

**CITY OF OWOSSO
ORGANIZATIONAL MEETING OF THE CITY COUNCIL
MINUTES OF NOVEMBER 15, 2018
7:30 P.M.**

City Clerk Amy K. Kirkland administered the Oath of Office to Christopher T. Eveleth (four year term); Janae L. Fear (four year term); Jerome C. Haber (four year term); and Nicholas L. Pidek (two year term).

City Clerk Amy K. Kirkland addressed those present regarding the custom of having the City Clerk chair the meeting until a Mayor is elected.

City Clerk Kirkland called the meeting to order at 7:33 p.m. and lead the Pledge of Allegiance to the Flag.

PRESENT: Councilpersons Bailey, Eveleth, Fear, Haber, Law, Osika, and Pidek.

ABSENT: None.

APPROVE AGENDA

Motion by Councilmember Bailey to approve the agenda as presented.

Motion supported by Councilmember Eveleth and concurred in by unanimous vote.

ADOPTION OF RULES OF ORDER

City Attorney Scott J. Gould addressed the City Council regarding the rules for abstaining from voting and the staff recommendation for the adoption of Robert's Rules of Order, 11th Edition, as the rules of procedure.

Motion by Councilmember Osika to adopt Robert's Rules of Order, 11th Edition as the rules of procedure.

Motion supported by Councilmember Bailey and concurred in by unanimous vote.

ELECTION OF MAYOR

City Clerk Kirkland explained the method of voting for the election of the Mayor and Mayor Pro-Tem and opened the floor for nominations.

Councilmember Osika nominated Councilmember Eveleth for Mayor.

Further calls for nominations went unanswered and the floor was closed with one nominee.

The Council voted on the motion to elect Councilmember Eveleth for Mayor.

Roll Call Vote.

AYES: Councilmembers Bailey, Eveleth, Fear, Haber, Law, Osika, and Pidek.

NAYS: None.

City Clerk Kirkland administered the Oath of Office and turned over the chair of the meeting to Mayor Eveleth.

ELECTION OF MAYOR PRO-TEM

Mayor Eveleth opened the floor for nominations for Mayor Pro-Tem.

Councilperson Law nominated Councilperson Osika for Mayor Pro-Tem.

Further calls for nominations went unanswered and the floor was closed with one nominee.

The Council voted on the motion to elect Councilmember Osika for Mayor Pro-Tem.

Roll Call Vote.

AYES: Councilmembers Bailey, Fear, Haber, Law, Osika, Pidek, and Mayor Eveleth.

NAYS: None.

City Clerk Kirkland administered the Oath of Office to Mayor Pro-Tem Osika.

CONSIDERATION OF CITY COUNCIL RULES OF PROCEDURE

Motion by Councilperson Bailey to adopt the following Rules of Procedure:

CITY COUNCIL RULES OF PROCEDURE

Rules for Roll Call Votes

1. *These rules are adopted pursuant to Section 5.4(j) of the Charter of the City of Owosso.*
2. *The purpose of these rules is to establish the procedure to be followed when conducting a roll call vote of City Council members.*
3. *When requested by the Mayor or, in his or her absence, the presiding officer, to conduct a roll call vote, the City Clerk shall call the names of all Council members except the Mayor in a random order followed by the name of the Mayor.*
4. *The City Clerk shall implement these rules in such a manner as to insure that the order in which names of Council members is called shall vary from one roll call vote to the next.*
5. *The City Clerk shall use a computer randomization program or other similar method to insure that each Council member's name has a statistically equal probability of appearing in any given position in the order of the roll call.*
6. *If a member of the Council is absent from a meeting, the City Clerk may strike his or her name from the roll call and such striking shall not constitute a violation of the procedure for random roll call voting. If the Mayor is absent from a meeting, the name of the presiding officer shall be included in the random roll call vote.*

