

**CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
MONDAY, NOVEMBER 19, 2018  
7:30 P.M.**

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**AGENDA**

CD9B-B; 'DF5M9F.'  
D@8; 9'C: '5 @@; -5B79.'  
FC@@75 @@'  
5DDFCJ5 @C: 'H<9'5; 9B85.'  
5DDFCJ5 @C: 'H<9'A-BI H9G'C: 'F9; I @F'A99HB; 'C: 'BCJ9A69F')ž&\$%.'  
5DDFCJ5 @C: 'H<9'A-BI H9G'C: 'CF; 5B-N5HCB5 @A99HB; 'C: 'BCJ9A69F')ž&\$%.'

**588F9GG-B; 'H<9'7-HM7CI B7=@**

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.'

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

None.

**PUBLIC HEARINGS**

None.

**CITIZEN COMMENTS AND QUESTIONS**

**CONSENT AGENDA**

1. Proposed Special Assessment Project - North Street – Amended Resolution. Authorize amendment to Resolution No. 2 setting a public hearing for Monday, December 3, 2018 for proposed Special Assessment District No. 2019-08 for North Street, from Chipman Street to the west city limits.
2. Proposed Special Assessment Project - Allendale Avenue – Amended Resolution. Authorize amendment to Resolution No. 2 setting a public hearing for Monday, December 3, 2018 for proposed Special Assessment District No. 2019-02 for Allendale Avenue, from Gould Street to the east city limits.

3. Proposed Special Assessment District No. 2018-01 – Hazards and Nuisances. Authorize Resolution No. 1 setting a public hearing for Monday, December 3, 2018 to receive citizen comment regarding proposed Special Assessment District No. 2018-01, Hazards and Nuisances, as it relates to unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances.
4. Change Order - Emergency Repair Authorization – Oliver Street Sanitary Sewer. Approve Change Order No. 1 to the June 18, 2018 purchase order with Monchilov Sewer Service LLC for emergency sanitary sewer repair on East Oliver Street to reflect the fact that similar repairs were necessary and authorized on Olmstead Street, and authorize payment of up to the original contract price of \$33,600.00 upon satisfactory completion of said repairs.
5. Check Register – October 2018. Affirm check disbursements totaling \$1,509,256.77 for October 2018.

### **ITEMS OF BUSINESS**

None.

### **COMMUNICATIONS**

1. Nathan R. Henne, City Manager. Purchase agreement due diligence extension. (To be distributed at the meeting on Monday.)
2. Katherine R. Fagan, City Treasurer. Information regarding unpaid special assessment installments.
3. N. Bradley Hissong, Building Official. October 2018 Building Department Report.
4. N. Bradley Hissong Building Official. October 2018 Code Violations Report.
5. Kevin D. Lenkart, Public Safety Director. October 2018 Police Report.
6. Kevin D. Lenkart, Public Safety Director. October 2018 Fire Report.
7. Parks & Recreation Commission. Minutes of September 26, 2018.
8. Historical Commission. Minutes of October 8, 2018.
9. Shiawassee Firefighter Memorial Board. Minutes of October 20, 2018.
10. Shiawassee Firefighter Memorial Board. Minutes of November 3, 2018.

### **CITIZEN COMMENTS AND QUESTIONS**

### **NEXT MEETING**

Monday, December 03, 2018

### **BOARDS AND COMMISSIONS OPENINGS**

Building Board of Appeals – Alternate - term expires June 30, 2019  
 Building Board of Appeals – Alternate - term expires June 30, 2021  
 Brownfield Redevelopment Authority – term expires June 30, 2022  
 Historical Commission – term expires December 31, 2020  
 Historical Commission – term expires December 31, 2021  
 Parks & Recreation Commission – term expires June 30, 2019  
 Zoning Board of Appeals - Alternate – term expires June 30, 2021

### **ADJOURNMENT**

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: [city.clerk@ci.owosso.mi.us](mailto:city.clerk@ci.owosso.mi.us). The City of Owosso Website address is [www.ci.owosso.mi.us](http://www.ci.owosso.mi.us).

**CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
MINUTES OF NOVEMBER 5, 2018  
7:30 P.M.**

**DF9G8-B; 'C: : 79F.** MAYOR CHRISTOPHER T. EVELETH

**CD9B-B; 'DF5 M9F.'** MARLENE WEBSTER

**D@8; 9'C: '5 @@; -5 B79.'** JESSICA UNANGST, CITY OF OWOSSO HUMAN RESOURCE DIRECTOR

**DF9G9BH.'** Mayor Christopher T. Eveleth, Mayor Pro-Tem Susan J. Osika, Councilmembers Loreen F. Bailey, Elaine M. Greenway, Daniel A. Law, Linda L. Robertson, and Robert J. Teich, Jr.

**5 6 G9BH.'** None.

**APPROVE AGENDA**

Motion by Councilmember Bailey to approve the agenda with the following changes: Consent Agenda #1 change the time on the TCO to start at 10:00 pm and add 2 Special Presentations.

Motion supported by Mayor Pro-Tem Osika and concurred in by unanimous vote.

**APPROVAL OF THE MINUTES OF REGULAR MEETING OF OCTOBER 15, 2018**

Motion by Councilmember Robertson to approve the Minutes of the Regular Meeting of October 15, 2018 as presented.

Motion supported by Councilmember Law and concurred in by unanimous vote.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

**DfcWUa Uhcb'É7 ci bWta Ya Vyf'9`UjbY'; fYYbk Um**

On the occasion of her last meeting with the Council, Mayor Eveleth honored the service of Councilmember Elaine Greenway, highlighting her service to the Council, the Historical Commission and Community Cats was recognized.

**DfcWUa Uhcb'É7 ci bWta Ya Vyf'@bXUFcVYfhgcb'**

On the occasion of her last meeting with the Council, Mayor Eveleth honored the service of Councilmember Linda Robertson, highlighting her service to the Council for the past couple of months plus her years before including her time as Mayor.

**PUBLIC HEARINGS**

**DfcdcgYX'GdYWU'5 ggYgga YbhDfc'YWiÉ A cbfcY'GlfYYh''**

A public hearing was conducted to receive citizen comments regarding Resolution No. 3 for proposed Special Assessment District No. 2019-07 for Monroe Street from McMillan Avenue to the east City limits for street resurfacing.

The following people commented in regard to the proposed special assessment project:

City Manager Nathan R. Henne stated this is a hearing of necessity and is not a part of the industrial project. This assessment includes 3 commercial businesses. The last major work done was in 1974. This project will widen the street from 22' to 26' with 2' shoulders. Approximately 1,800 vehicles drive this street per day.

Becky Katcum, Consumers Energy Property Tax Department (via telephone) and her discussion was more of a fact finding venture than contesting the special assessment.

Motion by Councilmember Teich to approve the following resolution:

**F9GC @ HCB'BC"'"% \*!&\$%, "**  
**ACBFC9'GHF99H'**  
**: FCA'A7A=@B'5J9BI 9'HC'95GH7+IM@A+IG'**  
**GHF99H'F9GI F: 57-B; "**  
**GD97-5 @5GG9GGA9BH'F9GC @ HCB'BC"'" "**

WHEREAS, the City Council, after due and legal notice, has met and there being no one to be heard regarding the proposed public improvement more particularly hereinafter described; and

WHEREAS, the City Council deems it advisable and necessary to proceed with said public improvement as more particularly hereinafter described.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The City Council hereby determines to make and proceed with the following described public improvement and to defray a part or the whole cost, as more particularly hereinafter provided, by special assessment upon the property specially benefited: "

MONROE STREET, A PUBLIC STREET, FROM MCMILLAN AVENUE TO EAST CITY LIMITS  
FOR STREET RESURFACING

2. The City Council hereby approves the plans for the aforesaid public improvement as prepared and presented by the City Manager and determines the estimated cost of said public improvement to be \$55,587.72 and approves said estimated cost and determines that the estimated life of said public improvement is fifteen (15) years.
3. The City Council determines that of said total estimated cost, the sum of \$37,094.46 be paid by special assessment upon the property specially benefited, as more particularly hereinafter described.
4. The City Council hereby designates the following described property as the special assessment district upon which the special assessment shall be levied. "'

Monroe Street, a Public Street, from McMillan Avenue to east city limits for street resurfacing

5. The City Assessor shall prepare a special assessment roll including all lots and parcels of land within the special assessment district herein designated, and the Assessor shall assess to each such lot or parcel of land such relative portion of the whole sum to be levied against all lands in the special assessment district as the benefit to such lot or parcel of land bears to the total benefits to all lands in such district.

6. When the Assessor shall have completed the assessment roll, he shall file the special assessment roll with the City Clerk for presentation to the City Council.

Motion supported by Mayor Pro-Tem Osika.

Roll Call Vote.

AYES: Councilmember Law, Mayor Pro-Tem Osika, Councilmembers Robertson, Bailey, Greenway, Teich, and Mayor Eveleth

NAYS: None

### **CITIZEN COMMENTS AND QUESTIONS**

John Gordy, Owosso VFW representative, Sunday, November 11, 2018 is Veteran's Day and if the parade is held on Monday he won't be marching in it. In addition, on Sunday November 11, 2018 at 3 pm there will be a commemorative ceremony in the hospital auditorium.

Councilmember Bailey thanked Linda and Elaine for their service.

### **CITY MANAGER REPORT**

City Manager Henne detailed the latest Project Status Report for Council, including the following:

Labor contracts – POLC is tonight and Fire contract will be next

Cargill signage – sitting in Cargill's legal department

Skate Park – breaking ground in December to remove the top soil layer and add sand that will sit for the winter to pack it down

Brush collection is over and leaf collection has begun. Possible change to next year's leaf program schedule to eliminate any confusion as to when an area will be picked up

Lead and galvanized water MDEQ grant – November 1, 2018 was the first contract and the hydro locator

Auto meter system install is at 5,961 out of 6,300. Hopefully by budget year 2020, the city will have the software for homeowners to view their usage

Summit Street program has been moved to 2020

### **CONSENT AGENDA**

Motion by Councilmember Bailey to approve the Consent Agenda as follows:

**BYk 'MYUfj 9j Y'6`cW`DUfmiDYfa jgg]cb.** Approve request from Owosso Main Street for the closure of South Washington Street from Main Street to Jerome Avenue on Monday, December 31, 2018 at 8:00 p.m. until Tuesday, January 1, 2018 at 3:00 a.m. for the New Year's Eve Block Party, waive the insurance requirement, and approve Traffic Control Order No. 1408 formalizing the request.

**G"K Uq\ ]b[ lcb`GhZVYfk YYb`A!+%UbX` i H`Gh** Approve request from Owosso City Engineer Randy Chesney for preparation of road construction and authorize Traffic Control Order No. 1409 formalizing the action.

**AcfH U Y8 ]gW Uf[ YE`%&B`K Uq\ ]b[ lcb`GhFYh** Authorize discharge of mortgage as it relates to 122 N Washington Street (Jim Civile) and further authorize the Mayor and City Clerk to execute appropriate documents as follows:

**F9GC@ HCB`BC`r`% +!&\$%,`**

**F9GC@ HCB`5I H<CF`NB; `8`G7<5F; 9`C: `786; `F9JC@J-B; `@C5B`I B8`  
ACFH; 5; 9`C: CF`%&BCFH<`K 5 G<-B; HCB`GHF99H**

WHEREAS, on November 5, 2012 the City of Owosso, Shiawassee County, Michigan filed a lien on 122 N Washington after a \$50,000 loan was issued from the City's CDBG Revolving Loan Fund program; and

WHEREAS, the loan was intended as gap financing in addition to a Michigan State housing Development Authority Rental Rehab Grant; and

WHEREAS, the loan check was returned to the City on December 12, 2012.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to discharge its mortgage lien for the CDBG Revolving Loan for 122 N Washington.

SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached, Mortgage Discharge Agreement between the City of Owosso, Michigan and James Civile and Cynthia Civile – whose address is 403 West Oliver Street, Owosso, Michigan 48867.

**DfcdcgYX'GdYWU'5ggYgga YbhiDfc'YWi!BcfH 'GhYYh** Authorize Resolution No. 2 setting a public hearing for Monday, November 19, 2018 for proposed Special Assessment District No. 2019-08 for North Street west city limits to N. Chipman Street as follows:

**F9GC @ HCB'BC''%, !&\$%, '**

**BCFH<'GHF99H'**

**: FCA 'H<9'K 9GH7 +HM @A +G'HC'7 <-DA5 B'GHF99H'**  
**GD97-5 @5 GG9 GGA9BH'F9GC @ HCB'BC''&''**

WHEREAS, the City Council has ordered the City Manager to prepare a report for public improvement, more particularly hereinafter described; and

**NORTH STREET, A PUBLIC STREET, FROM THE WEST CITY LIMITS TO CHIPMAN STREET  
STREET RESURFACING**

WHEREAS, the City Manager prepared said report and the same has been filed with the City Council as required by the Special Assessment Ordinance of the City of Owosso and the Council has reviewed said report.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The plans and estimate of cost and the report of the City Manager for said public improvement shall be filed in the office of the City Clerk and shall be available for public examination.
2. The City Council hereby determines that the Public Improvement hereinafter set forth may be necessary.
3. The City Council hereby approves the estimate of cost of said public improvement to be \$238,802.34 and determines that \$30,898.57 thereof shall be paid by special assessment imposed on the lots and parcels of land more particularly hereinafter set forth, which lots and parcels of land are hereby designated to be all of the lots and parcels of land to be benefited by said improvements and determines that \$207,903.77 of the cost thereof shall be paid by the City at large because of benefit to the City at large.

4. The City Council hereby determines that the portion of the cost of said public improvement to be specially assessed shall be assessed in accordance with the benefits to be received.
5. The City Council shall meet at the Owosso City Hall Council Chambers on Monday, November 19, 2018 for the purpose of hearing all persons to be affected by the proposed public improvement.
6. The City Clerk is hereby directed to cause notice of the time and place of the hearing to be published once in The Argus Press, the official newspaper of the City of Owosso, not less than seven (7) days prior to the date of said hearing and shall further cause notice of said hearing to be sent by first class mail to each owner of property subject to assessment, as indicated by the records in the City Assessor's Office as shown on the general tax roll of the City, at least (10) full days before the time of said hearing, said notice to be mailed to the addresses shown on said general tax rolls of the City.
7. The notice of said hearing to be published and mailed shall be in substantially the following form:

**NOTICE OF SPECIAL ASSESSMENT HEARING  
CITY OF OWOSSO, MICHIGAN**

TO THE OWNERS OF THE FOLLOWING DESCRIBED PROPERTY:

TAKE NOTICE that the City Council intends to acquire and construct the following described public improvement:

North Street, a Public Street, from the west city limits to Chipman Street  
Street Resurfacing

The City Council intends to defray apart or all of the cost of the above-described public improvement by special assessment against the above described property.

TAKE FURTHER NOTICE that City Council has caused plans and an estimate of the cost and report for the above described public improvement to be prepared and made by the City Manager and the same is on file with the City Clerk and available for public examination.

TAKE FURTHER NOTICE that the City Council will meet at the Owosso City Hall Council Chambers, Owosso, Michigan at 7:30 o'clock p.m. on Monday, November 19, 2018 for the purpose of hearing any person to be affected by the proposed public improvement.

**DfcdcgYX'GdYWU'5ggYgga YbhDfc'YWh!5`YbXUY'GhYYh** Authorize Resolution No. 2 setting a public hearing for Monday, November 19, 2018 for proposed Special Assessment District No. 2019-02 for Allendale Street, Public Street, from Gould Street to east city limits as follows:

**F9GC@ HCB'BC'"-%-!&\$%, '**

**5 @B85 @'5J9BI 9'**

**: FCA'; CI @'GHF99H'HC'H<9'95GH'7+IM@A+HG'  
GD97-5 @5GG9GGA9BH'F9GC@ HCB'BC'"&''**

WHEREAS, the City Council has ordered the City Manager to prepare a report for public improvement, more particularly hereinafter described; and

ALLENDALE AVENUE, A PUBLIC STREET, FROM GOULD STREET TO EAST CITY LIMITS  
STREET RESURFACING

WHEREAS, the City Manager prepared said report and the same has been filed with the City Council as required by the Special Assessment Ordinance of the City of Owosso and the Council has reviewed said report.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The plans and estimate of cost and the report of the City Manager for said public improvement shall be filed in the office of the City Clerk and shall be available for public examination.
2. The City Council hereby determines that the Public Improvement hereinafter set forth may be necessary.
3. The City Council hereby approves the estimate of cost of said public improvement to be \$151,218.36 and determines that \$17,481.45 thereof shall be paid by special assessment imposed on the lots and parcels of land more particularly hereinafter set forth, which lots and parcels of land are hereby designated to be all of the lots and parcels of land to be benefited by said improvements and determines that \$133,736.91 of the cost thereof shall be paid by the City at large because of benefit to the City at large.
4. The City Council hereby determines that the portion of the cost of said public improvement to be specially assessed shall be assessed in accordance with the benefits to be received.
5. The City Council shall meet at the Owosso City Hall Council Chambers on Monday, November 19, 2018 for the purpose of hearing all persons to be affected by the proposed public improvement.
6. The City Clerk is hereby directed to cause notice of the time and place of the hearing to be published once in The Argus Press, the official newspaper of the City of Owosso, not less than seven (7) days prior to the date of said hearing and shall further cause notice of said hearing to be sent by first class mail to each owner of property subject to assessment, as indicated by the records in the City Assessor's Office as shown on the general tax roll of the City, at least (10) full days before the time of said hearing, said notice to be mailed to the addresses shown on said general tax rolls of the City.
7. The notice of said hearing to be published and mailed shall be in substantially the following form:

NOTICE OF SPECIAL ASSESSMENT HEARING  
CITY OF OWOSSO, MICHIGAN

TO THE OWNERS OF THE FOLLOWING DESCRIBED PROPERTY:

TAKE NOTICE that the City Council intends to acquire and construct the following described public improvement:

Allendale Avenue, a Public Street, from Gould Street to east city limits  
Street Resurfacing

The City Council intends to defray apart or all of the cost of the above-described public improvement by special assessment against the above described property.

TAKE FURTHER NOTICE that City Council has caused plans and an estimate of the cost and report for the above described public improvement to be prepared and made by the City Manager and the same is on file with the City Clerk and available for public examination.

TAKE FURTHER NOTICE that the City Council will meet at the Owosso City Hall Council Chambers, Owosso, Michigan at 7:30 o'clock p.m. on Monday, November 19, 2108 for the purpose of hearing any person to be affected by the proposed public improvement.

Authorize Change Order No. 1 (Final) to the Contract agreement between the city of Owosso and Zito Construction Company for the 2018 Industrial Park Connector Project, in the amount of \$99,916.22, a net increase to the original contract as follows:

**F9GC@ HCB'BC'"%&\$%,'**

**5I H<CF-AB; 'H<9'9L97I HCB'C: '5889B8I A'BC'"-'HC''  
 HC'H<9'7 CBHF57H'69HK 99B'H<9'7 HMC: 'CK CGGC'5 B8''  
 NHC'7 CBGHFI 7HCB'7 CAD5 BM'  
 : CF'-B8I GHF-5 @D5F?'7 CBB97 HCF'7 CBHF57H'**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, approved a contract with Zito Construction Company on May 21, 2018 for street and storm sewer improvements along portions of Gould Street, Monroe Street, and McMillan Avenue; all part of the 2018 Industrial Park Connector Project; and

WHEREAS, the City has requested changes in work from Zito Construction Company with regards to its road and storm sewer construction along the project; and

WHEREAS, Zito Construction Company agrees to perform the changed road and storm sewer work as requested with pricing as set forth in Change Order No.1.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has determined it is advisable, necessary and in the public interest to amend the Industrial Park Connector Contract with Zito Construction Company for changed work conditions as described within Change Order No. 1.
- SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in form attached as Exhibit B, Contract Change Order No. 1 (Final) in the amount of \$99,916.22; a net increase to the Contract for Services between the City of Owosso and Zito Construction Company revising the total contract amount from \$1,062,663.00 to \$1,162,579.22.
- THIRD: The accounts payable department is authorized to pay Zito Construction Company for work satisfactorily completed up to the revised amount of the Contract including Change Order No. 1 in the amount of \$1,162,579.22.
- FOURTH: The above expenses shall be paid from the Public Act 51 Major Street Fund Account No. 202-451-818.000.

