.55	\$4,956.60	R1
635	SEVENTH	VACHHANI, DENISE L TRUST	670-006-004	253.5	1	253.50	\$37.55	\$9,518.93	R1
				670.5		634.88		\$23,839.56	

EAST SIDE

ADDRESS NO.	STREET	PROPERTY OWNER NAME	ROLL NUMBER	FRONT FOOTAGE	CORNER LOT DISCOUNT	ASSESSABLE FRONT FEET	FRONT FOOT RATE	AMOUNT OF ASSESSMENT	ZONING TYPE
1118	W OLIVER	JORDAN, DAVID	670-005-015	142.5	0.75	106.88	\$37.55	\$4,013.16	R1
616	SEVENTH	KITCHEN, MARY ANN	670-005-010	209	1	209.00	\$37.55	\$7,847.95	R1
626	SEVENTH	BRUFF, BRIAN C	670-005-007	66	1	66.00	\$37.55	\$2,478.30	R1
630	SEVENTH	CLAYTON, DANIEL R & VICKIE A TR	670-005-006	66	1	66.00	\$37.55	\$2,478.30	R1
634	SEVENTH	MATYOW, CHARLES & MARIAN	670-005-003	66	1	66.00	\$37.55	\$2,478.30	R1
1111	W KING	CAMPBELL, MARY ALICE TRUST	670-005-002	132	0.75	99.00	\$37.55	\$3,717.45	R1
				681.5		612.88		\$23,013.46	

TOTAL ASSESSABLE FRONT FOOTAGE

1247.75

SEE SHEET TWO FOR EXPLANATION OF ASSESSMENT ROLL

**POST-BID ASSESSMENT CALCULATIONS
SEVENTH STREET**

SEVENTH STREET FROM OLIVER TO KING

SPECIAL ASSESSMENT 2019-11 ROLL

RESO 4

ENGINEER'S ESTIMATE ASSESSABLE AMOUNT	\$123,863.57
TOTAL ASSESSABLE FRONT FEET RESIDENTIAL	1247.75
TOTAL ASSESSABLE FRONT FEET COMMERCIAL	0.00
TOTAL ASSESSABLE FRONT FEET	1247.75

CALCULATING ASSESSABLE FRONT FOOT RATE AND AMOUNTS:

PROPERTY TYPE	RESIDENTIAL PROPERTY	COMMERCIAL PROPERTY	TOTAL
TOTAL ELIGIBLE FOR ASSESSMENT PER TYPE	\$123,863.57	\$123,863.57	
CITY SHARE $\geq 60\%$	\$77,005.50	\$74,318.14	
PROPERTY SHARE @ $\leq 40\%$	\$46,858.07	\$49,545.43	
ASSESSABLE FRONT FOOT RATE: PROP SHARE/TOTAL FRONT FOOTAGE	\$37.55	\$39.71	
TOTAL FRONT FEET PER TYPE	1247.75	0.00	
TOTAL AMOUNT OF ASSESSMENT PER TYPE:	\$46,858.07	\$0.00	\$46,858.07

SUMMARY: SPECIAL ASSESSMENT AMOUNTS PER SIDE OF STREET:

WEST SIDE	\$23,839.56
EAST SIDE	\$23,013.46
TOTAL SPECIAL ASSESSMENT	\$46,853.01

**POST-BID ENGINEER'S ESTIMATE
SEVENTH STREET**

20-Mar-19

SEVENTH STREET ENGINEER'S POST-BID ESTIMATE
WORK ITEM

RESO 4

	UNIT	SEVENTH QUANTITIES	UNIT PRICE	AMOUNT	ELLIGIBLE AMOUNT	CITY COST 60 PERCENT	ASSESSMENT AT 40% RESIDENTIAL	ASSESSMENT AT 40% COMMERCIAL
MOBILIZATION, MAX	LSUM	1.00	\$ 11,790.00	\$ 11,790.00	\$ 11,790.00	\$ 7,074.00	\$ 4,716.00	\$ 4,716.00
DR STRUCTURE, REM	EA	6.00	\$ 300.00	\$ 1,800.00				
SEWER, REM, LESS THAN 24 INCH	LFT	70.00	\$ 6.00	\$ 420.00				
CURB AND GUTTER, REM	LFT	896.00	\$ 5.00	\$ 4,480.00	\$ 4,480.00	\$ 2,688.00	\$ 1,792.00	\$ 1,792.00
PAVT, REM	SYD	168.00	\$ 6.00	\$ 1,008.00				
SIDEWALK, REM	SYD	73.00	\$ 5.00	\$ 365.00				
SUBGRADE UNDERCUTTING, TYPE I	CYD	50.00	\$ 25.00	\$ 1,250.00				
EXCAVATION, EARTH	CYD	731.00	\$ 12.25	\$ 8,954.75				
EROSION CONTROL, INLET PROTECTION, FABRIC DROF	EA	5.00	\$ 95.00	\$ 475.00	\$ 475.00	\$ 285.00	\$ 190.00	\$ 190.00
MAINTENANCE GRAVEL	TON	30.00	\$ 30.00	\$ 900.00	\$ 900.00	\$ 540.00	\$ 360.00	\$ 360.00
DR STRUCTURE COVER, TEMP LOWERING	EA	2.00	\$ 250.00	\$ 500.00	\$ 500.00	\$ 300.00	\$ 200.00	\$ 200.00
HMA SURFACE, REM	SYD	2681.00	\$ 2.00	\$ 5,362.00	\$ 5,362.00	\$ 3,217.20	\$ 2,144.80	\$ 2,144.80
EMBANKMENT, CIP	CYD	37.00	\$ 10.00	\$ 370.00				
APPROACH, CL II, LM	CYD	10.00	\$ 40.00	\$ 400.00				
AGGREGATE BASE, 8 INCH, MOD	SYD	2681.00	\$ 13.10	\$ 35,121.10				
GEOTEXTILE SEPARATOR	SYD	2681.00	\$ 1.75	\$ 4,691.75				
SEWER, SDR-26, 10 INCH, TRENCH DET B-MOD	LFT	73.00	\$ 49.00	\$ 3,577.00				
SEWER, SDR-26, 12 INCH, TRENCH DET B-MOD	LFT	70.00	\$ 54.55	\$ 3,818.50				
DR STRUCTURE COVER, ADJ, CASE 1	EA	2.00	\$ 450.00	\$ 900.00	\$ 900.00	\$ 540.00	\$ 360.00	\$ 360.00
DR STRUCTURE COVER, EJ 1060	EA	3.00	\$ 700.00	\$ 2,100.00	\$ 2,100.00	\$ 1,260.00	\$ 840.00	\$ 840.00
DR STRUCTURE COVER, EJ 1120 W/ GASKET SEAL	EA	2.00	\$ 700.00	\$ 1,400.00	\$ 1,400.00	\$ 840.00	\$ 560.00	\$ 560.00
DR STRUCTURE COVER, EJ 7000	EA	4.00	\$ 900.00	\$ 3,600.00	\$ 3,600.00	\$ 2,160.00	\$ 1,440.00	\$ 1,440.00
DR STRUCTURE, 36 INCH DIA. MOD	EA	4.00	\$ 1,500.00	\$ 6,000.00				
DR STRUCTURE, 48 INCH DIA. MOD	EA	3.00	\$ 2,000.00	\$ 6,000.00				
HMA, 2C@3.0"	TON	442.00	\$ 76.00	\$ 33,592.00	\$ 33,592.00	\$ 20,155.20	\$ 11,197.33	\$ 11,197.33
HMA, 5E3@ 1.5"	TON	221.00	\$ 82.84	\$ 18,307.64	\$ 18,307.64	\$ 10,984.58	\$ 7,323.06	\$ 7,323.06
HMA APPROACH	TON	15.00	\$ 78.30	\$ 1,174.50				
CEMENT	TON	1.00	\$ 175.00	\$ 175.00				
DRIVEWAY, NONREINF CONC, 6 INCH	SYD	98.00	\$ 28.20	\$ 2,763.60				
CURB AND GUTTER, CONC, DET F4, MOD	LFT	896.00	\$ 18.00	\$ 16,128.00	\$ 16,128.00	\$ 9,676.80	\$ 6,451.20	\$ 6,451.20
DETECTABLE WARNING SURFACE, MODIFIED	LFT	10.00	\$ 72.00	\$ 720.00				
SIDEWALK RAMP, CONC, 7 INCH	SFT	198.00	\$ 5.25	\$ 1,039.50				
MINOR TRAF DEVICES	LSUM	1.00	\$ 3,685.00	\$ 3,685.00	\$ 3,685.00	\$ 2,211.00	\$ 1,474.00	\$ 1,474.00
BARRICADE, TYPE III, HIGH INTENSITY, FURN & OPEF	EA	2.00	\$ 85.00	\$ 170.00				
PEDESTRIAN TYPE II BARRICADE, TEMP	EA	5.00	\$ 120.00	\$ 600.00				
PLASTIC DRUM, HIGH INTENSITY, FURN & OPEF	EA	25.00	\$ 11.50	\$ 287.50				
SIGN, TYPE B, TEMP, PRISMATIC, FURN & OPER	SFT	191.00	\$ 3.25	\$ 620.75				
TURF ESTABLISHMENT, PERFORMANCE	SYD	765.00	\$ 5.00	\$ 3,825.00				
VALVE BOX, ADJ	EA	3.00	\$ 200.00	\$ 600.00				
SUB TOTALS				\$ 188,971.59	\$ 103,219.64	\$ 61,931.78	\$ 39,048.39	\$ 41,287.86
ENGINEERING AT 15% ASSESSABLE COST				\$ 28,345.74	\$ 15,482.95	\$ 9,289.77	\$ 5,857.26	\$ 6,193.18
ADMINISTRATIVE AT 5% ASSESSABLE COST				\$ 9,448.58	\$ 5,160.98	\$ 3,096.59	\$ 1,952.42	\$ 2,064.39
GRAND TOTALS				\$ 226,765.91	\$ 123,863.57	\$ 74,318.14	\$ 46,858.07	\$ 49,545.43



301 W MAIN ST • OWOSSO, MI 48867-2958 • 989-725-0555 • FAX 989-723-8854

DATE: March 26, 2019

TO: Owosso City Council

FROM: Glenn Chinavare, Director of Public Services & Utilities

SUBJECT: Setting Public Hearing for Drinking Water Revolving Fund Project Plan

RECOMMENDATION:

Approval of motion setting a public hearing for the Michigan Department of Environmental Quality (MDEQ) Drinking Water Revolving Fund Project Plan Submittal.

BACKGROUND:

The City of Owosso is applying to the Michigan Department of Environmental Quality (MDEQ) Drinking Water Revolving Fund seeking financing for a proposed 5-year project to improve the City's water distribution, storage, and treatment facilities. As part of the application process a public hearing must be conducted to receive citizen comment regarding the proposed project. The hearing will be held during the Owosso City Council meeting on Monday, April 15, 2019 at 7:30 P.M. in the City Hall Council Chambers, 301 West Main Street, Owosso, Michigan 48867.

The purpose of the proposed project is to make improvements to facilities and infrastructure to comply with regulatory requirements and increase the reliability of service to residents and customers.

Total cost of the proposed 5-year project is estimated at \$15,300,000, to be paid from user charges during the 30 year life of the low interest loan. Proposed project construction will involve water main replacements, repairs to two outdoor water storage tanks, repairs and improvements to existing equipment at the Water Treatment Plant, and the construction of a new well field.

Attachment: Resolution

Submitted by Glenn M. Chinavare, Director of Public Services & Utilities

RESOLUTION NO.

**SETTING A PUBLIC HEARING TO RECEIVE COMMENT ON THE PROPOSED
MDEQ DRINKING WATER REVOLVING FUND PROJECT PLAN**

WHEREAS, the City of Owosso has proposed a plan to make improvements to the City's water distribution, storage, and treatment facilities, at an estimated cost of \$15,300,000.00; and

WHEREAS, these improvements are required to comply with regulatory requirements and to increase the reliability of service to residents and customers, and

WHEREAS, the City of Owosso wishes to apply to the Michigan Department of Environmental Quality Drinking Water Revolving Fund for a low interest loan to fund the project; and

WHEREAS, the City is required, as a part of the application process, to hold a public hearing to receive citizen comment regarding the necessity of the improvements and the proposed plan to execute them.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to set a public hearing for Monday, April 15, 2019 on or about 7:30 p.m. in the City Hall Council Chambers, 301 West Main Street, Owosso, Michigan to receive citizen comment regarding the proposed MDEQ Drinking Water Revolving Fund Project Plan.



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: April 1, 2019

TO: Mayor Eveleth and City Council

FROM: Nathan Henne, City Manager

SUBJECT: **Bed and Breakfast Ordinance Amendments – Set Public Hearing**

RECOMMENDATION:

Hold a public hearing on April 15, 2019 to receive citizen comment regarding the adoption of amendments to the City's existing Bed and Breakfast Ordinance. Following the public hearing, make the decision to revise, adopt, or deny the amendments.

BACKGROUND:

The City of Owosso adopted its current Bed and Breakfast Ordinance in 1984 based largely on the State of Michigan's guidance for regulating B&B's. In 1996, the State amended MCL 125.1504b but the City has kept the older rules. In this case, the state law is clear that it does not preempt local law. Nonetheless, I am recommending we update our ordinance to reflect these 1996 changes – chief among which requires an innkeeper to reside in the home rather than the owner him/herself.

FISCAL IMPACTS: None

Attachment:
Resolution

RESOLUTION NO.

SETTING A PUBLIC HEARING TO CONSIDER AMENDING VARIOUS SECTIONS OF
CHAPTER 7, BED AND BREAKFAST OPERATIONS,
OF THE CODE OF THE CITY OF OWOSSO
UPDATING REGULATIONS FOR BED AND BREAKFAST OPERATIONS

WHEREAS, Chapter 7, Bed and Breakfast Operations, of the Code of the City of Owosso establishes rules and regulations for the operation of bed & breakfast businesses; and

WHEREAS, the State of Michigan has updated its law regulating Bed and Breakfast Operations in 1996; and

WHEREAS, Chapter 7 was last updated in 1984; and

WHEREAS, City Staff recommends adoption of the following amendments to the Bed and Breakfast Operations ordinance; and

WHEREAS, the City Council must hold a public hearing to hear all interested persons regarding any and all proposed ordinance amendments.

NOW, THEREFORE, BE IT RESOLVED, THAT THE CITY OF OWOSSO ORDAINS THAT:

SECTION 1. AMENDMENT. That Section 7-5, Minimum specifications, of Chapter 7, Bed and Breakfast Operations, Article I, *In General*, of the Code of Ordinances is hereby amended to read:

Sec. 7-5. - Minimum specifications.

No premises shall be utilized for a bed and breakfast operation unless there are at least two (2) exits to the outdoors from such premises. Rooms utilized for sleeping shall have a minimum size of one hundred (100) square feet for two (2) occupants with an additional thirty (30) square feet for each additional occupant to a maximum of four (4) occupants per room. Each sleeping room used for the bed and breakfast operation shall have a separate smoke detector alarm as required in the building code. Lavatories and bathing facilities shall be available to all persons using any bed and breakfast operation. **as required by the (MRC) Michigan Residential Building Code, Section R-304 Minimum Room Areas Subsection R-304.1 through R-305.1 of the (MRC) Michigan Residential Building Code. Each sleeping room used for the bed and breakfast operation shall have a separate smoke detector alarm. Lavatories and bathing facilities shall be available to all persons using any bed and breakfast operation.**

SECTION 2. AMENDMENT. That Sections 7-8 and 7-9 of Chapter 7, Bed and Breakfast Operations, Article I, *In General*, of the Code of Ordinances are hereby amended to read:

Sec. 7-8. - Residence of ~~operator/owner~~ innkeeper and/or owner.

~~The dwelling unit in which the bed and breakfast operation takes place shall be the principal residence of the operator/owner. The operator/owner shall live on the premises while the bed and breakfast operation is active.~~

The dwelling unit in which the bed and breakfast operation takes place shall be the principle residence of the innkeeper and/or owner. The innkeeper and/or owner shall live on the premises while the bed and breakfast operation is active.

Sec. 7-9. - Residential status of structure.

The structure utilized in a bed and breakfast operation shall remain a residential structure. ~~i.e. the kitchen shall not be remodeled into a commercial kitchen.~~

SECTION 3. AMENDMENT. That Section 7-13, Maximum space to be used in operation, of Chapter 7, Bed and Breakfast Operations, Article I, *In General*, of the Code of Ordinances is hereby amended to read:

Sec. 7-13. - ~~Maximum space to be used in operation.~~ Floor Plan

~~The bed and breakfast room(s) shall occupy no more than a total of twenty-five (25) percent of the dwelling unit floor space.~~ **The bed and breakfast floor plan shall be in full compliance with the (MRC) Michigan Residential Building current edition.**

SECTION 4. PUBLIC HEARING. A public hearing is set for Monday, April 15, 2019 at 7:30 p.m. for the purpose of hearing citizen comment regarding the proposed ordinance amendments.

SECTION 5. EFFECTIVE DATE. This amendment shall become effective twenty days after passage.

SECTION 6. AVAILABILITY. This ordinance may be purchased or inspected in the city clerk's office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

MEMORANDUM

DATE: March 21, 2019

TO: City Council

FROM: Kevin Lenkart
Director of Public Safety

RE: Traffic Control Order #1413

Andy Genovese, Mid-Michigan Custom Car Show Organizer, is requesting the following street closures for their annual Car Show:

Requested closure:

Exchange St. (between Water and Park St) and Washington St (between M21 and Mason St).

Requested date/time:

Sunday, May 19, 2019
7 am – 6 pm

The Public Safety Department has issued Traffic Control Order No. 1413 in accordance with the Rules for the Issuance of Certain Traffic Control Orders. Staff recommends approval and further authorization of a traffic control order formalizing the action.

CITY OF OWOSSO

TRAFFIC CONTROL ORDER

(SECTION 2.53 UNIFORM TRAFFIC CODE)

ORDER NO.

DATE

TIME

1413

3/21/19

4:00 pm

REQUESTED BY

Kevin Lenkart – Director of Public Safety

TYPE OF CONTROL

Street closing

LOCATION OF CONTROL

Exchange St (between Water and Park St) and Washington St (between M-21 and Mason St).

DATE:

Sunday, May 19, 2019

7 am – 6 pm

EVENT:

Mid-Michigan Custom Car Show

APPROVED BY COUNCIL

_____, 20 ____

REMARKS

This map shows the downtown Saginaw, Michigan area, including the following streets and landmarks:

- Streets:** N. Water St., W. Exchange St., E. Exchange St., N. Park St., N. Saginaw St., E. Main St., and Himborg Dr.
- Landmarks:** JR High School, Saginaw Park, and the Saginaw River.
- Scale:** 0 to 300 feet.
- Map Features:** The map displays a grid of streets with lot numbers and names of schools and parks. A scale bar at the bottom indicates distances in feet (0, 100, 200, 300).

#1413

APPLICATION FOR USE OF
PARKING LOTS, PARADES, OR SIMILAR EVENTS

301 W. MAIN OWOSSO, MICHIGAN 48867-2958 · (989) 725-0550 · FAX 725-0526

The request for use of the parking lots, parade, or similar event shall be submitted to the Director of Public Safety not less than 14 days nor more than 120 days before the date for which the use is requested.

The submission of a request by an individual or organization for a traffic control order pursuant to these rules and regulations shall constitute an agreement to indemnify and hold the City and its officers and employees harmless from any and all liability arising from the event or activities for which the request is made.

Name of individual or group: Mid-Michigan Custom Car ShowDate: 2-19-2019

Primary Contact Person

Name: Andy GenoveseTitle: OrganizerAddress: 1370 W North StOwosso, MI 48867Phone: 989-666-3107Requested Date(s): Sunday, May 19, 2019Requested Hours: 7am - 6 pm

Area Requested (Parking Lot - Parade Route):

Exchange St (between Water & Park St) and Washington St (between M-21 & Mason St)Detailed description of the use for which the request is made: Car Show

Attach copies of any rules or policies applicable to persons participating in the event.



Evidence to the City of Insurance coverage applicable to the event or activity naming the City as an additional insured in an amount of not less than \$500,000 combined single limit.

or



The City Council may waive such insurance requirement if it determines that insurance coverage is unavailable or cannot be obtained at a reasonable cost and the event or activity is in the public interest or fulfills a legitimate and recognized public purpose.

Do Not Write Below This Line - For Officials Use Only

Approved ☐Not Approved ☐

Date: _____

Traffic Control Order Number _____

Cc: DDA - Director

WCIA - Chairperson

Mid-Michigan Custom Car Show Rules & Regulations

No alcoholic beverages permitted.

Violators may be removed from the premises.

Car Show registrations must be completed between 9:00am and 12:00pm.

All Vehicles will be classified by the owner at the time of registration; please look closely at the Registration Form for the place to choose the class you would like to enter your car, truck, or bike into for judging.

Judging will begin at 12:00 sharp; please have vehicle ready to be judged.

Vehicle Registration Sheets must be displayed on all vehicles in the dash area; vehicles without entry cards will NOT be judged!

Car Show awards will include Top 3 in Class, plus one Best of Show and Best Club
ALL cars registered for the show are eligible for the "Best of Show" trophy. The winner of "Best in Show" is not eligible for other awards.

No vehicles will be moved once they are parked, unless a staff member asks specifically for a vehicle to be moved. This is for safety reasons with the people/children present at the show.

Judges must have access to all areas of the vehicle, including the trunk, interior, or engine compartment if the participant wishes to be judged for that area. Judges are not to touch or open any areas of the vehicle to complete their judging duties, so please have all areas accessible to the judges during that time.

It is suggested that you be available to the judges during the time that your vehicle is being evaluated. They may have questions for you, or may need your assistance with your vehicle. However, it is NOT required that you talk to the judge unless he/she requests it.

All vehicles must remain in the show area during the event hours of 9:00-6:00pm.

WINNERS MUST BE PRESENT TO WIN. If you leave early from the event, you may forfeit your show position, and may not receive the award for your class. No entry fees will be refunded.

Judges Decisions are final. Revisions will not be made to judging sheets.

Tie-breakers will be decided by the head judge after a short re-evaluation of details.

**The City of Owosso reserves the right to enforce any and all City rules
& regulations in addition to these.**

12th Annual 2019 Mid-Michigan Custom Car Show

Sunday, May 19, 2019

Registration: 9am - 12pm

Show Time: 12pm - 5pm

Awards Presentation: 5pm

Registration Fee:

\$20.00 for a Car or Truck

\$15.00 for Bike

Judge's Decision Are Final, No Refunds.

Only Registered Vehicles Are Permitted in Show Area; No Exceptions.

Name:

Address:

City:

State:

Phone:

Class:

Year:

Color:

Make:

Model:

Waiver: In consideration of accepting your entry, I intend to be legally bound, do hereby for myself, executors, and administrators, waive, release and discharge any and all rights and claims for any damages, lost, or stolen items, which I may have, or which may hereafter occur to me, my vehicle, display, etc. against the Organizers of this event, it's volunteers, the City of Owosso and any other sponsors, contributors, the persons in attendance, or organizations affiliated with the Mid Michigan Custom Car Show. In addition, I will permit free use of my name and/or vehicle to be used in pictures, broadcasts, or any other form of broadcasting that may result from this event.

Signature:

Date:



CERTIFICATE OF LIABILITY INSURANCE

 DATE (MM/DD/YYYY)
 03/01/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER AL SHATTUCK State Farm 111 N HICKORY ST OWOSSO MI 48867	CONTACT NAME: Marla Blaharek PHONE (AG, No, Ext): (989)723-3232 FAX (AG, No): (989)725-6392 E-MAIL ADDRESS: MARLA@ALSHATTUCK.COM <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: left;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: left;">NAIC #</th> </tr> <tr> <td>INSURER A: State Farm Fire and Casualty Company</td> <td>28143</td> </tr> <tr> <td>INSURER B:</td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: State Farm Fire and Casualty Company	28143	INSURER B:		INSURER C:		INSURER D:		INSURER E:		INSURER F:	
INSURER(S) AFFORDING COVERAGE	NAIC #														
INSURER A: State Farm Fire and Casualty Company	28143														
INSURER B:															
INSURER C:															
INSURER D:															
INSURER E:															
INSURER F:															
INSURED ANDREW GENOVESE 1370 W NORTH ST OWOSSO MI 48867															

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

ITEM #	TYPE OF INSURANCE	AGGREGATE LIMIT	POLICY PERIOD	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR <input checked="" type="checkbox"/> PERSONAL LIABILITY GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:					EACH OCCURRENCE \$ 500,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ 1,000 PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMPROP AGG \$ OTHER: \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ OTHER: \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED: RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ OTHER: \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in MI) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A			PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

OPERATIONS: CAR SHOW May 18th 2019

LOCATION: CITY OF OWOSSO
 INCLUDING EXCHANGE STREET BETWEEN WATER & PARK STREETS
 WASHINGTON STREET BETWEEN MAIN & MASON STREETS

CERTIFICATE HOLDER

CANCELLATION

CITY OF OWOSSO
 301 W MAIN ST
 OWOSSO MI 48867

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: March 22, 2019

TO: Owosso City Council

FROM: Glenn Chinavare, Director of Public Services & Utilities

SUBJECT: Application for Transportation Economic Development Fund, Category F, for the reconstruction of North Chipman Street from M-21 to Beehler Street.

RECOMMENDATION:

Approval of application to MDOT for proposed road improvements along N. Chipman Street, from M-21 (Main Street) northerly to Beehler Street, as the first step in seeking MDOT Transportation Economic Development Fund, Category F, for the project.

BACKGROUND:

The Michigan Department of Transportation has announced a call for projects for its FY2021 Transportation Economic Development Fund, Category F Grant Program. The program is available to communities such as Owosso for proposed roadway improvement projects that will provide system continuity with secondary all-season commercial routes on federal-aid eligible roads. MDOT evaluates, ranks, and selects appropriate projects from the applications it receives. Therefore, City staff proposes to enter an application, specifically to reconstruct North Chipman Street from M-21 (Main Street) northerly to Beehler Street. Work scope includes pavement reconstruction (replacement) along with new curb and gutter, storm sewer, intersection improvements, sidewalk repair, permanent pavement markings and signing; altogether with related work. This work will improve traffic flow and safety for vehicular traffic and provide system continuity for the city's secondary all-season commercial truck route system.

FISCAL IMPACTS:

The total estimated cost for this project is \$505,858.00; of which Transportation Economic Development Fund, Category F, if approved by MDOT, will pay \$375,000.00. The City's share will be \$130,858.00 funded from its Major Streets Fund and other funds as appropriated. The City will be responsible for providing full design engineering and construction administration services for the project. Approval of the attached resolution will indicate Council's support for the project and the funding required of the City. MDOT requires the submission of such a resolution prior to consideration of any application for funds.

If MDOT does not approve the project and/or the necessary Transportation Economic Development Fund, Category F, then it will be delayed until sufficient funds are made available.

Attachments: (1) Resolution

RESOLUTION NO.

