

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, JANUARY 07, 2019
7:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF DECEMBER 17, 2018:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

None.

CITIZEN COMMENTS AND QUESTIONS

CITY MANAGER REPORT

1. Project Status Report.

CONSENT AGENDA

1. Boards and Commissions Appointment. Approve the following Mayoral Boards and Commissions appointment:

Name	Board/Commission	Term Expires
Debbie Gilbert*	Historical Commission	12-31-2021

*Indicates reappointment

2. Emergency Repair Authorization – Fire Department Tower 1. Authorize payment to Front Line Services, Inc. for emergency repair and replacement of the cables and tracks on Fire Department Tower 1 in the amount of \$14,336.52.
3. Contract Extension – IT/Network Engineering Services. Authorize extension of the contract with Logicalis, Inc. for the provision of network administrator services for the 2019 calendar year in an amount not to exceed \$90,000.00, and further authorize payment to the vendor for services rendered up to the contract amount.
4. Contract Authorization - Firewall Upgrade. Waive competitive bidding requirements and approve contract with Logicalis, Inc. for hardware, software, and professional services required to update the City's IT firewall in the amount of \$13,765.83, and further approve payment upon satisfactory completion of the project or portion thereof.
5. Professional Services Agreement - 2019 Street Program Engineering Services. Approve professional services agreement with Fleis &Vandenbrink, Inc. for field work oversight and construction administration services related to the 2019 Street Program in an amount not to exceed \$137,500.00 and authorize payment up to the contract amount as terms of the contract are fulfilled.
6. Purchase Authorization – Salt Trucks. Waive competitive bidding requirements, authorize the purchase of 2 Freightliner single axle cab and chassis from D. & K. Truck Company in the amount of \$156,112.00 via State of Michigan Contract No. 071B6600119; authorize the purchase and installation of 2 underbody scrapers, the rebuild and mount of 2 existing salt boxes, and the purchase and installation of necessary hydraulic systems, controls and lighting from Truck &Trailer Specialties, Inc. in the amount of \$79,952.00 via State of Michigan Contract No. 071 B5500010, authorize a contingency of \$11,000.00 for delivery costs and unplanned expenses, and further authorize payment to the vendors upon satisfactory delivery of said equipment.
7. Check Register – December 2018. Affirm check disbursements totaling \$520,351.81 for December 2018.

ITEMS OF BUSINESS

1. Easement Acceptance – Storm Sewer Easements. Consider acceptance of two permanent easements from Owosso Public Schools for the purpose of constructing and maintaining a public storm sewer near the trailhead of the James A. Miner River Walkway/Bikeway on Williams Street in the amount of \$1.00 each.
2. Amendment No. 2 - Caledonia Charter Township Water District Agreement. Consider Amendment No. 2 to the Water District Agreement with Caledonia Charter Township to include language necessary for Caledonia Charter Township to secure loan financing from the United States Department of Agriculture.

COMMUNICATIONS

1. Scott J. Gould, City Attorney. Memo regarding Developer's participation in Osburn Lakes HOA vote.
2. Cheryl A. Grice, Finance Director. Revenue & Expenditure Report – November 2018.
3. Historical Commission. Minutes of December 10, 2018.
4. Parks & Recreation Commission. Minutes of November 28, 2018.

CITIZEN COMMENTS AND QUESTIONS

NEXT MEETING

Tuesday, January 22, 2019

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2019
Building Board of Appeals – Alternate - term expires June 30, 2021
Brownfield Redevelopment Authority – term expires June 30, 2022
Historical Commission – term expires December 31, 2020
Historical Commission – term expires December 31, 2021
Parks & Recreation Commission – term expires June 30, 2019
Zoning Board of Appeals - Alternate – term expires June 30, 2021

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MINUTES OF DECEMBER 17, 2018
7:30 P.M.**

PRESIDING OFFICER: MAYOR CHRISTOPHER T. EVELETH

OPENING PRAYER: PASTOR GARY BEAL
OWOSSO CHURCH OF JUBILEE

PLEDGE OF ALLEGIANCE: MAYOR CHRISTOPHER T. EVELETH

PRESENT: Mayor Christopher T. Eveleth, Mayor Pro-Tem Susan J. Osika,
Councilmembers Loreen F. Bailey, Janae L. Fear, Jerome C. Haber,
Daniel A. Law, and Nicholas L. Pidek.

ABSENT: None.

APPROVE AGENDA

Motion by Councilmember Bailey to approve the agenda as presented.

Motion supported by Councilmember Haber and concurred in by unanimous vote.

APPROVAL OF THE MINUTES OF REGULAR MEETING OF DECEMBER 3, 2018

Motion by Councilmember Bailey to approve the Minutes of the Regular Meeting of December 3, 2018 as presented.

Motion supported by Mayor Pro-Tem Osika and concurred in by unanimous vote.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

Proposed Special Assessment Project – Abrey Street, from Melinda Avenue to Allendale Avenue

City Manager Nathan R. Henne indicated this is the hearing of necessity for the proposed project. Work involved includes: crushing and shaping the existing asphalt and resurfacing the street with new pavement. The project would also make the named sections uniform in width at 22 feet.

A public hearing was conducted to receive citizen comment regarding Resolution No. 3 for proposed Special Assessment District No. 2019-01 for Abrey Street from Melinda Avenue to Allendale Avenue for street resurfacing.

The following people commented, v, in regard to the proposed special assessment project:

The son and daughter of the homeowner at 1202 W. Oliver Street, via telephone prior to the meeting, inquired whether the potential special assessment charges could be waived or deferred as their mother

was currently in a nursing home. Staff explained that special assessments cannot be waived and that there are deferments available to those meeting income requirements.

There were no other citizen comments received prior to, or during the meeting.

Motion by Mayor Pro-Tem Osika to approve the following resolution authorizing a special assessment project for the resurfacing of Abrey Street from Melinda Avenue to Allendale Avenue.

RESOLUTION NO. 185-2018

**AUTHORIZING SPECIAL ASSESSMENT RESOLUTION NO. 3
ESTABLISHING SPECIAL ASSESSMENT DISTRICT NO. 2019-01
ABREY STREET, FROM MELINDA AVENUE TO ALLENDALE AVENUE
FOR STREET RESURFACING**

WHEREAS, the City Council, after due and legal notice, has met and having heard all persons to be affected by the proposed public improvement more particularly hereinafter described; and

WHEREAS, the City Council deems it advisable and necessary to proceed with said public improvement as more particularly hereinafter described.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The City Council hereby determines to make and proceed with the following described public improvement and to defray a part or the whole cost, as more particularly hereinafter provided, by special assessment upon the property specially benefited:

ABREY STREET, A PUBLIC STREET, FROM MELINDA AVENUE TO ALLENDALE AVENUE
STREET RESURFACING

2. The City Council hereby approves the plans for the aforesaid public improvement as prepared and presented by the City Manager and determines the estimated cost of said public improvement to be \$71,721.18 and approves said estimated cost and determines that the estimated life of said public improvement is fifteen (15) years.
3. The City Council determines that of said total estimated cost, the sum of \$17,212.23 be paid by special assessment upon the property specially benefited, as more particularly hereinafter described.
4. The City Council hereby designates the following described property as the special assessment district upon which the special assessment shall be levied:

Abrey Street, a Public Street, from Melinda Avenue to Allendale Avenue
for street resurfacing
5. The City Assessor shall prepare a special assessment roll including all lots and parcels of land within the special assessment district herein designated, and the Assessor shall assess to each such lot or parcel of land such relative portion of the whole sum to be levied against all lands in the special assessment district as the benefit to such lot or parcel of land bears to the total benefits to all lands in such district.
6. When the Assessor shall have completed the assessment roll, he shall file the special assessment roll with the City Clerk for presentation to the City Council.

Motion supported by Councilmember Bailey.

Roll Call Vote.

AYES: Councilmember Pidek, Mayor Pro-Tem Osika, Councilmembers Haber, Law, Fear, Bailey, and Mayor Eveleth.

NAYS: None.

Proposed Special Assessment Project – Seventh Street, from Oliver Street to King Street

City Manager Henne indicated this hearing is also a hearing of necessity for the noted project. The street surface will be milled and filled where needed, curb and gutter will be replaced where needed, the street width will be made uniform at 33 feet, and new pavement laid.

A public hearing was conducted to receive citizen comment regarding Resolution No. 3 for proposed Special Assessment District No. 2019-11 for Seventh Street from Oliver Street to King Street for street resurfacing.

The following person commented in regard to the proposed special assessment project:

Tom Manke, editor- Facebook.com/FriendsAndNeighborsOwosso, inquired why the City was not putting down more asphalt on Abrey Street in an effort to increase the length of time the street will remain in good shape. Utilities Director Glenn M. Chinavare indicated that the work planned for Abrey Street and Seventh Street was different. The work on Abrey Street is intended to improve the base of a street with little traffic, while Seventh Street has a higher traffic count and a good base.

Motion by Councilmember Bailey to approve the following resolution authorizing a special assessment project for the resurfacing of Seventh Street from Oliver Street to King Street.

RESOLUTION NO. 186-2018

**AUTHORIZING SPECIAL ASSESSMENT RESOLUTION NO. 3
ESTABLISHING SPECIAL ASSESSMENT DISTRICT NO. 2019-11
SEVENTH STREET, FROM OLIVER STREET TO KING STREET
FOR STREET RESURFACING**

WHEREAS, the City Council, after due and legal notice, has met and having heard all persons to be affected by the proposed public improvement more particularly hereinafter described; and

WHEREAS, the City Council deems it advisable and necessary to proceed with said public improvement as more particularly hereinafter described.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The City Council hereby determines to make and proceed with the following described public improvement and to defray a part or the whole cost, as more particularly hereinafter provided, by special assessment upon the property specially benefited:

**SEVENTH STREET, A PUBLIC STREET, FROM OLIVER STREET TO KING STREET
FOR STREET RESURFACING**

2. The City Council hereby approves the plans for the aforesaid public improvement as prepared and presented by the City Manager and determines the estimated cost of said public improvement to be \$206,972.40 and approves said estimated cost and determines that the estimated life of said public improvement is fifteen (15) years.

3. The City Council determines that of said total estimated cost, the sum of \$46,029.50 be paid by special assessment upon the property specially benefited, as more particularly hereinafter described.
4. The City Council hereby designates the following described property as the special assessment district upon which the special assessment shall be levied:

Seventh Street, a Public Street, from Oliver Street to King Street
for street resurfacing
5. The City Assessor shall prepare a special assessment roll including all lots and parcels of land within the special assessment district herein designated, and the Assessor shall assess to each such lot or parcel of land such relative portion of the whole sum to be levied against all lands in the special assessment district as the benefit to such lot or parcel of land bears to the total benefits to all lands in such district.
6. When the Assessor shall have completed the assessment roll, he shall file the special assessment roll with the City Clerk for presentation to the City Council.

Motion supported by Mayor Pro-Tem Osika.

Roll Call Vote.

AYES: Councilmembers Fear, Haber, Law, Pidek, Mayor Pro-Tem Osika, Councilmember Bailey, and Mayor Eveleth.

NAYS: None.

CITIZEN COMMENTS AND QUESTIONS

Historical Commission Director Robert Doran-Brockway was on hand to thank everyone that donated money to repair the Gould House ceiling. He also thanked the voters for supporting the parks and museums millage at the November election. He said he was very excited about all the possibilities coming their way in the next couple of years and was grateful for the community support.

Tom Manke, editor- Facebook.com/FriendsAndNeighborsOwosso, thanked Director Doran-Brockway for all of the activities and events put on by the Historical Commission. He then asked why Council had not discussed the OHC's transition to a non-profit organization and if the City would be purchasing the Hoddy property that is now up for auction.

Kay White, 658 Aiken Street, said she owns a rental on Melinda Avenue at Abrey Street. She wondered what the street project is going to cost the property owners along that stretch of street seeing there are so few. She also inquired why Abrey Street was being resurfaced when it didn't appear to need work.

Pete Yerian, Osburn Lakes resident, said he would like to see the Osburn Lakes HOA stop its legal pursuit of a family whose daughter is ill and has moved in with her parents. He said he would like someone from the City to come to the upcoming HOA meeting to vote and to support those members that do not agree with the pursuit because the publicity is negatively affecting the neighborhood.

Mayor Eveleth responded to Mr. Manke's comments about the OHC saying Council had not discussed their transition to a non-profit yet but would be doing so before the transition takes place. He said he sees the future of the Historical Commission as a public/private partnership with the City maintaining ownership of its historical properties and while enabling the Commission to access the benefits that come along with a non-profit designation.

Mayor Eveleth continued on, responding to Mrs. White's questions regarding the Abrey Street resurfacing project, explaining that the City is trying to make the money from the \$10 million street bond approved by voters in 2016 stretch as far as possible in part by performing heavy maintenance on streets that do not appear to be in poor condition. He said working on such streets increases the overall life of the pavement longer than if the same work was performed on a street that has suffered more deterioration. He also explained that special assessments can be split up into payments over a number of years to make it easier for residents to absorb the cost.

City Attorney Scott Gould addressed Mr. Yerian's request to have the City participate in an upcoming Osburn Lakes HOA vote saying that while the City has the authority to vote he does not believe it would be in the best interest of the City to do so because it is also considered the developer of the project. He encouraged the parties involved to sort the issue out themselves noting that the appeals process should be clearly laid out in the condo association bylaws.

CONSENT AGENDA

Motion by Mayor Pro-Tem Osika to approve the Consent Agenda as follows:

2019 Income Threshold Poverty Exemptions. Adopt the 2019 Income Threshold Poverty Exemptions, as required by Public Act No. 390 of 1994 as follows:

2019 Federal Income Standards Poverty Threshold

Number of persons residing in homestead	Annual allowable income
1 person	17,600
2 persons	20,120
3 persons	22,640
4 persons	25,120
5 persons	29,420
6 persons	33,740
7 persons	38,060
8 persons	42,380
Each additional person, add	4,320

2019 Schedule of Meetings. Adopt the 2019 Boards and Commissions Meeting Schedule as shown below:

CITY OF OWOSSO SCHEDULE OF REGULAR MEETINGS FOR THE CALENDAR YEAR BEGINNING JANUARY 1, 2019

NOTICE IS HEREBY GIVEN, pursuant to the provisions of Act 267, Public Acts of 1976, of the schedule of Regular Meetings of the City of Owosso, County of Shiawassee, State of Michigan for the calendar year beginning January 1, 2019. The Board, dates, time and place of said regular meetings shall be as follows:

CITY COUNCIL					
The 1 st and 3 rd Monday of each month, except as noted – 7:30 p.m., local prevailing time					
<i>Dates in italic text denote a 5th Monday meeting</i>					
Owosso City Hall, Council Chambers					
JAN 07	MAR 04	MAY 06	JUL 01	SEP 03*	NOV 04
JAN 22*	MAR 18	MAY 20	JUL 15	SEP 16	NOV 18
FEB 04	APR 01	JUN 03	<i>JUL 29</i>	<i>SEP 30</i>	DEC 02

FEB 19*	APR 15	JUN 17	AUG 05	OCT 07	DEC 16
	APR 29		AUG 19	OCT 21	
DOWNTOWN DEVELOPMENT AUTHORITY / OWOSSO MAIN STREET			DOWNTOWN HISTORIC DISTRICT COMMISSION		
The 1 st Wednesday of each month, except as noted – 7:30 a.m., local prevailing time			The 3 rd Wednesday of each month - 6:00 p.m., local prevailing time		
Owosso City Hall, Council Chambers			Owosso City Hall, Council Chambers		
JAN 02	MAY 01	SEP 04	JAN 16	MAY 15	SEP 18
FEB 06	JUN 05	OCT 02	FEB 20	JUN 19	OCT 16
MAR 06	JUL 03	NOV 06	MAR 20	JUL 17	NOV 20
APR 03	AUG 07	DEC 04	APR 17	AUG 21	DEC 18
EMPLOYEES RETIREMENT SYSTEM BOARD			OWOSSO HISTORICAL COMMISSION		
The 4 th Wednesday of even months, except as noted - 7:15 a.m., local prevailing time			The 2 nd Monday of each month, except as noted – 7:00 p.m., local prevailing time		
Owosso City Hall, Council Chambers			Curwood Castle, 226 Curwood Castle Drive		
FEB 27	JUN 26	OCT 23	JAN 14	MAY 13	SEP 09
APR 24	AUG 28	DEC 11*	FEB 11	JUN 10	OCT 15*
			MAR 11	JUL 08	NOV 12*
			APR 08	AUG 12	DEC 09
PARKS & RECREATION COMMISSION			PLANNING COMMISSION		
The 4th Wednesday of each month, except as noted – 7:00 p.m., local prevailing time			The 4 th Monday of each month, except as noted – 6:30 p.m., local prevailing time		
Owosso City Hall, Council Chambers			Owosso City Hall, Council Chambers		
JAN 23	MAY 22	SEP 25	JAN 28	MAY 28*	SEP 23
FEB 27	JUN 26	OCT 23	FEB 25	JUN 24	OCT 28
MAR 27	JUL 24	NOV 27	MAR 25	JUL 22	NOV 25
APR 24	AUG 28	DEC 11*	APR 22	AUG 26	DEC 09*
ZONING BOARD OF APPEALS			* = Rescheduled due to legal holiday on regular meeting date or other scheduling conflict		
The 3 rd Tuesday of each month, except as noted – 9:30 a.m., local prevailing time					
Owosso City Hall, Council Chambers					
JAN 15	MAY 21	SEP 17			
FEB 19	JUN 18	OCT 15			
MAR 19	JUL 16	NOV 19			
APR 16	AUG 20	DEC 17			

Boards and Commissions Appointment. Approve the following Mayoral Boards and Commissions appointment:

Name	Board/Commission	Term Expires
Heather Jacobs*	Historical Commission	12-31-2021

*Indicates reappointment

Christmas Extravaganza Ice Rink Permission. Approve the application from Owosso Main Street/Downtown Development Authority for use of Main Street Plaza (Lot #13) on Friday, December 21, 2018 at 3:00 p.m. until Saturday, December 22, 2018 at 10:00 p.m. for an ice skating rink as part of the Downtown Christmas Extravaganza, waive the insurance requirement, and authorize Traffic Control Order No. 1410 formalizing the action.

Amendment No. 2 - GIS Support Services for Water & Sewer System Mapping Contract. Approval of Amendment No. 3 to the professional services agreement with Orchard, Hiltz and McClement (OHM) of Livonia, Michigan, for additional GIS-geodatabase maintenance support services in the amount of \$30,000.00 as detailed below:

RESOLUTION NO. 187-2018

**AUTHORIZING THE EXECUTION OF AMENDMENT NO. 2
TO ADDENDUM NO. 2 – GIS SUPPORT SERVICES
TO AN AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES
WITH ORCHARD, HILTZ & MCCLIMENT, INC. D/B/A OHM ADVISORS**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, entered into an agreement with Orchard, Hiltz & McCliment, Inc. d/b/a OHM Advisors by the adoption of Resolution No. 116-2017 on August 7, 2017; and

WHEREAS, the city and Director of Public Services & Utilities desires to expand the contract to include additional services for providing GIS database maintenance services for water distribution, sanitary sewer, and storm sewer mapping systems.

NOW THEREFORE BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

- FIRST: The city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to expand the contract approved by Resolution No. 116-2017 on August 7, 2017 with Orchard, Hiltz & McCliment, Inc. d/b/a OHM Advisors to include additional services in the amount of \$30,000.00 for ongoing GIS database mapping and maintenance services.
- SECOND: The accounts payable department is authorized to submit payment to OHM Advisors, in the amount of \$50,000.00 plus Amendment No. 2 in the amount of \$30,000.00, for a total not to exceed \$80,000.00 for GIS/Geodatabase engineering services.
- THIRD: The above expenses shall be paid from water funds, sewer funds, and street funds.

Change Order - 2017 Street Program Contract. Authorize Change Order No. 2 to the contract with Malley Construction, Inc. for the 2017 Street Program increasing the contract amount by \$71,383.18 to balance original contract pay items and add additional items due to conditions found in the field, and further authorize payment to the contractor for the contract amount, including Change Order Nos. 1 and 2 as follows:

RESOLUTION NO. 188-2018

**AUTHORIZING CHANGE ORDER NO. 2
TO THE CONTRACT BETWEEN THE CITY OF OWOSSO AND
MALLEY CONSTRUCTION, INC.
FOR 2017 STREET RESURFACING PROGRAM CONTRACT**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, approved a contract with Malley Construction, Inc., on August 7, 2017 for street, watermain, and storm sewer improvements on various streets as part of the 2017 Street Resurfacing Program; and

WHEREAS, during the course of the program the City requested additional work from Malley Construction, Inc. including the repair of water main breaks, installation of a new water service, and relocation of a service necessitating a change order; and

WHEREAS, Malley Construction, Inc. has since completed the project and a balancing change order is necessary to bring the unit quantities estimated in line with the actual quantities used.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: the City of Owosso has determined it is advisable, necessary and in the public interest to amend the 2017 Street Resurfacing Program Contract with Malley Construction, Inc. to reflect the actual unit quantities used and the addition of extra tasks necessary to complete the project.
- SECOND: the mayor and city clerk are instructed and authorized to sign the document substantially in form attached as Change Order No. 2 (Final) in the amount of \$71,383.18; a net increase to the Contract for Services between the City of Owosso and Malley Construction, Inc. revising the total current contract amount from \$2,896,601.75 to \$2,967,984.93.
- THIRD: the accounts payable department is authorized to pay Malley Construction, Inc. for work satisfactorily completed up to the revised contract amount of \$2,967,984.93.
- FOURTH: the above expenses shall be paid from the Public Act 51 Major Street Fund Account No. 202-451-818.000 (\$47,649.77) and the Water Fund Account No. 591-901-972.000 (\$23,733.41).

Contract Authorization - Gould House Ceiling. Waive competitive bidding requirements and authorize contracts with JPC Plaster & Drywall for the restoration of the ceiling, medallion, and trim in the Great Room of the Amos Gould House in the amount of \$8,200.00, and Ludington Electric, Inc. for the replacement of the electrical wiring and installation of art lights in said location in the amount of \$2,812.00, and further authorize up to the amount of \$1,500.00 to paint and finish the ceiling as detailed below:

RESOLUTION NO. 189-2018

AUTHORIZING THE REPAIR AND RESTORATION OF THE PLASTER CEILING, PLASTER MEDALLION AND PLASTER TRIM IN THE GREAT ROOM OF THE GOULD HOUSE; REPLACE THE ELECTRICAL WIRING; AND THE ADDITION OF INTERIOR ART LIGHTS

WHEREAS, the plaster ceiling in the Great Room of the Amos Gould House collapsed two years ago, resulting in irreparable and critical damage to the ceiling and serious damage to the plaster medallion and plaster trim; the ceiling needs to be replaced and restored and the medallion and trim needs to be restored; and

WHEREAS, the electrical wiring in the Great Room of the Amos Gould House dates back to the early 1970s and needs to be replaced and upgraded; and

WHEREAS, the Owosso Historical Commission on behalf of the City of Owosso has voted to repair and restore the ceiling in the Great Room of the Amos Gould House, replace the electrical infrastructure and install art lights to professionally light future exhibitions and displays and has raised the funds to complete the project; and

WHEREAS, JPC Plaster & Drywall, LLC has submitted a proposal in the amount of \$8,300.00 to restore the ceiling, medallion and trim in the Great Room of the Amos Gould House; and

WHEREAS, Ludington Electric, Inc. has submitted a proposal in the amount of \$2,812.00 to replace the electrical wiring and infrastructure, rewire the chandelier in the Great Room of the Amos Gould House, and install new art lights; and

WHEREAS, the Owosso Historical Commission would like to use JPC Plaster & Drywall, LLC and Ludington Electric, Inc. and waive the normal bidding process due to the fact that they have an extensive working knowledge of the unique historical restoration process and the Amos Gould House; and

WHEREAS, in the past, historic preservation had been considered a luxury practice, but in recent years, research of the economic and public benefits have proven that it is a powerful tool in sustaining local economies, creating jobs, and generating capital. The aesthetic, cultural and historical benefits of preservation are well known, but now communities like Owosso are fully realizing the overwhelming positive economic effects as well.

NOW THEREFORE BE IT RESOLVED by the City Council Of the City Of Owosso, Shiawassee County, Michigan that:

- FIRST: it is advisable and in the public interest to allow the Owosso Historical Commission to contract JPC Plaster & Drywall, LLC and Ludington Electric, Inc. to initiate and complete the restoration of the Great Room of the Amos Gould House and perform electrical work in the amount of \$8,300.00 and \$2,812.00 respectively, with an additional allowance of \$1,500.00 to paint and finish the ceiling.
- SECOND: the normal bidding process is waived due to the fact that JPC Plaster & Drywall, LLC and Ludington Electric, Inc. have an extensive knowledge of the unique historical processes required in historic homes as well as a working knowledge of properties of the Amos Gould House.
- THIRD: the work will be paid for using funds raised from private sources by the Owosso Historical Commission.

Purchase Authorization - Water Main Repair & Replacement Components – South Washington Street. Authorize waiver of the formal bid requirements in order for immediate procurement of parts and further authorize the purchase of water main repair and replacement components for South Washington Street from ETNA Supply and East Jordan Iron Works in the amount of \$24,076.21 and \$12,144.88 respectively, plus a contingency of \$3,500.00, and further authorize payment to the suppliers upon satisfactory receipt of the materials as detailed:

RESOLUTION NO. 190-2018

AUTHORIZING PURCHASE OF MATERIAL AND PAYMENT TO ETNA DISTRIBUTORS, LLC D/B/A ETNA SUPPLY AND EJ USA, INC. D/B/A EAST JORDAN IRON WORKS FOR S. WASHINGTON STREET WATER DISTRIBUTION SYSTEM UPGRADES

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has budgeted from the Water Replacement Fund for the replacement of water mains and water distribution system components, and

WHEREAS, the existing water distribution system infrastructure components along S. Washington Street from E. Stewart Street to Milwaukee Street are in need of upgrades and replacement prior to street reconstruction, and

WHEREAS, the Director of Public Services & Utilities has reviewed the quotes of materials and verified the replacement components needed to upgrade and restore water distribution system piping to full operating capacity, for compliance with AWWA product standards and MDEQ regulations, and

recommends authorizing ETNA Distributors, LLC d/b/a ETNA Distributors, LLC d/b/a ETNA Supply to provide materials in the amount of \$24,076.21, and EJ USA, Inc. d/b/a East Jordan Iron Works to provide materials in the amount of \$12,144.88, plus contingency components of up to \$3,500.00.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: the city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to contract with ETNA Distributors, LLC d/b/a ETNA Distributors, LLC d/b/a ETNA Supply, and EJ USA, Inc. d/b/a East Jordan Iron Works for the purchase of water distribution system components to be used on S. Washington Street, and to waive purchasing policy formal Bid requirements, in order to initiate immediate procurement upon approval and authorization.

SECOND: the accounts payable department is authorized to submit payment to ETNA Distributors, LLC d/b/a ETNA Distributors, LLC d/b/a ETNA Supply for purchased materials in the amount of \$24,076.21, and EJ USA, Inc. d/b/a East Jordan Iron Works for purchased materials in the amount of \$12,144.88, plus contingency in the amount of \$3,500.00 to be supplier specified at time of need, for a total of \$39,721.09.

THIRD: the above expenses shall be paid from account no. 591-901-972.000.

Purchase Authorization - Water Main Repair & Replacement Components – Seventh Street.

Authorize waiver of the formal bid requirements in order for immediate procurement of parts and further authorize the purchase of water main repair and replacement components for Seventh Street from ETNA Supply and East Jordan Iron Works in the amount of \$24,584.66 and \$12,679.85 respectively, plus a contingency of \$3,500.00, and further authorize payment to the suppliers upon satisfactory receipt of the materials as shown below:

RESOLUTION NO. 191-2018

**AUTHORIZING PURCHASE OF MATERIAL AND PAYMENT TO
ETNA DISTRIBUTORS, LLC D/B/A ETNA SUPPLY
AND EJ USA, INC. D/B/A EAST JORDAN IRON WORKS
FOR SEVENTH STREET WATER DISTRIBUTION SYSTEM UPGRADES**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has budgeted from the Water Replacement Fund for the replacement of water mains and water distribution system components, and

WHEREAS, the existing water distribution system infrastructure components along Seventh Street from W. Oliver Street to W. King Street are in need of upgrades and replacement prior to street rehabilitation, and

WHEREAS, the Director of Public Services & Utilities has reviewed the quotes of materials and verified the replacement components needed to upgrade and restore water distribution system piping to full operating capacity, for compliance with AWWA product standards and MDEQ regulations, and recommends authorizing ETNA Distributors, LLC d/b/a ETNA Supply to provide materials in the amount of \$24,584.66, and EJ USA, Inc. d/b/a East Jordan Iron Works to provide materials in the amount of \$12,679.85, plus contingency components of up to \$3,500.00.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to contract with ETNA Distributors, LLC d/b/a ETNA Supply, and EJ USA,

Inc. d/b/a East Jordan Iron Works for the purchase of water distribution system components to be used on Seventh Street, and to waive purchasing policy formal Bid requirements, in order to initiate immediate procurement upon approval and authorization.

SECOND: The accounts payable department is authorized to submit payment to ETNA Distributors, LLC d/b/a ETNA Supply for purchased materials in the amount of \$24,584.66, and EJ USA, Inc. d/b/a East Jordan Iron Works for purchased materials in the amount of \$12,679.85, plus contingency in the amount of \$3,500.00 to be supplier specified at time of need, for a total of \$40,764.51.

THIRD: The above expenses shall be paid from account no. 591-901-972.000.

Warrant No. 565. Authorize Warrant No. 565 as follows:

Vendor	Description	Fund	Amount
Michigan Municipal Risk Management Authority	Building and property insurance- 3 rd installment	Various	\$57,969.00

Check Register – November 2018.* Affirm check disbursements totaling \$1,887,982.28 for November 2018.

Motion supported by Councilmember Haber.

Roll Call Vote.

AYES: Councilmembers Haber, Pidek, Mayor Pro-Tem Osika, Councilmembers Law, Fear, Bailey, and Mayor Eveleth.

NAYS: None.

ITEMS OF BUSINESS

Easement Agreement – Directional Sign for Cargill, Incorporated Property

Motion by Mayor Pro-Tem Osika to grant an easement to Cargill, Incorporated to allow placement of a directional sign to their property to be located in the right-of-way of the intersection of Chipman Street and Hathaway Drive as follows:

RESOLUTION NO. 192-2018

AUTHORIZING A DEED OF EASEMENT FOR PLACEMENT OF A SIGN IN CITY RIGHT-OF-WAY FOR CARGILL, INCORPORATED

WHEREAS, Cargill, Incorporated recently developed a property to the west of the 400 and 500 blocks of North Chipman Street for their new plant in the City of Owosso; and

WHEREAS, the new street constructed to access the property is yet to be found on common GPS devices leading to numerous large trucks traveling into residential areas not designed for large truck traffic; and

WHEREAS, the City of Owosso seeks to establish an easement allowing Cargill, Incorporated to place a

directional sign at the corner of Chipman Street and Hathaway Drive to better direct heavy truck traffic.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: the City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to establish a permanent easement in the right-of-way of the intersection of North Chipman Street and Hathaway Drive for the placement of a directional sign by Cargill, Incorporated or any of its successors at 1510 Hathaway Drive.

SECOND: the mayor and city clerk are instructed and authorized to sign the document substantially in the form attached, Deed of Easement for Sign between the City of Owosso, Michigan and Cargill, Incorporated.

Motion supported by Councilmember Pidek.

Roll Call Vote.

AYES: Councilmembers Bailey, Law, Haber, Pidek, Fear, Mayor Pro-Tem Osika, and Mayor Eveleth.

NAYS: None.

Recreational Marijuana Facilities Moratorium

City Manager Henne led the discussion saying the Planning Commission had vetted the moratorium at the request of Council and was recommending adoption of a moratorium on the establishment of recreational marijuana facilities and the submission of local applications until after LARA has established the state regulations/application process and the City has adopted ordinance amendments to regulate recreational marijuana establishments within the City limits.

Councilmember Law, Council representative to the Planning Commission, pointed to the fact that medical marijuana was authorized by voters ten years ago and the City still does not have any medical marijuana facilities. He said he didn't want a moratorium to become the mechanism by which the City effectively prohibits recreational marijuana. He would like to see the City make recreational marijuana a bigger priority so that it can benefit from the money involved.

Motion by Councilmember Law to introduce a recreational marijuana ordinance based on the medical marijuana ordinance at the first meeting in February 2019.

There was further discussion, with Councilmember Fear, also a Planning Commission member, indicating she feels that a lot of the lessons learned from medical marijuana will transfer to recreational marijuana but it would be hasty for the City to try and develop rules to govern recreational marijuana before the State comes out with its rules.

There was general discussion about putting a defined time limit on the moratorium, not knowing when the State plans on coming out with its rules, the consequences of being unprepared when the State releases its rules, and balancing the will of the voters with the need to institute sound, well-reasoned rules. Councilmember Pidek indicated that he felt the golden carrot of making money was not enough to trade for prudence.

City Clerk Amy K. Kirkland restated the motion at the request of the Mayor.

The motion failed for lack of support.

Motion by Councilmember Bailey to approve the Planning Commission recommendation to adopt a moratorium on the establishment of recreational marijuana facilities and the submission of local applications until after LARA has established the state regulations/application process and the City has adopted ordinance amendments to regulate recreational marijuana establishments within the City limits as detailed in the following resolution:

RESOLUTION NO. 193-2018

**RESOLUTION AUTHORIZING A MORATORIUM
ON THE ESTABLISHMENT OF RECREATIONAL MARIJUANA FACILITIES
IN THE CITY OF OWOSSO**

WHEREAS, the people of the State of Michigan passed Proposal 1-2018 to allow recreational marijuana beginning December 6, 2018; and

WHEREAS, Proposal 1-2018 mandates that municipalities allow the establishment of recreational marijuana facilities unless they formally choose to opt out of allowing recreational marijuana facilities within their borders; and

WHEREAS, the Michigan Department of Licensing and Regulatory Affairs has until December 6, 2019 to establish rules and regulations regarding recreational marijuana facilities; and

WHEREAS, the City of Owosso considers it necessary and pertinent to establish a moratorium on the establishment of recreational marijuana facilities in order to allow the State to develop the rules and regulations that will govern recreational marijuana facilities; and

WHEREAS, the City of Owosso considers it necessary and pertinent to provide adequate time for the City to properly consider allowing recreational marijuana establishments under the rules and regulations put forth by the State of Michigan.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to establish a moratorium on the establishment of recreational marijuana facilities until such time as the State of Michigan Department of Licensing and Regulatory Affairs releases rules and regulations regarding recreational marijuana establishments and the City has had reasonable time to consider whether to allow the establishment of recreational marijuana facilities as governed by said rules and regulations.

Motion supported by Mayor Pro-Tem Osika.

Roll Call Vote.

AYES: Mayor Pro-Tem Osika, Councilmembers Bailey, Haber, Pidek, Fear, and Mayor Eveleth.

NAYS: Councilmember Law.

Bonding Resolution – 2016 UTGO Street Bonds

City Manager Henne noted that this would be the second and final issuance of bonds from the November 2016 bond authorization.

Motion by Mayor Pro-Tem Osika to approve the following resolution authorizing the issuance and sale of Unlimited Tax General Obligation Street Bonds for street improvements in an amount not to exceed \$5,100,000.00.

RESOLUTION NO. 194-2018

AUTHORIZING ISSUANCE AND SALE OF UNLIMITED TAX GENERAL OBLIGATION BONDS

A RESOLUTION TO:

- Issue \$5,100,000 of Bonds as the second and final series approved by the voters in November 2016 for street improvements;
- Approve negotiated sale to CFC Capital, Inc., a subsidiary of Chemical Bank; and
- Authorize other matters necessary to prepare for sale and delivery of Bonds.