Authorize to amend the professional service agreement with Orchard, Hiltz, and McClement (OHM) of Livonia, Michigan, as addendum No. 9 to the professional services agreement dated April 6, 2015, and approval of the attached proposal for additional services in the amount of \$23,915.00 as follows:

**F9GC@ HCB'BC'"%&\$%,'**

**5I H<CF-AB; 'H<9'9L97I HCB'C: '5889B8I A'BC'"-'HC''  
 5B'5; F99A9BH: CF'DFC: 9GG-CB5 @9B; B99F-B; 'G9FJ-79G''  
 K-HK'CF7<5F8Z<-@N/ 'A77 @A9BHZ-B7"8#6#5'C<A'58J-GCFG**

WHEREAS, the city and Director of Public Services & Utilities desires to expand the OHM Advisors long-term Flow Monitoring & Metering contract to include additional services to address inflow & infiltration contributing to sanitary sewer flows from the neighboring municipalities into the city sanitary sewer collection system, and for addressing the Michigan Department of Environmental Quality Administrative Consent Order issued September 21, 2005.

FIRST: The city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to expand the contract approved by Resolution 26-2015 on April 6, 2015 with Orchard, Hiltz & McCliment, Inc. d/b/a OHM Advisors to include additional services as addendum No. 9 for the analysis of inflow & infiltration from neighboring municipalities into the city of Owosso sanitary sewer collection system.

THIRD: The above expenses shall be paid from the wastewater fund 590-901-973.000.

F9GC@HCB'BC'ir'0/+&!&\$%'

51 H<CF4B; 7<5B; 9'CF89F'BC'"`  
HC'H<9'7CBHF57H'69HK99B'H<9'7+MC: 'CK CGGC'5B8`"  
>C9'F5=75'9L75J5HB; ž-B7"  
: CF`&\$% 'GHF99H'F9GI F: 57-B; 'DFC: F5A!7CBHF57H'BC'"&

WHEREAS, the City has requested changes in work from Joe Raica Excavating, Inc. with regards to its water main and road construction along W. Stewart Street and Howard Street as described within Change Order No. 3, and

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has determined it is advisable, necessary and in the public interest to amend the 2018 Street Resurfacing Program Contract No. 2 with Joe Raica Excavating, Inc. as described within Change Order No. 3.

SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in form Contract Change Order No. 3 in the amount of (\$168,307.34), a net decrease to

the Contract for Services between the City of Owosso and Joe Raica Excavating, Inc. revising the total Contract amount from \$727,840.89 to \$559,533.55.

THIRD: The accounts payable department is authorized to pay Joe Raica Excavating, Inc. for work satisfactorily completed up to the revised Contract amount that includes Change Order No. 3 in the amount of \$559,533.55.

FOURTH: The above funds shall be allocated to the 2016 Unlimited Obligation Bond Proceeds Account (\$58,902.24) and City Water Main & Hydrants Account No. 591-901-972.000 (\$109,405.10).

8 YgJ bUH'8 YdcgJhcfmE'F Ygc'i hcb'hc'c'lb'A'W'J' Ub'7 @ GG Authorize the additional depository Michigan CLASS as follows:

F9GC@ HCB'BC'"%' !&\$%, '

5I H<CF=NB; '89DCG=HCFMA=7<= 5B'7CCD9F5HJ9'@EI =8'5GG9HG'G97I F=H9G'GMGH9A '

WHEREAS, the City of Owosso, (the "Public Agency") desires to enter into an interlocal agreement substantially in the form attached hereto (the "Participation Agreement") for the purpose of exercising jointly the power each Public Agency has to invest its surplus funds; and

WHEREAS, the Public Agency is a Public Agency under the Participation Agreement and is authorized by Michigan law to invest its funds in certain investments (the "Permitted Investments"); and

WHEREAS, Act 7 of the Public Acts of the Extra Session of 1967, as amended, (the Urban Cooperation Act of 1967) authorizes the Public Agencies to contract in the form of an interlocal agreement to provide for the manner of investment of surplus funds or proceeds of grants, gifts, or bequests to the parties to the interlocal agreement under the control of a legal or administrative entity created by that interlocal agreement.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS;

1. The City of Owosso adopts the Participation Agreement substantially in the form of Exhibit B which is incorporated in the Resolution by reference thereto and agrees to join with other Public Agencies to become a Participant under the terms of the Participation Agreement and to accept additional Public Agencies as new Participants without subsequent action.
2. The City of Owosso agrees to and concurs in the appointment of those Trustees either being appointed, to be appointed or currently serving as members of the Board of Trustees created under the Participation Agreement and recognizes those Trustees and their successors as the appointees of the Public Agency.
3. The City of Owosso acknowledges and confirms the representation, warranties and covenants provided in the Participation Agreement to the Investment Advisor and Custodian under Participation Agreement, upon which they may respectively rely.
4. The City of Owosso hereby authorizes the City Finance Director (the "Authorized Officer"), to take the following actions with regard to the participation of the Public Agency in the Participation Agreement:
  - a. Deliver a certified copy of this Resolution to Investment Advisor under the Participation Agreement.
  - b. Execute and deliver all notices, directions and instructions required or permitted by the Participation Agreement from the Public Agency or Participant.

- c. Make contributions to the Investment Property as provided in the Participation Agreement and select all or part of the Surplus Funds (as defined in the Participation Agreement) to be contributed to the Investment Property.
  - d. Consent to an amendment to the Participation Agreement on behalf of the Public Agency if such amendment is not materially adverse to the interest of the Public Agency, is necessary to conform to the Participation agreement with law, or is a technical change necessary to facilitate the intent of the Participation Agreement.
5. The Participant understands and agrees that it shall not amend or repeal this Resolution except to the extent necessary to alter the limitations imposed on the Authorized Officer, to change Authorized Officers, or to withdraw from the Participation Agreement.
  6. All resolutions and parts of resolution in conflict with this Resolution shall be, and hereby are, amended or repealed to the extent of such conflict.

**5 WYdhFYgJ bUjcb'cZCk cggc'5 fdcfh6 cUfX'A Ya VYf.** Accept the resignation of Brent Wesley of the Owosso Airport Board effective 12-01-2018.

**6 cUfXg'UbX'7 ca a jgg]cbg'5 ddc]bfa Ybh** Approve the following Mayoral Boards and Commissions appointment:

<b>BUa Y'</b>	<b>6 cUfX'7 ca a jgg]cb'</b>	<b>HYfa '9I d]fYg'</b>
Dean Ebert	Owosso Airport Board filling unexpired term of B. Wesley	12-31-2019

Motion supported by Councilmember Greenway.

Roll Call Vote.

AYES: Councilmembers Greenway, Law, Teich, Mayor Pro-Tem Osika, Councilmembers Bailey, Robertson and Mayor Eveleth.

NAYS: None.

### **ITEMS OF BUSINESS**

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**8 YUmicZA YX]WU'A Uf] i UbU: UW]Im@WbgY' \$!XUm5 dd'WUjcb'K ]bXck 'UbX'@:HYfmi**

Motion by Councilmember Bailey to approve the request from the Planning Commission to delay the application window and lottery to allow for ordinance revisions.

Motion supported by Mayor Pro-Tem Osika.

Roll Call Vote.

AYES: Councilmember Teich, Mayor Pro-Tem Osika, Councilmembers Law, Greenway, Robertson, Bailey and Mayor Eveleth.

NAYS: None.

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## **7`cgYX'GYgg|cb`**

Motion by Mayor Pro-Tem Osika to adjourn the regular council meeting at 7:50 pm to go into closed session for the purpose of holding a strategy/negotiation session connected with the negotiation of a collective bargaining agreement.

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Councilmembers Robertson, Law, Greenway, Bailey, Teich, Mayor Pro-Tem Osika and Mayor Eveleth.

NAYS: None.

H<9`7 CI B7=@58>CI FB98`HC`7 @CG98`G9GG=CB`5H`+.)\$`D'A`"

H<9`7 CI B7=@F9HI FB98`HC`CD9B`G9GG=CB`5H`,.&)`D'A`"

## **DC@`Bcb!Gi dYfj |gcfm7 cb|fUW`**

Motion by Councilmember Bailey to approve the POLC Non-Supervisory Contract as proposed.

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Councilmembers Law, Greenway, Robertson, Teich, Mayor Pro-Tem Osika, Councilmember Bailey and Mayor Eveleth.

NAYS: None.

## **COMMUNICATIONS**

Cheryl A. Grice, Finance Director. September 2018 Financial Report.

Dickinson Wright. Limited Letter of Engagement.

Zoning Board of Appeals. Minutes of October 16, 2018.

Planning Commission. Minutes of October 22, 2018.

## **CITIZEN COMMENTS AND QUESTIONS**

Tom Manke, Owosso Township resident, asked everyone to please go out and vote tomorrow.

Debra Gordy spoke about the Veteran's Day Parade saying November 11<sup>th</sup> is the day to celebrate our veterans. She said she would like to continue from the hospital presentation and parade to Fayette Square and asked what is the reason why they can't go across M-52.

Eddie Urban, 601 Glenwood Avenue, requested that the brush along the side of the road at S. Gould Street at Monroe Street going east be trimmed or removed as it is in the way of the view necessary to make a turn.

Mayor Eveleth spoke of his support for the Veterans and said he will be attending the ceremony at the hospital.

City Manager Henne responded to Ms. Gordy's questions saying that other cities in the state have been choosing November 10<sup>th</sup> or 12<sup>th</sup> to recognize Veteran's Day as people tend to be unavailable on Sundays. In regard to the hospital parade, he said the city does not feel comfortable allowing a parade to cross a state trunk-line (M-52) in the dark.

### **NEXT MEETING**

Monday, November 19, 2018

### **BOARDS AND COMMISSIONS OPENINGS**

Building Board of Appeals – Alternate – term expires June 30, 2019  
Building Board of Appeals – Alternate – term expires June 30, 2021  
Historical Commission – term expires December 31, 2020  
Historical Commission – term expires December 31, 2021

### **ADJOURNMENT**

Motion by Councilmember Bailey for adjournment at 8:30 p.m.

Motion supported by Councilmember Greenway and concurred in by unanimous vote.

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Christopher T. Eveleth, Mayor

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Tanya S. Buckelew, Recording Secretary



## MEMORANDUM

301 W MAIN Ü OWOSSO, MICHIGAN 48867-2958 Ü WWW.CI.OWOSSO.MI.US

**85H9.** November 15, 2018  
**HC.** Mayor Eveleth and the Owosso City Council  
**: FCA.** Amy K. Kirkland, City Clerk  
**GI 6>97H** Amendment to Special Assessment Resolutions for North Street & Allendale Avenue

**F97CAA9B85HCB.**

I recommend Council authorize amendment to Resolution No. 168-2018 and No. 169-2018 changing the date of the public hearing from November 19, 2018 to December 3, 2018.

**657?; FCI B8.**

During the November 5, 2018 meeting the Council approved Resolution Nos. 168-2018 & 169-2018 authorizing the second step of the special assessment process for North Street and Allendale Avenue, respectively. These resolutions directed staff to send letters to each property owner that would be affected by the proposed projects as well as to place an advertisement in the newspaper announcing the public hearing. Due to a miscommunication the requisite letters and advertisements that should have been executed after the November 5, 2018 meeting were not done. The resulting effect of this oversight is that the public hearings for these proposed projects must be delayed to allow time for the letters to be sent and the ads placed.

Attached you will find the suggested amendments to Resolution Nos. 168-2018 & 169-2018 delaying the public hearings until December 3, 2018. (Text to be removed has been struck out, new text is in bold type.)

**: -G7 5 @-A D57 HG.**

None.

F9GC @ HCB'BC "''%, '%&\$%'

BCFH<'GHF99H'

: FCA'H<9'K 9GH7 +IM @A +HG'HC'7 <-DA5B'GHF99H'  
GD97-5 @5 GG9 GGA9BH'F9GC @ HCB'BC "'&'!5A9B898'

WHEREAS, the City Council has ordered the City Manager to prepare a report for public improvement, more particularly hereinafter described; and

NORTH STREET, A PUBLIC STREET, FROM THE WEST CITY LIMITS TO CHIPMAN STREET  
STREET RESURFACING

WHEREAS, the City Manager prepared said report and the same has been filed with the City Council as required by the Special Assessment Ordinance of the City of Owosso and the Council has reviewed said report.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The plans and estimate of cost and the report of the City Manager for said public improvement shall be filed in the office of the City Clerk and shall be available for public examination.
2. The City Council hereby determines that the Public Improvement hereinafter set forth may be necessary.
3. The City Council hereby approves the estimate of cost of said public improvement to be \$238,802.34 and determines that \$30,898.57 thereof shall be paid by special assessment imposed on the lots and parcels of land more particularly hereinafter set forth, which lots and parcels of land are hereby designated to be all of the lots and parcels of land to be benefited by said improvements and determines that \$207,903.77 of the cost thereof shall be paid by the City at large because of benefit to the City at large.
4. The City Council hereby determines that the portion of the cost of said public improvement to be specially assessed shall be assessed in accordance with the benefits to be received.
5. The City Council shall meet at the Owosso City Hall Council Chambers on Monday, ~~November 19, 2018~~ 8 YW'a VYf ' ' ž &\$%, for the purpose of hearing all persons to be affected by the proposed public improvement.
6. The City Clerk is hereby directed to cause notice of the time and place of the hearing to be published once in The Argus Press, the official newspaper of the City of Owosso, not less than seven (7) days prior to the date of said hearing and shall further cause notice of said hearing to be sent by first class mail to each owner of property subject to assessment, as indicated by the records in the City Assessor's Office as shown on the general tax roll of the City, at least (10) full days before the time of said hearing, said notice to be mailed to the addresses shown on said general tax rolls of the City.
7. The notice of said hearing to be published and mailed shall be in substantially the following form:

NOTICE OF SPECIAL ASSESSMENT HEARING  
CITY OF OWOSSO, MICHIGAN

TO THE OWNERS OF THE FOLLOWING DESCRIBED PROPERTY:

TAKE NOTICE that the City Council intends to acquire and construct the following described public improvement:

North Street, a Public Street, from the west city limits to Chipman Street  
Street Resurfacing

The City Council intends to defray apart or all of the cost of the above-described public improvement by special assessment against the above described property.

TAKE FURTHER NOTICE that City Council has caused plans and an estimate of the cost and report for the above described public improvement to be prepared and made by the City Manager and the same is on file with the City Clerk and available for public examination.

TAKE FURTHER NOTICE that the City Council will meet at the Owosso City Hall Council Chambers, Owosso, Michigan at 7:30 o'clock p.m. on Monday, ~~November 19, 2018~~ **8 WY VY' Z&\$%**, for the purpose of hearing any person to be affected by the proposed public improvement.

**F9GC @ H-CB'BC" '% - '%&\$%`**  
**5 @B85 @ '5J9BI 9`**  
**: FCA`; CI @ 'GHF99H'HC'H<9'95GH7 +IM @A +IG`**  
**GD97-5 @5 GG9GGA9BH'F9GC @ H-CB'BC" &'!5A9B898`**

WHEREAS, the City Council has ordered the City Manager to prepare a report for public improvement, more particularly hereinafter described; and

ALLENDALE AVENUE, A PUBLIC STREET, FROM GOULD STREET TO EAST CITY LIMITS  
STREET RESURFACING

WHEREAS, the City Manager prepared said report and the same has been filed with the City Council as required by the Special Assessment Ordinance of the City of Owosso and the Council has reviewed said report.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The plans and estimate of cost and the report of the City Manager for said public improvement shall be filed in the office of the City Clerk and shall be available for public examination.
2. The City Council hereby determines that the Public Improvement hereinafter set forth may be necessary.
3. The City Council hereby approves the estimate of cost of said public improvement to be \$151,218.36 and determines that \$17,481.45 thereof shall be paid by special assessment imposed on the lots and parcels of land more particularly hereinafter set forth, which lots and parcels of land are hereby designated to be all of the lots and parcels of land to be benefited by said improvements and determines that \$133,736.91 of the cost thereof shall be paid by the City at large because of benefit to the City at large.
4. The City Council hereby determines that the portion of the cost of said public improvement to be specially assessed shall be assessed in accordance with the benefits to be received.
5. The City Council shall meet at the Owosso City Hall Council Chambers on Monday, ~~November 15, 2016~~ **8 YWw VYf` ' ž &\$%`** for the purpose of hearing all persons to be affected by the proposed public improvement.
6. The City Clerk is hereby directed to cause notice of the time and place of the hearing to be published once in The Argus Press, the official newspaper of the City of Owosso, not less than seven (7) days prior to the date of said hearing and shall further cause notice of said hearing to be sent by first class mail to each owner of property subject to assessment, as indicated by the records in the City Assessor's Office as shown on the general tax roll of the City, at least (10) full days before the time of said hearing, said notice to be mailed to the addresses shown on said general tax rolls of the City.
7. The notice of said hearing to be published and mailed shall be in substantially the following form:

NOTICE OF SPECIAL ASSESSMENT HEARING  
CITY OF OWOSSO, MICHIGAN

TO THE OWNERS OF THE FOLLOWING DESCRIBED PROPERTY:

TAKE NOTICE that the City Council intends to acquire and construct the following described public improvement:

Allendale Avenue, a Public Street, from Gould Street to east city limits  
Street Resurfacing

The City Council intends to defray apart or all of the cost of the above-described public improvement by special assessment against the above described property.

TAKE FURTHER NOTICE that City Council has caused plans and an estimate of the cost and report for the above described public improvement to be prepared and made by the City Manager and the same is on file with the City Clerk and available for public examination.

TAKE FURTHER NOTICE that the City Council will meet at the Owosso City Hall Council Chambers, Owosso, Michigan at 7:30 o'clock p.m. on Monday, November 15, 2010 ~~8:00 a.m.~~ for the purpose of hearing any person to be affected by the proposed public improvement.



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

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# ***MEMORANDUM***

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DATE: For November 19, 2018 City Council Agenda

TO: Owosso City Council

FROM: Katherine Fagan, City Treasurer

RE: Special Assessment Roll – Hazards & Nuisances

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Over the course of the year, the City takes action to alleviate nuisances and hazards to the public that exist on private property. The charges for these actions are invoiced to the owner of record for the property. Once a year, per section 28-10.5 of the Code, any charges left unpaid shall be established as liens to the affected property. Once the lien is established I would be authorized to add the amount of the invoices to the tax roll.

The associated document to this memo details the outstanding nuisance and hazard invoices since this process last took place in December of 2016. It lists the invoice numbers, the due date of the invoice, the parcel number and address, the type of nuisance or hazard and the amount of the invoice.