**AUTHORIZING APPLICATION FOR
TRANSPORTATION ECONOMIC DEVELOPMENT FUND, CATEGORY F FOR
NORTH CHIPMAN STREET FROM M-21 (MAIN STREET) TO BEEHLER STREET**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, Public Service Department recommends the reconstruction of North Chipman Street from M-21 (Main Street) northerly to Beehler Street; and

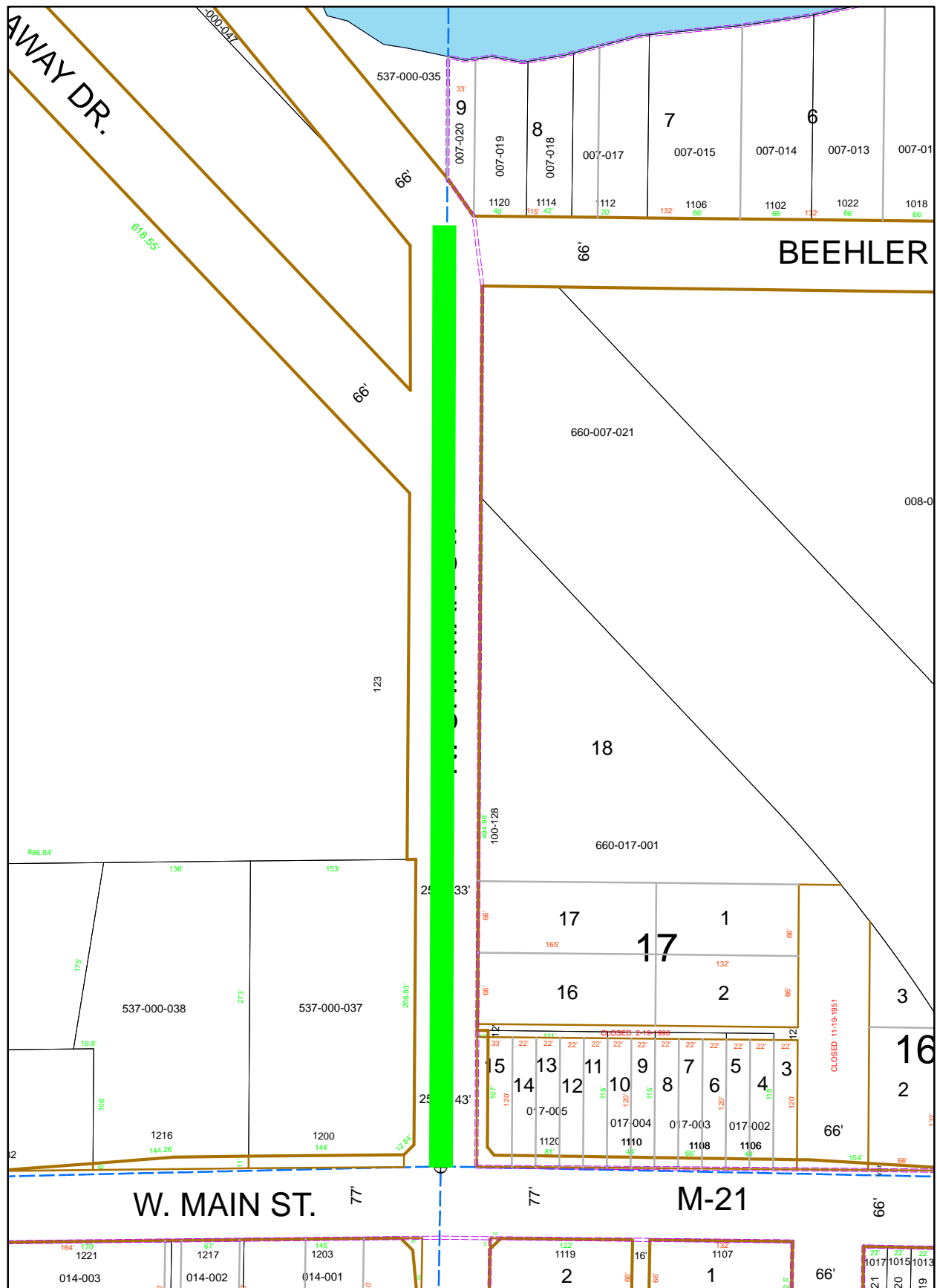
WHEREAS, the Michigan Department of Transportation offers its portion of state funds known as Transportation Economic Development Fund, Category F, for this work; and

WHEREAS, roadway improvements that are eligible for these funds must be located on the federal-aid highway system and within the federal urban area boundary, such as North Chipman Street in the City of Owosso; and

WHEREAS, the City of Owosso proposes to procure Transportation Economic Development Funds, Category F, for the purpose of providing a maximum of 80 percent (80%) MDOT match to the City's Major Street Funds, or other funds as obligated; as outlined in its application.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to proceed with the proposed roadway improvements.
- SECOND: That the City of Owosso is actively seeking Transportation Economic Development Funds, Category F, to partially fund the reconstruction of North Chipman Street from M-21 (Main Street) northerly to Beehler Street and is willing to participate in this program.
- THIRD: That the proper city officials are authorized to sign the application documents and staff is authorized to obligate city funds as its match of the project cost.
- FOURTH: The city's portion of costs shall be paid from the City's Public Act 51 Major Streets Fund or other funds as obligated.





MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: March 27, 2019

TO: City Council

FROM: Glenn M. Chinavare, Director of Public Services & Utilities

SUBJECT: Amendment No. 1 to State of Michigan Salt Contract 171-180000000768

RECOMMENDATION:

Approval of additional purchase of salt from Detroit Salt Company, LLC, in the amount of 420/ton at \$52.49 per ton.

BACKGROUND:

City council approved the purchase of bulk road salt on September 17, 2018 from Detroit Salt Company, LLC. Communities participating in the MiDeal State Contract purchasing program are authorized to purchase up to 130% of their requested tonnage for the contract year. Prior to the next anticipated price hike staff desires to purchase another 420 ton, up to the maximum allowed for the season, for a total of 1,820 ton.

Bulk salt prices previous two years for Owosso was:

- Early Delivery\$34.42/ton in 2017
- As Needed Bulk\$39.41/ton in 2017
- Early Delivery\$58.34/ton in 2018
- As Needed Bulk\$52.49/ton in 2018

FISCAL IMPACTS:

The above expenses in the amount of \$22,045.80 shall be paid from the Local and Major Street Fund accounts 202/203.478.728.000 and State Trunk-line account 202.497.728.000.

Document originated by:

Glenn M. Chinavare
Director, Public Services & Utilities

Attachments: (1) Resolution
(2) MiDeal State Contract

RESOLUTION NO.

**AUTHORIZING THE EXECUTION OF AMENDMENT NO. 1 WITH
THE DETROIT SALT COMPANY, LLC
FOR THE BULK SUPPLY OF ROAD SALT**

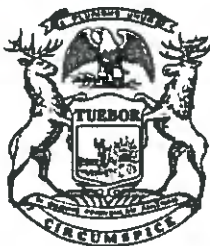
WHEREAS, the city of Owosso, Shiawassee County, Michigan, has a responsibility to keep its streets safe during the winter months, and that this winter ice control maintenance is advisable, necessary and in the public interest; and

WHEREAS, the most efficient way to remove ice from the streets is the application of road salt onto the icy pavements; and

WHEREAS, the city of Owosso desires to procure an additional 420 tons of bulk road salt from Detroit Salt, LLC on MiDeal State of Michigan Contract 171-180000000768, at the price of \$52.49 per ton, and to exercise its option for procuring the maximum tonnage allowed for the 2018/2019 contract period.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to purchase 420 additional tons of road salt from The Detroit Salt Company, LLC per the terms of State of Michigan Contract No. 171-180000000768.
- SECOND: Purchase Requisition #62372 is hereby amended, increasing the total amount by \$22,045.80 for a total of \$95,531.80.
- THIRD: The accounts payable department is authorized to pay The Detroit Salt Company, LLC for road salt satisfactorily received up to the amount of \$95,531.80.
- FOURTH: The above expenses shall be paid from Local and Major Street Fund and State Trunk-line accounts 202/203.478.728.000 and 202.497.728.000.



STATE OF MICHIGAN ENTERPRISE PROCUREMENT

Department of Technology, Management and Budget

525 W. Allegan Street, Lansing, MI 48913

P.O. Box 30026, Lansing, MI 48909

NOTICE OF CONTRACT

NOTICE OF CONTRACT NO. 171-180000000768

between

THE STATE OF MICHIGAN

and

CONTRACTOR	Detroit Salt Company
	12841 Sanders Street
	Detroit, MI 48217
	Emanuel Manos
	313.841.5144
	sales@detroitssalt.com
	CV0040860

STATE	Program Manager	Melissa Longworth, P.E	MDOT
		517-636-4386	
		LongworthM@michigan.gov	
	Contract Administrator	Lymon C. Hunter, CDRB	DTMB
		517-249-0476	
		HunterL@michigan.gov	

CONTRACT SUMMARY			
DESCRIPTION: Bulk Salt, Early Fill & Seasonal Back-Up- Statewide & MiDEAL			
INITIAL EFFECTIVE DATE	INITIAL EXPIRATION DATE	INITIAL AVAILABLE OPTIONS	EXPIRATION DATE BEFORE CHANGE(S) NOTED BELOW
September 1, 2018	August 31, 2023	5- 1 year	August 31, 2023
PAYMENT TERMS		DELIVERY TIMEFRAME	
Net 45		Per the attached specifications	
ALTERNATE PAYMENT OPTIONS			EXTENDED PURCHASING
<input type="checkbox"/> P-card <input type="checkbox"/> Direct Voucher (DV) <input type="checkbox"/> Other			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
MINIMUM DELIVERY REQUIREMENTS			
N/A			
MISCELLANEOUS INFORMATION			
THIS IS NOT AN ORDER: This contract agreement is awarded on the basis of our inquiry bearing ITN 180000000039. Orders for delivery will be issued directly by Departments and through the issuance of a Delivery Order.			
ESTIMATED CONTRACT VALUE AT TIME OF EXECUTION			\$5,053,100.00

24	Shiawassee	BYRON, VILLAGE OF	121 N Saginaw St	Byron	MI	48418	(810) 266-5090	50	\$52.49
25	Shiawassee	PERRY, CITY OF	220 Lamb ST.	Perry	MI	48872		50	\$52.49
26	Shiawassee	DURAND, CITY OF	501 Kent St	Durand	MI	48429	(989) 288-3113	100	\$52.49
27	Shiawassee	OWOSSO, CITY OF	522 milwaukee	owosso	mi	48867	(989) 725-0555	1400	\$52.49
28	Shiawassee	DURAND AREA SCHOOLS-LESS THAN 50	9573 Monroe Rd.	Durand	MI	48429	(989) 288-2681	30	\$52.49
29	St. Clair	PORT HURON, CITY OF	1812 Bancroft	Port Huron	Michigan	48060	810-984-9730	2000	\$53.67
30	St. Clair	ST. CLAIR, CITY OF	505 Palmer	St. Clair	MI	48079	(810) 329-7876	300	\$53.67
31	St. Clair	PORT HURON AREA SCHOOL DISTRICT	4035 Dove Rd	Port Huron	MI	48060	(810) 984-3101	500	\$53.67
32	St. Clair	ALGONAC, CITY OF	453 State Street	Algonac	Michigan	48001	810-794-5451	50	\$53.67
33	St. Clair	YALE PUBLIC SCHOOLS	198 School Drive	Yale	MI	48097	(810) 387-3231	50	\$53.67
34	St. Clair	MARINE CITY, CITY OF	514 S. Parker St.	Marine City	MI	48039	(810) 765-8846	100	\$53.67
35	St. Clair	ST. CLAIR COUNTY ROAD COMMISSION	212 Matteson Street	Capac	MI	48014		3000	\$53.67
36	St. Clair	ST. CLAIR COUNTY ROAD COMMISSION	8791 Avoca Road	Avoca	MI	48006		2600	\$53.67
37	St. Clair	ST. CLAIR COUNTY ROAD COMMISSION	21 Airport Drive	St. Clair	MI	48079		8200	\$53.67
38	St. Clair	ST. CLAIR COUNTY ROAD COMMISSION	1769 South Parker Street	Marine City	MI	48039		3000	\$53.67
39	St. Clair	PORT HURON HOUSING COMMISSION	2529 Manuel	Port Huron	MI	48060	(810) 984-3173	50	\$53.67
40	St. Clair	CAPAC, VILLAGE OF	212 matteson	capac	mich.	48014	(810) 395-4355	300	\$53.67
41	Tuscola	CASS CITY, VILLAGE OF	6737 Church Street	Cass City	Michigan	48726	(989) 670-9078	150	\$52.99
42	Tuscola	VASSAR, CITY OF	514 E. Huron Avenue	Vassar	Michigan	48768	(989) 823-7231	250	\$52.99
43	Tuscola	KINGSTON VILLAGE OF	3655 Ross St	Kingston	MI	48741		50	\$52.99
44	Tuscola	TUSCOLA COUNTY ROAD COMMISSION	4387 Beach Street	Akron	MI	48701	(989) 673-2128	500	\$52.99
45	Tuscola	TUSCOLA COUNTY ROAD COMMISSION	5847 Bruce Street	Deford	MI	48729	(989) 673-2128	500	\$52.99
46	Tuscola	REESE VILLAGE OF	9723 Center Street	Reese	Michigan	48757	(989) 868-4503	100	\$52.99
47	Tuscola	MILLINGTON COMMUNITY SCHOOLS	4675 Bishop St.	Millington	Michigan	48746	(989) 871-5251	50	\$52.99



MEMORANDUM

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DATE: March 27, 2019
TO: Owosso City Council
FROM: Glenn Chinavare, Director of Public Services & Utilities
SUBJECT: Purchase of Claw Bucket

RECOMMENDATION:

Approval to purchase one (1) replacement claw bucket from D&G Equipment of Corunna, Michigan, in the amount of \$14,821.70 for use in the fleet motor pool.

BACKGROUND:

The claw bucket (or pincher-grapple) is used on large loader equipment to grab and dump debris, leaves, soils, aggregates, etc. quickly and efficiently. The existing claw bucket to be replaced was purchased in 1999 and is beyond its useful reliable life. Some resale value remains with limited productive use.

Bids received are as follows:

• AIS Construction – New Hudson, MI	TINK Model 720	\$15,900.00
	Out of county preference add-on.....6%	<u>\$954.00</u>
		\$16,845.00
• D&G Equipment – Corunna, MI	TINK Model 720	\$14,390.00
	In county preference add-on.....3%	<u>\$431.70</u>
		\$14,821.70
• Buck & Knobby Equip – Ottawa Lake, MI	Talon 500 Series	\$11,986.00
	Out of county preference add-on.....6%	<u>\$719.16</u>
		\$12,705.66

The existing claw bucket is a TINK model 720, which performs very well.

The Talon 500 series is satisfactory as an alternate bid item, except for the following concerns.

- ✓ Loading capacity is limited to 1.2 cubic yards, whereas the TINK has 2.7 cubic yards.
- ✓ The Talon series has four cutting edges to replace annually at \$2,340.00 per set.
- ✓ The TINK model has 2 cutting edges to replace annually at \$1,260.00 per set.

FISCAL IMPACTS:

Funds are budgeted and available in the Fleet Motor Pool Replacement Account 661-901-979.000 for this expense.

attachments: (1) Resolution
(2) Bid Document

RESOLUTION NO.

**AUTHORIZING A PURCHASE AGREEMENT FOR ONE CLAW BUCKET
FROM D&G EQUIPMENT, INC. OF CORUNNA, MICHIGAN FOR USE IN THE FLEET MOTOR POOL**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has budgeted from the Fleet Motor Pool Fund for the replacement of a claw bucket for the maintenance of streets and grounds, and

WHEREAS, the existing claw bucket has expended its useful service life, and

WHEREAS, the City of Owosso Director of Public Services & Utilities has reviewed the replacement equipment as priced by D&G Equipment, Inc., and recommends authorizing a purchase order between the city of Owosso and D&G Equipment, Inc. for the replacement claw bucket.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to enter into a purchase order with D&G Equipment, Inc. of Corunna, Michigan for the acquisition of one (1) TINK model 720 claw bucket for use in the Fleet Motor Pool, in the amount of \$14,821.70.
- SECOND: The accounts payable department is authorized to submit payment to D&G Equipment, Inc. in the amount of \$14,821.70 upon delivery and satisfactory installation of the claw bucket.
- THIRD: The above expenses shall be paid from account no. 661-901-979.000.

DATE	3/5/2019
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DEPT.	DPW
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SUBJECT:	Pincher/Grapple Attachment
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Buck and Knobby Equipment
6220 Sterns Rd.
Ottawa Lake, MI 49267

D & G Equipment, Inc.
1047 N. Shiawassee St.
Corunna, MI 48817

AIS Construction Equipment
56555 Pontiac Trail
New Hudson, MI 48165

[illegible]DEPT.
HEAD:

PURCH.
AGENT:

STAFF
REC.:

GENERAL LIABILITY INSURANCE
EXPIRATION DATE:

WORKERS COMPENSATION INSURANCE	
EXPIRATION DATE:	N/A

SOLE PROPRIETORSHIP
EXPIRATION DATE:

N/A

	N/A
--	-----

	N/A
--	-----

AWARDED:

COUNCIL
APPROVED:

PO NUMBER:

TOTAL BID PRICING ADJUSTED FOR L

Cheryl Lyric

Don W. Thuermer
D & G Equipment, Inc.



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: March 27, 2019

TO: Mayor Chris Eveleth and the Owosso City Council

FROM: Angela Wheeler, City Water Biller

SUBJECT: Unpaid Utility Billings to be Transferred to Taxes

RECOMMENDATION:

The Water Department asks that Council please review the list and, if acceptable, approve publication of Notice of Collection by the Clerk's Office.

BACKGROUND:

In accordance with the Charter, this time each year the Water Department prepares a listing of unpaid water/sewer bills that could be transferred to taxes. The unpaid bill listing is primarily made up of unpaid, past due final water bills, but can include active uncollectible bills from the previous year.

A letter explaining the collection procedure has been sent to each owner along with a copy of the original billing. Any billing that is three months or more overdue as of March 31, 2019 and remains unpaid after April 30, 2019 will be added to the 2019 summer real property tax bill with an additional 10% penalty.

If you have any questions, please direct them to Katherine Fagan or myself.

FISCAL IMPACTS:

Theoretically there would be no fiscal impacts as the unpaid charges are transferred to taxes, though in actuality we do experience some losses. As with special assessments for demolition or clean-up costs unpaid utilities liens could potentially fall victim to the tax sale process if the property goes into tax foreclosure, but the chances of this are small.

Delinquent Tax List

Tuesday, March 26, 2019

Account #	Service Address	Customer Name	Parcel #	Delq Tax Amount
1034000006	911 BEEHLER ST	FROST JESSE	050-660-009-002-00	\$321.56
1036500003	1008 BEEHLER ST	DOCKEY JACQUEL	050-660-007-009-00	\$22.08
1066500003	210 CARMODY ST	COULTER CHRIS	050-090-002-003-00	\$579.32
1193000002	410 S CHIPMAN ST	LEE JAMES & DA	050-113-018-012-00	\$70.77
1254500002	708 CLINTON ST	DENNIS RANDA	050-660-018-003-00	\$112.13
1315500002	701 FLETCHER ST	VEGGIAN JUNE	050-673-005-007-00	\$289.04
1332000012	1224 FREDERICK ST	HICKERSON DANI	050-602-008-012-00	\$63.20
1413000019	1501 HENRY ST	FRANTZ KLYEIGH	050-602-011-001-00	\$26.73
1443000018	212 S HOWELL ST	LEPLEY CORY	050-660-023-028-00	\$282.20
1483000001	937 KENWOOD DR	WALLACE DANIEL	050-602-008-011-00	\$132.72
1520000004	216 N LANSING ST	MANSSUR TINA	050-660-011-011-00	\$239.52
1528050004	209 S LANSING ST #B	PEMIER DENTAL	050-050-000-033-00	\$120.09
1559500016	428 S LYON ST APT A	WEST CRYSTAL	050-113-005-003-00	\$179.10
1559550013	428 S LYON ST APT B	AYDELOTTE, AAR	050-113-005-003-00	\$136.05
1564000002	914 S LYON ST	WRIGHT DEBORAH	050-622-005-009-00	\$89.50
1625000007	1427 W MAIN ST	FOSTER REBECCA	050-220-000-005-00	\$19.81
1673000001	1005 MEADOW DR	CAPITAN JAMES	050-560-000-024-00	\$184.25
1714300011	1321 W OLIVER ST	LEVITSKI III R	050-537-000-029-00	\$248.54
1739600002	1004 PEARCE ST	BRAMER ANDREA	050-270-000-065-00	\$65.92
1747000004	1108 PEARCE ST	HARRIS PHILLIP	050-270-000-052-00	\$144.58
1764500009	530 RIVER ST	COOKE MARCI	050-120-001-003-00	\$117.50
1769500003	711 RIVER ST	HAYES ASHLEY	050-660-012-002-00	\$137.45
1850000003	321 STATE ST	MATTSON SHERRY	050-621-002-006-00	\$2267.71
1855500005	900 STATE ST	HEMENWAY SARAH	050-114-001-010-00	\$411.08
1884500001	803 W STEWART ST	BAKER FRANCES	050-622-001-001-00	\$18.09
1922500004	1332 STINSON ST	PIERCE JONATHA	050-603-003-012-00	\$383.31
2038740010	422 ADAMS ST	BRASSEUR CHRIS	050-470-003-001-00	\$244.11
2044140003	611 ADAMS ST	MANIS RACHEL	050-250-000-060-00	\$6.36
2046840002	623 ADAMS ST	HALL JAMES	050-250-000-058-00	\$296.72
2093190013	532 N BALL ST	SCRUM, AARON	050-640-033-013-00	\$291.11
2122440002	1223 N BALL ST	STIER STACY	050-390-005-023-00	\$45.62
2130990005	409 S BALL ST	WARNER KENNETH	050-651-012-001-00	\$36.93
2206590006	1120 DINGWALL DR	MILLS CARROL	050-280-000-014-00	\$90.78
2229540002	305 GENESEE ST	SCHLISKA THERE	050-651-006-011-00	\$487.84
2238990006	204 GOODHUE ST	WYCLIFFE DUSTI	050-470-031-010-00	\$33.84
2248440008	312 GREEN ST	MORRIS JERALD	050-651-006-019-00	\$242.08
2263740023	317 N HICKORY ST	BEMIS JOSEPH	050-470-009-011-00	\$16.03
2276340006	625 N HICKORY ST	MANEE SHANE	050-240-002-011-00	\$188.51
2284440002	723 N HICKORY ST	PRATT DENNIS	050-610-001-007-00	\$26.54
2335740002	1316 HUNTINGTON DR	SMITH BEN	050-195-000-013-00	\$37.44
2336190014	106 JENNETT ST	DOCTER KIMBERL	050-320-000-048-00	\$82.76

Account #	Service Address	Customer Name	Parcel #	Delq Tax Amount
2445990002	835 MICHIGAN AV	AMY DENKINS	050-601-000-059-00	\$9.49
2493690004	327 W OLIVER ST	HUBERT II ANTH	050-470-003-001-00	\$118.17
2533740008	220 N PARK ST	SOUND DOG CONE	050-470-017-005-00	\$196.67
2537340007	328 N PARK ST	CHALLENGER KYM	050-470-010-004-00	\$85.08
2579190006	627 PINE ST	ODONNELL JESSI	050-250-000-029-00	\$103.73
2580520026	640 PINE ST #3	METZ ALLEN	050-250-000-037-00	\$169.78
2580530011	640 PINE ST # 4	BROWER MAKAYLA	050-250-000-037-00	\$250.77
2587740001	920 PINE ST	WILLIS TERRI/W	050-536-000-013-00	\$122.97
2626890028	404 N SAGINAW ST	LAMPHERE SCOTT	050-470-008-013-00	\$27.80
2626890029	404 N SAGINAW ST	ASSID CLAUDIA	050-470-008-013-00	\$44.31
2630940013	424 N SAGINAW ST	LAMPHERE SCOTT	050-470-008-004-00	\$35.08
2631840029	427 N SAGINAW ST	GREVE KENNETH	050-470-007-003-00	\$168.08
2645340003	719 N SAGINAW ST	TEW FRANK	050-610-002-004-00	\$202.81
2919390001	633 N WATER ST	CIVILLE BRIAN	050-470-035-007-00	\$223.54
3030070002	614 ALGER AV	SEARLE HENRY	050-010-017-030-00	\$264.76
3030070003	614 ALGER AV	THIEL JR. TIM	050-010-017-030-00	\$1569.25
3032070019	620 ALGER AV	TAYLOR RACHAEL	050-010-017-033-00	\$178.96
3033570015	623.5 ALGER AV	BRAMER NIKKOLE	050-010-016-010-00	\$244.96
3137070006	624 E COMSTOCK ST	KUHLMAN CONNOR	050-580-000-035-00	\$54.13
3137070007	624 E COMSTOCK ST	CJ1 PROPERTIES	050-580-000-035-00	\$114.70
3145070002	819 E COMSTOCK ST	PALMER STARR	050-580-000-082-00	\$142.93
3145070003	819 E COMSTOCK ST	PENNELL RUSSEL	050-580-000-082-00	\$320.60
3146070001	821 E COMSTOCK ST	BROTHERS MRS M	050-580-000-081-00	\$385.20
3151070001	839 E COMSTOCK ST	VANHORN DEBRA	050-580-000-077-00	\$2614.02
3156574009	214 CORUNNA AV APT 2	MCPHERESON JER	050-651-022-009-00	\$68.68
3156574010	214 CORUNNA AV APT 2	BROWER MAKAYLA	050-651-022-009-00	\$151.36
3156574011	214 CORUNNA AV APT 2	MORGAN SUSAN	050-651-022-009-00	\$90.55
3159070008	302 CORUNNA AV	ASH RICHARD	050-651-022-005-00	\$230.78
3159070009	302 CORUNNA AV	OTT TERRY	050-651-022-005-00	\$41.57
3169070004	500 CORUNNA AV	STERLING SCOTT	050-420-001-001-00	\$865.03
3282570010	220 S DEWEY ST	APSEY CODY	050-180-003-016-00	\$188.66
3307570009	806 DIVISION ST	DONNERT JESSIC	050-652-008-003-00	\$87.38
3443070005	630 GRAND AV	STOLLAR KATHER	050-420-002-013-00	\$80.71
3473570008	409 GROVER ST	JANES JAY	050-180-002-012-00	\$7.87
3480570007	516 GROVER ST	GUTTING JAMES	050-180-004-009-00	\$12.84
3483070020	528 GROVER ST	EDWARDS SHAWNT	050-180-004-005-00	\$139.58
3499570007	526 HARRISON AV	KIME CHRIS	050-010-024-009-00	\$236.38
3509700012	107 S HICKORY ST	HALL JERI	050-180-000-006-00	\$120.25
3546570006	741 JEROME AV	JUDD ROSE	050-580-000-125-00	\$142.33
3680570004	826 E MAIN ST	INMAN WHITNEY	050-580-000-070-00	\$6.28
3737570009	918 E MASON ST	GILBERTSON COR	050-380-003-001-00	\$174.60
3777070010	212 OAKWOOD AV	HOSLER TIFFANY	050-580-000-042-00	\$193.53
3796570003	320 E OLIVER ST	JONES FLOYD	050-470-008-003-00	\$193.12

Total:

\$19468.21

Report Generated: 3/26/2019 10:19 AM

Report Options: All Accounts



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MEMORANDUM

DATE: April 1, 2019

TO: Owosso City Council

FROM: Cheryl Grice, CPA, Finance Director

SUBJECT: FY19 Budget Amendments

Please find attached six FY19 budget amendments. These amendments are necessary to be compliant with the state's budget act. These are the first budget amendments of the fiscal year. They are being done to reflect actual spending. It is important to amend the budget when revenues and expenditures vary from the projections initially made.

Explanations accompany the budget adjustments. These budget amendments include revenue and expense amendments. In all cases revenues have been adjusted to cover any additional expenses. Four funds are being amended at this time.

RECOMMENDATION:

Recommend approval of the April 1, 2019 budget amendments for period ending 3/31/19.

RESOLUTION NO.

**CITY OF OWOSSO
ADOPTION OF AMENDED 2018-2019 BUDGET**

WHEREAS, the City Council of Owosso has adopted The General Appropriations Act Budget for 2018-2019 by Resolution, and

WHEREAS, Section 9 of the General Appropriations Act requires a departmental budget which stipulates that no transfers of departmental appropriations shall be made without prior approval of the Council, and

WHEREAS, MCL 141.437 states that the local legislative body of the local unit shall amend the general appropriations act as soon as it becomes apparent that a deviation from the original general appropriations act is necessary, and

WHEREAS, the Finance Director has made recommendations that include proposals for measures necessary to provide revenues sufficient to meet expenditures of the fund or both, and

WHEREAS, the City Council of Owosso has determined these changes in the 2018-2019 Owosso Budget (Act) is needed and necessary to monitor the financial operations of the City and to ensure the appropriations do not exceed the expenditures.

NOW THEREFORE BE IT RESOLVED that the City Council of Owosso hereby adopts the amended revenues and expenditures listed below to be reflected in the 2018-2019 Amended Annual Budget (Act).