PREAMBLE

WHEREAS, the qualified electors of the City of Owosso, County of Shiawassee, Michigan (the "City") at the general election held on November 8, 2016, did by more than the required majority of those voting approve the following proposal:

CITY OF OWOSSO BOND PROPOSAL FOR STREET IMPROVEMENTS

Shall the City of Owosso, Shiawassee County, Michigan, borrow the principal sum of not to exceed Ten Million Dollars (\$10,000,000) and issue its general obligation unlimited tax bonds therefor in one or more series, payable in not to exceed twenty-five (25) years from the date of issue of each series, for the purpose of paying the costs to the City of acquiring and constructing local and major street improvements in the City consisting of paving, repaving, reconstructing and improving streets, sidewalks, parking areas, and all necessary appurtenances and attachments thereto for the use of the City? The estimated millage to be levied in 2017 is 1.6697 mills (\$1.6697 per \$1,000 of taxable value) and the estimated simple average annual millage rate required to retire the bonds is 1.7479 mills (\$1.7479 per \$1,000 of taxable value).

WHEREAS, on June 30, 2017 the City issued its 2017 Unlimited Tax General Obligation Bonds as the first series of the unlimited tax general obligation bonds described in the proposal in the principal amount of \$4,900,000; and

WHEREAS, in pursuance of the authority granted by Act 279, Public Acts of Michigan, 1909, as amended, the City Charter, and the approving vote of the electors of the City, it is the determination of the City Council that at this time the second and final series of the unlimited tax general obligation bonds described in the proposal shall be issued in the principal amount of Five Million One Hundred Thousand Dollars (\$5,100,000) designated as the 2018 Unlimited Tax General Obligation Bonds (the "Bonds") in order to pay costs of Street Improvements as described in the proposal (the "Street Improvements"); and

WHEREAS, the City hereby determines that it is in the best interests of the City to negotiate the sale of the Bonds to a financial institution for the reason that the City will reduce costs of issuance without a significant increase in interest expense; and

WHEREAS, CFC Capital, Inc., a subsidiary of Chemical Bank has submitted its bid to purchase the Bonds attached as Exhibit A (the "CFC Bid"); and

WHEREAS, the City Council wishes to accept the CFC Bid and to authorize either the Finance Director or the City Manager (either, an "Authorized Officer") to deliver and receive payment for the Bonds.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The City shall issue its Bonds designated as the 2018 UNLIMITED TAX GENERAL OBLIGATION BONDS in the aggregate principal sum of Five Million One Hundred Thousand Dollars (\$5,100,000) for the purpose of paying costs of acquiring and constructing Street Improvements, including the costs incidental to the issuance, sale and delivery of the Bonds.

The Bonds shall be dated as of the date of delivery thereof and shall mature serially on the dates and in the amounts shown on the CFC Bid as attached hereto and made part hereof. The Bonds shall bear interest at the rates as shown on the CFC Bid, payable semi-annually on November 1 and May 1 commencing November 1, 2019, accruing from the date of delivery of the Bonds. The Bonds shall be subject to optional redemption prior to maturity on any date on or after May 1, 2020, at par plus accrued interest to the date fixed for redemption. The Bonds shall consist of bonds in fully-registered form of the denomination of \$5,000, or integral multiples thereof not exceeding for each maturity the maximum principal amount of that maturity, numbered in order of registration or as determined by the Transfer Agent (defined below).

U.S. Bank National Association, Lansing, Michigan is designated to act as registrar, paying agent and transfer agent for the Bonds (the "Transfer Agent"). The Authorized Officer is authorized to execute one or more agreements with the Transfer Agent on behalf of the City. The City reserves the right to replace the Transfer Agent at any time, provided written notice of such replacement is given to the registered owners of record of the Bonds not less than sixty (60) days prior to an interest payment date.

The Bonds shall be issued in book-entry-only form through The Depository Trust Company in New York, New York ("DTC") and an Authorized Officer is authorized to execute such custodial or other agreement with DTC as may be necessary to accomplish the issuance of the Bonds in book-entry only form, and to make such changes in the form of the Bonds within the parameters of this Resolution as may be required to accomplish the foregoing.

Payment of the principal of and interest on the Bonds shall be made in the manner prescribed by DTC. In the event the book-entry-only system is discontinued, the principal of the Bonds shall be payable upon presentation and surrender of such Bonds to the Transfer Agent.

Interest on the Bonds shall be payable to the registered owner of record as of the 15th day of the month prior to the payment date for each interest payment. The record date of determination of registered owner for purposes of payment of interest as provided in this paragraph may be changed by the City to conform to market practice in the future. Interest shall be payable by check or draft drawn on the Transfer Agent mailed to the registered owner at the registered address, as shown on the registration books of the City maintained by the Transfer Agent.

The Transfer Agent shall keep the books of registration for this issue on behalf of the City. Any Bond may be transferred upon such registration books by the registered owner of record, in person or by the registered owner's duly authorized attorney, upon surrender of the Bond for cancellation, accompanied by delivery of a duly executed written instrument of transfer in a form approved by the Transfer Agent. Whenever any Bond or Bonds shall be surrendered for transfer, the City shall execute and the Transfer Agent shall authenticate and deliver a new Bond or Bonds, for like aggregate principal amount. The Transfer Agent shall require the payment by the bondholder requesting the transfer of any tax or other governmental charge required to be paid with respect to the transfer.

If in the future the City calls bonds for redemption prior to maturity then official notice of redemption shall be given by the Transfer Agent on behalf of the City unless receipt of notice is waived by any registered owner of Bonds to be redeemed. Such notice shall be dated and shall contain at a

minimum the following information: original issue date; maturity dates; interest rates; CUSIP numbers, if any; certificate numbers (and in the case of partial redemption) the called amounts of each certificate; the place where the Bonds called for redemption are to be surrendered for payment; and that interest on the Bonds or portions thereof called for redemption shall cease to accrue from and after the redemption date. In addition, further notice shall be given by the Transfer Agent in such manner as may be required or suggested by regulations or market practice at the applicable time, but no defect in such further notice nor any failure to give all or any portion of such further notice shall in any manner defeat the effectiveness of a call for redemption if notice thereof is given as prescribed herein.

2. The Bonds shall be executed in the name of the City with the manual or facsimile signatures of the Mayor and the City Clerk, and the corporate seal of the City shall be manually impressed or a facsimile thereof shall be printed on the Bonds. No Bond authorized under this resolution shall be valid until authenticated by an authorized representative of the Transfer Agent. The Bonds shall be delivered to the Transfer Agent for authentication and be delivered by the Transfer Agent to the purchaser or other person in accordance with instructions from an Authorized Officer.

3. The Finance Director or Treasurer is authorized and directed to open a separate depository or trust account with a bank or trust company to be designated as the 2018 UNLIMITED TAX GENERAL OBLIGATION BOND DEBT RETIREMENT FUND (the "Debt Retirement Fund"). The City hereby pledges its unlimited tax full faith and credit for the prompt payment of the Bonds. All proceeds from taxes levied for the Debt Retirement Fund shall be deposited into the Debt Retirement Fund as collected. Commencing with the year 2019 there shall be levied upon the tax rolls of the City for the purpose of the Debt Retirement Fund each year, in the manner required by the provisions of Act 34, Public Acts of Michigan, 2001, as amended, an amount sufficient so that the estimated collection therefrom will be sufficient to promptly pay, when due, the principal of and interest on the Bonds becoming due prior to the next annual tax levy; provided, however, that if at the time of making any such annual tax levy there shall be other funds available or surplus moneys on hand in the Debt Retirement Fund for the payment of principal of and interest on the Bonds, then credit therefor may be taken against such annual levy for the Debt Retirement Fund. The moneys deposited in the Debt Retirement Fund shall be specifically earmarked and used solely for the purpose of paying the principal of and interest on the Bonds and, as may be necessary, to rebate arbitrage earnings, if any, to the United States Department of Treasury as required by the Internal Revenue Code of 1986, as amended. The accrued interest and premium, if any, received upon delivery of the Bonds shall also be deposited in the Debt Retirement Fund. The Debt Retirement Fund may be pooled or combined with other debt retirement funds for issues of bonds of like character as provided by Act 34 or other state law.

In the event a deposit of trust is made of cash or direct obligations of the United States or obligations the principal of and interest on which are guaranteed by the United States, or a combination thereof, the principal of and interest on which, without reinvestment, come due at times and in amounts sufficient to pay at maturity or irrevocable call for earlier optional redemption, the principal of, premium, if any, and interest on the Bonds, this Resolution shall be defeased and the owners of the Bonds shall have no further rights under this Resolution except to receive payment of the principal of, premium, if any, and interest of the Bonds from the cash or securities deposited in trust and the interest and gains thereon and to transfer and exchange Bonds as provided herein.

4. The Finance Director or Treasurer is authorized and directed to open a separate depository account designated as the 2018 UNLIMITED TAX GENERAL OBLIGATION BOND CONSTRUCTION FUND (the "Construction Fund") with a bank or trust company (the "Depository Bank"). The Finance Director or Treasurer shall deposit the proceeds of the Bonds into the Construction Fund, less any costs of issuance of the Bonds specified by the Finance Director, including but not limited to fees payable to the Municipal Advisory Council of Michigan, transfer agent fees, bond counsel fees, State Treasury filing fees, and any other costs necessary to accomplish sale and delivery of the Bonds which may be wired by the purchaser of the bonds or the Depository Bank directly to the provider of services as authorized by the Finance Director. The moneys in the Construction Fund shall be used solely to pay the costs of the Street Improvements and to pay costs of issuance of the Bonds.

5. The Bonds shall be in substantially the following form with such revisions, additions and deletions as may be advisable or necessary to comply with the final terms of the Bonds established upon sale thereof:

[FORM OF BOND TO BE COMPLETED AFTER BOND SALE]

UNITED STATES OF AMERICA

STATE OF MICHIGAN

COUNTY OF SHIAWASSEE

CITY OF OWOSSO

2018 UNLIMITED TAX GENERAL OBLIGATION BOND

Date of

Interest Rate

Date of Maturity

Original Issue

CUSIP

Registered Owner:

Principal Amount:

The CITY OF OWOSSO, County of Shiawassee, State of Michigan (the "City"), acknowledges itself to owe and for value received, hereby promises to pay to the Registered Owner specified above, or registered assigns, the Principal Amount specified above, in lawful money of the United States of America, on the Date of Maturity specified above, unless prepaid prior thereto as hereinafter provided, with interest thereon (computed on the basis of a 360-day year consisting of twelve 30-day months) from the Date of Original Issue specified above or such later date to which interest has been paid, until paid, at the Interest Rate per annum specified above, first payable on November 1, 2019 and semiannually thereafter. Principal of this bond is payable at the designated corporate trust office of U.S. Bank National Association, Lansing, Michigan, or such other transfer agent as the City may hereafter designate by notice mailed to the registered owner hereof not less than sixty (60) days prior to any interest payment date (the "Transfer Agent"). Interest on this bond is payable by check or draft mailed by the Transfer Agent to the person or entity who or which is as of the fifteenth (15th) day of the month prior to each interest payment date, the registered owner, at the registered address.

This bond is one of a series of bonds of even Date of Original Issue aggregating the principal sum of \$5,100,000, issued for the purpose of paying costs of acquiring and constructing local and major street improvements throughout the City as the second and final series of bonds issued in pursuance of a vote of the qualified electors of the City voting thereon at the general election held on November 8, 2016.

For prompt payment of this bond, both principal and interest, the full faith, credit and resources of the City are hereby irrevocably pledged. This bond is payable out of the City's Debt Retirement Fund for this issue, and in order to make such payment, the City is required each year to levy taxes on all taxable property within the boundaries of the City for such payment, without limitation as to either rate or amount.

Bonds of this issue maturing on May 1, 2020 are not subject to redemption prior to maturity.

Bonds or portions of bonds of this issue in multiples of \$5,000 maturing on or after May 1, 2021 shall be subject to redemption prior to maturity at the option of the City, in such order as the City shall determine and within any maturity by lot, on any date on or after May 1, 2020 at par plus accrued interest to the date fixed for redemption.

In case less than the full amount of an outstanding bond is called for redemption, the Transfer Agent upon presentation of the bond called in part for redemption shall register, authenticate and deliver to the registered owner of record a new bond of the same maturity and in the principal amount of the portion of the original bond not called for redemption.

Notice of redemption shall be given by the Transfer Agent to each registered owner of bonds or portions thereof to be redeemed by mailing such notice not less than thirty (30) days prior to the date fixed for redemption to the registered owner of record at the address of the registered owner as shown on the registration books of the City kept by the Transfer Agent. Bonds shall be called for redemption in

multiples of \$5,000, and bonds of denominations of more than \$5,000 shall be treated as representing the number of bonds obtained by dividing the denomination of the bonds by \$5,000, and such bonds may be redeemed in part. The notice of redemption for bonds redeemed in part shall state that, upon surrender of the bond to be redeemed, a new bond or bonds in the same aggregate principal amount equal to the unredeemed portion of the bonds surrendered shall be issued to the registered owner thereof with the same interest rate and maturity. No further interest on bonds or portions of bonds called for redemption shall accrue after the date fixed for redemption, whether the bonds have been presented for redemption or not, provided funds are on hand with the Transfer Agent to redeem the bonds or portion thereof.

Any bond may be transferred by the person in whose name it is registered, in person or by the registered owner's attorney or legal representative duly authorized in writing, upon surrender of the bond to the Transfer Agent for cancellation, together with a duly executed written instrument of transfer in a form approved by the Transfer Agent. Whenever any bond is surrendered for transfer, the Transfer Agent shall authenticate and deliver a new bond or bonds, in like aggregate principal amount, interest rate and maturity. The Transfer Agent shall require the bondholder requesting the transfer to pay any tax or other governmental charge required to be paid with respect to the transfer. The Transfer Agent shall not be required to issue, register the transfer of, or exchange any bond during a period beginning at the opening of business 15 days before the day of the mailing of a notice of redemption of bonds selected for redemption and ending at the close of business on the day of that mailing.

It is hereby certified and recited that all acts, conditions and things required by law to be done, exist and happen, precedent to and in the issuance of this bond and the series of bonds of which this is one, in order to make them valid and binding obligations of the City have been done, exist and have happened in regular and due form and time as provided by law, and that the total indebtedness of the City, including this bond and the series of bonds of which this is one, does not exceed any constitutional, statutory or charter debt limitation.

This bond is not valid or obligatory for any purpose until the Transfer Agent's Certificate of Authentication on this bond has been executed by the Transfer Agent.

IN WITNESS WHEREOF, the City of Owosso, County of Shiawassee, State of Michigan, by its City Council, has caused this bond to be signed in the name of the City by [the facsimile signatures of] its Mayor and Clerk, and a facsimile of its corporate seal to be [manually impressed/printed] hereon, all as of the Date of Original Issue.

CITY OF OWOSSO

County of Shiawassee, State of Michigan

By [Mayor to sign Bond]
Mayor

(City Seal)

Countersigned:

By [Clerk to sign Bond]
City Clerk

[INSERT STANDARD FORM OF
TRANSFER AGENT'S CERTIFICATE OF AUTHENTICATION]
[INSERT STANDARD FORM OF ASSIGNMENT]

6. The City hereby requests Miller, Canfield, Paddock and Stone, P.L.C. to continue as bond counsel to the City for the Bonds. Bond Counsel is not retained to provide financial consultant services. The City Council acknowledges that Miller, Canfield, Paddock and Stone, P.L.C. represents many municipal bond underwriters, banks, and financial institutions, including Chemical Bank, in connection with matters unrelated to issuance of the Bonds by the City. Bond Counsel will not represent Chemical Bank or any other party other than the City in connection with the issuance or sale of the Bonds.

7. The City shall not invest, reinvest or accumulate any moneys deemed to be proceeds of the Bonds pursuant to the Internal Revenue Code of 1986, as amended (the "Code"), in such a manner

as to cause the Bonds to be “arbitrage bonds” within the meaning of the Code. The City hereby covenants that, to the extent permitted by law, it shall take all actions within its control and that it shall not fail to take any action necessary to maintain the exclusion of the interest on the Bonds from adjusted gross income for general federal income tax purposes under the Code, including, but not limited to, actions relating to the rebate of arbitrage earnings, if applicable, and the expenditure of investment of Bond proceeds and moneys deemed to be Bond proceeds, all as more fully set forth in the Non-Arbitrage and Tax Compliance Certificate to be delivered by the City with respect to the Bonds.

8. The City hereby designates the Bonds as “qualified tax exempt obligations” for purposes of deduction of interest expense by financial institutions pursuant to the Code.

9. The estimated period of usefulness of the Street Improvements to be constructed and acquired with proceeds of the Bonds is hereby declared to be not less than 25 years.

10. The City hereby determines that it is in the best interests of the City to negotiate the sale of the Bonds to a financial institution for the reason that the City will reduce costs of issuance without a significant increase in interest expense.

11. CFC Capital, Inc., a subsidiary of Chemical Bank (the “Bank”) has submitted a bid to purchase the Bonds at par, a copy of which has been presented to Council with this resolution. The City hereby accepts the CFC bid provided that the Bank furnishes, prior to the delivery of the Bonds, a certificate in a form acceptable to bond counsel to the effect that the Bank is an investor with experience in the municipal bond market, and is capable of evaluating the merits and risks of investment in the Bonds.

12. In the event that delivery of the Bonds to the Bank does not occur, the Authorized Officer is authorized to negotiate sale of the Bonds to a financial institution or other purchaser with experience in the municipal bond market, provided that the Bonds shall bear interest at a rate or rates not exceeding 6.00% per annum. The purchase price for the Bonds, exclusive of any original issue discount or premium, shall not be less than 99.00% of the principal amount of the Bonds plus accrued interest if any. Approval of the matters delegated to the Authorized Officer under this resolution may be evidenced by execution of the purchase agreement or other acceptance of an offer to purchase the Bonds.

13. The officers, administrators, agents and attorneys of the City are authorized and directed to take all other actions necessary and convenient to facilitate sale and delivery of the Bonds and expenditure of Bond proceeds, and to execute and deliver all other agreements, documents and certificates and to take all other actions necessary or convenient to complete the issuance, sale, and delivery of the Bonds and expenditure of Bond proceeds in accordance with this Resolution including payment of costs of issuance including Municipal Advisory Council fee, State Treasury filing fee, transfer agent fees, bond counsel fees, and any other costs necessary to accomplish sale and delivery of the Bonds.

14. All resolutions and parts of resolutions insofar as they conflict with the provisions of this Resolution are hereby rescinded.

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Councilmember Bailey, Mayor Pro-Tem Osika, Councilmembers Pidek, Law, Fear, Haber, and Mayor Eveleth.

NAYS: None.

COMMUNICATIONS

Nathan R. Henne, City Manager. Osburn Lakes Due Diligence Extension No. 2.
Nathan R. Henne, City Manager. Osburn Lakes Phase 2 Geotechnical and Pavement Evaluation Report.
N. Bradley Hissong, Building Official. November 2018 Building Department Report.
N. Bradley Hissong, Building Official. November 2018 Code Violations Report.
N. Bradley Hissong, Building Official. November 2018 Certificates Issued Report.
Kevin D. Lenkart, Public Safety Director. November 2018 Police Report.
Kevin D. Lenkart, Public Safety Director. November 2018 Fire Report.
Downtown Development Authority/Main Street. Minutes of December 5, 2018.
Planning Commission. Minutes of December 12, 2018.

CITIZEN COMMENTS AND QUESTIONS

Tom Manke, editor- Facebook.com/FriendsAndNeighborsOwosso, said he thought the Council's action to institute a moratorium on recreational marijuana facilities was wrong because the people voted to legalize it and they want it available now.

Eddie Urban, 601 Glenwood Avenue, inquired whether there was a marijuana derivative that did not make one tired and hungry.

Pete Yerian, Osburn Lakes resident, said he felt it would be in the City's self-interest to participate in the upcoming HOA vote to protect its ability to sell the lots in phase 2 of the development.

Mayor Eveleth noted that the entire "Hoddy block" was up for auction and there was only one way the City could prevent the new owner from demolishing any of the homes on the property and that was to establish an historic district. Unfortunately, such a district, including the properties in question, was established once and later repealed by the voters leaving the City with no ready tools to prevent the demolition of structures like the Lyon-Seegmiller House.

Mayor Eveleth went on to wish everyone a Merry Christmas and a Happy New Year.

Councilmember Law expressed his concern with the overwhelmingly negative comments he has been seeing on Facebook as of late regarding the Osburn Lakes HOA. He encouraged the City to name a representative to at least attend the meetings.

In response to a question posed by the Mayor City Manager Henne indicated that phase 2 of the Osburn Lakes development would be required by law to have a separate HOA from that of phase 1.

Councilmember Fear thanked the local Rotary club for inviting Council representatives to update them on City activities. She also thanked the Westown business owners for hosting a meeting to explore the idea of resurrecting the Westown Corridor Improvement Authority, saying she learned a lot and was very pleased by the turnout and overall interest of attendees.

Councilmember Fear went on to explain her reasoning for requesting remand of the recreational marijuana moratorium to the Planning Commission at the last meeting. She said she felt the Commission would be ideal to evaluate the moratorium because they had had training and a fair amount of experience in dealing with medical marijuana. She said the Commission has always been open to the idea of having recreational marijuana facilities in the City, but they also recognize the importance of developing proper rules to govern their location and operation. The Commission remembers the interests of the voters and is intent on starting work on the development of recreational marijuana rules right away.

Mayor Eveleth noted that the moratorium only affects the location of recreational marijuana facilities; it does not prohibit the use of recreational marijuana. He went on to say that what appeared to be the

periodic fumbling of the medical marijuana issue was actually the City moving in response to events outside their control such as court rulings and changes to the law.

Councilmember Law indicated he respects everyone's opinion on recreational marijuana but he is keen to make the issue a priority for the City. He said there are dozens of places in Michigan that have embraced recreational marijuana, and the City can do it to.

Councilmember Bailey wished everyone Merry Christmas and Happy Holidays.

NEXT MEETING

Monday, January 07, 2019

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2019
Building Board of Appeals – Alternate - term expires June 30, 2021
Brownfield Redevelopment Authority – term expires June 30, 2022
Historical Commission – term expires December 31, 2020
Historical Commission – term expires December 31, 2021
Parks & Recreation Commission – term expires June 30, 2019
Zoning Board of Appeals - Alternate – term expires June 30, 2021

ADJOURNMENT

Motion by Councilmember Bailey for adjournment at 8:32 p.m.

Motion supported by Councilmember Law and concurred in by unanimous vote.

Christopher T. Eveleth, Mayor

Amy K. Kirkland, City Clerk



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

MEMORANDUM

DATE: December 27, 2018

TO: Owosso City Council

FROM: Kevin Lenkart, Public Safety Chief

RE: Front Line Services Inc.– Payment Authorization

Public Safety staff requests City Council for payment to Front Line Services, Inc., in the amount of \$14,336.52 for the emergency repair and replacement of the cables and tracks on Owosso Fire Tower 1. Payment will be from the Fire Department vehicle repair fund.

In October 2018, National Hose Testing (NHT) conducted the annual maintenance on Owosso Fire Department Tower 1. During the inspection, the staff at NHT noticed considerable wear and tear on the cables and track of the aerial ladder. Representatives from Front Line Services, Inc., (FLSI) inspected the tower and recommended replacing the aerial cables and tracks. The cables and track on the aerial ladder were all replaced.

RESOLUTION NO.

**AUTHORIZING PAYMENT TO
FRONT LINE SERVICES, INC.
FOR EMERGENCY REPAIR OF
OWOSSO FIRE DEPARTMENT TOWER 1**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, has a fire department vehicle, Tower 1, that required an emergency repair of the vehicle, and

WHEREAS, the City directed Front Line Services, Inc., to proceed and make the emergency repair, which subsequently totaled \$14,336.25, and

WHEREAS, the Public Safety Director has reviewed the detailed billing from Front Line Services, Inc. for the cost of the repair and recommends payment in the amount of \$14,336.52 for the work that was satisfactorily completed.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has heretofore determined that it was necessary and in the public interest to contract with Front Line Services, Inc. for the emergency repair of Owosso Fire Department Tower 1.

SECOND: The accounts payable department is authorized to submit payment to Front Line Services, Inc. in the amount up to \$14,336.52 as authorized by Council this 7th day of January, 2019.

THIRD: The above expenses shall be paid from the Fire Department vehicle repair fund.



Front Line Services, Inc.
8588 Carter Road
Freeland, MI 48623

(989) 695-6633
(800) 289-3574

fax (989) 695-6636

License # F139978

Inv #: 31818

Cust #: 0030

Date: 12/21/2018

Page: 1

Bill To:

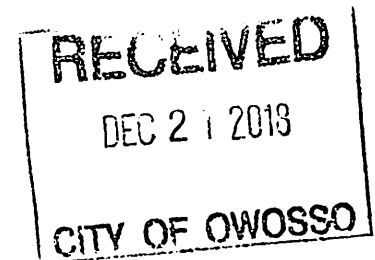
Owosso Fire Department
rhonda.pritchett@ci.owosso.mi.us
Kevin.Lenkart@ci.owosso.mi.us

Ship To:

Owosso Fire Department
202 S. Water St.

Owosso MI 48867

Cust PO		SP	Ship Via	FOB	Terms	FLSI No
		FLSI	BEST		Net 30	38,462
Order	Ship	B/O	Item Number	Price	Disc	Ext Pr
Description						
1	1	0	FLSQUOTED	\$4,135.00	\$0.00	\$4,135.00
			Replace Aerial Cables per Quote			
1	1	0	FLSQUOTED	\$6,550.00	\$0.00	\$6,550.00
			Replace eTrack, cables and hoses per Quote			
4	4	0	WI03CP01	\$17.28	\$0.00	\$69.12
			4" Exhaust Clamp			
13	13	0	CXA1010134	\$2.53	\$0.00	\$32.89
			Exhaust Heat Wrap, 4" Titanium (ft)			
4	4	0	DE02906515	\$1.14	\$0.00	\$4.56
			Copper Lug - 4 & 6 GA 1/4" Eye			
1	1	0	FLSSHP	\$14.95	\$0.00	\$14.95
			Shipping Charges			
1	1	0	FLSSUPP	\$15.00	\$0.00	\$15.00
			Supplies			
37.00	37.00	0.00	LBRS	\$95.00	\$0.00	\$3,515.00
			Shop Labor			



Subtotal \$14,336.52
Tax \$0.00
(Deposit) \$0.00

38297 1 of 1

Tower 1

TOTAL \$14,336.52



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MEMORANDUM

DATE: January 2, 2019

TO: City Council

FROM: Jessica B. Unangst, Director of HR & Administrative Services

RE: Contract with Logicalis for Network Administrator

I have attached a Project Change Request for our Network Administrator Jeff Kish (to extend his contract for 2019). He has worked with the city for many years. I want to ensure that we follow the correct procedures and send to council for approval. Given the additional anticipated work for the 2019 calendar year, I am putting a buffer in to the contracted amount of \$81,536 and increasing it to \$90,000.

RESOLUTION NO.

ADOPTING THE LOGICALIS, INC. PROJECT CHANGE REQUEST FOR JEFF KISH

WHEREAS, the city of Owosso, a Michigan municipal corporation, utilizes a sophisticated network of computers to facilitate day-to-day operations; and

WHEREAS, said network requires the services of a skilled professional to continue to function properly; and

WHEREAS, the city contracts with Logicalis, Inc. for the provision of network administrator services; and

WHEREAS, the city council must adopt a resolution authorizing the terms of the contract for the calendar year effective January 1, 2019 through December 31, 2019.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has determined it is advisable, necessary and in the public interest to continue the contract with Logicalis, Inc. for network administrator services for the year beginning January 1, 2019.
- SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in form attached as Project Change Request between the City of Owosso and Logicalis, Inc.
- THIRD: The accounts payable department is authorized to pay Logicalis, Inc. for work satisfactorily performed in an amount not to exceed \$90,000.00.
- FOURTH: The above expenses shall be paid from Account No. 101-258-818000.
- FIFTH: All prior resolutions and documents for the *Logicalis Network Administrator Services and/or Staffing SOW* are rescinded as of January 1, 2019.

PROJECT CHANGE REQUEST

Date:	December 4, 2018
Customer Name:	City of Owosso
Customer Contact Person:	Jessica Unangst
Engagement Name and Number:	City of Owosso - Network Administrator: Jeff Kish - SOW - 0219425
PCR Iteration:	PCR 01 – Extend Contract
Account Executive:	Darrell Potie
SOW Number:	SOW CITY8010849
This Project Change Request (PCR) amends the Statement of Work, dated 12/20/2017, between Logicalis, Inc. and City of Owosso. A Project Change Request is solely for the purpose of revisions to the Scope of Work and/or Pricing Information section(s) of the Statement of Work. Project Change Requests shall not be utilized for any revisions to the legal terms or conditions of any agreement. All other terms of the Statement of Work and/or agreement remain in effect and are incorporated herein by reference.	

Description of Project Change Request

The purpose of this Project Change Request is to extend the contract

Schedule Impact of Project Change Request

Extend contract 1/1/2019 – 12/31/2019

Estimated Cost Impact of Project Change Request

<i>Anticipated Personnel Role</i>	<i>Hourly Rate</i>	<i>Contract Hours</i>	<i>Estimated Duration</i>
Jeff Kish	\$98.00	16/week Total hours = 832 hours	1/1/2019 through 12/31/2019
The following Skills will be provided: On-Site Support			



Acceptance Process

Acceptance:

To authorize the change(s) detailed in this Project Change Request document, please return two (2) signed copies of this document along with a copy of the Purchase Order, if required. Alternatively, you may FAX a copy to (248) 232-5412. Upon acceptance by Logicalis, a counter-signed copy will be returned to your attention.

Accepted By:

City of Owosso

Signature

Printed Name

Title

Date

Applied Manufacturing Technologies
P.O. Number (if provided)

Billing Contact:

Jessica Unangst
City of Owosso
301 W Main St
Owosso, Michigan 48867
989-725-0552

Accepted By:

Logicalis, Inc.

Signature

Printed Name

Title

Date

Logicalis Engagement Number
(when available)

Billing Contact Correction:

Cc: Darrell Potie, Auggie Lagnese, Deb Bandico

ATTEST:

Amy K. Kirkland, City Clerk

Date



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MEMORANDUM

DATE: January 2, 2019

TO: Mayor Eveleth and the Owosso City Council

FROM: Jessica B. Unangst, Director of HR & Administrative Services

RE: Firewall Upgrade

The City of Owosso's existing firewall reaches the end of hardware support on August 31, 2022. This gives us nearly four years of additional use by upgrading the current system (as opposed to buying a new firewall for nearly \$30,000). This upgrade to our existing firewall also gives us the next generation firewall capabilities along with much better protection against Malware and new vulnerabilities. The amount of phishing scams, data encryption and Malware incidents are exploding on the internet and we are very vulnerable right now as new threats have reduced the effectiveness of our older firewall solution. The quoted pricing is through Logicalis, Inc., our IT services vendor. I recommend approval and authorization of the firewall upgrade for a grand total of \$13,765.83 through Logicalis, Inc.

RESOLUTION NO.

**ADOPTING THE LOGICALIS, INC. ASA UPGRADE OPTION QUOTATION # 2018-27783V2
FOR UPGRADE OF THE CITY'S IT FIREWALL**

WHEREAS, the city of Owosso, a Michigan municipal corporation, utilizes a sophisticated network of computers to facilitate day-to-day operations; and

WHEREAS, said network is protected by a firewall designed to shield it from cyber-attacks and threats; and

WHEREAS, said firewall requires updating from time-to-time to ensure it is capable of protecting the network from the latest threats; and

WHEREAS, the Code of Ordinances of the City of Owosso provides an exception to the competitive bidding requirements when professional services are sought; and

WHEREAS, the city obtained a quote from its network engineering provider, Logicalis, Inc., for a firewall upgrade; and

WHEREAS, city staff has found the quotation to be reasonable and appropriate.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has determined it is advisable, necessary and in the public interest to waive the competitive bidding requirements and upgrade the city's current IT firewall system to ensure it remains able to defend the city network from the latest cyber-threats.
- SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in form attached as ASA Upgrade Option Quotation # 2018-27783v2 between the City of Owosso and Logicalis, Inc.
- THIRD: The accounts payable department is authorized to pay Logicalis, Inc. for work satisfactorily performed in an amount not to exceed \$13,765.83.
- FOURTH: The above expenses shall be paid from Account No. 401-000-980.100.

ASA Upgrade Option Quotation # 2018-27783v2

Prepared By Logicalis for:
City of Owosso

*To the attention of :
Jessica Unangst
City of Owosso
301 W Main St
Owosso, Michigan 48867
Tel: 989-725-0552
Email: jessica.unangst@ci.owosso.mi.us*

December 05, 2018

Pricing Summary

The following is a price summary of Logicalis' proposed solution.

Price Summary	Amount
Hardware	\$392.45
Software	\$4,007.50
Hardware Maintenance	\$63.88
Software Maintenance	\$102.00
Professional Services	\$9,200.00
Grand Total	\$13,765.83



Logicalis offers a range of services, from helping you define and design a cloud strategy to assisting with server and storage selection for your current environment. We provide a variety of assessments and health checks, perfect for those who need help determining what the next steps are. Find out more at www.us.logicalis.com



Ask us about Logicalis Leasing Solutions—a value-added service tailored to our customers. Leasing offers strategic, operational and financial benefits that can help meet your company's goals and get your project funded. Logicalis financing experts work with more than a dozen trusted leasing partners to assist you as our valued customer. We can deliver competitive rates and flexible terms and make the leasing process easy. Learn more today at www.us.logicalis.com/solutions-and-services/logicalis-financial-services/

ASA Upgrade Option
Quotation # 2018-27783v2

Customer Name & Address	Logicalis Account Executive
Jessica Unangst City of Owosso 301 W Main St Owosso, Michigan 48867 989-725-0552 jessica.unangst@ci.owosso.mi.us	Darrell Potie 120 N Washington Sq Suite 600 Lansing, MI 48933 +1 5173361039 darrell.potie@us.logicalis.com
Bill To Address	Ship to Address
City of Owosso 301 W Main St Owosso, MI 48867-2915	

Quotation expiration date: June 6, 2019

Item	Qty	Part Number	Description	Unit Price	Extended Price
Products					
1	1	ASA5500X-SSD 120=	ASA 5512-X through 5555-X 120 GB MLC SED SSD (Spare)	\$392.45	\$392.45
2	1	CON-SNT-ASD1 20	Cisco SMARTnet SNTC-8X5XNBD ASA 5512-X Term: 12-Months	\$63.88	\$63.88
3	1	ASA5515-CTRL-LIC=	Cisco ASA5515 Control License	\$0.00	\$0.00
4	1	FS-VMW-2-SW-K9	Cisco Firepower Management Center;(VMWare) for 2 devices	\$235.00	\$235.00
5	1	CON-ECMUS-VM WSW2	SOLN SUPP SWSS Cisco Firepower Management Center; (VMWare) for 2 devices - Term: 12 Months	\$102.00	\$102.00
6	1	L-ASA5515-TAM=	Cisco ASA5515 FirePOWER IPS and AMP Licenses	\$0.00	\$0.00
7	1	L-ASA5515-TA M-1Y	Cisco ASA5515 FirePOWER IPS and AMP 1YR Subs.	\$1,029.30	\$1,029.30
8	1	UMBRELLA-SUB	Cisco Umbrella Cloud Security Subscription	\$0.00	\$0.00

Item	Qty	Part Number	Description	Unit Price	Extended Price
9	80	UMB-INSIGHTS-K9	Cisco Umbrella Insights offers everything in the Professional; package plus user-based policies with Active Directory integration; Ue ability to retain logs forever; and advanced reporting.RL and IP-layer enforcement; custom URL blocklists; file inspection	\$34.29	\$2,743.20
10	1	UMB-SUPT-B	Umbrella Support - Basic	\$0.00	\$0.00
11	1	CTR-CLOUD-LIC	Cisco Threat Response for bundling with XaaS Offers	\$0.00	\$0.00
<i>Products Subtotal</i>					\$4,565.83
Services - Fixed Fee					
12	1	PS	Project Initiation	\$4,600.00	\$4,600.00
13	1	PS	Project Completion	\$4,600.00	\$4,600.00
<i>Services Fixed Fee Subtotal</i>					\$9,200.00

Grand Total	
Products and Services Subtotal:	\$13,765.83
Grand Total:	\$13,765.83

Services Statement of Work

Communication & Network Services - Security

Tasks and Activities

- 1 Plan for Cisco Security
 - 1.1 Data Gathering
 - 1.1.1 Review and validation of the project implementation strategy, documentation and desired outcomes
 - 1.1.2 Gather existing network/system Information
 - 1.2 Implementation Planning
 - 1.2.1 Define implementation details for Cisco firewall implementation
 - 1.2.2 Conduct a Customer review meeting for approval of the implementation plan, test plan and fallback plan
- 2 Implement for Cisco Security
 - 2.1 FirePOWER Services on ASA
 - 2.1.1 Install FirePOWER software on (1) firewalls or convert existing module to FirePOWER
 - 2.1.2 Configure (1) FirePOWER initial IP information (hostname, IP and manager's IP)
 - 2.1.3 Configure (1) firewall modular policy framework to redirect traffic
 - 2.1.4 Install FirePOWER Management Centre on Customer-provided virtual machine(s)
 - 2.1.5 Configure FirePOWER Management (add sensors, update Vulnerability and Fingerprint databases)
 - 2.1.6 Install update/patch to (2) FirePOWER Management Centre
 - 2.1.7 Configure (4) basic access control policies for sensor (includes one AMP upload and download Policy and five group-based URL filter policies each)
- 3 Upgrade for Cisco Security
 - 3.1 Cisco Adaptive Security Appliance (ASA)
 - 3.1.1 Upgrade (1) ASA OS (post 8.4)
 - 3.2 Intrusion Prevention Service (IPS) (ASA & Cisco Appliance)
 - 3.2.1 Insert (1) memory upgrade(s)
 - 3.3 FirePOWER Services on ASA
 - 3.3.1 Install (1) update signatures
- 4 Validate
 - 4.1 Cutover
 - 4.1.1 Cutover system into production (including testing)
- 5 Support
 - 5.1 Knowledge Transfer
 - 5.1.1 Complete (4) hours of system admin knowledge transfer including content creation
 - 5.2 Day One Support
 - 5.2.1 Provide (4) hours of first business day support

Deliverables

- As Built document with device configuration files
- Implementation Plan

Project Management

The assigned Logicalis Project Manager will be responsible for providing the following services:

Project Coordination

Planning

- Project coordination phone call
- Resource scheduling
- High-level milestone timeline

Execution

- Product tracking, if applicable

- Project status email or call, as required
- Project escalations

Monitoring & Controlling

- Project Deliverable review and delivery, as applicable
- Scope management
- Document Project Change Requests (PCRs), if applicable

Closing

- Project Closure and Acceptance processing

Assumptions / Customer Responsibilities

Customer will provide adequate rack space, power, and required patch cables.

