

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, DECEMBER 17, 2018
7:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF DECEMBER 3, 2018:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

1. Proposed Special Assessment Project – Abrey Street. Conduct a public hearing to receive citizen comment regarding Resolution No. 3 for proposed Special Assessment District No. 2019-01 for Abrey Street from Melinda Avenue to Allendale Avenue for street resurfacing.
2. Proposed Special Assessment Project – Seventh Street. Conduct a public hearing to receive citizen comment regarding Resolution No. 3 for proposed Special Assessment District No. 2019-11 for Seventh Street from Oliver Street to King Street for street resurfacing.

CITIZEN COMMENTS AND QUESTIONS

CITY MANAGER REPORT

CONSENT AGENDA

1. 2019 Income Threshold Poverty Exemptions. Adopt the 2019 Income Threshold Poverty Exemptions, as required by Public Act No. 390 of 1994.
2. 2019 Schedule of Meetings. Adopt the 2019 Boards and Commissions Meeting Schedule.
3. Boards and Commissions Appointments. Approve the following Mayoral Boards and Commissions appointments:

Name	Board/Commission	Term Expires
Heather Jacobs*	Historical Commission	12-31-2021

4. Christmas Extravaganza Ice Rink Permission. Approve the application from Owosso Main Street/Downtown Development Authority for use of Main Street Plaza (Lot #13) on Friday, December 21, 2018 at 3:00 p.m. until Saturday, December 22, 2018 at 10:00 p.m. for an ice skating rink as part of the Downtown Christmas Extravaganza, waive the insurance requirement, and authorize Traffic Control Order No. 1410 formalizing the action.
5. Amendment No. 3 - GIS Support Services for Water & Sewer System Mapping Contract. Approval of Amendment No. 3 to the professional services agreement with Orchard, Hiltz and McClement (OHM) of Livonia, Michigan, for additional GIS-geodatabase maintenance support services in the amount of \$30,000.00.
6. Change Order - 2017 Street Program Contract. Authorize Change Order No. 2 to the contract with Malley Construction, Inc. for the 2017 Street Program increasing the contract amount by \$71,383.18 to balance original contract pay items and add additional items due to conditions found in the field, and further authorize payment to the contractor for the contract amount, including Change Order Nos. 1 and 2.
7. Contract Authorization - Gould House Ceiling. Waive competitive bidding requirements and authorize contracts with JCP Plaster & Drywall for the restoration of the ceiling, medallion, and trim in the Great Room of the Amos Gould House in the amount of \$8,200.00, and Ludington Electric, Inc. for the replacement of the electrical wiring and installation of art lights in said location in the amount of \$2,812.00, and further authorize up to the amount of \$1,500.00 to paint and finish the ceiling.
8. Purchase Authorization - Water Main Repair & Replacement Components – South Washington Street. Authorize waiver of the formal bid requirements in order for immediate procurement of parts and further authorize the purchase of water main repair and replacement components for South Washington Street from ETNA Supply and East Jordan Iron Works in the amount of \$24,076.21 and \$12,144.88 respectively, plus a contingency of \$3,500.00, and further authorize payment to the suppliers upon satisfactory receipt of the materials.
9. Purchase Authorization - Water Main Repair & Replacement Components – Seventh Street. Authorize waiver of the formal bid requirements in order for immediate procurement of parts and further authorize the purchase of water main repair and replacement components for Seventh Street from ETNA Supply and East Jordan Iron Works in the amount of \$24,584.66 and \$12,679.85 respectively, plus a contingency of \$3,500.00, and further authorize payment to the suppliers upon satisfactory receipt of the materials.
10. Warrant No. 565. Authorize Warrant No. 565 as follows:

Vendor	Description	Fund	Amount
Michigan Municipal Risk Management Authority	Building and property insurance-3 rd installment	Various	\$57,969.00

11. Check Register – November 2018. Affirm check disbursements totaling \$1,887,982.28 for November 2018.

ITEMS OF BUSINESS

1. Easement Agreement – Cargill, Incorporated. Consider granting an easement to Cargill, Incorporated to allow placement of a directional sign to their property to be located in the right-of-way of the intersection of Chipman Street and Hathaway Drive.
2. Recreational Marijuana Facilities Moratorium. Consider the Planning Commission recommendation to adopt a moratorium on the establishment of recreational marijuana facilities and the submission of local applications until after LARA has established the state regulations/application process and the City has adopted ordinance amendments to regulate recreational marijuana establishments within the City limits.
3. Bonding Resolution. Consider a resolution authorizing the issuance and sale of Unlimited Tax General Obligation Street Bonds for street improvements in an amount not to exceed \$5,100,000.00.

COMMUNICATIONS

1. Nathan R. Henne, City Manager. Osburn Lakes Due Diligence Extension No. 2.
2. Nathan R. Henne, City Manager. Osburn Lakes Phase 2 Geotechnical and Pavement Evaluation Report.
3. N. Bradley Hissong, Building Official. November 2018 Building Department Report.
4. N. Bradley Hissong, Building Official. November 2018 Code Violations Report.
5. N. Bradley Hissong, Building Official. November 2018 Certificates Issued Report.
6. Kevin D. Lenkart, Public Safety Director. November 2018 Police Report.
7. Kevin D. Lenkart, Public Safety Director. November 2018 Fire Report.
8. Downtown Development Authority/Main Street. Minutes of December 5, 2018.
9. Planning Commission. Minutes of December 12, 2018. (This item can be found included with the information regarding the proposed recreational marijuana facilities moratorium.)

CITIZEN COMMENTS AND QUESTIONS

NEXT MEETING

Monday, January 07, 2019

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2019
Building Board of Appeals – Alternate - term expires June 30, 2021
Brownfield Redevelopment Authority – term expires June 30, 2022
Historical Commission – term expires December 31, 2020
Historical Commission – term expires December 31, 2021
Parks & Recreation Commission – term expires June 30, 2019
Zoning Board of Appeals - Alternate – term expires June 30, 2021

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.