**CITY OF OWOSSO BUDGET AMENDMENTS
Period Ending 03/31/19**

	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	CURRENT BUDGET	REQUESTED INCREASE (DECREASE)	AMENDED BUDGET	REASON FOR AMENDMENTS
<u>General Fund</u>						
1	101-756-974.000SKATE18	System Improvements	-	108,920	108,920	To record amount reserved to build SkatePark
	101-000-671.694	Miscellaneous Revenue	20,000	2,500	17,500	additional FY19 donation.
	101-000-366.000	Restricted Fund Balance	162,182	(106,420)	55,762	
2	101-966-999.588	Transfer to Sata	26,000	(26,000)	-	To reverse transfer to SATA from General Fund. SATA levy was not approved prior to start of FY19. Approved August 2018. Levied Dec 2018.
	101-000-695.699	Appropriation of Fund Balance	156,000	(26,000)	130,000	
<u>Transportation Fund</u>						
3	588-000-695.101	General Fund Transfer	24,547	(24,547)	-	
	588-000-695.699	Appropriation of Fund Balance	52,831	(24,547)	28,284	
<u>Street Funds</u>						
4	202-000-501.506	Grant-Federal	0	320,000	320,000	To record partial Washington St grant and Oliver II Grant and adjust to Act 51 funds projected. Record expected current portion of special assessments levied.
	202-000-539.569	Gas & Weight Tax	913,000	56,664	969,664	
	202-000-695.675	Special Assessments	100,956	300,000	400,956	

	202-000-695.411	Transfer From Street Program	1,691,800	575,000	2,266,800	Adjust construction costs projected during FY19.
	202-451-818.000	Contractual Services	1,691,800	1,251,664	2,943,464	
5	203-000-539.556	State Sources-Pa207	0	187,320	187,320	Record PA 207 distribution of State funds.
	203-000-539.569	Gas & Weight Tax	333,125	82,000	415,125	Adjust to Act 51 funds projected and
	203-000-695.675	Special Assessments	61,000	50,680	111,680	record expected portion of special assessments levied.
	203-000-695.411	Transfer From Capital Projects	921,500	500,000	1,421,500	Adjust construction costs projected during FY19.
	203-451-818.000	Contractual Services	921,500	820,000	1,741,500	
	<u>Historical Fund</u>					
6	297-000-671.675	Donations-Private	25,000	17,200	42,200	To record request from Department Head.
	297-799-831.000	Building Maintenance	2,500	15,000	17,500	
	297-799-831.200	Bldg Maintenance-Rental	500	2,200	2,700	



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MEMORANDUM

DATE: April 1, 2019

TO: Owosso City Council

FROM: Katherine Fagan

RE: Resolution No. 121-2017

Please find attached Resolution No. 121-2017 for Special Assessment District 2017-03, W. Stewart Street from Chestnut Street to Chipman Street Special Assessment Resolution No. 5, which was approved on August 21, 2017.

Due to a clerical error the terms of repayment in the resolution is five years, but the property owners were advised, in the letters sent to them, that the repayment term would be twenty years. We are requesting that the term for this special assessment be revised to twenty years.

I have spoken with the Public Service Director and the City Finance Director and we are recommending that the repayment term be revised to twenty years.

Thank you.

RESOLUTION NO. 121-2017 - AMENDED

**DISTRICT NO. 2017-03
W. STEWART STREET FROM CHESTNUT STREET TO CHIPMAN STREET
SPECIAL ASSESSMENT RESOLUTION NO. 5**

WHEREAS, the City Council has met, after due and legal notice, and reviewed the special assessment roll prepared for the purpose of defraying the special assessment district's share of the following described public improvement: West Stewart Street, from S. Chestnut Street to S. Chipman Street, and

WHEREAS, having provided opportunity for all interested parties to be heard and after carefully reviewing said special assessment roll the Council deems said special assessment roll to be fair, just and equitable and that each of the assessments contained thereon results in the special assessment being in accordance with the benefits to be derived by the parcel of land assessed.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Said special assessment roll as prepared by the City Assessor in the amount of \$154,550.12 is hereby confirmed and shall be known as Special Assessment Roll No. 2017-03.
2. Said special assessment roll shall be divided into ~~five~~ **twenty** installments, the first of which shall be due and payable on December 1, 2017, and the subsequent installments shall be due on September 1st of each and every year thereafter. Payment of the amount of the special assessment may be made in full without interest or penalty by December 1, 2017.
3. The installments of the special assessment rolls shall bear interest at the rate of 6% per annum; provided, however, if the bonds are issued in anticipation of said special assessments, then such unpaid special assessment shall bear interest at a rate of interest equal to 1% above the average rate of interest borne by said bonds. Such interest shall commence on September 1, 2017 and shall be paid annually on each installment due date.
4. Said special assessment roll shall be placed on file in the office of the City Clerk who shall attach her warrant to a certified copy thereof within ten (10) days commanding the Assessor to spread the various sums shown thereon as directed by the City Council.

Motion supported by Councilmember Teich.

Roll Call Vote.

AYES: Councilmembers Law, Greenway, Fox, Mayor Pro-Tem Osika, Councilmember Teich, and Mayor Eveleth.

NAYS: None.

ABSENT: Councilmember Bailey.



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

MEMORANDUM

DATE: April 1, 2019

TO: Owosso City Council

FROM: Katherine Fagan

RE: Resolution No. 123-2017

Please find attached Resolution No. 123-2017 for Special Assessment District 2017-06, N Chipman Street from Oliver Street to King Street Special Assessment Resolution No. 5, which was approved on August 21, 2017.

Due to a clerical error the terms of repayment in the resolution is five years, but the property owners were advised, in the letters sent to them, that the repayment term would be twenty years. We are requesting that the term for this special assessment be revised to twenty years.

I have spoken with the Public Service Director and the City Finance Director and we are recommending that the repayment term be revised to twenty years.

Thank you.

RESOLUTION NO. 123-2017 - AMENDED

**DISTRICT NO. 2017-06
N. CHIPMAN STREET FROM OLIVER STREET TO KING STREET
SPECIAL ASSESSMENT RESOLUTION NO. 5**

WHEREAS, the City Council has met, after due and legal notice, and reviewed the special assessment roll prepared for the purpose of defraying the special assessment district's share of the following described public improvement: North Chipman Street, from Oliver Street to King Street, and

WHEREAS, having provided opportunity for all interested parties to be heard and after carefully reviewing said special assessment roll the Council deems said special assessment roll to be fair, just and equitable and that each of the assessments contained thereon results in the special assessment being in accordance with the benefits to be derived by the parcel of land assessed.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Said special assessment roll as prepared by the City Assessor in the amount of \$25,790.16 is hereby confirmed and shall be known as Special Assessment Roll No. 2017-06.
2. Said special assessment roll shall be divided into ~~five~~ **twenty** installments, the first of which shall be due and payable on December 1, 2017, and the subsequent installments shall be due on September 1st of each and every year thereafter. Payment of the amount of the special assessment may be made in full without interest or penalty by December 1, 2017.
3. The installments of the special assessment rolls shall bear interest at the rate of 6% per annum; provided, however, if the bonds are issued in anticipation of said special assessments, then such unpaid special assessment shall bear interest at a rate of interest equal to 1% above the average rate of interest borne by said bonds. Such interest shall commence on September 1, 2017 and shall be paid annually on each installment due date.
4. Said special assessment roll shall be placed on file in the office of the City Clerk who shall attach her warrant to a certified copy thereof within ten (10) days commanding the Assessor to spread the various sums shown thereon as directed by the City Council.

Motion supported by Mayor Pro-Tem Osika.

Roll Call Vote.

AYES: Councilmembers Teich, Law, Mayor Pro-Tem Osika, Councilmembers Greenway, Fox, and Mayor Eveleth.

NAYS: None.

ABSENT: Councilmember Bailey.



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

MEMORANDUM

DATE: April 1, 2019
TO: Owosso City Council
FROM: Katherine Fagan
RE: Resolution No. 124-2017

Please find attached Resolution No. 124-2017 for Special Assessment District 2017-07, N Chipman Street from Willow Springs Drive to Harding Avenue Special Assessment Resolution No. 5 which was approved on August 21, 2017.

Due to a clerical error the terms of repayment in the resolution is five years, but the property owners were advised, in the letters sent to them, that the repayment term would be twenty years. We are requesting that the term for this special assessment be revised to twenty years.

I have spoken with the Public Service Director and the City Finance Director and we are recommending that the repayment term be revised to twenty years.

Thank you.

RESOLUTION NO. 124-2017 - AMENDED

**DISTRICT NO. 2017-07
N. CHIPMAN STREET FROM WILLOW SPRINGS DRIVE TO HARDING AVENUE
SPECIAL ASSESSMENT RESOLUTION NO. 5**

WHEREAS, the City Council has met, after due and legal notice, and reviewed the special assessment roll prepared for the purpose of defraying the special assessment district's share of the following described public improvement: North Chipman Street, from Willow Springs Drive to Harding Avenue, and

WHEREAS, having provided opportunity for all interested parties to be heard and after carefully reviewing said special assessment roll the Council deems said special assessment roll to be fair, just and equitable and that each of the assessments contained thereon results in the special assessment being in accordance with the benefits to be derived by the parcel of land assessed.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Said special assessment roll as prepared by the City Assessor in the amount of \$25,435.67 is hereby confirmed and shall be known as Special Assessment Roll No. 2017-07.
2. Said special assessment roll shall be divided into ~~five~~ **twenty** installments, the first of which shall be due and payable on December 1, 2017, and the subsequent installments shall be due on September 1st of each and every year thereafter. Payment of the amount of the special assessment may be made in full without interest or penalty by December 1, 2017.
3. The installments of the special assessment rolls shall bear interest at the rate of 6% per annum; provided, however, if the bonds are issued in anticipation of said special assessments, then such unpaid special assessment shall bear interest at a rate of interest equal to 1% above the average rate of interest borne by said bonds. Such interest shall commence on September 1, 2017 and shall be paid annually on each installment due date.
4. Said special assessment roll shall be placed on file in the office of the City Clerk who shall attach her warrant to a certified copy thereof within ten (10) days commanding the Assessor to spread the various sums shown thereon as directed by the City Council.

Motion supported by Councilmember Teich.

Roll Call Vote.

AYES: Councilmember Fox, Mayor Pro-Tem Osika, Councilmembers Greenway, Law, Teich, and Mayor Eveleth.

NAYS: None.

ABSENT: Councilmember Bailey.



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

MEMORANDUM

DATE: April 1, 2019
TO: Owosso City Council
FROM: Katherine Fagan
RE: Resolution No. 125-2017

Please find attached Resolution No. 125-2017 for Special Assessment District 2017-09, S. Chestnut Street from South Street to Stewart Street Special Assessment Resolution No. 5 which was approved on August 21, 2017.

Due to a clerical error the terms of repayment in the resolution is five years, but the property owners were advised, in the letters sent to them, that the repayment term would be ten years. We are requesting that the term for this special assessment be revised to ten years.

I have spoken with the Public Service Director and the City Finance Director and we are recommending that the repayment term be revised to ten years.

Thank you.

RESOLUTION NO. 125-2017 - AMENDED

DISTRICT NO. 2017-09

**S. CHESTNUT STREET FROM SOUTH STREET TO STEWART STREET
SPECIAL ASSESSMENT RESOLUTION NO. 5**

WHEREAS, the City Council has met, after due and legal notice, and reviewed the special assessment roll prepared for the purpose of defraying the special assessment district's share of the following described public improvement: S. Chestnut Street, public street, from South Street to Stewart Street, and

WHEREAS, having provided opportunity for all interested parties to be heard and after carefully reviewing said special assessment roll the Council deems said special assessment roll to be fair, just and equitable and that each of the assessments contained thereon results in the special assessment being in accordance with the benefits to be derived by the parcel of land assessed.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Said special assessment roll as prepared by the City Assessor in the amount of \$25,117.76 is hereby confirmed and shall be known as Special Assessment Roll No. 2017-09.
2. Said special assessment roll shall be divided into ~~five~~ **ten** installments, the first of which shall be due and payable on December 1, 2017, and the subsequent installments shall be due on September 1st of each and every year thereafter. Payment of the amount of the special assessment may be made in full without interest or penalty by December 1, 2017.
3. The installments of the special assessment rolls shall bear interest at the rate of 6% per annum; provided, however, if the bonds are issued in anticipation of said special assessments, then such unpaid special assessment shall bear interest at a rate of interest equal to 1% above the average rate of interest borne by said bonds. Such interest shall commence on September 1, 2017 and shall be paid annually on each installment due date.
4. Said special assessment roll shall be placed on file in the office of the City Clerk who shall attach her warrant to a certified copy thereof within ten (10) days commanding the Assessor to spread the various sums shown thereon as directed by the City Council.

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Mayor Pro-Tem Osika, Councilmembers Law, Fox, Greenway, Teich, and Mayor Eveleth.

NAYS: None.

ABSENT: Councilmember Bailey.

From: [Tanya S. Buckelew](#)
To: [Nathaniel R. Henne](#); [Amy K. Kirkland](#)
Subject: FW: Planning Commission Resignation
Date: Wednesday, March 20, 2019 11:27:06 AM

FYI

Tanya S. Buckelew
Office Manager
Building Department

City of Owosso
989-725-0540
989-725-0546 Fax

"This communication, along with any documents, files or attachments, is intended only for the use of the addressee and may contain legally privileged and confidential information. If you are not the intended recipient, you are hereby notified that any dissemination, distribution or copying of any information contained in or attached to this communication is strictly prohibited. If you have received this message in error, please notify the sender immediately and destroy the original communication and its attachments without reading, printing or saving in any manner. This communication does not form any contractual obligation on behalf of the sender or the City of Owosso and, when applicable, the opinions expressed here are my own and do not necessarily represent those of the City."

From: Matthew Lafferty [mailto:laffer12@gmail.com]
Sent: Wednesday, March 20, 2019 11:19 AM
To: Tanya S. Buckelew
Subject: Planning Commission Resignation

Hi Tanya,

I would like to let you know that I am resigning from the Planning Commission. I'm moving to Traverse City area to start a new job with the Village of Elk Rapids. It was great serving with everyone and I wish the best of luck!

--

Matthew Lafferty
Laffer12@gmail.com
989-780-3992

User: CAGrice

PERIOD ENDING 02/28/2019

DB: Owosso

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2018-19		YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	02/28/2019	MONTH 02/28/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND							
Revenues							
Dept 000 - 214							
101-000-401.403	GENERAL PROPERTY TAX	3,450,000.00		3,110,027.92	4,581.73	339,972.08	90.15
101-000-401.424	TRAILER PARK TAXES	0.00		967.50	(1,309.50)	(967.50)	100.00
101-000-401.430	INDUSTRIAL/COMMERCIAL FACILITIES TAX	24,000.00		30,169.71	0.00	(6,169.71)	125.71
101-000-401.432	NEIGHBORHOOD ENTERPRISE ZONE REHAB TAXE	129.00		179.18	0.00	(50.18)	138.90
101-000-401.443	ADMINISTRATION FEES	70,000.00		60,626.01	5,499.83	9,373.99	86.61
101-000-401.445	INTEREST & PENALTIES ON TAXES	20,000.00		6,094.76	184.40	13,905.24	30.47
101-000-450.452	PERMITS-BUILDING	108,144.00		56,452.10	1,044.80	51,691.90	52.20
101-000-450.453	LIQUOR LICENSES	10,000.00		10,455.50	0.00	(455.50)	104.56
101-000-450.454	PERMITS-ELECTRICAL	30,000.00		18,703.00	2,247.00	11,297.00	62.34
101-000-450.455	PERMITS-PLUMBING & MECHANICAL	38,000.00		18,760.00	2,667.00	19,240.00	49.37
101-000-450.460	MISCELLANEOUS LICENSES	10,000.00		19,453.00	1,705.00	(9,453.00)	194.53
101-000-450.477	PERMITS-HANDGUNS	500.00		510.00	50.00	(10.00)	102.00
101-000-450.478	DOG LICENSES	60.00		0.00	0.00	60.00	0.00
101-000-539.573	LOCAL COMMUNITY STABILIZATION SHARE	50,000.00		54,354.52	0.00	(4,354.52)	108.71
101-000-539.575	REVENUE SHARING-CONSTITUTIONAL	1,683,311.00		885,106.00	284,779.00	798,205.00	52.58
101-000-600.625	VACANT PROPERTY REGISTRATION/INSPECTION	0.00		1,800.00	800.00	(1,800.00)	100.00
101-000-600.626	CHARGE FOR SERVICES RENDERED	60,000.00		26,805.10	965.67	33,194.90	44.68
101-000-600.627	DUPLICATING SERVICES	500.00		1,773.89	55.00	(1,273.89)	354.78
101-000-600.628	RENTAL REGISTRATION	500.00		39,325.00	5,575.00	(38,825.00)	7,865.00
101-000-600.629	AMBULANCE CHARGES	200,000.00		135,361.46	11,155.06	64,638.54	67.68
101-000-600.630	AMBULANCE MILEAGE CHARGES	400,000.00		147,567.99	14,404.21	252,432.01	36.89
101-000-600.631	AMBULANCE/ ADVANCED LIFE SUPPORT CHARGE	500,000.00		299,363.58	31,305.99	200,636.42	59.87
101-000-600.633	FIRE SERVICES	2,000.00		1,500.00	0.00	500.00	75.00
101-000-600.642	CHARGE FOR SERVICES - SALES	4,000.00		3,985.00	260.00	15.00	99.63
101-000-600.647	CABLE TELEVISION FRANCHISE FEES	145,000.00		54,242.47	27,250.17	90,757.53	37.41
101-000-655.655	PARKING VIOLATIONS	2,972.00		15,656.00	4,446.00	(12,684.00)	526.78
101-000-655.659	PARKING LEASE INCOME	0.00		700.00	0.00	(700.00)	100.00
101-000-655.660	ORDINANCE FINES & COSTS	14,000.00		10,877.56	1,235.04	3,122.44	77.70
101-000-664.664	INTEREST INCOME	38,000.00		67,224.69	15,890.13	(29,224.69)	176.91
101-000-664.668	RENTAL INCOME	1,000.00		5,120.00	2,500.00	(4,120.00)	512.00
101-000-671.673	SALE OF FIXED ASSETS	0.00		18,217.35	9,624.85	(18,217.35)	100.00
101-000-671.675	DONATIONS-PRIVATE	0.00		2,950.00	450.00	(2,950.00)	100.00
101-000-671.675-CATS000000	DONATIONS-CATS	0.00		(2,094.87)	0.00	2,094.87	100.00
101-000-671.675-FIREMEML19	DONATIONS-PRIVATE	0.00		48.25	0.00	(48.25)	100.00
101-000-671.676	DONATIONS-PUBLIC SAFETY	0.00		2,765.65	200.00	(2,765.65)	100.00
101-000-671.687	INSURANCE REFUNDS	70,000.00		87,416.00	0.00	(17,416.00)	124.88
101-000-671.692	RECOVERY OF BAD DEBTS	0.00		4,501.63	469.70	(4,501.63)	100.00
101-000-671.694	MISCELLANEOUS	20,000.00		35,605.67	(3,177.48)	(15,605.67)	178.03
101-000-695.676	WASTEWATER UTIL. ADMIN REIMB	205,000.00		129,898.77	11,395.83	75,101.23	63.37
101-000-695.677	CITY UTILITIES ADMIN REIMB	320,000.00		213,333.36	26,666.67	106,666.64	66.67
101-000-695.695	ACT 51 ADMIN REIMBURSEMENT	122,650.00		75,744.09	9,342.85	46,905.91	61.76
101-000-695.699	APPROPRIATION OF FUND BALANCE	156,000.00		0.00	0.00	156,000.00	0.00
Total Dept 000 - 214		7,755,766.00	5,651,547.84	472,263.95	2,104,218.16	72.87	
TOTAL REVENUES		7,755,766.00	5,651,547.84	472,263.95	2,104,218.16	72.87	
Expenditures							
Dept 101 - CITY COUNCIL							
101-101-704.000	BOARDS & COMMISSIONS	2,300.00		1,020.00	0.00	1,280.00	44.35
101-101-728.000	OPERATING SUPPLIES	1,000.00		104.70	0.00	895.30	10.47
101-101-860.000	EDUCATION & TRAINING	600.00		951.76	0.00	(351.76)	158.63

User: CAGrice

PERIOD ENDING 02/28/2019

DB: Owosso

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2018-19		YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	02/28/2019	MONTH 02/28/2019	BALANCE	
					INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND							
Expenditures							
Total Dept 101 - CITY COUNCIL		3,900.00		2,076.46	0.00	1,823.54	53.24
Dept 171 - CITY MANAGER							
101-171-702.100	SALARIES	97,000.00		67,154.02	7,461.56	29,845.98	69.23
101-171-715.000	SOCIAL SECURITY (FICA)	7,421.00		5,139.99	571.04	2,281.01	69.26
101-171-716.100	HEALTH INSURANCE	17,970.00		4,373.68	546.71	13,596.32	24.34
101-171-716.200	DENTAL INSURANCE	826.00		166.46	20.70	659.54	20.15
101-171-716.300	OPTICAL INSURANCE	118.00		20.16	2.52	97.84	17.08
101-171-716.400	LIFE INSURANCE	306.00		198.00	24.75	108.00	64.71
101-171-716.500	DISABILITY INSURANCE	1,112.00		540.00	90.00	572.00	48.56
101-171-717.000	UNEMPLOYMENT INSURANCE	19.00		0.00	0.00	19.00	0.00
101-171-718.200	DEFINED CONTRIBUTION	14,550.00		10,073.16	1,119.24	4,476.84	69.23
101-171-719.000	WORKERS' COMPENSATION	266.00		236.00	59.00	30.00	88.72
101-171-728.000	OPERATING SUPPLIES	2,400.00		99.08	0.00	2,300.92	4.13
101-171-818.000	CONTRACTUAL SERVICES	100.00		0.00	0.00	100.00	0.00
101-171-858.000	MEMBERSHIPS & DUES	1,000.00		0.00	0.00	1,000.00	0.00
101-171-860.000	EDUCATION & TRAINING	2,400.00		4,058.93	0.00	(1,658.93)	169.12
Total Dept 171 - CITY MANAGER		145,488.00		92,059.48	9,895.52	53,428.52	63.28
Dept 201 - FINANCE							
101-201-702.100	SALARIES	176,627.00		126,024.87	13,005.82	50,602.13	71.35
101-201-702.800	ACCRUED SICK LEAVE	0.00		627.69	0.00	(627.69)	100.00
101-201-715.000	SOCIAL SECURITY (FICA)	13,512.00		9,274.41	935.66	4,237.59	68.64
101-201-716.100	HEALTH INSURANCE	28,831.00		21,074.96	2,634.37	7,756.04	73.10
101-201-716.200	DENTAL INSURANCE	1,543.00		1,087.76	139.96	455.24	70.50
101-201-716.300	OPTICAL INSURANCE	0.00		149.76	19.37	(149.76)	100.00
101-201-716.400	LIFE INSURANCE	1,171.00		713.45	95.37	457.55	60.93
101-201-716.500	DISABILITY INSURANCE	2,150.00		1,091.76	176.18	1,058.24	50.78
101-201-717.000	UNEMPLOYMENT INSURANCE	55.00		40.50	0.00	14.50	73.64
101-201-718.000	RETIREMENT	19,299.00		14,361.22	1,498.40	4,937.78	74.41
101-201-718.200	DEFINED CONTRIBUTION	5,432.00		3,347.69	400.00	2,084.31	61.63
101-201-719.000	WORKERS' COMPENSATION	509.00		494.00	99.00	15.00	97.05
101-201-728.000	OPERATING SUPPLIES	2,700.00		895.16	109.65	1,804.84	33.15
101-201-818.000	CONTRACTUAL SERVICES	2,307.00		2,315.40	0.00	(8.40)	100.36
101-201-858.000	MEMBERSHIPS & DUES	695.00		170.00	0.00	525.00	24.46
101-201-860.000	EDUCATION & TRAINING	2,700.00		1,608.00	673.00	1,092.00	59.56
Total Dept 201 - FINANCE		257,531.00		183,276.63	19,786.78	74,254.37	71.17
Dept 209 - ASSESSING							
101-209-702.100	SALARIES	65,765.00		44,386.90	5,223.25	21,378.10	67.49
101-209-704.000	BOARDS & COMMISSIONS	1,250.00		400.00	0.00	850.00	32.00
101-209-715.000	SOCIAL SECURITY (FICA)	5,031.00		3,399.20	400.07	1,631.80	67.57
101-209-716.100	HEALTH INSURANCE	18,799.00		0.00	0.00	18,799.00	0.00
101-209-716.200	DENTAL INSURANCE	826.00		15.52	15.52	810.48	1.88
101-209-716.300	OPTICAL INSURANCE	118.00		2.27	2.27	115.73	1.92
101-209-716.400	LIFE INSURANCE	534.00		320.67	40.55	213.33	60.05
101-209-716.500	DISABILITY INSURANCE	851.00		421.59	64.98	429.41	49.54
101-209-717.000	UNEMPLOYMENT INSURANCE	25.00		0.00	0.00	25.00	0.00
101-209-718.200	DEFINED CONTRIBUTION	2,631.00		1,773.28	208.93	857.72	67.40
101-209-719.000	WORKERS' COMPENSATION	467.00		464.00	74.00	3.00	99.36
101-209-728.000	OPERATING SUPPLIES	1,500.00		432.63	0.00	1,067.37	28.84

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2018-19		YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	02/28/2019	MONTH 02/28/2019	BALANCE	
				(ABNORMAL)	(DECREASE)	(ABNORMAL)	
Fund 101 - GENERAL FUND							
Expenditures							
101-209-802.000	ADVERTISING	350.00		56.28	0.00	293.72	16.08
101-209-818.000	CONTRACTUAL SERVICES	7,647.00		7,198.43	0.00	448.57	94.13
101-209-833.000	EQUIPMENT MAINTENANCE	920.00		0.00	0.00	920.00	0.00
101-209-858.000	MEMBERSHIPS & DUES	265.00		295.00	0.00	(30.00)	111.32
101-209-860.000	EDUCATION & TRAINING	920.00		470.00	0.00	450.00	51.09
Total Dept 209 - ASSESSING		107,899.00		59,635.77	6,029.57	48,263.23	55.27
Dept 210 - CITY ATTORNEY							
101-210-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	60,000.00		32,824.51	3,000.07	27,175.49	54.71
101-210-801.100	PROFESSIONAL SERVICES:POLICE/COURT	60,000.00		39,580.51	5,453.57	20,419.49	65.97
Total Dept 210 - CITY ATTORNEY		120,000.00		72,405.02	8,453.64	47,594.98	60.34
Dept 215 - CLERK							
101-215-702.100	SALARIES	106,916.00		78,532.31	8,342.29	28,383.69	73.45
101-215-702.200	WAGES	100.00		114.06	0.00	(14.06)	114.06
101-215-706.000	ELECTIONS	36,000.00		32,067.92	0.00	3,932.08	89.08
101-215-715.000	SOCIAL SECURITY (FICA)	8,179.00		5,861.55	620.38	2,317.45	71.67
101-215-716.000	FRINGES	0.00		89.01	0.00	(89.01)	100.00
101-215-716.100	HEALTH INSURANCE	20,673.00		13,495.00	1,690.05	7,178.00	65.28
101-215-716.200	DENTAL INSURANCE	789.00		493.21	75.05	295.79	62.51
101-215-716.300	OPTICAL INSURANCE	96.00		62.55	9.82	33.45	65.16
101-215-716.400	LIFE INSURANCE	661.00		462.01	58.04	198.99	69.90
101-215-716.500	DISABILITY INSURANCE	1,468.00		880.22	110.70	587.78	59.96
101-215-717.000	UNEMPLOYMENT INSURANCE	36.00		0.00	0.00	36.00	0.00
101-215-718.000	RETIREMENT	50,539.00		38,495.44	4,047.36	12,043.56	76.17
101-215-718.200	DEFINED CONTRIBUTION	0.00		57.09	8.93	(57.09)	100.00
101-215-719.000	WORKERS' COMPENSATION	298.00		236.00	59.00	62.00	79.19
101-215-728.000	OPERATING SUPPLIES	3,175.00		690.65	0.00	2,484.35	21.75
101-215-802.000	ADVERTISING	3,600.00		1,871.95	245.00	1,728.05	52.00
101-215-818.000	CONTRACTUAL SERVICES	4,300.00		2,596.54	0.00	1,703.46	60.38
101-215-833.000	EQUIPMENT MAINTENANCE	4,300.00		3,851.00	0.00	449.00	89.56
101-215-858.000	MEMBERSHIPS & DUES	420.00		400.00	0.00	20.00	95.24
101-215-860.000	EDUCATION & TRAINING	600.00		0.00	0.00	600.00	0.00
Total Dept 215 - CLERK		242,150.00		180,256.51	15,266.62	61,893.49	74.44
Dept 226 - HUMAN RESOURCES							
101-226-702.100	SALARIES	137,247.00		90,229.85	9,830.15	47,017.15	65.74
101-226-715.000	SOCIAL SECURITY (FICA)	10,499.00		6,775.68	740.00	3,723.32	64.54
101-226-716.200	DENTAL INSURANCE	1,652.00		955.32	101.14	696.68	57.83
101-226-716.300	OPTICAL INSURANCE	237.00		148.96	18.62	88.04	62.85
101-226-716.400	LIFE INSURANCE	808.00		542.72	65.34	265.28	67.17
101-226-716.500	DISABILITY INSURANCE	1,605.00		1,038.56	129.82	566.44	64.71
101-226-717.000	UNEMPLOYMENT INSURANCE	81.00		0.00	0.00	81.00	0.00
101-226-718.000	RETIREMENT	27,044.00		19,081.03	2,019.58	7,962.97	70.56
101-226-718.200	DEFINED CONTRIBUTION	3,201.00		2,078.17	231.16	1,122.83	64.92
101-226-719.000	WORKERS' COMPENSATION	380.00		296.00	74.00	84.00	77.89
101-226-728.000	OPERATING SUPPLIES	3,000.00		642.26	74.19	2,357.74	21.41
101-226-802.000	ADVERTISING	1,500.00		219.70	0.00	1,280.30	14.65
101-226-818.000	CONTRACTUAL SERVICES	14,100.00		11,992.80	267.25	2,107.20	85.06
101-226-856.000	MISCELLANEOUS	500.00		0.00	0.00	500.00	0.00