Customer will provide the appropriate VM (ESXi) to load the FireSight Manager on.

Terms and Conditions

Terms Applicable to All Sales

1. In the event Customer chooses to lease the Products and/or Services from a third party leasing company, Customer remains liable for payment to Logicalis for all Products and/or Services purchased until Logicalis receives payment from such leasing company.
2. All items not specifically included in this document are out of scope.
3. Prices are valid for 30 days from date of the document unless otherwise stated.
4. The information in this document is considered proprietary and confidential to Logicalis. By acceptance of this Quotation, Customer agrees to maintain this confidentiality and use such information for internal purposes only.

Terms Applicable for Product Sales

1. Logicalis' Terms and Conditions of Sale, found at us.logicalis.com/tcsales, are incorporated herein by reference.
2. Any variation in quantity or requested delivery may result in price changes.
3. Prices are subject to change without notice in the event the Product's manufacturer/distributor changes the price to Logicalis.
4. Shipping and taxes are added at time of invoice. Shipping charges are subject to handling fees for specifying carriers and same day shipments.
5. Logicalis collaborates with the OEM/distributor to schedule delivery to Customer's loading dock; inside delivery is available upon request and may increase the cost of delivery.

Terms Applicable for Services Sales

1. Logicalis' Terms and Conditions of Sale, found at us.logicalis.com/tcsales, are incorporated herein by reference.
2. General customer responsibilities, project assumptions, change management processes, and other terms applicable to the delivery and receipt of services (as applicable to this Quotation), found at us.logicalis.com/gcr, are incorporated herein by reference.
3. Unless otherwise mutually agreed upon, reasonable travel expenses will be tracked separately and billed directly to Customer. Travel expenses will include cost incurred from travel (airfare, rental car, mileage, tolls and lodging). Meals, if any, will be billed at the per diem rate of \$65.

Quotation Acceptance

By signing below, the undersigned accepts this offer and confirms that he/she is authorized to purchase these items on behalf of Customer. This offer may be accepted by purchase order or other acknowledgement of acceptance, including, without limitation, by signing this document. Any reference to a Customer's Purchase Order or P.O. number does not indicate Logicalis' acceptance of terms and conditions referenced on/attached to any such P.O.

Accepted By:
City of Owosso

Accepted By:
Logicalis, Inc.

Signature

Signature

Printed Name

Printed Name

Title

Title

Date

Date

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ATTEST:

Amy K. Kirkland, City Clerk

Date



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: December 26, 2018

TO: Owosso City Council

FROM: Glenn Chinavare, Director of Public Services & Utilities

SUBJECT: Professional Services Contract – Fleis & Vandenbrink 2019 Street Program
Engineering Services Contract

RECOMMENDATION

Approval of a contract with Fleis & Vandenbrink Engineering, Incorporated for full field construction oversight and administration services for the City's 2019 Street Resurfacing Program in the amount of \$137,500.00.

BACKGROUND

Design engineering for the 2019 Street Resurfacing Program is nearly completed by city staff. However, additional engineering services from consultant Fleis & Vandenbrink Engineering, Inc. are required to provide full field construction oversight and administration services for the City's 2019 Street Resurfacing Program. Fleis & Vandenbrink is extensively involved with these projects to date, and is most familiar with the requested work. Fleis & Vandenbrink has submitted a proposal to perform the requested additional construction oversight and administration services at a cost of \$137,500.00.

FISCAL IMPACTS

Requested services in the amount of \$137,500.00 will be funded from the 2016 Unlimited Obligation Bond Proceeds.

Document originated by: Glenn Chinavare, Director of Public Services & Utilities

Attachments: (1) Proposal - Fleis & Vandenbrink, Inc., Amendment No. 5 Request
(2) Resolution-Amendment No. 5 to the Contract with Fleis & Vandenbrink, Inc.

RESOLUTION NO.

**RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT
FOR PROFESSIONAL ENGINEERING SERVICES WITH
FLEIS & VANDENBRINK ENGINEERING, INC.
FOR THE 2019 STREET PROGRAM**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, is considering the necessary resurfacing of various streets as outlined within its RFP for professional engineering services; and

WHEREAS, this project requires the assistance of a professional engineering firm; and

WHEREAS, the City sought proposals from its QBS list of firms to perform such work; and

WHEREAS, Fleis & Vandenbrink Engineering, Inc. is selected as the most qualified firm to perform such work and offers to provide full field construction oversight and administration services for said project in return for compensation in an amount not to exceed of \$137,500.00.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to employ the firm of Fleis & Vandenbrink Engineering, Inc. to provide professional engineering services for the 2019 Street Program.
- SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached, Addendum No. 5 to an Agreement for Professional Engineering Services between the City of Owosso, Michigan and Fleis & Vandenbrink Engineering, Inc.
- THIRD: The Accounts Payable department is authorized to make payment up to the amount of \$137,500.00 to Fleis & Vandenbrink Engineering, Inc. upon successful completion of stated work.
- FOURTH: The above expenses shall be paid from the 2016 Unlimited Obligation Bond Proceeds.



Rev: December 17, 2018
Rev: November 20, 2018
Rev: October 5, 2018
September 26, 2018

Mr. Randy Chesney, P.E.
City of Owosso
City Hall, 301 West Main Street
Owosso, MI 48867

RE: 2018 Street Improvement Project, PO No. 42299
Amendment No. 5 Request

Dear Randy,

We are pleased to submit Amendment Request No. 5 for your review and consideration of additional professional services to assist the City of Owosso with your 2019 street improvement project. As you are aware, we previously assisted with the topographic surveying and mapping for the 2019 street project, as well as AutoCAD mentoring and training to aid in the development of the project plans.

Project Understanding

The City is requesting professional services to provide construction administration for the 2019 Street Improvement Project. At this time the 2019 project is anticipated to be separated into three (3) construction contracts:

Contract 1 – April 22, 2019 through June 28, 2019
Williams Street (Shiawassee to Washington)
Palmer Street (Gute to Prindle)

Contract 2 – July 8, 2019 through August 30, 2019
Monroe Street (McMillan to east city limits)
Allendale Avenue (Gould to east city limits)
Abrey Avenue (Melinda to Allendale)
North Street (west city limits to Chipman)

Contract 3 – July 8, 2019 through September 6, 2019
Ryan Street (Chipman to Cedar)
Seventh Street (Oliver to King)

Scope of Services

Our scope of services includes providing full construction engineering and administration services to the City of Owosso as we have done during the previous construction seasons. This will include construction staking, construction observation, quality assurance testing, preparing applications for payment, preparing contract modifications, project closeout, and as-built plan preparation.

9475 Holly Road, Suite 201
Grand Blanc, MI 48439
P: 810.743.9120
F: 810.743.1797
www.fveng.com

For these three (3) contracts we have budgeted for an average of 50 hours per week of construction observation over the course of the allotted construction time for these projects, beginning April 22, 2019 and ending September 6, 2019. We have also budgeted an additional 50 hours for a second resident project representative to assist as needed during the construction of Contract 2 and Contract 3. We understand that the City's engineering department will also assist when substantial work is being completed on both these contracts.

Below is our anticipated level of effort estimate used in establishing our recommended budget for construction administration professional services:

ROAD AND STORM SEWER CONSTRUCTION ADMINISTRATION SERVICES

Classification	Name	Hours
Project Manager / Engineer	Geric Rose, PE, PS	148
Office Technician Assistance	Mark Frank, PE	17
Field Technician	T.B.D.	1050
Survey Manager	Kevin Cleaver, PS	8
Survey Technician	Steffan Schaffer	56
CAD Technician	Dan Howey, CST	8
Administration	Elizabeth Petersen; Stacy Titus	24

Fee Budget

We propose to complete the services noted within this proposal for the following not-to-exceed fees:

Phase	Fee
Construction Administration:	
Road and Storm Sewer:	\$137,500
Total Lump Sum Not-to-Exceed Fee:	\$137,500

Schedule

Below is our proposed schedule for our construction administration services.

CONSTRUCTION ADMINISTRATION

	April '19			May '19			June '19			July '19			Aug '19			Sept '19		
Construction Administration - Contracts 1, 2, and 3																		
Project Closeout and As-Builts																		

Contract Amendment Summary:

CHANGE IN CONTRACT PRICE:
Original Contract Price: <u>\$251,000.00</u>
Net Increase (Decrease) from previous Amendments No. <u>1</u> to <u>4</u> : <u>\$51,335.00</u>
Contract Price prior to this Amendment: <u>\$302,335.00</u>
Net increase (decrease) of this Amendment: <u>\$137,500.00</u>
Contract Price incorporating this Amendment: <u>\$439,835.00</u>

Thank you for your consideration of this contract amendment for our professional services to continue assisting the City of Owosso with your 2019 Street Improvement Project. Please contact me if you have any questions or need any additional information at this time.

Sincerely,

FLEIS & VANDENBRINK



Geric L. Rose, P.E., P.S.
Project Manager



MEMORANDUM

301 W MAIN • OWOSSO, MICHIGAN 48867-2958 • WWW.CI.OWOSSO.MI.US

DATE: January 3, 2019
TO: Owosso City Council
FROM: Glenn Chinavare, Director of Public Services & Utilities
SUBJECT: Purchase of Single Axle Trucks - MiDeal State Contract

RECOMMENDATION:

Approval to purchase two (2) each single axle cab & chassis from D&K Truck Company of Lansing, Michigan, and two sets of attachment items from Truck & Trailer Specialties of Dutton, Michigan to complete cab and chassis configuration, and waiver of the competitive bidding process in accordance with the city of Owosso Purchasing Policy to take advantage of MiDeal State Contract competitive pricing.

BACKGROUND:

The Fleet Motor Pool will replace two (2) each 2003 single axle salt trucks, with same type cab and chassis. Both vehicles (No. 426 & 427) have expended their useful service life. The new replacement trucks will be built up via a separate contractor to complete the configuration assembly. Cost of vehicle breakdown is:

- Single Axle Freightliner Cab & Chassis from D&K Truck (base plus accessories)....\$77,156.00 each
 - Model year adjustment (2020)..... \$900.00
 - Subtotal \$78,056.00
 - Accessory costs from Truck & Trailer Specialties
 - Rebuild & Mount existing salt boxes from trucks 426 & 427,
 - Provide & install new underbody scraper,
 - Provide & install hydraulics, controls, lighting..... \$39,976.00 each
- Total price per vehicle \$118,032.00

The cab & chassis to be purchased from D&K Truck Company are on the State of Michigan Contract Number: 071B6600119, which expires November 30, 2021. Accessory items to be purchased from Truck & Trailer Specialties are on State of Michigan Contract Number: 071B5500010, which expires January 12, 2021.

FISCAL IMPACTS:

Two (2) each Freightliner cab & chassis from D&K Truck at \$156,112.00, plus accessory attachments from Truck & Trailer Specialties at \$79,952.00. Additional costs are estimated at \$11,000.00 to cover transportation & delivery expenses as well as unplanned configuration modifications.

A total estimated cost for purchased equipment is \$247,064.00. Funds will be expended to the Fleet Motor Pool Replacement Account 661-901-979.000.

Attachments: (1) Resolution
(2) D&K Contract Pricing
(3) Truck & Trailer Specialties Contract Pricing

RESOLUTION NO.

**AUTHORIZING PURCHASE OF
TWO FREIGHTLINER CAB & CHASSIS AND RELATED STREET MAINTENANCE EQUIPMENT
FOR FLEET MOTOR POOL EQUIPMENT**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has budgeted from the Fleet Motor Pool Replacement Fund for the replacement of two heavy duty work trucks used for the maintenance of streets and grounds, and

WHEREAS, the cab and chassis of two existing salt trucks, Nos. 426 & 427, have expended their useful life and are too costly to continue maintaining, and

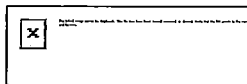
WHEREAS, the City of Owosso Director of Public Services & Utilities has reviewed the replacement equipment available on the State of Michigan MiDeal Contract and recommends authorizing a purchase agreement between the city of Owosso and D. & K. Truck Company for the purchase of two (2) Freightliner single-axle truck cab and chassis units per the terms of said contract, and

WHEREAS, the City of Owosso Director of Public Services & Utilities has further reviewed the replacement equipment available on the State of Michigan MiDeal Contract and recommends authorizing a purchase agreement between the city of Owosso and Truck & Trailer Specialties, Inc. for the purchase and/or installation of salt boxes, hydraulics, controls, and underbody scrapers for the two Freightliner cab and chassis trucks purchased from D. & K. Truck Company.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to contract with D. & K. Truck Company of Lansing, Michigan for the purchase of two (2) Freightliner single axle truck cab and chassis units per the terms of State of Michigan Contract Number: 071B6600119, for use in the Fleet Motor Pool, in the amount of \$156,112.00.
- SECOND: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to contract with Truck & Trailer Specialties, Inc. of Dutton, Michigan for the rebuilding and mounting of two salt boxes, the purchase and installation of two underbody scrapers, the purchase and installation of two sets of controls, hydraulics and lighting assemblies per the terms of State of Michigan Contract Number: 071B5500010, for use in the Fleet Motor Pool, in the amount of \$79,952.00.
- THIRD: The accounts payable department is authorized to submit payment to D. & K. Truck Company in the amount of \$156,112.00, and Truck & Trailer Specialties, Inc. in the amount of \$79,952.00, plus contingency funds in the amount of \$11,000.00 for unplanned configuration modifications and delivery charges, for a total of \$247,064.00.
- FOURTH: The above expenses shall be paid from account no. 661-901-979.000.

Prepared for:
Dan Humphreys
Mi City of Owosso
522 Milwaukee
Owosso, MI 48867
Phone: 989-725-0556



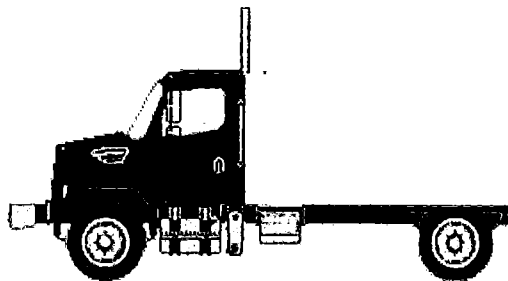
Prepared by:
Mike Denno
D and K TRUCK COMPANY
3020 Snow Rd
LANSING, MI 48917
Phone: 517-449-2329

A proposal for
Mi City of Owosso

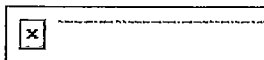
Prepared by
D and K TRUCK COMPANY
Mike Denno

Feb 23, 2018

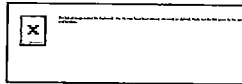
Freightliner 108SD



Components shown may not reflect all spec'd options and are not to scale



Prepared for:
Dan Humphreys
Mi City of Owosso
522 Milwaukee
Owosso, MI 48867
Phone: 989-725-0556



Prepared by:
Mike Denno
D and K TRUCK COMPANY
3020 Snow Rd
LANSING, MI 48917
Phone: 517-449-2329

Q U O T A T I O N

108SD CONVENTIONAL CHASSIS

SET BACK AXLE - TRUCK
CUM L9 350 HP @ 2000 RPM, 2200 GOV RPM, 1000
LB/FT @ 1400 RPM
ALLISON 3000 RDS AUTOMATIC TRANSMISSION WITH
PTO PROVISION
RS-23-160 23,000# R-SERIES SINGLE REAR AXLE
26,000# FLAT LEAF SPRING REAR SUSPENSION WITH
HELPER AND RADIUS ROD
DETROIT DA-F-14.7-3 14,700# FF1 71.5 KPI/3.74 DROP
SINGLE FRONT AXLE
14,600# TAPERLEAF FRONT SUSPENSION

108 INCH BBC FLAT ROOF ALUMINUM CONVENTIONAL
CAB
4425MM (174 INCH) WHEELBASE
7/16X3-9/16X11-1/8 INCH STEEL FRAME
(11.11MMX282.6MM/0.437X11.13 INCH) 120KSI
2125MM (84 INCH) REAR FRAME OVERHANG
1/4 INCH (6.35MM) C-CHANNEL INNER FRAME
REINFORCEMENT
BODY COMPANY INSTALLED ADDITIONAL FRONT
FRAME REINFORCEMENT FOR SNOW PLOW

		PER UNIT	TOTAL
VEHICLE PRICE	TOTAL # OF UNITS (2)	\$ 76,980	\$ 153,960
EXTENDED WARRANTY		\$ 0	\$ 0
DEALER INSTALLED OPTIONS		\$ 350	\$ 700
CUSTOMER PRICE BEFORE TAX		\$ 77,330	\$ 154,660

TAXES AND FEES

FEDERAL EXCISE TAX (FET)	\$ (189)	\$ (378)
TAXES AND FEES	\$ 15	\$ 30
OTHER CHARGES	\$ 0	\$ 0

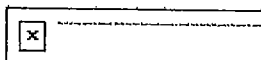
TRADE-IN

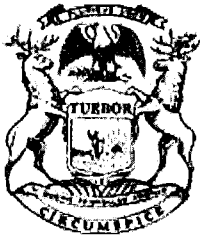
TRADE-IN ALLOWANCE	\$ (0)	\$ (0)
BALANCE DUE	(LOCAL CURRENCY) \$ 77,156	\$ 154,312

APPROVAL:

Please indicate your acceptance of this quotation by signing below:

Customer: X _____ Date: ____ / ____ / ____





STATE OF MICHIGAN ENTERPRISE PROCUREMENT

Department of Technology, Management, and Budget
525 W. ALLEGAN ST., LANSING, MICHIGAN 48913
P.O. BOX 30026 LANSING, MICHIGAN 48909

CONTRACT CHANGE NOTICE

Change Notice Number **1**
to
Contract Number **071B6600119**

CONTRACTOR	D & K Truck Company, Inc.
	3020 Snow Rd
	Lansing, MI 48917
	Edward Merrill
	517-484-1905
	emerrill@dktruck.com
*****0677	

STATE	Program Manager	Scott Poyer	MDOT
		517-284-6448	
		poyers@Michigan.gov	
	Contract Administrator	Yvon Dufour	DTMB
		(517) 284-6996	
		dufoury@michigan.gov	

CONTRACT SUMMARY

VEHICLES - CAB & CHASSIS

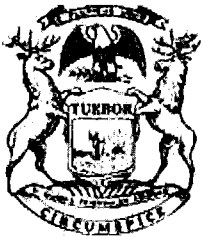
INITIAL EFFECTIVE DATE	INITIAL EXPIRATION DATE	INITIAL AVAILABLE OPTIONS	EXPIRATION DATE BEFORE CHANGE(S) NOTED BELOW
October 19, 2016	November 30, 2021	1 - 2 Year	November 30, 2021
PAYMENT TERMS		DELIVERY TIMEFRAME	
Net 45		N/A	
ALTERNATE PAYMENT OPTIONS			EXTENDED PURCHASING
<input type="checkbox"/> P-Card <input type="checkbox"/> Direct Voucher (DV) <input type="checkbox"/> Other			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
MINIMUM DELIVERY REQUIREMENTS			
1 unit			

DESCRIPTION OF CHANGE NOTICE

OPTION	LENGTH OF OPTION	EXTENSION	LENGTH OF EXTENSION	REVISED EXP. DATE
<input type="checkbox"/>		<input type="checkbox"/>		November 30, 2021
CURRENT VALUE	VALUE OF CHANGE NOTICE	ESTIMATED AGGREGATE CONTRACT VALUE		
\$1.00	\$9,000,000.00	\$9,000,001.00		

DESCRIPTION

Effective 3/28/2017, this Contract is increased by \$9,000,000 for MDOT use. This is awarded funding for 2017-2018 model year pricing per Schedule D1, D2, D3, D4, and D5. All other terms, conditions, specifications and pricing remain the same. Per contractor and agency agreement, and DTMB Procurement approval.



STATE OF MICHIGAN ENTERPRISE PROCUREMENT

Department of Technology, Management, and Budget
525 W. ALLEGAN ST., LANSING, MICHIGAN 48913
P.O. BOX 30026 LANSING, MICHIGAN 48909

CONTRACT CHANGE NOTICE

Change Notice Number **2**

to

Contract Number **071B6600119**

CONTRACTOR	D & K Truck Company, Inc.
	3020 Snow Rd
	Lansing, MI 48917
	Edward Merrill
	517-484-1905
	emerrill@dktruck.com
	CV0019340

STATE	Scott Poyer	MDOT
	517-284-6448	
	poyers@Michigan.gov	
	Yvon Dufour	DTMB
	(517) 249-0455	
	dufoury@michigan.gov	

CONTRACT SUMMARY

VEHICLES - CAB & CHASSIS

INITIAL EFFECTIVE DATE	INITIAL EXPIRATION DATE	INITIAL AVAILABLE OPTIONS	EXPIRATION DATE BEFORE
October 19, 2016	November 30, 2021	1 - 2 Year	November 30, 2021
PAYMENT TERMS		DELIVERY TIMEFRAME	

ALTERNATE PAYMENT OPTIONS			EXTENDED PURCHASING	
<input type="checkbox"/> P-Card	<input type="checkbox"/> Direct Voucher (DV)	<input type="checkbox"/> Other	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

MINIMUM DELIVERY REQUIREMENTS

DESCRIPTION OF CHANGE NOTICE

OPTION	LENGTH OF OPTION	EXTENSION	LENGTH OF EXTENSION	REVISED EXP. DATE
<input type="checkbox"/>		<input type="checkbox"/>		November 30, 2021
CURRENT VALUE	VALUE OF CHANGE NOTICE	ESTIMATED AGGREGATE CONTRACT VALUE		
\$9,000,001.00	(\$3,500,000.00)	\$5,500,001.00		

DESCRIPTION

Effective 8/15/2018, this contract is hereby decreased by \$3,500,000. All other terms, conditions, specifications and pricing remain the same. Per agency request, and DTMB Procurement approval.

TRUCK & TRAILER *Specialties, Inc.*

1200 Victory Drive | Howell, MI 48843 | www.ttspec.com | Ph: (517) 552-3855 | Fx: (517) 552-3666

November 23, 2018

City of Owosso

522 Milwaukee Street, Owosso, MI 48867

Attn: Mark Mitchell, DPW Superintendent, phone (989) 725-0556

Attn: Dan Humphreys, Mechanic, phone (517) 763-9085



State Contract Hyperlink No: 071B5500010

Equipment Quotation utilizing the state contract awarded to Truck & Trailer Specialties, Inc.

Chassis Information: Single Axle, Freightliner SD108 (D&K)

Remove existing Smith Metal Works V-boxes from current trucks for rebuild

Rebuild & Install 2003 Smith Metal Works (315-331-1651), Model #SSV10C, Serial #7167 V-Box salt bodies (No liquid application components) including the following:

- Chain, Gearbox, Bearings, Spinner Head & Spinner Motor

- Replace plumbing for v box hydraulic system down the side of the v box with stainless steel pipe and new hoses as necessary

- Install stainless steel ladder to be mounted on passenger-side

- Frame rails extended back beyond spinner assembly for protection as prior setup

Install Central Hydraulic System including the following:

- Rexroth A10V085** front-mounted load-sensing piston pump

- Pump is 85cc displacement

- Front crossmember for pump mounting

- Spicer 1310 driveline

- Low-oil shutdown valve and override circuit and switch in cab

Install 30 gallon Slimline Hydraulic Oil Reservoir including the following:

- Steel construction

- Mounted behind cab and above frame

- Tank-mounted Zinga-type return filter

- Suction strainer mounted in the tank

- Ball valve shutoff on hydraulic tank

- Low oil sensor mounted inside the tank with red indicator light in cab

- Tank is full of AW32 hydraulic oil

- Solid-state float switch

- Tank to be painted Black

Install Rexroth 4m4-12 Load-Sense Hydraulic Valve Assembly including the following:

- Air-operated Scraper up/down section

- Air-operated Scraper swing section

- EPC 3-way section for conveyor

- EPC 3-way section for spinner

- Above valves within frame-mounted stainless steel valve enclosure

- Return line manifold

- Stainless steel hydraulic couplers for spinner

- Apsco air-type levers mounted on center console including the following:

TRUCK & TRAILER *Specialties, Inc.*

1200 Victory Drive | Howell, MI 48843 | www.ttspec.com | Ph: (517) 552-3855 | Fx: (517) 552-3666

#1 Scraper up/down & swing (single-axis)

#2 Scraper swing (single-axis)

Install Rexroth CS520 Electric Spreader Controller including the following:

Operates in closed-loop, groundspeed orientation, groundspeed-triggered or manual modes

Includes push-button pause & blast features

Controller mounted between the seats on console

Install Monroe MS4510 Underbody Scraper including the following:

1" thick x 20" high x 10' long moldboard

½" thick hanger board with grease manifold brackets installed

2-1/2" O.D. hinge shaft

Two heavy-duty shock absorbers

Bolt-in trunnion caps for canisters; outer arm remains bolt-on style

Two 3-1/2" x 10" actuating cylinders; Socatri rods

Cushion valve

1" solid circle with 5" center pin

Center pin is piloted into hanger board

Two 4" x 12" reversing cylinders; Socatri rods

Three hinge anchor points

Hydraulic pipes

20.5" x 7" poly hold down blocks

Hose kit and j-50 type relief valve

¾" solid hanger plates

Mounting hardware

Parts-installation manual

Grease line kit with manifolds

Install stainless steel grease manifold covers on each side of moldboard

Install serrated step on end of moldboard, streetside

Install standard mild steel cutting edge

Supply three (3) sets of Kennametal single insert carbide cutting edges, (each set includes two (2) 5' sections) shipped loose

Install Custom Lighting & Electrical including the following:

Utilizing chassis switches for: scraper, spreader work lights & warning lights

Indicators: Body-up, low oil alarm & low liquid alarm

Six (6) SoundOff mPower (mo. EMPC2SMS4) LED split amber/green flashers:

Two (2) on chassis grille on separate switch

Two (2) on cabshield, front-facing

Two (2) on bottom of cabshield, side-facing

Replace rear amber flashers with two (2) SoundOff nForce (mo. ENFSLSRV12) green/amber LED flashers

Two (2) SoundOff LED work lights for the scraper, one each side

Two (2) SoundOff LED work lights rear-facing at rear for spreader

Alarm and indicator light in-cab for low-oil situations

Miscellaneous lighting and wiring

Betts junction box

Backup alarm

Install 12" C-channel Front Bumper with tapered ends including the following:

Bumper cut-outs and remount front tow hooks on frame rails

All necessary supports and braces

Install C-channel crossmember reinforced between rear frame rails

Rear tow hooks mounted outside of frame rails

Remount OEM STT/BU lights outside of V-box chain housing

TRUCK & TRAILER *Specialties, Inc.*

1200 Victory Drive | Howell, MI 48843 | www.ttspec.com | Ph: (517) 552-3855 | Fx: (517) 552-3666

- Install** Flaming River electrical disconnect switch with 3-minute time delay wired to LED indicator light mounted in cab skirt
- Install** Poly Fender kit for single axle chassis including the following:
All necessary mounting brackets
1 pair of full radius fenders
Mudflaps mounted at the bottom of the fenders
- Paint** Front bumper, frame and attaching hardware painted Black

Above equipment price, non-stainless painted: \$39,976.00 ea.

Chassis requirements to be confirmed at order:

CA: TBD
Delete OEM bumper
Front frame extension
Front of engine PTO
Stationary grille
Air tanks mounted between the frame rails
Highest ground clearance
Under door raised exhaust
Rear frame extension
Fuel tank positioned under driver's door
6-pack switches

Payment Terms: Net 30. Pricing effective for 45 days.

FOB: City of Owosso

Thank you for the opportunity to quote.

Respectfully submitted by,
Jon Luea/Brian Bouwman

CHECK REGISTER FOR CITY OF OWOSSO
CHECK DATE FROM 12/01/2018 - 12/31/2018

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank 1 GENERAL FUND (POOLED CASH)					
12/07/2018	1	3819(A)	MICHAEL LEVERE ASH	SCHOOL LIAISON OFFICER-48.5/HRS	\$ 887.55
12/07/2018	1	3820(A)	BOUND TREE MEDICAL LLC	AMBULANCE MEDICAL SUPPLIES	\$ 959.00
12/07/2018	1	3821(A)	C M P DISTRIBUTORS INC	SUPPLIES	\$ 173.90
12/07/2018	1	3822(A)	CINTAS CORPORATION #308	FLOOR MATS	\$ 25.00
12/07/2018	1	3823(A)	CONSUMERS ENERGY	GAS/ELECTRIC USAGE	\$ 22,555.44
12/07/2018	1	3824(A)	D & G EQUIPMENT INC	PARTS	\$ 1,693.12
12/07/2018	1	3825(A)	ETNA SUPPLY COMPANY	PARTS	\$ 1,802.75
12/07/2018	1	3826(A)	FALCON INDUSTRIES INC	SECTIONAL AUGER (2)	\$ 922.06
12/07/2018	1	3827(A)	FAMILY FARM & HOME	SNOW SHOVELS (2)	\$ 39.98
12/07/2018	1	3828(A)	FLEIS & VANDENBRINK ENGINEERING INC	ENGINEERING SERVICES	\$ 10,527.24
12/07/2018	1	3829(A)	FRONT LINE SERVICES, INC.	HYDRANT WRENCH	\$ 45.00
12/07/2018	1	3830(A)	GEOCORP INC	SUPPLIES	\$ 179.74
12/07/2018	1	3831(A)	GOYETTE MECHANICAL	PUBLIC SAFETY REPAIR ON FAN UNITS	\$ 771.66
12/07/2018	1	3832(A)	H2A ARCHITECTS INC	FAÇADES	\$ 720.00
12/07/2018	1	3833(A)	HACH COMPANY	LAB SUPPLIES	\$ 1,690.53
12/07/2018	1	3834(A)	IDEXX DISTRIBUTION CORPORATION	QUANTI-CULT	\$ 461.75
12/07/2018	1	3835(A)	INTERSTATE BILLING SERVICE INC	CONVERTER FOR #444	\$ 504.35
12/07/2018	1	3836(A)	J & H OIL COMPANY	FUEL PE 11/30/18	\$ 5,644.83
12/07/2018	1	3837(A)	LANSING UNIFORM CO.	UNIFORMS	\$ 2,189.90
12/07/2018	1	3838(A)	LOGICALIS INC	CISCO SMARTNET MAINTENANCE RENEWAL	\$ 9,475.94
12/07/2018	1	3839(A)	LUDINGTON ELECTRIC, INC.	REPAIR DEWATERING PUMP AND CABLE	\$ 1,212.53
12/07/2018	1	3840(A)	MEMORIAL HEALTHCARE CENTER	LAB	\$ 20.75
12/07/2018	1	3841(A)	MICHIGAN MUNICIPAL LEAGUE WORKERS' COMPENSATION FUND	WORKERS' COMP COVERAGE-INSTALLMENT #3	\$ 20,230.00
12/07/2018	1	3842(A)	MISS DIG SYSTEM, INC.	2019 MISS DIG MEMBERSHIP	\$ 1,323.25
12/07/2018	1	3843(A)	1ST CHOICE AUTO PARTS INC	PARTS/SUPPLIES	\$ 193.68
12/07/2018	1	3844(A)	NEOFUNDS BY NEOPOST	POSTAGE FUNDS	\$ 2,000.00
12/07/2018	1	3845(A)	O'REILLY AUTO PARTS	SUPPLIES	\$ 20.34
12/07/2018	1	3846(A)	OFFICE DEPOT	SUPPLIES	\$ 1,204.39
12/07/2018	1	3847(A)	OFFICE SOURCE	CUSTOM PRE-INKED NOTARY STAMP	\$ 38.90
12/07/2018	1	3848(A)	OLIN CORPORATION	SODIUM HYPOCHLORITE	\$ 2,972.97
12/07/2018	1	3849(A)	PRINTING SYSTEMS, INC.	ELECTION FORMS AND SUPPLIES	\$ 48.70
12/07/2018	1	3850(A)	REEVES WHEEL ALIGNMENT, INC	VEHICLE REPAIRS/MAINTENANCE	\$ 1,257.69
12/07/2018	1	3851(A)	REPUBLIC SERVICES #237	DECEMBER 2018-REFUSE SERVICE	\$ 348.07
12/07/2018	1	3852(A)	SIGNATURE AUTO GROUP-OWOSSO MOTORS	OPD #05-REPAIR	\$ 97.85
12/07/2018	1	3853(A)	STAPLES BUSINESS CREDIT	SUPPLIES	\$ 349.71
12/07/2018	1	3854(A)	BRYAN GLEN THOMAS	ELECTRICAL INSPECTIONS	\$ 500.00
12/07/2018	1	3855(A)	WASTE MANAGEMENT OF MICHIGAN INC	LANDFILL DISPOSAL CHARGES-11/16/18-11/30/18	\$ 6,834.88
12/07/2018	1	3856(A)	MICHAEL GENE WHEELER	SCHOOL LIAISON OFFICER-36/HRS	\$ 658.80
12/07/2018	1	130723	AFLAC	PAYROLL DEDUCTION-AFLAC PREMIUM	\$ 912.04
12/07/2018	1	130724	MARK D AGNEW	GRAPHICS FOR POLICE VEHICLES	\$ 690.00
12/07/2018	1	130725	THE ARGUS-PRESS	PRINTING OF LEGAL NOTICES ETC	\$ 401.25
12/07/2018	1	130726	HANORA WEEKS BIGNALL	ELECTION WORK	\$ 70.00
12/07/2018	1	130727	SHILANDER CRYSTAL	UB refund for account: 2494140006	\$ 74.98
12/07/2018	1	130728	CENTRAL MICHIGAN DIESEL, INC.	WWTP DUMP TRUCK-ANNUAL INSPECTION	\$ 1,664.88
12/07/2018	1	130729	CITY OF OWOSSO	BD Bond Refund	\$ -

