

**CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
MONDAY, MAY 21, 2018  
7:30 P.M.**

**Meeting to be held at City Hall  
301 West Main Street**

**AGENDA**

**OPENING PRAYER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**APPROVAL OF THE AGENDA:**

**APPROVAL OF THE MINUTES OF REGULAR MEETING OF MAY 7, 2018:**

**ADDRESSING THE CITY COUNCIL**

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

1. Michigan Rural Water Association Award. The City of Owosso has been named the Associate Community of the Year for 2018 by the Michigan Rural Water Association; Utilities Director Glenn M. Chinavare will detail the award for Council.

**PUBLIC HEARINGS**

1. Special Assessment District No. 2018-09 – Industrial Park Connector. Conduct a public hearing to receive citizen comment regarding authorization of Resolution No. 5 for Special Assessment District No. 2018-09 for the Industrial Park Connector Project for street resurfacing/reconstruction.

**CITIZEN COMMENTS AND QUESTIONS**

**CITY MANAGER REPORT**

**CONSENT AGENDA**

1. Special Assessment District No. 2018-04. Authorize Resolution No. 4 setting a public hearing for Monday, June 4, 2018 to receive citizen comment regarding Special Assessment District No. 2018-04 for Howard Street, from Washington Street to 150' east of Park Street for resurfacing.

2. Special Assessment District No. 2018-06. Authorize Resolution No. 4 setting a public hearing for Monday, June 4, 2018 to receive citizen comment regarding Special Assessment District No. 2018-06 for Stewart Street, from Cedar Street to Shiawassee Street for resurfacing.
3. Change Order No. 5 – Oliver Street Reconstruction Project, Phase 2 – Engineering Services. Approve Change Order No. 5 to the Oliver Street Reconstruction Project - Engineering Services contract with Spicer Group, Inc. for additional professional engineering services in the amount of \$126,258.00, and authorize payment to the engineer upon satisfactory completion of the additional work or a portion thereof.
4. Amendment No. 1 – South Washington Street Reconstruction Project Engineering Services. Authorize Amendment No. 1 to the South Washington Street Reconstruction Project Engineering Services contract with Eng., Inc. adding additional design and construction administration services for watermain replacement along South Washington Street in the amount of \$16,067.50, and further authorize payment to the contractor upon satisfactory completion of the additional work or portion thereof.
5. Purchase Authorization – Swap Loader Trucks. Waive competitive bidding requirements, authorize the purchase of 2 Freightliner cab and chassis from D. & K. Truck Company in the amount of \$155,312.00 via State of Michigan Contract No. 071B6600119, authorize the purchase and installation of 2 swap loader systems, dump bodies, and V-box salt spreaders from Truck & Trailer Specialties, Inc. in the amount of \$208,380.00 via State of Michigan Contract No. 071B5500010, authorize a contingency of \$9,000.00 for unplanned expenses, and further authorize payment to the vendors upon satisfactory delivery of said equipment.
6. Purchase Authorization – Trailer Mounted Valve Operating System. Waive competitive bidding requirements, authorize purchase of 1 WACHS trailer mounted valve operating system with hydrovac tank and pressure washer from E.H. Wachs Company in the amount of \$72,125.00 via National Purchasing Cooperative Alliance Contract No. 515-16, and further authorize payment to the vendor upon satisfactory delivery of said equipment.
7. Bid Award – Industrial Park Connector Project. Authorize bid award to Green Thumb Landscaping, Inc. d/b/a Zito Construction Co. as the low, responsive bidder for infrastructure improvements along various streets in the Industrial Park in accordance with the Michigan Department of Transportation Category “A: Grant, in the amount of \$1,062,663.00.
8. Bid Award - Auditing Services. Approve bid of Gabridge & Company, PLC to perform the 2017-18, 2018-19, and 2019-20 audits in the amount of \$27,960.00 per year, with a two- year extension option totaling an additional \$59,000.00.
9. Shiawassee County Law Enforcement Agencies Mutual Aid Agreement Update. Approve the Shiawassee County Law Enforcement Mutual Aid 2018 Agreement for the mutual provision of police protection as necessary.
10. Warrant No. 557. Authorize Warrant No. 557 as follows:

Vendor	Description	Fund	Amount
Gould Law, PC	Professional services-4/9/18 – 5/14/18	General	\$10,854.48

### **ITEMS OF BUSINESS**

1. Downtown Development Authority General Appropriations Resolution. Adopt the General Appropriations Resolution to authorize the levy of the Downtown Development Authority millage for the 2018-2019 fiscal year.

2. City Budget Adoption. Adopt General Appropriations Resolution approving the 2018-2019 City Budget.
3. Consumers Energy Easement. Consider granting Consumers Energy a 12' easement to construct, operate, maintain, inspect (including aerial patrol), survey, replace, reconstruct, improve, remove, relocate, change the size of, enlarge, and protect a line or lines of electric facilities in, on, over, under, across, and through a portion of the Exchange Street parking lot.
4. MABAS Agreement Approval. Consider approval of Amended Michigan Mutual Aid Box Alarm System Association Interlocal Agreement to create the Shiawassee County MABAS Division and further improve fire services to local residents and the region.

### **COMMUNICATIONS**

1. Karen K. Ruddy, Finance Director. April 2018 Financial Report.
2. N. Bradley Hissong, Building Official. April 2018 Building Department Report.
3. N. Bradley Hissong Building Official. April 2018 Code Violations Report.
4. Kevin D. Lenkart, Public Safety Director. April 2018 Police Report.
5. Kevin D. Lenkart, Public Safety Director. April 2018 Fire Report.
6. Historical Commission. Minutes of April 9, 2018.
7. Parks & Recreation Commission. Minutes of April 25, 2018.

### **CITIZEN COMMENTS AND QUESTIONS**

### **NEXT MEETING**

Monday, June 04, 2018

### **BOARDS AND COMMISSIONS OPENINGS**

Building Board of Appeals – Alternate - term expires June 30, 2019  
Building Board of Appeals – Alternate - term expires June 30, 2021  
Historical Commission – term expires December 31, 2020  
Planning Commission – term expires June 30, 2019  
Zoning Board of Appeals – term expires June 30, 2021

### **ADJOURNMENT**

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: [city.clerk@ci.owosso.mi.us](mailto:city.clerk@ci.owosso.mi.us). The City of Owosso Website address is [www.ci.owosso.mi.us](http://www.ci.owosso.mi.us).

**CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
MINUTES OF MAY 7, 2018  
7:30 P.M.**

**PRESIDING OFFICER:** MAYOR CHRISTOPHER T. EVELETH

**OPENING PRAYER:** CHAPLAIN DAVID DUMOND  
VFW POST 9455

**PLEDGE OF ALLEGIANCE:** LARRY D. COOK, FORMER CITY ASSESSOR

**PRESENT:** Mayor Christopher T. Eveleth, Mayor Pro-Tem Susan J. Osika,  
Councilmembers Loreen F. Bailey, Burton D. Fox, Elaine M. Greenway,  
Daniel A. Law, and Robert J. Teich, Jr.

**ABSENT:** None.

**APPROVE AGENDA**

Motion by Councilmember Bailey to approve the agenda as presented.

Motion supported by Mayor Pro-Tem Osika and concurred in by unanimous vote.

**APPROVAL OF THE MINUTES OF REGULAR MEETING OF APRIL 16, 2018**

Motion by Councilmember Bailey to approve the Minutes of the Regular Meeting of April 16, 2018 with the following correction:

Insert the word "not" in the last phrase of the comments by Tom Manke shown on page 10.

Motion supported by Councilmember Fox and concurred in by unanimous vote.

**APPROVAL OF THE MINUTES OF SPECIAL MEETING OF APRIL 30, 2018**

Motion by Councilmember Fox to approve the Minutes of the Special Meeting of April 30, 2018 as presented.

Motion supported by Councilmember Bailey and concurred in by unanimous vote.

**APPROVAL OF THE MINUTES OF SPECIAL MEETING OF MAY 1, 2018**

Motion by Councilmember Bailey to approve the Minutes of the Special Meeting of April 30, 2018 as presented.

Motion supported by Mayor Pro-Tem Osika and concurred in by unanimous vote.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

**2018 Poppy Queen - Buddy Poppy Sale Kickoff**

2018 Poppy Queen Aspen Mills sold the ceremonial first Buddy Poppy to Mayor Christopher T. Eveleth marking the start of the annual Buddy Poppy Sale in Owosso. Many of those present also donated to the cause and received their poppies.

**Retirement Proclamation – Larry Cook**

Mayor Eveleth read aloud the following Mayoral Proclamation recognizing Assessor Larry Cook for his years of service to the City of Owosso on the occasion of his retirement:

**A PROCLAMATION  
OF THE MAYOR'S OFFICE OF THE CITY OF OWOSSO, MICHIGAN  
RECOGNIZING THE DISTINGUISHED PUBLIC SERVICE OF  
LARRY D. COOK**

- WHEREAS, Larry Cook has been a life-long civil servant, working for the City of Laingsburg and for Shiawassee County for close to 20 years prior to beginning his service to the City of Owosso as the Assessor in 2001; and
- WHEREAS, Larry was a sincere, dedicated employee that truly enjoyed helping people; always going above and beyond to assist and advise customers as they navigated their way through the various stages of property ownership; and
- WHEREAS, Larry strove to ensure that property owners were well informed, taking great care to provide accurate information and to educate people on the options available to them, recognizing that for many people owning property would be the biggest investment of their lives; and
- WHEREAS, Larry attended countless hours of classes over the years, constantly updating and adding to his extensive knowledge base, ensuring that property valuations in the City were solid and accurate; and
- WHEREAS, Larry's diligence and care were highlighted when his department underwent a fourteen point review by the State of Michigan, receiving the score of 97 out of 100, which is almost unheard of; and
- WHEREAS, Larry's leadership skills were obvious, resulting in his being asked to take on the position of Interim City Manager in 2007; Larry is credited with providing the City with a virtually seamless transition of power during an otherwise tumultuous time; and
- WHEREAS, Larry always served quietly, never asking for attention or recognition; and
- WHEREAS, Larry's constant, reassuring presence will be sorely missed; and
- WHEREAS, it is fitting that such service be honored and it is the intent of this Office that Larry's Dedicated and Distinguished Public Service be recognized.

NOW, THEREFORE, BE IT PROCLAIMED that I, Christopher T. Eveleth, Mayor of the City of Owosso, on behalf of the citizens of Owosso, hereby recognize and thank Larry for his 17 years of tireless and dedicated service to the Owosso community and further express our sincere wishes to Larry and his family for a long, healthy and happy retirement.

Proclaimed this 7<sup>h</sup> day of May, 2018.

After the proclamation was presented Mr. Cook commented that it was exactly 17 years ago this evening that he was introduced to the Council as the new City Assessor. He thanked the citizens, community members, and staff for allowing him to serve.

**Retirement Proclamation – M. George Scanlon**

Mayor Eveleth read aloud the following Mayoral Proclamation recognizing Engineering Aide M. George Scanlon for his years of service to the City of Owosso on the occasion of his retirement:

**A PROCLAMATION  
OF THE MAYOR'S OFFICE OF THE CITY OF OWOSSO, MICHIGAN  
RECOGNIZING THE DISTINGUISHED PUBLIC SERVICE OF  
M. GEORGE SCANLON**

- WHEREAS, George Scanlon began his service to the City of Owosso as an Engineering Aide on February 13, 1980; and
- WHEREAS, George gave 38 years of his time to the City, quietly going about his work without fanfare; and
- WHEREAS, he was known as a hard worker that was reliable, level-headed and calm; and
- WHEREAS, while he maintained the same title throughout his career he worked wherever he was needed and amassed a wide range of knowledge over the years, completing courses in traffic engineering, soil erosion and sedimentation control, and the use of nuclear testing equipment; and
- WHEREAS, he is credited with successfully administering the City's GIS program since its inception, diligently adding and updating the information in the program, building a rock-solid foundation of data from which the City can function for years to come; and
- WHEREAS, George's memory is renowned throughout the organization, recalling the minute details of decades old projects or reciting the employee roster from years gone by; and
- WHEREAS, George was also extremely organized, what he couldn't recall he always knew just where to find, no matter how old or obscure the information; and
- WHEREAS, the nature of George's position with the City offered little in public accolades as much of his work was done behind the scenes but his presence will be sorely missed; and
- WHEREAS, it is the intent of this Office that George's Honorable and Distinguished Public Service be recognized.

NOW, THEREFORE, BE IT PROCLAIMED that I, Christopher T. Eveleth, Mayor of the City of Owosso, on behalf of the citizens of Owosso, hereby recognize and thank George for his many years of dedicated service to the City of Owosso and further express our sincere wishes to George and his family for a long, healthy and happy retirement (with lots of opportunities to golf).

Proclaimed this 7<sup>th</sup> day of May, 2018.

After the proclamation was read aloud Mr. Scanlon thanked the City for keeping him for 38 years. He said he had the opportunity to meet many great people along the way, he worked with all five of the City's Managers, and said he had fun and enjoyed himself.

**PUBLIC HEARINGS**

**Special Assessment District No. 2018-02      Hanover Street, from Harding to the north end**

A public hearing to receive citizen comment regarding authorization of Resolution No. 5 for Special Assessment District No. 2018-02 for Hanover Street, from Harding Avenue to the north end for street resurfacing.

The following person commented prior to the meeting regarding the proposed special assessment roll:

Tom Armstrong, 1202 Hanover Street, via telephone, inquired when the project would start and how much his payments would be each year.

There were no citizen comments received on this topic during the meeting.

Whereas, the Council, after due and legal notice, has met and having heard all interested parties, motion by Councilmember Fox that the following resolution be adopted:

**RESOLUTION NO. 61-2018**

**DISTRICT NO. 2018-02**

**HANOVER STREET FROM HARDING AVENUE TO NORTH END OF STREET  
SPECIAL ASSESSMENT RESOLUTION NO. 5**

WHEREAS, the City Council has met, after due and legal notice, and reviewed the special assessment roll prepared for the purpose of defraying the special assessment district's share of the following described public improvement:

HANOVER STREET FROM HARDING AVENUE TO NORTH END OF STREET  
STREET RESURFACING

and

WHEREAS, all interested parties were heard and after carefully reviewing said special assessment roll the Council deems said special assessment roll to be fair, just and equitable and that each of the assessments contained thereon results in the special assessment being in accordance with the benefits to be derived by the parcel of land assessed.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Said special assessment roll as prepared by the City Assessor in the amount of \$53,970.02 is hereby confirmed and shall be known as Special Assessment Roll No. 2018-02.
2. Said special assessment roll shall be divided into ten installments, the first of which shall be due and payable on September 1, 2018, and the subsequent installments shall be due on September 1st of each and every year thereafter. Payment of the amount of the special assessment may be made in full without interest or penalty by November 1, 2018.
3. The installments of the special assessment rolls shall bear interest at the rate of 6% per annum; provided, however, if the bonds are issued in anticipation of said special assessments, then such unpaid special assessment shall bear interest at a rate of interest equal to 1% above the average rate of interest borne by said bonds. Such interest shall commence on September 1, 2018 and shall be paid annually on each installment due date.
4. Said special assessment roll shall be placed on file in the office of the City Clerk who shall attach her warrant to a certified copy thereof within ten (10) days commanding the Assessor to spread the various sums shown thereon as directed by the City Council.

Motion supported by Councilmember Bailey.

Roll Call Vote.

AYES: Mayor Pro-Tem Osika, Councilmembers Greenway, Teich, Fox, Bailey, Law, and Mayor Eveleth.

NAYS: None.

**Special Assessment District No. 2018-03      Harding Avenue from Chipman to Hanover**

A public hearing was conducted to receive citizen comment regarding authorization of Resolution No. 5 for Special Assessment District No. 2018-03 for Harding Avenue, from Chipman Street to Hanover Street for street rehabilitation.

The following person commented prior to the meeting regarding the proposed special assessment roll:

Charles Poag, 1207 Harding Avenue, via email, objected to the amount of his special assessment as it would create additional hardship for his family.

There were no citizen comments received on this topic during the meeting.

Whereas, the Council, after due and legal notice, has met and having heard all interested parties, motion by Mayor Pro-Tem Osika that the following resolution be adopted:

**RESOLUTION NO. 62-2018**

**DISTRICT NO. 2018-03  
HARDING AVENUE FROM CHIPMAN STREET TO HANOVER STREET  
SPECIAL ASSESSMENT RESOLUTION NO. 5**

WHEREAS, the City Council has met, after due and legal notice, and reviewed the special assessment roll prepared for the purpose of defraying the special assessment district's share of the following described public improvement:

HARDING AVENUE FROM CHIPMAN STREET TO HANOVER STREET  
STREET REHABILITATION

and

WHEREAS, all interested parties were heard and after carefully reviewing said special assessment roll the Council deems said special assessment roll to be fair, just and equitable and that each of the assessments contained thereon results in the special assessment being in accordance with the benefits to be derived by the parcel of land assessed.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Said special assessment roll as prepared by the City Assessor in the amount of \$40,943.60 is hereby confirmed and shall be known as Special Assessment Roll No. 2018-03.
2. Said special assessment roll shall be divided into ten annual installments, the first of which shall be due and payable on September 1, 2018, and the subsequent installments shall be due on September 1st of each and every year thereafter. Payment of the amount of the special assessment may be made in full without interest or penalty by November 1, 2018.
3. The installments of the special assessment rolls shall bear interest at the rate of 6% per annum; provided, however, if the bonds are issued in anticipation of said special assessments, then such unpaid special assessment shall bear interest at a rate of interest equal to 1% above the average rate



of interest borne by said bonds. Such interest shall commence on September 1, 2018 and shall be paid annually on each installment due date.

4. Said special assessment roll shall be placed on file in the office of the City Clerk who shall attach her warrant to a certified copy thereof within ten (10) days commanding the Assessor to spread the various sums shown thereon as directed by the City Council.

Motion supported by Councilmember Fox.

Roll Call Vote.

AYES: Councilmembers Law, Fox, Bailey, Mayor Pro-Tem Osika, Councilmembers Greenway, Teich, and Mayor Eveleth.

NAYS: None.

**Special Assessment District No. 2018-05      Olmstead Street from West to Chipman**

A public hearing was conducted to receive citizen comment regarding authorization of Resolution No. 5 for Special Assessment District No. 2018-05 for Olmstead Street, from West Street to Chipman Street for street resurfacing.

There were no comments received prior to, or during the meeting.

Whereas, the Council, after due and legal notice, has met and having heard all interested parties, motion by Councilmember Fox that the following resolution be adopted:

**RESOLUTION NO. 63-2018**

**DISTRICT NO. 2018-05  
OLMSTEAD STREET FROM WEST STREET TO CHIPMAN STREET  
SPECIAL ASSESSMENT RESOLUTION NO. 5**

WHEREAS, the City Council has met, after due and legal notice, and reviewed the special assessment roll prepared for the purpose of defraying the special assessment district's share of the following described public improvement:

**OLMSTEAD STREET FROM WEST STREET TO CHIPMAN STREET  
STREET RESURFACING**

and

WHEREAS, all interested parties were heard and after carefully reviewing said special assessment roll the Council deems said special assessment roll to be fair, just and equitable and that each of the assessments contained thereon results in the special assessment being in accordance with the benefits to be derived by the parcel of land assessed.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Said special assessment roll as prepared by the City Assessor in the amount of \$47,667.35 is hereby confirmed and shall be known as Special Assessment Roll No. 2018-05.
2. Said special assessment roll shall be divided into ten installments, the first of which shall be due and payable on September 1, 2018, and the subsequent installments shall be due on September 1st of

each and every year thereafter. Payment of the amount of the special assessment may be made in full without interest or penalty by November 1, 2018.

3. The installments of the special assessment rolls shall bear interest at the rate of 6% per annum; provided, however, if the bonds are issued in anticipation of said special assessments, then such unpaid special assessment shall bear interest at a rate of interest equal to 1% above the average rate of interest borne by said bonds. Such interest shall commence on September 1, 2018 and shall be paid annually on each installment due date.
4. Said special assessment roll shall be placed on file in the office of the City Clerk who shall attach her warrant to a certified copy thereof within ten (10) days commanding the Assessor to spread the various sums shown thereon as directed by the City Council.

Motion supported by Councilmember Bailey.

Roll Call Vote.

AYES: Councilmembers Fox, Bailey, Teich, Law, Greenway, Mayor Pro-Tem Osika, and Mayor Eveleth.

NAYS: None.

### **2018-19 Proposed City Budget**

A Public Hearing was conducted to receive citizen comment regard the proposed 2018-19 City Budget.

There were no citizen comments received prior to, or during the meeting.

The proposed City Budget will be considered for formal adoption at the May 21, 2018 meeting.

### **Ordinance Amendment – Chapter 26, Signs**

A public hearing was conducted to receive citizen comment on the proposal to amend Chapter 26, Signs, Article IV, *General Provisions*, Section 26-19, General standards for permitted signs, subsection 1a, *Sign setbacks*, of the Code of Ordinances of the City of Owosso to correct an error related to the permitted setback for signs.

There were no citizen comments received prior to, or during the meeting.

Whereas, the Council, after due and legal notice, has met and there being no one to be heard, motion by Councilmember Bailey that the following ordinance be adopted:

#### **ORDINANCE NO. 792**

#### **TO AMEND SECTION 26-19(1)a OF THE CODE OF THE CITY OF OWOSSO TO REDUCE SIGN SETBACKS**

WHEREAS, subsection 1a. *Sign setbacks*, of Section 26-19, General standards for permitted signs, outlines specific regulations regarding signage and setback requirements; and

WHEREAS, the setback requirements pertaining to public right-of-ways require modification to correct an error made when the ordinance was repealed and replaced in May 2017; and

WHEREAS, the planning commission held a public workshop at their March 26, 2018 regularly scheduled meeting regarding the proposed amendment to Section 26-19, General standards for permitted signs, subsection 1a. *Sign setbacks* in which no citizen comments were voiced or received; and

WHEREAS, the planning commission recommends amending Section 26-19 (1)a to correct the error.

NOW THEREFORE BE IT RESOLVED, THAT THE CITY OF OWOSSO ORDAINS:

SECTION 1. AMENDMENT. That subsection a. *Sign setbacks* of Section 26-19(1). General standards for permitted signs of the Owosso City Code be amended to read:

**Sec. 26-19. - General standards for permitted signs.**

Signs which are permitted as accessory uses serving a commercial or informational purpose may be permitted subject to the requirements of this article; provided, that no such sign shall be erected or altered until approved by the building official/zoning administrator and until a sign permit has been issued pursuant to chapter 26 of the City of Owosso Code of Ordinances.

(1) Sign setbacks.

- a. All signs, unless otherwise provided for, shall be set back a minimum of five (5) feet from any public or private street right-of-way line or access drive in all districts. This distance shall be measured from the nearest edge of the sign, measured at a vertical line perpendicular to the ground to the right-of-way.

SECTION 2. SEVERABILITY. The various sections and provisions of this Ordinance shall be deemed to be severable, and should any section or provision of this Ordinance be declared by any court of competent jurisdiction to be unconstitutional or invalid the same shall not affect the validity of this Ordinance as a whole or any section or provision of this Ordinance other than the section or provision so declared to be unconstitutional or invalid.

SECTION 3. INCONSISTENT ORDINANCES. All ordinances or parts of ordinances inconsistent with the provisions of this Ordinance are repealed.

SECTION 4. EFFECTIVE DATE. This amendment shall become effective May 27, 2018.

SECTION 5. AVAILABILITY. This ordinance may be purchased or inspected in the city clerk's office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Councilmember Bailey, Mayor Pro-Tem Osika, Councilmembers Teich, Greenway, Law, Fox, and Mayor Eveleth.

NAYS: None.

**CITIZEN COMMENTS AND QUESTIONS**

Tom Manke, Owosso Township resident, said he would miss Mr. Cook and Mr. Scanlon. He said he hated seeing all that knowledge leave the organization.

Tom and Patricia Cords, members of the Michigan Wood Carvers Association, presented Councilmember Fox with a hand-carved Patriot Cane honoring him for his military service during the Korean War and the

Vietnam War. Councilmember Fox thanked the Cords saying the honor means a lot and the cane will become a family keepsake. He also thanked his wife for her hard work while he was away serving. Mayor Eveleth thanked Councilmember Fox for his years of service to the military and the community.

Mayor Eveleth announced that the Downtown Farmers' Market was official opened for the season attracting the biggest opening crowd ever.

### **CITY MANAGER REPORT**

City Manager Nathan R. Henne highlighted the latest Project Status Report for the Council. As a part of his report he noted that security and signage around the Curwood statue would be improved to prevent future vandalism, but the fishing pole would not be replaced until those changes have been made.

Councilmember Fox inquired whether the RFP for real estate broker services for the Osburn Lakes subdivision had gone out. City Manager Henne indicated it had and efforts were being made to forward it to numerous developers and realtors.

### **CONSENT AGENDA**

Motion by Councilmember Bailey to approve the Consent Agenda as follows:

**Special Assessment District No. 2018-09 – Industrial Park Connector.** Authorize Resolution No. 4 setting a public hearing for Monday, May 7, 2018 to receive citizen comment regarding Special Assessment District No. 2018-02 for the Industrial Park Connector Project for street resurfacing/reconstruction as follows:

#### **RESOLUTION NO. 64-2018**

#### **SPECIAL ASSESSMENT RESOLUTION NO. 4 SETTING A PUBLIC HEARING TO RECEIVE COMMENT REGARDING SPECIAL ASSESSMENT DISTRICT NO. 2018-09**

WHEREAS, the Assessor has prepared a special assessment roll for the purpose of specially assessing that portion of the cost of the public improvements more particularly hereinafter described to the properties specially benefited by said public improvement, and the same has been presented to the Council by the City Clerk.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Said special assessment roll is hereby accepted and shall be filed in the office of the City Clerk for public examination.
2. The Council shall meet at the Owosso City Hall, Owosso, Michigan at 7:30 o'clock p.m., on Monday, May 21, 2018 for the purpose of hearing all persons interested in said special assessment roll and reviewing the same.
3. The City Clerk is directed to publish the notice of said hearings once in the *Argus Press*, the official newspaper of the City of Owosso, not less than ten (10) days prior to said hearing and shall further cause notice of said hearing to be sent by first class mail to each owner of the property subject to assessment, as indicated by the records in the City Assessor's office as shown on the general tax rolls of the City, at least ten (10) days before the time of said hearing, said notice to be mailed to the addresses shown on said general tax rolls of the City.

4. The notice of said hearing to be published and mailed shall be in substantially the following form:

**NOTICE OF HEARING  
TO REVIEW SPECIAL ASSESSMENT ROLL  
CITY OF OWOSSO, COUNTY OF SHIAWASSEE, MICHIGAN**

TO THE OWNERS OF THE FOLLOWING DESCRIBED PROPERTY:

**Gould Street, Public Street, from Monroe Street to Corunna Avenue  
Monroe Street, Public Street, from Gould Street to McMillan Avenue  
McMillan Avenue, Public Street, from Monroe Street to south end of street  
Industrial Drive, Public Street, from McMillan Avenue to Aiken Road  
South Street, Public Street, from McMillan Avenue to Aiken Road**

TAKE NOTICE that a Special Assessment roll has been prepared for the purpose of defraying the Special Assessment district's share of the cost of the following described improvements:

**Infrastructure and Access Enhancements**

The said Special Assessment roll is on file for public examination with the City Clerk and any objections to said Special Assessment roll must be filed in writing with the City Clerk prior to the close of the hearing to review said Special Assessment roll.

TAKE FURTHER NOTICE that appearance and protest at this hearing is required in order to appeal the amount of the special assessment to the State Tax Tribunal if an appeal should be desired. A property owner or party in interest, his or her agent, may appear in person at the hearing to protest the special assessment or may file his or her appearance by letter and his or her personal appearance shall not be required. The property owner or any person having an interest in the property subject to the proposed special assessments may file a written appeal of the special assessment with the State Tax Tribunal within thirty days after confirmation of the special assessment roll if that special assessment was protested at this hearing.

TAKE FURTHER NOTICE that the City Council will meet at the Owosso City Hall, Owosso, Michigan at 7:30 p.m. on Monday, May 21, 2018 for the purpose of reviewing said special assessment roll and for the purpose of considering all objections to said roll submitted in writing.

**Boards and Commissions Appointments.** Approve the following Mayoral Boards and Commissions appointments:

<b>Name</b>	<b>Board/Commission</b>	<b>Term Expires</b>
Treena Chick	Building Authority filling unexpired term of L. Cook	06-30-2021
Brent Wesley*	Airport Board	12-31-2019
Ed Van Strate*	Building Board of Appeals	06-30-2021
Kevin Maurer*	Building Board of Appeals	06-30-2021
David Acton*	Downtown Development Authority / Owosso Main Street Board	06-30-2022
James Woodworth*	Downtown Development Authority / Owosso Main Street Board	06-30-2022
Gary Wilson*	Downtown Historic District Commission	06-30-2021
Philip Hathaway*	Downtown Historic District Commission	06-30-2021
Robert J. Teich, Jr.*	Shiawassee District Library Board	06-30-2021
Susan J. Osika*	Local Development Finance Authority / Brownfield Redevelopment Authority	06-30-2022
Loreen F. Bailey*	Local Development Finance Authority /	06-30-2022

	Brownfield Redevelopment Authority	
Nick Seabasty*	Parks and Recreation Commission	06-30-2020
Francis Livingston*	Planning Commission	06-30-2021
William Wascher*	Planning Commission	06-30-2021
Thomas Taylor*	Zoning Board of Appeals	06-30-2021
Matthew Grubb*	Zoning Board of Appeals	06-30-2021

\* Indicates reappointment

**Chemical Bank Account Signatories.** Approve resolution designating authorized signers on City accounts at Chemical Bank as detailed below:

### **RESOLUTION NO. 65-2018**

#### **NAMING THOSE AUTHORIZED TO SIGN ON BEHALF OF THE CITY OF OWOSSO FOR ACCOUNTS HELD AT CHEMICAL BANK**

WHEREAS, the City of Owosso is required by law to declare an official depository for city funds; and

WHEREAS, the City Charter dictates the City Clerk, or the Clerk's Deputy, sign checks drawn on City accounts; and

WHEREAS, the State of Michigan requires the City Treasurer, or the Treasurer's Deputy, counter-signature on said checks as a means of further security; and

WHEREAS, from time to time the City must update the list of authorized signers to ensure it is current.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: Chemical Bank, 100 East Main Street, Owosso, Michigan 48867 be and is hereby designated as a depository of the funds of the City of Owosso, and that the said funds be subject to withdrawal upon checks, notes, drafts, bills of exchange, acceptances, undertakings or other orders for the payment of money when signed by the City Clerk, or the Clerk's Deputy, and countersigned by the City Treasurer, or the Treasurer's Deputy.
- SECOND: that the above named Chemical Bank is authorized to pay any such checks, notes, drafts, bills of exchange, acceptances, undertakings or other orders; and also to receive the same for the credit of or in payment from the payee or any other holder without injury as to the circumstances of issue of the disposition of the proceeds thereof, whether such instruments are payable, individually or otherwise, to the order of any person signing and/or counter-signing such instruments, or to the order of any of the other officers of the City, and whether such checks or other instruments are deposited to the individual credit of any person signing and/or counter-signing such instruments, or to the individual credit of any of the other officers of the City.
- THIRD: that any and all endorsements for or on behalf of the City of Owosso upon checks, drafts, notes or instruments for deposit or collection made with the said Chemical Bank may be written or stamped endorsements of the City of Owosso without any designation of the person making such endorsements.
- FOURTH: that said Chemical Bank be promptly notified in writing by the City Clerk of the City of Owosso of any change in this resolution and that until it has actually received such notice in writing said Chemical Bank is authorized to act in pursuance of this resolution.
- FIFTH: that all of the above designated officers are hereby authorized to execute on behalf of the

City signature cards, or other documents, containing the rules and regulations of the Bank and the conditions under which deposits are accepted, and to agree on behalf of this City to those rules, regulations, and conditions.

SIXTH: it is further certified that this resolution is within the power of the City as provided in the Charter and Ordinances of this City.

**Phone System Upgrade Contract.** Waive competitive bidding requirements and approve contract with Logicalis, Inc. for hardware, software, and professional services required to update the City's phone system in the amount of \$22,595.86, and further approve payment upon satisfactory completion of the project or portion thereof as follows:

#### **RESOLUTION NO. 66-2018**

##### **ADOPTING THE LOGICALIS, INC. CALL MANAGER UPGRADE HARDWARE AND INSTALLATION CONTRACT**

WHEREAS, the city of Owosso, a Michigan municipal corporation, contracts with Logicalis, Inc. for network administrator services;

WHEREAS, the city's phone system is outdated and needs to be upgraded;

NOW THEREFORE, the city council of the city of Owosso, Michigan (the customer) resolves:

FIRST: that the Call Manager Upgrade Hardware and Installation contract dated April 25, 2018 presented and attached is approved and adopted and that the duly authorized agents of the city are hereby authorized and directed to execute and accept the service agreement.

SECOND: that the Project Sponsor is instructed to take such actions that they deem necessary and proper to implement the agreement, and to set up adequate accounting and administrative procedures oversee the agreement.

THIRD: the undersigned certifies that attached, are true copies of the Call Manager Upgrade Hardware and Installation contract approved and adopted in this resolution.

**Bid Award - 2018 Street Patches Program.** Authorize bid award to A-1 Asphalt Sealing and Repair, Inc. d/b/a A-1 Asphalt, Inc. as the low bidder for the 2018 Street Patches Program in the amount of \$19,896.00, approve a contingency amount of \$8,000.00, and further authorize payment up to the bid amount plus the contingency (with prior written approval) upon satisfactory completion of the work or a portion thereof as detailed below:

#### **RESOLUTION NO. 67-2018**

##### **AUTHORIZING THE EXECUTION OF A CONTRACT FOR THE 2018 STREET PATCHES PROGRAM WITH A-1 ASPHALT OF WAYLAND, MICHIGAN**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, has determined that the temporary street patches in many of the streets in the city need to be permanently repaired with a hot mixed asphalt to prevent water from getting into the sub base of the street, accelerating the deterioration of the street pavement, and that this pavement maintenance is advisable, necessary and in the public interest; and

WHEREAS, the city of Owosso sought bids to permanently patch said areas; a low and responsible bid was received from A-1 Asphalt Sealing and Repair, Inc. d/b/a A-1 Asphalt, Inc., and it is hereby determined that A-1 Asphalt, Inc. is qualified and has good references to provide such services.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to employ A-1 Asphalt Sealing and Repair, Inc. d/b/a A-1 Asphalt, Inc. for pavement patching as part of the 2018 Street Patches Program.
- SECOND: The mayor and city clerk are instructed and authorized to sign the contract document/s for Services Between the city of Owosso, Michigan and A-1 Asphalt, Inc. in the amount not to exceed \$19,896.00.
- THIRD: The accounts payable department is authorized to pay A-1 Asphalt, Inc. for work satisfactorily completed in the amount of \$19,896.00, plus contingency work in the amount of \$8,000.00 with prior written approval, for a total of \$27,896.00.
- FOURTH: The above expenses shall be paid from account 591-552-833.300 and 591-552-833.200 Water Maintenance Fund, 590-549-833.200 Sewer Maintenance Fund, and 203/202-463-818.000 Local and Major Maintenance Fund.

**Bid Award – 2018 Street Program – Contract No. 1.** Approve the low bid of Rohde Brothers Excavating, Inc. for the 2018 Street Program – Contract No. 1 in the amount of \$1,258,445.00 and further approve payment up to the contract amount upon satisfactory completion of the work or portion thereof as follows:

#### **RESOLUTION NO. 68-2018**

##### **AUTHORIZING THE EXECUTION OF A CONTRACT WITH ROHDE BROS. EXCAVATING, INC. FOR THE 2018 STREET RESURFACING PROGRAM-CONTRACT NO. 1**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, has determined that it is in the best interest of the public to replace water main and perform pavement improvements along portions of Olmstead Street, Harding Avenue, and Hanover Street as set forth in the contract documents; and

WHEREAS, the city has sufficient funds to perform said improvements from its water funds and 2016 Unlimited Obligation Bond Proceeds funds to facilitate undertaking of the project; and

WHEREAS, the city of Owosso sought bids for the 2018 Street Resurfacing Program-Contract No. 1 and a bid was received from Rohde Bros. Excavating, Inc. and it is hereby determined that Rohde Bros. Excavating, Inc. is qualified to provide such services and that it has submitted the lowest responsible and responsive bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to employ Rohde Bros. Excavating, Inc. for the 2018 Street Resurfacing Program-Contract No. 1.
- SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached as Exhibit A, Contract for Services Between the city of Owosso, Michigan and Rohde Bros. Excavating, Inc. in the amount of \$1,258,445.00.
- THIRD: The accounts payable department is authorized to pay Rohde Bros. Excavating, Inc. for work satisfactorily completed on the project up to the bid Contract amount of \$1,258,445.00, plus a contingency amount not to exceed \$50,000.00 for city field staff



adjustments.

FOURTH: The above expenses shall be paid from the 2016 Unlimited Obligation Bond Proceeds Account (\$857,082.00), City Water Main & Hydrants Account No. 591-901-972.000 (\$401,363.00), and other funds as appropriated.

**Check Register – April 2018**\* Affirm check disbursements totaling \$ 1,136,498.61 for April 2018.

Motion supported by Mayor Pro-Tem Osika.

Roll Call Vote.

AYES: Councilmembers Teich, Fox, Greenway, Law, Mayor Pro-Tem Osika, Councilmember Bailey, and Mayor Eveleth.

NAYS: None.

### **ITEMS OF BUSINESS**

None.

### **COMMUNICATIONS**

Tom Cook, Planning Commission. Letter of resignation.  
City Attorney Scott J. Gould. Memorandum re: Osburn Lakes Bylaws.  
Downtown Development Authority/Main Street. Minutes of April 4, 2018.  
Planning Commission. Minutes of April 23, 2018.

Councilmember Bailey thanked Tom Cook for his work on the Planning Commission saying she was sad to see his expertise go and he would be missed as a city resident.

City Manager Henne thanked Assistant City Manager Montenegro and the Planning Commission for all of their hard work on the medical marijuana ordinance.

### **CITIZEN COMMENTS AND QUESTIONS**

Tom Manke, Owosso Township resident, said the designers of the Curwood statue expected the statue to be vandalized and designed the fishing pole to be easily replaced. He said the City was given several extra poles and they should continue replacing the fishing pole each time it gets broken.

Roger Snyder, 211 N. Washington Street, questioned how the streets involved in this year's street program were chosen, saying the City should fix streets that are used frequently. He also said he would like to see all the landlord regulations repealed as they are too oppressive. Mayor Eveleth explained to Mr. Snyder that the City had conducted research to determine the best way to stretch the street bond money as far as possible and that information was used in the selection of streets.

Councilmember Bailey inquired how the City plans on communicating to residents about the lead/galvanized service line grant. Utilities Director Chinavare indicated he was working on the details of the grant program now.

Councilmember Greenway commented on how beautiful Councilmember Fox's cane is.

Mayor Pro-Tem Osika announced that ABC 12's Marc Jacobson will be at the High School on Friday at 5:00am to announce the winner of the annual food drive.

**NEXT MEETING**

Monday, May 21, 2018

**BOARDS AND COMMISSIONS OPENINGS**

Building Board of Appeals – Alternate - term expires June 30, 2019  
Building Board of Appeals – Alternate - term expires June 30, 2021  
Historical Commission – term expires December 31, 2020  
Planning Commission – term expires June 30, 2019  
Zoning Board of Appeals – term expires June 30, 2021

**ADJOURNMENT**

Motion by Councilmember Bailey for adjournment at 8:17 p.m.

Motion supported by Mayor Pro-Tem Osika and concurred in by unanimous vote.

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Christopher T. Eveleth, Mayor

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Amy K. Kirkland, City Clerk

\*Due to their length, text of marked items is not included in the minutes. Full text of these documents is on file in the Clerk's Office.



## MEMORANDUM

301 W MAIN • OWOSSO, MICHIGAN 48867-2958 • WWW.CI.OWOSSO.MI.US

**DATE:** May 16, 2018  
**TO:** City Council  
**FROM:** Glenn M. Chinavare, Director of Public Services & Utilities  
**SUBJECT:** Michigan Rural Water Association Award – 2018 Associate Community of the Year

### RECOMMENDATION:

Acceptance of Award from the Michigan Rural Water Association, as the 2018 Associate Community of the Year for population over 15,000.

### BACKGROUND:

This Award is to recognize municipal utilities for excellence in regulatory compliance and management of operations. Nominees must demonstrate excellence and/or compliance in the following categories:

- Member in Good Standing. The city of Owosso has no regulatory violation notifications.
- Outstanding Achievements. The city of Owosso developed and completed Michigan Department of Environmental Quality (MDEQ) Asset Management Plans for:
  - Wastewater Treatment
  - Water Treatment & Filtration
  - Wastewater Collection System & Geodatabase
  - Water Distribution System & Geodatabase
  - Water Reliability Study
- Demonstrated Compliance. The Owosso Water Filtration Facility is consistently below regulatory maximum allowable limits for drinking water contaminants of concern.
- Water Sampling Excellence. The city of Owosso consistently achieved 100% on all proficiency tests issued by the State of Michigan, for laboratory sampling processes at both the Wastewater Treatment Facility and the Water Filtration Facility.

In addition, the Water Filtration Facility recently received a Full Laboratory Certification in microbiology from MDEQ for years 2018 thru 2020. This is as result of the 100% proficiency sampling accomplished by operators Lisa Nation and Weston Dodge, as well as the training, guidance, and expertise provided by Superintendent Dave Haut.

- NPDES Permit for Wastewater Treatment, and Public Water System Permit for Drinking Water. Both facilities are authorized by the State of Michigan to operate in accordance with permits as issued.
- The Michigan Rural Water Association recognizes the city of Owosso as a regional purveyor of safe and high quality drinking water, which serves the city of Owosso and neighboring municipalities. In addition, the Owosso regional wastewater treatment facility processes incoming flows from neighboring municipalities and city customers, and works closely with the Friends of the Shiawassee River for effective environmental compliance.



## **MEMORANDUM**

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301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

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DATE: May 13, 2018

TO: Owosso City Council

FROM: Glenn Chinavare, Director of Public Services & Utilities

SUBJECT: Resolution No. 5 for Special Assessment Roll for Gould Street, Monroe Street, McMillan Avenue, Industrial Drive, South Street, and all abutting properties: Infrastructure and Access Enhancements

### **RECOMMENDATION:**

Approval of Resolution No. 5 which documents the public hearing, finalizes the special assessment roll, and sets the terms of payment.

### **BACKGROUND:**

The public hearing for Special Assessment District No. 2018-09 and the subject project was held on May 21, 2018 and the Special Assessment process is at Step Five as follows:

Step Five/Resolution No. 5 documents the second public hearing, finalizes the special assessment roll and sets the terms of payment. This public hearing is designed to allow affected citizens the opportunity to argue whether or not the amount of their assessment is fair and equitable in relation to the benefit they receive from the project. If, after hearing citizen comment, the council decides adjustments need to be made to the assessment roll they may do so. Alternately, if it is felt all the assessments are fair and equitable the resolution may be passed as written.

Tonight the council will be considering Resolution No. 5 for the proposed district as a part of the Consent Agenda. Staff recommends authorization of Resolution No. 5 for the following public improvement:

### **Special Assessment District No. 2018-09**

**Gould Street, Public Street, from Monroe Street to Corunna Avenue Infrastructure and Access**  
**Monroe Street, Public Street, from Gould Street to McMillan Avenue Infrastructure and Access**  
**McMillan Avenue, Public Street, from Monroe Street to south end Infrastructure and Access**  
**Industrial Drive, Public Street, from McMillan Avenue to Aiken Road Infrastructure and Access**  
**South Street, Public Street, from McMillan Avenue to Aiken Road Infrastructure and Access**

Attachment(s): Resolution No. 5 for Special Assessment District No, 2018-09  
Special Assessment Roll for Special Assessment District No, 2018-09

**RESOLUTION NO.**

**INDUSTRIAL PARK CONNECTOR PROJECT  
SPECIAL ASSESSMENT RESOLUTION NO. 5**

WHEREAS, the City Council has met, after due and legal notice, and reviewed the special assessment roll prepared for the purpose of defraying the special assessment district's share of the following described public improvement:

GOULD STREET, FROM MONROE STREET TO CORUNNA AVENUE; and  
MONROE STREET, FROM GOULD STREET TO MCMILLAN AVENUE; and  
MCMILLAN AVENUE, FROM MONROE STREET TO SOUTH END OF STREET; and  
INDUSTRIAL DRIVE, FROM MCMILLAN AVENUE TO AIKEN ROAD; and  
SOUTH STREET, FROM MCMILLAN AVENUE TO AIKEN ROAD  
INFRASTRUCTURE AND ACCESS IMPROVEMENTS

and

WHEREAS, all interested parties were heard and after carefully reviewing said special assessment roll the Council deems said special assessment roll to be fair, just and equitable and that each of the assessments contained thereon results in the special assessment being in accordance with the benefits to be derived by the parcel of land assessed.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Said special assessment roll as prepared by the City Assessor in the amount of \$516,231.13 is hereby confirmed and shall be known as Special Assessment Roll No. 2018-09.
2. Said special assessment roll shall be divided into ten installments, the first of which shall be due and payable on September 1, 2018, and the subsequent installments shall be due on September 1st of each and every year thereafter. Payment of the amount of the special assessment may be made in full without interest or penalty by November 1, 2018.
3. The installments of the special assessment rolls shall bear interest at the rate of 6% per annum; provided, however, if the bonds are issued in anticipation of said special assessments, then such unpaid special assessment shall bear interest at a rate of interest equal to 1% above the average rate of interest borne by said bonds. Such interest shall commence on September 1, 2018 and shall be paid annually on each installment due date.
4. Said special assessment roll shall be placed on file in the office of the City Clerk who shall attach her warrant to a certified copy thereof within ten (10) days commanding the Assessor to spread the various sums shown thereon as directed by the City Council.

SPECIAL ASSESSMENT ROLL NO. 2018-09  
SPECIAL ASSESSMENT DISTRICT 2019-09 THAT INCLUDES PORTIONS OF GOULD STREET, MONROE STREET, MCMILLAN AVENUE, SOUTH STREET, AND INDUSTRIAL DRIVE

PARCEL NUMBER	ADDRESS	PARCEL ACRES	PARCEL SFT	CLASS	STATUS	FRONTAGE FEET	LAND VALUE	BUILDING VALUE	TOTAL VALUE	TIER BENEFIT	PROPERTY OWNER	PAVEMENT ENHANCEMENT	INFRASTRUCTURE AND ACCESS ENHANCEMENT	TOTAL ENHANCEMENT UNADJUSTED	CAPPED AMOUNT	TOTAL ENHANCEMENT ADJUSTED
011-021-005	520 S Gould St	1.77	77,101.20	INDUSTRIAL	IMPROVED	311.49	\$ 15,500.00	\$ 210,200.00	\$ 225,700.00	1	Christian and Brenda Bertram	\$ 14,677.41	\$ 9,097.94	\$ 23,775.35	\$ 38,750.00	\$23,775.35
011-021-002	S Gould St	0.49	21,344.40	EXEMPT	VACANT	158.43	\$ 3,628.55	\$ -	\$ 3,628.55	1	City of Owosso	\$ 7,465.22	\$ 2,518.64	\$ 9,983.86	\$ -	\$0.00
010-022-001	525 S Gould	1.93	84,070.80	INDUSTRIAL	IMPROVED	350.00	\$ 16,900.00	\$ 193,900.00	\$ 210,800.00	1	Alliance-HNI, LLC	\$ 16,492.00	\$ 9,920.35	\$ 26,412.35	\$ 42,250.00	\$26,412.35
542-000-047	S Gould St	0.34	14,810.40	OTHER	VACANT	50.00	\$ 2,517.77	\$ -	\$ 2,517.77	1	Huron & Eastern Railway Co., Inc	\$ 2,356.00	\$ -	\$ 2,356.00	\$ 6,294.42	\$2,356.00
542-000-048	S Gould St	0.68	29,581.00	OTHER	VACANT	75.00	\$ 5,028.77	\$ -	\$ 5,028.77	1	Huron & Eastern Railway Co., Inc	\$ 3,534.00	\$ -	\$ 3,534.00	\$ 12,571.93	\$3,534.00
010-011-002	RR ROW	0.46	20,037.60	OTHER	VACANT	50.00	\$ 3,406.39	\$ -	\$ 3,406.39	1	Huron & Eastern Railway Co., Inc	\$ 2,356.00	\$ -	\$ 2,356.00	\$ 8,515.98	\$2,356.00
010-011-003	RR ROW	*0.00	*0.00	OTHER	VACANT	75.00	\$ -	\$ -	\$ -	1	Huron & Eastern Railway Co., Inc	\$ 3,534.00	\$ -	\$ 3,534.00	\$ 18,344.36	\$3,534.00
MONROE STREET LIST		5.67														
010-010-001	Monroe St	1.56	40,152.59	INDUSTRIAL	VACANT	723.47	\$ 6,825.94	\$ -	\$ 6,825.94	1	Consumers Energy, Co	\$ 100,894.43	\$ -	\$ 100,894.43	\$ 17,064.85	\$17,064.85
542-000-048	S Gould St	*0.00	*0.00	OTHER	VACANT	32.59	\$ -	\$ -	\$ -	1	Huron & Eastern Railway Co., Inc	\$ 4,544.65	\$ -	\$ 4,544.65	\$ 12,571.93	\$4,544.65
010-011-003	RR ROW	0.39	51,478.50	OTHER	VACANT	686.38	\$ 8,751.35	\$ -	\$ 8,751.35	1	Huron & Eastern Railway Co., Inc	\$ 95,722.21	\$ -	\$ 95,722.21	\$ 14,810.36	\$14,810.36
MCMILLAN AVENUE, SOUTH STREET, AND INDUSTRIAL DRIVE LIST		1.95														
010-012-001	1175 Farr Ave	1.13	49,222.80	EXEMPT	VACANT	296.25	\$ 8,367.88	\$ -	\$ 8,367.88	1	City of Owosso	\$ 35,810.70	\$ 5,808.29	\$ 41,618.99	\$ -	\$0.00
010-011-001	1400 Monroe St	2.76	120,225.60	INDUSTRIAL	IMPROVED	391.20	\$ 30,300.00	\$ 563,400.00	\$ 593,700.00	1	Tri-Mer	\$ 47,288.26	\$ 14,186.62	\$ 61,474.88	\$ 75,750.00	\$61,474.88
010-007-003	700 McMillan	3.11	135,471.60	INDUSTRIAL	IMPROVED	166.50	\$ 27,300.00	\$ 133,200.00	\$ 160,500.00	1	Tri-Mer	\$ 20,126.52	\$ 15,985.65	\$ 36,112.17	\$ 68,250.00	\$36,112.17
010-008-002	705 McMillan	2.10	91,476.00	INDUSTRIAL	IMPROVED	206.85	\$ 22,100.00	\$ 1,254,800.00	\$ 1,276,900.00	1	Ruess Winchester, Inc	\$ 25,004.03	\$ 10,794.17	\$ 35,798.20	\$ 55,250.00	\$35,798.20
010-008-001	745 McMillan	6.39	278,348.40	INDUSTRIAL	IMPROVED	39.30	\$ 30,800.00	\$ 974,100.00	\$ 1,004,900.00	1	Tri-Mer	\$ 4,750.58	\$ 32,845.11	\$ 37,595.69	\$ 77,000.00	\$37,595.69
010-010-001	McMillan Ave	*0.00	*0.00	INDUSTRIAL	VACANT	55.50	\$ -	\$ -	\$ -	1	Consumers Energy, Co	\$ 6,708.84	\$ -	\$ 6,708.84	\$ -	\$0.00
010-010-001	McMillan Ave	*0.00	*0.00	INDUSTRIAL	VACANT	55.50	\$ -	\$ -	\$ -	1	Consumers Energy, Co	\$ 6,708.84	\$ -	\$ 6,708.84	\$ -	\$0.00
010-006-001	Farr Ave	8.34	363,290.40	EXEMPT	VACANT	0.00	\$ 61,759.37	\$ -	\$ -	2	City of Owosso	\$ -	\$ 42,868.27	\$ 42,868.27	\$ -	\$0.00
010-007-002	780 McMillan	2.02	87,991.20	INDUSTRIAL	IMPROVED	0.00	\$ 17,700.00	\$ 80,300.00	\$ 98,000.00	2	Thomas Simmington, LLC	\$ -	\$ 10,382.96	\$ 10,382.96	\$ 44,250.00	\$10,382.96
553-000-001	1370 E South St	6.20	270,072.00	INDUSTRIAL	IMPROVED	0.00	\$ 40,800.00	\$ 142,100.00	\$ 182,900.00	2	Industrial Real Estate Company, LLC	\$ -	\$ 31,868.50	\$ 31,868.50	\$ 102,000.00	\$31,868.50
553-000-002	McMillan	0.75	32,670.00	EXEMPT	VACANT	0.00	\$ 40,800.00	\$ -	\$ 40,800.00	2	City of Owosso	\$ -	\$ 3,855.06	\$ 3,855.06	\$ -	\$0.00
553-000-003	1470 McMillan	5.00	217,800.00	INDUSTRIAL	IMPROVED	0.00	\$ 32,900.00	\$ 283,300.00	\$ 316,200.00	2	DAC Holdings LLC	\$ -	\$ 25,700.40	\$ 25,700.40	\$ 82,250.00	\$25,700.40
553-000-008	1500 McMillan	1.69	73,616.40	INDUSTRIAL	IMPROVED	0.00	\$ 14,800.00	\$ 64,500.00	\$ 79,300.00	2	Glenn Barnes	\$ -	\$ 8,686.74	\$ 8,686.74	\$ 37,000.00	\$8,686.74
553-000-009	McMillan	2.16	94,089.60	EXEMPT	VACANT	0.00	\$ 15,995.23	\$ -	\$ 15,995.23	2	City of Owosso	\$ -	\$ 11,102.57	\$ 11,102.57	\$ -	\$0.00
480-000-002	1400 McMillan	2.25	98,010.00	COMMERCIAL	IMPROVED	0.00	\$ 14,800.00	\$ 10,900.00	\$ 25,700.00	2	David and Richa Stechschulte	\$ -	\$ 11,565.18	\$ 11,565.18	\$ 37,000.00	\$11,565.18
480-000-001	1450 E South St	0.67	29,054.52	COMMERCIAL	IMPROVED	0.00	\$ 5,900.00	\$ 42,900.00	\$ 48,800.00	2	Michael and Cheryl Brown	\$ -	\$ 3,428.43	\$ 3,428.43	\$ 14,750.00	\$3,428.43
480-000-004	1555 Industrial Dr	5.98	260,488.80	EXEMPT	IMPROVED	0.00	\$ -	\$ 136,900.00	\$ 136,900.00	2	Shiawassee County	\$ -	\$ 30,737.68	\$ 30,737.68	\$ -	\$0.00
480-000-011	E South St	0.15	6,480.00	EXEMPT	VACANT	0.00	\$ 1,101.60	\$ -	\$ 1,101.60	2	City of Owosso	\$ -	\$ 764.64	\$ 764.64	\$ -	\$0.00
480-000-006	1650 E South St	2.65	115,434.00	INDUSTRIAL	IMPROVED	0.00	\$ 23,200.00	\$ 86,900.00	\$ 110,100.00	2	Rivers Properties, LLC	\$ -	\$ 13,621.21	\$ 13,621.21	\$ 58,000.00	\$13,621.21
480-000-012	E South St	0.19	8,100.00	EXEMPT	VACANT	0.00	\$ 1,377.00	\$ -	\$ 1,377.00	2	City of Owosso	\$ -	\$ 955.80	\$ 955.80	\$ -	\$0.00
480-000-009	1750 E South St	2.88	125,452.80	COMMERCIAL	IMPROVED	0.00	\$ 25,300.00	\$ 163,100.00	\$ 188,400.00	2	OLM Enterprises	\$ -	\$ 14,803.43	\$ 14,803.43	\$ 63,250.00	\$14,803.43
480-000-003	McMillan	1.03	44,866.80	COMMERCIAL	VACANT	0.00	\$ 14,900.00	\$ -	\$ 14,900.00	2	David and Richa Stechschulte	\$ -	\$ 5,294.28	\$ 5,294.28	\$ 37,250.00	\$5,294.28
480-000-010	Industrial Dr	1.03	44,866.80	COMMERCIAL	VACANT	0.00	\$ 15,000.00	\$ -	\$ 15,000.00	2	Michael and Cheryl Brown	\$ -	\$ 5,294.28	\$ 5,294.28	\$ 37,500.00	\$5,294.28
480-000-007	1655 Industrial Dr	2.99	130,244.40	INDUSTRIAL	IMPROVED	0.00	\$ 26,200.00	\$ 180,000.00	\$ 206,200.00	2	MRM Industries	\$ -	\$ 15,368.84	\$ 15,368.84	\$ 65,500.00	\$15,368.84
480-000-008	1070 Aiken Rd	2.88	125,452.80	INDUSTRIAL	IMPROVED	0.00	\$ 11,400.00	\$ 78,900.00	\$ 90,300.00	2	M & S Properties, LLC	\$ -	\$ 14,803.43	\$ 14,803.43	\$ 28,500.00	\$14,803.43
553-000-005	1550 Industrial Dr	7.00	304,920.00	INDUSTRIAL	IMPROVED	0.00	\$ 46,000.00	\$ 495,500.00	\$ 541,500.00	2	Industrial Real Estate Company, LLC	\$ -	\$ 35,980.56	\$ 35,980.56	\$ 115,000.00	\$35,980.56
553-000-006	1650 Industrial Dr	5.31	231,303.60	INDUSTRIAL	IMPROVED	0.00	\$ 35,900.00	\$ 241,600.00	\$ 277,500.00	2	Yolt Holdings, LLC	\$ -	\$ 27,293.82	\$ 27,293.82	\$ 89,750.00	\$27,293.82
553-000-004	1150 Aiken Rd	4.43	192,970.80	INDUSTRIAL	IMPROVED	0.00	\$ 29,100.00	\$ 132,900.00	\$ 162,000.00	2	Yolt Holdings, LLC	\$ -	\$ 22,770.55	\$ 22,770.55	\$ 72,750.00	\$22,770.55
		81.08	3,870,495.81				\$ 656,359.84	\$ 5,469,400.00	\$ 6,064,000.47			\$ 397,973.69	\$ 438,303.41	\$ 836,277.10		\$516,231.13
CITY PROPERTY														\$ 141,886.87		

NOTES:

\* DENOTES ADJUSTED ENTRY FOR REDUNDANT PARCEL NUMBER

TOTAL BENEFIT-GOULD STREET	\$61,967.71
TOTAL BENEFIT-MONROE STREET	\$36,419.86
TOTAL BENEFIT-MCMILLAN AVE, INDUSTRIAL DRIVE, SOUTH STREET	<u>\$417,843.56</u>
GRAND TOTAL SPECIAL ASSESSMENT DISTRICT NO. 2018-09	\$516,231.13



## MEMORANDUM

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301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

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DATE: May 16, 2018

TO: Owosso City Council

FROM: Glenn Chinavare, Director of Public Services & Utilities

SUBJECT: Setting Public Hearing for Special Assessment Roll for Howard Street Reconstruction

### RECOMMENDATION:

Approval of Resolution No. 4 which sets the second public hearing for the Howard Street Reconstruction Project.

### BACKGROUND:

This public hearing is intended to provide affected residents with the opportunity to comment regarding their individual assessments.

Step Four/Resolution No. 4 takes place after the bids are received. Estimated assessment amounts are adjusted if necessary to reflect the actual cost as dictated by the bids received. A second public hearing is set to allow property owners to comment on their particular assessment. Each property owner is sent a second notice containing the date and time of the public hearing and the amount of the proposed assessment for their property. City Council sets the second public hearing at its May 21, 2018 meeting for Monday, June 4, 2018.

Step Five/Resolution No. 5 documents the second public hearing, finalizes the special assessment roll and sets the terms of payment. This public hearing is designed to allow affected citizens the opportunity to argue whether or not the amount of their assessment is fair and equitable in relation to the benefit they receive from the project. If, after hearing citizen comment, the council decides adjustments need to be made to the assessment roll they may do so. Alternately, if it is felt all the assessments are fair and equitable the resolution may be passed as written.

Tonight the council will be considering Resolution No. 4 for the proposed district as a part of the Consent Agenda. Staff recommends authorization of Resolution No. 4 setting a public hearing for Monday, June 4, 2018 to receive citizen comment regarding the proposed special assessment roll for the following public improvement:

**Howard Street, Public Street, from Washington Street to 150 feet east of Park Street**

Attachment(s): Howard Street Resolution No. 4  
Special Assessment Roll

**RESOLUTION NO.**  
**SETTING A PUBLIC HEARING**  
**TO RECEIVE COMMENT REGARDING**  
**HOWARD STREET**  
**FROM WASHINGTON STREET TO 150 FEET EAST OF PARK STREET**  
**SPECIAL ASSESSMENT RESOLUTION NO. 4**

WHEREAS, the Assessor has prepared a special assessment roll for the purpose of specially assessing that portion of the cost of the public improvements more particularly hereinafter described to the properties specially benefited by said public improvement, and the same has been presented to the Council by the City Clerk.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Said special assessment roll is hereby accepted and shall be filed in the office of the City Clerk for public examination.
2. The Council shall meet at the Owosso City Hall, Owosso, Michigan at 7:30 o'clock p.m., on Monday, June 4, 2018 for the purpose of hearing all persons interested in said special assessment roll and reviewing the same.
3. The City Clerk is directed to publish the notice of said hearings once in the *Argus Press*, the official newspaper of the City of Owosso, not less than ten (10) days prior to said hearing and shall further cause notice of said hearing to be sent by first class mail to each owner of the property subject to assessment, as indicated by the records in the City Assessor's office as shown on the general tax rolls of the City, at least ten (10) days before the time of said hearing, said notice to be mailed to the addresses shown on said general tax rolls of the City.
4. The notice of said hearing to be published and mailed shall be in substantially the following form:

**NOTICE OF HEARING**  
**TO REVIEW SPECIAL ASSESSMENT ROLL**  
**CITY OF OWOSSO, COUNTY OF SHIAWASSEE, MICHIGAN**

TO THE OWNERS OF THE FOLLOWING DESCRIBED PROPERTY:

HOWARD STREET, A PUBLIC STREET, FROM WASHINGTON STREET TO 150 FEET EAST  
OF PARK STREET

TAKE NOTICE that a Special Assessment roll has been prepared for the purpose of defraying the Special Assessment district's share of the cost of the following described improvements:

**STREET RECONSTRUCTION**

The said Special Assessment roll is on file for public examination with the City Clerk and any objections to said Special Assessment roll must be filed in writing with the City Clerk prior to the close of the hearing to review said Special Assessment roll.