Also, attached you will find a list of parcels which were invoiced during the year and were sold at the August or September State tax sale. The State's tax sale process removes any outstanding balances owed on a property and as such the amounts invoiced to each parcel will be written off. No action is required on this secondary list, it is simply provided as a point of information.

The process for establishing a lien is handled via special assessment. Initially, the list of outstanding invoices is presented to Council with a request to set a public hearing. Upon this action, letters are sent to the affected property owners informing them of the City's intent to lien their property if the invoice(s) remains unpaid. They then have the opportunity to protest the proposed action at the public hearing. At the conclusion of the public hearing the Council can accept the roll as presented, make amendments to the roll, or hold off on action all together (though this is not recommended).

Tonight, I recommend that you take action to start this process in motion by authorizing the attached resolution setting a public hearing for December 3, 2018, to receive citizen comment regarding this roll. An updated list of unpaid invoices will be provided to you at that meeting.

F9GC@ HCB'BC''

GD97-5 @5 GG9 GGA 9 BH'8 -GHF-7 H'BC'' &\$%, !\$%  
<5 N5 F8 G'5 B8 'BI -G5 B7 9 G'

WHEREAS, the Assessor has prepared a special assessment roll for the purpose of specially assessing that portion of the unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances more particularly hereinafter described to the properties specially benefited by said public improvement, and the same has been presented to the Council by the City Clerk.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Said special assessment roll is hereby accepted and shall be filed in the office of the City Clerk for public examination.
2. The Council shall meet at the Owosso City Hall, Owosso, Michigan at 7:30 o'clock p.m., on Monday, December 3, 2018 for the purpose of hearing all persons interested in said special assessment roll and reviewing the same.
3. The City Clerk is directed to publish the notice of said hearings once in *The Argus Press*, the official newspaper of the City of Owosso, not less than ten (10) days prior to said hearing and shall further cause notice of said hearing to be sent by first class mail to each owner of the property subject to assessment, as indicated by the records in the City Assessor's office as shown on the general tax rolls of the City, at least ten (10) days before the time of said hearing, said notice to be mailed to the addresses shown on said general tax rolls of the City.

The notice of said hearing to be published and mailed shall be in substantially the following form:

BCH-79'C: ' <95 F-B; 'HC'F9J-9K'  
GD97-5 @5 GG9 GGA 9 BH'FC @0E <5 N5 F8 G'5 B8 'BI -G5 B7 9 G'  
7-HMC: 'CK CGGC'  
7 CI BHMC: 'G<-5 K 5 GG99Z A-7 <= 5 B'

TO THE OWNERS OF THE OF THE FOLLOWING DESCRIBED PROPERTY:

TAKE NOTICE that a Special Assessment Roll-Hazards and Nuisances has been prepared for the purpose of defraying the unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances on the property listed below.

DUFW' .	5 XXfYgg'	HndY'cZBi JgUbW'	6 U'UbW'
050-010-017-024-00	621 WOODLAWN AVE	PROPERTY CLEAN UP	\$ 495.69
050-111-009-009-00	918 E OLIVER ST	CLEAR ICE/SNOW	\$ 177.97
050-113-004-004-00	910 MILWAUKEE ST	MOW TALL GRASS/WEEDS	\$ 170.00
050-114-001-010-00	900 STATE ST	PROPERTY CLEAN UP	\$ 260.96
050-114-002-004-00	821 STATE ST	MOW TALL GRASS/WEEDS	\$ 170.00
050-240-002-015-00	631 N HICKORY	MOW TALL GRASS/WEEDS	\$ 180.10
050-390-004-012-00	1260 ADAMS ST	MOW TALL GRASS/WEEDS	\$ 221.96
050-390-004-012-00	1260 ADAMS ST	MOW TALL GRASS/WEEDS	\$ 150.00
050-390-004-012-00	1260 ADAMS ST	MOW TALL GRASS/WEEDS	\$ 150.00
050-390-004-012-00	1260 ADAMS ST	MOW TALL GRASS/WEEDS	\$ 150.00
050-420-010-006-00	825 LINGLE AV	MOW TALL GRASS/WEEDS	\$ 150.00
050-440-000-012-00	921 DINGWALL DR	MOW TALL GRASS/WEEDS	\$ 310.53

050-537-000-042-00	1302 W MAIN	CLEAR ICE/SNOW	\$ 216.60
050-580-000-054-00	316 OAKWOOD AV	PROPERTY CLEAN UP	\$ 1,376.12
050-602-017-004-00	1417 FREDERICK ST	MOW TALL GRASS/WEEDS	\$ 170.00
050-651-006-007-00	320 CASS ST	PROPERTY CLEAN UP	\$ 293.51
050-651-006-007-00	320 CASS ST	PROPERTY CLEAN UP	\$ 200.00
050-660-007-011-00	1014 BEEHLER ST	MOW TALL GRASS/WEEDS	\$ 150.00
050-660-009-002-00	911 BEEHLER ST	PROPERTY CLEAN UP	\$ 298.82
050-660-018-011-00	726 CLINTON ST	PROPERTY CLEAN UP	\$ 199.98
050-660-025-001-00	302 S SHIAWASSEE ST	CLEAR ICE/SNOW	\$ 216.60
050-673-003-010-00	526 FLETCHER ST	MOW TALL GRASS/WEEDS	\$ 212.19
050-710-001-012-00	915 CORUNNA AV	MOW TALL GRASS/WEEDS	\$ 210.00
050-710-001-012-00	915 CORUNNA AV	MOW TALL GRASS/WEEDS	\$ 210.00
050-710-001-012-00	915 CORUNNA AV	MOW TALL GRASS/WEEDS	\$ 210.00
			\$ 6,551.03

TAKE NOTICE THAT ANY HAZARDS/NUISANCES INVOICES OR CHARGES REMAINING UNPAID AS OF THEIR DUE DATE WILL BE INCLUDED ON THIS ROLL.

The said Special Assessment Roll-Hazards and Nuisances is on file for public examination with the City Clerk and any objections to said Special Assessment Roll-Hazards and Nuisances must be filed in writing with the City Clerk prior to the close of the hearing to review said Special Assessment Roll-Hazards and Nuisances.

TAKE FURTHER NOTICE that appearance and protest at this hearing is required in order to appeal the amount of the special assessment to the State Tax Tribunal if an appeal should be desired. A property owner or party in interest, his or her agent, may appear in person at the hearing to protest the special assessment or may file his or her appearance by letter and his or her personal appearance shall not be required. The property owner or any person having an interest in the property subject to the proposed special assessment may file a written appeal of the special assessment with the State Tax Tribunal within thirty days after confirmation of the special assessment roll if that special assessment was protested at this hearing.

TAKE FURTHER NOTICE that the City Council will meet at the Owosso City Hall, Owosso, Michigan at 7:30 p.m. on Monday, December 3, 2018 for the purpose of reviewing said Special Assessment Roll-Hazards and Nuisances and for the purpose of considering all objections to said roll submitted in writing. If you have questions regarding this notice, please contact the City Treasurer's Office at 725-0599.

To: Owosso City Council  
From: Katherine Fagan, City Treasurer  
Date: November 19, 2018



The following invoices consist of unpaid nuisances and hazards that are unable to be leined and must be written off due to State of Michigan tax sale processes in August or September 2018.

Invoice #	Due Date	Parcel #	Address	Type of Nuisance	Balance
4402	6/15/2017	050-420-011-015-00	755 BROADWAY AV	MOW TALL GRASS/WEEDS	197.73
4466	8/18/2017	050-420-011-015-00	755 BROADWAY AV	MOW TALL GRASS/WEEDS	170.00
4489	9/23/2017	050-420-011-015-00	755 BROADWAY AV	MOW TALL GRASS/WEEDS	170.00
4665	8/19/2018	050-420-011-015-00	755 BROADWAY AV	MOW TALL GRASS/WEEDS	170.00
4666	8/19/2018	050-420-011-015-00	755 BROADWAY AV	MOW TALL GRASS/WEEDS	170.00
4667	8/19/2018	050-420-011-015-00	755 BROADWAY AV	MOW TALL GRASS/WEEDS	170.00
4484	9/23/2017	050-420-011-015-00	755 BROADWAY AV	PROPERTY CLEAN UP	250.95
					<u>1,298.68</u>



## MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

**85H9.** November 15, 2018  
**HC.** City Council  
**: FCA.** Glenn M. Chinavare, Utility Director  
**GI 6>97H.** Emergency Sanitary Sewer Repair - Monchilov Sewer Services

**F97CAA9B85HCB.**

Authorization to issue a Change Order No. 1 to P.O. No. 42537 issued to Monchilov Sewer Service, LLC of Fairgrove, Michigan.

**657?; FCI B8.**

City council approved a purchase order on June 18, 2018 in the amount of \$33,600.00 for sewer repairs on East Oliver Street in advance of completing road construction. Olmstead Street was also under construction and required additional sanitary sewer repairs prior to completing the road construction, and was inadvertently not included in the original purchase order for the same type work required. Accounts payable will require authorization for payment of work performed on Olmstead Street, via change order No.1.

Oliver Street work completed in the amount of .....	\$17,884.50.
Olmstead Street work performed in the amount of.....	\$12,000.00
Total to be paid on this P.O.....	\$29,884.50

**: -G7 5 @-A D57 HG.**

No additional funds required. Add Olmstead Street to the Purchase Order No. 42537.

**8cW a Ybhc f][ j bU hX Vm** Glenn M. Chinavare, Utility Director

Attachment: (1) Resolution

**F9GC@ HCB'BC''**

**5I H<CF#N5HCB'HC'5DDFCJ9'7<5B; 9'CF89F'BC''%HC'DI F7<5G98'G9FJ=79G'5; F99A9BH'  
K #K'ACB7<=CJ'G9K9F'G9FJ=79GZ@@': CF'9A9F; 9B7MF9D5=F'C: 'G5B#5FMG9K9F'  
D=D9'CB'C@AGH958'GHF99H'**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has budgeted from the Wastewater Collection Replacement Fund for the repair of sanitary sewer collection system piping, and

WHEREAS, the 8 inch sanitary sewer main located on Olmstead Street between West and N. Chipman Streets are in need of cleaning/televising/repair services, as delineated in the quoted price dated June 14, 2018 provided by Monchilov Sewer Services in the amount of \$33,600.00; and

WHEREAS, the City Director of Public Services & Utilities has reviewed the quote and verified the repairs as necessary to restore the sanitary sewer main to original structural operating condition, and recommends adding Olmstead Street to the purchase services agreement as Change Order No.1, where Olmstead Street was previously omitted, not to exceed the original quoted price of \$33,600.00.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to add Olmstead Street to the purchase services agreement with Monchilov Sewer Services, LLC for sanitary sewer main repairs on the 8 inch sewer main located on Olmstead Street between West and N. Chipman Streets.
- SECOND: The accounts payable department is authorized to submit payment to Monchilov Sewer Services LLC, in an amount not to exceed \$33,600.00, upon completion of these repair services on E. Oliver and Olmstead Streets.
- THIRD: The above expenses shall be paid from account no. 590-901-973.000.

CHECK REGISTER FOR CITY OF OWOSSO  
CHECK DATE FROM 10/01/2018 - 10/31/2018

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank 1 GENERAL FUND (POOLED CASH)					
10/11/2018	1	130400	AFLAC	PAYROLL DEDUCTIONS-AFLAC PREMIUM	\$ 912.04
10/11/2018	1	130401	H K ALLEN PAPER CO	SUPPLIES	\$ 264.00
10/11/2018	1	130402	THE ARGUS-PRESS	PRINTING OF LEGAL NOTICES ETC	\$ 404.41
10/11/2018	1	130403	BARTZ EXCAVATING	BD Bond Refund	\$ 100.00
10/11/2018	1	130404	CENTRAL MICHIGAN INDUSTRIES	BD Bond Refund	\$ 50.00
10/11/2018	1	130405	CORDIER EXCAVATING	BD Bond Refund	\$ 150.00
10/11/2018	1	130406	JUDY ELAINE CRAIG	COURIER SERVICE	\$ 171.00
10/11/2018	1	130407	D & D TRUCK & TRAILER PARTS	PARTS	\$ 288.84
10/11/2018	1	130408	DOWNTOWN DEVELOPMENT AUTHORITY	JULY-OCTOBER 2018-COMMUNITY DEVELOPMENT SERVICES	\$ 6,144.99
10/11/2018	1	130409	DOWNTOWN DEVELOPMENT AUTHORITY	TAX DISBURSEMENT	\$ 488.44
10/11/2018	1	130410	EDWARDS SIGN & SCREEN PRINTING, INC	WATER DISTRIBUTION MAP	\$ 81.50
10/11/2018	1	130411	FEDEX	SHIPPING FEES	\$ 79.34
10/11/2018	1	130412	FIRST BANKCARD	MEMBERSHIP FOR CHERYL GRICE	\$ 170.00
10/11/2018	1	130413	FIRST BANKCARD	MEALS-AMY CYPHERT	\$ 44.08
10/11/2018	1	130414	FIRST BANKCARD	CONFERENCE EXPENSES-NATHAN HENNE	\$ 1,795.22
10/11/2018	1	130415	FIRST BANKCARD	CONFERENCE EXPENSES-JESSICA UNANGST	\$ 422.01
10/11/2018	1	130416	FIRST DUE FIRE SUPPLY	TELE-LITE GENERATOR	\$ 1,920.00
10/11/2018	1	130417	H2O COMPLIANCE SERVICES INC	INSPECTION SERVICES FOR CROSS CONNECTION PROGRAM	\$ 731.25
10/11/2018	1	130418	HOME DEPOT CREDIT SERVICES	PARTS AND SUPPLIES	\$ 526.91
10/11/2018	1	130419	IMS ALLIANCE	ACCOUNTABILITY BOARDS	\$ 201.20
10/11/2018	1	130420	KEVES CONCRETE	BD Bond Refund	\$ 50.00
10/11/2018	1	130421	LAMPHERE'S	PLUMBING SERVICES	\$ 356.59
10/11/2018	1	130422	LIS ART CONSERVATION & RESTORATION	RESTORATION OF PAINTINGS	\$ 2,250.00
10/11/2018	1	130423	MICHIGAN ASSOCIATION OF CHIEFS OF POLICE	WINTER 19 FULL CONFERENCE-K LENKART	\$ 230.00
10/11/2018	1	130424	MISDU	PAYROLL DEDUCTIONS	\$ 1,228.26
10/11/2018	1	130425	MOBILE & MODULAR HOMES INC	PERMIT REFUNDS	\$ 9,950.00
10/11/2018	1	130426	NORTH AMERICAN OVERHEAD DOOR INC	DOOR REPAIR	\$ 151.96
10/11/2018	1	130427	OWOSSO BOLT & BRASS CO	PARTS	\$ 52.25
10/11/2018	1	130428	OWOSSO CHARTER TOWNSHIP TREASURER	WATER AGREEMENT PAYMENT	\$ 17,324.73
10/11/2018	1	130429	OWOSSO PUBLIC SCHOOLS	DELINQUENT PERSONAL PROPERTY DISBURSEMENT	\$ 27.90
10/11/2018	1	130430	OWOSSO-WATER FUND	WATER/SEWER BILLS	\$ 6,318.24
10/11/2018	1	130431	POLICE OFFICERS LABOR COUNCIL	PAYROLL DEDUCTION-UNION DUES	\$ 854.25
10/11/2018	1	130432	SAFETY-KLEEN SYSTEMS INC	WWTP-QUARTERLY REPLACE/RECYCLE OF PARTS WASHER FLUID	\$ 275.00
10/11/2018	1	130433	SEIFERT CONCRETE LLC	2018 SIDEWALK REPLACEMENT PROGRAM	\$ 46,965.64
10/11/2018	1	130434	SHIAWASSEE COUNTY TREASURER	TAX DISBURSEMENT	\$ 26,998.86
10/11/2018	1	130435	SHIAWASSEE COUNTY TREASURER	DELINQUENT PERSONAL PROPERTY TAX	\$ 56.05
10/11/2018	1	130436	SHIAWASSEE DISTRICT LIBRARY	DELINQUENT PERSONAL PROPERTY DISBURSEMENT	\$ 501.05

10/11/2018	1	130437	STATE OF MICHIGAN	TAX DISBURSEMENT	\$	719.71
10/11/2018	1	130438	SUMBERA EXCAVATING, INC.	CURWOOD CASTLE PARK RENOVATIONS	\$	1,000.00
10/11/2018	1	130439	TRACTOR SUPPLY COMPANY	SEPTEMBER 2018 PURCHASES	\$	188.53
10/11/2018	1	130440	WIN'S ELECTRICAL SUPPLY OF OWOSSO	PARTS	\$	1,096.52
10/12/2018	1	3600(A)	ABSOPURE WATER COMPANY LLC	WATER FOR LAB USE	\$	24.75
10/12/2018	1	3601(A)	ALLMAX SOFTWARE INC	ANTERO MAINT ANNUAL SUPPORT	\$	1,170.00
10/12/2018	1	3602(A)	AMAZON CAPITAL SERVICES	SUPPLIES	\$	165.04
10/12/2018	1	3603(A)	ARTISAN CONCRETE SERVICES INC	OWOSSO SKATE PARK DESIGN SERVICES	\$	5,000.00
10/12/2018	1	3604(A)	MICHAEL LEVERE ASH	SCHOOL LIAISON OFFICER-74/HRS	\$	1,354.20
10/12/2018	1	3605(A)	BODMAN PLC	PROFESSIONAL SERVICES-UNION NEGOTIATIONS	\$	2,077.50
10/12/2018	1	3606(A)	C & B AIR COMPRESSORS	AMERILUBE FLUID FOR COMPRESSOR	\$	570.00
10/12/2018	1	3607(A)	C D W GOVERNMENT, INC.	APC SMART UPS/SYMANTEC RENEWALS	\$	4,200.00
10/12/2018	1	3608(A)	CENTRON DATA SERVICES, INC.	WATER/SEWER BILLS-PRINTING AND MAILING SERVICES	\$	4,290.33
10/12/2018	1	3609(A)	CINTAS CORPORATION #308	FLOOR MATS	\$	25.00
10/12/2018	1	3610(A)	CONSUMERS ENERGY	GAS/ELECTRIC SERVICE	\$	40,334.83
10/12/2018	1	3611(A)	D & G EQUIPMENT INC	PARTS	\$	1,697.64
10/12/2018	1	3612(A)	DALTON ELEVATOR LLC	SUPPLIES	\$	183.01
10/12/2018	1	3613(A)	DORNBOS SIGN INC	PARTS	\$	162.50
10/12/2018	1	3614(A)	EMPLOYEE BENEFIT CONCEPTS INC	OCTOBER 2018-FSA ADMIN FEE	\$	100.00
10/12/2018	1	3615(A)	ENG INC	ENGINEERING DESIGN AND CONSTRUCTION ADMINISTRATION	\$	3,197.35
10/12/2018	1	3616(A)	FAMILY FARM & HOME	PARTS	\$	37.99
10/12/2018	1	3617(A)	FASTENAL COMPANY	PARTS	\$	212.98
10/12/2018	1	3618(A)	FLEIS & VANDENBRINK ENGINEERING INC	2018 STREET PROGRAM ENGINEERING SERVICES	\$	19,796.80
10/12/2018	1	3619(A)	GABRIDGE & COMPANY, PLC	AUDIT SERVICES OF FINANCIAL STATEMENTS	\$	13,980.00
10/12/2018	1	3620(A)	GRAINGER, INC.	FAN	\$	105.13
10/12/2018	1	3621(A)	H2A ARCHITECTS INC	FACADE PROJECTS	\$	1,892.50
10/12/2018	1	3622(A)	HAMILTON ELECTRIC CO., INC.	REBUILD MOTOR	\$	4,225.00
10/12/2018	1	3623(A)	INTERNATIONAL CODE COUNCIL INC	2015 IPMC CODE & COMMENTARY	\$	58.50
10/12/2018	1	3624(A)	J & H OIL COMPANY	LUBES/REC GAS	\$	562.37
10/12/2018	1	3625(A)	LOGICALIS INC	SEPT 2018-NETWORK ADMINISTRATOR/ENGINEERING SERVICES	\$	5,488.00
10/12/2018	1	3626(A)	LUDINGTON ELECTRIC, INC.	ELECTRICAL WORK	\$	557.07
10/12/2018	1	3627(A)	MCMASTER-CARR SUPPLY CO	PARTS	\$	268.00
10/12/2018	1	3628(A)	MEYER ELECTRIC INC	WWTP-REPLACE SWITCH ON FILTER #3	\$	320.00
10/12/2018	1	3629(A)	MUNICIPAL EMPLOYEES RETIREMENT SYSTEM	ACTUARIAL STUDY FOR COMMAND-CONTRACT NEGOTIATIONS	\$	700.00
10/12/2018	1	3630(A)	1ST CHOICE AUTO PARTS INC	PARTS	\$	401.32
10/12/2018	1	3631(A)	NEOFUNDS BY NEOPOST	POSTAGE FUNDS	\$	2,000.00
10/12/2018	1	3632(A)	OFFICE DEPOT	SUPPLIES	\$	28.26
10/12/2018	1	3633(A)	PACE ANALYTICAL SERVICES INC	WASTEWATER ANALYSES	\$	195.00
10/12/2018	1	3634(A)	PROFESSIONAL PUMP, INC.	WEST ROUGHING TOWER PUMP REHAB	\$	9,420.00
10/12/2018	1	3635(A)	SAFEUILT MICHIGAN LLC	SEPT 2018 BUILDING DEPARTMENT SERVICES	\$	9,306.67
10/12/2018	1	3636(A)	THE SHERWIN-WILLIAMS CO.	STREET STRIPES PAINT/SUPPLIES	\$	1,710.34
10/12/2018	1	3637(A)	STAPLES BUSINESS CREDIT	SUPPLIES	\$	684.19
10/12/2018	1	3638(A)	BRYAN GLEN THOMAS	ELECTRICAL INSPECTIONS	\$	500.00