12/07/2018	1	130730	JUDY ELAINE CRAIG	COURIER SERVICE	\$ 171.00
12/07/2018	1	130731	D & D TRUCK & TRAILER PARTS	PARTS	\$ 4,151.51
12/07/2018	1	130732	DOWNTOWN DEVELOPMENT AUTHORITY	TAX DISBURSEMENT	\$ 264.77
12/07/2018	1	130733	DURAND AUTO PARTS	PARTS	\$ 532.74
12/07/2018	1	130734	EVENS, JONATHAN J	REIMBURSEMENT	\$ 36.98
12/07/2018	1	130735	FEDEX	SHIPPING	\$ 59.19
12/07/2018	1	130736	H2O COMPLIANCE SERVICES INC	INSPECTION SERVICES FOR CROSS CONNECTION PROGRAM	\$ 821.25
12/07/2018	1	130737	HART, DONIELLE	REFUND	\$ 50.00
12/07/2018	1	130738	HOME DEPOT CREDIT SERVICES	SUPPLIES	\$ 655.73
12/07/2018	1	130739	INTERNATIONAL SOCIETY OF ARBORICULT	WILLIAM BROOKS MEMBERSHIP	\$ 214.00
12/07/2018	1	130740	L D DOCSA ASSOCIATES INC	SLUDGE THICKENER REHABILITATION	\$ 42,549.75
12/07/2018	1	130741	LAMPHERE'S	AMR METER INSTALLS	\$ 2,788.97
12/07/2018	1	130742	LANGTRY, JOHN C. & REBECCA S.	BD Bond Refund	\$ -
12/07/2018	1	130743	MICHIGAN FIRE INSPECTORS SOCIETY	NFPA TEST-MATT HARVEY	\$ 350.00
12/07/2018	1	130744	MISDU	PAYROLL DEDUCTIONS	\$ 1,228.26
12/07/2018	1	130745	NORTHSIDE ANIMAL HOSPITAL	VET SERVICES-PAID FOR BY DONATIONS	\$ 511.94
12/07/2018	1	130746	OWOSSO BOLT & BRASS CO	PARTS	\$ 73.00
12/07/2018	1	130747	OWOSSO CHARTER TOWNSHIP TREASURER	2018 WINTER TAXES	\$ 49.69
12/07/2018	1	130748	OWOSSO POOLS LLC	SPLASH PAD PARTS AND SUPPLIES	\$ 1,566.00
12/07/2018	1	130749	OWOSSO-WATER FUND	WATER/SEWER USAGE	\$ 3,609.29
12/07/2018	1	130750	POLICE OFFICERS LABOR COUNCIL	PAYROLL DEDUCTION-UNION DUES	\$ 854.25
12/07/2018	1	130751	POSTMASTER	SNOW REMOVAL FLYER	\$ 1,010.63
12/07/2018	1	130752	SEIFERT CONCRETE LLC	2018 SIDEWALK REPLACEMENT PROGRAM	\$ 5,762.25
12/07/2018	1	130753	SHIAWASSEE COUNTY TREASURER	TAX DISBURSEMENT	\$ 7,921.71
12/07/2018	1	130754	STATE OF MICHIGAN	2019 AGRICULTURAL LIMING LICENSE RENEWAL	\$ 20.00
12/07/2018	1	130755	STATE OF MICHIGAN	SEX OFFENDER REGISTRATION FEE	\$ 60.00
12/07/2018	1	130756	TERRY M BACK	TIRES	\$ 420.00
12/07/2018	1	130757	TRACTOR SUPPLY COMPANY	CAT VAC-PAID FOR BY DONATIONS	\$ 154.21
12/07/2018	1	130758	TRAM TECH INC	PARTS	\$ 115.00
12/07/2018	1	130759	TX CHILD SUPPORT SDU	PAYROLL DEDUCTION	\$ 143.08
12/07/2018	1	130760	WIN'S ELECTRICAL SUPPLY OF OWOSSO	PARTS	\$ 42.96
12/17/2018	1	130761	WAL-MART STORE #1733	GIFTS FOR CHILDREN-PAID FOR BY DONATIONS	\$ 1,000.00
12/21/2018	1	3857(A)	THE ACCUMED GROUP	NOV 2018-AMBULANCE BILLING SERVICES	\$ 4,182.73
12/21/2018	1	3858(A)	AMERICAN WATER WORKS ASSOCIATION	2019 MEMBERSHIP-2/1/19-1/31/20	\$ 2,109.00
12/21/2018	1	3859(A)	MICHAEL LEVERE ASH	SCHOOL LIAISON OFFICER-73/HRs	\$ 1,335.90
12/21/2018	1	3860(A)	CARMEUSE LIME	BULK PEBBLE QUICKLIME-38.82/TONS	\$ 5,360.17
12/21/2018	1	3861(A)	CENTRON DATA SERVICES, INC.	2018 WINTER TAX BILLS-POSTAGE/PROCESSING	\$ 1,803.51
12/21/2018	1	3862(A)	CINTAS CORPORATION #308	FLOOR MATS	\$ 25.00
12/21/2018	1	3863(A)	CONSUMERS ENERGY	GAS/ELECTRIC USAGE	\$ 31,192.44
12/21/2018	1	3864(A)	VOID		\$ -
12/21/2018	1	3865(A)	CORROSION FLUID PRODUCTS CORP.	PARTS	\$ 1,577.14
12/21/2018	1	3866(A)	D & K TRUCK COMPANY INC	PARTS	\$ 728.15
12/21/2018	1	3867(A)	DALTON ELEVATOR LLC	CARBON DIOXIDE	\$ 496.51
12/21/2018	1	3868(A)	ELECTION SOURCE	ANNUAL TABULATOR MODEM CELLULAR SERVICE	\$ 600.00
12/21/2018	1	3869(A)	EMPLOYEE BENEFIT CONCEPTS INC	DECEMBER 2018-FSA ADMIN FEE	\$ 100.00
12/21/2018	1	3870(A)	ETNA SUPPLY COMPANY	PARTS	\$ 479.24
12/21/2018	1	3871(A)	AMBER FULLER	BOARD OF REVIEW MEETING	\$ 50.00
12/21/2018	1	3872(A)	GILBERT'S DO IT BEST HARDWARE & APP	NOVEMBER 2018 PURCHASES	\$ 441.60
12/21/2018	1	3873(A)	GOULD LAW PC	PROFESSIONAL SERVICES-NOV 13, 2018-DEC 10, 2018	\$ 8,227.44
12/21/2018	1	3874(A)	HACH COMPANY	PARTS	\$ 163.92
12/21/2018	1	3875(A)	J & H OIL COMPANY	FUEL PE 12/15/18	\$ 4,827.05

12/21/2018	1	3876(A)	KENDALL ELECTRIC, INC.	AMR PROJECT PARTS	\$ 159.00
12/21/2018	1	3877(A)	LANSING UNIFORM CO.	JACKET	\$ 154.95
12/21/2018	1	3878(A)	LUDINGTON ELECTRIC, INC.	ELECTRICAL REPAIRS	\$ 6,710.27
12/21/2018	1	3879(A)	MAURER HEATING & COOLING, INC.	TROUBLESHOOT WWTP ADMIN BUILDING	\$ 279.66
12/21/2018	1	3880(A)	MCMASTER-CARR SUPPLY CO	PVC TUBE	\$ 16.01
12/21/2018	1	3881(A)	MEMORIAL HEALTHCARE CENTER	NEW HIRE DRUG SCREEN	\$ 50.00
12/21/2018	1	3882(A)	MICH BUSINESS POWERED BY MDPA	JANUARY 2019 COBRA ADMIN FEE	\$ 50.00
12/21/2018	1	3883(A)	MICHIGAN WATER ENVIRONMENT ASSOCIAT	ASSET MANAGEMENT SEMINAR-CHINAVARE/HAUT	\$ 270.00
12/21/2018	1	3884(A)	NCL OF WISCONSIN INC	LAB SUPPLIES	\$ 212.02
12/21/2018	1	3885(A)	POLYDYNE INC	AF 4500 POLYMER	\$ 2,472.69
12/21/2018	1	3886(A)	RUBOB'S INC	NOV 2018-PUBLIC SAFETY DRY CLEANING	\$ 405.90
12/21/2018	1	3887(A)	SAFEBUILT MICHIGAN LLC	NOVEMBER 2018-BUILDING DEPARTMENT SERVICES	\$ 9,926.67
12/21/2018	1	3888(A)	SIGNATURE AUTO GROUP-OWOSSO MOTORS	REPAIRS TO OPD #06	\$ 247.52
12/21/2018	1	3889(A)	SOILS AND MATERIAL ENGINEERS INC	BASLINE GEOTECHNICAL EVALAUTION & SOILS CONDITION ANALYSIS	\$ 9,900.00
12/21/2018	1	3890(A)	ST JOHNS ANSWERING SERVICE INC	JANUARY 2019-ANSEWERING SERVICE	\$ 75.00
12/21/2018	1	3891(A)	THOMAS SCIENTIFIC	LAB SUPPLIES	\$ 1,200.60
12/21/2018	1	3892(A)	USA BLUE BOOK	SUPPLIES	\$ 366.96
12/21/2018	1	3893(A)	VERIZON WIRELESS	MODEM FEES FOR ACH SYSTEM-11/11/18-12/10/18	\$ 163.96
12/21/2018	1	3894(A)	WASTE MANAGEMENT OF MICHIGAN INC	LANDFILL DISPOSAL CHARGES-12/1/18-12/15/18	\$ 6,198.45
12/21/2018	1	3895(A)	MICHAEL GENE WHEELER	SCHOOL LIAISON OFFICER-71/HRS	\$ 1,299.30
12/21/2018	1	130762	WITTE VERA L	REIMBURSEMENT	\$ 427.50
12/21/2018	1	130763	SHAFER WILLIAM J	REIMBURSEMENT	\$ 423.68
12/21/2018	1	130764	BATES BARRY D	REIMBURSEMENT	\$ 200.00
12/21/2018	1	130765	H K ALLEN PAPER CO	SUPPLIES	\$ 1,221.95
12/21/2018	1	130766	AMERICAN SPEEDY PRINTING	SIDEWALK SNOW AND ICE REMOVAL BROCHURE-PRINTING/STUFFING	\$ 1,454.00
12/21/2018	1	130767	APEX SOFTWARE	MAINTENANCERENEWAL-1/1/19-1/1/20	\$ 470.00
12/21/2018	1	130768	THE ARGUS-PRESS	WWTP ATTENDANT/OPERATOR AD	\$ 135.90
12/21/2018	1	130769	BEATTIE SPRING AND WELDING, INC.	REPLACE REAR SPRINGS ON SALT TRUCK	\$ 2,220.52
12/21/2018	1	130770	J&S AUTO LLC	UB refund for account: 1609500003	\$ 70.84
12/21/2018	1	130771	DENTER ANDREW	UB refund for account: 3623070013	\$ 26.39
12/21/2018	1	130772	DASEN TED	UB refund for account: 5113070008	\$ 47.07
12/21/2018	1	130773	HODDY CHRISTOPHER	UB refund for account: 2041890004	\$ 111.69
12/21/2018	1	130774	BLISS DEBRA	UB refund for account: 3753573705	\$ 23.33
12/21/2018	1	130775	ST JAMES ASHLEY	UB refund for account: 3408570008	\$ 70.76
12/21/2018	1	130776	J D CANDLER ROOFING COMPANY INC	MAIN PLANT BUILDING ROOF INSPECTION/REPAIRS	\$ 2,495.00
12/21/2018	1	130777	CENTER FOR TECHNOLOGY & TRAINING/	2019 PASER TRAINING-CLAYTON WEHNER	\$ 55.00
12/21/2018	1	130778	CITY OF OWOSSO	2018 OWOSSO DRAIN	\$ 5,302.60
12/21/2018	1	130779	CORDIER EXCAVATING	BD Bond Refund	\$ 250.00
12/21/2018	1	130780	CRUISERS INC	PRINTERS AND ACCESSORIES FOR OPD #08 AND #09	\$ 1,073.20
12/21/2018	1	130781	CUMMINS ALLISON	BILL COUNTER	\$ 1,869.31
12/21/2018	1	130782	RONALD DANKERT	BOARD OF REVIEW MEETING	\$ 50.00
12/21/2018	1	130783	DAYSTARR COMMUNICATIONS	JANUARY 2019-PHONE AND BROADBAND INTERNET	\$ 945.39
12/21/2018	1	130784	DEAN BIRCHMEIER WELL REPAIR	BD Bond Refund	\$ 50.00
12/21/2018	1	130785	DELTA DENTAL PLAN OF MICHIGAN	DENTAL INSURANCE PREMIUM	\$ 3,586.62
12/21/2018	1	130786	DOWNTOWN DEVELOPMENT AUTHORITY	OCTOBER & NOVEMBER 2018-COMMUNITY DEVELOPMENT SERVICES	\$ 4,096.66
12/21/2018	1	130787	FREDERICK SHAUNA M	2018 Sum Tax Refund 050-580-000-068-00	\$ 309.07
12/21/2018	1	130788	GA HUNT	BD Bond Refund	\$ 50.00
12/21/2018	1	130789	GREENSCAPE GENERAL CONTRACTING LLC	SURVEY AND IDENTIFICATION OF LEAD AND GALVANIZED WATER SERVICE LINES	\$ 28,550.00
12/21/2018	1	130790	INDEPENDENT NEWSPAPERS	WWTP ATTENDANT AD	\$ 83.80
12/21/2018	1	130791	INTERNATIONAL INSTITUTE OF MUNICIPA	MEMBERSHIPS-AMY KIRKLAND/ROXANE CRAMER	\$ 280.00
12/21/2018	1	130792	JERRY L JONES	BOARD OF REVIEW MEETING	\$ 50.00

12/21/2018	1	130793	KENDALL HUNT PUBLISHING COMPANY	TRAINING BOOK	\$ 57.34
12/21/2018	1	130794	LAMPHERE'S	AMR METER INSTALLS	\$ 1,770.58
12/21/2018	1	130795	LEWIS RANDY CONSTRUCTION CO	BD Bond Refund	\$ 50.00
12/21/2018	1	130796	MAYNARD RONALD L. & SARAH A.	REFUND	\$ 7.37
12/21/2018	1	130797	MCLAREN RENTALS, INC.	AUGER	\$ 86.40
12/21/2018	1	130798	MICH BUSINESS POWERED BY MDPA	2019 MEMBERSHIP	\$ 150.00
12/21/2018	1	130799	MICHIGAN ASSOCIATION OF MUNICIPAL C	2019 MEMBERSHIPS-AMY KIRKLAND/ROXANE CRAMER	\$ 120.00
12/21/2018	1	130800	MICHIGAN CO INC	RAGS	\$ 103.97
12/21/2018	1	130801	MICHIGAN MUNICIPAL RISK MANAGEMENT	PROPERTY INSURANCE	\$ 57,969.00
12/21/2018	1	130802	MID-MICHIGAN ASSOCIATION OF ASSESSI	TREENA CHICK-2019 MEMBERSHIP	\$ 20.00
12/21/2018	1	130803	MISDU	PAYROLL DEDUCTION	\$ 1,228.26
12/21/2018	1	130804	NATIONAL HOSE TESTING SPECIALTIES I	LADDER TESTING	\$ 372.60
12/21/2018	1	130805	MICHAEL O'LEARY	BOARD OF REVIEW MEETING	\$ 50.00
12/21/2018	1	130806	ORSER-LACEL B. & BARBARA R.	2018 Sum Tax Refund 050-652-011-010-00	\$ 523.45
12/21/2018	1	130807	OWOSSO CHARTER TOWNSHIP TREAS & OUTDOORS PLUS INC	2018 OWOSSO DRAIN PER CONSERVATION AGREEMENT	\$ 301.81
12/21/2018	1	130808	OWOSSO CHARTER TREA & JOHN D FISHER	2018 OWOSSO DRAIN PER CONSERVATION AGREEMENT	\$ 135.29
12/21/2018	1	130809	OWOSSO CHARTER TWP TREAS & EVERGREENS INC	2018 OWOSSO DRAIN PER CONSERVATION AGREEMENT	\$ 241.39
12/21/2018	1	130810	OWOSSO CHARTER TWP TREAS & NORTHWOOD MOBILE HOME ESTATES	2018 OWOSSO DRAIN PER CONSERVATION AGREEMENT	\$ 1,012.53
12/21/2018	1	130811	PETTY CASH-TREASURER	PUBLIC SAFETY CASH DRAWERS	\$ 100.00
12/21/2018	1	130812	MIKE SELLECK	BOARD OF REVIEW MEETING	\$ 50.00
12/21/2018	1	130813	SHIAWASSEE COUNTY CLERK	PRIMARY ELECTION EXPENSES	\$ 5,995.09
12/21/2018	1	130814	SHIAWASSEE FAMILY YMCA	PAYROLL DEDUCTION-MEMBERSHIPS	\$ 186.15
12/21/2018	1	130815	SPRINT COMMUNICATIONS	CELL PHONE SERVICE-11/7/18-12/6/18	\$ 1,157.05
12/21/2018	1	130816	STATE OF MICHIGAN	2019-NPDES ANNUAL PERMIT FEE	\$ 5,500.00
12/21/2018	1	130817	STATE OF MICHIGAN-DEPT OF T M & B	MEMBERSHIP-MIDEAL-JAN 1, 2019-DEC 31, 2020	\$ 250.00
12/21/2018	1	130818	THE TOWN TUB, INC.	FUEL WHILE PUMPS WERE DOWN AT J & H OIL	\$ 398.34
12/21/2018	1	130819	TX CHILD SUPPORT SDU	PAYROLL DEDUCTION	\$ 143.08
12/21/2018	1	130820	VALLEY LUMBER	LUMBER FOR BRIDGE AND SIGN REPAIR	\$ 72.28
12/21/2018	1	130821	ZIETZ JENNIFER	REFUND	\$ 15.00
12/28/2018	1	3896(A)	MICHAEL LEVERE ASH	SCHOOL LIAISON OFFICER-33/HRs	\$ 603.90
12/28/2018	1	3897(A)	LOREEN F BAILEY	CAT SUPPLIES-PAID FOR BY DONATIONS/COUNCIL PAY	\$ 262.99
12/28/2018	1	3898(A)	BODMAN PLC	EMPLOYEE RELATIONS	\$ 61.25
12/28/2018	1	3899(A)	CONSUMERS ENERGY	GAS/ELECTRIC USAGE	\$ 8,893.02
12/28/2018	1	3900(A)	ETNA SUPPLY COMPANY	PARTS	\$ 609.30
12/28/2018	1	3901(A)	BURTON D FOX	COUNCIL PAY	\$ 20.00
12/28/2018	1	3902(A)	FRONT LINE SERVICES, INC.	REPAIRS TO FIRE EQUIPMENT	\$ 3,831.11
12/28/2018	1	3903(A)	GABRIDGE & COMPANY, PLC	AUDIT SERVICES OF FINANCIAL STATEMENTS	\$ 13,980.00
12/28/2018	1	3904(A)	HYDROTEX INC	HY-TORQUE HYD (LUBE)	\$ 2,035.30
12/28/2018	1	3905(A)	NATIONAL VISION ADMINISTRATORS LLC	JANUARY 2019-VISION INSURANCE PREMIUM	\$ 480.20
12/28/2018	1	3906(A)	OFFICE DEPOT	SUPPLIES	\$ 98.21
12/28/2018	1	3907(A)	ORCHARD HILTZ & MCCLIMENT INC	ENGINEERING SERVICES	\$ 47,932.50
12/28/2018	1	3908(A)	SERVER SUPPLY.COM INC	REPLACEMENT HARD DRIVES (2)	\$ 225.40
12/28/2018	1	3909(A)	MICHAEL GENE WHEELER	SCHOOL LIAISON OFFICER-33/HRs	\$ 603.90
12/28/2018	1	130822	ALL ABOUT ANIMALS	SPAY/NEUTER OF CATS-PAID FOR BY DONATION	\$ 1,045.00
12/28/2018	1	130823	H K ALLEN PAPER CO	SUPPLIES	\$ 402.35
12/28/2018	1	130824	DENBOER-BATTERIES PLUS	BATTERIES	\$ 39.74
12/28/2018	1	130825	MALLORY SALLY	UB refund for account: 3304570017	\$ 22.23
12/28/2018	1	130826	MESSMER KIRK D	UB refund for account: 2175540002	\$ 79.58
12/28/2018	1	130827	CHRISTOPHER EVELETH	COUNCIL PAY/MAYORAL STIPEND	\$ 260.00
12/28/2018	1	130828	JANAE L FEAR	COUNCIL PAY	\$ 40.00
12/28/2018	1	130829	ELAINE GREENWAY	COUNCIL PAY	\$ 100.00

12/28/2018	1	130830	JEROME C HABER	COUNCIL PAY	\$ 40.00
12/28/2018	1	130831	KENDALL HUNT PUBLISHING COMPANY	TRAINING BOOKS	\$ 101.11
12/28/2018	1	130832	LAMPHERE'S	AMR METER INSTALLS	\$ 4,359.06
12/28/2018	1	130833	DANIEL A. LAW	COUNCIL PAY	\$ 130.00
12/28/2018	1	130834	NORTHSIDE ANIMAL HOSPITAL	VET SERVICES-PAID FOR BY DONATIONS	\$ 423.44
12/28/2018	1	130835	SUSAN J. OSIKA	COUNCIL PAY	\$ 140.00
12/28/2018	1	130836	NICHOLAS L PIDEK	COUNCIL PAY	\$ 40.00
12/28/2018	1	130837	LINDA L ROBERTSON	COUNCIL PAY	\$ 50.00
12/28/2018	1	130838	STANDARD INSURANCE COMPANY	GROUP LIFE INSURANCE	\$ 4,595.45
12/28/2018	1	130839	STATE OF MICHIGAN	ASSESSOR CERTIFICATION-TREENA CHICK	\$ 175.00
12/28/2018	1	130840	STATE OF MICHIGAN	STATEWIDE RECORDS MANAGEMENT SYSTEM LAW	\$ 3,800.00
12/28/2018	1	130841	ROBERT J TEICH JR	COUNCIL PAY	\$ 90.00
12/28/2018	1	130842	TRACTOR SUPPLY COMPANY	CAT VAX-PAID FOR BY DONATIONS	\$ 59.88

(3 Checks Voided)

Total of 208 Disbursements: \$515,139.50

Bank 10 OWOSSO HISTORICAL FUND

Check Type: Paper Check

12/03/2018	10	5160	WHEELER, MELISSA AND HARVEY	DEPOSIT FOR GOULD HOUSE SHORT TERM LEASE	\$ 500.00
12/03/2018	10	5161	AMERICAN SPEEDY PRINTING	POSTCARDS/ENVELOPES/POSTERS/CERTIFICATES	\$ 149.98
12/03/2018	10	5162	BIZARRE DESIGN LAB	EDIT HOLIDAY POSTER/POSTCARDS/FACEBOOK COVER IMAGE	\$ 80.00
12/03/2018	10	5163	DAYSTARR COMMUNICATIONS	GOULD HOUSE-DECEMBER 2018-BROADBAND INTERNET	\$ 128.77
12/03/2018	10	5164	ROBERT V DORAN-BROCKWAY	REIMBURSEMENT	\$ 103.01
12/03/2018	10	5165	DEBBIE HEBERT	NOVEMBER 2018-RECORDING SERVICES	\$ 49.00
12/03/2018	10	5166	HI QUALITY GLASS, INC	DISPLAY CASE AT CURWOOD CASTLE REPAIR	\$ 93.50
12/03/2018	10	5167	LAMPHERE'S	GOULD HOUSE TOILET REPAIR	\$ 114.92
12/03/2018	10	5168	SECURITY ALARM CO INC	CURWOOD CASTLE ALARM-12/1/18-2/28/19	\$ 63.00
12/03/2018	10	5169	SHIAWASSEE ARTS CENTER	CURWOOD CASTLE PUZZLES (18)	\$ 153.00
12/03/2018	10	5170	SUNNYSIDE FLORIST	FOLOWERS FOR CASTLE	\$ 28.75
12/03/2018	10	5171	WEATHER VANE ROOFING	STAINLESS STEEL CHIMNEY CAP ON COMSTOCK CABIN	\$ 720.00
12/20/2018	10	5172	AMERICAN SPEEDY PRINTING	CERTIFICATES	\$ 5.00
12/20/2018	10	5173	CONSUMERS ENERGY	CURWOOD CASTLE	\$ 763.68
12/20/2018	10	5174	DAYSTARR COMMUNICATIONS	GOULD HOUSE BROADBAND	\$ 250.41
12/20/2018	10	5175	ROBERT V DORAN-BROCKWAY	FB BOOSTING	\$ 612.61
12/20/2018	10	5176	GILBERT'S DO IT BEST HARDWARE & APP	LIGHTS/BATTERIES	\$ 105.68
12/20/2018	10	5177	HANKERD SPORTSWEAR	COASTERS-40/MUGS-20/HOODIES-10	\$ 918.00
12/20/2018	10	5178	LAMPHERE'S	UNPLUG SINK DRAIN	\$ 98.00
12/20/2018	10	5179	SHANNON MAGINITY	REISSUED STALE CHECK	\$ 125.00
12/20/2018	10	5180	MICHIGAN MUSEUMS ASSOCIATION	MEMBERSHIP RENEWAL TO 2/15/20	\$ 50.00
12/20/2018	10	5181	MURTLES HANDMADE CHOCOLATES	GIFT BASKET	\$ 100.00

Total of 22 Disbursements: \$ 5,212.31

REPORT TOTALS:

(3 Checks Voided)

Total of 230 Disbursements: \$520,351.81



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: December 28, 2018
TO: City Council
FROM: Glenn Chinavare, Director of Public Services
SUBJECT: Williams Street - Permanent Easement for Storm Sewer

RECOMMENDATION:

Authorize acceptance of two permanent easement documents for storm sewer replacement along 405 W. Williams Street and 219 N. Water Street in exchange for total sum of \$2.00 (\$1.00 each).

BACKGROUND:

The existing storm sewer along Williams Street services a land area of about 19 acres within the City of Owosso. This storm sewer depends upon an outfall that crosses under private property owned by Owosso Public Schools, then into the Shiawassee River. The existing storm sewer is undersized and should be replaced to properly service the area during large rainfall events. While the City has no rights to currently enter the property, Owosso Public Schools is willing to grant the City of Owosso permanent easement to construct and maintain a new storm sewer on its property. The cost for said permanent easement is the sum of two dollars (\$2.00). The permanent easement will allow the city rights to construct and maintain storm sewer and its appurtenances within the permanent easement area.

FISCAL IMPACTS:

Total estimated cost for the two permanent easements is two dollars (\$2.00). Funds for this purchase are available in the 2016 unlimited Obligation Bond Proceeds..

RESOLUTION NO.

**AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH
OWOSSO PUBLIC SCHOOLS FOR
A PERMANENT EASEMENT ALONG 405 WEST WILLIAMS STREET AND
A PERMANENT EASEMENT ALONG 219 N. WATER STREET**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, has determined that it is in the best interest of the public to replace the storm sewer located under properties owned by the Owosso Public Schools; and

WHEREAS, replacement of the storm sewer will require permanent easements from the property owner; and

WHEREAS, Owosso Public Schools, property owner, is willing to grant said permanent easements to the City of Owosso for the sum of two dollars (\$2.00).

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to agree to the terms set forth in the attached permanent easement documents between the City of Owosso, Michigan and Owosso Public Schools, 645 Alger Street, Owosso, Michigan.
- SECOND: The City Clerk is instructed and authorized to file said easement documents with the Shiawassee County Register of Deeds.
- THIRD: The accounts payable department is authorized to pay Owosso Public Schools for necessary expenses as set forth in the permanent easement documents.
- FOURTH: The above expenses shall be paid from the 2016 Unlimited Obligation Bond Proceeds.

PERMANENT EASEMENT

Owosso Public Schools, property owner, County of Shiawassee, in the State of Michigan, hereinafter called Grantor(s) in consideration of One Dollar (\$1.00) to them paid, receipt of which is hereby acknowledged do hereby grant, convey and warrant to the City of Owosso, Michigan, a Michigan municipal corporation, hereinafter called Grantee, their successors (only if successor is a designated governmental entity or municipality) and assigns, the permanent easement and right-of-way to make surveys, lay, construct, maintain, operate, alter, replace and repair and remove at any time hereafter any storm sewer on, the following described parcel of land and depicted in Exhibit A:

A 30 feet wide polygon centered on and following approximate diagonal alignment inside the Northwest corner of the following described parcel: Lot 2 of Block 38 of Original Plat City of Owosso, being a part of Section 13, T.7 N.-R.2 E., City of Owosso, Shiawassee County, Michigan.

It being expressly understood that no building or other structures will be placed over said storm sewer by the grantor without the written consent of said Grantee and the non-use or limited use of this permanent easement by Grantee shall not prevent Grantee from later making use of the permanent easement to the full extent herein authorized. Grantee agrees to pay for any damage which it does to Grantor(s) buildings, or other structures, in its exercise of the rights herein granted, and to bury and maintain said storm sewer and appurtenances so as not to interfere with the normal use of said land. Grantee agrees to replace any disturbed area in kind with similar mutually agreed upon material.

It is also understood that this agreement constitutes all of the terms, conditions and understandings between the parties hereto.

IN WITNESS THEREOF, the parties have hereunto set their hands and seal
this 19 day of December, 2018

Signed, Sealed and Delivered in Presence of:

Signature(s) of Grantor: Andrea Tuttle

Printed Name and Title:

Andrea Tuttle Superintendent
STATE OF MICHIGAN
COUNTY OF Shiawassee

On this 19 day of December, 2018, before me, a Notary Public, in and for said County, personally appeared Andrea Tuttle, to me known to be the same person ☒ named in and who executed the foregoing instrument and acknowledged the execution of the same to be ☒ free act and deed.

Notary Public Clara F Pitt County of Shiawassee State of Michigan
My Commission Expires June 11, 2020

PREPARED BY: R. Chesney, City of Owosso

PERMANENT EASEMENT

Owosso Public Schools, property owner, County of Shiawassee, in the State of Michigan, hereinafter called Grantor(s) in consideration of One Dollar (\$1.00) to them paid, receipt of which is hereby acknowledged do hereby grant, convey and warrant to the City of Owosso, Michigan, a Michigan municipal corporation, hereinafter called Grantee, their successors (only if successor is a designated governmental entity or municipality) and assigns, the permanent easement and right-of-way to make surveys, lay, construct, maintain, operate, alter, replace and repair and remove at any time hereafter any storm sewer on, the following described parcel of land and depicted in Exhibit A:

A 30 feet wide polygon centered on and following approximate diagonal alignment from Northeast to Southwest corners of the following described parcel: Lot 4 of Block 38 of Original Plat City of Owosso, being a part of Section 13, T.7 N.-R.2 E., City of Owosso, Shiawassee County, Michigan.

It being expressly understood that no building or other structures will be placed over said storm sewer by the grantor without the written consent of said Grantee and the non-use or limited use of this permanent easement by Grantee shall not prevent Grantee from later making use of the permanent easement to the full extent herein authorized. Grantee agrees to pay for any damage which it does to Grantor(s) buildings, or other structures, in its exercise of the rights herein granted, and to bury and maintain said storm sewer and appurtenances so as not to interfere with the normal use of said land. Grantee agrees to replace any disturbed area in kind with similar mutually agreed upon material.

It is also understood that this agreement constitutes all of the terms, conditions and understandings between the parties hereto.

IN WITNESS THEREOF, the parties have hereunto set their hands and seal
this 19 day of December, 2018.

Signed, Sealed and Delivered in Presence of:

Signature(s) of Grantor: _____

Printed Name and Title:

Andrew Tuttle Superintendent

STATE OF MICHIGAN)

COUNTY OF Shiawassee

On this 19 day of December, 2018, before me, a Notary Public, in and for said County, personally appeared Andrew Tuttle, to me known to be the same person X named in and who executed the foregoing instrument and acknowledged the execution of the same to be X free act and deed.

Notary Public

Clara J. Pitt

County of

Shiawassee

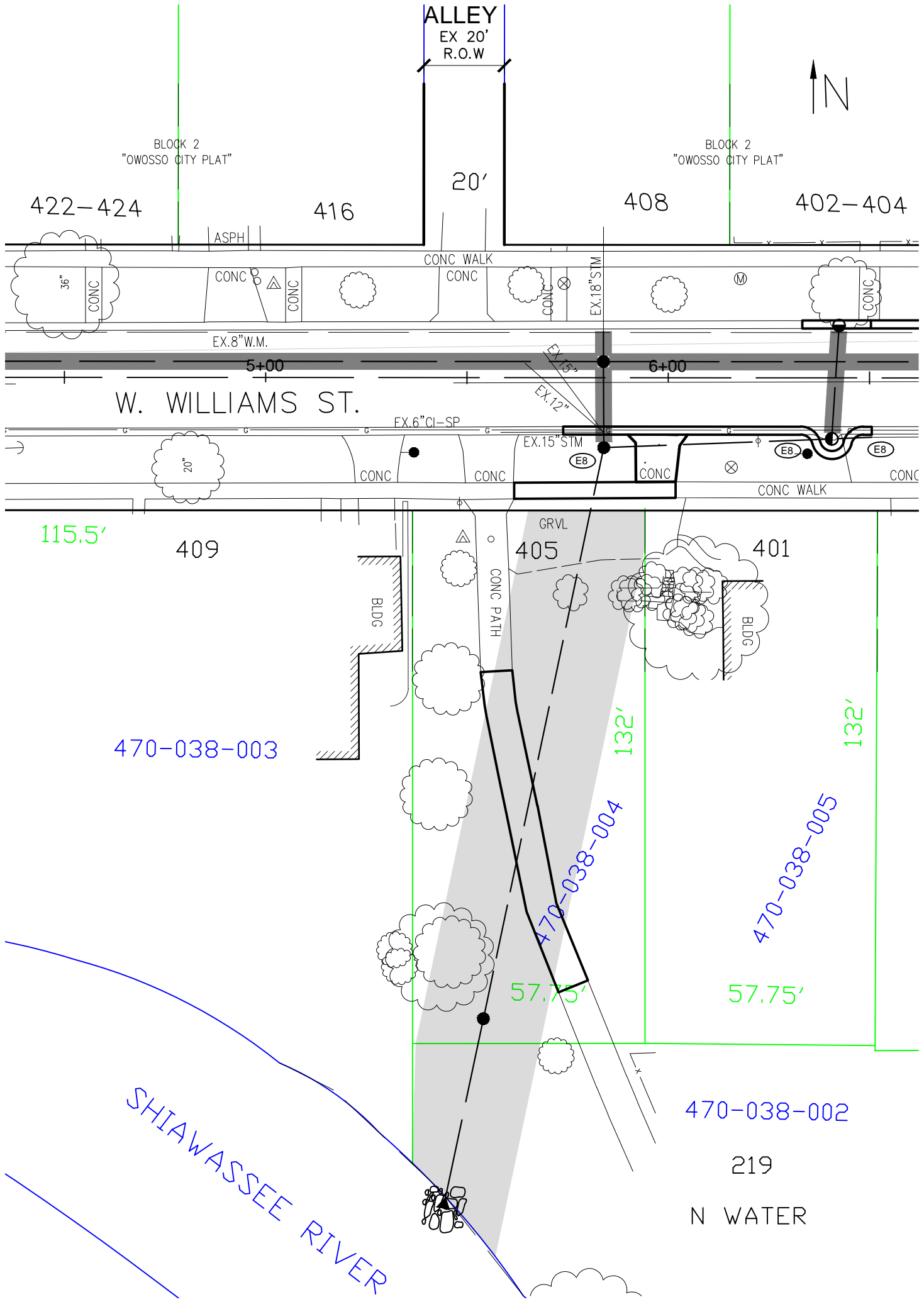
State of

Michigan

My Commission Expires

June 11, 2020

PREPARED BY: R. Chesney, City of Owosso



BLOCK 2
"OWOSSO CITY PLAT"

BLOCK 2
"OWOSSO CITY PLAT"



422-424

416

20'

408

402-404

ASPH

CONC WALK
CONC

EX. 18" STM

EX. 8" W.M.