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PERIOD ENDING 02/28/2019

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH 02/28/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-226-858.000	MEMBERSHIPS & DUES	630.00	399.00	0.00	231.00	63.33
101-226-860.000	EDUCATION & TRAINING	2,000.00	1,098.58	60.00	901.42	54.93
Total Dept 226 - HUMAN RESOURCES		204,484.00	135,498.63	13,611.25	68,985.37	66.26
Dept 253 - TREASURY						
101-253-702.100	SALARIES	92,856.00	62,195.85	7,137.02	30,660.15	66.98
101-253-715.000	SOCIAL SECURITY (FICA)	7,103.00	4,715.07	605.12	2,387.93	66.38
101-253-716.100	HEALTH INSURANCE	24,960.00	15,599.39	1,943.68	9,360.61	62.50
101-253-716.200	DENTAL INSURANCE	916.00	539.14	73.75	376.86	58.86
101-253-716.300	OPTICAL INSURANCE	115.00	69.91	9.70	45.09	60.79
101-253-716.400	LIFE INSURANCE	818.00	427.13	53.36	390.87	52.22
101-253-716.500	DISABILITY INSURANCE	1,337.00	800.27	100.35	536.73	59.86
101-253-717.000	UNEMPLOYMENT INSURANCE	100.00	37.56	0.00	62.44	37.56
101-253-718.200	DEFINED CONTRIBUTION	3,714.00	2,486.74	285.49	1,227.26	66.96
101-253-719.000	WORKERS' COMPENSATION	366.00	340.00	74.00	26.00	92.90
101-253-728.000	OPERATING SUPPLIES	1,400.00	2,642.66	113.77	(1,242.66)	188.76
101-253-818.000	CONTRACTUAL SERVICES	12,342.00	5,402.31	0.00	6,939.69	43.77
101-253-858.000	MEMBERSHIPS & DUES	200.00	50.00	0.00	150.00	25.00
101-253-860.000	EDUCATION & TRAINING	2,000.00	550.00	550.00	1,450.00	27.50
101-253-862.000	OVER & SHORT	0.00	(22.31)	0.00	22.31	100.00
Total Dept 253 - TREASURY		148,227.00	95,833.72	10,946.24	52,393.28	64.65
Dept 258 - INFORMATION & TECHNOLOGY						
101-258-728.000	OPERATING SUPPLIES	5,000.00	1,141.19	59.76	3,858.81	22.82
101-258-818.000	CONTRACTUAL SERVICES	86,695.00	38,236.00	5,638.00	48,459.00	44.10
101-258-833.000	EQUIPMENT MAINTENANCE	11,650.00	5,408.94	0.00	6,241.06	46.43
Total Dept 258 - INFORMATION & TECHNOLOGY		103,345.00	44,786.13	5,697.76	58,558.87	43.34
Dept 265 - BUILDING & GROUNDS						
101-265-702.200	WAGES	38,869.00	31,896.83	3,081.44	6,972.17	82.06
101-265-703.000	OTHER COMPENSATION	1,000.00	0.00	0.00	1,000.00	0.00
101-265-715.000	SOCIAL SECURITY (FICA)	2,973.00	2,230.38	227.15	742.62	75.02
101-265-716.000	FRINGES	950.00	1,747.35	47.09	(797.35)	183.93
101-265-716.100	HEALTH INSURANCE	6,592.00	4,373.68	546.71	2,218.32	66.35
101-265-716.200	DENTAL INSURANCE	514.00	312.18	38.82	201.82	60.74
101-265-716.300	OPTICAL INSURANCE	64.00	40.24	5.03	23.76	62.88
101-265-716.400	LIFE INSURANCE	82.00	52.80	6.60	29.20	64.39
101-265-717.000	UNEMPLOYMENT INSURANCE	20.00	0.00	0.00	20.00	0.00
101-265-718.000	RETIREMENT	18,373.00	14,795.98	1,506.95	3,577.02	80.53
101-265-719.000	WORKERS' COMPENSATION	1,067.00	1,020.00	242.00	47.00	95.60
101-265-728.000	OPERATING SUPPLIES	2,000.00	2,080.32	313.95	(80.32)	104.02
101-265-818.000	CONTRACTUAL SERVICES	0.00	437.00	70.42	(437.00)	100.00
101-265-820.100	ELECTRICITY	20,000.00	11,474.29	1,609.89	8,525.71	57.37
101-265-820.200	GAS	4,000.00	2,858.73	860.81	1,141.27	71.47
101-265-820.300	TELEPHONE	300.00	206.21	22.50	93.79	68.74
101-265-820.400	WATER & SEWER	3,500.00	1,064.75	0.00	2,435.25	30.42
101-265-831.000	BUILDING MAINTENANCE	17,500.00	9,209.64	227.99	8,290.36	52.63
101-265-843.000	EQUIPMENT RENTAL	2,000.00	950.80	9.66	1,049.20	47.54

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*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDTG USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH 02/28/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 265 - BUILDING & GROUNDS		119,804.00	84,751.18	8,817.01	35,052.82	70.74
Dept 299 - GENERAL ADMIN						
101-299-719.000	WORKERS' COMPENSATION	200.00	152.00	27.00	48.00	76.00
101-299-728.000	OPERATING SUPPLIES	22,000.00	10,576.68	386.37	11,423.32	48.08
101-299-810.000	INSURANCE & BONDS	135,000.00	130,347.26	0.00	4,652.74	96.55
101-299-818.000	CONTRACTUAL SERVICES	9,520.00	12,730.49	184.50	(3,210.49)	133.72
101-299-820.300	TELEPHONE	6,684.00	3,279.80	516.93	3,404.20	49.07
101-299-833.000	EQUIPMENT MAINTENANCE	500.00	252.00	84.00	248.00	50.40
101-299-850.000	BAD DEBT EXPENSE	90,000.00	66,031.97	0.00	23,968.03	73.37
101-299-856.000	MISCELLANEOUS	2,500.00	55.90	0.00	2,444.10	2.24
101-299-858.000	MEMBERSHIPS & DUES	46,842.00	47,039.00	0.00	(197.00)	100.42
101-299-860.000	EDUCATION & TRAINING	0.00	28.53	0.00	(28.53)	100.00
Total Dept 299 - GENERAL ADMIN		313,246.00	270,493.63	1,198.80	42,752.37	86.35
Dept 300 - POLICE						
101-300-702.100	SALARIES	1,139,639.00	785,948.39	84,922.09	353,690.61	68.96
101-300-702.110	SALARIES-DARE	0.00	281.60	281.60	(281.60)	100.00
101-300-702.120	SALARIES-MAGNET	64,694.00	50,177.71	5,251.08	14,516.29	77.56
101-300-702.200	WAGES	12,049.00	5,463.19	406.58	6,585.81	45.34
101-300-702.300	OVERTIME	47,200.00	29,167.55	2,448.79	18,032.45	61.80
101-300-702.400	WAGES - TEMPORARY	0.00	1,845.40	166.50	(1,845.40)	100.00
101-300-702.600	UNIFORMS	1,450.00	1,450.00	0.00	0.00	100.00
101-300-702.800	ACCRUED SICK LEAVE	6,400.00	9,432.26	669.64	(3,032.26)	147.38
101-300-703.000	CROSSING GUARDS	44,000.00	28,865.30	2,835.30	15,134.70	65.60
101-300-715.000	SOCIAL SECURITY (FICA)	27,302.00	18,882.26	2,060.57	8,419.74	69.16
101-300-716.000	FRINGES	0.00	49.24	0.00	(49.24)	100.00
101-300-716.100	HEALTH INSURANCE	255,919.00	130,750.79	16,178.54	125,168.21	51.09
101-300-716.200	DENTAL INSURANCE	12,204.00	6,826.10	887.58	5,377.90	55.93
101-300-716.300	OPTICAL INSURANCE	1,633.00	809.38	105.70	823.62	49.56
101-300-716.400	LIFE INSURANCE	3,925.00	2,539.21	320.27	1,385.79	64.69
101-300-716.500	DISABILITY INSURANCE	5,061.00	3,350.72	449.01	1,710.28	66.21
101-300-716.600	PHYSICALS	300.00	155.00	0.00	145.00	51.67
101-300-717.000	UNEMPLOYMENT INSURANCE	520.00	159.63	0.00	360.37	30.70
101-300-718.000	RETIREMENT	122,020.00	64,412.91	6,403.01	57,607.09	52.79
101-300-718.100	MUNICIPAL EMPLOYEES RETIREMENT PROGRAM	132,821.00	78,376.33	8,487.59	54,444.67	59.01
101-300-718.200	DEFINED CONTRIBUTION	1,165.00	2,024.35	293.48	(859.35)	173.76
101-300-719.000	WORKERS' COMPENSATION	22,217.00	21,242.00	4,764.00	975.00	95.61
101-300-728.000	OPERATING SUPPLIES	12,000.00	8,854.62	165.96	3,145.38	73.79
101-300-741.000	UNIFORMS & CLEANING	8,000.00	3,494.70	556.40	4,505.30	43.68
101-300-751.000	GAS & OIL	26,000.00	18,151.96	1,964.44	7,848.04	69.82
101-300-813.000	WRECKER SERVICE	250.00	0.00	0.00	250.00	0.00
101-300-818.000	CONTRACTUAL SERVICES	62,760.00	32,589.69	4,174.58	30,170.31	51.93
101-300-820.100	ELECTRICITY	11,000.00	5,475.79	889.08	5,524.21	49.78
101-300-820.200	GAS	4,200.00	2,878.22	935.43	1,321.78	68.53
101-300-820.300	TELEPHONE	7,000.00	4,112.34	351.11	2,887.66	58.75
101-300-820.400	WATER & SEWER	2,700.00	1,585.70	0.00	1,114.30	58.73
101-300-820.500	REFUSE	400.00	264.65	33.08	135.35	66.16
101-300-831.000	BUILDING MAINTENANCE	5,000.00	2,060.34	0.00	2,939.66	41.21
101-300-833.000	EQUIPMENT MAINTENANCE	500.00	624.50	287.00	(124.50)	124.90
101-300-833.400	EQUIP MAINT - MOBILE	24,000.00	17,380.59	2,345.09	6,619.41	72.42
101-300-856.000	MISCELLANEOUS	200.00	1,160.90	66.75	(960.90)	580.45
101-300-858.000	MEMBERSHIPS & DUES	1,065.00	350.00	100.00	715.00	32.86

GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	02/28/2019 (ABNORMAL)	MONTH 02/28/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-300-860.000	EDUCATION & TRAINING	16,410.00	2,480.21	352.10	13,929.79	15.11
Total Dept 300 - POLICE		2,082,004.00	1,343,673.53	149,152.35	738,330.47	64.54
Dept 335 - FIRE						
101-335-702.100	SALARIES	1,006,011.00	682,889.08	73,320.82	323,121.92	67.88
101-335-702.300	OVERTIME	125,000.00	85,511.94	5,621.86	39,488.06	68.41
101-335-702.500	MEAL ALLOWANCE	13,500.00	12,750.00	0.00	750.00	94.44
101-335-702.600	UNIFORMS	1,200.00	900.00	0.00	300.00	75.00
101-335-702.800	ACCRUED SICK LEAVE	7,000.00	4,718.08	0.00	2,281.92	67.40
101-335-715.000	SOCIAL SECURITY (FICA)	18,410.00	13,825.08	1,444.25	4,584.92	75.10
101-335-716.100	HEALTH INSURANCE	240,409.00	137,252.13	16,605.08	103,156.87	57.09
101-335-716.200	DENTAL INSURANCE	6,039.00	4,369.44	522.28	1,669.56	72.35
101-335-716.300	OPTICAL INSURANCE	1,183.00	659.52	80.96	523.48	55.75
101-335-716.400	LIFE INSURANCE	4,044.00	2,902.50	379.72	1,141.50	71.77
101-335-716.500	DISABILITY INSURANCE	9,184.00	5,193.53	526.71	3,990.47	56.55
101-335-716.600	PHYSICALS	1,183.00	0.00	0.00	1,183.00	0.00
101-335-717.000	UNEMPLOYMENT INSURANCE	400.00	45.59	0.00	354.41	11.40
101-335-718.000	RETIREMENT	213,961.00	103,898.88	10,281.31	110,062.12	48.56
101-335-718.200	DEFINED CONTRIBUTION	832.00	1,633.60	205.42	(801.60)	196.35
101-335-719.000	WORKERS' COMPENSATION	28,004.00	24,271.00	6,067.00	3,733.00	86.67
101-335-728.000	OPERATING SUPPLIES	8,000.00	8,948.00	47.16	(948.00)	111.85
101-335-728.100	SUPPLIES	30,000.00	10,041.40	814.58	19,958.60	33.47
101-335-741.000	UNIFORMS & CLEANING	14,000.00	10,558.27	961.07	3,441.73	75.42
101-335-751.000	GAS & OIL	27,000.00	15,913.01	1,963.77	11,086.99	58.94
101-335-818.000	CONTRACTUAL SERVICES	82,585.00	47,796.43	5,395.65	34,788.57	57.88
101-335-820.100	ELECTRICITY	12,200.00	6,515.58	1,047.18	5,684.42	53.41
101-335-820.200	GAS	4,200.00	2,878.25	935.44	1,321.75	68.53
101-335-820.300	TELEPHONE	2,500.00	1,950.03	90.34	549.97	78.00
101-335-820.400	WATER & SEWER	2,700.00	1,585.70	0.00	1,114.30	58.73
101-335-820.500	REFUSE	500.00	264.71	33.09	235.29	52.94
101-335-831.000	BUILDING MAINTENANCE	6,500.00	3,616.83	147.00	2,883.17	55.64
101-335-833.000	EQUIPMENT MAINTENANCE	5,000.00	957.41	0.00	4,042.59	19.15
101-335-833.400	EQUIP MAINT - MOBILE	30,000.00	33,559.90	1,315.32	(3,559.90)	111.87
101-335-860.000	EDUCATION & TRAINING	7,432.00	5,857.90	0.00	1,574.10	78.82
Total Dept 335 - FIRE		1,908,977.00	1,231,263.79	127,806.01	677,713.21	64.50
Dept 370 - BUILDING AND SAFETY						
101-370-702.100	SALARIES	59,779.00	28,604.35	3,217.64	31,174.65	47.85
101-370-702.200	WAGES	0.00	17,667.20	2,029.80	(17,667.20)	100.00
101-370-715.000	SOCIAL SECURITY (FICA)	4,573.00	3,520.55	398.98	1,052.45	76.99
101-370-716.100	HEALTH INSURANCE	18,878.00	11,909.45	1,239.47	6,968.55	63.09
101-370-716.200	DENTAL INSURANCE	831.00	423.33	42.71	407.67	50.94
101-370-716.300	OPTICAL INSURANCE	117.00	58.64	5.54	58.36	50.12
101-370-716.400	LIFE INSURANCE	144.00	92.73	11.62	51.27	64.40
101-370-716.500	DISABILITY INSURANCE	447.00	288.85	36.20	158.15	64.62
101-370-717.000	UNEMPLOYMENT INSURANCE	524.00	0.00	0.00	524.00	0.00
101-370-718.200	DEFINED CONTRIBUTION	696.00	1,144.19	128.70	(448.19)	164.40
101-370-719.000	WORKERS' COMPENSATION	524.00	256.00	64.00	268.00	48.85
101-370-728.000	OPERATING SUPPLIES	2,500.00	3,107.00	213.97	(607.00)	124.28
101-370-818.000	CONTRACTUAL SERVICES	131,596.00	76,456.69	10,626.67	55,139.31	58.10
101-370-820.300	TELEPHONE	276.00	56.43	0.00	219.57	20.45
101-370-833.000	EQUIPMENT MAINTENANCE	100.00	0.00	0.00	100.00	0.00

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PERIOD ENDING 02/28/2019

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*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

		YTD BALANCE		ACTIVITY FOR		AVAILABLE		
		2018-19	02/28/2019	MONTH 02/28/2019	02/28/2019	BALANCE	% BDGT	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	USED	
Fund 101 - GENERAL FUND								
Expenditures								
101-370-856.000	MISCELLANEOUS	100.00	0.00	0.00		100.00	0.00	
101-370-858.000	MEMBERSHIPS & DUES	1,035.00	0.00	0.00		1,035.00	0.00	
101-370-860.000	EDUCATION & TRAINING	500.00	1,130.00	0.00		(630.00)	226.00	
Total Dept 370 - BUILDING AND SAFETY		222,620.00	144,715.41	18,015.30		77,904.59	65.01	
Dept 441 - PUBLIC WORKS								
101-441-702.100	SALARIES	64,219.00	42,171.11	4,651.40		22,047.89	65.67	
101-441-702.200	WAGES	59,477.00	19,077.55	1,376.53		40,399.45	32.08	
101-441-702.400	WAGES - TEMPORARY	6,000.00	1,422.04	0.00		4,577.96	23.70	
101-441-703.000	OTHER COMPENSATION	0.00	63,610.45	5,031.02		(63,610.45)	100.00	
101-441-715.000	SOCIAL SECURITY (FICA)	35,705.00	24,617.87	3,147.90		11,087.13	68.95	
101-441-716.000	FRINGES	(224,444.00)	(174,415.01)	(28,796.12)		(50,028.99)	77.71	
101-441-716.100	HEALTH INSURANCE	106,045.00	69,809.29	8,424.87		36,235.71	65.83	
101-441-716.200	DENTAL INSURANCE	5,217.00	3,140.83	387.52		2,076.17	60.20	
101-441-716.300	OPTICAL INSURANCE	575.00	354.29	44.29		220.71	61.62	
101-441-716.400	LIFE INSURANCE	1,150.00	745.53	93.19		404.47	64.83	
101-441-716.500	DISABILITY INSURANCE	3,784.00	2,449.21	306.14		1,334.79	64.73	
101-441-717.000	UNEMPLOYMENT INSURANCE	300.00	50.55	0.00		249.45	16.85	
101-441-718.000	RETIREMENT	85,154.00	59,636.99	7,527.78		25,517.01	70.03	
101-441-718.100	MUNICIPAL EMPLOYEES RETIREMENT PROGRAM	6,811.00	6,116.00	764.50		695.00	89.80	
101-441-718.200	DEFINED CONTRIBUTION	10,971.00	8,038.66	1,057.86		2,932.34	73.27	
101-441-719.000	WORKERS' COMPENSATION	18,635.00	18,178.00	3,843.00		457.00	97.55	
101-441-728.000	OPERATING SUPPLIES	4,500.00	2,257.33	156.37		2,242.67	50.16	
101-441-751.000	GAS & OIL	2,600.00	786.12	69.79		1,813.88	30.24	
101-441-818.000	CONTRACTUAL SERVICES	30,989.00	9,481.00	0.00		21,508.00	30.59	
101-441-820.100	ELECTRICITY	9,000.00	6,137.41	752.76		2,862.59	68.19	
101-441-820.200	GAS	4,000.00	2,911.68	1,056.90		1,088.32	72.79	
101-441-820.300	TELEPHONE	5,000.00	2,437.40	239.00		2,562.60	48.75	
101-441-820.400	WATER & SEWER	1,000.00	1,701.52	0.00		(701.52)	170.15	
101-441-820.500	REFUSE	1,100.00	809.64	96.75		290.36	73.60	
101-441-821.000	STREET LIGHTING	200,000.00	113,060.64	16,754.57		86,939.36	56.53	
101-441-822.000	DISPOSAL AREA(LANDFILL)	10,000.00	0.00	0.00		10,000.00	0.00	
101-441-831.000	BUILDING MAINTENANCE	3,000.00	3,757.31	771.66		(757.31)	125.24	
101-441-831.100	STORM SEWER MAINTENANCE	24,000.00	20,531.83	7,033.87		3,468.17	85.55	
101-441-836.200	TREES & GARDEN	5,000.00	122.58	0.00		4,877.42	2.45	
101-441-838.000	MISCELLANEOUS OPERATIONS	4,000.00	(651.94)	0.00		4,651.94	(16.30)	
101-441-843.000	EQUIPMENT RENTAL	40,000.00	15,325.96	997.21		24,674.04	38.31	
101-441-860.000	EDUCATION & TRAINING	1,500.00	1,609.75	747.00		(109.75)	107.32	
101-441-860.100	SAFETY TRAINING	1,000.00	405.45	0.00		594.55	40.55	
Total Dept 441 - PUBLIC WORKS		526,288.00	325,687.04	36,535.76		200,600.96	61.88	
Dept 528 - LEAF AND BRUSH COLLECTION								
101-528-702.200	WAGES	52,000.00	40,790.19	18.53		11,209.81	78.44	
101-528-702.400	WAGES - TEMPORARY	5,000.00	2,464.00	0.00		2,536.00	49.28	
101-528-715.000	SOCIAL SECURITY (FICA)	383.00	258.58	0.00		124.42	67.51	
101-528-716.000	FRINGES	40,560.00	32,266.02	14.92		8,293.98	79.55	
101-528-728.000	OPERATING SUPPLIES	2,000.00	175.00	0.00		1,825.00	8.75	
101-528-818.000	CONTRACTUAL SERVICES	9,200.00	8,890.00	0.00		310.00	96.63	
101-528-843.000	EQUIPMENT RENTAL	120,000.00	102,234.11	9.66		17,765.89	85.20	
Total Dept 528 - LEAF AND BRUSH COLLECTION		229,143.00	187,077.90	43.11		42,065.10	81.64	

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GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	02/28/2019 (ABNORMAL)	MONTH 02/28/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
Dept 585 - PARKING						
101-585-702.200	WAGES	9,000.00	7,610.39	4,000.66	1,389.61	84.56
101-585-716.000	FRINGES	6,030.00	6,095.53	3,221.73	(65.53)	101.09
101-585-728.000	OPERATING SUPPLIES	4,000.00	0.00	0.00	4,000.00	0.00
101-585-818.000	CONTRACTUAL SERVICES	0.00	210.00	0.00	(210.00)	100.00
101-585-834.000	MAINTENANCE	2,000.00	154.04	48.92	1,845.96	7.70
101-585-843.000	EQUIPMENT RENTAL	14,000.00	13,527.83	8,868.57	472.17	96.63
Total Dept 585 - PARKING		35,030.00	27,597.79	16,139.88	7,432.21	78.78
Dept 728 - COMMUNITY DEVELOPMENT						
101-728-702.100	SALARIES	81,227.00	47,154.17	5,846.21	34,072.83	58.05
101-728-702.400	WAGES - TEMPORARY	0.00	96.77	0.00	(96.77)	100.00
101-728-702.800	ACCRUED SICK LEAVE	800.00	0.00	0.00	800.00	0.00
101-728-715.000	SOCIAL SECURITY (FICA)	6,214.00	3,618.37	447.81	2,595.63	58.23
101-728-716.100	HEALTH INSURANCE	2,162.00	4,791.02	704.76	(2,629.02)	221.60
101-728-716.200	DENTAL INSURANCE	77.00	186.09	26.52	(109.09)	241.68
101-728-716.300	OPTICAL INSURANCE	10.00	25.16	3.27	(15.16)	251.60
101-728-716.400	LIFE INSURANCE	706.00	336.91	47.78	369.09	47.72
101-728-716.500	DISABILITY INSURANCE	1,001.00	424.34	78.50	576.66	42.39
101-728-717.000	UNEMPLOYMENT INSURANCE	20.00	40.50	0.00	(20.50)	202.50
101-728-718.000	RETIREMENT	0.00	48.26	0.00	(48.26)	100.00
101-728-718.200	DEFINED CONTRIBUTION	3,249.00	1,886.11	233.84	1,362.89	58.05
101-728-719.000	WORKERS' COMPENSATION	319.00	176.00	44.00	143.00	55.17
101-728-728.000	OPERATING SUPPLIES	1,500.00	307.18	0.00	1,192.82	20.48
101-728-818.000	CONTRACTUAL SERVICES	67,268.00	11,341.65	0.00	55,926.35	16.86
101-728-858.000	MEMBERSHIPS & DUES	990.00	587.00	0.00	403.00	59.29
101-728-860.000	EDUCATION & TRAINING	3,124.00	912.77	0.00	2,211.23	29.22
Total Dept 728 - COMMUNITY DEVELOPMENT		168,667.00	71,932.30	7,432.69	96,734.70	42.65
Dept 756 - PARKS						
101-756-702.200	WAGES	60,000.00	23,045.77	301.20	36,954.23	38.41
101-756-702.400	WAGES - TEMPORARY	0.00	2,687.13	0.00	(2,687.13)	100.00
101-756-716.000	FRINGES	47,000.00	20,229.95	242.56	26,770.05	43.04
101-756-728.000	OPERATING SUPPLIES	2,500.00	288.00	76.00	2,212.00	11.52
101-756-818.000	CONTRACTUAL SERVICES	20,623.00	4,522.00	0.00	16,101.00	21.93
101-756-820.100	ELECTRICITY	11,000.00	5,412.83	739.50	5,587.17	49.21
101-756-820.400	WATER & SEWER	10,000.00	5,339.00	0.00	4,661.00	53.39
101-756-820.500	REFUSE	500.00	213.85	0.00	286.15	42.77
101-756-831.000	BUILDING MAINTENANCE	14,000.00	9,551.92	0.00	4,448.08	68.23
101-756-831.200	BLDG MAINTENANCE-BALLFIELDS	4,000.00	430.98	0.00	3,569.02	10.77
101-756-836.200	TREES & GARDEN	1,000.00	0.00	0.00	1,000.00	0.00
101-756-843.000	EQUIPMENT RENTAL	62,000.00	35,108.51	187.50	26,891.49	56.63
101-756-974.000	LAND IMPROVEMENTS	2,500.00	0.00	0.00	2,500.00	0.00
101-756-974.000-SKATEPRK18	SYSTEM IMPROVEMENTS	0.00	47,854.49	0.00	(47,854.49)	100.00
Total Dept 756 - PARKS		235,123.00	154,684.43	1,546.76	80,438.57	65.79
Dept 966 - TRANSFERS OUT						
101-966-999.297	TRANSFER TO HISTORICAL COMMISSION	33,000.00	22,000.00	2,750.00	11,000.00	66.67
101-966-999.400	TRANSFER TO CAPITAL PROJECTS	358,840.00	358,840.00	0.00	0.00	100.00