TAKE FURTHER NOTICE that appearance and protest at this hearing is required in order to appeal the amount of the special assessment to the State Tax Tribunal if an appeal should be desired. A property owner or party in interest, his or her agent, may appear in person at the hearing to protest the special assessment or may file his or her appearance by letter and his or her personal appearance shall not be required. The property owner or any person having an interest in the property subject to the proposed special assessments may file a written appeal of the special assessment with the State Tax Tribunal



within thirty days after confirmation of the special assessment roll if that special assessment was protested at this hearing.

TAKE FURTHER NOTICE that the City Council will meet at the Owosso City Hall, Owosso, Michigan at 7:30 p.m. on Monday, June 4, 2018 for the purpose of reviewing said special assessment roll and for the purpose of considering all objections to said roll submitted in writing.

**HOWARD STREET FROM WASHINGTON TO 150' EAST OF PARK  
SPECIAL ASSESSMENT DISTRICT NO. 2018-04  
ASSESSMENT ROLL**

HOWARD ST FROM WASHINGTON TO 150 ' EAST OF PARK  
SOUTH SIDE

**SPECIAL ASSESSMENT ROLL-FINAL-JUNE 4, 2018**

ADDRESS NO.	STREET	ROLL NUMBER	FRONT FOOTAGE	CORNER LOT DISCOUNT	ASSESSABLE FRONT FEET	FRONT FOOT RATE	AMOUNT OF ASSESSMENT
503-507	S. WASHINGTON	651-020-002	122	1	122	\$81.75	\$9,972.96
152 OR 510	E. HOWARD OR S. PARK	651-020-001	122	0.75	91.5	\$81.75	\$7,479.72
515	S. PARK	651-019-001	32.5	0.75	24.375	\$81.75	\$1,992.55
			276.5		237.875		\$19,445.23

<b>FINAL AMOUNT OF ASSESSMENT ADJUSTED</b>	<b>OWNER NAME</b>
<b>\$9,972.96</b>	J. NEWTON
<b>\$7,479.72</b>	C. LUDINGTON
<b>\$1,992.55</b>	L. DONELSON
<b>\$19,445.23</b>	

NORTH SIDE

ADDRESS NO.	STREET	ROLL NUMBER	FRONT FOOTAGE	CORNER LOT DISCOUNT	ASSESSABLE FRONT FEET	FRONT FOOT RATE	AMOUNT OF ASSESSMENT
	E. HOWARD	651-000-005	120	1	120	\$81.75	\$9,809.47
	E. HOWARD	651-000-004	231.5	1	231.5	\$81.75	\$18,924.10
			351.5		351.5		\$28,733.57

<b>FINAL AMOUNT OF ASSESSMENT ADJUSTED</b>	<b>OWNER NAME</b>
<b>\$2,249.38</b>	*J. NEWTON
<b>\$1,404.11</b>	**R. RUST
<b>\$3,653.49</b>	

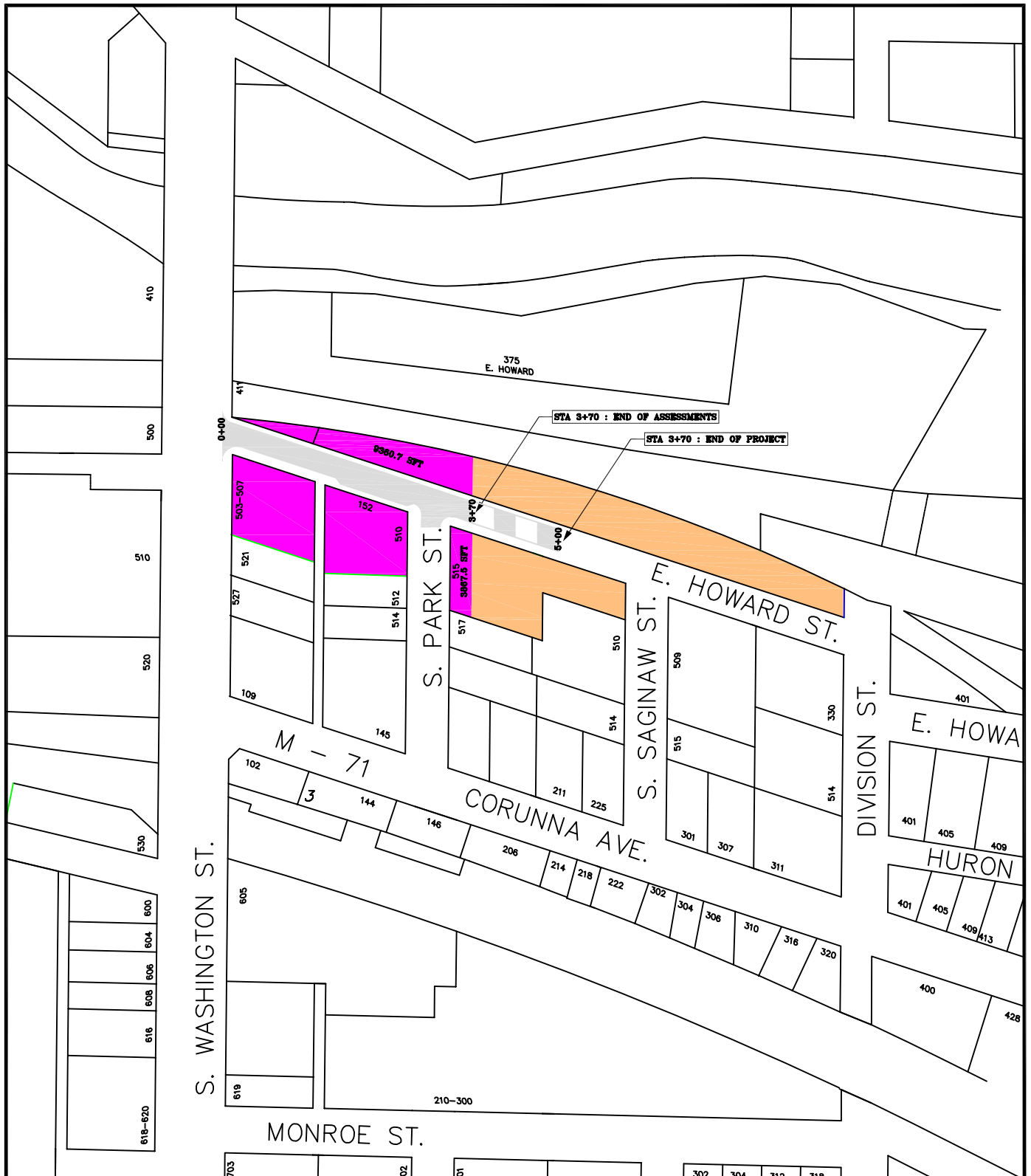
\* Roll Number 651-000-005 calculated with fairness factor for vacant property: (Parcel area affected) x (assessed value per square foot) x factor = adjusted assessment amount  
(1525 sft) x (\$0.59/sft) x 2.5 = \$2,249.38

\*\*Roll Number 651-000-004 calculated with fairness factor for vacant property: (Parcel area affected) x (assessed value per square foot) x factor = adjusted assessment amount  
(9360.7 Sft) x (\$0.06/Sft) x 2.5 = \$1404.11

**HOWARD SPECIAL ASSESSMENT ROLL**

ENGINEER'S ESTIMATE-ELIGIBLE ITEMS		\$120,447.00		
CITY SHARE	60%	\$72,268.20		
LAND OWNER	40%	\$48,178.80	AMOUNT ASSESSMENT-AFTER ADJUSTMENT	<b>\$23,098.72</b>
TOTAL				
		TOTAL		
ASSESSABLE FRONT FOOT		589.375		
FRONT FOOT RATE		\$81.75		

# OWOSSO





## MEMORANDUM

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301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

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DATE: May 16, 2018

TO: Owosso City Council

FROM: Glenn Chinavare, Director of Public Services & Utilities

SUBJECT: Setting Public Hearing for Special Assessment Roll for Stewart Street Resurfacing

### RECOMMENDATION:

Approval of Resolution No. 4 which sets the second public hearing for the Stewart Street Resurfacing Project.

### BACKGROUND:

This public hearing is intended to provide affected residents with the opportunity to comment regarding their individual assessments.

Step Four/Resolution No. 4 takes place after the bids are received. Estimated assessment amounts are adjusted if necessary to reflect the actual cost as dictated by the bids received. A second public hearing is set to allow property owners to comment on their particular assessment. Each property owner is sent a second notice containing the date and time of the public hearing and the amount of the proposed assessment for their property. City Council sets the second public hearing at its **May 21, 2018** meeting.

Step Five/Resolution No. 5 documents the second public hearing, finalizes the special assessment roll and sets the terms of payment. This public hearing is designed to allow affected citizens the opportunity to argue whether or not the amount of their assessment is fair and equitable in relation to the benefit they receive from the project. If, after hearing citizen comment, the council decides adjustments need to be made to the assessment roll they may do so. Alternately, if it is felt all the assessments are fair and equitable the resolution may be passed as written.

Tonight the council will be considering Resolution No. 4 for the proposed district as a part of the Consent Agenda. Staff recommends authorization of Resolution No. 4 setting a public hearing for Monday, June 4, 2018 to receive citizen comment regarding the proposed special assessment roll for the following public improvement:

**Stewart Street, Public Street, from Cedar Street to Shiawassee Street**

Attachment(s): Stewart Street Resolution No. 4  
Special Assessment Roll

**RESOLUTION NO.**  
**STEWART STREET**  
**FROM CEDAR STREET TO SHIAWASSEE STREET**  
**SPECIAL ASSESSMENT RESOLUTION NO. 4**

WHEREAS, the Assessor has prepared a special assessment roll for the purpose of specially assessing that portion of the cost of the public improvements more particularly hereinafter described to the properties specially benefited by said public improvement, and the same has been presented to the Council by the City Clerk.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Said special assessment roll is hereby accepted and shall be filed in the office of the City Clerk for public examination.
2. The Council shall meet at the Owosso City Hall, Owosso, Michigan at 7:30 o'clock p.m., on Monday, June 4, 2018 for the purpose of hearing all persons interested in said special assessment roll and reviewing the same.
3. The City Clerk is directed to publish the notice of said hearings once in the *Argus Press*, the official newspaper of the City of Owosso, not less than ten (10) days prior to said hearing and shall further cause notice of said hearing to be sent by first class mail to each owner of the property subject to assessment, as indicated by the records in the City Assessor's office as shown on the general tax rolls of the City, at least ten (10) days before the time of said hearing, said notice to be mailed to the addresses shown on said general tax rolls of the City.
4. The notice of said hearing to be published and mailed shall be in substantially the following form:

**NOTICE OF HEARING**  
**TO REVIEW SPECIAL ASSESSMENT ROLL**  
**CITY OF OWOSSO, COUNTY OF SHIAWASSEE, MICHIGAN**

TO THE OWNERS OF THE FOLLOWING DESCRIBED PROPERTY:

STEWART STREET, A PUBLIC STREET, FROM CEDAR STREET TO SHIAWASSEE STREET

TAKE NOTICE that a Special Assessment roll has been prepared for the purpose of defraying the Special Assessment district's share of the cost of the following described improvements:

**STREET RESURFACING**

The said Special Assessment roll is on file for public examination with the City Clerk and any objections to said Special Assessment roll must be filed in writing with the City Clerk prior to the close of the hearing to review said Special Assessment roll.

TAKE FURTHER NOTICE that appearance and protest at this hearing is required in order to appeal the amount of the special assessment to the State Tax Tribunal if an appeal should be desired. A property owner or party in interest, his or her agent, may appear in person at the hearing to protest the special assessment or may file his or her appearance by letter and his or her personal appearance shall not be required. The property owner or any person having an interest in the property subject to the proposed special assessments may file a written appeal of the special assessment with the State Tax Tribunal within thirty days after confirmation of the special assessment roll if that special assessment was protested at this hearing.

TAKE FURTHER NOTICE that the City Council will meet at the Owosso City Hall, Owosso, Michigan at 7:30 p.m. on Monday, June 4, 2018 for the purpose of reviewing said special assessment roll and for the purpose of considering all objections to said roll submitted in writing.

STEWART CEDAR TO SHIAWASSEE  
NORTH SIDE

SPECIAL ASSESSMENT ROLL-FINAL-JUNE 4, 2018

ADDRESS NO.	STREET	ROLL NUMBER	FRONT FOOTAGE	CORNER LOT DISCOUNT	ASSESSABLE FRONT FEET	FRONT FOOT RATE	AMOUNT OF ASSESSMENT	
720-730	STEWART	673-006-001	263.5	0.75	197.63	\$37.06	\$7,323.98	RM-2
702	STEWART	673-006-007	60	1	60.00	\$37.06	\$2,223.60	R-1
624	STEWART	673-006-008	63	1	63.00	\$37.06	\$2,334.78	R-1
620	STEWART	673-006-009	66	1	66.00	\$37.06	\$2,445.96	R-1
616	STEWART	673-006-010	66	1	66.00	\$37.06	\$2,445.96	R-1
612	STEWART	673-006-011	66	0.75	49.50	\$37.06	\$1,834.47	R-1
610	STEWART	673-007-006	66	0.75	49.50	\$37.06	\$1,834.47	R-1
608	STEWART	673-007-007	66	1	66.00	\$37.06	\$2,445.96	R-1
538	STEWART	673-007-008	66	1	66.00	\$37.06	\$2,445.96	R-1
534	STEWART	673-007-009	66	1	66.00	\$37.06	\$2,445.96	R-1
524	STEWART	673-007-010	198	0.75	148.50	\$37.06	\$5,503.41	R-1
720	SHIAWASSEE	673-007-011	92.5	0.75	69.38	\$37.06	\$2,571.04	R-1
			1139		967.50		\$35,855.55	

STEWART CEDAR TO SHIAWASSEE  
SOUTH SIDE

SPECIAL ASSESSMENT ROLL

ADDRESS NO.	STREET	ROLL NUMBER	FRONT FOOTAGE	CORNER LOT DISCOUNT	ASSESSABLE FRONT FEET	FRONT FOOT RATE	AMOUNT OF ASSESSMENT	
739	STEWART	070-002-010	56.33	0.75	42.25	\$37.06	\$1,565.69	R-1
735	STEWART	070-002-009	33	1	33.00	\$37.06	\$1,222.98	R-1
731	STEWART	070-002-008	33	1	33.00	\$37.06	\$1,222.98	R-1
727	STEWART	070-002-007	66	1	66.00	\$37.06	\$2,445.96	R-1
723	STEWART	070-002-006	66	1	66.00	\$37.06	\$2,445.96	R-1
717	STEWART	070-002-005	66	1	66.00	\$37.06	\$2,445.96	R-1
711	STEWART	070-002-004	66	1	66.00	\$37.06	\$2,445.96	R-1
705	STEWART	070-002-003	66	1	66.00	\$37.06	\$2,445.96	R-1
631	STEWART	070-002-002	66	1	66.00	\$37.06	\$2,445.96	R-1
625	STEWART	070-002-001	66	0.75	49.50	\$37.06	\$1,834.47	R-1
615	STEWART	070-001-009	66	0.75	49.50	\$37.06	\$1,834.47	R-1
607	STEWART	070-001-008	66	1	66.00	\$37.06	\$2,445.96	R-1
601	STEWART	070-001-007	66	1	66.00	\$37.06	\$2,445.96	R-1
531	STEWART	070-001-006	66	1	66.00	\$37.06	\$2,445.96	R-1
525	STEWART	070-001-005	66	1	66.00	\$37.06	\$2,445.96	R-1
521	STEWART	070-001-004	66	1	66.00	\$37.06	\$2,445.96	R-1
515	STEWART	070-001-001	95	1	95.00	\$37.56	\$3,568.20	B-1
802	SHIAWASSEE	070-001-002	40.67	0.75	30.50	\$37.56	\$1,145.67	I-1
			1116		1058.75		\$39,300.03	

STEWART

SPECIAL ASSESSMENT ROLL

		RESIDENTIAL RATE	COMMERCIAL RATE		
ENGINEER'S ESTIMATE-ELIGIBLE ITEMS		\$190,276.31	\$190,276.31	NORTH SIDE	\$35,855.55
CITY SHARE	60%	\$115,183.41	\$114,165.79	SOUTH SIDE	\$39,300.03
LAND OWNER	40%	\$75,092.90	\$76,110.52	TOTAL BOTH SIDE	\$75,155.58
ASSESSABLE FRONT FOOT	2026.25' TOTAL	1900.75'	125.50'		
FRONT FOOT RATE=Land Owner Share/2026.25		\$37.06	\$37.56		

This map illustrates the downtown area of Chicago, Illinois, focusing on the intersection of several streets. The streets shown include Walnut St., Ryan St., Cedar St., W. Stewart St., Ament St., and Grace St. The map displays property lots with their respective addresses. A scale bar at the bottom indicates distances in feet (0, 100, 200).

**Streets and Intersections:**

- Walnut St.** (Top horizontal street)
- Ryan St.** (Second horizontal street from top)
- Cedar St.** (Third horizontal street from top)
- W. Stewart St.** (Fourth horizontal street from top)
- Ament St.** (Fifth horizontal street from top)
- Grace St.** (Bottom horizontal street)

**Property Lots and Addresses:**

- Walnut St. Block:** 618, 620, 622, 624, 626, 628, 630, 632, 634, 636, 638, 640, 642, 644, 646, 648, 650, 652, 654, 656, 658, 660, 662, 664, 666, 668, 670, 672, 674, 676, 678, 680, 682, 684, 686, 688, 690, 692, 694, 696, 698, 700, 702, 704, 706, 708, 710, 712, 714, 716, 718, 720, 722, 724, 726, 728, 730, 732, 734, 736, 738, 740, 742, 744, 746, 748, 750, 752, 754, 756, 758, 760, 762, 764, 766, 768, 770, 772, 774, 776, 778, 780, 782, 784, 786, 788, 790, 792, 794, 796, 798, 800, 802, 804, 806, 808, 810, 812, 814, 816, 818, 820, 822, 824, 826, 828, 830, 832, 834, 836, 838, 840, 842, 844, 846, 848, 850, 852, 854, 856, 858, 860, 862, 864, 866, 868, 870, 872, 874, 876, 878, 880, 882, 884, 886, 888, 890, 892, 894, 896, 898, 900, 902, 904, 906, 908, 910, 912, 914, 916, 918, 920, 922, 924, 926, 928, 930, 932, 934, 936, 938, 940, 942, 944, 946, 948, 950, 952, 954, 956, 958, 960, 962, 964, 966, 968, 970, 972, 974, 976, 978, 980, 982, 984, 986, 988, 990, 992, 994, 996, 998, 1000.
- Ryan St. Block:** 613, 609, 611, 607, 615, 617, 619, 621, 623, 625, 627, 629, 631, 633, 635, 637, 639, 641, 643, 645, 647, 649, 651, 653, 655, 657, 659, 661, 663, 665, 667, 669, 671, 673, 675, 677, 679, 681, 683, 685, 687, 689, 691, 693, 695, 697, 699, 701, 703, 705, 707, 709, 711, 713, 715, 717, 719, 721, 723, 725, 727, 729, 731, 733, 735, 737, 739, 741, 743, 745, 747, 749, 751, 753, 755, 757, 759, 761, 763, 765, 767, 769, 771, 773, 775, 777, 779, 781, 783, 785, 787, 789, 791, 793, 795, 797, 799, 801, 803, 805, 807, 809, 811, 813, 815, 817, 819, 821, 823, 825, 827, 829, 831, 833, 835, 837, 839, 841, 843, 845, 847, 849, 851, 853, 855, 857, 859, 861, 863, 865, 867, 869, 871, 873, 875, 877, 879, 881, 883, 885, 887, 889, 891, 893, 895, 897, 899, 901, 903, 905, 907, 909, 911, 913, 915, 917, 919, 921, 923, 925, 927, 929, 931, 933, 935, 937, 939, 941, 943, 945, 947, 949, 951, 953, 955, 957, 959, 961, 963, 965, 967, 969, 971, 973, 975, 977, 979, 981, 983, 985, 987, 989, 991, 993, 995, 997, 999, 1000.
- Cedar St. Block:** 822, 814-816, 812, 810, 808, 806, 804, 802, 800, 798, 796, 794, 792, 790, 788, 786, 784, 782, 780, 778, 776, 774, 772, 770, 768, 766, 764, 762, 760, 758, 756, 754, 752, 750, 748, 746, 744, 742, 740, 738, 736, 734, 732, 730, 728, 726, 724, 722, 720, 718, 716, 714, 712, 710, 708, 706, 704, 702, 700, 698, 696, 694, 692, 690, 688, 686, 684, 682, 680, 678, 676, 674, 672, 670, 668, 666, 664, 662, 660, 658, 656, 654, 652, 650, 648, 646, 644, 642, 640, 638, 636, 634, 632, 630, 628, 626, 624, 622, 620, 618, 616, 614, 612, 610, 608, 606, 604, 602, 600, 598, 596, 594, 592, 590, 588, 586, 584, 582, 580, 578, 576, 574, 572, 570, 568, 566, 564, 562, 560, 558, 556, 554, 552, 550, 548, 546, 544, 542, 540, 538, 536, 534, 532, 530, 528, 526, 524, 522, 520, 518, 516, 514, 512, 510, 508, 506, 504, 502, 500, 498, 496, 494, 492, 490, 488, 486, 484, 482, 480, 478, 476, 474, 472, 470, 468, 466, 464, 462, 460, 458, 456, 454, 452, 450, 448, 446, 444, 442, 440, 438, 436, 434, 432, 430, 428, 426, 424, 422, 420, 418, 416, 414, 412, 410, 408, 406, 404, 402, 400, 398, 396, 394, 392, 390, 388, 386, 384, 382, 380, 378, 376, 374, 372, 370, 368, 366, 364, 362, 360, 358, 356, 354, 352, 350, 348, 346, 344, 342, 340, 338, 336, 334, 332, 330, 328, 326, 324, 322, 320, 318, 316, 314, 312, 310, 308, 306, 304, 302, 300, 298, 296, 294, 292, 290, 288, 286, 284, 282, 280, 278, 276, 274, 272, 270, 268, 266, 264, 262, 260, 258, 256, 254, 252, 250, 248, 246, 244, 242, 240, 238, 236, 234, 232, 230, 228, 226, 224, 222, 220, 218, 216, 214, 212, 210, 208, 206, 204, 202, 200, 198, 196, 194, 192, 190, 188, 186, 184, 182, 180, 178, 176, 174, 172, 170, 168, 166, 164, 162, 160, 158, 156, 154, 152, 150, 148, 146, 144, 142, 140, 138, 136, 134, 132, 130, 128, 126, 124, 122, 120, 118, 116, 114, 112, 110, 108, 106, 104,





## MEMORANDUM

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301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

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DATE: May 14, 2018

TO: Owosso City Council

FROM: Glenn Chinavare, Director of Public Services & Utilities

SUBJECT: Change Order No. 5 – Oliver Street Reconstruction Project Phase II

### RECOMMENDATION

Approval of Change Order No. 5 to the contract with Spicer Group, Inc. for additional professional engineering services for the Oliver Street Reconstruction Project in the amount of \$126,258.00.

### BACKGROUND

On May 2, 2016, City Council awarded a contract to Spicer Group, Inc. for professional engineering services for the Oliver Street Reconstruction Project. This project was approved for grant funding by the Michigan Department of Transportation (MDOT) under the category Federal Aid Small Urban. Due to the nature of grant funds as well as the oversight provided by MDOT, this project required much greater administrative control than other similar construction projects. The city of Owosso contracted with and agreed to manage this project in accordance with MDOT rules and procedures. In addition, the contractor was selected by and controlled by MDOT, while the engineering firm of Spicer Group was selected by and controlled by the city of Owosso.

Phase I construction contract was awarded in the amount of \$1,315,369.00. Additional costs to close this contract out will result in another estimated \$11,000.00 for an unplanned manhole replacement and additional subgrade pavement removal not identified during soil borings. Expected construction costs will be \$1,326,369.00. Phase I engineering design, inspection, and construction administration costs occurred as follows:

- Initial Project Award \$184,850.00
  - Change Order No. 1 \$74,775.00 Necessary to secure a second grant amount of \$375,000.00 by moving project into two fiscal years.
  - Change Order No. 2 \$2,200.00 Water main extension for Emerson Elementary School.
  - Change Order No. 3 \$12,706.00 Design modification (bike lanes, driveways, road crown point).
  - Change Order No. 4 \$95,000.00 Phase I completion for MDOT admin and inspection, and completion of Phase I & II design services. This is nearly 28% of the construction costs.
- \$369,531.00

Phase II construction contract was awarded in the amount of \$1,101,263.00. Spicer requested additional services for Phase II in the amount of \$160,463.00 for construction inspection and administration. I had initially negotiated this down to \$100,000.00. However, this left little or no room for contingencies. Therefore, I agreed to \$126,258.00 with the understanding that this is the final change order, and represents 11.5% of the construction contract award.

To put these numbers into perspective, Phase I and II construction costs are currently at \$2,427,632.00 Phase I & II

engineering costs now total \$495,729.00, and reflect 20.4% of projected construction costs. Due to the dollar amount of the project hitting well into the seven digit range, it is not unusual for engineering costs to be 17 - 19%. However, if Phase I & II could have been completed in one fiscal year, it is felt the total engineering costs would have been closer to 18%, but the city would not have received the second \$375,000.00 grant.

Major factors impacting engineering costs for this project are:

- Spicer Group under estimating hours (minimal safety factor) to manage construction contractor and complete the administrative burden of MDOT testing and documentation requirements.
- Construction contractor changed work schedule, which resulted in more oversight man-hours by Spicer Group for complying with MDOT rules.
- Resident complaints and inquiries resulted in additional Spicer Group man-hours to address and resolve.
- Delays in isolating water mains by city staff due to poor valve operating conditions.
- Contractor difficulty in performing some water main installation applications.

## **FISCAL IMPACTS**

Funds for this change order in the amount of \$126,258.00 are available in Major Street Construction Account No. 202-451-818.000, water fund, and other funds as appropriated.

Document originated by: Glenn Chinavare, Director of Public Services & Utilities

Attachments: (1) Resolution for Change Order No. 5 to Spicer Group, Inc.  
(2) Change Order Request No. 5 from Spicer Group, Inc.  
(3) Change Order Form No.5

**RESOLUTION NO.**

**AUTHORIZING CHANGE ORDER NO. 5  
TO THE CONTRACT FOR THE OLIVER STREET RECONSTRUCTION PROJECT  
WITH SPICER GROUP, INC.**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, approved a contract with Spicer Group, Inc. on May 2, 2016 for Professional Engineering Services for the Oliver Street Reconstruction Project; and

WHEREAS, the City has requested additional work from Spicer Group, Inc. as set forth within the documents labeled Change Order No. 5 to provide additional inspection and construction administration services for the 2018 Oliver Street Phase II Reconstruction Project, from Oak Street to N. Gould Street.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso amends the contract with Spicer Group, Inc. for additional professional engineering services as detailed in Change Order No. 5.
- SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in form attached as Change Order No. 5 to Addendum 2016-01 to an Agreement for Professional Engineering Services between the City of Owosso and Spicer Group, Inc., increasing the total amount by \$126,258.00.
- THIRD: The accounts payable department is authorized to pay Spicer Group, Inc. for work satisfactorily completed up to the amount of the contract including Change Order No. 5 for a total of \$495,789.00.
- FOURTH: The above expenses shall be paid from a combination of City Major Streets Fund, Water Fund, and other funds as appropriated.

**CHANGE ORDER**No. 5

CONTRACTOR: SPICER GROUP, INC.  
CONTRACT NAME: OLIVER STREET RECONSTRUCTION: PHASES 1 AND 2

The Contract is modified as follows upon execution of this Change Order:

**Description:**

City staff has requested Spicer Group, Inc. to carry out Construction Administration services for the 2018 Reconstruction work along Oliver Street, from Oak Street to Gould Street. Spicer Group, Inc. has reviewed its budget and remaining needs of the project. Consultant offers to provide requested Construction Administration for an additional fee in the amount of \$126,258.00.

Attachments: Spicer Group, Inc. Owner's Work Directive Change No. 5 to Professional Services

<b>CHANGE IN CONTRACT PRICE</b>
Original Contract Price \$ <u><b>\$184,850.00</b></u>
Increase (Decrease) from previously approved Change Orders No. <u>1</u> to <u>4</u> \$ <u><b>\$184,681.00</b></u>
Contract Price prior to this Change Order: \$ <u><b>\$369,531.00</b></u>
Increase (Decrease) of this Change Order: \$ <u><b>\$126,258.00</b></u>
Contract Price incorporating this Change Order: \$ <u><b>\$495,789.00</b></u>

<b>CHANGE IN CONTRACT TIMES</b>
Original Contract Times: Substantial Completion: <u><b>Dec 31, 2017</b></u> Ready for Final Payment: _____
Increase (Decrease) from previously approved Change Orders No. <u>1</u> to <u>4</u> : Substantial Completion: <u><b>Dec 31, 2018</b></u> Ready for Final Payment: _____
Contract Times prior to this Change Order: Substantial Completion: <u><b>Dec 31, 2018</b></u> Ready for Final Payment: _____
Increase (Decrease) of this Change Order: Substantial Completion: <u><b>N/A</b></u> Ready for Final Payment: _____
Contract Times with all approved Change Orders: Substantial Completion: <u><b>Dec 31, 2018</b></u> Ready for Final Payment: _____

**RECOMMENDED:**By: R. Chesney

ENGINEER (Authorized Signature)

Title: City EngineerDate: May 14, 2018**APPROVED:**

By: \_\_\_\_\_

OWNER (Authorized Signature)

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**ACCEPTED:**

By: \_\_\_\_\_

CONTRACTOR (Authorized Signature)

Title: \_\_\_\_\_

Date: \_\_\_\_\_

## **OWNER'S WORK DIRECTIVE CHANGE**

### **NO. 5 TO PROFESSIONAL SERVICES**

**OWNER -** CITY OF OWOSSO

**PROJECT -** OLIVER STREET RECONSTRUCTION

**DATE OF ORIGINAL AGREEMENT -** 5-06-2015

**PROFESSIONAL'S WORK ORDER -** 123558SG2016

In order to help permit the PROFESSIONAL to meet the OWNER'S needs for the referenced project, the OWNER hereby directs the PROFESSIONAL to revise the PROFESSIONAL'S contracted responsibilities (scope of work) according to the following items:

- Estimate for 2018 construction phase of the project to match the as designed project.
- We have removed time for a second inspector, this amount may be added if the City chooses to add at a later time or provide your own inspector, if required. This time consisted of 72 hours of regular time and 18 hours of overtime for an estimated fee of \$6,930.
- We held the 2017 billing rates, as discussed with you for the 2018 project.
- We are offering to reduce the billing rate for the second inspector for this project.
- MDOT required additional materials testing of geotextile separator that was originally covered by MSL and certified.
  - Grab Strength.
  - Trap Tear Strength.
  - Puncture Strength.
  - Burst Strength.
  - Permittivity.
  - AOS.
- FYI, as a summary to date:
- The design of phase 1 for road was \$45,454.25, and was paid.
- The design of phase 1 for water was \$10,780.50, and was paid.
- The design of phase 2 for road was \$23,393.54 and was paid.
- The design of phase 2 for water was \$2,094.50, and was paid.
- The construction administration for phase 1 for road and water was \$254,769.01 and has been invoiced.
- Current effort expended on phase 2 billed (pre-construction meeting, verify Contractor submittals, etc) is \$499.00.
- Current effort expended on phase 2 unbilled (pre-construction meeting, verify Contractor submittals, etc) is \$6,321.00.
- Current available budget for phase 2 is \$26,221.00.
- Additional Construction Administration needed for phase 2 is contained within Change Order #5 and is estimated at \$126,258.00.

The table on the following page is a summary of the estimated hours for phase 2.

Labor Category	Estimated Hours for '18
Construction Manager	138
Senior Construction Manager	
Project Manager IV	19
Office Technician	196
Office Technician (OT)	
Construction Services Technician	664
Construction Services Technician (OT)	320
Project Assistant	58
Staff Surveyor III	24
Crew Chief	184
Crew Chief (OT)	
Survey Technician	
Survey Technician (OT)	
Designer III	6
Geotextile Testing	\$1000.00
HMA Plant Inspection	\$2500.00

Payment for this change shall be based on our Standard Hourly Rates in the amount of \$126,258.00 for this change order.

The PROFESSIONAL'S receipt of the fully signed copy of this work directive change from the OWNER shall be the PROFESSIONAL'S notice to proceed with the changes. This document shall be attached to the Letter Agreement and made part of it.

Approved by Owner:

Prepared by Engineer

**CITY OF OWOSSO**

**SPICER GROUP, INC.**

By: \_\_\_\_\_  
Authorized Signature

By: Wayne A. Johnson  
Principal In Charge

Date: \_\_\_\_\_

By: Michael D. Wislupoff  
Project Manager

Date: 5-03-18

Instructions to Owner: Please have both copies signed and dated by an authorized representative.  
Return one completed copy to Spicer Group, Inc.



## **MEMORANDUM**

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301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

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DATE: May 13, 2018

TO: Owosso City Council

FROM: Glenn Chinavare, Director of Public Services

SUBJECT: Amendment No. 1 – ENG, Inc. for Washington Street Project

### **RECOMMENDATION**

Approval of Amendment No. 1 to the contract with ENG Engineering & Surveying, Incorporated for additional engineering services in the amount of \$16,067.50 for water main design and construction administration, traffic control, and two additional pavement cores.

### **BACKGROUND**

On March 5, 2018, City Council awarded a contract to ENG Engineering & Surveying, Inc. in the amount of \$104,392.50 for professional engineering services for the 2019 Washington Street Project.

City staff has since requested additional engineering services from the Consultant; specifically, to perform engineering design and construction administration services for water main replacement along Washington Street, from Milwaukee Street to Corunna Avenue; and provide its own traffic control and perform two additional pavement cores during pavement coring operations. City public works employees will install new water main between Stewart and Milwaukee Streets. However, water main replacement between Milwaukee Street and Corunna Avenue requires additional assistance to properly complete. ENG Engineering & Surveying, Inc. has submitted a proposal to perform the requested additional services at a total amended cost of \$16,067.50.

### **FISCAL IMPACTS**

Funds for requested services are available in the following accounts: Major Street Construction Account No. 202-451-818.000 (\$4,035.00) and Water Mains & Hydrants Account No. 591-901-972.000 (\$12,032.50).

Document originated by: Glenn Chinavare, Director of Public Services & Utilities

Attachments: (1) Resolution - Amendment No.1 - ENG Engineering & Surveying, Inc.  
(2) Request for Contract Amendment - ENG Engineering & Surveying, Inc.  
(3) Amendment No. 1 to the Contract with ENG Engineering & Surveying, Inc.

**RESOLUTION NO.**

**AUTHORIZING AMENDMENT NO. 1  
TO THE SOUTH WASHINGTON STREET RECONSTRUCTION PROJECT  
ENGINEERING SERVICES CONTRACT WITH ENG., INC. FOR  
ADDITIONAL ENGINEERING SERVICES**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved a Contract with Eng., Inc. on March 5, 2018 for Engineering Survey and Design Services for the South Washington Street Reconstruction Project in the amount of \$104,392.50; and

WHEREAS, the city requests additional services of the consultant to provide engineering design and construction administration services for water main replacement along Washington Street, from Milwaukee Street to Corunna Avenue that is beyond the original contractual scope of services; and

WHEREAS, the city requests additional services of the consultant to provide its own traffic control during its pavement coring operation and two additional pavement cores for water main design that is beyond the original contractual scope of services.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The city of Owosso has theretofore determined that it is advisable, necessary and in the public interest to amend the contract with Eng., Inc. for a cost to the city of Owosso of \$9,557.50 for additional engineering services, plus \$6,510.00 for traffic control and two additional pavement cores during pavement coring operations, as outlined within the attached proposal.
- SECOND: The mayor and city clerk are requested and authorized to sign Contract Amendment No. 1 to the Contract between the City of Owosso, Michigan and Eng., Inc.
- THIRD: The Accounts Payable department is authorized to make payment up to the amended amount of \$120,460.00 to Eng., Inc. upon successful completion of stated work.
- FOURTH: The above expenses shall be paid from the Major Street Construction Account No. 202-451-818.000 (\$4,035.00) and Water Mains & Hydrants Account No. 591-901-972.000 (\$12,032.50).



**AMENDMENT NO. 1 TO  
A CONTRACT FOR SERVICES WITH  
ENG., INC.  
FOR THE SOUTH WASHINGTON STREET RECONSTRUCTION PROJECT ENGINEERING SERVICES  
CONTRACT**

This amendment is attached and made part of the contract for services for the South Washington Street Reconstruction Project Engineering Services Contract, authorized by City Council March 5, 2018, between the city of Owosso, Michigan (City) and Eng., Inc. (Contractor).

**SOUTH WASHINGTON STREET RECONSTRUCTION PROJECT ENGINEERING SERVICES  
CONTRACT**

**PROJECT SCOPE OF WORK**

The project scope of work is amended as follows;

Eng., Inc. will perform engineering design and construction administration services for water main replacement along Washington Street, from Milwaukee Street to Corunna Avenue; and provide its own traffic control and perform two additional pavement cores during pavement coring operations. as described in its letter dated May 7, 2018, as attached.

**SCHEDULE**

The schedule for the project is amended as follows:

No Change as to Schedule

**CHANGE IN FEE**

The change in fee is amended as follows:

Fee Change is a net increase of \$16,067.50

IN WITNESS WHEREOF the parties hereto have hereunto set their hands and seals the day and date first above written.

For the Contractor:

By: \_\_\_\_\_

Its: \_\_\_\_\_

By: \_\_\_\_\_

Its: \_\_\_\_\_

Executed: \_\_\_\_\_, 2018

For the City:

By: \_\_\_\_\_

Christopher T Eveleth, Mayor

By: \_\_\_\_\_

Amy K. Kirkland, City Clerk

Executed: \_\_\_\_\_, 2018



4063 Grand Oak Drive  
Suite A109  
Lansing, MI 48911

T: 517.887.1100  
F: 517.887.6335  
engdot.com

Gregory L. Minshall, PE  
Michael J. Dyer, PE  
Brian J. Cenci, PE

May 7, 2018

Mr. Randy J. Chesney, PE  
City Engineer  
301 W. Main Street  
Owosso, MI 48867

RE: Request for Contract Amendment  
Additional Services – Water Main

Dear Mr. Chesney:

Eng., Inc. is requesting a Contract Amendment for the following additional services:

1. Add water main design, railroad right of way, permitting and inspection according to the scope outlined in your April 20, 2018 email.  
Total Cost this task ..... \$9,557.50
2. Add traffic control for geotechnical services and two additional borings for the proposed railroad crossing.  
Total Cost this task ..... \$6,510.00

Total Cost for this Amendment..... \$16,067.50

Total Cost of Contract with this Amendment .....\$120,460.00

Thank you for your consideration.

Sincerely,

Eng., Inc.

Gregory L. Minshall, PE  
President

It's who we are and what we do.



## MEMORANDUM

301 W MAIN • OWOSSO, MICHIGAN 48867-2958 • WWW.CI.OWOSSO.MI.US

**DATE:** May 15, 2018  
**TO:** Owosso City Council  
**FROM:** Glenn Chinavare, Director of Public Services & Utilities  
**SUBJECT:** Purchase of Single Axle Trucks - MiDeal State Contract

### RECOMMENDATION:

Approval to purchase two (2) each single axle cab & chassis from D. & K. Truck Company of Lansing, Michigan, two (2) each swap loader truck assemblies from Truck & Trailer Specialties, Inc. of Dutton, Michigan, and waiver of the competitive bidding process in accordance with the city of Owosso Purchasing Policy.

### BACKGROUND:

The Fleet Motor Pool will replace two (2) each 1997 salt trucks and two (2) each (1992 & 1994) dump trucks, with only two (2) new single axle swap loader vehicles. The swap loader configured trucks are designed to be multi-purpose work vehicles that can function year round. These type cab & chassis can quickly convert from a dump truck to a salt spreader or a flat-bed configuration by means of a hook lift hydraulic system. Both trucks will also come equipped with underbody scrapers for winter operations. Cost of vehicle configuration breakdown is:

• Single Cab & Chassis from D&K Truck.....	\$77,156.00
• Accessories from Truck & Trailer Specialties	
➤ Swap Loader System, underbody scraper, controls, lights	\$61,660.00
➤ Dump Body.....	\$14,660.00
➤ V-Box Salt Spreader.....	<u>\$27,370.00</u>
Price per vehicle	\$180,846.00

The cab & chassis to be purchased from D. & K. Truck Company are on the State of Michigan Contract Number: 071B6600119, which expires November 30, 2021. Accessory items to be purchased from Truck & Trailer Specialties, Inc. are on State of Michigan Contract Number: 071B5500010, which expires September 30, 2018.

### FISCAL IMPACTS:

The Freightliner cab & chassis is priced at \$77,156.00 each for a total of \$154,312.00. The swap loader accessories & installation is priced at \$103,690.00 for a total of \$207,380.00. Additional costs are estimated at \$11,000.00 to cover transportation & delivery expenses as well as unplanned configuration modifications.

A total estimated cost for purchased equipment is \$372,692.00. Funds will be expended to the Fleet Motor Pool Replacement Account 661-901-979.000.

Attachments: (1) Resolution  
(2) D&K Contract Price  
(3) Truck & Trailer Specialties Contract Price

**RESOLUTION NO.**

**AUTHORIZING PURCHASE OF  
TWO FREIGHTLINER CAB & CHASSIS AND TWO SWAP LOADER ASSEMBLIES  
FOR USE IN THE FLEET MOTOR POOL**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has budgeted from the Fleet Motor Pool Replacement Fund for the replacement of a heavy duty work trucks used for the maintenance of streets and grounds, and

WHEREAS, the existing cab & chassis and dump bodies of four older heavy duty trucks have expended their useful life and are too costly to continue maintaining, and

WHEREAS, the City of Owosso Director of Public Services & Utilities has reviewed the replacement equipment on the State of Michigan MiDeal Contract as priced by D. & K. Truck Company and recommends authorizing a purchase agreement between the city of Owosso and D. & K. Truck Company for the purchase of two (2) Freightliner cab & chassis on the State of Michigan MiDeal Contract, and

WHEREAS, The City of Owosso Director of Public Services & Utilities has reviewed the replacement equipment on the State of Michigan MiDeal Contract as priced by Truck & Trailer Specialties, Inc. and recommends authorizing a purchase agreement between the city of Owosso and Truck & Trailer Specialties, Inc. for the purchase of two (2) swap loader assemblies for installation on two (2) Freightliner cab & chassis vehicles.

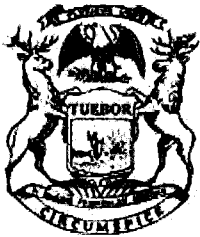
NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: It has heretofore determined that it is advisable, necessary and in the public interest to contract with D. & K. Truck Company of Lansing, Michigan for the purchase of two (2) Freightliner cab & chassis trucks on State of Michigan Contract No. 071B6600119, for use in the Fleet Motor Pool, in the amount of \$154,312.00 plus shipping & delivery of \$1,000.00.

SECOND: It has heretofore determined that it is advisable, necessary and in the public interest to contract with Truck & Trailer Specialties, Inc. of Dutton, Michigan for the purchase of two (2) swap loader assemblies for installation on two (2) Freightliner trucks via State of Michigan Contract No. 071B5500010, for use in the Fleet Motor Pool, in the amount of \$207,380.00 plus shipping & delivery of \$1,000.00.

THIRD: The accounts payable department is authorized to submit payment to D. & K. Truck Company in the amount of \$155,312.00, and Truck & Trailer Specialties, Inc. in the amount of \$208,380.00, plus contingency funds in the amount of \$9,000.00 for unplanned configuration modifications, for a total of \$372,692.00.

FOURTH: The above expenses shall be paid from account no. 661-901-979.000.



# STATE OF MICHIGAN ENTERPRISE PROCUREMENT

Department of Technology, Management, and Budget  
525 W. ALLEGAN ST., LANSING, MICHIGAN 48913  
P.O. BOX 30026 LANSING, MICHIGAN 48909

## CONTRACT CHANGE NOTICE

Change Notice Number **1**

to

Contract Number **071B6600119**

<b>CONTRACTOR</b>	D & K Truck Company, Inc.
	3020 Snow Rd
	Lansing, MI 48917
	Edward Merrill
	517-484-1905
	emerrill@dktruck.com
	*****0677

<b>STATE</b>	Scott Poyer	MDOT
	517-284-6448	
	poyers@Michigan.gov	
	Yvon Dufour	DTMB
	(517) 284-6996	
	dufoury@michigan.gov	

### CONTRACT SUMMARY

#### VEHICLES - CAB & CHASSIS

INITIAL EFFECTIVE DATE	INITIAL EXPIRATION DATE	INITIAL AVAILABLE OPTIONS	EXPIRATION DATE BEFORE CHANGE(S) NOTED BELOW
October 19, 2016	November 30, 2021	1 - 2 Year	November 30, 2021
PAYMENT TERMS		DELIVERY SCHEDULE	
Net 45		N/A	
ALTERNATE PAYMENT OPTIONS		EXTENDED PURCHASING	
<input type="checkbox"/> P-Card <input type="checkbox"/> Direct Voucher (DV) <input type="checkbox"/> Other		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
MINIMUM DELIVERY REQUIREMENTS			
1 unit			

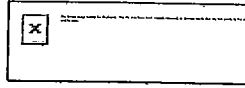
### DESCRIPTION OF CHANGE NOTICE

OPTION	DESCRIPTION OF OPTION	EXTENSION	LENGTH OF EXTENSION	REVISED EXP. DATE
<input type="checkbox"/>		<input type="checkbox"/>		November 30, 2021
CURRENT VALUE	VALUE OF CHANGE NOTICE	ESTIMATED AGGREGATE CONTRACT VALUE		
\$1.00	\$9,000,000.00	\$9,000,001.00		

### DESCRIPTION

Effective 3/28/2017, this Contract is increased by \$9,000,000 for MDOT use. This is awarded funding for 2017-2018 model year pricing per Schedule D1, D2, D3, D4, and D5. All other terms, conditions, specifications and pricing remain the same. Per contractor and agency agreement, and DTMB Procurement approval.

Prepared for:  
Dan Humphreys  
Mi City of Owosso  
522 Milwaukee  
Owosso, MI 48867  
Phone: 989-725-0556



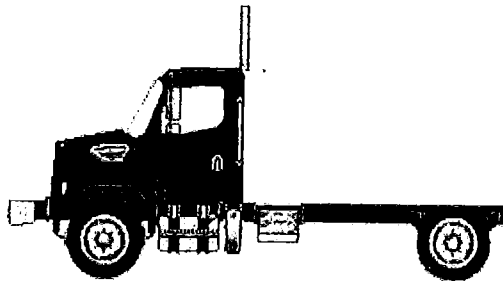
Prepared by:  
Mike Denno  
D and K TRUCK COMPANY  
3020 Snow Rd  
LANSING, MI 48917  
Phone: 517-449-2329

*A proposal for*  
**Mi City of Owosso**

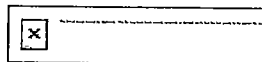
*Prepared by*  
**D and K TRUCK COMPANY**  
*Mike Denno*

*Feb 23, 2018*

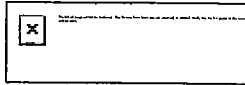
**Freightliner 108SD**



Components shown may not reflect all spec'd options and are not to scale



Prepared for:  
 Dan Humphreys  
 Mi City of Owosso  
 522 Milwaukee  
 Owosso, MI 48867  
 Phone: 989-725-0556



Prepared by:  
 Mike Denno  
 D and K TRUCK COMPANY  
 3020 Snow Rd  
 LANSING, MI 48917  
 Phone: 517-449-2329

## Q U O T A T I O N

### 108SD CONVENTIONAL CHASSIS

SET BACK AXLE - TRUCK  
 CUM L9 350 HP @ 2000 RPM, 2200 GOV RPM, 1000  
 LB/FT @ 1400 RPM  
 ALLISON 3000 RDS AUTOMATIC TRANSMISSION WITH  
 PTO PROVISION  
 RS-23-160 23,000# R-SERIES SINGLE REAR AXLE  
 26,000# FLAT LEAF SPRING REAR SUSPENSION WITH  
 HELPER AND RADIUS ROD  
 DETROIT DA-F-14.7-3 14,700# FF1 71.5 KPI/3.74 DROP  
 SINGLE FRONT AXLE  
 14,600# TAPERLEAF FRONT SUSPENSION

108 INCH BBC FLAT ROOF ALUMINUM CONVENTIONAL  
 CAB  
 4425MM (174 INCH) WHEELBASE  
 7/16X3-9/16X11-1/8 INCH STEEL FRAME  
 (11.11MMX282.6MM/0.437X11.13 INCH) 120KSI  
 2125MM (84 INCH) REAR FRAME OVERHANG  
 1/4 INCH (6.35MM) C-CHANNEL INNER FRAME  
 REINFORCEMENT  
 BODY COMPANY INSTALLED ADDITIONAL FRONT  
 FRAME REINFORCEMENT FOR SNOW PLOW

		PER UNIT	TOTAL
VEHICLE PRICE	TOTAL # OF UNITS (2)	\$ 76,980	\$ 153,960
EXTENDED WARRANTY		\$ 0	\$ 0
DEALER INSTALLED OPTIONS		\$ 350	\$ 700
CUSTOMER PRICE BEFORE TAX		\$ 77,330	\$ 154,660

### TAXES AND FEES

FEDERAL EXCISE TAX (FET)	\$ (189)	\$ (378)
TAXES AND FEES	\$ 15	\$ 30
OTHER CHARGES	\$ 0	\$ 0

### TRADE-IN

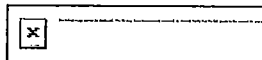
TRADE-IN ALLOWANCE	\$ (0)	\$ (0)
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BALANCE DUE	(LOCAL CURRENCY)	\$ 77,156	\$ 154,312
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### APPROVAL:

Please indicate your acceptance of this quotation by signing below:

Customer: X \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_





**STATE OF MICHIGAN**  
**ENTERPRISE PROCUREMENT**  
 Department of Technology, Management, and Budget  
 525 W. ALLEGAN ST., LANSING, MICHIGAN 48913  
 P.O. BOX 30026 LANSING, MICHIGAN 48909

**CONTRACT CHANGE NOTICE**

Change Notice Number **2**  
 to  
 Contract Number **071B5500010**

<b>CONTRACTOR</b>	TRUCK & TRAILER SPECIALTIES INC
	6726 Hanna Lake Ave SE
	Dutton, MI 49316
	Dan Bouwman
	616-698-8215
	dbouwman@ttspec.com
	*****7438

<b>STATE</b>	<b>Program Manager</b>	Dave Rambo	MDOT
		517-284-6442	
		RamboD1@michigan.gov	
	<b>Contract Administrator</b>	Yvon Dufour	DTMB
		(517) 284-6996	
		dufoury@michigan.gov	

CONTRACT SUMMARY				
TRUCK BUILD-UP WINTER MAINTENANCE COMPONENTS				
INITIAL EFFECTIVE DATE	INITIAL EXPIRATION DATE	INITIAL AVAILABLE OPTIONS	EXPIRATION DATE BEFORE CHANGE(S) NOTED BELOW	
October 1, 2014	September 30, 2017	2 - 1 Year	September 30, 2017	
PAYMENT TERMS		DELIVERY TIMEFRAME		
		N/A		
ALTERNATE PAYMENT OPTIONS			EXTENDED PURCHASING	
<input type="checkbox"/> P-Card		<input type="checkbox"/> Direct Voucher (DV)	<input type="checkbox"/> Other	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
MINIMUM DELIVERY REQUIREMENTS				
N/A				
DESCRIPTION OF CHANGE NOTICE				
OPTION	LENGTH OF OPTION	EXTENSION	LENGTH OF EXTENSION	REVISED EXP. DATE
<input checked="" type="checkbox"/>	One year	<input type="checkbox"/>		September 30, 2018
CURRENT VALUE	VALUE OF CHANGE NOTICE		ESTIMATED AGGREGATE CONTRACT VALUE	
\$6,549,109.00	\$0.00		\$6,549,109.00	
DESCRIPTION				
Effective August 3, 2017, the state hereby exercises a one year option of contract 071B5500010 for the purchase of winter maintenance truck components with Truck & Trailer Specialties Inc. The contract shall expire on September 30, 2018. All other terms, conditions, specifications and pricing remain the same. Per agency request and DTMB Procurement approval.				



# TRUCK & TRAILER *Specialties, Inc.*

1200 Victory Drive | Howell, MI 48843 | [www.ttspec.com](http://www.ttspec.com) | Ph: (517) 552-3855 | Fx: (517) 552-3666

March 13, 2018

City of Owosso

Attn: Mark Mitchell, DPW Superintendent, phone (989) 725-0556

Attn: Dan Humphreys, Mechanic, phone (517) 763-9085

522 Milwaukee Street

Owosso, MI 48867



State Contract Hyperlink No: 071B5500010

**Equipment Quotation utilizing the state contract awarded to Truck & Trailer Specialties, Inc.**

**Chassis Information:** Single Axle, Freightliner SD108 (D&K)

**Install** SwapLoader Hooklift hoist model #SL-2418 including the following:

24,000 pounds dumping capacity and a minimum lifting capacity of 18,000 pounds with gross weight evenly distributed in and/or on container/body

Hooklift shall be able to handle skid-mounted containers/bodies with lengths of 10-13'

Hooklift shall have a minimum of 57 degree dump angle, on a 41" truck frame height chassis

Skid-mounted containers/bodies shall be supported with a pair of 6 1/4" minimum diameter outside flanged rollers at the rear of the hoist, and be adjustable to accommodate bodies/containers with outside subframe rail widths of 40-1/2" or 41-5/8"

**Hooklift operation:**

The lift shall adjust weight distribution of the container/body horizontally on the chassis while remaining in the body locks and without lifting the container/body rails off the hoist frame

Hooklift has a dual rear pivot section incorporated into the hoist design to allow for both a true dump truck operation, with the container/body secured to the hooklift via body locks during the entire dump cycle, and increased mounting leverage at the beginning of the container lift cycle.

Hooklift jib to reach rearward to the A-frame lifting bar by means of double articulating hinge points (dual rear pivot) incorporated into the hoist mechanism

All lift sections shall lock into a common rigid full-length frame to support the body/container when in a dump mode. This must be accomplished by mechanical operated latches, which lock the mast.

It has a jib lockout valve to prevent jib operation while in dump mode.

**Hydraulic cylinders:**

Dump/lift cylinders are double acting, twin cylinders, sized for the unit capacity with dual integral counterbalance valves. Dump/lift cylinders are 5.5" bore, 2.5" rod diameter and 39" stroke.

Telescopic jib cylinder shall be double acting, single cylinder, sized for unit capacity with a single counterbalance valve. Jib cylinder to be a 4" bore, 2" rod diameter and 24" stroke.

Hydraulic operating pressure will not to exceed 2800 PSI

**Mainframe design:**

The mainframe of the hoist is constructed of a "Z" rail configuration

The "Z" rail mainframe is a maximum of 8.5" in height and constructed of 1/4" thick A572 50 KSI steel

Hoist "Z" frame rails to include 6 (or 3 per side) 11-3/4" x 2-3/4" x 1/2" Nylatron wear pads for container/body support

The Nylatron pad will allow the containers/bodies to slide back and forth horizontally on the "Z" rail of the hoist with ease

**Jib hook design:**

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Vertical Jib is constructed of a 8" x 8" x 3/8" wall square tube of A500 46 KSI steel

Jib hook height is 54" from bottom of the container/body subframe rails to bottom of the A-frame lift bar

Hooklift is to be able to pick up a container/body that rests 21" below the grade that the truck chassis is on (assumes a 41" truck frame height)

Jib hook is designed to secure container/body to hoist without the need for a hook latch mechanism to cover the hook opening

Jib hook to be permanently welded to jib

## **Pins:**

All hooklift pins are constructed of high-strength CFR steel bar

All pinned connections are greasable to both lubricate the joint and flush out all contaminants

## **Body locks:**

Hooklift has passive integral slide through body locks to secure the container/body latch plates to the hooklift in dump and transport positions; to accommodate different length bodies and to allow for weight distribution changes while remaining in the body locks when in the transport or in dump cycle

**Supply** **Additional set of Nylatron wear pads**

**Install** **Central Hydraulic System including the following:**

**Rexroth A10V085** front-mounted load-sensing piston pump

Pump is 85cc displacement

Front crossmember for pump mounting

Spicer 1310 driveline

Low-oil shutdown valve and override circuit and switch in cab

**Install** **30 gallon Slimline Hydraulic Oil Reservoir including the following:**

Steel construction

Mounted behind cab and above frame

Tank-mounted Zinga-type return filter

Suction strainer mounted in the tank

Ball valve shutoff on hydraulic tank

Low oil sensor mounted inside the tank with red indicator light in cab

Tank is full of AW32 hydraulic oil

Solid-state float switch

Tank to be painted Black

**Install** **Rexroth m4-12 Load-Sense Hydraulic Valve Assembly including the following:**

Air-operated Scraper up/down section

Air-operated Scraper swing section

Air-operated Hoist up/down section

Air-operated Jib in/out section

EPC 3-way section for auger/conveyor

EPC 3-way section for spinner

EPC 3-way section for pre-wet

Above valves within frame-mounted stainless steel combo tank enclosure

Return line manifold

Stainless steel hydraulic couplers for spreader and front plow circuits with dust caps and plugs

Apsco air-type levers mounted on center console including the following:

#1 Scraper up/down & swing (single-axis)

#2 Scraper swing (single-axis)

#3 Hoist up/down with safety detent (single-axis)

#4 Jib in/out with safety detent (single-axis)

**Install** **Rexroth CS530 Electric Spreader Controller including the following:**

Operates in closed-loop, groundspeed orientation, groundspeed-triggered or manual modes

Includes push-button pause & blast features

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Controller mounted between the seats on console

**Install Monroe MS4510 Underbody Scraper including the following:**

1" thick x 20" high x 10' long moldboard

½" thick hanger board with grease manifold brackets installed

2-1/2" O.D. hinge shaft

Two heavy-duty shock absorbers

Bolt-in trunnion caps for canisters; outer arm remains bolt-on style

Two 3-1/2" x 10" actuating cylinders; Socatri rods

Cushion valve

1" solid circle with 5" center pin

Center pin is piloted into hanger board

Two 4" x 12" reversing cylinders; Socatri rods

Three hinge anchor points

Hydraulic pipes

20.5" x 7" poly hold down blocks

Hose kit and j-50 type relief valve

¾" solid hanger plates

Mounting hardware

Parts-installation manual

Grease line kit with manifolds

Install stainless steel grease manifold covers on each side of moldboard

Install serrated step on end of moldboard, streetside

Install standard mild steel cutting edge

Supply three (3) sets of Kennametal single insert carbide cutting edges, two (2) 5' sections (shipped loose)

**Install Custom Lighting & Electrical including the following:**

**Utilizing chassis switches for:** scraper, spreader work lights & warning lights

**Indicators:** Body-up, low oil alarm & low liquid alarm

Six (6) SoundOff mPower (mo. EMPC2SMS4) LED split amber/green flashers:

Two (2) on chassis grille on separate switch

Two (2) on cabshield, front-facing

Two (2) on bottom of cabshield, side-facing

Two (2) SoundOff LED work lights for the scraper, one each side

Two (2) SoundOff LED work lights rear-facing on top of stainless steel light bars for spreader

Miscellaneous lighting and wiring

Betts junction box

Back-up alarm

**Install 12" C-channel Front Bumper with tapered ends including the following:**

Bumper cut-outs and remount front tow hooks on frame rails

All necessary supports and braces

**Install Stationary Stainless Steel Cabshield tower assembly, permanently mounted to the chassis**

**Install Frame-mounted (3) hole stainless steel light bars at chassis rear including the following:**

6" oval LED STT lights, LED back-up lights & SoundOff nForce (mo. ENFSLSRV12) green/amber LED flashers

Two (2) SoundOff mPower (mo. EMPC2SMS4) amber/green flashers, one each side-facing on light bar

Mounted aft of rear tires/fender both sides of chassis

**Install Rear Hitch Plate ¾" Steel with side supports including the following:**

PH-20 pintle hook, multi-drill hitch plate for adjustable mounting (height TBD)

D-rings for safety chains

OEM taillights recessed into hitch plate

7-way RV flat pin trailer plug

Rear tow hooks

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License plate to be mounted at center of hitch plate

**Install** Flaming River electrical disconnect switch with 3-minute time delay wired to LED indicator light mounted in cab skirt

**Install** Poly Fender kit for single axle chassis including the following:

All necessary mounting brackets

1 pair of full radius fenders

Mudflaps mounted at the bottom of the fenders

**Paint** Front bumper, rear hitch and attaching hardware painted Black

**Above chassis-installed equipment price, non-stainless painted: \$61,660.00 ea.**

## **Base Attachment #1: Dump Body**

**Install** Crysteel 11' Select A1011 Steel Dump Body skid-mounted attachment including the following:

58" front height, 34" side height, 46" rear height, 84" inside width (8.1 - 11 cubic yard capacity)

Single panel, pressed-in horizontal side braces

7 gauge A1011 steel front, sides and rear pillars

¼" AR450 floor

18" wide rear pillar

Air-release tailgate

9-panel tailgate design constructed of 7 gauge A1011 steel

8" floor-to-sides radius

9" cabshield constructed of 10 gauge type A1011 steel

Install side-mounted ladder, fold-down on driver-side front with grab handle

Install interior body gripstrut step, driver-side front of dump

Install one (1) shovel and one (1) rake holder on the dump front bulkhead

**Install** SwapLoader 11' skid assembly for model SL-2418 including the following:

Front A-frame and longsills for body mounting, A-frame lift bar set at 54"

Skid with rear heavy-duty roller drums, painted Black, mild steel construction

**Install** Custom Lighting & Electrical including the following:

Install 4-hole 6" oval light boxes at rear of dump with the following in each box:

SoundOff LED solid green flashers in top holes (green flashers on separate switch)

SoundOff LED solid amber flashers, 2<sup>nd</sup> from top

SoundOff LED STT lights, 3<sup>rd</sup> from top

SoundOff LED backup lights in bottom holes

LED body marker lights

Install Betts junction box at the rear of the body

Dump body light and tarp disconnect wired to plug assembly at the rear

**Install** US Tarp model 11450 Electric Tarp System including the following:

Steel tarp arms

Aluminum tarp housing 98" wide

Direct-drive motor

Mesh-type tarp cover

Tarp housing mounted on top of cabshield

**Paint** Dump body painted one-color Red, paint code to be City-supplied

Dump underbody and attaching hardware painted Black

**Above Dump Body Attachment #1 installed: \$14,660.00 ea.**

# TRUCK & TRAILER *Specialties, Inc.*

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## **Base Attachment #2: V-box Spreader Attachment**

### **Install Monroe MCV-120-84-56 Dual Auger Salt Spreader skid-mounted attachment including the following:**

10 gauge 201 stainless steel hopper  
45 degree sloped sides with 2" double crimped top edge  
7 gauge 201 stainless steel longitudinals tied together with 3" formed channel cross-sills  
Dual 7" auger conveyor system with planetary gearbox drive system  
Integral speed sensor in one auger motor  
Inverted-V installed over augers; 201 stainless  
Front bearing grease extensions to rear  
Auger units include a top-grate kit with safety lock-down provisions  
Hopper length is 120"  
Hopper width is 84"  
Hopper height is 56"  
Stainless steel hopper and spinner construction  
Stainless steel 12" 45-degree spillshield to V-Box top front  
Side-mount stainless steel fold-up ladder, driver-side  
Tip-up rear adjustable spinner assembly, 201 stainless, poly disc  
Driver-side winch kit for tip-up assembly

### **Install Monroe Pre-Wet System including the following:**

Twin 100 gal tanks (200 gal total capacity)  
Enclosure mounting kit  
Remote vent kit for liquid tanks  
Bulk fill and flusher kit  
Crossover hose kit  
7 gpm closed-loop pre-wet system, Dickey-john flow meter and (no hydraulic valve)  
Pre-wet spray tube installed in auger trough  
Install all necessary supports and brackets  
Install stainless steel pipe kit from the rear of the spreader to the front of the spreader and equip with stainless couplers for the auger, spinner and pre-wet circuits

### **Install SwapLoader 11' skid assembly for model SL-2418 including the following:**

Skid assembly to be hot-dip galvanized  
Front A-frame and longsills for body mounting, A-frame lift bar set at 54"  
Skid with rear heavy-duty roller drums, painted Black, mild steel construction

### **Install Custom Lighting & Electrical including the following:**

Install MCV Lightbar Kit four-hole 6" oval stainless steel construction mounted at rear for SoundOff nForce (mo. ENFSLSRV12) green/amber LED flasher, STT lights and LED marker lights  
Wire circuits to the front of the body for accessory lighting and application-rate sensors  
Install Betts junction box at the rear of the body

**Above V-box Attachment #2 installed:** **\$27,370.00 ea.**

## **Chassis requirements to be confirmed at order:**

CA: 102"  
Delete OEM bumper  
Front frame extension  
Front of engine PTO  
Stationary grille  
Air tanks mounted between the frame rails  
Highest ground clearance  
Under door raised exhaust

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Trailer wiring to the rear  
Fuel tank positioned under driver's door  
6 pack switches

**Payment Terms:** Net 30. Pricing effective for 90 days.

**FOB:** City of Owosso

**Delivery:** 360 days ARO

**Thank you for the opportunity to quote.**

Respectfully submitted by,  
Jon Luea/Brian Bouwman



## MEMORANDUM

301 W MAIN • OWOSSO, MICHIGAN 48867-2958 • WWW.CI.OWOSSO.MI.US

**DATE:** May 15, 2018  
**TO:** Owosso City Council  
**FROM:** Glenn Chinavare, Director of Public Services & Utilities  
**SUBJECT:** Purchase of Valve Turner Operating System – National Purchasing Cooperative Alliance

### RECOMMENDATION:

Approval to purchase one (1) each WACHS trailer mounted valve operating system with hydrovac system and pressure washer from E.H. WACHS Company of Lincolnshire, Illinois, and to waive the competitive bidding process in accordance with the city purchasing policy.