5+00

6+00

W. WILLIAMS ST.

EX. 6" CI-SP

EX. 15" STM

E8

E8

E8

E8

CONC WALK

CONC

115.5'

409

405

401

BLDG

CONC PATH

BLDG

470-038-003

132'

132'

470-038-004

470-038-005

57.75'

57.75'

470-038-002

219

N WATER


SHIAWASSEE RIVER

Google Maps 410 W Williams St



Image capture: Aug 2014 © 2018 Google

Owosso, Michigan

 Google, Inc.

Street View - Aug 2014

<https://www.google.com/maps/@43.000802,-84.1749555,3a,75y,174.43h,77.4t/data=!3m6!1e1!3m4!1se-Mh-B0PySpysjw4UY4TGQ!2e0!7i113312!8i6656>



301 W MAIN ST • OWOSSO, MI 48867-2958 • 989-725-0555 • FAX 989-723-8854

DATE: January 4, 2019

TO: City Council

FROM: Glenn M. Chinavare, Director of Public Services & Utilities

SUBJECT: Amendment No.2 to Water District Agreement between City of Owosso and Caledonia Charter Township

RECOMMENDATION:

Authorization to amend the 2006 Water District Agreement to include language necessary for Caledonia Charter Township to secure loan financing from the United States Department of Agriculture.

BACKGROUND:

The city of Owosso provides water supply, water distribution maintenance services, and technical guidance for system maintenance by Agreement. The current Agreement became effective July 1, 2006 and will continue until December 31, 2058.

Language requested as Amendment No.2, to include the following changes to the city of Owosso & Caledonia Charter Township Water District Agreement in paragraph No.4 as highlighted below:

Paragraph No. 4

City, to the best of its ability, shall deliver water to customers within the districts at such rates of flow as may be required to meet ordinary needs, and as may be required to meet peak hour demand to the same extent that peak hour demand is met within the boundaries of the City. ***In the event of any water shortages to the system encountered for any reason the water supply will be shared proportionately between Owosso, Corunna, Charter Township of Caledonia and any other users provided service from this source.***

FISCAL IMPACTS:

No funding impact.

Document originated by:

Glenn M. Chinavare, Director of Public Services & Utilities

Attachments: (1) Resolution
(2) Caledonia Charter Township Proposed Amendment No.2

RESOLUTION NO.

AUTHORIZATION FOR AMENDMENT NO. 2 TO THE WATER DISTRICT AGREEMENT DATED JULY 1, 2006 BETWEEN THE CITY OF OWOSSO AND CALEDONIA CHARTER TOWNSHIP

WHEREAS, the city of Owosso, Shiawassee County, Michigan, entered into an agreement with Caledonia Charter Township on July 1, 2006 to provide water supply and related maintenance services to Caledonia Charter Township, Shiawassee County for 20 years; and

WHEREAS, Caledonia Charter Township requested and was granted, as Amendment No.1 dated September 17, 2018, an extension this Agreement for a period of 40 years to comply with United States Department of Agriculture (USDA) regulations that were required in order to secure loan financing for water distribution system infrastructure improvements within the Caledonia Charter Township, Shiawassee County, Middletown area; and

WHEREAS, Caledonia Charter Township requests additional language changes to paragraph No. 4 of the Water District Agreement in order for them to secure loan financing from the United States Department of Agriculture (USDA) for the water distribution system infrastructure improvements noted above.

NOW THEREFORE BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

FIRST: The city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to amend the Water District Agreement with Caledonia Charter Township, as Amendment No. 2 to the July 1, 2006 Agreement, to facilitate loan financing for water distribution system infrastructure improvements within the Middletown area.

SECOND: Amendment No. 2 shall add language to paragraph No.4 of the Water District Agreement between the city of Owosso and Caledonia Charter Township to state:

4. City, to the best of its ability, shall deliver water to customers within the districts at such rates of flow as may be required to meet ordinary needs, and as may be required to meet peak hour demand to the same extent that peak hour demand is met within the boundaries of the City. ***In the event of any water shortages to the system encountered for any reason the water supply will be shared proportionately between Owosso, Corunna, Charter Township of Caledonia and any other users provided service from this source.***

Caledonia Charter Township
SHIAWASSEE COUNTY
135 North State Road
Owosso, Michigan 48867
989-743-5300 | TDD: 711 | FAX 989-743-6705

December 17, 2018

City of Owosso
301 W. Main Street
Owosso, MI 48867

Re: Caledonia Charter Township Water Agreement Addendum

Dear Mr. Chinavare:

We, Caledonia Charter Township, support adding the following statement to the Water Agreement Addendum that was previously approved to meet the requirements of USDA.

" In the event of any water shortages to the system encountered for any reason the water supply will be shared proportionately between Owosso, Corunna, Charter Township of Caledonia and any other users provided service from this source."

Thank you,



Joe DeCaire
Township Supervisor



301 WEST MAIN STREET • OWOSSO, MICHIGAN 48867-2958

MEMORANDUM

TO: City of Owosso, Nathan Henne, City Manager

From: Scott J. Gould, City Attorney

Date: January 3, 2019

RE: Osburn Lakes / Developer's Vote

City Manager asked what options the City has as the Developer when presented with an Osburn Lake Home Owners' Association bylaw amendment vote. What affect would the City have upon the vote if it abstained?

FACTS

The Osburn Lakes Condominium project was originally started by the City of Owosso and a private Developer, with the intention to take advantage of the housing market at the time. Subsequent to the start of the project, the housing market across Michigan collapsed. As a result of the collapse, the original Developer of this project went bankrupt and thus the City of Owosso stepped into the shoes of the now defunct Developer.

Currently the City of Owosso, as the Successor Developer, has nineteen (19) vacant lots remaining in the project.

RULE

Bylaw Article II Section 2: Voting Rights. [T]he co-owners of each unit shall collectively be entitled to one vote when voting by number and one vote, the value of which shall equal the total percentage assigned to the unit or units owned by them in Article VI.B. of the Master Deed.

Master Deed Article VI (B): Percentages of Value. The total value of the project is 100 percent (100%). All units are hereby assigned an equal percentage of value.

Bylaw Article II Section 3: Persons Entitled to Vote. The Developer shall, at any meeting, be entitled to cast a vote on behalf of each unit it owns.

Bylaw Article VII Section 1(D): Developer's Rights and Responsibilities. Developer may assign, in whole or in part, its rights and responsibilities hereunder to the Association, and when the last unit in the Condominium Project has been conveyed, this assignment shall occur automatically.

ANALYSIS

Thus the City is considered to have 19 votes per number and 22% per value and has the right to vote at any meeting. However, the City may assign its rights in whole or in part when confronted with a voting situation such as amending the HOA Bylaws.

Upon the City's receipt of an amendment proposal, properly accepted by the HOA, the City should review and consider the proposal against its own interest in the Osburn Lakes as the Successor Developer. After review of amendment proposal, the City may take one of four options:

- 1) The City may vote to amend with its vote being 19 in number and 22% in value;
- 2) The City may abstain from voting in which the Association will have to cross the 2/3 vote threshold with the City included in the equation, both in number and value; or
- 3) The City may assign, in part, its right to vote on the amendment proposal, to the Association. The assignment would only be for the particular amendment vote and not for any future proposed amendment votes. This would allow the Association to remove the City's vote in number and in value from the equation;
- 4) The City may assign, in part, to the Association, its right to vote on all future amendment proposals. This would allow the Association to remove the City's vote in number and in value from the equation before the automatic assignment takes place.

CONCLUSION

As Successor Developer of the Osburn Lakes Condominium Project, the City upon receipt of a proposed amendment to the Bylaws will have to consider which one of the first three options best suits the City's interest. Each future proposed amendment will have to be considered by the City on an individual basis. Taking any one of the first three options would bring about HOA members trying to influence the City for its votes. Once the City has made a decision as to what action to take, it will then have to memorialize the directive by City Council resolution.

Alternatively, the City may take the fourth option and assign its rights in part, to the Association, for voting on all future proposed Bylaw amendments in advance of the automatic assignment. This course of action is more feasible now than any time before because the HOA has been operating on its own for some years and the City's vote in number and value is relatively low. This course of action would remove the HOA members' incentive to lobby the City in advance of a vote. This option would have to be memorialized by City Council resolution.

SiG/jmr

User: CAGrice

DB: Owosso

PERIOD ENDING 11/30/2018

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2018 (ABNORMAL)	MONTH 11/30/2018 (DECREASE)	BALANCE (ABNORMAL)	
Fund 101 - GENERAL FUND						
Revenues						
Dept 000 - 214						
101-000-401.403	GENERAL PROPERTY TAX	3,450,000.00	3,060,197.40	26,150.75	389,802.60	88.70
101-000-401.424	TRAILER PARK TAXES	0.00	234.00	0.00	(234.00)	100.00
101-000-401.430	INDUSTRIAL/COMMERCIAL FACILITIES TAX	24,000.00	30,169.71	0.00	(6,169.71)	125.71
101-000-401.432	NEIGHBORHOOD ENTERPRISE ZONE REHAB TAXE	129.00	179.18	0.00	(50.18)	138.90
101-000-401.443	ADMINISTRATION FEES	70,000.00	27,095.45	235.25	42,904.55	38.71
101-000-401.445	INTEREST & PENALTIES ON TAXES	20,000.00	4,072.20	1,262.46	15,927.80	20.36
101-000-450.452	PERMITS-BUILDING	108,144.00	42,557.30	8,801.20	65,586.70	39.35
101-000-450.453	LIQUOR LICENSES	10,000.00	10,455.50	0.00	(455.50)	104.56
101-000-450.454	PERMITS-ELECTRICAL	30,000.00	12,686.00	1,504.00	17,314.00	42.29
101-000-450.455	PERMITS-PLUMBING & MECHANICAL	38,000.00	10,278.00	3,270.00	27,722.00	27.05
101-000-450.460	MISCELLANEOUS LICENSES	10,000.00	13,678.00	2,400.00	(3,678.00)	136.78
101-000-450.477	PERMITS-HANDGUNS	500.00	340.00	30.00	160.00	68.00
101-000-450.478	DOG LICENSES	60.00	0.00	0.00	60.00	0.00
101-000-539.573	LOCAL COMMUNITY STABILIZATION SHARE	50,000.00	54,354.52	0.00	(4,354.52)	108.71
101-000-539.575	REVENUE SHARING-CONSTITUTIONAL	1,683,311.00	300,558.00	0.00	1,382,753.00	17.86
101-000-600.625	VACANT PROPERTY REGISTRATION/INSPECTION	0.00	700.00	0.00	(700.00)	100.00
101-000-600.626	CHARGE FOR SERVICES RENDERED	60,000.00	6,890.98	176.74	53,109.02	11.48
101-000-600.627	DUPLICATING SERVICES	500.00	1,495.89	158.42	(995.89)	299.18
101-000-600.628	RENTAL REGISTRATION	500.00	27,700.00	2,975.00	(27,200.00)	5,540.00
101-000-600.629	AMBULANCE CHARGES	200,000.00	79,652.79	25,375.58	120,347.21	39.83
101-000-600.630	AMBULANCE MILEAGE CHARGES	400,000.00	83,738.05	26,608.54	316,261.95	20.93
101-000-600.631	AMBULANCE/ ADVANCED LIFE SUPPORT CHARGE	500,000.00	168,125.49	57,541.64	331,874.51	33.63
101-000-600.633	FIRE SERVICES	2,000.00	(500.00)	500.00	2,500.00	(25.00)
101-000-600.642	CHARGE FOR SERVICES - SALES	4,000.00	2,675.00	40.00	1,325.00	66.88
101-000-600.647	CABLE TELEVISION FRANCHISE FEES	145,000.00	26,992.30	26,992.30	118,007.70	18.62
101-000-655.655	PARKING VIOLATIONS	2,972.00	3,635.00	2,345.00	(663.00)	122.31
101-000-655.659	PARKING LEASE INCOME	0.00	700.00	0.00	(700.00)	100.00
101-000-655.660	ORDINANCE FINES & COSTS	14,000.00	7,042.08	1,754.70	6,957.92	50.30
101-000-664.664	INTEREST INCOME	38,000.00	29,741.91	9,192.32	8,258.09	78.27
101-000-664.668	RENTAL INCOME	1,000.00	2,620.00	0.00	(1,620.00)	262.00
101-000-671.673	SALE OF FIXED ASSETS	0.00	4,542.50	(207.50)	(4,542.50)	100.00
101-000-671.675	DONATIONS-PRIVATE	0.00	812.74	(402.02)	(812.74)	100.00
101-000-671.676	DONATIONS-PUBLIC SAFETY	0.00	1,565.65	0.00	(1,565.65)	100.00
101-000-671.687	INSURANCE REFUNDS	70,000.00	87,416.00	0.00	(17,416.00)	124.88
101-000-671.692	RECOVERY OF BAD DEBTS	0.00	2,881.93	544.00	(2,881.93)	100.00
101-000-671.694	MISCELLANEOUS	20,000.00	18,733.20	4,720.82	1,266.80	93.67
101-000-695.675	SCHOOL REIMBURSEMENT	0.00	700.00	0.00	(700.00)	100.00
101-000-695.676	WASTEWATER UTIL. ADMIN REIMB	205,000.00	85,590.68	13,800.28	119,409.32	41.75
101-000-695.677	CITY UTILITIES ADMIN REIMB	320,000.00	133,333.35	26,666.67	186,666.65	41.67
101-000-695.695	ACT 51 ADMIN REIMBURSEMENT	122,650.00	39,897.29	11,807.12	82,752.71	32.53
101-000-695.699	APPROPRIATION OF FUND BALANCE	156,000.00	0.00	0.00	156,000.00	0.00
Total Dept 000 - 214		7,755,766.00	4,383,538.09	254,243.27	3,372,227.91	56.52
TOTAL REVENUES		7,755,766.00	4,383,538.09	254,243.27	3,372,227.91	56.52
Expenditures						
Dept 101 - CITY COUNCIL						
101-101-704.000	BOARDS & COMMISSIONS	2,300.00	0.00	0.00	2,300.00	0.00
101-101-728.000	OPERATING SUPPLIES	1,000.00	0.00	0.00	1,000.00	0.00
101-101-860.000	EDUCATION & TRAINING	600.00	951.76	25.65	(351.76)	158.63

User: CAGrice

DB: Owosso

PERIOD ENDING 11/30/2018

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GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2018 (ABNORMAL)	MONTH 11/30/2018 INCREASE (DECREASE)	BALANCE (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 101 - CITY COUNCIL		3,900.00	951.76	25.65	2,948.24	24.40
Dept 171 - CITY MANAGER						
101-171-702.100	SALARIES	97,000.00	41,038.57	7,461.56	55,961.43	42.31
101-171-715.000	SOCIAL SECURITY (FICA)	7,421.00	3,141.04	571.04	4,279.96	42.33
101-171-716.100	HEALTH INSURANCE	17,970.00	2,733.55	546.71	15,236.45	15.21
101-171-716.200	DENTAL INSURANCE	826.00	104.36	20.70	721.64	12.63
101-171-716.300	OPTICAL INSURANCE	118.00	12.60	2.52	105.40	10.68
101-171-716.400	LIFE INSURANCE	306.00	123.75	24.75	182.25	40.44
101-171-716.500	DISABILITY INSURANCE	1,112.00	270.00	(90.00)	842.00	24.28
101-171-717.000	UNEMPLOYMENT INSURANCE	19.00	0.00	0.00	19.00	0.00
101-171-718.200	DEFINED CONTRIBUTION	14,550.00	6,155.82	1,119.24	8,394.18	42.31
101-171-719.000	WORKERS' COMPENSATION	266.00	118.00	0.00	148.00	44.36
101-171-728.000	OPERATING SUPPLIES	2,400.00	0.00	0.00	2,400.00	0.00
101-171-818.000	CONTRACTUAL SERVICES	100.00	0.00	0.00	100.00	0.00
101-171-858.000	MEMBERSHIPS & DUES	1,000.00	0.00	0.00	1,000.00	0.00
101-171-860.000	EDUCATION & TRAINING	2,400.00	4,058.93	0.00	(1,658.93)	169.12
Total Dept 171 - CITY MANAGER		145,488.00	57,756.62	9,656.52	87,731.38	39.70
Dept 201 - FINANCE						
101-201-702.100	SALARIES	176,627.00	78,718.53	13,005.83	97,908.47	44.57
101-201-702.800	ACCRUED SICK LEAVE	0.00	627.69	0.00	(627.69)	100.00
101-201-715.000	SOCIAL SECURITY (FICA)	13,512.00	5,843.99	953.22	7,668.01	43.25
101-201-716.100	HEALTH INSURANCE	28,831.00	13,171.85	2,634.37	15,659.15	45.69
101-201-716.200	DENTAL INSURANCE	1,543.00	667.88	139.96	875.12	43.28
101-201-716.300	OPTICAL INSURANCE	0.00	91.65	19.37	(91.65)	100.00
101-201-716.400	LIFE INSURANCE	1,171.00	559.34	111.87	611.66	47.77
101-201-716.500	DISABILITY INSURANCE	2,150.00	703.22	156.18	1,446.78	32.71
101-201-717.000	UNEMPLOYMENT INSURANCE	55.00	40.50	0.00	14.50	73.64
101-201-718.000	RETIREMENT	19,299.00	8,226.54	1,498.40	11,072.46	42.63
101-201-718.200	DEFINED CONTRIBUTION	5,432.00	1,947.69	400.00	3,484.31	35.86
101-201-719.000	WORKERS' COMPENSATION	509.00	198.00	0.00	311.00	38.90
101-201-728.000	OPERATING SUPPLIES	2,700.00	661.07	36.63	2,038.93	24.48
101-201-818.000	CONTRACTUAL SERVICES	2,307.00	2,315.40	0.00	(8.40)	100.36
101-201-858.000	MEMBERSHIPS & DUES	695.00	170.00	0.00	525.00	24.46
101-201-860.000	EDUCATION & TRAINING	2,700.00	935.00	0.00	1,765.00	34.63
Total Dept 201 - FINANCE		257,531.00	114,878.35	18,955.83	142,652.65	44.61
Dept 209 - ASSESSING						
101-209-702.100	SALARIES	65,765.00	26,113.45	5,014.02	39,651.55	39.71
101-209-704.000	BOARDS & COMMISSIONS	1,250.00	150.00	0.00	1,100.00	12.00
101-209-715.000	SOCIAL SECURITY (FICA)	5,031.00	1,999.56	384.08	3,031.44	39.74
101-209-716.100	HEALTH INSURANCE	18,799.00	0.00	0.00	18,799.00	0.00
101-209-716.200	DENTAL INSURANCE	826.00	0.00	0.00	826.00	0.00
101-209-716.300	OPTICAL INSURANCE	118.00	0.00	0.00	118.00	0.00
101-209-716.400	LIFE INSURANCE	534.00	199.00	41.40	335.00	37.27
101-209-716.500	DISABILITY INSURANCE	851.00	226.65	66.65	624.35	26.63
101-209-717.000	UNEMPLOYMENT INSURANCE	25.00	0.00	0.00	25.00	0.00

User: CAGrice

DB: Owosso

PERIOD ENDING 11/30/2018

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		AMENDED	BUDGET	NORMAL (ABNORMAL)	MONTH 11/30/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND							
Expenditures							
101-209-718.200	DEFINED CONTRIBUTION	2,631.00		1,042.35	200.56	1,588.65	39.62
101-209-719.000	WORKERS' COMPENSATION	467.00		148.00	0.00	319.00	31.69
101-209-728.000	OPERATING SUPPLIES	1,500.00		415.14	298.58	1,084.86	27.68
101-209-802.000	ADVERTISING	350.00		28.14	0.00	321.86	8.04
101-209-818.000	CONTRACTUAL SERVICES	7,647.00		3,727.33	1,562.33	3,919.67	48.74
101-209-833.000	EQUIPMENT MAINTENANCE	920.00		0.00	0.00	920.00	0.00
101-209-858.000	MEMBERSHIPS & DUES	265.00		175.00	175.00	90.00	66.04
101-209-860.000	EDUCATION & TRAINING	920.00		470.00	0.00	450.00	51.09
Total Dept 209 - ASSESSING		107,899.00		34,694.62	7,742.62	73,204.38	32.15
Dept 210 - CITY ATTORNEY							
101-210-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	60,000.00		22,343.00	2,647.70	37,657.00	37.24
101-210-801.100	PROFESSIONAL SERVICES:POLICE/COURT	60,000.00		25,393.00	6,332.70	34,607.00	42.32
Total Dept 210 - CITY ATTORNEY		120,000.00		47,736.00	8,980.40	72,264.00	39.78
Dept 215 - CLERK							
101-215-702.100	SALARIES	106,916.00		49,322.73	9,500.90	57,593.27	46.13
101-215-702.200	WAGES	100.00		114.06	0.00	(14.06)	114.06
101-215-706.000	ELECTIONS	36,000.00		24,950.33	15,070.56	11,049.67	69.31
101-215-715.000	SOCIAL SECURITY (FICA)	8,179.00		3,686.86	740.44	4,492.14	45.08
101-215-716.000	FRINGES	0.00		89.01	0.00	(89.01)	100.00
101-215-716.100	HEALTH INSURANCE	20,673.00		8,432.55	1,684.90	12,240.45	40.79
101-215-716.200	DENTAL INSURANCE	789.00		299.41	59.33	489.59	37.95
101-215-716.300	OPTICAL INSURANCE	96.00		37.67	7.53	58.33	39.24
101-215-716.400	LIFE INSURANCE	661.00		288.03	59.93	372.97	43.57
101-215-716.500	DISABILITY INSURANCE	1,468.00		548.64	114.33	919.36	37.37
101-215-717.000	UNEMPLOYMENT INSURANCE	36.00		0.00	0.00	36.00	0.00
101-215-718.000	RETIREMENT	50,539.00		24,319.99	4,633.35	26,219.01	48.12
101-215-718.200	DEFINED CONTRIBUTION	0.00		26.16	13.75	(26.16)	100.00
101-215-719.000	WORKERS' COMPENSATION	298.00		118.00	0.00	180.00	39.60
101-215-728.000	OPERATING SUPPLIES	3,175.00		274.75	45.56	2,900.25	8.65
101-215-802.000	ADVERTISING	3,600.00		1,099.45	166.25	2,500.55	30.54
101-215-818.000	CONTRACTUAL SERVICES	4,300.00		0.00	0.00	4,300.00	0.00
101-215-833.000	EQUIPMENT MAINTENANCE	4,300.00		3,851.00	3,851.00	449.00	89.56
101-215-858.000	MEMBERSHIPS & DUES	420.00		0.00	0.00	420.00	0.00
101-215-860.000	EDUCATION & TRAINING	600.00		0.00	0.00	600.00	0.00
Total Dept 215 - CLERK		242,150.00		117,458.64	35,947.83	124,691.36	48.51
Dept 226 - HUMAN RESOURCES							
101-226-702.100	SALARIES	137,247.00		55,782.41	9,690.46	81,464.59	40.64
101-226-715.000	SOCIAL SECURITY (FICA)	10,499.00		4,185.38	726.41	6,313.62	39.86
101-226-716.200	DENTAL INSURANCE	1,652.00		628.40	124.64	1,023.60	38.04
101-226-716.300	OPTICAL INSURANCE	237.00		93.10	18.62	143.90	39.28
101-226-716.400	LIFE INSURANCE	808.00		316.70	63.34	491.30	39.20
101-226-716.500	DISABILITY INSURANCE	1,605.00		649.10	129.82	955.90	40.44
101-226-717.000	UNEMPLOYMENT INSURANCE	81.00		0.00	0.00	81.00	0.00
101-226-718.000	RETIREMENT	27,044.00		11,991.62	1,949.94	15,052.38	44.34

PERIOD ENDING 11/30/2018

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2018 (ABNORMAL)	MONTH 11/30/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-226-718.200	DEFINED CONTRIBUTION	3,201.00	1,269.11	231.16	1,931.89	39.65
101-226-719.000	WORKERS' COMPENSATION	380.00	148.00	0.00	232.00	38.95
101-226-728.000	OPERATING SUPPLIES	3,000.00	149.62	42.41	2,850.38	4.99
101-226-802.000	ADVERTISING	1,500.00	0.00	0.00	1,500.00	0.00
101-226-818.000	CONTRACTUAL SERVICES	14,100.00	10,874.05	1,722.50	3,225.95	77.12
101-226-856.000	MISCELLANEOUS	500.00	0.00	0.00	500.00	0.00
101-226-858.000	MEMBERSHIPS & DUES	630.00	249.00	0.00	381.00	39.52
101-226-860.000	EDUCATION & TRAINING	2,000.00	1,038.58	60.00	961.42	51.93
Total Dept 226 - HUMAN RESOURCES		204,484.00	87,375.07	14,759.30	117,108.93	42.73
Dept 253 - TREASURY						
101-253-702.100	SALARIES	92,856.00	37,227.55	7,165.91	55,628.45	40.09
101-253-715.000	SOCIAL SECURITY (FICA)	7,103.00	2,767.38	532.94	4,335.62	38.96
101-253-716.100	HEALTH INSURANCE	24,960.00	9,768.35	1,971.74	15,191.65	39.14
101-253-716.200	DENTAL INSURANCE	916.00	333.40	66.97	582.60	36.40
101-253-716.300	OPTICAL INSURANCE	115.00	43.09	8.78	71.91	37.47
101-253-716.400	LIFE INSURANCE	818.00	267.07	54.04	550.93	32.65
101-253-716.500	DISABILITY INSURANCE	1,337.00	499.26	102.00	837.74	37.34
101-253-717.000	UNEMPLOYMENT INSURANCE	100.00	26.25	0.00	73.75	26.25
101-253-718.200	DEFINED CONTRIBUTION	3,714.00	1,488.00	286.63	2,226.00	40.06
101-253-719.000	WORKERS' COMPENSATION	366.00	148.00	0.00	218.00	40.44
101-253-728.000	OPERATING SUPPLIES	1,400.00	586.12	39.68	813.88	41.87
101-253-818.000	CONTRACTUAL SERVICES	12,342.00	3,598.80	2,600.00	8,743.20	29.16
101-253-858.000	MEMBERSHIPS & DUES	200.00	50.00	0.00	150.00	25.00
101-253-860.000	EDUCATION & TRAINING	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 253 - TREASURY		148,227.00	56,803.27	12,828.69	91,423.73	38.32
Dept 258 - INFORMATION & TECHNOLOGY						
101-258-728.000	OPERATING SUPPLIES	5,000.00	815.53	475.98	4,184.47	16.31
101-258-818.000	CONTRACTUAL SERVICES	86,695.00	21,514.00	7,108.00	65,181.00	24.82
101-258-833.000	EQUIPMENT MAINTENANCE	11,650.00	2,205.00	0.00	9,445.00	18.93
Total Dept 258 - INFORMATION & TECHNOLOGY		103,345.00	24,534.53	7,583.98	78,810.47	23.74
Dept 265 - BUILDING & GROUNDS						
101-265-702.200	WAGES	38,869.00	20,323.26	3,944.31	18,545.74	52.29
101-265-703.000	OTHER COMPENSATION	1,000.00	0.00	0.00	1,000.00	0.00
101-265-715.000	SOCIAL SECURITY (FICA)	2,973.00	1,384.85	294.20	1,588.15	46.58
101-265-716.000	FRINGES	950.00	1,482.27	29.84	(532.27)	156.03
101-265-716.100	HEALTH INSURANCE	6,592.00	2,733.55	546.71	3,858.45	41.47
101-265-716.200	DENTAL INSURANCE	514.00	195.72	38.82	318.28	38.08
101-265-716.300	OPTICAL INSURANCE	64.00	25.15	5.03	38.85	39.30
101-265-716.400	LIFE INSURANCE	82.00	33.00	6.60	49.00	40.24
101-265-717.000	UNEMPLOYMENT INSURANCE	20.00	0.00	0.00	20.00	0.00
101-265-718.000	RETIREMENT	18,373.00	9,190.66	1,947.76	9,182.34	50.02
101-265-719.000	WORKERS' COMPENSATION	1,067.00	484.00	0.00	583.00	45.36
101-265-728.000	OPERATING SUPPLIES	2,000.00	1,373.66	17.94	626.34	68.68
101-265-818.000	CONTRACTUAL SERVICES	0.00	250.00	50.00	(250.00)	100.00

PERIOD ENDING 11/30/2018

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GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2018 (ABNORMAL)	MONTH 11/30/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-265-820.100	ELECTRICITY	20,000.00	6,652.10	1,293.11	13,347.90	33.26
101-265-820.200	GAS	4,000.00	558.80	295.27	3,441.20	13.97
101-265-820.300	TELEPHONE	300.00	138.71	22.50	161.29	46.24
101-265-820.400	WATER & SEWER	3,500.00	487.55	0.00	3,012.45	13.93
101-265-831.000	BUILDING MAINTENANCE	17,500.00	8,896.46	4,960.19	8,603.54	50.84
101-265-843.000	EQUIPMENT RENTAL	2,000.00	821.05	24.00	1,178.95	41.05
Total Dept 265 - BUILDING & GROUNDS		119,804.00	55,030.79	13,476.28	64,773.21	45.93
Dept 299 - GENERAL ADMIN						
101-299-719.000	WORKERS' COMPENSATION	200.00	54.00	0.00	146.00	27.00
101-299-728.000	OPERATING SUPPLIES	22,000.00	7,223.28	1,618.14	14,776.72	32.83
101-299-810.000	INSURANCE & BONDS	135,000.00	98,525.45	0.00	36,474.55	72.98
101-299-818.000	CONTRACTUAL SERVICES	9,520.00	23,063.90	198.00	(13,543.90)	242.27
101-299-820.300	TELEPHONE	6,684.00	1,822.48	484.04	4,861.52	27.27
101-299-833.000	EQUIPMENT MAINTENANCE	500.00	168.00	84.00	332.00	33.60
101-299-850.000	BAD DEBT EXPENSE	90,000.00	46,714.74	46,714.74	43,285.26	51.91
101-299-856.000	MISCELLANEOUS	2,500.00	55.90	0.00	2,444.10	2.24
101-299-858.000	MEMBERSHIPS & DUES	46,842.00	46,789.00	0.00	53.00	99.89
101-299-860.000	EDUCATION & TRAINING	0.00	28.53	0.00	(28.53)	100.00
Total Dept 299 - GENERAL ADMIN		313,246.00	224,445.28	49,098.92	88,800.72	71.65
Dept 300 - POLICE						
101-300-702.100	SALARIES	1,139,639.00	471,745.24	79,426.63	667,893.76	41.39
101-300-702.120	SALARIES-MAGNET	64,694.00	30,132.03	4,907.70	34,561.97	46.58
101-300-702.200	WAGES	12,049.00	3,423.35	912.53	8,625.65	28.41
101-300-702.300	OVERTIME	47,200.00	18,784.53	3,682.27	28,415.47	39.80
101-300-702.400	WAGES - TEMPORARY	0.00	1,410.64	240.50	(1,410.64)	100.00
101-300-702.600	UNIFORMS	1,450.00	725.00	0.00	725.00	50.00
101-300-702.800	ACCRUED SICK LEAVE	6,400.00	7,807.16	0.00	(1,407.16)	121.99
101-300-703.000	CROSSING GUARDS	44,000.00	16,979.60	5,365.40	27,020.40	38.59
101-300-715.000	SOCIAL SECURITY (FICA)	27,302.00	11,247.20	2,097.90	16,054.80	41.20
101-300-716.000	FRINGES	0.00	49.24	49.24	(49.24)	100.00
101-300-716.100	HEALTH INSURANCE	255,919.00	81,506.67	16,178.54	174,412.33	31.85
101-300-716.200	DENTAL INSURANCE	12,204.00	4,218.46	825.26	7,985.54	34.57
101-300-716.300	OPTICAL INSURANCE	1,633.00	491.20	96.39	1,141.80	30.08
101-300-716.400	LIFE INSURANCE	3,925.00	1,572.67	310.70	2,352.33	40.07
101-300-716.500	DISABILITY INSURANCE	5,061.00	1,993.96	386.75	3,067.04	39.40
101-300-716.600	PHYSICALS	300.00	155.00	155.00	145.00	51.67
101-300-717.000	UNEMPLOYMENT INSURANCE	520.00	59.95	0.00	460.05	11.53
101-300-718.000	RETIREMENT	122,020.00	39,580.13	6,113.64	82,439.87	32.44
101-300-718.100	MUNICIPAL EMPLOYEES RETIREMENT PROGRAM	132,821.00	48,862.28	8,135.09	83,958.72	36.79
101-300-718.200	DEFINED CONTRIBUTION	1,165.00	1,026.15	222.36	138.85	88.08
101-300-719.000	WORKERS' COMPENSATION	22,217.00	9,528.00	0.00	12,689.00	42.89
101-300-728.000	OPERATING SUPPLIES	12,000.00	4,843.63	1,659.56	7,156.37	40.36
101-300-741.000	UNIFORMS & CLEANING	8,000.00	424.95	253.45	7,575.05	5.31
101-300-751.000	GAS & OIL	26,000.00	12,058.28	2,513.50	13,941.72	46.38
101-300-813.000	WRECKER SERVICE	250.00	0.00	0.00	250.00	0.00
101-300-818.000	CONTRACTUAL SERVICES	62,760.00	18,441.90	5,444.20	44,318.10	29.38
101-300-820.100	ELECTRICITY	11,000.00	2,840.01	649.67	8,159.99	25.82

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PERIOD ENDING 11/30/2018

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GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
			11/30/2018 NORMAL (ABNORMAL)	MONTH 11/30/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-300-820.200	GAS	4,200.00	481.86	299.33	3,718.14	11.47
101-300-820.300	TELEPHONE	7,000.00	2,517.50	554.37	4,482.50	35.96
101-300-820.400	WATER & SEWER	2,700.00	797.30	0.00	1,902.70	29.53
101-300-820.500	REFUSE	400.00	165.41	33.09	234.59	41.35
101-300-831.000	BUILDING MAINTENANCE	5,000.00	1,588.37	1,588.37	3,411.63	31.77
101-300-833.000	EQUIPMENT MAINTENANCE	500.00	1,276.72	1,189.22	(776.72)	255.34
101-300-833.400	EQUIP MAINT - MOBILE	24,000.00	11,615.69	1,300.50	12,384.31	48.40
101-300-856.000	MISCELLANEOUS	200.00	73.40	0.00	126.60	36.70
101-300-858.000	MEMBERSHIPS & DUES	1,065.00	200.00	200.00	865.00	18.78
101-300-860.000	EDUCATION & TRAINING	16,410.00	1,510.00	530.00	14,900.00	9.20
Total Dept 300 - POLICE		2,082,004.00	810,133.48	145,321.16	1,271,870.52	38.91
Dept 335 - FIRE						
101-335-702.100	SALARIES	1,006,011.00	439,888.98	74,404.64	566,122.02	43.73
101-335-702.300	OVERTIME	125,000.00	56,328.44	12,095.06	68,671.56	45.06
101-335-702.500	MEAL ALLOWANCE	13,500.00	12,750.00	0.00	750.00	94.44
101-335-702.600	UNIFORMS	1,200.00	0.00	0.00	1,200.00	0.00
101-335-702.800	ACCRUED SICK LEAVE	7,000.00	4,511.92	0.00	2,488.08	64.46
101-335-715.000	SOCIAL SECURITY (FICA)	18,410.00	8,909.58	1,532.46	9,500.42	48.40
101-335-716.100	HEALTH INSURANCE	240,409.00	87,608.92	17,678.04	152,800.08	36.44
101-335-716.200	DENTAL INSURANCE	6,039.00	2,809.82	542.98	3,229.18	46.53
101-335-716.300	OPTICAL INSURANCE	1,183.00	421.01	82.71	761.99	35.59
101-335-716.400	LIFE INSURANCE	4,044.00	1,843.07	361.22	2,200.93	45.58
101-335-716.500	DISABILITY INSURANCE	9,184.00	3,416.53	662.58	5,767.47	37.20
101-335-716.600	PHYSICALS	1,183.00	0.00	0.00	1,183.00	0.00
101-335-717.000	UNEMPLOYMENT INSURANCE	400.00	33.74	0.00	366.26	8.44
101-335-718.000	RETIREMENT	213,961.00	68,099.48	11,577.86	145,861.52	31.83
101-335-718.200	DEFINED CONTRIBUTION	832.00	981.89	178.30	(149.89)	118.02
101-335-719.000	WORKERS' COMPENSATION	28,004.00	12,136.00	0.00	15,868.00	43.34
101-335-728.000	OPERATING SUPPLIES	8,000.00	5,956.09	1,024.40	2,043.91	74.45
101-335-728.100	SUPPLIES	30,000.00	6,523.52	2,482.63	23,476.48	21.75
101-335-741.000	UNIFORMS & CLEANING	14,000.00	8,785.97	6,837.44	5,214.03	62.76
101-335-751.000	GAS & OIL	27,000.00	10,171.14	2,293.52	16,828.86	37.67
101-335-818.000	CONTRACTUAL SERVICES	82,585.00	33,524.09	16,361.74	49,060.91	40.59
101-335-820.100	ELECTRICITY	12,200.00	3,416.49	790.46	8,783.51	28.00
101-335-820.200	GAS	4,200.00	481.88	299.34	3,718.12	11.47
101-335-820.300	TELEPHONE	2,500.00	1,228.73	259.38	1,271.27	49.15
101-335-820.400	WATER & SEWER	2,700.00	797.30	0.00	1,902.70	29.53
101-335-820.500	REFUSE	500.00	165.44	33.08	334.56	33.09
101-335-831.000	BUILDING MAINTENANCE	6,500.00	2,719.53	1,577.14	3,780.47	41.84
101-335-833.000	EQUIPMENT MAINTENANCE	5,000.00	672.41	345.00	4,327.59	13.45
101-335-833.400	EQUIP MAINT - MOBILE	30,000.00	11,823.81	1,729.46	18,176.19	39.41
101-335-860.000	EDUCATION & TRAINING	7,432.00	5,447.90	435.00	1,984.10	73.30
Total Dept 335 - FIRE		1,908,977.00	791,453.68	153,584.44	1,117,523.32	41.46
Dept 370 - BUILDING AND SAFETY						
101-370-702.100	SALARIES	59,779.00	17,342.50	3,217.70	42,436.50	29.01
101-370-702.200	WAGES	0.00	10,802.60	2,152.20	(10,802.60)	100.00
101-370-715.000	SOCIAL SECURITY (FICA)	4,573.00	2,141.93	408.74	2,431.07	46.84