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GL NUMBER	DESCRIPTION	2018-19		YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BDGT USED
		AMENDED	BUDGET	02/28/2019	MONTH 02/28/2019	BALANCE		
Fund 101 - GENERAL FUND								
Expenditures								
101-966-999.588	TRANSFER TO SATA	26,000.00		22,408.04	0.00	3,591.96		86.18
101-966-999.700	TRANSFER TO AIRPORT	7,000.00		3,673.00	0.00	3,327.00		52.47
101-966-999.731	TRANSFER-RETIREMENT	157,000.00		0.00	0.00	157,000.00		0.00
Total Dept 966 - TRANSFERS OUT		581,840.00		406,921.04	2,750.00	174,918.96		69.94
TOTAL EXPENDITURES		7,755,766.00		5,114,626.39	459,125.05	2,641,139.61		65.95
Fund 101 - GENERAL FUND:								
TOTAL REVENUES		7,755,766.00		5,651,547.84	472,263.95	2,104,218.16		72.87
TOTAL EXPENDITURES		7,755,766.00		5,114,626.39	459,125.05	2,641,139.61		65.95
NET OF REVENUES & EXPENDITURES		0.00		536,921.45	13,138.90	(536,921.45)		100.00
Fund 202 - MAJOR STREET FUND								
Revenues								
Dept 000 - 214								
202-000-539.529	STATE SOURCES	39,000.00		0.00	0.00	39,000.00		0.00
202-000-539.546	TRUNKLINE MAINTENANCE	37,000.00		5,547.15	0.00	31,452.85		14.99
202-000-539.569	GAS & WEIGHT TAX	913,000.00		554,310.18	68,373.02	358,689.82		60.71
202-000-664.664	INTEREST INCOME	0.00		3,411.93	347.83	(3,411.93)		100.00
202-000-695.411	TRANSFER FROM STREET PROGRAM	1,691,800.00		1,246,935.17	0.00	444,864.83		73.70
202-000-695.672	SPECIAL ASSESSMENT	100,956.00		0.00	0.00	100,956.00		0.00
202-000-695.699	APPROPRIATION OF FUND BALANCE	3,366.00		0.00	0.00	3,366.00		0.00
Total Dept 000 - 214		2,785,122.00		1,810,204.43	68,720.85	974,917.57		65.00
TOTAL REVENUES		2,785,122.00		1,810,204.43	68,720.85	974,917.57		65.00
Expenditures								
Dept 451 - CONSTRUCTION								
202-451-728.000	OPERATING SUPPLIES	0.00		174.69	(13.74)	(174.69)		100.00
202-451-818.000	CONTRACTUAL SERVICES	1,691,800.00		2,278,210.56	317,521.29	(586,410.56)		134.66
202-451-818.000-WILLIAMS19	CONTRACTUAL SERVICES	0.00		102.08	52.08	(102.08)		100.00
Total Dept 451 - CONSTRUCTION		1,691,800.00		2,278,487.33	317,559.63	(586,687.33)		134.68
Dept 463 - STREET MAINTENANCE								
202-463-702.200	WAGES	42,000.00		16,600.56	1,204.45	25,399.44		39.53
202-463-716.000	FRINGES	39,000.00		16,108.05	1,188.79	22,891.95		41.30
202-463-728.000	OPERATING SUPPLIES	35,000.00		14,172.03	1,733.25	20,827.97		40.49
202-463-818.000	CONTRACTUAL SERVICES	75,000.00		46,559.11	7,323.88	28,440.89		62.08
202-463-843.000	EQUIPMENT RENTAL	50,000.00		25,405.87	763.18	24,594.13		50.81
Total Dept 463 - STREET MAINTENANCE		241,000.00		118,845.62	12,213.55	122,154.38		49.31
Dept 473 - BRIDGE MAINTENANCE								
202-473-702.200	WAGES	200.00		96.99	0.00	103.01		48.50
202-473-716.000	FRINGES	190.00		94.74	0.00	95.26		49.86

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GL NUMBER	DESCRIPTION	2018-19		YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT USED
		AMENDED	BUDGET	02/28/2019	MONTH 02/28/2019	(DECREASE)	BALANCE	
				NORMAL (ABNORMAL)	INCREASE		NORMAL (ABNORMAL)	
Fund 202 - MAJOR STREET FUND								
Expenditures								
202-473-818.000	CONTRACTUAL SERVICES	1,600.00		0.00		0.00	1,600.00	0.00
202-473-843.000	EQUIPMENT RENTAL	80.00		27.54		0.00	52.46	34.43
Total Dept 473 - BRIDGE MAINTENANCE		2,070.00		219.27		0.00	1,850.73	10.59
Dept 474 - TRAFFIC SERVICES-MAINTENANCE								
202-474-702.200	WAGES	2,200.00		829.90		19.97	1,370.10	37.72
202-474-716.000	FRINGES	2,100.00		804.69		19.71	1,295.31	38.32
202-474-728.000	OPERATING SUPPLIES	3,500.00		318.65		15.91	3,181.35	9.10
202-474-818.000	CONTRACTUAL SERVICES	15,000.00		1,083.78		1,083.78	13,916.22	7.23
202-474-820.000	UTILITIES	2,500.00		1,448.35		10.96	1,051.65	57.93
202-474-843.000	EQUIPMENT RENTAL	1,000.00		674.84		9.66	325.16	67.48
Total Dept 474 - TRAFFIC SERVICES-MAINTENANCE		26,300.00		5,160.21		1,159.99	21,139.79	19.62
Dept 478 - SNOW & ICE CONTROL								
202-478-702.200	WAGES	20,000.00		21,971.90		12,559.36	(1,971.90)	109.86
202-478-716.000	FRINGES	20,000.00		21,686.26		12,396.09	(1,686.26)	108.43
202-478-728.000	OPERATING SUPPLIES	42,000.00		49,758.21		24,923.31	(7,758.21)	118.47
202-478-843.000	EQUIPMENT RENTAL	35,000.00		53,571.08		31,418.83	(18,571.08)	153.06
Total Dept 478 - SNOW & ICE CONTROL		117,000.00		146,987.45		81,297.59	(29,987.45)	125.63
Dept 480 - TREE TRIMMING								
202-480-702.200	WAGES	8,000.00		3,980.17		752.91	4,019.83	49.75
202-480-716.000	FRINGES	7,000.00		3,886.83		743.12	3,113.17	55.53
202-480-728.000	OPERATING SUPPLIES	2,500.00		0.00		0.00	2,500.00	0.00
202-480-818.000	CONTRACTUAL SERVICES	8,000.00		500.00		0.00	7,500.00	6.25
202-480-843.000	EQUIPMENT RENTAL	14,000.00		6,102.93		1,153.92	7,897.07	43.59
Total Dept 480 - TREE TRIMMING		39,500.00		14,469.93		2,649.95	25,030.07	36.63
Dept 482 - ADMINISTRATION & ENGINEERING								
202-482-702.100	SALARIES	56,407.00		41,188.32		3,718.02	15,218.68	73.02
202-482-715.000	SOCIAL SECURITY (FICA)	4,315.00		3,150.14		284.30	1,164.86	73.00
202-482-716.100	HEALTH INSURANCE	3,296.00		1,968.19		273.36	1,327.81	59.71
202-482-716.200	DENTAL INSURANCE	137.00		74.62		10.37	62.38	54.47
202-482-716.300	OPTICAL INSURANCE	16.00		9.10		1.28	6.90	56.88
202-482-716.400	LIFE INSURANCE	265.00		133.09		18.49	131.91	50.22
202-482-716.500	DISABILITY INSURANCE	423.00		209.88		29.46	213.12	49.62
202-482-718.200	DEFINED CONTRIBUTION	1,131.00		867.78		95.40	263.22	76.73
202-482-719.000	WORKERS' COMPENSATION	222.00		368.00		79.00	(146.00)	165.77
202-482-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	2,000.00		247.00		0.00	1,753.00	12.35
202-482-999.101	CONTRIBUTION-GF ADMIN	91,300.00		55,431.02		6,837.30	35,868.98	60.71
Total Dept 482 - ADMINISTRATION & ENGINEERING		159,512.00		103,647.14		11,346.98	55,864.86	64.98
Dept 484 - TRUNKLINE SUPERVISOR								
202-484-702.100	SALARIES	4,500.00		0.00		0.00	4,500.00	0.00

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			02/28/2019	MONTH 02/28/2019	BALANCE	
Fund 202 - MAJOR STREET FUND						
Expenditures						
Total Dept 484 - TRUNKLINE SUPERVISOR		4,500.00	0.00	0.00	4,500.00	0.00
Dept 485 - LOCAL STREET TRANSFER						
202-485-999.203	TRANSFER TO LOCAL STREET	456,500.00	171,836.17	21,195.64	284,663.83	37.64
Total Dept 485 - LOCAL STREET TRANSFER		456,500.00	171,836.17	21,195.64	284,663.83	37.64
Dept 486 - TRUNKLINE SURFACE MAINTENANCE						
202-486-702.200	WAGES	500.00	120.45	120.45	379.55	24.09
202-486-716.000	FRINGES	500.00	118.88	118.88	381.12	23.78
202-486-728.000	OPERATING SUPPLIES	1,500.00	415.86	415.86	1,084.14	27.72
202-486-818.000	CONTRACTUAL SERVICES	0.00	575.75	0.00	(575.75)	100.00
202-486-843.000	EQUIPMENT RENTAL	2,500.00	103.22	103.22	2,396.78	4.13
Total Dept 486 - TRUNKLINE SURFACE MAINTENANCE		5,000.00	1,334.16	758.41	3,665.84	26.68
Dept 488 - TRUNKLINE SWEEPING & FLUSHING						
202-488-702.200	WAGES	500.00	78.48	0.00	421.52	15.70
202-488-716.000	FRINGES	450.00	76.54	0.00	373.46	17.01
202-488-843.000	EQUIPMENT RENTAL	1,600.00	187.50	0.00	1,412.50	11.72
Total Dept 488 - TRUNKLINE SWEEPING & FLUSHING		2,550.00	342.52	0.00	2,207.48	13.43
Dept 490 - TRUNKLINE TREE TRIIM & REMOVAL						
202-490-702.200	WAGES	200.00	63.74	0.00	136.26	31.87
202-490-716.000	FRINGES	200.00	61.32	0.00	138.68	30.66
202-490-843.000	EQUIPMENT RENTAL	200.00	49.39	0.00	150.61	24.70
Total Dept 490 - TRUNKLINE TREE TRIIM & REMOVAL		600.00	174.45	0.00	425.55	29.08
Dept 491 - TRUNKLINE STORM DRAIN, CURBS						
202-491-702.200	WAGES	2,000.00	0.00	0.00	2,000.00	0.00
202-491-716.000	FRINGES	2,000.00	0.00	0.00	2,000.00	0.00
202-491-728.000	OPERATING SUPPLIES	2,000.00	0.00	0.00	2,000.00	0.00
202-491-843.000	EQUIPMENT RENTAL	2,500.00	0.00	0.00	2,500.00	0.00
Total Dept 491 - TRUNKLINE STORM DRAIN, CURBS		8,500.00	0.00	0.00	8,500.00	0.00
Dept 492 - TRUNKLINE ROADSIDE CLEANUP						
202-492-702.200	WAGES	200.00	0.00	0.00	200.00	0.00
202-492-716.000	FRINGES	190.00	0.00	0.00	190.00	0.00
202-492-843.000	EQUIPMENT RENTAL	300.00	0.00	0.00	300.00	0.00
Total Dept 492 - TRUNKLINE ROADSIDE CLEANUP		690.00	0.00	0.00	690.00	0.00
Dept 494 - TRUNKLINE TRAFFIC SIGNS						
202-494-702.200	WAGES	200.00	18.53	18.53	181.47	9.27
202-494-716.000	FRINGES	200.00	18.29	18.29	181.71	9.15
202-494-728.000	OPERATING SUPPLIES	200.00	168.92	0.00	31.08	84.46

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		YTD BALANCE		ACTIVITY FOR		AVAILABLE		
		2018-19	02/28/2019	MONTH	02/28/2019	BALANCE		%
GL NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	INCREASE	(DECREASE)	NORMAL	(ABNORMAL)	BDGT USED
Fund 202 - MAJOR STREET FUND								
Expenditures								
202-494-843.000	EQUIPMENT RENTAL	200.00	0.00	0.00		200.00		0.00
Total Dept 494 - TRUNKLINE TRAFFIC SIGNS		800.00	205.74	36.82		594.26		25.72
Dept 496 - TRUNKLINE TRAFFIC SIGNALS								
202-496-702.200	WAGES	300.00	0.00	0.00		300.00		0.00
202-496-716.000	FRINGES	300.00	0.00	0.00		300.00		0.00
202-496-843.000	EQUIPMENT RENTAL	200.00	0.00	0.00		200.00		0.00
Total Dept 496 - TRUNKLINE TRAFFIC SIGNALS		800.00	0.00	0.00		800.00		0.00
Dept 497 - TRUNKLINE SNOW & ICE CONTROL								
202-497-702.200	WAGES	2,500.00	2,772.58	1,376.46		(272.58)		110.90
202-497-716.000	FRINGES	2,500.00	2,736.53	1,358.57		(236.53)		109.46
202-497-728.000	OPERATING SUPPLIES	12,000.00	12,718.30	6,587.50		(718.30)		105.99
202-497-843.000	EQUIPMENT RENTAL	6,000.00	6,889.24	3,425.96		(889.24)		114.82
Total Dept 497 - TRUNKLINE SNOW & ICE CONTROL		23,000.00	25,116.65	12,748.49		(2,116.65)		109.20
Dept 502 - TRUNKLINE LEAVE & INS BENEFITS								
202-502-702.200	WAGES	5,000.00	0.00	0.00		5,000.00		0.00
Total Dept 502 - TRUNKLINE LEAVE & INS BENEFITS		5,000.00	0.00	0.00		5,000.00		0.00
TOTAL EXPENDITURES		2,785,122.00	2,866,826.64	460,967.05		(81,704.64)		102.93
Fund 202 - MAJOR STREET FUND:								
TOTAL REVENUES		2,785,122.00	1,810,204.43	68,720.85		974,917.57		65.00
TOTAL EXPENDITURES		2,785,122.00	2,866,826.64	460,967.05		(81,704.64)		102.93
NET OF REVENUES & EXPENDITURES		0.00	(1,056,622.21)	(392,246.20)		1,056,622.21		100.00
Fund 203 - LOCAL STREET FUND								
Revenues								
Dept 000 - 214								
203-000-539.529	STATE SOURCES	13,700.00	0.00	0.00		13,700.00		0.00
203-000-539.556	STATE SOURCES-PA207	0.00	187,319.76	0.00		(187,319.76)		100.00
203-000-539.569	GAS & WEIGHT TAX	333,125.00	203,130.75	25,055.49		129,994.25		60.98
203-000-664.664	INTEREST INCOME	0.00	1,499.96	431.87		(1,499.96)		100.00
203-000-695.202	MAJOR STREET TRANSFER	283,030.00	171,836.17	21,195.64		111,193.83		60.71
203-000-695.411	TRANSFER FROM CAPITAL PROJECTS	921,500.00	775,532.51	0.00		145,967.49		84.16
203-000-695.672	SPECIAL ASSESSMENT	61,000.00	0.00	0.00		61,000.00		0.00
Total Dept 000 - 214		1,612,355.00	1,339,319.15	46,683.00		273,035.85		83.07
TOTAL REVENUES		1,612,355.00	1,339,319.15	46,683.00		273,035.85		83.07

Expenditures

User: CAGrice

PERIOD ENDING 02/28/2019

DB: Owosso

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2018-19		YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BDGT USED
		AMENDED	BUDGET	NORMAL (ABNORMAL)	MONTH 02/28/2019	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 203 - LOCAL STREET FUND								
Expenditures								
Dept 451 - CONSTRUCTION								
203-451-728.000	OPERATING SUPPLIES		0.00	0.00	(13.74)	0.00	0.00	
203-451-818.000	CONTRACTUAL SERVICES	921,500.00		727,805.27	41,746.62	193,694.73	78.98	
203-451-818.000-PALMERST19	CONTRACTUAL SERVICES		0.00	38.64	38.64	(38.64)	100.00	
203-451-818.000-WILLIAMS19	CONTRACTUAL SERVICES		0.00	79.28	77.28	(79.28)	100.00	
Total Dept 451 - CONSTRUCTION		921,500.00		727,923.19	41,848.80	193,576.81	78.99	
Dept 463 - STREET MAINTENANCE								
203-463-702.200	WAGES	42,000.00		23,380.31	1,017.90	18,619.69	55.67	
203-463-716.000	FRINGES	39,000.00		22,733.72	1,004.66	16,266.28	58.29	
203-463-728.000	OPERATING SUPPLIES	30,000.00		13,578.45	584.86	16,421.55	45.26	
203-463-818.000	CONTRACTUAL SERVICES	80,000.00		126,975.76	7,323.88	(46,975.76)	158.72	
203-463-843.000	EQUIPMENT RENTAL	80,000.00		45,498.83	1,402.41	34,501.17	56.87	
Total Dept 463 - STREET MAINTENANCE		271,000.00		232,167.07	11,333.71	38,832.93	85.67	
Dept 474 - TRAFFIC SERVICES-MAINTENANCE								
203-474-702.200	WAGES	2,200.00		424.95	49.21	1,775.05	19.32	
203-474-716.000	FRINGES	2,100.00		413.41	48.57	1,686.59	19.69	
203-474-728.000	OPERATING SUPPLIES	10,000.00		317.82	15.91	9,682.18	3.18	
203-474-843.000	EQUIPMENT RENTAL	3,000.00		191.90	24.15	2,808.10	6.40	
Total Dept 474 - TRAFFIC SERVICES-MAINTENANCE		17,300.00		1,348.08	137.84	15,951.92	7.79	
Dept 478 - SNOW & ICE CONTROL								
203-478-702.200	WAGES	20,000.00		10,528.98	5,854.12	9,471.02	52.64	
203-478-716.000	FRINGES	20,000.00		10,392.11	5,778.02	9,607.89	51.96	
203-478-728.000	OPERATING SUPPLIES	50,000.00		19,015.55	7,276.66	30,984.45	38.03	
203-478-843.000	EQUIPMENT RENTAL	35,000.00		30,615.83	16,459.82	4,384.17	87.47	
Total Dept 478 - SNOW & ICE CONTROL		125,000.00		70,552.47	35,368.62	54,447.53	56.44	
Dept 480 - TREE TRIMMING								
203-480-702.200	WAGES	8,000.00		5,918.12	383.04	2,081.88	73.98	
203-480-716.000	FRINGES	7,000.00		5,724.76	378.06	1,275.24	81.78	
203-480-728.000	OPERATING SUPPLIES	2,500.00		0.00	0.00	2,500.00	0.00	
203-480-818.000	CONTRACTUAL SERVICES	10,000.00		0.00	0.00	10,000.00	0.00	
203-480-843.000	EQUIPMENT RENTAL	14,000.00		8,750.11	477.79	5,249.89	62.50	
Total Dept 480 - TREE TRIMMING		41,500.00		20,392.99	1,238.89	21,107.01	49.14	
Dept 482 - ADMINISTRATION & ENGINEERING								
203-482-702.100	SALARIES	56,407.00		41,186.57	3,717.78	15,220.43	73.02	
203-482-715.000	SOCIAL SECURITY (FICA)	4,315.00		3,149.36	284.22	1,165.64	72.99	
203-482-716.100	HEALTH INSURANCE	6,592.00		1,968.12	273.35	4,623.88	29.86	
203-482-716.200	DENTAL INSURANCE	274.00		74.59	10.33	199.41	27.22	
203-482-716.300	OPTICAL INSURANCE	32.00		9.04	1.24	22.96	28.25	
203-482-716.400	LIFE INSURANCE	530.00		133.02	18.47	396.98	25.10	
203-482-716.500	DISABILITY INSURANCE	562.00		209.75	29.42	352.25	37.32	
203-482-718.200	DEFINED CONTRIBUTION	1,131.00		867.54	95.37	263.46	76.71	

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GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	02/28/2019 NORMAL (ABNORMAL)	MONTH 02/28/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 203 - LOCAL STREET FUND						
Expenditures						
203-482-719.000	WORKERS' COMPENSATION	293.00	591.00	136.00	(298.00)	201.71
203-482-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	2,000.00	124.00	0.00	1,876.00	6.20
203-482-999.101	CONTRIBUTION-GF ADMIN	33,313.00	20,313.08	2,505.55	12,999.92	60.98
Total Dept 482 - ADMINISTRATION & ENGINEERING		105,449.00	68,626.07	7,071.73	36,822.93	65.08
Dept 965 - OTHER FINANCING SOURCES (USES)						
203-965-995.000	OTHER FINANCING SOURCES (USES)	130,606.00	0.00	0.00	130,606.00	0.00
Total Dept 965 - OTHER FINANCING SOURCES (USES)		130,606.00	0.00	0.00	130,606.00	0.00
TOTAL EXPENDITURES		1,612,355.00	1,121,009.87	96,999.59	491,345.13	69.53
Fund 203 - LOCAL STREET FUND:						
TOTAL REVENUES		1,612,355.00	1,339,319.15	46,683.00	273,035.85	83.07
TOTAL EXPENDITURES		1,612,355.00	1,121,009.87	96,999.59	491,345.13	69.53
NET OF REVENUES & EXPENDITURES		0.00	218,309.28	(50,316.59)	(218,309.28)	100.00
Fund 248 - DOWNTOWN FACADE PROGRAM						
Revenues						
Dept 000 - 214						
248-000-501.506	GRANT-FEDERAL	518,750.00	0.00	0.00	518,750.00	0.00
248-000-664.664	INTEREST INCOME	0.00	124.23	50.59	(124.23)	100.00
248-000-671.675	DONATIONS-PRIVATE	500,000.00	56,573.00	0.00	443,427.00	11.31
Total Dept 000 - 214		1,018,750.00	56,697.23	50.59	962,052.77	5.57
TOTAL REVENUES		1,018,750.00	56,697.23	50.59	962,052.77	5.57
Expenditures						
Dept 200 - GEN SERVICES						
248-200-818.000	CONTRACTUAL SERVICES	18,750.00	0.00	0.00	18,750.00	0.00
Total Dept 200 - GEN SERVICES		18,750.00	0.00	0.00	18,750.00	0.00
Dept 901 - CAPITAL OUTLAY						
248-901-965.540	CAPITAL CONTRIBUTIONS-FACADE	1,000,000.00	10,097.50	0.00	989,902.50	1.01
Total Dept 901 - CAPITAL OUTLAY		1,000,000.00	10,097.50	0.00	989,902.50	1.01
TOTAL EXPENDITURES		1,018,750.00	10,097.50	0.00	1,008,652.50	0.99
Fund 248 - DOWNTOWN FACADE PROGRAM:						
TOTAL REVENUES		1,018,750.00	56,697.23	50.59	962,052.77	5.57
TOTAL EXPENDITURES		1,018,750.00	10,097.50	0.00	1,008,652.50	0.99

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GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	02/28/2019	MONTH 02/28/2019	BALANCE	
Fund 248 - DOWNTOWN FACADE PROGRAM						
NET OF REVENUES & EXPENDITURES		0.00	46,599.73	50.59	(46,599.73)	100.00
Fund 273 - CDBG REVOLVING LOAN FUND						
Revenues						
Dept 000 - 214						
273-000-664.664	INTEREST INCOME	0.00	5,605.77	825.50	(5,605.77)	100.00
273-000-671.675	LOAN REPAYMENTS	4,536.00	12,501.15	0.00	(7,965.15)	275.60
Total Dept 000 - 214		4,536.00	18,106.92	825.50	(13,570.92)	399.18
TOTAL REVENUES		4,536.00	18,106.92	825.50	(13,570.92)	399.18
Expenditures						
Dept 200 - GEN SERVICES						
273-200-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	0.00	1,176.00	0.00	(1,176.00)	100.00
273-200-801.100	PROFESSIONAL SERVICES:AUDIT COSTS	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 200 - GEN SERVICES		1,000.00	1,176.00	0.00	(176.00)	117.60
Dept 965 - OTHER FINANCING SOURCES (USES)						
273-965-995.000	OTHER FINANCING SOURCES (USES)	3,536.00	0.00	0.00	3,536.00	0.00
Total Dept 965 - OTHER FINANCING SOURCES (USES)		3,536.00	0.00	0.00	3,536.00	0.00
TOTAL EXPENDITURES		4,536.00	1,176.00	0.00	3,360.00	25.93
Fund 273 - CDBG REVOLVING LOAN FUND:						
TOTAL REVENUES		4,536.00	18,106.92	825.50	(13,570.92)	399.18
TOTAL EXPENDITURES		4,536.00	1,176.00	0.00	3,360.00	25.93
NET OF REVENUES & EXPENDITURES		0.00	16,930.92	825.50	(16,930.92)	100.00
Fund 275 - HOUSING & REDEVELOPMENT						
Revenues						
Dept 000 - 214						
275-000-501.521	GRANT-MSHDA:RR	108,800.00	0.00	0.00	108,800.00	0.00
275-000-664.664	INTEREST INCOME	0.00	53.31	1.68	(53.31)	100.00
275-000-671.674	DONATIONS	80,000.00	0.00	0.00	80,000.00	0.00
Total Dept 000 - 214		188,800.00	53.31	1.68	188,746.69	0.03
TOTAL REVENUES		188,800.00	53.31	1.68	188,746.69	0.03
Expenditures						
Dept 690 - GENERAL SERVICES						
275-690-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	28,800.00	0.00	0.00	28,800.00	0.00
275-690-818.200	RENTAL REHABILITATION	160,000.00	0.00	0.00	160,000.00	0.00
Total Dept 690 - GENERAL SERVICES		188,800.00	0.00	0.00	188,800.00	0.00

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		2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	02/28/2019	MONTH 02/28/2019	BALANCE	% BDDT
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 275 - HOUSING & REDEVELOPMENT						
Expenditures						
TOTAL EXPENDITURES		188,800.00	0.00	0.00	188,800.00	0.00
Fund 275 - HOUSING & REDEVELOPMENT:						
TOTAL REVENUES		188,800.00	53.31	1.68	188,746.69	0.03
TOTAL EXPENDITURES		188,800.00	0.00	0.00	188,800.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	53.31	1.68	(53.31)	100.00
Fund 283 - OBRA FUND-DISTRICT#3-CONAGRA						
Revenues						
Dept 000 - 214						
283-000-401.407	OBRA:TAX CAPTURE	14,497.00	625.86	0.00	13,871.14	4.32
Total Dept 000 - 214		14,497.00	625.86	0.00	13,871.14	4.32
TOTAL REVENUES		14,497.00	625.86	0.00	13,871.14	4.32
Expenditures						
Dept 730 - PROFESSIONAL SERVICES						
283-730-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	750.00	0.00	0.00	750.00	0.00
Total Dept 730 - PROFESSIONAL SERVICES		750.00	0.00	0.00	750.00	0.00
Dept 905 - DEBT SERVICE						
283-905-980.991	PRINCIPAL	13,747.00	0.00	0.00	13,747.00	0.00
Total Dept 905 - DEBT SERVICE		13,747.00	0.00	0.00	13,747.00	0.00
TOTAL EXPENDITURES		14,497.00	0.00	0.00	14,497.00	0.00
Fund 283 - OBRA FUND-DISTRICT#3-CONAGRA:						
TOTAL REVENUES		14,497.00	625.86	0.00	13,871.14	4.32
TOTAL EXPENDITURES		14,497.00	0.00	0.00	14,497.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	625.86	0.00	(625.86)	100.00
Fund 288 - OBRA FUND-DISTRICT #17 CARGILL (PREV #8)						
Revenues						
Dept 000 - 214						
288-000-401.407	OBRA:TAX CAPTURE	109,309.00	0.00	0.00	109,309.00	0.00
Total Dept 000 - 214		109,309.00	0.00	0.00	109,309.00	0.00
TOTAL REVENUES		109,309.00	0.00	0.00	109,309.00	0.00
Expenditures						