10/12/2018	1	3639(A)	JESSICA UNANGST	REIMBURSEMENT	\$	99.00	
10/12/2018	1	3640(A)	WASTE MANAGEMENT OF MICHIGAN INC	LANDFILL DISPOSAL CHARGES-9/16/18-9/30/18	\$	4,030.72	
10/12/2018	1	3641(A)	MICHAEL GENE WHEELER	SCHOOL LIAISON OFFICER-68.5/HRS	\$	1,253.55	
10/18/2018	1	130441	CALEDONIA CHARTER TOWNSHIP	PAYMENT PER WATER DISTRICT AGREEMENT	\$	34,275.50	
10/18/2018	1	130442	CHEMICAL BANK	2010 GO BONDS PAYMENT	\$	67,116.25	
10/18/2018	1	130443	MICHIGAN MUNICIPAL LEAGUE	UNEMPLOYMENT INSURANCE	\$	337.87	
10/18/2018	1	130444	MID-MICHIGAN ASSOCIATION OF ASSESSORS	TRANSFER OF QUALIFIED AGRICULTURE PROPERTY CLASS-TREENA CHICK	\$	15.00	
10/18/2018	1	130445	NORTHSIDE ANIMAL HOSPITAL	VET SERVICES-PAID FOR BY DONATIONS	\$	621.90	
10/18/2018	1	130446	SHIAWASSEE COUNTY HEALTH DEPARTMENT	SOIL EROSION PERMIT	\$	163.00	
10/18/2018	1	130447	STATE OF MICHIGAN	REMOVE/REPLACE VEHICLE FROM SERVICE FEE	\$	25.00	
10/23/2018	1	3642(A)	THE ACCUMED GROUP	AMBULANCE BILLING SERVICES & STATE REPORTING SERVICES	\$	4,904.32	
10/23/2018	1	3643(A)	LOREEN F BAILEY	CAT SUPPLIES-PAID FOR BY DONATIONS	\$	93.77	
10/23/2018	1	3644(A)	THE BANK OF NEW YORK MELLON	BOND PAYMENT	\$	16,182.50	
10/23/2018	1	3645(A)	THE BANK OF NEW YORK MELLON	BOND PAYMENT	\$	53,031.25	
10/23/2018	1	3646(A)	THE BANK OF NEW YORK MELLON	PAYING AGENT FEE	\$	250.00	
10/23/2018	1	3647(A)	BOUND TREE MEDICAL LLC	AMBULANCE MEDICAL SUPPLIES	\$	991.94	
10/23/2018	1	3648(A)	CONSUMERS ENERGY	GAS/ELECTRIC SERVICE	\$	8,918.42	
10/23/2018	1	3649(A)	VOID		\$	-	V
10/23/2018	1	3650(A)	DALTON ELEVATOR LLC	SUPPLIES	\$	443.25	
10/23/2018	1	3651(A)	ETNA SUPPLY COMPANY	NEW SERVICE AT GREENWOOD APARTMENTS	\$	1,033.00	
10/23/2018	1	3652(A)	FRONT LINE SERVICES, INC.	REPAIRS TO OFD VEHICLES	\$	2,944.22	
10/23/2018	1	3653(A)	GALL'S INC.	TOOLS	\$	141.00	
10/23/2018	1	3654(A)	GOULD LAW PC	LEGAL SERVICES-9/11/18-10/8/18	\$	8,508.24	
10/23/2018	1	3655(A)	J & H OIL COMPANY	FUEL	\$	10,545.11	
10/23/2018	1	3656(A)	LANSING UNIFORM CO.	NAME TAGS/JACKET/HATS	\$	389.95	
10/23/2018	1	3657(A)	OWOSSO CHARTER TOWNSHIP	PAYMENT PER WATER AGREEMENT	\$	12,099.92	
10/23/2018	1	3658(A)	REEVES WHEEL ALIGNMENT, INC	VEHICLE REPAIRS/MAINTENANCE	\$	2,504.48	
10/23/2018	1	3659(A)	RUBOB'S INC	SEPT 2018-PUBLIC SAFETY DRY CLEANING	\$	326.77	
10/23/2018	1	3660(A)	U S BANK NA	BOND PAYMENT	\$	61,182.50	
10/23/2018	1	3661(A)	U S BANK, N A	BOND PAYMENT	\$	418,931.25	
10/26/2018	1	130448	ADVANCED DRAINAGE SYSTEMS INC	SUPPLIES	\$	940.12	
10/26/2018	1	130449	H K ALLEN PAPER CO	SUPPLIES	\$	836.68	
10/26/2018	1	130450	ANDERSON, VERONICA	COOKIES-PAID FOR BY EMPLOYEE DONATIONS	\$	18.00	
10/26/2018	1	130451	BARTZ EXCAVATING	BD Bond Refund	\$	50.00	
10/26/2018	1	130452	SOBAK'S LIMITED	UB refund for account: 2216490001	\$	883.20	
10/26/2018	1	130453	SHAPLEY KEVIN	UB refund for account: 3714570006	\$	42.84	
10/26/2018	1	130454	JOHNSON JUDITH	UB refund for account: 1012500010	\$	62.69	
10/26/2018	1	130455	O'CONNER JAMES/REBECCA	UB refund for account: 3101070003	\$	70.34	
10/26/2018	1	130456	BOGUE TERRY	UB refund for account: 2670990002	\$	105.02	
10/26/2018	1	130457	HUMPHREY BRUCE	UB refund for account: 3952070003	\$	47.34	
10/26/2018	1	130458	1412 PEARCE ST LLC	UB refund for account: 1755000014	\$	10.65	
10/26/2018	1	130459	HARTMAN TAYLOR	UB refund for account: 2821300020	\$	61.88	
10/26/2018	1	130460	BUSH AMBER	UB refund for account: 3156570021	\$	63.63	

10/26/2018	1	130461	LAUREL ROBB TRUST	UB refund for account: 1566000007	\$ 8.18
10/26/2018	1	130462	EDINGTON PATRICIA	UB refund for account: 2008140001	\$ 12.31
10/26/2018	1	130463	RAU THOMAS	UB refund for account: 2403240003	\$ 13.39
10/26/2018	1	130464	CENTER FOR TECHNOLOGY & TRAINING	TRANSPORTATION & THE ENVIRONMENT-CLASS-RANDY CHESNEY	\$ 125.00
10/26/2018	1	130465	CORDIER EXCAVATING	BD Bond Refund	\$ 50.00
10/26/2018	1	130466	AMY CYPHERT	TAILGATE FOOD-PAID FOR BY EMPLOYEE DONATIONS	\$ 84.77
10/26/2018	1	130467	DAYSTARR COMMUNICATIONS	NOVEMBER 2018-PHONE/BROADBAND INTERNET	\$ 944.89
10/26/2018	1	130468	DANE A DEISLER	ELECTRICAL INSPECTIONS-4	\$ 140.00
10/26/2018	1	130469	DELTA DENTAL PLAN OF MICHIGAN	NOVEMBER 2018-DENTAL INSURANCE PREMIUM	\$ 3,547.58
10/26/2018	1	130470	DOWNTOWN DEVELOPMENT AUTHORITY	TAX DISBURSEMENT	\$ 556.27
10/26/2018	1	130471	END OF THE ROAD INC	PARTS	\$ 216.37
10/26/2018	1	130472	FIRST DUE FIRE SUPPLY	HELMET SHIELD	\$ 68.41
10/26/2018	1	130473	FISHER CHIPPEWA REDI-MIX, INC.	CONCRETE FOR CURWOOD CASTLE PARK AREA	\$ 144.00
10/26/2018	1	130474	GEMSEAL/SURFACE COATINGS	CRACK SEAL MATERIAL	\$ 8,820.00
10/26/2018	1	130475	GENESEE & WYOMING INC	REFUND	\$ 95.13
10/26/2018	1	130476	DAVID HAUT	REIMBURSEMENT	\$ 124.85
10/26/2018	1	130477	INDUSTRIAL SUPPLY OF OWOSSO INC	PARTS	\$ 24.65
10/26/2018	1	130478	JAY'S SEPTIC TANK SERVICE	PORTABLE TOILET RENTALS	\$ 585.00
10/26/2018	1	130479	JOE RAICA EXCAVATING INC	2018 STREET PROGRAM	\$ 4,223.70
10/26/2018	1	130480	LAMPHERE'S	PLUMBING SERVICES	\$ 2,499.20
10/26/2018	1	130481	LANSING COMMUNITY COLLEGE	PARAMEDIC INSTRUCTOR CLASS-JOHN MCKAY	\$ 2,171.00
10/26/2018	1	130482	LLOYD MILLER & SONS, INC	PARTS	\$ 842.30
10/26/2018	1	130483	MCLAREN RENTALS, INC.	PROPANE	\$ 108.00
10/26/2018	1	130484	MICHIGAN MUNICIPAL TREASURERS ASSOCIATION	MEMBERSHIP FOR KATHY FAGAN	\$ 50.00
10/26/2018	1	130485	MISDU	PAYROLL DEDUCTIONS	\$ 1,228.26
10/26/2018	1	130486	MUNETRIX LLC	SOFTWARE-PREMIUM EDITION	\$ 5,571.70
10/26/2018	1	130487	NORTH AMERICAN OVERHEAD DOOR INC	WWTP-ROLLING STEEL OVERHEAD DOOR & OPERATOR	\$ 6,017.93
10/26/2018	1	130488	NORTHERN PUMP & WELL INC	VALVE REPLACEMENT	\$ 1,308.00
10/26/2018	1	130489	ROHDE BROS EXCAVATING INC	2018 STREET PROGRAM	\$ 221,965.37
10/26/2018	1	130490	SEIFERT CONCRETE LLC	2018 SIDEWALK REPLACEMENT PROGRAM	\$ 11,317.65
10/26/2018	1	130491	SHIAWASSEE COUNTY TREASURER	TAX DISBURSEMENT	\$ 12,678.13
10/26/2018	1	130492	SHIAWASSEE FAMILY YMCA	PAYROLL DEDUCTIONS-MEMBERSHIPS	\$ 186.15
10/26/2018	1	130493	SIMPLEX PROPERTIES LLC	FIRE BOND REFUND	\$ 12,508.00
10/26/2018	1	130494	SOUTHSIDE CAR WASH	OPD-CAR WASHES	\$ 150.00
10/26/2018	1	130495	SPARTAN STORES LLC	SUPPLIES	\$ 22.00
10/26/2018	1	130496	SPRINT COMMUNICATIONS	9/7/18-10/6/18-CELL PHONE SERVICE AND EQUIPMENT	\$ 326.92
10/26/2018	1	130497	STANDARD INSURANCE COMPANY	GROUP LIFE INSURANCE PREMIUM	\$ 4,649.80
10/26/2018	1	130498	STATE OF MICHIGAN	PHASE II-OLIVER ST FROM OAK TO GOULD STS	\$ 14,335.86
10/26/2018	1	130499	STATE OF MICHIGAN-MDNRE	TESTING	\$ 478.00
10/26/2018	1	130500	STATE OF MICHIGAN	SEX OFFENDER REGISTRATION FEE	\$ 60.00
10/26/2018	1	130501	STO-COTE PRODUCTS INC	ICE RINK LINER	\$ 1,454.30
10/26/2018	1	130502	SUNBELT RENTALS INC	MANLIFT RENTAL	\$ 1,456.18
10/26/2018	1	130503	WALKER PROCESS EQUIPMENT	TRICKLING FILTER DISTRIBUTION SYSTEM /CLARIFIER REPLACEMENT	\$ 16,982.11

10/26/2018	1	130504	WALTER, LOLA MARIE	REISSUED CHECK	\$	37.79
10/26/2018	1	3662(A)	ALS LABORATORY GROUP	WASTEWATER ANALYSES	\$	1,798.50
10/26/2018	1	3663(A)	MICHAEL LEVERE ASH	SCHOOL LIAISON OFFICER-61.5 HRS	\$	1,125.45
10/26/2018	1	3664(A)	NANCY L BLAIR	NOVEMBER 6, 2018 ELECTION WORK	\$	420.00
10/26/2018	1	3665(A)	BODMAN PLC	UNION NEGOTIATIONS	\$	1,457.50
10/26/2018	1	3666(A)	HEATHER DAWN BROOKS	LEAF PICK UP SIGNS	\$	175.00
10/26/2018	1	3667(A)	C M P DISTRIBUTORS INC	SHOTGUN (3) RIFLE (1)	\$	1,999.00
10/26/2018	1	3668(A)	CARMEUSE LIME	BULK PEBBLE QUICKLIME-37.81/TONS	\$	5,089.60
10/26/2018	1	3669(A)	CINTAS CORPORATION #308	FLOOR MATS	\$	25.00
10/26/2018	1	3670(A)	CLARK FIRE & SAFETY EQUIPMENT, INC.	WWTP ANNUAL INSPECTION/REPAIRS	\$	638.50
10/26/2018	1	3671(A)	CONSUMERS ENERGY	GAS/ELECTRIC SERVICE	\$	7,566.23
10/26/2018	1	3672(A)	DBI BUSINESS INTERIORS	SIT-STAND DESK RISER/MATS	\$	452.83
10/26/2018	1	3673(A)	DETROIT SALT COMPANY LLC	ROAD SALT-EARLY FILL-UP-211.24/TONS	\$	24,338.29
10/26/2018	1	3674(A)	ENG INC	ENGINEERING DESIGN AND CONSTRUCTION ADMINISTRATION	\$	2,162.20
10/26/2018	1	3675(A)	ETNA SUPPLY COMPANY	PARTS	\$	630.00
10/26/2018	1	3676(A)	FASTENAL COMPANY	PARTS	\$	418.85
10/26/2018	1	3677(A)	FRONT LINE SERVICES, INC.	MOUNTING BRACKETS/BOLT CUTTER KIT	\$	392.18
10/26/2018	1	3678(A)	GILBERT'S DO IT BEST HARDWARE & APPLIANCE	PARTS	\$	692.78
10/26/2018	1	3679(A)	IDEXX DISTRIBUTION CORPORATION	LAB SUPPLIES	\$	1,000.65
10/26/2018	1	3680(A)	J & M TREE SERVICE	2018 GRASS MOWING PROGRAM	\$	1,033.00
10/26/2018	1	3681(A)	STEVEN PAUL KOHAGEN	NOVEMBER 6, 2018 ELECTION WORK	\$	92.50
10/26/2018	1	3682(A)	LAW ENFORCEMENT OFFICERS REGIONAL	LED DISTRIBUTION-FALL 2018	\$	1,672.92
10/26/2018	1	3683(A)	LUDINGTON ELECTRIC, INC.	AERATOR BLOWER MOTOR REPAIR	\$	1,409.68
10/26/2018	1	3684(A)	MEMORIAL HEALTHCARE CENTER	PRE-EMPLOYMENT LAB WORK	\$	50.00
10/26/2018	1	3685(A)	MICHIGAN BUSINESS & PROFESSIONAL ASSOCIATION	NOVEMBER 2018-COBRA ADMIN FEE	\$	50.00
10/26/2018	1	3686(A)	MRG LABORATORIES	SCREW PUMP BEARING GREASE ANALYSIS	\$	696.00
10/26/2018	1	3687(A)	NATIONAL VISION ADMINISTRATORS LLC	NOVEMBER 2018-VISION INSURANCE PREMIUM	\$	474.08
10/26/2018	1	3688(A)	O'REILLY AUTO PARTS	PARTS	\$	6.99
10/26/2018	1	3689(A)	OFFICE DEPOT	SUPPLIES	\$	385.76
10/26/2018	1	3690(A)	OLIN CORPORATION	SODIUM HYPOCHLORITE	\$	2,988.89
10/26/2018	1	3691(A)	PHP INSURANCE COMPANY	NOVEMBER 2018-HEALTH INSURANCE PREMIUM	\$	54,773.68
10/26/2018	1	3692(A)	PHYSICIANS HEALTH PLAN	NOVEMBER 2018-HEALTH INSURANCE PREMIUM	\$	21,399.02
10/26/2018	1	3693(A)	PLUMMERS ENVIRONMENTAL SERVICES INC	HYDRANT METER RENTAL	\$	290.00
10/26/2018	1	3694(A)	PVS TECHNOLOGIES, INC.	FERRIC CHLORIDE	\$	3,574.07
10/26/2018	1	3695(A)	REPUBLIC SERVICES #237	OCTOBER 2018 REFUSE SERVICE	\$	434.66
10/26/2018	1	3696(A)	SIGNATURE AUTO GROUP-OWOSSO MOTORS	2018 FORD POLICE UTILITY VEHICLE-#08	\$	30,561.00
10/26/2018	1	3697(A)	ST JOHNS ANSWERING SERVICE INC	NOVEMBER 2018-TELEPHONE ANSWERING SERVICE	\$	75.00
10/26/2018	1	3698(A)	TERRY W ATWELL	FENCE REPAIR FROM ACCIDENT	\$	1,185.00
10/26/2018	1	3699(A)	JESSICA UNANGST	TAILGATE PARTY SUPPLIES-PAID FOR BY EMPLOYEE DONATIONS	\$	54.80
10/26/2018	1	3700(A)	VERIZON WIRELESS	PUBLIC SAFETY-MODEM FEES-9/11/18-10/10/18	\$	380.23
10/26/2018	1	3701(A)	VERIZON WIRELESS	AMR-MODEM FEES-9/11/18-10/10/18	\$	156.62
10/26/2018	1	3702(A)	WASTE MANAGEMENT OF MICHIGAN INC	LANDFILL DISPOSAL CHARGES-10/1/18-10/15/18	\$	8,780.15
10/26/2018	1	3703(A)	MICHAEL GENE WHEELER	SCHOOL LIAISON OFFICER-71.5 HRS	\$	1,308.45