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GL NUMBER	DESCRIPTION	2018-19		YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	NORMAL	11/30/2018 (ABNORMAL)	MONTH 11/30/2018 INCREASE (DECREASE)	BALANCE (ABNORMAL)	
Fund 101 - GENERAL FUND							
Expenditures							
101-370-716.100	HEALTH INSURANCE	18,878.00		8,191.03	1,215.62	10,686.97	43.39
101-370-716.200	DENTAL INSURANCE	831.00		295.21	41.88	535.79	35.52
101-370-716.300	OPTICAL INSURANCE	117.00		45.67	8.98	71.33	39.03
101-370-716.400	LIFE INSURANCE	144.00		57.87	11.40	86.13	40.19
101-370-716.500	DISABILITY INSURANCE	447.00		180.28	35.50	266.72	40.33
101-370-717.000	UNEMPLOYMENT INSURANCE	524.00		0.00	0.00	524.00	0.00
101-370-718.200	DEFINED CONTRIBUTION	696.00		693.71	128.72	2.29	99.67
101-370-719.000	WORKERS' COMPENSATION	524.00		128.00	0.00	396.00	24.43
101-370-728.000	OPERATING SUPPLIES	2,500.00		241.32	128.13	2,258.68	9.65
101-370-818.000	CONTRACTUAL SERVICES	131,596.00		42,241.68	9,946.67	89,354.32	32.10
101-370-820.300	TELEPHONE	276.00		56.43	(12.02)	219.57	20.45
101-370-833.000	EQUIPMENT MAINTENANCE	100.00		0.00	0.00	100.00	0.00
101-370-856.000	MISCELLANEOUS	100.00		0.00	0.00	100.00	0.00
101-370-858.000	MEMBERSHIPS & DUES	1,035.00		0.00	0.00	1,035.00	0.00
101-370-860.000	EDUCATION & TRAINING	500.00		1,130.00	1,130.00	(630.00)	226.00
Total Dept 370 - BUILDING AND SAFETY		222,620.00		83,548.23	18,413.52	139,071.77	37.53
Dept 441 - PUBLIC WORKS							
101-441-702.100	SALARIES	64,219.00		25,891.26	4,830.62	38,327.74	40.32
101-441-702.200	WAGES	59,477.00		10,662.01	1,886.53	48,814.99	17.93
101-441-702.400	WAGES - TEMPORARY	6,000.00		1,342.04	0.00	4,657.96	22.37
101-441-703.000	OTHER COMPENSATION	0.00		40,184.58	5,337.38	(40,184.58)	100.00
101-441-715.000	SOCIAL SECURITY (FICA)	35,705.00		14,866.11	2,516.30	20,838.89	41.64
101-441-716.000	FRINGES	(224,444.00)		(100,948.41)	(17,623.71)	(123,495.59)	44.98
101-441-716.100	HEALTH INSURANCE	106,045.00		44,534.70	8,424.87	61,510.30	42.00
101-441-716.200	DENTAL INSURANCE	5,217.00		1,978.25	387.52	3,238.75	37.92
101-441-716.300	OPTICAL INSURANCE	575.00		221.42	44.28	353.58	38.51
101-441-716.400	LIFE INSURANCE	1,150.00		465.98	93.20	684.02	40.52
101-441-716.500	DISABILITY INSURANCE	3,784.00		1,530.75	306.16	2,253.25	40.45
101-441-717.000	UNEMPLOYMENT INSURANCE	300.00		20.81	0.00	279.19	6.94
101-441-718.000	RETIREMENT	85,154.00		35,910.40	6,493.26	49,243.60	42.17
101-441-718.100	MUNICIPAL EMPLOYEES RETIREMENT PROGRAM	6,811.00		3,822.50	764.50	2,988.50	56.12
101-441-718.200	DEFINED CONTRIBUTION	10,971.00		4,790.86	809.85	6,180.14	43.67
101-441-719.000	WORKERS' COMPENSATION	18,635.00		7,686.00	0.00	10,949.00	41.24
101-441-728.000	OPERATING SUPPLIES	4,500.00		1,833.23	0.00	2,666.77	40.74
101-441-751.000	GAS & OIL	2,600.00		590.84	107.35	2,009.16	22.72
101-441-818.000	CONTRACTUAL SERVICES	30,989.00		9,481.00	1,209.20	21,508.00	30.59
101-441-820.100	ELECTRICITY	9,000.00		2,187.99	549.71	6,812.01	24.31
101-441-820.200	GAS	4,000.00		410.87	193.14	3,589.13	10.27
101-441-820.300	TELEPHONE	5,000.00		1,629.78	242.76	3,370.22	32.60
101-441-820.400	WATER & SEWER	1,000.00		867.57	0.00	132.43	86.76
101-441-820.500	REFUSE	1,100.00		519.39	96.75	580.61	47.22
101-441-821.000	STREET LIGHTING	200,000.00		63,596.31	15,793.45	136,403.69	31.80
101-441-822.000	DISPOSAL AREA(LANDFILL)	10,000.00		0.00	0.00	10,000.00	0.00
101-441-831.000	BUILDING MAINTENANCE	3,000.00		661.45	(40.00)	2,338.55	22.05
101-441-831.100	STORM SEWER MAINTENANCE	24,000.00		3,502.18	0.00	20,497.82	14.59
101-441-836.200	TREES & GARDEN	5,000.00		122.58	0.00	4,877.42	2.45
101-441-838.000	MISCELLANEOUS OPERATIONS	4,000.00		(47.45)	604.49	4,047.45	(1.19)
101-441-843.000	EQUIPMENT RENTAL	40,000.00		10,898.60	1,237.09	29,101.40	27.25
101-441-860.000	EDUCATION & TRAINING	1,500.00		553.75	17.50	946.25	36.92
101-441-860.100	SAFETY TRAINING	1,000.00		405.45	0.00	594.55	40.55

User: CAGrice

DB: Owosso

PERIOD ENDING 11/30/2018

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2018 NORMAL (ABNORMAL)	MONTH 11/30/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 441 - PUBLIC WORKS		526,288.00	190,172.80	34,282.20	336,115.20	36.13
Dept 528 - LEAF AND BRUSH COLLECTION						
101-528-702.200	WAGES	52,000.00	27,027.10	17,222.95	24,972.90	51.98
101-528-702.400	WAGES - TEMPORARY	5,000.00	1,504.00	1,430.00	3,496.00	30.08
101-528-715.000	SOCIAL SECURITY (FICA)	383.00	150.71	120.11	232.29	39.35
101-528-716.000	FRINGES	40,560.00	21,544.99	13,756.90	19,015.01	53.12
101-528-728.000	OPERATING SUPPLIES	2,000.00	175.00	0.00	1,825.00	8.75
101-528-818.000	CONTRACTUAL SERVICES	9,200.00	8,890.00	0.00	310.00	96.63
101-528-843.000	EQUIPMENT RENTAL	120,000.00	65,019.76	48,962.21	54,980.24	54.18
Total Dept 528 - LEAF AND BRUSH COLLECTION		229,143.00	124,311.56	81,492.17	104,831.44	54.25
Dept 585 - PARKING						
101-585-702.200	WAGES	9,000.00	1,671.63	98.62	7,328.37	18.57
101-585-716.000	FRINGES	6,030.00	1,313.05	79.42	4,716.95	21.78
101-585-728.000	OPERATING SUPPLIES	4,000.00	0.00	0.00	4,000.00	0.00
101-585-818.000	CONTRACTUAL SERVICES	0.00	210.00	0.00	(210.00)	100.00
101-585-834.000	MAINTENANCE	2,000.00	48.92	48.92	1,951.08	2.45
101-585-843.000	EQUIPMENT RENTAL	14,000.00	1,036.15	116.78	12,963.85	7.40
Total Dept 585 - PARKING		35,030.00	4,279.75	343.74	30,750.25	12.22
Dept 728 - COMMUNITY DEVELOPMENT						
101-728-702.100	SALARIES	81,227.00	26,692.44	5,846.20	54,534.56	32.86
101-728-702.400	WAGES - TEMPORARY	0.00	57.91	19.43	(57.91)	100.00
101-728-702.800	ACCruED SICK LEAVE	800.00	0.00	0.00	800.00	0.00
101-728-715.000	SOCIAL SECURITY (FICA)	6,214.00	2,047.93	448.96	4,166.07	32.96
101-728-716.100	HEALTH INSURANCE	2,162.00	2,669.03	705.70	(507.03)	123.45
101-728-716.200	DENTAL INSURANCE	77.00	106.24	26.57	(29.24)	137.97
101-728-716.300	OPTICAL INSURANCE	10.00	15.94	3.90	(5.94)	159.40
101-728-716.400	LIFE INSURANCE	706.00	193.39	47.86	512.61	27.39
101-728-716.500	DISABILITY INSURANCE	1,001.00	241.52	52.42	759.48	24.13
101-728-717.000	UNEMPLOYMENT INSURANCE	20.00	40.50	0.00	(20.50)	202.50
101-728-718.000	RETIREMENT	0.00	28.88	9.69	(28.88)	100.00
101-728-718.200	DEFINED CONTRIBUTION	3,249.00	1,067.66	233.84	2,181.34	32.86
101-728-719.000	WORKERS' COMPENSATION	319.00	88.00	0.00	231.00	27.59
101-728-728.000	OPERATING SUPPLIES	1,500.00	307.18	0.00	1,192.82	20.48
101-728-818.000	CONTRACTUAL SERVICES	67,268.00	7,244.99	0.00	60,023.01	10.77
101-728-858.000	MEMBERSHIPS & DUES	990.00	587.00	0.00	403.00	59.29
101-728-860.000	EDUCATION & TRAINING	3,124.00	912.77	10.00	2,211.23	29.22
Total Dept 728 - COMMUNITY DEVELOPMENT		168,667.00	42,301.38	7,404.57	126,365.62	25.08
Dept 756 - PARKS						
101-756-702.200	WAGES	60,000.00	20,793.08	1,547.92	39,206.92	34.66
101-756-702.400	WAGES - TEMPORARY	0.00	2,687.13	0.00	(2,687.13)	100.00
101-756-716.000	FRINGES	47,000.00	18,415.85	1,246.54	28,584.15	39.18
101-756-728.000	OPERATING SUPPLIES	2,500.00	0.00	0.00	2,500.00	0.00

PERIOD ENDING 11/30/2018

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GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2018 NORMAL (ABNORMAL)	MONTH 11/30/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-756-818.000	CONTRACTUAL SERVICES	20,623.00	1,672.00	922.00	18,951.00	8.11
101-756-820.100	ELECTRICITY	11,000.00	3,286.98	486.20	7,713.02	29.88
101-756-820.400	WATER & SEWER	10,000.00	1,576.94	0.00	8,423.06	15.77
101-756-820.500	REFUSE	500.00	213.85	43.00	286.15	42.77
101-756-831.000	BUILDING MAINTENANCE	14,000.00	5,633.99	966.33	8,366.01	40.24
101-756-831.200	BLDG MAINTENANCE-BALLFIELDS	4,000.00	430.98	0.00	3,569.02	10.77
101-756-836.200	TREES & GARDEN	1,000.00	0.00	0.00	1,000.00	0.00
101-756-843.000	EQUIPMENT RENTAL	62,000.00	33,942.22	933.43	28,057.78	54.75
101-756-974.000	LAND IMPROVEMENTS	2,500.00	20,542.02	0.00	(18,042.02)	821.68
Total Dept 756 - PARKS		235,123.00	109,195.04	6,145.42	125,927.96	46.44
Dept 966 - TRANSFERS OUT						
101-966-999.297	TRANSFER TO HISTORICAL COMMISSION	33,000.00	13,750.00	2,750.00	19,250.00	41.67
101-966-999.400	TRANSFER TO CAPITAL PROJECTS	358,840.00	261,701.98	0.00	97,138.02	72.93
101-966-999.588	TRANSFER TO SATA	26,000.00	22,408.04	0.00	3,591.96	86.18
101-966-999.700	TRANSFER TO AIRPORT	7,000.00	0.00	0.00	7,000.00	0.00
101-966-999.731	TRANSFER-RETIREMENT	157,000.00	0.00	0.00	157,000.00	0.00
Total Dept 966 - TRANSFERS OUT		581,840.00	297,860.02	2,750.00	283,979.98	51.19
TOTAL EXPENDITURES		7,755,766.00	3,274,920.87	628,793.24	4,480,845.13	42.23
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		7,755,766.00	4,383,538.09	254,243.27	3,372,227.91	56.52
TOTAL EXPENDITURES		7,755,766.00	3,274,920.87	628,793.24	4,480,845.13	42.23
NET OF REVENUES & EXPENDITURES		0.00	1,108,617.22	(374,549.97)	(1,108,617.22)	100.00
Fund 202 - MAJOR STREET FUND						
Revenues						
Dept 000 - 214						
202-000-539.529	STATE SOURCES	39,000.00	0.00	0.00	39,000.00	0.00
202-000-539.546	TRUNKLINE MAINTENANCE	37,000.00	678.58	0.00	36,321.42	1.83
202-000-539.569	GAS & WEIGHT TAX	913,000.00	291,976.01	86,406.83	621,023.99	31.98
202-000-664.664	INTEREST INCOME	0.00	1,668.24	30.11	(1,668.24)	100.00
202-000-695.411	TRANSFER FROM STREET PROGRAM	1,691,800.00	500,000.00	0.00	1,191,800.00	29.55
202-000-695.672	SPECIAL ASSESSMENT	100,956.00	0.00	0.00	100,956.00	0.00
202-000-695.699	APPROPRIATION OF FUND BALANCE	3,366.00	0.00	0.00	3,366.00	0.00
Total Dept 000 - 214		2,785,122.00	794,322.83	86,436.94	1,990,799.17	28.52
TOTAL REVENUES		2,785,122.00	794,322.83	86,436.94	1,990,799.17	28.52
Expenditures						
Dept 451 - CONSTRUCTION						
202-451-728.000	OPERATING SUPPLIES	0.00	174.69	10.69	(174.69)	100.00
202-451-818.000	CONTRACTUAL SERVICES	1,691,800.00	1,958,094.90	918,275.33	(266,294.90)	115.74

PERIOD ENDING 11/30/2018

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			11/30/2018 NORMAL (ABNORMAL)	MONTH 11/30/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 202 - MAJOR STREET FUND						
Expenditures						
202-482-702.100	SALARIES	56,407.00	27,337.62	4,608.94	29,069.38	48.46
202-482-715.000	SOCIAL SECURITY (FICA)	4,315.00	2,090.91	352.43	2,224.09	48.46
202-482-716.100	HEALTH INSURANCE	3,296.00	1,148.11	273.36	2,147.89	34.83
202-482-716.200	DENTAL INSURANCE	137.00	43.55	10.35	93.45	31.79
202-482-716.300	OPTICAL INSURANCE	16.00	5.30	1.26	10.70	33.13
202-482-716.400	LIFE INSURANCE	265.00	77.62	18.48	187.38	29.29
202-482-716.500	DISABILITY INSURANCE	423.00	121.52	29.44	301.48	28.73
202-482-718.200	DEFINED CONTRIBUTION	1,131.00	555.74	86.16	575.26	49.14
202-482-719.000	WORKERS' COMPENSATION	222.00	158.00	0.00	64.00	71.17
202-482-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	2,000.00	0.00	0.00	2,000.00	0.00
202-482-999.101	CONTRIBUTION-GF ADMIN	91,300.00	29,197.60	8,640.68	62,102.40	31.98
Total Dept 482 - ADMINISTRATION & ENGINEERING		159,512.00	60,735.97	14,021.10	98,776.03	38.08
Dept 484 - TRUNKLINE SUPERVISOR						
202-484-702.100	SALARIES	4,500.00	0.00	0.00	4,500.00	0.00
Total Dept 484 - TRUNKLINE SUPERVISOR		4,500.00	0.00	0.00	4,500.00	0.00
Dept 485 - LOCAL STREET TRANSFER						
202-485-999.203	TRANSFER TO LOCAL STREET	456,500.00	90,512.57	26,786.12	365,987.43	19.83
Total Dept 485 - LOCAL STREET TRANSFER		456,500.00	90,512.57	26,786.12	365,987.43	19.83
Dept 486 - TRUNKLINE SURFACE MAINTENANCE						
202-486-702.200	WAGES	500.00	0.00	0.00	500.00	0.00
202-486-716.000	FRINGES	500.00	0.00	0.00	500.00	0.00
202-486-728.000	OPERATING SUPPLIES	1,500.00	0.00	0.00	1,500.00	0.00
202-486-818.000	CONTRACTUAL SERVICES	0.00	575.75	0.00	(575.75)	100.00
202-486-843.000	EQUIPMENT RENTAL	2,500.00	0.00	0.00	2,500.00	0.00
Total Dept 486 - TRUNKLINE SURFACE MAINTENANCE		5,000.00	575.75	0.00	4,424.25	11.52
Dept 488 - TRUNKLINE SWEEPING & FLUSHING						
202-488-702.200	WAGES	500.00	37.06	0.00	462.94	7.41
202-488-716.000	FRINGES	450.00	35.66	0.00	414.34	7.92
202-488-843.000	EQUIPMENT RENTAL	1,600.00	173.18	0.00	1,426.82	10.82
Total Dept 488 - TRUNKLINE SWEEPING & FLUSHING		2,550.00	245.90	0.00	2,304.10	9.64
Dept 490 - TRUNKLINE TREE TRIIM & REMOVAL						
202-490-702.200	WAGES	200.00	63.74	0.00	136.26	31.87
202-490-716.000	FRINGES	200.00	61.32	0.00	138.68	30.66
202-490-843.000	EQUIPMENT RENTAL	200.00	49.39	0.00	150.61	24.70
Total Dept 490 - TRUNKLINE TREE TRIIM & REMOVAL		600.00	174.45	0.00	425.55	29.08

PERIOD ENDING 11/30/2018

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		AMENDED BUDGET	11/30/2018 (NORMAL (ABNORMAL))	MONTH 11/30/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 202 - MAJOR STREET FUND						
Expenditures						
Dept 491 - TRUNKLINE STORM DRAIN, CURBS						
202-491-702.200	WAGES	2,000.00	0.00	0.00	2,000.00	0.00
202-491-716.000	FRINGES	2,000.00	0.00	0.00	2,000.00	0.00
202-491-728.000	OPERATING SUPPLIES	2,000.00	0.00	0.00	2,000.00	0.00
202-491-843.000	EQUIPMENT RENTAL	2,500.00	0.00	0.00	2,500.00	0.00
Total Dept 491 - TRUNKLINE STORM DRAIN, CURBS		8,500.00	0.00	0.00	8,500.00	0.00
Dept 492 - TRUNKLINE ROADSIDE CLEANUP						
202-492-702.200	WAGES	200.00	0.00	0.00	200.00	0.00
202-492-716.000	FRINGES	190.00	0.00	0.00	190.00	0.00
202-492-843.000	EQUIPMENT RENTAL	300.00	0.00	0.00	300.00	0.00
Total Dept 492 - TRUNKLINE ROADSIDE CLEANUP		690.00	0.00	0.00	690.00	0.00
Dept 494 - TRUNKLINE TRAFFIC SIGNS						
202-494-702.200	WAGES	200.00	0.00	0.00	200.00	0.00
202-494-716.000	FRINGES	200.00	0.00	0.00	200.00	0.00
202-494-728.000	OPERATING SUPPLIES	200.00	168.92	0.00	31.08	84.46
202-494-843.000	EQUIPMENT RENTAL	200.00	0.00	0.00	200.00	0.00
Total Dept 494 - TRUNKLINE TRAFFIC SIGNS		800.00	168.92	0.00	631.08	21.12
Dept 496 - TRUNKLINE TRAFFIC SIGNALS						
202-496-702.200	WAGES	300.00	0.00	0.00	300.00	0.00
202-496-716.000	FRINGES	300.00	0.00	0.00	300.00	0.00
202-496-843.000	EQUIPMENT RENTAL	200.00	0.00	0.00	200.00	0.00
Total Dept 496 - TRUNKLINE TRAFFIC SIGNALS		800.00	0.00	0.00	800.00	0.00
Dept 497 - TRUNKLINE SNOW & ICE CONTROL						
202-497-702.200	WAGES	2,500.00	135.07	135.07	2,364.93	5.40
202-497-716.000	FRINGES	2,500.00	133.31	133.31	2,366.69	5.33
202-497-728.000	OPERATING SUPPLIES	12,000.00	1,103.48	1,103.48	10,896.52	9.20
202-497-843.000	EQUIPMENT RENTAL	6,000.00	377.95	377.95	5,622.05	6.30
Total Dept 497 - TRUNKLINE SNOW & ICE CONTROL		23,000.00	1,749.81	1,749.81	21,250.19	7.61
Dept 502 - TRUNKLINE LEAVE & INS BENEFITS						
202-502-702.200	WAGES	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 502 - TRUNKLINE LEAVE & INS BENEFITS		5,000.00	0.00	0.00	5,000.00	0.00
TOTAL EXPENDITURES		2,785,122.00	2,226,677.39	976,422.59	558,444.61	79.95

PERIOD ENDING 11/30/2018

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GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2018 (NORMAL (ABNORMAL))	MONTH 11/30/2018 (INCREASE (DECREASE))	BALANCE (NORMAL (ABNORMAL))	
Fund 202 - MAJOR STREET FUND						
Fund 202 - MAJOR STREET FUND:						
TOTAL REVENUES		2,785,122.00	794,322.83	86,436.94	1,990,799.17	28.52
TOTAL EXPENDITURES		2,785,122.00	2,226,677.39	976,422.59	558,444.61	79.95
NET OF REVENUES & EXPENDITURES		0.00	(1,432,354.56)	(889,985.65)	1,432,354.56	100.00
Fund 203 - LOCAL STREET FUND						
Revenues						
Dept 000 - 214						
203-000-539.529	STATE SOURCES	13,700.00	0.00	0.00	13,700.00	0.00
203-000-539.556	STATE SOURCES-PA207	0.00	93,659.88	0.00	(93,659.88)	100.00
203-000-539.569	GAS & WEIGHT TAX	333,125.00	106,996.87	31,664.37	226,128.13	32.12
203-000-664.664	INTEREST INCOME	0.00	168.34	0.00	(168.34)	100.00
203-000-695.202	MAJOR STREET TRANSFER	283,030.00	90,512.57	26,786.12	192,517.43	31.98
203-000-695.411	TRANSFER FROM CAPITAL PROJECTS	921,500.00	250,000.00	0.00	671,500.00	27.13
203-000-695.672	SPECIAL ASSESSMENT	61,000.00	0.00	0.00	61,000.00	0.00
Total Dept 000 - 214		1,612,355.00	541,337.66	58,450.49	1,071,017.34	33.57
TOTAL REVENUES		1,612,355.00	541,337.66	58,450.49	1,071,017.34	33.57
Expenditures						
Dept 451 - CONSTRUCTION						
203-451-818.000	CONTRACTUAL SERVICES	921,500.00	665,947.81	269,996.71	255,552.19	72.27
Total Dept 451 - CONSTRUCTION		921,500.00	665,947.81	269,996.71	255,552.19	72.27
Dept 463 - STREET MAINTENANCE						
203-463-702.200	WAGES	42,000.00	16,839.74	572.74	25,160.26	40.09
203-463-716.000	FRINGES	39,000.00	16,278.18	565.29	22,721.82	41.74
203-463-728.000	OPERATING SUPPLIES	30,000.00	9,231.16	434.20	20,768.84	30.77
203-463-818.000	CONTRACTUAL SERVICES	80,000.00	103,433.94	2,175.00	(23,433.94)	129.29
203-463-843.000	EQUIPMENT RENTAL	80,000.00	35,613.77	1,116.64	44,386.23	44.52
Total Dept 463 - STREET MAINTENANCE		271,000.00	181,396.79	4,863.87	89,603.21	66.94
Dept 474 - TRAFFIC SERVICES-MAINTENANCE						
203-474-702.200	WAGES	2,200.00	241.71	0.00	1,958.29	10.99
203-474-716.000	FRINGES	2,100.00	232.55	0.00	1,867.45	11.07
203-474-728.000	OPERATING SUPPLIES	10,000.00	301.91	0.00	9,698.09	3.02
203-474-843.000	EQUIPMENT RENTAL	3,000.00	51.48	0.00	2,948.52	1.72
Total Dept 474 - TRAFFIC SERVICES-MAINTENANCE		17,300.00	827.65	0.00	16,472.35	4.78
Dept 478 - SNOW & ICE CONTROL						
203-478-702.200	WAGES	20,000.00	365.01	365.01	19,634.99	1.83
203-478-716.000	FRINGES	20,000.00	360.27	360.27	19,639.73	1.80
203-478-728.000	OPERATING SUPPLIES	50,000.00	2,069.03	2,069.03	47,930.97	4.14
203-478-843.000	EQUIPMENT RENTAL	35,000.00	1,024.45	1,024.45	33,975.55	2.93

PERIOD ENDING 11/30/2018

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GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
			11/30/2018 (ABNORMAL)	MONTH 11/30/2018 (DECREASE)	BALANCE (ABNORMAL)	
Fund 203 - LOCAL STREET FUND						
Expenditures						
Total Dept 478 - SNOW & ICE CONTROL		125,000.00	3,818.76	3,818.76	121,181.24	3.06
Dept 480 - TREE TRIMMING						
203-480-702.200	WAGES	8,000.00	4,775.47	79.88	3,224.53	59.69
203-480-716.000	FRINGES	7,000.00	4,596.96	78.84	2,403.04	65.67
203-480-728.000	OPERATING SUPPLIES	2,500.00	0.00	0.00	2,500.00	0.00
203-480-818.000	CONTRACTUAL SERVICES	10,000.00	0.00	0.00	10,000.00	0.00
203-480-843.000	EQUIPMENT RENTAL	14,000.00	7,435.18	18.72	6,564.82	53.11
Total Dept 480 - TREE TRIMMING		41,500.00	16,807.61	177.44	24,692.39	40.50
Dept 482 - ADMINISTRATION & ENGINEERING						
203-482-702.100	SALARIES	56,407.00	27,336.58	4,608.89	29,070.42	48.46
203-482-715.000	SOCIAL SECURITY (FICA)	4,315.00	2,090.40	352.38	2,224.60	48.44
203-482-716.100	HEALTH INSURANCE	6,592.00	1,148.07	273.35	5,443.93	17.42
203-482-716.200	DENTAL INSURANCE	274.00	43.56	10.35	230.44	15.90
203-482-716.300	OPTICAL INSURANCE	32.00	5.28	1.26	26.72	16.50
203-482-716.400	LIFE INSURANCE	530.00	77.61	18.48	452.39	14.64
203-482-716.500	DISABILITY INSURANCE	562.00	121.47	29.44	440.53	21.61
203-482-718.200	DEFINED CONTRIBUTION	1,131.00	555.59	86.14	575.41	49.12
203-482-719.000	WORKERS' COMPENSATION	293.00	272.00	0.00	21.00	92.83
203-482-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	2,000.00	0.00	0.00	2,000.00	0.00
203-482-999.101	CONTRIBUTION-GF ADMIN	33,313.00	10,699.69	3,166.44	22,613.31	32.12
Total Dept 482 - ADMINISTRATION & ENGINEERING		105,449.00	42,350.25	8,546.73	63,098.75	40.16
Dept 965 - OTHER FINANCING SOURCES (USES)						
203-965-995.000	OTHER FINANCING SOURCES (USES)	130,606.00	0.00	0.00	130,606.00	0.00
Total Dept 965 - OTHER FINANCING SOURCES (USES)		130,606.00	0.00	0.00	130,606.00	0.00
TOTAL EXPENDITURES		1,612,355.00	911,148.87	287,403.51	701,206.13	56.51
Fund 203 - LOCAL STREET FUND:						
TOTAL REVENUES		1,612,355.00	541,337.66	58,450.49	1,071,017.34	33.57
TOTAL EXPENDITURES		1,612,355.00	911,148.87	287,403.51	701,206.13	56.51
NET OF REVENUES & EXPENDITURES		0.00	(369,811.21)	(228,953.02)	369,811.21	100.00
Fund 248 - DOWNTOWN FACADE PROGRAM						
Revenues						
Dept 000 - 214						
248-000-501.506	GRANT-FEDERAL	518,750.00	0.00	0.00	518,750.00	0.00
248-000-664.664	INTEREST INCOME	0.00	13.29	3.22	(13.29)	100.00
248-000-671.675	DONATIONS-PRIVATE	500,000.00	0.00	0.00	500,000.00	0.00
Total Dept 000 - 214		1,018,750.00	13.29	3.22	1,018,736.71	0.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	11/30/2018 (ABNORMAL)	MONTH 11/30/2018 INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE		
Fund 248 - DOWNTOWN FACADE PROGRAM								
Revenues								
TOTAL REVENUES		1,018,750.00	13.29	3.22	1,018,736.71	0.00		
Expenditures								
Dept 200 - GEN SERVICES								
248-200-818.000	CONTRACTUAL SERVICES	18,750.00	0.00	0.00	18,750.00	0.00		
Total Dept 200 - GEN SERVICES		18,750.00	0.00	0.00	18,750.00	0.00		
Dept 901 - CAPITAL OUTLAY								
248-901-965.540	CAPITAL CONTRIBUTIONS-FACADE	1,000,000.00	9,377.50	1,080.00	990,622.50	0.94		
Total Dept 901 - CAPITAL OUTLAY		1,000,000.00	9,377.50	1,080.00	990,622.50	0.94		
TOTAL EXPENDITURES		1,018,750.00	9,377.50	1,080.00	1,009,372.50	0.92		
Fund 248 - DOWNTOWN FACADE PROGRAM:								
TOTAL REVENUES		1,018,750.00	13.29	3.22	1,018,736.71	0.00		
TOTAL EXPENDITURES		1,018,750.00	9,377.50	1,080.00	1,009,372.50	0.92		
NET OF REVENUES & EXPENDITURES		0.00	(9,364.21)	(1,076.78)	9,364.21	100.00		
Fund 273 - CDBG REVOLVING LOAN FUND								
Revenues								
Dept 000 - 214								
273-000-664.664	INTEREST INCOME	0.00	3,109.56	871.91	(3,109.56)	100.00		
273-000-671.675	LOAN REPAYMENTS	4,536.00	8,334.10	4,167.05	(3,798.10)	183.73		
Total Dept 000 - 214		4,536.00	11,443.66	5,038.96	(6,907.66)	252.29		
TOTAL REVENUES		4,536.00	11,443.66	5,038.96	(6,907.66)	252.29		
Expenditures								
Dept 200 - GEN SERVICES								
273-200-801.100	PROFESSIONAL SERVICES:AUDIT COSTS	1,000.00	0.00	0.00	1,000.00	0.00		
Total Dept 200 - GEN SERVICES		1,000.00	0.00	0.00	1,000.00	0.00		
Dept 965 - OTHER FINANCING SOURCES (USES)								
273-965-995.000	OTHER FINANCING SOURCES (USES)	3,536.00	0.00	0.00	3,536.00	0.00		
Total Dept 965 - OTHER FINANCING SOURCES (USES)		3,536.00	0.00	0.00	3,536.00	0.00		
TOTAL EXPENDITURES		4,536.00	0.00	0.00	4,536.00	0.00		

PERIOD ENDING 11/30/2018

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2018 (NORMAL (ABNORMAL))	MONTH 11/30/2018 (INCREASE (DECREASE))	BALANCE (NORMAL (ABNORMAL))	
Fund 273 - CDBG REVOLVING LOAN FUND						
Fund 273 - CDBG REVOLVING LOAN FUND:						
TOTAL REVENUES		4,536.00	11,443.66	5,038.96	(6,907.66)	252.29
TOTAL EXPENDITURES		4,536.00	0.00	0.00	4,536.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	11,443.66	5,038.96	(11,443.66)	100.00
Fund 275 - HOUSING & REDEVELOPMENT						
Revenues						
Dept 000 - 214						
275-000-501.521	GRANT-MSHDA:RR	108,800.00	0.00	0.00	108,800.00	0.00
275-000-664.664	INTEREST INCOME	0.00	6.09	1.68	(6.09)	100.00
275-000-671.674	DONATIONS	80,000.00	0.00	0.00	80,000.00	0.00
Total Dept 000 - 214		188,800.00	6.09	1.68	188,793.91	0.00
TOTAL REVENUES		188,800.00	6.09	1.68	188,793.91	0.00
Expenditures						
Dept 690 - GENERAL SERVICES						
275-690-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	28,800.00	0.00	0.00	28,800.00	0.00
275-690-818.200	RENTAL REHABILITATION	160,000.00	0.00	0.00	160,000.00	0.00
Total Dept 690 - GENERAL SERVICES		188,800.00	0.00	0.00	188,800.00	0.00
TOTAL EXPENDITURES		188,800.00	0.00	0.00	188,800.00	0.00
Fund 275 - HOUSING & REDEVELOPMENT:						
TOTAL REVENUES		188,800.00	6.09	1.68	188,793.91	0.00
TOTAL EXPENDITURES		188,800.00	0.00	0.00	188,800.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	6.09	1.68	(6.09)	100.00
Fund 283 - OBRA FUND-DISTRICT#3-CONAGRA						
Revenues						
Dept 000 - 214						
283-000-401.407	OBRA:TAX CAPTURE	14,497.00	625.86	0.00	13,871.14	4.32
Total Dept 000 - 214		14,497.00	625.86	0.00	13,871.14	4.32
TOTAL REVENUES		14,497.00	625.86	0.00	13,871.14	4.32
Expenditures						
Dept 730 - PROFESSIONAL SERVICES						
283-730-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	750.00	0.00	0.00	750.00	0.00
Total Dept 730 - PROFESSIONAL SERVICES		750.00	0.00	0.00	750.00	0.00