### BACKGROUND:

WACHS is the premier supplier of water system maintenance equipment, and as such is recognized by the National Purchasing Cooperative Alliance (NPCA) for sale and distribution of equipment. The NPCA serves schools, municipalities, and other public entities with its competitive purchasing program. WACHS is under NPCA contract No. 515-16 which expires November 30, 2019.

The water distribution system is in need of a combination valve exercising unit, hydrovac and mobile pressure washer units for cleaning and maintaining underground valve boxes, vaults, and meter pits. This trailer mounted equipment will also allow staff to perform other functions for sanitary and storm sewer maintenance.

Cost of equipment is as follows:

• Standard trailer mounted WACHS valve turner equipment & accessories...	\$64,375.00
• Hydrovac Tank System.....	\$1,000.00
• Hot Water Pressure Washer Unit.....	<u>\$6,750.00</u>
	\$72,125.00

### FISCAL IMPACTS:

Funds will be expended to the Fleet Motor Pool Replacement Account 661-901-979.000 in the amount of \$72,125.00.

Attachments: (1) Resolution  
(2) WACHS Contract Price  
(3) NPCA Contract

**RESOLUTION NO.**

**AUTHORIZING PURCHASE AGREEMENT TO  
E.H. WACHS OF LINCOLNSHIRE, ILLINOIS FOR PROCUREMENT OF ONE EACH TRAILER  
MOUNTED VALVE TURNING AND MAINTENANCE EQUIPMENT FOR FLEET MOTOR POOL USE**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has budgeted from the Fleet Motor Pool Replacement Fund for the replacement of a trailer mounted valve turning and maintenance unit for various utility and street right of way use, and

WHEREAS, the City of Owosso Director of Public Services & Utilities has reviewed the requested equipment on the National Purchasing Cooperative Alliance (NPCA) Contract as priced by E.H. WACHS Company, and recommends authorizing a purchase agreement between the city of Owosso and E.H. WACHS for the purchase of the trailer mounted valve turner and maintenance equipment, and

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to contract with E.H. WACHS of Lincolnshire, Illinois for the purchase of one (1) each trailer mounted valve turner and maintenance equipment on NPCA contract 515-16 for use in the Fleet Motor Pool, in the amount of \$72,125.00.
- SECOND: The accounts payable department is authorized to submit payment to E.H. WACHS Company in the amount of \$72,125.00
- THIRD: The above expenses shall be paid from account no. 661-901-979.000.





(/Home.aspx)

**National Cooperative (/National.aspx)**

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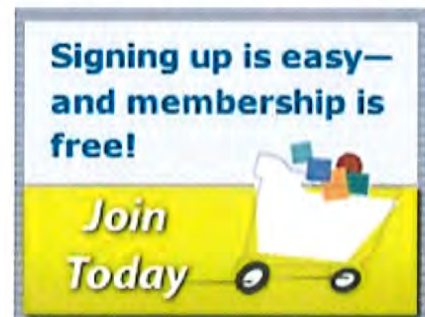


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#### Member Advantages

The BuyBoard National Purchasing Cooperative streamlines the purchasing process for schools, municipalities, and other public entities across the nation—and membership is free! *Learn more* (</National/About-Us/Member-Advantages.aspx>)



## Sponsoring associations

The BuyBoard National Purchasing Cooperative is sponsored by various national and statewide associations around the country. These organizations promote the benefits and value of the BuyBoard to their respective memberships.

Learn more (</National/About-Us/Participating-States.aspx>) about the sponsoring associations.

Membership in the Cooperative is open to all types of local government agencies in all states and membership is free.

P.O. Box 400, Austin, Texas 78767-0400 • 800.695.2919

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## BuyBoard Current Ohio Vendors

Vendor	Address1	City	State	Zip	Effective	Expiration	Contract
Dog-ON-It-Parks	4818 Evergreen Way, Ste 250	Everett	WA	98203	10/1/2016	9/30/2019	Parks and Recreation Equipment and Field Lighting Products and Installation 512-16
Don Johnston Inc	26799 West Commerce Drive	Volo	IL	60073	1/1/2016	12/31/2018	Technology Equipment, Supplies, Software, Telecommunications Products, Asset Disposal/Recovery 498-15
Doosan Infracore Construction Equipment America	2905 Shawnee Industrial Way	Suwanee	GA	30024	12/1/2016	11/30/2019	Construction, Road/Bridge, Ditching, Trenching, Utility and Other Equipment 515-16
Down Patt	6441 Fussen Trl	Midlothian	TX	76065	6/1/2016	5/31/2019	Uniforms and Accessories 507-16
Downtown Decorations	6724 Joy Road	East Syracuse	NY	13057	6/1/2015	5/31/2018	Holiday Lighting and Decorations 483-15
Dream Ranch Office Supplies	11614 Jim Christal	Krum	TX	76249	11/1/2015	10/31/2018	Instructional Materials, Classroom/Teaching Supplies & Equipment 487-15
Dream Ranch Office Supplies	11614 Jim Christal	Krum	TX	76249	11/1/2015	11/30/2018	Office Supplies and Equipment 496-15
Dream Ranch Office Supplies	11614 Jim Christal	Krum	TX	76249	6/1/2017	5/31/2020	Copy/Office Paper and Toner Supplies 528-17
DrumFIT Inc.	10601 FM 2222, Ste R171	Austin	TX	78730	4/1/2016	3/31/2019	Athletic, P.E. & Gymnasium Supplies and Equipment, Heavy Duty Exercise Equipment. 502-16
Dukes Root Control, Inc	1020 Hiawatha Blvd. West	Syracuse	NY	13204	3/1/2018	2/28/2021	Cured in Place Pipe (CIPP) for Pipeline Rehabilitation 555-18
DunRite Playgrounds	11011 Clodine Rd.	Richmond	TX	77407	10/1/2016	9/30/2019	Parks and Recreation Equipment and Field Lighting Products and Installation 512-16
DuraPlay, Inc.	150 Brownson Lane	Driftwood	TX	78619	10/1/2016	9/30/2019	Parks and Recreation Equipment and Field Lighting Products and Installation 512-16
Dynamo Playgrounds	5-733 Industrielle St. Unit 5	Rockland	ON	K4K 1T2	10/1/2016	9/30/2019	Parks and Recreation Equipment and Field Lighting Products and Installation 512-16
DynaStudy, Inc.	1401 Broadway St. Ste 100	Marble Falls	TX	78654	11/1/2015	10/31/2018	Instructional Materials, Classroom/Teaching Supplies & Equipment 487-15
Dynatronics	7030 Park Centre Dr.	Salt Lake City	UT	84121	6/1/2017	5/31/2020	First Aid, Emergency Medical, and Athletic Trainer Supplies and Equipment 530-17
E. H. Wachs	600 Knightsbridge Pkwy	Lincolnshire	IL	60069	12/1/2016	11/30/2019	Construction, Road/Bridge, Ditching, Trenching, Utility and Other Equipment 515-16
E.J. Ward	8801 Tradeway	San Antonio	TX	78217	7/1/2016	6/30/2019	Fueling Systems and Equipment 510-16
EAI Education	118 Bauer Dr	Oakland	NJ	07436	11/1/2015	10/31/2018	Instructional Materials, Classroom/Teaching Supplies & Equipment 487-15

**E.H. WACHS®**A Division of **TTV**

Superior Equipment. Complete Support.™

**Water Utility Products**

600 Knightsbridge Pkwy | Lincolnshire IL 60069

T +1 847 537 8800 | F +1 847 520 1147

ehwachs.com

# Quotation

Page 1 of 2

TO: Paul Oberlin  
 City of Owosso  
 301 W. Main Street  
 Owosso, MI 48867

Date: 4/17/2018  
 Quotation Number: KR110449  
 Payment Terms: Net 30 Days  
 Shipping Terms: FOB Destination  
 Valid Through: 6/16/2018  
 Estimated Delivery: 10-12 Weeks ARO

E.H. Wachs is pleased to offer the following quotation.

Item Number	Description	Qty	U/M	Unit Price (USD)	Line Total (USD)
1 77-000-38	Standard LX (Diesel) - VMT (RH): Single turner valve maintenance trailer; includes Wachs 750 Ft/lb (1020 Nm) Extended Reach Valve operator, telescoping valve key and Wachs ruggedized HC-100 with GPS controller/datalogger. A Tier 4F compliant, Kubota 1.1L, I-3 4-stroke, liquid cooled, IDI diesel engine provides ample power for all contained functions, including an auxiliary HTMA Class II circuit; 10 gallon (38 L) reservoir, fan cooled heat exchanger, continuous duty rated for 8 GPM (30.3 LPM) @ 1,800 PSI (125 bar). A positive displacement blower provides 500 CFM (14.2 cmm)-11" (280mm) Hg vacuum, with spoils containment provided by a 250 (950 L) gallon tank with power hydraulic dump (rear discharge) and latching rear door. Also driven from the common power train is a 2.5 gpm (9.5 LPM) @ 3000 PSI (210 bar) pressure washer system with 3 gallon (11.4 L) anti-freeze tank and 95 gallon (360 L) water tank. Includes 2-1/2" (63.5mm), 1-1/4" (31.75mm) & 7/8" (22mm) suction wands and one each short and long wash-down guns. The LX package bundles the light bar with arrow board, 45' (14 M) auxiliary hydraulic hose reel for operation of hydraulic power tools, Bluetooth tethering module (installed in ERV-750) for wireless communication between the exerciser and Controller/Data Logger and 24" (61cm) X 18" (46cm) x 18" (46cm) aluminum job box. Contiguous US destination and freight charges included (when sold to end user).	1	EA	64,375.00	64,375.00
	Already GPS enabled, however adding option 79-412-02 (Trimble R2 GNSS receiver) provides survey grade centimeter accuracy.				
2 77-432-UC	Up charge to change from standard 250 gallon capacity spoils tank to 350 gallon capacity tank. Available for Standard VMTs, Hydro-Escavation HETs and Truck Mounted Components.	1	EA	1,000.00	1,000.00
3 77-414-01	Hot Water Kit for Truck and Trailer Systems.	1	EA	6,750.00	6,750.00

Note 1: When selecting this option for a trailer installation this is only available on the Standard (LX) & Grand LX VMT with the Job Box removed.

Note 2: This is an add on item to be included as part of a complete new installation. It should not be sold as an upgrade to an existing installation as interconnected electrical and plumbing may/may not exist.

Total (USD) \$72,125.00



## MEMORANDUM

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301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

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**DATE:** May 13, 2018  
**TO:** Owosso City Council  
**FROM:** Glenn Chinavare, Director of Public Services & Utilities  
**SUBJECT:** Industrial Park Connector Project

### RECOMMENDATION:

Approval of the low responsible bid from Green Thumb Landscaping, Inc. d/b/a Zito Construction Co. of Grand Blanc, Michigan for infrastructure improvements along various streets, in accordance with the Michigan Department of Transportation Category "A: Grant, in the amount of \$1,062,663.00.

### BACKGROUND:

On April 17, 2018, the City received bids for the Industrial Park Connector Project. Work includes replacement of pavement, new storm sewer, new curb and gutter, ADA sidewalk ramps, sanitary sewer lining, altogether with related work items; along portions of Gould Street, Monroe Street, and McMillan Avenue. Zito Construction Co. is the confirmed low and most responsive bid and agrees to perform the work for a total cost amount of \$1,062,663.00. A resolution for awarding the Industrial Park Connector Project to Zito Construction Co. and tabulation of bids received is included for your consideration.

### FISCAL IMPACTS:

The project is funded by a combination of the City's 2016 Unlimited Obligation Bond Proceeds Account No. \_\_\_\_\_, (\$1,050,001.00) Wastewater Collection Account No. 590-901-973.000 (\$12,662.00), and other funds as appropriated. Plus contingency funds for field adjustments by city staff are also requested in the amount of \$50,000.00. The City's 2016 Unlimited Obligation Bond Proceeds will be reimbursed \$325,000.00 from MDOT TEDF-A Program funds after successful completion of work.

**ATTACHMENTS:** Resolution, Industrial Park Connector Project Award to Zito Construction Co.  
Bid Tabulation, Industrial Park Connector Project  
MDOT Notice To Proceed

**RESOLUTION NO.**

**AUTHORIZING THE EXECUTION OF A CONTRACT WITH  
GREEN THUMB LAWNSCAPING, INC. D/B/A ZITO CONSTRUCTION CO.  
FOR THE INDUSTRIAL PARK CONNECTOR PROJECT**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, has determined that it is in the best interest of the public to replace perform pavement and other infrastructure improvements along portions of Gould Street, Monroe Street, and McMillan Avenue as set forth in the contract documents; and

WHEREAS, the city has sufficient funds to perform said improvements from its Wastewater funds and 2016 Unlimited Obligation Bond Proceeds funds to facilitate undertaking of the project; and

WHEREAS, the city of Owosso sought bids for the Industrial Park Connector Project and a bid was received from Green Thumb Lawnscape, Inc. d/b/a Zito Construction Co. and it is hereby determined that Zito Construction Co. is qualified to provide such services and that it has submitted the lowest responsible and responsive bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to employ Green Thumb Lawnscape, Inc. d/b/a Zito Construction Co. for the Industrial Park Connector Project.
- SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached as Exhibit A, Contract for Services Between the city of Owosso, Michigan and Zito Construction Co. in the amount of \$1,062,663.00.
- THIRD: The accounts payable department is authorized to pay Zito Construction Co. for work satisfactorily completed on the project up to the bid Contract amount of \$1,062,663.00, plus a contingency amount not to exceed \$50,000.00 for city field staff adjustments.
- FOURTH: The above expenses shall be paid from the 2016 Unlimited Obligation Bond Proceeds (\$1,050,001.00), City Wastewater Account No. 590-901-973.000 (\$12,662.00), and other funds as appropriated.

## CITY OF OWOSSO BID TABULATION SHEET

DATE 4/17/2018

DEPT. Engineering

SUBJECT: Industrial Park Connector Project - 2018

					Engineer's Estimate		Zito Construction Co. 8033 Fenton Road Grand Blanc, MI 48439-8998		C & D Hughes, Inc. 3097 Lansing Road Charlotte, MI 48813	
ITEM #	ITEM CODE	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
MONROE STREET CATEGORY 1 - ROAD										
1	1500001	Mobilization, Max ____	1	LSUM	\$ 28,000.00	\$ 28,000.00	\$ 44,600.00	\$ 44,600.00	\$ 30,000.00	\$ 30,000.00
2	2030011	Dr Structure, Rem	1	Ea	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 500.00	\$ 500.00
3	2030015	Sewer, Rem, Less than 24 inch	112	Ft	\$ 20.00	\$ 2,240.00	\$ 17.00	\$ 1,904.00	\$ 15.00	\$ 1,680.00
4	2040020	Curb and Gutter, Rem	316	Ft	\$ 8.00	\$ 2,528.00	\$ 9.00	\$ 2,844.00	\$ 10.00	\$ 3,160.00
5	2040035	Guardrail, Rem	66	Ft	\$ 5.00	\$ 330.00	\$ 3.00	\$ 198.00	\$ 10.00	\$ 660.00
6	2040055	Sidewalk, Rem	22	Syd	\$ 8.00	\$ 176.00	\$ 9.00	\$ 198.00	\$ 15.00	\$ 330.00
7	2047011	Pavt, Rem, Modified	3903	Syd	\$ 8.00	\$ 31,224.00	\$ 6.00	\$ 23,418.00	\$ 6.00	\$ 23,418.00
8	2050010	Embankment, CIP	220	Cyd	\$ 15.00	\$ 3,300.00	\$ 15.00	\$ 3,300.00	\$ 15.00	\$ 3,300.00
9	2050016	Excavation, Earth	1810	Cyd	\$ 8.00	\$ 14,480.00	\$ 17.00	\$ 30,770.00	\$ 12.00	\$ 21,720.00
10	2050031	Non Haz Contaminated Material Handling and Disposal, LM	30	Cyd	\$ 75.00	\$ 2,250.00	\$ 50.00	\$ 1,500.00	\$ 50.00	\$ 1,500.00
11	2057021	Subgrade Undercutting, Type II, Modified	50	Cyd	\$ 50.00	\$ 2,500.00	\$ 50.00	\$ 2,500.00	\$ 40.00	\$ 2,000.00
12	2080020	Erosion Control, Inlet Protection, Fabric Drop	13	Ea	\$ 100.00	\$ 1,300.00	\$ 75.00	\$ 975.00	\$ 100.00	\$ 1,300.00
13	2080036	Erosion Control, Silt Fence	323	Ft	\$ 2.00	\$ 646.00	\$ 3.00	\$ 969.00	\$ 4.00	\$ 1,292.00
14	2087051	Reimbursable Initial SESC Permit Fee	1	LSUM	\$ 163.00	\$ 163.00	\$ 163.00	\$ 163.00	\$ 163.00	\$ 163.00
15	2090001	Project Cleanup	1	LSUM	\$ 2,000.00	\$ 2,000.00	\$ 4,800.00	\$ 4,800.00	\$ 1,000.00	\$ 1,000.00
16	3027011	Aggregate Base, 10 inch, Modified	3399	Syd	\$ 15.00	\$ 50,985.00	\$ 18.00	\$ 61,182.00	\$ 15.00	\$ 50,985.00
17	3027011	Aggregate Base, 4 inch, Modified	47	Syd	\$ 10.00	\$ 470.00	\$ 9.00	\$ 423.00	\$ 10.00	\$ 470.00
18	3027011	Aggregate Base, 9 inch, Modified	750	Syd	\$ 14.00	\$ 10,500.00	\$ 16.00	\$ 12,000.00	\$ 15.00	\$ 11,250.00
19	3060020	Maintenance Gravel	50	Ton	\$ 10.00	\$ 500.00	\$ 33.00	\$ 1,650.00	\$ 20.00	\$ 1,000.00
20	3087011	Geotextile Separator, Modified	4148	Syd	\$ 3.00	\$ 12,444.00	\$ 2.00	\$ 8,296.00	\$ 2.00	\$ 8,296.00
21	4027001	Sewer, Storm, 12 inch, SDR-26, Special Trench Detail	343	Ft	\$ 60.00	\$ 20,580.00	\$ 55.00	\$ 18,865.00	\$ 85.00	\$ 29,155.00
22	4027001	Sewer, Storm, 24 inch, SDR-26, Special Trench Detail	732	Ft	\$ 130.00	\$ 95,160.00	\$ 96.00	\$ 70,272.00	\$ 125.00	\$ 91,500.00
23	4030010	Dr Structure Cover, Type B	6	Ea	\$ 500.00	\$ 3,000.00	\$ 550.00	\$ 3,300.00	\$ 500.00	\$ 3,000.00
24	4030040	Dr Structure Cover, Type G	3	Ea	\$ 400.00	\$ 1,200.00	\$ 300.00	\$ 900.00	\$ 500.00	\$ 1,500.00
25	4030050	Dr Structure Cover, Type K	9	Ea	\$ 750.00	\$ 6,750.00	\$ 620.00	\$ 5,580.00	\$ 700.00	\$ 6,300.00
26	4030312	Dr Strucutre, Tap, 12 inch	1	Ea	\$ 450.00	\$ 450.00	\$ 300.00	\$ 300.00	\$ 500.00	\$ 500.00
27	4030324	Dr Strucutre, Tap, 24 inch	1	Ea	\$ 450.00	\$ 450.00	\$ 450.00	\$ 450.00	\$ 1,000.00	\$ 1,000.00
28	4037001	Dr Structure, 24 inch dia, Additional Depth	2	Ft	\$ 150.00	\$ 300.00	\$ 100.00	\$ 200.00	\$ 150.00	\$ 300.00
29	4037001	Dr Structure, 36 inch dia, Additional Depth	11	Ft	\$ 200.00	\$ 2,200.00	\$ 160.00	\$ 1,760.00	\$ 150.00	\$ 1,650.00
30	4037001	Dr Structure, 48 inch dia, Additional Depth	23	Ft	\$ 250.00	\$ 5,750.00	\$ 210.00	\$ 4,830.00	\$ 150.00	\$ 3,450.00
31	4037050	Dr Structure Collar, Modified	6	Ea	\$ 500.00	\$ 3,000.00	\$ 750.00	\$ 4,500.00	\$ 400.00	\$ 2,400.00
32	4037050	Dr Structure, 24 inch dia, Catch Basin	3	Ea	\$ 1,250.00	\$ 3,750.00	\$ 950.00	\$ 2,850.00	\$ 1,200.00	\$ 3,600.00
33	4037050	Dr Structure, 36 inch dia, Catch Basin	8	Ea	\$ 1,500.00	\$ 12,000.00	\$ 1,100.00	\$ 8,800.00	\$ 1,500.00	\$ 12,000.00
34	4037050	Dr Structure, 48 inch dia, Catch Basin	1	Ea	\$ 2,000.00	\$ 2,000.00	\$ 1,600.00	\$ 1,600.00	\$ 2,000.00	\$ 2,000.00
35	4037050	Dr Strucutre, 48 inch dia, Manhole	5	Ea	\$ 2,000.00	\$ 10,000.00	\$ 2,000.00	\$ 10,000.00	\$ 2,000.00	\$ 10,000.00
36	4037050	Structure Cover, Adj, Case 1, Modified	1	Ea	\$ 500.00	\$ 500.00	\$ 550.00	\$ 550.00	\$ 500.00	\$ 500.00
37	4037050	Structure Cover, Adj, Case 2, Modified	6	Ea	\$ 500.00	\$ 3,000.00	\$ 450.00	\$ 2,700.00	\$ 500.00	\$ 3,000.00
38	5010030	HMA, 2C	831	Ton	\$ 80.00	\$ 66,480.00	\$ 75.00	\$ 62,325.00	\$ 73.70	\$ 61,244.70
39	5010051	HMA, 4E3	416	Ton	\$ 80.00	\$ 33,280.00	\$ 90.00	\$ 37,440.00	\$ 88.15	\$ 36,670.40
40	5010057	HMA, 5E3	312	Ton	\$ 80.00	\$ 24,960.00	\$ 90.00	\$ 28,080.00	\$ 87.15	\$ 27,190.80
41	5017011	HMA, Repair	32	Syd	\$ 75.00	\$ 2,400.00	\$ 75.00	\$ 2,400.00	\$ 110.00	\$ 3,520.00



## CITY OF OWOSSO BID TABULATION SHEET

DATE 4/17/2018

DEPT. Engineering

SUBJECT: Industrial Park Connector Project - 2018

					Engineer's Estimate		Zito Construction Co. 8033 Fenton Road Grand Blanc, MI 48439-8998		C & D Hughes, Inc. 3097 Lansing Road Charlotte, MI 48813	
ITEM #	ITEM CODE	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
42	8020038	Curb and Gutter, Conc, Det F4	2,249	Ft	\$ 15.00	\$ 33,735.00	\$ 16.00	\$ 35,984.00	\$ 12.48	\$ 28,067.52
43	8030010	Detectable Warning Surface	10	Ft	\$ 35.00	\$ 350.00	\$ 40.00	\$ 400.00	\$ 32.00	\$ 320.00
44	8030030	Curb Ramp Opening, Conc	14	Ft	\$ 20.00	\$ 280.00	\$ 25.00	\$ 350.00	\$ 22.00	\$ 308.00
45	8037010	Sidewalk Ramp, Conc, 7 inch, Modified	95	Sft	\$ 8.00	\$ 760.00	\$ 6.00	\$ 570.00	\$ 5.75	\$ 546.25
46	8037010	Sidewalk, Conc, 4 inch, Modified	370	Sft	\$ 5.00	\$ 1,850.00	\$ 5.00	\$ 1,850.00	\$ 3.42	\$ 1,265.40
47	8070000	Guardrail, Type B	75	Ft	\$ 15.00	\$ 1,125.00	\$ 34.00	\$ 2,550.00	\$ 20.00	\$ 1,500.00
48	8070010	Guardrail, Curved, Type B	25	Ft	\$ 20.00	\$ 500.00	\$ 45.00	\$ 1,125.00	\$ 24.00	\$ 600.00
49	8070042	Guardrail Approach Terminal, Type 2B	2	Ea	\$ 2,500.00	\$ 5,000.00	\$ 2,850.00	\$ 5,700.00	\$ 2,400.00	\$ 4,800.00
50	8070080	Guardrail Reflector	5	Ea	\$ 6.00	\$ 30.00	\$ 10.00	\$ 50.00	\$ 10.00	\$ 50.00
51	8100371	Post, Steel, 3 lb	158	Ft	\$ 6.00	\$ 948.00	\$ 6.00	\$ 948.00	\$ 5.00	\$ 790.00
52	8100402	Sign, Type III, Erect, Salv	4	Ea	\$ 25.00	\$ 100.00	\$ 30.00	\$ 120.00	\$ 25.00	\$ 100.00
53	8100403	Sign, Type III, Rem	12	Ea	\$ 20.00	\$ 240.00	\$ 25.00	\$ 300.00	\$ 15.00	\$ 180.00
54	8100404	Sign, Type IIIA	38	Sft	\$ 15.00	\$ 570.00	\$ 16.00	\$ 608.00	\$ 14.00	\$ 532.00
55	8110024	Pavt Mrkg, Ovly Cold Plastic, 6 inch, Crosswalk	53	Ft	\$ 2.75	\$ 145.75	\$ 3.00	\$ 159.00	\$ 2.95	\$ 156.35
56	8110045	Pavt Mrkg, Ovly Cold Plastic, 24 inch, Stop Bar	27	Ft	\$ 10.00	\$ 270.00	\$ 20.00	\$ 540.00	\$ 15.00	\$ 405.00
57	8110232	Pavt Mrkg, Waterborne, 4 inch, Yellow	1,518	Ft	\$ 0.25	\$ 379.50	\$ 1.00	\$ 1,518.00	\$ 0.75	\$ 1,138.50
58	8120012	Barricade, Type III, High Intensity, Doubled Sided, Lighted, Furn	25	Ea	\$ 50.00	\$ 1,250.00	\$ 50.00	\$ 1,250.00	\$ 50.00	\$ 1,250.00
59	8120013	Barricade, Type III, High Intensity, Doubled Sided, Lighted, Oper	25	Ea	\$ 5.00	\$ 125.00	\$ 5.00	\$ 125.00	\$ 5.00	\$ 125.00
60	8120100	Dust Palliative, Applied	10	Ton	\$ 250.00	\$ 2,500.00	\$ 350.00	\$ 3,500.00	\$ 300.00	\$ 3,000.00
61	8120140	Lighted Arrow, Type C, Furn	2	Ea	\$ 500.00	\$ 1,000.00	\$ 250.00	\$ 500.00	\$ 100.00	\$ 200.00
62	8120141	Lighted Arrow, Type C, Oper	2	Ea	\$ 100.00	\$ 200.00	\$ 250.00	\$ 500.00	\$ 100.00	\$ 200.00
63	8120170	Minor Traf Devices	1	LSUM	\$ 5,000.00	\$ 5,000.00	\$ 5,200.00	\$ 5,200.00	\$ 5,000.00	\$ 5,000.00
64	8120245	Pavt Mrkg, Wet Reflective, Type R, Tape, 4 inch, White, Temp	1,500	Ft	\$ 1.50	\$ 2,250.00	\$ 1.00	\$ 1,500.00	\$ 1.10	\$ 1,650.00
65	8120246	Pavt Mrkg, Wet Reflective, Type R, Tape, 4 inch, Yellow, Temp	2500	Ft	\$ 1.50	\$ 3,750.00	\$ 1.00	\$ 2,500.00	\$ 1.10	\$ 2,750.00
66	8120250	Plastic Drum, High Intensity, Furn	100	Ea	\$ 20.00	\$ 2,000.00	\$ 12.00	\$ 1,200.00	\$ 10.00	\$ 1,000.00
67	8120251	Plastic Drum, High Intensity, Oper	100	Ea	\$ 1.00	\$ 100.00	\$ 1.00	\$ 100.00	\$ 1.00	\$ 100.00
68	8120350	Sign, Type B, Temp, Prismatic, Furn	554	Sft	\$ 4.00	\$ 2,216.00	\$ 3.00	\$ 1,662.00	\$ 2.00	\$ 1,108.00
69	8120351	Sign, Type B, Temp, Prismatic, Oper	554	Sft	\$ 1.00	\$ 554.00	\$ 1.00	\$ 554.00	\$ 1.00	\$ 554.00
70	8120352	Sign, Type B, Temp, Prismatic, Specail, Furn	147	Sft	\$ 10.00	\$ 1,470.00	\$ 4.00	\$ 588.00	\$ 3.00	\$ 441.00
71	8120353	Sign, Type B, Temp, Prismatic, Special, Oper	147	Sft	\$ 1.00	\$ 147.00	\$ 1.00	\$ 147.00	\$ 1.00	\$ 147.00
72	8120370	Traf Regulator Control	1	LSUM	\$ 10,000.00	\$ 10,000.00	\$ 5,000.00	\$ 5,000.00	\$ 500.00	\$ 500.00
73	8167011	Turf Establishment, Performance	2800	Syd	\$ 6.00	\$ 16,800.00	\$ 5.00	\$ 14,000.00	\$ 5.00	\$ 14,000.00
74	8210001	Monument Box	1	Ea	\$ 700.00	\$ 700.00	\$ 450.00	\$ 450.00	\$ 400.00	\$ 400.00
75	8210010	Monument Preservation	1	Ea	\$ 700.00	\$ 700.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
76	8507040	Railroad Flag Person	24	Hr	\$ 100.00	\$ 2,400.00	\$ 100.00	\$ 2,400.00	\$ 150.00	\$ 3,600.00
<b>MONROE STREET CATEGORY 3 - NON-PARTICIPATING</b>										
77	4027001	Sewer Repair, Cured-In-Place Pipe	10	Ft	\$ 50.00	\$ 500.00	\$ 300.00	\$ 3,000.00	\$ 1,000.00	\$ 10,000.00
78	4027001	Sewer Repair, Open-Cut	30	Ft	\$ 250.00	\$ 7,500.00	\$ 100.00	\$ 3,000.00	\$ 600.00	\$ 18,000.00
<b>Monroe Street Bid Subtotal:</b>					\$ 571,091.25		\$ 570,740.00		\$ 570,288.92	



SUBJECT: Industrial Park Connector Project - 2018

					Engineer's Estimate		Zito Construction Co. 8033 Fenton Road Grand Blanc, MI 48439-8998		C & D Hughes, Inc. 3097 Lansing Road Charlotte, MI 48813	
ITEM #	ITEM CODE	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
<b>MCMILLAN ROAD CATEGORY 1 - ROAD</b>										
1	1500001	Mobilization, Max ____	1	LSUM	\$ 19,000.00	\$ 19,000.00	\$ 22,100.00	\$ 22,100.00	\$ 15,000.00	\$ 15,000.00
2	2030011	Dr Structure, Rem	1	Ea	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 500.00	\$ 500.00
3	2030015	Sewer, Rem, Less than 24 inch	340	Ft	\$ 20.00	\$ 6,800.00	\$ 17.00	\$ 5,780.00	\$ 15.00	\$ 5,100.00
4	2047011	Driveway, Rem	696	Ft	\$ 6.00	\$ 4,176.00	\$ 10.00	\$ 6,960.00	\$ 10.00	\$ 6,960.00
5	2047011	Pavt, Rem, Modified	1889	Syd	\$ 8.00	\$ 15,112.00	\$ 6.00	\$ 11,334.00	\$ 6.00	\$ 11,334.00
6	2050010	Embankment, CIP	210	Cyd	\$ 15.00	\$ 3,150.00	\$ 15.00	\$ 3,150.00	\$ 15.00	\$ 3,150.00
7	2050016	Excavation, Earth	800	Cyd	\$ 8.00	\$ 6,400.00	\$ 20.00	\$ 16,000.00	\$ 15.00	\$ 12,000.00
8	2050031	Non Haz Contaminated Material Handling and Disposal, LM	30	Cyd	\$ 75.00	\$ 2,250.00	\$ 50.00	\$ 1,500.00	\$ 50.00	\$ 1,500.00
9	2057021	Subgrade Undercutting, Type II, Modified	50	Cyd	\$ 50.00	\$ 2,500.00	\$ 50.00	\$ 2,500.00	\$ 40.00	\$ 2,000.00
10	2080020	Erosion Control, Inlet Protection, Fabric Drop	14	Ea	\$ 100.00	\$ 1,400.00	\$ 75.00	\$ 1,050.00	\$ 100.00	\$ 1,400.00
11	2090001	Project Cleanup	1	LSUM	\$ 2,000.00	\$ 2,000.00	\$ 3,900.00	\$ 3,900.00	\$ 1,000.00	\$ 1,000.00
12	3027011	Aggregate Base, 8 inch, Modified	2094	Syd	\$ 13.00	\$ 27,222.00	\$ 15.00	\$ 31,410.00	\$ 15.00	\$ 31,410.00
13	3027011	Aggregate Base, 6 inch, Modified	353	Syd	\$ 10.00	\$ 3,530.00	\$ 11.00	\$ 3,883.00	\$ 10.00	\$ 3,530.00
14	3060020	Maintenance Gravel	75	Ton	\$ 10.00	\$ 750.00	\$ 40.00	\$ 3,000.00	\$ 20.00	\$ 1,500.00
15	3087011	Geotextile Separator, Modified	2446	Syd	\$ 3.00	\$ 7,338.00	\$ 2.00	\$ 4,892.00	\$ 2.00	\$ 4,892.00
16	4021204	Sewer Tap, 12 inch	3	Ea	\$ 300.00	\$ 900.00	\$ 300.00	\$ 900.00	\$ 500.00	\$ 1,500.00
17	4027001	Sewer, Storm, 12 inch, SDR-26, Special Trench Detail	200	Ft	\$ 60.00	\$ 12,000.00	\$ 50.00	\$ 10,000.00	\$ 80.00	\$ 16,000.00
18	4027001	Sewer, Storm, 24 inch, SDR-26, Special Trench Detail	634	Ft	\$ 130.00	\$ 82,420.00	\$ 88.00	\$ 55,792.00	\$ 125.00	\$ 79,250.00
19	4030010	Dr Structure Cover, Type B	1	Ea	\$ 500.00	\$ 500.00	\$ 550.00	\$ 550.00	\$ 500.00	\$ 500.00
20	4030040	Dr Structure Cover, Type G	7	Ea	\$ 400.00	\$ 2,800.00	\$ 300.00	\$ 2,100.00	\$ 500.00	\$ 3,500.00
21	4030050	Dr Structure Cover, Type K	7	Ea	\$ 750.00	\$ 5,250.00	\$ 620.00	\$ 4,340.00	\$ 700.00	\$ 4,900.00
22	4037001	Dr Structure, 36 inch dia, Additional Depth	31	Ft	\$ 200.00	\$ 6,200.00	\$ 160.00	\$ 4,960.00	\$ 150.00	\$ 4,650.00
23	4037001	Dr Structure, 48 inch dia, Additional Depth	28	Ft	\$ 250.00	\$ 7,000.00	\$ 210.00	\$ 5,880.00	\$ 150.00	\$ 4,200.00
24	4037050	Structure Cover, Adj, Case 1, Modified	4	Ea	\$ 500.00	\$ 2,000.00	\$ 550.00	\$ 2,200.00	\$ 400.00	\$ 1,600.00
25	4037050	Dr Structure, 36 inch dia, Catch Basin	7	Ea	\$ 1,500.00	\$ 10,500.00	\$ 1,100.00	\$ 7,700.00	\$ 1,500.00	\$ 10,500.00
26	4037050	Dr Structure Collar, Modified	2	Ea	\$ 500.00	\$ 1,000.00	\$ 800.00	\$ 1,600.00	\$ 400.00	\$ 800.00
27	4037050	Dr Structure, 24 inch dia, Catch Basin	3	Ea	\$ 1,250.00	\$ 3,750.00	\$ 950.00	\$ 2,850.00	\$ 1,200.00	\$ 3,600.00
28	4037050	Dr Structure, 48 inch dia, Catch Basin	4	Ea	\$ 2,000.00	\$ 8,000.00	\$ 1,600.00	\$ 6,400.00	\$ 1,500.00	\$ 6,000.00
29	4037050	Dr Strucutre, 48 inch dia, Manhole	1	Ea	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 1,500.00	\$ 1,500.00
30	5010030	HMA, 2C	380	Ton	\$ 80.00	\$ 30,400.00	\$ 75.00	\$ 28,500.00	\$ 73.70	\$ 28,006.00
31	5010051	HMA, 4E3	254	Ton	\$ 80.00	\$ 20,320.00	\$ 90.00	\$ 22,860.00	\$ 88.15	\$ 22,390.10
32	5010057	HMA, 5E3	190	Ton	\$ 80.00	\$ 15,200.00	\$ 90.00	\$ 17,100.00	\$ 87.15	\$ 16,558.50
33	8017011	Driveway, Nonreinf Conc, 9 inch, Mod	494	Syd	\$ 60.00	\$ 29,640.00	\$ 52.00	\$ 25,688.00	\$ 43.65	\$ 21,563.10
34	8020038	Curb and Gutter, Conc, Det F4	1057	Ft	\$ 15.00	\$ 15,855.00	\$ 16.00	\$ 16,912.00	\$ 12.48	\$ 13,191.36
35	8020050	Driveway Opening, Conc, Det M	357	Ft	\$ 20.00	\$ 7,140.00	\$ 20.00	\$ 7,140.00	\$ 15.84	\$ 5,654.88
36	8100371	Post, Steel, 3 lb	72	Ft	\$ 6.00	\$ 432.00	\$ 6.00	\$ 432.00	\$ 5.00	\$ 360.00
37	8100402	Sign, Type III, Erect, Salv	2	Ea	\$ 25.00	\$ 50.00	\$ 30.00	\$ 60.00	\$ 25.00	\$ 50.00
38	8100403	Sign, Type III, Rem	6	Ea	\$ 20.00	\$ 120.00	\$ 25.00	\$ 150.00	\$ 15.00	\$ 90.00
39	8100404	Sign, Type IIIA	16	Sft	\$ 15.00	\$ 240.00	\$ 16.00	\$ 256.00	\$ 14.00	\$ 224.00
40	8110045	Pavt Mrkg, Ovly Cold Plastic, 24 inch, Stop Bar	25	Ft	\$ 10.00	\$ 250.00	\$ 30.00	\$ 750.00	\$ 27.00	\$ 675.00
41	8167011	Turf Establishment, Performance	2325	Syd	\$ 6.00	\$ 13,950.00	\$ 5.00	\$ 11,625.00	\$ 5.00	\$ 11,625.00

					Engineer's Estimate		Zito Construction Co. 8033 Fenton Road Grand Blanc, MI 48439-8998		C & D Hughes, Inc. 3097 Lansing Road Charlotte, MI 48813	
ITEM #	ITEM CODE	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
42	8210001	Monument Box	1	Ea	\$ 700.00	\$ 700.00	\$ 450.00	\$ 450.00	\$ 400.00	\$ 400.00
43	8210010	Monument Preservation	1	Ea	\$ 700.00	\$ 700.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
MCMILLAN ROAD CATEGORY 3 - NON-PARTICIPATING										
44	4027001	Sewer Repair, Open-Cut	30	Ft	\$ 50.00	\$ 1,500.00	\$ 200.00	\$ 6,000.00	\$ 300.00	\$ 9,000.00
45	4027001	Sewer Repair, Cured-In-Place Pipe	10	Ft	\$ 250.00	\$ 2,500.00	\$ 100.00	\$ 1,000.00	\$ 600.00	\$ 6,000.00
			MCMILLAN ROAD BID SUBTOTAL:			\$ 385,345.00	\$ 365,054.00		\$ 376,563.94	
GOULD STREET CATEGORY 1 - ROAD										
1	1500001	Mobilization, Max ____	1	LSUM	\$ 5,000.00	\$ 5,000.00	\$ 13,600.00	\$ 13,600.00	\$ 15,000.00	\$ 15,000.00
2	2040020	Curb and Gutter, Rem	528	Ft	\$ 8.00	\$ 4,224.00	\$ 9.00	\$ 4,752.00	\$ 10.00	\$ 5,280.00
3	2040055	Sidewalk, Rem	29	Syd	\$ 8.00	\$ 232.00	\$ 9.00	\$ 261.00	\$ 10.00	\$ 290.00
4	2047011	Driveway, Rem	102	Syd	\$ 6.00	\$ 612.00	\$ 12.00	\$ 1,224.00	\$ 10.00	\$ 1,020.00
5	2047011	Pavt, Rem, Modified	113	Syd	\$ 8.00	\$ 904.00	\$ 16.00	\$ 1,808.00	\$ 6.00	\$ 678.00
6	2050010	Embankment, CIP	15	Cyd	\$ 15.00	\$ 225.00	\$ 30.00	\$ 450.00	\$ 15.00	\$ 225.00
7	2050016	Excavation, Earth	20	Cyd	\$ 8.00	\$ 160.00	\$ 40.00	\$ 800.00	\$ 15.00	\$ 300.00
8	2050031	Non Haz Contaminated Material Handling and Disposal, LM	30	Cyd	\$ 75.00	\$ 2,250.00	\$ 50.00	\$ 1,500.00	\$ 50.00	\$ 1,500.00
9	2080020	Erosion Control, Inlet Protection, Fabric Drop	3	Ea	\$ 100.00	\$ 300.00	\$ 75.00	\$ 225.00	\$ 100.00	\$ 300.00
10	2090001	Project Cleanup	1	LSUM	\$ 1,000.00	\$ 1,000.00	\$ 1,900.00	\$ 1,900.00	\$ 1,000.00	\$ 1,000.00
11	3027011	Aggregate Base, 4 inch, Modified	152	Syd	\$ 10.00	\$ 1,520.00	\$ 11.00	\$ 1,672.00	\$ 10.00	\$ 1,520.00
12	3060020	Maintenance Gravel	25	Ton	\$ 10.00	\$ 250.00	\$ 40.00	\$ 1,000.00	\$ 15.00	\$ 375.00
13	4037050	Structure Cover, Adj, Case 1, Modified	3	Ea	\$ 500.00	\$ 1,500.00	\$ 550.00	\$ 1,650.00	\$ 400.00	\$ 1,200.00
14	5010002	Cold Milling HMA Surface	1841	Syd	\$ 3.00	\$ 5,523.00	\$ 7.00	\$ 12,887.00	\$ 4.00	\$ 7,364.00
15	5010051	HMA, 4E3	223	Ton	\$ 80.00	\$ 17,840.00	\$ 90.00	\$ 20,070.00	\$ 88.15	\$ 19,657.45
16	5010057	HMA, 5E3	167	Ton	\$ 80.00	\$ 13,360.00	\$ 90.00	\$ 15,030.00	\$ 87.15	\$ 14,554.05
17	5017011	HMA, Repair	133	Syd	\$ 75.00	\$ 9,975.00	\$ 75.00	\$ 9,975.00	\$ 110.00	\$ 14,630.00
18	8017011	Driveway, Nonreinf Conc, 6 inch, Modified	84	Syd	\$ 40.00	\$ 3,360.00	\$ 38.00	\$ 3,192.00	\$ 33.75	\$ 2,835.00
19	8020038	Curb and Gutter, Conc, Det F4	528	Ft	\$ 15.00	\$ 7,920.00	\$ 25.00	\$ 13,200.00	\$ 12.48	\$ 6,589.44
20	8037010	Sidewalk, Conc, 4 inch, Modified	20	Sft	\$ 5.00	\$ 100.00	\$ 6.00	\$ 120.00	\$ 3.42	\$ 68.40
21	8037010	Sidewalk, Conc, 6 inch, Modified	245	Sft	\$ 5.00	\$ 1,225.00	\$ 6.00	\$ 1,470.00	\$ 3.75	\$ 918.75
22	8100371	Post, Steel, 3 lb	84	Ft	\$ 6.00	\$ 504.00	\$ 6.00	\$ 504.00	\$ 5.00	\$ 420.00
23	8100403	Sign, Type III, Rem	8	Ea	\$ 20.00	\$ 160.00	\$ 25.00	\$ 200.00	\$ 25.00	\$ 200.00
24	8100404	Sign, Type IIIA	27	Sft	\$ 15.00	\$ 405.00	\$ 16.00	\$ 432.00	\$ 14.00	\$ 378.00
25	8110045	Pavt Mrkg, Ovly Cold Plastic, 24 inch, Stop Bar	99	Ft	\$ 10.00	\$ 990.00	\$ 15.00	\$ 1,485.00	\$ 13.00	\$ 1,287.00
26	8110063	Pavt Mrkg, Ovly Cold Plastic, Lt Turn Arrow Sym	1	Ea	\$ 100.00	\$ 100.00	\$ 180.00	\$ 180.00	\$ 165.00	\$ 165.00
27	8110068	Pavt Mrkg, Ovly Cold Plastic, Only	1	Ea	\$ 125.00	\$ 125.00	\$ 180.00	\$ 180.00	\$ 165.00	\$ 165.00
28	8110069	Pavt Mrkg, Ovly Cold Plastic, Railroad Sym	2	Ea	\$ 300.00	\$ 600.00	\$ 400.00	\$ 800.00	\$ 350.00	\$ 700.00
29	8110077	Pavt Mrkg, Ovly Cold Plastic, Thru and Rt Turn Arrow Sym	1	Ea	\$ 175.00	\$ 175.00	\$ 200.00	\$ 200.00	\$ 195.00	\$ 195.00
30	8110231	Pavt Mrkg, Waterborne, 4 inch, White	142	Ft	\$ 0.25	\$ 35.50	\$ 1.00	\$ 142.00	\$ 0.85	\$ 120.70
31	8110232	Pavt Mrkg, Waterborne, 4 inch, Yellow	1040	Ft	\$ 0.25	\$ 260.00	\$ 1.00	\$ 1,040.00	\$ 0.85	\$ 884.00
32	8167011	Turf Establishment, Performance	101	Syd	\$ 6.00	\$ 606.00	\$ 8.00	\$ 808.00	\$ 5.00	\$ 505.00

					Engineer's Estimate		Zito Construction Co. 8033 Fenton Road Grand Blanc, MI 48439-8998		C & D Hughes, Inc. 3097 Lansing Road Charlotte, MI 48813	
ITEM #	ITEM CODE	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
33	8210001	Monument Box	1	Ea	\$ 700.00	\$ 700.00	\$ 450.00	\$ 450.00	\$ 400.00	\$ 400.00
34	8210010	Monument Preservation	1	Ea	\$ 700.00	\$ 700.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
GOULD STREET CATEGORY 3 - NON-PARTICIPATING										
35	2040020	Curb and Gutter, Rem	28	Ft	\$ 8.00	\$ 224.00	\$ 9.00	\$ 252.00	\$ 10.00	\$ 280.00
36	2047011	Pavt, Rem, Modified	60	Syd	\$ 8.00	\$ 480.00	\$ 15.00	\$ 900.00	\$ 6.00	\$ 360.00
37	3027011	Aggregate Base, 4 inch, Modified	10	Syd	\$ 10.00	\$ 100.00	\$ 11.00	\$ 110.00	\$ 10.00	\$ 100.00
38	3027011	Aggregate Base, 8 inch, Modified	60	Syd	\$ 13.00	\$ 780.00	\$ 20.00	\$ 1,200.00	\$ 25.00	\$ 1,500.00
39	4027001	Sewer Repair, Cured-In-Place Pipe	10	Ft	\$ 50.00	\$ 500.00	\$ 300.00	\$ 3,000.00	\$ 1,000.00	\$ 10,000.00
40	4027001	Sewer Repair, Open-Cut	20	Ft	\$ 250.00	\$ 5,000.00	\$ 100.00	\$ 2,000.00	\$ 600.00	\$ 12,000.00
41	5017011	HMA, Repair	60	Syd	\$ 75.00	\$ 4,500.00	\$ 75.00	\$ 4,500.00	\$ 250.00	\$ 15,000.00
42	8020038	Curb and Gutter, Conc, Det F4	28	Ft	\$ 15.00	\$ 420.00	\$ 25.00	\$ 700.00	\$ 15.00	\$ 420.00
Gould Street Bid Subtotal:					\$	94,844.50	\$	126,869.00	\$	141,384.79

TOTAL BID	\$	1,051,280.75	\$	1,062,663.00	\$	1,088,237.65
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					1240 North Outer Drive P.O. Box 14979 Saginaw, MI 48601-0979		P.O. Box 1909 Mt. Pleasant, MI 48804-1909		9609 E Price Rd Laingsburg, MI 48848	
ITEM #	ITEM CODE	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
<b>MONROE STREET CATEGORY 1 - ROAD</b>										
1	1500001	Mobilization, Max ____	1	LSUM	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 32,600.00	\$ 32,600.00
2	2030011	Dr Structure, Rem	1	Ea	\$ 300.00	\$ 300.00	\$ 500.00	\$ 500.00	\$ 304.00	\$ 304.00
3	2030015	Sewer, Rem, Less than 24 inch	112	Ft	\$ 10.00	\$ 1,120.00	\$ 10.00	\$ 1,120.00	\$ 10.15	\$ 1,136.80
4	2040020	Curb and Gutter, Rem	316	Ft	\$ 7.00	\$ 2,212.00	\$ 6.00	\$ 1,896.00	\$ 5.00	\$ 1,580.00
5	2040035	Guardrail, Rem	66	Ft	\$ 7.00	\$ 462.00	\$ 25.00	\$ 1,650.00	\$ 3.30	\$ 217.80
6	2040055	Sidewalk, Rem	22	Syd	\$ 7.00	\$ 154.00	\$ 10.00	\$ 220.00	\$ 5.75	\$ 126.50
7	2047011	Pavt, Rem, Modified	3903	Syd	\$ 7.00	\$ 27,321.00	\$ 3.00	\$ 11,709.00	\$ 5.80	\$ 22,637.40
8	2050010	Embankment, CIP	220	Cyd	\$ 14.00	\$ 3,080.00	\$ 6.00	\$ 1,320.00	\$ 7.05	\$ 1,551.00
9	2050016	Excavation, Earth	1810	Cyd	\$ 22.00	\$ 39,820.00	\$ 11.25	\$ 20,362.50	\$ 13.65	\$ 24,706.50
10	2050031	Non Haz Contaminated Material Handling and Disposal, LM	30	Cyd	\$ 50.00	\$ 1,500.00	\$ 100.00	\$ 3,000.00	\$ 37.55	\$ 1,126.50
11	2057021	Subgrade Undercutting, Type II, Modified	50	Cyd	\$ 55.00	\$ 2,750.00	\$ 45.00	\$ 2,250.00	\$ 71.35	\$ 3,567.50
12	2080020	Erosion Control, Inlet Protection, Fabric Drop	13	Ea	\$ 100.00	\$ 1,300.00	\$ 100.00	\$ 1,300.00	\$ 142.30	\$ 1,849.90
13	2080036	Erosion Control, Silt Fence	323	Ft	\$ 2.00	\$ 646.00	\$ 2.00	\$ 646.00	\$ 3.70	\$ 1,195.10
14	2087051	Reimbursable Initial SESC Permit Fee	1	LSUM	\$ 163.00	\$ 163.00	\$ 163.00	\$ 163.00	\$ 163.00	\$ 163.00
15	2090001	Project Cleanup	1	LSUM	\$ 5,000.00	\$ 5,000.00	\$ 17,500.00	\$ 17,500.00	\$ 3,560.00	\$ 3,560.00
16	3027011	Aggregate Base, 10 inch, Modified	3399	Syd	\$ 20.00	\$ 67,980.00	\$ 17.08	\$ 58,054.92	\$ 16.50	\$ 56,083.50
17	3027011	Aggregate Base, 4 inch, Modified	47	Syd	\$ 10.00	\$ 470.00	\$ 8.50	\$ 399.50	\$ 7.35	\$ 345.45
18	3027011	Aggregate Base, 9 inch, Modified	750	Syd	\$ 17.00	\$ 12,750.00	\$ 14.96	\$ 11,220.00	\$ 14.85	\$ 11,137.50
19	3060020	Maintenance Gravel	50	Ton	\$ 25.00	\$ 1,250.00	\$ 20.00	\$ 1,000.00	\$ 17.70	\$ 885.00
20	3087011	Geotextile Separator, Modified	4148	Syd	\$ 1.50	\$ 6,222.00	\$ 1.80	\$ 7,466.40	\$ 1.90	\$ 7,881.20
21	4027001	Sewer, Storm, 12 inch, SDR-26, Special Trench Detail	343	Ft	\$ 70.00	\$ 24,010.00	\$ 92.00	\$ 31,556.00	\$ 92.80	\$ 31,830.40
22	4027001	Sewer, Storm, 24 inch, SDR-26, Special Trench Detail	732	Ft	\$ 130.00	\$ 95,160.00	\$ 163.00	\$ 119,316.00	\$ 159.25	\$ 116,571.00
23	4030010	Dr Structure Cover, Type B	6	Ea	\$ 500.00	\$ 3,000.00	\$ 600.00	\$ 3,600.00	\$ 410.80	\$ 2,464.80
24	4030040	Dr Structure Cover, Type G	3	Ea	\$ 400.00	\$ 1,200.00	\$ 600.00	\$ 1,800.00	\$ 345.50	\$ 1,036.50
25	4030050	Dr Structure Cover, Type K	9	Ea	\$ 800.00	\$ 7,200.00	\$ 950.00	\$ 8,550.00	\$ 616.20	\$ 5,545.80
26	4030312	Dr Strucutre, Tap, 12 inch	1	Ea	\$ 500.00	\$ 500.00	\$ 300.00	\$ 300.00	\$ 1,010.00	\$ 1,010.00
27	4030324	Dr Strucutre, Tap, 24 inch	1	Ea	\$ 800.00	\$ 800.00	\$ 500.00	\$ 500.00	\$ 1,940.00	\$ 1,940.00
28	4037001	Dr Structure, 24 inch dia, Additional Depth	2	Ft	\$ 80.00	\$ 160.00	\$ 150.00	\$ 300.00	\$ 70.05	\$ 140.10
29	4037001	Dr Structure, 36 inch dia, Additional Depth	11	Ft	\$ 80.00	\$ 880.00	\$ 150.00	\$ 1,650.00	\$ 82.55	\$ 908.05
30	4037001	Dr Structure, 48 inch dia, Additional Depth	23	Ft	\$ 80.00	\$ 1,840.00	\$ 175.00	\$ 4,025.00	\$ 82.55	\$ 1,898.65
31	4037050	Dr Structure Collar, Modified	6	Ea	\$ 1,000.00	\$ 6,000.00	\$ 500.00	\$ 3,000.00	\$ 910.00	\$ 5,460.00
32	4037050	Dr Structure, 24 inch dia, Catch Basin	3	Ea	\$ 1,600.00	\$ 4,800.00	\$ 1,300.00	\$ 3,900.00	\$ 2,252.00	\$ 6,756.00
33	4037050	Dr Structure, 36 inch dia, Catch Basin	8	Ea	\$ 2,200.00	\$ 17,600.00	\$ 1,900.00	\$ 15,200.00	\$ 3,309.00	\$ 26,472.00
34	4037050	Dr Structure, 48 inch dia, Catch Basin	1	Ea	\$ 2,600.00	\$ 2,600.00	\$ 2,350.00	\$ 2,350.00	\$ 4,590.00	\$ 4,590.00
35	4037050	Dr Strucutre, 48 inch dia, Manhole	5	Ea	\$ 2,600.00	\$ 13,000.00	\$ 2,550.00	\$ 12,750.00	\$ 5,067.00	\$ 25,335.00
36	4037050	Structure Cover, Adj, Case 1, Modified	1	Ea	\$ 600.00	\$ 600.00	\$ 400.00	\$ 400.00	\$ 456.50	\$ 456.50
37	4037050	Structure Cover, Adj, Case 2, Modified	6	Ea	\$ 500.00	\$ 3,000.00	\$ 300.00	\$ 1,800.00	\$ 456.50	\$ 2,739.00
38	5010030	HMA, 2C	831	Ton	\$ 74.00	\$ 61,494.00	\$ 73.70	\$ 61,244.70	\$ 73.70	\$ 61,244.70
39	5010051	HMA, 4E3	416	Ton	\$ 89.00	\$ 37,024.00	\$ 88.15	\$ 36,670.40	\$ 88.15	\$ 36,670.40
40	5010057	HMA, 5E3	312	Ton	\$ 88.00	\$ 27,456.00	\$ 87.15	\$ 27,190.80	\$ 87.15	\$ 27,190.80
41	5017011	HMA, Repair	32	Syd	\$ 61.00	\$ 1,952.00	\$ 85.00	\$ 2,720.00	\$ 100.65	\$ 3,220.80