1 TOTALS:

(1 Check Voided)

Total of 208 Disbursements:

\$1,503,499.32

Bank 10 OWOSSO HISTORICAL FUND

10/02/2018	10	5129	DAYSTARR COMMUNICATIONS	GOULD HOUSE-BROADBAND INTERNET	\$	130.96
10/02/2018	10	5130	DELL MARKETING LP	DELL 22" MONITOR	\$	149.00
10/02/2018	10	5131	LUDINGTON ELECTRIC, INC.	GOULD HOUSE-FIXTURES	\$	642.50
10/02/2018	10	5132	OFFICE DEPOT	PRINTER	\$	267.98
10/11/2018	10	5133	AMERICAN SPEEDY PRINTING	INVITES/ENVELOPES/RSVP-300/EACH	\$	369.00
10/11/2018	10	5134	HEATHER DAWN BROOKS	DESIGN TIME FOR BROCHURE AND INVITE.	\$	330.00
10/11/2018	10	5135	ROBERT V DORAN-BROCKWAY	POSTAGE/COFFEE/LUNCH	\$	77.05
10/11/2018	10	5136	GILBERT'S DO IT BEST HARDWARE & APPLIANCE	SUPPLIES	\$	51.97
10/11/2018	10	5137	INNOVATIVE COMMUNITY SOLUTIONS	IRS FORM 1023 APPLICATION/CONSULTING	\$	1,750.00
10/11/2018	10	5138	LIS ART CONSERVATION & RESTORATION	1848 ARGUS PRESS NEWSPAPERS	\$	175.00
10/11/2018	10	5139	NO MOW PROBLEMS LAWN CARE	LAWN MOWING-GOULD HOUSE	\$	360.00
10/11/2018	10	5140	OWOSSO-WATER FUND	WATER/SEWER USAGE	\$	221.19
10/11/2018	10	5141	VAN PELT, JIM	VINTAGE ITEMS	\$	200.00
10/19/2018	10	5142	CONSUMERS ENERGY	GAS/ELECTRIC SERVICE	\$	191.72
10/19/2018	10	5143	ROBERT V DORAN-BROCKWAY	BOOSTING FOR FACEBOOK	\$	159.36
10/19/2018	10	5144	DEBBIE HEBERT	RECORDING SERVICES-OCTOBER 2018	\$	49.00
10/19/2018	10	5145	TAMMY NETHAWAY	WEED GARDENS	\$	115.00
10/26/2018	10	5146	DAYSTARR COMMUNICATIONS	NOVEMBER 2018-GOULD HOUSE	\$	129.15
10/26/2018	10	5147	ROBERT V DORAN-BROCKWAY	REIMBURSEMENT	\$	235.05
10/26/2018	10	5148	EDWARDS SIGN & SCREEN PRINTING, INC	OVERSIZE BOARD FOR GH CRISIS INTERVENTION	\$	108.69
10/26/2018	10	5149	OFFICE DEPOT	SUPPLIES	\$	40.66
10/26/2018	10	5150	STUDIO 52 FRAME SHOP	GLASS REPAIR	\$	4.17

10 TOTALS:

Total of 22 Disbursements:

\$ 5,757.45

REPORT TOTALS:

(1 Check Voided)

Total of 230 Disbursements:

\$1,509,256.77



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0570 • FAX (989) 723-8854

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# ***MEMORANDUM***

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DATE: November 19, 2018  
TO: Owosso City Council  
FROM: Katherine Fagan, Treasurer  
SUBJECT: Revision to Special Assessment process

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I propose the following change to special assessments process under the billing heading:

Any special assessments not paid by December 1 of each year will be automatically added to the winter property taxes that go out in December of that year.

By adding the unpaid assessment payment to the winter taxes, an additional notification is provided to the taxpayer before the lien would be turned over to the county as delinquent on March 1 of the following year.

Attachment: What Are Special Assessments?



K < 5 H'5 F9 'GD97 -5 @5 GG9 GGA 9 BHG3'

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ (989) 725-0599 ▪ FAX (989) 723-8854

A special assessment is a charge that governmental units can assess against a property to help fund the cost of a public improvement. State law allows municipalities to specially assess properties within their jurisdiction for a host of different types of public improvements from police and fire protection to street lighting to new sidewalks. The city of Owosso typically uses special assessments to help defray the cost of major street repairs, such as resurfacing and reconstruction.

#### H<9 'GD97 -5 @5 GG9 GGA 9 BH'DF C7 9 GG'

The process for establishing a special assessment in the city of Owosso consists of five steps; each step has its own purpose and an accompanying resolution that must be authorized by the city council.

- **GHYd' %F Ygc' i Hjb' %** This step announces the proposed project and directs the city manager to estimate the cost of the project and determine which properties will directly benefit from the project (these properties are collectively known as a special assessment district).
- **GHYd' &F Ygc' i Hjb' &** After the city manager assembles the information requested in Step 1 the city council sets the date for a public hearing to determine the necessity of the project. It also directs notices to be sent to each property owner in the district detailing the proposed project, notifying them of the public hearing date, and the estimated amount of their assessment. Residents wishing to comment on the necessity of the proposed project can do so by speaking at the public hearing or by submitting written comments to the city clerk at any point up until the hearing is closed. Written comments should be addressed to the city council.
- **GHYd' ' #F Ygc' i Hjb' "** . The city council will conduct the public hearing at the date and time designated in Step 2. During the hearing anyone wishing to comment on the necessity of the proposed project will be heard. Council will also receive any written comments submitted prior to the meeting as well as a brief summary of any comments affected residents may have given to city staff (via telephone or email) prior to the hearing. After the public hearing is conducted and all comments have been received the city council will determine whether the project is necessary and should proceed. At this stage in the special assessment process Councilmembers have three options: 1) Approve as proposed – councilmembers agree the project is necessary and the size and scope of the proposed project is appropriate; 2) Approve with changes – councilmembers feel the project should move forward, but with adjustments to the size, scope, or benefit to the public; or 3) Object – councilmembers feel the project is not necessary and should not proceed. If the council objects to the project they will simply refuse to act on Resolution 3. No further notice will be given to property owners in the district if council decides not to proceed with the project.

5 "UW' cZUWjcb'cb'h YdUfhcZVjmiWti bWj' UhiUbmidejbjb'h YZjfhgh fYY'ghYdg'YZZWj Ymhfa jbuHYg' h YdfcdcgYX'dfc'YWW'

- **GHYd' ( #F Ygc' i Hjb' (** . If the city council agrees that the project should be undertaken, staff will then seek bids for the work. The bids will be analyzed and a contractor for the project selected. Using the figures provided by the winning bidder, the real cost of the project is calculated and the special assessment amounts estimated in Step 2 are adjusted if necessary. The city council sets a public hearing to receive citizen comment regarding the fairness of the assessments. All property owners are once again notified in writing of the date and time of the public hearing and the amount of their assessment. Residents wishing to comment on the amount of their assessment can do so by speaking at the public hearing or submitting written comments to the city clerk at any point up until the hearing is closed. Written comments should be addressed to the city council.

- **GHYd') #FYgc'i h'cb')**. The city council will conduct a public hearing at the date and time designated in Step 4. During the hearing anyone wishing to comment on the amount of their assessment will be heard. Council will also receive any written comments submitted prior to the hearing. After conducting the public hearing the city council makes any adjustments to the individual special assessment amounts it believes are warranted, then finalizes the special assessment roll and sets the terms of payment. Once the roll is finalized the amounts assessed to each property in the district effectively become a lien on the property.

**=Znci \ Uj Y'Ubmei Yghjcbg'UWci h'h Y'gdYWU'UggYgga YbhdfcW'gg'W'ebHWW'h Y7]hm7`Yf\_@j'CZjW'Uh  
ft, -L&) !\$) \$\$'cf'W'mWYf 4 W'ck cggc'a j'i g'""**

**DFC>97H'89H5=@G'**

This informational handout was enclosed with the first of the two notices you will receive during the course of the special assessment process. On the backside of that notice a couple of inches below the top of the page you will find a short summary of the work that is being proposed. You can find more detailed information on the proposed project by visiting the city's website or contacting the city engineering office.

**=Znci \ Uj Y'Ubmei Yghjcbg'UWci h'h Y'k cf\_ 'h Uhk j''VY'XcbY'Ug'UdU'hcZ'h j'g'dfc'Y'wid'Y'UgY'W'ebHWW'h Y  
7]hm9b[ ]bY'f]b[ 'CZjW'U'hft, -L&) !\$) ) \$'cf'XYVVjY'Y'Y'f'h W'ck cggc'a j'i g'""**

**D5MA9BH'CDH'CBG/ '89: 9FA9BHG'**

**6j']b[ '**

- Billing for a special assessment usually begins the year in which a majority of the project is completed.
- Special assessment bills are sent out September 1<sup>st</sup> each year and are due by November 1<sup>st</sup>.

**DUha Ybh]b'i a d'gi a '**

- Special assessments can be paid all at once
- Assessments paid in full in the first year are interest free
- Assessments can be paid off at any point in the term of the assessment without penalty

**DUhU'dUha Ybhg'**

- Special assessments can be paid over a period of time, the length of which is set in Step 5 when the city council finalizes the special assessment roll.
- The length of time provided can vary from roll to roll, ranging from two to 20 years, based in large part on the cost of the project.
- In an effort to reduce the annual payment to a reasonable amount the council tends to give more expensive projects a longer term.
- If you choose to make payments on your special assessment interest will be charged on any unpaid balance from the time the assessment roll was established to the day the assessment is paid off
  - the interest rate is determined by the way the city funds the project
    - Projects that are paid for using money in city coffers carry an interest rate of 6% per annum.
    - Projects paid for using bond money carry an interest rate of 1% over the bond rate, per Michigan law.

**8YZ'fa Ybhg'**

Much like taxes, special assessments can be deferred or delayed under certain circumstances. And much like taxes, there are no means by which a property owner can avoid a special assessment entirely. There are two deferments available to qualified homeowners, one from the State of Michigan and one from the City of Owosso, each of which are detailed below:

State of Michigan Deferment:

Homeowners who are 65 or older or are totally permanently disabled can receive a deferment of special assessment charges from the state of Michigan if they meet low income requirements and other qualifications. This deferment comes in the form of a lien that is placed on the property requiring payment of the special assessment, plus interest, when the home is sold or transferred.

City of Owosso Deferment:

Homeowners that meet low income and asset requirements may be eligible for a one year deferment from the city. Qualified residents may receive two such annual deferments over the lifetime of a special assessment roll. Applicants for this deferment must apply each year before April 1 and interest is charged on the deferred balance.

=Znci \ Uj Y'ei Yghjcbg'UWci hgdYVU'UggYgga YbhidUna YbHg'cf'XYZfa YbHg'd'YUgY'VebHWWiH Y'7 JImi  
 HfYUgi fYfHg CZqW' Uhf , - L+& ) !\$) -- 'cf' [UbY\ i bH# V'ck cggc'a J'i g"](#)

EI 9GHCBG3'

Gi V^VW	CZqW'	D\ cbY'
Special assessment process	City Clerk	(989)725-0500
Project details	Engineering	(989)725-0550
Payment options & deferments	City Treasurer	(989)725-0599

To: Owosso City Council

From: Building Department

Date: 11/02/2018

Building Department Report OCTOBER 2018

Category	Estimated Cost	Permit Fee	Number of Permits
COMM/IND RENOVATION	\$5,000	\$240	1
DECK	\$1,568	\$80	1
Demolition	\$0	\$180	1
Electrical	\$0	\$2,155	19
FENCE	\$5,146	\$480	6
Mechanical	\$0	\$4,795	36
Plumbing	\$0	\$1,380	7
Res. Add/Alter/Repair	\$10,300	\$460	4
RES. ADD/ALTER/REPAIR	\$550	\$80	1
RES. MOBILE	\$105,000	\$840	3
Res. Single Family	\$113,000	\$2,869	1
ROOF	\$45,712	\$1,080	9
ROW-ENG	\$0	\$40	2
ROW-OTHER	\$0	\$0	1
ROW-SIDEWALK OCCUPA	\$0	\$0	1
ROW-UTILITY	\$0	\$180	9
SIDING	\$9,300	\$210	3
Sign	\$0	\$50	1
SIGN	\$0	\$79	1
VACANT PROPERTY REGI	\$0	\$100	1
VARIANCE	\$0	\$300	1
WINDOWS	\$25,749	\$758	5
ZONING COMPLIANCE CE	\$0	\$100	4
<b>Totals</b>	<b>\$321,325</b>	<b>\$16,456</b>	<b>118</b>

**2017 COMPARISON TOTALS**

**OCTOBER 2017 Totals**

**\$223,364**

**\$13,013**

**108**

**BUILDING PERMITS ONLY - 37**

**Enforcements By Category****11/05/18**

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OCTOBER 2018

**AUTO REP/JUNK VEH**

Enforcement Number	Address	Previous Status	Status	Filed	Next Action Date	Closed	Rental
ENF 18-0776	522 N SAGINAW ST	INSPECTED PROPERTY	Resolved	10/01/18		10/01/18	N
ENF 18-0779	214 N ELM ST	LETTER SENT	Resolved	10/01/18		10/15/18	N
ENF 18-0784	1425 DONALD ST	COMPLAINT LOGGED	RESOLVED	10/03/18		10/29/18	N
ENF 18-0802	819 E COMSTOCK ST	LETTER SENT	RESOLVED	10/10/18		10/18/18	Y
ENF 18-0810	714 ABREY AVE	LETTER SENT	RESOLVED	10/17/18		11/01/18	Y
ENF 18-0822	410 GUTE ST	CONTACT WITH OWNER	EXTENSION GRANTED	10/19/18	12/06/2018		N
<b>Total Entries:</b>				<b>6</b>			

**AUTO REP/JUNK VEH**

Enforcement Number	Address	Previous Status	Status	Filed	Next Action Date	Closed	Rental
ENF 18-0826	813 DIVISION ST	COMPLAINT LOGGED	RESOLVED	10/22/18		10/31/18	N
ENF 18-0838	119 S CEDAR ST	COMPLAINT LOGGED	LETTER SENT	10/25/18	11/19/2018		Y
ENF 18-0839	834 BROADWAY AVE	LETTER SENT	RESOLVED	10/26/18		11/01/18	Y
ENF 18-0851	318 W KING ST	COMPLAINT LOGGED	LETTER SENT	10/30/18	11/07/2018		Y
ENF 18-0852	1210 MACK ST	LETTER SENT	RESOLVED	10/30/18		11/01/18	N
ENF 18-0854	832 KENWOOD DR	COMPLAINT LOGGED	LETTER SENT	10/30/18	11/19/2018		N
<b>Total Entries:</b>				<b>6</b>			

**BUILDING VIOL**

Enforcement Number	Address	Previous Status	Status	Filed	Next Action Date	Closed	Rental
ENF 18-0777	725 RIVER ST	INSPECTED PROPERTY	CLOSED	10/01/18		10/04/18	N
ENF 18-0788	152 E HOWARD ST	INSPECTED PROPERTY	LETTER SENT	10/04/18		10/11/18	N
ENF 18-0820	713 NAFUS ST	CONTACT WITH OWNER	EXTENSION GRANTED	10/17/18	05/19/2019		Y
<b>Total Entries:</b>				<b>3</b>			

**Enforcements By Category****11/05/18**

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OCTOBER 2018

**BUILDING VIOL**

Enforcement Number	Address	Previous Status	Status	Filed	Next Action Date	Closed	Rental
ENF 18-0833	409 HUGGINS ST	INSPECTED PROPERTY	CLOSED	10/24/18		10/31/18	Y
ENF 18-0840	649 WOODLAWN AVE	COMPLAINT LOGGED	LETTER SENT	10/26/18	11/28/2018		N
<b>Total Entries:</b>				<b>2</b>			

**BUSHES-SIDEWALK VISIBILITY**

Enforcement Number	Address	Previous Status	Status	Filed	Next Action Date	Closed	Rental
ENF 18-0804	303 E RIDGE ST	COMPLAINT LOGGED	LETTER SENT	10/11/18	11/12/2018		V
<b>Total Entries:</b>				<b>1</b>			

**DEAD TREE**

Enforcement Number	Address	Previous Status	Status	Filed	Next Action Date	Closed	Rental
ENF 18-0805	309 GOODHUE ST	COMPLAINT LOGGED	LETTER SENT	10/11/18	11/12/2018		VAC
<b>Total Entries:</b>				<b>1</b>			

**DRIVEWAY VIOLATIONS**

Enforcement Number	Address	Previous Status	Status	Filed	Next Action Date	Closed	Rental
ENF 18-0825	514 MOORE ST	CONTACT WITH OWNER	CLOSED	10/22/18		10/22/18	Y
<b>Total Entries:</b>				<b>1</b>			

**FRONT YARD PARKING**

Enforcement Number	Address	Previous Status	Status	Filed	Next Action Date	Closed	Rental
ENF 18-0778	219 N HOWELL ST	LETTER SENT	CLOSED	10/01/18		10/16/18	N
<b>Total Entries:</b>				<b>1</b>			

**FRONT YARD PARKING**

Next Action

**Enforcements By Category****11/05/18**

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OCTOBER 2018

Enforcement Number	Address	Previous Status	Status	Filed	Date	Closed	Rental
ENF 18-0843	543 RANDOLPH ST	COMPLAINT LOGGED	LETTER SENT	10/29/18	11/07/2018		N
ENF 18-0844	1122 S CEDAR ST	COMPLAINT LOGGED	LETTER SENT	10/29/18	11/07/2018		VAC
<b>Total Entries:</b>				<b>2</b>			

**FURNITURE OUTSIDE**

Enforcement Number	Address	Previous Status	Status	Filed	Next Action Date	Closed	Rental
ENF 18-0791	328 N PARK ST	LETTER SENT	RESOLVED	10/05/18		10/17/18	Y
ENF 18-0812	803 N CHIPMAN ST	LETTER SENT	RESOLVED	10/17/18		11/01/18	N
ENF 18-0845	115 W KING ST	CONTACTED OWNER	LETTER SENT	10/29/18	11/05/2018		Y
ENF 18-0847	1015 CORUNNA AVE	COMPLAINT LOGGED	LETTER SENT	10/30/18	11/08/2018		Y
<b>Total Entries:</b>				<b>4</b>			