PERIOD ENDING 11/30/2018

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

		2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE		%
GL NUMBER	DESCRIPTION	AMENDED BUDGET	11/30/2018	MONTH 11/30/2018	BALANCE		BDGT
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)		USED
<hr/>							
Fund 283 - OBRA FUND-DISTRICT#3-CONAGRA							
Expenditures							
Dept 905 - DEBT SERVICE							
283-905-980.991	PRINCIPAL	13,747.00	0.00	0.00	13,747.00		0.00
		<hr/>	<hr/>	<hr/>	<hr/>		<hr/>
Total Dept 905 - DEBT SERVICE		13,747.00	0.00	0.00	13,747.00		0.00
		<hr/>	<hr/>	<hr/>	<hr/>		<hr/>
TOTAL EXPENDITURES		14,497.00	0.00	0.00	14,497.00		0.00
		<hr/>	<hr/>	<hr/>	<hr/>		<hr/>
Fund 283 - OBRA FUND-DISTRICT#3-CONAGRA:							
TOTAL REVENUES		14,497.00	625.86	0.00	13,871.14		4.32
TOTAL EXPENDITURES		14,497.00	0.00	0.00	14,497.00		0.00
		<hr/>	<hr/>	<hr/>	<hr/>		<hr/>
NET OF REVENUES & EXPENDITURES		0.00	625.86	0.00	(625.86)		100.00
<hr/>							
Fund 288 - OBRA FUND-DISTRICT #17 CARGILL (PREV #8)							
Revenues							
Dept 000 - 214							
288-000-401.407	OBRA:TAX CAPTURE	109,309.00	0.00	0.00	109,309.00		0.00
		<hr/>	<hr/>	<hr/>	<hr/>		<hr/>
Total Dept 000 - 214		109,309.00	0.00	0.00	109,309.00		0.00
		<hr/>	<hr/>	<hr/>	<hr/>		<hr/>
TOTAL REVENUES		109,309.00	0.00	0.00	109,309.00		0.00
		<hr/>	<hr/>	<hr/>	<hr/>		<hr/>
Expenditures							
Dept 730 - PROFESSIONAL SERVICES							
288-730-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	0.00	106.80	106.80	(106.80)		100.00
		<hr/>	<hr/>	<hr/>	<hr/>		<hr/>
Total Dept 730 - PROFESSIONAL SERVICES		0.00	106.80	106.80	(106.80)		100.00
		<hr/>	<hr/>	<hr/>	<hr/>		<hr/>
Dept 905 - DEBT SERVICE							
288-905-980.991	PRINCIPAL	31,252.00	0.00	0.00	31,252.00		0.00
288-905-980.995	INTEREST	78,057.00	0.00	0.00	78,057.00		0.00
		<hr/>	<hr/>	<hr/>	<hr/>		<hr/>
Total Dept 905 - DEBT SERVICE		109,309.00	0.00	0.00	109,309.00		0.00
		<hr/>	<hr/>	<hr/>	<hr/>		<hr/>
TOTAL EXPENDITURES		109,309.00	106.80	106.80	109,202.20		0.10
		<hr/>	<hr/>	<hr/>	<hr/>		<hr/>
Fund 288 - OBRA FUND-DISTRICT #17 CARGILL (PREV #8):							
TOTAL REVENUES		109,309.00	0.00	0.00	109,309.00		0.00
TOTAL EXPENDITURES		109,309.00	106.80	106.80	109,202.20		0.10
		<hr/>	<hr/>	<hr/>	<hr/>		<hr/>
NET OF REVENUES & EXPENDITURES		0.00	(106.80)	(106.80)	106.80		100.00
<hr/>							
Fund 289 - OBRA:DISTRICT#9(ROBBIN'S LOFT)							
Revenues							
Dept 000 - 214							

PERIOD ENDING 11/30/2018

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2018 NORMAL (ABNORMAL)	MONTH 11/30/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 289 - OBRA:DISTRICT#9(ROBBIN'S LOFT)						
Revenues						
289-000-401.407	OBRA:TAX CAPTURE	2,929.00	160.34	0.00	2,768.66	5.47
Total Dept 000 - 214		2,929.00	160.34	0.00	2,768.66	5.47
TOTAL REVENUES		2,929.00	160.34	0.00	2,768.66	5.47
Expenditures						
Dept 730 - PROFESSIONAL SERVICES						
289-730-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	1,100.00	0.00	0.00	1,100.00	0.00
Total Dept 730 - PROFESSIONAL SERVICES		1,100.00	0.00	0.00	1,100.00	0.00
Dept 964 - TAX REIMBURSEMENTS						
289-964-969.000	DEVELOPER REIMBURSEMENT	1,829.00	0.00	0.00	1,829.00	0.00
Total Dept 964 - TAX REIMBURSEMENTS		1,829.00	0.00	0.00	1,829.00	0.00
TOTAL EXPENDITURES		2,929.00	0.00	0.00	2,929.00	0.00
Fund 289 - OBRA:DISTRICT#9(ROBBIN'S LOFT):						
TOTAL REVENUES		2,929.00	160.34	0.00	2,768.66	5.47
TOTAL EXPENDITURES		2,929.00	0.00	0.00	2,929.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	160.34	0.00	(160.34)	100.00
Fund 291 - OBRA FUND-DIST#11(CAPITOL BOWL)						
Revenues						
Dept 000 - 214						
291-000-401.407	OBRA:TAX CAPTURE	1,364.00	0.00	0.00	1,364.00	0.00
291-000-671.676	DONATIONS	8,904.00	0.00	0.00	8,904.00	0.00
Total Dept 000 - 214		10,268.00	0.00	0.00	10,268.00	0.00
TOTAL REVENUES		10,268.00	0.00	0.00	10,268.00	0.00
Expenditures						
Dept 730 - PROFESSIONAL SERVICES						
291-730-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	875.00	0.00	0.00	875.00	0.00
Total Dept 730 - PROFESSIONAL SERVICES		875.00	0.00	0.00	875.00	0.00
Dept 964 - TAX REIMBURSEMENTS						
291-964-969.000	DEVELOPER REIMBURSEMENT	9,393.00	0.00	0.00	9,393.00	0.00
Total Dept 964 - TAX REIMBURSEMENTS		9,393.00	0.00	0.00	9,393.00	0.00

PERIOD ENDING 11/30/2018

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2018 NORMAL (ABNORMAL)	MONTH 11/30/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 291 - OBRA FUND-DIST#11(CAPITOL BOWL)						
Expenditures						
TOTAL EXPENDITURES		10,268.00	0.00	0.00	10,268.00	0.00
Fund 291 - OBRA FUND-DIST#11(CAPITOL BOWL):						
TOTAL REVENUES		10,268.00	0.00	0.00	10,268.00	0.00
TOTAL EXPENDITURES		10,268.00	0.00	0.00	10,268.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00
Fund 292 - OBRA FUND-DIST#12(WOODARD LOFT						
Revenues						
Dept 000 - 214						
292-000-401.407	OBRA:TAX CAPTURE	94,800.00	1,454.50	0.00	93,345.50	1.53
Total Dept 000 - 214		94,800.00	1,454.50	0.00	93,345.50	1.53
TOTAL REVENUES		94,800.00	1,454.50	0.00	93,345.50	1.53
Expenditures						
Dept 730 - PROFESSIONAL SERVICES						
292-730-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 730 - PROFESSIONAL SERVICES		1,000.00	0.00	0.00	1,000.00	0.00
Dept 964 - TAX REIMBURSEMENTS						
292-964-969.000	DEVELOPER REIMBURSEMENT	93,800.00	0.00	0.00	93,800.00	0.00
Total Dept 964 - TAX REIMBURSEMENTS		93,800.00	0.00	0.00	93,800.00	0.00
TOTAL EXPENDITURES		94,800.00	0.00	0.00	94,800.00	0.00
Fund 292 - OBRA FUND-DIST#12(WOODARD LOFT:						
TOTAL REVENUES		94,800.00	1,454.50	0.00	93,345.50	1.53
TOTAL EXPENDITURES		94,800.00	0.00	0.00	94,800.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	1,454.50	0.00	(1,454.50)	100.00
Fund 295 - OBRA-DIST#15 -ARMORY BUILDING						
Revenues						
Dept 000 - 214						
295-000-401.407	OBRA:TAX CAPTURE	1,803.00	0.00	0.00	1,803.00	0.00
Total Dept 000 - 214		1,803.00	0.00	0.00	1,803.00	0.00
TOTAL REVENUES		1,803.00	0.00	0.00	1,803.00	0.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

Dept 798 - CASTLE

PERIOD ENDING 11/30/2018

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2018-19		YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BDGT USED
		AMENDED	BUDGET	NORMAL	(ABNORMAL)	MONTH 11/30/2018	INCREASE (DECREASE)	
Fund 297 - HISTORICAL FUND								
Expenditures								
297-798-702.200	WAGES	34,367.00		14,806.82		2,697.00	19,560.18	43.08
297-798-702.400	WAGES - SEASONAL-DOCENTS	12,000.00		5,092.13		947.96	6,907.87	42.43
297-798-715.000	SOCIAL SECURITY (FICA)	3,547.00		1,522.26		278.82	2,024.74	42.92
297-798-717.000	UNEMPLOYMENT INSURANCE	45.00		14.43		0.00	30.57	32.07
297-798-719.000	WORKERS' COMPENSATION	180.00		36.00		0.00	144.00	20.00
297-798-728.000	OPERATING SUPPLIES	500.00		0.00		0.00	500.00	0.00
297-798-810.000	INSURANCE & BONDS	577.00		520.01		0.00	56.99	90.12
297-798-820.000	UTILITIES	5,000.00		1,001.82		212.23	3,998.18	20.04
297-798-831.000	BUILDING MAINTENANCE	6,000.00		1,215.38		477.27	4,784.62	20.26
297-798-856.000	MISCELLANEOUS	1,000.00		660.37		0.00	339.63	66.04
Total Dept 798 - CASTLE		63,216.00		24,869.22		4,613.28	38,346.78	39.34
Dept 799 - GOULD HOUSE								
297-799-810.000	INSURANCE & BONDS	700.00		520.01		0.00	179.99	74.29
297-799-820.000	UTILITIES	4,300.00		814.56		181.67	3,485.44	18.94
297-799-831.000	BUILDING MAINTENANCE	2,500.00		1,144.20		120.00	1,355.80	45.77
297-799-831.200	BLDG MAINTENANCE-RENTAL	500.00		0.00		0.00	500.00	0.00
297-799-856.000	MISCELLANEOUS	1,200.00		285.82		45.82	914.18	23.82
Total Dept 799 - GOULD HOUSE		9,200.00		2,764.59		347.49	6,435.41	30.05
TOTAL EXPENDITURES		89,116.00		37,907.99		6,621.64	51,208.01	42.54
Fund 297 - HISTORICAL FUND:								
TOTAL REVENUES		89,116.00		39,233.73		9,037.34	49,882.27	44.03
TOTAL EXPENDITURES		89,116.00		37,907.99		6,621.64	51,208.01	42.54
NET OF REVENUES & EXPENDITURES		0.00		1,325.74		2,415.70	(1,325.74)	100.00
Fund 325 - DEBT SERVICE-2010 GO BONDS								
Revenues								
Dept 000 - 214								
325-000-401.403	GENERAL PROPERTY TAX	83,382.00		0.00		0.00	83,382.00	0.00
Total Dept 000 - 214		83,382.00		0.00		0.00	83,382.00	0.00
TOTAL REVENUES		83,382.00		0.00		0.00	83,382.00	0.00
Expenditures								
Dept 905 - DEBT SERVICE								
325-905-980.991	PRINCIPAL	50,000.00		50,000.00		0.00	0.00	100.00
325-905-980.995	INTEREST	33,382.00		17,116.25		0.00	16,265.75	51.27
Total Dept 905 - DEBT SERVICE		83,382.00		67,116.25		0.00	16,265.75	80.49

PERIOD ENDING 11/30/2018

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2018 (NORMAL (ABNORMAL))	MONTH 11/30/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 325 - DEBT SERVICE-2010 GO BONDS						
Expenditures						
TOTAL EXPENDITURES		83,382.00	67,116.25	0.00	16,265.75	80.49
Fund 325 - DEBT SERVICE-2010 GO BONDS:						
TOTAL REVENUES		83,382.00	0.00	0.00	83,382.00	0.00
TOTAL EXPENDITURES		83,382.00	67,116.25	0.00	16,265.75	80.49
NET OF REVENUES & EXPENDITURES		0.00	(67,116.25)	0.00	67,116.25	100.00
Fund 327 - DEBT SERVICE						
Revenues						
Dept 000 - 214						
327-000-401.403	GENERAL PROPERTY TAX	418,819.00	456,618.60	3,675.45	(37,799.60)	109.03
327-000-401.430	INDUSTRIAL/COMMERCIAL FACILITIES TAX	0.00	4,358.95	0.00	(4,358.95)	100.00
327-000-401.431	OBSOLETE PROPERTY REHAB TAXES(OPRA)	0.00	619.22	0.00	(619.22)	100.00
327-000-401.432	NEIGHBORHOOD ENTERPRISE ZONE REHAB TAXE	0.00	1,452.72	0.00	(1,452.72)	100.00
Total Dept 000 - 214		418,819.00	463,049.49	3,675.45	(44,230.49)	110.56
TOTAL REVENUES		418,819.00	463,049.49	3,675.45	(44,230.49)	110.56
Expenditures						
Dept 905 - DEBT SERVICE						
327-905-980.991	PRINCIPAL	260,000.00	35,000.00	0.00	225,000.00	13.46
327-905-980.995	INTEREST	158,069.00	79,213.75	0.00	78,855.25	50.11
327-905-980.998	PAYING AGENT FEES	750.00	750.00	0.00	0.00	100.00
Total Dept 905 - DEBT SERVICE		418,819.00	114,963.75	0.00	303,855.25	27.45
TOTAL EXPENDITURES		418,819.00	114,963.75	0.00	303,855.25	27.45
Fund 327 - DEBT SERVICE:						
TOTAL REVENUES		418,819.00	463,049.49	3,675.45	(44,230.49)	110.56
TOTAL EXPENDITURES		418,819.00	114,963.75	0.00	303,855.25	27.45
NET OF REVENUES & EXPENDITURES		0.00	348,085.74	3,675.45	(348,085.74)	100.00
Fund 368 - 2009 SPECIAL ASSESSMENT						
Revenues						
Dept 000 - 214						
368-000-664.664	INTEREST INCOME	0.00	607.50	405.00	(607.50)	100.00
Total Dept 000 - 214		0.00	607.50	405.00	(607.50)	100.00
TOTAL REVENUES		0.00	607.50	405.00	(607.50)	100.00

PERIOD ENDING 11/30/2018

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDT USED
		AMENDED BUDGET	11/30/2018 (ABNORMAL)	MONTH 11/30/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 368 - 2009 SPECIAL ASSESSMENT						
Fund 368 - 2009 SPECIAL ASSESSMENT:						
TOTAL REVENUES		0.00	607.50	405.00	(607.50)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	607.50	405.00	(607.50)	100.00
Fund 370 - 2010 SPECIAL ASSESSMENT						
Revenues						
Dept 000 - 214						
370-000-401.445	INTEREST & PENALTIES ON TAXES	0.00	91.19	27.21	(91.19)	100.00
Total Dept 000 - 214		0.00	91.19	27.21	(91.19)	100.00
TOTAL REVENUES		0.00	91.19	27.21	(91.19)	100.00
Fund 370 - 2010 SPECIAL ASSESSMENT:						
TOTAL REVENUES		0.00	91.19	27.21	(91.19)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	91.19	27.21	(91.19)	100.00
Fund 372 - 2011 SPECIAL ASSESSMENT						
Revenues						
Dept 000 - 214						
372-000-401.404	SPECIAL ASSESSMENTS	0.00	3,325.52	1,606.98	(3,325.52)	100.00
372-000-401.445	INTEREST & PENALTIES ON TAXES	0.00	454.37	253.80	(454.37)	100.00
Total Dept 000 - 214		0.00	3,779.89	1,860.78	(3,779.89)	100.00
TOTAL REVENUES		0.00	3,779.89	1,860.78	(3,779.89)	100.00
Fund 372 - 2011 SPECIAL ASSESSMENT:						
TOTAL REVENUES		0.00	3,779.89	1,860.78	(3,779.89)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	3,779.89	1,860.78	(3,779.89)	100.00
Fund 374 - 2012 SPECIAL ASSESSMENT						
Revenues						
Dept 000 - 214						
374-000-401.404	SPECIAL ASSESSMENTS	0.00	6,889.75	3,110.10	(6,889.75)	100.00
374-000-401.445	INTEREST & PENALTIES ON TAXES	0.00	1,176.91	597.11	(1,176.91)	100.00
Total Dept 000 - 214		0.00	8,066.66	3,707.21	(8,066.66)	100.00


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PERIOD ENDING 11/30/2018

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

		YTD BALANCE		ACTIVITY FOR		AVAILABLE			
GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	11/30/2018 NORMAL (ABNORMAL)	MONTH 11/30/2018 INCREASE (DECREASE)	11/30/2018 NORMAL (ABNORMAL)	BALANCE	% BDDT USED		
Fund 374 - 2012 SPECIAL ASSESSMENT									
Revenues									
TOTAL REVENUES		0.00	8,066.66	3,707.21	(8,066.66)	100.00			
Fund 374 - 2012 SPECIAL ASSESSMENT:									
TOTAL REVENUES		0.00	8,066.66	3,707.21	(8,066.66)	100.00			
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00			
NET OF REVENUES & EXPENDITURES		0.00	8,066.66	3,707.21	(8,066.66)	100.00			
Fund 376 - 2013 SPECIAL ASSESSMENT									
Revenues									
Dept 000 - 214									
376-000-401.404	SPECIAL ASSESSMENTS	0.00	4,341.30	822.26	(4,341.30)	100.00			
376-000-401.445	INTEREST & PENALTIES ON TAXES	0.00	780.81	337.89	(780.81)	100.00			
Total Dept 000 - 214		0.00	5,122.11	1,160.15	(5,122.11)	100.00			
TOTAL REVENUES		0.00	5,122.11	1,160.15	(5,122.11)	100.00			
Fund 376 - 2013 SPECIAL ASSESSMENT:									
TOTAL REVENUES		0.00	5,122.11	1,160.15	(5,122.11)	100.00			
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00			
NET OF REVENUES & EXPENDITURES		0.00	5,122.11	1,160.15	(5,122.11)	100.00			
Fund 378 - 2014 SPECIAL ASSESSMENT									
Revenues									
Dept 000 - 214									
378-000-401.404	SPECIAL ASSESSMENTS	0.00	4,855.46	2,031.74	(4,855.46)	100.00			
378-000-401.445	INTEREST & PENALTIES ON TAXES	0.00	317.11	138.62	(317.11)	100.00			
Total Dept 000 - 214		0.00	5,172.57	2,170.36	(5,172.57)	100.00			
TOTAL REVENUES		0.00	5,172.57	2,170.36	(5,172.57)	100.00			
Fund 378 - 2014 SPECIAL ASSESSMENT:									
TOTAL REVENUES		0.00	5,172.57	2,170.36	(5,172.57)	100.00			
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00			
NET OF REVENUES & EXPENDITURES		0.00	5,172.57	2,170.36	(5,172.57)	100.00			
Fund 382 - 2016 SPECIAL ASSESSMENT									
Revenues									

PERIOD ENDING 11/30/2018

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

		2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	11/30/2018	MONTH 11/30/2018	BALANCE	% BDGT
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 382 - 2016 SPECIAL ASSESSMENT						
Revenues						
Dept 000 - 214						
382-000-401.404	SPECIAL ASSESSMENTS	0.00	3,064.41	1,097.11	(3,064.41)	100.00
382-000-401.445	INTEREST & PENALTIES ON TAXES	0.00	1,754.70	297.68	(1,754.70)	100.00
Total Dept 000 - 214		0.00	4,819.11	1,394.79	(4,819.11)	100.00
TOTAL REVENUES		0.00	4,819.11	1,394.79	(4,819.11)	100.00
Fund 382 - 2016 SPECIAL ASSESSMENT:						
TOTAL REVENUES		0.00	4,819.11	1,394.79	(4,819.11)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	4,819.11	1,394.79	(4,819.11)	100.00
Fund 383 - 2017 SPECIAL ASSESSMENTS						
Revenues						
Dept 000 - 214						
383-000-401.404	SPECIAL ASSESSMENTS	0.00	93,496.22	19,663.17	(93,496.22)	100.00
383-000-401.445	INTEREST & PENALTIES ON TAXES	0.00	6,550.40	2,757.13	(6,550.40)	100.00
Total Dept 000 - 214		0.00	100,046.62	22,420.30	(100,046.62)	100.00
TOTAL REVENUES		0.00	100,046.62	22,420.30	(100,046.62)	100.00
Fund 383 - 2017 SPECIAL ASSESSMENTS:						
TOTAL REVENUES		0.00	100,046.62	22,420.30	(100,046.62)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	100,046.62	22,420.30	(100,046.62)	100.00
Fund 384 - 2018 SPECIAL ASSESSMENTS						
Revenues						
Dept 000 - 214						
384-000-401.404	SPECIAL ASSESSMENTS	0.00	236,137.33	12,858.97	(236,137.33)	100.00
Total Dept 000 - 214		0.00	236,137.33	12,858.97	(236,137.33)	100.00
TOTAL REVENUES		0.00	236,137.33	12,858.97	(236,137.33)	100.00
Fund 384 - 2018 SPECIAL ASSESSMENTS:						

PERIOD ENDING 11/30/2018

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2018 (NORMAL (ABNORMAL))	MONTH 11/30/2018 (INCREASE (DECREASE))	BALANCE (NORMAL (ABNORMAL))	
Fund 384 - 2018 SPECIAL ASSESSMENTS						
TOTAL REVENUES		0.00	236,137.33	12,858.97	(236,137.33)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	236,137.33	12,858.97	(236,137.33)	100.00
Fund 397 - 2009 LTGO DEBT						
Revenues						
Dept 000 - 214						
397-000-671.674	DDA CONTRIBUTION	78,115.00	16,182.50	0.00	61,932.50	20.72
Total Dept 000 - 214		78,115.00	16,182.50	0.00	61,932.50	20.72
TOTAL REVENUES		78,115.00	16,182.50	0.00	61,932.50	20.72
Expenditures						
Dept 905 - DEBT SERVICE						
397-905-980.991	PRINCIPAL	45,000.00	0.00	0.00	45,000.00	0.00
397-905-980.995	INTEREST	32,365.00	16,182.50	0.00	16,182.50	50.00
397-905-980.998	PAYING AGENT FEES	750.00	0.00	0.00	750.00	0.00
Total Dept 905 - DEBT SERVICE		78,115.00	16,182.50	0.00	61,932.50	20.72
TOTAL EXPENDITURES		78,115.00	16,182.50	0.00	61,932.50	20.72
Fund 397 - 2009 LTGO DEBT:						
TOTAL REVENUES		78,115.00	16,182.50	0.00	61,932.50	20.72
TOTAL EXPENDITURES		78,115.00	16,182.50	0.00	61,932.50	20.72
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00
Fund 401 - CAPITAL PROJECT FUND						
Revenues						
Dept 000 - 214						
401-000-699.101	TRANFERS IN - GENERAL FUND	358,840.00	261,701.98	0.00	97,138.02	72.93
Total Dept 000 - 214		358,840.00	261,701.98	0.00	97,138.02	72.93
TOTAL REVENUES		358,840.00	261,701.98	0.00	97,138.02	72.93
Expenditures						
Dept 000 - 214						
401-000-975.000	BUILDING IMPROVEMENTS	25,000.00	0.00	0.00	25,000.00	0.00
401-000-980.000	EQUIPMENT	40,000.00	1,828.98	0.00	38,171.02	4.57
401-000-980.100	COMPUTERS	44,570.00	1,300.48	0.00	43,269.52	2.92
401-000-981.000	VEHICLES	249,270.00	254,183.65	8,712.50	(4,913.65)	101.97
Total Dept 000 - 214		358,840.00	257,313.11	8,712.50	101,526.89	71.71

PERIOD ENDING 11/30/2018

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2018 (NORMAL (ABNORMAL))	MONTH 11/30/2018 (INCREASE (DECREASE))	BALANCE (NORMAL (ABNORMAL))	
Fund 401 - CAPITAL PROJECT FUND						
Expenditures						
TOTAL EXPENDITURES		358,840.00	257,313.11	8,712.50	101,526.89	71.71
Fund 401 - CAPITAL PROJECT FUND:						
TOTAL REVENUES		358,840.00	261,701.98	0.00	97,138.02	72.93
TOTAL EXPENDITURES		358,840.00	257,313.11	8,712.50	101,526.89	71.71
NET OF REVENUES & EXPENDITURES		0.00	4,388.87	(8,712.50)	(4,388.87)	100.00
Fund 411 - CAPITAL PROJECTS-STREET PROGRAM						
Revenues						
Dept 000 - 214						
411-000-664.664	INTEREST INCOME	0.00	5,860.18	1,312.78	(5,860.18)	100.00
411-000-698.000	PROCEEDS FROM BOND ISSUANCE	4,900,000.00	0.00	0.00	4,900,000.00	0.00
Total Dept 000 - 214		4,900,000.00	5,860.18	1,312.78	4,894,139.82	0.12
TOTAL REVENUES		4,900,000.00	5,860.18	1,312.78	4,894,139.82	0.12
Expenditures						
Dept 965 - OTHER FINANCING SOURCES (USES)						
411-965-995.000	OTHER FINANCING SOURCES (USES)	2,286,700.00	0.00	0.00	2,286,700.00	0.00
Total Dept 965 - OTHER FINANCING SOURCES (USES)		2,286,700.00	0.00	0.00	2,286,700.00	0.00
Dept 966 - TRANSFERS OUT						
411-966-999.202	TRANSFER TO MAJOR STREET	1,691,800.00	500,000.00	0.00	1,191,800.00	29.55
411-966-999.203	TRANSFER TO LOCAL STREET	921,500.00	250,000.00	0.00	671,500.00	27.13
Total Dept 966 - TRANSFERS OUT		2,613,300.00	750,000.00	0.00	1,863,300.00	28.70
TOTAL EXPENDITURES		4,900,000.00	750,000.00	0.00	4,150,000.00	15.31
Fund 411 - CAPITAL PROJECTS-STREET PROGRAM:						
TOTAL REVENUES		4,900,000.00	5,860.18	1,312.78	4,894,139.82	0.12
TOTAL EXPENDITURES		4,900,000.00	750,000.00	0.00	4,150,000.00	15.31
NET OF REVENUES & EXPENDITURES		0.00	(744,139.82)	1,312.78	744,139.82	100.00
Fund 466 - CAPITAL PROJECTS-BUILDING AUTH						
Revenues						
Dept 000 - 214						
466-000-664.664	INTEREST INCOME	0.00	116.09	32.63	(116.09)	100.00
Total Dept 000 - 214		0.00	116.09	32.63	(116.09)	100.00

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REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

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PERIOD ENDING 11/30/2018

DB: Owosso

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE 11/30/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 11/30/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 466 - CAPITAL PROJECTS-BUILDING AUTH						
Revenues						
TOTAL REVENUES		0.00	116.09	32.63	(116.09)	100.00
Fund 466 - CAPITAL PROJECTS-BUILDING AUTH:						
TOTAL REVENUES		0.00	116.09	32.63	(116.09)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	116.09	32.63	(116.09)	100.00
Fund 494 - CAPITAL PROJECTS FUND						
Revenues						
Dept 000 - 214						
494-000-664.664	INTEREST INCOME	0.00	115.19	32.35	(115.19)	100.00
Total Dept 000 - 214		0.00	115.19	32.35	(115.19)	100.00
TOTAL REVENUES		0.00	115.19	32.35	(115.19)	100.00
Fund 494 - CAPITAL PROJECTS FUND:						
TOTAL REVENUES		0.00	115.19	32.35	(115.19)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	115.19	32.35	(115.19)	100.00
Fund 497 - CAPITAL PROJECTS-SUBDIVISION						
Revenues						
Dept 000 - 214						
497-000-671.673	SALE OF FIXED ASSETS	0.00	35,268.90	0.00	(35,268.90)	100.00
Total Dept 000 - 214		0.00	35,268.90	0.00	(35,268.90)	100.00
TOTAL REVENUES		0.00	35,268.90	0.00	(35,268.90)	100.00
Fund 497 - CAPITAL PROJECTS-SUBDIVISION:						
TOTAL REVENUES		0.00	35,268.90	0.00	(35,268.90)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	35,268.90	0.00	(35,268.90)	100.00
Fund 588 - TRANSPORTATION FUND						
Revenues						
Dept 000 - 214						
588-000-401.403	GENERAL PROPERTY TAX	0.00	6.37	0.94	(6.37)	100.00
588-000-695.101	GENERAL FUND TRANSFER	24,547.00	22,408.04	0.00	2,138.96	91.29

PERIOD ENDING 11/30/2018

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
			11/30/2018 NORMAL (ABNORMAL)	MONTH 11/30/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 588 - TRANSPORTATION FUND						
Revenues						
588-000-695.699	APPROPRIATION OF FUND BALANCE	52,831.00	0.00	0.00	52,831.00	0.00
Total Dept 000 - 214		77,378.00	22,414.41	0.94	54,963.59	28.97
TOTAL REVENUES		77,378.00	22,414.41	0.94	54,963.59	28.97
Expenditures						
Dept 200 - GEN SERVICES						
588-200-818.000	CONTRACTUAL SERVICES	77,378.00	75,315.23	0.00	2,062.77	97.33
Total Dept 200 - GEN SERVICES		77,378.00	75,315.23	0.00	2,062.77	97.33
TOTAL EXPENDITURES		77,378.00	75,315.23	0.00	2,062.77	97.33
Fund 588 - TRANSPORTATION FUND:						
TOTAL REVENUES		77,378.00	22,414.41	0.94	54,963.59	28.97
TOTAL EXPENDITURES		77,378.00	75,315.23	0.00	2,062.77	97.33
NET OF REVENUES & EXPENDITURES		0.00	(52,900.82)	0.94	52,900.82	100.00
Fund 590 - SEWER FUND						
Revenues						
Dept 000 - 214						
590-000-401.446	PENALTIES - LATE CHARGES	28,000.00	14,974.94	7,849.14	13,025.06	53.48
590-000-450.477	SWR:PERMITS/INSPECTION FEE	500.00	190.00	20.00	310.00	38.00
590-000-600.601	METERED SALES	1,600,000.00	372,108.58	1,079.45	1,227,891.42	23.26
590-000-664.664	INTEREST INCOME	5,000.00	9,506.02	4,332.24	(4,506.02)	190.12
590-000-671.694	MISCELLANEOUS	0.00	2,730.00	400.00	(2,730.00)	100.00
590-000-695.699	APPROPRIATION OF FUND BALANCE	247,003.00	0.00	0.00	247,003.00	0.00
Total Dept 000 - 214		1,880,503.00	399,509.54	13,680.83	1,480,993.46	21.24
TOTAL REVENUES		1,880,503.00	399,509.54	13,680.83	1,480,993.46	21.24
Expenditures						
Dept 200 - GEN SERVICES						
590-200-702.100	SALARIES	74,326.00	26,531.76	6,691.43	47,794.24	35.70
590-200-715.000	SOCIAL SECURITY (FICA)	5,686.00	2,042.37	514.24	3,643.63	35.92
590-200-716.100	HEALTH INSURANCE	19,138.00	2,517.41	903.05	16,620.59	13.15
590-200-716.200	DENTAL INSURANCE	1,109.00	99.45	36.98	1,009.55	8.97
590-200-716.300	OPTICAL INSURANCE	158.00	14.01	5.41	143.99	8.87
590-200-716.400	LIFE INSURANCE	402.00	152.21	36.20	249.79	37.86
590-200-716.500	DISABILITY INSURANCE	954.00	291.07	75.41	662.93	30.51
590-200-717.000	UNEMPLOYMENT INSURANCE	0.00	12.98	0.00	(12.98)	100.00
590-200-718.200	DEFINED CONTRIBUTION	2,748.00	1,053.52	267.64	1,694.48	38.34
590-200-719.000	WORKERS' COMPENSATION	954.00	106.00	0.00	848.00	11.11
590-200-728.000	OPERATING SUPPLIES	1,500.00	163.16	0.00	1,336.84	10.88

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PERIOD ENDING 11/30/2018

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2018 (NORMAL (ABNORMAL))	MONTH 11/30/2018 (INCREASE (DECREASE))	BALANCE (NORMAL (ABNORMAL))	
Fund 590 - SEWER FUND						
Expenditures						
590-200-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	3,000.00	0.00	0.00	3,000.00	0.00
590-200-810.000	INSURANCE & BONDS	21,961.00	7,427.27	0.00	14,533.73	33.82
590-200-818.000	CONTRACTUAL SERVICES	8,198.00	5,022.76	0.00	3,175.24	61.27
590-200-850.000	BAD DEBT EXPENSE	500.00	0.00	0.00	500.00	0.00
590-200-860.000	EDUCATION & TRAINING	0.00	235.24	17.50	(235.24)	100.00
590-200-890.200	OPERATION & MAINTENANCE	1,000,000.00	468,885.06	93,313.81	531,114.94	46.89
590-200-890.300	REPLACEMENT	145,000.00	46,787.03	0.00	98,212.97	32.27
590-200-899.101	GF CONTRIBUTION	100,800.00	36,731.25	7,346.25	64,068.75	36.44
Total Dept 200 - GEN SERVICES		1,386,434.00	598,072.55	109,207.92	788,361.45	43.14
Dept 549 - SEWER OPERATIONS						
590-549-702.200	WAGES	63,341.00	7,201.14	1,952.02	56,139.86	11.37
590-549-702.300	OVERTIME	7,200.00	1,297.20	283.56	5,902.80	18.02
590-549-703.000	OTHER COMPENSATION	0.00	9,025.50	1,570.88	(9,025.50)	100.00
590-549-715.000	SOCIAL SECURITY (FICA)	6,376.00	2,780.16	417.65	3,595.84	43.60
590-549-716.000	FRINGES	(13,000.00)	(14,705.65)	(1,218.00)	1,705.65	113.12
590-549-716.100	HEALTH INSURANCE	27,559.00	10,290.06	1,143.34	17,268.94	37.34
590-549-716.200	DENTAL INSURANCE	1,029.00	352.62	38.82	676.38	34.27
590-549-716.300	OPTICAL INSURANCE	128.00	45.27	5.03	82.73	35.37
590-549-716.400	LIFE INSURANCE	163.00	59.40	6.60	103.60	36.44
590-549-716.500	DISABILITY INSURANCE	0.00	137.68	0.00	(137.68)	100.00
590-549-717.000	UNEMPLOYMENT INSURANCE	50.00	0.00	0.00	50.00	0.00
590-549-718.000	RETIREMENT	20,608.00	10,274.23	1,619.30	10,333.77	49.86
590-549-718.200	DEFINED CONTRIBUTION	1,472.00	637.58	89.08	834.42	43.31
590-549-719.000	WORKERS' COMPENSATION	1,668.00	378.00	0.00	1,290.00	22.66
590-549-728.000	OPERATING SUPPLIES	2,000.00	1,525.54	0.00	474.46	76.28
590-549-751.000	GAS & OIL	6,000.00	2,724.22	415.34	3,275.78	45.40
590-549-818.000	CONTRACTUAL SERVICES	90,000.00	56,552.48	24,987.23	33,447.52	62.84
590-549-833.000	EQUIPMENT MAINTENANCE	1,000.00	0.00	0.00	1,000.00	0.00
590-549-833.200	SEWER REPAIR	5,000.00	1,275.00	0.00	3,725.00	25.50
590-549-833.300	SERVICE LINE REPAIR SEPARATION-SSO	5,000.00	0.00	0.00	5,000.00	0.00
590-549-836.000	LIFT STATION MAINTENANCE	5,000.00	1,889.60	156.31	3,110.40	37.79
590-549-836.100	LIFT STATION UTILITIES	5,000.00	1,053.94	262.91	3,946.06	21.08
590-549-843.000	EQUIPMENT RENTAL	35,000.00	3,936.87	1,551.03	31,063.13	11.25
590-549-860.000	EDUCATION & TRAINING	1,500.00	0.00	0.00	1,500.00	0.00
Total Dept 549 - SEWER OPERATIONS		272,094.00	96,730.84	33,281.10	175,363.16	35.55
Dept 901 - CAPITAL OUTLAY						
590-901-973.000	CAPITAL OUTLAY - SEWERS	170,000.00	45,829.35	29,788.60	124,170.65	26.96
Total Dept 901 - CAPITAL OUTLAY		170,000.00	45,829.35	29,788.60	124,170.65	26.96
Dept 905 - DEBT SERVICE						
590-905-980.991	PRINCIPAL	40,000.00	0.00	0.00	40,000.00	0.00
590-905-980.995	INTEREST	11,975.00	5,897.33	0.00	6,077.67	49.25
Total Dept 905 - DEBT SERVICE		51,975.00	5,897.33	0.00	46,077.67	11.35

