

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
TUESDAY, JANUARY 22, 2019
7:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF JANUARY 7, 2019:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

None.

CITIZEN COMMENTS AND QUESTIONS

CONSENT AGENDA

1. Proposed Special Assessment Project – Ryan Street. Authorize Resolution No. 2 setting a public hearing for Monday, February 4, 2019 for proposed Special Assessment District No. 2019-10 for Ryan Street from Chipman Street to Cedar Street for street resurfacing.
2. Property Lease – Tillable Acreage - Twenty One-Day Posting. Authorize twenty-one (21) day posting period for the lease of approximately 10 acres of city owned tillable land near Hopkins Lake to Shawnee Creek Farms for \$500.00 for the 2019 farming season.

3. Boards and Commissions Appointments. Approve the following Mayoral Boards and Commissions appointments:

Name	Board/Commission	Term Expires
Brent Mowinski	Downtown Loan Committee	06-30-2019
Nicholas Pidek	Downtown Loan Committee	06-30-2020
Craig Bishop	Downtown Loan Committee	06-30-2021

4. Memorial Healthcare Gala Permission. Approve request from Owosso Community Players for the closure of South Park Street from Comstock Street to Main Street on Saturday, February 2, 2019, and the first Saturday in February hereafter, from 5:00 p.m. until 11:00 p.m. for handicap and valet parking for the annual Memorial Healthcare Gala, waive the insurance requirement, and approve Traffic Control Order No. 1411 formalizing the request.
5. Contract Amendment - 2018 Street Program Engineering Services Contract. Approve Amendment No. 6 to the 2018 Street Program Engineering Services Contract with Fleis & Vandenberg Engineering, Inc. adding \$20,400.00 for additional construction monitoring and administration services for wrap-up of the Hanover and Harding Street projects, and authorize payment to the contractor up to the contract amount, including Amendment Nos. 1-6.
6. Change Order – 2017 Street Resurfacing Program Contract. Authorize Change Order No. 3 to the 2017 Street Resurfacing Program Contract with Malley Construction, Inc. adding \$12,920.00 to the total contract amount to correct line item quantities and additions that were not correctly posted to reflect the additional work completed, and further authorize payment to the contractor.
7. Change Order – Survey & Identification of Lead and Galvanized Water Service Lines Contract. Authorize Change Order No. 1 to the contract with Greenscape General Contracting, LLC for the Survey & Identification of Lead and Galvanized Water Service Lines (part of the Pilot Drinking Water Grant project) increasing the amount by \$14,100.00 for additional site inspections required to complete the contract and further authorize payment to the contractor for the contract amount, including Change Order No. 1.
8. Change Orders – 2018 Street Resurfacing Program, Contract No. 1. Authorize Change Order Nos. 2 & 3 to 2018 Street Resurfacing Program, Contract No. 1 with Rhode Brothers Excavating, Inc. decreasing the amount of the contract by \$158,583.61 for reductions in the unit quantities used and penalties for exceeding completion deadlines.
9. Change Order – Gould House Ceiling Repair – Electrical Contract. Authorize Change Order No. 1 to the Gould House Ceiling Repair Project – Electrical Contract with Ludington Electric, Inc. increasing the amount of the contract by \$800.00 for revisions to the lighting system, and further authorize payment to the contractor up to the revised contract amount of \$3,612.00.
10. Change Order – Parking Ticket Management System Service Agreement. Authorize Change Order No. 1 to the Parking Ticket Management System Service Agreement with Complus Data Innovations, Inc. changing the terms of authorization from an annual allocation to a fee per ticket issued of \$2.41 and further authorize the accounts payable department to pay the vendor for actual quantities required.
11. Bid Rejection – Tree & Stump Removal Services Bid. Reject the bids received for the Tree & Stump Removal Services Bid as none of the responses were within budget parameters.
12. Bid Award – Lead & Galvanized Water Service Line Replacement Contract. Approve bid award to Green Tech Systems, LLC for the replacement of lead and galvanized water service lines in the amount of \$257,904.00, authorize a contingency amount of \$25,000, and further authorize payment to the contractor up to the contract amount plus the contingency (with prior written approval) upon satisfactory completion of the work or a portion thereof.

13. Bid Award – Sanitary & Storm Sewer Rehabilitation Contract. Approve bid award to Inland Waters Pollution Control, Inc. for the repair and rehabilitation of severely deteriorated sanitary sewer and storm sewer lines involved in the 2019 Street Resurfacing Program in the amount of 769,005.50, authorize a contingency amount of \$60,000.00, and further authorize payment to the contractor up to the contract amount plus the contingency (with prior written approval) upon satisfactory completion of the work or a portion thereof.

ITEMS OF BUSINESS

1. MDEQ Sewer Revolving Fund Project Application – Sanitary Sewer Retention Basin & Lift Station. Approve Addendum No. 10 to the Professional Engineering Services Contract with Orchard, Hiltz, & McCliment, Inc. for the development and submission of an MDEQ Sewer Revolving Fund Project Application for a sanitary sewer retention basin and lift station in the amount of \$30,000.00, and authorize payment up to the addendum amount upon satisfactory submission of deliverables.
2. MDEQ Sewer Revolving Fund Project Application – WWTP Process Equipment Upgrades. Approve Addendum No. 5 to the SAW Grant Preparation Contract with Capital Consultants, Inc. d/b/a c2ae for the development and submission of an MDEQ Sewer Revolving Fund Project Application for process equipment upgrades at the Waste Water Treatment Plant in the amount of \$70,000.00, and authorize payment up to the addendum amount upon satisfactory submission of deliverables.
3. Contract Extension – IT/Network Engineering Services. Authorize extension of the contract with Logicalis, Inc. for the provision of network administrator services for the 2019 calendar year in an amount not to exceed \$90,000.00, and further authorize payment to the vendor for services rendered up to the contract amount.
4. Contract Authorization - Firewall Upgrade. Waive competitive bidding requirements and approve contract with Logicalis, Inc. for hardware, software, and professional services required to update the City's IT firewall in the amount of \$13,765.83, and further approve payment upon satisfactory completion of the project or portion thereof.
5. Set Council Retreat. Consider scheduling a special Council meeting on Tuesday, January 29, 2019 at 5:30 p.m. in the Armory Conference Room for the purpose of conducting a goal setting session.

COMMUNICATIONS

1. N. Bradley Hissong, Building Official. December 2018 Building Department Report.
2. N. Bradley Hissong Building Official. December 2018 Code Violations Report.
3. N. Bradley Hissong Building Official. December 2018 Certificates Issued Report.
4. N. Bradley Hissong Building Official. December 2018 Inspections Report.
5. Kevin D. Lenkart, Public Safety Director. December 2018 Police Report.
6. Kevin D. Lenkart, Public Safety Director. December 2018 Fire Report.
7. Historical Commission. Minutes of December 10, 2018.
8. Shiawassee Firefighter Memorial Board. Minutes of December 15, 2018.

CITIZEN COMMENTS AND QUESTIONS

NEXT MEETING

Monday, February 04, 2019

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2019
Building Board of Appeals – Alternate - term expires June 30, 2021
Brownfield Redevelopment Authority – term expires June 30, 2022
Historical Commission – term expires December 31, 2020
Historical Commission – 2 terms expire December 31, 2021
Parks & Recreation Commission – term expires June 30, 2019
Zoning Board of Appeals - Alternate – term expires June 30, 2021

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.