**CITY OF OWOSSO BID TABULATION SHEET**

DATE 4/17/2018

DEPT. Engineering

SUBJECT: Industrial Park Connector Project - 2018

Rohde Bros. Excavating, Inc.  
1240 North Outer Drive

Crawford Contracting, Inc.  
P.O. Box 1909

Woodhull Construction  
9609 E Price Rd

					P.O. Box 14979 Saginaw, MI 48601-0979		Mt. Pleasant, MI 48804-1909		Laingsburg, MI 48848	
ITEM #	ITEM CODE	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
42	8020038	Curb and Gutter, Conc, Det F4	2,249	Ft	\$ 13.00	\$ 29,237.00	\$ 13.50	\$ 30,361.50	\$ 13.70	\$ 30,811.30
43	8030010	Detectable Warning Surface	10	Ft	\$ 33.00	\$ 330.00	\$ 32.00	\$ 320.00	\$ 32.00	\$ 320.00
44	8030030	Curb Ramp Opening, Conc	14	Ft	\$ 23.00	\$ 322.00	\$ 23.00	\$ 322.00	\$ 23.20	\$ 324.80
45	8037010	Sidewalk Ramp, Conc, 7 inch, Modified	95	Sft	\$ 8.00	\$ 760.00	\$ 6.00	\$ 570.00	\$ 6.50	\$ 617.50
46	8037010	Sidewalk, Conc, 4 inch, Modified	370	Sft	\$ 5.00	\$ 1,850.00	\$ 3.67	\$ 1,357.90	\$ 4.15	\$ 1,535.50
47	8070000	Guardrail, Type B	75	Ft	\$ 17.00	\$ 1,275.00	\$ 30.00	\$ 2,250.00	\$ 30.00	\$ 2,250.00
48	8070010	Guardrail, Curved, Type B	25	Ft	\$ 19.00	\$ 475.00	\$ 40.00	\$ 1,000.00	\$ 40.00	\$ 1,000.00
49	8070042	Guardrail Approach Terminal, Type 2B	2	Ea	\$ 2,400.00	\$ 4,800.00	\$ 2,500.00	\$ 5,000.00	\$ 2,500.00	\$ 5,000.00
50	8070080	Guardrail Reflector	5	Ea	\$ 5.00	\$ 25.00	\$ 10.00	\$ 50.00	\$ 10.00	\$ 50.00
51	8100371	Post, Steel, 3 lb	158	Ft	\$ 7.00	\$ 1,106.00	\$ 5.00	\$ 790.00	\$ 7.50	\$ 1,185.00
52	8100402	Sign, Type III, Erect, Salv	4	Ea	\$ 46.00	\$ 184.00	\$ 25.00	\$ 100.00	\$ 45.00	\$ 180.00
53	8100403	Sign, Type III, Rem	12	Ea	\$ 31.00	\$ 372.00	\$ 15.00	\$ 180.00	\$ 30.00	\$ 360.00
54	8100404	Sign, Type IIIA	38	Sft	\$ 17.00	\$ 646.00	\$ 14.00	\$ 532.00	\$ 17.50	\$ 665.00
55	8110024	Pavt Mrkg, Ovly Cold Plastic, 6 inch, Crosswalk	53	Ft	\$ 3.00	\$ 159.00	\$ 2.95	\$ 156.35	\$ 2.95	\$ 156.35
56	8110045	Pavt Mrkg, Ovly Cold Plastic, 24 inch, Stop Bar	27	Ft	\$ 16.00	\$ 432.00	\$ 15.00	\$ 405.00	\$ 15.00	\$ 405.00
57	8110232	Pavt Mrkg, Waterborne, 4 inch, Yellow	1,518	Ft	\$ 1.00	\$ 1,518.00	\$ 0.75	\$ 1,138.50	\$ 0.75	\$ 1,138.50
58	8120012	Barricade, Type III, High Intensity, Doubled Sided, Lighted, Furn	25	Ea	\$ 85.00	\$ 2,125.00	\$ 50.00	\$ 1,250.00	\$ 78.85	\$ 1,971.25
59	8120013	Barricade, Type III, High Intensity, Doubled Sided, Lighted, Oper	25	Ea	\$ 5.00	\$ 125.00	\$ 5.00	\$ 125.00	\$ 4.15	\$ 103.75
60	8120100	Dust Palliative, Applied	10	Ton	\$ 350.00	\$ 3,500.00	\$ 500.00	\$ 5,000.00	\$ 280.00	\$ 2,800.00
61	8120140	Lighted Arrow, Type C, Furn	2	Ea	\$ 260.00	\$ 520.00	\$ 100.00	\$ 200.00	\$ 664.00	\$ 1,328.00
62	8120141	Lighted Arrow, Type C, Oper	2	Ea	\$ 50.00	\$ 100.00	\$ 100.00	\$ 200.00	\$ 83.00	\$ 166.00
63	8120170	Minor Traf Devices	1	LSUM	\$ 25,200.00	\$ 25,200.00	\$ 4,400.00	\$ 4,400.00	\$ 15,400.00	\$ 15,400.00
64	8120245	Pavt Mrkg, Wet Reflective, Type R, Tape, 4 inch, White, Temp	1,500	Ft	\$ 1.20	\$ 1,800.00	\$ 1.20	\$ 1,800.00	\$ 1.60	\$ 2,400.00
65	8120246	Pavt Mrkg, Wet Reflective, Type R, Tape, 4 inch, Yellow, Temp	2500	Ft	\$ 1.20	\$ 3,000.00	\$ 1.20	\$ 3,000.00	\$ 1.60	\$ 4,000.00
66	8120250	Plastic Drum, High Intensity, Furn	100	Ea	\$ 10.00	\$ 1,000.00	\$ 10.00	\$ 1,000.00	\$ 19.92	\$ 1,992.00
67	8120251	Plastic Drum, High Intensity, Oper	100	Ea	\$ 1.00	\$ 100.00	\$ 1.00	\$ 100.00	\$ 1.66	\$ 166.00
68	8120350	Sign, Type B, Temp, Prismatic, Furn	554	Sft	\$ 4.00	\$ 2,216.00	\$ 2.00	\$ 1,108.00	\$ 3.50	\$ 1,939.00
69	8120351	Sign, Type B, Temp, Prismatic, Oper	554	Sft	\$ 1.00	\$ 554.00	\$ 1.00	\$ 554.00	\$ 0.25	\$ 138.50
70	8120352	Sign, Type B, Temp, Prismatic, Specail, Furn	147	Sft	\$ 4.00	\$ 588.00	\$ 3.00	\$ 441.00	\$ 3.75	\$ 551.25
71	8120353	Sign, Type B, Temp, Prismatic, Special, Oper	147	Sft	\$ 1.00	\$ 147.00	\$ 1.00	\$ 147.00	\$ 0.25	\$ 36.75
72	8120370	Traf Regulator Control	1	LSUM	\$ 5,000.00	\$ 5,000.00	\$ 10,000.00	\$ 10,000.00	\$ 9,000.00	\$ 9,000.00
73	8167011	Turf Establishment, Performance	2800	Syd	\$ 6.00	\$ 16,800.00	\$ 4.70	\$ 13,160.00	\$ 5.35	\$ 14,980.00
74	8210001	Monument Box	1	Ea	\$ 620.00	\$ 620.00	\$ 600.00	\$ 600.00	\$ 300.00	\$ 300.00
75	8210010	Monument Preservation	1	Ea	\$ 620.00	\$ 620.00	\$ 350.00	\$ 350.00	\$ 650.00	\$ 650.00
76	8507040	Railroad Flag Person	24	Hr	\$ 150.00	\$ 3,600.00	\$ 90.00	\$ 2,160.00	\$ 100.00	\$ 2,400.00
MONROE STREET CATEGORY 3 - NON-PARTICIPATING										
77	4027001	Sewer Repair, Cured-In-Place Pipe	10	Ft	\$ 300.00	\$ 3,000.00	\$ 1,000.00	\$ 10,000.00	\$ 1,000.00	\$ 10,000.00
78	4027001	Sewer Repair, Open-Cut	30	Ft	\$ 200.00	\$ 6,000.00	\$ 200.00	\$ 6,000.00	\$ 286.00	\$ 8,580.00
Monroe Street Bid Subtotal:						\$ 634,882.00	\$	616,728.47	\$	661,036.60

## CITY OF OWOSSO BID TABULATION SHEET

DATE 4/17/2018

DEPT. Engineering

SUBJECT: Industrial Park Connector Project - 2018

Rohde Bros. Excavating, Inc.  
1240 North Outer Drive  
P.O. Box 14979

Crawford Contracting, Inc.  
P.O. Box 1909  
Mt. Pleasant, MI 48804-1909

Woodhull Construction  
9609 E Price Rd  
Laingsburg, MI 48848

					Saginaw, MI 48601-0979					
ITEM #	ITEM CODE	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
MCMILLAN ROAD CATEGORY 1 - ROAD										
1	1500001	Mobilization, Max ____	1	LSUM	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 21,600.00	\$ 21,600.00
2	2030011	Dr Structure, Rem	1	Ea	\$ 300.00	\$ 300.00	\$ 400.00	\$ 400.00	\$ 304.00	\$ 304.00
3	2030015	Sewer, Rem, Less than 24 inch	340	Ft	\$ 10.00	\$ 3,400.00	\$ 10.00	\$ 3,400.00	\$ 10.15	\$ 3,451.00
4	2047011	Driveway, Rem	696	Ft	\$ 7.00	\$ 4,872.00	\$ 6.00	\$ 4,176.00	\$ 5.65	\$ 3,932.40
5	2047011	Pavt, Rem, Modified	1889	Syd	\$ 7.00	\$ 13,223.00	\$ 3.00	\$ 5,667.00	\$ 5.80	\$ 10,956.20
6	2050010	Embankment, CIP	210	Cyd	\$ 14.00	\$ 2,940.00	\$ 6.00	\$ 1,260.00	\$ 7.05	\$ 1,480.50
7	2050016	Excavation, Earth	800	Cyd	\$ 22.00	\$ 17,600.00	\$ 11.25	\$ 9,000.00	\$ 13.65	\$ 10,920.00
8	2050031	Non Haz Contaminated Material Handling and Disposal, LM	30	Cyd	\$ 50.00	\$ 1,500.00	\$ 100.00	\$ 3,000.00	\$ 37.55	\$ 1,126.50
9	2057021	Subgrade Undercutting, Type II, Modified	50	Cyd	\$ 55.00	\$ 2,750.00	\$ 45.00	\$ 2,250.00	\$ 71.35	\$ 3,567.50
10	2080020	Erosion Control, Inlet Protection, Fabric Drop	14	Ea	\$ 100.00	\$ 1,400.00	\$ 100.00	\$ 1,400.00	\$ 143.00	\$ 2,002.00
11	2090001	Project Cleanup	1	LSUM	\$ 5,000.00	\$ 5,000.00	\$ 11,100.00	\$ 11,100.00	\$ 3,560.00	\$ 3,560.00
12	3027011	Aggregate Base, 8 inch, Modified	2094	Syd	\$ 15.00	\$ 31,410.00	\$ 12.00	\$ 25,128.00	\$ 13.85	\$ 29,001.90
13	3027011	Aggregate Base, 6 inch, Modified	353	Syd	\$ 12.00	\$ 4,236.00	\$ 11.05	\$ 3,900.65	\$ 10.60	\$ 3,741.80
14	3060020	Maintenance Gravel	75	Ton	\$ 25.00	\$ 1,875.00	\$ 20.00	\$ 1,500.00	\$ 17.70	\$ 1,327.50
15	3087011	Geotextile Separator, Modified	2446	Syd	\$ 1.50	\$ 3,669.00	\$ 1.80	\$ 4,402.80	\$ 1.90	\$ 4,647.40
16	4021204	Sewer Tap, 12 inch	3	Ea	\$ 1,000.00	\$ 3,000.00	\$ 300.00	\$ 900.00	\$ 1,007.00	\$ 3,021.00
17	4027001	Sewer, Storm, 12 inch, SDR-26, Special Trench Detail	200	Ft	\$ 70.00	\$ 14,000.00	\$ 92.00	\$ 18,400.00	\$ 92.80	\$ 18,560.00
18	4027001	Sewer, Storm, 24 inch, SDR-26, Special Trench Detail	634	Ft	\$ 130.00	\$ 82,420.00	\$ 163.00	\$ 103,342.00	\$ 159.25	\$ 100,964.50
19	4030010	Dr Structure Cover, Type B	1	Ea	\$ 500.00	\$ 500.00	\$ 600.00	\$ 600.00	\$ 411.00	\$ 411.00
20	4030040	Dr Structure Cover, Type G	7	Ea	\$ 400.00	\$ 2,800.00	\$ 600.00	\$ 4,200.00	\$ 346.00	\$ 2,422.00
21	4030050	Dr Structure Cover, Type K	7	Ea	\$ 800.00	\$ 5,600.00	\$ 950.00	\$ 6,650.00	\$ 617.00	\$ 4,319.00
22	4037001	Dr Structure, 36 inch dia, Additional Depth	31	Ft	\$ 80.00	\$ 2,480.00	\$ 150.00	\$ 4,650.00	\$ 82.55	\$ 2,559.05
23	4037001	Dr Structure, 48 inch dia, Additional Depth	28	Ft	\$ 80.00	\$ 2,240.00	\$ 175.00	\$ 4,900.00	\$ 82.55	\$ 2,311.40
24	4037050	Structure Cover, Adj, Case 1, Modified	4	Ea	\$ 600.00	\$ 2,400.00	\$ 400.00	\$ 1,600.00	\$ 457.00	\$ 1,828.00
25	4037050	Dr Structure, 36 inch dia, Catch Basin	7	Ea	\$ 2,200.00	\$ 15,400.00	\$ 1,900.00	\$ 13,300.00	\$ 3,309.00	\$ 23,163.00
26	4037050	Dr Structure Collar, Modified	2	Ea	\$ 1,000.00	\$ 2,000.00	\$ 600.00	\$ 1,200.00	\$ 910.00	\$ 1,820.00
27	4037050	Dr Structure, 24 inch dia, Catch Basin	3	Ea	\$ 1,600.00	\$ 4,800.00	\$ 1,300.00	\$ 3,900.00	\$ 2,252.00	\$ 6,756.00
28	4037050	Dr Structure, 48 inch dia, Catch Basin	4	Ea	\$ 2,600.00	\$ 10,400.00	\$ 2,350.00	\$ 9,400.00	\$ 4,590.00	\$ 18,360.00
29	4037050	Dr Strucutre, 48 inch dia, Manhole	1	Ea	\$ 2,600.00	\$ 2,600.00	\$ 2,550.00	\$ 2,550.00	\$ 5,067.00	\$ 5,067.00
30	5010030	HMA, 2C	380	Ton	\$ 74.00	\$ 28,120.00	\$ 73.70	\$ 28,006.00	\$ 73.70	\$ 28,006.00
31	5010051	HMA, 4E3	254	Ton	\$ 89.00	\$ 22,606.00	\$ 88.15	\$ 22,390.10	\$ 88.15	\$ 22,390.10
32	5010057	HMA, 5E3	190	Ton	\$ 88.00	\$ 16,720.00	\$ 87.15	\$ 16,558.50	\$ 87.15	\$ 16,558.50
33	8017011	Driveway, Nonreinf Conc, 9 inch, Mod	494	Syd	\$ 46.00	\$ 22,724.00	\$ 46.65	\$ 23,045.10	\$ 49.90	\$ 24,650.60
34	8020038	Curb and Gutter, Conc, Det F4	1057	Ft	\$ 13.00	\$ 13,741.00	\$ 13.50	\$ 14,269.50	\$ 13.70	\$ 14,480.90
35	8020050	Driveway Opening, Conc, Det M	357	Ft	\$ 16.00	\$ 5,712.00	\$ 16.84	\$ 6,011.88	\$ 17.05	\$ 6,086.85
36	8100371	Post, Steel, 3 lb	72	Ft	\$ 7.00	\$ 504.00	\$ 5.00	\$ 360.00	\$ 7.50	\$ 540.00
37	8100402	Sign, Type III, Erect, Salv	2	Ea	\$ 46.00	\$ 92.00	\$ 25.00	\$ 50.00	\$ 45.00	\$ 90.00
38	8100403	Sign, Type III, Rem	6	Ea	\$ 31.00	\$ 186.00	\$ 15.00	\$ 90.00	\$ 30.00	\$ 180.00
39	8100404	Sign, Type IIIA	16	Sft	\$ 17.00	\$ 272.00	\$ 14.00	\$ 224.00	\$ 17.50	\$ 280.00
40	8110045	Pavt Mrkg, Ovly Cold Plastic, 24 inch, Stop Bar	25	Ft	\$ 28.00	\$ 700.00	\$ 27.00	\$ 675.00	\$ 27.00	\$ 675.00
41	8167011	Turf Establishment, Performance	2325	Syd	\$ 6.00	\$ 13,950.00	\$ 4.70	\$ 10,927.50	\$ 5.35	\$ 12,438.75

CITY OF OWOSSO BID TABULATION SHEET

DATE 4/17/2018

DEPT. Engineering

SUBJECT: Industrial Park Connector Project - 2018

Rohde Bros. Excavating, Inc.  
1240 North Outer Drive  
P.O. Box 14979  
Saginaw, MI 48601-0979

Crawford Contracting, Inc.  
P.O. Box 1909  
Mt. Pleasant, MI 48804-1909

Woodhull Construction  
9609 E Price Rd  
Laingsburg, MI 48848

ITEM			EST.		UNIT		UNIT		UNIT		
ITEM #	CODE	DESCRIPTION	QTY	UNIT	PRICE	TOTAL	PRICE	TOTAL	PRICE	TOTAL	
42	8210001	Monument Box	1	Ea	\$ 620.00	\$ 620.00	\$ 600.00	\$ 600.00	\$ 300.00	\$ 300.00	
43	8210010	Monument Preservation	1	Ea	\$ 620.00	\$ 620.00	\$ 350.00	\$ 350.00	\$ 650.00	\$ 650.00	
MCMILLAN ROAD CATEGORY 3 - NON-PARTICIPATING											
44	4027001	Sewer Repair, Cured-In-Place Pipe	30	Ft	\$ 300.00	\$ 9,000.00	\$ 300.00	\$ 9,000.00	\$ 300.00	\$ 9,000.00	
45	4027001	Sewer Repair, Open-Cut	10	Ft	\$ 200.00	\$ 2,000.00	\$ 200.00	\$ 2,000.00	\$ 286.00	\$ 2,860.00	
			MCMILLAN ROAD BID SUBTOTAL:			\$ 402,382.00	\$ 406,734.03		\$ 432,367.35		
GOULD STREET CATEGORY 1 - ROAD											
1	1500001	Mobilization, Max ____	1	LSUM	\$ 5,038.00	\$ 5,038.00	\$ 6,400.00	\$ 6,400.00	\$ 5,800.00	\$ 5,800.00	
2	2040020	Curb and Gutter, Rem	528	Ft	\$ 7.00	\$ 3,696.00	\$ 7.00	\$ 3,696.00	\$ 5.00	\$ 2,640.00	
3	2040055	Sidewalk, Rem	29	Syd	\$ 7.00	\$ 203.00	\$ 5.00	\$ 145.00	\$ 5.75	\$ 166.75	
4	2047011	Driveway, Rem	102	Syd	\$ 7.00	\$ 714.00	\$ 6.00	\$ 612.00	\$ 5.65	\$ 576.30	
5	2047011	Pavt, Rem, Modified	113	Syd	\$ 7.00	\$ 791.00	\$ 9.00	\$ 1,017.00	\$ 5.80	\$ 655.40	
6	2050010	Embankment, CIP	15	Cyd	\$ 14.00	\$ 210.00	\$ 15.00	\$ 225.00	\$ 7.05	\$ 105.75	
7	2050016	Excavation, Earth	20	Cyd	\$ 25.00	\$ 500.00	\$ 20.00	\$ 400.00	\$ 13.65	\$ 273.00	
8	2050031	Non Haz Contaminated Material Handling and Disposal, LM	30	Cyd	\$ 50.00	\$ 1,500.00	\$ 100.00	\$ 3,000.00	\$ 37.55	\$ 1,126.50	
9	2080020	Erosion Control, Inlet Protection, Fabric Drop	3	Ea	\$ 100.00	\$ 300.00	\$ 100.00	\$ 300.00	\$ 143.00	\$ 429.00	
10	2090001	Project Cleanup	1	LSUM	\$ 3,000.00	\$ 3,000.00	\$ 14,900.00	\$ 14,900.00	\$ 3,560.00	\$ 3,560.00	
11	3027011	Aggregate Base, 4 inch, Modified	152	Syd	\$ 10.00	\$ 1,520.00	\$ 8.50	\$ 1,292.00	\$ 7.35	\$ 1,117.20	
12	3060020	Maintenance Gravel	25	Ton	\$ 25.00	\$ 625.00	\$ 20.00	\$ 500.00	\$ 17.70	\$ 442.50	
13	4037050	Structure Cover, Adj, Case 1, Modified	3	Ea	\$ 600.00	\$ 1,800.00	\$ 400.00	\$ 1,200.00	\$ 457.00	\$ 1,371.00	
14	5010002	Cold Milling HMA Surface	1841	Syd	\$ 5.00	\$ 9,205.00	\$ 6.20	\$ 11,414.20	\$ 5.30	\$ 9,757.30	
15	5010051	HMA, 4E3	223	Ton	\$ 89.00	\$ 19,847.00	\$ 88.15	\$ 19,657.45	\$ 88.15	\$ 19,657.45	
16	5010057	HMA, 5E3	167	Ton	\$ 88.00	\$ 14,696.00	\$ 87.15	\$ 14,554.05	\$ 87.15	\$ 14,554.05	
17	5017011	HMA, Repair	133	Syd	\$ 61.00	\$ 8,113.00	\$ 85.00	\$ 11,305.00	\$ 100.65	\$ 13,386.45	
18	8017011	Driveway, Nonreinf Conc, 6 inch, Modified	84	Syd	\$ 35.00	\$ 2,940.00	\$ 36.75	\$ 3,087.00	\$ 40.00	\$ 3,360.00	
19	8020038	Curb and Gutter, Conc, Det F4	528	Ft	\$ 13.00	\$ 6,864.00	\$ 13.50	\$ 7,128.00	\$ 13.70	\$ 7,233.60	
20	8037010	Sidewalk, Conc, 4 inch, Modified	20	Sft	\$ 5.00	\$ 100.00	\$ 3.67	\$ 73.40	\$ 4.15	\$ 83.00	
21	8037010	Sidewalk, Conc, 6 inch, Modified	245	Sft	\$ 6.00	\$ 1,470.00	\$ 4.00	\$ 980.00	\$ 4.50	\$ 1,102.50	
22	8100371	Post, Steel, 3 lb	84	Ft	\$ 7.00	\$ 588.00	\$ 5.00	\$ 420.00	\$ 7.50	\$ 630.00	
23	8100403	Sign, Type III, Rem	8	Ea	\$ 31.00	\$ 248.00	\$ 25.00	\$ 200.00	\$ 30.00	\$ 240.00	
24	8100404	Sign, Type IIIA	27	Sft	\$ 17.00	\$ 459.00	\$ 14.00	\$ 378.00	\$ 17.50	\$ 472.50	
25	8110045	Pavt Mrkg, Ovly Cold Plastic, 24 inch, Stop Bar	99	Ft	\$ 14.00	\$ 1,386.00	\$ 13.00	\$ 1,287.00	\$ 13.00	\$ 1,287.00	
26	8110063	Pavt Mrkg, Ovly Cold Plastic, Lt Turn Arrow Sym	1	Ea	\$ 170.00	\$ 170.00	\$ 165.00	\$ 165.00	\$ 165.00	\$ 165.00	
27	8110068	Pavt Mrkg, Ovly Cold Plastic, Only	1	Ea	\$ 170.00	\$ 170.00	\$ 165.00	\$ 165.00	\$ 165.00	\$ 165.00	
28	8110069	Pavt Mrkg, Ovly Cold Plastic, Railroad Sym	2	Ea	\$ 360.00	\$ 720.00	\$ 350.00	\$ 700.00	\$ 350.00	\$ 700.00	
29	8110077	Pavt Mrkg, Ovly Cold Plastic, Thru and Rt Turn Arrow Sym	1	Ea	\$ 200.00	\$ 200.00	\$ 195.00	\$ 195.00	\$ 195.00	\$ 195.00	
30	8110231	Pavt Mrkg, Waterborne, 4 inch, White	142	Ft	\$ 1.00	\$ 142.00	\$ 0.85	\$ 120.70	\$ 0.85	\$ 120.70	
31	8110232	Pavt Mrkg, Waterborne, 4 inch, Yellow	1040	Ft	\$ 1.00	\$ 1,040.00	\$ 0.85	\$ 884.00	\$ 0.85	\$ 884.00	
32	8167011	Turf Establishment, Performance	101	Syd	\$ 6.00	\$ 606.00	\$ 4.70	\$ 474.70	\$ 5.35	\$ 540.35	

CITY OF OWOSSO BID TABULATION SHEET

DATE 4/17/2018

DEPT. Engineering

SUBJECT: Industrial Park Connector Project - 2018

				Rohde Bros. Excavating, Inc. 1240 North Outer Drive P.O. Box 14979 Saginaw, MI 48601-0979		Crawford Contracting, Inc. P.O. Box 1909 Mt. Pleasant, MI 48804-1909		Woodhull Construction 9609 E Price Rd Laingsburg, MI 48848	
	ITEM		EST.		UNIT		UNIT		UNIT

ITEM #	CODE	DESCRIPTION	QTY	UNIT	PRICE		TOTAL		PRICE		TOTAL		PRICE		TOTAL	
33	8210001	Monument Box	1	Ea	\$	620.00	\$	620.00	\$	600.00	\$	600.00	\$	300.00	\$	300.00
34	8210010	Monument Preservation	1	Ea	\$	620.00	\$	620.00	\$	350.00	\$	350.00	\$	650.00	\$	650.00
GOULD STREET CATEGORY 3 - NON-PARTICIPATING																
35	2040020	Curb and Gutter, Rem	28	Ft	\$	7.00	\$	196.00	\$	10.00	\$	280.00	\$	5.00	\$	140.00
36	2047011	Pavt, Rem, Modified	60	Syd	\$	7.00	\$	420.00	\$	10.00	\$	600.00	\$	5.80	\$	348.00
37	3027011	Aggregate Base, 4 inch, Modified	10	Syd	\$	10.00	\$	100.00	\$	10.00	\$	100.00	\$	7.35	\$	73.50
38	3027011	Aggregate Base, 8 inch, Modified	60	Syd	\$	15.00	\$	900.00	\$	15.00	\$	900.00	\$	13.85	\$	831.00
39	4027001	Sewer Repair, Cured-In-Place Pipe	10	Ft	\$	300.00	\$	3,000.00	\$	1,000.00	\$	10,000.00	\$	1,000.00	\$	10,000.00
40	4027001	Sewer Repair, Open-Cut	20	Ft	\$	200.00	\$	4,000.00	\$	200.00	\$	4,000.00	\$	286.00	\$	5,720.00
41	5017011	HMA, Repair	60	Syd	\$	61.00	\$	3,660.00	\$	85.00	\$	5,100.00	\$	100.65	\$	6,039.00
42	8020038	Curb and Gutter, Conc, Det F4	28	Ft	\$	13.00	\$	364.00	\$	13.50	\$	378.00	\$	13.70	\$	383.60
Gould Street Bid Subtotal:							\$	102,741.00			\$	129,183.50			\$	117,282.40

**CITY OF OWOSSO BID TABULATION SHEET**

**SUBJECT: Industrial Park Connector Project - 2018**

ITEM #	ITEM CODE	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
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MONROE STREET CATEGORY 1 - ROAD										
1	1500001	Mobilization, Max ____	1	LSUM	\$	21,800.00	\$	21,800.00	\$	-
2	2030011	Dr Structure, Rem	1	Ea	\$	802.92	\$	802.92	\$	-
3	2030015	Sewer, Rem, Less than 24 inch	112	Ft	\$	13.91	\$	1,557.92	\$	-
4	2040020	Curb and Gutter, Rem	316	Ft	\$	10.19	\$	3,220.04	\$	-
5	2040035	Guardrail, Rem	66	Ft	\$	34.38	\$	2,269.08	\$	-
6	2040055	Sidewalk, Rem	22	Syd	\$	4.51	\$	99.22	\$	-
7	2047011	Pavt, Rem, Modified	3903	Syd	\$	9.07	\$	35,400.21	\$	-
8	2050010	Embankment, CIP	220	Cyd	\$	4.76	\$	1,047.20	\$	-
9	2050016	Excavation, Earth	1810	Cyd	\$	16.70	\$	30,227.00	\$	-
10	2050031	Non Haz Contaminated Material Handling and Disposal, LM	30	Cyd	\$	37.43	\$	1,122.90	\$	-
11	2057021	Subgrade Undercutting, Type II, Modified	50	Cyd	\$	81.33	\$	4,066.50	\$	-
12	2080020	Erosion Control, Inlet Protection, Fabric Drop	13	Ea	\$	202.28	\$	2,629.64	\$	-
13	2080036	Erosion Control, Silt Fence	323	Ft	\$	1.72	\$	555.56	\$	-
14	2087051	Reimbursable Initial SESC Permit Fee	1	LSUM	\$	165.75	\$	165.75	\$	-
15	2090001	Project Cleanup	1	LSUM	\$	3,094.11	\$	3,094.11	\$	-
16	3027011	Aggregate Base, 10 inch, Modified	3399	Syd	\$	19.74	\$	67,096.26	\$	-
17	3027011	Aggregate Base, 4 inch, Modified	47	Syd	\$	7.59	\$	356.73	\$	-
18	3027011	Aggregate Base, 9 inch, Modified	750	Syd	\$	17.85	\$	13,387.50	\$	-
19	3060020	Maintenance Gravel	50	Ton	\$	35.69	\$	1,784.50	\$	-
20	3087011	Geotextile Separator, Modified	4148	Syd	\$	1.95	\$	8,088.60	\$	-
21	4027001	Sewer, Storm, 12 inch, SDR-26, Special Trench Detail	343	Ft	\$	76.36	\$	26,191.48	\$	-
22	4027001	Sewer, Storm, 24 inch, SDR-26, Special Trench Detail	732	Ft	\$	116.79	\$	85,490.28	\$	-
23	4030010	Dr Structure Cover, Type B	6	Ea	\$	520.90	\$	3,125.40	\$	-
24	4030040	Dr Structure Cover, Type G	3	Ea	\$	420.27	\$	1,260.81	\$	-
25	4030050	Dr Structure Cover, Type K	9	Ea	\$	757.67	\$	6,819.03	\$	-
26	4030312	Dr Strcutre, Tap, 12 inch	1	Ea	\$	285.94	\$	285.94	\$	-
27	4030324	Dr Strcutre, Tap, 24 inch	1	Ea	\$	571.89	\$	571.89	\$	-
28	4037001	Dr Structure, 24 inch dia, Additional Depth	2	Ft	\$	160.58	\$	321.16	\$	-
29	4037001	Dr Structure, 36 inch dia, Additional Depth	11	Ft	\$	804.18	\$	8,845.98	\$	-
30	4037001	Dr Structure, 48 inch dia, Additional Depth	23	Ft	\$	468.39	\$	10,772.97	\$	-
31	4037050	Dr Structure Collar, Modified	6	Ea	\$	1,074.47	\$	6,446.82	\$	-
32	4037050	Dr Structure, 24 inch dia, Catch Basin	3	Ea	\$	1,795.88	\$	5,387.64	\$	-
33	4037050	Dr Structure, 36 inch dia, Catch Basin	8	Ea	\$	2,270.62	\$	18,164.96	\$	-
34	4037050	Dr Structure, 48 inch dia, Catch Basin	1	Ea	\$	2,441.09	\$	2,441.09	\$	-
35	4037050	Dr Strcutre, 48 inch dia, Manhole	5	Ea	\$	2,275.09	\$	11,375.45	\$	-
36	4037050	Structure Cover, Adj, Case 1, Modified	1	Ea	\$	404.33	\$	404.33	\$	-
37	4037050	Structure Cover, Adj, Case 2, Modified	6	Ea	\$	690.27	\$	4,141.62	\$	-
38	5010030	HMA, 2C	831	Ton	\$	82.31	\$	68,399.61	\$	-
39	5010051	HMA, 4E3	416	Ton	\$	98.45	\$	40,955.20	\$	-
40	5010057	HMA, 5E3	312	Ton	\$	97.33	\$	30,366.96	\$	-
41	5017011	HMA, Repair	32	Syd	\$	67.01	\$	2,144.32	\$	-

CITY OF OWOSSO BID TABULATION SHEET

DATE 4/17/2018  
DEPT. Engineering

SUBJECT: Industrial Park Connector Project - 2018

Champagne & Marx Excavating, Inc. 1445 Liberty Rd Saginaw, MI 48604 (989) 755-8971		
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ITEM #	ITEM CODE	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
42	8020038	Curb and Gutter, Conc, Det F4	2,249	Ft	\$	15.640	\$	35,174.36	\$	-

43	8030010	Detectable Warning Surface	10	Ft	\$	35.74	\$	357.40	\$	-	\$	-
44	8030030	Curb Ramp Opening, Conc	14	Ft	\$	24.57	\$	343.98	\$	-	\$	-
45	8037010	Sidewalk Ramp, Conc, 7 inch, Modified	95	Sft	\$	9.28	\$	881.60	\$	-	\$	-
46	8037010	Sidewalk, Conc, 4 inch, Modified	370	Sft	\$	5.21	\$	1,927.70	\$	-	\$	-
47	8070000	Guardrail, Type B	75	Ft	\$	23.23	\$	1,742.25	\$	-	\$	-
48	8070010	Guardrail, Curved, Type B	25	Ft	\$	29.48	\$	737.00	\$	-	\$	-
49	8070042	Guardrail Approach Terminal, Type 2B	2	Ea	\$	3,216.13	\$	6,432.26	\$	-	\$	-
50	8070080	Guardrail Reflector	5	Ea	\$	5.58	\$	27.90	\$	-	\$	-
51	8100371	Post, Steel, 3 lb	158	Ft	\$	5.58	\$	881.64	\$	-	\$	-
52	8100402	Sign, Type III, Erect, Salv	4	Ea	\$	27.92	\$	111.68	\$	-	\$	-
53	8100403	Sign, Type III, Rem	12	Ea	\$	16.75	\$	201.00	\$	-	\$	-
54	8100404	Sign, Type IIIA	38	Sft	\$	15.64	\$	594.32	\$	-	\$	-
55	8110024	Pavt Mrkg, Ovly Cold Plastic, 6 inch, Crosswalk	53	Ft	\$	3.29	\$	174.37	\$	-	\$	-
56	8110045	Pavt Mrkg, Ovly Cold Plastic, 24 inch, Stop Bar	27	Ft	\$	16.75	\$	452.25	\$	-	\$	-
57	8110232	Pavt Mrkg, Waterborne, 4 inch, Yellow	1,518	Ft	\$	0.84	\$	1,275.12	\$	-	\$	-
58	8120012	Barricade, Type III, High Intensity, Doubled Sided, Lighted, Furn	25	Ea	\$	55.84	\$	1,396.00	\$	-	\$	-
59	8120013	Barricade, Type III, High Intensity, Doubled Sided, Lighted, Oper	25	Ea	\$	5.58	\$	139.50	\$	-	\$	-
60	8120100	Dust Palliative, Applied	10	Ton	\$	370.00	\$	3,700.00	\$	-	\$	-
61	8120140	Lighted Arrow, Type C, Furn	2	Ea	\$	111.69	\$	223.38	\$	-	\$	-
62	8120141	Lighted Arrow, Type C, Oper	2	Ea	\$	111.69	\$	223.38	\$	-	\$	-
63	8120170	Minor Traf Devices	1	LSUM	\$	2,098.57	\$	2,098.57	\$	-	\$	-
64	8120245	Pavt Mrkg, Wet Reflective, Type R, Tape, 4 inch, White, Temp	1,500	Ft	\$	2.07	\$	3,105.00	\$	-	\$	-
65	8120246	Pavt Mrkg, Wet Reflective, Type R, Tape, 4 inch, Yellow, Temp	2500	Ft	\$	2.07	\$	5,175.00	\$	-	\$	-
66	8120250	Plastic Drum, High Intensity, Furn	100	Ea	\$	11.17	\$	1,117.00	\$	-	\$	-
67	8120251	Plastic Drum, High Intensity, Oper	100	Ea	\$	1.12	\$	112.00	\$	-	\$	-
68	8120350	Sign, Type B, Temp, Prismatic, Furn	554	Sft	\$	2.23	\$	1,235.42	\$	-	\$	-
69	8120351	Sign, Type B, Temp, Prismatic, Oper	554	Sft	\$	1.12	\$	620.48	\$	-	\$	-
70	8120352	Sign, Type B, Temp, Prismatic, Specail, Furn	147	Sft	\$	3.35	\$	492.45	\$	-	\$	-
71	8120353	Sign, Type B, Temp, Prismatic, Special, Oper	147	Sft	\$	1.12	\$	164.64	\$	-	\$	-
72	8120370	Traf Regulator Control	1	LSUM	\$	23,352.53	\$	23,352.53	\$	-	\$	-
73	8167011	Turf Establishment, Performance	2800	Syd	\$	6.78	\$	18,984.00	\$	-	\$	-
74	8210001	Monument Box	1	Ea	\$	670.11	\$	670.11	\$	-	\$	-
75	8210010	Monument Preservation	1	Ea	\$	390.90	\$	390.90	\$	-	\$	-
76	8507040	Railroad Flag Person	24	Hr	\$	152.53	\$	3,660.72	\$	-	\$	-
MONROE STREET CATEGORY 3 - NON-PARTICIPATING												
77	4027001	Sewer Repair, Cured-In-Place Pipe	10	Ft	\$	558.43	\$	5,584.30	\$	-	\$	-
78	4027001	Sewer Repair, Open-Cut	30	Ft	\$	48.42	\$	1,452.60	\$	-	\$	-
Monroe Street Bid Subtotal:							\$	657,897.39	\$	-	\$	-

CITY OF OWOSSO BID TABULATION SHEET

DATE 4/17/2018  
DEPT. Engineering

SUBJECT: Industrial Park Connector Project - 2018

Champagne & Marx Excavating, Inc.  
1445 Liberty Rd  
Saginaw, MI 48604  
(989) 755-8971

ITEM #	ITEM CODE	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
MCMILLAN ROAD CATEGORY 1 - ROAD										
1	1500001	Mobilization, Max ____	1	LSUM	\$	16,850.88	\$	16,850.88	\$	-

2	2030011	Dr Structure, Rem	1	Ea	\$	807.76	\$	807.76	\$	-	\$	-
3	2030015	Sewer, Rem, Less than 24 inch	340	Ft	\$	4.61	\$	1,567.40	\$	-	\$	-
4	2047011	Driveway, Rem	696	Ft	\$	7.29	\$	5,073.84	\$	-	\$	-
5	2047011	Pavt, Rem, Modified	1889	Syd	\$	7.79	\$	14,715.31	\$	-	\$	-
6	2050010	Embankment, CIP	210	Cyd	\$	4.79	\$	1,005.90	\$	-	\$	-
7	2050016	Excavation, Earth	800	Cyd	\$	33.71	\$	26,968.00	\$	-	\$	-
8	2050031	Non Haz Contaminated Material Handling and Disposal, LM	30	Cyd	\$	37.69	\$	1,130.70	\$	-	\$	-
9	2057021	Subgrade Undercutting, Type II, Modified	50	Cyd	\$	81.86	\$	4,093.00	\$	-	\$	-
10	2080020	Erosion Control, Inlet Protection, Fabric Drop	14	Ea	\$	197.13	\$	2,759.82	\$	-	\$	-
11	2090001	Project Cleanup	1	LSUM	\$	3,112.78	\$	3,112.78	\$	-	\$	-
12	3027011	Aggregate Base, 8 inch, Modified	2094	Syd	\$	16.04	\$	33,587.76	\$	-	\$	-
13	3027011	Aggregate Base, 6 inch, Modified	353	Syd	\$	11.91	\$	4,204.23	\$	-	\$	-
14	3060020	Maintenance Gravel	75	Ton	\$	35.92	\$	2,694.00	\$	-	\$	-
15	3087011	Geotextile Separator, Modified	2446	Syd	\$	3.12	\$	7,631.52	\$	-	\$	-
16	4021204	Sewer Tap, 12 inch	3	Ea	\$	287.67	\$	863.01	\$	-	\$	-
17	4027001	Sewer, Storm, 12 inch, SDR-26, Special Trench Detail	200	Ft	\$	82.21	\$	16,442.00	\$	-	\$	-
18	4027001	Sewer, Storm, 24 inch, SDR-26, Special Trench Detail	634	Ft	\$	121.65	\$	77,126.10	\$	-	\$	-
19	4030010	Dr Structure Cover, Type B	1	Ea	\$	524.43	\$	524.43	\$	-	\$	-
20	4030040	Dr Structure Cover, Type G	7	Ea	\$	423.12	\$	2,961.84	\$	-	\$	-
21	4030050	Dr Structure Cover, Type K	7	Ea	\$	762.81	\$	5,339.67	\$	-	\$	-
22	4037001	Dr Structure, 36 inch dia, Additional Depth	31	Ft	\$	287.24	\$	8,904.44	\$	-	\$	-
23	4037001	Dr Structure, 48 inch dia, Additional Depth	28	Ft	\$	387.26	\$	10,843.28	\$	-	\$	-
24	4037050	Structure Cover, Adj, Case 1, Modified	4	Ea	\$	406.86	\$	1,627.44	\$	-	\$	-
25	4037050	Dr Structure, 36 inch dia, Catch Basin	7	Ea	\$	2,051.36	\$	14,359.52	\$	-	\$	-
26	4037050	Dr Structure Collar, Modified	2	Ea	\$	1,122.75	\$	2,245.50	\$	-	\$	-
27	4037050	Dr Structure, 24 inch dia, Catch Basin	3	Ea	\$	1,339.47	\$	4,018.41	\$	-	\$	-
28	4037050	Dr Structure, 48 inch dia, Catch Basin	4	Ea	\$	2,456.95	\$	9,827.80	\$	-	\$	-
29	4037050	Dr Strucutre, 48 inch dia, Manhole	1	Ea	\$	2,456.95	\$	2,456.95	\$	-	\$	-
30	5010030	HMA, 2C	380	Ton	\$	82.87	\$	31,490.60	\$	-	\$	-
31	5010051	HMA, 4E3	254	Ton	\$	99.12	\$	25,176.48	\$	-	\$	-
32	5010057	HMA, 5E3	190	Ton	\$	97.99	\$	18,618.10	\$	-	\$	-
33	8017011	Driveway, Nonreinf Conc, 9 inch, Mod	494	Syd	\$	50.32	\$	24,858.08	\$	-	\$	-
34	8020038	Curb and Gutter, Conc, Det F4	1057	Ft	\$	14.03	\$	14,829.71	\$	-	\$	-
35	8020050	Driveway Opening, Conc, Det M	357	Ft	\$	17.81	\$	6,358.17	\$	-	\$	-
36	8100371	Post, Steel, 3 lb	72	Ft	\$	5.62	\$	404.64	\$	-	\$	-
37	8100402	Sign, Type III, Erect, Salv	2	Ea	\$	28.11	\$	56.22	\$	-	\$	-
38	8100403	Sign, Type III, Rem	6	Ea	\$	16.87	\$	101.22	\$	-	\$	-
39	8100404	Sign, Type IIIA	16	Sft	\$	15.74	\$	251.84	\$	-	\$	-
40	8110045	Pavt Mrkg, Ovly Cold Plastic, 24 inch, Stop Bar	25	Ft	\$	30.36	\$	759.00	\$	-	\$	-
41	8167011	Turf Establishment, Performance	2325	Syd	\$	7.76	\$	18,042.00	\$	-	\$	-

**CITY OF OWOSSO BID TABULATION SHEET**

DATE 4/17/2018

DEPT. Engineering

SUBJECT: Industrial Park Connector Project - 2018

Champagne & Marx Excavating, Inc. 1445 Liberty Rd Saginaw, MI 48604 (989) 755-8971		
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ITEM #	ITEM CODE	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
42	8210001	Monument Box	1	Ea	\$	674.65	\$	674.65	\$	-
43	8210010	Monument Preservation	1	Ea	\$	393.55	\$	393.55	\$	-

**MCMILLAN ROAD CATEGORY 3 - NON-PARTICIPATING**

44	4027001	Sewer Repair, Cured-In-Place Pipe	30	Ft	\$	562.21	\$	16,866.30	\$	-	\$	-
45	4027001	Sewer Repair, Open-Cut	10	Ft	\$	55.22	\$	552.20	\$	-	\$	-
			MCMILLAN ROAD BID SUBTOTAL:				\$	443,176.05	\$	-	\$	-
GOULD STREET CATEGORY 1 - ROAD												
1	1500001	Mobilization, Max ____	1	LSUM	\$	16,896.85	\$	16,896.85	\$	-	\$	-
2	2040020	Curb and Gutter, Rem	528	Ft	\$	6.06	\$	3,199.68	\$	-	\$	-
3	2040055	Sidewalk, Rem	29	Syd	\$	3.40	\$	98.60	\$	-	\$	-
4	2047011	Driveway, Rem	102	Syd	\$	12.39	\$	1,263.78	\$	-	\$	-
5	2047011	Pavt, Rem, Modified	113	Syd	\$	5.43	\$	613.59	\$	-	\$	-
6	2050010	Embankment, CIP	15	Cyd	\$	4.73	\$	70.95	\$	-	\$	-
7	2050016	Excavation, Earth	20	Cyd	\$	13.70	\$	274.00	\$	-	\$	-
8	2050031	Non Haz Contaminated Material Handling and Disposal, LM	30	Cyd	\$	37.16	\$	1,114.80	\$	-	\$	-
9	2080020	Erosion Control, Inlet Protection, Fabric Drop	3	Ea	\$	169.73	\$	509.19	\$	-	\$	-
10	2090001	Project Cleanup	1	LSUM	\$	3,075.50	\$	3,075.50	\$	-	\$	-
11	3027011	Aggregate Base, 4 inch, Modified	152	Syd	\$	2.33	\$	354.16	\$	-	\$	-
12	3060020	Maintenance Gravel	25	Ton	\$	35.45	\$	886.25	\$	-	\$	-
13	4037050	Structure Cover, Adj, Case 1, Modified	3	Ea	\$	284.22	\$	852.66	\$	-	\$	-
14	5010002	Cold Milling HMA Surface	1841	Syd	\$	8.88	\$	16,348.08	\$	-	\$	-
15	5010051	HMA, 4E3	223	Ton	\$	97.78	\$	21,804.94	\$	-	\$	-
16	5010057	HMA, 5E3	167	Ton	\$	96.67	\$	16,143.89	\$	-	\$	-
17	5017011	HMA, Repair	133	Syd	\$	66.56	\$	8,852.48	\$	-	\$	-
18	8017011	Driveway, Nonreinf Conc, 6 inch, Modified	84	Syd	\$	45.40	\$	3,813.60	\$	-	\$	-
19	8020038	Curb and Gutter, Conc, Det F4	528	Ft	\$	13.84	\$	7,307.52	\$	-	\$	-
20	8037010	Sidewalk, Conc, 4 inch, Modified	20	Sft	\$	16.73	\$	334.60	\$	-	\$	-
21	8037010	Sidewalk, Conc, 6 inch, Modified	245	Sft	\$	6.43	\$	1,575.35	\$	-	\$	-
22	8100371	Post, Steel, 3 lb	84	Ft	\$	5.55	\$	466.20	\$	-	\$	-
23	8100403	Sign, Type III, Rem	8	Ea	\$	27.73	\$	221.84	\$	-	\$	-
24	8100404	Sign, Type IIIA	27	Sft	\$	15.53	\$	419.31	\$	-	\$	-
25	8110045	Pavt Mrkg, Ovly Cold Plastic, 24 inch, Stop Bar	99	Ft	\$	14.42	\$	1,427.58	\$	-	\$	-
26	8110063	Pavt Mrkg, Ovly Cold Plastic, Lt Turn Arrow Sym	1	Ea	\$	183.03	\$	183.03	\$	-	\$	-
27	8110068	Pavt Mrkg, Ovly Cold Plastic, Only	1	Ea	\$	183.03	\$	183.03	\$	-	\$	-
28	8110069	Pavt Mrkg, Ovly Cold Plastic, Railroad Sym	2	Ea	\$	388.24	\$	776.48	\$	-	\$	-
29	8110077	Pavt Mrkg, Ovly Cold Plastic, Thru and Rt Turn Arrow Sym	1	Ea	\$	216.31	\$	216.31	\$	-	\$	-
30	8110231	Pavt Mrkg, Waterborne, 4 inch, White	142	Ft	\$	0.94	\$	133.48	\$	-	\$	-
31	8110232	Pavt Mrkg, Waterborne, 4 inch, Yellow	1040	Ft	\$	0.94	\$	977.60	\$	-	\$	-
32	8167011	Turf Establishment, Performance	101	Syd	\$	186.73	\$	18,859.73	\$	-	\$	-

**CITY OF OWOSSO BID TABULATION SHEET**

DATE 4/17/2018  
DEPT. Engineering

SUBJECT: Industrial Park Connector Project - 2018

Champagne & Marx Excavating, Inc.  
1445 Liberty Rd  
Saginaw, MI 48604  
(989) 755-8971

ITEM #	ITEM CODE	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
33	8210001	Monument Box	1	Ea	\$	665.56	\$	665.56	\$	-
34	8210010	Monument Preservation	1	Ea	\$	388.24	\$	388.24	\$	-
GOULD STREET CATEGORY 3 - NON-PARTICIPATING										
35	2040020	Curb and Gutter, Rem	28	Ft	\$	114.22	\$	3,198.16	\$	-

36	2047011	Pavt, Rem, Modified	60	Syd	\$	219.89	\$	13,193.40	\$	-	\$	-
37	3027011	Aggregate Base, 4 inch, Modified	10	Syd	\$	35.45	\$	354.50	\$	-	\$	-
38	3027011	Aggregate Base, 8 inch, Modified	60	Syd	\$	15.36	\$	921.60	\$	-	\$	-
39	4027001	Sewer Repair, Cured-In-Place Pipe	10	Ft	\$	554.63	\$	5,546.30	\$	-	\$	-
40	4027001	Sewer Repair, Open-Cut	20	Ft	\$	46.22	\$	924.40	\$	-	\$	-
41	5017011	HMA, Repair	60	Syd	\$	66.56	\$	3,993.60	\$	-	\$	-
42	8020038	Curb and Gutter, Conc, Det F4	28	Ft	\$	13.84	\$	387.52	\$	-	\$	-
Gould Street Bid Subtotal:						\$		158,828.34	\$	-	\$	-

TOTAL BID	\$	1,259,901.78	\$	-	\$	-
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DEPT.  
HEAD:

GENERAL LIABILITY INSURANCE  
EXPIRATION DATE:

AWARDED:

PURCH.  
AGENT:

WORKERS COMPENSATION INSURANCE  
EXPIRATION DATE:

COUNCIL  
APPROVED:

STAFF  
REC.:

SOLE PROPRIETORSHIP  
EXPIRATION DATE:

PO NUMBER:

**Randy J. Chesney**

---

**From:** Chapman, Lina (MDOT) <ChapmanL@michigan.gov>  
**Sent:** Friday, April 27, 2018 2:17 PM  
**To:** Randy J. Chesney  
**Cc:** Nikoloff, Alexander (MDOT)  
**Subject:** Notice to Proceed - TEDF-A #1319 - JN202135A - Industrial Park, City of Owosso  
**Attachments:** 5022\_Request for Payment\_TEDF-A #1319\_JN202135A\_Owosso\_Industrial Park.pdf

Mr. Chesney,

The agreement between the Michigan Department of Transportation and the city of Owosso has been executed for the above project. Please consider this your **Notice to Proceed** with award of the construction contract.

The following are your instructions for requesting an initial payment for the grant portion of the project and for submitting the final costs and project certifications required under the state/local agreement.

This office received a copy of the bid tabulation summary. As such, a **Request for Payment** form is also attached. The form must be completed and returned to this office in order for you to receive an initial payment for the project. Please be sure to include the estimated date that construction of the project will be complete and your agency's federal identification number. As soon as the completed form is received, this office will authorize an initial payment to your agency.

Around the estimated construction completion date that you provide on the Request for Payment form, this office will send you a **Final Project Accounting** form, which must be completed and returned to this office within six months of completion of the project and final payment of project costs. An adjustment to the initial payment, not to exceed the approved grant amount, will be considered when this form is received. Please note that any cost increases subsequent to this letter must receive prior approval or may not be reimbursed. You may receive a final grant payment, or an invoice for repayment of some portion of the initial payment at that time.

Thank you for participating in the Transportation Economic Development Fund program. If you have any questions, please contact our office at 517-335-1069.

Lina Chapman  
Office of Economic Development  
Michigan Department of Transportation  
425 W Ottawa Street

PO Box 30050  
Lansing, MI 48909  
(517) 335-1069  
[mdot-oed-directgrant@michigan.gov](mailto:mdot-oed-directgrant@michigan.gov)  
[www.michigan.gov/tedf](http://www.michigan.gov/tedf)



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0570 • FAX (989) 723-8854

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# *MEMORANDUM*

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DATE: May 15, 2018

TO: Owosso City Council

FROM: Karen K. Ruddy, CPA, Finance Director

SUBJECT: Selection of an audit firm

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Last year we extended our contract with Rehmann Robson to audit our financial statements. However, they were not contacted to submit a RFP for the upcoming three audit years. It should be noted that the exclusion of their firm from the RFP process should not be a reflection on the level of their performance. The city was more than satisfied with their work. However, because it is important to ensure that fresh eyes are periodically looking at the financial records, the city has decided to select from four new firms.

In late March an RFP was sent to four audit firms; AHP, Gabridge & Co., Yeo & Yeo, and Plante Moran. The proposals were due back to the city by March 27<sup>th</sup>; all four of the audit firms met this deadline. Attached is a summary of price and estimated hours from each of the four audit firms.

Since I have only worked with Plante Moran in the past, I called other municipalities to get some additional information on each of the other firms. One of the questions that I asked was to rate the firm on a scale from 1 to 5 with 5 being the highest score. I have noted those scores below.

**AHP** (Andrews Hooper Pavlik): The original audit cost was \$47,275 but they are discounting the price by \$22,275; with a final cost for the first year of \$25,000. A large discount can often mean that they must utilize less experienced staff for most of the audit engagement. In my experience, the less experienced staff utilized the greater amount of time that the city staff must spend on the audit (training the auditor). I was able to talk to three municipalities whom all confirmed the above by saying AHP spent excessive time on site. Another comment was that AHP often charged supplemental fees that the municipality had thought were included in the price. The overall rating given by the three municipalities was 3.33.

**Gabridge & Co:** The original audit cost was \$34,960 but they are discounting the price by \$7,000; with a final cost for the first year of \$27,960. The discount was given because they have less audit



engagements at that time of the year. I was able to talk to two municipalities that have used Gabridge & Co., and all of their comments were positive. Both said that Gabridge & Co only spent one to two weeks on site and they were never charged additional fees. The overall rating given by the two municipalities was 4.5.

**Yeo & Yeo:** Yeo and Yeo audit cost for the first year was \$32,500. I was able to talk to two municipalities about their experience with Yeo & Yeo. All comments were positive. Both said Yeo & Yeo was able to spend under a week on site, they were knowledgeable about new GASB's, and even offered free client training. The overall rating given by the two municipalities was 4.00.

**Plante Moran:** Plante Moran had the highest cost at \$37,500 for the first year. However, I have worked with their firm for many years and would highly recommend them. Although their cost is the highest, they bring a high level of expertise in the government arena and are able to help government units make sense of the ever changing audit standards. Plante Moran also provides free staff training throughout the year. Since I have worked with Plante Moran in the past and am recommending a different firm because of client satisfaction and price, I did not contact any other municipalities.

### **RECOMMENDATION**

Gabridge & Co. received positive comments from the clients I spoke with, they have the second lowest price, and they had the highest rating; my recommendation is to hire Gabridge & Co. as the city's audit firm for the next three audit years.

### **RECOMMENDED ACTION**

Select an audit firm for a three year period to contract with the City of Owosso to audit its financial statements.

Thank you.

**RESOLUTION NO.**

**AUTHORIZING THE EXECUTION OF A CONTRACT WITH  
GABRIDGE & COMPANY, PLC FOR AUDITING SERVICES  
FOR FISCAL YEARS ENDING JUNE 30, 2018 THROUGH JUNE 30, 2020**

WHEREAS, the city of Owosso, Michigan is required by the state of Michigan to have an independent audit performed annually according to generally accepted auditing standards; and

WHEREAS, the city of Owosso sought requests for proposal for auditing services for a three-year period for the fiscal years ending June 30, 2018 through June 30, 2020; and

WHEREAS, a response was received from Gabridge & Company, PLC and it is hereby determined that Gabridge & Company, PLC is qualified to provide said services, that it has submitted a reasonable bid, and has received the most positive reviews from fellow municipalities; and

WHEREAS, the firm has offered the option of securing its services for an additional two-year period should the City be satisfied with its performance in the first three years and find the anticipated costs acceptable.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OWOSSO,  
SHIAWASSEE COUNTY, MICHIGAN:

- FIRST: that the city of Owosso has heretofore determined that engaging Gabridge & Company, PLC, certified public accountants, is advisable and necessary, to conduct and prepare an audit the basic financial statements and one Federal single audit for the city of Owosso, Michigan.
- SECOND: that the contract between the city of Owosso and Gabridge & Company, PLC, attached as Exhibit A, with a cost of \$27,960.00 per year in the first three years is hereby approved.
- THIRD: that the Mayor and City Clerk are hereby instructed and authorized to sign the document attached as Exhibit A for the city of Owosso.

City of Owosso

Request for Proposal for Audit Services

	2017-2018	2017-2019	2017-2020	2017-2021	2017-2022	Hours on Audit
AHP *	25,000	25,750	26,500	27,250	28,000	350
Gabridge & Co**	27,960	27,960	27,960	29,500	29,500	256
Yeo & Yeo***	32,500	33,650	34,825	36,050	37,325	450
Plante Moran	37,500	38,600	39,750	39,750	39,750	350

\*AHP total cost was estimated at \$47,275 but are discounting the price by \$22,275

\*\*Gabridge's total cost was estimated at \$34,960 but are discounting the price by \$7,000

\*\*\*Yeo & Yeo expect to spend 450 hours on the audit the first year and 380 years thereafter

AHP



## ATTACHMENT A

### REQUEST FOR PROPOSAL AUDITING SERVICES

The cost information should be presented as below, either on this attachment or included in the body of the proposal.

Fiscal Year	Proposed Fee Not to Exceed:	Single Audit Proposed Fee:	Estimated Total Hours on Site:
2018	\$25,000	\$3,500 for one major program	80
2019	\$25,750	\$3,500 for one major program	60
2020	\$26,500	\$3,500 for one major program	60

If extended additional two years:

Fiscal Year	Proposed Fee Not to Exceed:	Single Audit Proposed Fee:	Estimated Total Hours on Site:
2021	\$27,250	\$3,500 for one major program	60
2022	\$28,000	\$3,500 for one major program	60

Per hour fee for additional consulting services: \$150 per hour. See Note A on previous page.

*Sarah T. Albosta*

Signature of Authorized Representative

Senior Manager

Date

April 23, 2018

Title

## Karen K. Ruddy

---

**From:** Sarah J. Talbot <sarah.talbot@ahpplc.com>  
**Sent:** Friday, May 04, 2018 10:29 AM  
**To:** Karen K. Ruddy  
**Subject:** RE: City of Owosso RFP for Auditing Services

Hi Karen,

Below is a chart of our expectation of hours and pricing. We expect the amount of hours in the first year of the audit to be greater than the subsequent years. Please let me know if you have any other questions.

	Hours	Rate/Hr	\$ Amount
Partner	25	200	5,000
Manager	140	150	21,000
Staff	185	115	21,275
	350		47,275
			(22,275) Discount
			25,000

=====  
Sarah J. Talbot, CPA  
Senior Manager  
sarah.talbot@ahpplc.com



217 N. Washington St.  
Suite 201 | Owosso, MI 48867  
phone: (989) 723-8227 | fax: (989) 725-5143

[Website](#) | [Online Tax Guide](#) | [Facebook](#) | [Linkedin](#) | [Blog](#)

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**From:** Karen K. Ruddy [mailto:Karen.Ruddy@ci.owosso.mi.us]  
**Sent:** Thursday, May 3, 2018 3:24 PM  
**To:** Sarah J. Talbot <sarah.talbot@ahpplc.com>  
**Subject:** RE: City of Owosso RFP for Auditing Services

Hi Sarah:

Gabridge & Co.



## ATTACHMENT A

### REQUEST FOR PROPOSAL AUDITING SERVICES

The cost information should be presented as below, either on this attachment or included in the body of the proposal.

Fiscal Year	Proposed Fee Not to Exceed:	Single Audit Proposed Fee:	Estimated Total Hours on Site:
2018	\$27,960	\$2,500	332 total, 200 on site
2019	\$27,960	\$2,500	332 total, 200 on site
2020	\$27,960	\$2,500	332 total, 200 on site

If extended additional two years:

Fiscal Year	Proposed Fee Not to Exceed:	Single Audit Proposed Fee:	Estimated Total Hours on Site:
2021	\$29,500	\$2,500	332 total, 200 on site
2022	\$29,500	\$2,500	332 total, 200 on site

Per hour fee for additional consulting services: See page 5 of our proposal for hourly rates.