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PERIOD ENDING 02/28/2019

DB: Owosso

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH 02/28/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 288 - OBRA FUND-DISTRICT #17 CARGILL (PREV #8)						
Expenditures						
Dept 730 - PROFESSIONAL SERVICES						
288-730-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	0.00	106.80	0.00	(106.80)	100.00
Total Dept 730 - PROFESSIONAL SERVICES		0.00	106.80	0.00	(106.80)	100.00
Dept 905 - DEBT SERVICE						
288-905-980.991	PRINCIPAL	31,252.00	0.00	0.00	31,252.00	0.00
288-905-980.995	INTEREST	78,057.00	0.00	0.00	78,057.00	0.00
Total Dept 905 - DEBT SERVICE		109,309.00	0.00	0.00	109,309.00	0.00
TOTAL EXPENDITURES		109,309.00	106.80	0.00	109,202.20	0.10
Fund 288 - OBRA FUND-DISTRICT #17 CARGILL (PREV #8):						
TOTAL REVENUES		109,309.00	0.00	0.00	109,309.00	0.00
TOTAL EXPENDITURES		109,309.00	106.80	0.00	109,202.20	0.10
NET OF REVENUES & EXPENDITURES		0.00	(106.80)	0.00	106.80	100.00
Fund 289 - OBRA:DISTRICT#9(ROBBIN'S LOFT)						
Revenues						
Dept 000 - 214						
289-000-401.407	OBRA:TAX CAPTURE	2,929.00	160.34	0.00	2,768.66	5.47
Total Dept 000 - 214		2,929.00	160.34	0.00	2,768.66	5.47
TOTAL REVENUES		2,929.00	160.34	0.00	2,768.66	5.47
Expenditures						
Dept 730 - PROFESSIONAL SERVICES						
289-730-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	1,100.00	0.00	0.00	1,100.00	0.00
Total Dept 730 - PROFESSIONAL SERVICES		1,100.00	0.00	0.00	1,100.00	0.00
Dept 964 - TAX REIMBURSEMENTS						
289-964-969.000	DEVELOPER REIMBURSEMENT	1,829.00	0.00	0.00	1,829.00	0.00
Total Dept 964 - TAX REIMBURSEMENTS		1,829.00	0.00	0.00	1,829.00	0.00
TOTAL EXPENDITURES		2,929.00	0.00	0.00	2,929.00	0.00
Fund 289 - OBRA:DISTRICT#9(ROBBIN'S LOFT):						
TOTAL REVENUES		2,929.00	160.34	0.00	2,768.66	5.47
TOTAL EXPENDITURES		2,929.00	0.00	0.00	2,929.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	160.34	0.00	(160.34)	100.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2018-19		YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT USED
		AMENDED	BUDGET	02/28/2019	MONTH	02/28/2019	BALANCE	
				NORMAL (ABNORMAL)	INCREASE	(DECREASE)	NORMAL (ABNORMAL)	
Fund 291 - OBRA FUND-DIST#11(CAPITOL BOWL)								
Revenues								
Dept 000 - 214								
291-000-401.407	OBRA:TAX CAPTURE	1,364.00		0.00		0.00	1,364.00	0.00
291-000-671.676	DONATIONS	8,904.00		0.00		0.00	8,904.00	0.00
Total Dept 000 - 214		10,268.00		0.00		0.00	10,268.00	0.00
TOTAL REVENUES		10,268.00		0.00		0.00	10,268.00	0.00
Expenditures								
Dept 730 - PROFESSIONAL SERVICES								
291-730-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	875.00		0.00		0.00	875.00	0.00
Total Dept 730 - PROFESSIONAL SERVICES		875.00		0.00		0.00	875.00	0.00
Dept 964 - TAX REIMBURSEMENTS								
291-964-969.000	DEVELOPER REIMBURSEMENT	9,393.00		0.00		0.00	9,393.00	0.00
Total Dept 964 - TAX REIMBURSEMENTS		9,393.00		0.00		0.00	9,393.00	0.00
TOTAL EXPENDITURES		10,268.00		0.00		0.00	10,268.00	0.00
Fund 291 - OBRA FUND-DIST#11(CAPITOL BOWL):								
TOTAL REVENUES		10,268.00		0.00		0.00	10,268.00	0.00
TOTAL EXPENDITURES		10,268.00		0.00		0.00	10,268.00	0.00
NET OF REVENUES & EXPENDITURES		0.00		0.00		0.00	0.00	0.00
Fund 292 - OBRA FUND-DIST#12(WOODARD LOFT)								
Revenues								
Dept 000 - 214								
292-000-401.407	OBRA:TAX CAPTURE	94,800.00		1,454.50		0.00	93,345.50	1.53
Total Dept 000 - 214		94,800.00		1,454.50		0.00	93,345.50	1.53
TOTAL REVENUES		94,800.00		1,454.50		0.00	93,345.50	1.53
Expenditures								
Dept 730 - PROFESSIONAL SERVICES								
292-730-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	1,000.00		0.00		0.00	1,000.00	0.00
Total Dept 730 - PROFESSIONAL SERVICES		1,000.00		0.00		0.00	1,000.00	0.00
Dept 964 - TAX REIMBURSEMENTS								
292-964-969.000	DEVELOPER REIMBURSEMENT	93,800.00		0.00		0.00	93,800.00	0.00
Total Dept 964 - TAX REIMBURSEMENTS		93,800.00		0.00		0.00	93,800.00	0.00

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*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	02/28/2019	MONTH 02/28/2019	BALANCE	
						USED
Fund 292 - OBRA FUND-DIST#12(WOODARD LOFT						
Expenditures						
TOTAL EXPENDITURES		94,800.00	0.00	0.00	94,800.00	0.00
Fund 292 - OBRA FUND-DIST#12(WOODARD LOFT:						
TOTAL REVENUES		94,800.00	1,454.50	0.00	93,345.50	1.53
TOTAL EXPENDITURES		94,800.00	0.00	0.00	94,800.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	1,454.50	0.00	(1,454.50)	100.00
Fund 295 - OBRA-DIST#15 -ARMORY BUILDING						
Revenues						
Dept 000 - 214						
295-000-401.407	OBRA:TAX CAPTURE	1,803.00	0.00	0.00	1,803.00	0.00
Total Dept 000 - 214		1,803.00	0.00	0.00	1,803.00	0.00
TOTAL REVENUES		1,803.00	0.00	0.00	1,803.00	0.00
Expenditures						
Dept 730 - PROFESSIONAL SERVICES						
295-730-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	750.00	104.69	0.00	645.31	13.96
Total Dept 730 - PROFESSIONAL SERVICES		750.00	104.69	0.00	645.31	13.96
Dept 964 - TAX REIMBURSEMENTS						
295-964-969.000	DEVELOPER REIMBURSEMENT	1,053.00	0.00	0.00	1,053.00	0.00
Total Dept 964 - TAX REIMBURSEMENTS		1,053.00	0.00	0.00	1,053.00	0.00
TOTAL EXPENDITURES		1,803.00	104.69	0.00	1,698.31	5.81
Fund 295 - OBRA-DIST#15 -ARMORY BUILDING:						
TOTAL REVENUES		1,803.00	0.00	0.00	1,803.00	0.00
TOTAL EXPENDITURES		1,803.00	104.69	0.00	1,698.31	5.81
NET OF REVENUES & EXPENDITURES		0.00	(104.69)	0.00	104.69	100.00
Fund 297 - HISTORICAL FUND						
Revenues						
Dept 000 - 214						
297-000-600.600	SALES	5,000.00	2,988.00	80.00	2,012.00	59.76
297-000-664.664	INTEREST INCOME	70.00	305.75	19.76	(235.75)	436.79
297-000-664.667	RENTS	1,000.00	0.00	0.00	1,000.00	0.00
297-000-664.668	RENTAL INCOME	13,200.00	4,000.00	1,000.00	9,200.00	30.30
297-000-671.675	DONATIONS-PRIVATE	25,000.00	32,109.27	5,478.94	(7,109.27)	128.44
297-000-671.678	FUNDRAISER/MEMBERSHIPS	10,000.00	0.00	0.00	10,000.00	0.00
297-000-695.101	GENERAL FUND TRANSFER	33,000.00	22,000.00	2,750.00	11,000.00	66.67
297-000-695.699	APPROPRIATION OF FUND BALANCE	1,846.00	0.00	0.00	1,846.00	0.00

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*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	02/28/2019 NORMAL (ABNORMAL)	MONTH 02/28/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 297 - HISTORICAL FUND						
Revenues						
Total Dept 000 - 214		89,116.00	61,403.02	9,328.70	27,712.98	68.90
TOTAL REVENUES		89,116.00	61,403.02	9,328.70	27,712.98	68.90
Expenditures						
Dept 797 - HISTORICAL COMMISSION						
297-797-728.000	OPERATING SUPPLIES	600.00	166.34	0.00	433.66	27.72
297-797-728.100	SUPPLIES	0.00	199.94	199.94	(199.94)	100.00
297-797-728.200	SUPPLIES-HISTORIC COLLECTION	350.00	679.82	0.00	(329.82)	194.23
297-797-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	1,000.00	3,019.00	0.00	(2,019.00)	301.90
297-797-810.000	INSURANCE & BONDS	1,250.00	1,238.83	0.00	11.17	99.11
297-797-856.000	MISCELLANEOUS	3,500.00	5,585.40	964.91	(2,085.40)	159.58
297-797-869.000	PROMOTION	5,000.00	1,985.69	100.00	3,014.31	39.71
297-797-870.000	EXHIBITIONS	5,000.00	1,362.49	0.00	3,637.51	27.25
Total Dept 797 - HISTORICAL COMMISSION		16,700.00	14,237.51	1,264.85	2,462.49	85.25
Dept 798 - CASTLE						
297-798-702.200	WAGES	34,367.00	24,246.32	2,697.00	10,120.68	70.55
297-798-702.400	WAGES - SEASONAL-DOCENTS	12,000.00	7,606.37	519.20	4,393.63	63.39
297-798-715.000	SOCIAL SECURITY (FICA)	3,547.00	2,436.75	246.05	1,110.25	68.70
297-798-717.000	UNEMPLOYMENT INSURANCE	45.00	30.43	0.00	14.57	67.62
297-798-719.000	WORKERS' COMPENSATION	180.00	74.14	18.00	105.86	41.19
297-798-728.000	OPERATING SUPPLIES	500.00	0.00	0.00	500.00	0.00
297-798-810.000	INSURANCE & BONDS	577.00	693.35	0.00	(116.35)	120.16
297-798-820.000	UTILITIES	5,000.00	2,644.18	437.00	2,355.82	52.88
297-798-831.000	BUILDING MAINTENANCE	6,000.00	2,173.97	0.00	3,826.03	36.23
297-798-856.000	MISCELLANEOUS	1,000.00	1,109.46	0.00	(109.46)	110.95
Total Dept 798 - CASTLE		63,216.00	41,014.97	3,917.25	22,201.03	64.88
Dept 799 - GOULD HOUSE						
297-799-810.000	INSURANCE & BONDS	700.00	693.35	0.00	6.65	99.05
297-799-820.000	UTILITIES	4,300.00	2,595.79	629.48	1,704.21	60.37
297-799-831.000	BUILDING MAINTENANCE	2,500.00	9,911.99	3,373.09	(7,411.99)	396.48
297-799-831.200	BLDG MAINTENANCE-RENTAL	500.00	2,702.88	2,587.96	(2,202.88)	540.58
297-799-856.000	MISCELLANEOUS	1,200.00	620.82	0.00	579.18	51.74
297-799-869.000	PROMOTION	0.00	229.98	0.00	(229.98)	100.00
Total Dept 799 - GOULD HOUSE		9,200.00	16,754.81	6,590.53	(7,554.81)	182.12
TOTAL EXPENDITURES		89,116.00	72,007.29	11,772.63	17,108.71	80.80
Fund 297 - HISTORICAL FUND:						
TOTAL REVENUES		89,116.00	61,403.02	9,328.70	27,712.98	68.90
TOTAL EXPENDITURES		89,116.00	72,007.29	11,772.63	17,108.71	80.80
NET OF REVENUES & EXPENDITURES		0.00	(10,604.27)	(2,443.93)	10,604.27	100.00

Fund 325 - DEBT SERVICE-2010 GO BONDS

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*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	02/28/2019	MONTH 02/28/2019	BALANCE	
Fund 325 - DEBT SERVICE-2010 GO BONDS						
Revenues						
Dept 000 - 214						
325-000-401.403	GENERAL PROPERTY TAX	83,382.00	0.00	0.00	83,382.00	0.00
Total Dept 000 - 214		83,382.00	0.00	0.00	83,382.00	0.00
TOTAL REVENUES		83,382.00	0.00	0.00	83,382.00	0.00
Expenditures						
Dept 905 - DEBT SERVICE						
325-905-980.991	PRINCIPAL	50,000.00	50,000.00	0.00	0.00	100.00
325-905-980.995	INTEREST	33,382.00	17,116.25	0.00	16,265.75	51.27
Total Dept 905 - DEBT SERVICE		83,382.00	67,116.25	0.00	16,265.75	80.49
TOTAL EXPENDITURES		83,382.00	67,116.25	0.00	16,265.75	80.49
Fund 325 - DEBT SERVICE-2010 GO BONDS:						
TOTAL REVENUES		83,382.00	0.00	0.00	83,382.00	0.00
TOTAL EXPENDITURES		83,382.00	67,116.25	0.00	16,265.75	80.49
NET OF REVENUES & EXPENDITURES		0.00	(67,116.25)	0.00	67,116.25	100.00
Fund 327 - DEBT SERVICE						
Revenues						
Dept 000 - 214						
327-000-401.403	GENERAL PROPERTY TAX	418,819.00	463,644.74	644.24	(44,825.74)	110.70
327-000-401.430	INDUSTRIAL/COMMERCIAL FACILITIES TAX	0.00	4,358.95	0.00	(4,358.95)	100.00
327-000-401.431	OBSOLETE PROPERTY REHAB TAXES(OPRA)	0.00	619.22	0.00	(619.22)	100.00
327-000-401.432	NEIGHBORHOOD ENTERPRISE ZONE REHAB TAXE	0.00	1,452.72	0.00	(1,452.72)	100.00
Total Dept 000 - 214		418,819.00	470,075.63	644.24	(51,256.63)	112.24
TOTAL REVENUES		418,819.00	470,075.63	644.24	(51,256.63)	112.24
Expenditures						
Dept 905 - DEBT SERVICE						
327-905-980.991	PRINCIPAL	260,000.00	35,000.00	0.00	225,000.00	13.46
327-905-980.995	INTEREST	158,069.00	79,213.75	0.00	78,855.25	50.11
327-905-980.998	PAYING AGENT FEES	750.00	1,250.00	500.00	(500.00)	166.67
Total Dept 905 - DEBT SERVICE		418,819.00	115,463.75	500.00	303,355.25	27.57
TOTAL EXPENDITURES		418,819.00	115,463.75	500.00	303,355.25	27.57
Fund 327 - DEBT SERVICE:						
TOTAL REVENUES		418,819.00	470,075.63	644.24	(51,256.63)	112.24

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*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2018-19		YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT USED
		AMENDED	BUDGET	02/28/2019	MONTH	02/28/2019	BALANCE	
				NORMAL (ABNORMAL)	INCREASE	(DECREASE)	NORMAL (ABNORMAL)	
Fund 327 - DEBT SERVICE								
TOTAL EXPENDITURES		418,819.00		115,463.75		500.00	303,355.25	27.57
NET OF REVENUES & EXPENDITURES		0.00		354,611.88		144.24	(354,611.88)	100.00
Fund 368 - 2009 SPECIAL ASSESSMENT								
Revenues								
Dept 000 - 214								
368-000-401.404	SPECIAL ASSESSMENTS	0.00		706.01		125.58	(706.01)	100.00
368-000-664.664	INTEREST INCOME	0.00		715.50		0.00	(715.50)	100.00
Total Dept 000 - 214		0.00		1,421.51		125.58	(1,421.51)	100.00
TOTAL REVENUES		0.00		1,421.51		125.58	(1,421.51)	100.00
Fund 368 - 2009 SPECIAL ASSESSMENT:								
TOTAL REVENUES		0.00		1,421.51		125.58	(1,421.51)	100.00
TOTAL EXPENDITURES		0.00		0.00		0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00		1,421.51		125.58	(1,421.51)	100.00
Fund 370 - 2010 SPECIAL ASSESSMENT								
Revenues								
Dept 000 - 214								
370-000-401.404	SPECIAL ASSESSMENTS	0.00		494.08		0.00	(494.08)	100.00
370-000-401.445	INTEREST & PENALTIES ON TAXES	0.00		94.65		0.00	(94.65)	100.00
Total Dept 000 - 214		0.00		588.73		0.00	(588.73)	100.00
TOTAL REVENUES		0.00		588.73		0.00	(588.73)	100.00
Fund 370 - 2010 SPECIAL ASSESSMENT:								
TOTAL REVENUES		0.00		588.73		0.00	(588.73)	100.00
TOTAL EXPENDITURES		0.00		0.00		0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00		588.73		0.00	(588.73)	100.00
Fund 372 - 2011 SPECIAL ASSESSMENT								
Revenues								
Dept 000 - 214								
372-000-401.404	SPECIAL ASSESSMENTS	0.00		6,443.23		412.68	(6,443.23)	100.00
372-000-401.445	INTEREST & PENALTIES ON TAXES	0.00		586.89		4.17	(586.89)	100.00
Total Dept 000 - 214		0.00		7,030.12		416.85	(7,030.12)	100.00
TOTAL REVENUES		0.00		7,030.12		416.85	(7,030.12)	100.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	02/28/2019 NORMAL (ABNORMAL)	MONTH 02/28/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 372 - 2011 SPECIAL ASSESSMENT						
Fund 372 - 2011 SPECIAL ASSESSMENT:						
TOTAL REVENUES		0.00	7,030.12	416.85	(7,030.12)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	7,030.12	416.85	(7,030.12)	100.00
Fund 374 - 2012 SPECIAL ASSESSMENT						
Revenues						
Dept 000 - 214						
374-000-401.404	SPECIAL ASSESSMENTS	0.00	12,208.72	0.00	(12,208.72)	100.00
374-000-401.445	INTEREST & PENALTIES ON TAXES	0.00	1,494.76	0.00	(1,494.76)	100.00
Total Dept 000 - 214		0.00	13,703.48	0.00	(13,703.48)	100.00
TOTAL REVENUES		0.00	13,703.48	0.00	(13,703.48)	100.00
Fund 374 - 2012 SPECIAL ASSESSMENT:						
TOTAL REVENUES		0.00	13,703.48	0.00	(13,703.48)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	13,703.48	0.00	(13,703.48)	100.00
Fund 376 - 2013 SPECIAL ASSESSMENT						
Revenues						
Dept 000 - 214						
376-000-401.404	SPECIAL ASSESSMENTS	0.00	6,079.96	0.00	(6,079.96)	100.00
376-000-401.445	INTEREST & PENALTIES ON TAXES	0.00	810.31	0.00	(810.31)	100.00
Total Dept 000 - 214		0.00	6,890.27	0.00	(6,890.27)	100.00
TOTAL REVENUES		0.00	6,890.27	0.00	(6,890.27)	100.00
Fund 376 - 2013 SPECIAL ASSESSMENT:						
TOTAL REVENUES		0.00	6,890.27	0.00	(6,890.27)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	6,890.27	0.00	(6,890.27)	100.00
Fund 378 - 2014 SPECIAL ASSESSMENT						
Revenues						
Dept 000 - 214						
378-000-401.404	SPECIAL ASSESSMENTS	0.00	4,986.46	0.00	(4,986.46)	100.00
378-000-401.445	INTEREST & PENALTIES ON TAXES	0.00	327.59	0.00	(327.59)	100.00
Total Dept 000 - 214		0.00	5,314.05	0.00	(5,314.05)	100.00

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GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	02/28/2019 (ABNORMAL)	MONTH 02/28/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 378 - 2014 SPECIAL ASSESSMENT						
Revenues						
TOTAL REVENUES		0.00	5,314.05	0.00	(5,314.05)	100.00
Fund 378 - 2014 SPECIAL ASSESSMENT:						
TOTAL REVENUES		0.00	5,314.05	0.00	(5,314.05)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	5,314.05	0.00	(5,314.05)	100.00
Fund 382 - 2016 SPECIAL ASSESSMENT						
Revenues						
Dept 000 - 214						
382-000-401.404	SPECIAL ASSESSMENTS	0.00	3,064.41	0.00	(3,064.41)	100.00
382-000-401.445	INTEREST & PENALTIES ON TAXES	0.00	1,754.70	0.00	(1,754.70)	100.00
Total Dept 000 - 214		0.00	4,819.11	0.00	(4,819.11)	100.00
TOTAL REVENUES		0.00	4,819.11	0.00	(4,819.11)	100.00
Fund 382 - 2016 SPECIAL ASSESSMENT:						
TOTAL REVENUES		0.00	4,819.11	0.00	(4,819.11)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	4,819.11	0.00	(4,819.11)	100.00
Fund 383 - 2017 SPECIAL ASSESSMENTS						
Revenues						
Dept 000 - 214						
383-000-401.404	SPECIAL ASSESSMENTS	0.00	105,703.74	438.15	(105,703.74)	100.00
383-000-401.445	INTEREST & PENALTIES ON TAXES	0.00	7,014.29	0.00	(7,014.29)	100.00
Total Dept 000 - 214		0.00	112,718.03	438.15	(112,718.03)	100.00
TOTAL REVENUES		0.00	112,718.03	438.15	(112,718.03)	100.00
Fund 383 - 2017 SPECIAL ASSESSMENTS:						
TOTAL REVENUES		0.00	112,718.03	438.15	(112,718.03)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	112,718.03	438.15	(112,718.03)	100.00
Fund 384 - 2018 SPECIAL ASSESSMENTS						
Revenues						
Dept 000 - 214						
384-000-401.404	SPECIAL ASSESSMENTS	0.00	249,280.50	2,837.99	(249,280.50)	100.00
384-000-401.445	INTEREST & PENALTIES ON TAXES	0.00	140.38	0.00	(140.38)	100.00

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		2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	02/28/2019	MONTH 02/28/2019	BALANCE	% BDGT
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 384 - 2018 SPECIAL ASSESSMENTS						
Revenues						
Total Dept 000 - 214		0.00	249,420.88	2,837.99	(249,420.88)	100.00
TOTAL REVENUES		0.00	249,420.88	2,837.99	(249,420.88)	100.00
Fund 384 - 2018 SPECIAL ASSESSMENTS:						
TOTAL REVENUES		0.00	249,420.88	2,837.99	(249,420.88)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	249,420.88	2,837.99	(249,420.88)	100.00
Fund 397 - 2009 LTGO DEBT						
Revenues						
Dept 000 - 214						
397-000-671.674	DDA CONTRIBUTION	78,115.00	16,182.50	0.00	61,932.50	20.72
Total Dept 000 - 214		78,115.00	16,182.50	0.00	61,932.50	20.72
TOTAL REVENUES		78,115.00	16,182.50	0.00	61,932.50	20.72
Expenditures						
Dept 905 - DEBT SERVICE						
397-905-980.991	PRINCIPAL	45,000.00	0.00	0.00	45,000.00	0.00
397-905-980.995	INTEREST	32,365.00	16,182.50	0.00	16,182.50	50.00
397-905-980.998	PAYING AGENT FEES	750.00	0.00	0.00	750.00	0.00
Total Dept 905 - DEBT SERVICE		78,115.00	16,182.50	0.00	61,932.50	20.72
TOTAL EXPENDITURES		78,115.00	16,182.50	0.00	61,932.50	20.72
Fund 397 - 2009 LTGO DEBT:						
TOTAL REVENUES		78,115.00	16,182.50	0.00	61,932.50	20.72
TOTAL EXPENDITURES		78,115.00	16,182.50	0.00	61,932.50	20.72
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00
Fund 401 - CAPITAL PROJECT FUND						
Revenues						
Dept 000 - 214						
401-000-699.101	TRANFERS IN - GENERAL FUND	358,840.00	358,840.00	0.00	0.00	100.00
Total Dept 000 - 214		358,840.00	358,840.00	0.00	0.00	100.00
TOTAL REVENUES		358,840.00	358,840.00	0.00	0.00	100.00
Expenditures						

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DB: Owosso

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		2018-19		YTD BALANCE	ACTIVITY FOR	AVAILABLE			
GL NUMBER	DESCRIPTION	AMENDED	BUDGET	NORMAL	02/28/2019 (ABNORMAL)	MONTH 02/28/2019 INCREASE	(DECREASE)	NORMAL (ABNORMAL)	% BDGT USED
Fund 401 - CAPITAL PROJECT FUND									
Expenditures									
Dept 000 - 214									
401-000-975.000	BUILDING IMPROVEMENTS	25,000.00		0.00		0.00		25,000.00	0.00
401-000-980.000	EQUIPMENT	40,000.00		1,828.98		0.00		38,171.02	4.57
401-000-980.100	COMPUTERS	44,570.00		8,935.48		4,600.00		35,634.52	20.05
401-000-981.000	VEHICLES	249,270.00		254,678.65		0.00		(5,408.65)	102.17
Total Dept 000 - 214		358,840.00		265,443.11		4,600.00		93,396.89	73.97
TOTAL EXPENDITURES		358,840.00		265,443.11		4,600.00		93,396.89	73.97
Fund 401 - CAPITAL PROJECT FUND:									
TOTAL REVENUES		358,840.00		358,840.00		0.00		0.00	100.00
TOTAL EXPENDITURES		358,840.00		265,443.11		4,600.00		93,396.89	73.97
NET OF REVENUES & EXPENDITURES		0.00		93,396.89		(4,600.00)		(93,396.89)	100.00
Fund 411 - CAPITAL PROJECTS-STREET PROGRAM									
Revenues									
Dept 000 - 214									
411-000-664.664	INTEREST INCOME	0.00		15,262.94		3,886.26		(15,262.94)	100.00
411-000-698.000	PROCEEDS FROM BOND ISSUANCE	4,900,000.00		5,100,000.00		0.00		(200,000.00)	104.08
Total Dept 000 - 214		4,900,000.00		5,115,262.94		3,886.26		(215,262.94)	104.39
TOTAL REVENUES		4,900,000.00		5,115,262.94		3,886.26		(215,262.94)	104.39
Expenditures									
Dept 270 - ADMINISTRATIVE									
411-270-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	0.00		40,551.00		0.00		(40,551.00)	100.00
Total Dept 270 - ADMINISTRATIVE		0.00		40,551.00		0.00		(40,551.00)	100.00
Dept 965 - OTHER FINANCING SOURCES (USES)									
411-965-995.000	OTHER FINANCING SOURCES (USES)	2,286,700.00		0.00		0.00		2,286,700.00	0.00
Total Dept 965 - OTHER FINANCING SOURCES (USES)		2,286,700.00		0.00		0.00		2,286,700.00	0.00
Dept 966 - TRANSFERS OUT									
411-966-999.202	TRANSFER TO MAJOR STREET	1,691,800.00		1,246,935.17		0.00		444,864.83	73.70
411-966-999.203	TRANSFER TO LOCAL STREET	921,500.00		775,532.51		0.00		145,967.49	84.16
Total Dept 966 - TRANSFERS OUT		2,613,300.00		2,022,467.68		0.00		590,832.32	77.39
TOTAL EXPENDITURES		4,900,000.00		2,063,018.68		0.00		2,836,981.32	42.10
Fund 411 - CAPITAL PROJECTS-STREET PROGRAM:									

Fund 411 - CAPITAL PROJECTS-STREET PROGRAM:

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REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

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*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