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PERIOD ENDING 11/30/2018

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2018-19		YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED	BUDGET	11/30/2018	MONTH 11/30/2018	BALANCE	
				NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 590 - SEWER FUND							
Expenditures							
TOTAL EXPENDITURES		1,880,503.00		746,530.07	172,277.62	1,133,972.93	39.70
Fund 590 - SEWER FUND:							
TOTAL REVENUES		1,880,503.00		399,509.54	13,680.83	1,480,993.46	21.24
TOTAL EXPENDITURES		1,880,503.00		746,530.07	172,277.62	1,133,972.93	39.70
NET OF REVENUES & EXPENDITURES		0.00		(347,020.53)	(158,596.79)	347,020.53	100.00
Fund 591 - WATER FUND							
Revenues							
Dept 000 - 214							
591-000-401.446	PENALTIES - LATE CHARGES	40,000.00		21,971.52	11,305.06	18,028.48	54.93
591-000-450.477	WTR:PERMITS/INSPECTION FEE	20,000.00		11,145.00	570.00	8,855.00	55.73
591-000-550.000	CAPITAL CONTRIBUTION-STATE	1,000,000.00		43,833.73	0.00	956,166.27	4.38
591-000-600.601	METERED SALES	2,180,000.00		608,991.91	2,004.23	1,571,008.09	27.94
591-000-600.602	METERED SALES-WHOLESALE-USAGE	245,000.00		93,339.88	22,710.50	151,660.12	38.10
591-000-600.604	WATER MAIN REPLACEMENT CHARGE	325,000.00		105,337.40	1,587.40	219,662.60	32.41
591-000-600.640	MATERIAL & SERVICE	10,000.00		4,551.52	743.52	5,448.48	45.52
591-000-664.664	INTEREST INCOME	5,600.00		6,643.78	2,852.78	(1,043.78)	118.64
591-000-671.688	HYDRANT RENTAL	0.00		19,065.00	0.00	(19,065.00)	100.00
591-000-671.694	MISCELLANEOUS	3,000.00		690.00	110.00	2,310.00	23.00
591-000-671.695	MISCELLANEOUS WATER CHARGES	10,000.00		400.00	225.00	9,600.00	4.00
Total Dept 000 - 214		3,838,600.00		915,969.74	42,108.49	2,922,630.26	23.86
TOTAL REVENUES		3,838,600.00		915,969.74	42,108.49	2,922,630.26	23.86
Expenditures							
Dept 200 - GEN SERVICES							
591-200-702.100	SALARIES	83,883.00		35,368.08	7,515.13	48,514.92	42.16
591-200-715.000	SOCIAL SECURITY (FICA)	6,417.00		2,707.08	575.21	3,709.92	42.19
591-200-716.100	HEALTH INSURANCE	23,641.00		4,825.94	1,188.88	18,815.06	20.41
591-200-716.200	DENTAL INSURANCE	1,279.00		149.29	46.68	1,129.71	11.67
591-200-716.300	OPTICAL INSURANCE	180.00		20.33	6.66	159.67	11.29
591-200-716.400	LIFE INSURANCE	441.00		170.44	40.24	270.56	38.65
591-200-716.500	DISABILITY INSURANCE	1,078.00		341.80	87.05	736.20	31.71
591-200-717.000	UNEMPLOYMENT INSURANCE	20.00		12.99	0.00	7.01	64.95
591-200-718.200	DEFINED CONTRIBUTION	3,106.00		1,219.73	300.63	1,886.27	39.27
591-200-719.000	WORKERS' COMPENSATION	1,078.00		106.00	0.00	972.00	9.83
591-200-728.000	OPERATING SUPPLIES	1,500.00		741.56	99.46	758.44	49.44
591-200-810.000	INSURANCE & BONDS	45,000.00		31,936.30	0.00	13,063.70	70.97
591-200-818.000	CONTRACTUAL SERVICES	15,197.00		7,853.39	79.97	7,343.61	51.68
591-200-845.000	LEASE	1,700.00		874.08	0.00	825.92	51.42
591-200-856.000	MISCELLANEOUS	0.00		184.10	0.00	(184.10)	100.00
591-200-860.000	EDUCATION & TRAINING	2,200.00		223.08	17.50	1,976.92	10.14
591-200-899.101	GF CONTRIBUTION	234,100.00		85,305.85	17,061.17	148,794.15	36.44
Total Dept 200 - GEN SERVICES		420,820.00		172,040.04	27,018.58	248,779.96	40.88

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PERIOD ENDING 11/30/2018

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2018 (ABNORMAL)	MONTH 11/30/2018 (DECREASE)	BALANCE (ABNORMAL)	
Fund 591 - WATER FUND						
Expenditures						
Dept 552 - WATER UNDERGROUND						
591-552-702.100	SALARIES	26,408.00	10,212.94	1,860.19	16,195.06	38.67
591-552-702.200	WAGES	209,615.00	54,399.90	6,128.53	155,215.10	25.95
591-552-702.400	WAGES - TEMPORARY	0.00	64.75	0.00	(64.75)	100.00
591-552-703.000	OTHER COMPENSATION	0.00	21,251.72	2,902.75	(21,251.72)	100.00
591-552-715.000	SOCIAL SECURITY (FICA)	19,586.00	8,588.69	1,394.81	10,997.31	43.85
591-552-716.000	FRINGES	(13,000.00)	(21,293.87)	(5,996.76)	8,293.87	163.80
591-552-716.100	HEALTH INSURANCE	56,308.00	32,554.15	6,510.83	23,753.85	57.81
591-552-716.200	DENTAL INSURANCE	2,440.00	1,320.98	262.01	1,119.02	54.14
591-552-716.300	OPTICAL INSURANCE	333.00	187.46	37.50	145.54	56.29
591-552-716.400	LIFE INSURANCE	326.00	243.55	48.71	82.45	74.71
591-552-716.500	DISABILITY INSURANCE	1,898.00	892.51	178.50	1,005.49	47.02
591-552-717.000	UNEMPLOYMENT INSURANCE	120.00	0.00	0.00	120.00	0.00
591-552-718.000	RETIREMENT	36,888.00	16,746.84	2,664.33	20,141.16	45.40
591-552-718.200	DEFINED CONTRIBUTION	6,908.00	3,168.14	519.75	3,739.86	45.86
591-552-719.000	WORKERS' COMPENSATION	6,282.00	3,130.00	0.00	3,152.00	49.82
591-552-728.000	OPERATING SUPPLIES	7,000.00	2,864.17	2,069.58	4,135.83	40.92
591-552-751.000	GAS & OIL	17,000.00	8,534.64	3,012.60	8,465.36	50.20
591-552-818.000	CONTRACTUAL SERVICES	17,000.00	(18,355.24)	(28,003.99)	35,355.24	(107.97)
591-552-820.100	ELECTRICITY	3,600.00	817.89	171.91	2,782.11	22.72
591-552-820.200	GAS	4,000.00	295.58	139.12	3,704.42	7.39
591-552-820.300	TELEPHONE	2,500.00	1,338.22	268.27	1,161.78	53.53
591-552-833.000	EQUIPMENT MAINTENANCE	4,500.00	354.75	64.50	4,145.25	7.88
591-552-833.200	EQUIPMENT MAINT-HYDRANTS & MAINS	70,000.00	20,665.35	748.06	49,334.65	29.52
591-552-833.300	EQUIP MAINT. METER & SERV	85,000.00	42,809.61	401.21	42,190.39	50.36
591-552-843.000	EQUIPMENT RENTAL	3,000.00	27,319.69	5,852.58	(24,319.69)	910.66
591-552-860.000	EDUCATION & TRAINING	2,500.00	756.25	0.00	1,743.75	30.25
Total Dept 552 - WATER UNDERGROUND		570,212.00	218,868.67	1,234.99	351,343.33	38.38
Dept 553 - WATER FILTRATION						
591-553-702.100	SALARIES	74,385.00	29,869.37	5,440.49	44,515.63	40.16
591-553-702.200	WAGES	244,605.00	85,212.58	15,211.97	159,392.42	34.84
591-553-702.300	OVERTIME	16,000.00	17,889.81	4,566.95	(1,889.81)	111.81
591-553-702.400	WAGES - TEMPORARY	0.00	13,260.10	2,407.80	(13,260.10)	100.00
591-553-702.600	UNIFORMS	4,200.00	3,500.00	0.00	700.00	83.33
591-553-702.800	ACCRUED SICK LEAVE	0.00	526.97	0.00	(526.97)	100.00
591-553-715.000	SOCIAL SECURITY (FICA)	25,642.00	11,361.94	2,095.34	14,280.06	44.31
591-553-716.000	FRINGES	3,000.00	452.91	16.08	2,547.09	15.10
591-553-716.100	HEALTH INSURANCE	73,951.00	25,888.30	5,794.04	48,062.70	35.01
591-553-716.200	DENTAL INSURANCE	2,917.00	1,317.18	285.30	1,599.82	45.16
591-553-716.300	OPTICAL INSURANCE	374.00	185.60	38.00	188.40	49.63
591-553-716.400	LIFE INSURANCE	489.00	394.35	78.87	94.65	80.64
591-553-716.500	DISABILITY INSURANCE	2,381.00	1,140.82	221.24	1,240.18	47.91
591-553-717.000	UNEMPLOYMENT INSURANCE	170.00	0.00	0.00	170.00	0.00
591-553-718.000	RETIREMENT	21,192.00	9,721.17	1,514.64	11,470.83	45.87
591-553-718.200	DEFINED CONTRIBUTION	11,217.00	4,677.27	886.45	6,539.73	41.70
591-553-719.000	WORKERS' COMPENSATION	6,355.00	2,684.00	0.00	3,671.00	42.23
591-553-728.000	OPERATING SUPPLIES	4,000.00	2,557.64	564.40	1,442.36	63.94
591-553-728.100	LAB SUPPLIES	16,500.00	6,843.17	49.50	9,656.83	41.47
591-553-743.000	CHEMICALS	125,000.00	63,014.52	27,067.32	61,985.48	50.41
591-553-751.000	GAS & OIL	2,000.00	477.14	20.44	1,522.86	23.86

PERIOD ENDING 11/30/2018

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

		2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH 11/30/2018	BALANCE	% BDGT USED
Fund 591 - WATER FUND						
Expenditures						
591-553-818.000	CONTRACTUAL SERVICES	35,600.00	6,057.46	6,057.46	29,542.54	17.02
591-553-820.100	ELECTRICITY	125,000.00	47,184.23	3,572.71	77,815.77	37.75
591-553-820.200	GAS	4,500.00	383.00	383.00	4,117.00	8.51
591-553-820.300	TELEPHONE	4,000.00	1,835.07	382.88	2,164.93	45.88
591-553-820.500	REFUSE	1,000.00	165.40	33.08	834.60	16.54
591-553-831.000	BUILDING MAINTENANCE	6,000.00	11,245.87	7,402.51	(5,245.87)	187.43
591-553-833.000	EQUIPMENT MAINTENANCE	30,000.00	5,318.84	992.49	24,681.16	17.73
591-553-833.100	EQUIP MAINT - WELLS	10,000.00	3,909.01	601.01	6,090.99	39.09
591-553-834.000	MAINTENANCE	0.00	900.00	0.00	(900.00)	100.00
591-553-860.000	EDUCATION & TRAINING	2,000.00	837.75	0.00	1,162.25	41.89
Total Dept 553 - WATER FILTRATION		852,478.00	358,811.47	85,683.97	493,666.53	42.09
Dept 901 - CAPITAL OUTLAY						
591-901-972.000	MAINS & HYDRANTS	671,500.00	795,442.26	86,071.22	(123,942.26)	118.46
591-901-977.000	COL - EQUIPMENT	30,000.00	122,728.98	21,289.40	(92,728.98)	409.10
Total Dept 901 - CAPITAL OUTLAY		701,500.00	918,171.24	107,360.62	(216,671.24)	130.89
Dept 905 - DEBT SERVICE						
591-905-980.991	PRINCIPAL	492,745.00	385,000.00	0.00	107,745.00	78.13
591-905-980.995	INTEREST	105,262.00	33,931.25	0.00	71,330.75	32.24
Total Dept 905 - DEBT SERVICE		598,007.00	418,931.25	0.00	179,075.75	70.05
Dept 965 - OTHER FINANCING SOURCES (USES)						
591-965-995.000	OTHER FINANCING SOURCES (USES)	695,583.00	0.00	0.00	695,583.00	0.00
Total Dept 965 - OTHER FINANCING SOURCES (USES)		695,583.00	0.00	0.00	695,583.00	0.00
TOTAL EXPENDITURES		3,838,600.00	2,086,822.67	221,298.16	1,751,777.33	54.36
Fund 591 - WATER FUND:						
TOTAL REVENUES		3,838,600.00	915,969.74	42,108.49	2,922,630.26	23.86
TOTAL EXPENDITURES		3,838,600.00	2,086,822.67	221,298.16	1,751,777.33	54.36
NET OF REVENUES & EXPENDITURES		0.00	(1,170,852.93)	(179,189.67)	1,170,852.93	100.00
Fund 599 - WASTEWATER FUND						
Revenues						
Dept 000 - 214						
599-000-602.100	OP & MAINT CHRG - OWOSSO	1,000,000.00	468,885.06	93,313.81	531,114.94	46.89
599-000-602.200	OP & MAINT CHRG - OWOSSO TWP	135,000.00	56,160.31	11,410.15	78,839.69	41.60
599-000-602.300	OP & MAINT CHRG - CALEDONIA TWSP	111,000.00	50,831.79	10,905.40	60,168.21	45.79
599-000-602.400	OP & MAINT CHRG - CORUNNA	175,000.00	79,177.84	15,425.63	95,822.16	45.24
599-000-603.100	REPLACEMENT CHRG - OWOSSO	142,000.00	46,787.03	0.00	95,212.97	32.95
599-000-603.200	REPLACEMENT CHRG - OWOSSO TWP	34,000.00	11,355.96	0.00	22,644.04	33.40

PERIOD ENDING 11/30/2018

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2018 (ABNORMAL)	MONTH 11/30/2018 (DECREASE)	BALANCE (ABNORMAL)	
Fund 599 - WASTEWATER FUND						
Revenues						
599-000-603.300	REPLACEMENT CHRG - CALEDONIA TWSP	26,000.00	8,970.87	0.00	17,029.13	34.50
599-000-603.400	REPLACEMENT CHRG - CORUNNA	25,000.00	7,886.14	0.00	17,113.86	31.54
599-000-664.664	INTEREST INCOME	5,000.00	9,634.01	3,167.97	(4,634.01)	192.68
599-000-671.694	MISCELLANEOUS	5,000.00	1,540.74	547.56	3,459.26	30.81
599-000-695.699	APPROPRIATION OF FUND BALANCE	502,762.00	0.00	0.00	502,762.00	0.00
Total Dept 000 - 214		2,160,762.00	741,229.75	134,770.52	1,419,532.25	34.30
TOTAL REVENUES		2,160,762.00	741,229.75	134,770.52	1,419,532.25	34.30
Expenditures						
Dept 548 - WASTEWATER OPERATIONS						
599-548-702.100	SALARIES	97,524.00	41,228.96	7,949.40	56,295.04	42.28
599-548-702.200	WAGES	319,705.00	137,162.37	24,522.10	182,542.63	42.90
599-548-702.300	OVERTIME	39,000.00	11,001.13	261.67	27,998.87	28.21
599-548-702.400	WAGES - TEMPORARY	4,500.00	3,519.37	520.00	980.63	78.21
599-548-702.600	UNIFORMS	4,200.00	4,900.00	0.00	(700.00)	116.67
599-548-702.800	ACCRUED SICK LEAVE	0.00	7,515.29	0.00	(7,515.29)	100.00
599-548-715.000	SOCIAL SECURITY (FICA)	35,108.00	15,408.37	2,427.93	19,699.63	43.89
599-548-716.000	FRINGES	5,000.00	6,162.90	910.04	(1,162.90)	123.26
599-548-716.100	HEALTH INSURANCE	65,826.00	33,650.64	6,163.14	32,175.36	51.12
599-548-716.200	DENTAL INSURANCE	5,186.00	1,556.88	308.80	3,629.12	30.02
599-548-716.300	OPTICAL INSURANCE	720.00	247.09	49.82	472.91	34.32
599-548-716.400	LIFE INSURANCE	1,240.00	534.55	106.90	705.45	43.11
599-548-716.500	DISABILITY INSURANCE	3,679.00	1,456.46	298.41	2,222.54	39.59
599-548-716.600	PHYSICALS	500.00	122.52	122.52	377.48	24.50
599-548-717.000	UNEMPLOYMENT INSURANCE	200.00	75.72	0.00	124.28	37.86
599-548-718.000	RETIREMENT	93,250.00	35,498.32	4,974.59	57,751.68	38.07
599-548-718.100	MUNICIPAL EMPLOYEES RETIREMENT PROGRAM	6,000.00	3,822.50	764.50	2,177.50	63.71
599-548-718.200	DEFINED CONTRIBUTION	8,465.00	4,930.47	825.93	3,534.53	58.25
599-548-719.000	WORKERS' COMPENSATION	4,909.00	2,172.00	0.00	2,737.00	44.25
599-548-728.000	OPERATING SUPPLIES	21,000.00	4,122.69	613.75	16,877.31	19.63
599-548-728.100	SUPPLIES	14,000.00	8,717.75	0.00	5,282.25	62.27
599-548-743.100	CHEMICALS - IRON	42,000.00	14,349.11	3,576.22	27,650.89	34.16
599-548-743.200	CHEMICALS - POLYMER	20,000.00	8,937.00	2,451.60	11,063.00	44.69
599-548-743.300	CHEMICALS - CHLORINE	40,000.00	7,950.05	1,572.68	32,049.95	19.88
599-548-751.000	GAS & OIL	4,000.00	2,078.77	409.80	1,921.23	51.97
599-548-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	15,000.00	3,472.47	455.00	11,527.53	23.15
599-548-810.000	INSURANCE & BONDS	45,000.00	31,936.30	0.00	13,063.70	70.97
599-548-820.100	ELECTRICITY	220,000.00	66,490.79	15,156.74	153,509.21	30.22
599-548-820.200	GAS	12,000.00	710.72	261.98	11,289.28	5.92
599-548-820.300	TELEPHONE	4,000.00	1,515.80	305.31	2,484.20	37.90
599-548-820.400	WATER & SEWER	2,200.00	1,791.58	0.00	408.42	81.44
599-548-820.500	REFUSE	1,000.00	429.50	85.90	570.50	42.95
599-548-831.000	BUILDING MAINTENANCE	15,000.00	12,527.48	596.29	2,472.52	83.52
599-548-832.000	STATIONARY EQUIPMENT	6,500.00	1,586.00	0.00	4,914.00	24.40
599-548-833.000	EQUIPMENT MAINTENANCE	97,000.00	19,223.11	3,340.53	77,776.89	19.82
599-548-834.000	MAINTENANCE	110,000.00	51,667.09	17,963.01	58,332.91	46.97
599-548-834.100	HHW PROGRAM	5,000.00	0.00	0.00	5,000.00	0.00
599-548-858.000	MEMBERSHIPS & DUES	600.00	421.25	70.00	178.75	70.21
599-548-860.000	EDUCATION & TRAINING	2,000.00	977.50	287.50	1,022.50	48.88
599-548-860.100	SAFETY TRAINING	100.00	0.00	0.00	100.00	0.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2018 (ABNORMAL)	MONTH 11/30/2018 (DECREASE)	BALANCE (ABNORMAL)	
Fund 599 - WASTEWATER FUND						
Expenditures						
599-548-899.101	GF CONTRIBUTION	204,350.00	85,590.68	13,800.28	118,759.32	41.88
Total Dept 548 - WASTEWATER OPERATIONS		1,575,762.00	635,461.18	111,152.34	940,300.82	40.33
Dept 901 - CAPITAL OUTLAY						
599-901-977.000	COL - EQUIPMENT	585,000.00	57,049.31	17,167.99	527,950.69	9.75
Total Dept 901 - CAPITAL OUTLAY		585,000.00	57,049.31	17,167.99	527,950.69	9.75
TOTAL EXPENDITURES		2,160,762.00	692,510.49	128,320.33	1,468,251.51	32.05
Fund 599 - WASTEWATER FUND:						
TOTAL REVENUES		2,160,762.00	741,229.75	134,770.52	1,419,532.25	34.30
TOTAL EXPENDITURES		2,160,762.00	692,510.49	128,320.33	1,468,251.51	32.05
NET OF REVENUES & EXPENDITURES		0.00	48,719.26	6,450.19	(48,719.26)	100.00
Fund 661 - FLEET MAINTENANCE FUND						
Revenues						
Dept 000 - 214						
661-000-664.664	INTEREST INCOME	0.00	7,751.95	2,120.28	(7,751.95)	100.00
661-000-664.669	EQUIPMENT RENTAL	700,000.00	282,531.40	68,751.48	417,468.60	40.36
661-000-671.673	SALE OF FIXED ASSETS	0.00	2,005.60	(305.00)	(2,005.60)	100.00
661-000-695.699	APPROPRIATION OF FUND BALANCE	350,200.00	0.00	0.00	350,200.00	0.00
Total Dept 000 - 214		1,050,200.00	292,288.95	70,566.76	757,911.05	27.83
TOTAL REVENUES		1,050,200.00	292,288.95	70,566.76	757,911.05	27.83
Expenditures						
Dept 891 - FLEET MAINTENANCE						
661-891-702.200	WAGES	69,662.00	22,819.64	3,693.28	46,842.36	32.76
661-891-703.000	OTHER COMPENSATION	0.00	5,643.80	304.08	(5,643.80)	100.00
661-891-715.000	SOCIAL SECURITY (FICA)	3,723.00	1,655.40	257.88	2,067.60	44.46
661-891-716.000	FRINGES	17,000.00	4,982.46	425.89	12,017.54	29.31
661-891-716.100	HEALTH INSURANCE	17,970.00	7,455.15	1,491.03	10,514.85	41.49
661-891-716.200	DENTAL INSURANCE	514.00	195.72	38.82	318.28	38.08
661-891-716.300	OPTICAL INSURANCE	64.00	25.15	5.03	38.85	39.30
661-891-716.400	LIFE INSURANCE	82.00	33.00	6.60	49.00	40.24
661-891-717.000	UNEMPLOYMENT INSURANCE	20.00	0.00	0.00	20.00	0.00
661-891-718.000	RETIREMENT	21,543.00	11,049.45	1,729.05	10,493.55	51.29
661-891-719.000	WORKERS' COMPENSATION	1,089.00	436.00	0.00	653.00	40.04
661-891-728.000	OPERATING SUPPLIES	3,000.00	789.32	265.55	2,210.68	26.31
661-891-751.000	GAS & OIL	1,700.00	13,253.27	4,066.50	(11,553.27)	779.60
661-891-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	1,000.00	0.00	0.00	1,000.00	0.00
661-891-810.000	INSURANCE & BONDS	27,000.00	19,383.54	0.00	7,616.46	71.79
661-891-833.000	EQUIPMENT MAINTENANCE	70,000.00	11,231.57	3,126.79	58,768.43	16.05
661-891-860.000	EDUCATION & TRAINING	500.00	0.00	0.00	500.00	0.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2018-19	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2018 (ABNORMAL)	MONTH 11/30/2018 (DECREASE)	BALANCE (ABNORMAL)	
Fund 661 - FLEET MAINTENANCE FUND						
Expenditures						
661-891-899.101	GF CONTRIBUTION	31,000.00	11,296.25	2,259.25	19,703.75	36.44
Total Dept 891 - FLEET MAINTENANCE		265,867.00	110,249.72	17,669.75	155,617.28	41.47
Dept 901 - CAPITAL OUTLAY						
661-901-979.000	COL-EQUIPMENT	784,333.00	175,576.20	174,111.00	608,756.80	22.39
Total Dept 901 - CAPITAL OUTLAY		784,333.00	175,576.20	174,111.00	608,756.80	22.39
TOTAL EXPENDITURES		1,050,200.00	285,825.92	191,780.75	764,374.08	27.22
Fund 661 - FLEET MAINTENANCE FUND:						
TOTAL REVENUES		1,050,200.00	292,288.95	70,566.76	757,911.05	27.83
TOTAL EXPENDITURES		1,050,200.00	285,825.92	191,780.75	764,374.08	27.22
NET OF REVENUES & EXPENDITURES		0.00	6,463.03	(121,213.99)	(6,463.03)	100.00
TOTAL REVENUES - ALL FUNDS						
TOTAL REVENUES - ALL FUNDS		28,534,650.00	9,289,685.75	725,397.42	19,244,964.25	32.56
TOTAL EXPENDITURES - ALL FUNDS		28,534,650.00	11,552,824.10	2,622,921.83	16,981,825.90	40.49
NET OF REVENUES & EXPENDITURES		0.00	(2,263,138.35)	(1,897,524.41)	2,263,138.35	100.00

OWOSSO HISTORICAL COMMISSION
Regular Meeting Minutes
December 10, 2018, 7:00 PM Curwood Castle



- CALL TO ORDER:** MEETING WAS CALLED TO ORDER AT 7:02 PM BY CHAIR CAROL VAUGHN
- PRESENT:** Commissioner Carol Vaughn, Chair; Commissioner Karen Marumoto, Vice Chair; Commissioner Elaine Greenway, Commissioner Paul Rogers, Commissioner Sara Adams; Commissioner Dave Acton, Commissioner Carolyn Ebert, Robert Doran, Director
- ABSENT:** Commissioner Debbie Gilbert, Commissioner Heather Jacobs
- OTHERS PRESENT:** None
- APPROVAL OF AGENDA:** Agenda Item for discussion-Winter Castle Hours added to Agenda under New Business. Commissioner Acton Motioned to approve agenda with New Business Item. Motion Supported by Commissioner Greenway. Ayes all, motion carried.
- APPROVAL OF NOVEMBER, 2018 REVENUE AND EXPENDITURE REPORT**
Commissioner Adams Motioned to approve the November, 2018 Revenue and Expenditure Report. Motion Supported by Commissioner Rogers. Ayes all, motion carried.
- CONSENT AGENDA:**
Curwood Castle Dashboard Report, OHC Dashboard Report, Curwood Castle Admissions and Financials, Curwood Castle Gift Shop Sales, OHC Balance Sheet, OHC Check Register; OHC November 2018 Meeting Minutes.
- Director Doran has requested that the Dashboard Report be removed from the Consent Agenda to allow for in-depth as an individual line item.
- November 2018 Meeting Minutes were corrected to change Old Business, Next Fund Raising Target Painting Exhibition to be held June 7, 2019.
- Commissioner Greenway Motioned to approve the Consent Agenda, Supported by Commissioner Marumoto. Ayes all, motion carried.
- CITIZEN COMMENTS:** NONE
- COMMUNICATIONS:** NONE
- OLD BUSINESS:**
- **Gould House Ceiling Update:** - A resolution and memo is being prepared for council to approve expense to start repair January 16, 2019.
 - **Holiday Fund Raiser update** – The event was successful with increased revenue over 2017 event. The board’s participation was excellent. The baskets created a profitable silent auction.
 - **Nonprofit Update** – Waiting for IRS approval of 501(c)3 status. Supportive City Manager, Director Doran is included in department meetings.

- **Santa Express/Christmas Extravaganza: December 21 & 22 – The Steam Railroad Institute** has an event to find Santa. Santa will be making 3 stops in Owosso. Volunteers will be directing passengers to various stores downtown. The Castle will be Santa's last stop with the Ice Princess. Free admission will be provided to those with the maps to Castle. Volunteers are needed.
- **Smithsonian River Exhibition** – Student Exhibition at the Castle
An art Contest will be done at Middle School and exhibited at the Castle. Awards will be presented. The exhibit will be held February 23, 2019 thru April 7, 2019. More information to come.

NEW BUSINESS:

- **2018 – Successes and “not so great”**
Millage passing will positively affect OHC in future.
Process of filing for 501(c)3 status was effective with a solid foundation.
Positive relationships built with City Hall.
Movie Exhibit was a resounding success.
OHC organization is now a part of the Big Picture.
Weakness was revealed in Strategic Planning or launching of the plans.
- **Restructuring Committees**
 - **Exhibitions and Special Events/Marketing & Social Media**
 - **Education**
 - **Archiving and Acquisitions**
 - **Museum Stewardship/Facilities**
 - **Governance/Finance/Membership**
 - **Volunteers** – no longer a committee-becomes a job function of the Director & Head Docent
- **Implement Quarterly Goals**
- **Take the Dashboard off the Consent Agenda – Discussion**
- **Implement Fundraising Goals** – Committees to present goals.
Sponsorship is key for fund raising.
- **Carol Vaughn – THANK YOU! She has been an integral part of the growth of board and organization as a whole.**
Commissioner Carolyn Ebert has accepted the Chairman role.
- **Winter Castle Hours** – Closed January, 2019 into February, reopen February 23rd and March on Saturday and Sundays only 12:00 PM – 4:00 PM. Tours may be arranged by appointment.
Motion made to change Winter Castle hours by Commissioner Adams, Supported by Commission Rogers. Ayes All, Motion Carried.

CITIZEN COMMENTS:

The next monthly meeting will be held the third Monday of January on **January 21, 2019** to allow new committees to meet and develop goals. Commissioner Acton shared in total transparency that he is interested in obtaining the block of homes auctioned by Baker College including the Huddy House.

ADJOURN:

Commissioner Rogers motioned to adjourn at 8:20, Supported by Commissioner Marumoto. Ayes All, Motion Carried.

**PARKS AND RECREATION COMMISSION
REGULAR MEETING
WEDNESDAY, November 28, 2018
City Hall Council Chambers
301 W. Main St. Owosso, MI 48867**

CALL TO ORDER: Vice-Chair called the meeting to order at 7: 05 p.m.

PLEDGE OF ALLEGIANCE: Was recited.

ROLL CALL: Was taken by Deputy City Clerk Roxane Cramer

MEMBERS PRESENT: Chairman Espich (arrived at 7:08 p.m.), Vice-Chair Jeff Selbig, Commissioners Jerry Hebekeuser, Rick Morris, Nick Seabasty, Randy Woodworth and Andrew Workman.

MEMBERS ABSENT: None.

OTHERS PRESENT: Mayor Christopher Eveleth and Main Street/DDA Manager, Josh Adams.

APPROVAL OF AGENDA: **COMMISSIONER WOODWORTH MADE A MOTION TO APPROVE THE AGENDA FOR NOVEMBR 28, 2018.**

MOTION SUPPORTED BY COMMISSIONER MORRIS.

AYES ALL, MOTION CARRIED.

CHAIRMAN ESPICH ARRIVED AND TOOK OVER AS PRESIDING OFFICER.

APPROVAL OF MINUTES: **COMMISSIONER MORRIS MADE A MOTION TO APPROVE THE MINUTES FROM NOVEMBR 28, 2018.**

MOTION SUPPORTED BY COMMISSIONER WORKMAN.

AYES ALL, MOTION CARRIED.

PUBLIC COMMENTS/COMMISSIONER COMMENT:

Mayor Eveleth spoke about the passage of the Parks and Recreation/Historical mileage. He also noted that now the work begins and Parks and Recreation commission can recommend ways for the monies to be spent. He stated he was confident the commissioners would spend the money in a responsible way to make voters happy. He also thanked the commissioners for what they do.

COMMUNICATIONS:

None.

BUSINESS:

MILLAGE:

Plan for the future

Mr. Adams reported the money will not be collected until December of 2019 so the commissioners have some time to figure out priorities. He also suggested commissioners to review the current Master Plan and make suggestions on it. Another suggestion by Mr. Adams is for commissioners to make a list of maintenance issues with the Parks and set priorities. He reminded commissioners about using grant monies to enhance the money collected from the millage.

Commissioner Woodworth suggested getting a list from DPW for a list of immediate maintenance needs.

Mr. Adams went into detail about some of the grant monies available. Commissioners had a discussion about the grant monies and possibilities.

Mr. Adams also suggested creating a web page for the Parks and Recreation, as well as Facebook, to keep the public updated on ways the money is being spent.

Chairman Espich asked Mr. Adams to seek an opinion from the city attorney if the commission can change the capital improvements outlined in the master plan.

Skate Park – Update

Chairman Espich reported that there would be a ground breaking the first or second week of December. He also wanted to make sure all that donated are invited to the ground breaking.

Disc Golf Update

Chairman Espich reported that he spoke with Tim Law and Mr. Law has sponsors for the signs for each hole. Mr. Law is willing to do the original Michigan shaped Pads; however, he will need Mr. Beebe to do form for it. He would like the form to be a little bigger than the original one.

Mr. Adams reported that the DPW has not done any work on the trails. The DPW will try to get to restoring of the trails as soon as they are able.

Holman Building – Update

Chairman Espich reported that Mr. Adams; the city building inspector, Brad Hissong; Mark Mitchell, DPW director and himself did a walkthrough of the building earlier in the day.

Mr. Adams reported that overall the building is in good condition; however, all utilities are no longer connected to the building. The building has a concrete foundation there will have to be saw cutting to restore the use of the building. Mr. Hissong stated that depending on the use of the building it probably will need a new ceiling. Overall it is a good building. Commissioners discussed ideas on use of the building.

COMMISSIONER WOODWORTH MADE A MOTION TO HIRE AN ARCHITECT FOR - “AS BUILT “CONSTRUCTION AND CONCEPTUAL DRAWINGS TO SPEND UP TO \$7,500.00.

MOTION SUPPORTED BY COMMISSIONER HEBEKEUSER.

AYES ALL, MOTION CARRIED.

Stocking of Hopkins Lake – Update

Mr. Adams reported there is only one reputable stocking company in the area, it is located in Imlay City. The cost for Blue Gills 3-6” are \$1.50 each and Yellow Perch 4-6” \$1.50 each. The business starts taking orders in April. He has a call into see how many fish the DNR recommends for the size of Hopkins Lake. . Mr. Adams suggested Blue Gills and Yellow Perch should be good starter choice.

Vice-Chair Selbig asked on the time line. Mr. Adams reported that they would be late spring or early summer and they would be delivered. He reported the price also includes delivery.

Splash Pad

Mr. Adams reported that he has spoken with Casey Lambert with American Recycling, regarding the Splash Pad. Mr. Lambert assured Mr. Adams that American Recycling would donate the rubber to cover the splash pad for the “Day of Caring” but the urethane to adhere it would cost about \$3,000.00. Mr. Adams inquired about the longevity of it. Mr. Lambert said most companies guarantee it for 10 years. Mr. Adams questioned what would be the cost to redo it and also asked about what it would do to the concrete underneath? Mr. Lambert said he would get back with Mr. Adams.

Polar Plunge

Commissioners discussed the Polar Plunge. Chairman Espich volunteered to be chairman for the Polar Plunge. Commissioners agreed to tentatively set the date March 23, 2019 as the date of the Polar Plunge and this year the money raised would go to restocking Hopkins Lake.

Chairman Espich asked Mr. Adams to check with the Public Safety Director on the dates and check on cost of a diver.

December Meeting

Chairman Espich reminded commissioners about the meeting on December 19th at 7 p.m.

PUBLIC COMMENTS / COMMISSION COMMENTS:

Commissioner Morris asked if the junk pile on the bike/walking trail just east of the bridge on the left side has been picked up. Commissioner Woodworth reported it has not been picked up. Commissioner Morris also reported that a soccer mom called and talked to him about another pile of junk in the front of Rosevear Park, the north east corner. He also reported about a male person that is always parked on the east side of Hopkins Lake in the mornings. He owns an older black Cadillac. Mr Adams stated he would contact the DPW and Public Safety Director.

VICE-CHAIR SELBIG MADE A MOTION TO ADJOURN AT 8:04 P.M.

**MOTION SUPPORTED BY COMMISSIONER WOODWORTH.
ALL AYES, MOTION CARRIED.**