April 25, 2018

Signature of Authorized Representative

Date

Principal in Charge - Audit Services

Title



## Professional Fees

Fees are based on standard hourly rates plus out-of-pocket costs and the time anticipated to complete the audit. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit.

The bid is based on our estimate of the time required to audit the City of Owosso under normal circumstances. Adequate, reconciled supporting data must be readily available to maintain and/or reduce overall cost of a properly conducted financial and compliance audit. Our firm is dedicated to this cause and is foremost interested in developing public trust of the City as well as our firm's reputation.

The maximum fees for the audit engagement are detailed as follows:

Fiscal Year	Proposed Fee Not to Exceed	Single Audit Proposed Fee	Estimated Total Hours on Site
June 30, 2018	\$ 32,500	\$ 3,000	450
June 30, 2019	\$ 33,650	\$ 3,000	380
June 30, 2020	\$ 34,825	\$ 3,000	380

If extended additional two years:

Fiscal Year	Proposed Fee Not to Exceed	Single Audit Proposed Fee	Estimated Total Hours on Site
June 30, 2021	\$ 36,050	\$ 3,000	380
June 30, 2022	\$ 37,325	\$ 3,000	380

Per hour fee for additional consulting services:

Staff Level	Rate
Principal	\$245 to \$310
Senior Manager	\$237 to \$245
Manager	\$195 to \$212
Senior Accountant	\$160 to \$170
Staff Accountant	\$128 to \$140



Signature of Authorized Representative

April 25, 2018

Date

Principal

Title



## 05. Total all-inclusive maximum price

Attachment A must be completed and signed or presented in the body of the proposal. The price should specify all pricing information relative to performing the audit engagement as described in this request for proposal. The total all-inclusive maximum price is to include all direct and indirect costs including all out-of-pocket expenses.

### Fees

We understand that keeping costs low is a priority for the City. As such, our fees represent our best estimate for providing seamless service now, and in the future. Any services provided outside of the scope of this proposal will be discussed and determined before any billing takes place. You will not be billed for routine calls or consultation.

Our fees will be invoiced as outlined in the manner of payment section below and are payable within 30 days.

Fiscal year	Proposed fee not to exceed:	Single audit proposed fee:	Estimated total hours on site:
2018	\$37,500	\$5,000	350
2019	38,600	5,000	350
2020	39,750	5,000	350

If extended additional two years:

Fiscal year	Proposed fee not to exceed:	Single audit proposed fee:	Estimated total hours on site:
2021	39,750	5,000	350
2022	39,750	5,000	350

#### Assumptions:

- Books, records, and all supporting schedules will be prepared accurately by your staff and we receive accurate and complete beginning depreciation schedules.
- Estimate includes the preparation of financial statements and footnotes using our Caseware audit software.
- Does not include any costs associated with assisting management in implementing any new accounting standards.
- Single audit fee assumes one major program

### Per hour fee for additional consulting services

Any services and related fees deemed outside the scope of this engagement will be discussed and agreed upon with management ahead of any work being performed. Our rates for consulting and planning services range from \$100 to \$400 per hour based upon the experience of the staff member who completes the work. We will make every effort to ensure work is assigned to the appropriate level to allow for the greatest efficiency.





## **MEMORANDUM**

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301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ [WWW.CI.OWOSSO.MI.US](http://WWW.CI.OWOSSO.MI.US)

---

**DATE:** May 14, 2018

**TO:** Mayor Eveleth and the Owosso City Council

**FROM:** Kevin Lenkart, Public Safety Chief

**SUBJECT:** Shiawassee County Law Enforcement Agencies Mutual Aid Agreement

### **BACKGROUND:**

The Shiawassee County Chiefs of Police Association is updating their Mutual Aid Agreement from 2009. The updated agreement has more clearly established guidelines for mutual aid and updated contact information for all ten (10) police agencies operating in Shiawassee County.

### **RECOMMENDATION:**

Request the council authorize the Chief of Public Safety to sign this agreement on behalf of the City of Owosso.

### **ATTACHMENTS:**

Shiawassee County Police Mutual Aid Agreement

Document originated by: Kevin Lenkart, Chief of Public Safety

**RESOLUTION NO.**

**AUTHORIZING PARTICIPATION IN  
THE SHIAWASSEE COUNTY LAW ENFORCEMENT AGENCIES MUTUAL AID 2018 AGREEMENT**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has the power, privilege and authority to maintain and operate a police department providing police protection; and

WHEREAS, two or more governmental entities may, pursuant to the provisions of 1967 PA 236, being MCL 123.811, enter into an Agreement to provide mutual aid police assistance and services to one another; and

WHEREAS, certain situations may exist in the nature of public nuisances, public disturbances, or in cooperative law enforcement activities where mutual aid may be necessary or appropriate; and

WHEREAS, the City of Owosso desires to update the interlocal agreement between Shiawassee County police departments, pursuant to the Act, to further improve Police Services; and

WHEREAS, each governmental entity, by their respective governing bodies, is willing to provide mutual police aid and assistance to the others, subject to the powers, duties and responsibilities and legal liabilities established by this agreement.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso finds it is the best interest of its citizens from a safety and fiscal standpoint to approve participation in the Shiawassee County Law Enforcement Agencies Mutual Aid 2018 Agreement.

SECOND: The Public Safety Director is instructed and authorized to sign the document substantially in the form attached as the Shiawassee County Law Enforcement Agencies Mutual Aid 2018 Agreement.

## **SHIAWASSEE COUNTY LAW ENFORCEMENT AGENCIES MUTUAL AID 2018 AGREEMENT**

For the general purpose of rendering reciprocal law enforcement assistance, pursuant to the Mutual Police Assistance Agreements Act, 1967 PA 236, MCL 123.811 et seq., and to maintain and enhance the health, welfare and safety of the respective communities, Shiawassee County, City of Corunna, City of Durand, City of Laingsburg, Village of Lennon, Village of Morrice, Village of New Lothrop, City of Owosso, City of Perry, Village of Vernon (the "Jurisdictions" or "Participating Jurisdictions") hereby enter into a Mutual Aid Reciprocal Law Enforcement Agreement (the "Agreement"), upon the following terms and conditions:

WITNESSETH:

WHEREAS, two or more governmental entities may, pursuant to the provisions of 1967 PA 236, being MCL 123.811, enter an Agreement to provide mutual police assistance and services to one another; and

WHEREAS, certain situations may exist like public nuisances, public disturbances, or in cooperative law enforcement activities where mutual aid may be necessary or appropriate; and

WHEREAS, each governmental entity, by their respective governing bodies, is willing to provide mutual police aid and assistance to the others, subject to the powers, duties, responsibilities and legal liabilities established by this Agreement.

NOW THEREFORE, for and in consideration of the mutual covenants hereinafter contained, it is agreed as follows:

### **1. Definitions.**

- A. "Governmental Unit" or "Governmental Units" shall individually and collectively mean Shiawassee County and the cities, villages, who are parties to this Agreement.
- B. "Personnel" shall mean the police and/or sheriff deputies of Shiawassee County, and the peace officers of cities, villages, who are parties to this Agreement.
- C. "Commanding Officer" shall mean the highest ranking police officer in the governmental unit having an emergency who is on duty and the designee, who has responsibility for directing his/her department at the time of an emergency.
- D. "Emergency" shall mean a combination of circumstances requiring immediate action that requires more personnel or equipment than that available to the requesting governmental unit at the time of the emergency.

- E. "Requesting Governmental Unit" shall mean the governmental unit in which an emergency exists and who requests aid pursuant to this Agreement.
- F. "Responding Governmental Unit" shall mean the governmental unit that sends personnel and/or equipment to a requesting governmental unit pursuant to this Agreement.
- G. "Standard Request for Assistance" shall mean an incident where a citizen request has been received relating to an incident within a governmental unit and that particular unit does not have a personnel available at that time.
- H. "911 Call Center" shall mean the Shiawassee County 911 Central Dispatch Center.

- 2. **Determination and Declaration of an Emergency.** The commanding officer shall be responsible for determining and declaring that an emergency exists in his/her governmental unit.
- 3. **Emergency Request for Assistance.** Upon determining and declaring that an emergency exists, the commanding officer of the requesting governmental unit will make a request for aid to the commanding officer of the responding governmental unit.
- 4. **Response to Emergency Request.** The commanding officer of the responding governmental unit will make available to the commanding officer of the requesting governmental unit such personnel and equipment to meet the needs of the emergency.
- 5. **Direction at Scene of Emergency.** The incident commander of the requesting governmental unit will be the person in charge at the emergency scene. All personnel and equipment of a responding governmental unit will be under the control and direction of the incident commander of the requesting governmental unit upon arriving at the scene of the emergency.
- 6. **Withdrawal of Personnel and Equipment.** The personnel and equipment of a responding governmental unit may be withdrawn anytime in the discretion of the commanding officer of a responding governmental unit. The responding governmental unit will not have any obligation to keep its personnel or equipment in the requesting governmental unit for a longer time than is deemed necessary by the commanding officer of the responding governmental unit.

## **7. Independent Contractor.**

Each governmental unit shall be considered an independent contractor and not an agent or employee of the other. Nor shall an agent or employee of a governmental unit be considered an agent or employee of the other governmental unit. Each governmental unit shall remain responsible for any claims arising out of their own acts or omissions during the performance of this Agreement, as provided by law.

This Agreement is not intended to increase any governmental units liability for or immunity from, tort claims.

**8. Insurance.**

Each governmental unit shall maintain during the term of the Agreement appropriate liability insurance and Workers Compensation Insurance, including Employers' Liability Coverage in accordance with all applicable statutes of the State of Michigan.

**9. Employee Benefits.** Each governmental unit in this Agreement will continue to provide the same salaries, workers' compensation, retirement and other fringe benefits to its employees responding to a mutual aid request as those employees would receive while on duty in their own governmental unit.

**10. Costs of Equipment and Supplies.** Costs of equipment and supplies used while giving assistance will be borne by the governmental unit owning the equipment and supplies.

**11. Federal or State Reimbursement for Emergency Funds.** The requesting governmental unit in an emergency, when applying for federal or state funds for reimbursement of the cost of the emergency operations, shall apply for such funds for responding governmental units. Each governmental unit will maintain appropriate records to support such applications.

**12. Nondiscrimination.** The governmental units who are parties to this agreement, as required by law, will not discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions or privileges of employment, or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, disability, height, weight, marital status, political affiliations or beliefs. Breach of this section will be regarded as a material breach of this agreement.

**13. Amendments.** Modifications, amendments or waivers of any provision of this agreement may be made only by the written mutual consent of the parties hereto.

**14. Completeness of the Agreement.** This agreement contains all the terms and conditions agreed upon by the governmental units who are parties hereto, and no other agreements, oral or otherwise, regarding the subject matter of this Agreement or any part thereof shall have any validity or bind either of the parties hereto.

**15. Invalid Provisions.** If any provision of this agreement is held to be invalid, it shall be considered deleted and the remainder of this agreement will not be affected. Where the deletion of the invalid provision would result in the illegality and/or unenforceability of this agreement, this agreement shall be considered to have terminated as of the date in which the provision was declared invalid.

**16. Withdrawal from Agreement.** A community may withdraw from its participation in this Agreement for any reason anytime upon thirty (30) days written notice to the other communities.

**17. Agreement Term.** The term of this Agreement will be four (4) years from the date of the full execution of this Agreement by the \ participating jurisdictions. Thereafter, this Agreement will continue in effect for successive (4) four year periods unless terminated or amended in writing. This Agreement constitutes the entire agreement of the parties and there are no valid promises, conditions or understandings that are not contained herein. This Agreement may not be amended or modified unless in writing and signed by all participating jurisdictions.

**18. Certification of Authority to Sign the Agreement.** The persons signing this agreement on behalf of the governmental units who are parties hereto certify by their signatures that they are duly authorized to sign this agreement on behalf of said parties and that this agreement has been authorized by said parties.

IN WITNESS WHEREOF, the authorized representatives of the parties hereto have fully signed this Agreement on the day and year first above written. This Agreement may be executed in any number of counterparts, each of which when executed and delivered shall constitute a duplicate original, but all counterparts together shall constitute a single agreement.

COUNTY OF SHIAWASSEE

Name : \_\_\_\_\_  
(Print or type)

\_\_\_\_\_  
(Signature)

Title: \_\_\_\_\_  
(Print or type)

\_\_\_\_\_  
(Date)

CITY OF CORUNNA

Name : \_\_\_\_\_  
(Print or type)

\_\_\_\_\_  
(Signature)

Title: \_\_\_\_\_  
(Print or type)

\_\_\_\_\_  
(Date)

CITY OF DURAND

Name : \_\_\_\_\_  
(Print or type)

\_\_\_\_\_  
(Signature)

Title: \_\_\_\_\_  
(Print or type)

\_\_\_\_\_  
(Date)

CITY OF LAINGSBURG

Name : \_\_\_\_\_  
(Print or type)

\_\_\_\_\_  
(Signature)

Title: \_\_\_\_\_  
(Print or type)

\_\_\_\_\_  
(Date)

VILLAGE OF LENNON

Name : \_\_\_\_\_  
(Print or type)

\_\_\_\_\_  
(Signature)

Title: \_\_\_\_\_  
(Print or type)

\_\_\_\_\_  
(Date)

VILLAGE OF MORRICE

Name : \_\_\_\_\_  
(Print or type)

\_\_\_\_\_  
(Signature)

Title: \_\_\_\_\_  
(Print or type)

\_\_\_\_\_  
(Date)

VILLAGE OF NEW LOTHROP

Name : \_\_\_\_\_  
(Print or type)

\_\_\_\_\_  
(Signature)

Title: \_\_\_\_\_  
(Print or type)

\_\_\_\_\_  
(Date)

CITY OF OWOSSO

Name : \_\_\_\_\_  
(Print or type)

\_\_\_\_\_  
(Signature)

Title: \_\_\_\_\_  
(Print or type)

\_\_\_\_\_  
(Date)

CITY OF PERRY

Name : \_\_\_\_\_  
(Print or type)

\_\_\_\_\_  
(Signature)

Title: \_\_\_\_\_  
(Print or type)

\_\_\_\_\_  
(Date)

VILLAGE OF VERNON

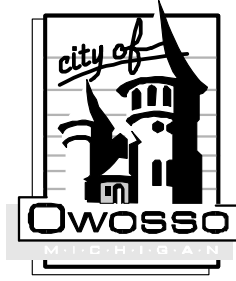
Name : \_\_\_\_\_  
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(Signature)

Title: \_\_\_\_\_  
(Print or type)

\_\_\_\_\_  
(Date)





**WARRANT 557**  
**May 15, 2018**

<b>Vendor</b>	<b>Description</b>	<b>Fund</b>	<b>Amount</b>
Gould Law, PC	Professional services-4/9/18 – 5/14/18	General	\$10,854.48
Total			\$10,854.48



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## ***MEMORANDUM***

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DATE: May 14, 2018

TO: Owosso City Council

FROM: Karen K. Ruddy, CPA, Finance Director

SUBJECT: Adoption of the 2018-2019 DDA Budget

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Please find the General Appropriations Act Resolution for the 2018-2019 Owosso Downtown Development Authority budget for your approval. The budget was approved by the DDA board before it was brought before the city council for final adoption.

Property Tax Millage

There was no change in the DDA millage from last year.

DDA Mills	1.9215
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**Recommended Action**

Approve the attached budget resolution to officially adopt the Owosso Downtown Development Authority 2018-2019 budget.

Thank you

**RESOLUTION NO.**

**GENERAL APPROPRIATIONS RESOLUTION FOR  
THE DOWNTOWN DEVELOPMENT AUTHORITY  
FOR FY 2018-19**

WHEREAS, the Authority board met to consider a proposed budget for fiscal year 2018-19, and after deliberations and public input approved a budget; and

WHEREAS, the Owosso City Council held a public hearing on the proposed budget on May 7, 2018 and there was no one to be heard; and

WHEREAS, it is the intent of the Downtown Development Authority to levy a tax for general operating purposes pursuant to Public Act 197 of 1975; and

WHEREAS, the general property tax laws, specifically MCL 211.34(d), provide for an annual compound millage reduction calculation applied to the maximum millage rate of two mills authorized by MCL 125.1662; and

WHEREAS, the millage reduction commonly known as the "Headlee" rollback results in a maximum operating millage rate of 1.9215 for which the Authority is authorized to levy.

NOW THEREFORE, BE IT RESOLVED, that the tax levy for the fiscal year commencing July 1, 2018 shall be the rate of 1.9215 per \$1,000 of taxable value of the 2018 assessment roll for the district as approved by the Board of Review.

BE IT FURTHER RESOLVED, that the following amounts are hereby appropriated for the operations of the Owosso Downtown Development Authority and its activities for the fiscal year beginning July 1, 2018 and ending June 30, 2019:

Downtown Development	\$ 209,450
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BE IT FURTHER RESOLVED, that the following revenues are estimated to be available for the fiscal year beginning July 1, 2018 and ending June 30, 2019, to meet the foregoing appropriations.

Property Taxes	\$ 192,000
Other Revenue	<u>24,580</u>
Total General Fund	\$ 216,580



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## ***MEMORANDUM***

---

DATE: May 14, 2018

TO: Owosso City Council

FROM: Karen K. Ruddy, CPA, Finance Director

SUBJECT: Adoption of the 2018-2019 Budget

---

Please find the General Appropriations Act Resolution for the 2018-2019 budget for your approval. I have listed some highlights and important points of this budget below.

### General Fund

- Budgeted revenue and expense each totaled \$7,755,766.
- The budget utilizes \$30,000 of building department prior years' restricted fund balance.
- Transportation Fund (SATA) pre-funded through General Fund until millage can be levied.
- Fund Balance of \$100,000 used to fund half of a fire pumper. The additional cost of \$111,000 is included in budgeted expense in the 2018-2019 budget
- A transfer to a newly created Capital Improvement Fund is included in this budget.

### Property Tax Millage

Operating Mills	13.0070
Solid Waste Recycling Mills	<u>1.0000</u>
Total General Operating Mills	14.0070
 Debt Voted Mills	 1.9700

### Recommended Action

Approve the attached budget resolution to officially adopt the 2018-2019 budget.

Thank you

## RESOLUTION NO.

### GENERAL APPROPRIATIONS ACT (BUDGET) FOR FY 2018-19

A resolution to establish a general appropriations act for the City of Owosso; to define the powers and duties of the city officers in relation to the administration of the budget; and to provide remedies for refusal or neglect to comply with the requirements of this resolution.

WHEREAS, pursuant to Chapter 8, Section 5 of the Owosso City Charter, the City Council has received the proposed budget for the fiscal year beginning July 1, 2018, and held a public hearing on May 7, 2018 in which there was no one to be heard; and

WHEREAS, the City Council has held other additional workshop sessions to discuss the proposed budget.

NOW, THEREFORE, BE IT RESOLVED THAT the City Council of the City of Owosso hereby adopts the FY2019 budget and sets the tax rates as shown below:

#### Section 1: Title

This resolution shall be known as the Owosso General Appropriations Act.

#### Section 2: Chief Administrative Officer

The City Manager shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Officer enumerated in this act.

#### Section 3: Fiscal Officer

The Finance Director shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this act.

#### Section 4: Estimated Expenditures

The following amounts are hereby appropriated for the operations of the City Government and its activities for the fiscal year beginning July 1, 2018 and ending June 30, 2019:

##### General Fund

City Council	\$ 3,900
City Manager	145,488
City Attorney	120,000
Finance	257,531
Assessing	107,899
City Clerk	242,150
Human Resources	204,483
Treasury	148,227
Information Technology	103,345
Building & Grounds	119,804
General Administration	313,246
Police	2,082,003
Fire	1,908,979
Building & Planning	222,620
Public Works	526,288
Leaf & Brush	229,143
Parking	35,030
Community Development	168,667
Parks	235,123
Transfers Out	<u>581,840</u>
Total General Fund	\$ 7,755,766

<u>Major Streets Fund</u>	
Public Works	\$ 2,785,122
<u>Local Streets Fund</u>	
Public Works	\$ 1,612,355
<u>Facade Fund</u>	
Economic Development	\$ 1,018,750
<u>CDBG Revolving Loan Fund</u>	
Economic Development	\$ 4,536
<u>Housing/Rental Rehab Fund</u>	
Economic Development	\$ 188,800
<u>Historical Commission</u>	
Culture and Recreation	\$ 89,116
<u>General Obligation Debt Fund</u>	
Debt Service	\$ 580,316
<u>Capital Improvement Fund</u>	
Capital Improvements	\$ 358,840
<u>Capital Improvement Streets Fund</u>	
Street Improvements	\$ 2,613,300
<u>Transportation Fund</u>	
Transportation	\$ 77,378
<u>Sewer Fund</u>	
Public Works	\$ 1,880,503
<u>Water Fund</u>	
Public Works	\$ 3,143,017
<u>Waste Water Treatment Fund</u>	
Public Works	\$ 2,160,762
<u>Fleet Fund</u>	
Public Works	\$ 1,050,200
<u>Brownfield Authority</u>	
Economic Development	\$ 233,606

#### Section 5: Estimated Revenues

The following are estimated to be available for the fiscal year beginning July 1, 2018 and ending June 30, 2019, to meet the foregoing appropriations:

<u>General Fund</u>	
Property Taxes	\$ 3,564,129
License and Permits	196,704
Intergovernmental Revenue	1,733,311
Charges for Services	1,328,972
Interest Income	38,000
Other Revenue	91,000
Transfers In	647,650
Other Financing Sources- Fund Balance	<u>156,000</u>
Total General Fund	\$ 7,755,766

<u>Major Streets Fund</u>	
Intergovernmental Revenue	\$ 989,000
Special Assessments	100,956
Transfers In	1,691,800
Other Financing Sources- Fund Balance	<u>3,366</u>
Total Major Streets Fund	\$ 2,785,122

<u>Local Streets Fund</u>	
Intergovernmental Revenue	\$ 346,825
Special Assessments	61,000
Transfers In	1,204,530
Other Financing Resources	<u>-</u>
Total Local Streets Fund	\$ 1,612,355

<u>Downtown Facade Fund</u>	
Grant Revenue	\$ 518,750
Other Revenue	<u>500,000</u>
Total Downtown Façade Fund	\$ 1,018,750

<u>CDBG Revolving Loan Fund</u>	
Other Revenue	\$ 4,536

<u>Housing/Rental Rehab Fund</u>	
Grant Revenue	\$ 108,800
Other Revenue	<u>80,000</u>
Total Housing/Rental Rehab Fund	\$ 188,800

<u>Historical Commission Fund</u>	
Interest/Rental Income	\$ 14,270
Other Revenue	40,000
Transfers In	33,000
Other Financing Sources- Fund Balance	<u>1,846</u>
Total Major Streets Fund	\$ 89,116

<u>Debt Service Fund</u>	
Property Taxes	\$ 502,201
DDA Contribution	<u>78,115</u>
Total Debt Service	\$ 580,316

<u>Capital Improvement Fund</u>	
Transfers In	\$ 358,840

<u>Capital Improvement Streets Fund</u>	
Other Financing Sources- Debt Proceeds	\$ 4,900,000

<u>Transportation Fund</u>	
Transfers In	\$ 24,547
Other Financing Sources-Fund Balance	<u>52,831</u>
Total Transportation	\$ 77,378

<u>Sewer Fund</u>	
Charges for Services	\$ 1,600,000
License and Permits	500
Interest and Penalties	<u>33,000</u>
Total Sewer Fund	\$ 1,633,500

Water Fund

Charges for Services	\$ 2,750,000
Intergovernmental Revenue	1,000,000
License and Permits	20,000
Interest and Penalties	45,600
Other Revenue	<u>23,000</u>
Total Water Fund	\$ 3,838,600

Waste Water Treatment Fund

Charges for Services	\$ 1,648,000
Interest Income	5,000
Other Revenue	<u>5,000</u>
Total Waste Water Treatment Fund	\$ 1,658,000

Fleet Fund

Rental Income	\$ 700,000
---------------	------------

Brownfield Authority

Property Taxes	\$ 224,702
Other Income	<u>8,904</u>
Total Water and Sewer Fund	\$ 233,606

**Section 6: Millage Levy**

The City Council shall cause to be levied and collected the general property tax on all real and personal property within the city upon the current tax roll an amount equal to 15.9770 mills per \$1,000 of taxable value consisting of 13.0070 mills for operating, 1.0000 mill to operate a solid waste recycling program and 1.9700 mills for debt

**Section 7: Adoption of Budget by Reference**

The general fund budget of the City of Owosso is hereby adopted by reference, with revenues and activity expenditures as indicated in Sections 4 and 5 of this act.

**Section 8: Appropriation not a Mandate to Spend**

Appropriations will be deemed maximum authorizations to incur expenditures. The fiscal officer shall exercise supervision and control to ensure that expenditures are within appropriations, and shall not issue any city order for expenditures that exceed appropriations.

**Section 9: Periodic Fiscal Reports**

The fiscal officer shall provide the City Council monthly reports of fiscal year to date revenues and expenditures compared to the budgeted amounts.

**Section 10: Limit on Obligations and Payments**

No obligation shall be incurred against, and no payment shall be made from any appropriation account unless there is a sufficient unencumbered balance in the appropriation and sufficient funds are or will be available to meet the obligation.

**Section 11: Budget Monitoring**

Whenever it appears to the fiscal officer or the city Council that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures shall exceed an appropriation, the fiscal officer shall present to the city Council recommendations to prevent expenditures from exceeding available revenues or appropriations for the current fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues, or both.





## MEMORANDUM

301 W MAIN • OWOSSO, MICHIGAN 48867-2958 • WWW.CI.OWOSSO.MI.US

**DATE:** May 3, 2018  
**TO:** Mayor Eveleth and the Owosso City Council  
**FROM:** Amy K. Kirkland, City Clerk  
**SUBJECT:** Consumers Energy Easement

### RECOMMENDATION:

Recommend approval of the attached utilities easement granting Consumers Energy a 12' easement through the Exchange Street parking lot for the installation and maintenance of a new electrical line.

### BACKGROUND:

The City is in receipt of a request from Consumers Energy for a 12' easement for the construction, operation, maintenance, and removal of an electrical line(s) under the surface of the Exchange Street parking lot. They own a failing line in the area and wish to lay down new line to replace it, though the route of the new line will differ from the location of the old line resulting in the need for a new easement.

Utilities Director Chinavare has reviewed the location of the proposed easement and agrees that its placement is appropriate. But due to the fact there are other underground installations below the parking lot surface he has cautioned Consumers to maintain a minimum boring depth of 36".

### FISCAL IMPACTS:

There are no direct fiscal impacts on the City.

Document originated by: Amy K. Kirkland

**RESOLUTION NO.**

**GRANTING A PERMANENT EASEMENT FOR ELECTRIC FACILITIES  
TO CONSUMERS ENERGY**

WHEREAS, Consumers Energy maintains an electrical line under a portion of the alley south of the Exchange Street parking lot (Lot #5); and

WHEREAS, said line needs to be replaced and the current location is no longer feasible; and

WHEREAS, Consumers Energy desires to relocate the replacement line in a more appropriate area under the Exchange Street parking lot north of the current location; and

WHEREAS, Consumers has requested the City grant a permanent easement measuring 6' on either side of the relocated line to allow for construction, operation, maintenance, and inspection of said line; and

WHEREAS, City staff has reviewed the request, concurs with the proposed relocation, and requests that Consumers Energy restrict their line to an area at least 36" below the surface to avoid existing underground facilities; and

WHEREAS, the city of Owosso is willing to grant a permanent easement for that portion of Lot #5 as described in Exhibit B of the easement agreement.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The city of Owosso has determined that it is advisable, necessary and in the public interest to grant a permanent easement as outlined by the terms set forth in the attached Easement for Electric Facilities between the city of Owosso and Consumers Energy.
- SECOND: The Mayor and City Clerk are instructed and authorized to execute said easement documents.

## **EASEMENT FOR ELECTRIC FACILITIES**

SAP#  
Design#  
Agreement#

City of Owosso, a Michigan municipal corporation, 301 W Main Street, Owosso, Michigan 48867 (hereinafter "Owner")

for \$1.00 and other good and valuable consideration [exempt from real estate transfer tax pursuant to MCLA 207.505(f) and from State real estate transfer tax pursuant to MCLA 207.526(f)] grants and warrants to

CONSUMERS ENERGY COMPANY, a Michigan corporation, One Energy Plaza, Jackson, Michigan 49201 (hereinafter "Consumers")

a permanent easement to enter Owner's land (hereinafter "Owner's Land") located in the City of Owosso, County of Shiawassee, and State of Michigan as more particularly described in the attached Exhibit A to construct, operate, maintain, inspect (including aerial patrol), survey, replace, reconstruct, improve, remove, relocate, change the size of, enlarge, and protect a line or lines of electric facilities in, on, over, under, across, and through a portion of Owner's Land (hereinafter "Easement Area") as more fully described in the attached Exhibit B, together with any pole structures, poles, or any combination of same, wires, cables, conduits, crossarms, braces, guys, anchors, transformers, electric control circuits and devices, location markers and signs, communication systems, utility lines, protective apparatus and all other equipment, appurtenances, associated fixtures, and facilities, whether above or below grade, useful or incidental to or for the operation or protection thereof, and to conduct such other activities as may be convenient in connection therewith as determined by Consumers for the purpose of transmitting and distributing electricity. Consumers may attach additional lines outside the Easement Area, running laterally from a line within the Easement Area to the South edge(s) of Owner's Land, in which event the Easement Area shall include a 12-foot-wide strip of land, being 6 feet on each side of each such lateral line constructed on Owner's Land.

Additional Work Space: In addition to the Easement rights granted herein, Owner further grants to Consumers, during initial construction and installation only, the right to temporarily use such additional work space reasonably required to construct said lines. Said temporary work space shall abut the Easement Area, on either side, as required by construction.

Access: Consumers shall have the right to unimpaired access to said line or lines, and the right of ingress and egress on, over, and through Owner's Land for any and all purposes necessary, convenient, or incidental to the exercise by Consumers of the rights granted hereunder.

Trees and Other Vegetation: Owner shall not plant any trees within the Easement Area. Consumers shall have the right from time to time hereafter to enter Owner's Land to trim, cut down, and otherwise remove and control any trees, brush, roots, and other vegetation within the Easement Area. Consumers shall have the right from time to time hereafter to enter Owner's Land to trim, cut down, and otherwise remove and control any trees, brush, or other vegetation located outside of the Easement Area which are of such a height or are of such a species whose mature height that in falling directly to the ground could come into contact with or land directly above Consumers' facilities.

Buildings/Structures: Owner agrees not to build, create, construct, or permit to be built, created, or constructed, any obstruction, building, septic system, drain field, fuel tank, pond, swimming pool, lake, pit, well, foundation, engineering works,

installation or any other type of structure over, under, or on said Easement Area, whether temporary or permanent, natural or man-made, without a prior written agreement executed by Consumers' Real Estate Department expressly allowing the aforementioned.

Ground Elevation: Owner shall not materially alter the ground elevation within the Easement Area without a prior written agreement executed by Consumers Real Estate Department allowing said alteration.

Exercise of Easement: Consumers' nonuse or limited use of this Easement shall not preclude Consumers' later use of this Easement to its full extent.

Ownership: Owner covenants with Consumers that they are the lawful fee simple owner of the aforesaid lands, and that they have the right and authority to make this grant, and that they will forever warrant and defend the title thereto against all claims whatsoever.

Successors: This easement shall bind and benefit Owner's and Consumers' respective heirs, successors, lessees, licensees, and assigns.

Counterparts: This easement may be executed simultaneously in two or more counterparts, each of which shall be deemed an original and all of which together shall constitute one and the same instrument. It is not necessary that all parties execute any single counterpart if each party executes at least one counterpart.

Date: \_\_\_\_\_

Owner: CITY OF OWOSSO, a Michigan Municipal Corporation

By: \_\_\_\_\_  
\_\_\_\_\_

Acknowledgment

The foregoing instrument was acknowledged before me in \_\_\_\_\_ County, Michigan,

on \_\_\_\_\_ by \_\_\_\_\_  
Date Print Owner's Name(s)

\_\_\_\_\_  
Notary Public  
\_\_\_\_\_  
County, Michigan  
Acting in \_\_\_\_\_ County  
My Commission expires: \_\_\_\_\_

Prepared By: Michelle L. Reed  
Consumers Energy Company  
4100 W M-76  
West Branch, Michigan 48661

After recording, return to:  
Carrie Main, EP7-471  
Consumers Energy Company  
One Energy Plaza  
Jackson, MI 49201

EXHIBIT A

Owner's Land

Parcel ID# 050-470-023-001-00

Lots 1, 2, 3 & 4, Block 23, in the Original Plat of Owosso, being part of the Southeast 1/4 of Section 13, Town 7 North, Range 2 East, City of Owosso, Shiawassee County, Michigan, recorded in Book B of Deeds, Page 417, Shiawassee County Records.

Commonly known as: N Water St–Exchange St–N Ball St, Owosso, Michigan 48867

ALSO

Parcel ID# 050-470-000-001-00

That part of Block 24 being more particularly described as: Beginning at a point 142.00 feet North of the Southeast corner of Block 24, in the Original Plat of Owosso; thence Westerly to the Shiawassee River; thence North to a point 6 inches South of the North line of Block 24; thence East to a point 126.00 feet West of the West line of North Water Street; thence South 2.00 feet; thence East 38.00 feet; thence North 2.5 feet; thence South along the East line of said Block 24, 122.00 feet to the POINT OF BEGINNING.

Commonly known as: N Water Street, Owosso, Michigan 48867

EXHIBIT B

Easement Area

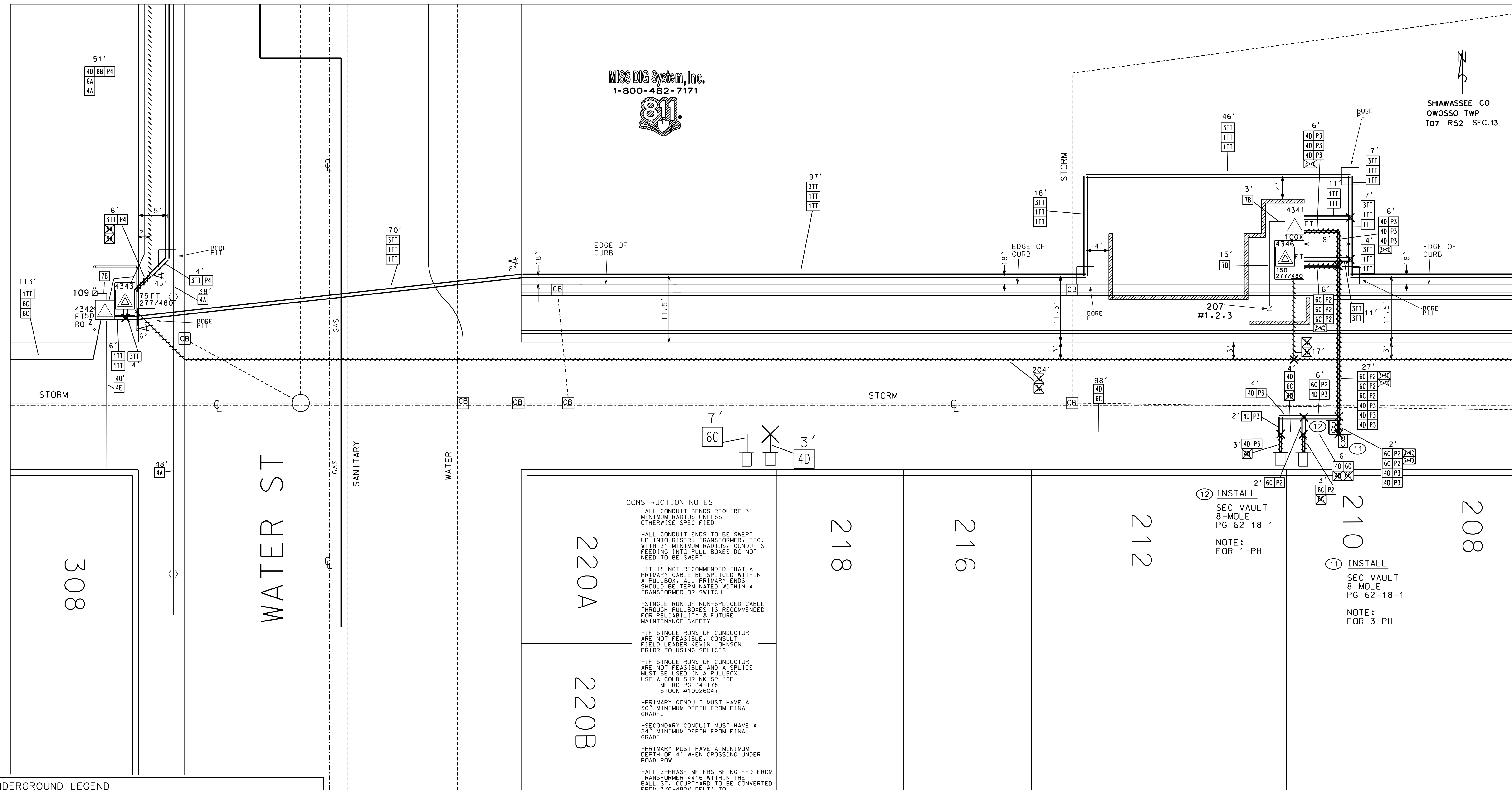
A 12.00 foot-wide strip of land, being 6.00 feet on each side of the centerline of the line constructed on Owner's Land, the centerline to be located approximately as shown in the attached drawing.



MISS DIG System, Inc.  
1-800-482-7171



SHIAWASSEE CO  
OWOSSO TWP  
T07 R52 SEC.13



CONSTRUCTION NOTES

- ALL CONDUIT BENDS REQUIRE 3' MINIMUM RADIUS UNLESS OTHERWISE SPECIFIED
- ALL CONDUIT ENDS TO BE SWEEP UP INTO RISER, TRANSFORMER, ETC. WITH 3' MINIMUM RADIUS. CONDUITS FEEDING INTO PULL BOXES DO NOT NEED TO BE SWEEP
- IT IS NOT RECOMMENDED THAT A PRIMARY CABLE BE SPLICED WITHIN A PULLBOX. ALL PRIMARY ENDS SHOULD BE TERMINATED WITHIN A TRANSFORMER OR SWITCH
- SINGLE RUN OF NON-SPLICED CABLE THROUGH PULLBOXES IS RECOMMENDED FOR RELIABILITY & FUTURE MAINTENANCE SAFETY
- IF SINGLE RUNS OF CONDUCTOR ARE NOT FEASIBLE, CONSULT FIELD LEADER KEVIN JOHNSON PRIOR TO USING SPLICES
- IF SINGLE RUNS OF CONDUCTOR ARE NOT FEASIBLE AND A SPLICE MUST BE USED IN A PULLBOX USE A COLD SHRINK SPLICE METRO PG 74-178 STOCK #10026047
- PRIMARY CONDUIT MUST HAVE A 30" MINIMUM DEPTH FROM FINAL GRADE.
- SECONDARY CONDUIT MUST HAVE A 24" MINIMUM DEPTH FROM FINAL GRADE
- PRIMARY MUST HAVE A MINIMUM DEPTH OF 4' WHEN CROSSING UNDER ROAD ROW
- ALL 3-PHASE METERS BEING FED FROM TRANSFORMER 4416 WITHIN THE BALL ST. COURTYARD TO BE CONVERTED FROM 3/C-480V DELTA TO 4/C-277/480V
- PRIMARY & SECONDARY CONDUIT WITHIN "COURTYARD" WILL BE OPEN TRENCHED & BURIED
- JOINT TRENCH WITH CHARTER, FRONTIER & DAYSTARR WITHIN COURTYARD
- SAW CUT ALL NECESSARY ACCESS POINTS ON ASPHALT & CONCRETE
- DIRECTIONAL BORE ALL PRIMARY & SECONDARY CABLE/CONDUIT WHERE POSSIBLE OUTSIDE OF COURTYARD
- USE RED HOPE DUCT FOR ALL DIRECTIONAL BORING
- BALLFILL & COMPACT ALL EXCAVATIONS TO 98%
- PATCH OR REPLACE ALL CONCRETE & ASPHALT

UNDERGROUND LEGEND

1. Single-phase primary  
2. Open eye primary  
3. Three-phase primary  
4. Single-phase secondary  
5. Combination light and power secondary  
6. Three-phase power secondary  
7. Single-phase service  
8. Combination lighting and power service  
9. Three-phase power service  
10. Streetlighting conductor (2/C-10 CU)  
11. Streetlighting conductor (2/C-8 AL)  
12. Covered neutral conductor for ducts  
13. Streetlighting conductor (3/C-1/0 AL)
- CONDUIT
- P2 2" Plastic P3 3" Plastic P4 4" Plastic P6 6" Plastic  
S2 2" Steel S3 3" Steel S4 4" Steel S5 5" Steel S6 6" Steel
- PROP. ELEC. CONDUCTORS ONLY  
PROP. ELEC. AND GAS LINES ONLY  
PROP. GAS LINE ONLY  
PROP. ELEC., GAS AND TELECOMMUNICATIONS  
EXIST. ELEC. CONDUCTORS ONLY  
EXIST. GAS LINE ONLY  
FUTURE ELECTRIC TRENCH
- CABLE MATERIAL AND SIZE
- A. No. 2 AL cable, 175 mils, 15KV, or secondary.  
B. No. 1/0 AL cable, 175 mils, 15KV, or secondary.  
C. No. 3/0 AL cable, 175 mils, 15KV, or secondary.  
D. 350 kcmil AL cable, 175 mils, 15KV, or secondary.  
E. 500 kcmil copper cable, 175 mils, 15KV, or secondary.  
F. 750 kcmil AL cable, 175 mils, 15KV, or secondary.  
G. No. 1/0 stranded AL cable, 280 mils, 28KV.  
H. No. 3/0 stranded AL cable, 280 mils, 28KV.  
I. 750 kcmil AL cable, 280 mils, 28KV.  
J. Cable joint.  
K. 350 kcmil AL cable, 260 mils, 25KV.  
L. 750 kcmil AL cable, 260 mils, 25KV.  
M. Marker to locate cable.  
N. Refer to Note on Drawing, NI for Note 1, etc.  
R. No. 1/0 AL, solid cable, 280 mils, 28KV.  
T. No. 1/0 AL stranded cable, 280 mils, 28KV, jacketed.  
TT. No. 1/0 AL stranded cable, 260 mils tree-retardant INS, 25KV, jacketed.  
V. 350 kcmil AL, stranded, 260 mils, 25KV, jacketed.  
VT. 350 kcmil AL cable, 260 mils tree-retardant INS, 25KV, jacketed.  
W. 750 kcmil AL, stranded, 280 mils, 28KV, jacketed.  
WT. 750 kcmil AL cable, 260 mils tree-retardant INS, 25KV, jacketed.
- EX: [3R] - No. 1/0 solid AL cable for three-phase primary  
[3C40] - No. 1/0 AL cable for 3-phase primary and 350 AL cable for 1-phase secondary
- CONDUCTOR CHANGE

PETER JEWETT  
SYSTEM OWNER  
(517) 374-2366  
PETER.JEWETT@CMSENERGY.COM

JONATHAN STRANSKY  
LEIDOS DESIGN CONTRACTOR  
(517) 435-9692  
JONATHAN.STRANSKY@CMSENERGY.COM

UG 2 OF 5  
WATER ST & BACK  
ALLEY DETAILS

-CONSTRUCTION CERTIFICATION-  
Work was constructed as Engineered or Changed as Indicated.  
All Salvageable Material Was Returned to Stores.

Signed \_\_\_\_\_ in Direct Charge of Work  
Dates: Started \_\_\_\_\_ Completed \_\_\_\_\_  
MISS DIG NUMBER: \_\_\_\_\_ DATE: \_\_\_\_\_

STAKED ☐ YES ☒ NO  
TREES ☐ YES ☒ NO  
TLM NUMBER # OF RODS OHMS  
07521344

DESIGNED BY JSTRANSK DATE 09/08/16  
APPROVED BY DATE  
SHEET 2 OF 5 SCALE NTS

RPOUT16 OWOSSO/GOULD (BALL ST)  
For: RPOUT16 OWOSSO/GOULD (Ball St)  
SUBSTATION OWOSSO  
CIRCUIT GOULD

ORDER NUMBER  
CM NO. 100003758681  
ORDER TYPE MAINTENANCE ACTIVITY TYPE DESIGN NUMBER  
ESIC UGL 10690646

DESIGN FILE NAME: 10690646.001  
T R S 07 52 13





## **MEMORANDUM**

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301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

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**DATE:** May 11, 2018

**TO:** Mayor Eveleth and the Owosso City Council

**FROM:** Kevin Lenkart, Public Safety Chief

**SUBJECT:** Mutual Aid Box Alarm System (MABAS) Agreement

### **BACKGROUND:**

The Owosso Fire Department maintains a countywide mutual aid agreement for all fire departments in Shiawassee County. We work closely with our neighboring communities but there are instances in which resources may be needed on a regional or national basis. MABAS is an inter-local agreement that allows for municipal fire departments to join together to address disasters or significant threats to public safety and health. MABAS allows for the creation of a box alarm system that formalizes the capabilities and expectations of each member community participant.

MABAS has currently been adopted or is in the process of being adopted in all counties that border Shiawassee County. In March 2018, all Fire Departments from Shiawassee County agreed to implement MABAS in their respective communities. Joining MABAS provides the same mutual aid benefit we already receive and enhances our benefits on a regional level. There are no fees, and reimbursement methods are provided for in the agreement for special situations.

### **RECOMMENDATION:**

I recommend the adoption of a resolution to have the City of Owosso/Owosso Fire Department join MI-MABAS Region 1.

### **ATTACHMENTS:**

MABAS Agreement  
MABAS Resolution

Document originated by: Kevin Lenkart, Chief of Public Safety

**RESOLUTION NO.**

**AUTHORIZING THE PARTICIPATION IN  
THE MICHIGAN MUTUAL AID BOX ALARM SYSTEM (MABAS)**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has the power, privilege and authority to maintain and operate a fire department providing fire protection, fire suppression, emergency medical services, technical rescue, hazardous incident response, and other emergency response services ("Fire Services"); and

WHEREAS, Fire Services can further be improved by cooperation between political subdivisions during times of public emergency, conflagration or disaster ("Incidents"); and

WHEREAS, the Michigan Constitution of 1963, Article 7, § 28, and the Urban Cooperation Act of 1967, Act No. 7 of the Public Acts of 1967, Ex. Sess., being MCL 124.501 et seq. (the "Act"), permit a political subdivision to exercise jointly with any other political subdivision any power, privilege or authority which such political subdivisions share in common and which each might exercise separately; and

WHEREAS, the City of Owosso desires to enter into an interlocal agreement, pursuant to the Act, to further improve Fire Services; and

WHEREAS, the Mutual Aid Box Alarm System (MABAS), is a mechanism that may be used for deploying personnel and equipment in a multi-jurisdictional or multi-agency emergency mutual aid response; and

WHEREAS, as a result of entering into said interlocal agreement the Parties will create the Shiawassee County MABAS Division; and

WHEREAS, The City of Owosso has the authority to execute this Agreement pursuant to resolution of its governing body; and

WHEREAS, The City of Owosso desires to commit personnel and equipment to another Party if deemed reasonable upon the request of another Party per the terms of the agreement.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso finds it is the best interest of its citizens from a safety and fiscal standpoint to enter into an Interlocal Agreement creating the Shiawassee County MABAS Division.

SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached as Amended Michigan Mutual Aid Box Alarm System Association Agreement.

**AMENDED MICHIGAN MUTUAL AID BOX ALARM SYSTEM ASSOCIATION  
AGREEMENT**

**Effective Date: May 21, 2018**

**BETWEEN**

**PARTICIPATING POLITICAL SUBDIVISIONS AS SIGNATORIES  
TO THIS INTERLOCAL AGREEMENT**

This Agreement is entered into between the participating units of local government “Parties” that execute this Agreement and adopt its terms and conditions as provided by law. This Agreement supersedes any and all prior Agreements and amendments to the Michigan Mutual Aid Box Alarm System Association Agreement.

**WHEREAS**, the Constitution of the State of Michigan, 1963, Article VII, Section 28, authorizes units of local government to contract as provided by law; and,

**WHEREAS**, the Urban Cooperation Act, of 1967, 1967 PA 7, MCL 124.501, et seq., provides that any political subdivision of Michigan or of another state may enter into interlocal agreements for joint exercise of power, privilege, or authority that agencies share in common and might each exercise separately; and,

**WHEREAS**, the Parties have determined that it is in their best interests to enter into this Agreement to secure to each the benefits of mutual aid in fire protection, suppression, rescue and emergency medical assistance, hazardous materials control, technical rescue and/or other emergency support for an Emergency, Disaster, or other Serious Threat to Public Health and Safety; and,

**WHEREAS**, the Parties have determined that it is in their best interests to form an association to provide for communications procedures, training, and other functions to further the provision of said protection of life and property during an Emergency, Disaster, or other Serious Threat to Public Health and Safety; and

**WHEREAS**, the Constitution and people of the State of Michigan have long recognized the value of cooperation by and among the state and its political subdivisions;  
NOW, THEREFORE, the Parties agree as follows:

## **SECTION ONE**

### **Purpose**

It is recognized and acknowledged that in certain situations, such as natural disasters and man-made catastrophes, no political subdivision possesses all the necessary resources to cope with every possible Emergency, Disaster or Serious Threat to Public Safety, and an effective, efficient response can be best achieved by leveraging collective resources from other political subdivisions. Further, it is acknowledged that coordination of mutual aid through the Michigan Mutual Aid Box Alarm System Association (MI-MABAS) is most effective for best practices and efficient provision of mutual aid.

## **SECTION TWO**

### **Definitions**

The Parties agree that the following words and expressions, as used in this Agreement, whenever initially capitalized, whether used in the singular or plural, possessive or non-possessive, either within or without quotation marks, shall be defined and interpreted as follows:

- A. “Agreement” means the MI-MABAS Agreement.
- B. “Michigan Mutual Aid Box Alarm System” (“MABAS”) means a definite and prearranged plan whereby response and assistance is provided to a Requesting Party by an Assisting Party in accordance with the system established and maintained by MI-MABAS Members;

- C. “Party” means a political subdivision which has entered into this Agreement as a signatory;
- D. “Requesting Party” means any Party requesting assistance under this agreement;
- E. “Assisting Party” means any Party furnishing equipment, personnel, and/or services to a Requesting Party under this agreement;
- F. “Emergency” means an occurrence or condition in a Party’s jurisdiction which results in a situation of such magnitude and/or consequence that it cannot be adequately handled by the Requesting Party and such that a Requesting Party determines the necessity of requesting aid;
- G. “Disaster” means an occurrence or threat of widespread or severe damage, injury, or loss of life or property resulting from a natural or human-made cause, including fire, flood, snowstorm, ice storm, tornado, windstorm, wave action, oil spill, water contamination, utility failure, hazardous peacetime radiological incident, major transportation accident, hazardous materials incident, epidemic, air contamination, or similar occurrences resulting from terrorist activities, riots, or civil disorders;
- H. “Serious Threats to Public Health and Safety” means other threats or incidents such as those described as Disasters, of sufficient magnitude that the necessary public safety response threatens to overwhelm local resources and requires mutual aid or other assistance;
- I. “Division” means the geographically associated Parties which have been grouped for operational efficiency and representation of those Parties;
- J. “Training” means the regular scheduled practice of emergency procedures during non-emergency drills to implement the necessary joint operations of MI-MABAS;

- K. “Executive Board” means the governing body of MI-MABAS composed of Division representatives.
- L. “Effective Date” means the date on which the Agreement is first filed with the Department of State, the Office of the Great Seal, and each county where Parties are located.
- M. “Special Operations Teams” means MI-MABAS recognized teams of personnel with the requisite training and skill for Hazardous Materials Response, Technical Rescue Response (including Strike Teams and Michigan Task Force 1) and Incident Management Teams.

### **SECTION THREE**

#### **Establishment of the Association, the Divisions and Executive Board of MI-MABAS**

##### **A. Establishment of the Association**

1. The Parties intend and agree that MI-MABAS is established as separate legal entity and public body corporate pursuant to the Michigan Urban Cooperation Act of 1967, 1967 PA, MCL 124.505(c) and this Agreement.
2. Name of MI-MABAS. The formal name of the Association is “Michigan Mutual Aid Box Alarm System Association”.
3. Federal Tax Status. The Parties intend that MI-MABAS and all Divisions shall be exempt from federal income tax under Section 115(1) of the Internal Revenue Code of 1986, as amended, or corresponding provisions of any future tax code
4. State and Local Tax Status. The parties intend that the MI-MABAS and all Divisions shall be exempt from all State and local taxation including, but not

limited to, sales, use, income, single business, and property taxes under the applicable provisions of the laws of the State.

5. Title to MI-MABAS Property. All property is owned by MI-MABAS as a separate legal entity. MI-MABAS may hold any of its property in its own name or in the name of one (1) or more of the Parties or Divisions, as determined by the Parties.
6. Principal Office. The principal office of the Association (“Principal Office”) shall be at such locations determined by the MI-MABAS Executive Board.

**B. Establishment of the Executive Board.**

An Executive Board shall be established to consider, adopt, and amend needed rules, procedures, by-laws and any other matters deemed necessary by the Parties. The Executive Board shall consist of a member elected from each Division of MI-MABAS who shall serve as the voting representative of said Division of MI-MABAS matters, and may appoint a designee from his or her Division to serve temporarily in his or her stead. Such designee shall have all rights and privileges attendant to a representative of the Division. A President and Vice President shall be elected from the representatives of the Parties and shall serve without compensation. The President and other officers shall coordinate the activities of the MI-MABAS Association.

## **SECTION FOUR**

### **Duties of the Executive Board**

The Executive Board shall meet regularly to conduct business and to consider and publish the rules, procedures, and bylaws of the MI-MABAS Association, which shall govern the Executive Board meetings and such other relevant matters as the Executive Board shall deem necessary.

## **SECTION FIVE**

### **Rules and Procedures**

Rules, procedures, and by laws of the MI-MABAS Association shall be established by the Member Units via the Executive Board as deemed necessary for the purpose of administrative functions, the exchange of information, and the common welfare of the MI-MABAS.

## **SECTION SIX**

### **Authority and Action to Effect Mutual Aid**

- A. The Parties hereby authorize and direct their respective Fire Chief or his or her designee to take necessary and proper action to render and/or request mutual aid from the other Parties in accordance with the policies and procedure established and maintained by the MI-MABAS Association.
- B. Upon a Fire Department's receipt of a request from another Party for Fire Services, the Fire Chief, the ranking officer on duty, or other officer as designated by the Fire Chief shall have the right to commit the requested Firefighters, other personnel, and Fire Apparatus to the assistance of the requesting Party. The aid rendered shall be to the extent of available personnel and equipment not required for adequate protection of the territorial limits of the Responding Party. The judgment of the Fire Chief, or his or her



designee, of the Responding Party shall be final as to the personnel and equipment available to render aid.

- C. An authorized representative of the Party which has withheld or refused to provide requested assistance under this Agreement shall immediately notify the Requesting Party, and shall submit an explanation for the refusal.

## **SECTION SEVEN**

### **Jurisdiction Over Personnel and Equipment**

Personnel dispatched to aid a party pursuant to this Agreement shall at all times remain employees of the Assisting Party, and are entitled to receive benefits and/or compensation to which they are otherwise entitled to under the Michigan Workers' Disability Compensation Act of 1969, any pension law, or any act of Congress. Personnel dispatched intrastate to assist a party pursuant to this Agreement continue to enjoy all powers, duties, rights, privileges, and immunities as provided by Michigan Law. When Parties are dispatched pursuant to the Emergency Management Assistance Compact (EMAC), the Parties shall adhere to all provisions of the EMAC. Personnel rendering aid shall report for direction and assignment at the scene of the emergency to the Incident Commander of the Requesting Party.

## **SECTION EIGHT**

### **Compensation for Aid**

Equipment, personnel, and/or services provided pursuant to this Agreement, absent a state or federal declaration of emergency or disaster, excluding resources for Special Operations Teams, shall be at no charge to the Requesting Party for the first eight hours. Any expenses recoverable from third parties shall be equitably distributed among Responding Parties. Requests for a response from any MI-MABAS Special Operations Team may require full and

complete reimbursement to the responding Team for all expenses, including but not limited to, expenses for equipment, personnel, management and administration and all other services provided at an incident. The Executive Board shall adopt fee schedules that establish rates for Special Operations Team responses. Nothing herein shall operate to bar any recovery of funds from any state or federal agency under any existing statutes. The Parties reserve the right to waive any charges to a Requesting Party.

## **SECTION NINE**

### **Insurance**

Each Party shall procure and maintain, at its sole and exclusive expense, insurance coverage, including comprehensive liability, personal injury, property damage, worker's compensation, and, if applicable, emergency medical service professional liability, with minimum limits of \$1,000,000 auto and \$1,000,000 combined single limit general liability and professional liability. The obligations of the Section may be satisfied by a Party's membership in a self-insurance pool, a self-insurance plan, or arrangement with an insurance provider approved by the state of jurisdiction. The Executive Board may require that copies or other evidence of compliance with the provisions of this Section be provided by the Parties to the Executive Board.

## **SECTION TEN**

### **Liability**

Each Party will be solely responsible for the acts of its own employees, agents, and subcontractors, the costs associated with those acts, and the defense of those acts. The Parties shall not be responsible for any liability or costs associated with those acts and the defense of those acts for Parties outside of their political jurisdictions. It is agreed that none of the Parties

shall be liable for failure to respond for any reason to any request for Fire Services or for leaving the scene of an Incident with proper notice after responding to a request for service.

## **SECTION ELEVEN**

### **No Waiver of Governmental Immunity**

All of the privileges and immunities from liability, and exemptions from laws, ordinances and rules, and all pensions, relief, disability, worker's compensation and other benefits which apply to the activity of Parties, officers, agency, or employees of any public agents or employees of any public agency when performing their respective functions within the territorial limits for their respective agencies, shall apply to the same degree and extent to the performance of such functions and duties of such Parties, officers, agents, or employees extraterritorially under the provision of this Agreement. No provision of the Agreement is intended, nor shall any provision of this Agreement be construed, as a waiver by any Party of any governmental immunity as provided by the Act or otherwise under law.

## **SECTION TWELVE**

### **Term**

- A. The existence of MI-MABAS commences on the Effective Date and continues until terminated in accordance with this Section.
- B. Any Party may withdraw, at any time, from this Agreement for any reason, or for no reason at all, upon thirty (30) days written notice to the Association. The withdrawal of any Party shall not terminate or have any effect upon the provisions of this Agreement so long as the MI-MABAS remains composed of at least two (2) Parties. Parties withdrawing from MI-MABAS and subsequently requesting a mutual aid resource from a MI-MABAS member may be subject to reasonable fees for that resource according to the fee schedule established, and periodically reviewed and updated, by the Executive Board.
- C. This Agreement shall continue until terminated by the first to occur of the following:
  - (i) The Association consists of less than two (2) Parties; or,

- (ii) A unanimous vote of termination by the total membership of the Executive Board.

## **SECTION THIRTEEN**

### **Miscellaneous**

- A. Entire Agreement. This Agreement sets forth the entire agreement between the Parties. The language of this Agreement shall be construed as a whole according to its fair meaning and not construed strictly for or against any party. The Parties have taken all actions and secured all approvals necessary to authorize and complete this Agreement.
- B. Severability of Provisions. If a Court of competent jurisdiction finds any provision of this Agreement invalid or unenforceable, then that provision shall be deemed severed from this Agreement. The remainder of this Agreement shall remain in full force.
- C. Governing Law/Consent to Jurisdiction and Venue. This Agreement is made and entered into in the State of Michigan and shall in all respects be interpreted, enforced, and governed under the laws of the State of Michigan.
- D. Captions. The captions, headings, and titles in this Agreement are intended for the convenience of the reader and not intended to have any substantive meaning and are not to be interpreted as part of this Agreement.
- E. Terminology. All terms and words used in this Agreement, regardless of the numbers or gender in which they are used, are deemed to include any other number and any other gender as the context may require.
- F. Recitals. The Recitals shall be considered an integral part of this Agreement.
- G. Amendment. The Agreement may be amended or an alternative form of the Agreement adopted only upon written agreement and approval of the governing bodies of all Parties. Amendments to this Agreement shall be filed with the Department of State, the Office of

the Great Seal, each county of the State where a Party is located, and any other governmental agency, office, and official required by law. The undersigned unit of local government or public agency hereby adopts, subscribes, and approves this Agreement to which this signature page will be attached, and agrees to be a party and be bound by the terms.

- H. Compliance with Law. The Association shall comply with all federal and State laws, rules, regulations, and orders applicable to this Agreement.
- I. No Third Party Beneficiaries. Except as expressly provided herein, this Agreement does not create, by implication or otherwise, any direct or indirect obligation, duty, promise, benefit, right of indemnification (i.e., contractual, legal, equitable, or by implication) right of subrogation as to any Party's rights in this Agreement, or any other right of any kind in favor of any individual or legal entity.
- J. Counterpart Signatures. This Agreement may be signed in counterpart. The counterparts taken together shall constitute one (1) agreement.
- K. Permits and Licenses. Each Party shall be responsible for obtaining and maintaining, throughout the term of this Agreement, all licenses, permits, certificates, and governmental authorizations for its employees and/or agents necessary to perform all its obligations under this Agreement. Upon request, a Party shall furnish copies of any permit, license, certificate or governmental authorization to the requesting party.
- L. No Implied Waiver. Absent a written waiver, no fact, failure, or delay by a Party to pursue or enforce any rights or remedies under this Agreement shall constitute a waiver of those rights with regard to any existing or subsequent breach of this Agreement. No waiver of any term, condition, or provision of this Agreement, whether by conduct or otherwise, in one or more instances shall be deemed or construed as a continuing waiver

of any term, condition, or provision of this Agreement. No waiver by either Party shall subsequently affect its right to require strict performance of this Agreement.