G/L NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	02/28/2019 NORMAL (ABNORMAL)	MONTH 02/28/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 411 - CAPITAL PROJECTS-STREET PROGRAM						
TOTAL REVENUES		4,900,000.00	5,115,262.94	3,886.26	(215,262.94)	104.39
TOTAL EXPENDITURES		4,900,000.00	2,063,018.68	0.00	2,836,981.32	42.10
NET OF REVENUES & EXPENDITURES		0.00	3,052,244.26	3,886.26	(3,052,244.26)	100.00
Fund 466 - CAPITAL PROJECTS-BUILDING AUTH						
Revenues						
Dept 000 - 214						
466-000-664.664	INTEREST INCOME	0.00	209.31	30.79	(209.31)	100.00
Total Dept 000 - 214		0.00	209.31	30.79	(209.31)	100.00
TOTAL REVENUES		0.00	209.31	30.79	(209.31)	100.00
Fund 466 - CAPITAL PROJECTS-BUILDING AUTH:						
TOTAL REVENUES		0.00	209.31	30.79	(209.31)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	209.31	30.79	(209.31)	100.00
Fund 494 - CAPITAL PROJECTS FUND						
Revenues						
Dept 000 - 214						
494-000-664.664	INTEREST INCOME	0.00	207.58	30.53	(207.58)	100.00
Total Dept 000 - 214		0.00	207.58	30.53	(207.58)	100.00
TOTAL REVENUES		0.00	207.58	30.53	(207.58)	100.00
Fund 494 - CAPITAL PROJECTS FUND:						
TOTAL REVENUES		0.00	207.58	30.53	(207.58)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	207.58	30.53	(207.58)	100.00
Fund 497 - CAPITAL PROJECTS-SUBDIVISION						
Revenues						
Dept 000 - 214						
497-000-671.673	SALE OF FIXED ASSETS	0.00	29,421.61	(5,847.29)	(29,421.61)	100.00
Total Dept 000 - 214		0.00	29,421.61	(5,847.29)	(29,421.61)	100.00
TOTAL REVENUES		0.00	29,421.61	(5,847.29)	(29,421.61)	100.00
Expenditures						
Dept 270 - ADMINISTRATIVE						
497-270-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	0.00	9,900.00	0.00	(9,900.00)	100.00

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*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	02/28/2019 (ABNORMAL)	MONTH 02/28/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 497 - CAPITAL PROJECTS-SUBDIVISION						
Expenditures						
Total Dept 270 - ADMINISTRATIVE		0.00	9,900.00	0.00	(9,900.00)	100.00
TOTAL EXPENDITURES		0.00	9,900.00	0.00	(9,900.00)	100.00
Fund 497 - CAPITAL PROJECTS-SUBDIVISION:						
TOTAL REVENUES		0.00	29,421.61	(5,847.29)	(29,421.61)	100.00
TOTAL EXPENDITURES		0.00	9,900.00	0.00	(9,900.00)	100.00
NET OF REVENUES & EXPENDITURES		0.00	19,521.61	(5,847.29)	(19,521.61)	100.00
Fund 588 - TRANSPORTATION FUND						
Revenues						
Dept 000 - 214						
588-000-401.403	GENERAL PROPERTY TAX	0.00	46,292.44	6,863.44	(46,292.44)	100.00
588-000-664.664	INTEREST INCOME	0.00	78.12	39.46	(78.12)	100.00
588-000-695.101	GENERAL FUND TRANSFER	24,547.00	22,408.04	0.00	2,138.96	91.29
588-000-695.699	APPROPRIATION OF FUND BALANCE	52,831.00	0.00	0.00	52,831.00	0.00
Total Dept 000 - 214		77,378.00	68,778.60	6,902.90	8,599.40	88.89
TOTAL REVENUES		77,378.00	68,778.60	6,902.90	8,599.40	88.89
Expenditures						
Dept 200 - GEN SERVICES						
588-200-818.000	CONTRACTUAL SERVICES	77,378.00	75,315.23	0.00	2,062.77	97.33
Total Dept 200 - GEN SERVICES		77,378.00	75,315.23	0.00	2,062.77	97.33
TOTAL EXPENDITURES		77,378.00	75,315.23	0.00	2,062.77	97.33
Fund 588 - TRANSPORTATION FUND:						
TOTAL REVENUES		77,378.00	68,778.60	6,902.90	8,599.40	88.89
TOTAL EXPENDITURES		77,378.00	75,315.23	0.00	2,062.77	97.33
NET OF REVENUES & EXPENDITURES		0.00	(6,536.63)	6,902.90	6,536.63	100.00
Fund 590 - SEWER FUND						
Revenues						
Dept 000 - 214						
590-000-401.446	PENALTIES - LATE CHARGES	28,000.00	25,743.03	10,764.71	2,256.97	91.94
590-000-450.477	SWR:PERMITS/INSPECTION FEE	500.00	250.00	0.00	250.00	50.00
590-000-600.601	METERED SALES	1,600,000.00	837,500.06	1,283.91	762,499.94	52.34
590-000-664.664	INTEREST INCOME	5,000.00	19,903.23	2,831.73	(14,903.23)	398.06
590-000-671.694	MISCELLANEOUS	0.00	2,730.00	0.00	(2,730.00)	100.00
590-000-695.699	APPROPRIATION OF FUND BALANCE	247,003.00	0.00	0.00	247,003.00	0.00
Total Dept 000 - 214		1,880,503.00	886,126.32	14,880.35	994,376.68	47.12

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*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	02/28/2019	MONTH 02/28/2019	BALANCE	
Fund 590 - SEWER FUND						
Revenues						
TOTAL REVENUES		1,880,503.00	886,126.32	14,880.35	994,376.68	47.12
Expenditures						
Dept 200 - GEN SERVICES						
590-200-702.100	SALARIES	74,326.00	48,097.82	6,080.39	26,228.18	64.71
590-200-715.000	SOCIAL SECURITY (FICA)	5,686.00	3,714.21	481.22	1,971.79	65.32
590-200-716.100	HEALTH INSURANCE	19,138.00	5,226.57	903.06	13,911.43	27.31
590-200-716.200	DENTAL INSURANCE	1,109.00	264.76	91.34	844.24	23.87
590-200-716.300	OPTICAL INSURANCE	158.00	38.16	13.33	119.84	24.15
590-200-716.400	LIFE INSURANCE	402.00	251.98	33.26	150.02	62.68
590-200-716.500	DISABILITY INSURANCE	954.00	499.67	69.53	454.33	52.38
590-200-717.000	UNEMPLOYMENT INSURANCE	0.00	12.98	0.00	(12.98)	100.00
590-200-718.200	DEFINED CONTRIBUTION	2,748.00	1,916.17	243.21	831.83	69.73
590-200-719.000	WORKERS' COMPENSATION	954.00	261.00	53.00	693.00	27.36
590-200-728.000	OPERATING SUPPLIES	1,500.00	255.33	65.49	1,244.67	17.02
590-200-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	3,000.00	3,526.00	0.00	(526.00)	117.53
590-200-810.000	INSURANCE & BONDS	21,961.00	9,903.03	0.00	12,057.97	45.09
590-200-818.000	CONTRACTUAL SERVICES	8,198.00	6,340.40	18.00	1,857.60	77.34
590-200-850.000	BAD DEBT EXPENSE	500.00	0.00	0.00	500.00	0.00
590-200-860.000	EDUCATION & TRAINING	0.00	252.74	17.50	(252.74)	100.00
590-200-890.200	OPERATION & MAINTENANCE	1,000,000.00	741,196.55	89,393.75	258,803.45	74.12
590-200-890.300	REPLACEMENT	145,000.00	93,315.38	0.00	51,684.62	64.36
590-200-899.101	GF CONTRIBUTION	100,800.00	58,770.00	7,346.25	42,030.00	58.30
Total Dept 200 - GEN SERVICES		1,386,434.00	973,842.75	104,809.33	412,591.25	70.24
Dept 549 - SEWER OPERATIONS						
590-549-702.200	WAGES	63,341.00	9,542.78	344.25	53,798.22	15.07
590-549-702.300	OVERTIME	7,200.00	3,223.74	1,267.68	3,976.26	44.77
590-549-703.000	OTHER COMPENSATION	0.00	10,063.18	148.24	(10,063.18)	100.00
590-549-715.000	SOCIAL SECURITY (FICA)	6,376.00	3,767.56	342.75	2,608.44	59.09
590-549-716.000	FRINGES	(13,000.00)	(20,749.49)	(2,203.23)	7,749.49	159.61
590-549-716.100	HEALTH INSURANCE	27,559.00	13,720.08	1,143.34	13,838.92	49.78
590-549-716.200	DENTAL INSURANCE	1,029.00	469.08	38.82	559.92	45.59
590-549-716.300	OPTICAL INSURANCE	128.00	60.85	5.52	67.15	47.54
590-549-716.400	LIFE INSURANCE	163.00	79.84	7.24	83.16	48.98
590-549-716.500	DISABILITY INSURANCE	0.00	141.16	3.48	(141.16)	100.00
590-549-717.000	UNEMPLOYMENT INSURANCE	50.00	0.00	0.00	50.00	0.00
590-549-718.000	RETIREMENT	20,608.00	16,407.43	2,109.89	4,200.57	79.62
590-549-718.200	DEFINED CONTRIBUTION	1,472.00	663.62	10.54	808.38	45.08
590-549-719.000	WORKERS' COMPENSATION	1,668.00	1,001.00	189.00	667.00	60.01
590-549-728.000	OPERATING SUPPLIES	2,000.00	1,525.54	0.00	474.46	76.28
590-549-751.000	GAS & OIL	6,000.00	4,143.02	596.99	1,856.98	69.05
590-549-818.000	CONTRACTUAL SERVICES	90,000.00	86,794.29	24,041.10	3,205.71	96.44
590-549-818.000-SAWGRNTSWR	SAW GRANT- SEWER	0.00	7,345.00	0.00	(7,345.00)	100.00
590-549-833.000	EQUIPMENT MAINTENANCE	1,000.00	0.00	0.00	1,000.00	0.00
590-549-833.200	SEWER REPAIR	5,000.00	1,275.00	0.00	3,725.00	25.50
590-549-833.300	SERVICE LINE REPAIR SEPARATION-SSO	5,000.00	0.00	0.00	5,000.00	0.00
590-549-836.000	LIFT STATION MAINTENANCE	5,000.00	3,883.87	1,303.22	1,116.13	77.68
590-549-836.100	LIFT STATION UTILITIES	5,000.00	1,956.87	298.48	3,043.13	39.14
590-549-843.000	EQUIPMENT RENTAL	35,000.00	5,269.77	781.18	29,730.23	15.06
590-549-860.000	EDUCATION & TRAINING	1,500.00	110.00	110.00	1,390.00	7.33

Fund 590 - SEWER FUND						
Expenditures						
Total Dept 549 - SEWER OPERATIONS		272,094.00	150,694.19	30,538.49	121,399.81	55.38
Dept 901 - CAPITAL OUTLAY						
590-901-973.000	CAPITAL OUTLAY - SEWERS	170,000.00	78,115.85	16,926.50	91,884.15	45.95
590-901-977.000	COL - EQUIPMENT	0.00	655.74	655.74	(655.74)	100.00
Total Dept 901 - CAPITAL OUTLAY		170,000.00	78,771.59	17,582.24	91,228.41	46.34
Dept 905 - DEBT SERVICE						
590-905-980.991	PRINCIPAL	40,000.00	0.00	0.00	40,000.00	0.00
590-905-980.995	INTEREST	11,975.00	5,897.33	0.00	6,077.67	49.25
Total Dept 905 - DEBT SERVICE		51,975.00	5,897.33	0.00	46,077.67	11.35
TOTAL EXPENDITURES		1,880,503.00	1,209,205.86	152,930.06	671,297.14	64.30
Fund 590 - SEWER FUND:						
TOTAL REVENUES		1,880,503.00	886,126.32	14,880.35	994,376.68	47.12
TOTAL EXPENDITURES		1,880,503.00	1,209,205.86	152,930.06	671,297.14	64.30
NET OF REVENUES & EXPENDITURES		0.00	(323,079.54)	(138,049.71)	323,079.54	100.00
Fund 591 - WATER FUND						
Revenues						
Dept 000 - 214						
591-000-401.446	PENALTIES - LATE CHARGES	40,000.00	38,531.19	16,557.69	1,468.81	96.33
591-000-450.477	WTR:PERMITS/INSPECTION FEE	20,000.00	24,387.00	13,202.00	(4,387.00)	121.94
591-000-550.000	CAPITAL CONTRIBUTION-STATE	1,000,000.00	43,833.73	0.00	956,166.27	4.38
591-000-600.601	METERED SALES	2,180,000.00	1,278,171.81	(44,403.51)	901,828.19	58.63
591-000-600.602	METERED SALES-WHOLESALE-USAGE	245,000.00	159,107.02	22,539.31	85,892.98	64.94
591-000-600.604	WATER MAIN REPLACEMENT CHARGE	325,000.00	269,407.96	457.34	55,592.04	82.89
591-000-600.640	MATERIAL & SERVICE	10,000.00	11,117.52	6,441.00	(1,117.52)	111.18
591-000-664.664	INTEREST INCOME	5,600.00	12,770.37	2,136.34	(7,170.37)	228.04
591-000-671.688	HYDRANT RENTAL	0.00	19,065.00	0.00	(19,065.00)	100.00
591-000-671.694	MISCELLANEOUS	3,000.00	1,020.00	110.00	1,980.00	34.00
591-000-671.695	MISCELLANEOUS WATER CHARGES	10,000.00	830.00	215.00	9,170.00	8.30
Total Dept 000 - 214		3,838,600.00	1,858,241.60	17,255.17	1,980,358.40	48.41
TOTAL REVENUES		3,838,600.00	1,858,241.60	17,255.17	1,980,358.40	48.41
Expenditures						
Dept 200 - GEN SERVICES						
591-200-702.100	SALARIES	83,883.00	59,842.08	6,914.37	24,040.92	71.34
591-200-715.000	SOCIAL SECURITY (FICA)	6,417.00	4,593.02	542.49	1,823.98	71.58
591-200-716.100	HEALTH INSURANCE	23,641.00	8,392.57	1,188.87	15,248.43	35.50
591-200-716.200	DENTAL INSURANCE	1,279.00	351.46	108.80	927.54	27.48
591-200-716.300	OPTICAL INSURANCE	180.00	49.32	15.69	130.68	27.40
591-200-716.400	LIFE INSURANCE	441.00	281.09	36.88	159.91	63.74
591-200-716.500	DISABILITY INSURANCE	1,078.00	582.74	80.31	495.26	54.06

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*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2018-19		YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	NORMAL (ABNORMAL)	02/28/2019	MONTH 02/28/2019	BALANCE	
					INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 591 - WATER FUND							
Expenditures							
591-200-717.000	UNEMPLOYMENT INSURANCE	20.00		12.99	0.00	7.01	64.95
591-200-718.200	DEFINED CONTRIBUTION	3,106.00		2,198.71	276.56	907.29	70.79
591-200-719.000	WORKERS' COMPENSATION	1,078.00		261.00	53.00	817.00	24.21
591-200-728.000	OPERATING SUPPLIES	1,500.00		939.21	156.56	560.79	62.61
591-200-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	0.00		9,835.00	0.00	(9,835.00)	100.00
591-200-810.000	INSURANCE & BONDS	45,000.00		31,936.30	0.00	13,063.70	70.97
591-200-818.000	CONTRACTUAL SERVICES	15,197.00		20,715.80	107.27	(5,518.80)	136.32
591-200-845.000	LEASE	1,700.00		874.08	0.00	825.92	51.42
591-200-856.000	MISCELLANEOUS	0.00		184.10	0.00	(184.10)	100.00
591-200-860.000	EDUCATION & TRAINING	2,200.00		2,634.08	162.00	(434.08)	119.73
591-200-899.101	GF CONTRIBUTION	234,100.00		136,489.36	17,061.17	97,610.64	58.30
Total Dept 200 - GEN SERVICES		420,820.00		280,172.91	26,703.97	140,647.09	66.58
Dept 552 - WATER UNDERGROUND							
591-552-702.100	SALARIES	26,408.00		16,723.63	1,860.20	9,684.37	63.33
591-552-702.200	WAGES	209,615.00		99,978.42	20,940.37	109,636.58	47.70
591-552-702.400	WAGES - TEMPORARY	0.00		64.75	0.00	(64.75)	100.00
591-552-703.000	OTHER COMPENSATION	0.00		32,354.26	2,198.89	(32,354.26)	100.00
591-552-715.000	SOCIAL SECURITY (FICA)	19,586.00		14,297.22	1,892.43	5,288.78	73.00
591-552-716.000	FRINGES	(13,000.00)		(30,800.77)	122.93	17,800.77	236.93
591-552-716.100	HEALTH INSURANCE	56,308.00		52,086.64	6,510.83	4,221.36	92.50
591-552-716.200	DENTAL INSURANCE	2,440.00		2,106.99	262.01	333.01	86.35
591-552-716.300	OPTICAL INSURANCE	333.00		299.93	37.49	33.07	90.07
591-552-716.400	LIFE INSURANCE	326.00		389.68	48.71	(63.68)	119.53
591-552-716.500	DISABILITY INSURANCE	1,898.00		1,428.01	178.50	469.99	75.24
591-552-717.000	UNEMPLOYMENT INSURANCE	120.00		0.00	0.00	120.00	0.00
591-552-718.000	RETIREMENT	36,888.00		28,127.06	3,731.23	8,760.94	76.25
591-552-718.200	DEFINED CONTRIBUTION	6,908.00		5,254.86	694.47	1,653.14	76.07
591-552-719.000	WORKERS' COMPENSATION	6,282.00		6,864.00	1,565.00	(582.00)	109.26
591-552-728.000	OPERATING SUPPLIES	7,000.00		3,670.73	260.78	3,329.27	52.44
591-552-751.000	GAS & OIL	17,000.00		13,227.56	1,957.65	3,772.44	77.81
591-552-818.000	CONTRACTUAL SERVICES	17,000.00		(7,977.24)	4,961.25	24,977.24	(46.92)
591-552-820.100	ELECTRICITY	3,600.00		1,508.99	276.25	2,091.01	41.92
591-552-820.200	GAS	4,000.00		2,153.45	795.83	1,846.55	53.84
591-552-820.300	TELEPHONE	2,500.00		2,193.17	240.16	306.83	87.73
591-552-833.000	EQUIPMENT MAINTENANCE	4,500.00		549.92	64.50	3,950.08	12.22
591-552-833.200	EQUIPMENT MAINT-HYDRANTS & MAINS	70,000.00		35,380.13	10,743.59	34,619.87	50.54
591-552-833.300	EQUIP MAINT. METER & SERV	85,000.00		46,612.33	697.92	38,387.67	54.84
591-552-843.000	EQUIPMENT RENTAL	3,000.00		80,848.14	29,002.31	(77,848.14)	2,694.94
591-552-860.000	EDUCATION & TRAINING	2,500.00		1,436.25	660.00	1,063.75	57.45
Total Dept 552 - WATER UNDERGROUND		570,212.00		408,778.11	89,703.30	161,433.89	71.69
Dept 553 - WATER FILTRATION							
591-553-702.100	SALARIES	74,385.00		48,911.10	5,440.49	25,473.90	65.75
591-553-702.200	WAGES	244,605.00		148,445.02	17,577.24	96,159.98	60.69
591-553-702.300	OVERTIME	16,000.00		34,817.43	1,763.84	(18,817.43)	217.61
591-553-702.400	WAGES - TEMPORARY	0.00		19,838.10	2,791.00	(19,838.10)	100.00
591-553-702.600	UNIFORMS	4,200.00		3,500.00	0.00	700.00	83.33
591-553-702.800	ACCRUED SICK LEAVE	0.00		1,509.71	104.45	(1,509.71)	100.00
591-553-715.000	SOCIAL SECURITY (FICA)	25,642.00		19,448.02	2,090.61	6,193.98	75.84
591-553-716.000	FRINGES	3,000.00		505.14	14.92	2,494.86	16.84
591-553-716.100	HEALTH INSURANCE	73,951.00		44,761.45	7,285.07	29,189.55	60.53

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*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

		YTD BALANCE	ACTIVITY FOR		AVAILABLE	
		02/28/2019	MONTH 02/28/2019		BALANCE	% BDTG
GL NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 591 - WATER FUND						
Expenditures						
591-553-716.200	DENTAL INSURANCE	2,917.00	2,297.72	347.62	619.28	78.77
591-553-716.300	OPTICAL INSURANCE	374.00	320.08	47.31	53.92	85.58
591-553-716.400	LIFE INSURANCE	489.00	650.76	85.47	(161.76)	133.08
591-553-716.500	DISABILITY INSURANCE	2,381.00	1,804.54	221.24	576.46	75.79
591-553-717.000	UNEMPLOYMENT INSURANCE	170.00	8.92	0.00	161.08	5.25
591-553-718.000	RETIREMENT	21,192.00	16,040.99	1,628.26	5,151.01	75.69
591-553-718.200	DEFINED CONTRIBUTION	11,217.00	8,176.43	864.78	3,040.57	72.89
591-553-719.000	WORKERS' COMPENSATION	6,355.00	6,794.00	1,342.00	(439.00)	106.91
591-553-728.000	OPERATING SUPPLIES	4,000.00	3,461.30	494.86	538.70	86.53
591-553-728.100	LAB SUPPLIES	16,500.00	10,602.40	739.28	5,897.60	64.26
591-553-743.000	CHEMICALS	125,000.00	76,722.83	2,086.36	48,277.17	61.38
591-553-751.000	GAS & OIL	2,000.00	616.82	39.20	1,383.18	30.84
591-553-818.000	CONTRACTUAL SERVICES	35,600.00	10,706.46	2,115.00	24,893.54	30.07
591-553-820.100	ELECTRICITY	125,000.00	86,460.07	13,257.73	38,539.93	69.17
591-553-820.200	GAS	4,500.00	3,223.03	1,081.76	1,276.97	71.62
591-553-820.300	TELEPHONE	4,000.00	2,850.66	230.23	1,149.34	71.27
591-553-820.500	REFUSE	1,000.00	317.46	85.90	682.54	31.75
591-553-831.000	BUILDING MAINTENANCE	6,000.00	11,536.27	74.68	(5,536.27)	192.27
591-553-833.000	EQUIPMENT MAINTENANCE	30,000.00	10,105.44	2,138.25	19,894.56	33.68
591-553-833.100	EQUIP MAINT - WELLS	10,000.00	4,471.46	0.00	5,528.54	44.71
591-553-834.000	MAINTENANCE	0.00	920.00	0.00	(920.00)	100.00
591-553-860.000	EDUCATION & TRAINING	2,000.00	2,320.75	727.00	(320.75)	116.04
Total Dept 553 - WATER FILTRATION		852,478.00	582,144.36	64,674.55	270,333.64	68.29
Dept 901 - CAPITAL OUTLAY						
591-901-972.000	MAINS & HYDRANTS	671,500.00	805,743.16	94,820.57	(134,243.16)	119.99
591-901-972.000-OLIVER2016	MAINS & HYDRANTS	0.00	7,070.25	0.00	(7,070.25)	100.00
591-901-972.000-PILOT 2018	MAINS & HYDRANTS	0.00	133,146.25	11,187.50	(133,146.25)	100.00
591-901-972.000-SEVENTHSTR	MAINS & HYDRANTS	0.00	12,679.85	12,679.85	(12,679.85)	100.00
591-901-972.000-SWASHWATRO	MAINS & HYDRANTS	0.00	12,144.88	12,144.88	(12,144.88)	100.00
591-901-977.000	COL - EQUIPMENT	30,000.00	176,764.80	6,533.99	(146,764.80)	589.22
Total Dept 901 - CAPITAL OUTLAY		701,500.00	1,147,549.19	137,366.79	(446,049.19)	163.59
Dept 905 - DEBT SERVICE						
591-905-980.991	PRINCIPAL	492,745.00	385,000.00	0.00	107,745.00	78.13
591-905-980.995	INTEREST	105,262.00	33,931.25	0.00	71,330.75	32.24
Total Dept 905 - DEBT SERVICE		598,007.00	418,931.25	0.00	179,075.75	70.05
Dept 965 - OTHER FINANCING SOURCES (USES)						
591-965-995.000	OTHER FINANCING SOURCES (USES)	695,583.00	0.00	0.00	695,583.00	0.00
Total Dept 965 - OTHER FINANCING SOURCES (USES)		695,583.00	0.00	0.00	695,583.00	0.00
TOTAL EXPENDITURES		3,838,600.00	2,837,575.82	318,448.61	1,001,024.18	73.92
Fund 591 - WATER FUND:						

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PERIOD ENDING 02/28/2019

DB: Owosso

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2018-19		YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	02/28/2019	MONTH 02/28/2019	BALANCE	
Fund 591 - WATER FUND							
TOTAL REVENUES		3,838,600.00	1,858,241.60	17,255.17	1,980,358.40	48.41	
TOTAL EXPENDITURES		3,838,600.00	2,837,575.82	318,448.61	1,001,024.18	73.92	
NET OF REVENUES & EXPENDITURES		0.00	(979,334.22)	(301,193.44)	979,334.22	100.00	
Fund 599 - WASTEWATER FUND							
Revenues							
Dept 000 - 214							
599-000-602.100	OP & MAINT CHRG - OWOSSO	1,000,000.00	741,196.55	89,393.75	258,803.45	74.12	
599-000-602.200	OP & MAINT CHRG - OWOSSO TWP	135,000.00	95,246.82	13,545.36	39,753.18	70.55	
599-000-602.300	OP & MAINT CHRG - CALEDONIA TWSP	111,000.00	73,329.91	11,363.04	37,670.09	66.06	
599-000-602.400	OP & MAINT CHRG - CORUNNA	175,000.00	138,281.72	16,697.84	36,718.28	79.02	
599-000-603.100	REPLACEMENT CHRG - OWOSSO	142,000.00	93,315.38	0.00	48,684.62	65.72	
599-000-603.200	REPLACEMENT CHRG - OWOSSO TWP	34,000.00	22,716.69	0.00	11,283.31	66.81	
599-000-603.300	REPLACEMENT CHRG - CALEDONIA TWSP	26,000.00	18,086.45	0.00	7,913.55	69.56	
599-000-603.400	REPLACEMENT CHRG - CORUNNA	25,000.00	15,881.48	0.00	9,118.52	63.53	
599-000-664.664	INTEREST INCOME	5,000.00	20,648.47	4,437.18	(15,648.47)	412.97	
599-000-671.694	MISCELLANEOUS	5,000.00	1,955.74	68.04	3,044.26	39.11	
599-000-695.699	APPROPRIATION OF FUND BALANCE	502,762.00	0.00	0.00	502,762.00	0.00	
Total Dept 000 - 214		2,160,762.00	1,220,659.21	135,505.21	940,102.79	56.49	
TOTAL REVENUES		2,160,762.00	1,220,659.21	135,505.21	940,102.79	56.49	
Expenditures							
Dept 548 - WASTEWATER OPERATIONS							
599-548-702.100	SALARIES	97,524.00	67,169.57	7,411.64	30,354.43	68.87	
599-548-702.200	WAGES	319,705.00	216,626.71	22,260.74	103,078.29	67.76	
599-548-702.300	OVERTIME	39,000.00	21,524.32	1,915.28	17,475.68	55.19	
599-548-702.400	WAGES - TEMPORARY	4,500.00	5,634.70	686.63	(1,134.70)	125.22	
599-548-702.600	UNIFORMS	4,200.00	4,900.00	0.00	(700.00)	116.67	
599-548-702.800	ACCRUED SICK LEAVE	0.00	7,515.29	0.00	(7,515.29)	100.00	
599-548-715.000	SOCIAL SECURITY (FICA)	35,108.00	24,445.31	2,533.11	10,662.69	69.63	
599-548-716.000	FRINGES	5,000.00	8,847.54	611.81	(3,847.54)	176.95	
599-548-716.100	HEALTH INSURANCE	65,826.00	52,140.06	6,163.14	13,685.94	79.21	
599-548-716.200	DENTAL INSURANCE	5,186.00	2,483.28	308.80	2,702.72	47.88	
599-548-716.300	OPTICAL INSURANCE	720.00	396.06	49.33	323.94	55.01	
599-548-716.400	LIFE INSURANCE	1,240.00	854.65	106.28	385.35	68.92	
599-548-716.500	DISABILITY INSURANCE	3,679.00	2,420.55	331.08	1,258.45	65.79	
599-548-716.600	PHYSICALS	500.00	122.52	0.00	377.48	24.50	
599-548-717.000	UNEMPLOYMENT INSURANCE	200.00	85.69	0.00	114.31	42.85	
599-548-718.000	RETIREMENT	93,250.00	53,232.84	5,044.61	40,017.16	57.09	
599-548-718.100	MUNICIPAL EMPLOYEES RETIREMENT PROGRAM	6,000.00	6,116.00	764.50	(116.00)	101.93	
599-548-718.200	DEFINED CONTRIBUTION	8,465.00	8,004.41	820.27	460.59	94.56	
599-548-719.000	WORKERS' COMPENSATION	4,909.00	4,344.00	1,086.00	565.00	88.49	
599-548-728.000	OPERATING SUPPLIES	21,000.00	6,914.78	742.46	14,085.22	32.93	
599-548-728.100	SUPPLIES	14,000.00	10,207.18	0.00	3,792.82	72.91	
599-548-743.100	CHEMICALS - IRON	42,000.00	21,494.28	3,610.83	20,505.72	51.18	
599-548-743.200	CHEMICALS - POLYMER	20,000.00	13,874.00	2,464.31	6,126.00	69.37	
599-548-743.300	CHEMICALS - CHLORINE	40,000.00	12,241.69	0.00	27,758.31	30.60	
599-548-751.000	GAS & OIL	4,000.00	3,284.10	526.49	715.90	82.10	
599-548-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	15,000.00	10,505.16	1,280.00	4,494.84	70.03	
599-548-810.000	INSURANCE & BONDS	45,000.00	37,844.73	0.00	7,155.27	84.10	
599-548-820.100	ELECTRICITY	220,000.00	115,233.82	17,241.04	104,766.18	52.38	
599-548-820.200	GAS	12,000.00	7,244.92	3,351.73	4,755.08	60.37	