**GARBAGE & DEBRIS**

Enforcement Number	Address	Previous Status	Status	Filed	Next Action Date	Closed	Rental
ENF 18-0773	1318 W STEWART ST	LETTER SENT	Resolved	10/01/18		10/04/18	Y
ENF 18-0774	758 WOODLAWN AVE	LETTER SENT	CLOSED	10/01/18		10/10/18	N
ENF 18-0786	320 N SAGINAW ST	COMPLAINT LOGGED	Resolved	10/03/18		10/08/18	Y
ENF 18-0787	332 N SAGINAW ST	COMPLAINT LOGGED	Resolved	10/03/18		10/08/18	Y
ENF 18-0792	326 N PARK ST	INSPECTED PROPERTY	RESOLVED	10/05/18		10/17/18	N
ENF 18-0793	722 BROADWAY AVE	LETTER SENT	RESOLVED	10/08/18		10/18/18	N
ENF 18-0797	202 E OLIVER ST	LETTER SENT	CLOSED	10/08/18		10/08/18	N
ENF 18-0798	738 N HICKORY ST	LETTER SENT	RESOLVED	10/08/18		10/18/18	Y
ENF 18-0811	712 ABREY AVE	COMPLAINT LOGGED	LETTER SENT	10/17/18	11/19/2018		N
ENF 18-0815	743 WOODLAWN AVE	COMPLAINT LOGGED	LETTER SENT	10/17/18	11/07/2018		N
ENF 18-0816	745 WOODLAWN AVE	COMPLAINT LOGGED	LETTER SENT	10/17/18	11/07/2018		N

**Enforcements By Category****11/05/18**

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OCTOBER 2018

ENF 18-0817	748 WOODLAWN AVE	COMPLAINT LOGGED	LETTER SENT	10/17/18	11/07/2018		N
ENF 18-0818	751 WOODLAWN AVE	COMPLAINT LOGGED	LETTER SENT	10/17/18	11/07/2018		N
ENF 18-0819	318 W KING ST	COMPLAINT LOGGED	LETTER SENT	10/17/18	11/07/2018		Y
<b>Total Entries:</b>				<b>14</b>			

**GARBAGE & DEBRIS**

Enforcement Number	Address	Previous Status	Status	Filed	Next Action Date	Closed	Rental
ENF 18-0824	515 GLENWOOD AVE	INSPECTED PROPERTY	TICKET ISSUED	10/22/18		11/05/18	Y
ENF 18-0830	607 E EXCHANGE ST	LETTER SENT	RESOLVED	10/24/18		10/24/18	Y
ENF 18-0831	320 CASS ST	INSPECTED PROPERTY	TICKET ISSUED	10/24/18			Y
ENF 18-0834	1017 N DEWEY ST	COMPLAINT LOGGED	LETTER SENT	10/24/18	11/08/2018		N
ENF 18-0835	416 N HICKORY ST	COMPLAINT LOGGED	LETTER SENT	10/24/18	11/08/2018		N
ENF 18-0837	706 GLENWOOD AVE	COMPLAINT LOGGED	LETTER SENT	10/25/18	11/01/2018		N
ENF 18-0841	714 ABREY AVE	COMPLAINT LOGGED	LETTER SENT	10/29/18	11/13/2018		N
ENF 18-0848	980 CORUNNA AVE	COMPLAINT LOGGED	LETTER SENT	10/30/18	11/08/2018		Y
ENF 18-0850	502 E WILLIAMS ST	COMPLAINT LOGGED	LETTER SENT	10/30/18	11/08/2018		N
ENF 18-0855	1405 W MAIN ST	COMPLAINT LOGGED	LETTER SENT	10/31/18	11/14/2018		N
<b>Total Entries:</b>				<b>10</b>			

**LAWN MAINTENANCE**

Enforcement Number	Address	Previous Status	Status	Filed	Next Action Date	Closed	Rental
ENF 18-0796	904 N DEWEY ST	COMPLAINT LOGGED	RESOLVED	10/08/18		10/18/18	Y
<b>Total Entries:</b>				<b>1</b>			

**MISC.**

Enforcement Number	Address	Previous Status	Status	Filed	Next Action Date	Closed	Rental
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**Enforcements By Category****11/05/18**

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OCTOBER 2018

ENF 18-0801	116 S DEWEY ST	CONTACT WITH CONTRAC'	EXTENSION GRANTED	10/10/18	11/26/2018	N
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**Total Entries: 1****MULTIPLE VIOLATIONS**

Enforcement Number	Address	Previous Status	Status	Filed	Next Action Date	Closed	Rental
ENF 18-0782	324 N SAGINAW ST	COMPLAINT LOGGED	RESOLVED	10/02/18		10/18/18	Y
ENF 18-0783	314 N SAGINAW ST		CLOSED	10/02/18		10/03/18	Y
ENF 18-0785	607 FLETCHER ST	COMPLAINT LOGGED	TICKET ISSUED	10/03/18	11/08/2018		N
ENF 18-0790	1210 MACK ST	INSPECTED PROPERTY	TICKET ISSUED	10/05/18		11/01/18	N
ENF 18-0794	622 PINE ST	LETTER SENT	RESOLVED	10/08/18		11/01/18	Y
ENF 18-0795	651 PINE ST	LETTER SENT	CLOSED	10/08/18		10/17/18	Y
ENF 18-0800	122 S DEWEY ST	COMPLAINT LOGGED	LETTER SENT	10/10/18	11/12/2018		N
ENF 18-0803	608 N HICKORY ST	LETTER SENT	RESOLVED	10/10/18		10/18/18	Y
ENF 18-0806	222 N DEWEY ST	COMPLAINT LOGGED	LETTER SENT	10/11/18	11/09/2018		Y
ENF 18-0807	420 GUTE ST	COMPLAINT LOGGED	CLOSED	10/16/18		11/05/18	
ENF 18-0808	716 CORUNNA AVE	COMPLAINT LOGGED	CONTACT WITH BUSINESS	10/17/18		10/17/18	COMM
ENF 18-0813	1305 HIRAM ST	COMPLAINT LOGGED	LETTER SENT	10/17/18	11/29/2018		Y
<b>Total Entries:</b>				<b>12</b>			

**MULTIPLE VIOLATIONS**

Enforcement Number	Address	Previous Status	Status	Filed	Next Action Date	Closed	Rental
ENF 18-0823	322 N BROOKS ST	COMPLAINT LOGGED	RESOLVED	10/19/18		10/22/18	N
ENF 18-0827	1014 BEEHLER ST	COMPLAINT LOGGED	RESOLVED	10/22/18		10/30/18	Y
ENF 18-0828	1018 BEEHLER ST	INSPECTED PROPERTY	2ND NOTICE SENT	10/22/18	11/14/2018		Y
ENF 18-0836	1025 S CHIPMAN ST		RESOLVED	10/24/18		10/25/18	N
ENF 18-0849	630 ABREY AVE	LETTER SENT	EXTENSION GRANTED	10/30/18	11/26/2018		Y

**Enforcements By Category****11/05/18**

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OCTOBER 2018

ENF 18-0853	827 KENWOOD DR	COMPLAINT LOGGED	LETTER SENT	10/30/18	11/08/2018		N
ENF 18-0856	1301 W MAIN ST	COMPLAINT LOGGED	LETTER SENT	10/31/18	11/12/2018		COMM
<b>Total Entries:</b>				<b>7</b>			

**NO BUILDING PERMIT**

Enforcement Number	Address	Previous Status	Status	Filed	Next Action Date	Closed	Rental
ENF 18-0809	712 CORUNNA AVE	LETTER SENT	CLOSED	10/17/18		10/22/18	Y
ENF 18-0832	914 N DEWEY ST	COMPLAINT LOGGED	LETTER SENT	10/24/18	11/07/2018		Y
ENF 18-0846	621 WRIGHT AVE	LETTER SENT	RESOLVED	10/30/18		11/05/18	N
<b>Total Entries:</b>				<b>3</b>			

**NO MECHANICAL PERMIT**

Enforcement Number	Address	Previous Status	Status	Filed	Next Action Date	Closed	Rental
ENF 18-0789	113 S WASHINGTON ST	OBTAINED PERMIT	RESOLVED	10/05/18		10/22/18	COMM
ENF 18-0821	616 LEE ST	LETTER SENT	CLOSED	10/18/18		10/31/18	N
<b>Total Entries:</b>				<b>2</b>			

**RENTAL UNIT VIOL**

Enforcement Number	Address	Previous Status	Status	Filed	Next Action Date	Closed	Rental
ENF 18-0075	725 DIVISION ST	COMPLAINT LOGGED	LETTER SENT	10/19/18	11/19/2018		Y
ENF 18-0799	222 N DEWEY ST	INSPECTED PROPERTY	CLOSED	10/10/18		10/19/18	Y
<b>Total Entries:</b>				<b>2</b>			

**Total Records: 79**

Total Pages: 6

## **Enforcements By Category**

11/05/18

7/7

OCTOBER 2018

### RENTAL COLUMN DEFINITIONS

Y - Yes, it's a rental

N - No, it's not a rental - owner occupied

APTS - Apartment Building

COMM - Commercial

REPO - Repossession

TRAIL - Trailer Park

VAC - Vacant House

VL - Vacant Lot

IND - Industrial

HOME OCC - Home Occupied

\*These are on-going complaints and will be resolved with compliance or possible court action.



# OWOSSO PUBLIC SAFETY

202 S. WATER ST. • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580 • FAX (989) 725-0528

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## *MEMORANDUM*

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DATE: November 12, 2018  
TO: Owosso City Council  
FROM: Eric E. Cherry  
Police Department Lieutenant  
RE: October 2018 Police Reports

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Attached are the statistics for the Police Department for October 2018. One report is an offense summary for the month of October, by offense type. The other report, neighborhood crime report, lists the occurred on date, case number, location, and the complaint type for reports in October. The officers completed four hundred fourteen (414) field interviews this month, which are calls where a full criminal report is not needed. Your Owosso Police Officers arrested forty two (42) persons this month for fifty six (56) total offenses.

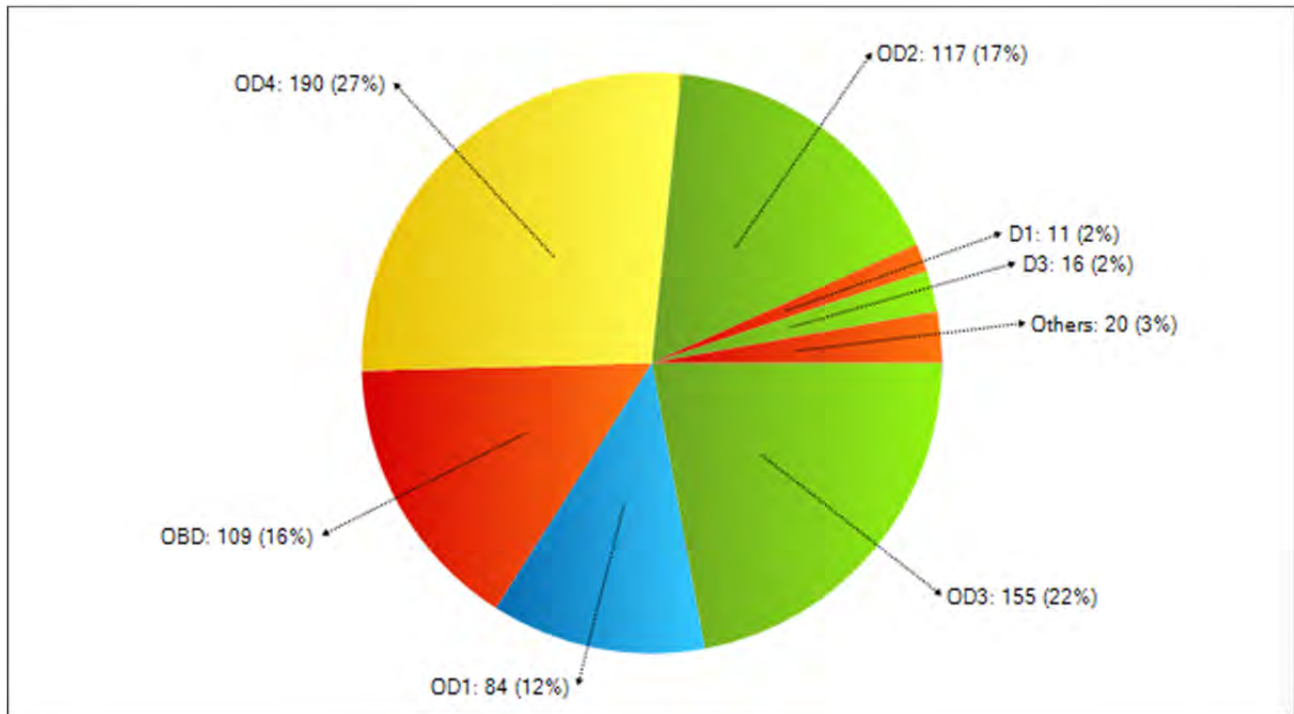
For October 2018 the police handled seven hundred two (702) police events, one hundred thirteen (113) were traffic stops, about sixteen (16) percent of their work activity.

On the following page are two (2) pie charts one showing calls handled by Owosso City Police District, there are five (5) districts within the City of Owosso. The second pie chart is calls throughout the county handled by agency.

Respectfully,

Lt. Eric E. Cherry

## BELOW IS A BREAKDOWN OF POLICE EVENTS HANDLED BY OWOSSO POLICE, BY DISTRICT



OD1: Owosso City District 1 (northwest, north of M-21 and west of M-52)

OD2: Owosso City District 2 (northeast, north of M-21 and east of M-52)

OD3: Owosso City District 3 (southwest, south of M-21 and west of M-52)

OD4: Owosso City District 4 (southeast, south of M-21 and east of M-52, excluding business district and police office)

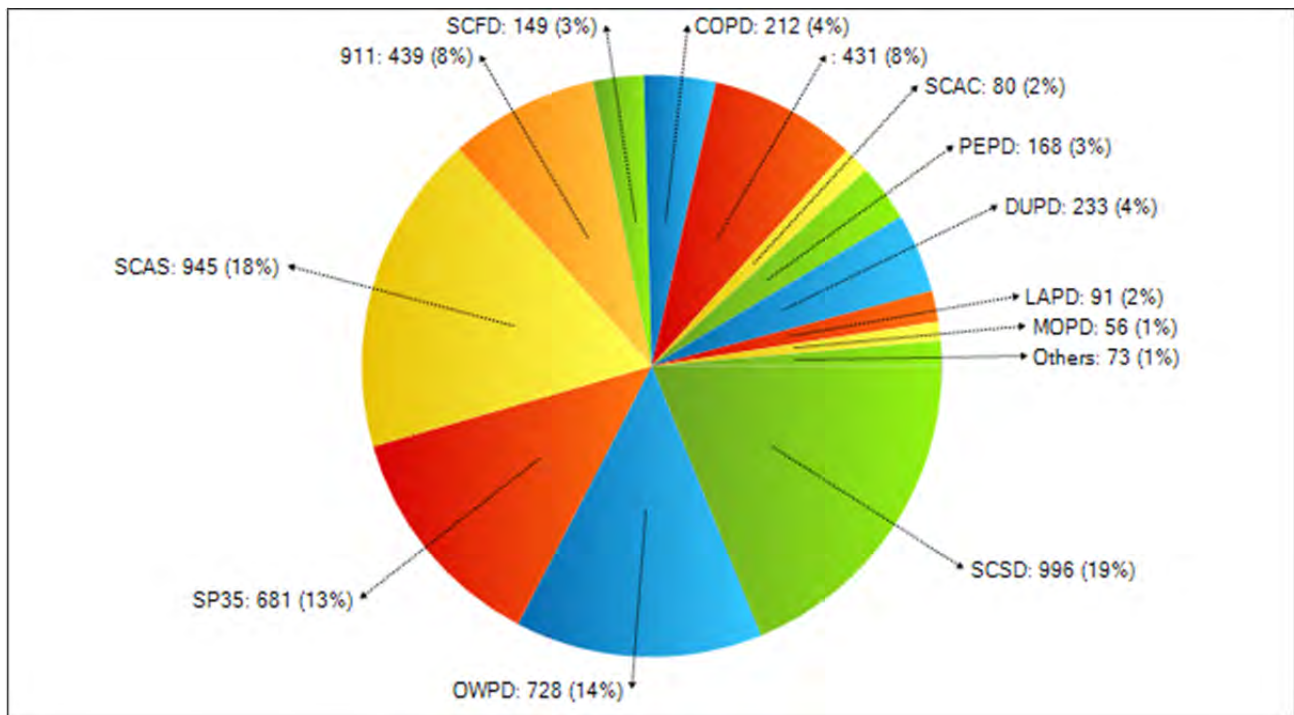
OBD: Owosso City Downtown Business District

D1: Shiawassee County northwest district (west of M-52 and north of Hibbard Road)

D3: Shiawassee County northeast district (east of M-52 and north of Hibbard Road)

Others: Included City of Corunna's 3 districts and any other area officer's responded.

## BELOW IS A BREAKDOWN OF EVENTS HANDLED BY AGENCY



SCSD: Shiawassee County Sheriff's Office

DUPD: Durand City Police

SCFD: Shiawassee County Fire Departments

PEPD: Perry City Police

LAPD: Laingsburg City Police

SCAC: Shiawassee County Animal Control

Others: All Other Departments

SP35: Michigan State Police Post #35

OWPD: Owosso City Police

SCAS: Shiawassee County Ambulance Services

COPD: Corunna City Police

911: Shiawassee County 911 Center

# Owosso PD Offense Summary

## Occurred 10/1/2018 - 10/31/2018

Offense	Total Offenses
0301 - 03000 - Illegal Entry	2
1072 - 10002 - Parental Kidnap	1
1178 - 11008 - CSC Fourth (4th) Degree - Forcible Contact	1
1305 - 13002 - Aggravated/Felonious Assault - Non-Family - Other Weapon	7
1306 - 13002 - Aggravated/Felonious Assault - Non-Family - Strong Arm	1
1311 - 13002 - Aggravated/Felonious Assault - Police Officer - Other Weapon	1
1313 - 13001 - Assault and Battery/Simple Assault	18
2204 - 22002 - Burglary - No Forced Entry - Residence (Including Home Invasion)	3
2298 - 22003 - Burglary - Entering Without Permission	1
2305 - 23005 - Larceny - Personal Property from Vehicle	2
2308 - 23003 - Larceny - From Building (Includes library, office used by public, etc)	4
2309 - 23007 - Larceny - From Yards (Grounds surrounding a building)	1
2399 - 23007 - Larceny (Other)	2
2404 - 24001 - Vehicle Theft	1
2602 - 26001 - Fraud - Swindle	1
2608 - 26005 - Fraud by Wire	2
2699 - 26001 - Fraud (Other)	3
2803 - 28000 - Stolen Property - Receiving	1
2902 - 29000 - Damage to Property - Private Property	8
3532 - 35001 - Cocaine - Possess	1
3547 - 35001 - Methamphetamine - Possess	2
3562 - 35001 - Marijuana - Possess	2
3701 - 37000 - Obscene Material - Manufacture/Publish	1
3801 - 38002 - Neglect Family/Non-Support Felony	1
3806 - 38001 - Neglect Child	1
4196 - 41002 - Liquor Violation - Minor in Possession - Consume or Purchase Attempts	1
4801 - 48000 - Resisting Officer	2
4803 - 48000 - Making False Report	1
4899 - 48000 - Obstruct Police (Other)	2
5005 - 50000 - Contempt of Court	3
5006 - 50000 - Obstructing Justice	3
5012 - 50000 - Probation Violation	3
5015 - 50000 - Failure to Appear	1
5070 - 50000 - Violation of Preliminary Injunctive Order (Peace Bond)	3