- M. Notices. Notices given under this Agreement shall be in writing and shall be personally delivered, sent by express delivery service, certified mail, or first class U.S. mail postage prepaid to the person appointed to the governing board by the governing body of the participating agency.

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Chris Eveleth, Mayor

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Date



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0570 • FAX (989) 723-8854

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# ***MEMORANDUM***

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DATE: May 15, 2018

TO: Owosso City Council

FROM: Karen K. Ruddy, CPA, Finance Director

SUBJECT: Revenue and Expense Financial Reports for April 2018

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Please find attached the April revenue and expense financial reports.

## **General Fund**

### **Revenue**

Year to date revenues were \$6,012,781 as of the end of April. The City has earned 78% of its budget, and completed 83% of the fiscal year. As we approach the end of the fiscal year, you will begin to see the difference between the budget and actual get smaller.

### **Expenditures**

Year to date expenses were \$5,789,326 as of the end of April. The City has spent 76% of its budget, and completed 83% of the fiscal year. Most departments are spending below or at budget. A few departments are slightly over mostly due to timing of payments. Below are explanations for departments that are well over budget.

- Building and Grounds is over budget because of the restoration of the floors and the replacement of carpet. Since this is a large expense and the budget comparison is based on expenses being spend equally over 12 months, this large one-time expense will create a budget variance until the end of the fiscal year.
- General Administration had a larger bad debt expense from ambulance billing that anticipated. An additional budget amendment maybe needed.



## **Major and Local Streets**

Year to date revenues will be lower than budgeted throughout the year for these funds. The state pays gas and weight tax (the major revenue source for these funds) two month in arrears. Also, a transfer will be made in May from the Capital Improvement Streets Fund to the Major Streets Fund to cover the road expenses.

## **Historical Commission**

The City contributes \$33,000 to this fund to cover part of wages and any maintenance expenses for the castle. All other expense will be covered by either rental income for the Gould House or from donations. The City has pledged to pay for the cost to restore several paintings. In the past the restoration costs were paid as they were incurred as a transfer from the General Fund. However, going forward these expenses will be paid directly from the General Fund; as they are assets of the City not the Historical Commission. There is no effect on the Historical Commission due to this change, as the restoration was not budgeted.

At year end, a review of the General Fund transfer compared to the approved wages, and maintenance expense is performed and the General Fund transfer is either increased or decreased.

## **Sewer/Water/Wastewater Funds**

### **Revenues**

Year to date revenues will almost always be lower than budgeted throughout the year, as billing is done quarterly and always billed in arrears.

### **Expenditures**

Sewer and Waste Water Funds are spending below budget. The Water Fund is spending higher than budget because the automatic meter reading equipment is being expensed between last fiscal year and the current fiscal year. However, the funding of the project was received last year. Therefore, previous year's fund balance will be used to offset the cost in the current fiscal year.

## **Fleet Fund**

The Fleet Fund is spending below budget because only a small amount of capital purchases have been made.

Thank you.

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

PERIOD ENDING 04/30/2018

% Fiscal Year Completed: 83.29

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	04/30/2018 (NORMAL (ABNORMAL))	MONTH 04/30/2018 (INCREASE (DECREASE))	BALANCE (NORMAL (ABNORMAL))	
Fund 101 - GENERAL FUND						
Revenues						
Dept 000						
101-000-401.403	GENERAL PROPERTY TAX	3,249,199.00	3,056,537.92	3.79	192,661.08	94.07
101-000-401.424	TRAILER PARK TAXES	800.00	633.00	(755.00)	167.00	79.13
101-000-401.430	INDUSTRIAL/COMMERCIAL FACILITIES TAX	21,651.00	23,925.46	0.00	(2,274.46)	110.51
101-000-401.431	OBSOLETE PROPERTY REHAB TAXES(OPRA)	1,950.00	233.91	0.00	1,716.09	12.00
101-000-401.432	NEIGHBORHOOD ENTERPRISE ZONE REHAB TAXES	0.00	571.75	0.00	(571.75)	100.00
101-000-401.443	ADMINISTRATION FEES	68,900.00	66,529.81	2.44	2,370.19	96.56
101-000-401.445	INTEREST & PENALTIES ON TAXES	18,500.00	10,945.92	112.28	7,554.08	59.17
101-000-450.452	PERMITS-BUILDING	107,748.00	109,318.95	9,346.40	(1,570.95)	101.46
101-000-450.453	LIQUOR LICENSES	9,700.00	10,060.00	0.00	(360.00)	103.71
101-000-450.454	PERMITS-ELECTRICAL	26,511.00	34,620.00	3,640.00	(8,109.00)	130.59
101-000-450.455	PERMITS-PLUMBING & MECHANICAL	38,000.00	43,508.00	8,905.00	(5,508.00)	114.49
101-000-450.460	MISCELLANEOUS LICENSES	10,511.00	12,840.00	1,150.00	(2,329.00)	122.16
101-000-450.477	PERMITS-HANDGUNS	500.00	240.00	20.00	260.00	48.00
101-000-450.478	DOG LICENSES	30.00	0.00	0.00	30.00	0.00
101-000-501.505	FEDERAL GRANT - DEPT OF JUSTICE	0.00	325.00	0.00	(325.00)	100.00
101-000-539.529	STATE SOURCES	45,000.00	0.00	0.00	45,000.00	0.00
101-000-539.573	LOCAL COMMUNITY STABILIZATION SHARE	51,559.00	51,559.97	0.00	(0.97)	100.00
101-000-539.575	REVENUE SHARING-CONSTITUTIONAL	1,666,441.00	850,890.00	0.00	815,551.00	51.06
101-000-600.625	VACANT PROPERTY REGISTRATION/INSPECTION	1,000.00	2,300.00	300.00	(1,300.00)	230.00
101-000-600.626	CHARGE FOR SERVICES RENDERED	52,000.00	32,215.36	(6,201.24)	19,784.64	61.95
101-000-600.627	DUPLICATING SERVICES	2,000.00	718.57	75.00	1,281.43	35.93
101-000-600.628	RENTAL REGISTRATION	1,100.00	775.00	100.00	325.00	70.45
101-000-600.629	AMBULANCE CHARGES	255,400.00	185,423.34	6,515.22	69,976.66	72.60
101-000-600.630	AMBULANCE MILEAGE CHARGES	340,873.00	238,996.68	14,427.16	101,876.32	70.11
101-000-600.631	AMBULANCE/ ADVANCED LIFE SUPPORT CHARGES	475,000.00	411,510.52	20,392.96	63,489.48	86.63
101-000-600.633	FIRE SERVICES	0.00	4,000.00	0.00	(4,000.00)	100.00
101-000-600.642	CHARGE FOR SERVICES - SALES	2,000.00	2,182.00	5.00	(182.00)	109.10
101-000-600.647	CABLE TELEVISION FRANCHISE FEES	110,000.00	54,879.19	0.00	55,120.81	49.89
101-000-600.651	RECREATION	500.00	0.00	0.00	500.00	0.00
101-000-655.655	PARKING VIOLATIONS	3,500.00	4,213.00	1,010.00	(713.00)	120.37
101-000-655.659	PARKING LEASE INCOME	3,000.00	2,445.00	0.00	555.00	81.50
101-000-655.660	ORDINANCE FINES & COSTS	21,000.00	13,616.70	1,546.57	7,383.30	64.84
101-000-664.664	INTEREST INCOME	23,000.00	14,521.65	1,086.43	8,478.35	63.14
101-000-664.668	RENTAL INCOME	1,500.00	5,830.00	0.00	(4,330.00)	388.67
101-000-671.673	SALE OF FIXED ASSETS	5,000.00	4,208.50	0.00	791.50	84.17
101-000-671.675	DONATIONS-PRIVATE	2,700.00	25,929.38	22,110.95	(23,229.38)	960.35
101-000-671.676	DONATIONS-PUBLIC SAFETY	0.00	15.00	0.00	(15.00)	100.00
101-000-671.687	INSURANCE REFUNDS	133,034.00	135,570.00	0.00	(2,536.00)	101.91
101-000-671.692	RECOVERY OF BAD DEBTS	4,500.00	0.00	0.00	4,500.00	0.00
101-000-671.694	MISCELLANEOUS	25,500.00	28,913.71	3,002.50	(3,413.71)	113.39
101-000-695.676	WASTEWATER UTIL. ADMIN REIMB	186,725.00	168,285.94	19,365.92	18,439.06	90.13
101-000-695.677	CITY UTILITIES ADMIN REIMB	365,900.00	304,910.00	30,491.00	60,990.00	83.33
101-000-695.678	DDA/OBRA REIMBURSEMENT	4,475.00	0.00	0.00	4,475.00	0.00
101-000-695.695	ACT 51 ADMIN REIMBURSEMENT	110,900.00	98,580.10	13,792.81	12,319.90	88.89
101-000-695.699	APPROPRIATION OF FUND BALANCE	214,941.00	0.00	0.00	214,941.00	0.00

Total Dept 000	7,662,548.00	6,012,779.33	150,445.19	1,649,768.67	78.47
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TOTAL REVENUES	7,662,548.00	6,012,779.33	150,445.19	1,649,768.67	78.47
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Expenditures

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

PERIOD ENDING 04/30/2018

% Fiscal Year Completed: 83.29

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	04/30/2018 (ABNORMAL)	MONTH 04/30/2018 INCREASE (DECREASE)	BALANCE (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
Dept 101 - CITY COUNCIL						
101-101-704.000	BOARDS & COMMISSIONS	2,600.00	1,353.91	0.00	1,246.09	52.07
101-101-728.000	OPERATING SUPPLIES	1,200.00	56.20	0.00	1,143.80	4.68
101-101-860.000	EDUCATION & TRAINING	500.00	521.74	0.00	(21.74)	104.35
Total Dept 101 - CITY COUNCIL		4,300.00	1,931.85	0.00	2,368.15	44.93
Dept 171 - CITY MANAGER						
101-171-702.100	SALARIES	98,775.00	91,826.97	13,164.90	6,948.03	92.97
101-171-702.800	ACCRUED SICK LEAVE	3,217.00	0.00	0.00	3,217.00	0.00
101-171-715.000	SOCIAL SECURITY (FICA)	8,051.00	6,978.47	1,021.90	1,072.53	86.68
101-171-716.100	HEALTH INSURANCE	3,250.00	546.71	546.71	2,703.29	16.82
101-171-716.200	DENTAL INSURANCE	485.00	425.96	62.00	59.04	87.83
101-171-716.400	LIFE INSURANCE	300.00	272.25	49.50	27.75	90.75
101-171-716.500	DISABILITY INSURANCE	1,102.00	960.00	150.00	142.00	87.11
101-171-717.000	UNEMPLOYMENT INSURANCE	18.00	40.50	40.50	(22.50)	225.00
101-171-718.200	DEFINED CONTRIBUTION	15,785.00	13,773.99	1,974.74	2,011.01	87.26
101-171-719.000	WORKERS' COMPENSATION	300.00	236.00	0.00	64.00	78.67
101-171-728.000	OPERATING SUPPLIES	400.00	1,931.80	53.14	(1,531.80)	482.95
101-171-818.000	CONTRACTUAL SERVICES	24,000.00	0.00	0.00	24,000.00	0.00
101-171-858.000	MEMBERSHIPS & DUES	1,000.00	869.00	0.00	131.00	86.90
101-171-860.000	EDUCATION & TRAINING	3,700.00	1,984.64	0.00	1,715.36	53.64
Total Dept 171 - CITY MANAGER		160,383.00	119,846.29	17,063.39	40,536.71	74.73
Dept 201 - FINANCE						
101-201-702.100	SALARIES	172,713.00	138,228.88	15,719.65	34,484.12	80.03
101-201-715.000	SOCIAL SECURITY (FICA)	13,461.00	10,389.50	1,183.85	3,071.50	77.18
101-201-716.100	HEALTH INSURANCE	30,244.00	17,783.46	1,886.53	12,460.54	58.80
101-201-716.200	DENTAL INSURANCE	1,456.00	1,059.55	107.17	396.45	72.77
101-201-716.300	OPTICAL INSURANCE	181.00	131.85	13.34	49.15	72.85
101-201-716.400	LIFE INSURANCE	1,097.00	898.89	135.36	198.11	81.94
101-201-716.500	DISABILITY INSURANCE	2,018.00	1,593.72	207.44	424.28	78.98
101-201-717.000	UNEMPLOYMENT INSURANCE	53.00	121.50	121.50	(68.50)	229.25
101-201-718.000	RETIREMENT	12,547.00	15,126.98	1,304.64	(2,579.98)	120.56
101-201-718.200	DEFINED CONTRIBUTION	3,564.00	1,427.37	264.75	2,136.63	40.05
101-201-719.000	WORKERS' COMPENSATION	450.00	392.00	0.00	58.00	87.11
101-201-728.000	OPERATING SUPPLIES	3,500.00	1,863.24	366.75	1,636.76	53.24
101-201-818.000	CONTRACTUAL SERVICES	2,314.00	2,267.40	0.00	46.60	97.99
101-201-858.000	MEMBERSHIPS & DUES	550.00	545.00	0.00	5.00	99.09
101-201-860.000	EDUCATION & TRAINING	3,000.00	1,191.93	155.00	1,808.07	39.73
Total Dept 201 - FINANCE		247,148.00	193,021.27	21,465.98	54,126.73	78.10
Dept 209 - ASSESSING						
101-209-702.100	SALARIES	83,104.00	59,094.14	6,216.08	24,009.86	71.11
101-209-704.000	BOARDS & COMMISSIONS	1,250.00	850.00	0.00	400.00	68.00
101-209-715.000	SOCIAL SECURITY (FICA)	5,612.00	4,565.70	479.67	1,046.30	81.36
101-209-716.100	HEALTH INSURANCE	3,250.00	0.00	0.00	3,250.00	0.00
101-209-716.200	DENTAL INSURANCE	485.00	404.40	40.44	80.60	83.38
101-209-716.300	OPTICAL INSURANCE	112.00	93.10	9.31	18.90	83.13

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

PERIOD ENDING 04/30/2018

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GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	04/30/2018 (ABNORMAL)	MONTH 04/30/2018 INCREASE (DECREASE)	BALANCE (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-209-716.400	LIFE INSURANCE	519.00	453.09	45.54	65.91	87.30
101-209-716.500	DISABILITY INSURANCE	844.00	719.83	72.33	124.17	85.29
101-209-717.000	UNEMPLOYMENT INSURANCE	18.00	40.50	40.50	(22.50)	225.00
101-209-718.000	RETIREMENT	33,169.00	25,752.40	2,343.22	7,416.60	77.64
101-209-718.200	DEFINED CONTRIBUTION	0.00	36.92	36.92	(36.92)	100.00
101-209-719.000	WORKERS' COMPENSATION	413.00	336.00	0.00	77.00	81.36
101-209-728.000	OPERATING SUPPLIES	6,500.00	4,458.83	0.00	2,041.17	68.60
101-209-802.000	ADVERTISING	500.00	41.25	0.00	458.75	8.25
101-209-818.000	CONTRACTUAL SERVICES	5,000.00	4,097.00	0.00	903.00	81.94
101-209-833.000	EQUIPMENT MAINTENANCE	250.00	0.00	0.00	250.00	0.00
101-209-858.000	MEMBERSHIPS & DUES	300.00	275.00	0.00	25.00	91.67
101-209-860.000	EDUCATION & TRAINING	1,250.00	747.11	0.00	502.89	59.77
Total Dept 209 - ASSESSING		142,576.00	101,965.27	9,284.01	40,610.73	71.52
Dept 210 - CITY ATTORNEY						
101-210-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	60,000.00	42,545.01	4,879.59	17,454.99	70.91
101-210-801.100	PROFESSIONAL SERVICES:POLICE/COURT	67,500.00	54,149.01	5,109.09	13,350.99	80.22
Total Dept 210 - CITY ATTORNEY		127,500.00	96,694.02	9,988.68	30,805.98	75.84
Dept 215 - CLERK						
101-215-702.100	SALARIES	105,946.00	89,065.69	7,960.00	16,880.31	84.07
101-215-706.000	ELECTIONS	12,000.00	11,831.34	0.00	168.66	98.59
101-215-715.000	SOCIAL SECURITY (FICA)	8,105.00	6,574.66	584.06	1,530.34	81.12
101-215-716.100	HEALTH INSURANCE	19,071.00	15,965.28	1,690.05	3,105.72	83.71
101-215-716.200	DENTAL INSURANCE	744.00	618.37	62.00	125.63	83.11
101-215-716.300	OPTICAL INSURANCE	91.00	75.31	7.55	15.69	82.76
101-215-716.400	LIFE INSURANCE	642.00	566.40	57.09	75.60	88.22
101-215-716.500	DISABILITY INSURANCE	1,239.00	1,077.60	108.79	161.40	86.97
101-215-717.000	UNEMPLOYMENT INSURANCE	36.00	81.00	81.00	(45.00)	225.00
101-215-718.000	RETIREMENT	45,171.00	39,573.18	3,523.89	5,597.82	87.61
101-215-719.000	WORKERS' COMPENSATION	264.00	232.00	0.00	32.00	87.88
101-215-728.000	OPERATING SUPPLIES	8,550.00	3,557.37	106.36	4,992.63	41.61
101-215-802.000	ADVERTISING	3,600.00	2,572.79	438.75	1,027.21	71.47
101-215-818.000	CONTRACTUAL SERVICES	7,310.00	2,801.60	0.00	4,508.40	38.33
101-215-833.000	EQUIPMENT MAINTENANCE	100.00	3,851.00	0.00	(3,751.00)	3,851.00
101-215-858.000	MEMBERSHIPS & DUES	420.00	380.00	0.00	40.00	90.48
101-215-860.000	EDUCATION & TRAINING	600.00	21.49	0.00	578.51	3.58
101-215-978.000	EQUIPMENT	8,000.00	9,605.56	0.00	(1,605.56)	120.07
Total Dept 215 - CLERK		221,889.00	188,450.64	14,619.54	33,438.36	84.93
Dept 226 - HUMAN RESOURCES						
101-226-702.100	SALARIES	126,570.00	108,160.53	10,499.55	18,409.47	85.46
101-226-715.000	SOCIAL SECURITY (FICA)	9,867.00	8,112.22	788.30	1,754.78	82.22
101-226-716.100	HEALTH INSURANCE	7,476.00	0.00	0.00	7,476.00	0.00
101-226-716.200	DENTAL INSURANCE	1,558.00	1,298.40	129.84	259.60	83.34
101-226-716.300	OPTICAL INSURANCE	223.00	186.20	18.62	36.80	83.50
101-226-716.400	LIFE INSURANCE	748.00	634.43	63.34	113.57	84.82

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

PERIOD ENDING 04/30/2018

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GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	04/30/2018 (ABNORMAL)	MONTH 04/30/2018 (INCREASE (DECREASE))	BALANCE (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-226-716.500	DISABILITY INSURANCE	1,514.00	1,291.96	129.82	222.04	85.33
101-226-717.000	UNEMPLOYMENT INSURANCE	36.00	81.00	81.00	(45.00)	225.00
101-226-718.000	RETIREMENT	24,632.00	19,935.98	1,758.21	4,696.02	80.94
101-226-718.200	DEFINED CONTRIBUTION	3,150.00	487.74	261.12	2,662.26	15.48
101-226-719.000	WORKERS' COMPENSATION	335.00	388.00	0.00	(53.00)	115.82
101-226-728.000	OPERATING SUPPLIES	4,000.00	2,387.22	58.81	1,612.78	59.68
101-226-802.000	ADVERTISING	1,000.00	1,571.80	99.00	(571.80)	157.18
101-226-818.000	CONTRACTUAL SERVICES	21,000.00	19,200.60	910.25	1,799.40	91.43
101-226-833.000	EQUIPMENT MAINTENANCE	1,500.00	0.00	0.00	1,500.00	0.00
101-226-856.000	MISCELLANEOUS	500.00	0.00	0.00	500.00	0.00
101-226-858.000	MEMBERSHIPS & DUES	500.00	409.00	0.00	91.00	81.80
101-226-860.000	EDUCATION & TRAINING	3,000.00	933.98	0.00	2,066.02	31.13
Total Dept 226 - HUMAN RESOURCES		207,609.00	165,079.06	14,797.86	42,529.94	79.51
Dept 253 - TREASURY						
101-253-702.100	SALARIES	67,603.00	54,872.08	3,976.32	12,730.92	81.17
101-253-715.000	SOCIAL SECURITY (FICA)	4,973.00	4,135.73	296.36	837.27	83.16
101-253-716.100	HEALTH INSURANCE	11,300.00	11,215.32	1,143.33	84.68	99.25
101-253-716.200	DENTAL INSURANCE	375.00	421.72	40.44	(46.72)	112.46
101-253-716.300	OPTICAL INSURANCE	74.00	52.35	5.02	21.65	70.74
101-253-716.400	LIFE INSURANCE	450.00	292.53	28.71	157.47	65.01
101-253-716.500	DISABILITY INSURANCE	816.00	581.41	56.18	234.59	71.25
101-253-717.000	UNEMPLOYMENT INSURANCE	25.00	82.03	82.03	(57.03)	328.12
101-253-718.200	DEFINED CONTRIBUTION	546.00	1,936.26	159.06	(1,390.26)	354.63
101-253-719.000	WORKERS' COMPENSATION	200.00	176.00	0.00	24.00	88.00
101-253-728.000	OPERATING SUPPLIES	1,400.00	1,574.76	100.53	(174.76)	112.48
101-253-818.000	CONTRACTUAL SERVICES	12,700.00	6,035.21	0.00	6,664.79	47.52
101-253-833.000	EQUIPMENT MAINTENANCE	750.00	0.00	0.00	750.00	0.00
101-253-858.000	MEMBERSHIPS & DUES	300.00	50.00	0.00	250.00	16.67
101-253-860.000	EDUCATION & TRAINING	2,000.00	953.44	20.94	1,046.56	47.67
101-253-862.000	OVER & SHORT	0.00	129.63	10.00	(129.63)	100.00
Total Dept 253 - TREASURY		103,512.00	82,508.47	5,918.92	21,003.53	79.71
Dept 258 - INFORMATION & TECHNOLOGY						
101-258-728.000	OPERATING SUPPLIES	5,000.00	2,308.88	0.00	2,691.12	46.18
101-258-818.000	CONTRACTUAL SERVICES	80,295.00	51,290.00	8,020.00	29,005.00	63.88
101-258-833.000	EQUIPMENT MAINTENANCE	500.00	9,215.87	225.00	(8,715.87)	1,843.17
101-258-978.000	EQUIPMENT	23,200.00	0.00	0.00	23,200.00	0.00
Total Dept 258 - INFORMATION & TECHNOLOGY		108,995.00	62,814.75	8,245.00	46,180.25	57.63
Dept 265 - BUILDING & GROUNDS						
101-265-702.200	WAGES	38,375.00	39,917.81	2,829.60	(1,542.81)	104.02
101-265-702.800	ACCRUED SICK LEAVE	1,668.00	0.00	0.00	1,668.00	0.00
101-265-703.000	OTHER COMPENSATION	5,400.00	5,341.80	0.00	58.20	98.92
101-265-715.000	SOCIAL SECURITY (FICA)	2,467.00	2,717.57	211.76	(250.57)	110.16
101-265-716.000	FRINGES	1,800.00	7,249.16	0.00	(5,449.16)	402.73
101-265-716.100	HEALTH INSURANCE	6,169.00	5,139.04	546.71	1,029.96	83.30

PERIOD ENDING 04/30/2018

% Fiscal Year Completed: 83.29

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	04/30/2018 (NORMAL (ABNORMAL))	MONTH 04/30/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-265-716.200	DENTAL INSURANCE	485.00	404.40	40.44	80.60	83.38
101-265-716.300	OPTICAL INSURANCE	60.00	50.30	5.03	9.70	83.83
101-265-716.400	LIFE INSURANCE	79.00	66.00	6.60	13.00	83.54
101-265-717.000	UNEMPLOYMENT INSURANCE	18.00	40.50	40.50	(22.50)	225.00
101-265-718.000	RETIREMENT	23,214.00	15,924.18	1,252.67	7,289.82	68.60
101-265-719.000	WORKERS' COMPENSATION	944.00	848.00	0.00	96.00	89.83
101-265-728.000	OPERATING SUPPLIES	2,500.00	3,299.30	92.21	(799.30)	131.97
101-265-818.000	CONTRACTUAL SERVICES	0.00	185.62	76.24	(185.62)	100.00
101-265-820.100	ELECTRICITY	20,000.00	13,243.69	1,405.05	6,756.31	66.22
101-265-820.200	GAS	4,000.00	3,624.38	550.12	375.62	90.61
101-265-820.300	TELEPHONE	290.00	247.50	22.50	42.50	85.34
101-265-820.400	WATER & SEWER	3,000.00	2,280.80	741.20	719.20	76.03
101-265-831.000	BUILDING MAINTENANCE	12,000.00	63,061.42	4,804.75	(51,061.42)	525.51
101-265-843.000	EQUIPMENT RENTAL	3,000.00	5,123.88	281.39	(2,123.88)	170.80
101-265-975.000	COL - BUILDING IMPROVEMENTS	50,000.00	0.00	0.00	50,000.00	0.00
Total Dept 265 - BUILDING & GROUNDS		175,469.00	168,765.35	12,906.77	6,703.65	96.18
Dept 299 - GENERAL ADMIN						
101-299-719.000	WORKERS' COMPENSATION	200.00	110.00	0.00	90.00	55.00
101-299-728.000	OPERATING SUPPLIES	22,000.00	12,661.07	248.96	9,338.93	57.55
101-299-810.000	INSURANCE & BONDS	132,662.00	132,552.08	0.00	109.92	99.92
101-299-818.000	CONTRACTUAL SERVICES	10,030.00	12,100.00	711.06	(2,070.00)	120.64
101-299-820.300	TELEPHONE	5,814.00	5,525.88	478.35	288.12	95.04
101-299-833.000	EQUIPMENT MAINTENANCE	500.00	307.00	0.00	193.00	61.40
101-299-850.000	BAD DEBT EXPENSE	90,000.00	112,259.90	0.00	(22,259.90)	124.73
101-299-856.000	MISCELLANEOUS	9,900.00	8,854.90	28.44	1,045.10	89.44
101-299-858.000	MEMBERSHIPS & DUES	38,415.00	38,268.00	0.00	147.00	99.62
101-299-860.000	EDUCATION & TRAINING	0.00	10.00	0.00	(10.00)	100.00
101-299-971.000	LAND	2,500.00	0.00	0.00	2,500.00	0.00
Total Dept 299 - GENERAL ADMIN		312,021.00	322,648.83	1,466.81	(10,627.83)	103.41
Dept 300 - POLICE						
101-300-702.100	SALARIES	1,100,433.00	916,622.56	80,120.72	183,810.44	83.30
101-300-702.120	SALARIES-MAGNET	69,047.00	56,476.78	4,823.35	12,570.22	81.79
101-300-702.200	WAGES	21,600.00	9,162.90	705.35	12,437.10	42.42
101-300-702.300	OVERTIME	45,000.00	36,521.43	3,719.84	8,478.57	81.16
101-300-702.400	WAGES - TEMPORARY	0.00	773.56	0.00	(773.56)	100.00
101-300-702.600	UNIFORMS	1,450.00	1,450.00	0.00	0.00	100.00
101-300-702.800	ACCRUED SICK LEAVE	6,600.00	7,115.98	0.00	(515.98)	107.82
101-300-703.000	CROSSING GUARDS	42,000.00	38,308.40	3,922.26	3,691.60	91.21
101-300-715.000	SOCIAL SECURITY (FICA)	28,300.00	22,879.03	2,024.35	5,420.97	80.84
101-300-716.000	FRINGES	0.00	46.29	0.00	(46.29)	100.00
101-300-716.100	HEALTH INSURANCE	229,915.00	172,640.28	16,217.30	57,274.72	75.09
101-300-716.200	DENTAL INSURANCE	11,000.00	8,878.66	854.10	2,121.34	80.72
101-300-716.300	OPTICAL INSURANCE	1,300.00	975.02	94.63	324.98	75.00
101-300-716.400	LIFE INSURANCE	3,900.00	3,160.90	303.79	739.10	81.05
101-300-716.500	DISABILITY INSURANCE	5,050.00	4,537.37	416.85	512.63	89.85
101-300-716.600	PHYSICALS	500.00	150.00	0.00	350.00	30.00
101-300-717.000	UNEMPLOYMENT INSURANCE	520.00	943.04	889.95	(423.04)	181.35

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

PERIOD ENDING 04/30/2018

% Fiscal Year Completed: 83.29

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
			04/30/2018 NORMAL (ABNORMAL)	MONTH 04/30/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-300-718.000	RETIREMENT	75,000.00	78,428.00	6,758.55	(3,428.00)	104.57
101-300-718.100	MUNICIPAL EMPLOYEES RETIREMENT PROGRAM	120,500.00	112,105.96	10,161.77	8,394.04	93.03
101-300-718.200	DEFINED CONTRIBUTION	2,142.00	1,981.09	174.85	160.91	92.49
101-300-719.000	WORKERS' COMPENSATION	18,600.00	20,516.00	0.00	(1,916.00)	110.30
101-300-728.000	OPERATING SUPPLIES	14,000.00	17,221.36	5,342.84	(3,221.36)	123.01
101-300-741.000	UNIFORMS & CLEANING	9,000.00	4,847.75	428.10	4,152.25	53.86
101-300-751.000	GAS & OIL	25,000.00	21,455.44	2,269.76	3,544.56	85.82
101-300-804.000	WITNESS JURY FEES	200.00	0.00	0.00	200.00	0.00
101-300-813.000	WRECKER SERVICE	300.00	0.00	0.00	300.00	0.00
101-300-818.000	CONTRACTUAL SERVICES	80,000.00	49,211.68	12,149.52	30,788.32	61.51
101-300-820.100	ELECTRICITY	9,600.00	7,653.72	824.26	1,946.28	79.73
101-300-820.200	GAS	5,800.00	4,016.68	643.49	1,783.32	69.25
101-300-820.300	TELEPHONE	5,500.00	5,898.05	569.42	(398.05)	107.24
101-300-820.400	WATER & SEWER	2,734.00	2,180.70	658.70	553.30	79.76
101-300-820.500	REFUSE	500.00	315.00	31.50	185.00	63.00
101-300-831.000	BUILDING MAINTENANCE	6,000.00	887.54	0.00	5,112.46	14.79
101-300-833.000	EQUIPMENT MAINTENANCE	1,000.00	520.00	0.00	480.00	52.00
101-300-833.400	EQUIP MAINT - MOBILE	20,000.00	13,043.70	1,026.66	6,956.30	65.22
101-300-856.000	MISCELLANEOUS	300.00	221.73	41.50	78.27	73.91
101-300-858.000	MEMBERSHIPS & DUES	2,400.00	425.00	0.00	1,975.00	17.71
101-300-860.000	EDUCATION & TRAINING	5,000.00	2,933.09	25.00	2,066.91	58.66
101-300-976.000	BUILDING ADD & IMPROVEMENTS	0.00	8,594.31	0.00	(8,594.31)	100.00
101-300-978.000	EQUIPMENT	56,500.00	40,777.00	0.00	15,723.00	72.17
Total Dept 300 - POLICE		2,026,691.00	1,673,876.00	155,198.41	352,815.00	82.59
Dept 335 - FIRE						
101-335-702.100	SALARIES	1,000,280.00	838,330.54	74,199.14	161,949.46	83.81
101-335-702.300	OVERTIME	121,000.00	110,408.57	8,807.35	10,591.43	91.25
101-335-702.400	WAGES - TEMPORARY	50.00	0.00	0.00	50.00	0.00
101-335-702.500	MEAL ALLOWANCE	13,500.00	13,500.00	0.00	0.00	100.00
101-335-702.600	UNIFORMS	1,800.00	1,000.00	0.00	800.00	55.56
101-335-702.800	ACCRUED SICK LEAVE	8,100.00	4,377.66	0.00	3,722.34	54.05
101-335-715.000	SOCIAL SECURITY (FICA)	21,150.00	16,908.85	1,460.47	4,241.15	79.95
101-335-716.100	HEALTH INSURANCE	262,000.00	185,901.64	17,482.71	76,098.36	70.95
101-335-716.200	DENTAL INSURANCE	7,850.00	5,920.87	575.82	1,929.13	75.43
101-335-716.300	OPTICAL INSURANCE	1,250.00	901.68	86.20	348.32	72.13
101-335-716.400	LIFE INSURANCE	4,740.00	3,698.11	344.67	1,041.89	78.02
101-335-716.500	DISABILITY INSURANCE	9,600.00	6,486.88	678.15	3,113.12	67.57
101-335-716.600	PHYSICALS	2,500.00	0.00	0.00	2,500.00	0.00
101-335-717.000	UNEMPLOYMENT INSURANCE	378.00	772.88	729.00	(394.88)	204.47
101-335-718.000	RETIREMENT	143,800.00	148,397.52	12,731.16	(4,597.52)	103.20
101-335-718.200	DEFINED CONTRIBUTION	2,072.00	1,951.76	174.79	120.24	94.20
101-335-719.000	WORKERS' COMPENSATION	24,000.00	25,567.00	0.00	(1,567.00)	106.53
101-335-728.000	OPERATING SUPPLIES	15,000.00	6,449.96	202.67	8,550.04	43.00
101-335-728.100	SUPPLIES	30,000.00	18,819.87	3,184.07	11,180.13	62.73
101-335-741.000	UNIFORMS & CLEANING	14,500.00	13,018.11	609.23	1,481.89	89.78
101-335-751.000	GAS & OIL	20,000.00	23,365.34	2,601.48	(3,365.34)	116.83
101-335-818.000	CONTRACTUAL SERVICES	70,000.00	70,790.49	7,216.76	(790.49)	101.13
101-335-820.100	ELECTRICITY	11,000.00	8,964.64	972.76	2,035.36	81.50
101-335-820.200	GAS	4,500.00	3,923.57	643.49	576.43	87.19
101-335-820.300	TELEPHONE	2,000.00	2,598.51	256.08	(598.51)	129.93
101-335-820.400	WATER & SEWER	2,000.00	2,180.70	658.70	(180.70)	109.04

PERIOD ENDING 04/30/2018

% Fiscal Year Completed: 83.29

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GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 04/30/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
101-335-820.500	REFUSE	500.00	315.00	31.50	185.00	63.00
101-335-831.000	BUILDING MAINTENANCE	9,000.00	4,111.58	64.97	4,888.42	45.68
101-335-833.000	EQUIPMENT MAINTENANCE	5,000.00	3,429.19	0.00	1,570.81	68.58
101-335-833.400	EQUIP MAINT - MOBILE	35,000.00	29,359.97	2,087.49	5,640.03	83.89
101-335-860.000	EDUCATION & TRAINING	23,000.00	22,083.60	896.14	916.40	96.02
101-335-976.000	BUILDING ADD & IMPROVEMENTS	0.00	8,594.30	0.00	(8,594.30)	100.00
101-335-978.000	EQUIPMENT	25,000.00	11,649.00	0.00	13,351.00	46.60
Total Dept 335 - FIRE		1,890,570.00	1,593,777.79	136,694.80	296,792.21	84.30
Dept 370 - BUILDING AND SAFETY						
101-370-702.100	SALARIES	57,539.00	29,410.51	2,692.68	28,128.49	51.11
101-370-702.200	WAGES	0.00	20,620.00	2,060.00	(20,620.00)	100.00
101-370-715.000	SOCIAL SECURITY (FICA)	4,402.00	3,815.19	361.51	586.81	86.67
101-370-716.100	HEALTH INSURANCE	17,530.00	15,222.53	1,243.63	2,307.47	86.84
101-370-716.200	DENTAL INSURANCE	785.00	642.81	65.29	142.19	81.89
101-370-716.300	OPTICAL INSURANCE	110.00	90.46	9.17	19.54	82.24
101-370-716.400	LIFE INSURANCE	140.00	116.14	11.63	23.86	82.96
101-370-716.500	DISABILITY INSURANCE	439.00	280.35	36.19	158.65	63.86
101-370-717.000	UNEMPLOYMENT INSURANCE	38.00	65.88	65.88	(27.88)	173.37
101-370-718.200	DEFINED CONTRIBUTION	1,413.00	1,019.93	107.72	393.07	72.18
101-370-719.000	WORKERS' COMPENSATION	355.00	752.00	0.00	(397.00)	211.83
101-370-728.000	OPERATING SUPPLIES	4,000.00	1,109.50	50.15	2,890.50	27.74
101-370-818.000	CONTRACTUAL SERVICES	134,000.00	95,400.03	10,261.67	38,599.97	71.19
101-370-820.300	TELEPHONE	500.00	205.08	22.72	294.92	41.02
101-370-833.000	EQUIPMENT MAINTENANCE	100.00	0.00	0.00	100.00	0.00
101-370-856.000	MISCELLANEOUS	100.00	0.00	0.00	100.00	0.00
101-370-858.000	MEMBERSHIPS & DUES	500.00	0.00	0.00	500.00	0.00
101-370-860.000	EDUCATION & TRAINING	500.00	0.00	0.00	500.00	0.00
101-370-978.000	EQUIPMENT	1,500.00	0.00	0.00	1,500.00	0.00
Total Dept 370 - BUILDING AND SAFETY		223,951.00	168,750.41	16,988.24	55,200.59	75.35
Dept 441 - PUBLIC WORKS						
101-441-702.100	SALARIES	61,345.00	49,847.51	4,583.79	11,497.49	81.26
101-441-702.200	WAGES	97,000.00	56,096.19	23,242.57	40,903.81	57.83
101-441-702.400	WAGES - TEMPORARY	5,000.00	4,138.50	0.00	861.50	82.77
101-441-703.000	OTHER COMPENSATION	0.00	57,730.35	5,800.30	(57,730.35)	100.00
101-441-715.000	SOCIAL SECURITY (FICA)	12,496.00	29,667.57	2,543.08	(17,171.57)	237.42
101-441-716.000	FRINGES	0.00	(196,154.71)	0.00	196,154.71	100.00
101-441-716.100	HEALTH INSURANCE	28,700.00	81,456.78	8,200.88	(52,756.78)	283.82
101-441-716.200	DENTAL INSURANCE	2,000.00	4,261.39	428.16	(2,261.39)	213.07
101-441-716.300	OPTICAL INSURANCE	260.00	466.03	44.29	(206.03)	179.24
101-441-716.400	LIFE INSURANCE	700.00	928.22	93.20	(228.22)	132.60
101-441-716.500	DISABILITY INSURANCE	1,600.00	3,088.11	306.15	(1,488.11)	193.01
101-441-717.000	UNEMPLOYMENT INSURANCE	68.00	552.86	523.93	(484.86)	813.03
101-441-718.000	RETIREMENT	21,740.00	64,285.20	5,971.25	(42,545.20)	295.70
101-441-718.100	MUNICIPAL EMPLOYEES RETIREMENT PROGRAM	0.00	7,033.50	0.00	(7,033.50)	100.00
101-441-718.200	DEFINED CONTRIBUTION	4,498.00	9,336.86	805.54	(4,838.86)	207.58
101-441-719.000	WORKERS' COMPENSATION	4,500.00	14,575.00	0.00	(10,075.00)	323.89
101-441-728.000	OPERATING SUPPLIES	4,000.00	3,853.99	499.04	146.01	96.35



PERIOD ENDING 04/30/2018

% Fiscal Year Completed: 83.29

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GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	04/30/2018 NORMAL (ABNORMAL)	MONTH 04/30/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-441-751.000	GAS & OIL	3,000.00	2,110.85	92.45	889.15	70.36
101-441-818.000	CONTRACTUAL SERVICES	6,000.00	12,607.18	410.00	(6,607.18)	210.12
101-441-820.100	ELECTRICITY	18,000.00	5,967.82	590.99	12,032.18	33.15
101-441-820.200	GAS	7,000.00	4,348.44	712.48	2,651.56	62.12
101-441-820.300	TELEPHONE	5,500.00	3,862.99	349.09	1,637.01	70.24
101-441-820.400	WATER & SEWER	1,200.00	772.60	263.40	427.40	64.38
101-441-820.500	REFUSE	2,000.00	962.84	92.17	1,037.16	48.14
101-441-821.000	STREET LIGHTING	200,000.00	77,224.34	15,210.04	122,775.66	38.61
101-441-822.000	DISPOSAL AREA (LANDFILL)	20,000.00	9,701.00	0.00	10,299.00	48.51
101-441-831.000	BUILDING MAINTENANCE	7,000.00	1,589.01	(44.08)	5,410.99	22.70
101-441-831.100	STORM SEWER MAINTENANCE	26,000.00	21,847.22	347.50	4,152.78	84.03
101-441-836.200	TREES & GARDEN	2,500.00	134.50	134.50	2,365.50	5.38
101-441-838.000	MISCELLANEOUS OPERATIONS	4,000.00	856.50	875.34	3,143.50	21.41
101-441-843.000	EQUIPMENT RENTAL	35,000.00	19,768.95	1,491.19	15,231.05	56.48
101-441-860.000	EDUCATION & TRAINING	6,000.00	1,024.00	0.00	4,976.00	17.07
101-441-860.100	SAFETY TRAINING	1,500.00	0.00	0.00	1,500.00	0.00
Total Dept 441 - PUBLIC WORKS		588,607.00	353,941.59	73,567.25	234,665.41	60.13
Dept 528 - LEAF AND BRUSH COLLECTION						
101-528-702.200	WAGES	47,000.00	36,053.63	0.00	10,946.37	76.71
101-528-702.400	WAGES - TEMPORARY	0.00	3,235.00	0.00	(3,235.00)	100.00
101-528-715.000	SOCIAL SECURITY (FICA)	0.00	247.48	0.00	(247.48)	100.00
101-528-716.000	FRINGES	30,000.00	28,136.26	0.00	1,863.74	93.79
101-528-728.000	OPERATING SUPPLIES	2,000.00	220.06	0.00	1,779.94	11.00
101-528-818.000	CONTRACTUAL SERVICES	20,000.00	5,442.57	0.00	14,557.43	27.21
101-528-843.000	EQUIPMENT RENTAL	130,000.00	83,415.54	2,304.36	46,584.46	64.17
Total Dept 528 - LEAF AND BRUSH COLLECTION		229,000.00	156,750.54	2,304.36	72,249.46	68.45
Dept 585 - PARKING						
101-585-702.200	WAGES	9,800.00	7,352.24	0.00	2,447.76	75.02
101-585-716.000	FRINGES	8,200.00	5,737.69	0.00	2,462.31	69.97
101-585-728.000	OPERATING SUPPLIES	4,500.00	340.97	0.00	4,159.03	7.58
101-585-818.000	CONTRACTUAL SERVICES	2,000.00	0.00	0.00	2,000.00	0.00
101-585-834.000	MAINTENANCE	2,000.00	64.13	0.00	1,935.87	3.21
101-585-843.000	EQUIPMENT RENTAL	16,500.00	12,617.97	129.39	3,882.03	76.47
Total Dept 585 - PARKING		43,000.00	26,113.00	129.39	16,887.00	60.73
Dept 728 - COMMUNITY DEVELOPMENT						
101-728-702.100	SALARIES	75,323.00	64,403.43	5,782.82	10,919.57	85.50
101-728-702.400	WAGES - TEMPORARY	0.00	166.69	0.00	(166.69)	100.00
101-728-702.800	ACCRUED SICK LEAVE	0.00	(682.40)	0.00	682.40	100.00
101-728-715.000	SOCIAL SECURITY (FICA)	6,103.00	4,638.04	407.09	1,464.96	76.00
101-728-716.100	HEALTH INSURANCE	6,985.00	2,340.09	219.47	4,644.91	33.50
101-728-716.200	DENTAL INSURANCE	120.00	99.01	9.74	20.99	82.51
101-728-716.300	OPTICAL INSURANCE	20.00	14.16	1.40	5.84	70.80
101-728-716.400	LIFE INSURANCE	525.00	477.37	48.11	47.63	90.93
101-728-716.500	DISABILITY INSURANCE	877.00	773.21	78.92	103.79	88.17

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GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	04/30/2018 NORMAL (ABNORMAL)	MONTH 04/30/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-728-717.000	UNEMPLOYMENT INSURANCE	20.00	40.50	40.50	(20.50)	202.50
101-728-718.000	RETIREMENT	0.00	73.78	0.00	(73.78)	100.00
101-728-718.200	DEFINED CONTRIBUTION	3,060.00	2,548.86	231.32	511.14	83.30
101-728-719.000	WORKERS' COMPENSATION	230.00	164.00	0.00	66.00	71.30
101-728-728.000	OPERATING SUPPLIES	1,500.00	387.03	7.47	1,112.97	25.80
101-728-818.000	CONTRACTUAL SERVICES	27,580.00	15,438.31	0.00	12,141.69	55.98
101-728-858.000	MEMBERSHIPS & DUES	1,000.00	380.00	0.00	620.00	38.00
101-728-860.000	EDUCATION & TRAINING	4,000.00	3,219.15	139.00	780.85	80.48
Total Dept 728 - COMMUNITY DEVELOPMENT		127,343.00	94,481.23	6,965.84	32,861.77	74.19
Dept 756 - PARKS						
101-756-702.200	WAGES	60,000.00	27,465.39	0.00	32,534.61	45.78
101-756-703.000	OTHER COMPENSATION	1,350.00	0.00	0.00	1,350.00	0.00
101-756-716.000	FRINGES	47,000.00	21,433.99	0.00	25,566.01	45.60
101-756-728.000	OPERATING SUPPLIES	3,000.00	1,136.20	0.00	1,863.80	37.87
101-756-818.000	CONTRACTUAL SERVICES	10,000.00	7,007.23	6,873.23	2,992.77	70.07
101-756-820.100	ELECTRICITY	11,000.00	6,729.01	556.42	4,270.99	61.17
101-756-820.200	GAS	50.00	0.00	0.00	50.00	0.00
101-756-820.400	WATER & SEWER	7,000.00	7,359.83	231.75	(359.83)	105.14
101-756-820.500	REFUSE	1,000.00	327.60	0.00	672.40	32.76
101-756-831.000	BUILDING MAINTENANCE	16,000.00	6,703.16	0.00	9,296.84	41.89
101-756-831.200	BLDG MAINTENANCE-BALLFIELDS	2,000.00	807.26	0.00	1,192.74	40.36
101-756-836.200	TREES & GARDEN	2,500.00	538.05	0.00	1,961.95	21.52
101-756-843.000	EQUIPMENT RENTAL	60,000.00	34,748.10	281.35	25,251.90	57.91
101-756-974.000	LAND IMPROVEMENTS	82,000.00	81,663.08	0.00	336.92	99.59
Total Dept 756 - PARKS		302,900.00	195,918.90	7,942.75	106,981.10	64.68
Dept 966 - TRANSFERS OUT						
101-966-999.202	TRANSFER TO MAJOR STREET	222,534.00	0.00	0.00	222,534.00	0.00
101-966-999.297	TRANSFER TO HISTORICAL COMMISSION	33,000.00	27,500.00	2,750.00	5,500.00	83.33
101-966-999.700	TRANSFER TO AIRPORT	7,000.00	3,489.00	0.00	3,511.00	49.84
101-966-999.731	TRANSFER-RETIREMENT	156,550.00	0.00	0.00	156,550.00	0.00
Total Dept 966 - TRANSFERS OUT		419,084.00	30,989.00	2,750.00	388,095.00	7.39
TOTAL EXPENDITURES		7,662,548.00	5,798,324.26	518,298.00	1,864,223.74	75.67
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		7,662,548.00	6,012,779.33	150,445.19	1,649,768.67	78.47
TOTAL EXPENDITURES		7,662,548.00	5,798,324.26	518,298.00	1,864,223.74	75.67
NET OF REVENUES & EXPENDITURES		0.00	214,455.07	(367,852.81)	(214,455.07)	100.00

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		2017-18	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH 04/30/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 202 - MAJOR STREET FUND						
Revenues						
Dept 000						
202-000-539.529	STATE SOURCES	39,000.00	0.00	0.00	39,000.00	0.00
202-000-539.546	TRUNKLINE MAINTENANCE	39,000.00	20,157.25	0.00	18,842.75	51.69
202-000-539.569	GAS & WEIGHT TAX	913,000.00	831,389.85	210,195.28	81,610.15	91.06
202-000-671.694	MISCELLANEOUS	0.00	7,797.82	0.00	(7,797.82)	100.00
202-000-695.101	GENERAL FUND TRANSFER	222,534.00	0.00	0.00	222,534.00	0.00
202-000-695.411	TRANSFER FROM STREET PROGRAM	2,815,000.00	0.00	0.00	2,815,000.00	0.00
202-000-695.672	SPECIAL ASSESSMENT	26,300.00	0.00	0.00	26,300.00	0.00
Total Dept 000		4,054,834.00	859,344.92	210,195.28	3,195,489.08	21.19
TOTAL REVENUES		4,054,834.00	859,344.92	210,195.28	3,195,489.08	21.19
Expenditures						
Dept 451 - CONSTRUCTION						
202-451-728.000	OPERATING SUPPLIES	0.00	3.00	0.00	(3.00)	100.00
202-451-818.000	CONTRACTUAL SERVICES	3,078,300.00	1,893,667.39	3,551.56	1,184,632.61	61.52
Total Dept 451 - CONSTRUCTION		3,078,300.00	1,893,670.39	3,551.56	1,184,629.61	61.52
Dept 463 - STREET MAINTENANCE						
202-463-702.200	WAGES	31,000.00	26,469.41	0.00	4,530.59	85.39
202-463-716.000	FRINGES	29,000.00	25,466.21	0.00	3,533.79	87.81
202-463-728.000	OPERATING SUPPLIES	20,000.00	14,492.28	1,697.03	5,507.72	72.46
202-463-818.000	CONTRACTUAL SERVICES	80,000.00	24,113.42	998.00	55,886.58	30.14
202-463-843.000	EQUIPMENT RENTAL	55,000.00	36,794.81	3,366.75	18,205.19	66.90
Total Dept 463 - STREET MAINTENANCE		215,000.00	127,336.13	6,061.78	87,663.87	59.23
Dept 473 - BRIDGE MAINTENANCE						
202-473-702.200	WAGES	500.00	72.85	0.00	427.15	14.57
202-473-716.000	FRINGES	500.00	70.08	0.00	429.92	14.02
202-473-728.000	OPERATING SUPPLIES	100.00	0.00	0.00	100.00	0.00
202-473-818.000	CONTRACTUAL SERVICES	700.00	0.00	0.00	700.00	0.00
202-473-843.000	EQUIPMENT RENTAL	500.00	23.11	0.00	476.89	4.62
Total Dept 473 - BRIDGE MAINTENANCE		2,300.00	166.04	0.00	2,133.96	7.22
Dept 474 - TRAFFIC SERVICES-MAINTENANCE						
202-474-702.200	WAGES	2,000.00	1,585.44	0.00	414.56	79.27
202-474-716.000	FRINGES	2,000.00	1,525.34	0.00	474.66	76.27
202-474-728.000	OPERATING SUPPLIES	3,500.00	1,831.59	0.00	1,668.41	52.33
202-474-818.000	CONTRACTUAL SERVICES	15,000.00	11,569.59	0.00	3,430.41	77.13
202-474-820.000	UTILITIES	3,500.00	1,391.87	1,361.40	2,108.13	39.77
202-474-843.000	EQUIPMENT RENTAL	1,500.00	1,262.74	29.18	237.26	84.18
Total Dept 474 - TRAFFIC SERVICES-MAINTENANCE		27,500.00	19,166.57	1,390.58	8,333.43	69.70

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		AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH 04/30/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 202 - MAJOR STREET FUND						
Expenditures						
Dept 478 - SNOW & ICE CONTROL						
202-478-702.200	WAGES	20,000.00	24,822.54	0.00	(4,822.54)	124.11
202-478-716.000	FRINGES	20,000.00	23,881.77	0.00	(3,881.77)	119.41
202-478-728.000	OPERATING SUPPLIES	50,000.00	18,866.42	0.00	31,133.58	37.73
202-478-843.000	EQUIPMENT RENTAL	35,000.00	61,590.65	615.98	(26,590.65)	175.97
Total Dept 478 - SNOW & ICE CONTROL		125,000.00	129,161.38	615.98	(4,161.38)	103.33
Dept 480 - TREE TRIMMING						
202-480-702.200	WAGES	8,000.00	8,050.04	0.00	(50.04)	100.63
202-480-716.000	FRINGES	8,000.00	7,744.94	0.00	255.06	96.81
202-480-728.000	OPERATING SUPPLIES	1,000.00	825.04	0.00	174.96	82.50
202-480-818.000	CONTRACTUAL SERVICES	5,000.00	0.00	0.00	5,000.00	0.00
202-480-843.000	EQUIPMENT RENTAL	8,500.00	14,829.18	431.48	(6,329.18)	174.46
Total Dept 480 - TREE TRIMMING		30,500.00	31,449.20	431.48	(949.20)	103.11
Dept 482 - ADMINISTRATION & ENGINEERING						
202-482-702.100	SALARIES	65,500.00	42,136.38	5,333.05	23,363.62	64.33
202-482-715.000	SOCIAL SECURITY (FICA)	5,625.00	3,222.08	407.85	2,402.92	57.28
202-482-716.100	HEALTH INSURANCE	5,300.00	1,937.08	273.36	3,362.92	36.55
202-482-716.200	DENTAL INSURANCE	525.00	169.83	24.52	355.17	32.35
202-482-716.300	OPTICAL INSURANCE	50.00	20.53	2.98	29.47	41.06
202-482-716.400	LIFE INSURANCE	175.00	98.97	22.86	76.03	56.55
202-482-716.500	DISABILITY INSURANCE	400.00	192.30	32.38	207.70	48.08
202-482-718.000	RETIREMENT	11,600.00	5,206.60	443.58	6,393.40	44.88
202-482-718.200	DEFINED CONTRIBUTION	0.00	323.10	86.16	(323.10)	100.00
202-482-719.000	WORKERS' COMPENSATION	500.00	208.00	0.00	292.00	41.60
202-482-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	200.00	1,531.00	0.00	(1,331.00)	765.50
202-482-999.101	CONTRIBUTION-GF ADMIN	81,500.00	72,225.45	10,105.99	9,274.55	88.62
Total Dept 482 - ADMINISTRATION & ENGINEERING		171,375.00	127,271.32	16,732.73	44,103.68	74.26
Dept 484 - TRUNKLINE SUPERVISOR						
202-484-702.100	SALARIES	4,500.00	0.00	0.00	4,500.00	0.00
Total Dept 484 - TRUNKLINE SUPERVISOR		4,500.00	0.00	0.00	4,500.00	0.00
Dept 485 - LOCAL STREET TRANSFER						
202-485-999.203	TRANSFER TO LOCAL STREET	332,070.00	223,898.88	31,328.56	108,171.12	67.43
Total Dept 485 - LOCAL STREET TRANSFER		332,070.00	223,898.88	31,328.56	108,171.12	67.43
Dept 486 - TRUNKLINE SURFACE MAINTENANCE						
202-486-702.200	WAGES	900.00	275.25	0.00	624.75	30.58
202-486-716.000	FRINGES	900.00	264.81	0.00	635.19	29.42
202-486-728.000	OPERATING SUPPLIES	800.00	436.80	0.00	363.20	54.60
202-486-843.000	EQUIPMENT RENTAL	600.00	172.15	0.00	427.85	28.69

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		AMENDED BUDGET	04/30/2018	MONTH	04/30/2018	BALANCE	
			NORMAL (ABNORMAL)	INCREASE	(DECREASE)	NORMAL (ABNORMAL)	
Fund 202 - MAJOR STREET FUND							
Expenditures							
Total Dept 486 - TRUNKLINE SURFACE MAINTENANCE		3,200.00	1,149.01	0.00		2,050.99	35.91
Dept 488 - TRUNKLINE SWEEPING & FLUSHING							
202-488-702.200	WAGES	700.00	91.75	0.00		608.25	13.11
202-488-716.000	FRINGES	700.00	88.27	0.00		611.73	12.61
202-488-843.000	EQUIPMENT RENTAL	1,600.00	420.80	0.00		1,179.20	26.30
Total Dept 488 - TRUNKLINE SWEEPING & FLUSHING		3,000.00	600.82	0.00		2,399.18	20.03
Dept 490 - TRUNKLINE TREE TRIIM & REMOVAL							
202-490-702.200	WAGES	150.00	108.91	0.00		41.09	72.61
202-490-716.000	FRINGES	150.00	104.78	0.00		45.22	69.85
202-490-843.000	EQUIPMENT RENTAL	200.00	162.10	0.00		37.90	81.05
Total Dept 490 - TRUNKLINE TREE TRIIM & REMOVAL		500.00	375.79	0.00		124.21	75.16
Dept 491 - TRUNKLINE STORM DRAIN, CURBS							
202-491-702.200	WAGES	500.00	1,242.41	0.00		(742.41)	248.48
202-491-716.000	FRINGES	500.00	1,195.32	0.00		(695.32)	239.06
202-491-728.000	OPERATING SUPPLIES	3,000.00	0.00	0.00		3,000.00	0.00
202-491-843.000	EQUIPMENT RENTAL	500.00	1,453.21	0.00		(953.21)	290.64
Total Dept 491 - TRUNKLINE STORM DRAIN, CURBS		4,500.00	3,890.94	0.00		609.06	86.47
Dept 492 - TRUNKLINE ROADSIDE CLEANUP							
202-492-702.200	WAGES	50.00	73.40	0.00		(23.40)	146.80
202-492-716.000	FRINGES	50.00	70.63	0.00		(20.63)	141.26
202-492-843.000	EQUIPMENT RENTAL	100.00	36.46	7.30		63.54	36.46
Total Dept 492 - TRUNKLINE ROADSIDE CLEANUP		200.00	180.49	7.30		19.51	90.25
Dept 494 - TRUNKLINE TRAFFIC SIGNS							
202-494-702.200	WAGES	200.00	0.00	0.00		200.00	0.00
202-494-716.000	FRINGES	200.00	0.00	0.00		200.00	0.00
202-494-728.000	OPERATING SUPPLIES	400.00	102.00	0.00		298.00	25.50
202-494-843.000	EQUIPMENT RENTAL	200.00	30.24	30.24		169.76	15.12
Total Dept 494 - TRUNKLINE TRAFFIC SIGNS		1,000.00	132.24	30.24		867.76	13.22
Dept 496 - TRUNKLINE TRAFFIC SIGNALS							
202-496-702.200	WAGES	50.00	0.00	0.00		50.00	0.00
202-496-716.000	FRINGES	50.00	0.00	0.00		50.00	0.00
202-496-820.100	ELECTRICITY	1,300.00	0.00	0.00		1,300.00	0.00
202-496-843.000	EQUIPMENT RENTAL	100.00	0.00	0.00		100.00	0.00
Total Dept 496 - TRUNKLINE TRAFFIC SIGNALS		1,500.00	0.00	0.00		1,500.00	0.00

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		AMENDED BUDGET	04/30/2018 NORMAL (ABNORMAL)	MONTH 04/30/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 202 - MAJOR STREET FUND						
Expenditures						
Dept 497 - TRUNKLINE SNOW & ICE CONTROL						
202-497-702.200	WAGES	2,065.00	3,896.55	0.00	(1,831.55)	188.69
202-497-716.000	FRINGES	1,652.00	3,748.88	0.00	(2,096.88)	226.93
202-497-728.000	OPERATING SUPPLIES	10,000.00	6,113.42	0.00	3,886.58	61.13
202-497-843.000	EQUIPMENT RENTAL	3,600.00	10,677.53	214.55	(7,077.53)	296.60
Total Dept 497 - TRUNKLINE SNOW & ICE CONTROL		17,317.00	24,436.38	214.55	(7,119.38)	141.11
Dept 502 - TRUNKLINE LEAVE & INS BENEFITS						
202-502-702.200	WAGES	6,423.00	0.00	0.00	6,423.00	0.00
Total Dept 502 - TRUNKLINE LEAVE & INS BENEFITS		6,423.00	0.00	0.00	6,423.00	0.00
Dept 965 - OTHER FINANCING SOURCES (USES)						
202-965-995.000	OTHER FINANCING SOURCES (USES)	30,649.00	0.00	0.00	30,649.00	0.00
Total Dept 965 - OTHER FINANCING SOURCES (USES)		30,649.00	0.00	0.00	30,649.00	0.00
TOTAL EXPENDITURES		4,054,834.00	2,582,885.58	60,364.76	1,471,948.42	63.70
Fund 202 - MAJOR STREET FUND:						
TOTAL REVENUES		4,054,834.00	859,344.92	210,195.28	3,195,489.08	21.19
TOTAL EXPENDITURES		4,054,834.00	2,582,885.58	60,364.76	1,471,948.42	63.70
NET OF REVENUES & EXPENDITURES		0.00	(1,723,540.66)	149,830.52	1,723,540.66	100.00