Rules for Addressing A Meeting of the City Council

1. *These rules are adopted pursuant to Section 3(5) of P.A. 267 of 1976, commonly known as the Open Meetings Act.*
2. *The purpose of these rules is to establish procedures to be followed when persons desire to address a meeting of the City Council so as to insure that all persons who wish to do so are afforded an adequate opportunity to exercise the right to address their city government while conducting the public business in an orderly, professional manner.*
3. *Persons wishing to address a meeting of the City Council shall do so during times set aside on the agenda for that purpose and at other times when recognized by the Mayor for the purpose of addressing the meeting.*
4. *Persons wishing to address the City Council and attending officials shall stand, raise a hand, or otherwise signal a desire to speak, and wait to be recognized by the Mayor. When so recognized, persons shall give their names and addresses, and address their comments and/or questions to any City official attending the council meeting.*
5. *Each person wishing to address the City Council shall be afforded one opportunity of up to four (4) minutes duration during the first occasion provided for citizen comments and questions, one opportunity of up to three (3) minutes duration during the last occasion provide for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing; provided, however, that comments made during public hearings shall be relevant to the subject for which the public hearings are held.*
6. *In addition to the opportunities to address the City Council described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council provided that members of the Council have been given the floor by the Mayor to pose such questions.*
7. *Each citizen comment and question period described in paragraph 6 excluding public hearings shall last up to thirty minutes. If time expires for the comment and question period and additional time appears necessary to accommodate citizens wishing to address city officials, the council may vote to extend the period for a specific length of time. Only one such extension of each comment and question period shall be permitted during a Council meeting.*

Rule of Civility

1. *Council members, City staff, and members of the public will communicate respectfully with each other in their conversations, reports, debates, and testimony. All present will listen attentively to others when they are speaking, not interrupt others or carry on side conversations; and when given the floor will speak to the issues at hand, not engage in personal attacks or use derogatory language, and will honor the right of all to contribute to public policy deliberation.*

Motion supported by Mayor Pro-Tem Osika and concurred in by unanimous vote.

MEETING SCHEDULE

There was some discussion regarding a suggestion to move the meetings up to a 7:00 p.m. start time. Some members expressed openness to the change while others indicated that moving the time up would make it more difficult to coordinate meeting times with family and work matters.

Motion by Councilmember Bailey to continue to hold City Council meetings on the first and third Monday of each month at 7:30 p.m.

Motion supported by Councilmember Haber and concurred in by unanimous vote.

CITIZEN COMMENTS AND QUESTIONS

Gordon Pennington, E. Oliver Street, said this is a great new time for the City. He said the coming years would involve hard work and he was thrilled to be a part of things.

Tom Manke, editor of facebook.com/friendsandneighborsowosso, extended his congratulations to the new council and suggested that Councilmembers keep their comments to one-liners to make it easier for the press. To the amusement of all present, Mayor Eveleth offered his own one-line rebuttal to Mr. Manke's comments.

Marlene Webster, County Commissioner elect for District 1, said it was a privilege to be a part of the community; she thanked those that put their hats in the ring to serve, and said she was looking forward to working with the Council.

Mayor Eveleth said he was excited to be working with such a stellar group and he thanked the public for their support of the millage question to support City parks and historical efforts.

Mayor Eveleth went on to congratulate Councilmember Pidek on the birth of his child, a girl born this morning!

Mayor Pro-Tem Osika said she was looking forward to serving and thanked everyone for putting their trust in her. She also offered clarification on her role as the Mayor Pro-Tem, jokingly saying it was like that of the Vice President.

City Manager Nathan R. Henne briefly detailed the contents of the memory sticks distributed to Council just prior to the meeting, provided Councilmembers with instruction regarding the contact of Department Heads, gave the requirements for adding an item to the agenda, brought attention to the three possible 5th Monday meetings that may occur during the year, and indicated his door is always open and he can be reached on his cell phone at any time.

Mayor Eveleth noted there were several boards and commissions that require a Council representative. He said he would be distributing a list of the positions to Councilmembers soon.

ADJOURNMENT

Motion by Councilmember Bailey for adjournment at 7:58 p.m.

Motion supported by Mayor Pro-Tem Osika and concurred in by unanimous vote.

Christopher T. Eveleth, Mayor

Amy K. Kirkland, City Clerk