# Owosso PD Offense Summary

## Occurred 10/1/2018 - 10/31/2018

5202 - 52001 - Concealed Weapons - Carrying Concealed	3
5203 - 52001 - Concealed Weapons - Carrying Prohibited	1
5299 - 52003 - Weapons Offense (Other)	1
5311 - 53001 - Disorderly Conduct	4
5312 - 53001 - Disturbing the Peace	1
5393 - 53001 - Disorderly Conduct (Other)	1
5586 - 55000 - Animals -Cruelty to	1
5599 - 55000 - Health and Safety Violations (Other)	3
5707 - 57001 - Trespass (Other)	2
7070 - 70000 - Runaway	11
7201 - Animal Cruelty - Simple/Gross Neglect	1
7399 - 73000 - Miscellaneous Arrest	5
7571 - 75000 - Solicitation	1
8011 - 54001 - Motor Vehicle Accident - Failed to Stop and Identify	1
8013 - 54001 - Motor Vehicle Accident - Failed to Report Accident	1
8041 - 54002 - Operating Under the Influence of Intoxicating Liquor	1
8271 - 54003 - Traffic - No Operators License	1
8273 - 54003 - Traffic - Driving on Susp/Revoked/Refused License	8
8275 - 54003 - Traffic - Driver License Law Violations	1
8280 - 54003 - Traffic - No Proof of Insurance	1
8328 - 54003 - Motor Vehicle Violation	2
8910 - 89003 - Violation - Reg - Improper Use of MPSC Plate	1
8920 - 89003 - Violation - Insurance - Fail to File PLPD Insurance	2
9908 - 92004 - Civil Custodies - Insanity (Mental)	3
9910 - 93001 - Traffic, Non-Criminal - Accident	30
9911 - 93002 - Traffic, Non-Criminal - Non-Traffic Accident	5
9943 - 98007 - Inspections/Investigations - Suspicious Situations	4
9944 - 98008 - Inspections/Investigations - Lost and Found Prop	11
9945 - 98009 - Inspections/Investigations - Drug Overdose	2
9953 - 99008 - Miscellaneous - General Assistance	6
9954 - 99008 - Miscellaneous - Assist to Fire Department	1
9954 - 99009 - Miscellaneous - Non-Criminal	12
9955 - 99008 - Miscellaneous - Assist to EMS	2
9956 - 99008 - Miscellaneous - Assist to Other Police Agency	4
9962 - 96900 - Terrorist Activity - Other	1
<b>Total</b>	<b>222</b>

# Owosso Neighborhood Crime Report

Occurred 10/1/2018 - 10/31/2018

Occurred Date	Case No	Location	Offense
10/2/2018	1864501525	1000 block W Main St	AGGRAVATED/FELONIOUS ASSAULT
10/4/2018	1864501537	1000 block N Krust Dr	AGGRAVATED/FELONIOUS ASSAULT
10/7/2018	1864501558	600 block 1/2 S Washington St	AGGRAVATED/FELONIOUS ASSAULT
10/8/2018	1864501563	300 block N Park St	AGGRAVATED/FELONIOUS ASSAULT
10/17/2018	1864501628	700 block S Alger Ave	AGGRAVATED/FELONIOUS ASSAULT
10/18/2018	1864501630	600 block N Hickory St	AGGRAVATED/FELONIOUS ASSAULT
10/21/2018	1864501647	1200 block W Penbrook Dr	AGGRAVATED/FELONIOUS ASSAULT
10/23/2018	1864501667	1200 block W Penbrook Dr	AGGRAVATED/FELONIOUS ASSAULT
10/28/2018	1864501689	1400 block W Cleveland St	AGGRAVATED/FELONIOUS ASSAULT
10/9/2018	1864501577	200 block W Cass St	ANIMAL CRUELTY
10/20/2018	1864501645	100 block N Elloit St	BURGLARY - UNLAWFUL ENTRY (NO INTENT)
10/20/2018	1864501664	300 block S Elm St	BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)
10/20/2018	1864501644	1000 block S Chipman St	BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)
10/28/2018	1864501711	400 block W Clinton St	BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)
10/18/2018	1864501629	800 block S Abrey St	CIVIL CUSTODIES - INSANITY (MENTAL)
10/31/2018	1864501713	200 block W Oliver St	CIVIL CUSTODIES - INSANITY (MENTAL)
10/31/2018	1864501716	2200 block S Chipman St	CIVIL CUSTODIES - INSANITY (MENTAL)
10/9/2018	1864501580	1200 block N Adams St	DAMAGE TO PROPERTY
10/11/2018	1864501613	700 block E Corunna Ave	DAMAGE TO PROPERTY
10/20/2018	1864501646	800 block S Grand Ave	DAMAGE TO PROPERTY
10/21/2018	1864501647	1200 block W Penbrook Dr	DAMAGE TO PROPERTY
10/23/2018	1864501669	400 block N Saginaw St	DAMAGE TO PROPERTY
10/24/2018	1864501675	700 block E North St	DAMAGE TO PROPERTY
10/25/2018	1864501679	1400 block W Stinson St	DAMAGE TO PROPERTY
10/30/2018	1864501709	300 block E Corunna Ave	DAMAGE TO PROPERTY
10/9/2018	1864501569	400 block Of S Michigan Ave	DISORDERLY CONDUCT
10/10/2018	1864501588	300 block N Washington St	DISORDERLY CONDUCT
10/14/2018	1864501604	1000 block W Main St	DISORDERLY CONDUCT
10/18/2018	1864501633	400 block S State St	DISORDERLY CONDUCT
10/28/2018	1864501690	800 block W King St	DISORDERLY CONDUCT
10/30/2018	1864501709	300 block E Corunna Ave	DISORDERLY CONDUCT
10/28/2018	1864501760	400 block N Saginaw St	FAMILY -ABUSE/NEGLECT NONVIOLENT
10/5/2018	1864501543	1000 block N Krust Dr	FAMILY -NONSUPPORT
10/2/2018	1864501541	300 block E Goodhue St	FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE

# Owosso Neighborhood Crime Report

Occurred 10/1/2018 - 10/31/2018

			GAME
10/3/2018	1864501615	100 block E Main St	FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME
10/15/2018	1864501717	400 block N Saginaw St	FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME
10/26/2018	1864501720	700 block W Stewart St	FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME
10/10/2018	1864501584	600 block N Washington St	FRAUD -WIRE FRAUD
10/16/2018	1864501622	600 block N Washington St	FRAUD -WIRE FRAUD
10/6/2018	1864501552	500 block N Adams St	HEALTH AND SAFETY
10/12/2018	1864501596	1000 block W Main St	HEALTH AND SAFETY
10/30/2018	1864501703	W Howard St/S Park St	HEALTH AND SAFETY
10/30/2018	1864501710	1100 block N Chipman St	HEALTH AND SAFETY
10/1/2018	1864501517	N Washington St/W Exchange St	HIT and RUN MOTOR VEHICLE ACCIDENT
10/15/2018	1864501617	W Stewart St/S Walnut St	HIT and RUN MOTOR VEHICLE ACCIDENT
10/9/2018	1864501583	400 block N Saginaw St	IMMIGRATION
10/16/2018	1864501655	200 block S Dewey St	IMMIGRATION
10/5/2018	1864501549	500 block N Park St	INSPECTIONS/INVESTIGATIONS - DRUG OVERDOSE
10/11/2018	1864501589	600 block N Washington St	INSPECTIONS/INVESTIGATIONS - DRUG OVERDOSE
10/2/2018	1864501523	200 block S Water St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
10/7/2018	1864501554	300 block E Comstock St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
10/7/2018	1864501557	S Oakwood S/E Grover St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
10/8/2018	1864501571	200 block S Shiawassee St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
10/12/2018	1864501661	300 block S Dewey St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
10/14/2018	1864501607	600 block N Water St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
10/21/2018	1864501649	2000 block S Chipman St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
10/22/2018	1864501653	N Gould St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
10/23/2018	1864501665	600 block N Washington St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
10/30/2018	1864501706	500 block S Washington St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
10/31/2018	1864501719	400 block N Pine St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
10/5/2018	1864501614	1000 block S Grand Ave	INSPECTIONS/INVESTIGATIONS - SUSPICIOUS

# Owosso Neighborhood Crime Report

Occurred 10/1/2018 - 10/31/2018

			SITUATIONS
10/8/2018	1864501575	1200 block S Broadway Ave	INSPECTIONS/INVESTIGATIONS - SUSPICIOUS SITUATIONS
10/18/2018	1864501631	1300 block W Roslyn Dr	INSPECTIONS/INVESTIGATIONS - SUSPICIOUS SITUATIONS
10/23/2018	1864501665	600 block N Washington St	INSPECTIONS/INVESTIGATIONS - SUSPICIOUS SITUATIONS
10/29/2018	1864501694	400 block W Genesee St	INSPECTIONS/INVESTIGATIONS - SUSPICIOUS SITUATIONS
10/1/2018	1864501519	600 block E Comstock St	JUVENILE RUNAWAY
10/2/2018	1864501524	600 block E Comstock St	JUVENILE RUNAWAY
10/2/2018	1864501528	1200 block N Shiawassee St	JUVENILE RUNAWAY
10/8/2018	1864501581	600 block E Comstock St	JUVENILE RUNAWAY
10/10/2018	1864501591	200 block N Water St	JUVENILE RUNAWAY
10/10/2018	1864501582	300 block S Michigan St	JUVENILE RUNAWAY
10/12/2018	1864501603	600 block E Comstock St	JUVENILE RUNAWAY
10/15/2018	1864501616	1200 block N Shiawassee St	JUVENILE RUNAWAY
10/19/2018	1864501651	600 block E Comstock St	JUVENILE RUNAWAY
10/26/2018	1864501681	1200 block N Shiawassee St	JUVENILE RUNAWAY
10/30/2018	1864501708	1200 block N Shiawassee St	JUVENILE RUNAWAY
10/10/2018	1864501587	400 block E King St	LARCENY -OTHER
10/13/2018	1864501608	600 block N Shiawassee St	LARCENY -OTHER
10/22/2018	1864501671	400 block E Exchange St	LARCENY -OTHER
10/2/2018	1864501536	400 block N Ball St	LARCENY -THEFT FROM BUILDING
10/5/2018	1864501547	200 block N Ball St	LARCENY -THEFT FROM BUILDING
10/23/2018	1864501667	1200 block W Penbrook Dr	LARCENY -THEFT FROM BUILDING
10/31/2018	1864501714	800 block S Grand Ave	LARCENY -THEFT FROM BUILDING
10/8/2018	1864501564	1100 block W Lynn St	LARCENY -THEFT FROM MOTOR VEHICLE
10/22/2018	1864501657	100 block S Ball St	LARCENY -THEFT FROM MOTOR VEHICLE
10/9/2018	1864501569	400 block S Michigan Ave	LIQUOR VIOLATIONS -OTHER
10/5/2018	1864501544	800 block S Ball St	MISCELLANEOUS - ASSIST TO EMS
10/23/2018	1864501666	1300 block N Washington St	MISCELLANEOUS - ASSIST TO EMS
10/7/2018	1864501560	700 block E Main St	MISCELLANEOUS - ASSIST TO FIRE DEPARTMENT
10/9/2018	1864501578	8600 block N Meridian Rd	MISCELLANEOUS - ASSIST TO OTHER POLICE AGENCY
10/29/2018	1864501696	S Cedar St/W Ryan St	MISCELLANEOUS - ASSIST TO OTHER POLICE AGENCY
10/29/2018	1864501697	200 block E Main St	MISCELLANEOUS - ASSIST TO OTHER POLICE AGENCY
10/29/2018	1864501699	E King St/N Washington St	MISCELLANEOUS - ASSIST TO OTHER POLICE

# Owosso Neighborhood Crime Report

Occurred 10/1/2018 - 10/31/2018

			AGENCY
10/4/2018	1864501534	200 block S Lansing St	MISCELLANEOUS - GENERAL ASSISTANCE
10/6/2018	1864501553	900 block E Corunna Ave	MISCELLANEOUS - GENERAL ASSISTANCE
10/9/2018	1864501576	800 block E Stevens St	MISCELLANEOUS - GENERAL ASSISTANCE
10/22/2018	1864501678	600 block S Chestnut St	MISCELLANEOUS - GENERAL ASSISTANCE
10/25/2018	1864501672	200 block E King St	MISCELLANEOUS - GENERAL ASSISTANCE
10/27/2018	1864501691	500 block W Main St	MISCELLANEOUS - GENERAL ASSISTANCE
10/2/2018	1864501572	800 block W Krust Dr	MISCELLANEOUS - NON-CRIMINAL
10/3/2018	1864501532	600 block W Fletcher St	MISCELLANEOUS - NON-CRIMINAL
10/3/2018	1864501533	1300 block W Stewart St	MISCELLANEOUS - NON-CRIMINAL
10/8/2018	1864501561	300 block E Oliver St	MISCELLANEOUS - NON-CRIMINAL
10/8/2018	1864501562	500 block W Fletcher St	MISCELLANEOUS - NON-CRIMINAL
10/10/2018	1864501585	N Ball St/E Exchange St	MISCELLANEOUS - NON-CRIMINAL
10/15/2018	1864501621	1200 block W Mack St	MISCELLANEOUS - NON-CRIMINAL
10/19/2018	1864501637	600 block S Washington St	MISCELLANEOUS - NON-CRIMINAL
10/25/2018	1864501673	900 block S Park St	MISCELLANEOUS - NON-CRIMINAL
10/25/2018	1864501674	300 block W Cass St	MISCELLANEOUS - NON-CRIMINAL
10/30/2018	1864501705	700 block S Abrey St	MISCELLANEOUS - NON-CRIMINAL
10/30/2018	1864501707	100 block E Corunna Ave	MISCELLANEOUS - NON-CRIMINAL
10/8/2018	1864501568	1000 block W Main St	MISCELLANEOUS CRIMINAL OFFENSE
10/11/2018	1864501593	N Ball St/W Mason St	MISCELLANEOUS CRIMINAL OFFENSE
10/12/2018	1864501599	200 block S Water St	MISCELLANEOUS CRIMINAL OFFENSE
10/15/2018	1864501612	E Main St/S Gould St	MISCELLANEOUS CRIMINAL OFFENSE
10/19/2018	1864501635	E Farr Ave/S Lincoln St	MISCELLANEOUS CRIMINAL OFFENSE
10/31/2018	1864501740	700 block S Glenwood Ave	MOTOR VEHICLE THEFT
10/16/2018	1864501625	S Cedar St/W Stewart St	MOTOR VEHICLE VIOLATION
10/26/2018	1864501682	800 block S Chestnut St	MOTOR VEHICLE VIOLATION
10/1/2018	1864501520	N Howell St/W Bradley St	NONAGGRAVATED ASSAULT
10/3/2018	1864501538	1200 block N Hickory St	NONAGGRAVATED ASSAULT
10/7/2018	1864501559	200 block N Lansing St	NONAGGRAVATED ASSAULT
10/8/2018	1864501567	900 block S Shiawassee St	NONAGGRAVATED ASSAULT
10/12/2018	1864501602	1800 block S Chipman St	NONAGGRAVATED ASSAULT
10/13/2018	1864501601	1300 block W Penbroke Dr	NONAGGRAVATED ASSAULT
10/15/2018	1864501642	900 block E Farr Ave	NONAGGRAVATED ASSAULT
10/18/2018	1864501629	800 block S Abrey St	NONAGGRAVATED ASSAULT
10/18/2018	1864501630	600 block N Hickory St	NONAGGRAVATED ASSAULT
10/18/2018	1864501639	200 block S Chipman St	NONAGGRAVATED ASSAULT
10/19/2018	1864501638	100 block S Washington St	NONAGGRAVATED ASSAULT

# Owosso Neighborhood Crime Report

## Occurred 10/1/2018 - 10/31/2018

10/19/2018	1864501641	1100 block N Dewey St	NONAGGRAVATED ASSAULT
10/20/2018	1864501664	300 block S Elm St	NONAGGRAVATED ASSAULT
10/21/2018	1864501650	500 block S Glenwood Ave	NONAGGRAVATED ASSAULT
10/25/2018	1864501676	1300 block W Chatham Dr	NONAGGRAVATED ASSAULT
10/27/2018	1864501688	700 block E King St	NONAGGRAVATED ASSAULT
10/29/2018	1864501700	600 block N Washington St	NONAGGRAVATED ASSAULT
10/29/2018	1864501701	600 block N Adams St	NONAGGRAVATED ASSAULT
10/25/2018	1864501672	200 block E King St	OBSCENITY
10/1/2018	1864501520	N Howell St/W Bradley St	OBSTRUCTING JUSTICE
10/1/2018	1864501521	N Park St/E Main St	OBSTRUCTING JUSTICE
10/5/2018	1864501548	900 block W Main St	OBSTRUCTING JUSTICE
10/15/2018	1864501618	100 block E Ridge St	OBSTRUCTING JUSTICE
10/19/2018	1864501640	300 block N Gilbert St	OBSTRUCTING JUSTICE
10/20/2018	1864501664	300 block S Elm St	OBSTRUCTING JUSTICE
10/20/2018	1864501644	1000 block S Chipman St	OBSTRUCTING JUSTICE
10/21/2018	1864501647	1200 block W Penbrook Dr	OBSTRUCTING JUSTICE
10/23/2018	1864501658	200 block S Water St	OBSTRUCTING JUSTICE
10/23/2018	1864501663	600 block N Washington St	OBSTRUCTING JUSTICE
10/25/2018	1864501677	S Washington St/E Stewart St	OBSTRUCTING JUSTICE
10/29/2018	1864501693	1100 block W Main St	OBSTRUCTING JUSTICE
10/29/2018	1864501702	500 block S Washington St	OBSTRUCTING JUSTICE
10/11/2018	1864501597	200 block N Ball St	OBSTRUCTING POLICE
10/18/2018	1864501633	400 block S State St	OBSTRUCTING POLICE
10/20/2018	1864501644	1000 block S Chipman St	OBSTRUCTING POLICE
10/21/2018	1864501647	1200 block W Penbrook Dr	OBSTRUCTING POLICE
10/28/2018	1864501687	200 block W Exchange St	OBSTRUCTING POLICE
10/10/2018	1864501586	N Saginaw St/E Williams St	OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS
10/4/2018	1864501542	200 block S Water St	PARENTAL KIDNAPPING
10/4/2018	1864501550	200 block S Washington St	SEXUAL CONTACT FORCIBLE -CSC 4TH DEGREE
10/16/2018	1864501652	100 block N Hoyt St	SOLICITATION
10/4/2018	1864501551	200 block N Ball St	STOLEN PROPERTY
10/28/2018	1864501690	800 block W King St	TERRORIST ACTIVITY - OTHER
10/27/2018	1864501685	S Water St/W Main St	TRAFFIC - DRIVER LICENSE LAW VIOLATIONS
10/10/2018	1864501586	N Saginaw St/E Williams St	TRAFFIC - DRIVING ON SUSP/REVOKED/REFUSED LICENSE
10/11/2018	1864501590	300 block E Main St	TRAFFIC - DRIVING ON SUSP/REVOKED/REFUSED LICENSE
10/11/2018	1864501595	N Water St/W Exchange St	TRAFFIC - DRIVING ON SUSP/REVOKED/REFUSED