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH 04/30/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 203 - LOCAL STREET FUND						
Revenues						
Dept 000						
203-000-501.506	FEDERAL GRANTS	0.00	1,999.25	0.00	(1,999.25)	100.00
203-000-539.529	STATE SOURCES	10,400.00	0.00	0.00	10,400.00	0.00
203-000-539.569	GAS & WEIGHT TAX	299,000.00	263,546.50	36,868.22	35,453.50	88.14
203-000-664.664	INTEREST INCOME	0.00	39.87	9.01	(39.87)	100.00
203-000-671.694	MISCELLANEOUS	42,000.00	0.00	0.00	42,000.00	0.00
203-000-695.202	MAJOR STREET TRANSFER	252,650.00	223,898.88	31,328.56	28,751.12	88.62
203-000-695.672	SPECIAL ASSESSMENT	46,050.00	0.00	0.00	46,050.00	0.00
Total Dept 000		650,100.00	489,484.50	68,205.79	160,615.50	75.29
TOTAL REVENUES		650,100.00	489,484.50	68,205.79	160,615.50	75.29
Expenditures						
Dept 451 - CONSTRUCTION						
203-451-818.000	CONTRACTUAL SERVICES	100,000.00	10,225.00	0.00	89,775.00	10.23
Total Dept 451 - CONSTRUCTION		100,000.00	10,225.00	0.00	89,775.00	10.23
Dept 463 - STREET MAINTENANCE						
203-463-702.200	WAGES	38,000.00	32,644.24	0.00	5,355.76	85.91
203-463-716.000	FRINGES	38,000.00	31,407.03	0.00	6,592.97	82.65
203-463-728.000	OPERATING SUPPLIES	20,000.00	13,774.13	878.10	6,225.87	68.87
203-463-818.000	CONTRACTUAL SERVICES	100,000.00	50,683.15	0.00	49,316.85	50.68
203-463-843.000	EQUIPMENT RENTAL	73,500.00	59,077.01	2,255.29	14,422.99	80.38
Total Dept 463 - STREET MAINTENANCE		269,500.00	187,585.56	3,133.39	81,914.44	69.61
Dept 474 - TRAFFIC SERVICES-MAINTENANCE						
203-474-702.200	WAGES	1,000.00	515.67	0.00	484.33	51.57
203-474-716.000	FRINGES	1,000.00	496.11	0.00	503.89	49.61
203-474-728.000	OPERATING SUPPLIES	1,000.00	136.21	0.00	863.79	13.62
203-474-843.000	EQUIPMENT RENTAL	800.00	249.67	9.36	550.33	31.21
Total Dept 474 - TRAFFIC SERVICES-MAINTENANCE		3,800.00	1,397.66	9.36	2,402.34	36.78
Dept 478 - SNOW & ICE CONTROL						
203-478-702.200	WAGES	7,500.00	13,993.40	0.00	(6,493.40)	186.58
203-478-716.000	FRINGES	7,500.00	13,463.05	0.00	(5,963.05)	179.51
203-478-728.000	OPERATING SUPPLIES	23,500.00	5,086.17	0.00	18,413.83	21.64
203-478-843.000	EQUIPMENT RENTAL	22,000.00	36,796.35	91.95	(14,796.35)	167.26
Total Dept 478 - SNOW & ICE CONTROL		60,500.00	69,338.97	91.95	(8,838.97)	114.61
Dept 480 - TREE TRIMMING						
203-480-702.200	WAGES	20,000.00	8,836.87	0.00	11,163.13	44.18
203-480-716.000	FRINGES	20,000.00	8,501.95	0.00	11,498.05	42.51
203-480-728.000	OPERATING SUPPLIES	4,000.00	888.90	0.00	3,111.10	22.22

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GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
			04/30/2018 (ABNORMAL)	MONTH 04/30/2018 (INCREASE (DECREASE))	BALANCE (NORMAL (ABNORMAL))	
Fund 203 - LOCAL STREET FUND						
Expenditures						
203-480-818.000	CONTRACTUAL SERVICES	0.00	3,900.00	0.00	(3,900.00)	100.00
203-480-843.000	EQUIPMENT RENTAL	20,000.00	16,050.12	407.33	3,949.88	80.25
Total Dept 480 - TREE TRIMMING		64,000.00	38,177.84	407.33	25,822.16	59.65
Dept 482 - ADMINISTRATION & ENGINEERING						
203-482-702.100	SALARIES	72,800.00	53,204.50	6,275.93	19,595.50	73.08
203-482-715.000	SOCIAL SECURITY (FICA)	5,700.00	4,066.80	479.88	1,633.20	71.35
203-482-716.100	HEALTH INSURANCE	9,000.00	3,262.56	273.35	5,737.44	36.25
203-482-716.200	DENTAL INSURANCE	900.00	299.25	37.48	600.75	33.25
203-482-716.300	OPTICAL INSURANCE	100.00	36.57	4.57	63.43	36.57
203-482-716.400	LIFE INSURANCE	250.00	139.95	26.97	110.05	55.98
203-482-716.500	DISABILITY INSURANCE	500.00	320.50	45.23	179.50	64.10
203-482-718.000	RETIREMENT	12,000.00	10,106.76	861.06	1,893.24	84.22
203-482-718.200	DEFINED CONTRIBUTION	0.00	323.03	86.14	(323.03)	100.00
203-482-719.000	WORKERS' COMPENSATION	700.00	188.00	0.00	512.00	26.86
203-482-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	200.00	1,428.00	0.00	(1,228.00)	714.00
203-482-999.101	CONTRIBUTION-GF ADMIN	29,900.00	26,354.65	3,686.82	3,545.35	88.14
Total Dept 482 - ADMINISTRATION & ENGINEERING		132,050.00	99,730.57	11,777.43	32,319.43	75.52
Dept 965 - OTHER FINANCING SOURCES (USES)						
203-965-995.000	OTHER FINANCING SOURCES (USES)	20,250.00	0.00	0.00	20,250.00	0.00
Total Dept 965 - OTHER FINANCING SOURCES (USES)		20,250.00	0.00	0.00	20,250.00	0.00
TOTAL EXPENDITURES		650,100.00	406,455.60	15,419.46	243,644.40	62.52
Fund 203 - LOCAL STREET FUND:						
TOTAL REVENUES		650,100.00	489,484.50	68,205.79	160,615.50	75.29
TOTAL EXPENDITURES		650,100.00	406,455.60	15,419.46	243,644.40	62.52
NET OF REVENUES & EXPENDITURES		0.00	83,028.90	52,786.33	(83,028.90)	100.00



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\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	04/30/2018 NORMAL (ABNORMAL)	MONTH 04/30/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 248 - DOWNTOWN FACADE PROGRAM						
Revenues						
Dept 000						
248-000-501.506	GRANT-FEDERAL	520,000.00	0.00	0.00	520,000.00	0.00
248-000-664.664	INTEREST INCOME	0.00	1.23	1.23	(1.23)	100.00
248-000-671.675	DONATIONS-PRIVATE	520,000.00	25,740.00	25,740.00	494,260.00	4.95
Total Dept 000		1,040,000.00	25,741.23	25,741.23	1,014,258.77	2.48
TOTAL REVENUES		1,040,000.00	25,741.23	25,741.23	1,014,258.77	2.48
Expenditures						
Dept 901 - CAPITAL OUTLAY						
248-901-965.540	CAPITAL CONTRIBUTIONS-FACADE	1,040,000.00	0.00	0.00	1,040,000.00	0.00
Total Dept 901 - CAPITAL OUTLAY		1,040,000.00	0.00	0.00	1,040,000.00	0.00
TOTAL EXPENDITURES		1,040,000.00	0.00	0.00	1,040,000.00	0.00
Fund 248 - DOWNTOWN FACADE PROGRAM:						
TOTAL REVENUES		1,040,000.00	25,741.23	25,741.23	1,014,258.77	2.48
TOTAL EXPENDITURES		1,040,000.00	0.00	0.00	1,040,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	25,741.23	25,741.23	(25,741.23)	100.00

PERIOD ENDING 04/30/2018

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GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
			04/30/2018 NORMAL (ABNORMAL)	MONTH 04/30/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 273 - CDBG REVOLVING LOAN FUND						
Revenues						
Dept 000						
273-000-664.664	INTEREST INCOME	0.00	772.05	46.22	(772.05)	100.00
273-000-671.675	LOAN REPAYMENTS	4,700.00	16,668.20	4,167.05	(11,968.20)	354.64
273-000-695.699	APPROPRIATION OF FUND BALANCE	39,100.00	0.00	0.00	39,100.00	0.00
Total Dept 000		43,800.00	17,440.25	4,213.27	26,359.75	39.82
TOTAL REVENUES		43,800.00	17,440.25	4,213.27	26,359.75	39.82
Expenditures						
Dept 200 - GEN SERVICES						
273-200-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	0.00	980.00	0.00	(980.00)	100.00
273-200-801.100	PROFESSIONAL SERVICES:AUDIT COSTS	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 200 - GEN SERVICES		1,000.00	980.00	0.00	20.00	98.00
Dept 965 - OTHER FINANCING SOURCES (USES)						
273-965-995.000	OTHER FINANCING SOURCES (USES)	42,800.00	0.00	0.00	42,800.00	0.00
Total Dept 965 - OTHER FINANCING SOURCES (USES)		42,800.00	0.00	0.00	42,800.00	0.00
TOTAL EXPENDITURES		43,800.00	980.00	0.00	42,820.00	2.24
Fund 273 - CDBG REVOLVING LOAN FUND:						
TOTAL REVENUES		43,800.00	17,440.25	4,213.27	26,359.75	39.82
TOTAL EXPENDITURES		43,800.00	980.00	0.00	42,820.00	2.24
NET OF REVENUES & EXPENDITURES		0.00	16,460.25	4,213.27	(16,460.25)	100.00

PERIOD ENDING 04/30/2018

% Fiscal Year Completed: 83.29

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
			04/30/2018 NORMAL (ABNORMAL)	MONTH 04/30/2018 INCREASE (DECREASE)	MONTH 04/30/2018 NORMAL (ABNORMAL)	BALANCE		
Fund 275 - HOUSING & REDEVELOPMENT								
Revenues								
Dept 000								
275-000-501.521	GRANT-MSHDA:RR	240,000.00	20,383.00	0.00		219,617.00	8.49	
275-000-600.634	CHARGES FOR ADMIN SERVICES	43,200.00	0.00	0.00		43,200.00	0.00	
275-000-664.664	INTEREST INCOME	0.00	0.45	0.08		(0.45)	100.00	
Total Dept 000		283,200.00	20,383.45	0.08		262,816.55	7.20	
TOTAL REVENUES		283,200.00	20,383.45	0.08		262,816.55	7.20	
Expenditures								
Dept 690 - GENERAL SERVICES								
275-690-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	43,200.00	0.00	0.00		43,200.00	0.00	
275-690-818.000	HOUSING REHABILITATION	0.00	25,063.00	0.00		(25,063.00)	100.00	
275-690-818.200	RENTAL REHABILITATION	240,000.00	0.00	0.00		240,000.00	0.00	
Total Dept 690 - GENERAL SERVICES		283,200.00	25,063.00	0.00		258,137.00	8.85	
TOTAL EXPENDITURES		283,200.00	25,063.00	0.00		258,137.00	8.85	
Fund 275 - HOUSING & REDEVELOPMENT:								
TOTAL REVENUES		283,200.00	20,383.45	0.08		262,816.55	7.20	
TOTAL EXPENDITURES		283,200.00	25,063.00	0.00		258,137.00	8.85	
NET OF REVENUES & EXPENDITURES		0.00	(4,679.55)	0.08		4,679.55	100.00	

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GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH 04/30/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 297 - HISTORICAL FUND						
Revenues						
Dept 000						
297-000-600.600	SALES	5,000.00	3,676.60	329.00	1,323.40	73.53
297-000-664.664	INTEREST INCOME	50.00	85.98	2.44	(35.98)	171.96
297-000-664.667	RENTS	2,000.00	1,000.00	500.00	1,000.00	50.00
297-000-664.668	RENTAL INCOME	13,200.00	10,600.00	700.00	2,600.00	80.30
297-000-671.675	DONATIONS-PRIVATE	20,000.00	17,221.77	650.00	2,778.23	86.11
297-000-671.678	FUNDRAISER/MEMBERSHIPS	10,000.00	0.00	0.00	10,000.00	0.00
297-000-671.679	DONATIONS:HOME TOUR	5,000.00	4,613.70	0.00	386.30	92.27
297-000-695.101	GENERAL FUND TRANSFER	33,000.00	27,500.00	2,750.00	5,500.00	83.33
297-000-695.699	APPROPRIATION OF FUND BALANCE	10,000.00	0.00	0.00	10,000.00	0.00
Total Dept 000		98,250.00	64,698.05	4,931.44	33,551.95	65.85
TOTAL REVENUES		98,250.00	64,698.05	4,931.44	33,551.95	65.85
Expenditures						
Dept 797 - HISTORICAL COMMISSION						
297-797-728.000	OPERATING SUPPLIES	0.00	456.75	4.14	(456.75)	100.00
297-797-728.200	SUPPLIES-HISTORIC COLLECTION	1,000.00	711.25	0.00	288.75	71.13
297-797-728.300	HOME TOUR PROMOTION	0.00	1,399.99	1,250.00	(1,399.99)	100.00
297-797-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	0.00	465.00	414.00	(465.00)	100.00
297-797-810.000	INSURANCE & BONDS	1,250.00	2,649.20	2,649.20	(1,399.20)	211.94
297-797-831.000	BUILDING MAINTENANCE	2,000.00	62.50	0.00	1,937.50	3.13
297-797-856.000	MISCELLANEOUS	6,000.00	1,298.85	119.72	4,701.15	21.65
297-797-869.000	PROMOTION	5,000.00	2,183.64	443.00	2,816.36	43.67
297-797-870.000	EXHIBITIONS	0.00	473.60	63.60	(473.60)	100.00
Total Dept 797 - HISTORICAL COMMISSION		15,250.00	9,700.78	4,943.66	5,549.22	63.61
Dept 798 - CASTLE						
297-798-702.200	WAGES	40,000.00	29,054.02	2,643.64	10,945.98	72.64
297-798-702.400	WAGES - SEASONAL-DOCENTS	12,000.00	9,936.28	777.00	2,063.72	82.80
297-798-715.000	SOCIAL SECURITY (FICA)	3,978.00	2,982.77	261.69	995.23	74.98
297-798-717.000	UNEMPLOYMENT INSURANCE	42.00	8.56	8.56	33.44	20.38
297-798-719.000	WORKERS' COMPENSATION	80.00	84.00	68.00	(4.00)	105.00
297-798-728.000	OPERATING SUPPLIES	1,500.00	230.99	0.00	1,269.01	15.40
297-798-810.000	INSURANCE & BONDS	700.00	0.00	0.00	700.00	0.00
297-798-820.000	UTILITIES	4,000.00	3,940.30	543.06	59.70	98.51
297-798-831.000	BUILDING MAINTENANCE	7,000.00	1,049.32	0.00	5,950.68	14.99
297-798-856.000	MISCELLANEOUS	1,000.00	2,514.10	128.75	(1,514.10)	251.41
297-798-869.000	PROMOTION	0.00	770.87	0.00	(770.87)	100.00
Total Dept 798 - CASTLE		70,300.00	50,571.21	4,430.70	19,728.79	71.94
Dept 799 - GOULD HOUSE						
297-799-810.000	INSURANCE & BONDS	700.00	0.00	0.00	700.00	0.00
297-799-820.000	UTILITIES	4,000.00	3,460.12	620.12	539.88	86.50
297-799-831.000	BUILDING MAINTENANCE	5,000.00	433.48	0.00	4,566.52	8.67
297-799-831.200	BLDG MAINTENANCE-RENTAL	1,000.00	0.00	0.00	1,000.00	0.00
297-799-856.000	MISCELLANEOUS	2,000.00	752.66	0.00	1,247.34	37.63

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REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO  
PERIOD ENDING 04/30/2018  
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\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 04/30/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 297 - HISTORICAL FUND						
Expenditures						
Total Dept 799 - GOULD HOUSE		12,700.00	4,646.26	620.12	8,053.74	36.58
TOTAL EXPENDITURES		98,250.00	64,918.25	9,994.48	33,331.75	66.07
Fund 297 - HISTORICAL FUND:						
TOTAL REVENUES		98,250.00	64,698.05	4,931.44	33,551.95	65.85
TOTAL EXPENDITURES		98,250.00	64,918.25	9,994.48	33,331.75	66.07
NET OF REVENUES & EXPENDITURES		0.00	(220.20)	(5,063.04)	220.20	100.00

PERIOD ENDING 04/30/2018

% Fiscal Year Completed: 83.29

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 04/30/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 325 - DEBT SERVICE-2010 GO BONDS						
Revenues						
Dept 000						
325-000-401.403	GENERAL PROPERTY TAX	74,134.00	74,873.00	0.00	(739.00)	101.00
325-000-401.430	INDUSTRIAL/COMMERCIAL FACILITIES TAX	535.00	0.00	0.00	535.00	0.00
325-000-401.431	OBSOLETE PROPERTY REHAB TAXES (OPRA)	204.00	0.00	0.00	204.00	0.00
Total Dept 000		74,873.00	74,873.00	0.00	0.00	100.00
TOTAL REVENUES		74,873.00	74,873.00	0.00	0.00	100.00
Expenditures						
Dept 905 - DEBT SERVICE						
325-905-980.991	PRINCIPAL	40,000.00	40,000.00	0.00	0.00	100.00
325-905-980.995	INTEREST	34,873.00	34,872.50	17,116.25	0.50	100.00
Total Dept 905 - DEBT SERVICE		74,873.00	74,872.50	17,116.25	0.50	100.00
TOTAL EXPENDITURES		74,873.00	74,872.50	17,116.25	0.50	100.00
Fund 325 - DEBT SERVICE-2010 GO BONDS:						
TOTAL REVENUES		74,873.00	74,873.00	0.00	0.00	100.00
TOTAL EXPENDITURES		74,873.00	74,872.50	17,116.25	0.50	100.00
NET OF REVENUES & EXPENDITURES		0.00	0.50	(17,116.25)	(0.50)	100.00

PERIOD ENDING 04/30/2018

% Fiscal Year Completed: 83.29

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 04/30/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 327 - DEBT SERVICE						
Revenues						
Dept 000						
327-000-401.403	GENERAL PROPERTY TAX	487,363.00	364,348.62	0.52	123,014.38	74.76
327-000-401.430	INDUSTRIAL/COMMERCIAL FACILITIES TAX	3,587.00	0.00	0.00	3,587.00	0.00
327-000-401.431	OBSOLETE PROPERTY REHAB TAXES (OPRA)	1,368.00	0.00	0.00	1,368.00	0.00
Total Dept 000		492,318.00	364,348.62	0.52	127,969.38	74.01
TOTAL REVENUES		492,318.00	364,348.62	0.52	127,969.38	74.01
Expenditures						
Dept 905 - DEBT SERVICE						
327-905-980.991	PRINCIPAL	242,500.00	250,000.00	220,000.00	(7,500.00)	103.09
327-905-980.995	INTEREST	248,818.00	140,467.67	80,313.75	108,350.33	56.45
327-905-980.998	PAYING AGENT FEES	1,000.00	750.00	0.00	250.00	75.00
Total Dept 905 - DEBT SERVICE		492,318.00	391,217.67	300,313.75	101,100.33	79.46
TOTAL EXPENDITURES		492,318.00	391,217.67	300,313.75	101,100.33	79.46
Fund 327 - DEBT SERVICE:						
TOTAL REVENUES		492,318.00	364,348.62	0.52	127,969.38	74.01
TOTAL EXPENDITURES		492,318.00	391,217.67	300,313.75	101,100.33	79.46
NET OF REVENUES & EXPENDITURES		0.00	(26,869.05)	(300,313.23)	26,869.05	100.00

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REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO  
PERIOD ENDING 04/30/2018  
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\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 04/30/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 397 - 2009 LTGO DEBT						
Revenues						
Dept 000						
397-000-671.674	DDA CONTRIBUTION	80,118.00	79,367.50	0.00	750.50	99.06
Total Dept 000		80,118.00	79,367.50	0.00	750.50	99.06
TOTAL REVENUES		80,118.00	79,367.50	0.00	750.50	99.06
Expenditures						
Dept 905 - DEBT SERVICE						
397-905-980.991	PRINCIPAL	45,000.00	45,000.00	45,000.00	0.00	100.00
397-905-980.995	INTEREST	34,368.00	34,367.50	17,183.75	0.50	100.00
397-905-980.998	PAYING AGENT FEES	750.00	750.00	750.00	0.00	100.00
Total Dept 905 - DEBT SERVICE		80,118.00	80,117.50	62,933.75	0.50	100.00
TOTAL EXPENDITURES		80,118.00	80,117.50	62,933.75	0.50	100.00
Fund 397 - 2009 LTGO DEBT:						
TOTAL REVENUES		80,118.00	79,367.50	0.00	750.50	99.06
TOTAL EXPENDITURES		80,118.00	80,117.50	62,933.75	0.50	100.00
NET OF REVENUES & EXPENDITURES		0.00	(750.00)	(62,933.75)	750.00	100.00



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\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 04/30/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 588 - TRANSPORTATION FUND						
Revenues						
Dept 000						
588-000-401.403	GENERAL PROPERTY TAX	34,960.00	73,391.72	0.09	(38,431.72)	209.93
588-000-664.664	INTEREST INCOME	0.00	12.65	2.31	(12.65)	100.00
588-000-695.699	APPROPRIATION OF FUND BALANCE	10,158.00	0.00	0.00	10,158.00	0.00
Total Dept 000		45,118.00	73,404.37	2.40	(28,286.37)	162.69
TOTAL REVENUES		45,118.00	73,404.37	2.40	(28,286.37)	162.69
Expenditures						
Dept 200 - GEN SERVICES						
588-200-818.000	CONTRACTUAL SERVICES	45,118.00	33,406.38	0.00	11,711.62	74.04
Total Dept 200 - GEN SERVICES		45,118.00	33,406.38	0.00	11,711.62	74.04
TOTAL EXPENDITURES		45,118.00	33,406.38	0.00	11,711.62	74.04
Fund 588 - TRANSPORTATION FUND:						
TOTAL REVENUES		45,118.00	73,404.37	2.40	(28,286.37)	162.69
TOTAL EXPENDITURES		45,118.00	33,406.38	0.00	11,711.62	74.04
NET OF REVENUES & EXPENDITURES		0.00	39,997.99	2.40	(39,997.99)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

PERIOD ENDING 04/30/2018

% Fiscal Year Completed: 83.29

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	04/30/2018 (ABNORMAL)	MONTH 04/30/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 590 - SEWER FUND						
Revenues						
Dept 000						
590-000-401.446	PENALTIES - LATE CHARGES	30,000.00	21,184.03	(5.09)	8,815.97	70.61
590-000-450.477	SWR:PERMITS/INSPECTION FEE	1,000.00	330.00	20.00	670.00	33.00
590-000-539.529	STATE SOURCES	239,310.00	199,530.36	59,885.36	39,779.64	83.38
590-000-600.601	METERED SALES	1,621,950.00	1,223,009.11	451,987.58	398,940.89	75.40
590-000-664.664	INTEREST INCOME	1,700.00	7,795.93	55.40	(6,095.93)	458.58
590-000-671.694	MISCELLANEOUS	0.00	4,182.87	0.00	(4,182.87)	100.00
590-000-695.699	APPROPRIATION OF FUND BALANCE	492,082.00	0.00	0.00	492,082.00	0.00
Total Dept 000		2,386,042.00	1,456,032.30	511,943.25	930,009.70	61.02
TOTAL REVENUES		2,386,042.00	1,456,032.30	511,943.25	930,009.70	61.02
Expenditures						
Dept 200 - GEN SERVICES						
590-200-702.100	SALARIES	34,000.00	33,915.35	3,468.99	84.65	99.75
590-200-715.000	SOCIAL SECURITY (FICA)	2,601.00	2,610.72	267.70	(9.72)	100.37
590-200-716.100	HEALTH INSURANCE	2,200.00	2,417.82	171.50	(217.82)	109.90
590-200-716.200	DENTAL INSURANCE	100.00	96.74	6.06	3.26	96.74
590-200-716.300	OPTICAL INSURANCE	12.00	11.72	0.75	0.28	97.67
590-200-716.400	LIFE INSURANCE	249.00	191.15	21.47	57.85	76.77
590-200-716.500	DISABILITY INSURANCE	400.00	381.50	40.93	18.50	95.38
590-200-717.000	UNEMPLOYMENT INSURANCE	36.00	0.00	0.00	36.00	0.00
590-200-718.200	DEFINED CONTRIBUTION	1,200.00	1,307.86	138.74	(107.86)	108.99
590-200-719.000	WORKERS' COMPENSATION	150.00	196.00	0.00	(46.00)	130.67
590-200-728.000	OPERATING SUPPLIES	1,500.00	656.53	0.00	843.47	43.77
590-200-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	2,900.00	2,938.00	0.00	(38.00)	101.31
590-200-810.000	INSURANCE & BONDS	10,000.00	9,992.34	0.00	7.66	99.92
590-200-818.000	CONTRACTUAL SERVICES	12,000.00	6,447.33	1,270.44	5,552.67	53.73
590-200-850.000	BAD DEBT EXPENSE	150.00	(188.08)	0.00	338.08	(125.39)
590-200-856.000	MISCELLANEOUS	1,000.00	0.00	0.00	1,000.00	0.00
590-200-860.000	EDUCATION & TRAINING	0.00	152.50	0.00	(152.50)	100.00
590-200-890.200	OPERATION & MAINTENANCE	965,000.00	877,358.82	88,630.03	87,641.18	90.92
590-200-890.300	REPLACEMENT	145,000.00	106,109.73	0.00	38,890.27	73.18
590-200-899.101	GF CONTRIBUTION	100,800.00	84,000.00	8,400.00	16,800.00	83.33
Total Dept 200 - GEN SERVICES		1,279,298.00	1,128,596.03	102,416.61	150,701.97	88.22
Dept 549 - SEWER OPERATIONS						
590-549-702.200	WAGES	84,000.00	26,623.63	5,245.04	57,376.37	31.69
590-549-702.300	OVERTIME	5,800.00	3,293.64	618.19	2,506.36	56.79
590-549-703.000	OTHER COMPENSATION	21,000.00	9,397.20	403.92	11,602.80	44.75
590-549-715.000	SOCIAL SECURITY (FICA)	8,476.00	5,144.97	477.01	3,331.03	60.70
590-549-716.000	FRINGES	0.00	(21,214.39)	0.00	21,214.39	100.00
590-549-716.100	HEALTH INSURANCE	25,500.00	21,504.31	2,286.68	3,995.69	84.33
590-549-716.200	DENTAL INSURANCE	1,100.00	808.80	80.88	291.20	73.53
590-549-716.300	OPTICAL INSURANCE	140.00	100.60	10.06	39.40	71.86
590-549-716.400	LIFE INSURANCE	200.00	132.00	13.20	68.00	66.00
590-549-716.500	DISABILITY INSURANCE	0.00	206.52	34.42	(206.52)	100.00
590-549-717.000	UNEMPLOYMENT INSURANCE	41.00	86.00	81.00	(45.00)	209.76
590-549-718.000	RETIREMENT	30,000.00	16,758.02	1,520.97	13,241.98	55.86

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

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% Fiscal Year Completed: 83.29

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GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	04/30/2018 NORMAL (ABNORMAL)	MONTH 04/30/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 590 - SEWER FUND						
Expenditures						
590-549-718.200	DEFINED CONTRIBUTION	400.00	1,177.32	113.26	(777.32)	294.33
590-549-719.000	WORKERS' COMPENSATION	1,107.00	980.00	0.00	127.00	88.53
590-549-728.000	OPERATING SUPPLIES	5,000.00	966.52	401.80	4,033.48	19.33
590-549-751.000	GAS & OIL	6,000.00	3,362.08	850.70	2,637.92	56.03
590-549-818.000	CONTRACTUAL SERVICES	90,000.00	131,211.21	28,663.06	(41,211.21)	145.79
590-549-833.000	EQUIPMENT MAINTENANCE	1,000.00	120.40	0.00	879.60	12.04
590-549-833.200	SEWER REPAIR	10,500.00	(158.61)	0.00	10,658.61	(1.51)
590-549-833.300	SERVICE LINE REPAIR SEPARATION-SSO	16,000.00	0.00	0.00	16,000.00	0.00
590-549-836.000	LIFT STATION MAINTENANCE	15,000.00	864.42	0.00	14,135.58	5.76
590-549-836.100	LIFT STATION UTILITIES	3,000.00	2,303.82	301.35	696.18	76.79
590-549-843.000	EQUIPMENT RENTAL	40,000.00	13,441.16	346.35	26,558.84	33.60
590-549-860.000	EDUCATION & TRAINING	1,500.00	220.00	0.00	1,280.00	14.67
Total Dept 549 - SEWER OPERATIONS		365,764.00	217,329.62	41,447.89	148,434.38	59.42
Dept 901 - CAPITAL OUTLAY						
590-901-973.000	CAPITAL OUTLAY - SEWERS	639,310.00	118,140.26	22,902.50	521,169.74	18.48
590-901-977.000	COL - EQUIPMENT	55,000.00	2,017.56	0.00	52,982.44	3.67
Total Dept 901 - CAPITAL OUTLAY		694,310.00	120,157.82	22,902.50	574,152.18	17.31
Dept 905 - DEBT SERVICE						
590-905-980.991	PRINCIPAL	35,000.00	35,000.00	0.00	0.00	100.00
590-905-980.995	INTEREST	11,670.00	12,669.66	0.00	(999.66)	108.57
Total Dept 905 - DEBT SERVICE		46,670.00	47,669.66	0.00	(999.66)	102.14
TOTAL EXPENDITURES		2,386,042.00	1,513,753.13	166,767.00	872,288.87	63.44
Fund 590 - SEWER FUND:						
TOTAL REVENUES		2,386,042.00	1,456,032.30	511,943.25	930,009.70	61.02
TOTAL EXPENDITURES		2,386,042.00	1,513,753.13	166,767.00	872,288.87	63.44
NET OF REVENUES & EXPENDITURES		0.00	(57,720.83)	345,176.25	57,720.83	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

PERIOD ENDING 04/30/2018

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GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	04/30/2018 NORMAL (ABNORMAL)	MONTH 04/30/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 591 - WATER FUND						
Revenues						
Dept 000						
591-000-401.446	PENALTIES - LATE CHARGES	43,000.00	31,690.25	(10.00)	11,309.75	73.70
591-000-450.477	WTR:PERMITS/INSPECTION FEE	20,000.00	8,673.92	100.00	11,326.08	43.37
591-000-600.601	METERED SALES	2,180,000.00	1,626,430.23	573,208.08	553,569.77	74.61
591-000-600.602	METERED SALES-WHOLESALE-USAGE	220,000.00	196,189.62	20,641.76	23,810.38	89.18
591-000-600.604	WATER MAIN REPLACEMENT CHARGE	320,000.00	305,413.33	100,274.89	14,586.67	95.44
591-000-600.640	MATERIAL & SERVICE	10,000.00	8,716.35	0.00	1,283.65	87.16
591-000-664.664	INTEREST INCOME	6,000.00	4,285.99	(375.94)	1,714.01	71.43
591-000-671.673	SALE OF FIXED ASSETS	0.00	1,775.20	0.00	(1,775.20)	100.00
591-000-671.694	MISCELLANEOUS	5,000.00	4,565.27	110.00	434.73	91.31
591-000-671.695	MISCELLANEOUS WATER CHARGES	10,000.00	10,586.82	(5.00)	(586.82)	105.87
591-000-695.699	APPROPRIATION OF FUND BALANCE	1,824,078.00	0.00	0.00	1,824,078.00	0.00
Total Dept 000		4,638,078.00	2,198,326.98	693,943.79	2,439,751.02	47.40
TOTAL REVENUES		4,638,078.00	2,198,326.98	693,943.79	2,439,751.02	47.40
Expenditures						
Dept 200 - GEN SERVICES						
591-200-702.100	SALARIES	50,900.00	46,717.03	4,345.04	4,182.97	91.78
591-200-715.000	SOCIAL SECURITY (FICA)	3,978.00	3,576.23	332.61	401.77	89.90
591-200-716.100	HEALTH INSURANCE	8,600.00	5,933.66	228.66	2,666.34	69.00
591-200-716.200	DENTAL INSURANCE	296.00	242.41	18.20	53.59	81.90
591-200-716.300	OPTICAL INSURANCE	36.00	29.52	2.26	6.48	82.00
591-200-716.400	LIFE INSURANCE	276.00	241.47	25.31	34.53	87.49
591-200-716.500	DISABILITY INSURANCE	580.00	519.49	52.23	60.51	89.57
591-200-717.000	UNEMPLOYMENT INSURANCE	22.00	40.50	40.50	(18.50)	184.09
591-200-718.200	DEFINED CONTRIBUTION	2,200.00	1,631.70	173.79	568.30	74.17
591-200-719.000	WORKERS' COMPENSATION	137.00	453.00	0.00	(316.00)	330.66
591-200-728.000	OPERATING SUPPLIES	2,000.00	1,035.95	525.74	964.05	51.80
591-200-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	0.00	8,196.00	0.00	(8,196.00)	100.00
591-200-810.000	INSURANCE & BONDS	43,000.00	21,482.89	0.00	21,517.11	49.96
591-200-818.000	CONTRACTUAL SERVICES	21,000.00	35,862.58	3,475.74	(14,862.58)	170.77
591-200-845.000	LEASE	850.00	0.00	0.00	850.00	0.00
591-200-850.000	BAD DEBT EXPENSE	400.00	(430.75)	0.00	830.75	(107.69)
591-200-856.000	MISCELLANEOUS	500.00	0.00	0.00	500.00	0.00
591-200-860.000	EDUCATION & TRAINING	0.00	2,831.37	0.00	(2,831.37)	100.00
591-200-899.101	GF CONTRIBUTION	234,100.00	195,080.00	19,508.00	39,020.00	83.33
Total Dept 200 - GEN SERVICES		368,875.00	323,443.05	28,728.08	45,431.95	87.68
Dept 552 - WATER UNDERGROUND						
591-552-702.100	SALARIES	40,000.00	19,975.12	1,823.71	20,024.88	49.94
591-552-702.200	WAGES	227,000.00	130,522.16	14,988.44	96,477.84	57.50
591-552-703.000	OTHER COMPENSATION	55,000.00	35,237.26	1,965.40	19,762.74	64.07
591-552-715.000	SOCIAL SECURITY (FICA)	24,633.00	18,155.24	1,428.46	6,477.76	73.70
591-552-716.000	FRINGES	0.00	(19,450.93)	0.00	19,450.93	100.00
591-552-716.100	HEALTH INSURANCE	26,664.00	47,185.16	6,510.83	(20,521.16)	176.96
591-552-716.200	DENTAL INSURANCE	2,936.00	2,210.03	272.94	725.97	75.27
591-552-716.300	OPTICAL INSURANCE	500.00	308.49	45.56	191.51	61.70
591-552-716.400	LIFE INSURANCE	750.00	484.99	48.71	265.01	64.67

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

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GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	04/30/2018 (NORMAL (ABNORMAL))	MONTH 04/30/2018 (INCREASE (DECREASE))	BALANCE (NORMAL (ABNORMAL))	
Fund 591 - WATER FUND						
Expenditures						
591-552-716.500	DISABILITY INSURANCE	1,800.00	1,801.77	178.50	(1.77)	100.10
591-552-717.000	UNEMPLOYMENT INSURANCE	100.00	261.00	243.00	(161.00)	261.00
591-552-718.000	RETIREMENT	47,000.00	30,576.64	2,434.57	16,423.36	65.06
591-552-718.200	DEFINED CONTRIBUTION	6,000.00	5,908.49	531.13	91.51	98.47
591-552-719.000	WORKERS' COMPENSATION	5,000.00	7,369.00	0.00	(2,369.00)	147.38
591-552-728.000	OPERATING SUPPLIES	7,000.00	7,904.52	1,519.36	(904.52)	112.92
591-552-751.000	GAS & OIL	17,000.00	13,713.20	1,428.47	3,286.80	80.67
591-552-818.000	CONTRACTUAL SERVICES	17,000.00	14,301.79	325.00	2,698.21	84.13
591-552-820.100	ELECTRICITY	3,600.00	2,075.94	253.14	1,524.06	57.67
591-552-820.200	GAS	4,400.00	3,293.59	536.47	1,106.41	74.85
591-552-820.300	TELEPHONE	2,500.00	2,176.62	208.64	323.38	87.06
591-552-833.000	EQUIPMENT MAINTENANCE	4,000.00	901.93	61.43	3,098.07	22.55
591-552-833.200	EQUIPMENT MAINT-HYDRANTS & MAINS	195,000.00	73,365.66	5,389.37	121,634.34	37.62
591-552-833.300	EQUIP MAINT. METER & SERV	170,000.00	109,014.08	16,252.13	60,985.92	64.13
591-552-843.000	EQUIPMENT RENTAL	2,200.00	730.39	0.00	1,469.61	33.20
591-552-860.000	EDUCATION & TRAINING	4,000.00	2,067.00	0.00	1,933.00	51.68
Total Dept 552 - WATER UNDERGROUND		864,083.00	510,089.14	56,445.26	353,993.86	59.03
Dept 553 - WATER FILTRATION						
591-553-702.100	SALARIES	72,000.00	58,769.70	5,333.82	13,230.30	81.62
591-553-702.200	WAGES	240,000.00	200,262.90	17,509.27	39,737.10	83.44
591-553-702.300	OVERTIME	23,000.00	19,687.34	2,232.59	3,312.66	85.60
591-553-702.400	WAGES - TEMPORARY	10,000.00	13,671.33	1,733.20	(3,671.33)	136.71
591-553-702.600	UNIFORMS	0.00	4,200.00	0.00	(4,200.00)	100.00
591-553-702.800	ACCRUED SICK LEAVE	1,400.00	900.63	4.75	499.37	64.33
591-553-715.000	SOCIAL SECURITY (FICA)	26,500.00	22,289.38	2,035.01	4,210.62	84.11
591-553-716.000	FRINGES	0.00	15,586.27	0.00	(15,586.27)	100.00
591-553-716.100	HEALTH INSURANCE	58,000.00	55,042.76	4,849.72	2,957.24	94.90
591-553-716.200	DENTAL INSURANCE	3,000.00	2,830.94	253.84	169.06	94.36
591-553-716.300	OPTICAL INSURANCE	400.00	373.85	33.72	26.15	93.46
591-553-716.400	LIFE INSURANCE	1,000.00	844.08	78.87	155.92	84.41
591-553-716.500	DISABILITY INSURANCE	0.00	2,263.11	221.24	(2,263.11)	100.00
591-553-717.000	UNEMPLOYMENT INSURANCE	150.00	318.69	283.50	(168.69)	212.46
591-553-718.000	RETIREMENT	15,000.00	17,288.38	1,679.86	(2,288.38)	115.26
591-553-718.200	DEFINED CONTRIBUTION	11,000.00	9,528.30	851.45	1,471.70	86.62
591-553-719.000	WORKERS' COMPENSATION	5,000.00	5,228.00	0.00	(228.00)	104.56
591-553-728.000	OPERATING SUPPLIES	3,600.00	7,199.95	190.15	(3,599.95)	200.00
591-553-728.100	LAB SUPPLIES	16,500.00	17,335.87	2,546.56	(835.87)	105.07
591-553-743.000	CHEMICALS	135,000.00	84,562.23	10,041.95	50,437.77	62.64
591-553-751.000	GAS & OIL	1,500.00	1,540.89	113.48	(40.89)	102.73
591-553-818.000	CONTRACTUAL SERVICES	48,800.00	13,456.06	0.00	35,343.94	27.57
591-553-820.100	ELECTRICITY	139,000.00	109,742.96	13,147.30	29,257.04	78.95
591-553-820.200	GAS	5,150.00	4,968.37	779.12	181.63	96.47
591-553-820.300	TELEPHONE	4,120.00	3,887.67	389.45	232.33	94.36
591-553-820.500	REFUSE	1,000.00	365.31	31.50	634.69	36.53
591-553-831.000	BUILDING MAINTENANCE	8,100.00	5,493.48	0.00	2,606.52	67.82
591-553-832.000	STATIONARY EQUIPMENT	0.00	19.39	0.00	(19.39)	100.00
591-553-833.000	EQUIPMENT MAINTENANCE	35,000.00	21,883.30	1,343.77	13,116.70	62.52
591-553-833.100	EQUIP MAINT - WELLS	34,400.00	6,096.17	0.00	28,303.83	17.72
591-553-834.000	MAINTENANCE	0.00	55,668.00	0.00	(55,668.00)	100.00
591-553-860.000	EDUCATION & TRAINING	3,500.00	3,046.73	0.00	453.27	87.05

PERIOD ENDING 04/30/2018

% Fiscal Year Completed: 83.29

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 04/30/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 04/30/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 591 - WATER FUND						
Expenditures						
Total Dept 553 - WATER FILTRATION		902,120.00	764,352.04	65,684.12	137,767.96	84.73
Dept 901 - CAPITAL OUTLAY						
591-901-972.000	MAINS & HYDRANTS	2,068,000.00	853,535.42	0.00	1,214,464.58	41.27
591-901-977.000	COL - EQUIPMENT	0.00	1,058,476.36	105,493.17	(1,058,476.36)	100.00
Total Dept 901 - CAPITAL OUTLAY		2,068,000.00	1,912,011.78	105,493.17	155,988.22	92.46
Dept 905 - DEBT SERVICE						
591-905-980.991	PRINCIPAL	355,000.00	459,988.19	104,988.19	(104,988.19)	129.57
591-905-980.995	INTEREST	80,000.00	117,343.37	79,862.12	(37,343.37)	146.68
Total Dept 905 - DEBT SERVICE		435,000.00	577,331.56	184,850.31	(142,331.56)	132.72
TOTAL EXPENDITURES		4,638,078.00	4,087,227.57	441,200.94	550,850.43	88.12
Fund 591 - WATER FUND:						
TOTAL REVENUES		4,638,078.00	2,198,326.98	693,943.79	2,439,751.02	47.40
TOTAL EXPENDITURES		4,638,078.00	4,087,227.57	441,200.94	550,850.43	88.12
NET OF REVENUES & EXPENDITURES		0.00	(1,888,900.59)	252,742.85	1,888,900.59	100.00

PERIOD ENDING 04/30/2018

% Fiscal Year Completed: 83.29

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	04/30/2018 NORMAL (ABNORMAL)	MONTH 04/30/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 599 - WASTEWATER FUND						
Revenues						
Dept 000						
599-000-539.529	STATE SOURCES	58,000.00	123,109.25	(59,885.36)	(65,109.25)	212.26
599-000-602.100	OP & MAINT CHRG - OWOSSO	989,700.00	877,358.82	88,630.03	112,341.18	88.65
599-000-602.200	OP & MAINT CHRG - OWOSSO TWP	135,000.00	121,709.62	11,487.63	13,290.38	90.16
599-000-602.300	OP & MAINT CHRG - CALEDONIA TWSP	111,000.00	96,832.14	10,371.22	14,167.86	87.24
599-000-602.400	OP & MAINT CHRG - CORUNNA	171,500.00	154,572.63	14,511.12	16,927.37	90.13
599-000-603.100	REPLACEMENT CHRG - OWOSSO	141,500.00	106,109.73	0.00	35,390.27	74.99
599-000-603.200	REPLACEMENT CHRG - OWOSSO TWP	33,350.00	25,271.96	0.00	8,078.04	75.78
599-000-603.300	REPLACEMENT CHRG - CALEDONIA TWSP	26,000.00	19,497.92	0.00	6,502.08	74.99
599-000-603.400	REPLACEMENT CHRG - CORUNNA	25,000.00	18,620.44	0.00	6,379.56	74.48
599-000-664.664	INTEREST INCOME	6,000.00	8,323.75	(458.69)	(2,323.75)	138.73
599-000-671.694	MISCELLANEOUS	3,000.00	6,187.88	4,624.50	(3,187.88)	206.26
599-000-695.699	APPROPRIATION OF FUND BALANCE	907,386.00	0.00	0.00	907,386.00	0.00
Total Dept 000		2,607,436.00	1,557,594.14	69,280.45	1,049,841.86	59.74
TOTAL REVENUES		2,607,436.00	1,557,594.14	69,280.45	1,049,841.86	59.74
Expenditures						
Dept 548 - WASTEWATER OPERATIONS						
599-548-702.100	SALARIES	95,529.00	82,555.13	9,616.42	12,973.87	86.42
599-548-702.200	WAGES	309,985.00	254,432.58	22,575.85	55,552.42	82.08
599-548-702.300	OVERTIME	21,500.00	30,717.10	2,525.60	(9,217.10)	142.87
599-548-702.400	WAGES - TEMPORARY	7,000.00	15,450.11	654.00	(8,450.11)	220.72
599-548-702.600	UNIFORMS	4,900.00	4,900.00	0.00	0.00	100.00
599-548-702.800	ACCRUED SICK LEAVE	2,000.00	1,353.60	0.00	646.40	67.68
599-548-715.000	SOCIAL SECURITY (FICA)	33,730.00	28,567.65	2,682.23	5,162.35	84.70
599-548-716.000	FRINGES	0.00	15,188.74	0.00	(15,188.74)	100.00
599-548-716.100	HEALTH INSURANCE	96,432.00	62,850.53	6,163.14	33,581.47	65.18
599-548-716.200	DENTAL INSURANCE	5,100.00	3,775.42	362.12	1,324.58	74.03
599-548-716.300	OPTICAL INSURANCE	830.00	519.11	49.82	310.89	62.54
599-548-716.400	LIFE INSURANCE	1,200.00	1,023.99	106.92	176.01	85.33
599-548-716.500	DISABILITY INSURANCE	3,350.00	2,615.70	262.71	734.30	78.08
599-548-716.600	PHYSICALS	500.00	509.20	61.00	(9.20)	101.84
599-548-717.000	UNEMPLOYMENT INSURANCE	200.00	403.97	348.67	(203.97)	201.99
599-548-718.000	RETIREMENT	57,200.00	68,701.95	6,937.48	(11,501.95)	120.11
599-548-718.100	MUNICIPAL EMPLOYEES RETIREMENT PROGRAM	0.00	7,033.50	0.00	(7,033.50)	100.00
599-548-718.200	DEFINED CONTRIBUTION	9,500.00	8,000.20	761.89	1,499.80	84.21
599-548-719.000	WORKERS' COMPENSATION	5,000.00	5,028.00	0.00	(28.00)	100.56
599-548-728.000	OPERATING SUPPLIES	13,230.00	9,368.66	501.15	3,861.34	70.81
599-548-728.100	SUPPLIES	15,100.00	9,838.49	20.19	5,261.51	65.16
599-548-743.100	CHEMICALS - IRON	40,000.00	30,705.42	3,418.01	9,294.58	76.76
599-548-743.200	CHEMICALS - POLYMER	17,500.00	11,045.80	2,203.20	6,454.20	63.12
599-548-743.300	CHEMICALS - CHLORINE	38,500.00	19,362.72	0.00	19,137.28	50.29
599-548-751.000	GAS & OIL	5,500.00	3,023.57	422.51	2,476.43	54.97
599-548-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	78,000.00	8,341.25	924.69	69,658.75	10.69
599-548-801.100-WAMP000000	PROFESSIONAL SERVICES-WAMP	0.00	81,566.29	0.00	(81,566.29)	100.00
599-548-810.000	INSURANCE & BONDS	43,000.00	42,965.78	0.00	34.22	99.92
599-548-820.100	ELECTRICITY	220,000.00	165,442.44	24,730.54	54,557.56	75.20
599-548-820.200	GAS	15,500.00	12,416.53	1,917.99	3,083.47	80.11
599-548-820.300	TELEPHONE	4,000.00	2,953.18	289.71	1,046.82	73.83
599-548-820.400	WATER & SEWER	3,000.00	2,492.44	827.98	507.56	83.08

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

PERIOD ENDING 04/30/2018

% Fiscal Year Completed: 83.29

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	04/30/2018 NORMAL (ABNORMAL)	MONTH 04/30/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 599 - WASTEWATER FUND						
Expenditures						
599-548-820.500	REFUSE	1,100.00	767.79	81.81	332.21	69.80
599-548-831.000	BUILDING MAINTENANCE	31,000.00	17,544.44	147.22	13,455.56	56.59
599-548-832.000	STATIONARY EQUIPMENT	6,500.00	5,760.00	0.00	740.00	88.62
599-548-833.000	EQUIPMENT MAINTENANCE	80,000.00	43,627.23	7,869.28	36,372.77	54.53
599-548-834.000	MAINTENANCE	110,000.00	91,140.01	34,486.76	18,859.99	82.85
599-548-834.100	HHW PROGRAM	9,600.00	4,600.00	0.00	5,000.00	47.92
599-548-845.000	LEASE	24,000.00	0.00	0.00	24,000.00	0.00
599-548-856.000	MISCELLANEOUS	10,000.00	0.00	0.00	10,000.00	0.00
599-548-858.000	MEMBERSHIPS & DUES	1,000.00	345.00	0.00	655.00	34.50
599-548-860.000	EDUCATION & TRAINING	3,000.00	1,856.88	31.00	1,143.12	61.90
599-548-860.100	SAFETY TRAINING	500.00	0.00	0.00	500.00	0.00
599-548-899.101	GF CONTRIBUTION	211,450.00	168,285.94	19,365.92	43,164.06	79.59
Total Dept 548 - WASTEWATER OPERATIONS		1,635,436.00	1,327,076.34	150,345.81	308,359.66	81.15
Dept 901 - CAPITAL OUTLAY						
599-901-975.000	COL - BUILDING IMPROVEMENTS	56,500.00	0.00	0.00	56,500.00	0.00
599-901-977.000	COL - EQUIPMENT	915,500.00	700,644.91	4,079.66	214,855.09	76.53
Total Dept 901 - CAPITAL OUTLAY		972,000.00	700,644.91	4,079.66	271,355.09	72.08
TOTAL EXPENDITURES		2,607,436.00	2,027,721.25	154,425.47	579,714.75	77.77
Fund 599 - WASTEWATER FUND:						
TOTAL REVENUES		2,607,436.00	1,557,594.14	69,280.45	1,049,841.86	59.74
TOTAL EXPENDITURES		2,607,436.00	2,027,721.25	154,425.47	579,714.75	77.77
NET OF REVENUES & EXPENDITURES		0.00	(470,127.11)	(85,145.02)	470,127.11	100.00



PERIOD ENDING 04/30/2018

% Fiscal Year Completed: 83.29

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	04/30/2018 NORMAL (ABNORMAL)	MONTH 04/30/2018 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 661 - FLEET MAINTENANCE FUND						
Revenues						
Dept 000						
661-000-664.664	INTEREST INCOME	0.00	644.98	118.49	(644.98)	100.00
661-000-664.669	EQUIPMENT RENTAL	700,000.00	552,789.85	34,532.98	147,210.15	78.97
661-000-671.673	SALE OF FIXED ASSETS	0.00	7,490.84	0.00	(7,490.84)	100.00
661-000-695.699	APPROPRIATION OF FUND BALANCE	106,550.00	0.00	0.00	106,550.00	0.00
Total Dept 000		806,550.00	560,925.67	34,651.47	245,624.33	69.55
TOTAL REVENUES		806,550.00	560,925.67	34,651.47	245,624.33	69.55
Expenditures						
Dept 891 - FLEET MAINTENANCE						
661-891-702.200	WAGES	113,698.00	57,636.35	3,181.46	56,061.65	50.69
661-891-703.000	OTHER COMPENSATION	0.00	9,427.53	302.56	(9,427.53)	100.00
661-891-715.000	SOCIAL SECURITY (FICA)	8,698.00	3,154.72	259.06	5,543.28	36.27
661-891-716.000	FRINGES	0.00	19,477.86	0.00	(19,477.86)	100.00
661-891-716.100	HEALTH INSURANCE	37,750.00	14,015.58	1,491.03	23,734.42	37.13
661-891-716.200	DENTAL INSURANCE	1,760.00	404.40	40.44	1,355.60	22.98
661-891-716.300	OPTICAL INSURANCE	250.00	50.30	5.03	199.70	20.12
661-891-716.400	LIFE INSURANCE	200.00	66.00	6.60	134.00	33.00
661-891-716.500	DISABILITY INSURANCE	53.00	0.00	0.00	53.00	0.00
661-891-717.000	UNEMPLOYMENT INSURANCE	50.00	40.50	40.50	9.50	81.00
661-891-718.000	RETIREMENT	22,000.00	18,639.90	1,542.37	3,360.10	84.73
661-891-718.200	DEFINED CONTRIBUTION	1,951.00	0.00	0.00	1,951.00	0.00
661-891-719.000	WORKERS' COMPENSATION	1,500.00	840.00	0.00	660.00	56.00
661-891-728.000	OPERATING SUPPLIES	2,000.00	4,551.56	697.59	(2,551.56)	227.58
661-891-751.000	GAS & OIL	35,000.00	28,091.72	1,725.89	6,908.28	80.26
661-891-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	1,500.00	1,546.00	0.00	(46.00)	103.07
661-891-810.000	INSURANCE & BONDS	26,100.00	26,077.82	0.00	22.18	99.92
661-891-833.000	EQUIPMENT MAINTENANCE	70,000.00	51,656.02	8,051.03	18,343.98	73.79
661-891-860.000	EDUCATION & TRAINING	500.00	0.00	0.00	500.00	0.00
661-891-899.101	GF CONTRIBUTION	31,000.00	25,830.00	2,583.00	5,170.00	83.32
Total Dept 891 - FLEET MAINTENANCE		354,010.00	261,506.26	19,926.56	92,503.74	73.87
Dept 901 - CAPITAL OUTLAY						
661-901-979.000	COL-EQUIPMENT	452,540.00	42,190.94	22,568.06	410,349.06	9.32
Total Dept 901 - CAPITAL OUTLAY		452,540.00	42,190.94	22,568.06	410,349.06	9.32
TOTAL EXPENDITURES		806,550.00	303,697.20	42,494.62	502,852.80	37.65
Fund 661 - FLEET MAINTENANCE FUND:						
TOTAL REVENUES		806,550.00	560,925.67	34,651.47	245,624.33	69.55
TOTAL EXPENDITURES		806,550.00	303,697.20	42,494.62	502,852.80	37.65
NET OF REVENUES & EXPENDITURES		0.00	257,228.47	(7,843.15)	(257,228.47)	100.00

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	04/30/2018 NORMAL (ABNORMAL)	MONTH 04/30/2018 INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE		
TOTAL REVENUES - ALL FUNDS		24,963,265.00	13,854,744.31	1,773,554.16		11,108,520.69		55.50
TOTAL EXPENDITURES - ALL FUNDS		24,963,265.00	17,390,639.89	1,789,328.48		7,572,625.11		69.66
NET OF REVENUES & EXPENDITURES		0.00	(3,535,895.58)	(15,774.32)		3,535,895.58		100.00

To: Owosso City Council

From: Building Department

Date: 05/01/2018

Building Department Report APRIL 2018

Category	Estimated Cost	Permit Fee	Number of Permits
Demolition	\$0	\$60	1
Electrical	\$0	\$3,315	25
FENCE	\$6,400	\$580	9
INSPECTION	\$0	\$150	3
Mechanical	\$0	\$5,750	40
Non-Res. Add/Alter/Repair	\$30,000	\$707	1
Plumbing	\$0	\$3,155	15
Res. Add/Alter/Repair	\$10,000	\$220	1
Res. Mobile	\$300,000	\$4,680	10
ROOF	\$208,262	\$3,420	16
ROW-ENG	\$0	\$60	3
ROW-SIDEWALK OCCUPA	\$0	\$0	1
ROW-UTILITY	\$0	\$80	4
SIDING	\$4,000	\$80	1
Sign	\$0	\$229	2
VACANT PROPERTY REGI	\$0	\$300	3
WINDOWS	\$4,300	\$90	1
ZONING COMPLIANCE CE	\$0	\$250	5
<b>Totals</b>	<b>\$562,962</b>	<b>\$23,126</b>	<b>141</b>

**2017 COMPARISON TOTALS**

		BUILDING PERMITS ONLY	-	37
APRIL 2018 Totals	\$2,348,836	\$43,749		105

**Enforcements By Category****05/01/18**

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APRIL 2018

**ANIMALS**

Enforcement Number	Address	Previous Status	Status	Filed	Next Action Date	Closed	Rental
ENF 18-0218	1601 LYNN ST	REF TO POLICE	Resolved	04/23/18		04/26/18	N
ENF 18-0222	1028 W STEWART ST	REF TO POLICE	Resolved	04/24/18		04/26/18	N
<b>Total Entries:</b>				<b>2</b>			

**AUTO REP/JUNK VEH**

Enforcement Number	Address	Previous Status	Status	Filed	Next Action Date	Closed	Rental
ENF 18-0170	615 N WASHINGTON ST	CONTACT WITH OCCUPAN'	Resolved	04/03/18		04/23/18	Y
ENF 18-0174	625 QUEEN ST	LETTER SENT	Resolved	04/04/18		04/11/18	N
ENF 18-0188	320 E STEWART ST	LETTER SENT	Resolved	04/10/18		04/16/18	NO
ENF 18-0194	614 ALGER AV	LETTER SENT	Resolved	04/11/18		04/26/18	N
ENF 18-0198	210 S WATER ST	CONTACT WITH OCCUPAN'	Resolved	04/12/18		04/17/18	N
ENF 18-0201	632 N WATER ST	LETTER SENT	Resolved	04/16/18		04/25/18	N
ENF 18-0202	637 N WATER ST	INSPECTED PROPERTY	LETTER SENT	04/16/18	05/03/2018		Y
ENF 18-0204	1435 W NORTH ST	COMPLAINT LOGGED	LETTER SENT	04/16/18	05/07/2018		N
ENF 18-0207	1004 HANOVER ST	CIVIL ISSUE	CLOSED	04/18/18		04/18/18	N
ENF 18-0225	531 AMENT ST	COMPLAINT LOGGED	LETTER SENT	04/26/18	05/03/2018		Y
ENF 18-0228	912 N CHIPMAN ST	COMPLAINT LOGGED	INSPECTION PENDING	04/27/18	05/08/2018		N
<b>Total Entries:</b>				<b>11</b>			

**BRUSH**

Enforcement Number	Address	Previous Status	Status	Filed	Next Action Date	Closed	Rental
ENF 18-0192	222 N DEWEY ST	LETTER SENT	Resolved	04/11/18		04/25/18	VAC
ENF 18-0205	703 LINGLE AV	COMPLAINT LOGGED	LETTER SENT	04/16/18	04/30/2018		Y
<b>Total Entries:</b>				<b>2</b>			

**Enforcements By Category****05/01/18**

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APRIL 2018

**BUILDING VIOL**

Enforcement Number	Address	Previous Status	Status	Filed	Next Action Date	Closed	Rental
ENF 18-0219	300 W MAIN ST	INSPECTED PROPERTY	LETTER SENT	04/24/18	05/29/2018		VAC
<b>Total Entries:</b>				<b>1</b>			

**DEAD TREE**

Enforcement Number	Address	Previous Status	Status	Filed	Next Action Date	Closed	Rental
ENF 18-0179	612 GLENWOOD AV	REF TO DPW	LETTER SENT	04/05/18	05/14/2018		N
ENF 18-0180	621 ALGER AV	COMPLAINT LOGGED	LETTER SENT	04/05/18	05/09/2018		N
<b>Total Entries:</b>				<b>2</b>			

**DEMOLITION**

Enforcement Number	Address	Previous Status	Status	Filed	Next Action Date	Closed	Rental
ENF 18-0186	804 DIVISION ST	COMPLAINT LOGGED	LETTER SENT	04/10/18	05/07/2018		N
ENF 18-0187	900 DIVISION ST	COMPLAINT LOGGED	LETTER SENT	04/10/18	07/10/2018		N
<b>Total Entries:</b>				<b>2</b>			

**DRAIN ISSUES**

Enforcement Number	Address	Previous Status	Status	Filed	Next Action Date	Closed	Rental
ENF 18-0217	1509 YOUNG ST	COMPLAINT LOGGED	LETTER SENT	04/23/18	05/02/2018		N
<b>Total Entries:</b>				<b>1</b>			

**FENCE VIOLATION**

Enforcement Number	Address	Previous Status	Status	Filed	Next Action Date	Closed	Rental
ENF 18-0171	1018 DINGWALL DR	OBTAINED PERMIT	Resolved	04/03/18		04/11/18	N
ENF 18-0172	822 MILWAUKEE ST	COMPLAINT LOGGED	LETTER SENT	04/04/18	06/05/2018		N

**Enforcements By Category****05/01/18**

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APRIL 2018

**Total Entries: 2****FRONT YARD PARKING**

Enforcement Number	Address	Previous Status	Status	Filed	Next Action Date	Closed	Rental
ENF 18-0190	208 N CEDAR ST	CONTACT WITH OCCUPAN	Resolved	04/10/18		04/19/18	Y
ENF 18-0220	1209 APPLEWOOD DR	COMPLAINT LOGGED	INSPECTION PENDING	04/24/18	05/08/2018		N
ENF 18-0224	727 E MASON ST	COMPLAINT LOGGED	LETTER SENT	04/25/18	05/02/2018		Y

**Total Entries: 3****FURNITURE OUTSIDE**

Enforcement Number	Address	Previous Status	Status	Filed	Next Action Date	Closed	Rental
ENF 18-0213	706 E EXCHANGE ST	COMPLAINT LOGGED	LETTER SENT	04/20/18	04/30/2018		Y

**Total Entries: 1****GARBAGE & DEBRIS**

Enforcement Number	Address	Previous Status	Status	Filed	Next Action Date	Closed	Rental
ENF 18-0168	523 MARTIN ST	LETTER SENT	Resolved	04/02/18		04/05/18	Y
ENF 18-0175	312 RANDOLPH ST	CONTACT HOMEOWNER	Resolved	04/04/18		04/06/18	N
ENF 18-0178	1521 HENRY ST	LETTER SENT	CONTACTED PROPERTY OW	04/05/18	05/03/2018		Y
ENF 18-0181	800 W MAIN ST	CONTACT HOMEOWNER	Resolved	04/06/18		04/11/18	Y
ENF 18-0185	302 CORUNNA AV	LETTER SENT	Resolved	04/09/18		04/25/18	Y
ENF 18-0193	626 ALGER AV	COMPLIED	Resolved	04/11/18		04/17/18	Y
ENF 18-0196	801 E MAIN ST	COMPLAINT LOGGED	LETTER SENT	04/12/18	05/10/2018		Y
ENF 18-0197	320 CASS ST	REF TO DPW	Resolved	04/12/18		04/16/18	VAC
ENF 18-0200	705 LINGLE AV	COMPLAINT LOGGED	LETTER SENT	04/16/18	04/30/2018		Y
ENF 18-0203	416 E MASON ST	COMPLAINT LOGGED	LETTER SENT	04/16/18	04/30/2018		Y

**Enforcements By Category****05/01/18**

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APRIL 2018

ENF 18-0210	MONROE ST	INSPECTED PROPERTY	LETTER SENT	04/19/18	05/24/2018		N
ENF 18-0211	729 CLINTON ST	LETTER SENT	Resolved	04/20/18		04/23/18	Y
ENF 18-0212	716 LYNN ST	COMPLAINT LOGGED	LETTER SENT	04/20/18	05/14/2018		Y
ENF 18-0214	421 HURON ST	COMPLAINT LOGGED	LETTER SENT	04/20/18	04/30/2018		Y
ENF 18-0223	407 N WATER ST	COMPLAINT LOGGED	LETTER SENT	04/25/18	05/03/2018		N
ENF 18-0227	221 HOYT ST		Complaint Logged	04/27/18			Y
<b>Total Entries:</b>				<b>16</b>			

**GARBAGE CANS**

Enforcement Number	Address	Previous Status	Status	Filed	Next Action Date	Closed	Rental
ENF 18-0182	520 N WATER ST	LETTER SENT	Resolved	04/09/18		04/23/18	Y
<b>Total Entries:</b>				<b>1</b>			

**MULTIPLE VIOLATIONS**

Enforcement Number	Address	Previous Status	Status	Filed	Next Action Date	Closed	Rental
ENF 18-0169	617 CORUNNA AV	LETTER SENT	Resolved	04/03/18		04/10/18	N
ENF 18-0173	830 MILWAUKEE ST	LETTER SENT	Resolved	04/04/18		04/17/18	N
ENF 18-0176	823 MILWAUKEE ST	COMPLAINT LOGGED	LETTER SENT	04/04/18	05/09/2018		N
ENF 18-0183	1100 CLYDE ST	INSPECTED PROPERTY	Extension Granted	04/09/18	05/24/2018		N
ENF 18-0206	111 S DEWEY ST	LETTER SENT	Resolved	04/17/18		04/25/18	N
ENF 18-0208	401 HURON ST	COMPLAINT LOGGED	LETTER SENT	04/18/18	05/02/2018		N
ENF 18-0209	1000 HANOVER ST	COMPLAINT LOGGED	Resolved	04/18/18		04/25/18	N
ENF 18-0221	701 FLETCHER ST	INSPECTED PROPERTY	Resolved	04/24/18		04/25/18	VAC
ENF 18-0229	708 ABREY AV	COMPLAINT LOGGED	INSPECTION PENDING	04/30/18	05/08/2018		N
<b>Total Entries:</b>				<b>9</b>			

**NO BUILDING PERMIT**

Next Action

**Enforcements By Category****05/01/18**

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APRIL 2018

Enforcement Number	Address	Previous Status	Status	Filed	Date	Closed	Rental
ENF 18-0226	515 AMENT ST	CONTACT HOMEOWNER	Resolved	04/26/18		04/26/18	N
<b>Total Entries:</b>				<b>1</b>			

**NO MECHANICAL PERMIT**

Enforcement Number	Address	Previous Status	Status	Filed	Next Action Date	Closed	Rental
ENF 18-0195	514 ELIZABETH ST	CONTACT HOMEOWNER	Resolved	04/11/18		04/13/18	N
<b>Total Entries:</b>				<b>1</b>			

**RV/CAMPER VIOLATIONS**

Enforcement Number	Address	Previous Status	Status	Filed	Next Action Date	Closed	Rental
ENF 18-0215	402 ROBBINS ST	INSPECTED PROPERTY	Resolved	04/23/18		04/23/18	Y
<b>Total Entries:</b>				<b>1</b>			

**SIGN VIOLATION**

Enforcement Number	Address	Previous Status	Status	Filed	Next Action Date	Closed	Rental
ENF 18-0184	208 N SHIAWASSEE ST	CONTACT WITH BUSINESS	LETTER SENT	04/09/18	05/08/2018		COMM
ENF 18-0199	1007 S WASHINGTON ST	CONTACT WITH BUSINESS	Resolved	04/12/18		04/17/18	COMM
ENF 18-0216	114 W MAIN ST	COMPLAINT LOGGED	LETTER SENT	04/23/18			COMM
<b>Total Entries:</b>				<b>3</b>			

**VACANT/SQUATTERS**

Enforcement Number	Address	Previous Status	Status	Filed	Next Action Date	Closed	Rental
ENF 18-0189	406 GILBERT ST	LETTER SENT	REF TO POLICE	04/10/18	05/17/2018		VAC
<b>Total Entries:</b>				<b>1</b>			

**ZONING**



## Enforcements By Category

05/01/18

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APRIL 2018

Enforcement Number	Address	Previous Status	Status	Filed	Resolution Date	Closed	Rental
ENF 18-0177	221 E KING ST	CONTACT HOMEOWNER	INSPECTION PENDING	04/04/18	05/08/2018		N
<b>Total Entries:</b>				<b>1</b>			

**Total Records: 61**

Total Pages: 6

### RENTAL COLUMN DEFINITIONS

Y - Yes, it's a rental  
N - No, it's not a rental - owner occupied  
APTS - Apartment Building  
COMM - Commercial  
REPO - Repossession  
TRAIL - Trailer Park  
VAC - Vacant House  
VL - Vacant Lot  
IND - Industrial  
HOME OCC - Home Occupied

\*These are on-going complaints and will be resolved with compliance or possible court action.