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PERIOD ENDING 02/28/2019

DB: Owosso

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	02/28/2019 (ABNORMAL)	MONTH 02/28/2019 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 599 - WASTEWATER FUND						
Expenditures						
599-548-820.300	TELEPHONE	4,000.00	2,438.20	306.57	1,561.80	60.96
599-548-820.400	WATER & SEWER	2,200.00	3,021.07	0.00	(821.07)	137.32
599-548-820.500	REFUSE	1,000.00	634.38	33.08	365.62	63.44
599-548-831.000	BUILDING MAINTENANCE	15,000.00	19,334.01	759.73	(4,334.01)	128.89
599-548-832.000	STATIONARY EQUIPMENT	6,500.00	7,746.00	260.00	(1,246.00)	119.17
599-548-833.000	EQUIPMENT MAINTENANCE	97,000.00	29,565.86	2,554.47	67,434.14	30.48
599-548-834.000	MAINTENANCE	110,000.00	87,397.12	16,122.93	22,602.88	79.45
599-548-834.100	HHW PROGRAM	5,000.00	0.00	0.00	5,000.00	0.00
599-548-858.000	MEMBERSHIPS & DUES	600.00	421.25	0.00	178.75	70.21
599-548-860.000	EDUCATION & TRAINING	2,000.00	2,000.00	662.50	0.00	100.00
599-548-860.100	SAFETY TRAINING	100.00	0.00	0.00	100.00	0.00
599-548-899.101	GF CONTRIBUTION	204,350.00	129,898.77	11,395.83	74,451.23	63.57
Total Dept 548 - WASTEWATER OPERATIONS		1,575,762.00	1,008,164.82	111,405.19	567,597.18	63.98
Dept 901 - CAPITAL OUTLAY						
599-901-977.000	COL - EQUIPMENT	585,000.00	459,200.20	138,537.74	125,799.80	78.50
Total Dept 901 - CAPITAL OUTLAY		585,000.00	459,200.20	138,537.74	125,799.80	78.50
TOTAL EXPENDITURES		2,160,762.00	1,467,365.02	249,942.93	693,396.98	67.91
Fund 599 - WASTEWATER FUND:						
TOTAL REVENUES		2,160,762.00	1,220,659.21	135,505.21	940,102.79	56.49
TOTAL EXPENDITURES		2,160,762.00	1,467,365.02	249,942.93	693,396.98	67.91
NET OF REVENUES & EXPENDITURES		0.00	(246,705.81)	(114,437.72)	246,705.81	100.00
Fund 661 - FLEET MAINTENANCE FUND						
Revenues						
Dept 000 - 214						
661-000-664.664	INTEREST INCOME	0.00	13,961.83	2,091.93	(13,961.83)	100.00
661-000-664.669	EQUIPMENT RENTAL	700,000.00	523,676.15	97,637.12	176,323.85	74.81
661-000-671.673	SALE OF FIXED ASSETS	0.00	2,005.60	0.00	(2,005.60)	100.00
661-000-695.699	APPROPRIATION OF FUND BALANCE	350,200.00	0.00	0.00	350,200.00	0.00
Total Dept 000 - 214		1,050,200.00	539,643.58	99,729.05	510,556.42	51.38
TOTAL REVENUES		1,050,200.00	539,643.58	99,729.05	510,556.42	51.38
Expenditures						
Dept 891 - FLEET MAINTENANCE						
661-891-702.200	WAGES	69,662.00	40,523.30	5,420.32	29,138.70	58.17
661-891-703.000	OTHER COMPENSATION	0.00	7,135.33	419.64	(7,135.33)	100.00
661-891-715.000	SOCIAL SECURITY (FICA)	3,723.00	2,633.11	323.32	1,089.89	70.73
661-891-716.000	FRINGES	17,000.00	9,850.79	1,208.44	7,149.21	57.95
661-891-716.100	HEALTH INSURANCE	17,970.00	11,928.24	1,491.03	6,041.76	66.38
661-891-716.200	DENTAL INSURANCE	514.00	312.18	38.82	201.82	60.74
661-891-716.300	OPTICAL INSURANCE	64.00	40.24	5.03	23.76	62.88
661-891-716.400	LIFE INSURANCE	82.00	52.80	6.60	29.20	64.39

User: CAGrice

PERIOD ENDING 02/28/2019

DB: Owosso

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	02/28/2019 (ABNORMAL)	MONTH 02/28/2019 (DECREASE)	BALANCE (ABNORMAL)	
Fund 661 - FLEET MAINTENANCE FUND						
Expenditures						
661-891-717.000	UNEMPLOYMENT INSURANCE	20.00	0.00	0.00	20.00	0.00
661-891-718.000	RETIREMENT	21,543.00	17,604.65	2,163.17	3,938.35	81.72
661-891-719.000	WORKERS' COMPENSATION	1,089.00	872.00	218.00	217.00	80.07
661-891-728.000	OPERATING SUPPLIES	3,000.00	1,359.99	254.96	1,640.01	45.33
661-891-751.000	GAS & OIL	1,700.00	28,920.49	7,514.09	(27,220.49)	1,701.21
661-891-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	1,000.00	1,855.00	0.00	(855.00)	185.50
661-891-810.000	INSURANCE & BONDS	27,000.00	25,844.72	0.00	1,155.28	95.72
661-891-833.000	EQUIPMENT MAINTENANCE	70,000.00	26,258.94	4,085.77	43,741.06	37.51
661-891-860.000	EDUCATION & TRAINING	500.00	195.00	195.00	305.00	39.00
661-891-899.101	GF CONTRIBUTION	31,000.00	18,074.00	2,259.25	12,926.00	58.30
Total Dept 891 - FLEET MAINTENANCE		265,867.00	193,460.78	25,603.44	72,406.22	72.77
Dept 901 - CAPITAL OUTLAY						
661-901-979.000	COL-EQUIPMENT	784,333.00	227,878.20	0.00	556,454.80	29.05
Total Dept 901 - CAPITAL OUTLAY		784,333.00	227,878.20	0.00	556,454.80	29.05
TOTAL EXPENDITURES		1,050,200.00	421,338.98	25,603.44	628,861.02	40.12
Fund 661 - FLEET MAINTENANCE FUND:						
TOTAL REVENUES		1,050,200.00	539,643.58	99,729.05	510,556.42	51.38
TOTAL EXPENDITURES		1,050,200.00	421,338.98	25,603.44	628,861.02	40.12
NET OF REVENUES & EXPENDITURES		0.00	118,304.60	74,125.61	(118,304.60)	100.00
TOTAL REVENUES - ALL FUNDS						
TOTAL REVENUES - ALL FUNDS		28,534,650.00	19,905,127.66	874,710.05	8,629,522.34	69.76
TOTAL EXPENDITURES - ALL FUNDS		28,534,650.00	17,733,880.38	1,780,889.36	10,800,769.62	62.15
NET OF REVENUES & EXPENDITURES		0.00	2,171,247.28	(906,179.31)	(2,171,247.28)	100.00

OWOSSO HISTORICAL COMMISSION
Regular Meeting Minutes
February 11, 2019, 7:00 PM Curwood Castle



- CALL TO ORDER:** MEETING WAS CALLED TO ORDER AT 7:01 PM BY CHAIR CAROLYN EBERT
- PRESENT:** Commissioner Carolyn Ebert, Chair; Commissioner Karen Marumoto, Vice Chair; Commissioner Elaine Greenway, Commissioner Paul Rogers, Commissioner Sara Adams; Commissioner Dave Acton, Commissioner Heather Jacobs (7:05)
- ABSENT:** None
- OTHERS PRESENT:** Robert Doran-Brockway, Director; Linda Beeman, Eric Savin
- APPROVAL OF AGENDA:** Agenda Item-Water Ways Exhibition added to Agenda under New Business. Commissioner Marumoto motioned to approve agenda with New Business Item. Motion Supported by Commissioner Greenway. Ayes all, motion carried.
- APPROVAL OF January, 2019 REVENUE AND EXPENDITURE REPORT**
Discussion regarding seasonal budget deficit although fund balance is healthy. Commissioner Acton motioned to approve the January 2019 Revenue and Expenditure Report. Motion Supported by Commissioner Marumoto. Ayes all, motion carried.
- CONSENT AGENDA:**
OHC Balance Sheet, OHC Check Register; Mid-Year Check Up; OHC December 2018 Meeting Minutes. Commissioner Acton motioned to approve the Consent Agenda, Supported by Commissioner Marumoto. Ayes all, motion carried.
- CITIZEN COMMENTS:** Grant Writer, Linda Beeman shared her knowledge/experience of grants available from the Michigan Council for Arts and Cultural Affairs. She offered valuable insight and assistance in obtaining other grants appropriate for OHC.
- COMMUNICATIONS:** NONE
- OLD BUSINESS:**
- **501(c) 3 Status Report – Response delayed due to government shutdown.**
 - **Next Fundraising Target – Painting Exhibition**
Director Doran has set a \$5,000 Sponsorship Goal per painting to be raised. He has a meeting with CEO of Memorial Hospital to request donation for the first painting.
 - **Museums and Parks Millage Review –** After July 1st, money is available for expenditures. It is planned to hold the funds until matching grants can be obtained.
 - **National Main Street Conference – Budget Increase**
Motion made by Commission Rogers to approve an additional \$1,300 for expenses related to the March Conference. Supported by Commissioner Jacobs, All Ayes, motion carried.

- **Gould House Review**
 - **Ceiling** – Initial phase complete.
 - **Apartments** – budget increase of \$400 for renovation
A motion was made by Commissioner Adams to increase the apartment renovation by \$400.00 Supported by Commissioner Greenway. All Ayes, motion carried.
 - **Renovations and Restoration** – Establish a Blue Ribbon Committee to seek guidance of sustainability to improve Gould House.

NEW BUSINESS:

- **Review 2019 12-Month Board Planning Guide** – Meetings will occur over the next 4 weeks to develop budgets. Deliverables will be discussed for individual committees. Board self-assessments will be completed.
- **Review 2019 Schedule of Events** – List presented and reviewed.
- **2019 Owosso Historic Home Tour** - Seeking suggestions from commissioners for at least 2 additional homes to be included. Guidelines are only to architecturally or artistically interesting
- **2019/2020 Budgets** – will have first draft to the board for March meeting.
- **Donation from Preservation Owosso** - \$5,478.00 to be used for archiving. Formal presentation at April 2019 meeting.
- **Curwood Duck Race** – Curwood Committee will share 50/50 of funds raised. Kiwanis will set up for one-time 20% of funds raised. Tickets will be \$5.00 each. Events for fund raising opportunities will be presented at March meeting. Goal to raise \$5,000 Curwood 2019.

Commission Acton motioned to enter into an agreement with Curwood Committee for the “Get Ducked” fund raiser, Supported by Commissioner Jacobs. Ayes All, Motion Carried.

- **5 Year Strategic Plan** – To the board for April meeting.
- **Committee Reports** – Board to Write Job/Portfolio Descriptions.
- **Board Self-Assessments** - to be emailed to the board.
 - **Exhibitions & Special Events – Exhibit Celebrating Women of Owosso.** Committee has been formed. Exhibit to open Mother’s Day 2020. Next meeting March 19th, 6:00 PM at 501 Brandon Ave., Owosso, MI.
 - **Education**
 - **Museum Stewardship**
 - **Archiving & Acquisitions** – Canvassing for new members.
 - **Finance/Governance** – Encouraging members to provide desires/passion for being on the board. Opportunity to reassess interests outlined in a portfolio.

- Philanthropy, Giving & Membership
 - **Marketing, Advertising & Social Media** - Increased marketing,, advertising in social media as shown in Facebook postings.
 - **Volunteers** – Encouraged members to give 5 names.
- **What do you bring to the OHC?** Discussion of varied interests that could enhance OHC.

CITIZEN COMMENTS:

None

ADJOURN:

Commissioner Adams motioned to adjourn at 8:40, Supported by Commissioner Rogers. Ayes All, Motion Carried.

MINUTES FOR
SPECIAL MEETING
OWOSSO HISTORIC DISTRICT COMMISSION
Wednesday, February 20, 6:00 p.m.
CITY HALL BUILDING – COUNCIL CHAMBERS

MEETING CALLED TO ORDER at 6:00 p.m. by Chairman Newman.

ROLL CALL was taken by Recording Staff Liaison, Josh Adams.

PRESENT: Chairman Scott Newman; Commissioner Matthew Van Epps; Commissioner Gary Wilson, Lance Omer, and Commissioner Dianne Acton

ABSENT: Vice-Chairman Vince Gonyou, Secretary Philip Hathaway

OTHERS IN ATTENDANCE: Steven Teich, City of Owosso Resident

AGENDA APPROVAL:

MOTION FOR APPROVAL BY COMMISSIONER VAN EPPS. MOTION WAS SECONDED BY COMMISSIONER OMER.

AYES ALL. MOTION CARRIED.

MINUTES APPROVAL:

MOTION BY COMMISSIONER VAN EPPS, SUPPORTED BY COMMISSIONER WILSON

AYES ALL. MOTION CARRIED.

COMMUNICATIONS: None

PUBLIC/COMMISSIONER COMMENTS: Mr. Steven Teich introduced himself. He stated that he has recently moved back to Owosso after living in Saugatuck, MI for 40 years. While in Saugatuck he was the chairman of the City's Downtown Historic District. Mr. Teich stated that he was interested in aiding Owosso's historic preservation efforts. He also mentioned that he was a lead volunteer in the former Marshal, MI Main Street program where he served on the Design Committee.

Committee Reports: None

Public Hearings: None

Items of Business:

- 1) Certified Local Government Audit

Discussion focused on a formal response to SHPO's audit letter for the City's Certified Local Government designation. The commission went through the items of corrective action, one-by-one and determined an action and/or response. The formal responses are listed below:

Corrective Action #1: Identify an architect to either serve on the commission or serve as an advisor.

- The current board chairman, Scott Newman has a Bachelor's Degree from the University of Michigan in History and Architectural History and a Masters Degree from Eastern Michigan University in Geography with a concentration in Historic Agency Administration. At the time of our district's formation we were told that Mr. Newman's education qualified him to meet the architect requirement.

Corrective Action #2: Adopt a conflict of interest policy consistent with the one required by the National Park Service

- The Commission agreed to have the City attorney review the conflict of interest policy that was provided by SHPO. Upon review & approval, the commission will implement the policy.

Corrective Action #3: A local government shall "maintain a system for the survey and inventory of historic resources."

- The City of Owosso has a well-developed and robust surveyed inventory of both commercial districts and residential neighborhoods with very few areas available for survey. The commission agreed to look into the following areas:
 - West Main Street, between Downtown & Westtown,
 - The South Washington Street corridor, and
 - Curwood Castle Park Area
- The commission also agreed to develop a survey system that will establish a ranking system and time-frames for completion. They will use the example that was provided by SHPO to start the process.

Corrective Action #4: Operate according to the process provided in PA 169 of 1970, as amended.

- In May 2018 the commission took part in an advanced board training provided by the Michigan Historic Preservation Network. In that training, the proper use of a "Notice to Proceed" and "Certificate of Appropriateness". The clarification provided during that training will aid in how the commission determines future applications.

Corrective Action #5: Take detailed minutes.

- The commission will be allocating city administrative staff to aid in detailed minute taking for all future meetings.

Corrective Action #6: Obtain copies of national register nomination and retain for public access.

- The commission has already collecting all nominations from the National Parks Service Achieves. Copies (digital & print) will be kept in the City's files.

Corrective Action #7: Establish achievable goals with anticipated activities and deadlines.

- The commission agreed to use future meetings to develop goals for its preservation program. These goals will describe anticipated activities (evaluation, registration, and protection) with appropriate deadlines.

4) Historic upper-level business signage

Mr. Adams stated that with future upper level commercial build-outs being purposed in multiple buildings within the district it would be prudent for the commission to start a discussion on what types of upper-level signage would/ would not be allowed. Mr. Adams provided documentation provided by SHPO that will aid in educating the commission on what would be appropriate.

The commission agreed to continue these discussions in future meetings. The commission agreed to start meeting every-other month (if no applications are submitted) and using those meeting times to continue to discussions.

PUBLIC COMMENTS: None

BOARD COMMENTS: Chairman Newman mentioned a recent article in the Argus Press about the Matthews Building (300-312 W Main Street) regarding the future of the historic structure(s). Mr. Newman stated that the article quoted the property owner as saying the project is “no longer viable to do the whole building”. Mr. Newman stated his concerns about other quotes within the article that he believed were not helpful in the City’s efforts of historic preservation. The commission briefly discussed this property and their responsibility of preserving historic structures.

A brief discussion about demolition by neglect also took place. The commission talked about the authority they do and do not have in situations like that. The conversation ended with Mr. Adams discussing the process many property owners have to go through with historic properties and how “blight” can be a qualifying factor in getting grant dollars - facilitating restoration.

ADJOURNMENT:

**MOTION BY COMMISSIONER OMER AND SECONDED BY COMMISSIONER ACTON TO
ADJOURN AT 7:31 P.M.**

Phil Hathaway, Secretary

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**PARKS AND RECREATION COMMISSION
REGULAR MEETING
WEDNESDAY, FEBRUARY 27, 2019
City Hall Council Chambers
301 W. Main St. Owosso, MI 48867**

CALL TO ORDER: Chairman Espich called the meeting to order at 7: 00 p.m.

PLEDGE OF ALLEGIANCE: Was recited.

ROLL CALL: Was taken by Deputy City Clerk Roxane Cramer

MEMBERS PRESENT: Chairman Mike Espich, Vice-Chair Jeff Selbig, Commissioners, Jerry Hebekeuser, Rick Morris, and Nick Seabasty.

MEMBERS ABSENT: Commissioners Randy Woodworth and Andrew Workman (arrived at 7:08 p.m.)

OTHERS PRESENT: **Main Street/DDA Manager, Josh Adams.**

APPROVAL OF AGENDA: **COMMISSIONER MORRIS MADE A MOTION TO APPROVE THE AGENDA FOR FEBRUARY 27, 2019 AS AMENDED.**

MOTION SUPPORTED BY VICE-CHAIR SELBIG.

AYES ALL, MOTION CARRIED.

CHANGES: MAKE NO. 1 AND NO. 4 ONE ITEM, ADD NO. 6 FOR A MEETING FRIDAY, NO. 7 THE CONSUMERS ENERGY GRANT AND NO. 8 THE NEXT MEETING DAY AND TIME.

APPROVAL OF MINUTES: **COMMISSIONER MORRIS MADE A MOTION TO APPROVE THE MINUTES FROM JANUARY 23, 2019.**

**MOTION SUPPORTED BY COMMISSIONER SEABASTY.
AYES ALL, MOTION CARRIED.**

PUBLIC COMMENTS/COMMISSIONER COMMENT:

None

COMMUNICATIONS:

None

BUSINESS:

Polar Plunge Update

Mr. Adams reported that the dock can be used for the Polar Plunge. He also reported there may restrictions placed on using the dock.

Chairman Espich reported that it is not possible to do a patronicity program for the Polar Plunge because it doesn't meet the qualifications required by the state.

Chairman Espich asked Mr. Adams if the city could set up a "Go Fund Me" account for donations to the Polar Plunge. Mr. Adams will check with the finance director.

Chairman Espich asked for volunteers prior to or on March 23rd. Commissioner Hebekeuser volunteered to help on the 23rd.

Chairman Espich reported he is trying to organize a corn hole tournament as a fundraiser. Commissioners discussed pro and cons of where and when to have the tournament. Chairman Espich said he would work on organizing it.

Vice-chair Selbig said he would check with John Lowman from the Wrought Iron Grill about the "Bash after the Splash".

Skate Park

Mr. Adams reported that Pillar will begin the skate park in late April or early May. He also reported the he and Commissioner Woodworth are going to figure out a local value on in-kind donations. They will be working on it next week.

Chairman Espich explained they chose Pillar because they would use the in-kind donations to lower the costs of the skate park.

Skate Park Naming Contest

Chairman Espich suggested asking the city manager about holding a naming contest. Mr. Adams said he will check with the city manager.

Commissioners discussed some ideas for a naming contest.

Holman Building

Mr. Adams reported that the Peltier's are ready to do a rendering; however, they need more input as to what the commissioners would want. Mr. Adams asked the commissioners if they want the building split in half and which way would they want it split? After commissioners discussed the most beneficial way to split it, they decided to split the building lengthwise. Mr. Adams said he would talk to the Peltier's about doing that.

Master Plan Revisions

Mr. Adams suggested delaying this until the next meeting because commissioners had not received the paper copy until this evening. Commissioners agreed to wait until next meeting.

Meeting

Mr. Adams explained about the meeting to be held on Friday. He stated the city will be re-doing their Master Plan as well as the commission working on redoing Parks and Recreation Master Plan. Mr. Adams reported that the city is engaged with the Michigan Economic Development Corp. The MEDC program is called Redevelopment Ready Communities. Cities are required to do this to receive grant money. The first stage is talking with a focus group for ideas. This will be happening Friday. MEDC will come in and have a discussion with members of the commission regarding ideas on the master plan for Parks and Recreation. Mr. Adams invited all of the commissioners to come and speak with the focus group on Friday.

Consumers Energy Grant

Commissioner Morris told about a grant available from Consumer's Energy. Chairman Espich said he started to fill it out on line but stated someone from the city would have to do it because it was asking information that he did not know. Mr. Adams said he would follow up on it.

March Meeting (Postponed until April 3rd)

Commissioners present agreed to meet on April 3rd at 7 p.m.

PUBLIC COMMENTS / COMMISSION COMMENTS:

Daniel Smith commented that he has about \$300.00 from his first fundraising effort and he has received a few more donations for a total of \$350.00. He also reported on other types of fund raising.

VICE-CHAIR SELBIG MADE A MOTION TO ADJOURN AT 8:06 P.M.

**MOTION SUPPORTED BY COMMISSIONER HEBEKEUSER.
ALL AYES, MOTION CARRIED.**

**OWOSSO MID-SHIAWASSEE COUNTY WWTP REVIEW BOARD
MEETING MINUTES**

March 26, 2019

4:30 P.M.

Owosso City Hall

1. Roll
Members Present: R. Holzheuer, G. Burk, J. Sawyer
Alternates Present: T. Crawford, J. Archer
Others Present: T. Guysky, WWTP Superintendent/Board Secretary
G. Chinavare, Owosso Utilities Director
J. Langtry, Owosso Twp.-Caledonia Twp. Utility Authority
M. Kennedy, OHM Advisors
Chuck Rolfe, OHM Advisors
2. Minutes of the January 29, 2019 meeting: Motion by Burk to approve the January 29, 2019 meeting minutes with support by Holzheuer. No Discussion. Motion carries 4-0.
3. Secretary's Report:
 - a) Plant Performance Summaries (January-February 2019): Guysky noted full permit compliance for the months of January-February 2019.
 - b) Operations Update: Guysky noted continuing above average plant performance, with chemical and energy usage on the low side.
 - c) WWTP Staffing Update: Guysky noted training is complete for the operator hired in February, and the plant is back to full working staff, including the sewer maintenance department.
 - d) WWTP Project Updates: Guysky updated the board on the sludge thickener rehabilitation project, noting the project is near full completion, with only punch-list items remaining. The sludge thickener should be ready for use within a few weeks. Guysky also provided an update on the plant generator project, with the equipment bid complete and the install currently out for bid, which closes at the end of next week. The generator should be installed and operational by fall 2019. Chinavare also stated that final payment has been made on the primary clarifier rehab project, which was completed in the fall of 2018.
4. Old Business
 - a) OHM Advisors Regional System Flow Evaluation Update: Kennedy presented the final report for the Regional System Flow Evaluation, emphasizing the 10-year design flows and peaking factors determined from the flow data collected and modeled. Burk questioned the numbers with respect to the Owosso Township and Caledonia Township peaking factors, feeling the Owosso Township number is low and the Caledonia Township number is high with respect to what is observed during storm events. Kennedy noted that the model is based on averaging many storms and the using data provided by the City of Owosso. Burk said he was still unclear on how the 10 year design peak flow for Owosso Township could be significantly lower than that of observed relatively minor

storm events. Crawford inquired whether operation of Corunna's retention basin was taken into account in the modeling. Kennedy replied that it was, and only flow data when the basin wasn't being utilized was used in the modeling. There was discussion with respect to storm event differences during spring wet weather and summer dry weather, with Kennedy and Burk noting the modeling takes seasonal effects into account. Further discussion centered on service units' efforts to identify and eliminate inflow and infiltration and the need for these efforts to continue. Chinavare noted Owosso's plans to construct a retention basin, as well as conduct further investigation and improvement on their sanitary collection system. Langtry recounted the Townships' recent collection system improvement project, as well as the camera work in the Middletown area. Sawyer and Crawford discussed Corunna's extensive project work and follow-up efforts, particularly the disconnection of residential sump pumps to the sanitary system.

5. New Business

- a) Preliminary Budget Discussion: Chinavare discussed the City's current plans for wastewater plant improvements, with funding through State Revolving Fund (SRF) loans. He noted rehabilitation of the influent screw pumps, installation of a grit removal system, and replacement of the plant building roof as the priority projects for the first round of funding, with the SRF application to be submitted by July 1, 2019. Other items, including trickling filter rehab and plant capacity issues will be included in subsequent rounds of funding. Burk noted that at previous meetings, the review board had discussed an initial round of SRF funding similar to the current plan, then a second round that would include all remaining plant rehabilitation and capacity items. There will be further budget information distributed at the April 2019 meeting.
- b) Service Unit Charges FY 2019-20: Burk noted the City will likely be recommending a 3-5% increase in service unit O & M charges for fiscal year 2019-20. It will likely be 2021 before repayment of SRF funding begins, and the City will be recommending an increase in the Replacement Charges as well, with the idea that certain projects could be funded with Replacement Fund dollars, rather than including them in future SRF project plans. There will be specific recommendations at the April 2019 Review Board meeting. There was discussion regarding the current practice of using annual O & M overages to fund the Improvement Fund, and whether this is allowed by the Wastewater Plant Agreement. A future review of the contract language was discussed. Plant capacity issues were discussed, with Sawyer stating that Corunna is likely to request the City of Owosso investigate the need for additional plant capacity to address Corunna's needs.

6. Citizens'/Members' Comments: None

7. Next Meeting: April 23, 2019, 4:30 pm

8. Adjourn: Motion to adjourn by Crawford, with support by Archer. No discussion. Motion carries 4-0. Meeting adjourned at 5:50 p.m.

Respectfully submitted, Timothy J. Guysky, Secretary
Approval by Review Board – Pending