# Owosso Neighborhood Crime Report

Occurred 10/1/2018 - 10/31/2018

			LICENSE
10/12/2018	1864501599	200 block S Water St	TRAFFIC - DRIVING ON SUSP/REVOKED/REFUSED LICENSE
10/17/2018	1864501627	800 block W King St	TRAFFIC - DRIVING ON SUSP/REVOKED/REFUSED LICENSE
10/27/2018	1864501686	1500 block W Young St	TRAFFIC - DRIVING ON SUSP/REVOKED/REFUSED LICENSE
10/28/2018	1864501692	W Main St/S Chipman St	TRAFFIC - DRIVING ON SUSP/REVOKED/REFUSED LICENSE
10/31/2018	1864501712	W Main St/S Michigan Ave	TRAFFIC - DRIVING ON SUSP/REVOKED/REFUSED LICENSE
10/9/2018	1864501565	S Washington St/E Stewart St	TRAFFIC - NO OPERATORS LICENSE
10/27/2018	1864501683	N Shiawassee St/W Lennox St	TRAFFIC - NO PROOF OF INSURANCE
10/2/2018	1864501522	S Washington St/E Monroe St	TRAFFIC, NON-CRIMINAL - ACCIDENT
10/2/2018	1864501529	N Shiawassee St / W Bradley St	TRAFFIC, NON-CRIMINAL - ACCIDENT
10/3/2018	1864501530	S Division St / Corunna Ave	TRAFFIC, NON-CRIMINAL - ACCIDENT
10/5/2018	1864501545	W Williams St / N Ball St	TRAFFIC, NON-CRIMINAL - ACCIDENT
10/6/2018	1864501555	600 block S Alger Ave	TRAFFIC, NON-CRIMINAL - ACCIDENT
10/7/2018	1864501556	E Main St / N Gould St	TRAFFIC, NON-CRIMINAL - ACCIDENT
10/8/2018	1864501566	E Main St/ N Dewey St	TRAFFIC, NON-CRIMINAL - ACCIDENT
10/9/2018	1864501570	N Seventh St/ W Oliver St	TRAFFIC, NON-CRIMINAL - ACCIDENT
10/9/2018	1864501565	S Washington St/E Stewart St	TRAFFIC, NON-CRIMINAL - ACCIDENT
10/9/2018	1864501574	200 W Universal Dr	TRAFFIC, NON-CRIMINAL - ACCIDENT
10/11/2018	1864501594	S Shiawassee St / W Ament St	TRAFFIC, NON-CRIMINAL - ACCIDENT
10/12/2018	1864501598	700 block N Park St	TRAFFIC, NON-CRIMINAL - ACCIDENT
10/12/2018	1864501600	E Main St/ N Park St	TRAFFIC, NON-CRIMINAL - ACCIDENT
10/14/2018	1864501605	500 block S Chipman St	TRAFFIC, NON-CRIMINAL - ACCIDENT
10/16/2018	1864501619	N Water St/W King St	TRAFFIC, NON-CRIMINAL - ACCIDENT
10/16/2018	1864501620	W Exchange St/N Ball St	TRAFFIC, NON-CRIMINAL - ACCIDENT
10/16/2018	1864501623	600 block W Main St	TRAFFIC, NON-CRIMINAL - ACCIDENT
10/17/2018	1864501626	E Corunna Ave/S Abrey Ave	TRAFFIC, NON-CRIMINAL - ACCIDENT
10/18/2018	1864501632	1600 block W Lynn St	TRAFFIC, NON-CRIMINAL - ACCIDENT
10/19/2018	1864501634	Comstock St/S Water St	TRAFFIC, NON-CRIMINAL - ACCIDENT
10/19/2018	1864501636	1000 block S Washington St	TRAFFIC, NON-CRIMINAL - ACCIDENT
10/20/2018	1864501643	W Main St/S State St	TRAFFIC, NON-CRIMINAL - ACCIDENT
10/23/2018	1864501659	E Main St/N Washington St	TRAFFIC, NON-CRIMINAL - ACCIDENT
10/23/2018	1864501660	E Main St/Washington St	TRAFFIC, NON-CRIMINAL - ACCIDENT
10/23/2018	1864501656	S Washington St/W Stewart St	TRAFFIC, NON-CRIMINAL - ACCIDENT
10/24/2018	1864501670	N Lafayette St/W Main St	TRAFFIC, NON-CRIMINAL - ACCIDENT

# Owosso Neighborhood Crime Report

Occurred 10/1/2018 - 10/31/2018

10/27/2018	1864501686	1500 block W Young St	TRAFFIC, NON-CRIMINAL - ACCIDENT
10/29/2018	1864501695	800 block W Main St	TRAFFIC, NON-CRIMINAL - ACCIDENT
10/29/2018	1864501698	W Clyde St/S Lyon St	TRAFFIC, NON-CRIMINAL - ACCIDENT
10/31/2018	1864501715	E King St/N Washington St	TRAFFIC, NON-CRIMINAL - ACCIDENT
10/2/2018	1864501527	1000 block S Washington St	TRAFFIC, NON-CRIMINAL - NON-TRAFFIC ACCIDENT
10/3/2018	1864501535	200 block E Main St	TRAFFIC, NON-CRIMINAL - NON-TRAFFIC ACCIDENT
10/10/2018	1864501579	100 block N Hickory St	TRAFFIC, NON-CRIMINAL - NON-TRAFFIC ACCIDENT
10/14/2018	1864501606	200 block Comstock St	TRAFFIC, NON-CRIMINAL - NON-TRAFFIC ACCIDENT
10/27/2018	1864501684	1100 block N Shiawassee St	TRAFFIC, NON-CRIMINAL - NON-TRAFFIC ACCIDENT
10/4/2018	1864501546	300 block S Dewey St	TRESPASS
10/9/2018	1864501609	1300 block S Walnut St	TRESPASS
10/23/2018	1864501659	E Main St/N Washington St	VIOLATION - INSURANCE - FAIL TO FILE PLPD INSURANCE
10/28/2018	1864501692	W Main St/S Chipman St	VIOLATION - INSURANCE - FAIL TO FILE PLPD INSURANCE
10/27/2018	1864501683	N Shiawassee St/W Lennox St	VIOLATION - REG - IMPROPER USE OF MPSC PLATE
10/9/2018	1864501569	400 block S Michigan Ave	VIOLATION OF CONTROLLED SUBSTANCE ACT
10/15/2018	1864501611	900 block E Mason St	VIOLATION OF CONTROLLED SUBSTANCE ACT
10/16/2018	1864501624	700 block Nafus St	VIOLATION OF CONTROLLED SUBSTANCE ACT
10/21/2018	1864501648	100 block S Washington St	VIOLATION OF CONTROLLED SUBSTANCE ACT
10/26/2018	1864501680	300 block W Main St	VIOLATION OF CONTROLLED SUBSTANCE ACT
10/11/2018	1864501595	N Water St/W Exchange St	WEAPONS OFFENSE - CONCEALED
10/24/2018	1864501668	W Main St/S Water St	WEAPONS OFFENSE - CONCEALED
10/28/2018	1864501687	200 block W Exchange St	WEAPONS OFFENSE - CONCEALED
10/31/2018	1864501716	2200 block S Chipman St	WEAPONS OFFENSE - CONCEALED
10/9/2018	1864501573	1100 block W Main St	WEAPONS OFFENSE - OTHER
<b>Total</b>	<b>223</b>		



# OWOSSO PUBLIC SAFETY

202 S. WATER ST. • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580 • FAX (989)725-0528

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## *MEMORANDUM*

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DATE: November 12, 2018

TO: Owosso City Council

FROM: Kevin Lenkart  
Director of Public Safety

RE: October 2018 Fire & Ambulance Report

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During the month of October 2018:

Fire Department responded to 243 Ambulance calls

Fire Department responded to 20 Fire calls –

Building Fires	2
Building Fires Mutual Aid	2
Gas Leak/CO Alarm	3
False Alarms	11
Vehicle Accidents	0
EMS Assist	0
Vehicle Fire	0
Illegal Burn	1
Other Fires	0
Wires Down	1

**PARKS AND RECREATION COMMISSION  
REGULAR MEETING  
WEDNESDAY, SEPTEMBER 26, 2018  
City Hall Council Chambers  
301 W. Main St. Owosso, MI 48867**

**CALL TO ORDER:** Chairman Espich called the meeting to order at 7: 00 p.m.

**PLEDGE OF ALLEGIANCE:** Was recited.

**ROLL CALL:** Was taken by Deputy City Clerk Roxane Cramer

**MEMBERS PRESENT:** Chairman Espich, Vice-Chair Jeff Selbig, Commissioners, Rick Morris, Nick Seabasty and Andrew Workman.

**MEMBERS ABSENT:** Commissioners Jerry Hebekeuser and Randy Woodworth

**OTHERS PRESENT:** Main Street/DDA Manager, Josh Adams.

**APPROVAL OF AGENDA:** **COMMISSIONER MORRIS MADE A MOTION TO APPROVE THE AGENDA FOR SEPTEMBER 26, 2018 AS AMENDED.**

**MOTION SUPPORTED BY COMMISSIONER WORKMAN.**  
**AYES ALL, MOTION CARRIED.**

**CHANGES: ADD ITEM # 9 POSSIBLE DONATION AND #10 DISCUSSION OF DECEMBER MEETING.**

**APPROVAL OF MINUTES:** **COMMISSIONER MORRIS MADE A MOTION TO APPROVE THE MINUTES FROM AUGUST 22, 2018.**

**MOTION SUPPORTED BY VICE-CHAIR SELBIG.**  
**AYES ALL, MOTION CARRIED.**

**PUBLIC COMMENTS/COMMISSIONER COMMENT:**

Hannah Coburn introduced herself and explained she was there to observe for her Civics Class at Owosso High School.

**COMMUNICATIONS:**

None.

**BUSINESS:**

**Parks and Rec Millage Update**

Chairman Espich explained to the commissioners about a planned meeting that is going to be held. The meeting will be focused on ways to reach out to City of Owosso voters regarding the Parks and Recreation Millage.

**Skate Park Update**

Mr. Adams reported that a 10 percent down payment has been paid to Pillar. He also reported that Commissioner Woodworth is the go to person on the in-kind donations.

**Disc Golf – Update**

Mr. Adams reported he was waiting to hear from the DPW with regard to the concrete pads. He had not heard anything from Tim Law on the disc golf course.

Commissioner Morris reported on some of the trails back near the disc golf course.

### **Holman Building and Ice Rink Update**

Mr. Adams stated he asked for a list from the Building Department on what is needed to bring the building up to code. He is waiting for the list. He also explained at this point until the ice rink can be enclosed at Grove Holman it should remain at Bentley Park.

### **Rail Trail**

Commissioner Morris gave a detailed report on updates to the Rail Trail Commissioners had a lengthy discussion regarding Rail Trail.

### **Stocking of Hopkins Lake**

Mr. Adams reported he is going to be contacting the DNR and he is going to apply for a permit for restocking if necessary.

### **Date and time and meetings next month**

Commissioners present agreed to meet on October 24, 2018 at 7 p.m.

### **Possible Donation for Splash Pad**

Vice Chair Selbig stated that Casey Lambert reached out to him in regards to a corporate sponsor's "Day of Caring" and possibly rubberizing the splash pad for a project.

### **December Meeting**

Commissioners tentatively agreed to meet on December 19<sup>th</sup> at 7 p.m.

### **PUBLIC COMMENTS / COMMISSION COMMENTS**

Mr. Adams stated Commissioner Woodworth left a message with him to begin thinking about a volunteer to lead the Polar Plunge.

**VICE-CHAIR SELBIG MADE A MOTION TO ADJOURN AT 8:25 P.M.**

**MOTION SUPPORTED BY COMMISSIONER SEABASTY.  
ALL AYES, MOTION CARRIED.**

**OWOSSO HISTORICAL COMMISSION**  
Regular Meeting Minutes  
October 08, 2018, 7:00 PM Curwood Castle



**CALL TO ORDER:** MEETING WAS CALLED TO ORDER AT 7:02 PM BY CHAIR CAROL VAUGHN

**PRESENT:** Commissioner Carol Vaughn, Chair -Welcomed New Member Commissioner Paul Rogers. Commissioner Karen Marumoto, Vice Chair; Commissioner Sara Adams; Commissioner Dave Acton; Commissioner Elaine Greenway, City Council Representative; Robert Doran, Director

**ABSENT:** Commissioner Gilbert; Commissioner Carolyn Ebert

**OTHERS PRESENT:** Alex Stechshulte, Diane Cutler

**APPROVAL OF AGENDA:** Commissioner Elaine Greenway Motioned to approve agenda. Motion Supported by Sara Adams. Ayes all, motion carried.

**APPROVAL OF SEPTEMBER, 2018 REVENUE AND EXPENDITURE REPORT**

Commissioner Jacobs Motioned to approve the September, 2018 Revenue and Expenditure Report. Motion Supported by Commissioner Dave Acton. Ayes all, motion carried.

**CONSENT AGENDA:**

Curwood Castle Dashboard Report, OHC Dashboard Report, Curwood Castle Admissions and Financials, Curwood Castle Gift Shop Sales, OHC Balance Sheet, OHC Check Register; OHC September 2018 Meeting Minutes. Commissioner Greenway Motioned to approve the Consent Agenda, Supported by Commissioner Marumoto. Ayes all, motion carried.

**CITIZEN COMMENTS:** NONE

**COMMUNICATIONS:** NONE

**OLD BUSINESS:**

- **Review Board Agenda 12 Month Planning Guide:** This guide has been a great tool, allowing future planning.
- **501(c) 3 status** – Confirmation of receipt of application from IRS. If application is complete, will be accepted within 90 days, January, 2019. If additional review needed, it may take 180 days. **A Motion was made to authorize consultation fee of \$1,750 to Patrice Martin for the preparation of the IRS application by Commissioner Adams, Motion supported by Commissioner Jacobs. Ayes All, Motion Carried.**
- **Follow-up on Fund Raising Meeting** – Chair Carol Vaughn shared the donations she received. Materials were provided that will be utilized to promote fund raising. Goal set for \$1,000 each.
- **Museum and Parks Millage** – 300 envelopes addressed for “Vote Yes” and an additional 1,000 will be mailed to active democrats and independent voters. A list is being developed to demonstrate how millage monies will be spent on capital improvements.

- **Gould House Crisis Intervention** – October 19, 2018 event was discussed and is on target to be a success. Two Hundred and Fifty Invitations have been sent. Donations have been received to cover expense of hors d'oeuvre and drinks. Director, Robert Doran will be speaking at Chamber A.M. to share the event. Show need beyond \$15,000 including education center. Goal for perfection and restoration. Core Competencies - Education, Exhibition, Archiving and Acquisition
- **Review schedule** – Events are listed on website.

**NEW BUSINESS:**

- **Committee Reports**
  - **Finance:** A volunteer, Shawn Cobalt has agreed to maintain financial records.
  - **Governance:** No meeting was held.
  - **Philanthropy, Giving & Membership:** Entire board is participating in implementing membership program.
  - **Exhibitions & Education:** Developing Education Suitcases working with teachers and curriculum.
  - **Facilities:** Roof repair scheduled, fumigation of cabin in 2 weeks.
  - **Marketing, Advertising & Social Media:** Facebook pages have ramped up and increased membership.
  - **Archiving & Acquisitions:** Attending workshop with helpful information of processing materials and protecting acquisitions.
  - **Volunteers:** Docent recognition party is scheduled for November 15, 2018.
  -
- **Review Non Profit – Castle City Museums time and initiatives** IRS designation is excitedly looming in the near future.
- **Power thought of the day** – Legacy creation is a team sport.

**CITIZEN COMMENTS:**

NA

**ADJOURN:**

**Commissioner Adams motioned to adjourn at 8:21, Supported by Greenway. Ayes All, Motion Carried.**

**Shiawassee County Firemen's Memorial Meeting**  
**October 20, 2018**

Meeting called to order at 11:13 a.m.

Present: Burton Fox, Dan Law, Ross Stanley, Sarah Moorodian, Mary Long

Absent: Pat Bradley, Tom Manke

Read and approved minutes by unanimous vote

Old business:

Sarah checked on grant possibilities with USDA but at this time there are none available, only low interest loans.

Sarah also has been working with Cheryl Grice- the finance officer for the city in regard to the feasibility of starting a Go Fund Me account using the cities 501C3 account and Pay Pal.

Ross Stanley suggested we have Dan Law change the listing with the city from Owosso Firefighters Memorial to Shiawassee County Firefighters Memorial. Dan will do that at the next city council meeting held.

There was discussion on using the cities 501C1 line item account or establishing our own 501C3.

Burton Fox reported on the Thermal lot availability and that the lot owner will discuss it with the city re: a possible sale. The outcome is still in process.

Motion made by Burton Fox to have Sarah Moorodian start a procedure to obtain a 501C3 for the Shiawassee Firefighters Memorial and research a possible link to the Shiawassee County Firefighters Association, seconded by Dan Law.

In discussion Burton suggested that Dan Law present the idea and possibility to the city council.

Vote for the motion was a unanimous Yes.

New Business:

Ross Stanley reported that he had sent out letters to all of the fire chiefs in Shiawassee County describing our goals.

Discussion of beginning to construct our By Laws and research information on this project.

Sarah reported that she had emailed the 9/11 memorial committee regarding the possibility of receiving a flag that was flown over the memorial and we will be able to have one sent to us.

Fundraising was discussed:

Possible battle of the bands at KP or Amphitheatre, also dinner and music with VFW donating the hall.

Golf scramble

Truck pull

T-shirts

80's night

Chicken dinner/ Pig roast/ Steak dinner Conservation Club or ZCJB hall.

Burton suggested being able to pull the fire truck in the Curwood parade.

Next meeting dates were set for: November 3, 2018 and November 17<sup>th</sup>, 2018 both at 11 a.m.

Motion made to adjourn by Dan Law, seconded by Burton Fox, yes by unanimous vote.

Adjourned at 12:35p.m.

**Shiawassee County Firemen's Memorial Meeting**  
**November 3<sup>rd</sup>, 2018**

Meeting called to order at 11:02 am

Present: Ross Stanley, Mary Long, Sarah Moorodian, Burton Fox

Absent: Dan Law, Patrick Bradley, Tom Manke

Minutes: Approved by unanimous vote.

Old Business: Burton spoke with City Manager regarding Thermal lot (North West corner of Washington St. and Water St.), possible for city to buy lot for \$1.00 with requirements of: take down guard rail, build small wall between Thermal parking lot and the discussed property.

Discussion of requirements for a State approval of the memorial obtaining a 501 c3. Sarah will use Ross Stanley's home address for the 501c3 contact information. Sarah is working on this and listed a few of the items we need to complete for her to be able to process this.

Work was done on structuring the By Laws for the Firefighters Memorial Board of Directors.

Section 1 was corrected to from Shiawassee Firefighter Memorial Board of Directors to Shiawassee Firefighter Memorial.

Also added in Section 1 was the words, Incorporated under nonprofit 501c3.

Work was continued on Section 3 of the By Laws under Membership with discussion on how many members allowed and the areas to draw representatives from. It was settled that the present representatives will stay as well as adding 2 selected from the Shiawassee Firefighters Association, as well as 2 alternates from them and adding another

alternate from the Owosso City Fire department. Making the total amount of members 9 with 3 alternates.

4 Board members (Burton Fox, Sarah Moorodian, Ross Stanley and Mary Long)

2 Representatives already on committee (Dan Law and Tom Manke)

1 Owosso City representative (Pat Bradley, already on committee) plus 1 alternate

2 Appointed by the Shiawassee Firefighters Association plus 2 Alternates

For a total of 9.

Discussion on visiting the next Shiawassee Firefighters Association meeting to discuss their appointments. Ross Stanley will contact them in regard to their next meeting date.

Discussion on closing the Facebook page of Owosso Firefighters Memorial and how to route everyone to the new Shiawassee Firefighters Memorial page. Ross will post on the old page links to the new page.

Discussion of using an agenda for the next and following meetings.

Motion to adjourn was made by Mary, seconded by Burton and passed by majority vote.

Meeting ended at 1pm