# OWOSSO PUBLIC SAFETY

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202 S. WATER ST. • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580 • FAX (989) 725-0528

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## *MEMORANDUM*

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DATE: May 15, 2018

TO: Owosso City Council

FROM: Eric E. Cherry  
Police Department Lieutenant

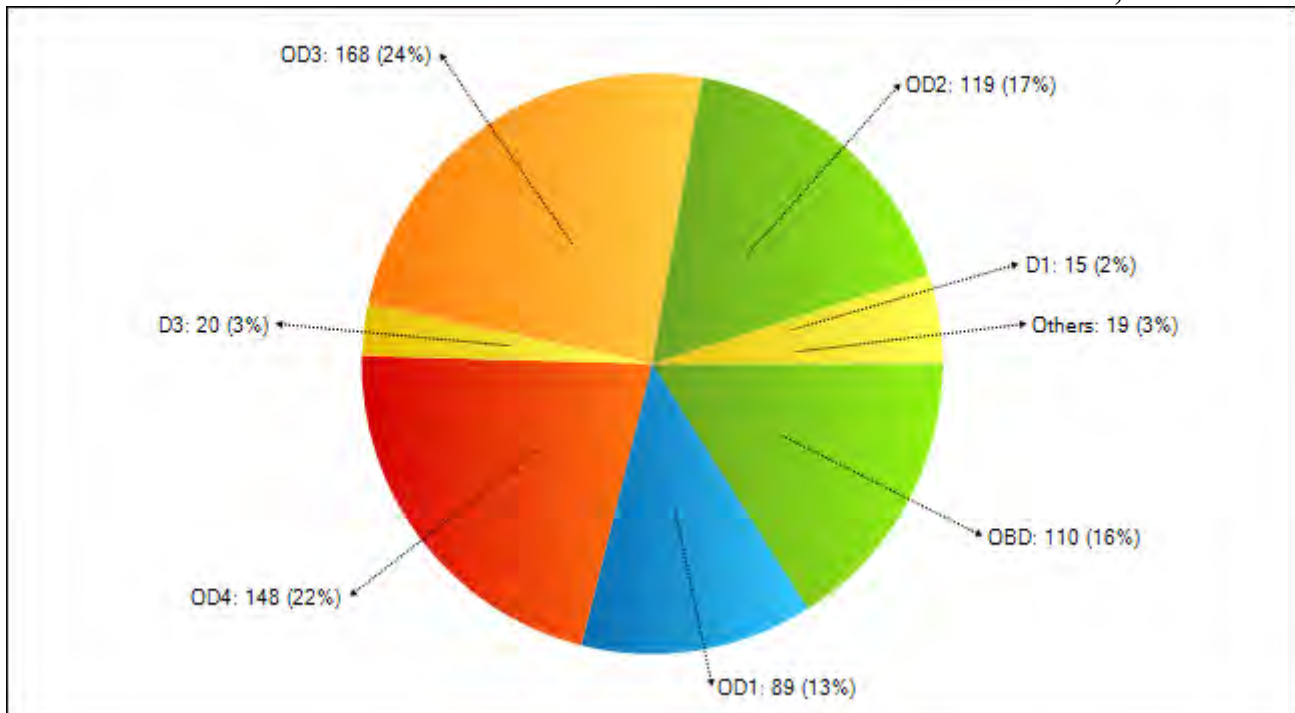
RE: April 2018 Police Report

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Attached are the statistics for the Police Department for April 2018. One report is an offense summary for the month of April, by offense. The other report, neighborhood crime report, lists occurred date, case no, location, and complaint type for reports in April. The officers completed four hundred eighteen (418) field interviews this month, which are calls where a full criminal report is not needed. Your Owosso Police Officers arrested thirty seven (37) persons this month for forty nine (49) total offenses.

For April 2018 the police handled six hundred eighty eight (688), one hundred eighteen (118) were traffic stops, about seventeen (17) percent of their work activity.

**BELOW IS A BREAKDOWN OF INCIDENTS HANDLED BY OWOSSO POLICE, BY DISTRICT.**



OD1: Owosso City District 1 (northwest, north of M-21 and west of M-52)

OD2: Owosso City District 2 (northeast, north of M-21 and east of M-52)

OD3: Owosso City District 3 (southwest, south of M-21 and west of M-52)

OD4: Owosso City District 4 (southeast, south of M-21 and east of M-52, excluding business district and police office is in this district)

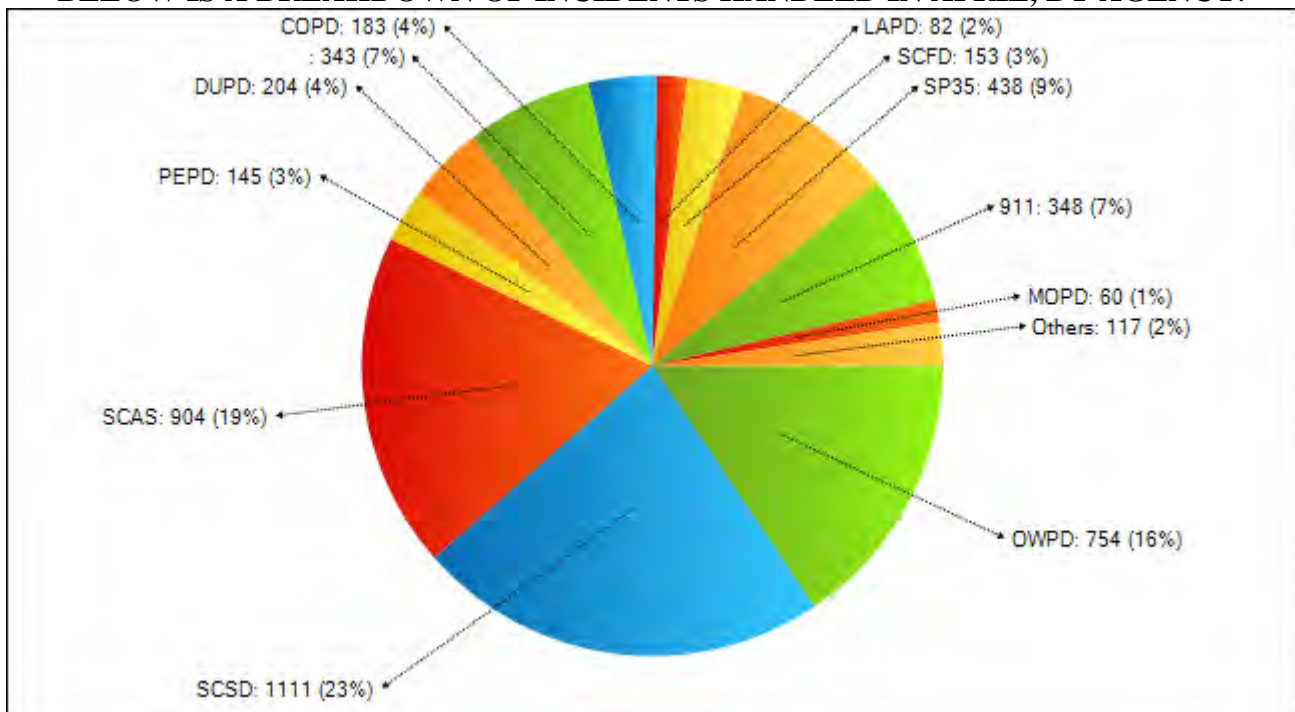
OBD: Owosso City Downtown Business District

D1: Shiawassee County northwest district (west of M-52 and north of Hibbard Road)

D3: Shiawassee County northeast district (east of M-52 and north of Hibbard Road)

Others: Included City of Corunna's 3 districts and any other area officer's responded.

**BELOW IS A BREAKDOWN OF INCIDENTS HANDLED IN APRIL, BY AGENCY.**



SCSD: Shiawassee County Sheriff's Office

PEPD: Perry City Police

Others: All Other Departments

SCAS: Shiawassee County Ambulance Services

DUPD: Durand City Police

LAPD: Laingsburg City Police

SP35: Michigan State Police Post #35

COPD: Corunna City Police

SCFD: Shiawassee County Fire Departments

SCAC: Shiawassee County Animal Control

OWPD: Owosso City Police

911: Shiawassee County 911 Center

# Owosso PD Offense Summary

## Occurred 4/1/2018 - 4/30/2018

Offense	Total Offenses
1006 - 10001 - Kidnap Adult	1
1178 - 11008 - CSC Fourth (4th) Degree - Forcible Contact	1
1209 - 12000 - Robbery - Residence - Strong Arm	1
1303 - 13002 - Aggravated/Felonious Assault - Family - Strong Arm	1
1304 - 13002 - Aggravated/Felonious Assault - Non-Family - Gun	1
1313 - 13001 - Assault and Battery/Simple Assault	20
1316 - 13003 - Intimidation	1
1380 - 13003 - Telephone Used for Harassment, Threats	1
1384 - 13003 - Computer/Internet Used for Harassment, Threats	1
2202 - 22001 - Burglary - Forced Entry - Residence (Including Home Invasion)	1
2204 - 22002 - Burglary - No Forced Entry - Residence (Including Home Invasion)	1
2305 - 23005 - Larceny - Personal Property from Vehicle	1
2308 - 23003 - Larceny - From Building (Includes library, office used by public, etc)	4
2399 - 23007 - Larceny (Other)	4
2474 - 24002 - Motor Vehicle as Stolen Property - Theft and Use	1
2505 - 25000 - Pass Counterfeited - Any Object	3
2609 - 26003 - Fraud - Impersonation	1
2609 - 26007 - Fraud - Identity Theft	2
2699 - 26001 - Fraud (Other)	1
2701 - 27000 - Embezzlement - Business Property	1
2902 - 29000 - Damage to Property - Private Property	3
2903 - 29000 - Damage to Property - Public Property	1
2999 - 29000 - Damage to Property (other)	1
3512 - 35001 - Heroin - Possess	1
3547 - 35001 - Methamphetamine - Possess	2
3562 - 35001 - Marijuana - Possess	6
3599 - 35001 - Dangerous Drugs (Other)	1
3808 - 38002 - (Child Support) Non-Support of Parents	1
4103 - 41002 - Liquor Violation - Transport (Open Container, etc.)	1
4801 - 48000 - Resisting Officer	2
5005 - 50000 - Contempt of Court	1
5006 - 50000 - Obstructing Justice	14
5012 - 50000 - Probation Violation	2
5013 - 50000 - Conditional Release Violation	2
5015 - 50000 - Failure to Appear	1

# Owosso PD Offense Summary

## Occurred 4/1/2018 - 4/30/2018

5212 - 52001 - Concealed Weapons - Possession of Weapon	1
5213 - 52003 - Weapons, firing of (includes Careless, Reckless, Heedless Use)	1
5393 - 53001 - Disorderly Conduct (Other)	2
5399 - 53002 - Public Peace (Other)	1
5599 - 55000 - Health and Safety Violations (Other)	1
7070 - 70000 - Runaway	6
7399 - 73000 - Miscellaneous Arrest	1
8029 - 54002 - Operating While in the Presence of Drugs (OWPD)	1
8041 - 54002 - Operating Under the Influence of Intoxicating Liquor	4
8271 - 54003 - Traffic - No Operators License	1
8273 - 54003 - Traffic - Driving on Susp/Revoked/Refused License	6
8328 - 54003 - Motor Vehicle Violation	3
8910 - 89003 - Violation - Reg - Improper Use of MPSC Plate	1
9908 - 92004 - Civil Custodies - Insanity (Mental)	1
9910 - 93001 - Traffic, Non-Criminal - Accident	16
9911 - 93002 - Traffic, Non-Criminal - Non-Traffic Accident	6
9944 - 98008 - Inspections/Investigations - Lost and Found Prop	9
9947 - 99002 - Miscellaneous - Natural Death	2
9953 - 99008 - Miscellaneous - General Assistance	4
9954 - 99009 - Miscellaneous - Non-Criminal	9
9955 - 99008 - Miscellaneous - Assist to EMS	3
9956 - 99008 - Miscellaneous - Assist to Other Police Agency	1
<b>Total</b>	<b>167</b>

# Owosso Neighborhood Crime Report

Occurred 4/1/2018 - 4/30/2018

Occurred Date	Case No	Location	Offense
4/1/2018	1864500649	800 N Adams St Apt 3	AGGRAVATED/FELONIOUS ASSAULT
4/15/2018	1864500505	1200 S Shiawassee St	AGGRAVATED/FELONIOUS ASSAULT
4/1/2018	1864500649	800 N Adams St Apt 3	BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)
4/15/2018	1864500506	2200 S Chipman St	BURGLARY -FORCED ENTRY
4/18/2018	1864500523	100 N Lafayette	CIVIL CUSTODIES - INSANITY (MENTAL)
4/2/2018	1864500452	800 W Main St Apt 2	DAMAGE TO PROPERTY
4/10/2018	1864500491	200 N Water St	DAMAGE TO PROPERTY
4/16/2018	1864500642	200 N Water St	DAMAGE TO PROPERTY
4/20/2018	1864500540	600 S Washington St	DAMAGE TO PROPERTY
4/29/2018	1864500591	700 Blk S Shiawassee St	DAMAGE TO PROPERTY
4/8/2018	1864500473	S Hickory St / E Comstock St	DISORDERLY CONDUCT
4/28/2018	1864500584	600 Grand Ave	DISORDERLY CONDUCT
4/20/2018	1864500561	100 E Exchange St	EMBEZZLEMENT
4/9/2018	1864500475	3900 E M21	FAMILY -NONSUPPORT
4/1/2018	1864500440	600 E Oliver St Apt 2	FORGERY/COUNTERFEITING
4/1/2018	1864500441	900 Dingwall Dr	FORGERY/COUNTERFEITING
4/16/2018	1864500509	200 E Main St	FORGERY/COUNTERFEITING
4/12/2018	1864500487	200 N Water St	FRAUD
4/13/2018	1864500492	400 Adams St	FRAUD
4/25/2018	1864500565	1100 W Main St	FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME
4/7/2018	1864500466	900 S Lingle Ave	FRAUD -IMPERSONATION
4/15/2018	1864500505	1200 S Shiawassee St	HEALTH AND SAFETY
4/3/2018	1864500450	200 N Dewey St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
4/5/2018	1864500518	500 Blk S Smith St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
4/5/2018	1864500458	700 W Clinton St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
4/7/2018	1864500468	1600 Chippewa Trl	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
4/9/2018	1864500513	800 N Ball St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
4/16/2018	1864500514	200 Curwood Castle Dr	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
4/24/2018	1864500560	200 S Water St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP

# Owosso Neighborhood Crime Report

## Occurred 4/1/2018 - 4/30/2018

4/25/2018	1864500562	500 E Oliver St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
4/27/2018	1864500572	300 S Lansing St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
4/30/2018	1864500595	1800 W Henry St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
4/6/2018	1864500462	1900 W Stewart St	INTIMIDATION/STALKING
4/24/2018	1864500557	1100 W Harding St	INTIMIDATION/STALKING
4/25/2018	1864500586	700 E North St	INTIMIDATION/STALKING
4/8/2018	1864500471	100 W Elizabeth St	JUVENILE RUNAWAY
4/12/2018	1864500488	100 W Elizabeth St	JUVENILE RUNAWAY
4/17/2018	1864500515	100 W Elizabeth	JUVENILE RUNAWAY
4/18/2018	1864500525	700 S Lingle Ave	JUVENILE RUNAWAY
4/25/2018	1864500566	100 W Elizabeth Dr	JUVENILE RUNAWAY
4/28/2018	1864500588	100 Elizabeth St	JUVENILE RUNAWAY
4/1/2018	1864500649	800 N Adams St	KIDNAPPING/ABDUCTION
4/10/2018	1864500484	1200 Penbrook Dr	LARCENY -OTHER
4/12/2018	1864500553	200 E Jerome St	LARCENY -OTHER
4/27/2018	1864500581	600 S Oakwood Ave	LARCENY -OTHER
4/30/2018	1864500633	1800 S Chipman St	LARCENY -OTHER
4/2/2018	1864500446	1400 Mansfield Dr	LARCENY -THEFT FROM BUILDING
4/3/2018	1864500460	1100 W Main St	LARCENY -THEFT FROM BUILDING
4/6/2018	1864500463	300 E Exchange St	LARCENY -THEFT FROM BUILDING
4/19/2018	1864500532	600 N Park St	LARCENY -THEFT FROM BUILDING
4/28/2018	1864500582	600 N Park St	LARCENY -THEFT FROM BUILDING
4/9/2018	1864500476	200 E Main St	LARCENY -THEFT FROM MOTOR VEHICLE
4/7/2018	1864500469	1000 W Main St	LIQUOR VIOLATIONS -OTHER
4/8/2018	1864500470	1200 S Shiawassee St	MISCELLANEOUS - ASSIST TO EMS
4/8/2018	1864500474	400 E Mcarthur St	MISCELLANEOUS - ASSIST TO EMS
4/16/2018	1864500511	100 E Corunna Ave	MISCELLANEOUS - ASSIST TO EMS
4/27/2018	1864500579	200 S Water St	MISCELLANEOUS - ASSIST TO OTHER POLICE AGENCY
4/13/2018	1864500495	200 E Main St	MISCELLANEOUS - GENERAL ASSISTANCE
4/16/2018	1864500512	500 E Main St	MISCELLANEOUS - GENERAL ASSISTANCE
4/19/2018	1864500533	500 W Ryan St	MISCELLANEOUS - GENERAL ASSISTANCE
4/30/2018	1864500594	300 S Shiawassee St	MISCELLANEOUS - GENERAL ASSISTANCE
4/2/2018	1864500443	1300 Mansfield Dr	MISCELLANEOUS - NATURAL DEATH
4/9/2018	1864500477	300 Randolph St	MISCELLANEOUS - NATURAL DEATH
4/4/2018	1864500454	S Michigan Ave/ W Genesee St	MISCELLANEOUS - NON-CRIMINAL



# Owosso Neighborhood Crime Report

Occurred 4/1/2018 - 4/30/2018

4/4/2018	1864500455	600 Corunna Ave	MISCELLANEOUS - NON-CRIMINAL
4/8/2018	1864500472	300 N Cedar St	MISCELLANEOUS - NON-CRIMINAL
4/17/2018	1864500528	700 E North St	MISCELLANEOUS - NON-CRIMINAL
4/20/2018	1864500536	100 N Washington St	MISCELLANEOUS - NON-CRIMINAL
4/22/2018	1864500549	1100 W Main St	MISCELLANEOUS - NON-CRIMINAL
4/26/2018	1864500573	300 N Dewey St	MISCELLANEOUS - NON-CRIMINAL
4/27/2018	1864500576	200 W Main St	MISCELLANEOUS - NON-CRIMINAL
4/27/2018	1864500571	600 N Washington St	MISCELLANEOUS - NON-CRIMINAL
4/6/2018	1864500459	W Stewart St / S Isham St	MISCELLANEOUS CRIMINAL OFFENSE
4/20/2018	1864500537	100 E Corunna Ave	MOTOR VEHICLE VIOLATION
4/25/2018	1864500564	W Main St / N Shiawassee St	MOTOR VEHICLE VIOLATION
4/29/2018	1864500590	W Main St/ N Lansing St	MOTOR VEHICLE VIOLATION
4/1/2018	1864500578	1400 Cleveland St	MOTOR VEHICLE, AS STOLEN PROPERTY
4/1/2018	1864500436	200 S Washington St	NONAGGRAVATED ASSAULT
4/1/2018	1864500438	300 N Lafayette Blvd	NONAGGRAVATED ASSAULT
4/6/2018	1864500465	1200 W Penbrook Dr	NONAGGRAVATED ASSAULT
4/9/2018	1864500481	400 N Ball St	NONAGGRAVATED ASSAULT
4/10/2018	1864500482	300 N Park St	NONAGGRAVATED ASSAULT
4/10/2018	1864500491	200 N Water St	NONAGGRAVATED ASSAULT
4/13/2018	1864500497	400 N Chipman St	NONAGGRAVATED ASSAULT
4/17/2018	1864500517	700 W River St	NONAGGRAVATED ASSAULT
4/18/2018	1864500526	1200 S Pearce St	NONAGGRAVATED ASSAULT
4/19/2018	1864500530	400 E Exchange St	NONAGGRAVATED ASSAULT
4/20/2018	1864500539	200 N Water St	NONAGGRAVATED ASSAULT
4/20/2018	1864500552	800 W Hampton St	NONAGGRAVATED ASSAULT
4/21/2018	1864500545	1400 W North St	NONAGGRAVATED ASSAULT
4/22/2018	1864500570	900 W Main St	NONAGGRAVATED ASSAULT
4/22/2018	1864500550	1000 W Main St	NONAGGRAVATED ASSAULT
4/23/2018	1864500563	300 S Michigan Ave	NONAGGRAVATED ASSAULT
4/26/2018	1864500568	1300 W Herman St	NONAGGRAVATED ASSAULT
4/27/2018	1864500580	500 E Comstock St	NONAGGRAVATED ASSAULT
4/28/2018	1864500587	500 W Main St	NONAGGRAVATED ASSAULT
4/30/2018	1864500600	E Allendale Ave / S Frazier Ave	NONAGGRAVATED ASSAULT
4/1/2018	1864500439	100 S Washington St	OBSTRUCTING JUSTICE
4/1/2018	1864500442	200 N Ball St	OBSTRUCTING JUSTICE
4/12/2018	1864500489	200 McAruther St	OBSTRUCTING JUSTICE
4/13/2018	1864500499	400 W Gute St	OBSTRUCTING JUSTICE
4/14/2018	1864500503	1100 W Main St	OBSTRUCTING JUSTICE



# Owosso Neighborhood Crime Report

## Occurred 4/1/2018 - 4/30/2018

4/15/2018	1864500504	400 E Mason St	OBSTRUCTING JUSTICE
4/17/2018	1864500519	600 S Glenwood Ave	OBSTRUCTING JUSTICE
4/19/2018	1864500532	600 N Park St	OBSTRUCTING JUSTICE
4/19/2018	1864500534	200 S Chestnut St	OBSTRUCTING JUSTICE
4/20/2018	1864500535	300 E Corunna Ave	OBSTRUCTING JUSTICE
4/21/2018	1864500541	702 S Johnson	OBSTRUCTING JUSTICE
4/21/2018	1864500543	900 S Chestnut St	OBSTRUCTING JUSTICE
4/21/2018	1864500544	700 E Corunna Ave	OBSTRUCTING JUSTICE
4/22/2018	1864500547	N Cedar St / W Bradley St	OBSTRUCTING JUSTICE
4/23/2018	1864500554	Water And Exchange St	OBSTRUCTING JUSTICE
4/24/2018	1864500558	300 N Dimmick	OBSTRUCTING JUSTICE
4/24/2018	1864500559	1100 W Main St	OBSTRUCTING JUSTICE
4/26/2018	1864500567	900 W Main St	OBSTRUCTING JUSTICE
4/28/2018	1864500592	200 S Water St	OBSTRUCTING JUSTICE
4/30/2018	1864500596	600 N Park St	OBSTRUCTING JUSTICE
4/4/2018	1864500456	1100 W Main St	OBSTRUCTING POLICE
4/22/2018	1864500547	N Cedar St / W Bradley St	OBSTRUCTING POLICE
4/4/2018	1864500456	1100 W Main St	OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS
4/6/2018	1864500459	W Stewart St / S Isham St	OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS
4/7/2018	1864500469	1000 W Main St	OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS
4/13/2018	1864500498	E Monroe St. / S Lingle Ave	OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS
4/13/2018	1864500500	Park And Exchange St	OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS
4/7/2018	1864500467	600 E Corunna Ave	PUBLIC PEACE -OTHER
4/17/2018	1864500520	300 N Cedar St	ROBBERY
4/10/2018	1864500585	900 W Hampton St	SEXUAL CONTACT FORCIBLE -CSC 4TH DEGREE
4/7/2018	1864500469	1000 W Main St	TRAFFIC - DRIVING ON SUSP/REVOKED/REFUSED LICENSE
4/13/2018	1864500498	E Monroe St. / S Lingle Ave	TRAFFIC - DRIVING ON SUSP/REVOKED/REFUSED LICENSE
4/19/2018	1864500531	N Saginaw St/exchange St	TRAFFIC - DRIVING ON SUSP/REVOKED/REFUSED LICENSE
4/24/2018	1864500556	400 N Hickory St	TRAFFIC - DRIVING ON SUSP/REVOKED/REFUSED LICENSE
4/30/2018	1864500597	1300 W Mack St	TRAFFIC - DRIVING ON SUSP/REVOKED/REFUSED LICENSE
4/30/2018	1864500598	600 W Main St	TRAFFIC - DRIVING ON SUSP/REVOKED/REFUSED

# Owosso Neighborhood Crime Report

## Occurred 4/1/2018 - 4/30/2018

			LICENSE
4/29/2018	1864500583	S Ball St / W Main St	TRAFFIC - NO OPERATORS LICENSE
4/2/2018	1864500448	600 W Oliver St	TRAFFIC - RECKLESS DRIVING
4/2/2018	1864500444	S Washington St / E Main St	TRAFFIC, NON-CRIMINAL - ACCIDENT
4/2/2018	1864500445	Hickory St/oliver St	TRAFFIC, NON-CRIMINAL - ACCIDENT
4/5/2018	1864500457	100 E Exchange St	TRAFFIC, NON-CRIMINAL - ACCIDENT
4/6/2018	1864500461	Main/oakwood	TRAFFIC, NON-CRIMINAL - ACCIDENT
4/6/2018	1864500464	600 W Main St	TRAFFIC, NON-CRIMINAL - ACCIDENT
4/9/2018	1864500478	Corunna Ave/washington	TRAFFIC, NON-CRIMINAL - ACCIDENT
4/11/2018	1864500485	900 E Corunna Ave	TRAFFIC, NON-CRIMINAL - ACCIDENT
4/12/2018	1864500486	Exchange/washington	TRAFFIC, NON-CRIMINAL - ACCIDENT
4/16/2018	1864500508	200 N Chipman St	TRAFFIC, NON-CRIMINAL - ACCIDENT
4/18/2018	1864500522	800 S Abrey Ave	TRAFFIC, NON-CRIMINAL - ACCIDENT
4/18/2018	1864500524	W Stewart St/ S Cedar St	TRAFFIC, NON-CRIMINAL - ACCIDENT
4/21/2018	1864500546	W Mason St / N Water St	TRAFFIC, NON-CRIMINAL - ACCIDENT
4/22/2018	1864500548	Main/dewey	TRAFFIC, NON-CRIMINAL - ACCIDENT
4/23/2018	1864500551	500 W Amest St	TRAFFIC, NON-CRIMINAL - ACCIDENT
4/26/2018	1864500569	Washington St/mason St	TRAFFIC, NON-CRIMINAL - ACCIDENT
4/27/2018	1864500577	W Main St (m-21) / Michigan Ave	TRAFFIC, NON-CRIMINAL - ACCIDENT
4/4/2018	1864500456	1100 W Main St	TRAFFIC, NON-CRIMINAL - NON-TRAFFIC ACCIDENT
4/9/2018	1864500479	400 S Chestnut St	TRAFFIC, NON-CRIMINAL - NON-TRAFFIC ACCIDENT
4/13/2018	1864500494	400 E Main St	TRAFFIC, NON-CRIMINAL - NON-TRAFFIC ACCIDENT
4/13/2018	1864500496	1199 E Monroe St	TRAFFIC, NON-CRIMINAL - NON-TRAFFIC ACCIDENT
4/14/2018	1864500501	900 W Bradley St	TRAFFIC, NON-CRIMINAL - NON-TRAFFIC ACCIDENT
4/19/2018	1864500529	700 E North St	TRAFFIC, NON-CRIMINAL - NON-TRAFFIC ACCIDENT
4/14/2018	1864500502	N Gould St/w Oliver St	VIOLATION - REG - IMPROPER USE OF MPSC PLATE
4/8/2018	1864500473	S Hickory St / E Comstock St	VIOLATION OF CONTROLLED SUBSTANCE ACT
4/13/2018	1864500498	E Monroe St. / S Lingle Ave	VIOLATION OF CONTROLLED SUBSTANCE ACT
4/13/2018	1864500499	400 W Gute St	VIOLATION OF CONTROLLED SUBSTANCE ACT
4/15/2018	1864500504	400 E Mason St	VIOLATION OF CONTROLLED SUBSTANCE ACT
4/18/2018	1864500527	200 E Main St	VIOLATION OF CONTROLLED SUBSTANCE ACT
4/21/2018	1864500541	700 S Johnson	VIOLATION OF CONTROLLED SUBSTANCE ACT
4/21/2018	1864500542	1100 S Chestnut St	VIOLATION OF CONTROLLED SUBSTANCE ACT
4/29/2018	1864500589	200 E Main St	VIOLATION OF CONTROLLED SUBSTANCE ACT
4/30/2018	1864500598	600 W Main St	VIOLATION OF CONTROLLED SUBSTANCE ACT
4/30/2018	1864500599	100 N Cedar St	VIOLATION OF CONTROLLED SUBSTANCE ACT
4/30/2018	1864500599	100 N Cedar St	WEAPONS OFFENSE - CONCEALED
4/24/2018	1864500555	400 S Chestnut St	WEAPONS OFFENSE - OTHER

# Owosso Neighborhood Crime Report

Occurred 4/1/2018 - 4/30/2018

Total	170		



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599

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# *MEMORANDUM*

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DATE: May 15, 2018

TO: Owosso City Council

FROM: Kevin Lenkart  
Director of Public Safety

RE: May 2018 Fire & Ambulance Report

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During the month of April 2018:

Fire Department responded to 249 Ambulance calls

Fire Department responded to 21 Fire calls –

Building Fires	1
Building Fires Mutual Aid	1
Gas Leak/CO Alarm	6
False Alarms	8
Vehicle Accidents	0
EMS Assist	0
Vehicle Fire	0
Illegal Burn	2
Other Fires	3

**OWOSSO HISTORICAL COMMISSION**  
Regular Meeting Minutes  
April 9, 2018, 7:00 PM Curwood Castle



**CALL TO ORDER:**

**PRESENT:** Commissioner Carol Vaughn, Chair; Commissioner Karen Marumoto, Vice Chair; Commissioner Dave Acton; Commissioner Sara Adams; Commissioner Robert Brockway, Commissioner Carolyn Ebert; Commissioner Deb Gilbert; Commissioner Heather Jacobs; Commissioner Anne Ludington, Robert Doran, Director

**ABSENT:** Commissioner Elaine Greenway

**APPROVAL OF AGENDA:** Commissioner Dave Acton moved to approve the agenda, seconded by Vice Chair Karen Marumoto. Ayes all. Motion Carried

**CONSENT AGENDA:** Vice Chair Karen Marumoto moved to approve the consent agenda, seconded by Commissioner Robert Brockway. Ayes all. Motion Carried

Revenues and Expenditures, Curwood Castle Dashboard Report, Curwood Castle Admissions and Financials, Curwood Castle Gift Shop Sales, OHC Balance Sheet, OHC Check Register; March 12 Minutes

**CITIZEN COMMENTS:** No citizen's comments

**COMMUNICATIONS:** No Communications

**OLD BUSINESS:**

- Vice Chair nomination and vote: **Commissioner Sara Adams moved to nominate Karen Marumoto as Vice Chair, seconded by Commissioner Annie Ludington. Ayes all. Motion Carried.**
- Review Board Agenda 12 Month Planning Guide: **The 12 month Board Agenda planning guide was reviewed. The board is on track with our strategic board goals and initiatives.**
- 501(c)3 status: **Chair Carol Vaughn applied for our and received our EIN number (Employer Identification Number) from the IRS. The next step is to continue to develop the articles and incorporation and by-laws, and simultaneously apply for our 501(c)3 status from the IRS.**
- 2018 Calendar of event – updates: **Director Doran updated the board on our upcoming spring/summer/fall events.**
- Docent Training update: **The packets for the Docent Training sessions on May 6 & 7 have been completed and as of now we have approximately 20 docents signed up.**

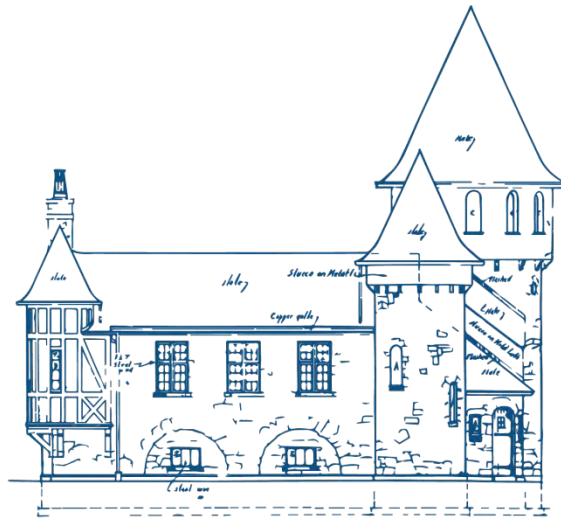
- Bus Tour grant update: **The grant from the CVB of \$2,000 has been approved and Robert Doran from OHC, Piper Brewer from SAC, Mary Warner Stone from DUSY and Kim Springsdorf from SRI will all participate starting the process of actively seeing out bus tours. Process will begin in mid-May.**
- Curwood Castle Park Map: **Director Doran shared the new Curwood Castle Park map with the board. The map is currently on the web site under “visit us”**
- Review City Budget VS Proposed Castle City Museum Budget: **Chair Carol Vaughn shared the new financial reports compared to the reports currently supplied by the city. Starting in June we will be presenting the board with both financials through the transition to the 501(c)3.**
- Review updated Key Measurable/Dashboard Reports: **Chair Carol Vaughn created a Dashboard report for 10 of our key measureables. This document will be further refined by the outcome of our strategic plan.**
- Strategic Plan Update: **Dave Vaughn will continue to work on finalizing a first version of our strategic plan which he will present our next board meeting.**

#### **NEW BUSINESS:**

- Committee Reports – Strategic Planning Activities for 2018
  - **A summary of committee reports and regularly scheduled meetings given by committee chairs.**
    - Finance – next meeting date April 26
    - Governance – next meeting date April 10
    - Philanthropy, Giving & Membership
    - Exhibitions & Education – April 11
    - Facilities
    - Marketing, Advertising & Social Media
    - Archiving & Acquisitions
    - Volunteers
- IT Update - G Suite: **Director Doran gave an update on G Suite and the implementation of communicating through Gmail folders.**
- Power thought of the day

#### **CITIZEN COMMENTS:**

#### **ADJOURN:**



## OWOSSO HISTORICAL COMMISSION

THE CURWOOD COLLECTION

### Consent Agenda – Monday, May 14, 2018

- Revenue & Expenditure – period ending 4/30/18
- Curwood Castle Dashboard Report 4/30/18
- Curwood Castle Financial Report – April, 2018
- Curwood Castle Gift Shop Report – April, 2018
- Curwood Castle Deposit Report – April, 2018
- Historical Balance Sheet – period ending 4/30/18
- Check Register – period ending April, 2018
- April 9, 2018 Minutes

05/08/2018

## REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

PERIOD ENDING 04/30/2018

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2017-18	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		AMENDED BUDGET	MONTH 04/30/2018 INCREASE (DECREASE)	04/30/2018 NORMAL (ABNORMAL)	BALANCE NORMAL (ABNORMAL)	
Fund 297 - HISTORICAL FUND						
Revenues						
Dept 000						
297-000-600.600	SALES	5,000.00	329.00	3,676.60	1,323.40	73.53
297-000-664.664	INTEREST INCOME	50.00	0.00	83.54	(33.54)	167.08
297-000-664.667	RENTS	2,000.00	500.00	1,000.00	1,000.00	50.00
297-000-664.668	RENTAL INCOME	13,200.00	700.00	10,600.00	2,600.00	80.30
297-000-671.675	DONATIONS-PRIVATE	20,000.00	650.00	17,221.77	2,778.23	86.11
297-000-671.678	FUNDRAISER/MEMBERSHIPS	10,000.00	0.00	0.00	10,000.00	0.00
297-000-671.679	DONATIONS:HOME TOUR	5,000.00	0.00	4,613.70	386.30	92.27
297-000-695.101	GENERAL FUND TRANSFER	33,000.00	2,750.00	27,500.00	5,500.00	83.33
297-000-695.699	APPROPRIATION OF FUND BALANCE	10,000.00	0.00	0.00	10,000.00	0.00
Total Dept 000		98,250.00	4,929.00	64,695.61	33,554.39	65.85
TOTAL REVENUES		98,250.00	4,929.00	64,695.61	33,554.39	65.85
Expenditures						
Dept 797 - HISTORICAL COMMISSION						
297-797-728.000	OPERATING SUPPLIES	0.00	4.14	456.75	(456.75)	100.00
297-797-728.200	SUPPLIES-HISTORIC COLLECTION	1,000.00	0.00	711.25	288.75	71.13
297-797-728.300	HOME TOUR PROMOTION	0.00	1,250.00	1,399.99	(1,399.99)	100.00
297-797-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	0.00	414.00	465.00	(465.00)	100.00
297-797-810.000	INSURANCE & BONDS	1,250.00	2,649.20	2,649.20	(1,399.20)	211.94
297-797-831.000	BUILDING MAINTENANCE	2,000.00	0.00	62.50	1,937.50	3.13
297-797-856.000	MISCELLANEOUS	6,000.00	119.72	1,298.85	4,701.15	21.65
297-797-869.000	PROMOTION	5,000.00	443.00	2,183.64	2,816.36	43.67
297-797-870.000	EXHIBITIONS	0.00	63.60	473.60	(473.60)	100.00
Total Dept 797 - HISTORICAL COMMISSION		15,250.00	4,943.66	9,700.78	5,549.22	63.61
Dept 798 - CASTLE						
297-798-702.200	WAGES	40,000.00	2,643.64	29,054.02	10,945.98	72.64
297-798-702.400	WAGES - SEASONAL-DOCENTS	12,000.00	777.00	9,936.28	2,063.72	82.80
297-798-715.000	SOCIAL SECURITY (FICA)	3,978.00	261.69	2,982.77	995.23	74.98
297-798-717.000	UNEMPLOYMENT INSURANCE	42.00	8.56	8.56	33.44	20.38
297-798-719.000	WORKERS' COMPENSATION	80.00	68.00	84.00	(4.00)	105.00
297-798-728.000	OPERATING SUPPLIES	1,500.00	0.00	230.99	1,269.01	15.40



297-798-810.000	INSURANCE & BONDS	700.00	0.00	0.00	700.00	0.00
297-798-820.000	UTILITIES	4,000.00	543.06	3,940.30	59.70	98.51
297-798-831.000	BUILDING MAINTENANCE	7,000.00	0.00	1,049.32	5,950.68	14.99
297-798-856.000	MISCELLANEOUS	1,000.00	128.75	2,514.10	(1,514.10)	251.41
297-798-869.000	PROMOTION	0.00	0.00	770.87	(770.87)	100.00
Total Dept 798 - CASTLE		70,300.00	4,430.70	50,571.21	19,728.79	71.94
Dept 799 - GOULD HOUSE						
297-799-810.000	INSURANCE & BONDS	700.00	0.00	0.00	700.00	0.00
297-799-820.000	UTILITIES	4,000.00	620.12	3,460.12	539.88	86.50
297-799-831.000	BUILDING MAINTENANCE	5,000.00	0.00	433.48	4,566.52	8.67
297-799-831.200	BLDG MAINTENANCE-RENTAL	1,000.00	0.00	0.00	1,000.00	0.00
297-799-856.000	MISCELLANEOUS	2,000.00	0.00	752.66	1,247.34	37.63
Total Dept 799 - GOULD HOUSE		12,700.00	620.12	4,646.26	8,053.74	36.58
TOTAL EXPENDITURES		98,250.00	9,994.48	64,918.25	33,331.75	66.07
Fund 297 - HISTORICAL FUND:						
TOTAL REVENUES		98,250.00	4,929.00	64,695.61	33,554.39	65.85
TOTAL EXPENDITURES		98,250.00	9,994.48	64,918.25	33,331.75	66.07
NET OF REVENUES & EXPENDITURES		0.00	(5,065.48)	(222.64)	222.64	100.00
TOTAL REVENUES - ALL FUNDS		98,250.00	4,929.00	64,695.61	33,554.39	65.85
TOTAL EXPENDITURES - ALL FUNDS		98,250.00	9,994.48	64,918.25	33,331.75	66.07
NET OF REVENUES & EXPENDITURES		0.00	(5,065.48)	(222.64)	222.64	100.00

## April 2016, 2017, 2018 Castle Comparison

	Total Admits	Total Admission	Gift Shop	Donations	Totals
2016	333	\$934.00	\$292.00	\$25.00	\$1,251.00
2017	342	\$1,309.00	\$164.00	\$9.00	\$1,482.00
2018	178	\$805.00	\$412.00	\$135.00	\$1,352.00

# April 2018 Castle Financial Report

Date	Adults	Children	Admissions	Gift Shop	Donations	Deposits
4/1/2018			Easter			
4/2/2018						
4/3/2018	8	4	\$35.00	\$25.00	\$100.00	
4/4/2018	2	3	\$16.00	\$24.00		
4/5/2018	3		\$15.00	\$11.00		
4/6/2018	5	4	\$26.00	\$24.00		
4/7/2018	19	2	\$100.00	\$69.00		
4/8/2018	21	8	\$115.00	\$76.00		\$636.00
4/9/2018						
4/10/2018			\$0.00			
4/11/2018	6		\$30.00			
4/12/2018	2		\$10.00	\$25.00		
4/13/2018			\$0.00			
4/14/2018			\$0.00			
4/15/2018			\$0.00			
4/16/2018						
4/17/2018	5		\$25.00	\$32.00		
4/18/2018			\$0.00			
4/19/2018	4		\$20.00			
4/20/2018	1	1	\$7.00			
4/21/2018	16	8	\$87.00	\$62.00		
4/22/2018			\$71.00	\$12.00		
4/23/2018						
4/24/2018	2		\$10.00			
4/25/2018	4		\$20.00	\$30.00		
4/26/2018	1		\$10.00	\$10.00		
4/27/2018	8		\$40.00			
4/28/2018	16	6	\$91.00			
4/29/2018	13	6	\$77.00	\$12.00	\$35.00	\$716.00
4/30/2018						\$1,352.00
<b>Totals</b>	<b>136</b>	<b>42</b>	<b>\$805.00</b>	<b>\$412.00</b>	<b>\$135.00</b>	<b>\$1,352.00</b>

## April 2018 Castle Gift Shop Sales

Item	Price	# Sold	Total
Blueprint - Framed	\$25.00		
Blueprint- Rolled	\$15.00		
Blueprint T-Shirt - 2XL	\$10.00	2	\$20.00
Blueprint T-Shirt - 3XL	\$10.00		
Blueprint T-Shirt - Large	\$10.00	4	\$40.00
Blueprint T-Shirt - Medium	\$10.00	1	\$10.00
Blueprint T-Shirt - Xlarge	\$10.00		
Book - Alaskan	\$10.00		
Book - Back to God's Country	\$10.00		
Book - Baree - Reprint	\$10.00	4	\$40.00
Book - Flaming Forest - Reprint	\$10.00		
Book - God's Country and the Man	\$22.00	2	\$44.00
Book - Gold Hunters- Reprint	\$10.00		
Book - Grizzly King - reprint	\$10.00	3	\$30.00
Book - Isobel - Reprint	\$10.00	1	\$10.00
Book - Kazan - reprint	\$10.00	2	\$20.00
Book - Nomads of the North - reprint	\$10.00		
Book - Phillip Steele- Reprint	\$10.00		
Book - Wolf Hunters- Reprint	\$10.00		
Books -Vintage	Misc	6	\$85.00
Castle Magnets	\$2.00	4	\$8.00
Castle Tin Cups	\$12.00		
Coaster - Castle Great Room	\$3.00	3	\$8.00
Coaster - Curwood Castle	\$3.00	2	\$6.00
Coaster - Curwood Statue	\$3.00	3	\$8.00
Coaster - James Oliver Curwood	\$3.00	2	\$6.00
Curwood Lobby Cards	\$4.00		
Souvenir Book - Gray	\$5.00		
Souvenir Book- Yellow	\$5.00		
Glasses - Comstock Cabin	\$5.00		
Glasses - Curwood Home	\$5.00		
Glasses - Gould House	\$5.00		
Maps	\$10.00		
Nomads of the North - dvd	\$20.00		
Northwest Trail - dvd	\$20.00		
Rin Tin Tin - Skull & Cross - dvd	\$20.00		
River's End - dvd	\$20.00		
The Bear - dvd	\$20.00		
The Trail Beyond - dvd	\$20.00		
Puzzle - Curwood Castle	\$15.00	3	\$45.00
Postcards	\$1.00	4	\$4.00
Yo-yos	\$4.00	4	\$16.00
2014 Train	\$12.00	1	\$12.00
<b>TOTALS</b>			<b>\$412.00</b>

## April 9-30 2018 Castle Deposit Report

	Children	Adults	Admissions	Gift Shop	Donations	Deposits
4/9/2018						
4/10/2018			\$0.00			
4/11/2018	6		\$30.00			
4/12/2018	2		\$10.00	\$25.00		
4/13/2018			\$0.00			
4/14/2018			\$0.00			
4/15/2018			\$0.00			
4/16/2018						
4/17/2018	5		\$25.00	\$32.00		
4/18/2018			\$0.00			
4/19/2018	4		\$20.00			
4/20/2018	1	1	\$7.00			
4/21/2018	16	8	\$87.00	\$62.00		
4/22/2018			\$71.00	\$12.00		
4/23/2018						
4/24/2018	2		\$10.00			
4/25/2018	4		\$20.00	\$30.00		
4/26/2018	1		\$10.00	\$10.00		
4/27/2018	8		\$40.00			\$716.00
4/28/2018	16	6	\$91.00			
4/29/2018	13	6	\$77.00	\$12.00	\$35.00	
4/30/2018						
<b>Totals</b>	<b>78</b>	<b>21</b>	<b>\$498.00</b>	<b>\$183.00</b>	<b>\$35.00</b>	<b>\$716.00</b>

05/08/2018

BALANCE SHEET FOR CITY OF OWOSSO  
Period Ending 04/30/2018

GL Number	Description	Balance
Fund 297 - HISTORICAL FUND		
*** Assets ***		
297-000-101.200	CASH - CHEMICAL BANK	28,393.68
297-000-101.250	CASH	45,793.18
297-000-102.100	CASH - RESTRICTED S.C.	20,882.85
297-000-103.000	IMPREST PETTY CASH	100.00
297-000-120.000	ACCOUNTS RECEIVABLE	0.00
297-000-121.000	ACCRUED INTEREST RECEIVABLE	0.00
297-000-170.200	PREPAID INSURANCE	0.00
297-000-184.101	DUE FROM GENERAL	0.00
	Total Assets	95,169.71
*** Liabilities ***		
297-000-202.000	ACCOUNTS PAYABLE	0.00
297-000-214.101	DUE TO GENERAL FUND	19,428.74
297-000-255.200	RENT DEPOSITS	300.00
297-000-255.300	ENDOWMENTS	0.00
297-000-255.400	DESIGNATED FUNDS	0.00
297-000-257.000	ACCRUED WAGES PAYABLE	1,771.95
297-000-258.000	ACCRUED TAXES PAYABLE	135.55
297-000-258.100	FEDERAL INCOME TAX	0.00
297-000-258.200	SOCIAL SECURITY	0.00
297-000-258.300	STATE INCOME TAXES	0.00
297-000-339.000	DEFERRED REVENUE	0.00
	Total Liabilities	21,636.24
*** Fund Balance ***		
297-000-320.000	LOANS PAYABLE	0.00
297-000-338.000	ENCUMBRANCES	0.00
297-000-365.000	FUND BALANCE RESERVED FOR ENCUMBRANCE!	0.00
297-000-366.000	RESTRICTED FUND BALANCE	73,756.11
297-000-368.000	ASSIGNED FUND BALANCE	0.00
297-000-390.000	FUND BALANCE	0.00
297-000-393.100	APPROPRIATION CONTROL	0.00
297-000-393.200	ESTIMATED REVENUE CONTROL	0.00
297-000-393.300	BUDGETARY CONTROL	0.00
297-000-393.400	REVENUE CONTROL	0.00
297-000-393.500	EXPENDITURE CONTROL	0.00
	Total Fund Balance	73,756.11
	Beginning Fund Balance	73,756.11
	Net of Revenues VS Expenditures	(222.64)
	Ending Fund Balance	73,533.47
	Total Liabilities And Fund Balance	95,169.71

05/08/2018

CHECK REGISTER FOR CITY OF OWOSSO  
CHECK DATE FROM 04/01/2018 - 04/30/2018

Check Date	Bank	Check	App Vendor	Vendor Name	Description	Amount
Bank 10 OWOSSO HISTORICAL FUND						
04/02/2018	10	5066	AP 01253	AMERICAN SPEEDY PRINTING	HOME SHOW FLYERS (500)	79.00
04/02/2018	10	5067	AP 03649	DAYSTARR COMMUNICATIONS	APRIL 2018-GOULD HOUSE INTERNET SERVICE	127.24
04/02/2018	10	5068	AP 05710	STAPLES ADVANTAGE	FOLDERS	4.14
04/12/2018	10	5069	AP 06674	CONSUMERS ENERGY	515 N WASHINGTON ST	343.95
04/12/2018	10	5070	AP 38695	OWOSSO-WATER FUND	WATER/SEWER-226 CURWOOD CASTLE DR	215.82
04/30/2018	10	5071	AP 06674	CONSUMERS ENERGY	224 CURWOOD CASTLE DR-3/8/18-4/8/18	306.94
04/30/2018	10	5072	AP 03649	DAYSTARR COMMUNICATIONS	MAY 2017-CASTLE PHONE AND INTERNET	127.26
04/30/2018	10	5073	AP 01159	ROBERT V DORAN-BROCKWAY	TWO VINTAGE SUITCASES	292.36
04/30/2018	10	5074	AP 01617	GNOSIS MARKETING	WEBSITE DEVELOPMENT-FINISH OHC WEBSITE	1,250.00
04/30/2018	10	5075	AP 22109	INDEPENDENT NEWSPAPERS	VISITORS GUIDE	364.00
04/30/2018	10	5076	AP 05640	SHANNON MAGINITY	GOULD HOUSE TEA-HOME TOUR-NOT PAID BY TA	125.00
04/30/2018	10	5077	AP 38631	OWOSSO FARMER'S MARKET	2017 HOLIDAY FUNDRAISER	400.00 V
04/30/2018	10	5078	AP 02229	SPECIALTY SALVAGE LLC	GOULD HOUSE TRASH	41.97
Total of 13 Checks:						3,677.68
Less 1 Void Checks:						400.00
Total of 12 Disbursements:						3,277.68

**PARKS AND RECREATION COMMISSION  
REGULAR MEETING  
WEDNESDAY, APRIL 25, 2018  
City Hall Conference Room  
301 W. Main St. Owosso, MI 48867**

**CALL TO ORDER:** Chairman Espich called the meeting to order at 7: 00 p.m.

**PLEDGE OF ALLEGIANCE:** Was recited.

**ROLL CALL:** Was taken by Deputy City Clerk Roxane Cramer.

**MEMBERS PRESENT:** Chairman Espich, Commissioners Rick Morris, Nell Anne Hebekeuser, (arrived at 7:28 p.m.), Jerry Hebekeuser (arrived at 7:28 p.m.), Nick Seabasty, and Randy Woodworth.

**MEMBERS ABSENT:** Vice-Chair Jeff Selbig.

**OTHERS PRESENT:** Main Street Manager Josh Adams and City Manager Nathan Henne.

**APPROVAL OF AGENDA:** **COMMISSIONER WOODWORTH MADE A MOTION TO APPROVE THE AGENDA FOR APRIL 25, 2018 AS PRESENTED.**  
**MOTION SUPPORTED BY COMMISSIONER MORRIS.**  
**AYES ALL, MOTION CARRIED.**

**APPROVAL OF MINUTES:** **COMMISSIONER WOODWORTH MADE A MOTION TO APPROVE THE MINUTES FROM MARCH 21, 2018.**  
**MOTION SUPPORTED BY COMMISSIONER MORRIS.**  
**AYES ALL, MOTION CARRIED.**

**PUBLIC COMMENTS/COMMISSIONER COMMENTS:**

Commissioner Morris asked about the gentleman that was supposed to speak about restocking Hopkins Lake and Chairman Espich reported that he wasn't going to attend.

Commissioners had a brief discussion on restocking of Hopkins Lake. Commissioner Morris reported years ago the lake would be restocked and last time it would have been in the 90's.

Commissioners discussed that when fundraising for a specific project people have ideas of how the money should be spent.

**COMMUNICATIONS:**

**BUSINESS:**

**Skate park Update - Patronicity Program**

Commissioners discussed the amount of money raised. Chairman Espich stated that as of today the amount raised was \$37,155.00.

Commissioner Woodworth said there are some more donations that he has to collect.

Chairman Espich reported on the Masonic Lodge donation. The commissioners discussed the emblem for the Masonic Lodge.



Commissioner Morris reported there is also additional donation from the Iron Wheels Motorcycle Club.

Commissioners also discussed how to honor the donations.

There was also a lengthy discussion on the design of the skate park.

### **Annual Spring parks cleanup**

There was discussion regarding the date for the cleanup of May 12<sup>th</sup> or 19<sup>th</sup>.

Chairman Espich reminded commissioners about the idea of an "Adopt a park program" that was suggested last year.

Commissioner Woodworth stated he would clean up a park on May 12<sup>th</sup>.

Commissioner Anne Hebekeuser agreed to do Adams or Fayette Square.

Commissioner Jerry Hebekeuser stated he would do Bentley.

Commissioner Woodworth will do Grove Holman.

Chairman Espich stated he would create a Facebook event and ask for volunteers.

Chairman Espich reported he would check with Mark Mitchell on where he would like all the trash.

### **Bark Park Thaw**

Chairman Espich explained the geography of the bark park. He explained because of the way it was constructed there is a run off it creates a mud slide at the entrance. He asked the city manager if there is a solution to the problem.

There was a discussion on possible solutions to the problem.

### **Community Gardens**

Tracy Peltier reported that for the last 2 years a church group has been using the gardens and growing vegetables and donating the food to charity. She also reported there were 18 beds approved and if somebody wanted to build their own bed they could as there are only 9 beds currently.

### **Pickle ball at Bentley**

Chairman Espich questioned if there can be temporary poles so it could be removed and the ice skate rink back put back in the winter. He also reported that John Lowman would sponsor it. Commissioners had a discussion about the possibility of a Pickle Ball Court at Bentley.

City manager will be following up on the feasibility of this at Bentley.

### **Gaga ball**

Commissioners discussed with the city manager this would be a good Eagle Scout Project.

### **Disc Golf Update**

Chairman Espich reported that he asked the gentleman for the disc golf to come to the meeting and had not heard anything from them.

Commissioner Morris reported that they are clear cutting for the disc golf and he felt doesn't even look like nature. The bikers wanted the disc golf workers to stay on the trails as to not make new trails now it is more confusing for the trails. He also reported the ridge is clear.

Chairman Espich said that he wanted to leave it on the agenda and he would try and get Tim Law into the meeting.

### **Rail Trail**

Chairman Morris reported on the rail trail. He reported that Henry Wolf, State Representative Frederick's legislative aide, drew a new map so the trail won't go down M-21. The trail would cross at the S curve on M-21, on the north side of the abandoned track then once at Delaney you would cross to the south side of Delaney, then all the way to Chipman Street and then a couple of zigzags to get to downtown.

### **Date and time and meetings next year**

Commissioners agreed to meet on May 23, 2018 at 7 p.m.

### **PUBLIC COMMENTS / COMMISSION COMMENTS**

Commissioner Morris said he would put the Iron Wheels in the can with the other donations because they don't need a receipt.

Chairman Espich thanked Commissioner Woodworth and Josh Adams for all the work on raising money for the skate park.

Chairman Espich stated that with all the donations turned in figure they should have \$105,000.00 to build the skate park.

Commissioners discussed all the donations received.

### **COMMISSIONERS MADE A MOTION TO ADJOURN AT 8:24 P.M.**

**MOTION SUPPORTED BY COMMISSIONER SEABASTY.  
ALL AYES, MOTION CARRIED.**